

MINUTES OF REGULAR MEETING OF THE GOLF COURSE ADVISORY BOARD OF
THE CITY OF CARLSBAD, NEW MEXICO, HELD AT CARLSBAD MUNICIPAL GOLF
COURSE ANNEX MAY 3RD, 2018 AT 4:00 P.M.

Voting Members Present:

Dean Bair	Chairperson
Kathy Temple	Member
Dave Tawater	Member
Zeph Roberson	Member
Daniel Johnson	Member
Charles Cable	Member
Jack Litschke	Member
John Caraway	Member
Bobbe Young	Member

Voting Members Absent:

Kenny Lawson	Member
Myrna Cournoyer	Member

Ex-Officio Members Present:

None

Ex-Officio Members Absent:

None

Board Secretary Present:

Kyle Boatman	Golf Course Superintendent
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Board Secretary Absent

None

Others Present:

John Lowe	Community Development Director
Eric Chavez	Golf Professional

ITEM 1 - ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM:

Roll call of those present was taken by Kyle Boatman. It was determined that a quorum was present.

ITEM 2 – APPROVAL OF AGENDA OF REGULAR MEETING ON MAY 3RD, 2018:

The motion was made by Kathy Temple and seconded by Zeph Roberson to approve the agenda of the May 3rd, 2018 meeting. The vote was as follows:

Yes- Dean Bair, Kathy Temple, Dave Tawater, Zeph Roberson, Daniel Johnson, Charles Cable, Jack Litschke, Bobbe Young, John Caraway

No-

Absent- Kenny Lawson, Myrna Cournoyer

ITEM 3 - APPROVAL OF MINUTES OF REGULAR MEETING HELD APRIL 5TH, 2018:

The motion was made by Jack Litschke and seconded by Daniel Johnson to approve the minutes of regular meeting held on April 5th, 2018. The vote was as follows:

Yes- Dean Bair, Kathy Temple, Dave Tawater, Zeph Roberson, Daniel Johnson, Charles Cable, Jack Litschke, Bobbe Young, John Caraway

No-

Absent- Kenny Lawson, Myrna Cournoyer

ITEM 4 – UPDATE ON POINT OF SALES:

John L. informed the board that the POS system was delivered and that all of the products have been programmed. Zeph asked if Eric could now accept credit cards. Eric told him that he could now accept them. John L. said he tried the system and it separated the money correctly.

ITEM 5 – UPDATE ON RFP FOR SNACK BAR:

John L. told the board the RFP was closed and that they had received one proposal. John L. told them that it was in the review stage of the process. He informed the board that some of the board may be asked to help review the proposal. John L. said that they had a meeting with the company and discussed the proposal. He said in the near future they would be notified about the reviewing process. John L. told the board that they are not in the contract phase yet. He told them that they are still in the recommendation phase. Dave T. asked where the RFP was published. John L. told him it was on the City website and the newspaper.

ITEM 6 – UPDATE ON REMODEL IN SNACK BAR:

John L. informed the board that the contractor has been working. He said that the demolition has been done. He said he thought they should be done in time for the Oilfield Tournament. John L. also told the board some of the piping in the bathrooms had to be replaced. Dean said that this project was long overdue and thanked John L. for his promptness on the project. John L. also said that the pro shop also needed a new roof. Dean asked if the roof would be covered by insurance. John L. said that some of it would be covered.

ITEM 7 – DISCUSS REPLACEMENTS FOR DEAN BAIR AND DAVE TAWATER:

One names was put forward for the nomination as the replacement of Dave Tawater to serve on the board: J.W. Sutphin

The vote was unanimous for J.W. Sutphin. The board recommends that J.W. Sutphin be appointed to replace Dave Tawater.

The board was also asked to find a few other people to replace Deans position.

ITEM 8 – REPORT FROM ERIC CHAVEZ AND KYLE BOATMAN:

See attachment 1 & 2

Kathy asked if the cart paths were going to be able to get patched. Kyle said that they have been out patching whenever they get a chance. John L. asked the board to inform Eric or Kyle if they see something out on the course so they can handle it as soon as they can. Zeph said that the tree roots on 17 are tearing up the cart paths. Kyle said that he hopes to remove some of the trees by the greens. Jack asked about yardage markers. Kyle said he has ordered some but they have not been delivered yet. Jack asked about the tee signs and said they need to be repainted. Eric said we just need to call the company and see if we need to repaint them or if they do.

ITEM 9 - ADJOURNMENT:

The motion was made by Kathy Temple and seconded by Myrna Cournoyer to adjourn the regular meeting of May 3rd, 2018. The vote was as follows:

Yes- Dean Bair, Kathy Temple, Dave Tawater, Zeph Roberson, Daniel Johnson, Charles Cable, Jack Litschke, Bobbe Young, John Caraway

No-

Absent- Kenny Lawson, Myrna Cournoyer

Meeting adjourned at 5:02 PM.

Minutes approved on behalf of the Golf Course Advisory Board by:



Dr. Dean Bair, Chairperson