

MINUTES OF REGULAR MEETING OF THE GOLF COURSE ADVISORY BOARD OF
THE CITY OF CARLSBAD, NEW MEXICO, HELD AT CARLSBAD MUNICIPAL GOLF
COURSE ANNEX JUNE 7TH, 2023 AT 4:00 P.M.

Voting Members Present:

Jack Litschke	Chairperson
Dave Guerin	Member
John Caraway	Member
Kathy Temple	Member
Zeph Roberson	Member
Janie Martin	Member
Dean Bair	Member
Becky Thompson	Member
Paul Cox	Member
Mike Fulkerson	Member

Voting Members Absent:

Steve Hendley	Member
---------------	--------

Ex-Officio Members Present:

None

Ex-Officio Members Absent:

None

Others Present:

Ted Cordova	Community Development Director
Kyle Boatman	Golf Course Superintendent
Chris Cordova	Pro Shop Manager

ITEM 1 - ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM:

Roll call of those present was taken by K. Boatman. It was determined that a quorum was present.

ITEM 2 – APPROVAL OF AGENDA OF REGULAR MEETING ON JUNE 7TH, 2023:

The motion was made by Dean Bair and seconded by Zeph Roberson to approve the Agenda of the June 7th, 2023 meeting. The vote was as follows:

Yes- Caraway, Guerin, Litschke, Martin, Thompson, Temple, Roberson, Bair, Cox, Fulkerson

No- None

Absent- Hendley

ITEM 3 - APPROVAL OF MINUTES OF REGULAR MEETING HELD MAY 3RD, 2023:

The motion was made by Dean Bair and seconded by Zeph Roberson to approve the minutes of the regular meeting held on May 3rd, 2023. The vote was as follows:

Yes- Caraway, Guerin, Litschke, Martin, Thompson, Temple, Roberson, Bair, Cox, Fulkerson

No- None

Absent- Hendley

ITEM 4- REPORT FROM TED CORDOVA:

T. Cordova informed the board that the maintenance crew will be receiving two extra seasonal employees for next fiscal year bringing the total to five seasonal employees. T. Cordova also let the board know that they will be meeting with a contractor this month to start looking at the design for the irrigation system. He let them know that once a full design is completed they would then use the remaining funds to start the project. J. Litschke asked if the greens would be rebuilt during the process. K. Boatman said that they would not be rebuilt at this time. J. Caraway asked about the Bermuda in the greens. K. Boatman said there is no good option to spray the Bermuda out of the greens. K. Boatman said the best way is to re-sod the greens. M. Fulkerson asked if a nursery would be beneficial. K. Boatman said it has been tried in the past, but lack of man-power is hard to dedicate someone to get the nursery grown in.

ITEM 5- REPORT FROM KYLE BOATMAN:

K. Boatman went over his report. J. Litschke asked about the contract for Aquatic Consultants. K. Boatman informed him that the four year contract had ended and that it was out for RFP to start a new contract. D. Bair asked about leaks on the course. K. Boatman told him he looks at each leak and determines if it needs to be fixed or if it's small enough to fix later. He told the board that shutting the pumps down to fix small leaks is not beneficial since they can't water for two days while the pumps are down. D. Bair asked about roping of #7. K. Boatman said that it is currently roped off. J. Litschke asked if Kyle could get paint to paint yardages on the cart paths. K. Boatman said he would get with the Streets Department to see if they had paint and would try to get it painted.

ITEM 6- REPORT FROM PRO SHOP:

C. Cordova went over the transaction details for the month of May. Cart Rentals totaled \$26,955, greens fees totaled \$28,300, there were 24 new memberships that totaled \$5,189, driving range balls totaled \$4,146, merchandise totaled \$50,670, alcohol totaled \$23,234, and tournament fees totaled \$35,290. The total revenue for May was \$173,784.

ITEM 7- PRESENT TOURNAMENT FLIGHTING FINDINGS

J. Litschke handed out his findings on the tournament flighting findings. J. Litschke went over each course that was contacted and presented it to the board.

ITEM 8 - ADJOURNMENT:

The motion to adjourn was made by Becky Thompson and seconded by Mike Fulkerson. The vote was as follows:

Yes- Caraway, Guerin, Litschke, Martin, Thompson, Temple, Roberson, Bair, Cox, Fulkerson

No- None

Absent- Hendley

Minutes approved on behalf of the Golf Course Advisory Board by:



Jack Litschke, Chairperson