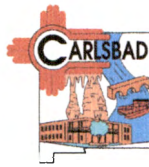


MINUTES OF THE REGULAR MEETING OF THE

**City of Carlsbad
Disabilities Advisory Board
Riverwalk Recreation Center**

Friday, June 3, 2022 at 10:30 a.m.

**Meeting Held in the Riverwalk Recreation Center
400 Riverwalk Drive**



CITY OF CARLSBAD
CARLSBAD, NEW MEXICO

DISABILITIES ADVISORY BOARD

Friday, June 3, 2022 at 10:30 AM
Riverwalk Recreation Center
400 Riverwalk Drive
GoToMeeting ID: 688-648-917
US Phone: (786) 535-3211 Access Code: 688-648-917

1. Roll call of voting members and determination of quorum
2. Approval of Agenda
3. Approval of Minutes from the Meeting held May 6, 2022
4. Consider nomination and appointment of board Co-Chair
5. Consideration of flyer/announcement for August meeting
6. Consider approval for July 1, 2022 facility visit to Pecos River Village Conference Center
7. Facility Visit to Riverwalk Recreation Center
8. Adjourn

FOR INFORMATION ONLY

Agendas and Disability Advisory Board meeting minutes are available on the City web site:

cityofcarlsbadnm.com

or may be viewed in the Office of the City Clerk or at the Carlsbad Public Library during normal and regular business hours

DISABILITY ADVISORY BOARD MEETING SCHEDULE Regular meeting –
Friday, July 1, 2022 at 10:30 a.m.

If you require hearing interpreter, language interpreters or auxiliary aids in order to attend and participate in the above meeting, please contact the City Administrator's office at (575) 887-1191 at least 48 hours prior to the scheduled meeting time.

**MINUTES OF A REGULAR MEETING OF THE CITY OF CARLSBAD DISABILITY
ADVISORY BOARD
HELD IN THE RIVERWALK RECREATION CENTER
400 RIVERWALK DRIVE, JUNE 3, 2022 AT 10:30 A.M.**

VOTING MEMBERS PRESENT:

Tarrant Blake	Chairperson
Teresa Allery	Board Member
Jerry Remler	Board Member (<i>via phone</i>)
Deborah Pinching	Board Member
Machell Tackett	Board Member
Tom Kirby	Board Member

VOTING MEMBERS ABSENT:

Elizabeth Simonton

EX-OFFICIO MEMBERS PRESENT:

Jeff Patterson	Planning Director
Trysha Ortiz	Deputy Planning Director

OTHERS PRESENT:

Jennifer Campos	Planning & Zoning Executive Secretary
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Time Stamps and headings below correspond to recording of meeting and the recording is hereby made a part of the official record.

0:00:06 Start Recording [10:45:20 AM]

0:00:13 **1. Roll call of Voting Members and Determination of Quorum**

Roll was called, confirming the presence of a quorum of board members. The following members were present— **Ms. Blake, Ms. Tackett, Ms. Allery, Ms. Remler, Mr. Kirby, Ms. Pinching.** Absent--**Ms. Simonton.**

0:00:43 **2. Approval of Agenda**

Ms. Allery made a motion to approve the Agenda, **Ms. Pinching** seconded the motion. The vote was as follows: **Yes— Ms. Blake, Ms. Tackett, Ms. Pinching, Ms. Allery, Ms. Remler, Mr. Kirby.** No—None. Absent— **Ms. Simonton.** Abstained—None. The motion carried.

0:01:08 **3. Approval of Minutes from the regular Meeting held May 6, 2022**

Ms. Allery states that on item #5 “Mr.” Ortiz should be “Ms.” Ortiz.

Ms. Tackett made a motion to approve the Minutes as amended, **Ms. Allery** seconded the motion. The vote was as follows: **Yes— Ms. Blake, Ms. Tackett, Ms. Pinching, Ms. Allery, Ms. Remler, Mr. Kirby.** No—None. Absent— **Ms. Simonton.** Abstained—None. The motion carried.

0:02:25 **4. Consider nomination and appointment of board Co-Chair**

Ms. Blake states that they have to consider and appoint someone to serve as Co-Chair. **Ms. Blake** states she mentioned at a previous meeting that she would like to consider **Ms. Allery** as the board Co-Chair.

Ms. Tackett made a motion to approve Ms. Allery to serve as Co-Chair, **Mr. Kirby** seconded the motion. The vote was as follows: **Yes— Ms. Blake, Ms. Tackett, Ms. Pinching, Ms. Allery, Ms. Remler, Mr. Kirby.** No—None. Absent— **Ms. Simonton.** Abstained—None. The motion carried.

Mr. Kirby asks who is going to take notes at the meetings. **Mr. Patterson** replies that several people take notes and then they are combined afterward and put into the minutes.

0:04:13 **5. Consideration of flyer/announcement for August meeting**

Ms. Allery states that she has asked several times how to get notices posted on the City's Facebook page. She also says that **Ms. Simonton** has stated she would love to do that. The notice would have a description of what their purpose is and when the meetings are. Then printed flyers could be taken around to doctor's offices, physical therapy facilities, City buildings and to schools. **Mr. Patterson** states that this has been brought to City Administration; and they have indicated they are reviewing the boards; which ones to keep and which to do away with. Sometimes attendance is lacking and they can't get a quorum. The pandemic made this even worse. When the decisions are made, it will be easier to get notices posted by Administration. The Disability Advisory Board is by ordinance is not one that would be eliminated. **Ms. Blake** states she has no problems posting to Facebook for the past two months. **Ms. Allery** asks if they can go ahead with the flyers to distribute. **Mr. Patterson** says they will run this by Administration for approval. **Ms. Blake** states they may not be able to make an announcement for the August meeting; she would like to see something by the next meeting.

0:12:08 **6. Consider approval for July 1, 2022 facility visit to Pecos River Village Conference Center**

Ms. Blake asks the committee if they agree to approve the July 1 meeting will take place at the Pecos River Village Conference Center. **Mr. Patterson** says he will call the Chamber of Commerce, who manages reservations for the Conference Center, to get their approval. **Ms. Blake** asks about other venues, such as the Walter Gerrells Performing Arts Center. **Ms. Ortiz** replies that is completely operated by the City. **Ms. Blake** asks about the Senior Centers in Carlsbad; **Ms. Ortiz** says they are owned and operated by the City as well. **Ms. Blake** asks if the golf course pro shop could be included in the Pecos River Village Conference Center visit. **Ms. Ortiz** reminds the committee that that is the Friday before a holiday weekend; and people will be prepping for the 4th of July celebration. **Mr. Kirby** states he may be out of town. **Ms. Blake** states she thinks it would be better to change the meeting place; but not the date of the meeting. **Ms. Ortiz** states the weather will be very hot for the next few months; maybe do indoor facility visits. **Ms. Blake** states they may not do a facility visit for the July meeting; and meet instead at the Municipal Complex.

Mr. Kirby made a motion to suspend facility visits until September 2022; also that the July meeting take place at the Municipal Complex, **Ms. Allery** seconded the motion. The vote was as follows: **Yes— Ms. Blake, Ms. Tackett, Ms. Pinching, Ms. Allery, Ms. Remler, Mr. Kirby.** No—None. Absent— **Ms. Simonton.** Abstained—None. The motion carried.

Ms. Tackett asks about term limits; she believes her term may be ending this summer. **Mr. Patterson** says he will have to ask the Mayor or John Lowe. **Ms. Blake** asks about the transit situation; specifically that the board members coming to these meetings could use it for free. **Mr. Patterson** states that Administration has not made a decision on it.

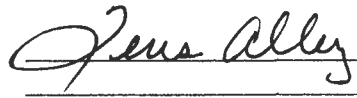
0:21:56 **7. Facility Visit to Riverwalk Recreation Center**

0:25:51 Stop Recording [11:11:08 AM]

The group made the following observations and recommendations during their walkthrough of the Riverwalk Recreation Center:

1. The bathroom in the Powerhouse should have a handrail added.
2. The uneven curbing to the west of the building should be marked.
3. Handrails should be added to the steps leading up to the dock.
4. The stairs & steps outside of the building should be marked.
5. The bolts in the ground along the handicap ramp should be ground down.
6. The curbing and ramps in the parking lot should be re-marked.
7. The handicap spaces should be repainted.
8. There is no ramp off the end of the sidewalk along the field hockey court leading into the parking lot.
9. Reflective tape should be added to the end of the bleachers near the racquetball courts.
10. A grab bar should be added to the handicap stall in the women's restroom on the main floor.
11. A sign indicating the bathroom is handicap accessible should be in view.

8. Adjourn



Chairman

7-1-2022

Date