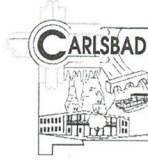


MINUTES OF THE REGULAR MEETING OF THE

**City of Carlsbad
Disabilities Advisory Board
Janell Whitlock Municipal Complex**

Friday, February 10, 2023 at 10:30 a.m.

**Meeting Held in the Janell Whitlock Municipal Complex
Council Chambers
114 S. Halagueno St.**



CITY OF CARLSBAD
CARLSBAD, NEW MEXICO

**DISABILITIES ADVISORY BOARD
SPECIAL MEETING**

Friday, February 10, 2023 at 10:30 AM
Janell Whitlock Municipal Annex
114 S. Halagueno St.

GoToMeeting ID: 611-647-429

US Phone: (872) 240-3212 Access Code: 611-647-429

1. Roll call of voting members and determination of quorum
2. Approval of Agenda
3. Approval of Minutes from the Meeting held January 13, 2023
4. Presentation by City Clerk regarding meeting guidelines
5. Consider nomination and appointment of board Vice-Chair
 - a. Consider nominees named at January 13, 2023 meeting
 - b. Vote
6. Discussion regarding Emergency Management representatives attending the regular scheduled March meeting
7. Public comments regarding items for the March agenda
8. Adjourn

FOR INFORMATION ONLY

Disability Advisory Board agendas and meeting minutes are available on the City web site:

or may be viewed in the Office of the City Clerk or at the Carlsbad Public Library during normal and regular business hours

DISABILITY ADVISORY BOARD MEETING SCHEDULE

- Regular meeting – Friday, March 10, 2023 at 10:30 a.m.

If you require hearing interpreter, language interpreters or auxiliary aids in order to attend and participate in the above meeting, please contact the City Administrator's office at (575) 887-1191 at least 48 hours prior to the scheduled meeting time.

**MINUTES OF A REGULAR MEETING OF THE CITY OF CARLSBAD DISABILITY
ADVISORY BOARD
HELD IN THE JANELL WHITLOCK MUNICIPAL ANNEX
114 S. HALAGUENO ST., FEBRUARY 10, 2023 AT 10:30 A.M.**

VOTING MEMBERS PRESENT:

Teresa Allery	Board Chairperson
Carrie Boatwright	Board Member
Jerry Remler	Board Member
Elizabeth Simonton	Board Member (<i>via online</i>)
Deborah Pinching	Board Member
Tom Kirby	Board Member

VOTING MEMBERS ABSENT:

Ysidro Molinar

EX-OFFICIO MEMBERS PRESENT:

Jeff Patterson	Planning Director
----------------	-------------------

OTHERS PRESENT:

Nadine Mireles	City Clerk
Jennifer Campos	Planning & Zoning Executive Secretary
Ann L. Halford	Citizen
Tarrant Blake	Citizen

Time Stamps and headings below correspond to recording of meeting and the recording is hereby made a part of the official record.

0:00:02 Start Recording [10:28:29 AM]

0:00:12 **1. Roll call of voting members and determination of quorum**

Roll was called, confirming the presence of quorum of board members. The following members were present—**Ms. Allery, Mr. Kirby, Ms. Pinching, Ms. Remler**. Absent—**Ms. Boatwright, Ms. Simonton, Mr. Molinar**.

0:00:55 **2. Approval of Agenda**

0:01:23 **Ms. Simonton** joins the meeting online

Ms. Pinching made a motion to approve the Agenda; **Ms. Remler** seconded the motion. The vote was as follows: **Yes-- Ms. Allery, Mr. Kirby, Ms. Pinching, Ms. Remler, Ms. Simonton**. No—None. Absent—**Ms. Boatwright, Mr. Molinar**. Abstained—None. The motion carried.

0:01:51 **3. Approval of Minutes from the Meeting held January 13, 2023**

Ms. Simonton made a motion to approve the Minutes; **Ms. Pinching** seconded the motion.

Ms. Allery would like a revision regarding **Ms. Simonton's** comment on psychiatric disabilities in Item #1 of the January Minutes; and because it is public record, she suggests that be changed to mental health needs. **Ms. Simonton** states she has no preference, but she will make a motion to approve the Minutes with changes.

Ms. Simonton made a motion to approve the Minutes with changes; **Mr. Kirby** seconded the motion. The vote was as follows: **Yes— Ms. Allery, Mr. Kirby, Ms. Pinching, Ms. Remler, Ms. Simonton.** No—None. Absent— **Ms. Boatwright, Mr. Molinar.** Abstained—None. The motion carried.

0:04:12

4. Presentation by City Clerk regarding meeting guidelines

Ms. Allery states they have **Nadine Mireles**, City Clerk, at the meeting today. **Ms. Mireles** tells the board that she would like to discuss the order of the meeting, the outline of the Agenda specifically stating what the meeting is about; and that the Agenda is available to the public 72 hours before the meeting. The Agenda may be altered by a majority vote of the members present. Items could be removed during the meeting, by a majority vote. Also items could be rearranged. She tells them they can discuss items that are not on the Agenda, but that is not recommended. She states although the public is welcome to attend the meetings, but there is no requirement to allow anyone of the public to speak; when there is discussion it is to be amongst the board members until the public comment section. If there is something the public wants to discuss, they will have to wait until public comment section of the Agenda. She informs them when the minutes are being typed, it is the board member discussion that is being noted. **Ms. Mireles** states they are allowed to have conference, telephone or zoom to attend meetings; and they have to be heard clearly. **Ms. Pinching** asks if board is allowed to ask one of the citizens for information. **Ms. Mireles** states they can; but it should not turn into everyone talking at once. **Mr. Patterson** states at City Council meetings, if a question needs to be asked, it is addressed through the Chair. He states if everyone is talking at once, it becomes very confusing. And it is very important for our public rules that every speaker is identified. The public record for these meetings is very important. **Ms. Mireles** states during a roll call vote, each name needs to be called in order to respond with their yes or no vote. It makes it clearer on the Minutes who is voting. **Mr. Patterson** states that he, **Ms. Ortiz** or **Ms. Campos** could call the roll once the vote has been called for if the Chair prefers. **Ms. Simonton** thanks **Ms. Mireles** for this information. **Ms. Allery** states that **Ms. Boatwright** and **Mr. Molinar** are not present, but **Ms. Boatwright** had some questions; and she needs their phone numbers. **Mr. Patterson** states they have not heard from **Mr. Molinar**, and they need to confirm his phone number. **Ms. Mireles** states they had received his paperwork. **Ms. Allery** asks what they can do. **Ms. Mireles** suggests they verify his number, at least his address, and then mail him a letter; she will ask the mayor's office for his contact information.

0:13:13

5. Consider nomination and appointment of board Vice-Chair

- a. Consider nominees named at January 13, 2023 meeting
- b. Vote

Ms. Allery states they had talked last month about voting on a Vice Chair and they had two nominations from the floor; **Deborah Pinching** and **Carrie Boatwright**. **Ms. Boatwright** is not in attendance; **Mr. Patterson** states she called him to say she would be late. **Ms. Allery** asks if the board is comfortable voting without **Ms. Boatwright** being present. **Mr. Patterson** states they could vote to delay this until **Ms. Boatwright** show up; and they could vote to hold this item for another meeting if she does not show up.

Mr. Kirby made a motion to table this item until **Ms. Boatwright** is present; **Ms. Pinching** seconded the motion. The vote was as follows: **Yes— Ms. Allery, Ms. Remler, Ms. Pinching, Ms. Simonton.** No—None. Absent— **Ms. Boatwright, Mr. Molinar.** Abstained—None. The motion carried.

0:15:13

6. Discussion regarding Emergency Management representatives attending the regular scheduled March meeting

Ms. Allery states they had discussed have Emergency Management representatives attend this meeting, but needed **Ms. Mireles** help with procedures. She would like to have them come in March if possible. **Ms. Simonton** states this is very vital guests to have; she has worked closely with Emergency Management professionals recently having taken a course emergency management with disabilities

interaction. She states they definitely need to have this; especially before flooding season or other things occur.

0:17:28 **Ms. Boatwright** joined the meeting.

Ms. Allery states they will go ahead with having Emergency Management representatives in March; and **Mr. Patterson** will notify them.

0:17:46 **5. Consider nomination and appointment of board Vice-Chair**
a. Consider nominees named at January 13, 2023 meeting
b. Vote

Ms. Allery states they will return to this item; stating that **Ms. Boatwright** and **Ms. Pinching** were both nominated at the last meeting and asks them if they are willing to serve. They both state they are. **Ms. Mireles** states they make a motion for who they would like to nominate, and then vote on that. **Mr. Patterson** states the board needs to discuss who to nominate and then vote. **Ms. Boatwright** states **Ms. Pinching** has been doing this for a long time. **Ms. Pinching** states she has been on this board since the beginning.

Mr. Kirby makes a motion to nominate **Ms. Pinching** as Vice Chair. **Ms. Boatwright** seconded the motion. The vote was as follows: **Yes-- Ms. Allery, Ms. Boatwright, Mr. Kirby, Ms. Pinching, Ms. Remler, Ms. Simonton.** No—None. Absent—**Mr. Molinar.** Abstained—None. The motion carried.

0:21:18 **7. Public comments regarding items for the March agenda**

Ms. Allery states this item is for public comment and asks **Ms. Blake** for her input. **Ms. Blake** states she would like this taken care of before March since she has mentioned it in the past; there is a piece of sidewalk between Fox St. and Greene St. on the east side that is nearly impassable with a wheel chair, it is very broken up. She states it needs to be fixed. Between Greene St. and Tansill St. there is a company, she thinks it is called B&B – it is a fenced area on the eastside and the employees park their trucks right up to the fence and block the sidewalk. She states she called them last month and asked them to move the vehicles, but they are still parking there. **Mr. Kirby** asks if they are blocking traffic. **Ms. Blake** states they can park somewhere else and not cover the sidewalk; and that they have alternatives. **Ms. Allery** states any parking off a City street is city controlled. **Mr. Patterson** states the police department usually takes care of this, and he will notify them. **Ms. Allery** states the sidewalk next to Church Street Grill appears to have rocks added into the concrete; she states it is on the corner of Church St. and Halagueno St. on the Church St. side. **Mr. Patterson** states he will check it out. **Mr. Patterson** states **Ms. Remler** was able to contact someone at NMDOT named Juan Sanchez, the area construction manager, to check out issues along the sidewalk on Pierce St. at Lakeview Christian Home. He states it looks like extra asphalt has been added to the ramps preventing them from being used; and Mr. Sanchez is going to have those removed. He will look into replacing sidewalk panels, and do patchwork along that section of sidewalk. There has been some shift in the sidewalk going over the CID canal, and Mr. Sanchez will look into getting replacement sidewalk panels there, too, to make that safer. **Mr. Patterson** is also talking to the City administration about this and getting their help. **Ms. Blake** states she has tire damage from going over the sidewalk area she talked about earlier near Fox St. and Greene St. She states this is urgent as she is going to be using that sidewalk and does not want to replace her tires.

0:31:59 **8. Adjourn**

Ms. Pinching motions to adjourn; **Mr. Kirby** seconded the motion. The vote was as follows: **Yes-- Ms. Allery, Mr. Boatwright, Mr. Kirby, Ms. Pinching, Ms. Remler, Ms. Simonton.** No—None. Absent—**Mr. Molinar.** Abstained—None. The motion carried.

Gene Alley
Chairman

4-14-23
Date