

MINUTES OF THE REGULAR MEETING OF THE

**City of Carlsbad
Disabilities Advisory Board
Janell Whitlock Memorial Complex**

Friday, February 4, 2022 at 10:30 a.m.

**Meeting Held in the Janell Whitlock Memorial Complex
Council Chambers
114 S. Halagueno St.**



CITY OF CARLSBAD
CARLSBAD, NEW MEXICO

DISABILITIES ADVISORY BOARD

Friday, February 4, 2022 at 10:30 AM
Janell Whitlock Municipal Complex Council Chambers
114 S. Halagueno Street
GoToMeeting ID: 614-023-149
US Phone: (872) 240-3311 Access Code: 614-023-149

1. Roll call of voting members and determination of quorum
2. Approval of Agenda
3. Approval of Minutes from the Meeting held January 7, 2022
4. Discussion of coordination with Police Department to host a Disabilities/Citizens Academy
5. Discussion of disability requirements for future hotel developments
6. Discussion of difference between ADA requirements and Disability Friendly designations
7. Discussion to set a date and time to visit City of Carlsbad Facilities
 - a. Janell Whitlock Municipal Complex
 - b. City Hall
 - c. City of Carlsbad Library
 - d. Mainstreet District
8. Adjourn



FOR INFORMATION ONLY

Agendas and Disability Advisory Board meeting minutes are available on the City web site:
cityofcarlsbadnm.com
or may be viewed in the Office of the City Clerk or at the Carlsbad Public Library during
normal and regular business hours

DISABILITY ADVISORY BOARD MEETING SCHEDULE

- Regular meeting – Friday, March 4, 2022 at 10:30 a.m.

If you require hearing interpreter, language interpreters or auxiliary aids in order to attend and participate in the above meeting, please contact the City Administrator's office at (575) 887-1191 at least 48 hours prior to the scheduled meeting time.

**MINUTES OF A REGULAR MEETING OF THE CITY OF CARLSBAD DISABILITY
ADVISORY BOARD
HELD IN THE JANELL WHITLOCK MUNICIPAL COMPLEX COUNCIL CHAMBERS,
114 S. HALAGUENO STREET, FEBRUARY 4, 2022 AT 10:30 A.M.**

VOTING MEMBERS PRESENT:

Tarrant Blake	Chairperson (<i>via virtual meeting</i>)
Tom Kirby	Member
Deborah Pinching	Member
Jerry Remler	Member (<i>via virtual meeting</i>)
Machell Tackett	Member

VOTING MEMBERS ABSENT:

None

EX-OFFICIO MEMBERS PRESENT:

Jeff Patterson	Planning Director
Trysha Ortiz	Deputy Planning Director

OTHERS PRESENT:

Jennifer Campos	Planning & Zoning Executive Secretary
Elizabeth Simonton	Citizen (<i>via virtual meeting</i>)

Time Stamps and headings below correspond to recording of meeting and the recording is hereby made a part of the official record.

0:00:02 Start Recording [10:32:59 AM]

0:00:05 **1. Roll call of Voting Members and Determination of Quorum**

Roll was called, confirming the presence of a quorum of commission members. The following members were present— **Ms. Blake, Mr. Kirby Ms. Tackett, Ms. Remler Ms. Pinching** Absent—None

0:00:42 **2. Approval of Agenda**

Mr. Kirby made a motion to approve the Agenda; **Ms. Tackett** seconded the motion. The vote was as follows: **Yes—Mr. Kirby, Ms. Pinching, Ms. Tackett, Ms. Blake, Ms. Remler** No—None. Absent—None. Abstained—None. The motion carried.

0:01:15 **3. Approval of Minutes from the regular Meeting held January 7, 2022**

Ms. Tackett made a motion to approve the Minutes; **Mr. Kirby** seconded the motion. The vote was as follows: **Yes—Mr. Kirby, Ms. Tackett, Ms. Pinching, Ms. Blake, Ms. Remler** No—None. Absent—None. Abstained—None. The motion carried.

0:01:59 **4. Discussion of coordination with Police Department to host a Disabilities/Citizens Academy**

Ms. Blake brings a discussion to the table about coordination with the police department to host a Disabilities Citizens Academy. She notes how active they expect the participants to be, crawling in and out of an armored vehicle and getting tased; which is a wonderful thing to allow for that. She believes our officers have gone out of their way to help during a past Academy. She would like to see less on the physical side and more on the intelligence scale. She thinks the Board could impart some wisdom to them

on how to deal with members of our community. Ms. Blake mentions she had a passing conversation with Chief Skinner about a past participant's experience. **Ms. Pinching** asks if Chief Skinner had any response at all. **Ms. Blake** said he spoke about the past participant's experience; and states he wasn't opposed to it. **Ms. Blake** states maybe it would be nice to invite Chief Skinner and the coordinating officer to come and speak to the Board about making it more attractive to the disabled community. **Mr. Patterson** states he spoke with Chief Skinner who told him they haven't done the Citizens Academy in the last year or two because of COVID-19, but it may be possible to discuss a Citizens Academy with them. **Ms. Blake** states it is important to make the disabled community more known and increase participants; and that the disabled community needs to know how the Police Dept. works. She states the disabled are frequently targets of criminal activity and it would be helpful to learn how to file a report and things like that. **Ms. Pinching** moves that the board look into this and see what can be accomplished. **Mr. Kirby** seconds the motion. **Mr. Patterson** explains this is just a discussion and there is no need for a vote.

0:08:35

5. Discussion of disability requirements for future hotel developments

Ms. Blake would like to discuss that she finds it uneducated and concerning that we are allowing hotels to not put their handicapped rooms on the first floor as a safety issue; such as if there were a fire and the elevators are shut down. She asks if Carlsbad could be more forward on that for future designs of hotels in this area. **Mr. Patterson** states that unless the building codes are changed, it would be just a suggestion. The codes would need to be amended and the ordinance be adopted to be enforceable. **Mr. Patterson** states he would need to discuss this with the building department; the City usually follows what the state adopts. Amendments could be proposed and then taken to City Council to formally adopt them. **Ms. Blake** states she would like to pursue the discussion on this. **Mr. Kirby** states he would like to be involved in these discussions. **Mr. Patterson** states he would like to get the Certified Building Official to come to the next meeting and clarify. **Ms. Pinching** mentions her concern about the blind people, who could not read signage; the staff would need to be educated. **Mr. Kirby** states they have raised the bed heights to more than 1-1/2' above the floor; and that is more than the ADA limit. **Ms. Blake** states most of the hotels are mandated on the national level. **Mr. Kirby** says it could be brought up on a national level and that would be a good place to start. **Mr. Patterson** says they might be able to start at that state level; but we could begin by starting with our local officials in the building dept. He notes that even if the requirements are followed, it may not meet the needs of all the disabled community. For example, they could do the required amount of handicapped parking spaces; but still rear-access vans may not be accommodated. The builders will do the minimum that is required not necessarily go above and beyond.

0:23:54

6. Discussion of difference between ADA requirements and Disability Friendly designations

Ms. Blake states that none of what they have talked about today falls under ADA. She would like to impart on the City is a desire within reason for us to be Disability Friendly, as opposed to just meeting the ADA requirements. She states she realizes the City has an obligation to all of its citizens and not just one section.

She states there are so many things that make a difference, such as automatic door openers; although they are not required by ADA. She is proud of the City for placing these automatic door openers on many of the City buildings. **Ms. Pinching** mentions that senior citizens have a lot of disabilities, too; and some of the same things help them as well. **Ms. Blake** states the Department of Development advertises Carlsbad as a senior-friendly city. **Mr. Patterson** states that Janell Whitlock worked to have Carlsbad designated as an age-friendly city. **Ms. Blake** reminds that all they can do is recommend, and for the Board to bring recommendations for improvement. **Mr. Kirby** asks if the call-in situation is going to work. **Mr. Patterson** says the 311 system operator will direct such call regarding disability concerns to him or Ms. Ortiz. He states Kyle Marksteiner of the City will announce the Disability Board meeting on platforms such as Facebook; and he will ask if Mr. Marksteiner would do a profile on the Disability Advisory Board in his newspaper, Carlsbad Local.

0:36:17

7. Discussion to set a date and time to visit City of Carlsbad Facilities

Ms. Blake states she would like to start with the downtown area to do walk-throughs at City Facilities and other locations. **Mr. Kirby** states he would like a list of all the buildings together and split it up and do a report. **Mr. Patterson** tells the board if they go on these visits all together it would make a quorum; and it would qualify as a meeting; and it would have to be advertised as a quorum of the Advisory Board. He tells her she could make committees with at least one Board member. **Ms. Pinching** asks if just one person goes, could they be able look at all the possible disabilities. **Ms. Tackett** states that when they did the Riverwalk, it took all of them to figure out all those issues. She thinks if they did it all together they would get better information. **Ms. Blake** asks if they could all meet as a group if that would be considered a committee. **Mr. Patterson** tells her yes; but it would have to be advertised to satisfy certain meeting requirements. He would need to know the when and the where; it would have to be posted 72 hours ahead of time. **Ms. Tackett** asks if they could meet first at a specific location and then do the tour. **Mr. Patterson** tells her he would need notice to meet at City Hall to reserve space. **Ms. Ortiz** explains they could begin their meeting and then recess, then re-convene at another location. It would be an item on the agenda **Ms. Blake** states that the travel in between locations is important too because those are city streets and sidewalks; and they could be evaluated as they go. **Mr. Patterson** states they could speak to Transit about getting to the locations. **Mr. Kirby** states they need to split up to go to the locations; it's going to take time. **Mr. Patterson** suggests one place per meeting. **Ms. Blake** asks which building they would like to start with. **Mr. Kirby** suggests the Janell Whitlock Memorial Complex building first.

Ms. Simonton mentions that someone called her from the City on how to spell her name. **Ms. Blake** said she spoke to Cheyenne Methola at the City about the number of people on the board. **Ms. Tackett** thanks Jennifer Campos for emailing the Agendas and Minutes to them. She will be out of town for the next meeting. **Mr. Patterson** tells her she can get them her concerns regarding the Municipal Complex as that will be the next meeting place and walk-through. That way she can still participate. **Ms. Blake** asks if they do not have a quorum can they still do the walk-through. **Mr. Patterson** tells her yes, it just won't be part of an official meeting.


- a. Janell Whitlock Municipal Complex**
- b. City Hall**
- c. City of Carlsbad Library**
- d. Mainstreet District**

0:52:56

8. Adjourn

0:53:08

Stop Recording [11:26:07 AM]



Chairman

3-4-22
Date