



A G E N D A

Carlsbad City Council Regular Meeting
Janell Whitlock Municipal Complex
114 S. Halagueno Street
Carlsbad, New Mexico
January 23, 2024 at 6:00 p.m.

1. Approval of Agenda
2. City of Carlsbad Financials – December 2023
3. Routine and Regular Business

All matters under this heading are considered routine by the City Council and will be acted upon in one motion. There will be no separate discussion of these items. If discussion is desired on a particular item, upon request, that item may be removed from the Routine and Regular Business and be considered separately.

- A. **Minutes of the Organizational Meeting held on January 9, 2024**
 - B. **Minutes of the Regular City Council Meeting held on January 9, 2024**
 - C. **City Personnel Report**
 - D. **Purchasing**
 - 1) Consider Approval to Advertise Request for Proposals for the City of Carlsbad Annual Financial Audit
 - E. **Contracts and Agreements**
 - 1) Consider Approval of Memorandum of Understanding between the City of Carlsbad, Carlsbad Police Department and Carlsbad Municipal School District for the School Resource Officer Program
 - F. **Monthly Reports**
 - 1) Community Development Department December 2023
 - 2) Municipal Court Department December 2023
 - 3) Municipal Services Department December 2023
 - 4) Transportation and Facilities Department December 2023
 - G. **Board Appointments**
 - 1) Alejandro Ruiz Senior Center Advisory Board Appoint Robert Echavarria four-year term
 - 2) Southeastern New Mexico Economic Development District/Council of Governments (SNMEDD/COG) Board Appoint Lisa Anaya Flores two-year term
 - H. **Set the Date: February 13, 2024**
 - 1) Ordinance amending a portion of Section 28 of Chapter 16 of the Code of Ordinances, City of Carlsbad, to increase the Municipal Judges' Salary
4. Consider Approval of Contributed Funds Agreement for Reimbursement of Costs Related to a Direct Land Sale between the City of Carlsbad and the US Bureau of Land Management
 5. Consider Approval of Temporary Use Application to allow for mobile sales (vending) of food and drinks (non-alcoholic) on City property located 300 Diaz Street, the Ray Anaya San Jose Plaza Park for House of Grub Owner: Patrick Renfro

6. Consider Approval of Temporary Use Application to allow for mobile sales (vending) of food and drinks (non-alcoholic) on City property located 300 Diaz Street, the Ray Anaya San Jose Plaza Park for Tasty Pop Manager: Cherry Rider
7. Consider Approval of Request from Carlsbad MainStreet for a Temporary Use Application to allow the parking of a temporary food truck and food sales in the downtown area along North Canyon Street within the public street Right-of-Way Applicant: Carlsbad MainStreet
8. Consider Approval of Request from Milton’s Brewery to serve alcohol (beer & wine) on City streets during Milton’s Brewing “Block Party” Applicant: Milton’s Brewery
9. Consider Approval of Submission of a National Parks Service Grant Application for an Outdoor Recreation Legacy Partnership Grant for Shorthorn Park Rehabilitation
 - A. Public Hearing
 - B. Consider Approval of Application Submission
10. Consider Approval to Accept a 2023 NM Aging and Long-Term Services Department Grant to purchase equipment for the Meals program at the Alejandro Ruiz Senior Center
11. Consider Approval to Accept a 2023 NM Aging and Long-Term Services Department Grant for renovations at the Alejandro Ruiz Senior Center
12. Consider Approval to Accept a 2023 NM Aging and Long-Term Services Department Grant for Outdoor Renovations and Equipment for North Mesa Senior Center
13. Consider Approval to Accept a New Mexico Department of Finance Economic Recovery Grant for the Double Eagle Waterline Replacement Project
14. Consider Approval of Resolution 2024-03, a Resolution to adopt the Arts and Cultural District Cultural Economic Development Plan
15. Consider Approval of Resolution 2024-04, a Resolution authorizing the City of Carlsbad to accept dedication of a portion of real estate that is approximately 1,300 square feet and is located on Russell Street as it enters onto National Parks Highway
16. Council Committee Reports
17. Adjourn


FOR INFORMATION ONLY

Agendas and City Council minutes are available on the City web site: cityofcarlsbadnm.com or may be viewed in the Office of the City Clerk during normal and regular business hours.

Public Comments - three minute time limit per person. The City request all comments be respectful and courteous in nature.

CARLSBAD CITY COUNCIL MEETING SCHEDULE

- Regular Meeting - Tuesday, February 13, 2024 at 6:00 p.m.
- Regular Meeting – Tuesday, February 27, 2024 at 6:00 p.m.

If you require hearing interpreter, language interpreters or auxiliary aids in order to attend and participate in the above meeting, please contact the City Administrator’s office at (575) 887-1191 at least 48 hours prior to the scheduled meeting time.

City of Carlsbad, NM

Financial Reports

FY24-06

For: July 2023 – December 2023

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- 9. Promotional Lodgers' Tax Aging Schedule**
- 10. Municipal Court Summary**
- 11. Debt Service**
- 12. YTD Budget Report**
- 13. Check Register for Current Period ONLY**
- 14. Vendor Fiscal Year Summary**

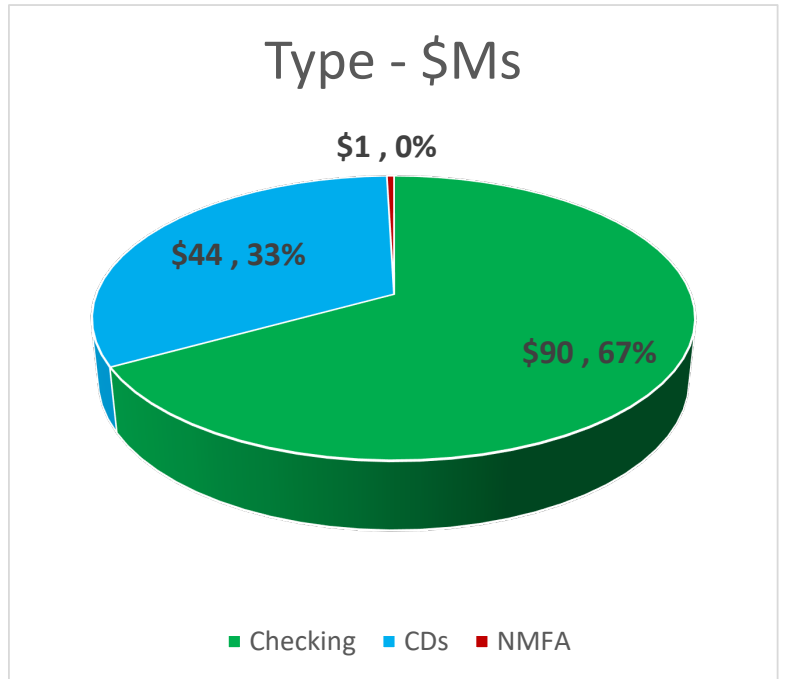
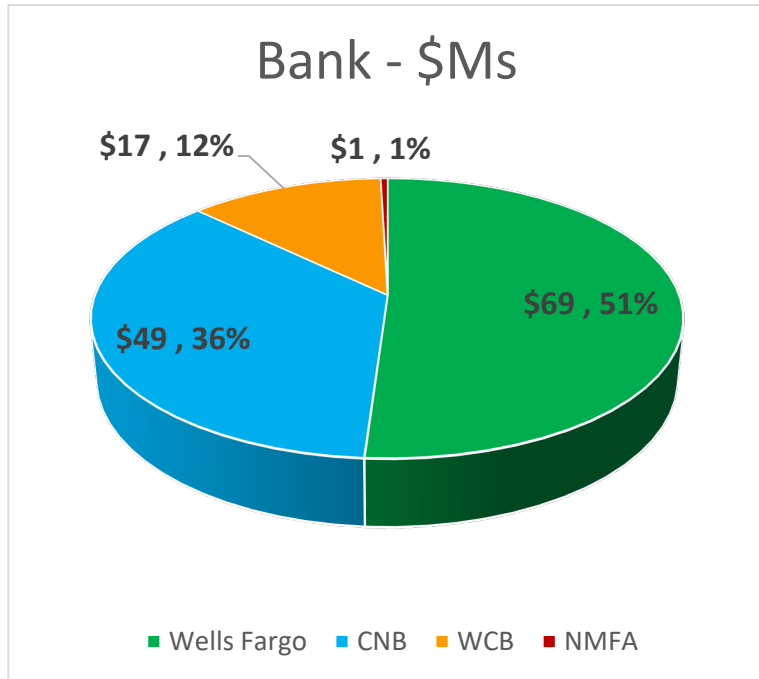
1. Bank Reconciliation

Bank Statements	Per Bank	Outstanding	Adjustments	Book Balance
Wells Fargo				
General & Misc. - 10100	69,279,356.46	(631,929.08)	-	68,647,427.38
Western Commerce Bank				
Construction - 10200	15,602,414.62	(15,797.27)	-	15,586,617.35
CDs	1,095,250.86	-	-	1,095,250.86
	16,697,665.48	(15,797.27)	-	16,681,868.21
Carlsbad National Bank				
Workers Comp - 10300	19,560.64	(9,560.64)	-	10,000.00
Health Insurance - 10310	1,106,792.91	-	-	1,106,792.91
Payroll - 10320	867,015.12	(843,138.76)	-	23,876.36
Municipal Court - 10330	18,488.81	-	-	18,488.81
Debt Service - 10340	4,507,652.65	-	-	4,507,652.65
CDBG Grant - 10250	100,358.27	-	-	100,358.27
CDs	42,733,451.60	-	-	42,733,451.60
	49,353,320.00	(852,699.40)	-	48,500,620.60
	135,330,341.94	(1,500,425.75)	-	133,829,916.19

NMFA Loans		Statement	Adjustment	Book Balance
Loan 11 - DW-2867 - Water Project - 11200	1020 - Cash - Debt Servicing	608,931.34	-	608,931.34

Cash on Hand **9,750.06**

Total **134,448,597.59**



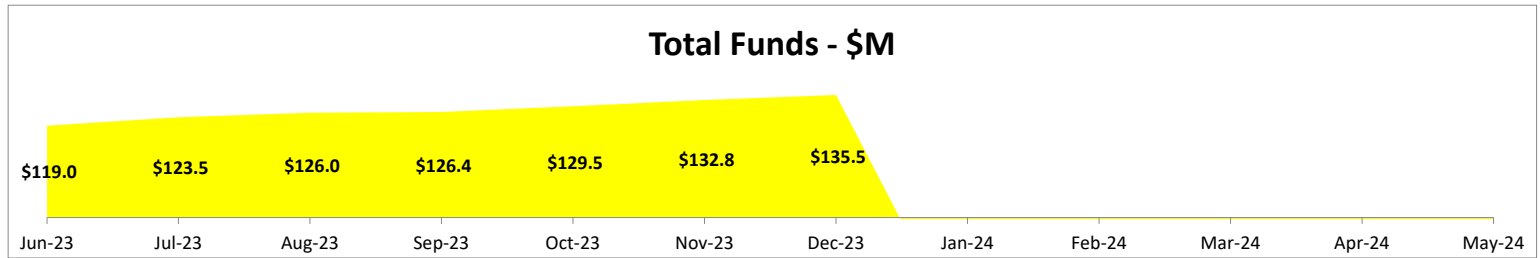
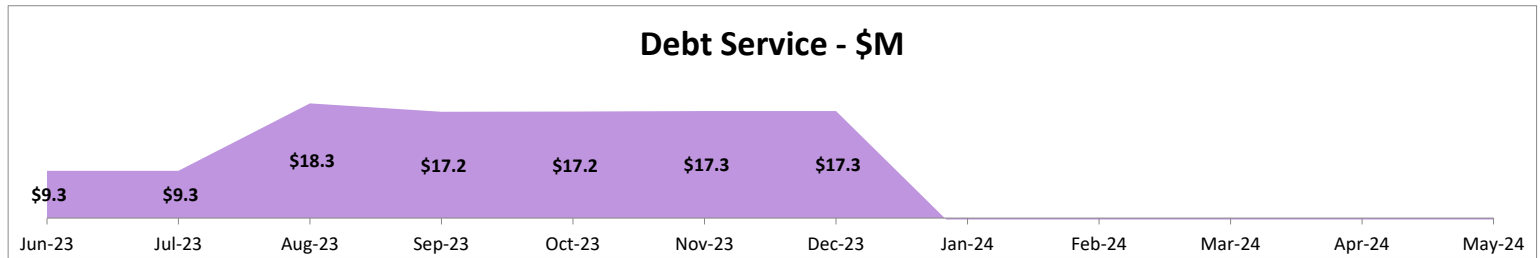
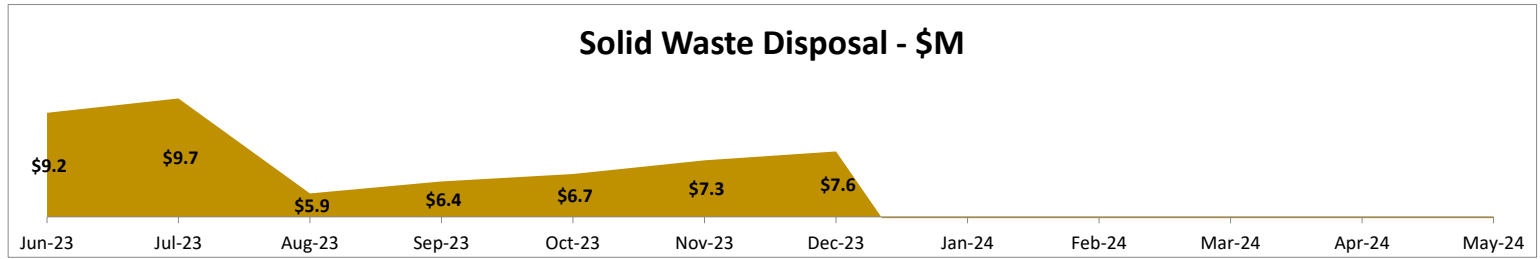
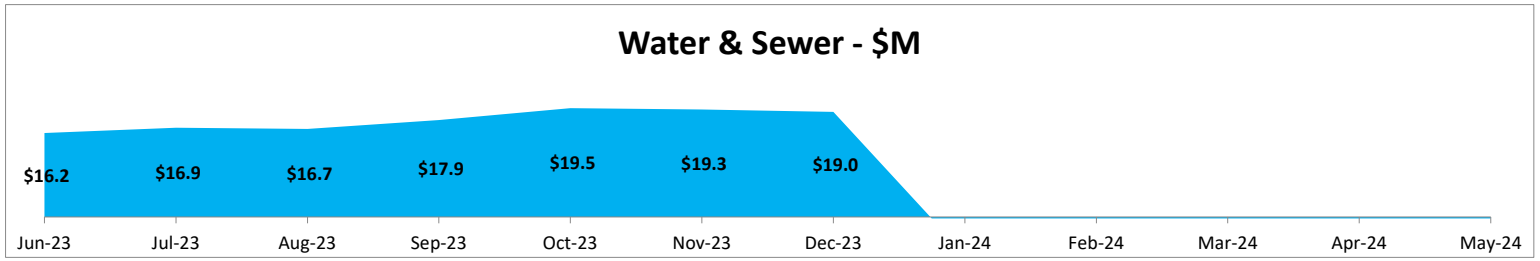
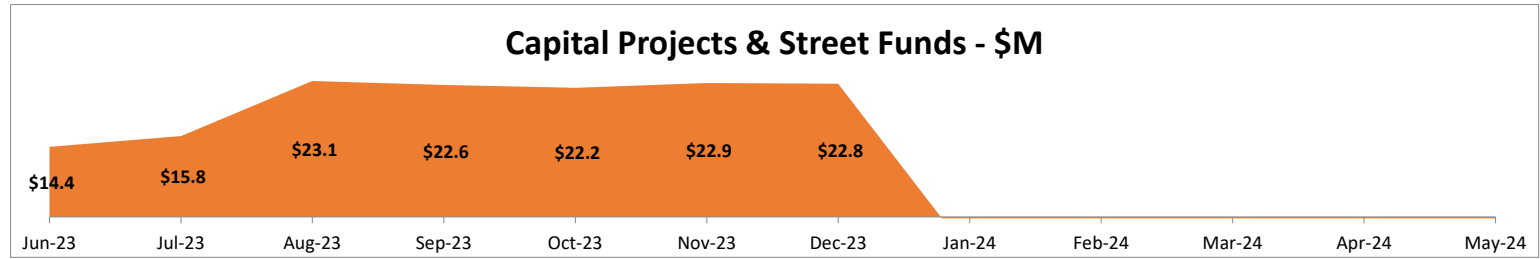
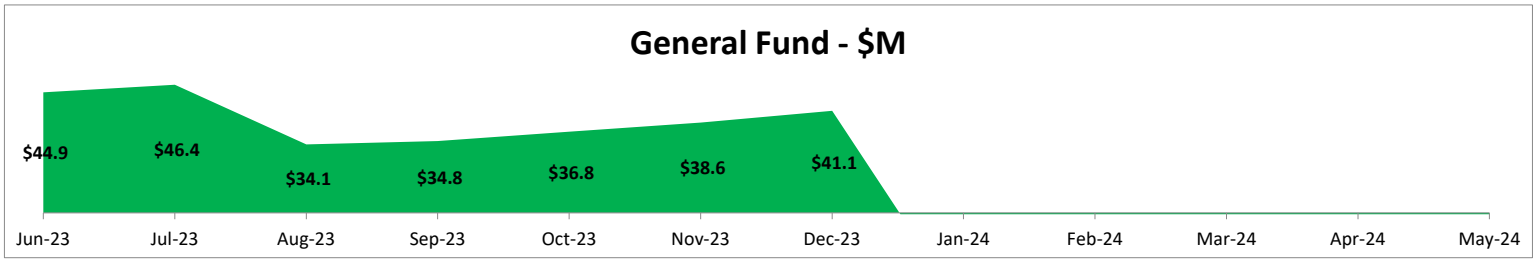
**City of Carlsbad
Certificates of Deposit
FY24-06 -December**

Bank	CD #	Fund	Fund Name	Fund Type	June	July	August	September	October	November	December	YTD Interest
Carlsbad National Bank	6813455	101	General Fund	General	580,113.31	583,367.51	583,367.51	583,367.51	586,675.92	586,675.92	586,675.92	6,562.61
Carlsbad National Bank	6814010	101	General Fund	General	216,260.40	216,260.40	216,260.40	217,486.86	217,486.86	217,486.86	218,706.87	2,446.47
Carlsbad National Bank	6815114	101	General Fund	General	4,073,429.23	4,093,740.58	4,093,740.58	4,093,740.58	4,114,153.20	4,114,153.20	4,134,667.61	61,238.38
Carlsbad National Bank	6815236	101	General Fund	General	319,539.75	321,332.24	321,332.24	321,332.24	323,154.59	323,154.59	323,154.59	3,614.84
Carlsbad National Bank	6815264	101	General Fund	General	9,269,090.86	9,269,090.86	9,269,090.86	9,352,497.44	9,352,497.44	9,352,497.44	9,404,961.11	135,870.25
Carlsbad National Bank	6815295	101	General Fund	General	938,555.94	949,471.86	949,471.86	949,471.86	960,636.09	960,636.09	960,636.09	22,080.15
Carlsbad National Bank	6814016	220	Landfill-Reserve	Capital	1,331,441.90	1,331,441.90	1,331,441.90	1,337,482.63	1,337,482.63	1,337,482.63	1,344,985.36	13,543.46
Carlsbad National Bank	6815227	220	Landfill-Reserve	Capital	694,278.58	694,278.58	694,278.58	698,216.00	698,216.00	698,216.00	702,132.70	7,854.12
Carlsbad National Bank	6815265	220	Landfill-Reserve	Capital	978,588.62	978,588.62	978,588.62	987,394.31	987,394.31	987,394.31	992,933.19	14,344.57
Carlsbad National Bank	6815296	220	Landfill-Reserve	Capital	967,885.81	979,142.85	979,142.85	979,142.85	990,655.97	990,655.97	990,655.97	22,770.16
Carlsbad National Bank	6815173	400	Disaster Preparedness	Insurance	1,011,535.08	1,011,535.08	1,017,271.73	1,017,271.73	1,017,271.73	1,023,040.92	1,023,040.92	11,505.84
Carlsbad National Bank	6813454	700	Water & Sewer	Enterprise	316,425.50	318,200.52	318,200.52	318,200.52	320,005.11	320,005.11	320,005.11	3,579.61
Carlsbad National Bank	6815235	700	Water & Sewer	Enterprise	366,738.73	368,795.98	368,795.98	368,795.98	370,887.50	370,887.50	370,887.50	4,148.77
Carlsbad National Bank	6815333	850	Debt Service		-	-	6,000,000.00	6,000,000.00	6,000,000.00	6,082,468.44	6,082,468.44	82,468.44
Carlsbad National Bank	6815334	850	Debt Service		-	-	6,000,000.00	6,000,000.00	6,000,000.00	6,082,468.44	6,082,468.44	82,468.44
Carlsbad National Bank	6814992	900	Permanent W&S	Agency	1,015,780.41	1,021,478.52	1,021,478.52	1,021,478.52	1,027,271.56	1,027,271.56	1,027,271.56	11,491.15
Carlsbad National Bank	6815297	900	Permanent W&S	Agency	4,021,046.77	4,069,427.78	4,069,427.78	4,069,427.78	4,089,719.17	4,089,719.17	4,089,719.17	68,672.40
Carlsbad National Bank	6815195	900	Permanent W&S	Agency	4,036,967.14	4,055,083.72	4,055,083.72	4,055,083.72	4,078,081.05	4,078,081.05	4,078,081.05	41,113.91
					30,137,678.03	30,261,237.00	42,266,973.65	42,370,390.53	42,471,589.13	42,642,295.20	42,733,451.60	595,773.57
Western Commerce Bank	2013661	101	General Fund	General	1,070,169.39	1,070,169.39	1,070,169.39	1,083,099.38	1,083,099.38	1,083,099.38	1,095,250.86	25,081.47
					1,070,169.39	1,070,169.39	1,070,169.39	1,083,099.38	1,083,099.38	1,083,099.38	1,095,250.86	25,081.47
TOTAL					31,207,847.42	31,331,406.39	43,337,143.04	43,453,489.91	43,554,688.51	43,725,394.58	43,828,702.46	620,855.04

2. Summary of Fund Position

City of Carlsbad
Fund Position
FY24-06 -December

			FY24									
Fund	Fund Name	Beginning Fund	Transfers		Costs				Revenue & Tran <Less> Costs	Change in Reserve/AP	Ending Fund	
			Revenues	Increase (Decrease)	Labor	Ops	Capital	Total				
General Fund	101 General Fund	44,853,185	40,512,471	(13,796,424)	21,335,033	6,138,203	3,053,414	30,526,649	(3,810,603)	12,636	41,055,219	
	102 Payroll	24,242	-	-	-	-	-	-	-	-	24,242	
Capital Funds	200 GRT Capital Outlay	2,708,793	2,798,340	(3,800,000)	-	111,774	18,090	129,864	(1,131,523)	-	1,577,270	
	201 Capital Projects	397,953	934,570.08	1,700,000	-	-	253,576	253,576	2,380,994	-	2,778,947	
	202 Airport Improvements	216,253	2,930,877	-	-	11,989	3,123,792	3,135,781	(204,905)	-	11,348	
	220 Landfill-Reserve	5,403,889	169,512	111,000	-	-	-	-	280,512	-	5,684,401	
	230 Landfill-Closure	522,669	-	-	-	20,903	-	20,903	(20,903)	-	501,766	
	240 Landfill-Construction	3,461,071	-	4,000,000	-	12,752	-	12,752	3,987,248	-	7,448,319	
Special Revenue Funds	300 Sports Complex	2,598,253	1,494,129	13,307	353,142	221,104	599,675	1,173,921	333,515	-	2,931,768	
	320 Streets Improvement	1,653,604	433,469	4,300,000	-	-	1,611,556	1,611,556	3,121,913	-	4,775,517	
	350 Local Government Correction	953,903	360,318	-	-	182,210	-	182,210	178,108	73	1,132,084	
	360 Cannabis Revenue Fund	394,203	193,756	(355,000)	-	5,813	-	5,813	(167,057)	-	227,146	
Insurance Funds	400 Disaster Preparedness	1,259,093	11,506	-	-	-	-	-	11,506	-	1,270,599	
	401 Insurance	762,447	53,247	1,200,000	-	1,144,276	-	1,144,276	108,971	-	871,418	
	402 Workers' Compensation	954,709	-	1,050,000	-	391,172	-	391,172	658,828	-	1,613,537	
	420 Health Insurance	2,346,496	3,218,146	(826,848)	-	3,631,001	-	3,631,001	(1,239,703)	-	1,106,793	
Grant Funds	500 Fire Protection	993,932	648,699	-	-	230	-	230	648,469	-	1,642,400	
	501 Emergency Medical Services	2,115	20,000	-	-	10,286	-	10,286	9,714	-	11,829	
	520 Law Enforcement Protection	0	197,000	-	-	109,350	-	109,350	87,650	-	87,650	
	521 FY23 - LERRF	-	300,000	-	-	-	-	-	300,000	-	300,000	
	523 FY24 - LERF	-	600,000	-	-	-	-	-	600,000	-	600,000	
	550 Beautification	4,912	19,230	90,000	-	32,074	-	32,074	77,157	-	82,068	
	570 Municipal Transit	110,416	345,714	1,020,331	566,568	140,076	-	706,645	659,400	71	769,887	
	580 CDBG Grant	50,510	49,848	-	-	-	-	-	49,848	-	100,358	
Lodgers' Tax	600 LT-Promotional	2,081,393	709,510	-	-	729,913	897,568	1,627,481	(917,971)	-	1,163,422	
	650 LT-Non Promotional	1,161,603	1,064,265	-	-	281,392	115,236	396,628	667,638	-	1,829,240	
	680 LT-Discretionary	1,372,683	685,125	-	-	-	455,049	455,049	230,075	(1,389)	1,601,369	
Enterprise Funds	700 Water & Sewer	16,218,516	9,314,942	647,068	2,749,946	1,539,379	2,405,366	6,694,691	3,267,318	(468,703)	19,017,132	
	720 Solid Waste Disposal	9,171,337	4,799,667	(4,308,710)	1,154,807	900,476	103,597	2,158,880	(1,667,923)	118,221	7,621,635	
	750 Special Museum	21,881	3,128	-	-	2,366	-	2,366	763	(11)	22,633	
	790 Golf Pro Shop	887,048	578,769	(44,724)	202,161	311,890	9,218	523,269	10,776	(1,194)	896,630	
Debt Service	850 NMFA-Water & Sewer	9,311,906	176,354	9,000,000	-	1,206,740	-	1,206,740	7,969,615	-	17,281,521	
	900 Permanent W&S	9,073,794	121,277	-	-	-	-	-	121,277	-	9,195,072	
Agency Funds	920 Municipal Court	18,489	-	-	-	-	-	-	-	-	18,489	
	980 ELEA	97,252	117,677	-	-	2,607	-	2,607	115,070	-	212,322	
Total		119,088,552	72,861,547	(0)	26,361,657	17,137,974	12,646,138	56,145,769	16,715,778	(340,296)	135,464,034	



3. Revenues

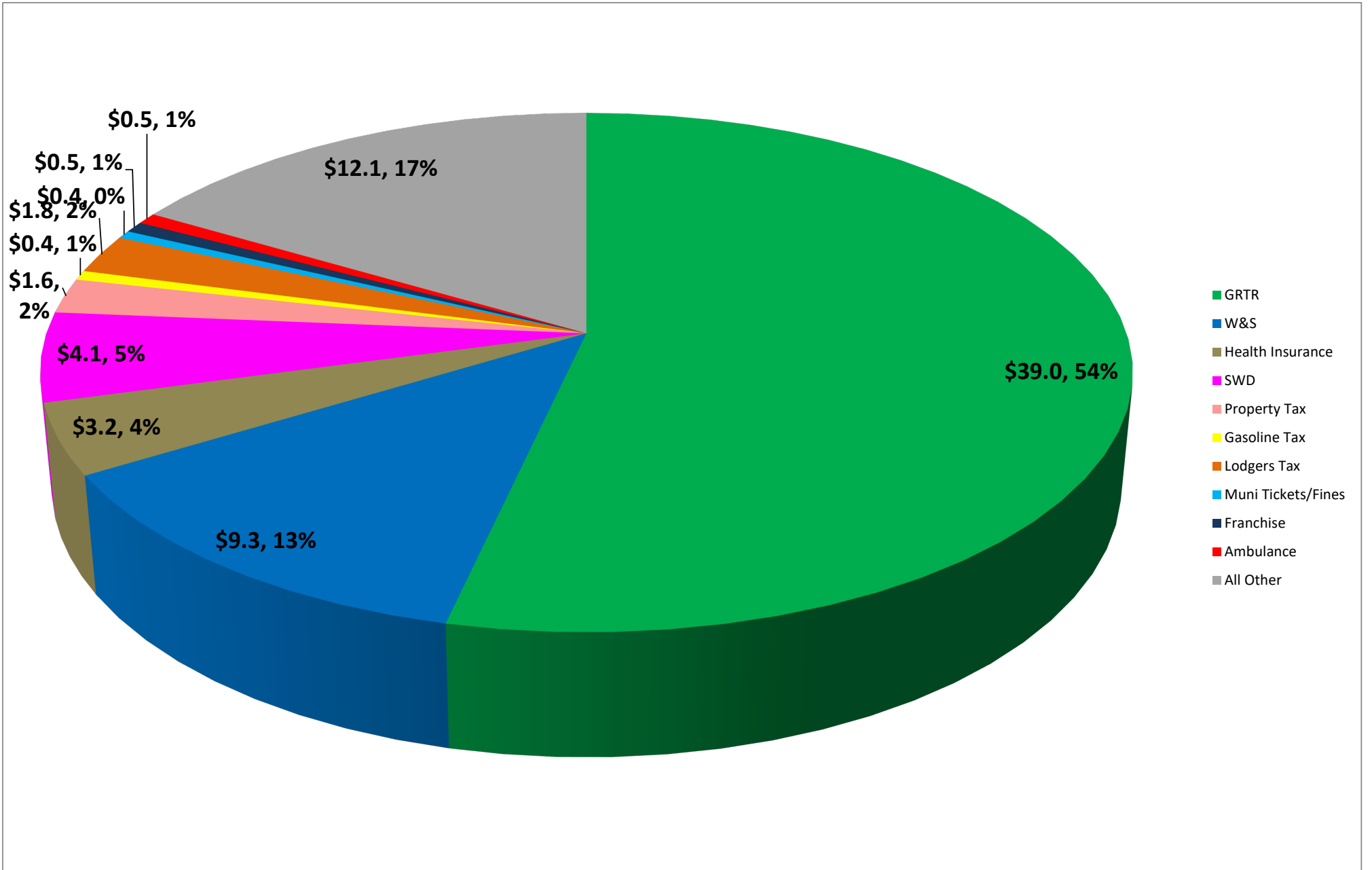
The City of Carlsbad
Revenue by Fund
FY24-06 December

	Fund	Fund	% of Total Revenue	July - December			Total FY Budget	FY Target 50%
				Actual	Adj Bud	Fav(Unfav)		
General Fund	101	General Fund	56%	40,512,471	31,611,011	8,901,459	63,222,023	64%
	102	Payroll	0%	-	-	-	-	-
Capital Funds	200	GRT Capital Outlay	4%	2,798,340	2,288,274	510,066	4,576,548	61%
	201	Capital Projects	1%	934,570	7,620,417	(6,685,847)	15,240,834	6%
	202	Airport Improvements	4%	2,930,877	4,761,625	(1,830,748)	9,523,249	31%
	220	Landfill-Reserve	0%	169,512	55,500	114,012	111,000	153%
	230	Landfill-Closure	0%	-	-	-	-	-
	240	Landfill-Construction	0%	-	-	-	-	-
Special Revenue Funds	300	Sports Complex	2%	1,494,129	1,257,945	236,184	2,515,890	59%
	320	Streets Improvement	1%	433,469	717,007	(283,538)	1,434,014	30%
	350	Local Government Correction	0%	360,318	365,000	(4,682)	730,000	49%
	360	Cannabis Revenue	0%	193,756	180,000	13,756	360,000	54%
Insurance Funds	400	Disaster Preparedness	0%	11,506	-	11,506	-	-
	401	Insurance	0%	53,247	-	53,247	-	-
	402	Workers' Compensation	0%	-	-	-	-	-
	420	Health Insurance	4%	3,218,146	3,300,000	(81,854)	6,600,000	49%
Grant Funds	500	Fire Protection	1%	648,699	349,215	299,484	698,429	93%
	501	Emergency Medical Services	0%	20,000	10,000	10,000	20,000	100%
	520	Law Enforcement Protection	0%	197,000	98,500	98,500	197,000	100%
	521	FY23 - LERRF	0%	300,000	150,000	150,000	300,000	100%
	523	FY24 - LERF	1%	600,000	300,000	300,000	600,000	100%
	550	Beautification	0%	19,230	12,210	7,020	24,420	79%
	570	Municipal Transit	0%	345,714	485,468	(139,754)	970,936	36%
	580	CDBG Grant	0%	49,848	-	49,848	-	-
	590	American Rescue Plan Act	0%	-	-	-	-	-
Lodgers' Tax	600	LT-Promotional	1%	709,510	450,000	259,510	900,000	79%
	650	LT-Non Promotional	1%	1,064,265	650,000	414,265	1,300,000	82%
	680	LT-Discretionary	1%	685,125	600,000	85,125	1,200,000	57%
Enterprise Funds	700	Water & Sewer	13%	9,314,942	11,528,742	(2,213,800)	23,057,483	40%
	720	Solid Waste Disposal	7%	4,799,667	4,264,568	535,099	8,529,136	56%
	750	Special Museum	0%	3,128	3,500	(372)	7,000	45%
	790	Golf Pro Shop	1%	578,769	363,500	215,269	727,000	80%
Debt Service Funds	850	NMFA-Water & Sewer	0%	176,354	-	176,354	-	-
Agency Funds	900	Permanent W&S	0%	121,277	-	121,277	-	-
	920	Municipal Court	0%	-	-	-	-	-
	950	WIPP Accel Impact	0%	-	-	-	-	-
	980	ELEA	0%	117,677	56,250	61,427	112,500	105%
			100%	72,861,547	71,478,731	1,382,816	142,957,462	51%

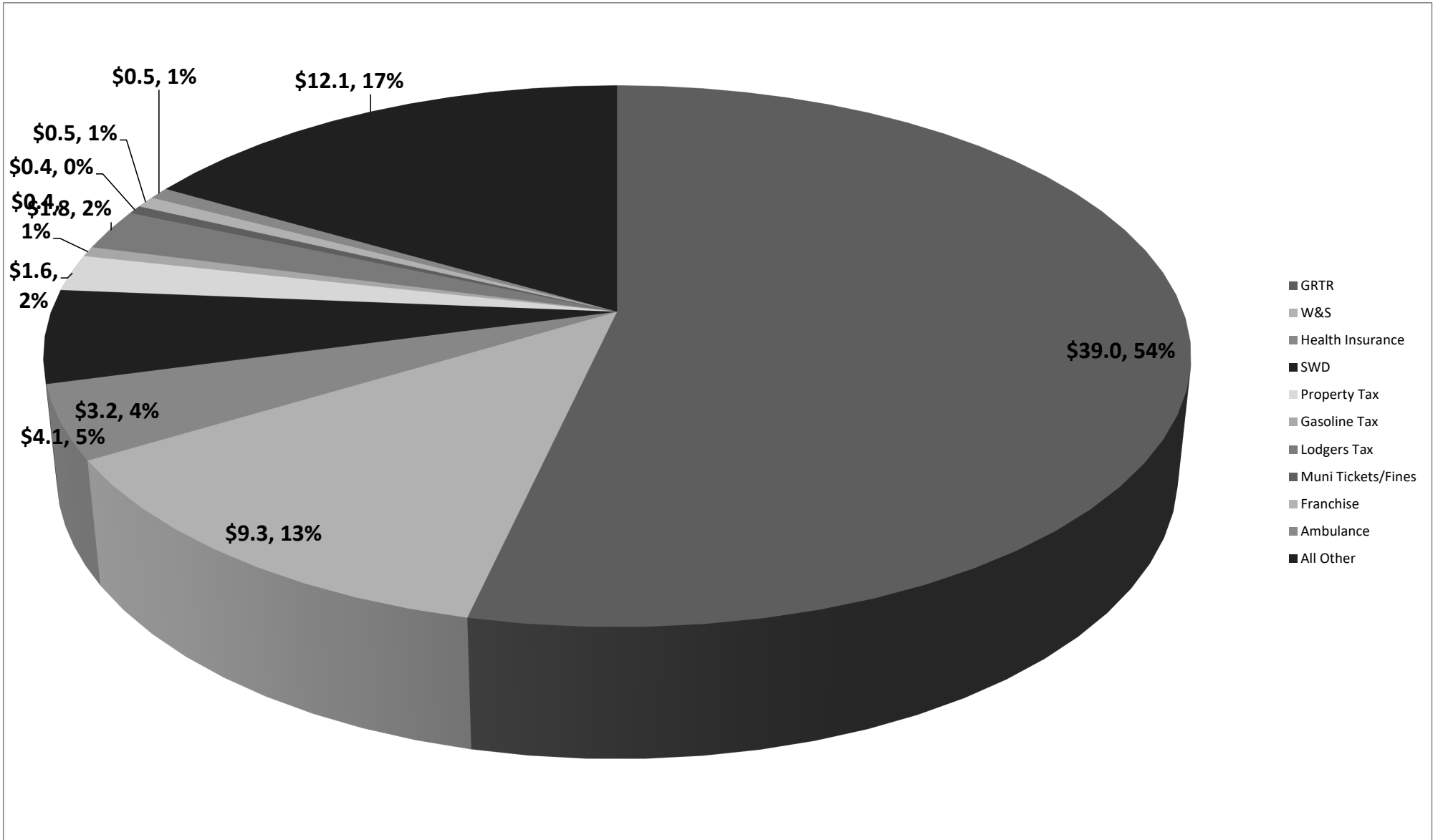
The City of Carlsbad
Revenue by Select Funds and Categories
FY24-06 December

No	Fund / Category	July - December			Total FY Budget	FY Target 50%
		Actual	Adj Bud	Fav(Unfav)		
101	GENERAL FUND					
	Gross Receipts Tax	33,997,687	27,800,775	6,196,912	55,601,550	61%
	Property Tax	1,587,821	1,950,000	(362,179)	3,900,000	41%
	Franchise Tax	494,978	499,250	(4,272)	998,500	50%
	Ambulance Service	510,937	414,500	96,437	829,000	62%
	County	158,750	337,500	(178,750)	675,000	24%
	Golf Green Fees & Cart Permits	179,546	195,000	(15,454)	390,000	46%
	Permits, Registrations and Business, Liquor, Pet License	143,668	96,150	47,518	192,300	75%
	Misc. Revenues	3,065,171	19,500	3,045,671	39,000	7859%
	Grants	102,451	66,406	36,045	132,813	77%
	Fees	48,899	44,700	4,199	89,400	55%
	Cemetery	93,370	91,000	2,370	182,000	51%
	Water Park	84,493	55,100	29,393	110,200	77%
	Misc. Contracts & Leases	19,700	31,130	(11,430)	62,260	32%
	Donations	25,000	10,000	15,000	20,000	125%
		40,512,471	31,611,011	8,901,459	63,222,023	64%
320	Streets Improvement					
	Gasoline Tax	364,745	340,000	24,745	680,000	54%
	Auto License	58,958	52,500	6,458	105,000	56%
	State Leglative Grant	-	324,507	(324,507)	649,014	0%
	Misc.	9,766	-	9,766	-	
		433,469	717,007	(283,538)	1,434,014	30%
350	LOCAL GOVERNMENT CORRECTION					
	Local Correction Fees (Tickets, Fees, etc.)	360,318	365,000	(4,682)	730,000	49%
		360,318	365,000	(4,682)	730,000	49%
600, 650,	LODGERS TAX					
680	LT - Promotional (600)	709,510	450,000	259,510	900,000	79%
	LT - Non Promotional (650)	1,064,265	650,000	414,265	1,300,000	82%
	LT - Discretionary (680)	685,125	600,000	85,125	1,200,000	57%
		2,458,900	1,700,000	758,900	3,400,000	72%
700	WATER & SEWER					
	Water	3,954,045	3,000,000	954,045	6,000,000	66%
	Sewer Services	2,917,633	2,600,000	317,633	5,200,000	56%
	Septage Services	181,884	240,000	(58,116)	480,000	38%
	Effluent Contract	342,120	3,500	338,620	7,000	4887%
	Double Eagle Water	701,410	500,000	201,410	1,000,000	70%
	Misc. Revenues	1,049,043	5,074,742	(4,025,698)	10,149,483	10%
	Late & Reconnect Fees	168,806	110,500	58,306	221,000	76%
		9,314,942	11,528,742	(2,213,800)	23,057,483	40%
720	LANDFILL & SOLID WASTE DISPOSAL					
	Solid Waste Disposal Services	4,043,462	3,650,000	393,462	7,300,000	55%
	Gross Receipts Tax (Environmental)	745,443	609,568	135,875	1,219,136	61%
	County Share of Costs	-	-	-	-	
	Misc. Revenues	10,761	5,000	5,761	10,000	108%
		4,799,667	4,264,568	535,099	8,529,136	56%

Total Revenues - \$Ms: \$72.9



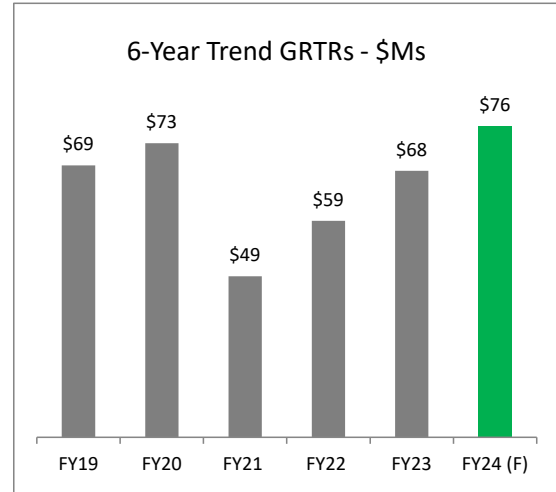
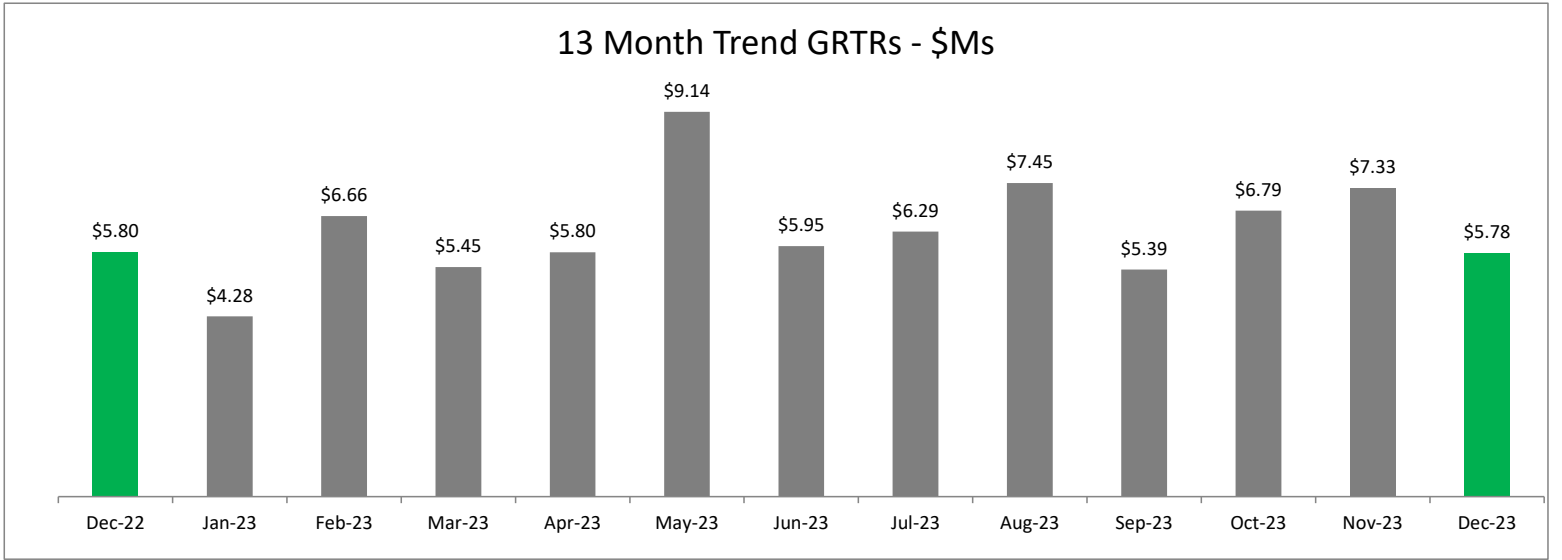
Total Revenues - \$Ms: \$72.9



4. Revenues – Gross Receipts Tax

The City of Carlsbad
 Gross Receipts Tax Revenue (Cash Basis)
 FY24-06 December

Fund	% of Total Revenue	July - December			Total FY Budget	FY Target 50%
		Actual	Budget	Fav(Unfav)		
Fund 1 - General						
Municipal GRT	24%	17,683,793	14,460,488	3,223,305	28,920,976	61%
Muni Share - State GRT	20%	14,826,910	12,124,342	2,702,568	24,248,684	61%
Muni Infrastructure	2%	1,486,984	1,215,945	271,039	2,431,890	61%
	47%	33,997,687	27,800,775	6,196,912	55,601,550	61%
Fund 2 - Muni Capital Outlay GRT	4%	2,798,340	2,288,274	510,066	4,576,548	61%
Fund 29 - Muni Infrastructure (Sports Complex)	2%	1,486,984	1,215,945	271,039	2,431,890	61%
Fund 24 - Municipal Environment (SW Disposal)	1%	745,443	609,568	135,875	1,219,136	61%
	7%	5,030,768	4,113,787	916,981	8,227,574	61%
Total	54%	39,028,454	31,914,562	7,113,892	63,829,124	61%



Top 10 Daily Amounts Received

Count	Total Amt Received	Daily Amount	For the Month/Year	Received Month/Year
1	\$9,138,192.40	\$294,780.40	March 2023	May 2023
2	\$8,762,449.97	\$282,659.68	July 2019	September 2019
3	\$7,780,983.22	\$259,366.11	June 2019	August 2019
4	\$7,482,736.94	\$249,424.56	September 2019	November 2019
5	\$7,566,132.05	\$244,068.77	March 2022	May 2022
6	\$7,445,505.59	\$243,675.48	June 2023	August 2023
7	\$7,328,856.17	\$239,794.73	September 2023	November 2023
8	\$7,124,006.63	\$229,806.67	December 2019	February 2020
9	\$6,930,887.15	\$223,577.00	March 2020	May 2020
10	\$6,792,187.64	\$215,067.00	August 2023	October 2023

City of Carlsbad, NM
Gross Receipts Tax Revenue by Industry
Lodgers' Tax by Fund
6-year Summary

GROSS RECEIPTS TAX

Industry	2019	2020	2021	2022	2023	2024
11 -Agriculture, Forestry, Fishing and Hunting	22,669	21,842	11,671	23,697	67,199	24,815
21 - Mining, Quarrying, and Oil & Gas Extraction	8,134,619	8,647,043	3,028,643	2,564,345	4,694,557	2,630,574
22 - Utilities	1,167,338	1,147,306	1,151,849	1,207,978	1,402,464	688,902
23 - Construction	7,899,915	8,122,488	4,730,146	4,876,493	4,520,550	3,628,569
31-33 - Manufacturing	3,469,026	3,297,937	2,104,535	3,371,162	3,595,940	1,807,698
42 - Wholesale Trade	9,015,334	6,907,910	4,880,331	8,848,323	11,168,832	6,310,937
44-45 - Retail Trade	14,608,729	14,392,762	11,871,206	14,803,290	16,279,065	9,245,217
48-49 - Transportation and Warehousing	3,298,329	3,314,559	487,889	(744,853)	489,654	749,297
51 - Information	1,322,192	1,583,850	1,023,696	1,262,870	1,316,542	687,563
52 - Finance and Insurance	304,195	326,561	297,729	332,000	310,904	171,161
53 - Real Estate and Rental and Leasing	2,977,833	3,768,265	1,878,899	1,901,279	2,168,372	1,087,798
54 - Professional, Scientific, and Tech Services	2,912,610	3,448,135	3,161,459	3,846,312	3,685,983	2,162,477
55 - Mgt of Companies and Enterprises	1	-	-	410	-	2,721
56 - Admin/Support & Waste Mgt & Remed Svcs	1,137,359	2,248,662	3,577,316	4,898,287	2,238,296	106,445
61 - Educational Services	17,202	106,035	108,896	180,443	155,125	93,968
62 - Health Care and Social Assistance	2,244,077	1,474,911	1,367,939	1,544,686	1,655,962	1,093,893
71 - Arts, Entertainment, and Recreation	38,468	29,907	29,340	21,083	40,877	41,832
72 - Accommodation and Food Services	6,234,953	5,355,035	4,184,717	5,309,188	6,460,048	3,615,359
81 - Other Services (except Public Admin)	3,885,183	4,255,106	3,199,029	4,221,708	5,536,834	3,380,954
92 - Public Administration	-	-	140	616	89	518
Unclassified Establishments	103,379	122,605	131,735	606,762	791,722	722,904
Internet Sales (prior to FY22 allocation only)	-	287,902	575,804	-	-	-
Total from Industry	68,793,411	68,858,821	47,802,968	59,076,081	66,579,012	38,253,602

Less: Admin Fess	(1,120,897)	(970,148)	(774,547)	(1,122,435)	(1,253,466)	(715,122)
Less: Contracts	(475,736)	(1,030,682)	(900,062)	(226,135)	-	-
Add: Food Distributions	1,791,438	5,876,274	2,034,441	1,239,304	1,427,367	706,896
Add: Medical Distributions	173,067	205,725	203,027	40,629	62,511	67,957
Add: Municipal Equivalent Distribution	220,376	242,200	126,861	-	-	-
Add: Interstate Telecom	6,990	1,016	6,733	-	-	-
Total Distribution	69,388,649	73,183,206	48,499,421	59,007,444	66,815,424	38,313,332

LODGERS TAX

Fund	2019	2020	2021	2022	2023	2024
Promotional	1,656,917	1,446,944	635,817	901,750	1,205,299	709,510
Non-Promotional	2,510,750	2,151,166	953,726	1,352,641	1,807,950	1,064,265
Discretionary	-	-	757,608	1,315,616	1,390,290	685,125
TOTAL LODGERS TAX	4,167,667	3,598,110	2,347,151	3,570,007	4,403,539	2,458,900

City of Carlsbad, NM
Gross Receipts Tax Revenue by Industry
FY24

Industry	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total	%
11 -Agriculture, Forestry, Fishing and Hunting	5,825	5,960	4,764	-	3,749	4,517							24,815	0%
21 - Mining, Quarrying, and Oil & Gas Extraction	438,791	585,999	439,109	445,022	319,789	401,864							2,630,574	7%
22 - Utilities	68,469	91,721	144,789	150,199	119,507	114,217							688,902	2%
23 - Construction	481,064	565,469	522,981	601,185	873,301	584,568							3,628,569	9%
31-33 - Manufacturing	354,420	392,414	362,363	412,102	438,643	(152,243)							1,807,698	5%
42 - Wholesale Trade	1,026,792	1,122,655	991,929	1,086,802	1,068,865	1,013,894							6,310,937	16%
44-45 - Retail Trade	1,438,385	1,578,106	1,616,438	1,629,540	1,591,106	1,391,642							9,245,217	24%
48-49 - Transportation and Warehousing	94,921	83,672	135,835	138,274	161,802	134,793							749,297	2%
51 - Information	110,883	113,928	112,934	110,704	123,701	115,414							687,563	2%
52 - Finance and Insurance	34,169	24,508	32,296	13,742	36,438	30,007							171,161	0%
53 - Real Estate and Rental and Leasing	168,786	255,019	136,953	171,832	204,587	150,621							1,087,798	3%
54 - Professional, Scientific, and Tech Services	390,912	392,741	306,552	374,509	381,058	316,706							2,162,477	6%
55 - Mgt of Companies and Enterprises	-	-	-	2,721	-	-							2,721	0%
56 - Admin/Support & Waste Mgt & Remed Srvs	223,381	254,288	(909,873)	82,033	273,850	182,766							106,445	0%
61 - Educational Services	11,593	12,885	7,815	7,308	5,463	48,904							93,968	0%
62 - Health Care and Social Assistance	119,334	428,441	131,320	179,389	127,821	107,588							1,093,893	3%
71 - Arts, Entertainment, and Recreation	12,282	7,001	4,895	5,383	5,120	7,151							41,832	0%
72 - Accommodation and Food Services	569,930	617,033	633,493	585,344	672,183	537,376							3,615,359	9%
81 - Other Services (except Public Admin)	560,542	464,841	487,911	608,073	694,731	564,857							3,380,954	9%
92 - Public Administration	-	-	518	-	-	-							518	0%
Unclassified Establishments	50,274	318,570	97,003	55,797	104,270	96,990							722,904	2%
Total from Industry	6,160,752	7,315,251	5,260,025	6,659,958	7,205,983	5,651,632	-	-	-	-	-	-	38,253,602	100%
Less: Admin Fess	(115,712)	(135,241)	(98,334)	(125,122)	(135,014)	(105,698)							(715,122)	
Less: Contracts		-	-	-	-	-								
Add: Food Distributions	126,246	127,143	114,032	115,369	108,375	115,730							706,896	
Add: Medical Distributions	4,960	3,111	17,275	16,860	14,498	11,252							67,957	
TOTAL GRT	6,176,247	7,310,265	5,292,998	6,667,066	7,193,842	5,672,915	-	-	-	-	-	-	38,313,332	

5. Transfers

The City of Carlsbad
Transfers by Fund
FY24-06 December

		July - December			Total	FY
Fund	Fund	Actual	Adj Bud	Fav(Unfav)	FY Budget	Target
						50%
General Fund	101 General Fund	(13,796,424)	(12,896,424)	(900,000)	(12,896,424)	107%
	102 Payroll	-	-	-	-	
Capital Funds	200 GRT Capital Outlay	(3,800,000)	(6,050,000)	2,250,000	(6,050,000)	63%
	201 Capital Projects	1,700,000	2,250,000	(550,000)	2,250,000	76%
	202 Airport Improvements	-	-	-	-	
	220 Landfill-Reserve	111,000	111,000	-	111,000	100%
	230 Landfill-Closure	-	-	-	-	
	240 Landfill-Construction	4,000,000	4,000,000	-	4,000,000	100%
Special Revenue Funds	300 Sports Complex	13,307	13,307	-	13,307	100%
	320 Streets Improvement	4,300,000	4,300,000	-	4,300,000	100%
	350 Local Government Correction	-	-	-	-	
	360 Cannabis Fund	(355,000)	(355,000)	-	(355,000)	100%
Insurance Funds	400 Disaster Preparedness	-	-	-	-	
	401 Insurance	1,200,000	1,200,000	-	1,200,000	100%
	402 Workers' Compensation	1,050,000	1,050,000	-	1,050,000	100%
	420 Health Insurance	(826,848)	(826,848)	-	(826,848)	100%
Grant Funds	500 Fire Protection	-	-	-	-	
	501 Emergency Medical Services	-	-	-	-	
	520 Law Enforcement Protection	-	-	-	-	
	521 FY23 - LERRF	-	(300,000)	300,000	(300,000)	0%
	523 FY24 - LERF	-	(600,000)	600,000	(600,000)	0%
	550 Beautification	90,000	90,000	-	90,000	100%
	570 Municipal Transit	1,020,331	1,020,331	-	1,020,331	100%
	580 CDBG Grant	-	-	-	-	
Lodgers' Tax	590 American Rescue Plan Act	-	-	-	-	
	600 LT-Promotional	-	-	-	-	
	650 LT-Non Promotional	-	-	-	-	
Enterprise Funds	680 LT-Discretionary	-	-	-	-	
	700 Water & Sewer	647,068	2,347,068	(1,700,000)	2,347,068	28%
	720 Solid Waste Disposal	(4,308,710)	(4,308,710)	-	(4,308,710)	100%
	750 Special Museum	-	-	-	-	
Debt Service Funds	790 Golf Pro Shop	(44,724)	(44,724)	-	(44,724)	100%
	850 NMFA-Water & Sewer	9,000,000	9,000,000	-	9,000,000	100%
Agency Funds	900 Permanent W&S	-	-	-	-	
	920 Municipal Court	-	-	-	-	
	950 WIPP Accel Impact	-	-	-	-	
		(0)	(0)	-	(0)	100%

6. Labor

Fund	Fund Name	Depart	Depart Name	% of Total Labor	July - December			Total FY Budget	FY Target 50%
					Actual	Adj Bud	Fav(Unfav)		
101	General Fund	10110	Mayor & Council	0%	38,109	48,851	10,742	97,702	39%
101	General Fund	10111	Executive & Legislative	3%	852,930	1,023,576	170,646	2,047,153	42%
101	General Fund	10112	Judicial	1%	310,998	325,726	14,728	651,452	48%
101	General Fund	10113	City Clerk	1%	213,411	220,265	6,854	440,531	48%
101	General Fund	10114	Human Resources	0%	39,674	150,681	111,007	301,361	13%
101	General Fund	10115	Finance-Admin	2%	574,928	613,809	38,880	1,227,617	47%
101	General Fund	10116	Finance-Cashiers	1%	209,543	221,759	12,216	443,518	47%
101	General Fund	10117	Information Technology	1%	266,517	305,211	38,694	610,422	44%
Total Administration				10%	2,506,110	2,909,878	403,768	5,819,756	43%
101	General Fund	10120	PD - Admin	2%	412,417	523,281	110,865	1,046,563	39%
101	General Fund	10121	PD - Patrol	12%	3,067,436	3,302,779	235,343	6,605,558	46%
101	General Fund	10122	PD - Detective/Criminal Invest	4%	962,082	1,004,737	42,655	2,009,475	48%
101	General Fund	10123	PD - Community Services	3%	730,381	661,870	(68,512)	1,323,739	55%
101	General Fund	10124	PD - Animal Control	1%	132,746	128,663	(4,083)	257,325	52%
101	General Fund	10125	PD - Communications	3%	900,848	967,101	66,253	1,934,202	47%
101	General Fund	10126	PD - Traffic	1%	319,305	295,349	(23,956)	590,697	54%
101	General Fund	10127	PD - Professional Standards	1%	256,394	256,919	526	513,839	50%
101	General Fund	10128	PD - Records	1%	214,672	242,904	28,232	485,808	44%
101	General Fund	10129	PD - Training & Recruitment	0%	98,487	-	(98,487)	-	-
Total Police Department				27%	7,094,768	7,383,603	288,836	14,767,206	48%
101	General Fund	10130	Fire - Admin	1%	225,182	702,885	477,703	1,405,769	16%
101	General Fund	10133	Fire - Suppression	19%	4,997,372	4,795,654	(201,718)	9,591,308	52%
101	General Fund	10134	Fire - PFA	1%	214,819	216,107	1,288	432,214	50%
Total Fire Department				21%	5,437,372	5,714,645	277,273	11,429,291	48%
101	General Fund	10140	Community Development	0%	107,223	173,944	66,721	347,887	31%
101	General Fund	10141	Library	1%	344,742	360,554	15,812	721,109	48%
101	General Fund	10142	Museum	1%	143,480	157,812	14,332	315,623	45%
101	General Fund	10144	Airport	1%	170,746	173,405	2,659	346,810	49%
101	General Fund	10145	Riverwalk Recreation	1%	301,997	303,034	1,037	606,067	50%
101	General Fund	10146	Golf	1%	346,270	380,276	34,007	760,553	46%
101	General Fund	10147	Water Park	1%	165,653	329,337	163,684	658,674	25%
101	General Fund	10148	Sr. Rec - San Jose	0%	-	-	-	-	-
101	General Fund	10149	Sr. Rec - N. Mesa	0%	120,399	112,931	(7,469)	225,861	53%
101	General Fund	10150	Sr. Rec-Alejandro Ruiz	0%	116,414	128,713	12,299	257,425	45%
101	General Fund	10151	Facility Maintenance	3%	663,584	709,096	45,511	1,418,191	47%
Total Community Development & Municipal Servcies				9%	2,480,507	2,829,100	348,593	5,658,200	44%
101	General Fund	10152	Streets	2%	603,084	953,301	350,217	1,906,603	32%
101	General Fund	10153	Parks	2%	600,494	599,867	(627)	1,199,733	50%
101	General Fund	10154	Community Service	1%	255,487	258,633	3,146	517,266	49%
101	General Fund	10155	Garage	3%	662,144	768,396	106,252	1,536,793	43%
101	General Fund	10156	Electrical	2%	440,363	485,419	45,056	970,838	45%
101	General Fund	10157	Construction	2%	603,202	648,120	44,918	1,296,241	47%
Total Public Works				12%	3,164,773	3,713,736	548,963	7,427,473	43%
101	General Fund	10158	Projects	1%	234,762	511,239	276,477	1,022,477	23%
101	General Fund	10160	Planning & Regulation	2%	416,741	441,576	24,836	883,153	47%
Total Projects & Planning				2%	651,502	952,815	301,312	1,905,630	34%
TOTAL GENERAL FUND				81%	21,335,033	23,503,778	2,168,745	47,007,555	45%
300	Sports Complex	30000	Sports Complex	1%	353,142	386,578	33,437	773,157	46%

Fund	Fund Name	Depart	Depart Name	% of Total Labor	July - December			Total FY Budget	FY Target 50%
					Actual	Adj Bud	Fav(Unfav)		
570	Municipal Transit	57070	Municipal Transit	2%	566,568	595,243	28,675	1,190,485	48%
Total Other Government Funds				3%	919,710	981,821	62,111	1,963,642	47%
720	Solid Waste Disposal	72030	Solid Waste Disposal	4%	1,154,807	1,156,802	1,995	2,313,604	50%
Total Solid Waste Disposal - Enterprise Fund				4%	1,154,807	1,156,802	1,995	2,313,604	50%
700	Water & Sewer	70000	Water	5%	1,386,423	1,439,042	52,619	2,878,085	48%
700	Water & Sewer	70001	Waste Water	2%	463,836	517,620	53,784	1,035,239	45%
700	Water & Sewer	70002	Double Eagle	2%	426,961	403,670	(23,292)	807,339	53%
700	Water & Sewer	70003	Collection System	1%	271,249	332,136	60,887	664,272	41%
700	Water & Sewer	70004	Lab Environmental Services	1%	201,477	196,191	(5,287)	392,381	51%
Total Water & Sewer - Enterprise Fund				10%	2,749,946	2,888,658	138,712	5,777,317	48%
790	Golf Pro Shop	79090	Golf Pro Shop	1%	202,161	232,154	29,993	464,307	44%
Total Golf Pro Shop - Enterprise Fund				1%	202,161	232,154	29,993	464,307	44%
Total Labor				100%	26,361,657	28,763,213	2,401,556	57,526,426	46%

Fund	Fund Name	Depart	Depart Name	Direct *			Associated Payroll ^		
				Actual	Budget	Variance	Actual	Budget	Variance
101	General Fund	10110	Mayor & Council	35,400	45,375	9,975	2,709	3,476	767
101	General Fund	10111	Executive & Legislative	672,019	813,480	141,460	180,911	210,097	29,186
101	General Fund	10112	Judicial	222,140	240,486	18,346	88,859	85,241	(3,618)
101	General Fund	10113	City Clerk	143,586	150,069	6,483	69,826	70,196	371
101	General Fund	10114	Human Resources	33,002	117,482	84,480	6,671	33,199	26,527
101	General Fund	10115	Finance-Admin	407,371	442,935	35,564	167,558	170,874	3,316
101	General Fund	10116	Finance-Cashiers	164,708	174,753	10,045	44,835	47,006	2,172
101	General Fund	10117	Information Technology	194,425	217,536	23,110	72,092	87,676	15,584
Total Administration				1,872,651	2,202,114	329,463	633,460	707,764	74,305
101	General Fund	10120	PD - Admin	283,440	355,571	72,131	128,977	167,710	38,734
101	General Fund	10121	PD - Patrol	2,134,643	2,216,478	81,834	932,793	1,086,301	153,508
101	General Fund	10122	PD - Detective/Criminal Invest	630,631	655,868	25,236	331,451	348,870	17,419
101	General Fund	10123	PD - Community Services	458,443	409,651	(48,792)	271,939	252,219	(19,720)
101	General Fund	10124	PD - Animal Control	90,906	86,642	(4,264)	41,840	42,021	180
101	General Fund	10125	PD - Communications	658,717	659,907	1,190	242,131	307,194	65,063
101	General Fund	10126	PD - Traffic	213,612	196,872	(16,741)	105,692	98,477	(7,215)
101	General Fund	10127	PD - Professional Standards	171,015	165,079	(5,936)	85,379	91,841	6,462
101	General Fund	10128	PD - Records	131,463	145,736	14,273	83,209	97,168	13,959
101	General Fund	10129	PD - Training & Recruitment	66,966	-	(66,966)	31,520	-	(31,520)
Total Police Department				4,839,836	4,891,802	51,966	2,254,931	2,491,801	236,870
101	General Fund	10130	Fire - Admin	110,172	480,215	370,043	115,010	222,670	107,660
101	General Fund	10133	Fire - Suppression	3,526,818	3,254,195	(272,623)	1,470,554	1,541,459	70,905
101	General Fund	10134	Fire - PFA	148,411	152,834	4,422	66,408	63,273	(3,134)
Total Fire Department				3,785,401	3,887,244	101,842	1,651,971	1,827,402	175,431
101	General Fund	10140	Community Development	84,342	130,708	46,366	22,881	43,236	20,355
101	General Fund	10141	Library	263,453	278,858	15,404	81,289	81,697	408
101	General Fund	10142	Museum	104,103	106,332	2,229	39,377	51,480	12,103
101	General Fund	10144	Airport	130,465	136,964	6,498	40,281	36,441	(3,839)
101	General Fund	10145	Riverwalk Recreation	254,456	255,794	1,338	47,541	47,240	(301)
101	General Fund	10146	Golf	265,113	295,731	30,618	81,157	84,546	3,389
101	General Fund	10147	Water Park	143,255	295,687	152,431	22,398	33,651	11,253
101	General Fund	10148	Sr. Rec - San Jose	-	-	-	-	-	-
101	General Fund	10149	Sr. Rec - N. Mesa	97,919	91,521	(6,399)	22,480	21,410	(1,070)
101	General Fund	10150	Sr. Rec-Alejandro Ruiz	88,537	101,013	12,476	27,877	27,700	(177)
101	General Fund	10151	Facility Maintenance	451,628	495,108	43,480	211,956	213,988	2,032
Total Community Development & Municipal Scrvies				1,883,272	2,187,713	304,441	597,236	641,387	44,151
101	General Fund	10152	Streets	433,203	670,860	237,657	169,881	282,441	112,560
101	General Fund	10153	Parks	421,776	429,367	7,590	178,717	170,500	(8,217)
101	General Fund	10154	Community Service	167,883	174,769	6,886	87,604	83,864	(3,740)
101	General Fund	10155	Garage	457,016	538,401	81,384	205,128	229,996	24,868
101	General Fund	10156	Electrical	324,657	355,676	31,019	115,706	129,743	14,037
101	General Fund	10157	Construction	390,640	428,870	38,230	212,562	219,250	6,688
Total Public Works				2,195,175	2,597,942	402,766	969,598	1,115,795	146,197
101	General Fund	10158	Projects	165,751	362,565	196,814	69,011	148,674	79,663
101	General Fund	10160	Planning & Regulation	304,850	325,115	20,264	111,890	116,462	4,572
Total Projects & Planning				470,601	687,679	217,078	180,901	265,136	84,235
TOTAL GENERAL FUND				15,046,936	16,454,493	1,407,557	6,288,097	7,049,285	761,188
300	Sports Complex	30000	Sports Complex	258,833	293,656	34,823	94,309	92,922	(1,386)
570	Municipal Transit	57070	Municipal Transit	397,743	429,180	31,437	168,826	166,063	(2,762)
Total Other Government Funds				656,575	722,836	66,260	263,134	258,986	(4,149)

Fund	Fund Name	Depart	Depart Name	Direct *			Associated Payroll ^		
				Actual	Budget	Variance	Actual	Budget	Variance
720	Solid Waste Disposal	72030	Solid Waste Disposal	846,906	829,563	(17,343)	307,900	327,239	19,339
	Total Solid Waste Disposal - Enterprise Fund			846,906	829,563	(17,343)	307,900	327,239	19,339
700	Water & Sewer	70000	Water	1,009,324	1,040,531	31,207	377,099	398,512	21,413
700	Water & Sewer	70001	Waste Water	330,468	362,779	32,310	133,367	154,841	21,474
700	Water & Sewer	70002	Double Eagle	306,971	294,771	(12,200)	119,991	108,899	(11,092)
700	Water & Sewer	70003	Collection System	190,089	237,077	46,988	81,160	95,059	13,899
700	Water & Sewer	70004	Lab Environmental Services	137,803	136,260	(1,543)	63,674	59,931	(3,743)
	Total Water & Sewer - Enterprise Fund			1,974,655	2,071,417	96,762	775,291	817,242	41,950
790	Golf Pro Shop	79090	Golf Pro Shop	148,528	172,185	23,656	53,633	59,969	6,336
	Golf Pro Shop - Enterprise Fund			148,528	172,185	23,656	53,633	59,969	6,336
	Total Labor			18,673,601	20,250,493	1,576,892	7,688,056	8,512,720	824,664

* Direct Laor includes: Salary, Regular, OT, DT, & Allowances

^ Associated Payroll includes: Taxes, PERA, & Health Insurance



Administration 2,506,110
 % of Total Labor 10%



Police Dept 7,094,768
 % of Total Labor 27%



Fire Dept 5,437,372
 % of Total Labor 21%



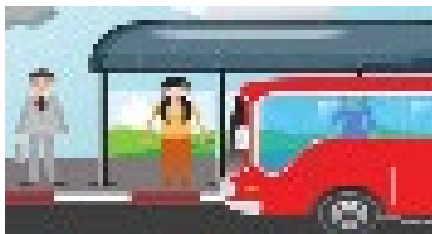
Community Svcs 2,480,507
 % of Total Labor 9%



Public Works 3,164,773
 % of Total Labor 12%



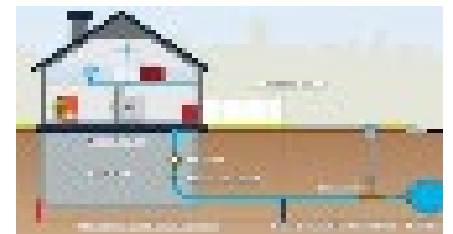
Projects/Planning 651,502
 % of Total Labor 2%



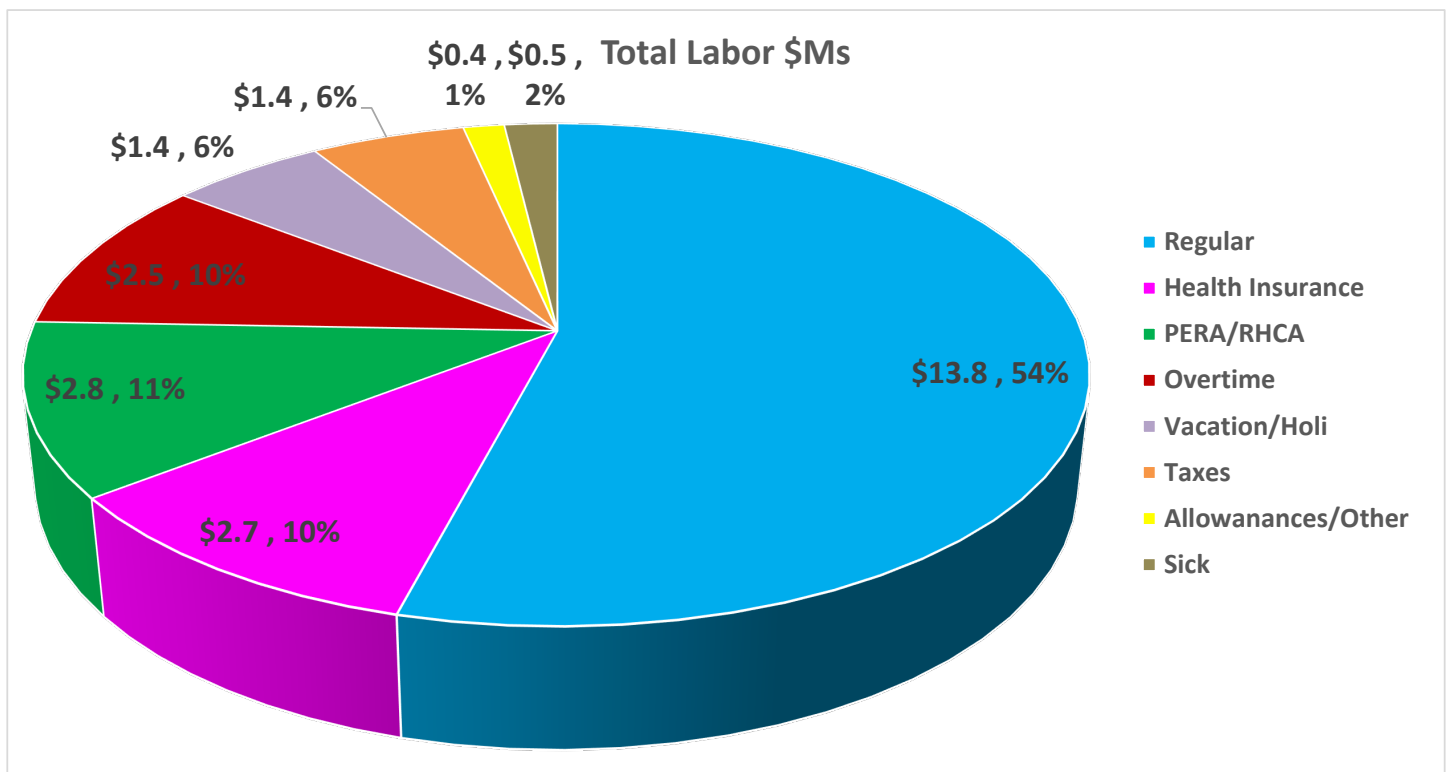
Other Government 919,710
 % of Total Labor 3%



Solid Waste Disposal 1,154,807
 % of Total Labor 4%



Water & Sewer 2,749,946
 % of Total Labor 10%



The City of Carlsbad
 Total Labor
 FY24-06 December



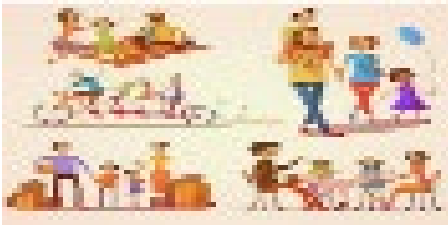
Administration 2,506,110
 % of Total Labor 10%



Police Dept 7,094,768
 % of Total Labor 27%



Fire Dept 5,437,372
 % of Total Labor 21%



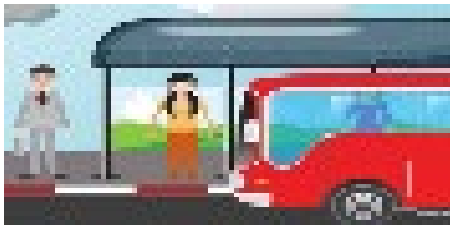
Community Svcs 2,480,507
 % of Total Labor 9%



Public Works 3,164,773
 % of Total Labor 12%



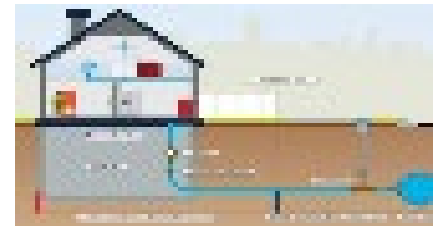
Projects/Planning 651,502
 % of Total Labor 2%



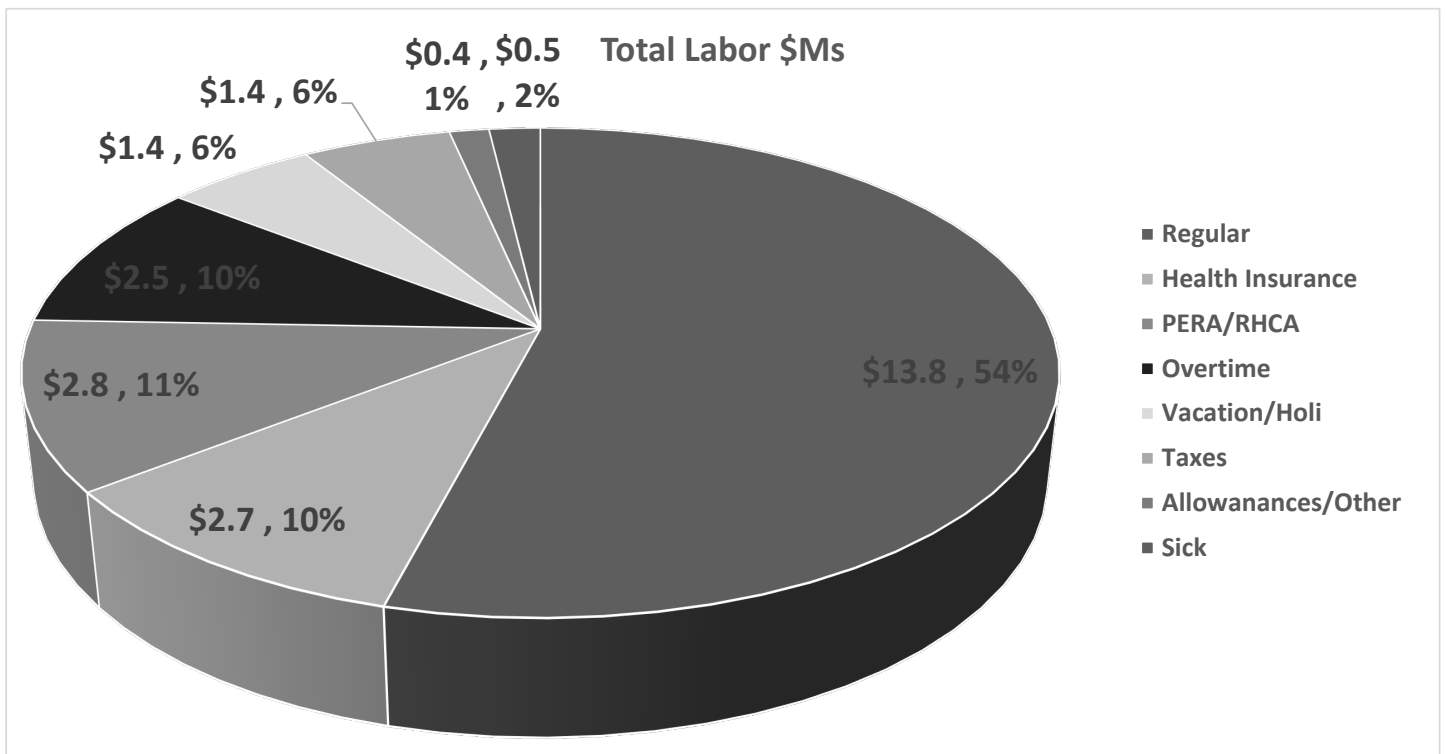
Other Government 919,710
 % of Total Labor 3%



Solid Waste Disposal 1,154,807
 % of Total Labor 4%



Water & Sewer 2,749,946
 % of Total Labor 10%



7. Operations

Fund	Fund Name	Dept	Depart Name	% of Total Costs	July - December			Total FY Budget	FY Target 50%
					Actual	Adj Bud	Fav(Unfav)		
101	General Fund	10110	Mayor & Council	0%	1,764	9,250	7,486	18,500	10%
101	General Fund	10111	Executive & Legislative	3%	468,290	942,300	474,010	1,884,600	25%
101	General Fund	10112	Judicial	0%	58,449	113,065	54,616	226,130	26%
101	General Fund	10113	City Clerk	0%	33,587	22,219	(11,368)	44,438	76%
101	General Fund	10114	Human Resources	0%	4,652	10,880	6,228	21,760	21%
101	General Fund	10115	Finance-Admin	2%	372,977	341,560	(31,417)	683,120	55%
101	General Fund	10116	Finance-Cashiers	0%	-	-	-	-	-
101	General Fund	10117	Information Technology	1%	233,681	335,100	101,419	670,200	35%
101	General Fund	10119	GRTR Fees	3%	518,392	532,500	14,108	1,065,000	49%
Total Administration				10%	1,691,791	2,306,874	615,083	4,613,748	37%
101	General Fund	10120	PD - Admin	6%	1,037,256	1,102,010	64,754	2,204,020	47%
101	General Fund	10121	PD - Patrol	0%	52,920	55,250	2,330	110,500	48%
101	General Fund	10122	PD - Detective/Criminal Invest	0%	8,946	15,000	6,054	30,000	30%
101	General Fund	10123	PD - Community Services	0%	2,998	15,285	12,287	30,570	10%
101	General Fund	10124	PD - Animal Control	0%	3,516	4,275	759	8,550	41%
101	General Fund	10125	PD - Communications	0%	11,552	18,820	7,268	37,640	31%
101	General Fund	10126	PD - Traffic	0%	-	-	-	-	-
101	General Fund	10127	PD - Professional Standards	0%	1,088	4,750	3,662	9,500	11%
101	General Fund	10128	PD - Records	0%	1,618	1,875	257	3,750	43%
101	General Fund	10129	PD - Training & Recruitment	0%	-	-	-	-	-
Total Police Department				7%	1,119,894	1,217,265	97,371	2,434,530	46%
101	General Fund	10130	Fire - Admin	3%	516,030	646,365	130,335	1,292,730	40%
101	General Fund	10131	Fire - Operations	0%	-	-	-	-	-
101	General Fund	10132	Fire - EMS	0%	-	-	-	-	-
101	General Fund	10133	Fire - Suppression	0%	-	-	-	-	-
101	General Fund	10134	Fire - PFA	0%	-	-	-	-	-
101	General Fund	10135	Fire - Specialty Teams	0%	-	-	-	-	-
Total Fire Department				3%	516,030	646,365	130,335	1,292,730	40%
101	General Fund	10140	Community Development	1%	113,386	136,644	23,258	273,288	41%
101	General Fund	10141	Library	1%	143,693	153,785	10,091	307,569	47%
101	General Fund	10142	Museum	0%	70,356	70,197	(160)	140,393	50%
101	General Fund	10143	Performing Arts Center	0%	36,717	50,971	14,254	101,942	36%
101	General Fund	10144	Airport	0%	54,166	69,065	14,899	138,130	39%
101	General Fund	10145	Riverwalk Recreation	0%	57,251	97,015	39,763	194,029	30%
101	General Fund	10146	Golf	2%	278,481	273,889	(4,593)	547,777	51%
101	General Fund	10147	Water Park	0%	38,479	131,400	92,921	262,800	15%
101	General Fund	10148	Sr. Rec - San Jose	0%	4,096	8,210	4,114	16,420	25%
101	General Fund	10149	Sr. Rec - N. Mesa	0%	38,169	44,935	6,766	89,870	42%
101	General Fund	10150	Sr. Rec-Alejandro Ruiz	0%	47,774	62,609	14,835	125,219	38%
101	General Fund	10151	Facility Maintenance	0%	54,255	83,641	29,386	167,282	32%
Total Community Development & Municipal Svcies				5%	936,824	1,182,359	245,536	2,364,719	40%
101	General Fund	10152	Streets	3%	485,138	598,565	113,427	1,197,130	41%
101	General Fund	10153	Parks	3%	592,070	670,023	77,953	1,340,046	44%
101	General Fund	10154	Community Service	0%	14,518	31,130	16,612	62,260	23%
101	General Fund	10155	Garage	0%	44,231	67,175	22,944	134,350	33%
101	General Fund	10156	Electrical	0%	22,722	29,005	6,283	58,010	39%
101	General Fund	10157	Construction	0%	28,690	40,297	11,607	80,593	36%
101	General Fund	10161	Cemetery	2%	312,182	345,557	33,375	691,114	45%
Total Public Works				9%	1,499,550	1,781,751	282,201	3,563,503	42%
101	General Fund	10158	Projects	0%	10,606	25,150	14,544	50,300	21%
101	General Fund	10160	Planning & Regulation	2%	363,508	286,138	(77,370)	572,275	64%
Total Projects & Planning				2%	374,113	311,288	(62,826)	622,575	60%
TOTAL GENERAL FUND				36%	6,138,203	7,445,902	1,307,700	14,891,805	41%

Fund	Fund Name	Dept	Depart Name	% of Total Costs	July - December			Total FY Budget	FY Target 50%	
					Actual	Adj Bud	Fav(Unfav)			
102	Payroll	10202	Payroll	0%	-	125	125	250	0%	
Total Payroll						-	125	125	250	0%
200	GRT Capital Outlay	20000	GRT Capital Outlay	1%	111,774	115,000	3,226	230,000	49%	
201	Capital Projects	20101	Capital Projects	0%	-	-	-	-	-	
202	Airport Improvements	20202	Airport Improvements	0%	11,989	67,734	55,746	135,469	9%	
230	Landfill-Closure	23030	Landfill-Closure	0%	20,903	55,000	34,097	110,000	19%	
240	Landfill-Construction	24040	Landfill-Construction	0%	12,752	822,500	809,748	1,645,000	1%	
Total Capital Funds					1%	157,417	1,060,234	902,817	2,120,469	7%
300	Sports Complex	30000	Sports Complex	1%	221,104	327,763	106,658	655,525	34%	
320	Streets Improvement	32020	Streets Improvement	0%	-	125,000	125,000	250,000	0%	
350	Local Government Correction	35050	Local Government Correction	1%	182,210	262,500	80,290	525,000	35%	
360	Cannabis Revenue	36060	Cannabis Revenue	0%	5,813	5,000	(813)	10,000	58%	
Total Special Revenue Funds					2%	409,127	720,263	311,135	1,440,525	28%
400	Disaster Preparedness	40000	Disaster Preparedness	0%	-	-	-	-	-	
401	Insurance	40101	Insurance	7%	1,144,276	818,661	(325,615)	1,637,321	70%	
402	Workers' Compensation	40202	Workers' Compensation	2%	391,172	422,500	31,328	845,000	46%	
420	Health Insurance	42020	Health Insurance	21%	3,631,001	3,300,000	(331,001)	6,600,000	55%	
Total Insurance Funds					30%	5,166,449	4,541,161	(625,289)	9,082,321	57%
500	Fire Protection	50000	Fire Protection	0%	230	32,500	32,270	65,000	0%	
501	Emergency Medical Services	50101	Emergency Medical Services	0%	10,286	11,058	772	22,115	47%	
520	Law Enforcement Protection	52020	Law Enforcement Protection	1%	109,350	98,500	(10,850)	197,000	56%	
550	Beautification	55050	Beautification	0%	32,074	55,760	23,686	111,520	29%	
570	Municipal Transit	57070	Municipal Transit	1%	140,076	149,190	9,114	298,380	47%	
Total Grant Funds					2%	292,016	347,008	54,992	694,015	42%
600	LT-Promotional	60000	LT-Promotional	4%	729,913	762,186	32,272	1,524,371	48%	
650	LT-Non Promotional	65000	LT-Non Promotional	2%	281,392	439,553	158,161	879,106	32%	
Total Lodgers' Tax					6%	1,011,305	1,201,739	190,434	2,403,477	42%
700	Water & Sewer	70000	Water	6%	1,014,929	1,235,755	220,827	2,471,510	41%	
700	Water & Sewer	70001	Waste Water	1%	236,128	306,585	70,457	613,170	39%	
700	Water & Sewer	70002	Double Eagle	1%	132,027	283,735	151,708	567,470	23%	
700	Water & Sewer	70003	Collection System	1%	135,971	205,220	69,249	410,440	33%	
700	Water & Sewer	70004	Lab Environmental Services	0%	20,324	21,885	1,561	43,770	46%	
Total Water & Sewer					9%	1,539,379	2,053,180	513,801	4,106,360	37%
720	Solid Waste Disposal	72030	Solid Waste Disposal	4%	736,940	1,069,110	332,170	2,138,220	34%	
720	Solid Waste Disposal	72031	Sandpoint Landfill	1%	163,537	500,000	336,463	1,000,000	16%	
Total Solid Waste Disposal					5%	900,476	1,569,110	668,634	3,138,220	29%
750	Special Museum	75060	Special Museum	0%	2,366	7,500	5,134	15,000	16%	
790	Golf Pro Shop	79090	Golf Pro Shop	2%	311,890	331,925	20,035	663,850	47%	
Other Enterprise Funds					2%	314,256	339,425	25,169	678,850	46%
850	NMFA-Water & Sewer	85050	NMFA-Water & Sewer	7%	1,206,740	1,025,740	(181,000)	2,051,480	59%	
Total Debt Service					7%	1,206,740	1,025,740	(181,000)	2,051,480	59%
900	Permanent W&S	90000	Permanent W&S	0%	-	-	-	-	-	
980	ELEA	98080	ELEA	0%	2,607	60,000	57,393	120,000	2%	
Total Agency Funds					0%	2,607	60,000	57,393	120,000	2%

Fund	Fund Name	Dept	Depart Name	% of Total Costs	July - December			Total FY Budget	FY Target 50%
					Actual	Adj Bud	Fav(Unfav)		
Total Operations				100%	17,137,974	20,363,886	3,225,911	40,727,772	42%

8. Capital & Project Central

Fund	Fund Name	Dept	Depart Name	% of Total Costs	July - December			Total FY Budget	FY Target 50%
					Actual	Adj Bud	Fav(Unfav)		
101	General Fund	10111	Executive & Legislative	0%	-	-	-	-	-
101	General Fund	10112	Judicial	0%	17,797	8,898	(8,898)	17,797	100%
101	General Fund	10113	City Clerk	0%	-	-	-	-	-
101	General Fund	10115	Finance-Admin	0%	-	98,716	98,716	197,433	0%
101	General Fund	10117	Information Technology	0%	61,756	102,500	40,744	205,000	30%
Total Administration				1%	79,553	210,115	130,562	420,230	19%
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101	General Fund	10120	PD - Admin	6%	792,084	822,554	30,470	1,645,108	48%
Total Police Department				6%	792,084	822,554	30,470	1,645,108	48%
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101	General Fund	10130	Fire - Admin	0%	811	46,125	45,314	92,250	1%
Total Fire Department				0%	811	46,125	45,314	92,250	1%
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101	General Fund	10140	Community Development	1%	81,640	370,286	288,646	740,573	11%
101	General Fund	10141	Library	0%	25,042	66,870	41,827	133,739	19%
101	General Fund	10142	Museum	0%	-	37,500	37,500	75,000	0%
101	General Fund	10143	Performing Arts Center	0%	42,826	68,590	25,764	137,180	31%
101	General Fund	10144	Airport	0%	16,965	179,225	162,260	358,450	5%
101	General Fund	10145	Riverwalk Recreation	1%	109,683	512,488	402,805	1,024,975	11%
101	General Fund	10146	Golf	4%	517,565	1,105,793	588,228	2,211,586	23%
101	General Fund	10147	Water Park	0%	-	-	-	-	-
101	General Fund	10149	Sr. Rec - N. Mesa	0%	5,197	7,000	1,803	14,000	37%
101	General Fund	10150	Sr. Rec-Alejandro Ruiz	0%	54,900	284,798	229,898	569,595	10%
101	General Fund	10151	Facility Maintenance	1%	179,686	278,699	99,012	557,397	32%
Total Community Development & Municipal Services				8%	1,033,504	2,911,248	1,877,743	5,822,495	18%
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101	General Fund	10152	Streets	0%	54,005	450,056	396,051	900,112	6%
101	General Fund	10153	Parks	5%	623,308	1,176,795	553,487	2,353,590	26%
101	General Fund	10154	Community Service	0%	54,533	49,100	(5,433)	98,200	56%
101	General Fund	10155	Garage	0%	-	-	-	-	-
101	General Fund	10156	Electrical	0%	-	31,000	31,000	62,000	0%
101	General Fund	10157	Construction	0%	-	-	-	-	-
101	General Fund	10161	Cemetery	3%	405,725	327,352	(78,374)	654,703	62%
Total Public Works				9%	1,137,571	2,034,303	896,732	4,068,605	28%
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101	General Fund	10158	Projects	0%	-	-	-	-	-
101	General Fund	10160	Planning & Regulation	0%	9,890	20,137	10,247	40,275	25%
Total Projects & Planning				0%	9,890	20,137	10,247	40,275	25%
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TOTAL GENERAL FUND				24%	3,053,414	6,044,481	2,991,067	12,088,962	25%
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200	GRT Capital Outlay	20000	GRT Capital Outlay	0%	18,090	211,682	193,592	423,364	4%
201	Capital Projects	20101	Capital Projects	2%	253,576	7,856,801	7,603,225	15,713,602	2%
202	Airport Improvements	20202	Airport Improvements	25%	3,123,792	4,370,464	1,246,672	8,740,928	36%
230	Landfill-Closure	23030	Landfill-Closure	0%	-	-	-	-	-
Total Capital Funds				27%	3,395,458	12,438,947	9,043,489	24,877,894	14%
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300	Sports Complex	30000	Sports Complex	5%	599,675	1,344,402	744,727	2,688,803	22%
320	Streets Improvement	32020	Streets Improvement	13%	1,611,556	3,151,840	1,540,283	6,303,679	26%
Total Special Revenue Funds				17%	2,211,231	4,496,241	2,285,010	8,992,483	25%
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500	Fire Protection	50000	Fire Protection	0%	-	384,999	384,999	769,997	0%
501	Emergency Medical Services	50101	Emergency Medical Services	0%	-	-	-	-	-
550	Beautification	55050	Beautification	0%	-	-	-	-	-

Fund	Fund Name	Dept	Depart Name	% of Total Costs	July - December			Total FY Budget	FY Target 50%
					Actual	Adj Bud	Fav(Unfav)		
570	Municipal Transit	57070	Municipal Transit	0%	-	184,958	184,958	369,917	0%
580	CDBG Grant	58080	CDBG Grant	0%	-	-	-	-	-
Total Grant Funds				0%	-	569,957	569,957	1,139,914	0%
600	LT-Promotional	60000	LT-Promotional	7%	897,568	564,437	(333,131)	1,128,874	80%
650	LT-Non Promotional	65000	LT-Non Promotional	1%	115,236	762,494	647,258	1,524,988	8%
680	LT-Discretionary	68000	LT-Discretionary	4%	455,049	1,232,250	777,201	2,464,500	18%
Total Lodgers' Tax				12%	1,467,853	2,559,181	1,091,328	5,118,362	29%
700	Water & Sewer	70000	Water	10%	1,205,443	3,473,455	2,268,013	6,946,910	17%
700	Water & Sewer	70001	Waste Water	0%	21,300	1,913,695	1,892,395	3,827,390	1%
700	Water & Sewer	70002	Double Eagle	1%	67,329	2,061,010	1,993,681	4,122,020	2%
700	Water & Sewer	70003	Collection System	9%	1,091,190	6,636,882	5,545,692	13,273,765	8%
700	Water & Sewer	70004	Lab Environmental Services	0%	20,104	29,250	9,146	58,500	34%
Total Water & Sewer				19%	2,405,366	14,114,292	11,708,927	28,228,585	9%
720	Solid Waste Disposal	72030	Solid Waste Disposal	1%	103,597	1,899,851	1,796,254	3,799,702	3%
Total Solid Waste Disposal				1%	103,597	1,899,851	1,796,254	3,799,702	3%
790	Golf Pro Shop	79090	Golf Pro Shop	0%	9,218	5,000	(4,218)	10,000	92%
Total Golf Pro Shop				0%	9,218	5,000	(4,218)	10,000	92%
Total Capital				100%	12,646,138	42,122,951	29,486,031	84,255,902	15%

Project Code	Description	Project Type	Department	Dept Description	Revised Budget	Actuals	Project Balance	Encumbrances	Requisitions
100877	FY24-Annual Land Acquisition	CAPC	111	Executive & Legislative	-	-	-	-	-
100986	FY24-CDOD Operations	OA	111	Executive & Legislative	294,000.00	-	294,000.00	294,000.00	-
100987	FY24-Carlsbad Mainstreet	OA	111	Executive & Legislative	90,000.00	37,500.00	52,500.00	52,500.00	-
100988	FY24-Carlsbad Community of Hope	OA-C	111	Executive & Legislative	30,240.00	30,240.00	-	-	-
100989	FY24-Community Coalition	OA	111	Executive & Legislative	24,000.00	6,000.00	18,000.00	18,000.00	-
100990	FY24-Transitional Housing	OA-C	111	Executive & Legislative	40,000.00	40,000.00	-	-	-
100991	FY24-Affirming Heart Victim Service	OA	111	Executive & Legislative	20,000.00	5,000.00	15,000.00	15,000.00	-
100992	FY24-SENMEDD	OA-C	111	Executive & Legislative	7,641.00	7,641.00	-	-	-
100993	FY24-SENMCAC	OA	111	Executive & Legislative	20,000.00	10,000.00	10,000.00	10,000.00	-
100994	FY24-Carlsbad Chamber Retirement	OA	111	Executive & Legislative	46,462.00	18,748.00	27,714.00	27,714.00	-
100995	FY24-ELEA	OA-C	111	Executive & Legislative	25,000.00	25,000.00	-	-	-
100996	FY24-Carlsbad Municipal Schools	OA	111	Executive & Legislative	65,000.00	-	65,000.00	65,000.00	-
101031	FY24-Boys & Girls Club	OA	111	Executive & Legislative	75,000.00	-	75,000.00	75,000.00	-
101069	FY24-BLM-Land ARC and Appraisal	CAP	111	Executive & Legislative	-	-	-	-	-
100863	FY23-Bullet Proof Glass	CAPC	112	Judicial	35,000.00	35,000.00	-	-	-
100344	FY21-Cashier Remodel	CAP	115	Finance-Admin	200,000.00	2,567.06	197,432.94	8,988.94	-
100878	FY24-Annual Servers & Storage	CAP	117	Information Technology	100,000.00	-	100,000.00	-	-
100879	FY24-Phone Systems	CAP	117	Information Technology	105,000.00	61,756.40	43,243.60	43,243.60	-
100491	FY21-DOJ Stop School Violence-GRANT	OP-C	120	PD - Admin	165,499.00	36,379.79	129,119.21	-	-
100517	FY22-Tyler/Watchguard Interface	CAP	120	PD - Admin	45,000.00	2,167.62	42,832.38	-	-
100519	FY22-APCO/Intellicom/Tyler	CAP	120	PD - Admin	70,000.00	52,977.82	17,022.18	-	-
100630	FY22-Watchguard/Redaction Donation	CAP	120	PD - Admin	70,000.00	41,216.17	28,783.83	-	-
100709	FY23-LENCO Armored Vehicle	CAP	120	PD - Admin	315,000.00	-	315,000.00	313,359.00	-
100713	FY23-Tyler NG911 Interface	CAP	120	PD - Admin	8,580.00	-	8,580.00	6,260.00	-
100717	FY23-Smart911 Rave Suite	CAP	120	PD - Admin	59,380.00	30,901.22	28,478.78	-	-
100718	FY23-Ford Explorers (4)	CAPC	120	PD - Admin	420,857.12	420,380.42	476.70	-	-
100859	FY23-DOJLicense Plate Reader GRANT	CAP	120	PD - Admin	14,809.00	-	14,809.00	-	-
100880	FY24-ICOR Robot	CAP	120	PD - Admin	85,000.00	-	85,000.00	80,000.00	-
100881	FY24-Ballistic Shields	CAPC	120	PD - Admin	55,000.00	54,990.00	10.00	-	-
100882	FY24-Sniper Rifles	CAPC	120	PD - Admin	22,000.00	20,669.80	1,330.20	-	-
100883	FY24-Rapid DNA Machine	CAP	120	PD - Admin	175,000.00	170,545.68	4,454.32	-	-
100884	FY24-Drone	CAP	120	PD - Admin	41,000.00	22,673.00	18,327.00	6,010.21	-
100885	FY24-Inversus Software & Equipment	CAP	120	PD - Admin	80,000.00	-	80,000.00	76,000.00	-
100886	FY24-Police Vehicles (5)	CAP	120	PD - Admin	523,000.00	503,580.68	19,419.32	16,681.48	-
100887	FY24-K-9	CAP	120	PD - Admin	13,500.00	-	13,500.00	-	-
101018	FY23-DOJ Mobile Command Center	CAP	120	PD - Admin	175,000.00	-	175,000.00	175,000.00	-
101057	FY24-Camera Equipment DOJ GRANT	OP	120	PD - Admin	14,734.00	-	14,734.00	14,734.00	-
100850	FY23-Surrender Safety Device GRANT	CAPC	130	Fire - Admin	20,000.00	13,561.47	6,438.53	-	-
100888	FY24-Station 7 Generator	CAP	130	Fire - Admin	40,000.00	-	40,000.00	-	-
100890	FY24-Cardiac Monitor	CAP	130	Fire - Admin	45,000.00	-	45,000.00	39,903.96	-
100361	FY21-HAP Phase 4	CAPC	140	Community Development	14,453.00	12,523.06	1,929.94	-	-
100625	FY22-HAP Phase 5	CAP	140	Community Development	120,492.00	74,289.35	46,202.65	-	-

Project Code	Description	Project Type	Department	Dept Description	Revised Budget	Actuals	Project Balance	Encumbrances	Requisitions
100722	FY23-HAP Improvements	CAP	140	Community Development	200,000.00	66,613.92	133,386.08	139,745.94	-
100836	FY23-Hall of Fame	CAP	140	Community Development	75,000.00	43,620.95	31,379.05	15,609.49	-
100842	FY23-MainStreet CEDP GRANT	OP	140	Community Development	44,800.00	42,580.42	2,219.58	2,219.58	-
100889	FY24-Light Post	CAPC	140	Community Development	56,700.00	56,574.56	125.44	120.24	-
100891	FY24-Downtown Restrooms	CAP	140	Community Development	130,000.00	-	130,000.00	112,083.44	-
100892	FY24-HAP Improvements	CAP	140	Community Development	300,000.00	469.87	299,530.13	199,530.13	-
100526	FY22-2020 GO Bond-GRANT	CAP	141	Library	60,591.19	21,814.32	38,776.87	3,002.31	-
100854	FY23-Serving Communities Program	OP	141	Library	1,000.00	-	1,000.00	-	-
100893	FY24-Electrical Upgrades	CAP	141	Library	15,000.00	215.00	14,785.00	-	-
100894	FY24-Bob Scholl Enclosure GRANT	CAP	141	Library	70,000.00	11,364.95	58,635.05	-	-
101070	FY24-Grant-In-Aid	OP	141	Library	10,352.38	-	10,352.38	-	-
100527	FY22-Museum HVAC Controls	CAPC	142	Museum	75,000.00	-	75,000.00	-	-
100861	FY23-Chevron Catalyst Grant	OP-C	142	Museum	2,000.00	2,000.00	-	-	-
100528	FY22-Sound & Lighting System	CAPC	143	Performing Arts Center	200,307.25	200,307.25	-	-	-
100530	FY22-Annex Sound/Lighting	CAP	143	Performing Arts Center	29,692.75	25,338.68	4,354.07	892.08	-
100724	FY23-WGPAC HVAC	CAPC	143	Performing Arts Center	90,000.00	-	90,000.00	-	-
100364	FY21-Concrete Hardstand	CAPC	144	Airport	279,950.00	-	279,950.00	-	-
100725	FY23-ARFF Access Road	CAP	144	Airport	50,000.00	-	50,000.00	-	-
100895	FY24-Terminal Rekey	CAP	144	Airport	11,000.00	-	11,000.00	10,534.37	-
100896	FY24-JD Gator	CAPC	144	Airport	17,500.00	16,965.41	534.59	-	-
100367	FY21-RRC Upgrades	CAP	145	Riverwalk Recreation	285,821.87	95,529.96	190,291.91	1,075.21	-
100666	FY22-Elevator Upgrades	CAPC	145	Riverwalk Recreation	83,905.11	83,904.78	0.33	-	-
100729	FY23-Riverwalk Building Improvement	CAP	145	Riverwalk Recreation	350,000.00	-	350,000.00	-	-
100897	FY24-Flooring	CAP	145	Riverwalk Recreation	5,000.00	-	5,000.00	-	-
100898	FY24-Building Doors	CAP	145	Riverwalk Recreation	20,000.00	-	20,000.00	-	-
100899	FY24-Exterior Paint	CAP	145	Riverwalk Recreation	350,000.00	-	350,000.00	-	-
100732	FY23-Driving Range Improvements	CAP	146	Golf	946,000.00	613,113.82	332,886.18	245,660.74	-
100733	FY23-Landscape Improvements	CAP	146	Golf	125,000.00	7,863.40	117,136.60	16,036.13	-
100900	FY24-Irrigation Renovation	CAP	146	Golf	650,000.00	-	650,000.00	170,005.17	-
100901	FY24-Maintenance Vehicle	CAPC	146	Golf	20,000.00	13,322.00	6,678.00	-	-
100902	FY24-Water Stations	CAP	146	Golf	16,000.00	15,543.75	456.25	377.00	-
101060	FY24-Golf Course Sewer Remediation	CAP	146	Golf	579,000.00	-	579,000.00	579,000.00	-
100903	FY24-Management Software	CAP	149	Sr. Rec - N. Mesa	6,500.00	5,196.82	1,303.18	183.91	-
100904	FY24-Door Replacement	CAP	149	Sr. Rec - N. Mesa	7,500.00	-	7,500.00	-	-
100532	FY22-Pate Renovations	CAP	150	Sr. Rec-Alejandro Ruiz	202,324.01	2,324.01	200,000.00	-	-
100734	FY23-ARSC Improvements	CAP	150	Sr. Rec-Alejandro Ruiz	200,000.00	-	200,000.00	-	-
100735	FY23-ARSC Roof Improvements	CAP	150	Sr. Rec-Alejandro Ruiz	200,000.00	92,101.39	107,898.61	24,723.15	-
101051	FY24-Multi-Gym set	CAP	150	Sr. Rec-Alejandro Ruiz	6,797.25	-	6,797.25	6,797.25	(496.08)
100667	FY22-Elevator Upgrades	CAPC	151	Facility Maintenance	84,457.89	83,904.78	553.11	-	-
100905	FY24-Drop Deck Trailer	CAPC	151	Facility Maintenance	27,600.00	27,600.00	-	-	-
100906	FY24-Vacuum Trailer	CAPC	151	Facility Maintenance	56,000.00	55,659.69	340.31	-	-
100907	FY24-F150 Truck	CAPC	151	Facility Maintenance	46,500.00	46,415.00	85.00	-	-

Project Code	Description	Project Type	Department	Dept Description	Revised Budget	Actuals	Project Balance	Encumbrances	Requisitions
100908	FY24-Annual HVAC Upgrades	CAP	151	Facility Maintenance	150,000.00	3,354.03	146,645.97	20,713.36	-
101055	FY24-Roof Repairs/Rain Damage	CAP	151	Facility Maintenance	250,000.00	-	250,000.00	-	-
100739	FY23-Dump Truck	CAP	152	Streets	236,012.49	-	236,012.49	231,008.00	-
100909	FY24-Traffic Signal	CAP	152	Streets	275,000.00	-	275,000.00	-	-
100910	FY24-Flatbed Trailer	CAP	152	Streets	8,100.00	-	8,100.00	-	-
100911	FY24-Skid Steer	CAP	152	Streets	116,000.00	-	116,000.00	-	-
100912	FY24-F250 Truck	CAPC	152	Streets	65,000.00	54,005.00	10,995.00	-	-
101019	FY24-Hydro-Ax	CAP	152	Streets	200,000.00	-	200,000.00	173,930.97	-
100867	FY23-Tennis Courts Resurfacing	CAP	153	Parks	40,000.00	-	40,000.00	40,000.00	-
100913	FY24-Stump Grinder	CAPC	153	Parks	6,500.00	5,548.40	951.60	-	-
100914	FY24-Cruz Fernandez Park Restroom	CAP	153	Parks	110,000.00	-	110,000.00	107,518.00	-
100915	FY24-Smith Park Restroom	CAP	153	Parks	110,000.00	-	110,000.00	107,518.00	-
100916	FY24-Trailer	CAPC	153	Parks	7,700.00	7,262.00	438.00	-	-
100917	FY24-Beach Lighting	CAP	153	Parks	65,000.00	-	65,000.00	-	-
100918	FY24-F150 Truck	CAPC	153	Parks	48,000.00	47,293.00	707.00	-	-
100919	FY24-Annual Park Improvements	CAP	153	Parks	520,000.00	128,010.38	391,989.62	202,608.79	-
100920	FY24-Batting Cages	CAP	153	Parks	50,000.00	-	50,000.00	39,786.55	-
100921	FY24-Pickle Ball Bleachers	CAP	153	Parks	15,000.00	-	15,000.00	-	-
100922	FY24-Pat Trap Machines	CAPC	153	Parks	18,130.00	18,130.00	-	-	-
100945	FY23-Playground Beach Area	CAP	153	Parks	108,259.79	3,926.70	104,333.09	104,333.09	-
101020	FY24-Nick Salcido Park Canopy	CAP	153	Parks	100,000.00	-	100,000.00	-	-
101021	FY24-Fall Zone at San Jose Plaza	CAP	153	Parks	65,000.00	-	65,000.00	-	-
101027	FY24-Toro Equipment	CAP	153	Parks	181,757.66	-	181,757.66	132,790.31	-
101028	FY24-C-Hill Remediation	CAP	153	Parks	520,000.00	379,468.06	140,531.94	91,437.21	-
101043	FY24-Splash Pad	CAP	153	Parks	325,000.00	18,467.73	306,532.27	306,532.27	-
101062	FY24-Toro Mower	CAPC	153	Parks	18,242.34	15,201.45	3,040.89	-	-
101067	FY24-HAP Art	CAP	153	Parks	45,000.00	-	45,000.00	43,815.94	-
101072	FY24-Lower Tansill Improv GRANT	CAP	153	Parks	-	-	-	-	-
100923	FY24-Utility Trailer	CAP	154	Community Service	5,700.00	-	5,700.00	-	-
100924	FY24-JD Gator	CAP	154	Community Service	27,500.00	-	27,500.00	-	-
100925	FY24-F250 Truck	CAPC	154	Community Service	65,000.00	54,533.00	10,467.00	-	-
100926	FY24-Suburban	CAP	156	Electrical	62,000.00	-	62,000.00	-	-
100745	FY23-Security Cameras	CAPC	160	Planning & Regulation	10,274.63	9,890.01	384.62	-	-
100746	FY23-Automatic Door System	CAP	160	Planning & Regulation	5,000.00	-	5,000.00	-	-
100927	FY24-Annual ROW Acquisition	CAP	160	Planning & Regulation	25,000.00	-	25,000.00	-	-
100092	FY20-Fence	CAPC	161	Cemetery	529,900.00	529,899.98	0.02	-	-
100876	FY23-Cemetery Improvements	CAP	161	Cemetery	20,000.00	15,040.89	4,959.11	3,959.11	-
100928	FY24-Cemetery Columbariums	CAP	161	Cemetery	100.00	-	100.00	-	-
100929	FY24-Cemetery Improvements	CAP	161	Cemetery	250,000.00	6,081.33	243,918.67	-	-
101061	FY24-Military Emblems	OP	161	Cemetery	13,014.00	-	13,014.00	-	-
100506	FY21-San Jose	CAP	200	GRT Capital Outlay	304,585.00	274,311.33	30,273.67	1,465.87	-
100846	FY23-ARSC Roof Replacement	CAPC	200	GRT Capital Outlay	-	-	-	-	-

Project Code	Description	Project Type	Department	Dept Description	Revised Budget	Actuals	Project Balance	Encumbrances	Requisitions
101059	FY24-ARSC Renovations	CAP	200	GRT Capital Outlay	375,000.00	-	375,000.00	-	-
100536	FY22-San Jose Phase 2-GRANT	CAP	201	Capital Projects	778,766.25	759,760.52	19,005.73	239.48	-
100749	FY23-DOJMobile Command Center GRANT	CAP	201	Capital Projects	575,000.00	-	575,000.00	574,964.00	-
100751	FY23-Museum/Library Roof	CAP	201	Capital Projects	880,000.00	36,609.27	843,390.73	32,078.29	-
100752	FY23-Riverwalk HVAC GRANT	CAP	201	Capital Projects	750,000.00	72,576.53	677,423.47	1,127,423.47	-
100754	FY23-ARSC Renovations Ph III GRANT	CAP	201	Capital Projects	1,338,918.00	-	1,338,918.00	-	-
100755	FY23-ARSC Vehicles GRANT	CAP	201	Capital Projects	162,024.00	-	162,024.00	-	-
100845	FY23-ARSC Parking Lot	CAP	201	Capital Projects	250,000.00	166,638.24	83,361.76	36,384.57	-
100853	FY23-Dark Canyon Bridge GRANT	CAP	201	Capital Projects	3,000,000.00	-	3,000,000.00	-	-
100866	FY23-Cavern Theatre Rehab GRANT	CAP	201	Capital Projects	3,324,166.00	115,506.74	3,208,659.26	3,208,659.26	-
100930	FY24-ARSC Meals Equipment GRANT	CAP	201	Capital Projects	72,258.00	-	72,258.00	-	-
100931	FY24-ARSC Renovations GRANT	CAP	201	Capital Projects	402,306.00	-	402,306.00	-	-
100932	FY24-Senior Center Equipment GRANT	CAP	201	Capital Projects	100,000.00	5,467.46	94,532.54	6,069.72	7,322.54
100935	FY24-N Mesa SC Renovations GRANT	CAP	201	Capital Projects	431,021.00	-	431,021.00	-	-
100936	FY24-Riverwalk Renovations GRANT	CAP	201	Capital Projects	742,500.00	-	742,500.00	364,678.57	-
100937	FY24-Police Vehicles GRANT	CAP	201	Capital Projects	100,000.00	67,669.20	32,330.80	28,919.04	-
100938	FY24-Cavern Theatre GRANT	CAP	201	Capital Projects	350,000.00	-	350,000.00	350,000.00	-
101048	FY24-Dark Canyon RAISE Grant	CAP	201	Capital Projects	1,375,010.00	-	1,375,010.00	-	-
101066	FY24- Regional Rec HVAC GRANT	CAP	201	Capital Projects	-	-	-	-	-
100756	FY23-RWY 14R-32L Recon GRANT	CAP	202	Airport Improvements	4,426,367.00	4,117,879.79	308,487.21	306,487.80	-
100858	FY23-Annual Airport Maint GRANT	OP	202	Airport Improvements	22,222.00	18,742.13	3,479.87	2,476.67	-
100865	FY23-Airport Resurfacing	CAP	202	Airport Improvements	66,000.00	-	66,000.00	65,351.99	-
100940	FY24-RWY 3-21 PER GRANT	CAP	202	Airport Improvements	132,169.00	39,520.29	92,648.71	92,648.47	-
101049	FY24-Concrete Terminal Apron GRANT	CAP	202	Airport Improvements	5,000,000.00	-	5,000,000.00	352,308.02	-
101058	FY24-Airfield Marking GRANT	CAP	202	Airport Improvements	150,000.00	-	150,000.00	-	31,396.95
100537	FY22-Landscaping Improvements	CAP	300	Sports Complex	150,000.00	35,516.01	114,483.99	61.33	-
100538	FY22-Parking Lot Improvements	CAP	300	Sports Complex	450,000.00	426,081.14	23,918.86	2.90	-
100757	FY23-Landscaping	CAP	300	Sports Complex	50,000.00	-	50,000.00	-	-
100758	FY23-Restrooms	CAPC	300	Sports Complex	160,000.00	142,163.62	17,836.38	-	-
100759	FY23-Soccer Parking	CAP	300	Sports Complex	25,000.00	-	25,000.00	-	-
100760	FY23-RV Parking	CAP	300	Sports Complex	300,000.00	-	300,000.00	-	-
100941	FY24-Workman UTX Crew	CAPC	300	Sports Complex	37,889.00	-	37,889.00	37,888.43	-
101025	FY24-Artificial Turf	CAP	300	Sports Complex	1,200,000.00	-	1,200,000.00	-	-
101056	FY24-Sports Complex LED Lighting	CAP	300	Sports Complex	320,000.00	-	320,000.00	-	-
100271	FY20-Canal St Storm Drain-GRANT	CAP	320	Streets Improvement	600,000.00	161,217.67	438,782.33	-	-
100394	FY21-Radio Blvd-GRANT	CAP	320	Streets Improvement	500,000.00	415,295.92	84,704.08	-	-
100622	FY21-Cherry Ln Paving-GRANT	CAPC	320	Streets Improvement	1,000,000.00	862,325.92	137,674.08	8,405.03	-
100659	FY22-Old Cavern Hwy-GRANT	CAP	320	Streets Improvement	528,000.00	357,941.23	170,058.77	44,530.09	-
100761	FY23-Annual Street Improvements	CAP	320	Streets Improvement	3,832,549.26	3,729,656.48	102,892.78	21,939.12	-
100942	FY24-Annual Street Improvements	CAP	320	Streets Improvement	3,300,000.00	602,144.07	2,697,855.93	2,193,009.08	-
100943	FY24-County Contribution	CAP	320	Streets Improvement	1,000,000.00	-	1,000,000.00	1,000,000.00	-
100944	FY24-Annual Street Scapes	CAP	320	Streets Improvement	200,000.00	139,844.88	60,155.12	7,828.88	-

Project Code	Description	Project Type	Department	Dept Description	Revised Budget	Actuals	Project Balance	Encumbrances	Requisitions
100399	FY21-Ambulance - GRANT	CAP	500	Fire Protection	290,000.00	-	290,000.00	287,806.00	-
100682	FY22-Type 3 Fire Engine-GRANT	CAP	500	Fire Protection	439,997.45	-	439,997.45	435,996.00	-
100946	FY24-Vehicle Upfit	CAP	500	Fire Protection	40,000.00	-	40,000.00	26,855.67	-
101068	FY24-SCBA Packs GRANT	CAP	500	Fire Protection	-	-	-	-	-
100404	FY21-Surveillance System-Vans-GRANT	CAPC	570	Municipal Transit	34,892.00	-	34,892.00	-	-
100406	FY21-Bus Replacement-GRANT	CAP	570	Municipal Transit	222,390.00	-	222,390.00	40,577.64	-
100766	FY23-Bus Shelter Construction GRANT	CAP	570	Municipal Transit	72,000.00	7,200.07	64,799.93	61,930.90	-
100768	FY23-Shop Renovation GRANT	CAP	570	Municipal Transit	8,435.00	-	8,435.00	-	-
100769	FY23-Van GRANT	CAP	570	Municipal Transit	39,400.00	-	39,400.00	37,007.40	-
100947	FY24-Mobile Fare Collection	CAPC	570	Municipal Transit	-	-	-	-	-
100948	FY24-Bus Station Equipment	CAPC	570	Municipal Transit	-	-	-	-	-
100644	FY22-Entrance Signs (3)	CAP	600	LT-Promo	1,500,000.00	1,268,694.14	231,305.86	15,327.44	31,589.35
100675	FY22-KENW-FM	LT-C	600	LT-Promo	3,500.00	1,458.30	2,041.70	-	-
100773	FY23-Museum Advertising	LT	600	LT-Promo	80,000.00	73,096.36	6,903.64	6,903.64	-
100774	FY23-City Sponsored Events	LT	600	LT-Promo	162,000.00	147,765.99	14,234.01	14,045.84	-
100779	FY23-Red Rocket Social Media	LT-C	600	LT-Promo	60,000.00	60,000.00	-	-	-
100781	FY23-JChester Social Media	LT-C	600	LT-Promo	60,000.00	59,615.55	384.45	-	-
100822	FY23-COC Cheeseburger Cook Off	LT-C	600	LT-Promo	10,000.00	-	10,000.00	5,000.00	-
100835	FY23-Walter Gerrells Advertising	LT	600	LT-Promo	53,000.00	15,704.27	37,295.73	1,886.86	-
100847	FY23-2023 CCCA Concert Season	LT	600	LT-Promo	47,000.00	-	47,000.00	47,000.00	-
100855	FY23-B&G Club Fishing Derby	LT-C	600	LT-Promo	5,000.00	4,325.79	674.21	-	-
100862	FY23-Cinco de Mayo Golf Tournament	LT-C	600	LT-Promo	18,000.00	3,305.69	14,694.31	-	-
100870	FY23-Carlsbad Gem & Mineral Show	LT	600	LT-Promo	15,353.92	7,761.03	7,592.89	7,592.89	-
100871	FY23-Car-A-Fair	LT	600	LT-Promo	28,800.00	10,699.13	18,100.87	18,100.87	-
100874	FY23-CavernFest	LT-C	600	LT-Promo	100,000.00	100,000.00	-	-	-
100997	FY24-Carlsbad Area Art Association	LT	600	LT-Promo	35,000.00	11,919.98	23,080.02	23,080.02	-
100998	FY24-MLK Jr Celebration	LT	600	LT-Promo	10,000.00	500.00	9,500.00	9,500.00	-
100999	FY24-Septembeerfest Advertising	LT	600	LT-Promo	6,200.00	-	6,200.00	6,200.00	-
101000	FY24-Renaissance Festival	LT-C	600	LT-Promo	40,000.00	36,997.95	3,002.05	-	-
101001	FY24-Drylands Conference	LT-C	600	LT-Promo	50,000.00	37,757.50	12,242.50	12,242.50	-
101002	FY24-Library Advertising	LT	600	LT-Promo	40,000.00	13,525.00	26,475.00	-	-
101003	FY24-Museum Advertising	LT	600	LT-Promo	40,000.00	2,239.04	37,760.96	8,024.45	-
101004	FY24-City Sponsored Events	LT	600	LT-Promo	160,000.00	105,391.56	54,608.44	23,168.65	-
101005	FY24-Mainstreet Tourism Campaign	LT	600	LT-Promo	85,200.00	34,074.66	51,125.34	51,125.34	-
101006	FY24-Mainstreet Website & Social	LT	600	LT-Promo	20,000.00	16,972.33	3,027.67	3,027.67	-
101007	FY24-Carlsbad Community Concert Asc	LT	600	LT-Promo	50,600.00	-	50,600.00	50,600.00	-
101008	FY24-Hope Center Jericho Walk	LT	600	LT-Promo	22,500.00	-	22,500.00	22,500.00	-
101009	FY24-COC Marketing Campaign	LT	600	LT-Promo	330,000.00	82,500.00	247,500.00	247,500.00	-
101010	FY24-Friends of the Living Desert	LT	600	LT-Promo	30,200.00	13,663.14	16,536.86	16,536.86	-
101023	FY24-Hawgfest Advertising	LT	600	LT-Promo	30,000.00	27,792.00	2,208.00	2,208.00	-
101039	FY24-Red Rocket Media	LT	600	LT-Promo	60,000.00	19,090.89	40,909.11	40,909.11	-
101040	FY24-Mainstreet Hutton Broadcasting	LT	600	LT-Promo	15,000.00	-	15,000.00	15,000.00	-

Project Code	Description	Project Type	Department	Dept Description	Revised Budget	Actuals	Project Balance	Encumbrances	Requisitions
101044	FY24-JChester Social Media	LT	600	LT-Promo	60,000.00	17,949.00	42,051.00	42,051.00	-
101046	FY24-Christmas on the Pecos	LT	600	LT-Promo	92,000.00	68,004.95	23,995.05	23,995.05	-
101047	FY24-Carlsbad Community Theatre	LT	600	LT-Promo	20,000.00	18,403.08	1,596.92	1,596.92	-
101064	FY24-Creative Carlsbad Arts Council	LT	600	LT-Promo	-	-	-	-	-
101071	FY24-Gus Macker Advertising	LT	600	LT-Promo	-	-	-	-	-
100789	FY23-Chamber Holiday Decorations	LT	650	LT-Non Promotional	42,000.00	35,000.00	7,000.00	7,000.00	-
100790	FY23-Cavern Theatre	CAP	650	LT-Non Promotional	950,000.00	700,012.27	249,987.73	247,314.70	-
100791	FY23-PRV Media Upgrades	CAPC	650	LT-Non Promotional	110,000.00	86,596.07	23,403.93	-	-
100821	FY23-MainStreet Holiday Decorations	LT	650	LT-Non Promotional	85,000.00	42,597.01	42,402.99	42,402.99	-
100949	FY24-Walk Path Improvements	CAP	650	LT-Non Promotional	150,000.00	-	150,000.00	-	-
101011	FY24-Carlsbad Chamber Management	LT	650	LT-Non Promotional	332,500.00	83,124.00	249,376.00	249,376.00	-
101012	FY24-Fireworks	LT	650	LT-Non Promotional	65,000.00	-	65,000.00	-	-
101013	FY24-HAP Holiday Decorations	LT	650	LT-Non Promotional	110,000.00	69,807.27	40,192.73	35,212.54	-
101014	FY24-Annual PRV Maintenance	LT	650	LT-Non Promotional	20,000.00	1,779.82	18,220.18	-	-
101015	FY24-Annual Public Safety	LT	650	LT-Non Promotional	100,000.00	36,264.73	63,735.27	-	-
101016	FY24-Annual Audit	LT	650	LT-Non Promotional	2,800.00	-	2,800.00	-	-
101017	FY24-Mainstreet Holiday Decorations	LT	650	LT-Non Promotional	50,000.00	-	50,000.00	50,000.00	-
101024	FY24-HAP Sculptures	CAP	650	LT-Non Promotional	215,000.00	28,639.78	186,360.22	186,360.22	-
101026	FY24-Pool Covers	CAP	650	LT-Non Promotional	500,000.00	-	500,000.00	-	-
101041	FY24-Driving Range Improvements	CAP	650	LT-Non Promotional	300,000.00	-	300,000.00	282,212.67	-
101050	FY24-COC PRV Holiday Lighting	LT	650	LT-Non Promotional	30,000.00	-	30,000.00	30,000.00	-
100627	FY22-Jed Howard	CAP	680	LT-Discretionary	300,000.00	-	300,000.00	-	-
100875	FY23-Splash Pad	LT	680	LT-Discretionary	500,000.00	389,716.38	110,283.62	108,964.15	-
100950	FY24-Lower Tansill Park Improvement	CAPC	680	LT-Discretionary	500,000.00	-	500,000.00	-	-
100951	FY24-Par 3 Lights	CAP	680	LT-Discretionary	250,000.00	-	250,000.00	-	-
100981	FY24-Pro Shop Truck	CAPC	680	LT-Discretionary	46,500.00	45,915.00	585.00	-	-
100982	FY24-Golf Picker Cart	CAPC	680	LT-Discretionary	22,000.00	19,417.99	2,582.01	-	-
100983	FY24-Golf Simulators	CAP	680	LT-Discretionary	100,000.00	-	100,000.00	100,000.00	-
100984	FY24-Pro Shop Furniture	CAP	680	LT-Discretionary	125,000.00	-	125,000.00	-	-
100985	FY24-Golf Course Restrooms	CAP	680	LT-Discretionary	215,000.00	-	215,000.00	-	-
101022	FY24-Kayak Launch at Spring Park	CAP	680	LT-Discretionary	56,000.00	-	56,000.00	-	-
101042	FY24-Driving Range Improvements	CAP	680	LT-Discretionary	350,000.00	-	350,000.00	238,511.10	-
100115	FY20-Upgrade Waterline-Old Cavern	CAP	700	Water	1,303,962.84	959,607.17	344,355.67	18,960.30	-
100426	FY21-Eng-E Green St	CAPC	700	Water	50,000.00	40,596.14	9,403.86	-	-
100549	FY22-Water Meter Upgrades	CAP	700	Water	1,500,000.00	992,478.48	507,521.52	325,963.03	-
100551	FY22-SD Reservoir	CAPC	700	Water	150,000.00	89,316.66	60,683.34	4,567.38	-
100552	FY22-Water Valves	CAP	700	Water	100,000.00	61,526.45	38,473.55	-	-
100554	FY22-PRV Rehab	CAP	700	Water	120,000.00	50,308.22	69,691.78	3,491.54	-
100793	FY23-Reservoir 2 Transmission	CAP	700	Water	1,500,000.00	1,451,022.07	48,977.93	15,384.09	-
100794	FY23-Meter Upgrades	CAP	700	Water	350,000.00	-	350,000.00	9,128.60	-
100796	FY23-Tatum Well Field Improvements	CAP	700	Water	457,055.58	413,363.88	43,691.70	19,759.30	-
100797	FY23-Annual Well Rehab	CAP	700	Water	465,000.00	406,550.75	58,449.25	43,212.44	(275.00)

Project Code	Description	Project Type	Department	Dept Description	Revised Budget	Actuals	Project Balance	Encumbrances	Requisitions
100798	FY23-Water Security System	CAP	700	Water	20,000.00	-	20,000.00	-	-
100952	FY24-Valve Insertion	CAP	700	Water	150,000.00	-	150,000.00	-	-
100953	FY24-Lead Service Line Inventory	CAP	700	Water	150,000.00	-	150,000.00	-	-
100954	FY24-Well 8 Rehab	CAP	700	Water	200,000.00	-	200,000.00	-	-
100955	FY24-Trucks (4)	CAP	700	Water	250,000.00	158,141.00	91,859.00	83,633.00	-
100956	FY24-Annual Water Line Upgrades	CAP	700	Water	400,000.00	43,799.71	356,200.29	55,499.64	-
100957	FY24-Tatum Well Improvements	CAP	700	Water	250,000.00	-	250,000.00	-	-
100958	FY24-Annual Well Rehab	CAP	700	Water	175,000.00	106,763.91	68,236.09	20,374.83	-
100959	FY24-Annual New Services	CAP	700	Water	200,000.00	18,321.45	181,678.55	-	-
100960	FY24-Annual Engineering	CAP	700	Water	250,000.00	1,432.73	248,567.27	12,750.07	-
101045	FY24-Old Cavern Hwy Sewer	CAP	700	Water	1,200,000.00	-	1,200,000.00	-	-
101052	FY24-Meter Reading System GRANT	CAP	700	Water	500,000.00	-	500,000.00	-	-
100560	FY22-Grit Pump Valves	CAPC	701	Waste Water	50,000.00	-	50,000.00	-	-
100562	FY22-Final Clarifier	CAP	701	Waste Water	95,155.91	-	95,155.91	95,155.91	-
100565	FY22-UV Redundancy	CAP	701	Waste Water	100,000.00	27,298.76	72,701.24	16,439.92	-
100566	FY22-Gravity Belt Thickener	CAP	701	Waste Water	225,000.00	-	225,000.00	204,550.00	-
100567	FY22-Fall Protect System	CAP	701	Waste Water	75,000.00	-	75,000.00	74,161.00	-
100800	FY23-Digester	CAP	701	Waste Water	500,000.00	-	500,000.00	334,645.15	-
100801	FY23-Boiler	CAP	701	Waste Water	199,844.09	125,561.58	74,282.51	-	-
100961	FY24-Variable Frequency Drive	CAP	701	Waste Water	200,000.00	-	200,000.00	-	-
100962	FY24-Digester Macerator	CAP	701	Waste Water	75,000.00	-	75,000.00	44,800.00	-
100963	FY24-Air Compressor	CAP	701	Waste Water	15,000.00	-	15,000.00	-	-
100964	FY24-Annual Engineering	CAP	701	Waste Water	125,000.00	1,437.03	123,562.97	12,788.37	-
101063	FY24-Lift Station Pump	CAPC	701	Waste Water	12,000.00	11,661.00	339.00	-	-
101065	FY24-Re-Use Meter	CAPC	701	Waste Water	8,250.00	8,201.80	48.20	-	8,201.80
100802	FY23-SCADA	CAP	702	Double Eagle	150,000.00	-	150,000.00	-	-
100804	FY23-DE Waterline Replacement GRANT	CAP	702	Double Eagle	2,500,000.00	157,003.58	2,342,996.42	2,342,996.42	-
100805	FY23-Water System Replacement GRANT	CAP	702	Double Eagle	1,100,000.00	-	1,100,000.00	1,100,000.00	-
100965	FY24-Well Rehab	CAP	702	Double Eagle	200,000.00	38,305.57	161,694.43	5,810.02	-
100966	FY24-Waterline Upgrades	CAP	702	Double Eagle	300,000.00	-	300,000.00	-	-
100121	FY20-Sewer Interceptor upgrades	CAP	703	Collection System	1,849,121.03	694,721.72	1,154,399.31	105,735.62	-
100439	FY21-NPH Sewer Extension-GRANT	CAP	703	Collection System	500,000.00	129,818.44	370,181.56	64,509.14	-
100571	FY22-Bataan Lift Station-GRANT	CAP	703	Collection System	3,095,000.00	1,275,533.18	1,819,466.82	1,730,476.47	-
100572	FY22-Old Cavern Sewer Ext-GRANT	CAP	703	Collection System	2,698,401.00	99,692.68	2,598,708.32	83,151.92	-
100573	FY22-Primary Lift Station	CAP	703	Collection System	300,000.00	109,106.45	190,893.55	56,094.12	-
100967	FY24-Truck	CAPC	703	Collection System	75,000.00	44,117.00	30,883.00	-	-
100968	FY24-Truck	CAPC	703	Collection System	60,000.00	42,732.00	17,268.00	-	-
100969	FY24-Stevens Street Sewer	CAP	703	Collection System	150,000.00	-	150,000.00	-	-
100970	FY24-Belva Lift Station Upgrade	CAP	703	Collection System	550,000.00	14,926.13	535,073.87	91,275.56	-
100971	FY24-Annual Engineering	CAP	703	Collection System	125,000.00	1,507.91	123,492.09	37,041.06	-
100972	FY24-Annual Manhole Rehab	CAP	703	Collection System	50,000.00	-	50,000.00	-	-
100973	FY24-Annual Sewer Line Upgrades	CAP	703	Collection System	100,000.00	-	100,000.00	-	-

Project Code	Description	Project Type	Department	Dept Description	Revised Budget	Actuals	Project Balance	Encumbrances	Requisitions
101053	FY24-Natl Pks Hwy Sewer Const GRANT	CAP	703	Collection System	910,000.00	-	910,000.00	-	-
101054	FY24-Wet Well Construction GRANT	CAP	703	Collection System	1,000,000.00	-	1,000,000.00	-	-
100974	FY24-ISCO Autosampler (2)	CAP	704	Lab Environmental Services	21,000.00	20,104.00	896.00	-	-
100975	FY24-Truck	CAP	704	Lab Environmental Services	37,500.00	-	37,500.00	-	-
100810	FY23-ARC Trucks (3)	CAP	730	Solid Waste Disposal	1,281,972.00	-	1,281,972.00	1,281,972.00	-
100812	FY23-Container Maintenance Truck	CAP	730	Solid Waste Disposal	190,000.00	-	190,000.00	185,510.00	-
100813	FY23-Truck Safety Camera System	CAP	730	Solid Waste Disposal	250,000.00	39,970.40	210,029.60	28,812.00	-
100814	FY23-Metal Dumpsters	CAP	730	Solid Waste Disposal	137,700.00	89,943.52	47,756.48	-	-
100976	FY24-Grapppler Trucks (2)	CAP	730	Solid Waste Disposal	593,000.00	-	593,000.00	590,872.00	-
100977	FY24-ARC Trucks (2)	CAP	730	Solid Waste Disposal	1,087,000.00	-	1,087,000.00	757,474.00	-
100978	FY24-Roll-Off Containers	CAP	730	Solid Waste Disposal	100,000.00	38,950.74	61,049.26	17,564.37	-
100979	FY24-Trucks (2)	CAPC	730	Solid Waste Disposal	75,000.00	74,639.00	361.00	-	-
100980	FY24-Security Lighting	CAP	730	Solid Waste Disposal	125,000.00	-	125,000.00	-	-
100872	FY23-Ice Machine	CAPC	790	Golf Pro Shop	10,000.00	9,217.92	782.08	-	-
					94,242,119.06	28,862,590.42	65,379,528.64	27,391,973.37	77,739.56

9. Promotional Lodgers' Tax Aging Schedule

City of Carlsbad, NM
 Lodgers Tax - Promotional
 Aging Schedule of Revenues to be Spent
 as of: **December 2023**

Revenues		Expenditures/Transfers												Offsetting Expense	Balance	Compliance	
		FY15	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23	FY24	FY25	FY26				FY27
FY15	1,446,991	-	717,388	703,466	26,137										1,446,991	-	No - \$26k
FY16	767,494		-	-	592,385	175,109									767,494	-	No - \$175k
FY17	735,160			-	-	735,160									735,160	-	Yes
FY18	1,401,511				-	177,647	1,082,201	141,663							1,401,511	-	No - \$142k
FY19	1,653,230					-	-	1,025,448	627,782						1,653,230	-	No - \$628k
FY20	1,446,944						-	-	444,896	1,002,048					1,446,944	-	No - \$1M
FY21	635,817							-	-	635,817					635,817	-	Yes
FY22	901,760								-	21,656	880,104				901,760	-	Yes
FY23	1,205,299									-	747,377				747,377	457,922	
FY24	709,510														-	709,510	
		-	717,388	703,466	618,522	1,087,916	1,082,201	1,167,111	1,072,678	1,659,521	1,627,481	-	-	-		1,167,432	

Per Lodgers' Tax State Statute and City Ordinance, the proceeds from the occupancy tax that are required to be used to advertise, publicize and promote tourist-related attractions, facilities and events shall be used within two years of the close of the fiscal year in which they were collected and shall not be accumulated beyond that date or used for any other purpose.

10. Municipal Court Summary

City of Carlsbad, NM
Municipal Court Analysis
FY24

				City of Carlsbad					
FY24	Number of Cases	Cases on Appeal	Outstanding Warrants	State Fees	Fines	Fees	Total	Previous FY	Variance
Jul-23	566	6	4,343	\$5,048	\$40,957	\$10,205	\$51,162	\$47,379	\$3,783
Aug-23	671	5	4,390	\$5,564	\$50,773	\$11,517	\$62,290	\$65,503	-\$3,213
Sep-23	739	6	4,415	\$4,828	\$45,045	\$9,472	\$54,517	\$55,732	-\$1,215
Oct-23	844	7	4,416	\$6,431	\$55,735	\$12,274	\$68,009	\$71,760	-\$3,751
Nov-23	747	4	4,467	\$6,364	\$56,568	\$12,527	\$69,095	\$54,509	\$14,586
Dec-23	503	6	4,487	\$4,730	\$47,184	\$8,868	\$56,052	\$58,504	-\$2,452
Jan-24							\$0		\$0
Feb-24							\$0		\$0
Mar-24							\$0		\$0
Apr-24							\$0		\$0
May-24							\$0		\$0
Jun-24							\$0		\$0
Total/Ave	4,070	6	4,420	\$32,965	\$296,262	\$64,863	\$361,125	\$353,387	\$7,738
Vs. FY23									
Incr(Decr)	-53%	13%	3%	-54%	-49%	-55%	-50%		

				City of Carlsbad			
Previous	Number of Cases	Cases on Appeal	Outstanding Warrants	State Fees	Fines	Fees	Total
FY23	8,602	5	4,275	\$71,249	\$584,337	\$142,776	\$727,113
FY22	11,573	4	4,330	\$89,502	\$671,511	\$178,439	\$849,950
FY21	11,944	2	4,281	\$90,122	\$692,903	\$185,310	\$878,213
FY20	13,548	2	4,308	\$90,205	\$730,812	\$183,099	\$913,911
FY19	9,476		4,008	\$73,519	\$555,014	\$148,400	\$703,414

11. Debt Service

City of Carlsbad, NM
Debt Service
as of: December 2023

		NMFA Carlsbad 11 DE Extension	NMFA CWSRF 010 Treat Plant	Total W&S
Original Amt				
	Principal	15,688,737	19,414,220	35,102,957
	Interest	3,533,097	4,331,980	7,865,076
	Total	\$19,221,834	\$23,746,200	\$42,968,034
	Implied Interest	23%	22%	22%
Years	FY			
1	2024	1,077,443	1,090,387	2,167,831
2	2025	1,067,160	1,090,387	2,157,547
3	2026	1,062,730	1,090,387	2,153,118
4	2027	1,055,153	1,090,387	2,145,540
5	2028	1,047,423	1,090,387	2,137,810
6	2029	1,039,539	1,090,387	2,129,926
7	2030	1,031,497	1,090,387	2,121,884
8	2031	1,023,293	1,090,387	2,113,681
9	2032	1,014,927	1,090,387	2,105,314
10	2033	1,006,392	1,090,387	2,096,779
11	2034	997,687	1,090,387	2,088,075
12	2035	988,808	1,090,387	2,079,196
13	2036	979,752	1,090,387	2,070,139
14	2037	970,514	1,090,387	2,060,902
15	2038		1,090,387	1,090,387
	Balance	14,362,318	16,355,811	30,718,129

12. YTD Budget Report

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
101 General Fund	APPROP	ADJSTMNTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL

101 General Fund

101 30000 Municipal	-28,920,976	0	-28,920,976	-17,683,792.64	.00	-11,237,183.36	61.1%*
101 30010 Muni Share	-24,248,684	0	-24,248,684	-14,826,909.81	.00	-9,421,774.19	61.1%*
101 30030 Infrastruc	-2,431,890	0	-2,431,890	-1,486,984.10	.00	-944,905.90	61.1%*
101 30100 Property	-3,900,000	0	-3,900,000	-1,587,821.08	.00	-2,312,178.92	40.7%*
101 30300 Auto Lic G	-21,000	0	-21,000	-7,511.23	.00	-13,488.77	35.8%*
101 31000 TDS	-90,000	0	-90,000	-43,899.75	.00	-46,100.25	48.8%*
101 31010 xcel	-756,000	0	-756,000	-379,521.23	.00	-376,478.77	50.2%*
101 31020 NM Gas	-84,600	0	-84,600	-22,757.94	.00	-61,842.06	26.9%*
101 31025 PVT	-5,900	0	-5,900	-9,092.45	.00	3,192.45	154.1%
101 31030 Windstream	-42,000	0	-42,000	-19,706.97	.00	-22,293.03	46.9%*
101 31040 Water	-20,000	0	-20,000	-20,000.00	.00	.00	100.0%
101 32000 Business	-100	0	-100	-270.00	.00	170.00	270.0%
101 32005 License-Ca	-2,500	0	-2,500	-500.00	.00	-2,000.00	20.0%*
101 32010 Dog	-700	0	-700	-592.00	.00	-108.00	84.6%*
101 32020 Liquor	-5,000	0	-5,000	-500.00	.00	-4,500.00	10.0%*
101 32100 Building	-114,000	0	-114,000	-95,039.50	.00	-18,960.50	83.4%*
101 32110 Cemetery M	0	0	0	-850.00	.00	850.00	100.0%
101 32120 Electrical	-49,000	0	-49,000	-26,391.00	.00	-22,609.00	53.9%*
101 32130 Golf Carts	0	-10,000	-10,000	-16,578.00	.00	6,578.00	165.8%
101 32150 Plumbing/M	-19,000	0	-19,000	-18,316.00	.00	-684.00	96.4%*
101 32190 Misc	-2,000	0	-2,000	-2,059.25	.00	59.25	103.0%
101 33000 Business R	-39,000	0	-39,000	-23,595.00	.00	-15,405.00	60.5%*
101 33001 Cemetery L	-102,000	0	-102,000	-54,683.99	.00	-47,316.01	53.6%*
101 33002 Cemetery O	-80,000	0	-80,000	-37,836.00	.00	-42,164.00	47.3%*
101 33005 Fees-Green	0	-380,000	-380,000	-162,967.63	.00	-217,032.37	42.9%*
101 33007 Library	-3,500	0	-3,500	-2,177.50	.00	-1,322.50	62.2%*
101 33010 Notary	0	0	0	-220.00	.00	220.00	100.0%
101 33012 Rental	-36,000	0	-36,000	-15,693.00	.00	-20,307.00	43.6%*
101 33013 Rental Wat	-9,700	0	-9,700	-1,920.00	.00	-7,780.00	19.8%*
101 33015 Senior Cen	-5,000	0	-5,000	-2,110.92	.00	-2,889.08	42.2%*
101 33016 Sub Divisi	-2,200	0	-2,200	-1,210.00	.00	-990.00	55.0%*
101 33022 Waterpark	-88,000	0	-88,000	-74,422.75	.00	-13,577.25	84.6%*
101 33023 Zoning	-3,700	0	-3,700	-3,866.00	.00	166.00	104.5%
101 33090 Misc	0	0	0	-26.20	.00	26.20	100.0%
101 34000 Ambulance	-9,000	0	-9,000	-13,726.36	.00	4,726.36	152.5%
101 34045 LifeLine	-820,000	0	-820,000	-497,210.98	.00	-322,789.02	60.6%*
101 34300 Waterpark	-12,500	0	-12,500	-8,150.47	.00	-4,349.53	65.2%*
101 34320 Misc	-1,500	0	-1,500	-874.61	.00	-625.39	58.3%*
101 35045 Lease-CP	-260	0	-260	.00	.00	-260.00	.0%*
101 35100 Lease-Cave	-36,000	0	-36,000	-18,000.00	.00	-18,000.00	50.0%*

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT	
101 General Fund	APPROP	ADJSTMNTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL	
101 35200 Lease-Port	-6,000	0	-6,000	-500.00	.00	-5,500.00	8.3%*	
101 35900 Lease-Misc	-20,000	0	-20,000	-1,200.00	.00	-18,800.00	6.0%*	
101 36000 CD's	0	0	0	-256,894.17	.00	256,894.17	100.0%	
101 36040 Misc	0	0	0	-161,451.24	.00	161,451.24	100.0%	
101 37000 County-App	-625,000	-50,000	-675,000	-158,750.00	.00	-516,250.00	23.5%*	
101 37005 County-DWI	-30,000	0	-30,000	-18,946.08	.00	-11,053.92	63.2%*	
101 37135 Legislativ	0	0	0	-19,518.37	.00	19,518.37	100.0%	
101 37140 Library Gr	-10,255	0	-10,255	.00	.00	-10,254.72	.0%*	
101 37160 Buckle Dow	-10,624	0	-10,624	-3,112.70	.00	-7,511.30	29.3%*	
101 37165 DWI	-30,184	0	-30,184	-14,863.81	.00	-15,320.19	49.2%*	
101 37170 STEP	-30,016	0	-30,016	-3,068.57	.00	-26,947.43	10.2%*	
101 37240 Federal-WI	-7,000	0	-7,000	.00	.00	-7,000.00	.0%*	
101 37290 Federal-Mi	0	-14,734	-14,734	-42,941.90	.00	28,207.90	291.4%	
101 38001 Donations	0	-20,000	-20,000	-25,000.00	.00	5,000.00	125.0%	
101 38007 Long/Short	0	0	0	10.00	.00	-10.00	100.0%*	
101 38008 Oil & Gas	0	0	0	-2,414,835.23	.00	2,414,835.23	100.0%	
101 38009 Printing &	-16,500	0	-16,500	-9,809.57	.00	-6,690.43	59.5%*	
101 38011 Recoveries	0	0	0	-17,141.48	.00	17,141.48	100.0%	
101 38012 Reimburse	0	0	0	-10,304.64	.00	10,304.64	100.0%	
101 38090 All other	0	0	0	-186,358.64	.00	186,358.64	100.0%	
101 40000 Trans-IN	-705,000	-1,258,576	-1,963,576	-1,063,576.15	.00	-900,000.00	54.2%*	
101 45000 Transfer-T	6,135,000	8,725,000	14,860,000	14,860,000.00	.00	.00	100.0%	
TOTAL General Fund	-57,317,289	6,991,690	-50,325,599	-26,716,046.91	.00	-23,609,551.96	53.1%	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
101 General Fund							
10110 Mayor & Council							
10110 50000 Labor-Elec	14,400	0	14,400	4,800.00	.00	9,600.00	33.3%
10110 50500 Labor-Regu	33,600	0	33,600	16,800.00	.00	16,800.00	50.0%
10110 55000 Labor-Allo	42,750	0	42,750	13,800.00	.00	28,950.00	32.3%
10110 58100 Associated	6,952	0	6,952	2,708.52	.00	4,243.48	39.0%
10110 61550 ConProf-Le	8,000	0	8,000	.00	.00	8,000.00	.0%
10110 63300 Fees-Publi	2,000	0	2,000	.00	.00	2,000.00	.0%
10110 64475 Ops-Materi	2,000	0	2,000	1,763.79	280.00	-43.79	102.2%*
10110 64800 Ops-Unifor	500	0	500	.00	.00	500.00	.0%
10110 66000 Empl-Dues	4,000	0	4,000	.00	.00	4,000.00	.0%
10110 66200 Empl-Per D	1,000	0	1,000	.00	.00	1,000.00	.0%
10110 66300 Empl-Milea	1,000	0	1,000	.00	.00	1,000.00	.0%
TOTAL Mayor & Council	116,202	0	116,202	39,872.31	280.00	76,049.69	34.6%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMNTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
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10111 Executive & Legislative

10111 50500 Labor-Regu	1,263,556	206,092	1,469,648	598,242.25	.00	871,405.75	40.7%
10111 51000 Labor-OT	1,023	40	1,063	2,789.84	.00	-1,726.84	262.4%*
10111 52000 Labor-Vaca	0	106,898	106,898	20,566.19	.00	86,331.81	19.2%
10111 52100 Labor-Holi	0	0	0	24,770.59	.00	-24,770.59	100.0%*
10111 53000 Labor-Sick	0	0	0	2,750.20	.00	-2,750.20	100.0%*
10111 54000 Labor-Othe	2,750	250	3,000	1,000.00	.00	2,000.00	33.3%
10111 55000 Labor-Allo	37,165	9,185	46,350	21,900.00	.00	24,450.00	47.2%
10111 56000 Labor-Heal	0	15,624	15,624	15,623.70	.00	.00	100.0%
10111 58000 Associated	153,493	-22,572	130,921	47,336.73	.00	83,584.27	36.2%
10111 58100 Associated	93,599	16,262	109,861	48,066.14	.00	61,795.07	43.8%
10111 58200 Associated	118,296	19,787	138,083	58,888.53	.00	79,194.47	42.6%
10111 58300 Associated	21,911	3,664	25,575	10,945.19	.00	14,629.81	42.8%
10111 58900 Associated	120	10	130	50.60	.00	79.40	38.9%
10111 61000 ConProf-Ad	4,000	0	4,000	1,075.07	299.00	2,625.93	34.4%
10111 61200 ConProf-Ge	600,000	2,559	602,559	70,180.15	75,386.99	456,991.70	24.2%
10111 61550 ConProf-Le	170,000	0	170,000	75,376.37	35,135.73	59,487.90	65.0%
10111 61650 ConProf-OG	50,000	0	50,000	5,865.56	8,829.91	35,304.53	29.4%
10111 61700 ConProf-Ou	737,343	0	737,343	185,961.00	551,382.00	.00	100.0%
10111 61900 ConProf-Mi	100,000	0	100,000	31,719.34	32,780.66	35,500.00	64.5%
10111 63050 Fees-Count	37,098	0	37,098	14,940.86	.00	22,157.14	40.3%
10111 63100 Fees-Filin	5,300	0	5,300	500.00	.00	4,800.00	9.4%
10111 63300 Fees-Publi	4,000	0	4,000	5,920.67	4,252.39	-6,173.06	254.3%*
10111 63900 Fees-Misc	500	0	500	-3.05	.00	503.05	-.6%
10111 64475 Ops-Materi	55,000	0	55,000	39,041.61	9,768.76	6,189.63	88.7%
10111 64600 Ops-Postag	1,000	0	1,000	1,012.83	.00	-12.83	101.3%*
10111 64625 Ops-Propor	1,000	0	1,000	.00	.00	1,000.00	.0%
10111 64675 Ops-Safety	10,000	0	10,000	18,995.81	544.52	-9,540.33	195.4%*
10111 64800 Ops-Unifor	700	0	700	908.63	.00	-208.63	129.8%*
10111 64825 Ops-Vehicl	3,500	0	3,500	2,206.95	1,793.05	-500.00	114.3%*
10111 65000 Maint-Buil	100	0	100	279.85	69.35	-249.20	349.2%*
10111 65550 Maint-Vehi	1,000	0	1,000	710.33	538.00	-248.33	124.8%*
10111 66000 Empl-Dues	90,000	0	90,000	12,560.00	77,549.00	-109.00	100.1%*
10111 66100 Empl-Train	4,000	0	4,000	205.00	1,000.00	2,795.00	30.1%
10111 66200 Empl-Per D	2,000	0	2,000	533.00	.00	1,467.00	26.7%
10111 66300 Empl-Milea	2,500	0	2,500	.00	.00	2,500.00	.0%
10111 66400 Empl-Trans	500	0	500	258.50	.00	241.50	51.7%
10111 66500 Empl-Perso	1,000	0	1,000	.00	.00	1,000.00	.0%
10111 67400 Util-Telep	1,500	0	1,500	41.36	1,748.16	-289.52	119.3%*
10111 80100 Cap-Land	150,000	-150,000	0	.00	.00	.00	.0%
TOTAL Executive & Legislative	3,723,954	207,799	3,931,753	1,321,219.80	801,077.52	1,809,455.43	54.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	YTD	ENCUMBRANCES	AVAILABLE	PCT
101 General Fund	APPROP	ADJSTMNTS	BUDGET	ACTUAL		BUDGET	USE/COL

10112 Judicial

10112 50500 Labor-Regu	457,634	15,987	473,621	188,587.75	.00	285,033.25	39.8%
10112 51000 Labor-OT	0	0	0	284.19	.00	-284.19	100.0%*
10112 52000 Labor-Vaca	0	0	0	12,578.96	.00	-12,578.96	100.0%*
10112 52100 Labor-Holi	0	0	0	8,367.60	.00	-8,367.60	100.0%*
10112 53000 Labor-Sick	0	0	0	8,896.32	.00	-8,896.32	100.0%*
10112 54000 Labor-Othe	2,000	250	2,250	875.00	.00	1,375.00	38.9%
10112 55000 Labor-Allo	5,100	0	5,100	2,550.00	.00	2,550.00	50.0%
10112 56000 Labor-Heal	0	10,651	10,651	12,138.57	.00	-1,487.35	114.0%*
10112 58000 Associated	73,198	0	73,198	34,782.95	.00	38,415.05	47.5%
10112 58100 Associated	33,296	2,248	35,544	16,783.94	.00	18,759.88	47.2%
10112 58200 Associated	41,687	1,341	43,028	21,180.48	.00	21,847.52	49.2%
10112 58300 Associated	7,724	246	7,970	3,935.91	.00	4,034.09	49.4%
10112 58900 Associated	90	0	90	36.80	.00	53.20	40.9%
10112 61200 ConProf-Ge	163,300	0	163,300	40,356.05	113,755.62	9,188.33	94.4%
10112 64475 Ops-Materi	15,750	0	15,750	7,055.52	270.00	8,424.48	46.5%
10112 64600 Ops-Postag	3,680	0	3,680	913.97	.00	2,766.03	24.8%
10112 64800 Ops-Unifor	2,000	0	2,000	.00	.00	2,000.00	.0%
10112 64825 Ops-Vehicl	400	0	400	.00	.00	400.00	.0%
10112 65000 Maint-Buil	2,000	0	2,000	.00	.00	2,000.00	.0%
10112 65050 Maint-Equi	2,000	0	2,000	.00	.00	2,000.00	.0%
10112 66000 Empl-Dues	6,300	0	6,300	514.49	90.00	5,695.51	9.6%
10112 66100 Empl-Train	10,500	0	10,500	4,315.21	.00	6,184.79	41.1%
10112 66200 Empl-Per D	7,350	0	7,350	863.54	3,490.00	2,996.46	59.2%
10112 66300 Empl-Milea	3,100	0	3,100	151.56	.00	2,948.44	4.9%
10112 66400 Empl-Trans	4,200	0	4,200	2,575.80	.00	1,624.20	61.3%
10112 66500 Empl-Perso	300	0	300	.00	.00	300.00	.0%
10112 67400 Util-Telep	5,250	0	5,250	1,702.66	3,297.34	250.00	95.2%
10112 80300 Cap-Improv	35,000	-17,203	17,797	17,796.67	.00	.00	100.0%
TOTAL Judicial	881,859	13,520	895,379	387,243.94	120,902.96	387,231.81	56.8%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06			ORIGINAL	TRANFRS/	REVISED		AVAILABLE	PCT
ACCOUNTS FOR:	General Fund	APPROP	ADJSTMNTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL
10113 City Clerk								
10113	50500	Labor-Regu	281,723	14,565	296,288	122,461.95	.00	173,826.05 41.3%
10113	52000	Labor-Vaca	0	0	0	9,799.73	.00	-9,799.73 100.0%*
10113	52100	Labor-Holi	0	0	0	6,019.79	.00	-6,019.79 100.0%*
10113	53000	Labor-Sick	0	0	0	3,379.06	.00	-3,379.06 100.0%*
10113	54000	Labor-Othe	1,000	0	1,000	500.00	.00	500.00 50.0%
10113	55000	Labor-Allo	838	2,012	2,850	1,425.00	.00	1,425.00 50.0%
10113	56000	Labor-Heal	0	9,647	9,647	9,647.06	.00	.00 100.0%
10113	58000	Associated	73,917	0	73,917	31,317.84	.00	42,599.16 42.4%
10113	58100	Associated	20,229	704	20,933	10,752.59	.00	10,180.25 51.4%
10113	58200	Associated	30,428	-176	30,252	15,256.85	.00	14,995.15 50.4%
10113	58300	Associated	5,637	-33	5,604	2,833.18	.00	2,770.82 50.6%
10113	58900	Associated	40	0	40	18.40	.00	21.60 46.0%
10113	61200	ConProf-Ge	32,438	0	32,438	25,869.09	950.00	5,618.91 82.7%
10113	61750	ConProf-So	0	0	0	2,903.30	.00	-2,903.30 100.0%*
10113	64475	Ops-Materi	3,150	0	3,150	1,208.86	109.99	1,831.15 41.9%
10113	64990	Ops-Misc	2,500	0	2,500	.00	.00	2,500.00 .0%
10113	65900	Maint-Misc	500	0	500	.00	.00	500.00 .0%
10113	66000	Empl-Dues	1,050	0	1,050	550.00	.00	500.00 52.4%
10113	66100	Empl-Train	2,100	0	2,100	850.00	.00	1,250.00 40.5%
10113	66200	Empl-Per D	2,100	0	2,100	1,954.41	.00	145.59 93.1%
10113	66300	Empl-Milea	600	0	600	250.98	.00	349.02 41.8%
TOTAL City Clerk			458,250	26,719	484,969	246,998.09	1,059.99	236,910.82 51.1%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
101 General Fund							
10114 Human Resources							
10114 50500 Labor-Regu	208,863	17,651	226,514	27,843.36	.00	198,670.64	12.3%
10114 51000 Labor-OT	0	0	0	1,264.65	.00	-1,264.65	100.0%*
10114 52000 Labor-Vaca	0	0	0	1,832.08	.00	-1,832.08	100.0%*
10114 52100 Labor-Holi	0	0	0	1,218.48	.00	-1,218.48	100.0%*
10114 53000 Labor-Sick	0	0	0	718.88	.00	-718.88	100.0%*
10114 54000 Labor-Othe	500	0	500	125.00	.00	375.00	25.0%
10114 55000 Labor-Allo	7,950	0	7,950	.00	.00	7,950.00	.0%
10114 58000 Associated	23,402	0	23,402	141.84	.00	23,260.16	.6%
10114 58100 Associated	16,552	743	17,295	2,489.82	.00	14,805.18	14.4%
10114 58200 Associated	19,839	1,819	21,658	3,402.56	.00	18,255.44	15.7%
10114 58300 Associated	3,674	338	4,012	632.27	.00	3,379.73	15.8%
10114 58900 Associated	30	0	30	4.60	.00	25.40	15.3%
10114 61200 ConProf-Ge	13,870	0	13,870	748.27	1,026.73	12,095.00	12.8%
10114 64475 Ops-Materi	5,250	0	5,250	422.95	287.00	4,540.05	13.5%
10114 64600 Ops-Postag	630	0	630	68.22	.00	561.78	10.8%
10114 64800 Ops-Unifor	110	0	110	.00	.00	110.00	.0%
10114 66000 Empl-Dues	840	0	840	369.00	.00	471.00	43.9%
10114 66100 Empl-Train	530	0	530	.00	.00	530.00	.0%
10114 66200 Empl-Per D	210	0	210	.00	.00	210.00	.0%
10114 66300 Empl-Milea	110	0	110	.00	.00	110.00	.0%
10114 66600 Empl-Servi	210	0	210	3,043.36	.00	-2,833.36	1449.2%*
TOTAL Human Resources	302,570	20,551	323,121	44,325.34	1,313.73	277,481.93	14.1%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED				AVAILABLE	PCT
101 General Fund	APPROP	ADJSTMNTS	BUDGET	YTD ACTUAL	ENCUMBRANCES		BUDGET	USE/COL
10115 Finance-Admin								
10115 50500 Labor-Regu	765,121	107,539	872,660	342,871.53	.00		529,788.47	39.3%
10115 51000 Labor-OT	1,936	74	2,010	38.18	.00		1,971.82	1.9%
10115 52000 Labor-Vaca	0	0	0	26,609.91	.00		-26,609.91	100.0%*
10115 52100 Labor-Holi	0	0	0	16,538.33	.00		-16,538.33	100.0%*
10115 53000 Labor-Sick	0	0	0	14,257.64	.00		-14,257.64	100.0%*
10115 54000 Labor-Othe	2,500	0	2,500	2,042.50	.00		457.50	81.7%
10115 55000 Labor-Allo	8,700	0	8,700	5,012.50	.00		3,687.50	57.6%
10115 56000 Labor-Heal	0	16,847	16,847	18,553.58	.00		-1,706.94	110.1%*
10115 58000 Associated	148,131	259	148,390	67,221.85	.00		81,168.15	45.3%
10115 58100 Associated	55,397	9,519	64,916	30,709.80	.00		34,205.97	47.3%
10115 58200 Associated	82,420	11,607	94,027	43,027.25	.00		50,999.75	45.8%
10115 58300 Associated	15,307	2,151	17,458	7,994.79	.00		9,463.21	45.8%
10115 58900 Associated	110	0	110	50.60	.00		59.40	46.0%
10115 61200 ConProf-Ge	490,000	0	490,000	313,598.11	197,750.19		-21,348.30	104.4%*
10115 63100 Fees-Filin	2,730	0	2,730	1,450.00	.00		1,280.00	53.1%
10115 63250 Fees-Penal	2,100	0	2,100	.00	.00		2,100.00	.0%
10115 63300 Fees-Publi	740	0	740	1,269.44	1,481.99		-2,011.43	371.8%*
10115 64025 Ops-Bank C	530	0	530	.00	.00		530.00	.0%
10115 64475 Ops-Materi	71,400	0	71,400	14,977.47	6,582.71		49,839.82	30.2%
10115 64600 Ops-Postag	31,920	0	31,920	3,945.06	15,040.00		12,934.94	59.5%
10115 64800 Ops-Unifor	210	0	210	1,165.94	.00		-955.94	555.2%*
10115 64825 Ops-Vehicl	400	0	400	200.47	139.53		60.00	85.0%
10115 65050 Maint-Equi	110	0	110	.00	500.00		-390.00	454.5%*
10115 65550 Maint-Vehi	260	0	260	147.25	.00		112.75	56.6%
10115 66000 Empl-Dues	1,380	0	1,380	3,010.00	640.00		-2,270.00	264.5%*
10115 66100 Empl-Train	5,040	0	5,040	208.40	60.00		4,771.60	5.3%
10115 66200 Empl-Per D	530	0	530	.00	280.13		249.87	52.9%
10115 66500 Empl-Perso	950	0	950	222.02	35.75		692.23	27.1%
10115 67100 Util-Elect	31,980	0	31,980	13,893.72	19,576.96		-1,490.68	104.7%*
10115 67200 Util-Gas	3,630	0	3,630	425.69	3,204.31		.00	100.0%
10115 67400 Util-Telep	31,680	0	31,680	14,912.62	16,267.38		500.00	98.4%
10115 67500 Util-Water	7,530	0	7,530	3,550.89	3,979.11		.00	100.0%
10115 80200 Cap-Buildi	160,000	37,433	197,433	.00	8,988.94		188,444.00	4.6%
TOTAL Finance-Admin	1,922,742	185,428	2,108,170	947,905.54	274,527.00		885,737.81	58.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
101 General Fund							
10116 Finance-Cashiers							
10116 50500 Labor-Regu	330,620	9,496	340,116	140,980.53	.00	199,135.47	41.5%
10116 51000 Labor-OT	6,656	1,233	7,889	2,783.86	.00	5,105.14	35.3%
10116 52000 Labor-Vaca	0	0	0	5,949.01	.00	-5,949.01	100.0%*
10116 52100 Labor-Holi	0	0	0	6,541.83	.00	-6,541.83	100.0%*
10116 53000 Labor-Sick	0	0	0	7,848.54	.00	-7,848.54	100.0%*
10116 54000 Labor-Othe	1,500	0	1,500	604.20	.00	895.80	40.3%
10116 56000 Labor-Heal	0	2,801	2,801	1,735.24	.00	1,066.19	61.9%
10116 58000 Associated	38,387	-17,104	21,283	10,205.89	.00	11,077.11	48.0%
10116 58100 Associated	24,760	1,555	26,315	12,434.05	.00	13,881.26	47.3%
10116 58200 Associated	35,710	1,027	36,737	17,222.62	.00	19,514.38	46.9%
10116 58300 Associated	6,616	190	6,806	3,200.62	.00	3,605.38	47.0%
10116 58900 Associated	70	0	70	36.20	.00	33.80	51.7%
TOTAL Finance-Cashiers	444,319	-801	443,518	209,542.59	.00	233,975.15	47.2%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06			ORIGINAL	TRANFRS/	REVISED	YTD	ENCUMBRANCES	AVAILABLE	PCT
ACCOUNTS FOR:	General Fund	APPROP	ADJSTMNTS	BUDGET	ACTUAL	BUDGET	USE/COL		
10117 Information Technology									
10117 50500	Labor-Regu	396,628	26,243	422,871	165,260.23	.00	257,610.77	39.1%	
10117 51000	Labor-OT	0	0	0	1,728.80	.00	-1,728.80	100.0%*	
10117 52000	Labor-Vaca	0	0	0	10,006.49	.00	-10,006.49	100.0%*	
10117 52100	Labor-Holi	0	0	0	8,003.24	.00	-8,003.24	100.0%*	
10117 53000	Labor-Sick	0	0	0	3,982.91	.00	-3,982.91	100.0%*	
10117 54000	Labor-Othe	1,250	0	1,250	500.00	.00	750.00	40.0%	
10117 55000	Labor-Allo	10,200	750	10,950	4,943.75	.00	6,006.25	45.1%	
10117 56000	Labor-Heal	0	8,315	8,315	8,315.09	.00	.00	100.0%	
10117 58000	Associated	79,988	0	79,988	25,273.57	.00	54,714.43	31.6%	
10117 58100	Associated	29,448	2,885	32,333	14,715.41	.00	17,617.69	45.5%	
10117 58200	Associated	42,837	3,285	46,122	20,045.01	.00	26,076.99	43.5%	
10117 58300	Associated	7,935	608	8,543	3,724.49	.00	4,818.51	43.6%	
10117 58900	Associated	50	0	50	18.40	.00	31.60	36.8%	
10117 61200	ConProf-Ge	443,000	0	443,000	74,459.92	58,951.92	309,588.16	30.1%	
10117 64115	Ops-Comp H	150,000	0	150,000	131,893.55	5,869.52	12,236.93	91.8%	
10117 64475	Ops-Materi	20,000	0	20,000	2,749.34	.00	17,250.66	13.7%	
10117 64600	Ops-Postag	100	0	100	97.95	102.05	-100.00	200.0%*	
10117 64775	Ops-Tools	100	0	100	.00	.00	100.00	.0%	
10117 64825	Ops-Vehicl	1,500	0	1,500	98.26	401.74	1,000.00	33.3%	
10117 65550	Maint-Vehi	200	0	200	.00	6.29	193.71	3.1%	
10117 66100	Empl-Train	4,000	0	4,000	.00	.00	4,000.00	.0%	
10117 66200	Empl-Per D	200	0	200	.00	.00	200.00	.0%	
10117 66500	Empl-Perso	100	0	100	.00	.00	100.00	.0%	
10117 67400	Util-Telep	51,000	0	51,000	24,382.29	45,324.96	-18,707.25	136.7%*	
10117 80500	Cap-Equipm	205,000	0	205,000	61,756.40	43,243.60	100,000.00	51.2%	
TOTAL Information Technology		1,443,536	42,086	1,485,622	561,955.10	153,900.08	769,767.01	48.2%	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 101 General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
10119 GRTR Fees							
10119 63225 Fees-NMTRD	1,065,000	0	1,065,000	518,391.69	.00	546,608.31	48.7%
TOTAL GRTR Fees	1,065,000	0	1,065,000	518,391.69	.00	546,608.31	48.7%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
101 General Fund	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL

10120 PD - Admin

10120 50500 Labor-Regu	653,801	15,170	668,971	217,517.45	.00	451,453.55	32.5%
10120 51000 Labor-OT	22,162	859	23,021	5,584.44	.00	17,436.56	24.3%
10120 52000 Labor-Vaca	0	0	0	33,216.38	.00	-33,216.38	100.0%*
10120 52100 Labor-Holi	0	0	0	11,352.30	.00	-11,352.30	100.0%*
10120 53000 Labor-Sick	0	0	0	6,671.95	.00	-6,671.95	100.0%*
10120 54000 Labor-Othe	1,750	0	1,750	772.32	.00	977.68	44.1%
10120 55000 Labor-Allo	17,400	0	17,400	8,325.00	.00	9,075.00	47.8%
10120 56000 Labor-Heal	0	12,361	12,361	12,361.28	.00	.00	100.0%
10120 58000 Associated	107,620	0	107,620	40,586.32	.00	67,033.68	37.7%
10120 58100 Associated	50,694	2,116	52,810	20,948.66	.00	31,860.98	39.7%
10120 58200 Associated	102,361	45,359	147,720	49,137.52	.00	98,582.48	33.3%
10120 58300 Associated	14,510	310	14,820	5,910.94	.00	8,909.06	39.9%
10120 58900 Associated	90	0	90	32.20	.00	57.80	35.8%
10120 61200 ConProf-Ge	1,103,431	14,734	1,118,165	577,872.30	381,445.85	158,846.85	85.8%
10120 61900 ConProf-Mi	0	0	0	59,334.98	10,159.68	-69,494.66	100.0%*
10120 64000 Ops-Ammo/R	15,000	0	15,000	.00	.00	15,000.00	.0%
10120 64475 Ops-Materi	46,000	0	46,000	19,457.47	8,180.74	18,361.79	60.1%
10120 64525 Ops-Police	205,000	10,000	215,000	7,472.88	1,874.55	205,652.57	4.3%
10120 64600 Ops-Postag	2,435	0	2,435	3,587.81	2,500.00	-3,652.81	250.0%*
10120 64650 Ops-Recrui	10,500	0	10,500	13,182.40	1,388.34	-4,070.74	138.8%*
10120 64775 Ops-Tools	1,050	0	1,050	905.46	39.99	104.55	90.0%
10120 64800 Ops-Unifor	6,200	0	6,200	3,057.79	5,412.96	-2,270.75	136.6%*
10120 64825 Ops-Vehicl	265,000	0	265,000	119,166.73	145,833.27	.00	100.0%
10120 65000 Maint-Buil	57,750	0	57,750	28,106.34	12,622.68	17,020.98	70.5%
10120 65050 Maint-Equi	63,000	0	63,000	858.96	2,353.20	59,787.84	5.1%
10120 65550 Maint-Vehi	147,000	0	147,000	84,274.35	7,152.51	55,573.14	62.2%
10120 66000 Empl-Dues	7,780	0	7,780	-546.66	1,040.00	7,286.66	6.3%
10120 66100 Empl-Train	60,250	0	60,250	13,250.60	3,383.42	43,615.98	27.6%
10120 66200 Empl-Per D	22,260	0	22,260	25,757.90	1,969.46	-5,467.36	124.6%*
10120 66300 Empl-Milea	0	0	0	47.55	.00	-47.55	100.0%*
10120 66400 Empl-Trans	2,100	0	2,100	2,012.53	1,100.60	-1,013.13	148.2%*
10120 66500 Empl-Perso	13,650	0	13,650	8,926.42	1,693.54	3,030.04	77.8%
10120 66600 Empl-Servi	2,100	0	2,100	2,456.54	1,410.77	-1,767.31	184.2%*
10120 67100 Util-Elect	48,430	0	48,430	20,864.19	27,135.81	430.00	99.1%
10120 67200 Util-Gas	4,500	0	4,500	989.61	3,010.39	500.00	88.9%
10120 67400 Util-Telep	79,910	0	79,910	39,114.97	36,717.87	4,077.16	94.9%
10120 67500 Util-Water	15,940	0	15,940	7,104.50	7,895.50	940.00	94.1%
10120 80200 Cap-Buildi	0	0	0	.00	46,287.69	-46,287.69	100.0%*
10120 80400 Cap-Infras	28,784	0	28,784	.00	.00	28,784.00	.0%
10120 80500 Cap-Equipm	1,590,951	25,373	1,616,324	792,083.70	675,210.69	149,029.19	90.8%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
101 General Fund							
TOTAL PD - Admin	4,769,409	126,282	4,895,691	2,241,756.08	1,385,819.51	1,268,114.91	74.1%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06			ORIGINAL	TRANFRS/	REVISED	YTD	ENCUMBRANCES	AVAILABLE	PCT
ACCOUNTS FOR:	General Fund	APPROP	ADJSTMTS	BUDGET	ACTUAL	BUDGET	USE/COL		
10121 PD - Patrol									
10121 50500	Labor-Regu	3,402,019	181,374	3,583,393	1,351,460.18	.00	2,231,932.82	37.7%	
10121 51000	Labor-OT	743,022	56,640	799,662	493,299.34	.00	306,362.66	61.7%	
10121 51100	Labor-DT	0	0	0	11,277.53	.00	-11,277.53	100.0%*	
10121 52000	Labor-Vaca	0	0	0	77,213.45	.00	-77,213.45	100.0%*	
10121 52100	Labor-Holi	0	0	0	100,257.05	.00	-100,257.05	100.0%*	
10121 53000	Labor-Sick	0	0	0	59,253.13	.00	-59,253.13	100.0%*	
10121 54000	Labor-Othe	11,500	250	11,750	28,045.16	.00	-16,295.16	238.7%*	
10121 55000	Labor-Allo	30,200	7,950	38,150	13,837.50	.00	24,312.50	36.3%	
10121 56000	Labor-Heal	0	64,390	64,390	55,331.04	.00	9,058.76	85.9%	
10121 58000	Associated	615,940	-45,574	570,366	242,070.53	.00	328,295.47	42.4%	
10121 58100	Associated	308,016	13,902	321,918	160,584.82	.00	161,332.89	49.9%	
10121 58200	Associated	775,849	351,390	1,127,239	435,962.40	.00	691,276.60	38.7%	
10121 58300	Associated	85,072	3,148	88,220	38,655.44	.00	49,564.56	43.8%	
10121 58900	Associated	460	10	470	188.60	.00	281.40	40.1%	
10121 64100	Ops-Canine	10,500	0	10,500	3,318.21	2,054.26	5,127.53	51.2%	
10121 64475	Ops-Materi	10,000	0	10,000	4,359.96	1,021.39	4,618.65	53.8%	
10121 64525	Ops-Police	10,000	0	10,000	9,551.07	.00	448.93	95.5%	
10121 64800	Ops-Unifor	45,000	0	45,000	19,755.97	4,085.43	21,158.60	53.0%	
10121 66100	Empl-Train	10,000	0	10,000	6,185.00	.00	3,815.00	61.9%	
10121 66200	Empl-Per D	25,000	0	25,000	9,750.00	.00	15,250.00	39.0%	
TOTAL PD - Patrol		6,082,578	633,480	6,716,058	3,120,356.38	7,161.08	3,588,540.05	46.6%	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06			ORIGINAL	TRANFRS/	REVISED	YTD	ENCUMBRANCES	AVAILABLE	PCT
ACCOUNTS FOR:	GENERAL FUND	APPROP	ADJSTMTS	BUDGET	ACTUAL	BUDGET	USE/COL		
10122 PD - Detective/Criminal Invest									
10122 50500	Labor-Regu	1,097,745	-13,882	1,083,863	456,843.54	.00	627,019.46	42.1%	
10122 51000	Labor-OT	238,225	-22,153	216,072	64,139.54	.00	151,932.46	29.7%	
10122 51100	Labor-DT	0	0	0	129.84	.00	-129.84	100.0%*	
10122 52000	Labor-Vaca	0	0	0	43,776.34	.00	-43,776.34	100.0%*	
10122 52100	Labor-Holi	0	0	0	25,672.78	.00	-25,672.78	100.0%*	
10122 53000	Labor-Sick	0	0	0	14,354.63	.00	-14,354.63	100.0%*	
10122 54000	Labor-Othe	3,250	0	3,250	21,614.56	.00	-18,364.56	665.1%*	
10122 55000	Labor-Allo	8,550	0	8,550	4,100.00	.00	4,450.00	48.0%	
10122 56000	Labor-Heal	0	29,516	29,516	28,028.41	.00	1,487.35	95.0%	
10122 58000	Associated	211,850	-5,718	206,132	94,545.37	.00	111,586.63	45.9%	
10122 58100	Associated	97,198	-918	96,280	47,646.39	.00	48,633.71	49.5%	
10122 58200	Associated	245,422	93,456	338,878	147,970.31	.00	190,907.69	43.7%	
10122 58300	Associated	27,147	-343	26,804	13,200.89	.00	13,603.11	49.2%	
10122 58900	Associated	130	0	130	59.80	.00	70.20	46.0%	
10122 64475	Ops-Materi	12,500	0	12,500	5,386.70	1,725.40	5,387.90	56.9%	
10122 64525	Ops-Police	5,000	0	5,000	.00	.00	5,000.00	.0%	
10122 64600	Ops-Postag	2,500	0	2,500	520.43	926.44	1,053.13	57.9%	
10122 64800	Ops-Unifor	2,500	0	2,500	2,387.17	612.83	-500.00	120.0%*	
10122 66100	Empl-Train	2,500	0	2,500	.00	.00	2,500.00	.0%	
10122 66200	Empl-Per D	5,000	0	5,000	652.02	.00	4,347.98	13.0%	
TOTAL PD - Detective/Criminal Invest		1,959,517	79,958	2,039,475	971,028.72	3,264.67	1,065,181.47	47.8%	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	YTD ACTUAL	ENCUMBRANCES	AVAILABLE	PCT
101 General Fund	APPROP	ADJSTMTS	BUDGET			BUDGET	USE/COL

10123 PD - Community Services

10123 50500 Labor-Regu	715,087	-5,251	709,836	300,367.84	.00	409,468.16	42.3%
10123 51000 Labor-OT	133,820	-33,354	100,466	75,097.14	.00	25,368.86	74.7%
10123 51100 Labor-DT	0	0	0	311.68	.00	-311.68	100.0%*
10123 52000 Labor-Vaca	0	0	0	36,665.46	.00	-36,665.46	100.0%*
10123 52100 Labor-Holi	0	0	0	15,641.39	.00	-15,641.39	100.0%*
10123 53000 Labor-Sick	0	0	0	26,334.58	.00	-26,334.58	100.0%*
10123 54000 Labor-Othe	2,500	0	2,500	1,449.48	.00	1,050.52	58.0%
10123 55000 Labor-Allo	4,550	1,950	6,500	2,575.00	.00	3,925.00	39.6%
10123 56000 Labor-Heal	0	27,721	27,721	31,134.44	.00	-3,413.87	112.3%*
10123 58000 Associated	188,221	0	188,221	95,869.24	.00	92,351.76	50.9%
10123 58100 Associated	60,637	-799	59,838	34,827.66	.00	25,010.18	58.2%
10123 58200 Associated	150,988	60,434	211,422	100,924.14	.00	110,497.86	47.7%
10123 58300 Associated	17,264	-128	17,136	9,134.96	.00	8,001.04	53.3%
10123 58900 Associated	100	0	100	48.30	.00	51.70	48.3%
10123 64000 Ops-Ammo/R	9,000	0	9,000	.00	.00	9,000.00	.0%
10123 64475 Ops-Materi	15,000	0	15,000	676.00	.00	14,324.00	4.5%
10123 64800 Ops-Unifor	4,000	0	4,000	1,173.62	653.24	2,173.14	45.7%
10123 66000 Empl-Dues	320	0	320	.00	.00	320.00	.0%
10123 66100 Empl-Train	2,250	0	2,250	1,148.00	350.00	752.00	66.6%
TOTAL PD - Community Services	1,303,737	50,572	1,354,309	733,378.93	1,003.24	619,927.24	54.2%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06			ORIGINAL	TRANFRS/	REVISED	YTD ACTUAL	ENCUMBRANCES	AVAILABLE	PCT
ACCOUNTS FOR:	General Fund	APPROP	ADJSTMTS	BUDGET			BUDGET	USE/COL	
10124 PD - Animal Control									
10124 50500	Labor-Regu	155,709	-1,296	154,413	58,569.62	.00	95,843.38	37.9%	
10124 51000	Labor-OT	16,202	-31	16,171	13,816.06	.00	2,354.94	85.4%	
10124 51100	Labor-DT	0	0	0	375.31	.00	-375.31	100.0%*	
10124 52000	Labor-Vaca	0	0	0	5,568.77	.00	-5,568.77	100.0%*	
10124 52100	Labor-Holi	0	0	0	4,057.50	.00	-4,057.50	100.0%*	
10124 53000	Labor-Sick	0	0	0	1,693.44	.00	-1,693.44	100.0%*	
10124 54000	Labor-Othe	750	0	750	6,400.00	.00	-5,650.00	853.3%*	
10124 55000	Labor-Allo	1,950	0	1,950	425.00	.00	1,525.00	21.8%	
10124 56000	Labor-Heal	0	4,901	4,901	4,901.22	.00	.00	100.0%	
10124 58000	Associated	56,457	-22,845	33,612	16,840.10	.00	16,771.90	50.1%	
10124 58100	Associated	12,424	-51	12,373	6,881.11	.00	5,491.83	55.6%	
10124 58200	Associated	21,491	8,545	30,036	11,836.01	.00	18,199.99	39.4%	
10124 58300	Associated	3,116	-27	3,089	1,370.29	.00	1,718.71	44.4%	
10124 58900	Associated	30	0	30	11.50	.00	18.50	38.3%	
10124 64475	Ops-Materi	3,000	0	3,000	2,795.67	758.00	-553.67	118.5%*	
10124 64800	Ops-Unifor	2,050	0	2,050	558.88	718.00	773.12	62.3%	
10124 66100	Empl-Train	1,500	0	1,500	161.52	170.80	1,167.68	22.2%	
10124 66200	Empl-Per D	2,000	0	2,000	.00	.00	2,000.00	.0%	
TOTAL PD - Animal Control		276,679	-10,804	265,875	136,262.00	1,646.80	127,966.36	51.9%	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
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10125 PD - Communications

10125 50500 Labor-Regu	1,170,196	-2,747	1,167,449	410,401.49	.00	757,047.51	35.2%
10125 51000 Labor-OT	135,096	169	135,265	160,459.22	.00	-25,194.22	118.6%*
10125 51100 Labor-DT	0	0	0	2,456.35	.00	-2,456.35	100.0%*
10125 52000 Labor-Vaca	0	0	0	25,861.74	.00	-25,861.74	100.0%*
10125 52100 Labor-Holi	0	0	0	29,887.92	.00	-29,887.92	100.0%*
10125 53000 Labor-Sick	0	0	0	23,503.93	.00	-23,503.93	100.0%*
10125 54000 Labor-Othe	4,750	0	4,750	2,446.67	.00	2,303.33	51.5%
10125 55000 Labor-Allo	12,350	0	12,350	3,700.00	.00	8,650.00	30.0%
10125 56000 Labor-Heal	0	21,878	21,878	20,390.41	.00	1,487.35	93.2%
10125 58000 Associated	233,117	9,937	243,054	81,033.08	.00	162,020.92	33.3%
10125 58100 Associated	97,346	1,481	98,827	49,517.30	.00	49,309.86	50.1%
10125 58200 Associated	161,507	65,576	227,083	81,595.84	.00	145,487.16	35.9%
10125 58300 Associated	23,411	-55	23,356	9,525.40	.00	13,830.60	40.8%
10125 58900 Associated	190	0	190	69.00	.00	121.00	36.3%
10125 64475 Ops-Materi	15,000	0	15,000	631.40	762.57	13,606.03	9.3%
10125 64800 Ops-Unifor	2,500	0	2,500	971.52	.00	1,528.48	38.9%
10125 66000 Empl-Dues	1,400	0	1,400	150.00	378.00	872.00	37.7%
10125 66100 Empl-Train	15,000	0	15,000	2,392.00	.00	12,608.00	15.9%
10125 66200 Empl-Per D	3,740	0	3,740	7,407.55	650.00	-4,317.55	215.4%*
TOTAL PD - Communications	1,875,603	96,239	1,971,842	912,400.82	1,790.57	1,057,650.53	46.4%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
101 General Fund							
10126 PD - Traffic							
10126 50500 Labor-Regu	315,724	-558	315,166	148,777.96	.00	166,388.04	47.2%
10126 51000 Labor-OT	74,737	240	74,977	41,228.44	.00	33,748.56	55.0%
10126 51100 Labor-DT	0	0	0	484.38	.00	-484.38	100.0%*
10126 52000 Labor-Vaca	0	0	0	5,846.84	.00	-5,846.84	100.0%*
10126 52100 Labor-Holi	0	0	0	9,848.56	.00	-9,848.56	100.0%*
10126 53000 Labor-Sick	0	0	0	5,551.12	.00	-5,551.12	100.0%*
10126 54000 Labor-Othe	1,000	0	1,000	500.00	.00	500.00	50.0%
10126 55000 Labor-Allo	2,600	0	2,600	1,375.00	.00	1,225.00	52.9%
10126 56000 Labor-Heal	0	4,901	4,901	7,132.24	.00	-2,231.02	145.5%*
10126 58000 Associated	53,793	-12	53,781	30,290.85	.00	23,490.15	56.3%
10126 58100 Associated	29,019	631	29,650	16,075.05	.00	13,574.89	54.2%
10126 58200 Associated	73,093	27,607	100,700	47,991.95	.00	52,708.05	47.7%
10126 58300 Associated	7,895	-13	7,882	4,183.84	.00	3,698.16	53.1%
10126 58900 Associated	40	0	40	18.40	.00	21.60	46.0%
TOTAL PD - Traffic	557,901	32,796	590,697	319,304.63	.00	271,392.53	54.1%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06			ORIGINAL	TRANFRS/	REVISED		AVAILABLE	PCT
ACCOUNTS FOR:	General Fund	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL
10127 PD - Professional Standards								
10127 50500	Labor-Regu	301,351	-3,512	297,839	111,402.91	.00	186,436.09	37.4%
10127 51000	Labor-OT	32,684	-10,366	22,318	21,455.13	.00	862.87	96.1%
10127 51100	Labor-DT	0	0	0	1,152.50	.00	-1,152.50	100.0%*
10127 52000	Labor-Vaca	0	0	0	19,369.01	.00	-19,369.01	100.0%*
10127 52100	Labor-Holi	0	0	0	7,391.40	.00	-7,391.40	100.0%*
10127 53000	Labor-Sick	0	0	0	4,036.00	.00	-4,036.00	100.0%*
10127 54000	Labor-Othe	750	0	750	1,882.80	.00	-1,132.80	251.0%*
10127 55000	Labor-Allo	9,250	0	9,250	4,325.00	.00	4,925.00	46.8%
10127 56000	Labor-Heal	0	5,973	5,973	7,460.06	.00	-1,487.35	124.9%*
10127 58000	Associated	50,751	0	50,751	23,535.81	.00	27,215.19	46.4%
10127 58100	Associated	24,925	-606	24,319	12,993.14	.00	11,325.77	53.4%
10127 58200	Associated	63,555	31,607	95,162	37,963.80	.00	57,198.20	39.9%
10127 58300	Associated	7,535	-88	7,447	3,412.14	.00	4,034.86	45.8%
10127 58900	Associated	30	0	30	13.80	.00	16.20	46.0%
10127 61900	ConProf-Mi	2,500	0	2,500	.00	.00	2,500.00	.0%
10127 64475	Ops-Materi	500	0	500	1,087.87	.00	-587.87	217.6%*
10127 66100	Empl-Train	1,500	0	1,500	.00	.00	1,500.00	.0%
10127 66200	Empl-Per D	5,000	0	5,000	.00	.00	5,000.00	.0%
TOTAL PD - Professional Standards		500,331	23,008	523,339	257,481.37	.00	265,857.25	49.2%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	YTD ACTUAL	ENCUMBRANCES	AVAILABLE	PCT	
101 General Fund	APPROP	ADJSTMNTS	BUDGET			BUDGET	USE/COL	
10128 PD - Records								
10128 50500 Labor-Regu	281,261	-60	281,201	106,996.20	.00	174,204.80	38.0%	
10128 51000 Labor-OT	4,866	5	4,871	5,213.66	.00	-342.66	107.0%*	
10128 52000 Labor-Vaca	0	0	0	7,001.68	.00	-7,001.68	100.0%*	
10128 52100 Labor-Holi	0	0	0	5,441.12	.00	-5,441.12	100.0%*	
10128 53000 Labor-Sick	0	0	0	6,185.24	.00	-6,185.24	100.0%*	
10128 54000 Labor-Othe	1,500	0	1,500	625.00	.00	875.00	41.7%	
10128 55000 Labor-Allo	0	3,900	3,900	.00	.00	3,900.00	.0%	
10128 56000 Labor-Heal	0	11,506	11,506	11,506.25	.00	.00	100.0%	
10128 58000 Associated	101,490	0	101,490	37,647.30	.00	63,842.70	37.1%	
10128 58100 Associated	19,779	1,176	20,955	9,856.33	.00	11,098.90	47.0%	
10128 58200 Associated	38,820	15,879	54,699	21,663.74	.00	33,035.26	39.6%	
10128 58300 Associated	5,627	-1	5,626	2,512.44	.00	3,113.56	44.7%	
10128 58900 Associated	60	0	60	23.00	.00	37.00	38.3%	
10128 64475 Ops-Materi	1,000	0	1,000	1,074.84	.00	-74.84	107.5%*	
10128 64800 Ops-Unifor	750	0	750	543.42	303.37	-96.79	112.9%*	
10128 66000 Empl-Dues	500	0	500	.00	300.00	200.00	60.0%	
10128 66100 Empl-Train	1,500	0	1,500	.00	.00	1,500.00	.0%	
TOTAL PD - Records	457,153	32,405	489,558	216,290.22	603.37	272,664.89	44.3%	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
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10129 PD - Training & Recruitment

10129 50500 Labor-Regu	0	0	0	43,163.14	.00	-43,163.14	100.0%*
10129 51000 Labor-OT	0	0	0	14,428.20	.00	-14,428.20	100.0%*
10129 51100 Labor-DT	0	0	0	670.75	.00	-670.75	100.0%*
10129 52000 Labor-Vaca	0	0	0	2,800.62	.00	-2,800.62	100.0%*
10129 52100 Labor-Holi	0	0	0	2,872.96	.00	-2,872.96	100.0%*
10129 53000 Labor-Sick	0	0	0	1,393.28	.00	-1,393.28	100.0%*
10129 54000 Labor-Othe	0	0	0	250.00	.00	-250.00	100.0%*
10129 55000 Labor-Allo	0	0	0	1,387.50	.00	-1,387.50	100.0%*
10129 56000 Labor-Heal	0	0	0	3,413.87	.00	-3,413.87	100.0%*
10129 58000 Associated	0	0	0	5,567.94	.00	-5,567.94	100.0%*
10129 58100 Associated	0	0	0	5,229.45	.00	-5,229.45	100.0%*
10129 58200 Associated	0	0	0	16,048.45	.00	-16,048.45	100.0%*
10129 58300 Associated	0	0	0	1,255.75	.00	-1,255.75	100.0%*
10129 58900 Associated	0	0	0	4.60	.00	-4.60	100.0%*
TOTAL PD - Training & Recruitment	0	0	0	98,486.51	.00	-98,486.51	100.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
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10130 Fire - Admin

10130 50500 Labor-Regu	704,124	206,739	910,863	59,816.56	.00	851,046.44	6.6%
10130 51000 Labor-OT	66,440	-29,573	36,867	21,708.74	.00	15,158.26	58.9%
10130 52000 Labor-Vaca	0	0	0	14,973.60	.00	-14,973.60	100.0%*
10130 52100 Labor-Holi	0	0	0	7,677.90	.00	-7,677.90	100.0%*
10130 53000 Labor-Sick	0	0	0	769.98	.00	-769.98	100.0%*
10130 54000 Labor-Othe	1,750	0	1,750	500.00	.00	1,250.00	28.6%
10130 55000 Labor-Allo	10,200	750	10,950	4,725.00	.00	6,225.00	43.2%
10130 56000 Labor-Heal	0	11,729	11,729	11,728.96	.00	.00	100.0%
10130 58000 Associated	172,191	-23,116	149,075	38,269.85	.00	110,805.15	25.7%
10130 58100 Associated	57,777	11,923	69,700	17,215.28	.00	52,484.99	24.7%
10130 58200 Associated	150,167	42,546	192,713	42,951.81	.00	149,761.19	22.3%
10130 58300 Associated	17,058	4,994	22,052	4,825.79	.00	17,226.21	21.9%
10130 58900 Associated	80	-10	70	18.40	.00	51.60	26.3%
10130 61200 ConProf-Ge	54,460	0	54,460	14,298.22	13,865.48	26,296.30	51.7%
10130 61750 ConProf-So	0	0	0	6,758.40	.00	-6,758.40	100.0%*
10130 64225 Ops-Fire E	131,250	10,000	141,250	56,091.27	100,300.03	-15,141.30	110.7%*
10130 64275 Ops-Fire H	7,000	0	7,000	4,410.00	.00	2,590.00	63.0%
10130 64300 Ops-Fire P	7,350	0	7,350	6,397.35	.00	952.65	87.0%
10130 64475 Ops-Materi	241,500	0	241,500	15,426.60	12,402.78	213,670.62	11.5%
10130 64575 Ops-PPE	63,000	0	63,000	19,278.88	30,702.84	13,018.28	79.3%
10130 64600 Ops-Postag	1,050	0	1,050	358.21	403.53	288.26	72.5%
10130 64650 Ops-Recrui	0	0	0	2,274.64	.00	-2,274.64	100.0%*
10130 64675 Ops-Safety	1,050	0	1,050	222.75	.00	827.25	21.2%
10130 64775 Ops-Tools	21,000	0	21,000	44,478.00	22,136.19	-45,614.19	317.2%*
10130 64800 Ops-Unifor	73,500	0	73,500	36,835.30	12,735.87	23,928.83	67.4%
10130 64825 Ops-Vehicl	128,000	0	128,000	51,259.86	62,385.53	14,354.61	88.8%
10130 64990 Ops-Misc	5,250	0	5,250	.00	.00	5,250.00	.0%
10130 65000 Maint-Buil	136,500	0	136,500	32,318.35	8,058.77	96,122.88	29.6%
10130 65050 Maint-Equi	42,000	0	42,000	19,314.74	1,886.55	20,798.71	50.5%
10130 65550 Maint-Vehi	126,000	0	126,000	75,949.61	46,384.49	3,665.90	97.1%
10130 66000 Empl-Dues	6,300	0	6,300	2,338.07	180.00	3,781.93	40.0%
10130 66100 Empl-Train	65,100	0	65,100	51,166.13	8,186.07	5,747.80	91.2%
10130 66200 Empl-Per D	26,250	0	26,250	24,624.26	3,317.04	-1,691.30	106.4%*
10130 66400 Empl-Trans	1,050	0	1,050	396.51	.00	653.49	37.8%
10130 66500 Empl-Perso	21,000	0	21,000	9,646.11	233.67	11,120.22	47.0%
10130 67100 Util-Elect	39,370	0	39,370	13,433.16	18,566.84	7,370.00	81.3%
10130 67200 Util-Gas	25,720	0	25,720	4,447.89	17,552.11	3,720.00	85.5%
10130 67400 Util-Telep	35,000	0	35,000	14,401.19	31,904.65	-11,305.84	132.3%*
10130 67500 Util-Water	24,030	0	24,030	9,904.48	14,704.17	-578.65	102.4%*
10130 80500 Cap-Equipm	92,250	0	92,250	811.47	39,903.96	51,534.57	44.1%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06								
ACCOUNTS FOR:		ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
101	General Fund	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL
	TOTAL Fire - Admin	2,554,767	235,982	2,790,749	742,023.32	445,810.57	1,602,915.34	42.6%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
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10133 Fire - Suppression

10133 50500 Labor-Regu	4,730,848	191,847	4,922,695	2,279,010.61	.00	2,643,684.39	46.3%
10133 51000 Labor-OT	1,458,078	73,617	1,531,695	897,142.03	.00	634,552.97	58.6%
10133 51100 Labor-DT	0	0	0	292,341.88	.00	-292,341.88	100.0%*
10133 52000 Labor-Vaca	0	0	0	29,400.02	.00	-29,400.02	100.0%*
10133 53000 Labor-Sick	0	0	0	258.17	.00	-258.17	100.0%*
10133 54000 Labor-Othe	15,000	0	15,000	12,115.39	.00	2,884.61	80.8%
10133 55000 Labor-Allo	39,000	0	39,000	16,550.00	.00	22,450.00	42.4%
10133 56000 Labor-Heal	0	142,226	142,226	142,226.43	.00	-.01	100.0%*
10133 58000 Associated	1,052,239	0	1,052,239	439,219.85	.00	613,019.15	41.7%
10133 58100 Associated	458,527	36,413	494,940	261,452.00	.00	233,487.70	52.8%
10133 58200 Associated	1,187,504	79,216	1,266,720	570,407.62	.00	696,312.38	45.0%
10133 58300 Associated	118,299	7,894	126,193	56,985.48	.00	69,207.52	45.2%
10133 58900 Associated	600	0	600	262.20	.00	337.80	43.7%
TOTAL Fire - Suppression	9,060,095	531,213	9,591,308	4,997,371.68	.00	4,593,936.44	52.1%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
101 General Fund							
10134 Fire - PFA							
10134 50500 Labor-Regu	282,341	8,968	291,309	116,491.85	.00	174,817.15	40.0%
10134 51000 Labor-OT	2,808	1,766	4,574	1,920.99	.00	2,653.01	42.0%
10134 51100 Labor-DT	0	0	0	309.12	.00	-309.12	100.0%*
10134 52000 Labor-Vaca	0	0	0	9,416.61	.00	-9,416.61	100.0%*
10134 52100 Labor-Holi	0	0	0	5,525.04	.00	-5,525.04	100.0%*
10134 53000 Labor-Sick	0	0	0	7,009.59	.00	-7,009.59	100.0%*
10134 54000 Labor-Othe	750	250	1,000	3,552.00	.00	-2,552.00	355.2%*
10134 55000 Labor-Allo	8,784	0	8,784	4,186.00	.00	4,598.00	47.7%
10134 56000 Labor-Heal	0	8,674	8,674	8,674.06	.00	.00	100.0%
10134 58000 Associated	58,190	0	58,190	28,825.78	.00	29,364.22	49.5%
10134 58100 Associated	20,848	1,504	22,352	11,222.34	.00	11,129.23	50.2%
10134 58200 Associated	30,494	968	31,462	14,898.29	.00	16,563.71	47.4%
10134 58300 Associated	5,649	180	5,829	2,768.81	.00	3,060.19	47.5%
10134 58900 Associated	40	0	40	18.40	.00	21.60	46.0%
TOTAL Fire - PFA	409,904	22,310	432,214	214,818.88	.00	217,394.75	49.7%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
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10140 Community Development

10140 50500 Labor-Regu	311,098	-65,582	245,516	69,044.09	.00	176,471.91	28.1%
10140 51000 Labor-OT	0	0	0	268.27	.00	-268.27	100.0%*
10140 52000 Labor-Vaca	0	0	0	5,908.39	.00	-5,908.39	100.0%*
10140 52100 Labor-Holi	0	0	0	2,624.57	.00	-2,624.57	100.0%*
10140 53000 Labor-Sick	0	0	0	3,058.87	.00	-3,058.87	100.0%*
10140 54000 Labor-Othe	750	0	750	125.00	.00	625.00	16.7%
10140 55000 Labor-Allo	15,900	-750	15,150	3,312.50	.00	11,837.50	21.9%
10140 56000 Labor-Heal	0	1,487	1,487	1,487.35	.00	.00	100.0%
10140 58000 Associated	33,728	-259	33,469	5,079.27	.00	28,389.73	15.2%
10140 58100 Associated	24,714	-5,191	19,523	6,401.76	.00	13,121.02	32.8%
10140 58200 Associated	33,599	-6,632	26,967	8,349.40	.00	18,617.60	31.0%
10140 58300 Associated	6,223	-1,228	4,995	1,552.87	.00	3,442.13	31.1%
10140 58900 Associated	30	0	30	10.24	.00	19.76	34.1%
10140 61200 ConProf-Ge	117,288	0	117,288	45,432.37	20,805.94	51,049.79	56.5%
10140 61900 ConProf-Mi	0	0	0	30,319.48	339.58	-30,659.06	100.0%*
10140 64475 Ops-Materi	5,250	0	5,250	13,124.02	2,435.35	-10,309.37	296.4%*
10140 64600 Ops-Postag	210	0	210	145.66	200.00	-135.66	164.6%*
10140 64800 Ops-Unifor	530	0	530	.00	.00	530.00	.0%
10140 64825 Ops-Vehicl	700	0	700	10.00	290.00	400.00	42.9%
10140 65000 Maint-Buil	10,500	0	10,500	1.14	1,324.80	9,174.06	12.6%
10140 65150 Maint-Hala	7,880	0	7,880	.00	1,461.73	6,418.27	18.5%
10140 65200 Maint-Leas	100,000	-1,700	98,300	15,746.67	13,994.73	68,558.60	30.3%
10140 65550 Maint-Vehi	110	0	110	.00	.00	110.00	.0%
10140 66000 Empl-Dues	1,790	0	1,790	569.00	639.00	582.00	67.5%
10140 66100 Empl-Train	2,100	0	2,100	550.00	.00	1,550.00	26.2%
10140 66200 Empl-Per D	1,580	0	1,580	.00	.00	1,580.00	.0%
10140 66300 Empl-Milea	1,580	0	1,580	.00	.00	1,580.00	.0%
10140 66400 Empl-Trans	1,050	0	1,050	.00	.00	1,050.00	.0%
10140 66500 Empl-Perso	110	0	110	.00	.00	110.00	.0%
10140 67100 Util-Elect	8,880	0	8,880	4,930.12	2,569.88	1,380.00	84.5%
10140 67200 Util-Gas	7,560	0	7,560	391.03	3,108.97	4,060.00	46.3%
10140 67400 Util-Telep	6,200	0	6,200	1,295.25	3,904.75	1,000.00	83.9%
10140 67500 Util-Water	1,670	0	1,670	870.91	1,021.94	-222.85	113.3%*
10140 80200 Cap-Buildi	200,000	100,000	300,000	469.87	199,530.13	100,000.00	66.7%
10140 80300 Cap-Improv	387,737	-3,864	383,873	24,595.43	267,438.87	91,838.22	76.1%
10140 80400 Cap-Infras	55,000	1,700	56,700	56,574.56	120.24	5.20	100.0%
10140 80500 Cap-Equipm	13,717	-13,717	0	.00	.00	.00	.0%
TOTAL Community Development	1,357,484	4,264	1,361,748	302,248.09	519,185.91	540,313.75	60.3%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	YTD	ENCUMBRANCES	AVAILABLE	PCT	
101 General Fund	APPROP	ADJSTMNTS	BUDGET	ACTUAL		BUDGET	USE/COL	
10141 Library								
10141 50500 Labor-Regu	529,217	23,424	552,641	236,131.32	.00	316,509.68	42.7%	
10141 51000 Labor-OT	0	0	0	390.39	.00	-390.39	100.0%*	
10141 52000 Labor-Vaca	0	0	0	9,700.26	.00	-9,700.26	100.0%*	
10141 52100 Labor-Holi	0	0	0	9,258.72	.00	-9,258.72	100.0%*	
10141 53000 Labor-Sick	0	0	0	5,010.22	.00	-5,010.22	100.0%*	
10141 54000 Labor-Othe	1,250	500	1,750	1,300.25	.00	449.75	74.3%	
10141 55000 Labor-Allo	3,324	0	3,324	1,662.00	.00	1,662.00	50.0%	
10141 56000 Labor-Heal	0	7,765	7,765	7,764.57	.00	.00	100.0%	
10141 58000 Associated	58,829	0	58,829	25,126.62	.00	33,702.38	42.7%	
10141 58100 Associated	39,172	1,415	40,587	20,016.82	.00	20,570.17	49.3%	
10141 58200 Associated	46,288	1,013	47,301	23,885.17	.00	23,415.83	50.5%	
10141 58300 Associated	8,574	188	8,762	4,438.28	.00	4,323.72	50.7%	
10141 58900 Associated	150	0	150	57.50	.00	92.50	38.3%	
10141 61200 ConProf-Ge	40,989	0	40,989	14,456.95	18,184.90	8,347.15	79.6%	
10141 64075 Ops-Books	78,940	0	78,940	63,068.65	31,632.31	-15,760.96	120.0%*	
10141 64115 Ops-Comp H	3,680	0	3,680	3,259.90	.00	420.10	88.6%	
10141 64430 Ops-Librar	23,210	0	23,210	.00	.00	23,210.00	.0%	
10141 64475 Ops-Materi	48,250	5,000	53,250	12,148.07	1,813.59	39,288.34	26.2%	
10141 64600 Ops-Postag	4,730	0	4,730	4,730.00	.00	.00	100.0%	
10141 64800 Ops-Unifor	210	0	210	.00	.00	210.00	.0%	
10141 65000 Maint-Buil	10,500	0	10,500	4,739.72	2,780.90	2,979.38	71.6%	
10141 65050 Maint-Equi	4,730	0	4,730	2,951.60	400.00	1,378.40	70.9%	
10141 66000 Empl-Dues	2,630	0	2,630	1,034.00	1,594.00	2.00	99.9%	
10141 66100 Empl-Train	530	0	530	599.00	13,000.00	-13,069.00	2565.8%*	
10141 66200 Empl-Per D	530	0	530	2,944.54	.00	-2,414.54	555.6%*	
10141 66400 Empl-Trans	0	0	0	228.38	.00	-228.38	100.0%*	
10141 66500 Empl-Perso	1,050	0	1,050	222.02	.00	827.98	21.1%	
10141 67100 Util-Elect	38,130	0	38,130	14,508.86	20,491.14	3,130.00	91.8%	
10141 67200 Util-Gas	9,000	0	9,000	2,038.86	6,961.14	.00	100.0%	
10141 67400 Util-Telep	8,000	0	8,000	5,339.52	6,144.87	-3,484.39	143.6%*	
10141 67500 Util-water	27,460	0	27,460	11,423.09	17,370.83	-1,333.92	104.9%*	
10141 80300 Cap-Improv	45,000	40,000	85,000	11,579.95	.00	73,420.05	13.6%	
10141 80500 Cap-Equipm	53,739	-5,000	48,739	13,462.48	3,002.31	32,274.21	33.8%	
TOTAL Library	1,088,112	74,305	1,162,417	513,477.71	123,375.99	525,562.86	54.8%	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
101 General Fund							
10142 Museum							
10142 50500 Labor-Regu	198,100	13,814	211,914	91,643.71	.00	120,270.29	43.2%
10142 51000 Labor-OT	0	0	0	345.83	.00	-345.83	100.0%*
10142 52000 Labor-Vaca	0	0	0	3,922.34	.00	-3,922.34	100.0%*
10142 52100 Labor-Holi	0	0	0	4,536.49	.00	-4,536.49	100.0%*
10142 53000 Labor-Sick	0	0	0	3,060.76	.00	-3,060.76	100.0%*
10142 54000 Labor-Othe	750	0	750	312.50	.00	437.50	41.7%
10142 55000 Labor-Allo	750	-750	0	281.25	.00	-281.25	100.0%*
10142 56000 Labor-Heal	0	3,414	3,414	3,413.87	.00	.00	100.0%
10142 58000 Associated	46,236	10,221	56,457	15,153.50	.00	41,303.50	26.8%
10142 58100 Associated	14,659	1,260	15,919	7,827.25	.00	8,091.91	49.2%
10142 58200 Associated	21,396	1,493	22,889	10,934.91	.00	11,954.09	47.8%
10142 58300 Associated	3,964	276	4,240	2,031.27	.00	2,208.73	47.9%
10142 58900 Associated	40	0	40	16.10	.00	23.90	40.3%
10142 61200 ConProf-Ge	30,163	0	30,163	23,815.34	11,387.19	-5,039.53	116.7%*
10142 64175 Ops-Exhibi	73,500	0	73,500	30,410.00	.00	43,090.00	41.4%
10142 64475 Ops-Materi	6,620	0	6,620	10,530.66	323.66	-4,234.32	164.0%*
10142 64600 Ops-Postag	110	0	110	.00	.00	110.00	.0%
10142 65000 Maint-Buil	8,400	0	8,400	3,909.02	1,895.18	2,595.80	69.1%
10142 65050 Maint-Equi	110	0	110	.00	.00	110.00	.0%
10142 65100 Maint-Fine	10,500	0	10,500	.00	.00	10,500.00	.0%
10142 66000 Empl-Dues	2,500	0	2,500	1,145.64	1,566.31	-211.95	108.5%*
10142 66100 Empl-Train	630	0	630	.00	.00	630.00	.0%
10142 66200 Empl-Per D	840	0	840	20.00	.00	820.00	2.4%
10142 66500 Empl-Perso	420	0	420	111.01	.00	308.99	26.4%
10142 67200 Util-Gas	4,500	0	4,500	.00	.00	4,500.00	.0%
10142 67400 Util-Telep	2,100	0	2,100	414.72	476.11	1,209.17	42.4%
10142 80500 Cap-Equipm	100,000	-25,000	75,000	.00	.00	75,000.00	.0%
TOTAL Museum	526,288	4,728	531,016	213,836.17	15,648.45	301,531.41	43.2%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
101 General Fund							
10143 Performing Arts Center							
10143 61200 ConProf-Ge	17,132	0	17,132	3,853.65	3,038.53	10,239.82	40.2%
10143 64475 Ops-Materi	4,000	0	4,000	4,746.94	385.00	-1,131.94	128.3%*
10143 64775 Ops-Tools	2,000	0	2,000	.00	.00	2,000.00	.0%
10143 65000 Maint-Buil	10,500	0	10,500	1,751.48	2,509.39	6,239.13	40.6%
10143 65050 Maint-Equi	2,100	0	2,100	.00	.00	2,100.00	.0%
10143 67100 Util-Elect	40,190	0	40,190	17,381.01	22,618.99	190.00	99.5%
10143 67200 Util-Gas	13,080	0	13,080	1,877.46	11,122.54	80.00	99.4%
10143 67400 Util-Telep	2,150	0	2,150	899.70	1,104.30	146.00	93.2%
10143 67500 Util-Water	10,790	0	10,790	6,206.79	7,088.48	-2,505.27	123.2%*
10143 80300 Cap-Improv	90,000	0	90,000	.00	.00	90,000.00	.0%
10143 80500 Cap-Equipm	48,829	-1,649	47,180	42,825.59	892.08	3,461.99	92.7%
TOTAL Performing Arts Center	240,771	-1,649	239,122	79,542.62	48,759.31	110,819.73	53.7%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	YTD ACTUAL	ENCUMBRANCES	AVAILABLE	PCT	
101 General Fund	APPROP	ADJSTMTS	BUDGET			BUDGET	USE/COL	
10144 Airport								
10144 50500 Labor-Regu	237,662	7,278	244,940	103,274.64	.00	141,665.36	42.2%	
10144 51000 Labor-OT	22,248	855	23,103	1,907.87	.00	21,195.13	8.3%	
10144 51100 Labor-DT	0	0	0	397.60	.00	-397.60	100.0%*	
10144 52000 Labor-Vaca	0	0	0	8,603.95	.00	-8,603.95	100.0%*	
10144 52100 Labor-Holi	0	0	0	5,769.84	.00	-5,769.84	100.0%*	
10144 53000 Labor-Sick	0	0	0	7,694.22	.00	-7,694.22	100.0%*	
10144 54000 Labor-Othe	500	500	1,000	375.00	.00	625.00	37.5%	
10144 55000 Labor-Allo	4,884	0	4,884	2,442.00	.00	2,442.00	50.0%	
10144 56000 Labor-Heal	0	2,559	2,559	2,558.84	.00	.00	100.0%	
10144 58000 Associated	41,063	-22,834	18,229	11,845.83	.00	6,383.17	65.0%	
10144 58100 Associated	19,840	859	20,699	9,858.76	.00	10,839.99	47.6%	
10144 58200 Associated	25,668	787	26,455	13,491.93	.00	12,963.07	51.0%	
10144 58300 Associated	4,756	145	4,901	2,506.93	.00	2,394.07	51.2%	
10144 58900 Associated	40	0	40	18.40	.00	21.60	46.0%	
10144 61200 ConProf-Ge	22,600	0	22,600	808.70	.00	21,791.30	3.6%	
10144 61750 ConProf-So	0	0	0	7,795.00	.00	-7,795.00	100.0%*	
10144 61900 ConProf-Mi	0	0	0	10,571.06	12,328.94	-22,900.00	100.0%*	
10144 63300 Fees-Publi	210	0	210	.00	.00	210.00	.0%	
10144 64425 Ops-Landsc	8,400	0	8,400	2,475.86	.00	5,924.14	29.5%	
10144 64475 Ops-Materi	26,250	0	26,250	7,196.73	9,414.21	9,639.06	63.3%	
10144 64600 Ops-Postag	210	0	210	.00	.00	210.00	.0%	
10144 64800 Ops-Unifor	1,050	0	1,050	.00	1,675.00	-625.00	159.5%*	
10144 64825 Ops-Vehicl	13,000	0	13,000	4,267.71	6,732.29	2,000.00	84.6%	
10144 65000 Maint-Buil	10,500	0	10,500	1,494.43	625.08	8,380.49	20.2%	
10144 65050 Maint-Equi	10,500	-1,000	9,500	239.30	146.28	9,114.42	4.1%	
10144 65550 Maint-Vehi	1,790	0	1,790	56.55	.00	1,733.45	3.2%	
10144 66000 Empl-Dues	210	0	210	75.00	.00	135.00	35.7%	
10144 66100 Empl-Train	840	0	840	30.00	555.00	255.00	69.6%	
10144 66200 Empl-Per D	530	0	530	.00	.00	530.00	.0%	
10144 66500 Empl-Perso	950	0	950	.00	.00	950.00	.0%	
10144 67100 Util-Elect	29,200	0	29,200	12,682.91	16,517.09	.00	100.0%	
10144 67200 Util-Gas	4,070	0	4,070	631.97	3,438.03	.00	100.0%	
10144 67400 Util-Telep	1,690	0	1,690	800.22	889.78	.00	100.0%	
10144 67500 Util-Water	7,130	0	7,130	5,040.48	2,433.84	-344.32	104.8%*	
10144 80400 Cap-Infras	50,000	0	50,000	.00	.00	50,000.00	.0%	
10144 80500 Cap-Equipm	316,680	-8,230	308,450	16,965.41	10,534.37	280,950.22	8.9%	
TOTAL Airport	862,471	-19,081	843,390	241,877.14	65,289.91	536,222.54	36.4%	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
101 General Fund							
10145 Riverwalk Recreation							
10145 50500 Labor-Regu	436,621	72,716	509,337	231,353.97	.00	277,983.03	45.4%
10145 51000 Labor-OT	0	0	0	2,597.18	.00	-2,597.18	100.0%*
10145 52000 Labor-Vaca	0	0	0	8,167.00	.00	-8,167.00	100.0%*
10145 52100 Labor-Holi	0	0	0	6,652.32	.00	-6,652.32	100.0%*
10145 53000 Labor-Sick	0	0	0	4,560.42	.00	-4,560.42	100.0%*
10145 54000 Labor-Othe	1,500	0	1,500	750.00	.00	750.00	50.0%
10145 55000 Labor-Allo	750	0	750	375.00	.00	375.00	50.0%
10145 56000 Labor-Heal	0	1,487	1,487	1,487.35	.00	.00	100.0%
10145 58000 Associated	11,608	0	11,608	5,605.08	.00	6,002.92	48.3%
10145 58100 Associated	33,192	5,778	38,970	19,355.64	.00	19,614.14	49.7%
10145 58200 Associated	31,538	4,097	35,635	17,737.01	.00	17,897.99	49.8%
10145 58300 Associated	5,841	759	6,600	3,295.83	.00	3,304.17	49.9%
10145 58900 Associated	180	0	180	59.80	.00	120.20	33.2%
10145 61200 ConProf-Ge	10,599	0	10,599	2,817.10	4,060.45	3,721.45	64.9%
10145 61900 ConProf-Mi	0	0	0	.00	745.66	-745.66	100.0%*
10145 64475 Ops-Materi	57,500	0	57,500	17,689.78	9,256.75	30,553.47	46.9%
10145 64775 Ops-Tools	15,000	0	15,000	1,321.66	.00	13,678.34	8.8%
10145 64800 Ops-Unifor	1,050	0	1,050	797.34	.00	252.66	75.9%
10145 64825 Ops-Vehicl	500	0	500	.00	.00	500.00	.0%
10145 65000 Maint-Buil	26,250	0	26,250	6,001.30	9,966.79	10,281.91	60.8%
10145 65050 Maint-Equi	10,500	0	10,500	1,491.56	7,024.13	1,984.31	81.1%
10145 65550 Maint-Vehi	530	0	530	.00	.00	530.00	.0%
10145 66000 Empl-Dues	320	0	320	.00	.00	320.00	.0%
10145 66100 Empl-Train	1,050	0	1,050	.00	.00	1,050.00	.0%
10145 66300 Empl-Milea	530	0	530	.00	.00	530.00	.0%
10145 66500 Empl-Perso	530	0	530	368.78	75.26	85.96	83.8%
10145 67100 Util-Elect	25,640	0	25,640	10,983.61	14,656.39	.00	100.0%
10145 67200 Util-Gas	21,570	0	21,570	2,387.81	14,028.80	5,153.39	76.1%
10145 67400 Util-Telep	2,500	0	2,500	2,013.86	1,024.33	-538.19	121.5%*
10145 67500 Util-Water	19,960	0	19,960	11,378.66	10,530.31	-1,948.97	109.8%*
10145 80200 Cap-Buildi	286,528	-70,458	216,070	25,778.21	1,075.21	189,216.70	12.4%
10145 80300 Cap-Improv	808,363	542	808,905	83,904.78	.00	725,000.33	10.4%
TOTAL Riverwalk Recreation	1,810,150	14,921	1,825,071	468,931.05	72,444.08	1,283,696.23	29.7%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06			ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
ACCOUNTS FOR:	General Fund	APPROX	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL	
10146 Golf									
10146	50500	Labor-Regu	772,141	-201,191	570,950	225,541.82	.00	345,408.18	39.5%
10146	51000	Labor-OT	9,189	554	9,743	6,960.32	.00	2,782.68	71.4%
10146	51100	Labor-DT	0	0	0	2,281.40	.00	-2,281.40	100.0%*
10146	52000	Labor-Vaca	0	0	0	8,962.98	.00	-8,962.98	100.0%*
10146	52100	Labor-Holi	0	0	0	9,068.16	.00	-9,068.16	100.0%*
10146	53000	Labor-Sick	0	0	0	5,850.47	.00	-5,850.47	100.0%*
10146	54000	Labor-Othe	2,500	-750	1,750	2,534.00	.00	-784.00	144.8%*
10146	55000	Labor-Allo	8,444	574	9,018	3,913.75	.00	5,104.25	43.4%
10146	56000	Labor-Heal	0	6,649	6,649	6,649.05	.00	.00	100.0%
10146	58000	Associated	105,274	-46,551	58,723	25,689.14	.00	33,033.86	43.7%
10146	58100	Associated	58,463	-14,187	44,276	20,032.85	.00	24,243.64	45.2%
10146	58200	Associated	69,903	-19,865	50,038	24,240.99	.00	25,797.01	48.4%
10146	58300	Associated	12,949	-3,680	9,269	4,511.03	.00	4,757.97	48.7%
10146	58900	Associated	188	-52	136	33.66	.00	102.34	24.8%
10146	61200	ConProf-Ge	224,317	0	224,317	161,907.94	89,545.42	-27,136.36	112.1%*
10146	63250	Fees-Penal	110	0	110	.00	.00	110.00	.0%
10146	64475	Ops-Materi	68,250	0	68,250	33,250.88	6,762.34	28,236.78	58.6%
10146	64575	Ops-PPE	2,100	0	2,100	390.73	36.00	1,673.27	20.3%
10146	64775	Ops-Tools	30,000	0	30,000	.00	.00	30,000.00	.0%
10146	64800	Ops-Unifor	740	0	740	.00	2,230.00	-1,490.00	301.4%*
10146	64825	Ops-Vehicl	18,500	0	18,500	12,250.78	198.77	6,050.45	67.3%
10146	65000	Maint-Buil	7,040	0	7,040	1,680.95	764.92	4,594.13	34.7%
10146	65050	Maint-Equi	35,000	0	35,000	9,344.38	3,202.64	22,452.98	35.8%
10146	65500	Maint-Turf	99,750	0	99,750	38,140.60	489.31	61,120.09	38.7%
10146	65550	Maint-Vehi	2,310	0	2,310	1,113.22	198.06	998.72	56.8%
10146	66000	Empl-Dues	740	0	740	.00	.00	740.00	.0%
10146	66100	Empl-Train	1,050	0	1,050	.00	.00	1,050.00	.0%
10146	66200	Empl-Per D	320	0	320	.00	.00	320.00	.0%
10146	66500	Empl-Perso	1,050	0	1,050	205.37	.00	844.63	19.6%
10146	67100	Util-Elect	45,640	0	45,640	18,557.97	27,082.03	.00	100.0%
10146	67200	Util-Gas	4,860	0	4,860	525.38	4,174.62	160.00	96.7%
10146	67500	Util-Water	6,000	0	6,000	1,112.80	3,669.34	1,217.86	79.7%
10146	80300	Cap-Improv	948,495	-1,909	946,586	488,699.61	261,696.87	196,189.32	79.3%
10146	80400	Cap-Infras	650,000	579,000	1,229,000	.00	749,005.17	479,994.83	60.9%
10146	80500	Cap-Equipm	36,000	0	36,000	28,865.75	377.00	6,757.25	81.2%
TOTAL Golf			3,221,323	298,592	3,519,915	1,142,315.98	1,149,432.49	1,228,166.87	65.1%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
101 General Fund							
10147 Water Park							
10147 50500 Labor-Regu	317,933	223,748	541,681	139,758.93	.00	401,922.07	25.8%
10147 51000 Labor-OT	49,271	171	49,442	1,151.11	.00	48,290.89	2.3%
10147 52100 Labor-Holi	0	0	0	1,818.00	.00	-1,818.00	100.0%*
10147 53000 Labor-Sick	0	0	0	152.40	.00	-152.40	100.0%*
10147 54000 Labor-Othe	250	0	250	125.00	.00	125.00	50.0%
10147 55000 Labor-Allo	750	-750	0	250.00	.00	-250.00	100.0%*
10147 56000 Labor-Heal	0	1,487	1,487	1,487.35	.00	.00	100.0%
10147 58000 Associated	10,221	0	10,221	4,912.44	.00	5,308.56	48.1%
10147 58100 Associated	27,927	17,282	45,209	10,947.59	.00	34,261.19	24.2%
10147 58200 Associated	8,256	252	8,508	4,225.91	.00	4,282.09	49.7%
10147 58300 Associated	1,529	47	1,576	785.27	.00	790.73	49.8%
10147 58900 Associated	300	0	300	39.10	.00	260.90	13.0%
10147 61200 ConProf-Ge	12,600	0	12,600	365.56	3,227.56	9,006.88	28.5%
10147 61900 ConProf-Mi	0	0	0	48.38	.00	-48.38	100.0%*
10147 64125 Ops-Conces	9,000	0	9,000	3,213.02	2,578.03	3,208.95	64.3%
10147 64475 Ops-Materi	43,580	0	43,580	401.89	1,022.75	42,155.36	3.3%
10147 64800 Ops-Unifor	3,570	0	3,570	.00	1,104.00	2,466.00	30.9%
10147 65000 Maint-Buil	15,750	0	15,750	1,678.75	268.32	13,802.93	12.4%
10147 65050 Maint-Equi	15,750	0	15,750	1,263.46	88.00	14,398.54	8.6%
10147 65300 Maint-Pool	112,250	0	112,250	11,820.51	2,526.46	97,903.03	12.8%
10147 66100 Empl-Train	1,260	0	1,260	500.00	.00	760.00	39.7%
10147 66500 Empl-Perso	530	0	530	.00	.00	530.00	.0%
10147 67100 Util-Elect	26,380	0	26,380	10,316.45	9,683.55	6,380.00	75.8%
10147 67200 Util-Gas	1,030	0	1,030	122.10	907.90	.00	100.0%
10147 67400 Util-Telep	5,410	0	5,410	2,448.80	2,751.20	210.00	96.1%
10147 67500 Util-Water	15,690	0	15,690	6,300.01	7,247.28	2,142.71	86.3%
TOTAL Water Park	679,237	242,237	921,474	204,132.03	31,405.05	685,937.05	25.6%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
101 General Fund							
10148 Sr. Rec - San Jose							
10148 50500 Labor-Regu	21,122	-21,122	0	.00	.00	.00	.0%
10148 58100 Associated	1,617	-1,617	0	.00	.00	.00	.0%
10148 58900 Associated	10	-10	0	.00	.00	.00	.0%
10148 65000 Maint-Buil	1,500	0	1,500	.00	.00	1,500.00	.0%
10148 67100 Util-Elect	12,600	0	12,600	1,136.45	11,463.55	.00	100.0%
10148 67200 Util-Gas	2,320	0	2,320	264.27	2,055.73	.00	100.0%
10148 67400 Util-Telep	0	0	0	.00	400.00	-400.00	100.0%*
10148 67500 Util-water	0	0	0	2,695.56	504.44	-3,200.00	100.0%*
TOTAL Sr. Rec - San Jose	39,169	-22,749	16,420	4,096.28	14,423.72	-2,100.00	112.8%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	YTD	ENCUMBRANCES	AVAILABLE	PCT
101 General Fund	APPROP	ADJSTMTS	BUDGET	ACTUAL		BUDGET	USE/COL

10149 Sr. Rec - N. Mesa

10149 50500 Labor-Regu	165,445	16,346	181,791	87,107.27	.00	94,683.73	47.9%
10149 51000 Labor-OT	0	0	0	767.86	.00	-767.86	100.0%*
10149 52000 Labor-Vaca	0	0	0	3,181.04	.00	-3,181.04	100.0%*
10149 52100 Labor-Holi	0	0	0	2,790.32	.00	-2,790.32	100.0%*
10149 53000 Labor-Sick	0	0	0	3,447.92	.00	-3,447.92	100.0%*
10149 54000 Labor-Othe	500	0	500	250.00	.00	250.00	50.0%
10149 55000 Labor-Allo	750	0	750	375.00	.00	375.00	50.0%
10149 56000 Labor-Heal	0	1,487	1,487	1,487.35	.00	.00	100.0%
10149 58000 Associated	10,494	0	10,494	5,048.76	.00	5,445.24	48.1%
10149 58100 Associated	12,354	1,401	13,755	7,392.09	.00	6,362.69	53.7%
10149 58200 Associated	13,311	1,069	14,380	7,197.42	.00	7,182.58	50.1%
10149 58300 Associated	2,466	198	2,664	1,337.30	.00	1,326.70	50.2%
10149 58900 Associated	40	0	40	17.06	.00	22.94	42.7%
10149 61200 ConProf-Ge	9,700	0	9,700	3,960.20	5,077.08	662.72	93.2%
10149 64475 Ops-Materi	27,830	0	27,830	12,602.42	4,459.89	10,767.69	61.3%
10149 64800 Ops-Unifor	320	0	320	.00	.00	320.00	.0%
10149 64825 Ops-Vehicl	200	0	200	12.00	88.00	100.00	50.0%
10149 65000 Maint-Buil	17,190	0	17,190	9,667.67	1,493.87	6,028.46	64.9%
10149 65050 Maint-Equi	3,680	0	3,680	.00	.00	3,680.00	.0%
10149 65550 Maint-Vehi	110	0	110	1,354.00	.00	-1,244.00	1230.9%*
10149 66100 Empl-Train	1,680	0	1,680	548.00	.00	1,132.00	32.6%
10149 66200 Empl-Per D	110	0	110	.00	.00	110.00	.0%
10149 66500 Empl-Perso	630	0	630	.00	35.75	594.25	5.7%
10149 67100 Util-Elect	15,700	0	15,700	5,882.55	9,817.45	.00	100.0%
10149 67200 Util-Gas	5,620	0	5,620	646.32	4,973.68	.00	100.0%
10149 67400 Util-Telep	4,720	0	4,720	2,246.34	2,473.66	.00	100.0%
10149 67500 Util-Water	2,380	0	2,380	1,249.26	1,130.74	.00	100.0%
10149 80300 Cap-Improv	7,500	0	7,500	.00	.00	7,500.00	.0%
10149 80500 Cap-Equipm	6,500	0	6,500	5,196.82	183.91	1,119.27	82.8%
TOTAL Sr. Rec - N. Mesa	309,230	20,501	329,731	163,764.97	29,734.03	136,232.13	58.7%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06			ORIGINAL	TRANFRS/	REVISED	YTD	ENCUMBRANCES	AVAILABLE	PCT
ACCOUNTS FOR:	General Fund	APPROX	ADJSTMTS	BUDGET	ACTUAL	BUDGET		BUDGET	USE/COL
10150 Sr. Rec-Alejandro Ruiz									
10150 50500	Labor-Regu	185,133	15,643	200,776	79,741.92		.00	121,034.08	39.7%
10150 52000	Labor-Vaca	0	0	0	3,498.88		.00	-3,498.88	100.0%*
10150 52100	Labor-Holi	0	0	0	3,031.84		.00	-3,031.84	100.0%*
10150 53000	Labor-Sick	0	0	0	1,638.96		.00	-1,638.96	100.0%*
10150 54000	Labor-Othe	750	-250	500	250.00		.00	250.00	50.0%
10150 55000	Labor-Allo	750	0	750	375.00		.00	375.00	50.0%
10150 56000	Labor-Heal	0	2,975	2,975	2,974.70		.00	.00	100.0%
10150 58000	Associated	20,442	0	20,442	9,824.88		.00	10,617.12	48.1%
10150 58100	Associated	13,694	1,405	15,099	6,719.33		.00	8,379.23	44.5%
10150 58200	Associated	13,036	1,167	14,203	7,032.98		.00	7,170.02	49.5%
10150 58300	Associated	2,415	216	2,631	1,306.77		.00	1,324.23	49.7%
10150 58900	Associated	40	10	50	18.40		.00	31.60	36.8%
10150 60290	Insur-Misc	1,500	0	1,500	1,521.90		.00	-21.90	101.5%*
10150 61200	ConProf-Ge	6,400	0	6,400	3,164.14	4,180.32		-944.46	114.8%*
10150 61900	ConProf-Mi	0	0	0	253.50	100.00		-353.50	100.0%*
10150 63300	Fees-Publi	0	0	0	347.32	.00		-347.32	100.0%*
10150 64475	Ops-Materi	33,140	-2,324	30,816	10,301.13	2,925.16		17,589.70	42.9%
10150 64775	Ops-Tools	15,000	-6,797	8,203	.00	.00		8,202.75	.0%
10150 64825	Ops-Vehicl	300	0	300	102.96	197.04		.00	100.0%
10150 64875	Ops-Volunt	13,130	0	13,130	3,750.00	700.00		8,680.00	33.9%
10150 65000	Maint-Buil	10,500	0	10,500	10,361.80	1,511.46		-1,373.26	113.1%*
10150 65050	Maint-Equi	630	0	630	393.00	11,351.13		-11,114.13	1864.1%*
10150 65550	Maint-Vehi	4,100	0	4,100	210.04	.00		3,889.96	5.1%
10150 66000	Empl-Dues	210	0	210	.00	.00		210.00	.0%
10150 66100	Empl-Train	1,260	0	1,260	.00	.00		1,260.00	.0%
10150 66200	Empl-Per D	210	0	210	40.00	.00		170.00	19.0%
10150 66500	Empl-Perso	210	0	210	.00	.00		210.00	.0%
10150 67100	Util-Elect	15,160	0	15,160	7,226.25	5,933.75		2,000.00	86.8%
10150 67200	Util-Gas	6,830	0	6,830	1,184.27	5,645.73		.00	100.0%
10150 67400	Util-Telep	12,000	0	12,000	4,923.94	9,076.15		-2,000.09	116.7%*
10150 67500	Util-Water	13,760	0	13,760	3,993.63	10,166.37		-400.00	102.9%*
10150 80300	Cap-Improv	597,676	-34,878	562,798	54,899.59	24,723.15		483,175.46	14.1%
10150 80500	Cap-Equipm	0	6,797	6,797	.00	6,797.25		.00	100.0%
TOTAL Sr. Rec-Alejandro Ruiz		968,276	-16,037	952,239	219,087.13	83,307.51		649,844.81	31.8%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
101 General Fund	APPROX	ADJSTMNTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL

10151 Facility Maintenance

10151 50500 Labor-Regu	834,102	74,066	908,168	359,313.48	.00	548,854.52	39.6%
10151 51000 Labor-OT	44,194	5,154	49,348	19,212.35	.00	30,135.65	38.9%
10151 51100 Labor-DT	0	0	0	9,262.50	.00	-9,262.50	100.0%*
10151 52000 Labor-Vaca	0	0	0	20,235.42	.00	-20,235.42	100.0%*
10151 52100 Labor-Holi	0	0	0	14,389.61	.00	-14,389.61	100.0%*
10151 53000 Labor-Sick	0	0	0	13,409.49	.00	-13,409.49	100.0%*
10151 54000 Labor-Othe	3,250	750	4,000	2,650.58	.00	1,349.42	66.3%
10151 55000 Labor-Allo	26,336	2,364	28,700	13,155.00	.00	15,545.00	45.8%
10151 56000 Labor-Heal	0	25,637	25,637	25,637.34	.00	.00	100.0%
10151 58000 Associated	192,218	23,118	215,336	101,223.42	.00	114,112.58	47.0%
10151 58100 Associated	63,998	8,085	72,083	33,615.32	.00	38,467.69	46.6%
10151 58200 Associated	88,870	7,952	96,822	43,351.18	.00	53,470.82	44.8%
10151 58300 Associated	16,462	1,475	17,937	8,055.49	.00	9,881.51	44.9%
10151 58900 Associated	150	10	160	73.30	.00	86.70	45.8%
10151 61200 ConProf-Ge	18,272	0	18,272	6,906.96	2,855.09	8,509.95	53.4%
10151 64475 Ops-Materi	29,400	0	29,400	9,816.81	2,403.38	17,179.81	41.6%
10151 64600 Ops-Postag	110	0	110	.00	.00	110.00	.0%
10151 64775 Ops-Tools	13,650	0	13,650	5,107.28	2,528.94	6,013.78	55.9%
10151 64800 Ops-Unifor	9,450	0	9,450	8,882.08	1,180.25	-612.33	106.5%*
10151 64825 Ops-Vehicl	15,750	0	15,750	7,435.25	2,564.75	5,750.00	63.5%
10151 65000 Maint-Buil	57,750	0	57,750	9,907.57	25,235.06	22,607.37	60.9%
10151 65050 Maint-Equi	10,500	0	10,500	2,384.88	6,423.88	1,691.24	83.9%
10151 65550 Maint-Vehi	6,300	0	6,300	3,329.02	1,998.10	972.88	84.6%
10151 66000 Empl-Dues	530	0	530	.00	.00	530.00	.0%
10151 66100 Empl-Train	1,050	0	1,050	.00	.00	1,050.00	.0%
10151 66200 Empl-Per D	1,680	0	1,680	267.20	.00	1,412.80	15.9%
10151 66500 Empl-Perso	2,100	0	2,100	218.26	.00	1,881.74	10.4%
10151 67400 Util-Telep	740	0	740	.00	.00	740.00	.0%
10151 80300 Cap-Improv	85,000	192,297	277,297	26,744.36	.00	250,553.11	9.6%
10151 80500 Cap-Equipm	280,100	0	280,100	152,942.08	800.00	126,357.92	54.9%
TOTAL Facility Maintenance	1,801,962	340,909	2,142,871	897,526.23	45,989.45	1,199,355.14	44.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
101 General Fund	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL
10152 Streets							
10152 50500 Labor-Regu	1,169,954	106,974	1,276,928	334,907.57	.00	942,020.43	26.2%
10152 51000 Labor-OT	26,796	5,504	32,300	9,066.06	.00	23,233.94	28.1%
10152 51100 Labor-DT	0	0	0	369.60	.00	-369.60	100.0%*
10152 52000 Labor-Vaca	0	0	0	39,063.17	.00	-39,063.17	100.0%*
10152 52100 Labor-Holi	0	0	0	14,565.02	.00	-14,565.02	100.0%*
10152 53000 Labor-Sick	0	0	0	22,711.32	.00	-22,711.32	100.0%*
10152 54000 Labor-Othe	3,250	1,250	4,500	1,810.17	.00	2,689.83	40.2%
10152 55000 Labor-Allo	37,347	-9,355	27,992	10,710.00	.00	17,282.00	38.3%
10152 56000 Labor-Heal	0	22,226	22,226	20,738.67	.00	1,487.35	93.3%
10152 58000 Associated	279,607	-599	279,008	65,710.51	.00	213,297.49	23.6%
10152 58100 Associated	90,952	9,584	100,536	32,801.91	.00	67,733.60	32.6%
10152 58200 Associated	125,726	11,743	137,469	42,649.76	.00	94,819.24	31.0%
10152 58300 Associated	23,289	2,175	25,464	7,926.33	.00	17,537.67	31.1%
10152 58900 Associated	182	-2	180	53.74	.00	126.26	29.9%
10152 61200 ConProf-Ge	171,200	0	171,200	99,462.10	87,635.38	-15,897.48	109.3%*
10152 64475 Ops-Materi	78,750	0	78,750	33,023.25	12,235.26	33,491.49	57.5%
10152 64600 Ops-Postag	110	0	110	378.58	.00	-268.58	344.2%*
10152 64725 Ops-Street	54,600	0	54,600	24,727.55	3,054.19	26,818.26	50.9%
10152 64775 Ops-Tools	5,250	0	5,250	6,949.59	.00	-1,699.59	132.4%*
10152 64800 Ops-Unifor	8,400	0	8,400	2,221.66	6,263.00	-84.66	101.0%*
10152 64825 Ops-Vehicl	77,000	0	77,000	29,767.91	47,232.09	.00	100.0%
10152 65000 Maint-Buil	2,100	0	2,100	4,246.08	1,606.43	-3,752.51	278.7%*
10152 65050 Maint-Equi	112,350	0	112,350	9,988.96	1,232.16	101,128.88	10.0%
10152 65550 Maint-Vehi	84,000	0	84,000	5,854.16	10,049.86	68,095.98	18.9%
10152 66000 Empl-Dues	530	0	530	165.00	.00	365.00	31.1%
10152 66100 Empl-Train	1,260	0	1,260	.00	30.00	1,230.00	2.4%
10152 66200 Empl-Per D	210	0	210	.00	.00	210.00	.0%
10152 66300 Empl-Milea	530	0	530	.00	.00	530.00	.0%
10152 66500 Empl-Perso	320	0	320	297.52	175.00	-152.52	147.7%*
10152 67100 Util-Elect	6,850	0	6,850	.00	.00	6,850.00	.0%
10152 67200 Util-Gas	21,010	0	21,010	1,795.08	13,204.92	6,010.00	71.4%
10152 67300 Util-Stree	569,260	0	569,260	264,844.83	178,361.25	126,053.92	77.9%
10152 67400 Util-Telep	1,860	0	1,860	883.22	1,126.78	-150.00	108.1%*
10152 67500 Util-Water	1,540	0	1,540	532.06	1,095.81	-87.87	105.7%*
10152 80400 Cap-Infras	275,000	0	275,000	.00	.00	275,000.00	.0%
10152 80500 Cap-Equipm	425,112	200,000	625,112	54,005.00	404,938.97	166,168.52	73.4%
TOTAL Streets	3,654,345	349,500	4,003,845	1,142,226.38	768,241.10	2,093,377.54	47.7%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
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10153 Parks

10153 50500 Labor-Regu	793,736	25,605	819,341	342,676.75	.00	476,664.25	41.8%
10153 51000 Labor-OT	19,521	713	20,234	5,191.38	.00	15,042.62	25.7%
10153 51100 Labor-DT	0	0	0	3,260.44	.00	-3,260.44	100.0%*
10153 52000 Labor-Vaca	0	0	0	29,121.98	.00	-29,121.98	100.0%*
10153 52100 Labor-Holi	0	0	0	14,884.40	.00	-14,884.40	100.0%*
10153 53000 Labor-Sick	0	0	0	13,889.82	.00	-13,889.82	100.0%*
10153 54000 Labor-Othe	3,250	0	3,250	4,559.81	.00	-1,309.81	140.3%*
10153 55000 Labor-Allo	15,935	-27	15,908	8,191.75	.00	7,716.25	51.5%
10153 56000 Labor-Heal	0	22,597	22,597	22,596.64	.00	.00	100.0%
10153 58000 Associated	154,781	0	154,781	74,360.00	.00	80,421.00	48.0%
10153 58100 Associated	59,370	3,743	63,113	31,947.53	.00	31,165.11	50.6%
10153 58200 Associated	82,128	2,546	84,674	41,956.80	.00	42,717.20	49.6%
10153 58300 Associated	15,213	473	15,686	7,796.58	.00	7,889.42	49.7%
10153 58900 Associated	150	0	150	59.80	.00	90.20	39.9%
10153 61200 ConProf-Ge	328,237	2,559	330,796	138,443.54	148,609.81	43,742.49	86.8%
10153 64425 Ops-Landsc	126,000	0	126,000	6,586.95	12,264.51	107,148.54	15.0%
10153 64475 Ops-Materi	122,850	0	122,850	68,272.89	11,493.13	43,083.98	64.9%
10153 64480 Ops-Park&R	8,400	0	8,400	228.75	.00	8,171.25	2.7%
10153 64510 Ops-PecosR	25,200	0	25,200	15,015.55	.00	10,184.45	59.6%
10153 64600 Ops-Postag	110	0	110	.00	.00	110.00	.0%
10153 64800 Ops-Unifor	4,200	0	4,200	3,864.86	.00	335.14	92.0%
10153 64825 Ops-Vehicl	43,000	0	43,000	19,797.99	5,202.01	18,000.00	58.1%
10153 65000 Maint-Buil	10,500	0	10,500	1,829.01	73.78	8,597.21	18.1%
10153 65050 Maint-Equi	17,120	0	17,120	16,037.23	2,303.21	-1,220.44	107.1%*
10153 65355 Maint-SR	3,000	-130	2,870	2,652.25	.00	217.75	92.4%
10153 65450 Maint-Tenn	1,050	0	1,050	.00	.00	1,050.00	.0%
10153 65500 Maint-Turf	21,000	0	21,000	.00	2,457.60	18,542.40	11.7%
10153 65550 Maint-Vehi	6,300	0	6,300	3,123.54	1,405.94	1,770.52	71.9%
10153 65555 Maint-WM	100,000	0	100,000	.00	.00	100,000.00	.0%
10153 66100 Empl-Train	3,150	0	3,150	3,060.00	.00	90.00	97.1%
10153 66200 Empl-Per D	2,420	0	2,420	.00	.00	2,420.00	.0%
10153 66500 Empl-Perso	210	0	210	209.26	616.00	-615.26	393.0%*
10153 66900 Empl-Misc	0	0	0	69.47	.00	-69.47	100.0%*
10153 67100 Util-Elect	88,000	0	88,000	35,689.20	60,310.80	-8,000.00	109.1%*
10153 67400 Util-Telep	1,310	0	1,310	545.80	924.20	-160.00	112.2%*
10153 67500 Util-Water	425,560	0	425,560	276,643.70	123,356.30	25,560.00	94.0%
10153 80100 Cap-Land	350,000	170,000	520,000	118,010.38	207,060.70	194,928.92	62.5%
10153 80200 Cap-Buildi	40,000	520,000	560,000	379,468.06	131,437.21	49,094.73	91.2%
10153 80300 Cap-Improv	210,000	10,000	220,000	.00	215,036.00	4,964.00	97.7%
10153 80400 Cap-Infras	65,000	0	65,000	.00	.00	65,000.00	.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06							
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
101 General Fund	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL
10153 80500 Cap-Equipm	176,685	811,905	988,590	125,829.28	627,258.16	235,502.35	76.2%
TOTAL Parks	3,323,386	1,569,983	4,893,369	1,815,871.39	1,549,809.36	1,527,688.16	68.8%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
101 General Fund							
10154 Community Service							
10154 50500 Labor-Regu	322,068	10,550	332,618	142,558.86	.00	190,059.14	42.9%
10154 51000 Labor-OT	6,971	180	7,151	2,947.85	.00	4,203.15	41.2%
10154 51100 Labor-DT	0	0	0	371.22	.00	-371.22	100.0%*
10154 52000 Labor-Vaca	0	0	0	5,657.04	.00	-5,657.04	100.0%*
10154 52100 Labor-Holi	0	0	0	6,358.24	.00	-6,358.24	100.0%*
10154 53000 Labor-Sick	0	0	0	4,866.79	.00	-4,866.79	100.0%*
10154 54000 Labor-Othe	1,500	0	1,500	989.00	.00	511.00	65.9%
10154 55000 Labor-Allo	8,268	0	8,268	4,134.00	.00	4,134.00	50.0%
10154 56000 Labor-Heal	0	12,777	12,777	12,777.14	.00	.00	100.0%
10154 58000 Associated	87,132	0	87,132	41,840.90	.00	45,291.10	48.0%
10154 58100 Associated	23,382	1,797	25,179	12,599.71	.00	12,579.74	50.0%
10154 58200 Associated	34,786	1,139	35,925	17,169.84	.00	18,755.16	47.8%
10154 58300 Associated	6,444	211	6,655	3,188.80	.00	3,466.20	47.9%
10154 58900 Associated	60	0	60	27.60	.00	32.40	46.0%
10154 61200 ConProf-Ge	350	0	350	143.76	572.50	-366.26	204.6%*
10154 64325 Ops-Graffi	4,200	0	4,200	.00	.00	4,200.00	.0%
10154 64475 Ops-Materi	23,520	0	23,520	5,080.52	1,643.21	16,796.27	28.6%
10154 64775 Ops-Tools	8,000	0	8,000	2,203.52	559.90	5,236.58	34.5%
10154 64800 Ops-Unifor	3,360	0	3,360	1,729.76	5,727.81	-4,097.57	222.0%*
10154 64825 Ops-Vehicl	12,000	0	12,000	4,795.42	3,204.58	4,000.00	66.7%
10154 65000 Maint-Buil	1,050	0	1,050	134.90	.00	915.10	12.8%
10154 65050 Maint-Equi	5,250	0	5,250	25.12	.00	5,224.88	.5%
10154 65550 Maint-Vehi	3,680	0	3,680	405.05	16.77	3,258.18	11.5%
10154 66100 Empl-Train	530	0	530	.00	60.00	470.00	11.3%
10154 66200 Empl-Per D	110	0	110	.00	.00	110.00	.0%
10154 66500 Empl-Perso	210	0	210	.00	.00	210.00	.0%
10154 80500 Cap-Equipm	98,200	0	98,200	54,533.00	.00	43,667.00	55.5%
TOTAL Community Service	651,071	26,655	677,726	324,538.04	11,784.77	341,402.78	49.6%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED				AVAILABLE	PCT
101 General Fund	APPROP	ADJSTMNTS	BUDGET	YTD ACTUAL	ENCUMBRANCES		BUDGET	USE/COL

10155 Garage

10155 50500 Labor-Regu	992,684	45,243	1,037,927	371,254.99	.00		666,672.01	35.8%
10155 51000 Labor-OT	5,520	212	5,732	4,133.06	.00		1,598.94	72.1%
10155 51100 Labor-DT	0	0	0	2,015.10	.00		-2,015.10	100.0%*
10155 52000 Labor-Vaca	0	0	0	25,771.20	.00		-25,771.20	100.0%*
10155 52100 Labor-Holi	0	0	0	16,447.44	.00		-16,447.44	100.0%*
10155 53000 Labor-Sick	0	0	0	23,874.11	.00		-23,874.11	100.0%*
10155 54000 Labor-Othe	3,750	250	4,000	1,500.00	.00		2,500.00	37.5%
10155 55000 Labor-Allo	29,169	-27	29,142	12,020.25	.00		17,121.75	41.2%
10155 56000 Labor-Heal	0	26,626	26,626	26,625.77	.00		.00	100.0%
10155 58000 Associated	245,294	-22,845	222,449	88,661.00	.00		133,788.00	39.9%
10155 58100 Associated	72,634	5,532	78,166	34,467.12	.00		43,698.75	44.1%
10155 58200 Associated	106,990	4,879	111,869	46,644.98	.00		65,224.02	41.7%
10155 58300 Associated	19,817	905	20,722	8,669.46	.00		12,052.54	41.8%
10155 58900 Associated	160	0	160	59.80	.00		100.20	37.4%
10155 61200 ConProf-Ge	15,500	0	15,500	5,297.94	5,030.68		5,171.38	66.6%
10155 64475 Ops-Materi	38,850	0	38,850	11,444.94	4,616.31		22,788.75	41.3%
10155 64600 Ops-Postag	110	0	110	.00	.00		110.00	.0%
10155 64775 Ops-Tools	2,940	0	2,940	997.76	198.54		1,743.70	40.7%
10155 64800 Ops-Unifor	6,300	0	6,300	.00	6,313.51		-13.51	100.2%*
10155 64825 Ops-Vehicl	8,400	0	8,400	3,743.73	4,256.27		400.00	95.2%
10155 65000 Maint-Buil	5,880	0	5,880	3,070.84	569.53		2,239.63	61.9%
10155 65050 Maint-Equi	5,250	0	5,250	262.03	.00		4,987.97	5.0%
10155 65550 Maint-Vehi	3,150	0	3,150	1,529.12	253.09		1,367.79	56.6%
10155 66100 Empl-Train	5,000	0	5,000	.00	.00		5,000.00	.0%
10155 66200 Empl-Per D	2,500	0	2,500	.00	.00		2,500.00	.0%
10155 66500 Empl-Perso	320	0	320	35.75	.00		284.25	11.2%
10155 67100 Util-Elect	22,990	0	22,990	10,673.49	11,326.51		990.00	95.7%
10155 67200 Util-Gas	4,300	0	4,300	2,107.49	2,892.51		-700.00	116.3%*
10155 67400 Util-Telep	5,880	0	5,880	1,351.84	4,948.16		-420.00	107.1%*
10155 67500 Util-Water	6,980	0	6,980	3,716.54	3,283.46		-20.00	100.3%*
TOTAL Garage	1,610,368	60,775	1,671,143	706,375.75	43,688.57		921,078.32	44.9%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
101 General Fund							
10156 Electrical							
10156 50500 Labor-Regu	679,624	22,074	701,698	258,155.54	.00	443,542.46	36.8%
10156 51000 Labor-OT	7,355	299	7,654	8,014.65	.00	-360.65	104.7%*
10156 51100 Labor-DT	0	0	0	363.24	.00	-363.24	100.0%*
10156 52000 Labor-Vaca	0	0	0	18,632.44	.00	-18,632.44	100.0%*
10156 52100 Labor-Holi	0	0	0	12,773.28	.00	-12,773.28	100.0%*
10156 53000 Labor-Sick	0	0	0	23,431.12	.00	-23,431.12	100.0%*
10156 54000 Labor-Othe	2,000	0	2,000	3,286.52	.00	-1,286.52	164.3%*
10156 56000 Labor-Heal	0	11,922	11,922	11,922.11	.00	.00	100.0%
10156 58000 Associated	104,816	0	104,816	39,251.98	.00	65,564.02	37.4%
10156 58100 Associated	50,221	2,621	52,842	24,552.18	.00	28,289.86	46.5%
10156 58200 Associated	73,404	2,384	75,788	33,687.61	.00	42,100.39	44.4%
10156 58300 Associated	13,596	442	14,038	6,259.78	.00	7,778.22	44.6%
10156 58900 Associated	80	0	80	32.20	.00	47.80	40.3%
10156 61200 ConProf-Ge	1,710	0	1,710	161.24	898.48	650.28	62.0%
10156 64475 Ops-Materi	21,000	0	21,000	4,581.31	2,674.87	13,743.82	34.6%
10156 64800 Ops-Unifor	2,100	0	2,100	1,307.25	.00	792.75	62.3%
10156 64825 Ops-Vehicl	15,750	0	15,750	7,958.88	7,641.12	150.00	99.0%
10156 65000 Maint-Buil	950	0	950	1,341.13	.00	-391.13	141.2%*
10156 65050 Maint-Equi	210	0	210	.00	.00	210.00	.0%
10156 65550 Maint-Vehi	10,500	0	10,500	6,271.65	6,728.30	-2,499.95	123.8%*
10156 66000 Empl-Dues	840	0	840	340.00	.00	500.00	40.5%
10156 66100 Empl-Train	2,630	0	2,630	.00	.00	2,630.00	.0%
10156 66200 Empl-Per D	110	0	110	.00	.00	110.00	.0%
10156 66500 Empl-Perso	630	0	630	35.75	.00	594.25	5.7%
10156 67400 Util-Telep	1,580	0	1,580	724.38	1,245.62	-390.00	124.7%*
10156 80500 Cap-Equipm	172,000	-110,000	62,000	.00	.00	62,000.00	.0%
TOTAL Electrical	1,161,106	-70,258	1,090,848	463,084.24	19,188.39	608,575.52	44.2%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
101 General Fund	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL

10157 Construction

10157 50500 Labor-Regu	794,171	32,723	826,894	312,504.53	.00	514,389.47	37.8%
10157 51000 Labor-OT	0	0	0	2,712.87	.00	-2,712.87	100.0%*
10157 52000 Labor-Vaca	0	0	0	28,222.79	.00	-28,222.79	100.0%*
10157 52100 Labor-Holi	0	0	0	15,558.00	.00	-15,558.00	100.0%*
10157 53000 Labor-Sick	0	0	0	18,057.69	.00	-18,057.69	100.0%*
10157 54000 Labor-Othe	2,750	250	3,000	1,000.00	.00	2,000.00	33.3%
10157 55000 Labor-Allo	18,221	9,625	27,846	12,584.00	.00	15,262.00	45.2%
10157 56000 Labor-Heal	0	30,502	30,502	31,989.47	.00	-1,487.35	104.9%*
10157 58000 Associated	240,175	0	240,175	103,337.60	.00	136,837.40	43.0%
10157 58100 Associated	56,260	5,591	61,851	29,405.42	.00	32,445.99	47.5%
10157 58200 Associated	85,776	3,532	89,308	40,292.11	.00	49,015.89	45.1%
10157 58300 Associated	15,888	656	16,544	7,486.78	.00	9,057.22	45.3%
10157 58900 Associated	120	0	120	50.60	.00	69.40	42.2%
10157 61200 ConProf-Ge	563	0	563	205.53	890.73	-533.26	194.7%*
10157 64475 Ops-Materi	21,000	0	21,000	7,893.47	508.18	12,598.35	40.0%
10157 64800 Ops-Unifor	3,680	0	3,680	5,017.53	127.00	-1,464.53	139.8%*
10157 64825 Ops-Vehicl	17,000	0	17,000	7,475.65	10,624.35	-1,100.00	106.5%*
10157 65000 Maint-Buil	950	0	950	1,707.25	235.00	-992.25	204.4%*
10157 65050 Maint-Equi	16,280	0	16,280	92.16	502.72	15,685.12	3.7%
10157 65550 Maint-Vehi	19,430	0	19,430	4,523.29	484.01	14,422.70	25.8%
10157 66000 Empl-Dues	110	0	110	237.50	.00	-127.50	215.9%*
10157 66500 Empl-Perso	110	0	110	35.75	175.00	-100.75	191.6%*
10157 67400 Util-Telep	1,470	0	1,470	1,501.62	2,198.38	-2,230.00	251.7%*
TOTAL Construction	1,293,954	82,880	1,376,834	631,891.61	15,745.37	729,196.55	47.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	YTD	ENCUMBRANCES	AVAILABLE	PCT
101 General Fund	APPROP	ADJSTMNTS	BUDGET	ACTUAL		BUDGET	USE/COL

10158 Projects

10158 50500 Labor-Regu	629,452	92,177	721,629	143,090.54	.00	578,538.46	19.8%
10158 51000 Labor-OT	0	0	0	366.38	.00	-366.38	100.0%*
10158 52000 Labor-Vaca	0	0	0	12,608.95	.00	-12,608.95	100.0%*
10158 52100 Labor-Holi	0	0	0	6,420.00	.00	-6,420.00	100.0%*
10158 53000 Labor-Sick	0	0	0	1,952.62	.00	-1,952.62	100.0%*
10158 54000 Labor-Othe	1,750	250	2,000	375.00	.00	1,625.00	18.8%
10158 55000 Labor-Allo	12,531	-11,031	1,500	937.50	.00	562.50	62.5%
10158 56000 Labor-Heal	0	7,462	7,462	7,461.62	.00	.00	100.0%
10158 58000 Associated	143,495	0	143,495	28,869.70	.00	114,625.30	20.1%
10158 58100 Associated	47,325	6,610	53,935	12,614.27	.00	41,321.17	23.4%
10158 58200 Associated	67,983	9,956	77,939	16,900.83	.00	61,038.17	21.7%
10158 58300 Associated	12,593	1,844	14,437	3,139.35	.00	11,297.65	21.7%
10158 58900 Associated	80	0	80	25.00	.00	55.00	31.3%
10158 61200 ConProf-Ge	10,000	0	10,000	.00	.00	10,000.00	.0%
10158 63100 Fees-Filin	500	0	500	.00	.00	500.00	.0%
10158 64475 Ops-Materi	0	0	0	1,932.20	587.00	-2,519.20	100.0%*
10158 64600 Ops-Postag	1,000	0	1,000	.00	.00	1,000.00	.0%
10158 64800 Ops-Unifor	750	0	750	.00	.00	750.00	.0%
10158 64825 Ops-Vehicl	17,500	0	17,500	4,748.93	6,795.98	5,955.09	66.0%
10158 65050 Maint-Equi	500	0	500	.00	.00	500.00	.0%
10158 65550 Maint-Vehi	4,500	0	4,500	2,033.72	1,927.30	538.98	88.0%
10158 66000 Empl-Dues	3,750	0	3,750	.00	.00	3,750.00	.0%
10158 66100 Empl-Train	5,000	0	5,000	1,462.51	510.53	3,026.96	39.5%
10158 66200 Empl-Per D	5,000	0	5,000	206.16	188.67	4,605.17	7.9%
10158 66300 Empl-Milea	1,000	0	1,000	.00	.00	1,000.00	.0%
10158 66400 Empl-Trans	500	0	500	.00	.00	500.00	.0%
10158 66500 Empl-Perso	300	0	300	222.02	71.50	6.48	97.8%
TOTAL Projects	965,509	107,268	1,072,777	245,367.30	10,080.98	817,328.78	23.8%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06			ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
ACCOUNTS FOR:	General Fund	APPROX	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL	
10160 Planning & Regulation									
10160 50500	Labor-Regu	617,475	19,554	637,029	244,142.90	.00	392,886.10	38.3%	
10160 52000	Labor-Vaca	0	0	0	26,839.33	.00	-26,839.33	100.0%*	
10160 52100	Labor-Holi	0	0	0	13,398.57	.00	-13,398.57	100.0%*	
10160 53000	Labor-Sick	0	0	0	13,074.11	.00	-13,074.11	100.0%*	
10160 54000	Labor-Othe	2,250	0	2,250	2,576.80	.00	-326.80	114.5%*	
10160 55000	Labor-Allo	10,281	669	10,950	4,818.75	.00	6,131.25	44.0%	
10160 56000	Labor-Heal	0	12,994	12,994	12,993.60	.00	.00	100.0%	
10160 58000	Associated	112,365	-22,834	89,531	37,508.33	.00	52,022.67	41.9%	
10160 58100	Associated	45,425	2,803	48,228	23,202.87	.00	25,025.14	48.1%	
10160 58200	Associated	66,691	2,562	69,253	32,169.70	.00	37,083.30	46.5%	
10160 58300	Associated	12,354	474	12,828	5,978.92	.00	6,849.08	46.6%	
10160 58900	Associated	90	0	90	36.80	.00	53.20	40.9%	
10160 61200	ConProf-Ge	155,340	0	155,340	101,404.97	61,980.27	-8,045.24	105.2%*	
10160 61300	ConProf-De	300,000	0	300,000	225,659.42	.00	74,340.58	75.2%	
10160 61750	ConProf-So	0	0	0	.00	366.66	-366.66	100.0%*	
10160 63100	Fees-Filin	1,050	0	1,050	50.00	.00	1,000.00	4.8%	
10160 64475	Ops-Materi	31,500	-275	31,225	5,001.07	2,368.34	23,855.96	23.6%	
10160 64600	Ops-Postag	3,990	0	3,990	2,078.28	.00	1,911.72	52.1%	
10160 64800	Ops-Unifor	420	0	420	.00	.00	420.00	.0%	
10160 64825	Ops-Vehicl	5,000	0	5,000	1,427.84	3,572.16	.00	100.0%	
10160 65000	Maint-Buil	10,500	0	10,500	1,663.34	2,118.72	6,717.94	36.0%	
10160 65050	Maint-Equi	320	0	320	.00	.00	320.00	.0%	
10160 65550	Maint-Vehi	11,150	0	11,150	8,567.74	2,457.48	124.78	98.9%	
10160 66000	Empl-Dues	1,050	0	1,050	329.62	65.38	655.00	37.6%	
10160 66100	Empl-Train	4,730	0	4,730	450.00	.00	4,280.00	9.5%	
10160 66200	Empl-Per D	6,830	0	6,830	652.19	.00	6,177.81	9.5%	
10160 66300	Empl-Milea	1,050	0	1,050	403.84	.00	646.16	38.5%	
10160 66400	Empl-Trans	530	0	530	148.52	.00	381.48	28.0%	
10160 66500	Empl-Perso	210	0	210	.00	111.01	98.99	52.9%	
10160 67100	Util-Elect	13,090	0	13,090	5,299.11	7,790.89	.00	100.0%	
10160 67200	Util-Gas	4,810	0	4,810	718.04	4,091.96	.00	100.0%	
10160 67400	Util-Telep	13,590	0	13,590	6,022.91	7,567.09	.00	100.0%	
10160 67500	Util-Water	7,390	0	7,390	3,631.01	3,758.99	.00	100.0%	
10160 80300	Cap-Improv	5,000	0	5,000	.00	.00	5,000.00	.0%	
10160 80400	Cap-Infras	25,000	0	25,000	.00	.00	25,000.00	.0%	
10160 80500	Cap-Equipm	10,000	275	10,275	9,890.01	.00	384.62	96.3%	
TOTAL Planning & Regulation		1,479,481	16,222	1,495,703	790,138.59	96,248.95	609,315.07	59.3%	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
101 General Fund							
10161 Cemetery							
10161 61200 ConProf-Ge	504,230	0	504,230	209,910.39	236,710.29	57,609.32	88.6%
10161 61900 ConProf-Mi	0	0	0	6,471.30	1,228.70	-7,700.00	100.0%*
10161 64425 Ops-Landsc	22,470	0	22,470	.00	.00	22,470.00	.0%
10161 64475 Ops-Materi	10,500	0	10,500	2,310.48	167.24	8,022.28	23.6%
10161 64990 Ops-Misc	0	13,014	13,014	.00	.00	13,014.00	.0%
10161 65000 Maint-Buil	320	0	320	.00	250.00	70.00	78.1%
10161 65050 Maint-Equi	110	0	110	11,412.17	.00	-11,302.17*****	*%
10161 66000 Empl-Dues	420	0	420	.00	350.00	70.00	83.3%
10161 66500 Empl-Perso	110	0	110	.00	.00	110.00	.0%
10161 67100 Util-Elect	5,090	0	5,090	2,462.21	2,537.79	90.00	98.2%
10161 67400 Util-Telep	2,710	0	2,710	1,293.55	1,416.45	.00	100.0%
10161 67500 Util-Water	132,140	0	132,140	78,321.43	68,583.17	-14,764.60	111.2%*
10161 80200 Cap-Buildi	250,000	0	250,000	16,418.18	4,293.27	229,288.55	8.3%
10161 80300 Cap-Improv	433,178	-28,475	404,703	389,307.06	.00	15,395.98	96.2%
TOTAL Cemetery	1,361,278	-15,461	1,345,817	717,906.77	315,536.91	312,373.36	76.8%
TOTAL General Fund	11,253,788	12,408,935	23,662,724	3,810,602.50	8,229,481.39	11,622,639.85	50.9%
TOTAL REVENUES	-63,452,289	-1,733,310	-65,185,599	-41,576,046.91	.00	-23,609,551.96	
TOTAL EXPENSES	74,706,077	14,142,246	88,848,323	45,386,649.41	8,229,481.39	35,232,191.81	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 102 Payroll	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
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10202 Payroll

10202 64025 ops-Bank C	250	0	250	.00	.00	250.00	.0%
TOTAL Payroll	250	0	250	.00	.00	250.00	.0%
TOTAL Payroll	250	0	250	.00	.00	250.00	.0%
TOTAL EXPENSES	250	0	250	.00	.00	250.00	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT	
200 GRT Capital Outlay	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL	
200 GRT Capital Outlay								
200 30020 GRTR-Capit	-4,576,548	0	-4,576,548	-2,798,340.17	.00	-1,778,207.83	61.1%*	
200 45000 Transfer-T	3,850,000	2,200,000	6,050,000	3,800,000.00	.00	2,250,000.00	62.8%	
TOTAL GRT Capital outlay	-726,548	2,200,000	1,473,452	1,001,659.83	.00	471,792.17	68.0%	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
200 GRT Capital Outlay							
20000 GRT Capital Outlay							
20000 63225 Fees-NMTRD	230,000	0	230,000	111,773.51	.00	118,226.49	48.6%
20000 80300 Cap-Improv	423,364	0	423,364	18,090.04	1,465.87	403,808.09	4.6%
TOTAL GRT Capital Outlay	653,364	0	653,364	129,863.55	1,465.87	522,034.58	20.1%
TOTAL GRT Capital Outlay	-73,184	2,200,000	2,126,816	1,131,523.38	1,465.87	993,826.75	53.3%
TOTAL REVENUES	-4,576,548	0	-4,576,548	-2,798,340.17	.00	-1,778,207.83	
TOTAL EXPENSES	4,503,364	2,200,000	6,703,364	3,929,863.55	1,465.87	2,772,034.58	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
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201 Capital Projects

201 36040 Interest-M	0	0	0	-5,098.11	.00	5,098.11	100.0%
201 37135 State-Legi	0	0	0	-87,091.84	.00	87,091.84	100.0%
201 37150 State-NMDO	0	-1,100,008	-1,100,008	.00	.00	-1,100,008.00	.0%*
201 37199 State-Misc	-14,204,775	63,949	-14,140,826	-842,380.13	.00	-13,298,445.87	6.0%*
201 40000 Trans-IN	-2,250,000	0	-2,250,000	-1,700,000.00	.00	-550,000.00	75.6%*
TOTAL Capital Projects	-16,454,775	-1,036,059	-17,490,834	-2,634,570.08	.00	-14,856,263.92	15.1%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT	
201 Capital Projects	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL	
20101 Capital Projects								
20101 80100 Cap-Land	235,522	-43,358	192,164	108,802.03	36,384.57	46,977.19	75.6%	
20101 80300 Cap-Improv	8,195,942	-432,153	7,763,789	71,637.39	4,740,899.18	2,951,252.76	62.0%	
20101 80400 Cap-Infras	4,910,000	-534,990	4,375,010	.00	.00	4,375,010.00	.0%	
20101 80500 Cap-Equipm	2,261,588	1,121,051	3,382,639	73,136.66	959,952.76	2,349,549.58	30.5%	
TOTAL Capital Projects	15,603,052	110,550	15,713,602	253,576.08	5,737,236.51	9,722,789.53	38.1%	
TOTAL Capital Projects	-851,723	-925,509	-1,777,232	-2,380,994.00	5,737,236.51	-5,133,474.39	-188.8%	
TOTAL REVENUES	-16,454,775	-1,036,059	-17,490,834	-2,634,570.08	.00	-14,856,263.92		
TOTAL EXPENSES	15,603,052	110,550	15,713,602	253,576.08	5,737,236.51	9,722,789.53		

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
202 Airport Improvements							
202 Airport Improvements							
202 35000 AP-BMB	-12,800	0	-12,800	.00	.00	-12,800.00	.0%*
202 35010 AP-Boutiqu	-3,600	0	-3,600	.00	.00	-3,600.00	.0%*
202 35020 AP-Celtech	-2,280	0	-2,280	-1,372.32	.00	-907.68	60.2%*
202 35021 AP-CNB	-50	0	-50	.00	.00	-50.00	.0%*
202 35022 AP-Danfort	-1,200	0	-1,200	-600.00	.00	-600.00	50.0%*
202 35030 AP-Fed Exp	-3,900	0	-3,900	-1,963.44	.00	-1,936.56	50.3%*
202 35040 AP-Chandle	-4,900	0	-4,900	-2,479.98	.00	-2,420.02	50.6%*
202 35050 Air Method	-2,300	0	-2,300	-1,210.98	.00	-1,089.02	52.7%*
202 37145 State-NM A	-20,000	0	-20,000	.00	.00	-20,000.00	.0%*
202 37150 State-NMDO	-802,335	-5,135,000	-5,937,335	-552,189.00	.00	-5,385,146.00	9.3%*
202 37200 Federal-FA	-3,534,884	0	-3,534,884	-2,371,060.84	.00	-1,163,823.16	67.1%*
TOTAL Airport Improvements	-4,388,249	-5,135,000	-9,523,249	-2,930,876.56	.00	-6,592,372.44	30.8%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
202 Airport Improvements							
20202 Airport Improvements							
20202 61200 ConProf-Ge	50,000	0	50,000	.00	9,483.34	40,516.66	19.0%
20202 64475 Ops-Materi	1,000	0	1,000	.00	.00	1,000.00	.0%
20202 65900 Maint-Misc	85,469	-1,000	84,469	11,988.83	13,247.74	59,232.13	29.9%
20202 80200 Cap-Buildi	65,000	5,151,000	5,216,000	.00	417,660.01	4,798,339.99	8.0%
20202 80400 Cap-Infras	4,558,536	-1,033,608	3,524,928	3,123,792.36	399,136.27	1,999.65	99.9%
TOTAL Airport Improvements	4,760,005	4,116,392	8,876,397	3,135,781.19	839,527.36	4,901,088.43	44.8%
TOTAL Airport Improvements	371,756	-1,018,608	-646,852	204,904.63	839,527.36	-1,691,284.01	-161.5%
TOTAL REVENUES	-4,388,249	-5,135,000	-9,523,249	-2,930,876.56	.00	-6,592,372.44	
TOTAL EXPENSES	4,760,005	4,116,392	8,876,397	3,135,781.19	839,527.36	4,901,088.43	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
220 Landfill-Reserve							
220 Landfill-Reserve							
220 36000 CD's	0	0	0	-58,512.31	.00	58,512.31	100.0%
220 37010 County-Lan	-111,000	0	-111,000	-111,000.00	.00	.00	100.0%
220 40000 Trans-IN	-111,000	0	-111,000	-111,000.00	.00	.00	100.0%
TOTAL Landfill-Reserve	-222,000	0	-222,000	-280,512.31	.00	58,512.31	126.4%
TOTAL Landfill-Reserve	-222,000	0	-222,000	-280,512.31	.00	58,512.31	126.4%
TOTAL REVENUES	-222,000	0	-222,000	-280,512.31	.00	58,512.31	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
230 Landfill-Closure							
23030 Landfill-Closure							
23030 61200 ConProf-Ge	15,000	0	15,000	3,759.19	12,240.81	-1,000.00	106.7%*
23030 61350 ConProf-En	10,000	0	10,000	.00	.00	10,000.00	.0%
23030 61600 ConProf-Me	25,000	0	25,000	.00	.00	25,000.00	.0%
23030 63200 Fees-Groun	40,000	0	40,000	17,143.74	7,856.26	15,000.00	62.5%
23030 64375 Ops-Landfi	10,000	0	10,000	.00	8,000.00	2,000.00	80.0%
23030 65050 Maint-Equi	10,000	0	10,000	.00	.00	10,000.00	.0%
TOTAL Landfill-Closure	110,000	0	110,000	20,902.93	28,097.07	61,000.00	44.5%
TOTAL Landfill-Closure	110,000	0	110,000	20,902.93	28,097.07	61,000.00	44.5%
TOTAL EXPENSES	110,000	0	110,000	20,902.93	28,097.07	61,000.00	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED			ENCUMBRANCES	AVAILABLE	PCT
240 Landfill-Construction	APPROP	ADJSTMTS	BUDGET	YTD	ACTUAL		BUDGET	USE/COL
240 Landfill-Construction								
240 40000 Trans-IN	-1,000,000	-3,000,000	-4,000,000	-4,000,000.00		.00	.00	100.0%
TOTAL Landfill-Construction	-1,000,000	-3,000,000	-4,000,000	-4,000,000.00		.00	.00	100.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
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24040 Landfill-Construction

24040 64400 ops-Landfi	1,000,000	645,000	1,645,000	12,751.99	408,777.06	1,223,470.95	25.6%
TOTAL Landfill-Construction	1,000,000	645,000	1,645,000	12,751.99	408,777.06	1,223,470.95	25.6%
TOTAL Landfill-Construction	0	-2,355,000	-2,355,000	-3,987,248.01	408,777.06	1,223,470.95	152.0%
TOTAL REVENUES	-1,000,000	-3,000,000	-4,000,000	-4,000,000.00	.00	.00	
TOTAL EXPENSES	1,000,000	645,000	1,645,000	12,751.99	408,777.06	1,223,470.95	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
300 Sports Complex							
300 Sports Complex							
300 30030 GRTR-Infra	-2,431,890	0	-2,431,890	-1,486,984.10	.00	-944,905.90	61.1%*
300 34310 Concession	-8,000	0	-8,000	-7,145.04	.00	-854.96	89.3%*
300 37199 State-Misc	0	-76,000	-76,000	.00	.00	-76,000.00	.0%*
300 40000 Trans-IN	0	-13,307	-13,307	-13,306.92	.00	.00	100.0%
TOTAL Sports Complex	-2,439,890	-89,307	-2,529,197	-1,507,436.06	.00	-1,021,760.86	59.6%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
300 Sports Complex							
30000 Sports Complex							
30000 50500 Labor-Regu	543,436	24,286	567,722	224,260.75	.00	343,461.25	39.5%
30000 51000 Labor-OT	9,099	351	9,450	2,329.11	.00	7,120.89	24.6%
30000 52000 Labor-Vaca	0	0	0	13,397.58	.00	-13,397.58	100.0%*
30000 52100 Labor-Holi	0	0	0	7,412.00	.00	-7,412.00	100.0%*
30000 53000 Labor-Sick	0	0	0	5,718.41	.00	-5,718.41	100.0%*
30000 54000 Labor-Othe	1,750	0	1,750	1,625.89	.00	124.11	92.9%
30000 55000 Labor-Allo	8,417	-27	8,390	4,089.00	.00	4,301.00	48.7%
30000 56000 Labor-Heal	0	12,361	12,361	12,361.28	.00	.00	100.0%
30000 58000 Associated	84,635	0	84,635	40,650.68	.00	43,984.32	48.0%
30000 58100 Associated	40,717	2,926	43,643	19,648.42	.00	23,994.22	45.0%
30000 58200 Associated	36,944	1,086	38,030	18,214.18	.00	19,815.82	47.9%
30000 58300 Associated	6,844	202	7,046	3,383.69	.00	3,662.31	48.0%
30000 58900 Associated	130	0	130	50.60	.00	79.40	38.9%
30000 61200 ConProf-Ge	172,535	0	172,535	73,932.26	136,508.48	-37,905.74	122.0%*
30000 63225 Fees-NMTRD	120,000	0	120,000	56,637.63	.00	63,362.37	47.2%
30000 64425 Ops-Landsc	10,500	0	10,500	1,584.55	.00	8,915.45	15.1%
30000 64475 Ops-Materi	63,000	0	63,000	3,534.71	3,935.05	55,530.24	11.9%
30000 64775 Ops-Tools	4,730	0	4,730	2,151.41	.00	2,578.59	45.5%
30000 64800 Ops-Unifor	3,890	0	3,890	1,983.78	1,038.00	868.22	77.7%
30000 64825 Ops-Vehicl	15,000	0	15,000	6,764.54	8,235.46	.00	100.0%
30000 65000 Maint-Buil	5,250	0	5,250	1,057.72	217.76	3,974.52	24.3%
30000 65050 Maint-Equi	28,350	0	28,350	4,784.67	1,200.10	22,365.23	21.1%
30000 65500 Maint-Turf	67,200	0	67,200	1,116.76	5,089.36	60,993.88	9.2%
30000 65550 Maint-Vehi	1,050	0	1,050	619.92	172.44	257.64	75.5%
30000 66100 Empl-Train	1,050	0	1,050	.00	90.00	960.00	8.6%
30000 66200 Empl-Per D	740	0	740	.00	.00	740.00	.0%
30000 66500 Empl-Perso	530	0	530	35.75	.00	494.25	6.7%
30000 67100 Util-Elect	128,200	0	128,200	51,319.34	76,880.66	.00	100.0%
30000 67400 Util-Telep	3,840	0	3,840	1,816.74	2,023.26	.00	100.0%
30000 67500 Util-Water	29,660	0	29,660	13,764.65	14,235.35	1,660.00	94.4%
30000 80100 Cap-Land	990,914	1,180,000	2,170,914	457,511.35	64.23	1,713,338.62	21.1%
30000 80500 Cap-Equipm	197,889	320,000	517,889	142,163.62	37,888.43	337,836.95	34.8%
TOTAL Sports Complex	2,576,300	1,541,185	4,117,485	1,173,920.99	287,578.58	2,655,985.55	35.5%
TOTAL Sports Complex	136,410	1,451,878	1,588,288	-333,515.07	287,578.58	1,634,224.69	-2.9%
TOTAL REVENUES	-2,439,890	-89,307	-2,529,197	-1,507,436.06	.00	-1,021,760.86	
TOTAL EXPENSES	2,576,300	1,541,185	4,117,485	1,173,920.99	287,578.58	2,655,985.55	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
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320 Streets Improvement

320 30200 Muni Count	-450,000	0	-450,000	-218,702.03	.00	-231,297.97	48.6%*
320 30210 Muni Rd	-230,000	0	-230,000	-146,043.17	.00	-83,956.83	63.5%*
320 30310 Tax-Auto L	-105,000	0	-105,000	-58,957.70	.00	-46,042.30	56.2%*
320 36040 Interest-M	0	0	0	-9,766.36	.00	9,766.36	100.0%
320 37135 State-Legi	-649,014	0	-649,014	.00	.00	-649,014.00	.0%*
320 40000 Trans-IN	-3,300,000	-1,000,000	-4,300,000	-4,300,000.00	.00	.00	100.0%
TOTAL Streets Improvement	-4,734,014	-1,000,000	-5,734,014	-4,733,469.26	.00	-1,000,544.74	82.6%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
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32020 Streets Improvement

32020 65900 Maint-Misc	250,000	0	250,000	.00	.00	250,000.00	.0%
32020 80400 Cap-Infras	5,771,485	532,194	6,303,679	1,611,556.26	3,275,712.20	1,416,410.89	77.5%
TOTAL Streets Improvement	6,021,485	532,194	6,553,679	1,611,556.26	3,275,712.20	1,666,410.89	74.6%
TOTAL Streets Improvement	1,287,471	-467,806	819,665	-3,121,913.00	3,275,712.20	665,866.15	18.8%
TOTAL REVENUES	-4,734,014	-1,000,000	-5,734,014	-4,733,469.26	.00	-1,000,544.74	
TOTAL EXPENSES	6,021,485	532,194	6,553,679	1,611,556.26	3,275,712.20	1,666,410.89	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
350 Local Government Correction							
350 Local Government Correction							
350 33004 Fees-Court	-580,000	0	-580,000	-295,356.00	.00	-284,644.00	50.9%*
350 33009 Fees-Local	-150,000	0	-150,000	-64,850.00	.00	-85,150.00	43.2%*
350 33010 Fees-Notar	0	0	0	-12.00	.00	12.00	100.0%
350 33014 Fees-Resti	0	0	0	-100.00	.00	100.00	100.0%
TOTAL Local Government Correction	-730,000	0	-730,000	-360,318.00	.00	-369,682.00	49.4%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
350 Local Government Correction							
35050 Local Government Correction							
35050 62000 Prisoners-	500,000	0	500,000	182,210.00	237,790.00	80,000.00	84.0%
35050 62100 Prisoners-	25,000	0	25,000	.00	.00	25,000.00	.0%
TOTAL Local Government Correction	525,000	0	525,000	182,210.00	237,790.00	105,000.00	80.0%
TOTAL Local Government Correction	-205,000	0	-205,000	-178,108.00	237,790.00	-264,682.00	-29.1%
TOTAL REVENUES	-730,000	0	-730,000	-360,318.00	.00	-369,682.00	
TOTAL EXPENSES	525,000	0	525,000	182,210.00	237,790.00	105,000.00	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED			ENCUMBRANCES	AVAILABLE	PCT
360 Cannabis Revenue	APPROP	ADJSTMTS	BUDGET	YTD	ACTUAL		BUDGET	USE/COL
360 Cannabis Fund								
360 30350 Cannabis	-360,000	0	-360,000	-193,755.88		.00	-166,244.12	53.8%*
360 45000 Tran-TO-E	355,000	0	355,000	355,000.00		.00	.00	100.0%
TOTAL Cannabis Fund	-5,000	0	-5,000	161,244.12		.00	-166,244.12	-3224.9%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED				AVAILABLE	PCT
360 Cannabis Revenue	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES		BUDGET	USE/COL
36060 Cannabis Fund								
36060 63226 Fees-CAN	10,000	0	10,000	5,812.70	.00		4,187.30	58.1%
TOTAL Cannabis Fund	10,000	0	10,000	5,812.70	.00		4,187.30	58.1%
TOTAL Cannabis Revenue	5,000	0	5,000	167,056.82	.00		-162,056.82	3341.1%
TOTAL REVENUES	-360,000	0	-360,000	-193,755.88	.00		-166,244.12	
TOTAL EXPENSES	365,000	0	365,000	360,812.70	.00		4,187.30	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
400 Disaster Preparedness							
400 Disaster Preparedness							
400 36000 Interest-C	0	0	0	-11,505.84	.00	11,505.84	100.0%
TOTAL Disaster Preparedness	0	0	0	-11,505.84	.00	11,505.84	100.0%
TOTAL Disaster Preparedness	0	0	0	-11,505.84	.00	11,505.84	100.0%
TOTAL REVENUES	0	0	0	-11,505.84	.00	11,505.84	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06								
ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL	
401 Insurance								
401 Insurance								
401 38012 Misc-Reimb	0	0	0	-53,246.93	.00	53,246.93	100.0%	
401 40000 Trans-IN	-1,200,000	0	-1,200,000	-1,200,000.00	.00	.00	100.0%	
TOTAL Insurance	-1,200,000	0	-1,200,000	-1,253,246.93	.00	53,246.93	104.4%	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06								
ACCOUNTS FOR:		ORIGINAL	TRANFRS/	REVISED	YTD ACTUAL	ENCUMBRANCES	AVAILABLE	PCT
401	Insurance	APPROP	ADJSTMNTS	BUDGET			BUDGET	USE/COL
40101 Insurance								
40101	60200	Insur-Admi	25,000	0	25,000	10,421.40	17,582.98	-3,004.38 112.0%*
40101	60205	Insur-Airp	7,500	0	7,500	7,680.00	6,985.00	-7,165.00 195.5%*
40101	60210	Insur-Auto	44,561	0	44,561	44,560.50	.00	.50 100.0%
40101	60215	Insur-Auto	37,250	0	37,250	37,250.00	.00	.00 100.0%
40101	60220	Insur-Clai	200,000	0	200,000	17,954.51	3,066.72	178,978.77 10.5%
40101	60225	Insur-Crim	5,000	0	5,000	5,542.00	.00	-542.00 110.8%*
40101	60230	Insur-EDP	0	0	0	8,213.00	.00	-8,213.00 100.0%*
40101	60235	Insur-Fine	0	0	0	21,996.00	.00	-21,996.00 100.0%*
40101	60250	Insur-Law	181,294	0	181,294	181,294.00	.00	.00 100.0%
40101	60255	Insur-Liab	400,000	0	400,000	228,235.21	.00	171,764.79 57.1%
40101	60265	Insur-Pro	2,500	0	2,500	.00	.00	2,500.00 .0%
40101	60270	Insur-Prop	436,444	0	436,444	406,235.00	.00	30,209.00 93.1%
40101	60275	Insur-Publ	167,772	0	167,772	167,772.00	.00	.00 100.0%
40101	60280	Insur-Unem	0	0	0	7,122.23	.00	-7,122.23 100.0%*
40101	60285	Insur-Unin	130,000	0	130,000	.00	.00	130,000.00 .0%
TOTAL Insurance			1,637,321	0	1,637,321	1,144,275.85	27,634.70	465,410.45 71.6%
TOTAL Insurance			437,321	0	437,321	-108,971.08	27,634.70	518,657.38 -18.6%
TOTAL REVENUES			-1,200,000	0	-1,200,000	-1,253,246.93	.00	53,246.93
TOTAL EXPENSES			1,637,321	0	1,637,321	1,144,275.85	27,634.70	465,410.45

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
402 Workers' Compensation							
402 Workers' Compensation							
402 40000 Trans-IN	-1,050,000	0	-1,050,000	-1,050,000.00	.00	.00	100.0%
TOTAL Workers' Compensation	-1,050,000	0	-1,050,000	-1,050,000.00	.00	.00	100.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06							
ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
402 Workers' Compensation							
40202 workers' Compensation							
40202 60100 WC-Admin	20,000	0	20,000	15,385.68	6,498.87	-1,884.55	109.4%*
40202 60110 WC-Excess	275,000	0	275,000	.00	.00	275,000.00	.0%
40202 60120 WC-Expense	50,000	0	50,000	26,726.67	.00	23,273.33	53.5%
40202 60130 WC-Medical	200,000	0	200,000	107,776.46	.00	92,223.54	53.9%
40202 60140 WC-Settlem	100,000	0	100,000	66,553.37	.00	33,446.63	66.6%
40202 60150 WC-weekly	200,000	0	200,000	174,730.15	.00	25,269.85	87.4%
TOTAL workers' Compensation	845,000	0	845,000	391,172.33	6,498.87	447,328.80	47.1%
TOTAL workers' Compensation	-205,000	0	-205,000	-658,827.67	6,498.87	447,328.80	318.2%
TOTAL REVENUES	-1,050,000	0	-1,050,000	-1,050,000.00	.00	.00	
TOTAL EXPENSES	845,000	0	845,000	391,172.33	6,498.87	447,328.80	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
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420 Health Insurance

420 36040 Interest-M	0	0	0	-20,215.43	.00	20,215.43	100.0%
420 38006 Misc-Healt	-1,600,000	0	-1,600,000	-707,486.31	.00	-892,513.69	44.2%*
420 38010 Misc-HI-Ci	-5,000,000	0	-5,000,000	-2,122,458.88	.00	-2,877,541.12	42.4%*
420 38012 Misc-Reimb	0	0	0	-367,985.31	.00	367,985.31	100.0%
420 45000 Transfer-T	0	826,848	826,848	826,848.22	.00	.00	100.0%
TOTAL Health Insurance	-6,600,000	826,848	-5,773,152	-2,391,297.71	.00	-3,381,854.07	41.4%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
420 Health Insurance							
42020 Health Insurance							
42020 60200 Insur-Admi	50,000	0	50,000	25,005.51	.00	24,994.49	50.0%
42020 60220 Insur-Clai	6,550,000	0	6,550,000	3,605,995.68	.00	2,944,004.32	55.1%
TOTAL Health Insurance	6,600,000	0	6,600,000	3,631,001.19	.00	2,968,998.81	55.0%
TOTAL Health Insurance	0	826,848	826,848	1,239,703.48	.00	-412,855.26	149.9%
TOTAL REVENUES	-6,600,000	0	-6,600,000	-3,218,145.93	.00	-3,381,854.07	
TOTAL EXPENSES	6,600,000	826,848	7,426,848	4,457,849.41	.00	2,968,998.81	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT	
500 Fire Protection	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL	
500 Fire Protection								
500 37125 State-Fire	-550,000	-148,429	-698,429	-349,215.00	.00	-349,214.00	50.0%*	
500 37199 State-Misc	0	0	0	-299,483.63	.00	299,483.63	100.0%	
TOTAL Fire Protection	-550,000	-148,429	-698,429	-648,698.63	.00	-49,730.37	92.9%	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
500 Fire Protection							
50000 Fire Protection							
50000 64475 Ops-Materi	5,000	0	5,000	.00	.00	5,000.00	.0%
50000 65550 Maint-Vehi	0	0	0	229.99	747.79	-977.78	100.0%*
50000 66100 Empl-Train	30,000	0	30,000	.00	.00	30,000.00	.0%
50000 66200 Empl-Per D	30,000	0	30,000	.00	.00	30,000.00	.0%
50000 80500 Cap-Equipm	769,997	0	769,997	.00	751,583.76	18,413.24	97.6%
TOTAL Fire Protection	834,997	0	834,997	229.99	752,331.55	82,435.46	90.1%
TOTAL Fire Protection	284,997	-148,429	136,568	-648,468.64	752,331.55	32,705.09	76.1%
TOTAL REVENUES	-550,000	-148,429	-698,429	-648,698.63	.00	-49,730.37	
TOTAL EXPENSES	834,997	0	834,997	229.99	752,331.55	82,435.46	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
501 Emergency Medical Services							
501 Emergency Medical Services							
501 37115 State-EMS	-20,000	0	-20,000	-20,000.00	.00	.00	100.0%
TOTAL Emergency Medical Services	-20,000	0	-20,000	-20,000.00	.00	.00	100.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
501 Emergency Medical Services							
50101 Emergency Medical Services							
50101 64225 ops-Fire E	22,115	0	22,115	10,285.70	11,388.75	440.55	98.0%
TOTAL Emergency Medical Services	22,115	0	22,115	10,285.70	11,388.75	440.55	98.0%
TOTAL Emergency Medical Services	2,115	0	2,115	-9,714.30	11,388.75	440.55	79.2%
TOTAL REVENUES	-20,000	0	-20,000	-20,000.00	.00	.00	
TOTAL EXPENSES	22,115	0	22,115	10,285.70	11,388.75	440.55	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
520 Law Enforcement Protection							
520 Law Enforcement Protection							
520 37130 State-Law	-197,000	0	-197,000	-197,000.00	.00	.00	100.0%
TOTAL Law Enforcement Protection	-197,000	0	-197,000	-197,000.00	.00	.00	100.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
520 Law Enforcement Protection							
52020 Law Enforcement Protection							
52020 64525 Ops-Police	39,400	0	39,400	86,643.82	45,866.55	-93,110.37	336.3%*
52020 66100 Empl-Train	157,600	0	157,600	14,521.89	1,382.23	141,695.88	10.1%
52020 66200 Empl-Per D	0	0	0	8,184.09	.00	-8,184.09	100.0%*
TOTAL Law Enforcement Protection	197,000	0	197,000	109,349.80	47,248.78	40,401.42	79.5%
TOTAL Law Enforcement Protection	0	0	0	-87,650.20	47,248.78	40,401.42	100.0%
TOTAL REVENUES	-197,000	0	-197,000	-197,000.00	.00	.00	
TOTAL EXPENSES	197,000	0	197,000	109,349.80	47,248.78	40,401.42	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
521 FY23 - LERRF							
521 FY23 - LERRF							
521 37199 State-Misc	-300,000	0	-300,000	-300,000.00	.00	.00	100.0%
521 45000 Tran-TO-E	300,000	0	300,000	.00	.00	300,000.00	.0%
TOTAL FY23 - LERRF	0	0	0	-300,000.00	.00	300,000.00	100.0%
TOTAL FY23 - LERRF	0	0	0	-300,000.00	.00	300,000.00	100.0%
TOTAL REVENUES	-300,000	0	-300,000	-300,000.00	.00	.00	
TOTAL EXPENSES	300,000	0	300,000	.00	.00	300,000.00	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
523 FY24 - LERF							
523 FY24 - LERF							
523 37199 State-Misc	0	-600,000	-600,000	-600,000.00	.00	.00	100.0%
523 45000 Tran-TO-E	0	600,000	600,000	.00	.00	600,000.00	.0%
TOTAL FY24 - LERF	0	0	0	-600,000.00	.00	600,000.00	100.0%
TOTAL FY24 - LERF	0	0	0	-600,000.00	.00	600,000.00	100.0%
TOTAL REVENUES	0	-600,000	-600,000	-600,000.00	.00	.00	
TOTAL EXPENSES	0	600,000	600,000	.00	.00	600,000.00	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06								
ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL	
550 Beautification								
550 Beautification								
550 37105 State-Beau	-24,420	0	-24,420	-19,230.39	.00	-5,189.61	78.7%*	
550 40000 Trans-IN	-75,000	-15,000	-90,000	-90,000.00	.00	.00	100.0%	
TOTAL Beautification	-99,420	-15,000	-114,420	-109,230.39	.00	-5,189.61	95.5%	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
550 Beautification							
55050 Beautification							
55050 61000 ConProf-Ad	3,000	0	3,000	.00	1,417.97	1,582.03	47.3%
55050 61200 ConProf-Ge	72,050	0	72,050	30,453.00	3,700.00	37,897.00	47.4%
55050 64425 Ops-Landsc	3,000	0	3,000	.00	.00	3,000.00	.0%
55050 64475 Ops-Materi	30,000	0	30,000	1,620.77	250.56	28,128.67	6.2%
55050 66000 Empl-Dues	220	0	220	.00	.00	220.00	.0%
55050 66100 Empl-Train	2,200	0	2,200	.00	.00	2,200.00	.0%
55050 66200 Empl-Per D	1,050	0	1,050	.00	.00	1,050.00	.0%
TOTAL Beautification	111,520	0	111,520	32,073.77	5,368.53	74,077.70	33.6%
TOTAL Beautification	12,100	-15,000	-2,900	-77,156.62	5,368.53	68,888.09	2475.5%
TOTAL REVENUES	-99,420	-15,000	-114,420	-109,230.39	.00	-5,189.61	
TOTAL EXPENSES	111,520	0	111,520	32,073.77	5,368.53	74,077.70	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
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570 Municipal Transit

570 33017 Fees-Trans	-34,000	0	-34,000	-19,523.00	.00	-14,477.00	57.4%*
570 33018 Contract F	-10,000	0	-10,000	-11,948.62	.00	1,948.62	119.5%
570 37220 5311 Admin	-166,450	0	-166,450	-66,083.34	.00	-100,366.66	39.7%*
570 37230 5311 Op	-375,443	0	-375,443	-144,642.15	.00	-230,800.85	38.5%*
570 37235 5311 Cap	-385,043	0	-385,043	-103,516.73	.00	-281,526.17	26.9%*
570 40000 Trans-IN	-1,200,000	179,669	-1,020,331	-1,020,331.18	.00	.00	100.0%
TOTAL Municipal Transit	-2,170,936	179,669	-1,991,267	-1,366,045.02	.00	-625,222.06	68.6%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
570 Municipal Transit							
57070 Municipal Transit							
57070 50500 Labor-Regu	819,672	26,271	845,943	344,488.80	.00	501,454.20	40.7%
57070 51000 Labor-OT	15,251	-9,888	5,363	4,585.67	.00	777.33	85.5%
57070 52000 Labor-Vaca	0	0	0	19,738.68	.00	-19,738.68	100.0%*
57070 52100 Labor-Holi	0	0	0	15,368.23	.00	-15,368.23	100.0%*
57070 53000 Labor-Sick	0	0	0	10,010.63	.00	-10,010.63	100.0%*
57070 54000 Labor-Othe	3,375	250	3,625	1,836.54	.00	1,788.46	50.7%
57070 55000 Labor-Allo	3,428	0	3,428	1,714.00	.00	1,714.00	50.0%
57070 56000 Labor-Heal	0	18,930	18,930	18,930.41	.00	.00	100.0%
57070 58000 Associated	145,688	9,937	155,625	73,994.42	.00	81,630.58	47.5%
57070 58100 Associated	60,627	5,264	65,891	29,944.48	.00	35,946.29	45.4%
57070 58200 Associated	74,953	2,179	77,132	38,675.52	.00	38,456.48	50.1%
57070 58300 Associated	13,886	402	14,288	7,186.39	.00	7,101.61	50.3%
57070 58900 Associated	260	0	260	94.30	.00	165.70	36.3%
57070 61000 ConProf-Ad	0	0	0	4,171.74	1,311.26	-5,483.00	100.0%*
57070 61200 ConProf-Ge	75,500	0	75,500	2,078.89	8,537.91	64,883.20	14.1%
57070 61900 ConProf-Mi	0	0	0	18,742.08	145.09	-18,887.17	100.0%*
57070 63100 Fees-Filin	210	0	210	.00	.00	210.00	.0%
57070 64475 Ops-Materi	21,000	0	21,000	5,513.57	1,555.98	13,930.45	33.7%
57070 64600 Ops-Postag	210	0	210	24.13	.00	185.87	11.5%
57070 64775 Ops-Tools	4,200	0	4,200	2,130.46	1,540.94	528.60	87.4%
57070 64800 Ops-Unifor	2,100	0	2,100	1,332.00	.00	768.00	63.4%
57070 64825 Ops-Vehicl	120,000	0	120,000	38,973.93	41,026.07	40,000.00	66.7%
57070 65000 Maint-Buil	4,730	0	4,730	12,276.83	170.00	-7,716.83	263.1%*
57070 65050 Maint-Equi	110	0	110	522.62	.00	-412.62	475.1%*
57070 65550 Maint-Vehi	34,650	0	34,650	39,742.02	2,893.18	-7,985.20	123.0%*
57070 66000 Empl-Dues	840	0	840	400.00	.00	440.00	47.6%
57070 66100 Empl-Train	2,100	0	2,100	.00	.00	2,100.00	.0%
57070 66200 Empl-Per D	1,680	0	1,680	462.00	.00	1,218.00	27.5%
57070 66500 Empl-Perso	1,050	0	1,050	182.51	511.01	356.48	66.0%
57070 67100 Util-Elect	4,860	0	4,860	1,779.24	3,220.76	-140.00	102.9%*
57070 67200 Util-Gas	3,390	0	3,390	362.66	2,137.34	890.00	73.7%
57070 67400 Util-Telep	19,450	0	19,450	10,273.23	21,267.80	-12,091.03	162.2%*
57070 67500 Util-Water	2,300	0	2,300	1,108.57	1,291.43	-100.00	104.3%*
57070 80300 Cap-Improv	8,435	0	8,435	.00	.00	8,435.00	.0%
57070 80500 Cap-Equipm	534,283	-172,801	361,482	.00	139,515.94	221,965.99	38.6%
TOTAL Municipal Transit	1,978,238	-119,456	1,858,782	706,644.55	225,124.71	927,012.85	50.1%
TOTAL Municipal Transit	-192,698	60,213	-132,485	-659,400.47	225,124.71	301,790.79	327.8%
TOTAL REVENUES	-2,170,936	179,669	-1,991,267	-1,366,045.02	.00	-625,222.06	
TOTAL EXPENSES	1,978,238	-119,456	1,858,782	706,644.55	225,124.71	927,012.85	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
580 CDBG Grant							
580 CDBG Grant							
580 37290 Federal-Mi	0	0	0	-49,848.11	.00	49,848.11	100.0%
TOTAL CDBG Grant	0	0	0	-49,848.11	.00	49,848.11	100.0%
TOTAL CDBG Grant	0	0	0	-49,848.11	.00	49,848.11	100.0%
TOTAL REVENUES	0	0	0	-49,848.11	.00	49,848.11	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
600 LT-Promotional							
600 LT-Promotional							
600 30400 LT-Promo	-900,000	0	-900,000	-708,738.92	.00	-191,261.08	78.7%*
600 30401 LT-Pro-Pen	0	0	0	-771.33	.00	771.33	100.0%
TOTAL LT-Promotional	-900,000	0	-900,000	-709,510.25	.00	-190,489.75	78.8%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06							
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
600 LT-Promotional	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL
60000 LT-Promotional							
60000 68400 LT-Promo-C	396,267	0	396,267	218,989.62	55,322.44	121,955.34	69.2%
60000 68700 LT-Promo-O	935,104	193,000	1,128,104	510,923.51	591,383.47	25,796.72	97.7%
60000 80500 Cap-Equipm	1,128,874	0	1,128,874	897,568.13	15,327.44	215,978.43	80.9%
TOTAL LT-Promotional	2,460,245	193,000	2,653,245	1,627,481.26	662,033.35	363,730.49	86.3%
TOTAL LT-Promotional	1,560,245	193,000	1,753,245	917,971.01	662,033.35	173,240.74	90.1%
TOTAL REVENUES	-900,000	0	-900,000	-709,510.25	.00	-190,489.75	
TOTAL EXPENSES	2,460,245	193,000	2,653,245	1,627,481.26	662,033.35	363,730.49	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED				AVAILABLE	PCT
650 LT-Non Promotional	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES		BUDGET	USE/COL
650 LT-Non Promotional								
650 30402 LT-NP	-1,300,000	0	-1,300,000	-1,063,108.49	.00		-236,891.51	81.8%*
650 30403 LT-NP Pen	0	0	0	-1,157.00	.00		1,157.00	100.0%
TOTAL LT-Non Promotional	-1,300,000	0	-1,300,000	-1,064,265.49	.00		-235,734.51	81.9%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
650 LT-Non Promotional							
65000 LT-Non Promotional							
65000 61200 ConProf-Ge	2,800	0	2,800	.00	2,800.00	.00	100.0%
65000 68400 LT-City	295,000	0	295,000	107,851.82	35,212.54	151,935.64	48.5%
65000 68700 LT-Outside	551,306	30,000	581,306	173,540.00	323,362.99	84,402.99	85.5%
65000 80200 Cap-Buildi	150,000	0	150,000	.00	.00	150,000.00	.0%
65000 80300 Cap-Improv	219,088	330,900	549,988	.00	529,527.37	20,460.36	96.3%
65000 80500 Cap-Equipm	110,000	715,000	825,000	115,235.85	186,360.22	523,403.93	36.6%
TOTAL LT-Non Promotional	1,328,194	1,075,900	2,404,094	396,627.67	1,077,263.12	930,202.92	61.3%
TOTAL LT-Non Promotional	28,194	1,075,900	1,104,094	-667,637.82	1,077,263.12	694,468.41	37.1%
TOTAL REVENUES	-1,300,000	0	-1,300,000	-1,064,265.49	.00	-235,734.51	
TOTAL EXPENSES	1,328,194	1,075,900	2,404,094	396,627.67	1,077,263.12	930,202.92	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED				AVAILABLE	PCT
680 LT-Discretionary	APPROP	ADJSTMTS	BUDGET	YTD	ACTUAL	ENCUMBRANCES	BUDGET	USE/COL
680 LT-Discretionary								
680 30404 LT-Discret	-1,200,000	0	-1,200,000	-684,206.98		.00	-515,793.02	57.0%*
680 30405 LT-DisPen	0	0	0	-917.52		.00	917.52	100.0%
TOTAL LT-Discretionary	-1,200,000	0	-1,200,000	-685,124.50		.00	-514,875.50	57.1%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT	
680 LT-Discretionary	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL	
68000 LT-Discretionary								
68000 80200 Cap-LandIm	500,000	0	500,000	.00	.00	500,000.00	.0%	
68000 80300 Cap-Build	300,000	350,000	650,000	.00	238,511.10	411,488.90	36.7%	
68000 80400 Cap-Infras	250,000	0	250,000	.00	.00	250,000.00	.0%	
68000 80500 Cap-Eq&Fur	0	1,064,500	1,064,500	455,049.37	208,964.15	400,486.48	62.4%	
TOTAL LT-Discretionary	1,050,000	1,414,500	2,464,500	455,049.37	447,475.25	1,561,975.38	36.6%	
TOTAL LT-Discretionary	-150,000	1,414,500	1,264,500	-230,075.13	447,475.25	1,047,099.88	17.2%	
TOTAL REVENUES	-1,200,000	0	-1,200,000	-685,124.50	.00	-514,875.50		
TOTAL EXPENSES	1,050,000	1,414,500	2,464,500	455,049.37	447,475.25	1,561,975.38		

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06								
ACCOUNTS FOR:		ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
700	Water & Sewer	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL
700 Water & Sewer								
700	33006 Fees-Late	-220,000	0	-220,000	-118,269.30	.00	-101,730.70	53.8%*
700	33008 Fees-Lien	-500	0	-500	-1,260.32	.00	760.32	252.1%
700	33011 Fees-NSF	-1,000	0	-1,000	-670.00	.00	-330.00	67.0%*
700	33019 W&S Connec	0	0	0	-2,727.77	.00	2,727.77	100.0%
700	33020 W&S Reconn	0	0	0	-49,867.16	.00	49,867.16	100.0%
700	33021 W&S Tap Fe	-115,000	0	-115,000	-168,074.72	.00	53,074.72	146.2%
700	33090 Fees-Misc	0	0	0	-485.44	.00	485.44	100.0%
700	34200 Septage	-480,000	0	-480,000	-181,884.26	.00	-298,115.74	37.9%*
700	34210 Effluent	-7,000	0	-7,000	-342,120.04	.00	335,120.04	4887.4%
700	34220 Services-C	-6,000,000	0	-6,000,000	-3,940,657.62	.00	-2,059,342.38	65.7%*
700	34230 Services-L	0	0	0	-13,387.80	.00	13,387.80	100.0%
700	34240 Services-D	-1,000,000	0	-1,000,000	-701,409.58	.00	-298,590.42	70.1%*
700	34250 Services-S	-5,200,000	0	-5,200,000	-2,917,632.79	.00	-2,282,367.21	56.1%*
700	34260 W&S Analys	-40,000	0	-40,000	-23,549.00	.00	-16,451.00	58.9%*
700	36000 CD Interes	0	0	0	-7,728.38	.00	7,728.38	100.0%
700	36040 Interest-M	0	0	0	-125,911.69	.00	125,911.69	100.0%
700	37135 State-Legi	-7,583,983	0	-7,583,983	.00	.00	-7,583,983.00	.0%*
700	37191 State-NMED	0	0	0	-584,126.44	.00	584,126.44	100.0%
700	37199 State-Misc	0	-2,410,000	-2,410,000	.00	.00	-2,410,000.00	.0%*
700	37290 Federal-Mi	0	0	0	-125,602.87	.00	125,602.87	100.0%
700	38007 Misc-Long/	0	0	0	29.58	.00	-29.58	100.0%*
700	38090 Misc-All O	0	0	0	-9,606.17	.00	9,606.17	100.0%
700	40000 Trans-IN	-1,300,000	-1,297,068	-2,597,068	-897,067.50	.00	-1,700,000.00	34.5%*
700	45000 Transfer-T	250,000	0	250,000	250,000.00	.00	.00	100.0%
TOTAL Water & Sewer		-21,697,483	-3,707,068	-25,404,551	-9,962,009.27	.00	-15,442,541.23	39.2%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
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70000 Water

70000 50500 Labor-Regu	1,777,097	75,072	1,852,169	722,689.59	.00	1,129,479.41	39.0%
70000 51000 Labor-OT	128,179	49,509	177,688	114,648.56	.00	63,039.44	64.5%
70000 51100 Labor-DT	0	0	0	10,140.69	.00	-10,140.69	100.0%*
70000 52000 Labor-Vaca	0	0	0	61,214.43	.00	-61,214.43	100.0%*
70000 52100 Labor-Holi	0	0	0	34,518.60	.00	-34,518.60	100.0%*
70000 53000 Labor-Sick	0	0	0	40,472.31	.00	-40,472.31	100.0%*
70000 54000 Labor-Othe	6,250	500	6,750	4,769.50	.00	1,980.50	70.7%
70000 55000 Labor-Allo	44,535	-81	44,454	20,870.20	.00	23,583.80	46.9%
70000 56000 Labor-Heal	0	45,423	45,423	45,422.87	.00	.00	100.0%
70000 58000 Associated	348,177	12,897	361,074	146,257.83	.00	214,816.17	40.5%
70000 58100 Associated	140,528	13,385	153,913	76,724.76	.00	77,188.23	49.8%
70000 58200 Associated	191,202	8,206	199,408	91,566.50	.00	107,841.50	45.9%
70000 58300 Associated	35,421	1,515	36,936	17,012.31	.00	19,923.69	46.1%
70000 58900 Associated	270	0	270	115.00	.00	155.00	42.6%
70000 61200 ConProf-Ge	385,650	0	385,650	72,468.59	109,363.38	203,818.03	47.1%
70000 61750 ConProf-So	0	0	0	.00	26,173.69	-26,173.69	100.0%*
70000 61900 ConProf-Mi	0	0	0	580.01	819.99	-1,400.00	100.0%*
70000 63350 Fees-Water	87,990	0	87,990	53,403.12	1,500.00	33,086.88	62.4%
70000 63400 Fees-Water	21,000	0	21,000	20,000.00	.00	1,000.00	95.2%
70000 63900 Fees-Misc	0	0	0	.00	675.00	-675.00	100.0%*
70000 64425 Ops-Landsc	3,150	0	3,150	2,000.00	4,931.00	-3,781.00	220.0%*
70000 64475 Ops-Materi	210,000	0	210,000	91,308.95	36,415.46	82,275.59	60.8%
70000 64575 Ops-PPE	15,750	0	15,750	7,144.66	592.88	8,012.46	49.1%
70000 64600 Ops-Postag	20,900	0	20,900	17,167.88	15,828.17	-12,096.05	157.9%*
70000 64675 Ops-Safety	5,250	0	5,250	.00	103.57	5,146.43	2.0%
70000 64775 Ops-Tools	31,500	0	31,500	21,728.15	2,464.18	7,307.67	76.8%
70000 64800 Ops-Unifor	15,230	0	15,230	5,214.23	733.16	9,282.61	39.1%
70000 64825 Ops-Vehicl	91,000	0	91,000	40,695.55	44,304.45	6,000.00	93.4%
70000 64990 Ops-Misc	0	0	0	203.44	.00	-203.44	100.0%*
70000 65000 Maint-Buil	31,500	0	31,500	17,739.29	5,598.42	8,162.29	74.1%
70000 65050 Maint-Equi	136,500	0	136,500	52,660.77	67,434.44	16,404.79	88.0%
70000 65350 Maint-Serv	672,000	0	672,000	238,580.21	8,102.60	425,317.19	36.7%
70000 65550 Maint-Vehi	94,500	0	94,500	35,884.68	16,092.73	42,522.59	55.0%
70000 65900 Maint-Misc	0	0	0	1,957.59	570.27	-2,527.86	100.0%*
70000 66000 Empl-Dues	3,990	0	3,990	2,747.00	1,042.00	201.00	95.0%
70000 66100 Empl-Train	7,350	0	7,350	223.00	530.00	6,597.00	10.2%
70000 66200 Empl-Per D	1,580	0	1,580	40.00	.00	1,540.00	2.5%
70000 66500 Empl-Perso	210	0	210	182.51	.00	27.49	86.9%
70000 67100 Util-Elect	584,450	0	584,450	316,235.51	433,764.49	-165,550.00	128.3%*
70000 67200 Util-Gas	5,220	0	5,220	827.76	3,172.24	1,220.00	76.6%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06							
ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
700 Water & Sewer							
70000 67400 Util-Telep	41,640	0	41,640	14,344.57	44,312.93	-17,017.50	140.9%*
70000 67500 Util-water	5,150	0	5,150	1,591.03	2,182.69	1,376.28	73.3%
70000 80300 Cap-Improv	80,850	0	80,850	167.00	4,567.38	76,115.62	5.9%
70000 80400 Cap-Infras	4,986,156	979,904	5,966,060	1,047,134.65	498,748.92	4,420,176.77	25.9%
70000 80500 Cap-Equipm	400,000	500,000	900,000	158,141.00	83,633.00	658,226.00	26.9%
TOTAL Water	10,610,175	1,686,330	12,296,505	3,606,794.30	1,413,657.04	7,276,053.86	40.8%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06									
ACCOUNTS FOR:		ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT	
700	Water & Sewer	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL	
70001 Waste Water									
70001	50500	Labor-Regu	664,980	32,003	696,983	276,052.06	.00	420,930.94	39.6%
70001	51000	Labor-OT	15,454	-1,154	14,300	2,187.56	.00	12,112.44	15.3%
70001	51100	Labor-DT	0	0	0	5,206.40	.00	-5,206.40	100.0%*
70001	52000	Labor-Vaca	0	0	0	15,317.32	.00	-15,317.32	100.0%*
70001	52100	Labor-Holi	0	0	0	14,842.60	.00	-14,842.60	100.0%*
70001	53000	Labor-Sick	0	0	0	9,761.26	.00	-9,761.26	100.0%*
70001	54000	Labor-Othe	1,750	750	2,500	1,373.24	.00	1,126.76	54.9%
70001	55000	Labor-Allo	11,774	0	11,774	5,728.00	.00	6,046.00	48.6%
70001	56000	Labor-Heal	0	13,841	13,841	13,841.24	.00	.00	100.0%
70001	58000	Associated	152,513	0	152,513	55,115.41	.00	97,397.59	36.1%
70001	58100	Associated	50,677	3,327	54,004	24,693.92	.00	29,310.12	45.7%
70001	58200	Associated	71,821	3,459	75,280	33,455.68	.00	41,824.32	44.4%
70001	58300	Associated	13,304	640	13,944	6,217.33	.00	7,726.67	44.6%
70001	58900	Associated	100	0	100	43.70	.00	56.30	43.7%
70001	61200	ConProf-Ge	76,000	0	76,000	8,912.41	7,928.85	59,158.74	22.2%
70001	61900	ConProf-Mi	0	0	0	418.94	381.06	-800.00	100.0%*
70001	63300	Fees-Publi	1,050	0	1,050	.00	.00	1,050.00	.0%
70001	64475	Ops-Materi	94,500	0	94,500	26,866.48	8,690.88	58,942.64	37.6%
70001	64575	Ops-PPE	5,250	0	5,250	603.05	652.00	3,994.95	23.9%
70001	64600	Ops-Postag	30,000	0	30,000	14,321.72	15,828.17	-149.89	100.5%*
70001	64775	Ops-Tools	31,500	0	31,500	3,751.14	.00	27,748.86	11.9%
70001	64800	Ops-Unifor	3,470	0	3,470	.00	3,590.15	-120.15	103.5%*
70001	64825	Ops-Vehicl	5,500	0	5,500	3,556.40	1,943.60	.00	100.0%
70001	65000	Maint-Buil	8,930	0	8,930	3,790.06	1,505.97	3,633.97	59.3%
70001	65050	Maint-Equi	210,000	-20,250	189,750	96,003.45	26,796.21	66,950.34	64.7%
70001	65550	Maint-Vehi	5,250	0	5,250	3,509.63	1,292.96	447.41	91.5%
70001	66000	Empl-Dues	1,680	0	1,680	546.00	.00	1,134.00	32.5%
70001	66100	Empl-Train	5,250	0	5,250	1,287.00	400.00	3,563.00	32.1%
70001	66200	Empl-Per D	4,410	0	4,410	1,272.00	.00	3,138.00	28.8%
70001	66500	Empl-Perso	320	0	320	.00	175.00	145.00	54.7%
70001	67100	Util-Elect	144,000	0	144,000	68,793.84	67,076.16	8,130.00	94.4%
70001	67400	Util-Telep	5,250	0	5,250	2,131.74	2,890.95	227.31	95.7%
70001	67500	Util-Water	1,060	0	1,060	364.10	751.57	-55.67	105.3%*
70001	80400	Cap-Infras	675,000	0	675,000	1,437.03	347,433.52	326,129.45	51.7%
70001	80500	Cap-Equipm	3,132,828	19,562	3,152,390	19,862.80	435,106.83	2,697,420.04	14.4%
TOTAL Waste Water			5,423,621	52,178	5,475,799	721,263.51	922,443.88	3,832,091.56	30.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06			ORIGINAL	TRANFRS/	REVISED	YTD	ENCUMBRANCES	AVAILABLE	PCT
ACCOUNTS FOR:			APPROP	ADJSTMTS	BUDGET	ACTUAL		BUDGET	USE/COL
700	Water & Sewer								
70002 Double Eagle									
70002	50500	Labor-Regu	531,138	-4,569	526,569	231,997.91	.00	294,571.09	44.1%
70002	51000	Labor-OT	53,544	-840	52,704	36,326.15	.00	16,377.85	68.9%
70002	51100	Labor-DT	0	0	0	4,478.46	.00	-4,478.46	100.0%*
70002	52000	Labor-Vaca	0	0	0	12,732.74	.00	-12,732.74	100.0%*
70002	52100	Labor-Holi	0	0	0	7,662.32	.00	-7,662.32	100.0%*
70002	53000	Labor-Sick	0	0	0	8,060.67	.00	-8,060.67	100.0%*
70002	54000	Labor-Othe	1,750	250	2,000	1,328.50	.00	671.50	66.4%
70002	55000	Labor-Allo	8,295	-27	8,268	4,384.00	.00	3,884.00	53.0%
70002	56000	Labor-Heal	0	14,065	14,065	14,065.09	.00	.00	100.0%
70002	58000	Associated	119,127	-22,845	96,282	50,217.74	.00	46,064.26	52.2%
70002	58100	Associated	42,714	679	43,393	23,132.48	.00	20,260.50	53.3%
70002	58200	Associated	54,575	-596	53,979	27,439.88	.00	26,539.12	50.8%
70002	58300	Associated	10,110	-111	9,999	5,098.66	.00	4,900.34	51.0%
70002	58900	Associated	80	0	80	36.80	.00	43.20	46.0%
70002	61200	ConProf-Ge	105,800	0	105,800	1,346.08	28,070.92	76,383.00	27.8%
70002	61750	ConProf-So	0	0	0	.00	30,045.19	-30,045.19	100.0%*
70002	64475	Ops-Materi	49,040	0	49,040	11,312.57	5,567.28	32,160.15	34.4%
70002	64575	Ops-PPE	5,250	0	5,250	1,314.63	417.00	3,518.37	33.0%
70002	64600	Ops-Postag	210	0	210	.00	.00	210.00	.0%
70002	64775	Ops-Tools	10,500	0	10,500	2,296.44	391.92	7,811.64	25.6%
70002	64800	Ops-Unifor	2,940	0	2,940	770.70	349.08	1,820.22	38.1%
70002	64825	Ops-Vehicl	43,000	0	43,000	20,833.68	34,166.32	-12,000.00	127.9%*
70002	65050	Maint-Equi	73,500	0	73,500	11,507.52	3,068.33	58,924.15	19.8%
70002	65350	Maint-Serv	84,000	0	84,000	31,007.87	3,490.00	49,502.13	41.1%
70002	65550	Maint-Vehi	35,000	0	35,000	5,481.14	1,361.53	28,157.33	19.6%
70002	66000	Empl-Dues	740	0	740	546.00	54.00	140.00	81.1%
70002	66100	Empl-Train	3,150	0	3,150	.00	500.00	2,650.00	15.9%
70002	66200	Empl-Per D	1,000	0	1,000	.00	.00	1,000.00	.0%
70002	66500	Empl-Perso	420	0	420	.00	175.00	245.00	41.7%
70002	67100	Util-Elect	146,380	0	146,380	43,497.66	116,029.83	-13,147.49	109.0%*
70002	67200	Util-Gas	1,040	0	1,040	222.99	1,277.01	-460.00	144.2%*
70002	67400	Util-Telep	4,970	0	4,970	1,735.71	15,468.43	-12,234.14	346.2%*
70002	67500	Util-Water	530	0	530	154.20	871.52	-495.72	193.5%*
70002	80400	Cap-Infras	3,986,535	-14,515	3,972,020	67,329.29	3,448,806.44	455,884.42	88.5%
70002	80500	Cap-Equipm	150,000	0	150,000	.00	.00	150,000.00	.0%
TOTAL Double Eagle			5,525,338	-28,509	5,496,829	626,317.88	3,690,109.80	1,180,401.54	78.5%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06									
ACCOUNTS FOR:		ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT	
700	Water & Sewer	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL	
70003 Collection System									
70003	50500	Labor-Regu	379,124	28,665	407,789	150,916.25	.00	256,872.75	37.0%
70003	51000	Labor-OT	52,300	4,925	57,225	9,376.32	.00	47,848.68	16.4%
70003	51100	Labor-DT	0	0	0	308.16	.00	-308.16	100.0%*
70003	52000	Labor-Vaca	0	0	0	9,483.63	.00	-9,483.63	100.0%*
70003	52100	Labor-Holi	0	0	0	6,665.92	.00	-6,665.92	100.0%*
70003	53000	Labor-Sick	0	0	0	9,197.24	.00	-9,197.24	100.0%*
70003	54000	Labor-Othe	1,250	250	1,500	692.00	.00	808.00	46.1%
70003	55000	Labor-Allo	7,667	-27	7,640	3,449.00	.00	4,191.00	45.1%
70003	56000	Labor-Heal	0	8,516	8,516	8,515.63	.00	.00	100.0%
70003	58000	Associated	77,161	17,115	94,276	35,805.24	.00	58,470.76	38.0%
70003	58100	Associated	32,263	2,800	35,063	14,311.14	.00	20,752.31	40.8%
70003	58200	Associated	40,948	3,095	44,043	18,973.33	.00	25,069.67	43.1%
70003	58300	Associated	7,585	575	8,160	3,525.27	.00	4,634.73	43.2%
70003	58900	Associated	60	0	60	29.60	.00	30.40	49.3%
70003	61200	ConProf-Ge	32,350	0	32,350	560.43	22,456.57	9,333.00	71.1%
70003	61900	ConProf-Mi	0	0	0	.00	645.00	-645.00	100.0%*
70003	64475	Ops-Materi	34,650	0	34,650	2,910.20	209.32	31,530.48	9.0%
70003	64600	Ops-Postag	0	0	0	570.27	.00	-570.27	100.0%*
70003	64775	Ops-Tools	15,750	0	15,750	1,683.35	.00	14,066.65	10.7%
70003	64800	Ops-Unifor	3,360	0	3,360	1,230.04	201.48	1,928.48	42.6%
70003	64825	Ops-Vehicl	53,000	0	53,000	24,578.55	30,421.45	-2,000.00	103.8%*
70003	65000	Maint-Buil	10,500	0	10,500	9.23	.00	10,490.77	.1%
70003	65050	Maint-Equi	42,000	0	42,000	38,640.86	66,760.59	-63,401.45	251.0%*
70003	65350	Maint-Serv	78,750	0	78,750	10,664.14	1,672.01	66,413.85	15.7%
70003	65550	Maint-Vehi	31,500	0	31,500	15,434.54	5,120.47	10,944.99	65.3%
70003	66000	Empl-Dues	740	0	740	390.00	345.00	5.00	99.3%
70003	66100	Empl-Train	5,250	0	5,250	960.00	5,000.00	-710.00	113.5%*
70003	66200	Empl-Per D	1,680	0	1,680	1,108.00	.00	572.00	66.0%
70003	66500	Empl-Perso	530	0	530	238.89	550.00	-258.89	148.8%*
70003	66600	Empl-Servi	110	0	110	.00	.00	110.00	.0%
70003	67100	Util-Elect	76,000	0	76,000	29,449.52	60,550.48	-14,000.00	118.4%*
70003	67400	Util-Telep	10,500	0	10,500	1,246.80	14,079.40	-4,826.20	146.0%*
70003	67500	Util-Water	13,770	0	13,770	6,296.32	9,761.12	-2,287.44	116.6%*
70003	80300	Cap-Improv	4,495,693	193,334	4,689,027	989,193.84	1,983,581.77	1,716,251.78	63.4%
70003	80400	Cap-Infras	6,577,263	1,872,474	8,449,737	15,147.18	184,702.12	8,249,887.86	2.4%
70003	80500	Cap-Equipm	135,000	0	135,000	86,849.00	.00	48,151.00	64.3%
TOTAL Collection System			12,216,754	2,131,723	14,348,477	1,498,409.89	2,386,056.78	10,464,009.96	27.1%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06									
ACCOUNTS FOR:		ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT	
700	Water & Sewer	APPROX	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL	
70004 Lab Environmental Services									
70004	50500	Labor-Regu	258,754	4,956	263,710	110,490.79	.00	153,219.21	41.9%
70004	51000	Labor-OT	4,396	158	4,554	292.13	.00	4,261.87	6.4%
70004	51100	Labor-DT	0	0	0	2,994.40	.00	-2,994.40	100.0%*
70004	52000	Labor-Vaca	0	0	0	9,519.34	.00	-9,519.34	100.0%*
70004	52100	Labor-Holi	0	0	0	6,117.44	.00	-6,117.44	100.0%*
70004	53000	Labor-Sick	0	0	0	6,261.05	.00	-6,261.05	100.0%*
70004	54000	Labor-Othe	750	0	750	375.00	.00	375.00	50.0%
70004	55000	Labor-Allo	3,533	-27	3,506	1,753.00	.00	1,753.00	50.0%
70004	56000	Labor-Heal	0	8,532	8,532	8,531.55	.00	.00	100.0%
70004	58000	Associated	57,906	0	57,906	27,811.22	.00	30,094.78	48.0%
70004	58100	Associated	18,923	1,044	19,967	10,473.46	.00	9,493.20	52.5%
70004	58200	Associated	27,677	526	28,203	14,204.50	.00	13,998.50	50.4%
70004	58300	Associated	5,127	97	5,224	2,639.48	.00	2,584.52	50.5%
70004	58900	Associated	30	0	30	13.80	.00	16.20	46.0%
70004	61200	ConProf-Ge	6,440	0	6,440	3,136.76	3,253.11	50.13	99.2%
70004	64475	Ops-Materi	26,250	0	26,250	12,516.53	3,729.98	10,003.49	61.9%
70004	64600	Ops-Postag	1,580	0	1,580	23.97	.00	1,556.03	1.5%
70004	64800	Ops-Unifor	1,050	0	1,050	.00	1,428.15	-378.15	136.0%*
70004	64825	Ops-Vehicl	1,400	0	1,400	.00	.00	1,400.00	.0%
70004	65000	Maint-Buil	2,100	0	2,100	1,243.30	.00	856.70	59.2%
70004	65050	Maint-Equi	1,050	0	1,050	389.60	.00	660.40	37.1%
70004	65550	Maint-Vehi	210	0	210	43.03	.00	166.97	20.5%
70004	66000	Empl-Dues	420	0	420	334.00	.00	86.00	79.5%
70004	66100	Empl-Train	1,580	0	1,580	1,080.00	.00	500.00	68.4%
70004	66200	Empl-Per D	1,050	0	1,050	1,382.42	231.50	-563.92	153.7%*
70004	66500	Empl-Perso	110	0	110	.00	.00	110.00	.0%
70004	67400	Util-Telep	530	0	530	174.75	325.25	30.00	94.3%
70004	80500	Cap-Equipm	58,500	0	58,500	20,104.00	.00	38,396.00	34.4%
TOTAL Lab Environmental Services		479,366	15,285	494,651	241,905.52	8,967.99	243,777.70	50.7%	
TOTAL Water & Sewer		12,557,771	149,940	12,707,711	-3,267,318.17	8,421,235.49	7,553,793.39	40.6%	
TOTAL REVENUES		-21,947,483	-3,707,068	-25,654,551	-10,212,009.27	.00	-15,442,541.23		
TOTAL EXPENSES		34,505,254	3,857,007	38,362,261	6,944,691.10	8,421,235.49	22,996,334.62		

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
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720 Solid Waste Disposal

720 30040 GRTR-Envir	-1,219,136	0	-1,219,136	-745,443.47	.00	-473,692.53	61.1%*
720 34100 Services-S	-7,300,000	0	-7,300,000	-4,043,462.36	.00	-3,256,537.64	55.4%*
720 38013 Misc-Scrap	-10,000	0	-10,000	-10,761.00	.00	761.00	107.6%
720 40000 Trans-IN	0	-32,290	-32,290	-32,290.31	.00	.00	100.0%
720 45000 Transfer-T	1,251,000	3,090,000	4,341,000	4,341,000.00	.00	.00	100.0%
TOTAL Solid waste Disposal	-7,278,136	3,057,710	-4,220,426	-490,957.14	.00	-3,729,469.17	11.6%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMNTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
720 Solid Waste Disposal							
72030 Solid waste Disposal							
72030 50500 Labor-Regu	1,488,674	60,824	1,549,498	603,471.15	.00	946,026.85	38.9%
72030 51000 Labor-OT	129,350	-57,410	71,940	107,493.26	.00	-35,553.26	149.4%*
72030 51100 Labor-DT	0	0	0	26,206.25	.00	-26,206.25	100.0%*
72030 52000 Labor-Vaca	0	0	0	36,572.12	.00	-36,572.12	100.0%*
72030 52100 Labor-Holi	0	0	0	31,463.04	.00	-31,463.04	100.0%*
72030 53000 Labor-Sick	0	0	0	25,872.94	.00	-25,872.94	100.0%*
72030 54000 Labor-Othe	3,750	2,750	6,500	1,622.09	.00	4,877.91	25.0%
72030 55000 Labor-Allo	31,215	-27	31,188	14,205.40	.00	16,982.60	45.5%
72030 56000 Labor-Heal	0	30,269	30,269	30,268.69	.00	.00	100.0%
72030 58000 Associated	335,012	-33,055	301,957	126,271.00	.00	175,686.00	41.8%
72030 58100 Associated	121,533	2,395	123,928	63,983.03	.00	59,944.59	51.6%
72030 58200 Associated	160,548	6,560	167,108	73,596.32	.00	93,511.68	44.0%
72030 58300 Associated	29,740	1,217	30,957	13,671.31	.00	17,285.69	44.2%
72030 58900 Associated	260	0	260	110.10	.00	149.90	42.3%
72030 61200 ConProf-Ge	140,000	0	140,000	46,826.87	1,025.85	92,147.28	34.2%
72030 61500 ConProf-Ho	70,000	0	70,000	22,540.74	16,732.47	30,726.79	56.1%
72030 63225 Fees-NMTRD	58,000	0	58,000	28,318.83	.00	29,681.17	48.8%
72030 64425 Ops-Landsc	1,050	0	1,050	.00	.00	1,050.00	.0%
72030 64475 Ops-Materi	50,000	0	50,000	30,606.40	1,104.09	18,289.51	63.4%
72030 64600 Ops-Postag	26,250	0	26,250	14,930.54	15,828.17	-4,508.71	117.2%*
72030 64750 Ops-SWD Co	600,000	0	600,000	150,720.59	.00	449,279.41	25.1%
72030 64775 Ops-Tools	31,500	0	31,500	1,166.80	.00	30,333.20	3.7%
72030 64800 Ops-Unifor	9,870	0	9,870	4,740.39	663.40	4,466.21	54.7%
72030 64825 Ops-Vehicl	485,000	0	485,000	207,703.07	262,296.93	15,000.00	96.9%
72030 65000 Maint-Buil	5,250	0	5,250	1,137.00	95.76	4,017.24	23.5%
72030 65050 Maint-Equi	840	0	840	3,224.32	1,331.95	-3,716.27	542.4%*
72030 65400 Maint-SWD	88,200	0	88,200	6,937.66	2.70	81,259.64	7.9%
72030 65550 Maint-Vehi	555,000	0	555,000	212,658.72	54,739.36	287,601.92	48.2%
72030 66000 Empl-Dues	530	0	530	200.00	.00	330.00	37.7%
72030 66100 Empl-Train	10,000	0	10,000	1,013.36	.00	8,986.64	10.1%
72030 66200 Empl-Per D	840	0	840	1,479.00	.00	-639.00	176.1%*
72030 66500 Empl-Perso	3,050	0	3,050	2,203.33	4,085.25	-3,238.58	206.2%*
72030 67100 Util-Elect	1,050	0	1,050	.00	.00	1,050.00	.0%
72030 67400 Util-Telep	740	0	740	72.03	327.97	340.00	54.1%
72030 67500 Util-Water	1,050	0	1,050	459.90	415.78	174.32	83.4%
72030 80400 Cap-Infras	125,000	0	125,000	.00	.00	125,000.00	.0%
72030 80500 Cap-Equipm	3,674,702	0	3,674,702	103,597.14	2,862,204.37	708,900.49	80.7%
TOTAL Solid waste Disposal	8,238,004	13,522	8,251,526	1,995,343.39	3,220,854.05	3,035,328.87	63.2%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED				AVAILABLE	PCT
720 Solid Waste Disposal	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES		BUDGET	USE/COL
72031 Sandpoint Landfill								
72031 64400 ops-Landfi	1,000,000	0	1,000,000	163,536.52	1,565,085.62		-728,622.14	172.9%*
TOTAL Sandpoint Landfill	1,000,000	0	1,000,000	163,536.52	1,565,085.62		-728,622.14	172.9%
TOTAL Solid Waste Disposal	1,959,868	3,071,232	5,031,100	1,667,922.77	4,785,939.67		-1,422,762.44	128.3%
TOTAL REVENUES	-8,529,136	-32,290	-8,561,426	-4,831,957.14	.00		-3,729,469.17	
TOTAL EXPENSES	10,489,004	3,103,522	13,592,526	6,499,879.91	4,785,939.67		2,306,706.73	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
750 Special Museum							
750 Special Museum							
750 33003 Fees-Class	-1,000	0	-1,000	45.00	.00	-1,045.00	-4.5%*
750 38001 Misc-Donat	0	0	0	1.73	.00	-1.73	100.0%*
750 38090 Misc-All O	-6,000	0	-6,000	-3,174.93	.00	-2,825.07	52.9%*
TOTAL Special Museum	-7,000	0	-7,000	-3,128.20	.00	-3,871.80	44.7%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED				AVAILABLE	PCT
750 Special Museum	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES		BUDGET	USE/COL
75060 Special Museum								
75060 61200 ConProf-Ge	1,000	0	1,000	77.88	.00		922.12	7.8%
75060 64475 Ops-Materi	14,000	0	14,000	2,287.74	.00		11,712.26	16.3%
TOTAL Special Museum	15,000	0	15,000	2,365.62	.00		12,634.38	15.8%
TOTAL Special Museum	8,000	0	8,000	-762.58	.00		8,762.58	-9.5%
TOTAL REVENUES	-7,000	0	-7,000	-3,128.20	.00		-3,871.80	
TOTAL EXPENSES	15,000	0	15,000	2,365.62	.00		12,634.38	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
790 Golf Pro Shop							
790 Golf Pro Shop							
790 32130 Permits-Go	-10,000	10,000	0	.00	.00	.00	.0%
790 33005 Fees-Golf	-380,000	380,000	0	.00	.00	.00	.0%
790 33011 Fees-NSF	0	0	0	-10.00	.00	10.00	100.0%
790 33024 Fees-RB/CT	-260,000	0	-260,000	-203,081.00	.00	-56,919.00	78.1%*
790 33028 Fees-Tourn	-95,000	0	-95,000	28,330.50	.00	-123,330.50	-29.8%*
790 33030 Fees-Mini	-12,000	0	-12,000	-21,261.90	.00	9,261.90	177.2%
790 34320 Concession	-25,000	0	-25,000	-25,368.11	.00	368.11	101.5%
790 38007 Misc-Long/	0	0	0	-382.00	.00	382.00	100.0%
790 38012 Misc-Reimb	0	0	0	-1,400.00	.00	1,400.00	100.0%
790 38020 Misc-Alcoh	-145,000	0	-145,000	-107,326.66	.00	-37,673.34	74.0%*
790 38025 Misc-Golf	-190,000	0	-190,000	-248,169.52	.00	58,169.52	130.6%
790 38090 Misc-All O	0	0	0	-100.00	.00	100.00	100.0%
790 40000 Trans-IN	0	-5,276	-5,276	-5,276.16	.00	.00	100.0%
790 45000 Transfer-T	50,000	0	50,000	50,000.00	.00	.00	100.0%
TOTAL Golf Pro Shop	-1,067,000	384,724	-682,276	-534,044.85	.00	-148,231.31	78.3%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
790 Golf Pro Shop							
79090 Golf Pro Shop							
79090 50500 Labor-Regu	0	319,610	319,610	134,990.33	.00	184,619.67	42.2%
79090 51000 Labor-OT	0	22,759	22,759	4,247.53	.00	18,511.47	18.7%
79090 52000 Labor-Vaca	0	0	0	1,880.35	.00	-1,880.35	100.0%*
79090 52100 Labor-Holi	0	0	0	5,558.72	.00	-5,558.72	100.0%*
79090 53000 Labor-Sick	0	0	0	1,194.84	.00	-1,194.84	100.0%*
79090 54000 Labor-Othe	0	1,250	1,250	375.00	.00	875.00	30.0%
79090 55000 Labor-Allo	0	750	750	281.25	.00	468.75	37.5%
79090 56000 Labor-Heal	0	4,901	4,901	4,901.22	.00	.00	100.0%
79090 58000 Associated	0	57,098	57,098	22,994.21	.00	34,103.79	40.3%
79090 58100 Associated	0	26,017	26,017	11,322.75	.00	14,694.19	43.5%
79090 58200 Associated	0	26,871	26,871	12,131.49	.00	14,739.51	45.1%
79090 58300 Associated	0	4,977	4,977	2,246.47	.00	2,730.53	45.1%
79090 58900 Associated	0	74	74	36.80	.00	37.20	49.7%
79090 61200 ConProf-Ge	103,100	0	103,100	30,650.12	35,849.88	36,600.00	64.5%
79090 64125 Ops-Conces	20,000	0	20,000	13,050.56	478.55	6,470.89	67.6%
79090 64310 Ops-Golf M	300,000	0	300,000	151,131.55	110,966.08	37,902.37	87.4%
79090 64315 Ops-Golf A	105,000	0	105,000	47,600.97	.00	57,399.03	45.3%
79090 64475 Ops-Materi	15,500	0	15,500	47,320.01	1,710.15	-33,530.16	316.3%*
79090 64780 Ops-Tourna	75,000	0	75,000	-708.48	.00	75,708.48	-.9%
79090 64800 Ops-Unifor	1,050	0	1,050	.00	999.50	50.50	95.2%
79090 64825 Ops-VeFuel	1,000	0	1,000	287.23	712.73	.04	100.0%
79090 65000 Maint-Buil	5,250	0	5,250	5,459.87	3,387.91	-3,597.78	168.5%*
79090 65050 Maint-Equi	1,050	0	1,050	2,507.72	.00	-1,457.72	238.8%*
79090 65550 Maint-Vehi	4,000	0	4,000	339.50	.00	3,660.50	8.5%
79090 66000 Empl-Dues	500	0	500	.00	.00	500.00	.0%
79090 66100 Empl-Train	1,000	0	1,000	.00	.00	1,000.00	.0%
79090 66200 Empl-Per D	1,000	0	1,000	.00	.00	1,000.00	.0%
79090 66500 Empl-Perso	1,000	0	1,000	.00	.00	1,000.00	.0%
79090 67100 Util-Elect	13,000	0	13,000	7,582.12	5,413.88	4.00	100.0%
79090 67200 Util-Gas	3,500	0	3,500	511.20	2,980.80	8.00	99.8%
79090 67400 Util-Telep	8,900	0	8,900	4,237.06	4,927.46	-264.52	103.0%*
79090 67500 Util-Water	4,000	0	4,000	1,920.48	2,078.52	1.00	100.0%
79090 80300 Cap-Improv	215,000	-215,000	0	.00	.00	.00	.0%
79090 80500 Cap-Equipm	293,500	-283,500	10,000	9,217.92	.00	782.08	92.2%
TOTAL Golf Pro Shop	1,172,350	-34,193	1,138,157	523,268.79	169,505.46	445,382.91	60.9%
TOTAL Golf Pro Shop	105,350	350,531	455,881	-10,776.06	169,505.46	297,151.60	34.8%
TOTAL REVENUES	-1,117,000	384,724	-732,276	-584,044.85	.00	-148,231.31	
TOTAL EXPENSES	1,222,350	-34,193	1,188,157	573,268.79	169,505.46	445,382.91	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
850 NMFA-Water & Sewer							
850 NMFA-Water & Sewer							
850 36000 Interest-C	0	0	0	-164,936.88	.00	164,936.88	100.0%
850 36040 Interest-M	0	0	0	-11,417.24	.00	11,417.24	100.0%
850 40000 Trans-IN	0	-9,000,000	-9,000,000	-9,000,000.00	.00	.00	100.0%
TOTAL NMFA-Water & Sewer	0	-9,000,000	-9,000,000	-9,176,354.12	.00	176,354.12	102.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED				AVAILABLE	PCT
850 NMFA-Water & Sewer	APPROP	ADJSTMTS	BUDGET	YTD	ACTUAL	ENCUMBRANCES	BUDGET	USE/COL
85050 NMFA-Water & Sewer								
85050 69000 Debt-Princ	1,668,362	0	1,668,362	939,974.67		.00	728,387.33	56.3%
85050 69100 Debt-Inter	383,118	0	383,118	197,274.19		.00	185,843.70	51.5%
85050 69200 Debt-Loan	0	0	0	69,490.68		.00	-69,490.68	100.0%*
TOTAL NMFA-Water & Sewer	2,051,480	0	2,051,480	1,206,739.54		.00	844,740.35	58.8%
TOTAL NMFA-Water & Sewer	2,051,480	-9,000,000	-6,948,520	-7,969,614.58		.00	1,021,094.47	114.7%
TOTAL REVENUES	0	-9,000,000	-9,000,000	-9,176,354.12		.00	176,354.12	
TOTAL EXPENSES	2,051,480	0	2,051,480	1,206,739.54		.00	844,740.35	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED				AVAILABLE	PCT
900 Permanent W&S	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL	
900 Permanent W&S								
900 36000 Interest-C	0	0	0	-121,277.46	.00	121,277.46	100.0%	
TOTAL Permanent W&S	0	0	0	-121,277.46	.00	121,277.46	100.0%	
TOTAL Permanent W&S	0	0	0	-121,277.46	.00	121,277.46	100.0%	
TOTAL REVENUES	0	0	0	-121,277.46	.00	121,277.46		

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
980 ELEA							
980 ELEA							
980 38090 Misc-All o	-112,500	0	-112,500	-117,677.36	.00	5,177.36	104.6%
TOTAL ELEA	-112,500	0	-112,500	-117,677.36	.00	5,177.36	104.6%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
980 ELEA	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL
98080 ELEA							
98080 60270 Insur-Prop	6,000	0	6,000	.00	.00	6,000.00	.0%
98080 61550 ConProf-Le	22,000	0	22,000	2,280.00	.00	19,720.00	10.4%
98080 61800 ConProf-Mi	7,000	0	7,000	.00	6,500.00	500.00	92.9%
98080 61900 ConProf-Co	60,000	0	60,000	.00	.00	60,000.00	.0%
98080 63300 Fees-Publi	3,000	0	3,000	327.17	152.14	2,520.69	16.0%
98080 64475 Ops-Materi	2,000	0	2,000	.00	.00	2,000.00	.0%
98080 66200 Empl-Per D	20,000	0	20,000	.00	.00	20,000.00	.0%
TOTAL ELEA	120,000	0	120,000	2,607.17	6,652.14	110,740.69	7.7%
TOTAL ELEA	7,500	0	7,500	-115,070.19	6,652.14	115,918.05	-1445.6%
TOTAL REVENUES	-112,500	0	-112,500	-117,677.36	.00	5,177.36	
TOTAL EXPENSES	120,000	0	120,000	2,607.17	6,652.14	110,740.69	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	30,280,011	9,272,626	39,552,637	-16,715,777.79	35,691,366.41	20,577,048.43	48.0%

** END OF REPORT - Generated by Melissa Salcido **

13. Check Register for Current Period ONLY

City of Carlsbad
 Check Register
 December 2023

VENDOR	NAME	NAME2	DBA	CITY	STATE	P.O.	CHECK NO	INVOICE NET	INVOICE DESCRIPTION	CHECK DATE
12830	4 ELEMENTS AUTOMOTIVE	DIESEL REPAIR		CARLSBAD	NM	22403858	1002597	297.59	#12465 Heater went out	12/15/2023
12830	4 ELEMENTS AUTOMOTIVE	DIESEL REPAIR		CARLSBAD	NM	22403886	1002597	414.64	#14792 Needs service, shifting issues, loud noises	12/15/2023
12830	4 ELEMENTS AUTOMOTIVE	DIESEL REPAIR		CARLSBAD	NM	22404028	1002638	1,219.39	402 Diagnose and repair crank no start	12/22/2023
7558	4 RIVERS EQUIPMENT	4 RIVERS HOLDINGS LLC		GREELEY	CO	22403704	1002571	102.90	Extra keys for JD Backhoe 310 SL	12/8/2023
7558	4 RIVERS EQUIPMENT	4 RIVERS HOLDINGS LLC		GREELEY	CO	22402943	1002598	563.52	FILTERS AND OIL FOR WATER BACKHOE	12/15/2023
2358	4IMPRINT INC.			CHICAGO	IL	22403559	315803	2,187.00	promotional handouts	12/15/2023
2358	4IMPRINT INC.			CHICAGO	IL	22403834	315901	1,251.78	employee bags and mini tools	12/22/2023
835	535 GROUP LLC			MCLEAN	VA	22400405	1002545	5,000.00	Annual Lobbying Services	12/6/2023
417	90 DEGREE BENEFITS			LUBBOCK	TX		406608	111,291.84	Admin Fees	12/4/2023
1646	A TEAM 9 LLC		T REX TRUCK STUFF	EL PASO	TX	22401322	315902	4,335.00	Unit 1509 - SWAT Vehicle Utility	12/22/2023
687	AAL FIRE & SAFETY LLC			CARLSBAD	NM	22402530	315804	1,341.13	ANNUAL FIRE EXTINGUISHER INSPECTION FOR ELEC SHOP	12/15/2023
687	AAL FIRE & SAFETY LLC			CARLSBAD	NM	22402667	315804	645.56	ANNUAL FIRE EXTINGUISHER INSPECTION FOR PARKS SHOP	12/15/2023
687	AAL FIRE & SAFETY LLC			CARLSBAD	NM	22402520	315804	1,126.35	EST ANNUAL FIRE EXT INSPECTION GARAGE/WELDING SHOP	12/15/2023
687	AAL FIRE & SAFETY LLC			CARLSBAD	NM	22402499	315804	1,431.35	EST ANNUAL FIRE EXT INSPECTION CONSTRUCTION	12/15/2023
687	AAL FIRE & SAFETY LLC			CARLSBAD	NM	22402541	315804	2,685.94	ANNUAL FIRE EXTINGUISHER INSPECTION FOR ST/CS SHOP	12/15/2023
1001	ACUSHNET COMPANY			BOSTON	MA	22403443	315675	1,855.09	Pro Shop Merchandise	12/6/2023
1001	ACUSHNET COMPANY			BOSTON	MA	22402375	315805	1,543.89	Titleist Pre-Book 2024 Season	12/15/2023
1001	ACUSHNET COMPANY			BOSTON	MA	22403804	315805	38.11	Replacing Lost Headcover for Putter	12/15/2023
223	AD VENTURE MARKETING	ATTN: LAJUANA MARTINEZ		BROWNFIELD	TX	22305319	315676	1,330.49	Focus On Carlsbad Full Page Ad	12/6/2023
223	AD VENTURE MARKETING	ATTN: LAJUANA MARTINEZ		BROWNFIELD	TX	22305467	315903	532.20	advertising	12/22/2023
1721	ADAPTIVE ENGINEERING INC.			CALGARY		22402628	315904	15,990.00	Mobile Wheelchair Lift (Sole Source Attached)	12/22/2023
1005	ADIDAS AMERICA, INC.			PORTLAND	OR	22402865	315988	210.00	Pro Shop Merchandise	12/29/2023
1005	ADIDAS AMERICA, INC.			PORTLAND	OR	22402865	315988	(35.00)	Pro Shop Merchandise	12/29/2023
64	ADMIN OFFICE OF THE COURTS			SANTA FE	NM		315905	6,361.00	Fees Collected in Nov 23	12/22/2023
1033	ADMIRAL BEVERAGE CORP			ALBUQUERQUE	NM	22403664	315677	210.75	Alcohol for Pro Shop	12/6/2023
1033	ADMIRAL BEVERAGE CORP			ALBUQUERQUE	NM	22403664	315677	966.72	Alcohol for Pro Shop	12/6/2023
1033	ADMIRAL BEVERAGE CORP			ALBUQUERQUE	NM	22404046	315906	929.50	Alcohol for Pro Shop	12/22/2023
1329	ADRIANN L LEYVA SING			CARLSBAD	NM	22403712	29341	500.00	trash clean up Keep Carlsbad Beautiful	12/8/2023
11317	ADVANCE AUTO PARTS	GENERAL PARTS DISTRIBUTION LLC		RALEIGH	NC	22403819	315678	76.80	D - 1 BOAT(TH)F/D	12/6/2023
11317	ADVANCE AUTO PARTS	GENERAL PARTS DISTRIBUTION LLC		RALEIGH	NC	22403656	315744	56.50	408 Brake Fluid	12/8/2023
11317	ADVANCE AUTO PARTS	GENERAL PARTS DISTRIBUTION LLC		RALEIGH	NC	22403639	315744	1,042.61	Antifreeze and washer fluid 1/2 PD 1/2 FD	12/8/2023
11317	ADVANCE AUTO PARTS	GENERAL PARTS DISTRIBUTION LLC		RALEIGH	NC	22403839	315744	359.46	1512 - C/V AXLE(TH)P/D	12/8/2023
11317	ADVANCE AUTO PARTS	GENERAL PARTS DISTRIBUTION LLC		RALEIGH	NC	22403851	315744	386.20	RESTOCK FOR F/D(TH) DEF	12/8/2023
11317	ADVANCE AUTO PARTS	GENERAL PARTS DISTRIBUTION LLC		RALEIGH	NC	22403879	315744	245.49	PD 1706 Water pump, pulleys, and belt	12/8/2023
11317	ADVANCE AUTO PARTS	GENERAL PARTS DISTRIBUTION LLC		RALEIGH	NC	22400378	315806	37.08	HOSE, FITTINGS & ETC FOR SW UNITS	12/15/2023
11317	ADVANCE AUTO PARTS	GENERAL PARTS DISTRIBUTION LLC		RALEIGH	NC	22402179	315806	997.76	DRAIN PANS FOR GARAGE SHOP	12/15/2023
11317	ADVANCE AUTO PARTS	GENERAL PARTS DISTRIBUTION LLC		RALEIGH	NC	22400378	315807	7.70	HOSE, FITTINGS & ETC FOR SW UNITS	12/15/2023
11317	ADVANCE AUTO PARTS	GENERAL PARTS DISTRIBUTION LLC		RALEIGH	NC	22400378	315807	64.67	HOSE, FITTINGS & ETC FOR SW UNITS	12/15/2023
11317	ADVANCE AUTO PARTS	GENERAL PARTS DISTRIBUTION LLC		RALEIGH	NC	22403082	315807	2,003.73	HYD 46 NEEDED FOR SW UNITS	12/15/2023
11317	ADVANCE AUTO PARTS	GENERAL PARTS DISTRIBUTION LLC		RALEIGH	NC	22403577	315807	245.99	HEADLIGHT FOR SW #14904	12/15/2023
11317	ADVANCE AUTO PARTS	GENERAL PARTS DISTRIBUTION LLC		RALEIGH	NC	22403773	315807	245.99	HEADLIGHT FOR SW #14904	12/15/2023
11317	ADVANCE AUTO PARTS	GENERAL PARTS DISTRIBUTION LLC		RALEIGH	NC	22403992	315807	24.48	2006 - LED EQUALIZER(TH)P/D	12/15/2023
11317	ADVANCE AUTO PARTS	GENERAL PARTS DISTRIBUTION LLC		RALEIGH	NC	22403569	315907	188.21	1902- STARTER(TH)P/D &BRAKE FLUID(TH)F/D	12/22/2023
11317	ADVANCE AUTO PARTS	GENERAL PARTS DISTRIBUTION LLC		RALEIGH	NC	22404094	315908	108.45	Air filters for A-66, E-61, 408	12/22/2023
11317	ADVANCE AUTO PARTS	GENERAL PARTS DISTRIBUTION LLC		RALEIGH	NC	22403655	315908	1,513.50	Filters for PD/Wiper blades for PD and FD	12/22/2023
11012	ADVANCED PEST AND WEED	MANAGEMENT LLC		OKLAHOMA CITY	OK	22400033	1002546	69.81	Pest Control for the library/museum	12/6/2023
11012	ADVANCED PEST AND WEED	MANAGEMENT LLC		OKLAHOMA CITY	OK	22400507	1002547	64.44	pest control services	12/6/2023
11012	ADVANCED PEST AND WEED	MANAGEMENT LLC		OKLAHOMA CITY	OK	22400034	1002547	48.33	Pest control for Transit Bldg 7/23 through 6/24	12/6/2023

City of Carlsbad
Check Register
December 2023

VENDOR	NAME	NAME2	DBA	CITY	STATE	P.O.	CHECK NO	INVOICE NET	INVOICE DESCRIPTION	CHECK DATE
11012	ADVANCED PEST AND WEED	MANAGEMENT LLC		OKLAHOMA CITY	OK	22400063	1002547	193.31	Pest Control Services All Stations	12/6/2023
11012	ADVANCED PEST AND WEED	MANAGEMENT LLC		OKLAHOMA CITY	OK	22401390	1002547	161.09	Station 1 Rodent Issue	12/6/2023
11012	ADVANCED PEST AND WEED	MANAGEMENT LLC		OKLAHOMA CITY	OK	22400333	1002547	74.10	FY24 Pest Control at Terminal Building	12/6/2023
11012	ADVANCED PEST AND WEED	MANAGEMENT LLC		OKLAHOMA CITY	OK	22401369	1002547	75.18	Station 6 Rodent Issue	12/6/2023
11012	ADVANCED PEST AND WEED	MANAGEMENT LLC		OKLAHOMA CITY	OK	22400063	1002547	48.33	Pest Control Services All Stations	12/6/2023
11012	ADVANCED PEST AND WEED	MANAGEMENT LLC		OKLAHOMA CITY	OK	22400908	1002547	134.25	FY 2023-2024 - Annual Pest Control Serv	12/6/2023
11012	ADVANCED PEST AND WEED	MANAGEMENT LLC		OKLAHOMA CITY	OK	22400335	1002547	48.33	Pest Control Services for FY July 2023/ June 2024	12/6/2023
11012	ADVANCED PEST AND WEED	MANAGEMENT LLC		OKLAHOMA CITY	OK	22400063	1002547	48.33	Pest Control Services All Stations	12/6/2023
11012	ADVANCED PEST AND WEED	MANAGEMENT LLC		OKLAHOMA CITY	OK	22400335	1002547	48.33	Pest Control Services for FY July 2023/ June 2024	12/6/2023
11012	ADVANCED PEST AND WEED	MANAGEMENT LLC		OKLAHOMA CITY	OK	22400246	1002573	48.33	Pest Control for FY: July 2023-June 2024	12/8/2023
11012	ADVANCED PEST AND WEED	MANAGEMENT LLC		OKLAHOMA CITY	OK	22400517	1002574	48.33	PEST CONTROL SERVICE FY23-2	12/8/2023
11012	ADVANCED PEST AND WEED	MANAGEMENT LLC		OKLAHOMA CITY	OK	22400076	1002599	64.44	FY24 Pest Control Service for City Hall	12/15/2023
11012	ADVANCED PEST AND WEED	MANAGEMENT LLC		OKLAHOMA CITY	OK	22400032	1002600	64.44	FY 2024 - Pest Control	12/15/2023
11012	ADVANCED PEST AND WEED	MANAGEMENT LLC		OKLAHOMA CITY	OK	22400641	1002600	69.81	Annual Pest Control Services at WWTP EST 2023/2024	12/15/2023
11012	ADVANCED PEST AND WEED	MANAGEMENT LLC		OKLAHOMA CITY	OK	22400063	1002600	48.33	Pest Control Services All Stations	12/15/2023
11012	ADVANCED PEST AND WEED	MANAGEMENT LLC		OKLAHOMA CITY	OK	22401346	1002600	177.20	Station 2 Rodent Control	12/15/2023
11012	ADVANCED PEST AND WEED	MANAGEMENT LLC		OKLAHOMA CITY	OK	22400355	1002640	48.33	Pest Control 2023-2024	12/22/2023
11012	ADVANCED PEST AND WEED	MANAGEMENT LLC		OKLAHOMA CITY	OK	22400507	1002640	48.33	pest control services	12/22/2023
11012	ADVANCED PEST AND WEED	MANAGEMENT LLC		OKLAHOMA CITY	OK	22400507	1002640	64.44	pest control services	12/22/2023
11012	ADVANCED PEST AND WEED	MANAGEMENT LLC		OKLAHOMA CITY	OK	22400249	1002640	48.33	PEST CONTROL SERVICE WATER & WAREHOUSE DEPT 23/24	12/22/2023
11012	ADVANCED PEST AND WEED	MANAGEMENT LLC		OKLAHOMA CITY	OK	22400933	1002640	48.33	ANNUAL PEST CONTROL SERVICES FY 7/23-7/24	12/22/2023
11012	ADVANCED PEST AND WEED	MANAGEMENT LLC		OKLAHOMA CITY	OK	22401391	1002640	42.96	Dive Shack Pest Control	12/22/2023
11012	ADVANCED PEST AND WEED	MANAGEMENT LLC		OKLAHOMA CITY	OK	22400032	1002640	48.33	FY 2024 - Pest Control	12/22/2023
11012	ADVANCED PEST AND WEED	MANAGEMENT LLC		OKLAHOMA CITY	OK	22400246	1002640	48.33	Pest Control for FY: July 2023-June 2024	12/22/2023
11012	ADVANCED PEST AND WEED	MANAGEMENT LLC		OKLAHOMA CITY	OK	22400245	1002640	48.33	Pest Control Services for PW out buildings	12/22/2023
11012	ADVANCED PEST AND WEED	MANAGEMENT LLC		OKLAHOMA CITY	OK	22400033	1002681	69.81	Pest Control for the library/museum	12/29/2023
11012	ADVANCED PEST AND WEED	MANAGEMENT LLC		OKLAHOMA CITY	OK	22401369	1002681	75.18	Station 6 Rodent Issue	12/29/2023
11012	ADVANCED PEST AND WEED	MANAGEMENT LLC		OKLAHOMA CITY	OK	22400063	1002681	48.33	Pest Control Services All Stations	12/29/2023
11012	ADVANCED PEST AND WEED	MANAGEMENT LLC		OKLAHOMA CITY	OK	22400249	1002681	48.33	PEST CONTROL SERVICE WATER & WAREHOUSE DEPT 23/24	12/29/2023
11012	ADVANCED PEST AND WEED	MANAGEMENT LLC		OKLAHOMA CITY	OK	22400333	1002681	74.10	FY24 Pest Control at Terminal Building	12/29/2023
11012	ADVANCED PEST AND WEED	MANAGEMENT LLC		OKLAHOMA CITY	OK	22400063	1002682	193.31	Pest Control Services All Stations	12/29/2023
6539	AERZEN USA CORP			COATESVILLE	PA	22403432	315808	3,846.65	Turbo Blower	12/15/2023
6539	AERZEN USA CORP			COATESVILLE	PA	22401010	315808	5,850.00	041-030042 HMI	12/15/2023
6539	AERZEN USA CORP			COATESVILLE	PA	22401010	315808	5,739.93	041-030042 HMI	12/15/2023
78	ALBERTSON'S #907			AMARILLO	TX	22403260	315679	108.79	Supplies for Sweet Art Class	12/6/2023
78	ALBERTSON'S #907			AMARILLO	TX	22402863	315745	191.76	Drinks for Pro Shop	12/8/2023
78	ALBERTSON'S #907			AMARILLO	TX	22403922	315809	210.00	refreshments for Mayor's student Advisory Meeting	12/15/2023
78	ALBERTSON'S #907			AMARILLO	TX	22404039	315909	136.34	Drinks for Pro Shop	12/22/2023
78	ALBERTSON'S #907			AMARILLO	TX	22403993	315909	126.42	Refreshments for Mayor's event	12/22/2023
78	ALBERTSON'S #907			AMARILLO	TX	22404061	315909	94.12	Office Supplies	12/22/2023
78	ALBERTSON'S #907			AMARILLO	TX	22403994	315989	51.97	Supplies for Mayors event (swear in ceremony)	12/29/2023
948	ALPHA-PURE SERVICES			CARLSBAD	NM	22400371	315680	3,916.66	Annual Will Merchant maintenance & management	12/6/2023
871	AMERICAN LIBRARY ASSOC	MEMBERSHIP		CHICAGO	IL	22400104	315910	247.00	ALA/PLA membership for Sarah Jones member 2078034	12/22/2023
10052	AMERICAN MEDICAL GROUP			HOBBS	NM	22403105	315746	138.53	DOT Drug Screening	12/8/2023
15789	AMPARO VASQUEZ			CARLSBAD	NM		315911	20.00	Travel to El Paso- ARSC	12/22/2023
15965	ANDREW MATTA			CARLABAD	NM		315747	73.24	Travel-Albuquerque NM	12/8/2023
303	AQUATIC CONSULTANTS, INC			ALBUQUERQUE	NM	22400938	1002641	21,921.34	Aquatic Consultants RFP 2023-06	12/22/2023
544	ARAMARK UNIFORM & CAREER APPAREL GROUP			PASADENA	CA	22400268	1002575	66.67	EST SERVICE CARPETS & TOWELS FY 7/23-7/24	12/8/2023

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544	ARAMARK UNIFORM & CAREER APPAREL GROUP			PASADENA	CA	22400268	1002601	66.67	EST SERVICE CARPETS & TOWELS FY 7/23-7/24	12/15/2023
544	ARAMARK UNIFORM & CAREER APPAREL GROUP			PASADENA	CA	22400066	1002601	45.78	FY 2024 - Jul-Dec 2023 PFA Rag Service	12/15/2023
544	ARAMARK UNIFORM & CAREER APPAREL GROUP			PASADENA	CA	22400052	1002601	97.25	FY24 Monthly Carpet Cleaning for City Hall	12/15/2023
544	ARAMARK UNIFORM & CAREER APPAREL GROUP			PASADENA	CA	22400268	1002602	66.67	EST SERVICE CARPETS & TOWELS FY 7/23-7/24	12/15/2023
544	ARAMARK UNIFORM & CAREER APPAREL GROUP			PASADENA	CA	22400268	1002602	152.98	EST SERVICE CARPETS & TOWELS FY 7/23-7/24	12/15/2023
544	ARAMARK UNIFORM & CAREER APPAREL GROUP			PASADENA	CA	22400066	1002642	45.78	FY 2024 - Jul-Dec 2023 PFA Rag Service	12/22/2023
544	ARAMARK UNIFORM & CAREER APPAREL GROUP			PASADENA	CA	22400052	1002643	97.25	FY24 Monthly Carpet Cleaning for City Hall	12/22/2023
544	ARAMARK UNIFORM & CAREER APPAREL GROUP			PASADENA	CA	22400268	1002683	66.67	EST SERVICE CARPETS & TOWELS FY 7/23-7/24	12/29/2023
360	ARTESIA FIRE EQUIPMT, INC			ARTESIA	NM	22403538	1002603	510.00	Artesia Fire Equipment	12/15/2023
360	ARTESIA FIRE EQUIPMT, INC			ARTESIA	NM	22402445	1002603	348.00	Artesia Fire Equipment	12/15/2023
394	ASCE/MEMBERSHIP			BALTIMORE	MD	22403826	315748	289.00	ASCE MEMBERSHIP RENEWAL MIKE ABELL	12/8/2023
391	AT&T CORPORATION			ATLANTA	GA	22400018	315912	150.24	FY 2024 - Fax Service	12/22/2023
391	AT&T CORPORATION			ATLANTA	GA	22400547	315912	969.59	Long Distance Service 2023-2024	12/22/2023
1775	AVA FUENTES			CARLSBAD	NM	22404199	29357	500.00	trash clean up Keep Carlsbad Beautiful	12/29/2023
231	BADGE FRAME INC			CAMDEN	TN	22403195	1002549	728.43	Chief's awards	12/6/2023
438	BAKER UTILITY SUPPLY CORP			ALBUQUERQUE	NM	22403289	315749	333.60	stock	12/8/2023
438	BAKER UTILITY SUPPLY CORP			ALBUQUERQUE	NM	22403489	315749	2,590.39	Low stock round meter can	12/8/2023
438	BAKER UTILITY SUPPLY CORP			ALBUQUERQUE	NM	22403465	315749	2,516.28	Low stock DFW medium boxes	12/8/2023
438	BAKER UTILITY SUPPLY CORP			ALBUQUERQUE	NM	22403389	315749	2,516.28	Restock boxes	12/8/2023
438	BAKER UTILITY SUPPLY CORP			ALBUQUERQUE	NM	22403782	315990	1,229.68	Restock inventory	12/29/2023
438	BAKER UTILITY SUPPLY CORP			ALBUQUERQUE	NM	22403652	315990	1,725.52	Restock inventory	12/29/2023
438	BAKER UTILITY SUPPLY CORP			ALBUQUERQUE	NM	22403652	315990	200.18	Restock inventory	12/29/2023
1769	BARBARA ANN ROSALES			ARTESIA	NM	22403870	29342	500.00	trash clean up Keep Carlsbad Beautiful	12/8/2023
1412	BEAR PAW EMBROIDERY & SAFETY LLC			CARLSBAD	NM	22402100	315681	49.25	Uniform Embroidery - ACO, CSO	12/6/2023
1412	BEAR PAW EMBROIDERY & SAFETY LLC			CARLSBAD	NM	22402100	315681	58.50	Uniform Embroidery - ACO, CSO	12/6/2023
1412	BEAR PAW EMBROIDERY & SAFETY LLC			CARLSBAD	NM	22403330	315681	1,307.25	Uniforms for the winter for Electrical department	12/6/2023
1412	BEAR PAW EMBROIDERY & SAFETY LLC			CARLSBAD	NM	22404075	315810	315.00	jackets for employees	12/15/2023
1412	BEAR PAW EMBROIDERY & SAFETY LLC			CARLSBAD	NM	22402744	315991	37.75	event shirt for new employee	12/29/2023
1412	BEAR PAW EMBROIDERY & SAFETY LLC			CARLSBAD	NM	22403625	315991	164.50	employee jacket and embroidery for jacket & shirts	12/29/2023
1412	BEAR PAW EMBROIDERY & SAFETY LLC			CARLSBAD	NM	22402276	315991	529.75	Polo shirts for events	12/29/2023
1503	BEN E. KEITH COMPANY			FORT WORTH	TX	22403831	315811	1,026.36	Snacks for Pro Shop	12/15/2023
458	BENMARK SUPPLY CO., INC.			MIDLAND	TX	22403390	1002550	2,382.60	RESTOCK C-900	12/6/2023
458	BENMARK SUPPLY CO., INC.			MIDLAND	TX	22403102	1002550	136.37	Restock inventory	12/6/2023
458	BENMARK SUPPLY CO., INC.			MIDLAND	TX	22403604	1002550	938.78	material for line repair/restock inventory/J King	12/6/2023
458	BENMARK SUPPLY CO., INC.			MIDLAND	TX	22403604	1002576	112.00	material for line repair/restock inventory/J King	12/8/2023
458	BENMARK SUPPLY CO., INC.			MIDLAND	TX	22403017	1002604	1,750.00	Out of stock	12/15/2023
458	BENMARK SUPPLY CO., INC.			MIDLAND	TX	22403047	1002604	2,375.00	Low stock on Corp Stops	12/15/2023
458	BENMARK SUPPLY CO., INC.			MIDLAND	TX	22403102	1002604	1,573.79	Restock inventory	12/15/2023
458	BENMARK SUPPLY CO., INC.			MIDLAND	TX	22402248	1002604	298.16	Restock inventory	12/15/2023
458	BENMARK SUPPLY CO., INC.			MIDLAND	TX	22403103	1002604	4,898.00	Replace inventory used	12/15/2023
458	BENMARK SUPPLY CO., INC.			MIDLAND	TX	22403424	1002604	1,400.00	Restock inventory used	12/15/2023
458	BENMARK SUPPLY CO., INC.			MIDLAND	TX	22403290	1002604	223.43	Restock inventory	12/15/2023
458	BENMARK SUPPLY CO., INC.			MIDLAND	TX	22403888	1002604	1,120.00	Parts needed for mainline repair	12/15/2023
458	BENMARK SUPPLY CO., INC.			MIDLAND	TX	22403863	1002604	2,403.73	Restock inventory	12/15/2023
458	BENMARK SUPPLY CO., INC.			MIDLAND	TX	22403747	1002604	431.99	Restock inventory	12/15/2023
458	BENMARK SUPPLY CO., INC.			MIDLAND	TX	22403888	1002604	560.00	Parts needed for mainline repair	12/15/2023
458	BENMARK SUPPLY CO., INC.			MIDLAND	TX	22403290	1002644	794.19	Restock inventory	12/22/2023
458	BENMARK SUPPLY CO., INC.			MIDLAND	TX	22404239	1002684	1,746.83	Restock inventory	12/29/2023

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458	BENMARK SUPPLY CO., INC.			MIDLAND	TX	22404227	1002684	2,470.00	Restock inventory	12/29/2023
458	BENMARK SUPPLY CO., INC.			MIDLAND	TX	22404152	1002684	876.70	Restock valve boxes	12/29/2023
458	BENMARK SUPPLY CO., INC.			MIDLAND	TX	22404030	1002684	98.50	pipe lube for pipeline services/A Parraz	12/29/2023
458	BENMARK SUPPLY CO., INC.			MIDLAND	TX	22404017	1002684	2,221.34	Restock inventory	12/29/2023
458	BENMARK SUPPLY CO., INC.			MIDLAND	TX	22403747	1002684	2,068.00	Restock inventory	12/29/2023
462	BIG STATE INDUSTRIAL SUPPLY INC			RIVERSIDE	CA	22402820	1002551	1,505.45	vests & shovels for service crews	12/6/2023
462	BIG STATE INDUSTRIAL SUPPLY INC			RIVERSIDE	CA	22403410	1002551	1,623.88	restock warehouse various depts - see notes	12/6/2023
1028	BOARD OF VETERINARY MEDICINE			ALBUQUERQUE	NM	22403473	315671	100.00	ACO License - KSupulver - Record Check	12/1/2023
638	BOHANNAN HUSTON INC.			ALBUQUERQUE	NM	22102203	1002606	3,555.26	Engineering Services for Bataan Lift Station	12/15/2023
11694	BRADLEY WOOTTON			CARLSBAD	NM		315813	805.00	Travel to Clovis 11/26/23 to 12/1/23 Fire	12/15/2023
580	BRANDON INDUSTRIES, INC.			MCKINNEY	TX	22401681	1002646	24,582.50	Upgrade antique lights downtown/Sole source scanne	12/22/2023
580	BRANDON INDUSTRIES, INC.			MCKINNEY	TX	22403320	1002687	1,586.00	replace damaged streetlight/J Corman	12/29/2023
580	BRANDON INDUSTRIES, INC.			MCKINNEY	TX	22403719	1002687	196.00	replace globe for downtown street light/L Ornelas	12/29/2023
742	BRIDGEPAY NETWORK SOLUTIONS			MAITLAND	FL	22400544	1002607	299.90	Processing Fees FY 23/24	12/15/2023
616	BRININSTOOL EQUIPMENT SALES INC	BES SUPPLY STORE		CARLSBAD	NM	22403800	1002577	53.99	sledge hammer for H Nava	12/8/2023
616	BRININSTOOL EQUIPMENT SALES INC	BES SUPPLY STORE		CARLSBAD	NM	22403815	1002577	35.39	rag for various jobs	12/8/2023
616	BRININSTOOL EQUIPMENT SALES INC	BES SUPPLY STORE		CARLSBAD	NM	22403748	1002605	160.93	wipes & cleaner for dept use	12/15/2023
616	BRININSTOOL EQUIPMENT SALES INC	BES SUPPLY STORE		CARLSBAD	NM	22403890	1002605	24.27	hole saws for tapping jobs/R Lopez	12/15/2023
616	BRININSTOOL EQUIPMENT SALES INC	BES SUPPLY STORE		CARLSBAD	NM	22403949	1002605	115.45	lube for various jobs @GolfCourse/Tim	12/15/2023
616	BRININSTOOL EQUIPMENT SALES INC	BES SUPPLY STORE		CARLSBAD	NM	22403952	1002605	70.78	rag for various jobs	12/15/2023
616	BRININSTOOL EQUIPMENT SALES INC	BES SUPPLY STORE		CARLSBAD	NM	22403950	1002605	47.88	windshield wash for dept units	12/15/2023
616	BRININSTOOL EQUIPMENT SALES INC	BES SUPPLY STORE		CARLSBAD	NM	22403953	1002605	45.99	tire sealant for mower/T Harvey	12/15/2023
616	BRININSTOOL EQUIPMENT SALES INC	BES SUPPLY STORE		CARLSBAD	NM	22403954	1002605	19.99	caution tape to mark off work area/R Granger	12/15/2023
616	BRININSTOOL EQUIPMENT SALES INC	BES SUPPLY STORE		CARLSBAD	NM	22403955	1002605	51.96	lens wipes for safety glasses	12/15/2023
616	BRININSTOOL EQUIPMENT SALES INC	BES SUPPLY STORE		CARLSBAD	NM	22403951	1002605	146.55	glasses & masks for crew/ D Dominguez	12/15/2023
616	BRININSTOOL EQUIPMENT SALES INC	BES SUPPLY STORE		CARLSBAD	NM	22404005	1002605	719.07	Safety supplies for City Employees	12/15/2023
616	BRININSTOOL EQUIPMENT SALES INC	BES SUPPLY STORE		CARLSBAD	NM	22403662	1002645	441.77	Winfield's Uniform	12/22/2023
616	BRININSTOOL EQUIPMENT SALES INC	BES SUPPLY STORE		CARLSBAD	NM	22403661	1002645	724.90	CFD Sweaters	12/22/2023
616	BRININSTOOL EQUIPMENT SALES INC	BES SUPPLY STORE		CARLSBAD	NM	22404110	1002645	942.99	Tool for the Water Dept	12/22/2023
616	BRININSTOOL EQUIPMENT SALES INC	BES SUPPLY STORE		CARLSBAD	NM	22403815	1002685	106.17	rag for various jobs	12/29/2023
616	BRININSTOOL EQUIPMENT SALES INC	BES SUPPLY STORE		CARLSBAD	NM	22404206	1002685	79.92	104290 Respirator Filters P100 3M Transit Mechani	12/29/2023
616	BRININSTOOL EQUIPMENT SALES INC	BES SUPPLY STORE		CARLSBAD	NM	22404151	1002685	77.98	replace rake on unit 13232.T DeLaPaz	12/29/2023
652	BROWNING GARAGE DOORS LLC			CARLSBAD	NM	22403349	1002608	1,882.90	EST COST TO REPAIR DAMAGED BAY DOORS	12/15/2023
652	BROWNING GARAGE DOORS LLC			CARLSBAD	NM	22400317	1002608	182.57	Garage Door Maintenance & Repairs July 23 - June 2	12/15/2023
1003	CALLAWAY GOLF SALES CO.			CARLSBAD	CA	22403351	315682	247.68	Sold Merchandise - David Compton	12/6/2023
1003	CALLAWAY GOLF SALES CO.			CARLSBAD	CA	22403786	315814	1,187.64	Pro Shop Merchandise	12/15/2023
1003	CALLAWAY GOLF SALES CO.			CARLSBAD	CA	22403786	315814	1,702.56	Pro Shop Merchandise	12/15/2023
1003	CALLAWAY GOLF SALES CO.			CARLSBAD	CA	22403786	315814	337.08	Pro Shop Merchandise	12/15/2023
1003	CALLAWAY GOLF SALES CO.			CARLSBAD	CA	22403786	315814	359.28	Pro Shop Merchandise	12/15/2023
1003	CALLAWAY GOLF SALES CO.			CARLSBAD	CA	22403786	315814	438.59	Pro Shop Merchandise	12/15/2023
1003	CALLAWAY GOLF SALES CO.			CARLSBAD	CA	22403786	315814	179.34	Pro Shop Merchandise	12/15/2023
1003	CALLAWAY GOLF SALES CO.			CARLSBAD	CA	22403893	315914	899.40	(Sold Merchandise) - Mike Deanda	12/22/2023
1003	CALLAWAY GOLF SALES CO.			CARLSBAD	CA	22403786	315914	438.57	Pro Shop Merchandise	12/22/2023
1604	CAMBIAR CONSULTING LLC			ALTO	NM	22400318	315683	5,160.96	Professional Lobbying Services	12/6/2023
507	CANDOR TIRES LLC	BIG O TIRES		CARLSBAD	NM	22400096	315812	87.63	Annual PO = Transit oil chg/service 7/23 thru 6/24	12/15/2023
507	CANDOR TIRES LLC	BIG O TIRES		CARLSBAD	NM	22400096	315913	76.32	Annual PO = Transit oil chg/service 7/23 thru 6/24	12/22/2023
507	CANDOR TIRES LLC	BIG O TIRES		CARLSBAD	NM	22400096	315913	87.63	Annual PO = Transit oil chg/service 7/23 thru 6/24	12/22/2023
11294	CANNON COCHRAN MANAGEMENT	SERVICES INC		INDIANAPOLIS	IN	22401835	315915	1,097.78	Workers Comp Claims FY 2023-2024	12/22/2023

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881	CAPROCK WATER COMPANY INC			ARTESIA	NM	22400236	1002609	25.69	EST YRLY WATER SRV SHOP LH 6/2023-5/2024	12/15/2023
890	CARC FARM, INC.			CARLSBAD	NM	22400810	29351	100.00	C-Hill Planters	12/22/2023
890	CARC FARM, INC.			CARLSBAD	NM	22400495	1002647	125.00	FY 24 barrel planter for Riverwalk	12/22/2023
890	CARC FARM, INC.			CARLSBAD	NM	22400054	1002647	100.00	FY24 Planter, Barrel, & Maint. Rental for City Hal	12/22/2023
10517	CARLSBAD AREA ART ASSOC.			CARLSBAD	NM	22400703	315992	2,655.49	Carlsbad Area Art Association Advertising	12/29/2023
915	CARLSBAD AUTO SUPPLY			CARLSBAD	NM	22402715	1002552	811.96	BATTERIES FOR VARIOUS DEPT	12/6/2023
915	CARLSBAD AUTO SUPPLY			CARLSBAD	NM	22403792	1002552	88.99	hydraulic oil for DE equipment/A Galindo	12/6/2023
915	CARLSBAD AUTO SUPPLY			CARLSBAD	NM	22403745	1002552	78.95	motor & hydraulic oil for DE equip/A Galindo	12/6/2023
915	CARLSBAD AUTO SUPPLY			CARLSBAD	NM	22403469	1002552	202.99	replace 2nd battery on unit 15303/M Ramirez	12/6/2023
915	CARLSBAD AUTO SUPPLY			CARLSBAD	NM	22403425	1002552	202.99	replace battery on unit 15303/M Ramirez	12/6/2023
915	CARLSBAD AUTO SUPPLY			CARLSBAD	NM	22403784	1002552	184.99	battery for wwc13221	12/6/2023
915	CARLSBAD AUTO SUPPLY			CARLSBAD	NM	22403694	1002552	343.82	FUEL PUMP & FILTER FOR FM #13716	12/6/2023
915	CARLSBAD AUTO SUPPLY			CARLSBAD	NM	22403783	1002578	1,620.32	RACK & PINION, TIE RODS FOR WATER #14818	12/8/2023
915	CARLSBAD AUTO SUPPLY			CARLSBAD	NM	22403853	1002610	202.99	BATTERY FOR PARKS #14160	12/15/2023
915	CARLSBAD AUTO SUPPLY			CARLSBAD	NM	22404064	1002610	209.98	Need for the excavator	12/15/2023
915	CARLSBAD AUTO SUPPLY			CARLSBAD	NM	22404098	1002648	13.98	oil for equipment @SportsComplex/T Harvey	12/22/2023
915	CARLSBAD AUTO SUPPLY			CARLSBAD	NM	22404097	1002648	37.66	replace lost tools/A Quezada	12/22/2023
915	CARLSBAD AUTO SUPPLY			CARLSBAD	NM	22404084	1002648	184.99	BATTERY FOR SW #10759	12/22/2023
915	CARLSBAD AUTO SUPPLY			CARLSBAD	NM	22404044	1002648	188.99	BATTERY FOR DE #14818	12/22/2023
915	CARLSBAD AUTO SUPPLY			CARLSBAD	NM	22404082	1002648	88.58	BATTERY FOR PARKS GATOR	12/22/2023
915	CARLSBAD AUTO SUPPLY			CARLSBAD	NM	22404072	1002648	209.98	oil for excavator	12/22/2023
915	CARLSBAD AUTO SUPPLY			CARLSBAD	NM	22404083	1002648	131.60	cell phone holders for backhoes/AG,RG	12/22/2023
12859	CARLSBAD COMMUNITY THEATRE			CARLSBAD	NM	22403156	315916	1,073.96	Carlsbad Community Theatre advertising	12/22/2023
930	CARLSBAD CURRENT ARGUS	TEXAS-NEW MEXICO NEWSPAPERS LLC		MCLEAN	VA	22400357	315917	60.31	Annual Subscription FY 2023-2024	12/22/2023
930	CARLSBAD CURRENT ARGUS	TEXAS-NEW MEXICO NEWSPAPERS LLC		MCLEAN	VA	22403803	315917	369.00	Subscription 23-24	12/22/2023
950	CARLSBAD IRRIGATION DIST.			CARLSBAD	NM	22403930	29345	9,665.00	Right of Use Permit for Capitan Williams Drive Ext	12/15/2023
941	CARLSBAD MAINSTREET CORP			CARLSBAD	NM	22401405	1002611	2,500.00	FY24 Creative Carlsbad Agreement	12/15/2023
941	CARLSBAD MAINSTREET CORP			CARLSBAD	NM	22400181	1002612	7,500.00	Annual Services for Revitalization Services	12/15/2023
941	CARLSBAD MAINSTREET CORP			CARLSBAD	NM	22400687	1002649	2,077.04	Carlsbad MainStreet Tourism Campaign	12/22/2023
1388	CARLSBAD QUALITY JANITORIAL			HAGERMAN	NM	22401113	315722	78.00	CLEANING SUPPLIES FOR GARAGE/WELDING SHOPS	12/6/2023
1388	CARLSBAD QUALITY JANITORIAL			HAGERMAN	NM	22403731	315722	258.12	Janitorial Supplies	12/6/2023
1388	CARLSBAD QUALITY JANITORIAL			HAGERMAN	NM	22403788	315785	722.64	Trash Bags, Kleenix, etc	12/8/2023
1388	CARLSBAD QUALITY JANITORIAL			HAGERMAN	NM	22403752	315785	320.16	Pro Shop Supplies	12/8/2023
1388	CARLSBAD QUALITY JANITORIAL			HAGERMAN	NM	22403665	315785	761.40	janitorial restock	12/8/2023
1388	CARLSBAD QUALITY JANITORIAL			HAGERMAN	NM	22403273	315785	160.08	Air Freshener	12/8/2023
1388	CARLSBAD QUALITY JANITORIAL			HAGERMAN	NM	22403846	315878	599.00	Cleaning supplies for PW office	12/15/2023
1388	CARLSBAD QUALITY JANITORIAL			HAGERMAN	NM	22403958	315878	304.00	Janitorial Supplies	12/15/2023
1388	CARLSBAD QUALITY JANITORIAL			HAGERMAN	NM	22404164	316022	1,019.26	Cleaning supplies for library	12/29/2023
902	CARLSBAD RADIO INC.	KAMQ INC		CARLSBAD	NM	22400201	1002688	214.79	Annual PO -Carlsbad Radio- Transit Adv 7/23 to 6/2	12/29/2023
1040	CARLSBAD SHEET METAL, LLC	CARLSBAD HEATING & COOLING	CARLSBAD HEATING & COOLING	CARLSBAD	NM	22402852	1002689	19,913.36	HVAC for North Mesa	12/29/2023
1085	CARROT TOP INDUSTRIES			HILLSBOROUGH	NC	22402866	315919	501.80	flags for veterans park/M Hernandez	12/22/2023
1761	CASEY TANNER			CARLSBAD	NM	22403714	29346	500.00	trash clean up Keep Carlsbad Beautiful	12/15/2023
992	CED	CONSOLIDATED ELECTRICAL DISTRIBUTORS INC		DALLAS	TX	22403199	29347	44.60	Material needed for downtown lights	12/15/2023
992	CED	CONSOLIDATED ELECTRICAL DISTRIBUTORS INC		DALLAS	TX	22403632	315686	127.98	material for A/C @NMesa/BHowell	12/6/2023
992	CED	CONSOLIDATED ELECTRICAL DISTRIBUTORS INC		DALLAS	TX	22403630	315686	103.50	replace receptacles in tree wells @Library	12/6/2023
992	CED	CONSOLIDATED ELECTRICAL DISTRIBUTORS INC		DALLAS	TX	22403631	315686	26.20	move recept in weight rm @ARuiz	12/6/2023
992	CED	CONSOLIDATED ELECTRICAL DISTRIBUTORS INC		DALLAS	TX	22403393	315686	200.20	Welder plug for PFA shop	12/6/2023
992	CED	CONSOLIDATED ELECTRICAL DISTRIBUTORS INC		DALLAS	TX	22403200	315751	199.50	Material needed for Various Parks	12/8/2023

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992	CED	CONSOLIDATED ELECTRICAL DISTRIBUTORS INC		DALLAS	TX	22402724	315751	86.00	repairs to Forrest fountain/B Howell	12/8/2023
992	CED	CONSOLIDATED ELECTRICAL DISTRIBUTORS INC		DALLAS	TX	22402723	315751	366.40	repairs on downtown streets lights/D Treadaway	12/8/2023
992	CED	CONSOLIDATED ELECTRICAL DISTRIBUTORS INC		DALLAS	TX	22403525	315751	444.00	Material needed for electrical department	12/8/2023
992	CED	CONSOLIDATED ELECTRICAL DISTRIBUTORS INC		DALLAS	TX	22403201	315751	1,188.00	Material needed for Various Parks	12/8/2023
992	CED	CONSOLIDATED ELECTRICAL DISTRIBUTORS INC		DALLAS	TX	22403441	315817	198.00	MATERIALS FOR STREET DEPT	12/15/2023
992	CED	CONSOLIDATED ELECTRICAL DISTRIBUTORS INC		DALLAS	TX	22403051	315818	480.00	duct tape for winterizing jobs	12/15/2023
992	CED	CONSOLIDATED ELECTRICAL DISTRIBUTORS INC		DALLAS	TX	22402722	315818	80.00	replace relays @well 8/B Howell	12/15/2023
992	CED	CONSOLIDATED ELECTRICAL DISTRIBUTORS INC		DALLAS	TX	22402974	315818	112.95	material for well 4 repairs/B Howell	12/15/2023
992	CED	CONSOLIDATED ELECTRICAL DISTRIBUTORS INC		DALLAS	TX	22402975	315818	60.00	tape to wrap insulation on valves	12/15/2023
992	CED	CONSOLIDATED ELECTRICAL DISTRIBUTORS INC		DALLAS	TX	22402723	315818	55.00	repairs on downtown streets lights/D Treadaway	12/15/2023
992	CED	CONSOLIDATED ELECTRICAL DISTRIBUTORS INC		DALLAS	TX	22403411	315819	2,057.00	repairs @wells c15 & c2/B Howell	12/15/2023
992	CED	CONSOLIDATED ELECTRICAL DISTRIBUTORS INC		DALLAS	TX	22403212	315920	442.00	replace lightning arrester on well 4/B Howell	12/22/2023
992	CED	CONSOLIDATED ELECTRICAL DISTRIBUTORS INC		DALLAS	TX	22403855	315920	50.00	Material needed for Electrical dept	12/22/2023
992	CED	CONSOLIDATED ELECTRICAL DISTRIBUTORS INC		DALLAS	TX	22403827	315920	684.28	Electrical Supplies for UPS Install	12/22/2023
992	CED	CONSOLIDATED ELECTRICAL DISTRIBUTORS INC		DALLAS	TX	22403726	315920	38.00	tape for various jobs @GolfMaint/Andrew	12/22/2023
992	CED	CONSOLIDATED ELECTRICAL DISTRIBUTORS INC		DALLAS	TX	22403727	315920	160.00	tape for stucco job @BandShell/S Garcia	12/22/2023
992	CED	CONSOLIDATED ELECTRICAL DISTRIBUTORS INC		DALLAS	TX	22403539	315920	300.00	tape for winterizing jobs/various depts	12/22/2023
992	CED	CONSOLIDATED ELECTRICAL DISTRIBUTORS INC		DALLAS	TX	22403721	315920	20.00	tape for insulation @SportsComp/A Lara	12/22/2023
992	CED	CONSOLIDATED ELECTRICAL DISTRIBUTORS INC		DALLAS	TX	22403720	315920	38.45	material for Library water pump/B Howell	12/22/2023
992	CED	CONSOLIDATED ELECTRICAL DISTRIBUTORS INC		DALLAS	TX	22403722	315920	52.00	replace receptacles on exterior @Library	12/22/2023
992	CED	CONSOLIDATED ELECTRICAL DISTRIBUTORS INC		DALLAS	TX	22403785	315920	791.50	MATERIALS FOR STREET DEPT	12/22/2023
992	CED	CONSOLIDATED ELECTRICAL DISTRIBUTORS INC		DALLAS	TX	22403471	315993	7.00	replace switch @Museum/B Howell	12/29/2023
992	CED	CONSOLIDATED ELECTRICAL DISTRIBUTORS INC		DALLAS	TX	22403644	315993	622.00	repairs on downtown streetlamps	12/29/2023
992	CED	CONSOLIDATED ELECTRICAL DISTRIBUTORS INC		DALLAS	TX	22403725	315993	14.50	repair cords @A Ruiz/J Padilla	12/29/2023
992	CED	CONSOLIDATED ELECTRICAL DISTRIBUTORS INC		DALLAS	TX	22403900	315993	830.40	led bulbs for adult respite	12/29/2023
992	CED	CONSOLIDATED ELECTRICAL DISTRIBUTORS INC		DALLAS	TX	22402724	315993	80.00	repairs to Forrest fountain/B Howell	12/29/2023
992	CED	CONSOLIDATED ELECTRICAL DISTRIBUTORS INC		DALLAS	TX	22403643	315993	21.41	material for ""C"" @South Y/S Garcia	12/29/2023
2624	CENGAGE LEARNING, INC		GALE	CHICAGO	IL	22402928	315997	27.05	Large Print Order	12/29/2023
1120	CENTRAL VALLEY ELECTRIC COOP	MEMBER NO 328		ARTESIA	NM	22400221	1002650	86.67	EST YRLY ELEC SRV TO SHOP IN LOCO HILLS 6/23 - 5/2	12/22/2023
1206	CHAMBER OF COMMERCE CORP.			CARLSBAD	NM	22300352	1002553	17,500.00	Carlsbad Chamber Holiday Lights	12/6/2023
1206	CHAMBER OF COMMERCE CORP.			CARLSBAD	NM	22403137	1002651	10,764.60	Christmas on the Pecos advertising	12/22/2023
1206	CHAMBER OF COMMERCE CORP.			CARLSBAD	NM	22403137	1002690	55,625.97	Christmas on the Pecos advertising	12/29/2023
1206	CHAMBER OF COMMERCE CORP.			CARLSBAD	NM	22403137	1002690	1,076.25	Christmas on the Pecos advertising	12/29/2023
1206	CHAMBER OF COMMERCE CORP.			CARLSBAD	NM	22403137	1002690	538.13	Christmas on the Pecos advertising	12/29/2023
1206	CHAMBER OF COMMERCE CORP.			CARLSBAD	NM	22400655	1002690	27,500.00	Marketing Campaign	12/29/2023
1206	CHAMBER OF COMMERCE CORP.			CARLSBAD	NM	22400655	1002690	27,500.00	Marketing Campaign	12/29/2023
1206	CHAMBER OF COMMERCE CORP.			CARLSBAD	NM	22400690	1002690	27,708.00	Annual PRV Management	12/29/2023
1206	CHAMBER OF COMMERCE CORP.			CARLSBAD	NM	22400690	1002690	27,708.00	Annual PRV Management	12/29/2023
1206	CHAMBER OF COMMERCE CORP.			CARLSBAD	NM	22400531	1002690	2,916.00	Annual Services for Retirement Promotion	12/29/2023
1206	CHAMBER OF COMMERCE CORP.			CARLSBAD	NM	22400531	1002690	2,916.00	Annual Services for Retirement Promotion	12/29/2023
13360	CHAMPION MOTORSPORTS			ROSWELL	NM	22403840	1002652	966.93	replace front and back tire on p/d unit 1811 Harle	12/22/2023
9382	CHARLES H. JURVA	RIO PECOS TENNIS SHOP		CARLSBAD	NM	22400450	1002613	1,610.94	Annual tennis pro services	12/15/2023
12871	CIELO VISTA MALL	SIMON PROPERTY GROUP LP		EL PASO	TX	22403708	315688	3,000.00	Recruiting Booth - 12/1-31/23	12/6/2023
1735	CITIZENPRIME, LLC		FIREPENNY	MOKENA	IL	22402984	315696	337.20	IAFF drag harness for firefighter training	12/6/2023
1342	CIVICPLUS, LLC			DALLAS	TX	22403924	315822	2,903.30	Online code hosting of all city ordinances & codi	12/15/2023
12653	CLUB PROPHET SYSTEMS	PRO-SHOPKEEPER COMP SOFTWARE		AUBURN	AL	22400491	315752	501.52	POS Monthly Service Charge	12/8/2023
12653	CLUB PROPHET SYSTEMS	PRO-SHOPKEEPER COMP SOFTWARE		AUBURN	AL	22400491	315823	501.52	POS Monthly Service Charge	12/15/2023
10728	CNA SURETY			ST LOUIS	MO	22403896	315753	237.50	NM Construction for Patrick Cass	12/8/2023

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1202	COATS PUMP & SUPPLY INC			DEXTER	NM	22404048	1002691	19,283.91	Repair monitoring well #1/On call MC	12/29/2023
8918	COLONIAL LIFE & ACCIDENT	PROCESSING CENTER		COLUMBIA	SC		406597	7,805.84	BCN E9832924	12/1/2023
8918	COLONIAL LIFE & ACCIDENT	PROCESSING CENTER		COLUMBIA	SC		406597	13,761.91	BCN E7260904	12/1/2023
8918	COLONIAL LIFE & ACCIDENT	PROCESSING CENTER		COLUMBIA	SC		407101	7,841.23	BCN E9832924	12/15/2023
8918	COLONIAL LIFE & ACCIDENT	PROCESSING CENTER		COLUMBIA	SC		407101	13,822.78	BCN E7260904	12/15/2023
13362	CONE JEWELERS LLC			CARLSBAD	NM	22403777	315922	2,419.98	25 Year Service Award Watches	12/22/2023
1270	CONNELLS OFFICE SUPPLY			CARLSBAD	NM	22403596	1002554	1,339.00	Supplies for Finance	12/6/2023
1270	CONNELLS OFFICE SUPPLY			CARLSBAD	NM	22403681	1002554	69.00	Digital Wall Clock for Parks Superintendent	12/6/2023
1270	CONNELLS OFFICE SUPPLY			CARLSBAD	NM	22403231	1002554	627.00	Materials and Supplies	12/6/2023
1270	CONNELLS OFFICE SUPPLY			CARLSBAD	NM	22403231	1002554	110.00	Materials and Supplies	12/6/2023
1270	CONNELLS OFFICE SUPPLY			CARLSBAD	NM	22403805	1002579	470.00	Office Supplies Fire Officer II	12/8/2023
1270	CONNELLS OFFICE SUPPLY			CARLSBAD	NM	22403866	1002614	86.30	Office supplies	12/15/2023
1270	CONNELLS OFFICE SUPPLY			CARLSBAD	NM	22403903	1002653	790.00	Supplies for Finance	12/22/2023
1270	CONNELLS OFFICE SUPPLY			CARLSBAD	NM	22404073	1002653	14.50	Office Supplies	12/22/2023
1270	CONNELLS OFFICE SUPPLY			CARLSBAD	NM	22403936	1002653	2,251.14	Supplies for library	12/22/2023
1270	CONNELLS OFFICE SUPPLY			CARLSBAD	NM	22403903	1002653	309.50	Supplies for Finance	12/22/2023
1270	CONNELLS OFFICE SUPPLY			CARLSBAD	NM	22404112	1002692	114.00	Office Supplies	12/29/2023
1270	CONNELLS OFFICE SUPPLY			CARLSBAD	NM	22404112	1002692	332.00	Office Supplies	12/29/2023
3344	CONSOLIDATED FLEET SERV	CFS INSPECTIONS		SEARCY	AR	22403498	1002555	3,756.00	Annual ladder testing per NFPA requirements	12/6/2023
1290	CONSTRUCTOR'S INC.			CARLSBAD	NM	22403749	29352	2,631.20	Canyon Street Curb and Gutter Repair	12/22/2023
1290	CONSTRUCTOR'S INC.			CARLSBAD	NM	22403579	1002556	5,960.47	Asphalt & concrete repair 2001 S Canal	12/6/2023
1290	CONSTRUCTOR'S INC.			CARLSBAD	NM	22403728	1002556	1,610.94	Concrete & Asphalt Repair 304 S Alameda	12/6/2023
1290	CONSTRUCTOR'S INC.			CARLSBAD	NM	22403751	1002556	6,765.94	Concrete repair & Traffic control N Canal	12/6/2023
1290	CONSTRUCTOR'S INC.			CARLSBAD	NM	22403607	1002580	35,516.01	Concret work at BFYSC	12/8/2023
1290	CONSTRUCTOR'S INC.			CARLSBAD	NM	22403606	1002580	59,136.42	Cemetery Fence Labor	12/8/2023
1290	CONSTRUCTOR'S INC.			CARLSBAD	NM	22404032	1002654	1,261.90	Concrete & Asphalt Repair 305 Pecos River Dr	12/22/2023
1290	CONSTRUCTOR'S INC.			CARLSBAD	NM	22404031	1002654	1,557.24	Concrete & Asphalt Repair 601 S Canal	12/22/2023
1290	CONSTRUCTOR'S INC.			CARLSBAD	NM	22404033	1002654	773.25	Concrete & Asphalt Repair 413 Juanita St	12/22/2023
1290	CONSTRUCTOR'S INC.			CARLSBAD	NM	22404019	1002654	993.41	Concrete & Asphalt Repair 601 N 1st	12/22/2023
1290	CONSTRUCTOR'S INC.			CARLSBAD	NM	22403750	1002654	2,491.58	Patch Pavement at BFYSC	12/22/2023
1290	CONSTRUCTOR'S INC.			CARLSBAD	NM	22403937	1002693	14,042.00	Asphalt repair & Traffic control Boyd waterline ex	12/29/2023
743	CONSULTRX LLC			CARLSBAD	NM	22400085	1002557	400.00	Annual Pharmacy Consulting - FY 23-24	12/6/2023
743	CONSULTRX LLC			CARLSBAD	NM	22400092	1002615	200.00	FY 2024 - Consulting Services	12/15/2023
5857	CONWAY SHIELD INC			NEW BERLIN	WI	22402122	1002655	163.00	fire helmet shields for new firefighters	12/22/2023
1317	COOPER ENTERPRISES LLC	GLASS DOCTOR AUTO OF CARLSBAD		CARLSBAD	NM	22403396	315757	325.54	EST COST TO REPAIR BROKEN WINDOW SPC #6513	12/8/2023
5775	COOPERATIVE EDUCATIONAL SERVICES			ALBUQUERQUE	NM	22307178	315687	351,168.80	Equipment for new Splash Pad at Friendship Park	12/6/2023
5775	COOPERATIVE EDUCATIONAL SERVICES			ALBUQUERQUE	NM	22302015	315820	354,870.32	Installation of Bataan Lift Station	12/15/2023
5775	COOPERATIVE EDUCATIONAL SERVICES			ALBUQUERQUE	NM	22402370	315921	11,364.95	Room Enclosure- Bob Scholl Meeting Room	12/22/2023
5775	COOPERATIVE EDUCATIONAL SERVICES			ALBUQUERQUE	NM	22306178	315921	112,765.59	Driving Range (Building Only)	12/22/2023
5775	COOPERATIVE EDUCATIONAL SERVICES			ALBUQUERQUE	NM	22402539	315921	36,202.66	Illuminated C for C-Hill Project	12/22/2023
5775	COOPERATIVE EDUCATIONAL SERVICES			ALBUQUERQUE	NM	22402897	315921	8,892.61	Intercom for Library	12/22/2023
12318	CORE & MAIN LP			ST LOUIS	MO	22305811	315689	39,992.55	Water meter upgrade, Contract 00-00000-20-00114	12/6/2023
12318	CORE & MAIN LP			ST LOUIS	MO	22401883	315923	1,815.29	Restock inventory	12/22/2023
1377	COUFAL- PRATER EQUIPMENT LLC	UNITED AG & TURF LLC		WACO	TX	22403787	315895	59.30	Fuel Filter for 5075M Tractor	12/15/2023
1377	COUFAL- PRATER EQUIPMENT LLC	UNITED AG & TURF LLC		WACO	TX	22402977	315896	266.69	FILTERS NEEDED FOR VARIOUS DEPT	12/15/2023
3946	CREATIVE BUS SALES INC.			CHINO	CA	22403176	315924	234.94	#51 wheelchair lift parts	12/22/2023
10204	CREED INC			LOVING	NM	22404012	315925	968.81	Transport excavator to/from Boyd project	12/22/2023
1367	CREWS GLASS & MIRROR INC.			CARLSBAD	NM	22403104	1002616	1,322.19	Door parts for repair	12/15/2023

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1367	CREWS GLASS & MIRROR INC.			CARLSBAD	NM	22404146	1002694	80.55	409 - WINDSHIELD CHIP REPAIR(TH)F/D	12/29/2023
1774	CYNTHIA ANN BUSTAMANTE			ARTESIA	NM	22404214	29358	500.00	trash clean up Keep Carlsbad Beautiful	12/29/2023
594	DEANNA WESTON-HELMER	PAGE PRINTING		CARLSBAD	NM	22403439	315783	426.00	Transit passes (fixed and demand)	12/8/2023
1771	DEBORAH SMITH			CARLSBAD	NM	22403905	29348	500.00	trash clean up Keep Carlsbad Beautiful	12/15/2023
1762	DEBRA MARTINEZ			CARLSBAD	NM	22403715	29349	500.00	trash clean up Keep Carlsbad Beautiful	12/15/2023
83	DEERE & COMPANY			CARY	NC	22402647	315926	16,965.41	John Deere Gator	12/22/2023
3622	DEERE CREDIT INC.			JOHNSTON	IA	22400389	315690	1,109.54	FY24 John Deere Tractor Lease	12/6/2023
3622	DEERE CREDIT INC.			JOHNSTON	IA	22400607	315690	287.03	FY24 Second Bunker Rake Lease for Sports Complex	12/6/2023
3622	DEERE CREDIT INC.			JOHNSTON	IA	22400212	315927	210.30	Annual gator utility lease for the parks	12/22/2023
3622	DEERE CREDIT INC.			JOHNSTON	IA	22400282	315927	1,594.99	Annual mowing equipment lease	12/22/2023
3622	DEERE CREDIT INC.			JOHNSTON	IA	22400267	315927	3,828.49	Annual mowing equipment lease for the parks	12/22/2023
3622	DEERE CREDIT INC.			JOHNSTON	IA	22400662	315927	5,035.68	FY24 Lease for Mowers at the Sports Complex	12/22/2023
3622	DEERE CREDIT INC.			JOHNSTON	IA	22400231	315927	1,722.32	fy24 Topdresser/rollers/aerovator	12/22/2023
3622	DEERE CREDIT INC.			JOHNSTON	IA	22400229	315927	3,230.65	fy24 tractor and fairway mower	12/22/2023
3622	DEERE CREDIT INC.			JOHNSTON	IA	22400228	315927	2,155.49	fy24 Greensmowers for golf course	12/22/2023
3622	DEERE CREDIT INC.			JOHNSTON	IA	22400345	315927	578.30	FY24 John Deere HX-15 Mower lease	12/22/2023
3622	DEERE CREDIT INC.			JOHNSTON	IA	22402895	315927	511.09	lease for turfline greens care collection	12/22/2023
3622	DEERE CREDIT INC.			JOHNSTON	IA	22400077	315928	319.11	FY24 Facility Maintenance John Deere Mower Lease.	12/22/2023
3622	DEERE CREDIT INC.			JOHNSTON	IA	22400230	315928	4,977.35	fy24 deck mowers and tee mower	12/22/2023
3622	DEERE CREDIT INC.			JOHNSTON	IA	22400662	315994	354.06	FY24 Lease for Mowers at the Sports Complex	12/29/2023
1463	DEMCO, INC.			MILWAUKEE	WI	22403213	1002657	3,042.56	Chairs for the public	12/22/2023
1463	DEMCO, INC.			MILWAUKEE	WI	22403138	1002657	1,527.31	Chairs for the teen department	12/22/2023
463	DENISE MADRID-BOYEA			CARLSBAD	NM	315754	749.50	Travel - Albuquerque NM	12/8/2023	
1768	DESERT HILLS ELECTRIC SUPPLY INC			ARTESIA	NM	22306224	315824	815.52	relays for well field/EMERGENCY well down	12/15/2023
648	DISH DBS CORP	DISH NETWORK LLC		ENGLEWOOD	CO	22400053	315825	147.41	Dish Network Station 6 July 23-June 24	12/15/2023
1530	DPC INDUSTRIES, INC.			DALLAS	TX	22400373	315691	4,394.60	EST YR CST 1 TON CYLINDER TREAT CARLSBAD 7/23-6/2	12/6/2023
1795	EBSCO SUBSCRIPTION SERV	PAYMENT PROCESSING CENTER		DALLAS	TX	22400120	1002582	2,095.00	Coding database for children	12/8/2023
1809	EDDY COUNTY DETENTION CENTER			CARLSBAD	NM	22400199	315929	23,085.00	FY 2024 - Prisoner Housing	12/22/2023
1517	EDMO DISTRIBUTORS, INC			SPOKANE VALLEY	WA	22403847	315827	894.71	Radio & Speaker for Airport	12/15/2023
11887	EL VAQUERITO WESTERN WEAR	CYNTHIA SOTELO		CARLSBAD	NM	22402932	315828	357.00	alterations/uniforms	12/15/2023
11887	EL VAQUERITO WESTERN WEAR	CYNTHIA SOTELO		CARLSBAD	NM	22400877	315828	5,511.66	Uniforms	12/15/2023
11887	EL VAQUERITO WESTERN WEAR	CYNTHIA SOTELO		CARLSBAD	NM	22403151	315828	126.00	Polo shirts	12/15/2023
1577	EMERGENCY TECHNOLOGY INC	DBA SOUNDOFF SIGNAL	ETI LIGHTING LLC DBA SOUNDOFF SIGNAL GSA	HUDSONVILLE	MI	22402305	315788	11,954.59	Units 2403 & 2404 Upfit	12/8/2023
11475	EMSRX	ACCOUNTS RECEIVABLE		WAXAHACHIE	TX	22400445	315694	1,200.00	Annual Medical Direction - FY 23-24	12/6/2023
11475	EMSRX	ACCOUNTS RECEIVABLE		WAXAHACHIE	TX	22400848	315829	800.00	FY 2024 - Medical Direction Services	12/15/2023
11475	EMSRX	ACCOUNTS RECEIVABLE		WAXAHACHIE	TX	22400848	315829	800.00	FY 2024 - Medical Direction Services	12/15/2023
11475	EMSRX	ACCOUNTS RECEIVABLE		WAXAHACHIE	TX	22400848	315829	800.00	FY 2024 - Medical Direction Services	12/15/2023
12816	ENCHANTED TECHNOLOGY SOLUTIONS			ALBUQUERQUE	NM	22400673	315930	25,778.21	Installation of Panasonic I-Pro Cameras for the Ri	12/22/2023
876	ERNESTO B MARTINEZ			ROSWELL	NM	22400460	315830	1,078.33	Annual	12/15/2023
876	ERNESTO B MARTINEZ			ROSWELL	NM	22400460	315931	1,078.33	Annual	12/22/2023
9196	ERNIE DOMINGUEZ			CARLSBAD	NM		315932	20.00	Travel to Lubbock- PFA	12/22/2023
1978	ESRI, INC.			REDLANDS	CA	22403809	315933	128.88	ArcGIS Online Credits	12/22/2023
13405	EUROFINS EATON ANALYTICAL			CAROL STREAM	IL	22403496	315934	140.53	monthly sampling-formerly monthly Hall Env PO	12/22/2023
2019	EXERPLAY, INC.			CEDAR CREST	NM	22403491	315831	1,285.00	Playground replacement parts for Arcadia Park	12/15/2023
1801	E-Z RENTALS & SALES, INC.			CARLSBAD	NM	22403732	315692	159.36	2cycle oil for Parks equip/J Asbury	12/6/2023
1801	E-Z RENTALS & SALES, INC.			CARLSBAD	NM	22403477	315755	227.96	trimmer line for weed eaters	12/8/2023
1801	E-Z RENTALS & SALES, INC.			CARLSBAD	NM	22403832	315826	224.28	ez rentals	12/15/2023
1801	E-Z RENTALS & SALES, INC.			CARLSBAD	NM	22402452	315826	1,237.94	equip.& chains for the winter used for all parks	12/15/2023

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1801	E-Z RENTALS & SALES, INC.			CARLSBAD	NM	22402535	315995	50.78	service and repair equipment	12/29/2023
10396	FAIRWAY AUTO CLINIC LLC			CARLSBAD	NM	22403706	315695	80.73	TOW SERVICED TO MOVE CARS FOR MICRO SEAL	12/6/2023
10396	FAIRWAY AUTO CLINIC LLC			CARLSBAD	NM	22403706	315695	174.39	TOW SERVICED TO MOVE CARS FOR MICRO SEAL	12/6/2023
2255	FASTENAL COMPANY			WINONA	MN	22404105	315996	78.00	fasteners for table/D Dillings	12/29/2023
2284	FEDERAL EXPRESS CORP.			PITTSBURGH	PA	22400163	315832	75.64	FY 2024 - FedEx - Evidence	12/15/2023
2284	FEDERAL EXPRESS CORP.			PITTSBURGH	PA	22400163	315935	49.97	FY 2024 - FedEx - Evidence	12/22/2023
2359	FERGUSON WATERWORKS #3083			LOS ANGELES	CA	22402591	1002558	2,912.05	Replace fire hydrant used	12/6/2023
2359	FERGUSON WATERWORKS #3083			LOS ANGELES	CA	22403140	1002558	17.79	Restock inventory	12/6/2023
2359	FERGUSON WATERWORKS #3083			LOS ANGELES	CA	22403140	1002583	2,003.60	Restock inventory	12/8/2023
2359	FERGUSON WATERWORKS #3083			LOS ANGELES	CA	22403733	1002618	9,972.10	Restock Hymax @ DE	12/15/2023
2359	FERGUSON WATERWORKS #3083			LOS ANGELES	CA	22404021	1002659	1,556.75	Restock inventory	12/22/2023
2359	FERGUSON WATERWORKS #3083			LOS ANGELES	CA	22403906	1002659	1,733.83	Restock inventory	12/22/2023
2359	FERGUSON WATERWORKS #3083			LOS ANGELES	CA	22403871	1002659	2,139.11	New Inventory items	12/22/2023
2359	FERGUSON WATERWORKS #3083			LOS ANGELES	CA	22402511	1002659	3,616.20	Restock 3/4" Retrosetters	12/22/2023
2359	FERGUSON WATERWORKS #3083			LOS ANGELES	CA	22403810	1002659	137.12	Out of stock on duct butter	12/22/2023
2359	FERGUSON WATERWORKS #3083			LOS ANGELES	CA	22404006	1002659	1,556.75	Restock inventory	12/22/2023
2359	FERGUSON WATERWORKS #3083			LOS ANGELES	CA	22403653	1002695	(22.21)	deep well sockets for small hymax couplings	12/29/2023
2359	FERGUSON WATERWORKS #3083			LOS ANGELES	CA	22404022	1002695	9,944.55	Restock Hymax @ DE	12/29/2023
2359	FERGUSON WATERWORKS #3083			LOS ANGELES	CA	22403653	1002696	313.43	deep well sockets for small hymax couplings	12/29/2023
2384	FLEETPRIDE			DALLAS	TX	22403560	315756	2,314.50	BRAKE DRUM, SHOES & KITS SW #977	12/8/2023
2384	FLEETPRIDE			DALLAS	TX	22403264	315833	1,153.27	SLACK ADJUSTERS & POWER STEERING PUMP FOR SW #333	12/15/2023
2384	FLEETPRIDE			DALLAS	TX	22400843	315833	1,053.74	BRAKE DRUM, SHOES & KITS SW #9092	12/15/2023
2480	FORREST TIRE CO., INC.			CARLSBAD	NM	22400168	1002559	322.23	Annual Flat Repair Service Transit Fleet 7/23 -6/2	12/6/2023
2480	FORREST TIRE CO., INC.			CARLSBAD	NM	22400168	1002660	25.00	Annual Flat Repair Service Transit Fleet 7/23 -6/2	12/22/2023
2480	FORREST TIRE CO., INC.			CARLSBAD	NM	22404147	1002697	340.48	Tire Repair	12/29/2023
2480	FORREST TIRE CO., INC.			CARLSBAD	NM	22400168	1002697	25.00	Annual Flat Repair Service Transit Fleet 7/23 -6/2	12/29/2023
12960	GALLS LLC			CHICAGO	IL	22400675	1002584	88.15	FY 2024 - Uniforms - Certified Officers	12/8/2023
12960	GALLS LLC			CHICAGO	IL	22402958	1002619	78.00	uniform items for new rookie firefighters	12/15/2023
12960	GALLS LLC			CHICAGO	IL	22400675	1002619	170.96	FY 2024 - Uniforms - Certified Officers	12/15/2023
12960	GALLS LLC			CHICAGO	IL	22400675	1002619	139.30	FY 2024 - Uniforms - Certified Officers	12/15/2023
12960	GALLS LLC			CHICAGO	IL	22400675	1002619	60.51	FY 2024 - Uniforms - Certified Officers	12/15/2023
12960	GALLS LLC			CHICAGO	IL	22400675	1002619	72.95	FY 2024 - Uniforms - Certified Officers	12/15/2023
12960	GALLS LLC			CHICAGO	IL	22400675	1002661	76.92	FY 2024 - Uniforms - Certified Officers	12/22/2023
12960	GALLS LLC			CHICAGO	IL	22400675	1002661	173.03	FY 2024 - Uniforms - Certified Officers	12/22/2023
202	GARMIN SERVICES INC			YARMOUTH	ME	22403889	315834	779.40	Monthly Communication Services for GPS	12/15/2023
8928	GENERAL OPERATING FUND						406598	45,508.15	State Tax	12/1/2023
8928	GENERAL OPERATING FUND						407102	45,006.53	State Tax	12/15/2023
8928	GENERAL OPERATING FUND						407138	46,960.35	State Tax	12/29/2023
1694	GINA STYRING			CARLSBAD	NM		315936	138.00	Travel to El Paso- PD	12/22/2023
1694	GINA STYRING			CARLSBAD	NM		315936	331.26	Travel to ABQ- PD	12/22/2023
1248	GLOBAL TRADING, INC			MIAMI	FL	22402115	315998	2,588.20	CFD Uniforms	12/29/2023
2933	GRAINGER			KANSAS CITY	MO	22403634	315697	45.36	clip boards for dept use	12/6/2023
2933	GRAINGER			KANSAS CITY	MO	22403654	315697	215.52	cones for service trucks	12/6/2023
2933	GRAINGER			KANSAS CITY	MO	22403626	315697	1,825.66	Supplies for City Plumber	12/6/2023
2933	GRAINGER			KANSAS CITY	MO	22403620	315697	513.36	coupling for hydrant meter setup/B Parraz	12/6/2023
2933	GRAINGER			KANSAS CITY	MO	22403734	315759	137.30	fittings for water heater @PD/D Dillings	12/8/2023
2933	GRAINGER			KANSAS CITY	MO	22403735	315759	57.36	signs for front office bathrooms/C Gomez	12/8/2023
2933	GRAINGER			KANSAS CITY	MO	22403682	315759	119.88	plugs & connectors for dept trailers	12/8/2023

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2933	GRAINGER			KANSAS CITY	MO	22403398	315759	310.36	SUPPLIES NEEDED FOR GARAGE/WELDING SHOP	12/8/2023
2933	GRAINGER			KANSAS CITY	MO	22402840	315835	1,051.45	Grainger	12/15/2023
2933	GRAINGER			KANSAS CITY	MO	22403698	315835	884.00	Water coolers for golf course water stations	12/15/2023
2933	GRAINGER			KANSAS CITY	MO	22403856	315835	132.66	connectors for water dept trailers	12/15/2023
2933	GRAINGER			KANSAS CITY	MO	22403894	315835	34.85	Tools for Patti/Head meter reader	12/15/2023
2933	GRAINGER			KANSAS CITY	MO	22403959	315835	75.61	hammer for Backhoe/R Goins	12/15/2023
2933	GRAINGER			KANSAS CITY	MO	22403960	315835	139.32	silicone sealant for SW job/S Garcia	12/15/2023
2933	GRAINGER			KANSAS CITY	MO	22404008	315937	506.08	Electrical Supplies for the Sports Complex	12/22/2023
2933	GRAINGER			KANSAS CITY	MO	22404009	315937	324.28	Surge protectors for Wells	12/22/2023
2933	GRAINGER			KANSAS CITY	MO	22404066	315937	201.96	Shovels for Parks Dept	12/22/2023
2933	GRAINGER			KANSAS CITY	MO	22404034	315937	83.89	replace damaged flashlight/A Galindo	12/22/2023
2933	GRAINGER			KANSAS CITY	MO	22403648	315937	1,260.21	MATERIALS FOR STREET DEPT	12/22/2023
2933	GRAINGER			KANSAS CITY	MO	22403648	315937	145.40	MATERIALS FOR STREET DEPT	12/22/2023
2933	GRAINGER			KANSAS CITY	MO	22403699	315937	523.20	MATERIALS FOR STREET DEPT	12/22/2023
2933	GRAINGER			KANSAS CITY	MO	22403699	315937	68.99	MATERIALS FOR STREET DEPT	12/22/2023
2933	GRAINGER			KANSAS CITY	MO	22404087	315937	187.39	firefighting & extrication gloves	12/22/2023
2933	GRAINGER			KANSAS CITY	MO	22403760	315999	74.23	Conveyor Belt Repair	12/29/2023
2933	GRAINGER			KANSAS CITY	MO	22404099	315999	213.77	hydraulic crane jack	12/29/2023
2933	GRAINGER			KANSAS CITY	MO	22404166	315999	243.56	Grainger	12/29/2023
3050	HALL MACHINE			CARLSBAD	NM	22403814	315698	382.00	needed for a Zia sign at Nick Salcido Park	12/6/2023
3050	HALL MACHINE			CARLSBAD	NM	22403532	315760	405.48	MATERIAL FOR WATER KEYS	12/8/2023
3050	HALL MACHINE			CARLSBAD	NM	22403531	315760	239.82	MATERIAL NEEDED FOR SKATE PARK	12/8/2023
3050	HALL MACHINE			CARLSBAD	NM	22403275	315836	287.70	MATERIAL NEEDED FOR CONVIENIENCE STATION	12/15/2023
567	HARRELL'S LLC			LAKELAND	FL	22403211	1002560	10,265.08	fertilizer for greens/fairways summer 2024	12/6/2023
567	HARRELL'S LLC			LAKELAND	FL	22403211	1002662	1,618.80	fertilizer for greens/fairways summer 2024	12/22/2023
567	HARRELL'S LLC			LAKELAND	FL	22403211	1002662	12,184.47	fertilizer for greens/fairways summer 2024	12/22/2023
548	HBSS CONNECT CORP			LOWELL	MA	22400161	1002596	99.10	IVR Minutes 4 transit software 7/23 thru 6/24	12/15/2023
548	HBSS CONNECT CORP			LOWELL	MA	22400161	1002596	100.80	IVR Minutes 4 transit software 7/23 thru 6/24	12/15/2023
548	HBSS CONNECT CORP			LOWELL	MA	22400161	1002596	98.95	IVR Minutes 4 transit software 7/23 thru 6/24	12/15/2023
11080	HEARST PROPERTIES		KOAT-TV, NOAT/ ESTRELLA, OQAT/TRUE CRIME NETWORK	ALBUQUERQUE	NM	22401453	315765	345.45	advertising	12/8/2023
11080	HEARST PROPERTIES		KOAT-TV, NOAT/ ESTRELLA, OQAT/TRUE CRIME NETWORK	ALBUQUERQUE	NM	22401453	315765	838.42	advertising	12/8/2023
11079	HEIL OF TEXAS	TEXAN WASTE EQUIPMENT INC		IRVING	TX	22402990	315837	1,691.46	HOSE CARRIER FOR SW #13258	12/15/2023
3159	HI LINE CO			DALLAS	TX	22403612	315761	1,010.38	REFILL BULK BINS IN GARAGE SHOP FOR SW UNITS	12/8/2023
8937	IBEW, LOCAL UNION #611			ALBUQUERQUE	NM		406599	321.30	Dues PR#1	12/1/2023
8937	IBEW, LOCAL UNION #611			ALBUQUERQUE	NM		406599	971.55	2% Fees PR#1	12/1/2023
3509	IMSA			ROCKLEDGE	FL	22403961	1002620	425.00	2024 IMSA MEMBERSHIP	12/15/2023
3465	INGRAM LIBRARY SERVICES			ATLANTA	GA	22401578	315699	519.92	Youth Books for Circulation Collection	12/6/2023
3465	INGRAM LIBRARY SERVICES			ATLANTA	GA	22401578	315840	45.97	Youth Books for Circulation Collection	12/15/2023
3465	INGRAM LIBRARY SERVICES			ATLANTA	GA	22401578	315840	11.95	Youth Books for Circulation Collection	12/15/2023
3465	INGRAM LIBRARY SERVICES			ATLANTA	GA	22401936	315840	274.06	Books for adult fiction collection	12/15/2023
3465	INGRAM LIBRARY SERVICES			ATLANTA	GA	22401424	315939	634.90	books - adult fiction/nonfiction	12/22/2023
3465	INGRAM LIBRARY SERVICES			ATLANTA	GA	22401424	315939	333.64	books - adult fiction/nonfiction	12/22/2023
3465	INGRAM LIBRARY SERVICES			ATLANTA	GA	22401424	315939	136.15	books - adult fiction/nonfiction	12/22/2023
3465	INGRAM LIBRARY SERVICES			ATLANTA	GA	22401424	315939	65.53	books - adult fiction/nonfiction	12/22/2023
3465	INGRAM LIBRARY SERVICES			ATLANTA	GA	22401424	315939	126.22	books - adult fiction/nonfiction	12/22/2023
3465	INGRAM LIBRARY SERVICES			ATLANTA	GA	22401424	315939	35.78	books - adult fiction/nonfiction	12/22/2023
3465	INGRAM LIBRARY SERVICES			ATLANTA	GA	22401424	315939	102.04	books - adult fiction/nonfiction	12/22/2023
3465	INGRAM LIBRARY SERVICES			ATLANTA	GA	22401424	315939	22.45	books - adult fiction/nonfiction	12/22/2023

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3465	INGRAM LIBRARY SERVICES			ATLANTA	GA	22401936	315939	17.41	Books for adult fiction collection	12/22/2023
3465	INGRAM LIBRARY SERVICES			ATLANTA	GA	22401936	315939	150.13	Books for adult fiction collection	12/22/2023
3465	INGRAM LIBRARY SERVICES			ATLANTA	GA	22401936	315939	16.89	Books for adult fiction collection	12/22/2023
3465	INGRAM LIBRARY SERVICES			ATLANTA	GA	22401936	315939	210.35	Books for adult fiction collection	12/22/2023
3465	INGRAM LIBRARY SERVICES			ATLANTA	GA	22401936	315939	35.36	Books for adult fiction collection	12/22/2023
532	INSIGHT DIRECT USA INC			TEMPE	AZ	22403692	315841	855.94	TV & Mount for Airport	12/15/2023
735	INSIGHT PUBLIC SECTOR			TEMPE	AZ	22403663	1002561	133.98	Cable Wrap	12/6/2023
735	INSIGHT PUBLIC SECTOR			TEMPE	AZ	22403802	1002621	1,789.82	Eaton bypass switch	12/15/2023
735	INSIGHT PUBLIC SECTOR			TEMPE	AZ	22403801	1002621	270.55	Velcro supplies	12/15/2023
735	INSIGHT PUBLIC SECTOR			TEMPE	AZ	22400003	1002621	597.78	GoTo Meeting - Annual Requisition	12/15/2023
3486	IN-SITU, INC.			FORT COLLINS	CO	22404037	316000	6,278.59	Well upgrades/Sole source attached	12/29/2023
3407	INTERNATIONAL CRITICAL INCIDENT STRESS	FOUNDATION INC		ELLCOTT CITY	MD	22403998	315839	1,584.60	Crisis Intervention Training	12/15/2023
3417	IPMA-HR			ALEXANDRIA	VA	22403762	315940	1,055.00	Firefighter Tests	12/22/2023
3500	IPR, LTD INC.			ALBUQUERQUE	NM	22403518	29354	581,121.96	Annual Microseal Residential Street Project	12/22/2023
1752	J & B PAVELKA INC.			ROBSTOWN	TX	22403516	315672	28,100.00	Drop Deck Trailer	12/1/2023
3601	J & J PIPE & SUPPLY			CARLSBAD	NM	22403737	315700	49.76	pvc glue for driving range	12/6/2023
3601	J & J PIPE & SUPPLY			CARLSBAD	NM	22403700	315700	98.57	Need ASAP for a job	12/6/2023
3601	J & J PIPE & SUPPLY			CARLSBAD	NM	22403812	315762	420.38	RESTOCK PVC	12/8/2023
3601	J & J PIPE & SUPPLY			CARLSBAD	NM	22403257	315762	26.89	parts for plumber	12/8/2023
3601	J & J PIPE & SUPPLY			CARLSBAD	NM	22403335	315762	641.46	plumber supplies	12/8/2023
3601	J & J PIPE & SUPPLY			CARLSBAD	NM	22403962	315842	625.84	Restock PVC	12/15/2023
3601	J & J PIPE & SUPPLY			CARLSBAD	NM	22404052	315842	268.46	Parts needed to repair PRV/Wells	12/15/2023
3601	J & J PIPE & SUPPLY			CARLSBAD	NM	22404076	315842	791.18	pit pumps for crews/MLL	12/15/2023
3601	J & J PIPE & SUPPLY			CARLSBAD	NM	22404089	315941	264.72	RESTOCK PVC	12/22/2023
3601	J & J PIPE & SUPPLY			CARLSBAD	NM	22403659	316001	91.21	plumber supplies	12/29/2023
3601	J & J PIPE & SUPPLY			CARLSBAD	NM	22403636	316001	115.34	sch 40 black pipe	12/29/2023
3601	J & J PIPE & SUPPLY			CARLSBAD	NM	22403690	316001	106.44	pipe for plumber	12/29/2023
541	J WAYNE BEVERS	CHAPARRAL CLAIMS & INVESTIGATIONS LLC		ROSWELL	NM	22401220	315821	683.37	Chaparral Claims Annual Requisition	12/15/2023
3605	J.P. COOKE COMPANY			OMAHA	NE	22402797	1002663	154.50	2024 Dog Tags	12/22/2023
266	JAMES C SAUNDERS			FRISCO	TX	22403799	1002585	10,000.00	Ad content	12/8/2023
3665	JAMES COOKE & HOBSON INC			ALBUQUERQUE	NM	22403436	315942	5,933.52	AB Mixer repair	12/22/2023
3665	JAMES COOKE & HOBSON INC			ALBUQUERQUE	NM	22403123	315942	4,135.19	repair 5 hp pump varies lift stations (estimate)	12/22/2023
3058	JAMES HAMILTON CONST. CO			SILVER CITY	NM	22402692	315843	841.16	NMDOT type I or II base coarse	12/15/2023
3058	JAMES HAMILTON CONST. CO			SILVER CITY	NM	22402692	316002	1,852.80	NMDOT type I or II base coarse	12/29/2023
1589	JAVIS GRIEGO	FRONTLINE UPFITTING LLC		RIO RANCHO	NM	22403611	29353	10,739.00	Labor - Upfit on 2311 and 2405	12/22/2023
3626	JD CREATIONS			CARLSBAD	NM	22400197	315844	1,445.00	Plaques for Citizens	12/15/2023
12445	JEFF PATTERSON			CARLSBAD	NM		315763	148.52	Travel - Portales NM	12/8/2023
839	JEFFERSON REITER	MAD DOG TREE AND LAWN LLC		CARLSBAD	NM	22403843	316007	2,475.86	Tree Removal & Trimming	12/29/2023
1036	JENKINS MARKETING CO LLC	JC GOLF ACCESSORIES		ENGLEWOOD	CO	22403830	1002622	2,031.98	Pro Shop Merchandise	12/15/2023
1036	JENKINS MARKETING CO LLC	JC GOLF ACCESSORIES		ENGLEWOOD	CO	22404047	1002664	1,171.82	Pro Shop Merchandise	12/22/2023
1766	JESSICA ORTIZ			ARTESIA	NM	22403869	29343	500.00	trash clean up Keep Carlsbad Beautiful	12/8/2023
1047	JESUS MIGUEL URTEAGA	GLOBAL DOORS LLC		EL PASO	TX	22402875	315758	1,106.32	Replacement Door for PRV - Storage Room	12/8/2023
1047	JESUS MIGUEL URTEAGA	GLOBAL DOORS LLC		EL PASO	TX	22402333	315758	1,271.62	replace door @Ocotillo PRV	12/8/2023
10498	JK AUTO & DIESEL LLC			CARLSBAD	NM	22400093	1002562	132.98	FY 2024 - Vehicle Tow Service	12/6/2023
6927	JOEL F RYAN	TECHNICON TRAINING & CONSULTING SERVICES		ALBUQUERQUE	NM	22403403	315740	435.00	First Line Supervision - GStyring	12/6/2023
1550	JOHN M. CARAWAY			CARLSBAD	NM	22400475	316003	53.70	Annual	12/29/2023
3767	JOHNSTONE SUPPLY			ALBUQUERQUE	NM	22404024	1002665	390.02	fan motor for ice machine	12/22/2023
329	JOSEPH HOUSER			CARLSBAD	NM		1002563	373.00	Travel - Clovis	12/6/2023

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329	JOSEPH HOUSER			CARLSBAD	NM		1002563	373.00	Travel - Clovis	12/6/2023
329	JOSEPH HOUSER			CARLSBAD	NM		1002666	40.00	Travel to Roswell- Fire	12/22/2023
1021	JOSEPH ORTIZ	J O DESIGNS		CARLSBAD	NM	22400514	315701	214.79	LAPIDARY EQUIPMENT MAINTENANCE, MONITORING, TRAIN	12/6/2023
1021	JOSEPH ORTIZ	J O DESIGNS		CARLSBAD	NM	22400514	315701	214.79	LAPIDARY EQUIPMENT MAINTENANCE, MONITORING, TRAIN	12/6/2023
1546	JOSEPH VELEZ	3D VOICE & DATA LLC		MARLTON	NJ	22403537	315900	4,838.40	Phone Upgrade	12/22/2023
1546	JOSEPH VELEZ	3D VOICE & DATA LLC		MARLTON	NJ	22403537	315900	56,918.00	Phone Upgrade	12/22/2023
1781	JOSHUA DANIEL			EL PASO	TX		315943	20.00	Travel to Lubbock- Fire	12/22/2023
3800	JUSTICE SYSTEMS, INC.			ALBUQUERQUE	NM	22302764	315845	1,075.21	Remote training with Justice systems to set up ove	12/15/2023
3813	K W FUELS, INC.			HOBBS	NM	22403763	1002564	2,560.00	Propane	12/6/2023
3813	K W FUELS, INC.			HOBBS	NM	22403037	1002586	1,139.70	300 Gals Dyed Diesel	12/8/2023
3813	K W FUELS, INC.			HOBBS	NM	22403259	1002623	2,560.00	Propane	12/15/2023
3541	KARS LLC	CARLSBAD FORD LINCOLN		ROSWELL	NM	22403635	315685	195.91	408 - Coolant Hose	12/6/2023
3541	KARS LLC	CARLSBAD FORD LINCOLN		ROSWELL	NM	22403079	315685	720.00	Estimated Diagnostics for power loss unit #37	12/6/2023
3541	KARS LLC	CARLSBAD FORD LINCOLN		ROSWELL	NM	22403736	315685	195.20	F-25 Heater hoses	12/6/2023
3541	KARS LLC	CARLSBAD FORD LINCOLN		ROSWELL	NM	22403848	315816	265.51	#39 brake parts	12/15/2023
3541	KARS LLC	CARLSBAD FORD LINCOLN		ROSWELL	NM	22404088	315918	253.59	F-1 HEADLIGHT(TH)F/D	12/22/2023
304	KEYMAKE SOLUTIONS LLC	KEYMAKE SOLUTIONS		CARLSBAD	NM	22403808	315944	354.40	Troubleshooting/Repair of Transit front door lock	12/22/2023
849	KIRBY WHEELER			CARLSBAD	NM		315764	942.00	Travel - Fort Worth	12/8/2023
3945	KRISTINA B HILLMER	KRISTINA'S CUSTOM FRAMING		CARLSBAD	NM	22400196	315703	193.31	2024 Kristina's framing Citizens Procl-Photos	12/6/2023
3945	KRISTINA B HILLMER	KRISTINA'S CUSTOM FRAMING		CARLSBAD	NM	22400196	315766	335.62	2024 Kristina's framing Citizens Procl-Photos	12/8/2023
3945	KRISTINA B HILLMER	KRISTINA'S CUSTOM FRAMING		CARLSBAD	NM	22400196	315846	139.17	2024 Kristina's framing Citizens Procl-Photos	12/15/2023
11038	KYLE MARKSTEINER	EDDY COMMUNICATIONS & CONSULTING LLC		CARLSBAD	NM	22402574	315693	2,025.00	Consulting Services	12/6/2023
1027	L & F DISTRIBUTORS LLC			CORPUS CHRISTI	TX	22403645	315704	694.80	Alcohol for Pro Shop	12/6/2023
11867	LA CUEVA PET CARE CENTER			CARLSBAD	NM	22402014	315705	384.48	FY 24 - K9 Care/Food	12/6/2023
4011	LA TIENDA			CARLSBAD	NM	22403098	315847	95.90	Party Supplies for Halloween Parties	12/15/2023
4011	LA TIENDA			CARLSBAD	NM	22404091	316004	247.84	Food Catering for Christmas Dance	12/29/2023
1512	LAUREL ANNE CARRIER FEILMEIER			BAY ST LOUIS	MS	22400461	315706	1,000.00	Annual requisition for court appointed attorney fo	12/6/2023
1512	LAUREL ANNE CARRIER FEILMEIER			BAY ST LOUIS	MS	22400461	315706	1,000.00	Annual requisition for court appointed attorney fo	12/6/2023
1512	LAUREL ANNE CARRIER FEILMEIER			BAY ST LOUIS	MS	22400461	315706	1,000.00	Annual requisition for court appointed attorney fo	12/6/2023
4310	LAWSON PRODUCTS INC			CHICAGO	IL	22404210	316005	178.73	Transit Mechanic Supplies - Kneepads/Gloves/clamps	12/29/2023
4340	LEA COUNTY ELEC COOP. INC			LOVINGTON	NM	22400264	1002667	6,508.91	EST YRLY COST ELEC SERV DE WELLFLD TO LH 6/23-5/24	12/22/2023
10578	LEE WILSON & ASSOCIATES INC			SANTA FE	NM	22402216	315707	283.99	Water conservation analysis & report generation	12/6/2023
1280	LEVEL 3 FINANCING, INC	CENTURYLINK		BROOMFIELD	CO	22400277	315848	1,108.61	FY 2024 - Utility - TELEPHONE	12/15/2023
1454	LEXISNEXIS RISK SOLUTIONS FL INC	LEXISNEXIS RISK SOLUTIONS		ALPHARETTA	GA	22400019	315768	236.81	FY 2024 - TRAX Subscription	12/8/2023
11479	LIBRARY IDEAS LLC			VIENNA	VA	22403461	315849	695.76	Vox sound books for youth collection	12/15/2023
1386	LIBRARY JOURNALS, LLC			PLAIN CITY	OH	22403730	315767	249.00	Training for Library Director	12/8/2023
4359	LIFE ASSIST INC			RANCHO CORDOVA	CA	22403434	1002565	10,285.70	IV Infusion Pumps & Accessories	12/6/2023
4359	LIFE ASSIST INC			RANCHO CORDOVA	CA	22400362	1002624	4,333.58	Annual Purchases for EMS Supplies - FY 23-24	12/15/2023
4359	LIFE ASSIST INC			RANCHO CORDOVA	CA	22400362	1002668	287.25	Annual Purchases for EMS Supplies - FY 23-24	12/22/2023
4359	LIFE ASSIST INC			RANCHO CORDOVA	CA	22400362	1002668	529.50	Annual Purchases for EMS Supplies - FY 23-24	12/22/2023
4359	LIFE ASSIST INC			RANCHO CORDOVA	CA	22400362	1002668	670.42	Annual Purchases for EMS Supplies - FY 23-24	12/22/2023
4359	LIFE ASSIST INC			RANCHO CORDOVA	CA	22400362	1002668	147.45	Annual Purchases for EMS Supplies - FY 23-24	12/22/2023
4359	LIFE ASSIST INC			RANCHO CORDOVA	CA	22400362	1002668	2,220.51	Annual Purchases for EMS Supplies - FY 23-24	12/22/2023
4359	LIFE ASSIST INC			RANCHO CORDOVA	CA	22400362	1002698	205.98	Annual Purchases for EMS Supplies - FY 23-24	12/29/2023
4359	LIFE ASSIST INC			RANCHO CORDOVA	CA	22400362	1002698	138.00	Annual Purchases for EMS Supplies - FY 23-24	12/29/2023
3875	LN CURTIS & SONS			WALNUT CREEK	CA	22403254	315708	960.00	Firefighter bunker gear for new firefighters	12/6/2023
3875	LN CURTIS & SONS			WALNUT CREEK	CA	22402513	315850	4,410.00	BPOA free Firefighting foam (non-carcinogenic)	12/15/2023
3875	LN CURTIS & SONS			WALNUT CREEK	CA	22403337	315945	4,328.00	master stream water monitor for FD Engine 3	12/22/2023

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12977	LONNIE SALAZAR			ROSWELL	NM		315769	805.00	Travel- Clovis NM	12/8/2023
11815	LOWE'S			ATLANTA	GA	22402763	29355	2,026.31	8 - FT BROWN STEEL EDGING	12/22/2023
11815	LOWE'S			ATLANTA	GA	22403675	315709	75.90	Dusters for the library	12/6/2023
11815	LOWE'S			ATLANTA	GA	22403676	315709	232.26	glue & primer for water service jobs	12/6/2023
11815	LOWE'S			ATLANTA	GA	22403741	315709	27.14	mason line for Sports Complex/A Lara	12/6/2023
11815	LOWE'S			ATLANTA	GA	22403755	315709	9.01	batteries for thermostats @SportsCmplx	12/6/2023
11815	LOWE'S			ATLANTA	GA	22403640	315709	15.12	pencils & soap for Golf Maint./Andrew	12/6/2023
11815	LOWE'S			ATLANTA	GA	22403651	315709	7.58	cleaner for service truck/H Nava	12/6/2023
11815	LOWE'S			ATLANTA	GA	22402860	315709	1,377.60	Chains to lower swings at the Project Playground	12/6/2023
11815	LOWE'S			ATLANTA	GA	22403739	315770	170.05	Lowes	12/8/2023
11815	LOWE'S			ATLANTA	GA	22403686	315770	157.33	Material needed for the Golf Course	12/8/2023
11815	LOWE'S			ATLANTA	GA	22403754	315770	170.49	Cleaning Supplies/Christmas Decor	12/8/2023
11815	LOWE'S			ATLANTA	GA	22403820	315770	104.46	insulation to wrap valves @SportsComplex	12/8/2023
11815	LOWE'S			ATLANTA	GA	22403821	315770	14.23	Chainsaw oil for SportsComplex equipment	12/8/2023
11815	LOWE'S			ATLANTA	GA	22403676	315770	151.44	glue & primer for water service jobs	12/8/2023
11815	LOWE'S			ATLANTA	GA	22303401	315851	211.70	water softening salt for HVAC	12/15/2023
11815	LOWE'S			ATLANTA	GA	22403933	315852	179.55	Microwave for the Library	12/15/2023
11815	LOWE'S			ATLANTA	GA	22403509	315852	9.46	frames & tray for container maint	12/15/2023
11815	LOWE'S			ATLANTA	GA	22403968	315852	11.36	tape for irrigation box wiring/R Granger	12/15/2023
11815	LOWE'S			ATLANTA	GA	22403677	315852	14.19	buckets for stucco job @Bandshell/S Garcia	12/15/2023
11815	LOWE'S			ATLANTA	GA	22403979	315852	3.79	replace light bulb @RespiteCenter/J Padilla	12/15/2023
11815	LOWE'S			ATLANTA	GA	22403967	315852	14.23	oil for COMM SVC chainsaws/F Villreal	12/15/2023
11815	LOWE'S			ATLANTA	GA	22404013	315852	51.26	bathroom faucet men's 3rd floor plus one s	12/15/2023
11815	LOWE'S			ATLANTA	GA	22403966	315852	160.55	leaf blower	12/15/2023
11815	LOWE'S			ATLANTA	GA	22404057	315852	20.86	extension pole for various paint jobs/T Harvey	12/15/2023
11815	LOWE'S			ATLANTA	GA	22403932	315852	1,654.28	Refrigerator for the library	12/15/2023
11815	LOWE'S			ATLANTA	GA	22403945	315946	83.94	Needed for the Pavilion Restroom at beach	12/22/2023
11815	LOWE'S			ATLANTA	GA	22403740	315946	14.24	flag pole rope A.R.	12/22/2023
11815	LOWE'S			ATLANTA	GA	22403191	315946	303.60	MATERIALS FOR STREET DEPT	12/22/2023
11815	LOWE'S			ATLANTA	GA	22403920	315946	20.80	D rings for picture frames	12/22/2023
11815	LOWE'S			ATLANTA	GA	22402868	315946	1,695.31	WINDOWS FOR S/W OFFICES	12/22/2023
11815	LOWE'S			ATLANTA	GA	22404102	315946	56.76	batteries, water, cc cords	12/22/2023
11815	LOWE'S			ATLANTA	GA	22404123	316006	62.68	Paint supplies for office	12/29/2023
11815	LOWE'S			ATLANTA	GA	22404123	316006	177.22	Paint supplies for office	12/29/2023
11815	LOWE'S			ATLANTA	GA	22403601	316006	(31.33)	office decorations	12/29/2023
4731	MAIL SERVICE CENTER	MYRLENE GALLARDO		CARLSBAD	NM	22400162	315771	194.02	FY 2024 - Special Mail Service	12/8/2023
4731	MAIL SERVICE CENTER	MYRLENE GALLARDO		CARLSBAD	NM	22400162	315771	17.40	FY 2024 - Special Mail Service	12/8/2023
4731	MAIL SERVICE CENTER	MYRLENE GALLARDO		CARLSBAD	NM	22400162	315771	17.40	FY 2024 - Special Mail Service	12/8/2023
4731	MAIL SERVICE CENTER	MYRLENE GALLARDO		CARLSBAD	NM	22400162	315771	35.67	FY 2024 - Special Mail Service	12/8/2023
4731	MAIL SERVICE CENTER	MYRLENE GALLARDO		CARLSBAD	NM	22400162	315771	27.02	FY 2024 - Special Mail Service	12/8/2023
4731	MAIL SERVICE CENTER	MYRLENE GALLARDO		CARLSBAD	NM	22400162	315771	17.40	FY 2024 - Special Mail Service	12/8/2023
4731	MAIL SERVICE CENTER	MYRLENE GALLARDO		CARLSBAD	NM	22400162	315771	275.36	FY 2024 - Special Mail Service	12/8/2023
4731	MAIL SERVICE CENTER	MYRLENE GALLARDO		CARLSBAD	NM	22401558	315853	27.45	Shipping Annual Requisition	12/15/2023
1777	MARCELLE EMMAY FUENTES			CARLSBAD	NM	22404198	29359	500.00	trash clean up Keep Carlsbad Beautiful	12/29/2023
861	MARJANOVIC LAW LLC			ALBUQUERQUE	NM	22400462	1002625	1,076.25	Annual	12/15/2023
1493	MARRS GRIEBEL LAW, LTD.			ALBUQUERQUE	NM	22404051	315854	3,529.02	Marrs Griebel Law, Ltd	12/15/2023
4779	MASTER LUBE INC			CARLSBAD	NM	22402824	315710	92.44	OIL CHANGES FOR WATER DEPT.	12/6/2023
4779	MASTER LUBE INC			CARLSBAD	NM	22402824	315772	810.40	OIL CHANGES FOR WATER DEPT.	12/8/2023

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4779	MASTER LUBE INC			CARLSBAD	NM	22402824	315772	87.19	OIL CHANGES FOR WATER DEPT.	12/8/2023
4779	MASTER LUBE INC			CARLSBAD	NM	22400151	315855	89.94	Annual PO = Transit oil chng/service 7/23 thru 6/2	12/15/2023
4779	MASTER LUBE INC			CARLSBAD	NM	22403874	315856	136.69	OIL CHANGES FOR WATER DEPT.	12/15/2023
4779	MASTER LUBE INC			CARLSBAD	NM	22400435	315947	140.44	Projects/Eng. Vehicle Maintenance 2023-2024	12/22/2023
4779	MASTER LUBE INC			CARLSBAD	NM	22400151	316008	89.94	Annual PO = Transit oil chng/service 7/23 thru 6/2	12/29/2023
4779	MASTER LUBE INC			CARLSBAD	NM	22400435	316009	121.94	Projects/Eng. Vehicle Maintenance 2023-2024	12/29/2023
4759	MCCOYS LUMBER			CARLSBAD	NM	22403925	315857	379.95	Material and supplies needed for shooting range	12/15/2023
4759	MCCOYS LUMBER			CARLSBAD	NM	22403873	315857	274.46	Material and supplies needed for Parks dept.	12/15/2023
4759	MCCOYS LUMBER			CARLSBAD	NM	22403943	315857	204.72	Needed for the Parks shop	12/15/2023
4759	MCCOYS LUMBER			CARLSBAD	NM	22403942	315857	399.69	Material and supplies for the Parks Department	12/15/2023
1309	MEDICAL AIR SERVICES ASSOCIATION, INC			PLANTATION	FL		406600	1,895.00	B2BCOCARL PR#1	12/1/2023
1309	MEDICAL AIR SERVICES ASSOCIATION, INC			PLANTATION	FL		407103	1,909.00	BCBCOCARL PR#2	12/15/2023
893	MH5500 LLC		BATTERIES PLUS 853	CARLSBAD	NM	22403680	315711	522.00	RESCUE - 1 OLD(TH)F/D	12/6/2023
893	MH5500 LLC		BATTERIES PLUS 853	CARLSBAD	NM	22403658	315711	293.94	NEED ASAP for uninterrupted power supply @ DE	12/6/2023
893	MH5500 LLC		BATTERIES PLUS 853	CARLSBAD	NM	22403744	315711	405.98	spotlight for unit 12104/A Najera	12/6/2023
893	MH5500 LLC		BATTERIES PLUS 853	CARLSBAD	NM	22403844	315773	175.99	LIGHT TOWER - 1 BATTERY(TH)F/D	12/8/2023
893	MH5500 LLC		BATTERIES PLUS 853	CARLSBAD	NM	22403891	315858	608.97	spotlights for reader crew/P Carnero	12/15/2023
893	MH5500 LLC		BATTERIES PLUS 853	CARLSBAD	NM	22404081	315948	1,935.50	RESTOCK FOR P/D & F/D	12/22/2023
893	MH5500 LLC		BATTERIES PLUS 853	CARLSBAD	NM	22404136	316010	696.00	ENG -7 BATTERY(TH)F/D	12/29/2023
893	MH5500 LLC		BATTERIES PLUS 853	CARLSBAD	NM	22404224	316010	789.48	Batteries Plus	12/29/2023
10117	MHQ OF NEW MEXICO	DON CHALMERS FORD		RIO RANCHO	NM	22403107	315949	587.00	F-4 Siren box	12/22/2023
931	MICHAEL GREEN	ELEVATED LLC		CHATTANOOGA	TN	22402564	1002658	2,419.03	life rescue rope and rope tools	12/22/2023
1541	MICHAEL J FISH		ARTBYFISH	CAPTAN	NM	22403355	315674	10,320.00	Cavegril and Caveman Mural for C-Hill Project	12/5/2023
4869	MIDWEST TAPE			CINCINNATI	OH	22400129	1002699	140.50	DVDs for adult circulating collection	12/29/2023
4869	MIDWEST TAPE			CINCINNATI	OH	22400129	1002699	33.44	DVDs for adult circulating collection	12/29/2023
4869	MIDWEST TAPE			CINCINNATI	OH	22400129	1002699	488.27	DVDs for adult circulating collection	12/29/2023
1534	MIGHTY WASH			LUBBOCK	TX	22400169	315859	60.00	Maintenance on Executive Vehicle	12/15/2023
5218	MILLER ENGINEERS INC		DBA SOUDER, MILLER & ASSOCIATES	ALBUQUERQUE	NM	22303309	1002587	13,639.27	Re design of Alignment for OCH Sewer	12/8/2023
4872	MINE SUPPLY	A DIVISION OF PURVIS IND.		DALLAS	TX	22403361	315774	406.23	EST COST FOR HOSES, ORINGS, FITTINGS, &ETC SW UNIT	12/8/2023
4872	MINE SUPPLY	A DIVISION OF PURVIS IND.		DALLAS	TX	22403361	315774	113.84	EST COST FOR HOSES, ORINGS, FITTINGS, &ETC SW UNIT	12/8/2023
4872	MINE SUPPLY	A DIVISION OF PURVIS IND.		DALLAS	TX	22403361	315774	117.98	EST COST FOR HOSES, ORINGS, FITTINGS, &ETC SW UNIT	12/8/2023
4872	MINE SUPPLY	A DIVISION OF PURVIS IND.		DALLAS	TX	22400845	315774	338.91	EST COST FOR HOSES, ORINGS, FITTINGS, &ETC SW UNIT	12/8/2023
4872	MINE SUPPLY	A DIVISION OF PURVIS IND.		DALLAS	TX	22402989	315860	369.59	FITTINGS FOR SW UNITS	12/15/2023
388	MISSION COMMUNICATIONS LLC			NORCROSS	GA	22400285	315775	1,126.80	EST YRLY 7/23 TO 6/24 WIRELESS MONITOR WATER SYSTE	12/8/2023
388	MISSION COMMUNICATIONS LLC			NORCROSS	GA	22400222	315950	563.40	EST YRLY 7/23 TO 6/24 WIRELESS MONITOR LIFT STATION	12/22/2023
10647	MOBILE SAFETY & CONSULT			CARLSBAD	NM	22403595	1002669	680.62	Drug Screens	12/22/2023
4905	MODRALL SPERLING, ROEHL	HARRIS & SISK, PA		ALBUQUERQUE	NM	22401330	315951	1,888.57	Annual Purchase Requisition for WR/SG	12/22/2023
4935	MORRISON SUPPLY			DALLAS	TX	22403709	315861	9.99	Station 1 Kitchen	12/15/2023
4935	MORRISON SUPPLY			DALLAS	TX	22403400	316011	602.06	wash sinks PJ&B restaurant	12/29/2023
4935	MORRISON SUPPLY			DALLAS	TX	22404118	316011	2,050.42	Replace flush valves in main building	12/29/2023
1428	MOUNTAIN PLAINS LIBRARY ASSOCIATION			LAKESWOOD	CO	22400553	316012	175.00	MPLA Institutional Membership	12/29/2023
4925	MSC INDUSTRIAL SUPPLY CO.			ST. LOUIS	MO	22402936	315776	168.07	tablet/phone holder for unit 14751/P Carnero	12/8/2023
4925	MSC INDUSTRIAL SUPPLY CO.			ST. LOUIS	MO	22403963	315952	177.66	socket set for Backhoe toolkit/R Goins	12/22/2023
1365	MT LIBRARY SERVICES INC		JUNIOR LIBRARY GUILD	PLAIN CITY	OH	22401401	315702	2,023.94	Junior Library Guild Yearly Book Subscriptions	12/6/2023
4587	MWI VETERINARY SUPPLY			DALLAS	TX	22403637	315712	957.52	aco noahs ark euthasol #011355	12/6/2023
5214	NEW MEXICO EMERGENCY PROD			ALBUQUERQUE	NM	22402537	315862	1,171.00	LIGHT BAR W/BRACKET FOR NEW ELEC TRUCK	12/15/2023
5810	NEW MEXICO GAS CO. INC.			ALBUQUERQUE	NM	22400058	315863	89.74	Gas Service for All Stations July 23 - June 24	12/15/2023
5810	NEW MEXICO GAS CO. INC.			ALBUQUERQUE	NM	22400058	315863	101.56	Gas Service for All Stations July 23 - June 24	12/15/2023

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5810	NEW MEXICO GAS CO. INC.			ALBUQUERQUE	NM	22400058	315863	194.43	Gas Service for All Stations July 23 - June 24	12/15/2023
5810	NEW MEXICO GAS CO. INC.			ALBUQUERQUE	NM	22400910	315863	376.40	FY 2023-2024 Annual Utility Gas	12/15/2023
5810	NEW MEXICO GAS CO. INC.			ALBUQUERQUE	NM	22400220	315863	69.75	EST YRLY GAS SERV TO SHOP IN LH 6/2023-5/2024	12/15/2023
5810	NEW MEXICO GAS CO. INC.			ALBUQUERQUE	NM	22400272	315863	73.48	FY 2023-2024 - San Jose Bldg Annual Util - Gas	12/15/2023
5810	NEW MEXICO GAS CO. INC.			ALBUQUERQUE	NM	22400407	315953	5,579.40	FY24 Natural Gas for Airport	12/22/2023
5810	NEW MEXICO GAS CO. INC.			ALBUQUERQUE	NM	22400407	316013	4,886.76	FY24 Natural Gas for Airport	12/29/2023
5483	NEW MEXICO MAGAZINE			SANTA FE	NM	22305385	315713	1,330.25	Advertising with New Mexico Magazine 2023-2024	12/6/2023
5483	NEW MEXICO MAGAZINE			SANTA FE	NM	22401666	315713	6,535.65	NM True Adventure Guide Ad 1/2 Page	12/6/2023
5483	NEW MEXICO MAGAZINE			SANTA FE	NM	22400438	315777	10,409.95	advertising	12/8/2023
11750	NEW TRAVERTINE, INC.			BELEN	NM	22403862	315954	525.00	Capstone For HAP	12/22/2023
5551	NICHOLS PRINTING, INC.			CARLSBAD	NM	22403564	315714	45.00	Supplies for Finance	12/6/2023
5551	NICHOLS PRINTING, INC.			CARLSBAD	NM	22403419	315714	575.00	Chairs	12/6/2023
5551	NICHOLS PRINTING, INC.			CARLSBAD	NM	22403455	315864	2,240.00	Notice Publication & Hangers	12/15/2023
5551	NICHOLS PRINTING, INC.			CARLSBAD	NM	22403383	315864	720.00	Supplies for Finance	12/15/2023
5551	NICHOLS PRINTING, INC.			CARLSBAD	NM	22403701	315864	99.00	Business Cards - Jacob Castaneda	12/15/2023
5551	NICHOLS PRINTING, INC.			CARLSBAD	NM	22402605	315864	1,969.00	INSPECTION BOOKS FOR THE ARC & GRAPPLER TRUCKS	12/15/2023
5551	NICHOLS PRINTING, INC.			CARLSBAD	NM	22404119	315955	270.00	Letter head paper and business cards	12/22/2023
5551	NICHOLS PRINTING, INC.			CARLSBAD	NM	22403931	315955	45.00	Business cards for Ben Madrid	12/22/2023
1010	NICK SULLIVAN			CARLSBAD	NM		315865	206.16	Travel to Albuquerque 12/3-12/4/23 PER	12/15/2023
8953	NM CHILD SUPPORT	ENFORCEMENT DIVISION		DALLAS	TX		406601	204.46	395691	12/1/2023
8953	NM CHILD SUPPORT	ENFORCEMENT DIVISION		DALLAS	TX		406601	44.77	256156	12/1/2023
8953	NM CHILD SUPPORT	ENFORCEMENT DIVISION		DALLAS	TX		406601	276.92	268617	12/1/2023
8953	NM CHILD SUPPORT	ENFORCEMENT DIVISION		DALLAS	TX		406601	297.23	421456	12/1/2023
8953	NM CHILD SUPPORT	ENFORCEMENT DIVISION		DALLAS	TX		406601	120.00	262914	12/1/2023
8953	NM CHILD SUPPORT	ENFORCEMENT DIVISION		DALLAS	TX		406601	115.38	374496	12/1/2023
8953	NM CHILD SUPPORT	ENFORCEMENT DIVISION		DALLAS	TX		407104	204.46	395691	12/15/2023
8953	NM CHILD SUPPORT	ENFORCEMENT DIVISION		DALLAS	TX		407104	44.77	256156	12/15/2023
8953	NM CHILD SUPPORT	ENFORCEMENT DIVISION		DALLAS	TX		407104	276.92	268617	12/15/2023
8953	NM CHILD SUPPORT	ENFORCEMENT DIVISION		DALLAS	TX		407104	297.23	421456	12/15/2023
8953	NM CHILD SUPPORT	ENFORCEMENT DIVISION		DALLAS	TX		407104	120.00	262914	12/15/2023
8953	NM CHILD SUPPORT	ENFORCEMENT DIVISION		DALLAS	TX		407104	115.38	374496	12/15/2023
8953	NM CHILD SUPPORT	ENFORCEMENT DIVISION		DALLAS	TX		407139	204.46	395691	12/29/2023
8953	NM CHILD SUPPORT	ENFORCEMENT DIVISION		DALLAS	TX		407139	44.77	256156	12/29/2023
8953	NM CHILD SUPPORT	ENFORCEMENT DIVISION		DALLAS	TX		407139	276.92	268617	12/29/2023
8953	NM CHILD SUPPORT	ENFORCEMENT DIVISION		DALLAS	TX		407139	115.38	374496	12/29/2023
8953	NM CHILD SUPPORT	ENFORCEMENT DIVISION		DALLAS	TX		407139	120.00	262914	12/29/2023
8953	NM CHILD SUPPORT	ENFORCEMENT DIVISION		DALLAS	TX		407139	297.23	421456	12/29/2023
5448	NM DEPT OF PUBLIC SAFETY	ADMIN SERVICES DIVISION		SANTA FE	NM	22403503	315673	15.00	Record Check - KSupulver - License Requirement	12/1/2023
5471	NM FLOODPLAIN MANAGERS ASSOC			ROSWELL	NM	22403807	315715	75.00	Membership Renewal - T. Ortiz	12/6/2023
5484	NM LIBRARY ASSOCIATION			ALBUQUERQUE	NM	22400131	316014	60.00	New Mexico State Library Association membership	12/29/2023
8955	NM RETIREE HEALTH CARE			DALLAS	TX		406602	38,205.92	RHCA PR#1	12/1/2023
8955	NM RETIREE HEALTH CARE			DALLAS	TX		407105	38,659.17	RHCA PR#2	12/15/2023
8955	NM RETIREE HEALTH CARE			DALLAS	TX		407140	38,361.88	RHCA PR#3	12/29/2023
5512	NM RURAL WATER ASSOC			ALBUQUERQUE	NM	22400251	315956	1,366.00	EST YRLY COST DUE FOR NMRWA 7/2023 - 6/2024	12/22/2023
5555	NMWWA			ESPANOLA	NM	22400239	315716	78.00	EST YRLY MEMBERSHIP DUES FOR WWC 7-2023-6-2024	12/6/2023
5555	NMWWA			ESPANOLA	NM	22400239	315716	78.00	EST YRLY MEMBERSHIP DUES FOR WWC 7-2023-6-2024	12/6/2023
5555	NMWWA			ESPANOLA	NM	22400239	315716	78.00	EST YRLY MEMBERSHIP DUES FOR WWC 7-2023-6-2024	12/6/2023
5555	NMWWA			ESPANOLA	NM	22400239	315716	78.00	EST YRLY MEMBERSHIP DUES FOR WWC 7-2023-6-2024	12/6/2023

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5555	NMWWA			ESPANOLA	NM	22400239	315716	78.00	EST YRLY MEMBERSHIP DUES FOR WWC 7-2023-6-2024	12/6/2023
5555	NMWWA			ESPANOLA	NM	22400217	315716	78.00	EST YRLY COST FOR MEMSHIP DUES FOR DE DPT 7-23-6-2	12/6/2023
5555	NMWWA			ESPANOLA	NM	22400217	315716	78.00	EST YRLY COST FOR MEMSHIP DUES FOR DE DPT 7-23-6-2	12/6/2023
5555	NMWWA			ESPANOLA	NM	22400217	315716	78.00	EST YRLY COST FOR MEMSHIP DUES FOR DE DPT 7-23-6-2	12/6/2023
5555	NMWWA			ESPANOLA	NM	22400217	315716	78.00	EST YRLY COST FOR MEMSHIP DUES FOR DE DPT 7-23-6-2	12/6/2023
5555	NMWWA			ESPANOLA	NM	22400217	315716	78.00	EST YRLY COST FOR MEMSHIP DUES FOR DE DPT 7-23-6-2	12/6/2023
5555	NMWWA			ESPANOLA	NM	22400217	315716	78.00	EST YRLY COST FOR MEMSHIP DUES FOR DE DPT 7-23-6-2	12/6/2023
5555	NMWWA			ESPANOLA	NM	22400252	315716	78.00	EST YR MEMBERSHIP DUES WATER DEPT 7/23-6/24	12/6/2023
5555	NMWWA			ESPANOLA	NM	22400252	315716	78.00	EST YR MEMBERSHIP DUES WATER DEPT 7/23-6/24	12/6/2023
5555	NMWWA			ESPANOLA	NM	22400252	315716	78.00	EST YR MEMBERSHIP DUES WATER DEPT 7/23-6/24	12/6/2023
5555	NMWWA			ESPANOLA	NM	22400252	315716	78.00	EST YR MEMBERSHIP DUES WATER DEPT 7/23-6/24	12/6/2023
5555	NMWWA			ESPANOLA	NM	22400252	315716	78.00	EST YR MEMBERSHIP DUES WATER DEPT 7/23-6/24	12/6/2023
5555	NMWWA			ESPANOLA	NM	22400252	315716	78.00	EST YR MEMBERSHIP DUES WATER DEPT 7/23-6/24	12/6/2023
5555	NMWWA			ESPANOLA	NM	22400252	315716	78.00	EST YR MEMBERSHIP DUES WATER DEPT 7/23-6/24	12/6/2023
5555	NMWWA			ESPANOLA	NM	22400252	315716	78.00	EST YR MEMBERSHIP DUES WATER DEPT 7/23-6/24	12/6/2023
5555	NMWWA			ESPANOLA	NM	22400252	315716	78.00	EST YR MEMBERSHIP DUES WATER DEPT 7/23-6/24	12/6/2023
5555	NMWWA			ESPANOLA	NM	22400252	315716	78.00	EST YR MEMBERSHIP DUES WATER DEPT 7/23-6/24	12/6/2023
5546	NOAH'S ARK, INC.			CARLSBAD	NM	22400391	315957	24,638.46	FY 24 - Shelter Maintenance Contract	12/22/2023
5546	NOAH'S ARK, INC.			CARLSBAD	NM	22400391	315957	24,638.46	FY 24 - Shelter Maintenance Contract	12/22/2023
5572	NORTHERN SAFETY CO.,INC.			DALLAS	TX	22306005	1002626	251.30	hygeine products for women's bathrooms on course	12/15/2023
13398	NORTHERN TOOL & EQUIPMENT	CATALOG HOLDINGS INC		BURNSVILLE	MN	22403623	315717	64.98	bar & socket for R Myers	12/6/2023
13398	NORTHERN TOOL & EQUIPMENT	CATALOG HOLDINGS INC		BURNSVILLE	MN	22403756	315778	24.99	replace 16in wrench unit 12104/A Najera	12/8/2023
13398	NORTHERN TOOL & EQUIPMENT	CATALOG HOLDINGS INC		BURNSVILLE	MN	22403132	315778	139.99	inverter for Dump truck tools/A Galindo	12/8/2023
13398	NORTHERN TOOL & EQUIPMENT	CATALOG HOLDINGS INC		BURNSVILLE	MN	22404002	315958	419.97	inverters for meters crew/C Gomez	12/22/2023
13398	NORTHERN TOOL & EQUIPMENT	CATALOG HOLDINGS INC		BURNSVILLE	MN	22403970	316015	199.00	replace tool battery for unit 12105/F Valdez	12/29/2023
13398	NORTHERN TOOL & EQUIPMENT	CATALOG HOLDINGS INC		BURNSVILLE	MN	22403969	316015	25.99	tools for backhoe/R Goins	12/29/2023
13398	NORTHERN TOOL & EQUIPMENT	CATALOG HOLDINGS INC		BURNSVILLE	MN	22402939	316015	37.99	replace jack on single axle trailer	12/29/2023
5639	OFFICE DEPOT INC.			DALLAS	TX	22403716	315866	62.01	Scissors needed for the signs shop	12/15/2023
5639	OFFICE DEPOT INC.			DALLAS	TX	22403895	315959	165.93	Office Supplies	12/22/2023
5639	OFFICE DEPOT INC.			DALLAS	TX	22403895	315959	10.99	Office Supplies	12/22/2023
5639	OFFICE DEPOT INC.			DALLAS	TX	22403895	315959	296.97	Office Supplies	12/22/2023
5639	OFFICE DEPOT INC.			DALLAS	TX	22403895	315959	164.95	Office Supplies	12/22/2023
5639	OFFICE DEPOT INC.			DALLAS	TX	22403909	315959	279.88	CALLANDERS AND OFFICE SUPPLIES	12/22/2023
5639	OFFICE DEPOT INC.			DALLAS	TX	22403909	315959	20.99	CALLANDERS AND OFFICE SUPPLIES	12/22/2023
5639	OFFICE DEPOT INC.			DALLAS	TX	22402919	315959	29.99	CD/MS Office Supplies	12/22/2023
9998	ONE TIME						80447	72.36	EXP#000385	12/20/2023
9998	ONE TIME						80448	6.82	EXP#000505	12/20/2023
9998	ONE TIME						80449	25.91	EXP#000473	12/20/2023
9998	ONE TIME						80450	9.32	EXP#000454	12/20/2023
9998	ONE TIME						80451	74.39	EXP#000435	12/20/2023
9998	ONE TIME						80452	27.85	EXP#000511	12/20/2023
9998	ONE TIME						80453	25.65	EXP#000393	12/20/2023
9998	ONE TIME						80454	110.54	EXP#000402	12/20/2023

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9998	ONE TIME						80455	45.00 EXP#000449		12/20/2023
9998	ONE TIME						80456	29.90 EXP#000459		12/20/2023
9998	ONE TIME						80457	110.20 EXP#000431		12/20/2023
9998	ONE TIME						80458	26.14 EXP#000397		12/20/2023
9998	ONE TIME						80459	1.99 EXP#000411		12/20/2023
9998	ONE TIME						80460	13.14 EXP#000420		12/20/2023
9998	ONE TIME						80461	32.47 EXP#000421		12/20/2023
9998	ONE TIME						80462	82.21 EXP#000440		12/20/2023
9998	ONE TIME						80463	0.20 EXP#000436		12/20/2023
9998	ONE TIME						80464	26.47 EXP#000442		12/20/2023
9998	ONE TIME						80465	5.49 EXP#000466		12/20/2023
9998	ONE TIME						80466	15.62 EXP#000443		12/20/2023
9998	ONE TIME						80467	16.34 EXP#000467		12/20/2023
9998	ONE TIME						80468	30.24 EXP#000407		12/20/2023
9998	ONE TIME						80469	2.58 EXP#000417		12/20/2023
9998	ONE TIME						80470	11.04 EXP#000450		12/20/2023
9998	ONE TIME						80471	59.46 EXP#000476		12/20/2023
9998	ONE TIME						80472	45.00 EXP#000390		12/20/2023
9998	ONE TIME						80473	29.94 EXP#000392		12/20/2023
9998	ONE TIME						80474	32.44 EXP#000427		12/20/2023
9998	ONE TIME						80475	23.38 EXP#000437		12/20/2023
9998	ONE TIME						80476	3.59 EXP#000491		12/20/2023
9998	ONE TIME						80477	42.50 EXP#000384		12/20/2023
9998	ONE TIME						80478	14.08 EXP#000447		12/20/2023
9998	ONE TIME						80479	13.14 EXP#000471		12/20/2023
9998	ONE TIME						80480	22.56 EXP#000480		12/20/2023
9998	ONE TIME						80481	28.77 EXP#000485		12/20/2023
9998	ONE TIME						80482	30.32 EXP#000486		12/20/2023
9998	ONE TIME						80483	30.35 EXP#000487		12/20/2023
9998	ONE TIME						80484	14.65 EXP#000494		12/20/2023
9998	ONE TIME						80485	14.65 EXP#000495		12/20/2023
9998	ONE TIME						80486	16.23 EXP#000496		12/20/2023
9998	ONE TIME						80487	14.65 EXP#000500		12/20/2023
9998	ONE TIME						80488	14.62 EXP#000501		12/20/2023
9998	ONE TIME						80489	15.70 EXP#000507		12/20/2023
9998	ONE TIME						80490	15.70 EXP#000508		12/20/2023
9998	ONE TIME						80491	14.09 EXP#000509		12/20/2023
9998	ONE TIME						80492	15.76 EXP#000522		12/20/2023
9998	ONE TIME						80493	15.70 EXP#000527		12/20/2023
9998	ONE TIME						80494	129.28 EXP#000472		12/20/2023
9998	ONE TIME						80495	0.01 EXP#000418		12/20/2023
9998	ONE TIME						80496	29.87 EXP#000470		12/20/2023
9998	ONE TIME						80497	19.84 EXP#000526		12/20/2023
9998	ONE TIME						80498	45.00 EXP#000477		12/20/2023
9998	ONE TIME						80499	0.01 EXP#000391		12/20/2023
9998	ONE TIME						80500	5.40 EXP#000513		12/20/2023
9998	ONE TIME						80501	45.00 EXP#000396		12/20/2023
9998	ONE TIME						80502	31.86 EXP#000451		12/20/2023

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9998	ONE TIME						80503	5.58 EXP#000461		12/20/2023
9998	ONE TIME						80504	0.93 EXP#000429		12/20/2023
9998	ONE TIME						80505	5.41 EXP#000404		12/20/2023
9998	ONE TIME						80506	46.70 EXP#000434		12/20/2023
9998	ONE TIME						80507	45.00 EXP#000524		12/20/2023
9998	ONE TIME						80508	16.04 EXP#000458		12/20/2023
9998	ONE TIME						80509	45.00 EXP#000518		12/20/2023
9998	ONE TIME						80510	132.78 EXP#000410		12/20/2023
9998	ONE TIME						80511	6.23 EXP#000401		12/20/2023
9998	ONE TIME						80512	3.07 EXP#000483		12/20/2023
9998	ONE TIME						80513	90.00 EXP#000445		12/20/2023
9998	ONE TIME						80514	29.30 EXP#000453		12/20/2023
9998	ONE TIME						80515	1.70 EXP#000422		12/20/2023
9998	ONE TIME						80516	18.65 EXP#000414		12/20/2023
9998	ONE TIME						80517	173.24 EXP#000464		12/20/2023
9998	ONE TIME						80518	89.96 EXP#000502		12/20/2023
9998	ONE TIME						80519	24.70 EXP#000457		12/20/2023
9998	ONE TIME						80520	455.09 EXP#000462		12/20/2023
9998	ONE TIME						80521	14.12 EXP#000408		12/20/2023
9998	ONE TIME						80522	16.76 EXP#000412		12/20/2023
9998	ONE TIME						80523	15.00 EXP#000441		12/20/2023
9998	ONE TIME						80524	62.50 EXP#000455		12/20/2023
9998	ONE TIME						80525	125.27 EXP#000452		12/20/2023
9998	ONE TIME						80526	114.35 EXP#000438		12/20/2023
9998	ONE TIME						80527	100.00 EXP#000386		12/20/2023
9998	ONE TIME						80528	32.44 EXP#000428		12/20/2023
9998	ONE TIME						80529	27.94 EXP#000456		12/20/2023
9998	ONE TIME						80530	16.36 EXP#000474		12/20/2023
9998	ONE TIME						80531	4.38 EXP#000398		12/20/2023
9998	ONE TIME						80532	32.44 EXP#000433		12/20/2023
9998	ONE TIME						80533	11.81 EXP#000439		12/20/2023
9998	ONE TIME						80534	31.96 EXP#000488		12/20/2023
9998	ONE TIME						80535	31.99 EXP#000489		12/20/2023
9998	ONE TIME						80536	31.96 EXP#000490		12/20/2023
9998	ONE TIME						80537	13.01 EXP#000497		12/20/2023
9998	ONE TIME						80538	13.04 EXP#000498		12/20/2023
9998	ONE TIME						80539	13.04 EXP#000499		12/20/2023
9998	ONE TIME						80540	18.95 EXP#000510		12/20/2023
9998	ONE TIME						80541	18.89 EXP#000520		12/20/2023
9998	ONE TIME						80542	18.86 EXP#000521		12/20/2023
9998	ONE TIME						80543	19.18 EXP#000395		12/20/2023
9998	ONE TIME						80544	36.87 EXP#000465		12/20/2023
9998	ONE TIME						80545	13.02 EXP#000425		12/20/2023
9998	ONE TIME						80546	205.79 EXP#000514		12/20/2023
9998	ONE TIME						80547	29.96 EXP#000448		12/20/2023
9998	ONE TIME						80548	1.56 EXP#000525		12/20/2023
9998	ONE TIME						80549	3.56 EXP#000515		12/20/2023
9998	ONE TIME						80550	31.50 EXP#000388		12/20/2023

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9998	ONE TIME						80551	61.81 EXP#000400		12/20/2023
9998	ONE TIME						80552	17.75 EXP#000512		12/20/2023
9998	ONE TIME						80553	0.80 EXP#000406		12/20/2023
9998	ONE TIME						80554	44.20 EXP#000416		12/20/2023
9998	ONE TIME						80555	45.00 EXP#000492		12/20/2023
9998	ONE TIME						80556	0.18 EXP#000503		12/20/2023
9998	ONE TIME						80557	20.22 EXP#000382		12/20/2023
9998	ONE TIME						80558	0.12 EXP#000409		12/20/2023
9998	ONE TIME						80559	9.60 EXP#000444		12/20/2023
9998	ONE TIME						80560	32.18 EXP#000481		12/20/2023
9998	ONE TIME						80561	145.51 EXP#000389		12/20/2023
9998	ONE TIME						80562	63.20 EXP#000478		12/20/2023
9998	ONE TIME						80563	45.00 EXP#000468		12/20/2023
9998	ONE TIME						80564	20.28 EXP#000504		12/20/2023
9998	ONE TIME						80565	2.65 EXP#000419		12/20/2023
9998	ONE TIME						80566	20.87 EXP#000405		12/20/2023
9998	ONE TIME						80567	135.29 EXP#000426		12/20/2023
9998	ONE TIME						80568	45.00 EXP#000403		12/20/2023
9998	ONE TIME						80569	250.00 EXP#000387		12/20/2023
9998	ONE TIME						80570	1.56 EXP#000482		12/20/2023
9998	ONE TIME						80571	7.74 EXP#000423		12/20/2023
9998	ONE TIME						80572	166.64 EXP#000399		12/20/2023
9998	ONE TIME						80573	20.36 EXP#000479		12/20/2023
9998	ONE TIME						80574	28.26 EXP#000469		12/20/2023
9998	ONE TIME						80575	7.68 EXP#000528		12/20/2023
9998	ONE TIME						80576	2.35 EXP#000413		12/20/2023
9998	ONE TIME						80577	45.00 EXP#000383		12/20/2023
9998	ONE TIME						80578	5.66 EXP#000523		12/20/2023
9998	ONE TIME						80579	45.20 EXP#000432		12/20/2023
9998	ONE TIME						80580	53.44 EXP#000463		12/20/2023
9998	ONE TIME						80581	23.90 EXP#000460		12/20/2023
9998	ONE TIME						80582	45.00 EXP#000493		12/20/2023
9998	ONE TIME						80583	12.86 EXP#000424		12/20/2023
9998	ONE TIME						80584	19.81 EXP#000506		12/20/2023
9998	ONE TIME						80585	28.84 EXP#000484		12/20/2023
9998	ONE TIME						80586	27.95 EXP#000430		12/20/2023
9998	ONE TIME						80587	44.79 EXP#000415		12/20/2023
9998	ONE TIME						80588	81.10 EXP#000516		12/20/2023
9998	ONE TIME						80589	45.00 EXP#000446		12/20/2023
9998	ONE TIME						80590	27.85 EXP#000475		12/20/2023
9998	ONE TIME						80591	176.96 EXP#000517		12/20/2023
9998	ONE TIME						80592	105.36 EXP#000394		12/20/2023
9998	ONE TIME						80593	5.63 EXP#000519		12/20/2023
9999	ONE TIME						315718	500.00 Civic Center deposit		12/6/2023
9999	ONE TIME						315719	70.00 Refund for overpaid citation		12/6/2023
9999	ONE TIME						315779	45.00 Contact Solutions permit refund		12/8/2023
9999	ONE TIME						315780	27.00 Electrical permit refund		12/8/2023
9999	ONE TIME						315781	447.33 Reimbursement for damage		12/8/2023

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9999	ONE TIME						315782	72.00	Moonlight Electrical permit refund	12/8/2023
9999	ONE TIME						315867	50.00	Deposit refund	12/15/2023
9999	ONE TIME						315868	50.00	Deposit refund	12/15/2023
9999	ONE TIME						315869	50.00	Deposit refund	12/15/2023
9999	ONE TIME						315870	50.00	Deposit refund	12/15/2023
9999	ONE TIME						315871	500.00	Performing Arts Rental V Lopez	12/15/2023
9999	ONE TIME						315960	3,459.63	Reimbursement for damage	12/22/2023
9999	ONE TIME						316016	72.00	Electrical Permit- Refund	12/29/2023
9999	ONE TIME						316017	645.00	Electrical Permit- Refund	12/29/2023
9999	ONE TIME						316018	171.00	Electrical Permit- Refund	12/29/2023
5668	OREILLY AUTO/FIRST CALL			SPRINGFIELD	MO	22403362	1002627	158.36	Floor Mats for Unit 67207	12/15/2023
5693	ORIENTAL TRADING CO	OTC BRANDS		OMAHA	NE	22402712	315872	311.70	ARTS & CRAFTS SUPPLUES FOR EVENT AND ACTIVITIES	12/15/2023
16080	OTIS WATER USERS CO-OP			CARLSBAD	NM	22400336	315961	125.19	Water Utility Services for Sunset Gardens Cemetery	12/22/2023
1404	PAR WEST TURF SERVICES, INC			HUNTINGTON BEACH	CA	22402671	315720	2,114.65	Turf cover for #9 green	12/6/2023
1739	PARADIGM TRAFFIC SYSTEMS INC			ARLINGTON	TX	22403188	315873	2,050.00	MATERIALS FOR STREET DEPT	12/15/2023
5848	PATS PARTS & SVC, INC.	PATRICK M. HARGES		CARLSBAD	NM	22404000	315962	2,208.00	Muffin Monster Repair	12/22/2023
5862	PECOS VALLEY EQUIPMENT CO			ARTESIA	NM	22402836	1002588	348.08	replace door glass on Back Hoe/R Goins	12/8/2023
5889	PETERSON'S WATER TREATMENT LLC			ALBUQUERQUE	NM	22400788	316019	720.39	FY24 Water Treatment for Various City Buildings	12/29/2023
5954	PHOENIX PUMPS, INC	EL PASO-PHOENIX PUMPS INC		EL PASO	TX	22403614	315874	90.00	Freight Charge for the pump warranty	12/15/2023
5938	PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC			PITTSBURGH	PA	22400539	315875	1,021.68	Postage Machine FY 23/24	12/15/2023
5950	PLAINS WELDING SUPPLY,INC			CARLSBAD	NM	22403588	1002566	17.00	Refill nitrogen tank	12/6/2023
5950	PLAINS WELDING SUPPLY,INC			CARLSBAD	NM	22400091	1002589	13.37	Monthly Nitrogen Bottle Rental Fee July 23-June 24	12/8/2023
5950	PLAINS WELDING SUPPLY,INC			CARLSBAD	NM	22400313	1002628	72.00	Oxygen Delivery July 23 - June 24	12/15/2023
5950	PLAINS WELDING SUPPLY,INC			CARLSBAD	NM	22400313	1002670	87.00	Oxygen Delivery July 23 - June 24	12/22/2023
5950	PLAINS WELDING SUPPLY,INC			CARLSBAD	NM	22400313	1002670	87.00	Oxygen Delivery July 23 - June 24	12/22/2023
5950	PLAINS WELDING SUPPLY,INC			CARLSBAD	NM	22400313	1002700	87.00	Oxygen Delivery July 23 - June 24	12/29/2023
5950	PLAINS WELDING SUPPLY,INC			CARLSBAD	NM	22400313	1002700	87.00	Oxygen Delivery July 23 - June 24	12/29/2023
5950	PLAINS WELDING SUPPLY,INC			CARLSBAD	NM	22400313	1002700	87.00	Oxygen Delivery July 23 - June 24	12/29/2023
5960	PLATEAU WIRELESS INC.			CLOVIS	NM	22400038	315963	1,359.01	Annual - Plateau internet Services	12/22/2023
13189	PLATINUM AUTO SERVICES INC			CARLSBAD	NM	22403861	315964	1,076.22	#39 brake diagnostic	12/22/2023
13189	PLATINUM AUTO SERVICES INC			CARLSBAD	NM	22403860	316020	1,718.94	#48 oil leak diagnostic	12/29/2023
6007	POLYDYNE INC			ATLANTA	GA	22402880	315965	3,510.00	Polymer	12/22/2023
5972	POSTAL PROS, INC			CALDWELL	ID	22400741	315721	9,700.53	Printing and Mailing Utility Bills FY 23/24	12/6/2023
9632	POSTMASTER			CARLSBAD	NM	22400568	315876	424.00	Renewal of Post Office Box 156 FY 23/24	12/15/2023
8964	PROVIDENT LIFE & ACCIDENT	INSURANCE CO. (UNUM)		ALTANTA	GA		406604	98.16	BCN E0228148	12/1/2023
8964	PROVIDENT LIFE & ACCIDENT	INSURANCE CO. (UNUM)		ALTANTA	GA		407107	98.16	BCN E0228148	12/15/2023
8964	PROVIDENT LIFE & ACCIDENT	INSURANCE CO. (UNUM)		ALTANTA	GA		407142	98.16	BCN E0228148	12/29/2023
12603	PUBLIC SAFETY PSYCHOLOGY	GROUP LLC		ALBUQUERQUE	NM	22402361	316021	800.00	Instructor Course - SBarley	12/29/2023
5032	PURE OPERATIONS, LLC			LAS CRUCES	NM	22403502	315966	8,201.80	Master Meter	12/22/2023
6097	PVT			ARTESIA	NM	22400079	315784	437.31	FY24 Phone Service for Avalon Ranch	12/8/2023
6097	PVT			ARTESIA	NM	22400039	315784	1,252.37	PVT - Annual Requisition	12/8/2023
6097	PVT			ARTESIA	NM	22400385	315784	136.85	Annual Internet Service for Canal St.Inter-Connect	12/8/2023
6097	PVT			ARTESIA	NM	22400303	315784	209.49	annual security system contract 2023-24	12/8/2023
6097	PVT			ARTESIA	NM	22400237	315877	45.58	PHONE SRV FOR LH SHOP EST YRLY COST 7-2023/6-2024	12/15/2023
6097	PVT			ARTESIA	NM	22400216	315877	139.99	Internet service for DE SCADA Loco Hills 23/24	12/15/2023
6097	PVT			ARTESIA	NM	22400211	315877	89.99	Annual Internet for Veterans Park	12/15/2023
6164	QUEST DIAGNOSTICS	CLINICAL LABORATORIES,INC		ATLANTA	GA	22403150	315879	505.70	Pre-employment drug screens	12/15/2023
6168	QUILL OFFICE PRODUCTS	STAPLES INC		FRAMINGHAM	MA	22403576	315880	208.11	Dispatch Office Supplies	12/15/2023

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6168	QUILL OFFICE PRODUCTS	STAPLES INC		FRAMINGHAM	MA	22403770	315880	90.19	Batteries	12/15/2023
6168	QUILL OFFICE PRODUCTS	STAPLES INC		FRAMINGHAM	MA	22403793	315967	67.37	stock breakroom pantry/R Lopez	12/22/2023
6168	QUILL OFFICE PRODUCTS	STAPLES INC		FRAMINGHAM	MA	22403850	315967	67.77	Office Supplies	12/22/2023
6168	QUILL OFFICE PRODUCTS	STAPLES INC		FRAMINGHAM	MA	22403850	315967	54.99	Office Supplies	12/22/2023
6168	QUILL OFFICE PRODUCTS	STAPLES INC		FRAMINGHAM	MA	22403850	315967	19.59	Office Supplies	12/22/2023
6168	QUILL OFFICE PRODUCTS	STAPLES INC		FRAMINGHAM	MA	22403850	315967	341.96	Office Supplies	12/22/2023
6168	QUILL OFFICE PRODUCTS	STAPLES INC		FRAMINGHAM	MA	22403850	315967	16.99	Office Supplies	12/22/2023
6168	QUILL OFFICE PRODUCTS	STAPLES INC		FRAMINGHAM	MA	22403850	315967	146.37	Office Supplies	12/22/2023
6168	QUILL OFFICE PRODUCTS	STAPLES INC		FRAMINGHAM	MA	22403850	315967	16.59	Office Supplies	12/22/2023
6168	QUILL OFFICE PRODUCTS	STAPLES INC		FRAMINGHAM	MA	22403918	315967	429.00	Printer - Executive Secretary	12/22/2023
6168	QUILL OFFICE PRODUCTS	STAPLES INC		FRAMINGHAM	MA	22403850	315967	1,255.45	Office Supplies	12/22/2023
6168	QUILL OFFICE PRODUCTS	STAPLES INC		FRAMINGHAM	MA	22403850	315967	46.97	Office Supplies	12/22/2023
6168	QUILL OFFICE PRODUCTS	STAPLES INC		FRAMINGHAM	MA	22403991	315967	62.48	office supplies	12/22/2023
6168	QUILL OFFICE PRODUCTS	STAPLES INC		FRAMINGHAM	MA	22403991	315967	5.36	office supplies	12/22/2023
6168	QUILL OFFICE PRODUCTS	STAPLES INC		FRAMINGHAM	MA	22403991	315967	28.31	office supplies	12/22/2023
6168	QUILL OFFICE PRODUCTS	STAPLES INC		FRAMINGHAM	MA	22403973	316023	73.56	Materials and Supplies	12/29/2023
6168	QUILL OFFICE PRODUCTS	STAPLES INC		FRAMINGHAM	MA	22403973	316023	27.99	Materials and Supplies	12/29/2023
6168	QUILL OFFICE PRODUCTS	STAPLES INC		FRAMINGHAM	MA	22403973	316023	79.99	Materials and Supplies	12/29/2023
6168	QUILL OFFICE PRODUCTS	STAPLES INC		FRAMINGHAM	MA	22403973	316023	20.79	Materials and Supplies	12/29/2023
10097	R & R SURVEYING, LLC			CARLSBAD	NM	22404055	1002671	1,076.46	Replat	12/22/2023
1020	RATTLESNAKE CUSTOMS LLC			CARLSBAD	NM	22403711	315723	322.50	2010 Harley Clutch Repair	12/6/2023
6228	RED BUD SUPPLY INC			BELMONT	MS	22403589	315881	216.06	cones for service trucks	12/15/2023
12797	RED ROCKET MEDIA LLC			LAS VEGAS	NV	22400300	315882	430.59	Social Media Marketing for Various City Depts	12/15/2023
12797	RED ROCKET MEDIA LLC			LAS VEGAS	NV	22401088	315882	2,727.27	FY24 Social Media Advertising	12/15/2023
12797	RED ROCKET MEDIA LLC			LAS VEGAS	NV	22401088	316024	2,727.27	FY24 Social Media Advertising	12/29/2023
12204	RELIANCE STANDARD	LIFE INSURANCE		CAROL STREAM	IL		407108	13,427.37	Life & Disab PR#2	12/15/2023
1779	RENE RAMOS			CARLSBAD	NM	22404179	29360	500.00	trash clean up Keep Carlsbad Beautiful	12/29/2023
1029	REPUBLIC NATIONAL DISTRIBUTING CO			ALBUQUERQUE	NM	22403030	315724	1,237.50	Alcohol for Pro Shop	12/6/2023
2472	RICH FORD			ALBUQUERQUE	NM	22402772	1002590	487.73	Transit van #39 Seat Belt	12/8/2023
2472	RICH FORD			ALBUQUERQUE	NM	22403811	1002672	71.37	#37 shift lever	12/22/2023
2472	RICH FORD			ALBUQUERQUE	NM	22404007	1002672	443.00	#44 Fuel pump, Sender and Gasket	12/22/2023
2472	RICH FORD			ALBUQUERQUE	NM	22404132	1002701	5,291.47	#45 Transmission + Core and Oil Cooler - SPA	12/29/2023
2472	RICH FORD			ALBUQUERQUE	NM	22401134	1002701	(32.00)	#51 battery	12/29/2023
11146	RICHARD CAGE			CARLSBAD	NM		1002673	155.18	Travel to El Paso- PD	12/22/2023
12573	ROADRUNNER TOOLS LLC	BARRY PEARSON		LAKE ARTHUR	NM	22403153	1002629	1,648.01	RENEWAL SUBSCRIPTION FOR ZEUS 10/23-10/24	12/15/2023
12053	ROBERT YOUNG		YOUNG'S PAINT	CARLSBAD	NM	22403880	315899	354.15	Material needed for Zia sign at Nick Salcido Park	12/15/2023
1625	ROBIN DAVID WILSON			ALBUQUERQUE	NM	22403667	315725	1,888.00	Vehicle Decals - New	12/6/2023
1625	ROBIN DAVID WILSON			ALBUQUERQUE	NM	22403904	315883	895.00	Unit 1806 - CSO Graphics	12/15/2023
1625	ROBIN DAVID WILSON			ALBUQUERQUE	NM	22404020	315883	1,888.00	Vehicle Decals - New	12/15/2023
1002	ROGER CLEVELAND GOLF CO. INC.		CLEVELAND GOLF/SRIXON	HUNTINGTON BEACH	CA	22403892	315884	81.50	(Sold Merchandise) - Dean Bair	12/15/2023
1002	ROGER CLEVELAND GOLF CO. INC.		CLEVELAND GOLF/SRIXON	HUNTINGTON BEACH	CA	22403329	315884	260.00	Pro Shop Merchandise	12/15/2023
1002	ROGER CLEVELAND GOLF CO. INC.		CLEVELAND GOLF/SRIXON	HUNTINGTON BEACH	CA	22403829	315884	1,458.00	Gloves for Pro Shop	12/15/2023
246	ROLFSON OIL LLC			GRAPEVINE	TX	22403578	1002567	1,987.75	Hydraulic oil for wellfield per R Myers	12/6/2023
246	ROLFSON OIL LLC			GRAPEVINE	TX	22403548	1002567	1,987.75	Hydraulic oil for water wells per R Lopez	12/6/2023
246	ROLFSON OIL LLC			GRAPEVINE	TX	22403229	1002630	2,256.70	DEF NEEDED FOR SW UNITS	12/15/2023
246	ROLFSON OIL LLC			GRAPEVINE	TX	22402994	1002630	1,946.79	REFILL BULK FLUID IN LUBE SHOP VARIOUS DEPT	12/15/2023
15718	RORY CASTANEDA			CARLSBAD	NM		1002674	42.00	Travel to El Paso- PD	12/22/2023
6510	RUSH TRUCK CENTERS		INTERSTATE BILLING SERVICE	DECATUR	AL	22403130	315786	194.64	POWER STEERING PUMP, GASKET, PIPES, & CLAMPS SW 78	12/8/2023

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6510	RUSH TRUCK CENTERS		INTERSTATE BILLING SERVICE	DECATUR	AL	22402800	315786	190.04	PUMP, HOSES, DRYER, EXP VALVE, BRAKES, SW UNITS	12/8/2023
6510	RUSH TRUCK CENTERS		INTERSTATE BILLING SERVICE	DECATUR	AL	22402800	315786	2,052.86	PUMP, HOSES, DRYER, EXP VALVE, BRAKES, SW UNITS	12/8/2023
6510	RUSH TRUCK CENTERS		INTERSTATE BILLING SERVICE	DECATUR	AL	22402903	315786	188.85	ABS SPEED SENSOR FOR SW #16648	12/8/2023
6510	RUSH TRUCK CENTERS		INTERSTATE BILLING SERVICE	DECATUR	AL	22402615	315786	165.00	DOSER, HARDWARE, HOSES FOR SW 333	12/8/2023
6510	RUSH TRUCK CENTERS		INTERSTATE BILLING SERVICE	DECATUR	AL	22402615	315786	350.00	DOSER, HARDWARE, HOSES FOR SW 333	12/8/2023
6510	RUSH TRUCK CENTERS		INTERSTATE BILLING SERVICE	DECATUR	AL	22402552	315786	230.00	RAD CAPS, VALVE, FILTERS FOR VARIOUS DEPT UNITS	12/8/2023
6510	RUSH TRUCK CENTERS		INTERSTATE BILLING SERVICE	DECATUR	AL	22402552	315786	285.18	RAD CAPS, VALVE, FILTERS FOR VARIOUS DEPT UNITS	12/8/2023
6510	RUSH TRUCK CENTERS		INTERSTATE BILLING SERVICE	DECATUR	AL	22403364	315885	34.95	LOCK WASHERS FOR SW 333	12/15/2023
1772	RYAN KINNIKIN			CARLSBAD	NM		315886	51.82	Travel to Albuquerque 12/2-12/3/23 Police	12/15/2023
1426	SAFE HAVEN BABY BOXES			WOODBURN	IN	22404180	316025	300.00	Safe Haven Baby Box Annual Fee	12/29/2023
946	SAMBA HOLDINGS INC			PASADENA	CA	22400811	1002591	13.66	Driving Motor Vehicle Reports Subscription	12/8/2023
6642	SAN BAR CONSTRUCTION CORP			ALBUQUERQUE	NM	22304436	1002631	18,043.17	Striping Various roads	12/15/2023
12965	SANDRA BARLEY			HOPE	NM		315726	237.48	Travel - Santa Fe NM	12/6/2023
1684	SHANNON R HAMMETT			ARTESIA	NM	22401992	315728	1,288.75	prof fee archivist to help clean records database	12/6/2023
1684	SHANNON R HAMMETT			ARTESIA	NM	22401992	315968	1,369.30	prof fee archivist to help clean records database	12/22/2023
6742	SHARP ELECTRONICS CORP	SHARP LEASING USA COMPANY		MONTVALE	NJ	22400232	315969	3,907.71	Sharp Copiers - Annual Requisition.	12/22/2023
6760	SHERWIN-WILLIAMS			CARLSBAD	NM	22403459	315787	851.27	PAINT FOR GRAFFITI REMOVAL	12/8/2023
6760	SHERWIN-WILLIAMS			CARLSBAD	NM	22403877	315787	225.37	Paint needed for Public Parks Restrooms	12/8/2023
6760	SHERWIN-WILLIAMS			CARLSBAD	NM	22403911	315887	192.61	paint needed for the shooting range project	12/15/2023
5252	SIDDONS-MARTIN EMERGENCY GROUP			DALLAS	TX	22403683	315729	1,325.29	ENG -- 1 SENSOR(TH)F/D	12/6/2023
5252	SIDDONS-MARTIN EMERGENCY GROUP			DALLAS	TX	22403738	315970	1,421.40	HEAVY RESCUE(TH)F/D	12/22/2023
5252	SIDDONS-MARTIN EMERGENCY GROUP			DALLAS	TX	22307393	315970	705.48	L-1 LIGHT(TH)F/D	12/22/2023
5252	SIDDONS-MARTIN EMERGENCY GROUP			DALLAS	TX	22400505	316026	994.33	L - 2 REPLACE BAD PARTS(TH)F/D	12/29/2023
6873	SMITH ENGINEERING INC.			ROSWELL	NM	22402369	29350	2,013.67	Water Park Parking Expansion Design	12/15/2023
6873	SMITH ENGINEERING INC.			ROSWELL	NM	22404026	1002675	1,288.75	Survey for Friendship Park Splash Pad Elevation	12/22/2023
6884	SNMCAC CORPORATION			CARLSBAD	NM	22400532	1002632	5,000.00	Annual Services for Senior Citizen Meal Program	12/15/2023
6884	SNMCAC CORPORATION			CARLSBAD	NM	22400532	1002676	5,000.00	Annual Services for Senior Citizen Meal Program	12/22/2023
6990	SOUTHEAST READY MIX, INC.			CARLSBAD	NM	22402843	315888	508.00	CONCRETE FOR VARIOSE JOBS	12/15/2023
6990	SOUTHEAST READY MIX, INC.			CARLSBAD	NM	22400769	315971	165.50	Concrete needed for various jobs for parks	12/22/2023
6990	SOUTHEAST READY MIX, INC.			CARLSBAD	NM	22400769	315971	576.50	Concrete needed for various jobs for parks	12/22/2023
6990	SOUTHEAST READY MIX, INC.			CARLSBAD	NM	22403207	315971	709.56	MATERIALS FOR STREET DEPT	12/22/2023
6990	SOUTHEAST READY MIX, INC.			CARLSBAD	NM	22403207	315971	221.75	MATERIALS FOR STREET DEPT	12/22/2023
997	SOUTHERN GLAZER'S WINE & SPIRITS		SOUTHERN GLAZER'S WINE & SPIRITS OF NM	ALBUQUERQUE	NM	22404045	315972	580.52	Alcohol for Pro Shop	12/22/2023
366	SOUTHERN TIRE MART LLC			COLUMBIA	MS	22401930	315730	20.00	Annual Tire Repair, Mount & Balance	12/6/2023
366	SOUTHERN TIRE MART LLC			COLUMBIA	MS	22403660	315730	789.96	1t235/75r15 dest mt2 state bid fs#003493	12/6/2023
366	SOUTHERN TIRE MART LLC			COLUMBIA	MS	22402608	315789	330.95	replace tire on unit 42728/R Lopez	12/8/2023
366	SOUTHERN TIRE MART LLC			COLUMBIA	MS	22403603	315789	1,886.36	replace tires on unit 14189/D Ramirez	12/8/2023
366	SOUTHERN TIRE MART LLC			COLUMBIA	MS	22403641	315789	806.28	replace tires on unit 14195/J Perez	12/8/2023
366	SOUTHERN TIRE MART LLC			COLUMBIA	MS	22403883	315889	1,354.00	REPLACEMENT TIRES FOR CENTER VAN	12/15/2023
366	SOUTHERN TIRE MART LLC			COLUMBIA	MS	22403116	315889	17,768.30	11r22.5 fs#211206 fs663 state bid/contract	12/15/2023
366	SOUTHERN TIRE MART LLC			COLUMBIA	MS	22402498	315973	2,474.52	RESTOCK FOR P/D UNITS	12/22/2023
366	SOUTHERN TIRE MART LLC			COLUMBIA	MS	22403781	315973	1,237.44	K9 unit 2007 Tires	12/22/2023
7060	SOUTHWEST BODY & TOWING INC			ARTESIA	NM	22401196	315890	644.63	EMERGENCY TOW FROM COWBOY COUNTRY SW #975	12/15/2023
7088	SOUTHWEST LP GAS CO			CARLSBAD	NM	22400630	1002633	59.24	EST COST TO REFILL PROPANE TANKS FY 7/23-7/24	12/15/2023
7088	SOUTHWEST LP GAS CO			CARLSBAD	NM	22400630	1002633	26.57	EST COST TO REFILL PROPANE TANKS FY 7/23-7/24	12/15/2023
7088	SOUTHWEST LP GAS CO			CARLSBAD	NM	22400630	1002633	29.08	EST COST TO REFILL PROPANE TANKS FY 7/23-7/24	12/15/2023
7093	SOUTHWEST PHARMACY	AND ADVANCED MEDICATIONS		CARLSBAD	NM	22402997	315974	140.00	EST. HEPA SHOTS A&B FOR RAUL PALOMINO	12/22/2023
7093	SOUTHWEST PHARMACY	AND ADVANCED MEDICATIONS		CARLSBAD	NM	22400524	315974	1,907.95	Annual Purchases for EMS Medications - FY 23-24	12/22/2023

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7145	SPARKS OFFICE SUPPLY, INC			CARLSBAD	NM	22400113	315790	35.77	Sparks Copier 2023-2024 Yearly Usage	12/8/2023
7145	SPARKS OFFICE SUPPLY, INC			CARLSBAD	NM	22400296	315790	54.24	FY 2023-2024 - Annual Copier Usage	12/8/2023
7145	SPARKS OFFICE SUPPLY, INC			CARLSBAD	NM	22400113	315790	3,508.97	Sparks Copier 2023-2024 Yearly Usage	12/8/2023
7145	SPARKS OFFICE SUPPLY, INC			CARLSBAD	NM	22403384	315790	4,899.99	Supplies for Finance	12/8/2023
7145	SPARKS OFFICE SUPPLY, INC			CARLSBAD	NM	22404054	315975	151.13	Office Supplies	12/22/2023
7145	SPARKS OFFICE SUPPLY, INC			CARLSBAD	NM	22404027	315975	67.68	ink for printers	12/22/2023
7145	SPARKS OFFICE SUPPLY, INC			CARLSBAD	NM	22404054	315975	132.90	Office Supplies	12/22/2023
1494	SPORTS FACILITIES GROUP, INC.			RIVERSIDE	CA	22403586	315731	161.65	Replace crank @ Pickle ball court	12/6/2023
7168	SPRINGTIME CLEANING SVCS	SEPCO, INC.		CARLSBAD	NM	22400554	1002634	107.40	Cleaning Services	12/15/2023
7168	SPRINGTIME CLEANING SVCS	SEPCO, INC.		CARLSBAD	NM	22402066	1002677	536.98	BUILDING CLEANING SERVICE OCT -DEC 2023	12/22/2023
13370	STATE DISBURSEMENT UNIT			CAROL STREAM	IL		406605	204.22	1711100/08FA000115	12/1/2023
13370	STATE DISBURSEMENT UNIT			CAROL STREAM	IL		407109	204.22	1711100/08FA000115	12/15/2023
13370	STATE DISBURSEMENT UNIT			CAROL STREAM	IL		407143	204.22	1711100/08FA000115	12/29/2023
7220	STERICYCLE, INC.			CAROL STREAM	IL	22400072	315732	174.86	Annual Medical Waste Disposal July 23 - June 24	12/6/2023
5300	STRYKER SALES CORPORATION			CHICAGO	IL	22403080	315733	183.40	Repair of Stryker PowerLoad Units	12/6/2023
5300	STRYKER SALES CORPORATION			CHICAGO	IL	22403080	315733	183.40	Repair of Stryker PowerLoad Units	12/6/2023
5300	STRYKER SALES CORPORATION			CHICAGO	IL	22403080	315733	183.40	Repair of Stryker PowerLoad Units	12/6/2023
5300	STRYKER SALES CORPORATION			CHICAGO	IL	22403080	315733	613.10	Repair of Stryker PowerLoad Units	12/6/2023
5300	STRYKER SALES CORPORATION			CHICAGO	IL	22403080	315733	1,343.39	Repair of Stryker PowerLoad Units	12/6/2023
1650	SUNRISE PUBLISHING		HOBBS NEWS-SUN	HOBBS	NM	22401363	315938	1,608.19	advertising	12/22/2023
1650	SUNRISE PUBLISHING		HOBBS NEWS-SUN	HOBBS	NM	22401363	315938	127.85	advertising	12/22/2023
11267	TADDY HEALTHCARE SVCS LLC	NEW ERA PHYSICAL THERAPY		CARLSBAD	NM	22403975	315976	75.26	Pre-employment physical	12/22/2023
11267	TADDY HEALTHCARE SVCS LLC	NEW ERA PHYSICAL THERAPY		CARLSBAD	NM	22403977	315976	75.26	Pre-employment physical	12/22/2023
11267	TADDY HEALTHCARE SVCS LLC	NEW ERA PHYSICAL THERAPY		CARLSBAD	NM	22403108	315976	851.29	Pre-employment drug screen	12/22/2023
11267	TADDY HEALTHCARE SVCS LLC	NEW ERA PHYSICAL THERAPY		CARLSBAD	NM	22403109	315976	851.29	Pre-employment physical	12/22/2023
11267	TADDY HEALTHCARE SVCS LLC	NEW ERA PHYSICAL THERAPY		CARLSBAD	NM	22403110	315976	851.29	Pre-employment physical	12/22/2023
11267	TADDY HEALTHCARE SVCS LLC	NEW ERA PHYSICAL THERAPY		CARLSBAD	NM	22403111	315976	851.29	Pre-employment physical	12/22/2023
11267	TADDY HEALTHCARE SVCS LLC	NEW ERA PHYSICAL THERAPY		CARLSBAD	NM	22403568	315976	46.48	Vaccinations and Titers for EMS Students	12/22/2023
11267	TADDY HEALTHCARE SVCS LLC	NEW ERA PHYSICAL THERAPY		CARLSBAD	NM	22403568	315976	98.96	Vaccinations and Titers for EMS Students	12/22/2023
11267	TADDY HEALTHCARE SVCS LLC	NEW ERA PHYSICAL THERAPY		CARLSBAD	NM	22403568	315976	46.48	Vaccinations and Titers for EMS Students	12/22/2023
11267	TADDY HEALTHCARE SVCS LLC	NEW ERA PHYSICAL THERAPY		CARLSBAD	NM	22403568	315976	98.96	Vaccinations and Titers for EMS Students	12/22/2023
11035	TAMMY CARRIGAN			CARLSBAD	NM		315977	118.52	Conference in Albuquerque/Judicial	12/22/2023
5281	TARGET SOLUTIONS LEARNING LLC		VECTOR SOLUTIONS	TAMPA	FL	22403415	315891	6,758.40	Annual fee for Vector Scheduling platform	12/15/2023
7326	TARRANT COUNTY COLLEGE	ATTN: SHIREEN DANIELS		FT. WORTH	TX	22403717	315734	2,700.00	Structural Collapse Rescue Training	12/6/2023
7135	TATE BRANCH	THIRTEEN TWENTY LLC		CARLSBAD	NM	22403286	315735	587.65	F-14 Upper control arms	12/6/2023
7135	TATE BRANCH	THIRTEEN TWENTY LLC		CARLSBAD	NM	22403534	315791	312.20	1902 - RADIATOR(TH)P/D	12/8/2023
7135	TATE BRANCH	THIRTEEN TWENTY LLC		CARLSBAD	NM	22404101	315978	32.69	F- 7 SENSOR(TH)F/D	12/22/2023
8983	TAXATION & REVENUE DEPT.						407144	2,016.70	Worker's Comp Assessment	12/29/2023
885	TAXATION & REVENUE NM	COMPLIANCE BUREAU		ALBUQUERQUE	NM		406603	244.38	Levy#29608/ID#585366838	12/1/2023
885	TAXATION & REVENUE NM	COMPLIANCE BUREAU		ALBUQUERQUE	NM		406625	14.43	Levy#29608/ID#585366838	12/7/2023
885	TAXATION & REVENUE NM	COMPLIANCE BUREAU		ALBUQUERQUE	NM		407106	245.99	Levy#29608/ID#585366838	12/15/2023
885	TAXATION & REVENUE NM	COMPLIANCE BUREAU		ALBUQUERQUE	NM		407141	192.24	Levy#29608/ID#585366838	12/29/2023
813	TAYLOR MADE GOLF COMPANY			CARLSBAD	CA	22402002	315736	362.40	Taylor Made Pre-Book 2023	12/6/2023
813	TAYLOR MADE GOLF COMPANY			CARLSBAD	CA	22403605	315736	360.36	(Sold Merchandise) - Bruce Jeffress	12/6/2023
813	TAYLOR MADE GOLF COMPANY			CARLSBAD	CA	22402002	315736	205.94	Taylor Made Pre-Book 2023	12/6/2023
813	TAYLOR MADE GOLF COMPANY			CARLSBAD	CA	22402967	315792	1,625.00	Range Balls	12/8/2023
813	TAYLOR MADE GOLF COMPANY			CARLSBAD	CA	22402002	315792	263.13	Taylor Made Pre-Book 2023	12/8/2023
813	TAYLOR MADE GOLF COMPANY			CARLSBAD	CA	22403743	315792	184.36	(Sold Merchandise) - John Corman	12/8/2023

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813	TAYLOR MADE GOLF COMPANY			CARLSBAD	CA	22402967	315892	11,375.00	Range Balls	12/15/2023
813	TAYLOR MADE GOLF COMPANY			CARLSBAD	CA	22403245	315892	230.40	Pro Shop Merchandise TM 2024 Pre-Book	12/15/2023
813	TAYLOR MADE GOLF COMPANY			CARLSBAD	CA	22403554	315979	380.25	(Sold Merchandise) - Bobby Franco/Morgan Wright	12/22/2023
10981	TDS			PALATINE	IL	22400430	315793	388.64	Monthly Internet and Cable for Golf Course FY23	12/8/2023
10981	TDS			PALATINE	IL	22400496	315893	29.46	FY 2024 cable service	12/15/2023
10981	TDS			PALATINE	IL	22400014	315893	233.93	TDS - Annual Requisition.	12/15/2023
10981	TDS			PALATINE	IL	22400062	315893	86.48	Internet Services St.7 July 23 - June24	12/15/2023
10981	TDS			PALATINE	IL	22400048	315893	149.95	FY24 Internet Service	12/15/2023
10981	TDS			PALATINE	IL	22400522	315893	375.21	Phone, Internet and Cable service for NMSRC FY23-2	12/15/2023
10981	TDS			PALATINE	IL	22400014	315980	1,104.95	TDS - Annual Requisition.	12/22/2023
10981	TDS			PALATINE	IL	22400031	315980	388.70	FY24 Library phone and public internet	12/22/2023
10981	TDS			PALATINE	IL	22400891	315980	149.95	FY24 Internet Service for Water Park	12/22/2023
10981	TDS			PALATINE	IL	22400618	316028	303.50	FY24 Fax, Phone, Internet at the Sports Complex	12/29/2023
3424	TELEDYNE ISCO			CHICAGO	IL	22403414	315981	20,104.00	Replacement Auto-Samplers	12/22/2023
13375	TELEFLEX LLC			ATLANTA	GA	22400289	315982	2,365.50	Annual Purchases for EZ-IO Supplies - FY 23-24	12/22/2023
7390	TERRYBERRY			GRAND RAPIDS	MI	22403590	315983	623.38	Service Award Pins (2023)	12/22/2023
1704	TEXAS-NEW MEXICO NEWSPAPERS LLC	EL PASO TIMES	CURRENT ARGUS	MCLEAN	VA	22402284	12268	417.19	Publish Bids/RFP in Current Argus	12/4/2023
2625	THE GARDEN MART, INC.			CARLSBAD	NM	22403129	1002568	2,427.00	Plants for Mid Y Median	12/6/2023
2625	THE GARDEN MART, INC.			CARLSBAD	NM	22400457	1002568	13,440.10	Annual street median maintenance	12/6/2023
803	THE GRANT PLANT INC			ALBUQUERQUE	NM	22400224	1002592	1,997.56	Technical Support for Grants	12/8/2023
803	THE GRANT PLANT INC			ALBUQUERQUE	NM	22400224	1002702	1,997.56	Technical Support for Grants	12/29/2023
6651	THE NEW MEXICAN INC		THE SANTA FE NEW MEXICAN	SANTA FE	NM	22306376	315727	2,046.10	Advertising in Santa Fe New Mexican publications	12/6/2023
8089	THE WATER WORKS INC	CY ENDEAVORS		CARLSBAD	NM	22400240	1002569	8.75	Annual req. for water bottles	12/6/2023
8089	THE WATER WORKS INC	CY ENDEAVORS		CARLSBAD	NM	22400737	1002569	27.48	drinking water cooler rental	12/6/2023
8089	THE WATER WORKS INC	CY ENDEAVORS		CARLSBAD	NM	22400623	1002569	15.00	Reagents needed for Lab	12/6/2023
8089	THE WATER WORKS INC	CY ENDEAVORS		CARLSBAD	NM	22400060	1002593	30.00	Bottled Water Service CFD/PFA	12/8/2023
8089	THE WATER WORKS INC	CY ENDEAVORS		CARLSBAD	NM	22400493	1002635	14.00	FY 2024 water and delivery	12/15/2023
8089	THE WATER WORKS INC	CY ENDEAVORS		CARLSBAD	NM	22400493	1002635	14.00	FY 2024 water and delivery	12/15/2023
8089	THE WATER WORKS INC	CY ENDEAVORS		CARLSBAD	NM	22400493	1002635	7.50	FY 2024 water and delivery	12/15/2023
8089	THE WATER WORKS INC	CY ENDEAVORS		CARLSBAD	NM	22400241	1002635	8.50	Annual Water Works refill FY: July 2023- June 2024	12/15/2023
8089	THE WATER WORKS INC	CY ENDEAVORS		CARLSBAD	NM	22400241	1002635	8.50	Annual Water Works refill FY: July 2023- June 2024	12/15/2023
8089	THE WATER WORKS INC	CY ENDEAVORS		CARLSBAD	NM	22400241	1002635	5.25	Annual Water Works refill FY: July 2023- June 2024	12/15/2023
8089	THE WATER WORKS INC	CY ENDEAVORS		CARLSBAD	NM	22400443	1002635	22.50	Water Works	12/15/2023
8089	THE WATER WORKS INC	CY ENDEAVORS		CARLSBAD	NM	22400075	1002635	142.50	FY 2024 - Drinking Water	12/15/2023
8089	THE WATER WORKS INC	CY ENDEAVORS		CARLSBAD	NM	22400074	1002635	22.50	The Waterworks Inc.	12/15/2023
8089	THE WATER WORKS INC	CY ENDEAVORS		CARLSBAD	NM	22400584	1002635	7.50	FY 2024 Water Delivery	12/15/2023
8089	THE WATER WORKS INC	CY ENDEAVORS		CARLSBAD	NM	22400354	1002635	14.00	Drinking Water & Cooler Rental July 2023-June 2024	12/15/2023
8089	THE WATER WORKS INC	CY ENDEAVORS		CARLSBAD	NM	22400354	1002635	14.00	Drinking Water & Cooler Rental July 2023-June 2024	12/15/2023
8089	THE WATER WORKS INC	CY ENDEAVORS		CARLSBAD	NM	22400516	1002635	13.00	YEARLY COOLER RENTAL & BOTTLE SERVICE FY23-24	12/15/2023
8089	THE WATER WORKS INC	CY ENDEAVORS		CARLSBAD	NM	22400516	1002635	13.00	YEARLY COOLER RENTAL & BOTTLE SERVICE FY23-24	12/15/2023
8089	THE WATER WORKS INC	CY ENDEAVORS		CARLSBAD	NM	22400737	1002635	26.00	drinking water cooler rental	12/15/2023
8089	THE WATER WORKS INC	CY ENDEAVORS		CARLSBAD	NM	22400737	1002635	26.00	drinking water cooler rental	12/15/2023
8089	THE WATER WORKS INC	CY ENDEAVORS		CARLSBAD	NM	22400074	1002635	9.50	The Waterworks Inc.	12/15/2023
8089	THE WATER WORKS INC	CY ENDEAVORS		CARLSBAD	NM	22400257	1002635	15.00	EST YRLY WATER BOTTLES WATER DEPT 7/2023-6/2024	12/15/2023
8089	THE WATER WORKS INC	CY ENDEAVORS		CARLSBAD	NM	22401003	1002635	15.00	Drinking Water FY23/24	12/15/2023
8089	THE WATER WORKS INC	CY ENDEAVORS		CARLSBAD	NM	22400012	1002635	7.50	Water Service for IT.	12/15/2023
8089	THE WATER WORKS INC	CY ENDEAVORS		CARLSBAD	NM	22400354	1002635	30.00	Drinking Water & Cooler Rental July 2023-June 2024	12/15/2023
8089	THE WATER WORKS INC	CY ENDEAVORS		CARLSBAD	NM	22400516	1002635	52.50	YEARLY COOLER RENTAL & BOTTLE SERVICE FY23-24	12/15/2023

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8089	THE WATER WORKS INC	CY ENDEAVORS		CARLSBAD	NM	22400623	1002678	8.00	Reagents needed for Lab	12/22/2023
8089	THE WATER WORKS INC	CY ENDEAVORS		CARLSBAD	NM	22400623	1002678	15.00	Reagents needed for Lab	12/22/2023
8089	THE WATER WORKS INC	CY ENDEAVORS		CARLSBAD	NM	22400623	1002678	8.00	Reagents needed for Lab	12/22/2023
8089	THE WATER WORKS INC	CY ENDEAVORS		CARLSBAD	NM	22400737	1002678	15.00	drinking water cooler rental	12/22/2023
8089	THE WATER WORKS INC	CY ENDEAVORS		CARLSBAD	NM	22400060	1002678	45.00	Bottled Water Service CFD/PFA	12/22/2023
8089	THE WATER WORKS INC	CY ENDEAVORS		CARLSBAD	NM	22400074	1002678	9.50	The Waterworks Inc.	12/22/2023
8089	THE WATER WORKS INC	CY ENDEAVORS		CARLSBAD	NM	22400493	1002678	15.00	FY 2024 water and delivery	12/22/2023
8089	THE WATER WORKS INC	CY ENDEAVORS		CARLSBAD	NM	22400075	1002703	112.50	FY 2024 - Drinking Water	12/29/2023
8089	THE WATER WORKS INC	CY ENDEAVORS		CARLSBAD	NM	22400584	1002703	7.50	FY 2024 Water Delivery	12/29/2023
8089	THE WATER WORKS INC	CY ENDEAVORS		CARLSBAD	NM	22400516	1002703	45.00	YEARLY COOLER RENTAL & BOTTLE SERVICE FY23-24	12/29/2023
8089	THE WATER WORKS INC	CY ENDEAVORS		CARLSBAD	NM	22401003	1002703	7.50	Drinking Water FY23/24	12/29/2023
8089	THE WATER WORKS INC	CY ENDEAVORS		CARLSBAD	NM	22400074	1002703	22.50	The Waterworks Inc.	12/29/2023
1581	THRYV INC			DFW AIRPORT	TX	22400586	315794	382.59	Monthly Advertising for Windstream FY 23/24	12/8/2023
7500	TK ELEVATOR CORPORATION			CAROL STREAM	IL	22400314	316029	244.87	FY24 Yearly Elevator Maint. Agreement for City Hal	12/29/2023
7500	TK ELEVATOR CORPORATION			CAROL STREAM	IL	22400721	316029	2,237.85	FY-2024 annual maintenance service contract	12/29/2023
1032	TK, LLC		CARLSBAD CHEVROLET	CARLSBAD	NM	22403633	315684	42.34	K9 units 2006/2007 Washer fluid reservoir and caps	12/6/2023
1032	TK, LLC		CARLSBAD CHEVROLET	CARLSBAD	NM	22403902	315815	33.64	2006 - WINDSHIELD WASHER GROMMETS(TH)P/D	12/15/2023
1208	T-MOBILE USA INC			CINCINNATI	OH	22404103	316027	226.00	T-mobile Data accounts for tablets/surveillance	12/29/2023
1208	T-MOBILE USA INC			CINCINNATI	OH	22400109	316027	385.12	Hotspots for circulating collection	12/29/2023
171	TONY SOUZA			ROSWELL	NM		315795	20.00	Travel- Ruidoso NM	12/8/2023
7311	TORO NATIONAL SUPPORT	NETWORK		ABILENE	TX	22400198	315737	219.00	Toro NSN support for irrigation at golf course	12/6/2023
10230	TRANSUNION RISK &	ALTERNATIVE DATE SOLUTION		DALLAS	TX	22400315	315738	210.50	FY 2024 - Background Checks	12/6/2023
9869	TREY THOMPSON			CARLSBAD	NM		315796	97.00	Travel - Liberty Hill Tx	12/8/2023
1469	TRUELITE TRACE INC		FLEETUP	SAN JOSE	CA	22400069	315739	726.00	FY 2024 - GPS System	12/6/2023
12506	TURNER BURKE HEADRICK			ARTESIA	NM		315984	42.00	Travel to Orlando- Fire	12/22/2023
10890	TWO WAY RADIO GEAR INC			FORT PIERCE	FL	22403927	29356	1,498.00	2-WAY RADIO EQUIPMENT FOR NMSRC	12/22/2023
12393	TYLER TECHNOLOGIES INC			DALLAS	TX	22400649	315894	1,600.00	Yearly Maintenance FY 23/24	12/15/2023
7607	ULINE INC.			PLEASANT PRAIRIE	WI	22403493	315797	481.26	Buckets/baskets Warehouse supplies	12/8/2023
7607	ULINE INC.			PLEASANT PRAIRIE	WI	22403519	315797	2,078.26	ladders & fuel storage for Loco Hills site	12/8/2023
7607	ULINE INC.			PLEASANT PRAIRIE	WI	22403567	315797	204.85	gloves for garage crew/Randall	12/8/2023
7607	ULINE INC.			PLEASANT PRAIRIE	WI	22403543	315797	613.69	PPE for service crew/garage & water	12/8/2023
7607	ULINE INC.			PLEASANT PRAIRIE	WI	22403794	315986	476.44	stock WHSE cabinets/pantry/J Granger	12/22/2023
7607	ULINE INC.			PLEASANT PRAIRIE	WI	22403580	316030	2,494.46	pallet racks for DE warehouse	12/29/2023
7607	ULINE INC.			PLEASANT PRAIRIE	WI	22403939	316030	1,658.16	Lockers for convience station	12/29/2023
7607	ULINE INC.			PLEASANT PRAIRIE	WI	22403771	316030	326.79	Gloves for Airport Staff	12/29/2023
7610	ULTRA CLEAN CARPET &	JANITORIAL SERVICE		CARLSBAD	NM	22401225	1002570	2,749.33	FY24 Janitorial Services	12/6/2023
7610	ULTRA CLEAN CARPET &	JANITORIAL SERVICE		CARLSBAD	NM	22400332	1002570	9,038.37	Janitorial Services for the Parks dept	12/6/2023
8939	UNITED STEEL WORKERS			PITTSBURGH	PA		406606	4,583.28	Dues PR#1	12/1/2023
8939	UNITED STEEL WORKERS			PITTSBURGH	PA		407110	4,460.16	Dues PR#2	12/15/2023
8987	UNITED WAY	OF EDDY COUNTY		CARLSBAD	NM		406607	150.50	Emp Deductions PR#1	12/1/2023
8987	UNITED WAY	OF EDDY COUNTY		CARLSBAD	NM		407111	150.50	Emp Deductions PR#2	12/15/2023
7705	UNIVERSAL BEARING & CHAIN			CARLSBAD	NM	22403505	315741	194.12	Muffin Monster Repair Parts	12/6/2023
1561	UNIVERSAL INVESTIGATION SERVICES LLC			ALBUQUERQUE	NM	22400840	315985	966.56	FY 2024 - Pre-Employment Background	12/22/2023
7624	USA BLUE BOOK	HD SUPPLY FACILITIES MAINTENANCE LTD		WAUKEGAN	IL	22302021	1002636	229.00	Training course for water oper	12/15/2023
7624	USA BLUE BOOK	HD SUPPLY FACILITIES MAINTENANCE LTD		WAUKEGAN	IL	22402528	1002636	176.95	deep well socket set for D Ramirez	12/15/2023
7624	USA BLUE BOOK	HD SUPPLY FACILITIES MAINTENANCE LTD		WAUKEGAN	IL	22403685	1002679	924.44	Repair kit for Water Dept	12/22/2023
10912	VALLEY TRANSPORTATION LLC			CARLSBAD	NM	22401519	315798	2,000.00	Carlsbad Community Foundation School Bus Grant	12/8/2023
1765	VANESSA CHAVARRIA			ARTESIA	NM	22403868	29344	500.00	trash clean up Keep Carlsbad Beautiful	12/8/2023

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 December 2023

VENDOR	NAME	NAME2	DBA	CITY	STATE	P.O.	CHECK NO	INVOICE NET	INVOICE DESCRIPTION	CHECK DATE
11901	VERIZON WIRELESS			DALLAS	TX	22400262	315799	120.06	EST YRLY WTR AIRCD/CELL/DATA/SCADA W/TAX 7/23-6/24	12/8/2023
11901	VERIZON WIRELESS			DALLAS	TX	22400247	315799	640.16	Cell Phone Service July 23 - June 24	12/8/2023
11901	VERIZON WIRELESS			DALLAS	TX	22400247	315799	670.39	Cell Phone Service July 23 - June 24	12/8/2023
11901	VERIZON WIRELESS			DALLAS	TX	22400155	315799	1,402.02	Annual PO Cell Phone Usage - Verizon 7/23 to 6/24	12/8/2023
11901	VERIZON WIRELESS			DALLAS	TX	22400278	315799	4,314.73	FY 2024 - Utility - Cell Phone	12/8/2023
11901	VERIZON WIRELESS			DALLAS	TX	22400262	315799	316.08	EST YRLY WTR AIRCD/CELL/DATA/SCADA W/TAX 7/23-6/24	12/8/2023
11901	VERIZON WIRELESS			DALLAS	TX	22400262	315799	65.48	EST YRLY WTR AIRCD/CELL/DATA/SCADA W/TAX 7/23-6/24	12/8/2023
11901	VERIZON WIRELESS			DALLAS	TX	22400278	315799	80.02	FY 2024 - Utility - Cell Phone	12/8/2023
11901	VERIZON WIRELESS			DALLAS	TX	22400247	315799	120.03	Cell Phone Service July 23 - June 24	12/8/2023
11901	VERIZON WIRELESS			DALLAS	TX	22400580	315799	360.09	Air Card FY 2023-2024	12/8/2023
11901	VERIZON WIRELESS			DALLAS	TX	22400035	315897	40.01	FY24 Hotspot Service Charge	12/15/2023
11901	VERIZON WIRELESS			DALLAS	TX	22400426	315897	122.10	FY24 Phone Service for Cell Phone	12/15/2023
11901	VERIZON WIRELESS			DALLAS	TX	22404070	315897	41.36	Verizon Air Card for Mayor Lopez	12/15/2023
8027	WAGNER EQUIPMENT CORP.			DENVER	CO	22403599	1002594	965.58	FITTINGS, SEALS & HOSES FOR CONST #13718	12/8/2023
8063	WASTEQUIP MANUFACTURING CO LLC			CHARLOTTE	NC	22402858	316031	34,038.74	Metal Trash containers	12/29/2023
8063	WASTEQUIP MANUFACTURING CO LLC			CHARLOTTE	NC	22402858	316031	35,623.11	Metal Trash containers	12/29/2023
8063	WASTEQUIP MANUFACTURING CO LLC			CHARLOTTE	NC	22402858	316031	49,322.74	Metal Trash containers	12/29/2023
8070	WATER DEPARTMENT			CARLSBAD	NM	22400375	315987	35,173.06	FY 2024 water service for Riverwalk	12/27/2023
312	WELLS FARGO FINANCIAL LEASING INC			DES MOINES	IA	22400650	315898	1,620.69	FY24 Lease for 90009A Mower at Sports Complex	12/15/2023
8364	WEX BANK			CAROL STREAM	IL	22400648	716	96,852.35	WEX Fuel	12/14/2023
8364	WEX BANK			CAROL STREAM	IL	22402645	123785	19,902.29	WEX CC Dec 2023	12/19/2023
1700	WILLIAM KUPKUSKE			ANDREWS	TX		315742	40.00	Travel - Roswell NM	12/6/2023
1700	WILLIAM KUPKUSKE			ANDREWS	TX		315742	40.00	Travel- Roswell NM	12/6/2023
1700	WILLIAM KUPKUSKE			ANDREWS	TX		315742	40.00	Travel - Roswell NM	12/6/2023
7860	WINDSTREAM COMMUNICATIONS			LOUISVILLE	KY	22400027	315800	163.10	FY 2024 - Fax Service	12/8/2023
7860	WINDSTREAM COMMUNICATIONS			LOUISVILLE	KY	22400165	315800	449.98	FY 2023-2024 - Annual Telephone Usage	12/8/2023
7860	WINDSTREAM COMMUNICATIONS			LOUISVILLE	KY	22400444	315800	6,672.99	Annual purchase requisition for Windstream telepho	12/8/2023
7860	WINDSTREAM COMMUNICATIONS			LOUISVILLE	KY	22400027	316032	725.29	FY 2024 - Fax Service	12/29/2023
7860	WINDSTREAM COMMUNICATIONS			LOUISVILLE	KY	22400027	316032	114.76	FY 2024 - Fax Service	12/29/2023
7860	WINDSTREAM COMMUNICATIONS			LOUISVILLE	KY	22400234	316033	644.45	Local Phone Service All Stations July 23 - June 24	12/29/2023
361	WINSUPPLY NE ABQ NM CO			ALBUQUERQUE	NM	22403125	1002572	2,828.49	Valves, solenoids and fitting for golf course	12/8/2023
361	WINSUPPLY NE ABQ NM CO			ALBUQUERQUE	NM	22403125	1002639	378.00	Valves, solenoids and fitting for golf course	12/22/2023
7457	WITMER PUBLIC SAFETY	GROUP, INC		COATESVILLE	PA	22403703	1002680	1,668.00	Witmer public safety group	12/22/2023
7457	WITMER PUBLIC SAFETY	GROUP, INC		COATESVILLE	PA	22403673	1002704	482.24	Personnel ID stickers for SCBA masks	12/29/2023
7457	WITMER PUBLIC SAFETY	GROUP, INC		COATESVILLE	PA	22403703	1002704	345.60	Witmer public safety group	12/29/2023
12513	WITTEK GOLF SUPPLY			ELK GRV VILL	IL	22402802	1002637	214.37	Pro Shop Supplies	12/15/2023
8375	XCEL ENERGY SERVICES, INC			DENVER	CO	22400571	12026	67,751.07	Electric Services FY 23/24	12/7/2023
8375	XCEL ENERGY SERVICES, INC			DENVER	CO	22400571	12957	45,199.00	Electric Services FY 23/24	12/7/2023
8375	XCEL ENERGY SERVICES, INC			DENVER	CO	22400402	315801	44,828.61	Street Lighting & Signal FY:July 2023- June 2024	12/8/2023
8375	XCEL ENERGY SERVICES, INC			DENVER	CO	22400402	315801	433.82	Street Lighting & Signal FY:July 2023- June 2024	12/8/2023
8375	XCEL ENERGY SERVICES, INC			DENVER	CO	22400402	316034	85.51	Street Lighting & Signal FY:July 2023- June 2024	12/29/2023
8375	XCEL ENERGY SERVICES, INC			DENVER	CO	22400275	316034	52,918.59	FY 2024 - Utility - ELECTRIC	12/29/2023
12652	YAMAHA MOTOR FINANCE CORP			CHICAGO	IL	22400861	315743	4,417.34	Yamaha Cart Rental for July 2023-June 2024	12/6/2023
11590	ZACHARY SMITH			EUNICE	NM		315802	942.00	Travel - Fort Worth	12/8/2023
								3,988,498.80		

14. Vendor Fiscal Year Summary

City of Carlsbad
YTD Vendor Summary
July 2023 - December 2023

Vendor Number	Vendor Name	City	State	YTD Purchases	YTD Payments
12830	4 ELEMENTS AUTOMOTIVE	CARLSBAD	NM	32,718.77	32,051.22
7558	4 RIVERS EQUIPMENT	GREELEY	CO	20,300.92	20,300.92
1637	49ER COMMUNICATIONS, INC	NEVADA CITY	CA	347.35	347.35
1256	4ALLPROMOS LLC	ESSEX	CT	1,807.90	1,807.90
2358	4IMPRINT INC.	CHICAGO	IL	9,722.63	9,722.63
1265	5280 PUBLISHING, INC	DENVER	CO	5,630.00	5,630.00
835	535 GROUP LLC	MCLEAN	VA	35,000.00	35,000.00
417	90 DEGREE BENEFITS	LUBBOCK	TX	657,413.71	657,413.71
148	A & S ENTERPRISES INC	ALBUQUERQUE	NM	26,270.00	26,270.00
1646	A TEAM 9 LLC	EL PASO	TX	4,335.00	4,335.00
687	AAL FIRE & SAFETY LLC	CARLSBAD	NM	10,053.44	10,053.44
1642	A-B AUTOMOTIVE EQUIPMENT, LLC	LUBBOCK	TX	1,624.95	1,624.95
1255	ABAE PARTNERS LLC	CARLSBAD	NM	15,915.88	15,915.88
11874	ACME ENVIRONMENTAL, INC	ALBUQUERQUE	NM	533.36	533.36
1566	ACTIVITY ADVISORS, INC	PHOENIX	AZ	2,392.48	2,392.48
1001	ACUSHNET COMPANY	BOSTON	MA	48,403.50	48,403.50
223	AD VENTURE MARKETING	BROWNFIELD	TX	5,347.61	5,347.61
1401	ADAM V WEIS	PETALUMA	CA	400.00	400.00
1721	ADAPTIVE ENGINEERING INC.	CALGARY		15,990.00	15,990.00
13169	ADB SAFEGATE AMERICAS LLC	COLUMBUS	OH	2,754.81	2,754.81
1005	ADIDAS AMERICA, INC.	PORTLAND	OR	9,239.02	9,239.02
64	ADMIN OFFICE OF THE COURTS	SANTA FE	NM	37,410.00	32,680.00
1033	ADMIRAL BEVERAGE CORP	ALBUQUERQUE	NM	22,390.51	22,390.51
551	ADOLFO S OLIVAS	CARLSBAD	NM	500.00	500.00
11959	ADRIAN GONZALES	CARLSBAD	NM	20.00	20.00
14039	ADRIAN R RODRIGUEZ	CARLSBAD	NM	273.97	273.97
1329	ADRIANN L LEYVA SING	CARLSBAD	NM	500.00	500.00
11317	ADVANCE AUTO PARTS	RALEIGH	NC	37,370.27	46,263.35
5276	ADVANCED CHEMICAL TRANSPORT INC.	SAN JOSE	CA	22,088.62	22,088.62
11012	ADVANCED PEST AND WEED	OKLAHOMA CITY	OK	14,424.25	14,107.42
6539	AERZEN USA CORP	COATESVILLE	PA	21,286.58	21,286.58
1568	AFC, LLC	ALBUQUERQUE	NM	130,875.36	130,875.36
11144	AFFIRMING HEART VICTIM SERVICES	CARLSBAD	NM	5,000.00	5,000.00
15719	ALBERT CASTILLO	CARLSBAD	NM	61.11	61.11
15713	ALBERT MOISA	CARLSBAD	NM	1,479.00	1,479.00
78	ALBERTSON'S #907	AMARILLO	TX	12,422.73	12,422.73
82	ALBUQUERQUE JOURNAL	ALBUQUERQUE	NM	4,525.50	4,525.50
228	ALERT ALL CORP	NEW HOLLAND	PA	3,848.00	3,848.00
9833	ALEX LUNA	CARLSBAD	NM	222.43	222.43

City of Carlsbad
YTD Vendor Summary
July 2023 - December 2023

Vendor Number	Vendor Name	City	State	YTD Purchases	YTD Payments
873	ALI M MORALES	ALBUQUERQUE	NM	12,757.44	12,757.44
806	ALK INC	ARTESIA	NM	50.00	-
10	ALL CITY MANAGEMENT SERVICES INC	LOS ANGELES	CA	669.42	669.42
12158	ALONZO NAJERA JR	CARLSBAD	NM	2,148.13	2,148.13
948	ALPHA-PURE SERVICES	CARLSBAD	NM	27,416.62	23,499.96
99	ALTEC INDUSTRIES INC	BIRMINGHAM	AL	7,672.45	7,672.45
1667	ALTITUDE RECREATION, INC	ERIE	CO	12,975.00	12,975.00
684	AMANDA LEE	LUBBOCK	TX	500.00	500.00
1289	AMBER MARIE LEYVA	CARLSBAD	NM	500.00	500.00
117	AMERICAN ALLIANCE OF MUSEUMS	ATLANTA	GA	295.00	295.00
1465	AMERICAN ASSOCIATION OF AIRPORT EXECUTIVES, INC	ALEXANDRIA		1,795.00	1,795.00
871	AMERICAN LIBRARY ASSOC	CHICAGO	IL	539.00	539.00
10052	AMERICAN MEDICAL GROUP	HOBBS	NM	2,855.89	2,855.89
10987	AMERICAN SIGNAL CORP	MILWAUKEE	WI	2,350.21	2,350.21
1160	AMIGO MACHINERY LLC	ROSWELL	NM	161.93	161.93
15789	AMPARO VASQUEZ	CARLSBAD	NM	40.00	40.00
1691	ANA MUNOZ	CARLSBAD	NM	500.00	500.00
15744	ANDRES RUIZ	CARLSBAD	NM	1,511.77	1,511.77
15965	ANDREW MATTA	CARLABAD	NM	857.61	857.61
901	ANDREWS BROADCASTING COMPANY INC.	ANDREWS	TX	799.50	799.50
850	ANDY DELFIN	CARLSBAD	NM	522.00	522.00
224	ANGEL ARMOR LLC	FORT COLLINS	CO	10,870.47	10,870.47
11863	ANGELICA BARRIOS-TESTA	CARLSBAD	NM	207.20	207.20
195	ANIMAL CARE EQUIPMENT & SERVICES LLC	BROOMFIELD	CO	1,098.77	1,098.77
1676	ANTHONY CERVANTES	CARLSBAD	NM	500.00	500.00
1756	ANTONIO ALVARADO	EL PASO	TX	42.00	42.00
9692	ANTONIO BACA	CARLSBAD	NM	447.17	447.17
14	APCO, AFC INC.	DAYTONA BEACH	FL	2,398.00	2,398.00
725	APPLIED CONCEPTS INC	RICHARDSON	TX	5,028.00	5,028.00
251	APSCO INC	ALAMOGORDO	NM	499.69	499.69
303	AQUATIC CONSULTANTS, INC	ALBUQUERQUE	NM	85,963.23	85,963.23
1813	ARAGORN BARRERAS	CLOUDCROFT	NM	20.00	-
544	ARAMARK UNIFORM & CAREER APPAREL GROUP	PASADENA	CA	6,472.46	6,014.81
12927	ARCHIVESOCIAL LLC	DALLAS	TX	4,788.00	4,788.00
320	ARISTATEK, INC.	LARAMIE	WY	1,490.00	1,490.00
11924	ART OF THE WEST	MINNETONKA	MN	30.00	30.00
358	ARTESIA DAILY PRESS	ARTESIA	NM	75.00	75.00
360	ARTESIA FIRE EQUIPMT, INC	ARTESIA	NM	6,163.70	6,163.70
1438	ARTESIA FORD SALES, INC	ARTESIA	NM	81.38	81.38

City of Carlsbad
YTD Vendor Summary
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Vendor Number	Vendor Name	City	State	YTD Purchases	YTD Payments
1221	ARTESIA METALS INC	ARTESIA	NM	442.14	442.14
394	ASCE/MEMBERSHIP	BALTIMORE	MD	289.00	289.00
3639	ASCEND LEARNING HOLDINGS, LLC	LEAWOOD	KS	2,378.86	2,378.86
1728	ASHLEY WEST	CARLSBAD	NM	500.00	500.00
693	ASKART INC.	TONGANOXIE	KS	395.00	395.00
391	AT&T CORPORATION	ATLANTA	GA	7,358.45	7,358.45
1622	AUSTIN NAYLOR	CARLSBAD	NM	74.76	74.76
396	AUSTIN TURF & TRACTOR INC	MARBLE FALLS	TX	943.58	943.58
405	AUTOZONE	CARLSBAD	NM	12.86	12.86
1775	AVA FUENTES	CARLSBAD	NM	500.00	500.00
323	AXON ENTERPRISE INC	SCOTTSDALE	AZ	116,794.14	116,794.14
231	BADGE FRAME INC	CAMDEN	TN	3,148.06	3,148.06
438	BAKER UTILITY SUPPLY CORP	ALBUQUERQUE	NM	131,559.51	138,928.20
440	BALLEAU GROUNDWATER INC.	ALBUQUERQUE	NM	18,390.41	18,390.41
1769	BARBARA ANN ROSALES	ARTESIA	NM	500.00	500.00
1412	BEAR PAW EMBROIDERY & SAFETY LLC	CARLSBAD	NM	16,636.37	14,170.22
13188	BEDFORD GALLERY	WALNUT CREEK	CA	2,000.00	2,000.00
1503	BEN E. KEITH COMPANY	FORT WORTH	TX	8,986.41	8,986.41
458	BENMARK SUPPLY CO., INC.	MIDLAND	TX	103,736.04	101,232.95
1723	BIBLIONIX, LLC	AUSTIN	TX	3,360.00	3,360.00
10229	BIBLIOTHECA, LLC	ATLANTA	GA	2,951.60	2,951.60
1644	BIDDLE CONSULTING GROUP, INC	FOLSOM	CA	3,950.00	3,950.00
910	BIG 5 SPORTING GOODS	EL SEGUNDO	CA	1,481.54	808.90
462	BIG STATE INDUSTRIAL SUPPLY INC	RIVERSIDE	CA	11,545.74	11,545.74
701	BIO AQUATIC TESTING INC	CARROLLTON	TX	5,070.00	3,380.00
509	BIXBY ELECTRIC, INC.	ALBUQUERQUE	NM	15,027.93	-
531	BLACKSTONE AUDIO	PHILADELPHIA	PA	67.43	67.43
510	BLAINE INDUSTRIAL SUPPLY	LUBBOCK	TX	7,576.44	7,576.44
1610	BLAZESTACK INC	AUSTIN	TX	2,300.00	2,300.00
1509	BLICK ART MATERIALS LLC	GALESBURG	IL	2,277.45	2,277.45
12719	BLUE 360 MEDIA LLC	PARK CITY	UT	1,443.24	1,443.24
367	BLUE PEAK LOGIC INC	MISSION VIEJO	CA	3,100.00	3,100.00
1385	BLUE TEES ENTERPRISES LLC	WALNUT CREEK	CA	7,277.86	7,277.86
780	BLUEGLOBES LLC	EATONTON	GA	8,816.80	8,816.80
661	BNSF RAILWAY COMPANY CORP	FT WORTH	TX	1,139.76	1,139.76
1028	BOARD OF VETERINARY MEDICINE	ALBUQUERQUE	NM	100.00	100.00
412	BOARDTRONICS INC	ROSEVILLE	CA	2,343.50	2,343.50
545	BOB TURNER'S FORD COUNTRY	ALBUQUERQUE	NM	441,604.00	441,604.00
10074	BOBCAT AUTO AND DETAIL	CARLSBAD	NM	978.69	978.69

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12014	BOBCAT COLLISION CENTER	CARLSBAD	NM	5,275.19	5,275.19
638	BOHANNAN HUSTON INC.	ALBUQUERQUE	NM	19,656.57	18,132.89
1053	BOKF, NA	ALBUQUERQUE	NM	1,722.00	1,722.00
954	BOND EQUIPMENT CO INC	DALLAS	TX	3,346.93	3,346.93
1358	BPOE LODGE #1558	CARLSBAD	NM	1,500.00	1,500.00
9831	BRADLEY CARLSEN	CARLSBAD	NM	527.00	527.00
11694	BRADLEY WOOTTON	CARLSBAD	NM	1,581.51	1,581.51
580	BRANDON INDUSTRIES, INC.	MCKINNEY	TX	54,183.00	54,183.00
1666	BRANDON VASEY	CARLSBAD	NM	900.00	600.00
610	BREWER OIL CO.	ARTESIA	NM	3,810.40	3,810.40
13382	BRIAN MCCARTY	WHITES CITY	NM	605.32	605.32
1619	BRIAN TENCZA	FRANKFORT	IL	333.81	333.81
742	BRIDGEPAY NETWORK SOLUTIONS	MAITLAND	FL	1,786.90	1,786.90
616	BRININSTOOL EQUIPMENT SALES INC	CARLSBAD	NM	21,593.55	21,418.58
777	BRITTANY L MADRID	CARLSBAD	NM	500.00	500.00
635	BRODART CO.	COLUMBUS	OH	7,068.60	7,068.60
652	BROWNING GARAGE DOORS LLC	CARLSBAD	NM	11,465.45	11,465.45
10865	BRUCKNER TRUCK SALES INC	BIRMINGHAM	AL	5,451.76	5,451.76
10683	BSK ASSOCIATES	FRESNO	CA	1,106.00	1,106.00
662	BSN SPORTS LLC	DALLAS	TX	1,983.78	1,983.78
1508	BSTK LLC	CARLSBAD	NM	4,917.39	4,917.39
13343	BTE BODY COMPANY	IRVING	TX	2,840.82	2,840.82
12895	BUSINESS NOTIONS INC	ROSWELL	NM	187.38	187.38
11251	C & R DISTRIBUTING, LLC	EL PASO	TX	1,975.50	1,975.50
787	CAIN ELECTRIC SUPPLY CORP	DALLAS	TX	7,169.80	7,169.80
1003	CALLAWAY GOLF SALES CO.	CARLSBAD	CA	22,755.36	22,755.36
1604	CAMBIAR CONSULTING LLC	ALTO	NM	30,965.76	30,965.76
507	CANDOR TIRES LLC	CARLSBAD	NM	4,114.56	4,114.56
11294	CANNON COCHRAN MANAGEMENT	INDIANAPOLIS	IN	15,385.68	15,385.68
881	CAPROCK WATER COMPANY INC	ARTESIA	NM	179.89	154.20
890	CARC FARM, INC.	CARLSBAD	NM	1,998.45	1,998.45
1668	CARDIO PARTNERS INC	CHICAGO	IL	1,450.00	1,450.00
1348	CARI PICKENS	CARLSBAD	NM	440.00	440.00
900	CARLSBAD ANIMAL CLINIC INC	CARLSBAD	NM	665.00	665.00
10517	CARLSBAD AREA ART ASSOC.	CARLSBAD	NM	14,575.47	14,575.47
915	CARLSBAD AUTO SUPPLY	CARLSBAD	NM	34,227.31	33,622.10
11181	CARLSBAD AUTOMOTIVE	CARLSBAD	NM	10,699.13	10,699.13
1738	CARLSBAD COLLABORATIVE CORP	CARLSBAD	NM	500.00	500.00
12203	CARLSBAD COMMUNITY	CARLSBAD	NM	30,240.00	30,240.00

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944	CARLSBAD COMMUNITY ANTI-DRUG/GANG COALITION	CARLSBAD	NM	6,000.00	6,000.00
12859	CARLSBAD COMMUNITY THEATRE	CARLSBAD	NM	18,403.08	18,403.08
930	CARLSBAD CURRENT ARGUS	MCLEAN	VA	553.62	553.62
933	CARLSBAD DEPT OF DEVELOPMENT CORP	CARLSBAD	NM	2,000.00	2,000.00
934	CARLSBAD DOWNTOWN LIONS	CARLSBAD	NM	50.00	50.00
945	CARLSBAD FOUNDATION INC.	CARLSBAD	NM	500.00	500.00
285	CARLSBAD GEM & MINERAL SOCIETY INC	CARLSBAD	NM	5,283.15	5,283.15
950	CARLSBAD IRRIGATION DIST.	CARLSBAD	NM	12,713.00	12,713.00
1683	CARLSBAD LIVE, LLC	CARLSBAD	NM	27,792.00	27,792.00
941	CARLSBAD MAINSTREET CORP	CARLSBAD	NM	154,252.25	154,252.25
983	CARLSBAD MUNICIPAL SCHOOL	CARLSBAD	NM	3,750.00	3,750.00
5206	CARLSBAD NATIONAL LITTLE LEAGUE	CARLSBAD	NM	8,670.00	8,670.00
12061	CARLSBAD PRINTING/DESIGN	CARLSBAD	NM	1,082.46	1,082.46
998	CARLSBAD QUALITY AUTOBODY	CARLSBAD	NM	9,141.65	9,141.65
1388	CARLSBAD QUALITY JANITORIAL	HAGERMAN	NM	51,181.36	51,181.36
902	CARLSBAD RADIO INC.	CARLSBAD	NM	5,585.37	5,585.37
1040	CARLSBAD SHEET METAL, LLC	CARLSBAD	NM	20,147.97	20,147.97
12923	CARLSBAD SMALL ENGINE LLC	CARLSBAD	NM	283.97	283.97
11122	CARLSBAD SOCCER LEAGUE	CARLSBAD	NM	19,000.00	19,000.00
11662	CARLSBAD TRANSITIONAL HOUSING AND HOMELESS SHELTER	CARLSBAD	NM	40,000.00	40,000.00
1085	CARROT TOP INDUSTRIES	HILLSBOROUGH	NC	1,786.05	1,786.05
1761	CASEY TANNER	CARLSBAD	NM	500.00	500.00
992	CED	DALLAS	TX	51,219.43	51,119.23
2624	CENGAGE LEARNING, INC	CHICAGO	IL	3,656.00	3,656.00
1135	CENTER POINT LARGE PRINT	THORNDIKE	ME	22.17	22.17
1552	CENTERLINE SUPPLY, INC	GRAND PRAIRIE	TX	1,400.00	1,400.00
1120	CENTRAL VALLEY ELECTRIC COOP	ARTESIA	NM	671.13	671.13
1206	CHAMBER OF COMMERCE CORP.	CARLSBAD	NM	403,624.95	403,624.95
13360	CHAMPION MOTORSPORTS	ROSWELL	NM	966.93	966.93
1213	CHAPARRAL SAND & GRAVEL	CHAPARRAL	NM	3,994.92	3,994.92
7539	CHARLES G TRACY	HOUSTON	TX	2,630.24	2,630.24
9382	CHARLES H. JURVA	CARLSBAD	NM	11,281.56	11,281.56
9505	CHARLES JURVA-INS REBATE	CARLSBAD	NM	2,558.84	2,558.84
1748	CHEMICAL LIGHT INC	VERNON HILLS	IL	1,996.80	1,996.80
14037	CHRISTOPHER AUSTIN	CARLSBAD	NM	242.00	242.00
11778	CHRISTOPHER CORDOVA	CARLSBAD	NM	24.69	24.69
276	CHRISTOPHER MORALES	ARTESIA	NM	663.04	663.04
659	CI TECHNOLOGIES INC	ST AUGUSTINE	FL	2,424.03	2,424.03
12871	CIELO VISTA MALL	EL PASO	TX	6,600.00	6,600.00

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13445	CIERRA SAMANIEGO	CARLSBAD	NM	42.00	42.00
1735	CITIZENPRIME, LLC	MOKENA	IL	337.20	337.20
9166	CITY OF CARLSBAD			817.00	817.00
1763	CITY OF LEAGUE CITY	LEAGUE CITY	TX	16.99	16.99
1692	CITY OF RIO RANCHO	RIO RANCHO	NM	29.00	29.00
1342	CIVICPLUS, LLC	DALLAS	TX	3,353.30	3,353.30
1237	CLARK EQUIPMENT CO INC.	ALBUQUERQUE	NM	170.00	170.00
1491	CLARK TRUCK EQUIPMENT COMPANY INC	ALBUQUERQUE	NM	3,498.36	3,498.36
6002	CLEARSTREAM RECYCLING INC	PALOS HEIGHTS	IL	905.00	905.00
12653	CLUB PROPHET SYSTEMS	AUBURN	AL	3,510.64	3,510.64
10728	CNA SURETY	ST LOUIS	MO	237.50	237.50
1202	COATS PUMP & SUPPLY INC	DEXTER	NM	378,014.39	378,014.39
13302	CODE 3 SERVICE LLC	ALBUQUERQUE	NM	19,600.31	19,600.31
15742	CODY MARRS	CARLSBAD	NM	15.00	15.00
9287	COLLIS JOHNSON	CARLSBAD	NM	1,015.10	1,015.10
8918	COLONIAL LIFE & ACCIDENT	COLUMBIA	SC	257,676.69	257,676.69
1629	COMMERCIAL ENERGY SPECIALISTS, LLC	TEMPE	AZ	10,545.51	10,545.51
1660	COMMERCIAL FOOD SERVICE & EQUIPMENT CO. INC.	ODESSA	TX	11,673.48	11,673.48
1725	COMPLETE CANINE (K9) TRAINING	BRIGHTON	CO	140.00	140.00
13362	CONE JEWELERS LLC	CARLSBAD	NM	2,419.98	2,419.98
1270	CONNELLS OFFICE SUPPLY	CARLSBAD	NM	28,088.37	26,723.37
3344	CONSOLIDATED FLEET SERV	SEARCY	AR	3,756.00	3,756.00
1290	CONSTRUCTOR'S INC.	CARLSBAD	NM	3,948,901.61	3,948,901.61
743	CONSULTRX LLC	CARLSBAD	NM	800.00	800.00
1613	CONVERSIGHT .AI INC	INDIANAPOLIS	IN	2,925.00	2,925.00
1293	CONVERUS, INC	LEHI	UT	3,200.00	3,200.00
5857	CONWAY SHIELD INC	NEW BERLIN	WI	436.60	436.60
1317	COOPER ENTERPRISES LLC	CARLSBAD	NM	2,147.37	1,605.39
5775	COOPERATIVE EDUCATIONAL SERVICES	ALBUQUERQUE	NM	3,777,533.82	3,373,396.70
12318	CORE & MAIN LP	ST LOUIS	MO	548,008.88	548,008.88
1377	COUFAL- PRATER EQUIPMENT LLC	WACO	TX	18,578.86	18,578.86
1356	COURTESY PAWN	CARLSBAD	NM	8,552.48	8,552.48
3946	CREATIVE BUS SALES INC.	CHINO	CA	2,821.99	2,821.99
10204	CREED INC	LOVING	NM	1,937.62	1,937.62
1367	CREWS GLASS & MIRROR INC.	CARLSBAD	NM	3,034.26	3,034.26
6393	CROWN AWARDS	HAWTHORNE	NY	639.63	639.63
12240	CUMMINS SALES & SERVICE	DENVER	CO	4,581.88	4,581.88
10066	CXT INCORPORATED	PITTSBURGH	PA	142,163.62	142,163.62
11513	CYCLE STOP VALVES, INC	LUBBOCK	TX	2,659.25	2,659.25

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1774	CYNTHIA ANN BUSTAMANTE	ARTESIA	NM	500.00	500.00
219	D & D AUTOMATION & ELECTRIC LLC	HOBBS	NM	14,183.75	14,183.75
1405	DALE DAVIS PAINTING LLC	CARLSBAD	NM	3,356.12	3,356.12
1408	DANA KEPNER CO.	DENVER	CO	29,810.00	29,810.00
1753	DANIEL BASOCO	CARLSBAD	NM	500.00	500.00
1754	DANIELLE SEDILLO	ARTESIA	NM	500.00	500.00
1402	DARDANELLE TIMBER CO INC	CARLSBAD	NM	3,871.59	3,871.59
1308	DATA BUSINESS EQUIPMENT	DES MOINES	IA	438.00	438.00
1249	DATAPILOT INC	IRVINE	CA	2,795.00	2,795.00
594	DEANNA WESTON-HELMER	CARLSBAD	NM	426.00	426.00
1771	DEBORAH SMITH	CARLSBAD	NM	500.00	500.00
1762	DEBRA MARTINEZ	CARLSBAD	NM	500.00	500.00
1461	DECOR OF CARLSBAD, INC.	CARLSBAD	NM	1,709.89	1,709.89
83	DEERE & COMPANY	CARY	NC	16,965.41	16,965.41
3622	DEERE CREDIT INC.	JOHNSTON	IA	156,202.04	156,202.04
1749	DELGADO ROBERTO	CARLSBAD	NM	500.00	500.00
1746	DELISH HEFT	CARLSBAD	NM	42.00	42.00
1463	DEMCO, INC.	MILWAUKEE	WI	7,508.34	7,508.34
463	DENISE MADRID-BOYEA	CARLSBAD	NM	749.50	749.50
15971	DENNIS CONTRERAS	CARLSBAD	NM	20.00	20.00
12956	DESERT FOX SOLUTIONS	CARLSBAD	NM	20,902.93	20,902.93
1768	DESERT HILLS ELECTRIC SUPPLY INC	ARTESIA	NM	2,329.66	2,329.66
11958	DESERT SNOW	LIBBY	MT	1,947.00	1,947.00
11471	DEVON STINSON	CARLSBAD	NM	544.00	544.00
1649	DFND TECHNOLOGIES INC	EL SEGUNDO	CA	8,578.00	8,578.00
106	DIAMOND SPEED PRODUCTS	FRANKLIN PARK	IL	822.21	822.21
1750	DIANNA QUEZADA	LOVING	NM	500.00	500.00
648	DISH DBS CORP	ENGLEWOOD	CO	858.22	858.22
12442	DITCH WITCH SOUTHWEST	MIDLAND	TX	60,300.04	60,300.04
1041	DIVOTS SPORTSWEAR COMPANY INC	PEACHTREE CORNERS	GA	6,912.58	6,912.58
1742	DOCUMENT SOLUTIONS INC.	ALBUQUERQUE	NM	9,890.01	9,890.01
11709	DOG WASTE DEPOT	SAN DIEGO	CA	169.99	169.99
1592	DOGGETT FREIGHTLINER OF SOUTH TEXAS, LLC	HOUSTON	TX	6,403.13	6,403.13
1378	DOMONIC ORNELAS	CARLSBAD	NM	360.00	360.00
1605	DON CHALMERS FORD	RIO RANCHO	NM	154,989.00	154,989.00
1226	DONA CASSINGHAM	CARLSBAD	NM	730.50	730.50
1634	DOUGLAS E SWARTZ	SEMINOLE	FL	1,250.00	1,250.00
1530	DPC INDUSTRIES, INC.	DALLAS	TX	15,010.40	15,010.40
1505	DUNAGAN ASSOCIATES	CARLSBAD	NM	80.00	80.00

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298	DUNGAREES LLC	COLUMBIA	MO	2,831.43	2,831.43
1699	DYLAN MUNOZ	CARLSBAD	NM	35.00	35.00
269	EAGLE ENGRAVING INC	SAINT CHARLES	IL	2,522.65	2,522.65
1795	EBSICO SUBSCRIPTION SERV	DALLAS	TX	19,559.00	19,559.00
1837	EDDY COUNTY	CARLSBAD	NM	176,288.51	176,288.51
10882	EDDY COUNTY	CARLSBAD	NM	798,319.10	798,319.10
1792	EDDY COUNTY CLERK	CARLSBAD	NM	1,450.00	1,450.00
1809	EDDY COUNTY DETENTION CENTER	CARLSBAD	NM	182,210.00	182,210.00
1810	EDDY COUNTY EXTENSION SERVICE	CARLSBAD	NM	300.00	300.00
1793	EDDY COUNTY TREASURER	CARLSBAD	NM	23,189.01	-
1831	EDDY LEA ENERGY ALLIANCE	CARLSBAD	NM	25,000.00	25,000.00
189	EDEN K9 CONSULTING & TRAINING CORP	CHESTEMERE, ALBERTA		696.00	696.00
13443	EDGAR JARAMILLO	CARLSBAD	NM	59.00	59.00
8950	EDILBERTO MORENO	CARLSBAD	NM	20.00	20.00
12882	EDISPATCHES	KINNELON	NJ	2,338.07	2,338.07
1517	EDMO DISTRIBUTORS, INC	SPOKANE VALLEY	WA	2,981.16	2,981.16
938	EDUARDO BUSTAMANTE	CARLSBAD	NM	500.00	500.00
10614	EDWARD VANSBOTTER	CARLSBAD	NM	20.00	20.00
13162	EH WACHS	LINCOLNSHIRE	IL	64.86	64.86
11887	EL VAQUERITO WESTERN WEAR	CARLSBAD	NM	5,994.66	5,994.66
1283	ELECTRO-MATIC PRODUCTS, INC	FARMINGTON HILLS	MI	866,081.11	866,081.11
11174	ELIAS LARA	CARLSBAD	NM	40.00	40.00
805	ELITE MEDIA GROUP LLC	NORMAN	OK	6,008.36	6,008.36
15961	ELIZABETH FERRALES	CARLSBAD	NM	42.00	42.00
730	ELM USA INC	BUFFALO GROVE	IL	623.99	623.99
1926	EMBLEM ENTERPRISES, INC.	VAN NUYS	CA	1,166.30	1,166.30
1577	EMERGENCY TECHNOLOGY INC	HUDSONVILLE	MI	16,741.76	16,741.76
1931	EMS REGION III CORP	CLOVIS	NM	1,334.00	1,334.00
11475	EMSRX	WAXAHACHIE	TX	12,000.00	12,000.00
12816	ENCHANTED TECHNOLOGY SOLUTIONS	ALBUQUERQUE	NM	146,178.12	146,178.12
1933	ENCYCLOPAEDIA BRITANNICA	CHICAGO	IL	1,350.00	1,350.00
6321	ENMU-ROSWELL	ROSWELL	NM	14,772.65	14,772.65
1963	ENVIRONMENTAL RESOURCE ASSOCIATION	GOLDEN	CO	383.87	383.87
13358	EQUIPMENTSHARE.COM INC	FULTON	MO	681.49	681.49
11980	ERIC FLORES	CARLSBAD	NM	507.00	507.00
1318	ERIC FLORES	CARLSBAD	NM	136.50	136.50
1697	ERIC HERNANDEZ			60.00	60.00
876	ERNESTO B MARTINEZ	ROSWELL	NM	9,704.97	8,626.64
9196	ERNIE DOMINGUEZ	CARLSBAD	NM	414.00	414.00

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1978	ESRI, INC.	REDLANDS	CA	128.88	128.88
1677	ESUBSTANCE LTD	LONDON		15,000.00	15,000.00
13405	EUROFINS EATON ANALYTICAL	CAROL STREAM	IL	281.06	281.06
1306	EVAN LARA	CARLSBAD	NM	507.00	507.00
2019	EXERPLAY, INC.	CEDAR CREST	NM	1,285.00	1,285.00
1690	EYENID MANZO	CARLSBAD	NM	500.00	500.00
797	EZ DOCK OF TEXAS L.P.	HURST	TX	3,755.63	3,755.63
1801	E-Z RENTALS & SALES, INC.	CARLSBAD	NM	12,353.98	12,353.98
10396	FAIRWAY AUTO CLINIC LLC	CARLSBAD	NM	255.12	255.12
12095	FARO TECHNOLOGIES, INC	LAKE MARY	FL	980.00	980.00
2255	FASTENAL COMPANY	WINONA	MN	1,032.74	1,032.74
2284	FEDERAL EXPRESS CORP.	PITTSBURGH	PA	457.99	457.99
2359	FERGUSON WATERWORKS #3083	LOS ANGELES	CA	94,468.99	88,601.27
1529	FIELDS OUTDOOR ADVENTURES LLP	RUSHVILLE	IN	20,000.00	-
3422	FIRE PROTECTION PUBLICATIONS	STILLWATER	OK	1,863.00	1,863.00
13110	FIREHOSEDIRECT	MOORESVILLE	NC	896.42	896.42
1639	FIRST METHODIST CHURCH CARLSBAD	CARLSBAD	NM	37,757.50	37,757.50
2384	FLEETPRIDE	DALLAS	TX	7,262.47	7,262.47
1347	FLOCK GROUP INC	ATLANTA	GA	500.00	500.00
2467	FORESTRY SUPPLIERS INC	JACKSON	MS	170.21	170.21
2480	FORREST TIRE CO., INC.	CARLSBAD	NM	23,201.97	23,201.97
2502	FOX SCIENTIFIC, INC.	ALVARADO	TX	1,605.72	1,605.72
15786	FRANCISCO OROZCO	CARLSBAD	NM	662.00	662.00
1730	FRANK J MORBILLO	TESUQUE	NM	3,490.37	3,490.37
1740	FREEDOM DESIGNS	LUBBOCK	TX	120.00	120.00
1612	FRIENDS OF THE CARLSBAD PUBLIC LIBRARY	CARLSBAD	NM	300.00	300.00
12896	FRIENDS OF THE LIVING DESERT	CARLSBAD	NM	13,663.14	13,663.14
2486	FULL SOURCE, LLC	JACKSONVILLE	FL	2,097.28	2,097.28
2597	FUSON INDUSTRIAL MAINTENANCE LLC	CARLSBAD	NM	600.00	600.00
11919	FUSON PROPERTIES	CARLSBAD	NM	500.00	500.00
12395	G. ALLEN PEREZ	CARLSBAD	NM	42.00	42.00
2639	GALE CENGAGE LEARNING	ATLANTA	GA	2,796.40	2,796.40
12960	GALLS LLC	CHICAGO	IL	31,643.05	30,991.66
10862	GAMETIME INC	FT PAYNE	AL	15,015.55	15,015.55
202	GARMIN SERVICES INC	YARMOUTH	ME	779.40	779.40
12504	GARNER'S YAMAHA LLC	HOBBS	NM	1,604.85	1,604.85
1787	GARRETT FUENTES	CARLSBAD	NM	500.00	500.00
759	GEMPLER'S INC	JANESVILLE	WI	98.16	98.16
2846	GENERAL MAILING & SHIPPING SYSTEM INC	ALBUQUERQUE	NM	551.45	551.45

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8928	GENERAL OPERATING FUND			602,847.66	602,847.66
1785	GENEVIEVE HERNANDEZ	ARTESIA	NM	500.00	500.00
14298	GEORGE PETERSON	ROSWELL	NM	40.00	40.00
1455	GEORGE U CASTRO	CARLSBAD	NM	9,575.10	9,575.10
14690	GERARD JAQUEZ	CARLSBAD	NM	4,456.00	4,456.00
1757	GIDEON ASEMNOR	STAMFORD	CT	4,410.00	4,410.00
1694	GINA STYRING	CARLSBAD	NM	783.92	783.92
1248	GLOBAL TRADING, INC	MIAMI	FL	2,588.20	2,588.20
11242	GOLDEN WEST INDUSTRIAL	SIMI VALLEY	CA	1,529.71	1,529.71
343	GOOD TIMES TSHIRT ORGANIZATION LLC	ALBUQUERQUE	NM	222.85	222.85
2925	GOSERCO, INC.	MESA	AZ	7,495.35	7,495.35
2933	GRAINGER	KANSAS CITY	MO	58,740.23	58,714.11
331	GRAY MEDIA GROUP INC	ATLANTA	GA	2,440.00	2,440.00
2546	GREEN CLEAN WINDOW CLEANING	CARLSBAD	NM	538.22	538.22
1537	GREY HOUSE PUBLISHING	AMENIA	NY	148.50	148.50
3021	GUY LUTMAN ENTERPRISES LLC	CARLSBAD	NM	1,940.90	1,940.90
3030	HACH COMPANY	CHICAGO	IL	1,596.68	1,596.68
1556	HALEY M JONES	CARLSBAD	NM	343.67	343.67
10957	HALL ENVIRONMENTAL	ALBUQUERQUE	NM	3,015.28	3,015.28
3050	HALL MACHINE	CARLSBAD	NM	17,752.93	15,357.85
3060	HAMILTON ROOFING CO. INC.	CARLSBAD	NM	54,899.59	54,899.59
567	HARRELL'S LLC	LAKELAND	FL	35,663.69	35,663.69
548	HBSS CONNECT CORP	LOWELL	MA	19,283.18	19,283.18
4806	HEARST NEWSPAPER II, LLC	PRESCOTT	AZ	4,600.00	2,800.00
11080	HEARST PROPERTIES	ALBUQUERQUE	NM	3,583.91	3,583.91
11079	HEIL OF TEXAS	IRVING	TX	17,160.69	17,160.69
3140	HELENA AGRI-ENTERPRISES	DALLAS	TX	2,258.00	2,258.00
15753	HENRY J CASTANEDA	CARLSBAD	NM	749.00	749.00
10412	HENRY MORGAN	CARLSBAD	NM	59.00	59.00
3159	HI LINE CO	DALLAS	TX	11,406.65	11,406.65
3174	HINKLE SHANOR LLP	ROSWELL	NM	5,708.01	5,708.01
10838	HISTORICAL SOCIETY OF NM	SANTA FE	NM	50.00	50.00
491	HOLTZ INDUSTRIES INC	NEWARK	OH	1,333.60	1,333.60
258	HORTON LAW FIRM LLC	CARLSBAD	NM	5,374.80	5,374.80
13373	HOT SHOT SUPPLY	DENVER	CO	1,900.00	1,900.00
10726	HUB INTL INS SVCS INC	DALLAS	TX	7,680.00	7,680.00
799	HUTTON BROADCASTING LLC	SANTA FE	NM	3,890.25	3,890.25
3404	IACP	BALTIMORE	MD	875.00	875.00
8937	IBEW, LOCAL UNION #611	ALBUQUERQUE	NM	8,225.22	8,225.22

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810	ICA RADIO LTD	DALLAS	TX	1,000.00	1,000.00
3408	IDEXX DISTRIBUTION INC.	ATLANTA	GA	5,820.74	5,820.74
10059	IMAGE PERMANENCE INST	ROCHESTER	NY	300.00	300.00
1527	IMPRONTA LLC	ALBUQUERQUE	NM	44,126.25	44,126.25
3509	IMSA	ROCKLEDGE	FL	425.00	425.00
3451	INDUSTRIAL ELECTRIC MOTORS INC	CARLSBAD	NM	192.00	192.00
351	INFORMATION PROTECTION SERVICES INC	ROSWELL	NM	3,091.94	3,091.94
3465	INGRAM LIBRARY SERVICES	ATLANTA	GA	6,503.26	6,503.26
10158	INOUTBOARD.COM LLC	CHULA VISTA	CA	360.00	360.00
532	INSIGHT DIRECT USA INC	TEMPE	AZ	989.44	989.44
735	INSIGHT PUBLIC SECTOR	TEMPE	AZ	171,956.05	170,961.21
3486	IN-SITU, INC.	FORT COLLINS	CO	6,278.59	6,278.59
12685	INTAPOL INDUSTRIES INC	NEW YORK	NY	483.96	483.96
10145	INTERNATIONAL BRONZE	FT MYERS	FL	4,994.00	4,994.00
3407	INTERNATIONAL CRITICAL INCIDENT STRESS	ELLCOTT CITY	MD	3,765.80	3,765.80
3508	INTERNATIONAL INSTITUTE OF	RANCHO CUCAMONGA	CA	350.00	350.00
1489	INTERVIEW NOW, INC	ALAMEDA	CA	4,500.00	4,500.00
3417	IPMA-HR	ALEXANDRIA	VA	1,055.00	1,055.00
3500	IPR, LTD INC.	ALBUQUERQUE	NM	581,121.96	581,121.96
15634	ISAAC FLOREZ	CARLSBAD	NM	214.48	214.48
1752	J & B PAVELKA INC.	ROBSTOWN	TX	28,100.00	28,100.00
3601	J & J PIPE & SUPPLY	CARLSBAD	NM	10,890.68	10,254.32
541	J WAYNE BEVERS	ROSWELL	NM	11,020.22	10,421.40
3605	J.P. COOKE COMPANY	OMAHA	NE	154.50	154.50
1327	JACKSON SUPPLY LLC	DENTON	TX	975.59	975.59
10533	JACOB DORADO	CARLSBAD	NM	965.00	965.00
13101	JACOB MARQUEZ	CARLSBAD	NM	20.00	20.00
1703	JAIME RENE AGUILERA	CARLSBAD	NM	500.00	500.00
5770	JAIME'S WELDING LLC	CARLSBAD	NM	833.66	833.66
266	JAMES C SAUNDERS	FRISCO	TX	10,000.00	10,000.00
3665	JAMES COOKE & HOBSON INC	ALBUQUERQUE	NM	28,596.11	28,596.11
1892	JAMES DEREK NEELD	CARLSBAD	NM	336.00	336.00
3058	JAMES HAMILTON CONST. CO	SILVER CITY	NM	34,800.47	34,800.47
10361	JAMES LOGSDON	ARTESIA	NM	373.05	300.14
1589	JAVIS GRIEGO	RIO RANCHO	NM	109,180.22	109,180.22
3626	JD CREATIONS	CARLSBAD	NM	1,805.00	1,805.00
1686	JED PEACOCK	CARLSBAD	NM	115.34	115.34
12445	JEFF PATTERSON	CARLSBAD	NM	733.39	733.39
839	JEFFERSON REITER	CARLSBAD	NM	2,475.86	2,475.86

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11976	JEFFREY BISHOP	CARLSBAD	NM	60.00	60.00
3675	JENKINS FURNITURE	CARLSBAD	NM	2,357.00	2,357.00
1036	JENKINS MARKETING CO LLC	ENGLEWOOD	CO	15,990.32	15,990.32
1782	JESSE WARREN BOUNDS	CARLSBAD	NM	500.00	500.00
1766	JESSICA ORTIZ	ARTESIA	NM	500.00	500.00
14024	JESSIE RODRIGUEZ	CARLSBAD	NM	596.81	596.81
1047	JESUS MIGUEL URTEAGA	EL PASO	TX	7,162.10	7,162.10
1682	JET AUTO GLASS	ROSWELL	NM	250.00	250.00
1770	JFM FINE ART LLC	SANTA FE	NM	40,500.00	40,500.00
11585	JIM MYERS & SONS INC	CHARLOTTE	NC	25,590.00	25,590.00
10498	JK AUTO & DIESEL LLC	CARLSBAD	NM	1,670.11	1,670.11
13449	JOANNE JAURE	CARLSBAD	NM	94.65	94.65
1751	JOB SITE RENTALS LLC	CARLSBAD	NM	1,616.31	1,616.31
11689	JOE J MONAHAN	ALBUQUERQUE	NM	548.27	548.27
6927	JOEL F RYAN	ALBUQUERQUE	NM	435.00	435.00
10941	JOEL'S HEAVY DUTY TOWING AND RECOVERY	ARTESIA	NM	1,242.07	1,242.07
12028	JOHN BONNELL	CARLSBAD	NM	199.08	199.08
846	JOHN J PENNELL	ROSWELL	NM	47,813.76	47,813.76
1550	JOHN M. CARAWAY	CARLSBAD	NM	53.70	53.70
15410	JOHN MAJERUS	CARLSBAD	NM	400.80	400.80
14047	JOHN RIDDLE	CARLSBAD	NM	175.00	175.00
15966	JOHN SNEATHEN	CARLSBAD	NM	544.00	544.00
1807	JOHNATHAN RODRIGUEZ	CARLSBAD	NM	20.00	-
3767	JOHNSTONE SUPPLY	ALBUQUERQUE	NM	2,041.82	2,041.82
8338	JONATHAN ALEXANDER MEZA	LOVINGTON	NM	1,079.02	1,079.02
828	JONATHAN CHANDLER	CARLSBAD	NM	4,524.00	4,524.00
13176	JORDAN REYES	EL PASO	TX	507.00	507.00
1661	JORGE R. MARTINEZ	CARLSBAD	NM	275.00	275.00
566	JOSE E BENAVIDEZ	LOVING	NM	11,197.09	11,197.09
1806	JOSEPH FLOREZ	LAS CRUCES	NM	35.00	-
329	JOSEPH HOUSER	CARLSBAD	NM	6,402.00	6,402.00
1021	JOSEPH ORTIZ	CARLSBAD	NM	1,288.99	1,288.99
1546	JOSEPH VELEZ	MARLTON	NJ	61,756.40	61,756.40
11909	JOSH MOORE	CARLSBAD	NM	462.00	462.00
1781	JOSHUA DANIEL	EL PASO	TX	20.00	20.00
12501	JR DOPORTO	CARLSBAD	NM	4,325.79	4,325.79
976	JUAN COELLO	EL PASO	TX	507.00	507.00
12710	JUDY BRAKEMAN	CARLSBAD	NM	401.51	401.51
569	JULIE CHESTER	LITHIA	FL	29,812.00	29,812.00

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10448	JUST FOR CONCRETE	ARTESIA	NM	1,549.82	1,549.82
3800	JUSTICE SYSTEMS, INC.	ALBUQUERQUE	NM	1,075.21	1,075.21
1664	JUSTIN L LOMPREY	HENDERSON	NV	2,050.00	2,050.00
11349	JUSTIN NORTHCUTT	CARLSBAD	NM	8,518.86	8,518.86
10764	JWC ENVIRONMENTAL LLC	LOS ANGELES	CA	11,535.08	11,535.08
3813	K W FUELS, INC.	HOBBS	NM	11,587.44	11,587.44
1741	KADEN MIRELES	CARLSBAD	NM	60.00	60.00
3818	KAM SECURITY & SOUND, INC	CARLSBAD	NM	2,772.09	2,772.09
3780	KANN MANUFACTURING CORP	DUBUQUE	IA	1,282.12	1,282.12
3541	KARS LLC	ROSWELL	NM	21,644.41	21,644.41
14153	KATHRYN PRELL	CARLSBAD	NM	121.00	121.00
1609	KATRINA SMITH	CARLSBAD	NM	500.00	500.00
12615	KELLY SMYER	CARLSBAD	NM	544.00	544.00
14257	KENNETH AHRENS	CARLSBAD	NM	1,901.90	1,901.90
1320	KEO FISH FARMS INC.	KEO	AR	10,000.00	10,000.00
304	KEYMAKE SOLUTIONS LLC	CARLSBAD	NM	1,495.75	765.19
849	KIRBY WHEELER	CARLSBAD	NM	942.00	942.00
1584	K-LOG INC.	ZION	IL	3,362.00	3,362.00
315	KNOX ASSOCIATES INC	PHOENIX	AZ	721.00	721.00
3945	KRISTINA B HILLMER	CARLSBAD	NM	2,408.58	2,408.58
11075	KRQE TV, KASA TV, KBIM TV	DALLAS	TX	3,400.95	3,400.95
13387	KWES TELEVISION LLC	ODESSA	TX	3,000.00	3,000.00
11038	KYLE MARKSTEINER	CARLSBAD	NM	4,320.00	4,320.00
1027	L & F DISTRIBUTORS LLC	CORPUS CHRISTI	TX	8,676.00	8,676.00
11867	LA CUEVA PET CARE CENTER	CARLSBAD	NM	990.56	990.56
4011	LA TIENDA	CARLSBAD	NM	1,209.23	1,209.23
6867	LAKESIDE MEATS INC.	CARLSBAD	NM	474.50	474.50
14250	LARRY YTURRALDE	CARLSBAD	NM	682.00	682.00
1564	LATRICIA ASH	HOBBS	NM	257.78	257.78
1512	LAUREL ANNE CARRIER FEILMEIER	BAY ST LOUIS	MS	9,000.00	9,000.00
4310	LAWSON PRODUCTS INC	CHICAGO	IL	1,656.01	1,656.01
12885	LD SUPPLY LLC	ALBUQUERQUE	NM	1,447.79	1,447.79
4340	LEA COUNTY ELEC COOP. INC	LOVINGTON	NM	42,826.53	42,826.53
1606	LEADERSHIP NEW MEXICO	ALBUQUERQUE	NM	2,500.00	2,500.00
10770	LEADSONLINE LLC	PLANO	TX	6,212.00	6,212.00
10975	LEAGUE/HISTORIC AMERICAN	FOREST HILL	MD	325.00	325.00
11518	LEATHAM FAMILY LLC	OGDEN	UT	5,987.00	5,987.00
10578	LEE WILSON & ASSOCIATES INC	SANTA FE	NM	2,398.52	2,398.52
1811	LESLIE CANTRELL	CARLSBAD	NM	20.00	-

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12902	LESLIE WINFIELD	HOBBS	NM	20.00	20.00
1280	LEVEL 3 FINANCING, INC	BROOMFIELD	CO	6,520.62	6,520.62
1614	LEXIPOL, LLC	FRISCO	TX	6,200.00	6,200.00
1454	LEXISNEXIS RISK SOLUTIONS FL INC	ALPHARETTA	GA	1,635.37	1,635.37
11185	LEXJET LLC	ATLANTA	GA	4,174.05	4,174.05
11479	LIBRARY IDEAS LLC	VIENNA	VA	695.76	695.76
1386	LIBRARY JOURNALS, LLC	PLAIN CITY	OH	249.00	249.00
4359	LIFE ASSIST INC	RANCHO CORDOVA	CA	55,403.61	44,014.86
1638	LIFE TECHNOLOGIES CORPORATION	PITTSBURGH	PA	170,545.68	170,545.68
1689	LINDA CANDELARIA- DODD	CARLSBAD	NM	500.00	500.00
3875	LN CURTIS & SONS	WALNUT CREEK	CA	27,239.72	27,239.72
15960	LOGAN RAMIREZ	CARLSBAD	NM	530.00	530.00
3406	LOGIN/IACP NET	BALTIMORE	MD	875.00	875.00
1617	LOIS M MANNO	ALBUQUERQUE	NM	459.80	459.80
12977	LONNIE SALAZAR	ROSWELL	NM	1,779.35	1,779.35
10593	LORRAINE MONTOYA	CARLSBAD	NM	20.00	20.00
11815	LOWE'S	ATLANTA	GA	44,697.38	46,209.10
563	L-TRON CORPORATION	VICTOR	NY	8,954.00	8,954.00
1648	LUMIVERO LLC	DENVER	CO	998.00	998.00
14032	LUPE ORNELAS	CARLSBAD	NM	20.00	20.00
1790	LYRASIS	COLUMBIA	SC	3,380.00	3,380.00
11974	M & M EXCAVATING INCORPORATED	CARLSBAD	NM	22,966.70	22,966.70
4731	MAIL SERVICE CENTER	CARLSBAD	NM	6,543.54	6,521.64
346	MALLORY SAFETY & SUPPLY LLC	LONGVIEW	WA	5,674.36	5,674.36
364	MARCELA G PINON	EL PASO	TX	3,422.05	3,422.05
1777	MARCELLE EMMAY FUENTES	CARLSBAD	NM	500.00	500.00
1583	MARGARET BARRERAS	CLOUDCROFT	NM	40.00	40.00
1538	MARIA M. LOPEZ	CARLSBAD	NM	2,499.86	2,499.86
3521	MARIE A JOHNSON	CARLSBAD	NM	8.01	8.01
1698	MARIE E BLEA	CARLSBAD	NM	2,499.10	2,499.10
1046	MARIO GONZALEZ SANTILLAN	CARLSBAD	NM	200.00	200.00
861	MARJANOVIC LAW LLC	ALBUQUERQUE	NM	16,143.75	16,143.75
10532	MARK JOHNSON	CARLSBAD	NM	20.00	20.00
9474	MARK MORENO	CARLSBAD	NM	1,884.29	1,884.29
1493	MARRS GRIEBEL LAW, LTD.	ALBUQUERQUE	NM	47,495.91	47,495.91
12649	MASEK ROCKY MTN GOLF CARS	ALBUQUERQUE	NM	30,247.72	30,247.72
4779	MASTER LUBE INC	CARLSBAD	NM	6,881.39	6,714.26
10390	MATT LANGLITZ	CARLSBAD	NM	69.97	69.97
12270	MATTHEW FLORES	CARLSBAD	NM	20.00	20.00

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1814	MATTHEW HINOJOS	CARLSBAD	NM	20.00	-
4759	MCCOYS LUMBER	CARLSBAD	NM	9,372.21	9,372.21
4764	MCGEE CO	DENVER	CO	840.32	840.32
1616	MCWANE INC	OSKALOOSA	IA	885.00	885.00
3033	MD SOLUTIONS INC	PLAIN CITY	OH	1,802.26	1,802.26
1309	MEDICAL AIR SERVICES ASSOCIATION, INC	PLANTATION	FL	22,541.50	22,541.50
1758	MELISSA MARTINEZ	CARLSBAD	NM	500.00	500.00
340	MELISSA PHILLIPS	CARLSBAD	NM	88.72	88.72
5249	MELLOY DODGE	ALBUQUERQUE	NM	44,240.00	44,240.00
11928	MERCURY MEDICAL	CLEARWATER	FL	1,211.36	1,211.36
1658	MERCY VETERINARY HOSPITAL	LEANDER	TX	147.34	147.34
1710	METRO SHOOTING CENTER CORPORATION	BLAINE	MN	18,130.00	18,130.00
893	MH5500 LLC	CARLSBAD	NM	27,330.43	27,330.43
10117	MHQ OF NEW MEXICO	RIO RANCHO	NM	1,203.24	1,203.24
13448	MICAH ROBERTS	ARTESIA	NM	6,670.00	6,670.00
11978	MICHAEL (BRAD) HENSON	CARLSBAD	NM	215.00	215.00
931	MICHAEL GREEN	CHATTANOOGA	TN	5,961.89	5,961.89
1541	MICHAEL J FISH	CAPITAN	NM	20,640.00	20,640.00
15755	MICHAEL SHOTT	CARLSBAD	NM	20.00	20.00
11851	MICHAEL TRUJILLO	CARLSBAD	NM	2,736.00	2,736.00
1303	MICHAEL W WOOD	CARLSBAD	NM	100.87	100.87
264	MICHEAL A MUNOZ	LOVING	NM	371.39	371.39
5274	MIDCO DIVING & MARINE SERVICES, INC	RAPID CITY	SD	5,013.24	5,013.24
1733	MIDLAND TRAILER SALES & SERVICE, LLC	MIDLAND	TX	7,262.00	7,262.00
1720	MIDWEST FINANCE CORPORATION	ANTHONY	TX	1,838.12	1,838.12
4869	MIDWEST TAPE	CINCINNATI	OH	1,754.90	852.58
1534	MIGHTY WASH	LUBBOCK	TX	560.00	480.00
1670	MILE HIGH SHOOTING ACCESSORIES LLC	FREDERICK	CO	13,369.80	13,369.80
5218	MILLER ENGINEERS INC	ALBUQUERQUE	NM	173,346.00	173,346.00
1945	MILNER SPORTS LLC	MONUMENT	CO	1,015.75	1,015.75
11897	MINDY A RODRIGUEZ	CARLSBAD	NM	500.00	500.00
4872	MINE SUPPLY	DALLAS	TX	7,705.22	7,094.50
388	MISSION COMMUNICATIONS LLC	NORCROSS	GA	6,603.60	6,603.60
1747	MISTY A ORTIZ	CARLSBAD	NM	500.00	500.00
10246	MITCHELL & CRUSE	CARLSBAD	NM	67,122.38	67,122.38
10647	MOBILE SAFETY & CONSULT	CARLSBAD	NM	1,325.00	1,002.81
4905	MODRALL SPERLING, ROEHL	ALBUQUERQUE	NM	19,266.98	19,266.98
9450	MOLZEN-CORBIN & ASSOC, INC	ALBUQUERQUE	NM	254,399.35	254,399.35
11555	MOON DOG PUBLISHING LLC	ALBUQUERQUE	NM	4,580.32	4,580.32

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4917	MORALES UPHOLSTERY	CARLSBAD	NM	1,262.18	1,262.18
4935	MORRISON SUPPLY	DALLAS	TX	16,878.71	16,878.71
5009	MORROW, REARDON, MILLER,	ALBUQUERQUE	NM	17,650.51	17,650.51
4949	MOTOROLA INC	CHICAGO	IL	4,821.80	6,868.46
1428	MOUNTAIN PLAINS LIBRARY ASSOCIATION	LAKEWOOD	CO	175.00	175.00
5036	MOUNTAIN-PLAINS MUSEUMS	LINCOLN	NE	200.00	200.00
4925	MSC INDUSTRIAL SUPPLY CO.	ST. LOUIS	MO	4,882.09	4,882.09
1365	MT LIBRARY SERVICES INC	PLAIN CITY	OH	3,346.29	3,346.29
4862	MTD INC-THE KID	LOVINGTON	NM	6,214.10	6,214.10
818	MUNISSION LLC	SAN JUAN	PR	11,727.50	11,727.50
4587	MWI VETERINARY SUPPLY	DALLAS	TX	1,696.90	1,696.90
5757	MY-LOR, INC	DALLAS	GA	113.80	113.80
4997	MYRON CORP	BALTIMORE	MD	1,365.15	1,365.15
12913	N7 TACTICAL TRAINING LLC	CARLSBAD	NM	4,500.00	4,500.00
12340	NADINE MIRELES	CARLSBAD	NM	915.42	915.42
411	NANCY HARTMAN- BROWN	CARLSBAD	NM	160.00	160.00
5120	NASRO INC.	HOOVER	AL	475.00	475.00
5137	NATIONAL BUSINESS FURNITURE	MILWAUKEE	WI	406.00	406.00
13366	NATIONAL INDUSTRIAL & SAFETY SUPPLY LLC	OLYMPIA	WA	9,592.28	9,592.28
11969	NATIONAL PEN CO LLC	SAN DIEGO	CA	248.56	248.56
5259	NATIONAL RESTAURANT SUPPLY CO INC	EL PASO	TX	9,217.92	9,217.92
5286	NATIONAL SAFETY COUNCIL	ITASCA	IL	2,732.06	2,732.06
10718	NAVIGATE360 LLC	CLEVELAND	OH	749.00	749.00
5191	NCH CORPORATION	IRVING	TX	395.95	395.95
5376	NEUMARK IRRIGATION	ALBUQUERQUE	NM	12,001.43	12,001.43
1331	NEW MEXICO ASSOCIATION OF COUNTIES 911	CARLSBAD	NM	150.00	150.00
5214	NEW MEXICO EMERGENCY PROD	ALBUQUERQUE	NM	1,171.00	1,171.00
5491	NEW MEXICO FIRE CHIEFS ASSOCIATION	SANTA FE	NM	350.00	350.00
5810	NEW MEXICO GAS CO. INC.	ALBUQUERQUE	NM	22,848.49	22,848.49
5483	NEW MEXICO MAGAZINE	SANTA FE	NM	36,343.45	36,343.45
6722	NEW MEXICO SECRETARY OF STATE	SANTA FE	NM	30.00	30.00
1215	NEW MEXICO TAP MASTER INC	CONCORD	CA	8,963.25	8,963.25
11750	NEW TRAVERTINE, INC.	BELEN	NM	4,650.75	4,650.75
71	NEXTREQUEST LLC	DALLAS	TX	20,631.09	20,631.09
2349	NFPA	AVON	MA	72.00	72.00
12419	NICHE ACADEMY LLC	LEHI	UT	4,500.00	4,500.00
1669	NICHOLAS MOISA	CARLSBAD	NM	20.00	20.00
5551	NICHOLS PRINTING, INC.	CARLSBAD	NM	20,943.00	20,844.00
1010	NICK SULLIVAN	CARLSBAD	NM	206.16	206.16

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11650	NM ASSOC OF CHIEFS OF	SANTA FE	NM	250.00	250.00
8953	NM CHILD SUPPORT	DALLAS	TX	14,212.03	14,212.03
5448	NM DEPT OF PUBLIC SAFETY	SANTA FE	NM	15.00	15.00
5459	NM DEPT OF WORKFORCE SOL	ALBUQUERQUE	NM	7,122.23	7,122.23
5470	NM EMS BUREAU	SANTA FE	NM	300.00	300.00
5471	NM FLOODPLAIN MANAGERS ASSOC	ROSWELL	NM	325.00	325.00
5467	NM JUNIOR COLLEGE	HOBBS	NM	22,473.00	22,473.00
5484	NM LIBRARY ASSOCIATION	ALBUQUERQUE	NM	120.00	120.00
5493	NM MUNICIPAL COURT CLERKS	SANTA FE	NM	240.00	240.00
5494	NM MUNICIPAL JUDGES ASSN.	SANTA FE	NM	150.00	150.00
5488	NM MUNICIPAL LEAGUE	SANTA FE	NM	100.00	100.00
5499	NM MUNICIPAL LIBRARIANS ASSOCIATION	SANTA FE	NM	50.00	50.00
5536	NM ONE CALL SYSTEMS INC	ALBUQUERQUE	NM	4,528.00	4,528.00
5502	NM RECYCLING COALITION	SANTA FE	NM	3,347.00	3,347.00
8955	NM RETIREE HEALTH CARE	DALLAS	TX	492,384.71	492,384.71
5512	NM RURAL WATER ASSOC	ALBUQUERQUE	NM	1,366.00	1,366.00
5584	NM SELF INSURERS FUND	SANTA FE	NM	1,101,097.71	1,101,097.71
5497	NMML	SANTA FE	NM	77,395.00	2,395.00
5108	NMPTA	RIO RANCHO	NM	400.00	400.00
5555	NMWWA	ESPANOLA	NM	3,348.00	3,348.00
5533	NMWWA - SE SECTION	ESPANOLA	NM	520.00	520.00
5546	NOAH'S ARK, INC.	CARLSBAD	NM	202,640.53	202,640.53
11266	NOALMARK BROADCASTING COR	HOBBS	NM	3,450.09	3,450.09
5572	NORTHERN SAFETY CO.,INC.	DALLAS	TX	595.52	595.52
13398	NORTHERN TOOL & EQUIPMENT	BURNSVILLE	MN	7,242.14	7,242.14
1532	NOTHERN GIFTS INC	BLAINE	WA	563.01	563.01
13138	NUTRIEN AG SOLUTIONS	WALL LAKE	IA	2,461.60	-
5602	OCLC, INC	DENVER	CO	7,480.27	7,480.27
11090	ODESSA AMERICAN	MCALLEN	TX	8,098.00	8,098.00
5639	OFFICE DEPOT INC.	DALLAS	TX	10,504.16	10,031.91
9998	ONE TIME			16,568.33	11,597.35
9999	ONE TIME			60,400.75	60,316.98
218	OPPORTUNITYSPACE INC	BOSTON	MA	13,000.00	13,000.00
5668	OREILLY AUTO/FIRST CALL	SPRINGFIELD	MO	1,154.91	1,154.91
5693	ORIENTAL TRADING CO	OMAHA	NE	1,935.69	1,935.69
3017	ORLANDO GARZA	CARLSBAD	NM	244,722.74	244,722.74
11886	OTC BRANDS, INC.	DES MOINES	IA	1,104.29	1,104.29
1486	OTHRAM INC	THE WOODLANDS	TX	15.63	15.63
16080	OTIS WATER USERS CO-OP	CARLSBAD	NM	629.05	503.86

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5715	OTTO ENVIRONMENTAL	CHARLOTTE	NC	31,736.00	31,736.00
10025	OVERDRIVE INC	CLEVELAND	OH	4,500.00	4,500.00
349	OXI FRESH OF SE NM LLC	ROSWELL	NM	4,133.05	2,087.18
488	P & M SOLUTIONS LLC	NORCROSS	GA	2,059.45	2,059.45
12623	PACESETTER K9 LLC	LIBERTY HILL	TX	1,800.00	1,800.00
5761	PAPER DIRECT	MINNEAPOLIS	MN	877.16	877.16
1404	PAR WEST TURF SERVICES, INC	HUNTINGTON BEACH	CA	16,774.40	16,774.40
1739	PARADIGM TRAFFIC SYSTEMS INC	ARLINGTON	TX	2,050.00	2,050.00
935	PATHSOLUTIONS INC	SUNNYVALE	CA	6,065.32	6,065.32
471	PATRICIA ORTIZ	CARLSBAD	NM	471.16	471.16
5848	PATS PARTS & SVC, INC.	CARLSBAD	NM	3,019.37	3,019.37
1414	PAULA LEE	CARLSBAD	NM	445.89	445.89
5729	PECOS VALLEY BROADCASTING CORP	ARTESIA	NM	8,651.06	8,651.06
5862	PECOS VALLEY EQUIPMENT CO	ARTESIA	NM	348.08	348.08
158	PELICANS LLC	FREDERICK	CO	24,230.00	24,230.00
5877	PENWORTHY	MILWAUKEE	WI	598.96	598.96
6924	PERFECT DESIGNS, LLC	CARLSBAD	NM	2,180.00	2,180.00
1582	PERFORMANCE EQUIPMENT OF EL PASO INC	ALBUQUERQUE	NM	2,233.20	2,233.20
5889	PETERSON'S WATER TREATMENT LLC	ALBUQUERQUE	NM	5,042.73	5,042.73
5882	PETES EQUIPMENT REPAIR, INC	ALBUQUERQUE	NM	3,303.31	3,303.31
68	PETSENSE	CARLSBAD	NM	712.87	712.87
9005	PETTY CASH	CARLSBAD	NM	583.56	583.56
1350	PHIL LONG FORD OF RATON LLC	RATON	NM	392,920.00	392,920.00
5924	PHIL'S LANDSCAPING	CARLSBAD	NM	1,584.55	1,584.55
5954	PHOENIX PUMPS, INC	EL PASO	TX	830.00	830.00
1193	PICKLEBALL HOLDINGS LLC	KENT	WA	2,098.94	2,098.94
6541	PILOT THOMAS LOGISTICS, LLC	DALLAS	TX	3,649.55	3,649.55
10935	PIPESTONE EQUIPMENT LLC	GOLDEN	CO	4,158.63	4,158.63
5938	PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC	PITTSBURGH	PA	13,065.04	13,065.04
5950	PLAINS WELDING SUPPLY, INC	CARLSBAD	NM	5,692.30	5,692.30
5960	PLATEAU WIRELESS INC.	CLOVIS	NM	8,154.06	8,154.06
13189	PLATINUM AUTO SERVICES INC	CARLSBAD	NM	2,967.00	2,967.00
6007	POLYDYNE INC	ATLANTA	GA	6,840.00	3,510.00
916	POSITIVE CONCEPTS INC.	ORANGE	CA	1,050.00	1,050.00
5996	POSITIVE PROMOTIONS	HAUPPAUGE	NY	927.39	927.39
5972	POSTAL PROS, INC	CALDWELL	ID	70,770.96	61,217.08
9632	POSTMASTER	CARLSBAD	NM	424.00	424.00
11997	POWERDMS, INC	ORLANDO	FL	21,814.97	21,814.97
11278	PRECISION HYDRAULIC TECH	ODESSA	TX	896.04	896.04

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281	PRIME SOLUTION INC	OTSEGO	MI	2,006.80	2,006.80
62	PROFESSIONAL AMBULANCE SALES & SERVICE LLC	COMANCHE	TX	10,342.63	10,342.63
5981	PROFORCE LAW ENFORCEMENT	PRESCOTT	AZ	38,433.18	38,433.18
6114	PROQUEST INFORMATION	CHICAGO	IL	1,360.91	1,360.91
8964	PROVIDENT LIFE & ACCIDENT	ALTANTA	GA	1,284.08	1,284.08
11421	PRYOR LEARNING SOLUTIONS	MISSION	KS	199.00	199.00
11077	PUBLIC SAFETY PSYCHOLOGICAL SERVICES	DEMING	NM	4,026.11	4,026.11
12603	PUBLIC SAFETY PSYCHOLOGY	ALBUQUERQUE	NM	6,224.30	6,224.30
12174	PULLTARPS MFG	EL CAJON	CA	1,299.35	1,299.35
5032	PURE OPERATIONS, LLC	LAS CRUCES	NM	10,160.55	10,160.55
6097	PVT	ARTESIA	NM	19,561.76	17,195.74
678	QUADIENT LEASING USA INC	MILFORD	CT	759.41	-
6164	QUEST DIAGNOSTICS	ATLANTA	GA	4,214.90	3,436.05
6168	QUILL OFFICE PRODUCTS	FRAMINGHAM	MA	22,564.69	21,914.28
6198	R & R PRODUCTS, INC.	TUCSON	AZ	1,002.62	1,002.62
10097	R & R SURVEYING, LLC	CARLSBAD	NM	1,076.46	1,076.46
14489	RANDY GALINDO	CARLSBAD	NM	65.00	65.00
914	RANDY M AUTIO	ALBUQUERQUE	NM	2,905.47	2,905.47
11291	RAPID MARINE FUELS LLC	DEER PARK	TX	-	150.00
1020	RATTLESNAKE CUSTOMS LLC	CARLSBAD	NM	322.50	322.50
6319	RAY ALLEN MANUFACTURING LLC	COLORADO SPRINGS	CO	1,412.78	1,412.78
6228	RED BUD SUPPLY INC	BELMONT	MS	723.42	723.42
13308	RED CHIMNEY BAR B QUE LLC	CARLSBAD	NM	609.60	609.60
12797	RED ROCKET MEDIA LLC	LAS VEGAS	NV	27,006.31	27,006.31
12204	RELIANCE STANDARD	CAROL STREAM	IL	79,790.87	79,790.87
1779	RENE RAMOS	CARLSBAD	NM	500.00	500.00
1029	REPUBLIC NATIONAL DISTRIBUTING CO	ALBUQUERQUE	NM	5,951.52	5,951.52
1715	REVENGE OF LANDS, LLC	CONROE	TX	250.00	250.00
1672	RICARDO LARA JR.	CARLSBAD	NM	500.00	500.00
2472	RICH FORD	ALBUQUERQUE	NM	11,433.69	11,433.69
9580	RICHARD AGUILAR	CARLSBAD	NM	20.00	20.00
11146	RICHARD CAGE	CARLSBAD	NM	296.18	296.18
820	RICHARD G FLEMING	CARLSBAD	NM	2,125.00	2,000.00
12573	ROADRUNNER TOOLS LLC	LAKE ARTHUR	NM	4,061.01	4,061.01
9168	ROBERT CASTILLO	CARLSBAD	NM	410.00	410.00
11977	ROBERT COLLINS	CARLSBAD	NM	60.00	60.00
12766	ROBERT TRAUTNER	CARLSBAD	NM	4,850.00	4,850.00
12053	ROBERT YOUNG	CARLSBAD	NM	697.28	697.28
1625	ROBIN DAVID WILSON	ALBUQUERQUE	NM	15,971.00	15,971.00

City of Carlsbad
YTD Vendor Summary
July 2023 - December 2023

Vendor Number	Vendor Name	City	State	YTD Purchases	YTD Payments
1696	ROBIN SCOTT EARWOOD	ROSWELL	NM	805.47	805.47
1662	ROBOTRONICS INC	SPRINGVILLE	UT	1,734.25	1,734.25
12600	ROCIO ESPINO MARTINEZ	CARLSBAD	NM	500.00	500.00
6447	ROCKY MOUNTAIN INFORMATION NETWORK INC	PHOENIX	AZ	250.00	250.00
1002	ROGER CLEVELAND GOLF CO. INC.	HUNTINGTON BEACH	CA	54,799.52	53,238.40
10705	ROGUE FITNESS	COLUMBUS	OH	8,813.73	8,813.73
246	ROLFSON OIL LLC	GRAPEVINE	TX	27,725.64	25,468.94
15718	RORY CASTANEDA	CARLSBAD	NM	245.00	245.00
1297	ROTARY INTERNATIONAL- CARLSBAD ROTARY CLUB	CARLSBAD	NM	765.00	510.00
9563	RUDY ORDUNEZ	CARLSBAD	NM	20.00	20.00
6510	RUSH TRUCK CENTERS	DECATUR	AL	50,681.76	50,814.76
6116	RUTH L DOBBINS	SANTA FE	NM	411.10	156.70
12784	RYADD LLC	EDMOND	OK	2,481.60	2,481.60
1286	RYAN CAPPS	LOVINGTON	NM	4,614.00	4,614.00
1772	RYAN KINNIKIN	CARLSBAD	NM	51.82	51.82
1516	RYAN KINNKIN	CARLSBAD	NM	20.00	20.00
6853	SAFARILAND, LLC	JACKSONVILLE	FL	1,375.00	1,375.00
1426	SAFE HAVEN BABY BOXES	WOODBURN	IN	300.00	300.00
6855	SAFER NEW MEXICO NOW	ALBUQUERQUE	NM	350.00	350.00
6620	SAFETY KLEEN CORP.	NORWELL	MA	2,000.99	2,000.99
1548	SALVADOR MARTINEZ	CARLSBAD	NM	500.00	500.00
1693	SAMANTHA LUNA	CARLSBAD	NM	177.26	177.26
946	SAMBA HOLDINGS INC	PASADENA	CA	81.96	68.30
14297	SAMUEL A RIVERA	CARLSBAD	NM	800.41	689.23
12976	SAMUEL M SOTO III	CARLSBAD	NM	197.00	197.00
987	SAN ANTONIO TURF LLC	EL PASO	TX	995.00	995.00
6642	SAN BAR CONSTRUCTION CORP	ALBUQUERQUE	NM	35,102.17	35,102.17
212	SANDIA OFFICE SUPPLY INC	ALBUQUERQUE	NM	2,205.82	2,205.82
12965	SANDRA BARLEY	HOPE	NM	237.48	237.48
12400	SARAH JONES	CARLSBAD	NM	2,434.71	2,434.71
277	SAUL MEDINA	EL PASO	TX	397.11	397.11
6680	SCIENTIFIC LABORATORY DIV	ALBUQUERQUE	NM	65.00	65.00
1797	SEBASTIAN HEREDIA	EL PASO	TX	197.00	157.00
1783	SELENA MORGAN	ARTESIA	NM	500.00	500.00
11469	SERGIO MALDONADO	ARTESIA	NM	202.00	202.00
13444	SERGIO RODRIGUEZ	EL PASO	TX	20.00	20.00
12084	SHALOM TRAILERS, INC	CARLSBAD	NM	473.90	473.90
1684	SHANNON R HAMMETT	ARTESIA	NM	10,336.86	10,336.86
1671	SHA-RAY LARA	CARLSBAD	NM	500.00	500.00

City of Carlsbad
YTD Vendor Summary
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Vendor Number	Vendor Name	City	State	YTD Purchases	YTD Payments
6742	SHARP ELECTRONICS CORP	MONTVALE	NJ	23,446.26	23,446.26
1294	SHAWN MARTIN	CARLSBAD	NM	20.00	20.00
1370	SHAWN MCCARTY	CARLSBAD	NM	1,200.00	1,200.00
1407	SHAY GREGORY	CARLSBAD	NM	36,997.95	36,997.95
6760	SHERWIN-WILLIAMS	CARLSBAD	NM	3,792.42	3,792.42
12070	SHI INTERNATIONAL CORP	DALLAS	TX	45,167.22	44,584.20
6533	SHIFT CALENDARS, INC	COVINA	CA	504.80	504.80
6794	SHORTHORN LITTLE LEAGE	CARLSBAD	NM	11,900.00	11,900.00
234	SHORT'S WRECKER SERVICES LLC	CARLSBAD	NM	1,704.22	1,580.71
1688	SHYANNE HYDE	CARLSBAD	NM	500.00	500.00
5252	SIDDONS-MARTIN EMERGENCY GROUP	DALLAS	TX	14,478.85	10,735.58
1526	SIGN SOLUTIONS USA, LLC	FARGO	ND	4,460.68	4,460.68
12881	SIGNALSCAPE INC	CARY	NC	2,572.96	2,572.96
6785	SIMPSON NORTON CORP.	GOODYEAR	AZ	20,749.85	20,749.85
6696	SITES SOUTHWEST LTD., CO	ALBUQUERQUE	NM	28,376.52	28,376.52
6822	SKILLPATH SEMINARS INC.	MISSION	KS	349.00	349.00
10531	SLATE GROUP	LUBBOCK	TX	843.56	843.56
13280	SMITH & PHELPS ENTERPRISES	CARLSBAD	NM	3,794.65	3,794.65
6873	SMITH ENGINEERING INC.	ROSWELL	NM	83,367.90	79,609.05
6884	SNMCAC CORPORATION	CARLSBAD	NM	10,000.00	10,000.00
639	SNO YO KING & CREAM INC	CARLSBAD	NM	834.21	834.21
6981	SOCIETY FOR HUMAN	BALTIMORE	MD	244.00	244.00
1759	SOCORRO MUNOZ HERNANDEZ	ARTESIA	NM	500.00	500.00
11793	SOLARWINDS INC	AUSTIN	TX	489.72	489.72
7323	SONICLEAR TRIO SYSTEMS LLC	PASADENA	CA	1,995.00	1,995.00
951	SONJA DURAN	CARLSBAD	NM	1,559.92	1,559.92
1732	SOUTHEAST NEW MEXICO COLLEGE	CARLSBAD	NM	40.00	40.00
6990	SOUTHEAST READY MIX, INC.	CARLSBAD	NM	16,597.22	16,597.22
7000	SOUTHEASTERN NM ECONOMIC	ROSWELL	NM	7,641.00	7,641.00
997	SOUTHERN GLAZER'S WINE & SPIRITS	ALBUQUERQUE	NM	10,582.94	10,582.94
366	SOUTHERN TIRE MART LLC	COLUMBIA	MS	58,021.14	55,640.42
7060	SOUTHWEST BODY & TOWING INC	ARTESIA	NM	4,616.19	4,616.19
60	SOUTHWEST ENVIRONMENTAL LLC	CARLSBAD	NM	225,659.42	225,659.42
7088	SOUTHWEST LP GAS CO	CARLSBAD	NM	198.18	198.18
7093	SOUTHWEST PHARMACY	CARLSBAD	NM	14,428.36	13,896.20
11429	SOUTHWEST TRAINING CONSULTANTS LLC	ALGODONES	NM	24,466.25	24,466.25
7082	SOUTHWESTERN EQUIPMENT CO	JUSTIN	TX	22,617.80	22,617.80
7145	SPARKS OFFICE SUPPLY, INC	CARLSBAD	NM	50,088.57	48,432.47
7162	SPECIALTY COMMUNICATIONS	ALBUQUERQUE	NM	7,411.49	7,411.49

City of Carlsbad
YTD Vendor Summary
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Vendor Number	Vendor Name	City	State	YTD Purchases	YTD Payments
13133	SPECIALTY MAINTENANCE PRODUCTS	HOUSTON	TX	408.44	408.44
899	SPECIALTY PUBLICATIONS OF MICHIGAN LLC	WALLED LAKE	MI	6,800.00	6,800.00
7164	SPORT CENTER	CARLSBAD	NM	2,597.56	2,597.56
1494	SPORTS FACILITIES GROUP, INC.	RIVERSIDE	CA	161.65	161.65
7168	SPRINGTIME CLEANING SVCS	CARLSBAD	NM	4,658.51	4,658.51
1729	SS ELECTRIC INC.	EL PASO	TX	7,065.95	7,065.95
4534	STANDARD SIGNS INC	MACEDONIA	OH	664.33	664.33
1718	STANLEY W LIGHT REVOCABLE TRUST	CARLSBAD	NM	250.00	250.00
734	STAPLES INC	FRAMINGHAM	MA	215.03	215.03
13216	STATE BAR OF NEW MEXICO	ALBUQUERQUE	NM	485.00	485.00
13370	STATE DISBURSEMENT UNIT	CAROL STREAM	IL	2,654.86	2,654.86
11998	STATE OF NM REG/LICENSE	SANTA FE	NM	1,300.00	1,300.00
10184	STELLAR INC	CARLSBAD	NM	25,318.16	25,318.16
7220	STERICYCLE, INC.	CAROL STREAM	IL	874.30	874.30
577	STEVEN G RENNIE	LOVING	NM	485.00	485.00
13145	STEVEN V MCCUTCHEON	CARLSBAD	NM	2,558.84	2,558.84
7229	STONYS PAINT & BODY	CARLSBAD	NM	7,498.97	7,498.97
10651	STREET CRIMES	CHICAGO	IL	450.00	450.00
5300	STRYKER SALES CORPORATION	CHICAGO	IL	2,506.69	2,506.69
1015	SUN COUNTRY AMATEUR GOLF ASSOC	RIO RANCHO	NM	390.00	390.00
1650	SUNRISE PUBLISHING	HOBBS	NM	2,999.93	2,999.93
1481	SUPER VACUUM MANUFACTURING CO, INC	FORT COLLINS	CO	563.59	563.59
1633	SWEETWATER SOUND HOLDINGS, LLC	FORT WAYNE	IN	2,499.53	2,499.53
485	SYSAID TECHNOLOGIES INC	NEWTON	MA	5,891.00	5,891.00
11267	TADDY HEALTHCARE SVCS LLC	CARLSBAD	NM	9,585.58	9,585.58
1615	TAMARA L CARRIGAN	CARLSBAD	NM	300.00	300.00
11035	TAMMY CARRIGAN	CARLSBAD	NM	-	118.52
5281	TARGET SOLUTIONS LEARNING LLC	TAMPA	FL	6,758.40	6,758.40
7326	TARRANT COUNTY COLLEGE	FT. WORTH	TX	2,700.00	2,700.00
176	TASCOSA OFFICE MACHINES INC	HOBBS	NM	105.00	105.00
7135	TATE BRANCH	CARLSBAD	NM	13,859.74	13,859.74
8983	TAXATION & REVENUE DEPT.			4,093.60	4,093.60
885	TAXATION & REVENUE NM	ALBUQUERQUE	NM	2,905.50	2,905.50
813	TAYLOR MADE GOLF COMPANY	CARLSBAD	CA	40,532.18	40,532.18
10981	TDS	PALATINE	IL	20,648.78	19,836.17
11806	TECHSMITH CORPORATION	EAST LANSING	MI	491.67	491.67
570	TELECURVE LLC	LAKEWOOD	NJ	735.00	735.00
3424	TELEDYNE ISCO	CHICAGO	IL	20,104.00	20,104.00
13375	TELEFLEX LLC	ATLANTA	GA	5,115.50	5,115.50

City of Carlsbad
YTD Vendor Summary
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Vendor Number	Vendor Name	City	State	YTD Purchases	YTD Payments
1330	TEOFILO A LEYVA	CARLSBAD	NM	500.00	500.00
1291	TEOFILO LEON LEYVA	CARLSBAD	NM	500.00	500.00
7390	TERRYBERRY	GRAND RAPIDS	MI	623.38	623.38
7395	TESSCO, INC	ATLANTA	GA	202.45	202.45
10712	TEXAS A&M EXT SERVICE (TEEX)	COLLEGE STATION	TX	800.00	800.00
1624	TEXAS BOOK COMPANY	GREENVILLE	TX	4,001.45	4,001.45
1704	TEXAS-NEW MEXICO NEWSPAPERS LLC	MCLEAN	VA	17,949.26	17,949.26
1383	THE ASSOCIATION FOR RURAL & SMALL LIBRARIES	SEATTLE	WA	500.00	500.00
2625	THE GARDEN MART, INC.	CARLSBAD	NM	96,460.84	96,460.84
803	THE GRANT PLANT INC	ALBUQUERQUE	NM	31,719.34	31,719.34
54	THE HEIL CO	ATLANTA	GA	1,082.82	1,082.82
2550	THE LOCAL PAGES INC	SALT LAKE CITY	UT	696.00	696.00
1482	THE MANITOWOC COMPANY, INC.	MILWAUKEE	WI	333.00	333.00
515	THE NATIONAL GUITAR MUSEUM LLC	NEW YORK	NY	24,000.00	24,000.00
6651	THE NEW MEXICAN INC	SANTA FE	NM	8,224.36	8,224.36
1017	THE PARTY PLACE NM LLC	CARLSBAD	NM	1,943.88	1,943.88
5935	THE PIN CENTER	LAS VEGAS	NV	505.00	505.00
1608	THE STRIPING COMPANY LLC	LOVINGTON	NM	3,767.61	3,767.61
8089	THE WATER WORKS INC	CARLSBAD	NM	8,038.54	7,746.04
7482	THERMAL SCIENTIFIC, INC	MANSFIELD	TX	2,398.74	1,789.42
1702	THERMO- FLUIDS, INC	NORWELL	MA	5,842.65	5,842.65
1392	THIRD GEN LLC	EL PASO	TX	2,751.46	2,751.46
7345	THIRTEEN TWENTY LLC	ARTESIA	NM	11,627.61	11,627.61
7533	THOMSON-WEST	CAROL STREAM	IL	12,405.00	12,405.00
1618	THROAT PUNCH PERFORMANCE LLC	MESILLA PARK	NM	683.02	683.02
1581	THRYV INC	DFW AIRPORT	TX	2,675.42	2,292.83
7500	TK ELEVATOR CORPORATION	CAROL STREAM	IL	115,353.68	115,353.68
1032	TK, LLC	CARLSBAD	NM	597.56	597.56
1208	T-MOBILE USA INC	CINCINNATTI	OH	3,236.89	3,236.89
7442	TNT REFRIGERATION LLC	CARLSBAD	NM	7,242.40	7,242.40
14856	TODD VANNATTER	CARLSBAD	NM	189.53	189.53
6910	TONY HERNANDEZ	CARLSBAD	NM	197.00	197.00
171	TONY SOUZA	ROSWELL	NM	75.00	75.00
7311	TORO NATIONAL SUPPORT	ABILENE	TX	1,533.00	1,533.00
10230	TRANSUNION RISK &	DALLAS	TX	1,385.63	1,385.63
732	TRAVIS J BRUNS	CARLSBAD	NM	194.96	194.96
11927	TRESP MAGAZINE LLC	SANTA FE	NM	5,604.11	5,604.11
1179	TREVOR FRAY	CARLSBAD	NM	1,000.00	1,000.00
9869	TREY THOMPSON	CARLSBAD	NM	139.00	139.00

City of Carlsbad
YTD Vendor Summary
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Vendor Number	Vendor Name	City	State	YTD Purchases	YTD Payments
847	TROJAN TECHNOLOGIES GROUP ULC	LONDON, ONTARIO		9,438.25	9,438.25
1469	TRUELITE TRACE INC	SAN JOSE	CA	4,356.00	4,356.00
12506	TURNER BURKE HEADRICK	ARTESIA	NM	282.00	282.00
10890	TWO WAY RADIO GEAR INC	FORT PIERCE	FL	1,498.00	1,498.00
12393	TYLER TECHNOLOGIES INC	DALLAS	TX	440,234.11	430,234.11
1621	TYSON CISNEROS	CARLSBAD	NM	42.00	42.00
7607	ULINE INC.	PLEASANT PRAIRIE	WI	29,448.80	29,448.80
7610	ULTRA CLEAN CARPET &	CARLSBAD	NM	68,911.22	68,911.22
1727	UNITED ART AND EDUCATION, INC	FORT WAYNE	IN	124.31	124.31
1346	UNITED STATES LIABILITY INSURANCE COMPANY	WAYNE	PA	2,280.00	2,280.00
8939	UNITED STEEL WORKERS	PITTSBURGH	PA	53,635.70	53,635.70
8987	UNITED WAY	CARLSBAD	NM	6,331.69	6,331.69
7705	UNIVERSAL BEARING & CHAIN	CARLSBAD	NM	656.62	656.62
1561	UNIVERSAL INVESTIGATION SERVICES LLC	ALBUQUERQUE	NM	1,933.12	1,933.12
1563	US LBM OPERATING CO. 3009, LLC	BUFFALO GROVE	IL	4,427.32	4,427.32
7624	USA BLUE BOOK	WAUKEGAN	IL	10,540.51	10,540.51
7671	USPS-NEOPOST POC	CAROL STREAM	IL	4,730.00	4,730.00
10912	VALLEY TRANSPORTATION LLC	CARLSBAD	NM	2,000.00	2,000.00
1765	VANESSA CHAVARRIA	ARTESIA	NM	500.00	500.00
186	VAST DATA CONCEPTS LLC	KUTZTOWN	PA	5,988.00	5,988.00
300	VENDNOVATION LLC	RICHMOND	WA	1,300.00	1,300.00
1678	VERBAL JUDO INSTITUTE, INC	AUBURN	NY	1,895.00	1,895.00
11901	VERIZON WIRELESS	DALLAS	TX	60,990.86	56,443.02
7937	VERMEER MOUNTAIN WEST, INC	CHANDLER	AZ	2,272.75	2,272.75
1299	VICTORIA R LEYVA	CARLSBAD	NM	500.00	500.00
1708	VIRTOWER LLC	FORT MYERS	FL	6,000.00	6,000.00
1620	VIVIEN CHEN	LOS ALAMOS	NM	5,000.00	5,000.00
8027	WAGNER EQUIPMENT CORP.	DENVER	CO	23,463.42	23,463.42
11526	WANDA AGUILAR	CARLSBAD	NM	118.28	118.28
10487	WARRIOR KIT INC	PUEBLO WEST	CO	54,990.00	54,990.00
8063	WASTEQUIP MANUFACTURING CO LLC	CHARLOTTE	NC	164,485.33	164,485.33
8070	WATER DEPARTMENT	CARLSBAD	NM	459,437.91	459,437.91
8077	WATERMASTER IRRIGATION SUPPLY	LUBBOCK	TX	1,027.90	1,027.90
8072	WATSON TRUCK & SUPPLY	HOBBS	NM	677.78	468.78
312	WELLS FARGO FINANCIAL LEASING INC	DES MOINES	IA	9,724.14	9,724.14
11648	WENDY D AUSTIN	CARLSBAD	NM	42.00	42.00
8364	WEX BANK	CAROL STREAM	IL	809,619.29	809,619.29
12060	WILLIAM ANDERSON	HAGERMAN	NM	544.00	544.00
1700	WILLIAM KUPKUFKE	ANDREWS	TX	440.00	440.00

City of Carlsbad
YTD Vendor Summary
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Vendor Number	Vendor Name	City	State	YTD Purchases	YTD Payments
7860	WINDSTREAM COMMUNICATIONS	LOUISVILLE	KY	56,541.10	56,541.10
361	WINSUPPLY NE ABQ NM CO	ALBUQUERQUE	NM	10,169.94	10,169.94
7457	WITMER PUBLIC SAFETY	COATESVILLE	PA	5,752.53	5,710.04
12513	WITTEK GOLF SUPPLY	ELK GRV VILL	IL	10,625.18	10,625.18
8166	WORLD TRADE PRESS	TRAVERSE CITY	MI	1,305.60	1,305.60
10241	WREN STUDIO	CARLSBAD	NM	53,701.13	53,701.13
6932	WSP USA ENVIRONMENTAL & INFRASTRUCTURE INC	KENNESAW	GA	8,190.26	5,865.56
8332	WT COX INFORMATION SVCS	SHALLOTTE	NC	2,693.12	2,693.12
1269	XAVIER MELENDEZ	ROSWELL	NM	4,441.00	4,441.00
8375	XCEL ENERGY SERVICES, INC	DENVER	CO	1,051,098.15	1,051,014.80
12652	YAMAHA MOTOR FINANCE CORP	CHICAGO	IL	26,509.30	26,509.30
434	YSIDRO MOLINAR	CARLSBAD	NM	500.00	500.00
415	ZACH PIFER	LUBBOCK	TX	739.00	739.00
11590	ZACHARY SMITH	EUNICE	NM	962.00	962.00
327	ZADOC CAMPBELL	HOBBS	NM	35.00	35.00
1335	ZIP'S TRUCK EQUIPMENT INC.	NEW HAMPTON	IA	3,808.60	3,808.60
				28,089,653.88	27,457,557.73

**LINKED MINUTES OF AN ORGANIZATIONAL MEETING OF THE CITY COUNCIL OF
THE CITY OF CARLSBAD, NEW MEXICO, HELD IN THE JANELL WHITLOCK
MUNICIPAL COMPLEX BUILDING ON JANUARY 09, 2024 AT 6:00 P.M.**

Present:	Richard D. Lopez	Mayor
	Lisa A. Anaya Flores	Councilor
	Edward T. Rodriguez	Councilor
	Anthony Foreman	Councilor
	Mark C. Walterscheid	Councilor
	Jeff Forrest	Councilor
	Karla Niemeier	Councilor
	Mary Garwood	Councilor
 Absent:	 Jason O. Chavez	 Councilor
 Also Present:	 Wendy Austin	 Interim City Administrator
	K.C. Cass	Deputy City Administrator
	Ted Cordova	Deputy City Administrator
	Denise Madrid-Boyea	City Attorney
	Nadine Mireles	City Clerk
	Quay Dominguez	Compliance Clerk
	Angie Barrios-Testa	Director of Grant Programs
	Mike Abell	Director of Utilities
	Wayne Hatfield	IT Director
	Allan Henriksen	IT Technician
	Melissa Salcido	Finance Director
	Ken Ahrens	Fire Chief
	Jeff Patterson	Planning Director
	Shane Skinner	Police Chief
	Patrick Cass	Public Works Director
	Charlie Garcia	Police Officer
	Edward VanScotter	Museum Director

Time Stamps and headings below correspond to recording of meeting and the recording is hereby made a part of the official record.

0:00:00 **Call Meeting to Order**

0:00:21 Invocation - Pledge of Allegiance

0:01:03 **1. APPROVAL OF AGENDA**

0:01:06 **MOTION**

The motion was made by Councilor Anaya-Flores and seconded by Councilor Walterscheid to approve the Agenda.

0:01:11 **VOTE**

The vote was as follows: Yes - Forrest, Niemeier, Walterscheid, Anaya-Flores, Garwood, Foreman, Rodriguez; No - None; Absent - Chavez; the motion carried.

0:01:32 **2. CONSIDER APPROVAL TO ELECT MAYOR PRO TEM**

Councilor Walterscheid said he recommends Councilor Chavez to be Mayor Pro Tem. He said Councilor Chavez has done an exemplary job of representing the City of Carlsbad.

Councilor Forrest said he recommends keeping Councilor Rodriguez as Mayor Pro Tem. He said Councilor Rodriguez has a lot experience with the City of Carlsbad and it is beneficial to City Council.

0:03:05 **MOTION**

The motion was made by Councilor Walterscheid and seconded by Councilor Forrest to approve to elect Mayor Pro Tem.

Mayor Lopez said during the vote, Council members will state the name of one of the two nominations.

0:03:56 **VOTE**

The vote was as follows: Councilor Rodriguez: Forrest, Rodriguez; Councilor Chavez: Niemeier, Walterscheid, Anaya-Flores, Garwood, Foreman; Absent: Chavez. Councilor Chavez is elected as Mayor Pro Tem.

0:04:26 **3. CONSIDER APPROVAL TO DETERMINE TIME AND PLACE OF COUNCIL MEETINGS**

Councilor Rodriguez said he recommends to continue to meet on the second and fourth Tuesday of each month at 6:00 pm, except for special meetings and tentative holiday schedules.

0:04:47 **MOTION**

The motion was made by Councilor Rodriguez and seconded by Councilor Niemeier to approve to determinate Time and Place of Council Meetings.

0:04:51 **VOTE**

The vote was as follows: Yes - Forrest, Niemeier, Walterscheid, Anaya-Flores, Garwood, Foreman, Rodriguez; No - None; Absent - Chavez; the motion carried.

0:05:12 **4. CONSIDER APPROVAL TO DETERMINE RULES OF PROCEEDINGS**

Mayor Lopez said in the past the City of Carlsbad has used Robert's Rules of Order.

0:05:25 **MOTION**

The motion was made by Councilor Niemeier and seconded by Councilor Anaya-Flores to continue to use Robert's Rules of Order.

0:05:34 **VOTE**

The vote was as follows: Yes - Forrest, Niemeier, Walterscheid, Anaya-Flores, Garwood, Foreman, Rodriguez; No - None; Absent - Chavez; the motion carried.

0:05:51 **5. CONSIDER APPROVAL OF RESOLUTION NO 2024-01, A RESOLUTION CONFIRMING THE NAMES OF PERSONS WHO SHALL FILL THE APPOINTIVE OFFICES OF THE MUNICIPALITY AND THE NAMES OF THE PERSONS WHO SHALL BE EMPLOYED BY THE MUNICIPALITY**

Councilor Rodriguez asked to view the list of Directors and employees.

Councilor Walterscheid asked what the procedure is on this Agenda item. **Mayor Lopez** said if Council members want to remove a name off the list then their position would be terminated.

Councilor Walterscheid said he believes all of the Director's and employees are outstanding.

0:09:31 **MOTION**

The motion was made by Councilor Niemeier and seconded by Councilor Forrest to approve of Resolution No 2024-01, a Resolution confirming the names of persons who shall fill the appointive offices of the Municipality and the names of the persons who shall be employed by the Municipality.

0:10:25 **VOTE**

The vote was as follows: Yes - Forrest, Niemeier, Walterscheid, Anaya-Flores, Garwood, Foreman, Rodriguez; No - None; Absent - Chavez; the motion carried.

0:10:43 **6. ADJOURN**

0:10:51 **MOTION**

The motion was made by Councilor Forrest and seconded by Councilor Anaya-Flores to adjourn.

0:11:01 **VOTE**

The vote was as follows: Yes - Forrest, Niemeier, Walterscheid, Anaya-Flores, Garwood, Foreman, Rodriguez; No - None; Absent - Chavez; the motion carried.

0:11:17 **Adjourn**

There being no further business, the meeting was adjourned at 6:11 p.m.

Richard D. Lopez, Mayor

ATTEST:

Nadine Mireles, City Clerk

DRAFT

**LINKED MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE
CITY OF CARLSBAD, NEW MEXICO, HELD IN THE JANELL WHITLOCK
MUNICIPAL COMPLEX BUILDING ON JANUARY 09, 2024 AT 6:00 P.M.**

Present:	Richard D. Lopez	Mayor
	Lisa A. Anaya Flores	Councilor
	Edward T. Rodriguez	Councilor
	Anthony Foreman	Councilor
	Mark C. Walterscheid	Councilor
	Jeff Forrest	Councilor
	Karla Niemeier	Councilor
	Mary Garwood	Councilor
Absent:	Jason O. Chavez	Councilor
Also Present:	Wendy Austin	Interim City Administrator
	K.C. Cass	Deputy City Administrator
	Ted Cordova	Deputy City Administrator
	Denise Madrid-Boyea	City Attorney
	Nadine Mireles	City Clerk
	Quay Dominguez	Compliance Clerk
	Angie Barrios-Testa	Director of Grant Programs
	Mike Abell	Director of Utilities
	Wayne Hatfield	IT Director
	Allan Henriksen	IT Technician
	Melissa Salcido	Finance Director
	Ken Ahrens	Fire Chief
	Jeff Patterson	Planning Director
	Shane Skinner	Police Chief
	Patrick Cass	Public Works Director
	Charlie Garcia	Police Officer
	Edward VanScotter	Museum Director
	Eric Koenig	WSP
	Bradley Bishop	Mewbourne Oil Company
	Patricia Garcia	Citizen
	Josue Garcia	Citizen
	Samuel Escareno	Citizen
	Frances F. Trevino	Citizen
	Joel Barrett	Citizen
	Rochelle Bendiola	Citizen
	Belia Munoz	Citizen
	Brenda Lara Alonso	Citizen
	Brendan McCardle	Allsup's Engineer

Dale Vordic
Marvin Albright
David Klein
Steve McCutcheon
Bo Bowen

Allsup's District Manager
Citizen
Citizen
Senator
Eddy County Commissioner

Time Stamps and headings below correspond to recording of meeting and the recording is hereby made a part of the official record.

0:00:00 **Call Meeting to Order**

1. APPROVAL OF AGENDA

0:00:02 **MOTION**

The motion was made by Councilor Forrest and seconded by Councilor Anaya-Flores to approve the Agenda.

0:00:05 **VOTE**

The vote was as follows: Yes - Forrest, Niemeier, Walterscheid, Anaya-Flores, Garwood, Foreman, Rodriguez; No - None; Absent - Chavez; the motion carried.

0:00:21 **2. CITY OF CARLSBAD FINANCIALS - NOVEMBER 2023**

Ms. Salcido reviewed the revenues and expenditures as of November 2023 for the General Fund and selected Enterprise and Special Funds contained within the City Budget.

0:01:56 **3. CONSIDER APPROVAL OF RESOLUTION 2024-02, A RESOLUTION MAKING CERTAIN BUDGETARY ADJUSTMENTS TO THE 2023-24 FISCAL YEAR BUDGET**

Ms. Salcido reviewed the revenue and expenditures making certain Budgetary Adjustments to the 2024 Fiscal Year Budget highlighting the General Fund, the Fire Protection Fund, the Lodgers' Tax Non-Promotional Fund, and the Lodgers' Tax Promotional Fund.

0:03:55 **MOTION**

The motion was made by Councilor Rodriguez and seconded by Councilor Forrest to approve of Resolution 2024-02, a Resolution making certain Budgetary Adjustments to the 2023-24 Fiscal Year Budget.

0:04:08 **VOTE**

The vote was as follows: Yes - Forrest, Niemeier, Walterscheid, Anaya-Flores, Garwood, Foreman, Rodriguez; No - None; Absent - Chavez; the motion carried.

0:04:31 **4. ROUTINE AND REGULAR BUSINESS**

- A. Minutes of the Regular City Council Meeting held on December 12, 2023
- B. City Personnel Report
- C. Purchasing
 - 1) Consider Approval to Advertise Invitation to Bid for electrical equipment for the Par 3 at the Lake Carlsbad Municipal Golf Course
- D. Contracts and Agreements
 - 1) Consider Approval of Agreement between the City of Carlsbad and EMS Management and Consultants, Inc for Ambulance Billing Services for Carlsbad Fire Department
 - 2) Consider Approval of Lease Agreement between the City of Carlsbad and John Deere Financial for Mowing Equipment for Lake Carlsbad Golf Course
- E. Monthly Reports
 - 1) Community Development Department November 2023
 - 2) Human Resources Department December 2023
 - 3) Municipal Court Department November 2023
 - 4) Municipal Services Department November 2023
 - 5) Transportation and Facilities Department November 2023
 - 6) Utilities Department November 2023
- F. Set the Date: February 13, 2024
 - 1) Ordinance rezoning part of R-1 Residential 1 District to R-2 Residential 2 District for an approximately 0.17 acre property located at 501 N Maple Street
 - 2) Ordinance rezoning part of R-1 Residential 1 District to C-2 Commercial 2 District for an approximately 0.864 acre property located at 219 W Pecan Street

Mayor Lopez asked Mr. Cass to briefly discuss Agenda item C1, Consider Approval to Advertise Invitation to Bid for electrical equipment for the Par 3 at the Lake Carlsbad Municipal Golf Course.

Mr. Cass said the City staff is seeking approval to put out to bid for the equipment necessary to light the Par 3 at the Lake Carlsbad Municipal Golf Course. **Mr. Cass** said this project will be installed by City staff.

0:05:54 **MOTION**

The motion was made by Councilor Forrest and seconded by Councilor Rodriguez to approve Routine and Regular Business.

0:05:59 **VOTE**

The vote was as follows: Yes - Forrest, Niemeier, Walterscheid, Anaya-Flores, Garwood, Foreman, Rodriguez; No - None; Absent - Chavez; the motion carried.

0:06:12 **5. CONSIDER APPROVAL OF REQUEST FOR A RESTAURANT A BEER AND WINE LIQUOR LICENSE WITH ON PREMISES CONSUMPTION FROM MONARCA EXPRESS, LLC RESTAURANT LOCATED AT 403 E GREENE STREET**

Mrs. Austin said this request is for an on-premise type A liquor license, which is for serving beer and wine only. She said the request has been preliminary approved by the New Mexico Regulation and Licensing Department and the Alcohol Beverage Control Division. **Mrs. Austin** said the property associated with the request is located in Commercial 2 District, which allows for a restaurant to serve alcohol and spirits. She said this location has met all of the guidelines.

0:07:24 **MOTION**

The motion was made by Councilor Rodriguez and seconded by Councilor Niemeier to approve of request for a Restaurant A Beer and Wine Liquor License with on premises consumption from Monarca Express, LLC Restaurant located at 403 E Greene Street.

0:07:28 **VOTE**

The vote was as follows: Yes - Forrest, Niemeier, Walterscheid, Anaya-Flores, Garwood, Foreman, Rodriguez; No - None; Absent - Chavez; the motion carried.

0:07:48 **6. CONSIDER APPROVAL OF REQUEST FROM CARLSBAD MUSEUM AND MILTON S BREWING TO SERVE ALCOHOL (BEER AND WINE) DURING AN OPEN MIC NIGHT AT THE CARLSBAD MUSEUM**

Mr. VanScotter said he is seeking approval of the request to have alcohol at an open mic event at the Carlsbad Museum on January 19, 2024. He said the Carlsbad Museum currently has a guitar exhibit from the National Guitar Museum that closes on January 20, 2024. He said security has been hired, due to it being an event that will have alcohol.

Councilor Walterscheid asked why are they hosting the event at the Carlsbad Museum if they could do it at Milton's Brewing. **Mr. VanScotter** said he believes it would be a neat way to close the guitar exhibit. He said it would fit well with the event to have an open mic surrounded by high-class guitars.

0:09:36 **MOTION**

The motion was made by Councilor Niemeier and seconded by Councilor Garwood to approve of the request from Carlsbad Museum and Milton s Brewing to serve alcohol (beer and wine) during an open mic night at the Carlsbad Museum.

0:09:43 **VOTE**

The vote was as follows: Yes - Forrest, Niemeier, Walterscheid, Anaya-Flores, Garwood, Foreman, Rodriguez; No - None; Absent - Chavez; the motion carried.

0:09:59 **7. CONSIDER APPROVAL OF REQUEST FROM MEWBOURNE OIL COMPANY TO DRILL AND CONSTRUCT A GAS PRODUCTION WELL, SUNRISE 31/32 FEE #826H WITHIN THE CITY LIMITS**

Mrs. Madrid-Boyea said Mewbourne Oil Company has approached the City of Carlsbad requesting permission to drill and construct a gas production well within City

limits and construct and operate the associated pipelines. She said Carlsbad Code of Ordinance Chapter 34, Oil and Gas Wells and Pipelines, outlines the process for the applicant to obtain a permit for this activity. **Mrs. Madrid-Boyea** said the City of Carlsbad, by approval of the governing body, retained a company by the name of WSP to act as inspector. She said on December 15, 2023, WSP deemed the application complete and ready for consideration by the City Council. She said WSP recommends approval of the permit application. **Mrs. Madrid-Boyea** introduced a representative of WSP to give a presentation to Council members.

Eric Koenig, WSP Geologist, said Sunrise 31/32 Fee #826H is the name of the well that Mewbourne proposes to drill within the City limits. He said they would be drilling into a formation called the Wolfcamp Shale which is approximately 8,700 ft. below the surface. He said the City of Carlsbad is WSP's client, therefore it is WSP's obligation to review the parts of the application and make sure it complies with the City Ordinances. He said part of the permit application process is blowout prevention. He said the applicant is to include a diagram of their blowout prevention apparatus and what it is rated for.

Councilor Forrest asked if this well is the same well that was mentioned in a previous Council meeting. **Mr. Koenig** said no, it is about 40 feet north, which is enough to be outside of the 500 ft. distance to the nearest business. **Councilor Forrest** asked if the drilling has started or if they are asking permission to drill. **Mr. Koenig** said the drilling has not started and they are asking for permission. He said the anticipated start date was January 9, 2024 but the permit has not been approved yet.

Councilor Walterscheid said about twenty years ago, there was a blowout on a well that was south of the City. He asked how this outcome can be prevented with this well. **Councilor Walterscheid** asked if this is private land. **Mr. Koenig** said he believes it is private land. **Councilor Walterscheid** asked who is going to supervise this to make sure that doesn't happen. **Mr. Koenig** said he believes the OCD is mostly responsible for oversight. He said by looking at the diagrams that were submitted and the ratings of the equipment, everything seems to match the conditions that are expected in this drilling. **Councilor Walterscheid** asked with ground water being at 200 ft., is there going to be triple protection going through the ground water. **Mr. Koenig** said he believes so.

Councilor Niemeier asked why is it so important to drill on this piece of property. **Mr. Koenig** said he is unsure of the answer, but possibly because they already purchased it. **Mayor Lopez** said these questions can be directed towards Mewbourne Oil Company.

Bradley Bishop with Mewbourne Oil Company said one of these wells is a one mile well that went east and another was a two mile well that went east. He said there were two other permits approved previously and they drilled those two wells. He said there are houses east of this surface location and that is why they didn't service on that side.

Councilor Rodriguez asked if the distances are Mewbourne's measurements and if so, does WSP agree with them to make that recommendation. **Mr. Koenig** said they are Mewbourne's distances but he plotted the coordinates of their well and it matched.

Councilor Anaya-Flores asked how close are the residents to the proposed wellsite. **Mr. Bishop** said there is a commercial building that is about 508 ft. from the well site. **Councilor Anaya-Flores** asked if there are any private residents. **Mr. Bishop** said there are not any that he is aware of, but the closest is approximately over half a mile to the north.

Councilor Forrest said that area is fairly industrial. He said there are not a lot of houses in the area.

0:29:28 **MOTION**

The motion was made by Councilor Rodriguez and seconded by Councilor Forrest to approve of the request from Mewbourne Oil Company to drill and construct a gas production well, Sunrise 31/32 Fee #826H within the City limits.

0:29:36 **VOTE**

The vote was as follows: Yes - Forrest, Walterscheid, Foreman, Rodriguez; No - Niemeier, Anaya-Flores, Garwood; Absent - Chavez; the motion carried.

0:30:19 **8. CONSIDER APPROVAL OF SUBMISSION OF A CULTURAL PROPERTIES RESTORATION FUND GRANT APPLICATION FOR THE CARLSBAD PUBLIC LIBRARY AND CARLSBAD MUSEUM BUILDING AND THE RESTORATION OF ITS ART MURAL**

Mrs. Barrios-Testa said the City wishes to apply for the maximum amount available for this grant, which is \$250,000. She said if selected for the award, the plan is to paint the museum and library building to restore and preserve it. She said the project includes restoration of the existing Eddy County mural. **Mrs. Barrios-Testa** said this art piece was dedicated in 2006 and was anticipated to last approximately 20 years. She said since we are now nearing this time frame, a specialized consultant will have to be hired to do this work since the original artist is no longer living.

0:31:53 **MOTION**

The motion was made by Councilor Niemeier and seconded by Councilor Forrest to approve of submission of a Cultural Properties Restoration Fund Grant Application for the Carlsbad Public Library and Carlsbad Museum Building and the Restoration of its Art Mural.

0:31:59 **VOTE**

The vote was as follows: Yes - Forrest, Niemeier, Walterscheid, Anaya-Flores, Garwood, Foreman, Rodriguez; No - None; Absent - Chavez; the motion carried.

0:32:16 **9. CONSIDER APPROVAL OF SUBMISSION OF A DEPARTMENT OF ENERGY OFFICE OF EMERGENCY MANAGEMENT COMMUNITY CAPACITY BUILDING GRANT APPLICATION FOR CANAL STREET STORM DRAINAGE PROJECT**

Mrs. Barrios-Testa said the amount available for this grant is ranged between \$500,000 and \$2 million. She said this opportunity opened up on December 6, 2023, and the City is required to submit a letter of interest by January 11, 2024. She said this project is currently on the ICIP and the City has received state capital outlay funds for \$600,000 and the City has used it for plan and design. **Mrs. Barrios-Testa** said this is to allow for public input as the City puts this grant application together. She said the funding is restricted to areas and communities affected by nuclear industries.

Councilor Walterscheid asked if Canal St. will be under construction if approved. **Mrs. Barrios-Testa** said it is not along Canal St. since that system is already in place. She said this will be along Halagueno St.

Councilor Garwood asked if this will help the area along the intersection of Tansill and Canal.

Mayor Lopez asked **Mr. Cass** to go into further detail on the drainage project. **Mr. Cass** said no, this will not address that area. He said it will address the intersection of Greene St. and Canal St. He said it is mostly to alleviate the flooding on Greene St. and Halagueno St.

Councilor Walterscheid asked how long this project will take to complete. **Mr. Cass** said probably between four to six months.

0:37:50 **MOTION**

The motion was made by Councilor Forrest and seconded by Councilor Rodriguez to approve of submission of a Department of Energy Office of Emergency Management Community capacity Building Grant Application for Canal Street Storm Drainage Project.

0:37:56 **VOTE**

The vote was as follows: Yes - Forrest, Niemeier, Walterscheid, Anaya-Flores, Garwood, Foreman, Rodriguez; No - None; Absent - Chavez; the motion carried.

0:38:18 **10. CONSIDER APPROVAL TO ACCEPT A DEPARTMENT OF ENERGY'S ENERGY EFFICIENCY AND CONSERVATION BLOCK GRANT (EEDBG) PROGRAM EQUIPMENT REBATE VOUCHER AWARD FOR BOB FORREST YOUTH SPORTS COMPLEX**

Mrs. Barrios-Testa said the City of Carlsbad applied for a formula grant; there was money set aside for the City to do energy efficient type projects. She said we completed

the initial request and put together a energy efficiency and conservation type strategy for this funding. **Mrs. Barrios-Testa** said if the agreement is accepted, we will begin the procurement process as the funds are already budgeted.

0:39:35 **MOTION**

The motion was made by Councilor Niemeier and seconded by Councilor Garwood to approve to accept a Department of Energy’s Energy Efficiency and Conservation Block Grant (EEDBG) Program Equipment Rebate Voucher Award for Bob Forrest Youth Sports Complex.

0:39:42 **VOTE**

The vote was as follows: Yes - Forrest, Niemeier, Walterscheid, Anaya-Flores, Garwood, Foreman, Rodriguez; No - None; Absent - Chavez; the motion carried.

0:40:00 **11. CONSIDER APPROVAL OF ORDINANCE 2024-01, AN ORDINANCE REZONING PART OF R-1 RESIDENTIAL 1 DISTRICT TO R-2 RESIDENTIAL 2 DISTRICT FOR AN APPROXIMATELY 0.14 ACRE PROPERTY LOCATED AT 602 PRESIDIO STREET APPLICANT/OWNER: JOSUE GARCIA**

Mr. Patterson said this request is for a zone change from “R-1” Residential 1 District to “R-2” Residential 2 District. He said the properties to the north, south, east & west are zoned “R-1” Residential 1 District, therefore, this request would create a spot-zone. **Mr. Patterson** said the applicant would like to place a multiple family structure at the property. He said the application was brought before the Planning and Zoning Commission at the December 4, 2023 meeting; the commission considered this item and voted to recommend denial, with a vote of four in favor of denial, none against, and one absent.

Councilor Walterscheid asked what multiple-family housing means. **Mr. Patterson** said the applicant stated at the commission meeting that he is going to place a five-unit structure at the property.

0:42:00 **A. Public Hearing**

Mayor Lopez asked if anyone would like to speak in favor of the Ordinance.

Patricia Garcia came to the podium and said she is the sister of the applicant, Josue Garcia, and is going to be translating for him. She said it is not five-units, but a single wide home with five bedrooms and five bathrooms. She said there is one kitchen and one living room.

Councilor Forrest asked if the rooms would be rented out to different people. **Ms. Garcia** yes.

Councilor Walterscheid asked if it is technically a man camp. **Ms. Garcia** said yes.

Ms. Garcia said her brother wanted to mention that before her brother bought the property there was a house on the property that needed to be torn down. She said his plans are to now build a nice home on the property.

Ms. Garcia said her brother made a LLC with a bank and he has another property where he does the same business. She said her brother wanted to mention that at the Planning and Zoning Commission meeting, there were concerns that were brought up by surrounding residents about the traffic but he said he cannot control that and he does not want any problems. **Ms. Garcia** said the City of Carlsbad said to her brother that he would need ten parking spots on the property. She asked if five is allowed since it is a five-bedroom house and it is going to be rented out to one person each.

0:46:17 **Mayor Lopez asked if anyone would like to speak against the Ordinance.**

Samuel Escareno came to the podium and said he lives directly behind the property that is in question. He said it is a tight-knit neighborhood and it is concerning that he is going to be renting to different people at different times. He said there are children in the neighborhood and the residents don't know who the applicant will rent out to and he is worried about the neighborhood being safe.

Frances F. Trevino came to the podium and said she lives next door to this property and is concerned that the rooms will be rented out to people without background checks.

Joel Barrett said his concern is that this is going to create a spot-zone. He said it will essentially establish a capitalist society for other businesses to come in and gentrify the neighborhood. He said this will clog up the streets, already in a high-traffic area with children in the neighborhood. He thanked Council members for their time.

Rochelle Bendiola said she lives in the neighborhood and her concern is for her grandchildren and the other children in the neighborhood. She said there is a bus stop right in front of the applicant's property and she believes a man camp being in the area will disrupt it. She said a man camp does not need to be in a residential area.

JoAnne Newcomb said the neighborhood is quiet and if a man camp is in the area it would disrupt the peace.

Belia Munoz said she lives in the neighborhood and she does not want any new people in the neighborhood unless there will be background checks.

Brenda Lara Alonso said she has been a resident in the neighborhood for over 50 years. She said she understands making a home for your family but it is a residential area and the neighborhood wants to keep it a residential area.

0:57:19 Mayor Lopez asked if anyone else would like to speak regarding the Ordinance. No one appeared and the Mayor declared the public hearing closed and reconvened the Council into regular session

0:57:27 B. Approval of Ordinance

0:57:33 MOTION

The motion was made by Councilor Rodriguez and seconded by Councilor Anaya-Flores to deny Ordinance 2024-01, an Ordinance rezoning part of R-1 Residential 1 District to R-2 Residential 2 District for an approximately 0.14 acre property located at 602 Presidio Street Applicant/Owner: Josue Garcia.

0:57:49 VOTE

The vote was as follows: Yes - Forrest, Niemeier, Walterscheid, Anaya-Flores, Garwood, Foreman, Rodriguez; No - None; Absent - Chavez; the motion carried.

0:58:07 **12. CONSIDER APPROVAL OF ORDINANCE 2024-02, AN ORDINANCE REZONING PART OF R-R RURAL RESIDENTIAL DISTRICT TO C-2 COMMERCIAL 2 DISTRICT FOR AN APPROXIMATELY 1.5 ACRE PROPERTY LOCATED AT 4412 NATIONAL PARKS HIGHWAY APPLICANT: BW GAS & CONVENIENCE RETAIL, LLC**

Mr. Patterson said this is a request for a zone change from "R-R" Rural Residential District to "C-2" Commercial 2 District. He said the applicant is Allsup's and they would like to expand their operation to the east. He said the properties to the south and east are zoned "R-R" Rural Residential District and the properties to the north and west are zoned "C-2" Commercial 2 District, therefore this request would not create a spot-zone. Mr. Patterson said the applicant brought their request before the Planning and Zoning Commission at the October 10, 2023 meeting; the commission considered this item and recommended denial with a vote of four in favor of denial, none against, and one absent.

Councilor Walterscheid asked if this is going to be where they park overnight. Mr. Patterson said yes, he believes that is what the applicant stated at the Planning and Zoning Commission meeting.

1:00:36 A. Public Hearing

Mayor Lopez asked if anyone would like to speak in favor of the Ordinance.

Brendan McCardle came to the podium and said he is the applicant's engineer and the project manager. He said in reviewing Allsup's plans, they are trying to alleviate traffic and pass the trucks through in a better traffic motion and provide safety to everyone that uses the site.

Councilor Walterscheid asked if the designated parking area will be fenced. **Mr. McCardle** said that is not planned at this time but it is a possibility. He said they are trying to keep that area separate from any other property.

Councilor Niemeier asked what is the return of investment for building a bigger parking lot. **Mr. McCardle** said he is unsure of the answer since he is the engineer. He said he does not have any of the financials.

Councilor Rodriguez said how will introducing more trucks alleviate traffic in the area. **Mr. McCardle** said it is for the traffic pattern. He said there is no room for the trucks when they are stopping for a short amount of time. **Councilor Rodriguez** asked if he means Allsup's traffic or Carlsbad traffic. **Mr. McCardle** said Allsup's traffic.

Councilor Forrest said he does not believe Chapman is big enough to handle this type of traffic.

Councilor Walterscheid asked if it is 24-hour parking. **Mr. McCardle** said it is not advertised as a truck stop.

Dale Vordic, District Manager of Allsup's, said they are not introducing more trucks. He said the problem he saw was that trucks do come in, park, and sleep overnight. He said the parking lot is not big enough to hold the traffic that is already there. He said the trucks are parking on the side of the road in residential areas. He said fencing is something that they are willing to do. **Mr. Vordic** said there will be lighting in the parking lot for safety and it will be downlighting so it can reduce light pollution.

Mr. Vordic said this will create safety in the long-run and will take the trucks off the side of the road. He said he lives nearby and there is an apartment complex where a semi-truck would park on the side of the road. He said this addition would be to prevent that.

Councilor Niemeier asked if a strip-mall is going to be built next to the Allsup's and how much space it is going to take up. **Mr. Patterson** said that is the preliminary plan. He said there has not been actual building plans submitted. **Mr. Patterson** said it will take up a majority of the space to the north. **Councilor Niemeier** asked how close is the new development to this proposal. **Mr. Patterson** said based on the discussions that he has been part of, he does not think that Phase 1 of the strip-mall to the north is going to come that far south. He said it is possible in subsequent phases of that development that they will reach that point to the south along Chapman. He said it is still under discussion and he is unsure what is going to be proposed once they start the job.

Brendan McCardle said the division manager, Brian Ashburn, authorizes to hire employees to manage the outside. He said it is their duty to make sure that trash is picked up and everything is maintained.

1:09:52 Mayor Lopez asked if anyone would like to speak against the Ordinance. No one appeared and the Mayor declared the public hearing closed and reconvened the Council into regular session.

1:09:59 B. Approval of Ordinance

1:10:04 Councilor Niemeier asked if conditions can be made to pass this item. Mayor Lopez said yes.

1:10:10 MOTION

The motion was made by Councilor Niemeier and seconded by Councilor Walterscheid to approve Ordinance 2024-02, an Ordinance rezoning part of R-R Rural residential District to C-2 Commercial 2 District for an approximately 1.5 acre property located at 4412 National Parks Highway Applicant: BW Gas & Convenience Retail, LLC with the stipulation that the applicant installs a solid fence to cover the area.

1:10:48 VOTE

The vote was as follows: Yes - Niemeier, Walterscheid, Foreman; No - Forrest, Anaya-Flores, Garwood, Rodriguez; Absent - Chavez; the motion failed.

1:11:26 **13. CONSIDER APPROVAL OF ORDINANCE 2024-03, AN ORDINANCE REZONING PART OF R-R RURAL RESIDENTIAL DISTRICT TO R-2 RESIDENTIAL 2 DISTRICT FOR AN APPROXIMATELY 8.74 ACRE PROPERTY LEGALLY DESCRIBED AS TRACT B, ALBRIGHT REPLAT #3 APPLICANT/OWNER: MARVIN ALBRIGHT**

Mr. Patterson said this is a request from "R-R" Rural 1 Residential District to "R-2" Residential 2 District. He said the properties to the north, south, east, and west are zoned R-R Rural Residential District, therefore, this request would create a spot-zone. He said the applicant stated at the Planning and Zoning Commission meeting that they plan to pursue apartment complex housing at this location. He said the applicant brought this item before the Planning and Zoning Commission at the December 4, 2023 meeting; the commission considered this item and recommended approval with a vote of four in favor of approval, none against, and one absent.

1:13:04 A. Public Hearing

Mayor Lopez asked if anyone would like to speak in favor of the Ordinance.

Marvin Albright came to the podium and said he is the owner of the property. He said his plans are pursuing the possibility of building an apartment complex. He said this is the first phase of the project.

Councilor Forrest asked if it will be an apartment complex or a man camp. Mr. Albright said an apartment complex.

Councilor Rodriguez said one of his concerns is for fire and rescue to come in and out of the property. He said at the moment, it is single-entry, but there is a potential road along the south end. **Councilor Rodriguez** asked if it is possible during construction to consider another exit. **Mr. Albright** said the place Councilor Rodriguez is referring to is a separate property.

Councilor Walterscheid asked if it is required to have two entrances for emergency services. **Mr. Albright** said there would only be one entrance. He said at this time there is no other way to enter or exit.

Councilor Rodriguez said there are a lot of apartment complexes with a single-entry road. He said at the time Mr. Albright submits final plans, the Fire Department has the right to make a recommendation.

Councilor Walterscheid asked if it is required for subdivisions to have two entry ways. **Mr. Patterson** said it is something that the City requests to guarantee multiple ways to access the property in the event of an emergency. **Councilor Walterscheid** asked if the same rule would apply to Mr. Albright's plans. **Mr. Patterson** said once Mr. Albright gets to the point where he is proposing what he wants to build, we can address it at that time.

1:17:07 **Mayor Lopez asked if anyone would like to speak against the Ordinance.**

Joel Barrett said there is a severe lack of affordable housing in Carlsbad. He said without any options for affordable housing, there is already enough apartment complexes to cater to transitional and migratory housing. He said he is not against the rezoning but he looks forward to seeing what the project comes to.

1:18:03 **Mayor Lopez asked if anyone else would like to speak regarding the Ordinance. No one appeared and the Mayor declared the public hearing closed and reconvened the Council into regular session.**

1:18:11 **B. Approval of Ordinance**

Councilor Garwood asked how many apartments is the applicant wanting to put on the property. **Mr. Albright** said there are no plans at the moment, but he suspects about 60 units.

Councilor Forrest asked what is on the south end. **Mr. Albright** said it is a mobile home park.

1:19:35 **MOTION**

The motion was made by Councilor Rodriguez and seconded by Councilor Niemeier to approve of Ordinance 2024-03, an Ordinance rezoning part of R-R Rural Residential

District to R-2 Residential 2 District for an approximately 8.74 acre property legally described as Tract B, Albright Replat #3 Applicant/Owner: Marvin Albright.

1:19:42 **VOTE**

The vote was as follows: Yes - Forrest, Niemeier, Walterscheid, Garwood, Foreman, Rodriguez; No - Anaya-Flores; Absent - Chavez; the motion carried.

1:19:58 **14. CONSIDER APPROVAL OF ORDINANCE 2024-04, AN ORDINANCE ANNEXING A PORTION OF LAND CONTAINING +/-67.72 ACRES MORE OR LESS, CONTIGUOUS TO THE CITY OF CARLSBAD, LOCATED NORTH AND SOUTH OF DONA ANA STREET APPLICANTS: DAVID KLEIN, JOEL KLEIN, JACKIE WEBB**

Mr. Patterson said this is a petition to annex approximately 67.72 acres along Dona Ana Road. He said the plots of land that are targeted are contiguous to the current City boundary and therefore eligible for annexation. He said the applicants brought their petition before the Planning and Zoning Commission at the December 4, 2024 meeting; the commission considered the item and recommended approval with a vote of four in favor of approval, none against, and one absent.

Councilor Forrest asked if this is for land that is out of City limits that the applicants are wanting to bring into the City. **Mr. Patterson** said yes.

1:21:30 **A. Public Hearing**

Mayor Lopez asked if anyone would like to speak in favor of the Ordinance.

David Klein came to the podium on behalf of his sister and brother. He said this is of the estate of his parents. He said their proposal is to bring this land into the City and zone it "R-R" Rural Residential for a single-family dwelling with access to City water. He said there will be approximately 31 lots, roughly 1.5 acre each lot.

1:22:29 **Mayor Lopez** asked if anyone would like to speak against the Ordinance. No one appeared and the Mayor declared the public hearing closed and reconvened the Council into regular session.

1:22:50 **B. Approval of Ordinance**

1:22:53 **MOTION**

The motion was made by Councilor Anaya-Flores and seconded by Councilor Forrest to approve of Ordinance 2024-04, an Ordinance annexing a portion of land containing +/- 67.72 acres more or less, contiguous to the City of Carlsbad, located North and South of Dona Ana Street Applicants: David Klein, Joel Klein, Jackie Webb.

1:23:01 **VOTE**

The vote was as follows: Yes - Forrest, Niemeier, Walterscheid, Anaya-Flores, Garwood, Foreman, Rodriguez; No - None; Absent - Chavez; the motion carried.

1:23:20 **15. CONSIDER APPROVAL OF ORDINANCE 2024-05, AN ORDINANCE APPLYING R-R RURAL RESIDENTIAL DISTRICT TO AN APPROXIMATELY 67.72 ACRE PROPERTY, LOCATED NORTH AND SOUTH OF DONA ANA STREET APPLICANTS: DAVID KLEIN, JOEL KLEIN, JACKIE WEBB**

Mr. Patterson said this is a request to apply for "R-R" Rural Residential District zoning for the previous Agenda item, having approved the annexation, this Ordinance will apply the Rural-Residential zoning to those properties. He said the properties to the west, south, and north currently lie outside the Carlsbad city limits, and properties to the east are zoned "R-R" Rural-Residential District; therefore, this request would not create a spot-zone. **Mr. Patterson** said the applicant brought this request before the Planning and Zoning Commission at their December 4, 2023 meeting; the commission considered the item and recommended approval with a vote of four in favor of approval, none against, and one absent.

1:24:36 **A. Public Hearing**

Mayor Lopez asked if anyone would like to speak regarding the Ordinance. **No one appeared and the Mayor declared the public hearing closed and reconvened the Council into regular session.**

1:25:19 **B. Approval of Ordinance**

1:25:23 **MOTION**

The motion was made by Councilor Forrest and seconded by Councilor Anaya-Flores to approve of Ordinance 2024-05, an Ordinance applying R-R Rural Residential District to an approximately 67.72 acre property, located North and South of Dona Ana Street Applicants: David Klein, Joel Klein, Jackie Webb.

1:25:27 **VOTE**

The vote was as follows: Yes - Forrest, Niemeier, Walterscheid, Anaya-Flores, Garwood, Foreman, Rodriguez; No - None; Absent - Chavez; the motion carried.

1:26:21 **16. COUNCIL COMMITTEE REPORTS**

No reports.

1:26:30 **Mayor Lopez** asked if anyone in the audience would like to address the Council.

Steve McCutcheon, senator for Southeast New Mexico, said there is a windfall of money provided by oil and gas companies like Mewbourne Oil Company. He said 53% of the state budget comprises of money from oil and gas.

Bo Bowen said he is the newly elected chairmen of the Eddy County Board of Commissioners. He said he would like to improve the relationship between the City of Carlsbad and Eddy County. He said we need to work together to become a stronger

community and we can accomplish much more alongside one another. **Mr. Bowen** thanked Council members for their support of Mewbourne Oil Company and the oil and gas industry.

1:28:38 **Mayor Lopez asked if anyone else in the audience would like to address the Council. No one appeared.**

1:28:42 **17. ADJOURN**

1:28:52 **MOTION**

The motion was made by Councilor Anaya-Flores and seconded by Councilor Walterscheid to adjourn.

1:28:59 **VOTE**

The vote was as follows: Yes - Forrest, Niemeier, Walterscheid, Anaya-Flores, Garwood, Foreman, Rodriguez; No - None; Absent - Chavez; the motion carried.

1:29:18 **Adjourn**

There being no further business, the meeting was adjourned at 7:29 p.m.

Richard D. Lopez, Mayor

ATTEST:

Nadine Mireles, City Clerk

CITY OF CARLSBAD
PERSONNEL REPORT

January 23, 2024

APPOINTMENTS:

<u>NAME</u>	<u>DATE</u>	<u>DEPARTMENT</u>	<u>CLASSIFICATION</u>
None			

TERMINATIONS:

<u>NAME</u>	<u>DATE</u>	<u>DEPARTMENT</u>	<u>CLASSIFICATION</u>	<u>REASON</u>
Anthony Briceno	01/07/24	Fire	Engineer/EMT-P	Resigned
Sergio Maldonado	01/07/24	Police	Corporal	Resigned
Louis Vasquez	01/15/24	Fire	Engineer/EMT-I	Resigned

INTERNAL TRANSFERS AND PROMOTIONS:

<u>NAME</u>	<u>DATE</u>	<u>DEPARTMENT</u>	<u>CLASSIFICATION</u>
Rogelio Baca	01/15/24	Riverwalk	Recreation Center Attendant
Jerzy Duarte	01/08/24	Parks	Caretaker
Valeria Quezada	01/08/24	Communication Specialist	Executive
Renee Torres	01/08/24	Finance	Account Clerk 1
Eli Vasquez	01/15/24	Street	Truck Driver

CITY OF CARLSBAD

AGENDA BRIEFING MEMORANDUM
PURCHASING RECOMMENDATION

Council Meeting Date: 1/23/24

Department: FINANCE	BY: Matt Fletcher, CPO	Date: 1/17/24
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*NSalcido
1/18/24*

SUBJECT: Services
Description:

Solicit proposals for the City of Carlsbad's Annual Financial Audit

SYNOPSIS:	Qty _____	Total Est. Cost	\$ 65,000.00	Total Actual Cost	_____
	Budgeted Yes	Est. City Share	\$ 65,000.00	Actual City Share	_____
	Account # 10115-61200		\$ 65,000.00		
	Account # _____		_____		
	Account # _____		_____		
	Account # _____		_____		
		TOTAL	\$ 65,000.00		

BACKGROUND, JUSTIFICATION AND IMPACT: (Safety and Welfare/Financial/Personnel/Infrastructure/etc.)

The City of Carlsbad contracts annually, as required by the New Mexico State Auditor's Office, with an approved independent public accounting firm to perform an audit of the City's financial records.

The City is allowed by the audit rule to contract with the same accounting firm for up to 8 years. The City just completed an 8 year term with the previous auditor and is now required to solicit proposals to establish a new contract with a different auditing firm.

The City requests authorization to conduct an RFP to select an independent public accounting firm to perform the City's annual audit for fiscal year 2024.

Requested action to be taken by Council: Advertise Invitation for Request for Proposal	Council Action Taken: Select one	Date:
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Interim
Reviewed by City Administrator: /s/Wendy Austin 01/18/2024

POST BID/RFP RECOMMENDATION Council Meeting Date:

Requested action to be taken by Council: Other	Council Action Taken: Select one	Date:
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ADDITIONAL INFORMATION:

Reviewed by City Administrator:

ATTACHMENT(S): Specifications Bid/RFP Summary Other: _____

CITY OF CARLSBAD

AGENDA BRIEFING MEMORANDUM

Council Meeting Date: 1/23/2024

DEPARTMENT: Grant Programs	BY: Angie Barrios-Testa, Director <i>AB</i> 1/17/2024	DATE: 1/17/2024
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SUBJECT: Approve Memorandum of Understanding Between the City of Carlsbad, Carlsbad Police Department, and Carlsbad Municipal School District for the School Resource Officer Program

The City Council accepted the Department of Justice Office of Community Oriented Grant Award at its December 12, 2023, City Council regular meeting. The City of Carlsbad was awarded \$625,000 in 2023 COPS funding to help implement an enhanced School Resource Officer (SRO) program in the schools.

As presented previously, the purpose of the COPS Hiring Program (CHP) program is to advance the practice of community policing through the hire or rehire of additional career law enforcement officers. Local law enforcement agencies will utilize funding under this award program to hire and rehire career law enforcement officers necessary to increase the jurisdiction's community policing capacity to prevent and disrupt crime and violence.

The enhanced SRO Program includes the hiring of five additional SRO officers and an SRO sergeant to supervise and administer the program. The enclosed MOU outlines the partnership parties' mission, and the agreement parameters, as well as it describes the level of financial responsibility for each of the partners. The City of Carlsbad will cover recruitment costs, training, and officer equipment for the newly hired Certified Officers while the Carlsbad Municipal Schools will cover the salary cost for the additional approved officers. The City plans to continue to cover all the costs of the two existing officers assigned to the SRO program.

All funds will be spent in advance and City staff will submit reimbursement requests for allowable expenditures to the Department of Justice Office of Community Oriented Grant program, and to the Carlsbad Municipal School District for the new officers' salary costs as outlined. The partners will work together to ensure all performance reporting is submitted per the requirements of the grant program. The period performance for this MOU begins once approved by the City Council. The Carlsbad Municipal School District Board accepted the MOU during the January 16, 2024, regular meeting.

DEPARTMENT RECOMMENDATION: Staff requests the City Council approve the Memorandum of Understanding Between the City of Carlsbad and the Carlsbad Municipal School District and to delegate the Mayor and the Chief of Police authorization to sign the MOU and any associated documents.

BOARD/COMMISSION/COMMITTEE ACTION:

- | | | | |
|--|---|---|--------------------------------------|
| <input type="checkbox"/> P & Z | <input type="checkbox"/> Lodgers Tax Board | <input type="checkbox"/> Riverwalk Rec Center Board | <input type="checkbox"/> APPROVED |
| <input type="checkbox"/> Museum Board | <input type="checkbox"/> Alejandro Ruiz Board | <input type="checkbox"/> Water Board | <input type="checkbox"/> DISAPPROVED |
| <input type="checkbox"/> Library Board | <input type="checkbox"/> N. Mesa Board | <input type="checkbox"/> Beautification Committee | |

Reviewed by: Interim City Administrator: /s/Wendy Austin	Date: 01-18-2024
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Agreement Number: C-1453

School Resource Officer (SRO) Program Memorandum of Understanding (MOU)

PURPOSE OF MOU

This MOU is entered into by and between, the City of Carlsbad (City), the Carlsbad Police Department (CPD), and the Carlsbad Municipal Schools District (CMS), collectively known as the “parties.”

The mission of the parties to this agreement is (a) to help area schools further develop a healthy and safe atmosphere and to create a positive learning environment, (b) to encourage parents, children, and teenagers to work with the school and law enforcement to accomplish the same, and (c) for SROs to serve as an advisor to students, not as a mentor, on questions of compliance with law.

The effective date of this agreement is October 1, 2023 through September 30, 2028.

The City, at no cost to CMS, shall provide two (2) commissioned, certified officers to serve in the SRO Program from October 1, 2023 through September 30, 2028. If at any time, the City is not able to provide either of the two SROs, the City will provide CMS 30 day’s written notice prior to an SRO being removed from service. Schedule A outlines the projected and potential costs of the SRO Program to the City.

The City shall provide five (5) commissioned, certified officers to serve in the SRO Program and one (1) commissioned, certified Sergeant to serve in the SRO Program from October 1, 2023 through September 30, 2028. The City is approved to receive U.S. Department of Justice, Office of Community Oriented Policing Services (COPS) funding for this program, that will offset the costs of the SRO Program. The City and CMS agree to share costs that are not offset by COPS. Schedule B outlines the projected and potential costs of the SRO Program for both the City and CMS.

DESCRIPTION OF PARTNER ROLES AND RESPONSIBILITIES

City Responsibilities

1. The primary point of contact for the City shall be the Mayor, or designee.
2. The City shall maintain the MOU and initiate any agreed modifications with CMS.
3. The City shall budget for the cost of the SRO Program and provide CMS with the projected and potential costs by April 30 of each fiscal year (July-June).
4. Monthly, the City shall invoice CMS, for the previous months’ actual costs of the SRO Program, that are the responsibility of CMS.
5. The City shall draw down the COPS grant award. The COPS grant award offsets the reimbursable amount due from CMS to the City.

CMS Responsibilities

1. The primary point of contact for SROs and the SRO Sergeant shall be the principal of the assigned schools, or designee(s).
2. The primary point of contact for the City shall be CMS Superintendent.
3. CMS will provide each SRO an office at the assigned school. The SRO Sergeant will be stationed at CPD and will not require a CMS assigned office. The offices should provide privacy and a secure work space for the SROs to conduct interviews, maintain confidential records, and conduct standing and unplanned meetings.
4. CMS will ensure that staff cooperates with police investigations and any subsequent actions related to crime or criminal activity on campus.
5. CMS will schedule a workshop that will include the City, CPD, and CMS at the conclusion of each school semester. The workshops will serve as an evaluation/planning time for the benefit of improving the SRO Program.
6. CMS shall be responsible for the costs of overtime when SROs are requested to participate in or attend school functions or activities that enhance rapport or further the goals of the SRO Program. Requested overtime must be approved by the SRO Sergeant.
7. CMS is responsible for the administration of student discipline, including student code of conduct violations and student misbehavior, unless the violation or misbehavior involves criminal conduct. SROs shall not be responsible for resolving routine discipline problems

CPD Responsibilities

1. The primary contact for CPD shall be the Police Chief, or designee.
2. CPD is solely responsible for the selection of the SROs and school assignments.
3. CPD is solely responsible the training and equipping of the SROs. This responsibility includes the costs of training and equipping SROs.
4. CPD will ensure that SROs adhere to the principles of community policing and provide and support specialized training programs.
5. CPD shall conduct comprehensive safety and security assessments of each assigned school and addressed by integrating the appropriate security equipment/technology solutions including incorporating crime prevention through environmental design (CPTED) as appropriate to enhance school safety.
6. SROs shall respond to unauthorized persons on school property in conjunction with school security.
7. In the event that an SRO will not report to the assigned school for a week or less, the SRO or the SRO Sergeant will notify the principal of the assigned school.
8. In the event that an SRO will not report to the assigned school for an extended period, the SRO or the SRO Sergeant will notify the principal of the assigned school and the Superintendent of CMS. During an extended absence of an SRO, CPD may rotate the SROs between the assigned schools, and if decided by CPD, hire a replacement SRO.
9. SROs shall not respond to incidents that do not pose any threat to safety or would not be considered crimes if these incidents occurred outside the school setting.

10. SROs shall not be expected or required to enforce school policy, but shall report observed policy violations to the school principal.
11. SROs shall assist the school principals in developing and documenting plans and strategies that anticipate, prevent, or minimize any dangerous or violent situations from occurring on campus or during other school-sponsored events.
12. SROs may participate in or attend school functions or activities that enhance rapport or further the goals of the SRO Program.
13. At the request of the school principal or CMS, the SROs shall attend parent or faculty meetings, or other community events, to solicit support and understanding of the SRO Program and offer advice.

INFORMATION SHARING

1. The parties agree to provide baseline data for comparison purposes and to develop key performance indicators (KPIs) to monitor the progress of the SRO Program.
2. The data should be collected and the KPIs analyzed quarterly and at a minimum shall include:
 - a. CMS – number and types of disciplinary actions, numbers and demographics of students involved, referrals to police
 - b. CPD – number and types of school incidents for which police incident reports are written, police actions on incidents
3. When sharing data, the parties agree to adhere to local, state, and federal privacy laws, including but not limited to the Family Educational Rights and Privacy Act of 1974 (FERPA) and the Health Insurance Portability and Accountability Act of 1996 (HIPAA).

SUPERVISION RESPONSIBILITY AND CHAIN OF COMMAND FOR THE SRO

1. Supervision of the SROs are exclusively the responsibility of CPD.
2. The SROs shall report to the SRO Sergeant. If the SRO Sergeant is not available, the SROs will report to the next in command, which is typically a CPD Lieutenant.
3. The SRO Sergeant shall report to a CPD Lieutenant. If a CPD Lieutenant is not available, the SRO Sergeant shall report to the next in command, which is typically a CPD Captain.

SUPPLEMENTAL INFORMATION

Legal and Other Responsibilities

This MOU does not preclude the parties from reporting obligations and responsibilities, including reporting to New Mexico Children Youth & Family Department (CYFD) or any other government agency.

Previous MOU/Agreements

This MOU voids and replaces all active MOUs between the City and CMS related to the SRO Program.

Training and Equipping SROs

1. SROs shall be commissioned, certified officers, trained and certified through the New Mexico Law Enforcement Academy (NMLEA).
2. SROs shall be trained and certified through the National Association of School Resources Officers (NASRO).
3. SROs shall be trained by all other standards, current and future, as required by the COPS.
4. SROs shall be equipped at the full discretion of CPD. Equipment can include, but is not limited to: radio communication, standard uniforms, ballistic vests and other PPE, bolt cutters, halogen tools, firearms, Tasers, and other non-lethal weapons.

Disagreements

1. In the event that the parties should disagree as to the compliance with, or the terms of this agreement, the affected parties shall communicate the disagreement(s) in writing to all parties and shall meet within 30 days of such written communication to informally resolve any differences. If such informal conference does not resolve the differences, the parties shall submit a request for mediation of the disagreement.
2. All notices shall be given in writing to the following by certified mail:

City of Carlsbad
Attention: Mayor
101 N Halagueno Street
Carlsbad, NM 88220

Carlsbad Police Department
Attention: Police Chief
602 Mermod Street
Carlsbad, NM 88220

Carlsbad Municipal Schools
Attention: Superintendent
408 N Canyon Street
Carlsbad, NM 88220

SIGNATURES

City of Carlsbad – Mayor

Signature

Date

Attest:

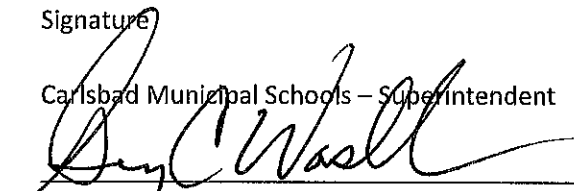
City of Carlsbad – City Clerk

City of Carlsbad – Police Chief

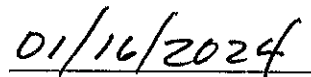
Signature

Date

Carlsbad Municipal Schools – Superintendent



Signature



Date

City of Carlsbad, NM
 MOU - CMS - COPS Grant
 Schedule A *
 Costs to City only for Two (2) SROs
 as of: December 5, 2023 (wda)

Fiscal Year	Base (per SRO)	FY24	FY25	FY26	FY27	FY28	FY29
From	July 1, 2023	Oct 1, 2023	July 1, 2024	July 1, 2025	July 1, 2026	July 1, 2027	July 1, 2028
To	June 30, 2024	June 30, 2024	June 30, 2025	June 30, 2026	June 30, 2027	June 30, 2028	Sept 30, 2028
Number of Periods	1	9	12	12	12	12	3
Escalation	0%	3%	3%	3%	3%	3%	3%
Training and Equipping							
Number of SROs	1	0	1	0	1	0	1
Cost per SRO	\$50,000	\$51,500	\$53,045	\$54,636	\$56,275	\$57,964	\$59,703
Total Train/Equip	\$50,000	\$0	\$53,045	\$0	\$56,275	\$0	\$59,703
Cost of Labor per Period							
SROs in Service	1	2	2	2	2	2	2
Direct Labor	\$6,361	\$117,926	\$161,952	\$166,811	\$171,815	\$176,969	\$45,570
Overtime	\$1,409	\$26,131	\$35,887	\$36,964	\$38,073	\$39,215	\$10,098
Associated Payroll	\$4,511	\$83,636	\$114,860	\$118,305	\$121,854	\$125,510	\$32,319
Total Labor	\$12,281	\$227,693	\$312,699	\$322,080	\$331,742	\$341,694	\$87,986
Total Costs	\$62,281	\$227,693	\$365,744	\$322,080	\$388,017	\$341,694	\$147,689

* This schedule represents estimates and projections. Actual amounts will vary.

City of Carlsbad, NM
 MOU - CMS - COPS Grant
 Schedule B *
 Costs to City and CMS for Five (5) SROs and One (1) SRO Sergeant
 as of: December 5, 2023 (wda)

City Costs								
CMS Costs								
Fiscal Year	Base (per SRO)	FY24	FY25	FY26	FY27	FY28	FY29	
From	July 1, 2023	Oct 1, 2023	July 1, 2024	July 1, 2025	July 1, 2026	July 1, 2027	July 1, 2028	
To	June 30, 2024	June 30, 2024	June 30, 2025	June 30, 2026	June 30, 2027	June 30, 2028	Sept 30, 2028	
Number of Periods	1	9	12	12	12	12	3	
Escalation	0%	3%	3%	3%	3%	3%	3%	
Training and Equipping								
Number of SROs	1	4	0	2	0	2	0	
Cost per SRO	\$50,000	\$51,500	\$53,045	\$54,636	\$56,275	\$57,964	\$59,703	
Total Train/Equip	\$50,000	\$206,000	\$0	\$109,273	\$0	\$115,927	\$0	
Cost of Labor per Period ^								
SROs in Service	1	4	6	6	6	6	6	
Direct Labor	\$5,710	\$211,727	\$436,157	\$449,242	\$462,719	\$476,601	\$122,725	
Overtime	\$1,266	\$46,943	\$96,703	\$99,604	\$102,592	\$105,670	\$27,210	
Associated Payroll	\$3,932	\$145,799	\$300,345	\$309,355	\$318,636	\$328,195	\$84,510	
Total Labor	\$10,908	\$404,469	\$833,205	\$858,202	\$883,948	\$910,466	\$234,445	
DOJ Grant Offset		\$0	-\$208,333	-\$208,333	-\$208,333	\$0	\$0	
CMS Cost to Refund City		\$404,469	\$624,872	\$649,868	\$675,614	\$910,466	\$234,445	
Total Costs	\$60,908	\$610,469	\$833,205	\$967,474	\$883,948	\$1,026,393	\$234,445	

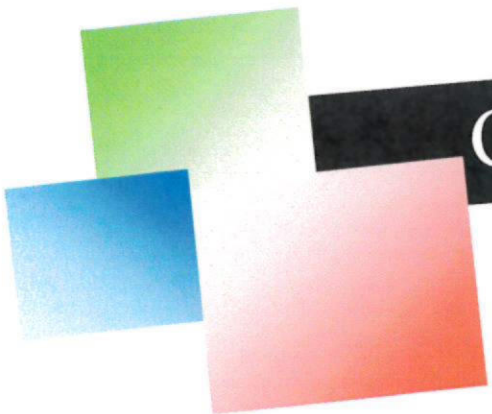
* This schedule represents estimates and projections. Actual amounts will vary.

^ Includes the weighted average costs of five (5) SROs and one (1) SRO Sergeant

Item	FY24	FY25	FY26	FY27	FY28	FY29	Total	%	Average per Year
Periods	9	12	12	12	12	3	60		12
City Costs	\$433,693	\$365,744	\$431,353	\$388,017	\$457,621	\$147,689	\$2,224,117	35%	\$444,823
CMS Costs	\$404,469	\$624,872	\$649,868	\$675,614	\$910,466	\$234,445	\$3,499,734	55%	\$699,947
COPS Grant	\$0	\$208,333	\$208,333	\$208,334	\$0	\$0	\$625,000	10%	\$125,000
TOTAL	\$838,162	\$1,198,949	\$1,289,554	\$1,271,965	\$1,368,087	\$382,134	\$6,348,851	100%	\$1,269,770



MONTHLY REPORT: December 2023



Community Development

Ted Cordova

Director

• *T. Cordova*

Total Patrons Served: 7,076

CIVIC CENTER
MONTHLY REPORT

December 2023						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
31					1	2
#'s:					#'s: 371	#'s: 250
\$\$:					\$\$: 742.00	\$\$: 500.00
3	4	5	6	7	8	9
#'s:	#'s:	#'s: 350	#'s:	#'s:	#'s: 300	#'s:
\$\$:	\$\$:	\$\$: 250.00	\$\$:	\$\$:	\$\$: 500.00	\$\$:
10	11	12	13	14	15	16
#'s:	#'s:	#'s:	#'s: 400	#'s: 400	#'s: 40	#'s: 400
\$\$:	\$\$:	\$\$:	\$\$: 1000.00	\$\$: 500.00	\$\$: 250.00	\$\$: 1000.00
17	18	19	20	21	22	23
#'s:	#'s:	#'s: 350	#'s:	#'s:	#'s:	#'s:
\$\$:	\$\$:	\$\$: 250.00	\$\$:	\$\$:	\$\$:	\$\$:
24	25	26	27	28	29	30
#'s:	#'s:	#'s:	#'s:	#'s:	#'s:	#'s:
\$\$:	\$\$:	\$\$:	\$\$:	\$\$:	\$\$:	\$\$:
Total Numbers: 2861			Total Dollars: \$ 4,992			

MONTHLY WORK REPORT

DEPARTMENT: Sports Complex	BFYSC	MONTH: December 2023	
NO. OF EMPLOYEES: 5		NO. OF DAYS IN THE MONTH: 31	
HOLIDAYS THIS MONTH: 2	Attendance Approx. 1500	NO. OF WORK DAYS THIS MONTH: 19	

Week of December 1st through December 8th

All employees performed litter control in soccer, softball and baseball areas. One employee performed litter control at the Lea St. landscaping area. One employee continued to spray fields and fence lines for weed control. One employee refilled gas tanks. One employee prepared baseball and softball for practices(drag and water). One employee mowed up leaves at baseball, softball and soccer areas. Two employees marked fields to prepare for sod cutting.

Week of December 11th through December 15th

All employees performed litter control in soccer, softball and baseball areas. One employee performed litter control on Lea St. landscaping area. One employee continued to spray fields and fence lines for weed control. One employee mowed up leaves at baseball, softball, soccer fields and common areas. One employee prepared baseball and softball fields for practices(water and drag). One employee fixed water leak at baseball. All employees sod cut softball fields 1-3, removing grass, and adding dirt to fields.

Week of December 18th through December 22nd

All employees performed litter control in soccer, softball and baseball areas. One employee performed litter control at the Lea Street Landscaping area. One employee refilled gas tanks. One employee sprayed for weed control throughout the complex. One employee prepared baseball and softball fields for practices(water and drag). Two employees marked softball fields to prepare for sod cutting. All employees sod cut softball fields 4-6, removing grass, and adding dirt to fields. Two employees painted dugout at baseball.

Week of December 25th through December 29th

All employees performed litter control throughout the sports complex. One employee performed litter control at the Lea St. Landscaping area. One employee sprayed for weed control throughout complex. One employee refilled gas tanks. One employee prepared baseball and softball fields for practices(water and drag). Two employees marked baseball fields to prepare for sod cutting.



Steven Garza, Sports Superintendent

Airport Monthly Report

December 2023

Airport Employees

Airport Manager, Airport Foreman, Two (2) Airport Operations Specialists

Daily: Monday – Sunday

- Daylight and Nighttime Airfield documented inspections followed by corrective actions. (Monday—Sunday)
- Trash removal in parking lot, entrance, and on airfield. ▪ Terminal Building cleaning and maintenance.

Weekly

- F.O.D. (Foreign Object Debris) removal on runways, taxiways, and the ramp.
- Airfield mowing and weed eating.
- Check generators for fuel and oil. Operate if not on weekly cycle.
- Continue to rake around lights and signs.
- Continue to trap gophers.
- Fuel all vehicles, cans, and diesel reserve tank.
- Water plants in terminal building.
- Mow, edge and prune front entrance and airside lawn.
- Deep clean entire terminal.
- Weekly check of the perimeter.
- Safety Huddles

Monthly

- Cleaning and calibration of P.A.P.I. (Precision Approach Path Indicator) lights.
- Weed removal and cleaning of the inlets and outlets of the SWPP system.
- Equipment and vehicle service check and maintenance.
- Spraying herbicide on all pavement on airfield.

Airport Precipitation

2023	Amount per month
January	2.0" Snow
February	Trace
March	0.0"
April	Trace
May	0.6"
June	Trace
July	Trace

August	0.5"
September	0.9"
October	2.0"
November	0.4"
December	0.1"

Total: 5.9"

Advanced Air Traffic Report:

TRAFFIC REPORT		To/From	Scheduled Flights	Cancelled Flights	Passengers
December 2023	12/1 to 12/31	Enplaned CNM ABQ	52	1 DUE TO Mechanical	214
		Deplaned CNM ABQ	53	0	179
		Enplaned CNM PHX	31	0	95
		Deplaned CNM PHX	31	0	94
					Total 582

Advanced Air Delays (In Minutes)

DECEMBER, 2023	400-ABQ	401-CNM	402-ABQ	403-CNM	494-PHX	495-CNM	NOTES
3-Dec			208	180		270	
4-Dec	161						
11-Dec						60	
14-Dec	70	78			133		
15-Dec						30	
19-Dec						160	
20-Dec	95	90		55			
21-Dec	Canceled		93			75	
31-Dec			78	65		150	

Advanced Air Enplanements

	Up	Down
	8	-

Enplaned CNM to ALB

9

-

Deplaned CNM to ALB

6

-

Enplaned CNM to PHX

6

-

Deplaned CNM to PHX

9	-
6	-
6	-

MONTHLY WORK REPORT

DEPARTMENT: GOLF COURSE	MONTH: DECEMBER
NO. OF EMPLOYEES: 5 FULL TIME 1 SEA.	NO. OF DAYS IN MONTH: 31
HOLIDAYS THIS MONTH: 2	NO. OF WORK DAYS THIS MONTH: 19

ROUNDS PLAYED: DECEMBER 2023: 2,133 ROUNDS UP 915 OVER DECEMBER 2022

WEEKLY ROUTINE TASKS

NON-ROUTINE TASKS

<ol style="list-style-type: none"> 1. MOWING <ul style="list-style-type: none"> • Fairways • Tees • Fringes • Greens(including rolling) • Rough • Weedeating 2. IRRIGATION <ul style="list-style-type: none"> • Clean Sprinklers • Troubleshoot Valves • Fix Leaks • Water Dry Spots with Hoses 3. SETUP <ul style="list-style-type: none"> • Cup Setting • Blow Debris Off Greens • Pick Up Tree Limbs • Pick Up Trash 4. FACILITY MAINTENANCE <ul style="list-style-type: none"> • Clean Bathrooms • Clean Shop 	<ol style="list-style-type: none"> 1. Spray Fairways 2. Spray Greens 3. Overseed Tee Boxes 4. Clean Riverwalk 5. Trim Trees 6. Spray Weeds
<p>TOTAL GOLF COURSE HOURS= 912</p>	

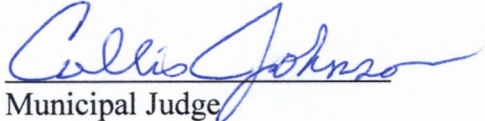
**CARLSBAD MUNICIPAL COURT
CITY OF CARLSBAD
December 2023**

Number of Cases	503
Warrants Outstanding	4487
Amount of Fines	\$ 61,082.00
Cases on Appeal	6

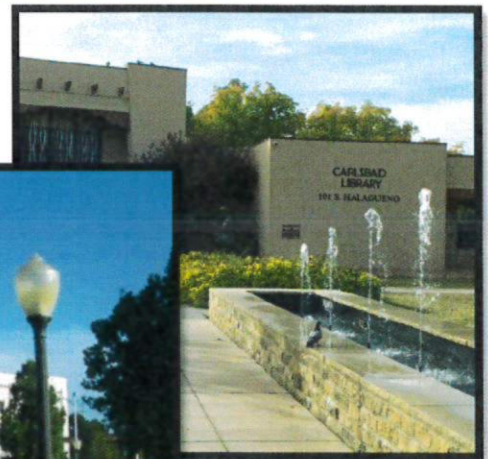
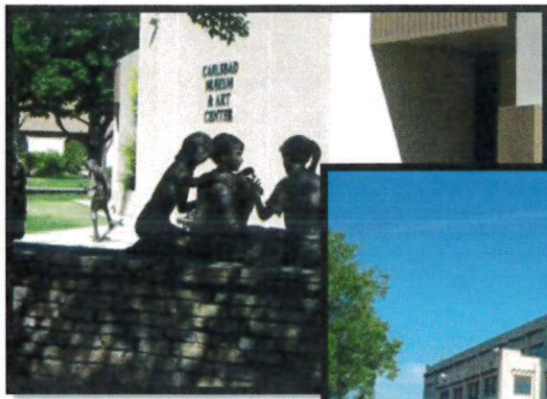
FINES

Summary for the Month of	December 2023
Total Fines	\$ 47,184.00
Total Prevention Fees	\$ 249.00
Total Lab Fees	\$ 473.00
Total Correction Fees	\$ 8,868.00
Total Automation Fees	\$ 2,652.00
Judicial Fees	\$ 1,356.00
Notary Fees	\$ 0.00
Victim Restitution	\$ 0.00
*Restitution	\$ 300.00
TOTAL	\$ 61,082.00
TOTAL FINES WORKED OUT THROUGH COMMUNITY SERVICE	\$ 388.00

cc: Chief
City Administrator
Finance Department


Municipal Judge

*Restitution collected to reimburse court for Court Appointed Attorney, to be put back in the general fund.



MUNICIPAL SERVICES

Monthly Report: December 2023

Ted Cordova- Director

Total Patrons served: 20,297

RIVERWALK RECREATION COMPLEX
Monthly Report December 2023

Open Recreation		Patrons
Hockey Rink		0
Skate Park		127
Racquetball		377
Pickleball		19
Basketball		1603
Pool Table / Arcade / Gym		1247
Organized Activities & Events	No. of Events	Patrons
Dance It Off Club	6	60
Basketball Practice	20	240
Volleyball Practice	6	48
English Class	9	90
Yoga	5	40
NA Meetings	4	24
Zumba Strong	18	144
Taekwondo	4	24
Annual Public Christmas Party	1	850
Loving School Field Trip	2	120
Walk In Attendance		5013
<i>Patrons Signed In and Hockey & Skate Park use</i>		
Rentals:	No. of Events	Patrons
Birthday Parties	10	500
Baby Shower	1	50
Bird Show	1	100
Christmas Party	2	100
Total for the Month		5763
<i>Includes Walk-In & Rental Attendance</i>		
Daily Average for the Month	27	213

Incidents Reported: 0

Hours are 8 a.m.-8 p.m. Monday through Friday, 10 a.m.-8 p.m. Saturday and Sunday 10 a.m.-6 p.m.

Staff continues to supervise the use of the Skate Park to enforce the rules and ensure patron safety. Staff also oversee daily recreation activities, checking out equipment, assisting patrons, and maintaining the facility.

On Dec. 5, 2023, three staff got to assist R360 in shopping for our Annual Public Christmas Party. The donations received provided a gift for every child in attendance. On Dec. 13, 2023, we held our Annual Public Christmas Party, a huge success. On Dec. 14, 2023, four staff went to the Carlsbad Museum to assist with an event set up taking place on Dec. 15, 2023. On Dec. 19, 2023, two staff assisted with an event set up at the Golf Course. On Dec. 28, 2023, two staff assisted with an event at the City of Carlsbad Municipal Court.

MONTHLY REPORT

December 2023

Department: CCVN (Carlsbad Community Volunteer Network)

No. of New Registered Volunteers:	1
No. of Registered Volunteers:	331
No. of Work Stations:	31
No. of Volunteer Hours	3894

The regular CCVN Advisory Board Meeting will be held on February 5, 2024.

- Coordinator continues with ongoing recruiting and outreach for new volunteers.

UPCOMING ACTIVITIES AND EVENTS:

- CCVN regular Advisory Board Meeting, February 5, 2024

**CCVN Volunteer Hours
2023 Year to Date
Summary Sheet**

Row Labels	January	February	March	April	May	June	July	August	September	October	November	December	Current Total
Carlsbad Outreach	132	70	124	109	137	104	98	122	83	135	107	124	1,345
Cat's Meow	168	168	168	168	152	136	144	144	152	152	152	152	1,688
CCVN Board Members	0	10	8	10	10	10	8	8	0	8	6	10	88
Christmas Anonymous	0	0	0	0	0	0	0	0	0	0	350	345	695
Community - General	10	29	44	59	91	84	77	82	75	82	207	145	985
Community Kitchen	399	335	541	565	477	438	445	521	413	481	571	511	5,697
Hope Center	0	0	0	115	105	120	100	100	100	100	125	135	1,000
Income Tax	0	15	20	12	4	0	0	0	0	0	0	0	51
Jonah's House	212	286	330	257	312	259	129	255	223	229	185	133	2,810
Legion of Mary	0	333	318	316	289	300	310	305	348	335	260	331	3,445
Line Dancers	16	24	24	0	0	0	2	0	0	0	0	0	66
Living Desert State Park	301	286	193	336	311	366	560	259	214	235	282	140	3,483
Meal site & Senior Center	327	192	304	327	265	274	233	240	248	228	235	260	3,133
Mormon Volunteers	0	8	30	16	6	4	27	16	0	26	20	12	165
North Mesa Center	0	0	184	184	223	147	153	220	214	181	181	185	1,872
Oldtimers Jammers	40	40	40	40	32	36	20	40	40	32	40	20	420
San Jose Caring Hands	136	0	294	252	63	392	259	267	259	196	259	259	2,636
Tran. Housing	199	162	143	208	239	203	177	141	130	155	173	227	2,157
Literacy Program	0	80	77	131	40	82	63	52	94	14	12	15	451
Quilts For Seniors	4	4	8	8	8	5	8	8	8	0	8	10	79
Loving Outreach	0	0	53	67	52	78	38	41	45	54	41	40	509
Carlsbad Honor Guard	92	132	92	196	76	64	40	124	68	100	124	52	1,160
Abundant Harvest/OF	84	143	169	180	158	256	186	232	346	189	189	213	2,195
Homeless Bridge Outreach	95	95	50	55	80	60	55	60	60	60	65	60	795
Hospital Chaplain	0	0	0	0	0	50	50	50	50	0	50	50	300

DJ Services	0	0	0	0	0	8	4	5	4	5	0	0	26
Enhabit Hospice	0	0	0	0	0	0	8	8	8	195	250	275	744
Toys for Tots	0	0	0	0	0	0	0	0	16	88	110	190	404
Grand Total	2,215	2,412	3,214	3,611	3,130	3,476	3,194	3,300	3,198	3,280	4,002	3,894	38,399

December 2023

Library Usage		Circulation	
Number of Uses		Number of Items	
Visitors	8,932	Books	2,572
Computer sessions	683	Large print books	214
AWE computer use	172	Graphic novels	288
Wireless sessions	1,012	E-books	452
Catalog searches	2,576	Audio books	38
Pages printed	3,167	E-audio books	668
ILL Loan items received	24	Music	0
ILL Loan items sent	55	E-music	7
Youth Information requests	155	Videos	643
Adult Information requests	900	E-videos	22
Total Info requests	1,055	Magazines	4
Total Computer Use	855	E-magazines	160
Databases- Number of Uses		Paperbacks	40
A to Z Databases (travel)	21	Reference	0
AtoZdatabases	64	Databases	9,717
Brainfuse	0	Unique items	34
Britannica online	0		
Chilton's auto repair	2	Total items	14,859
EBSCO databases	8,943	Total digital	11,026
Gale Databases	11	Total physical	3,833
HeritageQuest	0	Total adult	1,446
Hoopla	422	Total teen	206
Learning express library	3	Total children	2,122
Niche Academy	234	Collection	
Universal class	17	Number of Items	
Mango Languages	0	Items added	211
		Items withdrawn	75
		Items missing	98
		Total items	58,967
		Materials requests fulfilled	35
Total	9,717	Reserves placed	156
Patrons		Other Services	

Number of persons		Number of services	
New patrons (regular & digital)	93	Archival requests	2
Total digital patrons	452	Tests proctored	1
Total all patrons	10,316	Technology help	138
NMLTG users	185	Social network posts	53
Self-Check users	300	Gabbie requests	26
Mobile printing users	402	Newspaper & radio features	4
Unresolved member problems	95	ILL postage cost	\$260.43
Incidents	0		
Damage/Lost fees outstanding	\$2,359.94		

Library News

We did a community outreach program to create winter care bags for people who are less fortunate. We created 50 kits and have partnered with Carlsbad Police Department to help with distribution of them.

Library Board of Trustees

Board Meetings	Number sessions/events	People in Attendance	Type (in person/virtual/offsite)
0			
Total	0	0	

The Library Board of Trustees were not scheduled to meet. They did hold their annual Meet & Greet.

Programs

Programs Sessions Targeted at Children 0-5

Programs	Number sessions/events	People in Attendance	Type (in person/virtual/offsite)
Toddler Time	5	150	in person
Preschool Storytime	2	38	in person
Baby Time	2	10	in person
Family Storytime	2	15	in person
Total	11	213	

Programs Sessions Targeted at Children 6-11

Lego Time	2	49	in person
STEM Club	1	7	in person
Total	3	56	

Programs Sessions Targeted at Young Adults 12-18

Total	0	0	
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Programs Sessions Targeted at Adults 19-older			
Brews & Books	1		offsite
Winter Care Kits	1	9	in person
Stitchers Anonymous	2	7	in person
Total	4	16	

Programs General Interest Library Program Sessions (count total attendance regardless of age)			
ASL	2	6	in person
D&D	2	14	in person
Total	5	20	

Breanna held winter-themed storytimes the first two weeks of December. We took the last two weeks off of programs for the holidays.

Events			
Programs	Number sessions/events	People in Attendance	Type (in person/virtual/offsite)
A Brief History of Christmas Music	1	21	In Person
Winter Fest	1	350	Offsite
	2	371	

Andy Mason visited and held a Christmas carol sing-along. Breanna had a booth at the high school Winter Fest and gave away around 250 children's books.

Outreach			
Programs	Number sessions/events	People in Attendance	Type (in person/virtual/offsite)
San Jose Daycare	3	45	in person
ECEC	1	150	offsite
Loving School District	1	50	in person
Total	5	245	

San Jose Daycare continued their weekly visit for storytime and crafts. We donated 150 books to the Early Childhood Education Center (ECEC). Loving 2nd grade visited and had a library tour, storytime, and craft.

Incidents, Complaints and Resolutions			
Total Number	EMS	CTW	POLICE

Total	0	0	0
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Other Services			
	Number sessions/events	People in Attendance	Type (in person/virtual/offsite)

Volunteers	7	13	in person
Homebound Delivery	4	4	offsite
Dial a Story	4	4	offsite
Winter Care Kits	1	50	offsite
Total	16	71	

**MONTHLY REPORT
DECEMBER 2023
ALEJANDRO RUIZ SENIOR CENTER**

Number of Patrons Served: 3,018
New Members: 11
Number of Incidents/Complaints: None
Date of Next Board Meeting: January 3, 2024

Activities/Projects:

Age Friendly Seniors Trip to El Paso, Texas - December 1, 2023
CCVN Advisory Board Meeting – December 3, 2023
ARSC Advisory Board Meeting – December 6, 2023
Age Friendly Committee Meeting – December 6, 2023
United Way Presentation – December 6, 2023
Mega Bingo – December 12, 2023
ARSC Seniors' Christmas Party – December 14, 2023
Christmas Dance – December 15, 2023
ARSC/CCVN Advisory Board Christmas Party – December 20, 2023

Up-Coming Events:

Age Friendly Committee Meeting – January 3, 2024
ARSC Advisory Board Meeting – January 3, 2024
Zumba Classes – January 3, 2023 – 10:30 am-11:30am
Holiday – Martin Luther King Jr. Day
Evening Dance – January 19, 2024 – 6:30 pm-10:30 pm

MONTHLY REPORT DECEMBER 2023



Total Patrons Served:

- In-Person: 683

- Social Media / Online Engagements: 725

Programming, Events, and Outreach:

- December 1 – Sunset Elementary 4th Grade tour
- December 4 – Historical Society monthly meeting
- December 15 – Farwell to Mayor Dale Janway event at the Museum
- December 22 – *Wings* sculpture by Gary Lee Price was installed in Halagueno Arts Park
- December 25 & 26 – Museum was closed in observation of Christmas
- December 29 – Hall of Fame Induction of John and Julia Heaton and Janell Whitlock
- The museum began an “air guitar” social media contest in conjunction with the currently installed guitar exhibit.

Exhibits:

- Hall of Fame exhibit – Janell Whitlock’s case is under construction.
- Hall of Fame exhibit – John and Julia Heaton’s case is under construction.
- December 4 – Hall of Fame meeting about induction event
- December 14 – Glass was installed for the Hall of Fame extension
- December 28 – Locks were installed for the Hall of Fame extension

Collections:

- The database corrections have been resubmitted for review.
- The next phase with the database is the organizing and inventory of items in collections to match with correlating files.
- The museum was donated a woodblock print by artist Toshi Yoshida.

Facility / Staff / Board

- December 1 – Alana Akaki watched the front desk during school tours.
- December 4 – Edward VanScotter and Cassie Parks meet with city hall regarding Hall of Fame update.
- No Museum Advisory Board this month – will resume in January.
- Jameson Lucas has been working on brochure for the Carlsbad Veterans Memorial Cemetery as well as ads for the guitar exhibit.
- Susan Soules is close to completion of inventory for the Museum's gift shop.
- The museum is in talks with Milton's Brewing to collaborate on an Open Mic night at the museum
- The museum was awarded a Carlsbad Foundation Catalyst Grant to pay for bus rides for school students to tour the museum. This is the same grant that the museum was awarded last year which allowed the museum to bring every 4th grade class in the district to the museum.

Monthly Report
December 2023
NORTH MESA SENIOR RECREATION CENTER

Number of Patrons Served: 1901

New Members: 20

Number of Incidents/Complaints: 0

Date of Next Board Meeting: January 10th, 2024

Activities/Projects/Attendance

December 4 Mega Bingo had 76 people attend and was a great success.

December 8 The Gem & Mineral Show ran two days and had a great turn out of vendors
December 9

December 15 The Christmas Luncheon had 112 people in attendance and members had a great time.

*** Enhabit Health Care visits the center once a week. For December
a total of **32** members stopped in for a blood pressure/oxygen check

*** J&J Health Care visits the center once a week. For December
a total of **6** members stopped in for a blood pressure/oxygen check/blood sugar

NORTH MESA SENIOR RECREATION CENTER

December 2023

<u>Activity</u>	<u>Participation</u>
Fitness	686
Pickleball	0
Library/Lapidary	20
Arts/Crafts	67
Pool	287
Games	139
Bingo	125
Line Dance	311
Music	47
Events	129
ACBL Bridge	52
Health/Wellness	38
Visitors/Guests	-0-
Total	2792

Deposits

<u>Date</u>	<u>Cash</u>	<u>Checks</u>	<u>Total</u>
12/01/2023	33.76	0	33.76
12/04/2023	52.50	8.12	60.62
12/05/2023	15.62	0	15.62
12/07/2023	15.62	0	15.62
12/08/2023	15.00	0	15.00
12/12/2023	45.62	0	45.62
12/13/2023	30.00	0	30.00
12/14/2023	37.50	0	37.50
12/19/2023	45.00	0	45.00
12/20/2023	97.50	0	97.50
12/22/2023	52.50	37.50	90.00
12/28/2023	105.00	0	105.00
12/29/2023	22.50	0	22.50
Total	568.12	45.62	613.74

CITY OF CARLSBAD



TRANSPORTATION AND FACILITIES DECEMBER 2023

Monthly Reports from:

- **Community Service**
- **Construction**
- **Electrical**
- **Garage**
- **Parks**
- **Street**
- **Cemetery**

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email=pjcase@cityofcarlsbadnm.com, c=US
Date: 2024.01.09 10:29:53 -07'00'

Reviewed and approved by: Patrick Cass, Director of Public Works

COMMUNITY SERVICE DEPARTMENT

Monthly Work Report

December 2023

Number of Employees 06	No. of days in the Month 31
----------------------------------	---------------------------------------

Every Friday during the Summertime and every other Friday during the Wintertime the crew begins and ends each week doing litter control at Eddy House, Spring Park, Ocotillo Trails, Canal, Canyon St. Six Mile Dam Area, Medians on Greene & Eight St. and around the Cascades. The crew power-wash sidewalks, benches curb, and gutters on Canyon St. between Greene and Stevens St. clean the Cotton Patch property, and sprayed bird stop on Canyon St.

Week of December 1st through December 8th

The crew worked on curb and gutter for IPR doing micro seal, crew cleaned drains, litter control and remove weeds around Cascades.

Week of December 11th through December 15th

The crew worked on N. Guadalupe drains both sides, chopped weeds on corner of Maple and Hagerman, cut palm branches around Cascades, clean drains.

Week of December 18th through December 22nd

The crew worked on litter control on 12th Street drain and chopped weeds, covered graffiti's at project playground, litter control on W. Pierce and Pate Street, litter control in drain across Walmart.

Week of December 25th through December 29th

The crew worked on litter control, vehicle maint, Celebrate Christmas and New Year's.

Prepared by: _____

Justin Ramos, Streets Superintendent



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ou=Public Works,
email=jramos@cityofcarlsbadnm.com, c=US
Date: 2024.01.08 10:23:42 -07'00'

CONSTRUCTION DEPARTMENT

Monthly Work Report December 2023

Number of Employees 10	No. of days in the Month 31
Holidays 2	No. of days worked in this month 19

1. Installed a trap machine at the Shooting Range.
2. Poured concrete on Mermod and Texas Street and repaired the light base.
3. Installed Transit pad at N. Canal and Pecan Street.
4. Installed rock pedestal at the Library.
5. Installed statue at the Library.
6. Installed Zia symbol at Nick Salcido Park.
7. Rock repair at Nick Salcido Park.
8. Installed memorial plaque at the Zia Plaza.

Prepared by: _____



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Works, email=pjcass@cityofcarlsbadnm.com,
c=US
Date: 2024.01.04 09:49:06 -0700

Patrick Cass, Public Works Director

ELECTRICAL DEPARTMENT

Monthly Work Report

December 2023

Number of Employees 08	No. of days in the Month 31
Holidays 2	No. of days worked in this month 19

Number of Jobs Performed for Individual Departments

1.	Airport	20
2.	Golf Course	23
3.	Parks	34

4. Waste Water

a.	Treatment Plant	18		b.	Primary Lift	08
c.	Lift Station	16		d.	Other	0

5. Water

a.	Water Wells	18		b.	Double Eagle	16
c.	Yard	02		d.	Other	0

6. Public Building and Yards

a.	City Hall	14		b.	Library	10
c.	Museum	15		d.	Mesa Senior Rec.	04
e.	Alejandro Ruiz Sr. Center	15		f.	Riverwalk Rec.	06
g.	Rifle Range	05		h.	Community Soup Kitchen	0
i.	Antique Lights	22		j.	Pecos River Village	08
k.	Convention Center	06		l.	Civic Center	14
m.	Avalon Building	01		n.	Literacy Building	0
o.	Public Works Yard	13		p.	Bob Forrest Sports Complex	19
q.	Sign Shop	0		r.	Solid Waste	19
s.	Janel Whitlock Building	10				

7.	Traffic	28
8.	Streets	15
9.	School Crossing Lights	07
10.	Transportation	05
11.	Cascades	05
12.	Sunnyview Catch Basin	0
13.	Underground Line Locates	101



Digitally signed by Pat Cass
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Prepared by: _____
Patrick Cass, Director of Public Works

GARAGE

Monthly Work Report

December 2023

Number of Employees 12	No. of Days In the Month 31
Holidays 2	No. of Day Worked In The Month 19

Mechanics performed necessary repairs and adjustments to keep the Public Works equipment and fleet vehicles operable. They performed preventive maintenance checks on various vehicles and equipment as needed to prevent costly repairs in the future. Made service calls for all departments as required.

Lubrication filled fluid levels on refuse collection trucks daily. Delivered fuel to various locations and projects. They perform preventive maintenance on units (changed oil and filters, lubricated, serviced batteries, and cleaned battery cables) according to maintenance schedule. They checked all vehicles anti-freeze levels and stem cleaned parts for mechanics.

Tire repair shop removed, repaired, and reinstalled tires for Public Works equipment and fleet vehicles to keep them in service. Submitted requisitions and go Purchase Orders for tire repairs and tire purchase for all departments. Delivered tires to different locations. Mae services calls for tire repairs or to air tires as required. Kept spare tire room supplies and tire inventory current.

Welding shop performed various repairs on vehicles, equipment and structures as needed. They fabricated, built and repaired various projects for all departments within the City as needed.

Prepared by: _____



Digitally signed by Ben Madrid
DN: cn=Ben Madrid, o=City of Carlsbad, ou=Public
Works, email=blmadrid@cityofcarlsbadnm.com,
c=US
Date: 2023.12.29 13:08:23 -0700

Benjamin Madrid Jr., Garage Superintendent

PARKS DEPARTMENT

Monthly Work Report December 2023

Number of Employees 13		No. of days in the Month 31
Holidays 2		No. of days worked in this month 19

Week of December 1st

Seven employees did litter control at Lake Carlsbad Municipal Park, Riverview Park, Lower Tansill Area, Martin Luther King Park, Ray Anaya Plaza, Nick Salcido Fitness Park, Hall Addition Park, Cass Park, Davis Park, Troy Young Park, Cruz Fernandez Park, Arcadia Park, and 8th St. Park. Three employees did irrigation repairs at the Carlsbad Police Department.

Week of December 04th through November 08th

Five employees did litter control at Lake Carlsbad Municipal Park, Riverview Park, Lower Tansill Area, Martin Luther King Jr., Park, Nick Salcido Fitness Park, and Ray Anaya Plaza, 5th St. Park, Smith Park, Ira Stockwell Park, Sunset Park, Lamont St. Park, and McLenathen Park. Six employees trimmed trees at Hall Addition Park, Troy Young Park, Lamont St. Park, and Arcadia Park. One employee replaced basketball nets at Hall Addition, Davis Park, and Smith Park. Three employees did irrigation repairs at Carlsbad Cavern Air Terminal, Riverview Park, and Walter Gerrells Center.

Week of December 11th through December 15th

Five employees did litter control at Lake Carlsbad Municipal Park, Riverview Park, Lower Tansill Area, Martin Luther King Park, Ray Anaya Plaza, Nick Salcido Fitness Park, and the Carlsbad Shooting Range. Five employees cleared the Freedom Trees and beach parking lot of leaves and debris. Two employees stump grinded on Park Drive and Friendship Park. Two employees transported dirt to the Carlsbad Shooting Range. Three employees checked restrooms to damage repairs and cleared the floor drain at the Rio Pecos Tennis Court Restrooms. Three employees replaced irrigation valves and several sprinklers at the Carlsbad Cemetery.

Week of December 18th through December 22nd

Five employees did litter control at Lake Carlsbad Municipal Park, Riverview Park, Lower Tansill Area, Martin Luther King Jr. Park, Ray Anaya Plaza, and Nick Salcido Fitness Park. Four employees trimmed trees at 8th St. Park. Five employees painted and installed leash and toy holders at the Carlsbad Dog Park. Three employees built several tree wells at the Carlsbad Shooting Range.

Week of December 25th through December 29th

Five employees did litter control at The Lake Carlsbad Municipal Park, Riverview Park, Lower Tansill Area, Martin Luther King Park, Ray Anaya Plaza, Nick Salcido Fitness Park, Spring Park, Desert Willow Park, Riverside Park, and Sawyers Park. Five employees trimmed Mustard Weed at Rio Pecos Tennis Courts and Veterans Memorial Park. Two employees repaired irrigation lines and did dirt work at Ray Anaya Plaza and Riverview Park. Two employees repaired the shower at Lake Carlsbad Municipal Park Splash Pad.

Prepared by:



Digitally signed by Michael Hernandez
DN: cn=Michael Hernandez, o=City of Carlsbad,
ou=Parks Department,
email=mhernandez@cityofcarlsbadnm.com, c=US
Date: 2024.01.08 12:22:03 -0700

Michael Hernandez, Parks Superintendent

Street

Monthly Work Report

December 2023

Number of Employees 08	No. of days in the Month 31
Holidays 2	No. of days worked in this month 19

The Street Department mows, patches, sweep streets, repair/clean alleys, and other various jobs as needed in Areas.

Week of December 1st through December 08th

This crew worked on cleaning the curb and gutter for the micro seal crew on various streets, also the crew worked at the mid y median prepping for landscaping. The crew did litter control cleaned drains, and hauled trash to the landfill.

Week of December 11th through December 15th

The crew continued at the mid y median landscape, the crew patched potholes, and repaired the road on C-Hill.

Week of December 18th through December 22nd

The crew continued median work adding rock and edging. The crew patched hot spots and 311s in various locations, also the crew worked on equipment maintenance, and hauled trash to the landfill.

Week of December 27th through December 29th


The crew worked on the mid-y landscape and hauled trash to the landfill.

2023 Signs and Markings Division of the Street Department

Type of Sign	Repaired	Stripped	Replaced	Installed	Constructed
Warning Signs	01			07	02
Street Marker Signs		11		02	13

Other work performed by Signs and Markings Division of the Street Department

- The Crew set up temp work zones for different departments at different locations.

Prepared by:  Digitally signed by Justin Ramos
 DN: cn=Justin Ramos, o=City of Carlsbad,
 ou=Public Works,
 email=jrramos@cityofcarlsbadnm.com, c=US
 Date: 2024.01.04 15:17:44 -07'00'

Justin Ramos, Street Superintendent

CEMETERY MONTHLY REPORT

December, 2023

	Carlsbad Cemetery(VA)	Santa Catarina	Sunset Gardens	Total
Number of Interments:	17(0)	6	2	25
Cremations (Columbarium, included)	5(0)	2	1(0)	8(0)
Babyland	0	0	0	0
Indigent	6	0	0	0
Saturday	4	1	0	0
Double Depth	1	0	0	1
SUNDAY/Holiday	0	0	0	0
Disinterment:	0	0	0	0
Sale of Lots: (Columbaria, included)	7(0)	0	0	7(0)
On Payment Plan:	1	0	0	1
Pre-Need: (Columbaria, included)	4(0)	0	0	4(0)
Meetings:	0	0	0	0
Monument Permits:	0(0)	0	0	0
Complaint/Incident Reports:	0	0	0	0
Vandalism				
Damaged Stone				
Sunken Grave				
Sunken Marker				
Theft				
Flowers				
Maintenance				
Other				
Correspondence:				

CITY OF CARLSBAD

INTER-OFFICE MEMORANDUM

Richard Lopez Mayor

January 9, 2024

TO: Council Members
FROM: Mayor Lopez
RE: Board, Commission and Committee Appointments

Subject to the approval of the Governing Body, I would like to appoint the following:

Alejandro Ruiz Sr. Center Advisory Board

Appoint: Mr. Robert Echavarria 4 year term

Southeastern New Mexico Economic Development District Council Of Governments (SNMEDD/COG) Board

Appoint: Lisa Anaya Flores 2 year term

Thank you
RL/wca



Dora Batista
Executive Director

**SOUTHEASTERN NEW MEXICO
ECONOMIC DEVELOPMENT DISTRICT**

COUNCIL OF GOVERNMENTS

1600 SE Main, Suite D
Roswell, NM 88203
Phone: (575) 624-6131
Fax: (575) 624-6134
www.snmedd.com

December 6, 2023

OFFICIAL BOARD MEMBER CONFIRMATION

In accordance with SNMEDD/COG by-laws, board appointments are for a two-year period unless or until it is necessary that they be replaced by the governing body of the member municipality or community. Therefore, in an effort to assist us in formalizing our official board roster for 2024, please complete the information below, even if there are no changes.

MUNICIPALITY OF: CITY OF CARLSBAD

Our designated SNMEDD/COG Board Member is:

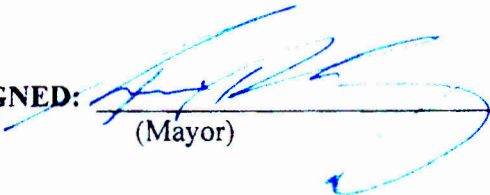
Name: Lisa Anaya Flores

Title: Councilor

Mailing Address: 502 W. Plaza Carlsbad, NM 88220

E-mail Address: laflores@cityofcarlsbadnm.com

Telephone: (home) 575-361-6416 (business) _____

SIGNED: 
(Mayor)

1-8-2024
(Date)

ORDINANCE NO. 2024-_____

AN ORDINANCE AMENDING A PORTION OF SECTION 28 OF CHAPTER 16 OF THE CODE OF ORDINANCES, CITY OF CARLSBAD, NEW MEXICO TO INCREASE THE MUNICIPAL JUDGE'S SALARY

WHEREAS, Chapter 16-28 of the Code of Ordinances, City of Carlsbad, New Mexico, set the Municipal Judge's salary in 1996 at Thirty Six Thousand Dollars (\$36,000.00) per year; and

WHEREAS, the City Council of Carlsbad desires to increase the Municipal Judge's salary effective on the 1st day of January, 2024.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CARLSBAD, COUNTY OF EDDY, STATE OF NEW MEXICO, that:

Section 16-28 of the Carlsbad City Code is hereby amended to state that the salary of the Municipal Judge shall be Sixty Two Thousand Three Hundred Eight Dollars (\$62,308.00) per year effective the 1st day of January, 2024.

INTRODUCED, PASSED, ADOPTED, AND APPROVED this _____ day of _____, 2024.

Richard D. Lopez, MAYOR

ATTEST:

City Clerk

**CITY OF CARLSBAD
AGENDA BRIEFING MEMORANDUM**

COUNCIL MEETING DATE: January 23, 2024

DEPARTMENT: Executive	BY: Wendy Austin – Interim City Administrator <i>WA</i>	DATE: January 17, 2024
---------------------------------	--	----------------------------------

SUBJECT:
Contributed Funds Agreement for Reimbursement of Costs Related to a Direct Land Sale Between the City of Carlsbad the US Bureau of Land Management

SYNOPSIS, HISTORY and IMPACT (SAFETY AND WELFARE/FINANCIAL/PERSONNEL/INFRASTRUCTURE/ETC.):

The City of Carlsbad (City) wishes to enter into an agreement with the Bureau of Land Management (BLM) that allows for the City to reimburse the BLM costs associated with preparing the documentation necessary to convey 495.5 acres of public lands to the City for development of single-family homes. This agreement does not include the conveyance of the public lands to the City.

The estimated reimbursable costs include:

Federal Register Publication	755.00
Publication Local Newspaper	302.40
Salary Costs	45,000.00
Travel Costs	300.00
Indirect Costs	9,540.35
TOTAL	\$55,897.75

The 495.28-acre parcel is located off George Shoup Relief Route and is described as T. 21S., R. 26E., Section 23, lots 1, 4, 5, 7, 8, 9, 12, and 13, Section 24, lots 1, 2, 3, 4, and 5.

The estimated processing time to prepare the documentation for the purchase of the land is 12-24 months.

DEPARTMENT RECOMMENDATION:

Approve the Contributed Funds Agreement for Reimbursement of Costs Related to a Direct Land Sale Between the City of Carlsbad and the US Bureau of Land Management

BOARD/COMMISSION/COMMITTEE ACTION:

- | | | | |
|--|--|---|---------------------------------------|
| <input type="checkbox"/> P&Z | <input type="checkbox"/> Lodgers Tax Board | <input type="checkbox"/> Cemetery Board | <input type="checkbox"/> APPROVED |
| <input type="checkbox"/> Museum Board | <input type="checkbox"/> San Jose Board | <input type="checkbox"/> Water Board | <input type="checkbox"/> DISSAPPROVED |
| <input type="checkbox"/> Library Board | <input type="checkbox"/> N. Mesa Board | <input type="checkbox"/> Budget Committee | |

Reviewed by: Interim City Administrator: /s/Wendy Austin Date: 01/18/2024

ATTACHMENTS:

- BLM Memo signed by Tye Bryson, Deputy Field Manager
- Contributed Funds Agreement
- Diagram and aerial of land



United States Department of the Interior

BUREAU OF LAND MANAGEMENT
Carlsbad Field Office
620 E. Greene St.
Carlsbad, NM 88220-6292
www.blm.gov/nm



In Reply Refer To:
2710.00 (P020)
NMNM106342441

January 3, 2024

Richard D. Lopez
City Of Carlsbad Mayor
101 N Halagueno Street
Carlsbad, NM 88220

Dear Mr. Lopez:

A request for a proposed Direct Sale of certain public lands which are described as T. 21S., R. 26E., Section 23, lots 1, 4, 5, 7, 8, 9, 12, and 13, Section 24, lots 1, 2, 3, 4, and 5, (495.28-acre parcel under Bureau of Land Management (BLM) and Bureau of Reclamation (BOR) ownership). 495.28 acres is being analyzed by the Bureau of Land Management Carlsbad Field Office. The City of Carlsbad has approached BLM CFO with a proposal to purchase acres for future housing development. BLM CFO determined that a Federal Land Policy Management Act (FLPMA) 203 Direct Sale would be the appropriate method of disposal. (See attached map).

BLM has estimated the amount of deposit needed to cover administrative costs of processing the proposed Direct Sale. See the estimated cost worksheet for a breakdown of charges. This doesn't include the appraised value for actual purchase. Please submit the \$55,897.75 processing fee of receipt of this letter.

If you have any questions or concerns, please contact Tessa Telles at (575) 234-5980.

Sincerely,

Tye Bryson
Deputy Field Manager

CONTRIBUTED FUNDS AGREEMENT

CITY OF CARLSBAD AND THE DEPARTMENT OF THE INTERIOR, BUREAU OF LAND MANAGEMENT- CARLSBAD FIELD OFFICE

FOR REIMBURSEMENT OF COSTS RELATED TO A DIRECT LAND SALE

ARTICLE I. BACKGROUND

This Contributed Funds Agreement ("Agreement") sets forth the responsibilities and procedures for coordinating and assisting City of Carlsbad ("Proponent") in real estate actions associated with City of Carlsbad's purchase of Bureau of Land Management (BLM) lands. The BLM will convey approximately 495.28 acres of public land in north Eddy County, New Mexico, located off George Shoup Relief Route. The parcel is currently managed by the BLM's Carlsbad Field Office. The direct land sale is authorized under 43 CFR 2711.3-3. This conveyance of public lands will be accomplished in accordance with that law as well as applicable provisions of the Federal Land Policy and Management Act of 1976 (FLPMA), as amended, and BLM land tenure policy.

ARTICLE II. PURPOSE AND AUTHORITY

The purpose of this Agreement and the activity described herein is to prepare the documentation necessary to convey 495.28 acres of public lands to City of Carlsbad for development of single-family homes.

It is also the purpose of this agreement to provide a framework for the cooperation and coordination between the BLM and City of Carlsbad ("Parties") in completing the conveyance of the subject public lands in a timely, efficient, and legally sufficient manner. This Agreement describes the respective roles, responsibilities, and funding mechanisms for completing the conveyance. The Parties hereto respectively represent only that each will undertake its best efforts in good faith to fulfill the purpose of this Agreement as herein stated. Nothing in this Agreement guarantees an outcome or future decision related to the conveyance of approximately 495.28 acres of public lands. Authority for BLM to enter into this Agreement is Section 304(b) of FLPMA [43 U.S.C. 2711.3-3] and 43 CFR 2710 and 2711.

ARTICLE III. ROLES AND RESPONSIBILITIES

Both parties do mutually understand and agree as follows:

City of Carlsbad will:

- Fund the costs associated with the processing of the land conveyance. Processing costs involve all tasks associated with the conveyance, including legal title work, appraisals, environmental analyses and clearances, hazardous materials site assessments, cultural resource surveys, legal review, and project oversight. Tasks that City of Carlsbad undertakes

specific to this effort will be completed in a manner satisfactory to the BLM and compliant with the applicable Federal laws and regulations.

- Upon the execution of this Agreement, City of Carlsbad may pay the full amount of the cost estimate into a non-interest bearing BLM account. An estimate of costs (\$55,897.75) has been provided by the BLM and is contained in Appendix A attached hereto. The cost summary in Appendix A is hereby incorporated in and made a part of this Agreement. Funds remaining in the account upon completion of the conveyance will be returned to City of Carlsbad.

The BLM will:

- Accomplish the purpose of this Agreement by providing the necessary project management expertise for processing the conveyance of the public lands identified in the 43 CFR 2711.3-3.
- Initiate and process the conveyance of the subject public lands in accordance with the directing legislation and other existing laws, regulations, and policies, and provide the final documentation and reports to the proponent.
- Manage a contributed funds account and provide a summary of expenditures on a semi-annual basis until the completion of the stated purpose of this Agreement.

ARTICLE IV. ADMINISTRATION

This Agreement shall become effective when signed by the authorized representatives of City of Carlsbad and the BLM and shall remain in effect until the purpose of this Agreement has been completed. Under the Agreement, the BLM is authorized to receive additional funds for this account in order to complete the work tasks listed in Appendix A. Appendix A will be revised as necessary to allow the orderly processing of this conveyance and to ensure that sufficient funds are available to the BLM to accomplish the purpose of this Agreement.

For administrative purposes, the Proponent agrees that Richard Lopez, City of Carlsbad Mayor, or any other person subsequently authorized by the Proponent, shall serve as the point of contact in regard to communications, official correspondence, legal services, and other matters related to the action. Tessa Telles, Realty Specialist, BLM Carlsbad New Mexico Field Office and resources staff, will be the point of contact to coordinate preparation and review of all documents (e.g., National Environmental Policy Act (NEPA) analysis, cultural resource surveys, environmental site assessment, and appraisals) required to complete the proposed action. City of Carlsbad and the BLM further agree to coordinate with each other in an effort to expedite the review and approval by the BLM of conveyance tasks. BLM anticipates holding regular calls or meetings with additional coordination done on an as-needed basis.

The BLM and City of Carlsbad will exchange copies of all publicly available documents in the course of business supporting the environmental analysis including technical reports, data, information, analyses, and comments received relative to any environmental reviews and its conclusions. BLM has final authority in selecting and contracting with any outside experts to facilitate this disposal. BLM is solely responsible for reviewing and commenting on environmental analyses and decision documents. City of Carlsbad will be provided the opportunity to comment on

the environmental analysis of the conveyance along with the general public.

All documents, reports, and other related requirements necessary for the evaluation and processing of the real estate action will be made a part of the public record and are subject to public availability as required by law. BLM, at its sole discretion, will exercise professional judgement regarding the applicability of public disclosure laws such as the Freedom of Information Act. This includes information which may be exempt from release under the Privacy Act (5 U.S.C. 552(a)), and information which may qualify for exemption under the Freedom of Information Act (5 U.S.C. 552(b)).

This Agreement does not modify the responsibility of either the BLM or the Proponent to act within applicable statutory authority and budgetary limitations. This Agreement will terminate upon completion of its stated purpose, unless formally reaffirmed, revised, or terminated by either Party in writing. Upon termination, all unencumbered funds deposited for use by the BLM shall be returned to City of Carlsbad.

ARTICLE V. AMENDMENT, TERMINATION, DEBARMENT, AND SUSPENSION

1. Any action to be taken by the Agencies under this Agreement is subject to available funding. The mission requirements, funding, personnel, and other priorities of the Parties may affect their ability to fully implement all the provisions identified in this Agreement.
2. In implementing this Agreement, BLM will be operating under applicable laws, regulations, and policies, such as the development or implementation of the National Environmental Policy Act, Resource Management Plans, Environmental Stewardship Plans and Safety Plans, and subject to the availability of appropriated funds. The proponent will be responsible for determining its legal rights, obligations and defenses.
3. Nothing in this Agreement may be construed to obligate the United States to any current or future expenditure of resources in advance of the availability of appropriations from Congress. Nor does this agreement give cause to obligate the Department of the Interior or the United States to spend appropriated funds on any particular project or purpose, even if funds are available.
4. Specific activities that involve the transfer of money, services, or property between or among the Parties will require execution of separate agreements or contracts.
5. Nothing in this Agreement is intended to or will be construed to alter, limit, expand or affect in any way the authority or legal responsibilities of the Parties.
6. This Agreement is not intended to, and does not create any right or benefit, substantive or procedural, that is enforceable by law or equity by any party against the United States or its officers, agents, employees, or any other person.

Amendments

Modifications within the scope of this Agreement must be made by mutual consent of the Parties, by the issuance of a written modification signed and dated by all properly authorized, signatory officials, prior to any changes being performed. Requests for modification should be made, in writing, at least

30-days prior to implementation of the requested change. The parties jointly agree to share in the responsibilities for amending the Agreement with the frequency and level of detail necessary to support the purposes for which the Agreement has been made. All notices or demands upon any Party to this Agreement shall be in writing and shall be delivered in person or sent by mail.

Debarment and Suspension

The Parties shall immediately inform the Agencies if they or any of their principals are presently excluded, debarred, or suspended from entering into covered transactions with the federal government according to the terms of 2 CFR 200. Additionally, should the Parties or any of their principals receive a transmittal letter or other official Federal notice of debarment or suspension, then they shall notify the Agencies without undue delay. This applies whether the exclusion, debarment, or suspension is voluntary or involuntary.

ARTICLE VI. LIABILITY

BLM does not assume liability for any third-party claims for damages arising out of this Agreement.

ARTICLE VII. LIST OF CONTACTS

For the Proponent:

City of Carlsbad Mayor, Richard D. Lopez 575-887-1191, mayor.office@cityofcarlsbadnm.com

Address: 101 N Halagueno Street
Carlsbad, NM 88220

For the BLM:

Tessa Telles, 575-234-5980, ttelles@blm.gov

Address: U.S. Department of the Interior
Bureau of Land Management
620 East Greene Street
Carlsbad, New Mexico 88220

ARTICLE VIII. AUTHORIZED SIGNATURES

IN WITNESS WHEREOF, each party hereto has caused this Agreement to be executed by an authorized official on the day and year set forth opposite their signature. This Agreement will become effective upon the date of the final signature.

CITY OF CARLSBAD:

By: _____

Date: _____

Richard D. Lopez, City of Carlsbad Mayor

BUREAU OF LAND MANAGEMENT:

By: _____

Date: _____

Tye Bryson, Deputy Field Manager

Estimated Costs
for Processing
City of Carlsbad Direct Sale for Future Housing Development
NMNM106342441

Applicant: City Of Carlsbad
101 N Halagueno Street
Carlsbad, NM 88220
Phone: (575) 887-1191

Case Type: 2710 Direct Sale

Project Name: City Of Carlsbad Direct Land Sale

Cost Estimates:

Federal Register Publication (5 columns x \$151.00/col).....\$755.00

Publication Local Newspaper (Carlsbad Current Argus,
3 times = (estimate 80 lines x \$1.26=\$100.80 x 3).....\$302.40

Salary Costs (Realty Specialist, Environmental Professional, Geologist, Cadastral, Appraisal &
Other Specialists Review).....\$45,000.00

Travel Costs (Environmental Professional Site Visit Coming From Roswell).....\$300.00

Indirect Costs (20.58%).....\$9,540.35

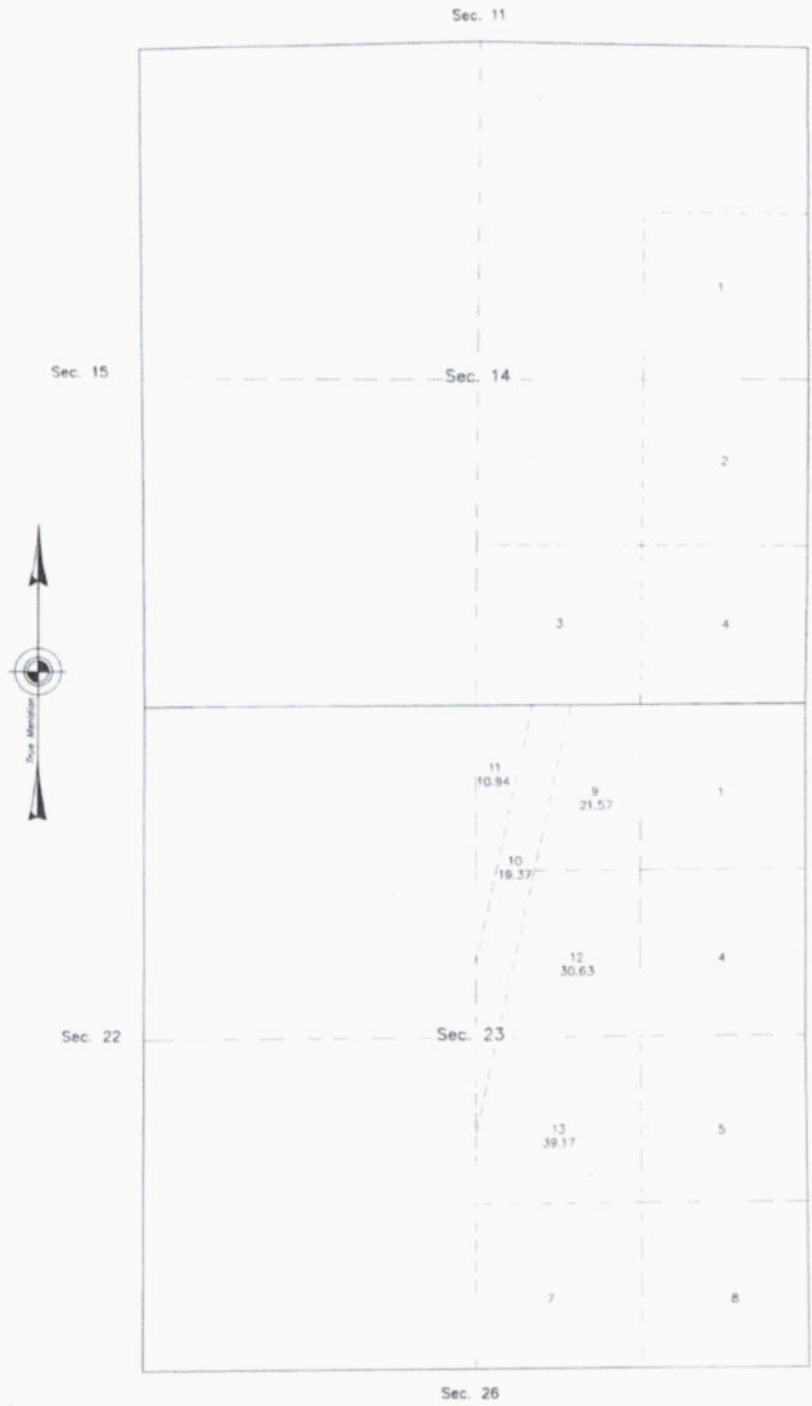
Total Estimated Cost Recovery for Processing.....\$55,897.75

Estimated Case Processing Time: 12-24 months

Staff/Others Authorized to Charge against Account: Federal Register, NM 930 (Lands), NM
P020 (CFO), and NM 955 (Records)

Assigned Project Number: NMNM106342441

TOWNSHIP 21 SOUTH, RANGE 26 EAST, OF THE
NEW MEXICO PRINCIPAL MERIDIAN, NEW MEXICO
SUPPLEMENTAL PLAT



Note: This supplemental plat, showing new lots 9 thru 13, created from former lots, 2, 3, and 6 of section 23, Township 21 South, Range 26 East, New Mexico Principal Meridian, New Mexico was prepared to identify a canal, along with a 150ft. perpendicular offset each side of its centerline, in the East 1/2 of section 23, shown now as lot 10, and was based on the official plat approved March 18, 1980.

The March 18, 1980 official survey provides a record tie to the canal centerline in section 23.

Plat prepared by Aaron R. Martinez, Cadastral Surveyor, on February 21, 2023 pursuant to Special Instructions dated February 21, 2023, for Group No. 1212, New Mexico.

UNITED STATES DEPARTMENT OF THE INTERIOR
BUREAU OF LAND MANAGEMENT

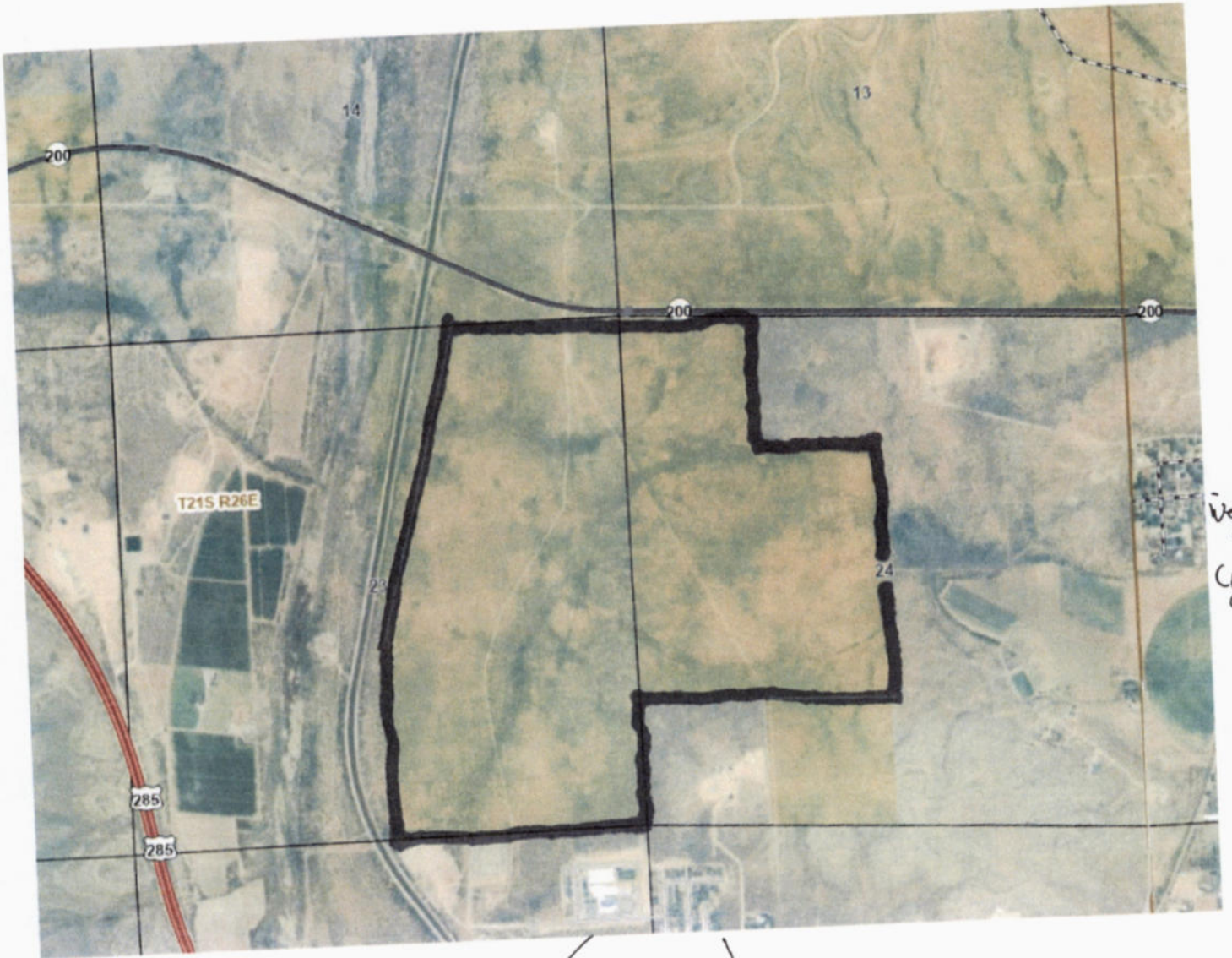
Santa Fe, New Mexico February 21, 2023

This plat, showing the newly created lots 9 thru 13, is based on the official record, and having been correctly executed in accordance with the requirements of law and the regulations of the Bureau, is hereby accepted,

For the Director

Michael J. Purtee
Chief Cadastral Surveyor for New Mexico





Ocotillo
Elementary
School

Spring Hollow
Subdivision

Welch
Ln.
+
Crown
Circle



Receipt Date Stamp

CITY OF CARLSBAD

Planning, Engineering, and Regulation Department
PO Box 1569, Carlsbad, NM 88221
Phone (575) 885-1185
Fax (575) 628-8379

TEMPORARY USE APPLICATION

Sec. 56-80 and Temporary Housing

Application Date: 12-12-23

Fee Paid (\$10.00):

TYPE OF USE REQUESTED:

- Carnival, Circus, Fair, Public Event
Parking Lot Sale
Garage, Estate, Yard Sale
Natural Disaster, Emergency Personal Assistance Location
Real Estate Sales Office
Temporary Housing
Other

APPLICANT INFORMATION:

Patrick Rento 907 Malaga Rd
NAME ADDRESS
Carlsbad NM 88220 575-302-0521 Rento77@gmail.com
CITY STATE ZIP PHONE EMAIL

PROPERTY OWNER INFORMATION* (IF DIFFERENT FROM APPLICANT):

NAME ADDRESS
CITY STATE ZIP PHONE EMAIL

* A signed affidavit from the property owner(s), consenting to submittal of the application, must be included with the application.

LEGAL DESCRIPTION AND/OR STREET ADDRESS OF PROPERTY (FOR WHICH TEMPORARY USE IS REQUESTED):

300 Diga
ADDRESS LOT BLOCK SUBDIVISION ZONING

Description and Duration of Temporary Use:

Wednesday - Saturday

11am - 7pm

Site Plan:

FOR OFFICIAL USE ONLY:

Approved Approved with Conditions Denied By: _____

Approval Date: _____ Permit Expiration Date: _____

Conditions of approval:

SEC. 56-80. TEMPORARY USES.

(a) **Allowed Uses.**

Temporary uses shall be allowed in accordance with the standards of the zoning district and this subsection. These uses require written permission from the property owner and an approved Temporary Use Permit from the Planning Director and in some cases a Business Registration, unless otherwise expressly permitted or allowed.

1. Carnivals, Circuses, Fairs and Public Events. Carnivals, circuses, fairs and public events shall only be approved by the City Council on a case by case basis and shall be in accordance with all applicable regulations. Permission of the property owner is required.
2. Garage, estate and yard sales. Garage, estate and yard sales require a Temporary Use Permit but do not require a business registration and may be conducted, but shall comply with the following minimum requirements:
 - (a) There shall be no more than two such activities per residence per twelve month period;
 - (b) Each sale shall begin and end within a consecutive seventy-two hour (72 hr.) period;
 - (c) Sales shall be conducted on the property of the person selling the goods. Multiple home sales must be held on the property of one or more of the participants;
 - (d) No goods purchased for resale may be offered for sale or sold and no consignment goods may be offered for sale or sold;
 - (e) Directional and advertising signs shall not be located in the public right-of-way or attached to utility poles or other structures located in the public right-of-way; and
 - (f) All directional or advertising signs shall be removed within twenty-four hours (24 hrs.) of the completion of the sale.
3. Natural Disaster and Emergency Personal Assistance Locations. Temporary uses and structures needed to provide personal services as the result of a natural disaster or other health and safety emergency are allowed for the duration of the emergency and do not require a temporary use permit or business registration.
4. Parking Lot Sales. Permission of the property owner is required for parking lot sales. Parking lot sales may include the sale of rugs, blankets, fruits, vegetables, and other such items but does not include the sale of live animals, which is prohibited. Parking lot sales are allowed in the parking lot of a permitted structure or use in the C-1, C-2, and I zoning districts for up to thirty (30) consecutive days at a time.
5. Real Estate Sales Offices. Sales offices are allowed on development sites in any zone until all lots or houses are sold. Use of the sales office for lots or homes outside of the project area is prohibited.
6. Recreational Vehicle as a Temporary Dwelling. A property owner may be permitted to reside in a recreational vehicle, for up to six months (6 mos.), on a building site where a residential building permit has been issued.
7. Recreational Vehicle as a Temporary Office. A business owner or contractor may be permitted to utilize a recreational vehicle as an office, for up to six months (6 mos.), on a building site where a commercial building permit has been issued.
8. Recreational Vehicle for a Night Watchman or Security Guard. A business owner may be permitted to utilize a recreational vehicle as an office for a night watchman or security guard, provided it is not used as a residence.
9. Restaurant, Mobile and Pushcarts. Prior to issuance of a Temporary Use Permit, the applicant is required to provide the City with copies of all approved State of New Mexico permits and City Fire Marshall inspections and a signed affidavit from the property owner authorizing the placement of a mobile restaurant or pushcart on their property.
 - a. Operation of a mobile restaurant or pushcart, in conjunction with a special event, is limited to the duration of the special event.
 - b. If not in conjunction with a special event, operation of a mobile restaurant or pushcart shall be limited to the R-R, C-1, C-2, and I zoning districts. If in conjunction with a special event, operation of a mobile restaurant or push cart shall be permitted any zoning district.
10. Temporary Housing/RV Park. Temporary Housing is defined as: "Housing for individuals or families, on a temporary basis, either in pre-fabricated, self-contained modular structures with other

amenities, OR individual self-contained recreational vehicles, not including tents, truck campers or camper shells. Specifically for the purpose of this definition, Temporary Housing may also be referred to as crew-camp housing, work force housing, congregate residence or employee housing. Residents living within the temporary housing may be employed solely by one company, industry or project or may be employed by a variety of employers.”

Temporary Housing, self-contained is defined as: “Temporary Housing that does not require connection to city utilities, is served by an independent waste water and freshwater delivery service, and that includes sleeping, cooking, dining, toilet and shower facilities, contained within an individual RV or contained within individual or multiple modular structures.”

- c. Temporary Housing is permitted only on land currently (as of the date of approval of these regulations) zoned “C-2” Commercial District, “R-R” Rural Residential District, and “I” Industrial District, excepting the area that constitutes the Carlsbad Airport Industrial Park (CAIP), with a minimum of two acres for the temporary housing area, and where primary access to the area of Temporary Housing is from an Arterial Street, as defined in the Code of Ordinances. The acreage requirement for a Temporary Use Permit for Temporary Housing is not subject to the Appeal (Variance) process as defined in Sec. 56-150(k) of this Zoning Ordinance. All Temporary Use Permit applications for Temporary Housing must fully meet the acreage requirements listed within this section.
- d. The land on which a Temporary Housing Use is permitted shall be properly addressed for 911 purposes.
- e. Temporary Housing shall be connected to city water and sewer utilities or completely self-contained, except for electrical service, which shall be obtained from the service provider. All electrical work must be conducted by a licensed electrician and City electrical permits and inspections are required. The use of generators is prohibited except in an emergency power outage situation.
- f. A site plan shall be provided that identifies:
 - a. the location of all pre-fabricated modular units and/or RV spaces with required setbacks and spacing between units; and
 - b. ingress and egress locations: a minimum of 1 with a minimum width of 24’ combined with an emergency turnaround of at least 100’; and
 - c. vehicular drive aisles - minimum width of 24’ with no on-street parking, minimum chip seal or gravel paving and graded to prevent ruts, muddy and dangerous driving surfaces. Vehicular drive aisles shall remain clear of all obstructions, including vehicles and trailer/RV towing hitches or tongues; and
 - d. emergency access and turn around, if necessary, (minimum 100’ diameter); and
 - e. RV spaces shall be a minimum 20’ in width and 60’ in length, or shall contain an equal amount of square footage (1,200 sq. ft.). There shall be a minimum 14’ between the sides of all recreational vehicles, and a minimum of 8’ between the backs of all recreational vehicles. Any structure, including awnings, attached to or touching a RV shall, for purposes of this separation requirement, be considered part of the RV.
 - f. parking spaces (1 - 9’x18’ space per sleeping unit or recreational vehicle space) Each RV space shall contain within the 20’ minimum width and 60’ minimum length at least one parking space designed for the inhabitant of said RV space. No vehicular parking next to a RV space, or otherwise, shall be allowed to extend past the boundary of said RV space or into the vehicular drive aisle.; and
 - g. visitor parking spaces (1 – 9’x18’ space for every 4 sleeping units) in designated visitor parking area; (one handicap parking space required if park is open to the public) and
 - h. the location of amenities such as park areas, swimming pool, picnic tables and/or recreational activity areas, if provided.
 - i. a utility plan that shows the location, size and details of all lines located on the site as well as connections to temporary housing and any connections to city utilities. The utility plan shall also show the plan and layout for solid waste disposal.
 - j. the location of fire hydrants (*or alternative fire suppression system as approved by the Fire Marshal*) at the entrance of the development, if fire suppression is deemed necessary for the development.
- g. A grading and drainage plan is not required because permanent changes to the site, including grading, are not permitted.

- h. A minimum 6' tall solid (chain link with slats not allowed) perimeter fence (or 20' landscaping buffer complete with vegetation designed to screen the Temporary Development from neighboring properties. Landscaping shall be installed, irrigated and maintained – refer to Sec. 56-110 of this Zoning Ordinance for details concerning approved vegetation and other landscaping requirements.) shall be erected between the area of the site utilized for temporary housing and parking and the public Right-of-Way or any adjacent residentially zoned properties. A non-solid perimeter fence shall be allowed between the Temporary development and any non-residentially zoned property, or any undeveloped property, regardless of zoning. Any solid fence erected shall have the finished side facing the public ROW or adjacent properties to the Temporary Housing development. The purpose of this fence is to define the temporary housing area and to prevent litter and debris from blowing onto adjacent land. A building permit for the fence is required.
- i. A 20' set back from this fence shall be maintained free of obstructions at all times.
- j. A minimum 10' clear separation between all temporary structures shall be maintained at all times.
- k. A minimum 30' set-back from the front property line shall be maintained. This area may be used for landscaping or parking but may not be used for temporary housing units or RV spaces.
- l. If not connecting to City sewer facilities, a copy of a NMED approved Sanitation Plan shall be provided to the City. At a minimum, the Sanitation Plan shall indicate the type of service (storage tank, septic system, daily pick up, etc.) and the sanitary service provider's name and contact information, type of sanitary services provided (grey water, black water, fresh water, litter control, trash collection), the location of proposed solid waste containers, to be approved by the City Utilities Department, the schedule or frequency for such service provision, and the responsible party for immediate clean up if a spill occurs. All temporary housing units and/or RVs must be provided sanitary service on a regular basis, as needed, and identified in the Sanitation Plan.
- m. The Sanitation provider shall comply with all Federal, State, and Local regulations including obtaining a permit from the City Wastewater Department.
- n. Permission to connect to City water and/or sewer facilities is dependent upon approval from the Utilities Department Director. The Director may require detailed plans regarding the size and location of the lines and connections. The developer is responsible for costs associated with the installation of, and connection to, the City facilities, both within the public right-of-way, if applicable, and within the private property used for the temporary housing. All construction work, including connections, will require the proper City permits and inspections will be conducted by the City in order to protect the health, safety and welfare of future temporary housing residents.
- o. Temporary Housing shall not be located within a floodway as delineated on the City's Flood Insurance Rate Maps.
- p. City Code Enforcement personnel may conduct unscheduled periodic inspections of the temporary housing use to ensure regulations and conditions are met.
- q. If the applicant has provided a professional site plan that meets all of the aforementioned requirements, staff shall forward the request to the Planning and Zoning Commission for their recommendation to the City Council. The City Council shall make the final decision regarding the issuance of a Temporary Use Permit for Temporary Housing. The City Council may approve a permit for up to five years. The applicant may seek renewal for the Temporary Housing development if the following considerations and requirements are met:
 - a. the temporary development has not been deemed a public nuisance as determined by the need for repeated police response to the development due to criminal or unsavory behavior of the inhabitants
 - b. the temporary development has remained compliant under the existing City codes, and has avoided repeated violations as determined by City Code Enforcement
 - c. it is determined by the Planning Director that the need for temporary housing still exists within the community. If renewal is requested by an applicant, City staff will verify if a need still exists by contacting permitted RV Parks and mobile home parks to assess vacancy rates.
 - d. upon application for permit renewal, the property owner must submit a detailed plan that indicates what the permanent long term plan for the property shall be, and that the long term plan will be fulfilled within the additional five year renewal. No additional permit renewals will be allowed. *(All Temporary RV Parks currently approved at the time of the passing of this amendment, 3-26-2019, and operating will be allowed two permit renewals.)*

- e. prior to approving a permit renewal, the Fire Marshal shall review the site plan and provide a report indicating fire suppression requirements, including quantity and location of fire hydrants or on-site facilities to be installed immediately. No additional five year renewal will be granted unless the Fire Marshal's requirements are met.
 - r. A Temporary Use Permit for Temporary Housing may be revoked by the City Administrator upon finding that:
 - k. the temporary housing is unsafe
 - l. the housing or grounds are unsanitary
 - m. crime or safety issues are prevalent
 - s. If approved, you are required to contact the City Clerk to obtain a lodger's tax application.
 - t. Water and sewer fees will be based on the number of spaces approved by City Council, not the number of occupied spaces.
 - u. An approved Temporary Use Permit for Temporary Housing runs with the land and is transferrable to the new land owner for the remainder of the permit timeframe. After expiration of the permit, the new owner may apply for a renewal, as provided for in item #16 above.
 - v. The permit period begins when the first unit is placed on-site. The permit period ends as specified by the City Council and renewals expire as specified by the Planning Director.
11. Other Uses. The Planning and Zoning Commission may approve other temporary uses and activities or special events. Such uses shall not jeopardize the health, safety or general welfare, or be injurious or detrimental to properties near the proposed location of the activity. Such uses shall comply with all applicable ordinances, laws, rules, regulations, codes and policies.

(b) General Regulations.

1. All temporary uses shall comply with the provisions of this Section:
 - (a) Permanent changes to the site are prohibited;
 - (b) Permanent signs are prohibited. All temporary signs associated with the temporary use shall comply with all applicable ordinances, laws, rules, regulations, codes and policies and shall be placed no more than seventy-two hours (72 hrs.) in advance of the event, and shall be removed within twenty-four hours (24 hrs.) of the end of the event;
 - (c) Temporary uses shall not violate any applicable conditions of approval that apply to the principal use on the site;
 - (d) All other required permits and licenses, such as health department permits, shall be obtained; and
 - (e) Temporary uses shall be subject to site plan review as required by the Temporary Use Permit process.
2. Approval Criteria.

The Planning Director may approve a Temporary Use Permit if it is determined that all of the following conditions are met:

 - (a) That the proposed site is adequate in size and shape to accommodate the temporary use;
 - (b) That the proposed site is adequately served by streets or highways having sufficient width and improvements to accommodate the kind and quantity of traffic that such temporary use will or could reasonably generate;
 - (c) That adequate parking to accommodate vehicular traffic to be generated by such use will be available either on-site or at alternate locations (with an approved alternative parking plan);
 - (d) That the operation of the requested use at the location proposed and within the time period specified will not endanger, jeopardize or otherwise constitute a menace to the public health, safety or general welfare; and
 - (e) All other required permits have been obtained.
3. Conditions of Approval.

In approving Temporary Use Permits, conditions may be imposed as necessary to reduce or minimize any potential adverse impact upon adjacent property. Conditions shall relate to an impact created or aggravated

by the proposed use and shall be roughly proportional to the impact. For example, any or all of the following conditions may be imposed:

- (a) Provision of temporary parking facilities, including vehicular access, ingress, and egress;
- (b) Control of nuisance factors such as, but not limited to, the prevention of glare or direct illumination of adjacent properties, dirt, dust, gases, heat, noise, odors, smoke and vibrations;
- (c) Limits on temporary buildings, facilities and structures, including height, placement and size, and location of equipment and open spaces, including buffer areas and other setbacks;
- (d) Provision of medical and sanitary facilities;
- (e) Provision of solid waste collection and disposal;
- (f) Provision of safety and security measures;
- (g) Regulation of operating hours and days, including limitation of the duration of the temporary use to a shorter time period than that requested or specified in this Section;
- (h) Submission of a performance bond or other financial guarantee to ensure that any temporary buildings, facilities or structures used for such proposed temporary use will be removed from the site within a reasonable time following the event and that the property will be restored to its former condition; and
- (i) Other conditions deemed appropriate by the City Administrator.

CITY OF CARLSBAD

AFFIDAVIT BY PROPERTY OWNER(S)

IF AN APPLICATION IS MADE BY SOMEONE OTHER THAN THE PROPERTY OWNER THIS FORM MUST ACCOMPANY THE APPLICATION MATERIALS.

APPLICATION TYPE:

ZONING CHANGE CONDITIONAL USE VARIANCE TEMPORARY USE

STATE OF NEW MEXICO)
COUNTY OF EDDY) SS

I (WE) HEREBY CERTIFY that I am (we are) the owners of record of the property described as follows:

ADDRESS OF PROPERTY: STREET ADDRESS

LEGAL DESSCRPTION: SUBDIVISION BLOCK LOT OR TRACT

I (WE) HAVE AUTHORIZED the following individuals to act as my (our) agent with regard to this application.

AGENT: NAME PHONE ADDRESS

I (WE) UNDERSTAND, CONCUR AND AFFIRM:

That this application may be approved, approved with conditions or denied and that, as the property owner, it is my responsibility to ensure that any conditions are complied with and to ensure that the property is maintained in a condition so as not to jeopardize the health, safety or welfare of others and that compliance with all applicable City ordinances is required, and

I (WE) HEREBY EXECUTE THIS AFFIDAVIT in support of the proposed application as presented:

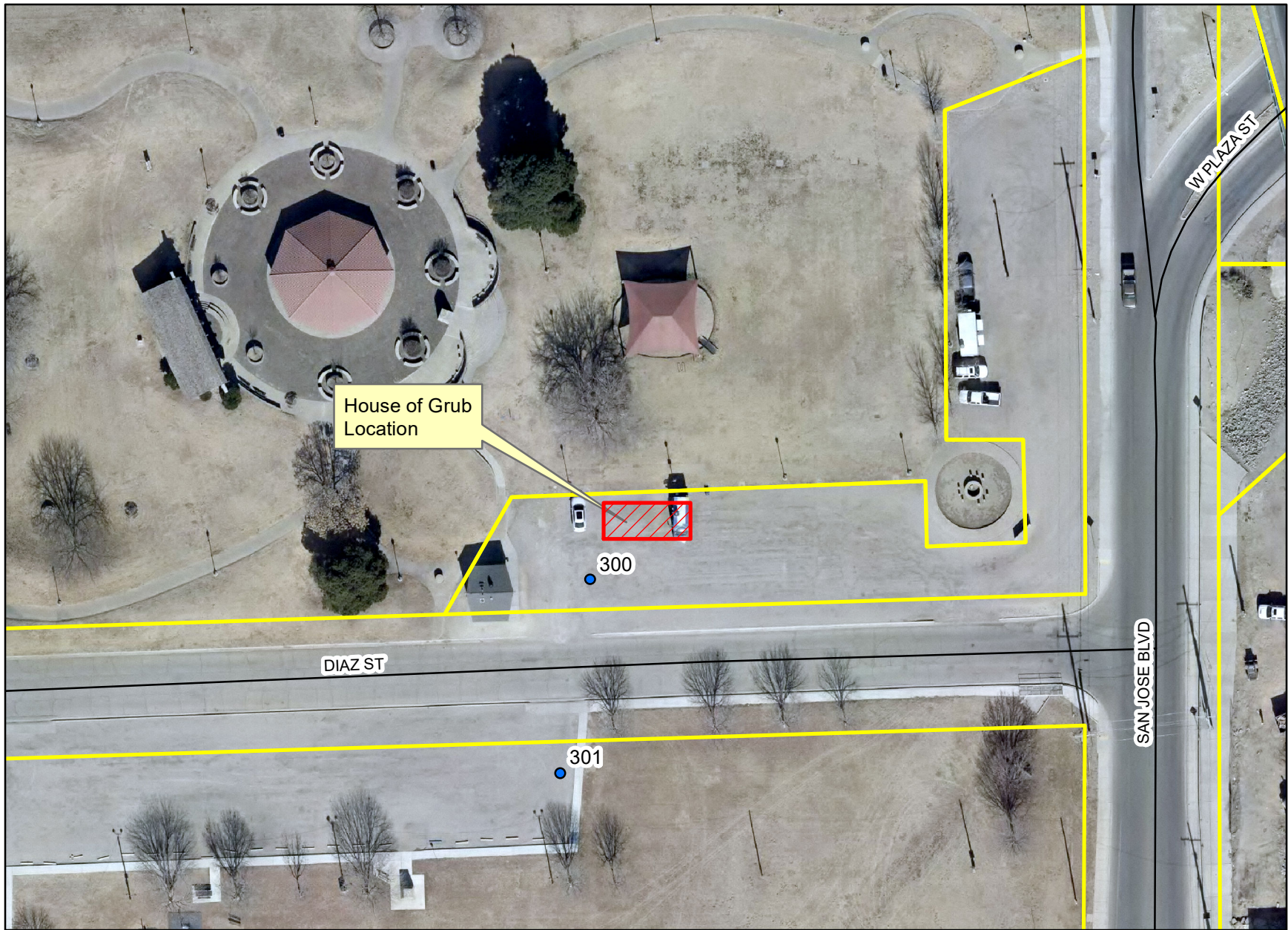
OWNER 1:
BY: SIGNATURE
BY: PRINTED NAME

ACKNOWLEDGED, SUBSCRIBED, AND SWORN
to before me this day of
20, by
Notary Public
My commission expires:

(ADDITIONAL OWNERS: ATTACH SEPARATE SHEETS AS NECESSARY)

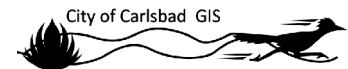


House of Grub Ray Anaya San Jose Plaza



0 50 100 200 Feet

1/3/2024



CITY OF CARLSBAD
AGENDA BRIEFING MEMORANDUM

Trysha Ortiz

Council Meeting Date: 1/23/2024

DEPARTMENT: Planning & Regulation	BY: Trysha Ortiz, Deputy Planning Director	DATE: 1/3/2024											
<p>SUBJECT: Permission from the City Council to allow for mobile sales (vending) of food and drinks (non-alcoholic) on City property located at 300 Diaz St., the Ray Anaya San Jose Plaza Park, for Tasty Pop.</p> <p>Tasty Pop Cherry Rider (manager) 4004 S. John Wesley Hardin Carlsbad, NM 88220</p>													
<p>BACKGROUND, ANALYSIS AND IMPACT: (Safety and Welfare/Financial/Personnel/Infrastructure/etc.)</p> <p>The purpose of this request is to allow vending of food & drinks on City-owned property in the parking area along Diaz St. within the Ray Anaya San Jose Plaza Park, near the intersection of Diaz St. and San Jose Blvd. Section 56-80, regarding temporary uses, requires permission from the property owner in order to allow someone other than the property owner to utilize the property in this manner. In this case, the City of Carlsbad is the property owner. The applicant has submitted an application for an annual city business license. The applicant will also need to provide a certificate of liability insurance. The applicant wishes to vend from 10:00 AM -6:00 PM, alternating every other Friday & Saturday throughout the year.</p>													
<p>RECOMMENDATION: Approval of the request with the following conditions:</p> <ol style="list-style-type: none"> 1. The applicant shall not disturb the peace with a loud speaker, megaphone, bell, music or other disruptive noise. 2. The applicant shall limit vending from 10:00 am – 6:00 pm, as per the application information. 3. Approval of this request grants permission to the applicant to vend food and drinks (non-alcoholic) on City-owned property in the Ray Anaya San Jose Plaza Park parking lot along Diaz St. from January 26, 2024, through December 31, 2024. 													
<p>BOARD/COMMISSION/COMMITTEE ACTION: N/A</p> <table style="width: 100%; border: none;"> <tr> <td><input type="checkbox"/> P & Z</td> <td><input type="checkbox"/> Lodgers Tax Board</td> <td><input type="checkbox"/> Cemetery Board</td> <td rowspan="2" style="vertical-align: middle;">} <input type="checkbox"/> APPROVED</td> </tr> <tr> <td><input type="checkbox"/> Museum Board</td> <td><input type="checkbox"/> San Jose Board</td> <td><input type="checkbox"/> Water Board</td> </tr> <tr> <td><input type="checkbox"/> Library Board</td> <td><input type="checkbox"/> N. Mesa Board</td> <td><input type="checkbox"/> _____ Committee</td> <td>} <input type="checkbox"/> DISAPPROVED</td> </tr> </table>			<input type="checkbox"/> P & Z	<input type="checkbox"/> Lodgers Tax Board	<input type="checkbox"/> Cemetery Board	} <input type="checkbox"/> APPROVED	<input type="checkbox"/> Museum Board	<input type="checkbox"/> San Jose Board	<input type="checkbox"/> Water Board	<input type="checkbox"/> Library Board	<input type="checkbox"/> N. Mesa Board	<input type="checkbox"/> _____ Committee	} <input type="checkbox"/> DISAPPROVED
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<p>Reviewed By: Interim City Administrator: <u>/s/Wendy Austin</u> Date <u>01/18/2024</u></p>													

ATTACHMENT(S): Application, map



Receipt Date Stamp

CITY OF CARLSBAD

Planning, Engineering, and Regulation Department
PO Box 1569, Carlsbad, NM 88221
Phone (575) 885-1185
Fax (575) 628-8379

TEMPORARY USE APPLICATION

Sec. 56-80 and Temporary Housing

Application Date: _____

Fee Paid (\$10.00): _____

TYPE OF USE REQUESTED:

- Carnival, Circus, Fair, Public Event
Parking Lot Sale
Garage, Estate, Yard Sale
Natural Disaster, Emergency Personal Assistance Location
Real Estate Sales Office
Temporary Housing
Other

APPLICANT INFORMATION:

Cherry Rider - Manager 4004 S. John Wesley Hardin
NAME ADDRESS
Carlsbad NM 88220 620-417-5793 +asty.pap.flavore@gmail.com
CITY STATE ZIP PHONE EMAIL

PROPERTY OWNER INFORMATION* (IF DIFFERENT FROM APPLICANT):

NAME ADDRESS
CITY STATE ZIP PHONE EMAIL

* A signed affidavit from the property owner(s), consenting to submittal of the application, must be included with the application.

LEGAL DESCRIPTION AND/OR STREET ADDRESS OF PROPERTY (FOR WHICH TEMPORARY USE IS REQUESTED):

ADDRESS LOT BLOCK SUBDIVISION ZONING

Description and Duration of Temporary Use:

Friday + Saturday 10:00 Am to 6:00 Pm
Every other Saturday + Friday -

Site Plan:

FOR OFFICIAL USE ONLY:

Approved Approved with Conditions Denied By: _____

Approval Date: _____ Permit Expiration Date: _____

Conditions of approval:

SEC. 56-80. TEMPORARY USES.

(a) **Allowed Uses.**

Temporary uses shall be allowed in accordance with the standards of the zoning district and this subsection. These uses require written permission from the property owner and an approved Temporary Use Permit from the Planning Director and in some cases a Business Registration, unless otherwise expressly permitted or allowed.

1. **Carnivals, Circuses, Fairs and Public Events.** Carnivals, circuses, fairs and public events shall only be approved by the City Council on a case by case basis and shall be in accordance with all applicable regulations. Permission of the property owner is required.
2. **Garage, estate and yard sales.** Garage, estate and yard sales require a Temporary Use Permit but do not require a business registration and may be conducted, but shall comply with the following minimum requirements:
 - (a) There shall be no more than two such activities per residence per twelve month period;
 - (b) Each sale shall begin and end within a consecutive seventy-two hour (72 hr.) period;
 - (c) Sales shall be conducted on the property of the person selling the goods. Multiple home sales must be held on the property of one or more of the participants;
 - (d) No goods purchased for resale may be offered for sale or sold and no consignment goods may be offered for sale or sold;
 - (e) Directional and advertising signs shall not be located in the public right-of-way or attached to utility poles or other structures located in the public right-of-way; and
 - (f) All directional or advertising signs shall be removed within twenty-four hours (24 hrs.) of the completion of the sale.
3. **Natural Disaster and Emergency Personal Assistance Locations.** Temporary uses and structures needed to provide personal services as the result of a natural disaster or other health and safety emergency are allowed for the duration of the emergency and do not require a temporary use permit or business registration.
4. **Parking Lot Sales.** Permission of the property owner is required for parking lot sales. Parking lot sales may include the sale of rugs, blankets, fruits, vegetables, and other such items but does not include the sale of live animals, which is prohibited. Parking lot sales are allowed in the parking lot of a permitted structure or use in the C-1, C-2, and I zoning districts for up to thirty (30) consecutive days at a time.
5. **Real Estate Sales Offices.** Sales offices are allowed on development sites in any zone until all lots or houses are sold. Use of the sales office for lots or homes outside of the project area is prohibited.
6. **Recreational Vehicle as a Temporary Dwelling.** A property owner may be permitted to reside in a recreational vehicle, for up to six months (6 mos.), on a building site where a residential building permit has been issued.
7. **Recreational Vehicle as a Temporary Office.** A business owner or contractor may be permitted to utilize a recreational vehicle as an office, for up to six months (6 mos.), on a building site where a commercial building permit has been issued.
8. **Recreational Vehicle for a Night Watchman or Security Guard.** A business owner may be permitted to utilize a recreational vehicle as an office for a night watchman or security guard, provided it is not used as a residence.
9. **Restaurant, Mobile and Pushcarts.** Prior to issuance of a Temporary Use Permit, the applicant is required to provide the City with copies of all approved State of New Mexico permits and City Fire Marshall inspections and a signed affidavit from the property owner authorizing the placement of a mobile restaurant or pushcart on their property.
 - a. Operation of a mobile restaurant or pushcart, in conjunction with a special event, is limited to the duration of the special event.
 - b. If not in conjunction with a special event, operation of a mobile restaurant or pushcart shall be limited to the R-R, C-1, C-2, and I zoning districts. If in conjunction with a special event, operation of a mobile restaurant or push cart shall be permitted any zoning district.
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 - e. RV spaces shall be a minimum 20’ in width and 60’ in length, or shall contain an equal amount of square footage (1,200 sq. ft.). There shall be a minimum 14’ between the sides of all recreational vehicles, and a minimum of 8’ between the backs of all recreational vehicles. Any structure, including awnings, attached to or touching a RV shall, for purposes of this separation requirement, be considered part of the RV.
 - f. parking spaces (1 - 9’x18’ space per sleeping unit or recreational vehicle space) Each RV space shall contain within the 20’ minimum width and 60’ minimum length at least one parking space designed for the inhabitant of said RV space. No vehicular parking next to a RV space, or otherwise, shall be allowed to extend past the boundary of said RV space or into the vehicular drive aisle.; and
 - g. visitor parking spaces (1 – 9’x18’ space for every 4 sleeping units) in designated visitor parking area; (one handicap parking space required if park is open to the public) and
 - h. the location of amenities such as park areas, swimming pool, picnic tables and/or recreational activity areas, if provided.
 - i. a utility plan that shows the location, size and details of all lines located on the site as well as connections to temporary housing and any connections to city utilities. The utility plan shall also show the plan and layout for solid waste disposal.
 - j. the location of fire hydrants (*or alternative fire suppression system as approved by the Fire Marshal*) at the entrance of the development, if fire suppression is deemed necessary for the development.
- g. A grading and drainage plan is not required because permanent changes to the site, including grading, are not permitted.

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- i. A 20' set back from this fence shall be maintained free of obstructions at all times.
- j. A minimum 10' clear separation between all temporary structures shall be maintained at all times.
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- l. If not connecting to City sewer facilities, a copy of a NMED approved Sanitation Plan shall be provided to the City. At a minimum, the Sanitation Plan shall indicate the type of service (storage tank, septic system, daily pick up, etc.) and the sanitary service provider's name and contact information, type of sanitary services provided (grey water, black water, fresh water, litter control, trash collection), the location of proposed solid waste containers, to be approved by the City Utilities Department, the schedule or frequency for such service provision, and the responsible party for immediate clean up if a spill occurs. All temporary housing units and/or RVs must be provided sanitary service on a regular basis, as needed, and identified in the Sanitation Plan.
- m. The Sanitation provider shall comply with all Federal, State, and Local regulations including obtaining a permit from the City Wastewater Department.
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 - a. the temporary development has not been deemed a public nuisance as determined by the need for repeated police response to the development due to criminal or unsavory behavior of the inhabitants
 - b. the temporary development has remained compliant under the existing City codes, and has avoided repeated violations as determined by City Code Enforcement
 - c. it is determined by the Planning Director that the need for temporary housing still exists within the community. If renewal is requested by an applicant, City staff will verify if a need still exists by contacting permitted RV Parks and mobile home parks to assess vacancy rates.
 - d. upon application for permit renewal, the property owner must submit a detailed plan that indicates what the permanent long term plan for the property shall be, and that the long term plan will be fulfilled within the additional five year renewal. No additional permit renewals will be allowed. *(All Temporary RV Parks currently approved at the time of the passing of this amendment, 3-26-2019, and operating will be allowed two permit renewals.)*

- e. prior to approving a permit renewal, the Fire Marshal shall review the site plan and provide a report indicating fire suppression requirements, including quantity and location of fire hydrants or on-site facilities to be installed immediately. No additional five year renewal will be granted unless the Fire Marshal's requirements are met.
 - r. A Temporary Use Permit for Temporary Housing may be revoked by the City Administrator upon finding that:
 - k. the temporary housing is unsafe
 - l. the housing or grounds are unsanitary
 - m. crime or safety issues are prevalent
 - s. If approved, you are required to contact the City Clerk to obtain a lodger's tax application.
 - t. Water and sewer fees will be based on the number of spaces approved by City Council, not the number of occupied spaces.
 - u. An approved Temporary Use Permit for Temporary Housing runs with the land and is transferrable to the new land owner for the remainder of the permit timeframe. After expiration of the permit, the new owner may apply for a renewal, as provided for in item #16 above.
 - v. The permit period begins when the first unit is placed on-site. The permit period ends as specified by the City Council and renewals expire as specified by the Planning Director.
11. Other Uses. The Planning and Zoning Commission may approve other temporary uses and activities or special events. Such uses shall not jeopardize the health, safety or general welfare, or be injurious or detrimental to properties near the proposed location of the activity. Such uses shall comply with all applicable ordinances, laws, rules, regulations, codes and policies.

(b) General Regulations.

- 1. All temporary uses shall comply with the provisions of this Section:
 - (a) Permanent changes to the site are prohibited;
 - (b) Permanent signs are prohibited. All temporary signs associated with the temporary use shall comply with all applicable ordinances, laws, rules, regulations, codes and policies and shall be placed no more than seventy-two hours (72 hrs.) in advance of the event, and shall be removed within twenty-four hours (24 hrs.) of the end of the event;
 - (c) Temporary uses shall not violate any applicable conditions of approval that apply to the principal use on the site;
 - (d) All other required permits and licenses, such as health department permits, shall be obtained; and
 - (e) Temporary uses shall be subject to site plan review as required by the Temporary Use Permit process.
- 2. Approval Criteria.

The Planning Director may approve a Temporary Use Permit if it is determined that all of the following conditions are met:

 - (a) That the proposed site is adequate in size and shape to accommodate the temporary use;
 - (b) That the proposed site is adequately served by streets or highways having sufficient width and improvements to accommodate the kind and quantity of traffic that such temporary use will or could reasonably generate;
 - (c) That adequate parking to accommodate vehicular traffic to be generated by such use will be available either on-site or at alternate locations (with an approved alternative parking plan);
 - (d) That the operation of the requested use at the location proposed and within the time period specified will not endanger, jeopardize or otherwise constitute a menace to the public health, safety or general welfare; and
 - (e) All other required permits have been obtained.
- 3. Conditions of Approval.

In approving Temporary Use Permits, conditions may be imposed as necessary to reduce or minimize any potential adverse impact upon adjacent property. Conditions shall relate to an impact created or aggravated

by the proposed use and shall be roughly proportional to the impact. For example, any or all of the following conditions may be imposed:

- (a) Provision of temporary parking facilities, including vehicular access, ingress, and egress;
- (b) Control of nuisance factors such as, but not limited to, the prevention of glare or direct illumination of adjacent properties, dirt, dust, gases, heat, noise, odors, smoke and vibrations;
- (c) Limits on temporary buildings, facilities and structures, including height, placement and size, and location of equipment and open spaces, including buffer areas and other setbacks;
- (d) Provision of medical and sanitary facilities;
- (e) Provision of solid waste collection and disposal;
- (f) Provision of safety and security measures;
- (g) Regulation of operating hours and days, including limitation of the duration of the temporary use to a shorter time period than that requested or specified in this Section;
- (h) Submission of a performance bond or other financial guarantee to ensure that any temporary buildings, facilities or structures used for such proposed temporary use will be removed from the site within a reasonable time following the event and that the property will be restored to its former condition; and
- (i) Other conditions deemed appropriate by the City Administrator.

Scale: 1:840

1 inch = 70 ft

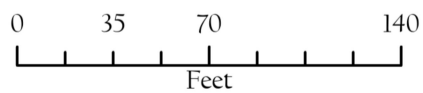
Temporary Use Carlsbad, NM

Map #: 2956_ed01

Date: 1/16/2024



- Carlsbad Address
- Parcel
- Proposed Locations
- Roads



IMPORTANT: Maps, products and data are NOT surveyor quality and are only to be used as a reference.





Receipt Date Stamp

CITY OF CARLSBAD

*Planning, Engineering,
and Regulation Department*
PO Box 1569, Carlsbad, NM 88221
Phone (575) 885-1185
Fax (575) 628-8379

TEMPORARY USE APPLICATION

Sec. 56-80 and Temporary Housing

Application Date: 01/02/2024

Fee Paid (\$10.00): _____

TYPE OF USE REQUESTED:

- | | |
|---|---|
| <input checked="" type="checkbox"/> Carnival, Circus, Fair , Public Event | <input type="checkbox"/> Real Estate Sales Office |
| <input type="checkbox"/> Parking Lot Sale | <input type="checkbox"/> Temporary Housing |
| <input type="checkbox"/> Garage, Estate, Yard Sale | <input checked="" type="checkbox"/> Other |
| <input type="checkbox"/> Natural Disaster, Emergency Personal Assistance Location | |

APPLICANT INFORMATION:

Carlsbad MainStreet Project 102 S. Canyon St

NAME		ADDRESS		
Carlsbad	NM	88220	575-628-3768	carlsbadmainstreet@gmail.com
CITY	STATE	ZIP	PHONE	EMAIL

PROPERTY OWNER INFORMATION* (IF DIFFERENT FROM APPLICANT):

City of Carlsbad 101 N Halagueno St

NAME		ADDRESS		
Carlsbad	NM	88220	575-887-1191	
CITY	STATE	ZIP	PHONE	EMAIL

* A signed affidavit from the property owner(s), consenting to submittal of the application, must be included with the application.

LEGAL DESCRIPTION AND/OR STREET ADDRESS OF PROPERTY (FOR WHICH TEMPORARY USE IS REQUESTED):

Please see attached map

ADDRESS	LOT	BLOCK	SUBDIVISION	ZONING
---------	-----	-------	-------------	--------

Description and Duration of Temporary Use:

Carlsbad MainStreet requests an ongoing permit that can be used every day of the week and during our many MainStreet events. We plan to host local food trucks in the Downtown area. Food trucks will sign up through MainStreet to use the permitted site for a week at a time. We will work with local trucks to locate downtown once approved to use the area. MainStreet will document all participating food trucks State of NM permits and businesses licenses that state they are legal to operate their business. We hope to increase visitors to the downtown area and bring more customers into our local businesses.

Site Plan:

Requesting use of power outlet and 3 parking spaces on the southeast corner of the Eddy County Courthouse lawn. Cornor of Canyon St. and Mermod St. Google maps cordinates 32.4205205,-104.2285011
Please see attached map.

Thank you for your time and consideration!

FOR OFFICIAL USE ONLY

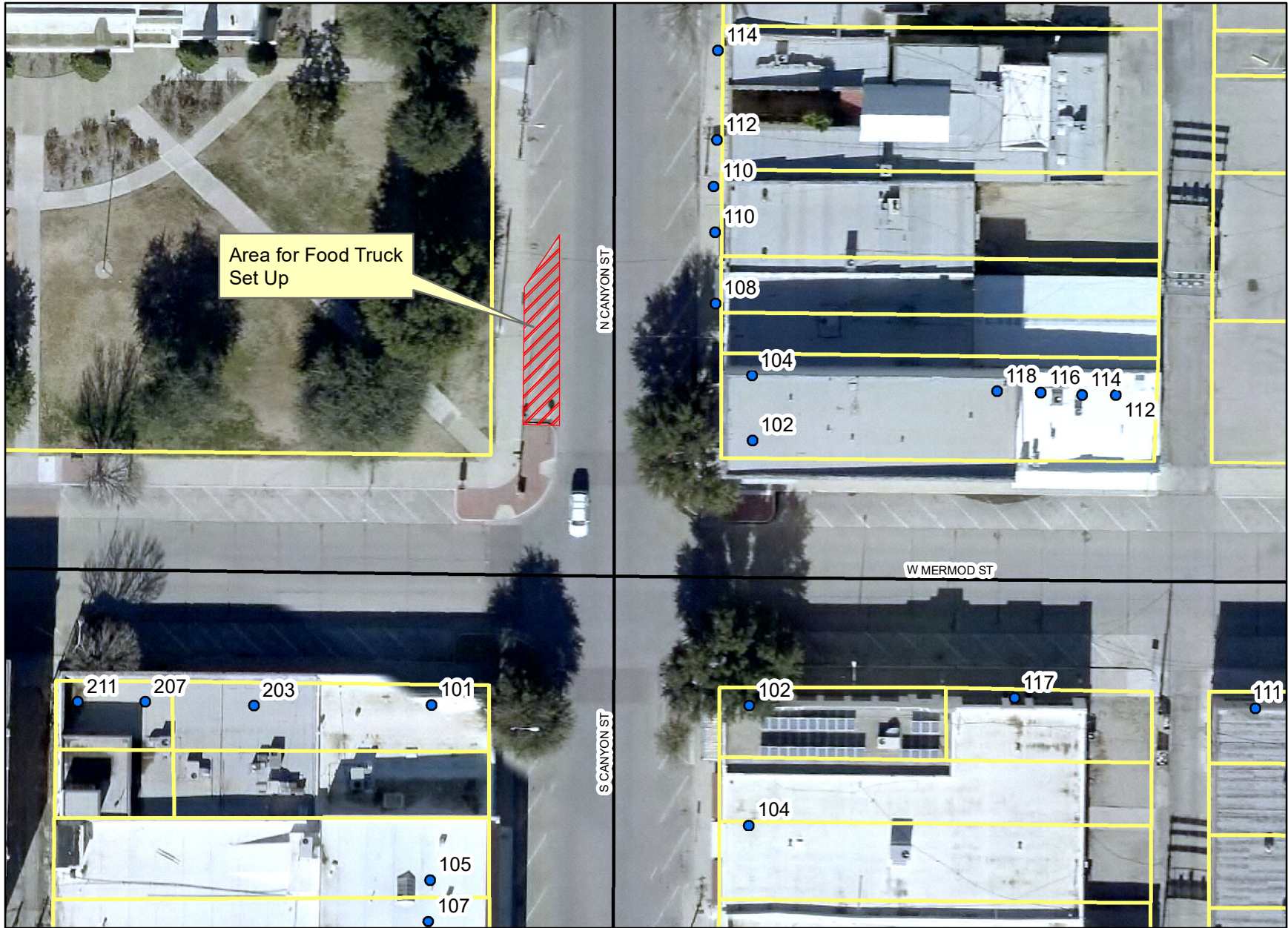
Approved Approved with Conditions Denied By: _____

Approval Date: _____ Permit Expiration Date: _____

Conditions of approval:

MainStreet Food Truck

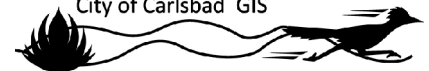
Legend
Property Lines



0 25 50 100 Feet

1/16/2024

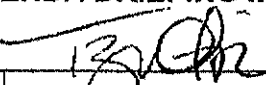
City of Carlsbad GIS



CITY OF CARLSBAD

AGENDA BRIEFING MEMORANDUM

Council Meeting Date: 1/23/2024

Department: Planning & Regulation	By:  Tarysha Ortiz, Deputy Planning Director	DATE: 1/16/2024
--	--	------------------------

SUBJECT: Request by Milton's Brewery to serve alcohol (beer & wine) on City streets during Milton's Brewing "Block Party"

BACKGROUND, ANALYSIS AND IMPACT: *(Safety and Welfare/Financial/Personnel/Infrastructure/etc.)*

Milton's Brewing wishes to host a "Block Party" on Saturday, February 24, 2024. The event will be from 4:00 pm to 11:00 pm along Mermod St. & Canyon St. As part of this event, Milton's Brewing plans for food trucks and local vendors along with alcohol service (beer & wine). The event will be set up by a licensed alcohol server and will be cordoned off. Alcohol will be served from 4:00 pm to 10:00 pm. The event will have one controlled entrance for attendees, and security will be provided. The event organizers would like for the event to be an "open alcohol carry" throughout the event area. All entrants 21 years or older will be given a bracelet to wear and will be a requirement to purchase beer or liquor within the event. All designated drivers that enter the event area will be given a separate bracelet as identification. No alcohol will be allowed to be taken out of the designated event area.

DEPARTMENT RECOMMENDATION: If it is the will of the Council to allow beer and wine sales and consumption within an event area located on City streets, City staff recommends the following requirements:

1. The alcohol server obtain all required licenses and permits;
2. Milton's Brewing comply with all laws, rules, regulations, requirements and restrictions for service at the location (included, but not limited to fencing of service area, carding of customers, and providing appropriate security);
3. Milton's Brewing shall name the City of Carlsbad as an Additional Insured on their general liability insurance and liquor server insurance in an amount to be approved by the City Administrator.

BOARD/COMMISSION/COMMITTEE ACTION:

<input type="checkbox"/> P & Z	<input type="checkbox"/> Lodgers Tax Board	<input type="checkbox"/> Cemetery Board	} <input type="checkbox"/> APPROVED
<input type="checkbox"/> Museum Board	<input type="checkbox"/> San Jose Board	<input type="checkbox"/> Water Board	
<input type="checkbox"/> Library Board	<input type="checkbox"/> N. Mesa Board	<input type="checkbox"/> _____ Committee	

DISAPPROVED

Reviewed by Interim
City Administrator /s/Wendy Austin **Date:** 01/18/2024

ATTACHMENT(S): Map

ALCOHOLIC BEVERAGE CONTROL | PUBLIC CELEBRATION PERMIT APPLICATION

Fee Per Day: \$10.00 (do not submit cash) Date Application Filed: _____

A copy of all approved permits are sent to the Special Investigations Division of the Department of Public Safety, and DPS will request additional information, if needed.

LICENSE HOLDER INFORMATION: *Check boxes that apply*

Liquor License # 67146 Type of License: Craft Distiller Small Brewer Winegrower

Owner Name: Milton's Brewing LLC

Business Name (DBA): Milton's Brewing

Mailing Address: 213 W. Mermod

Phone No: 575-499-9244 ext.: _____ Person to ask for: Lucas Middleton

Email Address: lucas@miltonsbrewing.com

EVENT INFORMATION:

Type of Event: Indoor Event Outdoor Event Both All Ages Event -Wrist Bands Yes No

Type of Celebration: State Fair County Fair Community Fiesta Cultural / Artistic Performance Athletic

Name of Event: Block Party

Physical Address of Event: 213 W. Mermod and Mermod St. downtown

Date of event (Day 1) February 24th

Time Event Begins: 4:00 pm Time Event Ends: 11: 00 pm

Time of Alcohol Service: Begins at: 4:00 pm Ends at: 10:00 pm

Total No. of Attendees Expected at Event: 100 Total No. of Attendees Expected to Consume Alcohol: 100

Date of event (Day 2) _____

Time Event Begins: _____ Time Event Ends: _____

Time of Alcohol Service: Begins at: _____ Ends at: _____

Total No. of Attendees Expected at Event: _____ Total No. of Attendees Expected to Consume Alcohol: _____

Date of event (Day 3) _____

Time Event Begins: _____ Time Event Ends: _____

Time of Alcohol Service: Begins at: _____ Ends at: _____

Total No. of Attendees Expected at Event: _____ Total No. of Attendees Expected to Consume Alcohol: _____

Security: No. of Security: 1

Licensed Security Company Milton's Brewing Phone No. 575-499-9244

Describe Security Security will be at front gate as well as roaming the area the entire event

NOTE: LICENSEE'S EMPLOYEE(S) ASSIGNED TO WORK SECURITY, MUST WORK THIS EXCLUSIVELY AND MAY NOT SERVE AT THE EVENT.



SPONSOR INFORMATION:

Sponsor of Event: Milton's Brewing
Name of Contact: Lucas Middleton Phone No.: 575-499-9244

APPROVAL OF PROPERTY OWNER:

Print Name: _____ Phone No.: _____
Signature: _____ Date: _____
Name of Your Business and Location of Property: _____

LICENSE HOLDER & SERVER CERTIFICATION: I, Lucas Middleton (Licensee) hereby certify that this application is signed by Licensee or authorized person under this License. I further certify that all persons providing the service of alcoholic beverages at the Event are currently Server Certified, that they are all my employees, and that ALL the information in this Application and the Attachments, is true and correct. Licensee Agrees that if any statements or representations herein are found to be false, the Director may refuse to issue additional permits. I understand that all fees submitted are non-refundable.

Licensee Name: (print) Lucas Middleton
Signature: _____ **Date:** 1/2/2024

- I have attached a highlighted floorplan marking the serving area
- I have attached a alcohol server list with the servers first & last name, server permit # and expiration date

LOCAL GOVERNING BODY APPROVAL:

Print Name: _____ Title: _____
Signature: _____ Date: _____
Phone No.: _____ Fax: _____

ABC USE ONLY:

Application Must Include: Payment of Fees, per day (listed on top of page), Floor Plan – (w/photos) & Detailed Server List

Finance | Application Fee \$ _____ Received on: _____ Receipt No. _____

Clear of Citations/Holds: Yes No, _____ Liquor License No. _____

Approved Disapproved _____ Processed By: _____

Assigned Permit Number: _____ Approved Permit Sent on: _____



CITY OF CARLSBAD FACILITY REQUEST FORM



Request for Facility Use: (Check One)

<input type="checkbox"/> Beach Bandshell/Pavilion	<input type="checkbox"/> Ray Anaya San Jose Plaza	<input type="checkbox"/> MLK Pavilion/Park
<input type="checkbox"/> Heritage Park	<input type="checkbox"/> North Water Park Front	<input checked="" type="checkbox"/> Other (Please Specify): <u>street closure</u> <u>mermod street</u> <u>from canal to canyon</u>

Purpose of Use: Block Party
 Event Date: Sat. Feb 24, 2024 Event Time: 4-10 pm
 Organization: Milton's Brewing
 Contact of Person: Michele Robertson
 Address: 213 W Mermod City/State: Carlsbad NM
 Phone Numbers: 575-706-3575

Release of Liability

The City shall not be responsible for any personal injury, death, or property loss or damage to the persons or entities using the facilities, their agents, employees, officers, representatives, assigns, customers, patrons, guest, or invitees arising from any cause or causes whatsoever.

In consideration for the use of the City facilities named above, I do, for myself, the organization I represent, my heirs, executors and administrator, hereby release and discharge the City of Carlsbad, its officers, directors, employees, and agents from all manner of claims, liabilities, obligations, causes of action, damages, suits, losses, and expenses of every kind, which I and/or the organization I represent have now or hereinafter and which are associated, in any manner, with this Permit, the use of the facilities, or the event listed above.

Additionally, I and the organization I represent shall save, indemnify, and hold harmless the City, its officers, directors, employees, and agents from and against any and all claims, liabilities, obligations, causes of action, damages, suits, losses, and expenses of every kind, together with any attorneys' fees and litigation costs, made by or on behalf of any person or entity arising out of or in any manner associated with this Permit, the use of the facilities, or the event listed above.

Michele Robertson
Signature

FOR OFFICE USE ONLY:

ADDITIONAL INFO/REQUESTS:

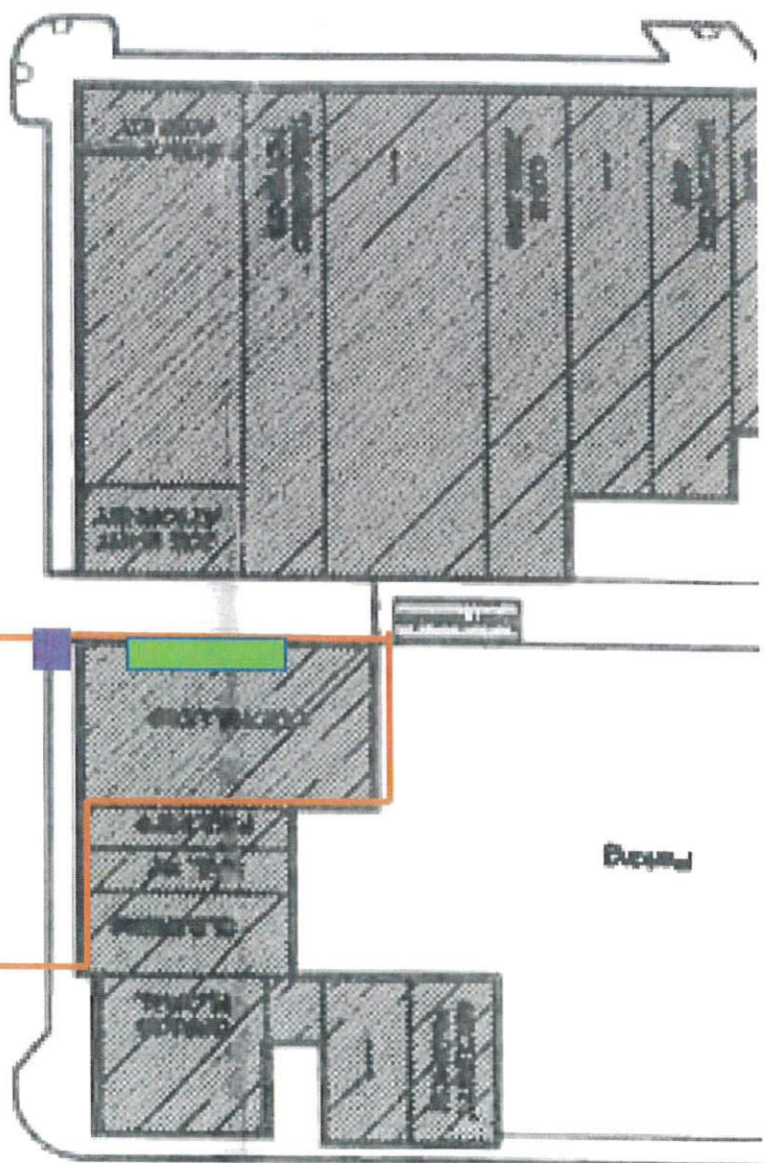
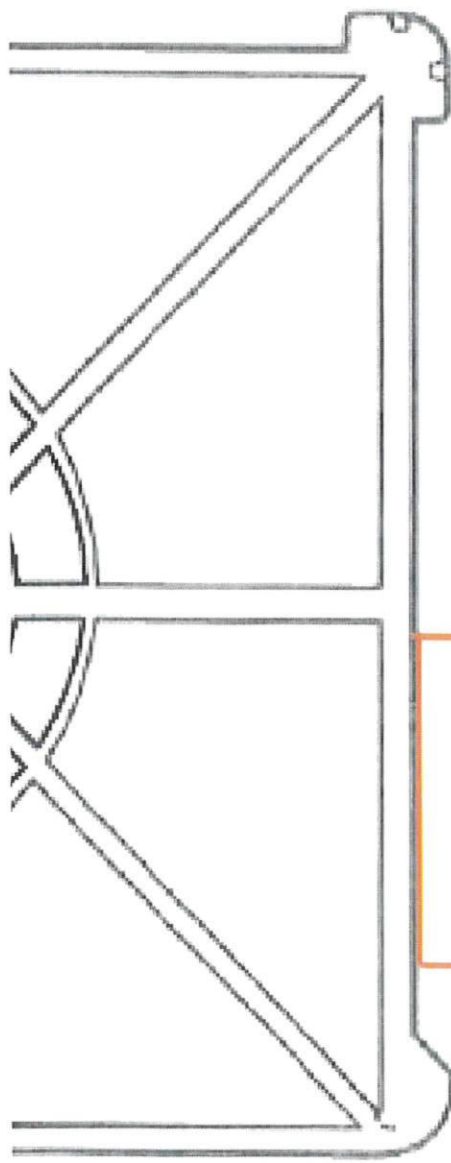
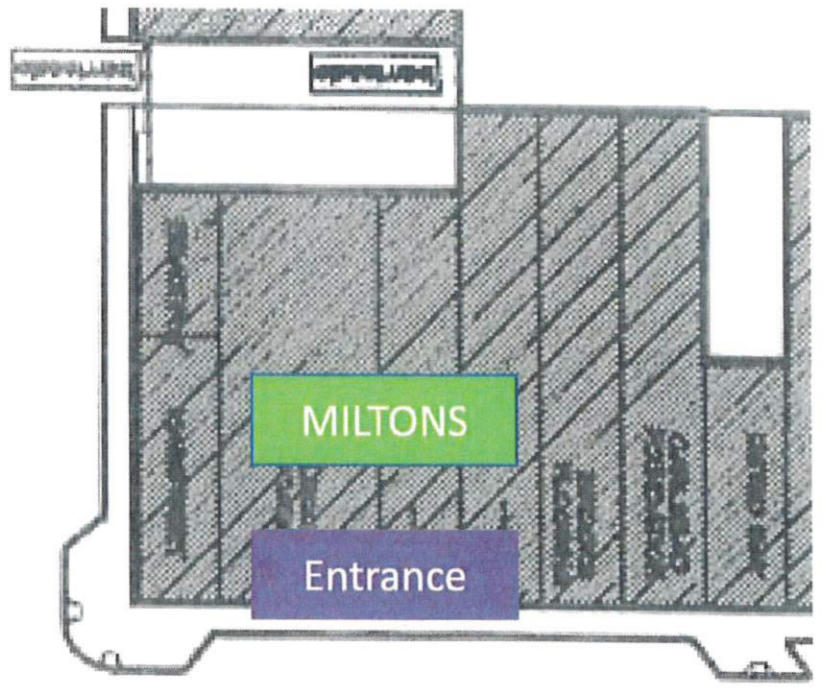
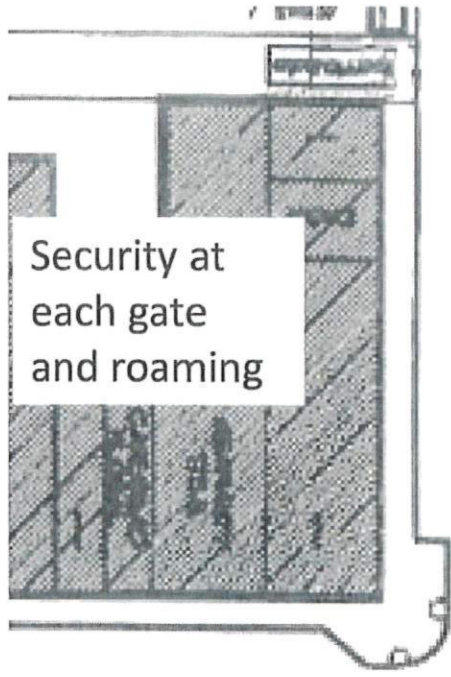
fall outs
street closure

APPROVED BY:

Coordinator: _____ Date: _____

Director: [Signature]

City Administrator: _____



CITY OF CARLSBAD

AGENDA BRIEFING MEMORANDUM

Council Meeting Date: 1/23/2024

DEPARTMENT: Grant Programs	BY: Angie Barrios-Testa, Director <i>ATesta 1/17/2024</i>	DATE: 1/17/2024
----------------------------	--	-----------------

SUBJECT: Approve Submission of an Outdoor Recreation Legacy Partnership Grant Application to the National Parks Service for the Shorthorn Park Rehabilitation

The purpose of the National Parks Service - Outdoor Recreation Legacy Partnership (ORLP) is to renew or significantly improve recreation opportunities in urban, disadvantaged communities lacking access to walkable outdoor recreation consistent with the purposes and requirements of the Land and Water Conservation Act. The National Parks Service is expected to award eligible projects from \$300,000 to \$10,000,000 under this notice of funding opportunity.

The City wishes to apply for funding to rehabilitate Shorthorn Park into a new and improved sports and recreation area for this centrally located and disadvantaged community. According to the Climate and Economic Justice Screening Tool, this area qualifies under the climate change and health disadvantaged and socioeconomic threshold. The City of Carlsbad also qualifies as a community having a population of 30,000 or more in the 2020 Census.

The funding opportunity does require a 1:1 match. Staff is currently working with an on-call engineering firm to complete a revised conceptual plan to offer the public an option for more amenities. Enclosed are the current estimates and plan; however, the conceptual plan is being modified to add basketball and volleyball courts in addition to the playground, baseball fields, and other amenities. The current estimate of probable cost is \$2.876 million; however, we anticipate the cost to change slightly due to design and build to federal standards. In addition, staff requests approval on the match requirement to be secured with the City's general project funds once the final plan is approved.

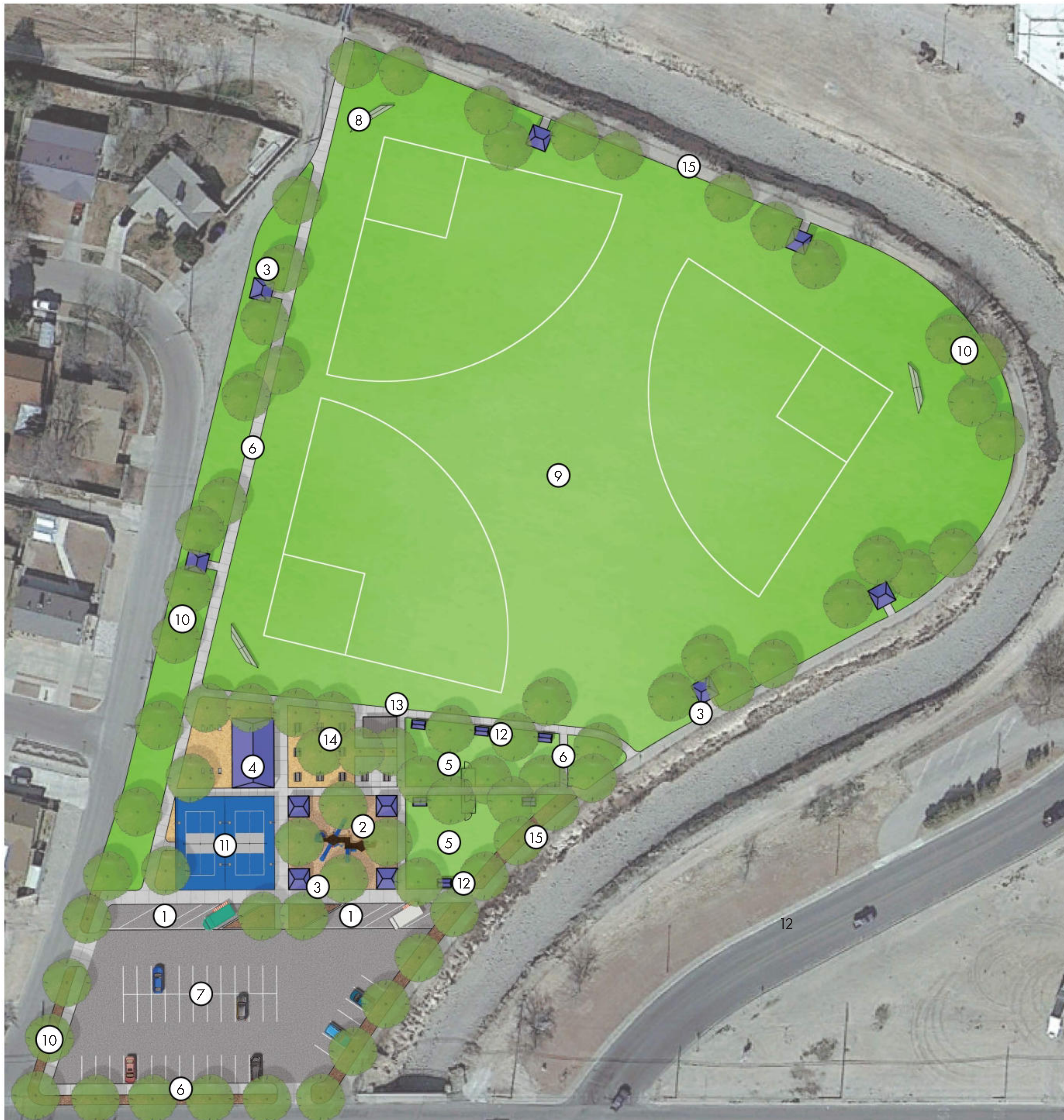
The estimate for the match at \$2.876 million for the project is \$1.438 million however, the ORLP offers the City an opportunity to raise a considerable amount of funds to complete a rehabilitation project of this size, which can take much more time if phased in smaller increments. If successful, the City would be able to offer the community a space that is safer and has a much more enjoyable environment for sports and recreation. The new and improved facility will foster community pride, and it will provide numerous physical, social, and economic benefits to the community, as they will have another recreation facility option to utilize and enjoy for generations to come.

DEPARTMENT RECOMMENDATION: Staff recommends approval for the submission of a grant application to the U.S. Department of Interior National Park Service, and to delegate the City Administrator signature authority on the application and related documents.

BOARD/COMMISSION/COMMITTEE ACTION:

- | | | | |
|--|---|---|--------------------------------------|
| <input type="checkbox"/> P & Z | <input type="checkbox"/> Lodgers Tax Board | <input type="checkbox"/> Riverwalk Rec Center Board | <input type="checkbox"/> APPROVED |
| <input type="checkbox"/> Museum Board | <input type="checkbox"/> Alejandro Ruiz Board | <input type="checkbox"/> Water Board | <input type="checkbox"/> DISAPPROVED |
| <input type="checkbox"/> Library Board | <input type="checkbox"/> N. Mesa Board | <input type="checkbox"/> Beautification Committee | |

Reviewed by: Interim City Administrator: /s/Wendy Austin Date: 01/18/2024



Scale : 1" = 40'-0"



PHASE 1 BUILD-OUT

Scale : NTS

KEYED NOTES

- ① Proposed food truck parking
- ② Proposed playground
- ③ 15' X 15' Pavilion with picnic table, typ.
- ④ 30' X 50' Large group pavilion with picnic tables
- ⑤ Proposed dog park
- ⑥ Proposed concrete sidewalk, typ.
- ⑦ Proposed asphalt parking area
- ⑧ Proposed chain link backstop, typ.
- ⑨ Proposed flexible open turfgrass field
- ⑩ Proposed shade tree, typ.
- ⑪ Proposed pickleball courts
- ⑫ 6' X 10' Shaded bench seating
- ⑬ Proposed park restroom
- ⑭ Proposed shaded seating
- ⑮ Existing hike and bike trail to remain, typ.



Shorthorn Park Rehabilitation Plan

Opinion of Probable Construction Cost, Phase 1

Item	Quantity	UNIT	Unit Cost	Total
SWPPP	1	LS	\$7,500.00	\$7,500.00
Layout & Staking	1	LS	\$3,000.00	\$3,000.00
Demolition	1	LS	\$125,000.00	\$125,000.00
Grading/Earthwork	1	LS	\$45,000.00	\$45,000.00
Post and cable fencing	554	LF	\$50.00	\$27,700.00
Asphalt Parking	3,130	SY	\$30.00	\$93,900.00
Small Picnic Pavilion (15'x15')	6	EA	\$20,000.00	\$120,000.00
Gravel Mulch	4,697	SF	\$4.00	\$18,788.00
Concrete Walk 4" thick	6,433	SF	\$7.50	\$48,247.50
Standard Concrete Curb & gutter 6" x 24"	1,589	LF	\$40.00	\$63,560.00
Electrical (upgrade existing service)	1	ALLOW	\$25,000.00	\$25,000.00
Lighting (general park & parking lot lighting)	1	ALLOW	\$60,000.00	\$60,000.00
Picnic Tables	6	EA	\$1,500.00	\$9,000.00
Trash Receptacles	6	EA	\$750.00	\$4,500.00
Turfgrass Seeding	251,087	SF	\$1.25	\$313,858.75
Irrigation Point of Connection Equip.	1	LS	\$15,000.00	\$15,000.00
Turf Irrigation	251,087	SF	\$1.00	\$251,087.00
Bubbler Irrigation at Trees (Two per Tree)	96	EA	\$125.00	\$12,000.00
Canopy Trees, 2" cal.	48	EA	\$450.00	\$21,600.00
Backstop	3	EA	\$15,000.00	\$45,000.00
Phase 1 Subtotal				\$1,309,741.25
Mobilization (10%)				\$130,974.13
				\$1,440,715.38
7.3958% NMGRT				\$106,552.43
				\$1,547,267.80
15% Contingency				\$232,090.17
Total: Phase 1				\$1,779,357.97

Shorthorn Park Rehabilitation Plan

Opinion of Probable Construction Cost, Phase 2

Item	Quantity	UNIT	Unit Cost	Total
CXT Restroom Budget	1	EA	\$100,000	\$100,000.00
Double Pickleball Court (incl. slab, surfacing, fencing, site fixtures, l	1	EA	\$110,000.00	\$110,000.00
Large Group Pavilion (30'x40')	2	EA	\$95,000.00	\$190,000.00
Small Picnic Pavilion (15'x15')	4	EA	\$20,000.00	\$80,000.00
Single Pavilion (6'x10')	6	EA	\$10,000.00	\$60,000.00
Playground Surfacing (Woodchip)	4,435	SF	\$4.00	\$17,740.00
Play Equipment	1	ALLOW	\$35,000.00	\$35,000.00
Concrete Walk 4" thick	5,860	SF	\$7.50	\$43,950.00
Security Lighting (in pavilions & near playground)	1	ALLOW	\$50,000.00	\$50,000.00
Stabilized Crusher Fines	5,747	SF	\$4.00	\$22,988.00
Gravel Mulch	956	SF	\$4.00	\$3,824.00
4' ht. Black Vinyl Coated Chain Link Fencing	780	LF	\$45.00	\$35,100.00
Dog Waste Station	4	EA	\$300.00	\$1,200.00
Benches	6	EA	\$1,200.00	\$7,200.00
Picnic Tables	18	EA	\$1,500.00	\$27,000.00
Trash Receptacles	6	EA	\$750.00	\$4,500.00
Bubbler Irrigation at Trees (Two per Tree)	54	EA	\$125.00	\$6,750.00
Canopy Trees, 2" cal.	27	EA	\$450.00	\$12,150.00
Phase 2 Subtotal				\$807,402.00
Mobilization (10%)				\$80,740.20
				\$888,142.20
7.3958% NMGRT				\$65,685.22
				\$953,827.42
15% Contingency				\$143,074.11
Total: Phase 2				\$1,096,901.53

**U.S. Department of the Interior
National Park Service**

**Financial Assistance
Notice of Funding Opportunity (NOFO)**



NOFO Title	Round 7 Outdoor Recreation Legacy Partnership Program
NOFO Number:	P24AS00498
Announcement Type:	Discretionary
CFDA Number:	15.916

Issue Date: 11/08/2023
Application Due Date: 04/30/2024 Time: 11:59 PM Eastern Time Zone

Note: Per 2 CFR 1402.204 (f) Bureaus and offices must consider the timeliness of the application submission. Applications that are submitted beyond the announced deadline date must be removed from the review process.

Program Technical Contact:	Administration Contact:
Name <u>Ginger Carter</u>	Name <u>Susan Broeksmit</u>
Phone <u>202-513-7233</u>	Phone <u>202-641-0966</u>
Email <u>Ginger_Carter@nps.gov</u>	Email <u>Susan_Broeksmit@nps.gov</u>

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Section A: Program Description

Legislative Authority:

Land and Water Conservation Fund (LWCF) Act, as amended (P.L. 88-578, codified at [54 U.S.C. 2003](#) et. seq.); Consolidated Appropriations Act, 2014 (P.L. 113-76) and accompanying Explanatory Statement; The Great American Outdoors Act, P.L. 116-152; Consolidated Appropriations Act, 2023, P.L. 117-328.

Assistance Listing (formerly CFDA) Number: 15.916

Federal Regulations: 2 C.F.R. § 200, 2 C.F.R. § 1402, 36 CFR 59

Program Background

The Land and Water Conservation Fund (LWCF) State and Local Assistance program provides grants to States, and through States to local units of government and federally-recognized Indian tribes, for projects that will provide outdoor recreation opportunities to the public through the acquisition of lands and waters for parks and other outdoor recreation areas, as well as through the development of new, or the renovation of existing, outdoor recreation facilities. It is operated by the National Park Service (NPS) in partnership with the designated State Lead LWCF Agency in each of the 50 states as well as American Samoa, the District of Columbia, Guam, Northern Mariana Islands, Puerto Rico, and the Virgin Islands. Congress allocates money from the LWCF for this program which is then apportioned to the states based on a legislative formula. To be eligible for LWCF funds, the Act requires each state maintain an approved Statewide Comprehensive Outdoor Recreation Plan (SCORP) to assess the supply and demand for outdoor recreation resources in the state and set priorities for the use of LWCF funds.

In 2014, in coordination with Congress, the Secretary of the Interior, State Lead Agencies, and interest groups, the NPS created the Outdoor Recreation Legacy Partnership (ORLP) Program, a competitive grant program administered under the authority of the LWCF Act as a complement to the LWCF formula grant program. ORLP grants do not count against State apportionment funds.

ORLP Objectives and Goals

The purpose of the ORLP Program is to provide new or significantly improved recreation opportunities in urban, disadvantaged communities lacking access to walkable outdoor recreation (a.k.a. park deserts); consistent with the purposes and requirements of the LWCF Act and LWCF Manual. To meet ORLP objectives and goals, projects must be:

- located within an incorporated city (or town) having a **population of 30,000** or more in the 2020 Census, and
- located **within a community (Census tract) that is determined to be disadvantaged** per the *Climate and Environmental Justice Screening Tool* at <https://screeningtool.geoplatform.gov/> (includes tract of project site and community(ies) served),

ORLP Program Competition Priorities

This competition will prioritize the selection of projects that:

- As green and blue spaces, and tree cover help to cool the air, reduce pollution, and have positive effects on mental and physical health, nature-based park projects will earn a 5-point bonus. Nature-based projects are those where nature is a major element of, or strongly supports, the proposed recreational activity.

Additional benefits beyond the above may assist a project in standing apart from other projects, but they cannot be used as a replacement for the stated priority. Additional benefits may include, but are not limited to, projects that: expand public-private partnerships to leverage matching share resources (e.g. money or donated lands, supplies or services); provide economic benefits to the local community (e.g. short or long-term jobs or stimulation to local business near the park); use sustainable design/materials; include site features that consider the needs of all demographics, and/or; involve the redevelopment of a blighted or distressed property.

Multiple-Step Application Process

The application process for ORLP is multi-step:

- 1) Each State solicits proposals from eligible project sponsors and selects and submits abbreviated applications, as described in this funding opportunity, to NPS for projects they find to be eligible and meet the goals of the ORLP program.
- 2) Each proposal is reviewed and scored by an independent merit panel and technical reviewers.
- 3) Based on the reviews of an independent merit panel, the Director of the NPS determines which projects are selected and invited to submit a full application for NPS review.
- 4) States work with the project sponsors of the NPS selected projects to prepare a full application for NPS's final review and funding determination.

Final applications (listed as Step 4 above) must be submitted to NPS within one year of the NPS public announcement of the project's selection to remain eligible for funding.

Funding is not guaranteed until a grant agreement is signed by NPS.

Grants are awarded by NPS to the State Lead Agency, which is responsible for ensuring that allocated funds are used for the purposes of, and in a manner consistent with, the LWCF Act and Manual. The State Lead Agency, in turn, makes a sub-award to the project sponsor, which must be the public entity that submitted the proposal.

Because States must conduct a process to make the initial determination as to which projects to submit to the NPS for consideration in the national competition, State application deadlines will be earlier than NPS's competition deadline. A list of State Lead Agencies can be found at: <https://www.nps.gov/subjects/lwcf/contact-list.htm>.

Proposal Modifications

Changes to the project proposal after the submission of the application, whether in terms of the scope of work or budget, or amount requested, are generally unallowable as they may materially alter the circumstances under which the project was evaluated and selected. Such changes can lead to the federal share of the grant offer being reduced or the grant offer being withdrawn entirely.

Acquisition and Development Requirements

Projects must involve publicly-owned land, or the transfer of ownership by fee simple acquisition, to a public entity. The project sponsor must possess sufficient legal title and control of the property to ensure that it can be managed and maintained for outdoor recreation in perpetuity and otherwise remain compliant with the conversion provisions of the LWCF Act (see [54 U.S.C. 200305\(f\)\(3\)](#)). Acquisition or use of lesser interests (e.g. a perpetual easement) as a means of legal control is not permitted for the ORLP competition because there is insufficient time to work with project sponsors to develop a legally-sufficient easement (pre-existing easements are unacceptable because the easement language must acknowledge the LWCF grant information and requirements).

Outdoor recreation areas and facilities assisted by the LWCF/ORLP must be open to the general public and not limited to special groups.

Eligible Project Types

Assistance is available for a wide range of outdoor recreation uses and the facilities needed to support the use and enjoyment of these areas. These include, but are not limited to:

- community parks, campgrounds,
- sports fields and courts,
- picnic areas and tracks for walking or biking,
- water-based recreation facilities such as for swimming or boating, etc.
- pools

Ineligible ORLP Project Types and Limits of Awards Per Site

- most indoor recreation and other buildings, such as nature centers or education centers; however, facilities to support the use of the recreating public, such as restrooms, can be eligible,
- parks/sites that are currently receiving an LWCF formula grant, or that received an LWCF formula grant that closed within the last seven years, at the same park, even if the scope of the project is different, and,
- parks/sites that have already received two previous ORLP award, or additional ORLP funds to cover cost increases of a previous ORLP grant project.

In Perpetuity Requirement

The LWCF Act requires that any park or other outdoor recreation area benefitting from assistance from the LWCF, whether for acquisition or development purposes, and regardless of the amount or extent of assistance, not be converted to any use other than public outdoor recreation (*see* [54 U.S.C. 200305\(f\)\(3\)](#)).

Therefore, as a condition of the grant, the NPS requires that language be recorded against the deed of the assisted park/recreation property advising that the property was acquired and/or developed with Federal funds from the LWCF and that the property must be preserved for outdoor recreation uses in perpetuity and cannot be converted to any use other than public outdoor recreation use without the written approval of the Secretary of the Interior. This approval is contingent upon the project sponsor replacing the area to be converted with a *new* recreation area involving land of at least equal fair market value and reasonably equivalent recreational utility, and the conversion and its replacement found consistent with the state's SCORP.

The perpetuity requirement is applied to the assisted park or other recreation area *as a whole*. Exceptions for boundaries that would apply to a lesser unit of a park will be considered only if the unit is a stand-alone recreation area (i.e., its borders do not include other areas of the park) and is self-sustaining (i.e., it does not rely on nor serve adjoining park area for access, utilities, support facilities, etc.). The state and the NPS must agree to any boundary that does not comprise the whole park, and the NPS may eliminate from consideration proposals that are not consistent with this policy.

Section B: Federal Award Information

Estimated Total Funding: \$224,145,000+

This seventh round of the ORLP will make available up to \$224,145,000 appropriated by Congress in fiscal year 2023, plus unused funds from prior years, if available subject to Congressional action.

Expected Award Amount:

Projects will be awarded a minimum award of \$300,000 and maximum award of \$15,000,000.

Anticipated Award Date:

November 1, 2025 – The NPS announcement of selected projects is anticipated to be November 1, 2024. Selected projects must submit a full application for NPS final review within one year of the announcement (Nov. 1, 2025) to remain eligible for funding. Awards will be made upon NPS's final review and approval of the full application.

Anticipated Term of the Agreement: February 1, 2025 – February 28, 2027

Agreement terms for funded projects will run between two and three years depending on the negotiated project statement of work. Agreements are not effective until fully executed with signature from the NPS Financial Assistance Awarding Officer.

Estimated Number of Agreements to be Awarded: 40

Funding Instrument Type:

Grant Agreement - A legal instrument of financial assistance between The National Park Service and a non-Federal entity that, consistent with 31 U.S.C. § 6302, 6304:

(1) Is used to enter into a relationship the principal purpose of which is to transfer anything of value from the Federal awarding agency to the non-Federal entity to carry out a public purpose authorized by a law of the United States (see 31 U.S.C. § 6101(3)); and not to acquire property or services for the Federal awarding agency’s direct benefit or use.

(2) Is distinguished from a cooperative agreement in that it does not provide for substantial involvement between the Federal awarding agency or pass-through entity and the non-Federal entity in carrying out the activity contemplated by the Federal award.

Substantial Involvement for Cooperative Agreement:

No substantial involvement on the part of the NPS is anticipated for LWCF ORLP grants.

Other Information: Applications for renewal or supplementation of existing projects are not eligible to compete with applications for new Federal awards.

Section C: Eligibility Information

1. Eligible Applicants

00 – State governments

In accordance with 54 U.S.C. 200305(a), each state has a lead agency designated by the State’s Governor or by state legislation for the purposes of implementing LWCF in that state, and only the State Lead Agency can be an applicant for an LWCF grant. Therefore, only the State Lead Agencies are eligible to submit applications for ORLP grants. The State Lead Agency may submit on behalf of themselves or another eligible subrecipient.

Applications submitted directly by entities other than the State Lead Agency for LWCF, will be eliminated without consideration.

Eligible sub-recipients (aka project sponsors) includes state agencies, local units of governments and special purpose districts (must be an entity created by a legislative authority with a stated mission that includes acquiring, developing, owning and managing recreation areas and be able to demonstrate it can meet the perpetual protection requirement of the LWCF program), and federally-recognized Indian Tribes.

For a project to be eligible the sub-recipient must either be an incorporated city or town of at least 30,000 people as of the 2020 Census, or, if the subrecipient is a county or special purpose district, the project must be serving an incorporated city or town of at least 30,000 or more people. The park or recreation area and the disadvantaged community(ies) must all be within the city or town.

Parks/sites that are currently receiving an LWCF formula grant, or that received an LWCF formula grant that closed within the last seven years (even if the scope of the project is different) and, parks/sites that received more than one previous ORLP award *are not eligible*.

2. Cost Sharing or Matching

In accordance with the LWCF Act ([54 U.S.C. 200305\(c\)](#)), non-Federal cost match in the amount of a 1:1 is required to be eligible for an award under this NOFO. Eligible non-Federal sources of contributions must be in accordance with 2 C.F.R. § 200.306 and may include: cash, in-kind contributions of land, materials, and/or volunteer services. Non-Federal entity cost share or cost match contributions must be annotated within the application SF-424A, SF-424C and Detailed Budget Narrative.

Matching funds may be derived from state, local, non-governmental, or private sources in the form of cash, or donations/in-kind contributions of land, services, materials, etc.

Matching share must be secure or *firmly committed* at the time of application and be confirmed in a signed letter from the donor describing the type (cash, in-kind, etc.) and amount/value of the contribution. If the project match exceeds the 1:1 requirement, the budget must indicate how the additional funds/in-kind contributions will be used.

Per the LWCF General Provisions, applicants may not use LWCF funds to replace funds that were already allocated or appropriated for the same activity.

The following costs may not be counted toward the non-Federal matching share (not inclusive):

- Any project costs incurred before the grant start date, unless they are an eligible pre-award cost as defined in the LWCF Manual or unless the sponsor gets prior written approval from the State Lead Agency and the NPS (i.e., waiver of retroactivity).
- Any funds or in-kind contributions such as land or services that have been used previously or will be used in the future to satisfy the matching requirements of another LWCF grant or other Federal grant.
- Any funds or in-kind contributions such as lands or services that were or will be acquired with other Federal funds. However, there is an exception for funds authorized by their enabling legislation to be treated as non-Federal match. The most common options are HUD's Community Development Block Grants or DOT-FHWA's Recreation Trails Program (it is the project sponsors responsibility to include supporting documentation of this authority in the application if seeking to use Federal funds from other sources as match). *Budgets that include unallowable Federal share as match will be eliminated without further consideration.*

3. Other

Excluded Parties: NPS conducts a review of the SAM.gov Exclusions database for all applicant entities and their key project personnel prior to award. The NPS cannot award funds to entities or their key project personnel identified in the SAM.gov Exclusions database as ineligible,

prohibited/restricted or otherwise excluded from receiving Federal contracts, certain subcontracts, and certain Federal assistance and benefits, as their ineligibility condition applies to this Federal program.

Foreign Entities or Projects:

This program does not provide funding to foreign entities or for projects conducted outside the United States.

Section D: Application and Submission Information

1. Address to Request Application Package

A complete application package is described in this Section. The application package contains both mandatory standard forms (SF) and various optional templates that may be used to satisfy other stated application requirements for this competition. The application package can be accessed and downloaded from the Related Documents tab on the Synopsis page of this announcement in Grants.gov.

2. Contents and Form of Application Submission

You must complete the mandatory standard forms and any applicable optional forms, in accordance with the instructions below, as required by this NOFO. Do not include any proprietary or personally identifiable information.

To assist applicants in ensuring that the required information is included, suggested templates for the Project and Budget Narratives, a photo form, an application checklist, and other tip sheets and templates, are included under the “Related Documents” tab of the Grants.gov opportunity.

ORLP Project sponsors should check with their state’s lead agency to determine if the state has any other requirements for submitting proposals at the state level.

Application Page Limits - Page limits for specific elements are noted. The overall application may not exceed 40 pages, excluding letters of support. *Information beyond the page limit, and linked information within the application, will not be reviewed or considered.*

Complete Application (40-page limit excluding letters of support):

1. Standard Form SF424, Application for Federal Assistance
2. Standard Form SF424C, Budget Information for Construction Programs
3. Standard Form SF429 and SF424B, Real Property Status Report (acquisition only)
4. Standard Form SF424D, Assurances for Construction Programs
5. Standard Form SF-LLL, Disclosure of Lobbying Activities
6. Standard Form - Project Abstract Summary
7. Project Narrative (**max 10 pages**) Following instructions in this section.
8. Budget Narrative (**max 5 pages**) Following instructions in this section.
9. Project Timeline (**max 1 page**) Following instructions in this section.

10. Photos of current site conditions, the surrounding environment, etc.
11. Maps (2 minimum):
 - a. Map (or Aerial Photo) Delineating Project Area and Proposed Boundary - must clearly indicate area to be acquired and/or developed, as well as the proposed boundary of the larger park/recreation area that would be subject to the perpetual protection provisions of the LWCF Act (54 U.S.C. 200305(f)(3)), all known outstanding rights and interests in the area held by others, total acres within the boundary(ies), and a north arrow.
 - b. Plan or Sketch of Planned Site Features identifying location of planned recreational improvements and other features such as where the public will access the site, parking, etc.
12. Letters of Commitment of Secured Contributions/Matching Share clearly stating the amount and type of contribution. Contributions from project sponsor must also be confirmed.
13. General Letters of Support (Optional) Letters of support from Congress must be included with the application in Grants.gov to be considered.
14. Feasibility Report (if available)
15. SHPO Determination of Effect Letter (if available)
16. Confirmation of IPaC Report Submission to USFWS

The Standard Forms 424 series and Project Abstract Summary must be completed by the State using the on-line forms within the application submission on Grants.gov. All other documents should be attached as individual documents. However, applicants may group all general letters of support, and all matching share letters of commitment into single attachments.

Required Proposal Elements Instructions

Standard Form SF424 – The SF-424, Application for Federal Assistance must be completed, signed and dated. Do not include any proprietary or personally identifiable information. Enter only the amount requested from this Federal program in the “Federal” funding box on the SF-424 Application form. Include any other Federal source(s) and funding amount(s) in the required Budget Narrative (see the Budget Narrative Section below).

Standard Form SF424C - Applicants must submit the appropriate SF-424 Budget Information form and Budget Narrative. For construction programs or projects, applicants must complete and submit the SF-424C, “Budget Information for Construction Programs”. Federal award recipients and subrecipients are subject to Federal award cost principles in 2 CFR 200. The estimated budget must align with the projected scope of work presented in the application.

Standard Form SF429 and SF424B – Real Property Status Report

Applicants seeking approval to acquire real property under an award must complete and submit the SF-429, “Real Property Status Report (Cover Page)” and the SF-429-B, “Real Property Status Report Attachment B (Request to Acquire, Improve, or Furnish)” regardless of whether the real property is acquired with Federal funds, with recipient cost share or matching funds, or as an in-kind contribution under the award.

Standard Form SF424D – Applicants must submit the appropriate signed and dated Assurances form.

Standard Form SF-LLL – Disclosure of Lobbying Activities

Applicants requesting more than \$100,000 in Federal funding must certify to the statements in 43 CFR Part 18, Appendix A-Certification Regarding Lobbying. If this application requests more than \$100,000 in Federal funds, the Authorized Official’s signature on the appropriate SF-424, Application for Federal Assistance form also represents the entity’s certification of the statements in 43 CFR Part 18, Appendix A.

Standard Form – Project Abstract Summary

Applicants must complete and submit a Project Abstract Summary form with the application. Information on this form will be transmitted to USA Spending and be viewable by the public.

Project Abstract Summary – The project abstract form must be completed to meet Federal award reporting requirements. Ensure the project abstract succinctly describes the project in plain language that the public can understand and use without the full proposal. If the application is funded, this information will be made available for public access including on USAspending.gov.

Project Narrative Contents – (10-page limit, 12-point font)

The Project Narrative consists of the following three sections, each detailed below:

- Project Data Page
- Project Overview
- Responses to the Project Criteria

A. Project Data Page (**1-page**) - Provide the following information:

1. State and Project Sponsor Name and contact info:
2. Name of Park/Property
3. Project Title
4. Name of Property Title Holder
5. Project Property Address/Location
6. 2020 Census City/Town Population (must be over 30,000)
7. Census tract numbers of project site and community(ies) served – all tracts must located within a Census tract that is determined to be disadvantaged per the *Climate and Environmental Justice Screening Tool (CEJST)* at <https://screeningtool.geoplatform.gov/>. (NPS recommends applicants maintain a screen shot of each tract’s “disadvantaged” determination as Census data within the CEJST may change prior to NPS review of application and proof of previous data may be needed).
8. Statement of Project Type: Acquisition, New Development, or Renovation, or combination acquisition/development
9. Statement that project Creates a New Park, Expands an Existing Park or Neither
10. Brief statement (aka Project Summary) providing a “publicity blurb” about the project. (**250-words or less.**)

B. Project Overview (**2-page limit**): Provide the following information:

All Projects:

- Describe and quantify the types of resources and features of or on the property (e.g., 50 acres of forested area, 2,000 feet of waterfront, scenic views, unique or special features, recreation amenities, historic/cultural resources)
- Describe the current uses (if any) or disposition of the property to be acquired or developed, if uses will need to be discontinued, or the site rehabilitated. If there are any existing non-outdoor recreation or other non-public uses that are intended to continue on the property on an interim or permanent basis and/or proposed in the future, these should be explained.
- Describe constraints of the property (e.g., existing development; hazardous materials/contamination history; and restrictions such as institutional controls, easements, rights-of-way, reversionary interests, above ground/underground utilities; etc.).

Development Only:

- Describe the planned physical improvements and/or facilities, and the reason(s) such development is needed. Explain whether the work involves new development or rehabilitation or replacement of existing recreation facilities.

Acquisition Only:

- Provide a description of the property (including the current ownership) and an explanation of the need for its acquisition.
- State whether the acquisition would create a new public park/recreation area or if it will expand an existing site, and if so, by how much.
- Describe the plans for developing the property for recreation purposes after acquisition and the timeframe for the start and completion of development and when it will be open for public use.
- Describe the status of the acquisition, including negotiations with the landowner and development of due diligence materials such as title work and appraisal.
- Land acquisition costs must be based on the Uniform Appraisal Standards for Federal Land Acquisition (aka yellow book) estimate of fair market value. Be sure to explain the basis for the value estimate if an appraisal has not yet been performed.

Combination Projects:

- Provide information requested under “All Projects”, “Development Only” and “Acquisition Only”.

C. Project Criteria Information (**remaining pages**):

Provide information required by the Criteria as detailed in Section E-Application Review Criteria. Criteria information regarding the budget may be included in the Budget Narrative.

Detailed Budget Narrative (5-page limit)

The project budget shall include detailed information on all cost categories and must clearly identify all estimated project costs. Unit costs shall be provided for all budget items including the cost of work to be provided by contractors or sub-recipients. In addition, applicants shall include a narrative description of the items included in the project budget, including the value of in-kind contributions of goods and services provided to complete the project when cost share is identified to be included (reference section C of this announcement). Cost categories should be organized under, and roll up to, the major budget object classes included on the SF424A or SF424C.

Budget information should reflect only costs related to work/acquisition that will be completed under an ORLP grant if selected. A total budget for the entire project (including work beyond what would be funded under a grant) may be provided separately. Note that the ORLP funded portion of the project must result in a viable recreation opportunity that is not reliant on other funding even in the context of a larger planned project.

The detailed budget must:

- Include a *detailed* breakdown of proposed project costs.
- Indicate the amount of each cost that will be covered by the federal share versus matching share.
- List all agencies, organizations or other entities providing matching share and describe the type of contributions (e.g., cash or in-kind donations). *A letter from each secured matching-share contributor must be included in a letter confirming the commitment of match (includes match from project sponsor).*
- State the value and type (cash, donation of equipment etc.) of each matching share contribution.
- State that the matching share contribution is secure or firmly committed at the time of application.
- Include direct costs for compliance activities, including tribal monitoring, if anticipated. No additional federal fund will be provided if requested after application submission.
- Provide a description of the methodology used to determine the amount of any contingency costs included.
- Identify who developed the estimated budget and on the basis for the estimates.

ORLP projects are limited to using a maximum of 25% of the total budget for costs not directly attributable to physical development/rehabilitation activities, supplies, equipment, or cost of land. Additionally, the LWCF Act specifically excludes acquisition support costs (such as title research and appraisals). (*See “Program Funding Restrictions” under Section D6 for detailed explanation and additional restricted costs.*)

Per 2 CFR 200 Section C.2.b, “Both the direct costs and the indirect costs must exclude capital expenditures and unallowable costs. However, unallowable costs must be included in the direct costs if they represent activities to which indirect costs are properly allocable.” Therefore, as the ORLP program funds capital projects, indirect costs are not allowed.

Timeline (1 page limit)

The detailed timeline must be included showing all project milestones, and measures that will provide quantifiable progress towards reaching the project's milestones. Each planned contract must be listed with an expected date for bidding.

Additional Final Application Documents (If Project is Selected by NPS)

The following additional information will be required with a full application if the project is selected in this pre-application round.

Conflict of Interest Disclosure

Per the Financial Assistance Interior Regulation (FAIR), 2 CFR §1402.112, applicants must state in their application if any actual or potential conflict of interest exists at the time of submission.

Applicability.

- This section intends to ensure that non-Federal entities and their employees take appropriate steps to avoid conflicts of interest in their responsibilities under or with respect to Federal financial assistance agreements.
- In the procurement of supplies, equipment, construction, and services by recipients and by sub recipients, the conflict of interest provisions in 2 CFR §200.318 apply.

Notification.

- Non-Federal entities, including applicants for financial assistance awards, must disclose in writing any conflict of interest to the DOI awarding agency or pass-through entity in accordance with 2 CFR §200.112.
- Recipients must establish internal controls that include, at a minimum, procedures to identify, disclose, and mitigate or eliminate identified conflicts of interest. The recipient is responsible for notifying the Financial Assistance Officer in writing of any conflicts of interest that may arise during the life of the award, including those that have been reported by sub recipients.

Review procedures. The Financial Assistance Officer will examine each conflict-of-interest disclosure on the basis of its particular facts and the nature of the proposed grant or cooperative agreement and will determine whether a significant potential conflict exists and, if it does, develop an appropriate means for resolving it.

Enforcement. Failure to resolve conflicts of interest in a manner that satisfies the government may be cause for termination of the award. Failure to make required disclosures may result in any of the remedies described in 2 CFR §200.339, Remedies for noncompliance, including suspension or debarment (see also 2 CFR §180).

Uniform Audit Reporting Statement

U.S. states, local governments, federally recognized Indian tribes, institutions of higher education, and non-profit organizations expending \$750,000 USD or more in Federal award funds in the applicant's fiscal year must submit a Single Audit report for that year through the Federal Audit Clearinghouse's Internet Data Entry System, in accordance with 2 CFR 200 subpart F. U.S. state, local government, federally recognized Indian tribes, institutions of higher education, and non-profit applicants must state if your organization was or was not required to

submit a Single Audit report for the most recently closed fiscal year. If your organization was required to submit a Single Audit report for the most recently closed fiscal year, provide the EIN associated with that report and state if it is available through the [Federal Audit Clearinghouse](#) website.

Disclosure of Lobbying Activities

Applicants and recipients must not use any federally appropriated funds (annually appropriated or continuing appropriations) or matching funds under a Federal award to pay any person for lobbying in connection with the award. Lobbying is influencing or attempting to influence an officer or employee of any U.S. agency, a Member of the U.S. Congress, an officer or employee of the U.S. Congress, or an employee of a Member of the U.S. Congress connection with the award. Applicants and recipients must complete and submit the SF-LLL, “Disclosure of Lobbying Activities” form if the Federal share of the proposal or award is more than \$100,000 and the applicant or recipient has made or has agreed to make any payment using non-appropriated funds for lobbying in connection with the application or award. The SF-LLL form is available with this Funding Opportunity on Grants.gov. See 43 CFR, Subpart 18.100 and 31 USC 1352 for more information on when additional submission of this form is required.

Overlap or Duplication of Effort Statement

If the project proposed in this application is funded through another Federal financial assistance award, in part or in whole, the applicant must provide a statement detailing the potential funding overlap in regard to activities, costs, or time commitment of key personnel. Provide a copy of any overlapping or duplicative proposal submitted to any other potential funding entity and identify when that proposal was submitted or copy of Federal financial assistance award covering activities covered under this proposal. The statement and the description of overlap or duplication, when applicable, may be provided within the proposal or as a separate attachment to the application. Any overlap or duplication of funding between the proposed project and other active or anticipated projects may impact selection and/or funding amount. If no such overlap or duplication exists, state, “There are no overlaps or duplication between this application and any of our other Federal applications or funded projects”.

If selected for award, NPS reserves the right to request additional or clarifying information for any reason deemed necessary, including, but not limited to:

- (a) Other budget information
- (b) Financial capability
- (c) Evaluation of risk
- (d) Name and phone number of the Designated Responsible Employee for complying with national policies prohibiting discrimination (See 43 C.F.R. § 17)

3. Identifier and System for Award Management (SAM.gov) Registration

This requirement does not apply to individuals applying for funds as an individual (i.e., unrelated to any business or nonprofit organization you may own, operate, or work within), or any entity with an exception to bypass SAM.gov registration with prior approval from the funding bureau or office in accordance with bureau or office policy. All other applicants are required to register in SAM.gov prior to submitting a Federal award application and obtain a Unique Entity Identifier (UEI) which replaces the Data Universal Numbering System (DUNS) number from

Dun & Bradstreet in April 2022. A Federal award may not be made to an applicant that has not completed the SAM.gov registration. If an applicant selected for funding has not completed their SAM.gov registration by the time the program is ready to make an award, the program may determine the applicant is not qualified to receive an award. Federal award recipients must also continue to maintain an active SAM.gov registration with current information through the life of their Federal award(s).

- **Register with the System for Award Management (SAM)**

Applicants can register on the [SAM.gov](https://sam.gov) website. The “Help” tab on the website contains User Guides and other information to assist you with registration. The Grants.gov “[Register with SAM](#)” page also provides detailed instructions. Applicants can contact the supporting Federal Service Desk for help registering in SAM. Once registered in SAM, entities will be assigned a Unique Entity Identifier (UEI). Entities must renew and revalidate their SAM registration at least once every 12 months from the date previously registered. Entities are strongly encouraged to revalidate their registration as often as needed to ensure their information is up to date and reflects changes that may have been made to the entity’s IRS information. There is no cost to register with SAM.gov. There are third-party vendors who will charge a fee in exchange for registering entities with SAM.gov; please be aware you can register and request help for free. If applicable, foreign entities who want to receive payment directly to a U.S. bank account must enter and maintain valid, current banking information in SAM.

4. Submission Dates and Times

Applicants are held responsible for their proposals being submitted to the National Park Service. Applications must be received by Tuesday, April 24, 2024. Applicants are encouraged to submit the application well before the deadline. Note: Per 2 CFR 1402.204 (f) Bureaus and offices must consider the timeliness of the application submission. Applications that are submitted beyond the announced deadline date must be removed from the review process. Application preparation time may take several weeks, so please start the application process as soon as possible. If it is determined that a proposal was not considered due to lateness, the applicant will be notified during the selection process.

States can monitor the application’s status by using “Track My Application” on Grants.gov. Be sure to record the Grants.gov tracking number which will be displayed on the confirmation page in Grants.gov immediately after you successfully submit to Grants.gov as you will need it for tracking.

5. Intergovernmental Review

Applicants subject to EO 12372 must contact their State’s Single Point of Contact (SPOC) to find out about and comply with the State’s process. The names and addresses of the SPOC’s are listed in the OMB’s home page at: http://www.whitehouse.gov/omb/grants_spoc/

6. Funding Restrictions

Costs incurred by the applicant prior to the start date of the period of performance of a signed Federal award are only allowable with written approval by a Financial Assistance Awarding Officer.

Additional LWCF Program Funding Restrictions:

LWCF ORLP grants may only be used for costs needed to support the acquisition or development of lands and facilities that will provide outdoor recreation opportunities to the public. LWCF/ORLP funds may not be used for:

- Grant administration expenses for state lead offices,
- Acquisition support costs such as appraisals or title work,
- Operation and maintenance activities,
- Facilities that support semi-professional or professional athletics such as baseball stadiums or soccer arenas,
- Indoor facilities such as recreation centers or facilities that support primarily non-outdoor purposes like dining facilities or overnight accommodation (such as a lodge or hotel), or
- Acquisition of lands, or interests in lands, that completely restrict access to specific persons (e.g., non-residents of a community).
- Indirect costs

The ORLP Grant Program places a total budget (federal plus matching share) limitation of 25% on project costs not directly attributable to physical development/rehabilitation, supplies, equipment, or cost of land. The 25% cap includes, but is not limited to:

- the overall management of activities directly related to finance (accounting, auditing, budgeting, contracting), and general grant administration costs (wages for grant administration, personnel, property management, equal opportunity).

In accordance with [54 U.S.C. 200305\(f\)\(1\)](#) projects seeking LWCF ORLP grants may not include funds from other Federal sources in the project's budget, including LWCF formula funds, even if all programs' match requirements are met. *Projects including other federal funds within the proposed budget, unless they are serving as authorized match, will be eliminated from the competition without consideration.*

Project sponsors are not permitted to also seek LWCF formula funding to support the proposed project except as an alternate grant source if not selected for an ORLP grant.

7. Other Submission Requirements

Applications must be submitted through Grants.gov to the National Park Service by the deadline identified in item 4 above. Applications submitted by other means or not received by the deadline will not be considered.

Application size limitations and file naming: The electronic application system (Grants.gov) has an overall application size limit, above which the application will not be forwarded to the DOI's grant management system. Check to make sure the application package as a whole does not exceed the limit. Additionally, Grants.gov has requirements for naming application documents. Attachments that do not follow these rules may cause the entire application to be rejected or cause issues during processing. Please refer to the Grants.gov site for current requirements at [Applicant <https://www.grants.gov/applicants/applic-faqs.html>](https://www.grants.gov/applicants/applic-faqs.html).

Section E: Application Review Information

1. Criteria

NPS will evaluate and consider only those applications that separately address each of the merit review criteria in the Project Narrative application requirement. Each applicant is required to provide a detailed project narrative, in accordance with section D.2., of the following criteria elements. It is **HIGHLY** recommended that the project narrative has sections labeled by criterion and bulleted topic.

Criterion 1 – Project Merit

Maximum Points: 50

This criterion assesses the quality of the proposed project in addressing the lack of outdoor recreation in, and wants and needs of, the target urban, disadvantaged community(ies). A five-point bonus will be awarded to nature-based projects (projects where nature is a major element of, or strongly supports, the proposed recreational activity). Otherwise, projects will be scored based on their ability to meet or surpass all of the following priorities: (1) demonstrating a high degree of effort or initiative to engage residents of the disadvantaged neighborhood(s) in the project's development, (2) demonstrating significant collaboration among the public and private sectors, including multiple levels of government, private/non-profit organizations, and community groups, and (3) having strong initiatives, policies, incentives, etc., to protect the area from gentrification (for more insight, see the National Recreation and Parks Associations' paper *Greening Without Gentrification* at <https://www.nrpa.org/parks-recreation-magazine/2019/december/greening-without-gentrification/>). Please provide the following information:

- State if the project is, or is not, a nature-based park, and if so, provide a description of the natural elements and how these elements support the proposed recreation.
- Describe any additional relevant benefits to the disadvantaged community, beyond being nature-based, that the project will provide, such as transforming a previous brownfield, involving of new or non-traditional partners, reaching new user groups, etc.
- Describe the process that led to the development of this proposal. Focus on the efforts made to engage the disadvantaged community(ies) served, and their participation in the project's design as well as that of other interested/affected entities. Include details such as number of meetings held and number of attendees, number of community members contacted, number of responses received.
- Describe the partnerships or other collaborative efforts that have helped, or will help to, facilitate the project.
- Describe initiatives and/or strategies that are in place to substantially limit gentrification of the project area.

Criterion 2 – Technical Excellence

Maximum Points: 50

This criterion measures the project's conformance with LWCF requirements and its likelihood to be successful. Projects will be scored based on their ability to meet or surpass all of the following priorities: (1) directly aligning with at least one goal or need that is clearly identified in the State Comprehensive Outdoor Recreation Plan (SCORP), *particularly any that are specific to urban or disadvantaged areas within the state or the area in which the project is located*, (2)

breaking ground within one year after award of a grant and be complete and open to the public within 2 to 3 years, (3) having a justified, reasonable, allowable and allocable detailed budget estimate that includes all information requested in Section D under “Detailed Budget Narrative”, and (4) being managed by a qualified, experienced teams with federal grant awards and construction project experience, as well as having qualified entities to maintain the site long-term, both physically and financially. Please provide the following information:

- SCORP and any other relevant city, regional or stated plan goals or initiatives the project directly supports. State specifically, how the project supports each plan’s priority or initiative (provide the plan title and date).
- Describe any other park or outdoor recreation plan (provide date of plan) that the project advances or supports, and state precisely how the proposed project aligns with it/each.
- Describe the status of planning referencing the milestones and measures in the timeline.
- Describe the non-recreational features within the project boundary such as leases or easements.
- Describe the basis/justification for the proposed budget estimates and identify who developed the budget estimates.
- Describe the qualifications of the parties responsible for managing the project, the grant, and long-term management and maintenance of the site (physically and financially).

2. Review and Selection Process

NPS personnel, and in some cases independent reviewers, will review all proposals. All proposals for funding will be considered using the criteria outlined above. A summary of the review panel comments may be provided to the applicant if requested.

a. Initial Review

Prior to conducting the comprehensive merit review, an initial review will be performed by NPS to determine whether: (1) the applicant is eligible for an award; (2) the information required by the NOFO has been submitted; (3) all mandatory requirements of the NOFO are satisfied; and (4) the proposed project is responsive to the program objectives of the NOFO (program determination). If an applicant fails to meet the requirements or objectives of the NOFO, or does not provide sufficient information for review, the applicant will be considered non-responsive and eliminated from further review.

b. Comprehensive Merit Review

All applications that satisfactorily pass the initial review will be eligible for the Comprehensive Merit Review, by a panel made up of professionals in fields related to the program criteria. The scores and reviewer evaluations will be used by the competition managers to produce a ranked list of proposals that will be recommended to the competition’s selecting official for final selection.

Each criteria element will be scored on the **0 -50-point** scale below.

Superior (40-50 points): The project strongly meets all priorities as well as providing several additional benefits for that criterion and/or has no technical weaknesses.

Good (30-40 points): The project strongly meets all priorities and/or contains only one or two minor technical issues.

Satisfactory (20-30 points): The project comes close to meeting all priorities and/or has a few minor technical issue(s).

Marginal (10-20 points): Project is weak in meeting more than one of the priorities and/or contains several minor issues or a moderate technical issue.

Poor (1-10 points): Application is far from meeting all priorities and/or contains one significant, or more than one moderate, technical issue(s).

Not Acceptable (0 point): Application does not address one or more priorities and is weak in meeting other priorities, and/or contains one significant, or numerous minor and moderate technical issue(s).

Applicants of selected projects must submit a full application within one year of the date of the NPS announcement of selected projects. The full application will be reviewed by the NPS for compliance with federal laws, most notably compliance with the National Environmental Policy Act and with the National Historic Preservation Act. If these reviews reveal features of the project that affect its eligibility or viability, the NPS may remove the project from the competition.

During the full application review, budgets will be evaluated by program staff. Deficiencies identified, and adjustments suggested by the merit panel reviews, as well as corrections for unallowable or unreasonable costs, will be addressed with the State and may result in a reduced award.

c. Selection

The Selection Official may consider the merit review recommendations and program policy factors to make a final determination about selections including:

- Availability of funding,
- Geographic distribution of projects and/or funds,
- Program objective and priorities (see Section A of this NOFO),
- The applicant's prior performance in managing LWCF grants and/or assisted sites,
- Issues uncovered during the NPS compliance review that cannot be resolved prior to the date of selection of projects,
- the amount of funds available to select applications for funding, and
- Benefits of acquisition and new development projects over rehabilitation projects.

d. Discussions and Award

The Government may enter into discussions with a selected applicant for any reason deemed necessary, including, but not limited to: (1) only a portion of the application is selected for award; (2) the Government needs additional information to determine that the applicant is capable of complying with the requirements of DOI Financial Assistance Regulations, and/or (3) additional specific terms and conditions are required. Failure to satisfactorily resolve the issues identified by the Government may preclude award to the applicant.

3. CFR – Regulatory Information

See the National Park Service’s Award Terms and Conditions for the general administrative and national policy requirements applicable to Service awards. The Service will communicate any other program- or project-specific special terms and conditions to recipients in their notices of award.

Evaluation of Applicant Risk

In accordance with 2 C.F.R. § 200.205, applications selected for funding will be subject to a pre-award risk assessment which may include a review of information contained within the applicant’s proposal, past audits, Federal Awardee Performance and Integrity Information System (FAPIIS), and/or past performance on previous Federal financial assistance awards. Negative information that leads to an applicant being designated as “Medium Risk” or “High Risk” may result in specific conditions, as identified in 2 C.F.R. § 200.207, being incorporated into the final award.

Section F: Federal Award Administration Information

1. Federal Award Notices

Upon being selected for the award, successful applicants will receive a notification of the selection of their application for funding. NPS estimates it will notify the applicants selected for award by November 1, 2024. A notice of selection is not an authorization to begin performance on an agreement. This notice will detail the next steps in the awarding process. Once all clearances and reviews have been conducted, a grant will be sent for signature.

Work cannot begin before the non-Federal entity receives a fully executed copy of the grant which contains the signature of the Financial Assistance Awarding Officer. Any pre-award costs incurred prior to the receipt of a signed agreement or written notice signed by a Financial Assistance Awarding Officer authorizing pre-award costs, is at the applicant’s own risk. A signed grant signed by a Financial Assistance Awarding Officer is the only authorizing document to begin performance.

Organizations whose applications have not been selected will be advised as promptly as possible.

2. Administrative and National Policy Requirements

See the “DOI Standard Terms and Conditions” for the administrative and national policy requirements applicable to DOI awards.

Data Availability

Per the Financial Assistance Interior Regulation (FAIR), 2 CFR §1402.315:

(a) All data, methodology, factual inputs, models, analyses, technical information, reports, conclusions, valuation products or other scientific assessments in any medium or form, including textual, numerical, graphic, cartographic, narrative, or audiovisual, resulting from a financial assistance agreement is available for use by the Department of the Interior, including being available in a manner that is sufficient for independent verification.

(b) The Federal Government has the right to:

(1) Obtain, reproduce, publish, or otherwise use the data, methodology, factual inputs, models, analyses, technical information, reports, conclusions, or other scientific assessments, produced under a Federal award; and

(2) Authorize others to receive, reproduce, publish, or otherwise use such data, methodology, factual inputs, models, analyses, technical information, reports, conclusions, or other scientific assessments, for Federal purposes, including to allow for meaningful third-party evaluation.

The LWCF Grant Assistance Manual, v. 71 (March 11, 2021) establishes the specific eligibility, procedural, and programmatic requirements for LWCF grants. A copy of the Manual can be found at <https://www.nps.gov/subjects/lwcf/upload/LWCF-FA-Manual-Vol-71-3-11-2021-final.pdf>. The Manual outlines the criteria and process for eligible states and territories to develop a SCORP, develop projects for nomination to the NPS, submit applications, and implement grants for selected projects. All applications submitted pursuant to this announcement must be consistent with the Manual and are subject to the requirements described therein. Recipients and sub-recipients of LWCF grants are also subject to all Federal laws and agency policies, regulations, and procedures applicable to Federal financial assistance awards. The LWCF-specific terms and conditions are integrated into the standard conditions document and are additional conditions that recipients must also agree to in accepting the grant, such as the requirement to record language and a copy of the LWCF boundary map with the land records for the property to acknowledge the LWCF assistance. If there are outstanding issues still requiring resolution at the time the grant is issued, the NPS may include special award conditions on the grant constraining when work on the project may begin or restricting access to the funds until the conditions are satisfied.

3. Reporting

- a. **Financial Reports:** All recipients must use the SF-425, Federal Financial Report form for financial reporting. At a minimum, all recipients must submit a **final** financial report. Final reports are due no later than 120 calendar days after the award period of performance end date or termination date. For awards with periods of performance

longer than 12 months, recipients are required to submit **interim** financial reports on the frequency established in the Notice of Award. The only exception to the interim financial reporting requirement is if the recipient is required to use the SF 270/271 to request payment and requests payment at least once annually through the entire award period of performance. We will describe all financial reporting requirements in the Notice of Award.

- b. **Performance Reports:** Performance reports must contain a comparison of actual accomplishments with the established goals and objectives of the award; a description of reasons why established goals were not met, if appropriate; and any other pertinent information relevant to the project results. Final reports are due no later than 120 calendar days after the award period of performance end date or termination date. For awards with periods of performance longer than 12 months, recipients are required to submit **interim** financial reports on the frequency established in the Notice of Award.
- c. **Real Property Reports:** Recipients and subrecipients are required to submit status reports on the status of real property acquired under the award in which the Federal government retains an interest. The required frequency of these reports will depend on the anticipated length of the Federal interest period. The Bureau will include recipient-specific real property reporting requirements, including the required data elements, reporting frequency, and report due dates, in the Notice of Award when applicable.
- d. **Conflict of Interest Disclosures:** Recipients must notify the program immediately in writing of any conflict of interest that arise during the life of their Federal award, including those reported to them by any subrecipient under the award. Recipients must notify the program in writing if any employees, including subrecipient and contractor personnel, are related to, married to, or have a close personal relationship with any Federal employee in the Federal funding program or who otherwise may have been involved in the review and selection of the award. The term employee means any individual engaged in the performance of work pursuant to the Federal award. Recipients may not have a former Federal employee as a key project official, or in any other substantial role related to their award, whose participation put them out of compliance with the legal authorities addressing post-Government employment restrictions. See the [U.S. Office of Government Ethics website](#) for more information on these restrictions. The Service will examine each conflict-of-interest disclosure based on its particular facts and the nature of the project and will determine if a significant potential conflict exists. If it does, the Service will work with the recipient to determine an appropriate resolution. Failure to disclose and resolve conflicts of interest in a manner that satisfies the Service may result in any of the remedies described in [2 CFR 200.339 Remedies for Noncompliance](#), including termination of the award.
- e. **Other Mandatory Disclosures:** The Non-Federal entity or applicant for a Federal award must disclose, in a timely manner, in writing to the Federal awarding agency or pass-through entity all violations of Federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the Federal award. Non-Federal entities that receive a Federal award including the terms and conditions outlined in 2 CFR 200, Appendix

XII—Award Term and Condition for Recipient Integrity and Performance Matters are required to report certain civil, criminal, or administrative proceedings to SAM. Failure to make required disclosures can result in any of the remedies described in 2 CFR 200.339 Remedies for Noncompliance, including suspension or debarment.

4. Reporting Matters Related to Recipient Integrity and Performance:

If the total value of your currently active grants, cooperative agreements, and procurement contracts from all Federal awarding agencies exceeds \$10,000,000 for any period of time during the period of performance of this Federal award, then you as the recipient during that period of time must maintain the currency of information reported to the System for Award Management (SAM) that is made available in the designated integrity and performance system (currently the Federal Awardee Performance and Integrity Information System (FAPIIS)) about civil, criminal, or administrative proceedings in accordance with Appendix XII to 2 C.F.R. 200.

5. Significant Developments Reports:

Events may occur between the scheduled performance reporting dates which have significant impact upon the supported activity. In such cases, recipients are required to notify the Bureau in writing as soon as the recipient becomes aware of any problems, delays, or adverse conditions that will materially impair the ability to meet the objective of the Federal award. This disclosure must include a statement of any corrective action(s) taken or contemplated, and any assistance needed to resolve the situation. The recipient should also notify the Service in writing of any favorable developments that enable meeting time schedules and objectives sooner or at less cost than anticipated or producing more or different beneficial results than originally planned.

Geospatial Data: All geospatial data collected for or produced through the use of the Department of the Interior financial assistance funds are required to meet all relevant standards established by the Federal Geospatial Data Committee (FGDC) as authorized by Geospatial Data Act of 2018, Pub. L. 115-254, Subtitle F – Geospatial Data, §§ 751-759C, codified at 43 U.S.C. §§ 2801–2811. Interior requires fully compliant metadata on all Geographic Information Systems files developed for financial assistance projects. If a funded financial assistance project involves acquiring or collecting geospatial data, the recipient is required to search GeoPlatform.gov to determine that no existing Federal, State, local or private data meet the Government’s needs and are available at no cost before acquiring or collecting additional geospatial data.

Section G: Federal Awarding Agency Contacts

Program Technical Contact:

First and Last Name: Ginger Carter
Address: 1849 C Street NW, Washington, DC 20240
Telephone: 202-513-7233
Email: Ginger_Carter@nps.gov

Program Administration Contact:

First and Last Name: Susan Broeksmit
Address: 1849 C Street NW, Washington, DC 20240
Telephone: 202-641-0966
Email: Susan_Broeksmit@nps.gov

Application System Technical Support: For Grants.gov technical registration and submission, downloading forms and application packages, contact Grants.gov Customer Support at 1-800-518-4726 or Support@grants.gov.

Section H: Other Information:

Payments:

Domestic recipients are required to register in and receive payment through the U.S. Treasury's Automated Standard Application for Payments (ASAP), unless approved for a waiver by the Service program. Foreign recipients receiving funds to a final destination bank outside the U.S. are required to receive payment through the U.S. Treasury's International Treasury Services (ITS) System. Foreign recipients receiving funds to a final destination bank in the U.S. are required to enter and maintain current banking details in their SAM.gov entity profile and receive payment through the Automated Clearing House network by electronic funds transfer (EFT). The Bureau will include recipient-specific instructions on how to request payment, including identification of any additional information required and where to submit payment requests, as applicable, in all Notices of Award.

Project sponsors are reminded that this competition represents just a portion of the funding allocated for grants through LWCF State and Local Assistance Program. Grants may be available from your state for the regularly apportioned funds as well. Contact your state's lead agency for more information.

Neither the NPS nor the Department of the Interior will be responsible for proposal preparation costs or project costs if the proposal fails to receive funding. Publication of this announcement does not oblige the NPS to make an award to any specific project or to obligate any available funds.

CITY OF CARLSBAD

AGENDA BRIEFING MEMORANDUM

Council Meeting Date: 1/23/2024

DEPARTMENT: Grant Programs	BY: Angie Barrios-Testa, Director <i>ABT-esta 1/12/2024</i>	DATE: 1/12/2024
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SUBJECT: Accept a 2023 NM Aging and Long-Term Services Department Award No. A23H-2020 for the Alejandro Ruiz Senior Center Meals Equipment

BACKGROUND, ANALYSIS AND IMPACT: (Safety and Welfare/Financial/Personnel/Infrastructure/etc.)

In May of 2022, the City of Carlsbad submitted a 2023 Capital Outlay Grant Application to the State of New Mexico Aging and Long Term Services Department (ALTSD) for the purchase of commercial kitchen equipment for the Alejandro Ruiz Senior Center Nutritional Meals Program operated by Southeast New Mexico Community Corporation. All capital outlay requests for senior programs follow an application process. The funding was allocated during the 2023 Legislative Session under the Laws of 2023, Chapter 199, Section 4, Paragraph 1, in the amount of \$72,258.

The plan was to purchase equipment including a walk-in refrigerator, replacement of the round meal tables, and other eligible equipment for the Alejandro Ruiz Senior Center. The equipment will be added to the lease schedule of equipment under the existing agreement between the City and SNMCAC for the program.

In anticipation of the funds, the project has been budgeted under Project No. 100930. Once the award is accepted the City will incur the expenditures upfront and will submit reimbursement request(s) to ALTSD as the funds are spent.

Staff seeks the City Council's consideration for acceptance and approval of the enclosed grant agreement, and to designate the Mayor or his designee to sign the grant agreement and any related documents.

DEPARTMENT RECOMMENDATION: City Council consideration to accept and approve the Grant Agreement from the New Mexico Aging and Long Term Services Department.

BOARD/COMMISSION/COMMITTEE ACTION:

- | | | | |
|--|---|---|--------------------------------------|
| <input type="checkbox"/> P & Z | <input type="checkbox"/> Lodgers Tax Board | <input type="checkbox"/> Riverwalk Rec Center Board | <input type="checkbox"/> APPROVED |
| <input type="checkbox"/> Museum Board | <input type="checkbox"/> Alejandro Ruiz Board | <input type="checkbox"/> Water Board | |
| <input type="checkbox"/> Library Board | <input type="checkbox"/> N. Mesa Board | <input type="checkbox"/> Beautification Committee | <input type="checkbox"/> DISAPPROVED |

Reviewed by: Interim City Administrator: /s/Wendy Austin Date: 01/18/2024



STATE OF NEW MEXICO
Aging & Long-Term Services Department
Governor Michelle Lujan Grisham
Jen Paul Schroer, Secretary Designate
Sarah Jacobs, Deputy Cabinet Secretary
Antoinette Vigil, Deputy Cabinet Secretary

December 8, 2023

City of Carlsbad
Dale W. Janway
Mayor
P.O. Box 1569
Carlsbad, NM 88221-1569
mayor.office@cityofcarlsbadnm.com

Re: A23H-2020 CARLSBAD ALEJANDRO RUIZ SENIOR CTR - MEALS EQUIP, \$72,258.00, Reversion date: 6/30/2025

Dear Mayor Janway;

In the Laws of 2023, the City of Carlsbad was appropriated bond funding, "to purchase and install meals equipment and other equipment for the Alejandro Ruiz senior center in Carlsbad in Eddy County;". The New Mexico State Board of Finance has completed the sale of the bonds and the project is ready to commence according to the legislative intent. Grantee's must be in compliance with the following:

Executive Order 2013-006

Enacted in 2013 by the New Mexico Governor, such order establishes uniform funding criteria, grant management, and oversight requirements for grants appropriated through the state capital outlay process. The Executive Order provides that:

1. State agencies must determine that a grantee has adequate accounting methods and procedures to expend grant funds in accordance with applicable law and account for and safeguard grant funds and assets acquired by grant funds [E.O. ¶2(A)(3)(a)].
2. In the event a state agency has identified deficiencies in the grantee's accounting methods and procedures that raise concerns about the grantee's ability to expend grant funds in accordance with applicable law and account for and safeguard grant funds and assets acquired by grant funds:
 - a. The state agency must determine that it can impose and has the resources to implement special grant conditions that will adequately address the deficiencies [E.O. ¶2(A)(3)(b)]; or
 - b. The state agency must determine that another appropriate entity is able and willing to act as a fiscal agent for the grant [E.O. ¶2(A)(3)(c)].

After reviewing the City of Carlsbad 2022 Audit, it has been determined that no special grant conditions are required for this grant to commence.

Please submit the Scope of Work for the above-referenced project **by January 8, 2024**, so that we may initiate the Intergovernmental Grant Agreement and the project can proceed in a timely manner. The Scope of Work Template (fillable form) and Scope of Work instructions can be found at <http://www.nmaging.state.nm.us/capital-outlay.aspx>.

For questions, please contact me at 505-365-3804 or Elizabeth.Chavez@altsd.nm.gov, Monica Cordova at 505-709-7982 or Monica.Cordova@altsd.nm.gov or Roxanne Lucero at 505-487-3730 or Roxanne.Lucero@altsd.nm.gov.

Sincerely,

A handwritten signature in cursive script that reads "Elizabeth Chavez".

Elizabeth Chavez
Capital Outlay Bureau Chief

**STATE OF NEW MEXICO
AGING AND LONG-TERM SERVICES DEPARTMENT
FUND 89200 CAPITAL APPROPRIATION PROJECT**

THIS AGREEMENT is made and entered into as of this ____ day of _____, 20__, by and between the Aging and Long-Term Services Department, hereinafter called the “Department” or abbreviation such as “ALTSD”, and City of Carlsbad, hereinafter called the “Grantee”. This Agreement shall be effective as of the date it is executed by the Department.

RECITALS

WHEREAS, in the Laws of 2023, Chapter 199, Section 4, Paragraph 17, the Legislature made an appropriation to the Department, funds from which the Department is making available to the Grantee pursuant to this Agreement; and

WHEREAS, the Department is granting to Grantee, and the Grantee is accepting the grant of, funds from this appropriation, in accordance with the terms and conditions of this Agreement; and

WHEREAS, State Agency on Aging (28-4-1 to 28-4-9 NMSA 1978): successor agency, Aging and Long-Term Services Department (9-23-1 to 9-23-12 NMSA 1978) may enter into grants and contracts as appropriated by law.

AGREEMENT

NOW, THEREFORE, in consideration of the mutual covenants and obligations contained herein, the parties hereby mutually agree as follows:

ARTICLE I. PROJECT DESCRIPTION, AMOUNT OF GRANT AND REVERSION DATE

A. The project that is the subject of this Agreement is described as follows:

A23H-2020 \$72,258.00 APPROPRIATION REVERSION DATE: 30-JUN-2025
Laws of 2023, Chapter 199, Section 4, Paragraph 17, seventy two thousand two hundred fifty eight dollars, (\$72,258.00), to purchase and install meals equipment and other equipment for the Alejandro Ruiz senior center in Carlsbad in Eddy county.

The Grantee’s total reimbursements shall not exceed seventy two thousand two hundred fifty eight dollars, (\$72,258.00) (the “Appropriation Amount”) minus the allocation for Art in Public Places (\$0.00)¹, if applicable, which equals (\$72,258.00).

In the event of a conflict among the Appropriation Amount, the Reversion Date, as defined herein and/or the purpose of the Project, as set forth in this Agreement, and the corresponding appropriation language in the laws cited above in this Article I(A), the language of the laws cited herein shall control.

¹ The AIPP amount is “an amount of money equal to one percent or two hundred thousand dollars (\$200,000), whichever is less, of the amount of money appropriated for new construction or any major renovation exceeding one hundred thousand dollars (\$100,000).” Section 13-4A-4 NMSA 1978.

This project is referred to throughout the remainder of this Agreement as the “Project”; the information contained in Article I(A) is referred to collectively throughout the remainder of this Agreement as the “Project Description.” Attachment A sets forth additional or more stringent requirements and conditions, which are incorporated by this reference as if set forth fully herein. If Optional Attachment A imposes more stringent requirements than any requirement set forth in this Agreement, the more stringent requirements of Attachment A shall prevail, in the event of irreconcilable conflict. The Grantee shall reference the Project's number in all correspondence with and submissions to the Department concerning the Project, including, but not limited to, Requests for Payment and reports.

ARTICLE II. LIMITATION ON DEPARTMENT’S OBLIGATION TO MAKE GRANT DISBURSEMENT TO GRANTEE

A. Upon the Effective Date of this Agreement, for permissible purposes within the scope of the Project Description, the Grantee shall only be reimbursed monies for which the Department has issued, and the Grantee has received a Notice of Department’s Obligation to Reimburse² Grantee (hereinafter referred to as “Notice of Obligation”). This Grant Agreement and the disbursement of any and all amounts of the above referenced Adjusted Appropriation Amount are expressly conditioned upon the following:

- (i) Irrespective of any Notice of Obligation, the Grantee’s expenditures shall be made on or before the Reversion Date and, if applicable, an Early Termination Date (i.e., the goods have been delivered and accepted or the title to the goods has been transferred to the Grantee and/or the services have been rendered for the Grantee); and
- (ii) The total amount received by the Grantee shall not exceed the lesser of: (a) the Adjusted Appropriation Amount identified in Article I(A) herein or (b) the total of all amounts stated in the Notice(s) of Obligation evidencing that the Department has received and accepted the Grantee’s Third-Party Obligation(s), as defined in subparagraph iii of this Article II(A); and
- (iii) The Grantee’s expenditures were made pursuant to the State Procurement Code and execution of binding written obligations or purchase orders with third party contractors or vendors for the provision of services, including professional services, or the purchase of tangible personal property and real property for the Project, hereinafter referred to as “Third Party Obligations”; and
- (iv) The Grantee’s submittal of timely Requests for Payment in accordance with the procedures set forth in Article IX of this Agreement; and
- (v) In the event that capital assets acquired with Project funds are to be sold, leased, or licensed to or operated by a private entity, the sale, lease, license, or operating agreement:
 - a. must be approved by the applicable oversight entity (if any) in accordance with law; or
 - b. if no oversight entity is required to approve the transaction, the Department must approve the transaction as complying with law.

Prior to the sale, lease, license, or operating agreement being approved pursuant to Articles II(A)(v)(a) and II(A)(v)(b) herein, the Department may, in its sole and absolute discretion and unless inconsistent with State Board of Finance imposed conditions, reimburse the Grantee for necessary expenditures incurred to develop the Project sufficiently to make the sale, lease, license, or operating agreement commercially feasible, such as plan and design expenditures; and

- (vi) The Grantee’s submission of documentation of all Third Party Obligations and amendments thereto (including terminations) to the Department and the Department’s issuance and the Grantee’s receiving of

² “Reimburse” as used throughout this Agreement includes Department payments to the Grantee for invoices received, but not yet paid, by the Grantee from a third party contractor or vendor, if the invoices comply with the provisions of this Agreement and are a valid liability of the Grantee.

a Notice of Obligation for a particular amount in accordance with the terms of this Agreement shall be governed by the following:

- a. The Grantee shall submit to the Department one copy of all Third Party Obligations and amendments thereto (including terminations) as soon as possible after execution by the Third Party **but prior to execution by the Grantee.**
- b. Grantee acknowledges and agrees that if it chooses to enter into a Third Party Obligation prior to receiving a Notice of Obligation that covers the expenditure, it is solely responsible for such obligations.
- c. The Department may, in its sole and absolute discretion, issue to Grantee a Notice of Obligation for the particular amount of that Third Party Obligation that only obligates the Department to reimburse Grantee's expenditures made on or before the Reversion Date or an Early Termination Date. The current Notice of Obligation form is attached to this Agreement as Exhibit 2.
- d. The date the Department signs the Notice of Obligation is the date that the Department's Notice of Obligation is effective. After that date, the Grantee is authorized to budget the particular amount set forth in the Notice of Obligation, execute the Third Party Obligation and request the Third Party to begin work. Payment for any work performed or goods received prior to the effective date of the Notice of Obligation is wholly and solely the obligation of the Grantee.

B. The Grantee shall implement, in all respects, the Project. The Grantee shall provide all necessary qualified personnel, material, and facilities to implement the Project. The Grantee shall finance its share (if any) of the costs of the Project, including all Project overruns.

C. Project funds shall not be used for purposes other than those specified in the Project Description.

D. Unless specifically allowed by law, Project funds cannot be used to reimburse Grantee for indirect Project costs.

ARTICLE III. NOTICE PROVISIONS AND GRANTEE AND DEPARTMENT DESIGNATED REPRESENTATIVES

Whenever written notices, including written decisions, are to be given or received, related to this Agreement, the following provisions shall apply.

The Grantee designates the person(s) listed below, or their successor, as their official representative(s) concerning all matters related to this Agreement:

Grantee: City of Carlsbad
Name: Richard D. Lopez
Title: Mayor
Address: P.O. Box 1569, Carlsbad, NM 88221-1569
Email: mayor.office@cityofcarlsbadnm.com
Telephone: 575-887-3798

The Grantee designates the person(s) listed below, or their successor, as their Fiscal Officer or Fiscal Agent concerning all matters related to this Agreement:

Grantee: City of Carlsbad
Name: Angelica Barrios-Testa
Title: Director of Grant Programs
Address: P.O. Box 1569, Carlsbad, NM 88221-1569,
Email: abtesta@cityofcarlsbadnm.com
Telephone: 575-887-1191

The Department designates the persons listed below, or their successors, as the Points of Contact for matters related to this Agreement.

Department: Aging and Long-Term Services Department
Name: Monica Cordova/Elizabeth Chavez
Title: Project Coordinator/Capital Outlay Bureau Chief
Address: 2550 Cerrillos Road, Santa Fe, NM 87505
Email: monica.cordova@altsd.nm.gov / elizabeth.chavez@altsd.nm.gov
Telephone: 505-709-7982 / 505-365-3804

The Grantee and the Department agree that either party shall send all notices, including written decisions, related to this Agreement to the above-named persons by email or regular mail. In the case of mailings, notices shall be deemed to have been given and received upon the date of the receiving party's actual receipt or five calendar days after mailing, whichever shall first occur. In the case of email transmissions, the notice shall be deemed to have been given and received on the date reflected on the delivery receipt of email.

ARTICLE IV. REVERSION DATE, TERM, DEADLINE TO EXPEND FUNDS

A. As referenced in Article I(A), the applicable law establishes a date by which Project funds must be expended by Grantee, which is referred to throughout the remainder of this Agreement as the "Reversion Date." Upon being duly executed by both parties, this Agreement shall be effective as of the date of execution by the Department. It shall terminate on June 30, 2025, the Reversion Date unless Terminated Before Reversion Date ("Early Termination") pursuant to Article V herein.

B. The Project's funds must be expended on or before the Reversion Date and, if applicable, Early Termination Date of this Agreement. For purposes of this Agreement, it is not sufficient for the Grantee to encumber the Project funds on its books on or before the Project's Reversion Date or Early Termination Date. Funds are expended and an expenditure has occurred as of the date that a particular quantity of goods are delivered to and received by the Grantee or title to the goods is transferred to the Grantee and/or as of the date particular services are rendered for the Grantee. Funds are *not* expended, and an expenditure has *not* occurred as of the date they are encumbered by the Grantee pursuant to a contract or purchase order with a third party.

ARTICLE V. EARLY TERMINATION

A. Early Termination Before Reversion Date Due to Completion of the Project or Complete Expenditure of the Adjusted Appropriation or Violation of this Agreement

Early Termination includes:

- (i) Termination due to completion of the Project before the Reversion Date; or
- (ii) Termination due to complete expenditure of the Adjusted Appropriation Amount before the Reversion Date; or
- (iii) Termination for violation of the terms of this Agreement; or
- (iv) Termination for suspected mishandling of public funds, including but not limited to, fraud, waste, abuse, and conflicts of interest.

Either the Department or the Grantee may early terminate this Agreement prior to the Reversion Date by providing the other party with a minimum of fifteen (15) days' advance, written notice of early termination. Grantee hereby waives any rights to assert an impairment of contract claim against the Department or the State of New Mexico in the event of Early Termination of this Agreement by the Department pursuant to Article V(A).

B. Early Termination Before Reversion Date Due to Non-appropriation

The terms of this Agreement are expressly made contingent upon sufficient appropriations and authorization being made by the Legislature of New Mexico for the performance of this Agreement. Throughout this Agreement the term "non-appropriate" or "non-appropriation" includes the following actions by the New Mexico Legislature: deauthorization, reauthorization or revocation of a prior authorization. The Legislature may choose to non-appropriate the Appropriation referred to in Article I and, if that occurs, the Department shall early terminate this Agreement for non-appropriation by giving the Grantee written notice of such termination, and such termination shall be effective as of the effective date of the law making the non-appropriation. The Department's decision as to whether sufficient appropriations or authorizations are available shall be accepted by the Grantee and shall be final. Grantee hereby waives any rights to assert an impairment of contract claim against the Department or the State of New Mexico in the event of Early Termination of this Agreement by the Department pursuant to Article V(B).

C. Limitation on Department's Obligation to Make Grant Disbursements to Grantee in the Event of Early Termination

In the event of Early Termination of this Agreement by either party, the Department's sole and absolute obligation to reimburse the Grantee is expressly conditioned upon the limitations set forth Article II.

ARTICLE VI. SUSPENSION OF NEW OR FURTHER OBLIGATIONS

A. The Department may choose, in its sole and absolute discretion, to provide written notice to the Grantee to suspend entering into new and further obligations. Upon the receipt of such written notice by the Grantee:

- (i) The Grantee shall immediately suspend entering into new or further written obligations with third parties; and
- (ii) The Department will suspend the issuance of any new or further Notice of Obligation under this Agreement; and
- (iii) The Department may direct the Grantee to implement a corrective action plan in accordance with Article VI(D) herein.

B. In the event of Suspension of this Agreement, the Department's sole and absolute obligation to reimburse the Grantee is expressly conditioned upon the limitations set forth in Article II herein.

C. A suspension of new or further obligations under this Agreement shall remain in effect unless or until the date the Grantee receives written notice given by the Department informing the Grantee that the Suspension has been lifted or that the Agreement has been Early Terminated in accordance with Article V herein. If the Suspension is lifted, the Department will consider further requests for Notice of Obligation.

D. Corrective Action Plan in the Event of Suspension

In the event that the Department chooses, in its sole and absolute discretion to direct the Grantee to suspend entering into new or further written obligations with third parties pursuant to Article VI(A), the Department may, but is not obligated to, require the Grantee to develop and implement a written corrective action plan to remedy the grounds for the Suspension. Such corrective action plan must be approved by the Department and be signed by the Grantee. Failure to sign a corrective action plan or meet the terms and deadlines set forth in the signed corrective action plan, is hereby deemed a violation of the terms of this Agreement for purposes of Early Termination, Article V(A)(iii). The corrective action plan is in addition to, and not in lieu of, any other equitable or legal remedy, including but not limited to Early Termination.

ARTICLE VII. AMENDMENT

This Agreement shall not be altered, changed, or amended except by instrument in writing duly executed by both the parties hereto.

ARTICLE VIII. REPORTS

A. Database Reporting

The Grantee shall report quarterly Project activity by entering such Project information as the Department and the Department of Finance and Administration may require, such information entered directly into a database maintained by the Department of Finance and Administration (Budget & Formulation Management System). Additionally, the Grantee shall certify on the Request for Payment form (Exhibit 1) that updates have been maintained and are current in the database. The Grantee hereby acknowledges that failure to perform and/or certify updates into the database will delay or potentially jeopardize the reimbursement of funds. The Department shall give Grantee a minimum of thirty (30) days' advance written notice of any changes to the information the Grantee is required to report.

Quarterly reports shall be due on the last day of the month that is 30 days prior to the end of the quarter following execution of this Agreement by the Department and ending during the quarter of the submission of the final request for reimbursement for the Project, or the following quarter.

B. Requests for Additional Information/Project Inspection

During the term of this Agreement and during the period of time during which the Grantee must maintain records pursuant to Article VIII, the Department may:

- (i) request such additional information regarding the Project as it deems necessary; and
- (ii) conduct, at reasonable times and upon reasonable notice, onsite inspections of the Project.

Grantee shall respond to such requests for additional information within a reasonable period of time, as established by the Department.

ARTICLE IX. REQUEST FOR PAYMENT PROCEDURES AND DEADLINES

A. The Grantee shall request payment by submitting a Request for Payment, in the form attached hereto as Exhibit 1. Payment requests are subject to the following procedures:

- (i) The Grantee must submit a Request for Payment; and
- (ii) Each Request for Payment must contain proof of payment by the Grantee or liabilities incurred by the Grantee showing that the expenditures are valid or are liabilities incurred by the Grantee in the form of actual unpaid invoices received by the Grantee for services rendered by a third party or items of tangible personal property received by the Grantee for the implementation of the Project; provided, however, that the Grantee may be reimbursed for unpaid liabilities only if the Department, in its sole and absolute discretion, agrees to do so and in accordance with any special conditions imposed by the Department.
- (iii) In cases where the Grantee is submitting a Request for Payment to the Department based upon invoices received, but not yet paid, by the Grantee from a third party contractor or vendor, if the invoices comply with the provisions of this Agreement and are a valid liability of the Grantee, the Grantee shall make payment to those contractors or vendors within five (5) business days from the date of receiving reimbursement from the Department or such shorter period of time as the Department may prescribe in writing. The Grantee is required to certify to the Department proof of payment to the third-party contractor or vendor within ten (10) business days from the date of receiving reimbursement from the Department.

B. The Grantee must obligate 5% of the Adjusted Appropriation Amount within six months of acceptance of the grant agreement and must have expended no less than 85% of the Adjusted Appropriation Amount six months prior to the reversion date.

C. **Deadlines**

Requests for Payments shall be submitted by Grantee to the Department on the earlier of:

- (i) Immediately as they are received by the Grantee but at a minimum thirty (30) days from when the expenditure was incurred, or liability of the Grantee was approved as evidenced by an unpaid invoice received by the Grantee from a third party contractor or vendor; or
- (ii) Twenty (20) days from date of Early Termination; or
- (iii) Twenty (20) days from the Reversion Date.

D. The Grantee's failure to abide by the requirements set forth in Article II and Article IX herein will result in the denial of its Request for Payment or will delay the processing of Requests for Payment. The Department has the right to reject a payment request for the Project unless and until it is satisfied that the expenditures in the Request for Payment are for permissible purposes within the meaning of the Project Description and that the expenditures and the Grantee are otherwise in compliance with this Agreement, including but not limited to, compliance with the reporting requirements and the requirements set forth in Article II herein to provide Third Party Obligations and the Deadlines set forth in Article IX herein. The Department's ability to reject any Request for Payment is in addition to, and not in lieu of, any other legal or equitable remedy available to the Department due to Grantee's violation of this Agreement.

ARTICLE X. PROJECT CONDITIONS AND RESTRICTIONS; REPRESENTATIONS AND WARRANTIES

- A. The following general conditions and restrictions are applicable to the Project:
- (i) The Project's funds must be spent in accordance with all applicable state laws, regulations, policies, and guidelines, including, but not limited to, the State Procurement Code (or local procurement ordinance, where applicable).
 - (ii) The Project must be implemented in accordance with the New Mexico Public Works Minimum Wage Act, Section 13-4-10 through 13-4-17 NMSA 1978, as applicable. Every contract or project in excess of sixty thousand dollars (\$60,000) that the Grantee is a party to for construction, alteration, demolition or repair or any combination of these, including painting and decorating, of public buildings, public works or public roads and that requires or involves the employment of mechanics, laborers or both shall contain a provision stating the minimum wages and fringe benefits to be paid to various classes of laborers and mechanics, shall be based upon the wages and benefits that will be determined by the New Mexico Department of Workforce Solutions to be prevailing for the corresponding classes of laborers and mechanics employed on contract work of a similar nature in the locality. Further, every contract or project shall contain a stipulation that the contractor, subcontractor, employer or a person acting as a contractor shall pay all mechanics and laborers employed on the site of the project, unconditionally and not less often than once a week and without subsequent unlawful deduction or rebate on any account, the full amounts accrued at time of payment computed at wage rates and fringe benefit rates not less than those determined pursuant to Section 13-4-11 (B) NMSA 1978 to be the prevailing wage rates and prevailing fringe benefit rates issued for the project.
 - (iii) The Project may only benefit private entities in accordance with applicable law, including, but not limited to, Article IX, Section 14 of the Constitution of the State of New Mexico, the "Anti-Donation Clause."
 - (iv) The Grantee shall not for a period of 10 years from the date of this agreement convert any property acquired, built, renovated, repaired, designed or developed with the Project's funds to uses other than those specified in the Project Description without the Department's and the Board of Finance's express, advance, written approval, which may include a requirement to reimburse the State for the cost of the project, transfer proceeds from the disposition of property to the State, or otherwise provide consideration to the State.
 - (v) The Grantee shall comply with all federal and state laws, rules and regulations pertaining to equal employment opportunity. In accordance with all such laws, rules and regulations the Grantee agrees to assure that no person shall, on the grounds of race, color, national origin, sex, sexual preference, age or handicap, be excluded from employment with Grantee, be excluded from participation in the Project, be denied benefits or otherwise be subject to discrimination under, any activity performed under this Agreement. If Grantee is found to be not in compliance with these requirements during the life of this Agreement, Grantee agrees to take appropriate steps to correct any deficiencies. The Grantee's failure to implement such appropriate steps within a reasonable time constitutes grounds for terminating this Agreement.
- B. The Grantee hereby represents and warrants the following:
- (i) The Grantee has the legal authority to receive and expend the Project's funds.
 - (ii) This Agreement has been duly authorized by the Grantee, the person executing this Agreement has authority to do so, and once executed by the Grantee, this Agreement shall constitute a binding obligation of the Grantee, enforceable according to its terms.

- (iii) This Agreement and the Grantee's obligations hereunder do not conflict with any law or ordinance or resolution applicable to the Grantee, the Grantee's charter (if applicable), or any judgment or decree to which the Grantee is subject.
- (iv) The Grantee has independently confirmed that the Project Description, including, but not limited to, the amount and Reversion Date, is consistent with the underlying appropriation in law.
- (v) The Grantee's governing body has duly adopted or passed as an official act a resolution, motion, or similar action authorizing the person identified as the official representative of the Grantee to sign the Agreement and to sign Requests for Payment.
- (vi) The Grantee shall abide by New Mexico laws regarding conflicts of interest, governmental conduct and whistleblower protection. The Grantee specifically agrees that no officer or employee of the local jurisdiction or its designees or agents, no member of the governing body, and no other public official of the locality who exercises any function or responsibility with respect to this Grant, during their tenure or for one year thereafter, shall have any interest, direct or indirect, in any contract or subcontract, or the proceeds thereof, for work to be performed or goods to be received, pursuant to this Grant. Further, Grantee shall require all of its contractors to incorporate in all subcontracts the language set forth in this paragraph prohibiting conflicts of interest.
- (vii) No funds have been paid or will be paid, by or on behalf of the Grantee, to any person for influencing or attempting to influence an officer or employee of this or any agency or body in connection with the awarding of any Third Party Obligation and that the Grantee shall require certifying language prohibiting lobbying to be included in the award documents for all subawards, including subcontracts, loans and cooperative agreements. All subrecipients shall be required to certify accordingly.

ARTICLE XI. STRICT ACCOUNTABILITY OF RECEIPTS AND DISBURSEMENTS; PROJECT RECORDS

A. The Grantee shall be strictly accountable for receipts and disbursements relating to the Project's funds. The Grantee shall follow generally accepted accounting principles, and, if feasible, maintain a separate bank account or fund with a separate organizational code, for the funds to assure separate budgeting and accounting of the funds.

B. For a period of six (6) years following the Project's completion, the Grantee shall maintain all Project related records, including, but not limited to, all financial records, requests for proposals, invitations to bid, selection and award criteria, contracts and subcontracts, advertisements, minutes of pertinent meetings, as well as records sufficient to fully account for the amount and disposition of the total funds from all sources budgeted for the Project, the purpose for which such funds were used, and such other records as the Department shall prescribe.

C. The Grantee shall make all Project records available to the Department, the Department of Finance and Administration, and the New Mexico State Auditor upon request. With respect to the funds that are the subject of this Agreement, if the State Auditor or the Department of Finance and Administration finds that any or all of these funds were improperly expended, the Grantee may be required to reimburse to the State of New Mexico, to the originating fund, any and all amounts found to be improperly expended.

ARTICLE XII. IMPROPERLY REIMBURSED FUNDS

If the Department determines that part or all of the Appropriation Amount was improperly reimbursed to Grantee, including but not limited to, Project funds reimbursed to Grantee based upon fraud, mismanagement, misrepresentation, misuse, violation of law by the Grantee, or violation of this Agreement, the Grantee shall return such funds to the Department for disposition in accordance with law.

ARTICLE XIII. LIABILITY

Neither party shall be responsible for liability incurred as a result of the other party's acts or omissions in connection with this Agreement. Any liability incurred in connection with this Agreement is subject to immunities and limitations of the New Mexico Tort Claims Act.

ARTICLE XIV. SCOPE OF AGREEMENT

This Agreement constitutes the entire and exclusive agreement between the Grantee and Department concerning the subject matter hereof. The Agreement supersedes any and all prior or contemporaneous agreements, understandings, discussions, communications, and representations, written or verbal.

ARTICLE XV. REQUIRED NON-APPROPRIATIONS CLAUSE IN CONTRACTS FUNDED IN WHOLE OR PART BY FUNDS MADE AVAILABLE UNDER THIS AGREEMENT

The Grantee acknowledges, warrants, and agrees that Grantee shall include a “non-appropriations” clause in all contracts between it and other parties that are (i) funded in whole or part by funds made available under this Agreement and (ii) entered into after the effective date of this Agreement that states:

“The terms of this Agreement are contingent upon sufficient appropriations and authorization being made by the Legislature of New Mexico for the performance of this Agreement. If sufficient appropriations and authorization are not made by the Legislature, the City of Carlsbad may immediately terminate this Agreement by giving Contractor written notice of such termination. The City of Carlsbad’s decision as to whether sufficient appropriations are available shall be accepted by the Contractor and shall be final. Contractor hereby waives any rights to assert an impairment of contract claim against the City of Carlsbad or the Aging and Long-Term Services Department or the State of New Mexico in the event of immediate or Early Termination of this Agreement by the City of Carlsbad or the Department.”

ARTICLE XVI. REQUIRED TERMINATION CLAUSE IN CONTRACTS FUNDED IN WHOLE OR PART BY FUNDS MADE AVAILABLE UNDER THIS AGREEMENT

Grantee acknowledges, warrants, and agrees that Grantee shall include the following termination clause in all contracts that are (i) funded in whole or part by funds made available under this Agreement and (ii) entered into after the effective date of this Agreement:

“This contract is funded in whole or in part by funds made available under an Aging and Long-Term Services Department Grant Agreement. Should the Aging and Long-Term Services Department early terminate the grant agreement, the City of Carlsbad may early terminate this contract by providing Contractor written notice of such termination. In the event of termination pursuant to this paragraph, the City of Carlsbad] only liability shall be to pay Contractor for acceptable goods delivered and services rendered before the termination date.”

Grantee hereby waives any rights to assert an impairment of contract claim against the Department or the State of New Mexico in the event of Early Termination of this Agreement by the Department.

ARTICLE XVII. COMPLIANCE WITH UNIFORM FUNDING CRITERIA.

A. Throughout the term of this Agreement, Grantee shall:

1. submit all reports of annual audits and agreed upon procedures required by Section 12-6-3(A)-(B) NMSA 1978 by the due dates established in 2.2.2 NMAC, reports of which must be a public record pursuant to Section 12-6-5(A) NMSA 1978 within forty-five days of delivery to the State Auditor;
2. have a duly adopted budget for the current fiscal year approved by its budgetary oversight agency (if any);
3. timely submit all required financial reports to its budgetary oversight agency (if any); and
4. have adequate accounting methods and procedures to expend grant funds in accordance with applicable law and account for and safeguard grant funds and assets acquired by grant funds.

B. In the event Grantee fails to comply with the requirements of Paragraph A of this Article XVII, the Department may take one or more of the following actions:

1. suspend new or further obligations pursuant to Article VI(A) of this Agreement;
2. require the Grantee to develop and implement a written corrective action plan pursuant to Article VI(D) of this Agreement to remedy the non-compliance;
3. impose special grant conditions to address the non-compliance by giving the Grantee notice of such special conditions in accordance with Article III of this Agreement; the special conditions shall be binding and effective on the date that notice is deemed to have been given pursuant to Article III; or
4. terminate this Agreement pursuant to Article V(A) of this Agreement.

ARTICLE XVIII. SEVERANCE TAX BOND AND GENERAL OBLIGATION BOND PROJECT CLAUSES

A. Grantee acknowledges and agrees that the underlying appropriation for the Project is a severance tax bond or general obligation bond appropriation, and that the associated bond proceeds are administered by the New Mexico State Board of Finance (SBOF), an entity separate and distinct from the Department. Grantee acknowledges and agrees that (i) it is Grantee's sole and absolute responsibility to determine through SBOF staff what (if any) conditions are currently imposed on the Project; (ii) the Department's failure to inform Grantee of a SBOF imposed condition does not affect the validity or enforceability of the condition; (iii) the SBOF may in the future impose further or different conditions upon the Project; (iv) all SBOF conditions are effective without amendment of this Agreement; (v) all applicable SBOF conditions must be satisfied before the

SBOF will release to the Department funds subject to the condition(s); and (vi) the Department's obligation to reimburse Grantee from the Project is contingent upon the then current SBOF conditions being satisfied.

B. Grantee acknowledges and agrees that the SBOF may in its sole and absolute discretion remove a project's assigned bond proceeds if the project doesn't proceed sufficiently. Entities must comply with the requirement to encumber five percent (5%) of Project funds within six months of bond issuance as certified by the grantee in the Bond Questionnaire and Certification documents submitted to the SBOF. Failure to comply may result in the bond proceeds reassignment to a new ready project. If this should occur this grant agreement will be suspended until the entity has demonstrated readiness as determined by the SBOF and the Department.

C. Grantee acknowledges and agrees that this Agreement is subject to the SBOF's Bond Project Disbursements rule, NMAC 2.61.6, as may be amended or re-codified. The rule provides definitions and interpretations of grant language for the purpose of determining whether a particular activity is allowable under the authorizing language of the agreement.

[THIS SPACE LEFT BLANK INTENTIONALLY]

IN WITNESS WHEREOF, the parties have duly executed this Agreement as of the date of execution by the Department.

GRANTEE

Signature of Official with Authority to Bind Grantee

City of Carlsbad
Entity Name

By: Richard Lopez
(Type or Print Name)

Its: Mayor
(Type or Print Title)

Date

AGING AND LONG-TERM SERVICES DEPARTMENT

By:

Its: Cabinet Secretary or Designee

Date

**NOTICE OF OBLIGATION TO REIMBURSE GRANTEE
EXHIBIT 2**

Notice of Obligation to Reimburse Grantee # _____

DATE: _____

TO: Department Representative: _____

FROM: Grantee: _____

Grantee Official Representative: _____

SUBJECT: Notice of Obligation to Reimburse Grantee

Grant Number: _____

Grant Termination Date: _____

As the designated representative of the Department for Grant Agreement number _____ entered into between Grantee and the Department, I certify that the Grantee has submitted to the Department the following third party obligation executed, in writing, by the third party's authorized representative:

Vendor or Contractor: _____

Third Party Obligation Amount: _____

Vendor or Contractor: _____

Third Party Obligation Amount: _____

Vendor or Contractor: _____

Third Party Obligation Amount: _____

I certify that the State is issuing this Notice of Obligation to Reimburse Grantee for permissible purposes within the scope of the project description, subject to all the terms and conditions of the above referenced Grant Agreement.

Grant Amount (Minus AIPP if applicable): _____

The Amount of this Notice of Obligation: _____

The Total Amount of all Previously Issued Notices of Obligation: _____

The Total Amount of all Notices of Obligation to Date: _____

Note: Contract amounts may exceed the total grant amount, but the invoices paid by the grant will not exceed the grant amount.

Department Rep. Approver: _____

Title: _____

Signature: _____

Date: _____

¹ Administrative and/or Indirect Cost – generally, the legislation authorizing the issuance of bonds prohibits the use of its proceeds for indirect expenses (e.g. penalty fees or damages other than pay for work performed, attorney fees, and administrative fees). Such use of bond proceeds shall not be allowed unless specifically authorized by statute.

OPTIONAL ATTACHMENT A SPECIAL CONDITIONS

The capital outlay oversight requires grantees' accounting methods and procedures, including their internal control framework, to be scrutinized, so as to safeguard State capital outlay appropriations and assets acquired with such appropriations.

This Capital Outlay Special Grant Condition(s) **Attachment A** is necessary pursuant to Executive Order 2013-006 (2.A.2.a-c, if applicable), due to the Grantees' material weaknesses, significant deficiencies, or findings that raised concerns as to the ability to expend grant funds in accordance with applicable law in the organization's FY2022 audit. The Special Conditions identified below apply to the authorized agent, City of Carlsbad.

Procurement - All purchases or contracts the Grantee enters that shall use funding from the Department capital appropriations grant must be approved by the Department prior to the initiation of implementing purchasing documents. The Grantee shall receive such prior approval via official correspondence from the Department, which may be through letter or email. The Grantee shall submit the following to the Department in pursuit of prior approval: purchasing policies and procedures, CFO certification, documentation of management and program approval, policies and procedures governing purchasing and contracting, a copy of the current procurement and contracting policies, and documentation regarding informing staff responsible for purchasing and contracting on such policies and procedures.

Budget - Provide documentation of approval of your current budget from DFA Local Government or other authoritative agency. Provide policies and procedures on who is responsible for and how annual budgets (expenditures and revenue) are established, monitored and adjusted. Provide a corrective action plan on how budget issues identified in your audit will be/have been addressed. Also include documentation on how staff responsible for budgeting is informed on budget policies and procedures.

Capital Assets - Provide a complete list of inventory including inventory control numbers and current location. Provide policies and procedures on capital assets and inventory and specify how the proposed purchased items will be included, tagged, and tracked in capital asset inventory. Also include documentation on how staff responsible for capital assets is informed on capital asset policies and procedures.

Travel and Per Diem - Provide policies and procedures on travel and per diem. Also include how staff who travel and those responsible for travel reimbursement are informed on travel and per diem policies and procedures.

Timely Audits - Provide policies and procedures on annual audits. Provide documentation on how and who is responsible for insuring that annual audits are completed timely. Also include documentation on how staff responsible for the annual audit is informed on audit policies and procedures.

Cash Management - policies and procedures on cash management of federal funds. Provide procedures used to draw and disburse federal funds. Provide procedures to reconcile draw amounts, deposits and disbursements; and to prepare federal cash reporting documents to ensure compliance with federal regulations.

The <Grantee> was required to and has provided sufficient documentation regarding [insert specific names of the Special Condition(s)], as referenced in the City of Carlsbad's 2022 Audit file. Therefore, the criteria to enter into this agreement have been met.

SCOPE OF WORK

PROJECT DESCRIPTION FORM

(Please email this completed form to ALTSD in MS Word format)

1. **Name of Grantee/ Fiscal Agent:** City of Carlsbad
2. **Project Title:** Alejandro Ruiz Senior Center – Meals Equipment
3. **Grant Agreement Number:** A23H-2020

4. Background Narrative:

The City of Carlsbad applied for a New Mexico Food Security Grant in FY2023. The project was not funded but it was referred to the ALTSD Capital Outlay program. The City was requesting several large pieces of equipment for the meals program currently operated at the Alejandro Ruiz Senior Center. The equipment not funded out of the ALTSD emergency funds are a walk-in refrigerator, a 60” Range, and 30 round tables for the meals program dining area.

5. Work Plan:

The City plans to begin the procurement process once the grant agreement is executed. In anticipation of the Capital Outlay appropriation, the City has budgeted the funds in the current FY24 budget. The City will use existing state pricing/cooperative agreements and/or sole source procurement for the purchase of the equipment.

6. Budget Detail:

Project Cost Activities <i>(These are only examples. Insert activities specific to the proposed project.)</i>	Other Funds	State Funds
Architect/Engineer	N/A	N/A
Construction	N/A	N/A
Renovation	N/A	N/A
Improvements for Code Compliance	N/A	N/A
Equipment <i>*NOTE: Equipment purchased with capital appropriations must be valued at \$10,000.00 or more.</i>	N/A	N/A
Meals Equipment <i>*NOTE: Equipment purchased with capital appropriations must be valued at \$10,000.00 or more.</i>	\$0.00	\$72,258.00
Vehicle Purchase	N/A	N/A
Other Costs (specify)	N/A	N/A
AIPP (if applicable)	N/A	N/A
Totals	\$0.00	\$72,258.00

7. Performance Measures:

The City of Carlsbad will ensure the grant agreement, lease agreement, and procurement requirements are met.

8. Results Expected:

The goal for this project and funding is to ensure that the City of Carlsbad Nutritional Meals Program has the equipment resources necessary to provide nutritious meals for congregate meals program participants as well as for homebound residents. The new equipment will allow the City along with SNMCAC to ensure the reliable equipment is available to meet the needs of our area senior population. Many senior citizens rely on this service for their health and wellness.

9.

Time Frame/ Milestones: Upon full execution of the Grant Agreement the following tasks will commence to meet the time frame/milestones.
(These are only examples. Insert milestones specific to the proposed project.)

P/Quotes Secured	February 2024
Final Closing	N/A
Final Award to Contractor/Vendor	N/A
<i>Propose the appropriate project-type from below:</i>	<i>Propose the number of months appropriate to the project-type:</i>
Meals Equipment – Purchase and Install	May 2025
Equipment - Purchase and Install	May 2025
Construction	N/A
Innovation	N/A
Code Compliance projects	N/A
Vehicles – Purchase and Equip	N/A
Project Completion & Review	June 2025
Submit Exhibit 1 – Monthly / Final Report Form & Request for Payment according to contractual requirements as set forth in Articles VIII & IX of the Grant Agreement	Quarterly in BFM

10. Responsible Staff (include Project Manager and Fiscal Contact):

Name: Angie Barrios-Testa,
 Title: Director of Grant Programs
 Address: 101 N. Halagueno St., Carlsbad NM 88220
 Email: abtesta@cityofcarlsbadnm.com
 Phone: 575-234-7904

Name: Melissa Salcido
 Title: Director of Finance
 Address: P.O. Box 1569, Carlsbad, NM 88221
 Email: mmsalcido@cityofcarlsbadnm.com
 Phone: 575-887-1191

NOTICE: The Grant Application, if approved for funding by the Aging and Long Term Services Department (ALTSD) and any attachments to the Grant Application are incorporated by reference into the scope of work. In the event of a conflict between any of the documents that are part of the Agreement, the ALTSD Cabinet Secretary, at the sole discretion of ALTSD, shall resolve that conflict.

CITY OF CARLSBAD

AGENDA BRIEFING MEMORANDUM

Council Meeting Date: 1/23/2024

DEPARTMENT: Grant Programs	BY: Angie Barrios-Testa, Director <i>ABT/af 1/12/2024</i>	DATE: 1/12/2024
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SUBJECT: Accept a 2023 NM Aging and Long-Term Services Department Award No. A23H-2021 for the Alejandro Ruiz Senior Center Renovations

BACKGROUND, ANALYSIS AND IMPACT: (Safety and Welfare/Financial/Personnel/Infrastructure/etc.)

In May of 2022, the City of Carlsbad submitted a 2023 Capital Outlay Grant Application to the State of New Mexico Aging and Long Term Services Department (ALTSD) for additional funding needed for Phase II of the Alejandro Ruiz Senior Center. Phase II renovations included a roof, ADA parking, and secure and expanded parking. Due to rising costs, the City was not able to complete all of the planned improvements and thus submitted a request to complete the parking expansion, secure fenced parking for meals program vehicles, site lighting, and other associated ADA improvements. All capital outlay requests for senior programs follow an application process. The funding was allocated during the 2023 Legislative Session under the Laws of 2023, Chapter 199, Section 4, Paragraph 1, in the amount of \$402,306 minus the 1% in Arts in Public Places (AIPP) of \$4,023 for a total of \$398,283.00.

In anticipation of the funds, the project has been budgeted under Project No. 100931. Once the award is accepted the City will incur the expenditures upfront and will submit reimbursement request(s) to ALTSD as the funds are spent.

Staff seeks the City Council's consideration for acceptance and approval of the enclosed grant agreement, and to designate the Mayor or his designee to sign the grant agreement and any related documents.

DEPARTMENT RECOMMENDATION: City Council consideration to accept and approve the Grant Agreement from the New Mexico Aging and Long Term Services Department.

BOARD/COMMISSION/COMMITTEE ACTION:

- | | | | |
|--|---|---|--------------------------------------|
| <input type="checkbox"/> P & Z | <input type="checkbox"/> Lodgers Tax Board | <input type="checkbox"/> Riverwalk Rec Center Board | <input type="checkbox"/> APPROVED |
| <input type="checkbox"/> Museum Board | <input type="checkbox"/> Alejandro Ruiz Board | <input type="checkbox"/> Water Board | |
| <input type="checkbox"/> Library Board | <input type="checkbox"/> N. Mesa Board | <input type="checkbox"/> Beautification Committee | <input type="checkbox"/> DISAPPROVED |

Reviewed by: Interim City Administrator: /s/Wendy Austin Date: 01/18/2024



STATE OF NEW MEXICO
Aging & Long-Term Services Department
Governor Michelle Lujan Grisham
Jen Paul Schroer, Secretary Designate
Sarah Jacobs, Deputy Cabinet Secretary
Antoinette Vigil, Deputy Cabinet Secretary

December 8, 2023

City of Carlsbad
Dale W. Janway
Mayor
P.O. Box 1569
Carlsbad, NM 88221-1569
mayor.office@cityofcarlsbadnm.com

Re: A23H-2021 CARLSBAD ALEJANDRO RUIZ SENIOR CTR - REN, \$398,282.94, Reversion date: 6/30/2027

Dear Mayor Janway;

In the Laws of 2023, the City of Carlsbad was appropriated bond funding, “for renovations to the Alejandro Ruiz senior center in Carlsbad in Eddy County;”. The New Mexico State Board of Finance has completed the sale of the bonds and the project is ready to commence according to the legislative intent. Grantee’s must be in compliance with the following:

Executive Order 2013-006

Enacted in 2013 by the New Mexico Governor, such order establishes uniform funding criteria, grant management, and oversight requirements for grants appropriated through the state capital outlay process. The Executive Order provides that:

1. State agencies must determine that a grantee has adequate accounting methods and procedures to expend grant funds in accordance with applicable law and account for and safeguard grant funds and assets acquired by grant funds [E.O. ¶2(A)(3)(a)].
2. In the event a state agency has identified deficiencies in the grantee’s accounting methods and procedures that raise concerns about the grantee’s ability to expend grant funds in accordance with applicable law and account for and safeguard grant funds and assets acquired by grant funds:
 - a. The state agency must determine that it can impose and has the resources to implement special grant conditions that will adequately address the deficiencies [E.O. ¶2(A)(3)(b)]; or
 - b. The state agency must determine that another appropriate entity is able and willing to act as a fiscal agent for the grant [E.O. ¶2(A)(3)(c)].

After reviewing the City of Carlsbad 2022 Audit, it has been determined that no special grant conditions are required for this grant to commence.

Please submit the Scope of Work for the above-referenced project **by January 8, 2024**, so that we may initiate the Intergovernmental Grant Agreement and the project can proceed in a timely manner. The Scope of Work Template (fillable form) and Scope of Work instructions can be found at <http://www.nmaging.state.nm.us/capital-outlay.aspx>.

For questions, please contact me at 505-365-3804 or Elizabeth.Chavez@altsd.nm.gov, Monica Cordova at 505-709-7982 or Monica.Cordova@altsd.nm.gov or Roxanne Lucero at 505-487-3730 or Roxanne.Lucero@altsd.nm.gov.

Sincerely,

Elizabeth Chavez
Capital Outlay Bureau Chief

**STATE OF NEW MEXICO
AGING AND LONG-TERM SERVICES DEPARTMENT
FUND 89200 CAPITAL APPROPRIATION PROJECT**

THIS AGREEMENT is made and entered into as of this ____ day of _____, 20__, by and between the Aging and Long-Term Services Department, hereinafter called the “Department” or abbreviation such as “ALTSD”, and City of Carlsbad, hereinafter called the “Grantee”. This Agreement shall be effective as of the date it is executed by the Department.

RECITALS

WHEREAS, in the Laws of 2023, Chapter 199, Section 4, Paragraph 18, the Legislature made an appropriation to the Department, funds from which the Department is making available to the Grantee pursuant to this Agreement; and

WHEREAS, the Department is granting to Grantee, and the Grantee is accepting the grant of, funds from this appropriation, in accordance with the terms and conditions of this Agreement; and

WHEREAS, State Agency on Aging (28-4-1 to 28-4-9 NMSA 1978): successor agency, Aging and Long-Term Services Department (9-23-1 to 9-23-12 NMSA 1978) may enter into grants and contracts as appropriated by law.

AGREEMENT

NOW, THEREFORE, in consideration of the mutual covenants and obligations contained herein, the parties hereby mutually agree as follows:

ARTICLE I. PROJECT DESCRIPTION, AMOUNT OF GRANT AND REVERSION DATE

A. The project that is the subject of this Agreement is described as follows:

A23H-2021 \$402,306.00 APPROPRIATION REVERSION DATE: 30-JUN-2027
Laws of 2023, Chapter 199, Section 4, Paragraph 18, Four Hundred Two Thousand, Three Hundred and Six Dollars, (\$402,306.00), for renovations to the Alejandro Ruiz senior center in Carlsbad in Eddy County;

The Grantee’s total reimbursements shall not exceed four hundred two thousand three hundred and six dollars, (\$402,306.00) (the “Appropriation Amount”) minus the allocation for Art in Public Places (\$4,023.00)¹, if applicable, which equals three hundred ninety eight thousand two hundred eighty three (\$398,283 .00).

In the event of a conflict among the Appropriation Amount, the Reversion Date, as defined herein and/or the purpose of the Project, as set forth in this Agreement, and the corresponding appropriation language in the laws cited above in this Article I(A), the language of the laws cited herein shall control.

¹ The AIPP amount is “an amount of money equal to one percent or two hundred thousand dollars (\$200,000), whichever is less, of the amount of money appropriated for new construction or any major renovation exceeding one hundred thousand dollars (\$100,000).” Section 13-4A-4 NMSA 1978.

This project is referred to throughout the remainder of this Agreement as the “Project”; the information contained in Article I(A) is referred to collectively throughout the remainder of this Agreement as the “Project Description.” Attachment A sets forth additional or more stringent requirements and conditions, which are incorporated by this reference as if set forth fully herein. If Optional Attachment A imposes more stringent requirements than any requirement set forth in this Agreement, the more stringent requirements of Attachment A shall prevail, in the event of irreconcilable conflict. The Grantee shall reference the Project's number in all correspondence with and submissions to the Department concerning the Project, including, but not limited to, Requests for Payment and reports.

ARTICLE II. LIMITATION ON DEPARTMENT’S OBLIGATION TO MAKE GRANT DISBURSEMENT TO GRANTEE

A. Upon the Effective Date of this Agreement, for permissible purposes within the scope of the Project Description, the Grantee shall only be reimbursed monies for which the Department has issued, and the Grantee has received a Notice of Department’s Obligation to Reimburse² Grantee (hereinafter referred to as “Notice of Obligation”). This Grant Agreement and the disbursement of any and all amounts of the above referenced Adjusted Appropriation Amount are expressly conditioned upon the following:

- (i) Irrespective of any Notice of Obligation, the Grantee’s expenditures shall be made on or before the Reversion Date and, if applicable, an Early Termination Date (i.e., the goods have been delivered and accepted or the title to the goods has been transferred to the Grantee and/or the services have been rendered for the Grantee); and
- (ii) The total amount received by the Grantee shall not exceed the lesser of: (a) the Adjusted Appropriation Amount identified in Article I(A) herein or (b) the total of all amounts stated in the Notice(s) of Obligation evidencing that the Department has received and accepted the Grantee’s Third-Party Obligation(s), as defined in subparagraph iii of this Article II(A); and
- (iii) The Grantee’s expenditures were made pursuant to the State Procurement Code and execution of binding written obligations or purchase orders with third party contractors or vendors for the provision of services, including professional services, or the purchase of tangible personal property and real property for the Project, hereinafter referred to as “Third Party Obligations”; and
- (iv) The Grantee’s submittal of timely Requests for Payment in accordance with the procedures set forth in Article IX of this Agreement; and
- (v) In the event that capital assets acquired with Project funds are to be sold, leased, or licensed to or operated by a private entity, the sale, lease, license, or operating agreement:
 - a. must be approved by the applicable oversight entity (if any) in accordance with law; or
 - b. if no oversight entity is required to approve the transaction, the Department must approve the transaction as complying with law.

Prior to the sale, lease, license, or operating agreement being approved pursuant to Articles II(A)(v)(a) and II(A)(v)(b) herein, the Department may, in its sole and absolute discretion and unless inconsistent with State Board of Finance imposed conditions, reimburse the Grantee for necessary expenditures incurred to develop the Project sufficiently to make the sale, lease, license, or operating agreement commercially feasible, such as plan and design expenditures; and

- (vi) The Grantee’s submission of documentation of all Third Party Obligations and amendments thereto (including terminations) to the Department and the Department’s issuance and the Grantee’s receiving of

² “Reimburse” as used throughout this Agreement includes Department payments to the Grantee for invoices received, but not yet paid, by the Grantee from a third party contractor or vendor, if the invoices comply with the provisions of this Agreement and are a valid liability of the Grantee.

a Notice of Obligation for a particular amount in accordance with the terms of this Agreement shall be governed by the following:

- a. The Grantee shall submit to the Department one copy of all Third Party Obligations and amendments thereto (including terminations) as soon as possible after execution by the Third Party **but prior to execution by the Grantee.**
- b. Grantee acknowledges and agrees that if it chooses to enter into a Third Party Obligation prior to receiving a Notice of Obligation that covers the expenditure, it is solely responsible for such obligations.
- c. The Department may, in its sole and absolute discretion, issue to Grantee a Notice of Obligation for the particular amount of that Third Party Obligation that only obligates the Department to reimburse Grantee's expenditures made on or before the Reversion Date or an Early Termination Date. The current Notice of Obligation form is attached to this Agreement as Exhibit 2.
- d. The date the Department signs the Notice of Obligation is the date that the Department's Notice of Obligation is effective. After that date, the Grantee is authorized to budget the particular amount set forth in the Notice of Obligation, execute the Third Party Obligation and request the Third Party to begin work. Payment for any work performed or goods received prior to the effective date of the Notice of Obligation is wholly and solely the obligation of the Grantee.

B. The Grantee shall implement, in all respects, the Project. The Grantee shall provide all necessary qualified personnel, material, and facilities to implement the Project. The Grantee shall finance its share (if any) of the costs of the Project, including all Project overruns.

C. Project funds shall not be used for purposes other than those specified in the Project Description.

D. Unless specifically allowed by law, Project funds cannot be used to reimburse Grantee for indirect Project costs.

ARTICLE III. NOTICE PROVISIONS AND GRANTEE AND DEPARTMENT DESIGNATED REPRESENTATIVES

Whenever written notices, including written decisions, are to be given or received, related to this Agreement, the following provisions shall apply.

The Grantee designates the person(s) listed below, or their successor, as their official representative(s) concerning all matters related to this Agreement:

Grantee: City of Carlsbad
Name: Richard D. Lopez
Title: Mayor
Address: P.O. Box 1569, Carlsbad, NM 88221-1569
Email: mayor.office@cityofcarlsbadnm.com
Telephone: 575-887-3798

The Grantee designates the person(s) listed below, or their successor, as their Fiscal Officer or Fiscal Agent concerning all matters related to this Agreement:

Grantee: City of Carlsbad
Name: Angelica Barrios-Testa
Title: Director of Grant Programs
Address: P.O. Box 1569, Carlsbad, NM 88221-1569,
Email: abtesta@cityofcarlsbadnm.com
Telephone: 575-887-1191

The Department designates the persons listed below, or their successors, as the Points of Contact for matters related to this Agreement.

Department: Aging and Long-Term Services Department
Name: Monica Cordova/Elizabeth Chavez
Title: Project Coordinator/Capital Outlay Bureau Chief
Address: 2550 Cerrillos Road, Santa Fe, NM 87505
Email: monica.cordova@altsd.nm.gov / elizabeth.chavez@altsd.nm.gov
Telephone: 505-709-7982 / 505-365-3804

The Grantee and the Department agree that either party shall send all notices, including written decisions, related to this Agreement to the above-named persons by email or regular mail. In the case of mailings, notices shall be deemed to have been given and received upon the date of the receiving party's actual receipt or five calendar days after mailing, whichever shall first occur. In the case of email transmissions, the notice shall be deemed to have been given and received on the date reflected on the delivery receipt of email.

ARTICLE IV. REVERSION DATE, TERM, DEADLINE TO EXPEND FUNDS

A. As referenced in Article I(A), the applicable law establishes a date by which Project funds must be expended by Grantee, which is referred to throughout the remainder of this Agreement as the "Reversion Date." Upon being duly executed by both parties, this Agreement shall be effective as of the date of execution by the Department. It shall terminate on June 30, 2027, the Reversion Date unless Terminated Before Reversion Date ("Early Termination") pursuant to Article V herein.

B. The Project's funds must be expended on or before the Reversion Date and, if applicable, Early Termination Date of this Agreement. For purposes of this Agreement, it is not sufficient for the Grantee to encumber the Project funds on its books on or before the Project's Reversion Date or Early Termination Date. Funds are expended and an expenditure has occurred as of the date that a particular quantity of goods are delivered to and received by the Grantee or title to the goods is transferred to the Grantee and/or as of the date particular services are rendered for the Grantee. Funds are *not* expended, and an expenditure has *not* occurred as of the date they are encumbered by the Grantee pursuant to a contract or purchase order with a third party.

ARTICLE V. EARLY TERMINATION

A. Early Termination Before Reversion Date Due to Completion of the Project or Complete Expenditure of the Adjusted Appropriation or Violation of this Agreement

Early Termination includes:

- (i) Termination due to completion of the Project before the Reversion Date; or
- (ii) Termination due to complete expenditure of the Adjusted Appropriation Amount before the Reversion Date; or
- (iii) Termination for violation of the terms of this Agreement; or
- (iv) Termination for suspected mishandling of public funds, including but not limited to, fraud, waste, abuse, and conflicts of interest.

Either the Department or the Grantee may early terminate this Agreement prior to the Reversion Date by providing the other party with a minimum of fifteen (15) days' advance, written notice of early termination. Grantee hereby waives any rights to assert an impairment of contract claim against the Department or the State of New Mexico in the event of Early Termination of this Agreement by the Department pursuant to Article V(A).

B. Early Termination Before Reversion Date Due to Non-appropriation

The terms of this Agreement are expressly made contingent upon sufficient appropriations and authorization being made by the Legislature of New Mexico for the performance of this Agreement. Throughout this Agreement the term "non-appropriate" or "non-appropriation" includes the following actions by the New Mexico Legislature: deauthorization, reauthorization or revocation of a prior authorization. The Legislature may choose to non-appropriate the Appropriation referred to in Article I and, if that occurs, the Department shall early terminate this Agreement for non-appropriation by giving the Grantee written notice of such termination, and such termination shall be effective as of the effective date of the law making the non-appropriation. The Department's decision as to whether sufficient appropriations or authorizations are available shall be accepted by the Grantee and shall be final. Grantee hereby waives any rights to assert an impairment of contract claim against the Department or the State of New Mexico in the event of Early Termination of this Agreement by the Department pursuant to Article V(B).

C. Limitation on Department's Obligation to Make Grant Disbursements to Grantee in the Event of Early Termination

In the event of Early Termination of this Agreement by either party, the Department's sole and absolute obligation to reimburse the Grantee is expressly conditioned upon the limitations set forth Article II.

ARTICLE VI. SUSPENSION OF NEW OR FURTHER OBLIGATIONS

A. The Department may choose, in its sole and absolute discretion, to provide written notice to the Grantee to suspend entering into new and further obligations. Upon the receipt of such written notice by the Grantee:

- (i) The Grantee shall immediately suspend entering into new or further written obligations with third parties; and
- (ii) The Department will suspend the issuance of any new or further Notice of Obligation under this Agreement; and
- (iii) The Department may direct the Grantee to implement a corrective action plan in accordance with Article VI(D) herein.

B. In the event of Suspension of this Agreement, the Department's sole and absolute obligation to reimburse the Grantee is expressly conditioned upon the limitations set forth in Article II herein.

C. A suspension of new or further obligations under this Agreement shall remain in effect unless or until the date the Grantee receives written notice given by the Department informing the Grantee that the Suspension has been lifted or that the Agreement has been Early Terminated in accordance with Article V herein. If the Suspension is lifted, the Department will consider further requests for Notice of Obligation.

D. Corrective Action Plan in the Event of Suspension

In the event that the Department chooses, in its sole and absolute discretion to direct the Grantee to suspend entering into new or further written obligations with third parties pursuant to Article VI(A), the Department may, but is not obligated to, require the Grantee to develop and implement a written corrective action plan to remedy the grounds for the Suspension. Such corrective action plan must be approved by the Department and be signed by the Grantee. Failure to sign a corrective action plan or meet the terms and deadlines set forth in the signed corrective action plan, is hereby deemed a violation of the terms of this Agreement for purposes of Early Termination, Article V(A)(iii). The corrective action plan is in addition to, and not in lieu of, any other equitable or legal remedy, including but not limited to Early Termination.

ARTICLE VII. AMENDMENT

This Agreement shall not be altered, changed, or amended except by instrument in writing duly executed by both the parties hereto.

ARTICLE VIII. REPORTS

A. Database Reporting

The Grantee shall report quarterly Project activity by entering such Project information as the Department and the Department of Finance and Administration may require, such information entered directly into a database maintained by the Department of Finance and Administration (Budget & Formulation Management System). Additionally, the Grantee shall certify on the Request for Payment form (Exhibit 1) that updates have been maintained and are current in the database. The Grantee hereby acknowledges that failure to perform and/or certify updates into the database will delay or potentially jeopardize the reimbursement of funds. The Department shall give Grantee a minimum of thirty (30) days' advance written notice of any changes to the information the Grantee is required to report.

Quarterly reports shall be due on the last day of the month that is 30 days prior to the end of the quarter following execution of this Agreement by the Department and ending during the quarter of the submission of the final request for reimbursement for the Project, or the following quarter.

B. Requests for Additional Information/Project Inspection

During the term of this Agreement and during the period of time during which the Grantee must maintain records pursuant to Article VIII, the Department may:

- (i) request such additional information regarding the Project as it deems necessary; and
- (ii) conduct, at reasonable times and upon reasonable notice, onsite inspections of the Project.

Grantee shall respond to such requests for additional information within a reasonable period of time, as established by the Department.

ARTICLE IX. REQUEST FOR PAYMENT PROCEDURES AND DEADLINES

A. The Grantee shall request payment by submitting a Request for Payment, in the form attached hereto as Exhibit 1. Payment requests are subject to the following procedures:

- (i) The Grantee must submit a Request for Payment; and
- (ii) Each Request for Payment must contain proof of payment by the Grantee or liabilities incurred by the Grantee showing that the expenditures are valid or are liabilities incurred by the Grantee in the form of actual unpaid invoices received by the Grantee for services rendered by a third party or items of tangible personal property received by the Grantee for the implementation of the Project; provided, however, that the Grantee may be reimbursed for unpaid liabilities only if the Department, in its sole and absolute discretion, agrees to do so and in accordance with any special conditions imposed by the Department.
- (iii) In cases where the Grantee is submitting a Request for Payment to the Department based upon invoices received, but not yet paid, by the Grantee from a third party contractor or vendor, if the invoices comply with the provisions of this Agreement and are a valid liability of the Grantee, the Grantee shall make payment to those contractors or vendors within five (5) business days from the date of receiving reimbursement from the Department or such shorter period of time as the Department may prescribe in writing. The Grantee is required to certify to the Department proof of payment to the third-party contractor or vendor within ten (10) business days from the date of receiving reimbursement from the Department.

B. The Grantee must obligate 5% of the Adjusted Appropriation Amount within six months of acceptance of the grant agreement and must have expended no less than 85% of the Adjusted Appropriation Amount six months prior to the reversion date.

C. **Deadlines**

Requests for Payments shall be submitted by Grantee to the Department on the earlier of:

- (i) Immediately as they are received by the Grantee but at a minimum thirty (30) days from when the expenditure was incurred, or liability of the Grantee was approved as evidenced by an unpaid invoice received by the Grantee from a third party contractor or vendor; or
- (ii) Twenty (20) days from date of Early Termination; or
- (iii) Twenty (20) days from the Reversion Date.

D. The Grantee's failure to abide by the requirements set forth in Article II and Article IX herein will result in the denial of its Request for Payment or will delay the processing of Requests for Payment. The Department has the right to reject a payment request for the Project unless and until it is satisfied that the expenditures in the Request for Payment are for permissible purposes within the meaning of the Project Description and that the expenditures and the Grantee are otherwise in compliance with this Agreement, including but not limited to, compliance with the reporting requirements and the requirements set forth in Article II herein to provide Third Party Obligations and the Deadlines set forth in Article IX herein. The Department's ability to reject any Request for Payment is in addition to, and not in lieu of, any other legal or equitable remedy available to the Department due to Grantee's violation of this Agreement.

ARTICLE X. PROJECT CONDITIONS AND RESTRICTIONS; REPRESENTATIONS AND WARRANTIES

- A. The following general conditions and restrictions are applicable to the Project:
- (i) The Project's funds must be spent in accordance with all applicable state laws, regulations, policies, and guidelines, including, but not limited to, the State Procurement Code (or local procurement ordinance, where applicable).
 - (ii) The Project must be implemented in accordance with the New Mexico Public Works Minimum Wage Act, Section 13-4-10 through 13-4-17 NMSA 1978, as applicable. Every contract or project in excess of sixty thousand dollars (\$60,000) that the Grantee is a party to for construction, alteration, demolition or repair or any combination of these, including painting and decorating, of public buildings, public works or public roads and that requires or involves the employment of mechanics, laborers or both shall contain a provision stating the minimum wages and fringe benefits to be paid to various classes of laborers and mechanics, shall be based upon the wages and benefits that will be determined by the New Mexico Department of Workforce Solutions to be prevailing for the corresponding classes of laborers and mechanics employed on contract work of a similar nature in the locality. Further, every contract or project shall contain a stipulation that the contractor, subcontractor, employer or a person acting as a contractor shall pay all mechanics and laborers employed on the site of the project, unconditionally and not less often than once a week and without subsequent unlawful deduction or rebate on any account, the full amounts accrued at time of payment computed at wage rates and fringe benefit rates not less than those determined pursuant to Section 13-4-11 (B) NMSA 1978 to be the prevailing wage rates and prevailing fringe benefit rates issued for the project.
 - (iii) The Project may only benefit private entities in accordance with applicable law, including, but not limited to, Article IX, Section 14 of the Constitution of the State of New Mexico, the "Anti-Donation Clause."
 - (iv) The Grantee shall not for a period of 10 years from the date of this agreement convert any property acquired, built, renovated, repaired, designed or developed with the Project's funds to uses other than those specified in the Project Description without the Department's and the Board of Finance's express, advance, written approval, which may include a requirement to reimburse the State for the cost of the project, transfer proceeds from the disposition of property to the State, or otherwise provide consideration to the State.
 - (v) The Grantee shall comply with all federal and state laws, rules and regulations pertaining to equal employment opportunity. In accordance with all such laws, rules and regulations the Grantee agrees to assure that no person shall, on the grounds of race, color, national origin, sex, sexual preference, age or handicap, be excluded from employment with Grantee, be excluded from participation in the Project, be denied benefits or otherwise be subject to discrimination under, any activity performed under this Agreement. If Grantee is found to be not in compliance with these requirements during the life of this Agreement, Grantee agrees to take appropriate steps to correct any deficiencies. The Grantee's failure to implement such appropriate steps within a reasonable time constitutes grounds for terminating this Agreement.
- B. The Grantee hereby represents and warrants the following:
- (i) The Grantee has the legal authority to receive and expend the Project's funds.
 - (ii) This Agreement has been duly authorized by the Grantee, the person executing this Agreement has authority to do so, and once executed by the Grantee, this Agreement shall constitute a binding obligation of the Grantee, enforceable according to its terms.

- (iii) This Agreement and the Grantee's obligations hereunder do not conflict with any law or ordinance or resolution applicable to the Grantee, the Grantee's charter (if applicable), or any judgment or decree to which the Grantee is subject.
- (iv) The Grantee has independently confirmed that the Project Description, including, but not limited to, the amount and Reversion Date, is consistent with the underlying appropriation in law.
- (v) The Grantee's governing body has duly adopted or passed as an official act a resolution, motion, or similar action authorizing the person identified as the official representative of the Grantee to sign the Agreement and to sign Requests for Payment.
- (vi) The Grantee shall abide by New Mexico laws regarding conflicts of interest, governmental conduct and whistleblower protection. The Grantee specifically agrees that no officer or employee of the local jurisdiction or its designees or agents, no member of the governing body, and no other public official of the locality who exercises any function or responsibility with respect to this Grant, during their tenure or for one year thereafter, shall have any interest, direct or indirect, in any contract or subcontract, or the proceeds thereof, for work to be performed or goods to be received, pursuant to this Grant. Further, Grantee shall require all of its contractors to incorporate in all subcontracts the language set forth in this paragraph prohibiting conflicts of interest.
- (vii) No funds have been paid or will be paid, by or on behalf of the Grantee, to any person for influencing or attempting to influence an officer or employee of this or any agency or body in connection with the awarding of any Third Party Obligation and that the Grantee shall require certifying language prohibiting lobbying to be included in the award documents for all subawards, including subcontracts, loans and cooperative agreements. All subrecipients shall be required to certify accordingly.

ARTICLE XI. STRICT ACCOUNTABILITY OF RECEIPTS AND DISBURSEMENTS; PROJECT RECORDS

A. The Grantee shall be strictly accountable for receipts and disbursements relating to the Project's funds. The Grantee shall follow generally accepted accounting principles, and, if feasible, maintain a separate bank account or fund with a separate organizational code, for the funds to assure separate budgeting and accounting of the funds.

B. For a period of six (6) years following the Project's completion, the Grantee shall maintain all Project related records, including, but not limited to, all financial records, requests for proposals, invitations to bid, selection and award criteria, contracts and subcontracts, advertisements, minutes of pertinent meetings, as well as records sufficient to fully account for the amount and disposition of the total funds from all sources budgeted for the Project, the purpose for which such funds were used, and such other records as the Department shall prescribe.

C. The Grantee shall make all Project records available to the Department, the Department of Finance and Administration, and the New Mexico State Auditor upon request. With respect to the funds that are the subject of this Agreement, if the State Auditor or the Department of Finance and Administration finds that any or all of these funds were improperly expended, the Grantee may be required to reimburse to the State of New Mexico, to the originating fund, any and all amounts found to be improperly expended.

ARTICLE XII. IMPROPERLY REIMBURSED FUNDS

If the Department determines that part or all of the Appropriation Amount was improperly reimbursed to Grantee, including but not limited to, Project funds reimbursed to Grantee based upon fraud, mismanagement, misrepresentation, misuse, violation of law by the Grantee, or violation of this Agreement, the Grantee shall return such funds to the Department for disposition in accordance with law.

ARTICLE XIII. LIABILITY

Neither party shall be responsible for liability incurred as a result of the other party's acts or omissions in connection with this Agreement. Any liability incurred in connection with this Agreement is subject to immunities and limitations of the New Mexico Tort Claims Act.

ARTICLE XIV. SCOPE OF AGREEMENT

This Agreement constitutes the entire and exclusive agreement between the Grantee and Department concerning the subject matter hereof. The Agreement supersedes any and all prior or contemporaneous agreements, understandings, discussions, communications, and representations, written or verbal.

ARTICLE XV. REQUIRED NON-APPROPRIATIONS CLAUSE IN CONTRACTS FUNDED IN WHOLE OR PART BY FUNDS MADE AVAILABLE UNDER THIS AGREEMENT

The Grantee acknowledges, warrants, and agrees that Grantee shall include a “non-appropriations” clause in all contracts between it and other parties that are (i) funded in whole or part by funds made available under this Agreement and (ii) entered into after the effective date of this Agreement that states:

“The terms of this Agreement are contingent upon sufficient appropriations and authorization being made by the Legislature of New Mexico for the performance of this Agreement. If sufficient appropriations and authorization are not made by the Legislature, the City of Carlsbad may immediately terminate this Agreement by giving Contractor written notice of such termination. The City of Carlsbad’s decision as to whether sufficient appropriations are available shall be accepted by the Contractor and shall be final. Contractor hereby waives any rights to assert an impairment of contract claim against the City of Carlsbad or the Aging and Long-Term Services Department or the State of New Mexico in the event of immediate or Early Termination of this Agreement by the City of Carlsbad or the Department.”

ARTICLE XVI. REQUIRED TERMINATION CLAUSE IN CONTRACTS FUNDED IN WHOLE OR PART BY FUNDS MADE AVAILABLE UNDER THIS AGREEMENT

Grantee acknowledges, warrants, and agrees that Grantee shall include the following termination clause in all contracts that are (i) funded in whole or part by funds made available under this Agreement and (ii) entered into after the effective date of this Agreement:

“This contract is funded in whole or in part by funds made available under an Aging and Long-Term Services Department Grant Agreement. Should the Aging and Long-Term Services Department early terminate the grant agreement, the City of Carlsbad may early terminate this contract by providing Contractor written notice of such termination. In the event of termination pursuant to this paragraph, the City of Carlsbad] only liability shall be to pay Contractor for acceptable goods delivered and services rendered before the termination date.”

Grantee hereby waives any rights to assert an impairment of contract claim against the Department or the State of New Mexico in the event of Early Termination of this Agreement by the Department.

ARTICLE XVII. COMPLIANCE WITH UNIFORM FUNDING CRITERIA.

A. Throughout the term of this Agreement, Grantee shall:

1. submit all reports of annual audits and agreed upon procedures required by Section 12-6-3(A)-(B) NMSA 1978 by the due dates established in 2.2.2 NMAC, reports of which must be a public record pursuant to Section 12-6-5(A) NMSA 1978 within forty-five days of delivery to the State Auditor;
2. have a duly adopted budget for the current fiscal year approved by its budgetary oversight agency (if any);
3. timely submit all required financial reports to its budgetary oversight agency (if any); and
4. have adequate accounting methods and procedures to expend grant funds in accordance with applicable law and account for and safeguard grant funds and assets acquired by grant funds.

B. In the event Grantee fails to comply with the requirements of Paragraph A of this Article XVII, the Department may take one or more of the following actions:

1. suspend new or further obligations pursuant to Article VI(A) of this Agreement;
2. require the Grantee to develop and implement a written corrective action plan pursuant to Article VI(D) of this Agreement to remedy the non-compliance;
3. impose special grant conditions to address the non-compliance by giving the Grantee notice of such special conditions in accordance with Article III of this Agreement; the special conditions shall be binding and effective on the date that notice is deemed to have been given pursuant to Article III; or
4. terminate this Agreement pursuant to Article V(A) of this Agreement.

ARTICLE XVIII. SEVERANCE TAX BOND AND GENERAL OBLIGATION BOND PROJECT CLAUSES

A. Grantee acknowledges and agrees that the underlying appropriation for the Project is a severance tax bond or general obligation bond appropriation, and that the associated bond proceeds are administered by the New Mexico State Board of Finance (SBOF), an entity separate and distinct from the Department. Grantee acknowledges and agrees that (i) it is Grantee’s sole and absolute responsibility to determine through SBOF staff what (if any) conditions are currently imposed on the Project; (ii) the Department’s failure to inform Grantee of a SBOF imposed condition does not affect the validity or enforceability of the condition; (iii) the SBOF may in the future impose further or different conditions upon the Project; (iv) all SBOF conditions are effective without amendment of this Agreement; (v) all applicable SBOF conditions must be satisfied before the

SBOF will release to the Department funds subject to the condition(s); and (vi) the Department's obligation to reimburse Grantee from the Project is contingent upon the then current SBOF conditions being satisfied.

B. Grantee acknowledges and agrees that the SBOF may in its sole and absolute discretion remove a project's assigned bond proceeds if the project doesn't proceed sufficiently. Entities must comply with the requirement to encumber five percent (5%) of Project funds within six months of bond issuance as certified by the grantee in the Bond Questionnaire and Certification documents submitted to the SBOF. Failure to comply may result in the bond proceeds reassignment to a new ready project. If this should occur this grant agreement will be suspended until the entity has demonstrated readiness as determined by the SBOF and the Department.

C. Grantee acknowledges and agrees that this Agreement is subject to the SBOF's Bond Project Disbursements rule, NMAC 2.61.6, as may be amended or re-codified. The rule provides definitions and interpretations of grant language for the purpose of determining whether a particular activity is allowable under the authorizing language of the agreement.

[THIS SPACE LEFT BLANK INTENTIONALLY]

IN WITNESS WHEREOF, the parties have duly executed this Agreement as of the date of execution by the Department.

GRANTEE

Signature of Official with Authority to Bind Grantee

City of Carlsbad
Entity Name

By: Richard Lopez
(Type or Print Name)

Its: Mayor
(Type or Print Title)

Date

AGING AND LONG-TERM SERVICES DEPARTMENT

By:

Its: Cabinet Secretary or Designee

Date

**NOTICE OF OBLIGATION TO REIMBURSE GRANTEE
EXHIBIT 2**

Notice of Obligation to Reimburse Grantee # _____

DATE: _____

TO: Department Representative: _____

FROM: Grantee: _____

Grantee Official Representative: _____

SUBJECT: Notice of Obligation to Reimburse Grantee

Grant Number: _____

Grant Termination Date: _____

As the designated representative of the Department for Grant Agreement number _____ entered into between Grantee and the Department, I certify that the Grantee has submitted to the Department the following third party obligation executed, in writing, by the third party's authorized representative:

Vendor or Contractor: _____

Third Party Obligation Amount: _____

Vendor or Contractor: _____

Third Party Obligation Amount: _____

Vendor or Contractor: _____

Third Party Obligation Amount: _____

I certify that the State is issuing this Notice of Obligation to Reimburse Grantee for permissible purposes within the scope of the project description, subject to all the terms and conditions of the above referenced Grant Agreement.

Grant Amount (Minus AIPP if applicable): _____

The Amount of this Notice of Obligation: _____

The Total Amount of all Previously Issued Notices of Obligation: _____

The Total Amount of all Notices of Obligation to Date: _____

Note: Contract amounts may exceed the total grant amount, but the invoices paid by the grant will not exceed the grant amount.

Department Rep. Approver: _____

Title: _____

Signature: _____

Date: _____

1 Administrative and/or Indirect Cost – generally, the legislation authorizing the issuance of bonds prohibits the use of its proceeds for indirect expenses (e.g. penalty fees or damages other than pay for work performed, attorney fees, and administrative fees). Such use of bond proceeds shall not be allowed unless specifically authorized by statute.

OPTIONAL ATTACHMENT A SPECIAL CONDITIONS

The capital outlay oversight requires grantees' accounting methods and procedures, including their internal control framework, to be scrutinized, so as to safeguard State capital outlay appropriations and assets acquired with such appropriations.

This Capital Outlay Special Grant Condition(s) **Attachment A** is necessary pursuant to Executive Order 2013-006 (2.A.2.a-c, if applicable), due to the Grantees' material weaknesses, significant deficiencies, or findings that raised concerns as to the ability to expend grant funds in accordance with applicable law in the organization's FY2022 audit. The Special Conditions identified below apply to the authorized agent, City of Carlsbad.

Procurement - All purchases or contracts the Grantee enters that shall use funding from the Department capital appropriations grant must be approved by the Department prior to the initiation of implementing purchasing documents. The Grantee shall receive such prior approval via official correspondence from the Department, which may be through letter or email. The Grantee shall submit the following to the Department in pursuit of prior approval: purchasing policies and procedures, CFO certification, documentation of management and program approval, policies and procedures governing purchasing and contracting, a copy of the current procurement and contracting policies, and documentation regarding informing staff responsible for purchasing and contracting on such policies and procedures.

Budget - Provide documentation of approval of your current budget from DFA Local Government or other authoritative agency. Provide policies and procedures on who is responsible for and how annual budgets (expenditures and revenue) are established, monitored and adjusted. Provide a corrective action plan on how budget issues identified in your audit will be/have been addressed. Also include documentation on how staff responsible for budgeting is informed on budget policies and procedures.

Capital Assets - Provide a complete list of inventory including inventory control numbers and current location. Provide policies and procedures on capital assets and inventory and specify how the proposed purchased items will be included, tagged, and tracked in capital asset inventory. Also include documentation on how staff responsible for capital assets is informed on capital asset policies and procedures.

Travel and Per Diem - Provide policies and procedures on travel and per diem. Also include how staff who travel and those responsible for travel reimbursement are informed on travel and per diem policies and procedures.

Timely Audits - Provide policies and procedures on annual audits. Provide documentation on how and who is responsible for insuring that annual audits are completed timely. Also include documentation on how staff responsible for the annual audit is informed on audit policies and procedures.

Cash Management - policies and procedures on cash management of federal funds. Provide procedures used to draw and disburse federal funds. Provide procedures to reconcile draw amounts, deposits and disbursements; and to prepare federal cash reporting documents to ensure compliance with federal regulations.

The <Grantee> was required to and has provided sufficient documentation regarding [insert specific names of the Special Condition(s)], as referenced in the City of Carlsbad's 2022 Audit file. Therefore, the criteria to enter into this agreement have been met.

SCOPE OF WORK

PROJECT DESCRIPTION FORM

(Please email this completed form to ALTSD in MS Word format)

1. **Name of Grantee/ Fiscal Agent:** City of Carlsbad
2. **Project Title:** Alejandro Ruiz Senior Center Renovations
3. **Grant Agreement Number:** A23H-2021

4. Background Narrative:

The City of Carlsbad has been working on renovating an old school building as the new Alejandro Ruiz Senior Center. The City completed Phase I which included the multipurpose room, commercial kitchen, activity rooms, restrooms, etc. Phase II is currently ongoing. The City is currently in the process of completing the roof upgrades and an ADA parking and entrance area for a portion of the property. This 2023 Capital Outlay funding was requested to expand the parking area as well as to secure a fenced area for the meals program vehicles, site lighting, and associated ADA improvements.

5. Work Plan:

The City is ready to establish a new task order for this portion of Phase II. Currently, the City is using its on-call engineering contract with Molzen Corbin & Associates to complete the plan, design, and construction oversight. In anticipation of the Capital Outlay appropriation, the City has budgeted the funds in the current FY24 budget.

6. Budget Detail:

Project Cost Activities <i>(These are only examples. Insert activities specific to the proposed project.)</i>	Other Funds	State Funds
Architect/Engineer	N/A	\$57,571.06
Construction	N/A	\$0.00
Renovation	N/A	\$398,282.94
Improvements for Code Compliance	N/A	N/A
Equipment <i>*NOTE: Equipment purchased with capital appropriations must be valued at \$10,000.00 or more.</i>	N/A	N/A
Meals Equipment <i>*NOTE: Equipment purchased with capital appropriations must be valued at \$10,000.00 or more.</i>	\$0.00	N/A
Vehicle Purchase	N/A	N/A
Other Costs (specify)	N/A	N/A
AIPP (if applicable)	N/A	\$4,023.06
Totals	\$0.00	\$402,306

7. Performance Measures:

The City of Carlsbad will ensure the grant agreement and procurement requirements are met.

8. Results Expected:

The goal for this project and funding is to complete Phase II of the renovations. The City will be able to provide additional parking spaces, site lighting and security fencing. Overall the improvements will enhance the senior facility with ADA compliant access, and a safe and secure environment where seniors can participate in activities and resources for the aging population.

9.

Time Frame/ Milestones: Upon full execution of the Grant Agreement the following tasks will commence to meet the time frame/milestones.
(These are only examples. Insert milestones specific to the proposed project.)

P/Quotes Secured	February 2024
Closing	September 2024
Award to Contractor/Vendor	September 2024
<i>Propose the appropriate project-type from below:</i>	<i>Propose the number of months appropriate to the project-type:</i>
Medical Equipment – Purchase and Install	N/A
Equipment - Purchase and Install	N/A
Construction	N/A
Renovation	June 2025
Code Compliance projects	N/A
Vehicles – Purchase and Equip	N/A
Project Completion & Review	December 2025
Submit <u>Exhibit 1 – Monthly / Final Report Form & Request for Payment</u> according to contractual requirements as set forth in Articles VIII & IX of the Grant Agreement	Quarterly in BFM

10. Responsible Staff *(include Project Manager and Fiscal Contact):*

Name: Angie Barrios-Testa,
 Title: Director of Grant Programs
 Address: 101 N. Halagueno St., Carlsbad NM 88220
 Email: abtستا@cityofcarlsbadnm.com
 Phone: 575-234-7904

Name: Melissa Salcido
 Title: Director of Finance
 Address: P.O. Box 1569, Carlsbad, NM 88221
 Email: mmsalcido@cityofcarlsbadnm.com
 Phone: 575-887-1191

NOTICE: The Grant Application, if approved for funding by the Aging and Long Term Services Department (ALTSD) and any attachments to the Grant Application are incorporated by reference into the scope of work. In the event of a conflict between any of the documents that are part of the Agreement, the ALTSD Cabinet Secretary, at the sole discretion of ALTSD, shall resolve that conflict.



CITY OF CARLSBAD

AGENDA BRIEFING MEMORANDUM

Council Meeting Date: 1/23/2024

DEPARTMENT: Grant Programs	BY: Angie Barrios-Testa, Director <i>ABTesta 1/12/2024</i>	DATE: 1/12/2024
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SUBJECT: Accept a 2023 NM Aging and Long-Term Services Department Award No. A23H-2022 for the North Mesa Senior Recreation Center Outdoor Renovations and Equipment

BACKGROUND, ANALYSIS AND IMPACT: (Safety and Welfare/Financial/Personnel/Infrastructure/etc.)

In May of 2022, the City of Carlsbad submitted a 2023 Capital Outlay Grant Application to the State of New Mexico Aging and Long Term Services Department (ALTSD) funding to renovate the outdoor parking, provide outdoor exercise equipment, and other safety features at the North Mesa Senior Recreation Center. The North Mesa Senior Recreation Center has only been on the list for senior centers in New Mexico in the past few years and is now eligible to apply for Capital Outlay funds under the ALTSD program. All capital outlay requests for senior programs follow an application process. The funding was allocated during the 2023 Legislative Session under the Laws of 2023, Chapter 199, Section 4, Paragraph 19, in the amount of \$431,021 minus the 1% in Arts in Public Places (AIPP) of \$4,310 for a total of \$426,711.

In anticipation of the funds, the project has been budgeted under Project No. 100935. Once the award is accepted the City will incur the expenditures upfront and will submit reimbursement request(s) to ALTSD as the funds are spent.

Staff seeks the City Council's consideration for acceptance and approval of the enclosed grant agreement, and to designate the Mayor or his designee to sign the grant agreement and any related documents.

DEPARTMENT RECOMMENDATION: City Council consideration to accept and approve the Grant Agreement from the New Mexico Aging and Long Term Services Department.

BOARD/COMMISSION/COMMITTEE ACTION:

- | | | | |
|--|---|---|--------------------------------------|
| <input type="checkbox"/> P & Z | <input type="checkbox"/> Lodgers Tax Board | <input type="checkbox"/> Riverwalk Rec Center Board | <input type="checkbox"/> APPROVED |
| <input type="checkbox"/> Museum Board | <input type="checkbox"/> Alejandro Ruiz Board | <input type="checkbox"/> Water Board | |
| <input type="checkbox"/> Library Board | <input type="checkbox"/> N. Mesa Board | <input type="checkbox"/> Beautification Committee | <input type="checkbox"/> DISAPPROVED |

Reviewed by: Interim City Administrator: /s/Wendy Austin Date: 01/18/2024



STATE OF NEW MEXICO
Aging & Long-Term Services Department
Governor Michelle Lujan Grisham
Jen Paul Schroer, Secretary Designate
Sarah Jacobs, Deputy Cabinet Secretary
Antoinette Vigil, Deputy Cabinet Secretary

December 8, 2023

City of Carlsbad
Dale W. Janway
Mayor
P.O. Box 1569
Carlsbad, NM 88221-1569
mayor.office@cityofcarlsbadnm.com

Re: A23H-2022 CARLSBAD NORTH MESA SENIOR RECREATION CTR - REN, \$426,710.79, Reversion date: 6/30/2027

Dear Mayor Janway;

In the Laws of 2023, the City of Carlsbad was appropriated bond funding, “for renovations to the North Mesa senior recreation center in Carlsbad in Eddy County;”. The New Mexico State Board of Finance has completed the sale of the bonds and the project is ready to commence according to the legislative intent. Grantee’s must be in compliance with the following:

Executive Order 2013-006

Enacted in 2013 by the New Mexico Governor, such order establishes uniform funding criteria, grant management, and oversight requirements for grants appropriated through the state capital outlay process. The Executive Order provides that:

1. State agencies must determine that a grantee has adequate accounting methods and procedures to expend grant funds in accordance with applicable law and account for and safeguard grant funds and assets acquired by grant funds [E.O. ¶2(A)(3)(a)].
2. In the event a state agency has identified deficiencies in the grantee’s accounting methods and procedures that raise concerns about the grantee’s ability to expend grant funds in accordance with applicable law and account for and safeguard grant funds and assets acquired by grant funds:
 - a. The state agency must determine that it can impose and has the resources to implement special grant conditions that will adequately address the deficiencies [E.O. ¶2(A)(3)(b)]; or
 - b. The state agency must determine that another appropriate entity is able and willing to act as a fiscal agent for the grant [E.O. ¶2(A)(3)(c)].

After reviewing the City of Carlsbad 2022 Audit, it has been determined that no special grant conditions are required for this grant to commence.

Please submit the Scope of Work for the above-referenced project **by January 8, 2024**, so that we may initiate the Intergovernmental Grant Agreement and the project can proceed in a timely manner. The Scope of Work Template (fillable form) and Scope of Work instructions can be found at <http://www.nmaging.state.nm.us/capital-outlay.aspx>.

For questions, please contact me at 505-365-3804 or Elizabeth.Chavez@altsd.nm.gov, Monica Cordova at 505-709-7982 or Monica.Cordova@altsd.nm.gov or Roxanne Lucero at 505-487-3730 or Roxanne.Lucero@altsd.nm.gov.

Sincerely,

Elizabeth Chavez
Capital Outlay Bureau Chief

**STATE OF NEW MEXICO
AGING AND LONG-TERM SERVICES DEPARTMENT
FUND 89200 CAPITAL APPROPRIATION PROJECT**

THIS AGREEMENT is made and entered into as of this ____ day of _____, 20__, by and between the Aging and Long-Term Services Department, hereinafter called the “Department” or abbreviation such as “ALTSD”, and City of Carlsbad, hereinafter called the “Grantee”. This Agreement shall be effective as of the date it is executed by the Department.

RECITALS

WHEREAS, in the Laws of 2023, Chapter 199, Section 4, Paragraph 19, the Legislature made an appropriation to the Department, funds from which the Department is making available to the Grantee pursuant to this Agreement; and

WHEREAS, the Department is granting to Grantee, and the Grantee is accepting the grant of, funds from this appropriation, in accordance with the terms and conditions of this Agreement; and

WHEREAS, State Agency on Aging (28-4-1 to 28-4-9 NMSA 1978): successor agency, Aging and Long-Term Services Department (9-23-1 to 9-23-12 NMSA 1978) may enter into grants and contracts as appropriated by law.

AGREEMENT

NOW, THEREFORE, in consideration of the mutual covenants and obligations contained herein, the parties hereby mutually agree as follows:

ARTICLE I. PROJECT DESCRIPTION, AMOUNT OF GRANT AND REVERSION DATE

A. The project that is the subject of this Agreement is described as follows:

A23H-2022 \$431,021.00 APPROPRIATION REVERSION DATE: 30-JUN-2027
Laws of 2023, Chapter 199, Section 4, Paragraph 19, Four Hundred Thirty One Thousand Twenty One Dollars, (\$431,021.00), for renovations to the North Mesa senior recreation center in Carlsbad in Eddy County.

The Grantee’s total reimbursements shall not exceed four hundred thirty one thousand twenty one dollars, (\$431,021.00) (the “Appropriation Amount”) minus the allocation for Art in Public Places (\$4,310.00)¹, if applicable, which equals four hundred twenty six thousand seven hundred eleven dollars (\$426,711.00).

In the event of a conflict among the Appropriation Amount, the Reversion Date, as defined herein and/or the purpose of the Project, as set forth in this Agreement, and the corresponding appropriation language in the laws cited above in this Article I(A), the language of the laws cited herein shall control.

¹ The AIPP amount is “an amount of money equal to one percent or two hundred thousand dollars (\$200,000), whichever is less, of the amount of money appropriated for new construction or any major renovation exceeding one hundred thousand dollars (\$100,000).” Section 13-4A-4 NMSA 1978.

This project is referred to throughout the remainder of this Agreement as the “Project”; the information contained in Article I(A) is referred to collectively throughout the remainder of this Agreement as the “Project Description.” Attachment A sets forth additional or more stringent requirements and conditions, which are incorporated by this reference as if set forth fully herein. If Optional Attachment A imposes more stringent requirements than any requirement set forth in this Agreement, the more stringent requirements of Attachment A shall prevail, in the event of irreconcilable conflict. The Grantee shall reference the Project's number in all correspondence with and submissions to the Department concerning the Project, including, but not limited to, Requests for Payment and reports.

ARTICLE II. LIMITATION ON DEPARTMENT’S OBLIGATION TO MAKE GRANT DISBURSEMENT TO GRANTEE

A. Upon the Effective Date of this Agreement, for permissible purposes within the scope of the Project Description, the Grantee shall only be reimbursed monies for which the Department has issued, and the Grantee has received a Notice of Department’s Obligation to Reimburse² Grantee (hereinafter referred to as “Notice of Obligation”). This Grant Agreement and the disbursement of any and all amounts of the above referenced Adjusted Appropriation Amount are expressly conditioned upon the following:

- (i) Irrespective of any Notice of Obligation, the Grantee’s expenditures shall be made on or before the Reversion Date and, if applicable, an Early Termination Date (i.e., the goods have been delivered and accepted or the title to the goods has been transferred to the Grantee and/or the services have been rendered for the Grantee); and
- (ii) The total amount received by the Grantee shall not exceed the lesser of: (a) the Adjusted Appropriation Amount identified in Article I(A) herein or (b) the total of all amounts stated in the Notice(s) of Obligation evidencing that the Department has received and accepted the Grantee’s Third-Party Obligation(s), as defined in subparagraph iii of this Article II(A); and
- (iii) The Grantee’s expenditures were made pursuant to the State Procurement Code and execution of binding written obligations or purchase orders with third party contractors or vendors for the provision of services, including professional services, or the purchase of tangible personal property and real property for the Project, hereinafter referred to as “Third Party Obligations”; and
- (iv) The Grantee’s submittal of timely Requests for Payment in accordance with the procedures set forth in Article IX of this Agreement; and
- (v) In the event that capital assets acquired with Project funds are to be sold, leased, or licensed to or operated by a private entity, the sale, lease, license, or operating agreement:
 - a. must be approved by the applicable oversight entity (if any) in accordance with law; or
 - b. if no oversight entity is required to approve the transaction, the Department must approve the transaction as complying with law.

Prior to the sale, lease, license, or operating agreement being approved pursuant to Articles II(A)(v)(a) and II(A)(v)(b) herein, the Department may, in its sole and absolute discretion and unless inconsistent with State Board of Finance imposed conditions, reimburse the Grantee for necessary expenditures incurred to develop the Project sufficiently to make the sale, lease, license, or operating agreement commercially feasible, such as plan and design expenditures; and

- (vi) The Grantee’s submission of documentation of all Third Party Obligations and amendments thereto (including terminations) to the Department and the Department’s issuance and the Grantee’s receiving of

² “Reimburse” as used throughout this Agreement includes Department payments to the Grantee for invoices received, but not yet paid, by the Grantee from a third party contractor or vendor, if the invoices comply with the provisions of this Agreement and are a valid liability of the Grantee.

a Notice of Obligation for a particular amount in accordance with the terms of this Agreement shall be governed by the following:

- a. The Grantee shall submit to the Department one copy of all Third Party Obligations and amendments thereto (including terminations) as soon as possible after execution by the Third Party **but prior to execution by the Grantee.**
- b. Grantee acknowledges and agrees that if it chooses to enter into a Third Party Obligation prior to receiving a Notice of Obligation that covers the expenditure, it is solely responsible for such obligations.
- c. The Department may, in its sole and absolute discretion, issue to Grantee a Notice of Obligation for the particular amount of that Third Party Obligation that only obligates the Department to reimburse Grantee's expenditures made on or before the Reversion Date or an Early Termination Date. The current Notice of Obligation form is attached to this Agreement as Exhibit 2.
- d. The date the Department signs the Notice of Obligation is the date that the Department's Notice of Obligation is effective. After that date, the Grantee is authorized to budget the particular amount set forth in the Notice of Obligation, execute the Third Party Obligation and request the Third Party to begin work. Payment for any work performed or goods received prior to the effective date of the Notice of Obligation is wholly and solely the obligation of the Grantee.

B. The Grantee shall implement, in all respects, the Project. The Grantee shall provide all necessary qualified personnel, material, and facilities to implement the Project. The Grantee shall finance its share (if any) of the costs of the Project, including all Project overruns.

C. Project funds shall not be used for purposes other than those specified in the Project Description.

D. Unless specifically allowed by law, Project funds cannot be used to reimburse Grantee for indirect Project costs.

ARTICLE III. NOTICE PROVISIONS AND GRANTEE AND DEPARTMENT DESIGNATED REPRESENTATIVES

Whenever written notices, including written decisions, are to be given or received, related to this Agreement, the following provisions shall apply.

The Grantee designates the person(s) listed below, or their successor, as their official representative(s) concerning all matters related to this Agreement:

Grantee: City of Carlsbad
Name: Richard D. Lopez
Title: Mayor
Address: P.O. Box 1569, Carlsbad, NM 88221-1569
Email: mayor.office@cityofcarlsbadnm.com
Telephone: 575-887-3798

The Grantee designates the person(s) listed below, or their successor, as their Fiscal Officer or Fiscal Agent concerning all matters related to this Agreement:

Grantee: City of Carlsbad
Name: Angelica Barrios-Testa
Title: Director of Grant Programs
Address: P.O. Box 1569, Carlsbad, NM 88221-1569,
Email: abtesta@cityofcarlsbadnm.com
Telephone: 575-887-1191

The Department designates the persons listed below, or their successors, as the Points of Contact for matters related to this Agreement.

Department: Aging and Long-Term Services Department
Name: Monica Cordova/Elizabeth Chavez
Title: Project Coordinator/Capital Outlay Bureau Chief
Address: 2550 Cerrillos Road, Santa Fe, NM 87505
Email: monica.cordova@altsd.nm.gov / elizabeth.chavez@altsd.nm.gov
Telephone: 505-709-7982 / 505-365-3804

The Grantee and the Department agree that either party shall send all notices, including written decisions, related to this Agreement to the above-named persons by email or regular mail. In the case of mailings, notices shall be deemed to have been given and received upon the date of the receiving party's actual receipt or five calendar days after mailing, whichever shall first occur. In the case of email transmissions, the notice shall be deemed to have been given and received on the date reflected on the delivery receipt of email.

ARTICLE IV. REVERSION DATE, TERM, DEADLINE TO EXPEND FUNDS

A. As referenced in Article I(A), the applicable law establishes a date by which Project funds must be expended by Grantee, which is referred to throughout the remainder of this Agreement as the "Reversion Date." Upon being duly executed by both parties, this Agreement shall be effective as of the date of execution by the Department. It shall terminate on June 30, 2027, the Reversion Date unless Terminated Before Reversion Date ("Early Termination") pursuant to Article V herein.

B. The Project's funds must be expended on or before the Reversion Date and, if applicable, Early Termination Date of this Agreement. For purposes of this Agreement, it is not sufficient for the Grantee to encumber the Project funds on its books on or before the Project's Reversion Date or Early Termination Date. Funds are expended and an expenditure has occurred as of the date that a particular quantity of goods are delivered to and received by the Grantee or title to the goods is transferred to the Grantee and/or as of the date particular services are rendered for the Grantee. Funds are *not* expended, and an expenditure has *not* occurred as of the date they are encumbered by the Grantee pursuant to a contract or purchase order with a third party.

ARTICLE V. EARLY TERMINATION

A. Early Termination Before Reversion Date Due to Completion of the Project or Complete Expenditure of the Adjusted Appropriation or Violation of this Agreement

Early Termination includes:

- (i) Termination due to completion of the Project before the Reversion Date; or
- (ii) Termination due to complete expenditure of the Adjusted Appropriation Amount before the Reversion Date; or
- (iii) Termination for violation of the terms of this Agreement; or
- (iv) Termination for suspected mishandling of public funds, including but not limited to, fraud, waste, abuse, and conflicts of interest.

Either the Department or the Grantee may early terminate this Agreement prior to the Reversion Date by providing the other party with a minimum of fifteen (15) days' advance, written notice of early termination. Grantee hereby waives any rights to assert an impairment of contract claim against the Department or the State of New Mexico in the event of Early Termination of this Agreement by the Department pursuant to Article V(A).

B. Early Termination Before Reversion Date Due to Non-appropriation

The terms of this Agreement are expressly made contingent upon sufficient appropriations and authorization being made by the Legislature of New Mexico for the performance of this Agreement. Throughout this Agreement the term "non-appropriate" or "non-appropriation" includes the following actions by the New Mexico Legislature: deauthorization, reauthorization or revocation of a prior authorization. The Legislature may choose to non-appropriate the Appropriation referred to in Article I and, if that occurs, the Department shall early terminate this Agreement for non-appropriation by giving the Grantee written notice of such termination, and such termination shall be effective as of the effective date of the law making the non-appropriation. The Department's decision as to whether sufficient appropriations or authorizations are available shall be accepted by the Grantee and shall be final. Grantee hereby waives any rights to assert an impairment of contract claim against the Department or the State of New Mexico in the event of Early Termination of this Agreement by the Department pursuant to Article V(B).

C. Limitation on Department's Obligation to Make Grant Disbursements to Grantee in the Event of Early Termination

In the event of Early Termination of this Agreement by either party, the Department's sole and absolute obligation to reimburse the Grantee is expressly conditioned upon the limitations set forth Article II.

ARTICLE VI. SUSPENSION OF NEW OR FURTHER OBLIGATIONS

A. The Department may choose, in its sole and absolute discretion, to provide written notice to the Grantee to suspend entering into new and further obligations. Upon the receipt of such written notice by the Grantee:

- (i) The Grantee shall immediately suspend entering into new or further written obligations with third parties; and
- (ii) The Department will suspend the issuance of any new or further Notice of Obligation under this Agreement; and
- (iii) The Department may direct the Grantee to implement a corrective action plan in accordance with Article VI(D) herein.

B. In the event of Suspension of this Agreement, the Department's sole and absolute obligation to reimburse the Grantee is expressly conditioned upon the limitations set forth in Article II herein.

C. A suspension of new or further obligations under this Agreement shall remain in effect unless or until the date the Grantee receives written notice given by the Department informing the Grantee that the Suspension has been lifted or that the Agreement has been Early Terminated in accordance with Article V herein. If the Suspension is lifted, the Department will consider further requests for Notice of Obligation.

D. Corrective Action Plan in the Event of Suspension

In the event that the Department chooses, in its sole and absolute discretion to direct the Grantee to suspend entering into new or further written obligations with third parties pursuant to Article VI(A), the Department may, but is not obligated to, require the Grantee to develop and implement a written corrective action plan to remedy the grounds for the Suspension. Such corrective action plan must be approved by the Department and be signed by the Grantee. Failure to sign a corrective action plan or meet the terms and deadlines set forth in the signed corrective action plan, is hereby deemed a violation of the terms of this Agreement for purposes of Early Termination, Article V(A)(iii). The corrective action plan is in addition to, and not in lieu of, any other equitable or legal remedy, including but not limited to Early Termination.

ARTICLE VII. AMENDMENT

This Agreement shall not be altered, changed, or amended except by instrument in writing duly executed by both the parties hereto.

ARTICLE VIII. REPORTS

A. Database Reporting

The Grantee shall report quarterly Project activity by entering such Project information as the Department and the Department of Finance and Administration may require, such information entered directly into a database maintained by the Department of Finance and Administration (Budget & Formulation Management System). Additionally, the Grantee shall certify on the Request for Payment form (Exhibit 1) that updates have been maintained and are current in the database. The Grantee hereby acknowledges that failure to perform and/or certify updates into the database will delay or potentially jeopardize the reimbursement of funds. The Department shall give Grantee a minimum of thirty (30) days' advance written notice of any changes to the information the Grantee is required to report.

Quarterly reports shall be due on the last day of the month that is 30 days prior to the end of the quarter following execution of this Agreement by the Department and ending during the quarter of the submission of the final request for reimbursement for the Project, or the following quarter.

B. Requests for Additional Information/Project Inspection

During the term of this Agreement and during the period of time during which the Grantee must maintain records pursuant to Article VIII, the Department may:

- (i) request such additional information regarding the Project as it deems necessary; and
- (ii) conduct, at reasonable times and upon reasonable notice, onsite inspections of the Project.

Grantee shall respond to such requests for additional information within a reasonable period of time, as established by the Department.

ARTICLE IX. REQUEST FOR PAYMENT PROCEDURES AND DEADLINES

A. The Grantee shall request payment by submitting a Request for Payment, in the form attached hereto as Exhibit 1. Payment requests are subject to the following procedures:

- (i) The Grantee must submit a Request for Payment; and
- (ii) Each Request for Payment must contain proof of payment by the Grantee or liabilities incurred by the Grantee showing that the expenditures are valid or are liabilities incurred by the Grantee in the form of actual unpaid invoices received by the Grantee for services rendered by a third party or items of tangible personal property received by the Grantee for the implementation of the Project; provided, however, that the Grantee may be reimbursed for unpaid liabilities only if the Department, in its sole and absolute discretion, agrees to do so and in accordance with any special conditions imposed by the Department.
- (iii) In cases where the Grantee is submitting a Request for Payment to the Department based upon invoices received, but not yet paid, by the Grantee from a third party contractor or vendor, if the invoices comply with the provisions of this Agreement and are a valid liability of the Grantee, the Grantee shall make payment to those contractors or vendors within five (5) business days from the date of receiving reimbursement from the Department or such shorter period of time as the Department may prescribe in writing. The Grantee is required to certify to the Department proof of payment to the third-party contractor or vendor within ten (10) business days from the date of receiving reimbursement from the Department.

B. The Grantee must obligate 5% of the Adjusted Appropriation Amount within six months of acceptance of the grant agreement and must have expended no less than 85% of the Adjusted Appropriation Amount six months prior to the reversion date.

C. Deadlines

Requests for Payments shall be submitted by Grantee to the Department on the earlier of:

- (i) Immediately as they are received by the Grantee but at a minimum thirty (30) days from when the expenditure was incurred, or liability of the Grantee was approved as evidenced by an unpaid invoice received by the Grantee from a third party contractor or vendor; or
- (ii) Twenty (20) days from date of Early Termination; or
- (iii) Twenty (20) days from the Reversion Date.

D. The Grantee's failure to abide by the requirements set forth in Article II and Article IX herein will result in the denial of its Request for Payment or will delay the processing of Requests for Payment. The Department has the right to reject a payment request for the Project unless and until it is satisfied that the expenditures in the Request for Payment are for permissible purposes within the meaning of the Project Description and that the expenditures and the Grantee are otherwise in compliance with this Agreement, including but not limited to, compliance with the reporting requirements and the requirements set forth in Article II herein to provide Third Party Obligations and the Deadlines set forth in Article IX herein. The Department's ability to reject any Request for Payment is in addition to, and not in lieu of, any other legal or equitable remedy available to the Department due to Grantee's violation of this Agreement.

ARTICLE X. PROJECT CONDITIONS AND RESTRICTIONS; REPRESENTATIONS AND WARRANTIES

- A. The following general conditions and restrictions are applicable to the Project:
- (i) The Project's funds must be spent in accordance with all applicable state laws, regulations, policies, and guidelines, including, but not limited to, the State Procurement Code (or local procurement ordinance, where applicable).
 - (ii) The Project must be implemented in accordance with the New Mexico Public Works Minimum Wage Act, Section 13-4-10 through 13-4-17 NMSA 1978, as applicable. Every contract or project in excess of sixty thousand dollars (\$60,000) that the Grantee is a party to for construction, alteration, demolition or repair or any combination of these, including painting and decorating, of public buildings, public works or public roads and that requires or involves the employment of mechanics, laborers or both shall contain a provision stating the minimum wages and fringe benefits to be paid to various classes of laborers and mechanics, shall be based upon the wages and benefits that will be determined by the New Mexico Department of Workforce Solutions to be prevailing for the corresponding classes of laborers and mechanics employed on contract work of a similar nature in the locality. Further, every contract or project shall contain a stipulation that the contractor, subcontractor, employer or a person acting as a contractor shall pay all mechanics and laborers employed on the site of the project, unconditionally and not less often than once a week and without subsequent unlawful deduction or rebate on any account, the full amounts accrued at time of payment computed at wage rates and fringe benefit rates not less than those determined pursuant to Section 13-4-11 (B) NMSA 1978 to be the prevailing wage rates and prevailing fringe benefit rates issued for the project.
 - (iii) The Project may only benefit private entities in accordance with applicable law, including, but not limited to, Article IX, Section 14 of the Constitution of the State of New Mexico, the "Anti-Donation Clause."
 - (iv) The Grantee shall not for a period of 10 years from the date of this agreement convert any property acquired, built, renovated, repaired, designed or developed with the Project's funds to uses other than those specified in the Project Description without the Department's and the Board of Finance's express, advance, written approval, which may include a requirement to reimburse the State for the cost of the project, transfer proceeds from the disposition of property to the State, or otherwise provide consideration to the State.
 - (v) The Grantee shall comply with all federal and state laws, rules and regulations pertaining to equal employment opportunity. In accordance with all such laws, rules and regulations the Grantee agrees to assure that no person shall, on the grounds of race, color, national origin, sex, sexual preference, age or handicap, be excluded from employment with Grantee, be excluded from participation in the Project, be denied benefits or otherwise be subject to discrimination under, any activity performed under this Agreement. If Grantee is found to be not in compliance with these requirements during the life of this Agreement, Grantee agrees to take appropriate steps to correct any deficiencies. The Grantee's failure to implement such appropriate steps within a reasonable time constitutes grounds for terminating this Agreement.
- B. The Grantee hereby represents and warrants the following:
- (i) The Grantee has the legal authority to receive and expend the Project's funds.

- (ii) This Agreement has been duly authorized by the Grantee, the person executing this Agreement has authority to do so, and once executed by the Grantee, this Agreement shall constitute a binding obligation of the Grantee, enforceable according to its terms.
- (iii) This Agreement and the Grantee's obligations hereunder do not conflict with any law or ordinance or resolution applicable to the Grantee, the Grantee's charter (if applicable), or any judgment or decree to which the Grantee is subject.
- (iv) The Grantee has independently confirmed that the Project Description, including, but not limited to, the amount and Reversion Date, is consistent with the underlying appropriation in law.
- (v) The Grantee's governing body has duly adopted or passed as an official act a resolution, motion, or similar action authorizing the person identified as the official representative of the Grantee to sign the Agreement and to sign Requests for Payment.
- (vi) The Grantee shall abide by New Mexico laws regarding conflicts of interest, governmental conduct and whistleblower protection. The Grantee specifically agrees that no officer or employee of the local jurisdiction or its designees or agents, no member of the governing body, and no other public official of the locality who exercises any function or responsibility with respect to this Grant, during their tenure or for one year thereafter, shall have any interest, direct or indirect, in any contract or subcontract, or the proceeds thereof, for work to be performed or goods to be received, pursuant to this Grant. Further, Grantee shall require all of its contractors to incorporate in all subcontracts the language set forth in this paragraph prohibiting conflicts of interest.
- (vii) No funds have been paid or will be paid, by or on behalf of the Grantee, to any person for influencing or attempting to influence an officer or employee of this or any agency or body in connection with the awarding of any Third Party Obligation and that the Grantee shall require certifying language prohibiting lobbying to be included in the award documents for all subawards, including subcontracts, loans and cooperative agreements. All subrecipients shall be required to certify accordingly.

ARTICLE XI. STRICT ACCOUNTABILITY OF RECEIPTS AND DISBURSEMENTS; PROJECT RECORDS

A. The Grantee shall be strictly accountable for receipts and disbursements relating to the Project's funds. The Grantee shall follow generally accepted accounting principles, and, if feasible, maintain a separate bank account or fund with a separate organizational code, for the funds to assure separate budgeting and accounting of the funds.

B. For a period of six (6) years following the Project's completion, the Grantee shall maintain all Project related records, including, but not limited to, all financial records, requests for proposals, invitations to bid, selection and award criteria, contracts and subcontracts, advertisements, minutes of pertinent meetings, as well as records sufficient to fully account for the amount and disposition of the total funds from all sources budgeted for the Project, the purpose for which such funds were used, and such other records as the Department shall prescribe.

C. The Grantee shall make all Project records available to the Department, the Department of Finance and Administration, and the New Mexico State Auditor upon request. With respect to the funds that are the subject of this Agreement, if the State Auditor or the Department of Finance and Administration finds that any

or all of these funds were improperly expended, the Grantee may be required to reimburse to the State of New Mexico, to the originating fund, any and all amounts found to be improperly expended.

ARTICLE XII. IMPROPERLY REIMBURSED FUNDS

If the Department determines that part or all of the Appropriation Amount was improperly reimbursed to Grantee, including but not limited to, Project funds reimbursed to Grantee based upon fraud, mismanagement, misrepresentation, misuse, violation of law by the Grantee, or violation of this Agreement, the Grantee shall return such funds to the Department for disposition in accordance with law.

ARTICLE XIII. LIABILITY

Neither party shall be responsible for liability incurred as a result of the other party's acts or omissions in connection with this Agreement. Any liability incurred in connection with this Agreement is subject to immunities and limitations of the New Mexico Tort Claims Act.

ARTICLE XIV. SCOPE OF AGREEMENT

This Agreement constitutes the entire and exclusive agreement between the Grantee and Department concerning the subject matter hereof. The Agreement supersedes any and all prior or contemporaneous agreements, understandings, discussions, communications, and representations, written or verbal.

ARTICLE XV. REQUIRED NON-APPROPRIATIONS CLAUSE IN CONTRACTS FUNDED IN WHOLE OR PART BY FUNDS MADE AVAILABLE UNDER THIS AGREEMENT

The Grantee acknowledges, warrants, and agrees that Grantee shall include a “non-appropriations” clause in all contracts between it and other parties that are (i) funded in whole or part by funds made available under this Agreement and (ii) entered into after the effective date of this Agreement that states:

“The terms of this Agreement are contingent upon sufficient appropriations and authorization being made by the Legislature of New Mexico for the performance of this Agreement. If sufficient appropriations and authorization are not made by the Legislature, the City of Carlsbad may immediately terminate this Agreement by giving Contractor written notice of such termination. The City of Carlsbad’s decision as to whether sufficient appropriations are available shall be accepted by the Contractor and shall be final. Contractor hereby waives any rights to assert an impairment of contract claim against the City of Carlsbad or the Aging and Long-Term Services Department or the State of New Mexico in the event of immediate or Early Termination of this Agreement by the City of Carlsbad or the Department.”

ARTICLE XVI. REQUIRED TERMINATION CLAUSE IN CONTRACTS FUNDED IN WHOLE OR PART BY FUNDS MADE AVAILABLE UNDER THIS AGREEMENT

Grantee acknowledges, warrants, and agrees that Grantee shall include the following termination clause in all contracts that are (i) funded in whole or part by funds made available under this Agreement and (ii) entered into after the effective date of this Agreement:

“This contract is funded in whole or in part by funds made available under an Aging and Long-Term Services Department Grant Agreement. Should the Aging and Long-Term Services Department early terminate the grant agreement, the City of Carlsbad may early terminate this contract by providing Contractor written notice of such termination. In the event of termination pursuant to this paragraph, the City of Carlsbad] only liability shall be to pay Contractor for acceptable goods delivered and services rendered before the termination date.”

Grantee hereby waives any rights to assert an impairment of contract claim against the Department or the State of New Mexico in the event of Early Termination of this Agreement by the Department.

ARTICLE XVII. COMPLIANCE WITH UNIFORM FUNDING CRITERIA.

- A. Throughout the term of this Agreement, Grantee shall:
1. submit all reports of annual audits and agreed upon procedures required by Section 12-6-3(A)-(B) NMSA 1978 by the due dates established in 2.2.2 NMAC, reports of which must be a public record pursuant to Section 12-6-5(A) NMSA 1978 within forty-five days of delivery to the State Auditor;
 2. have a duly adopted budget for the current fiscal year approved by its budgetary oversight agency (if any);
 3. timely submit all required financial reports to its budgetary oversight agency (if any); and
 4. have adequate accounting methods and procedures to expend grant funds in accordance with applicable law and account for and safeguard grant funds and assets acquired by grant funds.

- B. In the event Grantee fails to comply with the requirements of Paragraph A of this Article XVII, the Department may take one or more of the following actions:
1. suspend new or further obligations pursuant to Article VI(A) of this Agreement;
 2. require the Grantee to develop and implement a written corrective action plan pursuant to Article VI(D) of this Agreement to remedy the non-compliance;
 3. impose special grant conditions to address the non-compliance by giving the Grantee notice of such special conditions in accordance with Article III of this Agreement; the special conditions shall be binding and effective on the date that notice is deemed to have been given pursuant to Article III; or
 4. terminate this Agreement pursuant to Article V(A) of this Agreement.

ARTICLE XVIII. SEVERANCE TAX BOND AND GENERAL OBLIGATION BOND PROJECT CLAUSES

A. Grantee acknowledges and agrees that the underlying appropriation for the Project is a severance tax bond or general obligation bond appropriation, and that the associated bond proceeds are administered by the New Mexico State Board of Finance (SBOF), an entity separate and distinct from the Department. Grantee acknowledges and agrees that (i) it is Grantee’s sole and absolute responsibility to determine through SBOF staff what (if any) conditions are currently imposed on the Project; (ii) the Department’s failure to inform Grantee of a SBOF imposed condition does not affect the validity or enforceability of the condition; (iii) the

SBOF may in the future impose further or different conditions upon the Project; (iv) all SBOF conditions are effective without amendment of this Agreement; (v) all applicable SBOF conditions must be satisfied before the SBOF will release to the Department funds subject to the condition(s); and (vi) the Department's obligation to reimburse Grantee from the Project is contingent upon the then current SBOF conditions being satisfied.

B. Grantee acknowledges and agrees that the SBOF may in its sole and absolute discretion remove a project's assigned bond proceeds if the project doesn't proceed sufficiently. Entities must comply with the requirement to encumber five percent (5%) of Project funds within six months of bond issuance as certified by the grantee in the Bond Questionnaire and Certification documents submitted to the SBOF. Failure to comply may result in the bond proceeds reassignment to a new ready project. If this should occur this grant agreement will be suspended until the entity has demonstrated readiness as determined by the SBOF and the Department.

C. Grantee acknowledges and agrees that this Agreement is subject to the SBOF's Bond Project Disbursements rule, NMAC 2.61.6, as may be amended or re-codified. The rule provides definitions and interpretations of grant language for the purpose of determining whether a particular activity is allowable under the authorizing language of the agreement.

[THIS SPACE LEFT BLANK INTENTIONALLY]

IN WITNESS WHEREOF, the parties have duly executed this Agreement as of the date of execution by the Department.

GRANTEE

Signature of Official with Authority to Bind Grantee

City of Carlsbad
Entity Name

By: Richard Lopez
(Type or Print Name)

Its: Mayor
(Type or Print Title)

Date

AGING AND LONG-TERM SERVICES DEPARTMENT

By:

Its: Cabinet Secretary or Designee

Date

**NOTICE OF OBLIGATION TO REIMBURSE GRANTEE
EXHIBIT 2**

Notice of Obligation to Reimburse Grantee # _____

DATE: _____

TO: Department Representative: _____

FROM: Grantee: _____

Grantee Official Representative: _____

SUBJECT: Notice of Obligation to Reimburse Grantee

Grant Number: _____

Grant Termination Date: _____

As the designated representative of the Department for Grant Agreement number _____ entered into between Grantee and the Department, I certify that the Grantee has submitted to the Department the following third party obligation executed, in writing, by the third party's authorized representative:

Vendor or Contractor: _____

Third Party Obligation Amount: _____

Vendor or Contractor: _____

Third Party Obligation Amount: _____

Vendor or Contractor: _____

Third Party Obligation Amount: _____

I certify that the State is issuing this Notice of Obligation to Reimburse Grantee for permissible purposes within the scope of the project description, subject to all the terms and conditions of the above referenced Grant Agreement.

Grant Amount (Minus AIPP if applicable): _____

The Amount of this Notice of Obligation: _____

The Total Amount of all Previously Issued Notices of Obligation: _____

The Total Amount of all Notices of Obligation to Date: _____

Note: Contract amounts may exceed the total grant amount, but the invoices paid by the grant will not exceed the grant amount.

Department Rep. Approver: _____

Title: _____

Signature: _____

Date: _____

1 Administrative and/or Indirect Cost – generally, the legislation authorizing the issuance of bonds prohibits the use of its proceeds for indirect expenses (e.g. penalty fees or damages other than pay for work performed, attorney fees, and administrative fees). Such use of bond proceeds shall not be allowed unless specifically authorized by statute.

OPTIONAL ATTACHMENT A SPECIAL CONDITIONS

The capital outlay oversight requires grantees' accounting methods and procedures, including their internal control framework, to be scrutinized, so as to safeguard State capital outlay appropriations and assets acquired with such appropriations.

This Capital Outlay Special Grant Condition(s) **Attachment A** is necessary pursuant to Executive Order 2013-006 (2.A.2.a-c, if applicable), due to the Grantees' material weaknesses, significant deficiencies, or findings that raised concerns as to the ability to expend grant funds in accordance with applicable law in the organization's FY2022 audit. The Special Conditions identified below apply to the authorized agent, City of Carlsbad.

Procurement - All purchases or contracts the Grantee enters that shall use funding from the Department capital appropriations grant must be approved by the Department prior to the initiation of implementing purchasing documents. The Grantee shall receive such prior approval via official correspondence from the Department, which may be through letter or email. The Grantee shall submit the following to the Department in pursuit of prior approval: purchasing policies and procedures, CFO certification, documentation of management and program approval, policies and procedures governing purchasing and contracting, a copy of the current procurement and contracting policies, and documentation regarding informing staff responsible for purchasing and contracting on such policies and procedures.

Budget - Provide documentation of approval of your current budget from DFA Local Government or other authoritative agency. Provide policies and procedures on who is responsible for and how annual budgets (expenditures and revenue) are established, monitored and adjusted. Provide a corrective action plan on how budget issues identified in your audit will be/have been addressed. Also include documentation on how staff responsible for budgeting is informed on budget policies and procedures.

Capital Assets - Provide a complete list of inventory including inventory control numbers and current location. Provide policies and procedures on capital assets and inventory and specify how the proposed purchased items will be included, tagged, and tracked in capital asset inventory. Also include documentation on how staff responsible for capital assets is informed on capital asset policies and procedures.

Travel and Per Diem - Provide policies and procedures on travel and per diem. Also include how staff who travel and those responsible for travel reimbursement are informed on travel and per diem policies and procedures.

Timely Audits - Provide policies and procedures on annual audits. Provide documentation on how and who is responsible for insuring that annual audits are completed timely. Also include documentation on how staff responsible for the annual audit is informed on audit policies and procedures.

Cash Management - policies and procedures on cash management of federal funds. Provide procedures used to draw and disburse federal funds. Provide procedures to reconcile draw amounts, deposits and disbursements; and to prepare federal cash reporting documents to ensure compliance with federal regulations.

The <Grantee> was required to and has provided sufficient documentation regarding [insert specific names of the Special Condition(s)], as referenced in the City of Carlsbad's 2022 Audit file. Therefore, the criteria to enter into this agreement have been met.

SCOPE OF WORK

PROJECT DESCRIPTION FORM

(Please email this completed form to ALTSD in MS Word format)

1. **Name of Grantee/ Fiscal Agent:** City of Carlsbad
2. **Project Title:** North Mesa Senior Recreation Center Renovations
3. **Grant Agreement Number:** A23H-2022

4. Background Narrative:

North Mesa Senior Recreation Center was recently added to the list of senior facilities. The City has received other equipment funding for the center which has been useful in upgrading equipment. This Capital Outlay appropriation was submitted to help with outdoor renovations and equipment.

5. Work Plan:

The City is ready to begin this project by securing a new task order under its on-call engineering contract with Molzen Corbin & Associates to complete the plan, design, and construction oversight. In anticipation of the Capital Outlay appropriation, the City has budgeted the funds in the current FY24 budget.

6. Budget Detail:

Project Cost Activities <i>(These are only examples. Insert activities specific to the proposed project.)</i>	Other Funds	State Funds
Architect/Engineer	N/A	45,720.69
Construction	N/A	\$0.00
Renovation	N/A	\$268,241.09
Improvements for Code Compliance	N/A	N/A
Equipment <i>*NOTE: Equipment purchased with capital appropriations must be valued at \$10,000.00 or more.</i>	N/A	\$112,748.93
Meals Equipment <i>*NOTE: Equipment purchased with capital appropriations must be valued at \$10,000.00 or more.</i>	\$0.00	N/A
Vehicle Purchase	N/A	N/A
Other Costs (specify)	N/A	N/A
AIPP (if applicable)	N/A	\$4,310.21
Totals	\$0.00	\$431,020.92

7. Performance Measures:

The City of Carlsbad will ensure the grant agreement and procurement requirements are met.

8. Results Expected:

The goal for this project and funding is to complete the planned renovations. The outdoor improvements and parking will provide a place for seniors to use the outdoor exercise area at any time beyond the normal

hours of operations. The improvements will include a shade structure, and outdoor lighting and security for the safety of the seniors and staff.

Time Frame/ Milestones: Upon full execution of the Grant Agreement the following tasks will commence to meet the time frame/milestones. *(These are only examples. Insert milestones specific to the proposed project.)*

9.

P/Quotes Secured	February 2024
Final Closing	September 2024
Final Award to Contractor/Vendor	September 2024
<i>Propose the appropriate project-type from below:</i>	<i>Propose the number of months appropriate to the project-type:</i>
Specialty Equipment – Purchase and Install	N/A
Equipment - Purchase and Install	N/A
Construction	N/A
Innovation	June 2025
Code Compliance projects	N/A
Vehicles – Purchase and Equip	N/A
Project Completion & Review	December 2025
Submit <u>Exhibit 1 – Monthly / Final Report Form & Request for Payment</u> according to contractual requirements as set forth in Articles VIII & IX of the Grant Agreement	Quarterly in BFM

10. Responsible Staff *(include Project Manager and Fiscal Contact):*

Name: Angie Barrios-Testa,
 Title: Director of Grant Programs
 Address: 101 N. Halagueno St., Carlsbad NM 88220
 Email: abtesta@cityofcarlsbadnm.com
 Phone: 575-234-7904

Name: Melissa Salcido
 Title: Director of Finance
 Address: P.O. Box 1569, Carlsbad, NM 88221
 Email: mmsalcido@cityofcarlsbadnm.com
 Phone: 575-887-1191

NOTICE: The Grant Application, if approved for funding by the Aging and Long Term Services Department (ALTSD) and any attachments to the Grant Application are incorporated by reference into the scope of work. In the event of a conflict between any of the documents that are part of the Agreement, the ALTSD Cabinet Secretary, at the sole discretion of ALTSD, shall resolve that conflict.



CITY OF CARLSBAD

AGENDA BRIEFING MEMORANDUM

Council Meeting Date: 1/23/2024

DEPARTMENT: Grant Programs	BY: Angie Barrios-Testa, Director <i>ABT 1/14/2024</i>	DATE: 1/16/2024
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SUBJECT: Accept an Economic Recovery Grant from the New Mexico Department of Finance and Administration for the Double Eagle Waterline Replacement Project

BACKGROUND, ANALYSIS AND IMPACT: (Safety and Welfare/Financial/Personnel/Infrastructure/etc.)

On May 22, 2023, the New Mexico Department of Finance Administration (NM DFA) announced the Economic Recovery Fund opportunity available for communities impacted by mineral and energy development as well as ones having received federal stimulus funding. The City staff identified the Double Eagle Waterline Replacement project as one that fit the funding criteria and needed additional funds to complete the project. \$6 million in funds were made available under 21-ZF5030 from HB2 allocated during the 2021 Legislative Session for these types of projects. NM DFA requested letters of interest be submitted by June 10, 2023. The letters would then be reviewed and then the selected requesting agencies would be invited to submit a full application. The City submitted a grant application for \$1 million for the Double Eagle Waterline Replacement project which had received the Economic Development and Administration American Rescue Plan funding.

The City of Carlsbad was notified of a conditional award on November 6, 2023, stipulating that the City attend a Community Development Council (CDC) hearing on December 12, 2023, to present the project and respond to any questions from the CDC. The CDC unanimously voted for approval of all the projects presented including an award to the City of Carlsbad of \$1,000,000 for the Double Eagle Waterline Extension project. Once the enclosed grant agreement No. 21-ZF5030-1 is accepted the City will incur the expenditures upfront and will submit reimbursement request(s) to NMDFA as the funds are spent. The reversion date for this grant is June 30, 2025.

DEPARTMENT RECOMMENDATION: City Council consideration to accept and approve the Grant Agreement from the New Mexico Department of Finance and Administration and to designate the Mayor or his designee to sign the grant agreement and any related documents.

BOARD/COMMISSION/COMMITTEE ACTION:

- | | | | |
|--|---|---|--------------------------------------|
| <input type="checkbox"/> P & Z | <input type="checkbox"/> Lodgers Tax Board | <input type="checkbox"/> Riverwalk Rec Center Board | <input type="checkbox"/> APPROVED |
| <input type="checkbox"/> Museum Board | <input type="checkbox"/> Alejandro Ruiz Board | <input type="checkbox"/> Water Board | |
| <input type="checkbox"/> Library Board | <input type="checkbox"/> N. Mesa Board | <input type="checkbox"/> Beautification Committee | <input type="checkbox"/> DISAPPROVED |

Reviewed by: Interim
City Administrator: /s/Wendy Austin Date: 01/18/2024



New Mexico
Department of Finance
and Administration

407 Galisteo St,
Santa Fe, NM 87501
(505) 827-4985

Governor Michelle Lujan Grisham
Cabinet Secretary Wayne Propst

Local Government Division
Wesley Billingsley, Division Director

November 6, 2023

The Honorable Dale W. Janway, Mayor
City of Carlsbad
101 N, Halagueno
Carlsbad, NM 88221

RE: Economic Recovery Grant Application

Dear Mayor Janway,

This letter is to inform you that your application for the Economic Recovery Grant has been selected to be presented before the Community Development Council (CDC). The recommended award in the amount of \$1,000,000.00 is contingent on the final approval of the CDC members at the CDC Application Hearing tentatively scheduled for the week of November 27th.

All entities will be invited to attend the hearing via a virtual Microsoft Teams meeting and be prepared to answer questions from the CDC. You will be provided with 5 minutes for your presentation. Please prepare a one page summary to include Project Title, brief narrative about the project (per your application), how it relates with the intent of the appropriation and how it will benefit the community.

In the meantime, if you have any questions, submit them via email so that the review committee can address.

Respectfully

A handwritten signature in blue ink that reads "Carmen B. Morin".

Carmen Morin

Bureau Chief, Community Development Bureau (CDB)
Chair, NM Infrastructure Finance Conference (IFC)

o/c. 505.470.8979

CarmenB.Morin@dfa.nm.gov

Cc: Wesley Billingsley, Director
Jeannette Gallegos, Deputy Director

APPROPRIATION RECIPIENT:

City of Carlsbad

APPROPRIATION NUMBER: APPROPRIATION AMOUNT: REVERSION DATE:

21-ZF5030-1 **\$ 1,000,000.00** **June 30, 2025**

APPROPRIATION LANGUAGE

One Million Dollars and Zero Cents (\$1,000,000.00) for allowable projects related to the economic recovery efforts for communities impacted by mineral and energy development. Funds unexpended by June 30th, 2025, will be reverted to the State of New Mexico’s general fund.

APPROPRIATION REIMBURSEMENT

The appropriation funds will be disbursed through a reimbursement process. The Appropriation Recipient will submit to the Reimbursing Agency the Exhibit A: Request for Payment form along with supporting document(s) that evidence the expenses to be reimbursed. The Reimbursing Agency will review these documents to ensure all expenses to be reimbursed reflect the intent and purpose of the appropriation language. All expenditures for which the Appropriation Recipient requests reimbursement must occur prior to the reversion date. The latest date the Appropriation Recipient may submit a Request for Payment is July 11th, 2025. With the submission of the final Exhibit A: Request for Payment, the Appropriation Recipient must include a completed Exhibit B: Final Report form in order to receive the final reimbursement.

APPROPRIATION NOTICE OF OBLIGATION

Upon the effective date of this agreement, for permissible projects within the appropriation language, the Appropriation Recipient shall only be reimbursed monies for which the Department has issued and the Appropriation Recipient has received a Notice of Department’s Obligation to Reimburse¹ (hereinafter referred to as “Notice of Obligation”). This agreement and the disbursement of any and all amounts of the above referenced Appropriation Amount are expressly conditioned upon the following:

1. Irrespective of any Notice of Obligation, the Appropriation Recipient’s expenditures shall be made on or before the Reversion Date (i.e., the goods have been delivered and accepted or the title to the goods has been transferred to the Appropriation Recipient and/or the services have been rendered for the Appropriation Recipient); and
2. The total amount received by the Appropriation Recipient shall not exceed the lesser of: (a) the Appropriation Amount or (b) the total of all amounts stated in the Notice(s) of Obligation evidencing that the Reimbursing Agency has received and accepted the Appropriation Recipient’s Third-Party Obligation(s); and
3. The Appropriation Recipient’s expenditures were made pursuant to the State Procurement Code and execution of binding written obligations or purchase orders with third party contractors or vendors for the provision of services, including professional services, or the purchase of tangible personal property and real property for the Project, hereinafter referred to as “Third Party Obligations”; and
4. The Appropriation Recipient shall submit to the Reimbursing Agency one copy of all Third-Party Obligations and amendments thereto (including terminations) as soon as possible after execution by the Third Party; and
5. Appropriation Recipient acknowledges and agrees that if it chooses to enter into a Third-Party Obligation prior to receiving a Notice of Obligation that covers the expenditure, it is solely responsible for such obligations.
6. The Reimbursing Agency may, in its sole and absolute discretion, issue to Appropriation Recipient a Notice of Obligation for the amount of that Third Party Obligation that only obligates the Reimbursing

¹ “Reimburse” as used throughout this Agreement includes Department payments to the Appropriation Recipient for invoices received, but not yet paid, by the Appropriation Recipient from a third-party contractor or vendor, if the invoices comply with the provisions of this Agreement and are a valid liability of the Appropriation Recipient.

Agency to reimburse Appropriation Recipient's expenditures made on or before the Reversion Date or an Early Termination Date. The current Notice of Obligation form is attached to this Agreement as Exhibit C.

7. The date the Reimbursing Agency signs the Notice of Obligation is the date that the Notice of Obligation is effective. After that date, the Appropriation Recipient is authorized to budget the particular amount set forth in the Notice of Obligation, execute the Third-Party Obligation and request the Third-Party to begin work. Payment for any work performed or goods received prior to the effective date of the Notice of Obligation is wholly and solely the obligation of the Appropriation Recipient.

CERTIFICATION

I hereby certify that **City of Carlsbad**

1. Will only use the appropriation funds to carry out and/or perform activities described in appropriation language.
2. Will comply with State Procurement Code and execution of binding written obligations or purchase orders with third party contractors or vendors for the provision of services, including professional services, or the purchase of tangible personal property and real property for the project.
3. Ensures that the appropriation funds only benefit entities in accordance with applicable law, including, but not limited to Article IX, Section 14 of the Constitution of the State of New Mexico, "Anti-Donation Clause."
4. Will follow the procedure described in "Appropriation Reimbursement" for reimbursement of appropriated funds.

Appropriation Recipient Representative

Date

Appropriation Recipient CFO

Date

APPROVAL

In accordance with the authority conferred on the Department of Finance & Administration by the statute appropriating these funds, I hereby approve this certification for appropriation number **21-ZF5030-1** in the amount of \$1,000,000.00.

Wesley Billingsley
Director, Local Government Division

Date

**NOTICE OF OBLIGATION TO REIMBURSE GRANTEE
EXHIBIT C**

Notice of Obligation to Reimburse Grantee # _____

DATE: _____

TO: Department Representative: _____, _____

FROM: Grantee Entity: _____
Grantee Official Representative: _____

SUBJECT: Notice of Obligation to Reimburse Grantee
Grant Number: _____
Grant Termination Date: _____

As the designated representative of the Department for Grant Agreement number _____ entered into between Grantee and the Department, I certify that the Grantee has submitted to the Department the following third party obligation executed, in writing, by the third party's authorized representative:

Vendor or Contractor: _____

Third Party Obligation Amount: _____

Vendor or Contractor: _____

Third Party Obligation Amount: _____

I certify that the State is issuing this Notice of Obligation to Reimburse Grantee for permissible purposes within the scope of the project description, subject to all the terms and conditions of the above referenced Grant Agreement.

Grant Amount (Minus AIPP if applicable): _____

The Amount of this Notice of Obligation: _____

The Total Amount of all Previously Issued Notices of Obligation: _____

The Total Amount of all Notices of Obligation to Date: _____

Note: Contract amounts may exceed the total grant amount, but the invoices paid by the grant will not exceed the grant amount.

Department Rep. Approver: _____

Title: _____

Signature: _____

Date: _____

1 Administrative and/or Indirect Cost – generally, the legislation authorizing the issuance of bonds prohibits the use of its proceeds for indirect expenses (e.g. penalty fees or damages other than pay for work performed, attorney fees, and administrative fees). Such use of bond proceeds shall not be allowed unless specifically authorized by statute.

CITY OF CARLSBAD

AGENDA BRIEFING MEMORANDUM

Council Meeting Date: 1/23/2024

DEPARTMENT: Community Development	BY: Director Ted Cordova	DATE: 1-11-2024
-----------------------------------	--------------------------	-----------------

SUBJECT: A Resolution for the Adoption of the Cultural Economic Development Plan on behalf of Carlsbad MainStreet

BACKGROUND, ANALYSIS AND IMPACT: (Safety and Welfare/Financial/Personnel/Infrastructure/etc.)

In 2022, the City of Carlsbad accepted a grant as the fiscal agent on behalf of Carlsbad MainStreet to develop a Cultural Economic Development Plan for Pearl of the Pecos Arts and Cultural District.

The City contracted with Sites Southwest to develop this plan. This plan is one of the final requirements needed for Carlsbad MainStreet to move forward with state authorization for an Arts and Culture District. This plan has been reviewed and approved by the Pearl of the Pecos Steering Committee, Carlsbad MainStreet Board, NM MainStreet, NM Arts, and the Historic Preservation Department. In developing the plan, several city departments and community partners were involved in the process.

The Plan outlines projects and priorities for the Arts and Culture District to focus on for the next few years.

DEPARTMENT RECOMMENDATION: If it is the will of the City Council, staff recommends this plan be adopted.

BOARD/COMMISSION/COMMITTEE ACTION:

- | | | | |
|--|--|---|--------------------------------------|
| <input type="checkbox"/> P & Z | <input type="checkbox"/> Lodgers Tax Board | <input type="checkbox"/> Riverwalk Rec Center Board | <input type="checkbox"/> APPROVED |
| <input type="checkbox"/> Museum Board | <input type="checkbox"/> San Jose Board | <input type="checkbox"/> Water Board | <input type="checkbox"/> DISAPPROVED |
| <input type="checkbox"/> Library Board | <input type="checkbox"/> N. Mesa Board | <input type="checkbox"/> Beautification Committee | |

Reviewed by: Interim City Administrator: /s/Wendy Austin Date: 01/18/2024

RESOLUTION NO. 2024-03

**RESOLUTION TO
ADOPT THE ARTS & CULTURAL DISTRICT
CULTURAL ECONOMIC DEVELOPMENT PLAN**

WHEREAS, the City of Carlsbad recognizes the importance of the cultural economy for its community; and

WHEREAS, the State of New Mexico has developed an Arts and Cultural District authorization economic development program; and

WHEREAS, the city wishes to become a partner with other local stakeholders from the arts, culture and community economic development organizations to further develop its cultural economy; and

WHEREAS, the City of Carlsbad maintains a standing partnership with Carlsbad MainStreet/Pearl of the Pecos Arts & Cultural District, a non-profit economic re-development organization, to invest in enhancing the quality of life for the community's citizens via the implementation of asset-based economic development strategies, and

WHEREAS, the City of Carlsbad's partnership with the Carlsbad MainStreet corporation may leverage technical assistance and other resources through the New Mexico Economic Development Department, New Mexico MainStreet Program to support the economic re-development and revitalization of the Carlsbad MainStreet/Arts and Cultural District; and

WHEREAS, the City understand that all of the partners on the Steering Committee will be working with the State to develop the assets, opportunities and resources of the Arts and Cultural District; and

WHEREAS, the City of Carlsbad and Carlsbad MainStreet have jointly applied for state-authorization of the Arts & Cultural District to formally establish joint efforts toward growing local arts, cultural and creative economy initiatives in the downtown business district, and

WHEREAS, the City understand it has a major role in the final adoption of the Arts and Cultural District Cultural Plan and the Arts and Cultural District Master Plan; and

WHEREAS, the City and partners of the Steering Committee has a major role in helping establish the long term economic viability and sustainability of the Arts and Cultural District as an economic development engine of the community through the use of one or more municipal economic redevelopment finance tools (a BID, LEDA, Lodgers Tax, MRA/TIF, Quality of Life Tax, TIDD) to partner with the state's resources and attract additional economic investment within the Arts and Cultural District.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CARLSBAD, NEW MEXICO the City Council of Carlsbad on this day adopts this

resolution and Cultural Economic Development Plan of support and partnership as an economic strategy through the Arts and Cultural District program.

INTRODUCED, PASSED, ADOPTED, and APPROVED this 23rd day of January 2024

Richard Lopez, Mayor

ATTESTED:

Nadine Mireles, City Clerk



PEARL OF THE PECOS ARTS AND CULTURAL DISTRICT

CULTURAL ECONOMIC DEVELOPMENT PLAN

NOVEMBER 2023

Prepared by 
SITES
SOUTHWEST



PROJECT PARTNERS



NEW MEXICO  TRUE

KEEP NEW MEXICO  TRUE

ACKNOWLEDGMENTS

City of Carlsbad

Elected Officials

Dale W. Janway, Mayor
Lisa A. Anaya-Flores, City Council Ward 1
Edward T. Rodriguez, City Council Ward 1
JJ Chavez, City Council Ward 2
Jeff Forrest, City Council Ward 2
Karla Hamel Niemeier, City Council Ward 3
Judith Waters, City Council Ward 3
Wesley Carter, City Council Ward 4
Mark Walterscheid, City Council Ward 4

City Staff

John Lowe, City Administrator
Ted Cordova, Deputy City Administrator, Community Development Director
Jeff Patterson, Director of Planning, Engineering and Regulation Department
Pat Cass, Director of Public Works

Carlsbad MainStreet

Board of Directors

Susan Crockett, President
Damian Capello, Vice President
Mary Garwood, Secretary
Ashley Switzer, Treasurer
Mike Hernandez, Director
Johnny Angelis, Director
Ekta Bhakta, Director
Jeff Forrest, Director
Cathie Head, Director
Danelle Morrill, Director
Gary Perkowski, Director
LaWanda Scholl, Director
Jason Shirley, Director
Caleb Cunningham, Director

Ex-Officio

Mayor Dale Janway
John Lowe, City Administrator

Pearl of the Pecos Arts and Cultural District – Steering Committee

Ken Britt, District Development Chair
Sarah Jones, Projects Committee Chair
Mike Campos, Committee Member
Mary Garwood, Committee Member
Sky Soto Committee Member
Danelle Morrill, Committee Member
Kelan Neatherlin, Committee Member
Carolyn Olson, Committee Member
Jasmine Rodriguez, Committee Member
Edward Vanscotter, Committee Member
Nick Walker, Committee Member
Ashley Walterschied, Committee Member
Laura Whaley, Committee Member
Allison Morency, Committee Member
Michele Robertson, Committee Member

Staff

Kat Davis, Executive Director
Eyenid Manzo, Assistant Director
Victoria Martinez, Farmer's Market Manager

Consultants

Sites Southwest

Phyllis Taylor, Principal-in-Charge
Carlos Gemora, Senior Planner
Nathan Begay, Planner
Shelly Homer, Graphics

New Mexico MainStreet

Daniel Gutierrez, Director
Michelle Negrette, Creative Economy and Cultural Planning
Lucas Pedraza, Project Coordinator



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01

EXECUTIVE SUMMARY



Carlsbad has been successful at developing events, supporting existing businesses, and improving investment in the core downtown area.

This plan celebrates existing efforts and identifies actions and strategies to further strengthen vibrancy, attractiveness, and creative economic activities within the central Carlsbad area.

Plan Purpose

This plan documents the vision, mission, and goals for the Pearl of the Pecos Arts and Cultural District (ACD), evaluates existing conditions, and based on thorough community engagement, provides an action plan with projects that are achievable within three-to-five years. Projects recommended by this plan will increase opportunities for local artists and creative entrepreneurs, diversify and grow Carlsbad's economy, provide excellent amenities for existing residents, highlight the unique history and beauty of Carlsbad, and make Carlsbad a more attractive place for tourists and visiting workers.

Pearl of the Pecos Arts and Cultural District

The City of Carlsbad is a growing and dynamic community with an abundance of natural resources and an attractive, historic downtown. The area is known for having strong oil, agriculture, potash, and tourism industries which drive economic and population growth. The City is also known for having a growing creative economy based on arts, culture, and outdoor recreation which stems from Carlsbad's natural beauty, high quality of life, and access to unique offerings and amenities.

To support Carlsbad's creative economy, the Pearl of the Pecos ACD was formed as a collaborative effort between the City of Carlsbad, Carlsbad MainStreet, and the Carlsbad Arts Council. Since 2018, the Pearl of the Pecos ACD has accomplished the start-up goals outlined by New Mexico MainStreet and New Mexico Arts. The rehabilitation of the Cavern Theatre is underway, Milton's Brewing, located in the historic Odd Fellows Hall, is a center for downtown social scene. Seasonal events, including the



The role that arts and cultural districts play in providing a vibrant and appealing environment is a major factor in retaining young citizens and their families, attracting a diverse, well-educated, and creative workforce, and positioning the community as a cultural tourist destination. Arts and cultural districts bring citizens out from their homes and into a vibrant social space to interact and bond with their families and neighbors; and the community's young talent is showcased and recognized as part of the cultural landscape. – New Mexico Arts and Cultural Districts Steering Committee Guide

Farmers Market and Third Thursdays, and annual events, including CavernFest, the Night of Lights and performances at the Halagueño Arts Park bring locals and visitors together for arts and cultural experiences.

Now a subsidiary of Carlsbad MainStreet, the Pearl of the Pecos ACD has fulfilled the requirements to be a certified Arts and Cultural District in New Mexico and this Cultural Economic Development Plan is the final step in the designation process.

Cultural Economic Development Plan

The Pearl of the Pecos ACD is envisioned to be an epicenter for the arts and culture economy with diverse, creative experiences during the day and a thriving entertainment district by night. To do this, the Pearl of the Pecos ACD organizes a variety of arts, cultural, and entertainment opportunities, supports the creative economy, arts education, and historic preservation, and advocates for infrastructure that supports local business.

Carlsbad benefits from an engaged community and strong network of partnerships between government agencies, arts and cultural organizations, and businesses. Carlsbad has already accomplished a significant amount of progress with arts and cultural amenities and this plan celebrates those efforts. This Cultural Economic Development Plan additionally presents a package of achievable projects and programs that leverage recent public investments in public spaces, improve the experience of downtown visitors, and enhance the business environment for creative enterprises. As a certified Arts and Cultural district, the Pearl of the Pecos ACD will further grow the creative economy.



Vision and Economic Transformation Strategy

The Pearl of the Pecos Arts & Culture District is abundant in historical buildings and public amenities. The Halagueno Arts Park and the Courthouse square are in the heart of the ACD, providing event space, places for public performance, public arts, and community gathering. The Carlsbad Museum and Carlsbad Public library provide culture resources and showcase the rich history of the community. The Cavern Theatre is an indispensable asset within the Arts & Culture District.

The vision for the Pearl of the Pecos Arts & Culture District focuses on the development of a diverse and thriving epicenter for arts and culture which supports art education and economic development. Art experiences, availability, and opportunity are considered an integral part of maintaining a healthy community, city pride, and a reflection of the community's rich diversity. The Arts & Cultural District is a mecca for culture and experiences by day and an entertainment district by night.

To achieve this vision, the district has articulated an Economic Transformation Strategy (ETS), Promote and grow our diverse cultural experiences for a thriving day and night time entertainment district, to guide the districts work for creative and cultural economy impact. The ETS is a hallmark of the National MainStreet Program and "articulates a focused, deliberate path to revitalizing or strengthening a downtown or commercial district's economy."

Plan Findings, Goals and Proposed Actions

Community input has been essential in this process. The plan's foundation relies on what the community

identified as its most valuable assets and seeks to address the most important issues affecting the ACD and growth of the creative economy in Carlsbad. The project team worked with community stakeholders to identify the most feasible strategies to encourage economic growth.

Primary findings from community input and market research indicate potential to expand creative industries in Carlsbad, and the Pearl of the Pecos ACD is an optimal location for new and expanded creative businesses.

- Public input and market research indicate a demand for more interactive experiences downtown. Existing eating and drinking places and the Farmers Market form the foundation of a Food and Agriculture cluster. Recent investments in entertainment venues will increase the number of events in the performing arts. There is an opportunity for additional food-related businesses to complement the entertainment offered in the ACD.
- Outdoor recreation is a major contributor to the Carlsbad economy. The Carlsbad Department of Development estimates over 500,000 people visit Carlsbad each year. This creates an opportunity for outdoor recreation businesses in the ACD.
- Downtown Carlsbad offers a range of culturally related public amenities including parks, museums, Carlsbad Public Library, and a theater. These resources can act as cultural anchors providing venues to expand arts and cultural opportunities in the district.
- The community of Carlsbad has strong and diverse arts and cultural organizations which span many creative sectors. The community is rich in heritage arts and history. In general, local creative assets are not considered by the community as economic drivers and/or career opportunities. The district can work to bring awareness and support with respect to the local creative and cultural economy.

- The district experiences high turnover and vacancy. Vacant commercial space within the Pearl of the Pecos could be ideal for new and expanded creative businesses. The ACD and its partners can support and grow entrepreneurs and creative startups potentially attracting new business and filling district vacancies.

The plan established the following goals and an Action Plan of projects to achieve these goals.

Note that these goals are consistent with past

Goals:

The goals are intended achieve the Economic Transformation Strategy through improving the visitor experience, supporting historic building reuse, creating opportunities for entertainment, art and cultural interactive experiences, and support for artists and creative entrepreneurs.

Goal 1: Leverage Public Investments to Grow the Creative Economy

Goal 2: Improve the Visitor Experience of Downtown through Arts and Culture

Goal 3: Enhance the Business Environment for Artists, Entrepreneurs and Creatives

Goal 4: Support Career Opportunities in Creative Sectors

Goal 5: Increase Opportunities to Experience Arts and Culture in the District

community planning efforts which have identified the need for things like infill development, rehabilitation of historic buildings, and bringing people together for arts and cultural experiences¹.

Action Plan:

The following projects, organized by three themes. The projects utilize the district's assets, create a welcoming and attractive environment, support business success, and serve as catalysts for further private investment.

Implement Creative Placemaking Strategies

- **Develop Creative Work and Exhibition Spaces**
- **Support District Identity and Sense of Place**
- **Increase Visitor Amenities and Beautification**
- **Activate Public Spaces**

Prioritize Facility Programming and Activation

- **Catalyze the Cavern Theatre**
- **Grow the Halagueño Arts Park**
- **Partner with the Carlsbad Public Library & Carlsbad Museum**
- **Leverage Eddy County Courthouse Lawn**

Optimize Community Assets

- **Prioritize Historic Preservation and Education**
- **Expand Residential Opportunities**
- **Storefront Activation**
- **Showcase History and Culture**
- **Support Façade and Sign Improvements**
- **Implement Adaptive Reuse Strategies**

¹ See Carlsbad Comprehensive Plan (2020); Carlsbad Arts and Cultural District, New Mexico Readiness Assessment (2018)



02

CONTEXT AND VISION



The Arts and Cultural District's Cultural Economic Development Plan furthers the economic transformation of downtown Carlsbad and supports the greater Carlsbad economy by strengthening commerce, creativity, innovation, and culture. The strategies and actions recommended by this plan align with the vision, values and mission of the Pearl of the Pecos ACD.

Pearl of the Pecos Arts and Cultural District (ACD)

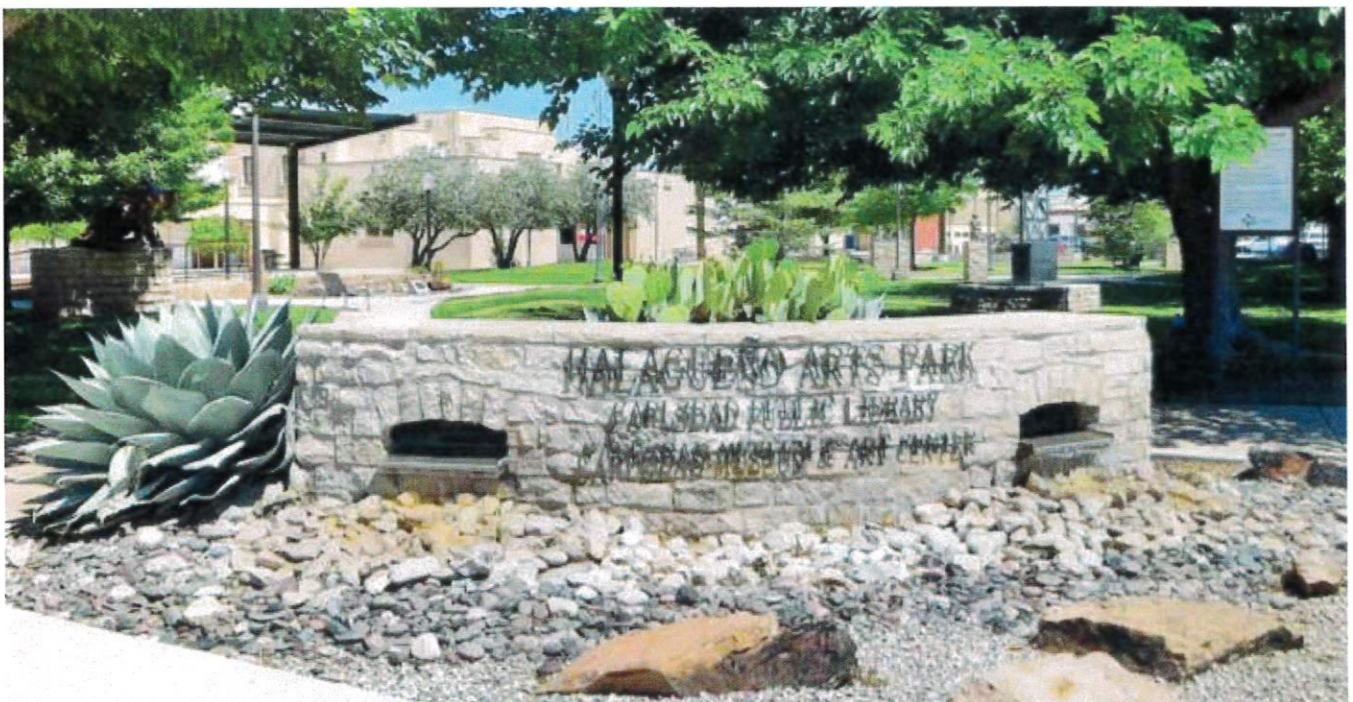
History of the District

The Creative Carlsbad Arts Council (now the Carlsbad Arts Council), Carlsbad MainStreet, and the City of Carlsbad applied to be designated as an Arts and Cultural District through New Mexico MainStreet, New Mexico Arts, and the New Mexico Historic Preservation Division in 2018. Later in 2018, a team with representatives of these agencies conducted a New Mexico MainStreet Readiness Assessment. The Readiness Team found Carlsbad to be an engaged community with strong partnerships in place through the Carlsbad Arts Council. The strength of the local committee forming the district and the support of local government agencies, arts cultural organizations, economic and small business development organizations, and other leaders in the community contributed to the success of forming a startup Arts and Cultural District designation.

Based on the recommendations of the Readiness Team with the enthusiastic support of local stakeholders, the partner State agencies approved

the Pearl of the Pecos ACD to move forward with the state designation process. The Arts and Cultural Districts Program is managed by New Mexico MainStreet and New Mexico Arts, which offers funding, training, and other support through this program. Through this connection, the management of the Pearl of the Pecos ACD transitioned from the Carlsbad Arts Council to become a subsidiary of the Carlsbad MainStreet organization.

The New Mexico Arts and Cultural Districts program was started in 2007 by the State Legislature as a place-based creative economy initiative and is coordinated by the New Mexico MainStreet (NMMS) program and an inter-agency State Arts and Cultural District Council.



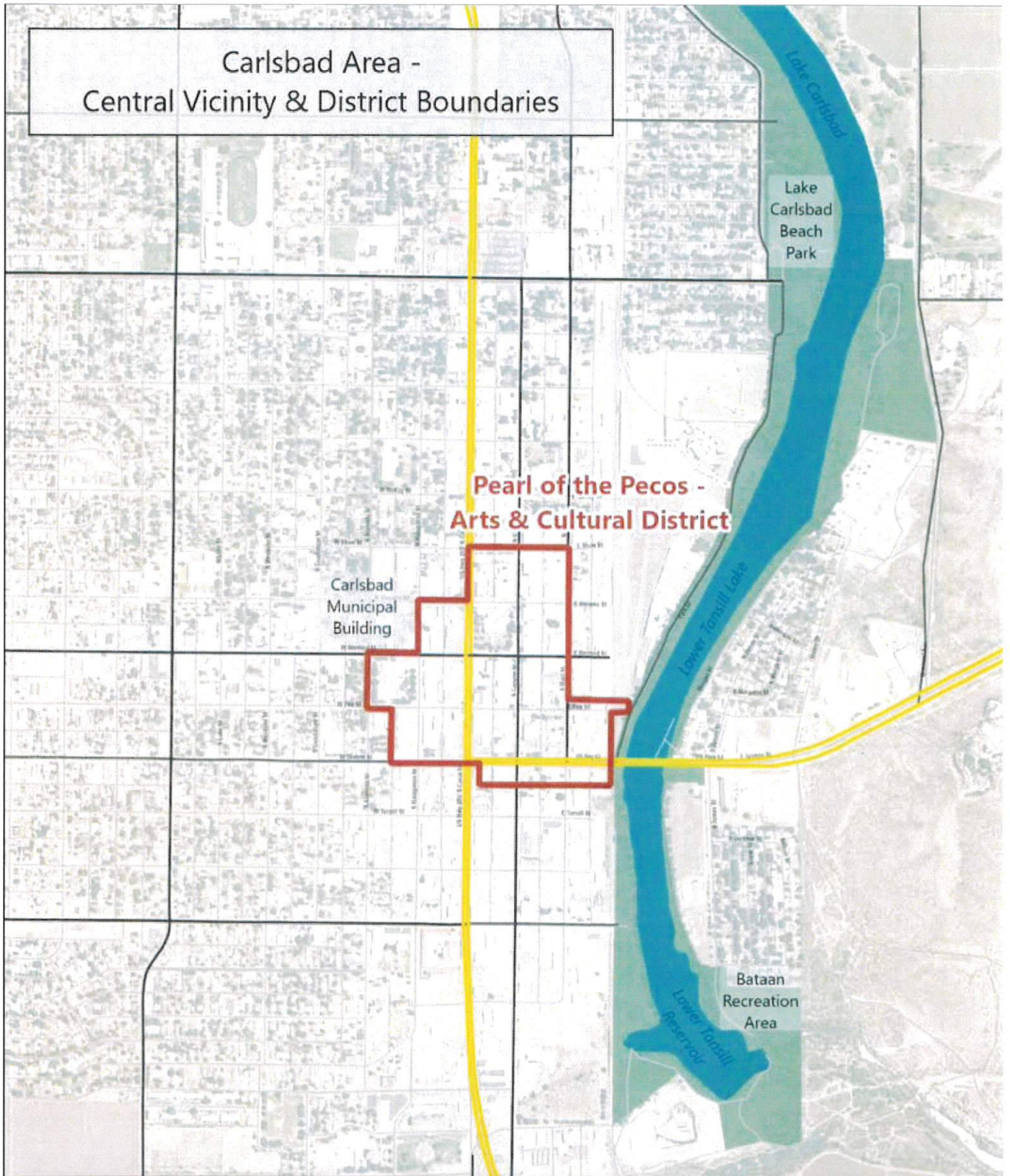


Figure 1. Carlsbad Area- Central Vicinity and District Boundaries

District Description

The Carlsbad downtown area features one-to-three-story historic buildings occupied by local office, retail, and service-oriented businesses and arranged on a walkable, grid-style street pattern. The late nineteenth and early to mid-twentieth century buildings have largely retained their historic character, establishing an identity appropriate to the culture and heritage of Carlsbad. The variety of architectural styles include Art Deco, decorative brick commercial facades, and period revival styles, including twentieth century Pueblo and Spanish Colonial revival styles.

Canal Street and Greene Street are four-lane state highways which intersect in the downtown area and carry a large proportion of regional traffic. Canyon, Mermod, and Fox Streets are more retail and pedestrian oriented. Over the last couple OF decades, the City of Carlsbad, Carlsbad MainStreet, and the Carlsbad Arts Council have been active in building place-making infrastructure, hosting events, and establishing the identity of the downtown area.

Eddy County and City of Carlsbad government offices and public cultural institutions are located downtown, as are the majority of the region's financial institutions. Businesses represent a broad spectrum of retail and services, including professional offices, medical and other health related businesses, restaurants and bars, real estate, and small-scale manufacturing. Local nonprofit organizations include Carlsbad MainStreet, the Carlsbad Community Foundation, United Way, Eddy County CASA, and the Carlsbad Coalition. Predominant public open spaces are the Courthouse lawn and the Halagueño Arts Park adjacent to the Carlsbad Public Library and Carlsbad Museum.

The Pecos River, one of the City of Carlsbad's most attractive amenities, is located to the east of the District, with a direct connection by Green Street to the pedestrian and bicycle paths along the east and west sides of the river.

To support the growth of Carlsbad's creative economy, and downtown as the center of this economic activity, the Pearl of the Pecos ACD was formed by the City of Carlsbad, Carlsbad MainStreet and the Carlsbad Arts Council. This collaborative effort has resulted in the formal designation of the Pearl of the Pecos ACD through the Arts and Cultural District's Program, a joint program of New Mexico Arts, New Mexico MainStreet, and the New Mexico Historic Preservation Division.

The Arts and Cultural Districts (ACD) Program's goal is to promote the exceptional art and history of New Mexico while assisting communities in developing their cultural and artistic resources to create dynamic and economically vibrant districts. Forming Arts and Cultural Districts helps communities provide support to cultural entrepreneurs and institutions while capitalizing on the potential economic opportunity for the district as well as the town.

The vision for the Pearl of the Pecos ACD is as a thriving Arts and Entertainment District. Several businesses in the District are related to crafting, manufacturing, promoting and selling creative products and services. There are multiple places to see art in galleries, parks, and museums; and there are several attractions with live music, food, and drinks. Building on existing strengths, the Pearl of the Pecos ACD has been successfully supporting Carlsbad's creative economy, resulting in a vibrant economic engine driven by "cultural and creative experiences by day and entertainment by night."

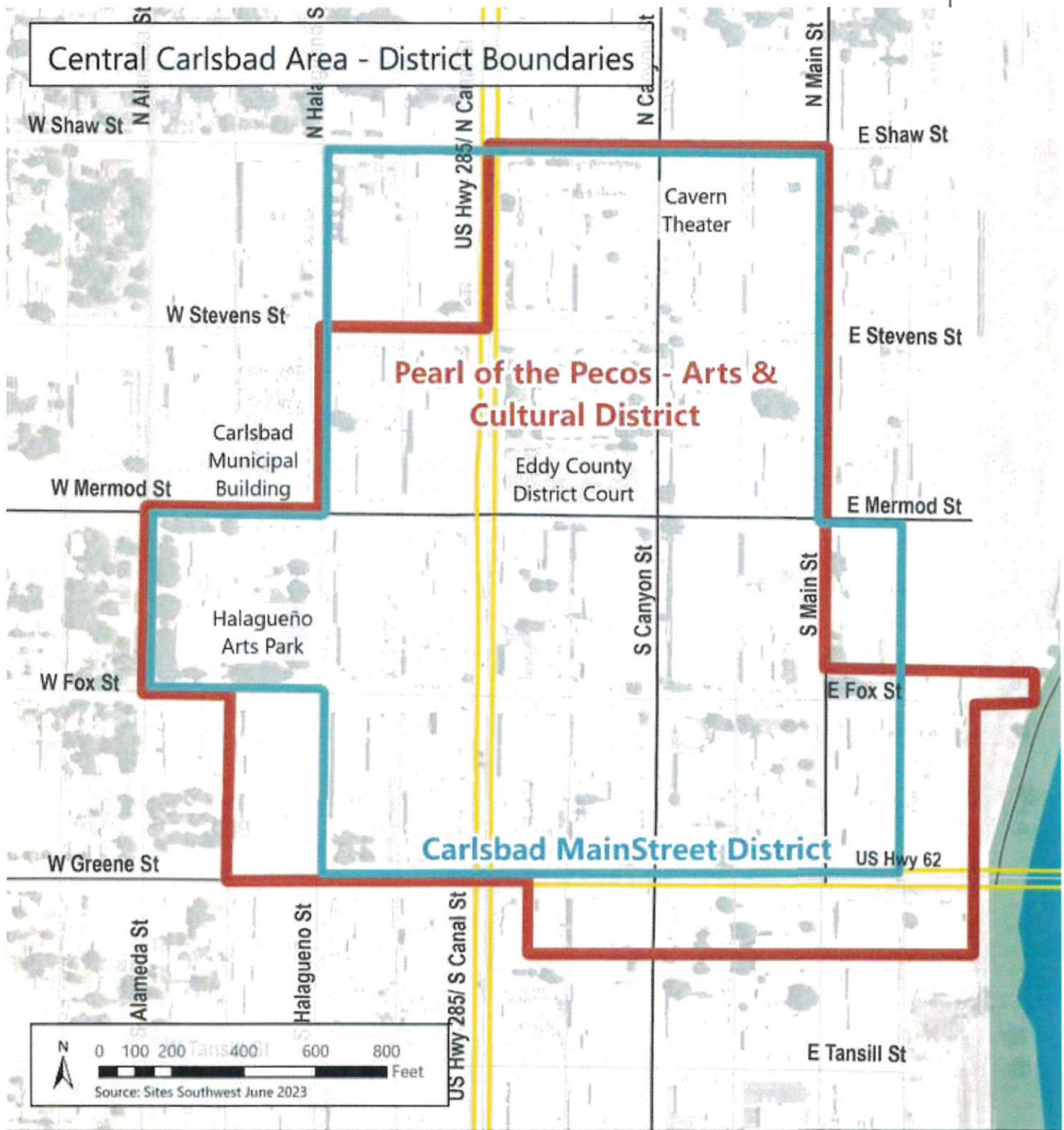


Figure 2. Pearl of the Pecos Arts & Culture District & Related Boundaries

Note: The Pearl of the Pecos ACD and Carlsbad MainStreet District mostly overlap in covering the core, downtown Carlsbad area but each have different boundaries. This plan is applicable to the area within the Pearl of the Pecos ACD boundaries.

Carlsbad MainStreet

The Pearl of the Pecos ACD is a program of Carlsbad MainStreet, the local non-profit MainStreet organization that has been working in downtown Carlsbad for several decades.

The mission of Carlsbad MainStreet is to strengthen the district as the center of the Carlsbad community and the organization's work has contributed to making the downtown area a more vibrant place for shopping, dining, and entertainment. As part of this mission, Carlsbad MainStreet believes that arts and culture play a significant role in the economic vitality of the district.

Following the National MainStreet Four Point Approach, Carlsbad MainStreet focuses on organization, promotion, design, and economic vitality. Carlsbad MainStreet hosts events and supports the events of partner organizations to increase awareness and the patronage of downtown businesses.

Carlsbad MainStreet is one of 30 districts affiliated with New Mexico MainStreet, a program of the New Mexico Economic Development Department and first affiliated with the state program in 1987. The Carlsbad organization is also accredited through the Main Street America program, which recognizes programs that have achieved comprehensive economic growth, the preservation of local history, celebrations of community character, and which use rigorous outcome performance measurements.



Cultural Economic Development Plan

Pearl of the Pecos Arts and Cultural District Vision:

The Pearl of the Pecos Arts and Cultural District is a diverse and thriving epicenter for arts and culture in Carlsbad which supports art education and economic development. Art experiences, availability and opportunity are an integral part of maintaining a healthy community, city pride and a reflection of our rich diversity. The Arts & Cultural District is a mecca for cultural and creative experiences by day and a thriving entertainment district by night.

Pearl of the Pecos Arts and Cultural District Mission:

The Pearl of the Pecos ACD supports the development of a sustainable cultural economy, arts education, and historic preservation to provide diverse arts and cultural experiences by day and an entertainment district by night.

Process

Initial Community Engagement (November 2022 – February 2023)

The Carlsbad Cultural Economic Development Plan was, throughout the planning process, guided by the vision and mission of the Pearl of the Pecos ACD. The first phase of community engagement was conducted to understand past success, current capacity and constraints, and potential projects on the horizon. This initial effort involved a large, community meeting with Carlsbad residents and business owners and discussion with key stakeholders.

To facilitate a community meeting with a variety of different community perspectives, public outreach materials were developed and distributed in November and December 2022 inviting the public to a January 2023 meeting. The meeting attracted approximately 60 community members from a wide variety of backgrounds including arts organizations (The Artist Gallery, Carlsbad Area Art Association, Carlsbad Arts Council, Carlsbad Community Theatre, Carlsbad Community Concerts Association, SENM Historical Society), district stakeholders (small business owners, property owners) and community members engaged and committed to the growth of arts and culture and the growth of the creative economy.

Discussions were facilitated around four topic areas:

- Vision for the Pearl of the Pecos ACD
- Ways to use Existing Resources
- Organizational Support
- Supporting the Creative Economy

Individual meetings with key stakeholders and Pearl of the Pecos ACD partners provided more in-depth information about the unique aspects of the Carlsbad community the contribution of arts and culture to the broader economy. Key stakeholders included:

- City of Carlsbad Leadership (Mayor, City Administrator, Community Development Staff)
- Carlsbad MainStreet
- Carlsbad Chamber of Commerce
- Carlsbad Arts Council
- Carlsbad Public Library
- Carlsbad Museum
- Carlsbad Department of Development
- District Business & Building Owners

Phase 1 community engagement informed the following findings:

- A variety of community organizations have made commendable progress in expanding arts and cultural activities.
- Insufficient pedestrian infrastructure continues to inhibit pedestrian safety and attractiveness of the district.



- Continued development and programming of public spaces would provide opportunities to showcase local art, enhance the vibrancy and attractiveness of the district, and increase economic activity in the area.
- The Pearl of the Pecos ACD has a wealth of resources that can be utilized to expand artistic, cultural, residential, and economic vibrancy.

Development & Review of the Plan (March – May 2023)

Through the spring of 2023, contents of the plan were drafted and reviewed by community stakeholders. Community input enhanced descriptions of district history, recent successes, organizational capacity, and areas of opportunity. To ensure the plan reflected the community's vision, goals, objectives, and project strategies were refined through public comments, a second round of stakeholder interviews, and a steering committee workshop.

The following goals were collaboratively workshopped with community stakeholders:

- Improving the safety, comfort, and attractiveness of the pedestrian experience to facilitate arts and cultural activities.
- Promoting and enhancing the use of public spaces as opportunities for arts and cultural activities.
- Supporting cultural entrepreneurs, creative economy institutions, and capitalizing on potential economic opportunities.
- Utilization of Community Assets – Celebrating, preserving, and supporting the use and revitalization of existing assets in the community.

The following project strategies were proposed to the ACD Steering Committee and coordinating staff following the initial community engagement and research phase to accomplish the goals and vision for the district:

- Developing wayfinding and informational signage
- Working with the City to build public restrooms
- Enhancing infrastructure to support district growth (public restrooms, pedestrian amenities, beautification)
- Enhancing the creative economy
- Providing support and resources for local artists
- Promoting the halagueño arts park, the eddy county courthouse lawn, the carlsbad public library, and the carlsbad museum
- Working with community partners to further arts and cultural programing
- Supporting the rehabilitation and future programming of the cavern theatre
- Activation of public alleys
- Further support for historic preservation strategies and funding sources
- Encouraging the development of second story residential
- Supporting outdoor seating and dining
- Continued support for façade and sign improvements
- Cultivating attractive business environment in acd to encourage growth of the creative economy

A draft plan describing the district, potential goals, and feasible projects completed for public review. In May 2023, in-person discussions were organized with local stakeholders like the City of Carlsbad, Carlsbad MainStreet, the Pearl of the Pecos Steering Committee, the Carlsbad Arts Council, the Carlsbad Department of Development, and many area business owners. Reviewers confirmed the overall

goals and projects but provided critical feedback about details of the plan. This review resulted in amended district descriptions, amended goals, and refined how potential projects could be implemented to meet the needs of the community.

Plan Refinement (June - July 2023)

In June, a revised draft of the plan was created with earlier stakeholder feedback and continued collaboration with internal partners. This draft included refined project implementation details, potential funding details, and project examples.

In July, this revised draft was fully formatted and distributed both to local stakeholders and state partners like New Mexico MainStreet for final comments prior to public release. After incorporating technical feedback from local and state partners, a public review draft was released for final comment.

Public Review & Plan Completion (August – September 2023)

In August, the Pearl of the Pecos ACD plan was shared through a public meeting with local stakeholders, business owners, state partners, Carlsbad residents, and tourists. Attendees discussed the projects, potential strategies for creative implementation, and updated the list of businesses that were active in the area. A revised document was prepared to incorporate public comments and a final document was completed with final ACD and New Mexico MainStreet comments in September.

Economic Transformation Strategy

The creative economy encompasses a broad range of entrepreneurs, enterprises, and industries at the intersection of commerce, creativity, innovation, and culture. The New Mexico Arts and Cultural District Program supports state authorized districts in developing cultural economic goals based on existing heritage, arts and cultural assets. Defined broadly, the assets include creative products producers, developers of related commercial products, those who distribute or market them, and supporters of these efforts. Arts and Cultural Districts are places that nurture these entrepreneurs and enterprises.

Pearl of the Pecos ACD ETS: Promote and grow our diverse arts and cultural experiences for a thriving day and nighttime entertainment district.

The Arts and Cultural District set the following goals when the district was established in 2018:

- **Encourage and support the rehabilitation and/or re-purposing of district historic buildings into sustainable creative and cultural businesses which support the tourist economy of Carlsbad while nurturing the cultural economic niche and nightlife of the district..**
 - Open the historic Cavern Theatre as a film and live performance venue.
 - Support re-purposing the Odd Fellows Hall.
 - Support the overall economic vitality and growth in the district through business and entrepreneurial development as well as property development.
- **Bring people together for arts and cultural experiences by using the Halagueño Arts Park for activities such as: The Night of Lights (signature event), HeritageFest, outdoor movies, music concerts and Chautauqua performances.**
- **Finish the Cavern Theatre rehabilitation.**

These goals identified specific and achievable projects to make the district attractive to and supportive of the creative economy in downtown Carlsbad.

Since adoption of these goals, the Cavern Theatre rehabilitation is approaching completion; the Odd Fellows Hall is now occupied by Milton's Brewing, an important downtown business; and downtown events are thriving. The Pearl of the Pecos ACD continues to support Carlsbad's creative economy and create a place where these entrepreneurs and businesses can thrive. The action items in this plan will further contribute to the accomplishment of existing goals.



Findings

The following findings are based on public input and research for the plan and highlight factors that shape goals, objectives, and strategic actions. These findings help to ensure that the plan focuses on clearly achievable strategies which can be championed and supported by Carlsbad MainStreet and the Pearl of the Pecos ACD's Board.

Several creative economy clusters have a well-established presence in the Pearl of the Pecos ACD, such as the Halagueño Arts Park including the Carlsbad Public Library and Carlsbad Museum and the downtown area surrounding the Eddy County Courthouse. At the same time, public input suggested industry types that should be expanded, particularly hospitality and nightlife offerings (e.g.: restaurants, bars, breweries, entertainment lounges etc.). Existing restaurants, food trucks, and the brewery provide a good start but the public would like to see more daytime options and dinner choices. These business clusters could be strengthened through support services and networks which either already exist in Carlsbad or which are offered by the

New Mexico MainStreet and State Arts and Cultural District programs (see Sections 3 and 4). Significant attractors and entertainment venues like the Cavern Theater will also bring customers downtown for events, especially during evenings and weekends and will expand the customer base for surrounding businesses.

Carlsbad serves as a gateway to surrounding outdoor recreation like the Carlsbad Caverns, the Guadalupe Mountains, the Living Desert Zoo and Gardens, and Brantly Lake (visitation and economic impacts described in Section 3). The existing bike shop is the beginning of an outdoor recreation business cluster which could expand to include businesses that provide equipment, clothing, supplies, outdoor experiences, and other goods and services related to the outdoors. More activity in this sector would provide opportunities to creative entrepreneurs, more services to locals and visitors, would encourage more tourism, would expand the creative economy, and would diversify the Carlsbad's economy as a whole.



The Pearl of the Pecos ACD has a strong network of state and national organizations that can assist with the development of creative businesses and organizations. Carlsbad MainStreet, State Arts and Cultural Districts, and New Mexico MainStreet support the growth of small businesses within the Pearl of the Pecos ACD and can assist with resources for communication, promotion, design and economic positioning. This can include identifying best practices for creative placemaking, working through funding barriers impacting the creative economy, or providing informational support for new projects.

One desired outcome of the Pearl of the Pecos ACD is to help create and carve paths for careers in the arts. Carlsbad has produced well-known artists with careers in fine arts, performing arts, heritage arts, history and culture, and other aspects of the creative economy. Through partnerships with Carlsbad's arts and cultural organizations and supporting and showcasing those who have proven successful in the field, the Pearl of the Pecos ACD can make prospective entrepreneurs aware of career opportunities in creative industries and the support available for businesses. Through further programming and partnerships with community organizations, particularly the schools systems, opportunities to explore and grow a career in the arts can be supported throughout a student's life for future careers in the arts can begin at a young age and be supported throughout their life.

Public input identified difficulties and complications for businesses and creative professionals seeking to locate downtown. Vacant commercial space could be particularly beneficial to utilize or redevelop but often suffers from particularly challenging barriers. Physical barriers include a lack of available and affordable space, difficulty complying with modern building codes, a lack of capital, and inadequate

infrastructure for some business types (e.g.: restaurants). Other significant barriers include difficulty staffing and a perceived lack of foot traffic. The ACD and Carlsbad MainStreet have held information sessions for prospective businesses and can continue to encourage and assist the usage of existing space by serving as a clearinghouse of information for interested parties. The Pearl of the Pecos ACD can also help prospective businesses negotiate barriers by utilizing its network and facilitating good, working relationships between potential users, building owners, and government agencies.

Goals and Objectives

The goals of the Pearl of the Pecos ACD are to establish downtown Carlsbad as a mecca for cultural and creative experiences by day and an entertainment district by night. This approach is consistent with adopted policies that envision a vibrant, mixed-use downtown. This will be accomplished through rehabilitating and re-purposing historic buildings and developing an entertainment destination of dining and performance venues, galleries, hands-on experiences, multi-faceted events, and opportunities for creative entrepreneurs.

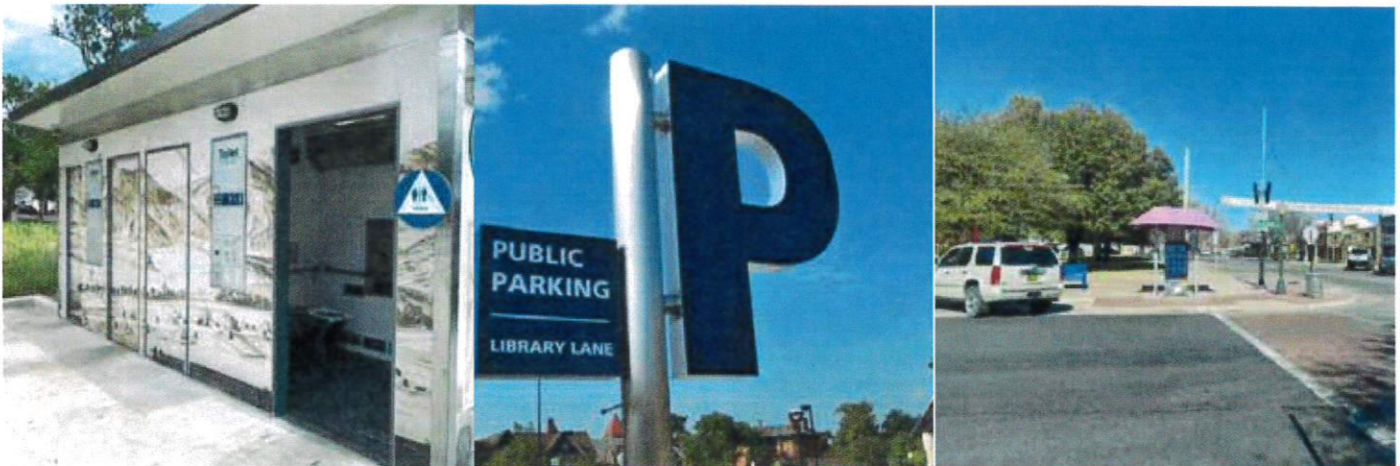
Having substantially accomplished the goals that were set when the district was established, the Pearl of the Pecos ACD is moving to its next phase of economic transformation. The focus groups and community meeting at the beginning of the planning process highlighted four goals that are the basis for the next stage of goals and objectives:

Goal 1. Leverage Public Investments to Grow the Creative Economy

- Prioritize the use of the district's public spaces to increase activity in the district.
- Encourage the use of the Halagueño Arts Park by local organizations for their events and activities, subject to the City of Carlsbad guidelines.
- Continue to use the Courthouse Lawn for events as permitted by Eddy County.
- Work with the City of Carlsbad to develop programming at City-owned facilities (Ex. Cavern Theater) and facilitate events with the City and other community groups.
- Advance the prototype alley activation project as recommended in the Carlsbad Downtown Master Plan (2010), possibly starting with pop-up or temporary amenities that illustrate the potential of these areas as public space.

Goal 2. Improve the District Experience through Arts and Culture

Seek opportunities to incorporate art into public spaces in collaboration with the City and County. Improve the visitor experience by enhancing the visibility of destinations, improving access and mobility, and increasing the comfort and attractiveness of the district. Though transportation is generally managed by City, County, and State entities, the Pearl of the Pecos ACD can be a key advocate for identifying, prioritizing, and funding projects and can ensure that projects are designed to support local arts and culture.



- Establish a wayfinding system to guide visitors to parking and destinations within the district. Incorporate art and storytelling components
- Support local government to develop public amenities that enhance visitor experience, including walkability, pedestrian comfort and public restrooms. Identify opportunities to incorporate public art and enhance district identity.
- Identify opportunities for public creative displays that feature storytelling and rotating exhibits.
- Support multi-modal transportation. Articulate clear pedestrian, bicycle and vehicular systems through signage and design.
- Access need for a comprehensive parking strategy. Consider after-hours parking agreements with owners of private lots for evenings and special events and time-limited on-street parking to ensure that convenient spaces are available throughout the day.

Goal 3. Enhance the Environment for Artists, Entrepreneurs and Creatives

- Enhance the District as a place that supports cultural entrepreneurs and creative economy institutions while capitalizing on potential economic opportunities for the District and the Carlsbad region.
- Support collaborative, shared, or pop-up workspaces and exhibition opportunities that can help creative artists and entrepreneurs in producing, selling, or sharing their work.
- Collaborate with existing small business assistance and education programs to support small businesses, business start-ups and entrepreneurs, especially as it is related to arts and cultural businesses.
- Work with the Chamber of Commerce, existing businesses, and landlords to retain existing businesses in the district. Carlsbad Department of Development works with local businesses for retention and business strategies to assist them in marketing plans and other areas as well.



- Work with the Chamber, Carlsbad Department of Development, property owners and local realtors to recruit businesses into vacant storefronts in the district.
- Encourage collaboration among businesses, organizations and institutions within the District for mutual support and cross-promotion.
- Identify barriers to arts and cultural business including zoning, building code compliance, and costs.
- Encourage the development of second story residential units.

Goal 4. Support Career Opportunities in Creative Sectors

- Support the diversification of the local economy through building opportunities for careers in creative sectors.
- Engage in opportunities to share the impact of the local creative economy.
- Partner with local schools and colleges to develop curriculum and programming in creative sectors and provide opportunities to showcase student work.
- Support access to resources and job training including makers spaces, lectures, internships, networking and mentorships.
- Provide innovative opportunities to test business concepts including start ups and pop ups.

Goal 5. Increase Opportunities to Experience Arts and Culture in the District

- Support public and private entities in the development of unique local arts and cultural assets for interactive and entertainment opportunities.
- Partner with local arts and cultural organizations to bring additional programming to the district.
- Feature the unique history of Carlsbad through the preservation existing historic assets and storytelling.
- Develop outdoor recreational opportunities and identify potential partnerships with Carlsbad Caverns.
- Identify opportunities to activate underutilized spaces through arts and cultural programming.
- Sponsor periodic Historic Preservation and Education events.
- Activate outdoor spaces by providing opportunities for entertainment, seating and dining.
- Encourage building owners within the district to participate in Carlsbad MainStreet's façade improvements grant program. Assist/educate building owners on existing resources (tax credits).
- Exploring the capacity to become a Certified Local Government to support with preservation initiatives.

Nuclear Waste Partnership **DOWNTOWN FARMERS MARKET** Thursdays 5:30 am



03

EXISTING CONDITIONS



New Mexico MainStreet identifies a comprehensive list of sectors within their definition of the Creative Economy including food & agriculture, technology, music, visual arts & design, and cultural preservation. Each of these sectors has representation within the Pearl of the Pecos ACD (see figure 4) and many are supported by a wide variety of businesses, educational facilities, venue spaces, and advocacy organizations. The collection of creative industries provides a sound foundation from which artists and cultural entrepreneurs can thrive.

Businesses and Organizations that Promote the Arts

Arts Related Businesses

The citizens of Carlsbad have cultivated a wide range of businesses that contribute to Carlsbad's creative economy. Many of these businesses are located within the Pearl of the Pecos ACD. The business assets of the District are more fully described in the Asset Summary. These businesses illustrate the potential for artists and cultural entrepreneurs to earn a living from creative pursuits.

Arts Organizations

Carlsbad is home to many arts organizations that support the arts and produce events in Carlsbad. While these organizations operate City-wide and in the Carlsbad area, they also conduct events and activities within the Pearl of the Pecos ACD at venues such as the Halagueño Arts Park, and soon, the Cavern Theatre.

Pearl of the Pecos Arts and Cultural District

Pearl of the Pecos ACD is a subsidiary of the Carlsbad MainStreet organization that supports art education and economic development by providing diverse arts and cultural experiences throughout the district.

Carlsbad Arts Council

The Carlsbad Arts Council is a volunteer operated organization committed to bringing quality arts and cultural programming to Carlsbad and the surrounding area. The council was instrumental in the recognition and designation of the Pearl of the Pecos ACD by New Mexico MainStreet. The Carlsbad Arts Council continues to support cultural organizations throughout the City of Carlsbad and has a strong relationship with the Pearl of the Pecos ACD in partnering on events and projects.

Carlsbad Community Concert Association

The Carlsbad Community Concert Association was formed in 1943 to bring quality live entertainment to Carlsbad. Today the organization produces concerts in Carlsbad and often performs at the P.R. Levya Auditorium. The association has expressed interest in working with the City of Carlsbad and the Pearl of the Pecos ACD to organize performances at the Cavern Theater.

Carlsbad Community Theater

The Carlsbad Community Theatre is a non-profit organization run by a collection of directors and actors who produce live theatrical performances throughout the year. The Theater is based out of one of the last WWII Carlsbad Art Air Field buildings existing in the City which has since been renovated into the 130-seat auditorium the organization uses today.

Carlsbad Area Art Association (CAAA)

The CAAA provides fine arts and crafts education and promotes fine arts and crafts in Carlsbad. The CAAA founded The Artist Gallery, a co-op art gallery in the District that has, for over forty years, promoted the arts in Carlsbad and provided a venue for members to display and sell their work. The Artist Gallery currently holds exhibitions at the Carlsbad Museum twice a year. The Artist Gallery has a large space where the CAAA hosts its members' meetings and hosts artist workshops. The organization also operates The Pottery Studio, a shared space for member potters. There is potential to learn from, collaborate with, and support programming at CAAA facilities.

Southeastern New Mexico Historical Society (SENMHS)

The SENMHS, founded in 1970, fosters education and appreciation of the history of Southeastern New Mexico through its photo archive, donated collections, and stewardship efforts. The organization's Board of Directors works with Carlsbad Museum to vet donations. 'Near Loving's Bend' is a searchable online collection of over 20,000 historical photos dated from 1830 to the present day, collected from photography studios, private donors, and the Carlsbad Current-Argus. The organization meets the first Monday of each month, September through May, with lectures and discussions on Carlsbad and Eddy County history. The historical society has worked on many projects with the ACD (including the Carlsbad Heritage Walks) and there will be more partnership opportunities with more historic preservation efforts.

Arts and Cultural Facilities

Carlsbad Museum

Carlsbad Museum is one of the premier museums in Southeast New Mexico. Established in 1931, it is the state's oldest municipal museum. Admission is free to citizens and visitors alike, with an array of traveling and permanent exhibits including the Carlsbad Hall of Fame, local and regional history displays, archaeological specimens, contemporary Southwestern art, and pioneer ranching artifacts. Currently, the museum has five galleries, an atrium, a meeting space, and two exhibit halls, with a new section under construction. In addition to providing curated space for art and cultural exhibits, the museum also functions as a dynamic space for community meetings, events, and conferences.

Carlsbad Public Library

Located directly adjacent to the Carlsbad Museum and Halagueño Arts Park, the Carlsbad Public Library has been a civic staple of downtown Carlsbad. In

addition to access to collections and library facilities, they also provide a wide variety of classes and programming for the benefit of the public.

Halagueño Arts Park

The Halagueño Arts Park is a beautiful open area adjacent to the Carlsbad Public Library and Museum. In addition to its green space, pathways, seating and an outstanding sculpture collection, the park is a venue for arts and cultural events. There are two newly installed performance stages, and electricity is available. The Arts Park is a location for Arts in the Park, the Night of Lights, Movies in the Park, and other concerts and events.

The City of Carlsbad reviews applications for use of the park for special events. The City has established guidelines for park use, including responsibility for supervision, liability for damage to the park, and cleaning and trash disposal.

Cavern Theatre

When the rehabilitation is complete, the Cavern Theatre will provide an attractive live performance and film venue within the Pearl of the Pecos ACD. The Cavern Theatre will serve as a multi-service community-oriented performing arts center with state-of-the-art sound and technical capabilities to enhance the quality of life and provide economic revitalization of the downtown area in a mid-size venue.

Eddy County Courthouse Lawn / Gazebo

The Courthouse lawn is the location for multiple events including the Farmers & Makers market held every Thursday from June through September and Third Thursday events held throughout the year. The Courthouse lawn can be reserved for events through Eddy County. In 2020, a gazebo was reinstalled through fundraising efforts through Carlsbad MainStreet.

The Artist Gallery

The Artist Gallery was established to promote the arts and provide a space for local artists to sell their works. Member artists work in a variety of mediums, providing diverse offerings for sale. The gallery found a permanent home on South Canyon Street when the Carlsbad Area Art Association, with the help of local businesses and arts patrons, purchased its current building in 2000. The gallery is a co-op operated by its members.

The Pottery Studio

The CAAA operates a community space with shared kilns, glazes, and clay for members. The studio offers classes and workshops to the public. There is opportunity within the ACD to promote the pottery studio through events like the Farmers and Makers Market and potential workshop programming.

Walter Gerrells Performing Arts and Exhibition Center¹

The City of Carlsbad's Walter Gerrells Performing Arts and Exhibition Center is the premier entertainment venue in Carlsbad and Southeastern New Mexico. With a 2,000-seat auditorium, a sixty-foot wide stage, and 14,000 square foot banquet hall and lobby, the Arts and Exhibition Center hosts a wide variety of events including concerts, shows, wedding receptions, banquets, and art fairs.

Pecos River Village Conference Center²

Formerly the President's Park, the Pecos River Village Conference Center provides multiple meeting spaces that accommodate a range of gatherings including classroom style, theater style, and banquet style gatherings. During the winter, the Center is transformed into a Christmas Village during the Chamber of Commerce's annual Christmas on the Pecos.

¹ Located outside of the Pearl of the Pecos ACD

² Located outside of the Pearl of the Pecos ACD

The Beach Bandshell/Gazebo³

Located in the 125-acre Lake Carlsbad Recreation Area, the Beach Bandshell is the location for live music events, including the multi-day Freedomfest in July and Batfest in October.

Related Local Institutions and Organizations

City of Carlsbad

The City of Carlsbad is a primary partner with the Pearl of the Pecos ACD, the City operates numerous arts and culture-related facilities, and works on a wide variety of initiatives to support art and cultural organizations. The City manages the Cavern Theatre rehabilitation, the Halagueño Arts Park and the Keep Carlsbad Beautiful program. The Mayor's Fine Arts and Acquisition Vetting Committee (FAAV) seeks out, obtains, and maintains art across the City and is an essential partner in the placement of more public art in the Pearl of the Pecos ACD.

Eddy County

The Eddy County Courthouse and County Administration Offices are located within the Pearl of the Pecos ACD. The County Courthouse is a significant historic structure, and the Courthouse lawn is one of the principal green spaces within the ACD. Eddy County is a primary partner with the Pearl of the Pecos ACD, providing financial assistance and offering support through the use of its facilities. The Courthouse lawn and gazebo are popular venues for outdoor activities including the summer Farmers Market and Third Thursdays.

Carlsbad Municipal Schools

In the CMS district, there are more than ten schools offering everything from early childhood education to early college opportunities. These schools prepare students with the skills necessary to succeed in their careers, college, and life. Instilling a love and appreciation for the arts at an early age is key to the success and longevity for the creative economy for

³ Located outside of the Pearl of the Pecos ACD

a community. The Carlsbad High School this year broke ground on a state of the art performing arts center, which shows the schools systems, dedication to this sector of education.

Carlsbad Chamber of Commerce

The Chamber of Commerce is located in downtown Carlsbad adjacent to the Pearl of the Pecos ACD. The Chamber supports the Pearl of the Pecos ACD through its support of events and business recruitment and retention.

Carlsbad Department of Development

The Carlsbad Department of Development is the local economic development organization responsible for marketing growth opportunities in Carlsbad and Eddy County to a variety of businesses that support the community. The organization focuses on business recruitment and retention, housing, and promotion of Carlsbad. The Carlsbad Department of Development supports arts and cultural endeavors by promoting events and making potential businesses aware of the cultural offerings available in Carlsbad.

Southeast New Mexico College

Southeast New Mexico College (SENMC) provides programs of study in Digital Media Technology, Drafting and Graphics Technology, Hospitality and Tourism, and Heritage Interpretation that support the development of Carlsbad's creative economy. Online education programs include arts and design, writing, computer applications, hospitality, and business classes for arts and cultural entrepreneurs.

Small Business Development Center (SBDC)

The Portales SBDC is located on the campus of Southeast New Mexico College. The Center supports local entrepreneurs through a variety of consulting services and workshops. Consulting services include the following topics:

- Business plan development and financial management

- Time management
- Advanced marketing and sales
- Management/strategic consulting

New Mexico's network of SBDCs offers in-person, hybrid and virtual training sessions for small businesses. In-person events are held at SBDC's throughout the state, and live webinars are also provided. These events are free.

Statewide Organizations

New Mexico MainStreet

The New Mexico MainStreet (NMMS) organization is a primary partner and contributing consultant to the Pearl of the Pecos ACD. Working through the New Mexico Economic Development Department, NMMS has created a framework to revitalize economies by understanding community assets, engaging people, and prioritizing placemaking and the creative economy. NMMS administers the Arts and Cultural District program and also works with neighborhood commercial corridors, historic theaters, and has a public infrastructure finance program.

New Mexico Arts

In addition to being a State authority on the Arts and Cultural Districts program, New Mexico Arts provides financial support to non-profit organizations working to expand access to the arts. As a division of the Department of Cultural Affairs, the organization can be an excellent resource to learn about grants and public art programs.

Historic Preservation Division

The State Historic Preservation Division works with communities like Carlsbad to recognize and coordinate preservation of historic resources and also helps with education and resource management. Programs like Certified Local Governments, Registers of Cultural Properties, financial grants, and technical assistance are potential resources to maintain and manage existing historic assets.

Outdoor Recreation Resources

New Mexico Outdoor Recreation Division

The New Mexico Economic Development Department Outdoor Recreation Division was created in 2019 to support and champion the state's outdoor recreation economy. The goal is to grow wealth and economic opportunities in this sustainable outdoor recreation. The division partners with local businesses, nonprofits, and partner state and federal agencies in the outdoor recreation sector. The division supports the outdoor recreation sector through regional planning, support new and expanding outdoor recreation

businesses, and provide grants for education and projects that improve access to the outdoors.

endeavOR New Mexico

endeavOR New Mexico is an outdoor recreation business alliance that supports the growth of the outdoor recreation economy through its advocacy work. The mission of the organization is to expand the state's OR economy, engage the OR community, and enhance OR experiences. The organization markets the industry, connects industry professionals, supports member initiatives, and statewide infrastructure initiatives.

Contribution of Arts and Culture to the Local Economy

Local Economy Overview

Carlsbad's economy is driven by a diverse collection of industries including oil and gas, potash mining, nuclear storage, manufacturing, and agriculture and tourism. Creative businesses, which encompass a variety of business types across sectors, contribute to a more diverse economy.

Annual gross receipts data from oil and gas production, according to the New Mexico Department of Workforce Solutions, accounted for 30 percent of total wages paid in Eddy County and 21 percent of total jobs in 2021. Strength in oil and gas production has increased each year since 2021, creating prosperity not only for Eddy County and southeastern New Mexico, but for New Mexico as a whole.

Carlsbad is a gateway community to outdoor attractions and a strong and growing tourism economy is tied to places like Carlsbad Caverns National Park, Guadalupe Mountains National Park, the Living Desert Zoo and Gardens State Park, and Brantly Lake State Park. According to the Carlsbad

Department of Development, the Living Desert Zoo and Gardens attracts an average of 38,000 visitors annually and Brantly Lake attracts nearly 80,000 visitors. According to the National Park Service, the Carlsbad Caverns attracted 350,000 visitors who spent over \$25 million in surrounding communities and the Guadalupe Mountains attracted 243,000 visitors who spent \$16.8 million (2021). A visitor spending analysis conducted by the National Park Service showed that the lodging and restaurant sectors see the greatest impact, together accounting for a quarter of the visitor spending in gateway communities nationally.⁴ Arts and culture related businesses, facilities and events concentrated in the Pearl of the Pecos ACD also capture a portion of this spending and provide a reason for visitors to extend their stays in Carlsbad.

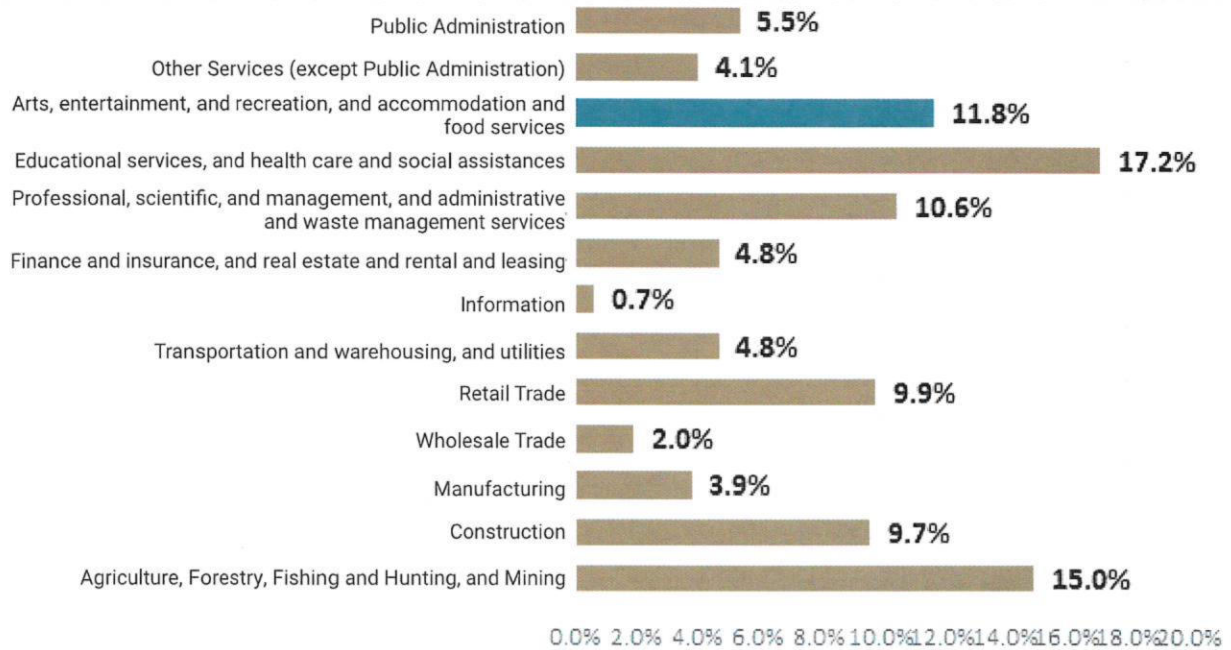
⁴ U.S. Geological Survey and National Park Service, "2021 National Park Visitor Spending Effects: Economic Contributions to Local Communities, States, and the Nation", National Resource Report NPS/NRSS/EOD/NRR-2022/2395

In addition to permanent residents and tourism, the Carlsbad economy is reliant on workers who predominately live in Carlsbad but are excluded from population counts by the Census. These are primarily oil and gas industry workers who temporarily live in Carlsbad to work but claim elsewhere as their permanent residency, and also include energy and potash industries which draw families and individuals to live and work in Carlsbad. Due to temporary residency, these employees and their families are not completely captured with available Census Data and more than double the population living around Carlsbad. Including these workers, the Carlsbad Department of Development has estimated the population to be over 75,000

within Carlsbad, and about 174,000 within an hour's drive. Median household income is over \$88,000 per year, compared to \$54,000 for the state. The median age is 35, compared to 39 for the state. The growing population, high incomes, young population, and the combination of permanent residents and temporary workers create a local market for arts and culture related goods, services, and activities.

The tourism and arts industry sector is the third largest employer of year-round Carlsbad residents according to Census estimates. Nearly twelve percent of Carlsbad residents are employed in this sector.

Figure 3. Occupation of Carlsbad Residents



Source: American Community Survey, 2021

Carlsbad's Creative Economy

The creative economy encompasses a wide range of creative endeavors which, like food and salons, extend beyond the traditional arts. Community members and economic development organizations noted that arts related businesses and organizations, along with the goods, services, and activities they provide, are a major asset for recruiting and retaining young workers to Carlsbad. As shown in Table 1, creative economy businesses (broadly defined) provide local jobs and generate \$281 million in annual gross receipts.⁵ This represents eight percent of annual gross receipts from businesses in Carlsbad that report gross receipts. Restaurants, technology, and wellness related businesses comprise the largest categories in terms of current gross receipts.

⁵ New Mexico Department of Taxation and Revenue, RP80, Annual FY2020.

The Pearl of the Pecos ACD is currently home to businesses, institutions and nonprofit organizations in each of the creative economy sectors. Ongoing activities within the district and projects in process have the potential to increase the contribution of creative industries to the local economy. For example, the Carlsbad Theatre and other performance venues can provide paid opportunities in the performing arts and in related marketing, technology and visual arts. The typical level of spending on outdoor recreation businesses in National Park gateway communities, indicates that there is an opportunity for new outdoor recreation businesses to serve this market in Carlsbad. The Arts and Cultural District Cultural Economic Development Plan proposes actions that will enhance careers and business opportunities in creative industries.

Table 1. Gross Receipts Generated by Carlsbad's Creative Economy Businesses

Creative Economy Sector	Gross Receipts, 2020	Creative Businesses % of the Total Economy
Built Environment	\$25,665,659	0.7%
Communications	\$10,162,775	0.3%
Community Engagement	\$1,147,963	0.0%
Food and Agriculture	\$13,879,768	0.4%
Health, Wellness and Beauty	\$51,998,219	1.5%
Literary Arts	\$453,374	0.0%
Outdoor Recreation	\$1,947,571	0.1%
Performing Arts	\$104,449	0.0%
Technology	\$58,552,316	1.7%
Visual Arts	\$30,566,810	0.9%
Restaurants	\$87,383,428	2.5%
Creative Economy Total	\$281,862,331	8.0%
Carlsbad Total Gross Receipts	\$3,505,898,038	100.0%

Asset Summary

The Pearl of the Pecos ACD is a center of Carlsbad’s creative economy. A list of assets broadly related to Carlsbad’s creative economy is shown in Figure 4. These institutions, organizations and businesses strengthen the identity of the District and support one another by attracting customers who participate in more than one activity.

As seen in the list and map of assets and further documented in the section on the arts and culture economy, The Pearl of the Pecos ACD has a strong representation of industries including restaurants; technology; health, wellness, and beauty; and the visual arts. These industries provide services to residents and visitors and increase foot traffic and opportunities for other types of artistic and

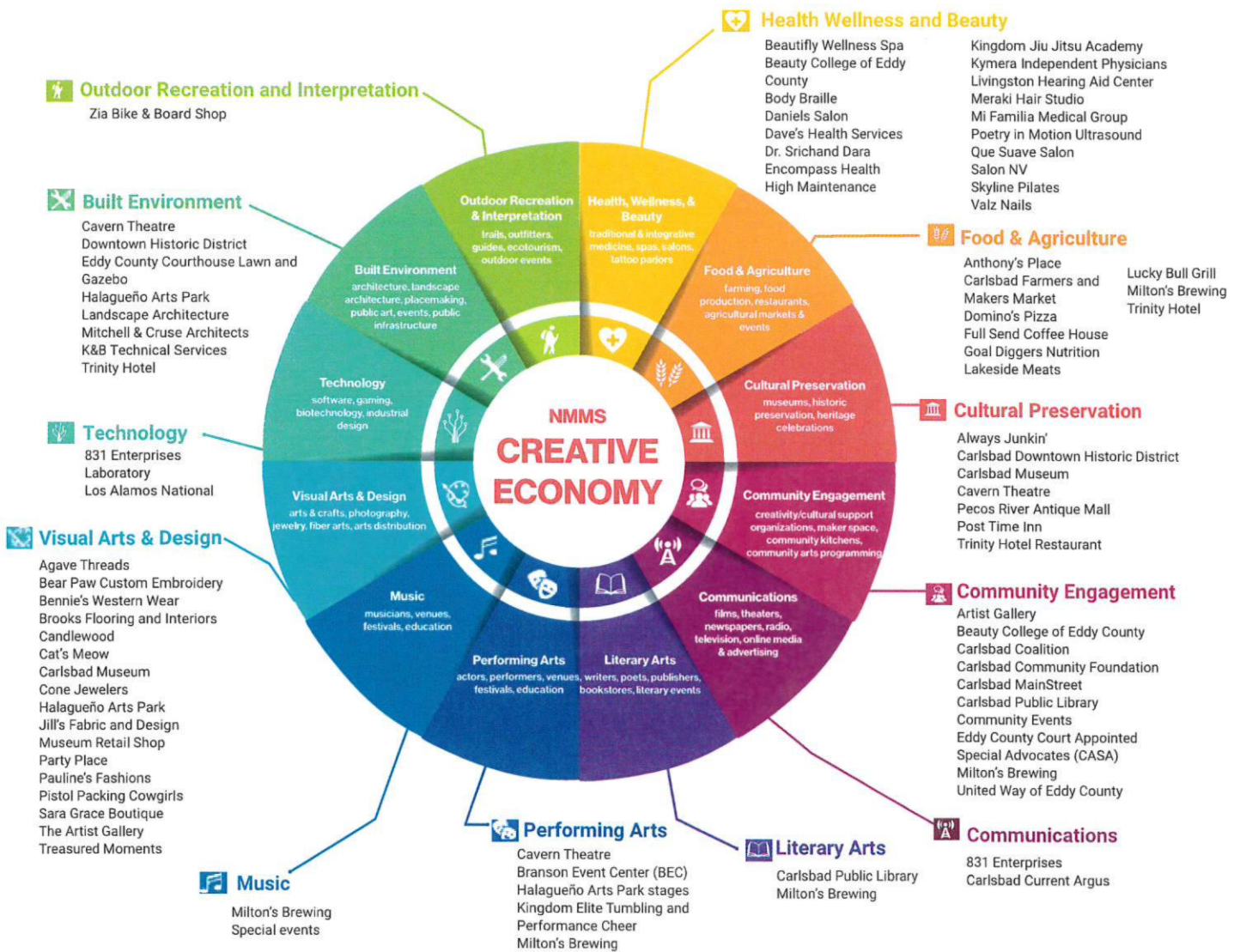


Figure 4. Pearl of the Pecos Arts and Cultural District Creative Economy Sectors (as of June, 2023)

cultural activities. This synergy means that day-time activities are benefited by other day-time activities, and night-time activities are benefited by other night-time activities.

Looking at the map of assets, it is important to note that the future Cavern Theatre will likely attract a significant amount night-time activity and that the immediately-surrounding area currently lacks other amenities which could benefit from and support the Cavern Theatre. This could be an opportunity for growth in the coming years.

One sector of the creative economy that is noticeably small is Outdoor Recreation and Interpretation which is currently represented by only a single business. Given the large number of visitors that attend surrounding outdoor attractions (see the previous section), more presence could be feasible and would

help to diversify the creative economy. Businesses, attractions, and even temporary events connected with outdoor recreation could additionally strengthen Carlsbad's role as a gateway to surrounding places like the Carlsbad Caverns.

Tourism is a relatively strong industry within Carlsbad (500,000 annual visitors are estimated by the Carlsbad Department of Development) and generates a lot of activity within the ACD, however, there are relatively few lodging options that are located within the District. Additional lodging options, especially located within the district and especially those more suited towards boutique, historic experiences--could increase tourism and support existing creative industries.



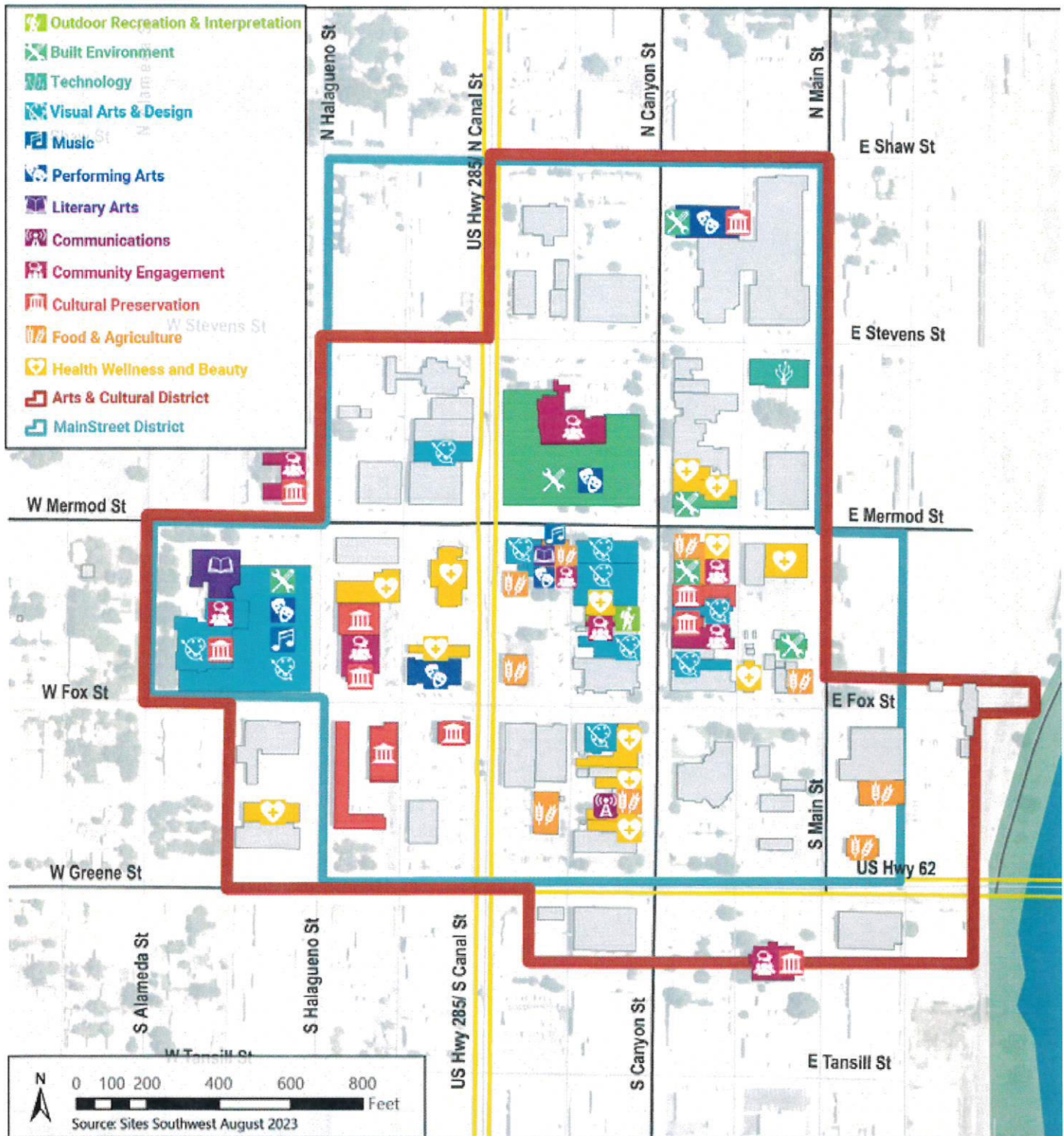


Figure 5. Creative Economy Assets Map

Existing Activities

Events

A variety of special events take place within the Pearl of the Pecos ACD during the year. Some of these events are managed by Carlsbad MainStreet and in collaboration with partner organizations, but there are also events managed by independent organizations. The City of Carlsbad, Eddy County, and other private sponsors are key partners and supporters of events located within the District.

Carlsbad MainStreet is a collaborator on several major events throughout the year including their signature event, CavernFest in June, the Fall Festival on Halloween, and the Electric Light Parade after Thanksgiving which kicks off the holiday season.

Venues for large events are the Halagueño Arts Park, Courthouse lawn, and downtown streets. The stages at the Halagueño Arts Park and the gazebo on the Courthouse lawn provide shaded outdoor performance spaces. When complete, the Cavern Theater will provide a new indoor venue for live performances and movies.

The Farmers and Makers Market is held on Thursdays from June through September on the Courthouse Lawn and is supported by the City of Carlsbad and Eddy County. Every week there is food and live entertainment, local crafters, artist, and growers.

The Night of Lights celebration, a project of the Carlsbad Arts Council, takes place in Halagueño Park before the Electric Light Parade and features a fun run and live entertainment.

Other events that have been held in the District include art walks, car shows, a chalk art contest in Halagueño Arts Park, HeritageFest, CavernFest/ other MainStreet events.

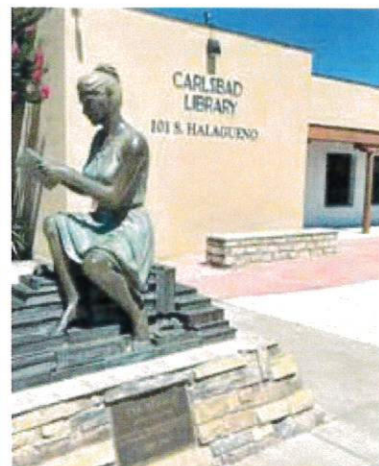


Halagueño Arts Park

The Halagueño Arts Park is located on the block that includes the Carlsbad Public Library and the Carlsbad Museum. Its collection of outdoor art includes 36 works, with more acquisitions being planned. The Mayor's Fine Arts Acquisition and Vetting Committee (FAAV) manages the park and continues to select new acquisitions.

The first sculptures in the park were installed in the 1990's at the entrance to the Carlsbad Public Library and the Carlsbad Museum. The idea of a designated arts park for the community emerged in 2005, and following the City Council's designation, a local committee began planning for development of the arts park. Later the Mayor's Fine Arts and Vetting Committee was formed to guide park development and management and assist in art selection. Through the efforts of the City and other community volunteers and with funding from City, State, grant, and private sources, the Halagueño Arts Park became a reality, with a grand opening in the summer of 2015.

A goal for the Halagueño Arts Park is to develop awareness and usage of the space through a variety of events, branding, and promotion. Events like "Night of Lights," "HeritageFest," and movies in the park have been hosted in the park and the Arts and Cultural District continues to support increased activity and accessibility given the value of the park as a significant cultural resource.



Halagueño Arts Park

Carlsbad Public Library & Carlsbad Museum

Housed on the same block as Halagueño Arts Park, the Carlsbad Public Library and Carlsbad Museum are integral community resources. Both facilities host events, offer programming, provide outlets for creative expression, and provide cultural resources related to Carlsbad's history. The library and museum have a long history in Carlsbad with the library celebrating its centennial in 1997 and the Carlsbad Museum being New Mexico's first municipal museum (located in the current building since 1978).

The Carlsbad Library is about more than just books and in its vision statement, the library emphasizes its role as "a strong community partner providing programs and services that connect people, foster creativity and curiosity, enrich lives, inspire lifelong learning, encourage literacy, and preserve the rich history of our multicultural community." The library hosts a variety of activities for all ages including various types of story times, reading programs, LEGO time, and STEM and STEAM clubs. It is also a meeting location and facilitates off-site activities such as ASL Classes, Brews and Books, seed swaps, and camera club. The library has also partnered extensively with local businesses on events, programming, and activities and has been a partner and advocate for the Pearl of the Pecos ACD.

The Carlsbad Museum serves as one of Carlsbad's cultural treasures and is one of the best museums of its size in the state. In addition to its extensive collection of historic artifacts, the Museum is also home to the "Carlsbad Hall of Fame" where you can learn about significant people with connections to the Carlsbad community and more about the community's rich heritage. The museum also offers meeting space and resources for the community such as a large classroom for a summer arts academy, an annual community exhibits with local and aspiring artists, and a gift shop with items and souvenirs from local artists.

The Carlsbad Library and Museum present great opportunities for collaboration on the studio and exhibit space described in Chapter 4 and other projects to help strengthen the creative economy as included in the 2022 ACD workplan.



Cavern Theatre Rehabilitation

The Cavern Theatre, owned by the City of Carlsbad, is a key asset within the Pearl of the Pecos ACD. The theatre opened in 1951 as a state-of-the-art movie palace in downtown Carlsbad and has a rich history in the memories of many Carlsbad citizens. The theatre designed in the International Style, a form of modernism that featured minimal ornamentation and streamlined forms, has been closed since the 1980's. In early 2014, the building was donated to the City of Carlsbad with the condition that it would become a live performance venue in addition to showing films.

Working closely with the State Historic Preservation Division, rehabilitation of the theatre began in 2018. Maintaining the historically significant features of the building during the rehabilitation was and is essential. These features include unique tile work both in the interior lobby area as well as the building exterior, the marquee and blade signage, two cry rooms and murals depicting the Carlsbad Caverns in the auditorium.

The rehabilitated theatre will function as a multi-use movie and live performance venue and is expected to be a strong contributor for the arts, culture, education, tourism and economic development within the Arts and Cultural District. The Cavern Theatre is expected to be available for use in the late fall of 2024.



Rendering of Cavern Theatre and Renovation - Mitchell and Cruise Architecture, LLC.

Eddy County Courthouse Lawn

The County Courthouse lawn is one of the core public spaces in the Pearl of the Pecos ACD along with the Halagueño Arts Park. In addition to providing a welcoming green space for informal gatherings, the Courthouse lawn hosts multiple events throughout the year, including the Downtown Farmers and Makers Markets and Third Thursdays.

Carlsbad MainStreet, in partnership with local businesses and civic organizations, helped secure funding for the Courthouse lawn gazebo, which was completed in 2020. The gazebo offers a stage for performance art from live music to local art installations as well as a shaded location for people to gather.

The main event which currently activates this space, The Downtown Carlsbad Farmers & Makers Market is co-hosted by the Pearl of the Pecos ACD. The Farmer's Market is an annual event from June through September. In 2021, the ACD steering committee encouraged the growth of the market to include the event style "Third Thursdays," which expanded the event to include more family activities, artist programming, non profit opportunities and exposure for the small business vendors and entrepreneurs. Third Thursday's have often been referred to as a "community hub" and "one stop shop" for all that you need to see and be aware of what's going on in the community. Third Thursdays offer community partners and non-profits an outlet to promote themselves and continue to strengthen partnerships.

The market has become a culture hub for Carlsbad's creative community and small businesses. Local performers, crafters selling handmade goods, demonstrations, farmers selling produce, and other vendors contribute to the lively atmosphere and community spirit. The number of vendors has grown from year to year, and the opportunity to showcase their talents and products has fostered their growth and success as creative small businesses.



HeritageWalks

HeritageWalks are a way to support and develop awareness of historical and cultural assets within the Pearl of the Pecos ACD. The Pearl of the Pecos ACD is working with the Carlsbad Public Library and the Southeastern New Mexico Historical Society to create an interactive walking map of the Arts and Cultural District, the MainStreet District, and the Downtown Carlsbad Historic District. The intent of the self-guided walking tours is to share the rich history and culture of Carlsbad with the local community and visitors. By building awareness, the walking tours will help preserve knowledge of area history. In-person visits will bring residents and visitors to the District, potentially increasing the patronage of local restaurants, merchants, and other businesses.

To date there are several videos with oral histories of historically-significant buildings in the district. These are available to view online.



Making of HeritageWalk: "Old Post Office"



04

ACTION PLAN

Proposed Projects

The projects proposed in the Cultural Economic Development Plan are generated from the facilitation of community needs and have been collaboratively refined with local stakeholders. The projects leverage recent public investments to implement the district's Economic Transformation Strategy and support the goals of the Carlsbad Comprehensive Plan (2020). Placemaking and programming that fully utilize the district's assets create a welcoming and attractive place, encourage growth of the creative economy, and serve as catalysts for private investment in the Pearl of the Pecos ACD.

The proposed projects fit into three themes, or project types, that collectively meet the goals established for the Cultural Economic Development Plan:

Creative Placemaking

This theme achieves District goals by developing opportunities for creative expression, improving the existing streetscape and making the area safer, more comfortable, more attractive, and more enjoyable to be in. These investments will expand the presence of public art, encourage tourism and time spent by visitors within the district, improve the business environment for creative economy businesses, and enhance the vibrancy of downtown.

Proposed Projects:

- Develop Creative Work and Exhibition Spaces
- Support District Identity and Sense of Place
- Increase Visitor Amenities and Beautification
- Activation of Public Spaces

Facility Programming and Activation

This theme promotes existing public spaces as opportunities for arts and cultural activities – leveraging recent investments, distributing amenities across the district, and attracting more daytime and night-time uses. The programming of public spaces expand the customer base for restaurants and other businesses, supporting the transformation of the Pearl of the Pecos ACD into a thriving entertainment district.

Proposed Projects:

- Catalyze the Cavern Theatre
- Grow the Halagueño Arts Park
- Partner with the Carlsbad Public Library & Carlsbad Museum
- Leverage Eddy County Courthouse Law

Optimization of Community Assets

This theme achieves goals related to utilizing existing assets and supporting the business environment. It celebrates, preserves, and supports the use and revitalization of existing buildings and strengthens the business community within the Pearl of the Pecos ACD. The proposed actions suggest specific strategies to work with existing and prospective property owners, entrepreneurs, and creative businesses.

Proposed Projects:

- Prioritize Historic Preservation and Education
- Expand Residential Opportunities
- Storefront Activation
- Support Façade and Sign Improvements



Creative Placemaking

Creative Work and Exhibition Space

The Pearl of the Pecos ACD can greatly benefit from having more work, living, production, vending and exhibition space for creative artists and entrepreneurs. Encouraging creative workspaces and the production of artistic and cultural materials increases the unique, attractive, and character-defining aspects of the Carlsbad community and it can add greatly the other projects proposed by this plan. It requires partnership across sectors, engages the community, involves local artists, designers, and culture bearers; and helps to advance local economic, physical, and cultural change.

Creative workspaces and the production of artistic materials can additionally provide economic benefits. Artistic materials can be a manufacturing and retail product that directly contributes to gross receipt taxes. By increasing the presence of enjoyable experiences and the Carlsbad quality of life, artistic creations can also indirectly benefit the economy by drawing in more tourism (and with longer stays), and by attracting more long-term workers, their families.

To encourage the presence and appreciation of artistic and cultural material and to help provide space for early entrepreneurial activities, the Pearl of the Pecos ACD can work to identify, advocate, and support the development of creative, shared workspaces like:

- Public art space (space for the artistic production which can include things like public or private studio spaces and gallery space)
- Makerspace (space for individuals to build, work, and/or use shared equipment depending on the business model)
- Co-working space (often a place for smaller, more nimble, or newer businesses to work and share resources)
- Affordable residential and live/work spaces for artists and creatives
- Community garden (shared space for local food production and/or ornamental and visually-attractive plants)

Aside from permanent spaces, which require significantly more capital to operate, the Pearl of the Pecos ACD can also build capacity and demand for creative work and exhibition space by facilitating or managing temporary or event-oriented artistic production. Partnership opportunities may also be available with groups like the Carlsbad Area Art Association, the Carlsbad Public Library, and the Carlsbad Museum which already operate shared art production and collaborative gallery facilities.

What This Will Do

Enhance the creative economy by supporting local businesses
 Allow creatives an outlet to refine or showcase their craft
 Increase opportunities for creative experiences and sales
 Increased tourism, visitation, and foot traffic
 Expand the customer base for district businesses

Who Will Do It

Pearl of the Pecos ACD,
 Carlsbad Arts Council, Community Organizations

Key Resources

New Mexico Arts,
 National Endowment for the Arts,
 Creative Industries Division of EDD,
 Carlsbad Area Art Association
 Carlsbad Public Library, Carlsbad Museum, City of Carlsbad and Eddy County

Action Steps

Identify needs, opportunities, and content
 Identify location
 Work with partners to formulate plan for operations of space
 Test, Refine and launch

Timeline

Longterm/Ongoing

Financing Tools

NEA Grants
 Creative Industries
 Donations

Identity and Sense of Place

The Pearl of the Pecos ACD is compact, has pedestrian improvements like streetlights and designated crosswalks, and is laid out in a grid pattern which makes it easy for pedestrians to navigate.

Clear and consistent wayfinding signage would contribute to the unique identity and branding of the Pearl of the Pecos ACD and help people move safely and confidently through the district. This signage should be distinctive and recognizable both by existing residents and visitors. Wayfinding signage would be especially helpful at intersections with Canal and Greene. Signage should point visitors to businesses, cultural amenities, and historic sites and feature stories, history and branding.

The Pearl of the Pecos ACD already has some signage, an informational kiosk, and recognizable art murals but directing people to destinations and parking should be a priority. Additional signage, maps, bike racks, and murals can add to the identification and character of the District.

Wayfinding system design that is consistent across the City is desired, even though signage can have district specific elements. Entryways into Carlsbad and into the downtown on Canal, and signage at the riverfront attractions would reinforce not only the brand of the Pearl of the Pecos ACD, but the City of Carlsbad.

What This Will Do

Highlight amenities within and surrounding the district such as the beach recreation areas
Increase tourism, visitation, and foot traffic
Expand the customer base for district businesses
Increase opportunities to engage in art and cultural experiences
Extend tourism and visitation duration

Who Will Do It

Pearl of the Pecos ACD, the City of Carlsbad, NMDOT, or NMMS (Technical Assistance)

Key Resources

Existing signage and branding
Earlier wayfinding designs commissioned by Carlsbad MainStreet
New Mexico MainStreet

Action Steps

Identify existing resources
Identify needs, opportunities, and content
Work with public agencies to identify placement and possible installation assistance
Design, create, and install signage

Timeline

Short-term (1-2 years)

Financing Tools

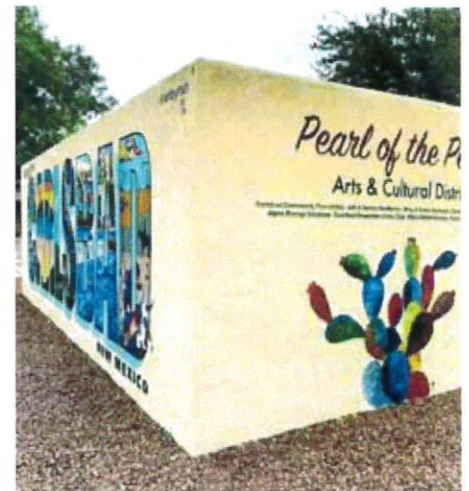
NM Clean and Beautiful Grants, NMMS Capital Outlay, Promotional Lodgers Tax, other grants



Wayfinding Signage Examples – Artesia and Albuquerque



Informational Kiosk, Mermod and Canyon



Existing Mural & District Signage

Visitor Amenities and Beautification

Art in public spaces contributes to an attractive and safe walking environment for residents, workers, and visitors. The design of streetscapes, street furnishings, and signage provide opportunities to introduce artistic elements and cultural references into the district. These everyday pieces of the urban landscape can be designed to reinforce the identity of the Pearl of the Pecos ACD as a special place that nurtures Carlsbad's creative economy. Creative and art tourism are popular travel trends which emerged in the early 2000's. Creative tourism is creating a more fulfilling and engaging way for people to experience communities through diverse activities and attractive art in the community. Carlsbad's natural beauty and outdoor recreation opportunities, there is already a lot of tourism in the region. Adding more public art and creative placemaking opportunities in the ACD could encourage that tourism to visit downtown and increase their stay. Public art, whether permanent or temporary, is also an opportunity for local artists to exhibit their talents.

Public Restrooms

Public restrooms have long been expressed as a priority within the downtown area. Public bathrooms can provide a great benefit to local and out-of-town visitors and shoppers. With a lot of events being hosted downtown and a high amount of foot traffic, a permanent structure is crucial for the continued growth of events and ACD programming. Bathrooms are also expected to relieve the burden on businesses with aging plumbing infrastructure and can be grouped with other visitation and tourism resources like a parking lot, informational kiosks, and wayfinding signage.

The Pearl of the Pecos ACD can collaborate with the City in identifying amenity locations, can advocate for funding and construction, and perhaps most importantly, can develop ways to add branding, wayfinding, local art, interpretive information, and other information that welcomes people and highlights artistic and cultural opportunities within the ACD.

What This Will Do

Improve services to visitors who stop in the Pearl of the Pecos ACD and enable longer stays in the District
Relieve a burden on local businesses
Improve pedestrian amenities
Sustain event and programming growth

Who Will Do It

Pearl of the Pecos ACD, Carlsbad MainStreet, City of Carlsbad

Key Resources

Space in well-located City-owned property

Action Steps

Identify funding
Work with public agencies to identify location and possible design features

Timeline

Short-term (1-2 years)

Financing Tools

Non-promotional Lodgers Tax, grant funding, City of Carlsbad ICIP



Public Restroom, El Sereno Park, California



Public Restrooms with Visitor Information, Bancroft Park, Colorado

Canal Street

N Canal Street, US 285, is a major thoroughfare through the Pearl of the Pecos ACD. The highway through downtown is a four-lane divided roadway with medians and north-bound and south-bound left turn lanes in each block. There is no parking allowed on N Canal, there is a relatively narrow sidewalk, and the street is lined with historic buildings - often occupied by small, local businesses.

Large special events draw large crowds to the district that often move between the Halagueño Arts Park and the Courthouse Plaza across the street. The intersections of Fox and Mermod Streets and N Canal Street were identified in public meetings for the Arts and Cultural District Economic Development Plan and, prior to that, during the preparation of the 2020 Comprehensive Plan, as places needing improvement. These are key pedestrian crossings connecting the Halagueño Arts Park to the Courthouse Plaza and the retail shops on S Canyon Street.

Classified as a US highway, Canal Street has limited options for pedestrian crossings within the

What This Will Do

- Introduce art into the public streetscape
- Provide an opportunity for local artists to display their work
- Increase tourism, visitation, and foot traffic
- Expand the customer base for district businesses
- Improve pedestrian safety
- Create a more pleasant walking experience
- Encourage walkability
- Reinforce District identity

Who Will Do It

Pearl of the Pecos ACD (Advocate, Facilitator), NMDOT, NM State MainStreet, City of Carlsbad, Fine Arts and Acquisition Vetting Committee

Key Resources

- Keep Carlsbad Beautiful
- State Assistance
- Active transportation grants

Action Steps

- Identify priority intersections
- Work with state and city agencies to identify possible solutions, such as a slow zone, pedestrian signage, and pedestrian activated lights
- Advocate for appropriate design features

Timeline

Long-term (5+ years)

Financing Tools

- Road maintenance funds, Art acquisition funds
- New Mexico Clean and Beautiful Grant funding



roadway beyond traditional crosswalks. The existing crosswalks, however, are faded and need to be repainted or otherwise maintained. When revamping the crosswalks, entities should consider replacing existing, traditional striping with a continental crosswalk as shown in the photo. These crosswalks are more visible and have improved pedestrian safety outcomes.

The landscape design for Canal Street includes sculpture pedestals with power for lighting in the median between W Shaw Street and W Stevens Street (as documented in technical construction drawings). There are three additional pedestals in medians north and south of Pearl of the Pecos ACD. These provide an opportunity to showcase local art in a space that has already been designed for that purpose. The artwork can reinforce the identity of the arts and cultural district and alert drivers that they are entering a special place and should reduce speed.



Continental" crosswalk pattern with an extended median - National Association of City Transportation Officials

Streetscapes

Over the years the City of Carlsbad and the New Mexico Department of Transportation have installed landscaping on S Canal Street and streets surrounding the Courthouse Lawn. Features include trees, patterned crosswalks, ADA improvements and brick bumpouts to shorten pedestrian crossings. The older landscapes could use a refresh, perhaps using new street furnishings as described below and cleaning patterned crosswalks.

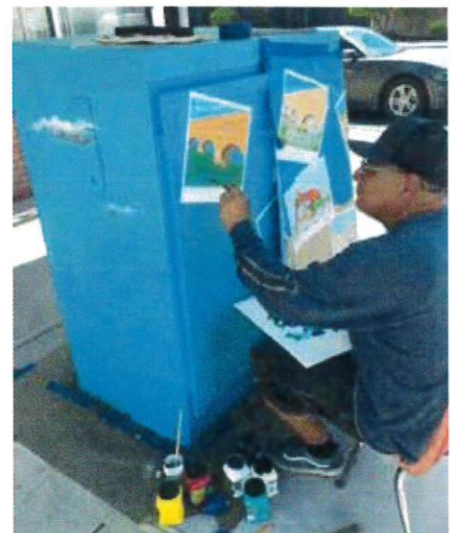
Street Furnishings

Seating, bike racks, and trash receptacles are examples of items that can enliven the streetscape. The City and Carlsbad MainStreet have installed custom seating and have designed custom bike racks that are attractive, durable, and reinforce the Carlsbad MainStreet brand. In partnership with Eddy County and the City of Carlsbad, Carlsbad MainStreet can further improve public spaces and enhance visitors' experiences with amenities like drinking fountains, pet water stations, pet waste bag dispensers, or other things that help people enjoy the street.



Existing Carlsbad Furniture and Public Art

Utilitarian features, like electrical boxes, transformers, and utility boxes can serve as "canvases" for original art. When the ACD was first established, through a partnership with Keep Carlsbad Beautiful and Carlsbad Coalition the Pearl of the Pecos took on the electrical box mural project and commissioned local artists to work on the project to help define the district boundaries.





Electric Box Murals, Greene St. & S. Canyon - Before & After

Horizontal Wayfinding

The Pearl of the Pecos ACD and Carlsbad MainStreet have identified a need for wayfinding and informational signage in the district to supplement the informational kiosk at the intersection of S Canyon and W Mermod. Horizontal wayfinding, which is a type of design element embedded within or painted on the street or sidewalks, can provide consistent branding for the district can add interest as well as directional guidance.

The designs can be simple, like Roswell's alien feet leading through downtown, or more complex, like Vancouver's Spirit Trail which combines branded street furnishings, wayfinding signage, painted crosswalks and public art along a 6.5-mile pedestrian and bicycle trail.

Brass inlaid in the sidewalk, like the bronze dance steps on Capitol Hill in Seattle, have been used as wayfinding or placemaking elements. These are more durable than paint. For example, a brass marker in the sidewalk could highlight history along the heritage walks, identifying historic structures and important people from Carlsbad's history associated with specific locations. Carlsbad could also consider using tiles and mosaics which are artistic, durable, and could be produced by volunteers. This also offers the opportunities for the local creatives a new art medium to implement and showcase their work.



Dancer's Series: Steps, Capitol Hill, Seattle, WA



Painted crosswalk along the Spirit Trail, Vancouver B.C.

Asphalt Art

Asphalt art created by local artists is a relatively low-cost way to highlight pedestrian routes and improve pedestrian safety. Bloomberg Philanthropies has conducted research on the role that street art can play in reducing vehicle speed and awareness of pedestrian crossings. Their findings show a significant reduction in crashes and pedestrian injuries when crosswalk art is installed. While this approach cannot be used on S Canal, which is a US highway, the approach can be used in other pedestrian areas, such as along S Canyon or at intersections near special buildings or activities.

Painted crosswalks are often used in the vicinity of parks, schools, libraries or other facilities with a high level of pedestrian traffic. These may be at signalized or unsignalized intersections or at mid-block. The brick mid-block crossings at the Courthouse Lawn are an example of how design can prioritize pedestrians at a mid-block location. Albuquerque's rainbow crosswalks are located at a signalized intersection on Central Avenue.

Painted asphalt in heavy traffic roadways must be durable and maintained to keep colors from fading. Epoxy paint and thermoplastic materials should last a minimum of three years, which is similar to the lifespan of a standard crosswalk.

Community members pointed out that painting over the brick mid-block crosswalks could degrade the brick, and others noted how quickly painted crosswalks fade on a heavily traveled street. Selecting appropriate locations for asphalt art will be important. Less heavily traveled locations, such as alleys, could be a good choice. Figure 16 shows how an alley can be transformed with nothing but paint.



Alley transformation with paint

Activation of Public Spaces

Downtown Carlsbad has the potential to activate great public spaces - increasing opportunities for artists to share their work and providing a space for people to walk, sit, shop or dine. The Pearl of the Pecos ACD should consider permanent opportunities for activated public space but can also consider temporary "pop-up" amenities, especially for places like alleyways, parking spaces, sidewalks and park areas. These temporary changes provide an opportunity to test the viability of using an alley for events and outdoor space.

Public Alleys

Alleys have the potential to be great off-street spaces for events and cultural activities and provide natural shading. Depending on the location of the alley, its current function, and adjacent businesses, alleys can showcase art or a mural, can have wall-mounted or movable planter boxes, and could even have activities during special events that won't interfere with other functions.

Alley enhancements must consider the different utilitarian uses which can present challenges for pedestrians. The Pearl of the Pecos ACD could work with the City to prototype an alley improvement as a test project, potentially the alley between Mermod, Fox, Canyon, and Canal which was recommended in the Carlsbad MainStreet Downtown Master Plan (2010). Murals are an example of an improvement that would not affect how the alley functions. Alleys may also be a suitable location for art interventions, such as asphalt art which would not typically be used on a street.

What This Will Do

- Provide a space to showcase local art
- Link parking to businesses
- Encourage tourism and visitation
- Increase pedestrian safety
- Improve pedestrian amenities

Who Will Do It

- Pearl of the Pecos ACD with the City of Carlsbad and NM MainStreet as potential partners
- Property Owners
- Fine Arts Acquisition and Vetting Committee

Key Resources

- City of Carlsbad
- New Mexico MainStreet
- Utility Companies
- Local Artists

Action Steps

- Select prototype alley
- Facilitate design and installation process

Timeline

- Long-term (5+ years)

Financing Tools

- Non-promotional Lodgers Tax, grant funding, New Mexico Arts, New Mexico MainStreet, New Mexico Clean and Beautiful



Photo-simulation of Alley Activation, Source: Carlsbad MainStreet Downtown Master Plan, December 2010

Outdoor seating and dining

Carlsbad is blessed with excellent weather during most of the year, with average daytime temperatures suitable for being outdoors from March through November. Evening temperatures are moderate from May through September. While downtown sidewalks have limited space for outdoor seating, conversion of parking spaces into parklets for temporary use for outdoor seating during annual events or monthly events like the Third Thursday Market would be an enhancement for the district. A parklet is a sidewalk extension that provides temporary space and amenities for people using the street. Usually, parklets are installed on parking lanes and use several parking spaces. They are designed for quick and easy removal for emergencies or other reasons such as street cleaning without damage to the curb or street. In the top example below, there is no structure other than temporary barriers that separate tables from traffic. In the bottom example, a wooden platform at curb height provides an extension to the sidewalk.

The City currently issues separate permits for each individual event. Modifying this process to allow for a sequence of dates or events during times when other businesses are closed, such as weekend evenings for specified months, every Third Thursday, or similar would streamline the process for downtown restaurants and bars.

What This Will Do

Attract additional visitors and residents to the district (increasing foot traffic)
Increase the capacity of local restaurants
Activate the street and enhance the visibility of ACD restaurants and retail shops
Enliven downtown events

Who Will Do It

Local businesses supported by Carlsbad MainStreet and City of Carlsbad

Key Resources

City of Carlsbad

Action Steps

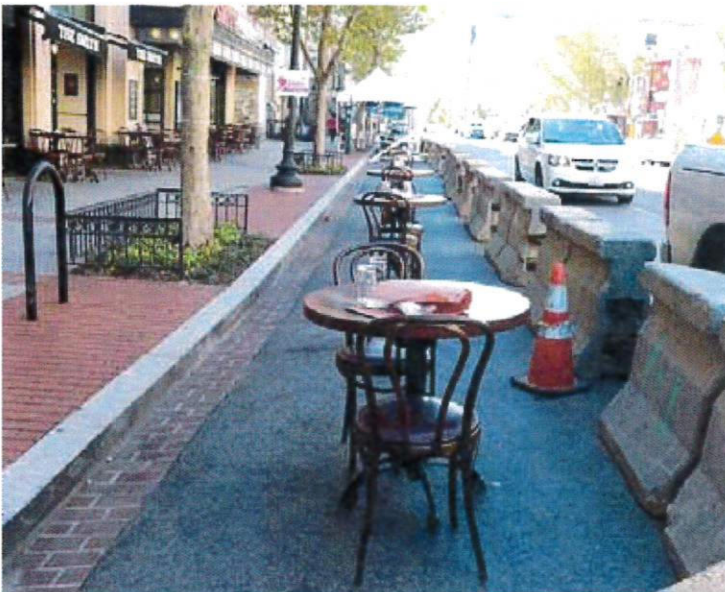
Advocate for supportive policies and permit procedures
Facilitate and communicate business needs
Determine potential locations (e.g.: sidewalks, parklets, and alleys)

Timeline

Medium-term (3-5 years)

Financing Tools

Private financing, private grants



Temporary parklet for Food and Wine Festival, The Smith restaurant, Washington DC



Rebar parklet, San Francisco

Facility Programming and Activation

Catalyze the Cavern Theatre

The historic Cavern Theatre, owned by the City of Carlsbad, is currently being rehabilitated and has the potential to serve as a centerpiece cultural asset for Carlsbad as a historic venue for movies and live performances. Funding has been secured for the final phase of restoration which is expected to be complete near the end of 2024.

In the meantime, formal agreements should be worked out to clarify the roles and responsibilities of participating organizations and how and when the space should be used. The expectation is that the theatre can be a strong contributor to arts, culture, education, tourism, and local economic development. It may be helpful, however, to start working with the City of Carlsbad to start identifying specific types of programming and funding opportunities to support the theatre and future management of the theatre.

Joint promotion of Cavern Theatre events and local businesses would benefit both the theatre and nearby businesses. As an example, several restaurants near Popejoy Hall in Albuquerque offer discounts on food the day of an event to patrons who show their tickets when they order. Popejoy promotes the restaurants and the discounts in their programs and website.

Activities at the Cavern Theatre are an opportunity to introduce residents to careers in all aspects of the performing arts. Volunteer participation and internships offer opportunities to learn about applicable careers and gain experience in the creative field.

What This Will Do

- Enhance the District as a creative economy hub
- Increase visitors to the District
- Increase cultural tourism
- Cultural amenities for residents
- Increase Gross Receipts Tax revenues
- Improve the business environment
- Introduce residents to careers in the arts

Who Will Do It

- City of Carlsbad
- Pearl of the Pecos ACD/ Carlsbad MainStreet
- Community Organizations

Key Resources

- City of Carlsbad
- Carlsbad Arts Council
- Pearl of the Pecos ACD
- Carlsbad Community Theatre and other local creative groups
- Public, Private, & Non-profit Partners

Action Steps

- Establish guidelines for use of the theatre
- Collaborate with the City of Carlsbad on ways that the District can promote use of the theatre

Timeline

- Short-term (1-2 years)

Financing Tools

- Lodgers tax funds, earned revenue, donations and fundraising



Performance space outside Cavern Theatre

Grow the Halagueño Arts Park

Halagueño Arts Park is a valuable and attractive public park with capacity for additional arts and cultural experiences. The space has a remarkable collection of sculptures and features mature shade trees, grass, and stage areas. While much has been invested into well-crafted amenities, the space could benefit from an increase in use for performances and events.

Nighttime activities are limited within the district and there may be opportunities to use the Arts Park to host more arts and culture related events like the summertime movies in the park and performances or events that target diverse demographics like singles, families, or children.

People are what activate and enhance space and there might be opportunities for people to draw, build, perform, and otherwise contribute more to the art and identity of the park. Working with residents, event organizers, or designers, could identify specific needs but a general recommendation is to facilitate more activity through simple improvements and partnerships with local arts and culture organizations.

Chalk art, sand, nature play, or other interactive activities can provide clever ways for people to add or contribute to the space. To help encourage people to make their own art, classes could be available directly on the site or at the adjacent public museum and public library. For food, events, and performances, consideration should go into whether additional electricity, shade, modular structural elements, or anchor points could expand the adaptability of the space and what type of events the space could support.



Example: Community-Implemented Art Project – Projects for Public Spaces

What This Will Do

Promote the Arts Park as an important destination and event venue for well-known arts and culture related events
Increase awareness of the space and how to apply to use it
Introduce residents to careers in fine and performing arts

Who Will Do It

Pearl of the Pecos ACD/ MainStreet Arts organizations, performers, Fine Arts and Acquisition Vetting Committee

Key Resources

City of Carlsbad
FAAV Committee
Carlsbad Public Library,
Carlsbad Museum,
Carlsbad Arts Council
New Mexico School of the Arts
Small businesses, vendors

Action Steps

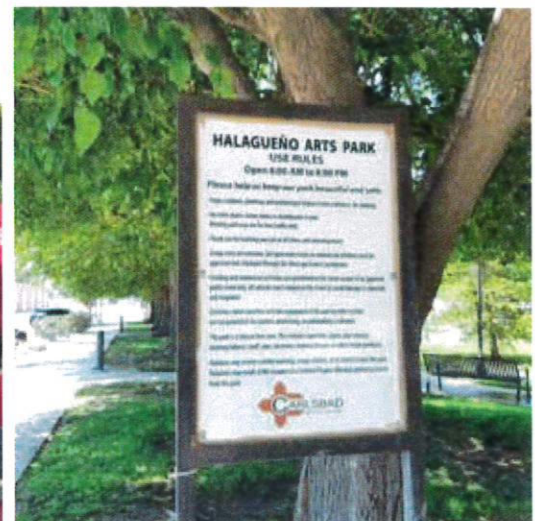
Identify desired or appropriate events
Promote use of the park for these events

Timeline

Short-term (1-2 years)

Financing Tools

City of Carlsbad/Mayor
Sponsorships/donations
Vendor fees
New Mexico Clean and Beautiful



Arts Park Rules

Partner with the Carlsbad Public Library & Carlsbad Museum

Housed on the same block as the Halagueño Arts Park, the Carlsbad Public Library and Museum are integral resources for the Carlsbad community. In their own separate ways, each entity provides opportunities to learn, grow, collaborate, and cherish arts and culture in the Carlsbad area.

Both the Library and the Museum recognize the importance they can play, not just in curating collections of materials, but also in providing programs and services that connect people, foster the creativity, enrich lives, and inspire learning.

Both entities have been offering a rich variety of events, programming, creative outlets, and classes that are open to the public (see Section 3 for a more thorough list of activities). These offerings commonly celebrate Carlsbad arts and culture and are provided both on-site and sometimes at local businesses.

The Pearl of the Pecos ACD has a strong partnership with these community institutions and the ACD could continue to further these offerings, highlight the importance and availability of these spaces, and assist in distributing resources to a broad audience. Existing and future events expand an understanding and participation in cultural activities and also increase opportunities to contribute and participate in the creative economy.

What This Will Do

- Enhance the District as a creative economy hub
- Provide additional opportunities to showcase local art
- Increase visitors to the District
- Increase cultural tourism
- Provide cultural education to existing residents.
- Strengthen partnerships

Who Will Do It

- Pearl of the Pecos ACD
- City of Carlsbad
- Carlsbad Public Library
- Carlsbad Museum

Key Resources

- City of Carlsbad
- Local artists
- Community Participants

Action Steps

- Identify desired or appropriate events
- Promote facilities for these events

Timeline

- Ongoing

Financing Tools

- City of Carlsbad
- Lodgers Tax



Library and Museum



Leverage the Eddy County Courthouse Lawn

The Eddy County Courthouse Lawn is a hub of culture and economic activity in the heart of the Pearl of the Pecos ACD. Eddy County has been a collaborative partner in the use of the lawn but there are many more opportunities for events that can benefit from the central location, the gazebo, the open gathering space, and from the well-maintained and picturesque Courthouse backdrop.

The main public event on the courthouse lawn is the Farmers & Makers Market which is co-hosted by the Pearl of the Pecos ACD and, since 2021 the Courthouse lawn also hosts "Third Thursdays," a local and family-friendly event that features small businesses, artist programming, and non-profit opportunities. Other events include weddings at the gazebo, picnics, food truck openings, community faith nights, car and bike shows, and company picnics (see Section 3 for a more thorough list of activities).

To grow this cultural and economic hub, the Pearl of the Pecos ACD should continue to partner with Eddy County and other organizations to either host and collaborate on events, or to promote and market on-site programming. The Eddy County Courthouse could be helpful in connecting the Cavern Theatre, which benefits from less adjacent nighttime activities, with the rest of the district activities.



Eddy County Courthouse Lawn

What This Will Do

- Increase opportunities for creative entrepreneurs
- Provide additional opportunities to showcase local art
- Increase visitors to the District
- Increase cultural tourism
- Promote the courthouse and the lawn as a community landmark and the heart of our downtown
- Increase awareness of the space and how to use it

Who Will Do It

Pearl of the Pecos ACD/ MainStreet partnering with Eddy County and other local organizations

Key Resources

- Eddy County
- NMFMA
- Small businesses, vendors

Action Steps

- Identify desired or appropriate events
- Promote use of the park for these events

Timeline

Ongoing

Financing Tools

- Eddy County
- Sponsorships/donations (for events use)

Optimization of Community Assets

Prioritize Historic Preservation and Education

Historic Preservation is a cultural and economic development tool that can help define Carlsbad and the identity of the ACD. The Carlsbad Downtown Historic District is listed on the New Mexico State Register of Cultural Properties and it includes about 57 buildings which are considered contributing.

Showcase History and Culture

The Pearl of the Pecos ACD is home to resources that celebrate and inform the public about Carlsbad's history and culture.

The Carlsbad Museum highlights local history and culture through a Hall of Fame that recognizes Carlsbad natives, and special exhibitions that change throughout the year. Recent temporary exhibitions have highlighted the Carlsbad Caverns Centennial, the work of local quilters, and the art of Gary Niblett - a well-known Western artist who was born and raised in Carlsbad.

The Pearl of the Pecos ACD has compiled materials for HeritageWalks, which provide opportunities for people to learn about the history of Carlsbad should consider additional signage and plaques recognizing historic locations. The Pearl of the Pecos ACD can also assist property owners in understanding tax incentives and resources related to historic preservation, can help in listing properties on the State or National Register, and should pursue becoming a Certified Local Government with the National Parks Service.

Certified Local Government

The Certified Local Government (CLG) program is a recognition by the New Mexico Historic Preservation Division (HPD) and the National Park Service that the local government is willing to partner to strengthen local historic preservation activities.

Becoming a CLG gives access to exclusive funding incentives and technical assistance to support historic preservation. HPD funding is awarded through an annual, competitive grant process and, though match funding is not required, funding is paid on a reimbursable basis so the necessary financial resources must be available.

What This Will Do

Support historic preservation
Increased tourism, visitation, and foot traffic
Expand the customer base for district businesses
Increase awareness of Carlsbad's history and culture
Encourage Walking
Introduce residents to Carlsbad history and historic preservation

Who Will Do It

Property owners

Key Resources

City of Carlsbad, NMMS, State Historic Preservation Office, SENM Historic Society, National Parks Service, Pearl of the Pecos ACD

Action Steps

Establish Certified Local Government for historic preservation, including

- Enact a preservation ordinance
- Establish a qualified review committee
- Maintain a system for survey and inventory of historic properties
- Provide for public participation in National Register of Historic Places nominations
- Maintain a library of "how-to" information for property owners seeking to restore their properties

Timeline

Short-term (1-2 years), then ongoing

Financing Tools

Potential Grant Funding, including CLG grants, historic preservation tax credits (state and Federal). Lodgers Tax

To apply for CLG status, the City of Carlsbad would have to comply with the HPD's CLG Certification Application Checklist which requires, among other things, an "adequate and qualified" historic review commission and enforcement of legislation for the designation and protection of historic properties.

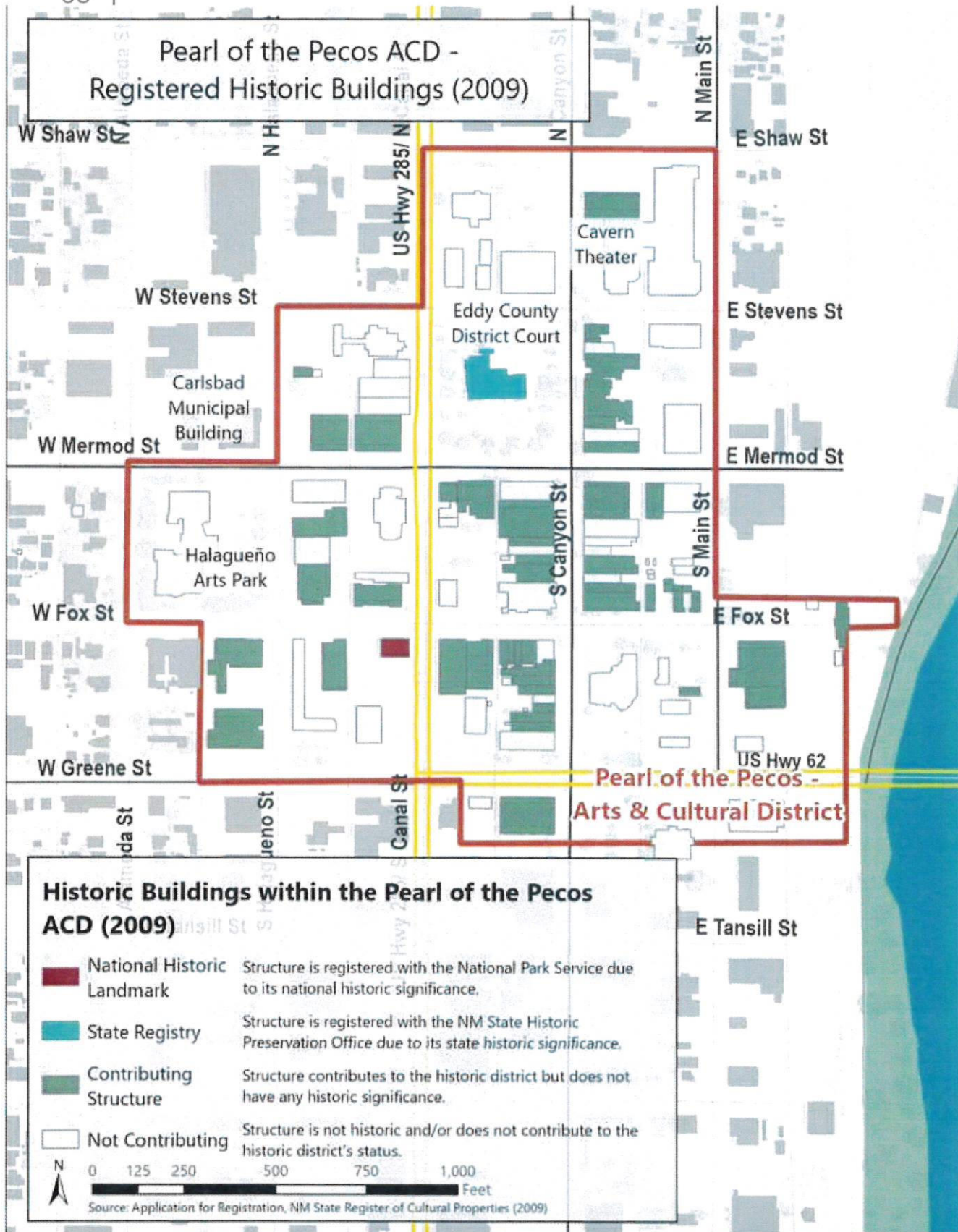


Figure 6. Downtown Carlsbad Historic Structures, 2009

Expand Residential Opportunities

Increasing residential units within the ACD district can be an excellent strategy to increase the vibrancy and economic activity of the area and generate support for retail and restaurant businesses. Adaptive reuse of non-residential space as housing has received national attention to relieve housing shortages and address a problem of empty, unproductive space.

Residential infill development tends to be fiscally efficient as the areas already have utilities, streets, and other infrastructure that would otherwise need to be constructed. In Carlsbad, residential units are in high demand due to the booming oil and gas industry and many apartments and hotels are reserved at high prices for oil and gas employees.

Construction of new residential on the second story of existing commercial buildings and the utilization of existing, second-story vacant commercial space could be particularly profitable for property owners and would contribute to the community needs for more housing units but barriers exist which seem to prevent the efficient use of second stories. Pearl of the Pecos ACD should engage with property owners and City staff to identify what real or perceived barriers prevent the use of second-story residential.

The Pearl of the Pecos ACD and MainStreet program may be able to put together information about potential rental rates and the process of expanding second story uses. The Pearl of the Pecos ACD may also be able to work with the City to defer compliance of some building codes and property updates to allow property owners to start generating revenue which could later fund completion of deferred code compliance.

What This Will Do

- Provide residential space for employees and entrepreneurs, especially those within the creative industries
- Increase tourism, visitation, and foot traffic
- Expand the customer base for district businesses
- Connect property owners to MainStreet and State ACD resources
- Assist property owners in negotiating barriers to residential conversion

Who Will Do It

Property owners supported by the Pearl of the Pecos ACD

Key Resources

City of Carlsbad
Property Owners

Action Steps

- Identify barriers to adaptive reuse of second story spaces
- Work with owners and the City to resolve barriers to the extent possible
- Educate owners on regulations and best practices for residential conversions
- Work with City of Carlsbad to educate owners on historic building codes

Timeline

Long-term (5+ years)

Financing Tools

Private financing



Second Story Residential – Clovis, NM



Second Story Residential Interior

Storefront activation

Storefront activation includes recruiting creative businesses to occupy vacant storefronts within the District. Funding for this strategy could include assistance with minor repairs to ready a space for occupancy or assistance to businesses with low-cost startup efforts. Public input and research indicate demand for additional food related businesses and outdoor recreation related goods and services. The Pearl of the Pecos ACD and its network of organizations offer support for new creative businesses within the ACD boundary.

In addition to using storefront activation strategies to recruit new businesses and revitalize existing businesses, storefront activation can enhance relatively unused storefronts as temporary gallery or exhibit space. Art or retail exhibits placed on or in windows can make an area feel a lot less vacant and are generally cheap and flexible. This means low barriers for curators and still allows property owners to use their property or find tenants.

The biggest barrier for this kind of storefront activation is creating a logistics guide for what is entailed and connecting property owners with potential storefront curators. The City, Chamber of Commerce, and Main Street organizations can assist with the logistics for very little cost and allow the private parties to negotiate the details. Alternatively, a group like Main Street could contact and negotiate temporary and limited agreements with property owners and then find exhibits that could go into unused storefronts.

What This Will Do

- Provide opportunities to showcase local art
- Increase Commercial Activity
- Connect property owners and potential new businesses to local resources
- Recruit businesses and link them with the ACD's network of organizations and technical assistance

Who Will Do It

Property owners supported by the Pearl of the Pecos ACD

Key Resources

- Property owners
- Local artists and arts organizations
- K-12 schools

Action Steps

- Secure funding for activation grants
- Solicit interest from owners of vacant property
- Solicit interest from potential exhibitors

Timeline

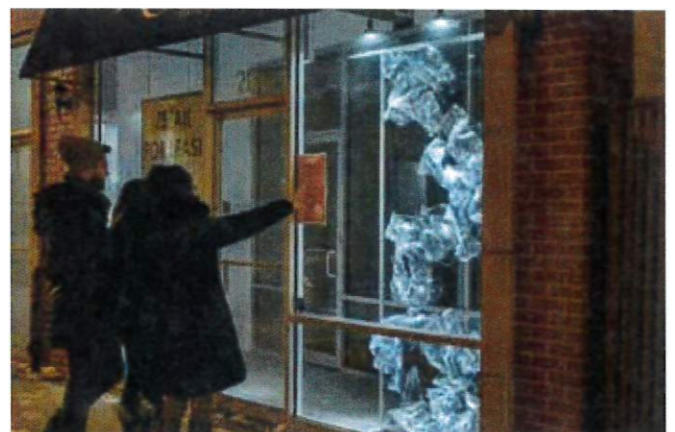
Medium-term (3-5 years)

Financing Tools

- Monitor grant opportunities, LEDA funding for qualified businesses



Example of display window with student art



Example of empty storefront used as a temporary art gallery.

Support façade and sign improvements

Many existing storefronts could benefit from aesthetic updates like painting, stucco, and awnings or from more functional updates like windows and doors. Carlsbad MainStreet provided four \$10,000 matching façade grants in 2022 and should continue to investigate capacity for that program.

Programs can require varying ratios of match funding and could award funds based on needed improvements or on the linear frontage of the building. Programs can specifically target businesses which have been in continuous operation for several years (e.g.: 5 years) or been at the same location for a number of years (e.g.: 2 years). Programs can also target new businesses or businesses which are relocating into the Pearl of the Pecos ACD as part of a recruitment strategy. These improvements could also be used to update, upgrade, or replace existing business signs.

Considering the historic building assets within the District, historic materials or historic design guidelines may be appropriate to maintain the character of historic facades.

What This Will Do

Provide an opportunity for creative building and facade design
Revitalize commercial buildings or existing business facades.
Encourage the reutilization of vacant and underutilized property

Who Will Do It

Property owners supported by the
Pearl of the Pecos ACD
Carlsbad MainStreet

Key Resources

Existing signage and branding
Chamber of Commerce, Department of
Development

Action Steps

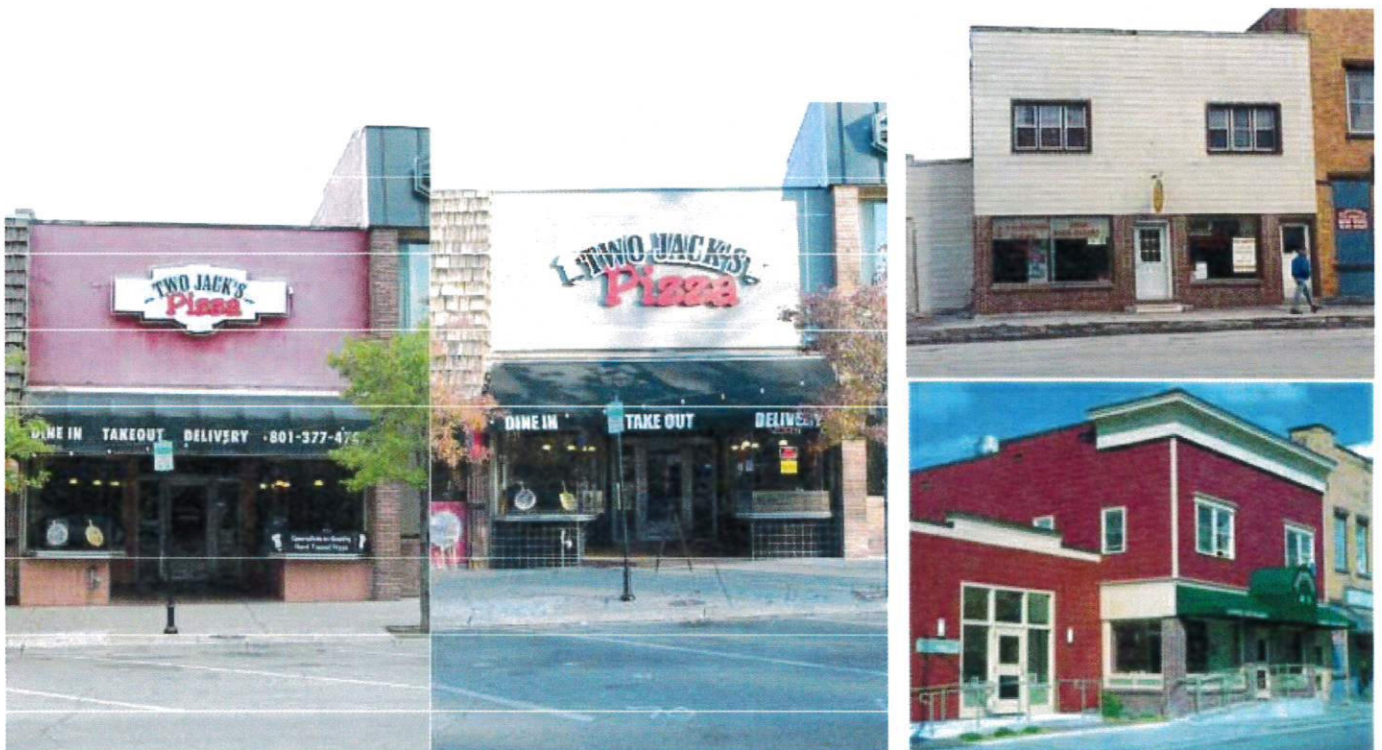
Continue existing program

Timeline

Short-term (1-2 years)

Financing Tools

Carlsbad MainStreet and Pearl of the
Pecos ACD fundraising



Facade and sign improvements

Project Matrix

Project	Outcomes and Supporting City of Carlsbad Goals*	Potential Reporting Metrics
Creative Work and Exhibition Space	Comp Plan - Infill Development, Downtown Vitality	Number of new makerspace, co-working space, or live/work spaces developed, number of artistic contributors, number of event attendees, estimated tourism revenue
Identity and Sense of Place	Comp Plan – Historic Preservation, Downtown Economic Vitality, Tourism	Number of signs installed, area of ACD with sufficient signage, amount invested in public infrastructure
Visitor Amenities and Beautification	Comp Plan – Downtown Economic Vitality, Tourism	Volunteer hours, amount invested in public infrastructure, number of artistic contributors, number of event attendees, estimated tourism revenue
Activation Of Public Spaces	Comp Plan – Downtown Economic Vitality, Tourism	Volunteer hours, amount invested in public infrastructure, number of artistic contributors, number of event attendees, estimated tourism revenue
Catalyze the Cavern Theatre	Comp Plan – Historic Preservation, Downtown Economic Vitality, Tourism	Volunteer hours, amount invested in public infrastructure, number of event attendees, estimated tourism revenue, number of jobs/internships created
Grow the Halagueño Arts Park	Comp Plan – Downtown Economic Vitality, Tourism	Volunteer hours, amount invested in public infrastructure, number of events hosted, number of event attendees, estimated tourism revenue, number of jobs/internships created
Partner with the Carlsbad Public Library & Carlsbad Museum	Comp Plan – Downtown Economic Vitality, Tourism	Volunteer hours, amount invested in public infrastructure, number of events hosted, number of event attendees, estimated tourism revenue, number of jobs/internships created

Project	Outcomes and Supporting City of Carlsbad Goals*	Potential Reporting Metrics
Leverage Eddy County Courthouse Lawn	Comp Plan – Downtown Economic Vitality, Tourism	Volunteer hours, number of events hosted, number of event attendees, estimated tourism revenue
Prioritize Historic Preservation and Education	Comp Plan – Historic Preservation, Downtown Economic Vitality, Tourism	Volunteer hours, number of educational participants, number of buildings with a change in historic preservation status, amount invested in historic preservation or private investment in historic buildings, number of historic buildings supported, number of building permits related to historic buildings or total building permits within the ACD
Expand Residential Opportunities	Comp Plan – Infill Development, Historic Preservation, Downtown Economic Vitality, Tourism	Quantified engagement with property owners, number of second stories developed, number of residential units within the ACD or central Carlsbad Area, number of residential building permits within the ACD
Storefront Activation	Comp Plan – Infill Development, Historic Preservation, Downtown Economic Vitality	Number of businesses/property owners consulted, number of spaces filled, number of active gallery windows, private investment, public investment, number of new businesses, number of jobs created
Support Façade and Sign Improvements	Comp Plan – Infill Development, Historic Preservation, Downtown Economic Vitality	Number of individuals consulted, quantity/size of grant distributions, number of new businesses, number of jobs created

*See the City of Carlsbad Comprehensive Plan (2020) or a copy of related goals in the appendix.

Advanced Kiosk



WELCOME TO



Carlsbad MainStreet

KIOSK SPONSORED BY PLATEAU



SHOPPING



DINING



EVENTS



SERVICES



ABOUT US



ART & CULTURE



AROUND TOWN



LODGING



HERITAGE

Carlsbad MainStreet's digital kiosk powered by

Tried. True. Trusted.

Carlsbad MainStreet
CENTER of ADVENTURE

05

APPENDICES

Summary of existing documents and policies

Carlsbad Arts and Cultural District, New Mexico MainStreet Readiness Assessment, Team Visit and Report (2018)

Pearl of the Pecos Arts & Culture District 2022 WorkPlan

The Pearl of the Pecos ACD Board adopts an annual workplan that lays out projects for the coming year. The 2022 Workplan identified five projects for 2022: HeritageWalks, a makerspace, the Cavern Theatre, district arts and cultural classes, and Halagueño Arts Park. Each of these projects is consistent with the MainStreet 4 Point Approach. The HeritageWalks, Cavern Theatre, and Arts Park projects are in process. Completing these is included as goals of the Arts and Cultural District Cultural Economic Development Plan.

City of Carlsbad Comprehensive Plan, 2020

The City's Comprehensive Plan, adopted in 2020, is the City's primary policy document guiding growth and development over a 20-year timeframe. Among other development related goals, the Comprehensive Plan seeks to enhance Carlsbad's unique and special qualities. The Pearl of the Pecos ACD is noted as one of the City's most special and unique places.

The plan identified several common themes that emerged through the planning process and supported these themes through plan goals, objectives and actions. The plan recognizes that the activities of the Pearl of the Pecos ACD contribute to Carlsbad as a major tourist attraction and have the potential to support future growth, both as a draw for new residents and as a potential location for housing choices that don't exist elsewhere in the City.

As described in the plan, the Pearl of the Pecos ACD contributes to “A strong tourism economy that is centered on the Pecos River, Living Desert Zoo and Gardens, and the two nearby National Parks - Carlsbad Caverns National Park and Guadalupe Mountain National Park - which bring visitors from across New Mexico and the United States, *and the unique arts and cultural assets including the newly established Pearl of the Pecos Arts and Cultural District, Cavern Theatre Performing Arts Center, Halagueño Arts Park, Carlsbad Museum, and community events.*” The cultural assets in Carlsbad’s downtown were identified by residents as some of their favorite places.

The Comprehensive Plan recognizes that the Pearl of the Pecos ACD is bringing new life and experiences to Downtown Carlsbad.

Several Comprehensive Plan goals, objectives, and strategies relate to downtown and the activities of the Pearl of the Pecos ACD. These are listed below.

Land Use

LAND USE GOAL 1

Promote infill development and redevelopment on vacant, abandoned, or underutilized properties that are located throughout Carlsbad where municipal infrastructure exists or can be feasibly extended.

Objectives:

- To address the City’s rapid growth rate and the resultant need for new residential development.
- To identify areas of opportunity for infill and redevelopment.

Strategy 1.4: Pursue public/private partnerships on mixed-use development projects within Downtown Carlsbad and other desirable mixed-use areas, as allowed in MRAs and as identified on the Future Land Use Scenario.

LAND USE GOAL 2

Foster historic preservation and community pride in Carlsbad’s history.

Objectives:

- To educate residents and visitors on the history of Carlsbad and the positive aspects of historic preservation.
- To consider the value of historic preservation in land use decision making.
- To encourage the rehabilitation and adaptive reuse of historic structures to preserve cultural resources and conserve natural resources.

Strategy 3.1: Work with Carlsbad MainStreet and the New Mexico Historic Preservation Division on educating owners of historic properties on the benefits of having their properties listed on the national historic register, including: State and federal preservation grants for planning and rehabilitation; Federal and state investment tax credits; Preservation easements to nonprofit organizations; and Fire and life-safety code compliance alternatives.

Strategy 3.2: Promote the use of the New Mexico State Income Tax Credit for Registered Cultural Properties and the Federal Historic Preservation Tax Incentives program to encourage the preservation and rehabilitation of historic structures in Carlsbad.

Strategy 3.3: Work with property owners on preserving historic structures as an alternative to demolition and consider historic preservation goals as part of the City’s development review process.

Strategy 3.4: Develop a brochure and self-guided tour of the Carlsbad Downtown Historic District, Carlsbad Irrigation District, and historic structures in and around Carlsbad.

Economic Development

ECONOMIC DEVELOPMENT GOAL 1

Create a strong, balanced, and diversified local economy that provides a range of employment opportunities for existing and future Carlsbad residents.

Objectives:

- To promote Carlsbad as a regional employment activity center for southeastern New Mexico.
- To foster a positive business climate by ensuring adequate public services, infrastructure, and high-quality customer service.
- To maximize business retention and recruitment efforts of the City.
- To support locally owned, small business development and retention.
- To continue efforts to diversify the economy of Carlsbad.

Strategy 1.5: Complete a feasibility study for developing a small business incubator in Downtown Carlsbad. The feasibility should include existing businesses and workforce, market opportunities, financial feasibility, and potential locations for the facility.

ECONOMIC DEVELOPMENT GOAL 2

Recognize and enhance Downtown Carlsbad as an important contributor to the City's economic vitality.

Objectives:

- To encourage the redevelopment of vacant and/or underutilized properties for retail, food service, entertainment, and mixed-use development.
- To pursue public/private partnerships and commit available funding to improve the aesthetics, buildings, and streets conditions within Downtown Carlsbad.
- To support Downtown Carlsbad as the City's center for arts and culture.

Strategy 2.1: Develop a wayfinding signage program for Downtown Carlsbad and the surrounding area that includes gateways, directional signage, maps, and kiosks.

Strategy 2.2: Prioritize and secure funding for capital improvements in Downtown Carlsbad, including phased improvements to the Cavern Theatre and Halagueño Arts Park. [2020-2023. In process]

Strategy 2.3: Support and promote the Pearl of the Pecos Arts and Culture Coordinating Council on creating new events at Halagueño Arts Park that feature art created by local and regional artists and other events, concerts, and murals that further the arts in Carlsbad.

ECONOMIC DEVELOPMENT GOAL 3

Promote Carlsbad and the surrounding area as a tourism destination.

Objectives:

- To market and increase state and nation-wide awareness of Carlsbad's events, attractions, outdoor recreation, and arts and culture offerings.
- To capture more tourism dollars from visitors to local and regional attractions.
- To ensure there are an adequate number of hotel rooms and restaurants to accommodate tourists.

Strategy 3.1: Coordinate with the New Mexico Economic Development Department, New Mexico True Campaign, Carlsbad Department of Development, and Carlsbad MainStreet to showcase Carlsbad's tourism destinations (Carlsbad Caverns National Park, Guadalupe Mountains National Park, Living Desert Zoo and Gardens State Park, Pecos River and Riverside Park area, Cave and Karst Research Institute, Cavern Theatre Performing Arts Center, and other attractions in Downtown Carlsbad) on state and national media outlets.

Strategy 3.2: Develop a recruitment plan for new hotels, restaurants, and hospitality-related businesses that includes, but is not limited to, current number of hotel rooms in Carlsbad, average hotel room cost, tourism trends and lodgers' tax revenues, unmet demand for hotel rooms, available work force, etc.

Public Engagement Activities

January 19 Community Meeting Results

Creative Economy Table

Most important structures, places, people or businesses (existing)

Trinity	Library	Milton's Brewery
Artist Gallery	Bike Shop	Hari Salon
Yellow Brix--Food	Scrap Bood Store	Beauty College
'Museum Retail Shop	Tabac Store	Martial Arts/Cheer Cance
Blue House	Historic Buildings	Architect
Lucky Bowl	Courthouse	
Art Park	Theater	

What could enhance the district?

Parking	Hanging baskets
Restaurants-Dinner and Lunch (costs of living makes staffing difficult)	Shade Structure
Beautification (colorful/soften)	Umbrellas
Popup Galleries	Restroom
Visiting and local—show work	Food Trucks and infrastructure for them

What could enhance the district?

Jill's Fabric (6)	Cat's Meow (5)	Museum (7)
Meraki Hair Salon (1)	Yellow Brix (8)	Arts Park (7)
Benny's (4)	Trinity (7)	Pauline's (2)
Daniels (4)	Skeen Furniture (2)	Pistol Packin' Cowgirls (3)
Artist Gallery (9)	Borracho Tacos (2)	Food Trucks (4)
Antique Mall (4)	Library (4)	Butcher (5)

Needed Improvements/better support

Parking	Senior center source of info other light signs (Albuquerque Senior Center) & banners
Security	Community space—coffee/gathering
Businesses need to be open	Parking garage
Co-promotion to take advantage of Farmers Market	Plaques to bring back history
Walkability—crosswalks (at Trinity)	Film industry/beautification
Bike Trail/Path	Places for local artists to show and sell work
Signage on direction of alley	Bike events with activities for others
Internships/Job Training	Concerts—variety of genres
Website/Social Media Training	More coordination of events
Info to out-of-town workers about what's going on/to do	More restaurant diversity
Cohesion of info	Bryant Park outside room (games, reading and food)
Electronic sign could be used	

Tournaments (horseshoes, cormhole)
 Street performers
 Street dances
 Draws for locals
 Pavillion
 More transportation opetions
 Need stuff to do

Shops open more hours (most closed on weekends)
 For tourists-

- Ghost walks
- History walk
- "West"-more visible
- Heritage ride
- Local history

Vision Table—What Would Bring You Downtown?

New Business Friendly

- Reasonable rent
- Promote building availability

Other examples

- Ruidoso
- Fredericksburg, TX
- Silver City

Variety of shopping opportunities

Shops that support area outdoor recreation

AC District transportation

Promote/support what we have

Wayfinding

Temporary/flash events

Organization & Support Table

Events

Help drive foot traffic

More frequent events/year round

Cross collaboration

Help attendees who may

Master calendar

VOLUNTEERS!

Barriers

Weather (have backup plan)

Programs/Projects

Dance classes/lessons

Pedestrian friendly (narrower streets, bike lanes)

Welcoming/inviting "placemaking areas"

Business operating hours (things close too early)

Organization

Minimize the number of organizations doing similar

events/same work—condensing what organizations do

Community calendar for all organizations (annual events, planning dept)

Fundraising

Progressive Dinner/Art Auction

Treasure hunt (family friendly)

Merchant support (\$\$)

Banquet in the park

Block party/Street dance

Existing Resources Table

Participants are aware that there are many vacant buildings. Suggestions for putting them to better use:

- Incentives to repair them
- Rents are going up in Carlsbad, and businesses are moving to other locations
- o Example of Sunbird Pools moving to Hobbs, although that business was not in downtown
- o Hairdresser moving to shared space to save on rent

- o Historical society—price
- o Archives and library
- At what point are buildings not salvageable. The Studebaker building is an example. Used to be a gas station

Would like to see a town square around the library/museum

Would like to see a S Canal slow zone from the courthouse to Trinity block. It is difficult for pedestrians to cross the street, which separates two sides of downtown for pedestrians

- The road is very busy
- The City, NMDOT is building a bypass for semis, which should help
- Look at Texas examples of slowing down traffic through downtowns
- What about timing lights better?
- Can Canyon be narrowed through downtown?
- What about an overpass from a parking garage to the square?

The Arts Council is responsible for movies in the park, film festival, Night of Lights, Bat Fest

Carlsbad Community Concerts—Four concerts per year and will use the Cavern Theater

Things they would like to see

- Downtown needs spirit and a sense of place
- A winery in the train depot
- Dinner theater
- Outdoor store or a store that promotes the caverns
- Parking garage on the site of the old Studebaker store (now a furniture store)
- Indoor activities—children's art activities
- Outdoor patio for Milton's—would be good
- Would like to see more restaurants and alcohol. It would be nice to have them all together to draw more people
- Look for ways to get visitors downtown
- o Uber or rental cars
- o People arrive at the airport without an Enterprise reservation, and there is no transportation

What are barriers to new businesses?

- Scrapbook store on the south side of the courthouse square is worried about losing out to a new national chain
- Need funding to help new businesses
- o Help with rents and renovation of 2nd floors
- Sarah Jones at the library is familiar with the Yates Foundation

New Mexico MainStreet/State Policies for New Mexico ACDs

New Mexico Arts and Cultural Districts are established through the processes laid out in the state's Arts and Cultural Districts Act. The program is a collaboration of the New Mexico Economic Development Department, the Department of Cultural Affairs, and the Tourism Department well as private organizations. The program is administered by New Mexico MainStreet.

New Mexico MainStreet Arts & Cultural Districts Program

New Mexico's Arts & Cultural Districts Program promotes the exceptional art and history of New Mexico while assisting communities in developing their cultural and artistic resources to create dynamic and economically vibrant districts.

The Arts & Cultural Districts Program is a joint effort of three state agencies and private entities including the Economic Development Department division: New Mexico MainStreet; Department of Cultural Affairs divisions: New Mexico Arts and Historic Preservation; Tourism Department, and the McCune Charitable Foundation. The New Mexico Arts Commission officially designates new Arts & Cultural Districts. New Mexico MainStreet administers the program.

State-authorized Arts & Cultural Districts receive incentives such as assistance with developing cultural plans and enhanced historic tax credits for the rehabilitation of historic structures within the district. Each partner offers specialized assistance to the districts.

Arts & Cultural Districts are added based on the funding available through legislative appropriations to the program. The New Mexico Arts & Cultural District Act (2007) specifies the general parameters and conditions for development.

ARTICLE 5A. Arts and Cultural District Act (2007)

15-5A-1. Short title.

Sections 1 through 7 [15-5A-1 to 15-5A-7 NMSA 1978] of this act may be cited as the "Arts and Cultural District Act".

15-5A-2. Definitions.

As used in the Arts and Cultural District Act:

- A. "arts and cultural district" means a developed district of public and private uses designated by the commission or a municipality;
- B. "commission" means the New Mexico arts commission; and
- C. "coordinator" means the person responsible for coordinating the main street program pursuant to Subsection B of Section 3-60B-3 NMSA 1978.

15-5A-3. Main street program coordinator; duties.

A. The coordinator shall:

- (1) review and approve or reject applications from municipalities, citizens and nonprofit organizations to designate state-authorized arts and cultural districts pursuant to the Arts and Cultural District Act;
- (2) administer and promote an application process for the designation of state-authorized arts and cultural districts;
- (3) provide financial grants or contracts for development of a state-authorized arts and cultural district, including planning, designing, construction and renovation costs; and
- (4) develop policies and standards for the designation of state-authorized arts and cultural districts and for the declassification should a state-authorized arts and cultural district not comply with the policies and standards established by the commission as set forth in an approved application.

B. The coordinator shall require annual reports from each state-authorized arts and cultural district for purposes of reviewing the activities of that district, including the compliance of the district with the policies and standards of the commission and with the conditions of an approved application.

15-5A-4. Arts and cultural districts; creation.

A. A state-authorized arts and cultural district may be created by the municipality in which the proposed arts and cultural district will be located only if the proposed district is approved by the commission.

B. A municipally authorized arts and cultural district may be created by a municipality with a population greater than fifty thousand in which the proposed arts and cultural district will be located if the proposed district meets the criteria set forth in Subsection C of this section.

C. An arts and cultural district shall:

- (1) be in a geographically contiguous area that ranges in size from a portion of a municipality to a regional district with a special coherence;
- (2) be distinguished by physical and cultural resources that play a vital role in the life and development, including economic and cultural development, of a community;
- (3) focus on a cultural compound, a major art institution, art and entertainment businesses, an area with arts and cultural activities or cultural or artisan production; and
- (4) be engaged in promotion, preservation and educational aspects of the arts and culture of that locale and contribute to the public through interpretive, educational and recreational uses.

15-5A-5. State-authorized districts.

A. The coordinator shall review applications submitted by municipalities, citizens or nonprofit organizations for the purpose of designating an arts and cultural district and make a recommendation to the commission for action on each application. Citizens and nonprofit organizations that submit an application shall include a formal endorsement of the application by the municipal government in which the proposed district is to be located.

B. After reviewing an application for the designation of an arts and cultural district, the commission shall approve or reject the application or send it back to the applicant with a request for changes or additional information.

C. The commission shall designate no more than five arts and cultural districts in a calendar year. Rejected applicants may re-apply without prejudice.

D. If the commission approves an application for the designation of an arts and cultural district, it shall notify the applicant in writing and shall specify the terms and conditions of the commission's approval, including the terms and conditions set forth in the application and as modified by written agreement between the applicant and the commission.

E. After the commission approves an application for the designation of a state-authorized arts and cultural district, the applicable municipality may pass a local ordinance to establish the state-authorized arts and cultural district pursuant to the terms and conditions specified in the approved application. Municipalities may administer arts and cultural districts through a newly created local commission with a specific mission to oversee the district subject to review by the municipality.

15-5A-6. Municipally authorized districts.

Municipalities with a population greater than fifty thousand that choose to authorize their own districts shall pass a local ordinance stating minimum requirements for establishing the arts and cultural district, and any municipally authorized arts and cultural district shall meet the criteria contained in Subsection C of Section 4 [15-5A-4 NMSA 1978] of the Arts and Cultural District Act.

15-5A-7. Arts and cultural district fund established.

The "arts and cultural district fund" is created as a non-reverting fund in the state treasury. The fund consists of appropriations, gifts, grants, donations and bequests. The fund shall be administered by the cultural affairs department, and money in the fund is appropriated to the cultural affairs department to carry out the provisions of the Arts and Cultural District Act. Money in the fund shall be disbursed on warrants signed by the secretary of finance and administration pursuant to vouchers signed by the secretary of cultural affairs or the secretary's authorized representative.

Funding Sources

State and Federal Sources

NM Department of Cultural Affairs - New Mexico Arts

New Mexico Arts is the state arts agency and a division of the Department of Cultural Affairs. The agency is one of the partners in the New Mexico Arts & Cultural Districts Program.

The 15-member governor-appointed New Mexico Arts Commission serves as the agency's advisory body. New Mexico Arts' primary function is to provide financial support for arts services and programs to non-profit organizations statewide and to administer the 1% public art program for the state of New Mexico.

New Mexico Arts funds nonprofits and governmental organizations for arts activities in the performing arts, visual arts, literary arts, media arts, multidisciplinary arts (involving more than one artistic discipline), and interdisciplinary arts (relating two or more artistic disciplines). The agency supports programs that foster arts education, arts economic development, performing and visual arts, and contemporary and traditional folk arts in New Mexico.

Federal 501(c)(3) tax-exempt nonprofit organizations, units of government, schools, colleges, universities, and Indian tribal government entities with offices in New Mexico are eligible to apply. New Mexico based organizations wishing to apply that are not one of the above may enter into a fiscal sponsorship with a nonprofit organization. When applicants use a Fiscal Agent, a formal agreement between the agent and the applicant is required.

New Mexico Historic District Tax Credits

The New Mexico State Income Tax Credit for Preservation of Cultural Properties is administered by the Historic Preservation Division. The program has thus far resulted in rehabilitation of about 1,000 properties. A 50% state income tax credit is available to owners of historic buildings that complete qualified, pre-approved rehabilitation. The maximum amount of project expenses eligible for the tax credit is \$50,000, with a maximum tax credit amount of \$25,000. Properties can be residential or income producing, and properties have to individually listed or contributing to a listed historic district.

Department of Tourism - New Mexico True

The New Mexico Department of Tourism supports the tourism industry in the state through its Earned Media Cooperative Program and Clean and Beautiful Program. Through its earned media program, the department works with travel writers and influencers to share information about destinations and experiences that are unique to New Mexico. This program works through tourism-related entities to support bringing writers and influencers to New Mexico. For this program, POP would coordinate efforts with The City or County government or a local destination marketing group like the Chamber of Commerce. This would be most applicable for major events or themed experiences in the Carlsbad area. New Mexico Clean and Beautiful provides funding and technical assistance to local governments on community beautification initiatives. Keep Carlsbad Beautiful is the local entity for these initiatives.

New Mexico Economic Development Department (NMEDD) - Local Economic Development Act (LEDA)

NMEDD administers LEDA capital outlay funds to local governments to help stimulate economic development efforts. The focus of these funds is to support economic base businesses with a goal of a 10:1 ratio of private investment to LEDA funds. State funds are generally not awarded to retail projects.

US Department of Transportation

The US Department of Transportation has a collection of different grant opportunities. The “Safe Streets and Roads for All (SS4A)” grant program is specifically focused on preventing roadway deaths and serious injuries and can be used for planning, demonstration, and implementation projects.

Federal Historic Preservation Tax Credits

The Federal Historic Preservation Tax Incentives program, which is administered by the National Park Service. A 20% income tax credit is available for rehabilitation of historic, income producing buildings. These buildings must be determined by the National Park Service to be “certified historic structures.” Work must comply with the Secretary’s Standards for Rehabilitation. Owner-occupied residential properties do not qualify for the tax credit. Changes to the Internal Revenue Code in 2017 have modified how individuals and businesses can use the tax credits, so applicants need to consult their financial or tax advisor to see how these changes might affect them. There are also potential tax benefits to historic preservation easements that restrict the changes that can be made to an historic property. These can be complicated so would also need consultation with a professional to determine the benefits of easement donation.

Institute of Museum and Library Services

The Institute of Museum and Library Services awards a variety of Federally funded grants in support of museums and libraries. Different grant programs serve different purposes and have different eligibility requirements, so it is important to review the grants available at a given time. In 2023, grant opportunities included funding to assess collections and get recommendations for their care, grants to improve collaboration with local communities on asset-based community development, and grants to support small museums in projects that serve the public through exhibitions, educational programs and other programs.

National Endowment for the Arts

The National Endowment for the Arts supports various types of arts sector projects with thousands of grants each year. Project-based funding supports opportunities for public engagement with the arts and arts education but particularly applicable for arts and cultural plans, “Our Town” grants provide support for creative placemaking and efforts to integrate arts, culture, and design into local efforts that strengthen communities.

Local Sources

City of Carlsbad General Fund

The City of Carlsbad provides annual funding to support the operations of Carlsbad MainStreet and the Pearl of the Pecos ACD. This funding is expected to continue.

General Obligation Bonds/Capital Improvements Funds

General obligation bonds are used to fund capital improvement projects using credit backed by taxes levied on Carlsbad residents. These funds must be approved by the voters of Carlsbad.

Tax Increment Financing/Tax Increment Development District

Tax increment financing uses increased property taxes and/or sales taxes from developments to fund improvements in Carlsbad. These improvements often include infrastructure, acquisitions, and development costs.

Lodgers Tax Revenues

The City of Carlsbad collects 5% of gross taxable rent from tourist lodging which provides funding assistance for special events and promotion. The goal is to attract visitors from out of town who will patronize Carlsbad lodging, restaurants, stores, and other attractions. In FY 2022, the City of Carlsbad had \$3.6 million in Lodgers Tax receipts, third behind Albuquerque and Santa Fe.

Private Funding Sources

Carlsbad Department of Development Revolving Loan Fund

The Carlsbad Department of Development together with the US Department of Commerce Economic Development Administration manages a Revolving Loan Fund Program that supplies small businesses and entrepreneurs with the gap financing needed to start or expand their business.

McCune Charitable Foundation

The McCune Charitable Foundation provides grants for community-based projects in New Mexico that are related to the foundation's nine priorities. Eligible applicants are qualified 502(c)(3) non-profit organizations, federally recognized Native American tribes, public schools, and governmental agencies. Arts & Cultural Districts, with their emphasis on arts and culture related districts, can contribute to multiple foundation priorities, including Capacity Building in the Non-Profit Sector, Economic Development, Building Links Between Arts and Community Engagement, Influencing Planning

of Built Environments, and Strategies for Rural Development.

New Mexico Resiliency Alliance

The Resilient Communities Fund was created in 2014 in partnership with the McCune Charitable Foundation and New Mexico MainStreet. In addition to the founding partners, the Resiliency Alliance has received other grant funding that has allowed the Alliance to expand its reach in New Mexico. The Resilient Communities fund provides small grants for community-driven economic development projects in rural communities statewide. The funds that are awarded leverage local matching resources. The Resiliency Alliance provides technical assistance to build local capacity and engage community volunteers through the projects.

Carlsbad Community Foundation

The Carlsbad Community Foundation provides grants to non-profit organizations for projects consistent with the Foundation's mission of improving the lives of people in Carlsbad and South Eddy County. Proposed projects are evaluated for their benefit to the community. The Foundation's grants and scholarships are focused on the immediate Carlsbad area, and projects and programs with the greatest overall community impact are the highest priority. They also look for projects that allow Community Foundation to match grants or donations.

S.P. and Estelle Yates Family Foundation

The S.P. and Estelle Yates Family Foundation is a family foundation supporting non-profit endeavors related to arts, education, humanities, science, and technology. Grant awards can contribute to general operations, program support, capacity building, and capital campaigns, among other things. The foundation targets the community of Artesia, New Mexico and surrounding areas.

**CITY OF CARLSBAD
AGENDA BRIEFING MEMORANDUM**

COUNCIL MEETING DATE: January 23, 2024

DEPARTMENT: Legal	BY: Denise Madrid Boyea – DB City Attorney	DATE: January 11, 2024											
SUBJECT: A resolution authorizing the City of Carlsbad to accept a dedication of a portion of right-of-way consisting of real estate that is approximately 1,300 square feet located on Russell Street as it enters onto National Parks Highway													
SYNOPSIS, HISTORY and IMPACT (SAFETY AND WELFARE/FINANCIAL/PERSONNEL/INFRASTRUCTURE/ETC.): The owner of Guadalupe Mountain Brewing Co. L.L.C a/k/a Guadalupe Mountains Brewing Co., L.L.C., is requesting that the City accept a dedication of a portion of land that is approximately 1,300 square feet, that is currently utilized as a right-of-way on Russell Street as it enters onto National Parks Highway. This portion of real estate includes a stop sign. The common street address of the property is 3324 National Parks Highway, Carlsbad, New Mexico. The County designation for the land is, UPC 4-157-130-410-124. There are two lots at this address: Lots 10A and 10B. The owner would like to dedicate only Lot 10B to the City. The City would receive the land through a quitclaim deed, subject to taxes, reservations in patents, easements, rights of way, leases, covenants and restrictions and reservations of record.													
DEPARTMENT RECOMMENDATION: Approve the resolution to accept the dedication of approximately 1,300 square feet of real estate located on the right-of-way on Russell Street, as it enters onto National Parks Highway													
BOARD/COMMISSION/COMMITTEE ACTION:													
<table style="width: 100%; border: none;"> <tr> <td><input type="checkbox"/> P & Z</td> <td><input type="checkbox"/> Lodgers Tax Board</td> <td><input type="checkbox"/> Cemetery Board</td> <td rowspan="2" style="vertical-align: middle;">} <input type="checkbox"/> APPROVED</td> </tr> <tr> <td><input type="checkbox"/> Museum Board</td> <td><input type="checkbox"/> San Jose Board</td> <td><input type="checkbox"/> Water Board</td> </tr> <tr> <td><input type="checkbox"/> Library Board</td> <td><input type="checkbox"/> North Mesa Board</td> <td><input type="checkbox"/> _____ Committee</td> <td>} <input type="checkbox"/> DISAPPROVED</td> </tr> </table>			<input type="checkbox"/> P & Z	<input type="checkbox"/> Lodgers Tax Board	<input type="checkbox"/> Cemetery Board	} <input type="checkbox"/> APPROVED	<input type="checkbox"/> Museum Board	<input type="checkbox"/> San Jose Board	<input type="checkbox"/> Water Board	<input type="checkbox"/> Library Board	<input type="checkbox"/> North Mesa Board	<input type="checkbox"/> _____ Committee	} <input type="checkbox"/> DISAPPROVED
<input type="checkbox"/> P & Z	<input type="checkbox"/> Lodgers Tax Board	<input type="checkbox"/> Cemetery Board	} <input type="checkbox"/> APPROVED										
<input type="checkbox"/> Museum Board	<input type="checkbox"/> San Jose Board	<input type="checkbox"/> Water Board											
<input type="checkbox"/> Library Board	<input type="checkbox"/> North Mesa Board	<input type="checkbox"/> _____ Committee	} <input type="checkbox"/> DISAPPROVED										
Reviewed by: Interim City Administrator: <u> /s/Wendy Austin </u>		Date: <u> 01-18-2024 </u>											

ATTACHMENTS:

- Resolution 2024-04
- Quitclaim Deed
- Merchant Subdivision Replat #2
- Eddy County Assessor's Office UPC Diagram – overhead visual

RESOLUTION NO. 2024- 04

A RESOLUTION AUTHORIZING THE CITY OF CARLSBAD TO ACCEPT A DEDICATION OF A PORTION OF REAL ESTATE THAT IS APPROXIMATELY 1,300 SQUARE FEET AND IS LOCATED ON RUSSELL STREET AS IT ENTERS ONTO NATIONAL PARKS HIGHWAY

WHEREAS, there is a portion of real estate, approximately 1,300 square feet, located on Russell Street as it enters onto National Parks Highway, and;

WHEREAS, the current address of the real estate is 3324 National Parks Highway, Carlsbad, New Mexico; and

WHEREAS, the legal description of the real estate is Lot 10B, Merchant Subdivision Replat #2, a replat of Lot 10, Block 3, Merchant Subdivision in the City of Carlsbad, Eddy County, New Mexico, as shown on the official replat thereof on file in the Office of the County Clerk of Eddy County, New Mexico; and

WHEREAS, the City of Carlsbad currently maintains the real estate as a right-of-away; and

WHEREAS, the owner of the real estate wishes to make a dedication of Lot 10B to the City of Carlsbad; and

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CARLSBAD, the real estate referenced above, consisting of Lot 10B only, located on Russell Street, as it enters onto National Parks Highway, should be accepted as a dedication from the current owner through a quitclaim deed.

RICHARD D. LOPEZ, Mayor

ATTEST:

City Clerk

Prepared by:
Network Closing Services, Inc. dba Pioneer Title and Escrow
102 W. Hagerman Street, Ste. C
Carlsbad, NM 88220
Phone: 855-746-6991
File Number: 22-4178

Parcel ID #: 4-157-130-410-124

QUITCLAIM DEED

Guadalupe Mountain Brewing Co LLC, a New Mexico Limited Liability Company a/k/a Guadalupe Mountains Brewing Co., LLC, for consideration paid, grants to the City of Carlsbad, a Municipality, whose address is 101 N. Halagueno, Carlsbad, NM 88220, the following described real estate in Eddy County, New Mexico:

THE SURFACE ESTATE ONLY OF:

Lot 10B, Merchant Subdivision Replat #2, a replat of Lot 10, Block 3, Merchant Subdivision, in City of Carlsbad, Eddy County, New Mexico, as shown on the Official plat thereof on file in the Office of the County Clerk of Eddy County, New Mexico.

This deed is given without the benefit of a title search or insurance.

Subject to taxes, reservations in patents, easements, rights of way, leases, covenants and restrictions and reservations of record.

Witness by hand and seal on this 17 day of January 2024.


Guadalupe Mountain Brewing Co LLC,
a New Mexico Limited Liability Company

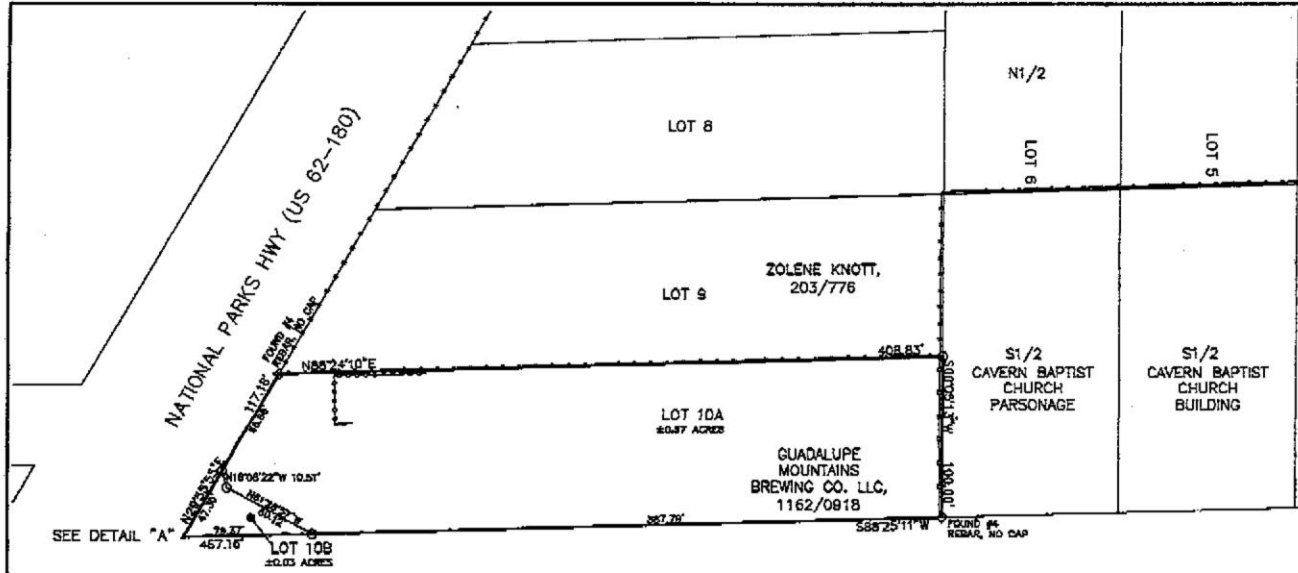

By: Christopher Pettus, Managing Member

STATE OF New Mexico
COUNTY OF Eddy

The foregoing instrument was signed and acknowledged before me this 17 day of January 2024, by Christopher Pettus, as Managing Member of Guadalupe Mountain Brewing Co LLC, a New Mexico Limited Liability Company, on behalf of the entity, who () is personally known to me or () has produced Driver's License as identification.

(SEAL)
CYNTHIA LYNN MCKINLEY
Notary Public - State of New Mexico
Commission # 1132069
My Comm. Expires Nov 23, 2024


Notary Public
My Commission Expires: 11/23/24



MERCHANT SUBDIVISION REPLAT #2

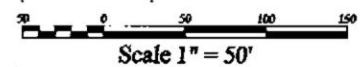
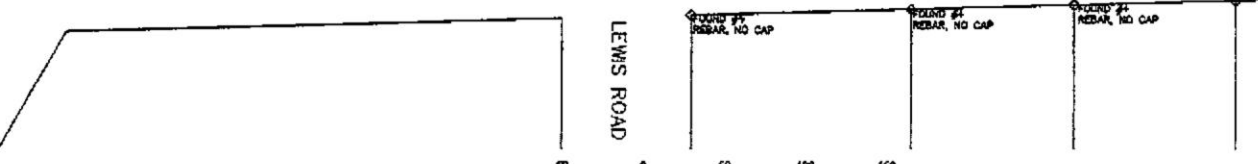
A REPLAT OF LOT 10, BLOCK 3, OF MERCHANT SUBDIVISION (FILED IN CABINET 2, SLIDE 91-2, MAPPING RECORDS OF EDDY COUNTY), IN WHICH LOT 10, IS BEING DIVIDED INTO LOTS 10A & 10B, TO REMOVE THE ROAD STRUCTURE FROM LOT 10, IN WHICH THE LOTS ARE DESCRIBED AS FOLLOWS:

LEGAL DESCRIPTION OF LOT 10A
 BEGINNING AT THE SOUTHEAST CORNER OF CALLED LOT 10, BLOCK 3; THEN S88°25'11"E, ALONG THE NORTH RIGHT-OF-WAY OF RUSSELL STREET, FOR 387.79 FEET; THEN N81°28'57"W, FOR 40.12 FEET; THEN N16°08'22"W, FOR 10.51 FEET, TO THE EAST RIGHT-OF-WAY OF NATIONAL PARKS HIGHWAY; THEN N29°55'55"E, ALONG SAID RIGHT-OF-WAY, FOR 68.88 FEET, TO THE SOUTH LINE OF LOT 9, BLOCK 3; THEN S88°24'10"E, ALONG THE SOUTH LINE OF LOT 9, FOR 408.83 FEET, TO THE WEST LINE OF LOT 8; THEN S00°05'13"W, ALONG THE WEST LINE OF SAID LOT 8, FOR 100.00 FEET, BACK TO THE POINT OF BEGINNING, CONTAINING ±0.97 ACRES MORE OR LESS.

LEGAL DESCRIPTION LOT 10B
 BEGINNING AT A POINT THAT LIES S88°25'11"N, 387.79 FEET FROM THE SOUTHEAST CORNER OF CALLED LOT 10, BLOCK 3; THEN N81°28'57"W, FOR 40.12 FEET; THEN N16°08'22"W, FOR 10.51 FEET, TO THE EAST RIGHT-OF-WAY OF NATIONAL PARKS HIGHWAY; THEN S29°55'55"W, ALONG SAID HIGHWAY RIGHT-OF-WAY, FOR 47.50 FEET, TO THE NORTH RIGHT-OF-WAY OF RUSSELL STREET; THEN N88°25'11"E, ALONG SAID NORTH RIGHT-OF-WAY, FOR 78.37 FEET, BACK TO THE POINT OF BEGINNING, CONTAINING ±0.03 ACRES, ±1373.3 sq. ft. MORE OR LESS.

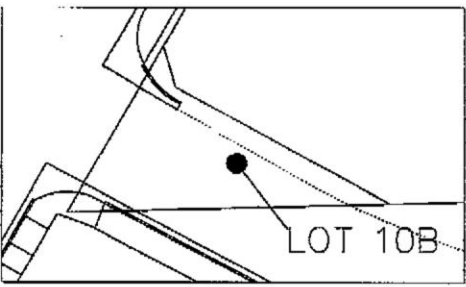
SUBJECT TO EASEMENTS RESTRICTIONS, AND RESERVATIONS OF RECORD.

SEE DETAIL "A"
 457.16
 20.03 ACRES
 LOT 10B



LEGEND

CORNER FOUND AS MOVED	LYNCE LINE
SET BY ANI MAL, LAC 20261	1/4" FENCE
	WEDGEMNT
	IRON PIVOTE
	ROAD PAYMENT



DETAIL "A"

APPROVAL BY THE CITY PLANNING AND ZONING COMMISSION
 THIS IS TO CERTIFY THAT THIS PLAT HAS BEEN INSPECTED AND APPROVED BY THE PLANNING AND ZONING COMMISSION OF THE CITY OF CARLSBAD, COUNTY OF EDDY, STATE OF NEW MEXICO DURING A REGULARLY SCHEDULED MEETING ON
 THIS 12th DAY OF December, 2018.
 J. Hall
 CHAIRMAN
 David House
 SECRETARY

CHRISTOPHER PETTUS, OWNER OF GUADALUPE MOUNTAIN BREWING CO., LLC
 APRIL PETTUS, OWNER OF GUADALUPE MOUNTAIN BREWING CO., LLC

STATE OF New Mexico
 COUNTY OF Eddy
 THE ABOVE SIGNED BEING FIRST DULY SWORN ON OATH, STATE: AS THE OWNERS AND PROPRIETORS WE HAVE OF OUR OWN FREE WILL AND CONSENT CAUSED THIS PLAT WITH ITS LOTS TO BE PLATED. THE PROPERTY DESCRIBED ON THIS PLAT LIES WITHIN THE PLATING JURISDICTION OF:
 CITY OF CARLSBAD
 SUBSCRIBED, SWORN TO AND ACKNOWLEDGED:

ACKNOWLEDGEMENT:
 ON THIS 17 DAY OF April, 2023, BEFORE ME PERSONALLY
 APPEARED CHRISTOPHER AND APRIL PETTUS, OWNERS OF GUADALUPE MOUNTAIN BREWING CO., LLC, KNOWN TO ME TO BE THE PERSON(S) DESCRIBED IN AND WHO EXECUTED THE FOREGOING INSTRUMENT AND ACKNOWLEDGED THAT THEY EXECUTED THE SAME AS THEIR FREE ACT AND DEED. WITNESS MY HAND AND OFFICIAL SEAL THE DAY, MONTH AND YEAR LAST ABOVE WRITTEN.

[Signature]
 NOTARY PUBLIC



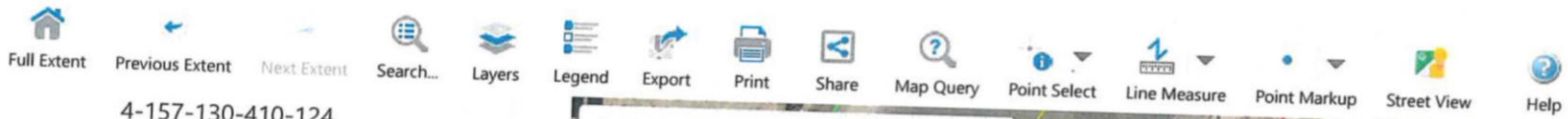
STATE OF NEW MEXICO
 NOTARY PUBLIC
 TIRZAH ANN WALKER
 COMMISSION# 1065326
 EXPIRES: JULY 19, 2026

R&R SURVEYING LLC
 A LAND SURVEYING COMPANY
 SERVING CARLSBAD AREA FOR 20+ YEARS
 425 W. GREEN ST. CARLSBAD, NM 88220
 PHONE: 505.833.1111
 FAX: 505.833.1111

SECTION 18 TOWNSHIP 22 SOUTH RANGE 27 EAST S.R.P.M.
 COUNTY: GUADALUPE COUNTY NEW MEXICO
 DATE: MARCH 15, 2023
 SUBDIVISION: SEE LEGAL DESCRIPTION

Recorded: 2304155 Calc: 0088 8/14/23 Page: 1
 Record#: 04702023 01:54 PM Fax: 822.88.0000
 Eddy County, New Mexico - Carr Co. Co. County Clerk

24x18



4-157-130-410-124

Hyperlinks

[Assessor Property Information](#)

Details

UPC
4-157-130-410-124

Map Number
N/A

Owner Address1
N/A

Owner Address2
N/A

Owner Address City
N/A

Owner Address State
N/A

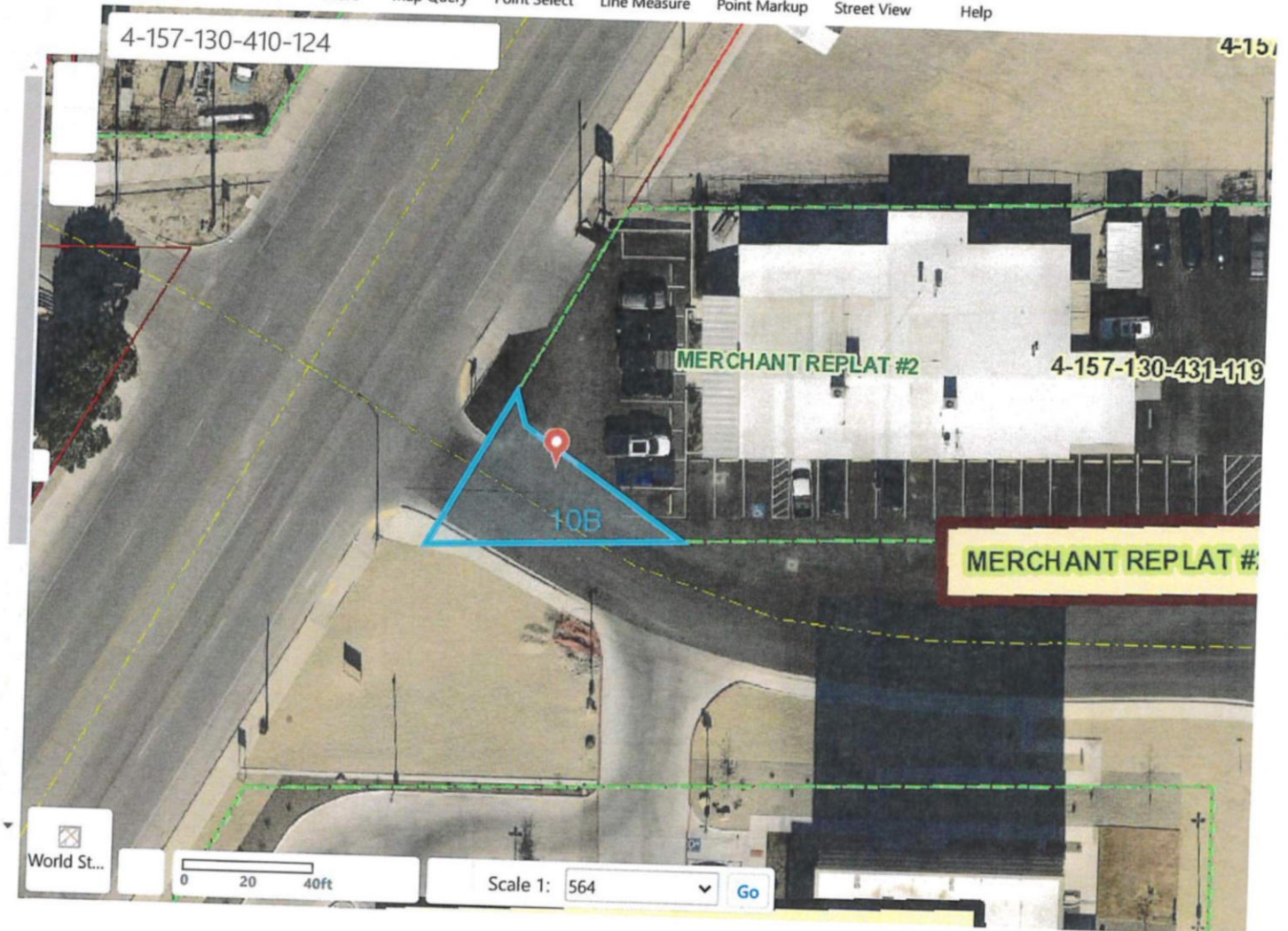
Owner Address Zip Code
N/A

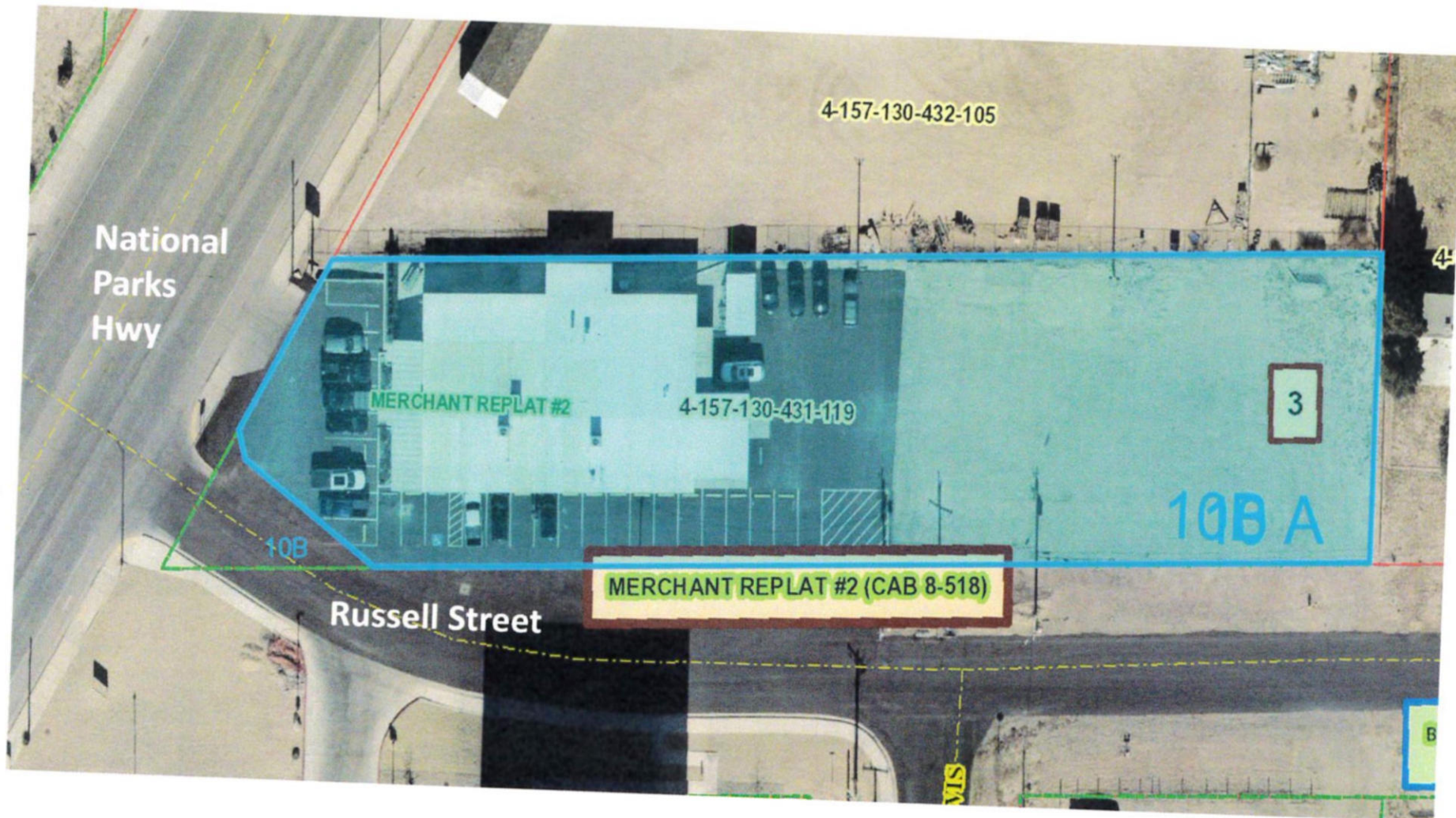
Site Address
N/A

Legal Description
N/A

Model Type

Layers 4-157-130-410-124





4-157-130-432-105

National
Parks
Hwy

MERCHANT REPLAT #2

4-157-130-431-119

3

10B A

10B

Russell Street

MERCHANT REPLAT #2 (CAB 8-518)

B

MIS

Committee Reports

Adjourn