

MINUTES OF REGULAR MEETING OF THE GOLF COURSE ADVISORY BOARD OF
THE CITY OF CARLSBAD, NEW MEXICO, HELD AT CARLSBAD MUNICIPAL GOLF
COURSE ANNEX MAY 5TH, 2022 AT 4:00 P.M.

Voting Members Present:

Jack Litschke	Chairperson
Mike Fulkerson	Member
John Caraway	Member
Dean Bair	Member
Kathy Temple	Member
Zeph Roberson	Member
Paul Cox	Member
Becky Thompson	Member
Janie Martin	Member

Voting Members Absent:

Dave Guerin	Member
Steve Hendley	Member

Ex-Officio Members Present:

None

Ex-Officio Members Absent:

None

Others Present:

Ted Cordova	Community Development Director
Kyle Boatman	Golf Course Superintendent
Chris Cordova	Pro Shop Manager

ITEM 1 - ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM:

Roll call of those present was taken by K. Boatman. It was determined that a quorum was present.

ITEM 2 – APPROVAL OF AGENDA OF REGULAR MEETING ON MAY 5^H, 2022:

The motion was made by John Caraway and seconded by Dean Bair to approve the Agenda of the May 5th, 2022 meeting. The vote was as follows:

Yes- Bair, Temple, Litschke, Caraway, Fulkerson, Roberson, Cox, Thompson, Martin

No- None

Absent- Guerin, Hendley

ITEM 3 - APPROVAL OF MINUTES OF REGULAR MEETING HELD APRIL 7TH, 2022:

The motion was made by Dean Bair and seconded by Kathy Temple to approve the minutes of the regular meeting held on April 7th, 2022. The vote was as follows:

Yes- Bair, Temple, Litschke, Caraway, Fulkerson, Roberson, Cox, Thompson, Martin

No- None

Absent- Guerin, Hendley

ITEM 4- REPORT FROM TED CORDOVA:

T. Cordova informed the board the Pro Shop was fully staffed. He also let the board know that the maintenance crew has one full time position open and one seasonal position open. Ted also told the board that there is plans to remove the rock bed by #1 tee and to pave that area for more parking. J. Caraway asked if people had to sign a contract to rent the golf carts. C. Cordova informed him that they sign the cart out agreeing that it will be returned in the same condition it was before the round of golf. T. Cordova also brought up the tee boxes on #12. It was decided that the tees on #12 would be moved to the right side to avoid being hit by people playing #11. J. Caraway asked how many people were going to be playing in the Oilfield Tournament. C. Cordova told him there will be 192 players.

ITEM 5- REPORT FROM KYLE BOATMAN:

K. Boatman went over his report. K. Boatman told the board that Aquatic Consultants would be coming to look at the fountains in the ponds to give a quote to get them running again.

ITEM 6- REPORT FROM PRO SHOP:

C. Cordova went over the transaction details for the month of March. Cart Rentals totaled \$24,870, greens fees totaled \$23,914, there were 27 new memberships that totaled \$6,312, driving range balls totaled \$4,634, merchandise totaled \$16,449, alcohol totaled \$13,344 and tournament fees totaled \$16,245. The total revenue for March was \$105,768.

T. Cordova let the board know that the new rental fleets will have lithium batteries.

ITEM 7 – ADJOURNMENT:

The motion to adjourn was made by Mike Fulkerson and seconded by John Caraway. The vote was as follows:

Yes- Bair, Temple, Litschke, Caraway, Fulkerson, Roberson, Cox, Thompson, Martin

No- None

Absent- Guerin, Hendley

Minutes approved on behalf of the Golf Course Advisory Board by:

John M. Cerauty, Esq.
Jack Litschke, Chairperson