

MINUTES OF REGULAR MEETING OF THE GOLF COURSE ADVISORY BOARD OF  
THE CITY OF CARLSBAD, NEW MEXICO, HELD AT CARLSBAD MUNICIPAL GOLF  
COURSE ANNEX JANUARY 6, 2022 AT 4:00 P.M.

Voting Members Present:

|                |             |
|----------------|-------------|
| Jack Litschke  | Chairperson |
| Steve Hendley  | Member      |
| Janie Martin   | Member      |
| Becky Thompson | Member      |
| Dave Guerin    | Member      |
| Dean Bair      | Member      |
| Zeph Roberson  | Member      |
| Paul Cox       | Member      |

Voting Members Absent:

|                |        |
|----------------|--------|
| Mike Fulkerson | Member |
| John Caraway   | Member |
| Kathy Temple   | Member |

Ex-Officio Members Present:

None

Ex-Officio Members Absent:

None

Others Present:

|              |                                    |
|--------------|------------------------------------|
| Ted Cordova  | Community Development Director     |
| Kyle Boatman | Golf Course Superintendent         |
| JW Sutphin   | Sports & Recreation Golf Attendant |
| Dave Tawater | Golfer                             |

**ITEM 1 - ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM:**

Roll call of those present was taken by K. Boatman. It was determined that a quorum was present.

**ITEM 2 – APPROVAL OF AGENDA OF REGULAR MEETING ON JANUARY 6, 2022:**

The motion was made by Zeph Roberson and seconded by Dean Bair to approve the Agenda of the January 6, 2022 meeting. The vote was as follows:

Yes- Bair, Roberson, Hendley, Litschke, Thompson, Martin, Fulkerson, Guerin, Bair, Roberson, Caraway, Cox

No- Caraway, Temple, Fulkerson

Absent- None

**ITEM 3 - APPROVAL OF MINUTES OF REGULAR MEETING HELD DECEMBER 2, 2021:**

The motion was made by Dean Bair and seconded by Dave Guerin to approve the minutes of the regular meeting held on December 2, 2021. The vote was as follows:

Yes- Bair, Roberson, Hendley, Litschke, Thompson, Martin, Fulkerson, Guerin, Bair, Roberson, Caraway, Cox

No- Caraway, Temple, Fulkerson

Absent- None

**ITEM 4- REPORT FROM TED CORDOVA:**

J. Litschke introduced Dave Tawater from the Friday morning Par 3 Senior Golf Club. D. Tawater informed the board they are an independent group and not ran by the Pro Shop. D. Tawater came before the board to express his concern about needing a place to use for signing in players and holding meetings especially during the winter months while it is colder. D. Tawater requested using the backroom during the colder months. J. Litschke informed the board the concerns about using the backroom are that in the past it was being left a mess and there were coffee stains in the carpet. T. Cordova also explained that the Mayor offer uses the backroom for meetings. D. Tawater said they currently use the table outside of the Pro Shop. It was brought up that maybe a stand heater outside would work during the winter months and D. Tawater agreed that a heater would work. K. Boatman said he would work on getting one for them.

T. Cordova informed the board that the City is working hard to get alcohol and merchandise into the Pro Shop. He let them know that multiple orders have been placed for merchandise. K. Boatman let the board know they have ordered alcohol from three separate vendors and are working to order from another vendor as well. T. Cordova mentioned that the pricing for alcohol will be very reasonable. D. Guerin asked if there would be a running tab for buying alcohol and T. Cordova informed him that it will be pay as you go and there will not be any tabs allowed. D. Bair asked about the backroom for the golfers to have a place to go to after their round and T. Cordova said the City has plans to add to the back patio to give the golfers a place to enjoy after they play. J. Litschke asked if the beer would be the 16oz cans. K. Boatman said that some would be 16oz, but some were only offered in 12oz.

**ITEM 5- REPORT FROM KYLE BOATMAN:**

K. Boatman went over his report. D. Bair asked about the doors on the bathrooms. K. Boatman told him he had met with Lupe from Facility Maintenance about getting them changed. J. Martin complimented Dave from the maintenance crew on the work he has been doing on #12 and #18.

**ITEM 6- REPORT FROM PRO SHOP:**

J. Sutphin went over the transaction details for the month of December. Cart Rentals totaled \$15,774, greens fees totaled \$15,065, there were 88 new memberships that totaled \$35,760, and driving range balls totaled \$2,876. The total revenue for December was \$69,475.

**ITEM 7 – ADJOURNMENT:**

The motion to adjourn was made by Zeph Roberson and seconded by Steve Hendley.  
The vote was as follows:

Yes- Bair, Roberson, Hendley, Litschke, Thompson, Martin, Fulkerson, Guerin, Bair,  
Roberson, Caraway, Cox

No- Caraway, Temple, Fulkerson

Absent- None

Minutes approved on behalf of the Golf Course Advisory Board by:



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Jack Litschke, Chairperson