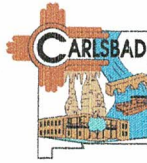


**MINUTES OF THE REGULAR MEETING OF THE**

**City of Carlsbad  
Disabilities Advisory Board  
Janell Whitlock Municipal Complex**

**Friday, January 12, 2024, at 10:30 a.m.**

**Meeting Held in the Janell Whitlock Municipal Complex  
Council Chambers  
114 S. Halagueno St.**



CITY OF CARLSBAD  
CARLSBAD, NEW MEXICO  
**DISABILITIES ADVISORY BOARD MEETING**

Friday, January 12, 2024 at 10:30 AM

Janell Whitlock Municipal Complex

114 S. Halagueno St.

GoToMeeting ID: 373-996-741

US Phone: +1 (646) 749-3122 Access Code: 373-966-741

1. Roll call of voting members and determination of quorum
2. Approval of Agenda
3. Approval of Minutes from the Meeting held December 8, 2023
4. Discuss necessary steps to request an amendment to City of Carlsbad Chapter 8 – Buildings & Building Regulations to require residential developers to offer ADA floorplans
5. Discuss inviting residential developers to attend a meeting to discuss floor plans for those with disabilities
6. Discuss inviting Mayor and City Council members to attend a meeting
7. Discussion to provide a resource list for those with disabilities
8. Discuss sidewalk repairs
  - a. Any concerns to report to the board
  - b. Public comment.
9. Review of listed concerns and repair needs shared by the Board and recognition of repairs completed by the City
10. Approval of ADA Friendly business to recognize
11. Public comments regarding items for the February agenda
12. Adjourn

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**FOR INFORMATION ONLY**

Disability Advisory Board agendas and meeting minutes are available on the City website:

[cityofcarlsbadnm.com](http://cityofcarlsbadnm.com)

or may be viewed in the Office of the City Clerk or at the Carlsbad Public Library during normal business hours

**DISABILITY ADVISORY BOARD MEETING SCHEDULE**

- Regular meeting – Friday, February 9, 2024, at 10:30 a.m.

If you require a hearing interpreter, language interpreter, or auxiliary aids in order to attend and participate in the above meeting, please contact the City Administrator's office at (575) 887-1191 at least 48 hours prior to the scheduled meeting time.

**MINUTES OF THE REGULAR MEETING OF THE CITY OF CARLSBAD DISABILITY  
ADVISORY BOARD  
HELD IN THE JANELL WHITLOCK MUNICIPAL ANNEX  
114 S. HALAGUENO ST., JANUARY 12, 2024 AT 10:30 A.M.**

**VOTING MEMBERS PRESENT:**

|                   |                        |
|-------------------|------------------------|
| Teresa Allery     | Board Chairperson      |
| Deborah Pinching  | Vice Chairperson       |
| Carrie Boatwright | Board Member (Virtual) |
| Machell Tackett   | Board Member           |

**VOTING MEMBERS ABSENT:**

|                 |              |
|-----------------|--------------|
| Mike Pfeifer    | Board Member |
| Rawnie McKibben | Board Member |
| Tom Kirby       | Board Member |

**EX-OFFICIO MEMBERS PRESENT:**

|                |                          |
|----------------|--------------------------|
| Jeff Patterson | Planning Director        |
| Trysha Ortiz   | Planning Deputy Director |

**OTHERS PRESENT:**

|                 |                                       |
|-----------------|---------------------------------------|
| Jennifer Campos | Planning & Zoning Executive Secretary |
| Paula Wright    | Citizen                               |
| Tarrant Blake   | Citizen                               |

Time Stamps and headings below correspond to the recording of the meeting and the recording is hereby made a part of the official record.

0:00:00      Start Recording [10:33:36 AM]

0:00:06      **1. Roll call of voting members and determination of quorum**

Roll was called, confirming the presence of a quorum of board members. The following members were present— **Ms. Allery, Ms. Boatwright, Ms. Pinching, and Ms. Tackett.** Absent— **Mr. Kirby, Mr. Pfeifer, and Ms. McKibben.**

0:01:29      **2. Approval of Agenda**

**Ms. Pinching** made a motion to approve the agenda; **Ms. Tackett** seconded the motion. The vote was as follows: Yes— **Ms. Allery, Ms. Boatwright, Ms. Pinching, and Ms. Tackett.** No—None. Absent— **Mr. Kirby, Mr. Pfeifer, and Ms. McKibben.** Abstained—None. The motion carried.

0:01:49      **3. Approval of Minutes from the Meeting held December 8, 2023**

**Ms. Allery** asked on item #4 in the minutes where it says, asked what the requirements as far as residential housing to be read as far as to our regarding accessibility in residential housing. **Ms. Pinching** asked on item #8 to recognizing La Juanita's it should say El Nopal.

**Ms. Tackett** made a motion to approve the minutes as amended; **Ms. Pinching** seconded the motion. The vote was as follows: Yes— **Ms. Allery, Ms. Boatwright, Ms. Pinching, and Ms. Tackett.** No—None. Absent— **Mr. Kirby, Mr. Pfeifer, and Ms. McKibben.** Abstained—None. The motion carried.

0:04:45 **4. Discuss necessary steps to request an amendment to City of Carlsbad Chapter 8-Buildings & Building Regulations to require residential developers to offer ADA floorplans**

**Mr. Patterson** said he'd like to meet with the developers and builders to talk to them about their process regarding ADA floorplans. If there is an amendment that the board decides to pursue, it would be prepared to go before Planning and Zoning Commission. That board would make the recommendation to move forward with the amendments, then it the proposed amendment would be heard by City Council.

0:06:51 **5. Discussion inviting residential developers to attend a meeting to discuss floor plans for those with disabilities**

**Mr. Patterson** said he has two developers he'd like to invite to talk with the board. The first one is Ken Thurston of KT Homes, he is the developer of Spring Hollow, Farmview and Oasis. The second is Marcus Bluth of Corrales Construction, who has built the houses in Martin Farms, Cielo Lindo and Copperstone Estate. **Mr. Patterson** said he thought of Zack Theus with Crestline because they primarily do apartment housing. **Ms. Allery** said it would be interesting to have Mr. Theus with the apartment housing and hear that perspective. **Mr. Patterson** said he also thought of George Dunagan; he contracts to build the houses but he has a lot of experience with development. **Ms. Tackett** said it would be good to have two developers for each meeting. **Ms. Allery** suggested one residential developer and perhaps the apartment developer can come at the same time.

0:10:58 **6. Discussion inviting Mayor and City Council members to attend a meeting**

**Ms. Tackett** said she would welcome Mayor and Council members at the meeting. **Ms. Allery** suggested giving them a couple of months to settle in. **Ms. Ortiz** said in January and February they will be going back and forth to Santa Fe for legislative session and the new members they have to attend training up in Santa Fe; maybe it won't be until March before they can attend a meeting. **Ms. Tackett** said it would be good for the Mayor to see the board in process. **Mr. Patterson** said he did talk with Karla Niemeier and she's on board to come to a meeting and he'll reach out to get a couple of other Councilors to come.

0:12:47 **7. Discussion to provide a resource list for those with disabilities**

**Ms. Pinching** said she thought of having the Heights Lions Club and her vision support group to come to a meeting and present what services the groups offer. **Ms. Pinching** said that they should work on their own disabilities and then put them all together. **Ms. Allery** said she would check with Mental Health Providers of Carlsbad for their resources offered. **Ms. Boatwright** said it's a complicated list because we don't have a lot in our community, but she thinks talking with the Department of Vocational Rehabilitation. **Mr. Patterson** mentions United Way and having Kyle Marksteiner come to a meeting. **Ms. Tackett** said maybe it would be best is to address what they have already started, before providing additional resources. **Ms. Allery** said it would probably take at least a couple of months for the resource list. **Ms. Boatwright** said they can check with New Mexico Department of Health and see what they offer for families. **Ms. Allery** asked Ms. Boatwright if she could follow up with the Department of Vocational Rehabilitation and New Mexico Department of Health. **Ms. Boatwright** said she will follow up with them.

0:24:27 **8. Discussion of sidewalk repairs**  
**a. Any Concerns to report to the board**  
**b. Public comment.**

There was no discussion on this item.

0:24:55 **9. Review of listed concerns and repair needs shared by the Board and recognition of repairs completed by the City**

Ms. Allery asked if we had any updates. Mr. Patterson said he has not received an update from the Public Works Director. Mr. Patterson said that they have a new Deputy Public Works Director, so hopefully they will push them forward. Ms. Allery said she noticed that they have not striped the bridge. Mr. Patterson said they haven't striped a couple of areas due to weather, but work will be done as soon as possible.

0:26:44 **10. Approval of ADA Friendly business to recognize.**

Ms. Tackett mentioned recognizing Dragon China.

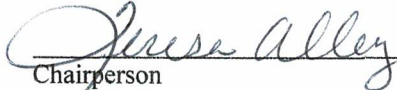
Ms. Pinching made a motion to approve of ADA Friendly business; Ms. Tackett seconded the motion. The vote was as follows: Yes— Ms. Allery, Ms. Boatwright, Ms. Pinching, and Ms. Tackett. No— None. Absent— Mr. Kirby, Mr. Pfeifer, and Ms. McKibben. Abstained—None. The motion carried.

0:31:42 **11. Public comments regarding items for the February agenda**

Ms. Blake would like to bring in a proposal for a heated and handicap access therapeutic pool for seniors, and also kids that need this kind of facility. Mr. Patterson asked if the natatorium offers handicap access. Ms. Blake said yes, but the pool is not kept at temperature that is conducive for therapy. Ms. Allery said the school district will not approve heating the pool because it is for the swimmers and swim team. Mr. Patterson said he would have to talk to a few people and bring it up and see what their thoughts on this idea.

0:46:40 **12. Adjourn**

Ms. Pinching made a motion to adjourn; Ms. Tackett seconded the motion. The vote was as follows: Yes— Ms. Allery, Ms. Boatwright, Ms. Pinching, and Ms. Tackett. No—None. Absent— Mr. Kirby, Mr. Pfeifer, and Ms. McKibben. Abstained—None. The motion carried.

  
Chairperson

3-8-2024  
Date