

**LINKED MINUTES OF AN ORGANIZATIONAL MEETING OF THE CITY COUNCIL OF  
THE CITY OF CARLSBAD, NEW MEXICO, HELD IN THE JANELL WHITLOCK  
MUNICIPAL COMPLEX BUILDING ON JANUARY 09, 2024 AT 6:00 P.M.**

Present:	Richard D. Lopez	Mayor
	Lisa A. Anaya Flores	Councilor
	Edward T. Rodriguez	Councilor
	Anthony Foreman	Councilor
	Mark C. Walterscheid	Councilor
	Jeff Forrest	Councilor
	Karla Niemeier	Councilor
	Mary Garwood	Councilor
Absent:	Jason O. Chavez	Councilor
Also Present:	Wendy Austin	Interim City Administrator
	K.C. Cass	Deputy City Administrator
	Ted Cordova	Deputy City Administrator
	Denise Madrid-Boyea	City Attorney
	Nadine Mireles	City Clerk
	Quay Dominguez	Compliance Clerk
	Angie Barrios-Testa	Director of Grant Programs
	Mike Abell	Director of Utilities
	Wayne Hatfield	IT Director
	Allan Henriksen	IT Technician
	Melissa Salcido	Finance Director
	Ken Ahrens	Fire Chief
	Jeff Patterson	Planning Director
	Shane Skinner	Police Chief
	Patrick Cass	Public Works Director
	Charlie Garcia	Police Officer
	Edward VanScotter	Museum Director

Time Stamps and headings below correspond to recording of meeting and the recording is hereby made a part of the official record.

0:00:00      **Call Meeting to Order**

0:00:21      Invocation – Pledge of Allegiance

0:01:03      **1. APPROVAL OF AGENDA**

0:01:06        **MOTION**

The motion was made by Councilor Anaya-Flores and seconded by Councilor Walterscheid to approve the Agenda.

0:01:11        **VOTE**

The vote was as follows: Yes - Forrest, Niemeier, Walterscheid, Anaya-Flores, Garwood, Foreman, Rodriguez; No - None; Absent - Chavez; the motion carried.

0:01:32        **2.        CONSIDER APPROVAL TO ELECT MAYOR PRO TEM**

**Councilor Walterscheid** said he recommends Councilor Chavez to be Mayor Pro Tem. He said Councilor Chavez has done an exemplary job of representing the City of Carlsbad.

**Councilor Forrest** said he recommends keeping Councilor Rodriguez as Mayor Pro Tem. He said Councilor Rodriguez has a lot experience with the City of Carlsbad and it is beneficial to City Council.

0:03:05        **MOTION**

The motion was made by Councilor Walterscheid and seconded by Councilor Forrest to approve to elect Mayor Pro Tem.

**Mayor Lopez** said during the vote, Council members will state the name of one of the two nominations.

0:03:56        **VOTE**

The vote was as follows: Councilor Rodriguez: Forrest, Rodriguez; Councilor Chavez: Niemeier, Walterscheid, Anaya-Flores, Garwood, Foreman; Absent: Chavez. Councilor Chavez is elected as Mayor Pro Tem.

0:04:26        **3.        CONSIDER APPROVAL TO DETERMINE TIME AND PLACE OF COUNCIL MEETINGS**

**Councilor Rodriguez** said he recommends to continue to meet on the second and fourth Tuesday of each month at 6:00 pm, except for special meetings and tentative holiday schedules.

0:04:47        **MOTION**

The motion was made by Councilor Rodriguez and seconded by Councilor Niemeier to approve to determinate Time and Place of Council Meetings.

0:04:51        **VOTE**

The vote was as follows: Yes - Forrest, Niemeier, Walterscheid, Anaya-Flores, Garwood, Foreman, Rodriguez; No - None; Absent - Chavez; the motion carried.

0:05:12 **4. CONSIDER APPROVAL TO DETERMINE RULES OF PROCEEDINGS**

Mayor Lopez said in the past the City of Carlsbad has used Robert's Rules of Order.

0:05:25 **MOTION**

The motion was made by Councilor Niemeier and seconded by Councilor Anaya-Flores to continue to use Robert's Rules of Order.

0:05:34 **VOTE**

The vote was as follows: Yes - Forrest, Niemeier, Walterscheid, Anaya-Flores, Garwood, Foreman, Rodriguez; No - None; Absent - Chavez; the motion carried.

0:05:51 **5. CONSIDER APPROVAL OF RESOLUTION NO 2024-01, A RESOLUTION CONFIRMING THE NAMES OF PERSONS WHO SHALL FILL THE APPOINTIVE OFFICES OF THE MUNICIPALITY AND THE NAMES OF THE PERSONS WHO SHALL BE EMPLOYED BY THE MUNICIPALITY**

Councilor Rodriguez asked to view the list of Directors and employees.

Councilor Walterscheid asked what the procedure is on this Agenda item. Mayor Lopez said if Council members want to remove a name off the list then their position would be terminated.

Councilor Walterscheid said he believes all of the Director's and employees are outstanding.

0:09:31 **MOTION**

The motion was made by Councilor Niemeier and seconded by Councilor Forrest to approve of Resolution No 2024-01, a Resolution confirming the names of persons who shall fill the appointive offices of the Municipality and the names of the persons who shall be employed by the Municipality.

0:10:25 **VOTE**

The vote was as follows: Yes - Forrest, Niemeier, Walterscheid, Anaya-Flores, Garwood, Foreman, Rodriguez; No - None; Absent - Chavez; the motion carried.

0:10:43 **6. ADJOURN**

0:10:51 **MOTION**

The motion was made by Councilor Forrest and seconded by Councilor Anaya-Flores to adjourn.

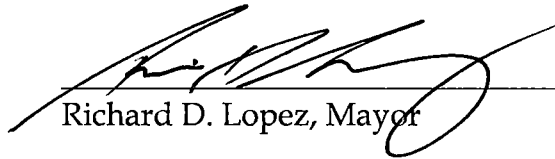
0:11:01 **VOTE**


The vote was as follows: Yes - Forrest, Niemeier, Walterscheid, Anaya-Flores, Garwood, Foreman, Rodriguez; No - None; Absent - Chavez; the motion carried.

0:11:17      **Adjourn**

There being no further business, the meeting was adjourned at 6:11 p.m.



  
Richard D. Lopez, Mayor

  
Nadine Mireles, City Clerk