

MINUTES OF REGULAR MEETING OF THE GOLF COURSE ADVISORY BOARD OF  
THE CITY OF CARLSBAD, NEW MEXICO, HELD AT CARLSBAD MUNICIPAL GOLF  
COURSE ANNEX MARCH 3<sup>RD</sup>, 2022 AT 4:00 P.M.

Voting Members Present:

Jack Litschke	Chairperson
Mike Fulkerson	Member
John Caraway	Member
Becky Thompson	Member
Dave Guerin	Member
Dean Bair	Member
Kathy Temple	Member
Steve Hendley	Member
Janie Martin	Member
Zeph Roberson	Member
Paul Cox	Member

Voting Members Absent:

None

Ex-Officio Members Present:

None

Ex-Officio Members Absent:

None

Others Present:

Ted Cordova	Community Development Director
Kyle Boatman	Golf Course Superintendent
Kris Torres	Pro Shop Manager

**ITEM 1 - ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM:**

Roll call of those present was taken by K. Boatman. It was determined that a quorum was present.

**ITEM 2 – APPROVAL OF AGENDA OF REGULAR MEETING ON MARCH 3<sup>RD</sup>, 2022:**

The motion was made by John Caraway and seconded by Zeph Roberson to approve the Agenda of the March 3<sup>rd</sup>, 2022 meeting. The vote was as follows:

Yes- Bair, Temple, Litschke, Thompson, Guerin, Caraway, Fulkerson, Hendley, Martin, Roberson, Cox

No- None

Absent- None

**ITEM 3 - APPROVAL OF MINUTES OF REGULAR MEETING HELD FEBRUARY 3<sup>RD</sup>, 2022:**

The motion was made by Kathy Temple and seconded by John Caraway to approve the minutes of the regular meeting held on February 3<sup>rd</sup>, 2022. The vote was as follows:

Yes- Bair, Temple, Litschke, Thompson, Guerin, Caraway, Fulkerson, Hendley, Martin, Roberson, Cox

No- None

Absent- None

**ITEM 4- REPORT FROM TED CORDOVA:**

T. Cordova informed the board that more cameras were installed in the pro shop as well as the parking lot. T. Cordova told the board he met with Yamaha and the carts won't be delivered until at least September. He did let the board know that they are trying to get ten extra gas carts for the summer. T. Cordova said that Yamaha would be coming to replace batteries as well to keep the fleet running through the summer. J. Litschke asked if the new fleet carts would be gas or electric. T. Cordova let him know they would be electric carts. T. Cordova let the board know that merchandise is still coming in and that most of the money has been encumbered. D. Guerin asked about the night driving range. T. Cordova said that currently it is weather dependent, but that it is getting use. J. Caraway asked about trash cans on the golf course. K. Boatman said he would look into getting more trash cans for the course.

**ITEM 5- REPORT FROM KYLE BOATMAN:**

K. Boatman went over his report. K. Temple asked why the balls are rolling so fast on the greens. K. Boatman told her that it was just the time of year and that in a few weeks they will slow down. D. Bair asked about the ponds and the fountains. K. Boatman let him know that the water they get from the Waste Water Treatment Plant is why they are dirty. K. Boatman also let the board know that the fountains are full of buildup. He let the board know that Aquatic Consultants would be coming down to treat the ponds and look at the fountains.

**ITEM 6- REPORT FROM PRO SHOP:**

K. Torres went over the transaction details for the month of February. Cart Rentals totaled \$9,660, greens fees totaled \$10,694, there were 72 new memberships that totaled \$14,926, driving range balls totaled \$2,569, merchandise totaled \$5,145.50, alcohol totaled \$2,075 and tournament fees totaled \$1,675. The total revenue for February was \$46,744.50.

D. Bair asked if the weather was affecting alcohol sales. K. Torres said she thought it was and that in the summer they would sell more alcohol. J. Caraway asked what the average markup was on merchandise. K. Boatman informed him that most companies have a set MSRP and that they cannot sell them for any other price. J. Litschke asked about rental pushcarts. K. Torres told him they were currently looking into getting a couple pushcarts to rent. J. Litschke asked about the handicap for tournaments. K.

Torres told him that she has let the golfers know and that there have not been any complaints about it.

**ITEM 7 – ADJOURNMENT:**


The motion to adjourn was made by Mike Fulkerson and seconded by Becky Thompson. The vote was as follows:

Yes- Bair, Temple, Litschke, Thompson, Guerin, Caraway, Fulkerson, Hendley, Martin, Roberson, Cox

No- None

Absent- None

Minutes approved on behalf of the Golf Course Advisory Board by:



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Jack Litschke, Chairperson