



A G E N D A

Carlsbad City Council Regular Meeting
Janell Whitlock Municipal Complex
114 S. Halagueno Street
Carlsbad, New Mexico

February 13, 2024 at 6:00 p.m.

Invocation – Pledge of Allegiance

Presentation of City of Carlsbad Employee Service Awards

Discussion regarding Carlsbad Cemetery Rules and Regulations presented by Carlsbad Cemetery Advisory Committee

1. Approval of Agenda
2. Consider Approval of Resolution 2024-05, a Resolution making certain budgetary adjustments to the 2023-24 Fiscal Year Budget
3. Routine and Regular Business

All matters under this heading are considered routine by the City Council and will be acted upon in one motion. There will be no separate discussion of these items. If discussion is desired on a particular item, upon request, that item may be removed from the Routine and Regular Business and be considered separately.

- A. **Minutes of the Regular City Council Meeting held on January 23, 2024**
- B. **City Personnel Report**
- C. **Purchasing**
 - 1) Consider Approval to Advertise Invitation to Bid for electrical components to replace the existing lighting at Lake Carlsbad Recreation Area
 - 2) Consider Approval to Advertise Request for Proposals for on-call Grant Management Services
- D. **Contracts and Agreements**
 - 1) Consider Approval of Agreement between the City of Carlsbad and Kyle Marksteiner for Consulting Services
 - 2) Consider Approval of Agreement between the City of Carlsbad and LeAnne Weldon, DMB, LLC for the provision of City Animal Licenses
 - 3) Consider Approval of Agreement between the City of Carlsbad, Carlsbad Fire Department and Eddy County Fire and Rescue for a Mutual Aid Assistance Agreement
 - 4) Consider Approval of Memorandum of Understanding between the City of Carlsbad, Carlsbad Fire Department and US Department of Interior Bureau of Land Management for Hazardous Fuels Management

- E. **Monthly Reports**
 - 1) Human Resources Department January 2024
 - 2) Municipal Court Department January 2024
 - 3) Utilities Department December 2023
- F. **Board Appointments**
 - 1) Southeast Regional Transportation Planning Organization (SERTPO) Appoint: Angie Barrios-Testa, Appoint: Justin Ramos
- G. **Set the Date: March 12, 2024**
 - 1) Ordinance amending a portion of Section 29-C of Chapter 16 of the Code of Ordinances to increase the Acting Municipal Judge's flat rate fee per day and increase the total fee during any one calendar year
- 4. Consider Approval of Request from Milton's Brewing for a Temporary Use Application to allow the parking of a temporary Food Truck and food sales in the downtown area along Mermod Street within the public street Right-of-Way Applicant: Milton's Brewing
- 5. Consider Approval of Application for Vacation of a public alley Right-of-Way to the East of Atwood Subdivision located to the East of Hamilton Place Applicant: City of Carlsbad
- 6. Consider Approval of Ordinance 2024-06, an Ordinance rezoning part of "R-1" Residential 1 District to "R-2" Residential 2 District for an approximately 0.17 acre property located at 501 N Maple Street Owner: NMT3S, LLC
 - A. Public Hearing
 - B. Consider Approval of Ordinance 2024-06
- 7. Consider Approval of Ordinance 2024-07, an Ordinance rezoning part of "R-1" Residential 1 District to "C-2" Commercial 2 District for an approximately 0.864 acre property located at 219 W Pecan Street Owner: Carolyn Banks
 - A. Public Hearing
 - B. Consider Approval of Ordinance 2024-07
- 8. Consider Approval of Ordinance 2024-08, an Ordinance amending a portion of Section 28 of Chapter 16 of the Code of Ordinances to increase the Municipal Judge's Salary
 - A. Public Hearing
 - B. Consider Approval of Ordinance 2024-08
- 9. Consider Approval to remove from table Resolution 2023-65, a Resolution requiring the removal of the ruined, damaged or dilapidated building or structure for property located at 1916 W Lea Street Owner: Erica Corralez c/o Jesus R. Juarez
- 10. Consider Approval of Resolution 2023-65, a Resolution requiring the removal of the ruined, damaged or dilapidated building or structure for property located at 1916 W Lea Street Owner: Erica Corralez c/o Jesus R. Juarez
- 11. Council Committee Reports

12. Adjourn



FOR INFORMATION ONLY

Agendas and City Council minutes are available on the City web site: cityofcarlsbadnm.com or may be viewed in the Office of the City Clerk during normal and regular business hours.

Public Comments - three minute time limit per person. The City request all comments be respectful and courteous in nature.

CARLSBAD CITY COUNCIL MEETING SCHEDULE

- Regular Meeting - Tuesday, February 27, 2024 at 6:00 p.m.
- Regular Meeting – Tuesday, March 12, 2024 at 6:00 p.m.

If you require hearing interpreter, language interpreters or auxiliary aids in order to attend and participate in the above meeting, please contact the City Administrator's office at (575) 887-1191 at least 48 hours prior to the scheduled meeting time.