

**LINKED MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE
CITY OF CARLSBAD, NEW MEXICO, HELD IN THE MUNICIPAL ANNEX
BUILDING ON MARCH 31, 2020 AT 4:00 P.M.**

Present:	Dale Janway	Mayor
	Edward T. Rodriguez	Councilor
	Leo B. Estrada	Councilor
	Jason O. Chavez	Councilor
	Jason Shirley	Councilor
	Wesley A. Carter	Councilor
	Mark C. Walterscheid	Councilor
Absent:	Lisa A. Anaya Flores	Councilor
	Judith E. Waters	Councilor
Also Present:	John Lowe	City Administrator
	Eileen P. Riordan	City Attorney
	Nadine Mireles	City Clerk
	Brent Griffith	IT Technician

Time Stamps and headings below correspond to recording of meeting and the recording is hereby made a part of the official record.

0:00:00 **Call Meeting to Order**

0:00:03 Invocation - Pledge of Allegiance

0:00:28 **1. APPROVAL OF AGENDA**

0:00:31 **Motion**

The motion was made by Councilor Shirley and seconded by Councilor Estrada to approve the Agenda

0:00:36 **Vote**

The vote was as follows: Yes -Shirley, Walterscheid, Chavez, Carter, Estrada, Rodriguez; No - None; Absent - Waters, Anaya Flores; the motion carried.

0:00:50 **2. CONSIDER APPROVAL OF DECLARATION OF A STATE OF EMERGENCY DUE TO COVID-19**

Mayor Janway thanked the Council for attending the Special Council Meeting to consider making an Emergency Declaration as part of the city's COVID-19 response. He explained that the New Mexico Department of Homeland Security and Emergency

Management strongly recommends that local municipalities declare an emergency and submit that declaration to the State Emergency Operations Center within 30 days of the President's declaration of a national emergency. He explained this declaration will have the practical effect of allowing the city to make available existing emergency funds and will demonstrate the need for reimbursement within the Federal Public Assistance Program and Policy Guide. **Mayor Janway** said the city does not know exactly what is in the future with combatting corona virus but the city does know the impact will be huge and that the city will need to be prepared.

Mayor Pro Tem Rodriguez said as we all know the city is in unprecedented times. He said at this time we know that we have to do everything possible to make sure all citizens are covered and that services are not interrupted. He added the costs associated with these measures will be something the city must cover and the Declaration of Emergency will assist in applying for and receiving reimbursement funds.

0:02:40 **Motion**

The motion was made by Councilor Rodriguez and seconded by Councilor Carter to approve the Declaration of a State of Emergency due to COVID-19

0:02:47 **Vote**

The vote was as follows: Yes -Shirley, Walterscheid, Chavez, Carter, Estrada, Rodriguez; No - None; Absent - Waters, Anaya Flores; the motion carried.

0:03:01 **3. ADJOURN**

0:03:03 **Motion**

The motion was made by Councilor Chavez and seconded by Councilor Walterscheid to Adjourn

0:03:11 **Vote**

The vote was as follows: Yes -Shirley, Walterscheid, Chavez, Carter, Estrada, Rodriguez; No - None; Absent - Waters, Anaya Flores; the motion carried.

0:03:31 **Adjourn**

There being no further business, the meeting was adjourned at 4:04 p.m.

/s/Dale Janway
Dale Janway, Mayor

ATTEST:

/s/Nadine Mireles
Nadine Mireles, City Clerk