

Minutes of Regular Meeting of the  
Carlsbad Community Volunteer Network  
Held at San Jose Senior Center  
2814 San Jose Blvd  
On April 2, 2018

**VOTING MEMBERS PRESENT:**

Julia Williams	Board Member
Fred Cota	Vice-Chairperson
Dora Cora	Board Member

**VOTING MEMBERS ABSENT:**

Jim Grantner	Chairperson
Lionel Munoz	Board Member

**OTHERS PRESENT:**

Amparo C. Vasquez	San Jose Senior Center Manager
Nati Saiz	Activity/CCVN Assistant
John Lowe	Community Development Director

**EX-OFFICIO MEMBERS ABSENT:**

Dale Janway	Mayor
Steve McCutcheon	City Administrator

**1. ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM:**

Roll call of those present was taken by Fred Cota Vice-Chairperson. It was determined that a quorum was present. The meeting was called to order at 12:10 p.m.

**2. APPROVAL OF THE AGENDA OF APRIL 2, 2018:**

After a review of the April 2, 2018 agenda, Julia Williams moved that the agenda be approved and seconded by Dora Cota.

The vote was as follows: Yes: Julia Williams, Fred Cota and Dora Cota.

No: None. The motion carried.

**3. APPROVAL OF MINUTES OF MARCH 5, 2018 REGULAR MEETING:**

The motion was made by Julia Williams and seconded by Dora Cota that the Minutes of the March 5, 2018 regular meeting be approved. The vote was as follows: Yes: Julia Williams, Fred Cota and Dora Cota

No: None. The motion carried.

**4. MANAGER'S REPORT:**

Ms. Vasquez welcomed and introduced Mr. John Lowe, Director of Community Development to the Board. Mr. Lowe stated that he is very interested in the CCVN Program and wants to see it continue to grow and thanked the Board for serving and volunteering their time. Mr. Lowe informed the Board that the position for CCVN Coordinator has been posted and the bid would close this Wednesday. The new title for the CCVN Coordinator will be Volunteer Coordinator. He also informed the Board that Amparo Vasquez, Manager of the San Jose Center will be supervising the Volunteer Program and staff and they will be reporting to Ms. Vasquez. Mr. Lowe also informed the board that the CCVN Budget will be combined with San Jose Budget this next fiscal year.

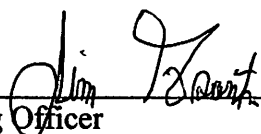
Ms. Vasquez reported that she will continue to assist the CCVN staff and make sure the program runs smoothly. Update on the Recognition Dinner was that we are still planning to hold it in June and will start getting quotes from different caterers soon.

Ms. Vasquez asked the Board if they had any ideas for entertainment to have at the dinner to please share with us at the next board meeting or sooner. Ms. Vasquez also stated that she will work closely with the new Volunteer Coordinator to set up presentations in the community to promote the Volunteer Program and hopefully get more teenagers involved.

**5. ADJOURNMENT:**

With no further business to discuss Vice-Chairperson Fred Cota declared the Meeting adjourned at 1:30 p.m.

Approved by:

 \_\_\_\_\_ Date 5-7-18  
Presiding Officer