

Minutes of Regular Meeting of the
Carlsbad Community Volunteer Network
Held at San Jose Senior Center
2814 San Jose Blvd
June 7, 2021

VOTING MEMBERS PRESENT:

Jim Grantner	Chairperson
Liz Gordy	Board Member
Julia Williams	Board Member
Dora Cota	Board Member

VOTING MEMBERS ABSENT:

None

OTHERS PRESENT:

Amparo Vasquez	Manager – San Jose Senior Center
Natalia Saiz	CCVN Coordinator
Voncile E. King	CCVN Coordinator

EX-OFFICIO MEMBERS ABSENT:

Dale Janway	Mayor
John Lowe	City Administrator

1. ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM:

Roll call of those present was taken by Jim Grantner, Chairman. It was determined that a quorum was present. The meeting was called to order at 12:00 p.m.

2. APPROVAL OF THE AGENDA OF JUNE 7, 2021

After a review of the June 7, 2021 agenda, Julia Williams moved that the agenda be approved and was second by Dora Cota.

The vote was as follows: Yes: Julia Williams, Dora Cota, Liz Gordy and Jim Grantner.

No: None. The motion carried.

3. APPROVAL OF MINUTES OF MARCH 2, 2020 REGULAR MEETING:

The motion was made by Liz Gordy, and second by Julia Williams that the minutes of the March 2, 2020 regular meeting be approved.

The vote was as follows: Yes: Dora Cota, Liz Gordy, Julia Williams and Jim Grantner.

No: None. The motion carried.

4. COORDINATOR'S REPORT:

CCVN Coordinators are updating the current Registered Volunteer List. Contact has been made with 150 volunteers registered, who are still active. There are 59 volunteers who have not responded to messages left on their voice mail. Some of the volunteers have moved out of Carlsbad.

CCVN Coordinators visited the Oasis Food Pantry. This organization distributes food every Tuesday and Thursday. The Food Pantry was signed up as a CCVN Volunteer station, along with seven volunteers.

CCVN Coordinators and Amparo Vasquez, San Jose Senior Center manager had a meeting with Angie Barrios-Testa, Director of Municipal Services. It was discussed that the Library, North Mesa Senior Center and other Stations need volunteers. It was recommended that we begin a campaign to sign up more youth. The suggestion was made that we contact the schools, churches, Boy's and Girl's Club and talk with student councilors and youth pastors, or whomever is in charge of leading a group of young people as a method to get some young registered volunteers.

5. MANAGER'S REPORT:

Ms. Vasquez discussed the best way to promote the program and recruit for new volunteers. She stated that she has set some goals and a plan of action to reach those goals.

Recommendations:

- At least once a week Natie and Voncile will go out in the field to recruit new volunteers and stations
- To create and establish a volunteer pool, for Stations in need of volunteers and special events.
- Set up presentations with different organizations, church groups and volunteer stations
- Advertise in the monthly newsletter, Little Argus, and the City's website.

- Create spots for the radio
- Distribute CCVN brochures.

These goals will show that we are putting forth a great effort to promote new stations and volunteers, especially getting young volunteers from the Boy and Girl Scouts, schools, youth church groups. There are some activities that would be hard for the older volunteers to do, so we want to really put for an extra effort to recruit the younger age groups, which was the goal when the City of Carlsbad took over the RSVP program.

6. DISCUSSIONS:

Discussion was made regarding the updated CCVN Policies and Procedures. Ms. Vasquez stated that Ms. Barrios-Testa has not taken them up to Administration for final approval because she is waiting for the CCVN Board Members to review them. Mr. Jim Grantner stated after he had looked them over, he noted that there were no actual changes to the old policies and procedures, but that the new items that were added by our legal department are legally binding.

After a review and discussion of the updated Policies and Procedures by the Board Members, it was agreed by all that no other changes or additions were needed.

Discussion was also made regarding the Recognition Dinner. Ms. Vasquez stated that she had suggested to Ms. Saiz to set a tentative date in October 2021. Mr. Grantner suggested that Ms. Saiz go ahead and reserve the Carousel House.

Question was asked about how many Board Members are needed to make a quorum. It was stated during discussion that we to have five (5). Therefore, we need to recruit a person to replace Mr. Fred Cota, who is now deceased.

7. ADJOURNMENT:

With no further business to discuss, Chairman Jim Grantner declared the Meeting to be adjourned. The motion to adjourn meeting was made by Dora Cota and second by Julia Williams. The meeting was adjourned at 12:40 p.m.

Presiding Officer Jim Grantner Date 8-2-21