

MINUTES OF THE REGULAR MEETING OF THE
DISABILITIES ADVISORY BOARD
NORTH MESA SENIOR CENTER
Friday, December 3, 2021 at 10:30 AM

Voting Members Present: Tarrant Blake, Chairman (via virtual meeting)
Tom Kirby, Member
Deborah Pinching, Member
Jerry Remler, Member
Machell Tackett, Member

Voting Members Absent: None

Ex-Officio Members Present: Randy Galindo, Safety Manager

Ex-Officio Members Absent: None

Others Present: Teresa Allery, Citizen
Mary Ann Dearing, HR Executive Secretary
Tysha Ortiz, Planning Deputy Director
Jeff Patterson, Planning Director
Elizabeth Simonton, Citizen

1. **ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM:**

Ms. Blake called the meeting to order. It was determined there was a quorum.

2. **APPROVAL OF AGENDA:**

Ms. Pinching motioned to approve the agenda. **Ms. Tackett** seconded the motion. The vote was as follows: Yes – Blake, Kirby, Pinching, Remler, Tackett; No – None.

3. **APPROVAL OF MINUTES FROM REGULAR MEETING:**

Ms. Tackett motioned to approve the minutes from the March 6, 2020 meeting. **Mr. Kirby** seconded the motion. The vote was as follows: Yes – Blake, Kirby, Pinching, Remler, Tackett; No – None.

4. **DISCUSSION AND/OR PROPOSAL OF NEW MEMBERS:**

Ms. Blake introduced **Ms. Allery** and **Ms. Simonton**, as two prospective members for the board. **Ms. Blake** asked them to introduce themselves.

Ms. Pinching proposed to nominate **Ms. Allery** for one of the vacant member positions. **Mr. Kirby** seconded the motion. The vote was as follows: Yes – Blake, Kirby, Pinching, Remler, Tackett; No – None.

Ms. Tackett proposed to nominate **Ms. Simonton** for the other vacant member positions. **Mr. Kirby** seconded the motion. The vote was as follows: Yes – Blake, Kirby, Pinching, Remler, Tackett; No – None.

Mr. Patterson handed out a copy of the proposed ordinance with changes that will affect the board. He informed the board that one of the changes is that he will now be the secretary of the board instead of **Mr. Galindo**.

Another change will be the number of active members will be decreased from seven (7) to five (5). **Mr. Patterson** explained that decreasing the number of members would make it easier for them to make quorum as that has been one of the difficulties the board has consistently faced every month.

Ms. Tackett asked about changing the ordinance to include a change to the number of years members can serve. She said that was one of the issues the board has had in the past is that members can only serve a number of years, then have to go off the board for a year, before being able to be appointed again. **Mr. Patterson** said he would look into it.

Ms. Blake asked if it was possible to get a list of the current members and their term limits. She said if they knew when someone's term was coming to an end, they could plan in advance to either have the current member appointed again or find another member to appoint. **Mr. Patterson** said he would get the list to them by the next meeting.

Mr. Kirby motioned to keep the number of active members at seven (7). **Ms. Pinching** seconded the motion. The vote was as follows: Yes – Blake, Kirby, Pinching, Remler, Tackett; No – None

Ms. Blake reminded the board members that even though they took a vote to keep the number of active members as is, they are only an advisory board, and the City of Carlsbad can still proceed with the proposed ordinance change.

5. **DISCUSSION OF PORPOSED MEETING FREQUENCY CHANGE:**

Mr. Patterson informed the board that the ordinance will also change the meetings from monthly to quarterly. He explained that moving forward, the meetings will now be held quarterly (January, April, July, & October) at the Municipal Annex. This will provide a better fit for the board members and for any members of the public that wish to attend the meetings.

The board asked about parking as it is not safe for **Ms. Remler**, who has a rear entry van, to exit out onto the street. **Mr. Patterson** informed the board that the parking in the back of the Municipal Annex is city property and therefore he can ensure that on meeting days, it can be sectioned off to accommodate all their accessibility needs. The board just needs to let him know.

Ms. Blake asked the board what their thoughts were on the meeting frequency. Did they have a preference over monthly, bi-monthly or quarterly? **Ms. Blake** reminded the board members that the City of Carlsbad can still proceed with the proposed ordinance change, regardless of their vote preference.

Ms. Tackett motioned to keep meeting monthly. **Ms. Pinching** seconded the motion. The vote was as follows: Yes – Blake, Kirby, Pinching, Remler, Tackett; No – None

6. **DISCUSSION OF INCLUSION TO 311 FOR PUBLIC DISABILITY ACCESS CONCERNS:**

Ms. Blake asked if the 311 system is set up address accessibility issues. **Mr. Patterson** said that no it is not. **Ms. Blake** asked if that would be possible to do that and then have the 311 operator route the concerns to either her or the board. **Mr. Patterson** stated that if they set up the system, the concerns would be addressed to either himself or **Ms. Ortiz**, then they would reach out the board regarding access concerns.

Ms. Allery asked if in addition to advertisement everywhere for 311, if they would consider also having the actual phone number posted to call as well since not all cell phone providers allow users to dial 311. **Ms. Ortiz** said the phone number to call is (575) 887-1200 and they would look at all advertising and see about including the phone number as well.

Ms. Simonton asked about advertising the ADA board on the City of Carlsbad website. **Ms. Blake** said that was a good idea. They would need to discuss this item further as to who would create and maintain the information.

Mr. Patterson informed the board that he is over the 311 system program and that he and **Ms. Ortiz** could certainly look at doing that.

Ms. Blake motioned to propose inclusion for ADA to the 311 system. **Mr. Kirby** seconded the motion. The vote was as follows: Yes – Blake, Kirby, Pinching, Remler, Tackett; No – None


7. **PUBLIC COMMENT:**


Ms. Pinching wanted to say thank you to the city for sidewalk accessibility by the new Apartment Buildings on Hidalgo.

Ms. Remler said she was asked by her doctor about the possibility of getting a handicap parking spot at his office. She apologized as she could not remember where her Dr.'s office was located at. **Mr. Patterson** said that she just had to get back with him and let him know the office address to see if the parking is on city property or on a private lot and they could go from there.

8. **ADJOURNMENT:**

With no further discussion, **Ms. Blake** motioned to adjourn the meeting. **Mr. Kirby** seconded the motion. The vote was as follows: Yes – Blake, Kirby, Pinching, Remler, Tackett; No – None

 _____
Chairman

 _____
Date