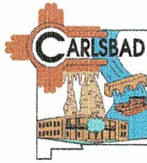


MINUTES OF THE REGULAR MEETING OF THE

**City of Carlsbad
Disabilities Advisory Board
Janell Whitlock Municipal Complex**

Friday, January 13, 2023 at 10:30 a.m.

**Meeting Held in the Janell Whitlock Municipal Complex
Council Chambers
114 S. Halagueno St.**



CITY OF CARLSBAD
CARLSBAD, NEW MEXICO

**DISABILITIES ADVISORY BOARD
SPECIAL MEETING**

Friday, January 13, 2023 at 10:30 AM

Janell Whitlock Municipal Annex

114 S. Halagueno St.

GoToMeeting ID: 356-014-365

US Phone: (872) 240-3212 Access Code: 356-014-365

1. Introduction of re-appointed and new members
2. Roll call of voting members and determination of quorum
3. Approval of Agenda
4. Approval of Minutes from the Meeting held December 2, 2022
5. Approval of 2023 Meeting Dates
6. Discussion of future facility tours and special guests
7. Discussion regarding feedback on facility tours
8. Discussion regarding Chair & Co-Chair positions on the board
9. Adjourn



FOR INFORMATION ONLY

Disability Advisory Board agendas and meeting minutes are available on the City web site:

cityofcarlsbadnm.com

or may be viewed in the Office of the City Clerk or at the Carlsbad Public Library during normal and regular business hours

DISABILITY ADVISORY BOARD MEETING SCHEDULE

- Regular meeting – Friday, February 10, 2023 at 10:30 a.m.

If you require hearing interpreter, language interpreters or auxiliary aids in order to attend and participate in the above meeting, please contact the City Administrator's office at (575) 887-1191 at least 48 hours prior to the scheduled meeting time.

**MINUTES OF A REGULAR MEETING OF THE CITY OF CARLSBAD DISABILITY
ADVISORY BOARD
HELD IN THE JANELL WHITLOCK MUNICIPAL ANNEX
114 S. HALAGUENO ST., JANUARY 13, 2023 AT 10:30 A.M.**

VOTING MEMBERS PRESENT:

Teresa Allery	Board Chairperson
Carrie Boatwright	Board Member
Jerry Remler	Board Member
Elizabeth Simonton	Board Member (<i>via go-to meeting</i>)
Deborah Pinching	Board Member (<i>via phone</i>)

VOTING MEMBERS ABSENT:

Tom Kirby
Ysidro Molinar

EX-OFFICIO MEMBERS PRESENT:

Jeff Patterson	Planning Director
Trysha Ortiz	Deputy Planning Director

OTHERS PRESENT:

Jennifer Campos	Planning & Zoning Executive Secretary
Tarrant Blake	Citizen
Ann L. Halford	Citizen

Time Stamps and headings below correspond to recording of meeting and the recording is hereby made a part of the official record.

0:00:02 Start Recording [10:33:58 AM]

0:00:04 **1. Introduction of re-appointed and new members**

Ms. Allery introduced herself currently as chair and she has been on this board officially since July, maybe March. She states she has worked for the school district for years, as a school psychologist and has worked with the disabled in a variety of ways. **Ms. Halford** introduced herself as a citizen and is interested in the board because she has low vision. **Ms. Remler** introduced herself as a member. **Ms. Boatwright** introduced herself as member. **Ms. Pinching** introduced herself as a member since the start of this board; she has worked for the schools for 28 years with those with various disabilities and she is also on the Board of Choices. **Ms. Simonton** introduced herself as a board member since July of last year. She states she is hearing impaired and has several mental health needs. **Ms. Blake** introduces herself as former chairman for four years and six months. She states she is mobility challenged and hearing challenged. She states she formerly worked for the City as a dispatcher and the 311 customer service rep. **Ms. Allery** states that **Ysidro Molinar** was appointed to the board by the mayor, but is not present. **Mr. Patterson** states that **Tom Kirby** is on the board but is absent.

0:03:45 **2. Roll call of voting members and determination of quorum**

Roll was called, confirming the presence of quorum of board members. The following members were present—**Ms. Allery, Ms. Remler, Ms. Boatwright, Ms. Pinching, Ms. Simonton**. Absent-- **Mr. Kirby, Mr. Molinar**.

0:04:22 **3. Approval of Agenda**

Ms. Pinching made a motion to approve the Agenda, **Ms. Simonton** seconded the motion. The vote was as follows: **Yes— Ms. Allery, Ms. Remler, Ms. Boatwright, Ms. Pinching, Ms. Simonton.** No—None. Absent— **Mr. Kirby, Mr. Molinar.** Abstained—None. The motion carried.

0:06:36

4. Approval of Minutes from the regular Meeting held December 2, 2022

Ms. Allery states there are several errors; one is **Jerry Remler's** name was misspelled; it is Jerry, not Jerri. **Ms. Remler** asks if Disability should be singular or plural. **Mr. Patterson** says it depends on the context. If it refers to the board, it should be singular.

Ms. Pinching made a motion to approve the Minutes with errors corrected, **Ms. Remler** seconded the motion.

Ms. Allery questions Item #5 on the December 2, 2022 Meeting Minutes in reference to the mouse traps. **Ms. Ortiz** states when they toured the Alejandro Ruiz Center, the mouse traps were holding the doors open. **Ms. Blake** states the mouse traps were behind the doors, preventing the doors from being opened fully.

Ms. Simonton made a motion to approve the Minutes with errors corrected, **Ms. Remler** seconded the motion. The vote was as follows: **Yes— Ms. Allery, Ms. Remler, Ms. Boatwright, Ms. Pinching** No—None. Absent— **Mr. Kirby, Mr. Molinar.** Abstained—None. No vote — **Ms. Simonton** The motion carried.

0:10:03

5. Approval of 2023 Meeting Dates

Ms. Allery asks if the list of dates has already been sent to the City. **Ms. Ortiz** states it is just for the board to discuss. **Mr. Patterson** states once the board has approved the list, it will go to the City Clerk and IT so it can be posted on the city website. **Ms. Allery** explains to **Ms. Boatwright** that the meetings were typically the first Friday of the month but have changed to the second Friday of the month, except for November 2023, because of Veterans Day. **Ms. Allery** asks if the second Friday of the month is a problem for anyone on the board.

Ms. Simonton made a motion to approve, **Ms. Pinching** seconded the motion. The vote was as follows: **Yes— Ms. Allery, Ms. Remler, Ms. Boatwright, Ms. Pinching, Ms. Simonton.** No—None. Absent— **Mr. Kirby, Mr. Molinar.** Abstained—None. The motion carried.

0:12:30

6. Discussion of future facility tours and special guests

Ms. Allery states they have been touring City facilities and giving critiques on what they might need to look at to make adjustments for various disabilities. She states they have toured the Library, the Alejandro Ruiz Center, the Rec Center, City Hall, the Janell Whitlock Municipal Annex, and the Museum. She states they also had Josh Moore from Transit as a guest. **Ms. Allery** asks which buildings are left to tour. **Ms. Ortiz** lists North Mesa Senior Center, the Pecos River Conference Center, and the Walter Gerrells Performing Arts & Exhibition Center. **Ms. Allery** asks if they should wait until they are past weather issues to resume tours. **Ms. Pinching** thinks it's a good idea to wait awhile. **Ms. Pinching** suggests contacting the fire department or police department to see if there is a list of disabled people who would need to be evacuated right away in an emergency situation. **Mr. Patterson** states he can arrange for both the fire chief and the police chief to come to a meeting. He suggests that Tony Souza, the Emergency Services Division Chief, may have lists of disabled people for their EMTs. **Ms. Blake** suggests Katie Prell, Support Commander for the Police Dept. would have that information. **Ms. Blake** states that County Emergency Management may be involved in evacuations as well. **Mr. Patterson** states the County may be finishing up with our Emergency Response Plan, which is a joint venture between Eddy County and the City of Carlsbad, and maybe Artesia as well. He states that it is Jennifer Armendariz who heads up the emergency response coordination efforts for the County. **Ms. Pinching** states that getting

people on the list would be helpful. **Ms. Remler** asks if Lakeview is included in the emergency evacuation plan. **Mr. Patterson** states that the plan should designate facilities around town that have been deemed emergency shelters. He tells them the schools have been used and the Municipal Annex was at one point designated; but it is currently in a flood plain. **Ms. Pinching** asks if the Civic Center is also in a flood plain. **Mr. Patterson** does not think so. **Ms. Blake** states that having shelters is one thing, having handicapped friendly shelters is another thing. Maybe there could be a shelter designated for handicapped people. **Ms. Allery** asks if they could invite them for February. **Mr. Patterson** states they will.

0:22:45

7. Discussion regarding feedback on facility tours

Ms. Allery discusses their concern that they provide the information to the city, it goes to Public Works generally, and getting information back from them on where they are in the process. What they want and need back is some verification that it has been received and what department received it. Her concern is the school zone speed limit signs which she had worked on for five months and then school opened without those signs. Finally she was told it was going to the wrong person's desk. **Ms. Allery** states they need some kind of information back; an email to **Ms. Ortiz** and **Mr. Patterson** that could be shared monthly would help. **Ms. Blake** asks about the engineers looking at putting in a ramp at the Municipal Annex. **Mr. Patterson** states it will come out of the budgeted funds for this building. **Ms. Allery** states that last summer she suggested the City look at the buckled sidewalk on North Canal St. and Orchard Lane which buckles in the heat. It is now missing chunks of concrete and is dangerous for wheelchairs BUT she is reluctant to report it. **Mr. Patterson** states to not hesitate with reports. **Ms. Ortiz** states that she has not heard anything back on the recommendations from the Museum and Library, but Angie Testa has her list of recommendations regarding the Alejandro Ruiz Center. Renee Madrid, the manager of the Riverwalk Rec Center, is using their list to ask for budgeting for the work done at that facility. **Ms. Blake** asks if it would help if these recommendations were put into the 311 system; then they would be trackable. She states there is a time limit and if that passes, the complaint moves up to the supervisor and if not dealt with, it goes to City Hall. **Ms. Blake** states you can also put in a complaint online. **Ms. Remler** asks if she can keep track of the things around Lakeview that she asks about. **Mr. Patterson** states yes if she places them into the 311 system. **Ms. Remler** states that she cannot get to 285; and who can she talk to next. **Mr. Patterson** states she could go with him to talk to Justin Ramos of the Streets Department. **Ms. Remler** asks if they could meet at the spot. **Ms. Blake** states she got stuck in the restroom at the Municipal Annex with her wheelchair and could not turn around; she suggests the wall be made smaller and/or the countertop be shortened. **Ms. Remler** states she does not depend on the public restrooms anymore. **Ms. Allery** states there is a difference between being in a scooter or in a wheelchair; and going anywhere takes planning. **Ms. Blake** went to the doctor's office on Hagerman St. and Transit had to meet her at the bottom of the ramp because they could not turn around. There was a drop that was unmarked and steep and could have flipped her wheelchair had she not been able to avoid it.

0:48:07


8. Discussion regarding Chair & Co-Chair positions on the board

Ms. Allery states now that they have a full board, she will stay in the Chair position until everyone gets their feet wet; and **Ms. Pinching** has offered to step up as Co-Chair. She doesn't want it lost on this agenda that if **Ms. Pinching** steps up as Co-Chair, she would be happy to step down to being a regular member. She wants to give it a few months and then she would like to be reconsidered. **Ms. Boatwright** asks if there is a list of responsibilities for the positions that people hold. **Mr. Patterson** states there isn't one, but they could put one together. **Ms. Remler** states they have to make this work. **Ms. Allery** states that **Ms. Boatwright**, who has worked with Special Ed for fifteen years, had never heard of this board. She states that the City Facebook page posts even private business information, but they cannot get anything posted on this board. **Ms. Blake** states other boards have funds for advertising but they have no funds. **Ms. Ortiz** states they will accept the nomination of **Ms. Pinching** as Co-Chair today and next month it would be voted on. **Ms. Remler** nominates **Ms. Boatwright** for Co-Chair as well.

0:55:17

9. Adjourn

Ms. Pinching motioned to adjourn, Ms. Allery seconded the motion. The vote was as follows: Yes—Ms. Allery, Ms. Remler, Ms. Boatwright, Ms. Pinching, Ms. Simonton. No—None. Absent—Mr. Kirby, Mr. Molinar. Abstained—None. The motion carried.


Chairman

2-10-2023
Date