

MINUTES OF REGULAR MEETING OF THE GOLF COURSE ADVISORY BOARD OF
THE CITY OF CARLSBAD, NEW MEXICO, HELD AT CARLSBAD MUNICIPAL GOLF
COURSE ANNEX JANUARY 4TH, 2023 AT 4:00 P.M.

Voting Members Present:

Jack Litschke	Chairperson
Mike Fulkerson	Member
John Caraway	Member
Dean Bair	Member
Zeph Roberson	Member
Steve Hendley	Member
Dave Guerin	Member

Voting Members Absent:

Janie Martin	Member
Kathy Temple	Member
Paul Cox	Member
Becky Thompson	Member

Ex-Officio Members Present:

None

Ex-Officio Members Absent:

None

Others Present:

Ted Cordova	Community Development Director
Kyle Boatman	Golf Course Superintendent
Chris Cordova	Pro Shop Manager

ITEM 1 - ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM:

Roll call of those present was taken by K. Boatman. It was determined that a quorum was present.

ITEM 2 – APPROVAL OF AGENDA OF REGULAR MEETING ON JANUARY 4TH.

2022:

The motion was made by Steve Hendley and seconded by Zeph Roberson to approve the Agenda of the January 4th, 2023 meeting. The vote was as follows:

Yes- Hendley, Caraway, Roberson, Fulkerson, Guerin, Litschke, Bair

No- None

Absent- Martin, Thompson, Temple, Cox

ITEM 3 - APPROVAL OF MINUTES OF REGULAR MEETING HELD DECEMBER 7TH, 2022:

The motion was made by Dean Bair and seconded by John Caraway to approve the minutes of the regular meeting held on December 7th, 2022. The vote was as follows:

Yes- Hendley, Caraway, Roberson, Fulkerson, Guerin, Litschke, Bair

No- None

Absent- Martin, Thompson, Temple, Cox

ITEM 4- REPORT FROM TED CORDOVA:

T. Cordova informed the board that they were currently working with Yamaha to get the lease worked out with the golf carts. T. Cordova also let the board know that they will begin installing the carpet on putt-putt after the 11th. J. Caraway asked if the tee box on #1 would be elevated. C. Cordova informed him that it would be level. T. Cordova informed the board that they will be transplanting two trees to the golf course from the parks. K. Boatman said he planned to add them between #15 and #17.

ITEM 5- REPORT FROM KYLE BOATMAN:

K. Boatman went over his report. T. Cordova let the board know that there are plans to start irrigation plans for the golf course. K. Boatman told the board that he is in contact to get new hole signs, ball washers and benches.

ITEM 6- REPORT FROM PRO SHOP:

C. Cordova went over the transaction details for the month of December. Cart Rentals totaled \$12,330, greens fees totaled \$11,286, there were 97 new memberships that totaled \$37,314, driving range balls totaled \$1,705, merchandise totaled \$21,632.50, alcohol totaled \$8,902, and tournament fees totaled \$1,885. The total revenue for December was \$95,054.50.

ITEM 7 - ADJOURNMENT:


The motion to adjourn was made by Mike Fulkerson and seconded by Zeph Roberson. The vote was as follows:

Yes- Hendley, Caraway, Roberson, Fulkerson, Guerin, Litschke, Bair

No- None

Absent- Martin, Thompson, Temple, Cox

Minutes approved on behalf of the Golf Course Advisory Board by:



Jack Litschke, Chairperson