

**LINKED MINUTES OF A SPECIAL MEETING OF THE CITY COUNCIL OF THE
CITY OF CARLSBAD, NEW MEXICO, HELD IN THE MUNICIPAL ANNEX
BUILDING ON DECEMBER 17, 2020 AT 4:00 P.M.**

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|---------------|----------------------|--|
| Present: | Dale Janway | Mayor |
| | Edward T. Rodriguez | Councilor |
| | Leo B. Estrada | Councilor |
| | Jason O. Chavez | Councilor |
| | Jason Shirley | Councilor |
| | Wesley A. Carter | Councilor |
| | Mark C. Walterscheid | Councilor |
| Absent: | Lisa A. Anaya Flores | Councilor <i>via telephone for 1st vote</i> |
| | Judith E Waters | Councilor |
| Also Present: | John Lowe | City Administrator |
| | Denise Madrid-Boyea | City Attorney |
| | Nadine Mireles | City Clerk |
| | Wayne Atchley | Police Officer |
| | Brent Griffith | IT |

Time Stamps and headings below correspond to recording of meeting and the recording is hereby made a part of the official record.

0:00:00 **Call Meeting to Order**

0:00:03 Invocation - Pledge of Allegiance

0:00:34 **1. APPROVAL OF AGENDA**

0:00:36 **Motion**

The motion was made by Councilor Carter and seconded by Councilor Chavez to approve the Agenda

0:00:40 **Vote**

The vote was as follows: Yes - Anaya-Flores, Chavez, Carter, Estrada, Rodriguez, Shirley, Walterscheid; No - None; Absent - Waters; the motion carried.

0:00:58 **2. ROUTINE AND REGULAR BUSINESS**

A. City Personnel Report

B. Purchasing

- 1) Consider Approval to Advertise Invitation to Bid for Weed and Debris Removal Services for various City Departments
- 2) Consider Approval to Award RFP 2020-19 for On-Call Architecture Services to multiple firms for Architecture Services for City Projects
- 3) Consider Approval to Award Bid 2020-22 to Constructor's Inc. for Reconstruction of the intersection at Boyd Drive and Hidalgo

0:01:21 **Mayor Janway asked Mr. Lowe to discuss B.3 Consider Approval to Award Bid 2020-22 to Constructor's Inc. for Reconstruction of the intersection at Boyd Drive and Hidalgo**

Mr. Lowe explained Constructor's was the low bidder of the two bids received for the amount of \$426,549.00 plus tax. He stated Smith Engineering recommended Constructor's be awarded the bid. He said the improvements include a left turn lane, sidewalks, widening of the intersection and improving the drainage.

Councilor Chavez asked about the amount shown on the Agenda Briefing Memorandum. **Mr. Lowe** explained that \$1.4 billion is what is in the account number listed, not the cost of the job. He said the actual cost to the City is \$426,549.00.

0:03:09 **Motion**

The motion was made by Councilor Rodriguez and seconded by Councilor Estrada to approve Routine and Regular Business

0:03:18 **Vote**

The vote was as follows: Yes - Chavez, Carter, Estrada, Rodriguez, Shirley, Walterscheid; No - None; Absent - Waters, Anaya-Flores; the motion carried.

0:03:48 **Councilor Walterscheid asked to discuss B.2 Consider Approval to Award RFP 2020-19 for On-Call Architecture Services to multiple firms for Architecture Services for City Projects**

Councilor Walterscheid asked which firm was voted on. **Mr. Lowe** explained there was not a vote, they were scored and this is a multi-award, meaning any of the companies listed can be used on an on-call basis.

Councilor Rodriguez said he feels having a list of on-call companies is important as timing and availability are critical to some projects. He added it is beneficial to have a list of companies to jump between.

0:05:03 **3. ADJOURN**

0:05:07 **Motion**

The motion was made by Councilor Carter and seconded by Councilor Rodriguez to adjourn

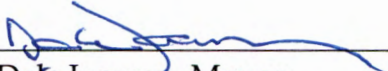
0:05:10 **Vote**

The vote was as follows: Yes - Chavez, Carter, Estrada, Rodriguez, Shirley, Walterscheid; No - None; Absent - Waters, Anaya-Flores; the motion carried.

0:05:20 **Adjourn**

There being no further business, the meeting was adjourned at 4:06 p.m.





Dale Janway, Mayor



Nadine Mireles, City Clerk