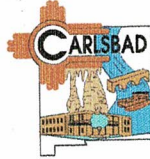


MINUTES OF THE REGULAR MEETING OF THE

**City of Carlsbad
Disabilities Advisory Board
Janell Whitlock Municipal Complex**

Friday, May 12, 2023, at 10:30 a.m.

**Meeting Held in the Janell Whitlock Municipal Complex
Council Chambers
114 S. Halagueno St.**



CITY OF CARLSBAD
CARLSBAD, NEW MEXICO

DISABILITIES ADVISORY BOARD MEETING

Friday, May 12, 2023, at 10:30 AM
Janell Whitlock Municipal Annex
114 S. Halagueno St.
GoToMeeting ID: 287-219-789
US Phone: (571) 317-3112 Access Code: 287-219-789

1. Roll call of voting members and determination of quorum
2. Approval of Agenda
3. Approval of Minutes from the Meeting held April 14, 2023
4. Presentation by Emergency Management
 - a. Comments & Questions from the board
 - b. Comments & Questions from Citizens
5. Discussion of sidewalk repairs
 - a. Any concerns to report to the board
 - b. Public comment
6. Discussion regarding the next presentation or facility tour
7. Consideration of potential board members to recommend for the upcoming vacant seat
 - a. Ann Halford
 - b. Machele Tackett
 - c. Tarrant Blake
 - d. Rawnie McKibben
8. Public comments regarding items for the June agenda
9. Adjourn

FOR INFORMATION ONLY

Disability Advisory Board agendas and meeting minutes are available on the City website:
cityofcarlsbadnm.com
or may be viewed in the Office of the City Clerk or at the Carlsbad Public Library during normal and regular business hours

DISABILITY ADVISORY BOARD MEETING SCHEDULE

- Regular meeting – Friday, June 9, 2023, at 10:30 a.m.

If you require hearing interpreter, language interpreters or auxiliary aids in order to attend and participate in the above meeting, please contact the City Administrator's office at (575) 887-1191 at least 48 hours prior to the scheduled meeting time.

**MINUTES OF A REGULAR MEETING OF THE CITY OF CARLSBAD DISABILITY
ADVISORY BOARD
HELD IN THE JANELL WHITLOCK MUNICIPAL ANNEX
114 S. HALAGUENO ST., MAY 12, 2023 AT 10:30 A.M.**

VOTING MEMBERS PRESENT:

Teresa Allery
Elizabeth Simonton
Carrie Boatwright
Jerry Remler
Deborah Pinching
Tom Kirby

Board Chairperson
Board Vice Chairperson (*via online*)
Board Member
Board Member
Board Member (*via online*)
Board Member

VOTING MEMBERS ABSENT:

Ysidro Molinar

EX-OFFICIO MEMBERS PRESENT:

Jeff Patterson
Trysha Ortiz

Planning Director
Planning Deputy Director

OTHERS PRESENT:

Ken Ahrens
Tony Souza
Vanessa Ornelas
Ann L. Halford
Tarrant Blake
Machelle Tackett

Carlsbad Fire Chief
EMS Bureau Chief
Planning & Zoning Secretary
Citizen
Citizen
Citizen

Time Stamps and headings below correspond to the recording of the meeting and the recording is hereby made a part of the official record.

0:00:02 Start Recording [10:30:12 AM]

0:00:02 **1. Roll call of voting members and determination of quorum**

Roll was called, confirming the presence of a quorum of board members. The following members were present—**Ms. Allery, Mr. Kirby, Ms. Pinching, Ms. Boatwright, Ms. Simonton**, Absent—**Ms. Remler and Mr. Molinar**.

0:01:15 **2. Approval of Agenda**

Ms. Pinching made a motion to approve the Agenda; **Mr. Kirby** seconded the motion. The vote was as follows: **Yes— Ms. Allery, Ms. Boatwright, Ms. Simonton, Ms. Pinching, and Mr. Kirby**. **No—None**. **Absent— Ms. Remler and Mr. Molinar**. **Abstained—None**. The motion carried.

0:02:09 **Ms. Remler** and **Ms. Tackett** join the meeting

0:02:33 **3. Approval of Minutes from the Meeting held April 14, 2023**

Ms. Pinching mentioned an error in the minutes. Her name was missing from the voting members list. **Mr. Patterson** addressed the issue and corrected the mistake. **Ms. Allery** asks if there were any other questions regarding the minutes. There were no further questions.

Mr. Kirby made a motion to approve the Minutes with changes; **Ms. Simonton** seconded the motion. The vote was as follows: **Yes— Ms. Allery, Ms. Boatwright, Ms. Simonton, Mr. Kirby, Ms. Remler, and Ms. Pinching.** No—None. Absent—**Mr. Molinar.** Abstained—None. The motion carried.

0:04:59

4. Presentation by Emergency Management

Ms. Allery states they have **Emergency Management** in attendance. **Mr. Souza** introduced himself and **Chief Ahrens**.

Mr. Souza was asked to discuss emergency management response; particularly the care, transport, and evacuation of disabled persons. He began with the availability for dispatch to "flag an address" and add specific information on an address with someone who may have a special need or mobility issues to help with the response. He then spoke about the available staff at different facilities and the role these other staff members may play if they find a situation where more hands are needed to assist on an emergency call. He mentioned that each ambulance is equipped with the proper items needed to assist with all levels of emergency when it comes to transporting a patient. He also discusses mental, behavioral, and addiction challenges they may come with some patients. The EMS department does receive training initially and annually through the recertification process. Although they receive very minimal training in the subject they are very medically oriented to care for any medical issues these sorts of patients may need. **Mr. Souza** also spoke about the availability to transport patient items such as wheelchairs or powered scooters as well as companion animals. **Ms. Remler** asks if taking a mobility device is required by the EMS department. **Mr. Souza** says his understanding is that they are required to make as much accommodation as they have possible; though it may not be immediate they do try to ensure the patient is equipped with their vital belongings before the patient is released from the hospital. **Mr. Kirby** asked what the process is when a disabled person calls for assistance and the doors are locked. **Mr. Souza** said if there is not any provided access information they will go as far as to break an entry point to get to a patient, but if there is information provided during or before a call they will take try to follow those instructions first before forced entry is made. **Ms. Simonton** brought up that FEMA Independent Studies has training on assisting disabled persons during emergencies and asked if our EMTs have this training. **Mr. Souza** mentions they have similar training but will look into it. **Ms. Simonton** mentioned FEMA offers mental and behavioral health training. **Mr. Souza** said there is a discussion about implementing professionals in the behavioral health field to respond to these types of emergencies. **Ms. Ortiz** mentions this is already being implemented in Santa Fe. **Ms. Pinching** inquired about insurance coverage and what steps should be taken to be sure the insurance covers what the plan states. **Mr. Souza** advises that she makes sure to familiarize herself with her plans and mandates to be sure she has the coverage. **Ms. Boatwright** comments on how often EMS responds to the local High School. She inquired about feedback to disassociate uniformed officers with trauma triggers in students. **Mr. Souza** mentioned that the school resource officer is in place to expose kids to uniformed officers so they can form a relationship with them rather than be afraid of them or mistrust law enforcement. **Chief Ahrens** mentions citizens are welcome to call "911" for anything medically related severe or minor.

0:46:38

5. Discussion of sidewalk repairs

Ms. Allery asked for comments from the board. **Ms. Remler** brought up the old complaints that have been made that have yet to be addressed. She also expressed her concern about the lack of communication from the department in charge of the sidewalk repairs. She also mentioned the sidewalk on the back side of this building and how the incline is too steep and may cause a wheelchair to fall over in the future if her concerns aren't addressed. **Mr. Patterson** mentioned he spoke with the projects department about the issue but is unsure what the timeline is for the issue to get corrected. He also mentioned the possibility of adding a ramp to the back door. **Ms. Boatwright** asks if there is someone who is in charge of monitoring the complaints issued to the city regarding the sidewalks. **Mr. Patterson** is unaware if there is a specific

person in charge of just sidewalk repairs and alterations. He also mentions that we do communicate with other entities as well when issues are out of the city's realm of responsibilities. **Ms. Tackett** asked if complaints are prioritized by the severity of the complaint. **Mr. Patterson** mentioned there may not be a way to track foot traffic on the sidewalks but there may be a way for Public Works to list the issues based on the severity but is still unsure of the process used by the department.

0:51:40 **6. Discussion regarding the next presentation or facility tour**

Ms. Allery asks the board if they would prefer another presentation or a tour of another facility. **Ms. Boatwright** asks if **Ms. Allery** has a place in mind to tour. **Ms. Allery** mentions the Pecos River Village. **Mr. Patterson** will reach out to set up a possible tour at the PRV in June. **Ms. Allery** advises the attendees to look for the information on the next meeting/tour in their emails.

0:53:23 **7. Consideration of potential board members to recommend for the upcoming vacant seat**

Ms. Allery states **Ms. Remler** wishes to officially step down from the board after the June 2023 meeting. A list will be provided to the Mayor's office of the persons interested in joining the board. The decision will also be made by the Mayor.

The list is as follows:

- a. Ann Halford
- b. Machelie Tackett
- c. Tarrant Blake
- d. Rawnie Mckibben

Ms. Allery asks calls for public comment.

Ms. Remler asks if the board could please get an updated list as soon as changes are made.

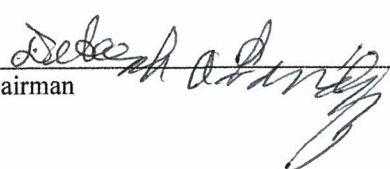
0:58:01 **8. Public comments regarding items for the June agenda**

Ms. Allery asks for public comment.

No comments were made.

0:58:21 **9. Adjourn**

Ms. Simonton motions to adjourn; **Mr. Kirby** seconded the motion. The vote was as follows: **Yes-- Ms. Allery, Mr. Boatwright, Mr. Kirby, Ms. Simonton, and Ms. Remler.** No—None. Absent—**Mr. Molinar.** Abstained—None. The motion carried.


Chairman

6/9/2023
Date