

MINUTES OF REGULAR MEETING OF THE GOLF COURSE ADVISORY BOARD OF  
THE CITY OF CARLSBAD, NEW MEXICO, HELD AT CARLSBAD MUNICIPAL GOLF  
COURSE ANNEX NOVEMBER 7<sup>TH</sup>, 2019 AT 4:00 P.M.

Voting Members Present:

Bobbe Young	Member
Kenny Lawson	Member
Kathy Temple	Member
John Caraway	Member
Myrna Cournoyer	Member
Zeph Roberson	Member
JW Sutphin	Member
Steve Hendley	Member

Voting Members Absent:

Charles Cable	Member
John Etcheverry	Member
Jack Litschke	Chairperson

Ex-Officio Members Present:

None

Ex-Officio Members Absent:

None

Board Secretary Present:

Kyle Boatman	Golf Course Superintendent
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Board Secretary Absent

None

Others Present:

Ken Britt	Community Development Director
Eric Chavez	Golf Pro

**ITEM 1 - ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM:**

Roll call of those present was taken by Kyle Boatman. It was determined that a quorum was present.

**ITEM 2 – APPROVAL OF AGENDA OF REGULAR MEETING ON NOVEMBER 7<sup>TH</sup>, 2019:**

The motion was made by Steve Hendley and seconded by Zeph Roberson to approve the agenda of the November 7<sup>th</sup>, 2019 meeting. The vote was as follows:

Absent- John Etcheverry, Charles Cable, Jack Litschke

**ITEM 3 - APPROVAL OF MINUTES OF REGULAR MEETING HELD OCTOBER 3<sup>RD</sup>, 2019:**

The motion was made by Kathy Temple and seconded by Myrna Cournoyer to approve the minutes of regular meeting held on October 3<sup>rd</sup>, 2019. The vote was as follows:

Yes- Bobbe Young, Kathy Temple, Kenny Lawson, John Caraway, Myrna Cournoyer, Zeph Roberson, Steve Hendley, JW Sutphin

No-

Absent- John Etcheverry, Charles Cable, Jack Litschke

**ITEM 4 – REPORT FROM ERIC CHAVEZ:**

See attachment 1

Eric went over his report. Eric said all the tournaments were well attended and all went very well. John Caraway asked if we had any information on if rounds are up from October of last year. Kyle told him that this year we had about 300 more rounds in October than October last year. Eric said that the pro shop is staying busier than last year.

**ITEM 5 – REPORT FROM KYLE BOATMAN:**

See attachment 2

Kyle went over his report. Kyle informed the board that Aquatic Consultants will be here next week to work on the ponds on the big course. Kyle also told the board that the pond on #7 will also get filled in. John asked about seeding the tees on the par 3. Kyle said that they are prioritizing trying to get the tee boxes all overseeded. Myrna added that all the tee boxes are looking good. Myrna asked about the snack bar. Ken informed the board that they will be requesting to go out for RFP for alcohol sales. He said that it will go out once it goes to City Council. He said after about 30 days it will then be graded then a selection be made and taken back to Council. John asked if food was going to be a part of the RFP. Ken said that it would be open but is focused on just alcohol. Ken said it would be up to whoever gets the RFP to add food if they wanted too. Ken also told the board they are still working to get the outside of the pro shop scheduled for renovation. Kyle asked the board to start thinking about people who might want to serve on the board in place of Charles Cable.

**ITEM 6 – ADJOURNMENT:**

The motion was made by Steve Hendley and seconded by Myrna Cournoyer to adjourn the regular meeting of November 7<sup>th</sup>, 2019. The vote was as follows:

Yes- Bobbe Young, Kathy Temple, Kenny Lawson, John Caraway, Myrna Cournoyer, Zeph Roberson, Steve Hendley, JW Sutphin

No-

Absent- John Etcheverry, Charles Cable, Jack Litschke

Meeting adjourned at 4:21 PM.

Minutes approved on behalf of the Golf Course Advisory Board by:

A handwritten signature in blue ink, appearing to read "J. Litschke", is written over a horizontal line. The signature is fluid and cursive.

Jack Litschke, Chairperson