

**LINKED MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE
CITY OF CARLSBAD, NEW MEXICO, HELD IN THE MUNICIPAL ANNEX
BUILDING ON SEPTEMBER 22, 2020 AT 6:00 P.M.**

Present:	Dale Janway	Mayor
	Lisa A. Anaya Flores	Councilor
	Edward T. Rodriguez	Councilor via telephone
	Leo B. Estrada	Councilor
	Jason O. Chavez	Councilor
	Jason Shirley	Councilor
	Judith E. Waters	Councilor
	Wesley A. Carter	Councilor
Absent:	Mark C. Walterscheid	Councilor
Also Present:	John Lowe	City Administrator
	Eileen P. Riordan	City Attorney
	Nadine Mireles	City Clerk
	Melissa Salcido	Finance Director
	Brent Griffith	IT Technician

Time Stamps and headings below correspond to recording of meeting and the recording is hereby made a part of the official record.

0:00:00 **Call Meeting to Order**

0:00:03 Invocation - Pledge of Allegiance

0:00:33 **1. APPROVAL OF AGENDA**

0:00:33 **Motion**

The motion was made by Councilor Carter and seconded by Councilor Estrada to approve the Agenda

0:00:38 **Vote**

The vote was as follows: Yes - Anaya Flores, Chavez, Carter, Estrada, Rodriguez, Shirley, Waters; No - None; Absent- Walterscheid; the motion carried.

0:00:55 **2. CITY OF CARLSBAD FINANCIALS - AUGUST 2020**

Ms. Salcido reviewed the revenues and expenditures as of August 2020 for the General Fund contained within the City Budget.

0:02:23 **Councilor Rodriguez** congratulated **Mrs. Salcido** and the Finance Department for the quality of the Financials and their hard work and implementation of the new Munis program. He added he is grateful and proud of them.

0:03:10 **3. ROUTINE AND REGULAR BUSINESS**

- A. Minutes of the Regular City Council Meeting held on September 8, 2020
- B. City Personnel Report
- C. Purchasing
 - 1) Consider Approval to Advertise Request for Proposals for on-call Engineering and Architecture Services for city projects
- D. Contracts and Agreements
 - 1) Consider Approval of Agreement between the City of Carlsbad and Precision Fireworks LLC for July 4, 2021 Fireworks show at Lake Carlsbad
 - 2) Consider Approval of Lease Agreement between the City of Carlsbad and John Deere Credit for a three-lease agreement for a Ventrac Mower and two Wide Area Mowers for the Parks Department
- E. Monthly Reports
 - 1) Community Development Department August 2020
 - 2) Municipal Services Department August 2020
 - 3) Utilities Department August 2020
- F. Board Appointments
 - 1) Carlsbad Parks and Recreation Advisory Board appoint Albert Ornelas four-year term

0:03:32 **Mayor Janway** asked **Mr. Lowe** to explain D.1 Consider Approval of Agreement between the City of Carlsbad and Precision Fireworks LLC for July 4, 2021 Fireworks show at Lake Carlsbad **Mr. Lowe** explained Precision Fireworks is the same company that conducted the July 2020 fireworks show and many compliments were received.

0:03:59 **Motion**

The motion was made by The Councilor Carter and seconded by Councilor Waters to approve Routine and Regular Business

0:04:04 **Vote**

The vote was as follows: Yes - Anaya Flores, Chavez, Carter, Estrada, Rodriguez, Shirley, Waters; No - None; Absent- Walterscheid; the motion carried.

0:04:23 **4. CONSIDER APPROVAL OF RESOLUTION 2020-36, A RESOLUTION APPROVING THE APPLICATION TO THE DEPARTMENT OF INTERIOR FOR A RECLAMATION WATERSMART; WATER AND ENERGY EFFICIENCY GRANT FOR FY 2021 TO UPGRADE WATER METERS FOR THE WATER DEPARTMENT**

0:04:43 **Mr. Lowe** explained this is a request to submit an application to upgrade water meters to a radio read system. He explained about half of the city is already on radio read meters. He said this grant would be a 50% match for approximately 2,300 new radio read water meters.

0:05:23 **Motion**

The motion was made by The Councilor Anaya-Flores and seconded by Councilor Shirley to approve Resolution 2020-36, a Resolution approving the application to the Department of Interior for a Reclamation WaterSMART; Water and Energy Efficiency Grant for FY 2021 to upgrade water meters for the Water Department

0:05:29 **Vote**

The vote was as follows: Yes - Anaya Flores, Chavez, Carter, Estrada, Rodriguez, Shirley, Waters; No - None; Absent- Walterscheid; the motion carried.

0:05:43 **5. CONSIDER APPROVAL OF RESOLUTION 2020-37, A RESOLUTION ADOPTING THE REQUIRED COMMUNITY DEVELOPMENT BLOCK GRANT ANNUAL CERTIFICATIONS AND COMMITMENTS**

Mr. Lowe explained this is request to adopt the required Community Development Block Grant Annual Certifications and Commitments. He said the current project is for renovation of Pate School. He said this will become San Jose Senior Recreation Center. He added Phase I is under construction with Lasco Construction being the general contractor.

0:06:31 **Motion**

The motion was made by Councilor Anaya-Flores and seconded by Councilor Chavez to approve Resolution 2020-37, a Resolution adopting the required Community Development Block Grant Annual Certifications and Commitments

0:06:37 **Vote**

The vote was as follows: Yes - Anaya Flores, Chavez, Carter, Estrada, Rodriguez, Shirley, Waters; No - None; Absent- Walterscheid; the motion carried.

0:06:55 **6. CONSIDER APPROVAL OF RESOLUTION 2020-38, A RESOLUTION DETERMINING THE DELINQUENCY OF PAYMENT FOR WATER, SEWER, AND/OR GARBAGE SERVICE AS CERTIFIED BY THE CITY TREASURER**

Mrs. Salcido explained that it is a statutory requirement that the City file liens on unpaid garbage, water, and sewer utility bills each year.

0:08:35 **Motion**

The motion was made by The Councilor Carter and seconded by Councilor Waters to approve Resolution 2020-38, a Resolution determining the delinquency of payment for Water, Sewer, and/or Garbage Service as certified by the City Treasurer

0:08:42 **Vote**

The vote was as follows: Yes - Anaya Flores, Chavez, Carter, Estrada, Rodriguez, Shirley, Waters; No - None; Absent- Walterscheid; the motion carried.

0:09:01 **7. COUNCIL COMMITTEE REPORTS**

Councilor Shirley explained Christmas on the Pecos will take place this year. He said it has been approved by the Governor's Office.

0:09:36 **Councilor Chavez** explained the National Cleanup Workshop was held and it was very positive. **Major Janway** explained Councilor Chavez is a board member of the ECA. **Mayor Janway** said he is proud of Councilor Chavez.

0:10:35 **Mayor Janway asked if anyone in the audience would like to address the Council. No one appeared**

0:10:48 **8. ADJOURN**

0:10:49 **Motion**

The motion was made by The Councilor Anaya-Flores and seconded by Councilor Waters to Adjourn

0:10:57 **Vote**

The vote was as follows: Yes - Anaya Flores, Chavez, Carter, Estrada, Rodriguez, Shirley, Waters; No - None; Absent- Walterscheid; the motion carried.

0:11:16 **Adjourn**

There being no further business, the meeting was adjourned at 6:11 p.m.

/s/Dale Janway
Dale Janway, Mayor

ATTEST:

/s/Nadine Mireles
Nadine Mireles, City Clerk