

MINUTES OF REGULAR MEETING OF THE GOLF COURSE ADVISORY BOARD OF
THE CITY OF CARLSBAD, NEW MEXICO, HELD AT CARLSBAD MUNICIPAL GOLF
COURSE ANNEX FEBRUARY 3RD, 2022 AT 4:00 P.M.

Voting Members Present:

Jack Litschke	Chairperson
Mike Fulkerson	Member
John Caraway	Member
Becky Thompson	Member
Dave Guerin	Member
Dean Bair	Member
Kathy Temple	Member

Voting Members Absent:

Steve Hendley	Member
Janie Martin	Member
Zeph Roberson	Member
Paul Cox	Member

Ex-Officio Members Present:

None

Ex-Officio Members Absent:

None

Others Present:

Ted Cordova	Community Development Director
Kyle Boatman	Golf Course Superintendent
Kris Torres	Pro Shop Manager

ITEM 1 - ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM:

Roll call of those present was taken by K. Boatman. It was determined that a quorum was present.

ITEM 2 – APPROVAL OF AGENDA OF REGULAR MEETING ON FEBRUARY 3RD, 2022:

The motion was made by Kathy Temple and seconded by Dean Bair to approve the Agenda of the February 3rd, 2022 meeting. The vote was as follows:

Yes- Bair, Temple, Litschke, Thompson, Guerin, Caraway, Fulkerson

No- None

Absent- Hendley, Martin, Roberson, Cox

ITEM 3 - APPROVAL OF MINUTES OF REGULAR MEETING HELD JANUARY 6TH, 2022:

The motion was made by Dean Bair and seconded by Dave Guerin to approve the minutes of the regular meeting held on January 6th, 2022. The vote was as follows:

Yes- Bair, Temple, Litschke, Thompson, Guerin, Caraway, Fulkerson

No- None

Absent- Hendley, Martin, Roberson, Cox

ITEM 4- REPORT FROM TED CORDOVA:

T. Cordova let the board know that he had met with Public Works to look at the driving range tee. He said they mapped out six hitting bays and a concession bay. He also let the board know they are wanting to put a bathroom by the range as well. T. Cordova also said that on the west side of the structure would be garage doors that could be opened and closed depending on the weather. J. Caraway asked about the hours of the driving range once this happens. T. Cordova said that it would be similar to the hours they operate currently and will change if needed. T. Cordova also let the board know that there will be a range ball membership. He said that it will start at \$50 to have unlimited range balls for a month. J. Litschke asked if it would be possible to put lights on 1, 15, 16, 17 and 18. T. Cordova said that would be a good idea or lighting the par 3 course.

T. Cordova also let the board know that they are working on getting more vendors and getting more inventory in the pro shop. He let them know that orders have been placed and are just waiting to receive the merchandise.

T. Cordova brought up golfers having a handicap for tournaments. He let the board know that they had dropped the price from previous years and it would now only be \$27 to get a handicap. He told them there were a couple options for people getting a handicap. One of the options was to charge more for the tournament until the price of the handicap is obtained. The other option would be to give that golfer a zero handicap for the tournament.

ITEM 5- REPORT FROM KYLE BOATMAN:

K. Boatman went over his report. D. Bair brought up the doors on the bathroom on the par 3. K. Boatman said that they are trying to replace the doors on those bathrooms as well as the bathrooms on 16. K. Boatman said that he would contact the construction crew to see if they could help.

ITEM 6- REPORT FROM PRO SHOP:

K. Torres went over the transaction details for the month of January. Cart Rentals totaled \$12,195, greens fees totaled \$12,036, there were 181 new memberships that totaled \$68,050, driving range balls totaled \$3,094, merchandise totaled \$1,633 and tournament fees totaled \$2,310. The total revenue for January was \$99,318.

ITEM 7 – ADJOURNMENT:

The motion to adjourn was made by Kathy Temple and seconded by Becky Thompson.
The vote was as follows:

Yes- Bair, Temple, Litschke, Thompson, Guerin, Caraway, Fulkerson

No- None

Absent- Hendley, Martin, Roberson, Cox

Minutes approved on behalf of the Golf Course Advisory Board by:



Jack Litschke, Chairperson