

MINUTES OF REGULAR MEETING OF THE GOLF COURSE ADVISORY BOARD OF  
THE CITY OF CARLSBAD, NEW MEXICO, HELD AT CARLSBAD MUNICIPAL GOLF  
COURSE ANNEX FEBRUARY 6<sup>TH</sup>, 2020 AT 4:00 P.M.

Voting Members Present:

Jack Litschke	Chairperson
Bobbe Young	Member
Kenny Lawson	Member
Zeph Roberson	Member
Steve Hendley(arrived at 4:19)	Member
JW Sutphin	Member
Dean Bair	Member

Voting Members Absent:

Myrna Cournoyer	Member
Kathy Temple	Member
John Caraway	Member

Ex-Officio Members Present:

None

Ex-Officio Members Absent:

None

Board Secretary Present:

Kyle Boatman	Golf Course Superintendent
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Board Secretary Absent

None

Others Present:

Ken Britt	Community Development Director
Eric Chavez	Golf Pro

**ITEM 1 - ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM:**

Roll call of those present was taken by Kyle Boatman. It was determined that a quorum was present.

**ITEM 2 – APPROVAL OF AGENDA OF REGULAR MEETING ON FEBRUARY 6<sup>TH</sup>, 2020:**

The motion was made by Zeph Roberson and seconded by Dean Bair to approve the agenda of the February 6<sup>th</sup>, 2020 meeting. The vote was as follows:

No-

Absent-, Myrna Cournoyer, John Caraway, Steve Hendley, Kathy Temple,

**ITEM 3 - APPROVAL OF MINUTES OF REGULAR MEETING HELD JANUARY 2<sup>ND</sup>, 2020:**

The motion was made by JW Sutphin and seconded by Zeph Roberson to approve the minutes of regular meeting held on January 2<sup>nd</sup>, 2020. The vote was as follows:

Yes- Bobbe Young, Kenny Lawson, , Zeph Roberson, Jack Litschke, JW Sutphin, Dean Bair

No-

Absent- Myrna Cournoyer, John Caraway, Steve Hendley, Kathy Temple,

**ITEM 4 – APPROVAL OF RECOMMENDING REPLACEMENT FOR JOHN ETCHEVERRY:**

The motion was made by Zeph Roberson and seconded by JW Sutphin to put forward Matt Castro as the nomination as the replacement for John Etcheverry. The vote was as follows:

Yes- Bobbe Young, Kenny Lawson, , Zeph Roberson, Jack Litschke, JW Sutphin, Dean Bair

No-

Absent-, Myrna Cournoyer, John Caraway, Steve Hendley, Kathy Temple,

**ITEM 5- HANDOUT GOLF COURSE RULES AND REGULATIONS:**

Jack informed the board that the rules and regulations need to be updated by the end of April. He asked the board to review the current rules and regulations and come back to the March meeting with any additions or corrections. It will then be corrected and voted on for the April meeting.

**ITEM 6- REPORT FROM ERIC CHAVEZ:**

See attachment 1

Ken asked Eric how many private cart permits are sold. Eric told him that it's usually around 150, but there are some new carts showing up. Eric went over the tournaments and said they were all well attended and went over the next tournament. He said they will have them weather dependent.

**ITEM 7 – REPORT FROM KYLE BOATMAN:**

See attachment 2

Dean asked about the new hires if they have any golf experience. Kyle told him that one of them is a golfer and the other one seems like he will be a very quick learner and be a

great addition to the team. Kyle also informed the board that the golf course would be closed March 2<sup>nd</sup> and 3<sup>rd</sup> for Drill and Fill. Jack asked Kyle to go into detail about what they would be doing. Kyle informed the board that they hired a company from California to come and deep aerate the greens. The machine will drill 12" holes and fill them with sand breaking through the black layer in the greens giving the roots and place to grow. Kyle also said they would be trying to do it again in the fall. Zeph said that the turquoise tees on #7 are missing. Kyle said he would take them out. Jack said that all the trees look good from the trimming. Ken brought up that they will be working with a broker for the liquor license. He said that it would take several months for everything to come together. Ken also stated that they are waiting on quotes for the pro shop construction. Dean asked if the old pond on #7 was going to be seeded. Kyle said they have already seeded it and just waiting for warmer weather for the seed to germinate.

**ITEM 8 – ADJOURNMENT:**

The motion was made by Zeph Roberson and seconded by John Caraway to adjourn the regular meeting of February 6<sup>th</sup>, 2020. The vote was as follows:

Yes- Bobbe Young, Kenny Lawson, , Zeph Roberson, Jack Litschke, JW Sutphin, Dean Bair, Steve Hendley

No-

Absent-, Myrna Cournoyer, John Caraway, Kathy Temple,

Meeting adjourned at 4:21 PM.

Minutes approved on behalf of the Golf Course Advisory Board by:



Jack Litschke, Chairperson

## March 2020 Report

### ❖ March Maintenance Report

- Spray Fairways
- Trim Trees
- Mower Maintenance

### ❖ Projected Monthly Maintenance Report for March

- Drill N Fill Greens
- Spray Greens
- Planetair/Verticut greens
- Trim Trees
- Irrigation

### ❖ Staffing Level

- 6 of 6

### ❖ Rain Totals

- February 2020 Total – .25” & 2” snow
- 2020 Totals – 25” & 2” snow
- 2019 Totals- 8.95”
- Yearly Average Since 2015 – 10.75”

# Sales by Sales Category Report

Lake Carlsbad Golf Club

Terminal name : CARLSBAD-PC

Printed date : 3/5/2020 10:28:16AM

From: 2/1/2020

To : 2/29/2020

Category	Item Description	QTY SOLD	NET SALES
<b>Membership</b>			
	Couple Annual Pass	3	1,950.00
	Par 3 Annual Pass	4	680.00
	Private Cart Trail Fee	7	2,660.00
	Senior Single Annual Pass	6	2,370.00
	Single Annual Pass	7	3,255.00
	Single Quarterly Pass	3	600.00
	Student Annual Pass	2	180.00
	<b>Total : Membership</b>	<b>32</b>	<b>11,695.00</b>
<b>Greens Fees</b>			
	Annual Greens Fee	1,006	0.00
	JR Greens fee	16	80.00
	Par 3 Greens fee	218	1,744.00
	Regular Greens fee	71	1,136.00
	Twilight Greens fee	38	418.00
	Weekend/Holiday Greens fee	400	8,400.00
	<b>Total : Greens Fees</b>	<b>1749</b>	<b>11,778.00</b>
	<b>Sub total :</b>	<b>1781</b>	<b>23,473.00</b>