

MINUTES OF REGULAR MEETING OF THE GOLF COURSE ADVISORY BOARD OF  
THE CITY OF CARLSBAD, NEW MEXICO, HELD AT CARLSBAD MUNICIPAL GOLF  
COURSE ANNEX SEPTEMBER 1<sup>ST</sup>, 2022 AT 4:00 P.M.

Voting Members Present:

Jack Litschke	Chairperson
Kathy Temple	Member
Mike Fulkerson	Member
John Caraway	Member
Dean Bair	Member
Janie Martin	Member
Steve Hendley	Member
Dave Guerin	Member
Zeph Roberson	Member
Paul Cox	Member

Voting Members Absent:

John Caraway	Member
Becky Thompson	Member

Ex-Officio Members Present:

None

Ex-Officio Members Absent:

None

Others Present:

Ted Cordova	Community Development Director
Kyle Boatman	Golf Course Superintendent
Chris Cordova	Pro Shop Manager

**ITEM 1 - ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM:**

Roll call of those present was taken by K. Boatman. It was determined that a quorum was present.

**ITEM 2 – APPROVAL OF AGENDA OF REGULAR MEETING ON SEPTEMBER 1<sup>ST</sup>.  
2022:**

The motion was made by Mike Fulkerson and seconded by Zeph Roberson to approve the Agenda of the September 1<sup>st</sup>, 2022 meeting. The vote was as follows:

Yes- Bair, Fulkerson, Cox, Martin, Hendley, Guerin, Temple, Litschke, Roberson

No- None

Absent- Caraway, Thompson

**ITEM 3 - APPROVAL OF MINUTES OF REGULAR MEETING HELD AUGUST 4<sup>TH</sup>, 2022:**

The motion was made by Steve Hendley and seconded by Dean Bair to approve the minutes of the regular meeting held on August 4<sup>th</sup>, 2022. The vote was as follows:

Yes- Bair, Fulkerson, Cox, Martin, Hendley, Guerin, Temple, Litschke, Roberson

No- None

Absent- Caraway, Thompson

**ITEM 4- REPORT FROM TED CORDOVA:**

T. Cordova informed the board that the carts would hopefully be in by November and the carts will be the premium lithium model of carts. He also informed the board that they are on the list to receive the next beverage cart the vendor receives. T. Cordova let the board know that they have quotes to remove the trees around the pro shop. He also passed around a blueprint of the putt putt miniature golf course. He informed the board the City wants to have putt putt as another activity for residents and visitors to Carlsbad. He also told them the golf course is a good place to have it since there is already staff at the pro shop.

**ITEM 5- REPORT FROM KYLE BOATMAN:**

K. Boatman went over his report. D. Bair said he thought golf maintenance needs at least two more caretakers.

**ITEM 6- REPORT FROM PRO SHOP:**

C. Cordova went over the transaction details for the month of August. Cart Rentals totaled \$27,060, greens fees totaled \$21,759, there were 22 new memberships that totaled \$2,381, driving range balls totaled \$4,593, merchandise totaled \$39,811.50, alcohol totaled \$21,123 and tournament fees totaled \$10,175. The total revenue for August was \$126,902.50.

P. Cox asked for a fulltime marshal who would help oversee the rules and regulations on the course. T. Cordova said they would look into different options to make it happen.

**ITEM 7 – APPROVE REVISED RULES AND REGULATIONS FOR 2022-2023:**

The motion was made by Steve Hendley and seconded by Zeph Roberson to approve the revised Rules and Regulations for 2022-2023. The vote was as follows:

Yes- Bair, Fulkerson, Cox, Martin, Hendley, Guerin, Temple, Litschke, Roberson

No- None

Absent- Caraway, Thompson

**ITEM 8 – INDIVIDUAL SILENT VOTE ON 2022 GOLF COURSE PROJECT WISH LIST**

J. Litschke handed out the wish list for members to vote on. He said he would bring back the results at the October meeting.

**ITEM 9 - ADJOURNMENT:**

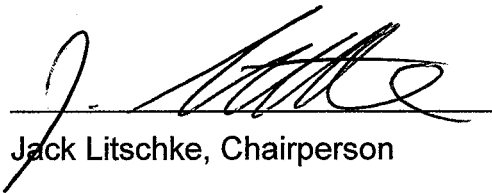
The motion to adjourn was made by Mike Fulkerson and seconded by Kathy Temple. The vote was as follows:

Yes- Bair, Fulkerson, Cox, Martin, Hendley, Guerin, Temple, Litschke, Roberson

No- None

Absent- Caraway, Thompson

Minutes approved on behalf of the Golf Course Advisory Board by:

A handwritten signature in black ink, appearing to read "J. Litschke", is written over a horizontal line. The signature is stylized and cursive.

Jack Litschke, Chairperson