

MINUTES OF REGULAR MEETING OF THE GOLF COURSE ADVISORY BOARD OF
THE CITY OF CARLSBAD, NEW MEXICO, HELD AT CARLSBAD MUNICIPAL GOLF
COURSE ANNEX SEPTEMBER 6TH, 2023 AT 4:00 P.M.

Voting Members Present:

Jack Litschke	Chairperson
John Caraway	Member
Zeph Roberson	Member
Janie Martin	Member
Becky Thompson	Member
Mike Fulkerson	Member
Steve Hendley	Member
Dave Guerin	Member
Dean Bair	Member
Paul Cox	Member
Kathy Temple	Member

Voting Members Absent:

Dean Bair	Member
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Ex-Officio Members Present:

None

Ex-Officio Members Absent:

None

Others Present:

Ted Cordova	Community Development Director
Kyle Boatman	Golf Course Superintendent
Chris Cordova	Pro Shop Manager

ITEM 1 - ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM:

Roll call of those present was taken by K. Boatman. It was determined that a quorum was present.

ITEM 2 – APPROVAL OF AGENDA OF REGULAR MEETING ON SEPTEMBER 6TH, 2023:

The motion was made by Steve Hendley and seconded by Mike Fulkerson to approve the Agenda of the September 6th, 2023 meeting. The vote was as follows:

Yes- Caraway, Guerin, Litschke, Martin, Thompson, Temple, Roberson, Fulkerson, Hendley, Guerin, Temple, Cox

No- None

Absent- Bair

ITEM 3 - APPROVAL OF MINUTES OF REGULAR MEETING HELD AUGUST 2ND, 2023:

The motion was made by Dave Guerin and seconded by Zeph Roberson to approve the minutes of the regular meeting held on August 2nd, 2023. The vote was as follows:

Yes- Caraway, Guerin, Litschke, Martin, Thompson, Temple, Roberson, Fulkerson, Hendley, Guerin, Temple, Cox

No- None

Absent- Bair

ITEM 4- REPORT FROM TED CORDOVA:

T. Cordova informed the board that the driving range structure was started and they would continue working on it. T. Cordova also told the board that Kyle would be meeting with the irrigation company in September. T. Cordova informed the board about the damage to the greens and that the Police Department is looking into it. K. Boatman told the board they are going to try to fix the green by planting grass seed. K. Boatman informed the board that if the seed does not work then they would have to buy sod for it.

ITEM 5- REPORT FROM KYLE BOATMAN:

K. Boatman went over his report. K. Boatman told the board the pond valve has been working properly.

ITEM 6- REPORT FROM PRO SHOP:

C. Cordova went over the transaction details for the month of August. Cart Rentals totaled \$29,310, greens fees totaled \$24,932, there were 20 new memberships that totaled \$2,808, driving range balls totaled \$5,399, merchandise totaled \$49,834.50, alcohol totaled \$20,013, and tournament fees totaled \$16,985. The total revenue for August was \$149,281.50.

ITEM 7 – HAND OUT RULES AND REGULATION FOR HOME REVIEW:

J. Litschke handed out the rules and regulations informed the board to review them and at the next meeting they would go over the changes.

ITEM 8 – ADJOURNMENT:

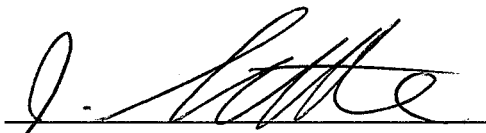
The motion to adjourn was made by Steve Hendley and seconded by John Caraway. The vote was as follows:

Yes- Caraway, Guerin, Litschke, Martin, Thompson, Temple, Roberson, Fulkerson, Hendley, Guerin, Temple, Cox

No- None

Absent- Bair

Minutes approved on behalf of the Golf Course Advisory Board by:



Jack Litschke, Chairperson