

Minutes of Regular Meeting of the  
Carlsbad Community Volunteer Network  
Held at San Jose Senior Center  
2814 San Jose Blvd  
October 4, 2021

**VOTING MEMBERS PRESENT:**

Jim Grantner	Chairperson
Liz Gordy	Board Member
Janis Potts	Board Member
Dora Cota	Board Member

**VOTING MEMBERS ABSENT:**

Julia Williams	Board Member
----------------	--------------

**OTHERS PRESENT:**

Voncile E. King	CCVN Coordinator
-----------------	------------------

**EX-OFFICIO MEMBERS ABSENT:**

Dale Janway	Mayor
John Lowe	City Administrator

**1. ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM:**

Roll call of those present was taken by Jim Grantner, Chairman. It was determined that a quorum was present. The meeting was called to order at 12:10 p.m.

**2. APPROVAL OF THE AGENDA OF OCTOBER 4, 2021**

After a review of the October 4, 2021 Agenda, Dora Cota moved that the agenda be approved and was seconded by Liz Gordy.

The vote was as follows: Yes: Dora Cota, Janis Potts, Liz Gordy and Jim Grantner.

No: None. The motion carried.

### **3. APPROVAL OF MINUTES OF AUGUST 2, 2021 REGULAR MEETING:**

The motion was made by Jim Grantner to approve the minutes of August 2, 2021 with the correction of Item #3 Approval of Minutes of June 7, 2020 to read: Approval of Minutes of June 7, 2021, and was seconded by Liz Gordy.

The vote was as follows: Yes: Dora Cota, Janis Potts, Liz Gordy and Jim Grantner.

No: None. The motion carried.

### **4. COORDINATOR'S REPORT:**

Former CCVN Coordinator, Ms. Natalia Saiz retired on September 15, 2021. However, before she left, she had begun working towards the upcoming CCVN Annual Volunteer Recognition Dinner. Ms. Saiz had contacted the Old Timers Jammers and they agreed to provide the entertainment for the Dinner. Mr. Grantner, Ms. Amparo Vasquez and Ms. King are working to send the invitations to each registered volunteer by October 25, 2021. Mr. Grantner stated the letter stipulates needing to RSVP by November 5, 2021. Ms. King presented a table placemat that Mr. Grantner had prepared for the tables. The theme this year is "Time Given from the Heart by Our Volunteers". Ms. King stated that the mission is to make sure volunteers know how much they are appreciated for the hard work they have done all year long.

Ms. King stated that she has contacted Leonora Mendez, Director of the Carlsbad Literacy Program, and discussed that she would like to set up a time and date to give a presentation about the CCVN Program and possibly sign up any volunteers at that time. Ms. Mendez said that she would have to talk to their board members and then she would get back in touch. Ms. King also stated that she had signed up two new volunteers from the Loving Baptist Church. Ms. King stated that she plans to go when the group meets to sign up additional volunteers. Ms. King also stated that she had spoken with a representative from United Way about giving a presentation, and she will be contacting the United Way next week. Ms. King also stated that she has plans to contact the director of the Life House to give a presentation and sign up volunteers.

### **5. DISCUSSION:**

Mr. Grantner opened discussion in regards to a board member becoming vice-chair person for CCVN. Ms. Dora Cota was asked if she would consider taking on this position. Ms. Cota agreed, therefore she will be voted in as vice-chair person at the next meeting.

### **6. ADJOURNMENT:**

With no further business to discuss, the motion to adjourn the meeting was made by Dora Cota and seconded by Janis Potts. Chairman Jim Grantner declared the Meeting to be adjourned at 12:30 p.m.

The vote was as follows: Yes: Dora Cota, Janis Potts, Liz Gordy and Jim Grantner.

No: None. The motion carried.

Jim Grantner Date 11-1-21  
Presiding Officer