



A G E N D A

Carlsbad City Council Regular Meeting
Janell Whitlock Municipal Complex
114 S. Halagueno Street
Carlsbad, New Mexico
January 9, 2024 at 6:00 p.m.

(Immediately following the Organizational Meeting of the Carlsbad City Council)

1. Approval of Agenda
2. City of Carlsbad Financials – November 2023
3. Consider Approval of Resolution 2024-02, a Resolution making certain Budgetary Adjustments to the 2023-24 Fiscal Year Budget
4. Routine and Regular Business

All matters under this heading are considered routine by the City Council and will be acted upon in one motion. There will be no separate discussion of these items. If discussion is desired on a particular item, upon request, that item may be removed from the Routine and Regular Business and be considered separately.

- A. **Minutes of the Regular City Council Meeting held on December 12, 2023**
- B. **City Personnel Report**
- C. **Purchasing**
 - 1) Consider Approval to Advertise Invitation to Bid for electrical equipment for the Par 3 at the Lake Carlsbad Municipal Golf Course
- D. **Contracts and Agreements**
 - 1) Consider Approval of Agreement between the City of Carlsbad and EMS Management and Consultants, Inc for Ambulance Billing Services for Carlsbad Fire Department
 - 2) Consider Approval of Lease Agreement between the City of Carlsbad and John Deere Financial for Mowing Equipment for Lake Carlsbad Golf Course
- E. **Monthly Reports**
 - 1) Community Development Department November 2023
 - 2) Human Resources Department December 2023
 - 3) Municipal Court Department November 2023
 - 4) Municipal Services Department November 2023
 - 5) Transportation and Facilities Department November 2023
 - 6) Utilities Department November 2023
- F. **Set the Date: February 13, 2024**
 - 1) Ordinance rezoning part of "R-1" Residential 1 District to "R-2" Residential 2 District for an approximately 0.17 acre property located at 501 N Maple Street
 - 2) Ordinance rezoning part of "R-1" Residential 1 District to "C-2" Commercial 2 District for an approximately 0.864 acre property located at 219 W Pecan Street

5. Consider Approval of request for a Restaurant “A” Beer and Wine Liquor License with on premises consumption from Monarca Express, LLC Restaurant located at 403 E Greene Street
6. Consider Approval of request from Carlsbad Museum and Milton’s Brewing to serve alcohol (beer and wine) during an open mic night at the Carlsbad Museum
7. Consider Approval of request from Mewbourne Oil Company to drill and construct a gas production well, Sunrise 31/32 Fee #826H within the City limits
8. Consider Approval of submission of a Cultural Properties Restoration Fund Grant Application for the Carlsbad Public Library and Carlsbad Museum Building and the Restoration of its Art Mural
9. Consider Approval of submission of a Department of Energy Office of Emergency Management Community capacity Building Grant Application for Canal Street Storm Drainage Project
10. Consider Approval to accept a Department of Energy’s Energy Efficiency and Conservation Block Grant (EEDBG) Program Equipment Rebate Voucher Award for Bob Forrest Youth Sports Complex
11. Consider Approval of Ordinance 2024-01, an Ordinance rezoning part of “R-1” Residential 1 District to “R-2” Residential 2 District for an approximately 0.14 acre property located at 602 Presidio Street Applicant/Owner: Josue Garcia
 - A. Public Hearing
 - B. Approval of Ordinance
12. Consider Approval of Ordinance 2024-02, an Ordinance rezoning part of “R-R” Rural residential District to “C-2” Commercial 2 District for an approximately 1.5 acre property located at 4412 National Parks Highway Applicant: BW Gas & Convenience Retail, LLC
 - A. Public Hearing
 - B. Approval of Ordinance
13. Consider Approval of Ordinance 2024-03, an Ordinance rezoning part of “R-R” Rural Residential District to “R-2” Residential 2 District for an approximately 8.74 acre property legally described as Tract B, Albright Replat #3 Applicant/Owner: Marvin Albright
 - A. Public Hearing
 - B. Approval of Ordinance
14. Consider Approval of Ordinance 2024-04, an Ordinance annexing a portion of land containing +/-67.72 acres more or less, contiguous to the City of Carlsbad, located North and South of Dona Ana Street Applicants: David Klein, Joel Klein, Jackie Webb
 - A. Public Hearing
 - B. Approval of Ordinance
15. Consider Approval of Ordinance 2024-05, an Ordinance applying “R-R” Rural Residential District to an approximately 67.72 acre property, located North and South of Dona Ana Street Applicants: David Klein, Joel Klein, Jackie Webb
 - A. Public Hearing
 - B. Approval of Ordinance

16. Council Committee Reports

17. Adjourn



FOR INFORMATION ONLY

Agendas and City Council minutes are available on the City web site: cityofcarlsbadnm.com or may be viewed in the Office of the City Clerk during normal and regular business hours.

Public Comments - three minute time limit per person. The City request all comments be respectful and courteous in nature.

CARLSBAD CITY COUNCIL MEETING SCHEDULE

- Regular Meeting - Tuesday, January 23, 2024 at 6:00 p.m.
- Regular Meeting – Tuesday, February 13, 2024 at 6:00 p.m.

If you require hearing interpreter, language interpreters or auxiliary aids in order to attend and participate in the above meeting, please contact the City Administrator's office at (575) 887-1191 at least 48 hours prior to the scheduled meeting time.

City of Carlsbad, NM

Financial Reports

FY24-05

For: July 2023 – November 2023

Table of Contents

- 1. Bank Reconciliation**
- 2. Summary of Fund Position**
- 3. Revenues**
- 4. Revenues – Gross Receipts Tax**
- 5. Transfers**
- 6. Labor**
- 7. Operations**
- 8. Capital & Project Central**
- 9. Promotional Lodgers' Tax Aging Schedule**
- 10. Municipal Court Summary**
- 11. Debt Service**
- 12. YTD Budget Report**
- 13. Check Register for Current Period ONLY**
- 14. Vendor Fiscal Year Summary**

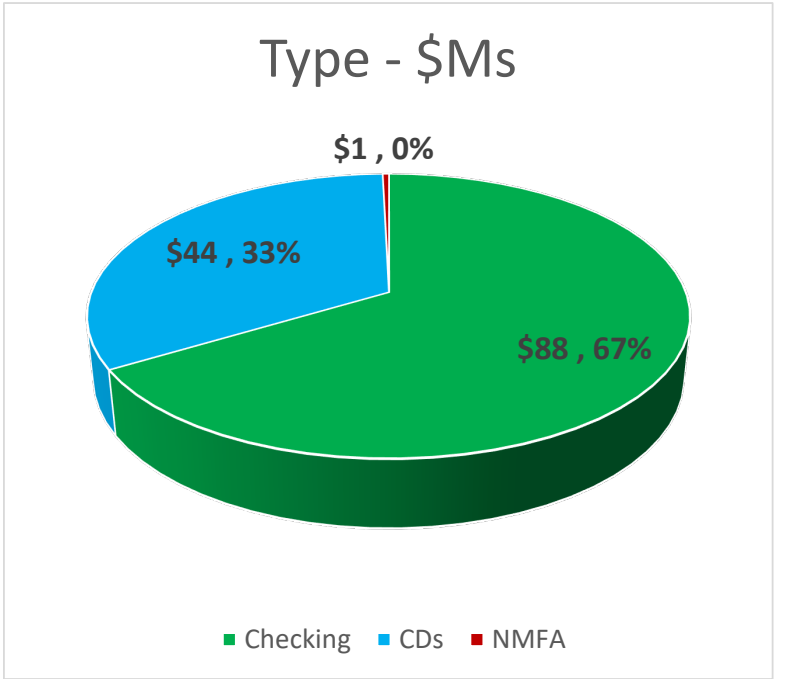
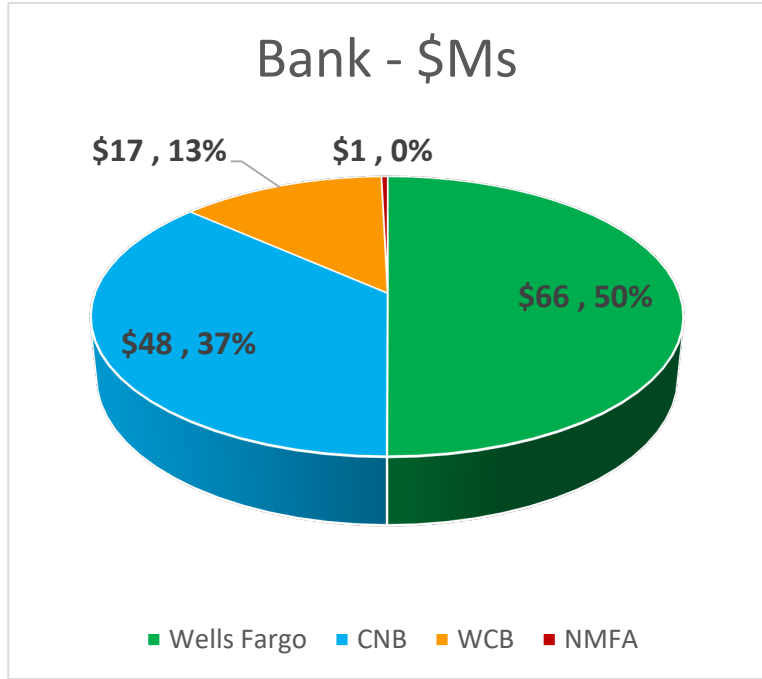
1. Bank Reconciliation

Bank Statements	Per Bank	Outstanding	Adjustments	Book Balance
Wells Fargo				
General & Misc. - 10100	65,036,020.84	894,479.60	-	65,930,500.44
Western Commerce Bank				
Construction - 10200	16,766,726.91	(647,629.65)	-	16,119,097.26
CDs	1,083,099.38	-	-	1,083,099.38
	17,849,826.29	(647,629.65)	-	17,202,196.64
Carlsbad National Bank				
Workers Comp - 10300	28,037.43	(18,037.43)	-	10,000.00
Health Insurance - 10310	733,743.63	-	-	733,743.63
Payroll - 10320	2,086,410.99	(2,063,115.32)	-	23,295.67
Municipal Court - 10330	18,718.81	-	-	18,718.81
Debt Service - 10340	4,585,865.64	-	-	4,585,865.64
CDBG Grant - 10250	100,358.27	-	-	100,358.27
CDs	42,642,295.20	-	-	42,642,295.20
	50,195,429.97	(2,081,152.75)	-	48,114,277.22
	133,081,277.10	(1,834,302.80)	-	131,246,974.30

NMFA Loans		Statement	Adjustment	Book Balance
Loan 11 - DW-2867 - Water Project - 11200	1020 - Cash - Debt Servicing	528,440.71	-	528,440.71

Cash on Hand **9,750.06**

Total **131,785,165.07**



City of Carlsbad
 Schedule of Cash Account Per Fund
 FY24-05 -November

Fund Name	Fund	Cash on Hand	Wells Fargo	Western Commerce Bank	Carlsbad National Bank					Certificates of Deposit				NMFA	Total	
			General 10100	Construction Fund 10200	CDBG GRANT 10250	Workers Comp 10300	Debt Service 10340	Muni Court 10330	Health Insurance 10310	Payroll 10320	CNB 10410	WCB 10420	Pioneer 10430	1st American 10440		Water Loan 11 11200
GENERAL FUND	101	7,650.06	21,968,638.44	-	-	-	-	-	-	15,554,604.10	1,083,099.38	-	-	-	38,613,991.98	
PAYROLL	102	-	-	-	-	-	-	23,295.67	-	-	-	-	-	-	23,295.67	
GRT CAPITAL OUTLAY	200	-	1,179,463.94	-	-	-	-	-	-	-	-	-	-	-	1,179,463.94	
CAPITAL PROJECTS	201	-	-	2,790,123.30	-	-	-	-	-	-	-	-	-	-	2,790,123.30	
AIRPORT IMPROVEMENTS	202	-	10,644.51	-	-	-	-	-	-	-	-	-	-	-	10,644.51	
LANDFILL-RESERVE	220	-	1,653,693.70	-	-	-	-	-	-	4,013,748.91	-	-	-	-	5,667,442.61	
LANDFILL-CLOSURE	230	-	-	501,765.85	-	-	-	-	-	-	-	-	-	-	501,765.85	
LANDFILL-CONSTRUCTION	240	-	-	7,448,319.16	-	-	-	-	-	-	-	-	-	-	7,448,319.16	
SPORTS COMPLEX	300	-	2,856,158.12	-	-	-	-	-	-	-	-	-	-	-	2,856,158.12	
STREETS IMPROVEMENT	320	-	-	5,291,220.54	-	-	-	-	-	-	-	-	-	-	5,291,220.54	
LOCAL GOVERNMENT CORRECTION	350	-	1,101,783.46	-	-	-	-	-	-	-	-	-	-	-	1,101,783.46	
CANNABIS REVENUE FUND	360	-	196,793.04	-	-	-	-	-	-	-	-	-	-	-	196,793.04	
DISASTER PREPAREDNESS	400	-	247,558.16	-	-	-	-	-	-	1,023,040.92	-	-	-	-	1,270,599.08	
INSURANCE	401	-	876,008.44	-	-	-	-	-	-	-	-	-	-	-	876,008.44	
WORKERS' COMPENSATION	402	-	1,664,908.85	-	-	10,000.00	-	-	-	-	-	-	-	-	1,674,908.85	
HEALTH INSURANCE	420	-	-	-	-	-	-	733,743.63	-	-	-	-	-	-	733,743.63	
FIRE PROTECTION	500	-	1,342,916.53	-	-	-	-	-	-	-	-	-	-	-	1,342,916.53	
EMERGENCY MEDICAL SERVICES	501	-	22,115.15	-	-	-	-	-	-	-	-	-	-	-	22,115.15	
LAW ENFORCEMENT PROTECTION	520	-	94,243.82	-	-	-	-	-	-	-	-	-	-	-	94,243.82	
FY23 - LERRF	521	-	300,000.00	-	-	-	-	-	-	-	-	-	-	-	300,000.00	
DPS-LAW ENFORCEMENT RETENTION	522	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
FY24 - LERF	523	-	600,000.00	-	-	-	-	-	-	-	-	-	-	-	600,000.00	
BEAUTIFICATION	550	-	-	87,668.41	-	-	-	-	-	-	-	-	-	-	87,668.41	
MUNICIPAL TRANSIT	570	-	916,514.11	-	-	-	-	-	-	-	-	-	-	-	916,514.11	
CDBG GRANT	580	-	-	-	100,358.27	-	-	-	-	-	-	-	-	-	100,358.27	
American Rescue Plan Act	590	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
LT - PROMOTIONAL	600	-	1,220,777.06	-	-	-	-	-	-	-	-	-	-	-	1,220,777.06	
LT - NP	650	-	1,737,014.91	-	-	-	-	-	-	-	-	-	-	-	1,737,014.91	
LT - DISCRETIONARY	680	-	1,840,704.23	-	-	-	-	-	-	-	-	-	-	-	1,840,704.23	
WATER & SEWER	700	2,100.00	17,780,413.10	-	-	-	-	-	-	690,892.61	-	-	-	-	18,473,405.71	
SOLID WASTE DISPOSAL	720	-	7,194,476.16	-	-	-	-	-	-	-	-	-	-	-	7,194,476.16	
SPECIAL MUSEUM	750	-	22,091.37	-	-	-	-	-	-	-	-	-	-	-	22,091.37	
GOLF PRO SHOP	790	-	891,260.94	-	-	-	-	-	-	-	-	-	-	-	891,260.94	
NMFA-WATER & SEWER	850	-	-	-	-	-	4,585,865.64	-	-	-	12,164,936.88	-	-	528,440.71	17,279,243.23	
PERMENANT W&S	900	-	-	-	-	-	-	-	-	9,195,071.78	-	-	-	-	9,195,071.78	
MUNICIPAL COURT	920	-	-	-	-	-	-	18,718.81	-	-	-	-	-	-	18,718.81	
WIPP ACCEL IMPACT	950	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
ELEA	980	-	212,322.40	-	-	-	-	-	-	-	-	-	-	-	212,322.40	
		9,750.06	65,930,500.44	16,119,097.26	100,358.27	10,000.00	4,585,865.64	18,718.81	733,743.63	23,295.67	42,642,295.20	1,083,099.38	-	-	528,440.71	131,785,165.07
Reconciliation		9,750.06	65,930,500.44	16,119,097.26	100,358.27	10,000.00	4,585,865.64	18,718.81	733,743.63	23,295.67	42,642,295.20	1,083,099.38	-	-	528,440.71	131,785,165.07
Variance		-	-	-	-	-	-	-	-	0.00	-	-	-	-	-	-

**City of Carlsbad
Certificates of Deposit
FY24-05 -November**

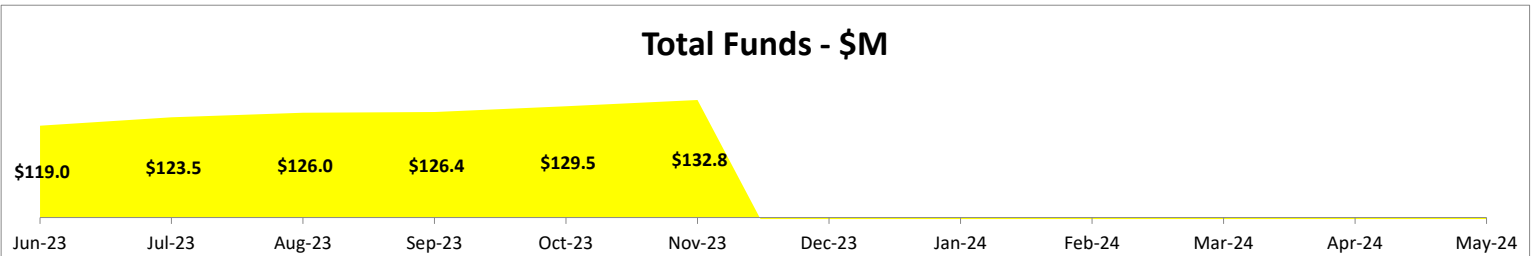
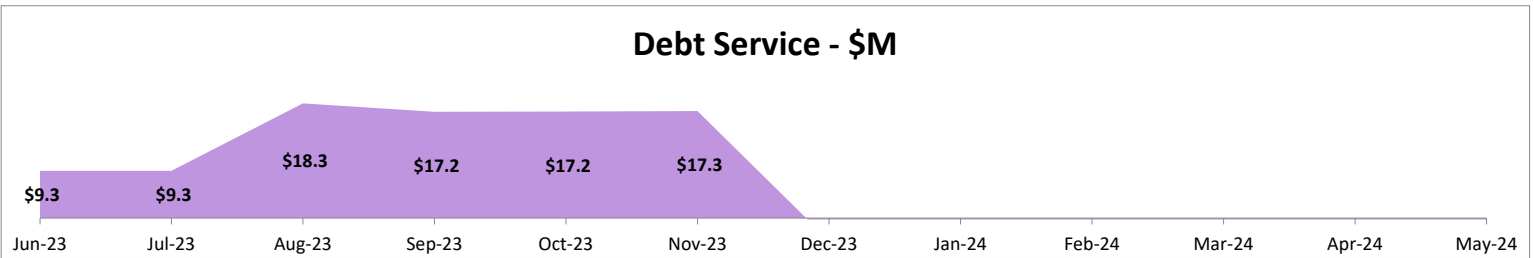
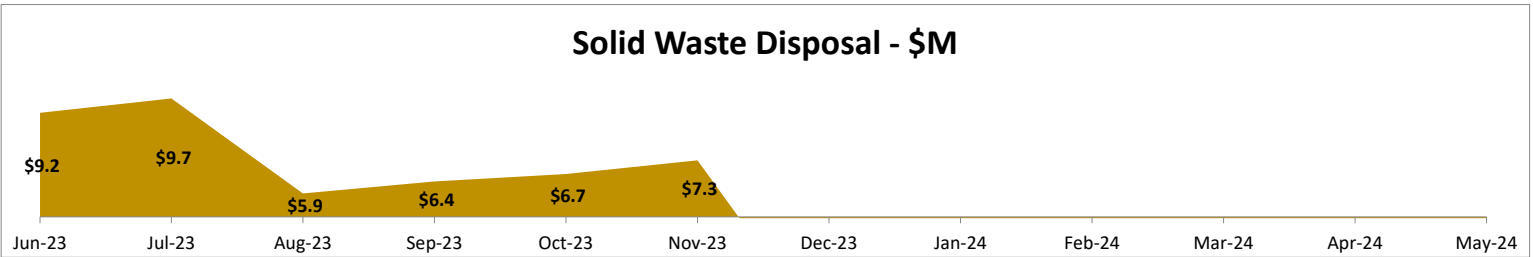
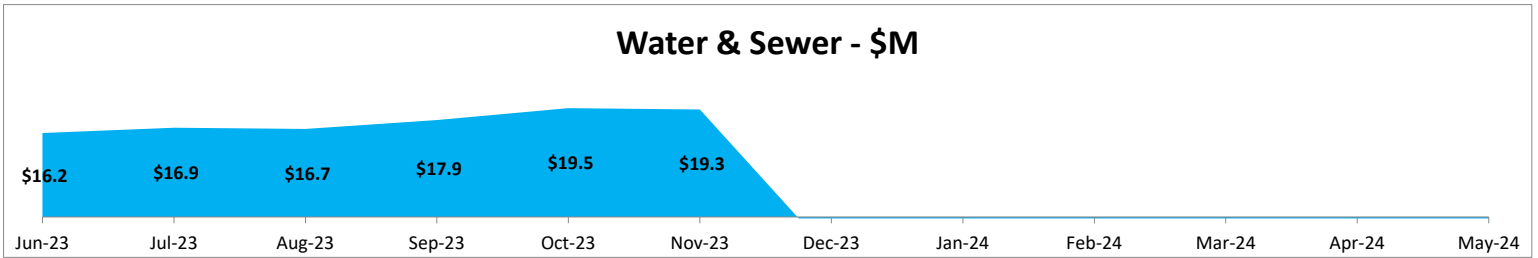
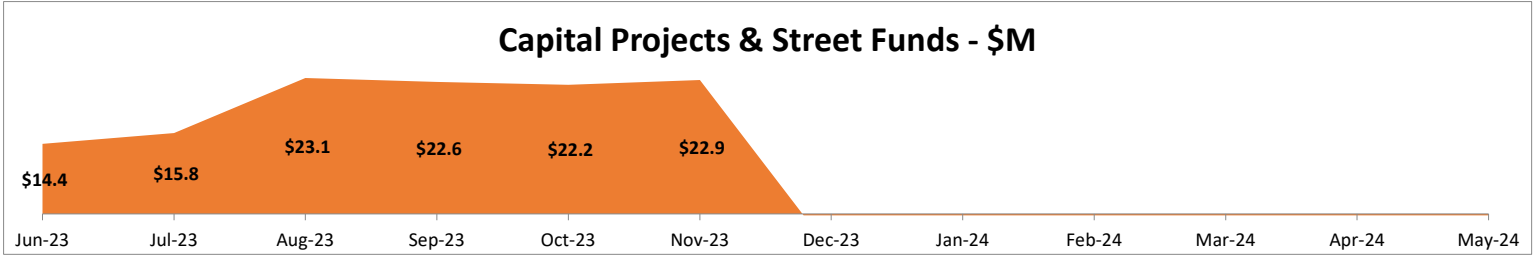
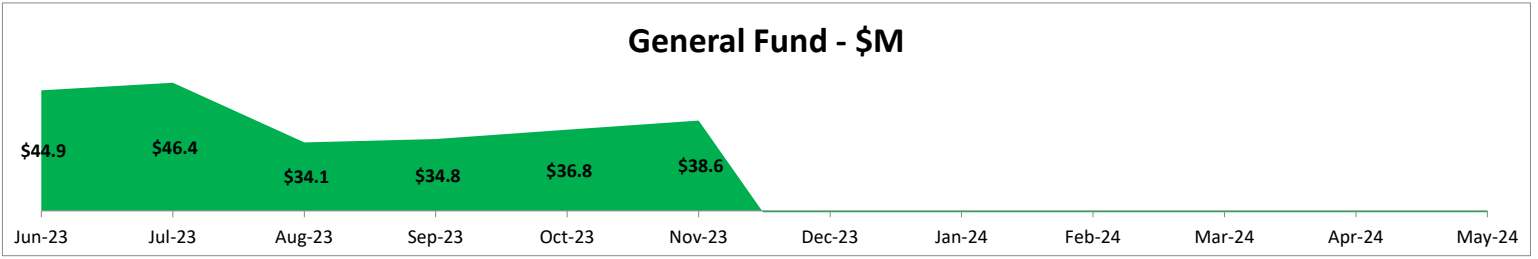
Bank	CD #	Fund	Fund Name	Fund Type	June	July	August	September	October	November	YTD Interest
Carlsbad National Bank	6813455	101	General Fund	General	580,113.31	583,367.51	583,367.51	583,367.51	586,675.92	586,675.92	6,562.61
Carlsbad National Bank	6814010	101	General Fund	General	216,260.40	216,260.40	216,260.40	217,486.86	217,486.86	217,486.86	1,226.46
Carlsbad National Bank	6815114	101	General Fund	General	4,073,429.23	4,093,740.58	4,093,740.58	4,093,740.58	4,114,153.20	4,114,153.20	40,723.97
Carlsbad National Bank	6815236	101	General Fund	General	319,539.75	321,332.24	321,332.24	321,332.24	323,154.59	323,154.59	3,614.84
Carlsbad National Bank	6815264	101	General Fund	General	9,269,090.86	9,269,090.86	9,269,090.86	9,352,497.44	9,352,497.44	9,352,497.44	83,406.58
Carlsbad National Bank	6815295	101	General Fund	General	938,555.94	949,471.86	949,471.86	949,471.86	960,636.09	960,636.09	22,080.15
Carlsbad National Bank	6814016	220	Landfill-Reserve	Capital	1,331,441.90	1,331,441.90	1,331,441.90	1,337,482.63	1,337,482.63	1,337,482.63	6,040.73
Carlsbad National Bank	6815227	220	Landfill-Reserve	Capital	694,278.58	694,278.58	694,278.58	698,216.00	698,216.00	698,216.00	3,937.42
Carlsbad National Bank	6815265	220	Landfill-Reserve	Capital	978,588.62	978,588.62	978,588.62	987,394.31	987,394.31	987,394.31	8,805.69
Carlsbad National Bank	6815296	220	Landfill-Reserve	Capital	967,885.81	979,142.85	979,142.85	979,142.85	990,655.97	990,655.97	22,770.16
Carlsbad National Bank	6815173	400	Disaster Preparedness	Insurance	1,011,535.08	1,011,535.08	1,017,271.73	1,017,271.73	1,017,271.73	1,023,040.92	11,505.84
Carlsbad National Bank	6813454	700	Water & Sewer	Enterprise	316,425.50	318,200.52	318,200.52	318,200.52	320,005.11	320,005.11	3,579.61
Carlsbad National Bank	6815235	700	Water & Sewer	Enterprise	366,738.73	368,795.98	368,795.98	368,795.98	370,887.50	370,887.50	4,148.77
Carlsbad National Bank	6815333	850	Debt Service		-	-	6,000,000.00	6,000,000.00	6,000,000.00	6,082,468.44	82,468.44
Carlsbad National Bank	6815334	850	Debt Service		-	-	6,000,000.00	6,000,000.00	6,000,000.00	6,082,468.44	82,468.44
Carlsbad National Bank	6814992	900	Permanent W&S	Agency	1,015,780.41	1,021,478.52	1,021,478.52	1,021,478.52	1,027,271.56	1,027,271.56	11,491.15
Carlsbad National Bank	6815297	900	Permanent W&S	Agency	4,021,046.77	4,069,427.78	4,069,427.78	4,069,427.78	4,089,719.17	4,089,719.17	68,672.40
Carlsbad National Bank	6815195	900	Permanent W&S	Agency	4,036,967.14	4,055,083.72	4,055,083.72	4,055,083.72	4,078,081.05	4,078,081.05	41,113.91
					30,137,678.03	30,261,237.00	42,266,973.65	42,370,390.53	42,471,589.13	42,642,295.20	504,617.17
<hr/>											
Western Commerce Bank	2013661	101	General Fund	General	1,070,169.39	1,070,169.39	1,070,169.39	1,083,099.38	1,083,099.38	1,083,099.38	12,929.99
					1,070,169.39	1,070,169.39	1,070,169.39	1,083,099.38	1,083,099.38	1,083,099.38	12,929.99
<hr/>											
TOTAL					31,207,847.42	31,331,406.39	43,337,143.04	43,453,489.91	43,554,688.51	43,725,394.58	517,547.16

2. Summary of Fund Position

City of Carlsbad
Fund Position
FY24-05 -November

Fund	1	Fund Name	Beginning Fund
General Fund	101	1-101 General Fund	44,853,185
	102	1-102 Payroll	24,242
Capital Funds	200	1-200 GRT Capital Outlay	2,708,793
	201	1-201 Capital Projects	397,953
	202	1-202 Airport Improvements	216,253
	220	1-220 Landfill-Reserve	5,403,889
	230	1-230 Landfill-Closure	522,669
	240	1-240 Landfill-Construction	3,461,071
Special Revenue Funds	300	1-300 Sports Complex	2,598,253
	320	1-320 Streets Improvement	1,653,604
	350	1-350 Local Government Correction	953,903
	360	1-360 Cannabis Revenue Fund	394,203
Insurance Funds	400	1-400 Disaster Preparedness	1,259,093
	401	1-401 Insurance	762,447
	402	1-402 Workers' Compensation	954,709
	420	1-420 Health Insurance	2,346,496
Grant Funds	500	1-500 Fire Protection	993,932
	501	1-501 Emergency Medical Services	2,115
	520	1-520 Law Enforcement Protection	0
	521	1-521 FY23 - LERRF	-
	523	1-523 FY24 - LERF	-
	550	1-550 Beautification	4,912
	570	1-570 Municipal Transit	110,416
	580	1-580 CDBG Grant	50,510
Lodgers' Tax	600	1-600 LT-Promotional	2,081,393
	650	1-650 LT-Non Promotional	1,161,603
	680	1-680 LT-Discretionary	1,372,683
Enterprise Funds	700	1-700 Water & Sewer	16,218,516
	720	1-720 Solid Waste Disposal	9,171,337
	750	1-750 Special Museum	21,881
	790	1-790 Golf Pro Shop	887,048
Debt Service	850	1-850 NMFA-Water & Sewer	9,311,906
Agency Funds	900	1-900 Permanent W&S	9,073,794
	920	1-920 Municipal Court	18,489
	980	1-980 ELEA	97,252
Total			119,088,552

FY24											Change in Reserve/AP	Ending Fund
Revenues		Transfers Increase (Decrease)		Costs Labor Ops Capital Total				Revenue & Tran <Less> Costs				
32,291,323	(13,796,424)	16,683,579	5,393,354	2,625,189	24,702,123	(6,207,224)	(31,970)	38,613,992				
-	-	-	-	-	-	-	-	24,242				
2,384,014	(3,800,000)	-	95,253	18,090	113,343	(1,529,329)	-	1,179,464				
933,509.08	1,700,000	-	-	241,339	241,339	2,392,170	-	2,790,123				
2,929,278	-	-	11,094	3,123,792	3,134,886	(205,608)	-	10,645				
152,554	111,000	-	-	-	-	263,554	-	5,667,443				
-	-	-	20,903	-	20,903	(20,903)	-	501,766				
-	4,000,000	-	12,752	-	12,752	3,987,248	-	7,448,319				
1,272,217	13,307	277,379	188,573	561,667	1,027,619	257,905	-	2,856,158				
351,670	4,300,000	-	-	1,014,054	1,014,054	3,637,617	-	5,291,221				
305,301	-	-	159,125	-	159,125	146,176	1,704	1,101,783				
162,464	(355,000)	-	4,874	-	4,874	(197,410)	-	196,793				
11,506	-	-	-	-	-	11,506	-	1,270,599				
53,247	1,200,000	-	1,139,686	-	1,139,686	113,561	-	876,008				
-	1,050,000	-	329,800	-	329,800	720,200	-	1,674,909				
2,533,936	(826,848)	-	3,319,840	-	3,319,840	(1,612,753)	-	733,744				
349,215	-	-	230	-	230	348,985	-	1,342,917				
20,000	-	-	-	-	-	20,000	-	22,115				
197,000	-	-	102,756	-	102,756	94,244	-	94,244				
300,000	-	-	-	-	-	300,000	-	300,000				
600,000	-	-	-	-	-	600,000	-	600,000				
19,230	90,000	-	26,474	-	26,474	82,757	-	87,668				
341,080	1,020,331	440,481	114,903	-	555,384	806,027	71	916,514				
49,848	-	-	-	-	-	49,848	-	100,358				
598,678	-	-	561,726	897,568	1,459,295	(860,616)	-	1,220,777				
898,018	-	-	207,370	115,236	322,605	575,412	-	1,737,015				
571,902	-	-	-	103,881	103,881	468,021	(1,389)	1,839,315				
8,176,878	647,068	2,152,309	1,239,933	1,911,389	5,303,630	3,520,315	(392,900)	19,345,931				
4,006,935	(4,308,710)	882,360	689,948	103,597	1,675,905	(1,977,680)	74,822	7,268,478				
2,573	-	-	2,352	-	2,352	222	(12)	22,091				
538,967	(44,724)	144,439	267,874	9,218	421,531	72,712	(6,771)	952,989				
174,076	9,000,000	-	1,206,740	-	1,206,740	7,967,337	-	17,279,243				
121,277	-	-	-	-	-	121,277	-	9,195,072				
-	-	-	-	-	-	-	230	18,719				
117,677	-	-	2,607	-	2,607	115,070	-	212,322				
60,464,374	(0)	20,580,546	15,098,166	10,725,020	46,403,733	14,060,641	(356,214)	132,792,979				



3. Revenues

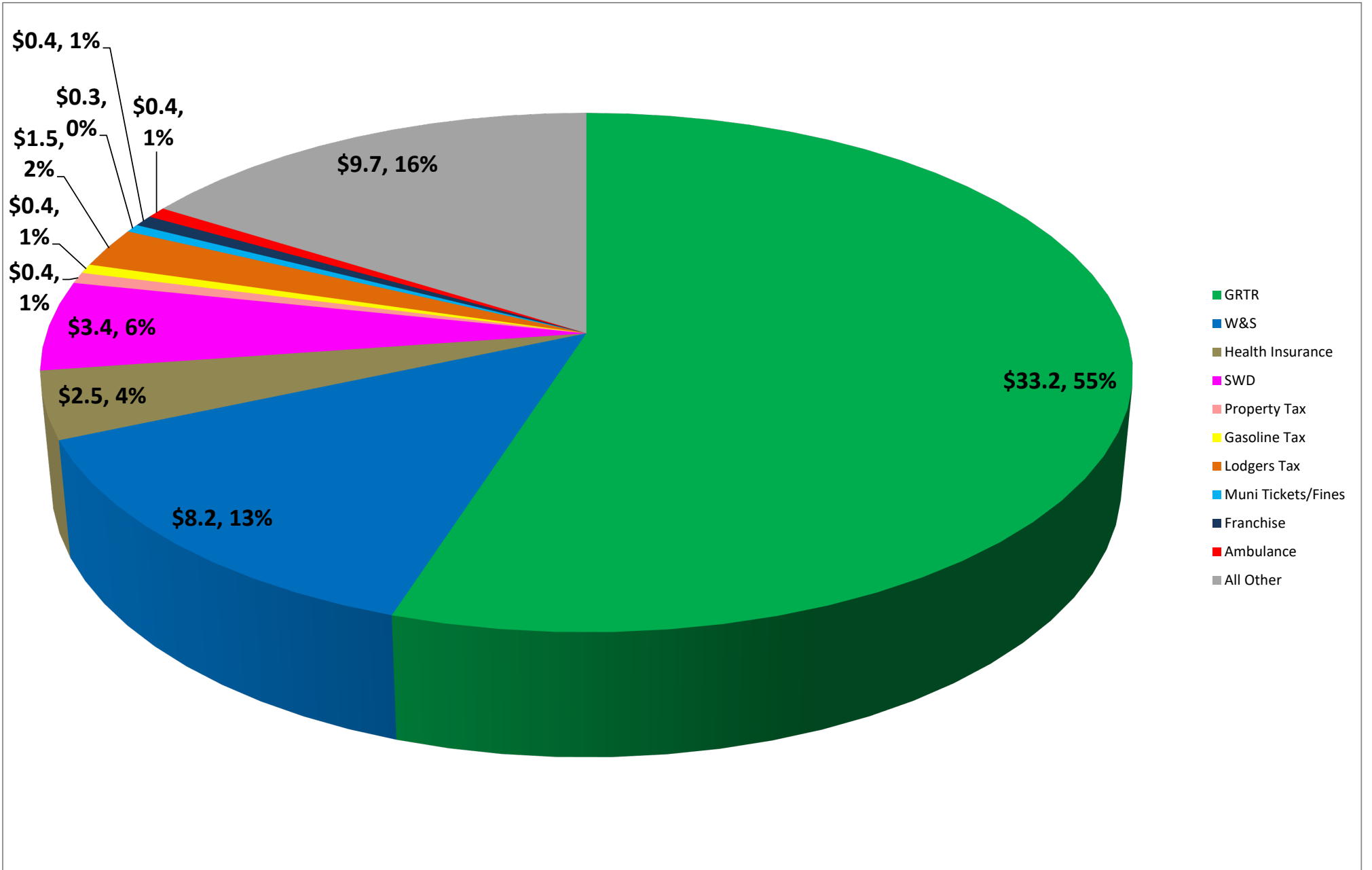
The City of Carlsbad
Revenue by Fund
FY24-05 November

	Fund	Fund	% of Total Revenue	July - November			Total FY Budget	FY Target 42%
				Actual	Adj Bud	Fav(Unfav)		
General Fund	101	General Fund	53%	32,291,323	26,342,509	5,948,813	63,222,023	51%
	102	Payroll	0%	-	-	-	-	-
Capital Funds	200	GRT Capital Outlay	4%	2,384,014	1,906,895	477,119	4,576,548	52%
	201	Capital Projects	2%	933,509	5,372,826	(4,439,317)	12,894,783	7%
	202	Airport Improvements	5%	2,929,278	3,968,020	(1,038,742)	9,523,249	31%
	220	Landfill-Reserve	0%	152,554	46,250	106,304	111,000	137%
	230	Landfill-Closure	0%	-	-	-	-	-
	240	Landfill-Construction	0%	-	-	-	-	-
Special Revenue Funds	300	Sports Complex	2%	1,272,217	1,048,288	223,930	2,515,890	51%
	320	Streets Improvement	1%	351,670	597,506	(245,835)	1,434,014	25%
	350	Local Government Correction	1%	305,301	304,167	1,134	730,000	42%
	360	Cannabis Revenue	0%	162,464	150,000	12,464	360,000	45%
Insurance Funds	400	Disaster Preparedness	0%	11,506	-	11,506	-	-
	401	Insurance	0%	53,247	-	53,247	-	-
	402	Workers' Compensation	0%	-	-	-	-	-
	420	Health Insurance	4%	2,533,936	2,750,000	(216,064)	6,600,000	38%
Grant Funds	500	Fire Protection	1%	349,215	291,012	58,203	698,429	50%
	501	Emergency Medical Services	0%	20,000	8,333	11,667	20,000	100%
	520	Law Enforcement Protection	0%	197,000	82,083	114,917	197,000	100%
	521	FY23 - LERRF	0%	300,000	125,000	175,000	300,000	100%
	523	FY24 - LERF	1%	600,000	250,000	350,000	600,000	100%
	550	Beautification	0%	19,230	10,175	9,055	24,420	79%
	570	Municipal Transit	1%	341,080	404,557	(63,477)	970,936	35%
	580	CDBG Grant	0%	49,848	-	49,848	-	-
	590	American Rescue Plan Act	0%	-	-	-	-	-
Lodgers' Tax	600	LT-Promotional	1%	598,678	375,000	223,678	900,000	67%
	650	LT-Non Promotional	1%	898,018	541,667	356,351	1,300,000	69%
	680	LT-Discretionary	1%	571,902	500,000	71,902	1,200,000	48%
Enterprise Funds	700	Water & Sewer	14%	8,176,878	9,607,285	(1,430,407)	23,057,483	35%
	720	Solid Waste Disposal	7%	4,006,935	3,553,807	453,128	8,529,136	47%
	750	Special Museum	0%	2,573	2,917	(343)	7,000	37%
	790	Golf Pro Shop	1%	538,967	302,917	236,050	727,000	74%
Debt Service Funds	850	NMFA-Water & Sewer	0%	174,076	-	174,076	-	-
Agency Funds	900	Permanent W&S	0%	121,277	-	121,277	-	-
	920	Municipal Court	0%	-	-	-	-	-
	950	WIPP Accel Impact	0%	-	-	-	-	-
	980	ELEA	0%	117,677	46,875	70,802	112,500	105%
			100%	60,464,374	58,588,088	1,876,286	140,611,411	43%

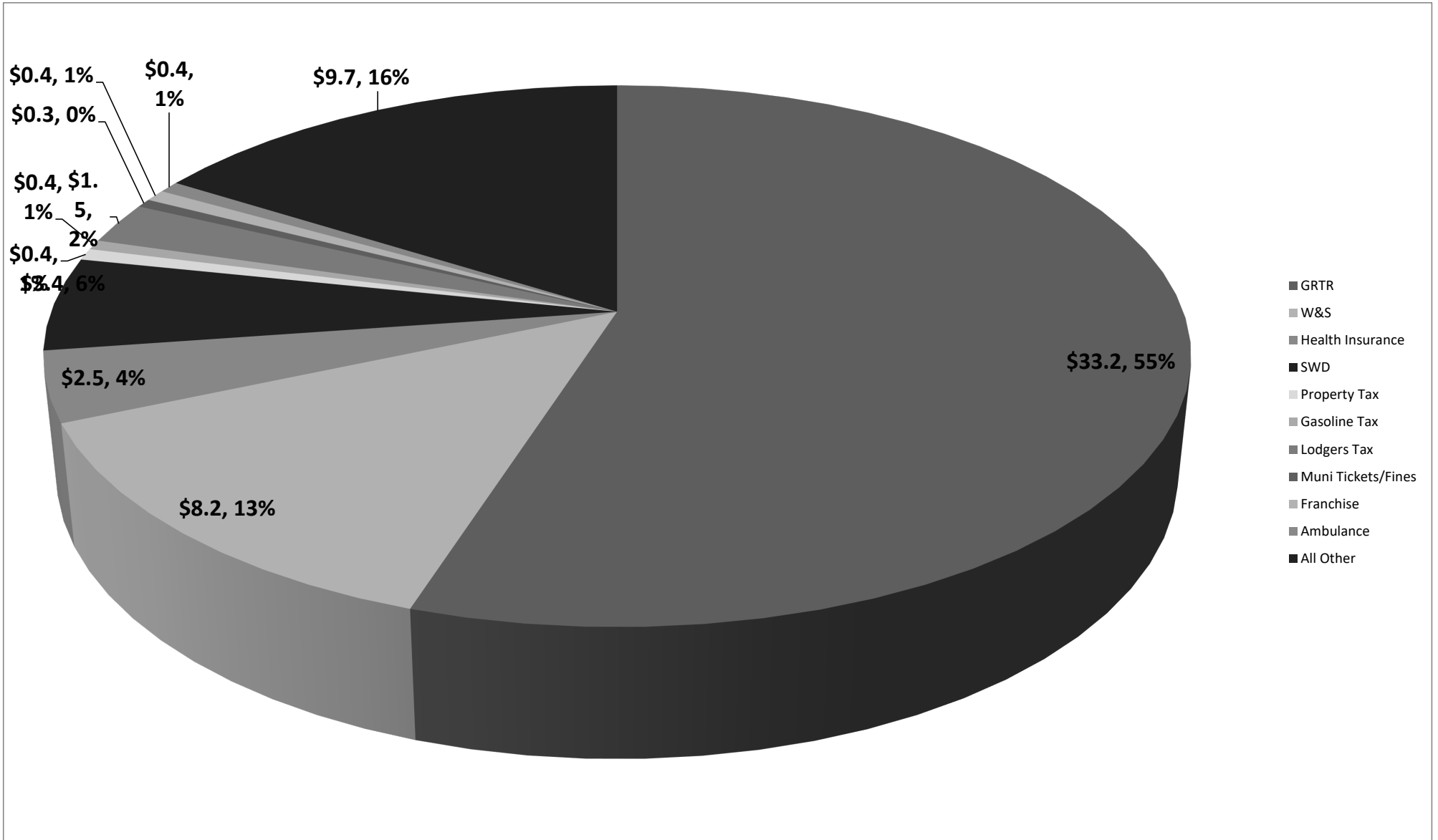
The City of Carlsbad
Revenue by Select Funds and Categories
FY24-05 November

No	Fund / Category	July - November			Total FY Budget	FY Target 42%
		Actual	Adj Bud	Fav(Unfav)		
101	GENERAL FUND					
	Gross Receipts Tax	28,963,936	23,167,313	5,796,623	55,601,550	52%
	Property Tax	418,564	1,625,000	(1,206,436)	3,900,000	11%
	Franchise Tax	416,809	416,042	767	998,500	42%
	Ambulance Service	414,664	345,417	69,247	829,000	50%
	County	158,750	281,250	(122,500)	675,000	24%
	Golf Green Fees & Cart Permits	146,271	162,500	(16,229)	390,000	38%
	Permits, Registrations and Business, Liquor, Pet License	121,954	80,125	41,829	192,300	63%
	Misc. Revenues	1,311,585	16,250	1,295,335	39,000	3363%
	Grants	97,345	55,339	42,007	132,813	73%
	Fees	31,073	37,250	(6,177)	89,400	35%
	Cemetery	86,379	75,833	10,546	182,000	47%
	Water Park	84,493	45,917	38,577	110,200	77%
	Misc. Contracts & Leases	19,500	25,942	(6,442)	62,260	31%
	Donations	20,000	8,333	11,667	20,000	100%
		32,291,323	26,342,509	5,948,813	63,222,023	51%
320	Streets Improvement					
	Gasoline Tax	293,382	283,333	10,048	680,000	43%
	Auto License	50,347	43,750	6,597	105,000	48%
	State Leglative Grant	-	270,423	(270,423)	649,014	0%
	Misc.	7,942	-	7,942	-	
		351,670	597,506	(245,835)	1,434,014	25%
350	LOCAL GOVERNMENT CORRECTION					
	Local Correction Fees (Tickets, Fees, etc.)	305,301	304,167	1,134	730,000	42%
		305,301	304,167	1,134	730,000	42%
600, 650, 680	LODGERS TAX					
	LT - Promotional (600)	598,678	375,000	223,678	900,000	67%
	LT - Non Promotional (650)	898,018	541,667	356,351	1,300,000	69%
	LT - Discretionary (680)	571,902	500,000	71,902	1,200,000	48%
		2,068,598	1,416,667	651,931	3,400,000	61%
700	WATER & SEWER					
	Water	3,542,088	2,500,000	1,042,088	6,000,000	59%
	Sewer Services	2,471,709	2,166,667	305,042	5,200,000	48%
	Septage Services	164,548	200,000	(35,452)	480,000	34%
	Effluent Contract	341,970	2,917	339,053	7,000	4885%
	Double Eagle Water	620,632	416,667	203,965	1,000,000	62%
	Misc. Revenues	871,214	4,228,951	(3,357,737)	10,149,483	9%
	Late & Reconnect Fees	164,717	92,083	72,634	221,000	75%
		8,176,878	9,607,285	(1,430,407)	23,057,483	35%
720	LANDFILL & SOLID WASTE DISPOSAL					
	Solid Waste Disposal Services	3,361,102	3,041,667	319,435	7,300,000	46%
	Gross Receipts Tax (Environmental)	635,072	507,973	127,099	1,219,136	52%
	County Share of Costs	-	-	-	-	
	Misc. Revenues	10,761	4,167	6,594	10,000	108%
		4,006,935	3,553,807	453,128	8,529,136	47%

Total Revenues - \$Ms: \$60.5

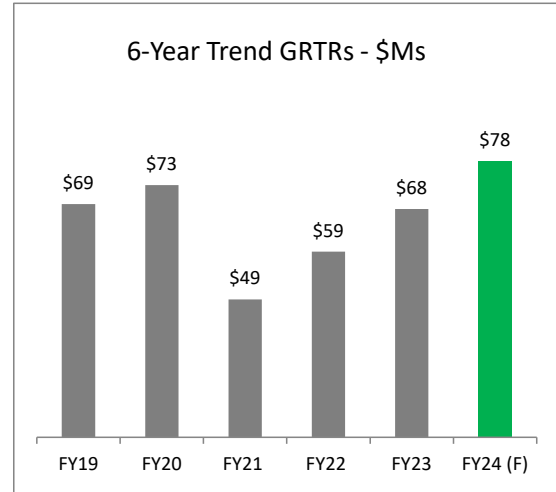
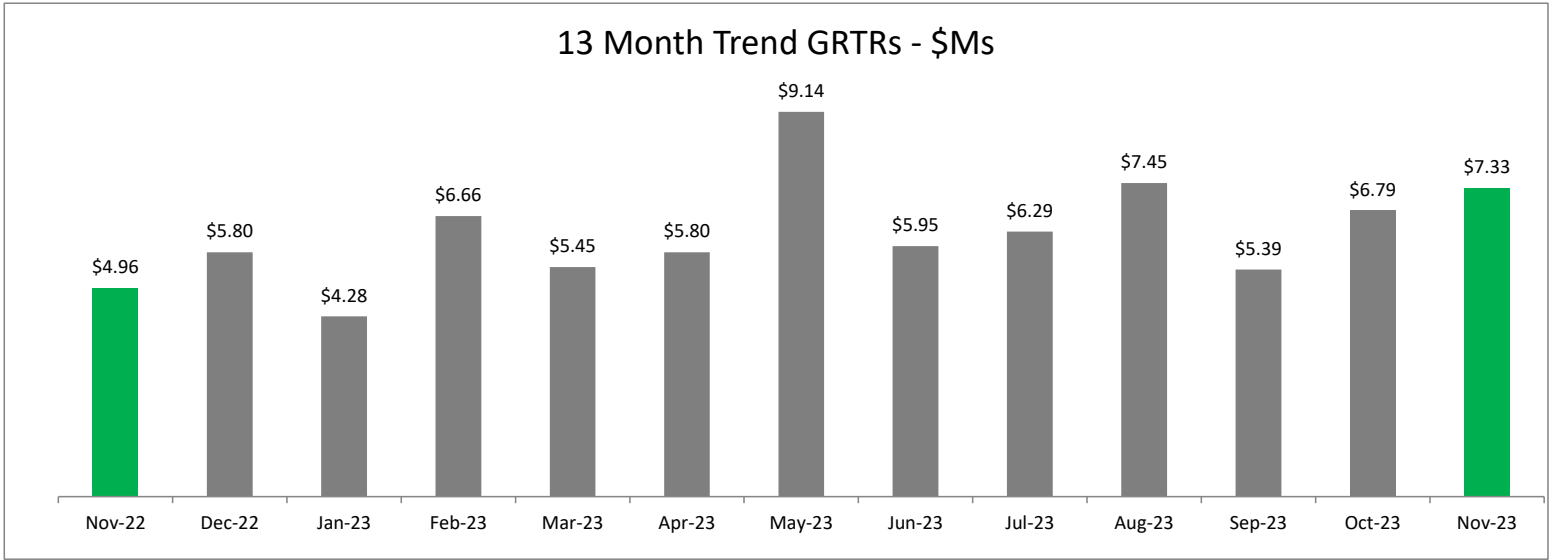


Total Revenues - \$Ms: \$60.5



4. Revenues – Gross Receipts Tax

Fund	% of Total Revenue	July - November			Total FY Budget	FY Target 42%
		Actual	Budget	Fav(Unfav)		
Fund 1 - General						
Municipal GRT	25%	15,065,503	12,050,407	3,015,096	28,920,976	52%
Muni Share - State GRT	21%	12,631,614	10,103,618	2,527,996	24,248,684	52%
Muni Infrastructure	2%	1,266,819	1,013,288	253,531	2,431,890	52%
	48%	28,963,936	23,167,313	5,796,623	55,601,550	52%
Fund 2 - Muni Capital Outlay GRT	4%	2,384,014	1,906,895	477,119	4,576,548	52%
Fund 29 - Muni Infrastructure (Sports Complex)	2%	1,266,819	1,013,288	253,531	2,431,890	52%
Fund 24 - Municipal Environment (SW Disposal)	1%	635,072	507,973	127,099	1,219,136	52%
	7%	4,285,904	3,428,156	857,749	8,227,574	52%
Total	55%	33,249,840	26,595,468	6,654,372	63,829,124	52%



Top 10 Daily Amounts Received

Count	Total Amt Received	Daily Amount	For the Month/Year	Received Month/Year
1	\$9,138,192.40	\$294,780.40	March 2023	May 2023
2	\$8,762,449.97	\$282,659.68	July 2019	September 2019
3	\$7,780,983.22	\$259,366.11	June 2019	August 2019
4	\$7,482,736.94	\$249,424.56	September 2019	November 2019
5	\$7,566,132.05	\$244,068.77	March 2022	May 2022
6	\$7,445,505.59	\$243,675.48	June 2023	August 2023
7	\$7,328,856.17	\$239,794.73	September 2023	November 2023
8	\$7,124,006.63	\$229,806.67	December 2019	February 2020
9	\$6,930,887.15	\$223,577.00	March 2020	May 2020
10	\$6,792,187.64	\$215,067.00	August 2023	October 2023

City of Carlsbad, NM
Gross Receipts Tax Revenue by Industry
FY24

Industry	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total	%
11 - Agriculture, Forestry, Fishing and Hunting	5,825	5,960	4,764	-	3,749								20,298	0%
21 - Mining, Quarrying, and Oil & Gas Extraction	438,791	585,999	439,109	445,022	319,789								2,228,710	7%
22 - Utilities	68,469	91,721	144,789	150,199	119,507								574,684	2%
23 - Construction	481,064	565,469	522,981	601,185	873,301								3,044,000	9%
31-33 - Manufacturing	354,420	392,414	362,363	412,102	438,643								1,959,941	6%
42 - Wholesale Trade	1,026,792	1,122,655	991,929	1,086,802	1,068,865								5,297,044	16%
44-45 - Retail Trade	1,438,385	1,578,106	1,616,438	1,629,540	1,591,106								7,853,575	24%
48-49 - Transportation and Warehousing	94,921	83,672	135,835	138,274	161,802								614,504	2%
51 - Information	110,883	113,928	112,934	110,704	123,701								572,149	2%
52 - Finance and Insurance	34,169	24,508	32,296	13,742	36,438								141,154	0%
53 - Real Estate and Rental and Leasing	168,786	255,019	136,953	171,832	204,587								937,177	3%
54 - Professional, Scientific, and Tech Services	390,912	392,741	306,552	374,509	381,058								1,845,772	6%
55 - Mgt of Companies and Enterprises	-	-	-	2,721	-								2,721	0%
56 - Admin/Support & Waste Mgt & Remed Srvs	223,381	254,288	(909,873)	82,033	273,850								(76,321)	0%
61 - Educational Services	11,593	12,885	7,815	7,308	5,463								45,064	0%
62 - Health Care and Social Assistance	119,334	428,441	131,320	179,389	127,821								986,305	3%
71 - Arts, Entertainment, and Recreation	12,282	7,001	4,895	5,383	5,120								34,681	0%
72 - Accommodation and Food Services	569,930	617,033	633,493	585,344	672,183								3,077,982	9%
81 - Other Services (except Public Admin)	560,542	464,841	487,911	608,073	694,731								2,816,097	9%
92 - Public Administration	-	-	518	-	-								518	0%
Unclassified Establishments	50,274	318,570	97,003	55,797	104,270								625,915	2%
Total from Industry	6,160,752	7,315,251	5,260,025	6,659,958	7,205,983	-	-	-	-	-	-	-	32,601,970	100%
Less: Admin Fess	(115,712)	(135,241)	(98,334)	(125,122)	(135,014)								(609,423)	
Less: Contracts		-	-	-	-									
Add: Food Distributions	126,246	127,143	114,032	115,369	108,375								591,166	
Add: Medical Distributions	4,960	3,111	17,275	16,860	14,498								56,705	
TOTAL GRT	6,176,247	7,310,265	5,292,998	6,667,066	7,193,842	-	-	-	-	-	-	-	32,640,417	

City of Carlsbad, NM
Gross Receipts Tax Revenue by Industry
Lodgers' Tax by Fund
6-year Summary

GROSS RECEIPTS TAX

Industry	2019	2020	2021	2022	2023	2024
11 -Agriculture, Forestry, Fishing and Hunting	22,669	21,842	11,671	23,697	67,199	20,298
21 - Mining, Quarrying, and Oil & Gas Extraction	8,134,619	8,647,043	3,028,643	2,564,345	4,694,557	2,228,710
22 - Utilities	1,167,338	1,147,306	1,151,849	1,207,978	1,402,464	574,684
23 - Construction	7,899,915	8,122,488	4,730,146	4,876,493	4,520,550	3,044,000
31-33 - Manufacturing	3,469,026	3,297,937	2,104,535	3,371,162	3,595,940	1,959,941
42 - Wholesale Trade	9,015,334	6,907,910	4,880,331	8,848,323	11,168,832	5,297,044
44-45 - Retail Trade	14,608,729	14,392,762	11,871,206	14,803,290	16,279,065	7,853,575
48-49 - Transportation and Warehousing	3,298,329	3,314,559	487,889	(744,853)	489,654	614,504
51 - Information	1,322,192	1,583,850	1,023,696	1,262,870	1,316,542	572,149
52 - Finance and Insurance	304,195	326,561	297,729	332,000	310,904	141,154
53 - Real Estate and Rental and Leasing	2,977,833	3,768,265	1,878,899	1,901,279	2,168,372	937,177
54 - Professional, Scientific, and Tech Services	2,912,610	3,448,135	3,161,459	3,846,312	3,685,983	1,845,772
55 - Mgt of Companies and Enterprises	1	-	-	410	-	2,721
56 - Admin/Support & Waste Mgt & Remed Svcs	1,137,359	2,248,662	3,577,316	4,898,287	2,238,296	(76,321)
61 - Educational Services	17,202	106,035	108,896	180,443	155,125	45,064
62 - Health Care and Social Assistance	2,244,077	1,474,911	1,367,939	1,544,686	1,655,962	986,305
71 - Arts, Entertainment, and Recreation	38,468	29,907	29,340	21,083	40,877	34,681
72 - Accommodation and Food Services	6,234,953	5,355,035	4,184,717	5,309,188	6,460,048	3,077,982
81 - Other Services (except Public Admin)	3,885,183	4,255,106	3,199,029	4,221,708	5,536,834	2,816,097
92 - Public Administration	-	-	140	616	89	518
Unclassified Establishments	103,379	122,605	131,735	606,762	791,722	625,915
Internet Sales (prior to FY22 allocation only)	-	287,902	575,804	-	-	-
Total from Industry	68,793,411	68,858,821	47,802,968	59,076,081	66,579,012	32,601,970

Less: Admin Fess	(1,120,897)	(970,148)	(774,547)	(1,122,435)	(1,253,466)	(609,423)
Less: Contracts	(475,736)	(1,030,682)	(900,062)	(226,135)	-	-
Add: Food Distributions	1,791,438	5,876,274	2,034,441	1,239,304	1,427,367	591,166
Add: Medical Distributions	173,067	205,725	203,027	40,629	62,511	56,705
Add: Municipal Equivalent Distribution	220,376	242,200	126,861	-	-	-
Add: Interstate Telecom	6,990	1,016	6,733	-	-	-
Total Distribution	69,388,649	73,183,206	48,499,421	59,007,444	66,815,424	32,640,417

LODGERS TAX

Fund	2019	2020	2021	2022	2023	2024
Promotional	1,656,917	1,446,944	635,817	901,750	1,205,299	598,678
Non-Promotional	2,510,750	2,151,166	953,726	1,352,641	1,807,950	898,018
Discretionary	-	-	757,608	1,315,616	1,390,290	571,902
TOTAL LODGERS TAX	4,167,667	3,598,110	2,347,151	3,570,007	4,403,539	2,068,598

5. Transfers

The City of Carlsbad
Transfers by Fund
FY24-05 November

	Fund	Fund	July - November			Total FY Budget	FY Target 42%
			Actual	Adj Bud	Fav(Unfav)		
General Fund	101	General Fund	(13,796,424)	(12,896,424)	(900,000)	(12,896,424)	107%
	102	Payroll	-	-	-	-	
Captial Funds	200	GRT Capital Outlay	(3,800,000)	(6,050,000)	2,250,000	(6,050,000)	63%
	201	Capital Projects	1,700,000	2,250,000	(550,000)	2,250,000	76%
	202	Airport Improvements	-	-	-	-	
	220	Landfill-Reserve	111,000	111,000	-	111,000	100%
	230	Landfill-Closure	-	-	-	-	
	240	Landfill-Construction	4,000,000	4,000,000	-	4,000,000	100%
Special Revenue Funds	300	Sports Complex	13,307	13,307	-	13,307	100%
	320	Streets Improvement	4,300,000	4,300,000	-	4,300,000	100%
	350	Local Government Correction	-	-	-	-	
	360	Cannabis Fund	(355,000)	(355,000)	-	(355,000)	100%
Insurance Funds	400	Disaster Preparedness	-	-	-	-	
	401	Insurance	1,200,000	1,200,000	-	1,200,000	100%
	402	Workers' Compensation	1,050,000	1,050,000	-	1,050,000	100%
	420	Health Insurance	(826,848)	(826,848)	-	(826,848)	100%
Grant Funds	500	Fire Protection	-	-	-	-	
	501	Emergency Medical Services	-	-	-	-	
	520	Law Enforcement Protection	-	-	-	-	
	521	FY23 - LERRF	-	(300,000)	300,000	(300,000)	0%
	523	FY24 - LERF	-	(600,000)	600,000	(600,000)	0%
	550	Beautification	90,000	90,000	-	90,000	100%
	570	Municipal Transit	1,020,331	1,020,331	-	1,020,331	100%
	580	CDBG Grant	-	-	-	-	
Lodgers' Tax	590	American Rescue Plan Act	-	-	-	-	
	600	LT-Promotional	-	-	-	-	
	650	LT-Non Promotional	-	-	-	-	
Enterprise Funds	680	LT-Discretionary	-	-	-	-	
	700	Water & Sewer	647,068	2,347,068	(1,700,000)	2,347,068	28%
	720	Solid Waste Disposal	(4,308,710)	(4,308,710)	-	(4,308,710)	100%
	750	Special Museum	-	-	-	-	
Debt Service Funds	790	Golf Pro Shop	(44,724)	(44,724)	-	(44,724)	100%
	850	NMFA-Water & Sewer	9,000,000	9,000,000	-	9,000,000	100%
Agency Funds	900	Permanent W&S	-	-	-	-	
	920	Municipal Court	-	-	-	-	
	950	WIPP Accel Impact	-	-	-	-	
			(0)	(0)	-	(0)	100%

6. Labor

Fund	Fund Name	Depart	Depart Name	% of Total Labor	July - November			Total FY Budget	FY Target 38%
					Actual	Adj Bud	Fav(Unfav)		
101	General Fund	10110	Mayor & Council	0%	31,757	37,578	5,821	97,702	33%
101	General Fund	10111	Executive & Legislative	3%	668,879	787,367	118,487	2,047,153	33%
101	General Fund	10112	Judicial	1%	243,265	250,558	7,293	651,452	37%
101	General Fund	10113	City Clerk	1%	166,306	169,435	3,129	440,531	38%
101	General Fund	10114	Human Resources	0%	30,526	115,908	85,382	301,361	10%
101	General Fund	10115	Finance-Admin	2%	441,302	472,161	30,859	1,227,617	36%
101	General Fund	10116	Finance-Cashiers	1%	166,773	170,584	3,811	443,518	38%
101	General Fund	10117	Information Technology	1%	208,501	234,778	26,277	610,422	34%
Total Administration				10%	1,957,308	2,238,368	281,059	5,819,756	34%
101	General Fund	10120	PD - Admin	2%	323,104	402,524	79,420	1,046,563	31%
101	General Fund	10121	PD - Patrol	12%	2,385,625	2,540,599	154,974	6,605,558	36%
101	General Fund	10122	PD - Detective/Criminal Invest	4%	758,964	772,875	13,911	2,009,475	38%
101	General Fund	10123	PD - Community Services	3%	568,029	509,131	(58,899)	1,323,739	43%
101	General Fund	10124	PD - Animal Control	0%	100,387	98,971	(1,416)	257,325	39%
101	General Fund	10125	PD - Communications	3%	686,333	743,924	57,591	1,934,202	35%
101	General Fund	10126	PD - Traffic	1%	250,783	227,191	(23,592)	590,697	42%
101	General Fund	10127	PD - Professional Standards	1%	194,215	197,630	3,415	513,839	38%
101	General Fund	10128	PD - Records	1%	169,568	186,849	17,281	485,808	35%
101	General Fund	10129	PD - Training & Recruitment	0%	61,156	-	(61,156)	-	-
Total Police Department				27%	5,498,165	5,679,695	242,685	14,767,206	37%
101	General Fund	10130	Fire - Admin	1%	190,071	540,680	350,610	1,405,769	14%
101	General Fund	10133	Fire - Suppression	19%	3,886,037	3,688,965	(197,072)	9,591,308	41%
101	General Fund	10134	Fire - PFA	1%	167,270	166,236	(1,034)	432,214	39%
Total Fire Department				21%	4,243,377	4,395,881	152,504	11,429,291	37%
101	General Fund	10140	Community Development	0%	100,926	133,803	32,876	347,887	29%
101	General Fund	10141	Library	1%	266,795	277,349	10,554	721,109	37%
101	General Fund	10142	Museum	1%	109,751	121,393	11,642	315,623	35%
101	General Fund	10144	Airport	1%	131,917	133,388	1,471	346,810	38%
101	General Fund	10145	Riverwalk Recreation	1%	235,642	233,103	(2,539)	606,067	39%
101	General Fund	10146	Golf	1%	286,945	292,520	5,576	760,553	38%
101	General Fund	10147	Water Park	1%	153,644	253,336	99,693	658,674	23%
101	General Fund	10148	Sr. Rec - San Jose	0%	-	-	-	-	-
101	General Fund	10149	Sr. Rec - N. Mesa	0%	92,255	86,870	(5,385)	225,861	41%
101	General Fund	10150	Sr. Rec-Alejandro Ruiz	0%	90,426	99,010	8,584	257,425	35%
101	General Fund	10151	Facility Maintenance	3%	515,360	545,458	30,098	1,418,191	36%
Total Community Development & Municipal Servcies				10%	1,983,661	2,176,231	192,570	5,658,200	35%
101	General Fund	10152	Streets	2%	481,577	733,309	251,731	1,906,603	25%
101	General Fund	10153	Parks	2%	477,915	461,436	(16,480)	1,199,733	40%
101	General Fund	10154	Community Service	1%	199,611	198,948	(663)	517,266	39%
101	General Fund	10155	Garage	3%	522,084	591,074	68,990	1,536,793	34%
101	General Fund	10156	Electrical	2%	342,355	373,399	31,044	970,838	35%
101	General Fund	10157	Construction	2%	476,785	498,554	21,769	1,296,241	37%
Total Public Works				12%	2,500,328	2,856,720	356,393	7,427,473	34%
101	General Fund	10158	Projects	1%	172,370	393,260	220,891	1,022,477	17%
101	General Fund	10160	Planning & Regulation	2%	328,370	339,674	11,304	883,153	37%
Total Projects & Planning				2%	500,739	732,934	232,195	1,905,630	26%
TOTAL GENERAL FUND				81%	16,683,579	18,079,829	1,457,406	47,007,555	35%
300	Sports Complex	30000	Sports Complex	1%	277,379	297,368	19,989	773,157	36%

Fund	Fund Name	Depart	Depart Name	% of Total Labor	July - November			Total FY Budget	FY Target
					Actual	Adj Bud	Fav(Unfav)		
570	Municipal Transit	57070	Municipal Transit	2%	440,481	457,879	17,398	1,190,485	37%
Total Other Government Funds				3%	717,860	755,247	37,387	1,963,642	37%
720	Solid Waste Disposal	72030	Solid Waste Disposal	4%	882,360	889,848	7,488	2,313,604	38%
Total Solid Waste Disposal - Enterprise Fund				4%	882,360	889,848	7,488	2,313,604	38%
700	Water & Sewer	70000	Water	5%	1,080,393	1,106,956	26,563	2,878,085	38%
700	Water & Sewer	70001	Waste Water	2%	365,813	398,169	32,356	1,035,239	35%
700	Water & Sewer	70002	Double Eagle	2%	333,472	310,515	(22,957)	807,339	41%
700	Water & Sewer	70003	Collection System	1%	214,793	255,489	40,696	664,272	32%
700	Water & Sewer	70004	Lab Environmental Services	1%	157,838	150,916	(6,922)	392,381	40%
Total Water & Sewer - Enterprise Fund				10%	2,152,309	2,222,045	69,736	5,777,317	37%
790	Golf Pro Shop	79090	Golf Pro Shop	1%	144,439	178,580	34,141	464,307	31%
Total Golf Pro Shop - Enterprise Fund				1%	144,439	178,580	34,141	464,307	31%
Total Labor				100%	20,580,546	21,946,969	1,572,017	57,526,426	36%

Fund	Fund Name	Depart	Depart Name	Direct *			Associated Payroll ^		
				Actual	Budget	Variance	Actual	Budget	Variance
101	General Fund	10110	Mayor & Council	29,500	34,904	5,404	2,257	2,674	417
101	General Fund	10111	Executive & Legislative	520,652	625,753	105,101	148,227	161,613	13,386
101	General Fund	10112	Judicial	169,981	184,989	15,008	73,284	65,570	(7,714)
101	General Fund	10113	City Clerk	108,774	115,438	6,664	57,532	53,997	(3,535)
101	General Fund	10114	Human Resources	25,399	90,371	64,972	5,127	25,537	20,411
101	General Fund	10115	Finance-Admin	305,048	340,719	35,671	136,253	131,441	(4,812)
101	General Fund	10116	Finance-Cashiers	130,445	134,425	3,980	36,328	36,159	(169)
101	General Fund	10117	Information Technology	149,359	167,335	17,976	59,141	67,443	8,301
Total Administration				1,439,158	1,693,934	254,775	518,150	544,434	26,284
101	General Fund	10120	PD - Admin	218,972	273,516	54,545	104,132	129,008	24,876
101	General Fund	10121	PD - Patrol	1,646,632	1,704,983	58,351	738,993	835,616	96,623
101	General Fund	10122	PD - Detective/Criminal Invest	491,953	504,513	12,560	267,011	268,361	1,351
101	General Fund	10123	PD - Community Services	350,707	315,116	(35,591)	217,322	194,014	(23,308)
101	General Fund	10124	PD - Animal Control	67,577	66,648	(929)	32,810	32,324	(487)
101	General Fund	10125	PD - Communications	493,050	507,621	14,571	193,283	236,303	43,020
101	General Fund	10126	PD - Traffic	166,054	151,440	(14,615)	84,729	75,752	(8,977)
101	General Fund	10127	PD - Professional Standards	127,641	126,983	(657)	66,574	70,647	4,072
101	General Fund	10128	PD - Records	101,043	112,105	11,061	68,525	74,745	6,219
101	General Fund	10129	PD - Training & Recruitment	40,864	-	(40,864)	20,291	-	(20,291)
Total Police Department				3,704,493	3,762,925	58,432	1,793,672	1,916,770	123,098
101	General Fund	10130	Fire - Admin	96,323	369,396	273,074	93,748	171,284	77,536
101	General Fund	10133	Fire - Suppression	2,694,516	2,503,227	(191,289)	1,191,521	1,185,738	(5,783)
101	General Fund	10134	Fire - PFA	112,801	117,564	4,763	54,469	48,672	(5,798)
Total Fire Department				2,903,639	2,990,187	86,548	1,339,738	1,405,694	65,956
101	General Fund	10140	Community Development	79,610	100,545	20,934	21,316	33,258	11,942
101	General Fund	10141	Library	200,731	214,506	13,775	66,065	62,844	(3,221)
101	General Fund	10142	Museum	78,174	81,794	3,620	31,578	39,600	8,022
101	General Fund	10144	Airport	99,399	105,357	5,957	32,518	28,032	(4,486)
101	General Fund	10145	Riverwalk Recreation	198,234	196,764	(1,470)	37,408	36,339	(1,069)
101	General Fund	10146	Golf	217,850	227,485	9,635	69,094	65,035	(4,059)
101	General Fund	10147	Water Park	133,924	227,451	93,527	19,720	25,885	6,165
101	General Fund	10148	Sr. Rec - San Jose	-	-	-	-	-	-
101	General Fund	10149	Sr. Rec - N. Mesa	74,388	70,400	(3,988)	17,866	16,469	(1,397)
101	General Fund	10150	Sr. Rec-Alejandro Ruiz	67,684	77,702	10,019	22,742	21,307	(1,435)
101	General Fund	10151	Facility Maintenance	342,795	380,852	38,057	172,565	164,606	(7,959)
Total Community Development & Municipal Scrvices				1,492,789	1,682,856	190,067	490,872	493,375	2,503
101	General Fund	10152	Streets	340,172	516,046	175,874	141,406	217,263	75,857
101	General Fund	10153	Parks	329,419	330,282	863	148,497	131,154	(17,343)
101	General Fund	10154	Community Service	126,875	134,437	7,563	72,736	64,511	(8,225)
101	General Fund	10155	Garage	351,658	414,154	62,496	170,426	176,920	6,494
101	General Fund	10156	Electrical	248,148	273,597	25,448	94,206	99,802	5,596
101	General Fund	10157	Construction	298,689	329,900	31,211	178,097	168,654	(9,443)
Total Public Works				1,694,960	1,998,417	303,456	805,368	858,304	52,936
101	General Fund	10158	Projects	118,144	278,896	160,752	54,225	114,365	60,139
101	General Fund	10160	Planning & Regulation	235,946	250,088	14,142	92,424	89,586	(2,838)
Total Projects & Planning				354,090	528,984	174,894	146,649	203,951	57,301
TOTAL GENERAL FUND				11,589,130	12,657,302	1,068,172	5,094,449	5,422,527	328,078
300	Sports Complex	30000	Sports Complex	199,408	225,889	26,481	77,971	71,479	(6,492)
570	Municipal Transit	57070	Municipal Transit	302,423	330,138	27,715	138,057	127,741	(10,317)
Total Other Government Funds				501,832	556,027	54,196	216,028	199,220	(16,809)

Fund	Fund Name	Depart	Depart Name	Direct *			Associated Payroll ^		
				Actual	Budget	Variance	Actual	Budget	Variance
720	Solid Waste Disposal	72030	Solid Waste Disposal	635,184	638,125	2,941	247,176	251,722	4,547
	Total Solid Waste Disposal - Enterprise Fund			635,184	638,125	2,941	247,176	251,722	4,547
700	Water & Sewer	70000	Water	772,355	800,408	28,053	308,038	306,548	(1,490)
700	Water & Sewer	70001	Waste Water	255,469	279,060	23,592	110,344	119,109	8,765
700	Water & Sewer	70002	Double Eagle	234,798	226,747	(8,051)	98,675	83,768	(14,906)
700	Water & Sewer	70003	Collection System	148,202	182,367	34,165	66,591	73,122	6,531
700	Water & Sewer	70004	Lab Environmental Services	105,090	104,815	(275)	52,748	46,100	(6,647)
	Total Water & Sewer - Enterprise Fund			1,515,913	1,593,397	77,484	636,396	628,648	(7,748)
790	Golf Pro Shop	79090	Golf Pro Shop	103,798	132,450	28,651	40,641	46,130	5,489
	Golf Pro Shop - Enterprise Fund			103,798	132,450	28,651	40,641	46,130	5,489
	Total Labor			14,345,857	15,577,302	1,231,445	6,234,689	6,548,246	313,557

* Direct Laor includes: Salary, Regular, OT, DT, & Allowances

^ Associated Payroll includes: Taxes, PERA, & Health Insurance



Administration 1,957,308
 % of Total Labor 10%



Police Dept 5,498,165
 % of Total Labor 27%



Fire Dept 4,243,377
 % of Total Labor 21%



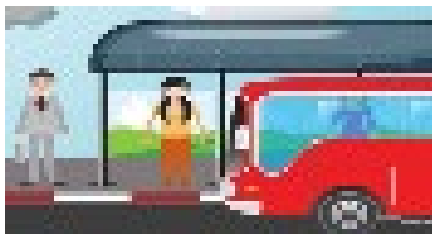
Community Svcs 1,983,661
 % of Total Labor 10%



Public Works 2,500,328
 % of Total Labor 12%



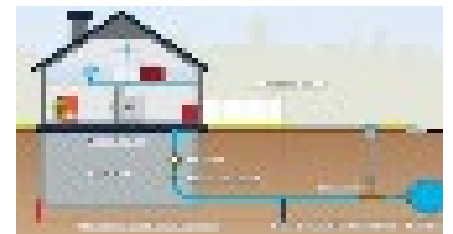
Projects/Planning 500,739
 % of Total Labor 2%



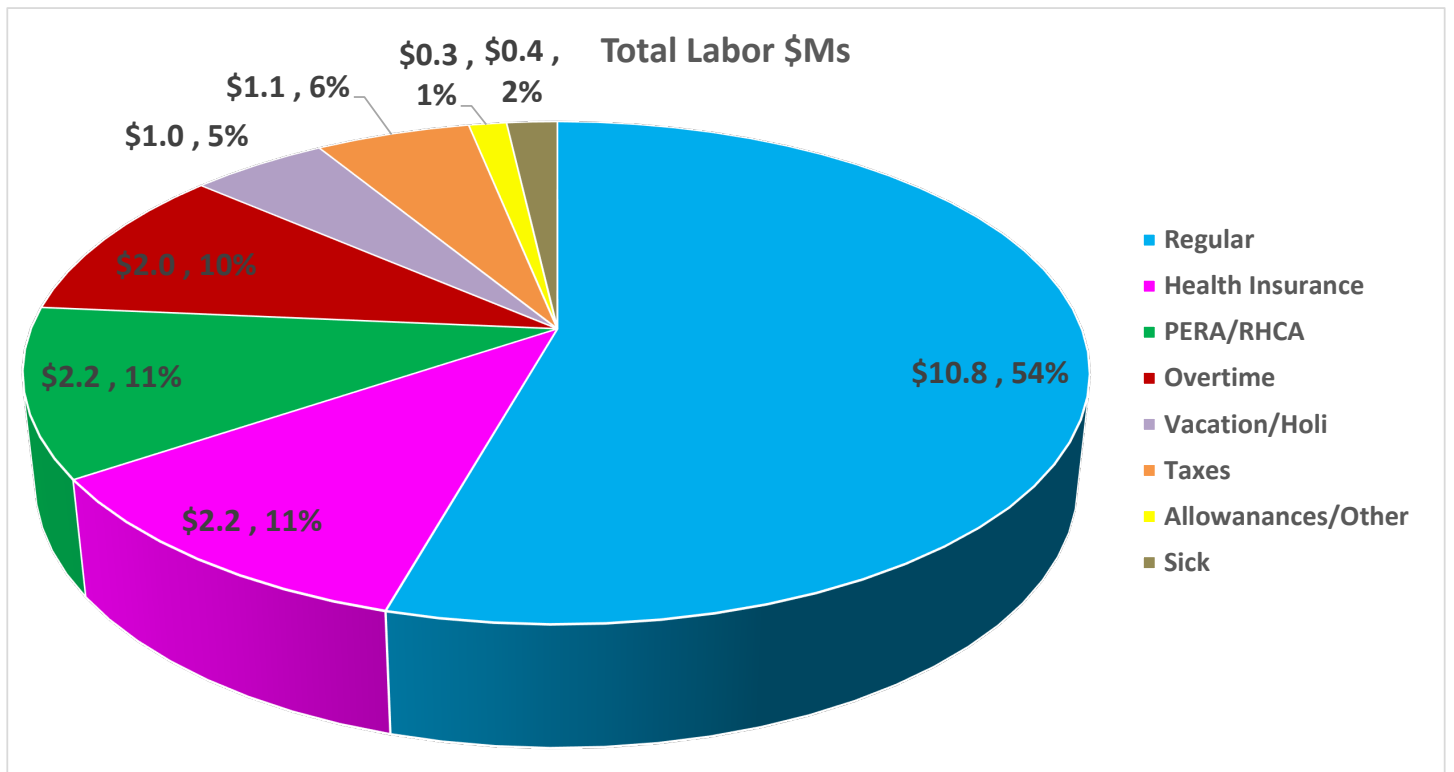
Other Government 717,860
 % of Total Labor 3%



Solid Waste Disposal 882,360
 % of Total Labor 4%



Water & Sewer 2,152,309
 % of Total Labor 10%





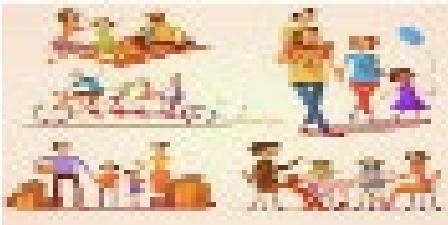
Administration 1,957,308
 % of Total Labor 10%



Police Dept 5,498,165
 % of Total Labor 27%



Fire Dept 4,243,377
 % of Total Labor 21%



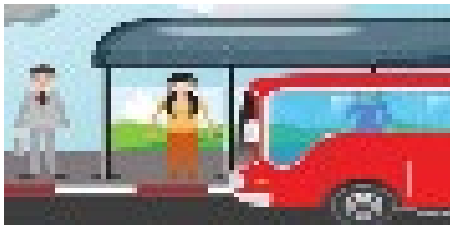
Community Svcs 1,983,661
 % of Total Labor 10%



Public Works 2,500,328
 % of Total Labor 12%



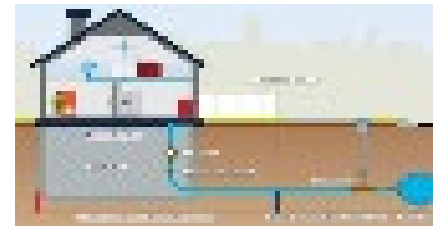
Projects/Planning 500,739
 % of Total Labor 2%



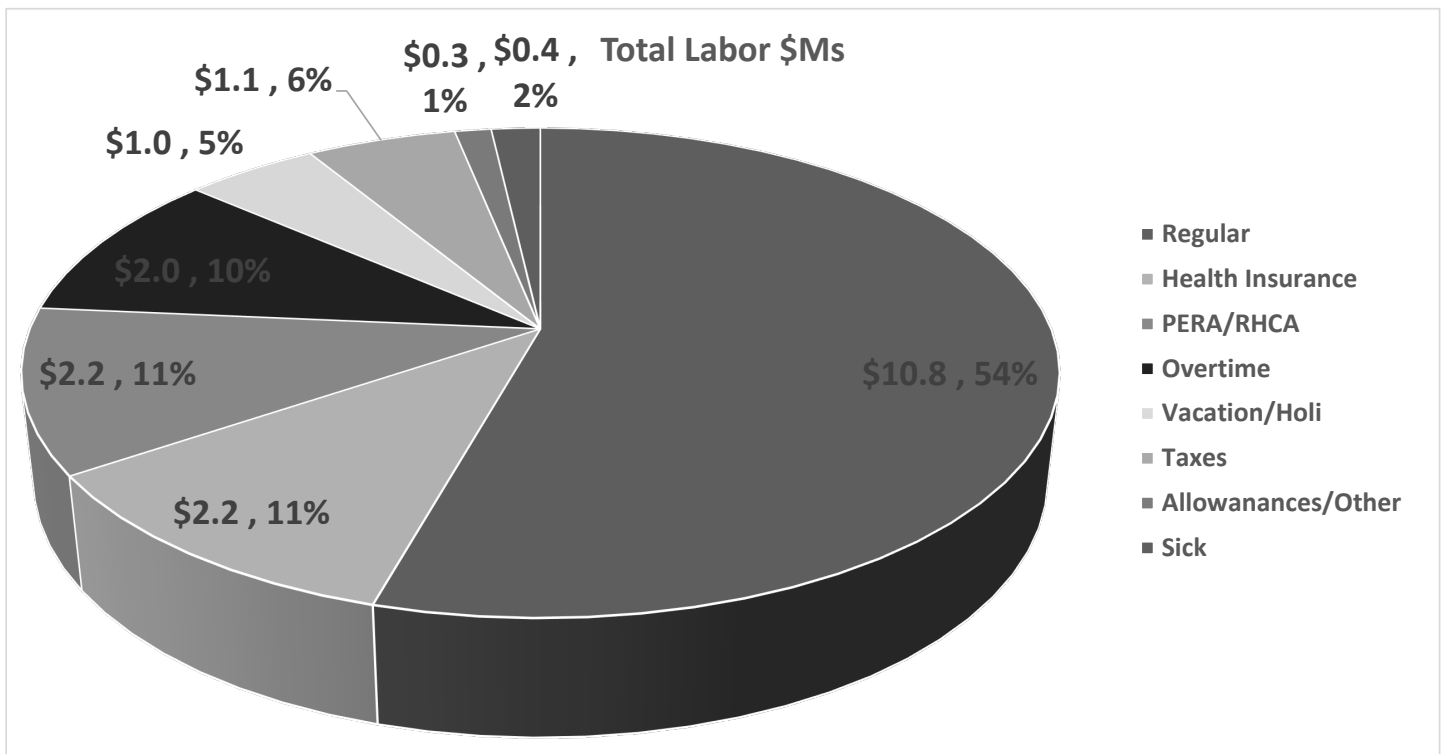
Other Government 717,860
 % of Total Labor 3%



Solid Waste Disposal 882,360
 % of Total Labor 4%



Water & Sewer 2,152,309
 % of Total Labor 10%



7. Operations

Fund	Fund Name	Dept	Depart Name	% of Total Costs	July - November			Total FY Budget	FY Target 42%
					Actual	Adj Bud	Fav(Unfav)		
101	General Fund	10110	Mayor & Council	0%	1,305	7,708	6,404	18,500	7%
101	General Fund	10111	Executive & Legislative	3%	404,387	785,250	380,863	1,884,600	21%
101	General Fund	10112	Judicial	0%	57,949	94,221	36,272	226,130	26%
101	General Fund	10113	City Clerk	0%	30,683	18,516	(12,168)	44,438	69%
101	General Fund	10114	Human Resources	0%	1,021	9,067	8,045	21,760	5%
101	General Fund	10115	Finance-Admin	2%	343,690	284,633	(59,056)	683,120	50%
101	General Fund	10116	Finance-Cashiers	0%	-	-	-	-	-
101	General Fund	10117	Information Technology	1%	222,310	279,250	56,940	670,200	33%
101	General Fund	10119	GRTR Fees	3%	441,771	443,750	1,979	1,065,000	41%
Total Administration				10%	1,503,116	1,922,395	419,279	4,613,748	33%
101	General Fund	10120	PD - Admin	6%	927,529	918,342	(9,187)	2,204,020	42%
101	General Fund	10121	PD - Patrol	0%	51,884	46,042	(5,843)	110,500	47%
101	General Fund	10122	PD - Detective/Criminal Invest	0%	8,523	12,500	3,977	30,000	28%
101	General Fund	10123	PD - Community Services	0%	2,948	12,738	9,789	30,570	10%
101	General Fund	10124	PD - Animal Control	0%	2,397	3,563	1,165	8,550	28%
101	General Fund	10125	PD - Communications	0%	9,244	15,683	6,439	37,640	25%
101	General Fund	10126	PD - Traffic	0%	-	-	-	-	-
101	General Fund	10127	PD - Professional Standards	0%	1,088	3,958	2,870	9,500	11%
101	General Fund	10128	PD - Records	0%	1,502	1,563	60	3,750	40%
101	General Fund	10129	PD - Training & Recruitment	0%	-	-	-	-	-
Total Police Department				7%	1,005,115	1,014,388	9,273	2,434,530	41%
101	General Fund	10130	Fire - Admin	3%	429,127	538,638	109,511	1,292,730	33%
101	General Fund	10131	Fire - Operations	0%	-	-	-	-	-
101	General Fund	10132	Fire - EMS	0%	-	-	-	-	-
101	General Fund	10133	Fire - Suppression	0%	-	-	-	-	-
101	General Fund	10134	Fire - PFA	0%	-	-	-	-	-
101	General Fund	10135	Fire - Specialty Teams	0%	-	-	-	-	-
Total Fire Department				3%	429,127	538,638	109,511	1,292,730	33%
101	General Fund	10140	Community Development	1%	105,682	114,578	8,896	274,988	38%
101	General Fund	10141	Library	1%	120,660	128,154	7,494	307,569	39%
101	General Fund	10142	Museum	0%	63,356	58,497	(4,859)	140,393	45%
101	General Fund	10143	Performing Arts Center	0%	30,415	42,476	12,061	101,942	30%
101	General Fund	10144	Airport	0%	45,079	57,554	12,475	138,130	33%
101	General Fund	10145	Riverwalk Recreation	0%	50,821	80,845	30,025	194,029	26%
101	General Fund	10146	Golf	1%	207,807	228,240	20,433	547,777	38%
101	General Fund	10147	Water Park	0%	35,323	109,500	74,177	262,800	13%
101	General Fund	10148	Sr. Rec - San Jose	0%	3,459	6,842	3,383	16,420	21%
101	General Fund	10149	Sr. Rec - N. Mesa	0%	32,154	37,446	5,292	89,870	36%
101	General Fund	10150	Sr. Rec-Alejandro Ruiz	0%	43,367	52,174	8,808	125,219	35%
101	General Fund	10151	Facility Maintenance	0%	40,329	69,701	29,372	167,282	24%
Total Community Development & Municipal Svcs				5%	778,452	986,008	207,556	2,366,419	33%
101	General Fund	10152	Streets	3%	384,127	498,804	114,677	1,197,130	32%
101	General Fund	10153	Parks	4%	535,663	558,352	22,689	1,340,046	40%
101	General Fund	10154	Community Service	0%	12,686	25,942	13,256	62,260	20%
101	General Fund	10155	Garage	0%	32,681	55,979	23,298	134,350	24%
101	General Fund	10156	Electrical	0%	16,913	24,171	7,258	58,010	29%
101	General Fund	10157	Construction	0%	24,854	33,580	8,726	80,593	31%
101	General Fund	10161	Cemetery	2%	306,675	287,964	(18,711)	691,114	44%
Total Public Works				9%	1,313,599	1,484,793	171,194	3,563,503	37%
101	General Fund	10158	Projects	0%	8,649	20,958	12,310	50,300	17%
101	General Fund	10160	Planning & Regulation	2%	355,296	238,448	(116,848)	572,275	62%
Total Projects & Planning				2%	363,945	259,406	(104,538)	622,575	58%
TOTAL GENERAL FUND				36%	5,393,354	6,205,627	812,273	14,893,505	36%

Fund	Fund Name	Dept	Depart Name	% of Total Costs	July - November			Total FY Budget	FY Target 42%	
					Actual	Adj Bud	Fav(Unfav)			
102	Payroll	10202	Payroll	0%	-	104	104	250	0%	
Total Payroll						-	104	104	250	0%
200	GRT Capital Outlay	20000	GRT Capital Outlay	1%	95,253	95,833	580	230,000	41%	
201	Capital Projects	20101	Capital Projects	0%	-	-	-	-	-	
202	Airport Improvements	20202	Airport Improvements	0%	11,094	56,862	45,768	136,469	8%	
230	Landfill-Closure	23030	Landfill-Closure	0%	20,903	45,833	24,930	110,000	19%	
240	Landfill-Construction	24040	Landfill-Construction	0%	12,752	685,417	672,665	1,645,000	1%	
Total Capital Funds					1%	140,002	883,945	743,943	2,121,469	7%
300	Sports Complex	30000	Sports Complex	1%	188,573	273,135	84,563	655,525	29%	
320	Streets Improvement	32020	Streets Improvement	0%	-	104,167	104,167	250,000	0%	
350	Local Government Correction	35050	Local Government Correction	1%	159,125	218,750	59,625	525,000	30%	
360	Cannabis Revenue	36060	Cannabis Revenue	0%	4,874	4,167	(707)	10,000	49%	
Total Special Revenue Funds					2%	352,572	600,219	247,647	1,440,525	24%
400	Disaster Preparedness	40000	Disaster Preparedness	0%	-	-	-	-	-	
401	Insurance	40101	Insurance	8%	1,139,686	682,217	(457,468)	1,637,321	70%	
402	Workers' Compensation	40202	Workers' Compensation	2%	329,800	352,083	22,283	845,000	39%	
420	Health Insurance	42020	Health Insurance	22%	3,319,840	2,750,000	(569,840)	6,600,000	50%	
Total Insurance Funds					32%	4,789,326	3,784,300	(1,005,026)	9,082,321	53%
500	Fire Protection	50000	Fire Protection	0%	230	27,083	26,853	65,000	0%	
501	Emergency Medical Services	50101	Emergency Medical Services	0%	-	9,215	9,215	22,115	0%	
520	Law Enforcement Protection	52020	Law Enforcement Protection	1%	102,756	82,083	(20,673)	197,000	52%	
550	Beautification	55050	Beautification	0%	26,474	46,467	19,993	111,520	24%	
570	Municipal Transit	57070	Municipal Transit	1%	114,903	124,325	9,422	298,380	39%	
Total Grant Funds					2%	244,363	289,173	44,810	694,015	35%
600	LT-Promotional	60000	LT-Promotional	4%	561,726	632,655	70,928	1,518,371	37%	
650	LT-Non Promotional	65000	LT-Non Promotional	1%	207,370	366,294	158,925	879,106	24%	
Total Lodgers' Tax					5%	769,096	998,949	229,853	2,397,477	32%
700	Water & Sewer	70000	Water	5%	817,326	1,029,796	212,470	2,471,510	33%	
700	Water & Sewer	70001	Waste Water	1%	184,064	255,488	71,423	613,170	30%	
700	Water & Sewer	70002	Double Eagle	1%	104,259	236,446	132,187	567,470	18%	
700	Water & Sewer	70003	Collection System	1%	114,265	171,017	56,752	410,440	28%	
700	Water & Sewer	70004	Lab Environmental Services	0%	20,018	18,238	(1,781)	43,770	46%	
Total Water & Sewer					8%	1,239,933	1,710,983	471,051	4,106,360	30%
720	Solid Waste Disposal	72030	Solid Waste Disposal	3%	526,412	890,925	364,513	2,138,220	25%	
720	Solid Waste Disposal	72031	Sandpoint Landfill	1%	163,537	416,667	253,130	1,000,000	16%	
Total Solid Waste Disposal					5%	689,948	1,307,592	617,643	3,138,220	22%
750	Special Museum	75060	Special Museum	0%	2,352	6,250	3,898	15,000	16%	
790	Golf Pro Shop	79090	Golf Pro Shop	2%	267,874	276,604	8,730	663,850	40%	
Other Enterprise Funds					2%	270,226	282,854	12,629	678,850	40%
850	NMFA-Water & Sewer	85050	NMFA-Water & Sewer	8%	1,206,740	854,783	(351,956)	2,051,480	59%	
Total Debt Service					8%	1,206,740	854,783	(351,956)	2,051,480	59%
900	Permanent W&S	90000	Permanent W&S	0%	-	-	-	-	-	
980	ELEA	98080	ELEA	0%	2,607	50,000	47,393	120,000	2%	
Total Agency Funds					0%	2,607	50,000	47,393	120,000	2%

Fund	Fund Name	Dept	Depart Name	% of Total Costs	July - November			Total FY Budget	FY Target 42%
					Actual	Adj Bud	Fav(Unfav)		
Total Operations				100%	15,098,166	16,968,530	1,870,363	40,724,472	37%

8. Capital & Project Central

Fund	Fund Name	Dept	Depart Name	% of Total Costs	July - November			Total FY Budget	FY Target 42%
					Actual	Adj Bud	Fav(Unfav)		
101	General Fund	10111	Executive & Legislative	0%	-	-	-	-	-
101	General Fund	10112	Judicial	0%	17,797	7,415	(10,381)	17,797	100%
101	General Fund	10113	City Clerk	0%	-	-	-	-	-
101	General Fund	10115	Finance-Admin	0%	-	82,264	82,264	197,433	0%
101	General Fund	10117	Information Technology	0%	-	85,417	85,417	205,000	0%
Total Administration				0%	17,797	175,096	157,299	420,230	4%
<hr/>									
101	General Fund	10120	PD - Admin	7%	776,353	685,461	(90,892)	1,645,108	47%
Total Police Department				7%	776,353	685,461	(90,892)	1,645,108	47%
<hr/>									
101	General Fund	10130	Fire - Admin	0%	811	38,438	37,626	92,250	1%
Total Fire Department				0%	811	38,438	37,626	92,250	1%
<hr/>									
101	General Fund	10140	Community Development	1%	56,532	307,864	251,331	738,873	8%
101	General Fund	10141	Library	0%	1,715	55,725	54,010	133,739	1%
101	General Fund	10142	Museum	0%	-	31,250	31,250	75,000	0%
101	General Fund	10143	Performing Arts Center	0%	42,826	57,158	14,333	137,180	31%
101	General Fund	10144	Airport	0%	-	149,354	149,354	358,450	0%
101	General Fund	10145	Riverwalk Recreation	1%	109,683	427,073	317,390	1,024,975	11%
101	General Fund	10146	Golf	4%	403,916	921,494	517,578	2,211,586	18%
101	General Fund	10147	Water Park	0%	-	-	-	-	-
101	General Fund	10149	Sr. Rec - N. Mesa	0%	5,197	5,833	637	14,000	37%
101	General Fund	10150	Sr. Rec-Alejandro Ruiz	1%	54,900	237,331	182,432	569,595	10%
101	General Fund	10151	Facility Maintenance	1%	131,673	232,249	100,576	557,397	24%
Total Community Development & Municipal Services				8%	806,441	2,425,331	1,618,890	5,820,795	14%
<hr/>									
101	General Fund	10152	Streets	1%	54,005	375,047	321,042	900,112	6%
101	General Fund	10153	Parks	5%	558,770	980,662	421,892	2,353,590	24%
101	General Fund	10154	Community Service	1%	54,533	40,917	(13,616)	98,200	56%
101	General Fund	10155	Garage	0%	-	-	-	-	-
101	General Fund	10156	Electrical	0%	-	25,833	25,833	62,000	0%
101	General Fund	10157	Construction	0%	-	-	-	-	-
101	General Fund	10161	Cemetery	3%	346,589	272,793	(73,796)	654,703	53%
Total Public Works				9%	1,013,897	1,695,252	681,355	4,068,605	25%
<hr/>									
101	General Fund	10158	Projects	0%	-	-	-	-	-
101	General Fund	10160	Planning & Regulation	0%	9,890	16,781	6,891	40,275	25%
Total Projects & Planning				0%	9,890	16,781	6,891	40,275	25%
<hr/>									
TOTAL GENERAL FUND				24%	2,625,189	5,036,359	2,411,170	12,087,262	22%
<hr/>									
200	GRT Capital Outlay	20000	GRT Capital Outlay	0%	18,090	176,402	158,312	423,364	4%
201	Capital Projects	20101	Capital Projects	2%	241,339	5,684,396	5,443,057	13,642,551	2%
202	Airport Improvements	20202	Airport Improvements	29%	3,123,792	3,641,637	517,844	8,739,928	36%
230	Landfill-Closure	23030	Landfill-Closure	0%	-	-	-	-	-
Total Capital Funds				32%	3,383,221	9,502,435	6,119,213	22,805,843	15%
<hr/>									
300	Sports Complex	30000	Sports Complex	5%	561,667	1,120,335	558,667	2,688,803	21%
320	Streets Improvement	32020	Streets Improvement	9%	1,014,054	2,626,533	1,612,480	6,303,679	16%
Total Special Revenue Funds				15%	1,575,721	3,746,868	2,171,147	8,992,483	18%
<hr/>									
500	Fire Protection	50000	Fire Protection	0%	-	320,832	320,832	769,997	0%
501	Emergency Medical Services	50101	Emergency Medical Services	0%	-	-	-	-	-
550	Beautification	55050	Beautification	0%	-	-	-	-	-

Fund	Fund Name	Dept	Depart Name	% of Total Costs	July - November			Total FY Budget	FY Target 42%
					Actual	Adj Bud	Fav(Unfav)		
570	Municipal Transit	57070	Municipal Transit	0%	-	154,132	154,132	369,917	0%
580	CDBG Grant	58080	CDBG Grant	0%	-	-	-	-	-
Total Grant Funds				0%	-	474,964	474,964	1,139,914	0%
600	LT-Promotional	60000	LT-Promotional	8%	897,568	470,364	(427,204)	1,128,874	80%
650	LT-Non Promotional	65000	LT-Non Promotional	1%	115,236	635,412	520,176	1,524,988	8%
680	LT-Discretionary	68000	LT-Discretionary	1%	103,881	1,026,875	922,994	2,464,500	4%
Total Lodgers' Tax				10%	1,116,685	2,132,651	1,015,966	5,118,362	22%
700	Water & Sewer	70000	Water	10%	1,111,836	2,894,546	1,782,710	6,946,910	16%
700	Water & Sewer	70001	Waste Water	0%	13,098	1,594,746	1,581,648	3,827,390	0%
700	Water & Sewer	70002	Double Eagle	1%	67,329	1,717,508	1,650,179	4,122,020	2%
700	Water & Sewer	70003	Collection System	7%	719,125	5,530,735	4,811,610	13,273,765	5%
700	Water & Sewer	70004	Lab Environmental Services	0%	-	24,375	24,375	58,500	0%
Total Water & Sewer				18%	1,911,389	11,761,910	9,850,522	28,228,585	7%
720	Solid Waste Disposal	72030	Solid Waste Disposal	1%	103,597	1,583,209	1,479,612	3,799,702	3%
Total Solid Waste Disposal				1%	103,597	1,583,209	1,479,612	3,799,702	3%
790	Golf Pro Shop	79090	Golf Pro Shop	0%	9,218	4,167	(5,051)	10,000	92%
Total Golf Pro Shop				0%	9,218	4,167	(5,051)	10,000	92%
Total Capital				100%	10,725,020	34,238,396	23,522,594	82,182,151	13%

Project Code	Description	Project Type	Department	Dept Description	Revised Budget	Actuals	Project Balance	Encumbrances	Requisitions
100877	FY24-Annual Land Acquisition	CAPC	111	Executive & Legislative	-	-	-	-	-
100986	FY24-CDOD Operations	OA	111	Executive & Legislative	294,000	-	294,000	294,000	-
100987	FY24-Carlsbad Mainstreet	OA	111	Executive & Legislative	90,000	30,000	60,000	60,000	-
100988	FY24-Carlsbad Community of Hope	OA-C	111	Executive & Legislative	30,240	30,240	-	-	-
100989	FY24-Community Coalition	OA	111	Executive & Legislative	24,000	6,000	18,000	18,000	-
100990	FY24-Transitional Housing	OA-C	111	Executive & Legislative	40,000	40,000	-	-	-
100991	FY24-Affirming Heart Victim Service	OA	111	Executive & Legislative	20,000	5,000	15,000	15,000	-
100992	FY24-SENMEDD	OA-C	111	Executive & Legislative	7,641	7,641	-	-	-
100993	FY24-SENMCAC	OA	111	Executive & Legislative	20,000	-	20,000	20,000	-
100994	FY24-Carlsbad Chamber Retirement	OA	111	Executive & Legislative	46,462	18,748	27,714	27,714	-
100995	FY24-ELEA	OA-C	111	Executive & Legislative	25,000	25,000	-	-	-
100996	FY24-Carlsbad Municipal Schools	OA	111	Executive & Legislative	65,000	-	65,000	65,000	-
101031	FY24-Boys & Girls Club	OA	111	Executive & Legislative	75,000	-	75,000	75,000	-
100863	FY23-Bullet Proof Glass	CAPC	112	Judicial	35,000	35,000	-	-	-
100344	FY21-Cashier Remodel	CAP	115	Finance-Admin	200,000	2,567	197,433	8,989	-
100878	FY24-Annual Servers & Storage	CAP	117	Information Technology	100,000	-	100,000	-	-
100879	FY24-Phone Systems	CAP	117	Information Technology	105,000	-	105,000	105,000	-
100491	FY21-DOJ Stop School Violence-GRANT	OP-C	120	PD - Admin	165,499	36,380	129,119	-	-
100517	FY22-Tyler/Watchguard Interface	CAP	120	PD - Admin	45,000	2,168	42,832	-	-
100519	FY22-APCO/Intellicom/Tyler	CAP	120	PD - Admin	70,000	52,978	17,022	-	-
100630	FY22-Watchguard/Redaction Donation	CAP	120	PD - Admin	70,000	41,216	28,784	-	-
100709	FY23-LENCO Armored Vehicle	CAP	120	PD - Admin	315,000	-	315,000	313,359	-
100713	FY23-Tyler NG911 Interface	CAP	120	PD - Admin	8,580	-	8,580	6,260	-
100717	FY23-Smart911 Rave Suite	CAP	120	PD - Admin	59,380	30,901	28,479	-	-
100718	FY23-Ford Explorers (4)	CAPC	120	PD - Admin	420,857	420,380	477	-	-
100859	FY23-DOJLicense Plate Reader GRANT	CAP	120	PD - Admin	14,809	-	14,809	-	-
100880	FY24-ICOR Robot	CAP	120	PD - Admin	85,000	-	85,000	80,000	-
100881	FY24-Ballistic Shields	CAPC	120	PD - Admin	55,000	54,990	10	-	-
100882	FY24-Sniper Rifles	CAPC	120	PD - Admin	22,000	20,670	1,330	-	-
100883	FY24-Rapid DNA Machine	CAP	120	PD - Admin	175,000	170,546	4,454	-	-
100884	FY24-Drone	CAP	120	PD - Admin	41,000	22,673	18,327	6,010	-
100885	FY24-Inversus Software & Equipment	CAP	120	PD - Admin	80,000	-	80,000	76,000	-
100886	FY24-Police Vehicles (5)	CAP	120	PD - Admin	523,000	489,738	33,262	29,247	-
100887	FY24-K-9	CAP	120	PD - Admin	13,500	-	13,500	-	-
101018	FY23-DOJ Mobile Command Center	CAP	120	PD - Admin	175,000	-	175,000	175,000	-
101057	FY24-Camera Equipment DOJ GRANT	OP	120	PD - Admin	14,734	-	14,734	-	-
100850	FY23-Surrender Safety Device GRANT	CAPC	130	Fire - Admin	20,000	13,561	6,439	-	-
100888	FY24-Station 7 Generator	CAP	130	Fire - Admin	40,000	-	40,000	-	-
100890	FY24-Cardiac Monitor	CAP	130	Fire - Admin	45,000	-	45,000	39,904	-
100361	FY21-HAP Phase 4	CAPC	140	Community Development	14,453	11,998	2,455	525	-

Project Code	Description	Project Type	Department	Dept Description	Revised Budget	Actuals	Project Balance	Encumbrances	Requisitions
100625	FY22-HAP Phase 5	CAP	140	Community Development	120,492	74,289	46,203	-	-
100722	FY23-HAP Improvements	CAP	140	Community Development	200,000	66,614	133,386	139,746	-
100836	FY23-Hall of Fame	CAP	140	Community Development	75,000	43,621	31,379	15,609	-
100842	FY23-MainStreet CEDP GRANT	OP	140	Community Development	44,800	42,580	2,220	2,220	-
100889	FY24-Light Post	CAP	140	Community Development	55,000	31,992	23,008	23,003	-
100891	FY24-Downtown Restrooms	CAP	140	Community Development	100,000	-	100,000	-	-
100892	FY24-HAP Improvements	CAP	140	Community Development	300,000	470	299,530	199,530	-
100526	FY22-2020 GO Bond-GRANT	CAP	141	Library	60,591	8,352	52,239	16,587	-
100854	FY23-Serving Communities Program	OP	141	Library	1,000	-	1,000	-	-
100893	FY24-Electrical Upgrades	CAP	141	Library	15,000	215	14,785	-	-
100894	FY24-Bob Scholl Enclosure GRANT	CAP	141	Library	70,000	-	70,000	11,365	-
100527	FY22-Museum HVAC Controls	CAPC	142	Museum	75,000	-	75,000	-	-
100861	FY23-Chevron Catalyst Grant	OP	142	Museum	2,000	-	2,000	2,000	-
100528	FY22-Sound & Lighting System	CAPC	143	Performing Arts Center	200,307	200,307	-	-	-
100530	FY22-Annex Sound/Lighting	CAP	143	Performing Arts Center	29,693	25,339	4,354	892	-
100724	FY23-WGPAC HVAC	CAPC	143	Performing Arts Center	90,000	-	90,000	-	-
100364	FY21-Concrete Hardstand	CAPC	144	Airport	279,950	-	279,950	-	-
100725	FY23-ARFF Access Road	CAP	144	Airport	50,000	-	50,000	-	-
100895	FY24-Terminal Rekey	CAP	144	Airport	11,000	-	11,000	10,534	-
100896	FY24-JD Gator	CAP	144	Airport	17,500	-	17,500	16,965	-
100367	FY21-RRC Upgrades	CAP	145	Riverwalk Recreation	285,822	95,530	190,292	1,075	-
100666	FY22-Elevator Upgrades	CAPC	145	Riverwalk Recreation	83,905	83,905	0	-	-
100729	FY23-Riverwalk Building Improvement	CAP	145	Riverwalk Recreation	350,000	-	350,000	-	-
100897	FY24-Flooring	CAP	145	Riverwalk Recreation	5,000	-	5,000	-	-
100898	FY24-Building Doors	CAP	145	Riverwalk Recreation	20,000	-	20,000	-	-
100899	FY24-Exterior Paint	CAP	145	Riverwalk Recreation	350,000	-	350,000	-	-
100732	FY23-Driving Range Improvements	CAP	146	Golf	946,000	500,348	445,652	358,426	-
100733	FY23-Landscape Improvements	CAP	146	Golf	125,000	7,863	117,137	16,036	-
100900	FY24-Irrigation Renovation	CAP	146	Golf	650,000	-	650,000	170,005	-
100901	FY24-Maintenance Vehicle	CAPC	146	Golf	20,000	13,322	6,678	-	-
100902	FY24-Water Stations	CAP	146	Golf	16,000	14,660	1,340	1,261	-
101060	FY24-Golf Course Sewer Remediation	CAP	146	Golf	579,000	-	579,000	600,000	-
100903	FY24-Management Software	CAP	149	Sr. Rec - N. Mesa	6,500	5,197	1,303	184	-
100904	FY24-Door Replacement	CAP	149	Sr. Rec - N. Mesa	7,500	-	7,500	-	-
100532	FY22-Pate Renovations	CAP	150	Sr. Rec-Alejandro Ruiz	202,324	2,324	200,000	-	-
100734	FY23-ARSC Improvements	CAP	150	Sr. Rec-Alejandro Ruiz	200,000	-	200,000	-	-
100735	FY23-ARSC Roof Improvements	CAP	150	Sr. Rec-Alejandro Ruiz	200,000	92,101	107,899	5,392	-
101051	FY24-Multi-Gym set	CAP	150	Sr. Rec-Alejandro Ruiz	6,797	-	6,797	6,797	(496)
100667	FY22-Elevator Upgrades	CAPC	151	Facility Maintenance	84,458	83,905	553	-	-
100905	FY24-Drop Deck Trailer	CAP	151	Facility Maintenance	27,600	27,600	-	-	-

Project Code	Description	Project Type	Department	Dept Description	Revised Budget	Actuals	Project Balance	Encumbrances	Requisitions
100906	FY24-Vacuum Trailer	CAPC	151	Facility Maintenance	56,000	55,660	340	-	-
100907	FY24-F150 Truck	CAPC	151	Facility Maintenance	46,500	46,415	85	-	-
100908	FY24-Annual HVAC Upgrades	CAP	151	Facility Maintenance	150,000	3,354	146,646	19,936	-
101055	FY24-Roof Repairs/Rain Damage	CAP	151	Facility Maintenance	250,000	-	250,000	-	-
100739	FY23-Dump Truck	CAP	152	Streets	236,012	-	236,012	231,008	-
100909	FY24-Traffic Signal	CAP	152	Streets	275,000	-	275,000	-	-
100910	FY24-Flatbed Trailer	CAP	152	Streets	8,100	-	8,100	-	-
100911	FY24-Skid Steer	CAP	152	Streets	116,000	-	116,000	-	-
100912	FY24-F250 Truck	CAP	152	Streets	65,000	54,005	10,995	-	-
101019	FY24-Hydro-Ax	CAP	152	Streets	200,000	-	200,000	173,931	-
100867	FY23-Tennis Courts Resurfacing	CAP	153	Parks	40,000	-	40,000	40,000	-
100913	FY24-Stump Grinder	CAPC	153	Parks	6,500	5,548	952	-	-
100914	FY24-Cruz Fernandez Park Restroom	CAP	153	Parks	110,000	-	110,000	107,518	-
100915	FY24-Smith Park Restroom	CAP	153	Parks	110,000	-	110,000	107,518	-
100916	FY24-Trailer	CAP	153	Parks	7,700	7,262	438	-	-
100917	FY24-Beach Lighting	CAP	153	Parks	65,000	-	65,000	-	-
100918	FY24-F150 Truck	CAPC	153	Parks	48,000	47,293	707	-	-
100919	FY24-Annual Park Improvements	CAP	153	Parks	555,000	110,377	444,623	196,989	354
100920	FY24-Batting Cages	CAP	153	Parks	50,000	-	50,000	39,787	-
100921	FY24-Pickle Ball Bleachers	CAP	153	Parks	15,000	-	15,000	-	-
100922	FY24-Pat Trap Machines	CAP	153	Parks	18,130	18,130	-	-	-
100945	FY23-Playground Beach Area	CAP	153	Parks	108,260	3,927	104,333	104,333	-
101020	FY24-Nick Salcido Park Canopy	CAP	153	Parks	100,000	-	100,000	-	-
101021	FY24-Fall Zone at San Jose Plaza	CAP	153	Parks	65,000	-	65,000	-	-
101027	FY24-Toro Equipment	CAP	153	Parks	181,758	-	181,758	132,790	-
101028	FY24-C-Hill Remediation	CAP	153	Parks	485,000	343,265	141,735	127,640	-
101043	FY24-Splash Pad	CAP	153	Parks	325,000	18,468	306,532	306,532	-
101062	FY24-Toro Mower	CAP	153	Parks	18,242	15,201	3,041	-	-
101067	FY24-HAP Art	CAP	153	Parks	45,000	-	45,000	-	-
100923	FY24-Utility Trailer	CAP	154	Community Service	5,700	-	5,700	-	-
100924	FY24-JD Gator	CAP	154	Community Service	27,500	-	27,500	-	-
100925	FY24-F250 Truck	CAP	154	Community Service	65,000	54,533	10,467	-	-
100926	FY24-Suburban	CAP	156	Electrical	62,000	-	62,000	-	-
100745	FY23-Security Cameras	CAP	160	Planning & Regulation	10,275	9,890	385	-	-
100746	FY23-Automatic Door System	CAP	160	Planning & Regulation	5,000	-	5,000	-	-
100927	FY24-Annual ROW Acquisition	CAP	160	Planning & Regulation	25,000	-	25,000	-	-
100092	FY20-Fence	CAP	161	Cemetery	529,900	476,845	53,055	53,389	-
100876	FY23-Cemetery Improvements	CAP	161	Cemetery	20,000	15,041	4,959	3,959	-
100928	FY24-Cemetery Columbariums	CAP	161	Cemetery	100	-	100	-	-
100929	FY24-Cemetery Improvements	CAP	161	Cemetery	250,000	-	250,000	6,081	-

Project Code	Description	Project Type	Department	Dept Description	Revised Budget	Actuals	Project Balance	Encumbrances	Requisitions
101061	FY24-Military Emblems	OP	161	Cemetery	13,014	-	13,014	-	-
100506	FY21-San Jose	CAP	200	GRT Capital Outlay	304,585	274,311	30,274	1,466	-
100846	FY23-ARSC Roof Replacement	CAP	200	GRT Capital Outlay	-	-	-	-	-
101059	FY24-ARSC Renovations	CAP	200	GRT Capital Outlay	375,000	-	375,000	-	-
100536	FY22-San Jose Phase 2-GRANT	CAP	201	Capital Projects	778,766	759,761	19,006	239	-
100749	FY23-DOJMobile Command Center GRANT	CAP	201	Capital Projects	575,000	-	575,000	574,964	-
100751	FY23-Museum/Library Roof	CAP	201	Capital Projects	880,000	36,609	843,391	12,203	-
100752	FY23-Riverwalk HVAC GRANT	CAP	201	Capital Projects	750,000	72,577	677,423	27,951	-
100754	FY23-ARSC Renovations Ph III GRANT	CAP	201	Capital Projects	1,338,918	-	1,338,918	-	-
100755	FY23-ARSC Vehicles GRANT	CAP	201	Capital Projects	162,024	-	162,024	-	-
100845	FY23-ARSC Parking Lot	CAP	201	Capital Projects	250,000	166,638	83,362	14,905	-
100853	FY23-Dark Canyon Bridge GRANT	CAP	201	Capital Projects	3,000,000	-	3,000,000	-	-
100866	FY23-Cavern Theatre Rehab GRANT	CAP	201	Capital Projects	3,324,166	115,507	3,208,659	3,208,659	-
100930	FY24-ARSC Meals Equipment GRANT	CAP	201	Capital Projects	72,258	-	72,258	-	-
100931	FY24-ARSC Renovations GRANT	CAP	201	Capital Projects	402,306	-	402,306	-	-
100932	FY24-Senior Center Equipment GRANT	CAP	201	Capital Projects	100,000	3,969	96,031	-	6,176
100935	FY24-N Mesa SC Renovations GRANT	CAP	201	Capital Projects	431,021	-	431,021	-	-
100936	FY24-Riverwalk Renovations GRANT	CAP	201	Capital Projects	742,500	-	742,500	-	-
100937	FY24-Police Vehicles GRANT	CAP	201	Capital Projects	100,000	56,930	43,070	26,919	-
100938	FY24-Cavern Theatre GRANT	CAP	201	Capital Projects	350,000	-	350,000	350,000	-
101048	FY24-Dark Canyon RAISE Grant	CAP	201	Capital Projects	1,375,010	-	1,375,010	-	-
101066	FY24- Regional Rec HVAC GRANT	CAP	201	Capital Projects	-	-	-	-	-
100756	FY23-RWY 14R-32L Recon GRANT	CAP	202	Airport Improvements	4,426,367	4,117,880	308,487	306,488	-
100858	FY23-Annual Airport Maint GRANT	OP	202	Airport Improvements	22,222	17,847	4,375	3,305	-
100865	FY23-Airport Resurfacing	CAP	202	Airport Improvements	65,000	-	65,000	-	-
100940	FY24-RWY 3-21 PER GRANT	CAP	202	Airport Improvements	132,169	39,520	92,649	92,648	-
101049	FY24-Concrete Terminal Apron GRANT	CAP	202	Airport Improvements	5,000,000	-	5,000,000	352,308	-
101058	FY24-Airfield Marking GRANT	CAP	202	Airport Improvements	150,000	-	150,000	-	31,397
100537	FY22-Landscaping Improvements	CAP	300	Sports Complex	150,000	35,516	114,484	61	-
100538	FY22-Parking Lot Improvements	CAP	300	Sports Complex	450,000	423,590	26,410	2,494	-
100757	FY23-Landscaping	CAP	300	Sports Complex	50,000	-	50,000	-	-
100758	FY23-Restrooms	CAPC	300	Sports Complex	160,000	142,164	17,836	-	-
100759	FY23-Soccer Parking	CAP	300	Sports Complex	25,000	-	25,000	-	-
100760	FY23-RV Parking	CAP	300	Sports Complex	300,000	-	300,000	-	-
100941	FY24-Workman UTX Crew	CAPC	300	Sports Complex	37,889	-	37,889	37,888	-
101025	FY24-Artificial Turf	CAP	300	Sports Complex	1,200,000	-	1,200,000	-	-
101056	FY24-Sports Complex LED Lighting	CAP	300	Sports Complex	320,000	-	320,000	-	-
100271	FY20-Canal St Storm Drain-GRANT	CAP	320	Streets Improvement	600,000	161,218	438,782	-	-
100394	FY21-Radio Blvd-GRANT	CAP	320	Streets Improvement	500,000	415,296	84,704	-	-
100622	FY21-Cherry Ln Paving-GRANT	CAPC	320	Streets Improvement	1,000,000	862,326	137,674	8,405	-

Project Code	Description	Project Type	Department	Dept Description	Revised Budget	Actuals	Project Balance	Encumbrances	Requisitions
100659	FY22-Old Cavern Hwy-GRANT	CAP	320	Streets Improvement	528,000	357,941	170,059	44,530	-
100761	FY23-Annual Street Improvements	CAP	320	Streets Improvement	3,832,549	3,729,656	102,893	21,939	-
100942	FY24-Annual Street Improvements	CAP	320	Streets Improvement	3,300,000	6,712	3,293,288	2,778,776	-
100943	FY24-County Contribution	CAP	320	Streets Improvement	1,000,000	-	1,000,000	1,000,000	-
100944	FY24-Annual Street Scapes	CAP	320	Streets Improvement	200,000	137,774	62,226	10,146	-
100399	FY21-Ambulance - GRANT	CAP	500	Fire Protection	290,000	-	290,000	287,806	-
100682	FY22-Type 3 Fire Engine-GRANT	CAP	500	Fire Protection	439,997	-	439,997	435,996	-
100946	FY24-Vehicle Upfit	CAP	500	Fire Protection	40,000	-	40,000	26,856	-
101068	FY24-SCBA Packs GRANT	CAP	500	Fire Protection	-	-	-	-	-
100404	FY21-Surveillance System-Vans-GRANT	CAPC	570	Municipal Transit	34,892	-	34,892	-	-
100406	FY21-Bus Replacement-GRANT	CAP	570	Municipal Transit	222,390	-	222,390	-	40,578
100766	FY23-Bus Shelter Construction GRANT	CAP	570	Municipal Transit	72,000	7,200	64,800	61,931	-
100768	FY23-Shop Renovation GRANT	CAP	570	Municipal Transit	8,435	-	8,435	-	-
100769	FY23-Van GRANT	CAP	570	Municipal Transit	39,400	-	39,400	-	37,007
100947	FY24-Mobile Fare Collection	CAPC	570	Municipal Transit	-	-	-	-	-
100948	FY24-Bus Station Equipment	CAPC	570	Municipal Transit	-	-	-	-	-
100644	FY22-Entrance Signs (3)	CAP	600	LT-Promo	1,500,000	1,268,694	231,306	15,327	-
100675	FY22-KENW-FM	LT-C	600	LT-Promo	3,500	1,458	2,042	-	-
100773	FY23-Museum Advertising	LT	600	LT-Promo	80,000	73,096	6,904	6,904	-
100774	FY23-City Sponsored Events	LT	600	LT-Promo	162,000	147,234	14,766	14,578	-
100779	FY23-Red Rocket Social Media	LT-C	600	LT-Promo	60,000	60,000	-	-	-
100781	FY23-JChester Social Media	LT-C	600	LT-Promo	60,000	59,616	384	-	-
100822	FY23-COC Cheeseburger Cook Off	LT-C	600	LT-Promo	10,000	-	10,000	5,000	-
100835	FY23-Walter Gerrells Advertising	LT	600	LT-Promo	53,000	15,704	37,296	1,887	-
100847	FY23-2023 CCCA Concert Season	LT	600	LT-Promo	47,000	-	47,000	47,000	-
100855	FY23-B&G Club Fishing Derby	LT	600	LT-Promo	5,000	4,326	674	674	-
100862	FY23-Cinco de Mayo Golf Tournament	LT	600	LT-Promo	18,000	3,306	14,694	14,694	-
100870	FY23-Carlsbad Gem & Mineral Show	LT	600	LT-Promo	15,354	7,761	7,593	7,593	-
100871	FY23-Car-A-Fair	LT	600	LT-Promo	28,800	10,699	18,101	18,101	-
100874	FY23-CavernFest	LT-C	600	LT-Promo	100,000	100,000	-	-	-
100997	FY24-Carlsbad Area Art Association	LT	600	LT-Promo	35,000	11,920	23,080	23,080	-
100998	FY24-MLK Jr Celebration	LT	600	LT-Promo	10,000	500	9,500	9,500	-
100999	FY24-Septembeerfest Advertising	LT	600	LT-Promo	6,200	-	6,200	6,200	-
101000	FY24-Renaissance Festival	LT-C	600	LT-Promo	40,000	36,998	3,002	-	-
101001	FY24-Drylands Conference	LT	600	LT-Promo	50,000	37,758	12,243	12,243	-
101002	FY24-Library Advertising	LT	600	LT-Promo	40,000	13,525	26,475	-	-
101003	FY24-Museum Advertising	LT	600	LT-Promo	40,000	2,239	37,761	-	-
101004	FY24-City Sponsored Events	LT	600	LT-Promo	160,000	93,246	66,754	33,385	-
101005	FY24-Mainstreet Tourism Campaign	LT	600	LT-Promo	85,200	31,998	53,202	53,202	-
101006	FY24-Mainstreet Website & Social	LT	600	LT-Promo	20,000	16,972	3,028	3,028	-

Project Code	Description	Project Type	Department	Dept Description	Revised Budget	Actuals	Project Balance	Encumbrances	Requisitions
101007	FY24-Carlsbad Community Concert Asc	LT	600	LT-Promo	50,600	-	50,600	50,600	-
101008	FY24-Hope Center Jericho Walk	LT	600	LT-Promo	22,500	-	22,500	22,500	-
101009	FY24-COC Marketing Campaign	LT	600	LT-Promo	330,000	82,500	247,500	247,500	-
101010	FY24-Friends of the Living Desert	LT	600	LT-Promo	30,200	13,663	16,537	16,537	-
101023	FY24-Hawgfest Advertising	LT	600	LT-Promo	30,000	27,792	2,208	2,208	-
101039	FY24-Red Rocket Media	LT	600	LT-Promo	60,000	16,364	43,636	43,636	-
101040	FY24-Mainstreet Hutton Broadcasting	LT	600	LT-Promo	15,000	-	15,000	15,000	-
101044	FY24-JChester Social Media	LT	600	LT-Promo	60,000	17,949	42,051	42,051	-
101046	FY24-Christmas on the Pecos	LT	600	LT-Promo	92,000	-	92,000	92,000	-
101047	FY24-Carlsbad Community Theatre	LT	600	LT-Promo	20,000	17,329	2,671	2,671	-
101064	FY24-Creative Carlsbad Arts Council	LT	600	LT-Promo	-	-	-	-	-
100789	FY23-Chamber Holiday Decorations	LT	650	LT-Non Promotional	42,000	35,000	7,000	7,000	-
100790	FY23-Cavern Theatre	CAP	650	LT-Non Promotional	950,000	700,012	249,988	247,315	-
100791	FY23-PRV Media Upgrades	CAPC	650	LT-Non Promotional	110,000	86,596	23,404	-	-
100821	FY23-MainStreet Holiday Decorations	LT	650	LT-Non Promotional	85,000	42,597	42,403	42,403	-
100949	FY24-Walk Path Improvements	CAP	650	LT-Non Promotional	150,000	-	150,000	-	-
101011	FY24-Carlsbad Chamber Management	LT	650	LT-Non Promotional	332,500	83,124	249,376	249,376	-
101012	FY24-Fireworks	LT	650	LT-Non Promotional	65,000	-	65,000	-	-
101013	FY24-HAP Holiday Decorations	LT	650	LT-Non Promotional	110,000	69,807	40,193	35,213	-
101014	FY24-Annual PRV Maintenance	LT	650	LT-Non Promotional	20,000	674	19,327	1,106	-
101015	FY24-Annual Public Safety	LT	650	LT-Non Promotional	100,000	36,265	63,735	-	-
101016	FY24-Annual Audit	LT	650	LT-Non Promotional	2,800	-	2,800	-	-
101017	FY24-Mainstreet Holiday Decorations	LT	650	LT-Non Promotional	50,000	-	50,000	50,000	-
101024	FY24-HAP Sculptures	CAP	650	LT-Non Promotional	215,000	28,640	186,360	186,360	-
101026	FY24-Pool Covers	CAP	650	LT-Non Promotional	500,000	-	500,000	-	-
101041	FY24-Driving Range Improvements	CAP	650	LT-Non Promotional	300,000	-	300,000	282,213	-
101050	FY24-COC PRV Holiday Lighting	LT	650	LT-Non Promotional	30,000	-	30,000	30,000	-
100627	FY22-Jed Howard	CAP	680	LT-Discretionary	300,000	-	300,000	-	-
100875	FY23-Splash Pad	LT	680	LT-Discretionary	500,000	389,716	110,284	108,964	-
100950	FY24-Lower Tansill Park Improvement	CAP	680	LT-Discretionary	500,000	-	500,000	-	-
100951	FY24-Par 3 Lights	CAP	680	LT-Discretionary	250,000	-	250,000	-	-
100981	FY24-Pro Shop Truck	CAPC	680	LT-Discretionary	46,500	45,915	585	-	-
100982	FY24-Golf Picker Cart	CAPC	680	LT-Discretionary	22,000	19,418	2,582	-	-
100983	FY24-Golf Simulators	CAP	680	LT-Discretionary	100,000	-	100,000	100,000	-
100984	FY24-Pro Shop Furniture	CAP	680	LT-Discretionary	125,000	-	125,000	-	-
100985	FY24-Golf Course Restrooms	CAP	680	LT-Discretionary	215,000	-	215,000	-	-
101022	FY24-Kayak Launch at Spring Park	CAP	680	LT-Discretionary	56,000	-	56,000	-	-
101042	FY24-Driving Range Improvements	CAP	680	LT-Discretionary	350,000	-	350,000	238,511	-
100115	FY20-Upgrade Waterline-Old Cavern	CAP	700	Water	1,303,963	959,607	344,356	18,960	-
100426	FY21-Eng-E Green St	CAPC	700	Water	50,000	40,596	9,404	-	-

Project Code	Description	Project Type	Department	Dept Description	Revised Budget	Actuals	Project Balance	Encumbrances	Requisitions
100549	FY22-Water Meter Upgrades	CAP	700	Water	1,500,000	992,478	507,522	326,039	-
100551	FY22-SD Reservoir	CAPC	700	Water	150,000	89,317	60,683	4,567	-
100552	FY22-Water Valves	CAP	700	Water	100,000	61,526	38,474	-	-
100554	FY22-PRV Rehab	CAP	700	Water	120,000	50,308	69,692	3,492	-
100793	FY23-Reservoir 2 Transmission	CAP	700	Water	1,500,000	1,451,022	48,978	15,384	-
100794	FY23-Meter Upgrades	CAP	700	Water	350,000	-	350,000	9,129	-
100796	FY23-Tatum Well Field Improvements	CAP	700	Water	457,056	413,364	43,692	19,759	-
100797	FY23-Annual Well Rehab	CAP	700	Water	465,000	406,551	58,449	51,830	-
100798	FY23-Water Security System	CAP	700	Water	20,000	-	20,000	-	-
100952	FY24-Valve Insertion	CAP	700	Water	150,000	-	150,000	-	-
100953	FY24-Lead Service Line Inventory	CAP	700	Water	150,000	-	150,000	-	-
100954	FY24-Well 8 Rehab	CAP	700	Water	200,000	-	200,000	-	-
100955	FY24-Trucks (4)	CAP	700	Water	250,000	158,141	91,859	82,462	1,171
100956	FY24-Annual Water Line Upgrades	CAP	700	Water	400,000	43,800	356,200	55,500	-
100957	FY24-Tatum Well Improvements	CAP	700	Water	250,000	-	250,000	-	-
100958	FY24-Annual Well Rehab	CAP	700	Water	175,000	106,764	68,236	-	-
100959	FY24-Annual New Services	CAP	700	Water	200,000	18,321	181,679	-	-
100960	FY24-Annual Engineering	CAP	700	Water	250,000	1,433	248,567	12,750	-
101045	FY24-Old Cavern Hwy Sewer	CAP	700	Water	1,200,000	-	1,200,000	-	-
101052	FY24-Meter Reading System GRANT	CAP	700	Water	500,000	-	500,000	-	-
100560	FY22-Grit Pump Valves	CAPC	701	Waste Water	50,000	-	50,000	-	-
100562	FY22-Final Clarifier	CAP	701	Waste Water	95,156	-	95,156	95,156	-
100565	FY22-UV Redundancy	CAP	701	Waste Water	100,000	27,299	72,701	16,440	-
100566	FY22-Gravity Belt Thickener	CAP	701	Waste Water	225,000	-	225,000	204,550	-
100567	FY22-Fall Protect System	CAP	701	Waste Water	75,000	-	75,000	74,161	-
100800	FY23-Digester	CAP	701	Waste Water	500,000	-	500,000	334,645	-
100801	FY23-Boiler	CAP	701	Waste Water	199,844	125,562	74,283	-	-
100961	FY24-Variable Frequency Drive	CAP	701	Waste Water	200,000	-	200,000	-	-
100962	FY24-Digester Macerator	CAP	701	Waste Water	75,000	-	75,000	44,800	-
100963	FY24-Air Compressor	CAP	701	Waste Water	15,000	-	15,000	-	-
100964	FY24-Annual Engineering	CAP	701	Waste Water	125,000	1,437	123,563	12,788	-
101063	FY24-Lift Station Pump	CAP	701	Waste Water	12,000	11,661	339	-	-
101065	FY24-Re-Use Meter	CAP	701	Waste Water	8,250	-	8,250	8,202	8,202
100802	FY23-SCADA	CAP	702	Double Eagle	150,000	-	150,000	-	-
100804	FY23-DE Waterline Replacement GRANT	CAP	702	Double Eagle	2,500,000	157,004	2,342,996	2,342,996	-
100805	FY23-Water System Replacement GRANT	CAP	702	Double Eagle	1,100,000	-	1,100,000	1,100,000	-
100965	FY24-Well Rehab	CAP	702	Double Eagle	200,000	38,306	161,694	5,810	-
100966	FY24-Waterline Upgrades	CAP	702	Double Eagle	300,000	-	300,000	-	-
100121	FY20-Sewer Interceptor upgrades	CAP	703	Collection System	1,849,121	694,722	1,154,399	105,736	-
100439	FY21-NPH Sewer Extension-GRANT	CAP	703	Collection System	500,000	129,818	370,182	64,509	-

Project Code	Description	Project Type	Department	Dept Description	Revised Budget	Actuals	Project Balance	Encumbrances	Requisitions
100571	FY22-Bataan Lift Station-GRANT	CAP	703	Collection System	3,095,000	917,108	2,177,892	2,088,902	-
100572	FY22-Old Cavern Sewer Ext-GRANT	CAP	703	Collection System	2,698,401	86,053	2,612,348	96,791	-
100573	FY22-Primary Lift Station	CAP	703	Collection System	300,000	109,106	190,894	56,094	-
100967	FY24-Truck	CAP	703	Collection System	75,000	44,117	30,883	-	-
100968	FY24-Truck	CAPC	703	Collection System	60,000	42,732	17,268	-	-
100969	FY24-Stevens Street Sewer	CAP	703	Collection System	150,000	-	150,000	-	-
100970	FY24-Belva Lift Station Upgrade	CAP	703	Collection System	550,000	14,926	535,074	91,276	-
100971	FY24-Annual Engineering	CAP	703	Collection System	125,000	1,508	123,492	37,041	-
100972	FY24-Annual Manhole Rehab	CAP	703	Collection System	50,000	-	50,000	-	-
100973	FY24-Annual Sewer Line Upgrades	CAP	703	Collection System	100,000	-	100,000	-	-
101053	FY24-Natl Pks Hwy Sewer Const GRANT	CAP	703	Collection System	910,000	-	910,000	-	-
101054	FY24-Wet Well Construction GRANT	CAP	703	Collection System	1,000,000	-	1,000,000	-	-
100974	FY24-ISCO Autosampler (2)	CAP	704	Lab Environmental Services	21,000	-	21,000	20,104	-
100975	FY24-Truck	CAP	704	Lab Environmental Services	37,500	-	37,500	-	-
100810	FY23-ARC Trucks (3)	CAP	730	Solid Waste Disposal	1,281,972	-	1,281,972	1,281,972	-
100812	FY23-Container Maintenance Truck	CAP	730	Solid Waste Disposal	190,000	-	190,000	185,510	-
100813	FY23-Truck Safety Camera System	CAP	730	Solid Waste Disposal	250,000	39,970	210,030	28,812	-
100814	FY23-Metal Dumpsters	CAP	730	Solid Waste Disposal	137,700	89,944	47,756	-	-
100976	FY24-Grapppler Trucks (2)	CAP	730	Solid Waste Disposal	593,000	-	593,000	590,872	-
100977	FY24-ARC Trucks (2)	CAP	730	Solid Waste Disposal	1,087,000	-	1,087,000	757,474	-
100978	FY24-Roll-Off Containers	CAP	730	Solid Waste Disposal	100,000	38,951	61,049	17,564	-
100979	FY24-Trucks (2)	CAPC	730	Solid Waste Disposal	75,000	74,639	361	-	-
100980	FY24-Security Lighting	CAP	730	Solid Waste Disposal	125,000	-	125,000	-	-
100872	FY23-Ice Machine	CAPC	790	Golf Pro Shop	10,000	9,218	782	-	-
					94,199,067	27,372,805	66,826,262	27,000,572	124,388

9. Promotional Lodgers' Tax Aging Schedule

City of Carlsbad, NM
 Lodgers Tax - Promotional
 Aging Schedule of Revenues to be Spent
 as of: **November 2023**

Revenues		Expenditures/Transfers													Offsetting Expense	Balance	Compliance
		FY15	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23	FY24	FY25	FY26	FY27			
FY15	1,446,991	-	717,388	703,466	26,137										1,446,991	-	No - \$26k
FY16	767,494		-	-	592,385	175,109									767,494	-	No - \$175k
FY17	735,160			-	-	735,160									735,160	-	Yes
FY18	1,401,511				-	177,647	1,082,201	141,663							1,401,511	-	No - \$142k
FY19	1,653,230					-	-	1,025,448	627,782						1,653,230	-	No - \$628k
FY20	1,446,944						-	-	444,896	1,002,048					1,446,944	-	No - \$1M
FY21	635,817							-	-	635,817					635,817	-	Yes
FY22	901,760								-	21,656	880,104				901,760	-	Yes
FY23	1,205,299									-	579,191				579,191	626,108	
FY24	598,678														-	598,678	
		-	717,388	703,466	618,522	1,087,916	1,082,201	1,167,111	1,072,678	1,659,521	1,459,295	-	-	-		1,224,786	

Per Lodgers' Tax State Statute and City Ordinance, the proceeds from the occupancy tax that are required to be used to advertise, publicize and promote tourist-related attractions, facilities and events shall be used within two years of the close of the fiscal year in which they were collected and shall not be accumulated beyond that date or used for any other purpose.

10. Municipal Court Summary

City of Carlsbad, NM
Municipal Court Analysis
FY24

				City of Carlsbad					
FY24	Number of Cases	Cases on Appeal	Outstanding Warrants	State Fees	Fines	Fees	Total	Previous FY	Variance
Jul-23	566	6	4,343	\$5,048	\$40,957	\$10,205	\$51,162	\$47,379	\$3,783
Aug-23	671	5	4,390	\$5,564	\$50,773	\$11,517	\$62,290	\$65,503	-\$3,213
Sep-23	739	6	4,415	\$4,828	\$45,045	\$9,472	\$54,517	\$55,732	-\$1,215
Oct-23	844	7	4,416	\$6,431	\$55,735	\$12,274	\$68,009	\$71,760	-\$3,751
Nov-23	747	4	4,467	\$6,364	\$56,568	\$12,527	\$69,095	\$54,509	\$14,586
Dec-23							\$0		\$0
Jan-24							\$0		\$0
Feb-24							\$0		\$0
Mar-24							\$0		\$0
Apr-24							\$0		\$0
May-24							\$0		\$0
Jun-24							\$0		\$0
Total/Ave	3,567	6	4,406	\$28,235	\$249,078	\$55,995	\$305,073	\$294,883	\$10,190
Vs. FY23									
Incr(Decr)	-59%	12%	3%	-60%	-57%	-61%	-58%		

				City of Carlsbad			
Previous	Number of Cases	Cases on Appeal	Outstanding Warrants	State Fees	Fines	Fees	Total
FY23	8,602	5	4,275	\$71,249	\$584,337	\$142,776	\$727,113
FY22	11,573	4	4,330	\$89,502	\$671,511	\$178,439	\$849,950
FY21	11,944	2	4,281	\$90,122	\$692,903	\$185,310	\$878,213
FY20	13,548	2	4,308	\$90,205	\$730,812	\$183,099	\$913,911
FY19	9,476		4,008	\$73,519	\$555,014	\$148,400	\$703,414

11. Debt Service

City of Carlsbad, NM
Debt Service
as of: November 2023

		NMFA Carlsbad 11 DE Extension	NMFA CWSRF 010 Treat Plant	Total W&S
Original Amt				
	Principal	15,688,737	19,414,220	35,102,957
	Interest	3,533,097	4,331,980	7,865,076
	Total	\$19,221,834	\$23,746,200	\$42,968,034
Years	FY			
1	2024	1,077,443	1,090,387	2,167,831
2	2025	1,067,160	1,090,387	2,157,547
3	2026	1,062,730	1,090,387	2,153,118
4	2027	1,055,153	1,090,387	2,145,540
5	2028	1,047,423	1,090,387	2,137,810
6	2029	1,039,539	1,090,387	2,129,926
7	2030	1,031,497	1,090,387	2,121,884
8	2031	1,023,293	1,090,387	2,113,681
9	2032	1,014,927	1,090,387	2,105,314
10	2033	1,006,392	1,090,387	2,096,779
11	2034	997,687	1,090,387	2,088,075
12	2035	988,808	1,090,387	2,079,196
13	2036	979,752	1,090,387	2,070,139
14	2037	970,514	1,090,387	2,060,902
15	2038		1,090,387	1,090,387
	Balance	14,362,318	16,355,811	30,718,129

12. YTD Budget Report

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
101 General Fund	APPROP	ADJSTMNTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL

101 General Fund

101 30000 Municipal	-28,920,976	0	-28,920,976	-15,065,502.51	.00	-13,855,473.49	52.1%*
101 30010 Muni Share	-24,248,684	0	-24,248,684	-12,631,614.24	.00	-11,617,069.76	52.1%*
101 30030 Infrastruc	-2,431,890	0	-2,431,890	-1,266,818.90	.00	-1,165,071.10	52.1%*
101 30100 Property	-3,900,000	0	-3,900,000	-418,563.52	.00	-3,481,436.48	10.7%*
101 30300 Auto Lic G	-21,000	0	-21,000	-6,539.10	.00	-14,460.90	31.1%*
101 31000 TDS	-90,000	0	-90,000	-29,431.39	.00	-60,568.61	32.7%*
101 31010 xcel	-756,000	0	-756,000	-317,547.44	.00	-438,452.56	42.0%*
101 31020 NM Gas	-84,600	0	-84,600	-22,757.94	.00	-61,842.06	26.9%*
101 31025 PVT	-5,900	0	-5,900	-7,365.13	.00	1,465.13	124.8%
101 31030 windstream	-42,000	0	-42,000	-19,706.97	.00	-22,293.03	46.9%*
101 31040 Water	-20,000	0	-20,000	-20,000.00	.00	.00	100.0%
101 32000 Business	-100	0	-100	-270.00	.00	170.00	270.0%
101 32005 License-Ca	-2,500	0	-2,500	-500.00	.00	-2,000.00	20.0%*
101 32010 Dog	-700	0	-700	-538.00	.00	-162.00	76.9%*
101 32020 Liquor	-5,000	0	-5,000	-500.00	.00	-4,500.00	10.0%*
101 32100 Building	-114,000	0	-114,000	-80,835.75	.00	-33,164.25	70.9%*
101 32110 Cemetery M	0	0	0	-850.00	.00	850.00	100.0%
101 32120 Electrical	-49,000	0	-49,000	-21,162.00	.00	-27,838.00	43.2%*
101 32130 Golf Carts	0	-10,000	-10,000	-9,388.00	.00	-612.00	93.9%*
101 32150 Plumbing/M	-19,000	0	-19,000	-16,336.00	.00	-2,664.00	86.0%*
101 32190 Misc	-2,000	0	-2,000	-1,812.25	.00	-187.75	90.6%*
101 33000 Business R	-39,000	0	-39,000	-10,870.00	.00	-28,130.00	27.9%*
101 33001 Cemetery L	-102,000	0	-102,000	-50,543.32	.00	-51,456.68	49.6%*
101 33002 Cemetery O	-80,000	0	-80,000	-34,986.00	.00	-45,014.00	43.7%*
101 33005 Fees-Green	0	-380,000	-380,000	-136,882.87	.00	-243,117.13	36.0%*
101 33007 Library	-3,500	0	-3,500	-1,968.50	.00	-1,531.50	56.2%*
101 33010 Notary	0	0	0	-195.00	.00	195.00	100.0%
101 33012 Rental	-36,000	0	-36,000	-11,951.00	.00	-24,049.00	33.2%*
101 33013 Rental Wat	-9,700	0	-9,700	-1,920.00	.00	-7,780.00	19.8%*
101 33015 Senior Cen	-5,000	0	-5,000	-1,497.18	.00	-3,502.82	29.9%*
101 33016 Sub Divisi	-2,200	0	-2,200	-950.00	.00	-1,250.00	43.2%*
101 33022 Waterpark	-88,000	0	-88,000	-74,422.75	.00	-13,577.25	84.6%*
101 33023 Zoning	-3,700	0	-3,700	-3,616.00	.00	-84.00	97.7%*
101 33090 Misc	0	0	0	-24.90	.00	24.90	100.0%
101 34000 Ambulance	-9,000	0	-9,000	-10,887.78	.00	1,887.78	121.0%
101 34045 LifeLine	-820,000	0	-820,000	-403,776.30	.00	-416,223.70	49.2%*
101 34300 Waterpark	-12,500	0	-12,500	-8,150.47	.00	-4,349.53	65.2%*
101 34320 Misc	-1,500	0	-1,500	-874.61	.00	-625.39	58.3%*
101 35045 Lease-CP	-260	0	-260	.00	.00	-260.00	.0%*
101 35100 Lease-Cave	-36,000	0	-36,000	-18,000.00	.00	-18,000.00	50.0%*

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	YTD ACTUAL	ENCUMBRANCES	AVAILABLE	PCT	
101 General Fund	APPROP	ADJSTMTS	BUDGET			BUDGET	USE/COL	
101 35200 Lease-Port	-6,000	0	-6,000	-500.00	.00	-5,500.00	8.3%*	
101 35900 Lease-Misc	-20,000	0	-20,000	-1,000.00	.00	-19,000.00	5.0%*	
101 36000 CD's	0	0	0	-170,544.60	.00	170,544.60	100.0%	
101 36040 Misc	0	0	0	-132,897.13	.00	132,897.13	100.0%	
101 37000 County-App	-625,000	-50,000	-675,000	-158,750.00	.00	-516,250.00	23.5%*	
101 37005 County-DWI	-30,000	0	-30,000	-13,839.83	.00	-16,160.17	46.1%*	
101 37135 Legislativ	0	0	0	-19,518.37	.00	19,518.37	100.0%	
101 37140 Library Gr	-10,255	0	-10,255	.00	.00	-10,254.72	.0%*	
101 37160 Buckle Dow	-10,624	0	-10,624	-3,112.70	.00	-7,511.30	29.3%*	
101 37165 DWI	-30,184	0	-30,184	-14,863.81	.00	-15,320.19	49.2%*	
101 37170 STEP	-30,016	0	-30,016	-3,068.57	.00	-26,947.43	10.2%*	
101 37240 Federal-WI	-7,000	0	-7,000	.00	.00	-7,000.00	.0%*	
101 37290 Federal-Mi	0	-14,734	-14,734	-42,941.90	.00	28,207.90	291.4%	
101 38001 Donations	0	-20,000	-20,000	-20,000.00	.00	.00	100.0%	
101 38007 Long/Short	0	0	0	10.00	.00	-10.00	100.0%*	
101 38008 Oil & Gas	0	0	0	-827,791.18	.00	827,791.18	100.0%	
101 38009 Printing &	-16,500	0	-16,500	-8,577.77	.00	-7,922.23	52.0%*	
101 38011 Recoveries	0	0	0	-16,741.48	.00	16,741.48	100.0%	
101 38012 Reimburse	0	0	0	-10,304.64	.00	10,304.64	100.0%	
101 38090 All other	0	0	0	-137,324.88	.00	137,324.88	100.0%	
101 40000 Trans-IN	-705,000	-1,258,576	-1,963,576	-1,063,576.15	.00	-900,000.00	54.2%*	
101 45000 Transfer-T	6,135,000	8,725,000	14,860,000	14,860,000.00	.00	.00	100.0%	
TOTAL General Fund	-57,317,289	6,991,690	-50,325,599	-18,494,898.83	.00	-31,830,700.04	36.8%	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
101 General Fund							
10110 Mayor & Council							
10110 50000 Labor-Elec	14,400	0	14,400	4,000.00	.00	10,400.00	27.8%
10110 50500 Labor-Regu	33,600	0	33,600	14,000.00	.00	19,600.00	41.7%
10110 55000 Labor-Allo	42,750	0	42,750	11,500.00	.00	31,250.00	26.9%
10110 58100 Associated	6,952	0	6,952	2,257.10	.00	4,694.90	32.5%
10110 61550 ConProf-Le	8,000	0	8,000	.00	.00	8,000.00	.0%
10110 63300 Fees-Publi	2,000	0	2,000	.00	.00	2,000.00	.0%
10110 64475 Ops-Materi	2,000	0	2,000	1,304.80	.00	695.20	65.2%
10110 64800 Ops-Unifor	500	0	500	.00	.00	500.00	.0%
10110 66000 Empl-Dues	4,000	0	4,000	.00	.00	4,000.00	.0%
10110 66200 Empl-Per D	1,000	0	1,000	.00	.00	1,000.00	.0%
10110 66300 Empl-Milea	1,000	0	1,000	.00	.00	1,000.00	.0%
TOTAL Mayor & Council	116,202	0	116,202	33,061.90	.00	83,140.10	28.5%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
---------------	-----------------	------------------	----------------	------------	--------------	------------------	-------------

10111 Executive & Legislative

10111 50500 Labor-Regu	1,263,556	206,092	1,469,648	466,290.72	.00	1,003,357.28	31.7%
10111 51000 Labor-OT	1,023	40	1,063	2,167.01	.00	-1,104.01	203.9%*
10111 52000 Labor-Vaca	0	106,898	106,898	16,995.40	.00	89,902.60	15.9%
10111 52100 Labor-Holi	0	0	0	14,499.68	.00	-14,499.68	100.0%*
10111 53000 Labor-Sick	0	0	0	1,937.08	.00	-1,937.08	100.0%*
10111 54000 Labor-Othe	2,750	250	3,000	.00	.00	3,000.00	.0%
10111 55000 Labor-Allo	37,165	9,185	46,350	18,762.50	.00	27,587.50	40.5%
10111 56000 Labor-Heal	0	15,624	15,624	15,623.70	.00	.00	100.0%
10111 58000 Associated	153,493	-22,572	130,921	40,136.34	.00	90,784.66	30.7%
10111 58100 Associated	93,599	16,262	109,861	38,617.08	.00	71,244.13	35.2%
10111 58200 Associated	118,296	19,787	138,083	45,380.84	.00	92,702.16	32.9%
10111 58300 Associated	21,911	3,664	25,575	8,443.79	.00	17,131.21	33.0%
10111 58900 Associated	120	10	130	25.30	.00	104.70	19.5%
10111 61000 ConProf-Ad	4,000	0	4,000	1,075.07	.00	2,924.93	26.9%
10111 61200 ConProf-Ge	600,000	2,559	602,559	56,627.14	87,572.95	458,358.75	23.9%
10111 61550 ConProf-Le	170,000	0	170,000	69,958.78	37,024.30	63,016.92	62.9%
10111 61650 ConProf-OG	50,000	0	50,000	5,865.56	8,829.91	35,304.53	29.4%
10111 61700 ConProf-Ou	737,343	0	737,343	162,629.00	574,714.00	.00	100.0%
10111 61900 ConProf-Mi	100,000	0	100,000	27,724.22	36,775.78	35,500.00	64.5%
10111 63050 Fees-Count	37,098	0	37,098	3,513.81	.00	33,584.19	9.5%
10111 63100 Fees-Filin	5,300	0	5,300	500.00	.00	4,800.00	9.4%
10111 63300 Fees-Publi	4,000	0	4,000	5,608.79	3,564.27	-5,173.06	229.3%*
10111 63900 Fees-Misc	500	0	500	-3.05	.00	503.05	-.6%
10111 64475 Ops-Materi	55,000	0	55,000	35,400.77	7,149.32	12,449.91	77.4%
10111 64600 Ops-Postag	1,000	0	1,000	1,086.53	.00	-86.53	108.7%*
10111 64625 Ops-Propor	1,000	0	1,000	.00	.00	1,000.00	.0%
10111 64675 Ops-Safety	10,000	0	10,000	18,276.74	.00	-8,276.74	182.8%*
10111 64800 Ops-Unifor	700	0	700	908.63	.00	-208.63	129.8%*
10111 64825 Ops-Vehicl	3,500	0	3,500	1,892.70	2,107.30	-500.00	114.3%*
10111 65000 Maint-Buil	100	0	100	39.95	.00	60.05	40.0%
10111 65550 Maint-Vehi	1,000	0	1,000	650.33	598.00	-248.33	124.8%*
10111 66000 Empl-Dues	90,000	0	90,000	12,560.00	.00	77,440.00	14.0%
10111 66100 Empl-Train	4,000	0	4,000	30.00	175.00	3,795.00	5.1%
10111 66200 Empl-Per D	2,000	0	2,000	42.00	.00	1,958.00	2.1%
10111 66300 Empl-Milea	2,500	0	2,500	.00	.00	2,500.00	.0%
10111 66400 Empl-Trans	500	0	500	.00	.00	500.00	.0%
10111 66500 Empl-Perso	1,000	0	1,000	.00	.00	1,000.00	.0%
10111 67400 Util-Telep	1,500	0	1,500	.00	1,500.00	.00	100.0%
10111 80100 Cap-Land	150,000	-150,000	0	.00	.00	.00	.0%
TOTAL Executive & Legislative	3,723,954	207,799	3,931,753	1,073,266.41	760,010.83	2,098,475.51	46.6%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
101 General Fund							
10112 Judicial							
10112 50500 Labor-Regu	457,634	15,987	473,621	144,537.33	.00	329,083.67	30.5%
10112 52000 Labor-Vaca	0	0	0	10,722.76	.00	-10,722.76	100.0%*
10112 52100 Labor-Holi	0	0	0	4,572.00	.00	-4,572.00	100.0%*
10112 53000 Labor-Sick	0	0	0	8,023.88	.00	-8,023.88	100.0%*
10112 54000 Labor-Othe	2,000	250	2,250	.00	.00	2,250.00	.0%
10112 55000 Labor-Allo	5,100	0	5,100	2,125.00	.00	2,975.00	41.7%
10112 56000 Labor-Heal	0	10,651	10,651	12,138.57	.00	-1,487.35	114.0%*
10112 58000 Associated	73,198	0	73,198	28,965.07	.00	44,232.93	39.6%
10112 58100 Associated	33,296	2,248	35,544	12,987.55	.00	22,556.27	36.5%
10112 58200 Associated	41,687	1,341	43,028	16,166.98	.00	26,861.02	37.6%
10112 58300 Associated	7,724	246	7,970	3,007.47	.00	4,962.53	37.7%
10112 58900 Associated	90	0	90	18.40	.00	71.60	20.4%
10112 61200 ConProf-Ge	163,300	0	163,300	47,997.47	120,281.16	-4,978.63	103.0%*
10112 64475 Ops-Materi	15,750	0	15,750	6,022.24	830.95	8,896.81	43.5%
10112 64600 Ops-Postag	3,680	0	3,680	913.97	.00	2,766.03	24.8%
10112 64800 Ops-Unifor	2,000	0	2,000	.00	.00	2,000.00	.0%
10112 64825 Ops-Vehicl	400	0	400	.00	.00	400.00	.0%
10112 65000 Maint-Buil	2,000	0	2,000	.00	.00	2,000.00	.0%
10112 65050 Maint-Equi	2,000	0	2,000	.00	.00	2,000.00	.0%
10112 66000 Empl-Dues	6,300	0	6,300	544.49	.00	5,755.51	8.6%
10112 66100 Empl-Train	10,500	0	10,500	30.00	4,289.79	6,180.21	41.1%
10112 66200 Empl-Per D	7,350	0	7,350	863.54	3,490.00	2,996.46	59.2%
10112 66300 Empl-Milea	3,100	0	3,100	151.56	.00	2,948.44	4.9%
10112 66400 Empl-Trans	4,200	0	4,200	.00	2,856.00	1,344.00	68.0%
10112 66500 Empl-Perso	300	0	300	.00	.00	300.00	.0%
10112 67400 Util-Telep	5,250	0	5,250	1,425.47	3,574.53	250.00	95.2%
10112 80300 Cap-Improv	35,000	-17,203	17,797	17,796.67	.00	.00	100.0%
TOTAL Judicial	881,859	13,520	895,379	319,010.42	135,322.43	441,045.86	50.7%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05			ORIGINAL	TRANFRS/	REVISED	YTD	ENCUMBRANCES	AVAILABLE	PCT
ACCOUNTS FOR:	General Fund	APPROP	ADJSTMTS	BUDGET	ACTUAL	BUDGET	USE/COL		
10113 City Clerk									
10113	50500	Labor-Regu	281,723	14,565	296,288	96,157.74	.00	200,130.26	32.5%
10113	52000	Labor-Vaca	0	0	0	5,257.65	.00	-5,257.65	100.0%*
10113	52100	Labor-Holi	0	0	0	3,134.92	.00	-3,134.92	100.0%*
10113	53000	Labor-Sick	0	0	0	3,035.90	.00	-3,035.90	100.0%*
10113	54000	Labor-Othe	1,000	0	1,000	.00	.00	1,000.00	.0%
10113	55000	Labor-Allo	838	2,012	2,850	1,187.50	.00	1,662.50	41.7%
10113	56000	Labor-Heal	0	9,647	9,647	9,647.06	.00	.00	100.0%
10113	58000	Associated	73,917	0	73,917	25,901.06	.00	48,015.94	35.0%
10113	58100	Associated	20,229	704	20,933	8,246.20	.00	12,686.64	39.4%
10113	58200	Associated	30,428	-176	30,252	11,576.81	.00	18,675.19	38.3%
10113	58300	Associated	5,637	-33	5,604	2,151.70	.00	3,452.30	38.4%
10113	58900	Associated	40	0	40	9.20	.00	30.80	23.0%
10113	61200	ConProf-Ge	32,438	0	32,438	25,869.09	950.00	5,618.91	82.7%
10113	64475	Ops-Materi	3,150	0	3,150	1,208.86	.00	1,941.14	38.4%
10113	64990	Ops-Misc	2,500	0	2,500	.00	.00	2,500.00	.0%
10113	65900	Maint-Misc	500	0	500	.00	.00	500.00	.0%
10113	66000	Empl-Dues	1,050	0	1,050	550.00	.00	500.00	52.4%
10113	66100	Empl-Train	2,100	0	2,100	850.00	.00	1,250.00	40.5%
10113	66200	Empl-Per D	2,100	0	2,100	1,954.41	.00	145.59	93.1%
10113	66300	Empl-Milea	600	0	600	250.98	.00	349.02	41.8%
TOTAL City Clerk			458,250	26,719	484,969	196,989.08	950.00	287,029.82	40.8%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	YTD ACTUAL	ENCUMBRANCES	AVAILABLE	PCT
101 General Fund	APPROP	ADJSTMNTS	BUDGET			BUDGET	USE/COL

10114 Human Resources

10114 50500 Labor-Regu	208,863	17,651	226,514	21,093.76	.00	205,420.24	9.3%
10114 51000 Labor-OT	0	0	0	1,149.60	.00	-1,149.60	100.0%*
10114 52000 Labor-Vaca	0	0	0	1,709.36	.00	-1,709.36	100.0%*
10114 52100 Labor-Holi	0	0	0	727.60	.00	-727.60	100.0%*
10114 53000 Labor-Sick	0	0	0	718.88	.00	-718.88	100.0%*
10114 54000 Labor-Othe	500	0	500	.00	.00	500.00	.0%
10114 55000 Labor-Allo	7,950	0	7,950	.00	.00	7,950.00	.0%
10114 58000 Associated	23,402	0	23,402	118.20	.00	23,283.80	.5%
10114 58100 Associated	16,552	743	17,295	1,913.98	.00	15,381.02	11.1%
10114 58200 Associated	19,839	1,819	21,658	2,607.32	.00	19,050.68	12.0%
10114 58300 Associated	3,674	338	4,012	485.00	.00	3,527.00	12.1%
10114 58900 Associated	30	0	30	2.30	.00	27.70	7.7%
10114 61200 ConProf-Ge	13,870	0	13,870	577.70	1,197.30	12,095.00	12.8%
10114 64475 Ops-Materi	5,250	0	5,250	375.55	.00	4,874.45	7.2%
10114 64600 Ops-Postag	630	0	630	68.22	.00	561.78	10.8%
10114 64800 Ops-Unifor	110	0	110	.00	.00	110.00	.0%
10114 66000 Empl-Dues	840	0	840	.00	.00	840.00	.0%
10114 66100 Empl-Train	530	0	530	.00	.00	530.00	.0%
10114 66200 Empl-Per D	210	0	210	.00	.00	210.00	.0%
10114 66300 Empl-Milea	110	0	110	.00	.00	110.00	.0%
10114 66600 Empl-Servi	210	0	210	.00	637.66	-427.66	303.6%*
TOTAL Human Resources	302,570	20,551	323,121	31,547.47	1,834.96	289,738.57	10.3%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05			ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
ACCOUNTS FOR:	General Fund	APPROX	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL	
10115 Finance-Admin									
10115	50500	Labor-Regu	765,121	107,539	872,660	265,135.37	.00	607,524.63	30.4%
10115	51000	Labor-OT	1,936	74	2,010	38.18	.00	1,971.82	1.9%
10115	52000	Labor-Vaca	0	0	0	15,007.65	.00	-15,007.65	100.0%*
10115	52100	Labor-Holi	0	0	0	9,428.35	.00	-9,428.35	100.0%*
10115	53000	Labor-Sick	0	0	0	11,021.03	.00	-11,021.03	100.0%*
10115	54000	Labor-Othe	2,500	0	2,500	792.50	.00	1,707.50	31.7%
10115	55000	Labor-Allo	8,700	0	8,700	3,625.00	.00	5,075.00	41.7%
10115	56000	Labor-Heal	0	16,847	16,847	18,553.58	.00	-1,706.94	110.1%*
10115	58000	Associated	148,131	259	148,390	56,219.35	.00	92,170.65	37.9%
10115	58100	Associated	55,397	9,519	64,916	23,192.87	.00	41,722.90	35.7%
10115	58200	Associated	82,420	11,607	94,027	32,261.24	.00	61,765.76	34.3%
10115	58300	Associated	15,307	2,151	17,458	6,001.10	.00	11,456.90	34.4%
10115	58900	Associated	110	0	110	25.30	.00	84.70	23.0%
10115	61200	ConProf-Ge	490,000	0	490,000	300,615.52	203,726.05	-14,341.57	102.9%*
10115	63100	Fees-Filin	2,730	0	2,730	1,450.00	.00	1,280.00	53.1%
10115	63250	Fees-Penal	2,100	0	2,100	.00	.00	2,100.00	.0%
10115	63300	Fees-Publi	740	0	740	927.86	1,823.57	-2,011.43	371.8%*
10115	64025	Ops-Bank C	530	0	530	.00	.00	530.00	.0%
10115	64475	Ops-Materi	71,400	0	71,400	7,146.08	8,995.64	55,258.28	22.6%
10115	64600	Ops-Postag	31,920	0	31,920	3,571.06	15,400.00	12,948.94	59.4%
10115	64800	Ops-Unifor	210	0	210	1,165.94	.00	-955.94	555.2%*
10115	64825	Ops-Vehicl	400	0	400	188.47	151.53	60.00	85.0%
10115	65050	Maint-Equi	110	0	110	.00	500.00	-390.00	454.5%*
10115	65550	Maint-Vehi	260	0	260	147.25	.00	112.75	56.6%
10115	66000	Empl-Dues	1,380	0	1,380	3,010.00	510.00	-2,140.00	255.1%*
10115	66100	Empl-Train	5,040	0	5,040	158.40	110.00	4,771.60	5.3%
10115	66200	Empl-Per D	530	0	530	.00	280.13	249.87	52.9%
10115	66500	Empl-Perso	950	0	950	222.02	.00	727.98	23.4%
10115	67100	Util-Elect	31,980	0	31,980	9,417.98	22,568.02	-6.00	100.0%*
10115	67200	Util-Gas	3,630	0	3,630	263.99	3,366.01	.00	100.0%
10115	67400	Util-Telep	31,680	0	31,680	12,450.13	18,729.87	500.00	98.4%
10115	67500	Util-Water	7,530	0	7,530	2,955.05	4,574.95	.00	100.0%
10115	80200	Cap-Buildi	160,000	37,433	197,433	.00	8,988.94	188,444.00	4.6%
TOTAL Finance-Admin			1,922,742	185,428	2,108,170	784,991.27	289,724.71	1,033,454.37	51.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
101 General Fund							
10116 Finance-Cashiers							
10116 50500 Labor-Regu	330,620	9,496	340,116	113,668.74	.00	226,447.26	33.4%
10116 51000 Labor-OT	6,656	1,233	7,889	2,496.61	.00	5,392.39	31.6%
10116 52000 Labor-Vaca	0	0	0	4,945.50	.00	-4,945.50	100.0%*
10116 52100 Labor-Holi	0	0	0	4,175.27	.00	-4,175.27	100.0%*
10116 53000 Labor-Sick	0	0	0	5,158.70	.00	-5,158.70	100.0%*
10116 54000 Labor-Othe	1,500	0	1,500	.00	.00	1,500.00	.0%
10116 56000 Labor-Heal	0	2,801	2,801	1,735.24	.00	1,066.19	61.9%
10116 58000 Associated	38,387	-17,104	21,283	8,527.88	.00	12,755.12	40.1%
10116 58100 Associated	24,760	1,555	26,315	9,861.99	.00	16,453.32	37.5%
10116 58200 Associated	35,710	1,027	36,737	13,648.05	.00	23,088.95	37.2%
10116 58300 Associated	6,616	190	6,806	2,538.67	.00	4,267.33	37.3%
10116 58900 Associated	70	0	70	16.10	.00	53.90	23.0%
TOTAL Finance-Cashiers	444,319	-801	443,518	166,772.75	.00	276,744.99	37.6%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
101 General Fund							
10117 Information Technology							
10117 50500 Labor-Regu	396,628	26,243	422,871	129,731.21	.00	293,139.79	30.7%
10117 51000 Labor-OT	0	0	0	1,620.98	.00	-1,620.98	100.0%*
10117 52000 Labor-Vaca	0	0	0	7,783.61	.00	-7,783.61	100.0%*
10117 52100 Labor-Holi	0	0	0	4,291.32	.00	-4,291.32	100.0%*
10117 53000 Labor-Sick	0	0	0	1,838.45	.00	-1,838.45	100.0%*
10117 54000 Labor-Othe	1,250	0	1,250	.00	.00	1,250.00	.0%
10117 55000 Labor-Allo	10,200	750	10,950	4,093.75	.00	6,856.25	37.4%
10117 56000 Labor-Heal	0	8,315	8,315	8,315.09	.00	.00	100.0%
10117 58000 Associated	79,988	0	79,988	21,211.51	.00	58,776.49	26.5%
10117 58100 Associated	29,448	2,885	32,333	11,396.39	.00	20,936.71	35.2%
10117 58200 Associated	42,837	3,285	46,122	15,353.52	.00	30,768.48	33.3%
10117 58300 Associated	7,935	608	8,543	2,855.72	.00	5,687.28	33.4%
10117 58900 Associated	50	0	50	9.20	.00	40.80	18.4%
10117 61200 ConProf-Ge	443,000	0	443,000	69,946.93	63,464.91	309,588.16	30.1%
10117 64115 Ops-Comp H	150,000	0	150,000	130,103.73	340.70	19,555.57	87.0%
10117 64475 Ops-Materi	20,000	0	20,000	1,660.53	148.50	18,190.97	9.0%
10117 64600 Ops-Postag	100	0	100	70.50	.00	29.50	70.5%
10117 64775 Ops-Tools	100	0	100	.00	.00	100.00	.0%
10117 64825 Ops-Vehicl	1,500	0	1,500	96.26	403.74	1,000.00	33.3%
10117 65550 Maint-Vehi	200	0	200	.00	.00	200.00	.0%
10117 66100 Empl-Train	4,000	0	4,000	.00	.00	4,000.00	.0%
10117 66200 Empl-Per D	200	0	200	.00	.00	200.00	.0%
10117 66500 Empl-Perso	100	0	100	.00	.00	100.00	.0%
10117 67400 Util-Telep	51,000	0	51,000	20,432.03	24,275.22	6,292.75	87.7%
10117 80500 Cap-Equipm	205,000	0	205,000	.00	105,000.00	100,000.00	51.2%
TOTAL Information Technology	1,443,536	42,086	1,485,622	430,810.73	193,633.07	861,178.39	42.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05

ACCOUNTS FOR: 101 General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
10119 GRTR Fees							
10119 63225 Fees-NMTRD	1,065,000	0	1,065,000	441,771.03	.00	623,228.97	41.5%
TOTAL GRTR Fees	1,065,000	0	1,065,000	441,771.03	.00	623,228.97	41.5%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
101 General Fund	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL

10120 PD - Admin

10120 50500 Labor-Regu	653,801	15,170	668,971	173,597.98	.00	495,373.02	26.0%
10120 51000 Labor-OT	22,162	859	23,021	4,132.60	.00	18,888.40	18.0%
10120 52000 Labor-Vaca	0	0	0	21,667.54	.00	-21,667.54	100.0%*
10120 52100 Labor-Holi	0	0	0	6,984.66	.00	-6,984.66	100.0%*
10120 53000 Labor-Sick	0	0	0	5,628.95	.00	-5,628.95	100.0%*
10120 54000 Labor-Othe	1,750	0	1,750	22.32	.00	1,727.68	1.3%
10120 55000 Labor-Allo	17,400	0	17,400	6,937.50	.00	10,462.50	39.9%
10120 56000 Labor-Heal	0	12,361	12,361	12,361.28	.00	.00	100.0%
10120 58000 Associated	107,620	0	107,620	33,877.44	.00	73,742.56	31.5%
10120 58100 Associated	50,694	2,116	52,810	16,697.91	.00	36,111.73	31.6%
10120 58200 Associated	102,361	45,359	147,720	36,615.00	.00	111,105.00	24.8%
10120 58300 Associated	14,510	310	14,820	4,564.54	.00	10,255.46	30.8%
10120 58900 Associated	90	0	90	16.10	.00	73.90	17.9%
10120 61200 ConProf-Ge	1,103,431	14,734	1,118,165	519,457.22	368,502.37	230,205.41	79.4%
10120 61900 ConProf-Mi	0	0	0	58,608.98	4,173.16	-62,782.14	100.0%*
10120 64000 Ops-Ammo/R	15,000	0	15,000	.00	.00	15,000.00	.0%
10120 64475 Ops-Materi	46,000	0	46,000	14,554.76	4,736.30	26,708.94	41.9%
10120 64525 Ops-Police	205,000	10,000	215,000	7,472.88	.00	207,527.12	3.5%
10120 64600 Ops-Postag	2,435	0	2,435	3,003.54	362.85	-931.39	138.3%*
10120 64650 Ops-Recrui	10,500	0	10,500	12,922.76	863.34	-3,286.10	131.3%*
10120 64775 Ops-Tools	1,050	0	1,050	905.46	39.99	104.55	90.0%
10120 64800 Ops-Unifor	6,200	0	6,200	2,929.34	5,488.42	-2,217.76	135.8%*
10120 64825 Ops-Vehicl	265,000	0	265,000	101,062.40	163,937.60	.00	100.0%
10120 65000 Maint-Buil	57,750	0	57,750	27,398.06	6,926.99	23,424.95	59.4%
10120 65050 Maint-Equi	63,000	0	63,000	858.96	.00	62,141.04	1.4%
10120 65550 Maint-Vehi	147,000	0	147,000	74,654.11	5,682.46	66,663.43	54.7%
10120 66000 Empl-Dues	7,780	0	7,780	-716.66	3,201.66	5,295.00	31.9%
10120 66100 Empl-Train	60,250	0	60,250	13,250.60	2,533.42	44,465.98	26.2%
10120 66200 Empl-Per D	22,260	0	22,260	22,474.13	3,478.94	-3,693.07	116.6%*
10120 66300 Empl-Milea	0	0	0	47.55	.00	-47.55	100.0%*
10120 66400 Empl-Trans	2,100	0	2,100	1,901.52	1,130.60	-932.12	144.4%*
10120 66500 Empl-Perso	13,650	0	13,650	8,134.79	900.00	4,615.21	66.2%
10120 66600 Empl-Servi	2,100	0	2,100	1,728.11	728.43	-356.54	117.0%*
10120 67100 Util-Elect	48,430	0	48,430	17,327.00	30,673.00	430.00	99.1%
10120 67200 Util-Gas	4,500	0	4,500	820.45	3,179.55	500.00	88.9%
10120 67400 Util-Telep	79,910	0	79,910	32,691.42	43,141.42	4,077.16	94.9%
10120 67500 Util-Water	15,940	0	15,940	6,041.18	8,958.82	940.00	94.1%
10120 80200 Cap-Buildi	0	0	0	.00	46,287.69	-46,287.69	100.0%*
10120 80400 Cap-Infras	28,784	0	28,784	.00	.00	28,784.00	.0%
10120 80500 Cap-Equipm	1,590,951	25,373	1,616,324	776,353.11	687,764.27	152,206.20	90.6%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05							
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
101 General Fund	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL
TOTAL PD - Admin	4,769,409	126,282	4,895,691	2,026,985.49	1,392,691.28	1,476,013.73	69.9%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05			ORIGINAL	TRANFRS/	REVISED		AVAILABLE	PCT
ACCOUNTS FOR:	General Fund	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL
10121 PD - Patrol								
10121 50500	Labor-Regu	3,402,019	181,374	3,583,393	1,073,887.38	.00	2,509,505.62	30.0%
10121 51000	Labor-OT	743,022	56,640	799,662	385,514.09	.00	414,147.91	48.2%
10121 51100	Labor-DT	0	0	0	8,542.92	.00	-8,542.92	100.0%*
10121 52000	Labor-Vaca	0	0	0	52,374.12	.00	-52,374.12	100.0%*
10121 52100	Labor-Holi	0	0	0	53,034.62	.00	-53,034.62	100.0%*
10121 53000	Labor-Sick	0	0	0	43,733.39	.00	-43,733.39	100.0%*
10121 54000	Labor-Othe	11,500	250	11,750	21,270.16	.00	-9,520.16	181.0%*
10121 55000	Labor-Allo	30,200	7,950	38,150	8,275.00	.00	29,875.00	21.7%
10121 56000	Labor-Heal	0	64,390	64,390	55,331.04	.00	9,058.76	85.9%
10121 58000	Associated	615,940	-45,574	570,366	202,809.45	.00	367,556.55	35.6%
10121 58100	Associated	308,016	13,902	321,918	124,339.91	.00	197,577.80	38.6%
10121 58200	Associated	775,849	351,390	1,127,239	326,336.67	.00	800,902.33	29.0%
10121 58300	Associated	85,072	3,148	88,220	30,077.52	.00	58,142.48	34.1%
10121 58900	Associated	460	10	470	98.90	.00	371.10	21.0%
10121 64100	Ops-Canine	10,500	0	10,500	2,933.73	3,442.93	4,123.34	60.7%
10121 64475	Ops-Materi	10,000	0	10,000	4,229.65	1,151.70	4,618.65	53.8%
10121 64525	Ops-Police	10,000	0	10,000	9,551.07	.00	448.93	95.5%
10121 64800	Ops-Unifor	45,000	0	45,000	19,234.76	5,320.85	20,444.39	54.6%
10121 66100	Empl-Train	10,000	0	10,000	6,185.00	.00	3,815.00	61.9%
10121 66200	Empl-Per D	25,000	0	25,000	9,750.00	.00	15,250.00	39.0%
TOTAL PD - Patrol		6,082,578	633,480	6,716,058	2,437,509.38	9,915.48	4,268,632.65	36.4%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	YTD ACTUAL	ENCUMBRANCES	AVAILABLE	PCT
101 General Fund	APPROP	ADJSTMTS	BUDGET			BUDGET	USE/COL

10122 PD - Detective/Criminal Invest

10122 50500 Labor-Regu	1,097,745	-13,882	1,083,863	366,346.83	.00	717,516.17	33.8%
10122 51000 Labor-OT	238,225	-22,153	216,072	51,762.94	.00	164,309.06	24.0%
10122 51100 Labor-DT	0	0	0	86.56	.00	-86.56	100.0%*
10122 52000 Labor-Vaca	0	0	0	26,890.03	.00	-26,890.03	100.0%*
10122 52100 Labor-Holi	0	0	0	15,601.42	.00	-15,601.42	100.0%*
10122 53000 Labor-Sick	0	0	0	10,888.34	.00	-10,888.34	100.0%*
10122 54000 Labor-Othe	3,250	0	3,250	17,564.56	.00	-14,314.56	540.4%*
10122 55000 Labor-Allo	8,550	0	8,550	2,812.50	.00	5,737.50	32.9%
10122 56000 Labor-Heal	0	29,516	29,516	28,028.41	.00	1,487.35	95.0%
10122 58000 Associated	211,850	-5,718	206,132	80,355.23	.00	125,776.77	39.0%
10122 58100 Associated	97,198	-918	96,280	37,444.20	.00	58,835.90	38.9%
10122 58200 Associated	245,422	93,456	338,878	110,879.79	.00	227,998.21	32.7%
10122 58300 Associated	27,147	-343	26,804	10,273.32	.00	16,530.68	38.3%
10122 58900 Associated	130	0	130	29.90	.00	100.10	23.0%
10122 64475 Ops-Materi	12,500	0	12,500	5,113.65	1,793.51	5,592.84	55.3%
10122 64525 Ops-Police	5,000	0	5,000	.00	.00	5,000.00	.0%
10122 64600 Ops-Postag	2,500	0	2,500	447.95	1,052.05	1,000.00	60.0%
10122 64800 Ops-Unifor	2,500	0	2,500	2,309.00	691.00	-500.00	120.0%*
10122 66100 Empl-Train	2,500	0	2,500	.00	.00	2,500.00	.0%
10122 66200 Empl-Per D	5,000	0	5,000	652.02	.00	4,347.98	13.0%
TOTAL PD - Detective/Criminal Invest	1,959,517	79,958	2,039,475	767,486.65	3,536.56	1,268,451.65	37.8%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
101 General Fund							
10123 PD - Community Services							
10123 50500 Labor-Regu	715,087	-5,251	709,836	228,026.71	.00	481,809.29	32.1%
10123 51000 Labor-OT	133,820	-33,354	100,466	62,115.36	.00	38,350.64	61.8%
10123 51100 Labor-DT	0	0	0	311.68	.00	-311.68	100.0%*
10123 52000 Labor-Vaca	0	0	0	29,669.07	.00	-29,669.07	100.0%*
10123 52100 Labor-Holi	0	0	0	8,927.05	.00	-8,927.05	100.0%*
10123 53000 Labor-Sick	0	0	0	19,432.68	.00	-19,432.68	100.0%*
10123 54000 Labor-Othe	2,500	0	2,500	324.48	.00	2,175.52	13.0%
10123 55000 Labor-Allo	4,550	1,950	6,500	1,900.00	.00	4,600.00	29.2%
10123 56000 Labor-Heal	0	27,721	27,721	31,134.44	.00	-3,413.87	112.3%*
10123 58000 Associated	188,221	0	188,221	79,099.06	.00	109,121.94	42.0%
10123 58100 Associated	60,637	-799	59,838	27,029.26	.00	32,808.58	45.2%
10123 58200 Associated	150,988	60,434	211,422	73,144.01	.00	138,277.99	34.6%
10123 58300 Associated	17,264	-128	17,136	6,892.60	.00	10,243.40	40.2%
10123 58900 Associated	100	0	100	23.00	.00	77.00	23.0%
10123 64000 Ops-Ammo/R	9,000	0	9,000	.00	.00	9,000.00	.0%
10123 64475 Ops-Materi	15,000	0	15,000	676.00	.00	14,324.00	4.5%
10123 64800 Ops-Unifor	4,000	0	4,000	1,124.37	639.50	2,236.13	44.1%
10123 66000 Empl-Dues	320	0	320	.00	.00	320.00	.0%
10123 66100 Empl-Train	2,250	0	2,250	1,148.00	.00	1,102.00	51.0%
TOTAL PD - Community Services	1,303,737	50,572	1,354,309	570,977.77	639.50	782,692.14	42.2%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	YTD ACTUAL	ENCUMBRANCES	AVAILABLE	PCT	
101 General Fund	APPROP	ADJSTMTS	BUDGET			BUDGET	USE/COL	
10124 PD - Animal Control								
10124 50500 Labor-Regu	155,709	-1,296	154,413	43,693.08	.00	110,719.92	28.3%	
10124 51000 Labor-OT	16,202	-31	16,171	11,674.82	.00	4,496.18	72.2%	
10124 51100 Labor-DT	0	0	0	257.35	.00	-257.35	100.0%*	
10124 52000 Labor-Vaca	0	0	0	4,540.03	.00	-4,540.03	100.0%*	
10124 52100 Labor-Holi	0	0	0	2,246.30	.00	-2,246.30	100.0%*	
10124 53000 Labor-Sick	0	0	0	689.92	.00	-689.92	100.0%*	
10124 54000 Labor-Othe	750	0	750	4,200.00	.00	-3,450.00	560.0%*	
10124 55000 Labor-Allo	1,950	0	1,950	275.00	.00	1,675.00	14.1%	
10124 56000 Labor-Heal	0	4,901	4,901	4,901.22	.00	.00	100.0%	
10124 58000 Associated	56,457	-22,845	33,612	13,382.56	.00	20,229.44	39.8%	
10124 58100 Associated	12,424	-51	12,373	5,170.54	.00	7,202.40	41.8%	
10124 58200 Associated	21,491	8,545	30,036	8,340.62	.00	21,695.38	27.8%	
10124 58300 Associated	3,116	-27	3,089	1,010.83	.00	2,078.17	32.7%	
10124 58900 Associated	30	0	30	4.60	.00	25.40	15.3%	
10124 64475 Ops-Materi	3,000	0	3,000	1,838.15	957.52	204.33	93.2%	
10124 64800 Ops-Unifor	2,050	0	2,050	558.88	.00	1,491.12	27.3%	
10124 66100 Empl-Train	1,500	0	1,500	.00	161.52	1,338.48	10.8%	
10124 66200 Empl-Per D	2,000	0	2,000	.00	.00	2,000.00	.0%	
TOTAL PD - Animal Control	276,679	-10,804	265,875	102,783.90	1,119.04	161,972.22	39.1%	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	YTD ACTUAL	ENCUMBRANCES	AVAILABLE	PCT	
101 General Fund	APPROP	ADJSTMNTS	BUDGET			BUDGET	USE/COL	
10125 PD - Communications								
10125 50500 Labor-Regu	1,170,196	-2,747	1,167,449	322,681.65	.00	844,767.35	27.6%	
10125 51000 Labor-OT	135,096	169	135,265	115,220.94	.00	20,044.06	85.2%	
10125 51100 Labor-DT	0	0	0	2,397.55	.00	-2,397.55	100.0%*	
10125 52000 Labor-Vaca	0	0	0	16,752.80	.00	-16,752.80	100.0%*	
10125 52100 Labor-Holi	0	0	0	15,488.12	.00	-15,488.12	100.0%*	
10125 53000 Labor-Sick	0	0	0	17,186.97	.00	-17,186.97	100.0%*	
10125 54000 Labor-Othe	4,750	0	4,750	597.02	.00	4,152.98	12.6%	
10125 55000 Labor-Allo	12,350	0	12,350	2,725.00	.00	9,625.00	22.1%	
10125 56000 Labor-Heal	0	21,878	21,878	20,390.41	.00	1,487.35	93.2%	
10125 58000 Associated	233,117	9,937	243,054	68,046.24	.00	175,007.76	28.0%	
10125 58100 Associated	97,346	1,481	98,827	37,209.33	.00	61,617.83	37.7%	
10125 58200 Associated	161,507	65,576	227,083	60,267.79	.00	166,815.21	26.5%	
10125 58300 Associated	23,411	-55	23,356	7,332.29	.00	16,023.71	31.4%	
10125 58900 Associated	190	0	190	36.80	.00	153.20	19.4%	
10125 64475 Ops-Materi	15,000	0	15,000	423.29	725.61	13,851.10	7.7%	
10125 64800 Ops-Unifor	2,500	0	2,500	971.52	.00	1,528.48	38.9%	
10125 66000 Empl-Dues	1,400	0	1,400	150.00	378.00	872.00	37.7%	
10125 66100 Empl-Train	15,000	0	15,000	1,157.00	1,235.00	12,608.00	15.9%	
10125 66200 Empl-Per D	3,740	0	3,740	6,542.42	1,000.00	-3,802.42	201.7%*	
TOTAL PD - Communications	1,875,603	96,239	1,971,842	695,577.14	3,338.61	1,272,926.17	35.4%	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	YTD ACTUAL	ENCUMBRANCES	AVAILABLE	PCT
101 General Fund	APPROP	ADJSTMTS	BUDGET			BUDGET	USE/COL

10126 PD - Traffic

10126 50500 Labor-Regu	315,724	-558	315,166	118,212.70	.00	196,953.30	37.5%
10126 51000 Labor-OT	74,737	240	74,977	32,421.60	.00	42,555.40	43.2%
10126 51100 Labor-DT	0	0	0	447.12	.00	-447.12	100.0%*
10126 52000 Labor-Vaca	0	0	0	5,460.14	.00	-5,460.14	100.0%*
10126 52100 Labor-Holi	0	0	0	5,774.92	.00	-5,774.92	100.0%*
10126 53000 Labor-Sick	0	0	0	2,662.96	.00	-2,662.96	100.0%*
10126 54000 Labor-Othe	1,000	0	1,000	.00	.00	1,000.00	.0%
10126 55000 Labor-Allo	2,600	0	2,600	1,075.00	.00	1,525.00	41.3%
10126 56000 Labor-Heal	0	4,901	4,901	7,132.24	.00	-2,231.02	145.5%*
10126 58000 Associated	53,793	-12	53,781	25,450.89	.00	28,330.11	47.3%
10126 58100 Associated	29,019	631	29,650	12,561.97	.00	17,087.97	42.4%
10126 58200 Associated	73,093	27,607	100,700	36,305.18	.00	64,394.82	36.1%
10126 58300 Associated	7,895	-13	7,882	3,269.38	.00	4,612.62	41.5%
10126 58900 Associated	40	0	40	9.20	.00	30.80	23.0%
TOTAL PD - Traffic	557,901	32,796	590,697	250,783.30	.00	339,913.86	42.5%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05			ORIGINAL	TRANFRS/	REVISED	YTD ACTUAL	ENCUMBRANCES	AVAILABLE	PCT
ACCOUNTS FOR:	General Fund	APPROP	ADJSTMTS	BUDGET			BUDGET	USE/COL	
10127 PD - Professional Standards									
10127 50500	Labor-Regu	301,351	-3,512	297,839	83,783.77	.00	214,055.23	28.1%	
10127 51000	Labor-OT	32,684	-10,366	22,318	13,129.68	.00	9,188.32	58.8%	
10127 51100	Labor-DT	0	0	0	1,152.50	.00	-1,152.50	100.0%*	
10127 52000	Labor-Vaca	0	0	0	17,205.07	.00	-17,205.07	100.0%*	
10127 52100	Labor-Holi	0	0	0	3,957.56	.00	-3,957.56	100.0%*	
10127 53000	Labor-Sick	0	0	0	3,191.88	.00	-3,191.88	100.0%*	
10127 54000	Labor-Othe	750	0	750	1,632.80	.00	-882.80	217.7%*	
10127 55000	Labor-Allo	9,250	0	9,250	3,587.50	.00	5,662.50	38.8%	
10127 56000	Labor-Heal	0	5,973	5,973	7,460.06	.00	-1,487.35	124.9%*	
10127 58000	Associated	50,751	0	50,751	19,507.99	.00	31,243.01	38.4%	
10127 58100	Associated	24,925	-606	24,319	9,788.82	.00	14,530.09	40.3%	
10127 58200	Associated	63,555	31,607	95,162	27,237.81	.00	67,924.19	28.6%	
10127 58300	Associated	7,535	-88	7,447	2,572.86	.00	4,874.14	34.5%	
10127 58900	Associated	30	0	30	6.90	.00	23.10	23.0%	
10127 61900	ConProf-Mi	2,500	0	2,500	.00	.00	2,500.00	.0%	
10127 64475	Ops-Materi	500	0	500	1,087.87	.00	-587.87	217.6%*	
10127 66100	Empl-Train	1,500	0	1,500	.00	.00	1,500.00	.0%	
10127 66200	Empl-Per D	5,000	0	5,000	.00	.00	5,000.00	.0%	
TOTAL PD - Professional Standards		500,331	23,008	523,339	195,303.07	.00	328,035.55	37.3%	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	YTD ACTUAL	ENCUMBRANCES	AVAILABLE	PCT	
101 General Fund	APPROP	ADJSTMNTS	BUDGET			BUDGET	USE/COL	
10128 PD - Records								
10128 50500 Labor-Regu	281,261	-60	281,201	83,170.40	.00	198,030.60	29.6%	
10128 51000 Labor-OT	4,866	5	4,871	4,794.89	.00	76.11	98.4%	
10128 52000 Labor-Vaca	0	0	0	5,217.77	.00	-5,217.77	100.0%*	
10128 52100 Labor-Holi	0	0	0	3,299.36	.00	-3,299.36	100.0%*	
10128 53000 Labor-Sick	0	0	0	4,560.71	.00	-4,560.71	100.0%*	
10128 54000 Labor-Othe	1,500	0	1,500	.00	.00	1,500.00	.0%	
10128 55000 Labor-Allo	0	3,900	3,900	.00	.00	3,900.00	.0%	
10128 56000 Labor-Heal	0	11,506	11,506	11,506.25	.00	.00	100.0%	
10128 58000 Associated	101,490	0	101,490	31,424.00	.00	70,066.00	31.0%	
10128 58100 Associated	19,779	1,176	20,955	7,708.53	.00	13,246.70	36.8%	
10128 58200 Associated	38,820	15,879	54,699	15,950.12	.00	38,748.88	29.2%	
10128 58300 Associated	5,627	-1	5,626	1,924.92	.00	3,701.08	34.2%	
10128 58900 Associated	60	0	60	11.50	.00	48.50	19.2%	
10128 64475 Ops-Materi	1,000	0	1,000	958.69	.00	41.31	95.9%	
10128 64800 Ops-Unifor	750	0	750	543.42	303.37	-96.79	112.9%*	
10128 66000 Empl-Dues	500	0	500	.00	300.00	200.00	60.0%	
10128 66100 Empl-Train	1,500	0	1,500	.00	.00	1,500.00	.0%	
TOTAL PD - Records	457,153	32,405	489,558	171,070.56	603.37	317,884.55	35.1%	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05			ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
ACCOUNTS FOR:	101	General Fund	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL
10129 PD - Training & Recruitment									
10129	50500	Labor-Regu	0	0	0	24,880.42	.00	-24,880.42	100.0%*
10129	51000	Labor-OT	0	0	0	10,185.83	.00	-10,185.83	100.0%*
10129	51100	Labor-DT	0	0	0	670.75	.00	-670.75	100.0%*
10129	52000	Labor-Vaca	0	0	0	1,310.14	.00	-1,310.14	100.0%*
10129	52100	Labor-Holi	0	0	0	1,098.96	.00	-1,098.96	100.0%*
10129	53000	Labor-Sick	0	0	0	1,393.28	.00	-1,393.28	100.0%*
10129	55000	Labor-Allo	0	0	0	1,325.00	.00	-1,325.00	100.0%*
10129	56000	Labor-Heal	0	0	0	3,413.87	.00	-3,413.87	100.0%*
10129	58000	Associated	0	0	0	3,711.96	.00	-3,711.96	100.0%*
10129	58100	Associated	0	0	0	3,284.20	.00	-3,284.20	100.0%*
10129	58200	Associated	0	0	0	9,164.14	.00	-9,164.14	100.0%*
10129	58300	Associated	0	0	0	717.07	.00	-717.07	100.0%*
TOTAL PD - Training & Recruitment			0	0	0	61,155.62	.00	-61,155.62	100.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
---------------	-----------------	------------------	----------------	------------	--------------	------------------	-------------

10130 Fire - Admin

10130 50500 Labor-Regu	704,124	206,739	910,863	58,391.22	.00	852,471.78	6.4%
10130 51000 Labor-OT	66,440	-29,573	36,867	18,154.46	.00	18,712.54	49.2%
10130 52000 Labor-Vaca	0	0	0	10,488.43	.00	-10,488.43	100.0%*
10130 52100 Labor-Holi	0	0	0	4,581.00	.00	-4,581.00	100.0%*
10130 53000 Labor-Sick	0	0	0	769.98	.00	-769.98	100.0%*
10130 54000 Labor-Othe	1,750	0	1,750	.00	.00	1,750.00	.0%
10130 55000 Labor-Allo	10,200	750	10,950	3,937.50	.00	7,012.50	36.0%
10130 56000 Labor-Heal	0	11,729	11,729	11,728.96	.00	.00	100.0%
10130 58000 Associated	172,191	-23,116	149,075	31,944.57	.00	117,130.43	21.4%
10130 58100 Associated	57,777	11,923	69,700	13,456.89	.00	56,243.38	19.3%
10130 58200 Associated	150,167	42,546	192,713	32,908.38	.00	159,804.62	17.1%
10130 58300 Associated	17,058	4,994	22,052	3,699.98	.00	18,352.02	16.8%
10130 58900 Associated	80	-10	70	9.20	.00	60.80	13.1%
10130 61200 ConProf-Ge	54,460	0	54,460	11,658.05	15,081.39	27,720.56	49.1%
10130 61750 ConProf-So	0	0	0	.00	6,758.40	-6,758.40	100.0%*
10130 64225 Ops-Fire E	131,250	10,000	141,250	41,164.76	115,226.54	-15,141.30	110.7%*
10130 64275 Ops-Fire H	7,000	0	7,000	.00	4,410.00	2,590.00	63.0%
10130 64300 Ops-Fire P	7,350	0	7,350	6,397.35	.00	952.65	87.0%
10130 64475 Ops-Materi	241,500	0	241,500	14,528.49	578.22	226,393.29	6.3%
10130 64575 Ops-PPE	63,000	0	63,000	15,635.65	31,883.54	15,480.81	75.4%
10130 64600 Ops-Postag	1,050	0	1,050	358.21	403.53	288.26	72.5%
10130 64650 Ops-Recrui	0	0	0	2,274.64	.00	-2,274.64	100.0%*
10130 64675 Ops-Safety	1,050	0	1,050	222.75	.00	827.25	21.2%
10130 64775 Ops-Tools	21,000	0	21,000	35,380.04	8,428.47	-22,808.51	208.6%*
10130 64800 Ops-Unifor	73,500	0	73,500	32,491.43	15,143.07	25,865.50	64.8%
10130 64825 Ops-Vehicl	128,000	0	128,000	43,141.75	71,483.43	13,374.82	89.6%
10130 64990 Ops-Misc	5,250	0	5,250	.00	.00	5,250.00	.0%
10130 65000 Maint-Buil	136,500	0	136,500	31,363.47	3,289.96	101,846.57	25.4%
10130 65050 Maint-Equi	42,000	0	42,000	12,651.78	6,876.24	22,471.98	46.5%
10130 65550 Maint-Vehi	126,000	0	126,000	64,511.60	45,620.69	15,867.71	87.4%
10130 66000 Empl-Dues	6,300	0	6,300	2,338.07	100.00	3,861.93	38.7%
10130 66100 Empl-Train	65,100	0	65,100	46,076.45	9,389.15	9,634.40	85.2%
10130 66200 Empl-Per D	26,250	0	26,250	29,422.26	.00	-3,172.26	112.1%*
10130 66400 Empl-Trans	1,050	0	1,050	396.51	.00	653.49	37.8%
10130 66500 Empl-Perso	21,000	0	21,000	4,966.25	3,983.17	12,050.58	42.6%
10130 67100 Util-Elect	39,370	0	39,370	11,790.24	20,209.76	7,370.00	81.3%
10130 67200 Util-Gas	25,720	0	25,720	2,341.04	19,658.96	3,720.00	85.5%
10130 67400 Util-Telep	35,000	0	35,000	11,701.91	34,603.93	-11,305.84	132.3%*
10130 67500 Util-Water	24,030	0	24,030	8,314.29	16,294.36	-578.65	102.4%*
10130 80500 Cap-Equipm	92,250	0	92,250	811.47	39,903.96	51,534.57	44.1%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT	
101 General Fund	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL	
TOTAL Fire - Admin	2,554,767	235,982	2,790,749	620,009.03	469,326.77	1,701,413.43	39.0%	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
101 General Fund							
10133 Fire - Suppression							
10133 50500 Labor-Regu	4,730,848	191,847	4,922,695	1,733,150.46	.00	3,189,544.54	35.2%
10133 51000 Labor-OT	1,458,078	73,617	1,531,695	697,282.96	.00	834,412.04	45.5%
10133 51100 Labor-DT	0	0	0	215,458.80	.00	-215,458.80	100.0%*
10133 52000 Labor-Vaca	0	0	0	29,400.02	.00	-29,400.02	100.0%*
10133 53000 Labor-Sick	0	0	0	258.17	.00	-258.17	100.0%*
10133 54000 Labor-Othe	15,000	0	15,000	6,615.39	.00	8,384.61	44.1%
10133 55000 Labor-Allo	39,000	0	39,000	12,350.00	.00	26,650.00	31.7%
10133 56000 Labor-Heal	0	142,226	142,226	142,226.43	.00	-.01	100.0%*
10133 58000 Associated	1,052,239	0	1,052,239	367,847.75	.00	684,391.25	35.0%
10133 58100 Associated	458,527	36,413	494,940	204,582.26	.00	290,357.44	41.3%
10133 58200 Associated	1,187,504	79,216	1,266,720	433,396.83	.00	833,323.17	34.2%
10133 58300 Associated	118,299	7,894	126,193	43,338.84	.00	82,854.16	34.3%
10133 58900 Associated	600	0	600	128.80	.00	471.20	21.5%
TOTAL Fire - Suppression	9,060,095	531,213	9,591,308	3,886,036.71	.00	5,705,271.41	40.5%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
---------------	-----------------	------------------	----------------	------------	--------------	------------------	-------------

10134 Fire - PFA

10134 50500 Labor-Regu	282,341	8,968	291,309	88,982.40	.00	202,326.60	30.5%
10134 51000 Labor-OT	2,808	1,766	4,574	1,825.20	.00	2,748.80	39.9%
10134 51100 Labor-DT	0	0	0	309.12	.00	-309.12	100.0%*
10134 52000 Labor-Vaca	0	0	0	7,131.72	.00	-7,131.72	100.0%*
10134 52100 Labor-Holi	0	0	0	3,305.52	.00	-3,305.52	100.0%*
10134 53000 Labor-Sick	0	0	0	5,649.35	.00	-5,649.35	100.0%*
10134 54000 Labor-Othe	750	250	1,000	2,401.00	.00	-1,401.00	240.1%*
10134 55000 Labor-Allo	8,784	0	8,784	3,196.50	.00	5,587.50	36.4%
10134 56000 Labor-Heal	0	8,674	8,674	8,674.06	.00	.00	100.0%
10134 58000 Associated	58,190	0	58,190	23,754.14	.00	34,435.86	40.8%
10134 58100 Associated	20,848	1,504	22,352	8,636.69	.00	13,714.88	38.6%
10134 58200 Associated	30,494	968	31,462	11,293.90	.00	20,168.10	35.9%
10134 58300 Associated	5,649	180	5,829	2,101.35	.00	3,727.65	36.0%
10134 58900 Associated	40	0	40	9.20	.00	30.80	23.0%
TOTAL Fire - PFA	409,904	22,310	432,214	167,270.15	.00	264,943.48	38.7%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	YTD	ENCUMBRANCES	AVAILABLE	PCT
101 General Fund	APPROP	ADJSTMTS	BUDGET	ACTUAL		BUDGET	USE/COL

10140 Community Development

10140 50500 Labor-Regu	311,098	-65,582	245,516	67,613.58	.00	177,902.42	27.5%
10140 51000 Labor-OT	0	0	0	268.27	.00	-268.27	100.0%*
10140 52000 Labor-Vaca	0	0	0	3,122.87	.00	-3,122.87	100.0%*
10140 52100 Labor-Holi	0	0	0	2,234.29	.00	-2,234.29	100.0%*
10140 53000 Labor-Sick	0	0	0	3,058.87	.00	-3,058.87	100.0%*
10140 54000 Labor-Othe	750	0	750	.00	.00	750.00	.0%
10140 55000 Labor-Allo	15,900	-750	15,150	3,312.50	.00	11,837.50	21.9%
10140 56000 Labor-Heal	0	1,487	1,487	1,487.35	.00	.00	100.0%
10140 58000 Associated	33,728	-259	33,469	4,267.13	.00	29,201.87	12.7%
10140 58100 Associated	24,714	-5,191	19,523	6,060.51	.00	13,462.27	31.0%
10140 58200 Associated	33,599	-6,632	26,967	8,006.42	.00	18,960.58	29.7%
10140 58300 Associated	6,223	-1,228	4,995	1,489.35	.00	3,505.65	29.8%
10140 58900 Associated	30	0	30	5.11	.00	24.89	17.0%
10140 61200 ConProf-Ge	117,288	0	117,288	42,534.30	23,704.01	51,049.79	56.5%
10140 61900 ConProf-Mi	0	0	0	30,319.48	339.58	-30,659.06	100.0%*
10140 64475 Ops-Materi	5,250	0	5,250	13,046.63	2,465.34	-10,261.97	295.5%*
10140 64600 Ops-Postag	210	0	210	145.66	200.00	-135.66	164.6%*
10140 64800 Ops-Unifor	530	0	530	.00	.00	530.00	.0%
10140 64825 Ops-Vehicl	700	0	700	8.00	292.00	400.00	42.9%
10140 65000 Maint-Buil	10,500	0	10,500	1.14	1,324.80	9,174.06	12.6%
10140 65150 Maint-Hala	7,880	0	7,880	.00	1,461.73	6,418.27	18.5%
10140 65200 Maint-Leas	100,000	0	100,000	12,353.87	13,163.35	74,482.78	25.5%
10140 65550 Maint-Vehi	110	0	110	.00	.00	110.00	.0%
10140 66000 Empl-Dues	1,790	0	1,790	569.00	639.00	582.00	67.5%
10140 66100 Empl-Train	2,100	0	2,100	550.00	.00	1,550.00	26.2%
10140 66200 Empl-Per D	1,580	0	1,580	.00	.00	1,580.00	.0%
10140 66300 Empl-Milea	1,580	0	1,580	.00	.00	1,580.00	.0%
10140 66400 Empl-Trans	1,050	0	1,050	.00	.00	1,050.00	.0%
10140 66500 Empl-Perso	110	0	110	.00	.00	110.00	.0%
10140 67100 Util-Elect	8,880	0	8,880	4,146.84	3,353.16	1,380.00	84.5%
10140 67200 Util-Gas	7,560	0	7,560	391.03	3,108.97	4,060.00	46.3%
10140 67400 Util-Telep	6,200	0	6,200	895.22	4,304.78	1,000.00	83.9%
10140 67500 Util-Water	1,670	0	1,670	721.14	1,171.71	-222.85	113.3%*
10140 80200 Cap-Buildi	200,000	100,000	300,000	469.87	199,530.13	100,000.00	66.7%
10140 80300 Cap-Improv	387,737	-3,864	383,873	24,070.43	155,355.43	204,446.66	46.7%
10140 80400 Cap-Infras	55,000	0	55,000	31,992.06	23,002.74	5.20	100.0%
10140 80500 Cap-Equipm	13,717	-13,717	0	.00	.00	.00	.0%
TOTAL Community Development	1,357,484	4,264	1,361,748	263,140.92	433,416.73	665,190.10	51.2%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05							
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
101 General Fund	APPROP	ADJSTMNTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL
10141 Library							
10141 50500 Labor-Regu	529,217	23,424	552,641	182,676.16	.00	369,964.84	33.1%
10141 51000 Labor-OT	0	0	0	390.39	.00	-390.39	100.0%*
10141 52000 Labor-Vaca	0	0	0	6,286.52	.00	-6,286.52	100.0%*
10141 52100 Labor-Holi	0	0	0	5,613.44	.00	-5,613.44	100.0%*
10141 53000 Labor-Sick	0	0	0	4,063.86	.00	-4,063.86	100.0%*
10141 54000 Labor-Othe	1,250	500	1,750	397.65	.00	1,352.35	22.7%
10141 55000 Labor-Allo	3,324	0	3,324	1,302.50	.00	2,021.50	39.2%
10141 56000 Labor-Heal	0	7,765	7,765	7,764.57	.00	.00	100.0%
10141 58000 Associated	58,829	0	58,829	21,239.64	.00	37,589.36	36.1%
10141 58100 Associated	39,172	1,415	40,587	15,332.79	.00	25,254.20	37.8%
10141 58200 Associated	46,288	1,013	47,301	18,296.80	.00	29,004.20	38.7%
10141 58300 Associated	8,574	188	8,762	3,403.40	.00	5,358.60	38.8%
10141 58900 Associated	150	0	150	27.60	.00	122.40	18.4%
10141 61200 ConProf-Ge	40,989	0	40,989	14,028.13	18,613.72	8,347.15	79.6%
10141 64075 Ops-Books	78,940	0	78,940	54,825.94	41,074.26	-16,960.20	121.5%*
10141 64115 Ops-Comp H	3,680	0	3,680	3,259.90	.00	420.10	88.6%
10141 64430 Ops-Librar	23,210	0	23,210	.00	.00	23,210.00	.0%
10141 64475 Ops-Materi	48,250	5,000	53,250	6,459.60	654.95	46,135.45	13.4%
10141 64600 Ops-Postag	4,730	0	4,730	4,730.00	.00	.00	100.0%
10141 64800 Ops-Unifor	210	0	210	.00	.00	210.00	.0%
10141 65000 Maint-Buil	10,500	0	10,500	3,474.03	2,955.97	4,070.00	61.2%
10141 65050 Maint-Equi	4,730	0	4,730	2,951.60	400.00	1,378.40	70.9%
10141 66000 Empl-Dues	2,630	0	2,630	552.00	1,954.00	124.00	95.3%
10141 66100 Empl-Train	530	0	530	350.00	13,262.44	-13,082.44	2568.4%*
10141 66200 Empl-Per D	530	0	530	2,944.54	.00	-2,414.54	555.6%*
10141 66400 Empl-Trans	0	0	0	228.38	.00	-228.38	100.0%*
10141 66500 Empl-Perso	1,050	0	1,050	222.02	.00	827.98	21.1%
10141 67100 Util-Elect	38,130	0	38,130	11,774.57	23,225.43	3,130.00	91.8%
10141 67200 Util-Gas	9,000	0	9,000	928.07	8,071.93	.00	100.0%
10141 67400 Util-Telep	8,000	0	8,000	4,565.70	6,918.69	-3,484.39	143.6%*
10141 67500 Util-water	27,460	0	27,460	9,365.72	19,428.20	-1,333.92	104.9%*
10141 80300 Cap-Improv	45,000	40,000	85,000	215.00	11,364.95	73,420.05	13.6%
10141 80500 Cap-Equipm	53,739	-5,000	48,739	1,500.00	15,593.64	31,645.36	35.1%
TOTAL Library	1,088,112	74,305	1,162,417	389,170.52	163,518.18	609,727.86	47.5%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
---------------	-----------------	------------------	----------------	------------	--------------	------------------	-------------

101 General Fund

10142 Museum

10142 50500 Labor-Regu	198,100	13,814	211,914	71,317.84	.00	140,596.16	33.7%
10142 51000 Labor-OT	0	0	0	184.44	.00	-184.44	100.0%*
10142 52000 Labor-Vaca	0	0	0	2,886.38	.00	-2,886.38	100.0%*
10142 52100 Labor-Holi	0	0	0	2,214.17	.00	-2,214.17	100.0%*
10142 53000 Labor-Sick	0	0	0	1,351.95	.00	-1,351.95	100.0%*
10142 54000 Labor-Othe	750	0	750	.00	.00	750.00	.0%
10142 55000 Labor-Allo	750	-750	0	218.75	.00	-218.75	100.0%*
10142 56000 Labor-Heal	0	3,414	3,414	3,413.87	.00	.00	100.0%
10142 58000 Associated	46,236	10,221	56,457	12,508.10	.00	43,948.90	22.2%
10142 58100 Associated	14,659	1,260	15,919	5,912.99	.00	10,006.17	37.1%
10142 58200 Associated	21,396	1,493	22,889	8,209.25	.00	14,679.75	35.9%
10142 58300 Associated	3,964	276	4,240	1,526.52	.00	2,713.48	36.0%
10142 58900 Associated	40	0	40	6.90	.00	33.10	17.3%
10142 61200 ConProf-Ge	30,163	0	30,163	19,067.40	15,599.93	-4,504.33	114.9%*
10142 64175 Ops-Exhibi	73,500	0	73,500	30,410.00	.00	43,090.00	41.4%
10142 64475 Ops-Materi	6,620	0	6,620	8,721.03	1,317.20	-3,418.23	151.6%*
10142 64600 Ops-Postag	110	0	110	.00	.00	110.00	.0%
10142 65000 Maint-Buil	8,400	0	8,400	3,530.24	2,260.98	2,608.78	68.9%
10142 65050 Maint-Equi	110	0	110	.00	.00	110.00	.0%
10142 65100 Maint-Fine	10,500	0	10,500	.00	.00	10,500.00	.0%
10142 66000 Empl-Dues	2,500	0	2,500	1,145.64	1,566.31	-211.95	108.5%*
10142 66100 Empl-Train	630	0	630	.00	.00	630.00	.0%
10142 66200 Empl-Per D	840	0	840	20.00	.00	820.00	2.4%
10142 66500 Empl-Perso	420	0	420	111.01	.00	308.99	26.4%
10142 67200 Util-Gas	4,500	0	4,500	.00	.00	4,500.00	.0%
10142 67400 Util-Telep	2,100	0	2,100	350.57	540.26	1,209.17	42.4%
10142 80500 Cap-Equipm	100,000	-25,000	75,000	.00	.00	75,000.00	.0%
TOTAL Museum	526,288	4,728	531,016	173,107.05	21,284.68	336,624.30	36.6%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
101 General Fund							
10143 Performing Arts Center							
10143 61200 ConProf-Ge	17,132	0	17,132	3,853.65	3,038.53	10,239.82	40.2%
10143 64475 Ops-Materi	4,000	0	4,000	3,137.62	1,994.32	-1,131.94	128.3%*
10143 64775 Ops-Tools	2,000	0	2,000	.00	.00	2,000.00	.0%
10143 65000 Maint-Buil	10,500	0	10,500	1,529.70	2,722.67	6,247.63	40.5%
10143 65050 Maint-Equi	2,100	0	2,100	.00	.00	2,100.00	.0%
10143 67100 Util-Elect	40,190	0	40,190	14,999.32	25,000.68	190.00	99.5%
10143 67200 Util-Gas	13,080	0	13,080	664.33	12,335.67	80.00	99.4%
10143 67400 Util-Telep	2,150	0	2,150	749.75	1,254.25	146.00	93.2%
10143 67500 Util-Water	10,790	0	10,790	5,480.85	7,814.42	-2,505.27	123.2%*
10143 80300 Cap-Improv	90,000	0	90,000	.00	.00	90,000.00	.0%
10143 80500 Cap-Equipm	48,829	-1,649	47,180	42,825.59	892.08	3,461.99	92.7%
TOTAL Performing Arts Center	240,771	-1,649	239,122	73,240.81	55,052.62	110,828.23	53.7%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
101 General Fund							
10144 Airport							
10144 50500 Labor-Regu	237,662	7,278	244,940	78,491.35	.00	166,448.65	32.0%
10144 51000 Labor-OT	22,248	855	23,103	1,460.21	.00	21,642.79	6.3%
10144 52000 Labor-Vaca	0	0	0	7,414.53	.00	-7,414.53	100.0%*
10144 52100 Labor-Holi	0	0	0	3,557.36	.00	-3,557.36	100.0%*
10144 53000 Labor-Sick	0	0	0	6,573.54	.00	-6,573.54	100.0%*
10144 54000 Labor-Othe	500	500	1,000	.00	.00	1,000.00	.0%
10144 55000 Labor-Allo	4,884	0	4,884	1,902.50	.00	2,981.50	39.0%
10144 56000 Labor-Heal	0	2,559	2,559	2,558.84	.00	.00	100.0%
10144 58000 Associated	41,063	-22,834	18,229	10,174.27	.00	8,054.73	55.8%
10144 58100 Associated	19,840	859	20,699	7,527.98	.00	13,170.77	36.4%
10144 58200 Associated	25,668	787	26,455	10,326.91	.00	16,128.09	39.0%
10144 58300 Associated	4,756	145	4,901	1,920.79	.00	2,980.21	39.2%
10144 58900 Associated	40	0	40	9.20	.00	30.80	23.0%
10144 61200 ConProf-Ge	22,600	0	22,600	808.70	.00	21,791.30	3.6%
10144 61750 ConProf-So	0	0	0	7,795.00	.00	-7,795.00	100.0%*
10144 61900 ConProf-Mi	0	0	0	8,735.02	14,164.98	-22,900.00	100.0%*
10144 63300 Fees-Publi	210	0	210	.00	.00	210.00	.0%
10144 64425 Ops-Landsc	8,400	0	8,400	.00	.00	8,400.00	.0%
10144 64475 Ops-Materi	26,250	0	26,250	5,781.41	3,002.67	17,465.92	33.5%
10144 64600 Ops-Postag	210	0	210	.00	.00	210.00	.0%
10144 64800 Ops-Unifor	1,050	0	1,050	.00	1,675.00	-625.00	159.5%*
10144 64825 Ops-Vehicl	13,000	0	13,000	3,629.56	7,370.44	2,000.00	84.6%
10144 65000 Maint-Buil	10,500	0	10,500	1,494.43	.00	9,005.57	14.2%
10144 65050 Maint-Equi	10,500	-1,000	9,500	180.00	.00	9,320.00	1.9%
10144 65550 Maint-Vehi	1,790	0	1,790	56.55	.00	1,733.45	3.2%
10144 66000 Empl-Dues	210	0	210	75.00	.00	135.00	35.7%
10144 66100 Empl-Train	840	0	840	30.00	225.00	585.00	30.4%
10144 66200 Empl-Per D	530	0	530	.00	.00	530.00	.0%
10144 66500 Empl-Perso	950	0	950	.00	.00	950.00	.0%
10144 67100 Util-Elect	29,200	0	29,200	10,642.90	18,557.10	.00	100.0%
10144 67200 Util-Gas	4,070	0	4,070	404.74	3,665.26	.00	100.0%
10144 67400 Util-Telep	1,690	0	1,690	665.84	1,024.16	.00	100.0%
10144 67500 Util-Water	7,130	0	7,130	4,779.78	2,694.54	-344.32	104.8%*
10144 80400 Cap-Infras	50,000	0	50,000	.00	.00	50,000.00	.0%
10144 80500 Cap-Equipm	316,680	-8,230	308,450	.00	27,499.78	280,950.22	8.9%
TOTAL Airport	862,471	-19,081	843,390	176,996.41	79,878.93	586,514.25	30.5%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
---------------	-----------------	------------------	----------------	------------	--------------	------------------	-------------

10145 Riverwalk Recreation

10145 50500 Labor-Regu	436,621	72,716	509,337	183,428.69	.00	325,908.31	36.0%
10145 51000 Labor-OT	0	0	0	1,722.42	.00	-1,722.42	100.0%*
10145 52000 Labor-Vaca	0	0	0	5,840.88	.00	-5,840.88	100.0%*
10145 52100 Labor-Holi	0	0	0	3,790.32	.00	-3,790.32	100.0%*
10145 53000 Labor-Sick	0	0	0	3,139.36	.00	-3,139.36	100.0%*
10145 54000 Labor-Othe	1,500	0	1,500	.00	.00	1,500.00	.0%
10145 55000 Labor-Allo	750	0	750	312.50	.00	437.50	41.7%
10145 56000 Labor-Heal	0	1,487	1,487	1,487.35	.00	.00	100.0%
10145 58000 Associated	11,608	0	11,608	4,677.50	.00	6,930.50	40.3%
10145 58100 Associated	33,192	5,778	38,970	15,092.99	.00	23,876.79	38.7%
10145 58200 Associated	31,538	4,097	35,635	13,591.85	.00	22,043.15	38.1%
10145 58300 Associated	5,841	759	6,600	2,528.25	.00	4,071.75	38.3%
10145 58900 Associated	180	0	180	29.90	.00	150.10	16.6%
10145 61200 ConProf-Ge	10,599	0	10,599	2,355.47	4,522.08	3,721.45	64.9%
10145 61900 ConProf-Mi	0	0	0	.00	745.66	-745.66	100.0%*
10145 64475 Ops-Materi	57,500	0	57,500	17,291.49	3,236.40	36,972.11	35.7%
10145 64775 Ops-Tools	15,000	0	15,000	1,321.66	.00	13,678.34	8.8%
10145 64800 Ops-Unifor	1,050	0	1,050	797.34	.00	252.66	75.9%
10145 64825 Ops-Vehicl	500	0	500	.00	.00	500.00	.0%
10145 65000 Maint-Buil	26,250	0	26,250	5,995.94	6,277.10	13,976.96	46.8%
10145 65050 Maint-Equi	10,500	0	10,500	740.61	7,775.08	1,984.31	81.1%
10145 65550 Maint-Vehi	530	0	530	.00	.00	530.00	.0%
10145 66000 Empl-Dues	320	0	320	.00	.00	320.00	.0%
10145 66100 Empl-Train	1,050	0	1,050	.00	.00	1,050.00	.0%
10145 66300 Empl-Milea	530	0	530	.00	.00	530.00	.0%
10145 66500 Empl-Perso	530	0	530	368.78	75.26	85.96	83.8%
10145 67100 Util-Elect	25,640	0	25,640	9,258.29	16,381.71	.00	100.0%
10145 67200 Util-Gas	21,570	0	21,570	891.09	15,525.52	5,153.39	76.1%
10145 67400 Util-Telep	2,500	0	2,500	1,768.70	1,269.49	-538.19	121.5%*
10145 67500 Util-Water	19,960	0	19,960	10,031.41	11,877.56	-1,948.97	109.8%*
10145 80200 Cap-Buildi	286,528	-70,458	216,070	25,778.21	1,075.21	189,216.70	12.4%
10145 80300 Cap-Improv	808,363	542	808,905	83,904.78	.00	725,000.33	10.4%
TOTAL Riverwalk Recreation	1,810,150	14,921	1,825,071	396,145.78	68,761.07	1,360,164.51	25.5%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
101 General Fund							
10146 Golf							
10146 50500 Labor-Regu	772,141	-201,191	570,950	187,508.33	.00	383,441.67	32.8%
10146 51000 Labor-OT	9,189	554	9,743	6,356.30	.00	3,386.70	65.2%
10146 51100 Labor-DT	0	0	0	1,906.54	.00	-1,906.54	100.0%*
10146 52000 Labor-Vaca	0	0	0	6,595.78	.00	-6,595.78	100.0%*
10146 52100 Labor-Holi	0	0	0	5,440.16	.00	-5,440.16	100.0%*
10146 53000 Labor-Sick	0	0	0	5,203.03	.00	-5,203.03	100.0%*
10146 54000 Labor-Othe	2,500	-750	1,750	1,784.00	.00	-34.00	101.9%*
10146 55000 Labor-Allo	8,444	574	9,018	3,056.25	.00	5,961.75	33.9%
10146 56000 Labor-Heal	0	6,649	6,649	6,649.05	.00	.00	100.0%
10146 58000 Associated	105,274	-46,551	58,723	22,615.22	.00	36,107.78	38.5%
10146 58100 Associated	58,463	-14,187	44,276	16,500.84	.00	27,775.65	37.3%
10146 58200 Associated	69,903	-19,865	50,038	19,650.57	.00	30,387.43	39.3%
10146 58300 Associated	12,949	-3,680	9,269	3,660.92	.00	5,608.08	39.5%
10146 58900 Associated	188	-52	136	17.56	.00	118.44	12.9%
10146 61200 ConProf-Ge	224,317	0	224,317	127,156.72	115,236.91	-18,076.63	108.1%*
10146 63250 Fees-Penal	110	0	110	.00	.00	110.00	.0%
10146 64475 Ops-Materi	68,250	0	68,250	27,258.83	10,439.71	30,551.46	55.2%
10146 64575 Ops-PPE	2,100	0	2,100	390.73	.00	1,709.27	18.6%
10146 64775 Ops-Tools	30,000	0	30,000	.00	.00	30,000.00	.0%
10146 64800 Ops-Unifor	740	0	740	.00	.00	740.00	.0%
10146 64825 Ops-Vehicl	18,500	0	18,500	11,314.24	1,135.31	6,050.45	67.3%
10146 65000 Maint-Buil	7,040	0	7,040	1,680.95	764.92	4,594.13	34.7%
10146 65050 Maint-Equi	35,000	0	35,000	8,954.36	3,057.00	22,988.64	34.3%
10146 65500 Maint-Turf	99,750	0	99,750	11,957.60	26,267.96	61,524.44	38.3%
10146 65550 Maint-Vehi	2,310	0	2,310	1,067.35	243.93	998.72	56.8%
10146 66000 Empl-Dues	740	0	740	.00	.00	740.00	.0%
10146 66100 Empl-Train	1,050	0	1,050	.00	.00	1,050.00	.0%
10146 66200 Empl-Per D	320	0	320	.00	.00	320.00	.0%
10146 66500 Empl-Perso	1,050	0	1,050	205.37	.00	844.63	19.6%
10146 67100 Util-Elect	45,640	0	45,640	16,610.29	29,029.71	.00	100.0%
10146 67200 Util-Gas	4,860	0	4,860	287.77	4,412.23	160.00	96.7%
10146 67500 Util-Water	6,000	0	6,000	923.13	3,859.01	1,217.86	79.7%
10146 80300 Cap-Improv	948,495	-1,909	946,586	375,934.02	345,562.46	225,089.32	76.2%
10146 80400 Cap-Infras	650,000	579,000	1,229,000	.00	770,005.17	458,994.83	62.7%
10146 80500 Cap-Equipm	36,000	0	36,000	27,981.75	1,261.00	6,757.25	81.2%
TOTAL Golf	3,221,323	298,592	3,519,915	898,667.66	1,311,275.32	1,309,972.36	62.8%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	YTD	ENCUMBRANCES	AVAILABLE	PCT	
101 General Fund	APPROP	ADJSTMTS	BUDGET	ACTUAL		BUDGET	USE/COL	
10147 Water Park								
10147 50500 Labor-Regu	317,933	223,748	541,681	131,376.93	.00	410,304.07	24.3%	
10147 51000 Labor-OT	49,271	171	49,442	1,151.11	.00	48,290.89	2.3%	
10147 52100 Labor-Holi	0	0	0	1,208.40	.00	-1,208.40	100.0%*	
10147 54000 Labor-Othe	250	0	250	.00	.00	250.00	.0%	
10147 55000 Labor-Allo	750	-750	0	187.50	.00	-187.50	100.0%*	
10147 56000 Labor-Heal	0	1,487	1,487	1,487.35	.00	.00	100.0%	
10147 58000 Associated	10,221	0	10,221	4,100.30	.00	6,120.70	40.1%	
10147 58100 Associated	27,927	17,282	45,209	10,254.43	.00	34,954.35	22.7%	
10147 58200 Associated	8,256	252	8,508	3,238.37	.00	5,269.63	38.1%	
10147 58300 Associated	1,529	47	1,576	602.39	.00	973.61	38.2%	
10147 58900 Associated	300	0	300	36.80	.00	263.20	12.3%	
10147 61200 ConProf-Ge	12,600	0	12,600	365.56	3,227.56	9,006.88	28.5%	
10147 61900 ConProf-Mi	0	0	0	48.38	.00	-48.38	100.0%*	
10147 64125 Ops-Conces	9,000	0	9,000	3,213.02	2,578.03	3,208.95	64.3%	
10147 64475 Ops-Materi	43,580	0	43,580	401.89	1,022.75	42,155.36	3.3%	
10147 64800 Ops-Unifor	3,570	0	3,570	.00	1,104.00	2,466.00	30.9%	
10147 65000 Maint-Buil	15,750	0	15,750	1,678.75	268.32	13,802.93	12.4%	
10147 65050 Maint-Equi	15,750	0	15,750	1,261.46	90.00	14,398.54	8.6%	
10147 65300 Maint-Pool	112,250	0	112,250	11,820.51	1,251.46	99,178.03	11.6%	
10147 66100 Empl-Train	1,260	0	1,260	500.00	.00	760.00	39.7%	
10147 66500 Empl-Perso	530	0	530	.00	.00	530.00	.0%	
10147 67100 Util-Elect	26,380	0	26,380	8,415.67	11,584.33	6,380.00	75.8%	
10147 67200 Util-Gas	1,030	0	1,030	122.10	907.90	.00	100.0%	
10147 67400 Util-Telep	5,410	0	5,410	2,038.63	3,161.37	210.00	96.1%	
10147 67500 Util-Water	15,690	0	15,690	5,456.76	8,090.53	2,142.71	86.3%	
TOTAL Water Park	679,237	242,237	921,474	188,966.31	33,286.25	699,221.57	24.1%	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED				AVAILABLE	PCT
101 General Fund	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES		BUDGET	USE/COL
10148 Sr. Rec - San Jose								
10148 50500 Labor-Regu	21,122	-21,122	0	.00	.00		.00	.0%
10148 58100 Associated	1,617	-1,617	0	.00	.00		.00	.0%
10148 58900 Associated	10	-10	0	.00	.00		.00	.0%
10148 65000 Maint-Buil	1,500	0	1,500	.00	.00		1,500.00	.0%
10148 67100 Util-Elect	12,600	0	12,600	984.22	11,615.78		.00	100.0%
10148 67200 Util-Gas	2,320	0	2,320	190.79	2,129.21		.00	100.0%
10148 67400 Util-Telep	0	0	0	.00	400.00		-400.00	100.0%*
10148 67500 Util-water	0	0	0	2,283.89	916.11		-3,200.00	100.0%*
TOTAL Sr. Rec - San Jose	39,169	-22,749	16,420	3,458.90	15,061.10		-2,100.00	112.8%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
---------------	-----------------	------------------	----------------	------------	--------------	------------------	-------------

10149 Sr. Rec - N. Mesa

10149 50500 Labor-Regu	165,445	16,346	181,791	66,755.17	.00	115,035.83	36.7%
10149 51000 Labor-OT	0	0	0	395.65	.00	-395.65	100.0%*
10149 52000 Labor-Vaca	0	0	0	3,181.04	.00	-3,181.04	100.0%*
10149 52100 Labor-Holi	0	0	0	1,745.52	.00	-1,745.52	100.0%*
10149 53000 Labor-Sick	0	0	0	1,998.26	.00	-1,998.26	100.0%*
10149 54000 Labor-Othe	500	0	500	.00	.00	500.00	.0%
10149 55000 Labor-Allo	750	0	750	312.50	.00	437.50	41.7%
10149 56000 Labor-Heal	0	1,487	1,487	1,487.35	.00	.00	100.0%
10149 58000 Associated	10,494	0	10,494	4,213.90	.00	6,280.10	40.2%
10149 58100 Associated	12,354	1,401	13,755	5,627.81	.00	8,126.97	40.9%
10149 58200 Associated	13,311	1,069	14,380	5,504.82	.00	8,875.18	38.3%
10149 58300 Associated	2,466	198	2,664	1,023.86	.00	1,640.14	38.4%
10149 58900 Associated	40	0	40	8.69	.00	31.31	21.7%
10149 61200 ConProf-Ge	9,700	0	9,700	3,126.51	5,910.77	662.72	93.2%
10149 64475 Ops-Materi	27,830	0	27,830	10,629.03	4,327.24	12,873.73	53.7%
10149 64800 Ops-Unifor	320	0	320	.00	.00	320.00	.0%
10149 64825 Ops-Vehicl	200	0	200	10.00	90.00	100.00	50.0%
10149 65000 Maint-Buil	17,190	0	17,190	9,539.69	399.49	7,250.82	57.8%
10149 65050 Maint-Equi	3,680	0	3,680	.00	.00	3,680.00	.0%
10149 65550 Maint-Vehi	110	0	110	.00	.00	110.00	.0%
10149 66100 Empl-Train	1,680	0	1,680	548.00	.00	1,132.00	32.6%
10149 66200 Empl-Per D	110	0	110	.00	.00	110.00	.0%
10149 66500 Empl-Perso	630	0	630	.00	.00	630.00	.0%
10149 67100 Util-Elect	15,700	0	15,700	5,083.00	10,617.00	.00	100.0%
10149 67200 Util-Gas	5,620	0	5,620	287.07	5,332.93	.00	100.0%
10149 67400 Util-Telep	4,720	0	4,720	1,871.13	2,848.87	.00	100.0%
10149 67500 Util-Water	2,380	0	2,380	1,059.70	1,320.30	.00	100.0%
10149 80300 Cap-Improv	7,500	0	7,500	.00	.00	7,500.00	.0%
10149 80500 Cap-Equipm	6,500	0	6,500	5,196.82	183.91	1,119.27	82.8%
TOTAL Sr. Rec - N. Mesa	309,230	20,501	329,731	129,605.52	31,030.51	169,095.10	48.7%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05			ORIGINAL	TRANFRS/	REVISED	YTD	ENCUMBRANCES	AVAILABLE	PCT
ACCOUNTS FOR:	General Fund	APPROX	ADJSTMTS	BUDGET	ACTUAL	BUDGET		BUDGET	USE/COL
10150 Sr. Rec-Alejandro Ruiz									
10150	50500	Labor-Regu	185,133	15,643	200,776	62,165.94	.00	138,610.06	31.0%
10150	52000	Labor-Vaca	0	0	0	2,059.84	.00	-2,059.84	100.0%*
10150	52100	Labor-Holi	0	0	0	1,506.40	.00	-1,506.40	100.0%*
10150	53000	Labor-Sick	0	0	0	1,638.96	.00	-1,638.96	100.0%*
10150	54000	Labor-Othe	750	-250	500	.00	.00	500.00	.0%
10150	55000	Labor-Allo	750	0	750	312.50	.00	437.50	41.7%
10150	56000	Labor-Heal	0	2,975	2,975	2,974.70	.00	.00	100.0%
10150	58000	Associated	20,442	0	20,442	8,200.60	.00	12,241.40	40.1%
10150	58100	Associated	13,694	1,405	15,099	5,170.63	.00	9,927.93	34.2%
10150	58200	Associated	13,036	1,167	14,203	5,385.50	.00	8,817.50	37.9%
10150	58300	Associated	2,415	216	2,631	1,001.67	.00	1,629.33	38.1%
10150	58900	Associated	40	10	50	9.20	.00	40.80	18.4%
10150	60290	Insur-Misc	1,500	0	1,500	1,521.90	.00	-21.90	101.5%*
10150	61200	ConProf-Ge	6,400	0	6,400	2,855.54	4,488.92	-944.46	114.8%*
10150	61900	ConProf-Mi	0	0	0	253.50	100.00	-353.50	100.0%*
10150	63300	Fees-Publi	0	0	0	347.32	.00	-347.32	100.0%*
10150	64475	Ops-Materi	33,140	-2,324	30,816	9,700.60	1,543.59	19,571.80	36.5%
10150	64775	Ops-Tools	15,000	-6,797	8,203	.00	.00	8,202.75	.0%
10150	64825	Ops-Vehicl	300	0	300	98.96	201.04	.00	100.0%
10150	64875	Ops-Volunt	13,130	0	13,130	3,750.00	700.00	8,680.00	33.9%
10150	65000	Maint-Buil	10,500	0	10,500	9,584.22	1,567.14	-651.36	106.2%*
10150	65050	Maint-Equi	630	0	630	393.00	10,893.76	-10,656.76	1791.5%*
10150	65550	Maint-Vehi	4,100	0	4,100	210.04	.00	3,889.96	5.1%
10150	66000	Empl-Dues	210	0	210	.00	.00	210.00	.0%
10150	66100	Empl-Train	1,260	0	1,260	.00	.00	1,260.00	.0%
10150	66200	Empl-Per D	210	0	210	20.00	.00	190.00	9.5%
10150	66500	Empl-Perso	210	0	210	.00	.00	210.00	.0%
10150	67100	Util-Elect	15,160	0	15,160	6,269.97	6,890.03	2,000.00	86.8%
10150	67200	Util-Gas	6,830	0	6,830	702.83	6,127.17	.00	100.0%
10150	67400	Util-Telep	12,000	0	12,000	4,401.69	9,598.40	-2,000.09	116.7%*
10150	67500	Util-Water	13,760	0	13,760	3,256.99	10,903.01	-400.00	102.9%*
10150	80300	Cap-Improv	597,676	-34,878	562,798	54,899.59	5,391.91	502,506.70	10.7%
10150	80500	Cap-Equipm	0	6,797	6,797	.00	6,797.25	.00	100.0%
TOTAL Sr. Rec-Alejandro Ruiz			968,276	-16,037	952,239	188,692.09	65,202.22	698,345.14	26.7%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	YTD	ENCUMBRANCES	AVAILABLE	PCT
101 General Fund	APPROX	ADJSTMNTS	BUDGET	ACTUAL		BUDGET	USE/COL

10151 Facility Maintenance

10151 50500 Labor-Regu	834,102	74,066	908,168	270,896.25	.00	637,271.75	29.8%
10151 51000 Labor-OT	44,194	5,154	49,348	15,613.99	.00	33,734.01	31.6%
10151 51100 Labor-DT	0	0	0	9,018.16	.00	-9,018.16	100.0%*
10151 52000 Labor-Vaca	0	0	0	16,287.34	.00	-16,287.34	100.0%*
10151 52100 Labor-Holi	0	0	0	8,394.33	.00	-8,394.33	100.0%*
10151 53000 Labor-Sick	0	0	0	11,244.02	.00	-11,244.02	100.0%*
10151 54000 Labor-Othe	3,250	750	4,000	1,400.58	.00	2,599.42	35.0%
10151 55000 Labor-Allo	26,336	2,364	28,700	9,940.50	.00	18,759.50	34.6%
10151 56000 Labor-Heal	0	25,637	25,637	25,637.34	.00	.00	100.0%
10151 58000 Associated	192,218	23,118	215,336	82,531.74	.00	132,804.26	38.3%
10151 58100 Associated	63,998	8,085	72,083	25,788.23	.00	46,294.78	35.8%
10151 58200 Associated	88,870	7,952	96,822	32,521.30	.00	64,300.70	33.6%
10151 58300 Associated	16,462	1,475	17,937	6,049.99	.00	11,887.01	33.7%
10151 58900 Associated	150	10	160	36.50	.00	123.50	22.8%
10151 61200 ConProf-Ge	18,272	0	18,272	6,221.53	3,540.52	8,509.95	53.4%
10151 64475 Ops-Materi	29,400	0	29,400	7,322.80	3,208.31	18,868.89	35.8%
10151 64600 Ops-Postag	110	0	110	.00	.00	110.00	.0%
10151 64775 Ops-Tools	13,650	0	13,650	5,107.28	2,528.94	6,013.78	55.9%
10151 64800 Ops-Unifor	9,450	0	9,450	1,840.42	7,969.91	-360.33	103.8%*
10151 64825 Ops-Vehicl	15,750	0	15,750	6,368.80	3,631.20	5,750.00	63.5%
10151 65000 Maint-Buil	57,750	0	57,750	9,548.29	24,956.53	23,245.18	59.7%
10151 65050 Maint-Equi	10,500	0	10,500	1,285.22	7,523.54	1,691.24	83.9%
10151 65550 Maint-Vehi	6,300	0	6,300	2,149.37	2,330.56	1,820.07	71.1%
10151 66000 Empl-Dues	530	0	530	.00	.00	530.00	.0%
10151 66100 Empl-Train	1,050	0	1,050	.00	.00	1,050.00	.0%
10151 66200 Empl-Per D	1,680	0	1,680	267.20	.00	1,412.80	15.9%
10151 66500 Empl-Perso	2,100	0	2,100	218.26	.00	1,881.74	10.4%
10151 67400 Util-Telep	740	0	740	.00	.00	740.00	.0%
10151 80300 Cap-Improv	85,000	192,297	277,297	26,744.36	.00	250,553.11	9.6%
10151 80500 Cap-Equipm	280,100	0	280,100	104,928.72	48,036.36	127,134.92	54.6%
TOTAL Facility Maintenance	1,801,962	340,909	2,142,871	687,362.52	103,725.87	1,351,782.43	36.9%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
101 General Fund	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL

10152 Streets

10152 50500 Labor-Regu	1,169,954	106,974	1,276,928	262,278.31	.00	1,014,649.69	20.5%
10152 51000 Labor-OT	26,796	5,504	32,300	7,242.44	.00	25,057.56	22.4%
10152 51100 Labor-DT	0	0	0	369.60	.00	-369.60	100.0%*
10152 52000 Labor-Vaca	0	0	0	34,586.03	.00	-34,586.03	100.0%*
10152 52100 Labor-Holi	0	0	0	8,470.60	.00	-8,470.60	100.0%*
10152 53000 Labor-Sick	0	0	0	17,998.26	.00	-17,998.26	100.0%*
10152 54000 Labor-Othe	3,250	1,250	4,500	513.47	.00	3,986.53	11.4%
10152 55000 Labor-Allo	37,347	-9,355	27,992	8,713.00	.00	19,279.00	31.1%
10152 56000 Labor-Heal	0	22,226	22,226	20,738.67	.00	1,487.35	93.3%
10152 58000 Associated	279,607	-599	279,008	55,377.63	.00	223,630.37	19.8%
10152 58100 Associated	90,952	9,584	100,536	25,973.25	.00	74,562.26	25.8%
10152 58200 Associated	125,726	11,743	137,469	33,125.15	.00	104,343.85	24.1%
10152 58300 Associated	23,289	2,175	25,464	6,162.53	.00	19,301.47	24.2%
10152 58900 Associated	182	-2	180	28.44	.00	151.56	15.8%
10152 61200 ConProf-Ge	171,200	0	171,200	67,601.08	100,253.23	3,345.69	98.0%
10152 64475 Ops-Materi	78,750	0	78,750	22,304.30	16,061.14	40,384.56	48.7%
10152 64600 Ops-Postag	110	0	110	378.58	.00	-268.58	344.2%*
10152 64725 Ops-Street	54,600	0	54,600	23,321.94	4,459.80	26,818.26	50.9%
10152 64775 Ops-Tools	5,250	0	5,250	6,949.59	.00	-1,699.59	132.4%*
10152 64800 Ops-Unifor	8,400	0	8,400	2,221.66	3,918.50	2,259.84	73.1%
10152 64825 Ops-Vehicl	77,000	0	77,000	26,286.51	50,713.49	.00	100.0%
10152 65000 Maint-Buil	2,100	0	2,100	1,340.14	2,143.41	-1,383.55	165.9%*
10152 65050 Maint-Equi	112,350	0	112,350	9,988.96	1,232.16	101,128.88	10.0%
10152 65550 Maint-Vehi	84,000	0	84,000	5,274.63	6,620.28	72,105.09	14.2%
10152 66000 Empl-Dues	530	0	530	80.00	.00	450.00	15.1%
10152 66100 Empl-Train	1,260	0	1,260	.00	30.00	1,230.00	2.4%
10152 66200 Empl-Per D	210	0	210	.00	.00	210.00	.0%
10152 66300 Empl-Milea	530	0	530	.00	.00	530.00	.0%
10152 66500 Empl-Perso	320	0	320	297.52	175.00	-152.52	147.7%*
10152 67100 Util-Elect	6,850	0	6,850	.00	.00	6,850.00	.0%
10152 67200 Util-Gas	21,010	0	21,010	1,276.91	13,723.09	6,010.00	71.4%
10152 67300 Util-Stree	569,260	0	569,260	215,625.12	227,580.96	126,053.92	77.9%
10152 67400 Util-Telep	1,860	0	1,860	738.26	1,271.74	-150.00	108.1%*
10152 67500 Util-Water	1,540	0	1,540	441.77	1,186.10	-87.87	105.7%*
10152 80400 Cap-Infras	275,000	0	275,000	.00	.00	275,000.00	.0%
10152 80500 Cap-Equipm	425,112	200,000	625,112	54,005.00	404,938.97	166,168.52	73.4%
TOTAL Streets	3,654,345	349,500	4,003,845	919,709.35	834,307.87	2,249,827.80	43.8%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	YTD	ENCUMBRANCES	AVAILABLE	PCT
101 General Fund	APPROP	ADJSTMTS	BUDGET	ACTUAL		BUDGET	USE/COL

10153 Parks

10153 50500 Labor-Regu	793,736	25,605	819,341	269,985.37	.00	549,355.63	33.0%
10153 51000 Labor-OT	19,521	713	20,234	4,131.60	.00	16,102.40	20.4%
10153 51100 Labor-DT	0	0	0	3,260.44	.00	-3,260.44	100.0%*
10153 52000 Labor-Vaca	0	0	0	22,910.40	.00	-22,910.40	100.0%*
10153 52100 Labor-Holi	0	0	0	9,325.60	.00	-9,325.60	100.0%*
10153 53000 Labor-Sick	0	0	0	10,525.13	.00	-10,525.13	100.0%*
10153 54000 Labor-Othe	3,250	0	3,250	2,856.56	.00	393.44	87.9%
10153 55000 Labor-Allo	15,935	-27	15,908	6,423.75	.00	9,484.25	40.4%
10153 56000 Labor-Heal	0	22,597	22,597	22,596.64	.00	.00	100.0%
10153 58000 Associated	154,781	0	154,781	62,076.68	.00	92,704.32	40.1%
10153 58100 Associated	59,370	3,743	63,113	25,205.16	.00	37,907.48	39.9%
10153 58200 Associated	82,128	2,546	84,674	32,534.29	.00	52,139.71	38.4%
10153 58300 Associated	15,213	473	15,686	6,051.65	.00	9,634.35	38.6%
10153 58900 Associated	150	0	150	32.20	.00	117.80	21.5%
10153 61200 ConProf-Ge	328,237	2,559	330,796	116,829.82	145,667.47	68,298.55	79.4%
10153 64425 Ops-Landsc	126,000	0	126,000	6,586.95	.00	119,413.05	5.2%
10153 64475 Ops-Materi	122,850	0	122,850	58,110.09	14,903.90	49,836.01	59.4%
10153 64480 Ops-Park&R	8,400	0	8,400	228.75	.00	8,171.25	2.7%
10153 64510 Ops-PecosR	25,200	0	25,200	15,015.55	.00	10,184.45	59.6%
10153 64600 Ops-Postag	110	0	110	.00	.00	110.00	.0%
10153 64800 Ops-Unifor	4,200	0	4,200	3,864.86	.00	335.14	92.0%
10153 64825 Ops-Vehicl	43,000	0	43,000	17,653.08	7,346.92	18,000.00	58.1%
10153 65000 Maint-Buil	10,500	0	10,500	1,010.45	610.76	8,878.79	15.4%
10153 65050 Maint-Equi	17,120	0	17,120	15,928.90	2,348.32	-1,157.22	106.8%*
10153 65355 Maint-SR	3,000	-130	2,870	2,459.64	.00	410.36	85.7%
10153 65450 Maint-Tenn	1,050	0	1,050	.00	.00	1,050.00	.0%
10153 65500 Maint-Turf	21,000	0	21,000	.00	.00	21,000.00	.0%
10153 65550 Maint-Vehi	6,300	0	6,300	2,672.52	868.91	2,758.57	56.2%
10153 65555 Maint-WM	100,000	0	100,000	.00	.00	100,000.00	.0%
10153 66100 Empl-Train	3,150	0	3,150	3,060.00	.00	90.00	97.1%
10153 66200 Empl-Per D	2,420	0	2,420	.00	.00	2,420.00	.0%
10153 66500 Empl-Perso	210	0	210	140.00	296.00	-226.00	207.6%*
10153 66900 Empl-Misc	0	0	0	69.47	.00	-69.47	100.0%*
10153 67100 Util-Elect	88,000	0	88,000	29,726.01	66,273.99	-8,000.00	109.1%*
10153 67400 Util-Telep	1,310	0	1,310	455.81	1,014.19	-160.00	112.2%*
10153 67500 Util-Water	425,560	0	425,560	261,851.21	138,148.79	25,560.00	94.0%
10153 80100 Cap-Land	350,000	250,000	600,000	99,995.48	196,989.15	303,015.37	49.5%
10153 80200 Cap-Buildi	40,000	485,000	525,000	332,945.40	144,911.27	47,143.33	91.0%
10153 80300 Cap-Improv	210,000	10,000	220,000	.00	215,036.00	4,964.00	97.7%
10153 80400 Cap-Infras	65,000	0	65,000	.00	.00	65,000.00	.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05							
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
101 General Fund	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL
10153 80500 Cap-Equipm	176,685	766,905	943,590	125,829.28	583,442.22	234,318.29	75.2%
TOTAL Parks	3,323,386	1,569,983	4,893,369	1,572,348.74	1,517,857.89	1,803,162.28	63.2%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
101 General Fund							
10154 Community Service							
10154 50500 Labor-Regu	322,068	10,550	332,618	108,910.99	.00	223,707.01	32.7%
10154 51000 Labor-OT	6,971	180	7,151	2,947.85	.00	4,203.15	41.2%
10154 51100 Labor-DT	0	0	0	182.98	.00	-182.98	100.0%*
10154 52000 Labor-Vaca	0	0	0	4,756.58	.00	-4,756.58	100.0%*
10154 52100 Labor-Holi	0	0	0	3,569.44	.00	-3,569.44	100.0%*
10154 53000 Labor-Sick	0	0	0	3,087.76	.00	-3,087.76	100.0%*
10154 54000 Labor-Othe	1,500	0	1,500	239.00	.00	1,261.00	15.9%
10154 55000 Labor-Allo	8,268	0	8,268	3,180.00	.00	5,088.00	38.5%
10154 56000 Labor-Heal	0	12,777	12,777	12,777.14	.00	.00	100.0%
10154 58000 Associated	87,132	0	87,132	34,924.90	.00	52,207.10	40.1%
10154 58100 Associated	23,382	1,797	25,179	9,668.64	.00	15,510.81	38.4%
10154 58200 Associated	34,786	1,139	35,925	12,945.26	.00	22,979.74	36.0%
10154 58300 Associated	6,444	211	6,655	2,406.49	.00	4,248.51	36.2%
10154 58900 Associated	60	0	60	13.80	.00	46.20	23.0%
10154 61200 ConProf-Ge	350	0	350	120.11	596.15	-366.26	204.6%*
10154 64325 Ops-Graffi	4,200	0	4,200	.00	.00	4,200.00	.0%
10154 64475 Ops-Materi	23,520	0	23,520	4,101.04	1,902.81	17,516.15	25.5%
10154 64775 Ops-Tools	8,000	0	8,000	2,203.52	559.90	5,236.58	34.5%
10154 64800 Ops-Unifor	3,360	0	3,360	1,729.76	1,050.25	579.99	82.7%
10154 64825 Ops-Vehicl	12,000	0	12,000	3,966.25	4,033.75	4,000.00	66.7%
10154 65000 Maint-Buil	1,050	0	1,050	134.90	.00	915.10	12.8%
10154 65050 Maint-Equi	5,250	0	5,250	25.12	.00	5,224.88	.5%
10154 65550 Maint-Vehi	3,680	0	3,680	405.05	16.77	3,258.18	11.5%
10154 66100 Empl-Train	530	0	530	.00	60.00	470.00	11.3%
10154 66200 Empl-Per D	110	0	110	.00	.00	110.00	.0%
10154 66500 Empl-Perso	210	0	210	.00	.00	210.00	.0%
10154 80500 Cap-Equipm	98,200	0	98,200	54,533.00	.00	43,667.00	55.5%
TOTAL Community Service	651,071	26,655	677,726	266,829.58	8,219.63	402,676.38	40.6%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
101 General Fund	APPROP	ADJSTMNTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL

10155 Garage

10155 50500 Labor-Regu	992,684	45,243	1,037,927	289,786.36	.00	748,140.64	27.9%
10155 51000 Labor-OT	5,520	212	5,732	2,686.94	.00	3,045.06	46.9%
10155 51100 Labor-DT	0	0	0	905.88	.00	-905.88	100.0%*
10155 52000 Labor-Vaca	0	0	0	19,714.02	.00	-19,714.02	100.0%*
10155 52100 Labor-Holi	0	0	0	9,772.24	.00	-9,772.24	100.0%*
10155 53000 Labor-Sick	0	0	0	19,483.90	.00	-19,483.90	100.0%*
10155 54000 Labor-Othe	3,750	250	4,000	.00	.00	4,000.00	.0%
10155 55000 Labor-Allo	29,169	-27	29,142	9,308.75	.00	19,833.25	31.9%
10155 56000 Labor-Heal	0	26,626	26,626	26,625.77	.00	.00	100.0%
10155 58000 Associated	245,294	-22,845	222,449	74,239.70	.00	148,209.30	33.4%
10155 58100 Associated	72,634	5,532	78,166	26,818.97	.00	51,346.90	34.3%
10155 58200 Associated	106,990	4,879	111,869	36,011.15	.00	75,857.85	32.2%
10155 58300 Associated	19,817	905	20,722	6,700.30	.00	14,021.70	32.3%
10155 58900 Associated	160	0	160	29.90	.00	130.10	18.7%
10155 61200 ConProf-Ge	15,500	0	15,500	3,167.96	7,160.65	5,171.39	66.6%
10155 64475 Ops-Materi	38,850	0	38,850	10,417.76	3,129.27	25,302.97	34.9%
10155 64600 Ops-Postag	110	0	110	.00	.00	110.00	.0%
10155 64775 Ops-Tools	2,940	0	2,940	.00	1,196.30	1,743.70	40.7%
10155 64800 Ops-Unifor	6,300	0	6,300	.00	6,313.51	-13.51	100.2%*
10155 64825 Ops-Vehicl	8,400	0	8,400	3,312.43	4,687.57	400.00	95.2%
10155 65000 Maint-Buil	5,880	0	5,880	61.59	2,419.88	3,398.53	42.2%
10155 65050 Maint-Equi	5,250	0	5,250	262.03	.00	4,987.97	5.0%
10155 65550 Maint-Vehi	3,150	0	3,150	1,414.12	115.00	1,620.88	48.5%
10155 66100 Empl-Train	5,000	0	5,000	.00	.00	5,000.00	.0%
10155 66200 Empl-Per D	2,500	0	2,500	.00	.00	2,500.00	.0%
10155 66500 Empl-Perso	320	0	320	.00	.00	320.00	.0%
10155 67100 Util-Elect	22,990	0	22,990	9,338.25	12,661.75	990.00	95.7%
10155 67200 Util-Gas	4,300	0	4,300	358.82	4,641.18	-700.00	116.3%*
10155 67400 Util-Telep	5,880	0	5,880	1,228.06	5,071.94	-420.00	107.1%*
10155 67500 Util-Water	6,980	0	6,980	3,120.15	3,879.85	-20.00	100.3%*
TOTAL Garage	1,610,368	60,775	1,671,143	554,765.05	51,276.90	1,065,100.69	36.3%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	YTD ACTUAL	ENCUMBRANCES	AVAILABLE	PCT
101 General Fund	APPROP	ADJSTMNTS	BUDGET			BUDGET	USE/COL
10156 Electrical							
10156 50500 Labor-Regu	679,624	22,074	701,698	202,090.60	.00	499,607.40	28.8%
10156 51000 Labor-OT	7,355	299	7,654	5,516.55	.00	2,137.45	72.1%
10156 51100 Labor-DT	0	0	0	193.92	.00	-193.92	100.0%*
10156 52000 Labor-Vaca	0	0	0	14,031.22	.00	-14,031.22	100.0%*
10156 52100 Labor-Holi	0	0	0	7,519.20	.00	-7,519.20	100.0%*
10156 53000 Labor-Sick	0	0	0	16,385.44	.00	-16,385.44	100.0%*
10156 54000 Labor-Othe	2,000	0	2,000	2,411.52	.00	-411.52	120.6%*
10156 56000 Labor-Heal	0	11,922	11,922	11,922.11	.00	.00	100.0%
10156 58000 Associated	104,816	0	104,816	32,763.18	.00	72,052.82	31.3%
10156 58100 Associated	50,221	2,621	52,842	18,897.30	.00	33,944.74	35.8%
10156 58200 Associated	73,404	2,384	75,788	25,807.31	.00	49,980.69	34.1%
10156 58300 Associated	13,596	442	14,038	4,800.48	.00	9,237.52	34.2%
10156 58900 Associated	80	0	80	16.10	.00	63.90	20.1%
10156 61200 ConProf-Ge	1,710	0	1,710	128.85	930.87	650.28	62.0%
10156 64475 Ops-Materi	21,000	0	21,000	4,087.31	661.70	16,250.99	22.6%
10156 64800 Ops-Unifor	2,100	0	2,100	.00	1,307.25	792.75	62.3%
10156 64825 Ops-Vehicl	15,750	0	15,750	6,961.69	8,638.31	150.00	99.0%
10156 65000 Maint-Buil	950	0	950	.00	536.98	413.02	56.5%
10156 65050 Maint-Equi	210	0	210	.00	.00	210.00	.0%
10156 65550 Maint-Vehi	10,500	0	10,500	5,100.65	6,514.22	-1,114.87	110.6%*
10156 66000 Empl-Dues	840	0	840	.00	.00	840.00	.0%
10156 66100 Empl-Train	2,630	0	2,630	.00	.00	2,630.00	.0%
10156 66200 Empl-Per D	110	0	110	.00	.00	110.00	.0%
10156 66500 Empl-Perso	630	0	630	35.75	.00	594.25	5.7%
10156 67400 Util-Telep	1,580	0	1,580	598.49	1,371.51	-390.00	124.7%*
10156 80500 Cap-Equipm	172,000	-110,000	62,000	.00	.00	62,000.00	.0%
TOTAL Electrical	1,161,106	-70,258	1,090,848	359,267.67	19,960.84	711,619.64	34.8%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
101 General Fund	APPROX	ADJSTMNTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL

10157 Construction

10157 50500 Labor-Regu	794,171	32,723	826,894	244,963.21	.00	581,930.79	29.6%
10157 51000 Labor-OT	0	0	0	2,390.04	.00	-2,390.04	100.0%*
10157 52000 Labor-Vaca	0	0	0	22,168.23	.00	-22,168.23	100.0%*
10157 52100 Labor-Holi	0	0	0	8,901.92	.00	-8,901.92	100.0%*
10157 53000 Labor-Sick	0	0	0	10,585.14	.00	-10,585.14	100.0%*
10157 54000 Labor-Othe	2,750	250	3,000	.00	.00	3,000.00	.0%
10157 55000 Labor-Allo	18,221	9,625	27,846	9,680.00	.00	18,166.00	34.8%
10157 56000 Labor-Heal	0	30,502	30,502	31,989.47	.00	-1,487.35	104.9%*
10157 58000 Associated	240,175	0	240,175	86,686.86	.00	153,488.14	36.1%
10157 58100 Associated	56,260	5,591	61,851	22,844.94	.00	39,006.47	36.9%
10157 58200 Associated	85,776	3,532	89,308	30,817.85	.00	58,490.15	34.5%
10157 58300 Associated	15,888	656	16,544	5,732.29	.00	10,811.71	34.6%
10157 58900 Associated	120	0	120	25.30	.00	94.70	21.1%
10157 61200 ConProf-Ge	563	0	563	159.63	936.63	-533.26	194.7%*
10157 64475 Ops-Materi	21,000	0	21,000	7,711.53	80.00	13,208.47	37.1%
10157 64800 Ops-Unifor	3,680	0	3,680	5,017.53	127.00	-1,464.53	139.8%*
10157 64825 Ops-Vehicl	17,000	0	17,000	6,529.15	11,570.85	-1,100.00	106.5%*
10157 65000 Maint-Buil	950	0	950	275.90	771.98	-97.88	110.3%*
10157 65050 Maint-Equi	16,280	0	16,280	92.16	.00	16,187.84	.6%
10157 65550 Maint-Vehi	19,430	0	19,430	3,885.08	728.21	14,816.71	23.7%
10157 66000 Empl-Dues	110	0	110	.00	.00	110.00	.0%
10157 66500 Empl-Perso	110	0	110	35.75	175.00	-100.75	191.6%*
10157 67400 Util-Telep	1,470	0	1,470	1,147.64	2,552.36	-2,230.00	251.7%*
TOTAL Construction	1,293,954	82,880	1,376,834	501,639.62	16,942.03	858,251.88	37.7%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
101 General Fund	APPROP	ADJSTMNTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL

10158 Projects

10158 50500 Labor-Regu	629,452	92,177	721,629	100,272.26	.00	621,356.74	13.9%
10158 52000 Labor-Vaca	0	0	0	12,326.59	.00	-12,326.59	100.0%*
10158 52100 Labor-Holi	0	0	0	3,301.20	.00	-3,301.20	100.0%*
10158 53000 Labor-Sick	0	0	0	1,525.26	.00	-1,525.26	100.0%*
10158 54000 Labor-Othe	1,750	250	2,000	.00	.00	2,000.00	.0%
10158 55000 Labor-Allo	12,531	-11,031	1,500	718.75	.00	781.25	47.9%
10158 56000 Labor-Heal	0	7,462	7,462	7,461.62	.00	.00	100.0%
10158 58000 Associated	143,495	0	143,495	23,554.34	.00	119,940.66	16.4%
10158 58100 Associated	47,325	6,610	53,935	9,128.90	.00	44,806.54	16.9%
10158 58200 Associated	67,983	9,956	77,939	11,862.98	.00	66,076.02	15.2%
10158 58300 Associated	12,593	1,844	14,437	2,206.41	.00	12,230.59	15.3%
10158 58900 Associated	80	0	80	11.20	.00	68.80	14.0%
10158 61200 ConProf-Ge	10,000	0	10,000	.00	.00	10,000.00	.0%
10158 63100 Fees-Filin	500	0	500	.00	.00	500.00	.0%
10158 64475 Ops-Materi	0	0	0	1,771.00	90.00	-1,861.00	100.0%*
10158 64600 Ops-Postag	1,000	0	1,000	.00	.00	1,000.00	.0%
10158 64800 Ops-Unifor	750	0	750	.00	.00	750.00	.0%
10158 64825 Ops-Vehicl	17,500	0	17,500	3,938.84	7,606.07	5,955.09	66.0%
10158 65050 Maint-Equi	500	0	500	.00	.00	500.00	.0%
10158 65550 Maint-Vehi	4,500	0	4,500	1,365.36	2,595.66	538.98	88.0%
10158 66000 Empl-Dues	3,750	0	3,750	.00	.00	3,750.00	.0%
10158 66100 Empl-Train	5,000	0	5,000	1,462.51	510.53	3,026.96	39.5%
10158 66200 Empl-Per D	5,000	0	5,000	.00	188.67	4,811.33	3.8%
10158 66300 Empl-Milea	1,000	0	1,000	.00	.00	1,000.00	.0%
10158 66400 Empl-Trans	500	0	500	.00	.00	500.00	.0%
10158 66500 Empl-Perso	300	0	300	111.01	.00	188.99	37.0%
TOTAL Projects	965,509	107,268	1,072,777	181,018.23	10,990.93	880,767.90	17.9%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05			ORIGINAL	TRANFRS/	REVISED	YTD ACTUAL	ENCUMBRANCES	AVAILABLE	PCT
ACCOUNTS FOR:	General Fund	APPROX	ADJSTMNTS	BUDGET			BUDGET	USE/COL	
10160 Planning & Regulation									
10160 50500	Labor-Regu	617,475	19,554	637,029	191,432.55	.00	445,596.45	30.1%	
10160 52000	Labor-Vaca	0	0	0	20,607.24	.00	-20,607.24	100.0%*	
10160 52100	Labor-Holi	0	0	0	7,524.97	.00	-7,524.97	100.0%*	
10160 53000	Labor-Sick	0	0	0	10,585.53	.00	-10,585.53	100.0%*	
10160 54000	Labor-Othe	2,250	0	2,250	1,701.80	.00	548.20	75.6%	
10160 55000	Labor-Allo	10,281	669	10,950	4,093.75	.00	6,856.25	37.4%	
10160 56000	Labor-Heal	0	12,994	12,994	12,993.60	.00	.00	100.0%	
10160 58000	Associated	112,365	-22,834	89,531	31,775.11	.00	57,755.89	35.5%	
10160 58100	Associated	45,425	2,803	48,228	18,103.27	.00	30,124.74	37.5%	
10160 58200	Associated	66,691	2,562	69,253	24,900.79	.00	44,352.21	36.0%	
10160 58300	Associated	12,354	474	12,828	4,632.86	.00	8,195.14	36.1%	
10160 58900	Associated	90	0	90	18.40	.00	71.60	20.4%	
10160 61200	ConProf-Ge	155,340	0	155,340	99,739.49	62,465.73	-6,865.22	104.4%*	
10160 61300	ConProf-De	300,000	0	300,000	225,659.42	31,400.80	42,939.78	85.7%	
10160 63100	Fees-Filin	1,050	0	1,050	50.00	.00	1,000.00	4.8%	
10160 64475	Ops-Materi	31,500	-275	31,225	1,772.39	2,815.00	26,637.98	14.7%	
10160 64600	Ops-Postag	3,990	0	3,990	2,078.28	.00	1,911.72	52.1%	
10160 64800	Ops-Unifor	420	0	420	.00	.00	420.00	.0%	
10160 64825	Ops-Vehicl	5,000	0	5,000	1,268.20	3,731.80	.00	100.0%	
10160 65000	Maint-Buil	10,500	0	10,500	1,663.34	563.56	8,273.10	21.2%	
10160 65050	Maint-Equi	320	0	320	.00	.00	320.00	.0%	
10160 65550	Maint-Vehi	11,150	0	11,150	8,567.74	2,457.48	124.78	98.9%	
10160 66000	Empl-Dues	1,050	0	1,050	194.31	125.69	730.00	30.5%	
10160 66100	Empl-Train	4,730	0	4,730	450.00	.00	4,280.00	9.5%	
10160 66200	Empl-Per D	6,830	0	6,830	652.19	.00	6,177.81	9.5%	
10160 66300	Empl-Milea	1,050	0	1,050	403.84	.00	646.16	38.5%	
10160 66400	Empl-Trans	530	0	530	.00	.00	530.00	.0%	
10160 66500	Empl-Perso	210	0	210	.00	.00	210.00	.0%	
10160 67100	Util-Elect	13,090	0	13,090	4,557.57	8,532.43	.00	100.0%	
10160 67200	Util-Gas	4,810	0	4,810	224.80	4,585.20	.00	100.0%	
10160 67400	Util-Telep	13,590	0	13,590	5,005.20	9,701.72	-1,116.92	108.2%*	
10160 67500	Util-Water	7,390	0	7,390	3,009.39	4,380.61	.00	100.0%	
10160 80300	Cap-Improv	5,000	0	5,000	.00	.00	5,000.00	.0%	
10160 80400	Cap-Infras	25,000	0	25,000	.00	.00	25,000.00	.0%	
10160 80500	Cap-Equipm	10,000	275	10,275	9,890.01	.00	384.62	96.3%	
TOTAL Planning & Regulation		1,479,481	16,222	1,495,703	693,556.04	130,760.02	671,386.55	55.1%	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05							
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
101 General Fund	APPROP	ADJSTMNTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL
10161 Cemetery							
10161 61200 ConProf-Ge	504,230	0	504,230	209,910.39	236,710.29	57,609.32	88.6%
10161 61900 ConProf-Mi	0	0	0	6,374.64	1,325.36	-7,700.00	100.0%*
10161 64425 Ops-Landsc	22,470	0	22,470	.00	.00	22,470.00	.0%
10161 64475 Ops-Materi	10,500	0	10,500	2,310.48	60.00	8,129.52	22.6%
10161 64990 Ops-Misc	0	13,014	13,014	.00	.00	13,014.00	.0%
10161 65000 Maint-Buil	320	0	320	.00	.00	320.00	.0%
10161 65050 Maint-Equi	110	0	110	11,412.17	.00	-11,302.17*****	*%
10161 66000 Empl-Dues	420	0	420	.00	350.00	70.00	83.3%
10161 66500 Empl-Perso	110	0	110	.00	.00	110.00	.0%
10161 67100 Util-Elect	5,090	0	5,090	2,134.60	2,865.40	90.00	98.2%
10161 67400 Util-Telep	2,710	0	2,710	1,076.06	1,633.94	.00	100.0%
10161 67500 Util-Water	132,140	0	132,140	73,456.81	73,447.79	-14,764.60	111.2%*
10161 80200 Cap-Buildi	250,000	0	250,000	10,336.85	10,040.44	229,622.71	8.2%
10161 80300 Cap-Improv	433,178	-28,475	404,703	336,251.97	53,055.11	15,395.96	96.2%
TOTAL Cemetery	1,361,278	-15,461	1,345,817	653,263.97	379,488.33	313,064.74	76.7%
TOTAL General Fund	11,253,788	12,408,935	23,662,724	6,207,223.74	8,613,944.53	8,841,555.47	62.6%
TOTAL REVENUES	-63,452,289	-1,733,310	-65,185,599	-33,354,898.83	.00	-31,830,700.04	
TOTAL EXPENSES	74,706,077	14,142,246	88,848,323	39,562,122.57	8,613,944.53	40,672,255.51	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
---------------	-----------------	-------------------	----------------	------------	--------------	------------------	-------------

10202 Payroll

10202 64025 ops-Bank C	250	0	250	.00	.00	250.00	.0%
TOTAL Payroll	250	0	250	.00	.00	250.00	.0%
TOTAL Payroll	250	0	250	.00	.00	250.00	.0%
TOTAL EXPENSES	250	0	250	.00	.00	250.00	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
200 GRT Capital Outlay							
200 GRT Capital Outlay							
200 30020 GRTR-Capit	-4,576,548	0	-4,576,548	-2,384,013.53	.00	-2,192,534.47	52.1%*
200 45000 Transfer-T	3,850,000	2,200,000	6,050,000	3,800,000.00	.00	2,250,000.00	62.8%
TOTAL GRT Capital Outlay	-726,548	2,200,000	1,473,452	1,415,986.47	.00	57,465.53	96.1%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
200 GRT Capital Outlay							
20000 GRT Capital Outlay							
20000 63225 Fees-NMTRD	230,000	0	230,000	95,252.88	.00	134,747.12	41.4%
20000 80300 Cap-Improv	423,364	0	423,364	18,090.04	3,205.34	402,068.62	5.0%
TOTAL GRT Capital Outlay	653,364	0	653,364	113,342.92	3,205.34	536,815.74	17.8%
TOTAL GRT Capital Outlay	-73,184	2,200,000	2,126,816	1,529,329.39	3,205.34	594,281.27	72.1%
TOTAL REVENUES	-4,576,548	0	-4,576,548	-2,384,013.53	.00	-2,192,534.47	
TOTAL EXPENSES	4,503,364	2,200,000	6,703,364	3,913,342.92	3,205.34	2,786,815.74	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
---------------	-----------------	-------------------	----------------	------------	--------------	------------------	-------------

201 Capital Projects

201 36040 Interest-M	0	0	0	-4,037.11	.00	4,037.11	100.0%
201 37135 State-Legi	0	0	0	-87,091.84	.00	87,091.84	100.0%
201 37150 State-NMDO	0	-1,100,008	-1,100,008	.00	.00	-1,100,008.00	.0%*
201 37199 State-Misc	-14,204,775	2,410,000	-11,794,775	-842,380.13	.00	-10,952,394.87	7.1%*
201 40000 Trans-IN	-2,250,000	0	-2,250,000	-1,700,000.00	.00	-550,000.00	75.6%*
TOTAL Capital Projects	-16,454,775	1,309,992	-15,144,783	-2,633,509.08	.00	-12,511,273.92	17.4%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
201 Capital Projects	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL
20101 Capital Projects							
20101 80100 Cap-Land	235,522	-43,358	192,164	108,802.03	14,905.41	68,456.35	64.4%
20101 80300 Cap-Improv	8,195,942	-882,153	7,313,789	71,637.39	3,253,114.13	3,989,037.81	45.5%
20101 80400 Cap-Infras	4,910,000	-534,990	4,375,010	.00	.00	4,375,010.00	.0%
20101 80500 Cap-Equipm	2,261,588	-500,000	1,761,588	60,899.66	951,883.04	748,805.30	57.5%
TOTAL Capital Projects	15,603,052	-1,960,501	13,642,551	241,339.08	4,219,902.58	9,181,309.46	32.7%
TOTAL Capital Projects	-851,723	-650,509	-1,502,232	-2,392,170.00	4,219,902.58	-3,329,964.46	-121.7%
TOTAL REVENUES	-16,454,775	1,309,992	-15,144,783	-2,633,509.08	.00	-12,511,273.92	
TOTAL EXPENSES	15,603,052	-1,960,501	13,642,551	241,339.08	4,219,902.58	9,181,309.46	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
202 Airport Improvements							
202 Airport Improvements							
202 35000 AP-BMB	-12,800	0	-12,800	.00	.00	-12,800.00	.0%*
202 35010 AP-Boutiqu	-3,600	0	-3,600	.00	.00	-3,600.00	.0%*
202 35020 AP-Celtech	-2,280	0	-2,280	-1,143.60	.00	-1,136.40	50.2%*
202 35021 AP-CNB	-50	0	-50	.00	.00	-50.00	.0%*
202 35022 AP-Danfort	-1,200	0	-1,200	-500.00	.00	-700.00	41.7%*
202 35030 AP-Fed Exp	-3,900	0	-3,900	-1,308.96	.00	-2,591.04	33.6%*
202 35040 AP-Chandle	-4,900	0	-4,900	-2,066.65	.00	-2,833.35	42.2%*
202 35050 Air Method	-2,300	0	-2,300	-1,009.15	.00	-1,290.85	43.9%*
202 37145 State-NM A	-20,000	0	-20,000	.00	.00	-20,000.00	.0%*
202 37150 State-NMDO	-802,335	-5,135,000	-5,937,335	-552,189.00	.00	-5,385,146.00	9.3%*
202 37200 Federal-FA	-3,534,884	0	-3,534,884	-2,371,060.84	.00	-1,163,823.16	67.1%*
TOTAL Airport Improvements	-4,388,249	-5,135,000	-9,523,249	-2,929,278.20	.00	-6,593,970.80	30.8%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
202 Airport Improvements							
20202 Airport Improvements							
20202 61200 ConProf-Ge	50,000	0	50,000	.00	9,483.34	40,516.66	19.0%
20202 64475 Ops-Materi	1,000	0	1,000	.00	.00	1,000.00	.0%
20202 65900 Maint-Misc	85,469	0	85,469	11,094.12	13,070.17	61,304.41	28.3%
20202 80200 Cap-Buildi	65,000	5,150,000	5,215,000	.00	352,308.02	4,862,691.98	6.8%
20202 80400 Cap-Infras	4,558,536	-1,033,608	3,524,928	3,123,792.36	399,136.27	1,999.65	99.9%
TOTAL Airport Improvements	4,760,005	4,116,392	8,876,397	3,134,886.48	773,997.80	4,967,512.70	44.0%
TOTAL Airport Improvements	371,756	-1,018,608	-646,852	205,608.28	773,997.80	-1,626,458.10	-151.4%
TOTAL REVENUES	-4,388,249	-5,135,000	-9,523,249	-2,929,278.20	.00	-6,593,970.80	
TOTAL EXPENSES	4,760,005	4,116,392	8,876,397	3,134,886.48	773,997.80	4,967,512.70	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
220 Landfill-Reserve							
220 Landfill-Reserve							
220 36000 CD's	0	0	0	-41,554.00	.00	41,554.00	100.0%
220 37010 County-Lan	-111,000	0	-111,000	-111,000.00	.00	.00	100.0%
220 40000 Trans-IN	-111,000	0	-111,000	-111,000.00	.00	.00	100.0%
TOTAL Landfill-Reserve	-222,000	0	-222,000	-263,554.00	.00	41,554.00	118.7%
TOTAL Landfill-Reserve	-222,000	0	-222,000	-263,554.00	.00	41,554.00	118.7%
TOTAL REVENUES	-222,000	0	-222,000	-263,554.00	.00	41,554.00	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
230 Landfill-Closure							
23030 Landfill-Closure							
23030 61200 ConProf-Ge	15,000	0	15,000	3,759.19	12,240.81	-1,000.00	106.7%*
23030 61350 ConProf-En	10,000	0	10,000	.00	.00	10,000.00	.0%
23030 61600 ConProf-Me	25,000	0	25,000	.00	.00	25,000.00	.0%
23030 63200 Fees-Groun	40,000	0	40,000	17,143.74	7,856.26	15,000.00	62.5%
23030 64375 Ops-Landfi	10,000	0	10,000	.00	8,000.00	2,000.00	80.0%
23030 65050 Maint-Equi	10,000	0	10,000	.00	.00	10,000.00	.0%
TOTAL Landfill-Closure	110,000	0	110,000	20,902.93	28,097.07	61,000.00	44.5%
TOTAL Landfill-Closure	110,000	0	110,000	20,902.93	28,097.07	61,000.00	44.5%
TOTAL EXPENSES	110,000	0	110,000	20,902.93	28,097.07	61,000.00	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
240 Landfill-Construction							
240 Landfill-Construction							
240 40000 Trans-IN	-1,000,000	-3,000,000	-4,000,000	-4,000,000.00	.00	.00	100.0%
TOTAL Landfill-Construction	-1,000,000	-3,000,000	-4,000,000	-4,000,000.00	.00	.00	100.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT	
240 Landfill-Construction	APPROP	ADJSTMTS	BUDGET	YTD	ACTUAL	BUDGET	USE/COL	
24040 Landfill-Construction								
24040 64400 ops-Landfi	1,000,000	645,000	1,645,000	12,751.99		408,777.06	1,223,470.95	25.6%
TOTAL Landfill-Construction	1,000,000	645,000	1,645,000	12,751.99		408,777.06	1,223,470.95	25.6%
TOTAL Landfill-Construction	0	-2,355,000	-2,355,000	-3,987,248.01		408,777.06	1,223,470.95	152.0%
TOTAL REVENUES	-1,000,000	-3,000,000	-4,000,000	-4,000,000.00		.00	.00	
TOTAL EXPENSES	1,000,000	645,000	1,645,000	12,751.99		408,777.06	1,223,470.95	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
300 Sports Complex							
300 Sports Complex							
300 30030 GRTR-Infra	-2,431,890	0	-2,431,890	-1,266,818.90	.00	-1,165,071.10	52.1%*
300 34310 Concession	-8,000	0	-8,000	-5,398.39	.00	-2,601.61	67.5%*
300 37199 State-Misc	0	-76,000	-76,000	.00	.00	-76,000.00	.0%*
300 40000 Trans-IN	0	-13,307	-13,307	-13,306.92	.00	.00	100.0%
TOTAL Sports Complex	-2,439,890	-89,307	-2,529,197	-1,285,524.21	.00	-1,243,672.71	50.8%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05			ORIGINAL	TRANFRS/	REVISED	YTD	ENCUMBRANCES	AVAILABLE	PCT
ACCOUNTS FOR:			APPROP	ADJSTMTS	BUDGET	ACTUAL		BUDGET	USE/COL
300	Sports Complex								
30000 Sports Complex									
30000	50500	Labor-Regu	543,436	24,286	567,722	175,511.11	.00	392,210.89	30.9%
30000	51000	Labor-OT	9,099	351	9,450	2,228.52	.00	7,221.48	23.6%
30000	52000	Labor-Vaca	0	0	0	9,776.79	.00	-9,776.79	100.0%*
30000	52100	Labor-Holi	0	0	0	4,225.28	.00	-4,225.28	100.0%*
30000	53000	Labor-Sick	0	0	0	3,496.67	.00	-3,496.67	100.0%*
30000	54000	Labor-Othe	1,750	0	1,750	1,000.89	.00	749.11	57.2%
30000	55000	Labor-Allo	8,417	-27	8,390	3,169.00	.00	5,221.00	37.8%
30000	56000	Labor-Heal	0	12,361	12,361	12,361.28	.00	.00	100.0%
30000	58000	Associated	84,635	0	84,635	33,931.10	.00	50,703.90	40.1%
30000	58100	Associated	40,717	2,926	43,643	15,283.99	.00	28,358.65	35.0%
30000	58200	Associated	36,944	1,086	38,030	13,802.43	.00	24,227.57	36.3%
30000	58300	Associated	6,844	202	7,046	2,566.69	.00	4,479.31	36.4%
30000	58900	Associated	130	0	130	25.30	.00	104.70	19.5%
30000	61200	ConProf-Ge	172,535	0	172,535	63,881.30	146,559.44	-37,905.74	122.0%*
30000	63225	Fees-NMTRD	120,000	0	120,000	48,266.33	.00	71,733.67	40.2%
30000	64425	Ops-Landsc	10,500	0	10,500	1,584.55	.00	8,915.45	15.1%
30000	64475	Ops-Materi	63,000	0	63,000	3,195.57	1,188.41	58,616.02	7.0%
30000	64775	Ops-Tools	4,730	0	4,730	2,151.41	97.19	2,481.40	47.5%
30000	64800	Ops-Unifor	3,890	0	3,890	1,983.78	1,038.00	868.22	77.7%
30000	64825	Ops-Vehicl	15,000	0	15,000	5,891.01	9,108.99	.00	100.0%
30000	65000	Maint-Buil	5,250	0	5,250	542.63	18.96	4,688.41	10.7%
30000	65050	Maint-Equi	28,350	0	28,350	4,717.62	1,267.14	22,365.24	21.1%
30000	65500	Maint-Turf	67,200	0	67,200	1,116.76	3,237.56	62,845.68	6.5%
30000	65550	Maint-Vehi	1,050	0	1,050	248.39	472.93	328.68	68.7%
30000	66100	Empl-Train	1,050	0	1,050	.00	90.00	960.00	8.6%
30000	66200	Empl-Per D	740	0	740	.00	.00	740.00	.0%
30000	66500	Empl-Perso	530	0	530	35.75	.00	494.25	6.7%
30000	67100	Util-Elect	128,200	0	128,200	42,098.11	86,101.89	.00	100.0%
30000	67400	Util-Telep	3,840	0	3,840	1,513.24	2,326.76	.00	100.0%
30000	67500	Util-Water	29,660	0	29,660	11,346.37	16,653.63	1,660.00	94.4%
30000	80100	Cap-Land	990,914	1,180,000	2,170,914	419,503.76	38,071.82	1,713,338.62	21.1%
30000	80500	Cap-Equipm	197,889	320,000	517,889	142,163.62	37,888.43	337,836.95	34.8%
TOTAL Sports Complex			2,576,300	1,541,185	4,117,485	1,027,619.25	344,121.15	2,745,744.72	33.3%
TOTAL Sports Complex			136,410	1,451,878	1,588,288	-257,904.96	344,121.15	1,502,072.01	5.4%
TOTAL REVENUES			-2,439,890	-89,307	-2,529,197	-1,285,524.21	.00	-1,243,672.71	
TOTAL EXPENSES			2,576,300	1,541,185	4,117,485	1,027,619.25	344,121.15	2,745,744.72	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
---------------	-----------------	-------------------	----------------	------------	--------------	------------------	-------------

320 Streets Improvement

320 30200 Muni Count	-450,000	0	-450,000	-173,894.72	.00	-276,105.28	38.6%*
320 30210 Muni Rd	-230,000	0	-230,000	-119,486.99	.00	-110,513.01	52.0%*
320 30310 Tax-Auto L	-105,000	0	-105,000	-50,346.88	.00	-54,653.12	47.9%*
320 36040 Interest-M	0	0	0	-7,941.84	.00	7,941.84	100.0%
320 37135 State-Legi	-649,014	0	-649,014	.00	.00	-649,014.00	.0%*
320 40000 Trans-IN	-3,300,000	-1,000,000	-4,300,000	-4,300,000.00	.00	.00	100.0%
TOTAL Streets Improvement	-4,734,014	-1,000,000	-5,734,014	-4,651,670.43	.00	-1,082,343.57	81.1%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
---------------	-----------------	-------------------	----------------	------------	--------------	------------------	-------------

32020 Streets Improvement

32020 65900 Maint-Misc	250,000	0	250,000	.00	.00	250,000.00	.0%
32020 80400 Cap-Infras	5,771,485	532,194	6,303,679	1,014,053.52	3,863,834.40	1,425,791.43	77.4%
TOTAL Streets Improvement	6,021,485	532,194	6,553,679	1,014,053.52	3,863,834.40	1,675,791.43	74.4%
TOTAL Streets Improvement	1,287,471	-467,806	819,665	-3,637,616.91	3,863,834.40	593,447.86	27.6%
TOTAL REVENUES	-4,734,014	-1,000,000	-5,734,014	-4,651,670.43	.00	-1,082,343.57	
TOTAL EXPENSES	6,021,485	532,194	6,553,679	1,014,053.52	3,863,834.40	1,675,791.43	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
350 Local Government Correction							
350 Local Government Correction							
350 33004 Fees-Court	-580,000	0	-580,000	-249,167.00	.00	-330,833.00	43.0%*
350 33009 Fees-Local	-150,000	0	-150,000	-56,022.00	.00	-93,978.00	37.3%*
350 33010 Fees-Notar	0	0	0	-12.00	.00	12.00	100.0%
350 33014 Fees-Resti	0	0	0	-100.00	.00	100.00	100.0%
TOTAL Local Government Correction	-730,000	0	-730,000	-305,301.00	.00	-424,699.00	41.8%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
350 Local Government Correction							
35050 Local Government Correction							
35050 62000 Prisoners-	500,000	0	500,000	159,125.00	260,875.00	80,000.00	84.0%
35050 62100 Prisoners-	25,000	0	25,000	.00	.00	25,000.00	.0%
TOTAL Local Government Correction	525,000	0	525,000	159,125.00	260,875.00	105,000.00	80.0%
TOTAL Local Government Correction	-205,000	0	-205,000	-146,176.00	260,875.00	-319,699.00	-56.0%
TOTAL REVENUES	-730,000	0	-730,000	-305,301.00	.00	-424,699.00	
TOTAL EXPENSES	525,000	0	525,000	159,125.00	260,875.00	105,000.00	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED				AVAILABLE	PCT
360 Cannabis Revenue	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL	
360 Cannabis Fund								
360 30350 Cannabis	-360,000	0	-360,000	-162,464.05	.00	-197,535.95	45.1%*	
360 45000 Tran-TO-E	355,000	0	355,000	355,000.00	.00	.00	100.0%	
TOTAL Cannabis Fund	-5,000	0	-5,000	192,535.95	.00	-197,535.95	-3850.7%	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
360 Cannabis Revenue							
36060 Cannabis Fund							
36060 63226 Fees-CAN	10,000	0	10,000	4,873.94	.00	5,126.06	48.7%
TOTAL Cannabis Fund	10,000	0	10,000	4,873.94	.00	5,126.06	48.7%
TOTAL Cannabis Revenue	5,000	0	5,000	197,409.89	.00	-192,409.89	3948.2%
TOTAL REVENUES	-360,000	0	-360,000	-162,464.05	.00	-197,535.95	
TOTAL EXPENSES	365,000	0	365,000	359,873.94	.00	5,126.06	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
400 Disaster Preparedness							
400 Disaster Preparedness							
400 36000 Interest-C	0	0	0	-11,505.84	.00	11,505.84	100.0%
TOTAL Disaster Preparedness	0	0	0	-11,505.84	.00	11,505.84	100.0%
TOTAL Disaster Preparedness	0	0	0	-11,505.84	.00	11,505.84	100.0%
TOTAL REVENUES	0	0	0	-11,505.84	.00	11,505.84	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05								
ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL	
401 Insurance								
401 Insurance								
401 38012 Misc-Reimb	0	0	0	-53,246.93	.00	53,246.93	100.0%	
401 40000 Trans-IN	-1,200,000	0	-1,200,000	-1,200,000.00	.00	.00	100.0%	
TOTAL Insurance	-1,200,000	0	-1,200,000	-1,253,246.93	.00	53,246.93	104.4%	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05								
ACCOUNTS FOR:		ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
401	Insurance	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL
40101 Insurance								
40101	60200	Insur-Admi	25,000	0	25,000	9,738.03	18,266.35	-3,004.38 112.0%*
40101	60205	Insur-Airp	7,500	0	7,500	7,680.00	6,985.00	-7,165.00 195.5%*
40101	60210	Insur-Auto	44,561	0	44,561	44,560.50	.00	.50 100.0%
40101	60215	Insur-Auto	37,250	0	37,250	37,250.00	.00	.00 100.0%
40101	60220	Insur-Clai	200,000	0	200,000	14,047.55	1,000.00	184,952.45 7.5%
40101	60225	Insur-Crim	5,000	0	5,000	5,542.00	.00	-542.00 110.8%*
40101	60230	Insur-EDP	0	0	0	8,213.00	.00	-8,213.00 100.0%*
40101	60235	Insur-Fine	0	0	0	21,996.00	.00	-21,996.00 100.0%*
40101	60250	Insur-Law	181,294	0	181,294	181,294.00	.00	.00 100.0%
40101	60255	Insur-Liab	400,000	0	400,000	228,235.21	.00	171,764.79 57.1%
40101	60265	Insur-Pro	2,500	0	2,500	.00	.00	2,500.00 .0%
40101	60270	Insur-Prop	436,444	0	436,444	406,235.00	.00	30,209.00 93.1%
40101	60275	Insur-Publ	167,772	0	167,772	167,772.00	.00	.00 100.0%
40101	60280	Insur-Unem	0	0	0	7,122.23	.00	-7,122.23 100.0%*
40101	60285	Insur-Unin	130,000	0	130,000	.00	.00	130,000.00 .0%
TOTAL Insurance			1,637,321	0	1,637,321	1,139,685.52	26,251.35	471,384.13 71.2%
TOTAL Insurance			437,321	0	437,321	-113,561.41	26,251.35	524,631.06 -20.0%
TOTAL REVENUES			-1,200,000	0	-1,200,000	-1,253,246.93	.00	53,246.93
TOTAL EXPENSES			1,637,321	0	1,637,321	1,139,685.52	26,251.35	471,384.13

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
402 Workers' Compensation							
402 Workers' Compensation							
402 40000 Trans-IN	-1,050,000	0	-1,050,000	-1,050,000.00	.00	.00	100.0%
TOTAL Workers' Compensation	-1,050,000	0	-1,050,000	-1,050,000.00	.00	.00	100.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
402 Workers' Compensation							
40202 workers' Compensation							
40202 60100 WC-Admin	20,000	0	20,000	14,287.90	7,596.65	-1,884.55	109.4%*
40202 60110 WC-Excess	275,000	0	275,000	.00	.00	275,000.00	.0%
40202 60120 WC-Expense	50,000	0	50,000	22,887.03	.00	27,112.97	45.8%
40202 60130 WC-Medical	200,000	0	200,000	87,657.43	.00	112,342.57	43.8%
40202 60140 WC-Settlem	100,000	0	100,000	36,728.86	.00	63,271.14	36.7%
40202 60150 WC-weekly	200,000	0	200,000	168,238.97	.00	31,761.03	84.1%
TOTAL workers' Compensation	845,000	0	845,000	329,800.19	7,596.65	507,603.16	39.9%
TOTAL workers' Compensation	-205,000	0	-205,000	-720,199.81	7,596.65	507,603.16	347.6%
TOTAL REVENUES	-1,050,000	0	-1,050,000	-1,050,000.00	.00	.00	
TOTAL EXPENSES	845,000	0	845,000	329,800.19	7,596.65	507,603.16	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
---------------	-----------------	-------------------	----------------	------------	--------------	------------------	-------------

420 Health Insurance

420 36040 Interest-M	0	0	0	-18,510.28	.00	18,510.28	100.0%
420 38006 Misc-Healt	-1,600,000	0	-1,600,000	-590,183.25	.00	-1,009,816.75	36.9%*
420 38010 Misc-HI-Ci	-5,000,000	0	-5,000,000	-1,770,549.73	.00	-3,229,450.27	35.4%*
420 38012 Misc-Reimb	0	0	0	-154,692.43	.00	154,692.43	100.0%
420 45000 Transfer-T	0	826,848	826,848	826,848.22	.00	.00	100.0%
TOTAL Health Insurance	-6,600,000	826,848	-5,773,152	-1,707,087.47	.00	-4,066,064.31	29.6%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
420 Health Insurance							
42020 Health Insurance							
42020 60200 Insur-Admi	50,000	0	50,000	25,005.51	.00	24,994.49	50.0%
42020 60220 Insur-Clai	6,550,000	0	6,550,000	3,294,834.72	.00	3,255,165.28	50.3%
TOTAL Health Insurance	6,600,000	0	6,600,000	3,319,840.23	.00	3,280,159.77	50.3%
TOTAL Health Insurance	0	826,848	826,848	1,612,752.76	.00	-785,904.54	195.0%
TOTAL REVENUES	-6,600,000	0	-6,600,000	-2,533,935.69	.00	-4,066,064.31	
TOTAL EXPENSES	6,600,000	826,848	7,426,848	4,146,688.45	.00	3,280,159.77	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
500 Fire Protection							
500 Fire Protection							
500 37125 State-Fire	-550,000	-148,429	-698,429	-349,215.00	.00	-349,214.00	50.0%*
TOTAL Fire Protection	-550,000	-148,429	-698,429	-349,215.00	.00	-349,214.00	50.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED				AVAILABLE	PCT
500 Fire Protection	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES		BUDGET	USE/COL
50000 Fire Protection								
50000 64475 Ops-Materi	5,000	0	5,000	.00	.00		5,000.00	.0%
50000 65550 Maint-Vehi	0	0	0	229.99	747.79		-977.78	100.0%*
50000 66100 Empl-Train	30,000	0	30,000	.00	.00		30,000.00	.0%
50000 66200 Empl-Per D	30,000	0	30,000	.00	.00		30,000.00	.0%
50000 80500 Cap-Equipm	769,997	0	769,997	.00	750,657.67		19,339.33	97.5%
TOTAL Fire Protection	834,997	0	834,997	229.99	751,405.46		83,361.55	90.0%
TOTAL Fire Protection	284,997	-148,429	136,568	-348,985.01	751,405.46		-265,852.45	294.7%
TOTAL REVENUES	-550,000	-148,429	-698,429	-349,215.00	.00		-349,214.00	
TOTAL EXPENSES	834,997	0	834,997	229.99	751,405.46		83,361.55	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
501 Emergency Medical Services							
501 Emergency Medical Services							
501 37115 State-EMS	-20,000	0	-20,000	-20,000.00	.00	.00	100.0%
TOTAL Emergency Medical Services	-20,000	0	-20,000	-20,000.00	.00	.00	100.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
501 Emergency Medical Services							
50101 Emergency Medical Services							
50101 64225 ops-Fire E	22,115	0	22,115	.00	21,674.45	440.55	98.0%
TOTAL Emergency Medical Services	22,115	0	22,115	.00	21,674.45	440.55	98.0%
TOTAL Emergency Medical Services	2,115	0	2,115	-20,000.00	21,674.45	440.55	79.2%
TOTAL REVENUES	-20,000	0	-20,000	-20,000.00	.00	.00	
TOTAL EXPENSES	22,115	0	22,115	.00	21,674.45	440.55	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
520 Law Enforcement Protection							
520 Law Enforcement Protection							
520 37130 State-Law	-197,000	0	-197,000	-197,000.00	.00	.00	100.0%
TOTAL Law Enforcement Protection	-197,000	0	-197,000	-197,000.00	.00	.00	100.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
520 Law Enforcement Protection							
52020 Law Enforcement Protection							
52020 64525 Ops-Police	39,400	0	39,400	81,428.82	32,756.25	-74,785.07	289.8%*
52020 66100 Empl-Train	157,600	0	157,600	14,521.89	532.23	142,545.88	9.6%
52020 66200 Empl-Per D	0	0	0	6,805.57	1,400.00	-8,205.57	100.0%*
TOTAL Law Enforcement Protection	197,000	0	197,000	102,756.28	34,688.48	59,555.24	69.8%
TOTAL Law Enforcement Protection	0	0	0	-94,243.72	34,688.48	59,555.24	100.0%
TOTAL REVENUES	-197,000	0	-197,000	-197,000.00	.00	.00	
TOTAL EXPENSES	197,000	0	197,000	102,756.28	34,688.48	59,555.24	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
---------------	-----------------	-------------------	----------------	------------	--------------	------------------	-------------

521 FY23 - LERRF

521 37199 State-Misc	-300,000	0	-300,000	-300,000.00	.00	.00	100.0%
521 45000 Tran-TO-E	300,000	0	300,000	.00	.00	300,000.00	.0%
TOTAL FY23 - LERRF	0	0	0	-300,000.00	.00	300,000.00	100.0%
TOTAL FY23 - LERRF	0	0	0	-300,000.00	.00	300,000.00	100.0%
TOTAL REVENUES	-300,000	0	-300,000	-300,000.00	.00	.00	
TOTAL EXPENSES	300,000	0	300,000	.00	.00	300,000.00	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
523 FY24 - LERF							
523 FY24 - LERF							
523 37199 State-Misc	0	-600,000	-600,000	-600,000.00	.00	.00	100.0%
523 45000 Tran-TO-E	0	600,000	600,000	.00	.00	600,000.00	.0%
TOTAL FY24 - LERF	0	0	0	-600,000.00	.00	600,000.00	100.0%
TOTAL FY24 - LERF	0	0	0	-600,000.00	.00	600,000.00	100.0%
TOTAL REVENUES	0	-600,000	-600,000	-600,000.00	.00	.00	
TOTAL EXPENSES	0	600,000	600,000	.00	.00	600,000.00	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
550 Beautification							
550 Beautification							
550 37105 State-Beau	-24,420	0	-24,420	-19,230.39	.00	-5,189.61	78.7%*
550 40000 Trans-IN	-75,000	-15,000	-90,000	-90,000.00	.00	.00	100.0%
TOTAL Beautification	-99,420	-15,000	-114,420	-109,230.39	.00	-5,189.61	95.5%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED				AVAILABLE	PCT
550 Beautification	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES		BUDGET	USE/COL
55050 Beautification								
55050 61000 ConProf-Ad	3,000	0	3,000	.00	.00		3,000.00	.0%
55050 61200 ConProf-Ge	72,050	0	72,050	24,853.00	2,800.00		44,397.00	38.4%
55050 64425 Ops-Landsc	3,000	0	3,000	.00	.00		3,000.00	.0%
55050 64475 Ops-Materi	30,000	0	30,000	1,620.77	.00		28,379.23	5.4%
55050 66000 Empl-Dues	220	0	220	.00	.00		220.00	.0%
55050 66100 Empl-Train	2,200	0	2,200	.00	.00		2,200.00	.0%
55050 66200 Empl-Per D	1,050	0	1,050	.00	.00		1,050.00	.0%
TOTAL Beautification	111,520	0	111,520	26,473.77	2,800.00		82,246.23	26.2%
TOTAL Beautification	12,100	-15,000	-2,900	-82,756.62	2,800.00		77,056.62	2757.1%
TOTAL REVENUES	-99,420	-15,000	-114,420	-109,230.39	.00		-5,189.61	
TOTAL EXPENSES	111,520	0	111,520	26,473.77	2,800.00		82,246.23	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
---------------	-----------------	-------------------	----------------	------------	--------------	------------------	-------------

570 Municipal Transit

570 33017 Fees-Trans	-34,000	0	-34,000	-16,414.00	.00	-17,586.00	48.3%*
570 33018 Contract F	-10,000	0	-10,000	-10,423.87	.00	423.87	104.2%
570 37220 5311 Admin	-166,450	0	-166,450	-66,083.34	.00	-100,366.66	39.7%*
570 37230 5311 Op	-375,443	0	-375,443	-144,642.15	.00	-230,800.85	38.5%*
570 37235 5311 Cap	-385,043	0	-385,043	-103,516.73	.00	-281,526.17	26.9%*
570 40000 Trans-IN	-1,200,000	179,669	-1,020,331	-1,020,331.18	.00	.00	100.0%
TOTAL Municipal Transit	-2,170,936	179,669	-1,991,267	-1,361,411.27	.00	-629,855.81	68.4%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
570 Municipal Transit							
57070 Municipal Transit							
57070 50500 Labor-Regu	819,672	26,271	845,943	265,037.46	.00	580,905.54	31.3%
57070 51000 Labor-OT	15,251	-9,888	5,363	3,558.38	.00	1,804.62	66.4%
57070 52000 Labor-Vaca	0	0	0	15,074.90	.00	-15,074.90	100.0%*
57070 52100 Labor-Holi	0	0	0	8,858.61	.00	-8,858.61	100.0%*
57070 53000 Labor-Sick	0	0	0	8,501.65	.00	-8,501.65	100.0%*
57070 54000 Labor-Othe	3,375	250	3,625	49.83	.00	3,575.17	1.4%
57070 55000 Labor-Allo	3,428	0	3,428	1,342.50	.00	2,085.50	39.2%
57070 56000 Labor-Heal	0	18,930	18,930	18,930.41	.00	.00	100.0%
57070 58000 Associated	145,688	9,937	155,625	61,065.94	.00	94,559.06	39.2%
57070 58100 Associated	60,627	5,264	65,891	22,971.28	.00	42,919.49	34.9%
57070 58200 Associated	74,953	2,179	77,132	29,547.81	.00	47,584.19	38.3%
57070 58300 Associated	13,886	402	14,288	5,496.03	.00	8,791.97	38.5%
57070 58900 Associated	260	0	260	46.00	.00	214.00	17.7%
57070 61000 ConProf-Ad	0	0	0	1,769.95	3,713.05	-5,483.00	100.0%*
57070 61200 ConProf-Ge	75,500	0	75,500	1,623.26	8,993.54	64,883.20	14.1%
57070 61900 ConProf-Mi	0	0	0	18,742.08	145.09	-18,887.17	100.0%*
57070 63100 Fees-Filin	210	0	210	.00	.00	210.00	.0%
57070 64475 Ops-Materi	21,000	0	21,000	3,551.71	426.00	17,022.29	18.9%
57070 64600 Ops-Postag	210	0	210	24.13	.00	185.87	11.5%
57070 64775 Ops-Tools	4,200	0	4,200	1,916.69	.00	2,283.31	45.6%
57070 64800 Ops-Unifor	2,100	0	2,100	1,332.00	.00	768.00	63.4%
57070 64825 Ops-Vehicl	120,000	0	120,000	33,566.99	46,433.01	40,000.00	66.7%
57070 65000 Maint-Buil	4,730	0	4,730	11,161.03	761.40	-7,192.43	252.1%*
57070 65050 Maint-Equi	110	0	110	522.62	.00	-412.62	475.1%*
57070 65550 Maint-Vehi	34,650	0	34,650	28,661.15	4,630.80	1,358.05	96.1%
57070 66000 Empl-Dues	840	0	840	400.00	.00	440.00	47.6%
57070 66100 Empl-Train	2,100	0	2,100	.00	.00	2,100.00	.0%
57070 66200 Empl-Per D	1,680	0	1,680	462.00	.00	1,218.00	27.5%
57070 66500 Empl-Perso	1,050	0	1,050	182.51	400.00	467.49	55.5%
57070 67100 Util-Elect	4,860	0	4,860	1,504.33	3,495.67	-140.00	102.9%*
57070 67200 Util-Gas	3,390	0	3,390	177.89	2,322.11	890.00	73.7%
57070 67400 Util-Telep	19,450	0	19,450	8,385.99	12,394.64	-1,330.63	106.8%*
57070 67500 Util-Water	2,300	0	2,300	918.89	1,481.11	-100.00	104.3%*
57070 80300 Cap-Improv	8,435	0	8,435	.00	.00	8,435.00	.0%
57070 80500 Cap-Equipm	534,283	-172,801	361,482	.00	61,930.90	299,551.03	17.1%
TOTAL Municipal Transit	1,978,238	-119,456	1,858,782	555,384.02	147,127.32	1,156,270.77	37.8%
TOTAL Municipal Transit	-192,698	60,213	-132,485	-806,027.25	147,127.32	526,414.96	497.3%
TOTAL REVENUES	-2,170,936	179,669	-1,991,267	-1,361,411.27	.00	-629,855.81	
TOTAL EXPENSES	1,978,238	-119,456	1,858,782	555,384.02	147,127.32	1,156,270.77	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
580 CDBG Grant							
580 CDBG Grant							
580 37290 Federal-Mi	0	0	0	-49,848.11	.00	49,848.11	100.0%
TOTAL CDBG Grant	0	0	0	-49,848.11	.00	49,848.11	100.0%
TOTAL CDBG Grant	0	0	0	-49,848.11	.00	49,848.11	100.0%
TOTAL REVENUES	0	0	0	-49,848.11	.00	49,848.11	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
600 LT-Promotional							
600 LT-Promotional							
600 30400 LT-Promo	-900,000	0	-900,000	-598,317.87	.00	-301,682.13	66.5%*
600 30401 LT-Pro-Pen	0	0	0	-360.45	.00	360.45	100.0%
TOTAL LT-Promotional	-900,000	0	-900,000	-598,678.32	.00	-301,321.68	66.5%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05							
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
600 LT-Promotional	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL
60000 LT-Promotional							
60000 68400 LT-Promo-C	396,267	0	396,267	185,068.94	69,288.64	141,909.82	64.2%
60000 68700 LT-Promo-O	935,104	187,000	1,122,104	376,657.53	735,017.97	10,428.20	99.1%
60000 80500 Cap-Equipm	1,128,874	0	1,128,874	897,568.13	15,327.44	215,978.43	80.9%
TOTAL LT-Promotional	2,460,245	187,000	2,647,245	1,459,294.60	819,634.05	368,316.45	86.1%
TOTAL LT-Promotional	1,560,245	187,000	1,747,245	860,616.28	819,634.05	66,994.77	96.2%
TOTAL REVENUES	-900,000	0	-900,000	-598,678.32	.00	-301,321.68	
TOTAL EXPENSES	2,460,245	187,000	2,647,245	1,459,294.60	819,634.05	368,316.45	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED				AVAILABLE	PCT
650 LT-Non Promotional	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL	
650 LT-Non Promotional								
650 30402 LT-NP	-1,300,000	0	-1,300,000	-897,476.94	.00	-402,523.06	69.0%*	
650 30403 LT-NP Pen	0	0	0	-540.68	.00	540.68	100.0%	
TOTAL LT-Non Promotional	-1,300,000	0	-1,300,000	-898,017.62	.00	-401,982.38	69.1%	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
650 LT-Non Promotional							
65000 LT-Non Promotional							
65000 61200 ConProf-Ge	2,800	0	2,800	.00	2,800.00	.00	100.0%
65000 68400 LT-City	295,000	0	295,000	106,745.50	36,318.86	151,935.64	48.5%
65000 68700 LT-Outside	551,306	30,000	581,306	100,624.00	396,278.99	84,402.99	85.5%
65000 80200 Cap-Buildi	150,000	0	150,000	.00	.00	150,000.00	.0%
65000 80300 Cap-Improv	219,088	330,900	549,988	.00	529,527.37	20,460.36	96.3%
65000 80500 Cap-Equipm	110,000	715,000	825,000	115,235.85	186,360.22	523,403.93	36.6%
TOTAL LT-Non Promotional	1,328,194	1,075,900	2,404,094	322,605.35	1,151,285.44	930,202.92	61.3%
TOTAL LT-Non Promotional	28,194	1,075,900	1,104,094	-575,412.27	1,151,285.44	528,220.54	52.2%
TOTAL REVENUES	-1,300,000	0	-1,300,000	-898,017.62	.00	-401,982.38	
TOTAL EXPENSES	1,328,194	1,075,900	2,404,094	322,605.35	1,151,285.44	930,202.92	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED				AVAILABLE	PCT
680 LT-Discretionary	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES		BUDGET	USE/COL
680 LT-Discretionary								
680 30404 LT-Discret	-1,200,000	0	-1,200,000	-570,984.28	.00		-629,015.72	47.6%*
680 30405 LT-DisPen	0	0	0	-917.52	.00		917.52	100.0%
TOTAL LT-Discretionary	-1,200,000	0	-1,200,000	-571,901.80	.00		-628,098.20	47.7%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT	
680 LT-Discretionary	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL	
68000 LT-Discretionary								
68000 80200 Cap-LandIm	500,000	0	500,000	.00	.00	500,000.00	.0%	
68000 80300 Cap-Build	300,000	350,000	650,000	.00	.00	650,000.00	.0%	
68000 80400 Cap-Infras	250,000	0	250,000	.00	.00	250,000.00	.0%	
68000 80500 Cap-Eq&Fur	0	1,064,500	1,064,500	103,880.57	460,132.95	500,486.48	53.0%	
TOTAL LT-Discretionary	1,050,000	1,414,500	2,464,500	103,880.57	460,132.95	1,900,486.48	22.9%	
TOTAL LT-Discretionary	-150,000	1,414,500	1,264,500	-468,021.23	460,132.95	1,272,388.28	-.6%	
TOTAL REVENUES	-1,200,000	0	-1,200,000	-571,901.80	.00	-628,098.20		
TOTAL EXPENSES	1,050,000	1,414,500	2,464,500	103,880.57	460,132.95	1,900,486.48		

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
700 Water & Sewer							
700 Water & Sewer							
700 33006 Fees-Late	-220,000	0	-220,000	-114,838.46	.00	-105,161.54	52.2%*
700 33008 Fees-Lien	-500	0	-500	-1,102.46	.00	602.46	220.5%
700 33011 Fees-NSF	-1,000	0	-1,000	-590.00	.00	-410.00	59.0%*
700 33019 W&S Connec	0	0	0	-2,727.77	.00	2,727.77	100.0%
700 33020 W&S Reconn	0	0	0	-49,288.57	.00	49,288.57	100.0%
700 33021 W&S Tap Fe	-115,000	0	-115,000	-153,428.13	.00	38,428.13	133.4%
700 34200 Septage	-480,000	0	-480,000	-164,547.76	.00	-315,452.24	34.3%*
700 34210 Effluent	-7,000	0	-7,000	-341,970.04	.00	334,970.04	4885.3%
700 34220 Services-C	-6,000,000	0	-6,000,000	-3,529,975.24	.00	-2,470,024.76	58.8%*
700 34230 Services-L	0	0	0	-12,112.91	.00	12,112.91	100.0%
700 34240 Services-D	-1,000,000	0	-1,000,000	-620,631.90	.00	-379,368.10	62.1%*
700 34250 Services-S	-5,200,000	0	-5,200,000	-2,471,708.71	.00	-2,728,291.29	47.5%*
700 34260 W&S Analys	-40,000	0	-40,000	-17,069.00	.00	-22,931.00	42.7%*
700 36000 CD Interes	0	0	0	-7,728.38	.00	7,728.38	100.0%
700 36040 Interest-M	0	0	0	-105,331.42	.00	105,331.42	100.0%
700 37135 State-Legi	-7,583,983	0	-7,583,983	.00	.00	-7,583,983.00	.0%*
700 37191 State-NMED	0	0	0	-584,126.44	.00	584,126.44	100.0%
700 37199 State-Misc	0	-2,410,000	-2,410,000	.00	.00	-2,410,000.00	.0%*
700 38007 Misc-Long/	0	0	0	19.15	.00	-19.15	100.0%*
700 38090 Misc-All O	0	0	0	280.54	.00	-280.54	100.0%*
700 40000 Trans-IN	-1,300,000	-1,297,068	-2,597,068	-897,067.50	.00	-1,700,000.00	34.5%*
700 45000 Transfer-T	250,000	0	250,000	250,000.00	.00	.00	100.0%
TOTAL Water & Sewer	-21,697,483	-3,707,068	-25,404,551	-8,823,945.00	.00	-16,580,605.50	34.7%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	YTD	ACTUAL	ENCUMBRANCES	AVAILABLE	PCT
700 Water & Sewer	APPROP	ADJSTMNTS	BUDGET				BUDGET	USE/COL

70000 Water

70000 50500 Labor-Regu	1,777,097	75,072	1,852,169	557,561.56		.00	1,294,607.44	30.1%
70000 51000 Labor-OT	128,179	49,509	177,688	91,174.84		.00	86,513.16	51.3%
70000 51100 Labor-DT	0	0	0	6,206.04		.00	-6,206.04	100.0%*
70000 52000 Labor-Vaca	0	0	0	50,365.72		.00	-50,365.72	100.0%*
70000 52100 Labor-Holi	0	0	0	19,033.02		.00	-19,033.02	100.0%*
70000 53000 Labor-Sick	0	0	0	29,697.57		.00	-29,697.57	100.0%*
70000 54000 Labor-Othe	6,250	500	6,750	1,627.50		.00	5,122.50	24.1%
70000 55000 Labor-Allo	44,535	-81	44,454	16,688.70		.00	27,765.30	37.5%
70000 56000 Labor-Heal	0	45,423	45,423	45,422.87		.00	.00	100.0%
70000 58000 Associated	348,177	12,897	361,074	120,469.45		.00	240,604.55	33.4%
70000 58100 Associated	140,528	13,385	153,913	59,269.89		.00	94,643.10	38.5%
70000 58200 Associated	191,202	8,206	199,408	69,830.99		.00	129,577.01	35.0%
70000 58300 Associated	35,421	1,515	36,936	12,987.20		.00	23,948.80	35.2%
70000 58900 Associated	270	0	270	57.50		.00	212.50	21.3%
70000 61200 ConProf-Ge	385,650	0	385,650	65,453.33	109,706.80		210,489.87	45.4%
70000 61750 ConProf-So	0	0	0	.00	26,173.69		-26,173.69	100.0%*
70000 61900 ConProf-Mi	0	0	0	483.35	916.65		-1,400.00	100.0%*
70000 63350 Fees-Water	87,990	0	87,990	48,649.53	1,500.00		37,840.47	57.0%
70000 63400 Fees-Water	21,000	0	21,000	20,000.00		.00	1,000.00	95.2%
70000 63900 Fees-Misc	0	0	0	.00	675.00		-675.00	100.0%*
70000 64425 Ops-Landsc	3,150	0	3,150	2,000.00	1,199.00		-49.00	101.6%*
70000 64475 Ops-Materi	210,000	0	210,000	71,827.12	49,411.42		88,761.46	57.7%
70000 64575 Ops-PPE	15,750	0	15,750	5,790.00	1,483.22		8,476.78	46.2%
70000 64600 Ops-Postag	20,900	0	20,900	14,742.74	18,103.42		-11,946.16	157.2%*
70000 64675 Ops-Safety	5,250	0	5,250	-229.00	229.00		5,250.00	.0%
70000 64775 Ops-Tools	31,500	0	31,500	16,690.28	1,760.32		13,049.40	58.6%
70000 64800 Ops-Unifor	15,230	0	15,230	5,214.23		.00	10,015.77	34.2%
70000 64825 Ops-Vehicl	91,000	0	91,000	34,062.75	50,937.25		6,000.00	93.4%
70000 64990 Ops-Misc	0	0	0	203.44		.00	-203.44	100.0%*
70000 65000 Maint-Buil	31,500	0	31,500	14,496.93	2,907.46		14,095.61	55.3%
70000 65050 Maint-Equi	136,500	0	136,500	47,959.76	66,885.26		21,654.98	84.1%
70000 65350 Maint-Serv	672,000	0	672,000	189,107.00	18,217.04		464,675.96	30.9%
70000 65550 Maint-Vehi	94,500	0	94,500	27,736.75	13,268.52		53,494.73	43.4%
70000 65900 Maint-Misc	0	0	0	1,957.59	570.27		-2,527.86	100.0%*
70000 66000 Empl-Dues	3,990	0	3,990	.00	3,500.00		490.00	87.7%
70000 66100 Empl-Train	7,350	0	7,350	223.00	530.00		6,597.00	10.2%
70000 66200 Empl-Per D	1,580	0	1,580	40.00		.00	1,540.00	2.5%
70000 66500 Empl-Perso	210	0	210	182.51		.00	27.49	86.9%
70000 67100 Util-Elect	584,450	0	584,450	237,002.04	512,997.96		-165,550.00	128.3%*
70000 67200 Util-Gas	5,220	0	5,220	390.78	3,609.22		1,220.00	76.6%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05							
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
700 Water & Sewer	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL
70000 67400 Util-Telep	41,640	0	41,640	11,967.56	46,689.94	-17,017.50	140.9%*
70000 67500 Util-water	5,150	0	5,150	1,374.35	2,399.37	1,376.28	73.3%
70000 80300 Cap-Improv	80,850	0	80,850	167.00	4,567.38	76,115.62	5.9%
70000 80400 Cap-Infras	4,986,156	979,904	5,966,060	953,528.03	552,835.43	4,459,696.88	25.2%
70000 80500 Cap-Equipm	400,000	500,000	900,000	158,141.00	82,462.00	659,397.00	26.7%
TOTAL Water	10,610,175	1,686,330	12,296,505	3,009,554.92	1,573,535.62	7,713,414.66	37.3%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05			ORIGINAL	TRANFRS/	REVISED	YTD	ENCUMBRANCES	AVAILABLE	PCT
ACCOUNTS FOR:			APPROP	ADJSTMNTS	BUDGET	ACTUAL		BUDGET	USE/COL
700	Water & Sewer								
70001 waste water									
70001	50500	Labor-Regu	664,980	32,003	696,983	216,331.50	.00	480,651.50	31.0%
70001	51000	Labor-OT	15,454	-1,154	14,300	2,094.14	.00	12,205.86	14.6%
70001	51100	Labor-DT	0	0	0	3,073.60	.00	-3,073.60	100.0%*
70001	52000	Labor-Vaca	0	0	0	13,331.81	.00	-13,331.81	100.0%*
70001	52100	Labor-Holi	0	0	0	8,588.68	.00	-8,588.68	100.0%*
70001	53000	Labor-Sick	0	0	0	7,123.34	.00	-7,123.34	100.0%*
70001	54000	Labor-Othe	1,750	750	2,500	373.24	.00	2,126.76	14.9%
70001	55000	Labor-Allo	11,774	0	11,774	4,552.50	.00	7,221.50	38.7%
70001	56000	Labor-Heal	0	13,841	13,841	13,841.24	.00	.00	100.0%
70001	58000	Associated	152,513	0	152,513	46,432.05	.00	106,080.95	30.4%
70001	58100	Associated	50,677	3,327	54,004	19,198.08	.00	34,805.96	35.5%
70001	58200	Associated	71,821	3,459	75,280	26,010.97	.00	49,269.03	34.6%
70001	58300	Associated	13,304	640	13,944	4,838.69	.00	9,105.31	34.7%
70001	58900	Associated	100	0	100	23.00	.00	77.00	23.0%
70001	61200	ConProf-Ge	76,000	0	76,000	6,936.53	9,904.73	59,158.74	22.2%
70001	61900	ConProf-Mi	0	0	0	349.13	450.87	-800.00	100.0%*
70001	63300	Fees-Publi	1,050	0	1,050	.00	.00	1,050.00	.0%
70001	64475	Ops-Materi	94,500	0	94,500	16,404.99	7,492.75	70,602.26	25.3%
70001	64575	Ops-PPE	5,250	0	5,250	603.05	652.00	3,994.95	23.9%
70001	64600	Ops-Postag	30,000	0	30,000	11,896.58	18,103.42	.00	100.0%
70001	64775	Ops-Tools	31,500	0	31,500	3,751.14	.00	27,748.86	11.9%
70001	64800	Ops-Unifor	3,470	0	3,470	.00	3,590.15	-120.15	103.5%*
70001	64825	Ops-Vehicl	5,500	0	5,500	2,943.37	2,556.63	.00	100.0%
70001	65000	Maint-Buil	8,930	0	8,930	3,790.06	1,207.77	3,932.17	56.0%
70001	65050	Maint-Equi	210,000	-20,250	189,750	87,340.32	29,162.81	73,246.87	61.4%
70001	65550	Maint-Vehi	5,250	0	5,250	3,505.64	.00	1,744.36	66.8%
70001	66000	Empl-Dues	1,680	0	1,680	546.00	.00	1,134.00	32.5%
70001	66100	Empl-Train	5,250	0	5,250	1,287.00	.00	3,963.00	24.5%
70001	66200	Empl-Per D	4,410	0	4,410	1,272.00	.00	3,138.00	28.8%
70001	66500	Empl-Perso	320	0	320	.00	175.00	145.00	54.7%
70001	67100	Util-Elect	144,000	0	144,000	41,368.25	94,501.75	8,130.00	94.4%
70001	67400	Util-Telep	5,250	0	5,250	1,776.39	3,246.30	227.31	95.7%
70001	67500	Util-Water	1,060	0	1,060	293.75	821.92	-55.67	105.3%*
70001	80400	Cap-Infras	675,000	0	675,000	1,437.03	347,433.52	326,129.45	51.7%
70001	80500	Cap-Equipm	3,132,828	19,562	3,152,390	11,661.00	443,308.63	2,697,420.04	14.4%
TOTAL Waste Water			5,423,621	52,178	5,475,799	562,975.07	962,608.25	3,950,215.63	27.9%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05									
ACCOUNTS FOR:		ORIGINAL	TRANFRS/	REVISED	YTD	ENCUMBRANCES	AVAILABLE	PCT	
700	Water & Sewer	APPROP	ADJSTMNTS	BUDGET	ACTUAL		BUDGET	USE/COL	
70002 Double Eagle									
70002	50500	Labor-Regu	531,138	-4,569	526,569	178,540.28	.00	348,028.72	33.9%
70002	51000	Labor-OT	53,544	-840	52,704	28,527.92	.00	24,176.08	54.1%
70002	51100	Labor-DT	0	0	0	2,555.12	.00	-2,555.12	100.0%*
70002	52000	Labor-Vaca	0	0	0	11,225.46	.00	-11,225.46	100.0%*
70002	52100	Labor-Holi	0	0	0	4,165.52	.00	-4,165.52	100.0%*
70002	53000	Labor-Sick	0	0	0	6,136.51	.00	-6,136.51	100.0%*
70002	54000	Labor-Othe	1,750	250	2,000	279.50	.00	1,720.50	14.0%
70002	55000	Labor-Allo	8,295	-27	8,268	3,367.50	.00	4,900.50	40.7%
70002	56000	Labor-Heal	0	14,065	14,065	14,065.09	.00	.00	100.0%
70002	58000	Associated	119,127	-22,845	96,282	41,779.04	.00	54,502.96	43.4%
70002	58100	Associated	42,714	679	43,393	17,851.42	.00	25,541.56	41.1%
70002	58200	Associated	54,575	-596	53,979	21,046.10	.00	32,932.90	39.0%
70002	58300	Associated	10,110	-111	9,999	3,914.61	.00	6,084.39	39.2%
70002	58900	Associated	80	0	80	18.40	.00	61.60	23.0%
70002	61200	ConProf-Ge	105,800	0	105,800	1,301.65	28,115.35	76,383.00	27.8%
70002	61750	ConProf-So	0	0	0	.00	1,935.75	-1,935.75	100.0%*
70002	64475	Ops-Materi	49,040	0	49,040	7,036.72	7,348.51	34,654.77	29.3%
70002	64575	Ops-PPE	5,250	0	5,250	1,172.04	541.59	3,536.37	32.6%
70002	64600	Ops-Postag	210	0	210	.00	.00	210.00	.0%
70002	64775	Ops-Tools	10,500	0	10,500	1,282.56	1,272.29	7,945.15	24.3%
70002	64800	Ops-Unifor	2,940	0	2,940	770.70	.00	2,169.30	26.2%
70002	64825	Ops-Vehicl	43,000	0	43,000	17,347.62	37,652.38	-12,000.00	127.9%*
70002	65050	Maint-Equi	73,500	0	73,500	11,339.58	2,802.61	59,357.81	19.2%
70002	65350	Maint-Serv	84,000	0	84,000	20,515.38	3,490.00	59,994.62	28.6%
70002	65550	Maint-Vehi	35,000	0	35,000	4,759.09	830.58	29,410.33	16.0%
70002	66000	Empl-Dues	740	0	740	.00	600.00	140.00	81.1%
70002	66100	Empl-Train	3,150	0	3,150	.00	500.00	2,650.00	15.9%
70002	66200	Empl-Per D	1,000	0	1,000	.00	.00	1,000.00	.0%
70002	66500	Empl-Perso	420	0	420	.00	175.00	245.00	41.7%
70002	67100	Util-Elect	146,380	0	146,380	36,902.08	122,625.41	-13,147.49	109.0%*
70002	67200	Util-Gas	1,040	0	1,040	153.24	1,346.76	-460.00	144.2%*
70002	67400	Util-Telep	4,970	0	4,970	1,550.14	15,654.00	-12,234.14	346.2%*
70002	67500	Util-Water	530	0	530	128.51	897.21	-495.72	193.5%*
70002	80400	Cap-Infras	3,986,535	-14,515	3,972,020	67,329.29	3,448,806.44	455,884.42	88.5%
70002	80500	Cap-Equipm	150,000	0	150,000	.00	.00	150,000.00	.0%
TOTAL Double Eagle			5,525,338	-28,509	5,496,829	505,061.07	3,674,593.88	1,317,174.27	76.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05									
ACCOUNTS FOR:		ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT	
700	Water & Sewer	APPROP	ADJSTMNTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL	
70003 Collection System									
70003	50500	Labor-Regu	379,124	28,665	407,789	119,297.85	.00	288,491.15	29.3%
70003	51000	Labor-OT	52,300	4,925	57,225	7,987.01	.00	49,237.99	14.0%
70003	51100	Labor-DT	0	0	0	308.16	.00	-308.16	100.0%*
70003	52000	Labor-Vaca	0	0	0	7,084.72	.00	-7,084.72	100.0%*
70003	52100	Labor-Holi	0	0	0	4,064.32	.00	-4,064.32	100.0%*
70003	53000	Labor-Sick	0	0	0	6,570.37	.00	-6,570.37	100.0%*
70003	54000	Labor-Othe	1,250	250	1,500	192.00	.00	1,308.00	12.8%
70003	55000	Labor-Allo	7,667	-27	7,640	2,697.50	.00	4,942.50	35.3%
70003	56000	Labor-Heal	0	8,516	8,516	8,515.63	.00	.00	100.0%
70003	58000	Associated	77,161	17,115	94,276	29,342.86	.00	64,933.14	31.1%
70003	58100	Associated	32,263	2,800	35,063	11,244.03	.00	23,819.42	32.1%
70003	58200	Associated	40,948	3,095	44,043	14,734.80	.00	29,308.20	33.5%
70003	58300	Associated	7,585	575	8,160	2,740.35	.00	5,419.65	33.6%
70003	58900	Associated	60	0	60	13.80	.00	46.20	23.0%
70003	61200	ConProf-Ge	32,350	0	32,350	516.00	22,501.00	9,333.00	71.1%
70003	61900	ConProf-Mi	0	0	0	.00	645.00	-645.00	100.0%*
70003	64475	Ops-Materi	34,650	0	34,650	2,860.44	227.49	31,562.07	8.9%
70003	64600	Ops-Postag	0	0	0	570.27	.00	-570.27	100.0%*
70003	64775	Ops-Tools	15,750	0	15,750	1,629.36	.00	14,120.64	10.3%
70003	64800	Ops-Unifor	3,360	0	3,360	1,230.04	.00	2,129.96	36.6%
70003	64825	Ops-Vehicl	53,000	0	53,000	20,180.66	34,819.34	-2,000.00	103.8%*
70003	65000	Maint-Buil	10,500	0	10,500	9.23	.00	10,490.77	.1%
70003	65050	Maint-Equi	42,000	0	42,000	34,505.67	39,262.10	-31,767.77	175.6%*
70003	65350	Maint-Serv	78,750	0	78,750	10,620.35	1,652.19	66,477.46	15.6%
70003	65550	Maint-Vehi	31,500	0	31,500	15,249.55	4,196.88	12,053.57	61.7%
70003	66000	Empl-Dues	740	0	740	.00	735.00	5.00	99.3%
70003	66100	Empl-Train	5,250	0	5,250	960.00	5,000.00	-710.00	113.5%*
70003	66200	Empl-Per D	1,680	0	1,680	1,108.00	.00	572.00	66.0%
70003	66500	Empl-Perso	530	0	530	238.89	550.00	-258.89	148.8%*
70003	66600	Empl-Servi	110	0	110	.00	.00	110.00	.0%
70003	67100	Util-Elect	76,000	0	76,000	18,363.55	71,636.45	-14,000.00	118.4%*
70003	67400	Util-Telep	10,500	0	10,500	683.40	14,642.80	-4,826.20	146.0%*
70003	67500	Util-Water	13,770	0	13,770	5,539.50	10,517.94	-2,287.44	116.6%*
70003	80300	Cap-Improv	4,495,693	193,334	4,689,027	630,768.26	2,342,007.35	1,716,251.78	63.4%
70003	80400	Cap-Infras	6,577,263	1,872,474	8,449,737	1,507.91	198,341.39	8,249,887.86	2.4%
70003	80500	Cap-Equipm	135,000	0	135,000	86,849.00	.00	48,151.00	64.3%
TOTAL Collection System			12,216,754	2,131,723	14,348,477	1,048,183.48	2,746,734.93	10,553,558.22	26.4%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05									
ACCOUNTS FOR:		ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT	
700	Water & Sewer	APPROP	ADJSTMNTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL	
70004 Lab Environmental Services									
70004	50500	Labor-Regu	258,754	4,956	263,710	85,955.46	.00	177,754.54	32.6%
70004	51000	Labor-OT	4,396	158	4,554	292.13	.00	4,261.87	6.4%
70004	51100	Labor-DT	0	0	0	1,812.00	.00	-1,812.00	100.0%*
70004	52000	Labor-Vaca	0	0	0	6,896.58	.00	-6,896.58	100.0%*
70004	52100	Labor-Holi	0	0	0	3,627.60	.00	-3,627.60	100.0%*
70004	53000	Labor-Sick	0	0	0	5,133.63	.00	-5,133.63	100.0%*
70004	54000	Labor-Othe	750	0	750	.00	.00	750.00	.0%
70004	55000	Labor-Allo	3,533	-27	3,506	1,372.50	.00	2,133.50	39.1%
70004	56000	Labor-Heal	0	8,532	8,532	8,531.55	.00	.00	100.0%
70004	58000	Associated	57,906	0	57,906	23,214.06	.00	34,691.94	40.1%
70004	58100	Associated	18,923	1,044	19,967	8,090.42	.00	11,876.24	40.5%
70004	58200	Associated	27,677	526	28,203	10,880.75	.00	17,322.25	38.6%
70004	58300	Associated	5,127	97	5,224	2,023.98	.00	3,200.02	38.7%
70004	58900	Associated	30	0	30	6.90	.00	23.10	23.0%
70004	61200	ConProf-Ge	6,440	0	6,440	2,902.88	3,486.99	50.13	99.2%
70004	64475	Ops-Materi	26,250	0	26,250	12,470.53	376.06	13,403.41	48.9%
70004	64600	Ops-Postag	1,580	0	1,580	23.97	.00	1,556.03	1.5%
70004	64800	Ops-Unifor	1,050	0	1,050	.00	1,428.15	-378.15	136.0%*
70004	64825	Ops-Vehicl	1,400	0	1,400	.00	.00	1,400.00	.0%
70004	65000	Maint-Buil	2,100	0	2,100	1,243.30	.00	856.70	59.2%
70004	65050	Maint-Equi	1,050	0	1,050	389.60	.00	660.40	37.1%
70004	65550	Maint-Vehi	210	0	210	43.03	.00	166.97	20.5%
70004	66000	Empl-Dues	420	0	420	334.00	.00	86.00	79.5%
70004	66100	Empl-Train	1,580	0	1,580	1,080.00	.00	500.00	68.4%
70004	66200	Empl-Per D	1,050	0	1,050	1,382.42	231.50	-563.92	153.7%*
70004	66500	Empl-Perso	110	0	110	.00	.00	110.00	.0%
70004	67400	Util-Telep	530	0	530	148.41	351.59	30.00	94.3%
70004	80500	Cap-Equipm	58,500	0	58,500	.00	20,104.00	38,396.00	34.4%
TOTAL Lab Environmental Services		479,366	15,285	494,651	177,855.70	25,978.29	290,817.22	41.2%	
TOTAL Water & Sewer		12,557,771	149,940	12,707,711	-3,520,314.76	8,983,450.97	7,244,574.50	43.0%	
TOTAL REVENUES		-21,947,483	-3,707,068	-25,654,551	-9,073,945.00	.00	-16,580,605.50		
TOTAL EXPENSES		34,505,254	3,857,007	38,362,261	5,553,630.24	8,983,450.97	23,825,180.00		

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
720 Solid waste Disposal							
720 Solid waste Disposal							
720 30040 GRTR-Envir	-1,219,136	0	-1,219,136	-635,071.94	.00	-584,064.06	52.1%*
720 34100 Services-S	-7,300,000	0	-7,300,000	-3,361,101.76	.00	-3,938,898.24	46.0%*
720 38013 Misc-Scrap	-10,000	0	-10,000	-10,761.00	.00	761.00	107.6%
720 40000 Trans-IN	0	-32,290	-32,290	-32,290.31	.00	.00	100.0%
720 45000 Transfer-T	1,251,000	3,090,000	4,341,000	4,341,000.00	.00	.00	100.0%
TOTAL Solid waste Disposal	-7,278,136	3,057,710	-4,220,426	301,774.99	.00	-4,522,201.30	-7.2%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMNTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
720 Solid Waste Disposal							
72030 Solid Waste Disposal							
72030 50500 Labor-Regu	1,488,674	60,824	1,549,498	452,818.49	.00	1,096,679.51	29.2%
72030 51000 Labor-OT	129,350	-57,410	71,940	87,583.34	.00	-15,643.34	121.7%*
72030 51100 Labor-DT	0	0	0	19,579.53	.00	-19,579.53	100.0%*
72030 52000 Labor-Vaca	0	0	0	29,779.16	.00	-29,779.16	100.0%*
72030 52100 Labor-Holi	0	0	0	17,967.92	.00	-17,967.92	100.0%*
72030 53000 Labor-Sick	0	0	0	16,154.46	.00	-16,154.46	100.0%*
72030 54000 Labor-Othe	3,750	2,750	6,500	622.09	.00	5,877.91	9.6%
72030 55000 Labor-Allo	31,215	-27	31,188	10,678.90	.00	20,509.10	34.2%
72030 56000 Labor-Heal	0	30,269	30,269	30,268.69	.00	.00	100.0%
72030 58000 Associated	335,012	-33,055	301,957	103,901.34	.00	198,055.66	34.4%
72030 58100 Associated	121,533	2,395	123,928	48,270.41	.00	75,657.21	39.0%
72030 58200 Associated	160,548	6,560	167,108	54,538.37	.00	112,569.63	32.6%
72030 58300 Associated	29,740	1,217	30,957	10,142.03	.00	20,814.97	32.8%
72030 58900 Associated	260	0	260	54.90	.00	205.10	21.1%
72030 61200 ConProf-Ge	140,000	0	140,000	39,820.36	1,360.52	98,819.12	29.4%
72030 61500 ConProf-Ho	70,000	0	70,000	22,540.74	16,732.47	30,726.79	56.1%
72030 63225 Fees-NMTRD	58,000	0	58,000	24,133.18	.00	33,866.82	41.6%
72030 64425 Ops-Landsc	1,050	0	1,050	.00	.00	1,050.00	.0%
72030 64475 Ops-Materi	50,000	0	50,000	24,843.74	5,207.94	19,948.32	60.1%
72030 64600 Ops-Postag	26,250	0	26,250	12,505.40	18,103.42	-4,358.82	116.6%*
72030 64750 Ops-SWD Co	600,000	0	600,000	31,736.00	118,984.59	449,279.41	25.1%
72030 64775 Ops-Tools	31,500	0	31,500	1,166.80	.00	30,333.20	3.7%
72030 64800 Ops-Unifor	9,870	0	9,870	4,740.39	.00	5,129.61	48.0%
72030 64825 Ops-Vehicl	485,000	0	485,000	172,363.59	297,636.41	15,000.00	96.9%
72030 65000 Maint-Buil	5,250	0	5,250	931.00	.00	4,319.00	17.7%
72030 65050 Maint-Equi	840	0	840	3,224.32	89.50	-2,473.82	394.5%*
72030 65400 Maint-SWD	88,200	0	88,200	6,568.92	371.44	81,259.64	7.9%
72030 65550 Maint-Vehi	555,000	0	555,000	176,880.53	53,461.81	324,657.66	41.5%
72030 66000 Empl-Dues	530	0	530	200.00	.00	330.00	37.7%
72030 66100 Empl-Train	10,000	0	10,000	1,013.36	.00	8,986.64	10.1%
72030 66200 Empl-Per D	840	0	840	1,479.00	.00	-639.00	176.1%*
72030 66500 Empl-Perso	3,050	0	3,050	1,815.31	3,705.73	-2,471.04	181.0%*
72030 67100 Util-Elect	1,050	0	1,050	.00	.00	1,050.00	.0%
72030 67400 Util-Telep	740	0	740	67.80	332.20	340.00	54.1%
72030 67500 Util-Water	1,050	0	1,050	381.34	494.34	174.32	83.4%
72030 80400 Cap-Infras	125,000	0	125,000	.00	.00	125,000.00	.0%
72030 80500 Cap-Equipm	3,674,702	0	3,674,702	103,597.14	2,862,204.37	708,900.49	80.7%
TOTAL Solid Waste Disposal	8,238,004	13,522	8,251,526	1,512,368.55	3,378,684.74	3,360,473.02	59.3%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05

ACCOUNTS FOR: 720 Solid Waste Disposal	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
72031 Sandpoint Landfill							
72031 64400 ops-Landfi	1,000,000	0	1,000,000	163,536.52	1,565,085.62	-728,622.14	172.9%*
TOTAL Sandpoint Landfill	1,000,000	0	1,000,000	163,536.52	1,565,085.62	-728,622.14	172.9%
TOTAL Solid Waste Disposal	1,959,868	3,071,232	5,031,100	1,977,680.06	4,943,770.36	-1,890,350.42	137.6%
TOTAL REVENUES	-8,529,136	-32,290	-8,561,426	-4,039,225.01	.00	-4,522,201.30	
TOTAL EXPENSES	10,489,004	3,103,522	13,592,526	6,016,905.07	4,943,770.36	2,631,850.88	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED				AVAILABLE	PCT
750 Special Museum	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES		BUDGET	USE/COL
750 Special Museum								
750 33003 Fees-Class	-1,000	0	-1,000	45.00	.00		-1,045.00	-4.5%*
750 38090 Misc-All O	-6,000	0	-6,000	-2,618.31	.00		-3,381.69	43.6%*
TOTAL Special Museum	-7,000	0	-7,000	-2,573.31	.00		-4,426.69	36.8%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
750 Special Museum							
75060 Special Museum							
75060 61200 ConProf-Ge	1,000	0	1,000	63.87	.00	936.13	6.4%
75060 64475 Ops-Materi	14,000	0	14,000	2,287.74	.00	11,712.26	16.3%
TOTAL Special Museum	15,000	0	15,000	2,351.61	.00	12,648.39	15.7%
TOTAL Special Museum	8,000	0	8,000	-221.70	.00	8,221.70	-2.8%
TOTAL REVENUES	-7,000	0	-7,000	-2,573.31	.00	-4,426.69	
TOTAL EXPENSES	15,000	0	15,000	2,351.61	.00	12,648.39	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
790 Golf Pro Shop							
790 Golf Pro Shop							
790 32130 Permits-Go	-10,000	10,000	0	.00	.00	.00	.0%
790 33005 Fees-Golf	-380,000	380,000	0	.00	.00	.00	.0%
790 33011 Fees-NSF	0	0	0	-10.00	.00	10.00	100.0%
790 33024 Fees-RB/CT	-260,000	0	-260,000	-186,792.12	.00	-73,207.88	71.8%*
790 33028 Fees-Tourn	-95,000	0	-95,000	-1.50	.00	-94,998.50	.0%*
790 33030 Fees-Mini	-12,000	0	-12,000	-18,685.71	.00	6,685.71	155.7%
790 34320 Concession	-25,000	0	-25,000	-23,240.49	.00	-1,759.51	93.0%*
790 38007 Misc-Long/	0	0	0	-379.00	.00	379.00	100.0%
790 38012 Misc-Reimb	0	0	0	-1,400.00	.00	1,400.00	100.0%
790 38020 Misc-Alcoh	-145,000	0	-145,000	-98,224.76	.00	-46,775.24	67.7%*
790 38025 Misc-Golf	-190,000	0	-190,000	-210,233.22	.00	20,233.22	110.6%
790 40000 Trans-IN	0	-5,276	-5,276	-5,276.16	.00	.00	100.0%
790 45000 Transfer-T	50,000	0	50,000	50,000.00	.00	.00	100.0%
TOTAL Golf Pro Shop	-1,067,000	384,724	-682,276	-494,242.96	.00	-188,033.20	72.4%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
790 Golf Pro Shop							
79090 Golf Pro Shop							
79090 50500 Labor-Regu	0	319,610	319,610	95,488.35	.00	224,121.65	29.9%
79090 51000 Labor-OT	0	22,759	22,759	3,868.96	.00	18,890.04	17.0%
79090 52000 Labor-Vaca	0	0	0	1,692.03	.00	-1,692.03	100.0%*
79090 52100 Labor-Holi	0	0	0	2,266.88	.00	-2,266.88	100.0%*
79090 53000 Labor-Sick	0	0	0	263.40	.00	-263.40	100.0%*
79090 54000 Labor-Othe	0	1,250	1,250	.00	.00	1,250.00	.0%
79090 55000 Labor-Allo	0	750	750	218.75	.00	531.25	29.2%
79090 56000 Labor-Heal	0	4,901	4,901	4,901.22	.00	.00	100.0%
79090 58000 Associated	0	57,098	57,098	17,680.69	.00	39,417.31	31.0%
79090 58100 Associated	0	26,017	26,017	7,993.08	.00	18,023.86	30.7%
79090 58200 Associated	0	26,871	26,871	8,477.38	.00	18,393.62	31.5%
79090 58300 Associated	0	4,977	4,977	1,569.82	.00	3,407.18	31.5%
79090 58900 Associated	0	74	74	18.40	.00	55.60	24.9%
79090 61200 ConProf-Ge	103,100	0	103,100	25,229.74	41,270.26	36,600.00	64.5%
79090 64125 Ops-Conces	20,000	0	20,000	11,696.10	417.65	7,886.25	60.6%
79090 64310 Ops-Golf M	300,000	0	300,000	135,839.18	104,085.45	60,075.37	80.0%
79090 64315 Ops-Golf A	105,000	0	105,000	42,981.18	4,387.01	57,631.81	45.1%
79090 64475 Ops-Materi	15,500	0	15,500	33,005.64	14,430.09	-31,935.73	306.0%*
79090 64780 Ops-Tourna	75,000	0	75,000	-708.48	.00	75,708.48	-.9%
79090 64800 Ops-Unifor	1,050	0	1,050	.00	.00	1,050.00	.0%
79090 64825 Ops-VeFuel	1,000	0	1,000	242.04	757.92	.04	100.0%
79090 65000 Maint-Buil	5,250	0	5,250	5,116.44	824.78	-691.22	113.2%*
79090 65050 Maint-Equi	1,050	0	1,050	2,507.72	.00	-1,457.72	238.8%*
79090 65550 Maint-Vehi	4,000	0	4,000	339.50	.00	3,660.50	8.5%
79090 66000 Empl-Dues	500	0	500	.00	.00	500.00	.0%
79090 66100 Empl-Train	1,000	0	1,000	.00	.00	1,000.00	.0%
79090 66200 Empl-Per D	1,000	0	1,000	.00	.00	1,000.00	.0%
79090 66500 Empl-Perso	1,000	0	1,000	.00	.00	1,000.00	.0%
79090 67100 Util-Elect	13,000	0	13,000	6,270.94	6,725.06	4.00	100.0%
79090 67200 Util-Gas	3,500	0	3,500	228.62	3,263.38	8.00	99.8%
79090 67400 Util-Telep	8,900	0	8,900	3,529.27	5,635.25	-264.52	103.0%*
79090 67500 Util-Water	4,000	0	4,000	1,596.15	2,402.85	1.00	100.0%
79090 80300 Cap-Improv	215,000	-215,000	0	.00	.00	.00	.0%
79090 80500 Cap-Equipm	293,500	-283,500	10,000	9,217.92	.00	782.08	92.2%
TOTAL Golf Pro Shop	1,172,350	-34,193	1,138,157	421,530.92	184,199.70	532,426.54	53.2%
TOTAL Golf Pro Shop	105,350	350,531	455,881	-72,712.04	184,199.70	344,393.34	24.5%
TOTAL REVENUES	-1,117,000	384,724	-732,276	-544,242.96	.00	-188,033.20	
TOTAL EXPENSES	1,222,350	-34,193	1,188,157	471,530.92	184,199.70	532,426.54	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
850 NMFA-Water & Sewer							
850 NMFA-Water & Sewer							
850 36000 Interest-C	0	0	0	-164,936.88	.00	164,936.88	100.0%
850 36040 Interest-M	0	0	0	-9,139.60	.00	9,139.60	100.0%
850 40000 Trans-IN	0	-9,000,000	-9,000,000	-9,000,000.00	.00	.00	100.0%
TOTAL NMFA-Water & Sewer	0	-9,000,000	-9,000,000	-9,174,076.48	.00	174,076.48	101.9%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED				AVAILABLE	PCT
850 NMFA-Water & Sewer	APPROP	ADJSTMTS	BUDGET	YTD	ACTUAL	ENCUMBRANCES	BUDGET	USE/COL
85050 NMFA-Water & Sewer								
85050 69000 Debt-Princ	1,668,362	0	1,668,362	939,974.67		.00	728,387.33	56.3%
85050 69100 Debt-Inter	383,118	0	383,118	197,274.19		.00	185,843.70	51.5%
85050 69200 Debt-Loan	0	0	0	69,490.68		.00	-69,490.68	100.0%*
TOTAL NMFA-Water & Sewer	2,051,480	0	2,051,480	1,206,739.54		.00	844,740.35	58.8%
TOTAL NMFA-Water & Sewer	2,051,480	-9,000,000	-6,948,520	-7,967,336.94		.00	1,018,816.83	114.7%
TOTAL REVENUES	0	-9,000,000	-9,000,000	-9,174,076.48		.00	174,076.48	
TOTAL EXPENSES	2,051,480	0	2,051,480	1,206,739.54		.00	844,740.35	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
900 Permanent W&S							
900 Permanent W&S							
900 36000 Interest-C	0	0	0	-121,277.46	.00	121,277.46	100.0%
TOTAL Permanent W&S	0	0	0	-121,277.46	.00	121,277.46	100.0%
TOTAL Permanent W&S	0	0	0	-121,277.46	.00	121,277.46	100.0%
TOTAL REVENUES	0	0	0	-121,277.46	.00	121,277.46	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
980 ELEA							
980 ELEA							
980 38090 Misc-All o	-112,500	0	-112,500	-117,677.36	.00	5,177.36	104.6%
TOTAL ELEA	-112,500	0	-112,500	-117,677.36	.00	5,177.36	104.6%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
980 ELEA	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL
98080 ELEA							
98080 60270 Insur-Prop	6,000	0	6,000	.00	.00	6,000.00	.0%
98080 61550 ConProf-Le	22,000	0	22,000	2,280.00	.00	19,720.00	10.4%
98080 61800 ConProf-Mi	7,000	0	7,000	.00	6,500.00	500.00	92.9%
98080 61900 ConProf-Co	60,000	0	60,000	.00	.00	60,000.00	.0%
98080 63300 Fees-Publi	3,000	0	3,000	327.17	53.35	2,619.48	12.7%
98080 64475 Ops-Materi	2,000	0	2,000	.00	.00	2,000.00	.0%
98080 66200 Empl-Per D	20,000	0	20,000	.00	.00	20,000.00	.0%
TOTAL ELEA	120,000	0	120,000	2,607.17	6,553.35	110,839.48	7.6%
TOTAL ELEA	7,500	0	7,500	-115,070.19	6,553.35	116,016.84	-1446.9%
TOTAL REVENUES	-112,500	0	-112,500	-117,677.36	.00	5,177.36	
TOTAL EXPENSES	120,000	0	120,000	2,607.17	6,553.35	110,839.48	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	30,280,011	9,541,626	39,821,637	-14,060,640.91	36,057,325.46	17,824,952.50	55.2%

** END OF REPORT - Generated by Melissa Salcido **

13. Check Register for Current Period ONLY

City of Carlsbad
 Check Register
 November 2023

VENDOR	NAME	NAME2	DBA	CITY	STATE	P.O.	CHECK NO	INVOICE NET	INVOICE DESCRIPTION	CHECK DATE
12830	4 ELEMENTS AUTOMOTIVE	DIESEL REPAIR		CARLSBAD	NM	22403154	1002392	340.44	#14133 Made a loud pop now htr, a/c or defroster o	11/3/2023
12830	4 ELEMENTS AUTOMOTIVE	DIESEL REPAIR		CARLSBAD	NM	22403155	1002392	787.69	#13232 is making a loud noise	11/3/2023
12830	4 ELEMENTS AUTOMOTIVE	DIESEL REPAIR		CARLSBAD	NM	22402992	1002423	1,130.85	1908 - DIAGNIOSE AND REPAIR(th)p/d	11/9/2023
12830	4 ELEMENTS AUTOMOTIVE	DIESEL REPAIR		CARLSBAD	NM	22403409	1002456	1,978.27	Bad front rotors #14195	11/17/2023
7558	4 RIVERS EQUIPMENT	4 RIVERS HOLDINGS LLC		GREELEY	CO	22403238	1002424	201.44	replace teeth on Jdeere backhoe/R Goins	11/9/2023
7558	4 RIVERS EQUIPMENT	4 RIVERS HOLDINGS LLC		GREELEY	CO	22402599	1002496	168.85	BELT FOR SPC ZERO TURN	11/22/2023
7558	4 RIVERS EQUIPMENT	4 RIVERS HOLDINGS LLC		GREELEY	CO	22402618	1002496	189.79	BATTERY AND FUEL FILTER FOR GOLF AERATOR	11/22/2023
7558	4 RIVERS EQUIPMENT	4 RIVERS HOLDINGS LLC		GREELEY	CO	22402606	1002514	1,509.08	TORSION BARS,SPRINGS, MUDFLAPS FOR DE #13252	11/30/2023
2358	4IMPRINT INC.			CHICAGO	IL	22403005	315413	2,274.64	4imprint signage for P. R. events and recruiting	11/17/2023
835	535 GROUP LLC			MCLEAN	VA	22400405	1002497	5,000.00	Annual Lobbying Services	11/22/2023
417	90 DEGREE BENEFITS			LUBBOCK	TX		406516	111,608.01	Admin Fees	11/3/2023
148	A & S ENTERPRISES INC			ALBUQUERQUE	NM	22402038	1002459	1,520.00	Restock Radio/Daughterboard Assembly	11/17/2023
1255	ABAE PARTNERS LLC	PRINT BY DESIGN		CARLSBAD	NM	22403433	315414	15,840.88	Band Shell Graphic Design (Professional Services))	11/17/2023
1001	ACUSHNET COMPANY			BOSTON	MA	22402375	315314	212.52	Titleist Pre-Book 2024 Season	11/9/2023
1001	ACUSHNET COMPANY			BOSTON	MA	22402375	315314	3,867.23	Titleist Pre-Book 2024 Season	11/9/2023
1001	ACUSHNET COMPANY			BOSTON	MA	22402220	315314	573.82	Titleist Demo Club Order	11/9/2023
1001	ACUSHNET COMPANY			BOSTON	MA	22402220	315415	123.13	Titleist Demo Club Order	11/17/2023
1001	ACUSHNET COMPANY			BOSTON	MA	22402220	315415	690.58	Titleist Demo Club Order	11/17/2023
1001	ACUSHNET COMPANY			BOSTON	MA	22402319	315415	249.82	Pro Shop Merchandise	11/17/2023
1001	ACUSHNET COMPANY			BOSTON	MA	22402375	315416	963.37	Titleist Pre-Book 2024 Season	11/17/2023
1001	ACUSHNET COMPANY			BOSTON	MA	22403395	315529	15.61	Titleist Winter Gear	11/22/2023
1001	ACUSHNET COMPANY			BOSTON	MA	22403395	315529	224.40	Titleist Winter Gear	11/22/2023
1001	ACUSHNET COMPANY			BOSTON	MA	22403381	315529	1,452.00	Pro Shop Merchandise	11/22/2023
1001	ACUSHNET COMPANY			BOSTON	MA	22402375	315529	314.00	Titleist Pre-Book 2024 Season	11/22/2023
1001	ACUSHNET COMPANY			BOSTON	MA	22402375	315529	194.66	Titleist Pre-Book 2024 Season	11/22/2023
1001	ACUSHNET COMPANY			BOSTON	MA	22402375	315529	195.16	Titleist Pre-Book 2024 Season	11/22/2023
1001	ACUSHNET COMPANY			BOSTON	MA	22403381	315597	330.00	Pro Shop Merchandise	11/30/2023
1001	ACUSHNET COMPANY			BOSTON	MA	22403395	315597	540.00	Titleist Winter Gear	11/30/2023
13169	ADB SAFEGATE AMERICAS LLC	ADB SAFEGATE AMERICAS HOLDING INC		COLUMBUS	OH	22306449	315417	212.99	Parts for 14R-32L Edge Lights	11/17/2023
13169	ADB SAFEGATE AMERICAS LLC	ADB SAFEGATE AMERICAS HOLDING INC		COLUMBUS	OH	22401774	315598	1,968.69	Sign Part	11/30/2023
1005	ADIDAS AMERICA, INC.			PORTLAND	OR	22402830	315315	2,248.04	Pro Shop Merchandise Adidas Logo Apparel	11/9/2023
1005	ADIDAS AMERICA, INC.			PORTLAND	OR	22402830	315418	636.24	Pro Shop Merchandise Adidas Logo Apparel	11/17/2023
1005	ADIDAS AMERICA, INC.			PORTLAND	OR	22402817	315418	742.75	Pro Shop Merchandise (Immediate Shoe Order)	11/17/2023
1005	ADIDAS AMERICA, INC.			PORTLAND	OR	22402817	315418	2,225.88	Pro Shop Merchandise (Immediate Shoe Order)	11/17/2023
1005	ADIDAS AMERICA, INC.			PORTLAND	OR	22402865	315418	122.34	Pro Shop Merchandise	11/17/2023
1005	ADIDAS AMERICA, INC.			PORTLAND	OR	22402865	315418	1,100.77	Pro Shop Merchandise	11/17/2023
64	ADMIN OFFICE OF THE COURTS			SANTA FE	NM		315316	6,328.00		11/9/2023
1033	ADMIRAL BEVERAGE CORP			ALBUQUERQUE	NM	22403002	315419	1,643.14	Alcohol for Pro Shop	11/17/2023
1033	ADMIRAL BEVERAGE CORP			ALBUQUERQUE	NM	22403445	315530	337.20	Alcohol for Pro Shop	11/22/2023
1033	ADMIRAL BEVERAGE CORP			ALBUQUERQUE	NM	22403445	315530	1,529.18	Alcohol for Pro Shop	11/22/2023
11317	ADVANCE AUTO PARTS	GENERAL PARTS DISTRIBUTION LLC		RALEIGH	NC	22402930	315248	273.48	402 - ANTIFREEZE(TH)F/D	11/3/2023
11317	ADVANCE AUTO PARTS	GENERAL PARTS DISTRIBUTION LLC		RALEIGH	NC	22403179	315248	1,659.04	UNITS - 1509/1510/1511/1512- STRUTS AND SHOCK(TH)	11/3/2023
11317	ADVANCE AUTO PARTS	GENERAL PARTS DISTRIBUTION LLC		RALEIGH	NC	22403288	315317	382.50	PD 2004 Wheel hubs	11/9/2023
11317	ADVANCE AUTO PARTS	GENERAL PARTS DISTRIBUTION LLC		RALEIGH	NC	22403311	315420	44.27	A-6 Starter solenoid	11/17/2023
11317	ADVANCE AUTO PARTS	GENERAL PARTS DISTRIBUTION LLC		RALEIGH	NC	22403295	315420	11.14	PD 1907 Upper radiator hose	11/17/2023
11317	ADVANCE AUTO PARTS	GENERAL PARTS DISTRIBUTION LLC		RALEIGH	NC	22403570	315531	245.59	E-1 Belts and tensioners	11/22/2023
11317	ADVANCE AUTO PARTS	GENERAL PARTS DISTRIBUTION LLC		RALEIGH	NC	22403571	315531	23.91	PD unit 2206 Dog pop door strut	11/22/2023
11317	ADVANCE AUTO PARTS	GENERAL PARTS DISTRIBUTION LLC		RALEIGH	NC	22403507	315531	275.90	OIL FOR TAHOE(TH)P/D	11/22/2023
11317	ADVANCE AUTO PARTS	GENERAL PARTS DISTRIBUTION LLC		RALEIGH	NC	22400378	315531	12.22	HOSE, FITTINGS & ETC FOR SW UNITS	11/22/2023
11317	ADVANCE AUTO PARTS	GENERAL PARTS DISTRIBUTION LLC		RALEIGH	NC	22400378	315531	35.19	HOSE, FITTINGS & ETC FOR SW UNITS	11/22/2023
11317	ADVANCE AUTO PARTS	GENERAL PARTS DISTRIBUTION LLC		RALEIGH	NC	22400378	315531	25.75	HOSE, FITTINGS & ETC FOR SW UNITS	11/22/2023

City of Carlsbad
Check Register
November 2023

VENDOR	NAME	NAME2	DBA	CITY	STATE	P.O.	CHECK NO	INVOICE NET	INVOICE DESCRIPTION	CHECK DATE
11012	ADVANCED PEST AND WEED	MANAGEMENT LLC		OKLAHOMA CITY	OK	22400249	1002394	48.33	PEST CONTROL SERVICE WATER & WAREHOUSE DEPT 23/24	11/3/2023
11012	ADVANCED PEST AND WEED	MANAGEMENT LLC		OKLAHOMA CITY	OK	22400063	1002395	48.33	Pest Control Services All Stations	11/3/2023
11012	ADVANCED PEST AND WEED	MANAGEMENT LLC		OKLAHOMA CITY	OK	22400063	1002395	193.31	Pest Control Services All Stations	11/3/2023
11012	ADVANCED PEST AND WEED	MANAGEMENT LLC		OKLAHOMA CITY	OK	22401390	1002395	161.09	Station 1 Rodent Issue	11/3/2023
11012	ADVANCED PEST AND WEED	MANAGEMENT LLC		OKLAHOMA CITY	OK	22400034	1002395	48.33	Pest control for Transit Bldng 7/23 through 6/24	11/3/2023
11012	ADVANCED PEST AND WEED	MANAGEMENT LLC		OKLAHOMA CITY	OK	22400063	1002395	48.33	Pest Control Services All Stations	11/3/2023
11012	ADVANCED PEST AND WEED	MANAGEMENT LLC		OKLAHOMA CITY	OK	22400335	1002395	48.33	Pest Control Services for FY July 2023/ June 2024	11/3/2023
11012	ADVANCED PEST AND WEED	MANAGEMENT LLC		OKLAHOMA CITY	OK	22400335	1002395	48.33	Pest Control Services for FY July 2023/ June 2024	11/3/2023
11012	ADVANCED PEST AND WEED	MANAGEMENT LLC		OKLAHOMA CITY	OK	22400641	1002425	69.81	Annual Pest Control Services at WWTP EST 2023/2024	11/9/2023
11012	ADVANCED PEST AND WEED	MANAGEMENT LLC		OKLAHOMA CITY	OK	22400517	1002425	48.33	PEST CONTROL SERVICE FY23-2	11/9/2023
11012	ADVANCED PEST AND WEED	MANAGEMENT LLC		OKLAHOMA CITY	OK	22400908	1002425	134.25	FY 2023-2024 - Annual Pest Control Serv	11/9/2023
11012	ADVANCED PEST AND WEED	MANAGEMENT LLC		OKLAHOMA CITY	OK	22400876	1002425	214.79	FY 2023-2024 - Rodent Treatment ARSC	11/9/2023
11012	ADVANCED PEST AND WEED	MANAGEMENT LLC		OKLAHOMA CITY	OK	22400830	1002425	48.33	Pest control for Pro Shop July 2023-June 2024	11/9/2023
11012	ADVANCED PEST AND WEED	MANAGEMENT LLC		OKLAHOMA CITY	OK	22400578	1002460	48.33	FY24 Pest Control Service for Cavern Theatre	11/17/2023
11012	ADVANCED PEST AND WEED	MANAGEMENT LLC		OKLAHOMA CITY	OK	22400076	1002460	64.44	FY24 Pest Control Service for City Hall	11/17/2023
11012	ADVANCED PEST AND WEED	MANAGEMENT LLC		OKLAHOMA CITY	OK	22400032	1002460	64.44	FY 2024 - Pest Control	11/17/2023
11012	ADVANCED PEST AND WEED	MANAGEMENT LLC		OKLAHOMA CITY	OK	22400899	1002461	48.33	FY24 Pest control services	11/17/2023
11012	ADVANCED PEST AND WEED	MANAGEMENT LLC		OKLAHOMA CITY	OK	22400355	1002461	48.33	Pest Control 2023-2024	11/17/2023
11012	ADVANCED PEST AND WEED	MANAGEMENT LLC		OKLAHOMA CITY	OK	22400032	1002461	48.33	FY 2024 - Pest Control	11/17/2023
11012	ADVANCED PEST AND WEED	MANAGEMENT LLC		OKLAHOMA CITY	OK	22400507	1002461	48.33	pest control services	11/17/2023
11012	ADVANCED PEST AND WEED	MANAGEMENT LLC		OKLAHOMA CITY	OK	22400507	1002461	64.44	pest control services	11/17/2023
11012	ADVANCED PEST AND WEED	MANAGEMENT LLC		OKLAHOMA CITY	OK	22400249	1002499	48.33	PEST CONTROL SERVICE WATER & WAREHOUSE DEPT 23/24	11/22/2023
11012	ADVANCED PEST AND WEED	MANAGEMENT LLC		OKLAHOMA CITY	OK	22400063	1002500	48.33	Pest Control Services All Stations	11/22/2023
11012	ADVANCED PEST AND WEED	MANAGEMENT LLC		OKLAHOMA CITY	OK	22400245	1002500	48.33	Pest Control Services for PW out buildings	11/22/2023
11012	ADVANCED PEST AND WEED	MANAGEMENT LLC		OKLAHOMA CITY	OK	22400933	1002500	48.33	ANNUAL PEST CONTROL SERVICES FY 7/23-7/24	11/22/2023
11012	ADVANCED PEST AND WEED	MANAGEMENT LLC		OKLAHOMA CITY	OK	22400246	1002500	48.33	Pest Control for FY: July 2023-June 2024	11/22/2023
11012	ADVANCED PEST AND WEED	MANAGEMENT LLC		OKLAHOMA CITY	OK	22400249	1002515	48.33	PEST CONTROL SERVICE WATER & WAREHOUSE DEPT 23/24	11/30/2023
11012	ADVANCED PEST AND WEED	MANAGEMENT LLC		OKLAHOMA CITY	OK	22400063	1002516	48.33	Pest Control Services All Stations	11/30/2023
11012	ADVANCED PEST AND WEED	MANAGEMENT LLC		OKLAHOMA CITY	OK	22403544	1002516	230.90	Station 7 Rodent Control	11/30/2023
15719	ALBERT CASTILLO			CARLSBAD	NM		315318	61.11	Travel - Albuquerque	11/9/2023
78	ALBERTSON'S #907			AMARILLO	TX	22403182	315249	174.94	decor for facility Dia de los muertos Nov. 2, 2023	11/3/2023
78	ALBERTSON'S #907			AMARILLO	TX	22402863	315319	198.75	Drinks for Pro Shop	11/9/2023
78	ALBERTSON'S #907			AMARILLO	TX	22403318	315421	619.92	Water Bottles	11/17/2023
78	ALBERTSON'S #907			AMARILLO	TX	22403011	315421	220.94	Hall Of Fame Event Refreshments	11/17/2023
78	ALBERTSON'S #907			AMARILLO	TX	22403011	315421	95.38	Hall Of Fame Event Refreshments	11/17/2023
78	ALBERTSON'S #907			AMARILLO	TX	22402656	315421	606.40	Pro Shop Drinks	11/17/2023
78	ALBERTSON'S #907			AMARILLO	TX	22403377	315599	320.66	FOOD AND SUPPLIES FOR THANKSGIVING LUNCHEON	11/30/2023
873	ALI M MORALES	MORALES LEGAL SERVICES LLC		ALBUQUERQUE	NM	22400463	315596	1,063.12	Annual	11/30/2023
948	ALPHA-PURE SERVICES			CARLSBAD	NM	22400371	315320	3,916.66	Annual Will Merchant maintenance & management	11/9/2023
684	AMANDA LEE			LUBBOCK	TX	22403378	315422	500.00	Lifeguard Recert Course	11/17/2023
1289	AMBER MARIE LEYVA			CARLSBAD	NM	22403446	29333	500.00	trash clean up Keep Carlsbad Beautiful	11/30/2023
1465	AMERICAN ASSOCIATION OF AIRPORT EXECUTIVES, INC			ALEXANDRIA		22403291	315313	1,795.00	FY24 Annual Digticast Subscription	11/9/2023
15965	ANDREW MATTA			CARLABAD	NM		315321	20.00	Travel - Hobbs	11/9/2023
15965	ANDREW MATTA			CARLABAD	NM		315532	198.03	Travel - Claremore, OK	11/22/2023
901	ANDREWS BROADCASTING COMPANY INC.	KACT RADIO		ANDREWS	TX	22401922	315353	114.00	advertising	11/9/2023
901	ANDREWS BROADCASTING COMPANY INC.	KACT RADIO		ANDREWS	TX	22401922	315353	199.50	advertising	11/9/2023
901	ANDREWS BROADCASTING COMPANY INC.	KACT RADIO		ANDREWS	TX	22401922	315353	270.00	advertising	11/9/2023
901	ANDREWS BROADCASTING COMPANY INC.	KACT RADIO		ANDREWS	TX	22401922	315353	216.00	advertising	11/9/2023
224	ANGEL ARMOR LLC			FORT COLLINS	CO	22402680	1002426	111.40	Armored Door Decals - Vehicles	11/9/2023
1756	ANTONIO ALVARADO			EL PASO	TX		315533	42.00	Travel - Las Cruces NM	11/22/2023
725	APPLIED CONCEPTS INC	STALKER RADAR		RICHARDSON	TX	22401599	1002417	4,744.50	Stalker Radars	11/3/2023

City of Carlsbad
Check Register
November 2023

VENDOR	NAME	NAME2	DBA	CITY	STATE	P.O.	CHECK NO	INVOICE NET	INVOICE DESCRIPTION	CHECK DATE
725	APPLIED CONCEPTS INC		STALKER RADAR	RICHARDSON	TX	22403244	1002490	283.50	Radar Tuning Fork	11/17/2023
544	ARAMARK UNIFORM & CAREER APPAREL GROUP			PASADENA	CA	22400609	1002463	148.59	FY24 Monthly Carpet Cleaning for Civic Center	11/17/2023
544	ARAMARK UNIFORM & CAREER APPAREL GROUP			PASADENA	CA	22400052	1002463	97.25	FY24 Monthly Carpet Cleaning for City Hall	11/17/2023
544	ARAMARK UNIFORM & CAREER APPAREL GROUP			PASADENA	CA	22400268	1002463	66.67	EST SERVICE CARPETS & TOWELS FY 7/23-7/24	11/17/2023
544	ARAMARK UNIFORM & CAREER APPAREL GROUP			PASADENA	CA	22400268	1002463	146.90	EST SERVICE CARPETS & TOWELS FY 7/23-7/24	11/17/2023
544	ARAMARK UNIFORM & CAREER APPAREL GROUP			PASADENA	CA	22400066	1002464	45.78	FY 2024 - Jul-Dec 2023 PFA Rag Service	11/17/2023
544	ARAMARK UNIFORM & CAREER APPAREL GROUP			PASADENA	CA	22400052	1002501	97.25	FY24 Monthly Carpet Cleaning for City Hall	11/22/2023
544	ARAMARK UNIFORM & CAREER APPAREL GROUP			PASADENA	CA	22400066	1002518	45.78	FY 2024 - Jul-Dec 2023 PFA Rag Service	11/30/2023
12927	ARCHIVESOCIAL LLC			DALLAS	TX	22403242	1002396	4,788.00	Social Media Archiving Subscription	11/3/2023
360	ARTESIA FIRE EQUIPMT, INC			ARTESIA	NM	22401853	1002397	2,478.00	Artesia Fire Equipment	11/3/2023
1221	ARTESIA METALS INC		STEEL DEPOT	ARTESIA	NM	22402831	315398	200.22	repair unit number bracket	11/9/2023
1728	ASHLEY WEST			CARLSBAD	NM	22402982	29315	500.00	trash clean up Keep Carlsbad Beautiful	11/9/2023
391	AT&T CORPORATION			ATLANTA	GA	22400018	315534	111.88	FY 2024 - Fax Service	11/22/2023
391	AT&T CORPORATION			ATLANTA	GA	22400442	315600	1,047.23	Annual purchase requisition for long distance tele	11/30/2023
438	BAKER UTILITY SUPPLY CORP			ALBUQUERQUE	NM	22402995	315322	5,346.16	New Inventory items	11/9/2023
438	BAKER UTILITY SUPPLY CORP			ALBUQUERQUE	NM	22402585	315322	1,868.69	Restock inventory	11/9/2023
438	BAKER UTILITY SUPPLY CORP			ALBUQUERQUE	NM	22402971	315322	257.75	Need kits for Megalugs	11/9/2023
438	BAKER UTILITY SUPPLY CORP			ALBUQUERQUE	NM	22402995	315322	1,927.75	New Inventory items	11/9/2023
438	BAKER UTILITY SUPPLY CORP			ALBUQUERQUE	NM	22401752	315322	21,560.78	Restock Resetters	11/9/2023
438	BAKER UTILITY SUPPLY CORP			ALBUQUERQUE	NM	22305842	315322	644.37	Restock inventory	11/9/2023
438	BAKER UTILITY SUPPLY CORP			ALBUQUERQUE	NM	22400369	315322	82.05	Restock inventory	11/9/2023
438	BAKER UTILITY SUPPLY CORP			ALBUQUERQUE	NM	22305310	315424	3,866.25	Restock 3/4" Retrossetters	11/17/2023
438	BAKER UTILITY SUPPLY CORP			ALBUQUERQUE	NM	22402873	315424	2,590.39	Low stock round meter can	11/17/2023
438	BAKER UTILITY SUPPLY CORP			ALBUQUERQUE	NM	22403041	315424	2,590.39	Out of stock round meter can	11/17/2023
438	BAKER UTILITY SUPPLY CORP			ALBUQUERQUE	NM	22403289	315535	258.72	stock	11/22/2023
438	BAKER UTILITY SUPPLY CORP			ALBUQUERQUE	NM	22403243	315535	1,163.84	Restock Hymax	11/22/2023
438	BAKER UTILITY SUPPLY CORP			ALBUQUERQUE	NM	22403046	315535	2,632.27	Restock Meter box lids	11/22/2023
438	BAKER UTILITY SUPPLY CORP			ALBUQUERQUE	NM	22403319	315535	2,516.28	Restock boxes	11/22/2023
1412	BEAR PAW EMBROIDERY & SAFETY LLC			CARLSBAD	NM	22400433	315323	207.91	Uniform Embroidery July 23 - June 24	11/9/2023
1412	BEAR PAW EMBROIDERY & SAFETY LLC			CARLSBAD	NM	22403087	315425	120.00	Embroidery/Printing - Academy - AAlvarado	11/17/2023
1412	BEAR PAW EMBROIDERY & SAFETY LLC			CARLSBAD	NM	22402978	315426	200.00	Shirts for IT	11/17/2023
1412	BEAR PAW EMBROIDERY & SAFETY LLC			CARLSBAD	NM	22402100	315426	129.03	Uniform Embroidery - ACO, CSO	11/17/2023
1412	BEAR PAW EMBROIDERY & SAFETY LLC			CARLSBAD	NM	22400693	315426	46.20	Fall23 Academy Uniforms	11/17/2023
1412	BEAR PAW EMBROIDERY & SAFETY LLC			CARLSBAD	NM	22400433	315601	12.22	Uniform Embroidery July 23 - June 24	11/30/2023
1412	BEAR PAW EMBROIDERY & SAFETY LLC			CARLSBAD	NM	22400433	315601	34.26	Uniform Embroidery July 23 - June 24	11/30/2023
1503	BEN E. KEITH COMPANY			FORT WORTH	TX	22403139	315324	957.24	Snacks for Pro Shop	11/9/2023
458	BENMARK SUPPLY CO., INC.			MIDLAND	TX	22402940	1002465	212.22	Restock inventory	11/17/2023
531	BLACKSTONE AUDIO			PHILADELPHIA	PA	22400100	1002428	42.49	Adult Audiobooks standing order	11/9/2023
510	BLAINE INDUSTRIAL SUPPLY			LUBBOCK	TX	22403196	315250	296.50	Paper Towels	11/3/2023
510	BLAINE INDUSTRIAL SUPPLY			LUBBOCK	TX	22401404	315326	78.40	towels to refill dispensers/BParsons	11/9/2023
510	BLAINE INDUSTRIAL SUPPLY			LUBBOCK	TX	22403084	315326	176.18	towels & liners for water dept use/MLL	11/9/2023
1385	BLUE TEES ENTERPRISES LLC			WALNUT CREEK	CA	22401783	315427	879.65	Pro Shop Merchandise	11/17/2023
1385	BLUE TEES ENTERPRISES LLC			WALNUT CREEK	CA	22402021	315602	879.65	Pro Shop Merchandise	11/30/2023
545	BOB TURNER'S FORD COUNTRY		POWER FORD	ALBUQUERQUE	NM	22401902	315428	52,305.00	TRUCK FOR STREET DEPARTMENT	11/17/2023
545	BOB TURNER'S FORD COUNTRY		POWER FORD	ALBUQUERQUE	NM	22403095	315428	1,700.00	DELIVERY FOR 2 PICK UPS TO CARLSBAD	11/17/2023
545	BOB TURNER'S FORD COUNTRY		POWER FORD	ALBUQUERQUE	NM	22402648	315537	54,533.00	TRUCK FOR COMMUNITY SERVICE	11/22/2023
545	BOB TURNER'S FORD COUNTRY		POWER FORD	ALBUQUERQUE	NM	22403438	315603	45,508.00	Truck Ford F150 4x4 Crew Cab	11/30/2023
12014	BOBCAT COLLISION CENTER			CARLSBAD	NM	22403152	315604	3,004.35	#51 body work (approved by Matt Fletcher)	11/30/2023
638	BOHANNAN HUSTON INC.			ALBUQUERQUE	NM	22102203	1002429	2,512.45	Engineering Services for Bataan Lift Station	11/9/2023
11694	BRADLEY WOOTTON			CARLSBAD	NM		315327	776.51	Travel - Rio Rancho	11/9/2023
580	BRANDON INDUSTRIES, INC.			MCKINNEY	TX	22401681	1002399	24,582.50	Upgrade antique lights downtown/Sole source scanne	11/3/2023

City of Carlsbad
Check Register
November 2023

VENDOR	NAME	NAME2	DBA	CITY	STATE	P.O.	CHECK NO	INVOICE NET	INVOICE DESCRIPTION	CHECK DATE
1666	BRANDON VASEY		VASEY WINDOW TINTING	CARLSBAD	NM	22403557	315669	300.00	Units 2311, 2405 - Window Tinting	11/30/2023
610	BREWER OIL CO.			ARTESIA	NM	22403183	315328	1,905.20	restock oil for F/D units	11/9/2023
610	BREWER OIL CO.			ARTESIA	NM	22403171	315328	1,905.20	RESTOCK FOR P/D UNITS	11/9/2023
742	BRIDGEPAY NETWORK SOLUTIONS			MAITLAND	FL	22400544	1002467	308.50	Processing Fees FY 23/24	11/17/2023
616	BRININSTOOL EQUIPMENT SALES INC		BES SUPPLY STORE	CARLSBAD	NM	22402972	1002398	2,319.67	CFD Jackets	11/3/2023
616	BRININSTOOL EQUIPMENT SALES INC		BES SUPPLY STORE	CARLSBAD	NM	22403018	1002427	45.99	BES Supply- Grease Gun	11/9/2023
616	BRININSTOOL EQUIPMENT SALES INC		BES SUPPLY STORE	CARLSBAD	NM	22403126	1002427	2,239.68	CFD Jackets	11/9/2023
616	BRININSTOOL EQUIPMENT SALES INC		BES SUPPLY STORE	CARLSBAD	NM	22403117	1002427	281.33	Winfield's Uniform	11/9/2023
616	BRININSTOOL EQUIPMENT SALES INC		BES SUPPLY STORE	CARLSBAD	NM	22403326	1002466	176.95	Rags	11/17/2023
616	BRININSTOOL EQUIPMENT SALES INC		BES SUPPLY STORE	CARLSBAD	NM	22403262	1002466	122.16	rags & degreaser for job @well C2/B Howell	11/17/2023
616	BRININSTOOL EQUIPMENT SALES INC		BES SUPPLY STORE	CARLSBAD	NM	22402519	1002502	724.50	FLOOR DRY NEEDED FOR VARIOUS JOBS IN GARAGE SHOP	11/22/2023
616	BRININSTOOL EQUIPMENT SALES INC		BES SUPPLY STORE	CARLSBAD	NM	22403551	1002519	22.99	cleaners for crew/Randall	11/30/2023
616	BRININSTOOL EQUIPMENT SALES INC		BES SUPPLY STORE	CARLSBAD	NM	22403574	1002519	190.99	tow strap for collections dept/H Nava	11/30/2023
616	BRININSTOOL EQUIPMENT SALES INC		BES SUPPLY STORE	CARLSBAD	NM	22403610	1002519	224.78	Tyvek suits for service crew/Parks/Water	11/30/2023
616	BRININSTOOL EQUIPMENT SALES INC		BES SUPPLY STORE	CARLSBAD	NM	22403642	1002519	78.67	saw, blade, & rags for golf maint/Andrew	11/30/2023
652	BROWNING GARAGE DOORS LLC			CARLSBAD	NM	22403060	1002503	209.94	Repair Shop Doors, Street Shop	11/22/2023
662	BSN SPORTS LLC			DALLAS	TX	22402478	315329	1,983.78	Uniforms for Employees	11/9/2023
1003	CALLAWAY GOLF SALES CO.			CARLSBAD	CA	22401140	315429	441.48	Pro Shop Merchandise	11/17/2023
1604	CAMBIAR CONSULTING LLC			ALTO	NM	22400318	315251	5,160.96	Professional Lobbying Services	11/3/2023
507	CANDOR TIRES LLC	BIG O TIRES		CARLSBAD	NM	22400096	315325	87.63	Annual PO = Transit oil chg/service 7/23 thru 6/24	11/9/2023
507	CANDOR TIRES LLC	BIG O TIRES		CARLSBAD	NM	22400096	315325	87.63	Annual PO = Transit oil chg/service 7/23 thru 6/24	11/9/2023
507	CANDOR TIRES LLC	BIG O TIRES		CARLSBAD	NM	22400096	315325	87.63	Annual PO = Transit oil chg/service 7/23 thru 6/24	11/9/2023
507	CANDOR TIRES LLC	BIG O TIRES		CARLSBAD	NM	22403479	315536	884.42	#47 replace disc rotor, labor only	11/22/2023
11294	CANNON COCHRAN MANAGEMENT	SERVICES INC		INDIANAPOLIS	IN	22401835	315538	2,421.56	Workers Comp Claims FY 2023-2024	11/22/2023
881	CAPROCK WATER COMPANY INC			ARTESIA	NM	22400236	1002430	25.69	EST YRLY WATER SRV SHOP LH 6/2023-5/2024	11/9/2023
890	CARC FARM, INC.			CARLSBAD	NM	22400810	29319	100.00	C-Hill Planters	11/17/2023
890	CARC FARM, INC.			CARLSBAD	NM	22400495	1002468	125.00	FY 24 barrel planter for Riverwalk	11/17/2023
890	CARC FARM, INC.			CARLSBAD	NM	22400054	1002468	100.00	FY24 Planter, Barrel, & Maint. Rental for City Hal	11/17/2023
10517	CARLSBAD AREA ART ASSOC.			CARLSBAD	NM	22400703	315605	2,888.63	Carlsbad Area Art Association Advertising	11/30/2023
915	CARLSBAD AUTO SUPPLY			CARLSBAD	NM	22403135	1002400	51.98	BRAKE FLUID FOR GARAGE SHOP	11/3/2023
915	CARLSBAD AUTO SUPPLY			CARLSBAD	NM	22403157	1002400	144.21	CALIPER NEEDED FOR PERD 14696	11/3/2023
915	CARLSBAD AUTO SUPPLY			CARLSBAD	NM	22403321	1002431	74.16	#44 transmission	11/9/2023
915	CARLSBAD AUTO SUPPLY			CARLSBAD	NM	22403344	1002469	184.99	Battery for W16896	11/17/2023
915	CARLSBAD AUTO SUPPLY			CARLSBAD	NM	22403327	1002469	129.80	Grease	11/17/2023
915	CARLSBAD AUTO SUPPLY			CARLSBAD	NM	22403270	1002469	5.39	GASKET & WASHERS FOR SW #333	11/17/2023
915	CARLSBAD AUTO SUPPLY			CARLSBAD	NM	22403350	1002469	132.20	BATTERY NEEDED FOR PARKS 1600 MOWER	11/17/2023
915	CARLSBAD AUTO SUPPLY			CARLSBAD	NM	22403392	1002469	111.46	THERMOSTAT ASSY, SWITCH & FILTERS FOR FM 12256	11/17/2023
915	CARLSBAD AUTO SUPPLY			CARLSBAD	NM	22403468	1002504	1,751.56	WIPERS,BATTERY,RELAY, FILTERS FOR VARIOUS DEPT	11/22/2023
915	CARLSBAD AUTO SUPPLY			CARLSBAD	NM	22402941	1002504	26.58	FILTERS NEEDED FOR CONST #0172	11/22/2023
915	CARLSBAD AUTO SUPPLY			CARLSBAD	NM	22403379	1002520	106.26	DOOR LATCHES & FILTER FOR FIN 13218	11/30/2023
1738	CARLSBAD COLLABORATIVE CORP		CARLSBAD CO- OP	CARLSBAD	NM	22403174	29316	500.00	trash clean up Keep Carlsbad Beautiful	11/9/2023
12859	CARLSBAD COMMUNITY THEATRE			CARLSBAD	NM	22403156	315252	9,040.26	Carlsbad Community Theatre advertising	11/3/2023
12859	CARLSBAD COMMUNITY THEATRE			CARLSBAD	NM	22403156	315606	8,288.86	Carlsbad Community Theatre advertising	11/30/2023
930	CARLSBAD CURRENT ARGUS	TEXAS-NEW MEXICO NEWSPAPERS LLC		MCLEAN	VA	22400357	315607	33.31	Annual Subscription FY 2023-2024	11/30/2023
950	CARLSBAD IRRIGATION DIST.			CARLSBAD	NM	22400589	315540	1,128.00	CID Operation & Maintenance Agreement FY 23/24	11/22/2023
950	CARLSBAD IRRIGATION DIST.			CARLSBAD	NM	22400589	315540	240.00	CID Operation & Maintenance Agreement FY 23/24	11/22/2023
950	CARLSBAD IRRIGATION DIST.			CARLSBAD	NM	22400589	315540	48.00	CID Operation & Maintenance Agreement FY 23/24	11/22/2023
950	CARLSBAD IRRIGATION DIST.			CARLSBAD	NM	22400589	315540	1,344.00	CID Operation & Maintenance Agreement FY 23/24	11/22/2023
950	CARLSBAD IRRIGATION DIST.			CARLSBAD	NM	22400589	315609	288.00	CID Operation & Maintenance Agreement FY 23/24	11/30/2023
941	CARLSBAD MAINSTREET CORP			CARLSBAD	NM	22400181	1002432	7,500.00	Annual Services for Revitalization Services	11/9/2023
941	CARLSBAD MAINSTREET CORP			CARLSBAD	NM	22401405	1002432	2,500.00	FY24 Creative Carlsbad Agreement	11/9/2023

City of Carlsbad
Check Register
November 2023

VENDOR	NAME	NAME2	DBA	CITY	STATE	P.O.	CHECK NO	INVOICE NET	INVOICE DESCRIPTION	CHECK DATE
941	CARLSBAD MAINSTREET CORP			CARLSBAD	NM	22400687	1002470	393.61	Carlsbad MainStreet Tourism Campaign	11/17/2023
941	CARLSBAD MAINSTREET CORP			CARLSBAD	NM	22400687	1002470	2,758.25	Carlsbad MainStreet Tourism Campaign	11/17/2023
1388	CARLSBAD QUALITY JANITORIAL			HAGERMAN	NM	22403159	315300	202.48	cleaning supplies	11/3/2023
1388	CARLSBAD QUALITY JANITORIAL			HAGERMAN	NM	22403187	315300	483.16	Cleaning supplies for the Library	11/3/2023
1388	CARLSBAD QUALITY JANITORIAL			HAGERMAN	NM	22402004	315300	242.00	Janitorial Supplies	11/3/2023
1388	CARLSBAD QUALITY JANITORIAL			HAGERMAN	NM	22401987	315387	162.00	Cleaning supplies needed for the PW Buildings	11/9/2023
1388	CARLSBAD QUALITY JANITORIAL			HAGERMAN	NM	22403258	315387	875.00	vacuum cleaner	11/9/2023
1388	CARLSBAD QUALITY JANITORIAL			HAGERMAN	NM	22403078	315387	457.08	Pro Shop Supplies	11/9/2023
1388	CARLSBAD QUALITY JANITORIAL			HAGERMAN	NM	22403234	315387	738.00	Janitorial Supplies	11/9/2023
1388	CARLSBAD QUALITY JANITORIAL			HAGERMAN	NM	22401166	315496	2,429.14	supplies for city hall	11/17/2023
1388	CARLSBAD QUALITY JANITORIAL			HAGERMAN	NM	22402275	315496	761.68	supplies for civic center	11/17/2023
1388	CARLSBAD QUALITY JANITORIAL			HAGERMAN	NM	22403119	315496	1,939.50	cleaning supplies	11/17/2023
1388	CARLSBAD QUALITY JANITORIAL			HAGERMAN	NM	22401924	315496	622.19	cleaning supplies	11/17/2023
1388	CARLSBAD QUALITY JANITORIAL			HAGERMAN	NM	22403354	315496	204.00	restock bath tissue n deodorizer	11/17/2023
1388	CARLSBAD QUALITY JANITORIAL			HAGERMAN	NM	22401440	315496	1,123.06	Cleaning Supplies	11/17/2023
1388	CARLSBAD QUALITY JANITORIAL			HAGERMAN	NM	22402043	315496	1,843.13	Cleaning Supplies	11/17/2023
1388	CARLSBAD QUALITY JANITORIAL			HAGERMAN	NM	22403274	315573	638.26	Janitorial Supplies	11/22/2023
1388	CARLSBAD QUALITY JANITORIAL			HAGERMAN	NM	22402634	315573	125.25	Janitorial Supplies	11/22/2023
1388	CARLSBAD QUALITY JANITORIAL			HAGERMAN	NM	22402343	315655	147.24	Janitorial Supplies	11/30/2023
902	CARLSBAD RADIO INC.	KAMQ INC		CARLSBAD	NM	22400201	1002433	214.79	Annual PO -Carlsbad Radio- Transit Adv 7/23 to 6/2	11/9/2023
1085	CARROT TOP INDUSTRIES			HILLSBOROUGH	NC	22403247	315431	566.43	flags for outdoor poles @ARuiz/A Vasquez	11/17/2023
992	CED	CONSOLIDATED ELECTRICAL DISTRIBUTORS INC		DALLAS	TX	22402521	29320	540.00	Lights needed for the downtown C	11/17/2023
992	CED	CONSOLIDATED ELECTRICAL DISTRIBUTORS INC		DALLAS	TX	22403230	315432	1,106.00	Lights for Center	11/17/2023
992	CED	CONSOLIDATED ELECTRICAL DISTRIBUTORS INC		DALLAS	TX	22403198	315432	579.00	light bulbs	11/17/2023
992	CED	CONSOLIDATED ELECTRICAL DISTRIBUTORS INC		DALLAS	TX	22403050	315432	414.00	lights for adult respite	11/17/2023
992	CED	CONSOLIDATED ELECTRICAL DISTRIBUTORS INC		DALLAS	TX	22403001	315432	1,130.80	electrical parts	11/17/2023
992	CED	CONSOLIDATED ELECTRICAL DISTRIBUTORS INC		DALLAS	TX	22403186	315433	494.00	Lighting arrestors for DE Wells	11/17/2023
992	CED	CONSOLIDATED ELECTRICAL DISTRIBUTORS INC		DALLAS	TX	22403472	315541	25.00	repairs @LaHuerta lift st	11/22/2023
992	CED	CONSOLIDATED ELECTRICAL DISTRIBUTORS INC		DALLAS	TX	22403480	315541	104.00	receptacles for downtown steetlamps/B Howell	11/22/2023
992	CED	CONSOLIDATED ELECTRICAL DISTRIBUTORS INC		DALLAS	TX	22403470	315541	60.33	repair light on riverwalk wall/D Treadaway	11/22/2023
992	CED	CONSOLIDATED ELECTRICAL DISTRIBUTORS INC		DALLAS	TX	22403490	315541	200.00	tape for bandshell repairs/S Garcia	11/22/2023
992	CED	CONSOLIDATED ELECTRICAL DISTRIBUTORS INC		DALLAS	TX	22403282	315541	630.00	Receptacles for new street lights/Street Dept	11/22/2023
992	CED	CONSOLIDATED ELECTRICAL DISTRIBUTORS INC		DALLAS	TX	22403271	315541	270.00	Receptacles for new street lights/Budget balance	11/22/2023
992	CED	CONSOLIDATED ELECTRICAL DISTRIBUTORS INC		DALLAS	TX	22402741	315541	827.60	electrical parts	11/22/2023
992	CED	CONSOLIDATED ELECTRICAL DISTRIBUTORS INC		DALLAS	TX	22403328	315610	262.75	Lights for Flag Pole	11/30/2023
992	CED	CONSOLIDATED ELECTRICAL DISTRIBUTORS INC		DALLAS	TX	22403328	315610	795.00	Lights for Flag Pole	11/30/2023
992	CED	CONSOLIDATED ELECTRICAL DISTRIBUTORS INC		DALLAS	TX	22403380	315610	49.50	Lighting for the Bandshell at the Beach	11/30/2023
992	CED	CONSOLIDATED ELECTRICAL DISTRIBUTORS INC		DALLAS	TX	22403281	315610	900.00	Needed for various jobs	11/30/2023
1552	CENTERLINE SUPPLY, INC			GRAND PRAIRIE	TX	22402651	315253	1,400.00	Paint for Airport	11/3/2023
1120	CENTRAL VALLEY ELECTRIC COOP	MEMBER NO 328		ARTESIA	NM	22400221	1002471	94.30	EST YRLY ELEC SRV TO SHOP IN LOCO HILLS 6/23 - 5/2	11/17/2023
1206	CHAMBER OF COMMERCE CORP.			CARLSBAD	NM	22300352	1002472	17,500.00	Carlsbad Chamber Holiday Lights	11/17/2023
9382	CHARLES H. JURVA	RIO PECOS TENNIS SHOP		CARLSBAD	NM	22400450	1002422	1,610.94	Annual tennis pro services	11/8/2023
1748	CHEMICAL LIGHT INC		NIGHTFLYER GOLF	VERNON HILLS	IL	22403397	315564	1,996.80	Glow Golf Tournament Supplies	11/22/2023
14037	CHRISTOPHER AUSTIN			CARLSBAD	NM		315543	100.00	Travel - Hobbs NM	11/22/2023
276	CHRISTOPHER MORALES			ARTESIA	NM		315331	255.60	Travel - Liberty Hill	11/9/2023
13445	CIERRA SAMANIEGO			CARLSBAD	NM		315544	42.00	Travel - Albuquerque NM	11/22/2023
1763	CITY OF LEAGUE CITY			LEAGUE CITY	TX	22403672	315613	16.99	Replacement ILL 218622516	11/30/2023
1237	CLARK EQUIPMENT CO INC.			ALBUQUERQUE	NM	22402234	315332	170.00	SWITCH NEEDED FOR WWC #14198	11/9/2023
1202	COATS PUMP & SUPPLY INC			DEXTER	NM	22403249	1002522	47,500.00	WELL MOTOR REBUILD/ON CALL MAINT. CONTRACT	11/30/2023
8918	COLONIAL LIFE & ACCIDENT	PROCESSING CENTER		COLUMBIA	SC		406517	7,866.97	BCN E9832924	11/3/2023
8918	COLONIAL LIFE & ACCIDENT	PROCESSING CENTER		COLUMBIA	SC		406517	13,983.81	BCN E7260904	11/3/2023

City of Carlsbad
Check Register
November 2023

VENDOR	NAME	NAME2	DBA	CITY	STATE	P.O.	CHECK NO	INVOICE NET	INVOICE DESCRIPTION	CHECK DATE
8918	COLONIAL LIFE & ACCIDENT	PROCESSING CENTER		COLUMBIA	SC		406559	7,784.68	BCN E9832924	11/17/2023
8918	COLONIAL LIFE & ACCIDENT	PROCESSING CENTER		COLUMBIA	SC		406559	13,890.38	BCN E7260904	11/17/2023
1270	CONNELLS OFFICE SUPPLY			CARLSBAD	NM	22403283	1002434	69.00	Digital Wall Clock for Construction Shop	11/9/2023
1270	CONNELLS OFFICE SUPPLY			CARLSBAD	NM	22403172	1002434	153.00	Office Supplies	11/9/2023
1270	CONNELLS OFFICE SUPPLY			CARLSBAD	NM	22403172	1002434	31.00	Office Supplies	11/9/2023
1270	CONNELLS OFFICE SUPPLY			CARLSBAD	NM	22400271	1002434	104.00	EST YRLY COPY PAPER FOR OFFICE 7/2023 - 6/2024	11/9/2023
1270	CONNELLS OFFICE SUPPLY			CARLSBAD	NM	22403272	1002434	430.00	Supplies for Finance	11/9/2023
1270	CONNELLS OFFICE SUPPLY			CARLSBAD	NM	22403232	1002473	157.50	BIC CSM241 Black Clic-Stic 24 pk	11/17/2023
1270	CONNELLS OFFICE SUPPLY			CARLSBAD	NM	22402725	1002473	12.00	Supplies for Finance	11/17/2023
1270	CONNELLS OFFICE SUPPLY			CARLSBAD	NM	22403322	1002473	417.00	2024 CALENDARS	11/17/2023
1270	CONNELLS OFFICE SUPPLY			CARLSBAD	NM	22403474	1002505	68.00	2024 Calendars Alysha/PFA	11/22/2023
1290	CONSTRUCTOR'S INC.			CARLSBAD	NM	22306450	29334	590,942.28	Re-Pave Canyon St Church to Canal	11/30/2023
1290	CONSTRUCTOR'S INC.			CARLSBAD	NM	22306575	29334	32,880.51	Re-Pave Caballero Remuda to Caballo (TOM)	11/30/2023
1290	CONSTRUCTOR'S INC.			CARLSBAD	NM	22402728	1002401	1,691.48	Concrete & Asphalt Repair 1419 W Orchard	11/3/2023
1290	CONSTRUCTOR'S INC.			CARLSBAD	NM	22402727	1002401	1,557.24	Concrete & Asphalt Repair 3610 Saguario	11/3/2023
1290	CONSTRUCTOR'S INC.			CARLSBAD	NM	22402976	1002401	2,722.46	Asphalt & concrete repair from new water service	11/3/2023
1290	CONSTRUCTOR'S INC.			CARLSBAD	NM	22305941	1002474	765,380.78	Runway 14R-32L Reconstruction	11/17/2023
1290	CONSTRUCTOR'S INC.			CARLSBAD	NM	22305941	1002523	48,059.62	Runway 14R-32L Reconstruction	11/30/2023
1290	CONSTRUCTOR'S INC.			CARLSBAD	NM	22305941	1002523	252,895.63	Runway 14R-32L Reconstruction	11/30/2023
1317	COOPER ENTERPRISES LLC		GLASS DOCTOR AUTO OF CARLSBAD	CARLSBAD	NM	22402877	315548	84.94	EST COST TO REPAIR WINDSHIELD NEW SW UNIT	11/22/2023
5775	COOPERATIVE EDUCATIONAL SERVICES			ALBUQUERQUE	NM	22305316	29321	21,930.25	ADA PARKING LOT ARSC	11/17/2023
5775	COOPERATIVE EDUCATIONAL SERVICES			ALBUQUERQUE	NM	22402539	315254	128,874.96	Illuminated C for C-Hill Project	11/3/2023
5775	COOPERATIVE EDUCATIONAL SERVICES			ALBUQUERQUE	NM	22403021	315330	18,467.73	Inclusive Splash Pad Instalation at Friendship Par	11/9/2023
5775	COOPERATIVE EDUCATIONAL SERVICES			ALBUQUERQUE	NM	22400964	315434	37,588.53	2023 HAP Holiday Decorations CES #2023-05-R122006	11/17/2023
5775	COOPERATIVE EDUCATIONAL SERVICES			ALBUQUERQUE	NM	22306178	315434	112,765.59	Driving Range (Building Only)	11/17/2023
5775	COOPERATIVE EDUCATIONAL SERVICES			ALBUQUERQUE	NM	22402065	315434	2,855.12	Circuit Breakers Tatum Wells	11/17/2023
5775	COOPERATIVE EDUCATIONAL SERVICES			ALBUQUERQUE	NM	22401344	315542	8,186.18	Additional Parking At the BFYSC	11/22/2023
5775	COOPERATIVE EDUCATIONAL SERVICES			ALBUQUERQUE	NM	22400964	315611	32,218.74	2023 HAP Holiday Decorations CES #2023-05-R122006	11/30/2023
5775	COOPERATIVE EDUCATIONAL SERVICES			ALBUQUERQUE	NM	22402539	315611	120,283.30	Illuminated C for C-Hill Project	11/30/2023
12318	CORE & MAIN LP			ST LOUIS	MO	22305811	315333	25,457.04	Water meter upgrade, Contract 00-00000-20-00114	11/9/2023
12318	CORE & MAIN LP			ST LOUIS	MO	22302596	315333	16,971.37	Restock meters, State contract 00-00000-20-00114	11/9/2023
1377	COUFAL- PRATER EQUIPMENT LLC		UNITED AG & TURF LLC	WACO	TX	22403233	315519	1,484.37	parts for mowers at golf course	11/17/2023
1377	COUFAL- PRATER EQUIPMENT LLC		UNITED AG & TURF LLC	WACO	TX	22402703	315591	945.54	HYD MOTOR FOR SPC 9009	11/22/2023
1377	COUFAL- PRATER EQUIPMENT LLC		UNITED AG & TURF LLC	WACO	TX	22402321	315591	5,318.54	TIRES & HARDWARE FOR PARKS 1600 MOWERS SOLE SOURCE	11/22/2023
1377	COUFAL- PRATER EQUIPMENT LLC		UNITED AG & TURF LLC	WACO	TX	22402702	315591	152.10	AIR FILTERS FOR PARKS 1600 MOWERS	11/22/2023
1377	COUFAL- PRATER EQUIPMENT LLC		UNITED AG & TURF LLC	WACO	TX	22402158	315591	1,442.02	ARMS, RACK, BUSHINGS, & LOCKNUT FOR SPC	11/22/2023
1377	COUFAL- PRATER EQUIPMENT LLC		UNITED AG & TURF LLC	WACO	TX	22402376	315668	500.89	SHEAVE, BELTS & BLADES FOR PARKS 1600	11/30/2023
1356	COURTESY PAWN	SHAWN M MITCHELL		CARLSBAD	NM	22402769	315255	1,252.48	Range Targets	11/3/2023
3946	CREATIVE BUS SALES INC.			CHINO	CA	22402639	315435	55.99	#51 door open/close switch	11/17/2023
3946	CREATIVE BUS SALES INC.			CHINO	CA	22403176	315545	37.92	#51 wheelchair lift parts	11/22/2023
3946	CREATIVE BUS SALES INC.			CHINO	CA	22403176	315545	680.92	#51 wheelchair lift parts	11/22/2023
3946	CREATIVE BUS SALES INC.			CHINO	CA	22402347	315614	1,273.67	#51 entry door	11/30/2023
10204	CREED INC			LOVING	NM	22403240	315436	968.81	Transport Trac-hoe from Hobbs to Carlsbad	11/17/2023
1367	CREWS GLASS & MIRROR INC.			CARLSBAD	NM	22402901	1002435	207.42	Glass Door at St. 3	11/9/2023
1408	DANA KEPNER CO.			DENVER	CO	22402044	315334	860.00	Restock inventory	11/9/2023
1408	DANA KEPNER CO.			DENVER	CO	22401147	315334	1,910.00	Restock inventory	11/9/2023
1408	DANA KEPNER CO.			DENVER	CO	22401624	315334	450.00	Restock inventory	11/9/2023
1753	DANIEL BASOCO			CARLSBAD	NM	22403540	29329	500.00	trash clean up Keep Carlsbad Beautiful	11/22/2023
1754	DANIELLE SEDILLO			ARTESIA	NM	22403558	29330	500.00	trash clean up Keep Carlsbad Beautiful	11/22/2023
1402	DARDANELLE TIMBER CO INC	C/O SUTHERLANDS		CARLSBAD	NM	22402307	315256	2,299.00	boiler room hot water heater, 100 gallon.	11/3/2023
1402	DARDANELLE TIMBER CO INC	C/O SUTHERLANDS		CARLSBAD	NM	22403482	315437	105.98	insulation for manifold/R Lopez	11/17/2023

City of Carlsbad
Check Register
November 2023

VENDOR	NAME	NAME2	DBA	CITY	STATE	P.O.	CHECK NO	INVOICE NET	INVOICE DESCRIPTION	CHECK DATE
1402	DARDANELLE TIMBER CO INC	C/O SUTHERLANDS		CARLSBAD	NM	22403481	315437	211.96	insulation for winterizing jobs/A Lara	11/17/2023
3622	DEERE CREDIT INC.			JOHNSTON	IA	22400389	315257	1,109.54	FY24 John Deere Tractor Lease	11/3/2023
3622	DEERE CREDIT INC.			JOHNSTON	IA	22400607	315257	287.03	FY24 Second Bunker Rake Lease for Sports Complex	11/3/2023
3622	DEERE CREDIT INC.			JOHNSTON	IA	22400077	315615	319.11	FY24 Facility Maintenance John Deere Mower Lease.	11/30/2023
3622	DEERE CREDIT INC.			JOHNSTON	IA	22402895	315615	1,022.18	lease for turfline greens care collection	11/30/2023
3622	DEERE CREDIT INC.			JOHNSTON	IA	22400662	315615	5,035.68	FY24 Lease for Mowers at the Sports Complex	11/30/2023
3622	DEERE CREDIT INC.			JOHNSTON	IA	22400345	315615	578.30	FY24 John Deere HX-15 Mower lease	11/30/2023
3622	DEERE CREDIT INC.			JOHNSTON	IA	22400212	315615	210.30	Annual gator utility lease for the parks	11/30/2023
3622	DEERE CREDIT INC.			JOHNSTON	IA	22400228	315615	2,155.49	fy24 Greensmowers for golf course	11/30/2023
3622	DEERE CREDIT INC.			JOHNSTON	IA	22400229	315615	3,230.65	fy24 tractor and fairway mower	11/30/2023
3622	DEERE CREDIT INC.			JOHNSTON	IA	22400230	315615	4,977.35	fy24 deck mowers and tee mower	11/30/2023
3622	DEERE CREDIT INC.			JOHNSTON	IA	22400231	315615	1,722.32	fy24 Topdresser/rollers/aerovator	11/30/2023
3622	DEERE CREDIT INC.			JOHNSTON	IA	22400267	315615	3,828.49	Annual mowing equipment lease for the parks	11/30/2023
3622	DEERE CREDIT INC.			JOHNSTON	IA	22400282	315615	1,594.99	Annual mowing equipment lease	11/30/2023
3622	DEERE CREDIT INC.			JOHNSTON	IA	22400662	315615	354.06	FY24 Lease for Mowers at the Sports Complex	11/30/2023
1749	DELGADO ROBERTO			CARLSBAD	NM	22403448	29322	500.00	trash clean up Keep Carlsbad Beautiful	11/17/2023
1746	DELISH HEFT			CARLSBAD	NM		315335	42.00	Travel - Albuquerque	11/9/2023
1463	DEMCO, INC.			MILWAUKEE	WI	22402979	315439	337.91	Book Esels for Children's Section	11/17/2023
12956	DESERT FOX SOLUTIONS	BRIAN L FOX		CARLSBAD	NM	22400187	29335	17,143.74	GW SAMPLING CLOSED LANDFILL INC TAX FY 2023-2024	11/30/2023
1649	DFND TECHNOLOGIES INC			EL SEGUNDO	CA	22401362	315336	1,556.00	Navy Shirts	11/9/2023
1649	DFND TECHNOLOGIES INC			EL SEGUNDO	CA	22402442	315616	7,022.00	CFD Uniforms Shirts **3 Quotes attached	11/30/2023
1750	DIANNA QUEZADA			LOVING	NM	22403449	29323	500.00	clean up Keep Carlsbad Beautiful	11/17/2023
648	DISH DBS CORP		DISH NETWORK LLC	ENGLEWOOD	CO	22400053	315440	142.17	Dish Network Station 6 July 23-June 24	11/17/2023
1742	DOCUMENT SOLUTIONS INC.			ALBUQUERQUE	NM	22400997	315258	9,890.01	Cameras @ Municipal Annex Building	11/3/2023
11709	DOG WASTE DEPOT			SAN DIEGO	CA	22403545	315617	169.99	Dog Waste Bags for the Dog Park	11/30/2023
1592	DOGGETT FREIGHTLINER OF SOUTH TEXAS, LLC			HOUSTON	TX	22400452	315259	4,379.53	replace batteries on sw refuse truck	11/3/2023
1378	DOMONIC ORNELAS		DARK CANYON DESIGNS LLC	CARLSBAD	NM	22403284	315438	180.00	Detail for Unit 67207	11/17/2023
1605	DON CHALMERS FORD			RIO RANCHO	NM	22400695	315618	68,140.00	Ford F350 Truck Water Dept State Contract	11/30/2023
269	EAGLE ENGRAVING INC			SAINT CHARLES	IL	22401312	315338	672.75	FF and EMT of the Year citation bars and medals	11/9/2023
1795	EBSCO SUBSCRIPTION SERV	PAYMENT PROCESSING CENTER		DALLAS	TX	22400118	1002402	1,575.00	Small Business Reference Center	11/3/2023
1795	EBSCO SUBSCRIPTION SERV	PAYMENT PROCESSING CENTER		DALLAS	TX	22403214	1002402	1,525.00	Advertising for the library	11/3/2023
1795	EBSCO SUBSCRIPTION SERV	PAYMENT PROCESSING CENTER		DALLAS	TX	22400114	1002402	9,240.00	Website database text finder	11/3/2023
1795	EBSCO SUBSCRIPTION SERV	PAYMENT PROCESSING CENTER		DALLAS	TX	22400119	1002402	1,316.00	Readit! children's database	11/3/2023
1809	EDDY COUNTY DETENTION CENTER			CARLSBAD	NM	22400199	315442	35,530.00	FY 2024 - Prisoner Housing	11/17/2023
1809	EDDY COUNTY DETENTION CENTER			CARLSBAD	NM	22400199	315442	39,710.00	FY 2024 - Prisoner Housing	11/17/2023
1810	EDDY COUNTY EXTENSION SERVICE			CARLSBAD	NM	22402344	315546	60.00	Renewal Pesticide license	11/22/2023
1810	EDDY COUNTY EXTENSION SERVICE			CARLSBAD	NM	22403401	315546	30.00	2023 Pesticide CEU Update	11/22/2023
805	ELITE MEDIA GROUP LLC		LINDMARK BILLBOARDS	NORMAN	OK	22402190	315443	6,008.36	Billboards	11/17/2023
15961	ELIZABETH FERRALES			CARLSBAD	NM		315340	42.00	Travel - Albuquerque	11/9/2023
1577	EMERGENCY TECHNOLOGY INC	DBA SOUNDOFF SIGNAL	ETI LIGHTING LLC DBA SOUNDOFF SIGNAL GSA	HUDSONVILLE	MI	22403088	315507	340.45	Unit 1609 - ACO	11/17/2023
1931	EMS REGION III CORP			CLOVIS	NM	22402985	315261	900.00	CPR Card for City Employees	11/3/2023
1931	EMS REGION III CORP			CLOVIS	NM	22403485	315620	120.00	CPR Card for City Employees	11/30/2023
11475	EMSRX	ACCOUNTS RECEIVABLE		WAXAHACHIE	TX	22400445	315262	1,200.00	Annual Medical Direction - FY 23-24	11/3/2023
12816	ENCHANTED TECHNOLOGY SOLUTIONS			ALBUQUERQUE	NM	22400673	315621	25,778.21	Installation of Panasonic I-Pro Cameras for the Ri	11/30/2023
6321	ENMU-ROSWELL			ROSWELL	NM	22403120	315263	12,729.40	Tuition and Fees for EMS Students	11/3/2023
1963	ENVIRONMENTAL RESOURCE ASSOCIATION	A WATERS COMPANY		GOLDEN	CO	22402771	315341	383.87	Annual Proficiency Test	11/9/2023
1318	ERIC FLORES	A & E SOLUTIONS LLC	PAC N MAIL	CARLSBAD	NM	22401327	315492	21.42	FY 24 - Express Mail Service	11/17/2023
1697	ERIC HERNANDEZ						315264	40.00	Travel - Roswell	11/3/2023
876	ERNESTO B MARTINEZ			ROSWELL	NM	22400460	315547	1,078.33	2023-008305-SH	11/22/2023
13405	EUROFINS EATON ANALYTICAL			LANCASTER	PA	22403496	315444	140.53	monthly sampling-formerly monthly Hall Env PO	11/17/2023
1801	E-Z RENTALS & SALES, INC.			CARLSBAD	NM	22403004	315260	180.76	one day scissor lift rental for exhibit banners	11/3/2023

City of Carlsbad
Check Register
November 2023

VENDOR	NAME	NAME2	DBA	CITY	STATE	P.O.	CHECK NO	INVOICE NET	INVOICE DESCRIPTION	CHECK DATE
1801	E-Z RENTALS & SALES, INC.			CARLSBAD	NM	22403215	315260	489.99	For winter tree trimming	11/3/2023
1801	E-Z RENTALS & SALES, INC.			CARLSBAD	NM	22402534	315337	468.97	tools	11/9/2023
1801	E-Z RENTALS & SALES, INC.			CARLSBAD	NM	22402917	315337	35.99	Materials for Community Service	11/9/2023
1801	E-Z RENTALS & SALES, INC.			CARLSBAD	NM	22401575	315441	113.98	trimmer line for comm svc crew/J Ramos	11/17/2023
1801	E-Z RENTALS & SALES, INC.			CARLSBAD	NM	22402535	315619	80.53	service and repair equipment	11/30/2023
12095	FARO TECHNOLOGIES, INC			LAKE MARY	FL	22401598	315445	980.00	Maintenance Contract - 3 YR	11/17/2023
2284	FEDERAL EXPRESS CORP.			PITTSBURGH	PA	22400163	315265	23.52	FY 2024 - FedEx - Evidence	11/3/2023
2284	FEDERAL EXPRESS CORP.			PITTSBURGH	PA	22400163	315622	22.52	FY 2024 - FedEx - Evidence	11/30/2023
2359	FERGUSON WATERWORKS #3083			LOS ANGELES	CA	22401528	1002403	384.52	Restock inventory	11/3/2023
2359	FERGUSON WATERWORKS #3083			LOS ANGELES	CA	22402822	1002403	579.15	Restock inventory	11/3/2023
2359	FERGUSON WATERWORKS #3083			LOS ANGELES	CA	22401777	1002437	843.78	Restock inventory	11/9/2023
2359	FERGUSON WATERWORKS #3083			LOS ANGELES	CA	22401777	1002438	1,661.89	Restock inventory	11/9/2023
2359	FERGUSON WATERWORKS #3083			LOS ANGELES	CA	22403165	1002477	1,130.67	Restock Hymax @ DE	11/17/2023
2359	FERGUSON WATERWORKS #3083			LOS ANGELES	CA	22403140	1002477	459.38	Restock inventory	11/17/2023
2359	FERGUSON WATERWORKS #3083			LOS ANGELES	CA	22403292	1002506	1,105.74	Restock inventory	11/22/2023
2359	FERGUSON WATERWORKS #3083			LOS ANGELES	CA	22403451	1002506	1,717.91	New service on Boyd drive	11/22/2023
2359	FERGUSON WATERWORKS #3083			LOS ANGELES	CA	22305311	1002506	3,640.85	Restock 1" Retrossetters	11/22/2023
2359	FERGUSON WATERWORKS #3083			LOS ANGELES	CA	22403597	1002525	982.31	gaskets for 10 inch water service jobs	11/30/2023
2359	FERGUSON WATERWORKS #3083			LOS ANGELES	CA	22403541	1002525	2,424.38	Restock Corp Stops	11/30/2023
2480	FORREST TIRE CO., INC.			CARLSBAD	NM	22402512	1002404	553.97	replace tire & swingarm boot on Hector's Truck	11/3/2023
2480	FORREST TIRE CO., INC.			CARLSBAD	NM	22400168	1002404	25.00	Annual Flat Repair Service Transit Fleet 7/23 -6/2	11/3/2023
2480	FORREST TIRE CO., INC.			CARLSBAD	NM	22400172	1002478	266.41	Annual Flat Repair July 23 - June 24	11/17/2023
2480	FORREST TIRE CO., INC.			CARLSBAD	NM	22400168	1002507	25.00	Annual Flat Repair Service Transit Fleet 7/23 -6/2	11/22/2023
2480	FORREST TIRE CO., INC.			CARLSBAD	NM	22400168	1002507	75.01	Annual Flat Repair Service Transit Fleet 7/23 -6/2	11/22/2023
2480	FORREST TIRE CO., INC.			CARLSBAD	NM	22400168	1002507	32.35	Annual Flat Repair Service Transit Fleet 7/23 -6/2	11/22/2023
2502	FOX SCIENTIFIC, INC.			ALVARADO	TX	22403064	315342	582.40	Supplies needed in Lab	11/9/2023
12896	FRIENDS OF THE LIVING DESERT			CARLSBAD	NM	22400674	315266	1,021.82	Friends of the Living Desert Advertising	11/3/2023
12896	FRIENDS OF THE LIVING DESERT			CARLSBAD	NM	22400674	315623	2,013.65	Friends of the Living Desert Advertising	11/30/2023
12960	GALLS LLC			CHICAGO	IL	22401508	315624	369.61	FY 24 - Uniform Shirts - Records	11/30/2023
12960	GALLS LLC			CHICAGO	IL	22400675	1002405	156.59	FY 2024 - Uniforms - Certified Officers	11/3/2023
12960	GALLS LLC			CHICAGO	IL	22400675	1002405	332.13	FY 2024 - Uniforms - Certified Officers	11/3/2023
12960	GALLS LLC			CHICAGO	IL	22400675	1002405	156.50	FY 2024 - Uniforms - Certified Officers	11/3/2023
12960	GALLS LLC			CHICAGO	IL	22400675	1002439	67.69	FY 2024 - Uniforms - Certified Officers	11/9/2023
12960	GALLS LLC			CHICAGO	IL	22400675	1002439	4.08	FY 2024 - Uniforms - Certified Officers	11/9/2023
12960	GALLS LLC			CHICAGO	IL	22402958	1002479	221.75	uniform items for new rookie firefighters	11/17/2023
12960	GALLS LLC			CHICAGO	IL	22402958	1002479	36.55	uniform items for new rookie firefighters	11/17/2023
12960	GALLS LLC			CHICAGO	IL	22402958	1002479	174.00	uniform items for new rookie firefighters	11/17/2023
12960	GALLS LLC			CHICAGO	IL	22400675	1002479	7.23	FY 2024 - Uniforms - Certified Officers	11/17/2023
12960	GALLS LLC			CHICAGO	IL	22400675	1002479	95.60	FY 2024 - Uniforms - Certified Officers	11/17/2023
12960	GALLS LLC			CHICAGO	IL	22400675	1002479	397.52	FY 2024 - Uniforms - Certified Officers	11/17/2023
12960	GALLS LLC			CHICAGO	IL	22400675	1002479	52.88	FY 2024 - Uniforms - Certified Officers	11/17/2023
12960	GALLS LLC			CHICAGO	IL	22400675	1002479	52.61	FY 2024 - Uniforms - Certified Officers	11/17/2023
12960	GALLS LLC			CHICAGO	IL	22400675	1002479	56.07	FY 2024 - Uniforms - Certified Officers	11/17/2023
12960	GALLS LLC			CHICAGO	IL	22400675	1002479	45.72	FY 2024 - Uniforms - Certified Officers	11/17/2023
12960	GALLS LLC			CHICAGO	IL	22400675	1002508	234.60	FY 2024 - Uniforms - Certified Officers	11/22/2023
12960	GALLS LLC			CHICAGO	IL	22400675	1002508	24.28	FY 2024 - Uniforms - Certified Officers	11/22/2023
12960	GALLS LLC			CHICAGO	IL	22400675	1002508	168.29	FY 2024 - Uniforms - Certified Officers	11/22/2023
12960	GALLS LLC			CHICAGO	IL	22400675	1002508	52.88	FY 2024 - Uniforms - Certified Officers	11/22/2023
12960	GALLS LLC			CHICAGO	IL	22400675	1002508	55.96	FY 2024 - Uniforms - Certified Officers	11/22/2023
12960	GALLS LLC			CHICAGO	IL	22400675	1002508	71.27	FY 2024 - Uniforms - Certified Officers	11/22/2023
12960	GALLS LLC			CHICAGO	IL	22400675	1002527	35.89	FY 2024 - Uniforms - Certified Officers	11/30/2023

City of Carlsbad
Check Register
November 2023

VENDOR	NAME	NAME2	DBA	CITY	STATE	P.O.	CHECK NO	INVOICE NET	INVOICE DESCRIPTION	CHECK DATE
12960	GALLS LLC			CHICAGO	IL	22401508	1002527	272.56	FY 24 - Uniform Shirts - Records	11/30/2023
12960	GALLS LLC			CHICAGO	IL	22400675	1002527	35.92	FY 2024 - Uniforms - Certified Officers	11/30/2023
12960	GALLS LLC			CHICAGO	IL	22401508	1002527	100.96	FY 24 - Uniform Shirts - Records	11/30/2023
759	GEMPLER'S INC			JANESVILLE	WI	22403185	1002528	98.16	loppers for brush removal/R Myers	11/30/2023
8928	GENERAL OPERATING FUND						406518	44,736.72	State Tax	11/3/2023
8928	GENERAL OPERATING FUND						406529	219.38	State Tax	11/8/2023
8928	GENERAL OPERATING FUND						406560	47,124.16	State Tax	11/17/2023
1455	GEORGE U CASTRO			CARLSBAD	NM	22403235	315446	263.12	Weld teeth on backhoe	11/17/2023
1455	GEORGE U CASTRO			CARLSBAD	NM	22403666	315625	280.00	Weld teeth on backhoe/broke again	11/30/2023
1757	GIDEON ASEMNOR	KASTER MOVING COMPANY, INC		STAMFORD	CT	22403587	315630	4,410.00	shipping for guitar exhibit	11/30/2023
1694	GINA STYRING			CARLSBAD	NM		315343	65.58	Travel - Albuquerque	11/9/2023
1694	GINA STYRING			CARLSBAD	NM		315343	141.90	Travel - El Paso	11/9/2023
11242	GOLDEN WEST INDUSTRIAL			SIMI VALLEY	CA	22401216	315447	1,529.71	spray dye and pond dye	11/17/2023
2933	GRAINGER			KANSAS CITY	MO	22403065	315267	520.95	Dorm Bedding Sets - Police Academy	11/3/2023
2933	GRAINGER			KANSAS CITY	MO	22403225	315344	11.19	door sweep for ocotillo PRV	11/9/2023
2933	GRAINGER			KANSAS CITY	MO	22403036	315344	56.07	cleaners & protectants for unit 9832/J Padilla	11/9/2023
2933	GRAINGER			KANSAS CITY	MO	22403166	315448	66.32	Mask Carrier for SWAT Medic	11/17/2023
2933	GRAINGER			KANSAS CITY	MO	22402636	315448	1,798.00	Cones needed for streets department	11/17/2023
2933	GRAINGER			KANSAS CITY	MO	22403333	315448	160.80	Pump for library boiler	11/17/2023
2933	GRAINGER			KANSAS CITY	MO	22403324	315448	48.52	adhesive for smartcover antenna's	11/17/2023
2933	GRAINGER			KANSAS CITY	MO	22401115	315448	270.63	HOSE FOR PARKS SPRAYER	11/17/2023
2933	GRAINGER			KANSAS CITY	MO	22403357	315448	18.03	pliers for unit 12105/F Valdez	11/17/2023
2933	GRAINGER			KANSAS CITY	MO	22403413	315448	19.28	fittings for backhoe/tape to mark work areas	11/17/2023
2933	GRAINGER			KANSAS CITY	MO	22403356	315549	587.63	pd boiler room building hot water circulating pump	11/22/2023
2933	GRAINGER			KANSAS CITY	MO	22403431	315549	650.05	TACO water pump for pd #3gzw5	11/22/2023
2933	GRAINGER			KANSAS CITY	MO	22403517	315549	35.08	grease fittings for CAT hoe/R Goins	11/22/2023
2933	GRAINGER			KANSAS CITY	MO	22403333	315549	3,193.23	Pump for library boiler	11/22/2023
2933	GRAINGER			KANSAS CITY	MO	22402902	315549	204.84	filters	11/22/2023
2933	GRAINGER			KANSAS CITY	MO	22402929	315549	80.71	batteries for timers @Parks/J Archibeque	11/22/2023
2933	GRAINGER			KANSAS CITY	MO	22403072	315549	286.84	replace guide bar on ICS saw/MLL	11/22/2023
2933	GRAINGER			KANSAS CITY	MO	22403073	315549	13.01	spring clips for vactor truck/Art	11/22/2023
2933	GRAINGER			KANSAS CITY	MO	22403452	315549	7.68	pins for vactor truck/Art	11/22/2023
2933	GRAINGER			KANSAS CITY	MO	22403358	315549	268.81	fittings for PD water heater/D Dillings	11/22/2023
2933	GRAINGER			KANSAS CITY	MO	22403141	315549	84.70	markers for various jobs/M Eaker	11/22/2023
2933	GRAINGER			KANSAS CITY	MO	22402811	315549	76.96	PINTLE HOOK FOR FM #16364	11/22/2023
2933	GRAINGER			KANSAS CITY	MO	22403530	315626	585.45	replace boots for service crew	11/30/2023
2933	GRAINGER			KANSAS CITY	MO	22403562	315626	63.88	readers for garage crew/S Garcia	11/30/2023
2933	GRAINGER			KANSAS CITY	MO	22403542	315626	214.86	Grainger	11/30/2023
2933	GRAINGER			KANSAS CITY	MO	22403542	315626	226.88	Grainger	11/30/2023
2933	GRAINGER			KANSAS CITY	MO	22403500	315626	796.68	Grainger	11/30/2023
2933	GRAINGER			KANSAS CITY	MO	22403500	315626	1,023.73	Grainger	11/30/2023
2933	GRAINGER			KANSAS CITY	MO	22403500	315626	644.65	Grainger	11/30/2023
331	GRAY MEDIA GROUP INC			ATLANTA	GA	22401628	315345	1,300.00	advertising	11/9/2023
2546	GREEN CLEAN WINDOW CLEANING	SHERRIE L BOSTON		CARLSBAD	NM	22400189	315627	269.11	FY 2024 - Window Cleaning Service	11/30/2023
1537	GREY HOUSE PUBLISHING			AMENIA	NY	22402980	315449	148.50	Library Reference book	11/17/2023
3021	GUY LUTMAN ENTERPRISES LLC		DBA AGC SIGN CENTRE	CARLSBAD	NM	22403014	315346	235.00	Signs for Craft/Bake Sale	11/9/2023
3030	HACH COMPANY			CHICAGO	IL	22403252	315550	911.18	Reagents needed for Lab	11/22/2023
3050	HALL MACHINE			CARLSBAD	NM	22403501	315551	186.58	More material for pipe rack at DE	11/22/2023
3050	HALL MACHINE			CARLSBAD	NM	22402954	315551	131.00	MATERIAL NEEDED TO REPAIR SW #16053	11/22/2023
3050	HALL MACHINE			CARLSBAD	NM	22402947	315551	856.36	MATERIAL NEEDED FOR SW DUMPSTER HOOKS	11/22/2023
11080	HEARST PROPERTIES		KOAT-TV, NOAT/ ESTRELLA, OOAT/TRUE CRIME NETWORK	ALBUQUERQUE	NM	22401453	315355	2,000.00	advertising	11/9/2023

City of Carlsbad
Check Register
November 2023

VENDOR	NAME	NAME2	DBA	CITY	STATE	P.O.	CHECK NO	INVOICE NET	INVOICE DESCRIPTION	CHECK DATE
11080	HEARST PROPERTIES		KOAT-TV, NOAT/ ESTRELLA, OOAT/TRUE CRIME NETWORK	ALBUQUERQUE	NM	22401453	315459	152.50	advertising	11/17/2023
15753	HENRY J CASTANEDA			CARLSBAD	NM		315268	670.00	Travel - Albuquerque	11/3/2023
3159	HI LINE CO			DALLAS	TX	22402612	315450	747.91	REFILL BULK BINS IN GARAGE SHOP FOR SW UNITS	11/17/2023
8937	IBEW, LOCAL UNION #611			ALBUQUERQUE	NM		406519	321.30	Dues PR#1	11/3/2023
8937	IBEW, LOCAL UNION #611			ALBUQUERQUE	NM		406519	991.59	2% Fees PR#1	11/3/2023
3408	IDEXX DISTRIBUTION INC.			ATLANTA	GA	22402784	315552	3,030.85	Supplies needed in Lab	11/22/2023
3451	INDUSTRIAL ELECTRIC MOTORS INC			CARLSBAD	NM	22403053	315451	96.00	splicing kits for well service/B Howell	11/17/2023
3465	INGRAM LIBRARY SERVICES			ATLANTA	GA	22401578	315628	103.41	Youth Books for Circulation Collection	11/30/2023
3465	INGRAM LIBRARY SERVICES			ATLANTA	GA	22401578	315628	346.55	Youth Books for Circulation Collection	11/30/2023
735	INSIGHT PUBLIC SECTOR			TEMPE	AZ	22402126	1002406	88.44	Television for classroom, replacing projectors	11/3/2023
735	INSIGHT PUBLIC SECTOR			TEMPE	AZ	22403118	1002406	7,012.38	AIO Computers	11/3/2023
735	INSIGHT PUBLIC SECTOR			TEMPE	AZ	22402849	1002406	175.07	Equipment for Rec Center	11/3/2023
735	INSIGHT PUBLIC SECTOR			TEMPE	AZ	22403184	1002406	112.60	Bluetooth and hard drive	11/3/2023
735	INSIGHT PUBLIC SECTOR			TEMPE	AZ	22402203	1002440	469.87	Security Cameras for HAP	11/9/2023
735	INSIGHT PUBLIC SECTOR			TEMPE	AZ	22403025	1002440	7,661.27	UPS Battery Backup for Server Room	11/9/2023
735	INSIGHT PUBLIC SECTOR			TEMPE	AZ	22403299	1002440	192.24	SSD Hard Drive for Synology	11/9/2023
735	INSIGHT PUBLIC SECTOR			TEMPE	AZ	22402850	1002440	7,712.57	Synology for City Buildings.	11/9/2023
735	INSIGHT PUBLIC SECTOR			TEMPE	AZ	22403028	1002480	1,408.61	Security Cameras	11/17/2023
735	INSIGHT PUBLIC SECTOR			TEMPE	AZ	22403300	1002509	3,259.90	Homework Computers for Children's department	11/22/2023
735	INSIGHT PUBLIC SECTOR			TEMPE	AZ	22403512	1002509	835.15	Toner for Finance	11/22/2023
735	INSIGHT PUBLIC SECTOR			TEMPE	AZ	22403467	1002509	78.08	Exec - Laptop Bag	11/22/2023
735	INSIGHT PUBLIC SECTOR			TEMPE	AZ	22403197	1002509	751.87	Samsung 65" LCD TV	11/22/2023
735	INSIGHT PUBLIC SECTOR			TEMPE	AZ	22403027	1002509	473.17	Monitor and wall mount	11/22/2023
735	INSIGHT PUBLIC SECTOR			TEMPE	AZ	22400003	1002529	1,111.02	GoTo Meeting - Annual Requisition	11/30/2023
735	INSIGHT PUBLIC SECTOR			TEMPE	AZ	22403553	1002529	483.79	Cables and chargers	11/30/2023
3508	INTERNATIONAL INSTITUTE OF	MUNICIPAL CLERKS		RANCHO CUCAMONGA	CA	22402391	315347	125.00	IIMC Application for Admission	11/9/2023
15634	ISAAC FLOREZ			CARLSBAD	NM		315348	20.00	Travel - Hobbs	11/9/2023
3601	J & J PIPE & SUPPLY			CARLSBAD	NM	22403336	29325	596.22	Needed for the Downtown ""C""	11/17/2023
3601	J & J PIPE & SUPPLY			CARLSBAD	NM	22403266	29325	2,459.25	Material needed for the Downtown ""C""	11/17/2023
3601	J & J PIPE & SUPPLY			CARLSBAD	NM	22402842	315269	113.81	plumbing parts	11/3/2023
3601	J & J PIPE & SUPPLY			CARLSBAD	NM	22402613	315269	137.60	test plugs	11/3/2023
3601	J & J PIPE & SUPPLY			CARLSBAD	NM	22403189	315269	28.64	90's for inventory, Repair parts for Don	11/3/2023
3601	J & J PIPE & SUPPLY			CARLSBAD	NM	22403216	315269	77.88	Water Heater Install	11/3/2023
3601	J & J PIPE & SUPPLY			CARLSBAD	NM	22403285	315349	16.74	Out of stock, need for a job	11/9/2023
3601	J & J PIPE & SUPPLY			CARLSBAD	NM	22403276	315452	243.15	Various PVC parts	11/17/2023
3601	J & J PIPE & SUPPLY			CARLSBAD	NM	22403360	315452	33.52	gaskets for pump in library/J Nesbit	11/17/2023
3601	J & J PIPE & SUPPLY			CARLSBAD	NM	22403453	315452	57.41	pd boiler rm hot water fittings 1 x 1/2 bell redu	11/17/2023
541	J WAYNE BEVERS		CHAPARRAL CLAIMS & INVESTIGATIONS LLC	ROSWELL	NM	22401220	315612	597.95	Chaparral Claims Annual Requisition	11/30/2023
3665	JAMES COOKE & HOBSON INC			ALBUQUERQUE	NM	22403253	315453	11,661.00	spare pump for varies lift stations	11/17/2023
3058	JAMES HAMILTON CONST. CO			SILVER CITY	NM	22402435	315270	758.14	base coarse for stock yard	11/3/2023
3058	JAMES HAMILTON CONST. CO			SILVER CITY	NM	22402692	315454	618.57	NMDOT type I or II base coarse	11/17/2023
3058	JAMES HAMILTON CONST. CO			SILVER CITY	NM	22402692	315454	2,446.73	NMDOT type I or II base coarse	11/17/2023
3058	JAMES HAMILTON CONST. CO			SILVER CITY	NM	22304088	315454	2,758.14	med coarse for various jobs/restock yard	11/17/2023
3058	JAMES HAMILTON CONST. CO			SILVER CITY	NM	22304093	315454	7,494.15	med coarse for various jobs/restock yard2	11/17/2023
3058	JAMES HAMILTON CONST. CO			SILVER CITY	NM	22402435	315454	2,334.03	base coarse for stock yard	11/17/2023
10361	JAMES LOGSDON			ARTESIA	NM		315350	20.00	Travel - El Paso	11/9/2023
1589	JAVIS GRIEGO		FRONTLINE UPFITTING LLC	RIO RANCHO	NM	22403331	29324	16,181.48	Upfitting Units 2310, 2311, 2405	11/17/2023
1589	JAVIS GRIEGO		FRONTLINE UPFITTING LLC	RIO RANCHO	NM	22403331	29324	16,181.48	Upfitting Units 2310, 2311, 2405	11/17/2023
3626	JD CREATIONS			CARLSBAD	NM	22400197	315351	130.00	Plaques for Citizens	11/9/2023
1686	JED PEACOCK			CARLSBAD	NM		315553	54.34	Travel - Rio Rancho NM	11/22/2023
12445	JEFF PATTERSON			CARLSBAD	NM		315554	584.87	Travel - Bernalillo NM	11/22/2023

City of Carlsbad
Check Register
November 2023

VENDOR	NAME	NAME2	DBA	CITY	STATE	P.O.	CHECK NO	INVOICE NET	INVOICE DESCRIPTION	CHECK DATE
1036	JENKINS MARKETING CO LLC		JC GOLF ACCESSORIES	ENGLEWOOD	CO	22403372	1002481	2,401.50	Pro Shop Merchandise	11/17/2023
1036	JENKINS MARKETING CO LLC		JC GOLF ACCESSORIES	ENGLEWOOD	CO	22402032	1002510	106.41	Pro Shop Merchandise	11/22/2023
14024	JESSIE RODRIGUEZ			CARLSBAD	NM		315352	517.64	Travel - St Petersburg	11/9/2023
10498	JK AUTO & DIESEL LLC			CARLSBAD	NM	22400093	1002442	111.18	FY 2024 - Vehicle Tow Service	11/9/2023
10498	JK AUTO & DIESEL LLC			CARLSBAD	NM	22400093	1002442	120.47	FY 2024 - Vehicle Tow Service	11/9/2023
10498	JK AUTO & DIESEL LLC			CARLSBAD	NM	22400093	1002531	343.55	FY 2024 - Vehicle Tow Service	11/30/2023
10498	JK AUTO & DIESEL LLC			CARLSBAD	NM	22400093	1002531	343.55	FY 2024 - Vehicle Tow Service	11/30/2023
13449	JOANNE JAURE			CARLSBAD	NM		315271	94.65	Travel - Santa Fe	11/3/2023
846	JOHN J PENNELL	TOTAL PRODUCTIONS		ROSWELL	NM	22305743	315307	2,339.94	sound and lighting tech support	11/3/2023
846	JOHN J PENNELL	TOTAL PRODUCTIONS		ROSWELL	NM	22403280	315666	6,091.68	Sound Equipment	11/30/2023
8338	JONATHAN ALEXANDER MEZA		WESTERN FIRE & SAFETY	LOVINGTON	NM	22403287	315595	655.66	FY24 Annual Fire Extinguisher Inspection	11/22/2023
828	JONATHAN CHANDLER		CHANDLER BROADCASTING	CARLSBAD	NM	22403440	1002521	2,000.00	Radio ads for Library	11/30/2023
329	JOSEPH HOUSER			CARLSBAD	NM		1002408	369.00	Travel - Clovis	11/3/2023
329	JOSEPH HOUSER			CARLSBAD	NM		1002443	373.00	Travel - Clovis	11/9/2023
329	JOSEPH HOUSER			CARLSBAD	NM		1002532	373.00	Travel - Clovis NM	11/30/2023
11909	JOSH MOORE			CARLSBAD	NM		315555	462.00	Travel - Santa Fe	11/22/2023
569	JULIE CHESTER	J CHESTER DESIGN LLC		LITHIA	FL	22401840	1002407	3,788.50	Julie Chester Advertising	11/3/2023
569	JULIE CHESTER	J CHESTER DESIGN LLC		LITHIA	FL	22401840	1002530	10,372.00	Julie Chester Advertising	11/30/2023
10764	JWC ENVIRONMENTAL LLC			LOS ANGELES	CA	22402922	315455	3,045.04	Rotating Brush	11/17/2023
1741	KADEN MIRELES			CARLSBAD	NM		315273	40.00	Travel	11/3/2023
1741	KADEN MIRELES			CARLSBAD	NM		315629	20.00	Travel - Roswell NM	11/30/2023
3780	KANN MANUFACTURING CORP			DUBUQUE	IA	22402546	1002533	1,282.12	HYDRAULIC TUBE FOR SW #333	11/30/2023
3541	KARS LLC	CARLSBAD FORD LINCOLN		ROSWELL	NM	22403359	315430	44.33	403 Heater hose	11/17/2023
3541	KARS LLC	CARLSBAD FORD LINCOLN		ROSWELL	NM	22403265	315430	616.33	405 - BRAKE BOOSTER(TH)F/D	11/17/2023
3541	KARS LLC	CARLSBAD FORD LINCOLN		ROSWELL	NM	22403334	315430	142.23	403 Coolant hose	11/17/2023
3541	KARS LLC	CARLSBAD FORD LINCOLN		ROSWELL	NM	22403382	315430	524.81	408 - BRAKE BOOSTER(TH)F/D	11/17/2023
3541	KARS LLC	CARLSBAD FORD LINCOLN		ROSWELL	NM	22403345	315539	1,126.78	#47 break parts	11/22/2023
3541	KARS LLC	CARLSBAD FORD LINCOLN		ROSWELL	NM	22403621	315608	506.22	403 - BRAKES(TH)F/D	11/30/2023
14153	KATHRYN PRELL			CARLSBAD	NM		315457	42.00	Travel - Albuquerque NM	11/17/2023
1320	KEO FISH FARMS INC.			KEO	AR	22402630	315631	10,000.00	1000 Grass Carp for uppr Lake	11/30/2023
304	KEYMAKE SOLUTIONS LLC	KEYMAKE SOLUTIONS		CARLSBAD	NM	22403115	315354	25.77	copy keys to PRV/R Myers	11/9/2023
304	KEYMAKE SOLUTIONS LLC	KEYMAKE SOLUTIONS		CARLSBAD	NM	22401972	315556	287.94	vehicle lockout	11/22/2023
1584	K-LOG INC.			ZION	IL	22403173	315456	2,192.91	Furniture for Deputy City Administrator	11/17/2023
11075	KROQ TV, KASA TV, KBIM TV			DALLAS	TX	22401371	315460	1,194.64	advertising	11/17/2023
13387	KWES TELEVISION LLC			ODESSA	TX	22401414	315274	1,395.00	advertising	11/3/2023
13387	KWES TELEVISION LLC			ODESSA	TX	22401414	315356	1,605.00	advertising	11/9/2023
11038	KYLE MARKSTEINER	EDDY COMMUNICATIONS & CONSULTING LLC		CARLSBAD	NM	22402574	315339	810.00	Consulting Services	11/9/2023
1027	L & F DISTRIBUTORS LLC			CORPUS CHRISTI	TX	22403136	315357	922.80	Alcohol for Pro Shop	11/9/2023
11867	LA CUEVA PET CARE CENTER			CARLSBAD	NM	22402014	315275	122.80	FY 24 - K9 Care/Food	11/3/2023
4011	LA TIENDA			CARLSBAD	NM	22403098	315358	107.88	Party Supplies for Halloween Parties	11/9/2023
1564	LATRICIA ASH			HOBBS	NM		1002409	237.78	Travel - Albuquerque	11/3/2023
4310	LAWSON PRODUCTS INC			CHICAGO	IL	22403177	315359	9.69	Mechanic shop supplies	11/9/2023
4340	LEA COUNTY ELEC COOP. INC			LOVINGTON	NM	22400264	1002511	7,414.14	EST YRLY COST ELEC SERV DE WELLFLD TO LH 6/23-5/24	11/22/2023
10975	LEAGUE/HISTORIC AMERICAN	THEATRES, INC		FOREST HILL	MD	22400149	315360	325.00	FY24 LHAT Membership Renewal	11/9/2023
1280	LEVEL 3 FINANCING, INC	CENTURYLINK		BROOMFIELD	CO	22400277	315361	1,093.73	FY 2024 - Utility - TELEPHONE	11/9/2023
1454	LEXISNEXIS RISK SOLUTIONS FL INC	LEXISNEXIS RISK SOLUTIONS		ALPHARETTA	GA	22400019	315362	236.81	FY 2024 - TRAX Subscription	11/9/2023
11185	LEXJET LLC			ATLANTA	GA	22402110	315276	451.35	ink and paper for printer	11/3/2023
4359	LIFE ASSIST INC			RANCHO CORDOVA	CA	22400362	1002411	(357.27)	Annual Purchases for EMS Supplies - FY 23-24	11/3/2023
4359	LIFE ASSIST INC			RANCHO CORDOVA	CA	22400362	1002411	422.28	Annual Purchases for EMS Supplies - FY 23-24	11/3/2023
4359	LIFE ASSIST INC			RANCHO CORDOVA	CA	22400362	1002482	(129.22)	Annual Purchases for EMS Supplies - FY 23-24	11/17/2023
4359	LIFE ASSIST INC			RANCHO CORDOVA	CA	22400362	1002482	329.65	Annual Purchases for EMS Supplies - FY 23-24	11/17/2023

City of Carlsbad
Check Register
November 2023

VENDOR	NAME	NAME2	DBA	CITY	STATE	P.O.	CHECK NO	INVOICE NET	INVOICE DESCRIPTION	CHECK DATE
4359	LIFE ASSIST INC			RANCHO CORDOVA	CA	22400362	1002482	71.46	Annual Purchases for EMS Supplies - FY 23-24	11/17/2023
4359	LIFE ASSIST INC			RANCHO CORDOVA	CA	22400362	1002482	79.92	Annual Purchases for EMS Supplies - FY 23-24	11/17/2023
1638	LIFE TECHNOLOGIES CORPORATION			PITTSBURGH	PA	22402362	315461	170,545.68	RapidHIT DNA System	11/17/2023
3875	LN CURTIS & SONS			WALNUT CREEK	CA	22403254	315462	4,856.00	Firefighter bunker gear for new firefighters	11/17/2023
3875	LN CURTIS & SONS			WALNUT CREEK	CA	22403417	315632	488.00	firefighting boots for new female firefighter	11/30/2023
15960	LOGAN RAMIREZ			CARLSBAD	NM		315277	530.00	Travel - Raton	11/3/2023
12977	LONNIE SALAZAR			ROSWELL	NM		315278	777.35	Travel - Rio Rancho	11/3/2023
11815	LOWE'S			ATLANTA	GA	22403039	315279	59.76	supply lines for civic center & stock/D Dillings	11/3/2023
11815	LOWE'S			ATLANTA	GA	22403054	315279	54.44	stock toolbox on unit 9832/D Treadaway	11/3/2023
11815	LOWE'S			ATLANTA	GA	22403180	315279	85.49	Floor heater for Deputy City Administrator office	11/3/2023
11815	LOWE'S			ATLANTA	GA	22402931	315363	33.48	valves & glue for parks bathrooms/J Archibeque	11/9/2023
11815	LOWE'S			ATLANTA	GA	22403209	315463	326.46	mini fridge	11/17/2023
11815	LOWE'S			ATLANTA	GA	22403228	315463	1,051.49	chainsaws for golf course	11/17/2023
11815	LOWE'S			ATLANTA	GA	22403312	315463	19.95	door sweep for new door/S Garcia	11/17/2023
11815	LOWE'S			ATLANTA	GA	22403131	315463	108.04	2 cycle fuel mix n oil for equipment/JR	11/17/2023
11815	LOWE'S			ATLANTA	GA	22402412	315463	16.13	zip ties for various jobs @SportsComplex/A Lara	11/17/2023
11815	LOWE'S			ATLANTA	GA	22403366	315463	61.73	christmas decoration for facility	11/17/2023
11815	LOWE'S			ATLANTA	GA	22403340	315463	197.80	Misc Supplies	11/17/2023
11815	LOWE'S			ATLANTA	GA	22403462	315463	13.26	tape for SCADA repair / M Najera	11/17/2023
11815	LOWE'S			ATLANTA	GA	22403408	315463	143.01	Supplies for Airport	11/17/2023
11815	LOWE'S			ATLANTA	GA	22402845	315463	740.25	upcoming decor events misc. supplies	11/17/2023
11815	LOWE'S			ATLANTA	GA	22403366	315463	600.97	christmas decoration for facility	11/17/2023
11815	LOWE'S			ATLANTA	GA	22403367	315557	46.98	mechanic supplies	11/22/2023
11815	LOWE'S			ATLANTA	GA	22402559	315557	70.02	repellent and supplies for facility	11/22/2023
11815	LOWE'S			ATLANTA	GA	22403181	315557	285.41	Training room heater, cleaners	11/22/2023
11815	LOWE'S			ATLANTA	GA	22403509	315557	18.92	frames & tray for container maint	11/22/2023
11815	LOWE'S			ATLANTA	GA	22403546	315557	103.55	HEATER SHOP (TH)F/D	11/22/2023
11815	LOWE'S			ATLANTA	GA	22402923	315557	379.05	Materials for Community Service	11/22/2023
11815	LOWE'S			ATLANTA	GA	22403520	315557	558.46	Pro Shop Supplies	11/22/2023
11815	LOWE'S			ATLANTA	GA	22403523	315633	16.13	sealant for various jobs/A Hernandez	11/30/2023
11815	LOWE'S			ATLANTA	GA	22403573	315633	37.23	brushes for job @Bandshell/S Garcia	11/30/2023
11815	LOWE'S			ATLANTA	GA	22403572	315633	17.06	spray lube for various jobs/Andrew	11/30/2023
11815	LOWE'S			ATLANTA	GA	22403602	315633	113.97	Replacement Bulbs for Florescent Lights	11/30/2023
11815	LOWE'S			ATLANTA	GA	22403582	315633	235.60	tool replacement	11/30/2023
11815	LOWE'S			ATLANTA	GA	22403368	315633	433.80	Glow in the Dark Tournament Supplies	11/30/2023
11815	LOWE'S			ATLANTA	GA	22403618	315633	189.95	Replacement Bulbs for Florescent Lights	11/30/2023
11815	LOWE'S			ATLANTA	GA	22403487	315633	65.55	Faucet Station 2	11/30/2023
11815	LOWE'S			ATLANTA	GA	22403508	315633	179.55	microwave from Lowes	11/30/2023
11815	LOWE'S			ATLANTA	GA	22403617	315633	65.55	office holiday tree	11/30/2023
11815	LOWE'S			ATLANTA	GA	22403601	315633	84.01	office decorations	11/30/2023
11815	LOWE'S			ATLANTA	GA	22403523	315633	14.23	sealant for various jobs/A Hernandez	11/30/2023
11815	LOWE'S			ATLANTA	GA	22403547	315633	519.81	Materials for stairs for loading boats	11/30/2023
11974	M & M EXCAVATING INCORPORATED			CARLSBAD	NM	22402894	315634	22,966.70	replace chain on pumps at primary, still in well	11/30/2023
4731	MAIL SERVICE CENTER	MYRENE GALLARDO		CARLSBAD	NM	22400162	315465	18.20	FY 2024 - Special Mail Service	11/17/2023
4731	MAIL SERVICE CENTER	MYRENE GALLARDO		CARLSBAD	NM	22400162	315465	17.40	FY 2024 - Special Mail Service	11/17/2023
4731	MAIL SERVICE CENTER	MYRENE GALLARDO		CARLSBAD	NM	22400162	315465	45.60	FY 2024 - Special Mail Service	11/17/2023
4731	MAIL SERVICE CENTER	MYRENE GALLARDO		CARLSBAD	NM	22400162	315465	17.40	FY 2024 - Special Mail Service	11/17/2023
4731	MAIL SERVICE CENTER	MYRENE GALLARDO		CARLSBAD	NM	22400162	315465	152.52	FY 2024 - Special Mail Service	11/17/2023
4731	MAIL SERVICE CENTER	MYRENE GALLARDO		CARLSBAD	NM	22400162	315465	10.20	FY 2024 - Special Mail Service	11/17/2023
4731	MAIL SERVICE CENTER	MYRENE GALLARDO		CARLSBAD	NM	22400162	315465	1,019.56	FY 2024 - Special Mail Service	11/17/2023
4731	MAIL SERVICE CENTER	MYRENE GALLARDO		CARLSBAD	NM	22400162	315465	27.90	FY 2024 - Special Mail Service	11/17/2023

City of Carlsbad
Check Register
November 2023

VENDOR	NAME	NAME2	DBA	CITY	STATE	P.O.	CHECK NO	INVOICE NET	INVOICE DESCRIPTION	CHECK DATE
4731	MAIL SERVICE CENTER	MYRENE GALLARDO		CARLSBAD	NM	22400162	315465	18.50	FY 2024 - Special Mail Service	11/17/2023
4731	MAIL SERVICE CENTER	MYRENE GALLARDO		CARLSBAD	NM	22400162	315465	93.95	FY 2024 - Special Mail Service	11/17/2023
4731	MAIL SERVICE CENTER	MYRENE GALLARDO		CARLSBAD	NM	22400173	315465	8.37	Postage for Items Express/Trackable July23-June24	11/17/2023
346	MALLORY SAFETY & SUPPLY LLC			LONGVIEW	WA	22403437	315635	959.40	Tourniquet Holders	11/30/2023
364	MARCELA G PINON	ORGANIZA EVENTOS		EL PASO	TX	22402030	315489	3,422.05	catering for guitar exhibit opening nov 11	11/17/2023
861	MARJANOVIC LAW LLC			ALBUQUERQUE	NM	22400462	1002412	1,076.25	Annual	11/3/2023
861	MARJANOVIC LAW LLC			ALBUQUERQUE	NM	22400462	1002484	1,076.25	Annual	11/17/2023
861	MARJANOVIC LAW LLC			ALBUQUERQUE	NM	22400462	1002484	1,076.25	Annual	11/17/2023
861	MARJANOVIC LAW LLC			ALBUQUERQUE	NM	22400462	1002484	1,076.25	Annual	11/17/2023
1493	MARRS GRIEBEL LAW, LTD.			ALBUQUERQUE	NM	22403515	315558	254.08	Marrs Griebel Law, Ltd	11/22/2023
12649	MASEK ROCKY MTN GOLF CARS			ALBUQUERQUE	NM	22402457	315364	4.58	Golf Cart Maintenance	11/9/2023
12649	MASEK ROCKY MTN GOLF CARS			ALBUQUERQUE	NM	22402679	315466	969.86	Golf Cart Maintenance	11/17/2023
4779	MASTER LUBE INC			CARLSBAD	NM	22402824	315280	104.19	OIL CHANGES FOR WATER DEPT.	11/3/2023
4779	MASTER LUBE INC			CARLSBAD	NM	22400456	315365	67.44	PERD Vehicle Maintenance July 2023-June 2024	11/9/2023
4779	MASTER LUBE INC			CARLSBAD	NM	22402824	315365	106.94	OIL CHANGES FOR WATER DEPT.	11/9/2023
4779	MASTER LUBE INC			CARLSBAD	NM	22402824	315467	153.94	OIL CHANGES FOR WATER DEPT.	11/17/2023
4779	MASTER LUBE INC			CARLSBAD	NM	22402824	315467	97.19	OIL CHANGES FOR WATER DEPT.	11/17/2023
4779	MASTER LUBE INC			CARLSBAD	NM	22402824	315636	104.19	OIL CHANGES FOR WATER DEPT.	11/30/2023
4779	MASTER LUBE INC			CARLSBAD	NM	22402824	315636	82.19	OIL CHANGES FOR WATER DEPT.	11/30/2023
4779	MASTER LUBE INC			CARLSBAD	NM	22402824	315636	827.97	OIL CHANGES FOR WATER DEPT.	11/30/2023
4759	MCCOYS LUMBER			CARLSBAD	NM	22403193	315281	946.50	SUPPLIES FOR THE BANDSHELL STUCCO PROJECT	11/3/2023
4759	MCCOYS LUMBER			CARLSBAD	NM	22207637	315366	23.00	Material needed for repair Rock Wall at Beach	11/9/2023
4759	MCCOYS LUMBER			CARLSBAD	NM	22402406	315468	2,459.64	Material needed at Shooting Range	11/17/2023
4759	MCCOYS LUMBER			CARLSBAD	NM	22403399	315559	923.48	Materials needed for the Bandshell at the beach	11/22/2023
4759	MCCOYS LUMBER			CARLSBAD	NM	22403427	315559	174.50	Material needed for the Bandshell at the beach	11/22/2023
1309	MEDICAL AIR SERVICES ASSOCIATION, INC			PLANTATION	FL		406520	1,923.00	B2BFOCARL PR#1	11/3/2023
1309	MEDICAL AIR SERVICES ASSOCIATION, INC			PLANTATION	FL		406561	1,916.00	BCBCCOARL PR#2	11/17/2023
1758	MELISSA MARTINEZ			CARLSBAD	NM	22403670	29336	500.00	trash clean up Keep Carlsbad Beautiful	11/30/2023
11928	MERCURY MEDICAL	MERCURY ENTERPRISES INC		CLEARWATER	FL	22400299	315282	724.31	Annual Purchases for Airtraq Supplies - FY 23-24	11/3/2023
1710	METRO SHOOTING CENTER CORPORATION			BLAINE	MN	22402544	315469	18,130.00	New Pat Traps for the Shooting Range	11/17/2023
893	MH5500 LLC	BATTERIES PLUS 853		CARLSBAD	NM	22403043	315283	2,290.00	RESTOCK FOR PFA(TH)1/2PD-1/2 FD	11/3/2023
893	MH5500 LLC	BATTERIES PLUS 853		CARLSBAD	NM	22402265	315367	2,211.30	Batteries for AED Machines	11/9/2023
893	MH5500 LLC	BATTERIES PLUS 853		CARLSBAD	NM	22403391	315470	2,298.00	RESTOCK FOR P/D & F/D	11/17/2023
893	MH5500 LLC	BATTERIES PLUS 853		CARLSBAD	NM	22403263	315470	2,300.50	RESTOCK FOR P/D & F/D	11/17/2023
893	MH5500 LLC	BATTERIES PLUS 853		CARLSBAD	NM	22402579	315637	202.99	spotlight for unit 14751/P Carnero	11/30/2023
893	MH5500 LLC	BATTERIES PLUS 853		CARLSBAD	NM	22402915	315637	74.99	range mule (atv) battery replacement	11/30/2023
10117	MHQ OF NEW MEXICO	DON CHALMERS FORD		ALBUQUERQUE	NM	22303964	315471	616.24	f-7 auto eject push plug.	11/17/2023
1541	MICHAEL J FISH	ARTBYFISH		CAPITAN	NM	22403355	315423	10,320.00	Cavegrill and Caveman Mural for C-Hill Project	11/17/2023
1733	MIDLAND TRAILER SALES & SERVICE, LLC			MIDLAND	TX	22402968	315311	7,262.00	Deckover Trailer for Parks Department	11/8/2023
1720	MIDWEST FINANCE CORPORATION			ANTHONY	TX		406521	180.72	M-17-CV-2023-00075	11/3/2023
4869	MIDWEST TAPE			CINCINNATI	OH	22400129	1002534	65.38	DVDs for adult circulating collection	11/30/2023
1534	MIGHTY WASH			LUBBOCK	TX	22400169	315368	80.00	Maintenance on Executive Vehicle	11/9/2023
5218	MILLER ENGINEERS INC	DBA SOUDER, MILLER & ASSOCIATES		ALBUQUERQUE	NM	22306179	1002413	3,221.87	TASK ORDER FOR SMA CONTRACT	11/3/2023
5218	MILLER ENGINEERS INC	DBA SOUDER, MILLER & ASSOCIATES		ALBUQUERQUE	NM	22402069	1002444	4,302.49	Asset Management Update	11/9/2023
5218	MILLER ENGINEERS INC	DBA SOUDER, MILLER & ASSOCIATES		ALBUQUERQUE	NM	22205334	1002485	5,804.05	Airport PRV engineering work	11/17/2023
5218	MILLER ENGINEERS INC	DBA SOUDER, MILLER & ASSOCIATES		ALBUQUERQUE	NM	22207135	1002485	2,823.44	primary second wet well design	11/17/2023
5218	MILLER ENGINEERS INC	DBA SOUDER, MILLER & ASSOCIATES		ALBUQUERQUE	NM	22402653	1002485	14,926.13	Belva Lift and Skyline sewer Upgrades	11/17/2023
5218	MILLER ENGINEERS INC	DBA SOUDER, MILLER & ASSOCIATES		ALBUQUERQUE	NM	22205789	1002485	167.00	SD Reservoir design	11/17/2023
5218	MILLER ENGINEERS INC	DBA SOUDER, MILLER & ASSOCIATES		ALBUQUERQUE	NM	22103607	1002485	16,629.17	Water system hyd model update and system analysis.	11/17/2023
1747	MISTY A ORTIZ			CARLSBAD	NM	22403447	29326	500.00	trash clean up Keep Carlsbad Beautiful	11/17/2023
4905	MODRALL SPERLING, ROEHL	HARRIS & SISK, PA		ALBUQUERQUE	NM	22401330	315638	2,615.83	Annual Purchase Requisition for WR/SG	11/30/2023

City of Carlsbad
Check Register
November 2023

VENDOR	NAME	NAME2	DBA	CITY	STATE	P.O.	CHECK NO	INVOICE NET	INVOICE DESCRIPTION	CHECK DATE
9450	MOLZEN-CORBIN & ASSOC,INC			ALBUQUERQUE	NM	22203009	29332	4,515.01	Task Order #3	11/22/2023
9450	MOLZEN-CORBIN & ASSOC,INC			ALBUQUERQUE	NM	22304803	315284	2,805.72	ON CALL ENGINEERING	11/3/2023
9450	MOLZEN-CORBIN & ASSOC,INC			ALBUQUERQUE	NM	22300937	315369	61,818.23	Task Order 2017-12	11/9/2023
9450	MOLZEN-CORBIN & ASSOC,INC			ALBUQUERQUE	NM	22300937	315472	1,498.84	Task Order 2017-12	11/17/2023
4935	MORRISON SUPPLY			DALLAS	TX	22402783	315285	296.80	plumbing parts	11/3/2023
4935	MORRISON SUPPLY			DALLAS	TX	22403203	315473	93.77	Water Heater Install	11/17/2023
4935	MORRISON SUPPLY			DALLAS	TX	22403293	315473	59.75	Morrison Supply	11/17/2023
4935	MORRISON SUPPLY			DALLAS	TX	22402550	315560	2,191.21	plumbing parts	11/22/2023
4935	MORRISON SUPPLY			DALLAS	TX	22403628	315639	32.86	hvac parts	11/30/2023
4949	MOTOROLA INC			CHICAGO	IL	22207870	315640	(396.00)	Vehicle Radio Antennas	11/30/2023
4949	MOTOROLA INC			CHICAGO	IL	22400164	315640	867.36	FY 2024 - Evidence Library Subscriptions	11/30/2023
4925	MSC INDUSTRIAL SUPPLY CO.			ST. LOUIS	MO	22403236	315561	1,361.92	Restock blades/Saw and blades for complex	11/22/2023
1365	MT LIBRARY SERVICES INC		JUNIOR LIBRARY GUILD	PLAIN CITY	OH	22402401	315272	846.00	Books for Children's Collection	11/3/2023
4862	MTD INC-THE KID	101.5 / 107.1 FM		LOVINGTON	NM	22401367	315370	386.10	advertising	11/9/2023
4862	MTD INC-THE KID	101.5 / 107.1 FM		LOVINGTON	NM	22401367	315371	386.10	advertising	11/9/2023
12913	N7 TACTICAL TRAINING LLC			CARLSBAD	NM	22402884	315474	3,000.00	Advanced SWAT Training	11/17/2023
12340	NADINE MIRELES			CARLSBAD	NM		315286	915.42	Travel - Santa Fe	11/3/2023
5120	NASRO INC.			HOOVER	AL	22403297	315372	475.00	Advanced SRO - AMatta - 11/13-15/23	11/9/2023
10718	NAVIGATE360 LLC			CLEVELAND	OH	22403241	315287	749.00	ALICE Instructor - ABaca - 12/4/22	11/3/2023
5491	NEW MEXICO FIRE CHIEFS ASSOCIATION			SANTA FE	NM	22401957	315376	50.00	NM Fire Chief Conference fees	11/9/2023
5491	NEW MEXICO FIRE CHIEFS ASSOCIATION			SANTA FE	NM	22401957	315376	300.00	NM Fire Chief Conference fees	11/9/2023
5810	NEW MEXICO GAS CO. INC.			ALBUQUERQUE	NM	22400203	315373	282.14	Gas Service	11/9/2023
5810	NEW MEXICO GAS CO. INC.			ALBUQUERQUE	NM	22400407	315373	537.40	FY24 Natural Gas for	11/9/2023
5810	NEW MEXICO GAS CO. INC.			ALBUQUERQUE	NM	22400910	315475	85.54	FY 2023-2024 Annual Utility Gas	11/17/2023
5810	NEW MEXICO GAS CO. INC.			ALBUQUERQUE	NM	22400540	315475	1,288.14	Utilities-NM Gas FY 23/24	11/17/2023
5810	NEW MEXICO GAS CO. INC.			ALBUQUERQUE	NM	22400407	315641	3,569.28	FY24 Natural Gas for Airport	11/30/2023
5483	NEW MEXICO MAGAZINE			SANTA FE	NM	22305385	315374	1,330.25	Advertising with New Mexico Magazine 2023-2024	11/9/2023
5483	NEW MEXICO MAGAZINE			SANTA FE	NM	22400438	315374	3,186.65	advertising	11/9/2023
5483	NEW MEXICO MAGAZINE			SANTA FE	NM	22400438	315562	3,186.65	advertising	11/22/2023
5551	NICHOLS PRINTING, INC.			CARLSBAD	NM	22402595	315375	45.00	Business cards for Ben Madrid	11/9/2023
5551	NICHOLS PRINTING, INC.			CARLSBAD	NM	22402735	315476	8,076.00	Office Supplies	11/17/2023
5551	NICHOLS PRINTING, INC.			CARLSBAD	NM	22402736	315476	4,835.00	Office Supplies	11/17/2023
5551	NICHOLS PRINTING, INC.			CARLSBAD	NM	22402776	315563	45.00	Business Cards	11/22/2023
8953	NM CHILD SUPPORT	ENFORCEMENT DIVISION		DALLAS	TX		406522	204.46	395691	11/3/2023
8953	NM CHILD SUPPORT	ENFORCEMENT DIVISION		DALLAS	TX		406522	44.77	256156	11/3/2023
8953	NM CHILD SUPPORT	ENFORCEMENT DIVISION		DALLAS	TX		406522	276.92	268617	11/3/2023
8953	NM CHILD SUPPORT	ENFORCEMENT DIVISION		DALLAS	TX		406522	297.23	421456	11/3/2023
8953	NM CHILD SUPPORT	ENFORCEMENT DIVISION		DALLAS	TX		406522	120.00	262914	11/3/2023
8953	NM CHILD SUPPORT	ENFORCEMENT DIVISION		DALLAS	TX		406522	115.38	374496	11/3/2023
8953	NM CHILD SUPPORT	ENFORCEMENT DIVISION		DALLAS	TX		406562	204.46	395691	11/17/2023
8953	NM CHILD SUPPORT	ENFORCEMENT DIVISION		DALLAS	TX		406562	44.77	256156	11/17/2023
8953	NM CHILD SUPPORT	ENFORCEMENT DIVISION		DALLAS	TX		406562	276.92	268617	11/17/2023
8953	NM CHILD SUPPORT	ENFORCEMENT DIVISION		DALLAS	TX		406562	297.23	421456	11/17/2023
8953	NM CHILD SUPPORT	ENFORCEMENT DIVISION		DALLAS	TX		406562	120.00	262914	11/17/2023
8953	NM CHILD SUPPORT	ENFORCEMENT DIVISION		DALLAS	TX		406562	115.38	374496	11/17/2023
8955	NM RETIREE HEALTH CARE			DALLAS	TX		406523	38,396.15	RHCA PR#1	11/3/2023
8955	NM RETIREE HEALTH CARE			DALLAS	TX		406563	38,164.72	RHCA PR#2	11/17/2023
5584	NM SELF INSURERS FUND	FUND HEADQUARTERS		SANTA FE	NM	22403267	315377	30,340.52	Reimbursement of Liability Plan Deductible	11/9/2023
5497	NMML	NM MUNICIPAL LEAGUE		SANTA FE	NM	22401580	315378	100.00	NMML Membership	11/9/2023
5497	NMML	NM MUNICIPAL LEAGUE		SANTA FE	NM	22402392	315378	600.00	Registration for Clerks Institute	11/9/2023
5555	NMWWA			ESPANOLA	NM	22403204	315379	546.00	Membership application	11/9/2023

City of Carlsbad
 Check Register
 November 2023

VENDOR	NAME	NAME2	DBA	CITY	STATE	P.O.	CHECK NO	INVOICE NET	INVOICE DESCRIPTION	CHECK DATE
5555	NMWWA			ESPANOLA	NM	22403205	315379	234.00	NMWWA Membership Dues	11/9/2023
5546	NOAH'S ARK, INC.			CARLSBAD	NM	22400391	315642	28,881.51	FY 24 - Shelter Maintenance Contract	11/30/2023
5546	NOAH'S ARK, INC.			CARLSBAD	NM	22403454	315642	8,361.55	Correct Past Contract Payments	11/30/2023
13398	NORTHERN TOOL & EQUIPMENT	CATALOG HOLDINGS INC		BURNSVILLE	MN	22402913	315565	519.99	bench vise for SportsComp shop/S Garza	11/22/2023
13398	NORTHERN TOOL & EQUIPMENT	CATALOG HOLDINGS INC		BURNSVILLE	MN	22403488	315565	19.98	wrenches for unit 15303/M Ramirez	11/22/2023
13398	NORTHERN TOOL & EQUIPMENT	CATALOG HOLDINGS INC		BURNSVILLE	MN	22403422	315565	194.00	Jump starter for Parks Super	11/22/2023
11090	ODESSA AMERICAN	AIM MEDIA TEXAS OPERATING		MCALLEN	TX	22401373	315380	500.00	advertising	11/9/2023
5639	OFFICE DEPOT INC.			DALLAS	TX	22403206	315381	301.61	office supplies	11/9/2023
5639	OFFICE DEPOT INC.			DALLAS	TX	22403081	315381	203.94	SUPPLIES FOR BINDERS FOR LEGISLATURE	11/9/2023
5639	OFFICE DEPOT INC.			DALLAS	TX	22403206	315478	80.96	office supplies	11/17/2023
5639	OFFICE DEPOT INC.			DALLAS	TX	22403305	315478	74.77	Needed for Public Works Medicine cabinet	11/17/2023
5639	OFFICE DEPOT INC.			DALLAS	TX	22403305	315566	19.99	Needed for Public Works Medicine cabinet	11/22/2023
5639	OFFICE DEPOT INC.			DALLAS	TX	22402919	315566	50.46	CD/MS Office Supplies	11/22/2023
5639	OFFICE DEPOT INC.			DALLAS	TX	22402919	315566	103.16	CD/MS Office Supplies	11/22/2023
5639	OFFICE DEPOT INC.			DALLAS	TX	22403456	315566	146.97	Office Supplies	11/22/2023
5639	OFFICE DEPOT INC.			DALLAS	TX	22403420	315566	73.96	Office Supplies	11/22/2023
5639	OFFICE DEPOT INC.			DALLAS	TX	22403533	315643	34.03	Office supplies needed for PW Office	11/30/2023
5639	OFFICE DEPOT INC.			DALLAS	TX	22403533	315643	29.99	Office supplies needed for PW Office	11/30/2023
5639	OFFICE DEPOT INC.			DALLAS	TX	22403533	315643	26.49	Office supplies needed for PW Office	11/30/2023
9999	ONE TIME						315288	62.00	A Simonton Refund	11/3/2023
9999	ONE TIME						315289	50.00	Deposit Refund for Riverwalk Rec Ctr	11/3/2023
9999	ONE TIME						315290	50.00	Deposit Refund for Riverwalk Rec Ctr	11/3/2023
9999	ONE TIME						315291	500.00	Deposit Refund for Walter Gerrells Per Arts	11/3/2023
9999	ONE TIME						315292	500.00	Deposit Refund for Walter Gerrells Per Arts	11/3/2023
9999	ONE TIME						315293	50.00	Deposit Refund for Riverwalk Rec Ctr	11/3/2023
9999	ONE TIME						315294	50.00	Deposit Refund for Riverwalk Rec Ctr	11/3/2023
9999	ONE TIME						315295	50.00	Deposit Refund for Riverwalk Rec Ctr	11/3/2023
9999	ONE TIME						315479	50.00	Riverwalk deposit	11/17/2023
9999	ONE TIME						315480	50.00	Riverwalk deposit	11/17/2023
9999	ONE TIME						315481	50.00	Riverwalk deposit	11/17/2023
9999	ONE TIME						315482	50.00	Riverwalk deposit	11/17/2023
9999	ONE TIME						315483	50.00	Riverwalk deposit	11/17/2023
9999	ONE TIME						315484	50.00	Riverwalk deposit	11/17/2023
9999	ONE TIME						315485	50.00	Riverwalk deposit	11/17/2023
9999	ONE TIME						315486	50.00	Riverwalk deposit	11/17/2023
9999	ONE TIME						315487	50.00	Civic Center deposit	11/17/2023
9999	ONE TIME						315488	50.00	Riverwalk deposit	11/17/2023
9999	ONE TIME						315567	500.00	Rental - Civic Center	11/22/2023
9999	ONE TIME						315644	50.00	A Martin RRC Rental	11/30/2023
9999	ONE TIME						315645	50.00	A Garcia RRC Rental	11/30/2023
9999	ONE TIME						315646	50.00	B Molinar RRC Rental	11/30/2023
9999	ONE TIME						315647	450.00	Additional deposit	11/30/2023
5693	ORIENTAL TRADING CO	OTC BRANDS		OMAHA	NE	22403142	315490	12.18	dia de los muertos Nov 2 community event	11/17/2023
5693	ORIENTAL TRADING CO	OTC BRANDS		OMAHA	NE	22403142	315490	29.26	dia de los muertos Nov 2 community event	11/17/2023
5693	ORIENTAL TRADING CO	OTC BRANDS		OMAHA	NE	22403142	315490	393.09	dia de los muertos Nov 2 community event	11/17/2023
3017	ORLANDO GARZA		GUADALUPE PEST CONTROL	CARLSBAD	NM	22400466	315312	34,812.35	Groundskeeping Serv/Open/Close of graves 2023/2024	11/8/2023
3017	ORLANDO GARZA		GUADALUPE PEST CONTROL	CARLSBAD	NM	22400466	315648	34,812.35	Groundskeeping Serv/Open/Close of graves 2023/2024	11/30/2023
16080	OTIS WATER USERS CO-OP			CARLSBAD	NM	22400336	315382	94.66	Water Utility Services for Sunset Gardens Cemetery	11/9/2023
5715	OTTO ENVIRONMENTAL			CHARLOTTE	NC	22402654	315491	31,736.00	96 GALLON BARRELS	11/17/2023
10025	OVERDRIVE INC			CLEVELAND	OH	22403460	315649	1,500.00	Audiobook subscription for all libraries in NM	11/30/2023
5729	PECOS VALLEY BROADCASTING CORP			ARTESIA	NM	22401368	315383	344.47	advertising	11/9/2023

City of Carlsbad
Check Register
November 2023

VENDOR	NAME	NAME2	DBA	CITY	STATE	P.O.	CHECK NO	INVOICE NET	INVOICE DESCRIPTION	CHECK DATE
5729	PECOS VALLEY BROADCASTING CORP			ARTESIA	NM	22401368	315383	344.47	advertising	11/9/2023
5729	PECOS VALLEY BROADCASTING CORP			ARTESIA	NM	22402199	315493	403.67	Radios Ads	11/17/2023
5729	PECOS VALLEY BROADCASTING CORP			ARTESIA	NM	22402199	315493	403.67	Radios Ads	11/17/2023
5729	PECOS VALLEY BROADCASTING CORP			ARTESIA	NM	22402199	315493	403.67	Radios Ads	11/17/2023
5729	PECOS VALLEY BROADCASTING CORP			ARTESIA	NM	22402199	315493	403.67	Radios Ads	11/17/2023
5729	PECOS VALLEY BROADCASTING CORP			ARTESIA	NM	22402199	315493	1,614.69	Radios Ads	11/17/2023
6924	PERFECT DESIGNS, LLC	TIFFANY SHIRLEY		CARLSBAD	NM	22402904	315296	370.00	hoodies and sweatpants for rookie firefighter PT	11/3/2023
6924	PERFECT DESIGNS, LLC	TIFFANY SHIRLEY		CARLSBAD	NM	22403278	315568	214.00	uniform items for new firefighters starting 11/27	11/22/2023
6924	PERFECT DESIGNS, LLC	TIFFANY SHIRLEY		CARLSBAD	NM	22403178	315650	178.00	new hire shirts	11/30/2023
1582	PERFORMANCE EQUIPMENT OF EL PASO INC			ALBUQUERQUE	NM	22403013	315651	2,233.20	complete instillation/inspection of 4 post lift	11/30/2023
5889	PETERSON'S WATER TREATMENT LLC			ALBUQUERQUE	NM	22400788	315297	720.39	FY24 Water Treatment for Various City Buildings	11/3/2023
10935	PIPESTONE EQUIPMENT LLC			GOLDEN	CO	22403190	315384	2,655.14	Cla-Val repair parts/Sole source scanned	11/9/2023
5938	PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC			PITTSBURGH	PA	22400644	315494	5,000.00	Postage FY 23/24	11/17/2023
5950	PLAINS WELDING SUPPLY,INC			CARLSBAD	NM	22403143	1002414	40.00	flapper discs for finishing seams/M Florez	11/3/2023
5950	PLAINS WELDING SUPPLY,INC			CARLSBAD	NM	22400313	1002445	148.50	Oxygen Delivery July 23 - June 24	11/9/2023
5950	PLAINS WELDING SUPPLY,INC			CARLSBAD	NM	22400091	1002445	13.37	Monthly Nitrogen Bottle Rental Fee July 23-June 24	11/9/2023
5950	PLAINS WELDING SUPPLY,INC			CARLSBAD	NM	22400313	1002445	87.00	Oxygen Delivery July 23 - June 24	11/9/2023
5950	PLAINS WELDING SUPPLY,INC			CARLSBAD	NM	22400313	1002535	87.00	Oxygen Delivery July 23 - June 24	11/30/2023
5960	PLATEAU WIRELESS INC.			CLOVIS	NM	22400038	315569	1,359.01	Annual - Plateau internet Services	11/22/2023
5972	POSTAL PROS, INC			CALDWELL	ID	22400741	315298	9,852.14	Printing and Mailing Utility Bills FY 23/24	11/3/2023
11278	PRECISION HYDRAULIC TECH			ODESSA	TX	22402514	315570	896.04	EST COST TO REBUILD/RESEAL & TEST CYLINDER	11/22/2023
281	PRIME SOLUTION INC			OTSEGO	MI	22402765	315652	2,006.80	Fan Press Controller	11/30/2023
62	PROFESSIONAL AMBULANCE SALES & SERVICE LLC			COMANCHE	TX	22401109	315571	4,832.34	408 Diagnose and repair suspension	11/22/2023
62	PROFESSIONAL AMBULANCE SALES & SERVICE LLC			COMANCHE	TX	22402970	315653	1,920.01	407 - POWER CONVERTOR	11/30/2023
5981	PROFORCE LAW ENFORCEMENT			PRESCOTT	AZ	22401300	315572	713.00	Blanks	11/22/2023
5981	PROFORCE LAW ENFORCEMENT			PRESCOTT	AZ	22403226	315654	690.95	Patrol Rifles	11/30/2023
5981	PROFORCE LAW ENFORCEMENT			PRESCOTT	AZ	22403226	315654	4,051.45	Patrol Rifles	11/30/2023
8964	PROVIDENT LIFE & ACCIDENT	INSURANCE CO. (UNUM)		ALTANTA	GA		406525	98.16	BCN E0228148	11/3/2023
8964	PROVIDENT LIFE & ACCIDENT	INSURANCE CO. (UNUM)		ALTANTA	GA		406565	98.16	BCN E0228148	11/17/2023
11077	PUBLIC SAFETY PSYCHOLOGICAL SERVICES			DEMING	NM	22402689	315495	373.41	New Hire Psych Evaluations	11/17/2023
12603	PUBLIC SAFETY PSYCHOLOGY	GROUP LLC		ALBUQUERQUE	NM	22400860	315385	565.03	Reg - Adv Peer Support - JCastaneda ARodriguez	11/9/2023
12603	PUBLIC SAFETY PSYCHOLOGY	GROUP LLC		ALBUQUERQUE	NM	22401836	315385	565.03	Advanced Peer Support - Lash	11/9/2023
12174	PULLTARPS MFG	ROLL RITE		EL CAJON	CA	22401658	315299	956.64	TARPS FOR SW ROLL OF UNITS #16159, 14732, 13258	11/3/2023
12174	PULLTARPS MFG	ROLL RITE		EL CAJON	CA	22401198	315299	342.71	TARP ASSY FOR SW #16159	11/3/2023
6097	PVT			ARTESIA	NM	22400303	315386	209.49	annual security system contract 2023-24	11/9/2023
6097	PVT			ARTESIA	NM	22400039	315386	1,252.99	PVT - Annual Requisition	11/9/2023
6097	PVT			ARTESIA	NM	22400079	315386	437.31	FY24 Phone Service for Avalon Ranch	11/9/2023
6097	PVT			ARTESIA	NM	22400211	315386	89.99	Annual Internet for Veterans Park	11/9/2023
6097	PVT			ARTESIA	NM	22400385	315386	136.85	Annual Internet Service for Canal St.Inter-Connect	11/9/2023
6097	PVT			ARTESIA	NM	22400237	315386	45.58	PHONE SRV FOR LH SHOP EST YRLY COST 7-2023/6-2024	11/9/2023
6097	PVT			ARTESIA	NM	22400216	315386	117.12	Internet service for DE SCADA Loco Hills 23/24	11/9/2023
6164	QUEST DIAGNOSTICS	CLINICAL LABORATORIES,INC		ATLANTA	GA	22402464	315388	572.00	Drug Screens	11/9/2023
6168	QUILL OFFICE PRODUCTS	STAPLES INC		FRAMINGHAM	MA	22403074	315301	175.00	Calendars 2024	11/3/2023
6168	QUILL OFFICE PRODUCTS	STAPLES INC		FRAMINGHAM	MA	22403074	315389	19.32	Calendars 2024	11/9/2023
6168	QUILL OFFICE PRODUCTS	STAPLES INC		FRAMINGHAM	MA	22403338	315497	384.27	office supplies	11/17/2023
6168	QUILL OFFICE PRODUCTS	STAPLES INC		FRAMINGHAM	MA	22402024	315574	320.74	OFFICE CHAIR AND COPY PAPER FOR GARAGE SHOP	11/22/2023
6168	QUILL OFFICE PRODUCTS	STAPLES INC		FRAMINGHAM	MA	22403255	315574	2,535.97	Materials and Supplies	11/22/2023
6168	QUILL OFFICE PRODUCTS	STAPLES INC		FRAMINGHAM	MA	22403363	315656	987.88	Office Supplies	11/30/2023
914	RANDY M AUTIO	NM LOCAL GOVERNMENT LAW LLC		ALBUQUERQUE	NM	22401294	315477	193.73	Attorney Services - Randall VanVleck	11/17/2023
12797	RED ROCKET MEDIA LLC			LAS VEGAS	NV	22401088	315498	2,727.27	FY24 Social Media Advertising	11/17/2023
12797	RED ROCKET MEDIA LLC			LAS VEGAS	NV	22401088	315657	2,727.27	FY24 Social Media Advertising	11/30/2023

City of Carlsbad
Check Register
November 2023

VENDOR	NAME	NAME2	DBA	CITY	STATE	P.O.	CHECK NO	INVOICE NET	INVOICE DESCRIPTION	CHECK DATE
12204	RELIANCE STANDARD	LIFE INSURANCE		CAROL STREAM	IL		406566	13,428.41	Life & Disab PR#2	11/17/2023
1029	REPUBLICAN NATIONAL DISTRIBUTING CO			ALBUQUERQUE	NM	22403444	315575	701.76	Alcohol for Pro Shop	11/22/2023
2472	RICH FORD			ALBUQUERQUE	NM	22403175	1002446	77.24	#50 fuel control module and belt	11/9/2023
820	RICHARD G FLEMING		LAWN RANGERS OF CARLSBAD NM LLC	CARLSBAD	NM	22400448	1002410	250.00	lawn care orchard and delta	11/3/2023
12573	ROADRUNNER TOOLS LLC	BARRY PEARSON		LAKE ARTHUR	NM	22403365	1002512	2,020.00	TIRE PRESSURE MONITORING SYSTEM	11/22/2023
1625	ROBIN DAVID WILSON			ALBUQUERQUE	NM	22402981	315390	175.00	Vehicle Graphics	11/9/2023
1625	ROBIN DAVID WILSON			ALBUQUERQUE	NM	22403033	315390	1,670.00	Unit 1805 Graphics	11/9/2023
1625	ROBIN DAVID WILSON			ALBUQUERQUE	NM	22402981	315390	1,670.00	Vehicle Graphics	11/9/2023
1625	ROBIN DAVID WILSON			ALBUQUERQUE	NM	22402719	315500	1,888.00	Vehicle Decals - New	11/17/2023
1696	ROBIN SCOTT EARWOOD			ROSWELL	NM	22402171	315499	805.47	Live Music for Museum Reception	11/17/2023
12600	ROCIO ESPINO MARTINEZ			CARLSBAD	NM	22403164	29337	500.00	trash clean up Keep Carlsbad Beautiful	11/30/2023
1002	ROGER CLEVELAND GOLF CO. INC.		CLEVELAND GOLF/SRIXON	HUNTINGTON BEACH	CA	22402942	315391	1,833.60	Pro Shop Merchandise	11/9/2023
1002	ROGER CLEVELAND GOLF CO. INC.		CLEVELAND GOLF/SRIXON	HUNTINGTON BEACH	CA	22402354	315391	378.80	Pro Shop Merchandise	11/9/2023
1002	ROGER CLEVELAND GOLF CO. INC.		CLEVELAND GOLF/SRIXON	HUNTINGTON BEACH	CA	22402668	315501	3,645.00	Men's Rental Sets 2024(Returnable)	11/17/2023
1002	ROGER CLEVELAND GOLF CO. INC.		CLEVELAND GOLF/SRIXON	HUNTINGTON BEACH	CA	22402668	315501	6,075.00	Men's Rental Sets 2024(Returnable)	11/17/2023
1002	ROGER CLEVELAND GOLF CO. INC.		CLEVELAND GOLF/SRIXON	HUNTINGTON BEACH	CA	22402953	315501	253.54	Sold Merchandise - John Majerus	11/17/2023
1002	ROGER CLEVELAND GOLF CO. INC.		CLEVELAND GOLF/SRIXON	HUNTINGTON BEACH	CA	22401169	315501	226.00	Roger Cleveland Pre-Book	11/17/2023
1002	ROGER CLEVELAND GOLF CO. INC.		CLEVELAND GOLF/SRIXON	HUNTINGTON BEACH	CA	22402816	315501	2,144.75	Pro Shop Merchandise	11/17/2023
1002	ROGER CLEVELAND GOLF CO. INC.		CLEVELAND GOLF/SRIXON	HUNTINGTON BEACH	CA	22402816	315501	2,124.00	Pro Shop Merchandise	11/17/2023
1002	ROGER CLEVELAND GOLF CO. INC.		CLEVELAND GOLF/SRIXON	HUNTINGTON BEACH	CA	22403329	315501	893.00	Pro Shop Merchandise	11/17/2023
1002	ROGER CLEVELAND GOLF CO. INC.		CLEVELAND GOLF/SRIXON	HUNTINGTON BEACH	CA	22403329	315501	331.50	Pro Shop Merchandise	11/17/2023
1002	ROGER CLEVELAND GOLF CO. INC.		CLEVELAND GOLF/SRIXON	HUNTINGTON BEACH	CA	22402354	315501	254.00	Pro Shop Merchandise	11/17/2023
1002	ROGER CLEVELAND GOLF CO. INC.		CLEVELAND GOLF/SRIXON	HUNTINGTON BEACH	CA	22403301	315501	400.47	Sold Merchandise - Kathy Temple	11/17/2023
1002	ROGER CLEVELAND GOLF CO. INC.		CLEVELAND GOLF/SRIXON	HUNTINGTON BEACH	CA	22403329	315576	963.00	Pro Shop Merchandise	11/22/2023
1002	ROGER CLEVELAND GOLF CO. INC.		CLEVELAND GOLF/SRIXON	HUNTINGTON BEACH	CA	22402816	315658	1,198.20	Pro Shop Merchandise	11/30/2023
15718	RORY CASTANEDA			CARLSBAD	NM		1002447	42.00	Travel - Albuquerque	11/9/2023
6510	RUSH TRUCK CENTERS	INTERSTATE BILLING SERVICE		DECATUR	AL	22401747	315577	165.43	HOSES, PLUGS, DRYER FOR SW 9090	11/22/2023
6510	RUSH TRUCK CENTERS	INTERSTATE BILLING SERVICE		DECATUR	AL	22401747	315577	268.90	HOSES, PLUGS, DRYER FOR SW 9090	11/22/2023
6510	RUSH TRUCK CENTERS	INTERSTATE BILLING SERVICE		DECATUR	AL	22402615	315577	551.70	DOSER, HARDWARE, HOSES FOR SW 333	11/22/2023
6510	RUSH TRUCK CENTERS	INTERSTATE BILLING SERVICE		DECATUR	AL	22402368	315577	4,475.83	EGR VALVE, ECM HARNESS, & GEAR BOX SW #823 SOLE SO	11/22/2023
6510	RUSH TRUCK CENTERS	INTERSTATE BILLING SERVICE		DECATUR	AL	22402553	315577	131.40	GASKETS FOR SW #16660	11/22/2023
1516	RYAN KINNKIN			CARLSBAD	NM		315502	20.00	Travel - Las Cruces NM	11/17/2023
6620	SAFETY KLEEN CORP.			NORWELL	MA	22400150	315578	244.73	Annual Transit Solvent disposal/pickup 7/23 to 6/2	11/22/2023
1548	SALVADOR MARTINEZ			CARLSBAD	NM	22403303	29318	500.00	trash clean up Keep Carlsbad Beautiful	11/9/2023
1693	SAMANTHA LUNA			CARLSBAD	NM		315392	52.10	Travel - Albuquerque	11/9/2023
946	SAMBA HOLDINGS INC			PASADENA	CA	22400811	1002448	13.66	Driving Motor Vehicle Reports Subscription	11/9/2023
14297	SAMUEL A RIVERA			CARLSBAD	NM		1002449	121.98	Travel - El Paso	11/9/2023
14297	SAMUEL A RIVERA			CARLSBAD	NM		1002449	175.43	Travel - St Petersburg	11/9/2023
987	SAN ANTONIO TURF LLC		SUPERIOR GREEN TURF	EL PASO	TX	22401204	315399	995.00	range turf maintenance vacuum over fill of sand	11/9/2023
6642	SAN BAR CONSTRUCTION CORP			ALBUQUERQUE	NM	22401764	1002486	17,059.00	PAINT FOR STREET DEPARTMENT	11/17/2023
212	SANDIA OFFICE SUPPLY INC			ALBUQUERQUE	NM	22403347	315503	384.87	pens and printer ink	11/17/2023
12400	SARAH JONES			CARLSBAD	NM		1002415	681.39	Travel	11/3/2023
11469	SERGIO MALDONADO			ARTESIA	NM		315302	80.00	Travel - Hobbs	11/3/2023
11469	SERGIO MALDONADO			ARTESIA	NM		315302	20.00	Travel - Hobbs	11/3/2023
1684	SHANNON R HAMMETT			ARTESIA	NM	22401992	315393	1,288.75	prof fee archivist to help clean records database	11/9/2023
1684	SHANNON R HAMMETT			ARTESIA	NM	22401992	315579	1,154.50	prof fee archivist to help clean records database	11/22/2023
6742	SHARP ELECTRONICS CORP	SHARP LEASING USA COMPANY		MONTVALE	NJ	22400232	315505	3,907.71	Sharp Copiers - Annual Requisition.	11/17/2023
6760	SHERWIN-WILLIAMS			CARLSBAD	NM	22403458	315580	379.00	Materials for Community Service	11/22/2023
12070	SHI INTERNATIONAL CORP			DALLAS	TX	22401657	315581	5,196.82	SENIOR CENTER MANAGEMENT SOFTWARE	11/22/2023
1526	SIGN SOLUTIONS USA, LLC			FARGO	ND	22402916	315582	2,363.18	Materials for sign shop	11/22/2023
6785	SIMPSON NORTON CORP.			GOODYEAR	AZ	22403099	315659	15,201.45	Equipment needed for all parks	11/30/2023

City of Carlsbad
Check Register
November 2023

VENDOR	NAME	NAME2	DBA	CITY	STATE	P.O.	CHECK NO	INVOICE NET	INVOICE DESCRIPTION	CHECK DATE
6696	SITES SOUTHWEST LTD., CO			ALBUQUERQUE	NM	22304752	315506	28,376.52	PROFESSIONAL AGREEMENT SITES SOUTHWEST	11/17/2023
10531	SLATE GROUP	COPY CRAFT PRINTERS INC		LUBBOCK	TX	22403009	315394	101.73	Opening Reception Announcement Mailer	11/9/2023
10531	SLATE GROUP	COPY CRAFT PRINTERS INC		LUBBOCK	TX	22403009	315394	381.67	Opening Reception Announcement Mailer	11/9/2023
6873	SMITH ENGINEERING INC.			ROSWELL	NM	22302017	29327	13,424.48	Design Work for Captain Williams Ln Ext./CID Bridg	11/17/2023
6873	SMITH ENGINEERING INC.			ROSWELL	NM	22402369	29327	6,712.24	Water Park Parking Expansion Design	11/17/2023
6873	SMITH ENGINEERING INC.			ROSWELL	NM	22402920	1002416	4,016.92	yearly agreement six-mile blm easements	11/3/2023
6873	SMITH ENGINEERING INC.			ROSWELL	NM	22402573	1002450	256.25	Driving Range Materials Testing	11/9/2023
6873	SMITH ENGINEERING INC.			ROSWELL	NM	22401878	1002487	2,257.46	Materials Testing for new Parking ar BFYSC	11/17/2023
1759	SOCORRO MUNOZ HERNANDEZ			ARTESIA	NM	22403671	29338	500.00	trash clean up Keep Carlsbad Beautiful	11/30/2023
6990	SOUTHEAST READY MIX, INC.			CARLSBAD	NM	22402843	315395	1,056.00	CONCRETE FOR VARIOSE JOBS	11/9/2023
6990	SOUTHEAST READY MIX, INC.			CARLSBAD	NM	22403316	315583	521.83	CONCRETE FOR VARIOSE JOBS	11/22/2023
997	SOUTHERN GLAZER'S WINE & SPIRITS		SOUTHERN GLAZER'S WINE & SPIRITS OF NM	ALBUQUERQUE	NM	22403442	315584	1,347.80	Alcohol for Pro Shop	11/22/2023
366	SOUTHERN TIRE MART LLC			COLUMBIA	MS	22403224	315396	435.00	TIRE TO REPAIR WATER BACKHOE	11/9/2023
366	SOUTHERN TIRE MART LLC			COLUMBIA	MS	22401292	315508	20.00	repair flat tire on service units/R myers	11/17/2023
366	SOUTHERN TIRE MART LLC			COLUMBIA	MS	22401292	315660	20.00	repair flat tire on service units/R myers	11/30/2023
366	SOUTHERN TIRE MART LLC			COLUMBIA	MS	22403023	315660	275.00	It265/70r17 cooper a/t3 tire	11/30/2023
60	SOUTHWEST ENVIRONMENTAL LLC			CARLSBAD	NM	22403313	1002538	17,648.35	Structure Demo - 410 Tampico St.	11/30/2023
7088	SOUTHWEST LP GAS CO			CARLSBAD	NM	22400630	1002451	24.05	EST COST TO REFILL PROPANE TANKS FY 7/23-7/24	11/9/2023
7093	SOUTHWEST PHARMACY	AND ADVANCED MEDICATIONS		CARLSBAD	NM	22400524	315303	85.26	Annual Purchases for EMS Medications - FY 23-24	11/3/2023
7093	SOUTHWEST PHARMACY	AND ADVANCED MEDICATIONS		CARLSBAD	NM	22400524	315303	336.80	Annual Purchases for EMS Medications - FY 23-24	11/3/2023
7093	SOUTHWEST PHARMACY	AND ADVANCED MEDICATIONS		CARLSBAD	NM	22400524	315303	1,887.45	Annual Purchases for EMS Medications - FY 23-24	11/3/2023
7093	SOUTHWEST PHARMACY	AND ADVANCED MEDICATIONS		CARLSBAD	NM	22400524	315661	90.26	Annual Purchases for EMS Medications - FY 23-24	11/30/2023
7093	SOUTHWEST PHARMACY	AND ADVANCED MEDICATIONS		CARLSBAD	NM	22400524	315661	794.65	Annual Purchases for EMS Medications - FY 23-24	11/30/2023
7082	SOUTHWESTERN EQUIPMENT CO			JUSTIN	TX	22403219	1002488	8,453.50	VALVE BANK, ACTUATORS & LIFT BAR SW 780 SOLE SOURC	11/17/2023
7145	SPARKS OFFICE SUPPLY, INC			CARLSBAD	NM	22400296	315397	56.40	FY 2023-2024 - Annual Copier Usage	11/9/2023
7145	SPARKS OFFICE SUPPLY, INC			CARLSBAD	NM	22400113	315397	79.15	Sparks Copier 2023-2024 Yearly Usage	11/9/2023
7145	SPARKS OFFICE SUPPLY, INC			CARLSBAD	NM	22400113	315397	5,885.75	Sparks Copier 2023-2024 Yearly Usage	11/9/2023
7145	SPARKS OFFICE SUPPLY, INC			CARLSBAD	NM	22403220	315397	1,041.26	Office Supplies	11/9/2023
7145	SPARKS OFFICE SUPPLY, INC			CARLSBAD	NM	22403221	315397	43.04	Office Supplies	11/9/2023
7145	SPARKS OFFICE SUPPLY, INC			CARLSBAD	NM	22403294	315509	264.21	Office Supplies	11/17/2023
7145	SPARKS OFFICE SUPPLY, INC			CARLSBAD	NM	22403405	315509	291.44	Office Supplies	11/17/2023
7145	SPARKS OFFICE SUPPLY, INC			CARLSBAD	NM	22403421	315585	2,211.24	Office Supplies	11/22/2023
7162	SPECIALTY COMMUNICATIONS			ALBUQUERQUE	NM	22403388	1002457	2,076.34	Radios for new ambulance	11/17/2023
7162	SPECIALTY COMMUNICATIONS			ALBUQUERQUE	NM	22403492	1002498	398.04	parts for radio in new ambulance	11/22/2023
7168	SPRINGTIME CLEANING SVCS	SEPCO, INC.		CARLSBAD	NM	22402066	1002489	536.98	BUILDING CLEANING SERVICE OCT -DEC 2023	11/17/2023
7168	SPRINGTIME CLEANING SVCS	SEPCO, INC.		CARLSBAD	NM	22400791	1002489	158.41	Cleaning services- Springtime 7\5\23-6\30\24	11/17/2023
7168	SPRINGTIME CLEANING SVCS	SEPCO, INC.		CARLSBAD	NM	22400554	1002536	107.40	Cleaning Services	11/30/2023
1729	SS ELECTRIC INC.		ELECTRIC SUPPLY SOURCE	EL PASO	TX	22402697	315510	3,435.00	region19 contract#22-7434 la huerta install cont	11/17/2023
1729	SS ELECTRIC INC.		ELECTRIC SUPPLY SOURCE	EL PASO	TX	22402696	315510	3,630.95	region19 contract #22-7434 la huerta control	11/17/2023
4534	STANDARD SIGNS INC		LUMACURVE AIRFIELD SIGNS	MACEDONIA	OH	22403067	315464	664.33	TERM Sign Panels	11/17/2023
13370	STATE DISBURSEMENT UNIT			CAROL STREAM	IL		406526	204.22	1711100/08FA000115	11/3/2023
13370	STATE DISBURSEMENT UNIT			CAROL STREAM	IL		406567	204.22	1711100/08FA000115	11/17/2023
11998	STATE OF NM REG/LICENSE		CARNIVAL RIDE INS PROG	SANTA FE	NM	22403536	315586	1,300.00	Renewal of Govt' Liquor License at Golf Course	11/22/2023
10184	STELLAR INC			CARLSBAD	NM	22403407	1002537	153.04	Service Call for Phone Tree	11/30/2023
7220	STERICYCLE, INC.			CAROL STREAM	IL	22400072	315511	174.86	Annual Medical Waste Disposal July 23 - June 24	11/17/2023
7229	STONYS PAINT & BODY		STONY WAYNE JENNINGS	CARLSBAD	NM	22400608	315512	2,536.01	Unit 1701 - Body Repair	11/17/2023
7229	STONYS PAINT & BODY		STONY WAYNE JENNINGS	CARLSBAD	NM	22403504	315662	610.01	Unit 1805 - Graphics Change	11/30/2023
1015	SUN COUNTRY AMATEUR GOLF ASSOC			RIO RANCHO	NM	22400864	315513	60.00	Annual Handicaps for Golfers July 2023-June 2024	11/17/2023
11267	TADDY HEALTHCARE SVCS LLC		NEW ERA PHYSICAL THERAPY	CARLSBAD	NM	22402386	315401	75.26	Pre-employment physical	11/9/2023
11267	TADDY HEALTHCARE SVCS LLC		NEW ERA PHYSICAL THERAPY	CARLSBAD	NM	22402385	315401	75.26	Pre-employment physical	11/9/2023
11267	TADDY HEALTHCARE SVCS LLC		NEW ERA PHYSICAL THERAPY	CARLSBAD	NM	22403112	315401	75.26	Pre-employment physical	11/9/2023

City of Carlsbad
 Check Register
 November 2023

VENDOR	NAME	NAME2	DBA	CITY	STATE	P.O.	CHECK NO	INVOICE NET	INVOICE DESCRIPTION	CHECK DATE
11267	TADDY HEALTHCARE SVCS LLC	NEW ERA PHYSICAL THERAPY		CARLSBAD	NM	22402396	315401	126.34	Pre-employment physical	11/9/2023
11267	TADDY HEALTHCARE SVCS LLC	NEW ERA PHYSICAL THERAPY		CARLSBAD	NM	22402468	315401	75.26	Pre-employment physical	11/9/2023
11267	TADDY HEALTHCARE SVCS LLC	NEW ERA PHYSICAL THERAPY		CARLSBAD	NM	22402470	315401	75.26	Pre-employment physical	11/9/2023
11267	TADDY HEALTHCARE SVCS LLC	NEW ERA PHYSICAL THERAPY		CARLSBAD	NM	22402867	315401	75.26	Pre-employment physical	11/9/2023
11267	TADDY HEALTHCARE SVCS LLC	NEW ERA PHYSICAL THERAPY		CARLSBAD	NM	22402955	315401	75.26	Pre-employment physical	11/9/2023
7135	TATE BRANCH	THIRTEEN TWENTY LLC		CARLSBAD	NM	22403163	315304	1,090.04	F-14 BRAKES(TH)F/D	11/3/2023
7135	TATE BRANCH	THIRTEEN TWENTY LLC		CARLSBAD	NM	22403167	315402	1,490.56	F-7 Brakes, Hub, CV Shaft	11/9/2023
7135	TATE BRANCH	THIRTEEN TWENTY LLC		CARLSBAD	NM	22403374	315514	1,292.20	1907 - FANS & MOTOR(TH)P/D	11/17/2023
7135	TATE BRANCH	THIRTEEN TWENTY LLC		CARLSBAD	NM	22403404	315514	263.76	1703 - TIRE PRESSURE SENSOR(TH)P/D	11/17/2023
7135	TATE BRANCH	THIRTEEN TWENTY LLC		CARLSBAD	NM	22403256	315587	19.74	#48 transmission fillcap	11/22/2023
885	TAXATION & REVENUE NM	COMPLIANCE BUREAU		ALBUQUERQUE	NM		406524	245.99	Levy#29608/ID#585366838	11/3/2023
885	TAXATION & REVENUE NM	COMPLIANCE BUREAU		ALBUQUERQUE	NM		406564	237.94	Levy#29608/ID#585366838	11/17/2023
813	TAYLOR MADE GOLF COMPANY			CARLSBAD	CA	22401541	315515	193.37	Custom Order for Customer (Sold Merchandise)	11/17/2023
813	TAYLOR MADE GOLF COMPANY			CARLSBAD	CA	22402002	315515	408.00	Taylor Made Pre-Book 2023	11/17/2023
813	TAYLOR MADE GOLF COMPANY			CARLSBAD	CA	22402002	315515	141.69	Taylor Made Pre-Book 2023	11/17/2023
813	TAYLOR MADE GOLF COMPANY			CARLSBAD	CA	22402815	315515	3,375.00	Range Balls	11/17/2023
813	TAYLOR MADE GOLF COMPANY			CARLSBAD	CA	22402827	315664	763.20	Pro Shop Merchandise	11/30/2023
10981	TDS			PALATINE	IL	22400430	315403	388.64	Monthly Internet and Cable for Golf Course FY23	11/9/2023
10981	TDS			PALATINE	IL	22400522	315403	375.21	Phone, Internet and Cable service for NMSRC FY23-2	11/9/2023
10981	TDS			PALATINE	IL	22400048	315403	149.95	FY24 Internet Service	11/9/2023
10981	TDS			PALATINE	IL	22400014	315403	233.93	TDS - Annual Requisition.	11/9/2023
10981	TDS			PALATINE	IL	22400062	315403	86.48	Internet Services St.7 July 23 - June24	11/9/2023
10981	TDS			PALATINE	IL	22400031	315588	388.70	FY24 Library phone and public internet	11/22/2023
10981	TDS			PALATINE	IL	22400014	315588	1,104.95	TDS - Annual Requisition.	11/22/2023
10981	TDS			PALATINE	IL	22400891	315588	149.95	FY24 Internet Service for Water Park	11/22/2023
10981	TDS			PALATINE	IL	22400618	315588	303.50	FY24 Fax, Phone, Internet at the Sports Complex	11/22/2023
570	TELECURVE LLC	DAVID BENDER		LAKEWOOD	NJ	22400101	315305	735.00	Dial a Story for library patrons	11/3/2023
1330	TEOFILO A LEYVA			CARLSBAD	NM	22403646	29339	500.00	trash clean up Keep Carlsbad Beautiful	11/30/2023
1291	TEOFILO LEON LEYVA			CARLSBAD	NM	22403158	29313	500.00	trash clean up Keep Carlsbad Beautiful	11/3/2023
10712	TEXAS A&M EXT SERVICE (TEEX)			COLLEGE STATION	TX	22400308	315665	800.00	Tuition for Fire Officer 4 class for K. Ahrens	11/30/2023
1704	TEXAS-NEW MEXICO NEWSPAPERS LLC	EL PASO TIMES	CURRENT ARGUS	MCLEAN	VA	22400182	11268	1,738.65	Legal Publications for City Admin Office Nov 23	11/16/2023
1704	TEXAS-NEW MEXICO NEWSPAPERS LLC	EL PASO TIMES	CURRENT ARGUS	MCLEAN	VA	22401450	11382600	4,094.26	advertising November 2023	11/16/2023
2625	THE GARDEN MART, INC.			CARLSBAD	NM	22400457	1002418	13,440.10	Annual street median maintenance	11/3/2023
803	THE GRANT PLANT INC			ALBUQUERQUE	NM	22400224	1002452	1,460.58	Technical Support for Grants	11/9/2023
8089	THE WATER WORKS INC	CY ENDEAVORS		CARLSBAD	NM	22400354	1002419	22.50	Drinking Water & Cooler Rental July 2023-June 2024	11/3/2023
8089	THE WATER WORKS INC	CY ENDEAVORS		CARLSBAD	NM	22401003	1002491	7.50	Drinking Water FY23/24	11/17/2023
8089	THE WATER WORKS INC	CY ENDEAVORS		CARLSBAD	NM	22400074	1002491	22.50	The Waterworks Inc.	11/17/2023
8089	THE WATER WORKS INC	CY ENDEAVORS		CARLSBAD	NM	22400584	1002491	7.50	FY 2024 Water Delivery	11/17/2023
8089	THE WATER WORKS INC	CY ENDEAVORS		CARLSBAD	NM	22400060	1002491	22.50	Bottled Water Service CFD/PFA	11/17/2023
8089	THE WATER WORKS INC	CY ENDEAVORS		CARLSBAD	NM	22400257	1002491	22.50	EST YRLY WATER BOTTLES WATER DEPT 7/2023-6/2024	11/17/2023
8089	THE WATER WORKS INC	CY ENDEAVORS		CARLSBAD	NM	22400493	1002491	7.50	FY 2024 water and delivery	11/17/2023
8089	THE WATER WORKS INC	CY ENDEAVORS		CARLSBAD	NM	22400354	1002491	22.50	Drinking Water & Cooler Rental July 2023-June 2024	11/17/2023
8089	THE WATER WORKS INC	CY ENDEAVORS		CARLSBAD	NM	22400075	1002491	127.50	FY 2024 - Drinking Water	11/17/2023
8089	THE WATER WORKS INC	CY ENDEAVORS		CARLSBAD	NM	22400516	1002491	45.00	YEARLY COOLER RENTAL & BOTTLE SERVICE FY23-24	11/17/2023
8089	THE WATER WORKS INC	CY ENDEAVORS		CARLSBAD	NM	22400443	1002491	30.00	Water Works	11/17/2023
8089	THE WATER WORKS INC	CY ENDEAVORS		CARLSBAD	NM	22400516	1002491	45.00	YEARLY COOLER RENTAL & BOTTLE SERVICE FY23-24	11/17/2023
8089	THE WATER WORKS INC	CY ENDEAVORS		CARLSBAD	NM	22400493	1002491	7.50	FY 2024 water and delivery	11/17/2023
8089	THE WATER WORKS INC	CY ENDEAVORS		CARLSBAD	NM	22400074	1002539	15.00	The Waterworks Inc.	11/30/2023
8089	THE WATER WORKS INC	CY ENDEAVORS		CARLSBAD	NM	22400584	1002539	7.50	FY 2024 Water Delivery	11/30/2023
8089	THE WATER WORKS INC	CY ENDEAVORS		CARLSBAD	NM	22400012	1002539	7.50	Water Service for IT.	11/30/2023
8089	THE WATER WORKS INC	CY ENDEAVORS		CARLSBAD	NM	22401003	1002539	7.50	Drinking Water FY23/24	11/30/2023

City of Carlsbad
Check Register
November 2023

VENDOR	NAME	NAME2	DBA	CITY	STATE	P.O.	CHECK NO	INVOICE NET	INVOICE DESCRIPTION	CHECK DATE
8089	THE WATER WORKS INC	CY ENDEAVORS		CARLSBAD	NM	22400075	1002539	97.50	FY 2024 - Drinking Water	11/30/2023
8089	THE WATER WORKS INC	CY ENDEAVORS		CARLSBAD	NM	22400354	1002539	15.00	Drinking Water & Cooler Rental July 2023-June 2024	11/30/2023
8089	THE WATER WORKS INC	CY ENDEAVORS		CARLSBAD	NM	22400516	1002539	45.00	YEARLY COOLER RENTAL & BOTTLE SERVICE FY23-24	11/30/2023
7482	THERMAL SCIENTIFIC, INC			MANSFIELD	TX	22403069	1002540	241.00	Supplies needed in Lab	11/30/2023
7533	THOMSON-WEST			CAROL STREAM	IL	22403168	1002420	1,852.00	Thomson Reuters	11/3/2023
7533	THOMSON-WEST			CAROL STREAM	IL	22403674	1002541	1,285.00	Thomson Reuters	11/30/2023
1581	THRYV INC			DFW AIRPORT	TX	22400586	315404	381.96	Monthly Advertising for Windstream FY 23/24	11/9/2023
7500	TK ELEVATOR CORPORATION			CAROL STREAM	IL	22206512	315306	2,116.78	Elevator Upgrades for City Hall	11/3/2023
7500	TK ELEVATOR CORPORATION			CAROL STREAM	IL	22206511	315306	2,116.78	Elevator Upgrades for Riverwalk	11/3/2023
1208	T-MOBILE USA INC			CINCINNATI	OH	22400109	315400	373.80	Hotspots for circulating collection	11/9/2023
1208	T-MOBILE USA INC			CINCINNATI	OH	22400109	315663	373.80	Hotspots for circulating collection	11/30/2023
171	TONY SOUZA			ROSWELL	NM		315516	55.00	Travel - Orlando FL	11/17/2023
7311	TORO NATIONAL SUPPORT	NETWORK		ABILENE	TX	22400198	315589	219.00	Toro NSN support for irrigation at golf course	11/22/2023
10230	TRANSUNION RISK &	ALTERNATIVE DATE SOLUTION		DALLAS	TX	22400315	315308	198.68	FY 2024 - Background Checks	11/3/2023
7607	ULINE INC.			PLEASANT PRAIRIE	WI	22403015	315406	222.75	Uline	11/9/2023
7607	ULINE INC.			PLEASANT PRAIRIE	WI	22402837	315517	630.84	stock warehouse cabinet/pantry	11/17/2023
7607	ULINE INC.			PLEASANT PRAIRIE	WI	22403075	315518	392.23	gloves for crews/Thernandez/water stock	11/17/2023
7607	ULINE INC.			PLEASANT PRAIRIE	WI	22402756	315518	944.24	Pro Shop Supplies	11/17/2023
7607	ULINE INC.			PLEASANT PRAIRIE	WI	22402889	315590	150.62	soap refills for sports complex/A Lara	11/22/2023
7607	ULINE INC.			PLEASANT PRAIRIE	WI	22403268	315667	392.23	gloves for crew/TonyH/gloves for closet/MLL	11/30/2023
7607	ULINE INC.			PLEASANT PRAIRIE	WI	22402881	315667	580.54	Pro Shop Supplies	11/30/2023
7610	ULTRA CLEAN CARPET &	JANITORIAL SERVICE		CARLSBAD	NM	22400332	1002421	9,038.37	Janitorial Services for the Parks dept	11/3/2023
7610	ULTRA CLEAN CARPET &	JANITORIAL SERVICE		CARLSBAD	NM	22400332	1002421	4,811.33	Janitorial Services for the Parks dept	11/3/2023
1727	UNITED ART AND EDUCATION, INC			FORT WAYNE	IN	22402747	315520	124.31	SUPPLIES FOR ARTS/CRAFTS CLASSES AND ACTIVITIES	11/17/2023
8939	UNITED STEEL WORKERS			PITTSBURGH	PA		406527	4,520.80	Dues PR#1	11/3/2023
8939	UNITED STEEL WORKERS			PITTSBURGH	PA		406568	4,554.09	Dues PR#2	11/17/2023
8987	UNITED WAY	OF EDDY COUNTY		CARLSBAD	NM	22403310	29340	500.00	trash clean up Keep Carlsbad Beautiful	11/30/2023
8987	UNITED WAY	OF EDDY COUNTY		CARLSBAD	NM		315309	720.00	Proceeds from Trick or Tee Mini Golf	11/3/2023
8987	UNITED WAY	OF EDDY COUNTY		CARLSBAD	NM	22305787	315521	3,305.69	Cinco de Mayo Tournament Advertising	11/17/2023
8987	UNITED WAY	OF EDDY COUNTY		CARLSBAD	NM		406528	150.50	Emp Deductions	11/3/2023
8987	UNITED WAY	OF EDDY COUNTY		CARLSBAD	NM		406569	150.50	Emp Deductions	11/17/2023
7705	UNIVERSAL BEARING & CHAIN			CARLSBAD	NM	22403208	315522	194.12	Bearing Unit	11/17/2023
7705	UNIVERSAL BEARING & CHAIN			CARLSBAD	NM	22402529	315592	95.04	BELTS FOR WELDING SHOP A/C	11/22/2023
1561	UNIVERSAL INVESTIGATION SERVICES LLC			ALBUQUERQUE	NM	22400840	315405	966.56	FY 2024 - Pre-Employment Background	11/9/2023
7624	USA BLUE BOOK	HD SUPPLY FACILITIES MAINTENANCE LTD		WAUKEGAN	IL	22403227	1002453	162.63	Sample tubes	11/9/2023
7624	USA BLUE BOOK	HD SUPPLY FACILITIES MAINTENANCE LTD		WAUKEGAN	IL	22403307	1002492	1,230.45	Waterline repair kits	11/17/2023
7624	USA BLUE BOOK	HD SUPPLY FACILITIES MAINTENANCE LTD		WAUKEGAN	IL	22402998	1002542	973.74	nozzles for jet truck	11/30/2023
11901	VERIZON WIRELESS			DALLAS	TX	22400247	315407	640.18	Cell Phone Service July 23 - June 24	11/9/2023
11901	VERIZON WIRELESS			DALLAS	TX	22400247	315407	120.03	Cell Phone Service July 23 - June 24	11/9/2023
11901	VERIZON WIRELESS			DALLAS	TX	22400247	315407	670.39	Cell Phone Service July 23 - June 24	11/9/2023
11901	VERIZON WIRELESS			DALLAS	TX	22400262	315407	120.06	EST YRLY WTR AIRCD/CELL/DATA/SCADA W/TAX 7/23-6/24	11/9/2023
11901	VERIZON WIRELESS			DALLAS	TX	22400262	315407	65.48	EST YRLY WTR AIRCD/CELL/DATA/SCADA W/TAX 7/23-6/24	11/9/2023
11901	VERIZON WIRELESS			DALLAS	TX	22400262	315407	316.12	EST YRLY WTR AIRCD/CELL/DATA/SCADA W/TAX 7/23-6/24	11/9/2023
11901	VERIZON WIRELESS			DALLAS	TX	22400580	315407	360.09	Air Card FY 2023-2024	11/9/2023
11901	VERIZON WIRELESS			DALLAS	TX	22400278	315407	80.02	FY 2024 - Utility - Cell Phone	11/9/2023
11901	VERIZON WIRELESS			DALLAS	TX	22400278	315407	4,681.17	FY 2024 - Utility - Cell Phone	11/9/2023
11901	VERIZON WIRELESS			DALLAS	TX	22400155	315523	1,402.11	Annual PO Cell Phone Usage - Verizon 7/23 to 6/24	11/17/2023
11901	VERIZON WIRELESS			DALLAS	TX	22400035	315593	40.01	FY24 Hotspot Service Charge	11/22/2023
11901	VERIZON WIRELESS			DALLAS	TX	22400426	315593	122.10	FY24 Phone Service for Cell Phone	11/22/2023
1299	VICTORIA R LEVVA			CARLSBAD	NM	22403302	29328	500.00	trash clean up Keep Carlsbad Beautiful	11/17/2023
1708	VIRTOWER LLC			FORT MYERS	FL	22402543	315594	6,000.00	FY24 Virtower Software Agreement	11/22/2023

City of Carlsbad
 Check Register
 November 2023

VENDOR	NAME	NAME2	DBA	CITY	STATE	P.O.	CHECK NO	INVOICE NET	INVOICE DESCRIPTION	CHECK DATE
8027	WAGNER EQUIPMENT CORP.			DENVER	CO	22403239	1002493	35.69	Regulator/Gasket	11/17/2023
8027	WAGNER EQUIPMENT CORP.			DENVER	CO	22403308	1002493	103.70	ignition keys for CAT backhoe/R Myers	11/17/2023
8027	WAGNER EQUIPMENT CORP.			DENVER	CO	22402706	1002493	92.16	HOSE FOR CONST BACKHOE #13718	11/17/2023
8027	WAGNER EQUIPMENT CORP.			DENVER	CO	22402921	1002513	144.04	FILTERS FOR PARKS BACKHOE #14159	11/22/2023
8063	WASTEQUIP MANUFACTURING CO LLC			CHARLOTTE	NC	22401654	315524	15,610.37	ROLL OFF CONTAINERS FOR THE SOLID WASTE	11/17/2023
8070	WATER DEPARTMENT			CARLSBAD	NM	22400375	315408	63,602.81	Nov 2023 Water Service	11/9/2023
8072	WATSON TRUCK & SUPPLY			HOBBS	NM	22402707	315409	162.28	FILTERS FOR ST #13076 & SW #16653	11/9/2023
312	WELLS FARGO FINANCIAL LEASING INC			DES MOINES	IA	22400650	315525	1,620.69	FY24 Lease for 90009A Mower at Sports Complex	11/17/2023
11648	WENDY D AUSTIN			CARLSBAD	NM		315526	42.00	Travel - Washington DC	11/17/2023
8364	WEX BANK			CAROL STREAM	IL	22400648	5786	103,425.92	WEX Fuel	11/15/2023
8364	WEX BANK			CAROL STREAM	IL	22402200	113785	16,567.11	WEX CC Nov 2023	11/16/2023
1700	WILLIAM KUPKUSKE			ANDREWS	TX		315310	40.00	Travel - Roswell	11/3/2023
7860	WINDSTREAM COMMUNICATIONS			LOUISVILLE	KY	22400027	315410	111.36	FY 2024 - Fax Service	11/9/2023
7860	WINDSTREAM COMMUNICATIONS			LOUISVILLE	KY	22400027	315527	1,219.37	FY 2024 - Fax Service	11/17/2023
7860	WINDSTREAM COMMUNICATIONS			LOUISVILLE	KY	22400444	315527	6,664.97	Annual purchase requisition for Windstream telepho	11/17/2023
7860	WINDSTREAM COMMUNICATIONS			LOUISVILLE	KY	22400027	315670	114.65	FY 2024 - Fax Service	11/30/2023
361	WINSUPPLY NE ABQ NM CO			ALBUQUERQUE	NM	22401900	1002393	1,615.50	952E sprinkler rotors	11/3/2023
361	WINSUPPLY NE ABQ NM CO			ALBUQUERQUE	NM	22403125	1002458	1,750.66	Valves, solenoids and fitting for golf course	11/17/2023
7457	WITMER PUBLIC SAFETY	GROUP, INC		COATESVILLE	PA	22402527	1002454	267.59	Rookie Fire Helmet Shields	11/9/2023
7457	WITMER PUBLIC SAFETY	GROUP, INC		COATESVILLE	PA	22402969	1002494	656.78	Jackets, belts, and flashlights for new rookie FFs	11/17/2023
7457	WITMER PUBLIC SAFETY	GROUP, INC		COATESVILLE	PA	22402969	1002494	136.06	Jackets, belts, and flashlights for new rookie FFs	11/17/2023
7457	WITMER PUBLIC SAFETY	GROUP, INC		COATESVILLE	PA	22402969	1002543	17.98	Jackets, belts, and flashlights for new rookie FFs	11/30/2023
12513	WITTEK GOLF SUPPLY			ELK GRV VILL	IL	22402802	1002455	1,092.31	Pro Shop Supplies	11/9/2023
12513	WITTEK GOLF SUPPLY			ELK GRV VILL	IL	22402802	1002495	44.00	Pro Shop Supplies	11/17/2023
12513	WITTEK GOLF SUPPLY			ELK GRV VILL	IL	22402802	1002544	332.36	Pro Shop Supplies	11/30/2023
8375	XCEL ENERGY SERVICES, INC			DENVER	CO	22400402	315411	41,531.78	Street Lighting & Signal FY:July 2023- June 2024	11/9/2023
8375	XCEL ENERGY SERVICES, INC			DENVER	CO	22400275	315411	74,281.44	Electric Service	11/9/2023
8375	XCEL ENERGY SERVICES, INC			DENVER	CO	22400571	315411	54,321.60	Electric Services FY 23/24	11/9/2023
8375	XCEL ENERGY SERVICES, INC			DENVER	CO	22403385	315528	11,362.39	Electrical Service Lines for 4012 NPH @1644 Skylin	11/17/2023
12652	YAMAHA MOTOR FINANCE CORP			CHICAGO	IL	22400861	315412	4,417.34	Yamaha Cart Rental for July 2023-June 2024	11/9/2023
								4,932,361.96		

14. Vendor Fiscal Year Summary

City of Carlsbad
YTD Vendor Summary
July 2023 - November 2023

Vendor Number	Vendor Name	City	State	YTD Purchases	YTD Payments
12830	4 ELEMENTS AUTOMOTIVE	CARLSBAD	NM	30,831.83	30,831.83
7558	4 RIVERS EQUIPMENT	GREELEY	CO	17,900.92	17,900.92
1637	49ER COMMUNICATIONS, INC	NEVADA CITY	CA	347.35	347.35
1256	4ALLPROMOS LLC	ESSEX	CT	1,807.90	1,807.90
2358	4IMPRINT INC.	CHICAGO	IL	8,470.85	8,470.85
1265	5280 PUBLISHING, INC	DENVER	CO	4,630.00	4,630.00
835	535 GROUP LLC	MCLEAN	VA	30,000.00	30,000.00
417	90 DEGREE BENEFITS	LUBBOCK	TX	657,413.71	657,413.71
148	A & S ENTERPRISES INC	ALBUQUERQUE	NM	26,270.00	26,270.00
687	AAL FIRE & SAFETY LLC	CARLSBAD	NM	10,053.44	10,053.44
1642	A-B AUTOMOTIVE EQUIPMENT, LLC	LUBBOCK	TX	1,624.95	1,624.95
1255	ABAE PARTNERS LLC	CARLSBAD	NM	15,915.88	15,915.88
11874	ACME ENVIRONMENTAL, INC	ALBUQUERQUE	NM	533.36	533.36
1566	ACTIVITY ADVISORS, INC	PHOENIX	AZ	2,392.48	2,392.48
1001	ACUSHNET COMPANY	BOSTON	MA	48,403.50	48,403.50
223	AD VENTURE MARKETING	BROWNFIELD	TX	4,815.41	4,815.41
1401	ADAM V WEIS	PETALUMA	CA	400.00	400.00
13169	ADB SAFEGATE AMERICAS LLC	COLUMBUS	OH	2,754.81	2,754.81
1005	ADIDAS AMERICA, INC.	PORTLAND	OR	7,076.02	7,076.02
64	ADMIN OFFICE OF THE COURTS	SANTA FE	NM	26,319.00	26,319.00
1033	ADMIRAL BEVERAGE CORP	ALBUQUERQUE	NM	21,461.01	21,461.01
11959	ADRIAN GONZALES	CARLSBAD	NM	20.00	20.00
14039	ADRIAN R RODRIGUEZ	CARLSBAD	NM	273.97	273.97
1329	ADRIANN L LEYVA SING	CARLSBAD	NM	500.00	500.00
11317	ADVANCE AUTO PARTS	RALEIGH	NC	34,565.27	43,789.43
5276	ADVANCED CHEMICAL TRANSPORT INC.	SAN JOSE	CA	22,088.62	22,088.62
11012	ADVANCED PEST AND WEED	OKLAHOMA CITY	OK	12,497.52	12,497.52
6539	AERZEN USA CORP	COATESVILLE	PA	21,286.58	21,286.58
1568	AFC, LLC	ALBUQUERQUE	NM	130,875.36	130,875.36
11144	AFFIRMING HEART VICTIM SERVICES	CARLSBAD	NM	5,000.00	5,000.00
15719	ALBERT CASTILLO	CARLSBAD	NM	61.11	61.11
15713	ALBERT MOISA	CARLSBAD	NM	1,479.00	1,479.00
78	ALBERTSON'S #907	AMARILLO	TX	10,554.29	10,554.29
82	ALBUQUERQUE JOURNAL	ALBUQUERQUE	NM	4,525.50	4,525.50
228	ALERT ALL CORP	NEW HOLLAND	PA	3,848.00	3,848.00
9833	ALEX LUNA	CARLSBAD	NM	222.43	222.43
873	ALI M MORALES	ALBUQUERQUE	NM	12,757.44	12,757.44
10	ALL CITY MANAGEMENT SERVICES INC	LOS ANGELES	CA	669.42	669.42
12158	ALONZO NAJERA JR	CARLSBAD	NM	2,148.13	2,148.13
948	ALPHA-PURE SERVICES	CARLSBAD	NM	23,499.96	23,499.96

City of Carlsbad
YTD Vendor Summary
July 2023 - November 2023

Vendor Number	Vendor Name	City	State	YTD Purchases	YTD Payments
99	ALTEC INDUSTRIES INC	BIRMINGHAM	AL	2,291.40	2,291.40
1667	ALTITUDE RECREATION, INC	ERIE	CO	12,975.00	12,975.00
684	AMANDA LEE	LUBBOCK	TX	500.00	500.00
1289	AMBER MARIE LEYVA	CARLSBAD	NM	500.00	500.00
117	AMERICAN ALLIANCE OF MUSEUMS	ATLANTA	GA	295.00	295.00
1465	AMERICAN ASSOCIATION OF AIRPORT EXECUTIVES, INC	ALEXANDRIA		1,795.00	1,795.00
871	AMERICAN LIBRARY ASSOC	CHICAGO	IL	292.00	292.00
10052	AMERICAN MEDICAL GROUP	HOBBS	NM	1,907.48	1,907.48
10987	AMERICAN SIGNAL CORP	MILWAUKEE	WI	2,350.21	2,350.21
1160	AMIGO MACHINERY LLC	ROSWELL	NM	161.93	161.93
15789	AMPARO VASQUEZ	CARLSBAD	NM	20.00	20.00
1691	ANA MUNOZ	CARLSBAD	NM	500.00	500.00
15744	ANDRES RUIZ	CARLSBAD	NM	1,511.77	1,511.77
15965	ANDREW MATTA	CARLABAD	NM	857.61	857.61
901	ANDREWS BROADCASTING COMPANY INC.	ANDREWS	TX	799.50	799.50
850	ANDY DELFIN	CARLSBAD	NM	522.00	522.00
224	ANGEL ARMOR LLC	FORT COLLINS	CO	10,870.47	10,870.47
11863	ANGELICA BARRIOS-TESTA	CARLSBAD	NM	207.20	207.20
195	ANIMAL CARE EQUIPMENT & SERVICES LLC	BROOMFIELD	CO	1,098.77	1,098.77
1676	ANTHONY CERVANTES	CARLSBAD	NM	500.00	500.00
1756	ANTONIO ALVARADO	EL PASO	TX	42.00	42.00
9692	ANTONIO BACA	CARLSBAD	NM	447.17	447.17
14	APCO, AFC INC.	DAYTONA BEACH	FL	2,398.00	2,398.00
725	APPLIED CONCEPTS INC	RICHARDSON	TX	5,028.00	5,028.00
251	APSCO INC	ALAMOGORDO	NM	499.69	499.69
303	AQUATIC CONSULTANTS, INC	ALBUQUERQUE	NM	64,041.89	64,041.89
544	ARAMARK UNIFORM & CAREER APPAREL GROUP	PASADENA	CA	5,662.08	5,662.08
12927	ARCHIVESOCIAL LLC	DALLAS	TX	4,788.00	4,788.00
320	ARISTATEK, INC.	LARAMIE	WY	1,490.00	1,490.00
11924	ART OF THE WEST	MINNETONKA	MN	30.00	30.00
358	ARTESIA DAILY PRESS	ARTESIA	NM	75.00	75.00
360	ARTESIA FIRE EQUIPMT, INC	ARTESIA	NM	6,163.70	6,163.70
1438	ARTESIA FORD SALES, INC	ARTESIA	NM	81.38	81.38
1221	ARTESIA METALS INC	ARTESIA	NM	442.14	442.14
394	ASCE/MEMBERSHIP	BALTIMORE	MD	289.00	289.00
3639	ASCEND LEARNING HOLDINGS, LLC	LEAWOOD	KS	2,378.86	2,378.86
1728	ASHLEY WEST	CARLSBAD	NM	500.00	500.00
693	ASKART INC.	TONGANOXIE	KS	395.00	395.00
391	AT&T CORPORATION	ATLANTA	GA	6,238.62	6,238.62
1622	AUSTIN NAYLOR	CARLSBAD	NM	74.76	74.76

City of Carlsbad
YTD Vendor Summary
July 2023 - November 2023

Vendor Number	Vendor Name	City	State	YTD Purchases	YTD Payments
396	AUSTIN TURF & TRACTOR INC	MARBLE FALLS	TX	943.58	943.58
405	AUTOZONE	CARLSBAD	NM	12.86	12.86
323	AXON ENTERPRISE INC	SCOTTSDALE	AZ	116,794.14	116,794.14
231	BADGE FRAME INC	CAMDEN	TN	3,148.06	3,148.06
438	BAKER UTILITY SUPPLY CORP	ALBUQUERQUE	NM	122,926.65	130,295.34
440	BALLEAU GROUNDWATER INC.	ALBUQUERQUE	NM	10,420.78	10,420.78
1769	BARBARA ANN ROSALES	ARTESIA	NM	500.00	500.00
1412	BEAR PAW EMBROIDERY & SAFETY LLC	CARLSBAD	NM	13,130.22	13,130.22
13188	BEDFORD GALLERY	WALNUT CREEK	CA	2,000.00	2,000.00
1503	BEN E. KEITH COMPANY	FORT WORTH	TX	8,986.41	8,986.41
458	BENMARK SUPPLY CO., INC.	MIDLAND	TX	90,957.39	90,957.39
1723	BIBLIONIX, LLC	AUSTIN	TX	3,360.00	3,360.00
10229	BIBLIOTHECA, LLC	ATLANTA	GA	2,951.60	2,951.60
1644	BIDDLE CONSULTING GROUP, INC	FOLSOM	CA	3,950.00	3,950.00
910	BIG 5 SPORTING GOODS	EL SEGUNDO	CA	808.90	808.90
462	BIG STATE INDUSTRIAL SUPPLY INC	RIVERSIDE	CA	11,545.74	11,545.74
701	BIO AQUATIC TESTING INC	CARROLLTON	TX	3,380.00	3,380.00
531	BLACKSTONE AUDIO	PHILADELPHIA	PA	67.43	67.43
510	BLAINE INDUSTRIAL SUPPLY	LUBBOCK	TX	7,235.00	7,235.00
1610	BLAZESTACK INC	AUSTIN	TX	2,300.00	2,300.00
1509	BLICK ART MATERIALS LLC	GALESBURG	IL	2,277.45	2,277.45
12719	BLUE 360 MEDIA LLC	PARK CITY	UT	1,443.24	1,443.24
367	BLUE PEAK LOGIC INC	MISSION VIEJO	CA	3,100.00	3,100.00
1385	BLUE TEES ENTERPRISES LLC	WALNUT CREEK	CA	7,277.86	7,277.86
780	BLUEGLOBES LLC	EATONTON	GA	8,816.80	8,816.80
661	BNSF RAILWAY COMPANY CORP	FT WORTH	TX	1,139.76	1,139.76
1028	BOARD OF VETERINARY MEDICINE	ALBUQUERQUE	NM	100.00	100.00
412	BOARDTRONICS INC	ROSEVILLE	CA	2,343.50	2,343.50
545	BOB TURNER'S FORD COUNTRY	ALBUQUERQUE	NM	441,604.00	441,604.00
10074	BOBCAT AUTO AND DETAIL	CARLSBAD	NM	978.69	978.69
12014	BOBCAT COLLISION CENTER	CARLSBAD	NM	5,275.19	5,275.19
638	BOHANNAN HUSTON INC.	ALBUQUERQUE	NM	18,132.89	18,132.89
954	BOND EQUIPMENT CO INC	DALLAS	TX	3,346.93	3,346.93
1358	BPOE LODGE #1558	CARLSBAD	NM	1,500.00	1,500.00
9831	BRADLEY CARLSEN	CARLSBAD	NM	527.00	527.00
11694	BRADLEY WOOTTON	CARLSBAD	NM	1,581.51	1,581.51
580	BRANDON INDUSTRIES, INC.	MCKINNEY	TX	27,818.50	27,818.50
1666	BRANDON VASEY	CARLSBAD	NM	900.00	900.00
610	BREWER OIL CO.	ARTESIA	NM	3,810.40	3,810.40
13382	BRIAN MCCARTY	WHITES CITY	NM	605.32	605.32

City of Carlsbad
YTD Vendor Summary
July 2023 - November 2023

Vendor Number	Vendor Name	City	State	YTD Purchases	YTD Payments
1619	BRIAN TENCZA	FRANKFORT	IL	333.81	333.81
742	BRIDGEPAY NETWORK SOLUTIONS	MAITLAND	FL	1,786.90	1,786.90
616	BRININSTOOL EQUIPMENT SALES INC	CARLSBAD	NM	18,585.04	18,585.04
777	BRITTANY L MADRID	CARLSBAD	NM	500.00	500.00
635	BRODART CO.	COLUMBUS	OH	7,068.60	7,068.60
652	BROWNING GARAGE DOORS LLC	CARLSBAD	NM	11,465.45	11,465.45
10865	BRUCKNER TRUCK SALES INC	BIRMINGHAM	AL	4,909.65	4,909.65
10683	BSK ASSOCIATES	FRESNO	CA	1,106.00	1,106.00
662	BSN SPORTS LLC	DALLAS	TX	1,983.78	1,983.78
1508	BSTK LLC	CARLSBAD	NM	4,917.39	4,917.39
13343	BTE BODY COMPANY	IRVING	TX	2,840.82	2,840.82
12895	BUSINESS NOTIONS INC	ROSWELL	NM	187.38	187.38
11251	C & R DISTRIBUTING, LLC	EL PASO	TX	1,975.50	1,975.50
787	CAIN ELECTRIC SUPPLY CORP	DALLAS	TX	7,139.56	7,139.56
1003	CALLAWAY GOLF SALES CO.	CARLSBAD	CA	18,817.83	18,817.83
1604	CAMBIAR CONSULTING LLC	ALTO	NM	25,804.80	25,804.80
507	CANDOR TIRES LLC	CARLSBAD	NM	3,862.98	3,862.98
11294	CANNON COCHRAN MANAGEMENT	INDIANAPOLIS	IN	14,287.90	14,287.90
881	CAPROCK WATER COMPANY INC	ARTESIA	NM	154.20	154.20
890	CARC FARM, INC.	CARLSBAD	NM	1,673.45	1,673.45
1668	CARDIO PARTNERS INC	CHICAGO	IL	1,450.00	1,450.00
900	CARLSBAD ANIMAL CLINIC INC	CARLSBAD	NM	665.00	665.00
10517	CARLSBAD AREA ART ASSOC.	CARLSBAD	NM	11,919.98	11,919.98
915	CARLSBAD AUTO SUPPLY	CARLSBAD	NM	31,335.10	31,335.10
11181	CARLSBAD AUTOMOTIVE	CARLSBAD	NM	10,699.13	10,699.13
1738	CARLSBAD COLLABORATIVE CORP	CARLSBAD	NM	500.00	500.00
12203	CARLSBAD COMMUNITY	CARLSBAD	NM	30,240.00	30,240.00
944	CARLSBAD COMMUNITY ANTI-DRUG/GANG COALITION	CARLSBAD	NM	6,000.00	6,000.00
12859	CARLSBAD COMMUNITY THEATRE	CARLSBAD	NM	17,329.12	17,329.12
930	CARLSBAD CURRENT ARGUS	MCLEAN	VA	124.31	124.31
933	CARLSBAD DEPT OF DEVELOPMENT CORP	CARLSBAD	NM	2,000.00	2,000.00
934	CARLSBAD DOWNTOWN LIONS	CARLSBAD	NM	50.00	50.00
945	CARLSBAD FOUNDATION INC.	CARLSBAD	NM	500.00	500.00
285	CARLSBAD GEM & MINERAL SOCIETY INC	CARLSBAD	NM	5,283.15	5,283.15
950	CARLSBAD IRRIGATION DIST.	CARLSBAD	NM	12,713.00	12,713.00
1683	CARLSBAD LIVE, LLC	CARLSBAD	NM	27,792.00	27,792.00
941	CARLSBAD MAINSTREET CORP	CARLSBAD	NM	142,175.21	142,175.21
983	CARLSBAD MUNICIPAL SCHOOL	CARLSBAD	NM	3,750.00	3,750.00
5206	CARLSBAD NATIONAL LITTLE LEAGUE	CARLSBAD	NM	8,670.00	8,670.00
12061	CARLSBAD PRINTING/DESIGN	CARLSBAD	NM	1,082.46	1,082.46

City of Carlsbad
YTD Vendor Summary
July 2023 - November 2023

Vendor Number	Vendor Name	City	State	YTD Purchases	YTD Payments
998	CARLSBAD QUALITY AUTOBODY	CARLSBAD	NM	9,141.65	9,141.65
1388	CARLSBAD QUALITY JANITORIAL	HAGERMAN	NM	50,162.10	50,162.10
902	CARLSBAD RADIO INC.	CARLSBAD	NM	5,155.79	5,155.79
1040	CARLSBAD SHEET METAL, LLC	CARLSBAD	NM	234.61	234.61
12923	CARLSBAD SMALL ENGINE LLC	CARLSBAD	NM	283.97	283.97
11122	CARLSBAD SOCCER LEAGUE	CARLSBAD	NM	19,000.00	19,000.00
11662	CARLSBAD TRANSITIONAL HOUSING AND HOMELESS SHELTER	CARLSBAD	NM	40,000.00	40,000.00
1085	CARROT TOP INDUSTRIES	HILLSBOROUGH	NC	1,085.82	1,085.82
1761	CASEY TANNER	CARLSBAD	NM	500.00	500.00
992	CED	DALLAS	TX	46,643.04	46,643.04
2624	CENGAGE LEARNING, INC	CHICAGO	IL	3,628.95	3,628.95
1135	CENTER POINT LARGE PRINT	THORNDIKE	ME	22.17	22.17
1552	CENTERLINE SUPPLY, INC	GRAND PRAIRIE	TX	1,400.00	1,400.00
1120	CENTRAL VALLEY ELECTRIC COOP	ARTESIA	NM	584.46	584.46
1206	CHAMBER OF COMMERCE CORP.	CARLSBAD	NM	219,372.00	219,372.00
1213	CHAPARRAL SAND & GRAVEL	CHAPARRAL	NM	3,994.92	3,994.92
7539	CHARLES G TRACY	HOUSTON	TX	2,630.24	2,630.24
9382	CHARLES H. JURVA	CARLSBAD	NM	9,670.62	9,670.62
9505	CHARLES JURVA-INS REBATE	CARLSBAD	NM	2,558.84	2,558.84
1748	CHEMICAL LIGHT INC	VERNON HILLS	IL	1,996.80	1,996.80
14037	CHRISTOPHER AUSTIN	CARLSBAD	NM	242.00	242.00
11778	CHRISTOPHER CORDOVA	CARLSBAD	NM	24.69	24.69
276	CHRISTOPHER MORALES	ARTESIA	NM	663.04	663.04
659	CI TECHNOLOGIES INC	ST AUGUSTINE	FL	2,424.03	2,424.03
12871	CIELO VISTA MALL	EL PASO	TX	6,600.00	6,600.00
13445	CIERRA SAMANIEGO	CARLSBAD	NM	42.00	42.00
1735	CITIZENPRIME, LLC	MOKENA	IL	337.20	337.20
9166	CITY OF CARLSBAD			817.00	817.00
1763	CITY OF LEAGUE CITY	LEAGUE CITY	TX	16.99	16.99
1692	CITY OF RIO RANCHO	RIO RANCHO	NM	29.00	29.00
1342	CIVICPLUS, LLC	DALLAS	TX	3,353.30	3,353.30
1237	CLARK EQUIPMENT CO INC.	ALBUQUERQUE	NM	170.00	170.00
1491	CLARK TRUCK EQUIPMENT COMPANY INC	ALBUQUERQUE	NM	3,145.36	3,145.36
6002	CLEARSTREAM RECYCLING INC	PALOS HEIGHTS	IL	905.00	905.00
12653	CLUB PROPHET SYSTEMS	CHESWICK	PA	3,009.12	3,009.12
10728	CNA SURETY	ST LOUIS	MO	237.50	237.50
1202	COATS PUMP & SUPPLY INC	DEXTER	NM	358,730.48	358,730.48
13302	CODE 3 SERVICE LLC	ALBUQUERQUE	NM	19,600.31	19,600.31
15742	CODY MARRS	CARLSBAD	NM	15.00	15.00
9287	COLLIS JOHNSON	CARLSBAD	NM	1,015.10	1,015.10

City of Carlsbad
YTD Vendor Summary
July 2023 - November 2023

Vendor Number	Vendor Name	City	State	YTD Purchases	YTD Payments
8918	COLONIAL LIFE & ACCIDENT	COLUMBIA	SC	257,676.69	257,676.69
1629	COMMERCIAL ENERGY SPECIALISTS, LLC	TEMPE	AZ	10,545.51	10,545.51
1660	COMMERCIAL FOOD SERVICE & EQUIPMENT CO. INC.	ODESSA	TX	11,673.48	11,673.48
1725	COMPLETE CANINE (K9) TRAINING	BRIGHTON	CO	140.00	140.00
1270	CONNELLS OFFICE SUPPLY	CARLSBAD	NM	20,395.23	20,395.23
3344	CONSOLIDATED FLEET SERV	SEARCY	AR	3,756.00	3,756.00
1290	CONSTRUCTOR'S INC.	CARLSBAD	NM	3,925,151.03	3,925,151.03
743	CONSULTRX LLC	CARLSBAD	NM	800.00	800.00
1613	CONVERSIGHT .AI INC	INDIANAPOLIS	IN	2,925.00	2,925.00
1293	CONVERUS, INC	LEHI	UT	3,200.00	3,200.00
5857	CONWAY SHIELD INC	NEW BERLIN	WI	273.60	273.60
1317	COOPER ENTERPRISES LLC	CARLSBAD	NM	1,605.39	1,605.39
5775	COOPERATIVE EDUCATIONAL SERVICES	ALBUQUERQUE	NM	3,188,561.40	3,188,561.40
12318	CORE & MAIN LP	ST LOUIS	MO	546,193.59	546,193.59
1377	COUFAL- PRATER EQUIPMENT LLC	WACO	TX	17,927.48	17,927.48
1356	COURTESY PAWN	CARLSBAD	NM	8,552.48	8,552.48
3946	CREATIVE BUS SALES INC.	CHINO	CA	2,587.05	2,587.05
10204	CREED INC	LOVING	NM	968.81	968.81
1367	CREWS GLASS & MIRROR INC.	CARLSBAD	NM	1,779.61	1,779.61
6393	CROWN AWARDS	HAWTHORNE	NY	639.63	639.63
12240	CUMMINS SALES & SERVICE	DENVER	CO	4,581.88	4,581.88
10066	CXT INCORPORATED	PITTSBURGH	PA	142,163.62	142,163.62
11513	CYCLE STOP VALVES, INC	LUBBOCK	TX	2,659.25	2,659.25
219	D & D AUTOMATION & ELECTRIC LLC	HOBBS	NM	13,409.60	13,409.60
1408	DANA KEPNER CO.	DENVER	CO	21,108.00	21,108.00
1753	DANIEL BASOCO	CARLSBAD	NM	500.00	500.00
1754	DANIELLE SEDILLO	ARTESIA	NM	500.00	500.00
1402	DARDANELLE TIMBER CO INC	CARLSBAD	NM	3,871.59	3,871.59
1308	DATA BUSINESS EQUIPMENT	DES MOINES	IA	438.00	438.00
1249	DATAPILOT INC	IRVINE	CA	2,795.00	2,795.00
594	DEANNA WESTON-HELMER	CARLSBAD	NM	426.00	426.00
1771	DEBORAH SMITH	CARLSBAD	NM	500.00	500.00
1762	DEBRA MARTINEZ	CARLSBAD	NM	500.00	500.00
1461	DECOR OF CARLSBAD, INC.	CARLSBAD	NM	1,709.89	1,709.89
3622	DEERE CREDIT INC.	JOHNSTON	IA	130,287.64	130,287.64
1749	DELGADO ROBERTO	CARLSBAD	NM	500.00	500.00
1746	DELISH HEFT	CARLSBAD	NM	42.00	42.00
1463	DEMCO, INC.	MILWAUKEE	WI	2,938.47	2,938.47
463	DENISE MADRID-BOYEA	CARLSBAD	NM	749.50	749.50
15971	DENNIS CONTRERAS	CARLSBAD	NM	20.00	20.00

City of Carlsbad
YTD Vendor Summary
July 2023 - November 2023

Vendor Number	Vendor Name	City	State	YTD Purchases	YTD Payments
12956	DESERT FOX SOLUTIONS	CARLSBAD	NM	20,902.93	20,902.93
1768	DESERT HILLS ELECTRIC SUPPLY INC	ARTESIA	NM	2,329.66	2,329.66
11958	DESERT SNOW	LIBBY	MT	1,947.00	1,947.00
11471	DEVON STINSON	CARLSBAD	NM	544.00	544.00
1649	DFND TECHNOLOGIES INC	EL SEGUNDO	CA	8,578.00	8,578.00
106	DIAMOND SPEED PRODUCTS	FRANKLIN PARK	IL	822.21	822.21
1750	DIANNA QUEZADA	LOVING	NM	500.00	500.00
648	DISH DBS CORP	ENGLEWOOD	CO	858.22	858.22
12442	DITCH WITCH SOUTHWEST	MIDLAND	TX	60,300.04	60,300.04
1041	DIVOTS SPORTSWEAR COMPANY INC	PEACHTREE CORNERS	GA	6,912.58	6,912.58
1742	DOCUMENT SOLUTIONS INC.	ALBUQUERQUE	NM	9,890.01	9,890.01
11709	DOG WASTE DEPOT	SAN DIEGO	CA	169.99	169.99
1592	DOGGETT FREIGHTLINER OF SOUTH TEXAS, LLC	HOUSTON	TX	6,403.13	6,403.13
1378	DOMONIC ORNELAS	CARLSBAD	NM	360.00	360.00
1605	DON CHALMERS FORD	RIO RANCHO	NM	154,989.00	154,989.00
1226	DONA CASSINGHAM	CARLSBAD	NM	730.50	730.50
1634	DOUGLAS E SWARTZ	SEMINOLE	FL	1,250.00	1,250.00
1530	DPC INDUSTRIES, INC.	DALLAS	TX	15,010.40	15,010.40
1505	DUNAGAN ASSOCIATES	CARLSBAD	NM	80.00	80.00
298	DUNGAREES LLC	COLUMBIA	MO	2,831.43	2,831.43
1699	DYLAN MUNOZ	CARLSBAD	NM	35.00	35.00
269	EAGLE ENGRAVING INC	SAINT CHARLES	IL	2,522.65	2,522.65
1795	EBSCO SUBSCRIPTION SERV	DALLAS	TX	19,559.00	19,559.00
1837	EDDY COUNTY	CARLSBAD	NM	176,288.51	176,288.51
1792	EDDY COUNTY CLERK	CARLSBAD	NM	1,450.00	1,450.00
1809	EDDY COUNTY DETENTION CENTER	CARLSBAD	NM	159,125.00	159,125.00
1810	EDDY COUNTY EXTENSION SERVICE	CARLSBAD	NM	90.00	90.00
1831	EDDY LEA ENERGY ALLIANCE	CARLSBAD	NM	25,000.00	25,000.00
189	EDEN K9 CONSULTING & TRAINING CORP	CHESTEMERE, ALBERTA		696.00	696.00
13443	EDGAR JARAMILLO	CARLSBAD	NM	59.00	59.00
8950	EDILBERTO MORENO	CARLSBAD	NM	20.00	20.00
12882	EDISPATCHES	KINNELON	NJ	2,338.07	2,338.07
1517	EDMO DISTRIBUTORS, INC	SPOKANE VALLEY	WA	2,981.16	2,981.16
938	EDUARDO BUSTAMANTE	CARLSBAD	NM	500.00	500.00
10614	EDWARD VANSBOTTER	CARLSBAD	NM	20.00	20.00
13162	EH WACHS	LINCOLNSHIRE	IL	64.86	64.86
11887	EL VAQUERITO WESTERN WEAR	CARLSBAD	NM	5,994.66	5,994.66
1283	ELECTRO-MATIC PRODUCTS, INC	FARMINGTON HILLS	MI	866,081.11	866,081.11
11174	ELIAS LARA	CARLSBAD	NM	40.00	40.00
805	ELITE MEDIA GROUP LLC	NORMAN	OK	6,008.36	6,008.36

City of Carlsbad
YTD Vendor Summary
July 2023 - November 2023

Vendor Number	Vendor Name	City	State	YTD Purchases	YTD Payments
15961	ELIZABETH FERRALES	CARLSBAD	NM	42.00	42.00
730	ELM USA INC	BUFFALO GROVE	IL	623.99	623.99
1926	EMBLEM ENTERPRISES, INC.	VAN NUYS	CA	1,166.30	1,166.30
1577	EMERGENCY TECHNOLOGY INC	HUDSONVILLE	MI	16,741.76	16,741.76
1931	EMS REGION III CORP	CLOVIS	NM	1,334.00	1,334.00
11475	EMSRX	WAXAHACHIE	TX	12,000.00	12,000.00
12816	ENCHANTED TECHNOLOGY SOLUTIONS	ALBUQUERQUE	NM	143,465.60	143,465.60
1933	ENCYCLOPAEDIA BRITANNICA	CHICAGO	IL	1,350.00	1,350.00
6321	ENMU-ROSWELL	ROSWELL	NM	14,772.65	14,772.65
1963	ENVIRONMENTAL RESOURCE ASSOCIATION	GOLDEN	CO	383.87	383.87
13358	EQUIPMENTSHARE.COM INC	FULTON	MO	681.49	681.49
11980	ERIC FLORES	CARLSBAD	NM	507.00	507.00
1318	ERIC FLORES	CARLSBAD	NM	136.50	136.50
1697	ERIC HERNANDEZ			60.00	60.00
876	ERNESTO B MARTINEZ	ROSWELL	NM	7,548.31	7,548.31
9196	ERNIE DOMINGUEZ	CARLSBAD	NM	394.00	394.00
1677	ESUBSTANCE LTD	LONDON		15,000.00	15,000.00
13405	EUROFINS EATON ANALYTICAL	LANCASTER	PA	140.53	140.53
1306	EVAN LARA	CARLSBAD	NM	507.00	507.00
2019	EXERPLAY, INC.	CEDAR CREST	NM	1,285.00	1,285.00
1690	EYENID MANZO	CARLSBAD	NM	500.00	500.00
797	EZ DOCK OF TEXAS L.P.	HURST	TX	3,755.63	3,755.63
1801	E-Z RENTALS & SALES, INC.	CARLSBAD	NM	12,224.92	12,224.92
10396	FAIRWAY AUTO CLINIC LLC	CARLSBAD	NM	255.12	255.12
12095	FARO TECHNOLOGIES, INC	LAKE MARY	FL	980.00	980.00
2255	FASTENAL COMPANY	WINONA	MN	954.74	954.74
2284	FEDERAL EXPRESS CORP.	PITTSBURGH	PA	408.02	408.02
2359	FERGUSON WATERWORKS #3083	LOS ANGELES	CA	63,337.22	63,337.22
3422	FIRE PROTECTION PUBLICATIONS	STILLWATER	OK	1,863.00	1,863.00
13110	FIREHOSEDIRECT	MOORESVILLE	NC	896.42	896.42
1639	FIRST METHODIST CHURCH CARLSBAD	CARLSBAD	NM	37,757.50	37,757.50
2384	FLEETPRIDE	DALLAS	TX	6,765.09	6,765.09
1347	FLOCK GROUP INC	ATLANTA	GA	500.00	500.00
2467	FORESTRY SUPPLIERS INC	JACKSON	MS	170.21	170.21
2480	FORREST TIRE CO., INC.	CARLSBAD	NM	22,693.35	22,693.35
2502	FOX SCIENTIFIC, INC.	ALVARADO	TX	1,605.72	1,605.72
15786	FRANCISCO OROZCO	CARLSBAD	NM	662.00	662.00
1730	FRANK J MORBILLO	TESUQUE	NM	3,490.37	3,490.37
1612	FRIENDS OF THE CARLSBAD PUBLIC LIBRARY	CARLSBAD	NM	300.00	300.00
12896	FRIENDS OF THE LIVING DESERT	CARLSBAD	NM	13,663.14	13,663.14

City of Carlsbad
YTD Vendor Summary
July 2023 - November 2023

Vendor Number	Vendor Name	City	State	YTD Purchases	YTD Payments
2486	FULL SOURCE, LLC	JACKSONVILLE	FL	2,097.28	2,097.28
2597	FUSON INDUSTRIAL MAINTENANCE LLC	CARLSBAD	NM	600.00	600.00
11919	FUSON PROPERTIES	CARLSBAD	NM	500.00	500.00
12395	G. ALLEN PEREZ	CARLSBAD	NM	42.00	42.00
2639	GALE CENGAGE LEARNING	ATLANTA	GA	2,796.40	2,796.40
12960	GALLS LLC	CHICAGO	IL	29,673.68	29,673.68
10862	GAMETIME INC	FT PAYNE	AL	15,015.55	15,015.55
202	GARMIN SERVICES INC	YARMOUTH	ME	779.40	779.40
12504	GARNER'S YAMAHA LLC	HOBBS	NM	1,604.85	1,604.85
759	GEMPLER'S INC	JANESVILLE	WI	98.16	98.16
8928	GENERAL OPERATING FUND			555,887.31	555,887.31
14298	GEORGE PETERSON	ROSWELL	NM	40.00	40.00
1455	GEORGE U CASTRO	CARLSBAD	NM	9,575.10	9,575.10
14690	GERARD JAQUEZ	CARLSBAD	NM	4,456.00	4,456.00
1757	GIDEON ASEMNOR	STAMFORD	CT	4,410.00	4,410.00
1694	GINA STYRING	CARLSBAD	NM	314.66	314.66
11242	GOLDEN WEST INDUSTRIAL	SIMI VALLEY	CA	1,529.71	1,529.71
343	GOOD TIMES TSHIRT ORGANIZATION LLC	ALBUQUERQUE	NM	222.85	222.85
2925	GOSERCO, INC.	MESA	AZ	7,495.35	7,495.35
2933	GRAINGER	KANSAS CITY	MO	53,962.81	53,962.81
331	GRAY MEDIA GROUP INC	ATLANTA	GA	2,440.00	2,440.00
2546	GREEN CLEAN WINDOW CLEANING	CARLSBAD	NM	538.22	538.22
1537	GREY HOUSE PUBLISHING	AMENIA	NY	148.50	148.50
3021	GUY LUTMAN ENTERPRISES LLC	CARLSBAD	NM	1,874.30	1,874.30
3030	HACH COMPANY	CHICAGO	IL	1,596.68	1,596.68
1556	HALEY M JONES	CARLSBAD	NM	343.67	343.67
10957	HALL ENVIRONMENTAL	ALBUQUERQUE	NM	3,015.28	3,015.28
3050	HALL MACHINE	CARLSBAD	NM	15,202.05	15,202.05
3060	HAMILTON ROOFING CO. INC.	CARLSBAD	NM	54,899.59	54,899.59
567	HARRELL'S LLC	LAKELAND	FL	21,860.42	21,860.42
548	HBSS CONNECT CORP	LOWELL	MA	19,283.18	19,283.18
4806	HEARST NEWSPAPER II, LLC	PRESCOTT	AZ	2,800.00	2,800.00
11080	HEARST PROPERTIES	ALBUQUERQUE	NM	3,583.91	3,583.91
11079	HEIL OF TEXAS	IRVING	TX	17,160.69	17,160.69
3140	HELENA AGRI-ENTERPRISES	DALLAS	TX	2,258.00	2,258.00
15753	HENRY J CASTANEDA	CARLSBAD	NM	749.00	749.00
10412	HENRY MORGAN	CARLSBAD	NM	59.00	59.00
3159	HI LINE CO	DALLAS	TX	10,836.59	10,836.59
3174	HINKLE SHANOR LLP	ROSWELL	NM	5,708.01	5,708.01
10838	HISTORICAL SOCIETY OF NM	SANTA FE	NM	50.00	50.00

City of Carlsbad
YTD Vendor Summary
July 2023 - November 2023

Vendor Number	Vendor Name	City	State	YTD Purchases	YTD Payments
491	HOLTZ INDUSTRIES INC	NEWARK	OH	1,333.60	1,333.60
258	HORTON LAW FIRM LLC	CARLSBAD	NM	5,374.80	5,374.80
13373	HOT SHOT SUPPLY	DENVER	CO	1,900.00	1,900.00
10726	HUB INTL INS SVCS INC	DALLAS	TX	7,680.00	7,680.00
799	HUTTON BROADCASTING LLC	SANTA FE	NM	3,890.25	3,890.25
3404	IACP	BALTIMORE	MD	875.00	875.00
8937	IBEW, LOCAL UNION #611	ALBUQUERQUE	NM	8,225.22	8,225.22
810	ICA RADIO LTD	DALLAS	TX	1,000.00	1,000.00
3408	IDEXX DISTRIBUTION INC.	ATLANTA	GA	5,820.74	5,820.74
10059	IMAGE PERMANENCE INST	ROCHESTER	NY	300.00	300.00
1527	IMPRONTA LLC	ALBUQUERQUE	NM	44,126.25	44,126.25
3509	IMSA	ROCKLEDGE	FL	425.00	425.00
3451	INDUSTRIAL ELECTRIC MOTORS INC	CARLSBAD	NM	192.00	192.00
351	INFORMATION PROTECTION SERVICES INC	ROSWELL	NM	3,091.94	3,091.94
3465	INGRAM LIBRARY SERVICES	ATLANTA	GA	4,581.49	4,581.49
10158	INOUTBOARD.COM LLC	CHULA VISTA	CA	360.00	360.00
532	INSIGHT DIRECT USA INC	TEMPE	AZ	989.44	989.44
735	INSIGHT PUBLIC SECTOR	TEMPE	AZ	170,758.93	170,758.93
12685	INTAPOL INDUSTRIES INC	NEW YORK	NY	483.96	483.96
10145	INTERNATIONAL BRONZE	FT MYERS	FL	4,994.00	4,994.00
3407	INTERNATIONAL CRITICAL INCIDENT STRESS	ELLCOTT CITY	MD	3,765.80	3,765.80
3508	INTERNATIONAL INSTITUTE OF	RANCHO CUCAMONGA	CA	350.00	350.00
1489	INTERVIEW NOW, INC	ALAMEDA	CA	4,500.00	4,500.00
15634	ISAAC FLOREZ	CARLSBAD	NM	214.48	214.48
1752	J & B PAVELKA INC.	ROBSTOWN	TX	28,100.00	28,100.00
3601	J & J PIPE & SUPPLY	CARLSBAD	NM	9,347.73	9,347.73
541	J WAYNE BEVERS	ROSWELL	NM	10,421.40	10,421.40
1327	JACKSON SUPPLY LLC	DENTON	TX	975.59	975.59
10533	JACOB DORADO	CARLSBAD	NM	965.00	965.00
13101	JACOB MARQUEZ	CARLSBAD	NM	20.00	20.00
1703	JAIME RENE AGUILERA	CARLSBAD	NM	500.00	500.00
5770	JAIME'S WELDING LLC	CARLSBAD	NM	833.66	833.66
266	JAMES C SAUNDERS	FRISCO	TX	10,000.00	10,000.00
3665	JAMES COOKE & HOBSON INC	ALBUQUERQUE	NM	18,527.40	18,527.40
1892	JAMES DEREK NEELD	CARLSBAD	NM	336.00	336.00
3058	JAMES HAMILTON CONST. CO	SILVER CITY	NM	32,947.67	32,947.67
10361	JAMES LOGSDON	ARTESIA	NM	300.14	300.14
1589	JAVIS GRIEGO	RIO RANCHO	NM	98,441.22	98,441.22
3626	JD CREATIONS	CARLSBAD	NM	1,805.00	1,805.00
1686	JED PEACOCK	CARLSBAD	NM	115.34	115.34

City of Carlsbad
YTD Vendor Summary
July 2023 - November 2023

Vendor Number	Vendor Name	City	State	YTD Purchases	YTD Payments
12445	JEFF PATTERSON	CARLSBAD	NM	733.39	733.39
11976	JEFFREY BISHOP	CARLSBAD	NM	60.00	60.00
3675	JENKINS FURNITURE	CARLSBAD	NM	2,357.00	2,357.00
1036	JENKINS MARKETING CO LLC	ENGLEWOOD	CO	14,286.79	14,286.79
1766	JESSICA ORTIZ	ARTESIA	NM	500.00	500.00
14024	JESSIE RODRIGUEZ	CARLSBAD	NM	596.81	596.81
1047	JESUS MIGUEL URTEAGA	EL PASO	TX	7,162.10	7,162.10
1682	JET AUTO GLASS	ROSWELL	NM	250.00	250.00
11585	JIM MYERS & SONS INC	CHARLOTTE	NC	25,590.00	25,590.00
10498	JK AUTO & DIESEL LLC	CARLSBAD	NM	1,670.11	1,670.11
13449	JOANNE JAURE	CARLSBAD	NM	94.65	94.65
11689	JOE J MONAHAN	ALBUQUERQUE	NM	548.27	548.27
6927	JOEL F RYAN	ALBUQUERQUE	NM	435.00	435.00
10941	JOEL'S HEAVY DUTY TOWING AND RECOVERY	ARTESIA	NM	1,242.07	1,242.07
12028	JOHN BONNELL	CARLSBAD	NM	199.08	199.08
846	JOHN J PENNELL	ROSWELL	NM	47,813.76	47,813.76
15410	JOHN MAJERUS	CARLSBAD	NM	400.80	400.80
14047	JOHN RIDDLE	CARLSBAD	NM	175.00	175.00
15966	JOHN SNEATHEN	CARLSBAD	NM	544.00	544.00
3767	JOHNSTONE SUPPLY	ALBUQUERQUE	NM	1,193.39	1,193.39
8338	JONATHAN ALEXANDER MEZA	LOVINGTON	NM	1,079.02	1,079.02
828	JONATHAN CHANDLER	CARLSBAD	NM	4,524.00	4,524.00
13176	JORDAN REYES	EL PASO	TX	507.00	507.00
1661	JORGE R. MARTINEZ	CARLSBAD	NM	275.00	275.00
566	JOSE E BENAVIDEZ	LOVING	NM	9,623.74	9,623.74
329	JOSEPH HOUSER	CARLSBAD	NM	6,322.00	6,322.00
1021	JOSEPH ORTIZ	CARLSBAD	NM	1,288.99	1,288.99
11909	JOSH MOORE	CARLSBAD	NM	462.00	462.00
12501	JR DOPORTO	CARLSBAD	NM	4,325.79	4,325.79
976	JUAN COELLO	EL PASO	TX	507.00	507.00
12710	JUDY BRAKEMAN	CARLSBAD	NM	401.51	401.51
569	JULIE CHESTER	LITHIA	FL	29,812.00	29,812.00
10448	JUST FOR CONCRETE	ARTESIA	NM	1,549.82	1,549.82
3800	JUSTICE SYSTEMS, INC.	ALBUQUERQUE	NM	1,075.21	1,075.21
1664	JUSTIN L LOMPREY	HENDERSON	NV	2,050.00	2,050.00
11349	JUSTIN NORTHCUTT	CARLSBAD	NM	8,518.86	8,518.86
10764	JWC ENVIRONMENTAL LLC	LOS ANGELES	CA	11,535.08	11,535.08
3813	K W FUELS, INC.	HOBBS	NM	9,027.44	9,027.44
1741	KADEN MIRELES	CARLSBAD	NM	60.00	60.00
3818	KAM SECURITY & SOUND, INC	CARLSBAD	NM	2,282.37	2,282.37

City of Carlsbad
YTD Vendor Summary
July 2023 - November 2023

Vendor Number	Vendor Name	City	State	YTD Purchases	YTD Payments
3780	KANN MANUFACTURING CORP	DUBUQUE	IA	1,282.12	1,282.12
3541	KARS LLC	ROSWELL	NM	21,390.82	21,390.82
14153	KATHRYN PRELL	CARLSBAD	NM	121.00	121.00
1609	KATRINA SMITH	CARLSBAD	NM	500.00	500.00
12615	KELLY SMYER	CARLSBAD	NM	544.00	544.00
14257	KENNETH AHRENS	CARLSBAD	NM	1,901.90	1,901.90
1320	KEO FISH FARMS INC.	KEO	AR	10,000.00	10,000.00
304	KEYMAKE SOLUTIONS LLC	CARLSBAD	NM	393.61	393.61
849	KIRBY WHEELER	CARLSBAD	NM	942.00	942.00
1584	K-LOG INC.	ZION	IL	3,362.00	3,362.00
315	KNOX ASSOCIATES INC	PHOENIX	AZ	721.00	721.00
3945	KRISTINA B HILLMER	CARLSBAD	NM	2,408.58	2,408.58
11075	KRQE TV, KASA TV, KBIM TV	DALLAS	TX	3,400.95	3,400.95
13387	KWES TELEVISION LLC	ODESSA	TX	3,000.00	3,000.00
11038	KYLE MARKSTEINER	CARLSBAD	NM	2,835.00	2,835.00
1027	L & F DISTRIBUTORS LLC	CORPUS CHRISTI	TX	8,676.00	8,676.00
11867	LA CUEVA PET CARE CENTER	CARLSBAD	NM	990.56	990.56
4011	LA TIENDA	CARLSBAD	NM	845.64	845.64
6867	LAKESIDE MEATS INC.	CARLSBAD	NM	474.50	474.50
14250	LARRY YTURRALDE	CARLSBAD	NM	507.00	507.00
1564	LATRICIA ASH	HOBBS	NM	257.78	257.78
1512	LAUREL ANNE CARRIER FEILMEIER	BAY ST LOUIS	MS	9,000.00	9,000.00
4310	LAWSON PRODUCTS INC	CHICAGO	IL	569.58	569.58
12885	LD SUPPLY LLC	ALBUQUERQUE	NM	1,447.79	1,447.79
4340	LEA COUNTY ELEC COOP. INC	LOVINGTON	NM	36,317.62	36,317.62
1606	LEADERSHIP NEW MEXICO	ALBUQUERQUE	NM	2,500.00	2,500.00
10770	LEADSONLINE LLC	PLANO	TX	6,212.00	6,212.00
10975	LEAGUE/HISTORIC AMERICAN	FOREST HILL	MD	325.00	325.00
11518	LEATHAM FAMILY LLC	OGDEN	UT	5,987.00	5,987.00
10578	LEE WILSON & ASSOCIATES INC	SANTA FE	NM	2,398.52	2,398.52
12902	LESLIE WINFIELD	HOBBS	NM	20.00	20.00
1280	LEVEL 3 FINANCING, INC	BROOMFIELD	CO	6,520.62	6,520.62
1614	LEXIPOL, LLC	FRISCO	TX	6,200.00	6,200.00
1454	LEXISNEXIS RISK SOLUTIONS FL INC	ALPHARETTA	GA	1,398.56	1,398.56
11185	LEXJET LLC	ATLANTA	GA	4,174.05	4,174.05
11479	LIBRARY IDEAS LLC	VIENNA	VA	695.76	695.76
1386	LIBRARY JOURNALS, LLC	PLAIN CITY	OH	249.00	249.00
4359	LIFE ASSIST INC	RANCHO CORDOVA	CA	39,551.75	39,551.75
1638	LIFE TECHNOLOGIES CORPORATION	PITTSBURGH	PA	170,545.68	170,545.68
1689	LINDA CANDELARIA- DODD	CARLSBAD	NM	500.00	500.00

City of Carlsbad
YTD Vendor Summary
July 2023 - November 2023

Vendor Number	Vendor Name	City	State	YTD Purchases	YTD Payments
3875	LN CURTIS & SONS	WALNUT CREEK	CA	21,998.76	21,998.76
15960	LOGAN RAMIREZ	CARLSBAD	NM	530.00	530.00
3406	LOGIN/IACP NET	BALTIMORE	MD	875.00	875.00
1617	LOIS M MANNO	ALBUQUERQUE	NM	459.80	459.80
12977	LONNIE SALAZAR	ROSWELL	NM	1,779.35	1,779.35
10593	LORRAINE MONTOYA	CARLSBAD	NM	20.00	20.00
11815	LOWE'S	ATLANTA	GA	37,208.72	40,048.71
563	L-TRON CORPORATION	VICTOR	NY	8,954.00	8,954.00
1648	LUMIVERO LLC	DENVER	CO	998.00	998.00
14032	LUPE ORNELAS	CARLSBAD	NM	20.00	20.00
11974	M & M EXCAVATING INCORPORATED	CARLSBAD	NM	22,966.70	22,966.70
4731	MAIL SERVICE CENTER	CARLSBAD	NM	6,056.97	6,056.97
346	MALLORY SAFETY & SUPPLY LLC	LONGVIEW	WA	5,674.36	5,674.36
364	MARCELA G PINON	EL PASO	TX	3,422.05	3,422.05
1583	MARGARET BARRERAS	CLOUDCROFT	NM	40.00	40.00
1538	MARIA M. LOPEZ	CARLSBAD	NM	2,499.86	2,499.86
3521	MARIE A JOHNSON	CARLSBAD	NM	8.01	8.01
1698	MARIE E BLEA	CARLSBAD	NM	2,499.10	2,499.10
1046	MARIO GONZALEZ SANTILLAN	CARLSBAD	NM	200.00	200.00
861	MARJANOVIC LAW LLC	ALBUQUERQUE	NM	16,143.75	16,143.75
10532	MARK JOHNSON	CARLSBAD	NM	20.00	20.00
9474	MARK MORENO	CARLSBAD	NM	1,884.29	1,884.29
1493	MARRS GRIEBEL LAW, LTD.	ALBUQUERQUE	NM	47,495.91	47,495.91
12649	MASEK ROCKY MTN GOLF CARS	ALBUQUERQUE	NM	30,247.72	30,247.72
4779	MASTER LUBE INC	CARLSBAD	NM	5,944.49	5,944.49
10390	MATT LANGLITZ	CARLSBAD	NM	69.97	69.97
12270	MATTHEW FLORES	CARLSBAD	NM	20.00	20.00
4759	MCCOYS LUMBER	CARLSBAD	NM	9,156.98	9,156.98
4764	MCGEE CO	DENVER	CO	840.32	840.32
1616	MCWANE INC	OSKALOOSA	IA	885.00	885.00
3033	MD SOLUTIONS INC	PLAIN CITY	OH	1,802.26	1,802.26
1309	MEDICAL AIR SERVICES ASSOCIATION, INC	PLANTATION	FL	22,541.50	22,541.50
1758	MELISSA MARTINEZ	CARLSBAD	NM	500.00	500.00
340	MELISSA PHILLIPS	CARLSBAD	NM	88.72	88.72
5249	MELLOY DODGE	ALBUQUERQUE	NM	44,240.00	44,240.00
11928	MERCURY MEDICAL	CLEARWATER	FL	1,211.36	1,211.36
1658	MERCY VETERINARY HOSPITAL	LEANDER	TX	147.34	147.34
1710	METRO SHOOTING CENTER CORPORATION	BLAINE	MN	18,130.00	18,130.00
893	MH5500 LLC	CARLSBAD	NM	23,167.50	23,167.50
10117	MHQ OF NEW MEXICO	ALBUQUERQUE	NM	616.24	616.24

City of Carlsbad
YTD Vendor Summary
July 2023 - November 2023

Vendor Number	Vendor Name	City	State	YTD Purchases	YTD Payments
13448	MICAH ROBERTS	ARTESIA	NM	6,670.00	6,670.00
11978	MICHAEL (BRAD) HENSON	CARLSBAD	NM	215.00	215.00
931	MICHAEL GREEN	CHATTANOOGA	TN	3,542.86	3,542.86
1541	MICHAEL J FISH	CAPITAN	NM	20,640.00	20,640.00
15755	MICHAEL SHOTT	CARLSBAD	NM	20.00	20.00
11851	MICHAEL TRUJILLO	CARLSBAD	NM	2,736.00	2,736.00
1303	MICHAEL W WOOD	CARLSBAD	NM	100.87	100.87
264	MICHEAL A MUNOZ	LOVING	NM	371.39	371.39
5274	MIDCO DIVING & MARINE SERVICES, INC	RAPID CITY	SD	5,013.24	5,013.24
1733	MIDLAND TRAILER SALES & SERVICE, LLC	MIDLAND	TX	7,262.00	7,262.00
1720	MIDWEST FINANCE CORPORATION	ANTHONY	TX	1,838.12	1,838.12
4869	MIDWEST TAPE	CINCINNATI	OH	190.37	190.37
1534	MIGHTY WASH	LUBBOCK	TX	480.00	480.00
1670	MILE HIGH SHOOTING ACCESSORIES LLC	FREDERICK	CO	13,369.80	13,369.80
5218	MILLER ENGINEERS INC	ALBUQUERQUE	NM	173,346.00	173,346.00
11897	MINDY A RODRIGUEZ	CARLSBAD	NM	500.00	500.00
4872	MINE SUPPLY	DALLAS	TX	7,681.06	7,070.34
388	MISSION COMMUNICATIONS LLC	NORCROSS	GA	6,040.20	6,040.20
1747	MISTY A ORTIZ	CARLSBAD	NM	500.00	500.00
10246	MITCHELL & CRUSE	CARLSBAD	NM	67,122.38	67,122.38
10647	MOBILE SAFETY & CONSULT	CARLSBAD	NM	322.19	322.19
4905	MODRALL SPERLING, ROEHL	ALBUQUERQUE	NM	17,378.41	17,378.41
9450	MOLZEN-CORBIN & ASSOC, INC	ALBUQUERQUE	NM	254,399.35	254,399.35
11555	MOON DOG PUBLISHING LLC	ALBUQUERQUE	NM	4,580.32	4,580.32
4917	MORALES UPHOLSTERY	CARLSBAD	NM	1,262.18	1,262.18
4935	MORRISON SUPPLY	DALLAS	TX	14,101.23	14,101.23
5009	MORROW, REARDON, MILLER,	ALBUQUERQUE	NM	17,650.51	17,650.51
4949	MOTOROLA INC	CHICAGO	IL	4,821.80	6,868.46
5036	MOUNTAIN-PLAINS MUSEUMS	LINCOLN	NE	200.00	200.00
4925	MSC INDUSTRIAL SUPPLY CO.	ST. LOUIS	MO	4,704.43	4,704.43
1365	MT LIBRARY SERVICES INC	PLAIN CITY	OH	3,346.29	3,346.29
4862	MTD INC-THE KID	LOVINGTON	NM	6,214.10	6,214.10
818	MUNISSION LLC	SAN JUAN	PR	11,727.50	11,727.50
4587	MWI VETERINARY SUPPLY	DALLAS	TX	1,696.90	1,696.90
5757	MY-LOR, INC	DALLAS	GA	113.80	113.80
4997	MYRON CORP	BALTIMORE	MD	1,365.15	1,365.15
12913	N7 TACTICAL TRAINING LLC	CARLSBAD	NM	4,500.00	4,500.00
12340	NADINE MIRELES	CARLSBAD	NM	915.42	915.42
411	NANCY HARTMAN- BROWN	CARLSBAD	NM	160.00	160.00
5120	NASRO INC.	HOOVER	AL	475.00	475.00

City of Carlsbad
YTD Vendor Summary
July 2023 - November 2023

Vendor Number	Vendor Name	City	State	YTD Purchases	YTD Payments
5137	NATIONAL BUSINESS FURNITURE	MILWAUKEE	WI	406.00	406.00
13366	NATIONAL INDUSTRIAL & SAFETY SUPPLY LLC	OLYMPIA	WA	9,592.28	9,592.28
11969	NATIONAL PEN CO LLC	SAN DIEGO	CA	248.56	248.56
5259	NATIONAL RESTAURANT SUPPLY CO INC	EL PASO	TX	9,217.92	9,217.92
5286	NATIONAL SAFETY COUNCIL	ITASCA	IL	2,732.06	2,732.06
10718	NAVIGATE360 LLC	CLEVELAND	OH	749.00	749.00
5191	NCH CORPORATION	IRVING	TX	395.95	395.95
5376	NEUMARK IRRIGATION	ALBUQUERQUE	NM	7,018.91	7,018.91
1331	NEW MEXICO ASSOCIATION OF COUNTIES 911	CARLSBAD	NM	150.00	150.00
5214	NEW MEXICO EMERGENCY PROD	ALBUQUERQUE	NM	1,171.00	1,171.00
5491	NEW MEXICO FIRE CHIEFS ASSOCIATION	SANTA FE	NM	350.00	350.00
5810	NEW MEXICO GAS CO. INC.	ALBUQUERQUE	NM	12,011.72	12,011.72
5483	NEW MEXICO MAGAZINE	SANTA FE	NM	36,343.45	36,343.45
6722	NEW MEXICO SECRETARY OF STATE	SANTA FE	NM	30.00	30.00
1215	NEW MEXICO TAP MASTER INC	CONCORD	CA	8,963.25	8,963.25
11750	NEW TRAVERTINE, INC.	BELEN	NM	4,125.75	4,125.75
71	NEXTREQUEST LLC	DALLAS	TX	20,631.09	20,631.09
2349	NFPA	AVON	MA	72.00	72.00
12419	NICHE ACADEMY LLC	LEHI	UT	4,500.00	4,500.00
1669	NICHOLAS MOISA	CARLSBAD	NM	20.00	20.00
5551	NICHOLS PRINTING, INC.	CARLSBAD	NM	20,529.00	20,529.00
1010	NICK SULLIVAN	CARLSBAD	NM	206.16	206.16
11650	NM ASSOC OF CHIEFS OF	SANTA FE	NM	250.00	250.00
8953	NM CHILD SUPPORT	DALLAS	TX	13,153.27	13,153.27
5448	NM DEPT OF PUBLIC SAFETY	SANTA FE	NM	15.00	15.00
5459	NM DEPT OF WORKFORCE SOL	ALBUQUERQUE	NM	7,122.23	7,122.23
5471	NM FLOODPLAIN MANAGERS ASSOC	ROSWELL	NM	325.00	325.00
5467	NM JUNIOR COLLEGE	HOBBS	NM	22,473.00	22,473.00
5484	NM LIBRARY ASSOCIATION	ALBUQUERQUE	NM	60.00	60.00
5493	NM MUNICIPAL COURT CLERKS	SANTA FE	NM	240.00	240.00
5494	NM MUNICIPAL JUDGES ASSN.	SANTA FE	NM	150.00	150.00
5488	NM MUNICIPAL LEAGUE	SANTA FE	NM	100.00	100.00
5499	NM MUNICIPAL LIBRARIANS ASSOCIATION	SANTA FE	NM	50.00	50.00
5536	NM ONE CALL SYSTEMS INC	ALBUQUERQUE	NM	4,528.00	4,528.00
5502	NM RECYCLING COALITION	SANTA FE	NM	3,347.00	3,347.00
8955	NM RETIREE HEALTH CARE	DALLAS	TX	454,022.83	454,022.83
5584	NM SELF INSURERS FUND	SANTA FE	NM	1,101,097.71	1,101,097.71
5497	NMML	SANTA FE	NM	1,395.00	1,395.00
5108	NMPTA	RIO RANCHO	NM	400.00	400.00
5555	NMWWA	ESPANOLA	NM	3,348.00	3,348.00

City of Carlsbad
YTD Vendor Summary
July 2023 - November 2023

Vendor Number	Vendor Name	City	State	YTD Purchases	YTD Payments
5533	NMWWA - SE SECTION	ESPANOLA	NM	120.00	120.00
5546	NOAH'S ARK, INC.	CARLSBAD	NM	153,363.61	153,363.61
11266	NOALMARK BROADCASTING COR	HOBBS	NM	3,450.09	3,450.09
5572	NORTHERN SAFETY CO.,INC.	UTICA	NY	344.96	344.96
13398	NORTHERN TOOL & EQUIPMENT	BURNSVILLE	MN	6,424.19	6,424.19
1532	NOTHERN GIFTS INC	BLAINE	WA	563.01	563.01
5602	OCLC, INC	DENVER	CO	7,480.27	7,480.27
11090	ODESSA AMERICAN	MCALLEN	TX	8,098.00	8,098.00
5639	OFFICE DEPOT INC.	DALLAS	TX	8,960.24	8,960.24
9998	ONE TIME			5,677.44	5,677.44
9999	ONE TIME			54,219.35	54,219.35
218	OPPORTUNITYSPACE INC	BOSTON	MA	13,000.00	13,000.00
5668	OREILLY AUTO/FIRST CALL	SPRINGFIELD	MO	1,154.91	1,154.91
5693	ORIENTAL TRADING CO	OMAHA	NE	1,934.69	1,934.69
3017	ORLANDO GARZA	CARLSBAD	NM	209,910.39	209,910.39
11886	OTC BRANDS, INC.	DES MOINES	IA	1,104.29	1,104.29
1486	OTHRAM INC	THE WOODLANDS	TX	15.63	15.63
16080	OTIS WATER USERS CO-OP	CARLSBAD	NM	378.67	378.67
5715	OTTO ENVIRONMENTAL	CHARLOTTE	NC	31,736.00	31,736.00
10025	OVERDRIVE INC	CLEVELAND	OH	4,500.00	4,500.00
349	OXI FRESH OF SE NM LLC	ROSWELL	NM	2,087.18	2,087.18
488	P & M SOLUTIONS LLC	NORCROSS	GA	2,059.45	2,059.45
12623	PACESETTER K9 LLC	LIBERTY HILL	TX	1,800.00	1,800.00
5761	PAPER DIRECT	MINNEAPOLIS	MN	877.16	877.16
1404	PAR WEST TURF SERVICES, INC	HUNTINGTON BEACH	CA	16,774.40	16,774.40
1739	PARADIGM TRAFFIC SYSTEMS INC	ARLINGTON	TX	2,050.00	2,050.00
935	PATHSOLUTIONS INC	SUNNYVALE	CA	6,065.32	6,065.32
471	PATRICIA ORTIZ	CARLSBAD	NM	471.16	471.16
5848	PATS PARTS & SVC, INC.	CARLSBAD	NM	811.37	811.37
1414	PAULA LEE	CARLSBAD	NM	445.89	445.89
5729	PECOS VALLEY BROADCASTING CORP	ARTESIA	NM	8,651.06	8,651.06
5862	PECOS VALLEY EQUIPMENT CO	ARTESIA	NM	348.08	348.08
158	PELICANS LLC	FREDERICK	CO	24,230.00	24,230.00
5877	PENWORTHY	MILWAUKEE	WI	598.96	598.96
6924	PERFECT DESIGNS, LLC	CARLSBAD	NM	2,180.00	2,180.00
1582	PERFORMANCE EQUIPMENT OF EL PASO INC	ALBUQUERQUE	NM	2,233.20	2,233.20
5889	PETERSON'S WATER TREATMENT LLC	ALBUQUERQUE	NM	3,601.95	3,601.95
5882	PETES EQUIPMENT REPAIR, INC	ALBUQUERQUE	NM	3,303.31	3,303.31
68	PETSENSE	CARLSBAD	NM	712.87	712.87
9005	PETTY CASH	CARLSBAD	NM	583.56	583.56

City of Carlsbad
YTD Vendor Summary
July 2023 - November 2023

Vendor Number	Vendor Name	City	State	YTD Purchases	YTD Payments
1350	PHIL LONG FORD OF RATON LLC	RATON	NM	392,920.00	392,920.00
5924	PHIL'S LANDSCAPING	CARLSBAD	NM	1,584.55	1,584.55
5954	PHOENIX PUMPS, INC	EL PASO	TX	830.00	830.00
1193	PICKLEBALL HOLDINGS LLC	KENT	WA	2,098.94	2,098.94
6541	PILOT THOMAS LOGISTICS, LLC	DALLAS	TX	3,649.55	3,649.55
10935	PIPESTONE EQUIPMENT LLC	GOLDEN	CO	3,655.63	3,655.63
5938	PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC	PITTSBURGH	PA	13,065.04	13,065.04
5950	PLAINS WELDING SUPPLY, INC	CARLSBAD	NM	4,471.58	4,471.58
5960	PLATEAU WIRELESS INC.	CLOVIS	NM	6,795.05	6,795.05
13189	PLATINUM AUTO SERVICES INC	CARLSBAD	NM	171.84	171.84
916	POSITIVE CONCEPTS INC.	ORANGE	CA	1,050.00	1,050.00
5996	POSITIVE PROMOTIONS	HAUPPAUGE	NY	927.39	927.39
5972	POSTAL PROS, INC	CALDWELL	ID	61,217.08	61,217.08
9632	POSTMASTER	CARLSBAD	NM	424.00	424.00
11997	POWERDMS, INC	ORLANDO	FL	21,814.97	21,814.97
11278	PRECISION HYDRAULIC TECH	ODESSA	TX	896.04	896.04
281	PRIME SOLUTION INC	OTSEGO	MI	2,006.80	2,006.80
62	PROFESSIONAL AMBULANCE SALES & SERVICE LLC	COMANCHE	TX	10,342.63	10,342.63
5981	PROFORCE LAW ENFORCEMENT	PRESCOTT	AZ	38,433.18	38,433.18
6114	PROQUEST INFORMATION	CHICAGO	IL	1,360.91	1,360.91
8964	PROVIDENT LIFE & ACCIDENT	ALTANTA	GA	1,185.92	1,185.92
11421	PRYOR LEARNING SOLUTIONS	MISSION	KS	199.00	199.00
11077	PUBLIC SAFETY PSYCHOLOGICAL SERVICES	DEMING	NM	4,026.11	4,026.11
12603	PUBLIC SAFETY PSYCHOLOGY	ALBUQUERQUE	NM	5,424.30	5,424.30
12174	PULLTARPS MFG	EL CAJON	CA	1,299.35	1,299.35
5032	PURE OPERATIONS, LLC	LAS CRUCES	NM	1,958.75	1,958.75
6097	PVT	ARTESIA	NM	17,195.74	17,195.74
6164	QUEST DIAGNOSTICS	ATLANTA	GA	3,436.05	3,436.05
6168	QUILL OFFICE PRODUCTS	FRAMINGHAM	MA	18,476.04	18,476.04
6198	R & R PRODUCTS, INC.	TUCSON	AZ	1,002.62	1,002.62
14489	RANDY GALINDO	CARLSBAD	NM	65.00	65.00
914	RANDY M AUTIO	ALBUQUERQUE	NM	2,905.47	2,905.47
11291	RAPID MARINE FUELS LLC	DEER PARK	TX	-	150.00
1020	RATTLESNAKE CUSTOMS LLC	CARLSBAD	NM	322.50	322.50
6319	RAY ALLEN MANUFACTURING LLC	COLORADO SPRINGS	CO	1,412.78	1,412.78
6228	RED BUD SUPPLY INC	BELMONT	MS	723.42	723.42
12797	RED ROCKET MEDIA LLC	LAS VEGAS	NV	23,743.84	23,743.84
12204	RELIANCE STANDARD	CAROL STREAM	IL	79,790.87	79,790.87
1029	REPUBLIC NATIONAL DISTRIBUTING CO	ALBUQUERQUE	NM	5,951.52	5,951.52
1715	REVENGE OF LANDS, LLC	CONROE	TX	250.00	250.00

City of Carlsbad
YTD Vendor Summary
July 2023 - November 2023

Vendor Number	Vendor Name	City	State	YTD Purchases	YTD Payments
1672	RICARDO LARA JR.	CARLSBAD	NM	500.00	500.00
2472	RICH FORD	ALBUQUERQUE	NM	5,659.85	5,659.85
9580	RICHARD AGUILAR	CARLSBAD	NM	20.00	20.00
11146	RICHARD CAGE	CARLSBAD	NM	141.00	141.00
820	RICHARD G FLEMING	CARLSBAD	NM	2,000.00	2,000.00
12053	RNY ENTERPRISES, LLC	CARLSBAD	NM	697.28	697.28
12573	ROADRUNNER TOOLS LLC	LAKE ARTHUR	NM	4,061.01	4,061.01
9168	ROBERT CASTILLO	CARLSBAD	NM	235.00	235.00
11977	ROBERT COLLINS	CARLSBAD	NM	60.00	60.00
12766	ROBERT TRAUTNER	CARLSBAD	NM	4,850.00	4,850.00
1625	ROBIN DAVID WILSON	ALBUQUERQUE	NM	14,083.00	14,083.00
1696	ROBIN SCOTT EARWOOD	ROSWELL	NM	805.47	805.47
1662	ROBOTRONICS INC	SPRINGVILLE	UT	1,734.25	1,734.25
12600	ROCIO ESPINO MARTINEZ	CARLSBAD	NM	500.00	500.00
6447	ROCKY MOUNTAIN INFORMATION NETWORK INC	PHOENIX	AZ	250.00	250.00
1002	ROGER CLEVELAND GOLF CO. INC.	HUNTINGTON BEACH	CA	52,947.60	52,947.60
10705	ROGUE FITNESS	COLUMBUS	OH	8,813.73	8,813.73
246	ROLFSON OIL LLC	GRAPEVINE	TX	23,212.24	23,212.24
15718	RORY CASTANEDA	CARLSBAD	NM	183.00	183.00
1297	ROTARY INTERNATIONAL- CARLSBAD ROTARY CLUB	CARLSBAD	NM	510.00	510.00
9563	RUDY ORDUNEZ	CARLSBAD	NM	20.00	20.00
6510	RUSH TRUCK CENTERS	DECATUR	AL	50,690.20	50,690.20
6116	RUTH L DOBBINS	SANTA FE	NM	156.70	156.70
12784	RYADD LLC	EDMOND	OK	2,481.60	2,481.60
1286	RYAN CAPPS	LOVINGTON	NM	4,614.00	4,614.00
1772	RYAN KINNIKIN	CARLSBAD	NM	51.82	51.82
1516	RYAN KINNKIN	CARLSBAD	NM	20.00	20.00
6853	SAFARILAND, LLC	JACKSONVILLE	FL	1,375.00	1,375.00
6620	SAFETY KLEEN CORP.	NORWELL	MA	2,000.99	2,000.99
1548	SALVADOR MARTINEZ	CARLSBAD	NM	500.00	500.00
1693	SAMANTHA LUNA	CARLSBAD	NM	177.26	177.26
946	SAMBA HOLDINGS INC	PASADENA	CA	68.30	68.30
14297	SAMUEL A RIVERA	CARLSBAD	NM	689.23	689.23
12976	SAMUEL M SOTO III	CARLSBAD	NM	197.00	197.00
987	SAN ANTONIO TURF LLC	EL PASO	TX	995.00	995.00
6642	SAN BAR CONSTRUCTION CORP	ALBUQUERQUE	NM	35,102.17	35,102.17
212	SANDIA OFFICE SUPPLY INC	ALBUQUERQUE	NM	1,439.98	1,439.98
12965	SANDRA BARLEY	HOPE	NM	237.48	237.48
12400	SARAH JONES	CARLSBAD	NM	2,434.71	2,434.71
277	SAUL MEDINA	EL PASO	TX	397.11	397.11

City of Carlsbad
YTD Vendor Summary
July 2023 - November 2023

Vendor Number	Vendor Name	City	State	YTD Purchases	YTD Payments
6680	SCIENTIFIC LABORATORY DIV	ALBUQUERQUE	NM	65.00	65.00
11469	SERGIO MALDONADO	ARTESIA	NM	202.00	202.00
13444	SERGIO RODRIGUEZ	EL PASO	TX	20.00	20.00
12084	SHALOM TRAILERS, INC	CARLSBAD	NM	473.90	473.90
1684	SHANNON R HAMMETT	ARTESIA	NM	7,920.45	7,920.45
1671	SHA-RAY LARA	CARLSBAD	NM	500.00	500.00
6742	SHARP ELECTRONICS CORP	MONTVALE	NJ	19,538.55	19,538.55
1294	SHAWN MARTIN	CARLSBAD	NM	20.00	20.00
1370	SHAWN MCCARTY	CARLSBAD	NM	1,200.00	1,200.00
1407	SHAY GREGORY	CARLSBAD	NM	36,997.95	36,997.95
6760	SHERWIN-WILLIAMS	CARLSBAD	NM	3,792.42	3,792.42
12070	SHI INTERNATIONAL CORP	DALLAS	TX	45,167.22	44,584.20
6533	SHIFT CALENDARS, INC	COVINA	CA	504.80	504.80
6794	SHORTHORN LITTLE LEAGE	CARLSBAD	NM	11,900.00	11,900.00
234	SHORT'S WRECKER SERVICES LLC	CARLSBAD	NM	1,580.71	1,580.71
1688	SHYANNE HYDE	CARLSBAD	NM	500.00	500.00
5252	SIDDONS-MARTIN EMERGENCY GROUP	DALLAS	TX	3,577.42	3,577.42
1526	SIGN SOLUTIONS USA, LLC	FARGO	ND	4,460.68	4,460.68
12881	SIGNALSCAPE INC	CARY	NC	2,572.96	2,572.96
6785	SIMPSON NORTON CORP.	GOODYEAR	AZ	20,749.85	20,749.85
6696	SITES SOUTHWEST LTD., CO	ALBUQUERQUE	NM	28,376.52	28,376.52
6822	SKILLPATH SEMINARS INC.	MISSION	KS	349.00	349.00
10531	SLATE GROUP	LUBBOCK	TX	843.56	843.56
13280	SMITH & PHELPS ENTERPRISES	CARLSBAD	NM	3,794.65	3,794.65
6873	SMITH ENGINEERING INC.	ROSWELL	NM	78,320.30	78,320.30
6884	SNMCAC CORPORATION	CARLSBAD	NM	5,000.00	5,000.00
639	SNO YO KING & CREAM INC	CARLSBAD	NM	834.21	834.21
6981	SOCIETY FOR HUMAN	BALTIMORE	MD	244.00	244.00
1759	SOCORRO MUNOZ HERNANDEZ	ARTESIA	NM	500.00	500.00
11793	SOLARWINDS INC	AUSTIN	TX	489.72	489.72
7323	SONICLEAR TRIO SYSTEMS LLC	PASADENA	CA	1,995.00	1,995.00
951	SONJA DURAN	CARLSBAD	NM	1,559.92	1,559.92
1732	SOUTHEAST NEW MEXICO COLLEGE	CARLSBAD	NM	40.00	40.00
6990	SOUTHEAST READY MIX, INC.	CARLSBAD	NM	14,923.91	14,923.91
7000	SOUTHEASTERN NM ECONOMIC	ROSWELL	NM	7,641.00	7,641.00
997	SOUTHERN GLAZER'S WINE & SPIRITS	ALBUQUERQUE	NM	10,002.42	10,002.42
366	SOUTHERN TIRE MART LLC	COLUMBIA	MS	48,859.22	48,859.22
7060	SOUTHWEST BODY & TOWING INC	ARTESIA	NM	3,397.23	3,397.23
60	SOUTHWEST ENVIRONMENTAL LLC	CARLSBAD	NM	225,659.42	225,659.42
7088	SOUTHWEST LP GAS CO	CARLSBAD	NM	198.18	198.18

City of Carlsbad
YTD Vendor Summary
July 2023 - November 2023

Vendor Number	Vendor Name	City	State	YTD Purchases	YTD Payments
7093	SOUTHWEST PHARMACY	CARLSBAD	NM	11,848.25	11,848.25
11429	SOUTHWEST TRAINING CONSULTANTS LLC	ALGODONES	NM	24,466.25	24,466.25
7082	SOUTHWESTERN EQUIPMENT CO	JUSTIN	TX	22,617.80	22,617.80
7145	SPARKS OFFICE SUPPLY, INC	CARLSBAD	NM	43,138.74	43,138.74
7162	SPECIALTY COMMUNICATIONS	ALBUQUERQUE	NM	7,411.49	7,411.49
13133	SPECIALTY MAINTENANCE PRODUCTS	HOUSTON	TX	408.44	408.44
899	SPECIALTY PUBLICATIONS OF MICHIGAN LLC	WALLED LAKE	MI	6,800.00	6,800.00
7164	SPORT CENTER	CARLSBAD	NM	2,597.56	2,597.56
1494	SPORTS FACILITIES GROUP, INC.	RIVERSIDE	CA	161.65	161.65
7168	SPRINGTIME CLEANING SVCS	CARLSBAD	NM	4,121.53	4,121.53
1729	SS ELECTRIC INC.	EL PASO	TX	7,065.95	7,065.95
4534	STANDARD SIGNS INC	MACEDONIA	OH	664.33	664.33
1718	STANLEY W LIGHT REVOCABLE TRUST	CARLSBAD	NM	250.00	250.00
734	STAPLES INC	FRAMINGHAM	MA	215.03	215.03
13370	STATE DISBURSEMENT UNIT	CAROL STREAM	IL	2,450.64	2,450.64
11998	STATE OF NM REG/LICENSE	SANTA FE	NM	1,300.00	1,300.00
10184	STELLAR INC	CARLSBAD	NM	1,491.83	1,491.83
7220	STERICYCLE, INC.	CAROL STREAM	IL	874.30	874.30
577	STEVEN G RENNIE	LOVING	NM	485.00	485.00
13145	STEVEN V MCCUTCHEON	CARLSBAD	NM	2,558.84	2,558.84
7229	STONYS PAINT & BODY	CARLSBAD	NM	7,498.97	7,498.97
10651	STREET CRIMES	CHICAGO	IL	450.00	450.00
5300	STRYKER SALES CORPORATION	CHICAGO	IL	2,506.69	2,506.69
1015	SUN COUNTRY AMATEUR GOLF ASSOC	RIO RANCHO	NM	390.00	390.00
1650	SUNRISE PUBLISHING	HOBBS	NM	2,872.08	1,263.89
1481	SUPER VACUUM MANUFACTURING CO, INC	FORT COLLINS	CO	563.59	563.59
1633	SWEETWATER SOUND HOLDINGS, LLC	FORT WAYNE	IN	2,499.53	2,499.53
485	SYSAID TECHNOLOGIES INC	NEWTON	MA	5,891.00	5,891.00
11267	TADDY HEALTHCARE SVCS LLC	CARLSBAD	NM	5,739.02	5,739.02
1615	TAMARA L CARRIGAN	CARLSBAD	NM	300.00	300.00
5281	TARGET SOLUTIONS LEARNING LLC	TAMPA	FL	6,758.40	6,758.40
7326	TARRANT COUNTY COLLEGE	FT. WORTH	TX	2,700.00	2,700.00
176	TASCOSA OFFICE MACHINES INC	HOBBS	NM	105.00	105.00
7135	TATE BRANCH	CARLSBAD	NM	13,827.05	13,827.05
8983	TAXATION & REVENUE DEPT.			2,076.90	2,076.90
885	TAXATION & REVENUE NM	ALBUQUERQUE	NM	2,713.26	2,713.26
813	TAYLOR MADE GOLF COMPANY	CARLSBAD	CA	39,399.72	39,399.72
10981	TDS	PALATINE	IL	17,488.70	17,488.70
11806	TECHSMITH CORPORATION	EAST LANSING	MI	491.67	491.67
570	TELECURVE LLC	LAKEWOOD	NJ	735.00	735.00

City of Carlsbad
YTD Vendor Summary
July 2023 - November 2023

Vendor Number	Vendor Name	City	State	YTD Purchases	YTD Payments
13375	TELEFLEX LLC	ATLANTA	GA	2,750.00	2,750.00
1330	TEOFILO A LEYVA	CARLSBAD	NM	500.00	500.00
1291	TEOFILO LEON LEYVA	CARLSBAD	NM	500.00	500.00
10712	TEXAS A&M EXT SERVICE (TEEX)	COLLEGE STATION	TX	800.00	800.00
1624	TEXAS BOOK COMPANY	GREENVILLE	TX	4,001.45	4,001.45
1704	TEXAS-NEW MEXICO NEWSPAPERS LLC	MCLEAN	VA	16,645.55	16,645.55
1383	THE ASSOCIATION FOR RURAL & SMALL LIBRARIES	SEATTLE	WA	500.00	500.00
2625	THE GARDEN MART, INC.	CARLSBAD	NM	83,020.74	83,020.74
803	THE GRANT PLANT INC	ALBUQUERQUE	NM	29,721.78	29,721.78
54	THE HEIL CO	ATLANTA	GA	1,082.82	1,082.82
2550	THE LOCAL PAGES INC	SALT LAKE CITY	UT	696.00	696.00
1482	THE MANITOWOC COMPANY, INC.	MILWAUKEE	WI	333.00	333.00
515	THE NATIONAL GUITAR MUSEUM LLC	NEW YORK	NY	24,000.00	24,000.00
6651	THE NEW MEXICAN INC	SANTA FE	NM	8,224.36	8,224.36
1017	THE PARTY PLACE NM LLC	CARLSBAD	NM	1,349.00	1,349.00
5935	THE PIN CENTER	LAS VEGAS	NV	505.00	505.00
1608	THE STRIPING COMPANY LLC	LOVINGTON	NM	3,767.61	3,767.61
8089	THE WATER WORKS INC	CARLSBAD	NM	7,282.54	7,282.54
7482	THERMAL SCIENTIFIC, INC	MANSFIELD	TX	1,628.74	1,628.74
1702	THERMO- FLUIDS, INC	NORWELL	MA	5,842.65	5,842.65
1392	THIRD GEN LLC	EL PASO	TX	2,751.46	2,751.46
7345	THIRTEEN TWENTY LLC	ARTESIA	NM	11,627.61	11,627.61
7533	THOMSON-WEST	CAROL STREAM	IL	12,405.00	12,405.00
1618	THROAT PUNCH PERFORMANCE LLC	MESILLA PARK	NM	683.02	683.02
1581	THRYV INC	DFW AIRPORT	TX	2,292.83	2,292.83
7500	TK ELEVATOR CORPORATION	CAROL STREAM	IL	112,870.96	112,870.96
1032	TK, LLC	CARLSBAD	NM	542.56	542.56
1208	T-MOBILE USA INC	CINCINNATI	OH	2,625.77	2,625.77
7442	TNT REFRIGERATION LLC	CARLSBAD	NM	7,242.40	7,242.40
14856	TODD VANNATTER	CARLSBAD	NM	189.53	189.53
6910	TONY HERNANDEZ	CARLSBAD	NM	197.00	197.00
171	TONY SOUZA	ROSWELL	NM	75.00	75.00
7311	TORO NATIONAL SUPPORT	ABILENE	TX	1,314.00	1,314.00
10230	TRANSUNION RISK &	DALLAS	TX	1,194.46	1,194.46
732	TRAVIS J BRUNS	CARLSBAD	NM	194.96	194.96
11927	TRESP MAGAZINE LLC	SANTA FE	NM	5,604.11	5,604.11
1179	TREVOR FRAY	CARLSBAD	NM	1,000.00	1,000.00
9869	TREY THOMPSON	CARLSBAD	NM	139.00	139.00
847	TROJAN TECHNOLOGIES GROUP ULC	LONDON, ONTARIO		9,438.25	9,438.25
1469	TRUELITE TRACE INC	SAN JOSE	CA	3,630.00	3,630.00

City of Carlsbad
YTD Vendor Summary
July 2023 - November 2023

Vendor Number	Vendor Name	City	State	YTD Purchases	YTD Payments
12506	TURNER BURKE HEADRICK	ARTESIA	NM	240.00	240.00
12393	TYLER TECHNOLOGIES INC	DALLAS	TX	440,234.11	430,234.11
1621	TYSON CISNEROS	CARLSBAD	NM	42.00	42.00
7607	ULINE INC.	PLEASANT PRAIRIE	WI	20,058.11	20,058.11
7610	ULTRA CLEAN CARPET &	CARLSBAD	NM	59,271.43	59,271.43
1727	UNITED ART AND EDUCATION, INC	FORT WAYNE	IN	124.31	124.31
1346	UNITED STATES LIABILITY INSURANCE COMPANY	WAYNE	PA	2,280.00	2,280.00
8939	UNITED STEEL WORKERS	PITTSBURGH	PA	53,635.70	53,635.70
8987	UNITED WAY	CARLSBAD	NM	6,331.69	6,331.69
7705	UNIVERSAL BEARING & CHAIN	CARLSBAD	NM	629.52	629.52
1561	UNIVERSAL INVESTIGATION SERVICES LLC	ALBUQUERQUE	NM	966.56	966.56
1563	US LBM OPERATING CO. 3009, LLC	BUFFALO GROVE	IL	4,427.32	4,427.32
7624	USA BLUE BOOK	WAUKEGAN	IL	8,552.99	8,552.99
7671	USPS-NEOPOST POC	CAROL STREAM	IL	4,730.00	4,730.00
10912	VALLEY TRANSPORTATION LLC	CARLSBAD	NM	2,000.00	2,000.00
1765	VANESSA CHAVARRIA	ARTESIA	NM	500.00	500.00
186	VAST DATA CONCEPTS LLC	KUTZTOWN	PA	5,988.00	5,988.00
300	VENDNOVATION LLC	RICHMOND	WA	1,300.00	1,300.00
1678	VERBAL JUDO INSTITUTE, INC	AUBURN	NY	1,895.00	1,895.00
11901	VERIZON WIRELESS	DALLAS	TX	52,788.09	52,788.09
7937	VERMEER MOUNTAIN WEST, INC	CHANDLER	AZ	2,272.75	2,272.75
1299	VICTORIA R LEYVA	CARLSBAD	NM	500.00	500.00
1708	VIRTOWER LLC	FORT MYERS	FL	6,000.00	6,000.00
1620	VIVIEN CHEN	LOS ALAMOS	NM	5,000.00	5,000.00
8027	WAGNER EQUIPMENT CORP.	DENVER	CO	4,820.91	4,820.91
11526	WANDA AGUILAR	CARLSBAD	NM	118.28	118.28
10487	WARRIOR KIT INC	PUEBLO WEST	CO	54,990.00	54,990.00
8063	WASTEQUIP MANUFACTURING CO LLC	CHARLOTTE	NC	45,500.74	45,500.74
8070	WATER DEPARTMENT	CARLSBAD	NM	424,264.85	424,264.85
8077	WATERMASTER IRRIGATION SUPPLY	LUBBOCK	TX	1,027.90	1,027.90
8072	WATSON TRUCK & SUPPLY	HOBBS	NM	677.78	468.78
312	WELLS FARGO FINANCIAL LEASING INC	DES MOINES	IA	9,724.14	9,724.14
11648	WENDY D AUSTIN	CARLSBAD	NM	42.00	42.00
8364	WEX BANK	CAROL STREAM	IL	705,827.62	705,827.62
12060	WILLIAM ANDERSON	HAGERMAN	NM	544.00	544.00
1700	WILLIAM KUPKUFUSKE	ANDREWS	TX	400.00	400.00
7860	WINDSTREAM COMMUNICATIONS	LOUISVILLE	KY	47,664.10	47,664.10
361	WINSUPPLY NE ABQ NM CO	ALBUQUERQUE	NM	9,791.94	9,791.94
7457	WITMER PUBLIC SAFETY	COATESVILLE	PA	3,214.20	3,214.20
12513	WITTEK GOLF SUPPLY	ELK GRV VILL	IL	10,625.18	10,625.18

City of Carlsbad
YTD Vendor Summary
July 2023 - November 2023

Vendor Number	Vendor Name	City	State	YTD Purchases	YTD Payments
8166	WORLD TRADE PRESS	TRAVERSE CITY	MI	1,305.60	1,305.60
10241	WREN STUDIO	CARLSBAD	NM	39,379.36	39,379.36
6932	WSP USA ENVIRONMENTAL & INFRASTRUCTURE INC	KENNESAW	GA	5,865.56	5,865.56
8332	WT COX INFORMATION SVCS	SHALLOTTE	NC	2,693.12	2,693.12
1269	XAVIER MELENDEZ	ROSWELL	NM	4,441.00	4,441.00
8375	XCEL ENERGY SERVICES, INC	DENVER	CO	904,283.95	904,283.95
12652	YAMAHA MOTOR FINANCE CORP	CHICAGO	IL	26,509.30	26,509.30
434	YSIDRO MOLINAR	CARLSBAD	NM	500.00	500.00
415	ZACH PIFER	LUBBOCK	TX	699.00	699.00
11590	ZACHARY SMITH	EUNICE	NM	962.00	962.00
327	ZADOC CAMPBELL	HOBBS	NM	35.00	35.00
1335	ZIP'S TRUCK EQUIPMENT INC.	NEW HAMPTON	IA	3,808.60	3,808.60
				24,267,472.48	24,276,091.05

RESOLUTION NO. 2024-02

**A RESOLUTION MAKING CERTAIN BUDGETARY
ADJUSTMENTS TO THE 2023-24 FISCAL YEAR BUDGET**

WHEREAS, it is necessary to amend the 2023-24 fiscal year budget to adjust revenues, transfers and expenditures as reflected on the attached pages, and incorporated herein by reference.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CARLSBAD that the 2023-24 fiscal year budget be amended as attached.

INTRODUCED, PASSED, ADOPTED AND APPROVED this 9th day of January 2024.

Mayor

ATTEST:

City Clerk

Description		Revenues & Transfers		Costs		Approvals		
Fund / Department	Item	Increase (Decrease) to Fund		Labor, Operating, Capital Increase (Decrease) to Fund		Dates		
		Amount	R or T	Amount	L, O, C	Budget Com	Council	DFA
August 2023								
General Fund - Public Safety	Donation from Carlsbad Community Anti-Drug & Gang Coalition will be used to purchase police supplies	10,000.00	R	(10,000.00)	O	8/25/2023	9/12/2023	9/21/2023
General Fund - Parks	Additional cost of installation of equipment at the Splash Pad at Friendship Park			(325,000.00)	C	8/25/2023	9/12/2023	9/21/2023
Lodgers' Tax - Promotional	Red Rocket - Local event promotion and social ad buy - Advertising			(60,000.00)	O	8/25/2023	9/12/2023	9/21/2023
Lodgers' Tax - Promotional	Carlsbad Mainstreet - Hutton Broadcasting - Advertising			(15,000.00)	O	8/25/2023	9/12/2023	9/21/2023
Lodgers' Tax - Non-Promotional	Additional cost of installation and equipment at the golf course driving range			(300,000.00)	C	8/25/2023	9/12/2023	9/21/2023
Lodgers' Tax - Discretionary	Additional cost of installation and equipment at the golf course driving range			(350,000.00)	C	8/25/2023	9/12/2023	9/21/2023
September 2023								
GRT Capital Outlay	Transfer out funds to Water & Sewer for Old Cavern Highway project	(1,200,000.00)	T			9/22/2023	10/10/2023	10/23/2023
Water & Sewer	Transfer in funds from GRT Capital Outlay for the Old Cavern Highway project	1,200,000.00	T	(1,200,000.00)	C	9/22/2023	10/10/2023	10/23/2023
General Fund - Fire	Donation from Crestwood Operations LLC for the purchase of EMS supplies	10,000.00	R	(10,000.00)	O	9/22/2023	10/10/2023	10/23/2023
General Fund	Increase revenue to match PSA Agreement for Eddy County contribution	50,000.00	R			9/22/2023	10/10/2023	10/23/2023
Health Insurance	Transfer Out to General, Municipal Transit, Solid Waste, Sports Complex, and Water & Sewer Funds fro employee health insurance rebate	(826,848.22)	T			9/22/2023	10/10/2023	10/23/2023
General Fund	Employee health insurance rebate	658,576.15	T	(658,576.15)	L	9/22/2023	10/10/2023	10/23/2023
Sports Complex	Employee health insurance rebate	13,306.92	T	(13,306.92)	L	9/22/2023	10/10/2023	10/23/2023
Municipal Transit	Employee health insurance rebate	20,331.18	T	(20,331.18)	L	9/22/2023	10/10/2023	10/23/2023
Water & Sewer	Employee health insurance rebate	97,067.50	T	(97,067.50)	L	9/22/2023	10/10/2023	10/23/2023
Solid Waste	Employee health insurance rebate	32,290.31	T	(32,290.31)	L	9/22/2023	10/10/2023	10/23/2023
Golf Pro Shop	Employee health insurance rebate	5,276.16	T	(5,276.16)	L	9/22/2023	10/10/2023	10/23/2023
Lodgers' Tax - Promotional	Christmas on the Pecos - Advertising			(92,000.00)	O	9/22/2023	10/10/2023	10/23/2023
Lodgers' Tax - Promotional	Carlsbad Community Theatre - Advertising			(20,000.00)	O	9/22/2023	10/10/2023	10/23/2023
Lodgers' Tax - Non-Promotional	Carlsbad Chamber of Commerce - Pecos River Conference Center Holiday Lighting			(30,000.00)	O	9/22/2023	10/10/2023	10/23/2023
Capital Projects	RAISE grant awarded to the City of Carlsbad for the preliminary plan of the Dark Canyon Bridge and Bikeway Project	1,100,008.00	R	(1,375,010.00)	C	9/22/2023	10/10/2023	10/23/2023
Airport Improvements	NMDOT-Aviation grant for the replacement of the terminal apron from asphalt to PCCP	5,000,000.00	R	(5,000,000.00)	C	9/22/2023	10/10/2023	10/23/2023
Water & Sewer - Water	Replenish funds for the Well 8 Rehab project that were borrowed for another project			(195,000.00)	C	9/22/2023	10/10/2023	10/23/2023
Capital Projects	Transfer grant related projects to the Water & Sewer fund	(2,410,000.00)	R	2,410,000.00	C	-	10/10/2023	10/23/2023

Description		Revenues & Transfers		Costs		Approvals		
Fund / Department	Item	Increase (Decrease) to Fund		Labor, Operating, Capital Increase (Decrease) to Fund		Dates		
		Amount	R or T	Amount	L, O, C	Budget Com	Council	DFA
Water & Sewer - Water	Transfer grant related projects from the Capital Projects fund	2,410,000.00	R	(2,410,000.00)	C	-	10/10/2023	10/23/2023
Law Enforcement Recruitment & Retention	Reallocate the second distribution of \$300,000 of fy23 LERR funds to new DFA account for state tracking purposes					-	10/10/2023	10/23/2023
Law Enforcement Retention	Grant for \$1,050,000 from NM DFA for the recruitment of commissioned law enforcement officers and civilian support personnel, first distribution	600,000.00	R			-	10/10/2023	10/23/2023
Law Enforcement Retention	Transfer Out to General Fund	(600,000.00)	T			-	10/10/2023	10/23/2023
General Fund - Public Safety	Transfer In from Law Enforcement Retention Fund	600,000.00	T			-	10/10/2023	10/23/2023
October								
General Fund - Finance	Replenish funds for the Cashier Remodel project that were borrowed for the C-Hill Improvement project			(185,000.00)	C	10/27/2023	11/1/2023	11/8/2023
General Fund - Public Safety	Reclassify executive secretary position to a patrol senior position			(55,380.00)	L	10/27/2023	11/1/2023	11/8/2023
General Fund - Public Safety	DOJ Edward Byrne Memorial Justice Assistance Grant to support body worn camera equipment for police officers	14,734.00	R	(14,734.00)	O	10/27/2023	11/1/2023	11/8/2023
General Fund - Community Development	Halagueno Arts Park improvements			(100,000.00)	C	10/27/2023	11/1/2023	11/8/2023
General Fund - Golf	Golf course sewer remediation project			(600,000.00)	C	10/27/2023	11/1/2023	11/8/2023
General Fund - Facility Maintenance	Roof and miscellaneous repairs due to rain damage			(250,000.00)	C	10/27/2023	11/1/2023	11/8/2023
General Fund - Cemetery	Purchase 5 - 24" aluminum military emblems for the Veteran's Cemetery			(13,014.00)	O	10/27/2023	11/1/2023	11/8/2023
Airport Improvements	NMDOT-Aviation grant for airfield marking, this grant has a City match of \$15,000	135,000.00	R	(150,000.00)	C	10/27/2023	11/1/2023	11/8/2023
Landfill-Construction	Increase funds for the City's portion of projected costs associated with the Cell 6 Construction, Sandpoint Waterline, Transfer Station and BLM expansion at the Sandpoint Landfill			(645,000.00)	C	10/27/2023	11/1/2023	11/8/2023
Sports Complex	Grant from the Department of Justice for LED lighting for the sports complex	76,000.00	R	(300,000.00)	C	10/27/2023	11/1/2023	11/8/2023
November								
Lodgers' Tax - Promotional	Creative Carlsbad Arts Council - Advertising			(6,000.00)	O	11/17/2023	12/12/2023	12/27/2023
Capital Projects	NM DFA grant to offset the City's match requirement with state funding for the recently accepted RAISE grant	275,000.00	R			11/17/2023	12/12/2023	12/27/2023
Capital Projects	NM DFA grant awarded to the City to be used to replace the HVAC system at the Riverwalk Recreation Center. These funds are part of the Regional Recreation Centers/Quality of Life Grant.	1,621,051.00	R	(1,621,051.00)	C	-	12/12/2023	12/27/2023
Capital Projects	NM DFA grant awarded to the City to supplement the cost to replace the HVAC system at the Riverwalk Recreation Center. These funds are part of the Local Government Outlay Project Overruns Grant.	450,000.00	R	(450,000.00)	C	-	12/12/2023	12/27/2023
General Fund - Community Development	Increase downtown restrooms project due to quote coming in higher than budget			(30,000.00)	C	-	12/12/2023	12/27/2023

Description		Revenues & Transfers		Costs		Approvals		
Fund / Department	Item	Increase (Decrease) to Fund		Labor, Operating, Capital Increase (Decrease) to Fund		Dates		
		Amount	R or T	Amount	L, O, C	Budget Com	Council	DFA
December								
General Fund - Parks	Replenish funds for the annual park improvements project that were borrowed for the HAP art project			(45,000.00)	C	12/15/2023		
General Fund - Public Safety	Add 5 School Resource Officer (SRO) Positions, 1 Sergeant Position for February through June. The City will be reimbursed by the Carlsbad Municipal Schools for the labor cost of these positions.	376,501.46	R	(376,501.46)	L	12/15/2023		
General Fund - Public Safety	Increase operating costs due to the additional training and equipment needed for 4 SRO's			(200,000.00)	O	12/15/2023		
Fire Protection Fund	Department of Homeland Security and Emergency Management grant to be used to purchase 32 Self Contained Breathing Aparatus (SCBA) packs for the fire department	299,483.63	R	(299,483.63)	C	12/15/2023		
Lodgers' Tax - Non-Promotional Fund	Increase the fireworks project to \$120,000 for RFP awarded, City contribution of \$80,000 and County contribution of \$40,000			(55,000.00)	O	12/15/2023		
Lodgers' Tax - Promotional	Boys & Girls Club - Gus Macker Tournament Advertising			(80,000.00)	O	12/15/2023		

Description			Revenues & Transfers		Costs	
			Increase (Decrease)		Personnel, Operating, Capital Increase (Decrease)	
Fund / Department	Increase/Decrease	Item	Amount	R or T	Amount	L, O, C
August 2023						
General Fund - Planning & Regulation	Increase Capital	Transfer operating funds to Camaras project due to an increase in the cost of the camaras	274.63			C
General Fund - Planning & Regulation	Decrease Operating		(274.63)			O
General Fund - Community Development	Increase Capital	Transfer funds from the closed Museum HVAC Controls project to the Hall of Fame project	25,000.00			C
General Fund - Museum	Decrease Capital		(25,000.00)			C
General Fund - Riverwalk	Increase Capital	Transfer funds from the Riverwalk elevator project to the Facility Maintenance elevator project	542.11			C
General Fund - Facility Maintenance	Decrease Capital		(542.11)			C
September 2023						
General Fund - Alejandro Ruiz Senior Center	Increase Capital	Transfer operating funds to project# 100532, this project will be used as City match for ARSC grant	2,324.01			C
General Fund - Alejandro Ruiz Senior Center	Decrease Operating		(2,324.01)			O
Water & Sewer - Collections	Increase Capital	Transfer funds from the Well 8 Rehab project to the Bataan Lift Station project due to an increase in costs for equipment/installation since the original budget was developed	195,000.00			C
Water & Sewer - Water	Decrease Capital		(195,000.00)			C
October 2023						
General Fund - Parks	Increase Capital	Transfer operating funds to cover the price increase on pat traps for the shooting range	130.00			C
General Fund - Parks	Decrease Operating		(130.00)			O
General Fund - Parks	Increase Capital	Transfer leftover funds from the Toro Equipment project to a new project to purchase a Toro GrandStand Mower	18,242.34			C
General Fund - Parks	Decrease Capital		(18,242.34)			C
General Fund - Parks	Increase Capital	Transfer funds from the Cashier Remodel and Land Acquisition projects to the C-Hill Remediation project	335,000.00			C
General Fund - Finance/Executive	Decrease Capital		(335,000.00)			C
General Fund - ARSC	Increase Capital	Transfer allocated gym equipment operating funds to a capital project for a multi-gym set that will need to be capitalized	6,797.25			C
General Fund - ARSC	Decrease Operating		(6,797.25)			O
Solid Waste Fund	Increase Capital	Transfer funds from the ARC trucks project to the Grappler truck project to cover the steel price increase	13,000.00			C
Solid Waste Fund	Decrease Capital		(13,000.00)			C
GRT Capital Outlay	Increase Capital	Transfer funds from the ARSC roof replacement project to the ARSC renovations project	375,000.00			C
GRT Capital Outlay	Decrease Capital		(375,000.00)			C
Water & Sewer - Water		Project# 100955 was for the of purchase 3 service trucks, a 4th truck will be purchased with the leftover funds				
Water & Sewer - Water						
November 2023						
General Fund - Airport	Increase Capital	Transfer operating funds to the Terminal rekey project due to quote coming in higher than budget	1,000.00			C
General Fund - Airport	Decrease Operating		(1,000.00)			O
General Fund - Library	Increase Operating	Transfer capital funds from the 2020 GO Bond Grant project to operating to purchase small furniture and shelving	5,000.00			O
General Fund - Library	Decrease Capital		(5,000.00)			C
General Fund - Finance	Increase Labor	Reclassify Director of Municipal Services to Director of Grant Programs, transfer the remaining salary to the finance department	103,380.00			C
General Fund - Community Development	Decrease Labor		(103,380.00)			O
Water & Sewer - Waste Water	Increase Capital	Transfer equipment maintenance operating funds to a capital project to purchase a lift station pump	12,000.00			C
Water & Sewer - Waste Water	Decrease Operating		(12,000.00)			O
December 2023						
Water & Sewer - Waste Water	Increase Capital	Transfer equipment maintenance operating funds to a capital project to purchase a re-use meter	8,250.00			C
Water & Sewer - Waste Water	Decrease Operating		(8,250.00)			O
General Fund - Golf Course	Increase Capital	Transfer funds from the golf course sewer remediation project to the driving range project	21,000.00			C
General Fund - Golf Course	Decrease Capital		(21,000.00)			C
Sports Complex Fund	Increase Capital	Transfer funds from the landscaping project to the LED lighting project due to project coming in higher than budget	20,000.00			C
Sports Complex Fund	Decrease Capital		(20,000.00)			C
General Fund - Parks	Increase Capital	Transfer funds from the annual park improvements project to the HAP art project to purchase art piece	45,000.00			C
General Fund - Parks	Decrease Capital		(45,000.00)			C

Description			Revenues & Transfers		Costs	
			Increase (Decrease)		Personnel, Operating, Capital Increase (Decrease)	
Fund / Department	Increase/Decrease	Item	Amount	R or T	Amount	L, O, C
Airport Improvements Fund	Increase Capital	Transfer operating funds to the airport resurfacing project			1,000.00	C
Airport Improvements Fund	Decrease Operating	due to quote coming in higher than budget			(1,000.00)	O

**LINKED MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE
CITY OF CARLSBAD, NEW MEXICO, HELD IN THE JANELL WHITLOCK
MUNICIPAL COMPLEX BUILDING ON DECEMBER 12, 2023 AT 6:00 P.M.**

Present:	Dale Janway	Mayor
	Lisa A. Anaya Flores	Councilor
	Edward T. Rodriguez	Councilor
	Jason O. Chavez	Councilor
	Wesley A. Carter	Councilor
	Mark C. Walterscheid	Councilor
	Jeff Forrest	Councilor
	Karla Niemeier	Councilor
	Judith E. Waters	Councilor
Absent:		
Also Present:	John Lowe	City Administrator
	K.C. Cass	Deputy City Administrator
	Ted Cordova	Deputy City Administrator
	Wendy Austin	Deputy City Administrator
	Denise Madrid-Boyea	City Attorney
	Nadine Mireles	City Clerk
	Angie Barrios-Testa	Director of Municipal Services
	Mike Abell	Director of Utilities
	Brent Griffith	IT Technician
	Sandy Gonzalez	Assistant Treasurer
	Ken Ahrens	Fire Chief
	Jeff Patterson	Planning Director
	Shane Skinner	Police Chief
	Patrick Cass	Public Works Director
	Collis Johnson	Municipal Judge
	Sara Jones	Library Director
	Richard Lopez	Citizen
	Ken Britt	Citizen
	Jim Waters	Citizen
	Mary Garwood	Citizen
	Joel Barrett	Citizen
	Julie Cheatham	Citizen
	Raymond Peters	Citizen
	Bryan Navarrette	Citizen
	Sarah Carnero	Citizen
	Kat Davis	Citizen
	Tommy Folsom	Citizen

Time Stamps and headings below correspond to recording of meeting and the recording is hereby made a part of the official record.

0:00:00 **Call Meeting to Order**

0:00:04 Invocation – Pledge of Allegiance

0:00:41 **1. APPROVAL OF AGENDA**

0:00:41 **MOTION**

The motion was made by Councilor Carter and seconded by Councilor Waters to approve the Agenda.

0:00:45 **VOTE**

The vote was as follows: Yes - Rodriguez, Forrest, Niemeier, Walterscheid, Anaya-Flores, Chavez, Waters, Carter; No - None; Absent - None; the motion carried.

0:01:01 **2. CITY OF CARLSBAD FINANCIALS – OCTOBER 2023**

Mrs. Gonzales reviewed the revenues and expenditures as of October 2023 for the General Fund and selected Enterprise and Special Funds contained within the City Budget.

0:02:32 **3. CONSIDER APPROVAL OF RESOLUTION 2023-74, A
RESOLUTION MAKING CERTAIN BUDGETARY ADJUSTMENTS TO THE 2023-
24 FISCAL YEAR BUDGET**

Mrs. Gonzalez reviewed the revenue and expenditures making certain Budgetary Adjustments to the 2024 Fiscal Year Budget highlighting the Lodgers' Tax Promotional Fund, the Capital Projects Fund, and the General Fund.

0:04:13 **MOTION**

The motion was made by Councilor Rodriguez and seconded by Councilor Forrest to approve of Resolution 2023-74, a Resolution making certain budgetary adjustments to the 2023-24 Fiscal Year Budget.

0:04:18 **VOTE**

The vote was as follows: Yes - Rodriguez, Forrest, Niemeier, Walterscheid, Anaya-Flores, Chavez, Waters, Carter; No - None; Absent - None; the motion carried.

0:04:39 **4. ROUTINE AND REGULAR BUSINESS**

- A. Minutes of the Regular City Council Meeting held on November 14, 2023
- B. City Personnel Report
- C. Purchasing

- 1) Consider Approval to Award Bid 2023-08 to Greer Construction for the HVAC Replacement Project at the Riverwalk Recreation Center
 - 2) Consider Approval to Award RFP 2023-14 to Precision Fireworks for the July Fireworks Show at Lake Carlsbad
- D. Contracts and Agreements
- 1) Consider Approval of Agreement between the City of Carlsbad Municipal Court and Perdue, Brandon, Fielder, Collins and Mott for Court Fines and Fees Collection Services
- E. Monthly Reports
- 1) Human Resources Department November 2023
 - 2) Municipal Services Department October 2023
 - 3) Transportation and Facilities Department October 2023
 - 4) Utilities Department October 2023
- F. Board Appointments
- 1) Halagueno Arts Park Advisory Board Appoint Julia Heaton, Appoint Carla Dungan, Appoint Therese Rodriguez, Appoint Judy Murray, Appoint Cindy Elkins, Appoint Wren Prather-Stroud, Appoint Linda Pruit
 - 2) Historic Preservation Advisory Board Appoint Larry Mitchell, Appoint Ken Britt, Appoint Larry Coalson, Appoint Mannie Bemis, Appoint David McIntosh
- G. Set the Date: January 9, 2024
- 1) Ordinance rezoning part of "R-R" Rural Residential District to "R-2" Residential 2 District for an approximately 8.74 acre property legally described as Tract B, Albright Replat #3
 - 2) Ordinance rezoning part of "R-1" Residential 1 District to "R-2" Residential 2 District for an approximately 0.14 acre property located at 602 Presidio Street
 - 3) Ordinance annexing a portion of land containing +/-67.72 acres more or less located North and South of Dona Ana Street
 - 4) Ordinance applying "R-R" Rural Residential District to an approximately 67.72 acre property located North and South of Dona Ana Street
 - 5) Ordinance rezoning part of "R-R" Rural Residential District to "C-2" Commercial 2 District for an approximately 1.5 acre property located at 4412 National Parks Highway

0:04:53 **Mayor Janway asked Mr. Lowe to briefly discuss Agenda item C2, Consider Approval to Award RFP 2023-14 to Precision Fireworks for the July Fireworks Show at Lake Carlsbad.**

Mr. Lowe said the City of Carlsbad received one proposal. He said Precision Fireworks has successfully produced the firework show in previous years. He said the City of Carlsbad recommends awarding the RFP to Precision Fireworks.

0:05:31 **MOTION**

The motion was made by Councilor Forrest and seconded by Councilor Anaya-Flores to approve Routine and Regular Business.

0:05:38 **VOTE**

The vote was as follows: Yes - Rodriguez, Forrest, Niemeier, Walterscheid, Anaya-Flores, Chavez, Waters, Carter; No - None; Absent - None; the motion carried.

0:06:00 **5. CONSIDER APPROVAL OF REQUEST FOR A CLUB NON-PROFIT LIQUOR LICENSE AND A DISTANCE WAIVER FROM DWIGHT LEE, PR. LUCAS MEMORIAL VFW POST 8703 LOCATED AT 1914 SAN JOSE BLVD**
Mr. Lowe said this is a request for a liquor license and a distance waiver at the VFW Post. He said the property is zoned "C-2" and the sale of alcohol will only be sold to VFW members.

Councilor Chavez asked how far is the nearest school. **Mr. Lowe** said it is 92 feet from VFW Post. He said the school is Southeast New Mexico Community Action Corporation Head Start Program.

Councilor Rodriguez asked if there were any oppositions during the public hearing. **Mr. Lowe** said no.

0:07:00 **MOTION**

The motion was made by Councilor Carter and seconded by Councilor Niemeier to approve of request for a Club Non-Profit Liquor License and a Distance Waiver from Dwight Lee, PR. Lucas Memorial VFW Post 8703 located at 1914 San Jose Blvd.

0:07:06 **VOTE**

The vote was as follows: Yes - Rodriguez, Forrest, Niemeier, Walterscheid, Anaya-Flores, Waters, Carter; No - Chavez; Absent - None; the motion carried.

0:07:25 **6. CONSIDER APPROVAL OF REQUEST FOR A RESTAURANT B - BEER, WINE AND SPIRITS LIQUOR LICENSE WITH ON PREMISES CONSUMPTION ONLY WITH PATIO SERVICE FROM EL DIAMANTE RESTAURANT LOCATED AT 106 W BONBRIGHT STREET**

Mr. Lowe said this is a request for a liquor license at El Diamante Restaurant. He said the City of Carlsbad received the application on October 12, 2023 and publications were made on October 17, 2023 and October 29, 2023. **Mr. Lowe** said the property is zoned "C-1" and the hours of operation are Monday through Sunday, 10:00 am - 9:00 pm.

Councilor Walterscheid asked if this restaurant is located in a residential area or near any schools. **Mr. Lowe** said this is on the corner of Bonbright St. and Main St. He said there are no schools near.

0:08:36 **MOTION**

The motion was made by Councilor Rodriguez and seconded by Councilor Waters to approve of request for a Restaurant B - Beer, Wine and Spirits Liquor License with on

Premises Consumption only with Patio Service from El Diamante Restaurant located at 106 W Bonbright Street.

0:08:41 **VOTE**

The vote was as follows: Yes - Rodriguez, Forrest, Niemeier, Walterscheid, Anaya-Flores, Chavez, Waters, Carter; No - None; Absent - None; the motion carried.

0:08:56 **7. CONSIDER APPROVAL OF REQUEST FOR A PIPELINE EASEMENT AND RIGHT-OF-WAY AGREEMENT BETWEEN THE CITY OF CARLSBAD AND SPC RESOURCES, LLC**

Mr. Lowe said SPC is requesting a pipeline to cross City-owned property. He said this pipeline is located near the lower Tansill area and the proposed easement will be 70 feet wide with 50 feet being permanent and 20 feet being a temporary construction easement. He said the total length is 1,846 linear feet. **Mr. Lowe** said the City of Carlsbad will be compensated \$497 per rod. He said the City of Carlsbad is a royalty owner with SPC Resources, therefore we would receive additional royalties.

0:10:24 **MOTION**

The motion was made by Councilor Rodriguez and seconded by Councilor Waters to approve of request for a Pipeline Easement and Right-of-Way Agreement between the City of Carlsbad and SPC Resources, LLC.

0:10:29 **VOTE**

The vote was as follows: Yes - Rodriguez, Forrest, Niemeier, Walterscheid, Anaya-Flores, Chavez, Waters, Carter; No - None; Absent - None; the motion carried.

0:10:45 **8. CONSIDER APPROVAL OF SUBMISSION OF A NATIONAL LIBRARY OF MEDICINE HEALTH INFORMATION OUTREACH GRANT FOR THE CARLSBAD PUBLIC LIBRARY**

Ms. Jones said she would like to apply for this grant for \$25,000 to work with partnerships specifically with the Eddy County Health Information Council to reach populations to help spread information about their health and self-advocacy.

0:11:49 **MOTION**

The motion was made by Councilor Forrest and seconded by Councilor Anaya-Flores to approve of submission of a National Library of Medicine Health Information Outreach Grant for the Carlsbad Public Library.

0:11:56 **VOTE**

The vote was as follows: Yes - Rodriguez, Forrest, Niemeier, Walterscheid, Anaya-Flores, Chavez, Waters, Carter; No - None; Absent - None; the motion carried.

0:12:08 **9. CONSIDER APPROVAL TO ACCEPT FY22 STATE GRANT AGREEMENT WITH NEW MEXICO STATE LIBRARY FOR A PUBLIC LIBRARIES GRANT AGREEMENT FOR THE CARLSBAD PUBLIC LIBRARY**

Ms. Jones said this is an annual agreement for filling out an annual report on the Carlsbad Public Library and once qualified, we would receive a state grant. She said there is no matching funds and the funds would be used for the public.

0:12:39 **MOTION**

The motion was made by Councilor Niemeier and seconded by Councilor Rodriguez to approve to accept FY22 State Grant agreement with New Mexico State Library for a Public Libraries Grant Agreement for the Carlsbad Public Library.

0:12:45 **VOTE**

The vote was as follows: Yes - Rodriguez, Forrest, Niemeier, Walterscheid, Anaya-Flores, Chavez, Waters, Carter; No - None; Absent - None; the motion carried.

0:12:58 **10. CONSIDER APPROVAL TO ACCEPT A DEPARTMENT OF FINANCE AND ADMINISTRATION CAPITAL OUTLAY GRANT FOR THE RIVERWALK RECREATION CENTER HVAC PROJECT**

Mrs. Barrios-Testa said the Department of Finance opened an application process for projects that were funded in 2020 through 2022 that were experiencing delays because of overrun.

Councilor Rodriguez said Mrs. Barrios-Testa does an outstanding job at finding these funds to make sure we can move forward with each project.

0:14:12 **MOTION**

The motion was made by Councilor Rodriguez and seconded by Councilor Niemeier to approve to accept a Department of Finance and Administration Capital Outlay Grant for the Riverwalk Recreation Center HVAC project.

0:14:17 **VOTE**

The vote was as follows: Yes - Rodriguez, Forrest, Niemeier, Walterscheid, Anaya-Flores, Chavez, Waters, Carter; No - None; Absent - None; the motion carried.

0:14:33 **11. CONSIDER APPROVAL TO ACCEPT A DEPARTMENT OF FINANCE REGIONAL RECREATION CENTERS AND QUALITY OF LIFE PROGRAM GRANT FOR THE RIVERWALK RECREATION CENTER HVAC PROJECT**

Mrs. Barrios-Testa said this grant will complete the rest of the \$3 million project of the HVAC at the Riverwalk Recreation Center.

Councilor Forrest said he recalls that the RRC was going to get re-painted. He asked if that project was completed. **Mr. Lowe** said the City is currently looking at the bids that were received and we are trying to get additional funding to get it re-painted.

Mrs. Barrios-Testa said if there is any left-over funding from the grants received for the RRC, they can use that towards any improvements.

0:15:54 **MOTION**

The motion was made by Councilor Forrest and seconded by Councilor Walterscheid to approve to accept a Department of Finance Regional Recreation Centers and Quality of Life Program Grant for the Riverwalk Recreation Center HVAC project.

0:15:59 **VOTE**

The vote was as follows: Yes - Rodriguez, Forrest, Niemeier, Walterscheid, Anaya-Flores, Chavez, Waters, Carter; No - None; Absent - None; the motion carried.

0:16:13 **12. CONSIDER APPROVAL TO ACCEPT AN OUTDOOR RECREATION TRAILS GRANT FROM THE STATE OF NEW MEXICO ECONOMIC DEVELOPMENT DEPARTMENT FOR THE LOWER TANSILL DAM BOATING AND RECREATION AREA**

Mrs. Barrios-Testa said the deadline for the first round of applications was August 31, 2023. She said this is a rolling grant but they did provide a deadline for the first round. She said we are fortunate to receive the highest award of \$499,927.45. **Mrs. Barrios-Testa** said we are required to have a one to one match. She said the City of Carlsbad has already budgeted \$500,000 in this fiscal year. She said we will be leveraging this amount and obtain these additional funds.

Councilor Walterscheid asked if this is for boat docks. **Mrs. Barrios-Testa** said yes, it will make improvements for ADA accessibility and make it a better experience in that area.

0:17:42 **MOTION**

The motion was made by Councilor Chavez and seconded by Councilor Anaya-Flores to approve to accept an Outdoor Recreation Trails Grant from the State of New Mexico Economic Development Department for the Lower Tansill Dam Boating and Recreation Area.

0:17:50 **VOTE**

The vote was as follows: Yes - Rodriguez, Forrest, Niemeier, Walterscheid, Anaya-Flores, Chavez, Waters, Carter; No - None; Absent - None; the motion carried.

0:18:01 **13. CONSIDER APPROVAL TO ACCEPT A 2022 NM AGING AND LONG-TERM SERVICES DEPARTMENT GRANT FOR RENOVATIONS OF THE ALEJANDRO RUIZ SENIOR CENTER**

Mrs. Barrios-Testa said this is an application that was submitted in May of 2021. She said this was intended to work on phase 3 of the Alejandro Ruiz Senior Center. She said this will allow for the City to expand the renovation area, add more restrooms, provide a fire sprinkler system, and a fire detection system for the facility.

0:19:00 **MOTION**

The motion was made by Councilor Anaya-Flores and seconded by Councilor Niemeier to approve to accept a 2022 NM Aging and Long-Term Services Department Grant for Renovations of the Alejandro Ruiz Senior Center.

0:19:11 **VOTE**

The vote was as follows: Yes - Rodriguez, Forrest, Niemeier, Walterscheid, Anaya-Flores, Chavez, Waters, Carter; No - None; Absent - None; the motion carried.

0:19:25 **14. CONSIDER APPROVAL TO ACCEPT A 2022 NM AGING AND LONG-TERM SERVICES DEPARTMENT GRANT TO PURCHASE AND EQUIP FOOD TRANSPORTATION VEHICLES FOR THE ALEJANDRO RUIZ SENIOR CENTER MEALS PROGRAM**

Mrs. Barrios-Testa said this is from an application that was submitted in 2021. She said this will help the Southeast New Mexico Community Action Agency that provides the meals program at Alejandro Ruiz Senior Center. She said this will provide a couple of vehicles that will transport the meals.

0:20:26 **MOTION**

The motion was made by Councilor Rodriguez and seconded by Councilor Anaya-Flores to approve to accept a 2022 NM Aging and Long-Term Services Department Grant to purchase and equip Food Transportation Vehicles for the Alejandro Ruiz Senior Center Meals Program.

0:20:32 **VOTE**

The vote was as follows: Yes - Rodriguez, Forrest, Niemeier, Walterscheid, Anaya-Flores, Chavez, Waters, Carter; No - None; Absent - None; the motion carried.

0:20:46 **15. CONSIDER APPROVAL TO ACCEPT A DEPARTMENT OF JUSTICE OFFICE OF COMMUNITY ORIENTED POLICING SERVICES GRANT AWARD FOR SCHOOL RESOURCES OFFICERS FOR THE CARLSBAD POLICE DEPARTMENT**

Mrs. Barrios-Testa said the City of Carlsbad received notification of the award on November 2, 2023. She said this is a highly competitive grant program. She said the Department of Justice of Community Oriented Policing Services (COPS) Program will reimburse the City of Carlsbad up to \$625,000 for the grant funds which is 75% of entry level officer salary and benefits. **Mrs. Barrios-Testa** said this is a five-year commitment and there will be a MOU required with the Carlsbad Municipal Schools which is in the process of being drafted. **Chief Skinner** said this is a long-term commitment to our

schools and it is something that has been in the process for a long time. He said there are two SRO's that are contributed to the school. He said he believes SRO's are the most impactful in the elementary schools. He said if officers can be a positive influence at the elementary age then we may have better results in the middle schools and high schools.

Councilor Forrest asked if the long-term goal is to have officers at each school. **Chief Skinner** said yes, that is the overall goal, but we would be providing more officers at the high school, one for each middle school, and then rotating officers at each side of town. He said there would be an officer present at each school every day.

Councilor Walterscheid asked if there are enough officers to fulfill this goal. **Chief Skinner** said this grant might create an issue for the department where five additional positions will need to be hired but it is a high priority.

Councilor Chavez asked if the five positions will be backfilled. **Chief Skinner** said to put someone in a School Resource Officer position, there is specified training other than the additional training they will receive. He said we do not anticipate putting brand new officer right out of the academy in the schools. He said we will probably fill these positions with officers that already have experience.

0:25:13 **MOTION**

The motion was made by Councilor Chavez and seconded by Councilor Niemeier to approve to accept a Department of Justice Office of Community Oriented Policing Services Grant Award for School Resources Officers for the Carlsbad Police Department.

0:25:19 **VOTE**

The vote was as follows: Yes - Rodriguez, Forrest, Niemeier, Walterscheid, Anaya-Flores, Chavez, Waters, Carter; No - None; Absent - None; the motion carried.

0:25:32 **16. CONSIDER APPROVAL TO ACCEPT A DEPARTMENT OF TRANSPORTATION AND TRAFFIC SAFETY DIVISION GRANT FOR DWI ENFORCEMENT, OPERATION BUCKLE-UP AND CLICK IT, AND SELECTIVE TRAFFIC ENFORCEMENT PROGRAMS FOR THE CARLSBAD POLICE DEPARTMENT**

Chief Skinner said this is a grant that has been awarded and has been in place for decades. He said the New Mexico Department of Transportation has agreed to award \$56,336 for certain traffic initiatives. He said these grant decisions are made based on activity that the Carlsbad Police Department (CPD) have shown. He said CPD had some of the highest stat numbers. **Chief Skinner** said when he took over in 2018, the department was getting about \$18,000 a year and now we are up to \$56,000.

Councilor Walterscheid said with the advent of cannabis being legal, has the department figured out how to handle drivers under the influence. **Chief Skinner** said

this has been a problem even before the decision to make recreational use of cannabis legal. He said one of the major things are drug recognition experts (DRE) that are put on staff and are specifically trained to recognize when someone is under the influence of other things besides alcohol.

Councilor Rodriguez asked if the department has to report back to the State on what the productivity has been. **Chief Skinner** said yes, since it is based on productivity, CPD has to report quarterly. He said this is a reimbursement for time worked so you don't necessarily get punished for unused monies, it just figures into what money will be awarded the next year based on your productivity.

0:29:06 **MOTION**

The motion was made by Councilor Forrest and seconded by Councilor Anaya-Flores to approve to accept a Department of Transportation and Traffic Safety Division Grant for DWI Enforcement, Operation Buckle-Up and Click It, and Selective Traffic Enforcement Programs for the Carlsbad Police Department.

0:29:12 **VOTE**

The vote was as follows: Yes - Rodriguez, Forrest, Niemeier, Walterscheid, Anaya-Flores, Chavez, Waters, Carter; No - None; Absent - None; the motion carried.

0:29:31 **17. CONSIDER APPROVAL TO ACCEPT 2024 NEW MEXICO FIRE PROTECTION GRANT FROM THE DEPARTMENT OF HOMELAND SECURITY AND EMERGENCY MANAGEMENT FOR CARLSBAD FIRE DEPARTMENT FOR SELF-CONTAINED BREATHING APPARATUS (SCBA) EQUIPMENT**

Chief Ahrens said with Mrs. Barrios-Testa's help, the Carlsbad Fire Department applied for a grant with the New Mexico Department of Homeland Security through the fire protection funds to finish replacing the Self-Contained Breathing Apparatus (SCBA) Equipment. He said the SCBA's are a vital part in personal protective equipment when fighting fires. He said in 2018, the safety standard requirements for SCBA's were updated and at that time, the department had to start buying new packs with higher safety requirements. He said since then, the department has been buying 4-8 packs per year slowly replacing SCBA packs on their trucks. He added with this grant, the department will be able to buy the last 29 SCBA packs that are needed to finish the project.

Councilor Rodriguez asked what is done with the old packs. **Chief Ahrens** said they get rid of them, they have to be made inoperable so they cannot be used by anyone else, so they typically disassemble them and dispose of them.

0:32:12 **MOTION**

The motion was made by Councilor Rodriguez and seconded by Councilor Anaya-Flores to approve to accept 2024 New Mexico Fire Protection Grant from the

Department of Homeland Security and Emergency Management for Carlsbad Fire Department for Self-Contained Breathing Apparatus (SCBA) Equipment.

0:32:23 **VOTE**

The vote was as follows: Yes - Rodriguez, Forrest, Niemeier, Walterscheid, Anaya-Flores, Chavez, Waters, Carter; No - None; Absent - None; the motion carried.

0:32:38 **18. CONSIDER APPROVAL TO REMOVE FROM TABLE ORDINANCE 2023-26, AN ORDINANCE REZONING PART OF "C-1" COMMERCIAL 1 DISTRICT TO "C-2" COMMERCIAL 2 DISTRICT FOR AN APPROXIMATELY 0.85 ACRE PROPERTY LOCATED AT 319 KIRCHER STREET**

0:32:59 **MOTION**

The motion was made by Councilor Walterscheid and seconded by Councilor Waters to remove from table Ordinance 2023-26, an Ordinance rezoning part of "C-1" Commercial 1 District to "C-2" Commercial 2 District for an approximately 0.85 acre property located at 319 Kircher Street.

0:33:05 **VOTE**

The vote was as follows: Yes - Rodriguez, Forrest, Niemeier, Walterscheid, Anaya-Flores, Chavez, Waters, Carter; No - None; Absent - None; the motion carried.

0:33:18 **19. CONSIDER APPROVAL OF ORDINANCE 2023-26, AN ORDINANCE REZONING PART OF "C-1" COMMERCIAL 1 DISTRICT TO "C-2" COMMERCIAL 2 DISTRICT FOR AN APPROXIMATELY 0.85 ACRE PROPERTY LOCATED AT 319 KIRCHER STREET APPLICANT: MELQUIADES RIVAS CARDENAS**

0:33:44 **A. Public Hearing**

Mr. Patterson said the Planning Department brought this item before the Council for consideration at the November 14, 2023, meeting. He said at that meeting, the current use of the property, a welding business, was discussed at length. He said it was noted that the subject property is surrounded by residential properties, and the Council expressed concern over that type of use being in close proximity to residential properties. **Mr. Patterson** said the Council requested that the Planning Department and the Fire Chief visit the property and provide information regarding the scope and scale of the applicant's business. He said the Fire Chief, Ken Ahrens, and himself, visited the property on Tuesday, December 5, 2023. He said the applicant allowed the property and shop buildings to be walked and reviewed and it was evident that the type of equipment and materials being kept at the property indicated that the scale of welding work happening at the property was more intense than what the Planning Department would consider decorative welding. He said the Fire Chief indicated that there were some combustible gas containers that needed to be kept secured that were kept in open storage. He said there was an RV on the property that was hard plumbed into the

sewer, indicating that someone may be living in the RV, although the applicant denied this was the case. Mr. Patterson said after the in-person review and walkthrough, the Planning Department would consider this business to be an inappropriate use per the current zoning and could present a hazard to the surrounding residential neighborhood. He said the Fire Chief intends to submit a report for this property as well.

0:35:46 **Mayor Janway asked if anyone would like to speak regarding the Ordinance.**

Joel Barrett said this Ordinance brings up some concerns of his. He said there is disrespect and disregard for the original Ordinance of this governing body ordaining this property to be "C-1" and also for the residents close in proximity to this business. He said the size of the operation is more extensive than ornamental welding. He said with a more extensive operation comes more extensive traffic in an already high-traffic area. **Mr. Barrett** said there is a playground down the hill from this property. He said there is an RV plumbed into the water and any materials that could flow down the street could go into a residential yard. He said there is a process that needs to be sought after and approved before passing an Ordinance that changes zoning from "C-1" to "C-2." **Mr. Barrett** thanked Council members for their time and consideration.

0:38:15 **B. Approval of Ordinance**

0:38:22 **MOTION**

The motion was made by Councilor Niemeier and seconded by Councilor Anaya-Flores to deny Ordinance 2023-26, an Ordinance rezoning part of "C-1" Commercial 1 District to "C-2" Commercial 2 District for an approximately 0.85 acre property located at 319 Kircher Street Applicant: Melquiades Rivas Cardenas.

0:38:33 **VOTE**

The vote was as follows: Yes - Rodriguez, Forrest, Niemeier, Walterscheid, Anaya-Flores, Chavez, Waters, Carter; No - None; Absent - None; the motion carried.

0:38:52 **20. CONSIDER APPROVAL OF ORDINANCE 2023-27, AN ORDINANCE AUTHORIZING THE GRANTING OF AN OIL AND GAS LEASE ON CERTAIN MINERAL INTEREST OWNED BY THE CITY OF CARLSBAD IN CERTAIN PORTIONS OF TOWNSHIP 22 SOUTH, RANGE 26 EAST, TO ALPHA ENERGY PARTNERS II, LLC FOR A PER ACRE LEASE BONUS AND A 1/4TH ROYALTY**

0:39:19 **A. Public Hearing**

Mr. Lowe said Alpha Energy Partners II, LLC approached the City of Carlsbad requesting to lease 121 acres of the City's oil and gas mineral interest near Highway 62-180. He said the City of Carlsbad will receive a cash lease bonus of \$1.3 million and a

25% royalty for a three-year term. **Mr. Lowe** said the agreement has been reviewed and betted by our legal team and meets all legal requirements for the City of Carlsbad.

0:40:47 **Mayor Janway asked if anyone would like to speak regarding the Ordinance. No one appeared and the Mayor declared the public hearing closed and reconvened the Council into regular session.**

0:41:05 **B. Approval of Ordinance**

0:41:06 **MOTION**

The motion was made by Councilor Forrest and seconded by Councilor Chavez to approve of Ordinance 2023-27, an Ordinance authorizing the granting of an Oil and Gas Lease on certain Mineral Interest owned by the City of Carlsbad in certain portions of Township 22 South, Range 26 East, to Alpha Energy Partners II, LLC for a per acre lease bonus and a 1/4th Royalty.

0:41:13 **VOTE**

The vote was as follows: Yes - Rodriguez, Forrest, Niemeier, Walterscheid, Anaya-Flores, Chavez, Waters, Carter; No - None; Absent - None; the motion carried.

0:41:26 **21. CONSIDER APPROVAL OF ORDINANCE 2023-28, AN ORDINANCE REZONING PART OF "I" INDUSTRIAL DISTRICT TO "C-2" COMMERCIAL 2 DISTRICT FOR AN APPROXIMATELY 1.46 ACRE PROPERTY LOCATED AT 609 SOUTH CANYON APPLICANT: HENRY MCDONALD**

0:41:52 **A. Public Hearing**

Mr. Patterson said the applicant has requested a Zone Change from "I" Industrial District to "C-2" Commercial 2 District for a property totaling approximately 1.46 acres, located at 609 S. Canyon St. He said the applicant plans to allow a retail store to locate at this property, and in order to finalize the real estate deal, the zoning needs to be changed to commercial. He said the properties to the north are zoned "C-1" Commercial 1 District, the properties to the south and east are zoned "I" Industrial District, and the properties to the west are zoned "C-2" Commercial 2 District, therefore this request would not create a spot-zone. **Mr. Patterson** said the applicant brought this request before the Planning and Zoning Commission at the November 6, 2023 meeting. He said the body considered the item and voted to recommend approval, with the vote of four in favor of approval, none against, and one absent.

Councilor Walterscheid asked what type of business does the applicant want the zone-change for. **Mr. Patterson** said it is general retail.

0:43:24 **Mayor Janway asked if anyone would like to speak regarding the Ordinance.**

Julie Cheatham, paralegal to Cass Tabor who represents Mr. McDonald, said she would like to inform the Council and Mayor that Mr. McDonald is looking at a lease to secure it for a Dollar Tree. She said it is imperative that it is zoned "C-2" to be able to have this store.

0:44:29 **Mayor Janway asked if anyone would like to speak regarding the Ordinance. No one appeared and the Mayor declared the public hearing closed and reconvened the Council into regular session**

0:44:42 **B. Approval of Ordinance**

0:44:43 **MOTION**

The motion was made by Councilor Niemeier and seconded by Councilor Waters to approve of Ordinance 2023-28, an Ordinance rezoning part of "I" Industrial District to "C-2" Commercial 2 District for an approximately 1.46 acre property located at 609 South Canyon Applicant: Henry McDonald.

0:44:50 **VOTE**

The vote was as follows: Yes - Rodriguez, Forrest, Niemeier, Walterscheid, Anaya-Flores, Chavez, Waters, Carter; No - None; Absent - None; the motion carried.

0:45:02 **22. CONSIDER APPROVAL OF ORDINANCE 2023-29, AN ORDINANCE REZONING PART OF "R-1" RESIDENTIAL 1 DISTRICT TO "C-2" COMMERCIAL 2 DISTRICT FOR AN APPROXIMATELY 0.30 ACRE PROPERTY LOCATED AT 2609 PROSPECT APPLICANT: JOSE ROCHA AND HANNIA CARRASCO**

0:45:30 **A. Public Hearing**

Mr. Patterson said the applicant has submitted a request for Zone Change from "R-1" Residential 1 District to "C-2" Commercial 2 District for a parcel totaling approximately 0.30 acres, located at 2609 Prospect Ave. He said the properties to the north, south & east are zoned "R-1" Residential 1 District; the properties to the west are zoned "C-2" Commercial 2 District, therefore this request would not create a spot-zone. **Mr. Patterson** said the applicant brought this request before the Planning and Zoning Commission at the November 6, 2023 meeting; the body considered this item and voted to recommend denial with a vote of four in favor of denial, none against, and one absent.

Councilor Walterscheid said to the north, south and east, there are residential properties, and to the west it is "C-2". He asked how is this not considered a spot-zone. **Mr. Patterson** said it would not be considered a spot-zone because this property abuts property already zoned "C-2" therefore it would not be considered a spot-zone.

Councilor Niemeier asked what is being done with this property. **Mr. Patterson** said he does not believe the applicant has stated their plans. He said anything that is allowed in the "C-2" zoning would be allowed for the applicant to pursue.

0:48:08 **Mayor Janway** asked if anyone would like to speak regarding the Ordinance. No one appeared and the Mayor declared the public hearing closed and reconvened the Council into regular session.

0:48:27 **B. Approval of Ordinance**

0:48:28 **MOTION**

The motion was made by Councilor Forrest and seconded by Councilor Walterscheid to uphold the decision by the Planning and Zoning Commission to deny Ordinance 2023-29, an Ordinance rezoning part of "R-1" Residential 1 District to "C-2" Commercial 2 District for an approximately 0.30 acre property located at 2609 Prospect Applicant: Jose Rocha and Hannia Carrasco.

0:48:41 **VOTE**

The vote was as follows: Yes - Rodriguez, Forrest, Niemeier, Walterscheid, Anaya-Flores, Chavez, Waters, Carter; No - None; Absent - None; the motion carried.

0:48:59 **23. CONSIDER APPROVAL OF ORDINANCE 2023-30, AN ORDINANCE REZONING PART OF "R-1" RESIDENTIAL 1 DISTRICT TO "C-1" COMMERCIAL 1 DISTRICT FOR AN APPROXIMATELY 0.94 ACRE PROPERTY LOCATED AT 2908 SAN JOSE BLVD APPLICANT: RAYMOND PETERS**

0:49:24 **A. Public Hearing**

Mr. Patterson said the applicant has submitted a request for Zone Change from "R-1" Residential 1 District to "C-1" Commercial 1 District for the property located at 2908 San Jose Blvd. He said the properties to the north, south east & west are zoned "R-1" Residential 1 District, therefore this request would create a spot-zone. He said the applicant brought their request before the Planning and Zoning Commission at the November 6, 2023 meeting; the body considered the item and voted to recommend approval, with a vote of four in favor of approval, none against, and one absent.

Councilor Walterscheid asked what the applicant's plans are for this property. **Mr. Patterson** said the applicant stated that they are working with an outfit that wants to place a multiple-family housing operation.

Councilor Rodriguez asked if it were a multiple-family business, would it not be better served with an "R-R" zoning. **Mr. Patterson** said it would be better served as "R-2" but that is not what the applicant requested. He said it is possible they wanted more flexibility.

0:51:59 Mayor Janway asked if anyone would like to speak regarding the Ordinance.

Raymond Peters said they would be moving their units from the National Parks Highway location and placing them at the San Jose location. Bryan Navarrette said it is affordable lodging and it will be six units. Councilor Niemeier asked Mr. Peters why doesn't he build four houses on the property. Mr. Peters said he is going to work with people that own the units and they are helping with the process of getting started.

Joel Barrett said a revolving lodging man-camp is not ideal. He said due to the demographic around the area, there is a possibility more man-camps will be made and push out low poverty families surrounding the area.

Sarah Carnero said a man-camp is not ideal because oilfield companies do not do background checks and this can be an issue for surrounding residents.

0:55:39 Mayor Janway asked if anyone would like to speak regarding the Ordinance. No one appeared and the Mayor declared the public hearing closed and reconvened the Council into regular session.

0:55:49 B. Approval of Ordinance

0:55:51 MOTION

The motion was made by Councilor Anaya-Flores and seconded by Councilor Forrest to deny Ordinance 2023-30, an Ordinance rezoning part of "R-1" Residential 1 District to "C-1" Commercial 1 District for an approximately 0.94 acre property located at 2908 San Jose Blvd Applicant: Raymond Peters.

0:56:00 VOTE

The vote was as follows: Yes - Rodriguez, Forrest, Niemeier, Walterscheid, Anaya-Flores, Chavez, Waters, Carter; No - None; Absent - None; the motion carried.

0:56:21 **24. CONSIDER APPROVAL OF ORDINANCE 2023-31, AN ORDINANCE ESTABLISHING THE HISTORIC PRESERVATION OVERLAY ZONE DISTRICT AND ASSOCIATED REGULATIONS TO GOVERN THIS DISTRICT**

0:56:36 A. Public Hearing

Mr. Patterson said the City of Carlsbad has, in its interest of protecting its archaeological and historical heritage and assets, decided to pursue becoming a Certified Local Government (CLG). He said this designation requires that the City adopt by ordinance a Historic Preservation Overlay Zone District that will designate areas of the City or singular properties or monuments that fit the City's definition of significant historical or archaeological classification. Mr. Patterson said combined with

the adoption of the Historic Preservation Advisory Board, the Historic Preservation Overlay Zone District will provide the City with the required mechanisms to locally oversee historic preservation and qualify for a variety of grant monies and resources for historic preservation work. He said the process of creating and adding properties or monuments to the Historic Preservation Overlay Zone District will be entirely voluntary on the property owners' part. He said the incentive for property owners to be incorporated into this district are the grant monies and resources that will become available once the district is in place and the City secures the Certified Local Government designation. **Mr. Patterson** said grants and resources are available at both the State level and the Federal level for preservation purposes.

Councilor Forrest said if a business falls into the Historic District can they choose whether they want to be a part of it. **Mr. Patterson** said if the City were to pursue an area that included multiple property owners, we would have to secure the approval of all or large percentage of those property owners in order to then pass the Ordinance. **Councilor Forrest** asked if renovations are limited to historic buildings. **Mr. Patterson** said yes, part of the historic preservation movement would be to try to establish what we consider to be historic or needed to be preserved. He said this Ordinance would stipulate the way a person can update or rehab their property. He said the Board that was put in place recently, would accept an application to look at how someone is proposing to rehab a property and then they would make a recommendation to this board as to whether or not it should be approved or changed.

Councilor Niemeier asked if that applies for private business building owners. **Mr. Patterson** said yes. **Mr. Patterson** said if a building is part of the historic district, there will be some oversight. He said the incentive of being part of this district would be that it opens the possibility to getting grant monies or other resources that go towards refurbishing a property by the rules set forth in the district.

Councilor Rodriguez asked if there is an overlay of ten buildings and three of those owners choose not to belong to the historic district, the remaining seven owners would overrule the three. **Mr. Patterson** said yes that is an option. He said he believes that you have to have a certain percentage of the property owners agree to the decision in order to establish a zone. He said he is unsure if that is the avenue the City will take. He said the City will probably pursue going property to property.

Councilor Chavez asked if he were to sell a property and then buy a property, is he automatically included in the historic district. **Mr. Patterson** said yes, if you were to purchase a property in that historic district.

1:02:24 **Mayor Janway asked if anyone would like to speak regarding the Ordinance.**

Ken Britt said if you own a new building in a historic district, it is not going to qualify as a historic building. He said this committee is going to work in an advisory capacity. He said this committee will only offer advice and it is up to owner to decide whether or not to participate. **Mr. Britt** said this is a brand-new program and this Ordinance is integral to getting the city to become a certified local government. He said we are still in the process of development.

Kat Davis said MainStreet is an established district that is approved locally and at the state level. She said not everyone participates. She said this historic overlay would be similar. She said if someone did fall into this overlay and wanted to make improvements, it would open up access to tax credits and grants.

Councilor Walterscheid asked if a business that is in the historic area that does not want to participate would be okay. Ms. Davis said yes, this is an additional resource if you wish to avail of the advantages of being within that district.

1:07:55 **Mayor Janway asked if anyone would like to speak regarding the Ordinance. No one appeared and the Mayor declared the public hearing closed and reconvened the Council into regular session**

1:08:02 **B. Approval of Ordinance**

1:08:04 **MOTION**

The motion was made by Councilor Chavez and seconded by Councilor Niemeier to approve of Ordinance 2023-31, an Ordinance establishing the Historic Preservation Overlay Zone District and associated regulations to govern this District.

1:08:16 **VOTE**

The vote was as follows: Yes - Rodriguez, Forrest, Niemeier, Walterscheid, Anaya-Flores, Chavez, Waters, Carter; No - None; Absent - None; the motion carried.

1:08:53 **25. COUNCIL COMMITTEE REPORTS**

Councilor Chavez said he recently went to the 22nd annual inter-governmental meeting in Minneapolis, Minnesota. He said nuclear waste clean-up is a form of state, local, tribal and pharaoh officials to discuss priorities and strategies for managing and storing defense nuclear waste. **Councilor Chavez** said it was a productive meeting and they went over workforce development. He said Carlsbad is not the only site that is suffering with workforce development.

Councilor Niemeier encouraged everyone to visit the downtown area to see the Christmas decorations and to take a ride on Christmas on the Pecos.

Councilor Forrest said this is the last City Council meeting of the year. He thanked Councilor Carter, Councilor Waters, and Mayor Janway for everything they have done for the community. He said good luck to Mayor Lopez and all of the new Councilmen.

1:12:14 **Mayor Janway asked if anyone in the audience would like to address the Council.**

Tommy Folsom came to the podium and said he would like to talk about Christmas on the Pecos. He said he has Belgian horses and carriages and he would like to do carriage rides along the Pecos. He said he was looking for a special permit to establish this business. **Mrs. Madrid-Boyea** said the City Council cannot take any action on anything unless it is on the Agenda and published 72 hours minimum in advance of the meeting. She said there may be other avenues besides bringing it to City Council. She suggested visiting the Chamber of Commerce.

1:14:46 **26. ADJOURN**

1:14:48 **MOTION**

The motion was made by Councilor Anaya-Flores and seconded by Councilor Waters to adjourn.

1:14:57 **VOTE**

The vote was as follows: Yes - Rodriguez, Forrest, Niemeier, Walterscheid, Anaya-Flores, Chavez, Waters, Carter; No - None; Absent - None; the motion carried.

1:15:09 **Adjourn**

There being no further business, the meeting was adjourned at 7:15 p.m.

ATTEST:

Richard Lopez, Mayor

Nadine Mireles, City Clerk

CITY OF CARLSBAD
PERSONNEL REPORT

January 9, 2024

APPOINTMENTS:

<u>NAME</u>	<u>DATE</u>	<u>DEPARTMENT</u>	<u>CLASSIFICATION</u>
Vivian Willett	01/10/24	Police	Telecommunicator 1, uncertified

TERMINATIONS:

<u>NAME</u>	<u>DATE</u>	<u>DEPARTMENT</u>	<u>CLASSIFICATION</u>	<u>REASON</u>
Daniel Aguilar	01/01/24	Fire	Firefighter Rookie/EMT-I	Resigned
Daniel Anaya	12/28/23	Transit	Transit Driver, part-time	Retired
Margaret Barreras	12/13/23	Police	Patrolman 1, uncertified	Resigned
Nicole Carrasco	12/29/23	Police	Executive Secretary	Retired
Matilde Flores	12/22/23	Solid Waste	ARC Driver	Resigned
Kandle Kitchens	12/14/23	Library	Library Page	Resigned
Cassidy Lukins	12/22/23	Police	Telecommunicator 2	Resigned
Nathaniel Najjar	12/08/23	Parks	Caretaker	Resigned
William Rodriguez	12/31/23	Construction	Construction Maintenance	Retired
Wanda Smith	12/18/23	Transit	Transit Driver, on-call	Rescind job offer

INTERNAL TRANSFERS AND PROMOTIONS:

<u>NAME</u>	<u>DATE</u>	<u>DEPARTMENT</u>	<u>CLASSIFICATION</u>
John Lowe	01/01/24	Public Works	Deputy Director of Public Works

CITY OF CARLSBAD

RECOMMENDATION FOR EMPLOYMENT

Rick Lopez, Mayor

Wendy Austin, Interim City Administrator

TO: The Honorable Mayor Rick Lopez & Members of the City Council

FROM: Chief Shane Skinner 

SUBJECT: Recommendation for Employment

DATE: 01/03/2023

The following applicant has met all pre-employment requirements and is hereby recommended for employment with the City of Carlsbad subject to a pre-hire medical examination:

General Information:

Name: Vivian Willett Classification/Position: Telecommunicator

Department: Carlsbad Police Department

- Regular Full-time Hourly \$ 23.26 per hour
- Seasonal Part-time Salary \$ _____ per annum
- Temporary On call

Education Level:

- High School Diploma GED or equivalent
- Associates Degree _____
- Bachelors Degree _____
- Masters Degree _____
- Other _____

Employment:

Present or last Employer: Hayden Acosta

From 11/2023 to Present Classification: Nanny

Duties: To assist with new born child

Related Experience: No prior law enforcement experience

Comments: _____

CITY OF CARLSBAD

**AGENDA BRIEFING MEMORANDUM
PURCHASING RECOMMENDATION**

Council Meeting Date:

Department:	BY:	Date:
--------------------	------------	--------------

SUBJECT:
Description:

SYNOPSIS:	Qty	Total Est. Cost	Total Actual Cost
	Budgeted	Est. City Share	Actual City Share
	Account #		
	Account #		
	Account #		
	Account #		
		TOTAL	

BACKGROUND, JUSTIFICATION AND IMPACT: (Safety and Welfare/Financial/Personnel/Infrastructure/etc.)

Requested action to be taken by Council:	Council Action Taken:	Date:
---	------------------------------	--------------

Interim

Reviewed by City Administrator: /s/Wendy Austin 01/04/2024

POST BID/RFP RECOMMENDATION	Council Meeting Date:
------------------------------------	------------------------------

Requested action to be taken by Council:	Council Action Taken:	Date:
---	------------------------------	--------------

ADDITIONAL INFORMATION:

Reviewed by City Administrator:

ATTACHMENT(S): Specifications Bid/RFP Summary Other:

**CITY OF CARLSBAD
AGENDA BRIEFING MEMORANDUM**

COUNCIL MEETING DATE: 1/9/2024

DEPARTMENT: Fire	BY: Ken Ahrens, Fire Chief	DATE: 1/2/2024
-------------------------	-----------------------------------	-----------------------

SUBJECT: EMS Billing Contract

SYNOPSIS, HISTORY and IMPACT (SAFETY AND WELFARE/FINANCIAL/PERSONNEL/INFRASTRUCTURE/ETC.):

BACKGROUND:

The Carlsbad Fire Department would like to enter into a contract with EMS Management & Consultants (EMS MC) as our medical billing service. EMS MC, formerly known as LifeQuest Services prior to a recent merger and restructure, has been our medical billing service for the Carlsbad Fire Department since 2014, and has been a highly-effective contractor in providing medical billing services as required by the NM Motor Carriers Act (NM Stat § 65).

This request comes at the end of an RFP process that began in May 2023, overseen by the City Purchasing Department. EMS MC was selected through an extensive process among several qualified proposals. We believe that EMS MC will provide the best service to the City throughout the duration of this new contract.

The proposed contract with EMS MC will be effective through December 31, 2027.

DEPARTMENT RECOMMENDATION:

I recommend that the City Council approve the EMS billing contract.

BOARD/COMMISSION/COMMITTEE ACTION:

- | | | | |
|--|--|--|---------------------------------------|
| <input type="checkbox"/> P&Z | <input type="checkbox"/> Lodgers Tax Board | <input type="checkbox"/> Cemetery Board | <input type="checkbox"/> APPROVED |
| <input type="checkbox"/> Museum Board | <input type="checkbox"/> San Jose Board | <input type="checkbox"/> Water Board | <input type="checkbox"/> DISSAPPROVED |
| <input type="checkbox"/> Library Board | <input type="checkbox"/> N. Mesa Board | <input type="checkbox"/> _____ Committee | |

Reviewed by Interim

City Administrator: /s/Wendy Austin Date: 01/04/2024

ATTACHMENTS: EMS Billing Contract

BILLING SERVICES AGREEMENT

THIS BILLING SERVICES AGREEMENT (hereinafter "Agreement"), is entered into this ____ day of _____ 2024, between EMS MANAGEMENT & CONSULTANTS, INC. (hereinafter "EMS|MC") and the CITY OF CARLSBAD, (hereinafter "Client").

WITNESSETH:

WHEREAS, EMS|MC is an ambulance billing service company with experience in providing medical billing and collection services to medical transport providers, including fire and rescue and emergency medical service (EMS) providers; and

WHEREAS, Client is normally engaged in the business of providing emergency medical services, and billable medical transportation services; and

WHEREAS, Client wishes to retain EMS|MC to provide medical billing, collection and related services as set forth in this Agreement.

NOW, THEREFORE, in consideration of the mutual agreements described below and other good and valuable consideration, the receipt and sufficiency of which are acknowledged, the parties agree as follows:

1. ENGAGEMENT.

a. During the term of this Agreement, EMS|MC shall provide routine billing, bill processing and fee collection services reasonably required and customary for service providers of similar size and situation to Client (the "Revenue Cycle Management Services" or "RCM Services"). The RCM Services shall include: (1) preparing and submitting initial and secondary claims and bills for Client to insurers and others responsible for payment; (2) performing reasonable and diligent routine collection efforts to secure payments from primary and secondary payers and patients or other entities, (as EMS|MC, in its sole discretion deems appropriate); (3) issuing up to three patient statements for all unpaid balances; and (4) referring accounts which have not been collected during EMS|MC normal billing cycle to an outside collection agency if so directed by Client.

b. EMS|MC shall also provide to Client software in accordance with Exhibit A (the "Software").

c. Collectively, the RCM Services, the Software and any other services that EMS|MC provides to Client shall be referred to as the "Services".

2. EMS|MC Responsibilities.

a. EMS|MC will provide the RCM Services in material compliance with all applicable state and federal laws and regulations.

b. EMS|MC will submit all “Completed Claims” to the applicable third-party payer. A “Completed Claim” is a claim for emergency medical services and billable medical transportation services that (i) is received by EMS|MC and supported by an ePCR record that contains all necessary and accurate information; (ii) has been reviewed and any identified issues sent to Client for remediation have been rectified; (iii) is for a patient encounter that has been electronically signed off by Client in the ePCR; (iv) has been reviewed by Client and deemed ready for billing; and (v) is not subject to a billing hold. EMS|MC will not have any responsibility for any adverse impact to Client that may result from any delay of Client in completing claims.

c. Accounts with outstanding balances after the insurance and/or third-party payer has determined benefits due will be billed by EMS|MC to the patient. EMS|MC will send up to three patient statements to the patient or responsible party, except as to those accounts on which an insurance carrier or third-party payer has accepted responsibility to pay. Once Client has submitted all necessary information, EMS|MC will bill all uninsured patients directly.

d. Within ten (10) business days of the last business day of the month, EMS|MC will provide to Client a month end report, which shall include an account analysis report, aging report and accounts receivables reconciliation report for the previous month. Deposit reports will be provided daily.

e. During the term of this Agreement, EMS|MC shall maintain, provide appropriate storage and data back-up for all billing records pertaining to the RCM Services provided by EMS|MC hereunder. Upon at least five (5) business days' prior written notice, EMS|MC shall make such records accessible to Client during EMS|MC business hours. Upon termination of this Agreement, trip data pertaining to the RCM Services shall be returned to Client. Notwithstanding anything to the contrary herein, Client acknowledges and agrees that EMS|MC is not a custodian of clinical records nor a clinical records repository. Client is responsible for maintaining all clinical records in accordance with Section 3(d).

f. EMS|MC shall notify Client of (i) all patient complaints about clinical services within five (5) business days of receipt; (ii) all patient complaints about billing within ten (10) business days of receipt; and (iii) all notices of audit, requests for medical records or other contacts or inquiries out of the normal course of business from representatives of Medicare, Medicaid or private payers with which Client contracts or any law enforcement

or government agency ("Payer Inquiries") within ten (10) business days of receipt, unless such agency prohibits EMS|MC from disclosing its inquiry to Client.

g. EMS|MC will reasonably assist Client in responding to Payer Inquiries which occur in the normal course of Client's business and arise from EMS|MC's provision of the Services. If EMS|MC, in its sole discretion, determines that (i) Client is excessively utilizing EMS|MC's assistance in responding to Payer Inquiries, (ii) a Payer Inquiry is outside the normal course of Client's business; or (iii) a Payer Inquiry does not arise from the Services provided by EMS|MC, EMS|MC may charge Client, and Client shall pay, for any assistance provided by EMS|MC at EMS|MC's then current hourly rates.

h. EMS|MC is appointed as the agent of Client under this Agreement solely for the express purposes of this Agreement relating to billing and receiving payments and mail, receiving and storing documents, and communicating with hospitals and other entities to facilitate its duties. EMS|MC will have no authority to pledge credit, contract, or otherwise act on behalf of Client except as expressly set forth herein.

i. As to all payments received from Medicare, Medicaid and other government funded programs, the parties specifically acknowledge that EMS|MC will only prepare claims for Client and will not negotiate checks payable or divert electronic fund transfers to Client from Medicare, Medicaid or any other government funded program. All Medicare, Medicaid and any other government funded program payments, including all electronic fund transfers, will be deposited directly into a bank account designated by Client to receive such payments and as to such account only Client, through its officers and directors, shall have access.

j. The Services provided by EMS|MC to Client under this Agreement are conditioned on Client's fulfillment of the responsibilities set forth in this Agreement.

k. EMS|MC shall have no responsibility to provide any of the following services:

- i. Determining the accuracy or truthfulness of documentation and information provided by Client;
- ii. Providing services outside the EMS|MC billing system;
- iii. Submitting any claim that EMS|MC believes to be inaccurate or fraudulent; or
- iv. Providing any service not expressly required of EMS|MC by this Agreement.

I. For Client's service dates that occurred prior to the mutually agreed go live date for the Services, Client agrees and understands that EMS|MC is not responsible for any services including, but not limited to, submitting claims or managing any denials, refunds or patient calls. As between Client and EMS|MC, Client is fully responsible for the proper billing and accounting of any remaining balances related to service dates that occurred prior to such go live date.

3. RESPONSIBILITIES OF CLIENT. The following responsibilities of Client are a condition of EMS|MC's services under this Agreement, and EMS|MC shall have no obligation to provide the Services to the extent that Client has not fulfilled these responsibilities:

- a. Client will pay all amounts owed to EMS|MC under this Agreement.
- b. Client will implement standard commercially reasonable actions and processes as may be requested by EMS|MC from time-to-time to allow EMS|MC to properly and efficiently provide the RCM Services. These actions and processes include, but are not limited to, the following:
 - i. Providing EMS|MC with complete and accurate demographic and charge information necessary for the processing of professional and/or technical component billing to third parties and/or patients including, without limitation, the following: patient identification (name, address, phone number, birth date, gender); guarantor identification and address; insurance information; report of services; special claim forms; pre-authorization numbers; and such additional information as is requested by EMS|MC;
 - ii. Providing EMS|MC with complete and accurate medical record documentation for each incident or patient service rendered for reimbursement, which is necessary to ensure proper billing and secure claim payment;
 - iii. Providing EMS|MC, in a timely manner, with Patient Care Reports (PCRs) that thoroughly detail the patient's full medical condition at the time of service and include a chronological narrative of all services and treatment rendered;
 - iv. Obtaining authorizations and signatures on all required forms, including consent to treat, assignment of benefits, release of information and claims;

- v. Obtaining physician certification statements (PCS) forms for all non-emergency transports and other similar medical necessity forms or prior authorization statements as deemed necessary by the payer;
- vi. Obtaining or executing all forms or documentation required by Medicare, Medicaid, CHAMPUS, and any other payer or insurance carriers to allow EMS|MC to carry out its billing and other duties under this Agreement; and
- vii. Implementing reasonable and customary charges for complete, compliant billing.

c. Client represents and warrants that the PCR and any and all associated medical records, forms and certification statements provided to EMS|MC are true and accurate and contain only factual information observed and documented by the attending field technician during the course of the treatment and transport.

d. Client shall maintain Client's own files with all original or source documents, as required by law, and only provide to EMS|MC copies of such documents. Client acknowledges that EMS|MC is not the agent of Client for storage of source documentation.

e. Client will provide EMS|MC with a copy of any existing billing policy manuals or guidelines, Medicare or Medicaid reports, or any other record or document related to services or billing of Client's accounts.

f. Client will report to EMS|MC within ten (10) business days of payments received directly by Client, and promptly notify EMS|MC of any cases requiring special handling or billing. Client shall advise EMS|MC of any Payer Inquiries within ten (10) business days of receipt.

g. Client shall ensure that any refunds posted by EMS|MC are actually issued and paid to the patient, insurer, or other payer as appropriate.

h. Client agrees to provide EMS|MC with administrative access to the ePCR system or similar access in order to run reports and review documents and attachments to better service Client's account.

i. Client shall provide EMS|MC with access to its facilities and personnel for the purpose of providing on-site and/or online training to such personnel. Client shall cooperate with EMS|MC and facilitate any training that EMS|MC wishes to provide.

j. Client shall complete EMS|MC's online training course within 90 days of the contract start date and all new hires will complete EMS|MC's online documentation

training within 90 days of hire date. Newly developed training materials by EMS|MC should be mutually agreed upon by the parties to be required training.

k. Client shall comply with all applicable federal, state, and local laws, rules, regulations, and other legal requirements that in any way affect this Agreement or the duties and responsibilities of the parties hereunder.

4. EMS|MC WEB PORTALS.

a. EMS|MC shall provide Client and those individuals appointed by Client (“Users”) with access to EMS|MC Web Portals (the “Portals”), which shall be subject to the applicable Terms of Use found on the Portals. To be appointed as a User, the individual must be an employee of Client or otherwise approved by Client and EMS|MC. Client is responsible for all activity of Users and others accessing or using the Portals through or on behalf of Client including, but not limited to, ensuring that Users do not share credentials for accessing the Portals. Client is also responsible for (i) identifying individuals who Client determines should be Users; (ii) determining and notifying EMS|MC of each User’s rights; (iii) monitoring Users’ access to and use of the Portals; (iv) acting upon any suspected or unauthorized access of information through the Portals; (v) ensuring each User’s compliance with this Agreement and the Terms of Use governing the use of the Portals; and (vi) notifying EMS|MC to deactivate a User account whenever a User’s employment, contract or affiliation with Client is terminated or Client otherwise desires to suspend or curtail a User’s access to and use of the Portals. Client agrees to follow best practices to ensure compliance with this provision.

b. Client acknowledges that EMS|MC may suspend or terminate any User's access to the Portals (i) for noncompliance with this Agreement or the applicable Terms of Use; (ii) if such User poses a threat to the security or integrity of the Portals or information available therein; (iii) upon termination of Client; or (iv) upon notice of suspension or termination of such User by Client. Client may suspend or terminate a User's access to the Portals at any time.

5. COMPENSATION OF EMS|MC.

a. Client shall pay a fee for the Services of EMS|MC hereunder, on a monthly basis, in an amount equal to 7.90% percent and 20% for Delinquent Account Collections, of “Net Collections” as defined below (the “RCM Fee”). Net Collections shall mean all cash and check amounts including electronic fund transfers (EFTs) received by EMS|MC from payers, patients, attorney’s offices, court settlements, collection agencies, government institutions, debt set-off programs, group health insurance plans, private payments, credit cards, healthcare facilities or any person or entity submitting funds on a patient’s account, or any amounts paid directly to Client with or without the knowledge of

EMS|MC that are paid, tendered, received or collected each month for Client's transports, less refunds processed or any other necessary adjustments to those amounts. Price adjustments for such services shall be allowed at the completion of each contract year. Price adjustments shall not exceed the change in the average of the Consumer Price Index (CPI) for all Urban Consumers, Not Seasonally Adjusted, Area: U.S. city average, Item: All item, Base Period: 1982-84=100 over the twelve months prior.

b. Client shall also pay any fees associated with the Software as set forth in Exhibit A (the "Software Fee"). Together, the RCM Fee and the Software Fee as referred to as the "Compensation".

c. EMS|MC shall submit an invoice to Client by the tenth (10th) day of each month for the Compensation due to EMS|MC for the previous calendar month. The Compensation amount reflected on the invoice shall be paid in full by the 20th day of the month in which the invoice is first presented to Client (the "Payment Date"). Such amount shall be paid without offset unless the calculation of the amount is disputed in good faith, in which case Client shall pay the undisputed amount and shall provide EMS|MC with detailed written notice of the basis for the disputed portion no later than the Payment Date. Any invoices not disputed in writing by the Payment Date shall be deemed "undisputed" for all purposes of the Agreement. All invoices are to be paid directly from Client's banking institution to EMS|MC via paper check, direct deposit or ACH draft initiated by EMS|MC into EMS|MC's bank account.

d. A one-time late fee of 5% shall be added to any invoices that remain unpaid by the 5th day of the calendar month following the Payment Date. Interest shall begin to accrue on all unpaid balances starting thirty (30) days after the presentment of said invoice for any unpaid balances at the rate of 1½% per month or the highest rate allowed under applicable law, whichever is lower.

e. In the event of a material change to applicable law, the billing process and/or scope of Services provided in this Agreement or a material difference in any of the patient demographics provided by the Client and set forth in Exhibit B, EMS|MC reserves the right to negotiate a fee change with Client and amend this Agreement accordingly or terminate this Agreement.

f. EMS|MC may, in its sole discretion, immediately cease to provide Services for Client should the outstanding balance owed to EMS|MC become in arrears. Claims processing will not resume until all outstanding balances are paid in full or arrangements approved by EMS|MC have been made to wholly resolve any outstanding balances.

6. TERM OF AGREEMENT.

a. This Agreement shall be effective commencing on January 1, 2024, and shall thereafter continue through December 31, 2027, (“Initial Term”). This Agreement shall be binding upon the parties hereto and their respective successors, assigns, and transferees. The Agreement shall automatically renew on the same terms and conditions as stated herein, for five (5) successive one (1) year terms (each a “Renewal Term”), unless either party gives written notice of intent not to renew at least 60 days before expiration of any term. Notwithstanding anything herein to the contrary, this Agreement may be terminated under the provisions provided below. (The Initial Term and any Renewal Terms are referred to as the “Term”.)

b. **Termination for Cause.** Notwithstanding Section 6(a), either party may terminate this Agreement if the other party materially breaches this Agreement, unless (i) the breaching party cures the breach within 10 days following receipt of notice describing the breach in reasonable detail, or (ii) with respect to a breach which may not reasonably be cured within a 10-day period, the breaching party commences, is diligently pursuing cure of, and cures the breach as soon as practical following receipt of notice describing the breach in reasonable detail.

c. **Immediate Termination.** Either party may terminate this Agreement immediately as a result of the following:

- i. Failure of Client to make timely payments due under this Agreement;
- ii. Injury to any customer, independent contractor, employee or agent of the other party hereto arising from the gross negligence or willful misconduct of a party;
- iii. Harassment of any employee or contractor of a party or commitment of any act by a party which creates an offensive work environment; or
- iv. Commitment of any unethical or immoral act which harms the other party or could have the effect of harming the other party.

7. RESPONSIBILITIES UPON TERMINATION.

a. Subject to Client’s payment of all amounts due hereunder, upon any termination of this Agreement, and during the period of any notice of termination, EMS|MC will make available to Client or its authorized representatives data from the billing system regarding open accounts in an electronic format, and will otherwise reasonably cooperate and assist in any transition of the Services to Client, or its successor billing agent. Upon request, EMS|MC will provide to Client trip data associated with the claims submitted by EMS|MC on behalf of Client pursuant to this Agreement. EMS|MC shall retain financial

and billing records not tendered or returned to Client on termination hereof for at least ten (10) years following the date of service.

b. Following termination of this Agreement, for a period of ninety (90) days (the “Wind Down”), EMS|MC will continue its billing and collection efforts as to those accounts with dates of services prior to termination, subject to the terms and conditions of this Agreement including, but not limited to, Section 5. Client will continue to provide EMS|MC with copies of checks and payments on those accounts which were filed by EMS|MC under this Agreement. EMS|MC shall have no further responsibilities as to such accounts after the Wind Down; however, EMS|MC shall be entitled to compensation as provided in Section 5(a) for such amounts filed by EMS|MC, regardless of whether such amounts are collected by Client during or after the Wind Down period. During the Wind Down and for up to twelve months following termination of this Agreement, EMS|MC shall continue to make the Portals available to Client, subject the applicable Terms of Use. Notwithstanding the foregoing, in the event EMS|MC terminated this Agreement pursuant to Sections 6(b) or 6(c), EMS|MC shall have no obligation to provide any Services after the date of termination.

8. EXCLUSIVITY AND MISCELLANEOUS BILLING POLICIES.

a. During the term of this Agreement, EMS|MC shall be Client’s exclusive provider of the RCM Services. Client may not directly file, submit or invoice for any medical or medical transportation services rendered while this Agreement is in effect.

b. In addition, Client agrees not to collect or accept payment for services from any patient unless the service requested does not meet coverage requirements under any insurance program in which the patient is enrolled or the patient is uninsured. Payments received directly by Client for these services must be reported to EMS|MC as provided in Section 3(f) hereof and shall be treated as Net Collections for purposes of Section 5(a) hereof.

c. In compliance with CMS regulations, Medicare patients will not be charged by Client a higher rate or amount for identical covered services charged to other insurers or patients. Accordingly, only one fee schedule shall exist and be used in determining charges for all patients regardless of insurance coverage.

d. EMS|MC reserves the right not to submit a claim for reimbursement on any patient in which the PCR and/or associated medical records are incomplete or appear to be inaccurate or do not contain enough information to substantiate or justify reimbursement. This includes missing patient demographic information, insurance information, Physician Certification Statements (PCS) or any required crew and/or patient signatures, or otherwise contradictory medical information.

e. Client shall implement and maintain a working compliance plan (“Compliance Plan”) in accordance with the most current guidelines of the U.S. Department of Health and Human Services (“HHS”). The Compliance Plan must include, but not be limited to, formal written policies and procedures and standards of conduct, designation of a compliance officer, quality assurance policy and effective training and education programs.

f. In accordance with the HHS Office of Inspector General (“OIG”) Compliance Program Guidance for Third-Party Medical Billing Companies, EMS|MC is obligated to report misconduct to the government, if EMS|MC discovers credible evidence of Client’s continued misconduct or flagrant, fraudulent or abusive conduct. In the event of such evidence, EMS|MC has the right to (a) refrain from submitting any false or inappropriate claims, (b) terminate this Agreement and/or (c) report the misconduct to the appropriate authorities.

9. NON-INTERFERENCE/NON-SOLICITATION OF EMS|MC EMPLOYEES.

Client understands and agrees that the relationship between EMS|MC and each of its employees constitutes a valuable asset of EMS|MC. Accordingly, Client agrees that both during the term of this Agreement and for a period beginning on the date of termination of this Agreement, whatever the reason, and ending three (3) years after the date of termination of this Agreement (the “Restricted Period”), Client shall not, without EMS|MC’s prior written consent, directly or indirectly, solicit or recruit for employment; attempt to solicit or recruit for employment; or attempt to hire or accept as an employee, consultant, contractor, or otherwise, or accept any work from EMS|MC’s employees with whom Client had material contact during the term of this Agreement, in any position where Client would receive from such employees the same or similar services that EMS|MC performed for Client during the term of this Agreement. Client also agrees during the Restricted Period not to unlawfully urge, encourage, induce, or attempt to urge, encourage, or induce any employee of EMS|MC to terminate his or her employment with EMS|MC. Client has carefully read and considered the provisions of Section 9 hereof, and having done so, agrees that the restrictions set forth in such section (including, but not limited to, the time period) are fair and reasonable and are reasonably required for the protection of the legitimate interests of EMS|MC, its officers, directors, shareholders, and employees.

10. PRIVACY.

a. *Confidentiality.* The Parties acknowledge that they will each provide to the other Confidential Information as part of carrying out the terms of this Agreement. EMS|MC and Client will be both a Receiving Party and a Disclosing Party at different

times. The Receiving Party agrees that it will not (i) use any such Confidential Information in any way, except for the exercise of its rights and performance of its obligations under this Agreement, or (ii) disclose any such Confidential Information to any third party, other than furnishing such Confidential Information to its employees, consultants, and subcontractors, who are subject to the safeguards and confidentiality obligations contained in this Agreement and who require access to the Confidential Information in the performance of the obligations under this Agreement. In the event that the Receiving Party is required by applicable law to make any disclosure of any of the Disclosing Party's Confidential Information, by subpoena, judicial or administrative order or otherwise, the Receiving Party will first give written notice of such requirement to the Disclosing Party, and will permit the Disclosing Party to intervene in any relevant proceedings to protect its interests in the Confidential Information, and provide full cooperation and assistance to the Disclosing Party in seeking to obtain such protection, at the Disclosing Party's sole expense. "Confidential Information" means the provisions of the Agreement (including, but not limited to, the financial terms herein) and any information disclosed by a Party (the "Disclosing Party") to the other Party (the "Receiving Party"). Information will not be deemed Confidential Information hereunder if the Receiving Party can prove by documentary evidence that such information: (a) was known to the Receiving Party prior to receipt from the Disclosing Party directly or indirectly from a source other than one having an obligation of confidentiality to the Disclosing Party; (b) becomes known (independently of disclosure by the Disclosing Party) to the Receiving Party directly or indirectly from a source other than one having an obligation of confidentiality to the Disclosing Party; (c) becomes publicly known or otherwise ceases to be secret or confidential, except through a breach of this Agreement by the Receiving Party; or (d) is independently developed by the Receiving Party without the use of any Confidential Information of the Disclosing Party.

b. *HIPAA Compliance.* The parties agree to comply with the Business Associate Addendum, attached hereto and incorporated by reference herein as Attachment 1, documenting the assurances and other requirements respecting the use and disclosure of Protected Health Information. It is Client's responsibility to ensure that it obtains all appropriate and necessary authorizations and consents to use or disclose any individually identifiable health information in compliance with all federal and state privacy laws, rules and regulations, including but not limited to the Health Insurance Portability and Accountability Act. In the event that this Agreement is, or activities permitted or required by this Agreement are, inconsistent with or do not satisfy the requirements of any applicable privacy or security law, rule or regulation, the parties shall take any reasonably necessary action to remedy such inconsistency.

11. DISCLAIMERS, LIMITATIONS OF LIABILITY AND DISPUTE RESOLUTION

a. Each Party acknowledges that the liability limitations and warranty disclaimers in the Agreement are independent of any remedies hereunder and shall apply regardless of whether any remedy fails of its essential purpose. Client acknowledges that the limitations of liability set forth in this Agreement are integral to the amount of consideration offered and charged in connection with the Services and that, were EMS|MC to assume any further liability other than as provided in the Agreement, such consideration would of necessity be set substantially higher.

b. EMS|MC and Client acknowledge and agree that despite their best efforts, billing errors may occur from time to time. Each party will promptly notify the other party of the discovery of a billing error. EMS|MC's sole obligation in the event of a billing error will be to correct the error by making appropriate changes to the information in its system, posting a refund if appropriate, and re-billing the underlying claim if permissible.

c. Except for any express warranty provided herein or in the applicable exhibit, the services are provided on an "as is," "as available" basis. Client agrees that use of the services is at client's sole risk; and, to the maximum extent permitted by law, EMS|MC expressly disclaims any and all other express or implied warranties with respect to the services including, but not limited to, warranties of merchantability, fitness for a particular purpose, title, non-infringement or warranties alleged to arise as a result of custom and usage.

d. A "Claim" is defined as any claim or other matter in dispute between EMS|MC and Client that arises from or relates in any way to this Agreement or to the Services, hardware, software, or data provided by EMS|MC hereunder, regardless of whether such claim or matter is denominated as a contract claim, tort claim, warranty claim, indemnity claim, statutory claim, arbitration demand, or otherwise.

e. To the fullest extent allowed by law, the total liability of EMS|MC to Client regarding any and all Claims shall be capped at, and shall in no event exceed, the total fees paid by Client to EMS|MC under this Agreement in the twelve (12) months prior to the event giving rise to the Claim (the "Liability Cap"). All amounts that may be potentially awarded against EMS|MC in connection with a Claim are included in and subject to the Liability Cap and shall not cause the Liability Cap to be exceeded, including, without limitation, all direct compensatory damages, interest, costs, expenses, and attorneys' fees. Provided, however, that nothing in the foregoing shall be construed as an admission of liability by EMS|MC in any amount or as a waiver or compromise of any other defense that may be available to EMS|MC regarding any Claim.

f. To the fullest extent allowed by law, and notwithstanding any statute of limitations, statute of repose, or other legal time limit to the contrary, no Claim shall be brought by Client against EMS|MC after the earlier of the following to occur (the "Claim Time Limit"): (i) the time period for bringing an action under any applicable state or federal statute of limitations; one (1) year after the date upon which Client discovered, or should have discovered, the facts giving rise to an alleged claim; or (ii) two (2) years after the first act or omission giving rise to an alleged claim. Any Claim not brought within the Claim Time Limit is waived. The Claim Time Limit applies, without limitation, to any Claim brought in arbitration under the arbitration clause below and shall be deemed to have been satisfied if an arbitration demand asserting such Claim is received by the American Arbitration Association (or other arbitration administrator as may be mutually agreed on by EMS|MC and Client) within the Claim Time Limit. Notwithstanding the foregoing, if a Claim has been asserted in arbitration within the Claim Time Limit, a proceeding in court to confirm, enforce, vacate, modify, correct, or amend an arbitration award resulting from such arbitration may be brought outside the Claim Time Limit as long as it is brought within the time period required by applicable law.

g. Client agrees that any Claim Client may have against EMS|MC, including EMS|MC's past or present employees or agents, shall be brought individually and Client shall not join such Claim with claims of any other person or entity or bring, join or participate in a class action against EMS|MC.

h. To the fullest extent allowed by law, EMS|MC and Client waive claims against each other for consequential, indirect, incidental, special, punitive, exemplary, and treble damages, and for any other damages in excess of direct, compensatory damages including, but not limited to, loss of profits, loss of data, or loss of business, regardless of whether such claim or matter is denominated as a contract claim, tort claim, warranty claim, indemnity claim, statutory claim, arbitration demand, or otherwise, even if a party has been apprised of the possibility or likelihood of such damages occurring (the "Non-Direct Damages Waiver").

i. Subject to the Liability Cap, the Claim Time Limit and the Non-Direct Damages Waiver, EMS|MC agrees to indemnify, hold harmless, and defend Client, with reasonably acceptable counsel, from and against any fines, penalties, damages, and judgments that Client becomes legally obligated to pay to a third party proximately caused by EMS|MC's gross negligence or willful misconduct. Provided, however, that this indemnity is subject to the following further conditions and limitations: (i) Client must provide prompt written notice to EMS|MC of the matter for which indemnity is or may be sought, within such time that no right of EMS|MC is prejudiced, and in no event no later than thirty (30) days after Client first becomes aware of the facts that give rise or may

Chief Executive Officer
2540 Empire Drive
Suite 100
Winston-Salem, NC 27103

Either party may change its address for notices under this Agreement by giving written notice of such change to the other party in accordance with the terms of this section.

e. Governing Law. This Agreement and the rights and obligations of the parties hereunder shall be construed in accordance with and governed by the laws of the State of New Mexico, notwithstanding any conflicts of law rules to the contrary.

f. Integration of Terms. This instrument together with all attachments, exhibits and schedules constitutes the entire agreement between the parties, and supersedes all prior negotiations, commitments, representations and undertakings of the parties with respect to its subject matter. Without limiting the foregoing, this Agreement supersedes and takes precedence over any inconsistent terms contained in any Request for Proposal (“RFP”) from Client and any response to that RFP from EMS|MC.

g. Amendment and Waiver. This Agreement may be amended or modified only by an instrument signed by all of the parties. A waiver of any provision of this Agreement must be in writing, designated as such, and signed by the party against whom enforcement of the waiver is sought. The waiver of a breach of any provision of this Agreement shall not operate or be construed as a waiver of any subsequent or other breach thereof.

h. Severability. If any provision of this Agreement shall not be valid for any reason, such provision shall be entirely severable from, and shall have no effect upon, the remainder of this Agreement. Any such invalid provision shall be subject to partial enforcement to the extent necessary to protect the interest of the parties hereto.

i. Force Majeure. With the exception of Client’s payment obligation, a Party will not be in breach or liable for any delay of its performance of this Agreement caused by natural disasters or other unexpected or unusual circumstances reasonably beyond its control.

j. Third Party Beneficiaries. There are no third-party beneficiaries to this Agreement.

k. Counterparts. This Agreement may be executed in multiple counterparts by a duly authorized representative of each party.

I. Survival. All terms which by their nature survive termination shall survive termination or expiration of the Agreement including, but not limited to, Sections 3(c), 3(f) – (h), 5(a), 5(c), 7, 9 – 12.

IN WITNESS WHEREOF, the undersigned have caused this Agreement to be duly executed on the later of the dates set forth below.

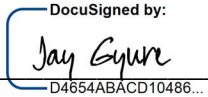
Each person whose signature appears hereon represents, warrants and guarantees that he/she has been duly authorized and has full authority to execute this Agreement on behalf of the party on whose behalf this Agreement is executed.

EMS|MC:

CLIENT:

EMS Management & Consultants, Inc.

City of Carlsbad

By:  _____
D4654ABACD10486...

By: _____

Print Name: Jay Gyure _____

Print Name: _____

Title: Chief Financial Officer _____

Title: _____

Date: 12/22/2023 _____

Date: _____

Exhibit A Software

1. **Software.** Client will use the following ePCR software: ImageTrend, (“Vendor”).

2. **Software Fees.** EMS|MC will pay the Software vendor for the full annual cost of the Software pursuant to the agreement between EMS|MC and the Software Vendor. Future increases in the monthly base package software cost will be borne by Client unless EMS|MC specifically agrees to pay for such increase. EMS|MC shall stop paying any software costs upon the expiration or termination of this Agreement. Client is responsible for ensuring that it has a copy of all data maintained in the Software prior to termination of this Agreement or paying for continued use of and access to the data maintained in the Software.

3. If required by the Vendor, Client will enter into an agreement with the Vendor for use of the Software and comply with all terms and conditions of such agreement.

4. Client agrees to provide EMS|MC with administrative access to the ePCR system or similar access in order to run reports and review documents and attachments.

5. **No EMS|MC Warranty.** EMS|MC DOES NOT MAKE, AND HEREBY DISCLAIMS, ANY AND ALL WARRANTIES, WHETHER ORAL OR WRITTEN, EXPRESS OR IMPLIED, INCLUDING, WITHOUT LIMITATION, ANY IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE, REGARDING THE ePCR SOFTWARE.

Exhibit A

Exhibit A
Patient Demographics Provided by Client

1. Projected annual billable trip volume: 3,375

2. Payor mix:

Medicare = 36.2%

Medicaid = 26.9%

Insurance = 5.8%

Self-Pay = 29.9%

Tricare = 0.1%

Veterans = 0.3%

Workers Comp = 0.3%

3. Run mix:

ALS-E = 55.1%

BLS-E = 34.8%

ALS-NE = 0.0%

BLS-NE = 0.0%

ALS2 = 4.3%

TNT = 5.8%

4. Average Loaded mileage: 3.97

Attachment 1 Business Associate Addendum

This Business Associate Addendum (the “Addendum”) is made effective the ____ day of _____ 2024, by and between the City of Carlsbad, hereinafter referred to as “Covered Entity,” and EMS Management & Consultants, Inc., hereinafter referred to as “Business Associate” (individually, a “Party” and collectively, the “Parties”).

WITNESSETH:

WHEREAS, the Parties wish to enter into a Business Associate Addendum to ensure compliance with the Privacy and Security Rules of the Health Insurance Portability and Accountability Act of 1996 (“HIPAA Privacy and Security Rules”) (45 C.F.R. Parts 160 and 164); and

WHEREAS, the Health Information Technology for Economic and Clinical Health (“HITECH”) Act of the American Recovery and Reinvestment Act of 2009, Pub. L. 111-5, modified the HIPAA Privacy and Security Rules (hereinafter, all references to the “HIPAA Privacy and Security Rules” include all amendments thereto set forth in the HITECH Act and any accompanying regulations); and

WHEREAS, the Parties have entered into a Billing Services Agreement (the “Agreement”) whereby Business Associate will provide certain services to Covered Entity and, pursuant to such Agreement, Business Associate may be considered a “business associate” of Covered Entity as defined in the HIPAA Privacy and Security Rules; and

WHEREAS, Business Associate may have access to Protected Health Information or Electronic Protected Health Information (as defined below) in fulfilling its responsibilities under the Agreement; and

WHEREAS, Covered Entity wishes to comply with the HIPAA Privacy and Security Rules, and Business Associate wishes to honor its obligations as a Business Associate to Covered Entity.

THEREFORE, in consideration of the Parties’ continuing obligations under the Agreement, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties agree to the provisions of this Addendum.

I. DEFINITIONS

Except as otherwise defined herein, any and all capitalized terms in this Addendum shall have the definitions set forth in the HIPAA Privacy and Security Rules. In the event of an inconsistency between the provisions of this Addendum and mandatory provisions of the HIPAA Privacy and Security Rules, as amended, the HIPAA Privacy and Security Rules in effect at the time shall control. Where provisions of this Addendum are different than those mandated by the HIPAA Privacy and Security Rules but are nonetheless permitted by the HIPAA Privacy and Security Rules, the provisions of this Addendum shall control.

The term “Breach” means the unauthorized acquisition, access, use, or disclosure of protected health information which compromises the security or privacy of such information, except where an unauthorized person to whom such information is disclosed would not reasonably have been able to retain such information. The term “Breach” does **not** include: (1) any unintentional acquisition, access, or use of

protected health information by any employee or individual acting under the authority of a covered entity or business associate if (a) such acquisition, access, or use was made in good faith and within the course and scope of the employment or other professional relationship of such employee or individual, respectively, with the covered entity or business associate, and (b) such information is not further acquired, accessed, used, or disclosed by any person; or (2) any inadvertent disclosure from an individual who is otherwise authorized to access protected health information at a facility operated by a covered entity or business associate to another similarly situated individual at same facility; and (3) any such information received as a result of such disclosure is not further acquired, accessed, used, or disclosed without authorization by any person.

The term “Electronic Health Record” means an electronic record of health-related information on an individual that is created, gathered, managed, and consulted by authorized health care clinicians and staff.

The term “HIPAA Privacy and Security Rules” refers to 45 C.F.R. Parts 160 and 164 as currently in effect or hereafter amended.

The term “Protected Health Information” means individually identifiable health information as defined in 45 C.F.R § 160.103, limited to the information Business Associate receives from, or creates, maintains, transmits, or receives on behalf of, Covered Entity.

The term “Electronic Protected Health Information” means Protected Health Information which is transmitted by or maintained in Electronic Media (as now or hereafter defined in the HIPAA Privacy and Security Rules).

The term “Secretary” means the Secretary of the Department of Health and Human Services.

The term “Unsecured Protected Health Information” means Protected Health Information that is not rendered unusable, unreadable, or indecipherable to unauthorized individuals through the use of a technology or methodology specified by the Secretary in guidance published in the Federal Register at 74 Fed. Reg. 19006 on April 27, 2009 and in annual guidance published thereafter.

II. PERMITTED USES AND DISCLOSURES BY BUSINESS ASSOCIATE

a. Business Associate may use or disclose Protected Health Information to perform functions, activities, or services for, or on behalf of, Covered Entity as specified in the Agreement or this Addendum, provided that such use or disclosure would not violate the HIPAA Privacy and Security Rules if done by Covered Entity. Until such time as the Secretary issues regulations pursuant to the HITECH Act specifying what constitutes “minimum necessary” for purposes of the HIPAA Privacy and Security Rules, Business Associate shall, to the extent practicable, disclose only Protected Health Information that is contained in a limited data set (as defined in Section 164.514(e)(2) of the HIPAA Privacy and Security Rules), unless the person or entity to whom Business Associate is making the disclosure requires certain direct identifiers in order to accomplish the intended purpose of the disclosure, in which event Business Associate may disclose only the minimum necessary amount of Protected Health Information to accomplish the intended purpose of the disclosure.

b. Business Associate may use Protected Health Information in its possession for its proper management and administration and to fulfill any present or future legal responsibilities of Business Associate, provided that such uses are permitted under state and federal confidentiality laws.

c. Business Associate may disclose Protected Health Information in its possession to third parties for the purposes of its proper management and administration or to fulfill any present or future legal responsibilities of Business Associate, provided that:

1. the disclosures are required by law; or

2. Business Associate obtains reasonable assurances from the third parties to whom the Protected Health Information is disclosed that the information will remain confidential and be used or further disclosed only as required by law or for the purpose for which it was disclosed to the third party, and that such third parties will notify Business Associate of any instances of which they are aware in which the confidentiality of the information has been breached.

d. Until such time as the Secretary issues regulations pursuant to the HITECH Act specifying what constitutes “minimum necessary” for purposes of the HIPAA Privacy and Security Rules, Business Associate shall, to the extent practicable, access, use, and request only Protected Health Information that is contained in a limited data set (as defined in Section 164.514(e)(2) of the HIPAA Privacy and Security Rules), unless Business Associate requires certain direct identifiers in order to accomplish the intended purpose of the access, use, or request, in which event Business Associate may access, use, or request only the minimum necessary amount of Protected Health Information to accomplish the intended purpose of the access, use, or request. Covered Entity shall determine what quantum of information constitutes the “minimum necessary” amount for Business Associate to accomplish its intended purposes.

e. Business Associate may use Protected Health Information to de-identify such information in accordance with 45 C.F.R. § 164.514(b) for Business Associate’s own business purposes or in connection with the services provided pursuant to the Agreement or to provide Data Aggregation services to Customer as permitted by 45 C.F.R. 164.504(e)(2)(i)(b). Once the Protected Health Information has been de-identified or aggregated, it is no longer considered Protected Health Information governed by this Addendum.

III. OBLIGATIONS AND ACTIVITIES OF BUSINESS ASSOCIATE

a. Business Associate acknowledges and agrees that all Protected Health Information that is created or received by Covered Entity and disclosed or made available in any form, including paper record, oral communication, audio recording, and electronic display by Covered Entity or its operating units to Business Associate or is created or received by Business Associate on Covered Entity’s behalf shall be subject to this Addendum.

b. Business Associate agrees to not use or further disclose Protected Health Information other than as permitted or required by the Agreement, this Addendum or as required by law.

c. Business Associate agrees to use appropriate safeguards to prevent use or disclosure of Protected Health Information other than as provided for by this Addendum. Specifically, Business Associate will:

1. implement the administrative, physical, and technical safeguards set forth in Sections 164.308, 164.310, and 164.312 of the HIPAA Privacy and Security Rules that reasonably and appropriately protect the confidentiality, integrity, and availability of any Protected Health Information that it creates, receives, maintains, or transmits on behalf of Covered Entity, and, in accordance with Section 164.316 of the HIPAA Privacy and Security Rules, implement and maintain reasonable and appropriate policies and procedures to enable it to comply with the requirements outlined in Sections 164.308, 164.310, and 164.312; and

2. report to Covered Entity any use or disclosure of Protected Health Information not provided for by this Addendum of which Business Associate becomes aware. Business Associate shall report to Covered Entity any Security Incident of which it becomes aware. Notice is deemed to have been given for unsuccessful Security Incidents, such as (i) “pings” on an information system firewall; (ii) port scans; (iii) attempts to log on to an information system or enter a database with an invalid password or user name; (iv) denial-of-service attacks that do not result in a server being taken offline; or (v) malware (*e.g.*, a worms or a virus) that does not result in unauthorized access, use, disclosure, modification or destruction of Protected Health Information.

d. Business Associate agrees to ensure that any agent, including a subcontractor, to whom it provides Protected Health Information received from, or created or received by Business Associate on behalf of Covered Entity, agrees to the same restrictions and conditions that apply through this Addendum to Business Associate with respect to such information.

e. Business Associate agrees to comply with any requests for restrictions on certain disclosures of Protected Health Information to which Covered Entity has agreed in accordance with Section 164.522 of the HIPAA Privacy and Security Rules and of which Business Associate has been notified by Covered Entity. In addition, and notwithstanding the provisions of Section 164.522 (a)(1)(ii), Business Associate agrees to comply with an individual’s request to restrict disclosure of Protected Health Information to a health plan for purposes of carrying out payment or health care operations if the Protected Health Information pertains solely to a health care item or service for which Covered Entity has been paid by in full by the individual or the individual’s representative.

f. At the request of the Covered Entity and in a reasonable time and manner, not to extend ten (10) business days, Business Associate agrees to make available Protected Health Information required for Covered Entity to respond to an individual’s request for access to his or her Protected Health Information in accordance with Section 164.524 of the HIPAA Privacy and Security Rules. If Business Associate maintains Protected Health Information electronically, it agrees to make such Protected Health Information available electronically to the applicable individual or to a person or entity specifically designated by such individual, upon such individual’s request.

g. At the request of Covered Entity and in a reasonable time and manner, Business Associate agrees to make available Protected Health Information required for amendment by Covered Entity in accordance with the requirements of Section 164.526 of the HIPAA Privacy and Security Rules.

h. Business Associate agrees to document any disclosures of and make Protected Health Information available for purposes of accounting of disclosures, as required by Section 164.528 of the HIPAA Privacy and Security Rules.

i. Business Associate agrees that it will make its internal practices, books, and records relating to the use and disclosure of Protected Health Information received from, or created or received by Business Associate on behalf of, Covered Entity, available to the Secretary for the purpose of determining Covered Entity’s compliance with the HIPAA Privacy and Security Rules, in a time and manner designated by the Secretary, subject to attorney-client and other applicable privileges.

j. Business Associate agrees that, while present at any Covered Entity facility and/or when accessing Covered Entity’s computer network(s), it and all of its employees, agents, representatives and subcontractors will at all times comply with any network access and other security practices, procedures and/or policies established by Covered Entity including, without limitation, those established pursuant to the HIPAA Privacy and Security Rules.

k. Business Associate agrees that it will not directly or indirectly receive remuneration in exchange for any Protected Health Information of an individual without the written authorization of the individual or the individual's representative, except where the purpose of the exchange is:

1. for public health activities as described in Section 164.512(b) of the Privacy and Security Rules;
2. for research as described in Sections 164.501 and 164.512(i) of the Privacy and Security Rules, and the price charged reflects the costs of preparation and transmittal of the data for such purpose;
3. for treatment of the individual, subject to any further regulation promulgated by the Secretary to prevent inappropriate access, use, or disclosure of Protected Health Information;
4. for the sale, transfer, merger, or consolidation of all or part of Business Associate and due diligence related to that activity;
5. for an activity that Business Associate undertakes on behalf of and at the specific request of Covered Entity;
6. to provide an individual with a copy of the individual's Protected Health Information pursuant to Section 164.524 of the Privacy and Security Rules; or
7. other exchanges that the Secretary determines in regulations to be similarly necessary and appropriate as those described in this Section III.k.

l. Business Associate agrees that it will not directly or indirectly receive remuneration for any written communication that encourages an individual to purchase or use a product or service without first obtaining the written authorization of the individual or the individual's representative, unless:

1. such payment is for a communication regarding a drug or biologic currently prescribed for the individual and is reasonable in amount (as defined by the Secretary); or
2. the communication is made on behalf of Covered Entity and is consistent with the terms of this Addendum.

m. Business Associate agrees that if it uses or discloses patients' Protected Health Information for marketing purposes, it will obtain such patients' authorization before making any such use or disclosure.

n. Business Associate agrees to implement a reasonable system for discovery of breaches and method of risk analysis of breaches to meet the requirements of HIPAA, The HITECH Act, and the HIPAA Regulations, and shall be solely responsible for the methodology, policies, and procedures implemented by Business Associate.

o. State Privacy Laws. Business Associate shall understand and comply with state privacy laws to the extent that state privacy laws are not preempted by HIPAA or The HITECH Act.

IV. BUSINESS ASSOCIATE'S MITIGATION AND BREACH NOTIFICATION OBLIGATIONS

a. Business Associate agrees to mitigate, to the extent practicable, any harmful effect that is known to Business Associate of a use or disclosure of Protected Health Information by Business Associate in violation of the requirements of this Addendum.

b. Following the discovery of a Breach of Unsecured Protected Health Information, Business Associate shall notify Covered Entity of such Breach without unreasonable delay and in no case later than forty-five (45) calendar days after discovery of the Breach. A Breach shall be treated as discovered by Business Associate as of the first day on which such Breach is known to Business Associate or, through the exercise of reasonable diligence, would have been known to Business Associate.

c. Notwithstanding the provisions of Section IV.b., above, if a law enforcement official states to Business Associate that notification of a Breach would impede a criminal investigation or cause damage to national security, then:

1. if the statement is in writing and specifies the time for which a delay is required, Business Associate shall delay such notification for the time period specified by the official; or

2. if the statement is made orally, Business Associate shall document the statement, including the identity of the official making it, and delay such notification for no longer than thirty (30) days from the date of the oral statement unless the official submits a written statement during that time.

Following the period of time specified by the official, Business Associate shall promptly deliver a copy of the official's statement to Covered Entity.

d. The Breach notification provided shall include, to the extent possible:

1. the identification of each individual whose Unsecured Protected Health Information has been, or is reasonably believed by Business Associate to have been, accessed, acquired, used, or disclosed during the Breach;

2. a brief description of what happened, including the date of the Breach and the date of discovery of the Breach, if known;

3. a description of the types of Unsecured Protected Health Information that were involved in the Breach, if known (such as whether full name, social security number, date of birth, home address, account number, diagnosis, disability code, or other types of information were involved);

4. any steps individuals should take to protect themselves from potential harm resulting from the Breach; and

5. a brief description of what Business Associate is doing to investigate the Breach, to mitigate harm to individuals, and to protect against any further Breaches.

e. Business Associate shall provide the information specified in Section IV.d., above, to Covered Entity at the time of the Breach notification if possible or promptly thereafter as information becomes available. Business Associate shall not delay notification to Covered Entity that a Breach has occurred in order to collect the information described in Section IV.d. and shall provide such information to Covered

Entity even if the information becomes available after the forty-five (45)-day period provided for initial Breach notification.

V. OBLIGATIONS OF COVERED ENTITY

a. Upon request of Business Associate, Covered Entity shall provide Business Associate with the notice of privacy practices that Covered Entity produces in accordance with Section 164.520 of the HIPAA Privacy and Security Rules.

b. Covered Entity shall provide Business Associate with any changes in, or revocation of, permission by an individual to use or disclose Protected Health Information, if such changes affect Business Associate's permitted or required uses and disclosures.

c. Covered Entity shall notify Business Associate of any restriction to the use or disclosure of Protected Health Information to which Covered Entity has agreed in accordance with Section 164.522 of the HIPAA Privacy and Security Rules, and Covered Entity shall inform Business Associate of the termination of any such restriction, and the effect that such termination shall have, if any, upon Business Associate's use and disclosure of such Protected Health Information.

VI. TERM AND TERMINATION

a. Term. The Term of this Addendum shall be effective as of the date first written above, and shall terminate upon the later of the following events: (i) in accordance with Section VII.c., when all of the Protected Health Information provided by Covered Entity to Business Associate or created or received by Business Associate on behalf of Covered Entity is destroyed or returned to Covered Entity or, if such return or destruction is infeasible, when protections are extended to such information; or (ii) upon the expiration or termination of the Agreement.

b. Termination for Cause. Upon Covered Entity's knowledge of a material breach of this Addendum by Business Associate and Business Associate's failure to cure such breach within thirty (30) days of receiving notice of same from Covered Entity, Covered Entity shall have the right to terminate this Addendum and the Agreement.

c. Effect of Termination.

1. Except as provided in paragraph 2. of this subsection, upon termination of this Addendum, the Agreement or upon request of Covered Entity, whichever occurs first, Business Associate shall return or destroy all Protected Health Information received from Covered Entity or created or received by Business Associate on behalf of Covered Entity. This provision shall apply to Protected Health Information that is in the possession of subcontractors or agents of Business Associate. Neither Business Associate nor its subcontractors or agents shall retain copies of the Protected Health Information.

2. In the event that Business Associate determines that returning or destroying the Protected Health Information is infeasible, Business Associate shall provide to Covered Entity notification of the conditions that make return or destruction infeasible and shall extend the protections of this Addendum to such Protected Health Information and limit further uses and disclosures of such Protected Health Information to those purposes that make the return or destruction infeasible, for so long as Business Associate maintains such Protected Health Information.

VII. MISCELLANEOUS

a. **No Rights in Third Parties.** Except as expressly stated herein, the Parties to this Addendum do not intend to create any rights in any third parties.

b. **Survival.** The obligations of Business Associate under Section VII(c) of this Addendum shall survive the expiration, termination, or cancellation of this Addendum, the Agreement, and/or the business relationship of the parties, and shall continue to bind Business Associate, its agents, employees, contractors, successors, and assigns as set forth herein.

c. **Amendment.** This Addendum may be amended or modified only in a writing signed by the Parties. The Parties agree that they will negotiate amendments to this Addendum to conform to any changes in the HIPAA Privacy and Security Rules as are necessary for Covered Entity to comply with the current requirements of the HIPAA Privacy and Security Rules. In addition, in the event that either Party believes in good faith that any provision of this Addendum fails to comply with the then-current requirements of the HIPAA Privacy and Security Rules or any other applicable legislation, then such Party shall notify the other Party of its belief in writing. For a period of up to thirty (30) days, the Parties shall address in good faith such concern and amend the terms of this Addendum, if necessary to bring it into compliance. If, after such thirty (30)-day period, the Addendum fails to comply with the HIPAA Privacy and Security Rules or any other applicable legislation, then either Party has the right to terminate this Addendum and the Agreement upon written notice to the other party.

d. **Independent Contractor.** None of the provisions of this Addendum are intended to create, nor will they be deemed to create, any relationship between the Parties other than that of independent parties contracting with each other solely for the purposes of effecting the provisions of this Addendum and any other agreements between the Parties evidencing their business relationship.

e. **Interpretation.** Any ambiguity in this Addendum shall be resolved in favor of a meaning that permits Covered Entity to comply with the HIPAA Privacy and Security Rules.

f. **Certain Provisions Not Effective in Certain Circumstances.** The provisions of this Addendum relating to the HIPAA Security Rule shall not apply to Business Associate if Business Associate does not receive any Electronic Protected Health Information from or on behalf of Covered Entity.

g. **Ownership of Information.** Covered Entity holds all right, title, and interest in and to the PHI and Business Associate does not hold and will not acquire by virtue of this Addendum or by virtue of providing goods or services to Covered Entity, any right, title, or interest in or to the PHI or any portion thereof.

h. **Entire Agreement.** This Addendum is incorporated into, modifies and amends the Agreement, inclusive of all other prior amendments or modifications to such Agreement. The terms and provisions of this Addendum shall control to the extent they are contrary, contradictory or inconsistent with the terms of the Agreement. Otherwise, the terms and provisions of the Agreement shall remain in full force and effect and apply to this Addendum.

IN WITNESS WHEREOF, the Parties have executed this Addendum as of the day and year written above.

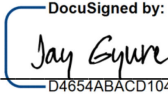
Each person whose signature appears hereon represents, warrants and guarantees that he/she has been duly authorized and has full authority to execute this Agreement on behalf of the party on whose behalf this Agreement is executed.

Business Associate:

Covered Entity:

EMS Management & Consultants, Inc.

City of Carlsbad

By:  _____
D4654ABACD10486...

By: _____

Print: Jay Gyure _____

Print: _____

Title: Chief Financial Officer _____

Title: _____

Date: 12/22/2023 _____

Date: _____

CITY OF CARLSBAD

AGENDA BRIEFING MEMORANDUM
PURCHASING RECOMMENDATION

Council Meeting Date: 1/09/24

Department: Golf	BY: Matt Fletcher, CPO	Date: 12/12/23
---------------------	---------------------------	-------------------

SUBJECT: Equipment
Description:

Approval of Lease Agreement for Mowing Equipment for Lake Carlsbad Golf Course

SYNOPSIS:	Qty <u>1</u>	Total Est. Cost	<u>\$ 6,622.80</u>	Total Actual Cost	<u>\$ 6,622.80</u>
Budgeted	Yes	Est. City Share	<u>\$ 6,622.80</u>	Actual City Share	<u>\$ 6,622.80</u>
Account #	<u>10146-61200</u>		<u>\$ 6,622.80</u>		
Account #	_____		_____		
Account #	_____		_____		
Account #	_____		_____		
		TOTAL	<u>\$ 6,622.80</u>		

BACKGROUND, JUSTIFICATION AND IMPACT: (Safety and Welfare/Financial/Personnel/Infrastructure/etc.)

The City leases greens keeping equipment for the maintenance of the Lake Carlsbad Golf Course. These leases typically renew every 48 months and the City acquires new leased equipment.

The City recently received new lease documents for an Aercore 800 aerator to be used to maintain the putting greens.

The City requests authorization for the City Administrator to sign the lease agreement with John Deere Financial. The annual cost of the leased equipment will be \$6,622.80.

Requested action to be taken by Council: Other: Approve Lease Agreement 020-0062341-011	Council Action Taken: Select one	Date:
---	-------------------------------------	-------

Interim
Reviewed by City Administrator: /s/Wendy Austin 01-04-2024

POST BID/RFP RECOMMENDATION Council Meeting Date:

Requested action to be taken by Council: Select one	Council Action Taken: Select one	Date:
--	-------------------------------------	-------

ADDITIONAL INFORMATION:

Reviewed by City Administrator:

ATTACHMENT(S): Specifications Bid/RFP Summary Other: Lease Agreement 020-0062341-011



JOHN DEERE FINANCIAL

Lease Schedule

Lease Schedule No.	020-0062341-011
Master Lease Agreement No.	0062341

Lessee: (Name & Address)	CITY OF CARLSBAD 101 N HALAGUENO ST, , CARLSBAD, NM 88220-4943
Lessor:	DEERE CREDIT, INC. 6400 NW 86 th ST, PO BOX 6600, JOHNSTON, IA 50131-6600

LEASE TERM

Lease Term Start Date	Lease Term End Date	# Of Payments	Lease Payment	*Property Tax	*Sales/Use Tax	Total Lease Payment
10/30/2023	10/30/2027	48	\$496.85	\$15.25	\$39.80	\$551.90

*If part of the regular scheduled lease payment

PAYMENT TERMS

PAYMENT DUE AT SIGNING

Due Date	1 st Payment Due Date	Discount Rate	Advance Lease Payment**	\$551.90
30	10/30/2023	Internal Rate of Return minus 2 percent (2%)	Origination Fee	\$0.00
Billing Period	Irregular Payments		Security Deposit	\$0.00
<input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Semi-Annual <input type="checkbox"/> Annual <input type="checkbox"/> Irregular			Total Due At Signing	\$551.90
				**Advance Lease Payment includes the first (1) and last (0) Lease Payment(s)

"Master Agreement" shall mean the above referenced Master Lease Agreement. "Schedule" shall mean this Lease Schedule. "Lease" shall mean this Schedule and the Master Agreement. All of the terms and conditions set forth in the Master Agreement and any amendment, addendum, schedule or attachment thereto or hereto including, but not limited to, the Equipment Return Provisions are hereby incorporated into and made a part of this Schedule.

Lease Payments. You agree to remit the Lease Payments (and applicable sales, use and property taxes) on the dates noted above and all other amounts when due to: DEERE CREDIT, INC., P.O. Box 4450, Carol Stream, IL 60197-4450.

Hourly Charges. You certify that the engine hour meter reading on each item of Equipment is accurate as of the date you sign this Schedule. If you use any Equipment during the Lease Term for more than the Engine Hour Limit indicated above for that item of Equipment, you will pay to us within 10 days of the Lease Term End Date (or any earlier termination of the Lease) an amount equal to the Excess Hour Charge for that item of Equipment for each engine hour in excess of the Engine Hour Limit. If the Lease is terminated, cancelled or extended for any reason, the Engine Hour Limit will be prorated by us in our sole discretion.

Representations and Warranties. You represent and warrant to us, as of the date you signed this Schedule, that (1) the Equipment was selected by you; (2) the Equipment (including all manufacturer manuals and instructions) has been delivered to, and examined by, you; (3) the safe operation and the proper servicing of the Equipment were explained to you; (4) you received the written warranty applicable to the Equipment and understand that your rights under the written warranty may be limited; (5) the Equipment is unconditionally and irrevocably accepted by you as being suitable for its intended use; (6) the Equipment is in good condition and repair (operating and otherwise); (7) the Equipment shall be used only for the purpose indicated herein; (8) except as disclosed to us, neither you nor any person related to you will have an equity interest in the Equipment on the Lease Term Start Date; and (9) all information provided to us by you is true and correct.

You acknowledge and agree that: (1) we did not select, manufacture or supply any of the Equipment; (2) we acquired the Equipment at your direction; (3) you selected the supplier of the Equipment; (4) you are entitled to all manufacturer warranties ("Warranty Rights") and we assign all Warranty Rights to you, to the extent assignable; (5) you may request an accurate and complete statement of the Warranty Rights, including any disclaimers and limitations, directly from the manufacturer; and (6) you assign to us all your rights (but none of your obligations) under all purchase orders, purchase agreements or similar documents relating to the Equipment. You waive all rights and remedies conferred upon a lessee under Sections 508 – 522 of Article 2A of the Uniform Commercial Code.

Lease Payments may be based on the assumption that we will be entitled to certain tax benefits as the owner of the Equipment. If you take or fail to take any action that results in a loss of such tax benefits, you will pay us, on demand, the amount we calculate as the value of such lost tax benefits.

Miscellaneous. You agree that we can access any information regarding the location, maintenance, operation and condition of the Equipment, and you irrevocably authorize anyone in possession of such information to provide all of that information to us upon our request. You also agree to not disable or otherwise interfere with any information-gathering or transmission device within or attached to the Equipment. You permit us to monitor and record telephone conversations between you and us. By providing any telephone number, including a mobile phone number, to us, any of our affiliates or any debt collectors we retain, we, such affiliates and such retained debt collectors can contact you using that number, including calls using an automatic dialing and announcing device and prerecorded calls, and that such calls are not "unsolicited" under state or federal law. All of our rights under each Lease shall remain in effect after the expiration of the Lease Term or termination of the Schedule.

You acknowledge and agree that, if You execute this Lease Agreement with your electronic signature, (a) you are signifying your intent to enter into this Lease Agreement and that this Lease Agreement be legally valid and enforceable in accordance with its terms to the same extent as if you had executed this Lease Agreement using your written signature, and (b) this Lease Agreement is an electronic record executed by you using your electronic signature. You agree that unless the authoritative electronic copy of this Lease Agreement ("Authoritative Copy") is converted to paper and marked as the original by us (the "Paper Contract"), the Authoritative Copy shall at all times reside in a document management system designated by us for the storage of authoritative copies of electronic records (the "DMS"), and shall be deemed held in the ordinary course of business. In the event the Authoritative Copy is converted to a Paper Contract, you acknowledge and agree that (1) your signing of this Lease Agreement also constitutes issuance and delivery of such Paper Contract, (2) your electronic signature associated with this Lease Agreement, when affixed to the Paper Contract, constitutes your legally valid and binding signature on the Paper Contract, and (3) your obligations will be evidenced by the Paper Contract alone after such conversion.

Lease Schedule – Equipment List

Supplier <small>(Name & Address)</small>	UNITED AG & TURF 809 STEVE HAWKINS PKWY, MARBLE FALLS, TX 78654
--	---

EQUIPMENT INFORMATION

Year	Make	Equipment Description	Serial Number	Engine Hour Meter	Engine Hour Limit	Excess Hour Charge	Payment
2023	JD	AERCORE 800 AERATOR	1TC800ACLPT170078	0	400/YR	\$15.00/HR	\$496.85

Equipment Location	101 N HALAGUENO ST, CARLSBAD, NM, 88220-4943	OUTSIDE city limits: <input type="checkbox"/>	EDDY COUNTY
---------------------------	--	---	-------------

BY SIGNING THIS SCHEDULE, YOU AGREE TO ALL OF THE TERMS AND CONDITIONS OF THIS SCHEDULE AND THE MASTER AGREEMENT.

LESSEE	CITY OF CARLSBAD 101 N HALAGUENO ST CARLSBAD, NM 88220-4943
By:	<input style="width: 100%;" type="text"/> <div style="margin-left: 40px;"> WENDY AUSTIN INTERIM CITY ADMINISTRATOR </div>
Date:	<input style="width: 100%;" type="text"/>

LESSOR	DEERE CREDIT, INC. 6400 NW 86 th ST, PO BOX 6600 JOHNSTON, IA 50131-6600
By:	<input style="width: 100%;" type="text"/>
Date:	<input style="width: 100%;" type="text"/>



JOHN DEERE FINANCIAL

Equipment Return Provisions

Lease Schedule No.	020-0062341-011
Master Lease Agreement No.	0062341

Lessee: (Name & Address)	CITY OF CARLSBAD 101 N HALAGUENO ST., CARLSBAD, NM 88220-4943
Lessor:	DEERE CREDIT, INC. 6400 NW 86 th ST, PO BOX 6600, JOHNSTON, IA 50131-6600

The following Equipment Return Provisions are hereby incorporated into and made a part of the above referenced Master Lease Agreement (the "Master Agreement"), and entered into between Deere Credit, Inc., as Lessor ("us", "we" or "our"), and CITY OF CARLSBAD, as Lessee ("you" or "your"). Pursuant to Section 8 of the Master Lease Agreement, all Equipment must be returned to us in satisfactory condition. Unsatisfactory condition shall include any condition described in Sections 1 through 4 below ("Excessive Wear and Tear").

1. Mechanical.

- A. Computer systems or safety and emission control equipment not in proper working order.
- B. Mechanical components that are missing, broken or unsafe or that do not operate normally, other than normal tune-ups, given the age of the equipment.
- C. Wear on power train assembly that exceeds manufacturer's then current standards for normal wear and tear.
- D. Any air filters not within manufacturer's specifications.
- E. Any gauges or fluid indicators that are damaged or do not function, the electrical system fails to operate properly, the battery fails to hold a charge or any wire harnesses that are not tied down and kept secured, dry and clean.
- F. Any pumps, motors, valves or cylinders not in good operating condition or that fail to meet manufacturer's rated specifications or hydraulic system exceeds manufacturer's then-current contaminant standards (as shown by oil sample analysis). Equipment not serviced according to the manufacturer's operating manual.
- G. Any lubricant, water or A/C seal leaks.

2. Exterior.

- A. Dents larger than 2 inches in diameter.
- B. Excessive number of dents or scratches.
- C. Any scratch 8" or longer that reaches the metal skin.
- D. Any single chip the size of a quarter or larger or multiple small chips within one square foot.
- E. Substandard paint repairs, such as peeling, bubbling or mismatched shades that evidence poor condition in comparison with original paint and require repainting at a cost in excess of \$200.
- F. Rust holes in the body metal or a rust spot that covers more than a 4-inch square area.
- G. Any glass that must be replaced due to cracks or missing glass and any windshield damages greater than \$50 in amount.
- H. All frame damage and substandard frame repairs.
- I. Any tires or tracks that (a) have broken side walls or excessive cuts or damages, or (b) have less than 50% of the original useful life remaining, or (c) are not of the same size, type grade or equivalent quality manufacturer as were originally included on the Equipment.

3. Cab/Operator Platform.

- A. Heavy interior soil or strong odors, such as manure, that cannot be removed by general cleaning.
- B. Unclean condition of operator environment.
- C. Holes, tears, or burns on the dash, floor covers, seats, headliners, upholstery or interior.

4. General.

- A. Equipment not operated or maintained in accordance with the manufacturer's specifications or if components, fuels or fluids, on or in connection with the Equipment that do not meet manufacturer's standards were used.
- B. Any other damage that in the aggregate costs \$250 or more to repair or that makes the Equipment unlawful or unsafe to operate.

5. Other.

- A. All warranty and PIP work must be completed prior to the Lease Term End Date of the Lease Schedule relating to the Equipment.
- B. The Equipment must be cleaned prior to its return.
- C. The Equipment must be prepared for storage according to the operators manual, including flushing the system and use of winterization fluid.

6. Hour Meter.

For each item of Equipment returned with a broken or missing hour meter, you shall accept an invoice from us and remit to us an amount equal to \$1,000. You agree that the hour meter included with the Equipment is conclusive of the number of hours of Equipment use.

7. Invoices for Excess Wear And Tear.

Upon any return of the Equipment, we shall, in our sole discretion, determine the existence of any Excessive Wear and Tear. In the event any item of Equipment is returned to us with Excessive Wear and Tear, you shall, at our sole discretion, either (i) accept an invoice from us and remit to us the cost of repairing or replacing the affected component(s) which we determine necessary to return the Equipment to its required condition, and/or (ii) accept an invoice from us and remit to us an amount equal to our estimate of (1) the cost of new tires or tracks if the tires or tracks are damaged due to broken side walls or excessive cuts or damage, or (2) the cost of new tires or tracks multiplied by the difference between (A) our estimate of the percentage of the useful life of the tires and tracks then remaining, and (B) fifty percent (50%). For example, if you return Equipment with tires having 20% of their useful life remaining, you would remit to us an amount equal to 30% of the cost of new tires ((50% - 20%) multiplied by the cost of new tires). Your failure to remit the required payment to us within ten (10) days of demand shall constitute a default by you under the terms of the Lease.

LESSEE	CITY OF CARLSBAD 101 N HALAGUENO ST CARLSBAD, NM 88220-4943
By:	_____
	WENDY AUSTIN INTERIM CITY ADMINISTRATOR
Date:	_____

LESSOR	DEERE CREDIT, INC. 6400 NW 86 th ST, PO BOX 6600 JOHNSTON, IA 50131-6600
By: _____	
Date: _____	



**JOHN DEERE
FINANCIAL**

Delivery and Acknowledgment

Lease Schedule No.	020-0062341-011
Master Lease Agreement No.	0062341

Lessee: <small>(Name & Address)</small>	CITY OF CARLSBAD 101 N HALAGUENO ST, , CARLSBAD, NM 88220-4943
Lessor:	DEERE CREDIT, INC. 6400 NW 86 th ST, PO BOX 6600, JOHNSTON, IA 50131-6600

Capitalized terms shall have the meanings set forth in the above referenced Master Lease Agreement.

Lessee hereby represents and warrants that: (1) all of the Equipment more fully described in the above referenced Lease Schedule was selected by Lessee; (2) all of the Equipment and the Operator's Manuals have been delivered to, and received by, Lessee; (3) all of the Equipment has been inspected by Lessee and is in good working order; (4) all of the Equipment is unconditionally and irrevocably accepted by Lessee for all purposes under the Lease; (5) the safe operation and the proper servicing of the Equipment have been explained to Lessee; (6) Lessee received the manufacturer's written warranty applicable to the Equipment and Lessee understands that its rights are subject to the limitations outlined therein; (7) no Event of Default has occurred and is continuing; and (8) no material adverse change in the financial or business condition of Lessee has occurred since the date of the last financial statement submitted to Lessor by Lessee.

Signed by Lessee's duly authorized representative on the date shown below.

LESSEE	CITY OF CARLSBAD 101 N HALAGUENO ST CARLSBAD, NM 88220-4943	LESSOR	DEERE CREDIT, INC. 6400 N.W.86 th STREET, PO BOX 6600 JOHNSTON, IA 50131-6600
By:	_____	By: _____	
	WENDY AUSTIN INTERIM CITY ADMINISTRATOR	Date: _____	
Date:	_____		



JOHN DEERE FINANCIAL

Physical Damage/Liability Insurance

Lease Schedule No.	020-0062341-011
Master Lease Agreement No.	0062341

Lessee: (Name & Address)	CITY OF CARLSBAD 101 N HALAGUENO ST. , CARLSBAD, NM 88220-4943
Lessor:	DEERE CREDIT, INC. 6400 NW 86 th ST, PO BOX 6600, JOHNSTON, IA 50131-6600

LIABILITY INSURANCE on the above referenced Lease Schedule (the "Schedule") to the above referenced Master Lease Agreement will be provided by the following insurance agency:

Name of Agency:	Phone Number of Agency:
Mailing Address of Agency	Fax Number of Agency

PHYSICAL DAMAGE INSURANCE on the Schedule will be provided by the following agency:

Name of Agency:	Phone Number of Agency:
Mailing Address of Agency	Fax Number of Agency

If an insurance certificate is available, it should be provided in place of the above information

ADDITIONAL INSURED and LOSS PAYEE:

Deere Credit, Inc.
Its Successors &/or Assigns
6400 NW 86th St
Johnston, IA 50131

The undersigned agrees and understands that, pursuant to the provisions of Section 6 of the Master Lease Agreement, the undersigned must at all times (1) maintain public liability insurance, covering personal injury and property damage for not less than \$1,000,000 per occurrence, naming us (and our successors and assigns) as additional insured; and (2) keep the Equipment insured against all risks of physical damage for no less than its Termination Value (as such term is defined in Section 7 of the Master Lease Agreement), naming us (and our successors and assigns) as sole loss payee.

LESSEE	CITY OF CARLSBAD 101 N HALAGUENO ST CARLSBAD, NM 88220-4943
By:	_____
	WENDY AUSTIN INTERIM CITY ADMINISTRATOR
Date:	_____

Office Use Only

Contact Date(s):	Contact Name:
Liability Insurance Company Policy #:	Liability Insurance Expiration Date
Liability Limits:	Notes:
Physical Damage Insurance Company and Policy #	Physical Damage Insurance Expiration Date
Insured Value:	Notes:
Loss Payee Deere Credit, Inc.? <input type="checkbox"/> Yes <input type="checkbox"/> Will Be Added	Verified By:



**JOHN DEERE
FINANCIAL**

Advance Lease Payment Invoice

Due Date:	10/30/2023
Total Due:	\$551.90

Billing Address:	Updated Billing Information:
CITY OF CARLSBAD PO BOX 1569 CARLSBAD, NM 88221-1569	

Please Note: All future invoices will be sent to the billing address shown unless you update your billing information above.

Master Lease Agreement Number	0062341
--------------------------------------	---------

App #	Mfg.	Model #	Serial Number	Due Date	Rental/Tax Amount	Security Deposit	Origination Fee	Advance Lease Payment
278454	JD	800	1TC800ACLPT17 0078	10/30/2023	\$551.90	\$0.00	\$0.00	\$551.90

Correspondence Only:	Remit Checks Payable To:
Deere Credit, Inc. Attn: Lease Administration PO Box 6600 Johnston, IA 50131-6600 Phone: (888) 777-2560 Fax: (888) 777-2561	Deere Credit, Inc. Attn: Acct. Dept. – ALP Processing PO Box 6600 Johnston, IA 50131-6600

TO ENSURE PROPER CREDIT, STAPLE CHECK AND RETURN THIS INVOICE WITH THE LEASE DOCUMENTS.

STAPLE ADVANCE LEASE PAYMENT CHECK HERE

Every Dishonored Check will result in a fee of \$20.00 or an amount not to exceed the highest amount permitted by law.



MONTHLY REPORT: November 2023

Community Development

**Ted Cordova
Director**

Total Patrons Served: 12,370

Airport Monthly Report November 2023

Airport Employees

Airport Manager, Airport Foreman, Two (2) Airport Operations Specialists

Daily: Monday – Sunday

- Daylight and Nighttime Airfield documented inspections followed by corrective actions. (Monday—Sunday)
- Trash removal in parking lot, entrance, and on airfield.
- Terminal Building cleaning and maintenance.

Weekly

- F.O.D. (Foreign Object Debris) removal on runways, taxiways, and the ramp.
- Airfield mowing and weed eating.
- Check generators for fuel and oil. Operate if not on weekly cycle.
- Continue to rake around lights and signs.
- Continue to trap gophers.
- Fuel all vehicles, cans and diesel reserve tank.
- Water plants in terminal building.
- Mow, edge and prune front entrance and airside lawn.
- Deep clean entire terminal.
- Weekly check of the perimeter.
- Safety Huddles

Monthly

- Cleaning and calibration of P.A.P.I. (Precision Approach Path Indicator) lights.
- Weed removal and cleaning of the inlets and outlets of the SWPP system.
- Equipment and vehicle service check and maintenance.
- Spraying herbicide on all pavement on airfield.

Airport Precipitation

2023	Amount per month
January	2.0" Snow
February	Trace
March	0.0"
April	Trace
May	0.6"
June	Trace
July	Trace
August	0.5"
September	0.9"
October	2.0"
November	0.4"
December	

Total: 5.8"

Boutique Air Traffic Report:

TRAFFIC REPORT			To/From	Flights Scheduled	Flights Flown	Cancelled Weather	Cancelled other	Passengers
November 2023	11/1 to 11/04	Enplaned CNM	ABQ	7	7	0	0	17
		Deplaned CNM	ABQ	7	7	0	1	32
		Enplaned CNM	DFW	4	4	0	0	20
		Deplaned CNM	DFW	3	3	0	0	10
							Total	79

Advanced Air Traffic Report:

TRAFFIC REPORT			To/From	Scheduled Flights	Cancelled Flights	Passengers
November 2023	11/5 to 11/30	Enplaned CNM	ABQ	44	2 DUE TO Mechanical	137
		Deplaned CNM	ABQ	44	2 DUE TO Mechanical	141
		Enplaned CNM	PHX	25	1 DUE TO Mechanical	63
		Deplaned CNM	PHX	25	0	68
						Total 409

Advanced Air Delays (In Minutes)

NOVEMBER, 2023	400-ABQ	401-CNM	402-ABQ	403-CNM	494-PHX	495-CNM	NOTES
9-Nov			63			60	
10-Nov	150	75	105		72	162	
11-Nov	123					150	
12-Nov	90	30			60		
13-Nov						105	
16-Nov	85	58	48		40	60	
22-Nov				26			
24-Nov						525	

Advanced Air Enplanements

Up

Down

Enplaned CNM to ALB	-	-
Deplaned CNM to ALB	-	-
Enplaned CNM to PHX	-	-
Deplaned CNM to PHX	-	-

CIVIC CENTER
MONTHLY REPORT

November 2023						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 #': 0 \$\$: 0	2 #': 350 \$\$: 500.00	3 #': 0 \$\$: 0	4 #': 300 \$\$: 500.00
5 #': 0 \$\$: 0	6 #': 0 \$\$: 0	7 #': 0 \$\$: 0	8 #': 0 \$\$: 0	9 #': 300 \$\$: 500.00	10 #': 0 \$\$: 0	11 #': 0 \$\$: 0
12 #': 0 \$\$: 0	13 #': 25 \$\$: 0	14 #': 300 \$\$: 250.00	15 #': 300 \$\$: 250.00	16 #': 0 \$\$: 0	17 #': 50 \$\$: 250.00	18 #': 0 \$\$: 0
19 #': 0 \$\$: 0	20 #': 0 \$\$: 0	21 #': 0 \$\$: 0	22 #': 0 \$\$: 0	23 #': 0 \$\$: 0	24 #': 0 \$\$: 0	25 #': 0 \$\$: 0
26 #': 0 \$\$: 0	27 #': 0 \$\$: 0	28 #': 0 \$\$: 0	29 #': 0 \$\$: 0	30 #': 0 \$\$: 0		
Total Numbers: 3,875			Total Dollars: \$ 2,250			

MONTHLY WORK REPORT

DEPARTMENT: GOLF COURSE	MONTH: NOVEMBER
NO. OF EMPLOYEES: 5 FULL TIME 1 SEA.	NO. OF DAYS IN MONTH: 30
HOLIDAYS THIS MONTH: 3	NO. OF WORK DAYS THIS MONTH: 19

ROUNDS PLAYED: NOVEMBER 2023: 2,086 ROUNDS DOWN 86 OVER NOVEMBER 2022

WEEKLY ROUTINE TASKS

NON-ROUTINE TASKS

<ul style="list-style-type: none">1. MOWING<ul style="list-style-type: none">• Fairways• Tees• Fringes• Greens(including rolling)• Rough• Weedeating2. IRRIGATION<ul style="list-style-type: none">• Clean Sprinklers• Troubleshoot Valves• Fix Leaks• Water Dry Spots with Hoses3. SETUP<ul style="list-style-type: none">• Cup Setting• Blow Debris Off Greens• Pick Up Tree Limbs• Pick Up Trash4. FACILITY MAINTENANCE<ul style="list-style-type: none">• Clean Bathrooms• Clean Shop	<ul style="list-style-type: none">1. Spray Fairways2. Spray Greens3. Overseed Tee Boxes4. Clean Riverwalk5. Trim Trees6. Spray Weeds
TOTAL GOLF COURSE HOURS= 912	

MONTHLY WORK REPORT

DEPARTMENT: Sports Complex	BFYSC	MONTH: November 2023	
NO. OF EMPLOYEES: 5		NO. OF DAYS IN THE MONTH: 30	
HOLIDAYS THIS MONTH: 3	Attendance Approx. 6000	NO. OF WORK DAYS THIS MONTH: 19	

Week of November 1st through November 10th

All employees performed litter throughout the sports complex. One employee performed litter control at the Lea St. landscaping area. One employee continued to spray fields and fence lines for weed control. One employee refilled gas tanks. One employee prepared baseball and softball for practices and games(drag and water). One employee mowed baseball, softball, and soccer fields and common areas. Two employees trimmed throughout the complex. One employee fixed water leak at soccer. Two employees painted foul lines at baseball. One employee cleaned dugouts and bleachers at baseball.

Week of November 13th through November 17th

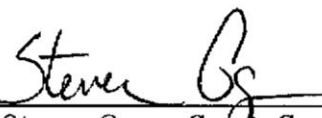
All employees performed litter control throughout the sports complex. One employee performed litter control on Lea St. landscaping area. One employee continued to spray fields and fence lines for weed control. One employee prepared baseball and softball fields for practices(water and drag). One employee mowed baseball, softball, and soccer fields and common areas. Two employees trimmed throughout the complex. One employee refilled gas tanks. Two employees cleaned umpire rooms at baseball, softball, and soccer.

Week of November 20th through November 24th

All employees performed litter control throughout the sports complex. One employee performed litter control at the Lea Street Landscaping area. One employee refilled gas tanks. One employee sprayed for weed control throughout the complex. One employee mowed baseball, softball, and soccer fields and common areas. Two employees trimmed throughout the complex. One employee prepared baseball and softball fields for practices(water and drag). One employee fixed leaks/sprinklers throughout complex.

Week of November 27th through November 30th

All employees performed litter control throughout the sports complex. One employee performed litter control at the Lea St. Landscaping area. One employee sprayed for weed control throughout complex. One employee refilled gas tanks. One employee mowed baseball, softball, and soccer fields and common areas. Two employees trimmed throughout the complex. One employee fixed leaks/sprinklers throughout the complex. One employee prepared baseball and softball fields for practices(water and drag). Two employees edged at baseball and softball.



Steven Garza, Sports Superintendent

**City of Carlsbad
Personnel Department**

**Action Report
Month of December 2023**

City of Carlsbad
 Personnel Department Action Report
 Month of December 2023

EMPLOYEE REPORT	Beginning of Month	New Hires	Terminations	Transfers In	Transfers Out	End of Month
Full-Time Employees	429	1	6	0	0	424
Part-Time/Temp Employees	43	0	2	0	0	41
Total Employees	472	1	8	0	0	465
Administrative	19	0	0	0	0	19
Judicial	7	0	0	0	0	7
Finance	19	0	0	0	0	19
Police	103	0	3	0	0	100
Fire	66	0	0	0	0	66
Community Development	87	0	1	0	0	86
Planning & Regulation	13	1	0	0	0	14
Utilities	76	0	1	0	0	75
Transportation & Facilities	82	0	3	0	0	79
TOTAL	472	1	8	0	0	465

WEEKLY INDEMNITY	Beginning of Month	New Claims	Released To Work	Terminated	End of Month
Employees on WI	7	2	3	0	6

UNEMPLOYMENT CLAIMS	Claims Received	Claims Returned	Claims Denied	Claims Approved	Claims Pending	Claims Appealed
Current Month	0	0	0	0	0	0

DRUG TESTS	Number Given
Pre-employment	5
Probationary	0
Post Accident	13
Random	0
Periodic	0
Probable Cause	0

PHYSICAL EXAMINATIONS	Number Given
Pre-employment	3
Return to Work Evaluation	0
Functional Capacity Evaluation	0

TESTING	Number Given
None	

VACANCIES BID	Department
Caretaker	Parks
Lubrication	Garage
Waste Water Operator	Waste Water

VACANCIES ADVERTISED	Applications Received
Electrician	Pending
Heavy Equipment Operator	Pending
Master Mechanic	Pending
Patrolman	Pending
Transit Driver, on-call	Pending

**CARLSBAD MUNICIPAL COURT
CITY OF CARLSBAD
November 2023**

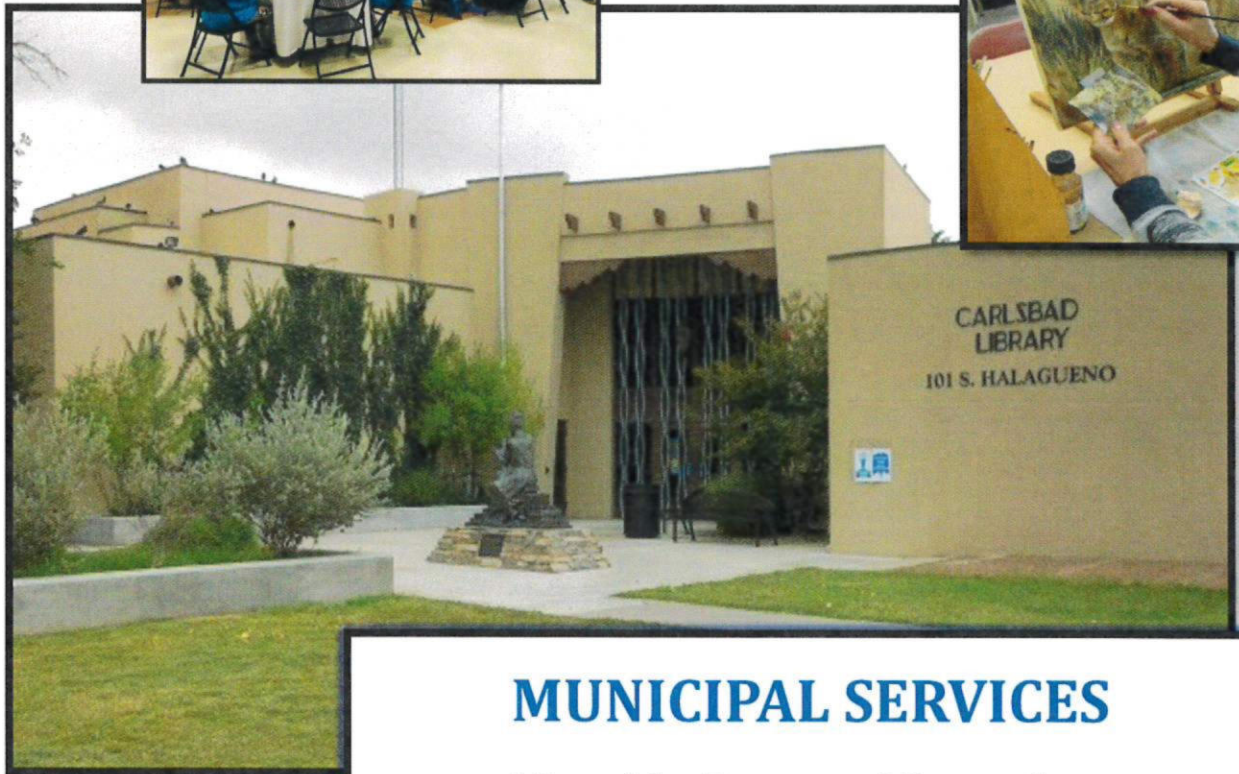
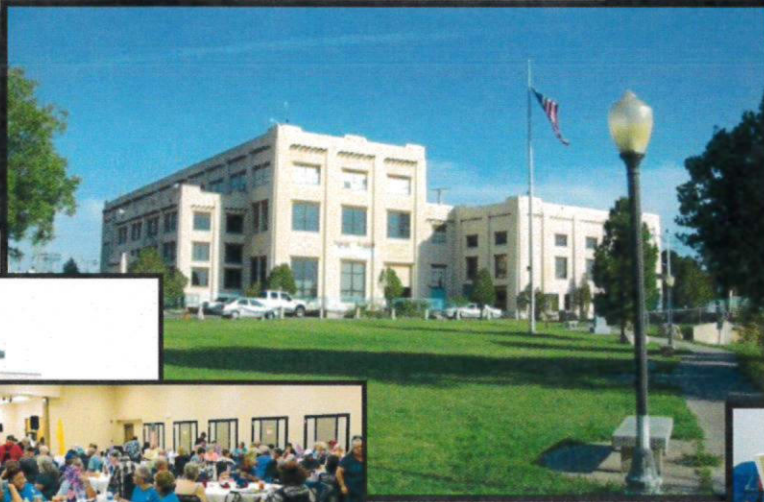
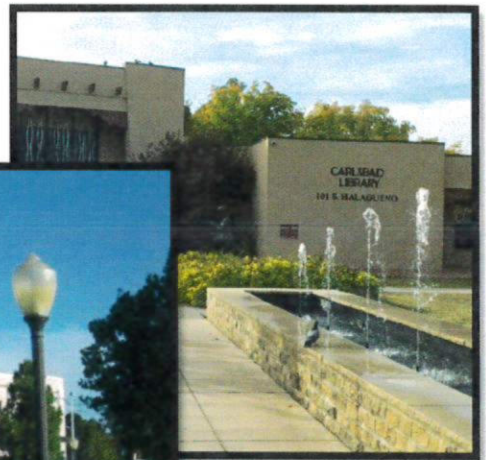
Number of Cases	747
Warrants Outstanding	4467
Amount of Fines	\$ 75,459.00
Cases on Appeal	4

FINES

Summary for the Month of	November 2023
Total Fines	\$ 56,568.00
Total Prevention Fees	\$ 189.00
Total Lab Fees	\$ 272.00
Total Correction Fees	\$ 12,527.00
Total Automation Fees	\$ 3,949.00
Judicial Fees	\$ 1,951.00
Notary Fees	\$ 3.00
Victim Restitution	\$ 0.00
Restitution	\$ 0.00
TOTAL	\$ 75,459.00
TOTAL FINES WORKED OUT THROUGH COMMUNITY SERVICE	\$ 192.00

cc: Chief
City Administrator
Finance Department


Municipal Judge



MUNICIPAL SERVICES

Monthly Report: November

Ted Cordova- Director

Total Patrons served: **18,386**

T. Cordova

RIVERWALK RECREATION COMPLEX
Monthly Report November 2023

Open Recreation		Patrons
Hockey Rink		0
Skate Park		190
Racquetball		288
Pickleball		10
Basketball		1843
Pool Table / Arcade / Gym		1777
Organized Activities & Events	No. of Events	Patrons
Dance It Off Club	7	70
Basketball Practice	20	200
Volleyball Practice	51	612
Flag Football	2	24
English Class	13	156
Yoga	8	40
NA Meetings	6	36
Zumba Strong	19	190
Taekwondo	2	12
Quince Practice	1	20
Dia de los Muertos	1	125
Walk In Attendance		5593
<i>Patrons Signed In and Hockey & Skate Park use</i>		
Rentals:	No. of Events	Patrons
Birthday Parties	6	300
Baby Shower	5	250
Family Reunion	1	50
Funeral Memorial	1	50
Total for the Month		6243
<i>Includes Walk-In & Rental Attendance</i>		
Daily Average for the Month	27	231

Incidents Reported: 0

Hours are 8 a.m.-8 p.m. Monday through Friday, 10 a.m.-8 p.m. Saturday and Sunday 10 a.m.-6 p.m.

Staff continues to supervise the use of the Skate Park to enforce the rules and ensure patron safety. Staff also oversee daily recreation activities, checking out equipment, assisting patrons, and maintaining the facility.

On November 2, 2023, we held a Dia de los Muertos event and it was a success. On Nov. 3 and 4, 2023, two staff assisted with a Hall of Fame at the Carlsbad Museum. On Nov. 7 and 8, 2023, three staff assisted with the setup and take down at the Golf Course. The staff has been busy decorating the Riverwalk Recreation Center for the holidays and preparing for our Annual Christmas party on December 13, 2023, from 5 pm to 7 pm.

Monthly Report November 2023



Total Patrons Served:

- In-Person: 657
- Social Media / Online Engagements: 309

Programming, Events, and Outreach:

- November 4 – Induction of Rear Admiral Robert H. Wertheim into the Hall of Fame.
- November 6 – The Southeastern New Mexico Historical Society held their monthly meeting in the Hall of Fame.
- November 11 – Opening Reception for *America at the Crossroads: The Guitar and a Changing Nation*.
- November 15 & 16 – Monterrey Elementary 4th Graders toured the museum.
- November 25 – The Museum extended open hours for Night of Lights.
- November 29 – Monterrey Elementary 4th Graders toured the museum. □ November 30 – Sunset Elementary 4th Graders toured the museum.

Exhibits:

- November 11 - The exhibit *America at the Crossroads: The Guitar and a Changing Nation* opened □ Hall of Fame exhibit – Janell Whitlock's case is under construction.
- Hall of Fame exhibit – John and Julia Heaton's case is under construction.

Collections:

- The database corrections have been resubmitted for review.
- The next phase with the database is the organizing and inventory of items in collections to match with correlating files. This has begun in accordance to priority.
- The dragon sculpture that has been temporarily in the museum was installed in the Halagueno Arts Park.

Facility / Staff / Board

- November 1-9 – Museum staff worked on installation of the guitar exhibit.
- November 10 – The Museum was closed this Friday in observation of Veterans' Day but remained open that Saturday on Veterans' Day.
- Jameson Lucas created ad for Focus Regional Winter 2023 issue.
- November 23 & 24 – The Museum was closed for Thanksgiving and Native American Heritage Day.
- Francene Hoffman watched the front desk during school tours.
- November 29 – Staff met with Julia Heaton regarding the Hall of Fame exhibit.

November 2023

Library Usage		Circulation	
Number of Uses		Number of Items	
Visitors	11,550	Books	3,173
Computer sessions	795	Large print books	175
AWE computer use	172	Graphic novels	368
Wireless sessions	890	E-books	444
Catalog searches	2,114	Audio books	74
Pages printed	4,613	E-audio books	674
ILL Loan items received	28	Music	0
ILL Loan items sent	44	E-music	15
Youth Information requests	184	Videos	578
Adult Information requests	1,060	E-videos	31
Total Info requests	1,244	Magazines	8
Total Computer Use	967	E-magazines	131
Databases- Number of Uses		Paperbacks	38
A to Z Databases (travel)	22	Reference	1
AtoZdatabases	30	Databases	6,274
Brainfuse	5	Unique items	31
Britannica online	1		
Chilton's auto repair	6	Total items	12,015
EBSCO databases	5,335	Total digital	7,569
Gale Databases	15	Total physical	4,446
HeritageQuest	0	Total adult	1,635
Hoopla	476	Total teen	216
Learning express library	7	Total children	2,501
Niche Academy	363	Collection	
Universal class	11	Number of Items	
Mango Languages	3	Items added	176
		Items withdrawn	393
		Items missing	73
		Total items	58,821
		Materials requests fulfilled	38
Total	6,274	Reserves placed	161
Patrons		Other Services	

Number of persons		Number of services	
New patrons (regular & digital)	113	Archival requests	1
Total digital patrons	456	Tests proctored	0
Total all patrons	10,520	Technology help	113
NMLTG users	184	Social network posts	69
Self-Check users	352	Gabbie requests	39
Mobile printing users	178	Newspaper & radio features	6
Unresolved member problems	67	ILL postage cost	\$260.47
Incidents	1		
Damage/Lost fees outstanding	\$1,742.00		

Library News

We worked with the Friends of the Library to get a grant and donation. Sarah drove to Midland to accept the check and receive training from the Literacy Coalition of the Permian Basin. XTO also gave to them to help with programming of the library.

Library Board of Trustees

Board Meetings	Number sessions/events	People in Attendance	Type (in person/virtual/offsite)
	1	6	in person
Total	1	6	

The Library Board of Trustees met on November 8th and approved changes to the Public Computer & Use policy. They also approved the monthly reports for September and October.

Programs

Programs Sessions Targeted at Children 0-5

Programs	Number sessions/events	People in Attendance	Type (in person/virtual/offsite)
Toddler Time	5	138	in person
Preschool Storytime	4	65	in person
Baby Time	4	25	in person
Family Storytime	4	4	in person
Total	17	232	

Programs Sessions Targeted at Children 6-11

Lego Time	4	75	in person
STEM Club	1	13	in person
Total	5	88	

Programs Sessions Targeted at Young Adults 12-18

Total	0	0	
--------------	----------	----------	--

Programs Sessions Targeted at Adults 19-older

Brews & Books	1	7	offsite
---------------	---	---	---------

Stitcher's Anonymous	2	3	in person
Total	4	10	

Programs General Interest Library Program Sessions (countal total attendance regardless of age)

ASL	2	17	in person
D&D	1	11	in person
Total	4	28	

We have continued regular programs.

Events

Programs	Number sessions/events	People in Attendance	Type (in person/virtual/offsite)
	0	0	

We did not hold any speical events this month.

Outreach

Programs	Number sessions/events	People in Attendance	Type (in person/virtual/offsite)
San Jose Daycare	4	46	in person
Homeschool Co-op	1	15	in person
Carlsbad Prep Academy	1	500	Offsite
Total	6	561	

Breanna went to San Jose Daycare and the Carlsbad Prep Academy. She also had homeschooling families stop by the library.

Incidents, Complaints and Resolutions

Total Number	EMS	CTW	POLICE
1	0	0	0
Total	0	0	0

We had a patron cut themself while using our staff papercutter. The public will no longer have access to our papercutter, but can borrow our scissors instead.

Other Services

	Number sessions/events	People in Attendance	Type (in person/virtual/offsite)
--	-------------------------------	-----------------------------	---

Volunteers	1	1	in person
Curb Side Delivery	2	2	in person
Dial a Story	5	5	offsite
Total	8	8	

--	--	--	--

Monthly Report
November 2023
NORTH MESA SENIOR RECREATION CENTER

Number of Patrons Served: 2071

New Members:

Number of Incidents/Complaints: 0

Date of Next Board Meeting: December 13th, 2023

Activities/Projects/Attendance

November 14 The Thanksgiving Potluck had 85 people in attendance and was a great success.

November 15 : Member and volunteer Delores Hutcheson's class had 5 members who learned how to make Christmas cards.

November 17 The Holiday Craft Fair was another great success, and all the vendors reported good
November 18 sales for both days.

*** Enhabit Health Care visits the center once a week. For October a total of 25 members stopped in for a blood pressure/oxygen check

*** J&J Health Care visits the center once a week. For October a total of 22 members stopped in for a blood pressure/oxygen check/blood sugar

NORTH MESA SENIOR RECREATION CENTER

November 2023

<u>Activity</u>	<u>Participation</u>
Fitness	672
Pickleball	4
Library/Lapidary	11
Arts/Crafts	200
Pool	281
Games	158
Bingo	96
Line Dance	445
Music	63
Events	18
ACBL Bridge	76
Health/Wellness	47
Visitors/Guests	-0-
Total	2792

Deposits

<u>Date</u>	<u>Cash</u>	<u>Checks</u>	<u>Total</u>
11/01/2023	30.00	7.50	37.50
11/02/2023	8.80	0	8.80
11/03/2023	25.02	0	25.02
11/07/2023	26.28	0	26.28
11/15/2023	25.02	0	25.02
11/16/2023	47.52	0	47.52
11/20/2023	16.26	0	16.26
11/22/2023	17.52	0	17.52
11/28/2023	16.26	0	16.26
11/29/2023	33.52	0	33.52
11/30/2023	23.76	8.12	31.88
Total	269.96	15.62	285.58

**MONTHLY REPORT
NOVEMBER 2023
ALEJANDRO RUIZ SENIOR CENTER**

Number of Patrons Served: 3,141
New Members: 15
Number of Incidents/Complaints: None
Date of Next Board Meeting: December 6, 2023

Activities/Projects:

Craft and Bake Sale -8:AM to 1 PM – November 4, 2023
Ashley with APEX MED SOLUTIONS – November 7, 2023
Veteran’s Day Memorial Celebration – November 9, 2023
Veteran’s Day – Center Closed – November 10, 2023
Thanksgiving Dinner Served – November 16, 2023
David Lujan, Medicare Health Advisor – November 20, 2023
David Lujan, Medicare Health Advisor – November 21, 2023
Thanksgiving Holiday – Center Closed – November 23-24, 2023
November Birthdays Celebration – November 30, 2023

Up-Coming Events:

Age Friendly Seniors Trip to El Paso, Texas - December 1, 2023
CCVN Advisory Board Meeting – December 3, 2023
ARSC Advisory Board Meeting – December 6, 2023
Age Friendly Committee Meeting – December 6, 2023
United Way Presentation – December 6, 2023
Mega Bingo – December 12, 2023
ARSC Seniors’ Christmas Party – December 14, 2023
Christmas Dance – December 15, 2023
ARSC/CCVN Advisory Board Christmas Party – December 20, 2023

MONTHLY REPORT

November 2023

Department: CCVN (Carlsbad Community Volunteer Network)

No. of New Registered Volunteers:	0
No. of Registered Volunteers:	330
No. of Work Stations:	31
No. of Volunteer Hours	4002

The regular CCVN Advisory will be held on December 4, 2023.

- Coordinator continues with ongoing recruiting and outreach for new volunteers.

UPCOMING ACTIVITIES AND EVENTS:

- CCVN regular Advisory Board Meeting, December 4, 2023

**CCVN Volunteer Hours
2023 Year to Date
Summary Sheet**

Row Labels	January	February	March	April	May	June	July	August	September	October	November	December	Current Total
Carlsbad Outreach	132	70	124	109	137	104	98	122	83	135	107		1,221
Cat's Meow	168	168	168	168	152	136	144	144	152	152	152		1,552
CCVN Board Members	0	10	8	10	10	10	8	8	0	8	6		78
Christmas Anonymous	0	0	0	0	0	0	0	0	0	0	350		350
Community - General	10	19	44	59	91	84	77	82	75	82	107		840
Community Kitchen	399	335	541	565	477	438	445	521	413	481	571		5,186
Hope Center	0	0	0	115	105	120	100	100	100	100	125		865
Income Tax	0	10	20	12	4	0	0	0	0	0	0		51
Jonah's House	212	286	330	257	312	259	129	255	223	229	185		2,677
Legion of Mary	0	333	318	316	289	300	310	305	348	335	260		3,114
Line Dancers	16	24	24	0	0	0	2	0	0	0	0		66
Living Desert State Park	301	286	193	336	311	366	560	259	214	235	282		3,343
Meal site & Senior Center	327	192	304	327	265	274	233	240	248	228	235		2,873
Mormon Volunteers	0	8	20	16	6	4	27	16	0	26	20		153
North Mesa Center	0	0	184	184	223	147	153	220	214	181	181		1,687

Oldtimers Jammers	40	40	40	40	32	36	20	40	40	32	40		400
San Jose Caring Hands	136	0	294	252	63	392	259	267	259	196	259		2,377
Tran. Housing	199	162	143	208	239	203	177	141	130	155	173		1,930
Literacy Program	0	40	77	131	40	82	63	52	94	14	12		436
Quilts For Seniors	4	4	8	8	8	5	8	8	8	0	8		69
Loving Outreach	0	0	53	67	52	78	38	41	45	54	41		469
Carlsbad Honor Guard	92	132	92	196	76	64	40	124	68	100	124		1,108
Abundant Harvest/OF	84	143	169	180	158	256	186	232	346	189	189		1,982
Homeless Bridge Outreach	95	95	50	55	80	60	55	60	40	60	65		735
Hospital Chaplain	0	0	0	0	0	50	50	50	40	0	50		250
DJ Services	0	0	0	0	0	8	4	5	4	5	0		26
Enhabit Hospice	0	0	0	0	0	0	8	8	8	195	250		469
Toys for Tots	0	0	0	0	0	0	0	0	16	88	110		214
Grand Total	2,215	2,412	3,214	3,611	3,130	3,476	3,194	3,300	3,198	3,280	4,002		34,521

CITY OF CARLSBAD



TRANSPORTATION AND FACILITIES NOVEMBER 2023

Monthly Reports from:

- **Community Service**
- **Construction**
- **Electrical**
- **Garage**
- **Parks**
- **Street**
- **Cemetery**

Digitally signed by Pat Cass
DN: cn=Pat Cass, o=City of Carlsbad, ou=Public Works,
email=pjcass@cityofcarlsbadnm.com, c=US
Date: 2023.12.07 13:46:52 -07'00'

Reviewed and approved by: Patrick Cass, Director of Public Works

COMMUNITY SERVICE DEPARTMENT

Monthly Work Report

November 2023

Number of Employees 06	No. of days in the Month 30
----------------------------------	---------------------------------------

Every Friday during the Summertime and every other Friday during the Wintertime the crew begins and ends each week doing litter control at Eddy House, Spring Park, Ocotillo Trails, Canal, Canyon St. Six Mile Dam Area, Medians on Greene & Eight St. and around the Cascades. The crew power-wash sidewalks, benches curb, and gutters on Canyon St. between Greene and Stevens St. clean the Cotton Patch property, and sprayed bird stop on Canyon St.

Week of November 1st through November 10th

The crew cleaned up at Bandshell, trimmed trees over N. Canal Bridge, cleaned up overgrown weeds along W. Pierce and picked up trash, continuing on S. James, Green Street, and Church Street medians, also went through each street being micro sealed to chop weeds and sweep any debris from curb and gutter.

Week of November 13th through November 17th

The crew worked on streets being micro sealed removing all debris from roadways and cleaning all curb and gutter from streets.

Week of November 20th through November 24th

The crew continued to work on curb and gutter and cleaning streets for Micro Seal crew, Thanksgiving break.

Week of November 27th through November 30th

The crew cut weeds and litter control on San Jose, Calloway, Cherry Lane, W. Riverside drains. Vehicle maintenance.



Digitally signed by Justin Ramos
DN: cn=Justin Ramos, o=City of Carlsbad,
ou=Public Works,
email=jramos@cityofcarlsbadnm.com, c=US
Date: 2023.12.04 15:24:12 -07'00'

Prepared by: _____
Justin Ramos, Streets Superintendent

CONSTRUCTION DEPARTMENT

Monthly Work Report

November 2023

Number of Employees 10	No. of days in the Month 30
Holidays 3	No. of days worked in this month 19

1. Repaired sidewalk at 610 Stevens Street.
2. Repaired stucco at the Bandshell.
3. Installed a pedestal at the library for the dragon art.
4. Poured concrete pads for water stations at the City Golf Course.
5. Repaired stucco at Fire Station #6.
6. Installed Zia Symbol at Nick Salcido Park.
7. Installed the Dragon Art at the Library.
8. Installed window at Public Works for Solid Waste Department.
9. Removed fence at the Golf Course.
10. Repaired the sidewalk on Lea Street and Mesquite Street.
11. Repaired sidewalk on 1016 Canyon Street.

Prepared by: _____

Patrick Cass, Public Works Director



Digitally signed by Pat Cass
DN: cn=Pat Cass, o=City of Carlsbad, ou=Public
Works, email=pjcase@cityofcarlsbadnm.com,
c=US
Date: 2023.12.04 09:21:50 -07'00'

ELECTRICAL DEPARTMENT

Monthly Work Report

November 2023

Number of Employees 08	No. of days in the Month 30
Holidays 3	No. of days worked in this month 19

Number of Jobs Performed for Individual Departments

1.	Airport	22
2.	Golf Course	12
3.	Parks	36

4. Waste Water

a.	Treatment Plant	16		b.	Primary Lift	05
c.	Lift Station	19		d.	Other	0

5. Water

a.	Water Wells	24		b.	Double Eagle	18
c.	Yard	02		d.	Other	0

6. Public Building and Yards

a.	City Hall	08		b.	Library	08
c.	Museum	10		d.	Mesa Senior Rec.	11
e.	Alejandro Ruiz Sr. Center	18		f.	Riverwalk Rec.	10
g.	Rifle Range	03		h.	Community Soup Kitchen	01
i.	Antique Lights	26		j.	Pecos River Village	09
k.	Convention Center	14		l.	Civic Center	09
m.	Avalon Building	02		n.	Literacy Building	0
o.	Public Works Yard	08		p.	Bob Forrest Sports Complex	15
q.	Sign Shop	0		r.	Solid Waste	18
s.	Janel Whitlock Building	05				

7.	Traffic	18
8.	Streets	24
9.	School Crossing Lights	07
10.	Transportation	05
11.	Cascades	08
12.	Sunnyview Catch Basin	0
13.	Underground Line Locates	112



Digitally signed by Pat Cass
 DN: cn=Pat Cass, o=City of Carlsbad, ou=Public Works, email=pjass@cityofcarlsbadnm.com, c=US
 Date: 2023.12.04 09:22:09 -0700

Prepared by: _____
Patrick Cass, Director of Public Works

GARAGE

Monthly Work Report

November 2023

Number of Employees 12	No. of Days In the Month 30
Holidays 3	No. of Day Worked In The Month 19

Mechanics performed necessary repairs and adjustments to keep the Public Works equipment and fleet vehicles operable. They performed preventive maintenance checks on various vehicles and equipment as needed to prevent costly repairs in the future. Made service calls for all departments as required.

Lubrication filled fluid levels on refuse collection trucks daily. Delivered fuel to various locations and projects. They perform preventive maintenance on units (changed oil and filters, lubricated, serviced batteries, and cleaned battery cables) according to maintenance schedule. They checked all vehicles anti-freeze levels and stem cleaned parts for mechanics.

Tire repair shop removed, repaired, and reinstalled tires for Public Works equipment and fleet vehicles to keep them in service. Submitted requisitions and go Purchase Orders for tire repairs and tire purchase for all departments. Delivered tires to different locations. Mae services calls for tire repairs or to air tires as required. Kept spare tire room supplies and tire inventory current.

Welding shop performed various repairs on vehicles, equipment and structures as needed. They fabricated, built and repaired various projects for all departments within the City as needed.



Digitally signed by Ben Madrid
 DN: cn=Ben Madrid, o=City of Carlsbad,
 ou=Public Works,
 email=blmadrid@cityofcarlsbadnm.com,
 c=US
 Date: 2023.12.01 06:51:50 -07'00'

Prepared by: _____

Benjamin Madrid Jr., Garage Superintendent

PARKS DEPARTMENT

Monthly Work Report November 2023

Number of Employees 13		No. of days in the Month 30
Holidays 3		No. of days worked in this month 19

Week of November 1st through November 3rd

Six employees did litter control at Lake Carlsbad Municipal Park, Riverview Park, Lower Tansill Park, Martin Luther King Park, Nick Salcido Fitness Park, Ray Anaya Plaza, Sawyers Park, and Lamont St. Park. One employee mowed Ray Anaya Plaza, Nick Salcido Fitness Park, Martin Luther King Park, and Riverview Park. Six employees trimmed 5th St. Park, Arcadia Park, Cruz Fernandez Park, Troy Young Park, Martin Luther King Park, Ray Anaya Plaza, and Nick Salcido Fitness Park. Three employees did irrigation repairs at Spring Park and Arcadia Park. Three employees installed new irrigation at the Canyon/Canal St. median. Three employees relocated irrigation lines at North Lake Carlsbad Municipal Park.

Week of November 06th through November 10th

Six employees did litter control at Lake Carlsbad Municipal Park, Riverview Park, Lower Tansill Area, Martin Luther King Jr., Park, Ray Anaya Plaza, Nick Salcido Fitness Park, McLenathen Park, Ira Stockwell Park, Sunset Park, 5th St. Park, and 8t St. Park. One employee mowed Lower Tansill Park, Lamont St. Park, Smith Park, 5th St. Park, Hall Addition Park, and Cass Park, Four employees trimmed Lower Tansill Park and the Carlsbad Shooting Range along with litter control. Four employees trimmed trees at the Veterans Memorial Park. Three employees continued irrigation at North Lake Carlsbad Municipal Park and Canyon/Canal St. Median project.

Week of November 13th through November 17th

Six employees did litter control at Lake Carlsbad Municipal Park, Riverview Park, Lower Tansill Area, Martin Luther King Park, Nick Salcido Fitness Park, Ray Anaya Plaza, Cruz Fernandez Park, and Arcadia Park. One employee mowed James St. Park and Millennium Park. Six employees trimmed Lower Tansill Riverbank and North James St. Park. Two employees replaced damaged trash receptacles at Lake Carlsbad Municipal Park. Three employees did irrigation repairs at Will Merchant Softball Complex and Riverview Park. Three employees replaced damaged valve boxes at Sawyers Park and Lake Carlsbad Municipal Park. Three employees continued irrigation at the Canyon/Canal St. Median Project.

Week of November 20th through November 24th

Four employees did litter control at Lake Carlsbad Municipal Park, Riverview Park, Lower Tansill Area, Martin Luther King Jr. Park, Ray Anaya Plaza, and Nick Salcido Fitness Park. Two employees removed a dead tree from Ray Anaya Plaza. Four employees trimmed The Lake Carlsbad Municipal Park riverbank. Three employees repaired the main sewer at Ray Anaya Plaza Restrooms. Three employees checked all park restrooms for damages and repairs.

Week of November 27th through November 30th

Four employees did litter control at The Lake Carlsbad Municipal Park, Riverview Park, Lower Tansill Area, Martin Luther King Park, Ray Anaya Plaza, and Nick Salcido Fitness Park. Four employees removed outdated light pillars from Arcadia Park and outdated playground equipment from Troy Young Park. Three employees trimmed trees at Hall Addition Park, Cass Park, and Davis Park. Four employees repaired the damaged fence at Troy Young and Davis Park. Two employees repaired a gas line. Two

employees did restroom repairs at Lower Tansill Park restrooms. Two employees replaced all non-functional heaters in the park restroom plumbing chases.



Digitally signed by Michael Hernandez
DN: cn=Michael Hernandez, o=City of Carlsbad,
ou=Parks Department,
email=mrhernandez@cityofcarlsbadnm.com, c=US
Date: 2023.11.30 12:31:10 -0700'

Prepared by: _____
Michael Hernandez, Parks Superintendent

Street

Monthly Work Report

November 2023

Number of Employees 08	No. of days in the Month 30
Holidays 2	No. of days worked in this month 20

The Street Department mows, patches, sweep streets, repair/clean alleys, and other various jobs as needed in Areas.

Week of November 1st through November 03rd

This week the crew repaired alleyways on the 500 block of South Lake, 500 block of South Mesquite, and 500 block of South Guadalupe, continuing on Halagueno Alley and Lucky Street. Hauled trash to the landfill.

Week of November 06th through November 10th

The crew worked on the drain on S. 5th Street removing built-up sediment and trash, the crew also worked on the drain behind the mall removing overgrown vegetation and building up sediment and trash.

Week of November 13th through November 17th

The crew worked on streets being micro-sealed, removing any debris, grass, dirt, and rock from roads, curbs, and gutters.

Week of November 20th through November 24th

The crew worked on streets being micro-sealed, curb and gutter, and repaired the alleyway on the 1800 block of Solana.

Week of November 27th through November 30th

The crew worked in the middle Y median installing weed barrier and doing dirt leveling, the crew continued curb and gutter, patching in areas called in by citizens.

2023 Signs and Markings Division of the Street Department

Type of Sign	Repaired	Stripped	Replaced	Installed	Constructed
Warning Signs	07		04	02	02
Street Marker Signs	09				10

Other work performed by Signs and Markings Division of the Street Department

- The Crew set up work zones for different events and departments at various locations.
- The Crew painted yellow parking blocks at The Cascades.



Digitally signed by Justin Ramos
 DN: cn=Justin Ramos, o=City of Carlsbad,
 ou=Public Works,
 email=jjramos@cityofcarlsbadnm.com, c=US
 Date: 2023.12.04 15:23:50 -07'00'

Prepared by: _____
 Justin Ramos, Street Superintendent

CEMETERY MONTHLY REPORT

November, 2023

	Carlsbad Cemetery(VA)	Santa Catarina	Sunset Gardens	Total
Number of Interments:	11(1)	3	4	19
Cremations (Columbarium, included)	4(1)	1	1(0)	6(1)
Babyland	0	0	0	0
Indigent	0	0	0	0
Saturday	2	0	2	2
Double Depth	0	0	0	0
SUNDAY/Holiday	0	0	0	0
Disinterment:	0	0	0	0
Sale of Lots: (Columbaria, included)	7(0)	0	0	7(0)
On Payment Plan:	1	0	0	1
Pre-Need: (Columbaria, included)	4(0)	0	0	4(0)
Meetings:	0	0	0	0
Monument Permits:	0(0)	0	0	0
Complaint/Incident Reports:	0	0	0	0
Vandalism				
Damaged Stone				
Sunken Grave				
Sunken Marker				
Theft				
Flowers				
Maintenance				
Other				
Correspondence:				



CITY OF CARLSBAD

FY 2023 - 2024

DEPARTMENT OF UTILITIES

NOVEMBER 2023

Ivan M. Abell, Director of Utilities

ENVIRONMENTAL SERVICES REPORT

NOVEMBER 2023

<i>Environmental Services:</i>	<i>Current Month</i>	<i>Previous Month</i>	<i>Calendar Year to Date</i>
State and Federal Environmental Violations by City	0	0	0
Environmental Assessments (CDBG, P&Z, Drilling)	0	0	0
Environmental Compliance Inspections	0	0	0
Criminal Complaints Filed	0	0	0
Environmental Projects or Programs	0	0	2
Grease Interceptors Inspections	0	0	0

<i>Laboratory: Municipal Water Sampling/Analysis:</i>	<i>Current Month</i>	<i>Previous Month</i>	<i>Calendar Year to Date</i>
Wellfield Chemical Characteristic Analysis	40	49	475
Partial Wellfield Chemical Characteristics	31	38	365
Monitoring Wells Chemical Analysis	0	5	35
Total Coliform Analysis	40	40	440
Fecal Coliform Analysis	0	0	0
Chlorine Residual Tests (DE)	22	22	238
Special Chemicals (BTEX, Ammonia, Nitrite)	0	0	0

<i>Municipal Wastewater Sampling/Analysis (Reads):</i>	<i>Current Month</i>	<i>Previous Month</i>	<i>Calendar Year to Date</i>
Chemical Oxygen Demand Tests	0	0	0
Biochemical Oxygen Demand	12	15	144
Total Suspended Solids Tests	12	15	144
Volatile Alkalinity Tests	0	0	0
E-Coli on Effluent	12	15	144
Metals/TCLP/PCB/M2 Sampling on Sludge	0	0	0
Fecal Coliform Analysis on Sludge (Compost)	0	0	5
Effluent Chemical Characteristic Analysis	1	1	11

<i>DMR Bench Sheet:</i>	<i>Current Month</i>	<i>Previous Month</i>	<i>Calendar Year to Date</i>
Influent BOD Avg. (Lbs.)	7,339	6,150	72,072
Effluent BOD Avg. (Lbs.)	55.65	47	1,033
BOD Removal (%)	99.24	99	1,084
Influent TSS Avg. (Lbs.)	8,838	8,872	83,794
Effluent TSS Avg. (Lbs.)	91.45	70	848
TSS Removal (%)	98.97	99	1,087


ENVIRONMENTAL SERVICES REPORT

NOVEMBER 2023

Private Well Analysis:	Current Month	Previous Month	Calendar Year to Date
Total Coliform Analysis	51	51	440
Total Coliform Analysis (Construction)	6	6	14
Number of Positives for Confirmation	2	2	22
Chemical Characteristics Analysis	2	2	4
Environment Department Mediated Tests	0	0	0
Lake Carlsbad E-Coli Analysis Performed	0	0	95
Lake Carlsbad Beach Closures Due to Bacterial Count	0	0	0

Golf Course (Reclaimed) Water Analysis (NMED Groundwater Discharge Permit):	Current Month	Previous Month	Calendar Year to Date
Nitrate	5	4	48
Total Kjeldahl Nitrogen	0	0	0
Total Dissolved Solids	1	1	11
E-Coli Analysis	12	13	139
Chemical Characteristics	0	0	0
Other NMED-Required Testing (Chlorides, etc.)	1	1	11

Remarks:



Digitally signed by Richard Aguilar
 DN: cn=Richard Aguilar, o=City of Carlsbad,
 ou=Env Services Lab,
 email=raguilar@cityofcarlsbadnm.com, c=US
 Date: 2023.12.06 10:35:18 -07'00'

Richard Aguilar,
Environmental Srvs. Superintendent

Solid Waste Department Summary
November 2023

**This Month Previous Month Last Year Calendar
Year to Date**

Garbage Collection (ARC)

Number of ARC Trucks in Operation	16 Of 25	15 Of 25	16 of 18	
Tons Collected and Delivered to Landfill	2,157.20	2,253.97	1863.29	23,882.42
Number of Trips to Landfill	284	297	270	3296

Residential and Commercial Services

Number of Residential Services	10,087	10242	10087	
Number of Commercial Services	991	1003	991	
Number of New Residential Services	10	24	10	73
Number of New Commercial Services	3	15	3	66

*No data Available

Container Maintenance

Number of 3 CuYard Containers Repaired	43	34	33	338
Number of 3 CuYard Containers Replaced	5	1	9	71
Number of 1.5 CuYard Containers Repaired	0	0	0	2
Number of 1.5 CuYard Containers Replaced	0	0	0	2
Number of 96 gallon Containers Repaired	115	120	83	1,061
Number of 96 gallon Containers Replaced	36	17	53	349
Number of 96 gallon Lids Replaced	25	25	86	350
Number of 96 gallon Wheels Replaced	87	95	83	708
Number of 1.5 CuYard Lids Repaired	0	0	0	4
Number of 3 CuYard Lids Repaired	7	7	83	46
Number of New 96 gallon Roll-Outs	20	20	54	39

Trash/Yard Waste Residential Collection (Grappler)

Number of Trucks in Operation	5 Of 6	6 Of 6	4 of 5	
Tons of Trash Delivered to Landfill	202.30	205.28	111.92	1,996.77
Number of Trips to Landfill	77	72	36	681
Green Waste Collected and Delivered to WWTP (TONS)	0.00	0.00	0	0.00
Number of trips to WWTP	0	0	0	0

		1		
			1	
			1	

		1		3
		1	1	

Solid Waste Department Summary

November 2023

This Month Previous Month Last Year Calendar
Year to Date

Sandpoint Landfill Operation

Waste Received from Carlsbad (Tons)	4,079.81	4,531.54	3,719.75	49,225.79
Waste Received from Artesia (Tons)	1,907.61	1,948.71	1,631.74	23,831.08
Waste Received from Eddy County (Tons)	3,391.75	3,954.96	2,052.88	38,605.30
Waste Received from Others (Tons)	95.35	69.49	44.09	1,355.58
Tipping Fees received at Gate	\$3,644.66	\$6,275.26	5,643.38	\$62,415.29
Tipping fees Billed	\$95,512.02	\$118,754.50	68,522.07	\$1,248,965.90
Solid Waste Facility Permit Violations	0	0	0.00	0

Convenience Station

Tons of Trash Collected and Delivered to Landfill	488.79	495.23	458.04	5,461.58
CuYards of Glass	0.00	0.00	0.00	0.00
Tons of Metal	9.36	14.60	14.70	160.24
Green Waste Collected and Delivered to WWTP (TONS)	0.00	0.00	0.00	0.00
Number of trips to WWTP	0	0	0.00	0

Roll Off Rentals

Fees Billed	\$46,091.00	\$41,419.00	29,186.22	\$386,900.83
Tons of Refuse Collected and Delivered to Landfill	270.37	275.86	227.78	2,615.25
No. of 40 CuYard Containers Rented	0	5.00	0.00	5.00
No. of 30 CuYard Containers Rented	55	54.00	45.00	592.00
No. of 25 CuYard Containers Rented	0	0.00	2.00	0.00
No. of 15 CuYard Containers Rented	0	0.00	1.00	1.00

REMARKS:

Albert Moisa

Albert Moisa, Solid Waste Superintendent

12-7-23

Date

Carlsbad Municipal Water System Report

Nov-23

Acre Ft.

Production Figures:

This Month Previous Month Year to Date

Pumped from Sheep's Draw (Ac. Ft.)	486.28	621.07	8332.13
Water Imported from Double Eagle (Ac. Ft.)	15.45	23.82	580.55
Water delivered to Livestock (Ac. Ft.)	0.01	0.13	3.87
Water Sold to Apartments (Ac. Ft.)	12.73	15.97	150.19
Water Sold to Commercial Accounts (Ac. Ft.)	110.66	442.96	1958.39
Water Sold to Government Accounts (Ac. Ft.)	21.26	45.12	506.11
Water Sold to Industrial Accounts (Ac.Ft.)	0.08	0.13	1.25
Water Sold to Residential Accounts (Ac.Ft.)	295.77	507.34	5465.15
Record Only Accounts (Ac.Ft.)	0.85	1.78	16.28
Water Sold to Semi-Commercial Accounts (Ac.Ft.)	10.94	16.52	180.13
Safe Drinking Water Act Violations	0	0	0.00

Wells:

Number in Operation (Sheep's Draw) **	9/9	9/9	
KWH Consumed	389,440	490,960	6,675,480
Capitan Aquifer Level (Ft. from Surface @ #6)	390.00	391.00	
Number of New Water Services Installed	14	16	123

Meters:

Total in Service	12,773	12,736	
------------------	--------	--------	--

Fire Hydrants:

In Service	879	879	
Out of Service	0	0	
Repaired	0	0	14

Remarks:


Digitally signed by Ron Myers
 DN: cn=Ron Myers, o=City of
 Carlsbad, ou=Water Department, email=ronmyers@cityofcarlsbad.com, c=US
 Reason: I have reviewed this document
 Location:
 Date: 2023.12.12 09:57:20 -0700
 Form PDF Editor Version: 12.0.1

Ron Myers, Superintendent

**CARLSBAD WATER SYSTEM WELL OPERATION
Nov-23**

WELL	POWER CONSUMPTION X 400			WATER PRODUCTION X 1000				ENGINE HOUR CLOCK			WATER LEVELS			
	CURRENT MONTH	LAST MONTH	KWH CONSUMED	CURRENT MONTH	LAST MONTH	GALLONS PUMPED	ACRE FEET	CURRENT MONTH	LAST MONTH	HOURS RUN	GPM	STATIC	PUMPED per Hour Meter (gal)	gal/kwh
1	6265	6264	400	75,139	75,062	77,000	0.24	770.8	769.9	0.9	1,750		94,500	525
2	2401	2399	800	37,208	37,110	98,000	0.30	12520.7	12519	1.7	1,200		122,400	420
3	6671	6670	400	614,449	614,275	174,000	0.53	39545	39543	2.0	1,600		192,000	375
4	23430	23323	42,800	858,589	842,082	16,507,000	50.66	54485.1	54326.3	158.8	1,750		16,674,000	257
5	22250	22004	98,400	1,593,450	1,549,532	43,918,000	134.78	65651.9	65313.5	338.4	1,200		24,364,800	348
6	41041	40997	7,040	1,213,139	1,212,609	530,000	1.63		0	6.9	2,800	390.0	1,159,200	421
7	38583	38253	132,000	925,679	869,423	56,256,000	172.64	8536	8048.4	487.6	1,950		57,049,200	424
8	35973	35716	102,800	680,501	639,842	40,659,000	124.78	16316.6	15820	496.6	1,350		40,224,600	389
9	13373	13361	4,800	685,074	684,840	234,000	0.72		0	7.9	1,600		758,400	324
10												401.40		
TOTAL KWH CONSUMED			389,440	TOTAL PUMPED		158,453,000	486.28	TOTAL HOURS RUN		1,500.8	OIL		TOTAL CHLORINE USED	
											65		1,014	
Reservoir No. 4 Meter				Total Gallons Pumped Comparison				Total Rainfall			Notes			
Inlet This Month X 1000		5,635,350		THIS MONTH		158,453,000	486.28	0.59			Wells #4 and #5 on State Trust Land			
				LAST YEAR, SAME MONTH		131,861,000	404.67							
Inlet Last Month X 1000		5,477,879		DIFFERENCE		26,592,000	81.61							
Total Inlet		157,471,000		* corrected										

**MUNICIPAL WATER SYSTEM
WATER RIGHTS PUMPED (C-76)
ACRE FEET**

(9867 Acre Ft. Available Per Year)

YEAR	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
2002	297.16	268.70	440.91	704.96	958.06	1,066.88	1,341.56	1,074.79	774.52	485.05	280.99	155.99	7849.57
2003	270.84	203.99	505.94	1,064.03	1,206.94	1,122.78	1,343.98	1,076.39	775.41	685.53	305.27	409.57	8970.67
2004	385.42	439.36	489.06	680.19	948.71	1,063.84	1,068.05	798.52	772.40	451.14	364.15	414.64	7875.48
2005	332.30	318.24	425.71	655.91	878.61	1,123.12	1,338.81	773.36	830.12	609.54	478.07	445.90	8209.69
2006	395.24	416.50	606.61	799.07	1,145.49	1,165.26	1,141.96	699.68	536.40	574.84	453.79	372.30	8307.14
2007	386.96	350.66	480.44	665.57	629.51	1,062.65	841.31	964.52	740.42	672.37	485.02	446.90	7726.33
2008	452.24	668.55	705.92	934.92	1,060.06	1,454.74	1,040.96	900.29	768.43	684.45	505.09	456.16	9631.81
2009	458.70	519.36	694.55	871.85	1,095.02	1,202.19	951.06	980.82	809.14	666.16	529.67	420.61	9199.13
2010	422.56	352.26	539.69	327.39	1,150.19	1,219.15	848.31	1,057.28	738.68	677.68	503.09	461.84	8298.12
2011	474.73	536.44	800.88	973.90	1,238.89	1,355.98	1,423.54	1,226.62	886.11	776.71	540.43	454.95	10689.18
2012	466.85	431.44	701.69	810.10	828.11	1,185.27	901.47	1,013.28	806.85	652.17	480.34	461.15	8738.72
2013	423.91	412.36	633.53	822.91	947.12	1,047.09	800.86	925.05	727.29	611.46	451.84	377.93	8,181.35
2014	388.31	383.82	557.69	701.51	872.84	1,031.98	1,122.07	893.82	552.90	541.69	414.16	391.00	7,851.79
2015	428.54	369.38	490.96	711.13	732.60	903.17	919.01	994.43	789.98	522.56	432.59	418.96	7,713.31
2016	408.24	364.58	449.03	573.56	672.93	921.77	1,157.49	791.59	541.42	587.72	443.39	442.94	7,354.66
2017	394.41	415.24	615.73	768.14	921.14	883.20	1,007.00	726.66	715.10	536.59	482.95	484.39	7,950.55
2018	484.78	402.92	640.20	750.65	991.56	1,023.15	954.69	853.04	684.90	530.89	386.73	404.76	8,108.27
2019	392.03	408.30	501.88	712.74	920.31	919.36	931.82	860.57	880.60	570.04	425.02	400.18	7,922.85
2020	424.96	402.62	508.41	896.76	983.81	1,161.49	1,242.85	1,055.78	1,045.26	625.06	411.27	463.48	9,221.75
2021	368.52	418.64	712.43	726.13	809.60	837.98	793.40	764.24	715.36	652.05	455.84	403.35	7,657.54
2022	336.78	376.58	515.94	882.91	973.98	975.97	1,147.87	848.51	773.62	493.31	404.67	435.85	8,165.99
2023	330.74	313.20	484.97	823.91	916.36	1,079.94	1,232.41	1,223.34	819.91	621.07	486.28		8,332.13

Sheep Draw Water Pumped - Acre Feet 9867 Acre Feet Available Per Year

Difference

	January	February	March	April	May	June	July	August	September	October	November	December	Total	
													9867	
1999	259.97	275.11	485.12	694.64	798.54	839.80	903.86	1,102.11	751.40	534.43	395.59	253.70	7,294.27	2,572.73
Total		535.08	1,020.20	1,714.84	2,513.38	3,353.18	4,257.04	5,359.15	6,110.55	6,644.98	7,040.57	7,294.27		
2000	303.85	377.05	592.71	710.82	1,063.12	1,168.66	1,072.41	1,134.64	886.90	487.13	260.33	278.46	8,336.08	1,530.92
Total		680.90	1,273.61	1,984.43	3,047.55	4,216.21	5,288.62	6,423.26	7,310.16	7,797.29	8,057.62	8,336.08		
2001	379.10	340.60	389.50	714.80	1,129.68	1,083.53	1,341.71	1,074.96	612.54	662.35	356.80	276.27	8,361.84	1,505.16
Total		719.70	1,109.20	1,824.00	2,953.68	4,037.21	5,378.92	6,453.88	7,066.42	7,728.77	8,085.57	8,361.84		
2002	297.16	268.70	440.91	704.96	958.06	1,066.88	1,341.56	1,074.79	774.52	485.05	280.99	155.99	7,849.57	2,017.43
Total		565.86	1,006.77	1,711.73	2,669.79	3,736.67	5,078.23	6,153.02	6,927.54	7,412.59	7,693.58	7,849.57		
2003	270.84	203.99	505.94	1,064.03	1,206.94	1,122.78	1,343.98	1,076.39	775.41	685.53	305.27	409.57	8,970.67	896.33
Total		474.83	980.77	2,044.80	3,251.74	4,374.52	5,718.50	6,794.89	7,570.30	8,255.83	8,561.10	8,970.67		
2004	385.42	439.36	489.06	680.19	948.71	1,063.84	1,068.05	798.52	772.40	451.14	364.15	414.64	7,875.48	1,991.52
Total		824.78	1,313.84	1,994.03	2,942.74	4,006.58	5,074.63	5,873.15	6,645.55	7,096.69	7,460.84	7,875.48		
2005	332.30	318.24	425.71	655.91	878.61	1,123.12	1,338.81	773.36	830.12	609.54	478.07	445.90	8,209.69	1,657.31
Total		650.54	1,076.25	1,732.16	2,610.77	3,733.89	5,072.70	5,846.06	6,676.18	7,285.72	7,763.79	8,209.69		
2006	395.24	416.50	606.61	799.07	1,145.49	1,165.26	1,141.96	699.68	536.40	574.84	453.79	372.30	8,307.14	1,559.86
Total		811.74	1,418.35	2,217.42	3,362.91	4,528.17	5,670.13	6,369.81	6,906.21	7,481.05	7,934.84	8,307.14		
2007	386.96	350.66	480.44	665.57	629.51	1,062.65	841.31	964.52	740.42	672.37	485.02	446.90	7,726.33	2,140.67
Total		737.62	1,218.06	1,883.63	2,513.14	3,575.79	4,417.10	5,381.62	6,122.04	6,794.41	7,279.43	7,726.33		
2008	452.24	668.55	705.91	934.92	1,060.06	1,454.74	1,040.96	900.29	768.43	684.45	505.09	456.16	9,631.80	235.20
Total		1,120.79	1,826.70	2,761.62	3,821.68	5,276.42	6,317.38	7,217.67	7,986.10	8,670.55	9,175.64	9,631.80		
2009	458.70	519.36	694.55	871.85	1,095.02	1,202.19	951.06	980.82	809.14	666.16	529.67	420.61	9,199.13	667.87
Total		978.06	1,672.61	2,544.46	3,639.48	4,841.67	5,792.73	6,773.55	7,582.69	8,248.85	8,778.52	9,199.13		

Sheep Draw Water Pumped - Acre Feet 9867 Acre Feet Available Per Year

Difference

	January	February	March	April	May	June	July	August	September	October	November	December	Total	
														9,867.00
2011	474.73	536.44	800.88	973.90	1,238.89	1,355.98	1,423.54	1,226.62	886.11	776.71	540.43	454.95	10,689.18	-822.18
Total		1,011.17	1,812.05	2,785.95	4,024.84	5,380.82	6,804.36	8,030.98	8,917.09	9,693.80	10,234.23	10,689.18		
2012	466.85	431.44	701.69	810.10	828.11	1,185.27	901.47	1,013.28	806.85	652.17	480.34	461.15	8,738.72	1,128.28
Total		898.29	1,599.98	2,410.08	3,238.19	4,423.46	5,324.93	6,338.21	7,145.06	7,797.23	8,277.57	8,738.72		
2013	423.91	412.36	633.53	822.91	947.12	1,047.09	800.86	925.05	727.29	611.46	451.84	377.93	8,181.35	1,685.65
Total		836.27	1,469.80	2,292.71	3,239.83	4,286.92	5,087.78	6,012.83	6,740.12	7,351.58	7,803.42	8,181.35		
2014	388.31	383.82	557.69	701.51	872.84	1,031.98	1,122.07	893.82	552.90	541.69	414.16	391.00	7,851.79	2,015.21
Total		772.13	1,329.82	2,031.33	2,904.17	3,936.15	5,058.22	5,952.04	6,504.94	7,046.63	7,460.79	7,851.79		
2015	482.54	369.38	490.96	711.13	732.60	903.17	919.01	994.43	789.98	522.56	432.59	418.96	7,767.31	2,099.69
Total		851.92	1,342.88	2,054.01	2,786.61	3,689.78	4,608.79	5,603.22	6,393.20	6,915.76	7,348.35	7,767.31		
2016	408.24	364.58	449.03	573.56	672.93	921.77	1,157.49	791.59	541.42	587.72	443.39	442.94	7,354.66	2,512.34
Total		772.82	1,221.85	1,795.41	2,468.34	3,390.11	4,547.60	5,339.19	5,880.61	6,468.33	6,911.72	7,354.66		
2017	394.41	415.24	615.73	768.14	921.14	883.20	1,007.00	726.66	715.10	536.59	482.95	484.39	7,950.55	1,916.45
Total		809.65	1,425.38	2,193.52	3,114.66	3,997.86	5,004.86	5,731.52	6,446.62	6,983.21	7,466.16	7,950.55		
2018	484.78	402.92	640.20	750.65	991.56	1,023.15	954.69	853.04	684.90	530.89	386.73	404.76	8,108.27	1,758.73
Total		887.70	1,527.90	2,278.55	3,270.11	4,293.26	5,247.95	6,100.99	6,785.89	7,316.78	7,703.51	8,108.27		
2019	392.03	408.30	501.88	712.74	920.31	919.37	931.82	860.57	880.60	570.04	425.02	400.18	7,922.86	1,944.14
Total		800.33	1,302.21	2,014.95	2,935.26	3,854.63	4,786.45	5,647.02	6,527.62	7,097.66	7,522.68	7,922.86		
2020	438.73	387.20	523.69	928.40	1,015.17	1,177.81	1,120.57	1,062.19	1,066.47	539.88	430.40	463.48	9,153.99	713.01
Total		825.93	1,349.62	2,278.02	3,293.19	4,471.00	5,591.57	6,653.76	7,720.23	8,260.11	8,690.51	9,153.99		
2021	368.01	418.64	712.43	726.13	809.60	837.98	793.40	764.24	715.36	652.05	455.84	403.35	7,657.03	2,209.97
Total		786.65	1,499.08	2,225.21	3,034.81	3,872.79	4,666.19	5,430.43	6,145.79	6,797.84	7,253.68	7,657.03		
2022	336.78	376.58	515.94	882.91	973.98	975.97	1,147.87	848.51	773.62	493.31	404.67	435.85	8,165.99	1,701.01
Total		713.36	1,229.30	2,112.21	3,086.19	4,062.16	5,210.03	6,058.54	6,832.16	7,325.47	7,730.14	8,165.99		
2023	330.74	313.20	484.97	823.91	916.36	1,079.94	1,232.41	1,223.34	819.91	621.07	486.28		8,332.13	1,534.87
Total		643.94	1,128.91	1,952.82	2,869.18	3,949.12	5,181.53	6,404.87	7,224.78	7,845.85	8,332.13	8,332.13		

**MUNICIPAL WATER SYSTEM
WATER SOLD
ACRE FEET**

YEAR	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
2002	361.07	373.67	374.24	527.03	956.91	1164.77	996.81	977.93	1153.18	607.92	431.21	301.17	8225.93
2003	391.07	304.91	404.05	598.44	999.69	1030.55	1061.59	1169.02	1046.52	731.67	559.33	342.90	8639.75
2004	418.82	310.23	337.47	479.72	685.58	983.31	984.35	814.65	763.90	475.02	413.97	302.17	6969.19
2005	368.27	275.02	299.95	503.81	693.61	840.97	1296.63	886.95	754.89	658.48	468.42	377.74	7424.74
2006	414.11	677.07	450.26	678.99	725.58	1280.61	1083.09	705.47	564.79	572.49	430.08	334.08	7916.62
2007	354.13	318.22	380.07	437.50	653.63	756.31	899.69	774.47	896.99	541.76	530.36	344.60	6887.72
2008	326.32	375.13	413.71	627.22	842.55	1025.43	943.54	855.66	605.32	559.79	494.03	0.00	7068.68
2009	439.03	352.25	614.56	2321.13	1268.55	1211.80	1099.85	927.66	1030.30	765.46	976.92	564.86	11572.39
2010	567.77	471.98	547.89	757.41	1272.59	1066.67	1081.09	913.03	1105.63	1031.30	950.35	786.38	10552.09
2011	444.27	760.40	774.56	1233.94	1338.54	1352.52	1717.55	1405.40	1347.32	924.66	874.25	677.51	12850.91
2012	565.38	642.97	581.75	926.04	848.01	1000.31	1440.24	1151.94	1237.78	866.01	865.02	670.56	10796.01
2013	616.99	671.05	645.27	975.32	1,049.04	1,249.35	944.16	951.65	1,058.15	785.76	592.98	469.93	10009.65
2014	475.55	470.88	507.96	653.04	920.21	1,041.43	1,157.15	978.54	953.20	558.14	550.55	417.07	8683.72
2015	554.03	282.77	520.21	624.18	758.14	800.23	985.58	863.21	1,068.91	639.91	478.42	448.68	8024.27
2016	456.11	302.09	482.13	615.67	708.66	828.42	1,071.60	820.33	623.25	460.13	368.12	305.64	7042.15
2017	389.78	306.60	440.10	639.30	654.47	838.50	1,049.46	698.97	675.47	504.34	369.98	684.50	7251.47
2018	422.34	332.74	345.80	670.09	971.05	975.33	966.38	858.30	871.28	451.67	438.60	355.77	7659.35
2019	393.08	359.27	350.49	565.35	639.70	890.80	994.24	830.84	887.72	711.06	476.89	347.64	7447.08
2020	336.09	374.53	311.89	657.80	838.33	1,080.68	1,158.21	1,069.16	1,120.70	917.05	479.84	350.70	8694.98
2021	414.83	317.62	365.17	767.91	768.47	825.78	709.15	954.68	597.34	740.70	354.75	355.25	7171.65
2022	367.25	360.67	349.75	693.40	752.88	1,174.27	944.39	940.34	746.92	652.02	422.08	417.17	7821.14
2023	415.22	425.35	388.23	673.31	718.62	934.58	1,252.39	1,033.06	956.03	1,031.98	452.53		8281.30

* No info available due to transition of new billing system.

MUNICIPAL WATER SYSTEM METERS IN SERVICE

YEAR	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2002	10,385	10,398	10,360	10,396	10,485	10,486	10,492	10,479	10,512	10,468	10,448	10,534
2003	10,453	10,420	10,550	10,505	10,549	10,682	10,604	10,670	10,688	10,631	10,586	10,606
2004	10,608	10,541	10,617	10,624	10,627	10,678	10,700	10,730	10,671	10,672	10,684	10,597
2005	10,581	10,552	10,635	10,618	10,645	10,733	10,757	10,747	10,725	10,695	10,692	10,669
2006	10,676	10,669	10,663	10,704	10,687	10,759	10,720	10,746	10,739	10,711	10,670	10,645
2007	10,633	10,661	10,679	10,717	10,726	10,814	10,801	10,786	10,740	10,735	10,761	10,753
2008	10,804	10,784	10,809	10,826	10,836	10,880	10,861	10,875	10,820	10,758	10,713	
2009	10,747	10,881	11,126	11,179	11,156	11,232	11,160	11,184	11,158	11,169	11,182	11,107
2010	11,132	11,105	11,201	11,157	11,208	11,221	11,216	11,225	11,201	11,205	11,184	11,165
2011	11,271	11,292	11,256	11,270	11,281	11,349	11,331	11,333	11,327	11,300	11,267	11,224
2012	11,249	11,229	11,277	11,305	11,333	11,353	11,368	11,370	11,319	11,332	11,344	11,321
2013	11,290	11,361	11,415	11,405	11,412	11,450	11,488	11,527	11,507	11,478	11,482	11,442
2014	11,501	11,709	11,803	11,807	11,848	11,893	11,919	11,988	12,001	12,022	11,892	11,993
2015	11,865	11,871	11,916	12,014	11,957	12,153	12,062	12,087	12,020	11,968	11,825	11,978
2016	11,854	12,116	12,166	12,125	12,143	12,224	12,170	12,219	12,162	12,076	11,979	11,948
2017	12,053	12,014	12,173	12,213	12,173	12,223	12,205	12,376	12,213	12,300	12,204	12,288
2018	12,315	12,307	12,329	12,384	12,452	12,531	12,472	12,479	12,467	12,408	12,577	12,352
2019	12,440	12,386	12,556	12,508	12,653	12,656	12,698	12,827	12,644	12,804	12,708	12,653
2020	12,769	12,731	12,859	12,827	12,844	12,926	12,912	13,057	12,996	13,265	12,812	12,799
2021	12,830	12,920	12,945	13,205	13,026	13,162	*	*	*	*	*	*
2022	*	*	*	*	*	*	*	*	*	*	*	12,980
2023	12,572	12,604	12,610	12,646	12,627	12,676	12,706	12,717	12,723	12,736	12,773	

* No info available due to transition of new billing system.

**AIRPORT WELLS
WATER RIGHTS PUMPED
ACRE FEET**

(61.24 Acre Ft. Available Per Year)

YEAR	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
2012	0.59	0.62	1.08	0.83	1.83	3.64	2.31	3.67	2.27	2.01	1.67	1.87	22.41
2013	0.89	2.32	2.26	1.18	1.28	1.73	1.9	3.69	2.01	2.62	1.99	1.06	22.93
2014	1.86	0.73	1.04	1.55	0.66	0.20	3.17	0.96	0.37	1.89	0.80	0.61	13.84
2015	0.03	0.07	0.03	1.02	1.59	2.47	2.57	2.96	2.13	1.35	2.46	1.57	18.25
2016	1.14	2.21	3.25	3.48	2.43	1.45	0.064	0.031	0.002	0.016	0.00	0.058	14.13
2017	0.07	0	0.16	0.31	0	0.51	0.55	0.022	0.00	0	0.18	0.14	1.94
2018	0.00	0.07	0.06	0.082	0.303	0.00	0.002	0.002	0.002	0.002	0.001	0.002	0.53
2019	0.00	0.023	0.36	0.56	1.17	2.72	2.13	2.67	2.60	2.60	1.33	1.99	18.15
2020	0.48	1.04	0.49	1.47	0.61	1.37	0	0.99	1.55	2.03	0.46	0.35	10.84
2021	0.77	0.34	0.45	0.71	0.94	2.01	1	1.56	0.92	0.83	1.21	0.61	11.35
2022	0.89	0.62	0.95	0.27	0.21	0.33	0.9	0.08	0.12	0.01	0.03	0	4.41
2023	0.00	0.00	0.00	0.40	0.52	3.75	3.61	1.76	0.09	0.08	0.00		10.21

**AIRPORT WELLS
WATER SOLD
ACRE FEET**

2011	1.18	1.09	3.76	3.87	3.32	3.91	3.32	1.69	3.5	3.25	3.99	0.81	33.69
2012	2.36	2.65	3.77	3.84	1.27	3.02	2.66	4.22	2.62	2.3	2.65	1.28	32.64
2013	1.32	1.11	0.88	0.49	0.64	1.67	1.78	2.70	1.22	0.97	1.20	0.95	14.93
2014	1.15	0.05	1.51	0.82	0.07	0	0.44	0.27	0.01	0.02	0.01	0.01	4.36
2015	0.01	0	0	0	0	1.04	1.78	3.12	1.12	1.60	2.07	1.25	11.99
2016	1.4	2.14	2.86	3.35	2.18	1.22	0.04	0.03	0	0.02	0	0	13.235
2017	0	0	0.15	0	0	0.48	0.53	0.00	0	0.00	0.00	0	1.16
2018	0	0	0	0	0	0	0	0.00	0	0.00	0.00	0	0
2019	0	0	0.33	0.052	0	0.031	0.031	0.00	0.37	0.29	0.51	0.08	1.694
2020	0.04	6.27	0.38	1.21	0.58	1.17	0.31	0.00	1.5	1.75	0.40	0.29	13.9
2021	0.84	0.17	0.42	0.73	0.92	1.9	1.36	1.26	1.17	0.64	0.95	0.79	11.15
2022	*	*	*	*	*	*	*	*	*	*	*	*	0
2023	0	0	0	0	0.73	0.55	1.35	3.70	0.95	0.15	0.00		7.43

Note: Water Sold Report is always one month behind.

*no info available

WATER CUTOFFS

YEAR	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
2012		227	231	299	198	270	216	274	219	504	293	408	3139
2013	260	309	321	438	267	362	267	315	236	254	362	291	3682
2014	343	360	433	239	353	185	363	399	288	373	484	307	4127
2015	397	254	252	355	256	273	299	303	266	307		535	3497
2016	414	440	298	297	360	239	345	163	177	212	240	172	3357
2017	268	210	265	279	158	231	170	195	166	228	221	177	2568
2018	241	301	120	139	235	153	227	152	206	216	368	199	2557
2019	257	270	334	143	238	147	222	251	235	256	341	217	2911
2020	172	172	235	0	0	0	0	0	0	643	0	0	1222
2021	0	0	0	428	341	255	0	0	0	0	0	0	1024
2022	0	0	797	324	394	345	457	285	276	0	0	0	2878
2023	506	275	291	318	305	277	319	232	223	248	0		2994

**SHOOTING RANGE WELL
WATER RIGHTS PUMPED
ACRE FEET**

(3 Acre Ft. Available Per Year)

YEAR	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
2013	0.05	0.03	0.12	0.16	0.18	0.28	0.21	0.32	0.16	0.20	0.08	0.05	1.84
2014	0.07	0.10	0.16	0.10	0.13	0.29	0.34	0.31	0.17	0.18	0.11	0.10	2.06
2015	0.08	0.07	0.12	0.12	0.11	0.12	0.12	0.26	0.21	0.12	0.08	0.09	1.50
2016	0.07	0.08	0.10	0.07	0.10	0.22	0.16	0.09	0.04	0.04	0.037	0.031	1.04
2017	0.009	0.01	0.03	0.02	0.04	0.10	0.04	0.055	0.046	0.05	0.03	0.034	0.47
2018	0.04	0.02	0.04	0.02	0.02	0.03	0.02	0.03	0.025	0.025	0.034	0.058	0.37
2019	0.061	0.05	0.06	0.05	0.03	0.03	0.01	0.02	0.02	0.02	0.086	0.080	0.51
2020	0.003	0.00	0	0	0.00	0.00	0.05	0.06	0.06	0.043	0.043	0.000	0.26
2021	0	0	0	0	0.00	0.03	0.02	0.02	0.09	0.03	0.02	0.04	0.25
2022	0.01	0.01	0.02	0.02	0.02	0.01	0.2	0.01	0.02	0.02	0.02	0.02	0.38
2023	0.01	0.02	0.02	0.02	0.06	0.02	0.02	0.02	0.02	0.02	0.01		0.24

**SUNSET GARDEN WELL
WATER RIGHTS PUMPED
ACRE FEET**

(28.2 Acre Ft. Available Per Year)

2012											10.75	0	10.75
2013	0.00	0.00	0.00	1.51	4.53	4.47	2.98	5.09	1.73	0.51	0.00	0.00	20.82
2014	0.00	0.00	0.00	0.00	0.00	0.00	6.81	2.58	0.53	0.00	0.00	0.00	9.92
2015	0.00	0.00	0.07	2.68	2.84	1.93	1.13	2.72	4.71	1.47	2.17	0.26	19.98
2016	0.13	1.89	3.37	4.30	4.49	4.11	4.66	0.82	0.00	0.00	0.00	0.00	23.77
2017	0.00	0.00	2.60	3.92	3.87	3.63	4.18	2.97	0.33	0.00	0.00	1.38	22.88
2018	0.00	0.07	0.00	1.48	3.53	3.74	1.57	3.46	2.79	1.00	0.00	0.00	17.64
2019	0.00	0.00	0.04	2.56	4.36	4.57	2.72	4.60	3.06	1.04	0.28	0.00	23.23
2020	0.13	0.55	1.06	2.53	3.77	1.58	3.97	3.97	3.81	2.46	0.78	0.29	24.90
2021	0.0045	0.00	1.06	2.23	3.09	3.29	3.36	2.23	2.60	1.07	1.49	1.41	21.84
2022	0.03	0.00	0.31	1.88	3.20	3.74	3.45	2.60	2.30	0.64	0.47	0.70	19.32
2023	0.00	0.02	0.73	2.40	3.43	3.49	0.83	3.03	2.09	0.81	0.00		16.83

WOOD FARM WELLS

1,000,000 325850

*1,000,000 /325850 Formula do not delete

2011	0.08	0.90	11.80	9.78	22.64	22.54	18.60	19.88	37.60	8.30	2.20	0.02	154.34
2012	0.00	4.81	9.11	11.16	11.79	18.76	10.00	11.69	15.24	1.89	0.05	0.64	95.13
2013	0.35	0.61	7.29	12.51	16.04	16.64	10.62	16.57	8.61	4.90	2.34	0.27	96.75
2014	1.36	1.79	6.64	10.62	16.04	22.07	21.01	13.50	3.31	4.42	0.12	0.25	101.13
2015	0.29	1.31	4.58	13.01	37.20	2.17	11.54	20.96	8.74	1.62	0.44	0.55	102.41
2016	0.27	2.67	14.42	13.03	22.09	30.57	33.17	15.94	8.18	15.31	1.38	1.44	158.47
2017	1.62	0.93	11.50	17.68	24.58	29.33	29.59	11.05	14.91	8.18	1.56	1.43	152.36
2018	5.02	3.40	12.61	15.47	26.22	28.31	27.69	24.12	34.65	5.79	11.50	1.96	196.74
2019	4.11	2.42	0.01	14.42	49.65	0.70	25.05	21.72	26.74	13.96	7.00	7.03	172.81
2020	1.14	3.17	12.31	28.72	29.58	30.38	32.01	27.83	27.48	11.13	10.67	5.49	219.91
2021	6.43	4.67	13.65	12.36	10.29	18.34	18.00	12.59	17.68	14.25	9.66	0.00	137.92
2022	1.30	2.77	10.51	18.12	17.91	21.45	25.31	19.20	11.97	11.94	10.19	5.43	156.10
2023	10.89	6.93	13.21	15.06	19.29	27.86	35.38	30.59	17.55	10.27	5.52		192.55

Double Eagle Well Operation Nov-23

Well	Status	Water Production				Power Consumption			Motor Hours			Well Information		
		Present Read	Previous Read	Water Pumped		Present Read	Previous Read	KWH	Current	Previous	Hours Run	Avg GPM	Static Water Elevation	Pumping Elevation
				Gallons	Acre Ft.									
AMBASSADOR # 1	Neptune/ Trident											off		
AMBASSADOR # 4	Well Inoperable													
AMBASSADOR # 3	Well Inoperable					8,107	7,919	188				off		
C-11	McCrometer	47,057,468	46,458,365	599,103	1.84	165,032	162,669	2,363						
C-10	McCrometer	43,625,813	43,126,051	499,762	1.53	202,945	200,012	2,933						
C-6	Mc Crometer	52,389,151	50,971,380	1,417,771	4.35	558,317	554,550	3,767	22,014.5	21,888.4	126.1	140		
CAPROCK # 19	Mc Crometer Mag	34,281,545	34,281,545	0	0.00	32,349	32,250	99	16,557.7	16,557.7	0	25		
CAPROCK # 13	Mc Crometer	111,330,674	104,506,205	6,824,469	20.94	236,416	220,925	15,491	22,513.7	21,753.3	760.4	140		
C-9	McCrometer	39,220,035	37,046,548	2,173,487	6.67	155,009	150,270	4,739		0.0				
CAPROCK # 20	Sensus/ Omni	102,051,628	100,067,504	1,984,124	6.09	228,940	224,666	4,274	12,277.1	12,050.7	226.4	150		
CAPROCK # 10	Mc Crometer	2,196,397	2,024,220	172,177	0.53	121,159	120,581	578	342.7	315.8	26.9	90		
C-8	McCrometer	49,402,619	48,924,502	478,117	1.47	145,307	143,423	1,884		0.0				
C-7	McCrometer	28,537,645	28,285,778	251,867	0.77	105,064	104,191	873		0.0				
CAPROCK # 18	Sensus/ Omni	1,562,626	1,242,148	320,478	0.98	55,183	53,157	2,026	12,164.5	12,016.1	148.4	90		
CAPROCK # 6	Neptune/ Trident	144,136,012	144,134,052	1,960	0.01	84,740	84,615	125	29,178.7	29,178.7	0	105		
CAPROCK # 4	McCrometer	38,153,898	37,863,674	290,224	0.89	61,021	60,028	993	16,218.0	16,098.7	119.3	45		
CAPROCK # 1	Mc Crometer	39,386,329	39,094,920	291,409	0.89	150,108	149,177	931	19,654.8	19,516.1	138.7	30		
Frontier # 2	Mc Crometer	44,758,986	43,928,608	830,378	2.55	9,670	7,440	2,230	19,217.3	18,871.9	345.4	30		
Frontier # 1	Sensus/ Omni	44,295,593	44,295,593	0	0.00	1,738	1,683	55	27,273.7	27,273.7	0	50		
FRONTIER # 3	Mc Crometer	191	191	0	0.00	54	1	53	14,863.2	14,863.2	0	140		
C-2	Mc Crometer	18,379,419	18,122,436	256,983	0.79	37,598	36,916	682	21.4	0.0	21.4	160		
HUDSON # 1	Octave	22,664,947	22,302,722	362,225	1.11	247,546	246,704	842	11,712.6	11,647.1	65.5	130		
CAPROCK # 14	Mc Crometer	64,175,491	58,546,134	5,629,357	17.28	62,239	49,440	12,799	10,519.7	9,822.9	696.8	110		
CAPROCK # 15A	Mc Crometer	1,067	1,063	4	0.00	2,250	2,166	84	10,018.6	10,018.6	0	130		
CAPROCK # 21	Mc Crometer	78,160,204	77,568,858	591,346	1.81	203,463	201,741	1,722	14,912.4	14,797.8	114.6	65		
C-1	Mc Crometer	55,200,653	55,200,653	0	0.00	115,112	115,019	93	17,484.3	17,484.3	0	110		
CAPROCK # 2	Well Inoperable													
CAPROCK # 3	Well Inoperable													
CAPROCK # 5	Well Inoperable													
C-5	Well Inoperable													
C-4	Mc Crometer													
C-3	Mc Crometer													
CAPROCK # 17	Mc Crometer											80		
CAPROCK # 16	Mc Crometer											off		
Boosters		9,866,615	9,866,615	0	0.00	242,442	228,608	13,834	10999.9	10999.9	0			
2 MG RESERVOIR						1,323	1,281	42						
Totals				22,975,241	70.51			73,700			2789.90			

Meter Reads in Barrells
 Ambassadors #1 & #3 - Wells Inoperable
 C-3, & Caprock #16 - Wells Inoperable
 Meter Changed Out
 Meter removed.

**DOUBLE EAGLE WATER SYSTEM
WATER RIGHTS PUMPED
ACRE FEET**

7648 Acre Ft. Available Per Year

YEAR	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
2003	122.27	104.02	106.63	131.16	131.94	108.31	137.27	122.89	129.50	122.80	83.40	125.20	1,425.39
2004	94.10	99.14	108.96	88.59	85.29	104.91	80.47	96.62	108.99	99.07	84.00	132.98	1,183.12
2005	81.06	73.83	91.00	90.00	110.71	129.71	103.80	125.81	89.55	91.54	92.55	103.75	1,183.31
2006	99.66	92.01	109.29	75.35	137.85	132.18	86.22	98.53	96.51	96.88	103.45	82.69	1,210.62
2007	73.12	78.65	99.85	73.60	97.46	93.25	114.77	141.58	113.26	111.06	98.79	109.92	1,205.31
2008	108.28	117.41	93.89	110.54	91.87	107.59	103.60	134.80	114.37	126.79	119.45	139.80	1,368.39
2009	115.53	83.87	105.70	112.09	109.80	124.02	128.01	105.62	101.64	134.59	96.48	98.93	1,316.28
2010	98.23	113.03	134.55	139.75	121.56	152.79	139.33	180.08	160.27	158.58	167.75	151.88	1,717.80
2011	171.89	131.01	144.73	160.28	185.57	170.30	157.83	137.34	139.25	135.26	137.58	117.98	1,789.02
2012	112.77	108.16	110.15	110.62	111.76	186.92	141.80	163.02	72.61	134.45	161.72	175.64	1,589.62
2013	164.38	146.44	142.20	145.50	142.80	124.28	97.54	94.88	109.18	103.89	93.63	85.58	1,450.30
2014	85.93	86.42	87.69	97.98	125.16	108.77	144.13	120.58	98.47	114.24	102.38	107.72	1,279.47
2015	89.83	63.29	89.61	87.98	64.58	50.44	70.24	51.81	37.52	33.59	30.08	30.07	699.04
2016	30.64	38.22	36.18	26.75	28.85	34.75	32.22	33.35	23.61	26.72	29.06	31.03	371.38
2017	25.7	35.61	28.01	23.74	32.89	38.88	31.35	39.17	34.97	35.18	35.9	30.94	392.34
2018	40.13	23.75	34.02	35.14	39.33	42.3	31.46	43.72	38.41	37.23	35.01	31.7	432.20
2019	38.5	31.43	38.88	47.10	47.95	27.52	54.21	65.54	52.22	48.53	47.46	38.97	538.31
2020	33.11	23.96	37.75	38.84	68.02	54.59	77.21	59.61	62.09	51.36	93.76	34.66	634.96
2021	62.14	65.22	46.43	96.87	69.61	96.94	91.63	56.41	120.17	121.64	87.7	85.52	1,000.28
2022	68.37	81.29	92.93	110.89	112.75	115	78.14	79.49	131.9	119.22	93.76	138.36	1,222.10
2023	108.02	142.18	195.09	128.58	88.51	93.44	86.57	75.07	55.22	73.24	70.51		1,116.43

**DOUBLE EAGLE WATER SYSTEM
WATER SOLD/PROVIDED
ACRE FEET**

YEAR	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
2003	103.16	118.81	92.16	100.16	106.02	121.98	117.48	118.48	96.98	96.27	117.92	65.14	1,255
2004	77.06	132.54	98.28	113.37	95.77	156.29	95.71	102.28	75.52	133.76	82.88	78.70	1,242
2005	95.53	53.68	62.88	76.56	70.95	68.86	107.91	88.42	76.59	66.83	88.31	60.69	917
2006	68.06	68.09	64.04	74.07	54.60	73.13	70.56	65.77	63.28	71.94	70.15	67.72	811
2007	63.47	71.20	43.33	64.06	81.36	83.03	80.18	72.46	89.35	38.88	49.77	115.89	853
2008	73.31	54.99	170.85	58.17	113.89	87.58	112.17	93.30	54.07	113.46	87.57	0.00	1,019
2009	133.68	134.89	193.91	128.57	124.42	147.29	149.87	144.41	403.39	204.34	216.64	205.47	2,187
2010	166.20	147.23	156.74	206.90	262.81	159.74	235.21	209.27	261.26	289.04	249.98	202.71	2,547
2011	273.88	296.83	197.17	305.62	293.17	356.46	306.39	341.59	373.96	299.28	332.79	115.34	3,492
2012	70.53	108.07	365.95	127.64	147.59	169.53	110.81	151.82	168.33	94.88	158.73	145.76	1,820
2013	304.62	105.90	114.03	89.49	91.59	72.45	66.60	67.58	58.66	52.40	62.94	49.32	1,136
2014	60.02	54.78	73.24	66.94	80.62	76.05	68.73	80.55	75.86	58.67	67.36	63.32	826
2015	59.07	47.81	31.75	28.16	38.17	18.94	17.79	19.48	17.51	11.21	9.04	8.54	307
2016	11.61	8.13	9.02	7.07	5.58	4.20	7.95	6.37	7.11	4.21	3.57	3.61	78
2017	4.28	4.14	3.55	4.95	3.85	8.38	7.79	4.46	4.83	3.69	4.76	7.98	63
2018	6.59	9.34	3.65	6.59	7.74	7.76	11.90	10.94	10.64	4.89	8.53	4.29	93
2019	8.82	6.04	3.21	5.81	9.53	6.98	9.20	9.01	13.52	11.29	9.57	11.67	105
2020	8.15	8.88	6.63	7.80	8.57	11.79	12.75	11.66	9.38	8.64	8.64	11.87	115
2021	4.34	2.25	8.89	9.73	16.09	8.99	13.45	7.96	8.14	6.35	18.20	7.44	111.83
2022	4.86	4.86	7.35	8.99	11.39	11.67	13.44	12.63	11.79	7.41	8.69	5.88	108.96
2023	9.35	7.06	7.84	10.60	8.74	9.70	13.87	13.02	14.00	10.60	7.83		112.61

Note: Free Stock Included

** Number includes Paying Livestock/Free Livestock/Gov Domestic/Comm Domestic/Industrial/WIPP

WASTEWATER TREATMENT PLANT REPORT NOVEMBER 2023

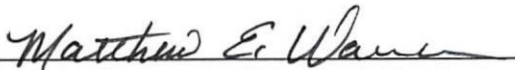
Wastewater:	Current Month	Previous Month	Calendar Year to Date
Total Effluent Discharge to Pecos River (Acre Ft.)	212.03	215.46	1,715.02
Treated Reuse Delivered to Mun. Golf Course (Acre Ft.)	24.97	33.72	657.80
Treated Reuse Sold to Rockhouse Ranch (Acre Ft.)	4.18	0.00	245.29
WWTP Irrigation Meter (Acre Ft.)	0.00	9.00	24.99
Total Reuse Pumped	29.15	42.72	928.08
After Hours Control Panel Alarms	0.00	0.00	28
KWH Consumed	149,920	160,800.00	1,896,886
NPDES Permit Violations	0.00	0.00	10
Sodium Hypochloride for Reuse (Gallons)	55.00	55.00	1,773

Septage Disposal Report:	Current Month	Previous Month	Calendar Year to Date
Total Number of Loads	105	129	1,638
Taxed Gallons	100375 x \$.10	\$10,037.50	\$16,017.80
Taxed Manifest Books / \$30.00	2 x \$30.00	\$60.00	\$60.00
Subtotal	\$10,097.50	\$16,077.80	\$493,884.32
5% Tax	\$504.88	\$803.89	\$24,694.25
Taxed Billing	\$10,602.38	\$16,881.69	\$518,578.57
Tax Exempt Gallons	17750 x \$.10	\$1,775.00	\$2,742.50
Tax Exempt Manifest Books / \$30.00	x \$30.00	\$0.00	\$30.00
Taxed Exempt Billing	\$1,775.00	\$2,772.50	\$125,554.99
Total Billing	\$12,377.38	\$19,654.19	\$644,133.56

Biosolids:	Current Month	Previous Month	Calendar Year to Date
Total Compost Produced (Cu. Yds.)	0.00	131.00	2,448.00
Amount of Sludge Sent to Compost Operation (Cu. Yds.)	1156.60	1327.00	14,213.70

Wastewater Discharge Characteristics:	Previous Month	Permit Limit
Average Biochemical Oxygen Demand (Lbs./Day)	47.05	293.00
Average Total Suspended Solids (Lbs./Day)	69.74	1,051.00
Average Flow (Million Gallons/Day)	2.15	NA
E.Coli (30 Day Avg.)	2.21	126.00

Remarks:


Matthew E. Warner, WW Superintendent

SEWER COLLECTIONS REPORT

Nov 23

Calendar
This Month Previous Month Year to Date

Collection Lines:

Total Mileage of Main Line in System	139		
Line Extension (Ft.)	0	0	0
Line Replacement (Ft.)	0	0	109
Repairs on Main Lines	0	0	13
Main Line Stoppages	0	0	12
Number of Manholes and Cleanouts	0	0	0
Manholes Flushed	0	0	0
Manholes Repaired	0	0	7
Customer Service Repairs	0	0	6
Customer Complaints, All Other	5	6	80
Carlsbad Line Location Service	0	0	0
Double Eagle Line Location Service	0	0	0
Ft. Sewer Liner Cleaned/Rodded	2,950	2,480	32,060
Sewer Tap Inspections	0	0	0
Total No. of Customer Services	0	0	0
Total No. of New Cust. Services Installed	0	0	0

Lift Stations:

Total in Service			
Number of After-Hour Control Panel Alarms	5	0	21
Number of Repairs	0	0	0
KWH Consumed, Primary Lift Station	58720	61,280	607,680
KWH Consumed, All Other Lift Stations	14603	12,795	138,193

Wes Rich 12-1-23

**EFFLUENT DISCHARGE TO PECOS RIVER
ACRE / FEET**

YEAR	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
2000	275.31	248.42	260.88	233.80	316.16	282.37	276.77	278.69	311.94	258.03	349.52	325.73	3,417.62
2001	272.21	204.60	217.67	191.40	142.09	236.98	244.68	224.77	225.64	195.79	254.84	265.78	2,676.45
2002	266.35	232.01	263.62	256.99	225.81	190.74	250.02	214.79	206.30	244.07	207.28	239.84	2,797.82
2003	195.98	143.44	168.79	155.94	169.64	151.16	185.64	183.40	174.65	209.24	209.88	236.34	2,184.10
2004	232.32	213.56	223.88	291.51	274.82	213.81	209.05	186.17	199.53	241.73	280.59	208.26	2,775.23
2005	184.13	164.12	178.11	168.66	206.41	168.17	167.37	181.58	157.77	173.60	147.12	169.92	2,066.96
2006	141.87	127.02	172.99	140.40	140.92	169.70	174.86	188.76	197.39	185.97	178.88	182.23	2,000.99
2007	175.29	153.32	169.55	166.88	207.94	153.26	271.96	303.14	316.00	351.48	364.76	305.84	2,939.42
2008	259.44	239.22	252.53	246.40	228.69	180.08	206.35	210.09	240.35	261.89	258.89	171.21	2,755.14
2009	358.99	231.11	189.22	175.11	196.47	196.37	167.43	158.99	147.30	182.56	165.29	186.18	2,355.02
2010	179.80	164.40	171.85	172.47	136.28	138.37	220.04	174.07	196.08	190.49	192.02	181.35	2,117.22
2011	177.75	161.00	153.44	128.22	131.87	132.52	140.71	144.86	149.98	149.77	158.14	176.47	1,804.73
2012	177.26	133.35	158.96	132.17	197.54	139.17	163.09	149.43	143.97	124.39	140.86	183.20	1,843.39
2013	174.54	155.21	161.36	131.65	121.07	133.60	175.46	164.14	177.28	206.07	240.30	209.81	2,050.49
2014	210.63	150.47	156.04	153.06	160.67	157.52	218.21	280.09	284.34	255.76	244.57	224.53	2,495.89
2015	251.82	212.71	212.94	169.98	208.69	201.13	216.44	237.77	198.80	221.07	202.61	233.28	2,567.24
2016	250.84	215.81	203.86	199.36	220.94	213.33	202.97	238.61	251.05	230.03	217.11	202.17	2,646.08
2017	226.02	195.23	190.92	172.18	121.62	114.39	132.83	166.44	166.80	172.02	164.66	171.59	1,994.70
2018	180.72	134.33	132.78	116.31	115.83	119.59	129.91	152.77	160.73	184.72	166.96	175.48	1,770.13
2019	187.77	147.18	151.39	141.14	122.93	147.25	156.34	163.47	171.70	196.57	190.31	181.66	1,957.71
2020	171.87	152.55	144.74	108.70	129.17	128.14	127.36	133.91	137.49	147.44	150.85	168.11	1,700.33
2021	176.88	166.70	155.81	141.66	147.77	138.68	213.38	233.23	213.59	229.06	205.63	201.46	2,223.85
2022	215.85	180.58	165.29	88.93	133.36	132.40	154.29	155.42	159.82	200.87	194.49	193.65	1,974.95
2023	195.33	175.90	127.53	162.53	166.59	105.31	32.91	101.38	64.63	215.46	212.03		1,559.60

**EFFLUENT REUSE
ACRE / FEET**

YEAR	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
2000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2001	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2002	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2003	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2004	18.94	15.45	17.52	25.36	40.46	43.55	50.58	38.81	31.31	20.14	7.82	8.08	318.02
2005	6.96	5.99	14.35	35.49	31.91	43.54	45.14	30.45	37.52	25.95	25.12	20.74	323.16
2006	22.68	22.17	23.21	37.40	49.95	99.47	207.81	72.92	23.20	34.28	20.50	17.75	631.34
2007	13.63	13.91	24.14	31.79	27.52	49.34	36.59	38.53	32.68	25.42	12.77	13.64	319.96
2008	15.06	20.54	21.83	41.29	46.49	48.50	35.56	40.95	22.85	38.63	26.92	7.18	365.80
2009	16.77	20.71	26.54	40.51	39.84	41.08	44.08	51.38	49.33	43.70	27.62	11.71	413.27
2010	16.58	8.89	23.08	31.79	62.07	61.63	15.10	49.33	28.02	29.55	21.36	18.51	365.91
2011	14.69	8.13	38.05	54.54	56.44	52.72	55.45	50.42	49.73	44.67	23.78	7.38	456.00
2012	5.82	10.40	24.91	46.25	37.18	50.67	42.51	59.86	50.03	26.67	15.56	8.15	378.01
2013	8.68	7.48	21.68	38.81	58.76	53.68	37.15	36.50	21.42	29.52	12.20	14.36	340.24
2014	19.88	23.44	34.05	32.20	47.27	54.26	67.18	45.85	21.00	32.05	19.69	28.04	424.91
2015	7.33	13.31	21.93	47.89	49.49	75.50	63.51	46.70	44.23	16.48	17.41	12.08	415.86
2016	7.43	17.65	41.85	42.00	37.41	34.82	53.26	35.94	29.90	29.75	21.56	18.97	370.54
2017	10.85	15.78	32.93	38.92	58.76	70.39	69.88	42.35	41.26	32.46	17.40	10.48	441.46
2018	25.29	45.73	62.15	81.04	88.81	83.84	93.81	74.15	55.54	42.74	34.22	15.62	702.94
2019	18.09	35.37	50.54	63.17	87.76	78.14	89.60	85.06	68.66	48.29	26.89	27.94	679.51
2020	28.16	29.07	40.67	66.70	70.90	67.84	77.07	74.77	58.73	42.58	23.60	10.88	590.97
2021	7.76	6.75	44.46	41.16	47.64	63.50	37.20	40.37	10.15	33.27	30.33	13.21	375.80
2022	6.81	14.04	38.29	48.19	67.72	82.38	70.77	77.47	75.39	27.51	15.31	14.71	538.59
2023	12.63	10.61	83.36	56.85	58.04	127.63	177.03	111.88	140.74	1.90	29.15		809.82

ORDINANCE NO. 2024-_____

AN ORDINANCE REZONING PART OF "R-1" RESIDENTIAL 1 DISTRICT TO "R-2" RESIDENTIAL 2 DISTRICT FOR AN APPROXIMATELY 0.17 ACRE PROPERTY, LOCATED AT 501 N. MAPLE ST., LEGALLY DESCRIBED AS LOTS 2 & 4, BLOCK 10, GREENE'S WESTERN SUBDIVISION; PURSUANT TO SECTION 3-21-1 ET. SEQ. NMSA 1978 AND SECTIONS 56-150(B) AND 56-140(I), CARLSBAD CODE OF ORDINANCES.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CARLSBAD, EDDY COUNTY, NEW MEXICO, that:

The official zoning map of the City is hereby amended to rezone part of "R-1" Residential 1 District to "R-2" Residential 2 District, for an approximately 0.17 acre property, located at 501 N. Maple St., legally described as:

LOTS 2 & 4, BLOCK 10, GREENE'S WESTERN SUBDIVISION

INTRODUCED, PASSED, ADOPTED AND APPROVED this 13th day of February, 2024.

RICHARD LOPEZ, MAYOR

ATTEST:

CITY CLERK

ORDINANCE NO. 2024-_____

AN ORDINANCE REZONING PART OF "R-1 RESIDENTIAL 1 DISTRICT TO "C-2" COMMERCIAL 2 DISTRICT FOR AN APPROXIMATELY 0.864 ACRE PROPERTY, LOCATED AT 219 W. PECAN ST., LEGALLY DESCRIBED AS LOT 5, BLOCK M, HEMLER SUBDIVISION PURSUANT TO SECTION 3-21-1 ET. SEQ. NMSA 1978 AND SECTIONS 56-150(B) AND 56-140(I), CARLSBAD CODE OF ORDINANCES.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CARLSBAD, EDDY COUNTY, NEW MEXICO, that:

The official zoning map of the City is hereby amended to rezone part of "R-1" Residential 1 District to "C-2" Commercial 2 District, for an approximately 0.864 acre property, located at 219 W. Pecan St., legally described as:

Lot 5, Block M, Hemler Subdivision

INTRODUCED, PASSED, ADOPTED AND APPROVED this 13th day of February, 2024.

RICHARD LOPEZ, MAYOR

ATTEST:

CITY CLERK

CITY OF CARLSBAD

AGENDA BRIEFING MEMORANDUM

Council Meeting Date: 01-09-2024

DEPARTMENT: Executive	By: Wendy Austin, Interim City Administrator <i>WJA</i>	DATE: 01-03-2024
SUBJECT: Approval of Application for a Restaurant A Beer and Wine Liquor License with on premises consumption for Monarca Express Restaurant		
BACKGROUND, ANALYSIS AND IMPACT: (Safety and Welfare/Financial/Personnel/Infrastructure/etc.)		
<p>Applicant is requesting approval for a Restaurant "A" Beer and Wine Liquor License with on premises consumption for Monarca Express Restaurant located 403 E Greene Street.</p> <p>According to the application submitted, the nearest Church to the Restaurant is Oasis Church located at 802 S Main is approximately 2106 feet from Monarca. The nearest school is the Craft Elementary School, is approximately 3045 feet. The proposed location is zoned C2 Commercial 2. The sale of alcohol is an allowed use within the C2 Commercial 2 zoning district.</p> <p>The City received notice of the Liquor License application on November 27, 2023. Public notice was properly made on December 3 and December 24, 2023.</p>		
DEPARTMENT RECOMMENDATION: If it is the pleasure of the City Council, it is recommended that the Liquor License be approved		
BOARD/COMMISSION/COMMITTEE ACTION:		
<input type="checkbox"/> P & Z	<input type="checkbox"/> Lodgers Tax Board	<input type="checkbox"/> Cemetery Board
<input type="checkbox"/> Museum Board	<input type="checkbox"/> San Jose Board	<input type="checkbox"/> Water Board
<input type="checkbox"/> Library Board	<input type="checkbox"/> N. Mesa Board	<input type="checkbox"/> _____ Committee
} <input type="checkbox"/> APPROVED		} <input type="checkbox"/> DISAPPROVED
Reviewed by: Interim City Administrator: /s/Wendy Austin		Date: 01/04/2024

Attachments: Application



NMRLD

NEW MEXICO
REGULATION &
LICENSING DEPARTMENT

STATE OF NEW MEXICO
MICHELLE LUJAN GRISHAM, GOVERNOR
Clay Baily, Acting Superintendent
Phillip A. Sanchez, Director

November 14, 2023

By USPS Certified Mail No.: 7022 1670 0002 1180 5457

7022 1670 0002 1180 5457

City of Carlsbad

Attn: Nadine Mireles, Clerk

PO Box 1569

Carlsbad, NM 88221-1569

Lic. No. /Appl. No.: Application No. None provided

Name of Applicant: Monarca Express, LLC

Doing Business As: Monarca Express

403 E. Greene St.

Carlsbad, NM 88220

The Director of the Alcoholic Beverage Control Division (ABC) has reviewed the referenced Application and granted **Preliminary Approval**. It is being forwarded to you for Local Option District approval or disapproval of the Liquor License Application.

Notice of the Public Hearing required by the Liquor Control Act shall be given by the governing body by publishing a notice of the date, time, and place of the hearing **twice during the 30 days prior to the hearing** in a newspaper of general circulation within the territorial limits of the governing body. **The first notice must be published at least thirty (30) days before the hearing. Both publications must occur before a hearing can be conducted.** The notice shall include:

- (A) Name and address of the Applicant/Licensee;
- (B) The action proposed to be taken;
- (C) The location of the licensed premises.

In addition, if the Local Option District has a website, **the Notice shall also be published on the website.**

While the law states that “within forty-five (45) days after receipt of a Notice from the Alcoholic Beverage Control, the governing body shall hold a Public Hearing in the question of whether the department should approve the proposed issuance or transfer”, we recognize the potential for conflict between the requirement for publication of 30 day notice and the 45 day hearing requirement.

With that in mind, when a local governing body receives a liquor license application from ABC, that governing body has a couple of options:

- 1) Hold a hearing on the license application within the statutory time frame of forty-five (45) days, as required by the Liquor Control Act, and comply with all other statutory and regulatory procedures and notify ABC of your decision within thirty (30) days of the hearing;
- 2) Request from ABC an extension of time, past the forty-five (45) days, designating how much additional time will be needed to conduct the hearing in compliance with all statutory and



regulatory procedures. After the extension is granted and the hearing is held, notify ABC of your decision within thirty (30) days of the hearing;

ABC has no preference in the option you choose.

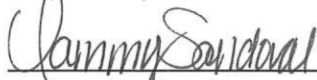
The governing body is required to send notice by certified mail to the Applicant of the date, time, and place of the Public Hearing. The governing body may designate a Hearing Officer to conduct the hearing. **A record shall be made** of the hearing.

THE APPLICANT IS SEEKING A RESTAURANT A LIQUOR LICENSE WITH ON-PREMISES CONSUMPTION.

Within thirty (30) days after the Public Hearing, the governing body shall notify ABC of their decision to approve or disapprove the issuance or transfer of the license by signing the enclosed original Page 1 of the Application. The original Page 1 of the Application must be returned together with the notices of publication. **If the Governing Body fails to either approve or disapprove the issuance or transfer of the license within thirty days after the Public Hearing, the Director may issue the license.**

If the Governing Body disapproves the issuance or transfer of the license, it shall notify ABC within thirty (30) days setting forth the reasons for the disapproval. A copy of the Minutes of the Public Hearing shall be submitted to ABC with the Notice of Disapproval (*Page 1 of the Application, noting disapproval*).

Respectfully,



Tammy Sandoval

Admin Law Judge | Hearing Officer
Alcoholic Beverage Control Division
Phone: (505) 476-4548 | Fax: (505) 476-4595
Email: Tammy.Sandoval@rld.nm.gov

Enclosures:

1. Original Page 1 of the Application (*must be signed and returned w/notices of publication*)
2. Copy of Page 2 of the Application
3. Copy of the Zoning Statement





NMRLD
NEW MEXICO
REGULATION &
LICENSING DEPARTMENT

RECEIVED

SEP 07 2023

ALCOHOL & GAMING

STATE OF NEW MEXICO
MICHELLE LUJAN GRISHAM, GOVERNOR
Linda M. Trujillo, Superintendent
Andrew Vallejos, Director

Restaurant Liquor License Application | \$200.00 Application Fee, non-refundable

ABC USE ONLY: Application Fee \$200.00 Received on: 9-7-23 Receipt No. _____
License Fee \$ _____ Received on: _____ Receipt No. _____

Application Number: _____ Local Option District: _____

TYPE of APPLICATION: *Check appropriate box*

- Restaurant A | Beer & Wine only | License Fee, pro-rated, due at final: \$1,050.00
- Restaurant B | Beer, Wine & Spirits | License Fee, pro-rated, due at final: \$10,000.00

Applicant is: Individual Limited Liability Company Corporation Partnership (General/Limited)

Applicant /Company Name: Monarca Express, LLC

D/B/A Name: Monarca Express

Email: (required) Monarca2023@yahoo.com Business Phone No: 575-725-5223

Mailing Address: 403 E Greene St Carlsbad NM 88220

Physical location, if different: 403 E Greene St Carlsbad NM 88220
(Include Street number / Hwy number / State Road, City, State, and Zip Code)

County: Eddy

Are alcoholic beverages currently being dispensed at the proposed location? Yes No If Yes, License#/Type: _____

As defined in §60-3A-3. V. "Restaurant", means an establishment having a New Mexico resident as a proprietor or manager ... as a place where food is prepared and served primarily for on-premises consumption to the general public in consideration of payment and that has a dining room, a kitchen and the employees necessary for preparing, cooking and serving food; ... does not include establishments as defined in rules promulgated by the director serving only hamburgers, sandwiches, salads and other fast foods;

I qualify as a "Restaurant"? Yes No

Is food service the primary source of revenue and accounts for 60% or more of the total gross receipts at current licensed premises? Yes No

Is Food Service Permit current? Yes, attached No

I have attached photos of the Dining Room and Kitchen and included a copy of the Menu. Yes No

Days and Hours of Operation? MONDAY TO SATURDAY 5:00PM to 5:00AM Sunday off

I understand that a restaurant license requires that the establishment is not a bar-like setting and the hours for sales and/or service of alcoholic beverages are only from 7:00am to 11:00pm or until food sale and service ceases, whichever is earlier? Yes No

Contact Person: Rosalba Luna Phone #: 575-706-9735 Email: Rosalbacermendariz@yahoo.com



RECEIVED

SEP 07 2023

ALCOHOL & GAMING DIVISION

Application No. _____

You must sign before a Notary Public.

I, (print name) Rosalba Luna, as (Title) owner being first duly sworn upon oath deposes and says: that he/she is the applicant or is authorized by the applicant to make this application; that he/she has read the same; knows the contents therein contained are true. Applicant(s) agree(s) that if any statements or representations herein are found to be false, the Director may refuse to issue or renew the license or may cause the license to be revoked at any time.

Signature of Applicant: [Signature] Date: 9/7/2023

Notary Public Use Only: (State of New Mexico, County of Santa Fe)

SUBSCRIBED AND SWORN TO before me this 7th day of September, 2023

By Affiant: Rosalba Luna

Notary Public: Tammy M Sandoval

My Commission Expires on: 8/22/2026

State Of New Mexico
Notary Public
Tammy M. Sandoval
Commission #1138606
Commission Expires 08/22/2026

Local Option District Use Only:

Local Governing Body of _____ City, County, Town, Village

Public Hearing held on _____ 20____ Decision: Approved Disapproved

Signature of Official: _____ Title: _____

ABC USE ONLY:

APPROVED DISAPPROVED, _____

Done this _____ Day of _____, 20____.

SIGNED BY DIRECTOR: _____

ASSIGNED LICENSE NO. _____ EXPIRES ON: _____

Reviewed, with copy sent to Licensee via Email, Fax, 1st class mail

By: _____ Date: _____

COPY

Premises Location, Ownership, and Description | NMSA §60-6B-10 | Page 2

1. The land and building which is proposed to be the licensed premises is: (check one)

Owned by Applicant, copy of deed/document attached

Leased by Applicant, copy of lease/document attached

Other (provide details): _____

RECEIVED
SEP 07 2023
ALCOHOL & GAMING

2. If the land and building are not owned by Applicant, indicate the following:

A. Owner(s): Juana D. Hernandez Estate

B. Date and Term of Lease: 5-5-2028

3. Premises location is Zoned (example C-1, see Zoning Statement): C-2

Zoning Statement attached, Yes No Must be obtained from the Local Government, listing the proposed location by address, Type of Zone, state whether alcoholic beverages are allowed at proposed location, and if applicable, whether packaged sales, patio service and/or manufacturing is allowable. If there is no zoning in the proposed location, attach Statement from the local government, indicating there is no zoning.

4. Distance* from nearest Church: (Property line of church to closest point of licensed premises—shortest distance)

Name of Church: Oasis Church Miles/feet: 2,106 Ft

Address/location of Church: 802 S. Main St Carlsbad NM 88220

5. Distance* from nearest School: (Property line of school to closest point of licensed premises—shortest distance)

Name of School: Craft Elementary School Miles/feet: 3,045 Ft

Address/location of School: 406 W. Lea St Carlsbad NM 88220

6. Attach Detailed Floor Plan, must include the Total Square Footage of premises; List nearest cross street; Show which direction is North; Show each level (floor) where alcoholic beverages will be sold or consumed, exterior walls, doors, and interior walls; Patio Area with type of barrier used; Highlight Bonded Areas. The floor plan should be no larger than 8½ x 11 inches and must be labeled with designated areas highlighted, which will reflect the proposed Licensed Premises.

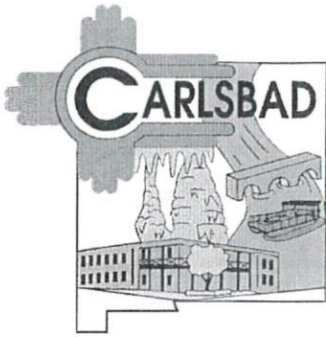
7. Type of Operation: Hotel Lounge Package Grocery Racetrack

Restaurant Craft Distiller Small Brewer Winery Wholesaler

Other (specify): _____

*NOTE: If the distance is beyond 300 feet, but less than 400 feet, and the Applicant does not admit that the location is within 300 feet and requests a waiver from the LOD, a Registered Engineer or Licensed Surveyor must complete a Survey Certificate showing the exact distance.





COPY

SEP 07 2023

ALCOHOL & GAMING

DALE JANWAY
Mayor

Post Office Box 1569
Carlsbad, NM 88221-1569
(575) 887-1191
1-800-658-2713
www.cityofcarlsbadnm.com

JOHN LOWE
City Administrator

September 6, 2023

ZONING DISTRICT DETERMINATION

Property Address: 403 E. Greene Street. Carlsbad, NM 88220

Legal Description: Subd: RIVERVIEW TERRACE AMENDED Lot: H Block: 131 BEG NW COR LT 1 BLK 1 RIVERVIEW TERRACE #2, N 0 DEG 45' E 401.91', E 182' TO POB, E 28', S 0 DEG 45' W 175', W 28', N 0 DEG 45' E 175' TO POB (GRANT OF ROW 173-54) & RIVERVIEW TERRACE AMENDED Lot: G Block: 131 BEG NW COR LOT 1 BLK 1 RIVERVIEW TERRACE #2, N 0 DEG 45' E 401.91', E 210' TO POB, E 72', S 0 DEG 45' W 175', W 72', N 0 DEG 45' E 175' TO POB

Property Owner: Juana D. Hernandez Estate

Zoning District: C-2 Commercial 2 District

According to Section 56-42, *Use Regulation*, of the Carlsbad Zoning Ordinance, a *Restaurant*, including alcohol & spirit sales, is an allowed use within the "C-2" Commercial 2 District. Section 56-41(e) of the Zoning Ordinance describes "C-2" Commercial 2 District as follows:

(e) Commercial 2 (C-2) District.

The Commercial 2 District is intended to accommodate community and regional-scale retail and commercial uses. Such uses are regulated in order to be compatible with surrounding uses and existing infrastructure.

For additional uses allowed in this zoning district and development restrictions please refer to Carlsbad Code of Ordinances, Chapter 56. The Code of Ordinances can be found by visiting the City's webpage at www.cityofcarlsbadnm.com and then by clicking on the Planning, Engineering and Regulation Department's link.

Thank you,

Trysha Ortiz
Deputy Director of Planning and Regulation

COUNCILORS

Ward 1
EDWARD T. RODRIGUEZ
LISA A. ANAYA FLORES

Ward 2
JJ CHAVEZ
JEFF FORREST

Ward 3
JUDITH WATERS
KARLA NIEMEIER

Ward 4
WESLEY CARTER
MARK WALTERSHEID

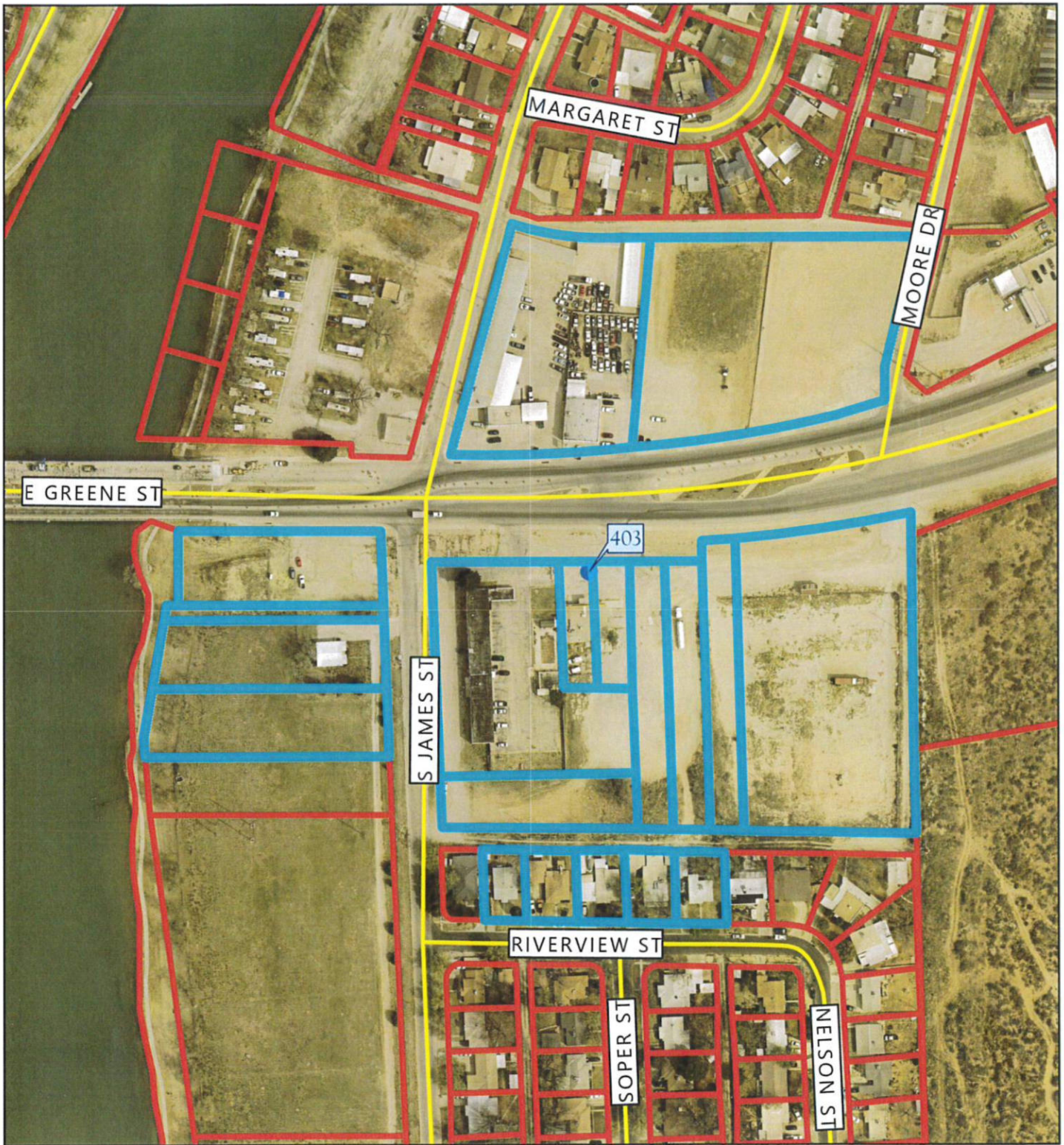
Scale: 1:2,400

Map #: 2929_ed01

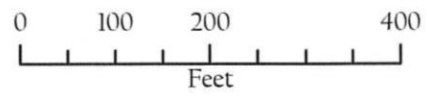
1 inch = 200 ft

300 Foot Buffer

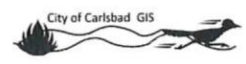
Date: 11/28/2023



- Carlsbad Address
- Parcel
- Roads



IMPORTANT: Maps, products and data are NOT surveyor quality and are only to be used as a reference.



**MINUTES OF A PUBLIC HEARING IN THE MUNICIPAL BUILDING
ON JANUARY 3, 2024 AT 9:00 A.M.**

IN THE MATTER OF: A RESTAURANT "A" BEER & WINE LIQUOR LICENSE WITH ON-PREMISES CONSUMPTION.

Proposed Owner & Location:

Monarca Express, LLC
dba: Monarca Express, LLC
403 E Greene Street
Carlsbad, NM 88220

Present:

K.C. Cass, Hearing Officer
Wendy Austin, Interim City Administrator
Olga Ramirez, Assistant to City Administrator
Rosalba Luna, Monarco Express
Jesus Armendariz, Monarco Express

Mr. Cass convened the hearing at 9:00 a.m. to consider a Restaurant A Beer & Wine Liquor License with on-premises consumption. The proposed location is at 403 E Greene Street Carlsbad, NM.

The matter was received by the City of Carlsbad on November 27, 2023. The hearing was conducted in accordance with Section 60-6B-4 NMSA of the Liquor Control Act.


For the record, public notice was properly made on December 3, 2023 and December 24, 2023, in accordance with the applicable statutes. Persons representing the applicant were present. The proposed locations are within an area where the sale of liquor is allowed by the laws of New Mexico.

Mr. Cass asked for comments from those present at the hearing. There were no comments.

Mr. Cass asked for any opposition from those present at the hearing. There was no opposition to the requested application for Restaurant "A" Beer & Wine Liquor License with on-premises consumption.

Mr. Cass explained that the application would be considered by the Carlsbad City Council at their regular scheduled meeting on Tuesday, January 9, 2024 at 6:00 pm. There being no further comments, the hearing was adjourned at 9:02 am.

K.C. Cass
Hearing Officer

 Legal Notices

NOTICE OF HEARING REGARDING APPLICATION FOR A RESTAURANT "A" LIQUOR LICENSE WITH ON-PREMISES CONSUMPTION

Notice is hereby given that a public hearing will be held by the City of Carlsbad, New Mexico in the Planning Room of the Municipal Building, 101 North Halagueno Street, Carlsbad, NM at 9:00 a.m. on January 3, 2024.

The purpose of the hearing will be to accept public comment on whether the City Council should approve or disapprove an application for a Restaruant "A" Liquor License with on-premises consumption.

Applicant: Monarca Express, LLC

D/B/A: Monarca Express
Address: 403 E Greene Street
Carlsbad, NM 88220

Only questions relating to the Liquor License will be considered.

Written comments regarding this matter maybe directed to the office of the City Administrator, City of Carlsbad, 101 N. Halagueno Street, PO Box 1569, Carlsbad, New Mexico, 88220, or by email to oeramirez@cityofcarlsbadnm.com and will be accepted until 5:00 p.m. on January 2, 2024.

/s/John N Lowe
City Administrator
#0005862835, Current Argus, December 3, 24, 2023

Your Source

Public Notices

for the latest...

Legal Notices

NOTICE OF HEARING REGARDING APPLICATION FOR A RESTAURANT "A" LIQUOR LICENSE WITH ON-PREMISES CONSUMPTION

Notice is hereby given that a public hearing will be held by the City of Carlsbad, New Mexico in the Planning Room of the Municipal Building, 101 North Halagueno Street, Carlsbad, NM at 9:00 a.m. on January 3, 2024.

The purpose of the hearing will be to accept public comment on whether the City Council should approve or disapprove an application for a Restaruant "A" Liquor License with on-premises consumption.

Applicant: Monarca Express, LLC

D/B/A: Monarca Express
Address: 403 E Greene Street
Carlsbad, NM 88220

Only questions relating to the Liquor License will be considered.

Written comments regarding this matter maybe directed to the office of the City Administrator, City of Carlsbad, 101 N. Halagueno Street, PO Box 1569, Carlsbad, New Mexico, 88220, or by email to oeramirez@cityofcarlsbadnm.com and will be accepted until 5:00 p.m. on January 2, 2024.

/s/John N Lowe
City Administrator
#0005862835, Current Argus, December 3, 24, 2023

**CITY OF CARLSBAD
AGENDA BRIEFING MEMORANDUM**

Council Meeting Date:
January 9, 2024

DEPARTMENT: Municipal Services	BY: Ted Cordova TC	DATE: 12/28/2023														
SUBJECT: Request by Carlsbad Museum and Milton's Brewing to serve alcohol (beer and wine) during an open mic night at Carlsbad Museum																
<p>BACKGROUND, ANALYSIS AND IMPACT: (Safety and Welfare/Financial/Personnel/Infrastructure/etc.)</p> <p>Carlsbad Museum, in cooperation with Milton's Brewing, is requesting approval to serve alcohol at an event at Carlsbad Museum on January 19, 2024. The event will be an open mic night at the museum in conjunction with the guitar exhibit currently on display. The event will be held from 6:30 p.m. to 9:00 p.m. in the "atrium gallery" where the guitar exhibit is on display. As part of the event, Milton's Brewing will operate a cash bar serving beer and wine to customers. This cash bar will be set up and operated by a licensed alcohol server. The event will have one controlled entrance for attendees, and security will be provided. The event organizers would like for the event to be an "open alcohol carry" throughout the event area. All entrants 21 years or older will be given a bracelet to wear and will be a requirement to purchase beer or liquor within the event. No alcohol will be allowed to be taken out of the designated event area. Carlsbad Museum will hire security for this event.</p> <p>Milton's Brewing agrees to have all of their required licenses and permits, and the server(s) will comply with all laws, rules, regulations, requirements, and restrictions for service at the location.</p>																
<p>DEPARTMENT RECOMMENDATION: If it is the will of the Council to allow beer and wine sales and consumption within Carlsbad Museum, City staff recommends the following requirements:</p> <ol style="list-style-type: none"> 1. The alcohol server obtain all required licenses and permits; 2. Milton's Brewing comply with all laws, rules, regulations, requirements and restrictions for service at the location. 3. Milton's Brewing shall name the City of Carlsbad as an Additional Insured on their general liability insurance and liquor server insurance in an amount to be approved by the City Administrator. 																
<p>BOARD/COMMISSION/COMMITTEE ACTION:</p> <table style="width:100%; border:none;"> <tr> <td><input type="checkbox"/> P & Z</td> <td><input type="checkbox"/> Lodgers Tax Board</td> <td><input type="checkbox"/> Cemetery Board</td> <td rowspan="2" style="vertical-align: middle;">} <input type="checkbox"/> APPROVED</td> </tr> <tr> <td><input type="checkbox"/> Museum Board</td> <td><input type="checkbox"/> San Jose Board</td> <td><input type="checkbox"/> Water Board</td> </tr> <tr> <td><input type="checkbox"/> Library Board</td> <td><input type="checkbox"/> N. Mesa Board</td> <td><input type="checkbox"/></td> <td rowspan="2" style="vertical-align: middle;">} <input type="checkbox"/> DISAPPROVED</td> </tr> <tr> <td colspan="3" style="text-align: right;">_____ Committ ee</td> </tr> </table>			<input type="checkbox"/> P & Z	<input type="checkbox"/> Lodgers Tax Board	<input type="checkbox"/> Cemetery Board	} <input type="checkbox"/> APPROVED	<input type="checkbox"/> Museum Board	<input type="checkbox"/> San Jose Board	<input type="checkbox"/> Water Board	<input type="checkbox"/> Library Board	<input type="checkbox"/> N. Mesa Board	<input type="checkbox"/>	} <input type="checkbox"/> DISAPPROVED	_____ Committ ee		
<input type="checkbox"/> P & Z	<input type="checkbox"/> Lodgers Tax Board	<input type="checkbox"/> Cemetery Board	} <input type="checkbox"/> APPROVED													
<input type="checkbox"/> Museum Board	<input type="checkbox"/> San Jose Board	<input type="checkbox"/> Water Board														
<input type="checkbox"/> Library Board	<input type="checkbox"/> N. Mesa Board	<input type="checkbox"/>	} <input type="checkbox"/> DISAPPROVED													
_____ Committ ee																

Reviewed by: Interim
City Administrator _____/s/Wendy Austin **Date:** 01/04/2024
ATTACHMENT(S): Event request, map

ALCOHOLIC BEVERAGE CONTROL | PUBLIC CELEBRATION PERMIT APPLICATION

Fee Per Day: \$10.00 (do not submit cash) Date Application Filed: _____

A copy of all approved permits are sent to the Special Investigations Division of the Department of Public Safety, and DPS will request additional information, if needed.

LICENSE HOLDER INFORMATION: *Check boxes that apply*

Liquor License # 107146 Type of License: Craft Distiller Small Brewer Winegrower

Owner Name: Milton's Brewing LLC

Business Name (DBA): Milton's Brewing

Mailing Address: PO Box 3275 Carlsbad NM 88221

Phone No: 575-499-9244 ext.: _____ Person to ask for: Lucas Middleton

Email Address: miltansbrewing@gmail.com

EVENT INFORMATION:

Type of Event: Indoor Event Outdoor Event Both All Ages Event -Wrist Bands Yes No

Type of Celebration: State Fair County Fair Community Fiesta Cultural / Artistic Performance Athletic

Name of Event: Open mic night at Carlsbad Museum

Physical Address of Event: 418 W Fox Carlsbad NM 88220

Date of event (Day 1) 1/19/2024

Time Event Begins: 6:30 pm Time Event Ends: 9:00 pm

Time of Alcohol Service: Begins at: 6:00 pm Ends at: 8:30 pm

Total No. of Attendees Expected at Event: 100 Total No. of Attendees Expected to Consume Alcohol: 75

Date of event (Day 2) _____

Time Event Begins: _____ Time Event Ends: _____

Time of Alcohol Service: Begins at: _____ Ends at: _____

Total No. of Attendees Expected at Event: _____ Total No. of Attendees Expected to Consume Alcohol: _____

Date of event (Day 3) _____

Time Event Begins: _____ Time Event Ends: _____

Time of Alcohol Service: Begins at: _____ Ends at: _____

Total No. of Attendees Expected at Event: _____ Total No. of Attendees Expected to Consume Alcohol: _____

Security: No. of Security: 1/100 people

Licensed Security Company N7 Security Phone No. 575-499-5207

Describe Security one security per 100 people roaming event area

NOTE: LICENSEE'S EMPLOYEE(S) ASSIGNED TO WORK SECURITY, MUST WORK THIS EXCLUSIVELY AND MAY NOT SERVE AT THE EVENT.



SPONSOR INFORMATION:

Sponsor of Event: Carlsbad Museum
Name of Contact: Edward vanScotter Phone No.: 575-887-0276

APPROVAL OF PROPERTY OWNER:

Print Name: _____ Phone No.: _____
Signature: _____ Date: _____
Name of Your Business and Location of Property: _____

LICENSE HOLDER & SERVER CERTIFICATION: I, Lucas Middleton (Licensee) hereby certify that this application is signed by Licensee or authorized person under this License. I further certify that all persons providing the service of alcoholic beverages at the Event are currently Server Certified, that they are all my employees, and that ALL the information in this Application and the Attachments, is true and correct. Licensee Agrees that if any statements or representations herein are found to be false, the Director may refuse to issue additional permits. I understand that all fees submitted are non-refundable.

Licensee Name: (print) Lucas Middleton
Signature: [Signature] Date: 1-2-24

- I have attached a highlighted floorplan marking the serving area
- I have attached a alcohol server list with the servers first & last name, server permit # and expiration date

LOCAL GOVERNING BODY APPROVAL:

Print Name: _____ Title: _____
Signature: _____ Date: _____
Phone No.: _____ Fax: _____

ABC USE ONLY:

Application Must Include: Payment of Fees, per day (listed on top of page), Floor Plan – (w/photos) & Detailed Server List

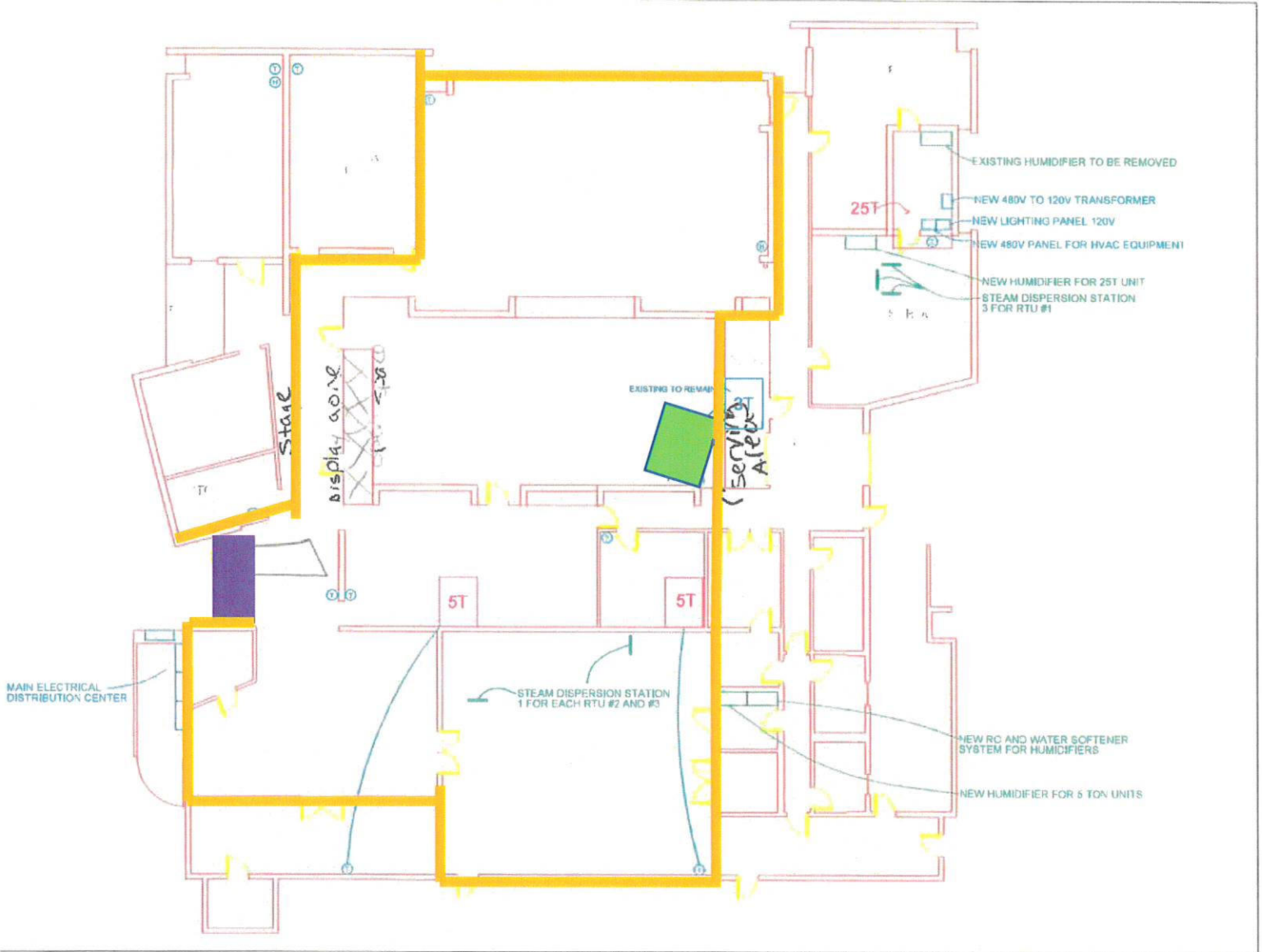
Finance | Application Fee \$ _____ Received on: _____ Receipt No. _____

Clear of Citations/Holds: Yes No, _____ Liquor License No. _____

Approved Disapproved _____ Processed By: _____

Assigned Permit Number: _____ Approved Permit Sent on: _____





CARLSBAD MUSEUM

1/16" = 1'



Security at
entrance and
roaming

Building walls

**CITY OF CARLSBAD
AGENDA BRIEFING MEMORANDUM**

COUNCIL MEETING DATE: January 3, 2024

DEPARTMENT: Executive	BY: Wendy Austin – City Administrator (Interim) <i>WA</i>	DATE: January 9, 2024
SUBJECT: Request from Mewbourne Oil Company to drill and construct a gas production well, Sunrise 31/32 Fee #826H, within the City limits		
SYNOPSIS, HISTORY and IMPACT (SAFETY AND WELFARE/FINANCIAL/PERSONNEL/INFRASTRUCTURE/ETC.): Mewbourne Oil Company has approached the City requesting permission to drill and construct a gas production well, within City limits, and to construct and operate the associated pipelines. Carlsbad Code of Ordinance, Chapter 34-Oil and Gas Wells and Pipelines, outlines the process for the applicant to obtain a permit for this activity. The City of Carlsbad, by approval of the Governing Body, retained WSP to act as the inspector. On December 15, 2023, WSP deemed the application complete and ready for consideration by the Carlsbad City Council.		
DEPARTMENT RECOMMENDATION:		
BOARD/COMMISSION/COMMITTEE ACTION:		
<input type="checkbox"/> P&Z	<input type="checkbox"/> Lodgers Tax Board	<input type="checkbox"/> Cemetery Board
<input type="checkbox"/> Museum Board	<input type="checkbox"/> San Jose Board	<input type="checkbox"/> Water Board_
<input type="checkbox"/> Library Board	<input type="checkbox"/> N. Mesa Board	<input type="checkbox"/> Budget Committee
		<input type="checkbox"/> APPROVED
		<input type="checkbox"/> DISSAPPROVED
Reviewed by: Interim		
City Administrator: <u> /s/Wendy Austin </u>		Date: <u> 01/04/2024 </u>

ATTACHMENTS:

- Application for Oil and Gas Wells and Pipeline Permit



4221 Balloon Park Rd. N.E.
Albuquerque, New Mexico 87109
www.wsp.com

December 15, 2023
Project No.: 2351700020

Mr. John Lowe, City Administrator
City of Carlsbad
101 N. Halagueno St.
Carlsbad, NM 88221

Subject: Technical Review of Application for Sunrise 31/32 Fee #862H Well (API: 030-015-54392) Carlsbad, New Mexico

Dear Mr. Lowe:

WSP USA Environment & Infrastructure Inc. (WSP) conducted a technical review of the application package to drill well Sunrise 31/32 Fee #862H submitted by the Mewbourne Oil Company (MOC) to the City of Carlsbad, New Mexico on December 6, 2023. The review followed the guidelines outlined in Chapter 34 - Oil and Gas Wells and Pipelines in the Code of Ordinances for the City of Carlsbad, New Mexico. WSP finds the permit application to be compliant with the requirements of the City of Carlsbad Code of Ordinances Chapter 34 and recommends approval of this permit application. The City of Carlsbad should assure items outlined below have been provided, however.

- A copy of MOCs drilling program which includes an Evaluation Program, a summary of the evaluation requirements necessary to meet the well objectives, e.g.: downhole well logging, mud logging, directional measurements while drilling (MWD), etc.
- Clear and legible copies of "Exhibit A" (distance survey) showing the well location within Sections 31 and 36. The copies provided with the permit application are poor reproductions of the originals and some text is illegible.
- The City of Carlsbad should assure that the required public notice of drilling activities has been provided.


Otherwise, the permit application appears complete; and the proposed operations comply with the guidelines of the Code of Ordinances for the City of Carlsbad.

Should you have any questions regarding the information presented in this letter, please do not hesitate to contact me directly by email at eric.koenig@wsp.com or by calling 505-264-9211. You can also reach out to Jeff Cotter at jeff.cotter@wsp.com, phone: 505-220-9702.

Yours sincerely,

WSP Environment & Infrastructure, Inc.

Reviewed by


Eric Koenig, PG
Project Geologist


Jeff Cotter
Project Manager

COUNCIL APPROVAL DATE

INSPECTION FEE

\$5,000.00 paid to the City

Date: _____

Form: Cash

Cashier's

Check

Certified Check

CONDITIONS

This permit incorporates by reference all the provisions of:

- Chapter 34 of the City of Carlsbad Code of Ordinances Attached as Exhibit "B"
- All applicable requirements of the:
OCD;
State Land Office; and
Bureau of Land Management
- All applicable terms and conditions of the Wellhead and Water Facilities Protection Ordinance.
- Such other terms or provisions as the City may consider to be necessary
 Attached as Exhibit "C" None
- For Wells:

Approved Drilling Program

Attached as Exhibit "D"

Approved Operating Conditions

Attached as Exhibit "E"

The specifications and requirements of:

Bureau of Land Management Onshore Oil and Gas Operations; Federal and Indian Oil and Gas Leases; Onshore Oil and Gas Order No. 2, Drilling operations, 43 CFR 3160; and

OCD Rule 118, Hydrogen Sulfide Gas - Public Safety

as such may be amended from time to time, whether or not the well is otherwise subject to the jurisdiction or control of the Bureau of Land Management or the OCD. The specifications and requirements of that Order No. 2 and Rule 118 shall constitute minimum acceptable levels of performance. When Chapter 34, this permit, or other applicable law, rule or regulation impose a higher or more stringent standard, then that higher or more stringent standard shall apply.

BOND

Amount (minimum of \$100,000):

INSURANCE

Amount (minimum of \$5,000,000):

\$100,000

As set by City Council:

\$ _____

Date Received: _____

\$5,000,000

As set by City Council:

\$ _____

Date Received: _____

Certificate of Insurance: _____

Complete Copy of Policy: _____

The issuance of a permit constitutes a contract between the City and the permittee that the permittee shall abide by all conditions set by the City and shall be liable and must pay the reasonable attorney's fees and costs incurred by the city in a successful enforcement of the provisions of Chapter 34 of the City of Carlsbad Code of Ordinances.

THIS PERMIT EXPIRES ONE YEAR AFTER THE DATE OF ITS APPROVAL IF THE PERMITEE HAS NOT UNDERTAKEN THE ACTIVITY AUTHORIZED BY THIS PERMIT.

IF THE ACTIVITY AUTHORIZED BY THIS PERMIT IS UNDERTAKEN WITHIN ONE YEAR AFTER THE DATE OF THE PERMIT'S APPROVAL, THE PERMIT SHALL CONTINUE FOR SO LONG THEREAFTER AS OIL AND GAS IS PRODUCED OR UNTIL SUCH TIME AS THE PERMITEE HAS ABANDONED THE OPERATION OF SUCH WELL OR FACILITY FOR WHICH THE PERMIT WAS ISSUED.

CITY OF CARLSBAD:

JOHN LOWE, CITY ADMINISTRATOR

Date

PERMITEE:



(Name and Title)

STATE OF NEW MEXICO)

) ss.

COUNTY OF ~~EDDY~~ LEA)

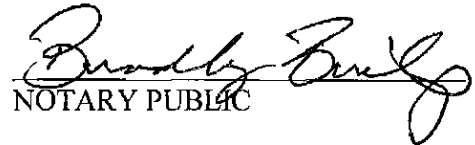


Date

The foregoing instrument was signed and acknowledged before me this 6 day of DECEMBER, 2023, by Robin TERRELL as District Superintendent.
(Name) (Title)

My Commission Expires:

4-12-24


NOTARY PUBLIC

STATE OF NEW MEXICO
NOTARY PUBLIC
BRADLEY BISHOP
Commission # 1026779
My Comm. Exp. April 12, 2024

EXECUTE IN TRIPLICATE ORIGINALS
One original for the City;
Other two originals for the Permittee



CERTIFICATE OF LIABILITY INSURANCE

7/1/2024

DATE (M/MD/YYYY)

6/30/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER LOCKTON COMPANIES 3657 BRIARPARK DRIVE, SUITE 700 HOUSTON TX 77042 866-260-3538	CONTACT NAME:	
	PHONE (A/C, No, Ext):	FAX (A/C, No):
	E-MAIL ADDRESS:	
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A: Federal Insurance Company		20281
INSURER B: Chubb National Insurance Company		10052
INSURER C: Vigilant Insurance Company		20397
INSURER D:		
INSURER E:		
INSURER F:		

INSURED
1499960 MEWBOURNE OIL COMPANY
3901 SOUTH BROADWAY
TYLER TX 75701-8716

COVERAGES CERTIFICATE NUMBER: 17945741 REVISION NUMBER: XXXXXXXX

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	N	3607-95-70	7/1/2023	7/1/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMPROP AGG \$ 2,000,000 \$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY	Y	N	7363-19-65	7/1/2023	7/1/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ XXXXXXXX BODILY INJURY (Per accident) \$ XXXXXXXX PROPERTY DAMAGE (Per accident) \$ XXXXXXXX \$ XXXXXXXX
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTIONS	N	N	7819-97-44	7/1/2023	7/1/2024	EACH OCCURRENCE \$ 25,000,000 AGGREGATE \$ 25,000,000 \$ XXXXXXXX
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) if yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	7183-94-12	7/1/2023	7/1/2024	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
C	S&A Pollution	N	N	9989-44-02	7/1/2023	7/1/2024	\$1M Occ/\$2M Agg

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION** See Attachment

17945741 CITY OF CARLSBAD P.O. BOX 1569 CARLSBAD NM 88221	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
--	---

© 1988-2015 ACORD CORPORATION. All rights reserved.

2nd Excess Liability - \$10M xs \$10M

Policy Number: L23XS2H15152 & EXS-154801-00

Policy Term: 7/1/2023 - 7/1/2024

Carrier: 50% Lloyd's Syndicate 1036 through QBE & 50% OCIL Specialty Ltd through OSL

3rd Excess Liability - \$5M xs \$20M

Policy Number: 029316438

Policy Term: 7/1/2023 - 7/1/2024

Carrier: Lexington Insurance Company

All policies (except Workers' Compensation/EL) include a blanket automatic additional insured [provision] that confers additional insured status to the certificate holder only if there is a written contract between the named insured and the certificate holder that requires the named insured to name the certificate holder as an additional insured. In the absence of such a contractual obligation on the part of the named insured, the certificate holder is not an additional insured under the policy.

All policies include a blanket automatic waiver of subrogation endorsement [provision] that provides this feature only when there is a written contract between the named insured and the certificate holder that requires it. In the absence of such a contractual obligation on the part of the named insured, the waiver of subrogation feature does not apply.

The insurance afforded to the additional insured as described in this certificate of insurance for work performed by the named insured is primary and non-contributory to any similar coverage maintained by the additional insured where and to the extent required by contract.

All policies include a blanket notice of cancellation to certificate holders endorsement, providing for 30 days' advance notice if the policy is cancelled by the company other than for nonpayment of premium, 10 days' notice if the policy is cancelled for nonpayment of premium. Notice is sent to certificate holders with mailing addresses on file with the agent or the company. The endorsement does not provide for notice of cancellation if the named insured requests cancellation.

Excess Liability follows form of underlying General Liability, Auto Liability & Employers Liability policies.

The Workers Compensation policy includes Alternate Employer endorsement per form #WC000301.

**Right of Way Performance and Completion Job – Single Job
Continuous**

KNOW ALL MEN BY THESE PRESENTS, that we, Mewbourne Oil Company, as Principal, whose address is 3901 South Broadway, Tyler, TX 75701 and Liberty Mutual Insurance Company, as Surety whose address is 175 Berkeley Street, Boston, MA 02116, are held and firmly bound unto City of Carlsbad, NM, 101 N. Halaguerno, Carlsbad, NM 88221-1569, as Obligee, in the penal sum of One Hundred Thousand and No/100 Dollars (\$100,000.00), for the payment of which, well and truly to be paid, we bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has obtained or is about to obtain a permit of performing the following work in the public right of way: oil and gas operations associated with Sunrise 31/32 Fee #826H well (the "Permitted Work"); and

WHEREAS, the Principal is required to maintain a performance and completion bond guaranteeing that either the Permitted Work will be completed in its entirety or the public right of way will be restored to its condition prior to the commencement of the Permitted Work if the Principal fails to complete the Permitted Work to the satisfaction of the Obligee.

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION IS SUCH that the said Principal shall well and faithfully comply with all laws, statutes, ordinances, rules or regulations pertaining to the Permitted Work in its entirety or restore the public right of way to its condition prior to the commencement of Permitted Work, then this obligation shall be null and void; otherwise to remain in full force and effect. In no event shall the liability hereunder exceed the penal sum hereof.

This bond shall become effective on December 1, 2023.

PROVIDED, that regardless of the number of years this bond is in force, the Surety shall not be liable hereunder for a larger amount, in the aggregate, than the penal sum listed above.

PROVIDED, FURTHER, that the Surety may terminate its liability hereunder as to future acts of the Principal at any time by giving thirty (30) days' written notice of such termination to the Obligee.

SIGNED, SEALED AND DATED this 1st day of December, 2023.

Mewbourne Oil Company
Principal

BY: Kenneth S. Waits
Kenneth S. Waits, President & CEO

Liberty Mutual Insurance Company
Surety

BY: Teresa D. Kelly
Teresa D. Kelly, Attorney-in-Fact



This Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated.

Liberty Mutual Insurance Company
The Ohio Casualty Insurance Company
West American Insurance Company

Certificate No: 8211022 - 022139

POWER OF ATTORNEY

KNOWN ALL PERSONS BY THESE PRESENTS: That The Ohio Casualty Insurance Company is a corporation duly organized under the laws of the State of New Hampshire, that Liberty Mutual Insurance Company is a corporation duly organized under the laws of the State of Massachusetts, and West American Insurance Company is a corporation duly organized under the laws of the State of Indiana (herein collectively called the "Companies"), pursuant to and by authority herein set forth, does hereby name, constitute and appoint, Aaron P. Clark, Craig C. Payne, Daisy Greathouse, Erica Kneitz, Florence McClellan, Kala Lee, Laura Kneitz, Nick Patetta, Rachel Richardson, Robert F. Bobo, Tami Jones, Teresa D. Kelly, Timothy F. Kelly

all of the city of Houston state of TX each individually if there be more than one named, its true and lawful attorney-in-fact to make, execute, seal, acknowledge and deliver, for and on its behalf as surety and as its act and deed, any and all undertakings, bonds, recognizances and other surety obligations, in pursuance of these presents and shall be as binding upon the Companies as if they have been duly signed by the president and attested by the secretary of the Companies in their own proper persons.

IN WITNESS WHEREOF, this Power of Attorney has been subscribed by an authorized officer or official of the Companies and the corporate seals of the Companies have been affixed thereto this 28th day of November, 2023.



Liberty Mutual Insurance Company
The Ohio Casualty Insurance Company
West American Insurance Company
By: David M. Carey
David M. Carey, Assistant Secretary

Not valid for mortgage, note, loan, letter of credit, currency rate, interest rate or residual value guarantees.

For bond and/or Power of Attorney (POA) verification inquiries, please call 610-832-8240 or email HOSUR@libertymutual.com.

State of PENNSYLVANIA
County of MONTGOMERY ss

On this 28th day of November, 2023 before me personally appeared David M. Carey, who acknowledged himself to be the Assistant Secretary of Liberty Mutual Insurance Company, The Ohio Casualty Company, and West American Insurance Company, and that he, as such, being authorized so to do, execute the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my notarial seal at Plymouth Meeting, Pennsylvania, on the day and year first above written.



Commonwealth of Pennsylvania - Notary Seal
Teresa Pastella, Notary Public
Montgomery County
My commission expires March 28, 2025
Commission number 1126044
Member, Pennsylvania Association of Notaries

By: Teresa Pastella
Teresa Pastella, Notary Public

This Power of Attorney is made and executed pursuant to and by authority of the following By-laws and Authorizations of The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company which resolutions are now in full force and effect reading as follows:

ARTICLE IV – OFFICERS: Section 12. Power of Attorney.

Any officer or other official of the Corporation authorized for that purpose in writing by the Chairman or the President, and subject to such limitation as the Chairman or the President may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Corporation to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Corporation by their signature and execution of any such instruments and to attach thereto the seal of the Corporation. When so executed, such instruments shall be as binding as if signed by the President and attested to by the Secretary. Any power or authority granted to any representative or attorney-in-fact under the provisions of this article may be revoked at any time by the Board, the Chairman, the President or by the officer or officers granting such power or authority.

ARTICLE XIII – Execution of Contracts: Section 5. Surety Bonds and Undertakings.

Any officer of the Company authorized for that purpose in writing by the chairman or the president, and subject to such limitations as the chairman or the president may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Company by their signature and execution of any such instruments and to attach thereto the seal of the Company. When so executed such instruments shall be as binding as if signed by the president and attested by the secretary.

Certificate of Designation – The President of the Company, acting pursuant to the Bylaws of the Company, authorizes David M. Carey, Assistant Secretary to appoint such attorneys-in-fact as may be necessary to act on behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations.

Authorization – By unanimous consent of the Company's Board of Directors, the Company consents that facsimile or mechanically reproduced signature of any assistant secretary of the Company, wherever appearing upon a certified copy of any power of attorney issued by the Company in connection with surety bonds, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

I, Renee C. Llewellyn, the undersigned, Assistant Secretary, The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company do hereby certify that the original power of attorney of which the foregoing is a full, true and correct copy of the Power of Attorney executed by said Companies, is in full force and effect and has not been revoked.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seals of said Companies this 1st day of December, 2023.



By: Renee C. Llewellyn
Renee C. Llewellyn, Assistant Secretary

Exhibit "A"

Tract No. 1:

A tract of land in the South 1/2 of Section 31, Township 22 South, Range 27 East, N.M.P.M., Eddy County, New Mexico, being more particularly described as follows, to wit:

Beginning at a point on the West line of said Section 31, which is 30.0 feet South of the West quarter corner of said Section 31;

Thence South 189.40 feet along the West line of said Section 31;

Thence East 230.0 feet along a line parallel to the North line of the South 1/2 of said Section 31;

Thence North 189.40 feet along a line parallel to the West line of said Section 31;

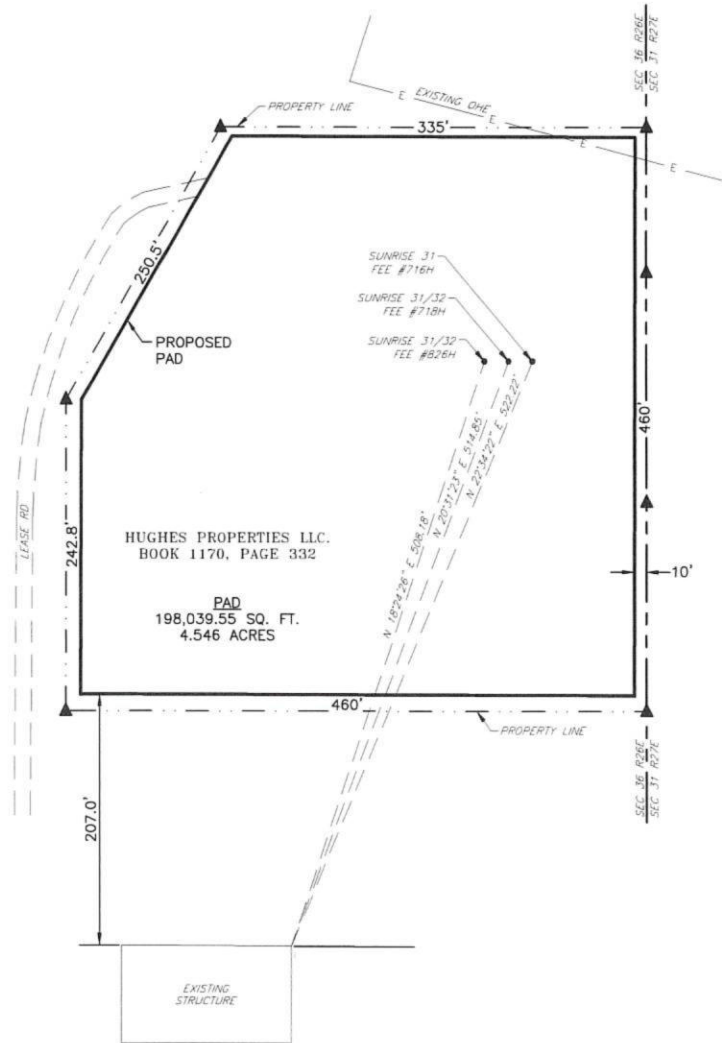
Thence West 230.0 feet along a line parallel to the North line of the South 1/2 of said Section 31, to the point of beginning.

Tract No. 2:

Lot 2 of the Derrick Road Development in the SE4 of Section 36, Township 22 South, Range 26 East, N.M.P.M., Eddy County, New Mexico also known as Tract D-3 of the Danny Stafford Land Division #1, lying within Section 36, Township 22 South, Range 26 East, N.M.P.M., City of Carlsbad, Eddy County, New Mexico, as shown on the official plat thereof file in Cabinet 7, Slide 348, Map Records in the Office of the County Clerk of Eddy County, New Mexico.

Exhibit A

MEWBOURNE OIL COMPANY
 SUNRISE DISTANCE SURVEY
 SECTION 36, T22S, R26E
 N. M. P. M., EDDY COUNTY, NEW MEXICO



LEGEND

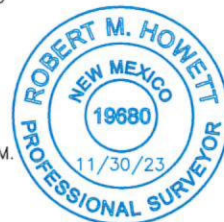
- PROPOSED PAD
- - - PROPERTY LINE
- ▲ FOUND 1/2" REBAR W/YELLOW PLASTIC CAP "LS17B21"



THIS IS NOT A BOUNDARY SURVEY, APPARENT PROPERTY CORNERS AND PROPERTY LINES ARE SHOWN FOR INFORMATION ONLY.

I, R. M. Howett, a N. M. Professional Surveyor, hereby certify that I prepared this unclassified survey of a well location from an actual survey made on the ground under my direct supervision, said survey and plat meet the Min. Stds. for Land Surveying in the State of N. M. and are true and correct to the best of my knowledge and belief.

Robert M. Howett
 Robert M. Howett NM PS 19680



SCALE: 1" = 120'
 0 60 120
 BEARINGS ARE
 NAD 83 GRID - NM EAST
 DISTANCES ARE GROUND

Copyright 2016 - All Rights Reserved

1	WELL CALLS	11/30
NO.	REVISION	DATE
JOB NO.: LS23040412		
DWG. NO.: 23040412-1		

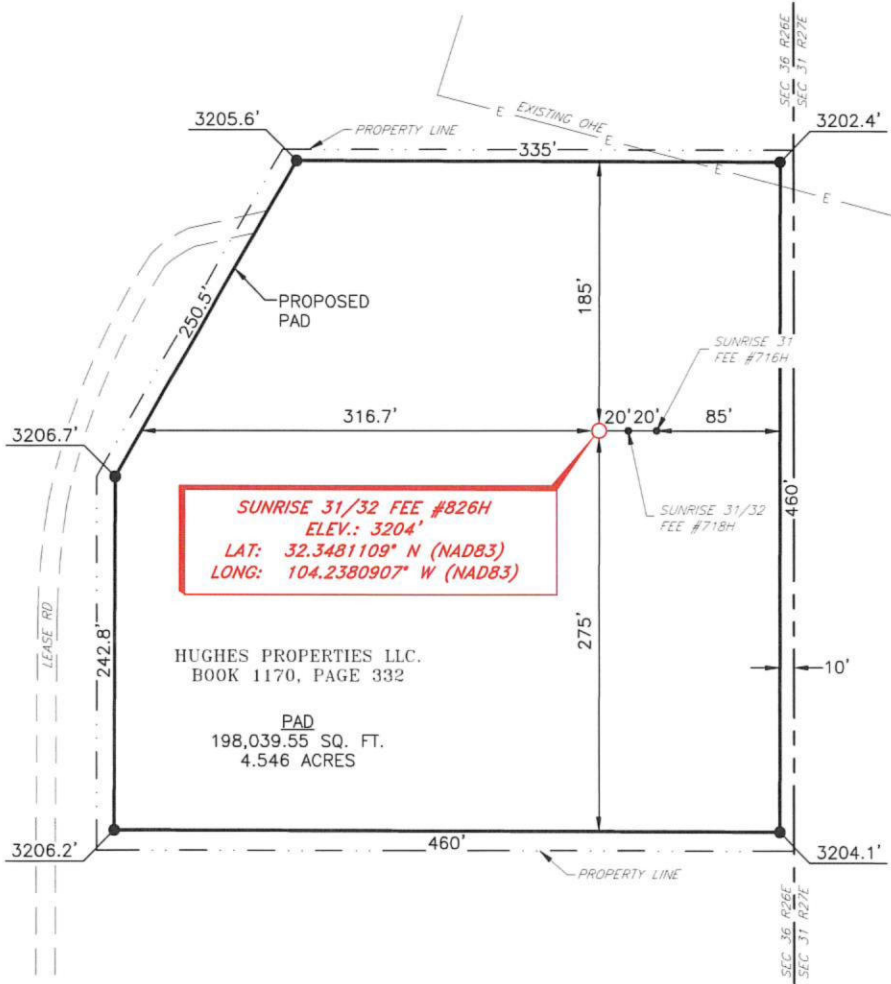


701 S. CECIL ST., HOBBS, NM 88240 (575) 964-8200

SCALE: 1" = 120'
DATE: 11/07/2023
SURVEYED BY: ML/HA
DRAWN BY: AR
APPROVED BY: RMH
SHEET: 1 OF 1

Exhibit 'A'

MEWBOURNE OIL COMPANY
 SUNRISE 31/32 FEE #826H
 (2545' FSL & 135' FEL)
 SECTION 36, T22S, R26E
 N. M. P. M., EDDY COUNTY, NEW MEXICO



SUNRISE 31/32 FEE #826H
 ELEV.: 3204'
 LAT: 32.3481109° N (NAD83)
 LONG: 104.2380907° W (NAD83)

HUGHES PROPERTIES LLC.
 BOOK 1170, PAGE 332

PAD
 198,039.55 SQ. FT.
 4.546 ACRES

DIRECTIONS TO LOCATION

From the intersection of CR #707 (Derrick Rd.) and CR #748 (Old Cavern Rd.);
 Go West on CR #707 approx. 1.0 miles to a lease road on the right;
 Turn right and go North approx. 0.5 miles to location on the right.

THIS IS NOT A BOUNDARY SURVEY, APPARENT PROPERTY CORNERS AND PROPERTY LINES ARE SHOWN FOR INFORMATION ONLY. BOUNDARY DATA IS SHOWN FROM A PREVIOUS SURVEY REFERENCED HEREON.



SCALE: 1" = 100'
 0 50 100
 BEARINGS ARE
 NAD 83 GRID - NM EAST
 DISTANCES ARE GROUND

Copyright 2016 - All Rights Reserved

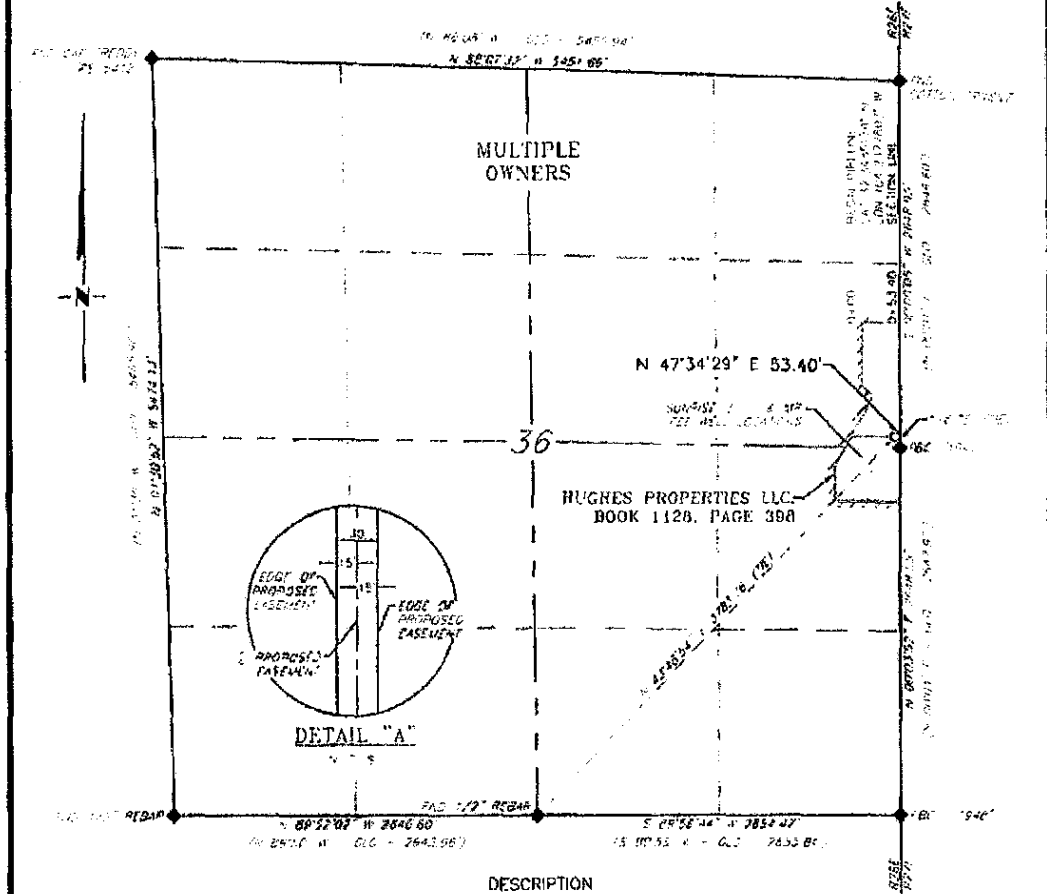
NO.	REVISION	DATE
JOB NO.: LS23110969		
DWG. NO.: 23110969-4		



701 S. CECIL ST., HOBBS, NM 88240 (575) 964-8200

SCALE: 1" = 100'
DATE: 11/07/2023
SURVEYED BY: ML/HA
DRAWN BY: LM
APPROVED BY: RMH
SHEET: 1 OF 1

**MEWBOURNE OIL COMPANY
FLOWLINE FROM THE SUNRISE 31 WOLI & WOMP
WELL LOCATIONS TO THE SUNRISE BATTERY
SECTION 36, T22S, R26E
N. M. P. M., EDDY COUNTY, NEW MEXICO**



DESCRIPTION

A strip of land 30 feet wide, being 53.40 feet or 3.238 rods in length, lying in Section 36, Township 22 South, Range 26 East, N. M. P. M., Eddy County, New Mexico, being 15 feet left and 15 feet right of the following described survey of a centerline across the lands of Hughes Properties LLC., according to a deed filed for record in Book 1128, Page 398, of the Deed Records of Eddy County, New Mexico:

BEGINNING at Engr. Sta. 0+00, a point in the Northeast quarter of Section 36, which bears, N 43°46'54" E, 3,783.76 feet from a 1/2-inch rebar, found for the South quarter corner of Section 36;

Thence N 47°34'29" E, 53.40 feet, to Engr. Sta. 0+53.40, a point on the East line of Section 36, which bears, N 00°00'05" E, 115.75 feet from a brass cap, stamped "1943", found for the East quarter corner of Section 36.

Said strip of land contains 0.037 acres, more or less, and is allocated by forties as follows:

SE 1/4 NE 1/4 53.40 Feet 3.238 Rods 0.037 Acres

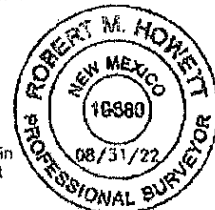
SCALE: 1" = 1000'
0 500' 1000'

BEARINGS ARE GRID AND R/L
N/E EAST
DISTANCES ARE HORIZ. GROUND

LEGEND
RECORD MARK - G.C.
FOUND ALIGNMENT
IS NOTED
PROPOSED PIPELINE

I, R. M. Howell, a N. M. Professional Surveyor, hereby certify that I prepared this plot from an actual survey made on the ground under my direct supervision, said survey and plot meet the Min. Stds. for Land Surveying in the State of N. M. and are true and correct to the best of my knowledge and belief.

Robert M. Howell
Robert M. Howell NM PS 19680



Copyright 2015 - All Rights Reserved

NO.	REVISION	DATE

JOB NO.: 1522080990
DWG. NO.: 22080990-2

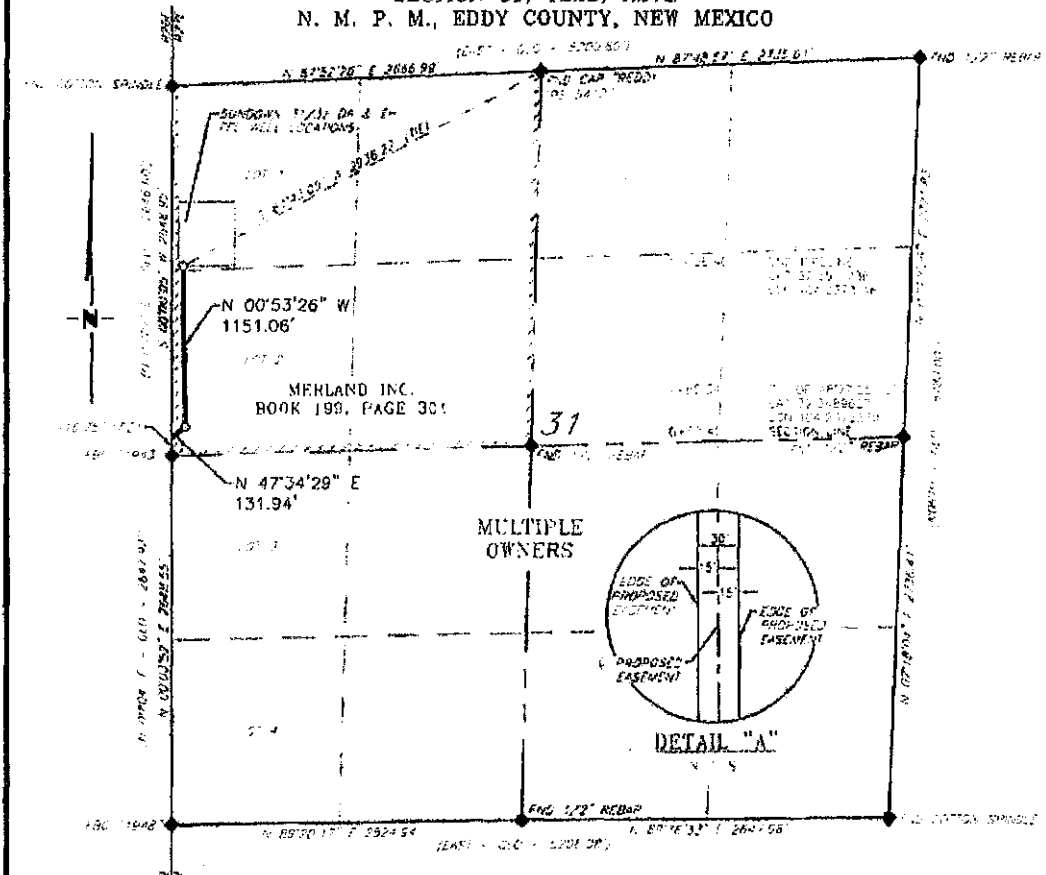
RRC

ENERGY SERVICES, LLC.

701 S. CENTRAL ST., HOBBS, NM 88240 (575) 964-8205

SCALE: 1" = 1000'
DATE: 08/18/2022
SURVEYED BY: ML/AB
DRAWN BY: AR
APPROVED BY: RMH
SHEET: 2 OF 3

**MEWBOURNE OIL COMPANY
FLOWLINE FROM THE SUNRISE 31 WOLI & WOMP
WELL LOCATIONS TO THE SUNRISE BATTERY
SECTION 31, T22S, R27E
N. M. P. M., EDDY COUNTY, NEW MEXICO**



DESCRIPTION

A strip of land 30 feet wide, being 1,283.00 feet or 77.758 rods in length, lying in Section 31, Township 22 South, Range 27 East, N. M. P. M., Eddy County, New Mexico, being 15 feet left and 15 feet right of the following described survey of a centerline across the lands of Merland Inc., according to a deed filed for record in Book 199, Page 301, of the Deed Records of Eddy County, New Mexico:

BEGINNING at Engr. Sta. 0+53.40, a point on the West line of Section 31, which bears N 00°00'05" E, 116.75 feet from a brass cap, stamped "1943" found for the West quarter corner of Section 31;

Thence N 47°34'29" E, 131.94 feet, to Engr. Sta. 1+85.34, a P. I. of 48°27'55" left;

Thence N 00°53'26" W, 1,151.06 feet, to Engr. Sta. 13+36.40, the End of Survey, a point in the Northwest quarter of Section 31, which bears S 61°43'05" W, 2,936.22 feet from a 1/2-inch rebar w/plastic cap, stamped "REDDY PSS412", found for the North quarter corner of Section 31.

Said strip of land contains 0.883 acres, more or less, and is allocated by parties as follows:

Lot 2	1,253.28 Feet	75.957 Rods	0.863 Acres
Lot 1	29.72 Feet	1.801 Rods	0.020 Acres

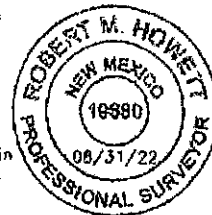
SCALE: 1" = 1000'
0 500' 1000'

BEARINGS ARE GRID NAD 83
AND EAST
DISTANCES ARE HORIZ. GROUND.

SCALE
ACCORD DATA - GLO
TOWNSHIP MEASUREMENT
IS USED
PROPOSED FLOWLINE

I, R. M. Howell, a N. M. Professional Surveyor, hereby certify that I prepared this plat from an actual survey made on the ground under my direct supervision, said survey and plat meet the Min. Stds. for Land Surveying in the State of N. M. and are true and correct to the best of my knowledge and belief.

Robert M. Howell
Robert M. Howell NM PS 19880



Copyright 2010. All Rights Reserved

NO.	REVISION	DATE
JOB NO.: LS22080990		
DWG. NO.: 22080990-3		

RRC

ENERGY SERVICES, L.L.C.

701 E. CECIL ST., HOBBS, NM 88240 (505) 864-8200

SCALE: 1" = 1000'
DATE: 08/18/2022
SURVEYED BY: ML/AB
DRAWN BY: AR
APPROVED BY: RMH
SHEET: 3 OF 3

Chapter 34 OIL AND GAS WELLS AND PIPELINES ²

ARTICLE I. IN GENERAL

Sec. 34-1. Definitions.

All technical or oil and gas industry words or phrases used in this chapter and not specifically defined shall have that meaning customarily attributable thereto by prudent operators in the oil and gas industry. The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Commercial building shall mean any building or structure used for commercial or business purposes and which, when in use, is regularly occupied by people.

Drilling program shall mean a detailed description of the proposed well drilling operation including, but not limited to the following information:

- (1) Estimated top of geological markers;
- (2) Estimated depths of anticipated fresh water, oil, and/or gas;
- (3) Pressure control equipment;
- (4) Proposed casing and cementing programs;
- (5) Mud program;
- (6) Evaluation program;
- (7) Downhole conditions;
- (8) Anticipated starting date; and
- (9) Such other information as may be specified by the city.

Gathering lines shall mean all pipelines operated incidental to the development and operation of wells, expressly including their rights-of-way as defined and established by instruments of record in the office of the county clerk of this county.

Inspector shall mean the person or entity retained by the city pursuant to section 34-32, herein.

OCD shall mean that body or those bodies created by the Oil and Gas Act, NMSA 1978, § 70-2-1 et seq., as that Act may be amended, and having jurisdiction and authority over all matters relating to the conservation of oil and gas and the prevention of waste of potash as a result of oil and gas operations in the state.

²Editor's note(s)—Ord. No. 2004-17, §§ 1, 2, adopted Aug. 10, 2004, repealed chapter 34, sections 34-1—34-3, 34-31—34-39, 34-61—34-73, in its entirety and replaced it with a new chapter 34, sections 34-1—34-3, 34-31—34-39, 34-61—34-74. Former chapter 34 pertained to similar material and derived from the Code of 1974, §§ 23.1-1—23.1-24; Ord. No. 807, adopted May 23, 1978; Ord. No. 2001-05, §§ 1, 2, adopted July 24, 2001.

Cross reference(s)—Buildings and building regulations, ch. 8; fire prevention and protection, ch. 20.

State law reference(s)—Pipeline Safety Act, NMSA 1978, § 70-3-11.

Permittee shall mean the person to whom is issued a permit or certificate for the drilling, operating and producing of a well or for the construction and operation of a pipeline under the provisions of this chapter, and that person's heirs, legal representatives, successors and assigns. The applicant for a permit shall be the well or pipeline operator.

Pipelines shall mean trunk lines, gathering lines, and discharge lines, expressly including their rights-of-way as defined and established by instruments of record in the office of the county clerk of this county.

Residence shall mean a building used as a home or dwelling place.

Right-of-way shall mean, and is expressly limited to, all public rights-of-way or streets or other public property within the city.

Street shall mean any street, highway, sidewalk, alley, avenue, recessed parking area or other public right-of-way, including the entire right-of-way.

Trunk line shall mean common carrier pipelines and other main pipelines not included in the definition of gathering lines, expressly including their rights-of-way as defined and established by instruments of record in the office of the county clerk of this county.

Well shall mean any hole or bore to any sand, horizon, formation, strata or depth for the purpose of producing any oil, gas, liquid hydrocarbon, brine water, sulphur water or for use as an injection well for secondary recovery or disposal of any of the foregoing products.

(Ord. No. 2004-17, §§ 1, 2, 8-10-04)

Sec. 34-2. Penalties.

- (a) It shall be unlawful and an offense for any person to violate or fail to comply with any provision of this chapter, irrespective of whether or not the verbiage of each section hereof contains the specific language that such violation or failure to comply. Any person who shall violate any of the provisions of this chapter, or any of the provisions of a permit issued pursuant hereto, or who shall fail to comply with the terms hereof, shall be guilty of a misdemeanor and shall on conviction thereof, be punished in accordance with section 1-6. A separate offense shall be deemed committed on each day during or on which a violation of this chapter occurs or continues to occur.
- (b) The city shall have the right to enforce the provisions of this chapter through both its civil and criminal jurisdiction in both the municipal court of the city or the district court of the state. In the event of a violation of this chapter, the appropriate authorities of the city, in addition to other available remedies, may institute injunction, mandamus, or other appropriate action or proceeding to prevent, enjoin or remedy such violation.

(Ord. No. 2004-17, §§ 1, 2, 8-10-04)

Sec. 34-3. Compliance with wellhead and water facilities protection ordinance.

Notwithstanding any provision of this chapter to the contrary, all activities required to be permitted under this chapter shall comply in all respects with the requirements of the city wellhead and water facilities protection ordinance.

(Ord. No. 2004-17, §§ 1, 2, 8-10-04)

Secs. 34-4—34-30. Reserved.

- CODE OF ORDINANCES
Chapter 34 - OIL AND GAS WELLS AND PIPELINES
ARTICLE II PERMITS

ARTICLE II. PERMITS

Sec. 34-31. Required.

- (a) It shall be unlawful and an offense for any person acting either for himself or acting as agent, employee, independent contractor or servant for any person to knowingly drill, reenter or deepen any well or to install or operate any water or gas repressurizing or injection facility or to construct or operate a pipeline within the corporate limits of the city without a permit having first been issued by the authority of the city council in accordance with the terms of this section.
- (b) When a permit has been issued for the drilling of a well, such permit shall constitute sufficient authority for drilling, operation, production, gathering of production, maintenance, repair, reworking, testing, plugging and abandonment of the well, and for the construction and use of all facilities reasonably necessary or convenient in connection therewith, including gathering lines and discharge lines by the permittee and its employees, agents and contractors; provided, however, that a new permit shall be obtained before such well may be reentered or deepened below the geological formation in which it was originally completed and before it may be used for repressurizing or injection of water or gas.
- (c) When a permit has been issued for the installation of any trunk line, water or gas repressurization or injection facility, such permit shall constitute sufficient authority for the construction, operation, maintenance of pipelines and for conversion of existing wells to injection wells and the repair and abandonment of such facility, and for all facilities reasonably necessary or convenient in connection therewith, including gathering lines, by permittee and its employees, agents and contractors.
- (d) No permit shall authorize the drilling of more than one well or more than one water or gas repressurizing or injection facility. No permit shall authorize the construction and operation of more than the one pipeline described in the permit.
- (e) Any permit issued pursuant to this chapter shall expire one year after the date of its approval if the permittee has not undertaken the activity authorized by the permit.

(Ord. No. 2004-17, §§ 1, 2, 8-10-04)

Sec. 34-32. Inspector: retention, duties, and reports.

- (a) The mayor, with the approval of the city council, shall retain a qualified person or entity to act as the inspector. The inspector's duties shall include, but not be limited to:
 - (1) Reviewing all applications for the drilling, reentry or deepening of a well;
 - (2) Making written recommendations to the city council regarding whether a permit should be issued and the conditions and requirements to be made part of a permit, in the event a permit is granted;
 - (3) Identifying in writing key operations and phases of a drilling program including blowout prevention and system tests and a list of anticipated inspections and site visits;
 - (4) Inspecting drilling operations and equipment;
 - (5) Confirming a permittee's compliance with the conditions and requirements of the applicable permit;

EXHIBIT "B"

- (6) Reviewing and approving, approving with conditions, modifying, rejecting, or referring to city council permit modification requests
 - (7) For applications to reenter or deepen a well, meeting with the applicant's representative prior to the public hearing before the city council to discuss the application; and
 - (8) Such other duties as may be set by the city council.
- (b) The inspector shall report to and be responsible to the city administrator or the city administrator's appointee. The city administrator shall report to the city council at each regular meeting of the city council about the progress and status of all ongoing drilling, reentry, and deepening operations.

(Ord. No. 2004-17, §§ 1, 2, 8-10-04)

Sec. 34-33. Application and filing fee.

- (a) Every application for a permit to drill, reenter, or deepen a well, or to install a water or gas repressurizing or injection facility or a trunk line shall be in writing, signed by the applicant or some person duly authorized to sign on its behalf. Each application to drill, reenter or deepen a well or to install a water or gas repressurizing or injection facility or a trunkline shall also comply with the fee requirements of section 34-65 . All other applications shall be accompanied by a non-refundable filing fee of \$500.00.
- (b) A separate application shall be required for each well, trunk line or water or gas repressurizing or injection facility. The application shall include full information, including the following:
 - (1) The type of permit being requested, such as a well, trunk line, or water or gas repressurizing or injection facility permit.
 - (2) The date of the application.
 - (3) The name of the applicant.
 - (4) The address of the applicant.
 - (5) If the applicant is a corporation, the name of its registered agent.
 - (6) Name, title, telephone number, and address of the applicant's contact person regarding application process matters.
 - (7) The drilling program for a well.
 - (8) Proposed site of the well (including proposed location of gathering lines), the pipeline, or the water or gas repressurizing or injection facility, including:
 - a. Name of the lease owner(s).
 - b. Accurate description of the well location, together with a legal description of all the acreage dedicated to the well; or a legal description of the easements to be used by the pipeline.
 - c. A plat certified by a professional surveyor licensed in the state, showing the location with respect to:
 1. Property lines;
 2. Right-of-way boundaries;
 3. Surface contours; and
 4. All structures within the proximity limits set forth in section 34-63 including the distance to such structures.

Created: 2023-03-16 12:29:47 (EST)

(Supp No. 14)

EXHIBIT "B"

- d. Ground elevation at well site.
 - (9) The proposed depth of the well or pipeline.
 - (10) Detailed explanation of operating pressures of all pipelines and facilities.
 - (11) Location of compressor, compressor control, or safety devices with explanation of operating characteristics of each.
 - (12) The name, title, telephone number and address of the person to be notified in case of an emergency.
 - (13) Complete copies of all applications and forms submitted to OCD, the state land office, and the bureau of land management regarding the site or activity to be permitted by the city.
 - (14) The application to install any pipeline with pressures in excess of 250 psi should include specifications of the safety provisions and equipment.
 - (15) If the application is for reentry or deepening of an existing well, the additional requirements of subsection (c) shall apply.
- (c) It shall be unlawful and an offense for any person to reenter or deepen a well unless that person first obtains a new permit. As a part of the new permit application and in addition to all other requirements, the applicant shall:
- (1) Submit the following additional information:
 - a. The existing condition of the well and the casing therein and the source of that information.
 - b. The depth to which it is proposed that such well will be deepened.
 - c. The proposed casing and cementing programs to be used in connection with the proposed deepening operation.
 - d. Approval by OCD, the state land office, and the bureau of land management, as applicable, to engage in the proposed activity.
 - (2) Meet with the inspector prior to the public hearing before the city council to discuss the application and proposed operations.

(Ord. No. 2004-17, §§ 1, 2, 8-10-04; Ord. No. 2005-01, § 1, 3-8-05)

Sec. 34-34. Notice.

- (a) Each applicant for the drilling or deepening of any well or the installation of a water or gas repressurizing or injection facility shall provide notice to the public by both:
- (1) Publication in a newspaper published in the city with such publication:
 - a. Being made once a week for the three weeks immediately preceding the city council meeting at which the public hearing on the permit will be held; and
 - b. To include, at a minimum, the following information:
 - 1. Name, address, and telephone number of a person with the applicant who is able to respond to requests for information about the application;
 - 2. Type of activity sought to be permitted, including well depth, if applicable;
 - 3. Legal description of the location of the activity sought to be permitted;

Created 2023-03-16 12:29:47 [EST]

(Supp. No. 14)

4. Plain language description of the location of the activity sought to be permitted, including the distance to and names of the nearest street intersection;
 5. Date, time, and place of the public hearing before the city council; and
 6. Copies of the application may be obtained at the office of the city clerk; and
- (2) Posting a sign at the nearest intersection of public streets with such sign:
- a. Being posted continuously for the two weeks immediately preceding the city council meeting at which the public hearing on the permit will be held;
 - b. Being not less than nine square feet in area with black letters at least three inches high on a white background; and
 - c. Containing, at a minimum, the following information:
 1. Name, address, and telephone number of a person with the applicant who is able to respond to requests for information about the application;
 2. Type of activity sought to be permitted, including for a well, if applicable, the hole size, casing program, mud program, cementing program and total depth to which the well will be drilled; and
 3. Date, time, and place of the public hearing before the city council; and
 - d. Being constructed, placed, and maintained in compliance with all applicable laws, rules, and regulations.
- (b) At least one day prior to the date of the public hearing before the city council, each applicant for the drilling or deepening of any well or to install a water or gas repressurizing or injection facility shall provide the city with an affidavit stating that notice has been made as required.

(Ord. No. 2004-17, §§ 1, 2, 8-10-04)

Sec. 34-35. Issuance or refusal to issue.

- (a) The inspector shall review each application and shall provide the city with recommendations regarding whether the permit should be issued and the conditions and requirements to be made part of a permit, in the event a permit is granted. Those recommendations shall be submitted to the city and the applicant and shall be made available for public inspection no more than 15 days after the application is deemed complete by the inspector. For purposes of this chapter, an application will be deemed "complete" when the inspector determines that all information and submissions required by the ordinance have been received from the applicant.
- (b) Within 60 days after the inspector has deemed the application complete, the city council will, after a public hearing, determine whether or not the application complies in all respects with the provisions of this chapter. The city council shall disapprove any application where it appears that the operation, drilling, reentry or deepening of a well, the installation or operation of any water or gas repressurizing or injection facility or the construction or operation of a pipeline will, even after full compliance with the safety requirements of this chapter, constitute a hazard to life and property.
- (c) A permit approved by the city council shall not be issued until and unless the applicant has met all requirements set forth by this chapter and by the city council, including but not limited to:
 - (1) Providing the city with a current, valid bond and certificate of insurance as set forth in the permit and in section 34-39; and

- (2) Providing the city with all inspection fees as set forth in the permit and in section 34-65.

(Ord. No. 2004-17, §§ 1, 2, 8-10-04; Ord. No. 2005-01, § 2, 3-8-05)

Sec. 34-36. Permit suspension.

In the event of a failure of a permittee to comply with any provision of this chapter or the permit, the inspector shall issue in writing a notice to the permittee of the nature of the noncompliance and stating a reasonable time necessary to gain compliance. After lapse of such reasonable time, if compliance has not been made, the inspector may suspend the permit and all activities taken pursuant to that permit until full compliance has been achieved. In the event a permit is suspended, the permittee is responsible for implementing all things necessary to insure public health and safety and the security and stability of the site.

(Ord. No. 2004-17, §§ 1, 2, 8-10-04)

Sec. 34-37. Permit revocation; hearing required.

No permit shall be revoked by the city council without due cause having been shown for such revocation, and in no event until such permittee has been given a hearing thereon and has been given at least ten days' notice of such hearing to be held at any regular meeting of the city council. In the event a permit is revoked, the permittee is responsible for implementing all things necessary to insure public health and safety and the security and stability of the site.

(Ord. No. 2004-17, §§ 1, 2, 8-10-04)

Sec. 34-38. Modification of permit.

If, after a permit has been properly issued, the permittee wishes to modify the conditions and requirements of the permit:

- (1) For a non-emergency matter, the permittee shall make a request in writing to the inspector stating the requested modification and the reason or reasons for such change.
- (2) If a requested modification requires an immediate response to prevent an adverse impact on public health and safety, the permittee may make a verbal request to the inspector for modification as specified in the permit. The inspector may, at the inspector's discretion, provide a verbal response to such a request. Within 24 hours of making a verbal request, the permittee shall submit the request in writing to the inspector and the inspector shall document, in writing, his response to that request.
- (3) When a permittee requests a modification, the inspector may:
 - a. Approve it;
 - b. Approve it with conditions;
 - c. Modify it;
 - d. Reject it; or
 - e. Refer it to the city council for its review.
- (4) The permittee shall submit to the inspector a copy of the form C-103 report filed with OCD or a copy of the variance and sundry report from bureau of land management, if such forms are applicable.

(Ord. No. 2004-17, §§ 1, 2, 8-10-04)

Sec. 34-39. Bond and insurance.

- (a) No permit shall be issued and no actual operations shall be commenced unless the permittee shall first file with the city administrator a bond and certificate(s) of insurance as follows:
- (1) A bond in the principal sum of such amount as may be determined by the city council, but which shall be no less than \$100,000.00. The bond shall be on a form approved by the city, executed by a reliable company authorized to do business in the state, as surety, with the applicant as principal, running to the city for the benefit of the city and all persons concerned, under the condition that the permittee shall comply with the terms and conditions of this chapter and the permit.
 - (2) Such bond shall become effective on or before the date it is filed with the city administrator and shall remain in force and effect for at least a period of six months subsequent to the expiration of the term of the permit issued; and in addition, the bond will be conditioned that the permittee shall promptly:
 - a. Pay all fees and costs of the inspector, all legally imposed fines, penalties, attorneys' fees and other assessments imposed upon permittee by reason of its breach of any of the terms, provisions and conditions of this chapter or the permit;
 - b. Restore or have a third party restore, the streets and sidewalks and other public property of the city, which may be disturbed or damaged in the operations, to the standards specified by the city;
 - c. Clear all premises of all litter, trash, waste and other substances used, allowed or occurring in the operations;
 - d. After abandonment or completion, grade, level and restore such property to the same surface conditions, as nearly as possible, as existed when operations were first commenced;
 - e. Pay all damages resulting from its operations or from its breach of any of the terms, provisions or conditions of this chapter or the permit; and
 - f. Indemnify and hold the city harmless from any and all liability growing out of or attributable to the granting of such permit.

If at any time the city council shall, after a hearing thereon, deem any permittee's bond to be insufficient for any reason, it may require the permittee to file a new bond.
 - (3) If the permittee has complied with all the provisions and conditions of this chapter and the permit, and after the permittee's completion report has been accepted by the OCD, then the permittee may cancel its bond after providing the city with 15 days notice of that cancellation.
 - (4) During reworking operations, the permittee shall file a new bond with the city.
- (b) In addition to the bond required in subsection (a) of this section, the permittee shall obtain a policy or policies of standard comprehensive public liability insurance with such coverage to include explosion, blowout, and cratering coverage in a form acceptable to the city council, including contractual liability for bodily injuries and property damage. The policy shall name the permittee and the city as insured parties, except as may be prohibited by NMSA 1978, § 56-7-2. Such policy or policies in the aggregate, shall provide for minimum coverages which shall be set from time to time by the council, but which shall be no less than \$5,000,000.00.
- (c) The permittee shall file with the city administrator a certificate of such insurance, together with a full and complete copy of the policy. The insurance policy shall not be cancelled without written notice to the city administrator at least 15 days prior to the effective date of such cancellation. If such insurance policy is cancelled, the permit granted shall terminate, and the permittee's right to operate under such permit shall cease until permittee files additional insurance.

- (d) If after the completion of a well, or other project, the permittee has complied with all the provisions of this chapter, such as removing any derrick, completion of the pipeline, clearing of the premises, etc., it may apply to the city council to have such insurance policy reduced. During reworking operations, the amount of the insurance coverage shall be increased to the original amount.

(Ord. No. 2004-17, §§ 1, 2, 8-10-04)

Secs. 34-40—34-60. Reserved.

ARTICLE III. REGULATIONS AND STANDARDS

Sec. 34-61. Streets and alleys—Use.

- (a) No permittee shall make any excavations for any purpose or construct any pipelines for conveyance of fuel, water or minerals on, under or through the streets or other land of the city without an express easement or right-of-way license from the city, at a reasonable price to be agreed upon, and then only in strict compliance with this chapter and the specifications established by the city engineer.
- (b) The digging up, excavating, tunneling, undermining, breaking up or damaging of any street or other land of the city or leaving upon any street or other land of the city any earth or other material or obstruction, shall not be permitted unless such persons shall first have obtained written permission from the city engineer, and then only in compliance with specifications established by the city engineer.
- (c) The permittee shall repair or have repaired all damage to the streets or other land of the city. Such repair shall be done to the standards established by the city engineer.

(Ord. No. 2004-17, §§ 1, 2, 8-10-04)

Sec. 34-62. Same—Obstructions; permits.

No well shall be drilled and no permit shall be issued for any well to be drilled at any location which is within any of the streets of the city or streets shown by the master plan of the city, and no street shall be blocked or encumbered or closed in any drilling or production operation except by written permission of the police chief or the chief's designee, and then not more than 24 hours.

(Ord. No. 2004-17, §§ 1, 2, 8-10-04)

Sec. 34-63. Proximity of well, tanks or pipelines to buildings.

- (a) No well shall be drilled at any location within the city, and no permit shall be issued for any well to be drilled at any location within the city nor shall any storage tank be located within the city nearer than 500 feet to any existing residence or commercial building. Provided, however, that the council may, in considering any application for a permit, require a greater distance, depending on the circumstances, and so specify in the permit.
- (b) No high pressure gas injection well or a compressor used in conjunction therewith shall be located nearer than 500 feet to any existing residence or commercial building. Provided, however, that the council may, in considering any application for a permit, require a greater distance, depending on the circumstances, and so specify in the permit.

EXHIBIT "B"

- (c) No pipeline shall be placed within 40 feet of any existing residential, commercial or industrial structure. No residential, commercial or industrial structure, other than structures necessary to operate the pipeline, shall be erected or moved to a location nearer than 40 feet to any pipeline transporting gas when the pipeline operating pressure is greater than 250 pounds per square inch, unless a greater distance is recommended by the applicable ASA Code.

(Ord. No. 2004-17, §§ 1, 2, 8-10-04)

Sec. 34-64. Operations and equipment.

- (a) All drilling and operations at any well and all other activities performed by a permittee pursuant to a permit issued by the city shall be conducted in accordance with the conditions of the permit and the practices of a reasonable and prudent operator in the county. Blowout preventer equipment, choke equipment, drilling fluid characteristics, drilling fluid monitors and the conduct of drilling procedures shall be such as are necessary to prevent the blowout of any well.
- (b) Prior to entry into the Wolfcamp Formation, the permittee shall have a tool pusher and an operator representative on the drilling site at all times. A tool pusher and an operator representative shall remain on the drilling site from any entry into the Wolfcamp formation until the rig is released.
- (c) If a well is to be drilled deeper than the Bone Springs formation, a pressure protection casing string shall be set and cemented into the top of the Wolfcamp or lower formation.
- (d) During drilling operations below the pressure protection casing string, a trip tank or some other accurate method of measurement of drill pipe displacement and hole fill up should be installed, understood by all, and used on all drill pipe trips. If proper fill up is not observed, drill pipe must be tripped back into the hole to total depth in order to remedy the situation unless well conditions do not allow.
- (e) It shall be unlawful and an offense for any person to use or operate in connection with the drilling or reworking of any well within the corporate limits of the city any engine unless it is equipped with adequate mufflers.
- (f) The drilling rig or derrick shall be removed from the premises within 30 days from the date of the completion of the drilling operations, and thereafter, when necessary, such completed well shall be served by portable rigs, which shall be removed from the premises within 15 days from the completion of the servicing operation.
- (g) In addition to the requirements set forth above, each permittee shall observe and follow any and all applicable laws, rules, regulations, and requirements of the OCD, the state land office, and the bureau of land management.

(Ord. No. 2004-17, §§ 1, 2, 8-10-04)

Sec. 34-65. Tests, inspections and fees.

- (a) Every application for a permit to drill, reenter, or deepen a well, or to install a water or gas repressurizing or injection facility or a trunk line shall be accompanied by an inspection fee of \$5,000.00 in cash, cashier's check, or certified check made payable to the city. In the event a permit to drill, reenter, or deepen a well, or to install a water or gas repressurizing or injection facility or a trunk line is approved, no permit shall be issued and no actual operations shall be commenced unless the permittee shall first provide the city with a second inspection fee in an amount as shall be set by the council, but which shall be no less than \$5,000.00 in cash, cashier's check or certified check made payable to the city. These inspection fees shall be used to pay all fees and costs incurred by or on behalf of the city to assure compliance with the requirements of this

Created: 2023-03-16 12:29:48 (EST)

(Supp. No. 14)

chapter and any permit issued hereunder. If the fees and costs incurred by or on behalf of the city are greater than the inspection fees paid by the permittee, the permittee shall pay the city the additional amount requested within 30 days of the city's request for the additional amount. The permittee's bond shall be liable for such additional expenses in the event the additional amount is not paid to the city as required. If, after completion of all activities and after payment of all fees and costs, there remains any portion of the inspection fee, the city shall return such excess portion to the permittee within 30 days.

- (b) It shall be unlawful and an offense for any permittee to continue or proceed with drilling operations unless such permittee has satisfactorily passed all of the tests required in this chapter, and by the OCD, the state land office, and the bureau of land management.
- (c) Gas flared on drill stem tests, completion or any workover shall be done in compliance with all requirements of section 34-70. Drill stem tests shall be conducted with the test tool open only during daylight hours.
- (d) All pipelines constructed shall be tested prior to being placed in operation and the standard for testing will be the ASA standard test. Valves shall be installed on all pipelines at such locations and spacing to safely and adequately control the operation of the line and to minimize the quantity of gas, oil or water that would be released from the line in case of line failure or rupture. The types and locations of all valves shall be indicated on a plan layout, and approved by the inspector.

(Ord. No. 2004-17, §§ 1, 2, 8-10-04; Ord. No. 2005-01, § 3, 3-8-05)

Sec. 34-66. Practices and standards.

- (a) Internal combustion engines or electrical equipment may be used in the drilling operations of the well, and if an internal combustion engine is used, mufflers shall be installed on engines so as to reduce noise to a minimum, all of such installations to be done in a manner satisfactory to the inspector. For production purposes, only electric power may be used, except that whenever electric power is unavailable, impractical or it becomes economically more feasible for an internal combustion engine to be used, then such an engine may be used for production purposes upon the issuance of a permit therefor by the inspector. Drilling operations must be conducted in such a manner that percolating of groundwater will not be adversely affected including the prevention of vertical movement of percolating water.
- (b) All oil or gas drilling and production operations shall be conducted in such a manner as to minimize, so far as practicable, dust, noise, vibration or noxious odors, and shall be in accordance with the best accepted practices incident to drilling for and the production of oil, gas and other hydrocarbon substances. Proven technological improvements in drilling and production methods shall be adopted as they may become, from time to time, available, if capable of reducing factors of nuisance and annoyance. There shall be no venting of gas into the open air except in cases of emergency. In such cases, the permittee shall immediately notify the city fire department and the city police department.
- (c) Except in cases of emergency, no materials, equipment, tools or pipe used for production operations shall be delivered to or removed from the site except between the hours of 6:00 a.m. and 9:00 p.m. on any day.
- (d) Adequate firefighting apparatus and supplies shall be maintained on the drilling site at all times during drilling and production operations. No refining process or any process for the extraction of products from natural gas shall be carried on at the drill site except for the separation of liquids from natural gas. Any such separator shall serve only one well.
- (e) The well site shall not be used for the storage of pipe, equipment or materials except during the drilling or servicing of the well or the construction of production facilities allowed on the site.
- (f) No refinery, dehydrating or absorption plant of any kind shall be constructed, established or maintained on the premises at any time. This shall not be deemed to exclude a simple gas separation process or a single

EXHIBIT "B"

well dehydrator.

- (g) All operations relative to the design, installation, maintenance and operation of pipelines shall conform to the requirements of this chapter and the applicable ASA Codes and the standards of performance of the reasonable and prudent operators of the trades involved.
- (h) Pipeline location markers shall be approved, as to type and location, by the inspector and the removal of any pipeline marker by the operator without the express permission of the inspector shall constitute a violation of this chapter.
- (i) Pipelines crossing certain streets, designated by the inspector, shall be cased and vented in accordance with accepted practice of the pipeline industry.
- (j) The permittee shall correct and abate all graffiti, vandalism, and damage as soon as is reasonably possible after its occurrence, but no later than four days after notification by the city.

(Ord. No. 2004-17, §§ 1, 2, 8-10-04)

Sec. 34-67. Cleanliness and sanitation.

- (a) The premises shall be kept in a clean and sanitary condition. The permittee shall take reasonable precautions to prevent any mud, wastewater, oil, slush or other waste matters from flowing into the streets, lots or leases within the corporate limits of the city. Suitable and adequate toilet facilities shall be made available in a clean and sanitary condition at all times during drilling operations.
- (b) A permittee's premises shall be kept clear of high grass, weeds and trash. All waste shall be disposed of in such a manner as to comply with the air and water pollution control regulations of the federal government, the state and this chapter.
- (c) The permittee shall:
 - (1) For a well:
 - a. Clean up the premises within three weeks of the completion of the well;
 - b. Restore the reserve pit, if any, to the standards set forth by OCD within six months of completion of the well or as soon as is practicable;
 - c. If a drilling operation results in a dry hole, restore the premises, other than the reserve pit, to the condition it was in prior to the drilling, consistent with standards set forth by the bureau of land management, within one month of the well plugging; and
 - d. If a drilling operation is plugged after operation, restore the premises to the standards set forth by the bureau of land management within one month.
 - (2) For a use or facility other than a well: Clean and restore the premises to the condition it was in prior to the use or facility within one month.

(Ord. No. 2004-17, §§ 1, 2, 8-10-04)

Sec. 34-68. Surface equipment, storage tanks and separators.

- (a) Completed wells shall be equipped with high-low valves or automatic shut-in equipment to shut in the well in the event of any malfunction downstream from the wellhead.
- (b) All crude oil, condensate or water storage tanks used, constructed or operated on any permitted site shall be low-profile tanks so constructed and maintained as to be vapor tight and properly vented. A permittee may

Created: 2023-03-16 12:29:48 (EST)

(Supp. No. 14)

use, construct and operate a steel conventional separator, vapor recovery unit and such other approved tanks and appurtenances as are necessary for treating oil with each of such facilities, to be so constructed and maintained as to be vapor tight. Each oil/gas separator shall be equipped with both a regulation pressure relief safety valve and bursting head. All such tanks shall be placed above ground, and the tanks shall be placed upon a suitable earth or concrete pad.

- (c) The use of a central tank battery is permitted, but must comply with the requirements of section 34-68(b), above.
- (d) Unless prohibited by Federal Emergency Management regulations, tanks shall be enclosed within a conventional type fire wall constructed of compacted earth; sufficient water shall be used during the fire wall construction to assure adequate compaction.
- (e) The fire wall enclosing the tanks shall have a minimum capacity equal to one and one-third times the volume of the tanks enclosed.
- (f) The top or crown of the fire wall shall have a normal height of three feet above normal ground elevation. The location of the tank site shall be approved by the inspector.

(Ord. No. 2004-17, §§ 1, 2, 8-10-04)

Sec. 34-69. Fences with locking gates required.

- (a) During drilling operations, the permittee shall erect and maintain a fence designed to keep children and animals safely outside the drilling location.
- (b) Any person who completes any well as a producer shall, prior to marketing the well product, enclose such well, together with its surface facilities, by a substantial chain link fence six feet high, properly built and thereafter maintained so as to ordinarily keep persons and animals out of the enclosure. In noncongested areas, the inspector, in his discretion, may designate the type of fence to be erected and maintained. All gates thereto are to be kept locked when the permittee or its employees are not within the enclosure.
- (c) The permittee shall place a sign at each entrance to each well location or site identifying:
 - (1) The site;
 - (2) The operator; and
 - (3) Emergency contact information.
- (d) The compressor unit or pump station and injection well location shall be enclosed on all sides by a minimum six-foot chain link fence with double strands of barbed wire along the top. The chain link fence shall have a minimum of two gates or exit ways, remotely located, on the site and adequately marked, and the gates shall be kept locked at all times when the permittee or its employees are not within the enclosure.

(Ord. No. 2004-17, §§ 1, 2, 8-10-04)

Sec. 34-70. Requirements for flaring; fire prevention.

- (a) Any permittee engaged in the drilling or operation of an oil or gas well or the operation of any facility used in conjunction with the production of oil or gas within the corporate limits of the city shall take reasonable precautions to prevent gas from escaping into the air.
- (b) No permittee shall flare or burn gas from a torch or any similar means within the corporate limits of the city; provided, gas may be burned for a limited time when necessary to complete any oil or gas well upon the original completion or upon the recompletion of workover jobs upon oil or gas wells, so long as the same

does not constitute a fire hazard to the property of others within the vicinity of such oil or gas well. Not more than the rate of 3,000,000 cubic feet of gas per day shall be flared or burned under this exception. The permittee shall notify both the inspector and the city fire chief prior to flaring of any gas. Flaring shall not be permitted in residential areas without the prior written authorization of both the inspector and the fire chief. If such written authorization is not obtained, Permittee shall be required to conduct flaring into nonresidential areas by laying lines for such purposes.

- (c) In very limited circumstances and only upon the written permission of the city council, a permittee may be allowed to conduct long-term, low-volume flaring if no other option is feasible.
- (d) Emergency firefighting apparatus and supplies shall be maintained on the drill site at all times during the drilling operations and on the site of each compressor used for gas injection operations.

(Ord. No. 2004-17, §§ 1, 2, 8-10-04)

Sec. 34-71. Attorney's fees.

The issuance of a permit pursuant to section 34-36 constitutes a contract between the city and the permittee that the permittee shall be liable and must pay the reasonable attorney's fees and costs incurred by the city in a successful enforcement of the provisions of this chapter.

(Ord. No. 2004-17, §§ 1, 2, 8-10-04)

Sec. 34-72. Changing agents for service of process.

- (a) The agent for service of process required in section 34-33(b)(5) of this chapter shall remain the corporate permittee's agent until another is designated according to state law. All noncorporate permittees may be served with process by service being made upon the person designated in the application as required by section 34-33(b)(6). Such person shall remain the noncorporate permittee's agent until another person is designated by the noncorporate permittee and the city administrator is so notified in writing.
- (b) It is the city's intention that all permittees shall at all times be subject to legal process, by service upon some readily identifiable person within the city, or in the case of corporate permittees, within the state. Failure to have an agent for service of process constitutes a revocation of any permit issued under this chapter.

(Ord. No. 2004-17, §§ 1, 2, 8-10-04)

Sec. 34-73. Directional drilling.

The city council realizes that, because of the restrictions of this chapter, some mineral sections may not be developed unless the permittee utilizes directional drilling methods. Population density and surface improvements may make the risks of normal drilling too high. Therefore, the use of directional drilling is to be encouraged. Directionally drilled wells are subject to all the requirements of this chapter.

(Ord. No. 2004-17, §§ 1, 2, 8-10-04)

Sec. 34-74. Nonconforming uses.

The requirements of this chapter shall not be construed to require the change or alteration of any structure or use that was previously a lawful use, except that safety and security devices, such as, but not limited to, fences, gates and signs shall be required of all sites to which this chapter applies. If the nonconforming structure or use is discontinued or its normal operation stopped for a period of one year or more, such structure or use shall be

EXHIBIT "B"

deemed to have been abandoned by the permittee, or user, or both, and the structure or use shall thereafter conform to the requirements of this chapter.

(Ord. No. 2004-17, §§ 1, 2, 8-10-04)

District I

1625 N. French Dr., Hobbs, NM 88240
Phone (575) 393-6161 Fax: (575) 393-0720

District II

811 S. First St., Artesia, NM 88210
Phone: (575) 748-1283 Fax: (575) 748-9720

District III

1000 Rio Brazos Rd., Aztec, NM 87410
Phone: (505) 334-6178 Fax: (505) 334-6170

District IV

1220 S. St Francis Dr., Santa Fe, NM 87505
Phone: (505) 476-3470 Fax: (505) 476-3462

**State of New Mexico
Energy, Minerals and Natural Resources
Oil Conservation Division
1220 S. St Francis Dr.
Santa Fe, NM 87505**

Form C-101
August 1, 2011

Permit 354119

APPLICATION FOR PERMIT TO DRILL, RE-ENTER, DEEPEN, PLUGBACK, OR ADD A ZONE

1. Operator Name and Address MEWBOURNE OIL CO P.O. Box 5270 Hobbs, NM 88241		2. OGRID Number 14744
		3. API Number 30-015-54392
4. Property Code 335017	5. Property Name SUNRISE 31/32 FEE	6. Well No. 826H

7. Surface Location

UL - Lot I	Section 36	Township 22S	Range 26E	Lot Idn I	Feet From 2545	N/S Line S	Feet From 135	E/W Line E	County Eddy
---------------	---------------	-----------------	--------------	--------------	-------------------	---------------	------------------	---------------	----------------

8. Proposed Bottom Hole Location

UL - Lot I	Section 32	Township 22S	Range 27E	Lot Idn I	Feet From 1400	N/S Line S	Feet From 100	E/W Line E	County Eddy
---------------	---------------	-----------------	--------------	--------------	-------------------	---------------	------------------	---------------	----------------

9. Pool Information

PURPLE SAGE;WOLFCAMP (GAS)	98220
----------------------------	-------

Additional Well Information

11. Work Type New Well	12. Well Type GAS	13. Cable/Rotary	14. Lease Type Private	15. Ground Level Elevation 3204
16. Multiple N	17. Proposed Depth 19890	18. Formation Wolfcamp	19. Contractor	20. Spud Date 12/16/2022
Depth to Ground water		Distance from nearest fresh water well		Distance to nearest surface water

We will be using a closed-loop system in lieu of lined pits

21. Proposed Casing and Cement Program

Type	Hole Size	Casing Size	Casing Weight/ft	Setting Depth	Sacks of Cement	Estimated TOC
Surf	17.5	13.375	48	450	375	0
Int1	12.25	9.625	36	1750	420	0
Prod	8.75	7	26	9575	895	1550
Liner1	6.125	4.5	13.5	19890	445	8874

Casing/Cement Program: Additional Comments

MOC proposed to drill & test the Bone Springs formation. H2S rule 118 does not apply because MOC has researched the area & no high concentrations were found. Will have on location & working all H2S safety equipment before Yates formation for safety & insurance purposes. Will stimulate as needed for production.

22. Proposed Blowout Prevention Program

Type	Working Pressure	Test Pressure	Manufacturer
Annular	5000	2500	Schaffer
Double Ram	5000	5000	Schaffer
Annular	5000	2500	Schaffer

23. I hereby certify that the information given above is true and complete to the best of my knowledge and belief.
I further certify I have complied with 19.15.14.9 (A) NMAC and/or 19.15.14.9 (B) NMAC , if applicable.

OIL CONSERVATION DIVISION

Signature:

Printed Name: Electronically filed by Monty Whetstone

Title: Vice President Operations

Email Address: fking@mewbourne.com

Date: 11/15/2023

Phone: 903-561-2900

Approved By: Ward Rikala

Title:

Approved Date: 11/29/2023

Expiration Date: 11/29/2025

Conditions of Approval Attached

District I
1625 N. French Dr., Hobbs, NM 88240
Phone: (575) 393-6161 Fax: (575) 393-0720
District II
811 S. First St., Artesia, NM 88210
Phone: (575) 748-1283 Fax: (575) 748-9720
District III
1000 Rio Brazos Road, Aztec, NM 87410
Phone: (505) 334-6178 Fax: (505) 334-6170
District IV
1220 S. St. Francis Dr., Santa Fe, NM 87505
Phone: (505) 476-3460 Fax: (505) 476-3462

State of New Mexico
Energy, Minerals & Natural Resources Department
OIL CONSERVATION DIVISION
1220 South St. Francis Dr.
Santa Fe, NM 87505

Form C-102
Revised August 1, 2011
Submit one copy to appropriate
District Office

AMENDED REPORT

WELL LOCATION AND ACREAGE DEDICATION PLAT

Table with 3 columns: API Number (30-015-54392), Pool Code (98220), Pool Name (PURPLE SAGE; WOLFCAMP), Property Code (335017), Property Name (SUNRISE 31/32 FEE), Well Number (826H), GRID NO. (14744), Operator Name (MEWBOURNE OIL COMPANY), Elevation (3204')

Surface Location

Table with 10 columns: UL or lot no. (I), Section (36), Township (22S), Range (26E), Lot Idn, Feet from the (2545), North/South line (SOUTH), Feet From the (135), East/West line (EAST), County (EDDY)

Bottom Hole Location If Different From Surface

Table with 10 columns: UL or lot no. (I), Section (32), Township (22S), Range (27E), Lot Idn, Feet from the (1400), North/South line (SOUTH), Feet from the (100), East/West line (EAST), County (EDDY)

Table with 5 columns: Dedicated Acres (640), Joint or Infill, Consolidation Code, Order No.

No allowable will be assigned to this completion until all interest have been consolidated or a non-standard unit has been approved by the division.

Diagram showing well location plat with corner data, geodetic data, surface location, bottom hole location, and operator/surveyor certifications. Includes a circular seal for Robert M. Howett, Professional Surveyor, New Mexico, 19680.

District I

1625 N. French Dr., Hobbs, NM 88240
Phone (575) 393-6161 Fax:(575) 393-0720

District II

811 S. First St., Artesia, NM 88210
Phone (575) 748-1283 Fax:(575) 748-9720

District III

1000 Rio Brazos Rd., Aztec, NM 87410
Phone (505) 334-6178 Fax:(505) 334-6170

District IV

1220 S. St Francis Dr., Santa Fe, NM 87505
Phone (505) 476-3470 Fax:(505) 476-3462

State of New Mexico
Energy, Minerals and Natural Resources
Oil Conservation Division
1220 S. St Francis Dr.
Santa Fe, NM 87505

GAS CAPTURE PLAN

Date: 11/29/2023

Original

Operator & OGRID No.: [14744] MEWBOURNE OIL CO

Amended - Reason for Amendment: _____

This Gas Capture Plan outlines actions to be taken by the Operator to reduce well/production facility flaring/venting for new completion (new drill, recomplete to new zone, re-frac) activity.

Note: Form C-129 must be submitted and approved prior to exceeding 60 days allowed by Rule (Subsection A of 19.15.18.12 NMAC).

Well(s)/Production Facility – Name of facility

The well(s) that will be located at the production facility are shown in the table below.

Well Name	API	Well Location (ULSTR)	Footages	Expected MCF/D	Flared or Vented	Comments
SUNRISE 31/32 FEE #826H	30-015-54392	I-36-22S-26E	2545S 0135E	10	Flared	ONLINE AFTER FRAC

Gathering System and Pipeline Notification

Well(s) will be connected to a production facility after flowback operations are complete, if gas transporter system is in place. The gas produced from production facility is dedicated to LUCID ENERGY DELAWARE, LLC and will be connected to LUCID ENERGY DELAWARE, LLC High Pressure gathering system located in Eddy County, New Mexico. It will require 3400' of pipeline to connect the facility to High Pressure gathering system. MEWBOURNE OIL CO provides (periodically) to LUCID ENERGY DELAWARE, LLC a drilling, completion and estimated first production date for wells that are scheduled to be drilled in the foreseeable future. In addition, MEWBOURNE OIL CO and LUCID ENERGY DELAWARE, LLC have periodic conference calls to discuss changes to drilling and completion schedules. Gas from these wells will be processed at LUCID ENERGY DELAWARE, LLC Processing Plant located in Sec. 25, Twn. 18S, Rng. 25E, Eddy County, New Mexico. The actual flow of the gas will be based on compression operating parameters and gathering system pressures.

Flowback Strategy

After the fracture treatment/completion operations, well(s) will be produced to temporary production tanks and gas will be flared or vented. During flowback, the fluids and sand content will be monitored. When the produced fluids contain minimal sand, the wells will be turned to production facilities. Gas sales should start as soon as the wells start flowing through the production facilities, unless there are operational issues on LUCID ENERGY DELAWARE, LLC system at that time. Based on current information, it is MEWBOURNE OIL CO's belief the system can take this gas upon completion of the well(s).

Safety requirements during cleanout operations from the use of underbalanced air cleanout systems may necessitate that sand and non-pipeline quality gas be vented and/or flared rather than sold on a temporary basis.

Alternatives to Reduce Flaring

Below are alternatives considered from a conceptual standpoint to reduce the amount of gas flared.

- Power Generation – On lease
 - Only a portion of gas is consumed operating the generator, remainder of gas will be flared
- Compressed Natural Gas – On lease
 - Gas flared would be minimal, but might be uneconomical to operate when gas volume declines
- NGL Removal – On lease
 - Plants are expensive, residue gas is still flared, and uneconomical to operate when gas volume declines

District I

1625 N. French Dr., Hobbs, NM 88240
Phone:(575) 393-6161 Fax:(575) 393-0720

District II

811 S. First St., Artesia, NM 88210
Phone:(575) 748-1283 Fax:(575) 748-9720

District III

1000 Rio Brazos Rd., Aztec, NM 87410
Phone:(505) 334-6178 Fax:(505) 334-6170

District IV

1220 S. St Francis Dr., Santa Fe, NM 87505
Phone:(505) 476-3470 Fax:(505) 476-3462

**State of New Mexico
Energy, Minerals and Natural Resources
Oil Conservation Division
1220 S. St Francis Dr.
Santa Fe, NM 87505**

Form APD Comments

Permit 354119

PERMIT COMMENTS

Operator Name and Address: MEWBOURNE OIL CO [14744] P.O. Box 5270 Hobbs, NM 88241	API Number: 30-015-54392
	Well: SUNRISE 31/32 FEE #826H

Created By	Comment	Comment Date
ward.rikala	Well is a Purplesage Wolfcamp well per Bradley Bishop 11/29/23 email.	11/29/2023

District I

1625 N. French Dr., Hobbs, NM 88240
 Phone: (575) 393-6161 Fax: (575) 393-0720

District II

811 S. First St., Artesia, NM 88210
 Phone: (575) 748-1283 Fax: (575) 748-9720

District III

1000 Rio Brazos Rd., Aztec, NM 87410
 Phone: (505) 334-6178 Fax: (505) 334-6170

District IV

1220 S. St Francis Dr., Santa Fe, NM 87505
 Phone: (505) 476-3470 Fax: (505) 476-3462

**State of New Mexico
 Energy, Minerals and Natural Resources
 Oil Conservation Division
 1220 S. St Francis Dr.
 Santa Fe, NM 87505**

Form APD Conditions

Permit 354119

PERMIT CONDITIONS OF APPROVAL

Operator Name and Address: MEWBOURNE OIL CO [14744] P.O. Box 5270 Hobbs, NM 88241	API Number: 30-015-54392
	Well: SUNRISE 31/32 FEE #826H

OCD Reviewer	Condition
ward.rikala	Notify OCD 24 hours prior to casing & cement
ward.rikala	Will require a File As Drilled C-102 and a Directional Survey with the C-104
ward.rikala	Once the well is spud, to prevent ground water contamination through whole or partial conduits from the surface, the operator shall drill without interruption through the fresh water zone or zones and shall immediately set in cement the water protection string
ward.rikala	Cement is required to circulate on both surface and intermediate strings of casing
ward.rikala	If cement does not circulate on any string, a CBL is required for that string of casing.
ward.rikala	Oil base muds are not to be used until fresh water zones are cased and cemented providing isolation from the oil or diesel. This includes synthetic oils. Oil based mud, drilling fluids and solids must be contained in a steel closed loop system
ward.rikala	The Operator is to notify NMOCD by sundry (Form C-103) within ten (10) days of the well being spud

Intent As Drilled

API #		
Operator Name: Mewbourne Oil Co.	Property Name: Sunrise 31/32 Fee	Well Number 826H

Kick Off Point (KOP)

UL	Section	Township	Range	Lot	Feet	From N/S	Feet	From E/W	County
P	36	22S	26E		1400	S	243	E	Eddy
Latitude					Longitude				NAD
32.3449653					-104.2384479				83

First Take Point (FTP)

UL	Section	Township	Range	Lot	Feet	From N/S	Feet	From E/W	County
M	31	22S	27E		1400	S	330	W	Eddy
Latitude					Longitude				NAD
32.3449777					-104.2365924				83

Last Take Point (LTP)

UL	Section	Township	Range	Lot	Feet	From N/S	Feet	From E/W	County
P	32	22S	27E		1400	S	100	E	Eddy
Latitude					Longitude				NAD
32.3451922					-104.2038439				83

Is this well the defining well for the Horizontal Spacing Unit? Y

Is this well an infill well? N

If infill is yes please provide API if available, Operator Name and well number for Defining well for Horizontal Spacing Unit.

API #		
Operator Name:	Property Name:	Well Number

KZ 06/29/2018

Mewbourne Oil Company

Eddy County, New Mexico NAD 83

Sunrise 31/32 Fee #826H

Sec 36, T22S, R26E

SHL: 2545' FSL & 135' FEL, Sec 36

BHL: 1400' FSL & 100' FEL, Sec 32

Plan: Design #1

Standard Planning Report

14 November, 2023

Planning Report

Database:	Hobbs	Local Co-ordinate Reference:	Site Sunrise 31/32 Fee #826H
Company:	Mewbourne Oil Company	TVD Reference:	WELL @ 3232.0usft (Original Well Elev)
Project:	Eddy County, New Mexico NAD 83	MD Reference:	WELL @ 3232.0usft (Original Well Elev)
Site:	Sunrise 31/32 Fee #826H	North Reference:	Grid
Well:	Sec 36, T2S, R26E	Survey Calculation Method:	Minimum Curvature
Wellbore:	BHL: 1400' FSL & 100' FEL, Sec 32		
Design:	Design #1		

Project	Eddy County, New Mexico NAD 83		
Map System:	US State Plane 1983	System Datum:	Ground Level
Geo Datum:	North American Datum 1983		
Map Zone:	New Mexico Eastern Zone		

Site	Sunrise 31/32 Fee #826H				
Site Position:		Northing:	490,387.70 usft	Latitude:	32.3481108
From:	Map	Easting:	570,749.50 usft	Longitude:	-104.2380907
Position Uncertainty:	0.0 usft	Slot Radius:	13-3/16 "		

Well	Sec 36, T2S, R26E					
Well Position	+N/-S	0.0 usft	Northing:	490,387.70 usft	Latitude:	32.3481108
	+E/-W	0.0 usft	Easting:	570,749.50 usft	Longitude:	-104.2380907
Position Uncertainty		0.0 usft	Wellhead Elevation:	3,232.0 usft	Ground Level:	3,204.0 usft
Grid Convergence:	0.05 °					

Wellbore	BHL: 1400' FSL & 100' FEL, Sec 32				
Magnetics	Model Name	Sample Date	Declination (°)	Dip Angle (°)	Field Strength (nT)
	IGRF2010	12/31/2014	7.46	60.10	48,240.82342700

Design	Design #1			
Audit Notes:				
Version:	Phase:	PROTOTYPE	Tie On Depth:	0.0
Vertical Section:	Depth From (TVD) (usft)	+N/-S (usft)	+E/-W (usft)	Direction (°)
	0.0	0.0	0.0	95.67

Plan Survey Tool Program	Date	11/14/2023		
Depth From (usft)	Depth To (usft)	Survey (Wellbore)	Tool Name	Remarks
1	0.0	19,890.0	Design #1 (BHL: 1400' FSL & 100	

Plan Sections											
Measured Depth (usft)	Inclination (°)	Azimuth (°)	Vertical Depth (usft)	+N/-S (usft)	+E/-W (usft)	Dogleg Rate (°/100usft)	Build Rate (°/100usft)	Turn Rate (°/100usft)	TFO (°)	Target	
0.0	0.00	0.00	0.0	0.0	0.0	0.00	0.00	0.00	0.00		
500.0	0.00	0.00	500.0	0.0	0.0	0.00	0.00	0.00	0.00		
915.2	8.30	185.46	913.8	-29.9	-2.9	2.00	2.00	0.00	0.00	185.46	
8,458.8	8.30	185.46	8,378.3	-1,114.5	-106.4	0.00	0.00	0.00	0.00	0.00	
8,874.0	0.00	0.00	8,792.0	-1,144.4	-109.3	2.00	-2.00	0.00	0.00	180.00	KOP: 1400' FSL & 24:
9,762.6	88.84	89.50	9,365.0	-1,139.5	452.2	10.00	10.00	0.00	0.00	89.50	
19,890.0	88.84	89.50	9,570.0	-1,050.7	10,577.1	0.00	0.00	0.00	0.00	0.00	BHL: 1400' FSL & 100

Planning Report

Database:	Hobbs	Local Co-ordinate Reference:	Site Sunrise 31/32 Fee #826H
Company:	Mewbourne Oil Company	TVD Reference:	WELL @ 3232.0usft (Original Well Elev)
Project:	Eddy County, New Mexico NAD 83	MD Reference:	WELL @ 3232.0usft (Original Well Elev)
Site:	Sunrise 31/32 Fee #826H	North Reference:	Grid
Well:	Sec 36, T22S, R26E	Survey Calculation Method:	Minimum Curvature
Wellbore:	BHL: 1400' FSL & 100' FEL, Sec 32		
Design:	Design #1		

Planned Survey									
Measured Depth (usft)	Inclination (°)	Azimuth (°)	Vertical Depth (usft)	+N/-S (usft)	+E/-W (usft)	Vertical Section (usft)	Dogleg Rate (°/100usft)	Build Rate (°/100usft)	Turn Rate (°/100usft)
0.0	0.00	0.00	0.0	0.0	0.0	0.0	0.00	0.00	0.00
SHL: 2545' FSL & 135' FEL (36)									
100.0	0.00	0.00	100.0	0.0	0.0	0.0	0.00	0.00	0.00
200.0	0.00	0.00	200.0	0.0	0.0	0.0	0.00	0.00	0.00
300.0	0.00	0.00	300.0	0.0	0.0	0.0	0.00	0.00	0.00
400.0	0.00	0.00	400.0	0.0	0.0	0.0	0.00	0.00	0.00
500.0	0.00	0.00	500.0	0.0	0.0	0.0	0.00	0.00	0.00
600.0	2.00	185.46	600.0	-1.7	-0.2	0.0	2.00	2.00	0.00
700.0	4.00	185.46	699.8	-6.9	-0.7	0.0	2.00	2.00	0.00
800.0	6.00	185.46	799.5	-15.6	-1.5	0.1	2.00	2.00	0.00
900.0	8.00	185.46	898.7	-27.8	-2.7	0.1	2.00	2.00	0.00
915.2	8.30	185.46	913.8	-29.9	-2.9	0.1	2.00	2.00	0.00
1,000.0	8.30	185.46	997.7	-42.1	-4.0	0.2	0.00	0.00	0.00
1,100.0	8.30	185.46	1,096.6	-56.5	-5.4	0.2	0.00	0.00	0.00
1,200.0	8.30	185.46	1,195.6	-70.8	-6.8	0.3	0.00	0.00	0.00
1,300.0	8.30	185.46	1,294.5	-85.2	-8.1	0.3	0.00	0.00	0.00
1,400.0	8.30	185.46	1,393.5	-99.6	-9.5	0.4	0.00	0.00	0.00
1,500.0	8.30	185.46	1,492.4	-114.0	-10.9	0.4	0.00	0.00	0.00
1,600.0	8.30	185.46	1,591.4	-128.4	-12.3	0.5	0.00	0.00	0.00
1,700.0	8.30	185.46	1,690.3	-142.7	-13.6	0.5	0.00	0.00	0.00
1,800.0	8.30	185.46	1,789.3	-157.1	-15.0	0.6	0.00	0.00	0.00
1,900.0	8.30	185.46	1,888.2	-171.5	-16.4	0.7	0.00	0.00	0.00
2,000.0	8.30	185.46	1,987.2	-185.9	-17.8	0.7	0.00	0.00	0.00
2,100.0	8.30	185.46	2,086.1	-200.2	-19.1	0.8	0.00	0.00	0.00
2,200.0	8.30	185.46	2,185.1	-214.6	-20.5	0.8	0.00	0.00	0.00
2,300.0	8.30	185.46	2,284.0	-229.0	-21.9	0.9	0.00	0.00	0.00
2,400.0	8.30	185.46	2,383.0	-243.4	-23.2	0.9	0.00	0.00	0.00
2,500.0	8.30	185.46	2,481.9	-257.8	-24.6	1.0	0.00	0.00	0.00
2,600.0	8.30	185.46	2,580.9	-272.1	-26.0	1.0	0.00	0.00	0.00
2,700.0	8.30	185.46	2,679.8	-286.5	-27.4	1.1	0.00	0.00	0.00
2,800.0	8.30	185.46	2,778.8	-300.9	-28.7	1.1	0.00	0.00	0.00
2,900.0	8.30	185.46	2,877.7	-315.3	-30.1	1.2	0.00	0.00	0.00
3,000.0	8.30	185.46	2,976.7	-329.6	-31.5	1.3	0.00	0.00	0.00
3,100.0	8.30	185.46	3,075.6	-344.0	-32.9	1.3	0.00	0.00	0.00
3,200.0	8.30	185.46	3,174.6	-358.4	-34.2	1.4	0.00	0.00	0.00
3,300.0	8.30	185.46	3,273.5	-372.8	-35.6	1.4	0.00	0.00	0.00
3,400.0	8.30	185.46	3,372.5	-387.2	-37.0	1.5	0.00	0.00	0.00
3,500.0	8.30	185.46	3,471.4	-401.5	-38.3	1.5	0.00	0.00	0.00
3,600.0	8.30	185.46	3,570.4	-415.9	-39.7	1.6	0.00	0.00	0.00
3,700.0	8.30	185.46	3,669.3	-430.3	-41.1	1.6	0.00	0.00	0.00
3,800.0	8.30	185.46	3,768.3	-444.7	-42.5	1.7	0.00	0.00	0.00
3,900.0	8.30	185.46	3,867.3	-459.0	-43.8	1.7	0.00	0.00	0.00
4,000.0	8.30	185.46	3,966.2	-473.4	-45.2	1.8	0.00	0.00	0.00
4,100.0	8.30	185.46	4,065.2	-487.8	-46.6	1.9	0.00	0.00	0.00
4,200.0	8.30	185.46	4,164.1	-502.2	-48.0	1.9	0.00	0.00	0.00
4,300.0	8.30	185.46	4,263.1	-516.6	-49.3	2.0	0.00	0.00	0.00
4,400.0	8.30	185.46	4,362.0	-530.9	-50.7	2.0	0.00	0.00	0.00
4,500.0	8.30	185.46	4,461.0	-545.3	-52.1	2.1	0.00	0.00	0.00
4,600.0	8.30	185.46	4,559.9	-559.7	-53.5	2.1	0.00	0.00	0.00
4,700.0	8.30	185.46	4,658.9	-574.1	-54.8	2.2	0.00	0.00	0.00
4,800.0	8.30	185.46	4,757.8	-588.4	-56.2	2.2	0.00	0.00	0.00
4,900.0	8.30	185.46	4,856.8	-602.8	-57.6	2.3	0.00	0.00	0.00
5,000.0	8.30	185.46	4,955.7	-617.2	-58.9	2.4	0.00	0.00	0.00
5,100.0	8.30	185.46	5,054.7	-631.6	-60.3	2.4	0.00	0.00	0.00

Planning Report

Database:	Hobbs	Local Co-ordinate Reference:	Site Sunrise 31/32 Fee #826H
Company:	Mewbourne Oil Company	TVD Reference:	WELL @ 3232.0usft (Original Well Elev)
Project:	Eddy County, New Mexico NAD 83	MD Reference:	WELL @ 3232.0usft (Original Well Elev)
Site:	Sunrise 31/32 Fee #826H	North Reference:	Grid
Well:	Sec 36, T2S, R26E	Survey Calculation Method:	Minimum Curvature
Wellbore:	BHL: 1400' FSL & 100' FEL, Sec 32		
Design:	Design #1		

Planned Survey										
Measured Depth (usft)	Inclination (°)	Azimuth (°)	Vertical Depth (usft)	+N/-S (usft)	+E/-W (usft)	Vertical Section (usft)	Dogleg Rate (°/100usft)	Build Rate (°/100usft)	Turn Rate (°/100usft)	
5,200.0	8.30	185.46	5,153.6	-646.0	-61.7	2.5	0.00	0.00	0.00	
5,300.0	8.30	185.46	5,252.6	-660.3	-63.1	2.5	0.00	0.00	0.00	
5,400.0	8.30	185.46	5,351.5	-674.7	-64.4	2.6	0.00	0.00	0.00	
5,500.0	8.30	185.46	5,450.5	-689.1	-65.8	2.6	0.00	0.00	0.00	
5,600.0	8.30	185.46	5,549.4	-703.5	-67.2	2.7	0.00	0.00	0.00	
5,700.0	8.30	185.46	5,648.4	-717.8	-68.6	2.7	0.00	0.00	0.00	
5,800.0	8.30	185.46	5,747.3	-732.2	-69.9	2.8	0.00	0.00	0.00	
5,900.0	8.30	185.46	5,846.3	-746.6	-71.3	2.8	0.00	0.00	0.00	
6,000.0	8.30	185.46	5,945.2	-761.0	-72.7	2.9	0.00	0.00	0.00	
6,100.0	8.30	185.46	6,044.2	-775.4	-74.1	3.0	0.00	0.00	0.00	
6,200.0	8.30	185.46	6,143.1	-789.7	-75.4	3.0	0.00	0.00	0.00	
6,300.0	8.30	185.46	6,242.1	-804.1	-76.8	3.1	0.00	0.00	0.00	
6,400.0	8.30	185.46	6,341.0	-818.5	-78.2	3.1	0.00	0.00	0.00	
6,500.0	8.30	185.46	6,440.0	-832.9	-79.5	3.2	0.00	0.00	0.00	
6,600.0	8.30	185.46	6,538.9	-847.2	-80.9	3.2	0.00	0.00	0.00	
6,700.0	8.30	185.46	6,637.9	-861.6	-82.3	3.3	0.00	0.00	0.00	
6,800.0	8.30	185.46	6,736.8	-876.0	-83.7	3.3	0.00	0.00	0.00	
6,900.0	8.30	185.46	6,835.8	-890.4	-85.0	3.4	0.00	0.00	0.00	
7,000.0	8.30	185.46	6,934.7	-904.8	-86.4	3.4	0.00	0.00	0.00	
7,100.0	8.30	185.46	7,033.7	-919.1	-87.8	3.5	0.00	0.00	0.00	
7,200.0	8.30	185.46	7,132.7	-933.5	-89.2	3.6	0.00	0.00	0.00	
7,300.0	8.30	185.46	7,231.6	-947.9	-90.5	3.6	0.00	0.00	0.00	
7,400.0	8.30	185.46	7,330.6	-962.3	-91.9	3.7	0.00	0.00	0.00	
7,500.0	8.30	185.46	7,429.5	-976.6	-93.3	3.7	0.00	0.00	0.00	
7,600.0	8.30	185.46	7,528.5	-991.0	-94.7	3.8	0.00	0.00	0.00	
7,700.0	8.30	185.46	7,627.4	-1,005.4	-96.0	3.8	0.00	0.00	0.00	
7,800.0	8.30	185.46	7,726.4	-1,019.8	-97.4	3.9	0.00	0.00	0.00	
7,900.0	8.30	185.46	7,825.3	-1,034.2	-98.8	3.9	0.00	0.00	0.00	
8,000.0	8.30	185.46	7,924.3	-1,048.5	-100.1	4.0	0.00	0.00	0.00	
8,100.0	8.30	185.46	8,023.2	-1,062.9	-101.5	4.0	0.00	0.00	0.00	
8,200.0	8.30	185.46	8,122.2	-1,077.3	-102.9	4.1	0.00	0.00	0.00	
8,300.0	8.30	185.46	8,221.1	-1,091.7	-104.3	4.2	0.00	0.00	0.00	
8,400.0	8.30	185.46	8,320.1	-1,106.0	-105.6	4.2	0.00	0.00	0.00	
8,458.8	8.30	185.46	8,378.3	-1,114.5	-106.4	4.2	0.00	0.00	0.00	
8,500.0	7.48	185.46	8,419.1	-1,120.1	-107.0	4.3	2.00	-2.00	0.00	
8,600.0	5.48	185.46	8,518.4	-1,131.4	-108.1	4.3	2.00	-2.00	0.00	
8,700.0	3.48	185.46	8,618.1	-1,139.1	-108.8	4.3	2.00	-2.00	0.00	
8,800.0	1.48	185.46	8,718.0	-1,143.4	-109.2	4.4	2.00	-2.00	0.00	
8,874.0	0.00	0.00	8,792.0	-1,144.4	-109.3	4.4	2.00	-2.00	0.00	
KOP: 1400' FSL & 243' FEL (36)										
8,900.0	2.60	89.50	8,818.0	-1,144.4	-108.7	4.9	10.00	10.00	0.00	
8,950.0	7.59	89.50	8,867.8	-1,144.4	-104.3	9.4	10.00	10.00	0.00	
9,000.0	12.59	89.50	8,917.0	-1,144.3	-95.5	18.1	10.00	10.00	0.00	
9,050.0	17.59	89.50	8,965.2	-1,144.2	-82.5	31.0	10.00	10.00	0.00	
9,100.0	22.59	89.50	9,012.2	-1,144.0	-65.3	48.1	10.00	10.00	0.00	
9,150.0	27.59	89.50	9,057.5	-1,143.8	-44.1	69.2	10.00	10.00	0.00	
9,200.0	32.59	89.50	9,100.7	-1,143.6	-19.1	94.1	10.00	10.00	0.00	
9,250.0	37.59	89.50	9,141.6	-1,143.4	9.7	122.6	10.00	10.00	0.00	
9,300.0	42.59	89.50	9,179.8	-1,143.1	41.8	154.6	10.00	10.00	0.00	
9,350.0	47.59	89.50	9,215.1	-1,142.8	77.2	189.8	10.00	10.00	0.00	
9,400.0	52.58	89.50	9,247.2	-1,142.4	115.6	227.9	10.00	10.00	0.00	
9,450.0	57.58	89.50	9,275.8	-1,142.1	156.6	268.7	10.00	10.00	0.00	
9,500.0	62.58	89.50	9,300.7	-1,141.7	199.9	311.8	10.00	10.00	0.00	

Planning Report

Database:	Hobbs	Local Co-ordinate Reference:	Site Sunrise 31/32 Fee #826H
Company:	Mewbourne Oil Company	TVD Reference:	WELL @ 3232.0usft (Original Well Elev)
Project:	Eddy County, New Mexico NAD 83	MD Reference:	WELL @ 3232.0usft (Original Well Elev)
Site:	Sunrise 31/32 Fee #826H	North Reference:	Grid
Well:	Sec 36, T22S, R26E	Survey Calculation Method:	Minimum Curvature
Wellbore:	BHL: 1400' FSL & 100' FEL, Sec 32		
Design:	Design #1		

Planned Survey									
Measured Depth (usft)	Inclination (°)	Azimuth (°)	Vertical Depth (usft)	+N/-S (usft)	+E/-W (usft)	Vertical Section (usft)	Dogleg Rate (°/100usft)	Build Rate (°/100usft)	Turn Rate (°/100usft)
9,550.0	67.58	89.50	9,321.8	-1,141.3	245.2	356.8	10.00	10.00	0.00
9,600.0	72.58	89.50	9,338.8	-1,140.9	292.2	403.6	10.00	10.00	0.00
9,650.0	77.58	89.50	9,351.7	-1,140.5	340.5	451.6	10.00	10.00	0.00
9,700.0	82.58	89.50	9,360.3	-1,140.0	389.7	500.5	10.00	10.00	0.00
9,750.0	87.58	89.50	9,364.6	-1,139.6	439.5	550.0	10.00	10.00	0.00
9,762.6	88.84	89.50	9,365.0	-1,139.5	452.2	562.6	10.00	10.00	0.00
9,774.2	88.84	89.50	9,365.2	-1,139.4	463.7	574.1	0.00	0.00	0.00
FTP/LP: 1400' FSL & 330' FWL (31)									
9,800.0	88.84	89.50	9,365.8	-1,139.1	489.5	599.7	0.00	0.00	0.00
9,900.0	88.84	89.50	9,367.8	-1,138.3	589.5	699.1	0.00	0.00	0.00
10,000.0	88.84	89.50	9,369.8	-1,137.4	689.5	798.5	0.00	0.00	0.00
10,100.0	88.84	89.50	9,371.8	-1,136.5	789.4	897.9	0.00	0.00	0.00
10,200.0	88.84	89.50	9,373.9	-1,135.6	889.4	997.3	0.00	0.00	0.00
10,300.0	88.84	89.50	9,375.9	-1,134.8	989.4	1,096.7	0.00	0.00	0.00
10,400.0	88.84	89.50	9,377.9	-1,133.9	1,089.4	1,196.1	0.00	0.00	0.00
10,500.0	88.84	89.50	9,379.9	-1,133.0	1,189.3	1,295.5	0.00	0.00	0.00
10,600.0	88.84	89.50	9,382.0	-1,132.1	1,289.3	1,394.9	0.00	0.00	0.00
10,700.0	88.84	89.50	9,384.0	-1,131.3	1,389.3	1,494.3	0.00	0.00	0.00
10,800.0	88.84	89.50	9,386.0	-1,130.4	1,489.3	1,593.7	0.00	0.00	0.00
10,900.0	88.84	89.50	9,388.0	-1,129.5	1,589.3	1,693.1	0.00	0.00	0.00
11,000.0	88.84	89.50	9,390.0	-1,128.6	1,689.2	1,792.5	0.00	0.00	0.00
11,100.0	88.84	89.50	9,392.1	-1,127.8	1,789.2	1,891.9	0.00	0.00	0.00
11,200.0	88.84	89.50	9,394.1	-1,126.9	1,889.2	1,991.3	0.00	0.00	0.00
11,300.0	88.84	89.50	9,396.1	-1,126.0	1,989.2	2,090.7	0.00	0.00	0.00
11,400.0	88.84	89.50	9,398.1	-1,125.1	2,089.1	2,190.1	0.00	0.00	0.00
11,500.0	88.84	89.50	9,400.2	-1,124.2	2,189.1	2,289.5	0.00	0.00	0.00
11,600.0	88.84	89.50	9,402.2	-1,123.4	2,289.1	2,388.9	0.00	0.00	0.00
11,700.0	88.84	89.50	9,404.2	-1,122.5	2,389.1	2,488.3	0.00	0.00	0.00
11,800.0	88.84	89.50	9,406.2	-1,121.6	2,489.0	2,587.7	0.00	0.00	0.00
11,900.0	88.84	89.50	9,408.3	-1,120.7	2,589.0	2,687.1	0.00	0.00	0.00
12,000.0	88.84	89.50	9,410.3	-1,119.9	2,689.0	2,786.5	0.00	0.00	0.00
12,100.0	88.84	89.50	9,412.3	-1,119.0	2,789.0	2,885.9	0.00	0.00	0.00
12,200.0	88.84	89.50	9,414.3	-1,118.1	2,888.9	2,985.3	0.00	0.00	0.00
12,300.0	88.84	89.50	9,416.4	-1,117.2	2,988.9	3,084.7	0.00	0.00	0.00
12,400.0	88.84	89.50	9,418.4	-1,116.4	3,088.9	3,184.1	0.00	0.00	0.00
12,500.0	88.84	89.50	9,420.4	-1,115.5	3,188.9	3,283.5	0.00	0.00	0.00
12,600.0	88.84	89.50	9,422.4	-1,114.6	3,288.8	3,382.9	0.00	0.00	0.00
12,700.0	88.84	89.50	9,424.5	-1,113.7	3,388.8	3,482.3	0.00	0.00	0.00
12,800.0	88.84	89.50	9,426.5	-1,112.9	3,488.8	3,581.7	0.00	0.00	0.00
12,900.0	88.84	89.50	9,428.5	-1,112.0	3,588.8	3,681.1	0.00	0.00	0.00
13,000.0	88.84	89.50	9,430.5	-1,111.1	3,688.7	3,780.5	0.00	0.00	0.00
13,100.0	88.84	89.50	9,432.6	-1,110.2	3,788.7	3,879.9	0.00	0.00	0.00
13,200.0	88.84	89.50	9,434.6	-1,109.3	3,888.7	3,979.3	0.00	0.00	0.00
13,300.0	88.84	89.50	9,436.6	-1,108.5	3,988.7	4,078.7	0.00	0.00	0.00
13,400.0	88.84	89.50	9,438.6	-1,107.6	4,088.6	4,178.1	0.00	0.00	0.00
13,500.0	88.84	89.50	9,440.7	-1,106.7	4,188.6	4,277.5	0.00	0.00	0.00
13,600.0	88.84	89.50	9,442.7	-1,105.8	4,288.6	4,376.9	0.00	0.00	0.00
13,700.0	88.84	89.50	9,444.7	-1,105.0	4,388.6	4,476.3	0.00	0.00	0.00
13,800.0	88.84	89.50	9,446.7	-1,104.1	4,488.5	4,575.7	0.00	0.00	0.00
13,900.0	88.84	89.50	9,448.7	-1,103.2	4,588.5	4,675.1	0.00	0.00	0.00
14,000.0	88.84	89.50	9,450.8	-1,102.3	4,688.5	4,774.5	0.00	0.00	0.00
14,100.0	88.84	89.50	9,452.8	-1,101.5	4,788.5	4,873.9	0.00	0.00	0.00
14,200.0	88.84	89.50	9,454.8	-1,100.6	4,888.4	4,973.3	0.00	0.00	0.00
14,300.0	88.84	89.50	9,456.8	-1,099.7	4,988.4	5,072.7	0.00	0.00	0.00

Planning Report

Database:	Hobbs	Local Co-ordinate Reference:	Site Sunrise 31/32 Fee #826H
Company:	Mewbourne Oil Company	TVD Reference:	WELL @ 3232.0usft (Original Well Elev)
Project:	Eddy County, New Mexico NAD 83	MD Reference:	WELL @ 3232.0usft (Original Well Elev)
Site:	Sunrise 31/32 Fee #826H	North Reference:	Grid
Well:	Sec 36, T22S, R26E	Survey Calculation Method:	Minimum Curvature
Wellbore:	BHL: 1400' FSL & 100' FEL, Sec 32		
Design:	Design #1		

Planned Survey										
Measured Depth (usft)	Inclination (°)	Azimuth (°)	Vertical Depth (usft)	+N/-S (usft)	+E/-W (usft)	Vertical Section (usft)	Dogleg Rate (°/100usft)	Build Rate (°/100usft)	Turn Rate (°/100usft)	
14,400.0	88.84	89.50	9,458.9	-1,098.8	5,088.4	5,172.1	0.00	0.00	0.00	
14,500.0	88.84	89.50	9,460.9	-1,097.9	5,188.4	5,271.5	0.00	0.00	0.00	
14,600.0	88.84	89.50	9,462.9	-1,097.1	5,288.4	5,370.9	0.00	0.00	0.00	
14,700.0	88.84	89.50	9,464.9	-1,096.2	5,388.3	5,470.3	0.00	0.00	0.00	
14,800.0	88.84	89.50	9,467.0	-1,095.3	5,488.3	5,569.7	0.00	0.00	0.00	
14,900.0	88.84	89.50	9,469.0	-1,094.4	5,588.3	5,669.1	0.00	0.00	0.00	
15,000.0	88.84	89.50	9,471.0	-1,093.6	5,688.3	5,768.5	0.00	0.00	0.00	
15,100.0	88.84	89.50	9,473.0	-1,092.7	5,788.2	5,867.9	0.00	0.00	0.00	
15,200.0	88.84	89.50	9,475.1	-1,091.8	5,888.2	5,967.3	0.00	0.00	0.00	
15,300.0	88.84	89.50	9,477.1	-1,090.9	5,988.2	6,066.7	0.00	0.00	0.00	
15,400.0	88.84	89.50	9,479.1	-1,090.1	6,088.2	6,166.1	0.00	0.00	0.00	
15,500.0	88.84	89.50	9,481.1	-1,089.2	6,188.1	6,265.5	0.00	0.00	0.00	
15,600.0	88.84	89.50	9,483.2	-1,088.3	6,288.1	6,364.9	0.00	0.00	0.00	
15,700.0	88.84	89.50	9,485.2	-1,087.4	6,388.1	6,464.3	0.00	0.00	0.00	
15,800.0	88.84	89.50	9,487.2	-1,086.6	6,488.1	6,563.7	0.00	0.00	0.00	
15,900.0	88.84	89.50	9,489.2	-1,085.7	6,588.0	6,663.1	0.00	0.00	0.00	
16,000.0	88.84	89.50	9,491.3	-1,084.8	6,688.0	6,762.5	0.00	0.00	0.00	
16,100.0	88.84	89.50	9,493.3	-1,083.9	6,788.0	6,861.9	0.00	0.00	0.00	
16,200.0	88.84	89.50	9,495.3	-1,083.0	6,888.0	6,961.3	0.00	0.00	0.00	
16,300.0	88.84	89.50	9,497.3	-1,082.2	6,987.9	7,060.7	0.00	0.00	0.00	
16,400.0	88.84	89.50	9,499.4	-1,081.3	7,087.9	7,160.1	0.00	0.00	0.00	
16,500.0	88.84	89.50	9,501.4	-1,080.4	7,187.9	7,259.5	0.00	0.00	0.00	
16,600.0	88.84	89.50	9,503.4	-1,079.5	7,287.9	7,358.9	0.00	0.00	0.00	
16,700.0	88.84	89.50	9,505.4	-1,078.7	7,387.8	7,458.3	0.00	0.00	0.00	
16,800.0	88.84	89.50	9,507.5	-1,077.8	7,487.8	7,557.7	0.00	0.00	0.00	
16,900.0	88.84	89.50	9,509.5	-1,076.9	7,587.8	7,657.1	0.00	0.00	0.00	
17,000.0	88.84	89.50	9,511.5	-1,076.0	7,687.8	7,756.5	0.00	0.00	0.00	
17,100.0	88.84	89.50	9,513.5	-1,075.2	7,787.7	7,855.9	0.00	0.00	0.00	
17,200.0	88.84	89.50	9,515.5	-1,074.3	7,887.7	7,955.3	0.00	0.00	0.00	
17,300.0	88.84	89.50	9,517.6	-1,073.4	7,987.7	8,054.7	0.00	0.00	0.00	
17,400.0	88.84	89.50	9,519.6	-1,072.5	8,087.7	8,154.1	0.00	0.00	0.00	
17,500.0	88.84	89.50	9,521.6	-1,071.7	8,187.6	8,253.5	0.00	0.00	0.00	
17,600.0	88.84	89.50	9,523.6	-1,070.8	8,287.6	8,352.9	0.00	0.00	0.00	
17,700.0	88.84	89.50	9,525.7	-1,069.9	8,387.6	8,452.3	0.00	0.00	0.00	
17,800.0	88.84	89.50	9,527.7	-1,069.0	8,487.6	8,551.7	0.00	0.00	0.00	
17,900.0	88.84	89.50	9,529.7	-1,068.1	8,587.5	8,651.1	0.00	0.00	0.00	
18,000.0	88.84	89.50	9,531.7	-1,067.3	8,687.5	8,750.5	0.00	0.00	0.00	
18,100.0	88.84	89.50	9,533.8	-1,066.4	8,787.5	8,849.9	0.00	0.00	0.00	
18,200.0	88.84	89.50	9,535.8	-1,065.5	8,887.5	8,949.3	0.00	0.00	0.00	
18,300.0	88.84	89.50	9,537.8	-1,064.6	8,987.5	9,048.7	0.00	0.00	0.00	
18,400.0	88.84	89.50	9,539.8	-1,063.8	9,087.4	9,148.1	0.00	0.00	0.00	
18,500.0	88.84	89.50	9,541.9	-1,062.9	9,187.4	9,247.5	0.00	0.00	0.00	
18,600.0	88.84	89.50	9,543.9	-1,062.0	9,287.4	9,346.9	0.00	0.00	0.00	
18,700.0	88.84	89.50	9,545.9	-1,061.1	9,387.4	9,446.3	0.00	0.00	0.00	
18,800.0	88.84	89.50	9,547.9	-1,060.3	9,487.3	9,545.7	0.00	0.00	0.00	
18,900.0	88.84	89.50	9,550.0	-1,059.4	9,587.3	9,645.1	0.00	0.00	0.00	
19,000.0	88.84	89.50	9,552.0	-1,058.5	9,687.3	9,744.5	0.00	0.00	0.00	
19,100.0	88.84	89.50	9,554.0	-1,057.6	9,787.3	9,843.9	0.00	0.00	0.00	
19,200.0	88.84	89.50	9,556.0	-1,056.7	9,887.2	9,943.3	0.00	0.00	0.00	
19,300.0	88.84	89.50	9,558.1	-1,055.9	9,987.2	10,042.7	0.00	0.00	0.00	
19,400.0	88.84	89.50	9,560.1	-1,055.0	10,087.2	10,142.1	0.00	0.00	0.00	
19,500.0	88.84	89.50	9,562.1	-1,054.1	10,187.2	10,241.5	0.00	0.00	0.00	
19,600.0	88.84	89.50	9,564.1	-1,053.2	10,287.1	10,340.9	0.00	0.00	0.00	
19,700.0	88.84	89.50	9,566.2	-1,052.4	10,387.1	10,440.3	0.00	0.00	0.00	

Planning Report

Database:	Hobbs	Local Co-ordinate Reference:	Site Sunrise 31/32 Fee #826H
Company:	Mewbourne Oil Company	TVD Reference:	WELL @ 3232.0usft (Original Well Elev)
Project:	Eddy County, New Mexico NAD 83	MD Reference:	WELL @ 3232.0usft (Original Well Elev)
Site:	Sunrise 31/32 Fee #826H	North Reference:	Grid
Well:	Sec 36, T22S, R26E	Survey Calculation Method:	Minimum Curvature
Wellbore:	BHL: 1400' FSL & 100' FEL, Sec 32		
Design:	Design #1		

Planned Survey									
Measured Depth (usft)	Inclination (°)	Azimuth (°)	Vertical Depth (usft)	+N/-S (usft)	+E/-W (usft)	Vertical Section (usft)	Dogleg Rate (°/100usft)	Build Rate (°/100usft)	Turn Rate (°/100usft)
19,800.0	88.84	89.50	9,568.2	-1,051.5	10,487.1	10,539.7	0.00	0.00	0.00
19,890.0	88.84	89.50	9,570.0	-1,050.7	10,577.1	10,629.2	0.00	0.00	0.00
BHL: 1400' FSL & 100' FEL (32)									

Design Targets									
Target Name	Dip Angle (°)	Dip Dir. (°)	TVD (usft)	+N/-S (usft)	+E/-W (usft)	Northing (usft)	Easting (usft)	Latitude	Longitude
SHL: 2545' FSL & 135' F - hit/miss target - Shape - Point	0.00	0.00	0.0	0.0	0.0	490,387.70	570,749.50	32.3481108	-104.2380907
KOP: 1400' FSL & 243' F - plan hits target center - Point	0.00	0.00	8,792.0	-1,144.4	-109.3	489,243.30	570,640.20	32.3449653	-104.2384479
FTP/LP: 1400' FSL & 33 - plan hits target center - Point	0.00	0.00	9,365.2	-1,139.4	463.7	489,248.33	571,213.20	32.3449777	-104.2365924
BHL: 1400' FSL & 100' F - plan hits target center - Point	0.00	0.00	9,570.0	-1,050.7	10,577.1	489,337.00	581,326.60	32.3451921	-104.2038438

State of New Mexico
 Energy, Minerals and Natural Resources Department
 Oil Conservation Division
 1220 South St. Francis Dr.
 Santa Fe, NM 87505

Submit Electronically
 Via E-permitting

NATURAL GAS MANAGEMENT PLAN

This Natural Gas Management Plan must be submitted with each Application for Permit to Drill (APD) for a new or recompleted well.

Section 1 – Plan Description Effective May 25, 2021

I. Operator: Mewbourne Oil Co. **OGRID:** 14744 **Date:** 11/14/23

II. Type: Original Amendment due to 19.15.27.9.D(6)(a) NMAC 19.15.27.9.D(6)(b) NMAC Other.

If Other, please describe: _____

III. Well(s): Provide the following information for each new or recompleted well or set of wells proposed to be drilled or proposed to be recompleted from a single well pad or connected to a central delivery point.

Well Name	API	ULSTR	Footages	Anticipated Oil BBL/D	Anticipated Gas MCF/D	Anticipated Produced Water BBL/D
SURISE 31/32 FEE 826H		136 22S 26E	2545' FSL x 135' FEL	1500	5000	6000

IV. Central Delivery Point Name: SURISE 31/32 FEE 826H [See 19.15.27.9(D)(1) NMAC]

V. Anticipated Schedule: Provide the following information for each new or recompleted well or set of wells proposed to be drilled or proposed to be recompleted from a single well pad or connected to a central delivery point.

Well Name	API	Spud Date	TD Reached Date	Completion Commencement Date	Initial Flow Back Date	First Production Date
SURISE 31/32 FEE 826H		1/16/24	2/16/24	3/16/24	3/21/24	3/21/24

VI. Separation Equipment: Attach a complete description of how Operator will size separation equipment to optimize gas capture.

VII. Operational Practices: Attach a complete description of the actions Operator will take to comply with the requirements of Subsection A through F of 19.15.27.8 NMAC.

VIII. Best Management Practices: Attach a complete description of Operator's best management practices to minimize venting during active and planned maintenance.

Section 2 – Enhanced Plan
EFFECTIVE APRIL 1, 2022

Beginning April 1, 2022, an operator that is not in compliance with its statewide natural gas capture requirement for the applicable reporting area must complete this section.

Operator certifies that it is not required to complete this section because Operator is in compliance with its statewide natural gas capture requirement for the applicable reporting area.

IX. Anticipated Natural Gas Production:

Well	API	Anticipated Average Natural Gas Rate MCF/D	Anticipated Volume of Natural Gas for the First Year MCF

X. Natural Gas Gathering System (NGGS):

Operator	System	ULSTR of Tie-in	Anticipated Gathering Start Date	Available Maximum Daily Capacity of System Segment Tie-in

XI. Map. Attach an accurate and legible map depicting the location of the well(s), the anticipated pipeline route(s) connecting the production operations to the existing or planned interconnect of the natural gas gathering system(s), and the maximum daily capacity of the segment or portion of the natural gas gathering system(s) to which the well(s) will be connected.

XII. Line Capacity. The natural gas gathering system will will not have capacity to gather 100% of the anticipated natural gas production volume from the well prior to the date of first production.

XIII. Line Pressure. Operator does does not anticipate that its existing well(s) connected to the same segment, or portion, of the natural gas gathering system(s) described above will continue to meet anticipated increases in line pressure caused by the new well(s).

Attach Operator’s plan to manage production in response to the increased line pressure.

XIV. Confidentiality: Operator asserts confidentiality pursuant to Section 71-2-8 NMSA 1978 for the information provided in Section 2 as provided in Paragraph (2) of Subsection D of 19.15.27.9 NMAC, and attaches a full description of the specific information for which confidentiality is asserted and the basis for such assertion.

Section 3 - Certifications

Effective May 25, 2021

Operator certifies that, after reasonable inquiry and based on the available information at the time of submittal:

Operator will be able to connect the well(s) to a natural gas gathering system in the general area with sufficient capacity to transport one hundred percent of the anticipated volume of natural gas produced from the well(s) commencing on the date of first production, taking into account the current and anticipated volumes of produced natural gas from other wells connected to the pipeline gathering system; or

Operator will not be able to connect to a natural gas gathering system in the general area with sufficient capacity to transport one hundred percent of the anticipated volume of natural gas produced from the well(s) commencing on the date of first production, taking into account the current and anticipated volumes of produced natural gas from other wells connected to the pipeline gathering system.

If Operator checks this box, Operator will select one of the following:

Well Shut-In. Operator will shut-in and not produce the well until it submits the certification required by Paragraph (4) of Subsection D of 19.15.27.9 NMAC; or

Venting and Flaring Plan. Operator has attached a venting and flaring plan that evaluates and selects one or more of the potential alternative beneficial uses for the natural gas until a natural gas gathering system is available, including:

- (a) power generation on lease;
- (b) power generation for grid;
- (c) compression on lease;
- (d) liquids removal on lease;
- (e) reinjection for underground storage;
- (f) reinjection for temporary storage;
- (g) reinjection for enhanced oil recovery;
- (h) fuel cell production; and
- (i) other alternative beneficial uses approved by the division.

Section 4 - Notices

1. If, at any time after Operator submits this Natural Gas Management Plan and before the well is spud:

(a) Operator becomes aware that the natural gas gathering system it planned to connect the well(s) to has become unavailable or will not have capacity to transport one hundred percent of the production from the well(s), no later than 20 days after becoming aware of such information, Operator shall submit for OCD's approval a new or revised venting and flaring plan containing the information specified in Paragraph (5) of Subsection D of 19.15.27.9 NMAC; or

(b) Operator becomes aware that it has, cumulatively for the year, become out of compliance with its baseline natural gas capture rate or natural gas capture requirement, no later than 20 days after becoming aware of such information, Operator shall submit for OCD's approval a new or revised Natural Gas Management Plan for each well it plans to spud during the next 90 days containing the information specified in Paragraph (2) of Subsection D of 19.15.27.9 NMAC, and shall file an update for each Natural Gas Management Plan until Operator is back in compliance with its baseline natural gas capture rate or natural gas capture requirement.

2. OCD may deny or conditionally approve an APD if Operator does not make a certification, fails to submit an adequate venting and flaring plan which includes alternative beneficial uses for the anticipated volume of natural gas produced, or if OCD determines that Operator will not have adequate natural gas takeaway capacity at the time a well will be spud.

Page 8

I certify that, after reasonable inquiry, the statements in and attached to this Natural Gas Management Plan are true and correct to the best of my knowledge and acknowledge that a false statement may be subject to civil and criminal penalties under the Oil and Gas Act.

Signature:	<i>Bradley Bishop</i>
Printed Name:	BRADLEY BISHOP
Title:	REGULATORY MANAGER
E-mail Address:	BBISHOP@MEWBOURNE.COM
Date:	5-26-216/23
Phone:	575-393-5905
OIL CONSERVATION DIVISION (Only applicable when submitted as a standalone form)	
Approved By:	
Title:	
Approval Date:	
Conditions of Approval:	

Mewbourne Oil Company

Natural Gas Management Plan – Attachment

- VI. Separation equipment will be sized by construction engineering staff based on stated manufacturer daily throughput capacities and anticipated daily production rates to ensure adequate capacity. Closed vent system piping, compression needs, and VRUs will be sized utilizing ProMax modelling software to ensure adequate capacity for anticipated production volumes and conditions.
- VII. Mewbourne Oil Company (MOC) will take following actions to comply with the regulations listed in 19.15.27.8 :
- A. MOC will maximize the recovery of natural gas by minimizing the waste, as defined by 19.15.2 NMAC, of natural gas through venting and flaring. MOC will ensure that well(s) will be connected to a natural gas gathering system with sufficient capacity to transport natural gas. If there is no adequate takeaway for the gas, well(s) will be shut in until the natural gas gathering system is available.
 - B. All drilling operations will be equipped with a rig flare located at least 100 ft from the nearest surface hole. Rig flare will be utilized to combust any natural gas that is brought to surface during normal drilling operations. In the case of emergency venting or flaring the volumes will be estimated and reported appropriately.
 - C. During completion operations any natural gas brought to surface will be flared. Immediately following the finish of completion operations, all well flow will be directed to permanent separation equipment. Produced natural gas from separation equipment will be sent to sales. It is not anticipated that gas will not meet pipeline standards. However, if natural gas does not meet gathering pipeline quality specifications, MOC will flare the natural gas for 60 days or until the natural gas meets the pipeline quality specifications, whichever is sooner. MOC will ensure that the flare is sized properly and is equipped with automatic igniter or continuous pilot. The gas sample will analyzed twice per week and the gas will be routed into a gathering system as soon as pipeline specifications are met.
 - D. Natural gas will not be flared with the exceptions and provisions listed in the 19.15.27.8 D.(1) through (4). If there is no adequate takeaway for the separator gas, well(s) will be shut in until the natural gas gathering system is available with exception of emergency or malfunction situations. Venting and/or flaring volumes will be estimated and reported appropriately.
 - E. MOC will comply with the performance standards requirements and provisions listed in 19.15.27.8 E.(1) through (8). All equipment will be designed and sized to handle maximum anticipated pressures and throughputs in order to minimize the waste. Production storage tanks constructed after May 25, 2021 will be equipped with automatic gauging system. Flares constructed after May 25, 2021 will be equipped with automatic igniter or continuous pilot. Flares will be located at least 100' from the well and storage tanks unless otherwise approved by the division. MOC will conduct AVO inspections as described in 19.15.27.8 E (5) (a) with frequencies specified in 19.15.27.8 E (5) (b) and (c). All emergencies will be resolved as quickly and safely as feasible to minimize waste.
 - F. The volume of natural gas that is vented or flared as the result of malfunction or emergency during drilling and completions operations will be estimated. The volume of natural gas that is vented, flared or beneficially used during production operations, will be measured or estimated. MOC will install equipment to measure

the volume of natural gas flared from existing process piping or a flowline piped from equipment such as high pressure separators, heater treaters, or vapor recovery units associated with a well or facility associated with a well authorized by an APD issued after May 25, 2021 that has an average daily production greater than 60 Mcf/day. If metering is not practicable due to circumstances such as low flow rate or low pressure venting and flaring, MOC will estimate the volume of vented or flared natural gas. Measuring equipment will conform to industry standards and will not be designed or equipped with a manifold that allows the diversion of natural gas around the metering element except for the sole purpose of inspecting and servicing the measurement equipment.

- VIII. For maintenance activities involving production equipment and compression, venting will be limited to the depressurization of the subject equipment to ensure safe working conditions. For maintenance of production and compression equipment the associated producing wells will be shut in to eliminate venting. For maintenance of VRUs all gas normally routed to the VRU will be routed to flare to eliminate venting.



GATES E & S NORTH AMERICA, INC.
 134 44TH STREET
 CORPUS CHRISTI, TEXAS 78405

PHONE: 361-887-9807
FAX: 361-887-0812
EMAIL: Tim.Cantu@gates.com
WEB: www.gates.com

10K CEMENTING ASSEMBLY PRESSURE TEST CERTIFICATE

Customer :	AUSTIN DISTRIBUTING	Test Date:	4/30/2015
Customer Ref. :	4060578	Hose Serial No.:	D-043015-7
Invoice No. :	500506	Created By:	JUSTIN CROPPER

Product Description: 10K3.548.0CK4.1/1610KFLGE/E LE

End Fitting 1 :	4 1/16 10K FLG	End Fitting 2 :	4 1/16 10K FLG
Gates Part No. :	4773-6290	Assembly Code :	L36554102914D-043015-7
Working Pressure :	10,000 PSI	Test Pressure :	15,000 PSI

Gates E & S North America, Inc. certifies that the following hose assembly has been tested to the Gates Oilfield Roughneck Agreement/Specification requirements and passed the 15 minute hydrostatic test per API Spec 7K/Q1, Fifth Edition, June 2010, Test pressure 9.6.7 and per Table 9 to 15,000 psi in accordance with this product number. Hose burst pressure 9.6.7.2 exceeds the minimum of 2.5 times the working pressure per Table 9.

Quality Manager :
 Date :
 Signature :

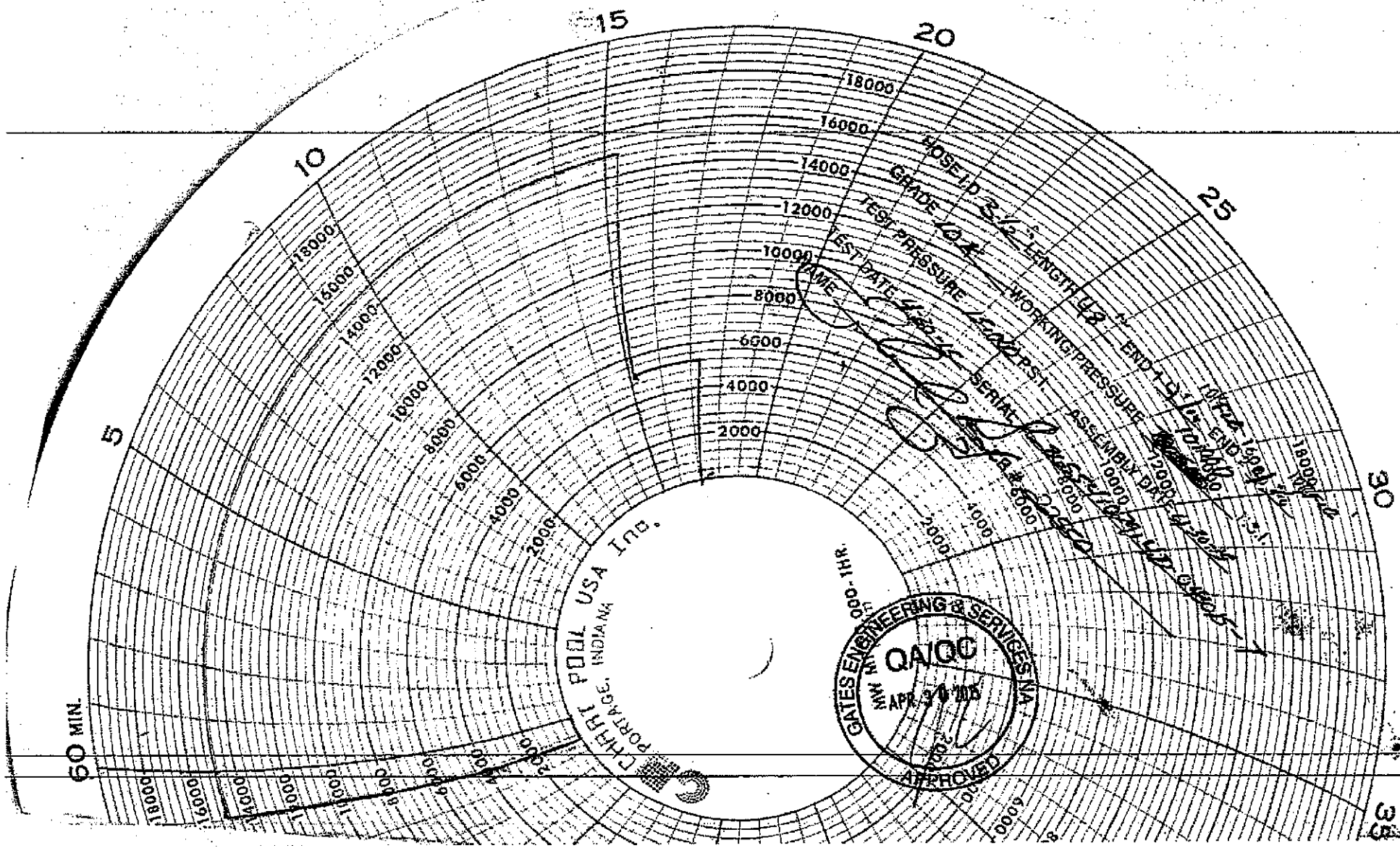
QUALITY
 4/30/2015
Justin Cropper

Production:
 Date :
 Signature :

PRODUCTION
 4/30/2015
[Signature]

Form PTC - 01 Rev.02





CHERT POOL USA Inc.
 PORTAGE, INDIANA

GATES ENGINEERING & SERVICES, INC.
 QA/QC
 APR 24 1985
 APPROVED

EXHIBIT "D"



GATES ENGINEERING & SERVICES NORTH AMERICA
 7603 Prairie Oak Dr.
 Houston, TX 77086

PHONE: (281) 602 - 4119
 FAX:
 EMAIL: Troy.Schmidt@gates.com
 WEB: www.gates.com

10K CHOKE & KILL ASSEMBLY PRESSURE TEST CERTIFICATE

Customer:	A-7 AUSTIN INC DBA AUSTIN HOSE	Test Date:	8/20/2018
Customer Ref.:	4101901	Hose Serial No.:	H-082018-10
Invoice No.:	511956	Created By:	Moosa Naqvi
Product Description:	10KF3.035.0CK41/1610KFLGFXDxFLT L/E		
End Fitting 1:	4 1/16 in. Fixed Flange	End Fitting 2:	4 1/16 in. Float Flange
Gates Part No.:	68503010-9721632	Assembly Code:	L40695052218H-082018-10
Working Pressure:	10,000 psi.	Test Pressure:	15,000 psi.

Gates Engineering & Services North America certifies that the following hose assembly has successfully passed all pressure testing requirements set forth in Gates specifications: GTS-04-052 (for 5K assemblies) or GTS-04-053 (10K assemblies), which include reference to Specification API 16C (2nd Edition); sections 7.5.4, 7.5.9, and 10.8.7. A test graph will accompany this test certificate to illustrate conformity to test requirements.

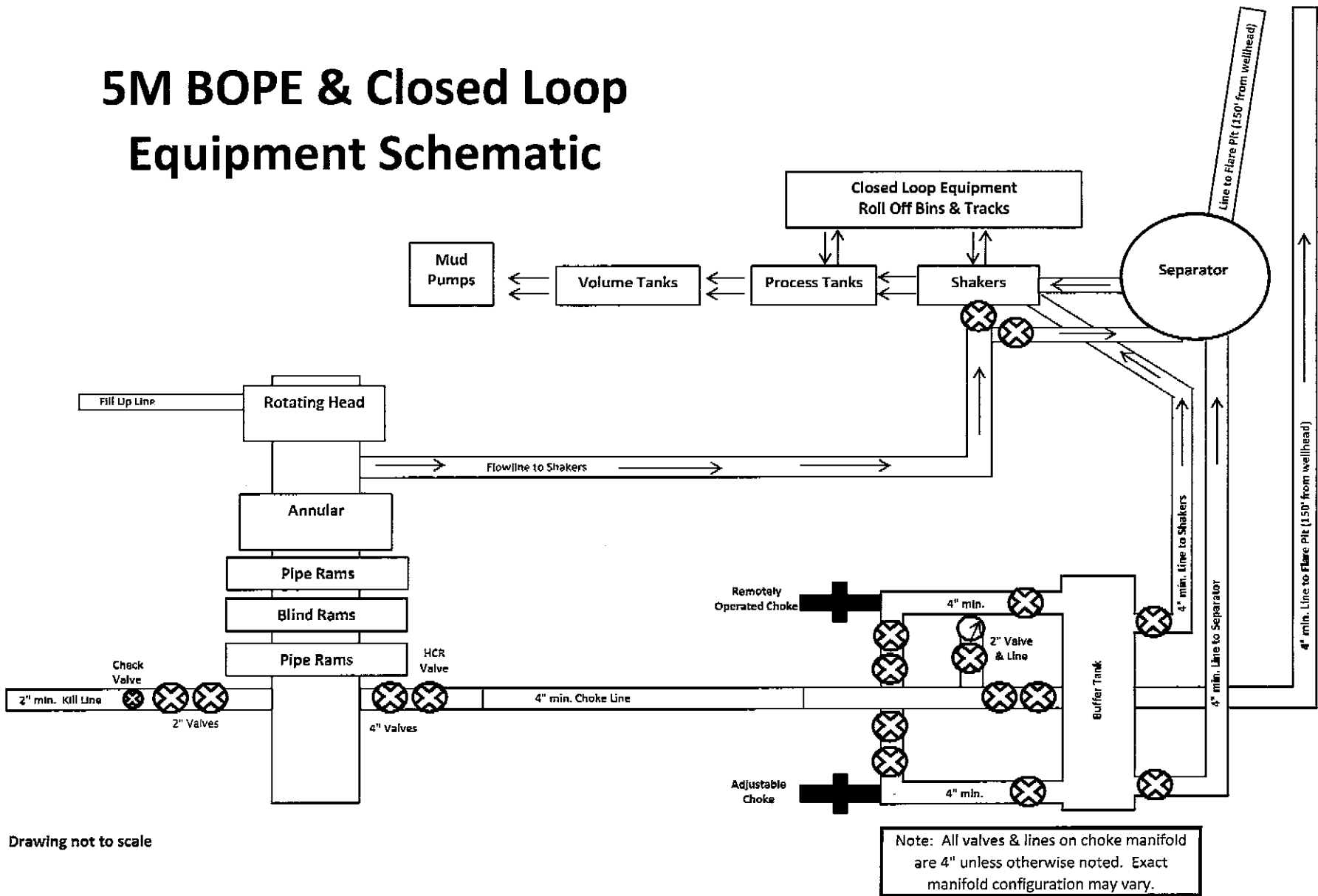
Quality:	QUALITY
Date :	8/20/2018
Signature :	<i>Moosa Naqvi</i>

Production:	PRODUCTION
Date :	8/20/2018
Signature :	<i>[Signature]</i>

Form PTC - 01 Rev.0 2

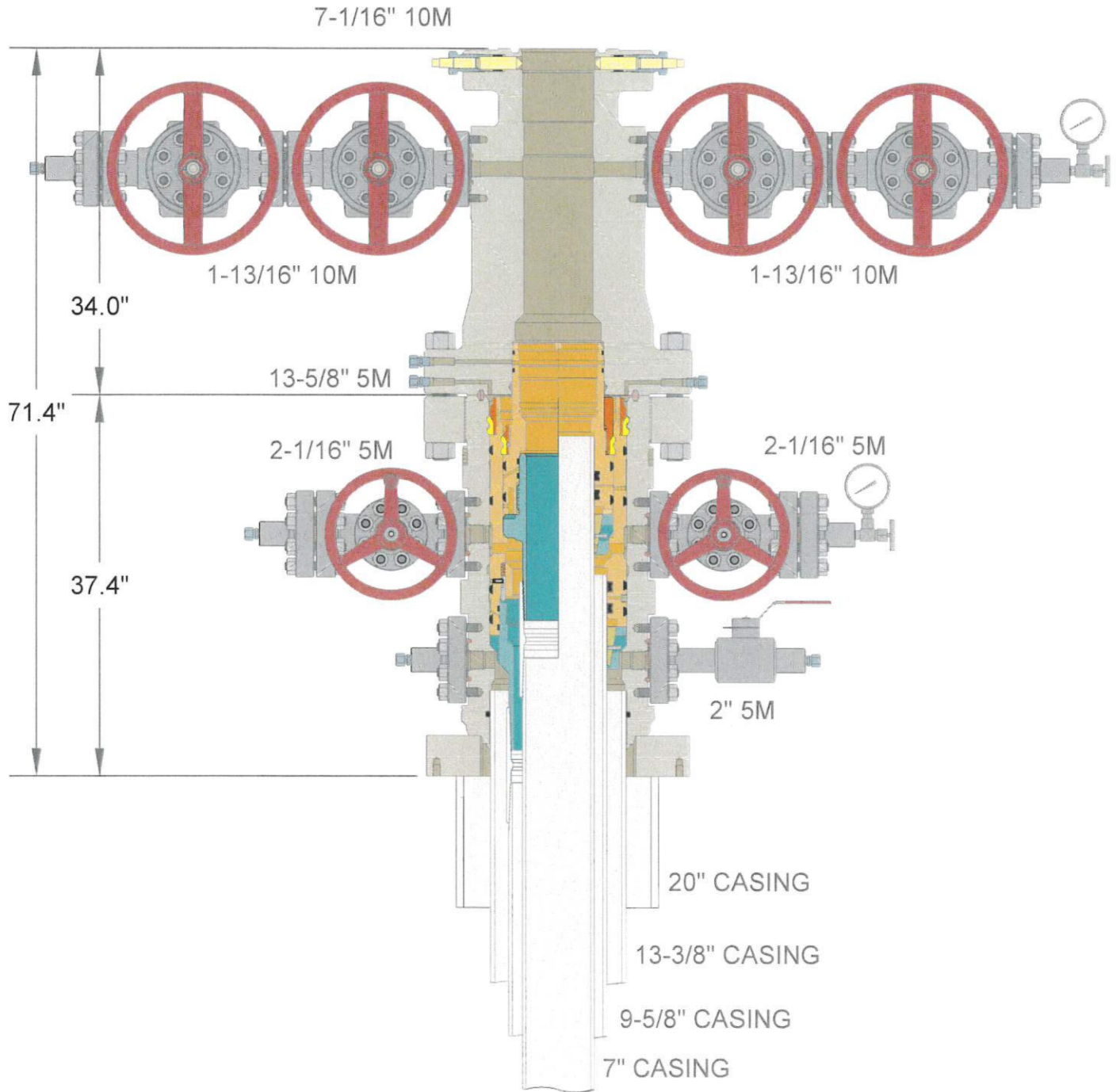


5M BOPE & Closed Loop Equipment Schematic



Drawing not to scale

EXHIBIT "D"



20" X 13-3/8" X 9-5/8" X 7" 5M RSH-2N WELLHEAD ASSEMBLY, WITH T-EBS-F TUBING HEAD



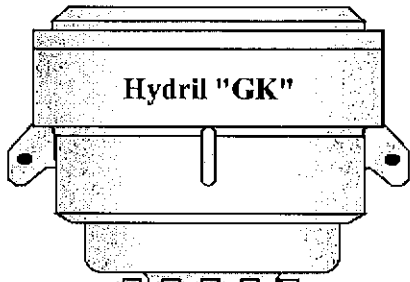
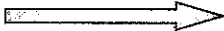
COPYRIGHT & PROPRIETARY NOTICE

Copyright 2020 Vault Pressure Control, LLC (unpublished work) All rights reserved. The information contained in this document is company confidential and proprietary property of Vault Pressure Control and its affiliates. It is to be used only for the benefit of Vault Pressure Control and may not be distributed, transmitted, reproduced, altered or used for any purpose without the express written consent of Vault Pressure Control.

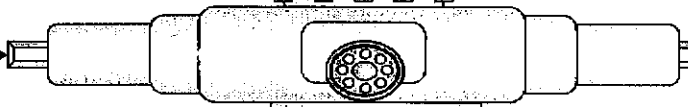
ALL DIMENSIONS ARE APPROXIMATE. NOT FOR MANUFACTURING USE

DRAWN BY:	KN	DRAWING NO.	1002000
REVIEWED BY:		Rev. A	Sht. 2 of
APPROVED BY:		DATE:	8/17/2022

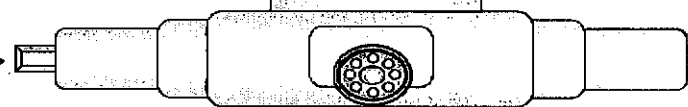
Hydril "GK"
13 5/8" 5M



Hydril "GK"

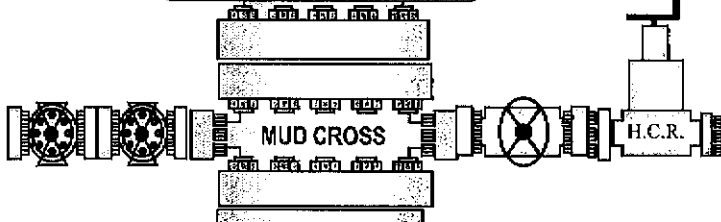
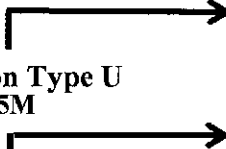


VARIABLE BORE RAMS



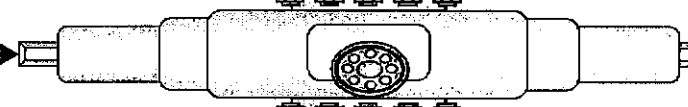
BLIND RAMS

Cameron Type U
13 5/8" 5M

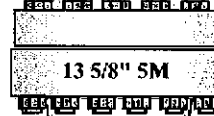


MUD CROSS

H.C.R.



7" RAMS

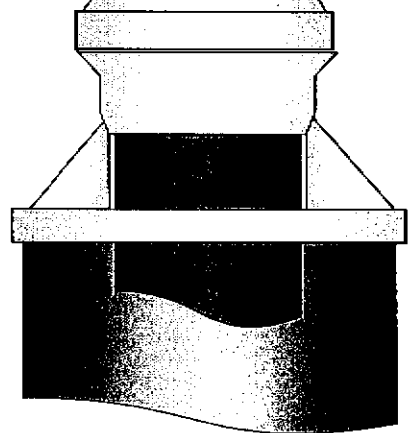


13 5/8" 5M



13 5/8" 5M

13 5/8" 5M



Hydrogen Sulfide Drilling Operations Plan
Mewbourne Oil Company

1. General Requirements

Rule 118 does not apply to this well because MOC has researched this area and no high concentrations of H₂S were found. MOC will have on location and working all H₂S safety equipment before the Delaware formation for purposes of safety and insurance requirements.

2. Hydrogen Sulfide Training

All personnel, whether regularly assigned, contracted, or employed on an unscheduled basis, will have received training from a qualified instructor in the following areas prior to entering the drilling pad area of the well:

1. The hazards and characteristics of hydrogen sulfide gas.
2. The proper use of personal protective equipment and life support systems.
3. The proper use of hydrogen sulfide detectors, alarms, warning systems, briefing areas, evacuation procedures.
4. The proper techniques for first aid and rescue operations.

Additionally, supervisory personnel will be trained in the following areas:

- 1 The effects of hydrogen sulfide on metal components. If high tensile tubular systems are utilized, supervisory personnel will be trained in their special maintenance requirements.
- 2 Corrective action and shut in procedures, blowout prevention, and well control procedures while drilling a well.
- 3 The contents of the Hydrogen Sulfide Drilling Operations Plan.

There will be an initial training session prior to encountering a know hydrogen sulfide source. The initial training session shall include a review of the site specific Hydrogen Sulfide Drilling Operations Plan.

3. Hydrogen Sulfide Safety Equipment and Systems

All hydrogen sulfide safety equipment and systems will be installed, tested, and operational prior to drilling below the 9 5/8" intermediate casing.

1. Well Control Equipment
 - A. Choke manifold with minimum of one adjustable choke/remote choke.
 - B. Blowout preventers equipped with blind rams and pipe rams to accommodate all pipe sizes with properly sized closing unit
 - C. Auxiliary equipment including annular type blowout preventer.
2. Protective Equipment for Essential Personnel

Thirty minute self contained work unit located in the dog house and at briefing areas.

Additionally: If H₂S is encountered in concentrations less than 10 ppm, fans will be placed in work areas to prevent the accumulation of hazardous amounts of poisonous gas. If higher concentrations of H₂S are detected the well will be shut in and a rotating head, mud/gas separator, remote choke and flare line with igniter will be installed.

EXHIBIT "D"

3. Hydrogen Sulfide Protection and Monitoring Equipment
Two portable hydrogen sulfide monitors positioned on location for optimum coverage and detection. The units shall have audible sirens to notify personnel when hydrogen sulfide levels exceed 20 PPM.
4. Visual Warning Systems
 - A. Wind direction indicators as indicated on the wellsite diagram.
 - B. Caution signs shall be posted on roads providing access to location. Signs shall be painted a high visibility color with lettering of sufficient size to be readable at reasonable distances from potentially contaminated areas.

4. Mud Program

The mud program has been designed to minimize the amount of hydrogen sulfide entrained in the mud system. Proper mud weight, safe drilling practices, and the use of hydrogen sulfide scavengers will minimize hazards while drilling the well.

5. Metallurgy

All tubular systems, wellheads, blowout preventers, drilling spools, kill lines, choke manifolds, and valves shall be suitable for service in a hydrogen sulfide environment when chemically treated.

6. Communications

State & County Officials phone numbers are posted on rig floor and supervisors trailer. Communications in company vehicles and toolpushers are either two way radios or cellular phones.

7. Well Testing

Drill stem testing is not an anticipated requirement for evaluation of this well. If a drill stem test is required, it will be conducted with a minimum number of personnel in the immediate vicinity. The test will be conducted during daylight hours only.

8. Emergency Phone Numbers

Eddy County Sheriff's Office	911 or 575-887-7551
Ambulance Service	911 or 575-885-2111
Carlsbad Fire Dept	911 or 575-885-2111
Loco Hills Volunteer Fire Dept.	911 or 575-677-3266
Closest Medical Facility - Columbia Medical Center of Carlsbad	575-492-5000

Mewbourne Oil Company	Hobbs District Office	575-393-5905
	Fax	575-397-6252
	2nd Fax	575-393-7259

District Manager	Robin Terrell	575-390-4816
Drilling Superintendent	Frosty Lathan	575-390-4103
	Bradley Bishop	575-390-6838
Drilling Foreman	Wesley Noseff	575-441-0729

Mewbourne Oil Company, Sunrise 31/32 Fee #826H
Sec 36, T22S, R26E
SHL: 2545' FSL & 135' FEL, Sec 36
BHL: 1400' FSL & 100' FEL, Sec 32

Anticipated Start Date – January 9, 2024

Geological Tops – FW Depth & Oil/Gas Barring Zones

Formation	Est. Top	Oil & Gas	Formation	Est. Top	Oil & Gas
Estimated FW Depth	200'	No	Delaware (Lamar)	1830'	yes
Rustler			Bell Canyon	1980'	yes
Salt Top			Cherry Canyon	2610'	yes
Castille	500'	No	Manzanita Marker	2780'	yes
Salt Base	1580'	No	Basal Brushy Canyon	4870'	yes
Yates			Bone Spring	5250'	yes
Seven Rivers			1 st Bone Spring	6310'	yes
Queen			2 nd Bone Spring	6790'	yes
Capitan			3 rd Bone Spring	8350'	yes
Grayburg			Abo		
San Andres			Wolfcamp (producing zone)	8700'	yes
Glorieta					
Yeso					

Mewbourne Oil Company, Sunrise 31/32 Fee #826H
Sec 36, T22S, R26E
SHL: 2545' FSL & 135' FEL, Sec 36
BHL: 1400' FSL & 100' FEL, Sec 32

Casing Program

Hole Size	Casing Interval		Csg. Size	Weight (lbs)	Grade	Conn.	SF Collapse	SF Burst	SF Jt Tension	SF Body Tension
	From	To								
17.5"	0'	450'	13.375"	48	H40	STC	3.74	8.40	14.91	25.05
12.25"	0'	1750'	9.625"	36	J55	LTC	2.22	3.87	7.19	8.95
8.75"	0'	9575'	7"	26	P110	LTC	1.61	2.05	2.78	3.74
6.125"	8874'	19,890'	4.5"	13.5	P110	LTC	2.14	2.49	2.27	2.84
BLM Minimum Safety Factor							1.125	1	1.6 Dry 1.8 Wet	1.6 Dry 1.8 Wet

All casing strings will be tested in accordance with Onshore Oil and Gas Order #2 III.B.1.h
 Must have table for contingency casing

	Y or N
Is casing new? If used, attach certification as required in Onshore Order #1	Y
Is casing API approved? If no, attach casing specification sheet.	Y
Is premium or uncommon casing planned? If yes attach casing specification sheet.	N
Does the above casing design meet or exceed BLM's minimum standards? If not provide justification (loading assumptions, casing design criteria).	Y
Will the pipe be kept at a minimum 1/3 fluid filled to avoid approaching the collapse pressure rating of the casing?	Y
Is well located within Capitan Reef?	N
If yes, does production casing cement tie back a minimum of 50' above the Reef?	
Is well within the designated 4 string boundary.	
Is well located in SOPA but not in R-111-P?	N
If yes, are the first 2 strings cemented to surface and 3 rd string cement tied back 500' into previous casing?	
Is well located in R-111-P and SOPA?	N
If yes, are the first three strings cemented to surface?	
Is 2 nd string set 100' to 600' below the base of salt?	
Is well located in high Cave/Karst?	N
If yes, are there two strings cemented to surface?	
(For 2 string wells) If yes, is there a contingency casing if lost circulation occurs?	
Is well located in critical Cave/Karst?	N
If yes, are there three strings cemented to surface?	

Mewbourne Oil Company, Sunrise 31/32 Fee #826H
Sec 36, T22S, R26E
SHL: 2545' FSL & 135' FEL, Sec 36
BHL: 1400' FSL & 100' FEL, Sec 32

Cementing Program

Csg	Top MD	Bottom MD	# Sks	Yield (ft ³ /sk)	Density (ppg)	Vol (ft ³)	% Excess	Slurry Description
Surface (Lead)	0'	258'	170	2.12	12.5	360	100	Class C, Salt, Gel, Extender, LCM
Surface (Tail)	258'	450'	200	1.34	14.8	268	100	Class C, Retarder
Intermediate (Lead)	0'	1072'	200	2.12	12.5	424	25	Class C, Salt, Gel, Extender, LCM
Intermediate (Tail)	1072'	1750'	200	1.34	14.8	268	25	Class C, Retarder
Production (Lead)	1550'	4064'	490	2.12	12.5	827	25	Class C, Salt, Gel, Extender, LCM, Defoamer
Production (Tail)	4064'	9575'	400	1.18	15.6	472	25	Class C, Retarder
Liner	8874'	19,890'	720	1.85	13.5	1332	25	Class H, Salt, Gel, Fluid Loss, Retarder, Dispersant, Defoamer, Anti-settling Agent

Casing String	TOC	% Excess
Surface	0'	100%
Intermediate	0'	25%
Production	1550'	25%
Liner	8874'	25%

Mewbourne Oil Company, Sunrise 31/32 Fee #826H
Sec 36, T22S, R26E
SHL: 2545' FSL & 135' FEL, Sec 36
BHL: 1400' FSL & 100' FEL, Sec 32

Mud Program

Depth		Type	Weight (ppg)	Viscosity	Water Loss
From	To				
0	450	FW Gel	8.6-8.8	28-34	N/C
450	1750	Saturated Brine	10.0	28-34	N/C
1750	9575	Cut Brine	8.6-9.7	28-34	N/C
9575	19,890	OBM	10.0-12.0	30-40	<10cc

Sufficient mud materials to maintain mud properties and meet minimum lost circulation and weight increase requirements will be kept on location at all times. MW up to 13.0 ppg may be required for shale control. The highest MW needed to balance formation pressure is expected to be 12.0 ppg. We will monitor the loss or gain of fluid with Pason/PVT/Visual Monitoring.

Blowout Prevention

BOP installed and tested before drilling which hole?	Size?	System Rated WP	Type	✓	Tested to:
12-1/4"	13-5/8"	5M	Annular	X	2,500#
			Blind Ram	X	5,000#
			Pipe Ram	X	
			Double Ram		
			Other*		

Pressure Rating: 5M

Equipment: Annular, Pipe Rams, Blind Rams

Variance: YES

Testing Procedure: BOP/BOPE will be tested by an independent service company to 250 psi low and the high pressure indicated above per Onshore Order 2 requirements. The System may be upgraded to a higher pressure but still tested to the working pressure listed in the table above. If the system is upgraded all the components installed will be functional and tested. Pipe rams will be operationally checked each 24 hour period. Blind rams will be operationally checked on each trip out of the hole. These checks will be noted on the daily tour sheets. Other accessories to the BOP equipment will include a Kelly cock and floor safety valve (inside BOP) and choke lines and choke manifold. See attached schematics.

Choke Diagram & BOP diagrams: Please see attachments

Max TVD: 9570' (Proposed Directional Plan)

Max MW: 12 ppg


Anticipated Bottom Hole Pressure: 5972 psi

Anticipated Surface Pressure: 3867 psi



New Mexico Office of the State Engineer

Point of Diversion Summary

Well Tag	POD Number	(quarters are 1=NW 2=NE 3=SW 4=SE)				(quarters are smallest to largest)		(NAD83 UTM in meters)	
		Q64	Q16	Q4	Sec	Tws	Rng	X	Y
	C 03445	3	3	3	31	22S	27E	571774	3578630 
Driller License:	1314	Driller Company:	M & M EXCAVATING, INC.						
Driller Name:	MALEY, DAVID R. (LD)								
Drill Start Date:		Drill Finish Date:		Plug Date:	04/29/2010				
Log File Date:	05/21/2010	PCW Rcv Date:		Source:	Shallow				
Pump Type:		Pipe Discharge Size:		Estimated Yield:					
Casing Size:		Depth Well:		Depth Water:	200 feet				

The data is furnished by the NMOSE/ISC and is accepted by the recipient with the expressed understanding that the OSE/ISC make no warranties, expressed or implied, concerning the accuracy, completeness, reliability, usability, or suitability for any particular purpose of the data.

6/2/23 10:55 AM

POINT OF DIVERSION SUMMARY

Mewbourne Oil Company, Sunrise 31/32 Fee #826H
Sec 36, T22S, R26E
SHL: 2545' FSL & 135' FEL, Sec 36
BHL: 1400' FSL & 100' FEL, Sec 32

Anticipated Start Date – January 9, 2024

Geological Tops – FW Depth & Oil/Gas Barring Zones

Formation	Est. Top	Oil & Gas		Formation	Est. Top	Oil & Gas
Estimated FW Depth	200'	No		Delaware (Lamar)	1830'	yes
Rustler				Bell Canyon	1980'	yes
Salt Top				Cherry Canyon	2610'	yes
Castille	500'	No		Manzanita Marker	2780'	yes
Salt Base	1580'	No		Basal Brushy Canyon	4870'	yes
Yates				Bone Spring	5250'	yes
Seven Rivers				1 st Bone Spring	6310'	yes
Queen				2 nd Bone Spring	6790'	yes
Capitan				3 rd Bone Spring	8350'	yes
Grayburg				Abo		
San Andres				Wolfcamp (producing zone)	8700'	yes
Glorieta						
Yeso						

Mewbourne Oil Company, Sunrise 31/32 Fee #826H
Sec 36, T22S, R26E
SHL: 2545' FSL & 135' FEL, Sec 36
BHL: 1400' FSL & 100' FEL, Sec 32

Casing Program

Hole Size	Casing Interval		Csg. Size	Weight (lbs)	Grade	Conn.	SF Collapse	SF Burst	SF Jt Tension	SF Body Tension
	From	To								
17.5"	0'	450'	13.375"	48	H40	STC	3.74	8.40	14.91	25.05
12.25"	0'	1750'	9.625"	36	J55	LTC	2.22	3.87	7.19	8.95
8.75"	0'	9575'	7"	26	P110	LTC	1.61	2.05	2.78	3.74
6.125"	8874'	19,890'	4.5"	13.5	P110	LTC	2.14	2.49	2.27	2.84
BLM Minimum Safety Factor							1.125	1	1.6 Dry 1.8 Wet	1.6 Dry 1.8 Wet

All casing strings will be tested in accordance with Onshore Oil and Gas Order #2 III.B.1.h
 Must have table for contingency casing

	Y or N
Is casing new? If used, attach certification as required in Onshore Order #1	Y
Is casing API approved? If no, attach casing specification sheet.	Y
Is premium or uncommon casing planned? If yes attach casing specification sheet.	N
Does the above casing design meet or exceed BLM's minimum standards? If not provide justification (loading assumptions, casing design criteria).	Y
Will the pipe be kept at a minimum 1/3 fluid filled to avoid approaching the collapse pressure rating of the casing?	Y
Is well located within Capitan Reef?	N
If yes, does production casing cement tie back a minimum of 50' above the Reef?	
Is well within the designated 4 string boundary.	
Is well located in SOPA but not in R-111-P?	N
If yes, are the first 2 strings cemented to surface and 3 rd string cement tied back 500' into previous casing?	
Is well located in R-111-P and SOPA?	N
If yes, are the first three strings cemented to surface?	
Is 2 nd string set 100' to 600' below the base of salt?	
Is well located in high Cave/Karst?	N
If yes, are there two strings cemented to surface?	
(For 2 string wells) If yes, is there a contingency casing if lost circulation occurs?	
Is well located in critical Cave/Karst?	N
If yes, are there three strings cemented to surface?	

Mewbourne Oil Company, Sunrise 31/32 Fee #826H
Sec 36, T22S, R26E
SHL: 2545' FSL & 135' FEL, Sec 36
BHL: 1400' FSL & 100' FEL, Sec 32

Cementing Program

Csg	Top MD	Bottom MD	# Sks	Yield (ft3/sk)	Density (ppg)	Vol (ft3)	% Excess	Slurry Description
Surface (Lead)	0'	258'	170	2.12	12.5	360	100	Class C, Salt, Gel, Extender, LCM
Surface (Tail)	258'	450'	200	1.34	14.8	268	100	Class C, Retarder
Intermediate (Lead)	0'	1072'	200	2.12	12.5	424	25	Class C, Salt, Gel, Extender, LCM
Intermediate (Tail)	1072'	1750'	200	1.34	14.8	268	25	Class C, Retarder
Production (Lead)	1550'	4064'	490	2.12	12.5	827	25	Class C, Salt, Gel, Extender, LCM, Defoamer
Production (Tail)	4064'	9575'	400	1.18	15.6	472	25	Class C, Retarder
Liner	8874'	19,890'	720	1.85	13.5	1332	25	Class H, Salt, Gel, Fluid Loss, Retarder, Dispersant, Defoamer, Anti-settling Agent

Casing String	TOC	% Excess
Surface	0'	100%
Intermediate	0'	25%
Production	1550'	25%
Liner	8874'	25%

Mewbourne Oil Company, Sunrise 31/32 Fee #826H
Sec 36, T22S, R26E
SHL: 2545' FSL & 135' FEL, Sec 36
BHL: 1400' FSL & 100' FEL, Sec 32

Mud Program

Depth		Type	Weight (ppg)	Viscosity	Water Loss
From	To				
0	450	FW Gel	8.6-8.8	28-34	N/C
450	1750	Saturated Brine	10.0	28-34	N/C
1750	9575	Cut Brine	8.6-9.7	28-34	N/C
9575	19,890	OBM	10.0-12.0	30-40	<10cc

Sufficient mud materials to maintain mud properties and meet minimum lost circulation and weight increase requirements will be kept on location at all times. MW up to 13.0 ppg may be required for shale control. The highest MW needed to balance formation pressure is expected to be 12.0 ppg. We will monitor the loss or gain of fluid with Pason/PVT/Visual Monitoring.

Blowout Prevention

BOP installed and tested before drilling which hole?	Size?	System Rated WP	Type	✓	Tested to:
12-1/4"	13-5/8"	5M	Annular	X	2,500#
			Blind Ram	X	5,000#
			Pipe Ram	X	
			Double Ram		
			Other*		

Pressure Rating: 5M

Equipment: Annular, Pipe Rams, Blind Rams

Variance: YES

Testing Procedure: BOP/BOPE will be tested by an independent service company to 250 psi low and the high pressure indicated above per Onshore Order 2 requirements. The System may be upgraded to a higher pressure but still tested to the working pressure listed in the table above. If the system is upgraded all the components installed will be functional and tested. Pipe rams will be operationally checked each 24 hour period. Blind rams will be operationally checked on each trip out of the hole. These checks will be noted on the daily tour sheets. Other accessories to the BOP equipment will include a Kelly cock and floor safety valve (inside BOP) and choke lines and choke manifold. See attached schematics.

Choke Diagram & BOP diagrams: Please see attachments

Max TVD: 9570' (Proposed Directional Plan)

Max MW: 12 ppg

Anticipated Bottom Hole Pressure: 5972 psi

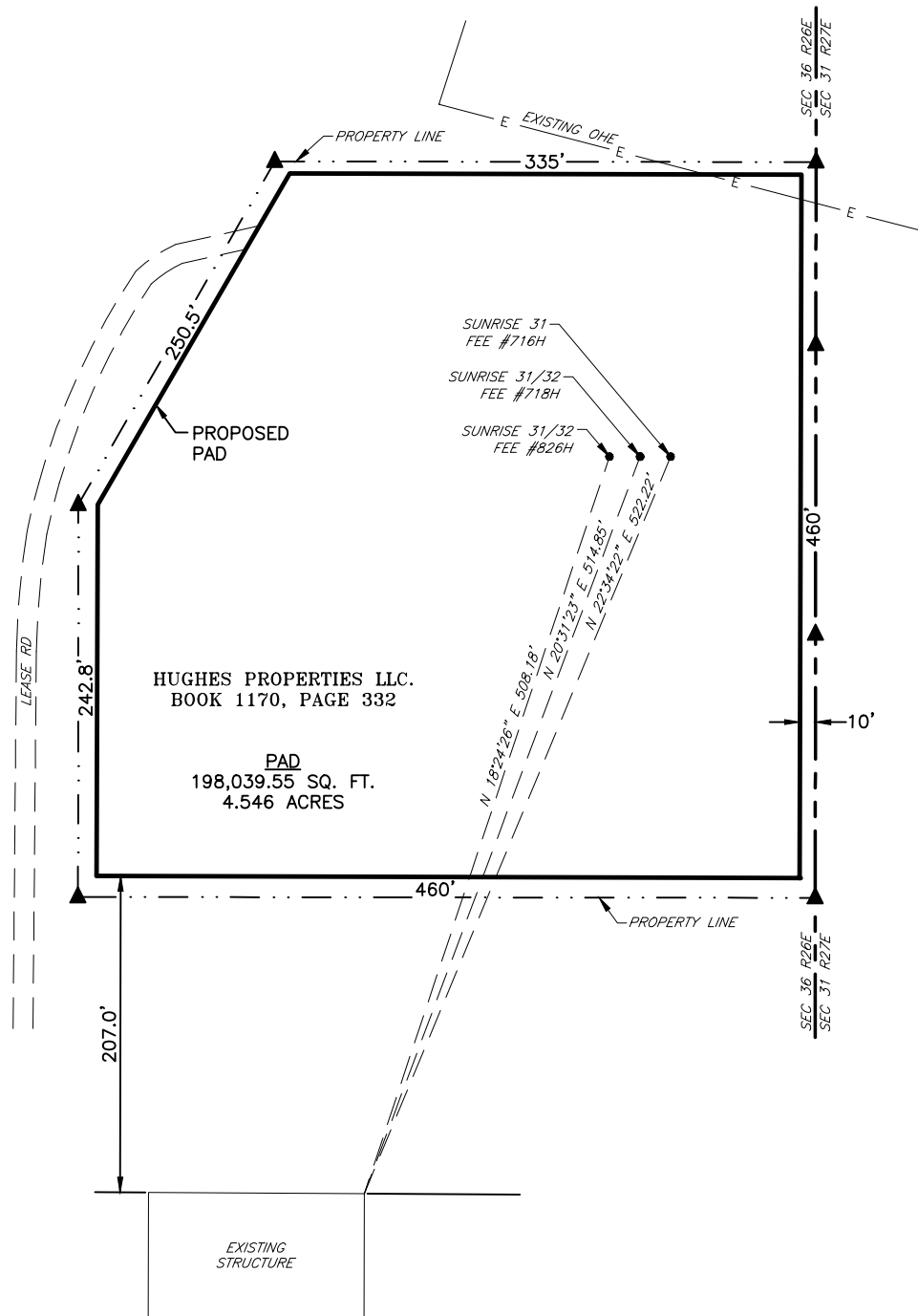
Anticipated Surface Pressure: 3867 psi

Mewbourne Oil Company, Sunrise 31/32 Fee #826H
Sec 36, T22S, R26E
SHL: 2545' FSL & 135' FEL, Sec 36
BHL: 1400' FSL & 100' FEL, Sec 32

Logging and Testing Procedures

Logs planned		Interval
X	Gamma Ray	500' to TD
	Density	
	CBL	
	Mud log	
X	MWD	500' to TD

**MEWBOURNE OIL COMPANY
SUNRISE DISTANCE SURVEY
SECTION 36, T22S, R26E
N. M. P. M., EDDY COUNTY, NEW MEXICO**



LEGEND	
	PROPOSED PAD
	PROPERTY LINE
	FOUND 1/2" REBAR W/YELLOW PLASTIC CAP "LS17821"



THIS IS NOT A BOUNDARY SURVEY, APPARENT PROPERTY CORNERS AND PROPERTY LINES ARE SHOWN FOR INFORMATION ONLY.

I, R. M. Howett, a N. M. Professional Surveyor, hereby certify that I prepared this unclassified survey of a well location from an actual survey made on the ground under my direct supervision, said survey and plat meet the Min. Stds. for Land Surveying in the State of N. M. and are true and correct to the best of my knowledge and belief.

Robert M. Howett
Robert M. Howett NM PS 19680



Copyright 2016 - All Rights Reserved

SCALE: 1" = 120'
0 60 120
BEARINGS ARE
NAD 83 GRID - NM EAST
DISTANCES ARE GROUND

1	WELL CALLS	11/30
NO.	REVISION	DATE
JOB NO.: LS23040412		
DWG. NO.: 23040412-1		



701 S. CECIL ST., HOBBS, NM 88240 (575) 964-8200

SCALE: 1" = 120'
DATE: 11/07/2023
SURVEYED BY: ML/HA
DRAWN BY: AR
APPROVED BY: RMH
SHEET: 1 OF 1

District I
1625 N. French Dr., Hobbs, NM 88240
Phone: (575) 393-6161 Fax: (575) 393-0720
District II
811 S. First St., Artesia, NM 88210
Phone: (575) 748-1283 Fax: (575) 748-9720
District III
1000 Rio Brazos Road, Aztec, NM 87410
Phone: (505) 334-6178 Fax: (505) 334-6170
District IV
1220 S. St. Francis Dr., Santa Fe, NM 87505
Phone: (505) 476-3460 Fax: (505) 476-3462

State of New Mexico
Energy, Minerals & Natural Resources Department
OIL CONSERVATION DIVISION
1220 South St. Francis Dr.
Santa Fe, NM 87505

Form C-102
Revised August 1, 2011
Submit one copy to appropriate
District Office

AMENDED REPORT

WELL LOCATION AND ACREAGE DEDICATION PLAT

1 API Number		2 Pool Code		3 Pool Name	
4 Property Code		5 Property Name SUNRISE 31/32 FEE			6 Well Number 826H
7 OGRID NO.		8 Operator Name MEWBOURNE OIL COMPANY			9 Elevation 3204'

10 Surface Location

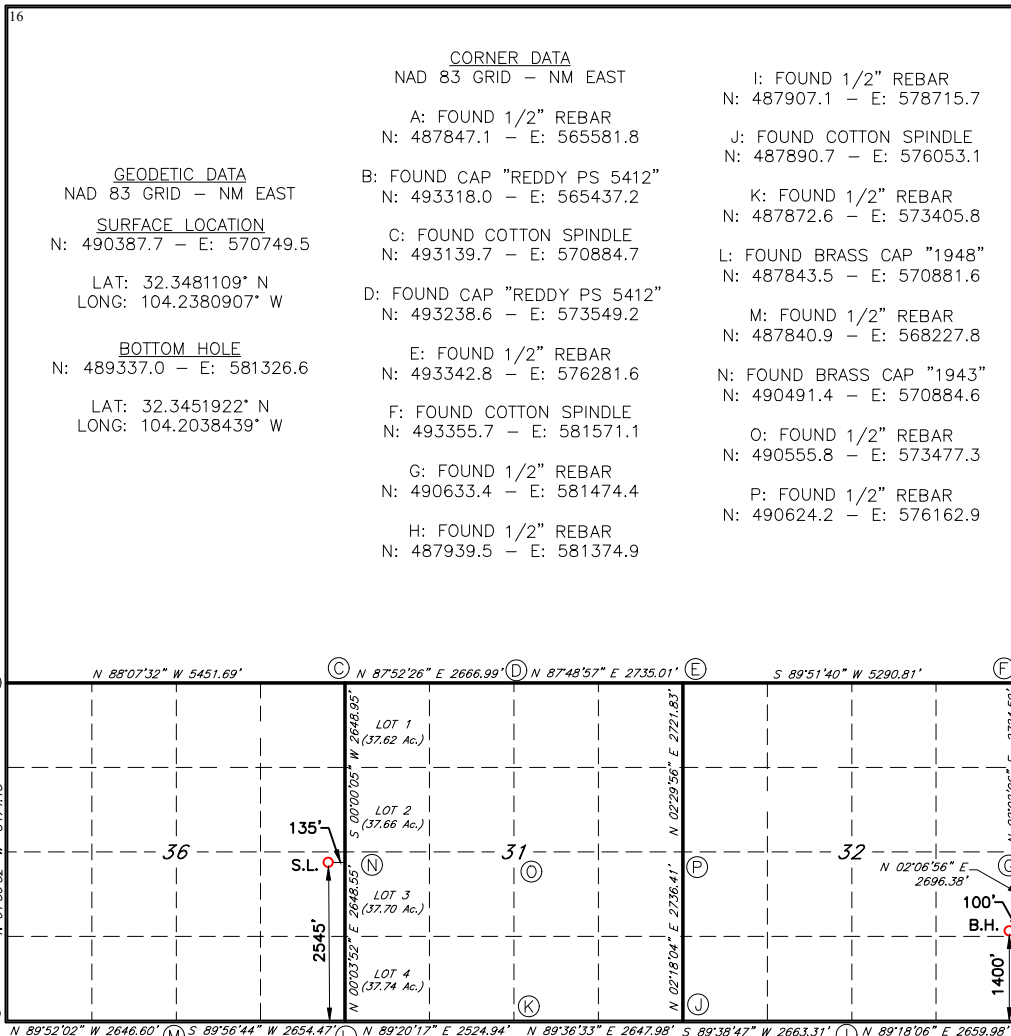
UL or lot no.	Section	Township	Range	Lot Idn	Feet from the	North/South line	Feet From the	East/West line	County
I	36	22S	26E		2545	SOUTH	135	EAST	EDDY

11 Bottom Hole Location If Different From Surface

UL or lot no.	Section	Township	Range	Lot Idn	Feet from the	North/South line	Feet from the	East/West line	County
I	32	22S	27E		1400	SOUTH	100	EAST	EDDY

12 Dedicated Acres	13 Joint or Infill	14 Consolidation Code	15 Order No.
--------------------	--------------------	-----------------------	--------------

No allowable will be assigned to this completion until all interest have been consolidated or a non-standard unit has been approved by the division.



17 OPERATOR CERTIFICATION
I hereby certify that the information contained herein is true and complete to the best of my knowledge and belief, and that this organization either owns a working interest or unleased mineral interest in the land including the proposed bottom hole location or has a right to drill this well at this location pursuant to a contract with an owner of such a mineral or working interest, or to a voluntary pooling agreement or a compulsory pooling order heretofore entered by the division.

Signature _____ Date _____
Printed Name _____
E-mail Address _____

18 SURVEYOR CERTIFICATION
I hereby certify that the well location shown on this plat was plotted from field notes of actual surveys made by me or under my supervision, and that the same is true and correct to the best of my belief.

11/07/2023
Date of Survey
Signature and Seal of Professional Surveyor _____
19680
Certificate Number

Job No.: LS23110969

LOCATION VERIFICATION MAP

NOT TO SCALE



*SECTION 36, TWP. 22 SOUTH, RGE. 26 EAST,
N. M. P. M., EDDY CO., NEW MEXICO*

OPERATOR: Mewbourne Oil Company
 LEASE: Sunrise 31/32 Fee
 WELL NO.: 826H
 ELEVATION: 3204'

LOCATION: 2545' FSL & 135' FEL
 CONTOUR INTERVAL: 10'
 USGS TOPO. SOURCE MAP:
Otis, NM (1985)

NO.	REVISION	DATE
JOB NO.: LS23110969		
DWG. NO.: 23110969-2		

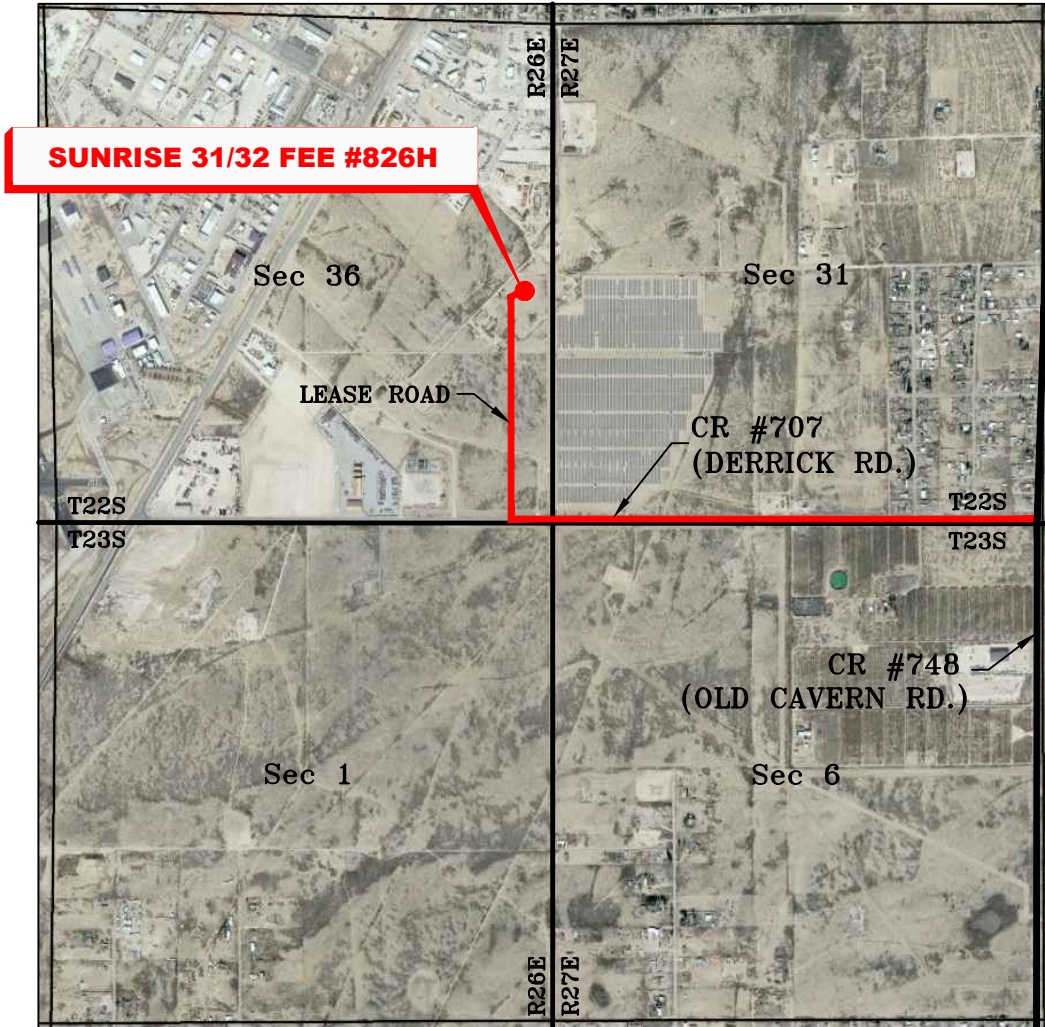


701 S. CECIL ST., HOBBS, NM 88240 (575) 964-8200

SCALE: 1" = 1000'
DATE: 11/07/2023
SURVEYED BY: ML/HA
DRAWN BY: LM
APPROVED BY: RMH
SHEET: 1 OF 1

VICINITY MAP

NOT TO SCALE



*SECTION 36, TWP. 22 SOUTH, RGE. 26 EAST,
N. M. P. M., EDDY CO., NEW MEXICO*

OPERATOR: Mewbourne Oil Company
 LEASE: Sunrise 31/32 Fee
 WELL NO.: 826H

LOCATION: 2545' FSL & 135' FEL
 ELEVATION: 3204'

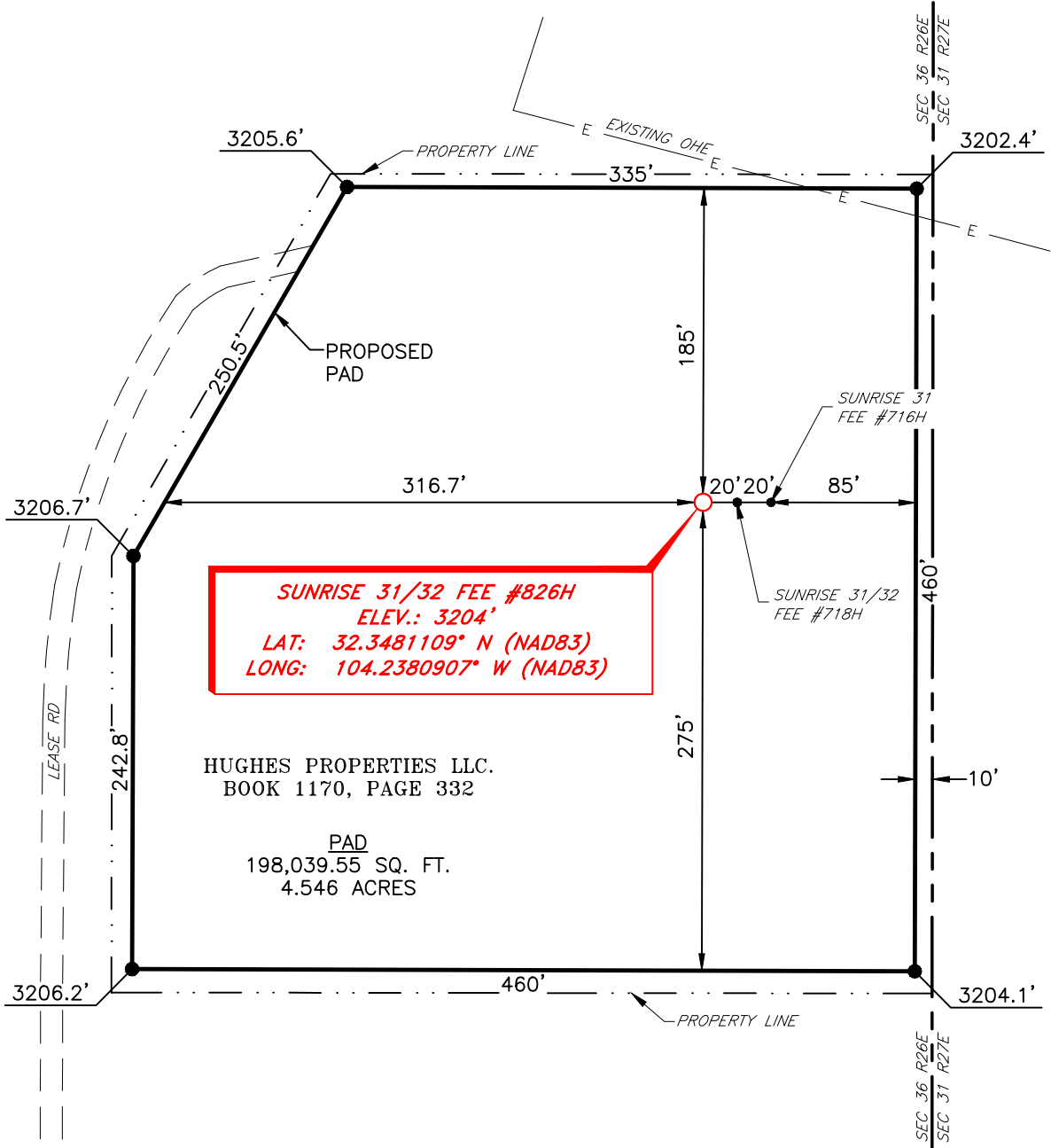
NO.	REVISION	DATE
JOB NO.: LS23110969		
DWG. NO.: 23110969-3		



701 S. CECIL ST., HOBBS, NM 88240 (575) 964-8200

SCALE: N. T. S.
DATE: 11/07/2023
SURVEYED BY: ML/HA
DRAWN BY: LM
APPROVED BY: RMH
SHEET: 1 OF 1

MEWBOURNE OIL COMPANY
SUNRISE 31/32 FEE #826H
(2545' FSL & 135' FEL)
SECTION 36, T22S, R26E
N. M. P. M., EDDY COUNTY, NEW MEXICO



HUGHES PROPERTIES LLC.
 BOOK 1170, PAGE 332

PAD
 198,039.55 SQ. FT.
 4.546 ACRES

DIRECTIONS TO LOCATION

From the intersection of CR #707 (Derrick Rd.) and CR #748 (Old Cavern Rd.);
 Go West on CR #707 approx. 1.0 miles to a lease road on the right;
 Turn right and go North approx. 0.5 miles to location on the right.

THIS IS NOT A BOUNDARY SURVEY, APPARENT PROPERTY CORNERS AND PROPERTY LINES ARE SHOWN FOR INFORMATION ONLY. BOUNDARY DATA IS SHOWN FROM A PREVIOUS SURVEY REFERENCED HEREON.



SCALE: 1" = 100'
 0 50 100

BEARINGS ARE
 NAD 83 GRID - NM EAST
 DISTANCES ARE GROUND

Copyright 2016 - All Rights Reserved

NO.	REVISION	DATE
JOB NO.: LS23110969		
DWG. NO.: 23110969-4		



701 S. CECIL ST., HOBBS, NM 88240 (575) 964-8200

SCALE: 1" = 100'
DATE: 11/07/2023
SURVEYED BY: ML/HA
DRAWN BY: LM
APPROVED BY: RMH
SHEET: 1 OF 1

Carlsbad Current Argus.

PART OF THE USA TODAY NETWORK

Affidavit of Publication

Ad # 0005867691

This is not an invoice

MEWBOURNE OIL COMPANY

3901 S BROADWAY AVE

TYLER, TX 75701-8716

Mewbourne Oil Company plans to drill 1 horizontal Wolfcamp well from a drill site approximately 0.2 miles southeast of the intersection of Production Lane and Brooks Drive. The Sunrise 31/32 Fee #826H (2545' FSL & 135' FEL Sec 36, T22S, R26E Eddy Co, NM) will be drilled to a total depth of 19,890' MD. Copies of the permit application may be obtained at the office of the city clerk. For questions on this matter please contact Robin Terrell by phone @ (575) 393-5905 or in writing to 4801 Business Park BLVD Hobbs, NM 88241. Public hearing for this matter is set for 6:00 PM on 1/09/2024 at Carlsbad City Hall. #5737928, Current Argus, Dec. 20,26,2023,Jan.2,2024

I, a legal clerk of the **Carlsbad Current Argus**, a newspaper published daily at the City of Carlsbad, in said county of Eddy, state of New Mexico and of general paid circulation in said county; that the same is a duly qualified newspaper under the laws of the State wherein legal notices and advertisements may be published; that the printed notice attached hereto was published in the regular and entire edition of said newspaper and not in supplement thereof in editions dated as follows:

12/20/2023, 12/26/2023, 01/02/2024



Legal Clerk

Subscribed and sworn before me this January 3, 2024:



State of WI, County of Brown

NOTARY PUBLIC

4-6-27

My commission expires

DENISE ROBERTS
Notary Public
State of Wisconsin

Ad # 0005867691

PO #:

of Affidavits: 1

This is not an invoice

CITY OF CARLSBAD

AGENDA BRIEFING MEMORANDUM

Council Meeting Date: 1/9/2024

DEPARTMENT: Grant Programs	BY: Angie Barrios-Testa, Director <i>Angie Barrios-Testa</i> 1/2/2024	DATE: 1/2/2024
----------------------------	--	----------------

SUBJECT: Approve Submission of a Cultural Properties Restoration Fund Grant Application for the Carlsbad Public Library and Carlsbad Museum Building and the Restoration of its Art Mural

Through the Cultural Properties Restoration Fund, the New Mexico Department of Cultural Affairs – New Mexico Historic Preservation Division (HPD) is making Cultural Properties Restoration funding available to cities and other entities of up to \$250,000 to fund historic preservation and restoration projects.

The City wishes to apply for funding to paint and eliminate windows from the Carlsbad Museum side of the building and to restore and preserve the art mural at the top of the east corner of the Museum. If funding allows, the project also includes paint and restoration of the entire Carlsbad Public Library and Carlsbad Museum building. As the City moves towards establishing its Historic Certified Local Government (CLG) designation, this building can be one of the City properties recommended as a historic building located in the new City of Carlsbad Historic District overlay map. If successful, this project could be a pilot project for future property restorations in the historic and MainStreet districts.

The funding opportunity does not require that the City be a CLG and there is no match or cost-sharing requirement. The City intends to apply for a maximum of \$250,000. The deadline to apply is February 2, 2024, at 5:00 p.m.

DEPARTMENT RECOMMENDATION: Staff recommends approval for the submission of a grant application to the New Mexico Department of Cultural Affairs – New Mexico Historic Preservation Division’s Cultural Properties Restoration Fund Grant Program, and to delegate the City Administrator signature authority on the application and related documents.

BOARD/COMMISSION/COMMITTEE ACTION:

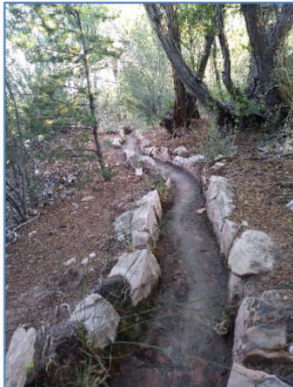
<input type="checkbox"/> P & Z	<input type="checkbox"/> Lodgers Tax Board	<input type="checkbox"/> Riverwalk Rec Center Board	<input type="checkbox"/> APPROVED
<input type="checkbox"/> Museum Board	<input type="checkbox"/> Alejandro Ruiz Board	<input type="checkbox"/> Water Board	<input type="checkbox"/> DISAPPROVED
<input type="checkbox"/> Library Board	<input type="checkbox"/> N. Mesa Board	<input type="checkbox"/> Beautification Committee	

Reviewed by: Interim
City Administrator: /s/Wendy Austin **Date:** 01/04/2024



New Mexico Historic Preservation Division

NOTICE OF GRANT OPPORTUNITY
CULTURAL PROPERTIES RESTORATION FUND GRANT PROGRAM



*Photographs, Top Row, L to R, Goddard Hall at New Mexico State University, Anton Chico Land Grant
Bottom Row, Acequia within the San Antonio de Las Huertas Land Grant, Silver City Waterworks*

Grant Opportunity

The Historic Preservation Division's Cultural Properties Restoration Fund Grant Program is now accepting applications.

Applications are due on **February 2, 2024, 5:00 p.m. MT.**

Available Grant Funding

- Grants are awarded through a competitive process.
- Grant awards will range from \$5,000-\$250,000.
- No match requirement.
- Grant funds will be distributed up front.

Eligible Applicants

Eligible applicants are limited to state agencies and political subdivisions of the state. Please review the grants manual for a description of eligible criteria.

Eligible Projects

This grant program supports interpretation, restoration, preservation, stabilization, and protection of cultural properties in New Mexico.

- Properties do not need to be listed in a historic register to be eligible.

Application Forms & More Information

[Information is available on the HPD website.](#)

Please review the grants manual before applying.

Contact

Karla McWilliams, Historian
Historic Preservation Division
karla.mcwilliams@dca.nm.gov
505-827-4451



NEW MEXICO DEPARTMENT OF CULTURAL AFFAIRS
New Mexico Historic Preservation Division

CULTURAL PROPERTIES RESTORATION FUND GRANT PROGRAM MANUAL



*Photographs, Top Row, L to R, Goddard Hall at New Mexico State University; Anton Chico Land Grant
Bottom Row, Acequia within the San Antonio de las Huertas Land Grant, Silver City Waterworks*

OCTOBER 2023

CULTURAL PROPERTIES RESTORATION FUND GRANT PROGRAM MANUAL

TABLE OF CONTENTS

- A. Program Description
 - A1. Letter from State Historic Preservation Officer

- B. Grant Overview – QUICK VIEW

- C. Award Information
 - C1. Total Funding
 - C2. Expected Award Amount
 - C3. Anticipated Award Funding and Dates
 - C4. Duration of Grant
 - C5. Type of Funding
 - C6. Type of Award

- D. Eligibility Information
 - D1. Eligible Applicants
 - D2. Additional Information on Eligibility
 - D3. Definition of a “Cultural Property”
 - D4. Cost Sharing or Matching
 - D5. Other

- E. Application and Submission Information
 - E1. Application Requirements
 - E2. Application Forms

- F. Application Review
 - F1. Who decides what projects get funded?
 - F2. Scoring Matrix
 - F3. Criteria for Reviewing and Awarding Grants

- G. Other

APPENDIX A: Text of applicable statutes and regulations

- Senate Bill 9, Land of Enchantment Legacy Fund, 2023
- State of New Mexico, Cultural Properties Protection Act – NMSA 18-6A-1 – 18-6A-6
- State of New Mexico, Cultural Properties Restoration Fund – NMAC 4-10-13
- Review of State Undertakings – NMAC4-10-7
- The Secretary of the Interior’s Standards

APPENDIX B: Joint Powers Agreement, Example

APPENDIX C: Preservation Agreement, Example

A. PROGRAM DESCRIPTION

A1. Letter from State Historic Preservation Officer

Dear Members of the Preservation Community:

The Land of Enhancement Legacy Fund was established by Governor Michelle Lujan Grisham in 2023 to support conservation and preservation efforts in the State of New Mexico. The Department of Cultural Affairs (DCA) was fortunate to be one of eight participating departments to receive funding which will be administered by the New Mexico Historic Preservation Division (HPD) through the Cultural Properties Restoration Fund.

This grant program offers agencies and political subdivisions including cities, villages, towns, counties, acequia commissions, land grants, and universities an opportunity to receive up to \$250,000 to fund historic preservation projects.

Unlike other HPD programs, properties do not need to be listed on a historic register to be funded. Eligible properties include buildings, structures, places, sites, or objects that have historic, archaeological, scientific, architectural, or other cultural significance. Eligible work includes interpretive planning, archaeological and architectural survey, national register nominations, restoration, preservation, stabilization, and protection.

Though encouraged, matching funds are not required. Grant funding will be provided upfront subject to a Joint Powers Agreement and a Preservation Agreement. Please read the Grants Manual for detailed information about the application process.

“One of New Mexico’s greatest treasures is its unique cultural heritage, and our many historic properties help us preserve and showcase that heritage for future generations to enjoy,” said New Mexico Department of Cultural Affairs (DCA) Cabinet Secretary Debra Garcia y Griego. “Our department is honored to help administer a grant program that will contribute to these preservation efforts across our state.”

On behalf of DCA, the Historic Preservation Division is excited to administer such an important grant program that will help protect New Mexico’s rich and diverse history.

Sincerely,



Jeff Pappas
State Historic Preservation Officer

B. GRANT OVERVIEW / QUICKVIEW

B1. Quick view

Below is an overview of the Cultural Properties Restoration Fund Grant Program:

CULTURAL PROPERTIES RESTORATION FUND GRANT PROGRAM – QUICK VIEW	
PROGRAM PURPOSE:	The purpose of this grant program is to assist in funding historic preservation related projects.
ELIGIBLE APPLICANTS:	Agencies/Departments of the State of New Mexico; Political subdivisions of the State of New Mexico – this includes but it is not limited to cities, villages, towns, counties, acequia commissions, universities, and land grants.
ELIGIBLE PROPERTIES:	Cultural properties owned by a political subdivision of the state. Cultural properties are defined as a structure, place, site or object having historic, archaeological, scientific, architectural or other cultural significance. Note that the property does not need to be listed on a historic register, but listed properties are given additional points in the scoring criteria.
ELIGIBLE PROJECTS:	Eligible projects include interpretative planning, archaeological and architectural survey, National Register nominations, restoration, preservation, stabilization, and protection of cultural property.
ELIGIBLE COSTS:	Eligible costs are those associated with the following project types: interpretation, restoration, preservation, stabilization, and protection of cultural property.
TOTAL FUNDING:	The estimated total funding for this year’s Cultural Properties Restoration Fund is \$1,000,000.
GRANT AWARDS:	Grants will be issued in awards of \$5,000 to \$250,000.
MATCH:	No match is required. Projects that show match will be given additional points in the scoring criteria.
AWARD OF FUNDING:	Applicants will receive funding up front.
AGREEMENT DOCUMENT:	Awardees will complete a Joint Powers Agreement describing how the work will be completed and a Preservation Agreement.
NOT ELIGIBLE:	Construction of new buildings; acquisition of buildings; catering; long-term maintenance work; cash reserves, endowments, revolving funds, or fundraising costs; work performed prior to award/ costs for work already completed; lobbying or advocacy; miscellaneous expenses, contingencies, reserves, overhead; relocation of cultural properties; reconstruction of cultural properties (recreating all or part of a structure that no longer exists).
IMPORTANT DATES:	Application due date: February 2, 2024, at 5:00 p.m. Grant Award notification: April 22, 2024 Anticipated start date: September 1, 2024 Anticipated completion date: two years from start date

AWARD INFORMATION

C1. Total Funding

Funding is from the State of New Mexico \$1,000,000

C2. Expected Award Amount

Maximum Award: \$250,000

Minimum Award: \$5,000

C3. Anticipated Award Funding and Dates

Anticipated Award Date: September 1, 2024

Approved projects will start once funding has been secured, a State of New Mexico purchase order has been established, a policy exemption is granted from the Department of Finance Administration to make advanced payments, a Joint Powers Agreement and a Preservation Agreement have been executed.

C4. Duration of grant

The grant period is for two years.

C5. Type of funding

Funding will be awarded up front. Applicants receive funding at the beginning of the grant period subject to an approved scope of work as outlined in the executed Joint Powers Agreement.

C6. Type of Award

Funding Instrument Type: Grant

A legal instrument will be established between the State of New Mexico Department of Cultural Affairs and the awardee. The legal instrument shall consist of a Joint Powers Agreement resulting in the issuance of a State of New Mexico Purchase Order and a Payment Exemption from the Department of Finance Administration.

A Joint Powers Agreement and Payment Exemption is entered into to transfer funds from the awarding agency to the awardee. See applicable statutes and regulations in Appendix A as well as examples of a Joint Powers Agreement and Preservation Agreement in Appendices B and C.

C. ELIGIBILITY INFORMATION

D1. Eligible Applicants

Agencies, Departments, and Political Subdivisions of the State of New Mexico.

D2. Additional Information on Eligibility

A state agency is a department, agency, institution, or political subdivision of the state. A political subdivision of the state is a city, town, village, municipality, county, acequia commission, land grant commission, or university.

D3. Definition of “Cultural Property”

A cultural property is defined as “structure, place, site or object having historic, archaeological, scientific, architectural or other cultural significance.”

For the purposes of this grant, a cultural property does not require listing in the State Register of Cultural Properties, National Register of Historic Places, or local register. However, such listings will be given additional points in the scoring matrix.

D4. Cost Sharing or Matching

Cost sharing or matching is not required. However, if a match is available—either cash or in-kind or a combination of both—the application will be given additional points in the scoring criteria.

D5. Other

1. If the project is to prepare a National Register nomination for an individual property and the owner is different than the applicant, the applicant must include written permission from the owner to proceed with the project, including agreeing to the required preservation agreement. If the project is to prepare a National Register nomination for a historic district and the owners are different than the applicant, the applicant must include support information from a majority of property owners. The Letter of Owner Consent/support documentation must be submitted with the application and signed no earlier than 60 days before the application is due.
2. Administrative costs may not exceed 25% of the total cost (including match).
3. Projects must comply with state and local preservation statutes, regulations, standards, and guidelines.

D. APPLICATION AND SUBMISSION INFORMATION

[Grant application forms may be found on the HPD WEBSITE.](#)

Application materials, including photographs become the property of the State of New Mexico, Department of Cultural Affairs, Historic Preservation Division (HPD) and may be reproduced by HPD without permission—though appropriate credit will be given for such use. Additional materials not specifically requested by HPD, and materials sent separately by the Applicant will be discarded.

The Application Package contains several mandatory forms which must be submitted with your proposal to the Historic Preservation Division.

E1. Application Requirements

The Application shall include the following:

1. Application Form
2. Cultural Property Justification Form
3. Narrative / Project Abstract / Scope of Work Form
4. Project Budget Form
5. Letter of Owner Consent / Community Support Form – for projects which include the completion of a National Register nomination or projects which have community support.
6. Additional Attachments Form

Application materials **MUST** be combined into a single PDF and submitted to NM.SHPO@dca.nm.gov. Note that the PDF cannot exceed 20 MB in size.

E2. Application Forms

The following forms shall be completed as part of your application.

Application Form

The application form shall include contact information for the proposed grant and a brief description of the project. Please check the appropriate box for the project type (see list of project types under narrative form information.) [The required application forms can be found here HPD WEBSITE.](#)

Cultural Property Justification Form

This form requires the following:

1. Identify Listed Property. Applicants shall check the appropriate boxes for cultural properties located within the proposed grant project. A listed property is one that is listed in the National Register of Historic Places, the State Register of Cultural Properties, and /or listed in a local historic register. Please provide the name of the listed property/properties. (Note that to be eligible for this program, a cultural property does not have to be listed in a historic register).
2. Describe the Property and How it Meets the Definition of “Cultural Property.” The applicant shall describe the property’s “special status” by explaining how the “structure, place, site or object has historic, archaeological, scientific, architectural or other cultural significance.”
3. Describe Deterioration, Condition, and Threat. Applicants shall describe the degree of physical change or deterioration and the demonstrable threat to the cultural property, if applicable.
4. Include Current Photographs. Applicants shall include current photographs of the cultural property/properties. Current photographs should show all four sides of the building, overall site views, and photographs of the specific project area, if applicable.

Narrative / Project Abstract / Scope of Work Form

Applicants shall complete the Narrative Form and provide detailed information to describe the grant project’s scope of work. Be sure to address the Criteria for Review under Section F.3 of the Grants Manual. Eligible projects should fall into one of the project types below. Please check the appropriate box on the application form.

Project Types

INTERPRETATIVE PLANNING

Interpretative planning includes the inventory, registration (listing in the National Register), mapping and/or analysis of cultural properties and public educational programs.

ARCHAEOLOGICAL AND ARCHITECTURAL SURVEY

An archeological or architectural survey identifies the cultural properties and helps communities or property owners make more informed policy decisions related to the care and disposition of cultural properties.

RESTORATION

Restoration projects recover the general historic appearance of a cultural property or the form and details of an object or structure by removing incompatible natural or human-caused accretions and replacing missing elements as appropriate.

PRESERVATION

Preservation projects sustain the existing form, integrity, and material of a cultural property or the existing form and vegetative cover of a cultural property and may include protective maintenance or stabilization where necessary in the case of archaeological sites.

STABILIZATION

Stabilization projects reestablish structural stabilization or weather-resistant failure.

PROTECTION

Protection projects safeguard the physical condition or environment of cultural property from deterioration or damage caused by weather or other natural, animal, or human intrusions.

Project Budget Form

Applicants shall complete this form to illustrate how the requested funding will be spent and if a match is available.

Letters of Support/Letters of Owner Consent – Form + Letters Attachments

This form provides an opportunity for applicants to demonstrate support and property owner consent. For example, if the proposed project includes a nomination to list an historic district in the National Register of Historic Places and the owners have consented, please submit that list as part of the application. In the case of a community project and the local entity has provided written support, please list their name(s). Provide any support letters, if available.

Additional Attachments Form

This is for applicants to include any additional documentation to support the proposed project.

APPLY & SUBMIT

- Submit one PDF to NM.SHPO@dca.nm.gov.
- The document cannot exceed 20 MB in size.
- Applications are due by February 2, 2024, at 5:00 PM MT.

F3. Criteria for Reviewing and Awarding Grants

See NMAC 4.10.13.10 for the regulatory description of the criteria.

Grant Management

This explains the applicants' expertise in grant management.

Plan Development / Site Applicability

The application should describe the proposed grant project. Applicants should include supporting planning documents where applicable.

Long-Term Preservation

The application should demonstrate how the applicant will maintain and care for the cultural property after the project is completed. Applicants will be required to sign a 10-year preservation agreement.

Preservation Standards – Compliance

The applicant should show how they will meet local and state preservation standards. See Appendix A for Statutes and Regulations.

Damage, Deterioration or Threat

The application should identify the demonstrated degree of physical damage or deterioration of the cultural property and if there are demonstrable threats to its stability. Include photographs.

Special Status of Property

Please note in the application whether the property is listed in a local, state, or national historic register (listing is not required but will receive additional points in the scoring matrix if it is.)

Matching Funds

Applicants shall indicate whether matching funds will be available for the project. Matching funds may be cash or in-kind. Applicants should document the proposed match on the Match Form. (match is not required but will receive additional points in the scoring matrix if available.)

APPENDIX A: Applicable Statutes, Regulations, and Legislation

This section includes the text of applicable statutes and regulations. These include:

- Senate Bill 9, Land of Enchantment Legacy Fund, 2023
- State of New Mexico, Cultural Properties Protection Act – NMSA 18-6A-1 – 18-6A-6
- State of New Mexico, Cultural Properties Restoration Fund – NMAC 4-10-13
- Review of State Undertakings – NMAC 4-10-7
- The Secretary of the Interior’s Standards for Rehabilitation

SENATE BILL 9 – LAND OF ENCHANTMENT LEGACY FUND

**SENATE FINANCE COMMITTEE SUBSTITUTE FOR SENATE BILL 9
56TH LEGISLATURE - STATE OF NEW MEXICO - FIRST SESSION, 2023**

AN ACT

RELATING TO CONSERVATION; CREATING THE CONSERVATION LEGACY PERMANENT FUND; CREATING THE LAND OF ENCHANTMENT LEGACY FUND; INCLUDING THE CONSERVATION LEGACY PERMANENT FUND IN THE PERMANENT FUNDS INVESTED BY THE STATE INVESTMENT COUNCIL.

BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF NEW MEXICO:

SECTION 1. Section 6-8-1 NMSA 1978 (being Laws 1957, Chapter 179, Section 1, as amended) is amended to read:

"6-8-1. DEFINITIONS. --As used in Chapter 6, Article 8 NMSA 1978:

- A. "council" means the state investment council;
- B. "department" means the department of finance and administration;
- C. "land grant permanent funds" means the permanent school fund established by Article 12, Section 2 of the constitution of New Mexico and all other permanent funds derived from lands granted or confirmed to the state by the act of congress of June 20, 1910, entitled "An Act To enable the people of New Mexico to form a constitution and state government and be admitted into the Union on an equal footing with the original States...";
- D. "permanent funds" means the land grant permanent funds, rural libraries endowment fund, severance tax permanent fund, tobacco settlement permanent fund, conservation legacy permanent fund and water trust fund;
- E. "secretary" means the secretary of finance and administration;
- F. "severance tax permanent fund" means the fund established by Article 8, Section 10 of the constitution of New Mexico;
- G. "tobacco settlement permanent fund" means the fund established by Section 6-4-9 NMSA 1978; and
- H. "water trust fund" means the fund established by Article 16, Section 6 of the constitution of New Mexico."

SECTION 2. A new section of Chapter 75 NMSA 1978 is enacted to read:

"[NEW MATERIAL] CONSERVATION LEGACY PERMANENT FUND-- CREATED--INVESTMENT--DISTRIBUTION.--

- A. The "conservation legacy permanent fund" is created as a nonreverting fund in the state treasury. The fund consists of distributions, appropriations, gifts, grants, donations and income from investment of the fund. Money in the fund shall be invested by the state investment officer with the same risk and return profile as land grant permanent funds are invested pursuant to Chapter 6, Article 8 NMSA 1978. Earnings from investment of the fund shall be credited to the fund. Money in the fund shall be expended only as provided by this section.
- B. If, on July 1 of each year, the conservation legacy permanent fund exceeds one hundred fifty million dollars (\$150,000,000) and the investment income to the fund for the previous fiscal year exceeded five million dollars (\$5,000,000), any investment income to the fund from the previous fiscal year in excess of five million dollars (\$5,000,000) shall be distributed to the land of enchantment legacy fund."

SECTION 3. A new section of Chapter 75 NMSA 1978 is enacted to read:

"[NEW MATERIAL] LAND OF ENCHANTMENT LEGACY FUND--CREATED-- DISTRIBUTION.--

- A. The "land of enchantment legacy fund" is created as a nonreverting fund in the state treasury. The fund consists of distributions, appropriations, gifts, grants, donations and bequests made to the fund. The department of finance and administration shall administer the fund. Any interest earned by the land of enchantment legacy fund shall be credited to the fund. Money in the fund shall be distributed and expended only as provided in this section.
- B. On July 1, 2024 and on July 1 of each year thereafter, the department of finance and administration shall make an annual distribution from the land of enchantment legacy fund in an amount that is the greater of twelve million five hundred thousand dollars (\$12,500,000) or twenty-five percent of the total balance of the land of enchantment legacy fund; provided that, if the total balance in the fund is less than twelve million five hundred thousand dollars (\$12,500,000), the annual distribution shall be the total fund balance. The annual distribution shall be distributed as follows:
 - 1. twenty-two and one-half percent shall be distributed to the energy, minerals and natural resources department, of which:
 - a. fifty percent shall be allocated to the forestry division of the energy, minerals and natural resources department to carry out: 1) projects and programs pursuant to the Forest Conservation Act; 2) forest and watershed management projects; 3) approved projects pursuant to the Forest and Watershed Restoration Act; and 4) projects and programs pursuant to the Prescribed Burning Act; and
 - b. fifty percent shall be allocated for projects pursuant to the Natural Heritage Conservation Act;
 - 2. twenty-two and one-half percent shall be distributed to the board of regents of New Mexico state university for the New Mexico department of agriculture to carry out programs and projects pursuant to the Noxious Weed Management Act, the Healthy Soil Act and the Soil and Water Conservation District Act;
 - 3. ten percent shall be distributed to the department of environment to plan, design and construct projects to improve surface water quality and river habitat statewide;
 - 4. fifteen percent shall be distributed to the economic development department, of which:
 - a. twenty-five percent shall be allocated to the New Mexico outdoor recreation division of the economic development department to carry out projects under the outdoor equity grant program; and
 - b. seventy-five percent shall be allocated to the New Mexico outdoor recreation division for special projects and outdoor recreation infrastructure;

- 5. eight percent shall be distributed to the cultural affairs department to carry out projects and programs pursuant to the Cultural Properties Protection Act; and
 - 6. twenty-two percent shall be distributed to the department of game and fish to carry out projects and programs for the protection and propagation of game and fish.
- C. Any unencumbered balances from distributions made pursuant to Subsection B of this section shall revert to the land of enchantment legacy fund at the end of the fiscal year following the fiscal year in which the funds were distributed.
- D. Distributions made pursuant to this section shall not be used for the purposes of eminent domain."

CULTURAL PROPERTIES PROTECTION ACT – NMSA 18-6A-1 – 18-6A-6

New Mexico Cultural Properties Protection Act

N.M. Stat. §§ 18-6A-1 through 6

18-6A-1. Short title.

18-6A-2. Definitions.

18-6A-3. Fund; created; purpose

18-6A-4. Administration; regulatory authority 18-6A-5. Professional surveys.

18-6A-6. Joint powers agreement.

18-6A-1. Short title.

Chapter 18, Article 6A NMSA 1978 may be cited as the "Cultural Properties Protection Act".

18-6A-2. Definitions.

As used in the Cultural Properties Protection Act [18-6A-1 NMSA 1978]:

- A. "committee" means the cultural properties review committee;
- B. "cultural property" means a structure, place, site or object having historic, archaeological, scientific, architectural or other cultural significance;
- C. "division" means the historic preservation division of the cultural affairs department;
- D. "fund" means the cultural properties restoration fund;
- E. "interpretation" means the inventory, registration, mapping and analysis of cultural properties and public educational programs designed to prevent the loss of cultural properties;
- F. "officer" means the state historic preservation officer;
- G. "preservation" means sustaining the existing form, integrity and material of a cultural property or the existing form and vegetative cover of a cultural property and may include protective maintenance or stabilization where necessary in the case of archaeological sites;
- H. "professional survey" means an archaeological or architectural survey;
- I. "protection" means safeguarding the physical condition or environment of a cultural property from deterioration or damage caused by weather or other natural, animal or human intrusions;
- J. "restoration" means recovering the general historic appearance of a cultural property or the form and details of an object or structure by removing incompatible natural or human-caused accretions and replacing missing elements as appropriate;

- K. "stabilization" means reestablishing the structural stability or weather-resistant condition of a cultural property or arresting deterioration that may lead to structural failure;
- L. "state agency" means a department, agency, institution or political subdivision of the state; and
- M. "state land" means property owned, controlled or operated by a state agency.

18-6A-3. Fund; created; purpose

- A. The "cultural properties restoration fund" is created in the state treasury. The fund may receive money appropriated by the legislature or gifts, grants, bequests or payments for services rendered by the division from any public or private source. All money appropriated to the fund or accruing to the fund as a result of gifts, grants, bequests, payments for services rendered, investment of the fund or from any other source shall not be transferred to another fund but shall remain in the fund to be encumbered and disbursed according to the provisions of the Cultural Properties Protection Act [18-6A-1 NMSA 1978]. Money in the fund shall not revert to the general fund or to any other fund from which money was appropriated.
- B. Money in the fund shall be used solely for the purpose of providing grants for interpretation, restoration, preservation, stabilization and protection of cultural property that is state property.
- C. Disbursements from the fund shall be made only upon warrants drawn by the secretary of finance and administration pursuant to vouchers signed by the officer.

18-6A-4. Administration; regulatory authority

- A. The officer shall administer the provisions of the Cultural Properties Protection Act [18-6A-1 NMSA 1978] and shall adopt rules, regulations and criteria for reviewing and awarding grants as necessary to carry out the provisions of that act.
- B. Rules and regulations shall include:
 - 1. the method to be used to determine the eligibility of a state agency to receive grants from the fund;
 - 2. a procedure for application, approval and rejection of grant proposals;
 - 3. a requirement that an interpretation, restoration, preservation, stabilization or protection project be undertaken in accordance with specifications approved by the officer; and
 - 4. a requirement that a cultural property assisted by a grant be preserved and protected for a specified period of time, but in no case less than ten years.
- C. Criteria for reviewing and awarding grants shall include the:
 - 1. degree of physical damage or deterioration of the cultural property;
 - 2. special status of the cultural property, including whether the property is listed on a national, state, or local register of historic places; and
 - 3. suitability of the cultural property for interpretation.
- D. At least annually, the officer, in consultation with the committee and with the approval of the officials having jurisdiction over cultural properties being considered, shall select:
 - 1. cultural properties to be restored, preserved, stabilized, and protected; and
 - 2. programs for interpretation.
- E. The officer may contract with state agencies, architectural and engineering firms, private nonprofit organizations or individuals for interpretation, restoration, preservation, stabilization, and protection.

18-6A-5. Professional surveys.

The officer shall, in cooperation with the heads of state agencies, establish a system of professional surveys of cultural properties on state lands. State agencies shall cooperate with the officer and exercise due caution to

ensure that cultural properties are not inadvertently damaged or destroyed.

18-6A-6. Joint powers agreement.

As authorized by the Joint Powers Agreements Act [11-1-1 NMSA 1978], any state agency may enter into a joint powers agreement with the division to effect the purposes of the Cultural Properties Protection Act [18-6A-1 NMSA 1978].

CULTURAL PROPERTIES RESTORATION FUND – NMAC 4.10.13

**STATE OF NEW MEXICO OFFICE OF CULTURAL AFFAIRS
HISTORIC PRESERVATION DIVISION**

**TITLE4 CULTURAL RESOURCES
CHAPTER 10 CULTURAL PROPERTIES AND HISTORIC PRESERVATION
PART 13 AWARDING OF GRANTS FROM THE CULTURAL PROPERTIES RESTORATION FUND**

1. **ISSUING AGENCY:** Office of Cultural Affairs, State Historic Preservation Division [11-15-97]
2. **SCOPE:** State agencies that own or administer cultural properties may receive grants from the Cultural Properties Restoration Fund according to the procedures and criteria established in this regulation [11-15-97]
3. **STATUTORY AUTHORITY:** This regulation is created pursuant to the Cultural Properties Protection Act, NMSA 1978 Sections 18-6A-1 through 18-6A-6, which requires the State Historic Preservation Officer to issue regulations and criteria for reviewing and awarding grants as necessary for carrying out the provisions of the Act. [11-23-94]
- 3A. **PRE-NMAC REGULATORY FILING HISTORY:** The material in this part was derived from that previously filed with the State Records Center & Archives under HPD Rule 94-1 Regulations for the Awarding of Grants from the Cultural Properties Restoration Fund, filed 11-23-94. [11-15-97]
4. **DURATION:** Permanent [11-15-97]
5. **EFFECTIVE DATE:** 11-23-94, unless a later date is cited at the end of a Section or Paragraph. Reformatted in NMAC format effective 11-15-97. [11-15-97]
6. **OBJECTIVE:** The purpose of this regulation is to establish a procedure to provide grants from the Cultural Properties Restoration Fund, when funds are available, for restoration, preservation, stabilization, and protection of cultural properties that are state properties. [11-23-94]
7. **DEFINITIONS:**
 - 7.1 "committee" means the cultural properties review committee as created in 18-6-5 NMSA 1978 [11-23-94]
 - 7.2 "'cultural property" means a structure, place; site or object having historic, archaeological, scientific, architectural or other cultural significance [11-23-94]
 - 7.3 "division" means the historic preservation division of the office of cultural affairs [11-23-94]
 - 7.4 "fund" means the cultural properties restoration fund [11-23-94]
 - 7.5 "interpretation" means the inventory, registration, mapping and/or analysis of cultural properties and public educational programs designed to prevent the loss of cultural properties [11-23-94]
 - 7.6 "officer" means the state historic preservation office [11-23-94]
 - 7.7 "preservation" means sustaining the existing form, integrity, and material of a cultural

- property or the existing form and vegetative cover of a cultural property, and may include protective maintenance or stabilization where necessary in the case of archaeological sites [11-23-94]
- 7.8 "professional survey" means an archaeological or architectural survey [11-23-94]
- 7.9 "protection" means safeguarding the physical condition of environment of cultural property from deterioration or damage caused by weather or other natural, animal, or human intrusions [11-23-94]
- 7.10 "reconstruction" means depicting by means of new construction the form, features, and details of a non-surviving site, landscape, building, structure, or object for the purposes of replicating its historic appearance [11-23-94]
- 7.11 "restoration" means recovering the general historic appearance of a cultural property or the form and details of an object or structure by removing incompatible natural or human-caused accretions and replacing missing elements as appropriate [11-23-94]
- 7.12 "stabilization" means reestablishing the structural stability or weather-resistant failure [11-23-94]
- 7.13 "state agency" means a department, agency, institution, or political subdivision of the state [11-23-94]
- 7.14 "state land" means property owned, controlled, or operated by a state agency [11-23-94]
8. **METHOD TO DETERMINE ELIGIBILITY TO RECEIVE GRANT FUNDS:** In order to receive a grant from the fund, an applicant must be a state agency; own or administer a cultural property that is state property; and have a demonstrated ability to administer grants. [11-23-94]
9. **PROCEDURE FOR APPLICATION, APPROVAL, AND REJECTION OF GRANT PROPOSALS:** At least once during each state fiscal year, if funds are available, the officer shall notify state agencies of the opportunity to submit proposals for grants from the fund. This notification shall contain information about the date that proposals must be submitted, the format, and the required content. The officer may also solicit proposals on an emergency basis for threatened cultural properties. Proposals will be evaluated by the staff of the division and the committee following the criteria for reviewing and awarding grants as described below. [11-23-94]
10. **CRITERIA FOR REVIEWING AND AWARDING GRANTS:** The staff of the division and the committee shall review and award grants based on the following criteria: [11-23-94]
- 10.1 the demonstrated degree of physical damage or deterioration of the cultural property and demonstrable threats to the stability of the property [11-23-94]
- 10.2 special status of the cultural property, including whether the property is listed on the national, state, or a local register of historic places and the rarity or uniqueness for the property [11-23-94]
- 10.3 suitability of the property for interpretation [11-23-94]
- 10.4 compliance of the proposed grant project with applicable professional standards for interpretation, preservation, or stabilization [11-23-94]
- 10.5 comprehensiveness of the interpretation, restoration, preservation, stabilization, or protection plan [11-23-94]
- 10.6 availability of matching funds [11-23-94]
- 10.7 availability of appropriate professional expertise for overseeing a restoration, interpretation, preservation, stabilization, or protection program for a cultural property [11-23-94]
- 10.8 viable provisions for long-term preservation, protection, and management of the grant-assisted cultural property, including provisions that the property shall be preserved and protected for no less than 10 years [11-23-94]
11. **ADMINISTRATION OF GRANTS:** When the division and the committee award a grant for restoration, interpretation, preservation, stabilization, or protection of a cultural property, the grant shall be administered under the terms of a Joint Powers Agreement (JPA) between the division and the state agency having jurisdiction over the cultural property. The JPA will specify the nature of the work to be done, payment schedule, reporting requirements, long-term preservation and protection measures, and other requirements

of the grant. [11- 23-94]

12. **PROHIBITIONS:** The division and the committee shall not award grants from the fund for the purpose of reconstruction of cultural properties [11-23-94]

STATE OR LOCAL PRESERVATION STANDARDS

Be sure to review your community's preservation standards to determine if they are applicable to your project. If there are no local standards, then state standards apply, see below in 4.10.7 and 4.10.12 and 4.10.13.

REVIEW OF PROPOSED STATE UNDERTAKINGS THAT MAY AFFECT REGISTERED CULTURAL PROPERTIES

TITLE 4 **CULTURAL RESOURCES**
CHAPTER 10 **CULTURAL PROPERTIES AND HISTORIC PRESERVATION**
PART 7 **REVIEW OF PROPOSED STATE UNDERTAKINGS THAT MAY AFFECT REGISTERED CULTURAL PROPERTIES**

4.10.7.1 **ISSUING AGENCY:** Cultural Properties Review Committee. Contact State Historic Preservation Division, Office of Cultural Affairs. [11/15/97; 4.10.7.1 NMAC - Rn, 4 NMAC 10.7.1, 1/1/08]

4.10.7.2 **SCOPE:** This rule applies to the head of any state agency or department having direct or indirect jurisdiction over any land or structure modification which may affect properties listed on the state register of cultural properties. [11/15/97; 4.10.7.2 NMAC - Rn, 4 NMAC 10.7.2, 1/1/08]

4.10.7.3 **STATUTORY AUTHORITY:** The following regulations are created pursuant to Section 5, Chapter 223, Laws of 1969, as amended (Section 18-6-5.F NMSA 1978), as follows: F... shall issue regulations pertaining to the preservation and maintenance of registered cultural properties in order to maintain the integrity of those properties; and pursuant to Section 5, Chapter 10, Laws of 1986 (Section 18-6-8.1 NMSA 1978), as follows: Section 18-6-8.1. Review Of Proposed State Undertakings. The historic preservation division of the office of cultural affairs shall periodically furnish copies of the official register, or relevant sections of the official register, to state agencies and departments and shall periodically advise state agencies and departments of the status of the division's program of cultural property identification and registration. The head of any state agency or department having direct or indirect jurisdiction over any land or structure modification which may affect a registered cultural property shall afford the state historic preservation officer a reasonable and timely opportunity to participate in planning such undertaking so as to preserve and protect, and to avoid or minimize adverse effects on, registered cultural properties. [8/21/87; 4.10.7.3 NMAC - Rn, 4 NMAC 10.7.3, 1/1/08]

4.10.7.4 **DURATION:** Permanent. [11/15/97; 4.10.7.4 NMAC - Rn, 4 NMAC 10.7.4, 1/1/08]

4.10.7.5 **EFFECTIVE DATE:** 8/21/87, unless a later date is cited at the end of a section or paragraph. Reformatted in NMAC format effective 11/15/97. [11/15/97; 4.10.7.5 NMAC - Rn, 4 NMAC 10.7.5, 1/1/08]

[Note: The words *or paragraph*, above, are no longer applicable. Later dates are now cited only at the end of sections, in the history notes appearing in brackets.]

4.10.7.6 **OBJECTIVE:** The purpose of this regulation is to establish the procedure under which heads of state agencies or departments having direct or indirect jurisdiction over any land or structure modification which may affect a registered cultural property will coordinate with the state historic preservation officer during planning of such undertaking so as to preserve and protect, and to avoid or minimize adverse effects on such registered cultural property. Section 18-6-8.1 NMSA 1978 authorizes and requires cooperation among state agencies in the identification and protection of significant cultural properties, furthering but not limited by the provisions of the

4.10.7.7 DEFINITIONS:

- A. "Adverse effects" are any modifications to registered cultural properties that may cause changes in character or use, or in the characteristics which made the property eligible to the state register of cultural properties (4.10.7 NMAC).
- B. "Direct jurisdiction" is oversight, planning or direction of an undertaking or land or structure modification on federal, state, or private lands by any state agency, entity, board or commission.
- C. An "effect" is any alteration of the registered cultural property's physical characteristics, including relevant features of its immediate environment, which may diminish the integrity of the property's location, design, setting, materials, workmanship, or association. "Effects" include, but are not limited to 1) physical destruction, damage, or alteration of all or part of the property; 2) alteration of the character of the property's surrounding environment where the character contributes to the property's eligibility for the state register; 3) introduction of visual, audible or atmospheric elements that are out of character with the property or alter its setting, and 4) neglect of a property resulting in its deterioration or destruction. Effects include those caused by the undertaking that occur at the same time and place and those caused by the undertaking that are later in time or farther removed in distance but are still reasonably foreseeable.
- D. "Head of any state agency or department" means the agency head or a designee with authority over a specific land or structure modification, including any state or local official who has been delegated legal authority over such modification.
- E. "Indirect jurisdiction" is the issuance of any authorization, permit, license, subsidy, loan, grant, support or regulation by any state agency, entity, board or commission for any land or structure modification on federal, state, or private lands.
- F. "Integrity" means the quality or characteristics which made the property eligible for listing in the New Mexico register of cultural properties.
- G. "Land or structure modification" means any change to land or structure other than ordinary maintenance.
- H. "Maintenance" means the act or process of applying measures which are necessary to maintain the historic integrity and structural soundness of a structure, including but not limited to ordinary operating maintenance.
- I. "Official register" means the state register of cultural properties.
- J. "Planning" is the preparation, review or approval of architects', engineers' or other plans or specifications for any state undertaking, or the imposition of any condition on any plan, design or proposal for a state undertaking presented for review or approval to a state agency, entity, board, or commission by an applicant or consultant to an applicant.
- K. "Preservation" means the act or process of applying measures to sustain the existing form, integrity, and material of a building or structure, and the existing form and vegetative cover of a site. It may include protective maintenance or stabilization where necessary in the case of archaeological sites.
- L. "Registered cultural property" means a cultural property which has been placed on the state register of cultural properties either individually or as a property listed as significant or contributing within a district.
- M. "Undertaking" is defined with reference to Sections 101, 106 and 110 of the National Historic Preservation Act of 1966, as amended, and with further reference to 36 CFR 800.2(o), to mean any project, activity or

program that can result in changes in the character or use of a historic property, and is further defined to mean any modification, other than ordinary maintenance, under the direct or indirect jurisdiction of a state agency, entity, board or commission of any land or structure which is entered in the state register of cultural properties or in the immediate vicinity of any such registered property. Undertakings include new and continuing projects, programs, and activities under direct or indirect state jurisdiction on federal, state or private lands. [8/21/87; 4.10.7.7 NMAC - Rn, 4 NMAC 10.7.7, 1/1/08]

4.10.7.8 DISSEMINATION OF REGISTER: Periodically, but not less often than annually, the historic preservation division will send notice of all properties added to the state register of cultural properties to all state agencies which may have direct or indirect jurisdiction over any land or structure modification which may affect any registered cultural property. [8/21/87; 4.10.7.8 NMAC - Rn, 4 NMAC 10.7.8, 1/1/08]

4.10.7.9 REVIEW PROCEDURES:

- A. When any land or structure modification which may affect a registered cultural property is proposed and before architects' or engineers' plans are authorized, a scope of work defined or request for proposals issued; and in the case of land modifications, as soon as the agency head learns or is informed of the proposal, the agency will furnish the following information to the state historic preservation officer:
1. A USGS 7.5 minute quad, or equivalent quality map, showing the exact location of all sites, structures, or areas to be affected by this project. If the project is located within a historic district, affected sites, structures or areas affected must be indicated on a map showing the boundaries of the district.
 2. If existing structures are involved, photographs or snapshots of each structure to be affected by the project. Photographs may be either black and white or color and may be polaroid but must be of quality sufficient to make examination of the overall structure, siting, and architectural details of each structure possible.
 3. If new construction is involved, a description of the current condition of the project site, that is: Is the site farm land, grazing land, a graded lot, an existing street, or right-of-way, etc.? If the previous uses of the site or sites is known, this information must be provided.
 4. Preliminary statement of alternatives and planning documents.
 5. Estimate of cost of the proposed land or structure modification.
- B. The state historic preservation officer will respond within 30 working days, 1) stating that no effect on a registered cultural property will occur, or 2) confirming that an effect on a registered cultural property will occur and requesting further information, or 3) requesting an opportunity to participate in planning. In the event that the state historic preservation officer fails to respond within 30 working days, the requirement of law may be deemed by the agency head to be satisfied.
- C. In planning an undertaking which will affect a registered cultural property, the agency head and state historic preservation officer will apply the standards set forth in 4.10.7.11 NMAC, 4.10.7.12 NMAC or 4.10.7.13 NMAC. [8/21/87; 4.10.7.9 NMAC - Rn, 4 NMAC 10.7.9, 1/1/08]

4.10.7.10 DETERMINATION: The agency head and state historic preservation officer shall cooperatively make one of the following determinations in any case in which a registered cultural property will be affected by a land or structure modification. These determinations are given in descending order of preference. The agency head will bear the burden of proving that the preferable determination is neither prudent nor feasible.

- A. The agency head and state historic preservation officer may determine that a property or site shall be preserved, protected, rehabilitated, restored, or avoided. Such determination shall be confirmed in writing by both parties. The agency head will provide detailed specifications for such preservation, protection, rehabilitation, restoration, or avoidance to the state historic preservation officer for his concurrence.
- B. The agency head and state historic preservation officer may determine that feasible preservation of any structure or site will require its modification, adaptation, or alteration to meet a contemporary use and to provide a reasonable return. Such determination shall be confirmed in writing by both parties. The agency

head will provide detailed specifications for such modification, adaptation, or alteration to the state historic preservation officer for his concurrence at the earliest planning stage and periodically throughout the project.

- C. The agency head and state historic preservation officer may determine that preservation of any structure or site will deprive the owner of a reasonable return on, or reasonable use of, the property, and on the basis of such determination may concur that the property shall be demolished or moved. Such determination will be confirmed in writing by both parties. In such case, the state historic preservation officer will request that the property or site be documented with as-built drawings, maps and photographs or other documentation consistent with contemporary professional standards, and will provide detailed specifications for such documentation. [8/21/87; 4.10.7.10 NMAC - Rn, 4 NMAC 10.7.10, 1/1/08]

4.10.7.11 GENERAL STANDARDS FOR PRESERVATION, PROTECTION, REHABILITATION OR RESTORATION:

- A. In reviewing a proposed undertaking, the agency head and state historic preservation officer will apply the following standards for structures:

1. Weather-related deterioration shall be prevented and measures to preserve the existing material shall be applied.
2. Deteriorated architectural features shall be repaired rather than replaced, wherever possible. In the event replacement is necessary, the new material shall match the material being replaced in composition, design, color, texture, and other visual qualities. Repair or replacement of missing architectural features shall be based on accurate duplications of features, substantiated by historical, physical, or pictorial evidence.
3. Missing elements shall be replaced in the exact form in which they appeared at the period of time represented, provided photographic or documented information is available, using like materials and methods or a substitute authorized by the state historic preservation officer.
4. Structural stability shall be maintained or re-established without essentially changing the existing form.
5. The surface cleaning of structures shall be undertaken only when necessary, and then only with extreme caution. Sandblasting and other cleaning methods that will damage the historic building materials shall not be undertaken.
6. Every reasonable effort shall be made to provide a use for a property that requires minimal alteration of the building, structure or site and its environment or, if this is not feasible, to use a property for its originally intended purpose.

- B. In reviewing a proposed undertaking, the agency head and state historic preservation officer will apply the following standards for archaeological sites:

1. Historic and prehistoric archaeological sites will be avoided by designing projects so that they do not enter the site boundary as established in the state register nomination.
2. Sites shall be reasonably protected from erosion and other natural phenomena.
3. Sites shall be protected from looting and vandalism by such methods as posting signs, fencing, and monitoring. [8/21/87; 4.10.7.11 NMAC - Rn, 4 NMAC 10.7.11, 1/1/08]

4.10.7.12 GENERAL STANDARDS FOR MODIFICATION, ADAPTATION OR ALTERATION:

- A. Standards for structures:

1. Prior to and during the undertaking of any alteration, the areas to be affected will be recorded in all phases by photography and written description.
2. The distinguishing original qualities or character of a building, structure, or site and its environment will not be destroyed. The removal or alteration of any historic material or distinctive architectural feature will be avoided when possible. Any historic feature that is removed will be recorded and, if possible, stored for future study or reuse.
3. All buildings, structures and sites shall be recognized as products of their own time. Alterations which

have no historical basis and which seek to create a false sense of the historical development of a structure are discouraged.

4. Changes which may have taken place in the course of time are evidence of the history and development of a building, structure or site and its environment. These changes may have acquired significance in their own right. Such significance must be recognized and respected.
5. Distinctive stylistic features or examples of skilled craftsmanship which characterize a building, structure or site must be treated with sensitivity.
6. Contemporary alterations or additions may be permissible if they do not destroy significant historical, architectural, or cultural material. They shall be compatible in size, scale, color, and material; or in rare cases may sympathetically contrast with the older work. It is desirable that contemporary additions and alterations express their own time and not copy the details nor style of the historic property.
7. Whenever possible, alterations or additions will be accomplished so that if removed in the future, the integrity of the original structure is essentially unchanged.
8. Changes necessary to conform with local codes will be incorporated, if required by a building inspector. The uniform building code, adopted by the state of New Mexico, provides for variances from code standards for historic structures. Such changes shall be made in a manner which alters the existing appearance of the structure as little as possible and otherwise conforms to standards of the cultural properties review committee.

B. Standards for archaeological sites:

1. Alteration of archaeological sites will be limited to areas of existing disturbance and to areas devoid of cultural manifestations, so as to have the least possible physical and visual effect as defined in Subsection C of 4.10.7.7 NMAC].
2. Mitigation of adverse effect on disturbed sites will require documentation, analysis and dissemination of results to standards established by the cultural properties review committee.
3. When archaeological techniques are used in the stabilization of a prehistoric or historic site or to obtain information on such sites, these techniques and the treatment of recovered materials shall be in conformance with professional archaeological practices. [8/21/87; 4.10.7.12 NMAC - Rn, 4 NMAC 10.7.12, 1/1/08]

4.10.7.13 GENERAL STANDARDS FOR NEW CONSTRUCTION OR DEMOLITION:

A. Standards for structures:

1. Completely new construction for which neither documentation nor precedent exists must be expressive of its own time. Such building, whether it be a discreet expansion of a historic building or a separate but closely related structure, shall be harmonious with the existing building, but shall avoid literal reproduction of specific architectural details.
2. The new building must be so located that the integrity and clarity of the historic site is not compromised. The functional demands of automobile and pedestrian circulation, the visibility required for control and protection of the site, the preservation of natural terrain and vegetation, must be solved in such a way that the values of the site are not diminished.
3. Total reconstruction or relocation will not be attempted except when, in the view of the state historic preservation officer, such undesirable procedures are the only means of preserving some of the values of extremely rare sites.

B. Standards for archaeological sites:

1. New construction affecting archaeological sites will be limited to areas of existing disturbance and to areas devoid of cultural manifestations, so as to have the least possible physical and visual effect as defined in Subsection C of 4.10.7.7 NMAC.
2. Mitigation of adverse effect on disturbed sites will require documentation, analysis and dissemination of results to standards established by the cultural properties review committee.
3. When archaeological techniques are used in the stabilization of a prehistoric or historic site or to obtain information on such sites, recovered material will be handled in conformance with professional archaeological practices. [8/21/87; 4.10.7.13 NMAC - Rn, 4 NMAC 10.7.13, 1/1/08]

4.10.7.14 APPEAL: When a state agency which has direct or indirect jurisdiction over any land or structure modification which may affect a registered cultural property does not concur with a determination proposed consistent with 4.10.7.10 NMAC above, the head of such agency may appeal to the cultural properties review committee with a statement of the case in appropriate detail. Such appeal shall be made not less than 30 days before a scheduled committee meeting. The committee shall hear the case in a regular public meeting and shall have authority (1) to request further information, (2) to accept the determination of the state agency or of the state historic preservation officer, or (3) to specify another solution consistent with its established and written standards. Appeal to the cultural properties review committee shall be the final administrative appeal in any case. [8/21/87; 4.10.7.14 NMAC - Rn, 4 NMAC 10.7.14, 1/1/08]

HISTORY OF 4.10.7 NMAC:

Pre-NMAC History: The material in this part was derived from that previously filed with the commission of public records, state records center and archives under:

- CPRC Rule 87-7, Regulations for the Review of Proposed State Land or Structure Modifications which May Affect Registered Cultural Properties, filed 3/26/87.
- CPRC Rule 87-7, Regulations for the Review of Proposed State Land or Structure Modifications Under Direct or Indirect State Jurisdiction which May Affect Registered Cultural Properties, filed 8/21/87.

History of Repealed Material: [RESERVED]

Other History: CPRC Rule 87-7, Regulations for the Review of Proposed State Land or Structure Modifications Under Direct or Indirect State Jurisdiction which May Affect Registered Cultural Properties (filed 8/21/87) was renumbered, reformatted, and replaced by 4 NMAC 10.7, Review of Proposed State Undertakings That May Affect Registered Cultural Properties, effective 11/15/97.

- 4 NMAC 10.7, Review of Proposed State Undertakings That May Affect Registered Cultural Properties (filed 11/03/97) renumbered, reformatted, and replaced by 4.10.7 NMAC, Review of Proposed State Undertakings That May Affect Registered Cultural Properties, effective 1/1/08.

REVIEW OF PROPOSED STATE UNDERTAKINGS THAT MAY AFFECT REGISTERED CULTURAL PROPERTIES

TITLE 4 CULTURAL RESOURCES **CHAPTER 10 CULTURAL PROPERTIES AND HISTORIC PRESERVATION** **PART 12 IMPLEMENTATION OF THE PREHISTORIC AND HISTORIC SITES PRESERVATION ACT**

4.10.12.1 ISSUING AGENCY: Office of Cultural Affairs, State Historic Preservation Division. [11/15/97; 4.10.12.1 NMAC - Rn, 4 NMAC 10.12.1, 1/1/08]

4.10.12.2 SCOPE: Applies to the state historic preservation division, the cultural properties review committee, state agencies and subdivisions of the state, and nonprofit corporations formally recognized as tax exempt under Section 501(c)3 of the Internal Revenue Code of 1986, whose declared purposes include the investigation, preservation, or conservation of significant prehistoric or historic sites. [11/15/97; 4.10.12.2 NMAC - Rn, 4 NMAC 10.12.2, 1/1/08]

4.10.12.3 STATUTORY AUTHORITY: This regulation is created pursuant to Section 18-8-8 NMSA 1978, which requires the state historic preservation officer to issue regulations for the implementation of the New Mexico Prehistoric and Historic Sites Preservation Act. [9/15/89; 4.10.12.3 NMAC - Rn, 4 NMAC 10.12.3, 1/1/08]

4.10.12.4 DURATION: Permanent. [11/15/97; 4.10.12.4 NMAC - Rn, 4 NMAC 10.12.4, 1/1/08]

4.10.12.5 EFFECTIVE DATE: 9/15/89, unless a later date is cited at the end of a section or paragraph. Reformatted to NMAC format effective 11/15/97. [11/15/97; 4.10.12.5 NMAC - Rn, 4 NMAC 10.12.5, 1/1/08]

[Note: The words *or paragraph*, above, are no longer applicable. Later dates are now cited only at the end of sections, in the history notes appearing in brackets.]

4.10.12.6 OBJECTIVE: The purpose of this regulation is to establish procedures for the acquisition, stabilization, restoration or protection of significant prehistoric and historic sites by the state of New Mexico and corporations, to establish procedures and guidelines for determinations of the prudence and feasibility of alternatives to programs and projects requiring the use of land from significant prehistoric and historic sites, and to establish procedures and guidelines to determine whether all possible planning to preserve and protect and to minimize harm to significant prehistoric and historic sites affected by use of lands from such sites has been carried out. The purpose of the statute is to facilitate the preservation and protection of significant prehistoric and historic sites by authorizing partnerships between entities of government and corporations to that end, and by requiring substantial consideration of governmental actions that will have the effect of destroying or adversely affecting significant prehistoric and historic sites. The statute furthers the purposes of Sections 18-6-1 through 23 NMSA 1978 and of the National Historic Preservation Act of 1966 as amended and is consistent with the legislative finding (Section 18-6-2 NMSA 1978) that "the historical and cultural heritage of the state is one of the state's most valued and important assets; [and] that the public has an interest in the preservation of all antiquities, historic and prehistoric ruins, sites, structures, objects and similar places and things..." [9/15/89; 4.10.12.6 NMAC - Rn, 4 NMAC 10.12.6, 1/1/08]

4.10.12.7 DEFINITIONS:

- A. "Acquisition" is the acquisition of a fee simple interest or of a lesser interest by appropriate mechanism, including but not limited to easement or lease, in a significant prehistoric or historic site.
- B. "Stabilization" is the act or process of securing a historic property against natural change, loss, or deterioration of the existing fabric.
- C. "Restoration" is the act or process of accurately recovering the form and details of a historic property and its setting.
- D. "Protection" is the act or process of securing a historic property against change, loss, deterioration, theft, vandalism, or other adverse effect caused by a human agent.
- E. "Significant prehistoric or historic site" is a historic or prehistoric property, district, site, structure, or object listed in the state register of cultural properties or national register of historic places, or property contributing to a historic district, and includes those lands within the boundaries of the property, site or district.
- F. "State of New Mexico" is any state agency or political subdivision of the state, including but not limited to cities and counties.
- G. "Entity" is any political subdivision of the state.
- H. "Corporation" is a nonprofit corporation formally recognized as tax exempt under Section 501(c)3 of the Internal Revenue Code of 1986, whose declared purposes include the investigation, preservation, or conservation of significant prehistoric or historic sites.
- I. "Division" is the historic preservation division, office of cultural affairs.
- J. "Committee" is the cultural properties review committee created by Section 18-6-4 NMSA 1978.
- K. "State historic preservation officer" (SHPO) is the state official named in Section 18-6-8 NMSA 1978.
- L. "Appropriation" is the authorization and apportionment of funds by federal, state, or local statute.

- M. "Public funds" are any moneys, financial consideration or direct or indirect financial support from any political subdivision of the state or from any entity acting on behalf of or with the authority of any political subdivision of the state.
- N. "Long-term management plan" is a document prepared by a corporation and approved by the division, describing a historic or prehistoric site, and creating guidelines, standards and procedures for its restoration, protection, interpretation, operation, maintenance and disposition as more fully set forth in 4.10.12.10 NMAC below.
- O. "Use" is an adverse effect on a significant historic or prehistoric site or lands of that site, including but not limited to partial or complete physical alteration or destruction; isolation of the site from its historic setting; the introduction of physical, audible, visual or atmospheric elements that substantially impair the historic character or significance of the site or substantially diminish the aesthetic value of the site; or the acquisition or taking of a historic or prehistoric site resulting in or designed to result in such alteration, destruction, isolation or introduction of elements that may alter the site. Ordinary maintenance or repair, including code work, which makes no visible alteration to the site and results in no substantial loss of the historic fabric; installation or upgrade of services, such as electricity and water, which makes no visible alteration to the site and results in no substantial loss of the historic fabric; or emergency repair or stabilization of a significant site, shall not be considered a use within the scope of this definition.
- P. "Program" is a course of action or series of actions supported by public funds.
- Q. "Project" is an individual action or segment of a program.
- R. "Area of impact" is the entire geographic area or areas within which a program or project may affect a significant historic or prehistoric site or sites.
- S. A "prudent alternative" is any alternative not rendered impossible by truly unusual factors present in a particular case, or by costs or community disruption likely to reach extraordinary magnitudes, or attended by unique problems.
- T. A "feasible alternative" is an alternative that may be built as a matter of sound engineering. [9/15/89; 4.10.12.7 NMAC - Rn, 4 NMAC 10.12.7, 1/1/08]

4.10.12.8 ESTABLISHMENT OF CRITERIA:

- A. The division and the committee shall cooperatively develop criteria for the acquisition, stabilization, restoration, or protection of significant historic or prehistoric sites. Not less often than annually these criteria shall be reviewed and may be revised by the division and the committee in a regular, public, and advertised meeting of the committee.
- B. The criteria will include:
 1. the significance of the property in the prehistory and history of New Mexico, including consideration of national landmark status;
 2. the degree to which the property is threatened by deterioration or destruction;
 3. the rarity or uniqueness of the property or property type in New Mexico;
 4. the research potential of the property; and
 5. the value of the property for public interpretation and visitation. The established criteria will be available to interested persons at the offices of the division. [9/15/89; 4.10.12.8 NMAC - Rn, 4 NMAC 10.12.8, 1/1/08]

4.10.12.9 SOLICITATION OF PROPOSALS: Not less often than annually the division shall make an announcement, by legal advertising in newspapers of general circulation and by other appropriate means, to all state agencies holding property, to all municipalities and counties in New Mexico and to 501(c)3 organizations whose stated purposes include the investigation, preservation, or conservation of significant prehistoric and

historic sites. This announcement will 1) note the availability of any funds for acquisition, stabilization, restoration, or protection of significant prehistoric or historic sites, and 2) request proposals for the acquisition, stabilization, restoration or protection of significant prehistoric and historic sites. This announcement will note the general requirements of a management plan as described herein. [9/15/89; 4.10.12.9 NMAC - Rn, 4 NMAC 10.12.9, 1/1/08]

4.10.12.10 LONG-TERM MANAGEMENT PLAN:

- A. A long-term management plan shall include but not be limited to:
 - 1. a site description and statement of significance. The national register nomination may be used;
 - 2. a site map;
 - 3. documentation of site ownership, including a copy of the deed and a statement regarding outstanding mortgages, liens, or other encumbrances on the property; this documentation must demonstrate that the applying agency or organization has legal control of the property;
 - 4. a schedule of any stabilization, restoration, monitoring, or protection measures proposed;
 - 5. a program budget including a funding formula for the project indicating the proposed allocation of funds by the state and the agency or corporation, and the availability of funding by third parties;
 - 6. a contract, agreement, or proposed agreement for the disposition of the property in the event that the corporation goes out of existence;
 - 7. a maintenance schedule, including approximate costs;
 - 8. a plan for public interpretation when appropriate;
 - 9. documentation of the 501(c)3 status of the corporation;
 - 10. a statement designed to demonstrate the viability of the corporation; this statement will include vitas or resumes of appropriate personnel, operating budget, income projections and a recent audited financial statement;
 - 11. a statement indicating the appropriateness of the site for acquisition, restoration, or stabilization with reference to the criteria established as provided for in 4.10.12.8 NMAC above.
- B. The long-term management plan must be approved by the division prior to commencement of the project.
- C. The division and committee will cooperatively select proposals for funding in regular public and advertised meetings of the committee. Selection of proposals for funding will be based on the criteria set forth in 4.10.12.8 NMAC above and on evaluation of the long-term management plan.
- D. After the long-term management plan is approved by the division, the division and the corporation shall enter into a contract consistent with that plan and providing for the management, interpretation and preservation of any property acquired, stabilized, restored, or protected under the provisions of the New Mexico Prehistoric and Historic Sites Preservation Act. [9/15/89; 4.10.12.10 NMAC - Rn, 4 NMAC 10.12.10, 1/1/08]

4.10.12.11 PRUDENT AND FEASIBLE ALTERNATIVES: Whenever an entity proposes to spend public funds on any program or project that may require the use of or any portion of or any land from a significant prehistoric or historic site, that entity shall, at the earliest practicable stage in planning the program or project, make a determination that there is no prudent and feasible alternative to such use. The affirmative responsibility of showing that there is no such alternative rests on the entity. This showing shall be arrived at in the following manner:

- A. At an early stage in the development of a proposal to carry out a program or project that may use land from a significant prehistoric or historic site, the entity shall submit an appropriately substantial written and graphic description of the proposed program or project and a map showing the area of impact of the proposed program or project to the division, and shall request the determination of the division as to whether the program or project will use a significant prehistoric or historic site. Within thirty days of receipt of such request the division will respond with a determination and a list of any prehistoric or historic sites which will be used, including sites entered in the state register of cultural properties or national register of historic places. The division will also inform the entity about any sites determined by

the division to be eligible to either register, sites in process of nomination to either register, and the status of prehistoric or historic inventory of the area.

- B. If the SHPO determines that the proposed program or project will use a significant prehistoric or historic site, the entity shall, at an early stage in the planning for that program or project, hold at least one public hearing, advertised not less than thirty days in advance of such hearing in one newspaper of statewide circulation and one newspaper in the locality or region of the action, to solicit proposed alternatives that will avoid such use. The entity shall give direct and timely written notice of such hearing to the SHPO. At such public hearing, the entity shall take oral and written testimony of interested persons. The entity shall hold the hearing record open for an additional fifteen days to take additional written comments. The SHPO may propose an alternative or alternatives at the hearing or for the hearing record. The entity may employ any timely design, public information, or other hearing, e.g., a hearing provided for in its standard procedures, as the forum for soliciting alternatives.
- C. Only those prehistoric or historic sites entered in the state register of cultural properties or national register of historic places as of the closing date of the hearing record shall be deemed to fall within the scope of this regulation. However, any proposed change in the scope of a program or project which brings a significant prehistoric or historic site within the area of impact of that program or project will require full consideration under this section and the following section of this regulation. It shall be the responsibility of the division to give timely written notice of any proposal to enter a property in the state register of cultural properties to the property owner, the affected municipality if any, and the affected county not less than thirty days before a meeting of the committee to consider such proposal.
- D. The entity, on the basis of testimony received in the hearing and upon its own initiative and responsibility shall document alternatives to the proposed use. It shall then be the affirmative responsibility of the entity to prepare a written, reviewable, and appropriately substantial record of its examination of alternatives, including a discussion of social and environmental concerns, of any identified hazard or emergency, and of the cost and community disruption resulting from each alternative. Commonly available alternatives may include use of federal or state funds for preservation and maintenance of the significant prehistoric or historic site or sites and the no-build alternative. The entity must make a written conclusion of the imprudence or infeasibility of alternatives, including the no-build alternative, identified by itself or by the state historic preservation officer. Arguments based on cost and technical feasibility must be supported by affidavit of a qualified architect or engineer. It shall not be deemed sufficient for the purposes of this analysis to reject an alternative as imprudent or infeasible because it would affect other significant prehistoric or historic sites, or would affect the same sites in a different manner.
- E. It shall be the affirmative responsibility of the entity either to determine that there is no prudent and feasible alternative to a proposed program or project or to select the alternative to a proposed program or project which causes the least harm to any significant prehistoric or historic site or sites. The entity shall issue this determination in the form of a written record of decision to all interested parties, including direct notice to the division.
- F. It shall be the affirmative responsibility of the SHPO to respond to the record of decision and to concur with or to dissent from its conclusions within forty-five days of receipt of the record. The SHPO shall state in writing his finding that there is or is not a prudent and feasible alternative to the proposed program or project, or that the alternative causing the least harm to any significant prehistoric or historic site or sites has or has not been selected, and that all possible planning to minimize harm to a significant prehistoric or historic site or sites has or has not been carried out as further set forth in 4.10.12.12 NMAC below.
- G. Compliance with federal rule or regulation which:
 - 1. requires a determination that there is no prudent or feasible alternative to a program or project affecting a significant prehistoric or historic site or sites;
 - 2. requires all possible planning to minimize harm to any affected significant prehistoric or historic site or sites; and

3. requires consultation with the SHPO, may substitute for compliance with this regulation. [9/15/89; 4.10.12.11 NMAC - Rn, 4 NMAC 10.12.11, 1/1/08]

4.10.12.12 PLANNING TO MINIMIZE HARM:

- A. This section applies either when no prudent or feasible alternative is found which will avoid use of a significant prehistoric or historic site or sites, or when more than one alternative which will affect a significant prehistoric or historic site or sites is found. In either case, a plan to minimize harm to the affected significant prehistoric or historic site or sites shall be incorporated as a separate section of the record of decision described in 4.10.12.11 NMAC above. The plan must contain the following:
 1. a map of the area of impact, including the significant historic or prehistoric sites to be used;
 2. documentation of ownership of the area of impact;
 3. a description of the significant historic or prehistoric site or sites to be used and a statement of the historic, architectural, or archaeological significance of the site or sites. The state or national register nomination form may be the source of this statement;
 4. documentation of alternatives, if more than one alternative has been found, totaling the harm caused by each alternative, and making a conclusion, based on comparisons stated in appropriately substantial detail, that given alternative in association with any specific measures for stabilization, restoration, protection, or data recovery causes the least harm to a significant historic or prehistoric site or sites;
 5. estimated costs relating to (4) above;
 6. any contract, agreement or proposed agreement relating to the disposition or maintenance of the significant prehistoric or historic site or sites;
 7. any schedule of maintenance of the significant prehistoric or historic site or sites, including approximate costs.
- B. The entity may upon request hold an additional public hearing, advertised no less than thirty days in advance in one newspaper of statewide circulation and one newspaper in the locality or region of the proposed program or project, to receive written and oral testimony on the plan from interested persons. The entity shall give direct and timely written notice of any such hearing to the SHPO. In the event of such hearing, the entity shall hold the hearing record open for an additional fifteen days to take additional written comments.
- C. The only relevant factor in making a determination as to whether an alternative minimizes harm to a significant prehistoric or historic site is a quantum of harm to the site caused by that alternative. [9/15/89; 4.10.12.12 NMAC - Rn, 4 NMAC 10.12.12, 1/1/08]

4.10.12.13 ENFORCEMENT: Either the SHPO or any other interested person may seek enforcement of the provisions of the New Mexico Prehistoric and Historic Sites Preservation Act by an action for injunction or other appropriate relief in a court of competent jurisdiction. [9/15/89; 4.10.12.13 NMAC - Rn, 4 NMAC 10.12.13, 1/1/08]

HISTORY OF 4.10.12 NMAC:

Pre-NMAC History: The material in this part was derived from that previously filed with the commission of public records, state records center and archives under: HPD Rule 89-2, Regulations for the Implementation of the New Mexico Prehistoric and Historic Sites Preservation Act, filed 9-15-89, amended 9/26/89.

History of Repealed Material: [RESERVED]

Other History: HPD Rule 89-2, Regulations for the Implementation of the New Mexico Prehistoric and Historic Sites Preservation Act (filed 9/15/89) was renumbered, reformatted, and replaced by 4 NMAC 10.12, Implementation of the New Mexico Prehistoric and Historic Sites Preservation Act, effective 11/15/97. 4 NMAC 10.12, Implementation of the New Mexico Prehistoric and Historic Sites Preservation Act (filed 11/03/97) renumbered, reformatted, and replaced by 4.10.12 NMAC, Implementation of the New Mexico Prehistoric and Historic Sites Preservation Act, effective 1/1/08.

THE SECRETARY OF THE INTERIOR'S STANDARDS FOR THE TREATMENT OF HISTORIC PROPERTIES [MAY BE FOUND ONLINE](#).

THE SECRETARY OF THE INTERIOR'S STANDARDS FOR REHABILITATION ARE AS FOLLOWS:

1. A property will be used as it was historically or be given a new use that requires minimal change to its distinctive materials, features, spaces and spatial relationships.
2. The historic character of a property will be retained and preserved. The removal of distinctive materials or alteration of features, spaces and spatial relationships that characterize a property will be avoided.
3. Each property will be recognized as a physical record of its time, place and use. Changes that create a false sense of historical development, such as adding conjectural features or elements from other historic properties, will not be undertaken.
4. Changes to a property that have acquired historic significance in their own right will be retained and preserved.
5. Distinctive materials, features, finishes, and construction techniques or examples of craftsmanship that characterize a property will be preserved.
6. Deteriorated historic features will be repaired rather than replaced. Where the severity of deterioration requires replacement of a distinctive feature, the new feature will match the old in design, color, texture and, where possible, materials. Replacement of missing features will be substantiated by documentary and physical evidence.
7. Chemical or physical treatments, if appropriate, will be undertaken using the gentlest means possible. Treatments that cause damage to historic materials will not be used.
8. Archeological resources will be protected and preserved in place. If such resources must be disturbed, mitigation measures will be undertaken.
9. New additions, exterior alterations, or related new construction will not destroy historic materials, features, and spatial relationships that characterize the property. The new work will be differentiated from the old and will be compatible with the historic materials, features, size, scale and proportion, and massing to protect the integrity of the property and its environment.
10. New additions and adjacent or related new construction will be undertaken in such a manner that, if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired.

APPENDIX B: Joint Powers Agreement, Example

EXAMPLE JOINT POWERS AGREEMENT

Contract No. _____
Vendor No. _____
Project No. _____
Control No. _____

JOINT POWERS AGREEMENT
BETWEEN THE DEPARTMENT OF CULTURAL AFFAIRS
HISTORIC PRESERVATION DIVISION
AND THE

THIS AGREEMENT is made and entered into on _____, 2024, pursuant to the Joint Powers Act, Section 11-01-01 et seq., NMSA 1978, and is between the Department of Cultural Affairs, Historic Preservation Division, hereinafter referred to as “HPD,” and the _____ hereinafter referred to as the “Agency.”

WITNESSETH:

WHEREAS, HPD is a public agency as defined in Section 11-1-2 NMSA 1978 and the AGENCY is a political subdivision of the State of New Mexico as defined in 11-6-3(E) NMSA 1978; and

WHEREAS, on May 18, 2023, Governor Michelle Lujan Grisham signed Senate Bill 9, the “Land of Enchantment Legacy Fund” which established dedicated recurring funding for conservation and preservation efforts. The legislation was a bipartisan effort sponsored by Senators Peter Wirth and Steven Neville, and Representative Nathan Small in the 2023 Legislative Session and supports state agencies requiring matching funds for federal conservation grants as well as historic preservation projects; and

WHEREAS, the Department of Cultural Affairs (hereinafter “DCA”) is one of eight State Departments receiving funding from the Legacy Fund; and

WHEREAS, funding is administered through the Department of Cultural Affairs (hereinafter “DCA”), Historic Preservation Division, via the Cultural Properties Protection Act 18-6A-1 – 18-6-6 NMSA 1978; and the Cultural Properties Restoration Fund, (hereinafter “CPRF”), NMAC 4.10.13; and

WHEREAS, one million in funding will be distributed to the CPRF in 2024; and

WHEREAS, the State Historic Preservation Officer and the Cultural Properties Review Committee (hereinafter “CPRC”) are authorized to review and select grant applications to the CPRF; and

WHEREAS, the Historic Preservation and the Agency desire to enter into a Joint Powers agreement to exercise their common power to administer grant funds to political subdivisions of the State of New Mexico and state agencies/departments to complete a historic preservation project as outlined in this Agreement; and

NOW THEREFORE, the parties agree as follows:

1. **Purpose.** HPD and the AGENCY shall enter into a Joint Powers Agreement (hereinafter “Agreement”) to expend grant funds to complete a historic preservation project (hereinafter “Project”).
2. **Scope of Work.** The Project’s Scope of Work (hereinafter “SOW”) shall include the following stipulations.

- (A) HPD Shall:
 - 1) Administer the Project in partnership with the Agency.
 - 2) Establish this Agreement and work with Agency to develop a Scope of Work outlined in this Agreement.
 - 3) Review AGENCY progress on the PROJECT.
 - 4) Ensure that Agency is paid for the Project before starting and that the project was completed per this Agreement.
- (B) The AGENCY shall:
 - 1) List task from Scope of Work
 - 2) List task from Scope of Work
 - 3) List task from Scope of Work
 - 4) List task from Scope of Work
- (C) HPD Shall:
 - 1) Review Agency's completion of the SOW and determine if work meets the SOW outlined herein.
 - 2) Confirm with Agency that work has been completed per the Agreement.
 - 3) Seek partial or full repayment from Agency if work has not been completed per this Agreement.

- 3. **Unexpended Funds.** Any unexpended or unencumbered amounts in the **FY2025** CPRF shall revert to HPD.
- 4. **Administering Agency.** DCA is designated as the administering agency of this agreement via the Historic Preservation Division (HPD).
- 5. **Disbursements.** All disbursements for permissible and approved costs incurred under this Agreement shall be made by HPD and shall provide for strict accountability of all receipts and disbursements. Disbursements will be made on a lump sum basis and an accurate accounting of expenditures and records will be required by the Agency.
- 6. **Term.** This Agreement shall not become effective until approved by the Department of Finance and Administration and a State of New Mexico Purchase Order (hereafter "PO") issued.

The term of this Agreement is from the date of the issuance of the PO until DATE, 2026 . The term for this Agreement shall not exceed two years.
- 7. **Termination of Default.** If Agency fails to perform in the manner called for in this Agreement, DCA and/or HPD may terminate this Agreement for default.
- 8. **Assignment.** The Agency shall not assign interest in this Agreement or assign any other provision of this Agreement without written approval of HPD.
- 9. **Subcontracts.** Agency shall not assign any portion of its scope of work described under this

Agreement or obligate itself in any manner with any third party with respect to its rights and responsibilities under this Agreement without the prior written concurrence of HPD.

In the event HPD, with a request by the Agency to subcontract, such subcontract shall conform to applicable requirements of the Procurement Code and the Agency shall be responsible for any and all payments to the subcontractor.

Agency shall not assign any portion of the funding it receives or subcontract to private parties for Projects on privately owned properties.

10. **Records and Audits.** HPD shall permit the authorized representatives of DCA, Department of Finance and Administration, or the State Auditor to inspect and audit all data and records of DCA relating to its performance under this Agreement until the expiration of three (3) years after final payment under this Agreement.

The period of access and examination described above, for records which relate to (1) litigation of the settlement of claims arising out of the performance of this Agreement, or (2) costs and expenses of this Agreement as to which exception has been taken by the Comptroller General or any of his duly authorized representatives, shall continue until such appeals, litigation, claims, or exceptions have been eliminated.

11. **Appropriations.** The terms of this Agreement are contingent upon sufficient appropriations and authorizations made by the Legislature of New Mexico for the performance of this Agreement. If sufficient appropriations and authorizations are not made by the New Mexico State Legislature or in the case of federal funds by the Congress of the United States, this Agreement shall terminate upon written notice by DCA to HPD. The decision as to whether sufficient appropriations are available shall be accepted by HPD and shall be final.
12. **Release.** The Agency, upon final payment of amounts due under this Agreement, releases HPD, its officer and employees and the State of New Mexico from all liabilities, claims and obligations whatsoever arising from or under this Agreement.
13. **Confidentiality.** Both parties agree to comply with the confidentiality provisions of Section 304 of the National Historic Preservation Act, as amended, and Section 18-6-11.1 NMSA 1978 of the Cultural Properties Act in performing this Agreement.
14. **Product of Services; Copyright.** All materials developed or acquired by the Agency in performing its work under this Agreement which rightfully belongs to the Agency shall remain the property of the State of New Mexico and be delivered to HPD no later than the termination date of this Agreement. Nothing produced in whole or in part by the Agency using materials or information submitted by, or obtained from the Agency in performing work under this Agreement shall be the subject of an application for copyright by or on behalf of HPD without the prior approval in writing from HPD. However, it is understood that HPD has previously secured the copyright to some of the materials that will be utilized by the Agency in performing the scope of work under this Agreement.
15. **Amendment.** This Agreement shall not be altered, changed or amended except by instrument in writing executed by the parties hereto. The parties may mutually agree to extend the term of this Agreement for limited periods of time not to exceed the maximum two-year grant period.
16. **Scope of Agreement.** This Agreement incorporates all the agreements, preservation agreements and understandings between HPD and the Agency concerning the subject matter hereof, and all such covenants, agreements and understandings have been merged into this written Agreement.

No prior agreement or understanding, verbal or otherwise, of the parties of their agents shall be valid or enforceable unless embodied in this Agreement.

17. **Applicable Law.** This Agreement shall be governed by the laws of the State of New Mexico.
18. **Equal Opportunity Compliance.** The Agency agrees to abide by all federal and state laws and rules and regulations, and executive orders of the Governor of the State of New Mexico, pertaining to equal employment opportunity. In accordance with all such laws and rules and regulations, and executive orders of the Governor of the State of New Mexico, the Agency agrees to assure that no person in the United States shall, on the grounds of race, religion, color, national origin, ancestry, sex, sexual preference, age or handicap, be excluded from employment with or participation in, be denied the benefits, or be otherwise subjected to discrimination under, any program or activity performed under this Agreement. If the Agency is found to not be in compliance with these requirements during the term of the Agreement, the Agency agrees to take appropriate steps to correct these deficiencies.
19. **Civil Rights Laws and Regulations Compliance.** The Department and HPD shall comply with all federal, state, and local laws and ordinances applicable to the work called for herein. The Agency and HPD further agree to operate under and be controlled by Title VI and Title VII of the Civil Rights Act of 1964, the Age Discrimination Employment Act, the Americans with Disabilities Act of 1990, the Environmental Justice Act of 1994, the Civil Rights Restoration Act of 1987, the New Mexico Human Rights Act, the Executive Order No. 11246 entitled "Equal Employment Opportunity," as amended by Executive Order 11375 and as supplemented by the Department of Labor regulations (43 CFR 60). Accordingly, 49 CFR 21 is applicable to this Agreement and incorporated herein by reference.
20. **New Mexico Tort Claims Act.** Neither party shall be responsible for liability incurred as a result of the other party's act or omissions in connection with this Agreement. Any liability incurred in connection with this Agreement is subject to the immunities and limitations of the New Mexico Tort Claims Act Section 41-4-1, et seq., as amended thereto. This paragraph is intended only to define the liabilities as governed by common law or the New Mexico Tort Claims Act. HPD and its "public employees" as defined in the New Mexico Tort Claims Act and the Agency and its "public employees" as defined in the New Mexico Tort Claims Act, do not waive sovereign immunity, do not waive any defense and/or do not waive any limitation of liability pursuant to law. No provision in this Agreement modifies and/or waives any provision of the New Mexico Tort Claims Act.
21. **Preservation Agreement.** Both parties of this Agreement shall complete a Preservation Agreement, attached as Appendix A, which stipulates the preservation and protection of the cultural property for ten years (10 years).

IN WITNESS WHEREOF, the parties have executed this Agreement.

STATE OF NEW MEXICO
HISTORIC PRESERVATION DIVISION

AGENCY
AGENCY

JEFF PAPPAS
STATE HISTORIC PRESERVATION OFFICER

NAME
TITLE

DATE

DATE

DEPARTMENT OF CULTURAL AFFAIRS

DEBRA GARCIA Y GRIEGO
SECRETARY

DATE

Approved as to form and legal sufficiency on this ____ day of ____, 2024, by the Department of Cultural Affairs, General Counsel.

By: _____
General Counsel

Approved as to form and legal sufficiency on this ____ day of ____, 2024, by the Office of the Attorney General.

By: _____
Assistant Attorney General

This Agreement has been approved by:
DEPARTMENT OF FINANCE AND ADMINISTRATION

By: _____ Date _____
Assistant Attorney General

APPENDIX C: Sample Preservation Agreement

DRAFT EXAMPLE

PRESERVATION AGREEMENT – CULTURAL PROPERTIES RESTORATION FUND PROJECT

This preservation agreement is made this NUMBER day of 2024 between Name, as GRANTOR of a preservation agreement (hereafter referred to as the “Grantor”), and the State of New Mexico Historic Preservation Division of the Department of Cultural Affairs/Covenant Holder, as GRANTEE of the preservation agreement (hereafter referred to as The “Grantee”).

This preservation agreement is entered under NMSA 1978, Section 18-6-7 (A), 18-6-8, and 18-10-6 (C) and is for the purpose of supporting the rehabilitation of NAME OF CULTURAL PROPERTY, a site that is important culturally, historically, architecturally and/or archeologically.

1. **The Subject Property.** This agreement creates a preservation agreement in real estate legally described as NAME ADDRESS OF PROPERTY (hereafter referred to as the “Property”).
2. **Grant of Preservation Agreement.** In consideration of the sum of \$GRANT AMOUNT received in a lump sum from the State of New Mexico, Department of Cultural Affairs, Historic Preservation Division (“HPD”), the Grantor hereby grants to the Grantee a preservation agreement in the Property for the purpose of assuring preservation of the Property.
3. **Agreement Required for Federal Grant.** This preservation agreement is granted as a condition of the eligibility of the Grantor for the financial assistance from the State of New Mexico appropriated from the New Mexico Legislation.
4. **Conditions of Preservation Agreement:**
 - a. *Duration.* This preservation agreement is granted for a period of ten (10) years commencing on the date when it is filed with the County Clerk.
 - b. *Documentation of condition of the Property at time of grant of this agreement.* To make certain the full extent of Grantor’s obligations as to the preservation and maintenance of the Property, the Grantor must document the property in its current condition. Documentation includes both the interior and exterior and cultural property’s site.

Documentation shall include:

- i. Photographs – Grantor shall photograph the subject Property in its current condition and include a keyed map indicating locations of photographs. Photographs should portray the subject Property in its entirety – both exterior and interior. Character-defining materials and spaces should be documented.

Historic Photographs – Grantor may opt to include historic photographs of the subject Property if these provide documentation of the site in current condition.

Drawings – Grants shall provide drawings of building floor plans, elevations, and archaeological sites if available.

A list of character-defining materials, features and spaces, including archeological features (if known) are incorporated as “Exhibit A” at the end of this agreement.

The Grantor shall submit documentation as “Exhibit A.”

- c. *Activities that may affect cultural property/cultural properties:*

- i. The Grantor agrees that no construction, alteration, or remodeling or any other activity shall be undertaken or permitted to be undertaken on the Property which would affect spaces and features identified in "Exhibit A" without consultation with the Grantee to determine effects.

Grantee will review proposals from the Grantor to ensure that proposed work will meet The Secretary of the Interior's Standards for the Treatment of Historic Properties (hereinafter "SOI Standards").

Activities include the proposed rehabilitation of the interior and the exterior of the Property, changes to architectural details, form, fenestration, and changes to the height of the property or structural soundness.

- ii. The Grantor agrees that no ground disturbing activity shall be undertaken or permitted to be undertaken on the Property identified in "Exhibit A" without review of the proposed work by the Grantee affirming that the proposed project complies with the SOI Standards.

- d. *Property Maintenance.* The Grantor agrees at all times to maintain the Property in a good and sound state of repair and to maintain the Property, including the other structures or features of the site, according to the Standards so as to prevent deterioration and preserve the architectural and historical integrity of the Property in ways that protect and enhance those qualities that make the property eligible for listing in the National Register of Historic Places.
- e. *Maintenance of recovered materials.* The Grantor agrees to ensure that any data and unanticipated archaeological materials (i.e., metal, wood, lithic, ceramic, bone, or darkly stained sediment) are identified during construction, all construction activity should cease and the Historic Preservation Division office should be notified for further consultation. The Grantor shall meet the requirements of the Native American Graves Protection and Repatriation Act, 36 CFR 79, and 43 CFR 10.
- f. *Right to inspect.* The Grantor agrees that the Grantee, its employees, agents, and designees shall have the right to inspect the Property at reasonable times, with twenty-four hours (24) written notice, in order to ascertain whether the conditions of this agreement are being observed.
- l. *Anti-discrimination.* The Grantor agrees to comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000 (d)), the Americans with Disabilities Act (42 U.S.C. 12204), and with Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794). These laws prohibit discrimination on the basis of race, religion, national origin, or disability. In implementing public access, reasonable accommodation to qualified disabled persons shall be made in consultation with the State Historic Preservation Office.
- j. *Agreement shall run with the land; conditions on conveyance.* This preservation agreement shall run with the land and be binding on the Grantor, its successors, and assigns. The Grantor agrees to insert an appropriate reference to this agreement in any deed or other legal instrument by which it divests itself of either the fee simple title or other lesser estate in the Property or any part thereof.
- k. *Casualty Damage or Destruction.* In the event that the Property or any part of it shall be damaged or destroyed by fire, flood, windstorm, earth movement, or other casualty, the Grantor shall notify the Grantee in writing within fourteen (14) days of the damage or destruction, such notification including what, if any, emergency work has already been completed.

No repairs or reconstruction of any type, other than temporary emergency work to prevent further damage to the Property and to protect public safety shall be undertaken by the Grantor without the Grantee's prior written approval indicating that the proposed work will meet the

Standards. The Grantee shall give its written approval, if any, of any proposed work within thirty (30) days of receiving the request from the Grantor.

If after reviewing the condition of the property, the Grantee determines that the features, materials, appearance, workmanship, and environment which made the property a Cultural Property are in question, the Grantee will notify Grantor in writing of the loss.

The Grantee will evaluate the findings and notify the Grantor in writing of any decision made about the Property and will then notify the Grantor that the agreement is null and void. If the damage or destruction is deliberately caused by gross negligence of the Grantor, then the Grantee will initiate legal action to recover the grant funds applied to the Property which will then be returned to the New Mexico Legislature.

l. Enforcement. The Grantee shall have the right to prevent and correct violations of the terms of this agreement. If the Grantee, upon inspection of the property, finds what appears to be a violation, it may exercise its discretions to seek injunctive relief in a court having jurisdiction. Except when an ongoing or imminent violation will irreversibly diminish or impair the cultural, historical, and architectural importance of the Property, the Grantee shall give the Grantor written notice of the violation and allow thirty (30) days to correct the violation before taking any formal action, including but not limited to, legal action.

If a court, having jurisdiction, determines that a violation exists or has occurred, the Grantee may obtain an injunction to top the violation, temporarily or permanently. A court may also issue a mandatory injunction requiring the Grantor to restore to the Property to a condition that would be consistent with preservation purposes of the grant from the NPS. In any case where a court finds that a violation has occurred, the court may require the Grantor to reimburse the Grantee and the State Attorney General for all the State’s expenses incurred in stopping, preventing, and correcting the violation, including but not limited to reasonable attorney’s fees. The failure of the Grantee to discover a violation or to take immediate action to correct a violation shall not bar it from doing so at a later time.

m. Amendments. The parties may by mutual written agreement jointly amend this agreement, provided the amendment shall be consistent with preservation purpose of this agreement and shall not reduce its term of duration. Any such amendment shall not be effective unless it is executed in the same manner as this agreement, refers expressly to this agreement, and is filed with the COUNTY CLERK.

n. Effective date: severability. This preservation agreement shall become effective when the Grantor files it in the Office of the County Clerk of COUNTY NAME, State of New Mexico, with a copy of the recorded instrument provided to the Grantee for its preservation agreement file. If any part of this preservation agreement is held to be illegal by a court, the validity of the remaining parts shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the preservation agreement does not contain the particular part held to be valid.

GRANTOR: _____
By: NAME OF ORG, NAME OF PERSON
Name and Title

_____: On this _____ day of _____ 2024, before me the undersigned, a Notary Public for said State, personally appeared _____, to me personally known, who stated the they are _____, that no seal has been procured by said corporation, and that the foregoing instrument

was signed on behalf of said corporation by authority of its City Council, and that such officer, they acknowledged that they executed the foregoing instrument as their voluntary act and the voluntary act of the corporation.

NOTARY PUBLIC

GRANTEE: Historic Preservation Division, Office of Cultural Affairs, State of New Mexico

By: _____
Jeff Pappas, Ph.D., State Historic Preservation Officer / Director

_____: On this _____ day of _____ 2024, before me, a Notary Public for said State, personally appeared Jeff Pappas, who stated that they are duly appointed and actively serving as the Director of the State Historic Preservation Office, and that they executed the foregoing preservation agreement as their voluntary act and as the voluntary act of the State of New Mexico Office of Cultural Affairs.

NOTARY PUBLIC

EXHIBIT "A" TO PRESERVATION AGREEMENT

Enter name of property and location

To remain eligible for listing on the National Register of Historic Places, a property must be able to convey its significance. The following character-defining materials, spaces, and features have been identified as those that help convey the significance of _____, photographic documentation is attached.

Exhibit A must be submitted at the time of signing the grant agreement.

Grantee must:

- Take photographs of all four sides of the building
- Take photographs of significant exterior features
- Take photographs of interior spaces, specifically communal areas of building.
- Take photographs of character-defining features and spaces.

Photographs must be attached as EXHIBIT A to this grant agreement.

A State of New Mexico Purchase Order will not be available until the Historic Preservation Division is in receipt of this signed Preservation Agreement and sufficient documentation for Exhibit A.

CITY OF CARLSBAD

AGENDA BRIEFING MEMORANDUM

Council Meeting Date: 1/9/2024

DEPARTMENT: Grant Programs	BY: Angie Barrios-Testa, Director <i>ABM-Testa 1/2/2024</i>	DATE: 1/2/2024
----------------------------	--	----------------

SUBJECT: Approve Submission of a Department of Energy Office of Emergency Management Community Capacity Building Grant Application

The Department of Energy (DOE) Office of Emergency Management has opened the Community Capacity Building Grant Program. The purpose of the funding provided under the Infrastructure Investment and Jobs Act, Inflation Reduction Act, and annual appropriations is to invest in the health, equity, and resilience of communities adversely and disproportionately affected by environmental, climate, and human health harm and risks. The Emergency Management mission is to complete the safe cleanup of the environmental legacy resulting from decades of nuclear weapons development and government-sponsored nuclear research.

The City plans to apply under the Community Infrastructure CCBGP objective for the Canal St. Storm Drainage Project. This is number 17 on the City's 2025-2029 Infrastructure Capital Improvement Plan. The plan with this project is to increase resilience in the community with green infrastructure by building out a canal/channel in a disadvantaged community that would function as a bioswale to concentrate and funnel stormwater runoff while removing debris and pollution; this project could include vegetating, mulching, or xeriscaping the area. If approved the City plans to provide encourage community engagement and outreach throughout the application process as well as through the implementation and completion of the project. As part of the application process, the City is required to submit an Expression of Interest via E-mail by January 11, 2024, followed by a Concept Paper by January 25, 2024, and full application due April 30, 2024. There is no cost-sharing or match requirement. The funding agency is making approximately \$19 million available with awards ranging between \$500,000 and \$2,000,000. The City plans to apply for the \$2,000,000 maximum as the most recent estimate is \$3 million to complete the Canal St. Storm Drainage project.

This funding opportunity is restricted to certain jurisdictions and Disadvantaged Communities including sections of Carlsbad, New Mexico. The most southern and southeast portions are considered disadvantaged because they meet 3-4 burden and socioeconomic thresholds including; climate change, housing, water and wastewater, and health according to the Climate and Economic Justice Screening Tool.

DEPARTMENT RECOMMENDATION: Staff recommends approval for the submission of a grant application to the Department of Energy Emergency Management under the Community Capacity Building Grant Program, and to delegate the City Administrator signature authority on the application and related documents.

BOARD/COMMISSION/COMMITTEE ACTION:

- | | | | |
|--|---|---|--------------------------------------|
| <input type="checkbox"/> P & Z | <input type="checkbox"/> Lodgers Tax Board | <input type="checkbox"/> Riverwalk Rec Center Board | <input type="checkbox"/> APPROVED |
| <input type="checkbox"/> Museum Board | <input type="checkbox"/> Alejandro Ruiz Board | <input type="checkbox"/> Water Board | |
| <input type="checkbox"/> Library Board | <input type="checkbox"/> N. Mesa Board | <input type="checkbox"/> Beautification Committee | <input type="checkbox"/> DISAPPROVED |

Reviewed by: Interim City Administrator: /s/Wendy Austin	Date: 01/04/2024
---	------------------



Explore the map

Share data sources with CEJ

Census tracts that are overburdened and underserved are highlighted as being disadvantaged on the map. Federally Recognized Tribes, including Alaska Native Villages, are also considered disadvantaged communities.

Zooming in and selecting shows information about each census tract.

Get the data

Download the data with documentation and shapefile from the [downloads](#) page.

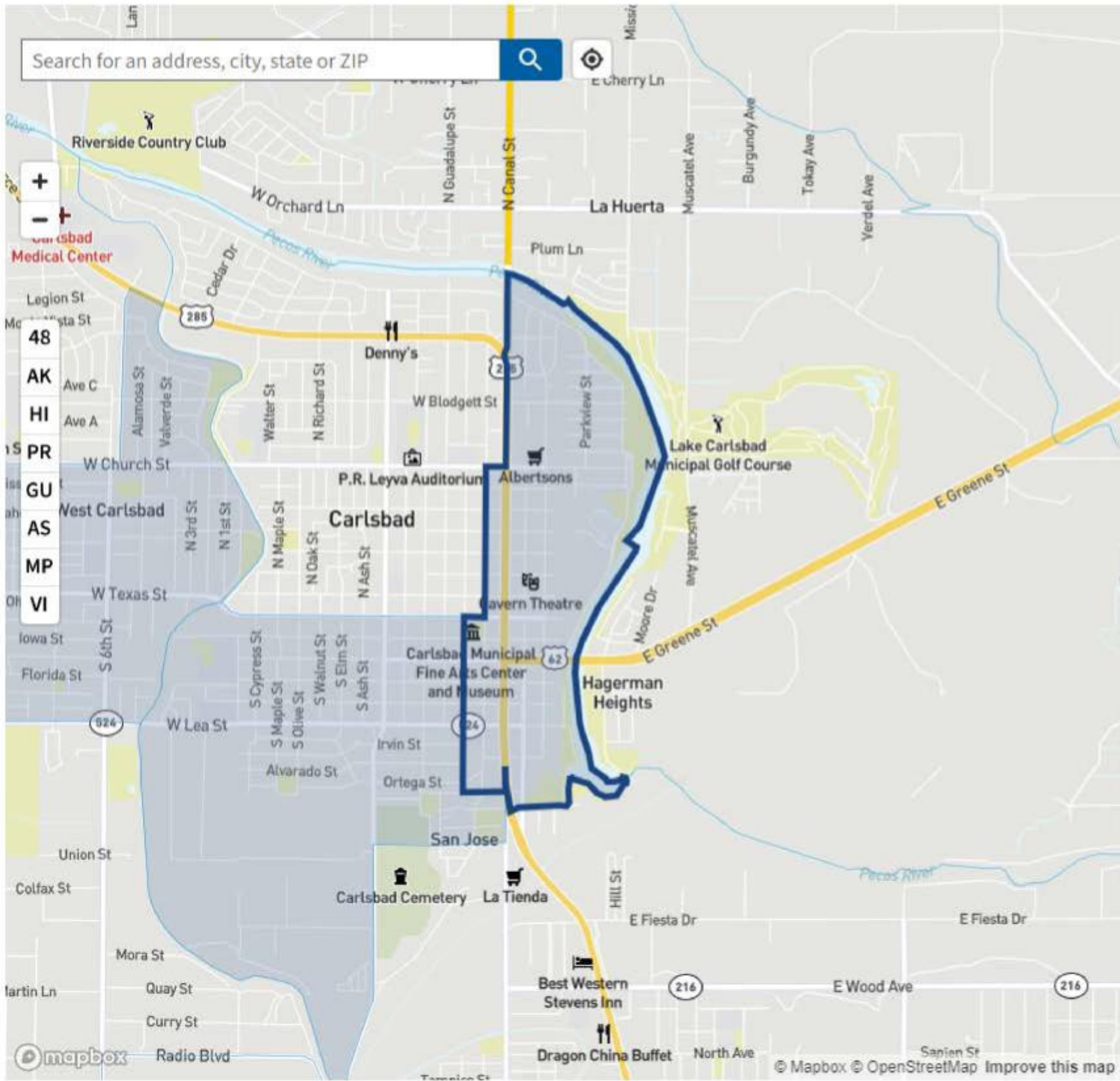
Search for an address, city, state or ZIP

YES

This tract is considered disadvantaged because it meets more than 1 burden threshold **AND** the associated socioeconomic threshold.

Send feedback

Climate change	+
Energy	+
Health	+



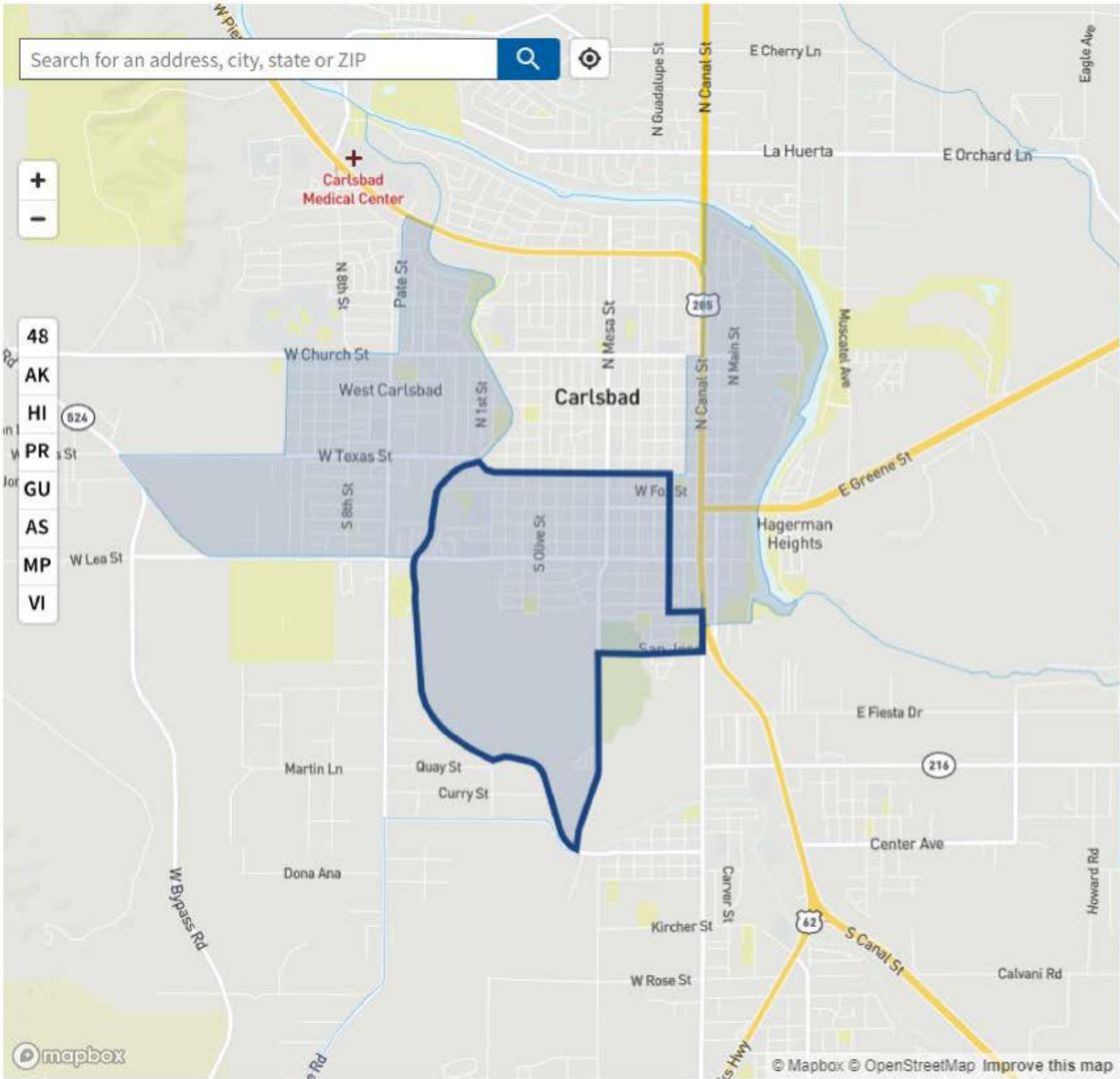
YES

This tract is considered disadvantaged because it meets more than 1 burden threshold **AND** the associated socioeconomic threshold.

[Send feedback](#)

Climate change	+
Energy	+
Health	+
Housing	+
Legacy pollution	+
Transportation	+
Water and wastewater	+
Workforce development	+

Methodology version 1.0



YES

This tract is considered disadvantaged because it meets more than 1 burden threshold **AND** the associated socioeconomic threshold.

[Send feedback](#)

- Climate change** +
- Energy** +
- Health** +
- Housing** +
- Legacy pollution** +
- Transportation** +
- Water and wastewater** +
- Workforce development** +

Methodology version 1.0

**Department of Energy (DOE)
Office of Environmental Management (EM)**

**Community Capacity Building Grant Program (CCBGP)
Funding Opportunity Announcement (FOA) Number: DE-FOA-0003131
FOA Type: Initial
Assistance Listing Number: 81.214**

FOA Issue Date: December 6, 2023	
Informational Webinar: January 8, 2024	12:00 pm ET
Submission Deadline for Expression of Interest E-Mail: January 11, 2024	5:00 pm ET
Submission Deadline for Concept Papers: January 25, 2024	5:00 pm ET
Submission Deadline for Full Applications: April 30, 2024	5:00 pm ET

- Applicants must submit an Expression of Interest E-mail by the due date listed above to CCBGP-FOA@emcbc.doe.gov. To be eligible to submit a Full Application, a Concept Paper must be submitted by 5:00 pm ET on the due date listed above. The due date listed for Full Application submission is tentative and may be revised.

FUNDING OPPORTUNITY ANNOUNCEMENT OVERVIEW

Informational Webinar

DOE-EM will conduct one informational webinar during the FOA process.

Attendance is not mandatory and will not positively or negatively impact the overall review of any applicant submissions. As the webinar will be open to all applicants who wish to participate, applicants should refrain from asking questions or communicating information that would reveal confidential and/or proprietary information specific to their project. An informational webinar will be held January 8, 2024, at 12:00 pm ET.

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 269 541 555 019

Passcode: 8evRVx

[Download Teams](#) | [Join on the web](#)

Or call in (audio only)

+1 323-433-2200,,286615620# United States, Los Angeles

Phone Conference ID: 286 615 620#

[Find a local number](#) | [Reset PIN](#)

Questions

Questions regarding the **content of the funding opportunity announcement** must be submitted to the following e-mail address: CCBGP-FOA@emcbc.doe.gov. DOE-EM will try to respond to a question within 3 business days unless a similar question and answer have already been posted on [Grants.gov](https://www.grants.gov).

Questions relating to the **Grants.gov registration process, system requirements, or how an application form works** must be directed to Grants.gov at 1-800-518-4726 or support@grants.gov.

Grants.gov Application Submission and Receipt Procedures

This section provides the application submission and receipt instructions for U.S. Department of Energy program applications. Please read the following instructions carefully and completely.

1. Electronic Delivery

DOE-EM is participating in the Grants.gov initiative to provide the grant community with a single site to find and apply for grant funding opportunities. All full applications (second step) must be submitted through Grants.gov.

2. How to Register to Apply through Grants.gov

- a. *Instructions:* Read the instructions below about registering to apply for DOE funds. Applicants should read the registration instructions carefully and prepare the information requested before beginning the registration process. Reviewing and assembling the required information before beginning the registration process will alleviate last-minute searches for required information.

Organizations must have a Unique Entity Identifier (UEI), active System for Award Management (SAM) registration, and Grants.gov account to apply for grants. If individual applicants are eligible to apply for this funding opportunity, then you may begin with step 3, Create a Grants.gov Account, listed below.

Creating a Grants.gov account can be completed online in minutes, but UEI and SAM registrations may take several weeks. Therefore, an organization's registration should be done in sufficient time to ensure it does not impact the entity's ability to meet required application submission deadlines. Complete organization instructions can be found on Grants.gov here:

<https://www.grants.gov/web/grants/applicants/organization-registration.html>

- b. *Electronic Signature:* When applications are submitted through Grants.gov, the name of the organization applicant with the Authorized Organization Representative (AOR) role that submitted the application is inserted into the signature line of the application, serving as the electronic signature. The Electronic Business Point of Contact (EBiz POC) **must** authorize people who are able to make legally binding

commitments on behalf of the organization as a user with the AOR role; **this step is often missed, and it is crucial for valid and timely submissions.**

3. Timely Receipt Requirements and Proof of Timely Submission

- a. *Online Submission.* All applications must be received by 5:00 PM Eastern time on the due date established for each program. Proof of timely submission is automatically recorded by Grants.gov. An electronic date/time stamp is generated within the system when the application is successfully received by Grants.gov. The applicant with the AOR role who submitted the application will receive an acknowledgement of receipt and a tracking number (GRANTXXXXXXXX) from Grants.gov with the successful transmission of their application. This applicant with the AOR role will also receive the official date/time stamp and Grants.gov Tracking number in an email serving as proof of their timely submission.

When DOE successfully retrieves the application from Grants.gov, and acknowledges the download of submissions, Grants.gov will provide an electronic acknowledgment of receipt of the application to the email address of the applicant with the AOR role who submitted the application. Again, proof of timely submission shall be the official date and time that Grants.gov receives your application. Applications received by Grants.gov after the established due date for the program will be considered late and will not be considered for funding by DOE-EM.

Applicants using slow internet, such as dial-up connections, should be aware that transmission can take some time before Grants.gov receives your application. Grants.gov will provide either an error or a successfully received transmission in the form of an email sent to the applicant with the AOR role attempting to submit the application. The Grants.gov Support Center reports that some applicants end the transmission because they think that nothing is occurring during the transmission process. Please be patient and give the system time to process the application.

Table of Contents

I. Funding Opportunity Description.....	7
A. Background and Context	7
i. Background and Purpose.....	7
ii. Statement of Objectives.....	8
B. Topic Areas.....	10
i. Education.....	10
ii. Infrastructure	10
iii. Reindustrialization	10
iv. Community Engagement and Outreach.....	10
II. Award Information	11
Award Overview	11
i. Estimated Funding	11
ii. Project Period.....	11
ii. New Applications Only	11
iii. EM Funding Agreements.....	11
iv. Grants & Cooperative Agreements	11
III. Eligibility Information.....	12
Eligible Applicants.....	12
i. Disadvantaged Communities	12
ii. Cost Sharing	12
iii. Compliance Criteria	12
iv. Compliance Criteria	13
v. Responsiveness Criteria.....	13
vi. Other Eligibility Requirements	13
vii. Questions Regarding Eligibility.....	14
IV. Application and Submission Information	14
i. Application Process	14
ii. Content and Form of the Expression of Interest E-mail.....	15
iii. Content and Form of the Concept Paper	16
iv. Concept Paper Content Requirements	16
v. Content and Form of the Full Application.....	17
vi. Full Application Content Requirements	18
vii. Technical Volume and Statement of Project Objectives.....	19
viii. Resumes	22
ix. SF-424: Application for Federal Assistance	23
x. SF-424A or C: Budget Information -Non-Construction or Construction Programs	23
xi. Budget Narrative/ Justification	23
xii. Budget Justification Workbook.....	23
xiii. Additional Requirements.....	23
xv. Funding Restrictions.....	24
Allowable Costs	24
Pre-Award Costs	24
xvi. Performance of Work in the United States	25
xvii. Construction.....	25
xviii. Foreign Travel	25
xix. Equipment and Supplies	25

xx.	Davis-Bacon Act Requirements	25
xxi.	Domestic Preference	27
xxii.	Lobbying	31
xxiii.	Risk Assessment	31
V.	Application Review Information.....	32
	Technical Review Criteria	32
i.	Concept Papers	32
ii.	Full Applications.....	32
iii.	Criteria for Replies to Reviewer Comments	33
	Standards for Application Evaluation.....	33
	Evaluation and Selection Process	34
i.	Overview	34
ii.	Pre-Selection Clarification.....	34
iii.	Recipient Integrity and Performance Matters	34
iv.	Selection	35
VI.	Award Administration Information.....	35
	Award Notices.....	35
i.	Ineligible Submissions	35
ii.	Concept Paper Notifications	35
iii.	Full Application Notifications	36
iv.	Successful Applicants.....	36
v.	Alternate Selection Determinations.....	36
vi.	Unsuccessful Applicants.....	36
	Administrative and National Policy Requirements.....	36
i.	Registration Requirements.....	36
ii.	Award Administrative Requirements	37
iii.	Foreign National Access.....	37
iv.	Subaward and Executive Reporting	37
v.	Environmental Review in Accordance with National Environmental Policy Act (NEPA).....	37
vi.	Applicant Representations and Certifications	38
vii.	Statement of Federal Stewardship.....	39
viii.	Statement of Substantial Involvement	39
ix.	Subject Invention Utilization Reporting.....	40
x.	Intellectual Property Provisions	40
ix.	Reporting.....	40
x.	Conference Spending	40
xi.	Uniform Commercial Code (UCC) Financing Statements.....	40
xii.	Implementation of Executive Order 13798, Promoting Free Speech, and Religious Liberty.....	41
xiii.	Participants and Collaborating Organizations.....	41
xiv.	Current and Pending Support.....	41
VII.	Questions/Agency Contacts.....	42
VIII.	Other Information.....	42
i.	FOA Amendments.....	42
ii.	Government Right to Reject or Negotiate.....	42
iii.	Commitment of Public Funds	42
iv.	Treatment of Application Information	42
v.	Evaluation and Administration by Non-Federal Personnel	43

vi. Notice Regarding Eligible/Ineligible Activities	43
vii. Notice of Right to Conduct a Review of Financial Capability.....	44
viii. Requirement for Full and Complete Disclosure.....	44
ix. Retention of Submissions	44
x. Title to Subject Inventions	44
xi. Government Rights in Subject Inventions	44
xii. Government Use License.....	44
xiii. March-In Rights.....	45
xiv. Rights in Technical Data	45
xv. Copyright.....	45
xvi. Export Control	45
xvii. Personally Identifiable Information (PII).....	46
xviii. Annual Independent Audits	46
xix. Informational Webinar	46
Appendix A – Glossary.....	48
Appendix B – List of Acronyms	49

I. Funding Opportunity Description

A. Background and Context

i. Background and Purpose

DOE, as illustrated by the funding provided under the Infrastructure Investment and Jobs Act, Inflation Reduction Act, and annual appropriations, intends to make significant investments in the health, equity, and resilience of communities adversely and disproportionately affected by environmental, climate, and human health harms and risks. To maximize these significant investments, new and innovative strategies, and approaches for issues such as community engagement and participation in environmental programs, equitable distribution of financial resources, capacity-building and outreach, and technical assistance and training, are necessary especially for underserved communities adjacent to or in proximity of EM cleanup activities.

The EM mission is to complete the safe cleanup of environmental legacy resulting from decades of nuclear weapons development and government-sponsored nuclear energy research. EM is responsible for managing and directing the cleanup of contaminated nuclear weapons manufacturing and testing sites across the United States. The DOE-EM's mission and priority areas are:

- Achieve Significant Construction Milestones
- Execute Key Cleanup Projects
- Reduce the EM Footprint
- Award Contracts that Enable Accelerated Progress
- Drive Innovation and Sustainability and Improve Performance

Note: For more information on Annual Priorities and Strategic Vision go to: [Annual Priorities, Strategic Vision, and Program Plan | Department of Energy](#).

EM leverages relationships with national intergovernmental groups, Tribal nations, and stakeholders in local communities to collectively develop solutions to challenging cleanup issues. These relationships are integral to the success of the EM cleanup program. EM recognizes the benefits of supporting efforts to improve or maintain the well-being of a given community.

The DOE-EM Community Capacity Building Grant Program (CCBGP) was established by the Consolidated Appropriations Act, 2023. The goal of the CCBGP is to reinvest in

disadvantaged communities¹ that have been affected by decades of nuclear defense research and environmental cleanup efforts. Residents in these communities may have been adversely and/or disproportionately affected by environmental, climate, and human health policy outcomes. The CCBGP provides resources to communities not benefitting from the significant economic activities generated by the DOE-EM cleanup program.

The CCBGP objectives are focused on strengthening relationships with local communities by supporting projects that serve community and economic development goals, promote revitalization efforts, and promote inclusive community engagement practices. EM views capacity building as a long-term, continuous process that promotes engagement, enhances collaboration, and fosters development of a common vision for the future.

ii. Statement of Objectives

Through the selection of multiple geographically and institutionally diverse awardees, this FOA will allow for an expansion of investments in communities around DOE-EM cleanup

¹ 1 Disadvantaged Community – Pursuant to E.O. 14008 and the Office of Management and Budget’s Interim Justice40 Implementation Guidance M-21-28 and M-23-09 (whitehouse.gov), DOE recognizes disadvantaged communities as defined and identified by the White House Council on Environmental Quality’s Climate and Economic Justice Screening Tool (CEJST), located at <https://screeningtool.geoplatform.gov/>. DOE’s Justice40 Implementation Guidance is located at [Final DOE Justice40 General Guidance 072522.pdf \(energy.gov\)](#)

sites. CCBGP will inspire new initiatives and projects and further collaboration through increased engagement with stakeholders and Tribal Nations.

These CCBGP investments and activities include the following:

- Site reindustrialization and land transfer for community investment and reuse:
 - To support community development plans and create new jobs for the surrounding disadvantaged communities that have experienced job loss and ever-deepening economic hardship.
- Community restoration projects:
 - To enable disadvantaged communities and Tribal Nations to restore important aspects of their communities.
- Community and Tribal Nation infrastructure projects:
 - To provide infrastructure projects that are needed by disadvantaged communities and Tribal Nations to increase resilience in areas such as green infrastructure and other investments.
- Educational capacity for stakeholders and Tribal members to assist with independent analysis of EM cleanup activities:
 - To empower disadvantaged and underserved communities and increase opportunities to engage in the cleanup mission.

These initiatives will:

- Support DOE EM efforts to foster long-term community capacity building in disadvantaged communities.
- Enable development of projects and community development that deliver equity, environmental, housing, and economic benefits.
- Support workforce development, hiring and labor practices benefitting local economically disadvantaged communities.
- Enable traditionally underrepresented communities and Tribal Nations to have more of a voice related to EM cleanup activities.
- Enable communities to make informed decisions about the future of their sites.

Selected applications must address the following components:

- Approach Details
 - What new specific resources will this funding opportunity provide your community?
 - How will this investment be sustained in the community?
 - Can this project be replicated in other communities?
 - How does your proposal align with DOE-EM's mission need?
 - How will this funding impact the community?

B. Topic Areas

The following program descriptions are offered to provide more information on areas of interest to the DOE-EM. Activities that differ from what is described below may be considered for award. EM will review each Concept Paper/Application to determine eligibility.

i. Education

EM continues to invest in programs to engage and inspire the future clean energy workforce. Projects in this focus area should align with EM's efforts to enhance and foster a sustainable and diverse Science, Technology, Engineering, and Mathematics (STEM) workforce pipeline. Examples of education-based activities include middle and high school engagement to promote STEM such as math/science/indigenous technical knowledge camps, recruitment and/or retention incentives for academic professionals, workforce development programs, student competitions, scholarships, internships, and funded field trips to EM sites for hands-on experience with EM activities such as sampling and monitoring.

ii. Infrastructure

EM recognizes the strain that infrastructure needs can have on a community. Addressing infrastructure challenges is critical to improving quality of life for residents in and around EM sites. Projects in this focus area should uplift economic activities and growth of the community by facilitating better production. Examples of infrastructure activities include studies to identify infrastructure needs, historical site preservation activities such as signage, fencing or access improvements, and equipment upgrades such as sampling/monitoring/laboratory equipment and analytic tools.

iii. Reindustrialization

EM's successful cleanup of the remaining sites could potentially afford the opportunity to re-purpose land for community investment and reuse. Projects in this focus area should support EM's effort to reduce its geographic footprint. Examples of reindustrialization activities include studies to determine future use of EM cleanup sites, projects that support clean energy or cultural restoration, collaboration on economic development strategies and workforce analyses.

iv. Community Engagement and Outreach

EM recognizes the importance of formal and informal interactions with Tribal Nations and regulatory and community partners. These interactions are used to communicate cleanup status, raise technical and policy issues, and support timely and sustainable cleanup decisions that affect communities surrounding EM sites. Projects in this focus area should support EM's ability to engage with the local community. Examples of education and outreach activities include community engagement programs, meeting facilitation training, translation and interpretation services, increasing education and outreach regarding EM cleanup decisions through communications products such as webpages, direct emails, open house events workshops and seminars, hiring labor to perform community outreach activities and/or

providing resources for technical assistance for independent review of DOE and other environmental data from sites.

II. Award Information

Award Overview

i. Estimated Funding

EM expects to make a total of approximately \$19,044,000 of federal funding available for new awards under this FOA, subject to the availability of appropriated funds. These estimates are not a promise for funding, as all funding is subject to change due to Government discretion and availability. The exact number and size of awards will depend on the number of meritorious applications and the availability of appropriated funds. Individual awards may vary between \$500,000 and \$2,000,000.

EM may issue awards in one, multiple, or none of the topic areas listed in Section B. EM may establish more than one budget period for each award and fund only the initial budget period(s). Funding for all budget periods, including the initial budget period, is not guaranteed. Before the expiration of the initial budget period(s), EM may perform a down-select among different recipients and provide additional funding only to a subset of recipients.

ii. Project Period

EM anticipates making awards that will run from 12 months up to 36 months in length comprised of one to three budget periods/years. Project continuation will be contingent upon several elements, including satisfactory performance and availability of funding.

ii. New Applications Only

EM will accept only new applications under this FOA. EM will not consider applications for renewals of existing EM-funded awards through this FOA.

iii. EM Funding Agreements

Through grants and cooperative agreements, EM provides financial and other support to projects that have the potential to realize the FOA objectives. EM does not use such agreements to acquire property or services for the direct benefit or use of the United States government.

iv. Grants & Cooperative Agreements

EM generally uses grants and cooperative agreements to provide financial and other support to prime recipients. Through these grants and cooperative agreements, EM provides financial or other support to accomplish a public purpose of support or stimulation authorized by federal statute. EM will select the appropriate type of financial assistance

based on the nature of the award. Any cooperative agreement award will require EM to have substantial involvement. See Section VI. of the FOA for more information on what substantial involvement may involve.

III. Eligibility Information

To be considered for an award under this FOA, an applicant's submission must meet the criteria set forth below. If the application does not meet these eligibility requirements, it will be considered ineligible and removed from further evaluation.

Eligible Applicants

i. Disadvantaged Communities

This FOA is restricted to Disadvantaged Communities (DACs) or any Federally Recognized Tribe that is within the following jurisdictions: Georgia, New York, Ohio, Tennessee, Kentucky, South Carolina, New Mexico, Utah, Nevada, Idaho, Washington, Oregon, and California. EM will consider multiple sources of information to identify eligible applicants including but not limited to the Council on Environmental Quality (CEQ) Climate and Economic Justice Screening Tool, DOE's Energy Justice Mapping Tool, or EPA EJ Screen 2.1. Potential eligible applicants include: Community Reuse Organizations, Community Based Economic Development Organizations, Institutions of Higher Education, K-12 public schools, STEM related non-profit organizations, and Federally Recognized Tribes and Tribal Businesses. In addition to the aforementioned, EM will consider concept papers and applications from other entities on a case-by-case basis under this FOA.

- Project must demonstrate a clear link to EM activities.
- Project must not be completely funded under another financial assistance agreement. However, federal funds may be combined to reach total project funding needs. Federal funds cannot duplicate funding activities.
- Projects will be considered for award even if only part of the community or county is identified as disadvantaged.

ii. Cost Sharing

Cost sharing is not required but can be considered under this FOA.

iii. Compliance Criteria

Concept Papers, Full Applications, and Replies to Reviewer Comments must meet all compliance criteria listed below or they will be considered noncompliant. EM will not review or consider noncompliant submissions, including Concept Papers, Full Applications, and Replies to Reviewer Comments that were: submitted after the applicable deadline; and/or submitted incomplete. EM will not extend the submission deadline for

applicants that fail to submit required information by the applicable deadline due to server/connection congestion.

iv. Compliance Criteria

1. *Concept Papers*

Concept Papers are deemed compliant if:

- The Concept Paper complies with the content and form requirements in Section IV. of the FOA; and
- The applicant successfully uploaded all required documents and submitted to CCBGP-FOA@emcbc.doe.gov, by the deadline stated in this FOA.

2. *Full Applications*

Full Applications are deemed compliant if:

- The applicant submitted a compliant Concept Paper;
- The Full Application complies with the content and form requirements in Section IV. of the FOA; and
- The applicant successfully uploaded all required documents and submitted through the Grants.gov web site, by the deadline stated in the FOA.

3. *Replies to Reviewer Comments*

Replies to Reviewer Comments are deemed compliant if:

- The Reply to Reviewer Comments complies with the content and form requirements in Section IV. of the FOA; and
- The applicant successfully uploaded all required documents and submitted to CCBGP-FOA@emcbc.doe.gov, by the deadline stated in the FOA.

v. Responsiveness Criteria

All “Applications Specifically Not of Interest,” as described in Section I.C. of the FOA, are deemed nonresponsive and will not be reviewed or considered.

vi. Other Eligibility Requirements

Limitation on Number of Concept Papers and Full Applications Eligible for Review

An entity may only submit one Concept Paper and one Full Application for each topic area of this FOA. If an entity submits more than one Concept Paper and one Full Application to the same topic area, EM will request a determination from the applicant’s authorizing representative as to which application should be reviewed. Any other submissions received listing the same entity as the applicant for the same topic area will not be eligible for further consideration. This limitation does not prohibit an applicant from collaborating on other applications (e.g., as a potential subrecipient or partner) so long as the entity is only listed

as the applicant on one Concept Paper and one Full Application for each topic area of this FOA.

vii. **Questions Regarding Eligibility**

- EM will not make eligibility determinations for potential applicants prior to submission deadline stated in this FOA. The decision whether to apply in response to this FOA lies solely with the applicant.

IV. Application and Submission Information

i. **Application Process**

The application process will include two phases: a Concept Paper phase, and a Full Application phase. **Only applicants who have submitted an eligible Concept Paper will be eligible to submit a Full Application.**

At each phase, EM performs an initial eligibility review of the applicant submissions to determine whether they meet the eligibility requirements of Section III. of the FOA. EM will not review or consider submissions that do not meet the eligibility requirements of Section III. All submissions must conform to the following form and content requirements, including maximum page lengths (described below) and must be submitted via e-mail to CCBGP-FOA@emcbc.doe.gov (concept paper) and via Grants.gov (full application), unless specifically stated otherwise.

EM will not review or consider submissions submitted through means other than the e-mail address (concept paper) and Grants.gov (full application), submissions submitted after the applicable deadline, or incomplete submissions.

EM will not extend deadlines for applicants who fail to submit required information and documents due to server/connection congestion.

The Concept Paper, Full Application, and Reply to Reviewer Comments must conform to the following requirements:

- Each must be submitted in Adobe Portable Document Format (PDF) format unless stated otherwise;
- Each must be written in English;
- All pages must be formatted to fit on 8.5 x 11 inch paper with margins not less than one inch on every side. Use Times New Roman typeface, a black font color, and a font size of 12 point or larger (except in figures or tables, which may be 10-point font). A symbol font may be used to insert Greek letters or special characters, but the font size requirement still applies. References must be included as footnotes or endnotes in a font size of 10 or larger. Footnotes and endnotes are counted toward the maximum page requirement; and

-
- Each submission must not exceed the specified maximum page limit, including cover page, charts, graphs, maps, and photographs when printed using the formatting requirements set forth above and single spaced. If applicants exceed the maximum page lengths indicated below, EM will review only the authorized number of pages and disregard any additional pages.

Applicants are responsible for meeting each submission deadline. **Applicants are strongly encouraged to submit their Concept Papers, Full Applications, and Replies to Reviewer Comments at least 48 hours in advance of the submission deadline.** Under normal conditions (i.e., at least 48 hours in advance of the submission deadline), applicants should allow at least 1 hour to submit a Concept Paper, Full Application, or Reply to Reviewer Comments. Once the Concept Paper, Full Application, or Reply to Reviewer Comments are submitted, applicants may revise or update that submission until the expiration of the applicable deadline. If changes are made to any of these documents, the applicant must resubmit the Concept Paper, Full Application, or Reply to Reviewer Comments before the applicable deadline.

EM urges applicants to carefully review their Concept Papers, Full Applications, and Replies to Reviewer Comments to allow sufficient time for the submission of required information and documents. All Full Applications that pass the initial eligibility review will undergo comprehensive technical merit review according to the criteria identified in Section V. of the FOA.

ii. **Content and Form of the Expression of Interest E-mail**

Applicants must submit an Expression of Interest E-mail by the specified due date and time to the following e-mail address: CCBGP-FOA@emcbc.doe.gov. Expression of Interest E-mails will be used by EM to plan for the merit review process. The e-mails should not contain any proprietary or sensitive business information. The e-mails will not be used for down-selection purposes and does not commit an applicant to submit an application.

Each applicant must provide the following information as part of the Expression of Interest E-mail:

- Project Title;
- Lead Organization/Entity;
- Organization type and size (i.e., number of employees);
- The Project Team, including:
 - The Principal Investigator (PI) for the prime recipient;
 - Team Members (i.e., subrecipients);
 - Senior/Key Personnel (i.e., individuals who contribute in a substantive, measurable way to the execution of the proposed project); and
- Topic Area

iii. Content and Form of the Concept Paper

To be eligible to submit a Full Application, applicants must submit a Concept Paper by the specified due date and time.

iv. Concept Paper Content Requirements

EM will not review or consider ineligible Concept Papers (see Section III. of the FOA).

Each Concept Paper must clearly link to one or more of the Topic Areas listed in section I.B. above.

The Concept Paper must conform to the following content requirements:

Section	Page Limit	Description
Cover Page	1 page maximum	The cover page should include the project title, lead organization/entity, organization type and size (i.e., number of employees), the specific announcement Topic Area(s) being addressed, both the technical and business points of contact, names of collaborating entities, and any statements regarding confidentiality.
Project Description	4 pages maximum	Applicants are required to describe succinctly: <ul style="list-style-type: none">• The proposed program, including its basic operating principles;• The proposed program’s target level of performance (applicants should provide program metrics and goals or other support to show how the proposed target could be met);• The relevance and application to DOE-EM field sites, including key shortcomings, limitations, and challenges;• How the proposed program will overcome the shortcomings, limitations, and challenges and the potential impact that the proposed program would have on the community;• The key risks/issues associated with the proposed program;• The impact that EM funding would have on the proposed program; and• Cost Rough Order of Magnitude (ROM) for the program and length of award.

Section	Page Limit	Description
Addendum	1 page maximum	<p>Applicants are required to describe succinctly the qualifications, experience, and capabilities of the proposed Project Team, including:</p> <ul style="list-style-type: none"> • Whether the Principal Investigator (PI) and Project Team have the skill and expertise needed to successfully execute the program plan; • Whether the applicant has prior experience which demonstrates an ability to perform tasks of similar risk and complexity; • Whether the applicant has worked together with its teaming partners on prior projects or programs; and • Whether the applicant has adequate access to equipment and facilities necessary to accomplish the effort and/or clearly explain how it intends to obtain access to the necessary equipment and facilities; and • Applicants may provide graphs, charts, or other data to supplement their Program Description.

If applicants exceed the maximum page lengths as indicated above, EM will review only the authorized number of pages and disregard any additional pages. EM makes an independent assessment of each Concept Paper based on the criteria in Section V. of the FOA. EM will select and notify a subset of applicants to submit Full Applications. Other non-select applicants will be discouraged from submitting a Full Application. An applicant who receives a non-select notification may still submit a Full Application. EM will review all eligible Full Applications. However, by discouraging the submission of a Full Application, EM intends to convey its lack of programmatic interest in the proposed project to save the applicant the time and expense of preparing an application that is unlikely to be selected for award negotiations.

EM may include general comments provided from reviewers on an applicant’s Concept Paper in the select/non-select notification.

v. Content and Form of the Full Application

Applicants must submit a Full Application by the specified due date and time to be considered for funding under this FOA. Applicants must submit the following completed application forms:

1) Technical Volume and Statement of Project Objectives: This shall outline all goals, objectives, and associated resources necessary for the project period.

2) Resumes

3) Completed Application for Federal Assistance SF-424

4) Completed SF-424A, Budget Information Form for Non-Construction Programs or SF-424C for Construction Programs

5) Budget Narrative/Justification: This shall include all cost support information including salary support, quotations and/or basis of estimates for supplies/equipment, subaward quotations, and Indirect Cost Rate Agreements etc.

7) Budget Justification Workbook in Excel Format

8) Completed/Signed Financial Assistance Certifications and Assurances
<https://www.energy.gov/sites/default/files/CERTSASSURANCESSF424.pdf>

- Applicants will have approximately 30 days from receipt of the Concept Paper notification from EM to prepare and submit a Full Application. Regardless of the date the applicant receives the notification, the submission deadline for the Full Application remains the date and time stated on the FOA cover page. Although, please note that the due date listed for Full Application submission is tentative and may be revised.

vi. Full Application Content Requirements

EM will not review or consider ineligible Full Applications (see Section III. of the FOA).

Full Applications must conform to the following requirements:

Component	File Format	Page Limit	File Name
Technical Volume and Statement of Project Objectives	PDF	25	TechnicalVolume
Resumes	PDF	2 pages each	Resumes
SF-424	PDF	n/a	App424
SF-424 A or C	PDF	n/a	App424A or C
Budget Narrative	PDF	n/a	Budget_Narrative
Budget Justification Workbook	MS Excel	n/a	Budget_Justification
Subrecipient Budget Justification	MS Excel	n/a	Subrecipient_Budget_Justification
Financial Assistance Certifications and Assurances	PDF	n/a	Certifications and Assurances

vii. Technical Volume and Statement of Project Objectives

The Technical Volume and Statement of Project Objectives must be submitted in PDF format and must conform to the following content and form requirements, including maximum page lengths. If applicants exceed the maximum page lengths indicated below, EM will review only the authorized number of pages and disregard any additional pages. This volume must address the Merit Review Criteria as discussed in Section V. of the FOA. Save the Technical Volume in a single PDF file using the following convention for the title “Technical Volume”.

The Technical Volume and Statement of Project Objectives to the Full Application may not be more than 25 pages, including the cover page, table of contents, and all citations, charts, graphs, maps, photos, or other graphics, and must include all the information in the table below. The applicant should consider the weighting of each of the evaluation criteria (see Section V. of the FOA) when preparing the Technical Volume.

The Technical Volume should clearly describe and expand upon information provided in the Concept Paper. The Technical Volume must conform to the following content requirements:

Section/ Page Limit	Description
Cover Page	The cover page shall include: <ul style="list-style-type: none">• The project title.• The FOA number.• The name and type of organization.• The technical and business points of contact for the applicant (denoting the names, titles, addresses, telephone, and electronic mail addresses), names of the senior/key personnel and their organizations, and any statements regarding confidentiality.• Project Manager’s name, telephone number, electronic mail address, and organization name/unit.• Names of team/partnership/consortium members and funding split.

Section/ Page Limit	Description
<p>Program Overview (Approximately 15% of the Technical Volume)</p>	<p>The Program Overview should contain the following information:</p> <ul style="list-style-type: none"> • Background: The applicant should discuss the background of their organization, including the history, successes, and status of community capacity building programs relevant to the topic being addressed in the Full Application. • Major Goal: The applicant should explicitly identify the targeted improvements to the baseline community capacity building program and the critical success factors in achieving that goal. • Funding Impact: The applicant should discuss the impact that DOE funding would have on the proposed project. Applicants should specifically explain how DOE funding, relative to prior, current, or anticipated funding from other public and private sources, is necessary to achieve the project objectives.
<p>Program Description, Innovation, and Impact (Approximately 40% of the Technical Volume)</p>	<p>The Program Description should contain the following information:</p> <ul style="list-style-type: none"> • Relevance and Outputs: The applicant should explain the relevance of the project and expected outputs and/or impacts on the community. The justification for the proposed project should include a clear statement of the importance of the project in terms of the utility of the outputs. Outputs are defined as an activity, effort, and/or associated work product related to a goal and objective that will be produced or provided over a period or by a specified date. • Feasibility: The applicant should demonstrate the feasibility of the proposed programs and capability of achieving the anticipated performance targets, including a description of previous work done and prior results.
<p>Statement of Project Objectives (Approximately 40% of the Technical Volume)</p>	<p>The Statement of Project Objectives should include a summary of the objectives, technical scope, milestones, and project schedule. The Workplan should contain the following information:</p> <ul style="list-style-type: none"> • Project Objectives: The applicant should provide a clear and concise (high-level) statement of the goals and objectives of the project as well as the expected outcomes. The narrative should also include a concise description of all activities to be completed during project performance period. The statement of objectives may be released to the public by DOE in whole or in part at any time. It is, therefore, required that the

Section/ Page Limit	Description
	<p>statement shall not contain proprietary or confidential business information.</p> <ul style="list-style-type: none"> • Technical Scope Summary: The applicant should provide a summary description of the overall work scope and approach to achieve the objective(s). The overall work scope is to be divided by performance periods that are separated by discrete, approximately annual decision points. The applicant should describe the specific expected result of each performance period. • Task Description Summary: The Statement of Project Objectives should describe the work to be accomplished and how the applicant will achieve the milestones, will accomplish the final project goal(s), and will produce all deliverables. The Statement of Project Objectives shall contain a concise description of the specific activities to be conducted over the life of the project. The description shall be a full explanation and disclosure of the project being proposed. It is the applicant’s responsibility to prepare an adequately detailed task plan to describe the proposed project and the plan for addressing the objectives of this FOA. • Milestone Summary: The applicant should provide a summary of appropriate milestones throughout the project to demonstrate success. Unless otherwise specified in the FOA, the minimum requirement is that each project must have at least one milestone per quarter for the duration of the project (depending on the project, more milestones may be necessary to comprehensively demonstrate progress). The applicant should also provide how the milestone will be verified. • End of Project Goal: The applicant should provide a summary of the end of project goal(s). • Project Schedule (Gantt Chart or similar): The applicant should provide a schedule for the entire project, including task and subtask durations, and milestones. • Project Management: The applicant should discuss the team’s proposed management plan, including the following: <ul style="list-style-type: none"> ○ The overall approach to and organization for managing the work ○ The roles of each project team member ○ Any critical handoffs/interdependencies among project team members

Section/ Page Limit	Description
	<ul style="list-style-type: none"> ○ The technical and management aspects of the management plan, including systems and practices, such as financial and project management practices ○ The approach to project risk management ○ A description of how project changes will be handled ○ If applicable, the approach to Quality Assurance/Control ○ How communications will be maintained among project team members
<p>Technical Qualifications and Resources (Approximately 5% of the Technical Volume)</p>	<p>The Technical Qualifications and Resources should contain the following information:</p> <ul style="list-style-type: none"> ● Describe the project team’s unique qualifications and expertise, including those of key subrecipients. ● Describe the project team’s existing equipment and facilities that will facilitate the successful completion of the proposed project; include a justification of any new equipment or facilities requested as part of the project. ● This section should also include relevant, previous work efforts and how these enable the applicant to achieve the project objectives. ● Describe the time commitment of the key team members to support the project.

viii. Resumes

A resume provides information that can be used by reviewers to evaluate the individual’s skills, experience, and potential for leadership on the project. Applicants are required to submit two-page resumes for the Principal Investigator and all Senior/Key Personnel that include the following:

- i. Contact Information;
- ii. Education and training: Provide institution, major/area, degree, and year for undergraduate, graduate, and postdoctoral training;
- iii. Professional Experience: Beginning with the current position, list professional positions in chronological order with a brief description. List all current professional certifications related to the project.

Save the resumes in a single PDF file using the following convention for the title “LeadOrganization_Resumes”.

ix. SF-424: Application for Federal Assistance

Applicants are required to complete the SF-424 Application for Federal Assistance. This form is available on [Grants.gov](https://www.grants.gov). Complete all required fields in accordance with the instructions on the form.

x. SF-424A or C: Budget Information -Non-Construction or Construction Programs

Applicants are required to complete the appropriate SF-424A or C Budget Information Form. Select the correct form based on whether the application includes construction costs. These forms are available on [Grants.gov](https://www.grants.gov).

xi. Budget Narrative/ Justification

Applicants are required to complete a Budget Narrative/Justification document that discusses all proposed costs and how they link to the scope of work.

xii. Budget Justification Workbook

Applicants are required to complete a Budget Justification Workbook in Microsoft Excel format. Prime recipients must complete the Budget Justification Workbook for the entire project, including all work to be performed by the prime recipient and its subrecipients and contractors. The Budget Justification Workbook shall include a tab for each year of the project plus a summary tab that includes all years.

xiii. Additional Requirements

a) Post Selection Information Requests

If selected for award, EM reserves the right to request additional or clarifying information regarding the following (non-exhaustive list):

- Personnel proposed to work on the project and collaborating organizations;
- Current and Pending Support;
- Indirect cost information;
- Other budget information;
- Project estimates;
- Name and phone number of the Designated Responsible Employee for complying with national policies prohibiting discrimination (See 10 CFR 1040.5);
- Environmental Questionnaire;
- Contractors/Subcontractors.

b) Unique Entity Identifier (UEI) and System for Award Management (SAM)

Each applicant (unless the applicant is an individual or federal awarding agency that is excepted from those requirements under 2 CFR 25.110(b) or (c), or has an exception approved by the federal awarding agency under 2 CFR 25.110(d)) is required to: (1) Be registered in the SAM at <https://www.sam.gov> before submitting its application; (2) provide a valid UEI in its application; and (3) continue to maintain an active SAM registration with current information at all times during which it has an active federal award or an application or plan under consideration by a federal awarding agency. DOE may not make a federal award to an applicant until the applicant has complied with all applicable UEI and SAM requirements and, if an applicant has not fully complied with the requirements by the time DOE is ready to make a federal award, the DOE will determine that the applicant is not qualified to receive a federal award and use that determination as a basis for making a federal award to another applicant.

xiv. *Submission Dates and Times*

All required submissions must be submitted via e-mail to CCBGP-FOA@emcbc.doe.gov (concept paper) or via [Grants.gov](https://www.doe.gov/grants) (full application), no later than 5:00 p.m. Eastern Time on the dates provided on the cover page of this FOA.

xv. *Funding Restrictions*

Allowable Costs

All expenditures must be allowable, allocable, and reasonable in accordance with the applicable federal cost principles.

Refer to the following applicable federal cost principles for more information:

- 2 CFR Part 200 Subpart E - Cost Principles for all non-federal entities.

Pre-Award Costs

Selectees must request prior written approval to charge pre-award costs. Pre-award costs are those incurred prior to the effective date of the federal award directly pursuant to the negotiation and in anticipation of the federal award where such costs are necessary for efficient and timely performance of the scope of work. Such costs are allowable only to the extent that they would have been allowable if incurred after the date of the federal award and **only** with the written approval of the federal awarding agency, through the Grants/Agreements Officer assigned to the award.

Pre-award costs cannot be incurred prior to the Selection Official signing the Selection Statement and Analysis.

Pre-award expenditures are made at the selectee's risk. EM is not obligated to reimburse costs: (1) in the absence of appropriations; (2) if an award is not made; or (3) if an award is made for a lesser amount than the selectee anticipated.

xvi. Performance of Work in the United States

4. Requirement

All work performed under EM awards must be performed in the United States. This requirement does not apply to the purchase of supplies and equipment; however, the prime recipient should make every effort to purchase supplies and equipment within the United States. The prime recipient must flow down this requirement to its subrecipients.

5. Failure to Comply

If the prime recipient fails to comply with the Performance of Work in the United States requirement, EM may deny reimbursement for the work conducted outside the United States and such costs may not be recognized as allowable recipient cost share. The prime recipient is responsible should any work under this award be performed outside the United States, absent a waiver, regardless of whether the work is performed by the prime recipient, subrecipients, contractors or other project partners.

xvii. Construction

Recipients are required to obtain written authorization from the Grants/Agreements Officer before incurring any major construction costs.

xviii. Foreign Travel

Foreign travel costs are not allowable under this FOA.

xix. Equipment and Supplies

To the greatest extent practicable, all equipment and products purchased with funds made available under this FOA should be American made. This requirement does not apply to used or leased equipment.

Property disposition will be required at the end of a project if the current fair market value of property exceeds \$5,000. For-profit entity disposition requirements are set forth at 2 CFR 910.360. Property disposition requirements for other non-federal entities are set forth in 2 CFR 200.310-200.316.

xx. Davis-Bacon Act Requirements

Projects awarded under this FOA may involve construction and therefore, all laborers and mechanics employed by the recipient, subrecipients, contractors or subcontractors in the performance of construction, alteration, or repair work funded in whole or in part under this FOA shall be paid wages at rates not less than those prevailing on similar projects in the locality, as determined by the Secretary of Labor in accordance with subchapter IV of chapter 31 of title 40, United States Code commonly referred to as the “Davis-Bacon Act” (DBA).

Applicants shall provide written assurance acknowledging the DBA requirements above, and confirming that the laborers and mechanics performing construction, alteration, or repair work on projects funded in whole or in part by awards made because of this FOA are paid or will be paid wages at rates not less than those prevailing on projects of a character similar in the locality as determined by subchapter IV of Chapter 31 of Title 40, United States Code (Davis-Bacon Act).

Applicants acknowledge that they will comply with all Davis-Bacon Act requirements, including but not limited to:

- (1) ensuring that the wage determination(s) and appropriate Davis-Bacon clauses and requirements are flowed down to and incorporated into any applicable subcontracts or subrecipient awards.
- (2) ensuring that if wage determination(s) and appropriate Davis-Bacon clauses and requirements are improperly omitted from contracts and subrecipient awards, the applicable wage determination(s) and clauses are retroactively incorporated to the start of performance.
- (3) being responsible for compliance by any subcontractor or subrecipient with the Davis-Bacon labor standards.
- (4) receiving and reviewing certified weekly payrolls submitted by all subcontractors and subrecipients for accuracy and to identify potential compliance issues.
- (5) maintaining original certified weekly payrolls for 3 years after the completion of the project and must make those payrolls available to the DOE or the United States Department of Labor (“DOL”) upon request, as required by 29 CFR 5.6(a)(2).
- (6) conducting payroll and job-site reviews for construction work, including interviews with employees, with such frequency as may be necessary to assure compliance by its subcontractors and subrecipients and as requested or directed by the DOE.
- (7) cooperating with any authorized representative of the DOL in their inspection of records, interviews with employees, and other actions undertaken as part of a DOL investigation.
- (8) posting in a prominent and accessible place the wage determination(s) and DOL Publication: WH-1321, Notice to Employees Working on Federal or Federally Assisted Construction Projects.
- (9) notifying the Grants/Agreements Officer of all labor standards issues, including all complaints regarding incorrect payment of prevailing wages and/or fringe benefits, received from the recipient, subrecipient, contractor, or subcontractor employees; significant labor standards violations, as defined in 29 CFR 5.7; disputes concerning labor standards pursuant to 29 CFR Parts 4, 6, and 8 and as defined in FAR 52.222-14; disputed labor standards determinations; DOL investigations; or legal or judicial proceedings related to the labor standards under this Contract, a subcontract, or subrecipient award.
- (10) preparing and submitting to the Grants/Agreements Officer, the Office of Management and Budget Control Number 1910-5165, Davis Bacon Semi-Annual Labor Compliance Report, by April 21 and October 21 of each year. Form submittal will be

administered through the iBenefits system (<https://doeibenefits2.energy.gov>), its successor system, or other manner of compliance as directed by the Grants/Agreements Officer.

Recipients of funding under this FOA will also be required to undergo Davis-Bacon Act compliance training and to maintain competency in Davis-Bacon Act compliance. The Grants/Agreements Officer will notify the recipient of any DOE sponsored Davis-Bacon Act compliance trainings. The DOL offers free Prevailing Wage Seminars several times a year that meet this requirement, at <https://www.dol.gov/agencies/whd/government-contracts/construction/seminars/events>.

Davis Bacon Act Electronic Certified Payroll Submission Waiver

A waiver must be granted before the award starts. The applicant does not have the right to appeal EM's decision concerning a waiver request.

For additional guidance on how to comply with the Davis-Bacon provisions and clauses, see <https://www.dol.gov/agencies/whd/government-contracts/construction> and <https://www.dol.gov/agencies/whd/government-contracts/protections-for-workers-in-construction>.

xxi. Domestic Preference

As appropriate and to the extent consistent with law, Applicants shall ensure that, to the greatest extent practicable, iron and aluminum as well as steel, cement, and other manufactured products (items and construction materials composed in whole or in part of non-ferrous metals such as aluminum; plastics and polymer-based products such as polyvinyl chloride pipe; aggregates such as concrete; glass, including optical fiber; and lumber) used in the proposed project shall be produced in the United States. This requirement shall flow down to all sub-awards including all contracts, subcontracts and purchase orders for work performed under the proposed project.

xxii. Buy American Requirements

A. Definitions

Components are defined as the articles, materials, or supplies incorporated directly into the end manufactured product(s).

Construction Materials are an article, material, or supply—other than an item primarily of iron or steel; a manufactured product; cement and cementitious materials; aggregates such as stone, sand, or gravel; or aggregate binding agents or additives—that is used in a construction project and is or consists primarily of non-ferrous metals, plastic and polymer-based products (including polyvinylchloride, composite building materials, and polymers used in fiber optic cables), glass (including optic glass), lumber, drywall, coatings (paints and stains), optical fiber, clay brick; composite building materials; or engineered wood products.

Domestic Content Procurement Preference Requirement- means a requirement that no amounts made available through a program for federal financial assistance may be obligated for a construction project unless—

- (A) all iron and steel used in the project are produced in the United States;
- (B) the manufactured products used in the project are produced in the United States; or
- (C) the construction materials used in the project are produced in the United States.

Also referred to as the **Buy America Requirement**.

Manufactured Products are items used for a construction project made up of components that are not primarily of iron or steel; construction materials; cement and cementitious materials' aggregates such as stone, sand, or gravel; or aggregate binding agents or additives.

Primarily of iron or steel means greater than 50% iron or steel, measured by cost.

Project- means the construction, alteration, maintenance, or repair of a structure in the United States.

Public- The Buy America Requirement does not apply to non-public construction. For purposes of this guidance, construction should be considered “public” if it is: (1) publicly owned or (2) privately owned but utilized primarily for a public purpose. Construction should be considered to be “utilized primarily for a public purpose” if it is privately operated on behalf of the public or is a place of public accommodation.

B. Buy America Requirement

None of the funds provided under this award (federal share or recipient cost-share) may be used for construction unless:

1. All iron and steel used in the project is produced in the United States—this means all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States;
2. All manufactured products used in the project are produced in the United States—this means the manufactured product was manufactured in the United States; and the cost of the components of the manufactured product that are mined, produced, or manufactured in the United States is greater than 55 percent of the total cost of all components of the manufactured product, unless another standard for determining the minimum amount of domestic content of the manufactured product has been established under applicable law or regulation; and
3. All construction materials are manufactured in the United States—this means that all manufacturing processes for the construction material occurred in the United States.

The Buy America Requirement only applies to articles, materials, and supplies that are consumed in, incorporated into, or permanently affixed to a construction project. As such, it does not apply to tools, equipment, and supplies, such as temporary scaffolding, brought into the construction site and removed at or before the completion of the construction project. Nor does a Buy America Requirement apply to equipment and furnishings, such as movable chairs, desks, and portable computer equipment, that are used at or within the finished construction project but are not an integral part of the structure or permanently affixed to the construction project.

Recipients are responsible for administering their award in accordance with the terms and conditions, including the Buy America Requirement. The recipient must ensure that the Buy America Requirement flows down to all subawards and that the subawardees and subrecipients comply with the Buy America Requirement. The Buy America Requirement term and condition must be included all sub-awards, contracts, subcontracts, and purchase orders for work performed under the construction project.

C. Certification of Compliance

The Recipient must certify or provide equivalent documentation for proof of compliance that a good faith effort was made to solicit bids for domestic products used in the construction project under this Award.

The Recipient must also maintain certifications or equivalent documentation for proof of compliance that those articles, materials, and supplies that are consumed in, incorporated into, affixed to, or otherwise used in the construction project, not covered by a waiver or exemption, are produced in the United States. The certification or proof of compliance must be provided by the suppliers or manufacturers of the iron, steel, manufactured products and construction materials and flow up from all subawardees, contractors and vendors to the Recipient. The Recipient must keep these certifications with the award/project files and be able to produce them upon request from DOE, auditors or Office of Inspector General.

D. Waivers

When necessary, the Recipient may apply for, and DOE may grant, a waiver from the Buy America Requirement. Requests to waive the application of the Buy America Requirement must be in writing to the Contracting Officer. Waiver requests are subject to review by DOE and the Office of Management and Budget, as well as a public comment period of no less than 15 calendar days.

Waivers must be based on one of the following justifications:

1. Public Interest- Applying the Buy America Requirement would be inconsistent with the public interest;

-
2. Non-Availability- The types of iron, steel, manufactured products, or construction materials are not produced in the United States in sufficient and reasonably available quantities or of a satisfactory quality; or
 3. Unreasonable Cost- The inclusion of iron, steel, manufactured products, or construction materials produced in the United States will increase the cost of the overall project by more than 25 percent.

Requests to waive the Buy America Requirement must include the following:

- Waiver type (Public Interest, Non-Availability, or Unreasonable Cost);
- Recipient name and Unique Entity Identifier (UEI);
- Award information (Federal Award Identification Number, Assistance Listing number);
- A brief description of the project, its location, and the specific construction involved;
- Total estimated project cost, with estimated federal share and recipient cost share breakdowns;
- Total estimated construction costs, with estimated federal share and recipient cost share breakdowns;
- List and description of iron or steel item(s), manufactured goods, and/or construction material(s) the recipient seeks to waive from the Buy America Preference, including name, cost, quantity(ies), country(ies) of origin, and relevant Product Service Codes (PSC) and North American Industry Classification System (NAICS) codes for each;
- A detailed justification as to how the non-domestic item(s) is/are essential the project;
- A certification that the recipient made a good faith effort to solicit bids for domestic products supported by terms included in requests for proposals, contracts, and non-proprietary communications with potential suppliers;
- A justification statement—based on one of the applicable justifications outlined above—as to why the listed items cannot be procured domestically, including the due diligence performed (e.g., market research, industry outreach, cost analysis, cost-benefit analysis) by the recipient to attempt to avoid the need for a waiver. This justification may cite, if applicable, the absence of any Buy America-compliant bids received for domestic products in response to a solicitation; and
- Anticipated impact to the project if no waiver is issued.

The Recipient should consider using the following principles as minimum requirements contained in their waiver request:

- Time-limited: Consider a waiver constrained principally by a length of time, rather than by the specific project/award to which it applies. Waivers of this type may be appropriate, for example, when an item that is “non-available” is widely used in the project. When requesting such a waiver, the Recipient should

identify a reasonable, definite time frame (e.g., no more than one to two years) designed so that the waiver is reviewed to ensure the condition for the waiver (“non-availability”) has not changed (e.g., domestic supplies have become more available).

- Targeted: Waiver requests should apply only to the item(s), product(s), or material(s) or category(ies) of item(s), product(s), or material(s) as necessary and justified. Waivers should not be overly broad as this will undermine domestic preference policies.
- Conditional: The Recipient may request a waiver with specific conditions that support the policies of IIJA/BABA and Executive Order 14017.

DOE may request, and the Recipient must provide, additional information for consideration of this waiver. DOE may reject or grant waivers in whole or in part depending on its review, analysis, and/or feedback from OMB or the public. DOE's final determination regarding approval or rejection of the waiver request may not be appealed. Waiver requests may take up to 90 calendar days to process.

xxii. Lobbying

Recipients and subrecipients may not use any federal funds to influence or attempt to influence, directly or indirectly, congressional action on any legislative or appropriation matters.

Recipients and subrecipients are required to complete and submit SF-LLL, “Disclosure of Lobbying Activities” (<https://www.grants.gov/web/grants/forms/sf-424-individual-family.html>) to ensure that non-federal funds have not been paid and will not be paid to any person for influencing or attempting to influence any of the following in connection with the application:

- An officer or employee of any federal agency;
- A Member of Congress;
- An officer or employee of Congress; or
- An employee of a Member of Congress.

xxiii. Risk Assessment

Prior to making a federal award, the DOE is required by 31 U.S.C. 3321 and 41 U.S.C. 2313 to review information available through any Office of Management and Budget (OMB)-designated repositories of government-wide eligibility qualification or financial integrity information, such as SAM Exclusions and “Do Not Pay.”

In addition, DOE evaluates the risk(s) posed by applicants before they receive federal awards. This evaluation may consider results of the evaluation of the applicant's eligibility; the quality of the application; financial stability; quality of management systems and ability to meet the management standards prescribed in this part; history of

performance; reports and findings from audits; and the applicant's ability to effectively implement statutory, regulatory, or other requirements imposed on non-federal entities.

In addition to this review, DOE must comply with the guidelines on government-wide suspension and debarment in 2 CFR 180 and must require non-federal entities to comply with these provisions. These provisions restrict federal awards, subawards and contracts with certain parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in federal programs or activities.

V. Application Review Information

Technical Review Criteria

i. Concept Papers

Concept Papers are evaluated based on consideration of the following factors. All sub-criteria are of equal weight.

Concept Paper Criterion: Overall FOA Responsiveness and Viability of the Project (Weight: 100%)

This criterion involves consideration of the following factors:

- The applicant clearly describes the proposed program objectives.
- The applicant has identified risks and challenges, including possible mitigation strategies, and has shown the impact that EM funding and the proposed project would have on the relevant community;
- The applicant has the qualifications, experience, capabilities, and other resources necessary to complete the proposed program;
- The applicant references whether partnering with other entities is an approach used in application; and
- The proposed work, if successfully accomplished, would clearly meet the objectives as stated in the FOA.

ii. Full Applications

Applications will be evaluated against the merit review criteria shown below, which are separated into two categories, technical and cost/price. The weighting of each criterion is listed below and in descending order of importance. The Reasonableness and appropriateness of the proposed budget (cost/price) will be evaluated but is ranked as second order of priority.

Technical Criterion

Criterion 1: Technical merit and the benefits of the proposed work to the local community (75%)

- How does the project support capacity building in the community?
- What is the likelihood of achieving valuable results?
- Is the project sustainable?
- Can the project be replicated in another community?
- How does the project benefit DOE-EM goals and objectives?

Criterion 2: Competency of Applicants Personnel and Adequacy of Proposed Resources (25%)

- The relevance and depth of the team’s experience and capabilities, together with that of key personnel, will be evaluated as it relates to the likely successful completion of the project activities.
- The degree to which the proposed work takes advantage of unique skills and capabilities.
- Adequacy of resources to track and report project status including financial and project management health in a timely manner.

Cost/Price Criterion

Reasonableness and Appropriateness of the Proposed Budget

- Adequacy of the proposed budget and staffing levels to carry out the proposed project.
- Is the budget reasonable and appropriate for the scope?
- Is the budget for materials and equipment reasonable?
- If applicable, are the contractors/subcontractors appropriate for the proposed effort?

iii. Criteria for Replies to Reviewer Comments

EM has not established separate criteria to evaluate Replies to Reviewer Comments. Instead, Replies to Reviewer Comments are attached to the original applications and evaluated as an extension of the Full Application.

Standards for Application Evaluation

Applications that are determined to be eligible will be evaluated in accordance with this FOA, by the standards set forth in the guidance provided in the “DOE Merit Review Guide for Financial Assistance,” effective September 2020, which is available at:

<https://energy.gov/management/downloads/merit-review-guide-financial-assistance-and-unsolicited-proposals-current>.

Evaluation and Selection Process

i. Overview

The evaluation process consists of multiple phases; each includes an initial eligibility review and a thorough technical review. Rigorous technical reviews of eligible submissions are conducted by reviewers that are experts in the subject matter of the FOA. Ultimately, the Selection Official considers the recommendations of the reviewers, along with other considerations such as program policy factors, in determining which applications to select.

ii. Pre-Selection Clarification

EM may determine that pre-selection clarifications are necessary from one or more applicants. These pre-selection clarifications will solely be for the purposes of clarifying the application and will be limited to information already provided in the application documentation. The pre-selection clarifications may occur before, during or after the merit review evaluation process. Information provided by an applicant that is not necessary to address the pre-selection clarification question will not be reviewed or considered. Typically, a pre-selection clarification will be carried out through either written response to EM, written clarification questions or video or conference calls with EM representatives.

The information provided by applicants to EM through pre-selection clarifications is incorporated in their applications and contributes to the merit review evaluation and EM's selection decisions. If EM contacts an applicant for pre-selection clarification purposes, it does not signify that the applicant has been selected for negotiation of award or that the applicant is among the top ranked applications.

EM will not reimburse applicants for expenses relating to the pre-selection clarifications, nor will these costs be eligible for reimbursement as pre-award costs.

iii. Recipient Integrity and Performance Matters

DOE, prior to making a federal award with a total amount of federal share greater than the simplified acquisition threshold, is required to review and consider any information about the applicant that is in the designated integrity and performance system accessible through SAM (currently FAPIIS) (see 41 U.S.C. 2313).

The applicant, at its option, may review information in the designated integrity and performance systems accessible through SAM and comment on any information about itself that a federal awarding agency previously entered and is currently in the designated integrity and performance system accessible through SAM.

DOE will consider any written comments by the applicant, in addition to the other information in the designated integrity and performance system, in making a judgment about the applicant's integrity, business ethics, and record of performance under federal awards when completing the review of risk posed by applicants as described in 2 CFR 200.206.

iv. Selection

In addition to the above criteria, the Selection Official may consider the following program policy factors in determining which Full Applications to select for award negotiations:

- It is desirable to select a group of projects which represent a diversity of approaches, methods, applications and/or market segments;
- It is desirable to support complementary and/or duplicative efforts or projects, which, when taken together, will best achieve the program goals and objectives;
- It is desirable that different categories and sizes (based on number of residents) of disadvantaged communities be selected for Award to provide a balanced programmatic effort and a variety of different approaches.
- It is desirable, because of the nature or location of the DOE-EM cleanup site, the type of projects envisioned, or limitations of past efforts, to select a group of projects with a broad or specific geographic distribution.
- The degree to which the proposed project maximizes the use of available DOE funding to achieve DOE program goals and objectives.

VI. Award Administration Information

Award Notices

i. Ineligible Submissions

Ineligible Concept Papers and Full Applications (see Section III. of the FOA) will not be further reviewed or considered for award. The Grants/Agreements Officer will send a notification letter by email to the technical and administrative points of contact designated by in the applicant submissions. The notification letter will state the basis upon which the Concept Paper or the Full Application is ineligible and not considered for further review.

ii. Concept Paper Notifications

EM will notify applicants of its determination to encourage or not encourage the submission of a Full Application via e-mail.

The purpose of the Concept Paper phase is to save applicants the considerable time and expense of preparing a Full Application that is unlikely to be selected for award negotiations. Applicants may submit a Full Application even if they receive a notification discouraging them from doing so. By discouraging the submission of a Full Application, EM intends to convey its lack of programmatic interest in the proposed project. Such assessments do not necessarily reflect judgments on the merits of the proposed project.

A notification encouraging the submission of a Full Application does not authorize the applicant to commence performance of the project. Please refer to Section IV. of the FOA for guidance on pre-award costs.

iii. Full Application Notifications

EM will notify applicants via email of its determination of whether their Full Applications were selected for award negotiations. The notification will be emailed to the technical and administrative points of contact designated by the applicant in the prior submissions. Alternatively, EM may notify one or more applicants that a final selection determination on a particular Full Application will be made later, subject to the availability of funds or other factors.

iv. Successful Applicants

Receipt of a notification letter selecting a Full Application for award negotiations does not authorize the applicant to commence performance of the project. If an application is selected for award negotiations, it is not a commitment by EM to issue an award. Applicants do not receive an award until award negotiations are complete and the Grants/Agreements Officer fully executes the funding agreement.

The award negotiation process will take approximately 60 days. Applicants must designate a primary and a backup point-of-contact in the application with whom EM will communicate to conduct award negotiations. The applicant must be responsive during award negotiations (i.e., provide requested documentation) and meet the negotiation deadlines. If the applicant fails to do so or if award negotiations are otherwise unsuccessful, EM will cancel the award negotiations and rescind the Selection. EM reserves the right to terminate award negotiations at any time for any reason.

Please refer to Section IV. of the FOA for guidance on pre-award costs.

v. Alternate Selection Determinations

In some instances, an applicant may receive a notification that its application was not selected for award, but EM may consider the Full Application for federal funding in the future. Subject to the availability of funds or other factors EM may ultimately determine to select or not select the Full Application for award negotiations.

vi. Unsuccessful Applicants

EM shall promptly notify in writing via e-mail, each applicant whose application has not been selected for award or whose application cannot be funded because of the unavailability of appropriated funds.

Administrative and National Policy Requirements

i. Registration Requirements

There are several one-time actions before applying in response to this FOA, and it is vital that applicants address these items as soon as possible. Some may take several weeks, and failure to complete them could interfere with an applicant's ability to apply to this FOA, or to meet the negotiation deadlines and receive an award if the application is selected. These requirements are as follows:

6. System for Award Management

Register with the SAM at <https://www.sam.gov>. Designating an EBiz POC and obtaining a special password called a Marketing Partner ID Number (MPIN) are important steps in SAM registration. Please update your SAM registration annually.

7. Grants.gov

Register in Grants.gov (<http://www.grants.gov>) to receive automatic updates when Amendments to this FOA are posted.

ii. Award Administrative Requirements

The administrative requirements for DOE grants and cooperative agreements are contained in 2 CFR Part 200 as amended by 2 CFR Part 910.

iii. Foreign National Access

All applicants selected for an award under this FOA may be required to provide information to DOE to satisfy requirements for foreign nationals' access to DOE sites, information, technologies, equipment, programs, or personnel. A foreign national is defined as any person who is not a U.S. citizen by birth or naturalization. If a selected applicant (including any of its subrecipients, contractors or vendors) anticipates involving foreign nationals in the performance of its award, the selected applicant may be required to provide DOE with specific information about each foreign national to ensure compliance with the requirements for access approval. National laboratory personnel already cleared for site access may be excluded.

iv. Subaward and Executive Reporting

Additional administrative requirements necessary for DOE grants and cooperative agreements to comply with the Federal Funding and Transparency Act of 2006 (FFATA) are contained in 2 CFR Part 170. Prime recipients must register with the new FFATA Subaward Reporting System database and report the required data on their first tier subrecipients. Prime recipients must report the executive compensation for their own executives as part of their registration profile in SAM.

v. Environmental Review in Accordance with National Environmental Policy Act (NEPA)

EM's decision whether and how to distribute federal funds under this FOA is subject to NEPA (42 U.S.C. 4321, *et seq.*). NEPA requires federal agencies to integrate environmental values into their decision-making processes by considering the potential environmental impacts of their proposed actions. For additional background on NEPA, please see DOE's NEPA website, at <https://www.energy.gov/nepa>.

While NEPA compliance is a federal agency responsibility and the ultimate decisions remain with the federal agency, all recipients selected for an award will be required to assist in the timely and effective completion of the NEPA process in the manner most pertinent to their proposed project. If DOE determines certain records must be prepared to complete the NEPA review process (e.g., biological evaluations or environmental assessments), the

recipient may be required to prepare the records and the costs to prepare the necessary records may be included as part of the project costs.

vi. **Applicant Representations and Certifications**

8. Lobbying Restrictions

By accepting funds under this award, the prime recipient agrees that none of the funds obligated on the award shall be expended, directly or indirectly, to influence Congressional action on any legislation or appropriation matters pending before Congress, other than to communicate to Members of Congress as described in 18 U.S.C. § 1913. This restriction is in addition to those prescribed elsewhere in statute and regulation.

9. Corporate Felony Conviction and Federal Tax Liability Representations

By applying in response to this FOA, the applicant represents that:

- a. It is **not** a corporation that has been convicted of a felony criminal violation under any federal law within the preceding 24 months; and
- b. It is **not** a corporation that has any unpaid federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability.

For purposes of these representations the following definitions apply:

A Corporation includes any entity that has filed articles of incorporation in any of the 50 states, the District of Columbia, or the various territories of the United States [but not foreign corporations]. It includes both for-profit and non-profit organizations.

10. Nondisclosure and Confidentiality Agreements Representations

By applying in response to this FOA the applicant represents that:

- a. It **does not and will not** require its employees or contractors to sign internal nondisclosure or confidentiality agreements or statements prohibiting or otherwise restricting its employees or contractors from lawfully reporting waste, fraud, or abuse to a designated investigative or law enforcement representative of a federal department or agency authorized to receive such information.
- b. It **does not and will not** use any federal funds to implement or enforce any nondisclosure and/or confidentiality policy, form, or agreement it uses unless it contains the following provisions:
 - (1) “These provisions are consistent with and do not supersede, conflict with, or otherwise alter the employee obligations, rights, or liabilities created by existing statute or Executive order relating to (1) classified

information, (2) communications to Congress, (3) the reporting to an Inspector General of a violation of any law, rule, or regulation, or mismanagement, a gross waste of funds, an abuse of authority, or a substantial and specific danger to public health or safety, or (4) any other whistleblower protection. The definitions, requirements, obligations, rights, sanctions, and liabilities created by controlling Executive orders and statutory provisions are incorporated into this agreement and are controlling.”

- (2) The limitation above shall not contravene requirements applicable to Standard Form 312 Classified Information Nondisclosure Agreement (<https://fas.org/sgp/othergov/sf312.pdf>), Form 4414 Sensitive Compartmented Information Disclosure Agreement (<https://fas.org/sgp/othergov/intel/sf4414.pdf>), or any other form issued by a federal department or agency governing the nondisclosure of classified information.
- (3) Notwithstanding the provision listed in paragraph (a), a nondisclosure or confidentiality policy form or agreement that is to be executed by a person connected with the conduct of an intelligence or intelligence-related activity, other than an employee or officer of the United States government, may contain provisions appropriate to the activity for which such document is to be used. Such form or agreement shall, at a minimum, require that the person will not disclose any classified information received during such activity unless specifically authorized to do so by the United States government. Such nondisclosure or confidentiality forms shall also make it clear that they do not bar disclosures to Congress, or to an authorized official of an executive agency or the Department of Justice, that are essential to reporting a substantial violation of law.

vii. Statement of Federal Stewardship

EM will exercise normal federal stewardship in overseeing the project activities performed under EM awards. Stewardship Activities include, but are not limited to, conducting site visits; reviewing performance and financial reports; aiding and/or temporary intervention in unusual circumstances to correct deficiencies that develop during the project; assuring compliance with terms and conditions; and reviewing technical performance after project completion to ensure that the project objectives have been accomplished.

viii. Statement of Substantial Involvement

EM has substantial involvement in work performed under any Cooperative Agreement awards made because of this FOA. EM does not limit its involvement to the administrative requirements of the award. Instead, EM has substantial involvement in the direction and redirection of the technical aspects of the entire project. Substantial involvement includes, but is not limited to, the following:

- iv. EM shares responsibility with the recipient for the management, control, direction, and performance of the project.

-
- v. EM may intervene in the conduct or performance of work under this award for programmatic reasons. Intervention includes the interruption or modification of the conduct or performance of project activities.
 - vi. EM may redirect or discontinue funding the project based on the overall performance of the award and funding availability.
 - vii. EM participates in major project decision-making processes.

ix. Subject Invention Utilization Reporting

To ensure that prime recipients and subrecipients holding title to subject inventions are taking the appropriate steps to commercialize subject inventions, EM may require that each prime recipient holding title to a subject invention submit annual reports for ten (10) years from the date the subject invention was disclosed to EM on the utilization of the subject invention and efforts made by prime recipient or their licensees or assignees to stimulate such utilization. The reports must include information regarding the status of development, date of first commercial sale or use, gross royalties received by the prime recipient, and such other data and information as EM may specify.

x. Intellectual Property Provisions

The standard DOE financial assistance intellectual property provisions applicable to the various types of recipients are located at <http://energy.gov/gc/standard-intellectual-property-ip-provisions-financial-assistance-awards>.

ix. Reporting

Reporting requirements are identified on the Federal Assistance Reporting Checklist, attached to the award agreement. In most cases a resulting award will require quarterly and final status and financial reports.

x. Conference Spending

The recipient shall not expend any funds on a conference not directly and programmatically related to the purpose for which the grant or cooperative agreement was awarded that would defray the cost to the United States government of a conference held by any Executive branch department, agency, board, commission, or office for which the cost to the United States government would otherwise exceed \$20,000, thereby circumventing the required notification by the head of any such Executive Branch department, agency, board, commission, or office to the Inspector General (or senior ethics official for any entity without an Inspector General), of the date, location, and number of employees attending such conference.

xi. Uniform Commercial Code (UCC) Financing Statements

Per 2 CFR 910.360 (Real Property and Equipment) when a piece of equipment is purchased by a for-profit recipient or subrecipient with federal funds, and when the federal share of

the financial assistance agreement is more than \$1,000,000, the recipient or subrecipient must:

Properly record, and consent to the Department's ability to properly record if the recipient fails to do so, UCC financing statement(s) for all equipment in excess of \$5,000 purchased with project funds. These financing statement(s) must be approved in writing by the Grants/Agreements Officer prior to the recording, and they shall provide notice that the recipient's title to all equipment (not real property) purchased with federal funds under the financial assistance agreement is conditional pursuant to the terms of this section, and that the government retains an undivided reversionary interest in the equipment. The UCC financing statement(s) must be filed before the Grants/Agreements Officer may reimburse the recipient for the federal share of the equipment unless otherwise provided for in the relevant financial assistance agreement. The recipient shall further make any amendments to the financing statements or additional recordings, including appropriate continuation statements, as necessary or as the Grants/Agreements Officer may direct.

xii. Implementation of Executive Order 13798, Promoting Free Speech, and Religious Liberty

States, local governments, or other public entities may not condition sub-awards in a manner that would discriminate, or disadvantage sub-recipients based on their religious character.

xiii. Participants and Collaborating Organizations

If selected for award negotiations, the selected applicant must submit a list of personnel who are proposed to work on the project, both at the recipient and subrecipient level and a list of collaborating organizations within 30 days after the applicant is notified of the selection. Recipients will have an ongoing responsibility to notify DOE of changes to the personnel and collaborating organizations and submit updated information during the life of the award.

xiv. Current and Pending Support

If selected for award negotiations, within 30 days of the selection notice, the selectee must submit 1) current and pending support disclosures and resumes for any new PIs or senior/key personnel and 2) updated disclosures if there have been any changes to the current and pending support submitted with the application. Throughout the life of the award, the Recipient has an ongoing responsibility to submit 1) current and pending support disclosure statements and resumes for any new PI and senior/key personnel and 2) updated disclosures if there are changes to the current and pending support previously submitted to DOE. Also See. Section IV.

VII. Questions/Agency Contacts

Upon the issuance of a FOA, EM personnel are prohibited from communicating (in writing or otherwise) with applicants regarding the FOA except through the established question and answer process as described below. Specifically, questions regarding the content of this FOA must be submitted via e-mail to CCBGP-FOA@emcbc.doe.gov. Questions must be submitted not later than 10 calendar days prior to the submission deadlines for Concept Papers and Full Applications stated on the FOA cover page. Please note, feedback on individual concepts will not be provided through Q&A.

All questions and answers related to this FOA will be posted on [Grants.gov](https://www.grants.gov).

VIII. Other Information

i. FOA Amendments

Amendments to this FOA will be posted on Grants.gov. However, you will only receive an email when an amendment to this FOA is posted if you register for email notifications for this FOA in Grants.gov. EM recommends that you register as soon after the release of the FOA as possible to ensure you receive timely notice of any amendments to this FOA.

ii. Government Right to Reject or Negotiate

EM reserves the right, without qualification, to reject any or all applications received in response to this FOA and to select any application, in whole or in part, as a basis for negotiation and/or award.

iii. Commitment of Public Funds

The Grants/Agreements Officer is the only individual who can make awards or commit the government to the expenditure of public funds. A commitment by anyone other than the Grants/Agreements Officer, either express or implied, is invalid.

iv. Treatment of Application Information

Applicants should not include trade secrets or commercial or financial information that is privileged or confidential in their application unless such information is necessary to convey an understanding of the proposed project or to comply with a requirement in the FOA. Applicants are advised to not include any critically sensitive proprietary detail.

If an application includes trade secrets or information that is commercial or financial, or information that is confidential or privileged, it is furnished to the Government in confidence with the understanding that the information shall be used or disclosed only for evaluation of the application. Such information will be withheld from public disclosure to the extent permitted by law, including the Freedom of Information Act. Without assuming any liability for inadvertent disclosure, EM will seek to limit disclosure of such information

to its employees and to outside reviewers when necessary for merit review of the application or as otherwise authorized by law. This restriction does not limit the Government's right to use the information if it is obtained from another source.

Full Applications, and other submissions containing confidential, proprietary, or privileged information must be marked as described below. Failure to comply with these marking requirements may result in the disclosure of the unmarked information under the Freedom of Information Act or otherwise. The U.S. Government is not liable for the disclosure or use of unmarked information and may use or disclose such information for any purpose.

The cover sheet of the Full Application, and other submission must be marked as follows and identify the specific pages containing trade secrets, confidential, proprietary, or privileged information:

Notice of Restriction on Disclosure and Use of Data:

Pages [list applicable pages] of this document may contain trade secrets, confidential, proprietary, or privileged information that is exempt from public disclosure. Such information shall be used or disclosed only for evaluation purposes or in accordance with a financial assistance or loan agreement between the submitter and the Government. The Government may use or disclose any information that is not appropriately marked or otherwise restricted, regardless of source. [End of Notice]

The header and footer of every page that contains confidential, proprietary, or privileged information must be marked as follows: "Contains Trade Secrets, Confidential, Proprietary, or Privileged Information Exempt from Public Disclosure." In addition, each line or paragraph containing proprietary, privileged, or trade secret information must be clearly marked with double brackets or highlighting.

v. Evaluation and Administration by Non-Federal Personnel

In conducting the merit review evaluation, the government may seek the advice of qualified non-federal personnel as reviewers. The government may also use non-federal personnel to conduct routine, nondiscretionary administrative activities, including EM contractors. The applicant, by submitting its application, consents to the use of non-federal reviewers/administrators. Non-federal reviewers must sign conflict of interest (COI) and non-disclosure acknowledgements (NDA) prior to reviewing an application. Non-federal personnel conducting administrative activities must sign an NDA.

vi. Notice Regarding Eligible/Ineligible Activities

Eligible activities under this FOA include those which describe and promote the understanding of scientific and technical aspects of specific energy technologies, but not those which encourage or support political activities such as the collection and dissemination of information related to potential, planned, or pending legislation.

vii. Notice of Right to Conduct a Review of Financial Capability

EM reserves the right to conduct an independent third-party review of financial capability for applicants that are selected for negotiation of award (including personal credit information of principal(s) of a small business if there is insufficient information to determine financial capability of the organization).

viii. Requirement for Full and Complete Disclosure

Applicants are required to make a full and complete disclosure of all information requested. Any failure to make a full and complete disclosure of the requested information may result in:

- The termination of award negotiations;
- The modification, suspension, and/or termination of a funding agreement;
- The initiation of debarment proceedings, debarment, and/or a declaration of ineligibility for receipt of federal contracts, subcontracts, and financial assistance and benefits; and
- Civil and/or criminal penalties.

ix. Retention of Submissions

EM expects to retain copies of all Full Applications and other submissions. No submissions will be returned. By applying to EM for funding, applicants consent to EM's retention of their submissions.

x. Title to Subject Inventions

Ownership of subject inventions is governed pursuant to the authorities listed below:

- Domestic Small Businesses, Educational Institutions, and Nonprofits: Under the Bayh-Dole Act (35 U.S.C. § 200 et seq.), domestic small businesses, educational institutions, and nonprofits may elect to retain title to their subject inventions.

xi. Government Rights in Subject Inventions

Where prime recipients and subrecipients retain title to subject inventions, the U.S. government retains certain rights.

xii. Government Use License

The U.S. government retains a nonexclusive, nontransferable, irrevocable, paid-up license to practice or have practiced for or on behalf of the United States any subject invention throughout the world. This license extends to contractors doing work on behalf of the government.

xiii. March-In Rights

The U.S. government retains march-in rights with respect to all subject inventions. Through “march-in rights,” the government may require a prime recipient or subrecipient who has elected to retain title to a subject invention (or their assignees or exclusive licensees), to grant a license for use of the invention to a third party. In addition, the government may grant licenses for use of the subject invention when a prime recipient, subrecipient, or their assignees and exclusive licensees refuse to do so.

DOE may exercise its march-in rights only if it determines that such action is necessary under any of the four following conditions:

- The owner or licensee has not taken or is not expected to take effective steps to achieve practical application of the invention within a reasonable time;
- The owner or licensee has not taken action to alleviate health or safety needs in a reasonably satisfied manner;
- The owner has not met public use requirements specified by federal statutes in a reasonably satisfied manner; or
- The U.S. manufacturing requirement has not been met.

Any determination that march-in rights are warranted must follow a fact-finding process in which the recipient has certain rights to present evidence and witnesses, confront witnesses and appear with counsel and appeal any adverse decision. To date, DOE has never exercised its march-in rights to any subject inventions.

xiv. Rights in Technical Data

Data rights differ based on whether data is first produced under an award or instead was developed at private expense outside the award.

“Limited Rights Data”: The U.S. government will not normally require delivery of confidential or trade secret-type technical data developed solely at private expense prior to issuance of an award, except as necessary to monitor technical progress and evaluate the potential of proposed technologies to reach specific technical and cost metrics.

xv. Copyright

The prime recipient and subrecipients may assert copyright in copyrightable works, such as software, first produced under the award without EM approval. When copyright is asserted, the government retains a paid-up nonexclusive, irrevocable worldwide license to reproduce, prepare derivative works, distribute copies to the public, and to perform publicly and display publicly the copyrighted work. This license extends to contractors and others doing work on behalf of the government.

xvi. Export Control

The U.S. government regulates the transfer of information, commodities, technology, and software considered to be strategically important to the U.S. to protect national security, foreign policy, and economic interests without imposing undue regulatory burdens on

legitimate international trade. There is a network of federal agencies and regulations that govern exports that are collectively referred to as “Export Controls”. To ensure compliance with Export Controls, it is the prime recipient’s responsibility to determine when its project activities trigger Export Controls and to ensure compliance.

Export Controls may apply to individual projects, depending on the nature of the tasks. When Export Controls apply, the recipient must take the appropriate steps to obtain any required governmental licenses, monitor and control access to restricted information, and safeguard all controlled materials. Under no circumstances may foreign entities (organizations, companies, or persons) receive access to export-controlled information unless proper export procedures have been satisfied and such access is authorized pursuant to law or regulation.

xvii. Personally Identifiable Information (PII)

All information provided by the applicant must to the greatest extent possible exclude PII. The term “PII” refers to information which can be used to distinguish or trace an individual's identity, such as their name, social security number, biometric records, alone, or when combined with other personal or identifying information which is linked or linkable to a specific individual, such as date and place of birth, mother’s maiden name. (See OMB Memorandum M-17-12 dated January 3, 2017)

By way of example, applicants must screen resumes to ensure that they do not contain PII such as personal addresses, personal landline/cell phone numbers, and personal emails. **Under no circumstances should Social Security Numbers (SSNs) be included in the application.** Federal agencies are prohibited from the collecting, using, and displaying unnecessary SSNs. (See, the Federal Information Security Modernization Act of 2014 (Pub. L. No. 113-283, Dec 18, 2014; 44 U.S.C. § 3551).

xviii. Annual Independent Audits

If a for-profit entity is a prime recipient and has expended \$750,000 or more of DOE awards during the entity's fiscal year, an annual compliance audit performed by an independent auditor is required. For additional information, please refer to 2 CFR 910.501 and Subpart F.

If an educational institution, non-profit organization, or state/local government is a prime recipient or subrecipient and has expended \$750,000 or more of federal awards during the non-federal entity's fiscal year, then a Single or Program-Specific Audit is required. For additional information, please refer to 2 CFR 200.501 and Subpart F.

Applicants and subrecipients (if applicable) should propose sufficient costs in the project budget to cover the costs associated with the audit. EM will share in the cost of the audit at its applicable cost share ratio.

xix. Informational Webinars

EM will conduct two informational webinars during the FOA process. The first will be held after the initial FOA release, but before the due date for Concept Papers. The second will be held before the Full Applications are due.

Attendance is not mandatory and will not positively or negatively impact the overall review of any applicant submissions. As the webinars will be open to all applicants who wish to participate, applicants should refrain from asking questions or communicating information that would reveal confidential and/or proprietary information specific to their project. The first informational webinar will be held on January 8, 2024, at 12:00 pm ET. The date/time of the second webinar will be provided at a future date.

APPENDIX A – GLOSSARY

Applicant – The lead organization submitting an application under the FOA.

Continuation application – A non-competitive application for an additional budget period within a previously approved project period. At least ninety (90) days before the end of each budget period, the Recipient must submit to EM its continuation application, which includes the following information:

- i. A report on the Recipient’s progress towards meeting the objectives of the project, including any significant findings, conclusions, or developments, and an estimate of any unobligated balances remaining at the end of the budget period. If the remaining unobligated balance is estimated to exceed 20 percent of the funds available for the budget period, explain why the excess funds have not been obligated and how they will be used in the next budget period.
- ii. A detailed budget and supporting justification if there are changes to the negotiated budget, or a budget for the upcoming budget period was not approved at the time of award.
- iii. A description of any planned changes from the negotiated Statement of Project Objectives and/or Milestone Summary Table.

Project/Program – The entire scope of the grant or cooperative agreement which is contained in the recipient’s Technical Volume and Statement of Project Objectives.

Recipient or “Prime Recipient” – A non-federal entity that receives a federal award directly from a federal awarding agency to carry out an activity under a federal program. The term recipient does not include subrecipients.

Subrecipient – A non-federal entity that receives a subaward from a pass-through entity to carry out part of a federal program; but does not include an individual that is a beneficiary of such program. A subrecipient may also be a recipient of other federal awards directly from a federal awarding agency.

APPENDIX B – LIST OF ACRONYMS

AOR	Authorized Organization Representative
COI	Conflict of Interest
CCBGP	Community Capacity Building Grant Program
DOE	Department of Energy
EBiz POC	Electronic Business Point of Contact
EM	Environmental Management
FAR	Federal Acquisition Regulation
FFATA	Federal Funding and Transparency Act of 2006
FOA	Funding Opportunity Announcement
MPIN	Marketing Partner ID Number
NDA	Non-Disclosure Acknowledgement
NEPA	National Environmental Policy Act
OMB	Office of Management and Budget
PII	Personal Identifiable Information
PDF	Portable Document Format
SAM	System for Award Management
UCC	Uniform Commercial Code
UEI	Unique Entity Identifier

CITY OF CARLSBAD

AGENDA BRIEFING MEMORANDUM

Council Meeting Date: 1/9/2024

DEPARTMENT: Grant Programs	BY: Angie Barrios-Testa, Director <i>Angie Barrios-Testa</i> 1/2/2024	DATE: 1/2/2024
----------------------------	--	----------------

SUBJECT: Accept the U.S. Department of Energy’s Energy Efficiency and Conservation Block Grant (EECBG) Program Equipment Rebate Voucher Award

On December 22, 2023, the City of Carlsbad was notified of its Energy Efficiency & Conservation Block Grant award from the Department of Energy. The Carlsbad City Council approved the application process on April 25, 2023, and the related Energy Efficiency and Conservation Strategy on September 12, 2023. This allowed the City to submit the final voucher application once DOE made the application portal available.

The award for \$76,110 along with \$226,180.47 leveraged by the City will retrofit 40 LED Light fixtures and eight poles at the Bob Forrest Youth Sports Complex. All funds will be spent in advance and the City will submit reimbursement requests for the allowable expenditures. In anticipation of the formula grant award, the project was budgeted under 101056. Once the agreement is accepted and fully executed, staff will be able to begin the procurement process.

If accepted, the City will be required to follow all the terms, conditions, and limitations outlined in the special terms and conditions attachment. These requirements encompass financial, administrative, and programmatic matters for these federal funds.

DEPARTMENT RECOMMENDATION: Staff requests the City Council accept the EECBG Rebate Voucher Award from the U.S. Department of Energy, and designate the Mayor or his designee authority to sign the grant agreement and associated documents.

BOARD/COMMISSION/COMMITTEE ACTION:

- | | | | |
|--|---|---|--------------------------------------|
| <input type="checkbox"/> P & Z | <input type="checkbox"/> Lodgers Tax Board | <input type="checkbox"/> Riverwalk Rec Center Board | <input type="checkbox"/> APPROVED |
| <input type="checkbox"/> Museum Board | <input type="checkbox"/> Alejandro Ruiz Board | <input type="checkbox"/> Water Board | |
| <input type="checkbox"/> Library Board | <input type="checkbox"/> N. Mesa Board | <input type="checkbox"/> Beautification Committee | <input type="checkbox"/> DISAPPROVED |

Reviewed by: Interim City Administrator: /s/Wendy Austin	Date: 01/04/2024
---	------------------

Special Terms and Conditions

Entity Name: _____ (“Recipient”), which is identified in the Assistance Agreement, and the Office of State and Community Energy Programs (“SCEP”), and Energy Efficiency and Conservation Block Grant Program (“EECBG”), an office within the United States Department of Energy (“DOE”), enters into this Award, to achieve the project objectives and the technical milestones and deliverables stated in Attachment 1 to this Award.

This Award consists of the following documents, including all terms and conditions therein:

	Special Terms and Conditions
Attachment 1	Federal Assistance Reporting Checklist (FARC) ¹
Attachment 2	NEPA Determination ²

The following are incorporated into this Award by reference:

- DOE Assistance Regulations, 2 CFR part 200 as amended by 2 CFR part 910 at <http://www.eCFR.gov>.
- National Policy Requirements (November 12, 2020) at <http://www.nsf.gov/awards/managing/rtc.jsp>.
- The Recipient’s application/proposal as approved by SCEP.
- Public Law 117-58, also known as the Bipartisan Infrastructure Law (BIL).

¹ The FARC will be provided at a later date.

² The NEPA Determination is attached to your application in the EECBG Program Voucher Application Portal

Table of Contents

Subpart A. General Provisions	4
Term 1. Legal Authority and Effect	4
Term 2. Flow Down Requirement	4
Term 3. Compliance with Federal, State, and Municipal Law	4
Term 4. Inconsistency with Federal Law	4
Term 5. Federal Stewardship	4
Term 6. NEPA Requirements	4
Term 7. Notice Regarding the Purchase of American-Made Equipment and Products – Sense of Congress	5
Term 8. Reporting Requirements	5
Term 9. Lobbying.....	5
Term 10. Publications	5
Term 11. No-Cost Extension	6
Term 12. Property Standards.....	6
Term 13. Insurance Coverage	6
Term 14. Real Property	7
Term 15. Equipment	7
Term 16. Supplies.....	8
Term 17. Property Trust Relationship	8
Term 18. Record Retention.....	8
Term 19. Audits.....	8
Term 20. Indemnity.....	9
Term 21. Foreign National Participation	9
Term 22. Post-Award Due Diligence Reviews	9
Subpart B. Financial Provisions	10
Term 23. Maximum Obligation.....	10
Term 24. Refund Obligation.....	10
Term 25. Allowable Costs	10
Term 26. Decontamination and/or Decommissioning (D&D) Costs.....	10
Term 27. Use of Program Income	10
Term 28. Payment Procedures	11
Term 29. Budget Changes	11
Subpart C. Miscellaneous Provisions	12
Term 30. Environmental, Safety and Health Performance of Work at DOE Facilities	12
Term 31. System for Award Management and Universal Identifier Requirements	12
Term 32. Nondisclosure and Confidentiality Agreements Assurances	14
Term 33. Contractor Change Notification	15
Term 34. Recipient Integrity and Performance Matters.....	16
Term 35. Export Control.....	18
Term 36. Interim Conflict of Interest Policy for Financial Assistance.....	18
Term 37. Organizational Conflict of Interest.....	18
Term 38. Prohibition on Certain Telecommunications and Video Surveillance Services or Equipment.....	19
Term 39. Human Subjects Research	20
Term 40. Fraud, Waste and Abuse	21
Subpart D. Bipartisan Infrastructure Law (BIL)-specific requirements	21
Term 41. Reporting, Tracking and Segregation of Incurred Costs	21

Term 42. Davis-Bacon Requirements	22
Term 43. Buy American Requirement for Infrastructure Projects	23
Term 44. Affirmative Action and Pay Transparency Requirements	29
Term 45. Potentially Duplicative Funding Notice	29
Term 46. Transparency of Foreign Connections.....	29
Term 47. Foreign Collaboration Considerations	30

Subpart A. General Provisions

Term 1. Legal Authority and Effect

A DOE financial assistance award is valid only if it is in writing and is signed, either in writing or electronically, by a DOE Contracting Officer.

The Recipient may accept or reject the Award. Acknowledgement of award documents by the Recipient's authorized representative through electronic systems used by DOE, specifically The EECBG Program Voucher Portal (<https://doerebates.my.site.com/eecbgvouchers/s/>), constitutes the Recipient's acceptance of the terms and conditions of this Award. Acknowledgement via the EECBG Program Voucher Portal by the Recipient's authorized representative constitutes the Recipient's electronic signature.

Term 2. Flow Down Requirement

The Recipient agrees to apply the terms and conditions of this Award, as applicable to all subcontractors as required by 2 CFR 200.101, and to require their strict compliance therewith. Further, the Recipient must apply the Award terms as required by 2 CFR 200.327 to all sub contractors and to require their strict compliance therewith.

Term 3. Compliance with Federal, State, and Municipal Law

The Recipient is required to comply with applicable Federal, state, and local laws and regulations for all work performed under this Award. The Recipient is required to obtain all necessary Federal, state, and local permits, authorizations, and approvals for all work performed under this Award.

Term 4. Inconsistency with Federal Law

Any apparent inconsistency between Federal statutes and regulations and the terms and conditions contained in this Award must be referred to the DOE Award Administrator for guidance.

Term 5. Federal Stewardship

SCEP will exercise normal Federal stewardship in overseeing the project activities performed under this Award. Stewardship activities include, but are not limited to, conducting site visits; reviewing performance and financial reports; providing technical assistance and/or temporary intervention in unusual circumstances to address deficiencies that develop during the project; assuring compliance with terms and conditions; and reviewing technical performance after project completion to ensure that the project objectives have been accomplished.

Term 6. NEPA Requirements

DOE must comply with the National Environmental Policy Act (NEPA) prior to authorizing the use of Federal funds. Based on all information provided by the Recipient, SCEP has made a

NEPA determination by issuing a categorical exclusion (CX) for all activities listed in the Application approved by the Contracting Officer and the DOE NEPA Determination. The Recipient is thereby authorized to use Federal funds for the defined project activities, except where such activity is subject to a restriction set forth elsewhere in this Award.

This authorization is specific to the project activities and locations as described in the Application approved by the Contracting Officer and the DOE NEPA Determination.

If the Recipient later intends to add to or modify the activities or locations as described in the approved Application and the DOE NEPA Determination, those new activities/locations or modified activities/locations are subject to additional NEPA review and are not authorized for Federal funding until the Contracting Officer provides written authorization on those additions or modifications. Should the Recipient elect to undertake activities or change locations prior to written authorization from the Contracting Officer, the Recipient does so at risk of not receiving Federal funding for those activities, and such costs may not be recognized as allowable cost share.

Condition(s):

NEPA Logs if conducting potentially ground disturbing activities.

Term 7. Notice Regarding the Purchase of American-Made Equipment and Products – Sense of Congress

It is the sense of the Congress that, to the greatest extent practicable, all equipment and products purchased with funds made available under this Award should be American-made.

Term 8. Reporting Requirements

The reporting requirements for this Award are identified on the Federal Assistance Reporting Checklist, attached to this Award. Failure to comply with these reporting requirements is considered a material noncompliance with the terms of the Award. Noncompliance may result in withholding of future payments, suspension, or termination of the current award, and withholding of future awards. A willful failure to perform, a history of failure to perform, or unsatisfactory performance of this and/or other financial assistance awards, may also result in a debarment action to preclude future awards by Federal agencies.

Term 9. Lobbying

By accepting funds under this Award, the Recipient agrees that none of the funds obligated on the Award shall be expended, directly or indirectly, to influence congressional action on any legislation or appropriation matters pending before Congress, other than to communicate to Members of Congress as described in 18 U.S.C. § 1913. This restriction is in addition to those prescribed elsewhere in statute and regulation.

Term 10. Publications

The Recipient is required to include the following acknowledgement in publications arising out of, or relating to, work performed under this Award, whether copyrighted or not:

- *Acknowledgment:* “This material is based upon work supported by the U.S. Department of Energy’s Office of State and Community Energy Programs (SCEP) under the Energy Efficiency and Conservation Block Grant (EECBG) Program Application # XXXXXXXXX”
- *Full Legal Disclaimer:* “This report was prepared as an account of work sponsored by an agency of the United States Government. Neither the United States Government nor any agency thereof, nor any of their employees, makes any warranty, express or implied, or assumes any legal liability or responsibility for the accuracy, completeness, or usefulness of any information, apparatus, product, or process disclosed, or represents that its use would not infringe privately owned rights. Reference herein to any specific commercial product, process, or service by trade name, trademark, manufacturer, or otherwise does not necessarily constitute or imply its endorsement, recommendation, or favoring by the United States Government or any agency thereof. The views and opinions of authors expressed herein do not necessarily state or reflect those of the United States Government or any agency thereof.”

Abridged Legal Disclaimer: “The views expressed herein do not necessarily represent the views of the U.S. Department of Energy or the United States Government.”

Recipients should make every effort to include the full Legal Disclaimer. However, in the event that recipients are constrained by formatting and/or page limitations set by the publisher, the abridged Legal Disclaimer is an acceptable alternative.

Term 11. No-Cost Extension

As provided in 2 CFR 200.308, the Recipient must provide the Contracting Officer with notice in advance if it intends to utilize a one-time, no-cost extension of this Award. The notification must include the supporting reasons and the revised period of performance. The Recipient must submit this notification in writing to the Contracting Officer and DOE Technology Manager/ Project Officer at least 30 days before the end of the current budget period.

Any no-cost extension will not alter the project scope, milestones, deliverables, or budget of this Award.

Term 12. Property Standards

The complete text of the Property Standards can be found at 2 CFR 200.310 through 200.316. Also see 2 CFR 910.360 for additional requirements for real property and equipment for For-Profit recipients.

Term 13. Insurance Coverage

See 2 CFR 200.310 for insurance requirements for real property and equipment acquired or improved with Federal funds. Also see 2 CFR 910.360(d) for additional requirements for real property and equipment for For-Profit recipients.

Term 14. Real Property

Subject to the conditions set forth in 2 CFR 200.311, title to real property acquired or improved under a Federal award will conditionally vest upon acquisition in the non-Federal entity. The non-Federal entity cannot encumber this property and must follow the requirements of 2 CFR 200.311 before disposing of the property.

Except as otherwise provided by Federal statutes or by the Federal awarding agency, real property will be used for the originally authorized purpose as long as needed for that purpose. When real property is no longer needed for the originally authorized purpose, the non-Federal entity must obtain disposition instructions from DOE or pass-through entity. The instructions must provide for one of the following alternatives: (1) retain title after compensating DOE as described in 2 CFR 200.311(c)(1); (2) Sell the property and compensate DOE as specified in 2 CFR 200.311(c)(2); or (3) transfer title to DOE or to a third party designated/approved by DOE as specified in 2 CFR 200.311(c)(3).

See 2 CFR 200.311 for additional requirements pertaining to real property acquired or improved under a Federal award.

Term 15. Equipment

Subject to the conditions provided in 2 CFR 200.313, title to equipment (property) acquired under a Federal award will conditionally vest upon acquisition with the non-Federal entity. The non-Federal entity cannot encumber this property and must follow the requirements of 2 CFR 200.313 before disposing of the property.

Equipment must be used by the non-Federal entity in the program or project for which it was acquired as long as it is needed, whether or not the project or program continues to be supported by the Federal award. When no longer needed for the originally authorized purpose, the equipment may be used by programs supported by DOE in the priority order specified in 2 CFR 200.313(c)(1)(i) and (ii).

Management requirements, including inventory and control systems, for equipment are provided in 2 CFR 200.313(d).

When equipment acquired under a Federal award is no longer needed, the non-Federal entity must obtain disposition instructions from DOE or pass-through entity.

Disposition will be made as follows: (1) items of equipment with a current fair market value of \$5,000 or less may be retained, sold, or otherwise disposed of with no further obligation to DOE; (2) Non-Federal entity may retain title or sell the equipment after compensating DOE as

described in 2 CFR 200.313(e)(2); or (3) transfer title to DOE or to an eligible third party as specified in 2 CFR 200.313(e)(3).

See 2 CFR 200.313 for additional requirements pertaining to equipment acquired under a Federal award. See also 2 CFR 200.439 Equipment and other capital expenditures.

Term 16. Supplies

See 2 CFR 200.314 for requirements pertaining to supplies acquired under a Federal award. See also 2 CFR 200.453 Materials and supplies costs, including costs of computing devices.

Term 17. Property Trust Relationship

Real property, equipment, and intangible property, that are acquired or improved with a Federal award must be held in trust by the non-Federal entity as trustee for the beneficiaries of the project or program under which the property was acquired or improved. See 2 CFR 200.316 for additional requirements pertaining to real property, equipment, and intangible property acquired or improved under a Federal award.

Term 18. Record Retention

Consistent with 2 CFR 200.334 through 200.338, the Recipient is required to retain records relating to this Award.

Term 19. Audits

A. Government-Initiated Audits

The Recipient must provide any information, documents, site access, or other assistance requested by SCEP, DOE or Federal auditing agencies (e.g., DOE Inspector General, Government Accountability Office) for the purpose of audits and investigations. Such assistance may include, but is not limited to, reasonable access to the Recipient's records relating to this Award.

Consistent with 2 CFR part 200 as amended by 2 CFR part 910, DOE may audit the Recipient's financial records or administrative records relating to this Award at any time. Government-initiated audits are generally paid for by DOE.

DOE may conduct a final audit at the end of the project period (or the termination of the Award, if applicable). Upon completion of the audit, the Recipient is required to refund to DOE any payments for costs that were determined to be unallowable. If the audit has not been performed or completed prior to the closeout of the award, DOE retains the right to recover an appropriate amount after fully considering the recommendations on disallowed costs resulting from the final audit.

DOE will provide reasonable advance notice of audits and will minimize interference

with ongoing work, to the maximum extent practicable.

B. Annual Independent Audits (Single Audit or Compliance Audit)

The Recipient must comply with the annual independent audit requirements in 2 CFR 200.500 through .521 for institutions of higher education, nonprofit organizations, and state and local governments (Single audit), and 2 CFR 910.500 through .521 for for-profit entities (Compliance audit).

The annual independent audits are separate from Government-initiated audits discussed in part A. of this Term and must be paid for by the Recipient. To minimize expense, the Recipient may have a Compliance audit in conjunction with its annual audit of financial statements. The financial statement audit is **not** a substitute for the Compliance audit. If the audit (Single audit or Compliance audit, depending on Recipient entity type) has not been performed or completed prior to the closeout of the award, DOE may impose one or more of the actions outlined in 2 CFR 200.339, Remedies for Noncompliance.

Term 20. Indemnity

The Recipient shall indemnify DOE and its officers, agents, or employees for any and all liability, including litigation expenses and attorneys' fees, arising from suits, actions, or claims of any character for death, bodily injury, or loss of or damage to property or to the environment, resulting from the project, except to the extent that such liability results from the direct fault or negligence of DOE officers, agents or employees, or to the extent such liability may be covered by applicable allowable costs provisions.

Term 21. Foreign National Participation

If the Recipient (including any of its contractors) anticipates involving foreign nationals in the performance of the Award, the Recipient must, upon DOE's request, provide DOE with specific information about each foreign national to ensure compliance with the requirements for participation and access approval. The volume and type of information required may depend on various factors associated with the Award. The DOE Contracting Officer will notify the Recipient if this information is required.

DOE may elect to deny a foreign national's participation in the Award. Likewise, DOE may elect to deny a foreign national's access to a DOE sites, information, technologies, equipment, programs or personnel.

Term 22. Post-Award Due Diligence Reviews

During the life of the Award, DOE may conduct ongoing due diligence reviews, through Government resources, to identify potential risks of undue foreign influence. In the event, a risk is identified, DOE may require risk mitigation measures, including but not limited to, requiring an individual or entity not participate in the Award.

Subpart B. Financial Provisions

Term 23. Maximum Obligation

The maximum obligation of DOE for this Award is the total “Funds Obligated” stated in Block 13 of the Assistance Agreement to this Award.

Term 24. Refund Obligation

The Recipient must refund any excess payments received from SCEP, including any costs determined unallowable by the Contracting Officer. Upon the end of the project period (or the termination of the Award, if applicable), the Recipient must refund to SCEP the difference between (1) the total payments received from SCEP, and (2) the Federal share of the costs incurred. Refund obligations under this Term do not supersede the annual reconciliation or true up process if specified under the Indirect Cost Term.

Term 25. Allowable Costs

SCEP determines the allowability of costs through reference to 2 CFR part 200 as amended by 2 CFR part 910. All project costs must be allowable, allocable, and reasonable. The Recipient must document and maintain records of all project costs, including, but not limited to, the costs paid by Federal funds, costs claimed by its subcontractors, and project costs that the Recipient claims as cost sharing, including in-kind contributions. The Recipient is responsible for maintaining records adequate to demonstrate that costs claimed have been incurred, are reasonable, allowable and allocable, and comply with the cost principles. Upon request, the Recipient is required to provide such records to SCEP. Such records are subject to audit. Failure to provide SCEP adequate supporting documentation may result in a determination by the Contracting Officer that those costs are unallowable.

The Recipient is required to obtain the prior written approval of the Contracting Officer for any foreign travel costs.

Term 26. Decontamination and/or Decommissioning (D&D) Costs

Notwithstanding any other provisions of this Award, the Government shall not be responsible for or have any obligation to the Recipient for (1) Decontamination and/or Decommissioning (D&D) of any of the Recipient’s facilities, or (2) any costs which may be incurred by the Recipient in connection with the D&D of any of its facilities due to the performance of the work under this Award, whether said work was performed prior to or subsequent to the effective date of the Award.

Term 27. Use of Program Income

If the Recipient earns program income during the project period as a result of this Award, the

Recipient must add the program income to the funds committed to the Award and used to further eligible project objectives.

Term 28. Payment Procedures

A. Method of Payment

Payment will be made by reimbursement by CFO through ACH. Equipment rebate voucher applications will be approved for payment by DOE once the equipment has been installed and all required documentation has been provided.

B. Payments

All payments are made by electronic funds transfer to the bank account identified attached to the Recipient's UEI and identified in the Recipient's SAM.gov account.

C. Unauthorized Drawdown of Federal Funds

For each budget period, the Recipient may not spend more than the Federal share authorized to that award, without specific written approval from the Contracting Officer. The Recipient must immediately refund SCEP any amounts spent in excess of the authorized amount.

A. Supporting Documents for Agency Approval of Payments

DOE may request additional information from the Recipient to support the payment requests prior to release of funds, as deemed necessary. The Recipient is required to comply with these requests. Supporting documents include invoices, copies of contracts, vendor quotes, proof of installation and other expenditure explanations that justify the payment requests.

Term 29. Budget Changes

A. Budget Changes Generally

The Contracting Officer has reviewed and approved the budget in Attachment 1 to this Award.

Any increase in the total project cost, whether DOE share or Cost Share, which is stated as "Total" in Block 12 to the Assistance Agreement of this Award, must be approved in advance and in writing by the Contracting Officer.

Any change that alters the project scope, milestones or deliverables requires prior written approval of the Contracting Officer. SCEP may deny reimbursement for any failure to comply with the requirements in this term.

B. Transfers of Funds Among Direct Cost Categories

The Recipient is required to obtain the prior written approval of the Contracting Officer for any transfer of funds among direct cost categories where the cumulative amount of such transfers exceeds or is expected to exceed 10 percent of the total project cost stated in the budget on the recipient's application.

The Recipient is required to notify the DOE Technology Manager/Project Officer of any transfer of funds among direct cost categories where the cumulative amount of such transfers is equal to or below 10 percent of the total project cost, stated in the budget on the recipient's application.

Subpart C. Miscellaneous Provisions

Term 30. Environmental, Safety and Health Performance of Work at DOE Facilities

With respect to the performance of any portion of the work under this Award which is performed at a DOE -owned or controlled site, the Recipient agrees to comply with all State and Federal Environmental, Safety and Health (ES&H) regulations and with all other ES&H requirements of the operator of such site.

Prior to the performance on any work at a DOE-owned or controlled site, the Recipient shall contact the site facility manager for information on DOE and site-specific ES&H requirements.

The Recipient is required apply this provision to its contractors.

Term 31. System for Award Management and Universal Identifier Requirements

A. Requirement for Registration in the System for Award Management (SAM)

Unless the Recipient is exempted from this requirement under 2 CFR 25.110, tThe Recipient must maintain the currency of its information in SAM until the Recipient submits the final financial report required under this Award or receive the final payment, whichever is later. This requires that the Recipient reviews and updates the information at least annually after the initial registration, and more frequently if required by changes in its information or another award term.

B. Unique Entity Identifier (UEI)

SAM automatically assigns a UEI to all active SAM.gov registered entities. Entities no longer have to go to a third-party website to obtain their identifier. This information

is displayed on SAM.gov.

If the Recipient is authorized to make subawards under this Award, the Recipient:

- i. Must notify potential subrecipients that no entity (see definition in paragraph C of this award term) may receive a subaward from the Recipient unless the entity has provided its UEI number to the Recipient.
- ii. May not make a subaward to an entity unless the entity has provided its UEI number to the Recipient.

C. Definitions

For purposes of this award term:

- i. System for Award Management (SAM) means the Federal repository into which an entity must provide information required for the conduct of business as a recipient. Additional information about registration procedures may be found at the SAM Internet site (currently at).
- ii. Unique Entity Identifier (UEI) is the 12-character, alpha-numeric identifier that will be assigned by SAM.gov upon registration.
- iii. Entity, as it is used in this award term, means all of the following, as defined at 2 CFR Part 25, subpart C:
 1. A Governmental organization, which is a State, local government, or Indian Tribe.
 2. A foreign public entity.
 3. A domestic or foreign nonprofit organization.
 4. A domestic or foreign for-profit organization.
 5. A Federal agency, but only as a subrecipient under an award or subaward to a non-Federal entity.
- iv. Subaward:
 1. This term means a legal instrument to provide support for the performance of any portion of the substantive project or program for which the Recipient received this Award and that the Recipient awards to an eligible subrecipient.
 2. The term does not include the Recipient's procurement of property and services needed to carry out the project or program (for further explanation, see 2 CFR 200.501 Audit requirements, (f) *Subrecipients*

and Contractors and/or 2 CFR 910.501 Audit requirements, (f) Subrecipients and Contractors).

3. A subaward may be provided through any legal agreement, including an agreement that the Recipient considers a contract.
- v. Subrecipient means an entity that:
 1. Receives a subaward from the Recipient under this Award; and
 2. Is accountable to the Recipient for the use of the Federal funds provided by the subaward.

Term 32. Nondisclosure and Confidentiality Agreements Assurances

- A. By entering into this agreement, the Recipient attests that it **does not and will not** require its employees or contractors to sign internal nondisclosure or confidentiality agreements or statements prohibiting or otherwise restricting its employees or contractors from lawfully reporting waste, fraud, or abuse to a designated investigative or law enforcement representative of a Federal department or agency authorized to receive such information.
- B. The Recipient further attests that it **does not and will not** use any Federal funds to implement or enforce any nondisclosure and/or confidentiality policy, form, or agreement it uses unless it contains the following provisions:
 - i. *“These provisions are consistent with and do not supersede, conflict with, or otherwise alter the employee obligations, rights, or liabilities created by existing statute or Executive order relating to (1) classified information, (2) communications to Congress, (3) the reporting to an Inspector General of a violation of any law, rule, or regulation, or mismanagement, a gross waste of funds, an abuse of authority, or a substantial and specific danger to public health or safety, or (4) any other whistleblower protection. The definitions, requirements, obligations, rights, sanctions, and liabilities created by controlling Executive orders and statutory provisions are incorporated into this agreement and are controlling.”*
 - ii. The limitation above shall not contravene requirements applicable to Standard Form 312, Form 4414, or any other form issued by a Federal department or agency governing the nondisclosure of classified information.
 - iii. Notwithstanding provision listed in paragraph (a), a nondisclosure or confidentiality policy form or agreement that is to be executed by a person connected with the conduct of an intelligence or intelligence-related activity,

other than an employee or officer of the United States Government, may contain provisions appropriate to the particular activity for which such document is to be used. Such form or agreement shall, at a minimum, require that the person will not disclose any classified information received in the course of such activity unless specifically authorized to do so by the United States Government. Such nondisclosure or confidentiality forms shall also make it clear that they do not bar disclosures to Congress, or to an authorized official of an executive agency or the Department of Justice, that are essential to reporting a substantial violation of law.

Term 33. Contractor Change Notification

Except for contractors specifically proposed as part of the Recipient's Application for award, the Recipient must notify the Contracting Officer and Project Manager in writing 30 days prior to the execution of new or modified contract agreements, including naming any To Be Determined contractors. This notification does not constitute a waiver of the prior approval requirements outlined in 2 CFR part 200 as amended by 2 CFR part 910, nor does it relieve the Recipient from its obligation to comply with applicable Federal statutes, regulations, and executive orders.

In order to satisfy this notification requirement, the Recipient documentation must, as a minimum, include the following:

- A description of the service to be provided or the equipment to be purchased.
- An assurance that the process undertaken by the Recipient to solicit the contractor complies with their written procurement procedures as outlined in 2 CFR 200.317 through 200.327.
- An assurance that no planned, actual or apparent conflict of interest exists between the Recipient and the selected contractor and that the Recipient's written standards of conduct were followed.³
- A completed Environmental Questionnaire, if applicable.
- An assurance that the contractor is not a debarred or suspended entity.
- An assurance that all required award provisions will be flowed down in the resulting contract agreement.

³ It is DOE's position that the existence of a "covered relationship" as defined in 5 CFR 2635.502(a)&(b) between a member of the Recipient's owners or senior management and a member of a subrecipient's owners or senior management creates at a minimum an apparent conflict of interest that would require the Recipient to notify the Contracting Officer and provide detailed information and justification (including, for example, mitigation measures) as to why the subrecipient agreement does not create an actual conflict of interest. The Recipient must also notify the Contracting Officer of any new subrecipient agreement with: (1) an entity that is owned or otherwise controlled by the Recipient; or (2) an entity that is owned or otherwise controlled by another entity that also owns or otherwise controls the Recipient, as it is DOE's position that these situations also create at a minimum an apparent conflict of interest.

The Recipient is responsible for making a final determination to award or modify contractor agreements under this agreement, but the Recipient may not proceed with the contractor agreement until the Contracting Officer determines, and provides the Recipient written notification, that the information provided is adequate.

Should the Recipient not receive a written notification of adequacy from the Contracting Officer within 30 days of the submission of the contractor documentation stipulated above, the Recipient may proceed to award or modify the proposed contractor agreement.

Term 34. Recipient Integrity and Performance Matters

A. General Reporting Requirement

If the total value of your currently active Financial Assistance awards, grants, and procurement contracts from all Federal awarding agencies exceeds \$10,000,000 for any period of time during the period of performance of this Federal award, then you as the recipient during that period of time must maintain the currency of information reported to the System for Award Management (SAM) that is made available in the designated integrity and performance system (currently the Federal Awardee Performance and Integrity Information System (FAPIIS)) about civil, criminal, or administrative proceedings described in paragraph 2 of this term. This is a statutory requirement under section 872 of Public Law 110-417, as amended (41 U.S.C. 2313). As required by section 3010 of Public Law 111-212, all information posted in the designated integrity and performance system on or after April 15, 2011, except past performance reviews required for Federal procurement contracts, will be publicly available.

B. Proceedings About Which You Must Report

Submit the information required about each proceeding that:

- i. Is in connection with the award or performance of a Financial Assistance, cooperative agreement, or procurement contract from the Federal Government;
- ii. Reached its final disposition during the most recent five-year period; and
- iii. Is one of the following:
 1. A criminal proceeding that resulted in a conviction, as defined in paragraph E of this award term and condition;
 2. A civil proceeding that resulted in a finding of fault and liability and payment of a monetary fine, penalty, reimbursement, restitution, or damages of \$5,000 or more;
 3. An administrative proceeding, as defined in paragraph E of this term, that resulted in a finding of fault and liability and your payment of either a monetary fine or penalty of \$5,000 or more or reimbursement, restitution, or damages in excess of \$100,000; or

4. Any other criminal, civil, or administrative proceeding if:
 - a. It could have led to an outcome described in paragraph B.iii.1, 2, or 3 of this term;
 - b. It had a different disposition arrived at by consent or compromise with an acknowledgment of fault on your part; and
 - c. The requirement in this term to disclose information about the proceeding does not conflict with applicable laws and regulations.

C. Reporting Procedures

Enter in the SAM Entity Management area the information that SAM requires about each proceeding described in paragraph B of this term. You do not need to submit the information a second time under assistance awards that you received if you already provided the information through SAM because you were required to do so under Federal procurement contracts that you were awarded.

D. Reporting Frequency

During any period of time when you are subject to the requirement in paragraph A of this term, you must report proceedings information through SAM for the most recent five-year period, either to report new information about any proceeding(s) that you have not reported previously or affirm that there is no new information to report. Recipients that have Federal contract, Financial Assistance awards, (including cooperative agreement awards) with a cumulative total value greater than \$10,000,000, must disclose semiannually any information about the criminal, civil, and administrative proceedings.

E. Definitions

For purposes of this term:

- i. Administrative proceeding means a non-judicial process that is adjudicatory in nature in order to make a determination of fault or liability (e.g., Securities and Exchange Commission Administrative proceedings, Civilian Board of Contract Appeals proceedings, and Armed Services Board of Contract Appeals proceedings). This includes proceedings at the Federal and State level but only in connection with performance of a Federal contract or Financial Assistance awards. It does not include audits, site visits, corrective plans, or inspection of deliverables.
- ii. Conviction means a judgment or conviction of a criminal offense by any court of competent jurisdiction, whether entered upon a verdict or a plea, and includes a conviction entered upon a plea of *nolo contendere*.
- iii. Total value of currently active Financial Assistance awards, cooperative agreements and procurement contracts includes—

1. Only the Federal share of the funding under any Federal award with a recipient cost share or match; and
2. The value of all expected funding increments under a Federal award and options, even if not yet exercised.

Term 35. Export Control

The United States government regulates the transfer of information, commodities, technology, and software considered to be strategically important to the U.S. to protect national security, foreign policy, and economic interests without imposing undue regulatory burdens on legitimate international trade. There is a network of Federal agencies and regulations that govern exports that are collectively referred to as “Export Controls.” The Recipient is responsible for ensuring compliance with all applicable United States Export Control laws and regulations relating to any work performed under a resulting award.

The Recipient must immediately report to DOE any export control violations related to the project funded under this award, at the recipient or subrecipient level, and provide the corrective action(s) to prevent future violations.

Term 36. Interim Conflict of Interest Policy for Financial Assistance

The DOE interim Conflict of Interest Policy for Financial Assistance (COI Policy) can be found at <https://www.energy.gov/management/department-energy-interim-conflict-interest-policy-requirements-financial-assistance>. This policy is applicable to all non-Federal entities applying for, or that receive, DOE funding by means of a financial assistance award (e.g., a grant, cooperative agreement, or technology investment agreement) and, through the implementation of this policy by the entity, to each Investigator who is planning to participate in, or is participating in, the project funded wholly or in part under this Award. The term “Investigator” means the PI and any other person, regardless of title or position, who is responsible for the purpose, design, conduct, or reporting of a project funded by DOE or proposed for funding by DOE. The Recipient must flow down the requirements of the interim COI Policy to any contracting non-Federal entities, with the exception of DOE National Laboratories. Further, the Recipient must identify all financial conflicts of interests (FCOI), i.e., managed and unmanaged/ unmanageable, in its initial and ongoing FCOI reports.

Prior to award, the Recipient was required to: 1) ensure all Investigators on this Award completed their significant financial disclosures; 2) review the disclosures; 3) determine whether a FCOI exists; 4) develop and implement a management plan for FCOIs; and 5) provide DOE with an initial FCOI report that includes all FCOIs (i.e., managed and unmanaged/unmanageable). Within 180 days of the date of the Award, the Recipient must be in full compliance with the other requirements set forth in DOE’s interim COI Policy.

Term 37. Organizational Conflict of Interest

Organizational conflicts of interest are those where, because of relationships with a parent company, affiliate, or subsidiary organization, the Recipient is unable or appears to be unable to

be impartial in conducting procurement action involving a related organization (2 CFR 200.318(c)(2)).

The Recipient must disclose in writing any potential or actual organizational conflict of interest to the DOE Contracting Officer. The Recipient must provide the disclosure prior to engaging in a procurement or transaction using project funds with a parent, affiliate, or subsidiary organization that is not a state, local government, or Indian tribe. For a list of the information that must be included the disclosure, see Section VI. of the DOE interim Conflict of Interest Policy for Financial Assistance at <https://www.energy.gov/management/department-energy-interim-conflict-interest-policy-requirements-financial-assistance>.

If the effects of the potential or actual organizational conflict of interest cannot be avoided, neutralized, or mitigated, the Recipient must procure goods and services from other sources when using project funds. Otherwise, DOE may terminate the Award in accordance with 2 CFR 200.340 unless continued performance is determined to be in the best interest of the Federal government.

The Recipient must flow down the requirements of the interim COI Policy to any contracting non-Federal entities, with the exception of DOE National Laboratories. The Recipient is responsible for ensuring contractor compliance with this term.

If the Recipient has a parent, affiliate, or subsidiary organization that is not a state, local government, or Indian tribe, the Recipient must maintain written standards of conduct covering organizational conflicts of interest.

Term 38. Prohibition on Certain Telecommunications and Video Surveillance Services or Equipment

As set forth in 2 CFR 200.216, recipients and subrecipients are prohibited from obligating or expending project funds (Federal and non-Federal funds) to:

- (1) Procure or obtain;
 - (2) Extend or renew a contract to procure or obtain; or
 - (3) Enter into a contract (or extend or renew a contract) to procure or obtain equipment, services, or systems that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system. As described in Public Law 115-232, section 889, covered telecommunications equipment is telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities).
- (i) For the purpose of public safety, security of government facilities, physical security surveillance of critical infrastructure, and other national security purposes, video

surveillance and telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities).

(ii) Telecommunications or video surveillance services provided by such entities or using such equipment.

(iii) Telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of the National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believes to be an entity owned or controlled by, or otherwise connected to, the government of a covered foreign country.

See Public Law 115-232, section 889 for additional information.

Term 39. Human Subjects Research

Research involving human subjects, biospecimens, or identifiable private information conducted with Department of Energy (DOE) funding is subject to the requirements of DOE Order 443.1C, *Protection of Human Research Subjects*, 45 CFR Part 46, *Protection of Human Subjects (subpart A which is referred to as the "Common Rule")*, and 10 CFR Part 745, *Protection of Human Subjects*.

Federal regulation and the DOE Order require review by an Institutional Review Board (IRB) of all proposed human subjects research projects. The IRB is an interdisciplinary ethics board responsible for ensuring that the proposed research is sound and justifies the use of human subjects or their data; the potential risks to human subjects have been minimized; participation is voluntary; and clear and accurate information about the study, the benefits and risks of participating, and how individuals' data/specimens will be protected/used, is provided to potential participants for their use in determining whether or not to participate.

The Recipient shall provide the Federal Wide Assurance number identified in item 1 below and the certification identified in item 2 below to DOE prior to initiation of any project that will involve interactions with humans in some way (e.g., through surveys); analysis of their identifiable data (e.g., demographic data and energy use over time); asking individuals to test devices, products, or materials developed through research; and/or testing of commercially available devices in buildings/homes in which humans will be present. *Note:* This list of examples is illustrative and not all inclusive.

No DOE funded research activity involving human subjects, biospecimens, or identifiable private information shall be conducted without:

- 1) A registration and a Federal Wide Assurance of compliance accepted by the Office of Human Research Protection (OHRP) in the Department of Health and Human Services; and
- 2) Certification that the research has been reviewed and approved by an Institutional Review Board (IRB) provided for in the assurance. IRB review may be accomplished by the awardee's institutional IRB; by the Central DOE IRB; or if collaborating with one of the DOE national laboratories, by the DOE national laboratory IRB.

The Recipient is responsible for ensuring all subrecipients comply and for reporting information on the project annually to the DOE Human Subjects Research Database (HSRD) at <https://science.osti.gov/HumanSubjects/Human-Subjects-Database/home>. *Note:* If a DOE IRB is used, no end of year reporting will be needed.

Additional information on the DOE Human Subjects Research Program can be found at: <https://science.osti.gov/ber/human-subjects>

Term 40. Fraud, Waste and Abuse

The mission of the DOE Office of Inspector General (OIG) is to strengthen the integrity, economy and efficiency of DOE's programs and operations including deterring and detecting fraud, waste, abuse and mismanagement. The OIG accomplishes this mission primarily through investigations, audits, and inspections of Department of Energy activities to include grants, cooperative agreements, loans, and contracts. The OIG maintains a Hotline for reporting allegations of fraud, waste, abuse, or mismanagement. To report such allegations, please visit <https://www.energy.gov/ig/ig-hotline>.

Additionally, the Recipient must be cognizant of the requirements of 2 CFR § 200.113 Mandatory disclosures, which states:

The non-Federal entity or applicant for a Federal award must disclose, in a timely manner, in writing to the Federal awarding agency or pass-through entity all violations of Federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the Federal award. Non-Federal entities that have received a Federal award including the term and condition outlined in appendix XII of 2 CFR Part 200 are required to report certain civil, criminal, or administrative proceedings to SAM (currently FAPIIS). Failure to make required disclosures can result in any of the remedies described in § 200.339. (See also 2 CFR part 180, 31 U.S.C. 3321, and 41 U.S.C. 2313.)

Subpart D. Bipartisan Infrastructure Law (BIL)-specific requirements

Term 41. Reporting, Tracking and Segregation of Incurred Costs

BIL funds can be used in conjunction with other funding, as necessary to complete projects, but tracking and reporting must be separate to meet the reporting requirements of the BIL and related Office of Management and Budget (OMB) Guidance. The Recipient must keep separate records for BIL funds and must ensure those records comply with the requirements of the BIL. Funding provided through the BIL that is supplemental to an existing grant or cooperative agreement is one-time funding.

Term 42. Davis-Bacon Requirements

This award is funded under Division D of the Bipartisan Infrastructure Law (BIL). All laborers and mechanics employed by the recipient, subrecipients, contractors or subcontractors in the performance of construction, alteration, or repair work in excess of \$2,000 on an award funded directly by or assisted in whole or in part by funds made available under this award shall be paid wages at rates not less than those prevailing on similar projects in the locality, as determined by the Secretary of Labor in accordance with subchapter IV of chapter 31 of title 40, United States Code commonly referred to as the “Davis-Bacon Act” (DBA).

Recipients shall provide written assurance acknowledging the DBA requirements for the award or project and confirming that all of the laborers and mechanics performing construction, alteration, or repair, through funding under the award are paid or will be paid wages at rates not less than those prevailing on projects of a character similar in the locality as determined by Subchapter IV of Chapter 31 of Title 40, United States Code (Davis-Bacon Act).

The Recipient must comply with all of the Davis-Bacon Act requirements, including but not limited to:

- (1) ensuring that the wage determination(s) and appropriate Davis-Bacon clauses and requirements are flowed down to and incorporated into any applicable subcontracts.
- (2) being responsible for compliance by any subcontractor with the Davis-Bacon labor standards.
- (3) receiving and reviewing certified weekly payrolls submitted by all subcontractors and subrecipients for accuracy and to identify potential compliance issues.
- (4) maintaining original certified weekly payrolls for 3 years after the completion of the project and must make those payrolls available to the DOE or the Department of Labor upon request, as required by 29 CFR 5.6(a)(2).
- (5) conducting payroll and job-site reviews for construction work, including interviews with employees, with such frequency as may be necessary to assure compliance by its subcontractors and as requested or directed by the DOE.
- (6) cooperating with any authorized representative of the Department of Labor in their inspection of records, interviews with employees, and other actions undertaken as part of a Department of Labor investigation.

(7) posting in a prominent and accessible place the wage determination(s) and Department of Labor Publication: WH-1321, Notice to Employees Working on Federal or Federally Assisted Construction Projects.

(8) notifying the Contracting Officer of all labor standards issues, including all complaints regarding incorrect payment of prevailing wages and/or fringe benefits, received from the recipient, , contractor, or subcontractor employees; significant labor standards violations, as defined in 29 CFR 5.7; disputes concerning labor standards pursuant to 29 CFR parts 4, 6, and 8 and as defined in FAR 52.222-14; disputed labor standards determinations; Department of Labor investigations; or legal or judicial proceedings related to the labor standards under this Contract, a subcontract, or subrecipient award.

(9) preparing and submitting to the Contracting Officer, the Office of Management and Budget Control Number 1910-5165, Davis Bacon Semi-Annual Labor Compliance Report, by April 21 and October 21 of each year. Form submittal will be administered through the iBenefits system (<https://doeibenefits2.energy.gov>) or its successor system.

The Recipient must undergo Davis-Bacon Act compliance training and must maintain competency in Davis-Bacon Act compliance. The Contracting Officer will notify the Recipient of any DOE sponsored Davis-Bacon Act compliance trainings. The Department of Labor offers free Prevailing Wage Seminars several times a year that meet this requirement, at <https://www.dol.gov/agencies/whd/government-contracts/construction/seminars/events>.

The Department of Energy has contracted with, a third-party DBA electronic payroll compliance software application. The Recipient must ensure the timely electronic submission of weekly certified payrolls as part of its compliance with the Davis-Bacon Act unless a waiver is granted to a particular contractor or subcontractor because they are unable or limited in their ability to use or access the software.

Davis Bacon Act Electronic Certified Payroll Submission Waiver

A waiver must be granted before the award starts. The applicant does not have the right to appeal SCEP's decision concerning a waiver request.

For additional guidance on how to comply with the Davis-Bacon provisions and clauses, see <https://www.dol.gov/agencies/whd/government-contracts/construction> and <https://www.dol.gov/agencies/whd/government-contracts/protections-for-workers-in-construction>.

Term 43. Buy American Requirement for Infrastructure Projects

**NOTE: Buy American Requirements only apply to awards over \$250,000. Please disregard this section if your total EECBG Program award is less than \$250,000.*

A. Definitions

Components are defined as the articles, materials, or supplies incorporated directly into the end manufactured product(s).

Construction Materials are an article, material, or supply—other than an item primarily of iron or steel; a manufactured product; cement and cementitious materials; aggregates such as stone, sand, or gravel; or aggregate binding agents or additives—that is used in an infrastructure project and is or consists primarily of non-ferrous metals, plastic and polymer-based products (including polyvinylchloride, composite building materials, and polymers used in fiber optic cables), glass (including optic glass), lumber, drywall, coatings (paints and stains), optical fiber, clay brick; composite building materials; or engine wood products.

Domestic Content Procurement Preference Requirement- means a requirement that no amounts made available through a program for federal financial assistance may be obligated for an infrastructure project unless—

(A) all iron and steel used in the project are produced in the United States;

(B) the manufactured products used in the project are produced in the United States; or

(C) the construction materials used in the project are produced in the United States.

Also referred to as the **Buy America Requirement**.

Infrastructure includes, at a minimum, the structures, facilities, and equipment located in the United States, for: roads, highways, and bridges; public transportation; dams, ports, harbors, and other maritime facilities; intercity passenger and freight railroads; freight and intermodal facilities; airports; water systems, including drinking water and wastewater systems; electrical transmission facilities and systems; utilities; broadband infrastructure; and buildings and real property; and generation, transportation, and distribution of energy - including electric vehicle (EV) charging.

The term “infrastructure” should be interpreted broadly, and the definition provided above should be considered as illustrative and not exhaustive.

Manufactured Products are items used for an infrastructure project made up of components that are not primarily of iron or steel; construction materials; cement and cementitious materials' aggregates such as stone, sand, or gravel; or aggregate binding agents or additives.

Primarily of iron or steel means greater than 50% iron or steel, measured by cost.

Project- means the construction, alteration, maintenance, or repair of infrastructure in the United States.

Public- The Buy America Requirement does not apply to non-public infrastructure. For purposes of this guidance, infrastructure should be considered "public" if it is: (1) publicly owned or (2) privately owned but utilized primarily for a public purpose. Infrastructure should be considered to be "utilized primarily for a public purpose" if it is privately operated on behalf of the public or is a place of public accommodation.

B. Buy America Requirement

None of the funds provided under this award (federal share or recipient cost-share) may be used for a project for infrastructure unless:

1. All iron and steel used in the project is produced in the United States—this means all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States;
2. All manufactured products used in the project are produced in the United States—this means the manufactured product was manufactured in the United States; and the cost of the components of the manufactured product that are mined, produced, or manufactured in the United States is greater than 55 percent of the total cost of all components of the manufactured product, unless another standard for determining the minimum amount of domestic content of the manufactured product has been established under applicable law or regulation; and

3. All construction materials are manufactured in the United States—this means that all manufacturing processes for the construction material occurred in the United States.

The Buy America Requirement only applies to articles, materials, and supplies that are consumed in, incorporated into, or permanently affixed to an infrastructure project. As such, it does not apply to tools, equipment, and supplies, such as temporary scaffolding, brought into the construction site and removed at or before the completion of the infrastructure project. Nor does a Buy America Requirement apply to equipment and furnishings, such as movable chairs, desks, and portable computer equipment, that are used at or within the finished infrastructure project but are not an integral part of the structure or permanently affixed to the infrastructure project.

Recipients are responsible for administering their award in accordance with the terms and conditions, including the Buy America Requirement. The recipient must ensure that the Buy America Requirement flows down to all subawards and that the subawardees and subrecipients comply with the Buy America Requirement. The Buy America Requirement term and condition must be included all sub-awards, contracts, subcontracts, and purchase orders for work performed under the infrastructure project.

C. Certification of Compliance

The Recipient must certify or provide equivalent documentation for proof of compliance that a good faith effort was made to solicit bids for domestic products used in the infrastructure project under this Award.

The Recipient must also maintain certifications or equivalent documentation for proof of compliance that those articles, materials, and supplies that are consumed in, incorporated into, affixed to, or otherwise used in the infrastructure project, not covered by a waiver or exemption, are produced in the United States. The certification or proof of compliance must be provided by the suppliers or manufacturers of the iron, steel, manufactured products and construction materials and flow up from all subawardees, contractors and vendors to the Recipient. The Recipient must keep these certifications with the award/project files and be able to produce them upon request from DOE, auditors or Office of Inspector General.

D. Waivers

When necessary, the Recipient may apply for, and DOE may grant, a waiver from the Buy America Requirement. Requests to waive the application of the Buy America Requirement must be in writing to the Contracting Officer. Waiver requests are subject to review by DOE and the Office of Management and Budget, as well as a public comment period of no less than 15 calendar days.

Waivers must be based on one of the following justifications:

1. Public Interest- Applying the Buy America Requirement would be inconsistent with the public interest;
2. Non-Availability- The types of iron, steel, manufactured products, or construction materials are not produced in the United States in sufficient and reasonably available quantities or of a satisfactory quality; or
3. Unreasonable Cost- The inclusion of iron, steel, manufactured products, or construction materials produced in the United States will increase the cost of the overall project by more than 25 percent.

Requests to waive the Buy America Requirement must include the following:

- Waiver type (Public Interest, Non-Availability, or Unreasonable Cost);
- Recipient name and Unique Entity Identifier (UEI);
- Award information (Federal Award Identification Number, Assistance Listing number);
- A brief description of the project, its location, and the specific infrastructure involved;
- Total estimated project cost, with estimated federal share and recipient cost share breakdowns;
- Total estimated infrastructure costs, with estimated federal share and recipient cost share breakdowns;
- List and description of iron or steel item(s), manufactured goods, and/or construction material(s) the recipient seeks to waive from the Buy America Preference, including name, cost, quantity(ies), country(ies) of origin, and relevant Product Service Codes (PSC) and North American Industry Classification System (NAICS) codes for each;

- A detailed justification as to how the non-domestic item(s) is/are essential the project;
- A certification that the recipient made a good faith effort to solicit bids for domestic products supported by terms included in requests for proposals, contracts, and non-proprietary communications with potential suppliers;
- A justification statement—based on one of the applicable justifications outlined above—as to why the listed items cannot be procured domestically, including the due diligence performed (e.g., market research, industry outreach, cost analysis, cost-benefit analysis) by the recipient to attempt to avoid the need for a waiver. This justification may cite, if applicable, the absence of any Buy America-compliant bids received for domestic products in response to a solicitation; and
- Anticipated impact to the project if no waiver is issued.

The Recipient should consider using the following principles as minimum requirements contained in their waiver request:

- **Time-limited:** Consider a waiver constrained principally by a length of time, rather than by the specific project/award to which it applies. Waivers of this type may be appropriate, for example, when an item that is “non-available” is widely used in the project. When requesting such a waiver, the Recipient should identify a reasonable, definite time frame (e.g., no more than one to two years) designed so that the waiver is reviewed to ensure the condition for the waiver (“non-availability”) has not changed (e.g., domestic supplies have become more available).
- **Targeted:** Waiver requests should apply only to the item(s), product(s), or material(s) or category(ies) of item(s), product(s), or material(s) as necessary and justified. Waivers should not be overly broad as this will undermine domestic preference policies.
- **Conditional:** The Recipient may request a waiver with specific conditions that support the policies of IIJA/BABA and Executive Order 14017.

DOE may request, and the Recipient must provide, additional information for consideration of this waiver. DOE may reject or grant

waivers in whole or in part depending on its review, analysis, and/or feedback from OMB or the public. DOE's final determination regarding approval or rejection of the waiver request may not be appealed. Waiver requests may take up to 90 calendar days to process.

Term 44. Affirmative Action and Pay Transparency Requirements

All federally assisted construction contracts exceeding \$10,000 annually will be subject to the requirements of Executive Order 11246:

- (1) Recipients and contractors are prohibited from discriminating in employment decisions on the basis of race, color, religion, sex, sexual orientation, gender identity or national origin.
- (2) Recipients and contractors are required to take affirmative action to ensure that equal opportunity is provided in all aspects of their employment. This includes flowing down the appropriate language to all subrecipients, contractors and subcontractors.
- (3) Recipients and contractors are prohibited from taking adverse employment actions against applicants and employees for asking about, discussing, or sharing information about their pay or, under certain circumstances, the pay of their co-workers.

The Department of Labor's (DOL) Office of Federal Contractor Compliance Programs (OFCCP) uses a neutral process to schedule contractors for compliance evaluations. OFCCP's Technical Assistance Guide⁴ should be consulted to gain an understanding of the requirements and possible actions the recipients, subrecipients, contractors and subcontractors must take.

Term 45. Potentially Duplicative Funding Notice

If the Recipient have or receive any other award of federal funds for activities that potentially overlap with the activities funded under this Award, the Recipient must promptly notify DOE in writing of the potential overlap and state whether project funds (i.e., recipient cost share and federal funds) from any of those other federal awards have been, are being, or are to be used (in whole or in part) for one or more of the identical cost items under this Award. If there are identical cost items, the Recipient must promptly notify the DOE Contracting Officer in writing of the potential duplication and eliminate any inappropriate duplication of funding.

Term 46. Transparency of Foreign Connections

⁴ See OFCCP's Technical Assistance Guide at:

<https://www.dol.gov/sites/dolgov/files/ofccp/Construction/files/ConstructionTAG.pdf?msclkid=9e397d68c4b111ec9d8c6fecb6c710ec> Also see the National Policy Assurances <http://www.nsf.gov/awards/managing/rtc.jsp>

During the term of the Award, the Recipient must notify the DOE Contracting Officer within fifteen (15) business days of learning of the following circumstances in relation to the Recipient or contractors:

1. The existence of any joint venture or subsidiary that is based in, funded by, or has a foreign affiliation with any foreign country of risk;
2. Any current or pending contractual or financial obligation or other agreement specific to a business arrangement, or joint venture-like arrangement with an enterprise owned by a country of risk or foreign entity based in a country of risk;
3. Any current or pending change in ownership structure of the Recipient or contractors that increases foreign ownership related to a country of risk;
4. Any current or pending venture capital or institutional investment by an entity that has a general partner or individual holding a leadership role in such entity who has a foreign affiliation with any foreign country of risk;
5. Any current or pending technology licensing or intellectual property sales to a foreign country of risk; and
6. Any current or pending foreign business entity, offshore entity, or entity outside the United States related to the Recipient or subrecipient.

Term 47. Foreign Collaboration Considerations

- a. Consideration of new collaborations with foreign organizations and governments. The Recipient must provide DOE with advanced written notification of any potential collaboration with foreign entities, organizations or governments in connection with its DOE-funded award scope. The Recipient must await further guidance from DOE prior to contacting the proposed foreign entity, organization or government regarding the potential collaboration or negotiating the terms of any potential agreement.
- b. Existing collaborations with foreign entities, organizations and governments. The Recipient must provide DOE with a written list of all existing foreign collaborations in which has entered in connection with its DOE-funded award scope.
- c. Description of collaborations that should be reported: In general, a collaboration will involve some provision of a thing of value to, or from, the Recipient. A thing of value includes but may not be limited to all resources made available to, or from, the recipient in support of and/or related to the Award, regardless of whether or not they have monetary value. Things of value also may include in-kind contributions (such as office/laboratory space, data, equipment, supplies, employees, students). In-kind contributions not intended for direct use on the Award but resulting in provision of a thing of value from or to the Award must also be reported. Collaborations do not include routine workshops, conferences, use of the Recipient's services and facilities by foreign investigators resulting from its standard published

process for evaluating requests for access, or the routine use of foreign facilities by awardee staff in accordance with the Recipient's standard policies and procedures.

Authorized Signature

Date

Name:

Title:

Entity Name:



[ouchers/s/about-the-program\)](#)

[Submit Application](#)

[My Applications \(/eecbgvouchers/s/my-applications\)](#)

Individual Application

Applied Date 11/22/2023, 6:...	Account Carlsba...	Application Status Pending Terms and Conditions S...	Funding Opportunity EECBG Equipment Rebates Applicati...	RecordType Name Equipment Rebates Application
-----------------------------------	---------------------------------------	---	---	--

DETAILS

RELATED

Individual Application

Application ID IA-000000140	Application Status Pending Terms and Conditions Signature
Account Carlsbad (/eecbgvouchers/s/detail/001Hs000030dnDUiAY)	Funding Opportunity EECBG Equipment Rebates Application (/eecbgvouchers/s/detail/119Hs000000sZUhiAM)
Contact Angie Barrios-Testa (/eecbgvouchers/s/detail/003Hs00004kHwkpAC)	Category Rebates
Application Number EECEQ-00140	Total Line Items 1
Planning to team with other entities? No	

Project Information

Sectors served Local Government	How the project serves DACs
Other Project Sector	One to Two Sentence Summary The project includes the retrofit of light fixtures on eight existing poles located on Baseball/Softball Field 1. The Bob Forrest Youth Complex is a facility used by the Community for youth sports, tournaments, practice and other organized events.
Eligible Activities Replacement of Traffic Signals and Street Lighting	
Serves disadvantaged communities (DACs)? No	

Budget Information

EECBG Program Formula Allocation Amount \$76,110.00	Total Voucher Estimate \$76,110.00
Using multiple EECBG recipients formula? No	
Total Teaming EECBG Formula Allocation	

Program Metrics and Compliance Requirements

Program Metrics 1 Retrofits	Davis-Bacon Assurance Letter Signed by Angie Barrios-Testa, Director of Grant Programs
Other Program Metric	Davis-Bacon Assurance Letter Signed Date 11/22/2023
Applicable NEPA SOW NEPA SOW 2	

Application Milestones

Applied Date	Approved Date
--------------	---------------

11/22/2023, 6:40 AM

∨ Review Information

Tier One Reviewer

[Payal Hukeri \(\(ecbgvouchers/s/profile/005Hs00000E61PclAJ\)\)](#)

Tier One Review Complete

Tier One Review Completed Date

12/1/2023

Tier Two Reviewer

[Mitch Brown \(\(ecbgvouchers/s/profile/005Hs00000E5jvhIAB\)\)](#)

Tier Two Review Complete

Tier Two Review Completed Date

12/14/2023

Denial Reason **1**

Explanation for Tier 3 Review

Tier Three Reviewer

Investigation Notes

Resolution Notes

∨ Virtual Inspection

Virtual Inspection

Virtual Inspection Complete

Chatter isn't enabled or the user doesn't have Chatter access.

Website and program administered by ICF Incorporated under DOE BPA Award 89303023ASE000001.

Instances of potential fraud, waste, and abuse should be referred to the [DOE IG Hotline \(https://www.energy.gov/ig/ig-hotline\)](https://www.energy.gov/ig/ig-hotline), phone: 1-800-541-1625 or email: ighotline@hq.doe.gov



[ouchers/s/about-the-program\)](#)

[Submit Application](#)

[My Applications \(/eecbgvouchers/s/my-applications\)](#)

[Individual Application](#)

Applied Date 11/22/2023, 6:...	Account Carlsba...	Application Status Pending Terms and Conditions S...	Funding Opportunity EECBG Equipment Rebates Applicati...	RecordType Name Equipment Rebates Application
-----------------------------------	---------------------------------------	---	---	--

DETAILS **RELATED**

[Application Team \(0\) \(/eecbgvouchers/s/relatedlist/0iTHs000000I5EU/Application_Team__r\)](#) New

[Other Leveraged Funds \(1\) \(/eecbgvouchers/s/relatedlist/0iTHs000000I5EU/Other_Leveraged_Funds__r\)](#) New

Other Leveraged Funds Name	Funding Source	Funding Amount
OLF-000029 (/eecbgvouchers/s/detail/a0JHs000011...	Local Funds	\$226,180.47

[View All](#)

[\(/eecbgvouchers/s/relatedlist/0iTHs000000I5EU/Other_Leveraged_Funds__r\)](#)

[Budget Summary \(2\) \(/eecbgvouchers/s/relatedlist/0iTHs000000I5EU/Budget_Summary__r\)](#) New

Budget Summary Name	EECBG-BIL	Other Leveraged Funds (if applicable)
Budget-000062 (/eecbgvouchers/s/detail/a0IHs0000...	\$76,110.00	\$104,314.94
Budget-000063 (/eecbgvouchers/s/detail/a0IHs0000...	\$0.00	\$121,865.53

[View All](#)

[\(/eecbgvouchers/s/relatedlist/0iTHs000000I5EU/Budget_Summary__r\)](#)

[Individual Application Line Items \(1\) \(/eecbgvouchers/s/relatedlist/0iTHs000000I5EU/Individual_Application_Line_Items__r\)](#) New

Individual Application Line Item Na...	Ref EECBG Equipment Category	Ref EECBG Equipment Type	Quantity
JAL-00201 (/eecbgvouchers/s/detail/a...	Retrofit Technologies	Efficient light sources - LED lighting	40

[View All](#)

[\(/eecbgvouchers/s/relatedlist/0iTHs000000I5EU/Individual_Application_Line_Items__r\)](#)

[Files \(4\) \(/eecbgvouchers/s/relatedlist/0iTHs000000I5EU/AttachedContentDocuments\)](#) Add Files
(?navigationLocation=RELATED_LIST)

- City of Carlsbad NM EECS 08252023
Nov 22, 2023 • 551KB • pdf
- EECBG Equipment Details - NEPA SOW2_Signed
Nov 22, 2023 • 345KB • pdf
- Davis Bacon Act Assurance Letter_City of Carlsbad
Nov 22, 2023 • 68KB • pdf
- Buy American ARRA US Steel Letter Pre-Sale 216560
Nov 22, 2023 • 141KB • pdf

[View All](#)

[\(/eecbgvouchers/s/relatedlist/0iTHs00000015EU/AttachedContentDocuments\)](#)

[Notes \(0\) \(/eecbgvouchers/s/relatedlist/0iTHs00000015EU/AttachedContentNotes\)](#)

[Individual Application History \(6+\) \(/eecbgvouchers/s/relatedlist/0iTHs00000015EU/Histories\)](#)

Date	Field	User	Original Value	New Value	
12/22/2023, 11:08 AM	Application Status	alazelle (/eecbgvouchers/s/pr...	Voucher Preapproved by DOE	Pending Terms and Condition...	▼
12/22/2023, 10:19 AM	Application Status	User16998957046789647967...	Recommend Preapproval to ...	Voucher Preapproved by DOE	▼
12/14/2023, 1:58 PM	Application Status	User16993733529887834328...	Pending Preapproval	Recommend Preapproval to ...	▼
12/14/2023, 1:45 PM	EECBG Program Formula All...	User16993733529887834328...	\$76,000	\$76,110	▼
12/14/2023, 1:41 PM	Eligible Activities	User16993733529887834328...			▼
12/14/2023, 1:37 PM	Tier Two Reviewer	User16993733529887834328...		Mitch Brown	▼

[View All](#)

[\(/eecbgvouchers/s/relatedlist/0iTHs00000015EU/Histories\)](#)

Chatter isn't enabled or the user doesn't have Chatter access.

Website and program administered by ICF Incorporated under DOE BPA Award 89303023ASE000001.

Instances of potential fraud, waste, and abuse should be referred to the [DOE IG Hotline \(https://www.energy.gov/ig/ig-hotline\)](https://www.energy.gov/ig/ig-hotline), phone: 1-800-541-1625 or email: ighotline@hq.doe.gov

CITY OF CARLSBAD
AGENDA BRIEFING MEMORANDUM

Meeting Date: 1/9/2024

DEPARTMENT: Planning & Regulation	BY: Jeff Patterson, Planning Director	DATE: 1/2/2024
--	--	-----------------------

SUBJECT: Request for Zone Change from “R-1” Residential 1 District to “R-2” Residential 2 District for a parcel totaling approximately 0.14 acres for a property located at 602 Presidio St., legally described as Lot 2, Block 18, New San Jose Subdivision, pursuant to Section 3-21-1 et. Seq. NMSA 1978 and Sections 56-150(b) and 56-140(i), Carlsbad Code of Ordinances.

Applicant/Owner:
Josue Garcia
25 Harroun Rd.
Carlsbad, NM 88220

****The applicant provided the required notification to property owners within 100’ and agreed to post the required sign 5-days prior to the public hearing as required by Sec. 56-140(i). The City will notify the property owners’ 15-days prior to the City Council hearing and publish notification in the newspaper 30-days prior to said hearing.***

SYNOPSIS, HISTORY AND IMPACT (SAFETY AND WELFARE/FINANCIAL/PERSONNEL/INFRASTRUCTURE/ETC.):
The applicant has submitted a request for Zone Change from “R-1” Residential 1 District to “R-2” Residential 2 District for a parcel totaling approximately 0.14 acres for a property located at 602 Presidio St., legally described as Lot 2, Block 18, New San Jose Subdivision

The properties to the north, south, east & west are zoned “R-1” Residential 1 District. This request would create a spot-zone.

The applicant would like to place a Multiple-Family Dwelling on the property

Section 56-40(c) states:

(c) Residential 2 (R-2) District.

The Residential 2 District is intended to accommodate higher density single-family, duplex, multiple-family, and mobile home parks and subdivisions and to provide land-use protections for areas that develop in such a manner.

The following *City of Carlsbad Comprehensive Plan 2040* objectives apply to this request:

Chapter 4: Housing & Neighborhoods

Objectives:

- To address the current unmet housing needs for all household income levels in Carlsbad.
- To increase the supply of market rate, workforce, and student rental and owner-occupied housing in Carlsbad.
- To encourage the rehabilitation of existing substandard and abandoned housing structures in existing neighborhoods.

Chapter 5: Land Use

Objectives:

- To identify areas of opportunity for infill and redevelopment.
- To encourage redevelopment of vacant or underutilized properties for residential, commercial, or mixed-use development.

According to Zoning Ordinance **Sec. 56-150(b)(4). Amendments**, Findings Required, a statement of fact regarding each of the following findings is required:

- (a) The proposed amendment will or will not adversely impact the public health, safety or general welfare and will or will not promote the original purposes of the Zoning Ordinance; and
- (b) The proposed amendment responds or does not respond to changed conditions, such as changes in public capital investments, road locations or functional classification, population trends, density, use or further studies that have been completed since adoption of the Zoning Ordinance; and
- (c) The proposed amendment is or is not necessary in order to respond to State and/or Federal legislation; and
- (d) The proposed amendment provides or does not provide additional flexibility in meeting the objectives of this Zoning Ordinance without lowering the standards of the Zoning Ordinance; and
- (e) The proposed amendment is or is not in substantial compliance with the City's Comprehensive Plan or other City Master Plan; and
- (f) The proposed amendment will or will not adversely affect the implementation of the goals and policies of the City's Comprehensive Plan or other City Master Plan; and
- (g) The proposed amendment is justified in order to correct a mistake in the Official Zoning Map or the text of the Zoning Ordinance; and
- (h) The proposed amendment is justified in order to respond to changes in the City's Comprehensive Plan or other City Master Plan including, but not limited to, changes in land use assumptions, surrounding uses, population forecasts, rates of land consumption, anticipated community needs or other factors.

PLANNING AND ZONING COMMISSION RECOMMENDATION: Based on review of the application and staff comments, at their meeting on December 4, 2023, the Planning and Zoning Commission considered this item and recommended **denial** with a vote of four (4) in favor of denial, none (0) against, one (1) absent and none (0) abstain.

DEPARTMENT RECOMMENDATION (please check):

	Approval	Denial	n/a		Approval	Denial	n/a
Public Works			X	Planning, Eng. & Reg. Dept.:	X		
Fire Department			X	Code Enforcement Division			X
Legal Department			X	Engineering Division			X
Police Department			X	Planning Division	X		
Utilities Department			X	Building Division			x

DEPARTMENT COMMENTS:

Public Works: No comment

Utilities Department: No comment

Building Department: No comment

Fire Department: No comment

Police Department: No comment

Code Enforcement: No comment

Legal Department: Recommend approval

Planning Department: Recommend approval

BOARD/COMMISSION/COMMITTEE ACTION:

- | | | | |
|---|--|--|--|
| <input checked="" type="checkbox"/> P&Z | <input type="checkbox"/> Lodgers Tax Board | <input type="checkbox"/> Cemetery Board | <input checked="" type="checkbox"/> APPROVED |
| <input type="checkbox"/> Museum Board | <input type="checkbox"/> San Jose Board | <input type="checkbox"/> Water Board | <input type="checkbox"/> DISSAPPROVED |
| <input type="checkbox"/> Library Board | <input type="checkbox"/> N. Mesa Board | <input type="checkbox"/> _____ Committee | |

Reviewed by Interim

City Administrator /s/Wendy Austin Date: 01/04/2024

ATTACHMENTS: Application materials, Ordinance, P & Z Minutes.

ORDINANCE NO. 2024-01__

AN ORDINANCE REZONING PART OF "R-1" RESIDENTIAL 1 DISTRICT TO "R-2" RESIDENTIAL 2 DISTRICT FOR AN APPROXIMATELY 0.14 ACRE PROPERTY, LOCATED AT 602 PRESIDIO ST., LEGALLY DESCRIBED AS LOT 2 BLOCK 18, SAN JOSE SUBDIVISION; PURSUANT TO SECTION 3-21-1 ET. SEQ. NMSA 1978 AND SECTIONS 56-150(B) AND 56-140(I), CARLSBAD CODE OF ORDINANCES.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CARLSBAD, EDDY COUNTY, NEW MEXICO, that:

The official zoning map of the City is hereby amended to rezone part of "R-1" Residential 1 District to "R-2" Residential 2 District, for an approximately 0.14 acre property, located at 602 Presidio St., legally described as:

LOT 2 BLOCK 18, SAN JOSE SUBDIVISION

INTRODUCED, PASSED, ADOPTED AND APPROVED this 9th day of January, 2024.

RICHARD LOPEZ, MAYOR

ATTEST:

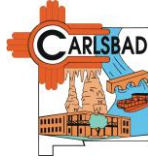
CITY CLERK

MINUTES OF THE REGULAR MEETING OF THE

**City of Carlsbad
Planning & Zoning Commission**

Monday, December 4, 2023 at 5:00 p.m.

**Meeting Held in the Janell Whitlock Municipal Complex Council Chambers
114 S. Halagueno St.**



CITY OF CARLSBAD
CARLSBAD, NEW MEXICO

PLANNING AND ZONING COMMISSION

Monday, December 4, 2023 at 5:00 PM
Janell Whitlock Municipal Complex Council Chambers
114 S. Halagueno Street
GoToMeeting ID: 826-472-101
US Phone: +1 (571) 317-3122 Access Code: 826-472-101

1. Roll call of voting members and determination of quorum
2. Approval of Agenda
3. Approval of Minutes from the Meeting held November 6, 2023
4. Consider a request for a Conditional Use Permit to allow a Business Residence at the property located at 1824 Railroad Ave., zoned "I" Industrial District
5. Consider a request for a Variance from Sec. 47-44(d) of the Carlsbad Code of Ordinances to allow a land division under the minimum lot size of one (1) acre for the property located at 308 Who Who Dr., Carlsbad-Out
6. Consider a recommendation to the City Council regarding a request to change the zoning from "R-R" Rural Residential District to "R-2" Residential 2 District, for the 8.74 acres legally described as Tract B, Albright Replat #3.
7. Consider a recommendation to the City Council regarding a request to change the zoning at 602 Presidio St. from "R-1" Residential 1 District to "R-2" Residential 2 District, legally described as Lot 2, block 18, New San Jose Subdivision
8. Consider a recommendation to Council for an Annexation of approximately 67.72 acres located north and south of Dona Ana Rd., legally described as Tract A2, Klein Land Division Replat #1 Amended, Tract D1, Edward and Tillie Klein Land Division #2 Line Adjustment, and that part of the E2SENW of said Section 14
9. Consider a recommendation to Council for an application of zoning from County to "R-R" Rural Residential District for approximately 67.72 acres located north and south of Dona Ana Rd., legally described as Tract A2, Klein Land Division Replat #1 Amended, Tract D1, Edward and Tillie Klein Land Division #2 Line Adjustment, and that part of the E2SENW of said Section 14

10. Consider a recommendation to the Council regarding the adoption of a Historic Preservation Overlay Zone District and associated regulations
11. Consider approval of 2024 Planning & Zoning Commission meeting dates
12. Report regarding Summary Review Subdivisions
13. Adjourn


FOR INFORMATION ONLY

Agendas and Planning and Zoning Commission meeting minutes are available on the City website:

cityofcarlsbadnm.com

Or may be viewed in the Office of the City Clerk or at the Carlsbad Public Library during normal and regular business hours

PLANNING AND ZONING COMMISSION MEETING SCHEDULE

- Regular meeting – Monday, January 8, 2024 at 5:00 p.m.

If you require hearing interpreter, language interpreters or auxiliary aids in order to attend and participate in the above meeting, please contact the City Administrator's office at (575) 887-1191 at least 48 hours prior to the scheduled meeting time.

**MINUTES OF A REGULAR MEETING OF THE CITY OF CARLSBAD
PLANNING & ZONING COMMISSION
HELD IN THE JANELL WHITLOCK MUNICIPAL COMPLEX COUNCIL CHAMBERS,
114 S. HALAGUENO STREET, DECEMBER 4, 2023 AT 5:00 P.M.**

VOTING MEMBERS PRESENT:

**JAMES MCCORMICK
BRAD NESSER
LINDA WILSON
VALERIE BRANSON**

**CHAIRPERSON
COMMISSIONER
COMMISSIONER
COMMISSIONER**

VOTING MEMBERS ABSENT:

TRENT CORNUM

COMMISSIONER

EX-OFFICIO MEMBERS PRESENT:

**JEFF PATTERSON
TRYSHA ORTIZ**

**PLANNING DIRECTOR
DEPUTY PLANNING DIRECTOR**

SECRETARY PRESENT:

JENNIFER CAMPOS

**PLANNING AND REGULATION
DEPARTMENT EXECUTIVE SECRETARY**

OTHERS PRESENT:

**DENISE MADRID BOYEA
CHARLIE GARCIA
JACKIE WEBB
RITA DORADO
MARTIN DORADO
JULIE KLEIN
DALE DAVIS
FRANCIS F. TREVINO
PATRICIA GARCIA
JOSUE GARCIA
JARRETT PAINE
MARVIN ALBRIGHT
CODY MAY
DAVID KLEIN
SAMUEL ESCARENO
ROSEMARY WILKIE
JAMES WILKIE**

**CITY ATTORNEY
CITY
111 SADDLEBAG TRAIL
2602 DONA ANA
2602 DONA ANA
3113 DONA ANA
3904 BILLY THE KID
604 W PRESIDIO
790 W CHERRY LANE
25 HARROUN RD
790 W CHERRY LANE
502 W RIVERSIDE DR
3025 WHO WHO DR
3113 DONA ANA
601 MONTERRY
2402 PANDANARAM
2702 PANDANARAM**

Time Stamps and headings below correspond to the recording of the meeting and the recording is hereby made a part of the official record.

0:00:00 Start Recording [4:59:37 PM]

0:00:30 **1. Roll call of Voting Members and Determination of Quorum**

Roll was called, confirming the presence of a quorum of commission members. The following members were present—**Mr. McCormick, Mr. Nesser, Ms. Wilson, and Ms. Branson.**
Absent—**Mr. Cornum.**

0:00:51 **2. Approval of Agenda**

Ms. Wilson made a motion to approve the Agenda; **Mr. Nesser** seconded the motion. The vote was as follows: Yes—**Mr. McCormick, Mr. Nesser, Ms. Wilson, and Ms. Branson.** Absent—**Mr. Cornum.** Abstained—None. The motion carried.

0:01:21 **3. Approval of Minutes from the Meeting held November 6, 2023**

Ms. Wilson made a motion to approve the Minutes November 6, 2023; **Ms. Branson** seconded the motion. The vote was as follows: Yes—**Mr. McCormick, Mr. Nesser, Ms. Wilson, and Ms. Branson.** Absent—**Mr. Cornum.** Abstained—None. The motion carried.

0:01:57 **4. Consider a request for a Conditional Use Permit to allow a Business Residence at the property located at 1824 Railroad Ave., zoned “I” Industrial District**

Dale Davis approached the podium. **Mr. Patterson** explained the applicant is requesting for a Conditional Use Permit to allow a Business Residence to be located at 1824 Railroad Ave. The applicant intends to build a shop with a residence on the property. Parking and access will be provided within the property and off the street. Planning staff recommends approval to allow a Business Residence with a Conditional Use Permit. **Mr. Davis** explained that he doesn't have enough room where he lives now and he wants to build a shop with a residence for all his equipment. **Mr. McCormick** asked if he owned the two small lots south of him and where the shop would be located. **Mr. Davis** stated that he doesn't own the two small lots and he wants to place the shop in the middle of the vacant property. No public comments were made.

Ms. Wilson made a motion to approve; **Mr. Nesser** seconded the motion. The vote was as follows: Yes—**Mr. McCormick, Mr. Nesser, Ms. Wilson, and Ms. Branson.** Absent—**Mr. Cornum.** Abstained—None. The motion carried.

0:07:02 **5. Consider a request for a Variance from Sec. 47-44(d) of the Carlsbad Code of Ordinances to allow a land division under the minimum lot size of one (1) acre for the property located at 308 Who Who Dr., Carlsbad-Out**

Cody May approached the podium. **Mr. Patterson** explained the applicant has requested a Variance from Ord. 47-44(d) to allow a land division under the minimum lot size of one (1) acre for the property located at 308 Who Who Dr., which is outside the Carlsbad City limits. Section 47-44(d) is out of the subdivision ordinance and stipulates lots located outside of the City limits, but within the 5-mile Planning and Platting Jurisdiction, are required to be a minimum of one acre in size. The applicant owns the property and it's approximately about 1.6 acres and if split, one new property would be less than the required acre in size. **Mr. May** explained a house is located on the east side of the property, and he wants to split the property and build on the west side. **Mr. McCormick** said that it looks like there is driveway access the property. **Mr. May** confirmed that an easement exists for access. No public comments were made.

Mr. Nesser made a motion for approval; **Ms. Wilson** seconded the motion. The vote was as follows: Yes—**Mr. McCormick, Mr. Nesser, Ms. Wilson, and Ms. Branson.** Absent—**Mr. Cornum.** Abstained—None. The motion carried.

0:11:39

6. Consider a recommendation to the City Council regarding a request to change the zoning from “R-R” Rural Residential District to “R-2” Residential 2 District, for the 8.74 acres legally described as Tract B, Albright Replat #3.

Marvin Albright approached the podium. **Mr. Patterson** explained the applicant has requested a Zone Change from “R-R” Rural Residential 1 District to “R-2” Residential 2 District for a parcel totaling approximately 8.74 acres, legally described as Tract B, Albright Replat #3, which is off of Boyd Drive. This is right before Boyd Drive intersects with Dark Canyon and meets Radio Boulevard. The properties to the north, south, east & west are zoned “R-R” Rural Residential District. This request would create a spot-zone. The Residential 2 District is intended to accommodate higher density single-family, duplex, multiple-family, and mobile home parks and subdivisions and to provide land-use protections for areas that develop in such a manner. Planning staff recommends approval of this request. **Mr. Albright** explained that he’s interested in building an apartment complex. No public comments were made.

Mr. Nesser made a motion for approval; **Ms. Wilson** seconded the motion. The vote was as follows: Yes—**Mr. McCormick, Mr. Nesser, Ms. Wilson, and Ms. Branson.** Absent—**Mr. Cornum.** Abstained—None. The motion carried.

0:15:46

7. Consider a recommendation to the City Council regarding a request to change the zoning at 602 Presidio St. from “R-1” Residential 1 District to “R-2” Residential 2 District, legally described as Lot 2, block 18, New San Jose Subdivision

Josue Garcia and Patricia Garcia (interpreter) approached the podium. **Mr. Patterson** explained the applicant has submitted a request for a Zone Change from “R-1” Residential 1 District to “R-2” Residential 2 District for a parcel totaling approximately 0.14 acres, located at 602 Presidio Street. The properties to the north, south, east & west are zoned “R-1” Residential 1 District. This request would create a spot-zone. The Residential 2 District is intended to accommodate higher density single-family, duplex, multiple-family, and mobile home parks and subdivisions and to provide land-use protections for areas that develop in such a manner. The applicant would like to place a Multiple-Family Dwelling on the property, potentially four units. Planning staff recommends approval of this request. **Ms. Garica (interpreter) for Mr. Garcia** said he wants to place a five bedroom and five bathroom structure. **Mr. Escareno** explained that he lives directly behind this property at 601 Monterrey Street. He said he disapproves of this request and he’s not sure what kind of traffic this will cause and will bring unknown people to the neighborhood. **Mr. McCormick** asked Mr. Patterson about the parking requirement for a five bedroom structure. **Mr. Patterson** said he hasn’t spoken to the applicant about his development plans. The applicant would be required to accommodate two off street parking spaces per dwelling unit, so he would have to accommodate ten parking spaces on the property along with the structure. He would not be able to accommodate or meet the parking requirement utilizing the street or utilizing the right of way, he would have to accommodate it within the property. **Ms. Trevino** explained that she lives at 604 Presidio Street and she disapproves of what the applicant wants to place there. **Ms. Trevino** said she doesn’t care if he wants to build a house, place a trailer, but not what the applicant is proposing. **Ms. Garcia (interpreter) for Mr. Garcia** said that he spoke with an engineer and he drew it out with ten parking spaces. **Mr. McCormick** said as of right now they haven’t seen any drawings. **Ms. Garcia (interpreter) for Mr. Garcia** said it would be one person per room with a rental contract.

Mr. Nesser made a motion for denial; **Ms. Branson** seconded the motion. The vote was as follows: Yes—**Mr. McCormick, Mr. Nesser, Ms. Wilson, and Ms. Branson.** Absent—**Mr. Cornum.** Abstained—None. The motion carried for denial.

0:32:58 **8. Consider a recommendation to Council for an Annexation of approximately 67.72 acres located north and south of Dona Ana St., legally described as Tract A2, Klein Land Division Replat #1 Amended, Tract D1, Edward and Tillie Klein Land Division #2 Line Adjustment, and that part of the E2SENW of said Section 14**

Jackie Webb approached the podium. **Mr. Patterson** explained this is a petition for Annexation of approximately 67.72 acres along Dona Ana Street, legally described as Tract A2, Klein Land Division Replat #1 Amended, Tract D1, Edward and Tillie Klein Land Division #2 Line Adjustment and that part of the East half of Southeast of the Northwest Section 14 Township 22 South, Range 27 East. The applicant does have property that is contiguous to the current City boundary; the Planning Department recommends approval of this request. **Mr. McCormick** asked where the boundary in question is. **Ms. Ortiz** pointed out the City limits along the properties in question. **Ms. Webb** explained that their mother passed away they would like to sell the property. The estate had decided they would like to be annexed into City limits for utility access, before they begin subdividing the property. **Ms. Dorado** explains that she and her husband live at 2602 Dona Ana and they would be affected by this request. When she received the notification, she talked with some of the neighbors and some were upset because they live in the County. **Ms. Dorado** explained that the neighbors were unsure if the annex includes their properties and what type of development could come into the neighborhood. **Mr. McCormick** explained that plans for development have not been presented. Any development at the property would have to comply with what the Zoning Ordinance allows. **Ms. Dorado** asked if her property has to be a part of the annexation. **Mr. Patterson** explained that an annexation would occur if the property owner requests it. **Ms. Webb** said that she understands the neighbors' concerns; they intend to keep a rural setting and not affect the land around the neighbors.

Ms. Wilson made a motion for approval; **Ms. Branson** seconded the motion. The vote was as follows: Yes—**Mr. McCormick, Mr. Nesser, Ms. Wilson, and Ms. Branson.** Absent—**Mr. Cornum.** Abstained—None. The motion carried.

0:50:38 **9. Consider a recommendation to Council for an application of zoning from County to "R-R" Rural Residential District for approximately 67.72 acres located north and south of Dona Ana St., legally described as Tract A2, Klein Land Division Replat #1 Amended, Tract D1, Edward and Tillie Klein Land Division #2 Line Adjustment, and that part of the E2SENW of said Section 14**

Jackie Webb was present for the item. **Mr. Patterson** explained this request is to recommend the application "R-R" Rural Residential zoning district to the property discussed in the previous item. The applicant would like to apply Rural Residential zoning to the 67.72 acres requested to be annexed. The properties to the east are zoned "R-R" Rural Residential District. The properties to the west, south, and north currently lie outside the Carlsbad City Limits. This request would not create a spot-zone; the Planning staff recommends approval of this request. **Ms. Webb** asked for clarification why the item was being presented twice. **Mr. Patterson** explained the Annexation is one ordinance and the Zoning application is another ordinance.

Mr. Nessler made a motion for approval; **Ms. Wilson** seconded the motion. The vote was as follows: Yes—**Mr. McCormick, Mr. Nesser, Ms. Wilson, and Ms. Branson.** Absent— **Mr. Cornum.** Abstained—None. The motion carried.

0:55:39 **10. Consider a recommendation to the City Council regarding the adoption of a Historic Preservation Overlay Zone District and associated regulations**

Mr. Patterson explained that the City of Carlsbad is pursuing becoming a Certified Local Government. This will allow the City to have more local control over the City’s historic district and the governance of that district and will allow the City to decide what properties may be included in that district. It also allows the City to decide what criteria would need to be met for a property to be included within the Historic Preservation Overlay District. Another major aspect of obtaining the Certified Local Government status will be the City and property owners becoming eligible for grant funding and resources meant to promote historic preservation from the State and Federal governments. This a part of a two part process, the first being the creation of the Historic Preservation Advisory Board, which was created at the November 14, 2023, Council meeting. The Board will oversee the Historic Preservation Overlay Zone and will advise the City Council and Mayor’s office regarding properties that should be included within the Overlay Zone. This Overlay Zone will be entirely voluntary on the property owner’s part. Each property owner will need to apply to be included within this Overlay Zone. Inclusion would allow property owners to be eligible for grant funding and resource allocation that could assist them with rehabbing and preserving of archaeological and historic properties. This Historic Preservation Overlay Zone District ordinance will establish the rules and regulations regarding inclusion into the Overlay Zone, it will keep the control over this process in local hands, and it will open avenues to more grant funding and resource allocation meant for archaeological and historic preservation. The Planning Department is requesting a recommendation from the Planning and Zoning Commission to the City Council for the adoption of this ordinance.

Ms. Wilson made a motion for approval; **Ms. Branson** seconded the motion. The vote was as follows: Yes—**Mr. McCormick, Mr. Nesser, Ms. Wilson, and Ms. Branson.** Absent— **Mr. Cornum.** Abstained—None. The motion carried.

0:59:42 **11. Consider approval of 2024 Planning and Zoning Commission meeting date**

Mr. Nessler made a motion for approval; **Ms. Wilson** seconded the motion. The vote was as follows: Yes—**Mr. McCormick, Mr. Nesser, Ms. Wilson, and Ms. Branson.** Absent— **Mr. Cornum.** Abstained—None. The motion carried.

1:00:52 **12. Report regarding Summary Review Subdivisions**

Mr. Patterson reported on the Summary Reviews. Nothing unusual was noted.

1:01:54 **13. Adjourn**

The meeting was adjourned.

1:02:03 Stop Recording [6:02:03 PM]

Chairman

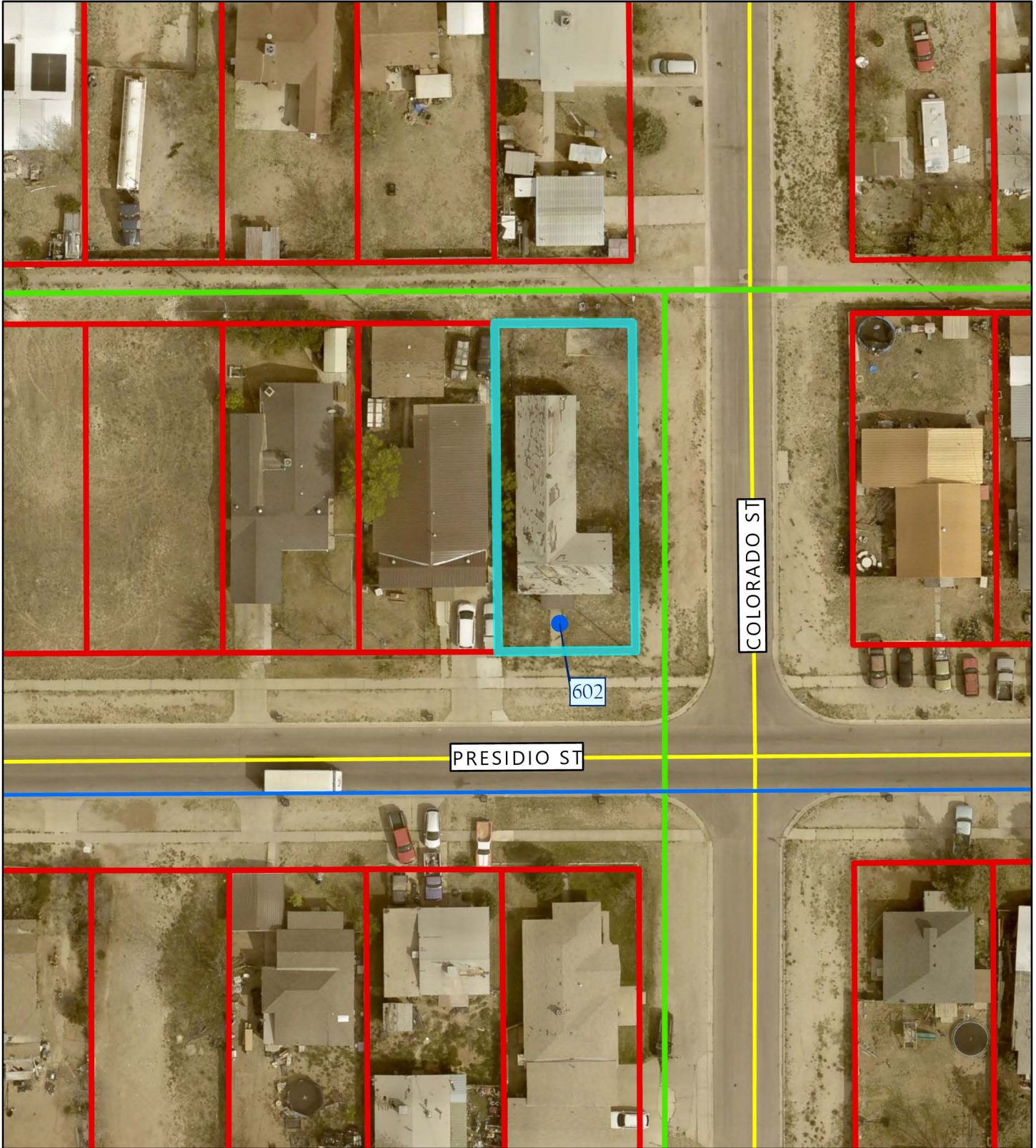
Date

DRAFT

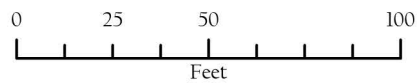
Scale: 1:600
1 inch = 50 Feet

Zone Change Carlsbad, NM

Map # 2920_ed01
Date: 11/17/2023



- Carlsbad Address
- Sewer Main
- Roads
- Water Main
- Parcel



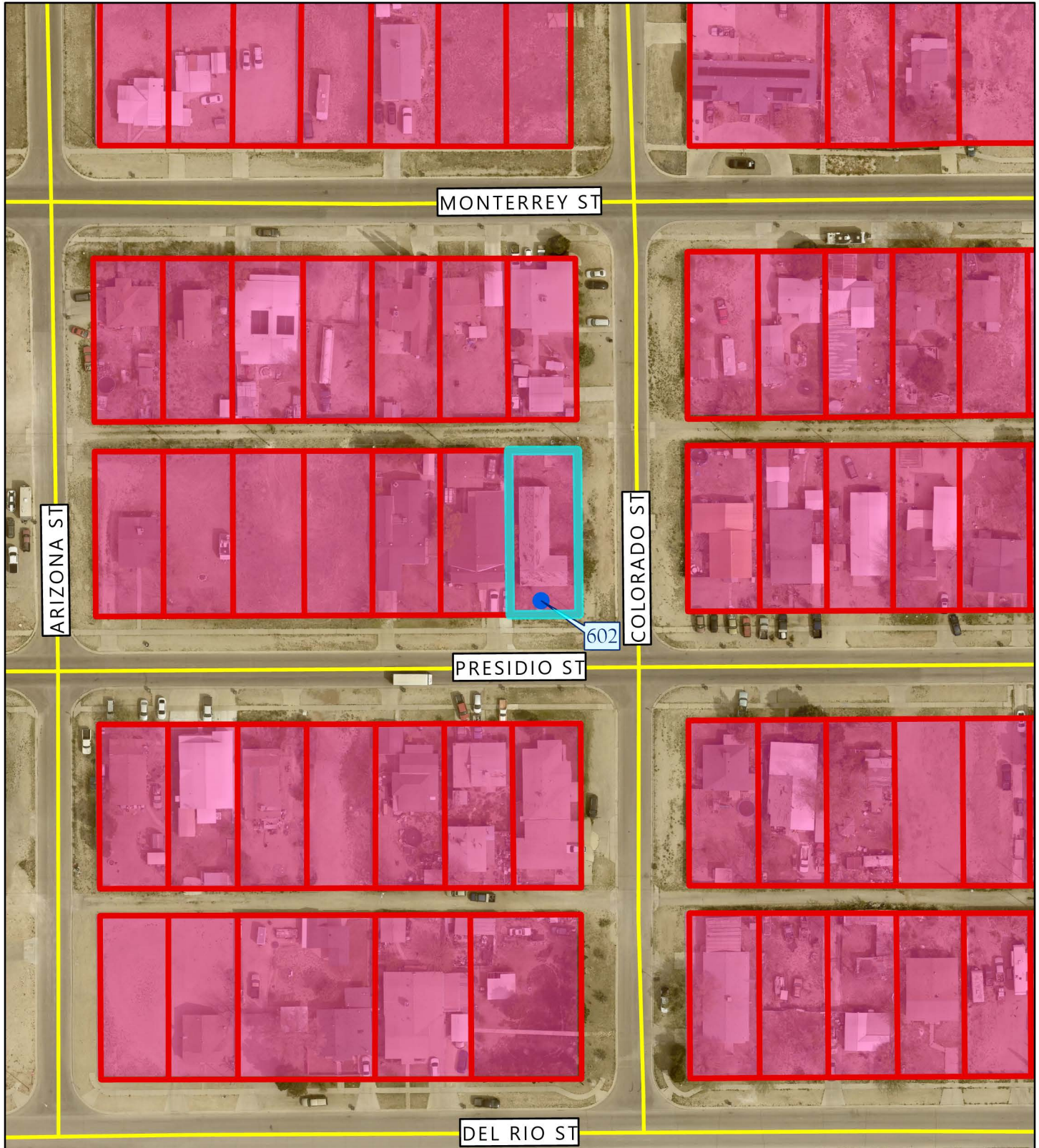
IMPORTANT: Maps, products and data are NOT surveyor quality and are only to be used as a reference.



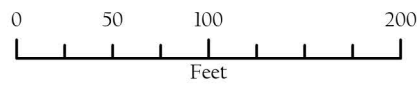
Scale: 1:1,200
1 inch = 100 Feet

Zone Change Carlsbad, NM

Map # 2920_ed02
Date: 11/17/2023



- Carlsbad Address
- Roads
- R-1
- Parcel



IMPORTANT: Maps, products and data are NOT surveyor quality and are only to be used as a reference.





Receipt Date Stamp

CITY OF CARLSBAD

Planning, Engineering, and Regulation Department

PO Box 1569, Carlsbad, NM 88221

Phone (575) 885-1185

Fax (575) 628-8379

ZONING CHANGE APPLICATION

Sec. 56-150(b)

Application Date:
Existing Zoning: R-1

Fee Paid (\$100.00): pd 10
Proposed Zoning: R-2

APPLICANT INFORMATION:

Josue Garcia 25 Haddon Rd
NAME ADDRESS
malaga NM 88263 5753610089 Jg10101994@gmail.com
CITY STATE ZIP PHONE EMAIL

PROPERTY OWNER INFORMATION (attach separate sheet for multiple owners):

NAME ADDRESS
CITY STATE ZIP PHONE EMAIL

* A signed affidavit from the property owner(s), consenting to submittal of the application, must be included with the application.

LEGAL DESCRIPTION AND/OR STREET ADDRESS OF PROPERTY (INCLUDE A MEETS AND BOUNDS DESCRIPTION FOR UNPLATTED LAND, ATTACH SEPARATE SHEET, IF NECESSARY):

1002 Presidio
ADDRESS LOT BLOCK SUBDIVISION

REASON FOR THE REQUEST

An amendment to the Official Zoning Map or to the Text of the Zoning Ordinance must be justified by one or more of the following. Check all that apply:

- The proposed amendment will not adversely impact the public health, safety or general welfare and will or will not promote the original purposes of the Zoning Ordinance.
- The proposed amendment responds to changed conditions, such as changes in public capital investments, road locations or functional classification, population trends, density, use or further studies that have been completed since adoption of the Zoning Ordinance.
- The proposed amendment is necessary in order to respond to State and/or Federal legislation.
- The proposed amendment provides additional flexibility in meeting the objectives of this Zoning Ordinance without lowering the standards of the Zoning Ordinance.
- The proposed amendment is in substantial compliance with the City's Comprehensive Plan or other City Master Plan.
- The proposed amendment will not adversely affect the implementation of the goals and policies of the City's Comprehensive Plan or other City Master Plan.
- The proposed amendment will correct a mistake in the Official Zoning Map or the text of the Zoning Ordinance.
- The proposed amendment is justified in order to respond to changes in the City's Comprehensive Plan or other City Master Plan including, but not limited to, changes in land use assumptions, surrounding uses, population forecasts, rates of land consumption, anticipated community needs or other factors.

FOR OFFICIAL USE ONLY:

Required prior to P & Z:

Complete Application Including: Map Fee Letter Notification Sign Agreement

Required prior to City Council:

Council Hearing Date: _____ Publication Date: _____

Property Owner Notification Sent (within 100' minimum.): _____

ABM Staff Comments Application Packet Draft Ordinance P&Z Minutes

Council Action: Approved Denied Other Ordinance No.: _____

NOTIFICATION SIGN POSTING AGREEMENT

Notification of Public Hearings before the City of Carlsbad Planning and Zoning Commission is required pursuant to Sec. 56-140(i).

- Signs shall be posted a minimum of 5 days prior to and shall be removed a maximum of 5 days after the public hearing.
- If the sign is not posted as required, the application will be delayed and will not be considered at the public hearing as scheduled.
- The sign shall be posted at the street side property line with a secure stake provided by the applicant.

I have read and understand these requirements. I understand where the sign is to be located and my obligation to post the sign prior to the public hearing and remove it afterwards.

Josue Garcia
APPLICANT SIGNATURE

10/18/2023
DATE

Sign issued by: _____
Staff Member

Date: 10/18/2023

Dear Property Owner,

This letter serves as legal notification of a pending action before the City of Carlsbad Planning and Zoning Commission in accordance with Code of Ordinances Sec. 56-140(i). You are being notified because you are a property owner within one-hundred feet (100') of the subject site.

Applicant: Jose Garcia 575 361 0089
Name Address Phone
Subject Site Location: 6002 Presidio, Carlsbad nm

The proposed action is a:
 Zoning Change from R-1 to R-2 in accordance with Sec. 56-150(b).

Variance/Appeal from Sec. _____ in accordance with Sec. 56-150(c).
The purpose of the variance/appeal is:

Conditional Use Permit in accordance with Sec. 56-150(f). The purpose of the permit is for a:
 Home Occupation: _____
 Other Use: _____

The Planning and Zoning Commission will consider this request at a Public Hearing on:

Date: December 4, 2023
Time: 5:00pm
Place: **City Annex Planning Room**
114 S. Halagueno St.
Carlsbad, NM 88220

The Code of Ordinances can be found on the City's website www.cityofcarlsbadnm.com.
For details about this request contact the applicant OR contact the City Planner at 575-885-1185 or via email at jepatterson@cityofcarlsbadnm.com.

Sincerely,

Applicant/Agent
Jose Garcia

**CITY OF CARLSBAD***Planning, Engineering, and Regulation Department*

PO Box 1569, Carlsbad, NM 88221

Phone (575) 885-1185

Fax (575) 628-8379

ZONING CHANGE APPLICATION**Sec. 56-150(b)**

**PROCESS FOR ACCEPTANCE AND REVIEW
OF PLANNING AND ZONING COMMISSION MATTERS**

1. The Planning and Zoning Commission's regularly scheduled meetings are on the **FIRST MONDAY OF THE MONTH**. Applicant should obtain an Application Packet for the particular type of request (Zone Change, Subdivision, Variance, Annexation, Conditional Use, etc.) from the City of Carlsbad, Planning, Engineering, and Regulation Office.

2. **Applicant must submit a completed Application to the Planning, Engineering, and Regulation Office on, or before, the FIRST FRIDAY OF THE MONTH prior to the desired Commission meeting.** The minimum application packet submittal is one (1) copy of the Application with original signatures and all required supporting documents. A letter of explanation or clarification may also be provided. The required non-refundable application fee is due with submittal of the application.

The desired maximum size for all documents is 11"x17". **However, if the applicant wishes to support his or her application with larger size documents, an original and eight (8) copies need to be provided.** Separate arrangements for copying these large documents may be possible, but will incur additional costs.

3. The Planning, Engineering, and Regulation Office will give the Application an initial cursory review. If deficiencies or questions are noted, the Applicant will be advised and provided an opportunity to supplement the Application. If the Applicant fails to complete and resubmit the application prior to the above deadline, the matter will not be heard until the next subsequent Commission meeting. The original application fee will be retained and will suffice for the specific original application for a period of 90-days from the date of the original application.
4. Applications appearing complete will be set for full evaluation by City Staff prior to the Commission meeting. The purpose of this evaluation is to develop and provide a full briefing report for the Commission. Applicants will be advised of deficiencies noted during this review and will be afforded opportunity to supplement their application during their presentation to the Commission, if they so desire.

ADDITIONAL PROCEDURAL REQUIREMENTS FOR ZONING CHANGES:

- 1) **PRESENCE AT MEETING:** The Planning and Zoning Commission will vote to recommend to the City Council approval or denial of request. Applicant or his/her representative must be present to address any questions that Planning and Zoning Commissioners may have.
- 2) **CITY COUNCIL SETS A HEARING DATE:** After the Planning and Zoning Commission has made a recommendation on the request, the City Council (at their next regular meeting) will set a date for a public hearing. The date will be set for a regularly scheduled City Council meeting a minimum of 30 days from that date. A “notice of public hearing” is published in the Current Argus at least 30 days prior to the hearing.
- 3) **NOTIFICATION:** The applicant shall mail notice of the Planning and Zoning Commission meeting, via certified mail, to all property owners within one-hundred feet (100’) of the subject site. Evidence of such notification shall be provided with the application. In addition, the applicant shall post a sign, provided by the City, at the property at least 5 days prior to the public hearing. At least fifteen (15) days prior to the City Council hearing, the City will notify adjacent property owners within 100’ of the subject property via first-class mail for properties greater than one (1) block in size, or via certified mail for properties one (1) block or less in size. The notification will include a description of the request, applicant’s information, legal description of subject property, and the date of the hearing.
- 4) **PUBLIC HEARING:** The Public Hearing will be held during a regularly scheduled City Council meeting, and the applicant or his/her representative **MUST BE PRESENT** to address any questions that the Mayor or Council members may have.
- 5) **ZONING CHANGE IS FINAL:** If the City Council approves the zone change, the ordinance is published in the Current Argus. The change is considered final five (5) days after publication.

CITY OF CARLSBAD
AGENDA BRIEFING MEMORANDUM

Meeting Date: 1/9/2024

DEPARTMENT: Planning & Regulation	BY: Jeff Patterson, Planning Director	DATE: 1/2/2024
--	--	-----------------------

SUBJECT: Request for Zone Change from “R-R” Rural Residential District to “C-2” Commercial 2 District for a parcel totaling approximately 1.50 acres, located east of 4412 National Parks Hwy., see attached site plan and legal description, pursuant to Section 3-21-1 et. Seq. NMSA 1978 and Sections 56-150(b) and 56-140(i), Carlsbad Code of Ordinances.

Applicant:
BW Gas & Convenience Retail LLC
138 Conant St
Beverly, MA 01915

Owner:
Merland, Inc
PO Box 548
Carlsbad, NM 88221

****The applicant provided the required notification to property owners within 100’ and agreed to post the required sign 5-days prior to the public hearing as required by Sec. 56-140(i). The City will notify the property owners’ 15-days prior to the City Council hearing and publish notification in the newspaper 30-days prior to said hearing.***

SYNOPSIS, HISTORY AND IMPACT (SAFETY AND WELFARE/FINANCIAL/PERSONNEL/INFRASTRUCTURE/ETC.):
The applicant has submitted a request for Zone Change from “R-R” Rural Residential District to “C-2” Commercial 2 District for a parcel totaling approximately 1.50 acres, located east of 4412 National Parks Hwy., see attached site plan and legal description.

The properties to the north, & west are zoned “C-2” Commercial 2 District. The properties to the south & east are zoned “R-R” Rural Residential District. This request would not create a spot-zone.

Section 56-40(e) states:

(e) Commercial 2 (C-2) District.

The Commercial 2 District is intended to accommodate community and regional-scale retail and commercial uses. Such uses are regulated in order to be compatible with surrounding uses and existing infrastructure.

Comprehensive Plan: Strategy 2040 goals and policies that are applicable to this request are:

Chapter 5: Land Use

Objectives:

- To meet the commercial market demand and needs of existing and future Carlsbad residents.
- To encourage redevelopment of vacant or underutilized properties for residential, commercial, or mixed-use development.

According to Zoning Ordinance **Sec. 56-150(b)(4). Amendments**, Findings Required, a statement of fact regarding each of the following findings is required:

- (a) The proposed amendment will or will not adversely impact the public health, safety or general welfare and

will or will not promote the original purposes of the Zoning Ordinance; and

(b) The proposed amendment responds or does not respond to changed conditions, such as changes in public capital investments, road locations or functional classification, population trends, density, use or further studies that have been completed since adoption of the Zoning Ordinance; and

(c) The proposed amendment is or is not necessary in order to respond to State and/or Federal legislation; and

(d) The proposed amendment provides or does not provide additional flexibility in meeting the objectives of this Zoning Ordinance without lowering the standards of the Zoning Ordinance; and

(e) The proposed amendment is or is not in substantial compliance with the City's Comprehensive Plan or other City Master Plan; and

(f) The proposed amendment will or will not adversely affect the implementation of the goals and policies of the City's Comprehensive Plan or other City Master Plan; and

(g) The proposed amendment is justified in order to correct a mistake in the Official Zoning Map or the text of the Zoning Ordinance; and

(h) The proposed amendment is justified in order to respond to changes in the City's Comprehensive Plan or other City Master Plan including, but not limited to, changes in land use assumptions, surrounding uses, population forecasts, rates of land consumption, anticipated community needs or other factors.

PLANNING AND ZONING COMMISSION RECOMMENDATION: Based on review of the application and staff comments, at their special meeting on October 10, 2023, the Planning and Zoning Commission considered this item and recommended **denial** with a vote of four (4) in favor of denial, none (0) against, one (1) absent and none (0) abstain.

DEPARTMENT RECOMMENDATION (please check):

	Approval	Denial	n/a		Approval	Denial	n/a
Public Works			X	Planning, Eng. & Reg. Dept.:	X		
Fire Department	X			Code Enforcement Division			X
Legal Department	X			Engineering Division			X
Police Department			X	Planning Division	X		
Utilities Department	X			Building Division			x

DEPARTMENT COMMENTS:

Public Works: No comment

Utilities Department: Recommend approval

Building Department: No comment

Fire Department: Recommend approval

Police Department: No comment

Code Enforcement: No comment

Legal Department: Recommend approval

Planning Department: Recommend approval

BOARD/COMMISSION/COMMITTEE ACTION:

- | | | | |
|---|--|--|--|
| <input checked="" type="checkbox"/> P&Z | <input type="checkbox"/> Lodgers Tax Board | <input type="checkbox"/> Cemetery Board | <input checked="" type="checkbox"/> APPROVED |
| <input type="checkbox"/> Museum Board | <input type="checkbox"/> San Jose Board | <input type="checkbox"/> Water Board | <input type="checkbox"/> DISSAPPROVED |
| <input type="checkbox"/> Library Board | <input type="checkbox"/> N. Mesa Board | <input type="checkbox"/> _____ Committee | |

Reviewed by Interim
City Administrator /s/Wendy Austin Date: 01/04/2024

ATTACHMENTS: Application materials, Ordinance, P & Z Minutes.

ORDINANCE NO. 2024-02

AN ORDINANCE REZONING PART OF “R-R” RURAL RESIDENTIAL DISTRICT TO “C-2” COMMERCIAL 2 DISTRICT FOR AN APPROXIMATELY 1.5 ACRE PROPERTY, LOCATED AT 4412 NATIONAL PARKS HIGHWAY, LEGALLY DESCRIBED AS THAT PART OF REPLAT A, ALLSUP LAND DIVISION, A REPLAT OF TRACT A, ALLSUP LAND DIVISION IN THE NORTHWEST QUARTER OF SECTION 30, TOWNSHIP 22 SOUTH, RANGE 27 EAST OF THE NEW MEXICO PRINCIPAL MERIDIAN, CARLSBAD, EDDY COUNTY, NEW MEXICO, AS THE SAME APPEARS ON THE OFFICIAL PLAT FILED IN CABINET 7, PAGE 475 IN THE OFFICE OF THE COUNTY CLERK OF EDDY COUNTY, NEW MEXICO, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT A SET 5/8” IRON ROD WITH A CAP STAMPED “ATWELL” FOR THE SOUTHWEST CORNER OF TRACT B OF REPLAT A, ALLSUP LAND DIVISION PER DEED IN BOOK 1072, PAGE 232; THENCE NORTH 29°50’23” EAST 502.19 FEET ALONG THE EAST RIGHT OF WAY LINE OF NATIONAL PARKS HIGHWAY TO A SET 5/8” IRON ROD WITH A CAP STAMPED “ATWELL”, ALSO BEING THE WEST LINE OF SAID TRACT B; THENCE SOUTH 54°25’51” EAST 346.83 FEET ALONG THE NORTH LINE OF SAID TRACT B TO A SET 5/8” IRON ROD WITH A CAP STAMPED “ATWELL” FOR THE NORTHEAST CORNER OF SAID TRACT B; THENCE NORTH 87°55’42” EAST 304.64 FEET TO A SET 5/8” IRON ROD WITH A CAP STAMPED “ATWELL”; THENCE SOUTH 02°21’12” EAST 214.48 FEET TO A SET 5/8” IRON ROD WITH A CAP STAMPED “ATWELL” ON THE NORTH RIGHT OF WAY LINE OF WEST CHAPMAN ROAD; THENCE SOUTH 87°55’42” WEST 304.64 FEET ALONG SAID NORTH RIGHT OF WAY LINE TO A SET 5/8” IRON ROD WITH A CAP STAMPED “ATWELL” FOR THE SOUTHEAST CORNER OF

SAID TRACT B; THENCE CONTINUING SOUTH 87°55'42" WEST 541.15 FEET ALONG SAID NORTH RIGHT OF WAY LINE TO THE POINT OF BEGINNING, CONTAINING 4.821 ACRES OF LAND MORE OR LESS, PURSUANT TO SECTION 3-21-1 ET. SEQ. NMSA 1978 AND SECTIONS 56-150(B) AND 56-140(I), CARLSBAD CODE OF ORDINANCES.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CARLSBAD, EDDY COUNTY, NEW MEXICO, that:

The official zoning map of the City is hereby amended to rezone part of "R-R" Rural Residential District to "C-2" Commercial 2 District, for an approximately 1.5 acre property, located at 4412 National Parks Hwy., legally described as:

THAT PART OF REPLAT A, ALLSUP LAND DIVISION, A REPLAT OF TRACT A, ALLSUP LAND DIVISION IN THE NORTHWEST QUARTER OF SECTION 30, TOWNSHIP 22 SOUTH, RANGE 27 EAST OF THE NEW MEXICO PRINCIPAL MERIDIAN, CARLSBAD, EDDY COUNTY, NEW MEXICO, AS THE SAME APPEARS ON THE OFFICIAL PLAT FILED IN CABINET 7, PAGE 475 IN THE OFFICE OF THE COUNTY CLERK OF EDDY COUNTY, NEW MEXICO, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT A SET 5/8" IRON ROD WITH A CAP STAMPED "ATWELL" FOR THE SOUTHWEST CORNER OF TRACT B OF REPLAT A, ALLSUP LAND DIVISION PER DEED IN BOOK 1072, PAGE 232; THENCE NORTH 29°50'23" EAST 502.19 FEET ALONG THE EAST RIGHT OF WAY LINE OF NATIONAL PARKS HIGHWAY TO A SET 5/8" IRON ROD WITH A CAP STAMPED

“ATWELL”, ALSO BEING THE WEST LINE OF SAID TRACT B; THENCE SOUTH 54°25’51” EAST 346.83 FEET ALONG THE NORTH LINE OF SAID TRACT B TO A SET 5/8” IRON ROD WITH A CAP STAMPED “ATWELL” FOR THE NORTHEAST CORNER OF SAID TRACT B; THENCE NORTH 87°55’42” EAST 304.64 FEET TO A SET 5/8” IRON ROD WITH A CAP STAMPED “ATWELL”; THENCE SOUTH 02°21’12” EAST 214.48 FEET TO A SET 5/8” IRON ROD WITH A CAP STAMPED “ATWELL” ON THE NORTH RIGHT OF WAY LINE OF WEST CHAPMAN ROAD; THENCE SOUTH 87°55’42” WEST 304.64 FEET ALONG SAID NORTH RIGHT OF WAY LINE TO A SET 5/8” IRON ROD WITH A CAP STAMPED “ATWELL” FOR THE SOUTHEAST CORNER OF SAID TRACT B; THENCE CONTINUING SOUTH 87°55’42” WEST 541.15 FEET ALONG SAID NORTH RIGHT OF WAY LINE TO THE POINT OF BEGINNING, CONTAINING 4.821 ACRES OF LAND MORE OR LESS.

INTRODUCED, PASSED, ADOPTED AND APPROVED this 9th day of January, 2024.

RICHARD LOPEZ, MAYOR

ATTEST:

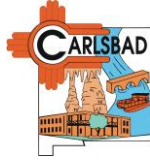
CITY CLERK

MINUTES OF THE REGULAR MEETING OF THE

**City of Carlsbad
Planning & Zoning Commission**

Thursday, October 12, 2023 at 4:00 p.m.

**Meeting Held in the Janell Whitlock Municipal Complex Council Chambers
114 S. Halagueno St.**



CITY OF CARLSBAD
CARLSBAD, NEW MEXICO

**PLANNING AND ZONING COMMISSION
SPECIAL MEETING**

Thursday, October 12, 2023 at 4:00 PM
Janell Whitlock Municipal Complex Council Chambers
114 S. Halagueno Street
GoToMeeting ID: 288-392-285
US Phone: +1 (872) 240-3312 Access Code: 288-392-285
<https://meet.goto.com/288392285>

1. Roll call of voting members and determination of quorum
2. Approval of Agenda
3. Approval of Minutes from the Meeting held September 11, 2023
4. Consider a request for a Variance from Sec. 56-90(b) of the Carlsbad Zoning Ordinance to reduce the required side property setback from 5' to 0' and to reduce the required rear setback from 10' to 0' at 411 Carlgo St., zoned "C-2" Commercial 2 District.
5. Consider a request for a Conditional Use Permit to allow Employee Housing, to operate at the property located at 411 Carlgo St., zoned "C-2" Commercial 2 District.
6. Consider a request for a Variance from Sec. 56-100, table 7(1)(j) of the Zoning Ordinance to allow a reduction in the number of required parking spaces from 14 spaces to 10 spaces for the property located at 510 N. Alameda St., zoned "R-2" Residential 2 District.
7. Consider a request for a Variance from Sec. 56-90(b) of the Zoning Ordinance to allow a reduction in the side property setback from the required 5' to 0' for the property located at 1805 W. Blodgett St., zoned "R-1" Residential 1 District.
8. Consider a request for a Variance from Sec. 42-7 of the Carlsbad Sign Ordinance to allow an increase in the maximum allowable sign height from 35' to 50' for the property located at 1902 E. Greene St., zoned "I" Industrial District.
9. Consider approval of a preliminary plat for the Bhakta Business Park, creating five (5) new commercial lots for development, zoned "C-2" Commercial 2 District.
10. Consider approval of a preliminary plat for The Landings, a single family residential subdivision located within the Carlston Ranch Master Planned Development, creating

139 new residential lots for development, zoned "PUD" Planned Unit Development.

11. Consider approval of a preliminary plat for the Gonzalez Line Adjustment, creating four (4) new lots for residential development, located outside of the Carlsbad City Limits.
12. Consider approval of a preliminary plat for the Kenney and Carolyn Rayroux Family Estate Subdivision, creating five (5) new residential lots for family members, zoned "R-R" Rural Residential District.
13. Consider a recommendation to the City Council regarding a request to change the zoning at 319 Kircher St. from "C-1" Commercial 1 District to "C-2" Commercial 2 District, legally described as Southridge Replat #2 Amended Tract 47A.
14. Consider a recommendation to the City Council regarding a request to change the zoning at 3627 Boyd Dr. from "C-2" Commercial 2 District to "I" Industrial District, legally described as the S2NE of Section 24, Township 22 South, Range 26 East.
15. Consider a recommendation to the City Council regarding a request to change the zoning at 4412 National Parks Hwy. from "R-R" Rural Residential District to "C-2" Commercial 2 District, for the 1.5 acres located to the east of Tract B of Replat A, Allsup Land Division.
16. Report regarding Summary Review Subdivisions
17. Adjourn



FOR INFORMATION ONLY

Agendas and Planning and Zoning Commission meeting minutes are available on the City web site: cityofcarlsbadnm.com

or may be viewed in the Office of the City Clerk or at the Carlsbad Public Library during normal and regular business hours

PLANNING AND ZONING COMMISSION MEETING SCHEDULE

- Regular meeting – Monday, November 6, 2023 at 5:00 p.m.

<p>If you require hearing interpreter, language interpreters or auxiliary aids in order to attend and participate in the above meeting, please contact the City Administrator's office at (575) 887-1191 at least 48 hours prior to the scheduled meeting time.</p>

**MINUTES OF A REGULAR MEETING OF THE CITY OF CARLSBAD PLANNING & ZONING
COMMISSION HELD IN THE JANELL WHITLOCK MUNICIPAL COMPLEX COUNCIL
CHAMBERS,
114 S. HALAGUENO STREET, OCTOBER 11, 2023 AT 4:00 P.M.**

VOTING MEMBERS PRESENT:

**JAMES MCCORMICK
VALERIE BRANSON
TRENT CORNUM
BRAD NESSER**

**CHAIRPERSON
COMMISSIONER
COMMISSIONER
COMMISSIONER**

VOTING MEMBERS ABSENT:

LINDA WILSON

COMMISSIONER

EX-OFFICIO MEMBERS PRESENT:

**JEFF PATTERSON
TRYSHA ORTIZ**

**PLANNING DIRECTOR
DEPUTY PLANNING DIRECTOR**

SECRETARY PRESENT:

JENNIFER CAMPOS

**PLANNING AND REGULATION
DEPARTMENT EXECUTIVE SECRETARY**

OTHERS PRESENT:

**GEORGE DUNAGAN
MICHAEL BRADDOCK
MARVIN GREEN
RAYMOND ORTEGA
RONALD DRUMM
CAROLYN RAYROUX
KENNY RAYROUX
ORLANDO GONZALEZ
ROSEANN GONZALEZ
MELVIN PYEATT
LINDA MCPHERSON
DAVID MCPHERSON
JASON MALEY
COLLIS JOHNSON
WILL WYATT
DEBBIE WYATT
MEL CARDENAS
OSCAR GONZALEZ
LETICIA GONZALEZ
RICHARD PIGGOTT
RICHARD MCDONALD
JUAN GARICA
MILAN PATEL
BRENDAN MCARDLE**

**2200 WESTRIDGE ST
411 CARLGO ST
ROSWELL
1014 N. 8TH
1805 W BLODGETT
2107 SANDY LANE
2107 SANDY LANE
1477 PORTILLO RD
1477 PORTILLO RD
413 HAMILTON
502 N. ALAMEDA
502 N. ALAMEDA
8 CALEBAZA

711 W. CHAPMAN
711 W. CHAPMAN
319 KIRCHER
5401 AVITA
5401 AVITA

709 W. CHAPMAN
510 N. ALAMEDA (Via Phone)
1310 W. RIVERSIDE (Via Phone)
ALLSUP'S (Via Phone)**

Time Stamps and headings below correspond to the recording of the meeting and the recording is hereby made a part of the official record.

0:00:00 Start Recording [3:59:49 PM]

0:00:07 **1. Roll call of Voting Members and Determination of Quorum**

Roll was called, confirming the presence of a quorum of commission members. The following members were present— **Mr. McCormick, Mr. Cornum, and Ms. Branson**. Absent— **Mr. Nesser and Ms. Wilson**.

0:00:22 **2. Approval of Agenda**

Mr. Cornum made a motion to approve the Agenda; **Ms. Branson** seconded the motion. The vote was as follows: **Yes— Mr. McCormick, Mr. Cornum, and Ms. Branson**. No—None. Absent— **Mr. Nesser and Ms. Wilson**. Abstained—None. The motion carried.

0:00:51 **3. Approval of Minutes from the Meeting held September 11, 2023**

Mr. Cornum made a motion to approve the Minutes from the regular meeting held on September 11, 2023; **Ms. Branson** seconded the motion. The vote was as follows: **Yes— Mr. McCormick, Mr. Cornum, and Ms. Branson**. No—None. Absent—**Mr. Nesser and Ms. Wilson**. Abstained—None. The motion carried.

0:01:25 **4. Consider a request for a Variance from Sec. 56-90(b) of the Carlsbad Zoning Ordinance to reduce the required side property setback from 5' to 0' and to reduce the required rear setback from 10' to 0' at 411 Carlgo St., zoned "C-2" Commercial 2 District.**

Michael Braddock approached the podium. **Mr. Patterson** explained the applicant has submitted a request to allow a reduction in the rear property setback from the required 10' to 0', and a reduction of the side property setback from 5' to 0', for the property located at 411 Carlgo St., zoned "C-2" Commercial 2 District. The business at this location has placed two modular structures at this property meant for employee housing. The structures encroach into the required property setbacks both on the rear and on the side. Based on a review of the application materials and other staff comments, the Planning Department recommends denial of this request. **Mr. Braddock** said they moved in manufactured homes for employee housing and wasn't aware if the proper procedure for placing them was followed. He stated that requesting a variance would begin the process of coming into compliance. **Mr. McCormick** asked if a variance is needed for both modular structures. **Mr. Braddock** confirmed that both structures need a variance. **Mr. Cornum** asked if there was an option to move them away from the property line. **Mr. Braddock** said that they haven't found anyone that could help them move the structures. He knows some of the plumbing has been connected. One modular already has utilities connected and the other had recently been placed when they were made aware about it being on the property line. **Mr. McCormick** asked if the modular homes are cemented or if they are raised from the ground. **Mr. Braddock** said they were not ground set. They brought in modulars from a previous branch. There were no public comments made.

Mr. Cornum made a motion for denial; **Ms. Branson** seconded the motion. The vote was as follows: **Yes— Mr. McCormick, Mr. Cornum, and Ms. Branson**. No—None. Absent—**Mr. Nesser and Ms. Wilson**. Abstained—None. The motion carried for denial.

(Brad Nesser arrives)

0:08:29

5. Consider a request for a Conditional Use Permit to allow Employee Housing, to operate at the property located at 411 Carlgo St., zoned “C 2” Commercial 2 District.

Michael Braddock approached the podium. **Mr. Patterson** explained the applicant is requesting a Conditional Use Permit to allow the installation of work-force housing, termed Employee Housing, to be located at 411 Carlgo St., zoned “C-2” Commercial 2 District. According to Sec. 56-42 Table 1 of the Zoning Ordinance, Employee Housing is allowed in this zoning with the approval of a Conditional Use Permit. **Mr. Patterson** said if the variance had been approved the Planning Department would’ve recommenced approval with some conditions; without the variance the City would not allow the units to stay where they are. They would have to move the units and then come back with conditional use request at that time. **Mr. McCormick** asked if they are in favor of the item if the applicant can comply with the setback requirements. **Mr. Patterson** said if the applicant moves the structures out of setbacks they would not need a variance; they could come and ask for a conditional use. If they plan to leave those units in place as they are then we cannot legally give them a conditional use while those are in violation. No other public comments were made.

Mr. Cornum made a motion for approval with the condition that the structures are moved to compliance; **Mr. Nesser** seconded the motion. The vote was as follows: **Yes— Mr. McCormick, Mr. Nesser, and Mr. Cornum.** No—**Ms. Branson.** Absent—**Ms. Wilson.** Abstained— None. The motion carried.

0:14:09

6. Consider a request for a Variance from Sec. 56-100, table 7(1)(j) of the Zoning Ordinance to allow a reduction in the number of required parking spaces from 14 spaces to 10 spaces for the property located at 510 N. Alameda St., zoned “R-2” Residential 2 District.

Juan Garcia is on via telephone. **Mr. Patterson** explained for a request for Variance from Ord. 56-100, table 7(1)(j) states Single-Family Attached Dwelling, including Condominiums and Duplexes – requires two parking spaces for each dwelling unit. Based on a review of the application materials and other staff comments, the Planning Department recommends denial of this request. **Mr. Garcia** said that the property is right behind his house and they only have spaces for ten parking spots and the city would require fourteen spaces. **Mr. Garcia** said that they have seven units but they were only going to fix five units and use the other two units as storage. He said that he lives in the front house and nobody is living in the back dwelling. **Mr. McCormick** asked if he owns the property at 508 N. Alameda. **Mr. Garcia** stated that property belonged to the church. **Mr. Cornum** asked where the current cars at the property are going to park. **Mr. Garcia** said that they would be parking on 510 N. Alameda, parallel to the house or close to the fence. **Mr. Cornum** asked if anyone is currently living at the residence. **Mr. Garcia** said that they are currently uninhabitable.

Mr. McPherson said he’s the Pastor of the church next to this property. One concern is that the property has been vacant for some time and the he believes that it was condemned a few years ago. He stated that he’s also afraid that eventually the tenants will be parking on the church property. **Mr. McPherson** had some neighbors approach him with their concerns regarding trespassers in the building and the condition of the structure; they are against the request. **Mr. Garcia** said that he is going refurbish the apartments and asphalt the parking spaces.

Mr. Cornum asked if a condition for a fence between the neighbors and the number of spaces can be made with a motion for approval. **Mr. Patterson** said it would give code enforcement the authority to limit how many cars that could be parked there. **Ms. Branson** asked if the building

had been condemned. **Mr. Patterson** said the previous city building inspector did red tag the building and the building was not up to code standards. The City has not taken condemnation action, but it has been red tagged. **Mr. Cornum** asked Mr. Patterson what the process is for this to be condemned. **Mr. Patterson** explained the condemnation for this structure would begin with an inspection from the current building inspector and a submission to Council for a resolution to remedy the property.

Ms. Branson made a motion for denial; **Mr. Nesser** seconded the motion. The vote was as follows: Yes— **Mr. McCormick, Mr. Nesser, Mr. Cornum, and Ms. Branson**. No—None. Absent—**Ms. Wilson**. Abstained—None. The motion carried for denial.

0:45:22 **7. Consider a request for a Variance from Sec. 56-90(b) of the Zoning Ordinance to allow a reduction in the side property setback from the request 5' to 0' for the property located at 1805 W. Blodgett St., zoned "R-1" Residential 1 District.**

Ronald Drumm approached the podium. **Mr. Patterson** explained Request for Variance from Ord. 56-90(b) to allow a reduction in the side property setback from the required 5' to 0' for the property located at 1805 W. Blodgett St., zoned "R-1" Residential 1 District. Based on a review of the application materials and other staff comments, the Planning Department recommends denial of this request. **Mr. Drumm** said he would like to place a single car carport in his driveway, but it would be 5' away from the side property line. **Mr. Patterson** suggested to the applicant to keep the 5' off the property line then a variance wouldn't be required to place the carport. **Mr. Drumm** explained that he thought he needed a variance from the recorded covenants on the property. **Mr. McCormick** said the board does not have jurisdiction over recorded covenants. **Mr. McCormick** asked Mr. Drumm if would like to withdraw his application. **Mr. Drumm** agreed to withdraw his application. **Mr. Patterson** said he would get with the building department and let them know that he plans to place the carport out of the required side setback.

0:51:47 **8. Consider a request for a Variance from Sec. 47-7 of the Carlsbad Sign Ordinance to allow an increase in the maximum allowable sign height from 35' to 50' for the property located at 1902 E. Greene St., zoned "I" Industrial District.**

Richard Piggot approached the podium. **Mr. Patterson** explained this item is a request for Variance from Sec. 42-7 of the Carlsbad Sign Ordinance to allow an increase in the maximum allowable sign height from 35' to 50' for the property located at 1902 E. Greene St., zoned "I" Industrial District. The applicant would like to erect a sign at the subject location which will be 50' in height in order better alert potential customers of the store location. Based on a review of the application materials and other staff comments, the Planning Dept. recommends approval of this request. **Mr. Piggot** explained that increasing the sign height would provide visibility to travelers on the highway for the convenience store. No Public comments were made.

Mr. Cornum made the motion for approval; **Ms. Branson** seconded the motion. The vote was as follows: Yes— **Mr. McCormick, Mr. Nesser, Mr. Cornum, and Ms. Branson**. No—None. Absent— **Ms. Wilson**. Abstained—None. The motion carried.

0:55:53 **9. Consider approval of a final plat for the Bhakta Business Park, creating five (5) new commercial lots for development, zoned "C-2" Commercial 2 District.**

Milan Patel via phone. **Mr. Patterson** explains this item is Final Plat for the Bhakta Business Park, creating 5 new commercial lots, zoned “C-2” Commercial 2 District, located west of San Jose Blvd. The lots vary from approximately .77 acres to 2.31 acres in size. The approval and acceptance of the plat will complete the creation of the Bhakta Business Park. Planning Staff recommends approval of this request. **Mr. Patel** explained that the lot has been platted into 6 commercial properties and will now be open to retail businesses, restaurants, and medical offices in addition to the hotel that is in operation. No Public comments were made.

Mr. Nesser made a motion for approval; **Mr. Cornum** seconded the motion. The vote was as follows: Yes—**Mr. McCormick, Mr. Nesser, Mr. Cornum, and Ms. Branson.** No—None. Absent—**Ms. Wilson.** Abstained—None. The motion carried.

0:58:39 **10. Consider approval of a preliminary plat for The Landings, a single family residential subdivision located within the Carlston Ranch Master Planned Development, creating 139 new residential lots for development, zoned “PUD” Planned Unit Development.**

Paul Pompeo approached the podium and **Gary Lane** via phone. **Mr. Patterson** explained the applicant is requesting approval of a preliminary plat showing the plans for 139 new residential lots for development. The zoning for the property currently is “PUD” Planned Unit Development. The property is approximately 29.88 acres in size. The development features 45’ street frontages, 25’ front setbacks, 5’ side setbacks, and 20’ rear setbacks, all of which were approved as part of the Carlston Ranch Master Plan. The development will offer streets with 54’ of ROW, 4’ wide sidewalks, and drainage areas that will detain storm water runoff. Plans have been submitted that provide details for all infrastructure to be installed. The City has been working with Mr. Pompeo and Mr. Lane on the infrastructure plans and to be sure they are done to the City’s specifications. They have approved two previous phases to this development, phases 1A and 1B which will build the entrance roads to the development from National Parks Highway. After review, Planning Staff recommends approval with the following conditions:

1. The design engineer shall provide plans that indicate the location of fire hydrants throughout the development.
2. The developer and engineer shall continue to work with City staff as to the infrastructure installed and the design of the infrastructure.
3. The City’s Infrastructure Inspector shall monitor installation of the approved infrastructure.
4. City staff shall inspect and formally accept the infrastructure installed.

Mr. McCormick asked if the applicants understood the City’s conditions. **Mr. Pompeo** confirmed that he did and indicated that they have provided plans to indicate the fire hydrants. No further discussion.

Mr. Cornum made a motion for approval; **Mr. Nesser** seconded the motion. The vote was as follows: Yes— **Mr. McCormick, Mr. Nesser, Mr. Cornum, and Ms. Branson.** No—None. Absent— **Ms. Wilson.** Abstained—None. The motion carried.

1:04:42 **11. Consider approval of a preliminary plat for the Gonzalez Line Adjustment, creating four (4) new lots for residential development, located outside of the Carlsbad City Limits.**

Orlando Gonzalez approached the podium. **Mr. Patterson** explained the item to consider a request for a Subdivision of an approximately 19.24 acres, creating 4 lots located west of Avitia

St., outside the Carlsbad City limits. A subdivision plat has been submitted showing the split of a 19.24 acre property into 4 separate lots west of Avitia St., southeast of the Carlsbad City limits. Sec. 47-44(d) of the City's Subdivision Ordinance requires that all newly created properties outside of the City limits but within the 5-mile Platting and Permitting Jurisdiction shall be a minimum of one acre in size, and shall have a minimum of 100' of street frontage. Per the subdivision plat submitted by the applicant, Tract 1 appears to be lacking any definitive street frontage or access easement. **Mr. Patterson** said the surveyor was able to find some part of an access easement along that section on Portillo Road. Based on review the Planning Department recommends approval of this request with the following conditions:

- The surveyor and property owner work toward making each new lot had adequate access.
- The surveyor and owner work to identify how water will be provided to the new lots.
- The surveyor needs to rename the plat accordingly.

Mr. McCormick asked Mr. Gonzalez if he understood the conditions that were made from the Planning Staff. **Mr. Gonzalez** agreed. No Public comments were made.

Ms. Branson made a motion for approval; **Mr. Cornum** seconded the motion. The vote was as follows: Yes— **Mr. McCormick, Mr. Nesser, Mr. Cornum, and Ms. Branson.** No—None. Absent— **Ms. Wilson.** Abstained—None. The motion carried.

1:08:05 **12. Consider approval of a preliminary plat for Kenny and Carolyn Rayroux Family Estate Subdivision, creating five (5) new residential lots for family members, zoned "R-R" Rural Residential District.**

Kenny Rayroux approached the podium. **Mr. Patterson** explained the applicant is requesting approval of a plat allowing the applicant to divide the existing property into five parcels. The zoning of the property is "R-R" Rural Residential District, and water is served to the property by the City of Carlsbad. The Utilities Department will need to assess the property to determine if the water infrastructure in place is sufficient to serve the additional residential needs. Each lot to be created is approximately 3.70 acres or larger in size. Each property will utilize in ground septic systems for waste water needs. Tracts 1, 2, 3A, and 4A all hold frontage along Sandy Ln. Tract 5 does not front along Sandy Ln, and will be accessed by a new 30' access easement created by this plat. Planning Staff recommends approval with the following conditions:

1. The property owner shall surface the new 30' Access Easement with an all-weather surface to ensure sufficient access to Lot 5 moving forward.
2. The City's Utilities Dept. confirms that the water infrastructure in place is sufficient to service the additional residential development at this location.

Mr. McCormick asked Mr. Rayroux if he understood the recommendations. **Mr. Rayroux** said he think he does, but he would like to get a little more information on the all-weather surface of the road. **Mr. Patterson** said an all-weather surface would be some type of gravel to insure that emergency service can access all the properties. **Mr. Rayroux** said the water line that along Sandy Lane is the City's high pressure loop.

Ms. Branson made a motion for approval; **Mr. Cornum** seconded the motion. The vote was as follows: Yes— **Mr. McCormick, Mr. Nesser, Mr. Cornum, and Ms. Branson.** No—None. Absent— **Ms. Wilson.** Abstained—None. The motion carried.

01:13:35 **13. Consider a recommendation to the City Council regarding the request to change the zoning at 319 Kircher St. from “C-1” Commercial 1 District to “C-2” Commercial 2 District, legally described as Southridge Replat #2 Amended Tract 47A.**

Mel Cardenas approached the podium. **Mr. Patterson** explained the request for Zone Change from “C-1” Commercial 1 District to “C-2” Commercial 2 District for a parcel totaling approximately 0.85 acres, located at 319 Kircher Street. The properties to the north, south, & west are zoned “R-1” Residential 1 District. The properties to the east are zoned “C-1” Commercial 1 District and “R-1” Residential 1 District. This request would create a spot zone. The applicant is running a welding business at this location and the current zoning does not allow that type of business. Based on a review of the application materials, Planning Staff recommends denial of this request. **Mr. McCormick** asked Mr. Patterson could the applicant apply for a Conditional Use Permit. **Mr. Patterson** explained that the current zoning does not allow for a Conditional Use Permit for that type of business. **Mr. McCormick** asked Mr. Patterson if the ordinance said anything about light welding. **Mr. Patterson** said the ordinance does not differentiate between heavy and light welding. **Mr. Nesser** asked if it was ok as it is for the type it is being “C-1”. **Mr. Patterson** said for the type of business to continue the applicant would have to go through with the zone changed.

Mr. Cornum made a motion for approval; **Mr. Nesser** seconded the motion. The vote was as follows: Yes— **Mr. McCormick, Mr. Nesser, Mr. Cornum, and Ms. Branson.** No—None. Absent— **Ms. Wilson.** Abstained—None. The motion carried.

01:21:47 **14. Consider a recommendation to the City Council regarding a request to change the zoning at 3627 Boyd Dr. from “C-2” Commercial 2 District to “I” Industrial District, legally described as the S2NE of Section 24, Township 22 South, Range 26 East.**

Jason Maley approached the podium. **Mr. Patterson** explains the applicant has submitted a request for Zone Change from “C-2” Commercial 2 District to “I” Industrial District for a parcel totaling approximately 80.0 acres, located at 3627 Boyd Drive. The properties to the north, south, & east are zoned “R-R” Rural Residential District. The properties to the west are out of Carlsbad city limits. This request would create a spot-zone, but not something that would be in violation with the zoning ordinance. Based on a review of the application and staff comments, planning staff recommends approval of this request. **Mr. Maley** said they wanted to develop this family land to an industrial use development. **Mr. Dunagan** said he’s working with the Maley Family to develop this area. He believes this type of development would comply with Carlsbad’s Comprehensive Plan and meet the need for industrial lots. No Public comments were made.

Mr. Nesser made a motion for approval; **Ms. Branson** seconded the motion. The vote was as follows: Yes— **Mr. McCormick, Mr. Nesser, Mr. Cornum, and Ms. Branson.** No—None. Absent— **Ms. Wilson.** Abstained—None. The motion carried.

01:25:07 **15. Consider a recommendation to the City Council regarding a request to change the zoning at 4412 National Parks Hwy. from “R-R” Rural Residential District to “C-2” Commercial 2 District, for the 1.5 acres located to the east of Tract B of Replat A, Allsup Land Division.**

Brendan Mcardle attended online; District Manager **Dale** approached the podium. **Mr. Patterson** explains the applicant has submitted a request for Zone Change from “R-R” Rural Residential District to “C-2” Commercial 2 District for a parcel totaling approximately 1.50 acres,

located east of 4412 National Parks Highway. The properties to the north, & west are zoned “C-2” Commercial 2 District. The properties to the South & East are zoned “R-R” Rural Residential District. This request would not create a spot-zone. The applicant is requesting a zone change to accommodate a proposed truck parking area to the East. Based on a review of the application and staff comments, Planning Staff recommends approval of this request. **Mr. Patterson** stated that they did get multiple phone calls from the surrounding residents with concerns regarding activities that’s been taking place at this Allsup’s. Residents in the area are concerned about alleged illegal activity witnessed on the property, particularly in the existing truck parking area. The Planning Department recommends Allsup’s employ tighter security. **Mr. Ortega** said he’s the current manager and runs the store. He stated such illegal activity has not been brought to his attention. **Mr. McDonald** said he currently lives at 709 W. Chapman which is south from where this proposed resolution would be, he’s also retired law enforcement. He has witnessed an increase in foot traffic, trespassers on his property, and alleged solicitation and prostitution in the truck parking area of Allsup’s. **Mr. McDonald** also stated that the amount of trash that they have is outrageous and it has not been contained on the property. **Ms. Wyatt** said she lives at 711 W. Chapman. She agreed with Mr. McDonald and confirmed she has also witnessed what Mr. McDonald described. She added that trucks park down Chapman Rd., turning Allsup’s into a truck stop, not a convenience store. **Mr. Cornum** asked Mr. Patterson if the parking along Chapman has been brought up as a code violation. **Mr. Patterson** explained code enforcement has been out there a few times to address the parking and Public Works has recently placed “No Parking” signs along that area. **Mr. Wyatt** said he has reached out to City Police, the Sheriff’s Department and the Mayor about the problems at Allsup’s. He has concerns over the increased traffic in the area as well as the retention pond that has been installed and will be expanded. **Ms. Wyatt** asked if the proposed parking could be installed to the north of Allsup’s, along National Parks Hwy. **Mr. Cornum** asked if Allsup’s owns the property Northeast. **Mr. Mcardle** stated that they do not own the property to the Northeast, and installing the parking there is not an option. No further discussion.

Mr. Cornum made the motion for denial; **Ms. Branson** seconded the motion. The vote was as follows: Yes— **Mr. McCormick, Mr. Nesser, Mr. Cornum, and Ms. Branson.** No—None. Absent— **Ms. Wilson.** Abstained—None. The motion for denial was carried.

01:45:34 **16. Report regarding Summary Review Subdivisions**

Mr. Patterson reported on the Summary Reviews. Nothing unusual was noted.

01:46:50 **17. Adjourn**

The meeting was adjourned.

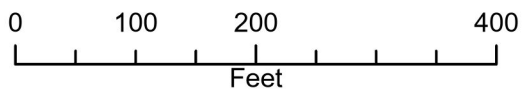
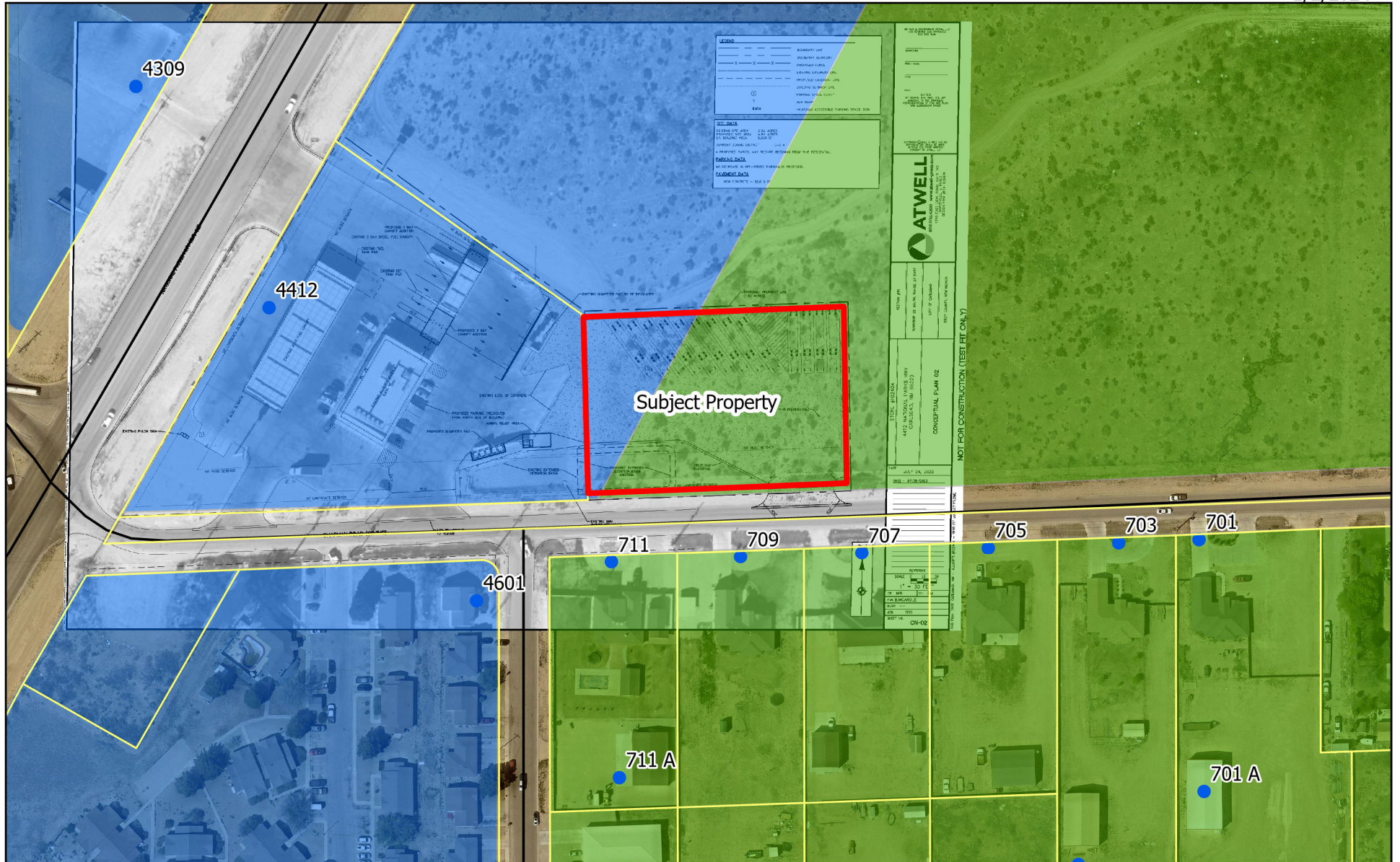
01:46:53 Stop Recording [5:46:50 PM]

Chairman

Date

Zone Change Request - 4412 National Parks Hwy. R-R to C-2

1/2/2024



ALTA/NSPS LAND TITLE SURVEY

TRACT A1 OF REPLAT A, ALLSUP LAND DIVISION, A REPLAT OF TRACT A, ALLSUP LAND DIVISION IN THE NW 1/4 SECTION 30, T22S, R27E, NMPM, CARLSBAD, EDDY COUNTY, NEW MEXICO

GARINGER LAND DIVISION
TRACT 1
RMI PROPERTIES LLC
PIN: 4-157-131-312-032
BK 922, PG 171

200 0 200 400 600
GRAPHIC SCALE
SCALE: 1"=200'
BASIS OF BEARING:
NEW MEXICO STATE PLANE
EAST ZONE (NAD83)



Know what's below.
Call before you dig.

THE LOCATIONS OF EXISTING UNDERGROUND UTILITIES ARE SHOWN IN AN APPROXIMATE WAY ONLY AND HAVE NOT BEEN INDEPENDENTLY VERIFIED BY THE OWNER OR ITS REPRESENTATIVE. THE CONTRACTOR SHALL DETERMINE THE EXACT LOCATION OF ALL EXISTING UTILITIES BEFORE COMMENCING WORK, AND AGREES TO BE FULLY RESPONSIBLE FOR ANY AND ALL DAMAGES WHICH MIGHT BE OCCASIONED BY THE CONTRACTOR'S FAILURE TO EXACTLY LOCATE AND PRESERVE ANY AND ALL UNDERGROUND UTILITIES.

NOTICE:
CONSTRUCTION SITE SAFETY IS THE SOLE RESPONSIBILITY OF THE CONTRACTOR. NEITHER THE OWNER NOR THE ENGINEER SHALL BE EXPECTED TO ASSUME ANY RESPONSIBILITY FOR SAFETY OF THE WORK OF PERSONS ENGAGED IN THE WORK, OF ANY NEARBY STRUCTURES, OR OF ANY OTHER PERSONS.

COPYRIGHT © 2023 ATWELL LLC. NO REPRODUCTION SHALL BE MADE WITHOUT THE PRIOR WRITTEN CONSENT OF ATWELL LLC.



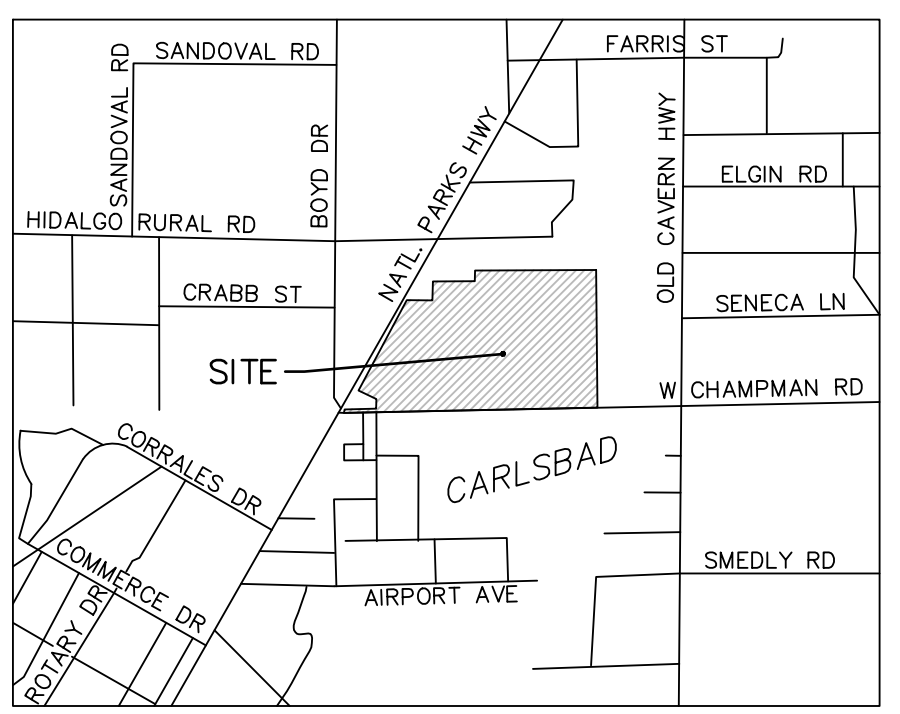
CLIENT
BW GAS & CONVENIENCE RETAIL, LLC
ALTA/NSPS LAND TITLE SURVEY
4412 NATIONAL PARKS HWY
CARLSBAD, NM 88220

DATE
8/28/2023

8/28/2023
REVISED PER ATTORNEY COMMENTS
9/27/2023
REVISED PER COMMENTS

REVISIONS

SCALE 0 100 200
1" = 200 FEET
DR. TLA | GH. CSF
BOOK 298
JOB 22002205
SHEET NO. 1 OF 2



LEGEND	
CP	CONTROL POINT
BM	BENCHMARK
(R)	RECORDED
(M)	MEASURED
REC	RECORDED
DOC	DOCUMENT
X POA 600.00	POINT OF ATTACHMENT ELEVATION
X SAG 600.00	WIRE SAG ELEVATION
○	EXISTING SECTION CORNER
○	FOUND SURVEY MONUMENT
○	SURVEY MONUMENT TO BE SET
○	SITE CONTROL POINT
○	EXISTING CATCH BASIN
○	EXISTING CULVERT
○	EXISTING SANITARY CLEAN OUT
○	EXISTING WATER BBOX
○	EXISTING HYDRANT
○	EXISTING WATER SHUTOFF
○	EXISTING WATER METER
○	EXISTING GAS METER
○	EXISTING SANITARY MANHOLE
○	EXISTING UTILITY MANHOLE
○	EXISTING FIBER OPTIC HAND HOLE
○	EXISTING TELEPHONE RISER
○	EXISTING ELECTRIC METER
○	EXISTING UTILITY POLE
○	EXISTING GUY WIRE
○	EXISTING FENCE POST
○	EXISTING SIGN
○	EXISTING BOLLARD
○	EXISTING LIGHT POLE
○	EXISTING MAILBOX
○	EXISTING UNDERGROUND GAS LINE WARNING SIGN
○	EXISTING UNDERGROUND WATER LINE WARNING SIGN
○	EXISTING UNDERGROUND GAS MARKER
○	EXISTING UNDERGROUND TELEPHONE MARKER
○	EXISTING UNDERGROUND ELECTRIC MARKER
---	BOUNDARY LINE
---	PROPOSED PURCHASE AREA
---	BOUNDARY ADJACENT / ROW LINE
---	SECTION LINE
---	EASEMENT LINE
---	UNDERGROUND STORM LINE
---	UNDERGROUND GAS LINE
---	UNDERGROUND TELEPHONE LINE
---	UNDERGROUND ELECTRIC LINE
---	OVERHEAD ELECTRIC LINE
---	UNSPECIFIED UTILITY LINE
---	EXISTING GROUND CONTOUR
---	EXISTING FENCE
---	EXISTING EDGE OF GRAVEL
---	EXISTING OVERHANG
---	EXISTING PAVEMENT STRIPING
---	EXISTING BUILDING
---	EXISTING CONCRETE

VERTICAL DATUM:
NORTH AMERICAN VERTICAL DATUM OF 1988 (NAVD88)

SOURCE BENCHMARK
OPUS SOLUTION ON CONTROL POINT 1 USING THE FOLLOWING CORS BASE STATIONS:

PID	DESIGNATION
DE6386	ZAB1 ALBUQUERQUE 1 CORS ARP
DC7422	P034 SANDIA_ASLNM2004 CORS GRP
DK7588	P120 CLINESCORNNW2007 CORS GRP

SITE BENCHMARKS AND CONTROL POINTS:

CP 1:	BRASS DISK SET IN CONCRETE. NORTHING: 495754.78 (NAD83) EASTING: 571000.79 (NAD83) ELEVATION: 3191.03 (NAVD88)
CP 3:	SET CUT CROSS IN CORNER OF CONCRETE PAD. NORTHING: 495855.01 (NAD83) EASTING: 571840.88 (NAD83) ELEVATION: 3187.09 (NAVD88)
CP 6:	SET CUT CROSS IN EDGE OF CONCRETE. NORTHING: 496127.77 (NAD83) EASTING: 571479.19 (NAD83) ELEVATION: 3187.28 (NAVD88)
BM 2:	SET CUT SQUARE IN CORNER OF CONCRETE PAD. NORTHING: 495855.46 (NAD83) EASTING: 571847.22 (NAD83) ELEVATION: 3186.98 (NAVD88)
BM 5:	SET CUT SQUARE IN TOP OF CONCRETE HEADWALL. NORTHING: 495874.54 (NAD83) EASTING: 571460.33 (NAD83) ELEVATION: 3186.85 (NAVD88)

GENERAL NOTES

- COMPARE ALL DISTANCES AND POINTS IN FIELD AND REPORT ANY DISCREPANCIES IN SAME TO SURVEYOR AT ONCE.
- UTILITIES SHOWN HEREON ARE BY VISIBLE LOCATION OF ABOVE GROUND STRUCTURES, MARKINGS AND UTILITY MAPS RECEIVED FROM DESIGN TICKET NO. 23JN200287 PLACED ON 06/20/2023. UNDERGROUND UTILITIES MAY EXIST THAT ARE NOT SHOWN HEREON.
- CALL 811 ("COMMON GROUND ALLIANCE" NATIONAL UNDERGROUND UTILITY LOCATOR SERVICE) FOR FIELD LOCATION OF UNDERGROUND UTILITY LINES PRIOR TO ANY DIGGING OR CONSTRUCTION.
- NO DIMENSIONS SHOULD BE ASSUMED BY SCALING.
- BEARINGS BASED ON THE NORTH AMERICAN DATUM OF 1983 (NAD83) NEW MEXICO EAST ZONE (3001). THE GRID TO GROUND COMBINED SCALE FACTOR IS 1.00023880.
- SUBJECT PROPERTY CONTAINS A TOTAL AREA OF ±150,518 ACRES (±6,556,545 SQUARE FEET) MORE OR LESS.
- APPROXIMATE PHYSICAL ADDRESS: 4412 NATIONAL PARKS HWY, CARLSBAD, NM 88220.

SURVEYOR'S RESPONSE TO FIDELITY NATIONAL TITLE INSURANCE COMPANY TITLE COMMITMENT NO. 23-0001168COM, COMMITMENT DATE: JULY 14, 2023, SCHEDULE B ITEMS

- SCHEDULE B EXCEPTIONS NUMBERS 1-8 ARE NOT SURVEY RELATED MATTERS AND INTENTIONALLY NOT LISTED BELOW.
- MINERALS OF WHATSOEVER KIND, SUBSURFACE AND SURFACE SUBSTANCES, INCLUDING BUT NOT LIMITED TO COAL, LIGNITE, OIL, GAS, URANIUM, CLAY, ROCK, SAND AND GRAVEL IN, ON, UNDER AND THAT MAY BE PRODUCED FROM THE LAND, TOGETHER WITH ALL RIGHTS, PRIVILEGES AND IMMUNITIES RELATING THERETO WHETHER OR NOT APPEARING IN THE PUBLIC RECORDS OR LISTED IN SCHEDULE B. THE COMPANY MAKES NO REPRESENTATION AS TO THE PRESENT OWNERSHIP OF ANY SUCH INTEREST. THERE MAY BE LEASES, GRANTS, EXCEPTIONS OR RESERVATIONS OF INTEREST THAT ARE NOT LISTED.
RESPONSE: NO DOCUMENT PROVIDED.
 - RESERVATIONS, CONDITIONS AND STIPULATIONS AS CONTAINED IN THE PATENT FROM THE UNITED STATES OF AMERICA IN PATENT BOOK 2, PAGE 217, RECORDS OF EDDY COUNTY, NEW MEXICO.
RESPONSE: NOT PLOTTED, BLANKET IN NATURE OVER SUBJECT PROPERTY.
 - GRANT OF RIGHT OF WAY EASEMENT GRANTED TO COUNTY OF EDDY, STATE OF NEW MEXICO, RECORDED IN DEED BOOK 75, PAGE 544, RECORDS OF EDDY COUNTY, NEW MEXICO.
RESPONSE: ROAD RIGHT OF WAY AS SHOWN HEREON.
 - RIGHT OF WAY EASEMENT GRANTED TO EL PASO NATURAL GAS COMPANY RECORDED IN DEED BOOK 214, PAGE 232, RECORDS OF EDDY COUNTY, NEW MEXICO.
RESPONSE: NOT PLOTTED, EASEMENT OF INGRESS AND EGRESS IS BLANKET IN NATURE OVER SUBJECT PROPERTY.
 - EASEMENT AND RIGHT OF WAY GRANTED TO GTE SOUTHWEST INCORPORATION RECORDED IN DEED BOOK 292, PAGE 1086, RECORDS OF EDDY COUNTY, NEW MEXICO.
RESPONSE: NOT PLOTTED, EASEMENT DOES NOT PLOT ON OR TOUCH SUBJECT PROPERTY.
 - MEMORANDUM OF LEASE EXECUTED BY MERLAND INC AND ELITE MEDIA GROUP LLC DBA LANDMARK OUTDOOR MEDIA RECORDED IN RECORD BOOK 1116, PAGE 986, RECORDS OF EDDY COUNTY, NEW MEXICO.
RESPONSE: NOT PLOTTED; LEASE IS BLANKET IN NATURE OVER SUBJECT PROPERTY.
 - NOTICE OF TOP LEASE ACTIVATION EXECUTED BY MERLAND, INC AND ALPHA ENERGY PARTNERS LLC RECORDED IN RECORD BOOK 1148, PAGE 847, RECORDS OF EDDY COUNTY, NEW MEXICO.
RESPONSE: NOT PLOTTED; LEASE IS BLANKET IN NATURE OVER SUBJECT PROPERTY.
 - ALL MATTERS THAT MAY BE SHOWN BY AN ACCURATE SURVEY AND INSPECTION OF THE LAND DESCRIBED HEREIN.
RESPONSE: NO COMMENT.

LEGAL DESCRIPTION PER FIDELITY NATIONAL TITLE INSURANCE COMPANY TITLE COMMITMENT NO. 23-0001168COM, COMMITMENT DATE: JULY 14, 2023

TRACT A1 OF REPLAT A, ALLSUP LAND DIVISION, A REPLAT OF TRACT A, ALLSUP LAND DIVISION IN THE NW 1/4 SECTION 30, T22S, R27E, NMPM, CARLSBAD, EDDY COUNTY, NEW MEXICO, AS THE SAME APPEARS ON THE OFFICIAL PLAT FILED IN CABINET 7, PAGE 475 IN THE OFFICE OF THE COUNTY CLERK OF EDDY COUNTY, NEW MEXICO.

NOTE: GUARANTY TITLE RESERVES THE RIGHT TO REVISE THIS COMMITMENT FOR TITLE INSURANCE TO AMEND THE LEGAL DESCRIPTION AND/OR MAKE ADDITIONAL REQUIREMENTS AND EXCEPTIONS ONCE THE LAND DIVISION OR SUBDIVISION PLAT FOR THIS LAND IS RECORDED WITH THE COUNTY CLERK AND SUBSEQUENTLY APPROVED BY THE COUNTY ASSESSOR.

AS-SURVEYED LEGAL DESCRIPTION:

THAT PART OF REPLAT A, ALLSUP LAND DIVISION, A REPLAT OF TRACT A, ALLSUP LAND DIVISION IN THE NORTHWEST QUARTER OF SECTION 30, TOWNSHIP 22 SOUTH, RANGE 27 EAST OF THE NEW MEXICO PRINCIPAL MERIDIAN, CARLSBAD, EDDY COUNTY, NEW MEXICO, AS THE SAME APPEARS ON THE OFFICIAL PLAT FILED IN CABINET 7, PAGE 475 IN THE OFFICE OF THE COUNTY CLERK OF EDDY COUNTY, NEW MEXICO, MORE PARTICULARLY DESCRIBED AS FOLLOWS:
BEGINNING AT A SET 5/8" IRON ROD WITH A CAP STAMPED "ATWELL" FOR THE SOUTHWEST CORNER OF TRACT B OF REPLAT A, ALLSUP LAND DIVISION PER DEED IN BOOK 1072, PAGE 232; THENCE NORTH 29°50'23"E ASY 502.19 FEET ALONG THE EAST RIGHT OF WAY LINE OF NATIONAL PARKS HIGHWAY TO A SET 5/8" IRON ROD WITH A CAP STAMPED "ATWELL"; ALSO BEING THE WEST LINE OF SAID TRACT B; THENCE SOUTH 54°25'51"E ASY 346.83 FEET ALONG THE NORTH LINE OF SAID TRACT B TO A SET 5/8" IRON ROD WITH A CAP STAMPED "ATWELL" FOR THE NORTHEAST CORNER OF SAID TRACT B; THENCE NORTH 87°55'42"E ASY 304.64 FEET TO A SET 5/8" IRON ROD WITH A CAP STAMPED "ATWELL"; THENCE SOUTH 02°21'12"E ASY 214.48 FEET TO A SET 5/8" IRON ROD WITH A CAP STAMPED "ATWELL" ON THE NORTH RIGHT OF WAY LINE OF WEST CHAPMAN ROAD; THENCE SOUTH 87°55'42"W ASY 304.64 FEET ALONG SAID NORTH RIGHT OF WAY LINE TO A SET 5/8" IRON ROD WITH A CAP STAMPED "ATWELL" FOR THE SOUTHEAST CORNER OF SAID TRACT B; THENCE CONTINUING SOUTH 87°55'42"W ASY 541.15 FEET ALONG SAID NORTH RIGHT OF WAY LINE TO THE POINT OF BEGINNING, CONTAINING 4.821 ACRES OF LAND MORE OR LESS.

ALTA TABLE A NOTES: (CORRESPONDING NUMBERS COINCIDE WITH TABLE A ITEMS)

- MONUMENTS FOUND OR TO BE SET AT ALL CORNERS OF THE PROPERTY.
- ADDRESS: 4412 NATIONAL PARKS HWY, CARLSBAD, NM 88220
- SAID DESCRIBED PROPERTY IS LOCATED INSIDE AN AREA HAVING ZONE DESIGNATION "ZONE X" (AREAS OF MINIMAL FLOOD HAZARD) ON FLOOD INSURANCE RATE MAP NO. 3501503250, WITH AN EFFECTIVE DATE OF JUNE 4, 2010 IN EDDY COUNTY, STATE OF NEW MEXICO.
- THE MEASURED ACREAGE OF THE PARCEL IS AS SHOWN HEREON.
- CONTOURS AT 1 FOOT INTERVALS AND GROUND ELEVATIONS SHOWN HEREON PER GROUND SURVEY, SOURCE BENCHMARK AND DATUM SHOWN HEREON. THE VERTICAL ACCURACY OF THE TOPOGRAPHIC INFORMATION (90% OF THE ELEVATIONS TESTED PER USGS MAP ACCURACY STANDARDS) SHOWN HEREON IS NOT GREATER THAN ONE HALF THE CONTOUR INTERVAL.
- 6a./6b. A ZONING REPORT OR LETTER NOT PROVIDED TO THE SURVEYOR.
- BUILDINGS ARE AS SHOWN HEREON.
- SUBSTANTIAL FEATURES OBSERVED IN THE PROCESS OF CONDUCTING THE SURVEY ARE SHOWN HEREON.
- NUMBER AND TYPE OF PARKING SPACES: 13 PARKING SPACES AND 6 BUS SPACES WERE OBSERVED AT THE TIME OF SURVEY.
- SURFACE EVIDENCE OF UTILITIES LYING WITHIN THE SURVEYED PROPERTY WERE LOCATED WHILE CONDUCTING THIS SURVEY AND ARE DEPICTED. UTILITY MAPS WERE PROVIDED THROUGH NEW MEXICO 811 (TICKET NO. 23JN200287).
UTILITIES ON SITE IDENTIFIED PER REFERENCED TICKET:
AT&T TRANSMISSION (NO RESPONSE)
TDS BROADBAND SERVICE, LLC - CARLSBAD (NO RESPONSE)
CITY OF CARLSBAD (NO RESPONSE)
PLATEAU - LOCATE POINT (NO RESPONSE)
MARATHON OIL CO. (RESPONSE RECEIVED)
NEW MEXICO GAS COMPANY - CARLSBAD DISTRIBUTION (RESPONSE RECEIVED)
OXY PERMIAN - CARLSBAD (NO RESPONSE)
PENASCO VALLEY TELEPHONE CO-OP, INC - EAST (NO RESPONSE)
TDS TELECOM - US CABLE - CARLSBAD (NO RESPONSE)
WINDSTREAM COMMUNICATIONS (RESPONSE RECEIVED)
XCEL - CARLSBAD SERVICE CENTER (RESPONSE RECEIVED)
- SURVEYOR MAKES NO GUARANTEE THAT THE UTILITIES SHOWN COMPRISE ALL UNMARKED AND/OR BURIED UTILITIES IN THE AREA, EITHER IN-SERVICE OR ABANDONED. THE SURVEYOR FURTHER DOES NOT WARRANT THAT THE UNDERGROUND UTILITIES SHOWN ARE THE EXACT LOCATION INDICATED BY SAID VISIBLE EVIDENCE AND DESIGN STAGE ATLAS REQUESTS. NOTE TO THE CLIENT, INSURER, AND LENDER - WITH REGARD TO TABLE A, ITEM 11, SOURCE INFORMATION FROM PLANS AND MARKINGS WILL BE COMBINED WITH OBSERVED EVIDENCE OF UTILITIES PURSUANT TO SECTION 5.I.V. TO DEVELOP A VIEW OF THE UNDERGROUND UTILITIES. HOWEVER, LACKING EXCAVATION, THE EXACT LOCATION OF UNDERGROUND FEATURES CANNOT BE ACCURATELY, COMPLETELY, AND RELIABLY DEPICTED. IN ADDITION, IN SOME JURISDICTIONS, 811 OR OTHER SIMILAR UTILITY LOCATE REQUESTS FROM SURVEYORS MAY BE IGNORED OR RESULT IN AN INCOMPLETE RESPONSE, IN WHICH CASE THE SURVEYOR SHALL NOTE ON THE PLAT OR MAP HOW THIS AFFECTED THE SURVEYOR'S ASSESSMENT OF THE LOCATION OF THE UTILITIES. WHERE ADDITIONAL OR MORE DETAILED INFORMATION IS REQUIRED, THE CLIENT IS ADVISED THAT EXCAVATION AND/OR A PRIVATE UTILITY LOCATE REQUEST MAY BE NECESSARY.
- NAMES OF ADJOINING OWNERS OR ADJOINING LANDS ARE SHOWN PER COUNTY GIS.
- SUBJECT PROPERTY LIES IN THE NORTHEAST QUADRANT OF THE INTERSECTION OF NATIONAL PARKS HIGHWAY (US 180) AND W CHAPMAN ROAD.
- NO EVIDENCE OF RECENT EARTH MOVING WORK, BUILDING CONSTRUCTION, OR BUILDING ADDITIONS OBSERVED IN THE PROCESS OF CONDUCTING THE FIELD WORK.
- THERE WAS NO INFORMATION OF PROPOSED CHANGES IN STREET RIGHT OF WAYS PROVIDED AND THERE WAS NO OBSERVED EVIDENCE OF RECENT STREET OR SIDEWALK CONSTRUCTION OR REPAIRS.
- OFFSITE EASEMENTS OR SERVITUDES DISCLOSED IN DOCUMENTS PROVIDED: N/A
- PROFESSIONAL LIABILITY INSURANCE IN THE REQUESTED AMOUNT OF HAS BEEN OBTAINED THROUGH THE DURATION OF THIS PROJECT.
- NO ZONING INFORMATION WAS PROVIDED.

PRELIMINARY

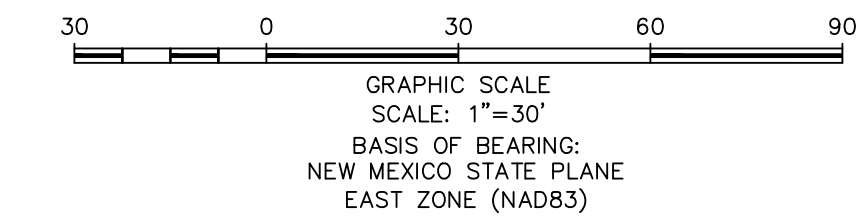
BILLY A. PATTERSON, PLS#25778 DATE: SEPTEMBER 21, 2023
ATWELL LLC
19 BRIAR HOLLOW LANE
SUITE 145
HOUSTON, TX 77027
(713) 468-6000
BPATTERSON@ATWELL-GROUP.COM



3/20/2023 10:58 AM - ALLSUP PROJECTS\BILLY PATTERSON\20230921\1148-01.DWG 1/21/2023 1:27 PM GATES FRANKER

ALTA/NSPS LAND TITLE SURVEY

TRACT A1 OF REPLAT A, ALLSUP LAND DIVISION, A REPLAT OF TRACT A, ALLSUP LAND DIVISION IN THE NW1/4 SECTION 30, T22S, R27E, NMPM, CARLSBAD, EDDY COUNTY, NEW MEXICO



Know what's below.
Call before you dig.

THE LOCATIONS OF EXISTING UNDERGROUND UTILITIES ARE SHOWN IN AN APPROXIMATE WAY ONLY AND HAVE NOT BEEN INDEPENDENTLY VERIFIED BY THE OWNER OR ITS REPRESENTATIVE. THE CONTRACTOR SHALL DETERMINE THE EXACT LOCATION OF ALL EXISTING UTILITIES BEFORE COMMENCING WORK, AND AGREES TO BE FULLY RESPONSIBLE FOR ANY AND ALL DAMAGES WHICH MIGHT BE OCCASIONED BY THE CONTRACTOR'S FAILURE TO EXACTLY LOCATE AND PRESERVE ANY AND ALL UNDERGROUND UTILITIES.

NOTICE: CONSTRUCTION SITE SAFETY IS THE SOLE RESPONSIBILITY OF THE CONTRACTOR. NEITHER THE OWNER NOR THE ENGINEER SHALL BE EXPECTED TO ASSUME ANY RESPONSIBILITY FOR SAFETY OF THE WORK, OF PERSONS ENGAGED IN THE WORK, OF ANY NEARBY STRUCTURES, OR OF ANY OTHER PERSONS.

COPYRIGHT © 2023 ATWELL LLC. NO REPRODUCTION SHALL BE MADE WITHOUT THE PRIOR WRITTEN CONSENT OF ATWELL LLC.



CLIENT: BW GAS & CONVENIENCE RETAIL, LLC
ALTA/NSPS LAND TITLE SURVEY
4412 NATIONAL PARKS HWY
CARLSBAD, NM 88220
EDDY COUNTY, NEW MEXICO

DATE: 8/28/2023
REVISED PER ATTORNEY COMMENTS
8/28/2023
REVISED PER COMMENTS

REVISIONS

SCALE: 0 15 30
1" = 30 FEET

DR. TLA GH. CSF

P.M. T. BARTOSIK

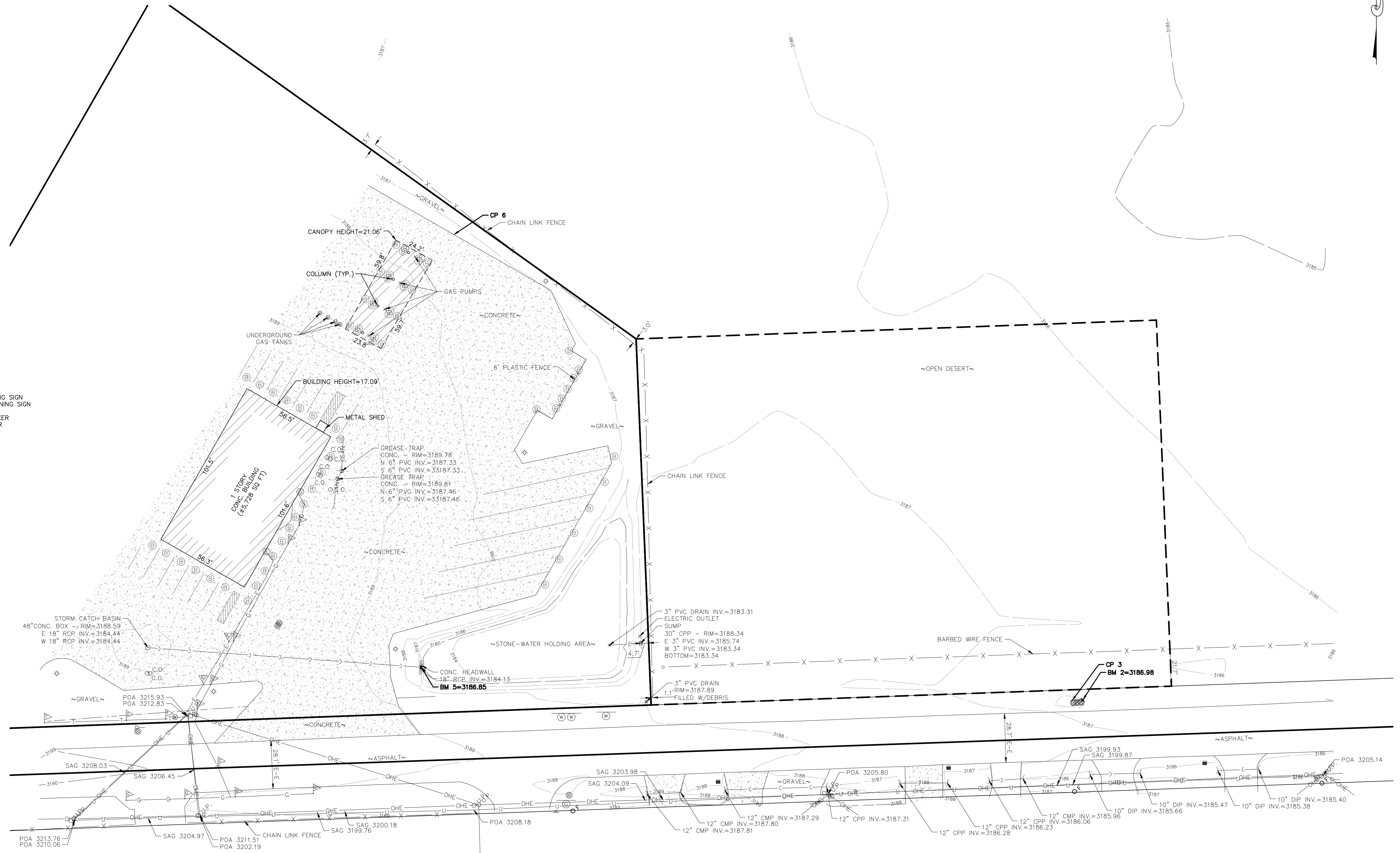
BOOK 298

JOB 22002205

SHEET NO. 2 OF 2

CAD FILE: 22002205-11AS-01.DWG

LEGEND	
CP	CONTROL POINT
BM	BENCHMARK
(R)	RECORDED
(M)	MEASURED
REC	RECORDED
DOC	DOCUMENT
X POA 600.00	POINT OF ATTACHMENT ELEVATION
X SAG 600.00	WIRE SAG ELEVATION
○	EXISTING SECTION CORNER
○	FOUND SURVEY MONUMENT
○	SURVEY MONUMENT TO BE SET
○	SITE CONTROL POINT
○	EXISTING CATCH BASIN
○	EXISTING CULVERT
○	EXISTING SANITARY CLEAN OUT
○	EXISTING WATER BBOX
○	EXISTING HYDRANT
○	EXISTING WATER SHUTOFF
○	EXISTING WATER METER
○	EXISTING GAS METER
○	EXISTING SANITARY MANHOLE
○	EXISTING UTILITY MANHOLE
○	EXISTING FIBER OPTIC HAND HOLE
○	EXISTING TELEPHONE RISER
○	EXISTING ELECTRIC METER
○	EXISTING UTILITY POLE
○	EXISTING GUY WIRE
○	EXISTING FENCE POST
○	EXISTING SIGN
○	EXISTING BOLLARD
○	EXISTING LIGHT POLE
○	EXISTING MAILBOX
○	EXISTING UNDERGROUND GAS LINE WARNING SIGN
○	EXISTING UNDERGROUND WATER LINE WARNING SIGN
○	EXISTING UNDERGROUND GAS MARKER
○	EXISTING UNDERGROUND TELEPHONE MARKER
○	EXISTING UNDERGROUND ELECTRIC MARKER
---	BOUNDARY LINE
---	PROPOSED PURCHASE AREA
---	BOUNDARY ADJACENT / ROW LINE
---	SECTION LINE
---	EASEMENT LINE
---	UNDERGROUND STORM LINE
---	UNDERGROUND GAS LINE
---	UNDERGROUND TELEPHONE LINE
---	UNDERGROUND ELECTRIC LINE
---	OVERHEAD ELECTRIC LINE
---	UNSPECIFIED UTILITY LINE
---	EXISTING GROUND CONTOUR
---	EXISTING FENCE
---	EXISTING EDGE OF GRAVEL
---	EXISTING OVERHANG
---	EXISTING PAVEMENT STRIPING
---	EXISTING BUILDING
---	EXISTING CONCRETE



S:\22002205 - ALLSUP - PROGRAM MGMT FOR LEGACY PROJECTS\LEGACY\22002205-11AS-01.DWG 8/21/2023 1:27 PM GATES FINNER



AUGUST 29, 2023

22002205EX-01

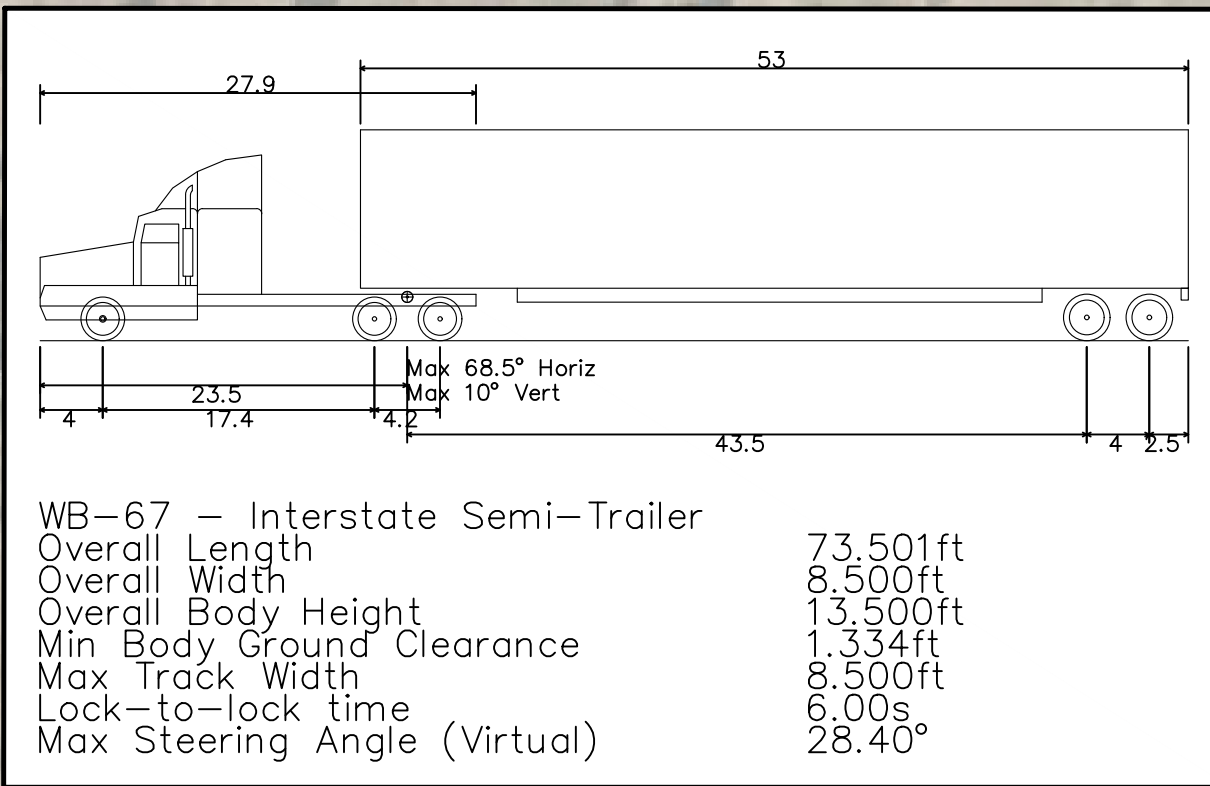
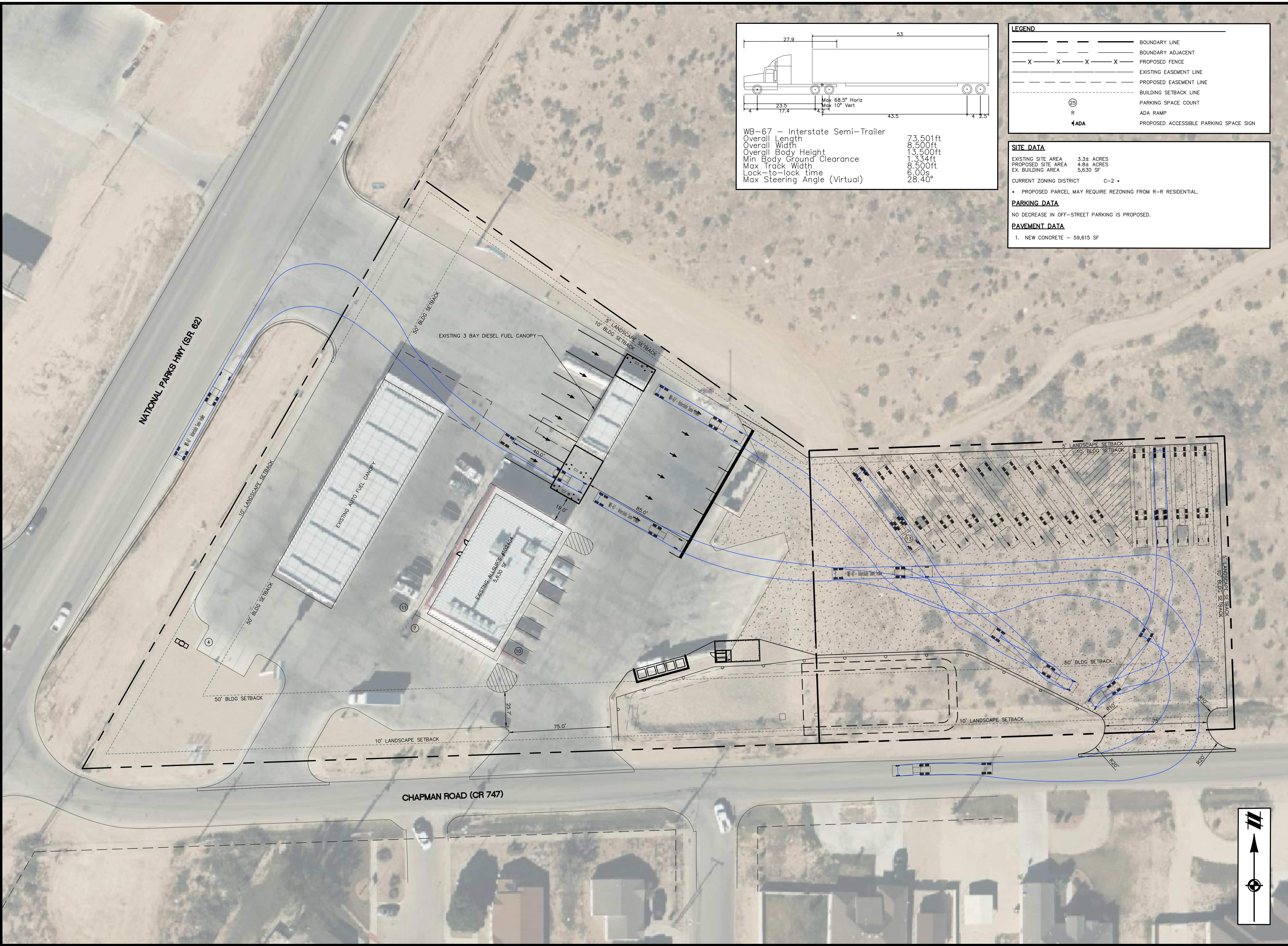
4-157-131-245-176 & 4-157-131-047-262

AS-SURVEYED LEGAL DESCRIPTION

THAT PART OF REPLAT A, ALLSUP LAND DIVISION, A REPLAT OF TRACT A, ALLSUP LAND DIVISION IN THE NORTHWEST QUARTER OF SECTION 30, TOWNSHIP 22 SOUTH, RANGE 27 EAST OF THE NEW MEXICO PRINCIPAL MERIDIAN, CARLSBAD, EDDY COUNTY, NEW MEXICO, AS THE SAME APPEARS ON THE OFFICIAL PLAT FILED IN CABINET 7, PAGE 475 IN THE OFFICE OF THE COUNTY CLERK OF EDDY COUNTY, NEW MEXICO, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT A SET 5/8" IRON ROD WITH A CAP STAMPED "ATWELL" FOR THE SOUTHWEST CORNER OF TRACT B OF REPLAT A, ALLSUP LAND DIVISION PER DEED IN BOOK 1072, PAGE 232; THENCE NORTH 29°50'23" EAST 502.19 FEET ALONG THE EAST RIGHT OF WAY LINE OF NATIONAL PARKS HIGHWAY TO A SET 5/8" IRON ROD WITH A CAP STAMPED "ATWELL", ALSO BEING THE WEST LINE OF SAID TRACT B; THENCE SOUTH 54°25'51" EAST 346.83 FEET ALONG THE NORTH LINE OF SAID TRACT B TO A SET 5/8" IRON ROD WITH A CAP STAMPED "ATWELL" FOR THE NORTHEAST CORNER OF SAID TRACT B; THENCE NORTH 87°55'42" EAST 304.64 FEET TO A SET 5/8" IRON ROD WITH A CAP STAMPED "ATWELL"; THENCE SOUTH 02°21'12" EAST 214.48 FEET TO A SET 5/8" IRON ROD WITH A CAP STAMPED "ATWELL" ON THE NORTH RIGHT OF WAY LINE OF WEST CHAPMAN ROAD; THENCE SOUTH 87°55'42" WEST 304.64 FEET ALONG SAID NORTH RIGHT OF WAY LINE TO A SET 5/8" IRON ROD WITH A CAP STAMPED "ATWELL" FOR THE SOUTHEAST CORNER OF SAID TRACT B; THENCE CONTINUING SOUTH 87°55'42" WEST 541.15 FEET ALONG SAID NORTH RIGHT OF WAY LINE TO THE POINT OF BEGINNING, CONTAINING 4.821 ACRES OF LAND MORE OR LESS.

\\ATWELL-HOOK.COM\SHARE\OPERATIONS\COMMERCIAL\WMP\VALLEYPARK\VALLEYPARK\CAD\CONCEPT\2023\2023-07-25.DWG - TEST FIT 2023-07-25.DWG - ALLSIPS #102404 - TEST FIT 2023-07-25.DWG - 7/24/2023 2:26 PM MICHAEL WARRICK



LEGEND	
	BOUNDARY LINE
	BOUNDARY ADJACENT
	PROPOSED FENCE
	EXISTING EASEMENT LINE
	PROPOSED EASEMENT LINE
	BUILDING SETBACK LINE
	PARKING SPACE COUNT
	ADA RAMP
	PROPOSED ACCESSIBLE PARKING SPACE SIGN

SITE DATA	
EXISTING SITE AREA	3.3± ACRES
PROPOSED SITE AREA	4.8± ACRES
EX. BUILDING AREA	5,630 SF
CURRENT ZONING DISTRICT	C-2
* PROPOSED PARCEL MAY REQUIRE REZONING FROM R-R RESIDENTIAL.	
PARKING DATA	
NO DECREASE IN OFF-STREET PARKING IS PROPOSED.	
PAVEMENT DATA	
1. NEW CONCRETE - 59,615 SF	

811
Know what's below.
Call before you dig.

THE LOCATIONS OF EXISTING UNDERGROUND UTILITIES ARE SHOWN IN AN APPROXIMATE WAY ONLY AND HAVE NOT BEEN INDEPENDENTLY VERIFIED BY THE OWNER OR ITS REPRESENTATIVE. THE CONTRACTOR SHALL DETERMINE THE EXACT LOCATION OF ALL EXISTING UTILITIES BEFORE COMMENCING WORK, AND AGREES TO BE FULLY RESPONSIBLE FOR ANY AND ALL DAMAGES WHICH MIGHT BE OCCASIONED BY THE CONTRACTOR'S FAILURE TO EXACTLY LOCATE AND PRESERVE ANY AND ALL UNDERGROUND UTILITIES.

NOTICE: CONSTRUCTION SITE SAFETY IS THE SOLE RESPONSIBILITY OF THE CONTRACTOR. NEITHER THE OWNER NOR THE ENGINEER SHALL BE EXPECTED TO ASSUME ANY RESPONSIBILITY FOR SAFETY OF THE WORK OF PERSONS ENGAGED IN THE WORK OF ANY NEARBY STRUCTURES, OR OF ANY OTHER PERSONS.

COPYRIGHT © 2023 ATWELL LLC. NO REPRODUCTION SHALL BE MADE WITHOUT THE PRIOR WRITTEN CONSENT OF ATWELL LLC.

ATWELL
866.850.4200 www.atwell-group.com
1250 EAST DIEHL ROAD, SUITE 300
EDDY COUNTY, NEW MEXICO
DESIGN FIRM #184-003876

SECTION #40	TOWNSHIP 22 SOUTH, RANGE 27 EAST	CITY OF CARLSBAD	EDDY COUNTY, NEW MEXICO
-------------	----------------------------------	------------------	-------------------------

STORE #102404	4412 NATIONAL PARKS HWY CARLSBAD, NM 88220	TRUCK TURN EXHIBIT
---------------	---	--------------------

DATE	JULY 24, 2023
CN02 - 07/25/2023	
REVISIONS	
SCALE	0 15 30 1" = 30 FEET
DR. MW	CH. BM
P.M. B.MCARDLE	
BOOK	--
JOB	TBD
SHEET NO.	CN-02

CAD FILE: CN02 CARLSBAD, NM - ALLSIPS #102404 - TEST FIT 2023-07-25.DWG

NOT FOR CONSTRUCTION (TEST FIT ONLY)

**CITY OF CARLSBAD***Planning, Engineering, and Regulation Department*

PO Box 1569, Carlsbad, NM 88221

Phone (575) 885-1185

Fax (575) 628-8379

ZONING CHANGE APPLICATION**Sec. 56-150(b)**

**PROCESS FOR ACCEPTANCE AND REVIEW
OF PLANNING AND ZONING COMMISSION MATTERS**

1. The Planning and Zoning Commission's regularly scheduled meetings are on the **FIRST MONDAY OF THE MONTH**. Applicant should obtain an Application Packet for the particular type of request (Zone Change, Subdivision, Variance, Annexation, Conditional Use, etc.) from the City of Carlsbad, Planning, Engineering, and Regulation Office.
2. **Applicant must submit a completed Application to the Planning, Engineering, and Regulation Office on, or before, the FIRST FRIDAY OF THE MONTH prior to the desired Commission meeting.** The minimum application packet submittal is one (1) copy of the Application with original signatures and all required supporting documents. A letter of explanation or clarification may also be provided. The required non-refundable application fee is due with submittal of the application.

The desired maximum size for all documents is 11"x17". **However, if the applicant wishes to support his or her application with larger size documents, an original and eight (8) copies need to be provided.** Separate arrangements for copying these large documents may be possible, but will incur additional costs.

3. The Planning, Engineering, and Regulation Office will give the Application an initial cursory review. If deficiencies or questions are noted, the Applicant will be advised and provided an opportunity to supplement the Application. If the Applicant fails to complete and resubmit the application prior to the above deadline, the matter will not be heard until the next subsequent Commission meeting. The original application fee will be retained and will suffice for the specific original application for a period of 90-days from the date of the original application.
4. Applications appearing complete will be set for full evaluation by City Staff prior to the Commission meeting. The purpose of this evaluation is to develop and provide a full briefing report for the Commission. Applicants will be advised of deficiencies noted during this review and will be afforded opportunity to supplement their application during their presentation to the Commission, if they so desire.

ADDITIONAL PROCEDURAL REQUIREMENTS FOR ZONING CHANGES:

- 1) **PRESENCE AT MEETING:** The Planning and Zoning Commission will vote to recommend to the City Council approval or denial of request. Applicant or his/her representative must be present to address any questions that Planning and Zoning Commissioners may have.
- 2) **CITY COUNCIL SETS A HEARING DATE:** After the Planning and Zoning Commission has made a recommendation on the request, the City Council (at their next regular meeting) will set a date for a public hearing. The date will be set for a regularly scheduled City Council meeting a minimum of 30 days from that date. A “notice of public hearing” is published in the Current Argus at least 30 days prior to the hearing.
- 3) **NOTIFICATION:** The applicant shall mail notice of the Planning and Zoning Commission meeting, via certified mail, to all property owners within one-hundred feet (100’) of the subject site. Evidence of such notification shall be provided with the application. In addition, the applicant shall post a sign, provided by the City, at the property at least 5 days prior to the public hearing. At least fifteen (15) days prior to the City Council hearing, the City will notify adjacent property owners within 100’ of the subject property via first-class mail for properties greater than one (1) block in size, or via certified mail for properties one (1) block or less in size. The notification will include a description of the request, applicant’s information, legal description of subject property, and the date of the hearing.
- 4) **PUBLIC HEARING:** The Public Hearing will be held during a regularly scheduled City Council meeting, and the applicant or his/her representative **MUST BE PRESENT** to address any questions that the Mayor or Council members may have.
- 5) **ZONING CHANGE IS FINAL:** If the City Council approves the zone change, the ordinance is published in the Current Argus. The change is considered final five (5) days after publication.



Receipt Date Stamp

CITY OF CARLSBAD
Planning, Engineering, and
Regulation Department
PO Box 1569, Carlsbad, NM 88221
Phone (575) 885-1185
Fax (575) 628-8379

ZONING CHANGE APPLICATION

Sec. 56-150(b)

Application Date: 8/30/2023
Existing Zoning: R-R

Fee Paid (\$100.00): \$100.00
Proposed Zoning: C-2

APPLICANT INFORMATION:

BW GAS & CONVENIENCE RETAIL, LLC 138 CONANT STREET
NAME ADDRESS
BEVERLY MA 01915 515-401-1873 bmcardle@atwell-group.com
CITY STATE ZIP PHONE EMAIL

PROPERTY OWNER INFORMATION (attach separate sheet for multiple owners):

Merland, Inc 1310 1/2 N. Canal Street / PO Box 548
NAME ADDRESS
Carlsbad NM 88221 (575) 887-9308 cmpower@windstream.net
CITY STATE ZIP PHONE EMAIL

* A signed affidavit from the property owner(s), consenting to submittal of the application, must be included with the application.

LEGAL DESCRIPTION AND/OR STREET ADDRESS OF PROPERTY (INCLUDE A MEETS AND BOUNDS DESCRIPTION FOR UNPLATTED LAND, ATTACH SEPARATE SHEET, IF NECESSARY):

4412 National Parks Highway Carlsbad, NM 88220
ADDRESS LOT BLOCK SUBDIVISION

REASON FOR THE REQUEST

An amendment to the Official Zoning Map or to the Text of the Zoning Ordinance must be justified by one or more of the following. Check all that apply:

- The proposed amendment will not adversely impact the public health, safety or general welfare and will or will not promote the original purposes of the Zoning Ordinance.
- The proposed amendment responds to changed conditions, such as changes in public capital investments, road locations or functional classification, population trends, density, use or further studies that have been completed since adoption of the Zoning Ordinance.
- The proposed amendment is necessary in order to respond to State and/or Federal legislation.
- The proposed amendment provides additional flexibility in meeting the objectives of this Zoning Ordinance without lowering the standards of the Zoning Ordinance.
- The proposed amendment is in substantial compliance with the City's Comprehensive Plan or other City Master Plan.
- The proposed amendment will not adversely affect the implementation of the goals and policies of the City's Comprehensive Plan or other City Master Plan.
- The proposed amendment will correct a mistake in the Official Zoning Map or the text of the Zoning Ordinance.
- The proposed amendment is justified in order to respond to changes in the City's Comprehensive Plan or other City Master Plan including, but not limited to, changes in land use assumptions, surrounding uses, population forecasts, rates of land consumption, anticipated community needs or other factors.

FOR OFFICIAL USE ONLY:

Required prior to P & Z:

Complete Application Including: Map Fee Letter Notification Sign Agreement

Required prior to City Council:

Council Hearing Date: _____ Publication Date: _____

Property Owner Notification Sent (within 100' minimum.): _____

ABM Staff Comments Application Packet Draft Ordinance P&Z Minutes

Council Action: Approved Denied Other Ordinance No.: _____

CITY OF CARLSBAD
AFFIDAVIT BY PROPERTY OWNER(S)

IF AN APPLICATION IS MADE BY SOMEONE OTHER THAN THE PROPERTY OWNER THIS FORM MUST ACCOMPANY THE APPLICATION MATERIALS.

APPLICATION TYPE:

[X] ZONING CHANGE [] CONDITIONAL USE [] VARIANCE [] TEMPORARY USE

STATE OF NEW MEXICO)
COUNTY OF EDDY) SS

I (WE) HEREBY CERTIFY that I am (we are) the owners of record of the property described as follows:

ADDRESS OF PROPERTY: 4412 National Parks Highway Carlsbad, NM 88220
STREET ADDRESS

LEGAL DESSCRPTION: Tract A1 of Replat A
SUBDIVISION BLOCK LOT OR TRACT

I (WE) HAVE AUTHORIZED the following individuals to act as my (our) agent with regard to this application.

AGENT: Atwell Inc
NAME PHONE
ADDRESS

I (WE) UNDERSTAND, CONCUR AND AFFIRM:

That this application may be approved, approved with conditions or denied and that, as the property owner, it is my responsibility to ensure that any conditions are complied with and to ensure that the property is maintained in a condition so as not to jeopardize the health, safety or welfare of others and that compliance with all applicable City ordinances is required, and

I (WE) HEREBY EXECUTE THIS AFFIDAVIT in support of the proposed application as presented:

OWNER 1:
BY: [Signature]
SIGNATURE
BY:
PRINTED NAME

ACKNOWLEDGED, SUBSCRIBED, AND SWORN
to before me this 21 day of September,
20 23, by Ryan H. Asher
Notary Public See Below

My commission expires: 10/20/23

(ADDITIONAL OWNERS:
ATTACH SEPARATE SHEETS
AS NECESSARY)

[Signature]
RYAN H. ASHER
NOTARY PUBLIC, STATE OF NEW YORK
NO. 02A86100560
QUALIFIED IN NEW YORK COUNTY
COMMISSION EXPIRES OCTOBER 20, 2023

NOTIFICATION SIGN POSTING AGREEMENT

Notification of Public Hearings before the City of Carlsbad Planning and Zoning Commission is required pursuant to Sec. 56-140(i).

- Signs shall be posted a minimum of 5 days prior to and shall be removed a maximum of 5 days after the public hearing.
- If the sign is not posted as required, the application will be delayed and will not be considered at the public hearing as scheduled.
- The sign shall be posted at the street side property line with a secure stake provided by the applicant.

I have read and understand these requirements. I understand where the sign is to be located and my obligation to post the sign prior to the public hearing and remove it afterwards.

APPLICANT SIGNATURE

DATE

Sign issued by: _____
Staff Member

Date: 8/30/2023

Dear Property Owner,

This letter serves as legal notification of a pending action before the City of Carlsbad Planning and Zoning Commission in accordance with Code of Ordinances Sec. 56-140(i). You are being notified because you are a property owner within one-hundred feet (100') of the subject site.

Applicant: BW GAS & CONVENIENCE RETAIL, LLC
Name Address Phone

Subject Site Location: 4412 National Parks Highway Carlsbad, NM 88220

The proposed action is a:

Zoning Change from R-R to C-2 in accordance with Sec. 56-150(b).

Variance/Appeal from Sec. _____ in accordance with Sec. 56-150(c).

The purpose of the variance/appeal is:

Conditional Use Permit in accordance with Sec. 56-150(f). The purpose of the permit is for a:

Home Occupation: _____

Other Use: _____

The Planning and Zoning Commission will consider this request at a Public Hearing on:

Date: _____

Time: 5:00pm

Place: City Annex Planning Room

114 S. Halagueno St.

Carlsbad, NM 88220

The Code of Ordinances can be found on the City's website www.cityofcarlsbadnm.com.

For details about this request contact the applicant OR contact the City Planner at 575-885-1185 or via email at jepatterson@cityofcarlsbadnm.com.

Sincerely,


Applicant/Agent

August 18, 2021

Authorization Letter for Representative

BW Gas & Convenience Retail, LLC ("Yesway-Allsup's") hereby gives authorization to the Atwell, LLC to act on behalf of Yesway-Allsup's to complete and submit applications for the purpose of processing, coordinating, and obtaining all permits with state, county and local jurisdictions and also to complete and submit utility applications for the purpose of design coordination for new or relocating service. This Authorization Letter for Representative shall remain in effect as long as Atwell, LLC is under contract with Yesway-Allsup's unless earlier revoked in writing by Yesway-Allsup's.

BW Gas & Convenience Retail, LLC



By: Thomas Brown
Title: Sr. Managing Director

115518668v.1

CITY OF CARLSBAD
AGENDA BRIEFING MEMORANDUM

Meeting Date: 1/9/2024

DEPARTMENT: Planning & Regulation	BY: Jeff Patterson, Planning Director	DATE: 1/2/2024
--	--	-----------------------

SUBJECT: Request for Zone Change from “R-R” Rural Residential 1 District to “R-2” Residential 2 District for a parcel totaling approximately 8.74 acres, legally described as Tract B, Albright Replat #3, pursuant to Section 3-21-1 et. Seq. NMSA 1978 and Sections 56-150(b) and 56-140(i), Carlsbad Code of Ordinances.

Applicant/Owner:
Marvin Albright
502 W. Riverside Dr
Carlsbad, NM 88220

****The applicant provided the required notification to property owners within 100’ and agreed to post the required sign 5-days prior to the public hearing as required by Sec. 56-140(i). The City will notify the property owners’ 15-days prior to the City Council hearing and publish notification in the newspaper 30-days prior to said hearing.***

SYNOPSIS, HISTORY AND IMPACT (SAFETY AND WELFARE/FINANCIAL/PERSONNEL/INFRASTRUCTURE/ETC.):
The applicant has submitted a request for Zone Change from “R-R” Rural Residential 1 District to “R-2” Residential 2 District for a parcel totaling approximately 8.74 acres, legally described as Tract B, Albright Replat #3

The properties to the north, south east & west are zoned “R-R” Rural Residential District. This request would create a spot-zone.

Section 56-40(c) states:

(c) Residential 2 (R-2) District.

The Residential 2 District is intended to accommodate higher density single-family, duplex, multiple-family, and mobile home parks and subdivisions and to provide land-use protections for areas that develop in such a manner.

The following *City of Carlsbad Comprehensive Plan 2040* objectives apply to this request:

Chapter 5: Land Use

Objectives:

- To identify areas of opportunity for infill and redevelopment.
- To encourage redevelopment of vacant or underutilized properties for residential, commercial, or mixed-use development.

According to Zoning Ordinance **Sec. 56-150(b)(4). Amendments**, Findings Required, a statement of fact regarding each of the following findings is required:

- (a) The proposed amendment will or will not adversely impact the public health, safety or general welfare and will or will not promote the original purposes of the Zoning Ordinance; and
- (b) The proposed amendment responds or does not respond to changed conditions, such as changes in public capital investments, road locations or functional classification, population trends, density, use or further studies that have been completed since adoption of the Zoning Ordinance; and
- (c) The proposed amendment is or is not necessary in order to respond to State and/or Federal legislation; and

- (d) The proposed amendment provides or does not provide additional flexibility in meeting the objectives of this Zoning Ordinance without lowering the standards of the Zoning Ordinance; and
- (e) The proposed amendment is or is not in substantial compliance with the City's Comprehensive Plan or other City Master Plan; and
- (f) The proposed amendment will or will not adversely affect the implementation of the goals and policies of the City's Comprehensive Plan or other City Master Plan; and
- (g) The proposed amendment is justified in order to correct a mistake in the Official Zoning Map or the text of the Zoning Ordinance; and
- (h) The proposed amendment is justified in order to respond to changes in the City's Comprehensive Plan or other City Master Plan including, but not limited to, changes in land use assumptions, surrounding uses, population forecasts, rates of land consumption, anticipated community needs or other factors.

PLANNING AND ZONING COMMISSION RECOMMENDATION: Based on review of the application and staff comments, at their meeting on December 4, 2023, the Planning and Zoning Commission considered this item and recommended approval with a vote of four (4) in favor of approval, none (0) against, one (1) absent and none (0) abstain.

DEPARTMENT RECOMMENDATION (please check):

	Approval	Denial	n/a		Approval	Denial	n/a
Public Works			X	Planning, Eng. & Reg. Dept.:	X		
Fire Department	X			Code Enforcement Division			X
Legal Department	X			Engineering Division			X
Police Department	X			Planning Division	X		
Utilities Department			X	Building Division			x

DEPARTMENT COMMENTS:

Public Works: No comment

Utilities Department: No comment

Building Department: No comment

Fire Department: Recommend approval

Police Department: Recommend approval

Code Enforcement: No comment

Legal Department: Recommend approval

Planning Department: Recommend approval

BOARD/COMMISSION/COMMITTEE ACTION:

- P&Z
- Museum Board
- Library Board
- Lodgers Tax Board
- San Jose Board
- N. Mesa Board
- Cemetery Board
- Water Board
- _____ Committee
- APPROVED
- DISSAPPROVED

Reviewed by Interim

City Administrator /s/Wendy Austin

Date: 01/04/2024

ATTACHMENTS: Application materials, Ordinance, P & Z Minutes.

ORDINANCE NO. 2024- 03

AN ORDINANCE REZONING PART OF “R-R” RURAL RESIDENTIAL DISTRICT TO “R-2” RESIDENTIAL 2 DISTRICT FOR AN APPROXIMATELY 8.74 ACRE PROPERTY, LEGALLY DESCRIBED AS TRACT B, ALBRIGHT REPLAT #3; PURSUANT TO SECTION 3-21-1 ET. SEQ. NMSA 1978 AND SECTIONS 56-150(B) AND 56-140(I), CARLSBAD CODE OF ORDINANCES.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CARLSBAD, EDDY COUNTY, NEW MEXICO, that:

The official zoning map of the City is hereby amended to rezone part of "R-R" Rural Residential District to "R-2" Residential 2 District, for an approximately 8.74 acre property, legally described as:

TRACT B, ALBRIGHT REPLAT #3

INTRODUCED, PASSED, ADOPTED AND APPROVED this 9th day of January, 2024.

RICHARD LOPEZ, MAYOR

ATTEST:

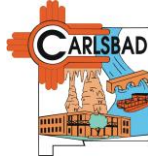
CITY CLERK

MINUTES OF THE REGULAR MEETING OF THE

**City of Carlsbad
Planning & Zoning Commission**

Monday, December 4, 2023 at 5:00 p.m.

**Meeting Held in the Janell Whitlock Municipal Complex Council Chambers
114 S. Halagueno St.**



CITY OF CARLSBAD
CARLSBAD, NEW MEXICO

PLANNING AND ZONING COMMISSION

Monday, December 4, 2023 at 5:00 PM
Janell Whitlock Municipal Complex Council Chambers
114 S. Halagueno Street
GoToMeeting ID: 826-472-101
US Phone: +1 (571) 317-3122 Access Code: 826-472-101

1. Roll call of voting members and determination of quorum
2. Approval of Agenda
3. Approval of Minutes from the Meeting held November 6, 2023
4. Consider a request for a Conditional Use Permit to allow a Business Residence at the property located at 1824 Railroad Ave., zoned "I" Industrial District
5. Consider a request for a Variance from Sec. 47-44(d) of the Carlsbad Code of Ordinances to allow a land division under the minimum lot size of one (1) acre for the property located at 308 Who Who Dr., Carlsbad-Out
6. Consider a recommendation to the City Council regarding a request to change the zoning from "R-R" Rural Residential District to "R-2" Residential 2 District, for the 8.74 acres legally described as Tract B, Albright Replat #3.
7. Consider a recommendation to the City Council regarding a request to change the zoning at 602 Presidio St. from "R-1" Residential 1 District to "R-2" Residential 2 District, legally described as Lot 2, block 18, New San Jose Subdivision
8. Consider a recommendation to Council for an Annexation of approximately 67.72 acres located north and south of Dona Ana Rd., legally described as Tract A2, Klein Land Division Replat #1 Amended, Tract D1, Edward and Tillie Klein Land Division #2 Line Adjustment, and that part of the E2SENW of said Section 14
9. Consider a recommendation to Council for an application of zoning from County to "R-R" Rural Residential District for approximately 67.72 acres located north and south of Dona Ana Rd., legally described as Tract A2, Klein Land Division Replat #1 Amended, Tract D1, Edward and Tillie Klein Land Division #2 Line Adjustment, and that part of the E2SENW of said Section 14

10. Consider a recommendation to the Council regarding the adoption of a Historic Preservation Overlay Zone District and associated regulations
11. Consider approval of 2024 Planning & Zoning Commission meeting dates
12. Report regarding Summary Review Subdivisions
13. Adjourn


FOR INFORMATION ONLY

Agendas and Planning and Zoning Commission meeting minutes are available on the City website:

cityofcarlsbadnm.com

Or may be viewed in the Office of the City Clerk or at the Carlsbad Public Library during normal and regular business hours

PLANNING AND ZONING COMMISSION MEETING SCHEDULE

- Regular meeting – Monday, January 8, 2024 at 5:00 p.m.

If you require hearing interpreter, language interpreters or auxiliary aids in order to attend and participate in the above meeting, please contact the City Administrator's office at (575) 887-1191 at least 48 hours prior to the scheduled meeting time.

**MINUTES OF A REGULAR MEETING OF THE CITY OF CARLSBAD
PLANNING & ZONING COMMISSION
HELD IN THE JANELL WHITLOCK MUNICIPAL COMPLEX COUNCIL CHAMBERS,
114 S. HALAGUENO STREET, DECEMBER 4, 2023 AT 5:00 P.M.**

VOTING MEMBERS PRESENT:

**JAMES MCCORMICK
BRAD NESSER
LINDA WILSON
VALERIE BRANSON**

**CHAIRPERSON
COMMISSIONER
COMMISSIONER
COMMISSIONER**

VOTING MEMBERS ABSENT:

TRENT CORNUM

COMMISSIONER

EX-OFFICIO MEMBERS PRESENT:

**JEFF PATTERSON
TRYSHA ORTIZ**

**PLANNING DIRECTOR
DEPUTY PLANNING DIRECTOR**

SECRETARY PRESENT:

JENNIFER CAMPOS

**PLANNING AND REGULATION
DEPARTMENT EXECUTIVE SECRETARY**

OTHERS PRESENT:

**DENISE MADRID BOYEA
CHARLIE GARCIA
JACKIE WEBB
RITA DORADO
MARTIN DORADO
JULIE KLEIN
DALE DAVIS
FRANCIS F. TREVINO
PATRICIA GARCIA
JOSUE GARCIA
JARRETT PAINE
MARVIN ALBRIGHT
CODY MAY
DAVID KLEIN
SAMUEL ESCARENO
ROSEMARY WILKIE
JAMES WILKIE**

**CITY ATTORNEY
CITY
111 SADDLEBAG TRAIL
2602 DONA ANA
2602 DONA ANA
3113 DONA ANA
3904 BILLY THE KID
604 W PRESIDIO
790 W CHERRY LANE
25 HARROUN RD
790 W CHERRY LANE
502 W RIVERSIDE DR
3025 WHO WHO DR
3113 DONA ANA
601 MONTERRY
2402 PANDANARAM
2702 PANDANARAM**

Time Stamps and headings below correspond to the recording of the meeting and the recording is hereby made a part of the official record.

0:00:00 Start Recording [4:59:37 PM]

0:00:30 **1. Roll call of Voting Members and Determination of Quorum**

Roll was called, confirming the presence of a quorum of commission members. The following members were present—**Mr. McCormick, Mr. Nesser, Ms. Wilson, and Ms. Branson.**
Absent—**Mr. Cornum.**

0:00:51 **2. Approval of Agenda**

Ms. Wilson made a motion to approve the Agenda; **Mr. Nesser** seconded the motion. The vote was as follows: Yes—**Mr. McCormick, Mr. Nesser, Ms. Wilson, and Ms. Branson.** Absent—**Mr. Cornum.** Abstained—None. The motion carried.

0:01:21 **3. Approval of Minutes from the Meeting held November 6, 2023**

Ms. Wilson made a motion to approve the Minutes November 6, 2023; **Ms. Branson** seconded the motion. The vote was as follows: Yes—**Mr. McCormick, Mr. Nesser, Ms. Wilson, and Ms. Branson.** Absent—**Mr. Cornum.** Abstained—None. The motion carried.

0:01:57 **4. Consider a request for a Conditional Use Permit to allow a Business Residence at the property located at 1824 Railroad Ave., zoned “I” Industrial District**

Dale Davis approached the podium. **Mr. Patterson** explained the applicant is requesting for a Conditional Use Permit to allow a Business Residence to be located at 1824 Railroad Ave. The applicant intends to build a shop with a residence on the property. Parking and access will be provided within the property and off the street. Planning staff recommends approval to allow a Business Residence with a Conditional Use Permit. **Mr. Davis** explained that he doesn't have enough room where he lives now and he wants to build a shop with a residence for all his equipment. **Mr. McCormick** asked if he owned the two small lots south of him and where the shop would be located. **Mr. Davis** stated that he doesn't own the two small lots and he wants to place the shop in the middle of the vacant property. No public comments were made.

Ms. Wilson made a motion to approve; **Mr. Nesser** seconded the motion. The vote was as follows: Yes—**Mr. McCormick, Mr. Nesser, Ms. Wilson, and Ms. Branson.** Absent—**Mr. Cornum.** Abstained—None. The motion carried.

0:07:02 **5. Consider a request for a Variance from Sec. 47-44(d) of the Carlsbad Code of Ordinances to allow a land division under the minimum lot size of one (1) acre for the property located at 308 Who Who Dr., Carlsbad-Out**

Cody May approached the podium. **Mr. Patterson** explained the applicant has requested a Variance from Ord. 47-44(d) to allow a land division under the minimum lot size of one (1) acre for the property located at 308 Who Who Dr., which is outside the Carlsbad City limits. Section 47-44(d) is out of the subdivision ordinance and stipulates lots located outside of the City limits, but within the 5-mile Planning and Platting Jurisdiction, are required to be a minimum of one acre in size. The applicant owns the property and it's approximately about 1.6 acres and if split, one new property would be less than the required acre in size. **Mr. May** explained a house is located on the east side of the property, and he wants to split the property and build on the west side. **Mr. McCormick** said that it looks like there is driveway access the property. **Mr. May** confirmed that an easement exists for access. No public comments were made.

Mr. Nesser made a motion for approval; **Ms. Wilson** seconded the motion. The vote was as follows: Yes—**Mr. McCormick, Mr. Nesser, Ms. Wilson, and Ms. Branson.** Absent—**Mr. Cornum.** Abstained—None. The motion carried.

0:11:39

6. Consider a recommendation to the City Council regarding a request to change the zoning from “R-R” Rural Residential District to “R-2” Residential 2 District, for the 8.74 acres legally described as Tract B, Albright Replat #3.

Marvin Albright approached the podium. **Mr. Patterson** explained the applicant has requested a Zone Change from “R-R” Rural Residential 1 District to “R-2” Residential 2 District for a parcel totaling approximately 8.74 acres, legally described as Tract B, Albright Replat #3, which is off of Boyd Drive. This is right before Boyd Drive intersects with Dark Canyon and meets Radio Boulevard. The properties to the north, south, east & west are zoned “R-R” Rural Residential District. This request would create a spot-zone. The Residential 2 District is intended to accommodate higher density single-family, duplex, multiple-family, and mobile home parks and subdivisions and to provide land-use protections for areas that develop in such a manner. Planning staff recommends approval of this request. **Mr. Albright** explained that he’s interested in building an apartment complex. No public comments were made.

Mr. Nesser made a motion for approval; **Ms. Wilson** seconded the motion. The vote was as follows: Yes—**Mr. McCormick, Mr. Nesser, Ms. Wilson, and Ms. Branson.** Absent—**Mr. Cornum.** Abstained—None. The motion carried.

0:15:46

7. Consider a recommendation to the City Council regarding a request to change the zoning at 602 Presidio St. from “R-1” Residential 1 District to “R-2” Residential 2 District, legally described as Lot 2, block 18, New San Jose Subdivision

Josue Garcia and Patricia Garcia (interpreter) approached the podium. **Mr. Patterson** explained the applicant has submitted a request for a Zone Change from “R-1” Residential 1 District to “R-2” Residential 2 District for a parcel totaling approximately 0.14 acres, located at 602 Presidio Street. The properties to the north, south, east & west are zoned “R-1” Residential 1 District. This request would create a spot-zone. The Residential 2 District is intended to accommodate higher density single-family, duplex, multiple-family, and mobile home parks and subdivisions and to provide land-use protections for areas that develop in such a manner. The applicant would like to place a Multiple-Family Dwelling on the property, potentially four units. Planning staff recommends approval of this request. **Ms. Garica (interpreter) for Mr. Garcia** said he wants to place a five bedroom and five bathroom structure. **Mr. Escareno** explained that he lives directly behind this property at 601 Monterrey Street. He said he disapproves of this request and he’s not sure what kind of traffic this will cause and will bring unknown people to the neighborhood. **Mr. McCormick** asked Mr. Patterson about the parking requirement for a five bedroom structure. **Mr. Patterson** said he hasn’t spoken to the applicant about his development plans. The applicant would be required to accommodate two off street parking spaces per dwelling unit, so he would have to accommodate ten parking spaces on the property along with the structure. He would not be able to accommodate or meet the parking requirement utilizing the street or utilizing the right of way, he would have to accommodate it within the property. **Ms. Trevino** explained that she lives at 604 Presidio Street and she disapproves of what the applicant wants to place there. **Ms. Trevino** said she doesn’t care if he wants to build a house, place a trailer, but not what the applicant is proposing. **Ms. Garcia (interpreter) for Mr. Garcia** said that he spoke with an engineer and he drew it out with ten parking spaces. **Mr. McCormick** said as of right now they haven’t seen any drawings. **Ms. Garcia (interpreter) for Mr. Garcia** said it would be one person per room with a rental contract.

Mr. Nesser made a motion for denial; **Ms. Branson** seconded the motion. The vote was as follows: Yes—**Mr. McCormick, Mr. Nesser, Ms. Wilson, and Ms. Branson.** Absent—**Mr. Cornum.** Abstained—None. The motion carried for denial.

0:32:58 **8. Consider a recommendation to Council for an Annexation of approximately 67.72 acres located north and south of Dona Ana St., legally described as Tract A2, Klein Land Division Replat #1 Amended, Tract D1, Edward and Tillie Klein Land Division #2 Line Adjustment, and that part of the E2SENW of said Section 14**

Jackie Webb approached the podium. **Mr. Patterson** explained this is a petition for Annexation of approximately 67.72 acres along Dona Ana Street, legally described as Tract A2, Klein Land Division Replat #1 Amended, Tract D1, Edward and Tillie Klein Land Division #2 Line Adjustment and that part of the East half of Southeast of the Northwest Section 14 Township 22 South, Range 27 East. The applicant does have property that is contiguous to the current City boundary; the Planning Department recommends approval of this request. **Mr. McCormick** asked where the boundary in question is. **Ms. Ortiz** pointed out the City limits along the properties in question. **Ms. Webb** explained that their mother passed away they would like to sell the property. The estate had decided they would like to be annexed into City limits for utility access, before they begin subdividing the property. **Ms. Dorado** explains that she and her husband live at 2602 Dona Ana and they would be affected by this request. When she received the notification, she talked with some of the neighbors and some were upset because they live in the County. **Ms. Dorado** explained that the neighbors were unsure if the annex includes their properties and what type of development could come into the neighborhood. **Mr. McCormick** explained that plans for development have not been presented. Any development at the property would have to comply with what the Zoning Ordinance allows. **Ms. Dorado** asked if her property has to be a part of the annexation. **Mr. Patterson** explained that an annexation would occur if the property owner requests it. **Ms. Webb** said that she understands the neighbors' concerns; they intend to keep a rural setting and not affect the land around the neighbors.

Ms. Wilson made a motion for approval; **Ms. Branson** seconded the motion. The vote was as follows: Yes—**Mr. McCormick, Mr. Nesser, Ms. Wilson, and Ms. Branson.** Absent—**Mr. Cornum.** Abstained—None. The motion carried.

0:50:38 **9. Consider a recommendation to Council for an application of zoning from County to "R-R" Rural Residential District for approximately 67.72 acres located north and south of Dona Ana St., legally described as Tract A2, Klein Land Division Replat #1 Amended, Tract D1, Edward and Tillie Klein Land Division #2 Line Adjustment, and that part of the E2SENW of said Section 14**

Jackie Webb was present for the item. **Mr. Patterson** explained this request is to recommend the application "R-R" Rural Residential zoning district to the property discussed in the previous item. The applicant would like to apply Rural Residential zoning to the 67.72 acres requested to be annexed. The properties to the east are zoned "R-R" Rural Residential District. The properties to the west, south, and north currently lie outside the Carlsbad City Limits. This request would not create a spot-zone; the Planning staff recommends approval of this request. **Ms. Webb** asked for clarification why the item was being presented twice. **Mr. Patterson** explained the Annexation is one ordinance and the Zoning application is another ordinance.

Mr. Nessler made a motion for approval; **Ms. Wilson** seconded the motion. The vote was as follows: Yes—**Mr. McCormick, Mr. Nesser, Ms. Wilson, and Ms. Branson.** Absent— **Mr. Cornum.** Abstained—None. The motion carried.

0:55:39 **10. Consider a recommendation to the City Council regarding the adoption of a Historic Preservation Overlay Zone District and associated regulations**

Mr. Patterson explained that the City of Carlsbad is pursuing becoming a Certified Local Government. This will allow the City to have more local control over the City’s historic district and the governance of that district and will allow the City to decide what properties may be included in that district. It also allows the City to decide what criteria would need to be met for a property to be included within the Historic Preservation Overlay District. Another major aspect of obtaining the Certified Local Government status will be the City and property owners becoming eligible for grant funding and resources meant to promote historic preservation from the State and Federal governments. This a part of a two part process, the first being the creation of the Historic Preservation Advisory Board, which was created at the November 14, 2023, Council meeting. The Board will oversee the Historic Preservation Overlay Zone and will advise the City Council and Mayor’s office regarding properties that should be included within the Overlay Zone. This Overlay Zone will be entirely voluntary on the property owner’s part. Each property owner will need to apply to be included within this Overlay Zone. Inclusion would allow property owners to be eligible for grant funding and resource allocation that could assist them with rehabbing and preserving of archaeological and historic properties. This Historic Preservation Overlay Zone District ordinance will establish the rules and regulations regarding inclusion into the Overlay Zone, it will keep the control over this process in local hands, and it will open avenues to more grant funding and resource allocation meant for archaeological and historic preservation. The Planning Department is requesting a recommendation from the Planning and Zoning Commission to the City Council for the adoption of this ordinance.

Ms. Wilson made a motion for approval; **Ms. Branson** seconded the motion. The vote was as follows: Yes—**Mr. McCormick, Mr. Nesser, Ms. Wilson, and Ms. Branson.** Absent— **Mr. Cornum.** Abstained—None. The motion carried.

0:59:42 **11. Consider approval of 2024 Planning and Zoning Commission meeting date**

Mr. Nessler made a motion for approval; **Ms. Wilson** seconded the motion. The vote was as follows: Yes—**Mr. McCormick, Mr. Nesser, Ms. Wilson, and Ms. Branson.** Absent— **Mr. Cornum.** Abstained—None. The motion carried.

1:00:52 **12. Report regarding Summary Review Subdivisions**

Mr. Patterson reported on the Summary Reviews. Nothing unusual was noted.

1:01:54 **13. Adjourn**

The meeting was adjourned.

1:02:03 Stop Recording [6:02:03 PM]

Chairman

Date

DRAFT



CITY OF CARLSBAD

Planning, Engineering, and Regulation Department

PO Box 1569, Carlsbad, NM 88221

Phone (575) 885-1185

Fax (575) 628-8379

ZONING CHANGE APPLICATION

Sec. 56-150(b)

Application Date: 10/11/23
Existing Zoning: R-R

Fee Paid (\$100.00): Pd Cash^{vo}
Proposed Zoning: R-2

APPLICANT INFORMATION:

<u>Marvin Albright</u>		<u>502 W. Riverside Dr.</u>		
NAME		ADDRESS		
<u>Carlsbad NM</u>	<u>88220</u>	<u>575-302-3566</u>	<u>thedogdoc@yahoo.com</u>	
CITY	STATE	ZIP	PHONE	EMAIL

PROPERTY OWNER INFORMATION (attach separate sheet for multiple owners):

<u>Marvin Albright</u>		<u>502 W. Riverside Dr.</u>		
NAME		ADDRESS		
<u>Carlsbad NM</u>	<u>88220</u>	<u>575-302-3566</u>	<u>thedogdoc@yahoo.com</u>	
CITY	STATE	ZIP	PHONE	EMAIL

* A signed affidavit from the property owner(s), consenting to submittal of the application, must be included with the application.

LEGAL DESCRIPTION AND/OR STREET ADDRESS OF PROPERTY (INCLUDE A MEETS AND BOUNDS DESCRIPTION FOR UNPLATTED LAND, ATTACH SEPARATE SHEET, IF NECESSARY):

<u>Tract B - Albright Replat #3</u>			
ADDRESS	LOT	BLOCK	SUBDIVISION

REASON FOR THE REQUEST

An amendment to the Official Zoning Map or to the Text of the Zoning Ordinance must be justified by one or more of the following. Check all that apply:

- The proposed amendment will not adversely impact the public health, safety or general welfare and will or will not promote the original purposes of the Zoning Ordinance.
- The proposed amendment responds to changed conditions, such as changes in public capital investments, road locations or functional classification, population trends, density, use or further studies that have been completed since adoption of the Zoning Ordinance.
- The proposed amendment is necessary in order to respond to State and/or Federal legislation.
- The proposed amendment provides additional flexibility in meeting the objectives of this Zoning Ordinance without lowering the standards of the Zoning Ordinance.
- The proposed amendment is in substantial compliance with the City's Comprehensive Plan or other City Master Plan.
- The proposed amendment will not adversely affect the implementation of the goals and policies of the City's Comprehensive Plan or other City Master Plan.
- The proposed amendment will correct a mistake in the Official Zoning Map or the text of the Zoning Ordinance.
- The proposed amendment is justified in order to respond to changes in the City's Comprehensive Plan or other City Master Plan including, but not limited to, changes in land use assumptions, surrounding uses, population forecasts, rates of land consumption, anticipated community needs or other factors.

FOR OFFICIAL USE ONLY:

Required prior to P & Z:

Complete Application Including: Map Fee Letter Notification Sign Agreement

Required prior to City Council:

Council Hearing Date: _____ Publication Date: _____

Property Owner Notification Sent (within 100' minimum.): _____

ABM Staff Comments Application Packet Draft Ordinance P&Z Minutes

Council Action: Approved Denied Other Ordinance No.: _____

NOTIFICATION SIGN POSTING AGREEMENT

Notification of Public Hearings before the City of Carlsbad Planning and Zoning Commission is required pursuant to Sec. 56-140(i).

- Signs shall be posted a minimum of 5 days prior to and shall be removed a maximum of 5 days after the public hearing.
- If the sign is not posted as required, the application will be delayed and will not be considered at the public hearing as scheduled.
- The sign shall be posted at the street side property line with a secure stake provided by the applicant.

I have read and understand these requirements. I understand where the sign is to be located and my obligation to post the sign prior to the public hearing and remove it afterwards.



 APPLICANT SIGNATURE

 DATE

Sign issued by: _____
 Staff Member

Date: 10/11/2023

Dear Property Owner,

This letter serves as legal notification of a pending action before the City of Carlsbad Planning and Zoning Commission in accordance with Code of Ordinances Sec. 56-140(i). You are being notified because you are a property owner within one-hundred feet (100') of the subject site.

Applicant: Marvin Albright 502 W. Riverside Dr Carlsbad, NM 88220 575-302-3566
Name Address Phone
Subject Site Location: South of 1705 Boyd Dr.

The proposed action is a:

- Zoning Change from R-R to R-2 in accordance with Sec. 56-150(b).
- Variance/Appeal from Sec. _____ in accordance with Sec. 56-150(c).

The purpose of the variance/appeal is:

- Conditional Use Permit in accordance with Sec. 56-150(f). The purpose of the permit is for a:
 - Home Occupation: _____
 - Other Use: _____

The Planning and Zoning Commission will consider this request at a Public Hearing on:

Date: 11/6/2023

Time: 5:00pm

Place: City Annex Planning Room
114 S. Halagueno St.
Carlsbad, NM 88220

The Code of Ordinances can be found on the City's website www.cityofcarlsbadnm.com. For details about this request contact the applicant OR contact the City Planner at 575-885-1185 or via email at jepatterson@cityofcarlsbadnm.com.

Sincerely,

Marvin Albright

Applicant/Agent

9589 0710 5270 1196 3740 26

U.S. Postal Service™
CERTIFIED MAIL® RECEIPT
Domestic Mail Only

For delivery information, visit our website at www.usps.com®.

Carlsbad, NM 88220

Certified Mail Fee	\$4.35
\$	\$0.00
Extra Services & Fees (check box, add fee as appropriate)	
<input type="checkbox"/> Return Receipt (hardcopy)	\$0.00
<input type="checkbox"/> Return Receipt (electronic)	\$0.00
<input type="checkbox"/> Certified Mail Restricted Delivery	\$0.00
<input type="checkbox"/> Adult Signature Required	\$0.00
<input type="checkbox"/> Adult Signature Restricted Delivery	\$0.00
Postage	\$0.66
\$	\$0.00
Total Postage and Fees	\$5.01
\$	

0615
23
Postmark
Here
10/10/2023

Sent To

Street and Apt. No., or PO Box No.

City, State, ZIP+4®

9589 0710 5270 1196 3740 19

U.S. Postal Service™
CERTIFIED MAIL® RECEIPT
Domestic Mail Only

For delivery information, visit our website at www.usps.com®.

Austin, TX 78705

Certified Mail Fee	\$4.35
\$	\$0.00
Extra Services & Fees (check box, add fee as appropriate)	
<input type="checkbox"/> Return Receipt (hardcopy)	\$0.00
<input type="checkbox"/> Return Receipt (electronic)	\$0.00
<input type="checkbox"/> Certified Mail Restricted Delivery	\$0.00
<input type="checkbox"/> Adult Signature Required	\$0.00
<input type="checkbox"/> Adult Signature Restricted Delivery	\$0.00
Postage	\$0.66
\$	\$0.00
Total Postage and Fees	\$5.01
\$	

0615
23
Postmark
Here
10/10/2023

Sent To

Street and Apt. No., or PO Box No.

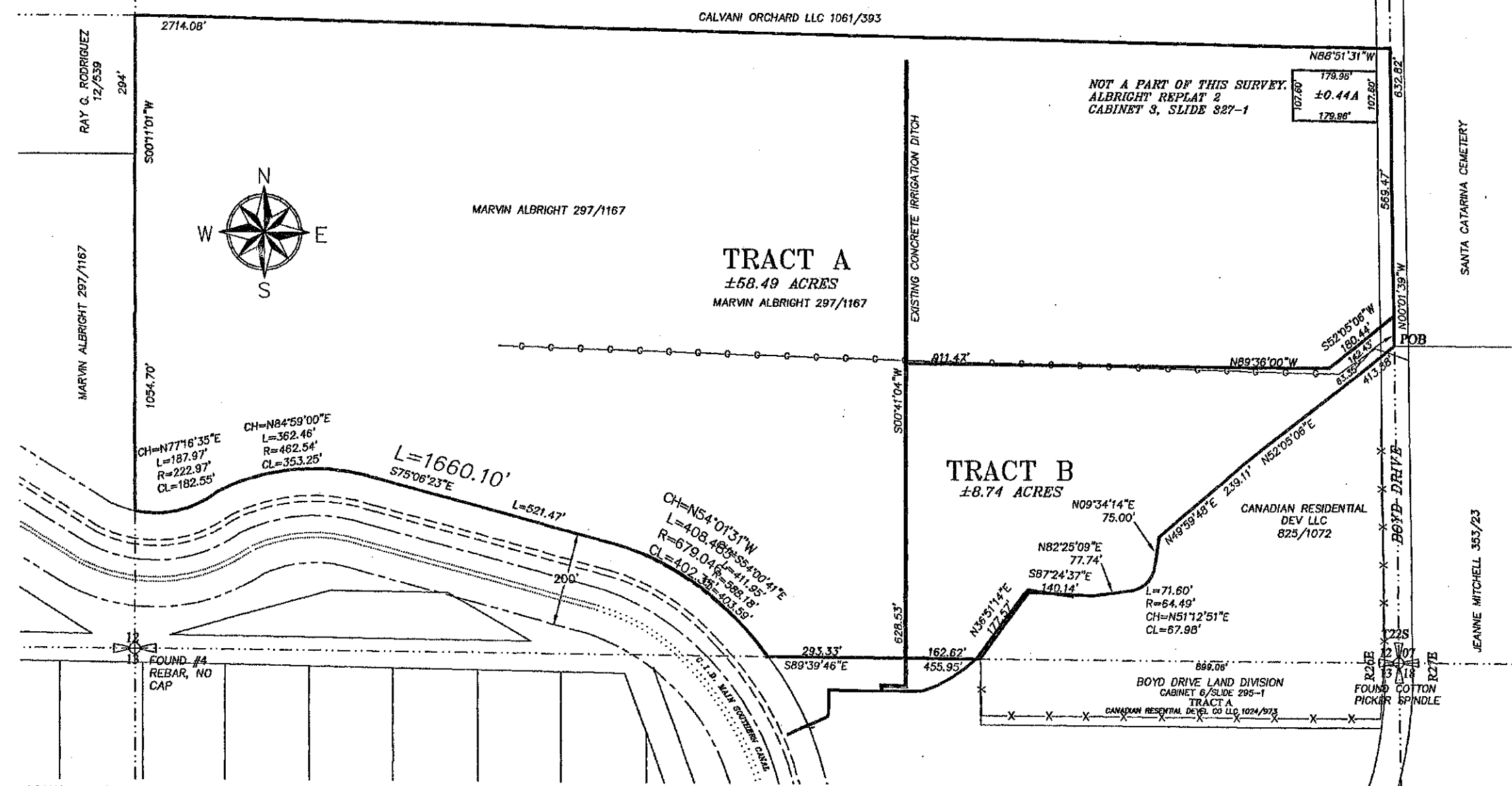
City, State, ZIP+4®

R26E, N.M.P.M., CARLSBAD, EDDY COUNTY, NEW MEXICO, IN WHICH TRACTS A AND B ARE BEING CREATED AND HAVE A PERIMETER DESCRIPTION AS FOLLOWS:

ALBRIGHT REPLAT #3

BEGINNING AT A POINT THAT LIES N00°01'39"W 675.82 FEET FROM THE SE COR OF SAID SEC 12, WHICH POINT LIES ON THE EAST LINE OF SAID SEC 12; THEN N00°01'39"W, ALONG SAID EAST LINE FOR 632.82 FEET; THEN N88°51'31"W, ALONG SOUTH LINE OF THE N/2SE, FOR 2714.08 FEET; THEN S00°11'01"W, ALONG THE WEST LINE S/2SE, FOR 1054.70 FEET TO THE NORTH LINE OF THE C.I.D. MAIN SOUTHERN CANAL; THEN ALONG SAID NORTH LINE OF CANAL FOR 1660.10 FEET TO THE SOUTH LINE OF SAID SEC 12; THEN S89°39'46"E, ALONG SAID SOUTH LINE, FOR 458.07 FEET TO THE TRAILER PARK BOUNDARY; THEN N36°51'14"E, ALONG SAID BOUNDARY, FOR 177.57 FEET; THEN S87°24'37"E, CONTINUING ALONG SAID BOUNDARY, FOR 140.14 FEET; THEN N82°25'09"E, CONTINUING ALONG SAID BOUNDARY, FOR 77.75 FEET; THEN TO A POINT, CONTINUING ALONG SAID BOUNDARY, THROUGH A LEFT HAND CURVE (R=64.49') FOR 71.60 FEET, WHICH CURVE HAS A CHORD THAT BEARS N51°12'51"E 67.98 FEET; THEN N09°34'14"E, CONTINUING ALONG SAID BOUNDARY, FOR 75.00 FEET; THEN N49°59'48"E, CONTINUING ALONG SAID BOUNDARY, FOR 239.11 FEET; THEN N52°05'06"E, CONTINUING ALONG SAID BOUNDARY, FOR 413.88 FEET TO THE POINT OF BEGINNING.

CONTAINING 67.23 ACRES MORE OR LESS AND IS SUBJECT TO ALL PERTAINING EASEMENTS.



NOTES AND OBSERVATIONS:

1. WATER AND ELECTRIC ARE IN BOYD DRIVE.
2. THERE ARE NO SIDEWALKS AROUND THE SUBJECT PROPERTY.
3. THE ROADS DO NOT HAVE CURB AND GUTTER, AND THERE IS ASPHALT IN THE ROADWAY.
4. BUILDING SETBACKS ARE AS PER CITY OF CARLSBAD REQUIREMENTS.
5. THE SUBJECT PROPERTY LIES IN THE CITY LIMITS OF CARLSBAD.
6. LOTS SIZES ARE:
1 LOT-±8.74 ACRES 1 LOT-±58.49 ACRES
7. THE SUBJECT PROPERTY LIES IN FLOOD PLANE "AO D1", FLOOD DEPTHS OF 1 TO 3 FEET (USUALLY SHEET FLOW ON SLOPING TERRAIN); AVERAGE DEPTHS DETERMINED, FOR AREAS OF ALLUVIAL FLOODING, VELOCITIES DETERMINED, ACCORDING TO THE FIRM 35015C1065 D, WITH AN EFFECTIVE DATE OF JUNE 4, 2010.

BASIS OF BEARINGS AND DISTANCES:

1. BEARINGS SHOWN HEREON ARE REFERENCED TO THE NORTH AMERICAN DATUM OF 1983 (NAD 83), NEW MEXICO EAST ZONE (NM ZONE 3001).
2. AREAS AND DISTANCES ARE SURFACE MEASUREMENTS. THE DISTANCES ARE MEASURED IN THE US SURVEY FOOT.
3. ALL MEASUREMENTS WERE MADE ON NOVEMBER 8, 2018.

LEGEND

- ◆ CORNER FOUND AS NOTED
- SET #4 REBAR, CAP 20251
- ✦ SECTION CORNER
- ⊠ QUARTER CORNER
- GAS LINE
- *— FENCE LINE
- — — DIRT ROAD
- = — NEW & OLD EASEMENTS
- · — LAND LINE
- - - - EASEMENT DESCRIPTION LINE
- = — ASPHALT ROAD



Scale 1" = 200'

APPROVAL BY THE CITY PLANNING COMMISSION
THIS IS TO CERTIFY THAT THIS PLAT HAS BEEN INSPECTED APPROVED BY THE PLANNING COMMISSION, OR ITS DESIGNEE, OF THE CITY OF CARLSBAD, COUNTY OF EDDY, STATE OF NEW MEXICO ON

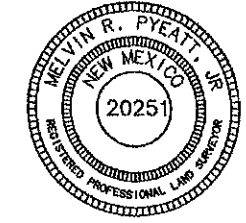
THIS 13th DAY OF February, 2020

M. Potts
COMMISSION DESIGNEE

Marvin Albright
MARVIN ALBRIGHT
1706 BOYD DRIVE
CARLSBAD, NEW MEXICO, 88220
STATE OF New Mexico
COUNTY OF Eddy
THE ABOVE SIGNED BEING FIRST DULY SWORN ON OATH, STATE AS THE OWNERS AND PROPRIETORS WE HAVE OF OUR OWN FREE WILL AND CONSENT CAUSED THIS PLAT WITH ITS TRACTS TO BE PLATTED. THE PROPERTY DESCRIBED ON THIS PLAT LIES WITHIN THE PLATTING JURISDICTION OF THE CITY OF CARLSBAD, NEW MEXICO.
SUBSCRIBED, SWORN TO AND ACKNOWLEDGED BEFORE ME
THIS 14th DAY OF February, 2020
BY *Marvin Albright*
My Commission Expires 10-18-2020
NOTARY PUBLIC



R&R SURVEYING LLC A LAND SURVEYING COMPANY SERVING CARLSBAD AREA FOR 20+ YEARS			
INDEXING INFORMATION FOR COUNTY CLERK			
SEC. 12	T22S	R66E	N. M. P. M.
SUBDIVISION: ALBRIGHT REPLAT #3			
OWNER: MARVIN ALBRIGHT			
CITY: CARLSBAD			
COUNTY: EDDY			
STATE: NEW MEXICO			
DATE: DECEMBER 14, 2018			
ACCESS: YES			
AREA: ±67.23 ACRES TOGETHER			



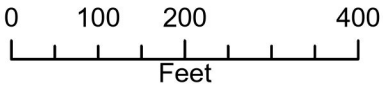
MRP-2
I, MELVIN R. PYEATT, JR., A NEW MEXICO REGISTERED PROFESSIONAL SURVEYOR, CERTIFY THAT I AM RESPONSIBLE FOR THIS SURVEY, AND THAT THIS SURVEY IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF. THIS SURVEY AND PLAT MEET THE MINIMUM STANDARDS FOR SURVEYING IN NEW MEXICO.
MELVIN R. PYEATT, JR., 423 W. GREENE ST. SUITE 1, CARLSBAD, N.M., 88220, CERTIFICATE NO. 20251, TELE. 885-6867, FAX 885-6867

STATE OF NEW MEXICO, COUNTY OF EDDY, I HEREBY CERTIFY THAT THIS INSTRUMENT WAS FILED FOR RECORD ON

Reception: 2002465 Cab: 0007 Slide: 0650 Pages: 1
Recorded: 02/21/2020 10:03 AM Fee: \$25.00
Eddy County, New Mexico - Robb Van Natta, County Clerk

Zone Change Request

"R-R" Rural Residential District to "R-2" Residential 2 District



Zoning
C-1

C-2
I
PUD

R-1
R-2
R-R

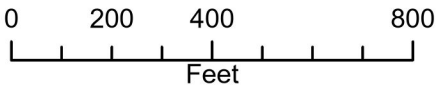
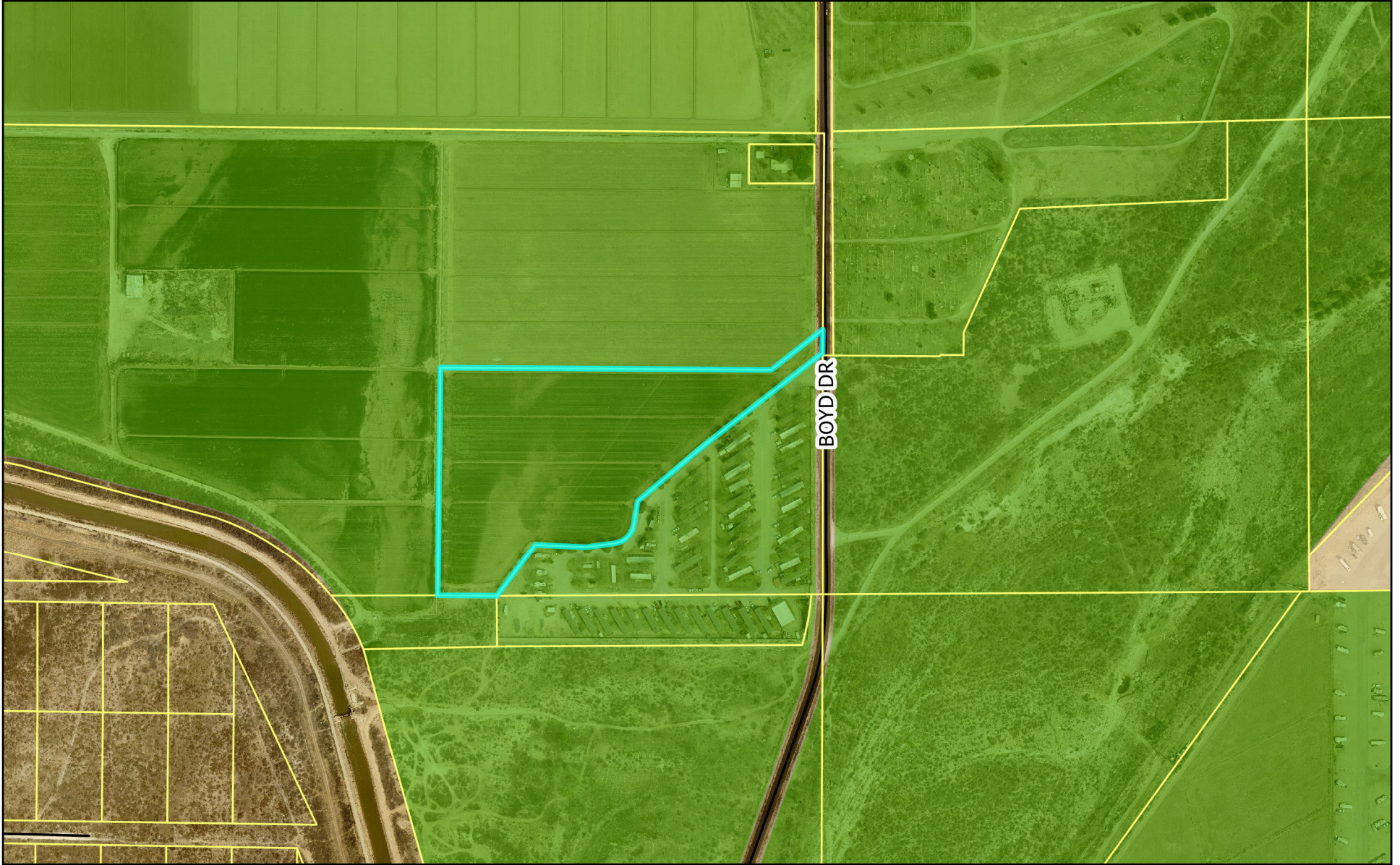
Legend

N



Zone Change Request

"R-R" Rural Residential District to "R-2" Residential 2 District



Zoning
C-1

C-2
I
PUD

R-1
R-2
R-R

Legend



CITY OF CARLSBAD
AGENDA BRIEFING MEMORANDUM

Meeting Date: 1/9/2024

DEPARTMENT: Planning & Regulation	BY: Jeff Patterson, Planning Director	DATE: 1/2/2024
--	---	-----------------------

SUBJECT: Annexation of approximately 67.72 acres of Section 14, Township 22 South, Range 27 East, located north and south of Dona Ana Rd. legally described as Tract A2, Klein Land Division Replat #1 Amended, Tract D1, Edward and Tillie Klein Land Division #2 Line Adjustment, and that part of the E2SENW of said Section 14, pursuant to the petition method as provided for in Section 3-7-1 et. Seq. NMSA 1978.

Applicant/Owner:
David Klein, Joel Klein, and Jackie Webb
Edward P & Tillie A Klein Irrevocable Trust
2909 Dona Ana Rd.
Carlsbad, NM 88220

****The applicant provided the required notification to property owners within 100' and agreed to post the required sign 5-days prior to the public hearing as required by Sec. 56-140(i). The City will notify the property owners' 15-days prior to the City Council hearing and publish notification in the newspaper 30-days prior to said hearing.***

SYNOPSIS, HISTORY AND IMPACT (SAFETY AND WELFARE/FINANCIAL/PERSONNEL/INFRASTRUCTURE/ETC.):

Annexation of approximately 67.72 acres of Section 14, Township 22 South, Range 27 East, located north and south of Dona Ana Rd. legally described as Tract A2, Klein Land Division Replat #1 Amended, Tract D1, Edward and Tillie Klein Land Division #2 Line Adjustment, and that part of the E2SENW of said Section 14

Maps of this property are attached in this packet.

Pursuant to Section 3-7-1 et. Seq. NMSA 1978 and more specifically, Section 3-7-17, which states:

- "3-7-17. Annexation; petition by owners of contiguous territory; duty of governing body; ordinance; appeal.*
- A. Except as provided in [Sections 3-7-17.1](#) and [3-57-4](#) NMSA 1978, whenever a petition:
 - (1) seeks the annexation of territory contiguous to a municipality;*
 - (2) is signed by the owners of a majority of the number of acres in the contiguous territory;*
 - (3) is accompanied by a map that shows the external boundary of the territory proposed to be annexed and the relationship of the territory proposed to be annexed to the existing boundary of the municipality; and*
 - (4) is presented to the governing body, the governing body shall by ordinance express its consent or rejection to the annexation of such contiguous territory.**
 - B. If the ordinance consents to the annexation of the contiguous territory, a copy of the ordinance, with a copy of the plat of the territory so annexed, shall be filed in the office of the county clerk. After the filing, the contiguous territory is part of the municipality. The clerk of the municipality shall also send copies of the ordinance annexing the territory and of the plat of the territory so annexed to the secretary of finance and administration and to the secretary of taxation and revenue.*
 - C. Within thirty days after the filing of the copy of the ordinance in the office of the county clerk, any person owning land within the territory annexed to the municipality may appeal to the district court questioning the validity of the annexation proceedings. If no appeal to the district court is filed within thirty days after the filing of the ordinance in the office of the county clerk or if the court renders judgment in favor of the municipality, the annexation shall be deemed complete.*

History: 1953 Comp., § 14-7-17, enacted by Laws 1965, ch. 300; 1981, ch. 204, § 9; 1998, ch. 42, § 1."

PLANNING AND ZONING COMMISSION RECOMMENDATION: Based on review of the application and staff comments, at their meeting on December 4, 2023, the Planning and Zoning Commission considered this item and recommended approval with a vote of four (4) in favor, none (0) against, and one (1) absent.

DEPARTMENT RECOMMENDATION (please check):

	Approval	Denial	n/a		Approval	Denial	n/a
Public Works			X	Planning, Eng. & Reg. Dept.:	X/comment		
Fire Department			X	Code Enforcement Division			X
Legal Department			X	Engineering Division			X
Police Department			X	Planning Division	X		
Utilities Department			X	Building & Regulation Division			X

DEPARTMENT COMMENTS:

Public Works: No comments.

Utilities Department: No comments.

Building Department: No comments.

Fire Department: No comments.

Code Enforcement: No comments.

Legal Department: No comments.

Planning Department: Recommend approval, a Master Plan for utilities & transportation should be provided when development begins

Police Department: No comments.

BOARD/COMMISSION/COMMITTEE ACTION:

- | | | | |
|---|--|--|--|
| <input checked="" type="checkbox"/> P&Z | <input type="checkbox"/> Lodgers Tax Board | <input type="checkbox"/> Cemetery Board | <input checked="" type="checkbox"/> APPROVED |
| <input type="checkbox"/> Museum Board | <input type="checkbox"/> San Jose Board | <input type="checkbox"/> Water Board | <input type="checkbox"/> DISSAPPROVED |
| <input type="checkbox"/> Library Board | <input type="checkbox"/> N. Mesa Board | <input type="checkbox"/> _____ Committee | |

Reviewed by Interim

City Administrator /s/Wendy Austin

Date: 01/04/2024

ATTACHMENTS: Application materials, Ordinance, P & Z Minutes.

ORDINANCE NO. 2024-04

AN ORDINANCE ANNEXING A PORTION OF LAND CONTAINING +/-67.72 ACRES MORE OR LESS, CONTIGUOUS TO THE CITY OF CARLSBAD, NEW MEXICO, LOCATED NORTH & SOUTH OF DONA ANA ST, LEGALLY DESCRIBED AS TRACT A2, KLEIN LAND DIVISION REPLAT #1 AMENDED; TRACT D1, EDWARD AND TILLIE KLEIN LAND DIVISION #2 LINE ADJUSTENT; & THAT PART OF E2SENW OF SAID SECTION 14, PURSUANT TO THE PETITION METHOD PROVIDED FOR IN SECTION 3-7-1 ET. SEQ., NMSA 1978.

WHEREAS, a petition for annexation of territory contiguous to the City of Carlsbad has been presented to the Governing Body of the City of Carlsbad; and

WHEREAS, said petition is accompanied by a map showing the external boundary of the territory proposed to be annexed and its relationship to the existing boundary of the City of Carlsbad, New Mexico.

NOW THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CARLSBAD, NEW MEXICO:

Section 1. Subject to the proviso contained in Section 2 hereof, the City of Carlsbad hereby consents to the annexation of 67.72 acres, more or less, of contiguous territory situated in Eddy County, New Mexico, located north and south of Dona Ana St., legally described as follows:

TRACT A2, KLEIN LAND DIVISION REPLAT #1 AMENDED;
TRACT D1, EDWARD AND TILLIE KLEIN LAND DIVISION #2
LINE ADJUSTENT; & THAT PART OF E2SENW OF SAID
SECTION 14

Section 2. A copy of this ordinance and the plat of said property shall be filed in the office of the County Clerk of Eddy County. After such filing, the property shall be included in and be a part of the City of Carlsbad. Appeal may be made by any person owning land within this said territory to the District Court of Eddy County within thirty (30) days on the grounds and in the manner provided by law.

INTRODUCED, PASSED, ADOPTED, AND APPROVED THIS 9TH DAY OF JANUARY, 2024.

RICHARD LOPEZ, MAYOR

ATTEST:

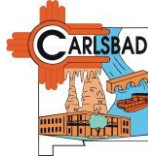
CITY CLERK

MINUTES OF THE REGULAR MEETING OF THE

**City of Carlsbad
Planning & Zoning Commission**

Monday, December 4, 2023 at 5:00 p.m.

**Meeting Held in the Janell Whitlock Municipal Complex Council Chambers
114 S. Halagueno St.**



CITY OF CARLSBAD
CARLSBAD, NEW MEXICO

PLANNING AND ZONING COMMISSION

Monday, December 4, 2023 at 5:00 PM
Janell Whitlock Municipal Complex Council Chambers
114 S. Halagueno Street
GoToMeeting ID: 826-472-101
US Phone: +1 (571) 317-3122 Access Code: 826-472-101

1. Roll call of voting members and determination of quorum
2. Approval of Agenda
3. Approval of Minutes from the Meeting held November 6, 2023
4. Consider a request for a Conditional Use Permit to allow a Business Residence at the property located at 1824 Railroad Ave., zoned "I" Industrial District
5. Consider a request for a Variance from Sec. 47-44(d) of the Carlsbad Code of Ordinances to allow a land division under the minimum lot size of one (1) acre for the property located at 308 Who Who Dr., Carlsbad-Out
6. Consider a recommendation to the City Council regarding a request to change the zoning from "R-R" Rural Residential District to "R-2" Residential 2 District, for the 8.74 acres legally described as Tract B, Albright Replat #3.
7. Consider a recommendation to the City Council regarding a request to change the zoning at 602 Presidio St. from "R-1" Residential 1 District to "R-2" Residential 2 District, legally described as Lot 2, block 18, New San Jose Subdivision
8. Consider a recommendation to Council for an Annexation of approximately 67.72 acres located north and south of Dona Ana Rd., legally described as Tract A2, Klein Land Division Replat #1 Amended, Tract D1, Edward and Tillie Klein Land Division #2 Line Adjustment, and that part of the E2SENW of said Section 14
9. Consider a recommendation to Council for an application of zoning from County to "R-R" Rural Residential District for approximately 67.72 acres located north and south of Dona Ana Rd., legally described as Tract A2, Klein Land Division Replat #1 Amended, Tract D1, Edward and Tillie Klein Land Division #2 Line Adjustment, and that part of the E2SENW of said Section 14

**MINUTES OF A REGULAR MEETING OF THE CITY OF CARLSBAD
PLANNING & ZONING COMMISSION
HELD IN THE JANELL WHITLOCK MUNICIPAL COMPLEX COUNCIL CHAMBERS,
114 S. HALAGUENO STREET, DECEMBER 4, 2023 AT 5:00 P.M.**

VOTING MEMBERS PRESENT:

**JAMES MCCORMICK
BRAD NESSER
LINDA WILSON
VALERIE BRANSON**

**CHAIRPERSON
COMMISSIONER
COMMISSIONER
COMMISSIONER**

VOTING MEMBERS ABSENT:

TRENT CORNUM

COMMISSIONER

EX-OFFICIO MEMBERS PRESENT:

**JEFF PATTERSON
TRYSHA ORTIZ**

**PLANNING DIRECTOR
DEPUTY PLANNING DIRECTOR**

SECRETARY PRESENT:

JENNIFER CAMPOS

**PLANNING AND REGULATION
DEPARTMENT EXECUTIVE SECRETARY**

OTHERS PRESENT:

**DENISE MADRID BOYEA
CHARLIE GARCIA
JACKIE WEBB
RITA DORADO
MARTIN DORADO
JULIE KLEIN
DALE DAVIS
FRANCIS F. TREVINO
PATRICIA GARCIA
JOSUE GARCIA
JARRETT PAINE
MARVIN ALBRIGHT
CODY MAY
DAVID KLEIN
SAMUEL ESCARENO
ROSEMARY WILKIE
JAMES WILKIE**

**CITY ATTORNEY
CITY
111 SADDLEBAG TRAIL
2602 DONA ANA
2602 DONA ANA
3113 DONA ANA
3904 BILLY THE KID
604 W PRESIDIO
790 W CHERRY LANE
25 HARROUN RD
790 W CHERRY LANE
502 W RIVERSIDE DR
3025 WHO WHO DR
3113 DONA ANA
601 MONTERRY
2402 PANDANARAM
2702 PANDANARAM**

Time Stamps and headings below correspond to the recording of the meeting and the recording is hereby made a part of the official record.

0:00:00 Start Recording [4:59:37 PM]

0:00:30 **1. Roll call of Voting Members and Determination of Quorum**

Roll was called, confirming the presence of a quorum of commission members. The following members were present—**Mr. McCormick, Mr. Nesser, Ms. Wilson, and Ms. Branson.**
Absent—**Mr. Cornum.**

0:00:51 **2. Approval of Agenda**

Ms. Wilson made a motion to approve the Agenda; **Mr. Nesser** seconded the motion. The vote was as follows: Yes—**Mr. McCormick, Mr. Nesser, Ms. Wilson, and Ms. Branson.** Absent—**Mr. Cornum.** Abstained—None. The motion carried.

0:01:21 **3. Approval of Minutes from the Meeting held November 6, 2023**

Ms. Wilson made a motion to approve the Minutes November 6, 2023; **Ms. Branson** seconded the motion. The vote was as follows: Yes—**Mr. McCormick, Mr. Nesser, Ms. Wilson, and Ms. Branson.** Absent—**Mr. Cornum.** Abstained—None. The motion carried.

0:01:57 **4. Consider a request for a Conditional Use Permit to allow a Business Residence at the property located at 1824 Railroad Ave., zoned “I” Industrial District**

Dale Davis approached the podium. **Mr. Patterson** explained the applicant is requesting for a Conditional Use Permit to allow a Business Residence to be located at 1824 Railroad Ave. The applicant intends to build a shop with a residence on the property. Parking and access will be provided within the property and off the street. Planning staff recommends approval to allow a Business Residence with a Conditional Use Permit. **Mr. Davis** explained that he doesn't have enough room where he lives now and he wants to build a shop with a residence for all his equipment. **Mr. McCormick** asked if he owned the two small lots south of him and where the shop would be located. **Mr. Davis** stated that he doesn't own the two small lots and he wants to place the shop in the middle of the vacant property. No public comments were made.

Ms. Wilson made a motion to approve; **Mr. Nesser** seconded the motion. The vote was as follows: Yes—**Mr. McCormick, Mr. Nesser, Ms. Wilson, and Ms. Branson.** Absent—**Mr. Cornum.** Abstained—None. The motion carried.

0:07:02 **5. Consider a request for a Variance from Sec. 47-44(d) of the Carlsbad Code of Ordinances to allow a land division under the minimum lot size of one (1) acre for the property located at 308 Who Who Dr., Carlsbad-Out**

Cody May approached the podium. **Mr. Patterson** explained the applicant has requested a Variance from Ord. 47-44(d) to allow a land division under the minimum lot size of one (1) acre for the property located at 308 Who Who Dr., which is outside the Carlsbad City limits. Section 47-44(d) is out of the subdivision ordinance and stipulates lots located outside of the City limits, but within the 5-mile Planning and Platting Jurisdiction, are required to be a minimum of one acre in size. The applicant owns the property and it's approximately about 1.6 acres and if split, one new property would be less than the required acre in size. **Mr. May** explained a house is located on the east side of the property, and he wants to split the property and build on the west side. **Mr. McCormick** said that it looks like there is driveway access the property. **Mr. May** confirmed that an easement exists for access. No public comments were made.

Mr. Nesser made a motion for approval; **Ms. Wilson** seconded the motion. The vote was as follows: Yes—**Mr. McCormick, Mr. Nesser, Ms. Wilson, and Ms. Branson.** Absent—**Mr. Cornum.** Abstained—None. The motion carried.

0:11:39

6. Consider a recommendation to the City Council regarding a request to change the zoning from “R-R” Rural Residential District to “R-2” Residential 2 District, for the 8.74 acres legally described as Tract B, Albright Replat #3.

Marvin Albright approached the podium. **Mr. Patterson** explained the applicant has requested a Zone Change from “R-R” Rural Residential 1 District to “R-2” Residential 2 District for a parcel totaling approximately 8.74 acres, legally described as Tract B, Albright Replat #3, which is off of Boyd Drive. This is right before Boyd Drive intersects with Dark Canyon and meets Radio Boulevard. The properties to the north, south, east & west are zoned “R-R” Rural Residential District. This request would create a spot-zone. The Residential 2 District is intended to accommodate higher density single-family, duplex, multiple-family, and mobile home parks and subdivisions and to provide land-use protections for areas that develop in such a manner. Planning staff recommends approval of this request. **Mr. Albright** explained that he’s interested in building an apartment complex. No public comments were made.

Mr. Nesser made a motion for approval; **Ms. Wilson** seconded the motion. The vote was as follows: Yes—**Mr. McCormick, Mr. Nesser, Ms. Wilson, and Ms. Branson.** Absent—**Mr. Cornum.** Abstained—None. The motion carried.

0:15:46

7. Consider a recommendation to the City Council regarding a request to change the zoning at 602 Presidio St. from “R-1” Residential 1 District to “R-2” Residential 2 District, legally described as Lot 2, block 18, New San Jose Subdivision

Josue Garcia and Patricia Garcia (interpreter) approached the podium. **Mr. Patterson** explained the applicant has submitted a request for a Zone Change from “R-1” Residential 1 District to “R-2” Residential 2 District for a parcel totaling approximately 0.14 acres, located at 602 Presidio Street. The properties to the north, south, east & west are zoned “R-1” Residential 1 District. This request would create a spot-zone. The Residential 2 District is intended to accommodate higher density single-family, duplex, multiple-family, and mobile home parks and subdivisions and to provide land-use protections for areas that develop in such a manner. The applicant would like to place a Multiple-Family Dwelling on the property, potentially four units. Planning staff recommends approval of this request. **Ms. Garica (interpreter) for Mr. Garcia** said he wants to place a five bedroom and five bathroom structure. **Mr. Escareno** explained that he lives directly behind this property at 601 Monterrey Street. He said he disapproves of this request and he’s not sure what kind of traffic this will cause and will bring unknown people to the neighborhood. **Mr. McCormick** asked Mr. Patterson about the parking requirement for a five bedroom structure. **Mr. Patterson** said he hasn’t spoken to the applicant about his development plans. The applicant would be required to accommodate two off street parking spaces per dwelling unit, so he would have to accommodate ten parking spaces on the property along with the structure. He would not be able to accommodate or meet the parking requirement utilizing the street or utilizing the right of way, he would have to accommodate it within the property. **Ms. Trevino** explained that she lives at 604 Presidio Street and she disapproves of what the applicant wants to place there. **Ms. Trevino** said she doesn’t care if he wants to build a house, place a trailer, but not what the applicant is proposing. **Ms. Garcia (interpreter) for Mr. Garcia** said that he spoke with an engineer and he drew it out with ten parking spaces. **Mr. McCormick** said as of right now they haven’t seen any drawings. **Ms. Garcia (interpreter) for Mr. Garcia** said it would be one person per room with a rental contract.

Mr. Nesser made a motion for denial; **Ms. Branson** seconded the motion. The vote was as follows: Yes—**Mr. McCormick, Mr. Nesser, Ms. Wilson, and Ms. Branson.** Absent—**Mr. Cornum.** Abstained—None. The motion carried for denial.

0:32:58 **8. Consider a recommendation to Council for an Annexation of approximately 67.72 acres located north and south of Dona Ana St., legally described as Tract A2, Klein Land Division Replat #1 Amended, Tract D1, Edward and Tillie Klein Land Division #2 Line Adjustment, and that part of the E2SENW of said Section 14**

Jackie Webb approached the podium. **Mr. Patterson** explained this is a petition for Annexation of approximately 67.72 acres along Dona Ana Street, legally described as Tract A2, Klein Land Division Replat #1 Amended, Tract D1, Edward and Tillie Klein Land Division #2 Line Adjustment and that part of the East half of Southeast of the Northwest Section 14 Township 22 South, Range 27 East. The applicant does have property that is contiguous to the current City boundary; the Planning Department recommends approval of this request. **Mr. McCormick** asked where the boundary in question is. **Ms. Ortiz** pointed out the City limits along the properties in question. **Ms. Webb** explained that their mother passed away they would like to sell the property. The estate had decided they would like to be annexed into City limits for utility access, before they begin subdividing the property. **Ms. Dorado** explains that she and her husband live at 2602 Dona Ana and they would be affected by this request. When she received the notification, she talked with some of the neighbors and some were upset because they live in the County. **Ms. Dorado** explained that the neighbors were unsure if the annex includes their properties and what type of development could come into the neighborhood. **Mr. McCormick** explained that plans for development have not been presented. Any development at the property would have to comply with what the Zoning Ordinance allows. **Ms. Dorado** asked if her property has to be a part of the annexation. **Mr. Patterson** explained that an annexation would occur if the property owner requests it. **Ms. Webb** said that she understands the neighbors' concerns; they intend to keep a rural setting and not affect the land around the neighbors.

Ms. Wilson made a motion for approval; **Ms. Branson** seconded the motion. The vote was as follows: Yes—**Mr. McCormick, Mr. Nesser, Ms. Wilson, and Ms. Branson.** Absent—**Mr. Cornum.** Abstained—None. The motion carried.

0:50:38 **9. Consider a recommendation to Council for an application of zoning from County to “R-R” Rural Residential District for approximately 67.72 acres located north and south of Dona Ana St., legally described as Tract A2, Klein Land Division Replat #1 Amended, Tract D1, Edward and Tillie Klein Land Division #2 Line Adjustment, and that part of the E2SENW of said Section 14**

Jackie Webb was present for the item. **Mr. Patterson** explained this request is to recommend the application “R-R” Rural Residential zoning district to the property discussed in the previous item. The applicant would like to apply Rural Residential zoning to the 67.72 acres requested to be annexed. The properties to the east are zoned “R-R” Rural Residential District. The properties to the west, south, and north currently lie outside the Carlsbad City Limits. This request would not create a spot-zone; the Planning staff recommends approval of this request. **Ms. Webb** asked for clarification why the item was being presented twice. **Mr. Patterson** explained the Annexation is one ordinance and the Zoning application is another ordinance.

Mr. Nessler made a motion for approval; **Ms. Wilson** seconded the motion. The vote was as follows: Yes—**Mr. McCormick, Mr. Nesser, Ms. Wilson, and Ms. Branson.** Absent— **Mr. Cornum.** Abstained—None. The motion carried.

0:55:39 **10. Consider a recommendation to the City Council regarding the adoption of a Historic Preservation Overlay Zone District and associated regulations**

Mr. Patterson explained that the City of Carlsbad is pursuing becoming a Certified Local Government. This will allow the City to have more local control over the City’s historic district and the governance of that district and will allow the City to decide what properties may be included in that district. It also allows the City to decide what criteria would need to be met for a property to be included within the Historic Preservation Overlay District. Another major aspect of obtaining the Certified Local Government status will be the City and property owners becoming eligible for grant funding and resources meant to promote historic preservation from the State and Federal governments. This a part of a two part process, the first being the creation of the Historic Preservation Advisory Board, which was created at the November 14, 2023, Council meeting. The Board will oversee the Historic Preservation Overlay Zone and will advise the City Council and Mayor’s office regarding properties that should be included within the Overlay Zone. This Overlay Zone will be entirely voluntary on the property owner’s part. Each property owner will need to apply to be included within this Overlay Zone. Inclusion would allow property owners to be eligible for grant funding and resource allocation that could assist them with rehabbing and preserving of archaeological and historic properties. This Historic Preservation Overlay Zone District ordinance will establish the rules and regulations regarding inclusion into the Overlay Zone, it will keep the control over this process in local hands, and it will open avenues to more grant funding and resource allocation meant for archaeological and historic preservation. The Planning Department is requesting a recommendation from the Planning and Zoning Commission to the City Council for the adoption of this ordinance.

Ms. Wilson made a motion for approval; **Ms. Branson** seconded the motion. The vote was as follows: Yes—**Mr. McCormick, Mr. Nesser, Ms. Wilson, and Ms. Branson.** Absent— **Mr. Cornum.** Abstained—None. The motion carried.

0:59:42 **11. Consider approval of 2024 Planning and Zoning Commission meeting date**

Mr. Nessler made a motion for approval; **Ms. Wilson** seconded the motion. The vote was as follows: Yes—**Mr. McCormick, Mr. Nesser, Ms. Wilson, and Ms. Branson.** Absent— **Mr. Cornum.** Abstained—None. The motion carried.

1:00:52 **12. Report regarding Summary Review Subdivisions**

Mr. Patterson reported on the Summary Reviews. Nothing unusual was noted.

1:01:54 **13. Adjourn**

The meeting was adjourned.

1:02:03 Stop Recording [6:02:03 PM]

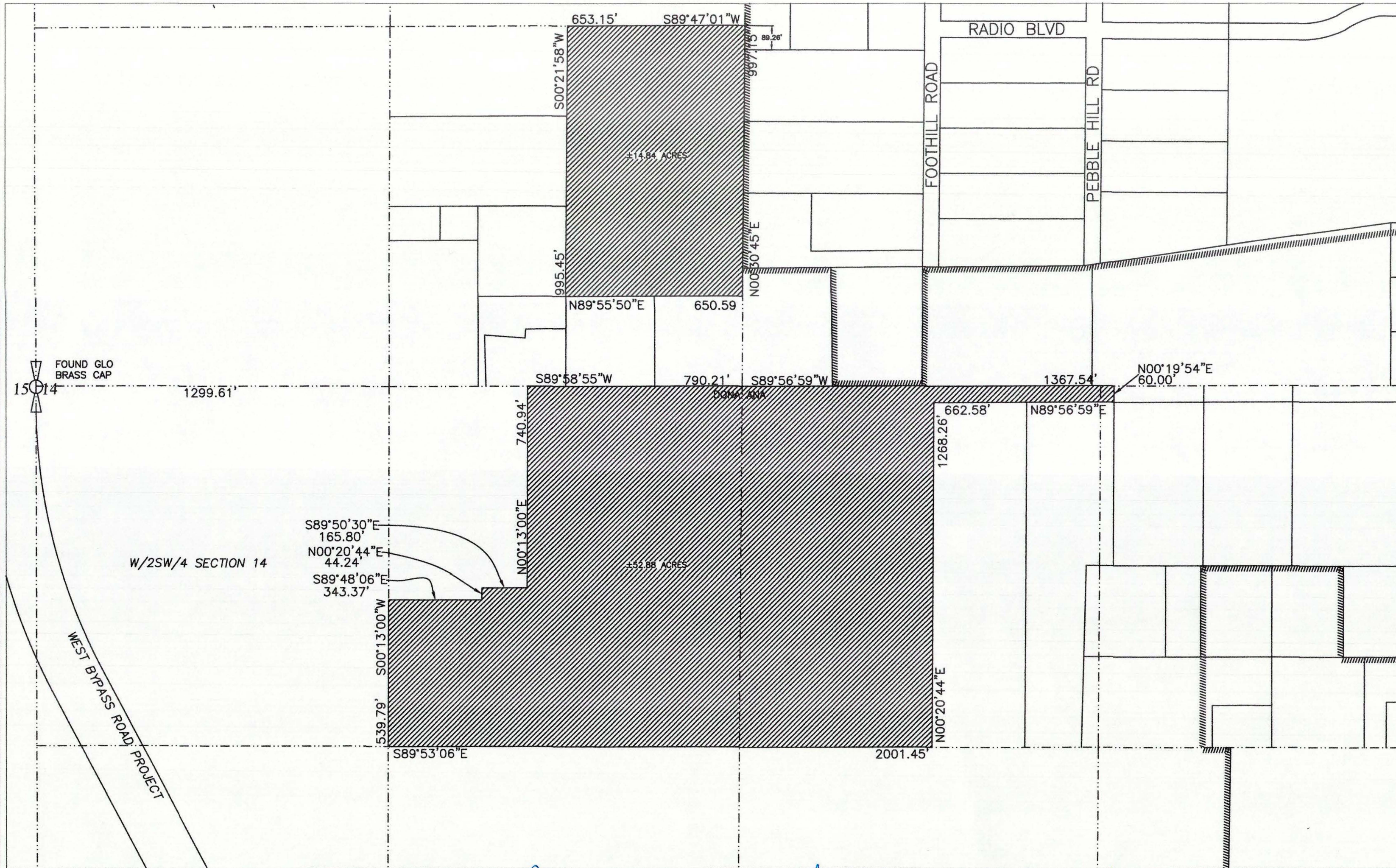
Chairman

Date

DRAFT

ANNEXATION PLAT OF PART OF SECTION 14, TOWNSHIP 22 SOUTH, RANGE 27 EAST, N.M.P.M.

AN ANNEXATION PLAT OF TRACT A2, KLEIN LAND DIVISION REPLAT #1 AMENDED, TRACT D1, EDWARD AND TILLIE KLEIN LAND DIVISION #2 LINE ADJUSTMENT, AND THAT PART OF THE E2SENW OF SAID SECTION 14, AS OWNED BY KELLY R. WESTFALL ESTATE, TOTALING ±67.72 ACRES MORE OR LESS.



BEGINNING AT A POINT THAT LIES N00°30'45"E, 89.26 FEET FROM THE NORTHWEST CORNER OF LOT 6, FOOTHILL ESTATES; THEN S89°47'01"W, ALONG THE NORTH LINE OF THE E2SENW, FOR 653.15 FEET; THEN S00°21'55"W, ALONG THE WEST LINE OF THE E2SENW, FOR 995.45 FEET; THEN N89°55'50"E, FOR 650.59 FEET; THEN N00°30'45"E, ALONG THE EAST LINE OF THE E2SENW, FOR 997.15 FEET, BACK TO THE POINT OF BEGINNING. CONTAINING ±14.84 ACRES MORE OR LESS.

TRACT D1, EDWARD AND TILLIE KLEIN LAND DIVISION #2 LINE ADJUSTMENT, AND TRACT A2, KLEIN LAND DIVISION REPLAT #1 AMENDED, BOTH CONTAINING ±52.88 ACRES MORE OR LESS.

ANNEXATION ORDINANCE NUMBER _____

APPROVED AND ADOPTED BY
APPROVAL BY THE CITY PLANNING AND ZONING COMMISSION

THIS IS TO CERTIFY THAT THIS PLAT HAS BEEN INSPECTED AND APPROVED BY THE PLANNING AND ZONING COMMISSION, OF THE CITY OF CARLSBAD, COUNTY OF EDDY, STATE OF NEW MEXICO DURING A REGULARLY SCHEDULED MEETING ON

THIS _____ DAY OF _____, 20____

CHAIRMAN _____ SECRETARY _____

THE CITY OF CARLSBAD
THIS IS TO CERTIFY THAT THIS PLATTED REQUEST HAS BEEN APPROVED BY THE CITY COUNCIL OF THE CITY OF CARLSBAD, COUNTY OF EDDY, STATE OF NEW MEXICO, DURING A REGULARLY SCHEDULED MEETING HELD ON

THIS _____ DAY OF _____, 20____

MAYOR _____ CITY CLERK _____

Jacqueline Webb
KLEIN, EDWARD P & TILLIE A REVOCABLE TRUST
KELLY R. WESTFALL ESTATE
JACQUELINE WEBB, TRUSTEE OF KLEIN, EDWARD P & TILLIE A REVOCABLE TRUST AND KELLY R. WESTFALL ESTATE
STATE OF New Mexico

Joel Klein
KLEIN, EDWARD P & TILLIE A REVOCABLE TRUST
JOEL KLEIN, TRUSTEE OF KLEIN, EDWARD P & TILLIE A REVOCABLE TRUST
OWNERS STATEMENT AND AFFIDAVIT

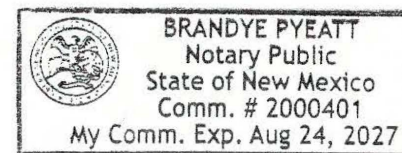
David Klein
KLEIN, EDWARD P & TILLIE A REVOCABLE TRUST & DAVID KLEIN
DAVID KLEIN, TRUSTEE OF KLEIN, EDWARD P & TILLIE A REVOCABLE TRUST

COUNTY OF Eddy :SS
THE ABOVE SIGNED BEING FIRST DULY SWORN ON OATH, STATE: AS THE OWNERS AND PROPRIETORS WE HAVE OF OUR OWN FREE WILL AND CONSENT CAUSED THIS PLAT WITH ITS ANNEXATION REQUEST TO BE PLATTED. THE PROPERTY DESCRIBED ON THIS PLAT LIES WITHIN THE PLATTING JURISDICTION OF: EDDY COUNTY AND CARLSBAD PLANNING AND PLATTING AREA
SUBSCRIBED, SWORN TO AND ACKNOWLEDGED

ACKNOWLEDGEMENT:
ON THIS 04 DAY OF October, 2023, BEFORE ME PERSONALLY

APPEARED JACQUELINE WEBB, TRUSTEE OF KLEIN, EDWARD P & TILLIE A REVOCABLE TRUST AND KELLY R. WESTFALL ESTATE AND JOEL KLEIN, TRUSTEE OF KLEIN, EDWARD P & TILLIE A REVOCABLE TRUST, KNOWN TO ME TO BE THE PERSON(S) DESCRIBED IN AND WHO EXECUTED THE FOREGOING INSTRUMENT AND ACKNOWLEDGED THAT THEY EXECUTED THE SAME AS THEIR FREE ACT AND DEED. WITNESS MY HAND AND OFFICIAL SEAL THE DAY, MONTH AND YEAR LAST ABOVE WRITTEN.

Brandye Pyeatt
NOTARY PUBLIC



R&R SURVEYING LLC A LAND SURVEYING COMPANY SERVING CARLSBAD AREA FOR 20+ YEARS 423 W. GREEN ST, CARLSBAD, NM 88220
INDEXING INFORMATION FOR COUNTY CLERK
SECTION 14 TOWNSHIP 22 SOUTH RANGE 26 EAST N.M.P.M.
OWNER: KLEIN, EDWARD P & TILLIE A REVOCABLE TRUST KELLY R WESTFALL ESTATE
AREA: ±67.72 ACRES
DATE: OCTOBER 3, 2023
SUBDIVISION SEE LEGAL DESCRIPTION

M.R.P.
I, MELVIN R. PYEATT, JR., NEW MEXICO REGISTERED PROFESSIONAL SURVEYOR NO. 20251, CERTIFY THAT THIS SURVEY PLAT AND THE ACTUAL SURVEY ON THE GROUND UPON WHICH IT IS BASED WAS PERFORMED BY ME OR UNDER MY DIRECT SUPERVISION; THAT I AM RESPONSIBLE FOR THIS SURVEY; THAT THIS SURVEY AND PLAT MEET THE MINIMUM STANDARDS FOR SURVEYING IN NEW MEXICO; AND THAT THIS SURVEY IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF. I FURTHER CERTIFY THAT THIS PLAT
IS AN ANNEXATION PLAT AS DEFINED BY THE NEW MEXICO SUBDIVISION ACT OF AN EXISTING TRACT(S) OF LAND.

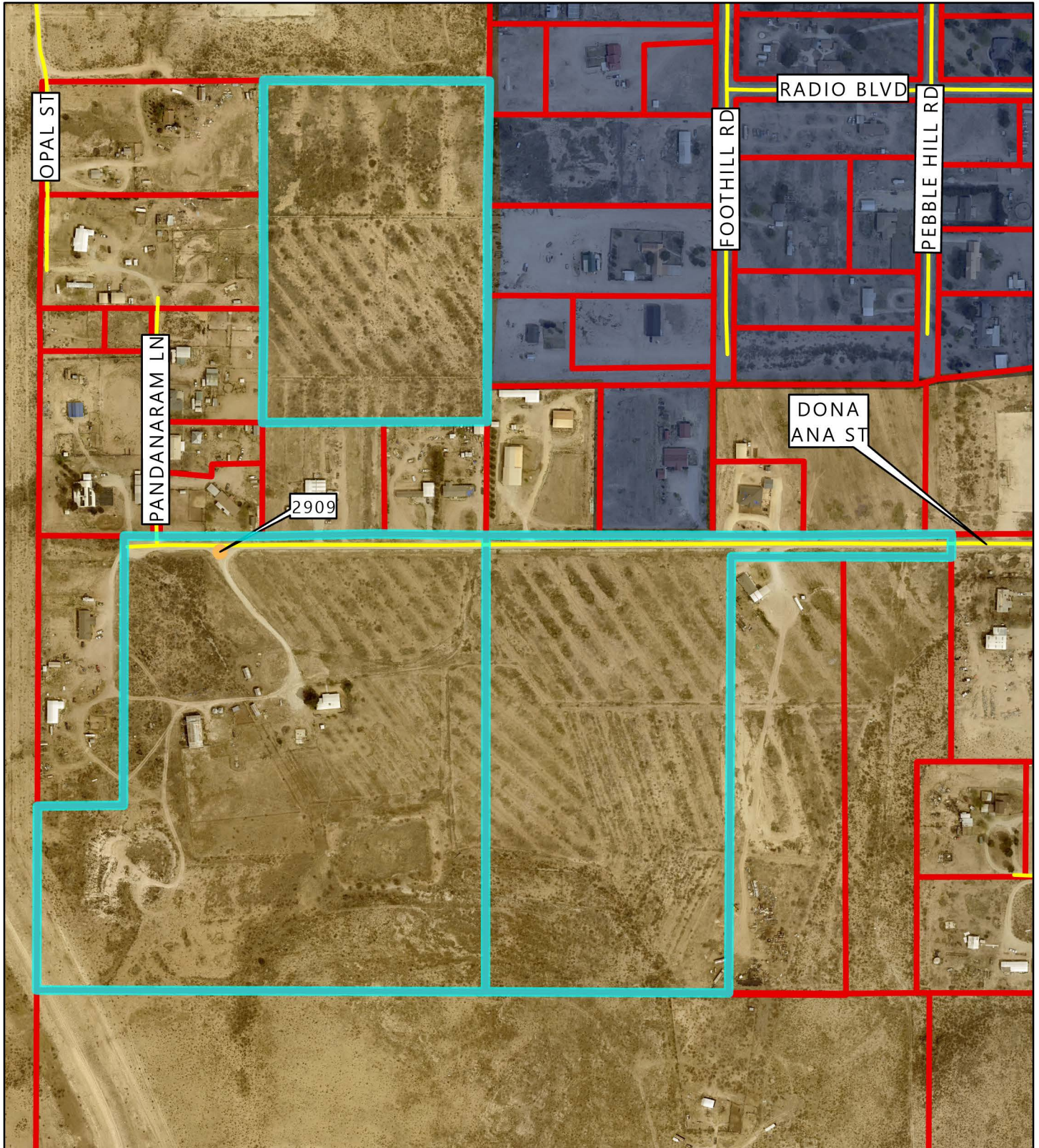
MELVIN R. PYEATT, JR., 423 W. GREENE ST. SUITE 1, CARLSBAD, N.M., 88220, CERTIFICATE NO. 20251, TELE. 575-885-6867, FAX 575-885-6867

STATE OF NEW MEXICO, COUNTY OF EDDY, I
HERE BY CERTIFY THAT THIS INSTRUMENT WAS FILED
FOR RECORD ON

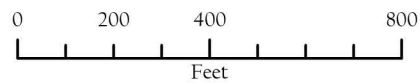
Scale: 1:4,800
1 inch = 400 Feet

Annexation Carlsbad, NM

Map # 2917_ed01
Date: 11/17/2023



- CountyAddress
- Roads
- City Boundary
- Parcel



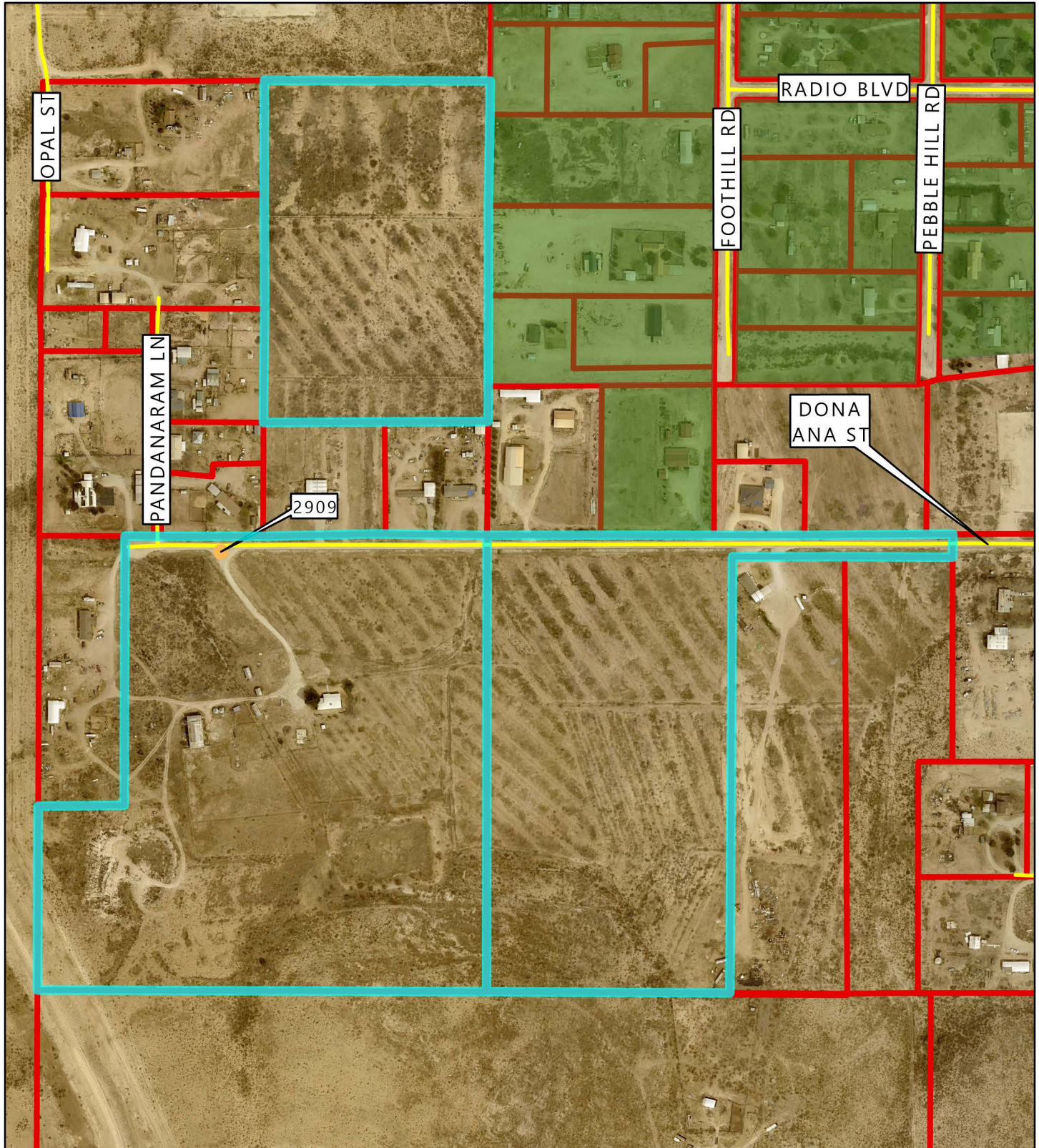
IMPORTANT: Maps, products and data are NOT surveyor quality and are only to be used as a reference.



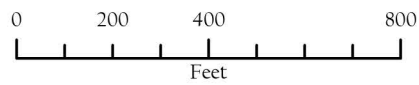
Scale: 1:4,800
1 inch = 400 Feet

Annexation Carlsbad, NM

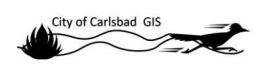
Map # 2917_ed02
Date: 11/17/2023



- CountyAddress
- Roads
- R-R
- Parcel

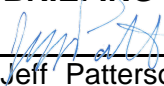


IMPORTANT: Maps, products and data are NOT surveyor quality and are only to be used as a reference.



CITY OF CARLSBAD
AGENDA BRIEFING MEMORANDUM

Meeting Date: 1/9/2024

DEPARTMENT: Planning & Regulation	BY:  Jeff Patterson, Planning Director	DATE: 1/2/2024
--	--	-----------------------

SUBJECT: Application of “R-R” Rural Residential District zoning to part of Section 14, Township 22 South, Range 27 East, totaling approximately 67.72 acres along Dona Ana St., legally described as Tract A2, Klein Land Division Replat #1 Amended, Tract D1, Edward and Tillie Klein Land Division #2 Line Adjustment, and that part of the E2SENW of said Section 14, pursuant to Section 3-21-1 et. Seq. NMSA 1978 and Sections 56-150(b) and 56-140(i), Carlsbad Code of Ordinances.

Applicant/Owner:
David Klein, Joel Klein, and Jackie Webb
Edward P & Tillie A Klein Irrevocable Trust
2909 Dona Ana St.
Carlsbad, NM 88220

****The applicant provided the required notification to property owners within 100’ and agreed to post the required sign 5-days prior to the public hearing as required by Sec. 56-140(i). The City will notify the property owners’ 15-days prior to the City Council hearing and publish notification in the newspaper 30-days prior to said hearing.***

SYNOPSIS, HISTORY AND IMPACT (SAFETY AND WELFARE/FINANCIAL/PERSONNEL/INFRASTRUCTURE/ETC.):
Application of “R-R” Rural Residential District zoning to part of Section 14, Township 22 South, Range 27 East, totaling approximately 67.72 acres along Dona Ana St., legally described as Tract A2, Klein Land Division Replat #1 Amended, Tract D1, Edward and Tillie Klein Land Division #2 Line Adjustment, and that part of the E2SENW of said Section 14.

The properties to the east are zoned “R-R” Rural Residential District. The properties to the west, south, and north currently lie outside the Carlsbad City Limits. This request would not create a spot-zone.

Section 56-40(a) states:

(a) Rural Residential (R-R) District.

The Rural Residential District is intended to provide for areas that will accommodate agricultural, ranching, and natural resource uses and very low-density residential uses, until such time as other development is appropriate. There shall be a maximum of one primary residence per lot for R-R Rural Residential District Zoning

Comprehensive Plan: Strategy 2040 goals and policies that are applicable to this request are:

Chapter 4: Housing & Neighborhoods

Objectives:

- To address the current unmet housing needs for all household income levels in Carlsbad.

Chapter 5: Land Use

Objectives:

- To address the City’s rapid growth rate and resultant need for new residential development.
- To identify areas of opportunity for infill and redevelopment.
- To encourage redevelopment of vacant or underutilized properties for residential, commercial, or mixed-use development.

According to Zoning Ordinance **Sec. 56-150(b)(4). Amendments**, Findings Required, a statement of fact regarding each of the following findings is required:

- (a) The proposed amendment will or will not adversely impact the public health, safety or general welfare and will or will not promote the original purposes of the Zoning Ordinance; and
- (b) The proposed amendment responds or does not respond to changed conditions, such as changes in public capital investments, road locations or functional classification, population trends, density, use or further studies that have been completed since adoption of the Zoning Ordinance; and
- (c) The proposed amendment is or is not necessary in order to respond to State and/or Federal legislation; and
- (d) The proposed amendment provides or does not provide additional flexibility in meeting the objectives of this Zoning Ordinance without lowering the standards of the Zoning Ordinance; and
- (e) The proposed amendment is or is not in substantial compliance with the City's Comprehensive Plan or other City Master Plan; and
- (f) The proposed amendment will or will not adversely affect the implementation of the goals and policies of the City's Comprehensive Plan or other City Master Plan; and
- (g) The proposed amendment is justified in order to correct a mistake in the Official Zoning Map or the text of the Zoning Ordinance; and
- (h) The proposed amendment is justified in order to respond to changes in the City's Comprehensive Plan or other City Master Plan including, but not limited to, changes in land use assumptions, surrounding uses, population forecasts, rates of land consumption, anticipated community needs or other factors.

PLANNING AND ZONING COMMISSION RECOMMENDATION: Based on review of the application and staff comments, at their meeting on December 4, 2023, the Planning and Zoning Commission considered this item and recommended approval with a vote of four (4) in favor of approval, none (0) against, one (1) absent and none (0) abstain.

DEPARTMENT RECOMMENDATION (please check):

	Approval	Denial	n/a		Approval	Denial	n/a
Public Works			X	Planning, Eng. & Reg. Dept.:	X		
Fire Department			X	Code Enforcement Division			X
Legal Department			X	Engineering Division			X
Police Department			X	Planning Division	X		
Utilities Department			X	Building Division			x

DEPARTMENT COMMENTS:

Public Works: No comment

Utilities Department: No comment

Building Department: No comment

Fire Department: No comment

Police Department: No comment

Code Enforcement: No comment

Legal Department: No comment

Planning Department: Recommend approval

Projects Department: No comments

BOARD/COMMISSION/COMMITTEE ACTION:

- | | | | |
|---|--|--|--|
| <input checked="" type="checkbox"/> P&Z | <input type="checkbox"/> Lodgers Tax Board | <input type="checkbox"/> Cemetery Board | <input checked="" type="checkbox"/> APPROVED |
| <input type="checkbox"/> Museum Board | <input type="checkbox"/> San Jose Board | <input type="checkbox"/> Water Board | <input type="checkbox"/> DISSAPPROVED |
| <input type="checkbox"/> Library Board | <input type="checkbox"/> N. Mesa Board | <input type="checkbox"/> _____ Committee | |

Reviewed by Interim

City Administrator /s/Wendy Austin Date: 01/04/2024

ATTACHMENTS: Application materials, Ordinance, P & Z Minutes.

ORDINANCE NO. 2024-05

AN ORDINANCE APPLYING “R-R” RURAL RESIDENTIAL DISTRICT TO AN APPROXIMATELY 67.72 ACRE PROPERTY, LOCATED NORTH & SOUTH OF DONA ANA ST., LEGALLY DESCRIBED AS TRACT A2, KLEIN LAND DIVISION REPLAT #1 AMENDED; TRACT D1, EDWARD AND TILLIE KLEIN LAND DIVISION #2 LINE ADJUSTMENT; & THAT PART OF E2SE¹W OF SAID SECTION 14 PURSUANT TO SECTION 3-21-1 ET. SEQ. NMSA 1978 AND SECTIONS 56-150(B) AND 56-140(I), CARLSBAD CODE OF ORDINANCES.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CARLSBAD, EDDY COUNTY, NEW MEXICO, that:

The official zoning map of the City is hereby amended to apply zoning district "R-R" Rural Residential District to an approximately 67.72 acre property, located at north and south of Dona Ana St., legally described as:

Tract A2, Klein Land Division Replat #1 Amended, Tract D1, Edward and Tillie Klein Land Division #2 Line Adjustment, and that part of the E2SE¹W of said Section 14

INTRODUCED, PASSED, ADOPTED AND APPROVED this 9th day of January, 2024.

RICHARD LOPEZ, MAYOR

ATTEST:

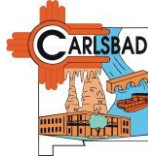
CITY CLERK

MINUTES OF THE REGULAR MEETING OF THE

**City of Carlsbad
Planning & Zoning Commission**

Monday, December 4, 2023 at 5:00 p.m.

**Meeting Held in the Janell Whitlock Municipal Complex Council Chambers
114 S. Halagueno St.**



CITY OF CARLSBAD
CARLSBAD, NEW MEXICO

PLANNING AND ZONING COMMISSION

Monday, December 4, 2023 at 5:00 PM
Janell Whitlock Municipal Complex Council Chambers
114 S. Halagueno Street
GoToMeeting ID: 826-472-101
US Phone: +1 (571) 317-3122 Access Code: 826-472-101

1. Roll call of voting members and determination of quorum
2. Approval of Agenda
3. Approval of Minutes from the Meeting held November 6, 2023
4. Consider a request for a Conditional Use Permit to allow a Business Residence at the property located at 1824 Railroad Ave., zoned "I" Industrial District
5. Consider a request for a Variance from Sec. 47-44(d) of the Carlsbad Code of Ordinances to allow a land division under the minimum lot size of one (1) acre for the property located at 308 Who Who Dr., Carlsbad-Out
6. Consider a recommendation to the City Council regarding a request to change the zoning from "R-R" Rural Residential District to "R-2" Residential 2 District, for the 8.74 acres legally described as Tract B, Albright Replat #3.
7. Consider a recommendation to the City Council regarding a request to change the zoning at 602 Presidio St. from "R-1" Residential 1 District to "R-2" Residential 2 District, legally described as Lot 2, block 18, New San Jose Subdivision
8. Consider a recommendation to Council for an Annexation of approximately 67.72 acres located north and south of Dona Ana Rd., legally described as Tract A2, Klein Land Division Replat #1 Amended, Tract D1, Edward and Tillie Klein Land Division #2 Line Adjustment, and that part of the E2SENW of said Section 14
9. Consider a recommendation to Council for an application of zoning from County to "R-R" Rural Residential District for approximately 67.72 acres located north and south of Dona Ana Rd., legally described as Tract A2, Klein Land Division Replat #1 Amended, Tract D1, Edward and Tillie Klein Land Division #2 Line Adjustment, and that part of the E2SENW of said Section 14

10. Consider a recommendation to the Council regarding the adoption of a Historic Preservation Overlay Zone District and associated regulations
11. Consider approval of 2024 Planning & Zoning Commission meeting dates
12. Report regarding Summary Review Subdivisions
13. Adjourn


FOR INFORMATION ONLY

Agendas and Planning and Zoning Commission meeting minutes are available on the City website:

cityofcarlsbadnm.com

Or may be viewed in the Office of the City Clerk or at the Carlsbad Public Library during normal and regular business hours

PLANNING AND ZONING COMMISSION MEETING SCHEDULE

- Regular meeting – Monday, January 8, 2024 at 5:00 p.m.

If you require hearing interpreter, language interpreters or auxiliary aids in order to attend and participate in the above meeting, please contact the City Administrator's office at (575) 887-1191 at least 48 hours prior to the scheduled meeting time.

**MINUTES OF A REGULAR MEETING OF THE CITY OF CARLSBAD
PLANNING & ZONING COMMISSION
HELD IN THE JANELL WHITLOCK MUNICIPAL COMPLEX COUNCIL CHAMBERS,
114 S. HALAGUENO STREET, DECEMBER 4, 2023 AT 5:00 P.M.**

VOTING MEMBERS PRESENT:

**JAMES MCCORMICK
BRAD NESSER
LINDA WILSON
VALERIE BRANSON**

**CHAIRPERSON
COMMISSIONER
COMMISSIONER
COMMISSIONER**

VOTING MEMBERS ABSENT:

TRENT CORNUM

COMMISSIONER

EX-OFFICIO MEMBERS PRESENT:

**JEFF PATTERSON
TRYSHA ORTIZ**

**PLANNING DIRECTOR
DEPUTY PLANNING DIRECTOR**

SECRETARY PRESENT:

JENNIFER CAMPOS

**PLANNING AND REGULATION
DEPARTMENT EXECUTIVE SECRETARY**

OTHERS PRESENT:

**DENISE MADRID BOYEA
CHARLIE GARCIA
JACKIE WEBB
RITA DORADO
MARTIN DORADO
JULIE KLEIN
DALE DAVIS
FRANCIS F. TREVINO
PATRICIA GARCIA
JOSUE GARCIA
JARRETT PAINE
MARVIN ALBRIGHT
CODY MAY
DAVID KLEIN
SAMUEL ESCARENO
ROSEMARY WILKIE
JAMES WILKIE**

**CITY ATTORNEY
CITY
111 SADDLEBAG TRAIL
2602 DONA ANA
2602 DONA ANA
3113 DONA ANA
3904 BILLY THE KID
604 W PRESIDIO
790 W CHERRY LANE
25 HARROUN RD
790 W CHERRY LANE
502 W RIVERSIDE DR
3025 WHO WHO DR
3113 DONA ANA
601 MONTERRY
2402 PANDANARAM
2702 PANDANARAM**

Time Stamps and headings below correspond to the recording of the meeting and the recording is hereby made a part of the official record.

0:00:00 Start Recording [4:59:37 PM]

0:00:30 **1. Roll call of Voting Members and Determination of Quorum**

Roll was called, confirming the presence of a quorum of commission members. The following members were present—**Mr. McCormick, Mr. Nesser, Ms. Wilson, and Ms. Branson.**
Absent—**Mr. Cornum.**

0:00:51 **2. Approval of Agenda**

Ms. Wilson made a motion to approve the Agenda; **Mr. Nesser** seconded the motion. The vote was as follows: Yes—**Mr. McCormick, Mr. Nesser, Ms. Wilson, and Ms. Branson.** Absent—**Mr. Cornum.** Abstained—None. The motion carried.

0:01:21 **3. Approval of Minutes from the Meeting held November 6, 2023**

Ms. Wilson made a motion to approve the Minutes November 6, 2023; **Ms. Branson** seconded the motion. The vote was as follows: Yes—**Mr. McCormick, Mr. Nesser, Ms. Wilson, and Ms. Branson.** Absent—**Mr. Cornum.** Abstained—None. The motion carried.

0:01:57 **4. Consider a request for a Conditional Use Permit to allow a Business Residence at the property located at 1824 Railroad Ave., zoned “I” Industrial District**

Dale Davis approached the podium. **Mr. Patterson** explained the applicant is requesting for a Conditional Use Permit to allow a Business Residence to be located at 1824 Railroad Ave. The applicant intends to build a shop with a residence on the property. Parking and access will be provided within the property and off the street. Planning staff recommends approval to allow a Business Residence with a Conditional Use Permit. **Mr. Davis** explained that he doesn't have enough room where he lives now and he wants to build a shop with a residence for all his equipment. **Mr. McCormick** asked if he owned the two small lots south of him and where the shop would be located. **Mr. Davis** stated that he doesn't own the two small lots and he wants to place the shop in the middle of the vacant property. No public comments were made.

Ms. Wilson made a motion to approve; **Mr. Nesser** seconded the motion. The vote was as follows: Yes—**Mr. McCormick, Mr. Nesser, Ms. Wilson, and Ms. Branson.** Absent—**Mr. Cornum.** Abstained—None. The motion carried.

0:07:02 **5. Consider a request for a Variance from Sec. 47-44(d) of the Carlsbad Code of Ordinances to allow a land division under the minimum lot size of one (1) acre for the property located at 308 Who Who Dr., Carlsbad-Out**

Cody May approached the podium. **Mr. Patterson** explained the applicant has requested a Variance from Ord. 47-44(d) to allow a land division under the minimum lot size of one (1) acre for the property located at 308 Who Who Dr., which is outside the Carlsbad City limits. Section 47-44(d) is out of the subdivision ordinance and stipulates lots located outside of the City limits, but within the 5-mile Planning and Platting Jurisdiction, are required to be a minimum of one acre in size. The applicant owns the property and it's approximately about 1.6 acres and if split, one new property would be less than the required acre in size. **Mr. May** explained a house is located on the east side of the property, and he wants to split the property and build on the west side. **Mr. McCormick** said that it looks like there is driveway access the property. **Mr. May** confirmed that an easement exists for access. No public comments were made.

Mr. Nesser made a motion for approval; **Ms. Wilson** seconded the motion. The vote was as follows: Yes—**Mr. McCormick, Mr. Nesser, Ms. Wilson, and Ms. Branson.** Absent—**Mr. Cornum.** Abstained—None. The motion carried.

0:11:39

6. Consider a recommendation to the City Council regarding a request to change the zoning from “R-R” Rural Residential District to “R-2” Residential 2 District, for the 8.74 acres legally described as Tract B, Albright Replat #3.

Marvin Albright approached the podium. **Mr. Patterson** explained the applicant has requested a Zone Change from “R-R” Rural Residential 1 District to “R-2” Residential 2 District for a parcel totaling approximately 8.74 acres, legally described as Tract B, Albright Replat #3, which is off of Boyd Drive. This is right before Boyd Drive intersects with Dark Canyon and meets Radio Boulevard. The properties to the north, south, east & west are zoned “R-R” Rural Residential District. This request would create a spot-zone. The Residential 2 District is intended to accommodate higher density single-family, duplex, multiple-family, and mobile home parks and subdivisions and to provide land-use protections for areas that develop in such a manner. Planning staff recommends approval of this request. **Mr. Albright** explained that he’s interested in building an apartment complex. No public comments were made.

Mr. Nesser made a motion for approval; **Ms. Wilson** seconded the motion. The vote was as follows: Yes—**Mr. McCormick, Mr. Nesser, Ms. Wilson, and Ms. Branson.** Absent—**Mr. Cornum.** Abstained—None. The motion carried.

0:15:46

7. Consider a recommendation to the City Council regarding a request to change the zoning at 602 Presidio St. from “R-1” Residential 1 District to “R-2” Residential 2 District, legally described as Lot 2, block 18, New San Jose Subdivision

Josue Garcia and Patricia Garcia (interpreter) approached the podium. **Mr. Patterson** explained the applicant has submitted a request for a Zone Change from “R-1” Residential 1 District to “R-2” Residential 2 District for a parcel totaling approximately 0.14 acres, located at 602 Presidio Street. The properties to the north, south, east & west are zoned “R-1” Residential 1 District. This request would create a spot-zone. The Residential 2 District is intended to accommodate higher density single-family, duplex, multiple-family, and mobile home parks and subdivisions and to provide land-use protections for areas that develop in such a manner. The applicant would like to place a Multiple-Family Dwelling on the property, potentially four units. Planning staff recommends approval of this request. **Ms. Garica (interpreter) for Mr. Garcia** said he wants to place a five bedroom and five bathroom structure. **Mr. Escareno** explained that he lives directly behind this property at 601 Monterrey Street. He said he disapproves of this request and he’s not sure what kind of traffic this will cause and will bring unknown people to the neighborhood. **Mr. McCormick** asked Mr. Patterson about the parking requirement for a five bedroom structure. **Mr. Patterson** said he hasn’t spoken to the applicant about his development plans. The applicant would be required to accommodate two off street parking spaces per dwelling unit, so he would have to accommodate ten parking spaces on the property along with the structure. He would not be able to accommodate or meet the parking requirement utilizing the street or utilizing the right of way, he would have to accommodate it within the property. **Ms. Trevino** explained that she lives at 604 Presidio Street and she disapproves of what the applicant wants to place there. **Ms. Trevino** said she doesn’t care if he wants to build a house, place a trailer, but not what the applicant is proposing. **Ms. Garcia (interpreter) for Mr. Garcia** said that he spoke with an engineer and he drew it out with ten parking spaces. **Mr. McCormick** said as of right now they haven’t seen any drawings. **Ms. Garcia (interpreter) for Mr. Garcia** said it would be one person per room with a rental contract.

Mr. Nesser made a motion for denial; **Ms. Branson** seconded the motion. The vote was as follows: Yes—**Mr. McCormick, Mr. Nesser, Ms. Wilson, and Ms. Branson.** Absent—**Mr. Cornum.** Abstained—None. The motion carried for denial.

0:32:58 **8. Consider a recommendation to Council for an Annexation of approximately 67.72 acres located north and south of Dona Ana St., legally described as Tract A2, Klein Land Division Replat #1 Amended, Tract D1, Edward and Tillie Klein Land Division #2 Line Adjustment, and that part of the E2SENW of said Section 14**

Jackie Webb approached the podium. **Mr. Patterson** explained this is a petition for Annexation of approximately 67.72 acres along Dona Ana Street, legally described as Tract A2, Klein Land Division Replat #1 Amended, Tract D1, Edward and Tillie Klein Land Division #2 Line Adjustment and that part of the East half of Southeast of the Northwest Section 14 Township 22 South, Range 27 East. The applicant does have property that is contiguous to the current City boundary; the Planning Department recommends approval of this request. **Mr. McCormick** asked where the boundary in question is. **Ms. Ortiz** pointed out the City limits along the properties in question. **Ms. Webb** explained that their mother passed away they would like to sell the property. The estate had decided they would like to be annexed into City limits for utility access, before they begin subdividing the property. **Ms. Dorado** explains that she and her husband live at 2602 Dona Ana and they would be affected by this request. When she received the notification, she talked with some of the neighbors and some were upset because they live in the County. **Ms. Dorado** explained that the neighbors were unsure if the annex includes their properties and what type of development could come into the neighborhood. **Mr. McCormick** explained that plans for development have not been presented. Any development at the property would have to comply with what the Zoning Ordinance allows. **Ms. Dorado** asked if her property has to be a part of the annexation. **Mr. Patterson** explained that an annexation would occur if the property owner requests it. **Ms. Webb** said that she understands the neighbors' concerns; they intend to keep a rural setting and not affect the land around the neighbors.

Ms. Wilson made a motion for approval; **Ms. Branson** seconded the motion. The vote was as follows: Yes—**Mr. McCormick, Mr. Nesser, Ms. Wilson, and Ms. Branson.** Absent—**Mr. Cornum.** Abstained—None. The motion carried.

0:50:38 **9. Consider a recommendation to Council for an application of zoning from County to "R-R" Rural Residential District for approximately 67.72 acres located north and south of Dona Ana St., legally described as Tract A2, Klein Land Division Replat #1 Amended, Tract D1, Edward and Tillie Klein Land Division #2 Line Adjustment, and that part of the E2SENW of said Section 14**

Jackie Webb was present for the item. **Mr. Patterson** explained this request is to recommend the application "R-R" Rural Residential zoning district to the property discussed in the previous item. The applicant would like to apply Rural Residential zoning to the 67.72 acres requested to be annexed. The properties to the east are zoned "R-R" Rural Residential District. The properties to the west, south, and north currently lie outside the Carlsbad City Limits. This request would not create a spot-zone; the Planning staff recommends approval of this request. **Ms. Webb** asked for clarification why the item was being presented twice. **Mr. Patterson** explained the Annexation is one ordinance and the Zoning application is another ordinance.

Mr. Nessler made a motion for approval; **Ms. Wilson** seconded the motion. The vote was as follows: Yes—**Mr. McCormick, Mr. Nesser, Ms. Wilson, and Ms. Branson.** Absent— **Mr. Cornum.** Abstained—None. The motion carried.

0:55:39 **10. Consider a recommendation to the City Council regarding the adoption of a Historic Preservation Overlay Zone District and associated regulations**

Mr. Patterson explained that the City of Carlsbad is pursuing becoming a Certified Local Government. This will allow the City to have more local control over the City’s historic district and the governance of that district and will allow the City to decide what properties may be included in that district. It also allows the City to decide what criteria would need to be met for a property to be included within the Historic Preservation Overlay District. Another major aspect of obtaining the Certified Local Government status will be the City and property owners becoming eligible for grant funding and resources meant to promote historic preservation from the State and Federal governments. This a part of a two part process, the first being the creation of the Historic Preservation Advisory Board, which was created at the November 14, 2023, Council meeting. The Board will oversee the Historic Preservation Overlay Zone and will advise the City Council and Mayor’s office regarding properties that should be included within the Overlay Zone. This Overlay Zone will be entirely voluntary on the property owner’s part. Each property owner will need to apply to be included within this Overlay Zone. Inclusion would allow property owners to be eligible for grant funding and resource allocation that could assist them with rehabbing and preserving of archaeological and historic properties. This Historic Preservation Overlay Zone District ordinance will establish the rules and regulations regarding inclusion into the Overlay Zone, it will keep the control over this process in local hands, and it will open avenues to more grant funding and resource allocation meant for archaeological and historic preservation. The Planning Department is requesting a recommendation from the Planning and Zoning Commission to the City Council for the adoption of this ordinance.

Ms. Wilson made a motion for approval; **Ms. Branson** seconded the motion. The vote was as follows: Yes—**Mr. McCormick, Mr. Nesser, Ms. Wilson, and Ms. Branson.** Absent— **Mr. Cornum.** Abstained—None. The motion carried.

0:59:42 **11. Consider approval of 2024 Planning and Zoning Commission meeting date**

Mr. Nessler made a motion for approval; **Ms. Wilson** seconded the motion. The vote was as follows: Yes—**Mr. McCormick, Mr. Nesser, Ms. Wilson, and Ms. Branson.** Absent— **Mr. Cornum.** Abstained—None. The motion carried.

1:00:52 **12. Report regarding Summary Review Subdivisions**

Mr. Patterson reported on the Summary Reviews. Nothing unusual was noted.

1:01:54 **13. Adjourn**

The meeting was adjourned.

1:02:03 Stop Recording [6:02:03 PM]

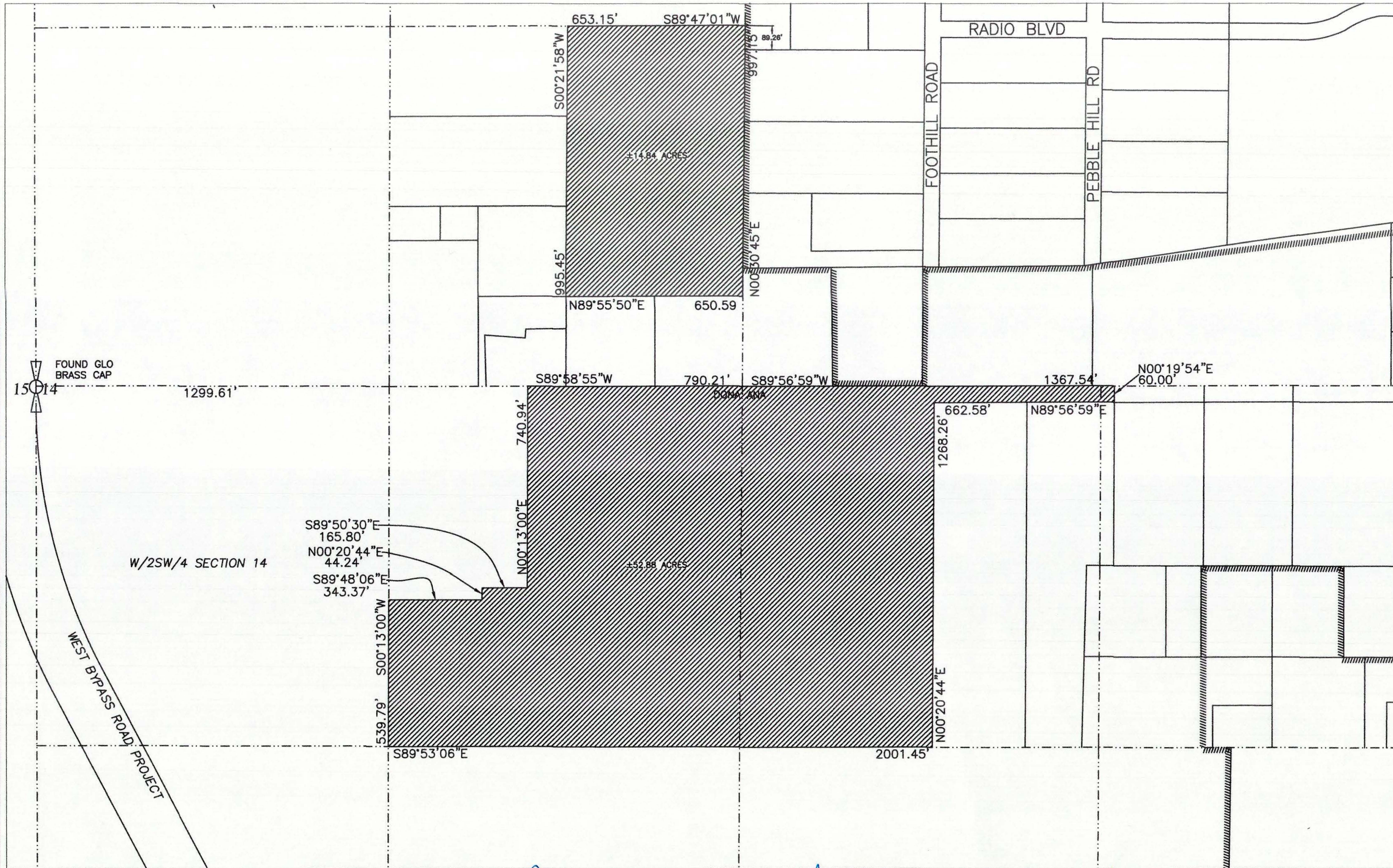
Chairman

Date

DRAFT

ANNEXATION PLAT OF PART OF SECTION 14, TOWNSHIP 22 SOUTH, RANGE 27 EAST, N.M.P.M.

AN ANNEXATION PLAT OF TRACT A2, KLEIN LAND DIVISION REPLAT #1 AMENDED, TRACT D1, EDWARD AND TILLIE KLEIN LAND DIVISION #2 LINE ADJUSTMENT, AND THAT PART OF THE E2SE1/4 OF SAID SECTION 14, AS OWNED BY KELLY R. WESTFALL ESTATE, TOTALING ±67.72 ACRES MORE OR LESS.



BEGINNING AT A POINT THAT LIES N00°30'45"E, 89.26 FEET FROM THE NORTHWEST CORNER OF LOT 6, FOOTHILL ESTATES; THEN S89°47'01"W, ALONG THE NORTH LINE OF THE E2SE1/4, FOR 653.15 FEET; THEN S00°21'55"W, ALONG THE WEST LINE OF THE E2SE1/4, FOR 995.45 FEET; THEN N89°55'50"E, FOR 650.59 FEET; THEN N00°30'45"E, ALONG THE EAST LINE OF THE E2SE1/4, FOR 997.15 FEET, BACK TO THE POINT OF BEGINNING. CONTAINING ±14.84 ACRES MORE OR LESS.

TRACT D1, EDWARD AND TILLIE KLEIN LAND DIVISION #2 LINE ADJUSTMENT, AND TRACT A2, KLEIN LAND DIVISION REPLAT #1 AMENDED, BOTH CONTAINING ±52.88 ACRES MORE OR LESS.

ANNEXATION ORDINANCE NUMBER _____

APPROVED AND ADOPTED BY
APPROVAL BY THE CITY PLANNING AND ZONING COMMISSION

THIS IS TO CERTIFY THAT THIS PLAT HAS BEEN INSPECTED AND APPROVED BY THE PLANNING AND ZONING COMMISSION, OF THE CITY OF CARLSBAD, COUNTY OF EDDY, STATE OF NEW MEXICO DURING A REGULARLY SCHEDULED MEETING ON

THIS _____ DAY OF _____, 20____

CHAIRMAN _____ SECRETARY _____

THE CITY OF CARLSBAD
THIS IS TO CERTIFY THAT THIS PLATTED REQUEST HAS BEEN APPROVED BY THE CITY COUNCIL OF THE CITY OF CARLSBAD, COUNTY OF EDDY, STATE OF NEW MEXICO, DURING A REGULARLY SCHEDULED MEETING HELD ON

THIS _____ DAY OF _____, 20____

MAYOR _____ CITY CLERK _____

Jacqueline Webb
KLEIN, EDWARD P & TILLIE A REVOCABLE TRUST
KELLY R. WESTFALL ESTATE
JACQUELINE WEBB, TRUSTEE OF KLEIN, EDWARD P & TILLIE A REVOCABLE TRUST AND KELLY R. WESTFALL ESTATE
STATE OF New Mexico
COUNTY OF Eddy
THE ABOVE SIGNED BEING FIRST DULY SWORN ON OATH, STATE: AS THE OWNERS AND PROPRIETORS WE HAVE OF OUR OWN FREE WILL AND CONSENT CAUSED THIS PLAT WITH ITS ANNEXATION REQUEST TO BE PLATTED. THE PROPERTY DESCRIBED ON THIS PLAT LIES WITHIN THE PLATTING JURISDICTION OF: EDDY COUNTY AND CARLSBAD PLANNING AND PLATTING AREA
SUBSCRIBED, SWORN TO AND ACKNOWLEDGED

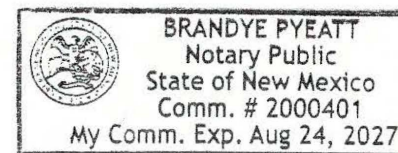
Joel Klein
KLEIN, EDWARD P & TILLIE A REVOCABLE TRUST
JOEL KLEIN, TRUSTEE OF KLEIN, EDWARD P & TILLIE A REVOCABLE TRUST
OWNERS STATEMENT AND AFFIDAVIT

David Klein
KLEIN, EDWARD P & TILLIE A REVOCABLE TRUST & DAVID KLEIN
DAVID KLEIN, TRUSTEE OF KLEIN, EDWARD P & TILLIE A REVOCABLE TRUST

ACKNOWLEDGEMENT:
ON THIS 04 DAY OF October, 2023, BEFORE ME PERSONALLY

APPEARED JACQUELINE WEBB, TRUSTEE OF KLEIN, EDWARD P & TILLIE A REVOCABLE TRUST AND KELLY R. WESTFALL ESTATE AND JOEL KLEIN, TRUSTEE OF KLEIN, EDWARD P & TILLIE A REVOCABLE TRUST, KNOWN TO ME TO BE THE PERSON(S) DESCRIBED IN AND WHO EXECUTED THE FOREGOING INSTRUMENT AND ACKNOWLEDGED THAT THEY EXECUTED THE SAME AS THEIR FREE ACT AND DEED. WITNESS MY HAND AND OFFICIAL SEAL THE DAY, MONTH AND YEAR LAST ABOVE WRITTEN.

Brandye Pyeatt
NOTARY PUBLIC



R&R SURVEYING LLC A LAND SURVEYING COMPANY SERVING CARLSBAD AREA FOR 20+ YEARS 423 W. GREEN ST, CARLSBAD, NM 88220
INDEXING INFORMATION FOR COUNTY CLERK
SECTION 14 TOWNSHIP 22 SOUTH RANGE 26 EAST N.M.P.M.
OWNER: KLEIN, EDWARD P & TILLIE A REVOCABLE TRUST KELLY R WESTFALL ESTATE
AREA: ±67.72 ACRES
DATE: OCTOBER 3, 2023
SUBDIVISION SEE LEGAL DESCRIPTION

M.R.P.
I, MELVIN R. PYEATT, JR., NEW MEXICO REGISTERED PROFESSIONAL SURVEYOR NO. 20251, CERTIFY THAT THIS SURVEY PLAT AND THE ACTUAL SURVEY ON THE GROUND UPON WHICH IT IS BASED WAS PERFORMED BY ME OR UNDER MY DIRECT SUPERVISION; THAT I AM RESPONSIBLE FOR THIS SURVEY; THAT THIS SURVEY AND PLAT MEET THE MINIMUM STANDARDS FOR SURVEYING IN NEW MEXICO; AND THAT THIS SURVEY IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF. I FURTHER CERTIFY THAT THIS PLAT

IS AN ANNEXATION PLAT AS DEFINED BY THE NEW MEXICO SUBDIVISION ACT OF AN EXISTING TRACT(S) OF LAND.

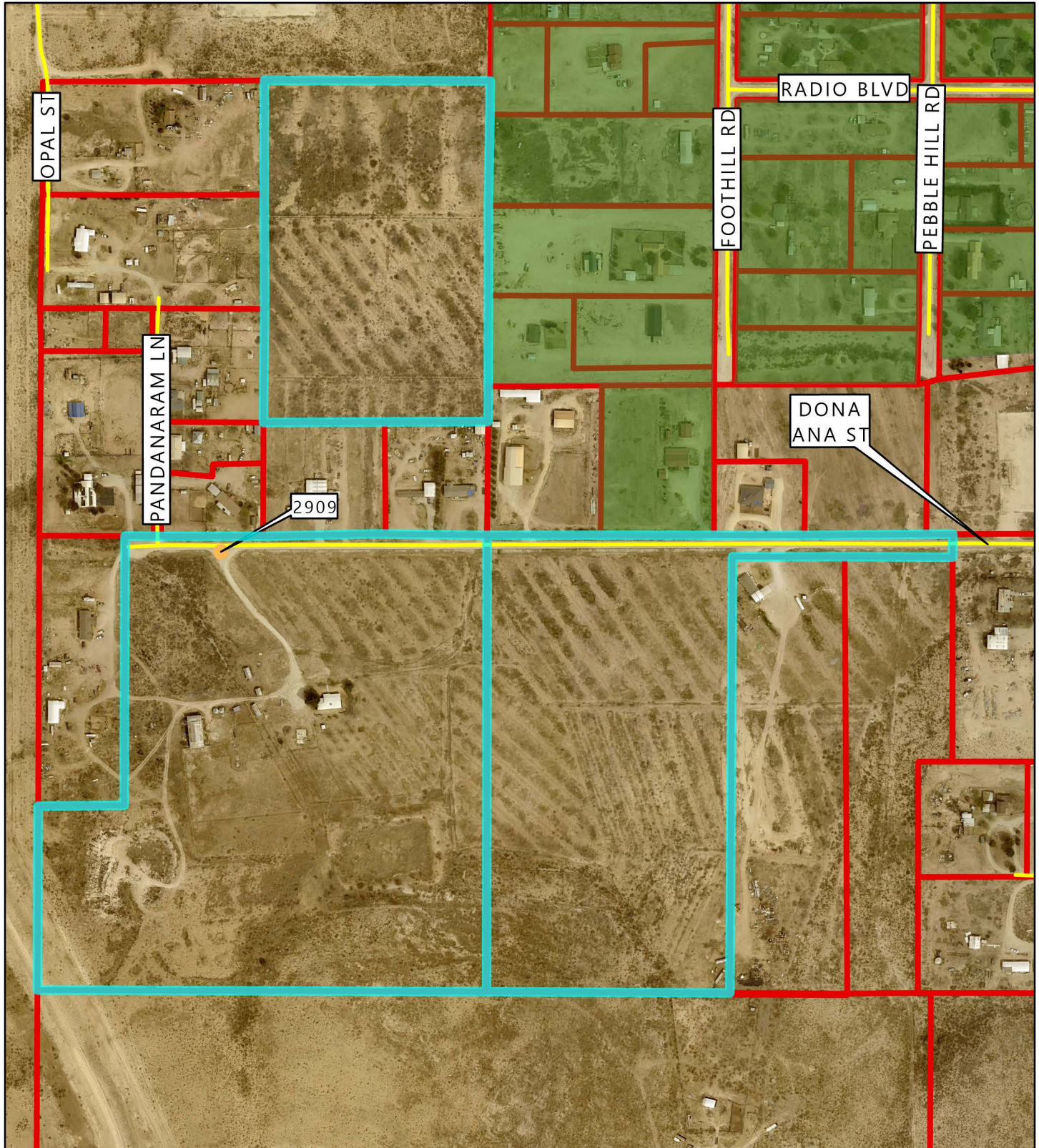
MELVIN R. PYEATT, JR., 423 W. GREENE ST. SUITE 1, CARLSBAD, N.M., 88220, CERTIFICATE NO. 20251, TELE. 575-885-6867, FAX 575-885-6867

STATE OF NEW MEXICO, COUNTY OF EDDY, I HEREBY CERTIFY THAT THIS INSTRUMENT WAS FILED FOR RECORD ON

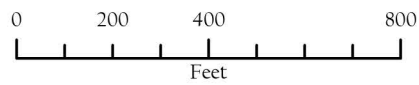
Scale: 1:4,800
1 inch = 400 Feet

Annexation Carlsbad, NM

Map # 2917_ed02
Date: 11/17/2023



- CountyAddress
- Roads
- R-R
- Parcel



IMPORTANT: Maps, products and data are NOT surveyor quality and are only to be used as a reference.





Received
11/13/2023

CITY OF CARLSBAD
Planning, Engineering, and
Regulation Department
PO Box 1569, Carlsbad, NM 88221
Phone (575) 885-1185
Fax (575) 628-8379

ZONING CHANGE APPLICATION
Sec. 56-150(b)

Application Date: 11/16/23
Existing Zoning: _____

Fec Paid (\$100.00): _____
Proposed Zoning: R-R

APPLICANT INFORMATION:

Jackie Webb 111 Saddlebag Trail
NAME ADDRESS

FT. Davis Tx 79734 575-218-5377 jackie-blue@aol.com
CITY STATE ZIP PHONE EMAIL

PROPERTY OWNER INFORMATION (attach separate sheet for multiple owners):

Kelly R Westfall ESTATE c/o Jackie Westfall Webb 111 Saddlebag TRAIL
NAME ADDRESS

FT. Davis Tx 79734 575-218-5377 jackie-blue@aol.com
CITY STATE ZIP PHONE EMAIL

* A signed affidavit from the property owner(s), consenting to submittal of the application, must be included with the application.

LEGAL DESCRIPTION AND/OR STREET ADDRESS OF PROPERTY (INCLUDE A MEETS AND BOUNDS DESCRIPTION FOR UNPLATTED LAND, ATTACH SEPARATE SHEET, IF NECESSARY):

2909 Dona Ana St Edward Tract D
ADDRESS LOT BLOCK SUBDIVISION

E OF 2909 Dona Ana St Klein Land Div Replat #1 Amend Tract A2

3112 Dona Ana NE of 2808 & 3004 Dona Ana (ESTATE OF Kelly R Westfall)

REASON FOR THE REQUEST

An amendment to the Official Zoning Map or to the Text of the Zoning Ordinance must be justified by one or more of the following. Check all that apply:

- The proposed amendment will not adversely impact the public health, safety or general welfare and will or will not promote the original purposes of the Zoning Ordinance.
- The proposed amendment responds to changed conditions, such as changes in public capital investments, road locations or functional classification, population trends, density, use or further studies that have been completed since adoption of the Zoning Ordinance.
- The proposed amendment is necessary in order to respond to State and/or Federal legislation.
- The proposed amendment provides additional flexibility in meeting the objectives of this Zoning Ordinance without lowering the standards of the Zoning Ordinance.
- The proposed amendment is in substantial compliance with the City's Comprehensive Plan or other City Master Plan.
- The proposed amendment will not adversely affect the implementation of the goals and policies of the City's Comprehensive Plan or other City Master Plan.
- The proposed amendment will correct a mistake in the Official Zoning Map or the text of the Zoning Ordinance.
- The proposed amendment is justified in order to respond to changes in the City's Comprehensive Plan or other City Master Plan including, but not limited to, changes in land use assumptions, surrounding uses, population forecasts, rates of land consumption, anticipated community needs or other factors.

FOR OFFICIAL USE ONLY:

Required prior to P & Z:

Complete Application Including: Map Fee Letter Notification Sign Agreement

Required prior to City Council:

Council Hearing Date: _____ Publication Date: _____

Property Owner Notification Sent (within 100' minimum): _____

ABM Staff Comments Application Packet Draft Ordinance P&Z Minutes

Council Action: Approved Denied Other Ordinance No.: _____



Receipt Date Stamp

CITY OF CARLSBAD

Planning, Engineering, and Regulation Department

PO Box 1569, Carlsbad, NM 88221

Phone (575) 885-1185

Fax (575) 628-8379

ZONING CHANGE APPLICATION

Sec. 56-150(b)

Application Date: 11/6/23
Existing Zoning: County

Fee Paid (\$100.00):
Proposed Zoning: R-R

APPLICANT INFORMATION:

Jackie Webb 110 Saddlebag Trail
NAME ADDRESS
City State ZIP PHONE EMAIL
Ft. Davis TX 79734 575-218-5377 jackie-blue@i@hotmail.com

PROPERTY OWNER INFORMATION (attach separate sheet for multiple owners):

Edward P: Tillie A Irrevocable Trust 3113 Dona Ana
NAME ADDRESS
Carlsbad NM 88220
CITY STATE ZIP PHONE EMAIL

* A signed affidavit from the property owner(s), consenting to submittal of the application, must be included with the application.

LEGAL DESCRIPTION AND/OR STREET ADDRESS OF PROPERTY (INCLUDE A MEETS AND BOUNDS DESCRIPTION FOR UNPLATTED LAND, ATTACH SEPARATE SHEET, IF NECESSARY):

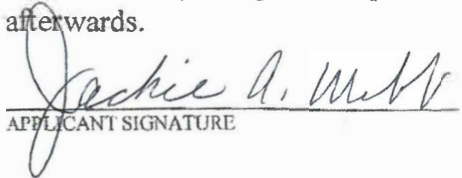
2909 Dona Ana St Edward: Tillie Klein Land Div #2
ADDRESS LOT BLOCK SUBDIVISION
E OF 2909 Dona Ana St
3112 Dona Ana NE of 2808 & 3009 Dona Ana (ESTATE OF Kelly & Westfall)
Amended Tract #1 AZ

NOTIFICATION SIGN POSTING AGREEMENT

Notification of Public Hearings before the City of Carlsbad Planning and Zoning Commission is required pursuant to Sec. 56-140(i).

- Signs shall be posted a minimum of 5 days prior to and shall be removed a maximum of 5 days after the public hearing.
- If the sign is not posted as required, the application will be delayed and will not be considered at the public hearing as scheduled.
- The sign shall be posted at the street side property line with a secure stake provided by the applicant.

I have read and understand these requirements. I understand where the sign is to be located and my obligation to post the sign prior to the public hearing and remove it afterwards.



 APPLICANT SIGNATURE

11-9-23
 DATE

Sign issued by: _____
 Staff Member

Zoning Change Application

Page 7 of 7

Date: 11-9-23

Dear Property Owner,

This letter serves as legal notification of a pending action before the City of Carlsbad Planning and Zoning Commission in accordance with Code of Ordinances Sec. 56-140(i). You are being notified because you are a property owner within one-hundred feet (100') of the subject site.

Applicant: Jackie Webb, 111 Saddlebag Trail, Ft. Davis, TX for the
 Edward & Tillie Klein Trust
 Dona Ana Property
 Carlsbad, NM

Subject Site Location: Legal Descriptions attach
 (Rural - Residential)

The proposed action is a:
 Zoning Change from County to R-R in accordance with Sec. 56-150(b).
 Variance/Appeal from Sec. _____ in accordance with Sec. 56-150(c).

The purpose of the variance/appeal is:

- Conditional Use Permit in accordance with Sec. 56-150(f). The purpose of the permit is for a:
 - Home Occupation: _____
 - Other Use: _____

The Planning and Zoning Commission will consider this request at a Public Hearing on:

Date: 12/4/2023
 Time: 5:00pm
 Place: City Annex Planning Room
 114 S. Halagueno St.
 Carlsbad, NM 88220

The Code of Ordinances can be found on the City's website www.cityofcarlsbadnm.com. For details about this request contact the applicant OR contact the City Planner at 575-885-1185 or via email at jepatterson@cityofcarlsbadnm.com.

Sincerely,

Jackie Webb
 Applicant/Agent
 575-218-5377

11-15-16

Subd: EDWARD AND TILLIE KLEIN LAND DIV #2 Tract: D TRACT D MAP# 236-ETK-D CAB# 6-332-1 LOC 2909 DONA ANA ODD SHAPE TRACT TILLIE KLEIN WIDOW VA#510201636

Quarter: NW S: 14 T: 22S R: 26E E2SENW (LESS S2SESENW) MAP# 236-10 LOC N OF 2808 & 3004 DONA ANA ROAD

Subd: KLEIN LAND DIV REPLAT #1 AMEND Tract: A2 TRACT A2 MAP# 236-KLR1-2A CAB# 6-151-1 LOC-E OF 2909 DONA ANA ODD SHAPE TRACT TILLE KLEIN WIDOW VA#510201636

Committee Reports

Adjourn



December 28, 2023

Mr. John Lowe
City Administrator
City of Carlsbad

Dear Mr. Lowe:

The following report is submitted to the City of Carlsbad to update the progress and status of the Carlsbad MainStreet Project for December 2023, per the Downtown Revitalization Services Contract. With this report, MainStreet is enclosing an invoice requesting the monthly allocation from the City of Carlsbad for \$7,500.00 based on the total annual services contract of \$90,000.

NEW MEXICO MAIN STREET (NMMS) REQUIRED MEETINGS (MAINSTREET EXECUTIVE DIRECTOR):

- New Mexico MainStreet Roundtable- 12/6 Getting to know your legislators.

EXECUTIVE DIRECTOR BOARDS AND COMMITTEES:

- In addition to MainStreet activities, the Carlsbad MainStreet Executive Director serves on the following boards and committees related to downtown promotion and economic development and attends weekly and monthly meetings to support their priorities and activities:

Carlsbad Area Art Association, Carlsbad Community Concerts Association, Cavern Theater Task Force, Carlsbad Downtown Lions Club, Pearl of the Pecos Committee, Chamber of Commerce Tourism Council, Chamber of Commerce Non-Profit Council, Chamber of Commerce Age Friendly Council, Eddy County DWI Mayors Fine Arts and Acquisition Committee (FAAV), Mayors Beautification Committee, Anti-Drug and Gang Coalition, Rotary, Chamber of Commerce, City Council, Eddy County Commission, Walter Gerrell's Civic Center Advisory Board, and Carlsbad Department of Development

ECONOMIC DEVELOPMENT-MAINSTREET STYLE

MainStreet Business/Merchants Economic Vitality

- We held our annual CavernFest Façade grant program in November and December. This was set up 2 years ago to use some of the proceeds that Carlsbad MainStreet receives from CavernFest to offer façade grants to district businesses. This year we awarded grants to Eddy County CASA, United Way of Eddy County, The Artist Gallery, Desert Daze Yoga Studio and Outlaw Beauty Bar, with their projects totaling over \$8,000.

Downtown MainStreet Rejuvenation Project

- Worked with the Carlsbad Arts Council on the "Carlsbad Bat Wings" mural. This mural was done by world- renowned artist Kelsey Montague. The arts council gifted this piece to the City of Carlsbad in celebration of the Carlsbad Caverns 100th anniversary of being



a National Park. The piece is located at 223 W Fox (back of building) and it serves as a vibrant entry way into the downtown district.

- Worked with the City of Carlsbad to get the public restrooms for downtown mapped out and ordered. Met with Ted Cordova and City Plumber to ensure that the desired location would be feasible for the dimensions of the restroom, once these were worked out, we were able to pick out a design to be ordered. Our goal is to have these installed and functional prior to CavernFest and the beginning of our events season in summer of next year.

MainStreet

- December 13th- CavernFest Façade Grant Committee Meeting
- December 14th- Board of Directors Meeting
- December 18th- CavernFest Planning Meeting

Pearl of the Pecos

- No meetings were held this month
- Full report of POP work can be found in December ACD report

City of Carlsbad

- December 12th- City Council

Eddy County

- N/A

Chamber of Commerce

- Leadership Carlsbad Session #3-December 15th

Department of Development

- N/A

HAPPENING AT THE MAINSTREET OFFICE

Staff at the MainStreet office

- Following our selection of a vendor to handle our advertising needs for CavernFest 2024, Kat has met with their team to go over budget, timeline, design ideas etc. At our first planning meeting held this month, some ad design/themes were presented to the group, and we were able to discuss to come up with a great vision for 2024's event.
- Kat has been working with the City of Carlsbad and Ken Britt on the formation of a Historic Preservation Board for Carlsbad, which is a step in the right direction towards us being able to become our own certified local government. The board and ordinance was presented and approved at the December City Council meeting

Reporting

- All monthly and quarterly reports have been submitted to the City and County
- Q 4 report submitted to New Mexico MainStreet

Speaking Opportunity

- N/A



OTHER MAINSTREET ED MEETINGS AND ACTIVITIES:

- Met with the Hutton Broadcasting group to get an update on how the maintenance of our google grant campaign is going. We discussed some strategies on how we could increase the amount of ad dollars that we spend and how to broaden our reach and capture a wider audience. We are working on creating some new website text and content to help with this, as well as incorporating the videos they took for us onto our YouTube page and website.
- For our Cultural Economic Development plan that we have been working on this year, in November we received our final draft from Sites Southwest. Michelle Negrette from New Mexico MainStreet and director Kat have been reviewing the draft and have met twice this month to discuss some of the areas where we felt that it was lacking some of the important content. We have reached out to New Mexico MainStreet to figure out our next steps for finalizing the plan and approval process. Kat has met with Ted this month to prepare for the document to go before City Council for approval.

PROMOTION FOR MAINSTREET and CARLSBAD

New Mexico Magazine

- Signed contract for 2024 advertising agreement

Focus Magazine

- Working on contract for 2024 advertising agreement

Texas Monthly

- N/A

Carlsbad Local

- N/A

Current-Argus

- N/A

Artesia Radio

- N/A

Carlsbad Radio

- N/A

KCC Radio

- N/A

If you have any questions, please feel free to contact me.

Respectfully,

Kat Davis

Kat Davis
Executive Directo