

**MINUTES OF REGULAR MEETING OF THE GOLF COURSE ADVISORY BOARD
OF THE CITY OF CARLSBAD, NEW MEXICO, HELD AT CARLSBAD MUNICIPAL
GOLF COURSE ANNEX NOVEMBER 3RD, 2022 AT 4:00 P.M.**

Voting Members Present:

John Caraway	Member
Dean Bair(arrived at 4:18)	Member
Steve Hendley	Member
Paul Cox(arrived at 4:11)	Member
Becky Thompson	Member
Kathy Temple	Member
Janie Martin	Member
Zeph Roberson	Member

Voting Members Absent:

Jack Litschke	Chairperson
Mike Fulkerson	Member
Dave Guerin	Member

Ex-Officio Members Present:

None

Ex-Officio Members Absent:

None

Others Present:

Ted Cordova	Community Development Director
Kyle Boatman	Golf Course Superintendent
Chris Cordova	Pro Shop Manager

ITEM 1 - ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM:

Roll call of those present was taken by K. Boatman. It was determined that a quorum was present.

ITEM 2 – APPROVAL OF AGENDA OF REGULAR MEETING ON NOVEMBER 3RD, 2022:

The motion was made by Steve Hendley and seconded by Zeph Roberson to approve the Agenda of the November 3rd, 2022 meeting. The vote was as follows:

Yes- Hendley, Caraway, Thompson, Martin, Roberson, Temple

No- None

Absent- Fulkerson, Guerin, Litschke, Cox, Bair

ITEM 3 - APPROVAL OF MINUTES OF REGULAR MEETING HELD OCTOBER 6th, 2022:

The motion was made by Becky Thompson and seconded by Janie Martin to approve the minutes of the regular meeting held on October 6th, 2022. The vote was as follows:

Yes- Hendley, Caraway, Thompson, Martin, Roberson, Temple

No- None

Absent- Fulkerson, Guerin, Litschke, Cox, Bair

ITEM 4- REPORT FROM TED CORDOVA:

T. Cordova informed the board that they are currently under construction for putt-putt, it should be finished by the end of December. T. Cordova also asked the board about different parking options since the current parking lot is full on the weekends. T. Cordova informed the board that 20 of the 45 carts had been received and that the remaining carts should be in next week. C. Cordova told the board that the marshalling will increase to help protect the new carts. T. Cordova told the board that there is plans to add a new light and flag poles by the putting green in front of the Pro Shop. T. Cordova also let the board know that they are looking at different ways to get a new irrigation system at the golf course.

ITEM 5- REPORT FROM KYLE BOATMAN:

K. Boatman went over his report. S. Hendley said he has never seen the putting greens as good as they are right now. B. Thompson asked if new tee boxes could be added to some of the holes on the par 3 course. K. Boatman said he could put some out on holes 5, 6 and 8.

ITEM 6- REPORT FROM PRO SHOP:

C. Cordova went over the transaction details for the month of September. Cart Rentals totaled \$21,690, greens fees totaled \$21,194, there were 11 new memberships that totaled \$700, driving range balls totaled \$2,929, merchandise totaled \$24,617.50, alcohol totaled \$15,139 and tournament fees totaled \$10,280. The total revenue for October was \$96,549.50.

ITEM 7 – DISCUSS AND VOTE ON POSSIBLE CHANGE OF MEETING DAY FOR GOLF ADVISORY MEETING:

The motion was made by Becky Thompson and seconded by Dean Bair to change the Golf Advisory Meeting to the first Wednesday of the month at 4 pm. The vote was as follows:

Yes- Bair, Hendley, Caraway, Thompson, Cox, Martin, Roberson, Temple

No- None

Absent- Fulkerson, Guerin, Litschke

ITEM 8 - ADJOURNMENT:


The motion to adjourn was made by Becky Thompson and seconded by Janie Martin.
The vote was as follows:

Yes- Bair, Hendley, Caraway, Thompson, Cox, Martin, Roberson, Temple

No- None

Absent- Fulkerson, Guerin, Litschke

Minutes approved on behalf of the Golf Course Advisory Board by:


A handwritten signature in black ink, appearing to read 'J. Litschke', is written over a horizontal line.

Jack Litschke, Chairperson