

MINUTES OF REGULAR MEETING OF THE GOLF COURSE ADVISORY BOARD OF
THE CITY OF CARLSBAD, NEW MEXICO, HELD AT CARLSBAD MUNICIPAL GOLF
COURSE ANNEX AUGUST 5TH, 2021 AT 4:00 P.M.

Voting Members Present:

Dean Bair	Member
Zeph Roberson	Member
Steve Hendley	Member
John Caraway	Member
Kathy Temple	Member
Jack Litschke	Chairperson

Voting Members Absent:

Becky Thompson	Member
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Ex-Officio Members Present:

None

Ex-Officio Members Absent:

None

Others Present:

Ted Cordova	Community Development Director
Cari Pickens	Community Development Executive Secretary
Kris Torres	Sports & Recreation Golf Attendant

ITEM 1 - ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM:

Roll call of those present was taken by C. Pickens. It was determined that a quorum was present.

ITEM 2 – APPROVAL OF AGENDA OF REGULAR MEETING ON AUGUST 5TH, 2021:

The motion was made by Kathy Temple and seconded by Steve Hendley to approve the agenda of the August 5th, 2021 meeting. The vote was as follows:

Yes- Bair, Roberson, Hendley, Caraway, Temple, Litschke.

No- None

Absent- Thompson

ITEM 3 - APPROVAL OF MINUTES OF REGULAR MEETING HELD MARCH 5TH, 2020:

The motion was made by Zeph Roberson and seconded by Dean Bair to approve the minutes of the regular meeting held on March 5th, 2020. The vote was as follows:

Yes- Bair, Roberson, Hendley, Caraway, Temple, Litschke.

No- None

Absent- Thompson

ITEM 4 – REPORT FROM TED CORDOVA:

T. Cordova reported the night driving range has been open a couple of weeks and has been successful so far and the new range balls have been purchased and received. He also reported there have been some personnel changes with the golf attendants; two attendants will be leaving and there are two new attendants. The next project for the driving range is to have canopies, restrooms, and a small bar area added to create a recreation area and facilitate community development. T. Cordova will bring the proposed photos and ideas to the next meeting for the board to see. The board discussed the Tee time changes, opening the gates early, and keeping the course open later. A question was asked about plans for merchandise in the pro shop. T. Cordova informed the board there are a few different options, but a decision has not been made. Board members mentioned they would like the opportunity to provide their input about the decision.

Bryan Cook and Danny Miller were present to answer any questions regarding the upcoming Elks tournament. D. Miller went over the details for the tournament. Price will be \$125 per person all-inclusive and you do not have to be a member of the Elks to participate.

ITEM 5- REPORT FROM KYLE BOATMAN:

K. Boatman was unable to attend the meeting but will provide his reports at the next meeting.

ITEM 6- REPORT FROM J.W. SUTPHIN:

K. Torres went over the transaction details for the month of July. Cart rentals totaled 1,677, green fees charged totaled 3,286, there were 11 new memberships, and 640 buckets of range balls were sold. Total revenue for the month was \$58,009.

ITEM 7- NOMINATIONS AND ELECTION OF NEW BOARD MEMBERS:

The board members discussed recommendations for potential board members. Paul Cox, Janie Martin, David Guerin, and Mike Fulkerson were recommended. C. Pickens stated she would send the recommendations to the Mayor's office.

ITEM 8- CHANGES TO GOLF RULES AND REGULATIONS FOR 2021-2022:

A question was asked about whether the rules and regulations need to be reviewed and changed every year. C. Pickens informed the board she would send the ordinance to K. Boatman and J. Litschke for dispersal to the board. The board went page by page and

discussed proposed changes. The revised draft will be presented at the next meeting for approval. A question was asked about the determination for a couple and it was decided that the verbiage in the pricing list would be changed to "married couple" to make a distinction. The board also briefly discussed a possible issue with trail fees for the new motorized club carts.

ITEM 9 – ADJOURNMENT:

The motion to adjourn was made by John Caraway and seconded by Kathy Temple. The vote was as follows:

Yes- Bair, Roberson, Hendley, Caraway, Temple, Litschke.

No- None

Absent- Thompson

The meeting adjourned.

Minutes approved on behalf of the Golf Course Advisory Board by:



Jack Litschke, Chairperson