

MINUTES OF REGULAR MEETING OF THE GOLF COURSE ADVISORY BOARD OF
THE CITY OF CARLSBAD, NEW MEXICO, HELD AT CARLSBAD MUNICIPAL GOLF
COURSE ANNEX NOVEMBER 4TH, 2021 AT 4:00 P.M.

Voting Members Present:

Steve Hendley	Member
Janie Martin	Member
Kathy Temple	Member
Jack Litschke	Chairperson
Becky Thompson	Member
Mike Fulkerson	Member
Dave Guerin	Member
John Caraway	Member
Dean Bair	Member
Zeph Roberson	Member
Paul Cox	Member

Voting Members Absent:

None

Ex-Officio Members Present:

None

Ex-Officio Members Absent:

None

Others Present:

Ted Cordova	Community Development Director
Kyle Boatman	Golf Course Superintendent
Kris Torres	Sports & Recreation Golf Attendant

ITEM 1 - ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM:

Roll call of those present was taken by K. Boatman. It was determined that a quorum was present.

ITEM 2 – APPROVAL OF AGENDA OF REGULAR MEETING ON NOVEMBER 4TH, 2021:

The motion was made by Steve Hendley and seconded by Dean Bair to approve the agenda of the November 4th, 2021 meeting. The vote was as follows:

Yes- Bair, Roberson, Hendley, Temple, Litschke, Thompson, Martin, Fulkerson, Guerin, Bair, Roberson, Caraway, Cox

No- None

Absent- None

ITEM 3 - APPROVAL OF MINUTES OF REGULAR MEETING HELD OCTOBER 7TH, 2021:

The motion was made by Dean Bair and seconded by John Caraway to approve the minutes of the regular meeting held on October 7th, 2021. The vote was as follows:

Yes- Bair, Roberson, Hendley, Temple, Litschke, Thompson, Martin, Fulkerson, Guerin, Bair, Roberson, Caraway, Cox

No- None

Absent- None

ITEM 4- REPORT FROM TED CORDOVA:

T. Cordova informed the board that Facility Maintenance would be cleaning the bathrooms on the golf course. D. Bair asked if weather stripping could be added and that the latch was loose on one of the doors. T. Cordova said that the weather stripping would be added. T. Cordova also informed the board that the other bathrooms on the course will be pressured washed once a week. He also let the board know that the Pro Shop operations has to go to City Council and then be approved by DFA. T. Cordova said he was hoping to have the pro shop staff on by December 1st. He also said he was hoping for inventory by January 1st. The board asked about the liquor license and T. Cordova said that the Pro Shop will be the ones who sell the liquor. T. Cordova also informed the board that the winter tournaments will be either 2 person or 4 person so that they finish sooner and other golfers have an opportunity to play after the tournament. T. Cordova informed the board that adding GPS to the carts would add \$1,800 to the monthly cost of the carts. J. Litschke asked about coolers for the alcohol. K. Torres informed him that the City has vendors that have coolers available.

ITEM 5- REPORT FROM KYLE BOATMAN:

K. Boatman went over his report. D. Bair asked about the ponds. K. Boatman informed him that the ponds are chlorinated and the problems are improving. D. Guerin asked about the tree on #2 tee. K. Boatman told him that half of the tree fell in the storm and the other half was severely damaged so they had to cut it down. He also said that he had plans to replace it. J. Caraway asked about the geese on the Par 3 and asked if NMDGF could do anything. K. Boatman informed him that he has been in contact with them and that he runs them off with a dog. J. Litschke said that in Clovis they used rope to keep the geese off the greens. D. Bair asked about roping off the par 3's. K. Boatman said that he did not think it was needed and that as long carts stay away from the greens. K. Boatman also told the board they will be added the yardage markers to the fairways this winter. P. Cox asked about netting on the Driving Range. T. Cordova said they will look into it. J. Caraway asked about netting on #12 for the senior tee box. T. Cordova said it could also be looked into.

ITEM 6- REPORT FROM PRO SHOP:

K. Torres went over the transaction details for the month of October. Cart Rentals totaled \$26,288, greens fees totaled \$25,090, there were 5 new memberships, and driving range balls totaled \$4,597. The total revenue for October was \$57,070.

ITEM 7 – REVIEW DESIGNATED DROP ZONES ON #11 TEE BOX:

J. Litschke brought up the water hazard on #11. He told the board that the water on #11 is a lateral hazard so you either drop the ball on the line it went into the water or re-hit from the tee box.

ITEM 8 – ADJOURNMENT:

The motion to adjourn was made by Kathy Temple and seconded by Steve Hendley. The vote was as follows:

Yes- Bair, Roberson, Hendley, Temple, Litschke, Thompson, Martin, Fulkerson, Guerin, Bair, Roberson, Caraway, Cox

No- None

Absent- None

Minutes approved on behalf of the Golf Course Advisory Board by:



Jack Litschke, Chairperson