

MINUTES OF REGULAR MEETING OF THE GOLF COURSE ADVISORY BOARD OF  
THE CITY OF CARLSBAD, NEW MEXICO, HELD AT CARLSBAD MUNICIPAL GOLF  
COURSE ANNEX JULY 5<sup>TH</sup>, 2023 AT 4:00 P.M.

Voting Members Present:

Jack Litschke	Chairperson
John Caraway	Member
Kathy Temple	Member
Zeph Roberson	Member
Janie Martin	Member
Becky Thompson	Member
Mike Fulkerson	Member
Steve Hendley	Member

Voting Members Absent:

Dave Guerin	Member
Dean Bair	Member
Paul Cox	Member

Ex-Officio Members Present:

None

Ex-Officio Members Absent:

None

Others Present:

Ted Cordova	Community Development Director
Kyle Boatman	Golf Course Superintendent
Chris Cordova	Pro Shop Manager

**ITEM 1 - ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM:**

Roll call of those present was taken by K. Boatman. It was determined that a quorum was present.

**ITEM 2 – APPROVAL OF AGENDA OF REGULAR MEETING ON JULY 5<sup>TH</sup>. 2023:**

The motion was made by Steve Hendley and seconded by Mike Fulkerson to approve the Agenda of the July 5<sup>th</sup>, 2023 meeting. The vote was as follows:

Yes- Caraway, Guerin, Litschke, Martin, Thompson, Temple, Roberson, Fulkerson, Hendley

No- None

Absent- Guerin, Bair, Cox

**ITEM 3 - APPROVAL OF MINUTES OF REGULAR MEETING HELD JUNE 7<sup>TH</sup>, 2023:**

The motion was made by Mike Fulkerson and seconded by John Caraway to approve the minutes of the regular meeting held on June 7<sup>th</sup>, 2023. The vote was as follows:

Yes- Caraway, Guerin, Litschke, Martin, Thompson, Temple, Roberson, Fulkerson, Hendley

No- None

Absent- Guerin, Bair, Cox

**ITEM 4- REPORT FROM TED CORDOVA:**

T. Cordova informed the board that the driving range structure should start in the next month. He said the goal was to have it finished by December. T. Cordova also informed the board that the maintenance would have 6 seasonal employees for next year.

**ITEM 5- REPORT FROM KYLE BOATMAN:**

K. Boatman went over his report.

**ITEM 6- REPORT FROM PRO SHOP:**

C. Cordova went over the transaction details for the month of June. Cart Rentals totaled \$29,730, greens fees totaled \$28,073, there were 36 new memberships that totaled \$5,264, driving range balls totaled \$4,429, merchandise totaled \$56,080, alcohol totaled \$17,675, and tournament fees totaled \$14,335. The total revenue for June was \$155,586.

**ITEM 7 - ADJOURNMENT:**

The motion to adjourn was made by Steve Hendley and seconded by Zeph Roberson. The vote was as follows:

Yes- Caraway, Guerin, Litschke, Martin, Thompson, Temple, Roberson, Fulkerson, Hendley

No- None

Absent- Guerin, Bair, Cox

Minutes approved on behalf of the Golf Course Advisory Board by:

  
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Jack Litschke, Chairperson