

MINUTES OF SPECIAL MEETING OF THE GOLF COURSE ADVISORY BOARD OF
THE CITY OF CARLSBAD, NEW MEXICO, HELD AT CITY HALL – PLANNING ROOM
JANUARY 31st, 2019 AT 4:00 P.M.

Voting Members Present:

Jack Litschke	Chairperson
Charles Cable	Member
Myrna Cournoyer	Member
John Caraway	Member
Zeph Roberson	Member
Bobbe Young	Member
Kathy Temple	Member
Steve Hendley	Member

Voting Members Absent:

John Etcheverry	Member
Kenny Lawson	Member
JW Sutphin	Member

Ex-Officio Members Present:

None

Ex-Officio Members Absent:

None

Board Secretary Present:

Kyle Boatman	Golf Course Superintendent
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Board Secretary Absent

None

Others Present:

Matt Fletcher	Purchasing Officer
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ITEM 1 - ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM:

Roll call of those present was taken by Kyle Boatman. It was determined that a quorum was present.

ITEM 2 – CONSIDER APPROVAL OF STATEMENT REGARDING THE CLOSED SESSIONS HELD ON JANUARY 23RD, 2019 AND JANUARY 28TH, 2019, AS REQUIRED BY SECTION 10-15-1(J) OF THE OPEN MEETINGS ACT:

The only matter discussed during the closed sessions held on January 23, 2019 and January 28, 2019 was the Golf Course Management RFP's.

The motion was made by John Caraway and seconded by Steve Hendley to approve the statement regarding the closed sessions held on January 23rd, 2019 and January

28th, 2019, as required by section 10-15-1(J) of the open meetings act. The vote was as follows:

Yes- Myrna Cournoyer, John Caraway, Charles Cable, Jack Litschke, , Zeph Roberson, Bobbe Young, Kathy Temple, Steve Hendley

No-

Absent- John Etcheverry, Kenny Lawson, JW Sutphin

ITEM 3 – CONSIDER APPROVAL OF RECOMMENDATION FOR RFP NO. 2018-24, GOLF SHOP MANAGEMENT SERVICES FOR LAKE CARLSBAD GOLF COURSE:

Matt passed out the scores for both RFP's for the board to look at. Jack asked if there were any comments or questions. There were not any.

The motion was made by Kathy Temple and seconded by Myrna Cournoyer to recommend Chavez Golf for Golf Shop Management Services for Lake Carlsbad Golf Course. The vote was as follows:

Yes- Myrna Cournoyer, John Caraway, Charles Cable, Jack Litschke, , Zeph Roberson, Bobbe Young, Kathy Temple, Steve Hendley

No-

Absent- John Etcheverry, Kenny Lawson, JW Sutphin

ITEM 4 - ADJOURNMENT:

The motion was made by Zeph Roberson and seconded by Steve Hendley to adjourn the special meeting of January 31st, 2019. The vote was as follows:

Yes- Myrna Cournoyer, John Caraway, Charles Cable, Jack Litschke, , Zeph Roberson, Bobbe Young, Kathy Temple, Steve Hendley

No-

Absent- John Etcheverry, Kenny Lawson, JW Sutphin

Meeting adjourned at 4:07 PM.

Minutes approved on behalf of the Golf Course Advisory Board by:



Jack Litschke, Chairperson