

MINUTES OF REGULAR MEETING OF THE GOLF COURSE ADVISORY BOARD OF
THE CITY OF CARLSBAD, NEW MEXICO, HELD AT CARLSBAD MUNICIPAL GOLF
COURSE ANNEX FEBRUARY 1ST, 2018 AT 4:00 P.M.

Voting Members Present:

Dean Bair	Chairperson
Kenny Lawson	Member
Dave Tawater	Member
Zeph Roberson	Member
Bobbe Young	Member
Daniel Johnson	Member
Charles Cable	Member
Kathy Temple	Member
Jack Litschke	Member
Myrna Cournoyer	Member
John Caraway	Member

Voting Members Absent:

None

Ex-Officio Members Present:

None

Ex-Officio Members Absent:

None

Board Secretary Present:

Kyle Boatman	Golf Course Superintendent
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Board Secretary Absent

None

Others Present:

Eric Chavez	Golf Professional
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ITEM 1 - ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM:

Roll call of those present was taken by Kyle Boatman. It was determined that a quorum was present.

ITEM 2 – APPROVAL OF AGENDA OF REGULAR MEETING ON FEBRUARY 1ST, 2018:

The motion was made by Zeph Roberson and seconded by Kenny Lawson to approve the agenda of the February 1st, 2018 meeting. The vote was as follows:

Yes- Dave Tawater, Kenny Lawson, Zeph Roberson, Bobbe Young, Dean Bair, Daniel Johnson, Kathy Temple, Charles Cable, Jack Litschke, Myrna Cournoyer, John Caraway

No-

Absent-

ITEM 3 - APPROVAL OF MINUTES OF REGULAR MEETING HELD JANUARY 4TH, 2018:

The motion was made by Kathy Temple and seconded by Myrna Cournoyer to approve the minutes of regular meeting held on January 4th, 2018. The vote was as follows:

Yes- Dave Tawater, Kenny Lawson, Zeph Roberson, Bobbe Young, Dean Bair, Daniel Johnson, Kathy Temple, Charles Cable, Jack Litschke, Myrna Cournoyer, John Caraway

No-

Absent-

ITEM 4 – APPROVAL OF RECOMMENDATION OF NEW RATES:

The motion was made by Daniel Johnson and seconded by John Caraway to approve recommendation of new rates. The vote was as follows:

Yes- Dave Tawater, Kenny Lawson, Zeph Roberson, Bobbe Young, Dean Bair, Daniel Johnson, Kathy Temple, Charles Cable, Jack Litschke, Myrna Cournoyer, John Caraway

No-

Absent-

ITEM 5 – UPDATE ON DRIVING RANGE NETTING:

Dean informed the board that Mr. McCutcheon is upset on how the fence looks and is in talks with the company on solutions to fix the problem. Dean said that is should be handled in a timely fashion. Dean told the board that an engineering company has said that the material used was not strong enough to do the job.

ITEM 6 – UPDATE ON RFP FOR SNACK BAR:

Kyle told the board that a rough draft RFP has been made. Kyle then told the board that it will still have to go to City Council before the bid is posted. Kyle told the board that the bid would also include the back room. Dean told the board that there are plans in place to remodel the bathrooms and the backroom of the pro shop.

ITEM 7 – DISCUSSION ON REVISIONS OF GOLF RULES AND REGULATIONS:

Dean informed the board that they need to start looking at the rules and regulations to make necessary changes. Kyle asked the board to take them home and make revisions they though were needed and to bring them back for next month's meeting.

ITEM 8 – REPORT FROM ERIC CHAVEZ AND KYLE BOATMAN

See attachment 1 & 2

Eric told the board that he had inventory ordered. The board complimented the floors in pro shop. Dean asked when the pond would be finished. Kyle told him that it will be done around April. Kyle said he still needs to order a few items to finish the pond. Dave asked if the dead trees on nine were removed. Kyle told him they were not at this time. Charles said that the par 3 looked good after being mowed.

ITEM 9 - ADJOURNMENT:

The motion was made by Zeph Roberson and seconded by John Caraway to adjourn the regular meeting of February 1st, 2018. The vote was as follows:


Yes- Dave Tawater, Kenny Lawson, Zeph Roberson, Bobbe Young, Dean Bair, Daniel Johnson, Kathy Temple, Charles Cable, Jack Litschke, Myrna Cournoyer, John Caraway

No-

Absent-

Meeting adjourned at 5:04 PM.

Minutes approved on behalf of the Golf Course Advisory Board by:



Dr. Dean Bair, Chairperson



Kyle Boatman, Golf Course Superintendent