

Minutes of Regular Meeting of the  
Carlsbad Community Volunteer Network  
Held at Alejandro Ruiz Senior Center  
May 1, 2023

**VOTING MEMBERS PRESENT:**

Jim Grantner	Chairperson
Dora Cota	Vice Chairperson
Janis Potts	Board Member
Julia Williams	Board Member
Liz Gordy	Board Member

**VOTING MEMBERS ABSENT:**

None

**OTHERS PRESENT:**

Voncile E. King	CCVN Coordinator
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**EX-OFFICIO MEMBERS ABSENT:**

Dale Janway	Mayor
John Lowe	City Administrator
Angie Barrios-Testa	Director of Municipal Services and Capital Programs

**1. ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM:**

Roll call of those present was taken by Jim Grantner, Chairman. It was determined that a quorum was present. The meeting was called to order at 12:30 p.m.

**2. APPROVAL OF THE AGENDA OF MAY 1, 2023**

After a review of the May 1, 2023 Agenda, Julia Williams moved that the Agenda be approved and was seconded by Dora Cota.

The vote was as follows: Yes: Janis Potts, Dora Cota, Julia Williams, Liz Gordy and Jim Grantner.

No: None. The motion carried.

### **3. APPROVAL OF MINUTES OF APRIL 3, 2023 REGULAR MEETING:**

The motion was made by Dora Cota, and seconded by Julia Williams that the minutes of the April 3, 2023 regular meeting be approved.

The vote was as follows: Yes: Julia Williams, Liz Gordy, Janis Potts, Dora Cota and Jim Grantner.

No: None. The motion carried.

### **4. COORDINATOR'S REPORT:**

Ms. King stated that on April 19, 2023 she visited the Carlsbad High School in efforts to give a presentation on the CCVN Program. She stated that she talked with Mr. Roy Delagarza who is a Student Counselor. Ms. King stated that she presented him with some brochures and talked with him about the Volunteer Program. Ms. King stated that she told Mr. Delagarza that she realizes that some students may need extra community hours to get extra credits for their classes. She would like to have them sign up with the CCVN Program to acquire those hours, if they are interested. She stated that Mr. Delagarza stated that he would forward this information to the students, and he asked if he could get more information about the program. Ms. King presented to the Advisory Board a flyer which she and Mr. Jim Grantner created regarding the CCVN Program needing volunteers. Flyers will be distributed to other non-profit agencies; schools, Boy's and Girl's Club, and published on the Daily Focus. Ms. King stated that she also went to the Southeast New Mexico College and left CCVN pamphlets with the receptionist. Ms. King stated that the person she needed to talk to was not available, but will contact her at a later date.

Ms. King stated that she continues to work effortlessly in preparing for the upcoming Annual Volunteer Appreciation Dinner by following up on the quotes from different vendors. She also contacted the Mayor's office to confirm that the calendars are in synch. Ms. King also requested that the Mayor be informed that he is being asked to give a mayoral address.

Ms. King stated that she that she signed up three (3) new volunteers during the month of April.

**5. ADJOURNMENT:**

With no further business to discuss, Chairman Jim Grantner declared the meeting to be adjourned. The motion to adjourn meeting was made by Liz Gordy and seconded by Janis Potts. The meeting was adjourned at 12:40 p.m.

Jim Grantner  
Presiding Officer

6-5-23  
Date