

**LINKED MINUTES OF A SPECIAL MEETING OF THE CITY COUNCIL OF THE  
CITY OF CARLSBAD, NEW MEXICO, HELD IN THE MUNICIPAL ANNEX  
BUILDING ON JANUARY 30, 2020 AT 4:00 P.M.**

Present:	Dale Janway	Mayor
	Lisa A. Anaya Flores	Councilor <i>via telephone</i>
	Edward T. Rodriguez	Councilor
	Leo B. Estrada	Councilor
	Jason O. Chavez	Councilor <i>via telephone</i>
	Jason Shirley	Councilor <i>via telephone</i>
	Judith E. Waters	Councilor
	Wesley A. Carter	Councilor
	Mark C. Walterscheid	Councilor

Absent:

Also Present:	Michael Hernandez	City Administrator
	John Lowe	Deputy City Administrator
	Eileen P. Riordan	City Attorney
	Nadine Mireles	City Clerk
	KC Cass	Director of Projects
	Ron Myers	Director of Utilities
	Brent Griffith	IT Technician
	Jeff Patterson	Planning Director

Time Stamps and headings below correspond to recording of meeting and the recording is hereby made a part of the official record.

0:00:00      **Call Meeting to Order**

0:00:10      Invocation – Pledge of Allegiance

0:00:45      *Mayor Janway stated that Councilor Chavez, Councilor Shirley, and Councilor Anaya Flores are joining by telephone.*

0:00:56      **1. APPROVAL OF AGENDA**

0:01:00      **Motion**

The motion was made by Councilor Carter and seconded by Councilor Rodriguez to approve the Agenda

0:01:05 **Vote**

The vote was as follows: Yes - Shirley, Waters, Walterscheid, Anaya Flores, Chavez, Carter, Estrada, Rodriguez; No - None; Absent - None; the motion carried.

0:01:33 **2. CONSIDER APPROVAL OF PERSONNEL REPORT**

**Mr. Hernandez** said the personnel report is naming his replacement and a few others in the restructure of the City's Administration.

**Mayor Janway** said he would like to announce a restructuring of the Administration System with Council's approval. **Mayor Janway** nominated John Lowe for the position of City Administrator and two Deputy Administrators Wendy Austin and KC Cass. He said these two Deputy Administrators will be splitting administration responsibilities. **Mayor Janway** stressed that this is a restructuring and added that the city is not creating any new positions. He added the city is reorganizing in a way that is good for the city and saving a sizeable amount. He also nominated Melissa Salcido for the Director of Finance position. He said with the Council's vote of approval the city will have an outstanding team to move our city forward.

0:04:54 **Motion**

The motion was made by Councilor Rodriguez and seconded by Councilor Estrada to approve the Personnel Report

0:04:59 **Vote**

The vote was as follows: Yes - Shirley, Waters, Walterscheid, Anaya Flores, Chavez, Carter, Estrada, Rodriguez; No - None; Absent - None; the motion carried.

0:05:30 **3. CONSIDER APPROVAL TO CONVENE INTO A CLOSED SESSION PURSUANT TO N.M.S.A. 1978, SECTION 10-15-1 (H) (8) FOR THE DISCUSSION OF THE PURCHASE, ACQUISITION OR DISPOSAL OF WATER RIGHTS**

0:05:49 **Motion**

The motion was made by Councilor Waters and seconded by Councilor Estrada to approve to Convene into a Closed Session Pursuant to N.M.S.A. 1978, Section 10-15-1 (H)(8) for the Discussion of the Purchase, Acquisition or Disposal of Water Rights

0:05:53 **Vote**

The vote was as follows: Yes - Shirley, Waters, Walterscheid, Anaya Flores, Chavez, Carter, Estrada, Rodriguez; No - None; Absent - None; the motion carried.

0:07:37 *Council convened into Closed Session at 4:11 p.m.*

0:07:38 *Council reconvened into Open Session at 5:15 p.m.*

0:08:16 **4. RECONVENE INTO OPEN SESSION**

0:08:32 **5. CONSIDER APPROVAL OF STATEMENT REGARDING CLOSED SESSION PURSUANT TO N.M.S.A. 1978, SECTION 10-15-1 (H) (8) FOR THE PURPOSE OF THE PURCHASE, ACQUISITION OR DISPOSAL OF WATER RIGHTS**

0:08:55 **Mayor Janway read the Statement regarding Closed Session**  
Pursuant to the requirements of the Open Meetings Act, the closed session, was to discuss matters pursuant to the provision of Section 10-15-1 (H)(8) NMSA 1978, to discuss the Purchase, Acquisition or Disposal of Water Rights. No other matters were discussed.

0:09:35 **Motion**

The motion was made by Councilor Estrada and seconded by Councilor Waters to approve Statement regarding Closed Session Pursuant to N.M.S.A. 1978, Section 10-15-1 (H)(8) for the Purpose of the Purchase, Acquisition or Disposal of Water Rights

0:09:39 **Vote**

The vote was as follows: Yes - Waters, Walterscheid, Anaya Flores, Carter, Estrada, Rodriguez; No - None; Absent - Shirley, Chavez; the motion carried.

0:10:22 **6. CONSIDER APPROVAL OF CITY OF CARLSBAD UPDATED 40 YEAR WATER PLAN**

**Mr. Hernandez** said this is the updated 40 Year Water Plan that has been prepared by Ms. O'brien with Modrall Sperling, in conjunction with Balleau Groundwater. He said this Plan is setting the stage and protecting the City for future water needs.

0:11:00 **Motion**

The motion was made by Councilor Estrada and seconded by Councilor Rodriguez to approve the City of Carlsbad updated 40 Year Water Plan

0:11:04 **Vote**

The vote was as follows: Yes - Waters, Walterscheid, Carter, Estrada, Rodriguez; No - None; Absent - Shirley, Anaya Flores, Chavez; the motion carried.

0:11:25 **7. ADJOURN**

0:11:35 **Motion**

The motion was made by Councilor Rodriguez and seconded by Councilor Waters to Adjourn

0:11:41       **Vote**

The vote was as follows: Yes - Waters, Walterscheid, Carter, Estrada, Rodriguez; No - None; Absent - Shirley, Anaya Flores, Chavez; the motion carried.

0:12:00       **Adjourn**

There being no further business, the meeting was adjourned at 5:18 p.m.

\_\_\_\_\_/s/Dale Janway\_\_\_\_\_  
Dale Janway, Mayor

ATTEST:

\_\_\_\_\_/s/Nadine Mireles\_\_\_\_\_  
Nadine Mireles, City Clerk