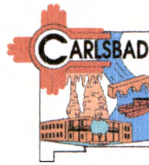


**MINUTES OF THE REGULAR MEETING OF THE**

**City of Carlsbad  
Disabilities Advisory Board  
Janell Whitlock Municipal Complex**

**Friday, May 6, 2022 at 10:30 a.m.**

**Meeting Held in the Janell Whitlock Municipal Complex  
Council Chambers  
114 S. Halagueno St.**



CITY OF CARLSBAD  
CARLSBAD, NEW MEXICO

**DISABILITIES ADVISORY BOARD**

Friday, May 6, 2022 at 10:30 AM  
Janell Whitlock Municipal Complex  
114 S. Halagueno Street  
GoToMeeting ID: 181-087-989  
US Phone: (312) 757-3121 Access Code: 181-087-989

1. Roll call of voting members and determination of quorum
2. Approval of Agenda
3. Approval of Minutes from the Meeting held April 1, 2022
4. Discussion regarding City of Carlsbad Library emergency exits
5. Discussion regarding update expectations
6. Consider approval for June 3, 2022 facility visit to:
  - a. San Jose Senior Recreation Center
  - b. North Mesa Senior Recreation Center
  - c. Riverwalk Recreation Center
7. Facility Visit to City of Carlsbad City Hall
8. Adjourn

FOR INFORMATION ONLY

Agendas and Disability Advisory Board meeting minutes are available on the City web site:

[cityofcarlsbadnm.com](http://cityofcarlsbadnm.com)

or may be viewed in the Office of the City Clerk or at the Carlsbad Public Library during normal and regular business hours

**DISABILITY ADVISORY BOARD MEETING SCHEDULE**

- Regular meeting – Friday, June 3, 2022 at 10:30 a.m.

If you require hearing interpreter, language interpreters or auxiliary aids in order to attend and participate in the above meeting, please contact the City Administrator's office at (575) 887-1191 at least 48 hours prior to the scheduled meeting time.

**MINUTES OF A REGULAR MEETING OF THE CITY OF CARLSBAD DISABILITY  
ADVISORY BOARD  
HELD IN THE JANELL WHITLOCK MUNICIPAL COMPLEX COUNCIL CHAMBERS,  
114 S. HALAGUENO STREET, MAY 6, 2022 AT 10:30 A.M.**

VOTING MEMBERS PRESENT:

Tarrant Blake	Chairperson
Teresa Allery	Board Member
Jerry Remler	Board Member
Elizabeth Simonton	Board Member ( <i>via virtual meeting</i> )
Machell Tackett	Board Member
Tom Kirby	Board Member

VOTING MEMBERS ABSENT:

Deborah Pinching

EX-OFFICIO MEMBERS PRESENT:

Jeff Patterson	Planning Director
Trysha Ortiz	Deputy Planning Director

OTHERS PRESENT:

Jennifer Campos	Planning & Zoning Executive Secretary
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Time Stamps and headings below correspond to recording of meeting and the recording is hereby made a part of the official record.

0:00:02        Start Recording [10:33:18 AM]

0:00:08        **1. Roll call of Voting Members and Determination of Quorum**

Roll was called, confirming the presence of a quorum of board members. The following members were present— **Ms. Blake, Ms. Tackett, Ms. Simonton, Ms. Allery, Ms. Remler, Mr. Kirby.** Absent— **Ms. Pinching.**

0:00:48        **2. Approval of Agenda**

The vote was as follows: **Yes— Ms. Blake, Ms. Tackett, Ms. Simonton, Ms. Allery, Ms. Remler, Mr. Kirby.** No—None. Absent— **Ms. Pinching.** Abstained—None. The motion carried.

0:01:19        **3. Approval of Minutes from the regular Meeting held April 1, 2022**

**Ms. Allery** states that “Dr.” Allery be changed to “Mr.” Allery in the Minutes from April 1, 2022. **Ms. Blake** would like to add to the list of observations at the Library property an unevenness at the northeast corner of south stage; and an automatic door sign on the right door at the Museum is needed.

**Ms. Allery** made a motion to approve the minutes as amended, **Ms. Tackett** seconded the motion. The vote was as follows: **Yes— Ms. Blake, Ms. Tackett, Ms. Simonton, Ms. Allery, Ms. Remler, Mr. Kirby.** No—None. Absent— **Ms. Pinching.** Abstained—None. The motion carried.

0:04:10        **4. Discussion regarding City of Carlsbad Library emergency exits**

**Ms. Blake** states she has a very serious concern about the emergency exit at the Library in the adult stacks section in the northwest corner; one would exit through a work room that changes constantly with no marking on the floor. The only thing that marks the exit is a ceiling light that you couldn't see from a

wheelchair because of the line of vision through the shelves. What she suggests is that the City cut an emergency exit door directly from the stacks to the outdoors and provide a ramp as well for wheelchairs. **Mr. Kirby** states he will take a look at it. **Ms. Blake** states the locked door is an issue too; with the upper lock too high for a person in a wheelchair person to reach.

0:06:51

**5. Discussion regarding update expectations**

**Ms. Blake** wants to clarify everything with everybody. She knows they are an advisory board. She has multiple requests for information and what the city is doing about it. She would like some updates on what the City is doing about it. She is concerned about their effectiveness. **Mr. Patterson** states that the recommendations have been submitted to Public Works; and some of these fixes probably will not happen before July 1<sup>st</sup>. He will pass on any fixes that have been taken care of. **Ms. Allery** states that the sidewalk has not been fixed in front of her church; it is missing 8" of concrete and is a safety issue. **Ms. Blake** states something like this is an urgent fix and should be exempt from the Budget consideration in her opinion. **Mr. Patterson** states they can reach out to himself or **Ms. Ortiz** who can follow up with Public Works. **Ms. Remler** asks about the sidewalk leading up to the parking lot out to the street is not wide enough for a scooter. **Ms. Ortiz** states this has been discussed with Public Works. **Ms. Blake** asks **Mr. Patterson** if he has heard from Municipal Court so they can meet and tour their building. **Mr. Patterson** states he has not hear from them, but will push that through. **Ms. Blake** states that some things are more urgent than others. **Ms. Ortiz** states some of the things take more time, especially if crews are needed. **Mr. Kirby** asks about the sidewalk situation on San Jose Blvd. **Mr. Patterson** has brought this up to the people doing the repair work, and he will have to ask again about the railing behind the K-blocks.

0:15:03

**6. Consider approval for June 3, 2022 facility visit to:**

- a. San Jose Senior Recreation Center**
- b. North Mesa Senior Recreation Center**
- c. Riverwalk Recreation Center**

**Ms. Blake** states that she would like to have their board meeting at the location on that day. **Ms. Ortiz** states that can be coordinated. **Ms. Blake** states she is familiar with the North Mesa Senior Recreation Center and they can do that later. She asks if they could visit the Riverwalk Recreation Center and the Pecos River Village on the same day? **Mr. Kirby** states that may need to split those up. **Ms. Blake** states she votes for the Riverwalk Recreation Center for the next facility visit.

**Mr. Kirby** made a motion to tour the Riverwalk Recreation Center on their June 3, 2022 meeting, **Ms. Simonton** seconded the motion. The vote was as follows: **Yes— Ms. Blake, Ms. Tackett, Ms. Simonton, Ms. Allery, Ms. Remler, Mr. Kirby.** No—None. Absent— **Ms. Pinching.** Abstained—None. The motion carried.

**Ms. Ortiz** states she will coordinate with their coordinator to make sure they make space for the meeting. **Ms. Blake** states it is nice to have the managers of the centers available too.

0:19:26

**7. Facility Visit to City of Carlsbad City Hall**

0:21:52


Stop Recording [10:55:12 AM]

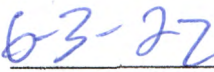
The group made the following observations and recommendations during their walkthrough of the Carlsbad City Hall:

1. The automatic door opener button on the front landing needs to be marked or made more visible.
2. The restroom door in the downstairs Women's restroom is hard to open and navigate through.
3. The hand soap dispenser in the Women's restroom is difficult to reach from a wheelchair.
4. It was pointed out that there is no way for a wheelchair bound person to enter or exit through the courtyard to the rear of the building.

5. The entrance off of Mermod St. to the Human Resources & Safety Departments is not available to wheel chair bound individuals. The Tile entryway to this door is in poor repair and presents a potential safety issue. There should also be a sign posted at the indoor entrance to the HR/Safety offices that ADA access is outside on Mermod St.
6. The entrance to the upstairs Women's restroom is tight to navigate with a wheelchair.
7. The timing on the elevator door should be adjusted to ensure that a wheelchair bound person has adequate time to enter and exit the elevator safely. One of the Board members was entering the elevator when the door began to close on them.
8. It was suggested that a traffic arrow be painted on the Utility Parking Area to indicate the flow of one-way traffic. Also, the bump between the entrance ramp and pavement in this parking area needs to be smoothed out.
9. The universal handicap parking symbol should be added to the sign for the Utility Parking Area.
10. The handicap parking spaces should be repainted.
11. It was suggested that the curbing along the stacking lanes for the Utility Billing drive through be repainted to yellow.
12. The ramp near the handicap parking spot to the rear of the building near Mermod St. needs to be marked properly.
13. There are sewer cleanouts in the sidewalk to the rear of the building that should be repaired or capped for safety purposes.

**8. Adjourn**

  
Chairman

  
Date