

**LINKED MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE
CITY OF CARLSBAD, NEW MEXICO, HELD IN THE MUNICIPAL ANNEX
BUILDING ON NOVEMBER 10, 2020 AT 6:00 P.M.**

Present:	Dale Janway	Mayor
	Edward T. Rodriguez	Councilor
	Leo B. Estrada	Councilor <i>via telephone</i>
	Jason O. Chavez	Councilor
	Jason Shirley	Councilor
	Judith E. Waters	Councilor
	Wesley A. Carter	Councilor
	Mark C. Walterscheid	Councilor
	Lisa A. Anaya Flores	Councilor

Absent:

Also Present:	John Lowe	City Administrator
	Denise Madrid-Boyea	City Attorney
	Kadee Rodriguez	Deputy City Clerk
	Jeff Patterson	Planning Director
	Brent Griffith	IT

Time Stamps and headings below correspond to recording of meeting and the recording is hereby made a part of the official record.

0:00:00 **Call Meeting to Order**

0:00:07 Invocation - Pledge of Allegiance

0:00:30 **1. APPROVAL OF AGENDA**

0:00:32 **Motion**

The motion was made by Councilor Carter and seconded by Councilor Anaya-Flores to approve the Agenda

0:00:37 **Vote**

The vote was as follows: Yes - Anaya Flores, Chavez, Carter, Estrada, Rodriguez, Shirley, Waters, Walterscheid; No - None; Absent - None; the motion carried.

0:00:57 **2. CONSIDER APPROVAL OF RESOLUTION 2020-41, A
RESOLUTION MAKING CERTAIN BUDGETARY ADJUSTMENTS TO THE 2020-
21 FISCAL YEAR BUDGET**

Mrs. Salcido reviewed the revenue and expenditures making certain Budgetary Adjustments to the 2020-2021 Fiscal Year Budget highlighting the General Fund, the Lodgers' Tax Fund, and the Fire Protection Fund.

0:03:07 **Motion**

The motion was made by Councilor Rodriguez and seconded by Councilor Shirley to approve Resolution 2020-41, a Resolution making certain budgetary adjustments to the 2020-21 Fiscal Year Budget

0:03:11 **Vote**

The vote was as follows: Yes - Anaya Flores, Chavez, Carter, Estrada, Rodriguez, Shirley, Waters, Walterscheid; No - None; Absent - None; the motion carried.

0:03:43 **3. CONSIDER APPROVAL OF RESOLUTION 2020-42, A RESOLUTION CERTIFYING THE ANNUAL FIXED ASSET INVENTORY OF THE CITY OF CARLSBAD AS OF JUNE 30, 2020**

Mrs. Austin explained the yearly audit of the physical inventory of fixed assets costing \$5,000.00 or more has been completed. She explained this inventory is required by the New Mexico State Auditor, per the State Audit Rule, and NMSA 12-6-10 Annual Inventory. She added converting AS400 assets to Munis is complete and fixed assets and financials are completely integrated at this point.

0:05:06 **Motion**

The motion was made by Councilor Rodriguez and seconded by Councilor Waters to approve Resolution 2020-42, a Resolution certifying the Annual Fixed Asset Inventory of the City of Carlsbad as of June 30, 2020

0:05:13 **Vote**

The vote was as follows: Yes - Anaya Flores, Chavez, Carter, Estrada, Rodriguez, Shirley, Waters, Walterscheid; No - None; Absent - None; the motion carried.

0:05:30 **4. CITY OF CARLSBAD FINANCIALS - SEPTEMBER 2020**

Mrs. Salcido reviewed the revenues and expenditures as of September 2020 for the General Fund and selected Enterprise and Special Funds contained within the City Budget.

0:07:00 **5. ROUTINE AND REGULAR BUSINESS**

A. Minutes of the Regular City Council Meeting held on October 27, 2020

B. City Personnel Report

C. Purchasing

1) Consider Approval to Advertise Invitation to Bid for a Utility Terrain Vehicle (UTV) for the Fire Department Rapid Extraction Module Team for Wildland Deployments

D. Contracts and Agreements

- 1) Consider Approval of acceptance of CARES Act funding relief grant from the Department of Finance and Administration
- E. Monthly Reports
 - 1) Human Resources Department October 2020
 - 2) Municipal Court Department October 2020
- F. Set the Date: December 8, 2020
 - 1) An Ordinance authorizing the lease of property at the Cavern City Air Terminal to BMB Equipment Holding, LLC for placement and use of an Aviation Hangar

0:07:30 **Mayor Janway asked Mr. Lowe to discuss C.1 Approval to Advertise Invitation to Bid for a Utility Terrain Vehicle (UTV) for the Fire Department Rapid Extraction Module Team for Wildland Deployments**

Mr. Lowe said this is to be used by the Wildland Fire Team. He said the Wildland Fire Team assists with area forest fires. He said after costs are covered by the city, the Government reimburses the city and there is usually enough left to purchase equipment. He added the city can also use the equipment locally.

0:08:27 **Motion**

The motion was made by Councilor Carter and seconded by Councilor Rodriguez to approve routine and regular business

0:08:32 **Vote**

The vote was as follows: Yes - Anaya Flores, Chavez, Carter, Estrada, Rodriguez, Shirley, Waters, Walterscheid; No - None; Absent - None; the motion carried.

0:08:47 **6. CONSIDER APPROVAL OF LIQUOR LICENSE APPLICATION FOR A GOVERNMENTAL LIQUOR LICENSE WITH ON PREMISES CONSUMPTION FROM CITY OF CARLSBAD LAKE CARLSBAD GOLF COURSE FOR PROPOSED LOCATION 901 MUSCATEL AVENUE APPLICANT: CITY OF CARLSBAD**

Mayor Janway asked Mr. Lowe to discuss 6. Consider Approval of Liquor License Application for a Governmental Liquor License with on premises consumption from City of Carlsbad Lake Carlsbad Golf Course for proposed location 901 Muscatel Avenue Applicant: City of Carlsbad

Mr. Lowe explained with Council's approval everything would be sent to the State for approval.

0:09:38 **Motion**

The motion was made by Councilor Carter and seconded by Councilor Waters to approve the Liquor License Application for a Governmental Liquor License with on premises consumption from City of Carlsbad Lake Carlsbad Golf Course for proposed location 901 Muscatel Avenue Applicant: City of Carlsbad

0:09:45 **Vote**

The vote was as follows: Yes - Anaya Flores, Chavez, Carter, Estrada, Rodriguez, Shirley, Waters, Walterscheid; No - None; Absent - None; the motion carried.

0:10:03 7. CONSIDER APPROVAL OF ORDINANCE 2020-24, AN ORDINANCE REZONING PART OF "I" INDUSTRIAL DISTRICT TO "C-2" COMMERCIAL 2 DISTRICT FOR AN APPROXIMATELY 1.25 ACRE PROPERTY LOCATED ALONG E. PLAZA STREET APPLICANT/OWNER: ARTURO REYES RICO

Mr. Patterson explained this was tabled at the Planning and Zoning meeting held in September, due to the incorrect legal description provided by the applicant. He said the Planning and Zoning Commission voted in favor of approving the zone change during the October 5, 2020 meeting.

0:10:35 **A. Public Hearing**

Mayor Janway asked if anyone would like to speak regarding the Ordinance. No one appeared and the Mayor declared the public hearing closed and reconvened the Council into regular session

0:11:57 **B. Consider Approval**

0:11:59 **Motion**

The motion was made by Councilor Rodriguez and seconded by Councilor Anaya-Flores to approve Consider Approval of Ordinance 2020-24, an Ordinance rezoning part of "I" Industrial District to "C-2" Commercial 2 District for an approximately 1.25 acre property located along E. Plaza Street Applicant/Owner: Arturo Reyes Rico

0:12:07 **Vote**

The vote was as follows: Yes - Anaya Flores, Chavez, Carter, Estrada, Rodriguez, Shirley, Waters, Walterscheid; No - None; Absent - None; the motion carried.

0:12:27 8. COUNCIL COMMITTEE REPORTS

There were no reports.

0:12:35 **Mayor Janway asked if anyone in the audience would like to address the Council. No one appeared**

0:12:41 9. ADJOURN

0:12:46 **Motion**

The motion was made by Councilor Anaya-Flores and seconded by Councilor Waters to adjourn

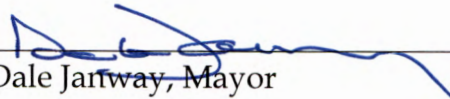
0:12:56 **Vote**

The vote was as follows: Yes - Anaya Flores, Chavez, Carter, Estrada, Rodriguez, Shirley, Waters, Walterscheid; No - None; Absent - None; the motion carried

0:13:19 **Adjourn**

There being no further business, the meeting was adjourned at 6:13 p.m.




Dale Jarway, Mayor


Nadine Mireles, City Clerk