

MINUTES OF REGULAR MEETING OF THE GOLF COURSE ADVISORY BOARD OF
THE CITY OF CARLSBAD, NEW MEXICO, HELD AT CARLSBAD MUNICIPAL GOLF
COURSE ANNEX DECEMBER 2ND, 2021 AT 4:00 P.M.

Voting Members Present:

Steve Hendley	Member
Janie Martin	Member
Jack Litschke	Chairperson
Becky Thompson	Member
Mike Fulkerson	Member
Dave Guerin	Member
John Caraway	Member
Dean Bair	Member

Voting Members Absent:

Paul Cox	Member
Kathy Temple	Member
Zeph Roberson	Member

Ex-Officio Members Present:

None

Ex-Officio Members Absent:

None

Others Present:

Ted Cordova	Community Development Director
Kyle Boatman	Golf Course Superintendent
Kris Torres	Sports & Recreation Golf Attendant

ITEM 1 - ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM:

Roll call of those present was taken by K. Boatman. It was determined that a quorum was present.

ITEM 2 – APPROVAL OF AGENDA OF REGULAR MEETING ON DECEMBER 2ND, 2021:

The motion was made by Dean Bair and seconded by John Caraway to approve the agenda of the December 2nd, 2021 meeting. The vote was as follows:

Yes- Bair, Roberson, Hendley, Litschke, Thompson, Martin, Fulkerson, Guerin, Bair, Roberson, Caraway

No- None

Absent- Temple, Cox, Roberson

ITEM 3 - APPROVAL OF MINUTES OF REGULAR MEETING HELD NOVEMBER 4TH, 2021:

The motion was made by Steve Hendley and seconded by Dean Bair to approve the minutes of the regular meeting held on November 4th, 2021. The vote was as follows:

Yes- Bair, Roberson, Hendley, Litschke, Thompson, Martin, Fulkerson, Guerin, Bair, Roberson, Caraway

No- None

Absent- Temple, Cox, Roberson

ITEM 4- REPORT FROM TED CORDOVA:

T. Cordova informed the board that accounts with merchandise companies are being opened and orders are started. T. Cordova also told the board that the City is working on getting a logo for the golf course to put on merchandise. T. Cordova informed the board the pro shop staff will be taking a servers class on December 9th. T. Cordova also told the board the plans of adding a structure on the driving range tee to have a canopy and a serving station. The board also recommended a net between #1 fairway and the driving range. T. Cordova said he would try to add it to the budget for next year. T. Cordova informed the board they would be purchasing a couple iPads and a phone for the beverage cart to be able to accept card payments while out on the course.

ITEM 5- REPORT FROM KYLE BOATMAN:

K. Boatman went over his report. D. Bair asked if there was a deterrent to keep the geese away. K. Boatman said he had ordered a product and tried it and said it didn't work. D. Bair asked about the yardage markers and what it would take. K. Boatman said they would use a range finder and a transit level to keep them in a straight line.

ITEM 6- REPORT FROM PRO SHOP:

K. Torres went over the transaction details for the month of November. Cart Rentals totaled \$18,044, greens fees totaled \$17,766, there was 1 new membership, and driving range balls totaled \$3,440. The total revenue for October was \$39,450. The board asked about if the Sun Country Handicap system would be setup. K. Torres said they would be setting them up as a vendor so that they could track the handicaps. J. Litschke asked if the money from the Water Trust Board was still available and how we could do what Hobbs did with the complete remodeling of their golf course.

ITEM 7 – ADJOURNMENT:

The motion to adjourn was made by Becky Thompson and seconded by Dean Bair. The vote was as follows:

Yes- Bair, Roberson, Hendley, Litschke, Thompson, Martin, Fulkerson, Guerin, Bair, Roberson, Caraway

No- None

Absent- Temple, Cox, Roberson

Minutes approved on behalf of the Golf Course Advisory Board by:



Jack Litschke, Chairperson