

MINUTES OF REGULAR MEETING OF THE GOLF COURSE ADVISORY BOARD OF THE CITY OF CARLSBAD, NEW MEXICO, HELD AT CARLSBAD MUNICIPAL GOLF COURSE ANNEX JANUARY 4<sup>TH</sup>, 2018 AT 4:00 P.M.

Voting Members Present:

Dean Bair	Chairperson
Kenny Lawson	Member
Dave Tawater	Member
Zeph Roberson	Member
Bobbe Young	Member
Daniel Johnson	Member
Charles Cable	Member
Kathy Temple	Member
Jack Litschke	Member
Myrna Cournoyer	Member

Voting Members Absent:

John Caraway	Member
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Ex-Officio Members Present:

None

Ex-Officio Members Absent:

None

Board Secretary Present:

Kyle Boatman	Golf Course Superintendent
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Board Secretary Absent

None

Others Present:

John Lowe	Community Development Director
Eric Chavez	Golf Professional

**ITEM 1 - ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM:**

Roll call of those present was taken by Kyle Boatman. It was determined that a quorum was present.

**ITEM 2 – APPROVAL OF AGENDA OF REGULAR MEETING ON JANUARY 4<sup>TH</sup>, 2018:**

The motion was made by Daniel Johnson and seconded by Jack Litschke to approve the agenda of the January 4<sup>th</sup>, 2018 meeting. The vote was as follows:

Yes- Dave Tawater, Kenny Lawson, Zeph Roberson, Bobbe Young, Dean Bair, Daniel Johnson, Kathy Temple, Charles Cable, Jack Litschke, Myrna Cournoyer

No-

Absent- John Caraway

**ITEM 3 - APPROVAL OF MINUTES OF REGULAR MEETING HELD DECEMBER 7<sup>TH</sup>, 2017:**

The motion was made by Jack Litschke and seconded by Zeph Roberson to approve the minutes of regular meeting held on December 7<sup>th</sup>, 2017. The vote was as follows:

Yes- Dave Tawater, Kenny Lawson, Zeph Roberson, Bobbe Young, Dean Bair, Daniel Johnson, Kathy Temple, Charles Cable, Jack Litschke, Myrna Cournoyer

No-

Absent- John Caraway

**ITEM 4 – DISCUSS NEW PRO SHOP OPERATIONS:**

John L. explained Wexford Golf won the RFP and entered negotiations with them. Neither side could come to an agreement. John L. told the board that Eric Chavez was contacted about a Professional Service Contract. John L. informed the board that Eric Chavez has signed the contract for a Professional Services Contract. John L. told the board that the City is going to be purchasing range equipment and going to lease 40 carts.

**ITEM 5 - REPORT FROM KYLE BOATMAN:**

See attachment 1

Charles Cable asked about the geese on the Par 3. Kyle said that they just let them be and that they will move off in a few weeks. Dean asked about the pond on #7. Kyle said they are still working on it, but that they were looking at the waterfalls and looking at starting it in April. Dean asked about the debris piles. Kyle said that they have been picked up already, but that they are added more limbs to them.

**ITEM 6 - ADJOURNMENT:**

The motion was made by Dave Tawater and seconded by Kenny Lawson to adjourn the regular meeting of January 4<sup>th</sup>, 2018. The vote was as follows:

Yes- Dave Tawater, Kenny Lawson, Zeph Roberson, Bobbe Young, Dean Bair, Daniel Johnson, Kathy Temple, Charles Cable, Jack Litschke, Myrna Cournoyer

No-

Absent- John Caraway

Meeting adjourned at 5:07 PM.

Minutes approved on behalf of the Golf Course Advisory Board by:

*Dean Bair*

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Dr. Dean Bair, Chairperson

*Kyle Boatman*

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Kyle Boatman, Golf Course Superintendent

## February 2018 Report

### ❖ Monthly Maintenance Report

- First week
  - Nursery
  - Irrigation behind pro shop
  - Trim trees
- Second week
  - Trim trees
  - Pond on #7
- Third week
  - Trim trees
  - Pond on #7
  - Nursery
- Fourth week
  - Trim trees
  - Work on Nursery

### ❖ Projects

- Pond on #7
- Nursery
- Trim Trees
- Remove Dead Trees

### ❖ Staffing Level

- 6 of 6

### ❖ Rain Totals

- January - 0"
- 2018 Totals: 0"
- 2017 Totals: 14.55"

# January

Day	Annual Single	Annual Couple	Senior Single	Senior Couple	Quarterly Single	Quarterly Couple	Student	Par 3 Single	Par 3 Couple
1									
2									
3									
4			25	2	2				
5	7	1	20	1					1
6	13	2	5				1		
7	3		3		1				
8	1		6					1	
9	2		3						
10			1						
11	1								
12	4		6						
13	2		1						
14		1	2						
15	1		2						
16									
17			1						
18			2					1	
19	1		1		1			2	
20	8		1						
21									
22			2						
23									
24	1								
25									
26	1							1	
27	1								
28	1		3	1					
29		1	1						
30									
31	1							1	
<b>TOTALS</b>	<b>48</b>	<b>5</b>	<b>85</b>	<b>4</b>	<b>4</b>	<b>0</b>	<b>1</b>	<b>6</b>	<b>1</b>
Cost	\$440.00	\$620.00	\$375.00	\$520.00	\$190.00	\$280.00	\$85.00	\$160.00	\$225.00
Revenue	\$21,120.00	\$3,100.00	\$31,875.00	\$2,080.00	\$760.00	\$0.00	\$85.00	\$960.00	\$225.00

# January

Trail Fees	Green F Mon-Thur	Green F Fri-Sun	Green F Twilight	Green F Par 3	Cart Rental	Range Medium	Range Large		Rounds Played
									0
									0
									0
27	2								4
21	12			4	13				46
14		16		21	21				71
5		8		4	9				41
5	10		2	9	16				34
3	4			3					37
1				2	3				24
	1		1		2				12
6	5	4	3	3	15				69
3		7			6				42
2		21		13	26				74
2		2		2	6	2			34
									0
2	2				2				2
2	4			2	4		3		15
2	2	12	2	11	19	4	3		69
10		30	2	12	30	3	3		96
		3		1	7		1		21
1	7		2		14	2	2		47
	3			2	4		5		26
1	8				8	2	3		47
	5		1	3	10	2	4		29
1		7	2	4	12	1	2		43
1		15	2	8	19	12	7		83
2		24	3	16	29	6	7		86
	6		5	5	10		6		50
	4		4		7		1		35
	6			14	11	2	5		63
<b>111</b>	<b>81</b>	<b>149</b>	<b>29</b>	<b>139</b>	<b>303</b>	<b>36</b>	<b>52</b>		<b>1200</b>
\$360.00	\$15.00	\$20.00	\$10.00	\$7.50	\$14.00	\$5.00	\$7.00		
\$39,960.00	\$1,215.00	\$2,980.00	\$290.00	\$1,042.50	\$4,242.00	\$180.00	\$364.00	\$110,478.50	