

MINUTES OF REGULAR MEETING OF THE GOLF COURSE ADVISORY BOARD OF
THE CITY OF CARLSBAD, NEW MEXICO, HELD AT CARLSBAD MUNICIPAL GOLF
COURSE ANNEX DECEMBER 5TH, 2019 AT 4:00 P.M.

Voting Members Present:

Jack Litschke	Chairperson
Bobbe Young	Member
Kenny Lawson	Member
Kathy Temple	Member
John Caraway	Member
Myrna Cournoyer	Member
Zeph Roberson	Member
JW Sutphin	Member
Steve Hendley	Member

Voting Members Absent:

John Etcheverry	Member
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Ex-Officio Members Present:

None

Ex-Officio Members Absent:

None

Board Secretary Present:

Kyle Boatman	Golf Course Superintendent
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Board Secretary Absent

None

Others Present:

Eric Chavez	Golf Pro
Dean Bair	Golfer

ITEM 1 - ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM:

Roll call of those present was taken by Kyle Boatman. It was determined that a quorum was present.

ITEM 2 – APPROVAL OF AGENDA OF REGULAR MEETING ON DECEMBER 5TH, 2019:

The motion was made by John Caraway and seconded by Zeph Roberson to approve the agenda of the December 5th, 2019 meeting. The vote was as follows:

Yes- Bobbe Young, Kathy Temple, Kenny Lawson, John Caraway, Myrna Cournoyer, Zeph Roberson, Steve Hendley, JW Sutphin, Jack Litschke

No-

Absent- John Etcheverry,

ITEM 3 - APPROVAL OF MINUTES OF REGULAR MEETING HELD NOVEMBER 7TH, 2019:

The motion was made by Kathy Temple and seconded by Steve Hendley to approve the minutes of regular meeting held on November 7th, 2019. The vote was as follows:

Yes- Bobbe Young, Kathy Temple, Kenny Lawson, John Caraway, Myrna Cournoyer, Zeph Roberson, Steve Hendley, JW Sutphin, Jack Litschke

No-

Absent- John Etcheverry,

ITEM 4 – DISCUSS REPLACEMENT FOR CHARLES CABLE:

The board was asked if they had any names to put forward to replace Charles Cable. Dean Bair was brought up as a possible replacement. Matt Castro was also said to have interest in being on the Golf Board. Jack also brought up that John Etcheverry has only made one meeting in the last year, and that Jack would be sending him a letter stating that he has missed the number of meetings that would be cause for his resignation.

ITEM 5- REPORT FROM ERIC CHAVEZ:

See attachment 1

Eric went over his report. Jack asked about the liquor license. Kyle said that it closes on the 20th of December. Kyle told the board that food is not included into the RFP. Kyle did state that once a vendor is chosen they could add food if they choose to, but the RFP is only going to be graded on the alcohol sales. John C. asked how many alcohol beverages could be served to any one person. Eric told him that the law allows two beverages per person and that they had to be open.

ITEM 6 – REPORT FROM KYLE BOATMAN:

See attachment 2

Kathy said that the ponds on the big course are looking really nice since the completion of the new overflow. Kenny asked about the leak off the side of number 11. Kyle said that they have looked for it multiple times and cannot find where the leak is. Kyle said that it is in the pond liner and only leaks when the bottom pond is full. Aquatic Consultants also looked for the leak when the ponds were drained and said that all the liner looks good and all the seams are sealed correctly.

ITEM 7 – ADJOURNMENT:

The motion was made by Steve Hendley and seconded by John Caraway to adjourn the regular meeting of December 5th, 2019. The vote was as follows:

Yes- Bobbe Young, Kathy Temple, Kenny Lawson, John Caraway, Myrna Cournoyer,
Zeph Roberson, Steve Hendley, JW Sutphin, Jack Litschke

No-

Absent- John Etcheverry,

Meeting adjourned at 4:28 PM.

Minutes approved on behalf of the Golf Course Advisory Board by:

A handwritten signature in dark ink, appearing to read 'J. Litschke', is written over a horizontal line.

Jack Litschke, Chairperson

January 2019 Report

❖ December Maintenance Report

- Seed Tee Boxes
- Trim Trees
- Mower Maintenance

❖ Projected Monthly Maintenance Report for January

- First week
 - Spray Fairways
 - Trim Trees
- Second week
 - Trim Trees
 - Spray Fairways
- Third week
 - Trim Trees
 - Spray Fairways
 - Tee Boxes
- Fourth week
 - Spray Fairways
 - Irrigation
 - Mower Maintenance

❖ Staffing Level

- 5 of 6

❖ Rain Totals

- December 2019 Total – 0"
- 2019 Totals- 8.95"
- 2018 Totals- 11.15"

Sales by Sales Category Report

Lake Carlsbad Golf Club

Terminal name : CARLSBAD-PC

Printed date : 1/2/2020 3:44:36PM

From: 12/1/2019

To : 12/31/2019

Category	Item Description	QTY SOLD	NET SALES
Membership			
	Couple Annual Pass	1	650.00
	Par 3 Annual Pass	1	170.00
	Private Cart Storage Fee	2	700.00
	Private Cart Trail Fee	39	14,820.00
	Senior Couple Annual Pass	3	1,635.00
	Senior Single Annual Pass	29	11,455.00
	Single Annual Pass	18	8,370.00
	Single Quarterly Pass	1	200.00
	Total : Membership	94	38,000.00
Greens Fees			
	Annual Greens Fee	1,059	0.00
	JR Greens fee	31	155.00
	Par 3 Greens fee	245	1,837.50
	Regular Greens fee	107	1,605.00
	Twilight Greens fee	18	180.00
	Weekend/Holiday Greens fee	234	4,680.00
	Total : Greens Fees	1694	8,457.50
	Sub total :	1788	46,457.50