

MINUTES OF REGULAR MEETING OF THE GOLF COURSE ADVISORY BOARD OF  
THE CITY OF CARLSBAD, NEW MEXICO, HELD AT CARLSBAD MUNICIPAL GOLF  
COURSE ANNEX MAY 3<sup>RD</sup>, 2023 AT 4:00 P.M.

Voting Members Present:

Jack Litschke	Chairperson
Dave Guerin	Member
John Caraway	Member
Kathy Temple	Member
Zeph Roberson	Member
Janie Martin	Member
Dean Bair	Member
Becky Thompson	Member

Voting Members Absent:

Mike Fulkerson	Member
Steve Hendley	Member
Paul Cox	Member

Ex-Officio Members Present:

None

Ex-Officio Members Absent:

None

Others Present:

Ted Cordova	Community Development Director
Kyle Boatman	Golf Course Superintendent
Chris Cordova	Pro Shop Manager

**ITEM 1 - ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM:**

Roll call of those present was taken by K. Boatman. It was determined that a quorum was present.

**ITEM 2 – APPROVAL OF AGENDA OF REGULAR MEETING ON MAY 3<sup>RD</sup>. 2023:**

The motion was made by Kathy Temple and seconded by Janie Martin to approve the Agenda of the May 3<sup>rd</sup>, 2023 meeting. The vote was as follows:

Yes- Caraway, Guerin, Litschke, Martin, Thompson, Temple, Roberson, Bair

No- None

Absent- Fulkerson, Hendley, Cox

**ITEM 3 - APPROVAL OF MINUTES OF REGULAR MEETING HELD APRIL 5<sup>TH</sup>, 2023:**

The motion was made by Dean Bair and seconded by Zeph Roberson to approve the minutes of the regular meeting held on April 5<sup>th</sup>, 2023. The vote was as follows:

Yes- Caraway, Guerin, Litschke, Martin, Thompson, Temple, Roberson, Bair

No- None

Absent- Fulkerson, Hendley, Cox

**ITEM 4- REPORT FROM TED CORDOVA:**

T. Cordova informed the board that the capital projects are moving forward. T. Cordova said he believed the golf course should be able to start the irrigation project next year. T. Cordova also informed the board that the driving range project is still moving forward and that construction should begin soon. J. Martin said the new tee signs and ball washers looked very nice.

**ITEM 5- REPORT FROM KYLE BOATMAN:**

K. Boatman went over his report. J. Caraway asked if crabgrass was treated on the par 3 course. K. Boatman said all greens on both courses were treated. D. Bair asked if the rope on #7 could be replaced and a rope put up on #4 to detour carts from taking the same route every time. K. Boatman said he would look into it. D. Bair also asked about yardage markers being painted on the cart paths.

**ITEM 6- REPORT FROM PRO SHOP:**

C. Cordova went over the transaction details for the month of April. Cart Rentals totaled \$28,800, greens fees totaled \$31,360, there were 31 new memberships that totaled \$8,609, driving range balls totaled \$4,668, merchandise totaled \$47,123.50, alcohol totaled \$20,515, and tournament fees totaled \$18,605. The total revenue for April was \$159,680.50. J. Caraway asked if there is a fulltime marshal on the course. T. Cordova explained that the course is marshalled on the weekends and on tournament days.

**ITEM 7- DISCUSS TOURNAMENT FLIGHTING SYSTEM**

J. Litschke brought up the tournament flighting system for tournaments. The flighting system was discussed among the board. J. Litschke said he would be willing to call other courses to see how they flight their tournament. J. Litschke said he would report back at the next board meeting to provide the board with what he finds.

**ITEM 7 - ADJOURNMENT:**


The motion to adjourn was made by Becky Thompson and seconded by Dean Bair. The vote was as follows:

Yes- Caraway, Guerin, Litschke, Martin, Thompson, Temple, Roberson, Bair

No- None

Absent- Fulkerson, Hendley, Cox

Minutes approved on behalf of the Golf Course Advisory Board by:



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Jack Litschke, Chairperson