



## A G E N D A

Carlsbad City Council Regular Meeting  
Janell Whitlock Municipal Complex  
114 S. Halagueno Street  
Carlsbad, New Mexico

August 22, 2023 at 6:00 p.m.

Invocation – Pledge of Allegiance

1. Approval of Agenda
2. City of Carlsbad Financials – July 2023
3. Routine and Regular Business

**All matters under this heading are considered routine by the City Council and will be acted upon in one motion. There will be no separate discussion of these items. If discussion is desired on a particular item, upon request, that item may be removed from the Routine and Regular Business and be considered separately.**

- A. **Minutes of the Regular City Council Meeting held on August 8, 2023**
  - B. **City Personnel Report**
  - C. **Purchasing**
    - 1) Consider Approval to Award RFP 2023-07 to EMS/MC for EMS Billing and Collection Services for the Carlsbad Fire Department
    - 2) Consider Approval to Award RFP 2023-10 to Smithco Construction for the Double Eagle Waterline Replacement Project
  - D. **Contracts and Agreements**
    - 1) Consider Approval of Agreement between the City of Carlsbad and Carlsbad Soccer League for Sport Services at the Bob Forrest Youth Sports Complex
    - 2) Consider Approval of Renewal Agreement between the City of Carlsbad and Molzen-Corbin for Engineering Services at the Cavern City Air Terminal
    - 3) Consider Approval of Renewal Agreement with JB Flight Services for Entrance Sign at the Cavern City Air Terminal
  - E. **Monthly Reports**
    - 1) Community Development Department July 2023
    - 2) Municipal Court Department July 2023
    - 3) Municipal Services Department July 2023
    - 4) Transportation and Facilities Department July 2023
  - F. **Set the Date: September 12, 2023**
    - 1) Ordinance authorizing the correction of Lease Description, Amendment and Ratification of an Oil and Gas Lease with SPC Resources LLC
4. Consider Approval of request by Dawson Geophysical to conduct 3D Geophysical Surveys on City owned properties East of the City in the Western Farms area

5. Consider Approval to accept NMDOT Aviation Division Grant for the reconstruction of the Terminal Apron Tarmac at the Cavern City Airport
6. Consider Approval of request by Cavern City Renaissance Festival to host a Renaissance Festival on City Property at the Carlsbad Beach Park and serve Alcohol (Beer, Wine, & Spirits)
7. Consider Approval of Resolution 2023-41, a Resolution supporting the Keep Carlsbad Beautiful Program and the Expenditure of Litter Control and Beautification Grant Funds for FY24
8. Consider Approval of Resolution 2023-42, a Resolution requiring the removal of the ruined, damaged or dilapidated buildings or structures, ruins, rubbish, wreckage, and debris at 410 Tampico Street Owner: Maria Acosta-Duenas
9. Consider Approval of Ordinance 2023-14, an Ordinance rezoning part of "R-R" Rural Residential District to "R-2" Residential 2 District for an approximately 5.50 acre property located at West of 301 W Chapman Road Applicant: Gary Millican
  - A. Public Hearing
  - B. Approval of Ordinance
10. Consider Approval of Ordinance 2023-15, an Ordinance rezoning part of "R-1" Residential 1 District to "R-2" Residential 2 District for an approximately 0.23 acre property located at the Northwest Intersection of N First Street and NE First Street Applicant: Wayne Ballard
  - A. Public Hearing
  - B. Approval of Ordinance
11. Consider Approval of Ordinance 2023-16, an Ordinance rezoning part of "R-1" Residential 1 District to "R-2" Residential 2 District for an approximately 4.15 acre property located at 2404 Tulip Street Applicant: Carlsbad Lifehouse, Inc.
  - A. Public Hearing
  - B. Approval of Ordinance
12. Council Committee Reports
13. Adjourn

  
**FOR INFORMATION ONLY**

Agendas and City Council minutes are available on the City web site: [cityofcarlsbadnm.com](http://cityofcarlsbadnm.com) or may be viewed in the Office of the City Clerk during normal and regular business hours. Public Comments - three minute time limit per person. The City request all comments be respectful and courteous in nature.

**CARLSBAD CITY COUNCIL MEETING SCHEDULE**

- Regular Meeting - Tuesday, September 12, 2023 at 6:00 p.m.
- Regular Meeting – Tuesday, September 26, 2023 at 6:00 p.m.

If you require hearing interpreter, language interpreters or auxiliary aids in order to attend and participate in the above meeting, please contact the City Administrator's office at (575) 887-1191 at least 48 hours prior to the scheduled meeting time.

**City of Carlsbad, NM**

**Financial Reports**

**FY24-01**

**For: July 2023 – July 2023**

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- 11. Debt Service**
- 12. YTD Budget Report**
- 13. Check Register for Current Period ONLY**
- 14. Vendor Fiscal Year Summary**

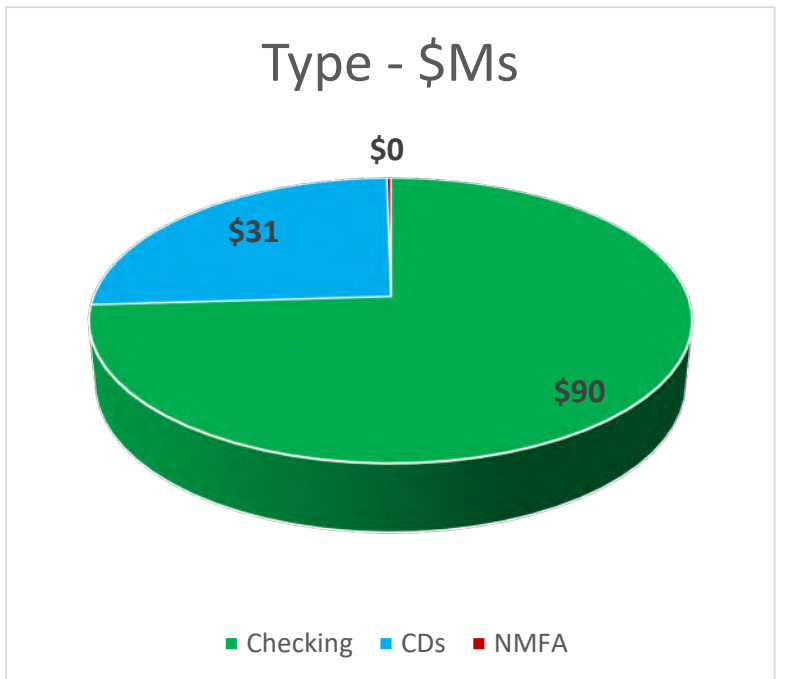
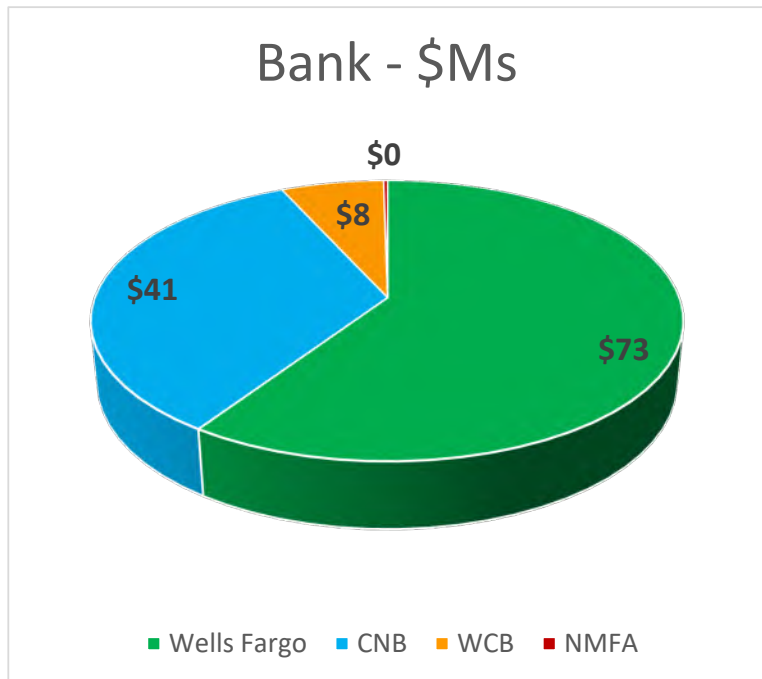
# 1. Bank Reconciliation

City of Carlsbad  
 Reconciled Cash  
 FY24-01 -July

Bank Statements	Per Bank	Outstanding	Adjustments	Book Balance
<b>Wells Fargo</b>				
General & Misc. - 10100	73,194,494.31	(689,657.07)	-	72,504,837.24
<b>Western Commerce Bank</b>				
Construction - 10200	6,933,889.90	(1,000.00)	-	6,932,889.90
CDs	1,070,169.39	-	-	1,070,169.39
	8,004,059.29	(1,000.00)	-	8,003,059.29
<b>Carlsbad National Bank</b>				
Workers Comp - 10300	21,717.89	(11,717.89)	-	10,000.00
Health Insurance - 10310	1,825,712.60	1,135.20	-	1,826,847.80
Payroll - 10320	521,051.43	(496,813.10)	-	24,238.33
Municipal Court - 10330	18,988.81	-	-	18,988.81
Debt Service - 10340	8,991,009.93	-	-	8,991,009.93
CDBG Grant - 10250	100,358.27	-	-	100,358.27
CDs	30,261,237.00	-	-	30,261,237.00
	41,740,075.93	(507,395.79)	-	41,232,680.14
<b>Pioneer Bank</b>				
CDs	-	-	-	-
<b>First American Bank</b>				
CDs	-	-	-	-
	<b>122,938,629.53</b>	<b>(1,198,052.86)</b>	<b>-</b>	<b>121,740,576.67</b>

NMFA Loans		Statement	Adjustment	Book Balance
Loan 11 - DW-2867 - Water Project - 11200	1020 - Cash - Debt Servicing	322,461.46	-	322,461.46
Loan 13 - New SW Grappler Truck - 11300	1020 - Cash - Debt Servicing	-	-	-
Loan 13 - New SW Grappler Truck - 11301	2011 - Debt Service Escrow	-	-	-
Loan 15 - Sports Complex - 11400	1020 - Cash - Debt Service	-	-	-
Loan 22 - Gen Cap Bond - 11100	1020 - Cash - Debt Servicing	-	-	-
Loan 22 - Gen Cap Bond - 11101	2020 - Program Funds	-	-	-
		<b>322,461.46</b>	<b>-</b>	<b>322,461.46</b>

**Total** **122,063,038.13**





**City of Carlsbad**  
**Certificates of Deposit**  
**FY24-01 -July**

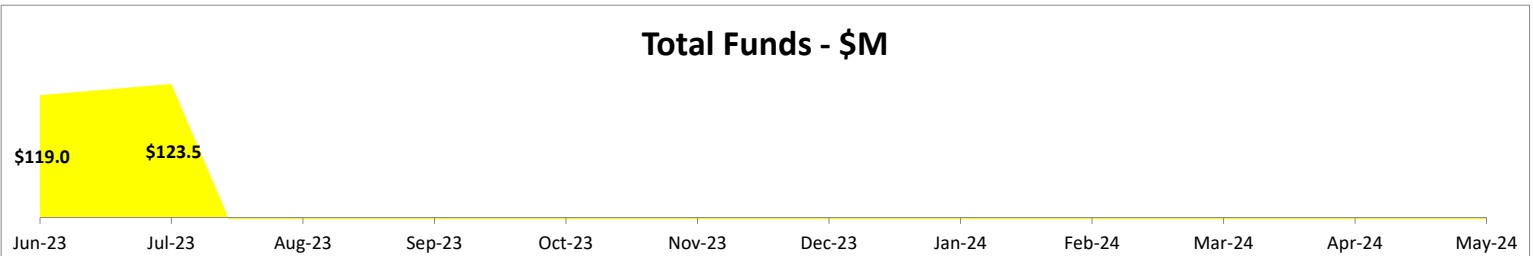
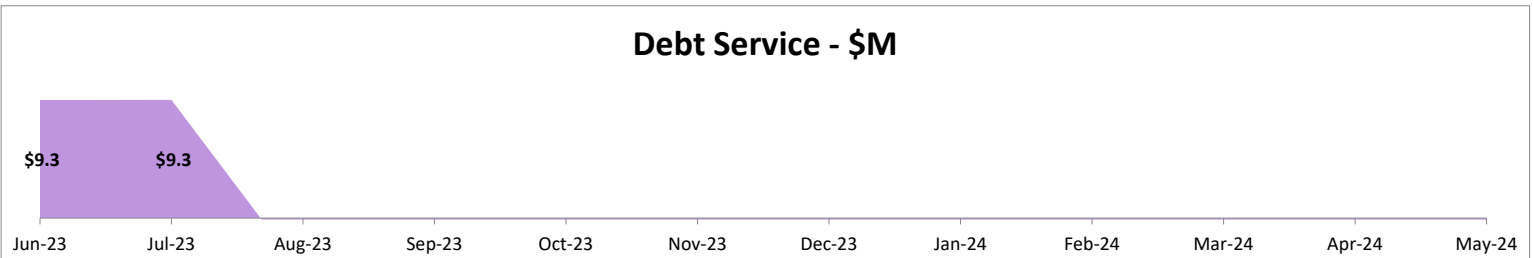
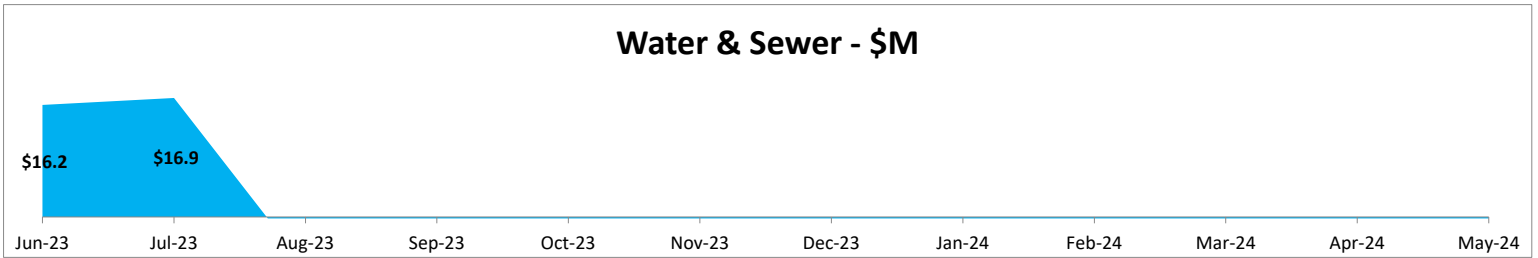
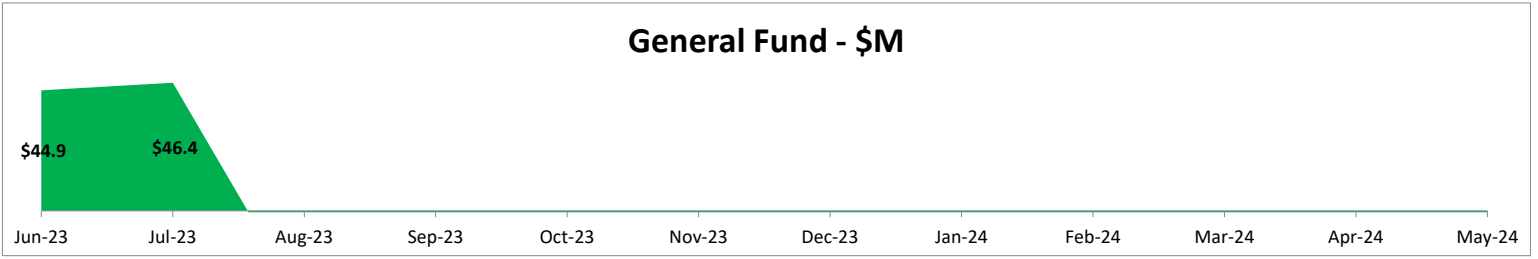
<b>Bank</b>	<b>CD #</b>	<b>Fund</b>	<b>Fund Name</b>	<b>Fund Type</b>	<b>June</b>	<b>July</b>	<b>YTD Interest</b>
Carlsbad National Bank	6813455	101	General Fund	General	580,113.31	583,367.51	3,254.20
Carlsbad National Bank	6814010	101	General Fund	General	216,260.40	216,260.40	-
Carlsbad National Bank	6815114	101	General Fund	General	4,073,429.23	4,093,740.58	20,311.35
Carlsbad National Bank	6815236	101	General Fund	General	319,539.75	321,332.24	1,792.49
Carlsbad National Bank	6815264	101	General Fund	General	9,269,090.86	9,269,090.86	-
Carlsbad National Bank	6815295	101	General Fund	General	938,555.94	949,471.86	10,915.92
Carlsbad National Bank	6814016	220	Landfill-Reserve	Capital	1,331,441.90	1,331,441.90	-
Carlsbad National Bank	6815227	220	Landfill-Reserve	Capital	694,278.58	694,278.58	-
Carlsbad National Bank	6815265	220	Landfill-Reserve	Capital	978,588.62	978,588.62	-
Carlsbad National Bank	6815296	220	Landfill-Reserve	Capital	967,885.81	979,142.85	11,257.04
Carlsbad National Bank	6815173	400	Disaster Preparedness	Insurance	1,011,535.08	1,011,535.08	-
Carlsbad National Bank	6813454	700	Water & Sewer	Enterprise	316,425.50	318,200.52	1,775.02
Carlsbad National Bank	6815235	700	Water & Sewer	Enterprise	366,738.73	368,795.98	2,057.25
Carlsbad National Bank	6814992	900	Permanent W&S	Agency	1,015,780.41	1,021,478.52	5,698.11
Carlsbad National Bank	6815297	900	Permanent W&S	Agency	4,021,046.77	4,069,427.78	48,381.01
Carlsbad National Bank	6815195	900	Permanent W&S	Agency	4,036,967.14	4,055,083.72	18,116.58
					<b>30,137,678.03</b>	<b>30,261,237.00</b>	<b>123,558.97</b>
<hr/>							
Western Commerce Bank	2013661	101	General Fund	General	1,070,169.39	1,070,169.39	-
					<b>1,070,169.39</b>	<b>1,070,169.39</b>	<b>-</b>
<hr/>							
<b>TOTAL</b>					<b>31,207,847.42</b>		<b>123,558.97</b>



## **2. Summary of Fund Position**

City of Carlsbad  
Fund Position  
FY24-01 -July

			FY23							Change in Reserve/AP	Ending Fund
Fund	Fund Name	Beginning Fund	Transfers		Costs				Revenue & Tran <Less> Costs		
			Revenues	Increase (Decrease)	Labor	Ops	Capital	Total			
General Fund	101 General Fund	44,853,185	6,238,555	-	3,290,865	1,028,554	369,160	4,688,578	1,549,977	14,157	46,417,320
	102 Payroll	24,242	-	-	-	-	-	-	-	-	24,242
Capital Funds	200 GRT Capital Outlay	2,708,793	451,133	-	-	18,086	-	18,086	433,048	-	3,141,841
	201 Capital Projects	397,953	795,071.62	-	-	-	414	414	794,658	-	1,192,611
	202 Airport Improvements	216,253	1,271	-	-	-	279,239	279,239	(277,968)	279,239	217,524
	220 Landfill-Reserve	5,403,889	122,257	-	-	-	-	-	122,257	-	5,526,146
	230 Landfill-Closure	522,669	-	-	-	-	-	-	-	-	522,669
	240 Landfill-Construction	3,461,071	-	-	-	-	-	-	-	-	3,461,071
Special Revenue Funds	300 Sports Complex	2,598,253	240,883	-	53,687	52,608	-	106,295	134,588	8,944	2,741,785
	320 Streets Improvement	1,653,604	79,793	-	-	-	-	-	79,793	-	1,733,397
	350 Local Government Correction	953,903	50,783	-	-	35,435	-	35,435	15,348	291	969,542
	360 Cannabis Revenue Fund	394,203	27,443	-	-	823	-	823	26,620	-	420,823
Insurance Funds	400 Disaster Preparedness	1,259,093	-	-	-	-	-	-	-	-	1,259,093
	401 Insurance	762,447	46,638	-	-	55,984	-	55,984	(9,346)	37,738	790,839
	402 Workers' Compensation	954,709	-	-	-	54,293	-	54,293	(54,293)	-	900,416
	420 Health Insurance	2,346,496	504,206	-	-	1,023,854	-	1,023,854	(519,649)	-	1,826,848
Grant Funds	500 Fire Protection	993,932	-	-	-	-	-	-	-	-	993,932
	501 Emergency Medical Services	2,115	-	-	-	-	-	-	-	-	2,115
	520 Law Enforcement Protection	0	-	-	-	8,631	-	8,631	(8,631)	-	(8,631)
	521 Law Enforcement Retention	-	-	-	-	-	-	-	-	-	-
	550 Beautification	4,912	19,230	-	-	1,100	-	1,100	18,130	100	23,142
	570 Municipal Transit	110,416	108,854	-	80,310	16,728	-	97,038	11,816	1,771	124,003
	580 CDBG Grant	50,510	49,848	-	-	-	-	-	49,848	-	100,358
	590 American Rescue Plan Act	-	-	-	-	-	-	-	-	-	-
Lodgers' Tax	600 LT-Promotional	2,081,393	112,494	-	-	95,000	-	95,000	17,494	2,697	2,101,584
	650 LT-Non Promotional	1,161,603	168,741	-	-	14,394	-	14,394	154,347	7,085	1,323,035
	680 LT-Discretionary	1,372,683	106,600	-	-	-	45,915	45,915	60,685	-	1,433,368
Enterprise Funds	700 Water & Sewer	16,218,516	1,405,927	-	399,581	210,702	295,731	906,015	499,912	197,959	16,916,388
	720 Solid Waste Disposal	9,171,337	782,511	-	159,704	76,837	-	236,541	545,970	26,492	9,743,799
	750 Special Museum	21,881	724	-	-	18	-	18	706	(9)	22,578
	790 Golf Pro Shop	887,048	141,853	-	-	29,624	-	29,624	112,229	16,575	1,015,852
Debt Service	850 NMFA-Water & Sewer	9,311,906	1,565	-	-	-	-	-	1,565	-	9,313,471
	900 Permanent W&S	9,073,794	72,196	-	-	-	-	-	72,196	-	9,145,990
Agency Funds	920 Municipal Court	18,489	-	-	-	-	-	-	-	500	18,989
	980 ELEA	97,252	-	-	-	97	-	97	(97)	-	97,155
Total		119,088,552	11,528,577	-	3,984,147	2,722,766	990,459	7,697,372	3,831,204	593,538	123,513,295















City of Carlsbad

Total Costs

FY24-01 -July

	Fund	Fund Name	1 Jul-23	2 Aug-23	3 Sep-23	4 Oct-23	5 Nov-23	6 Dec-23	7 Jan-24	8 Feb-24	9 Mar-24	10 Apr-24	11 May-24	12 Jun-24	Total
<b>General Fund</b>	101	General Fund	4,688,578	-	-	-	-	-	-	-	-	-	-	-	4,688,578
	102	Payroll	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Capital Funds</b>	200	GRT Capital Outlay	18,086	-	-	-	-	-	-	-	-	-	-	-	18,086
	201	Capital Projects	414	-	-	-	-	-	-	-	-	-	-	-	414
	202	Airport Improvements	279,239	-	-	-	-	-	-	-	-	-	-	-	279,239
	220	Landfill-Reserve	-	-	-	-	-	-	-	-	-	-	-	-	-
	230	Landfill-Closure	-	-	-	-	-	-	-	-	-	-	-	-	-
	240	Landfill-Construction	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Special Revenue Funds</b>	300	Sports Complex	106,295	-	-	-	-	-	-	-	-	-	-	-	106,295
	320	Streets Improvement	-	-	-	-	-	-	-	-	-	-	-	-	-
	350	Local Government Correction	35,435	-	-	-	-	-	-	-	-	-	-	-	35,435
	360	Cannabis Revenue Fund	823	-	-	-	-	-	-	-	-	-	-	-	823
<b>Insurance Funds</b>	400	Disaster Preparedness	-	-	-	-	-	-	-	-	-	-	-	-	-
	401	Insurance	55,984	-	-	-	-	-	-	-	-	-	-	-	55,984
	402	Workers' Compensation	54,293	-	-	-	-	-	-	-	-	-	-	-	54,293
	420	Health Insurance	1,023,854	-	-	-	-	-	-	-	-	-	-	-	1,023,854
<b>Grant Funds</b>	500	Fire Protection	-	-	-	-	-	-	-	-	-	-	-	-	-
	501	Emergency Medical Services	-	-	-	-	-	-	-	-	-	-	-	-	-
	520	Law Enforcement Protection	8,631	-	-	-	-	-	-	-	-	-	-	-	8,631
	550	Beautification	1,100	-	-	-	-	-	-	-	-	-	-	-	1,100
	570	Municipal Transit	97,038	-	-	-	-	-	-	-	-	-	-	-	97,038
	580	CDBG Grant	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Lodgers' Tax</b>	600	LT-Promotional	95,000	-	-	-	-	-	-	-	-	-	-	-	95,000
	650	LT-Non Promotional	14,394	-	-	-	-	-	-	-	-	-	-	-	14,394
	680	LT-Discretionary	45,915	-	-	-	-	-	-	-	-	-	-	-	45,915
<b>Enterprise Funds</b>	700	Water & Sewer	906,015	-	-	-	-	-	-	-	-	-	-	-	906,015
	720	Solid Waste Disposal	236,541	-	-	-	-	-	-	-	-	-	-	-	236,541
	750	Special Museum	18	-	-	-	-	-	-	-	-	-	-	-	18
	790	Golf Pro Shop	29,624	-	-	-	-	-	-	-	-	-	-	-	29,624
<b>Debt Service</b>	850	NMFA-Water & Sewer	-	-	-	-	-	-	-	-	-	-	-	-	
<b>Agency Funds</b>	900	Permanent W&S	-	-	-	-	-	-	-	-	-	-	-	-	-
	920	Municipal Court	-	-	-	-	-	-	-	-	-	-	-	-	-
	950	WIPP Accel Impact	-	-	-	-	-	-	-	-	-	-	-	-	-
	980	ELEA	97	-	-	-	-	-	-	-	-	-	-	-	97
<b>Total</b>			<b>7,697,372</b>	-	-	-	-	-	-	-	-	-	-	<b>7,697,372</b>	



### **3. Revenues**

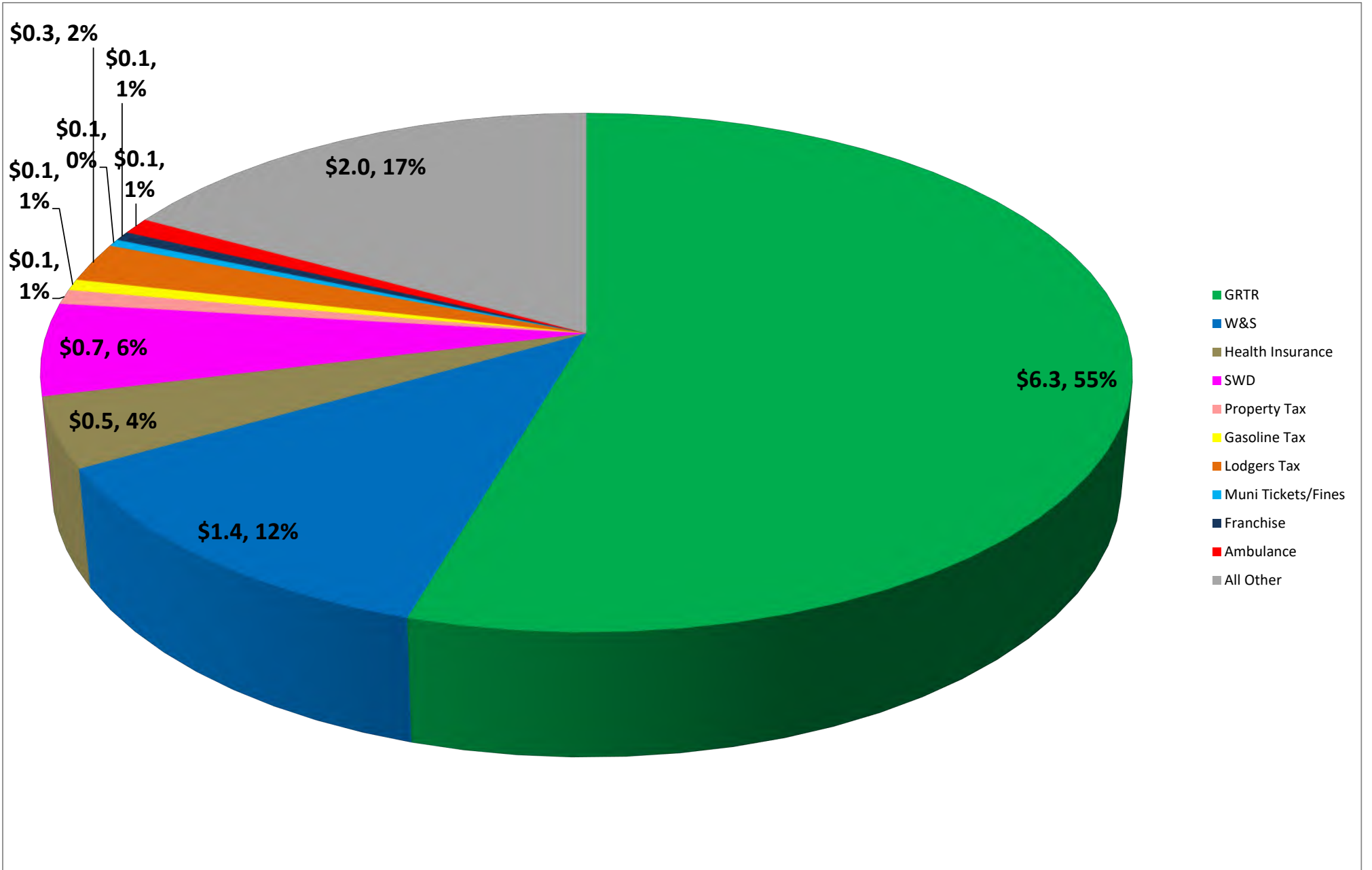
The City of Carlsbad  
Revenue by Fund  
FY24-01 July

	Fund	Fund	% of Total Revenue	July - July			Total FY Budget	FY Target 8%
				Actual	Adj Bud	Fav(Unfav)		
General Fund	101	General Fund	54.1%	6,238,556	5,228,941	1,009,615	62,747,289	10%
	102	Payroll	0.0%	-	-	-	-	-
Captial Funds	200	GRT Capital Outlay	3.9%	451,133	381,379	69,754	4,576,548	10%
	201	Capital Projects	6.9%	795,072	1,183,731	(388,660)	14,204,775	6%
	202	Airport Improvements	0.0%	1,271	365,687	(364,416)	4,388,249	0%
	220	Landfill-Reserve	1.1%	122,257	9,250	113,007	111,000	110%
	230	Landfill-Closure	0.0%	-	-	-	-	-
	240	Landfill-Construction	0.0%	-	-	-	-	-
Special Revenue Funds	300	Sports Complex	2.1%	240,883	203,324	37,559	2,439,890	10%
	320	Streets Improvement	0.7%	79,793	119,501	(39,708)	1,434,014	6%
	350	Local Government Correction	0.4%	50,783	60,833	(10,050)	730,000	7%
	360	Cannabis Revenue	0.2%	27,443	30,000	(2,557)	360,000	0%
Insurance Funds	400	Disaster Preparedness	0.0%	-	-	-	-	0%
	401	Insurance	0.4%	46,638	-	46,638	-	-
	402	Workers' Compensation	0.0%	-	-	-	-	0%
	420	Health Insurance	4.4%	504,206	550,000	(45,794)	6,600,000	8%
Grant Funds	500	Fire Protection	0.0%	-	45,833	(45,833)	550,000	0%
	501	Emergency Medical Services	0.0%	-	1,667	(1,667)	20,000	0%
	520	Law Enforcement Protection	0.0%	-	16,417	(16,417)	197,000	0%
	521	Law Enforcement Retention	0.0%	-	25,000	(25,000)	300,000	0%
	550	Beautification	0.2%	19,230	2,035	17,195	24,420	79%
	570	Municipal Transit	0.9%	108,854	80,911	27,943	970,936	11%
	580	CDBG Grant	0.4%	49,848	-	49,848	-	-
	590	American Rescue Plan Act	0.0%	-	-	-	-	-
Lodgers' Tax	600	LT-Promotional	1.0%	112,494	75,000	37,494	900,000	12%
	650	LT-Non Promotional	1.5%	168,741	108,333	60,407	1,300,000	13%
	680	LT-Discretionary	0.9%	106,600	100,000	6,600	1,200,000	9%
Enterprise Funds	700	Water & Sewer	12.2%	1,405,927	1,720,624	(314,697)	20,647,483	7%
	720	Solid Waste Disposal	6.8%	782,511	710,761	71,749	8,529,136	9%
	750	Special Museum	0.0%	724	583	141	7,000	10%
	790	Golf Pro Shop	1.2%	141,853	93,083	48,769	1,117,000	13%
Debt Service Funds	850	NMFA-Water & Sewer	0.0%	1,565	-	1,565	-	0%
Agency Funds	900	Permanent W&S	0.6%	72,196	-	72,196	-	0%
	920	Municipal Court	0.0%	-	-	-	-	0%
	950	WIPP Accel Impact	0.0%	-	-	-	-	0%
	980	ELEA	0.0%	-	9,375	(9,375)	112,500	0%
			100.0%	11,528,577	11,122,270	406,307	133,467,240	9%

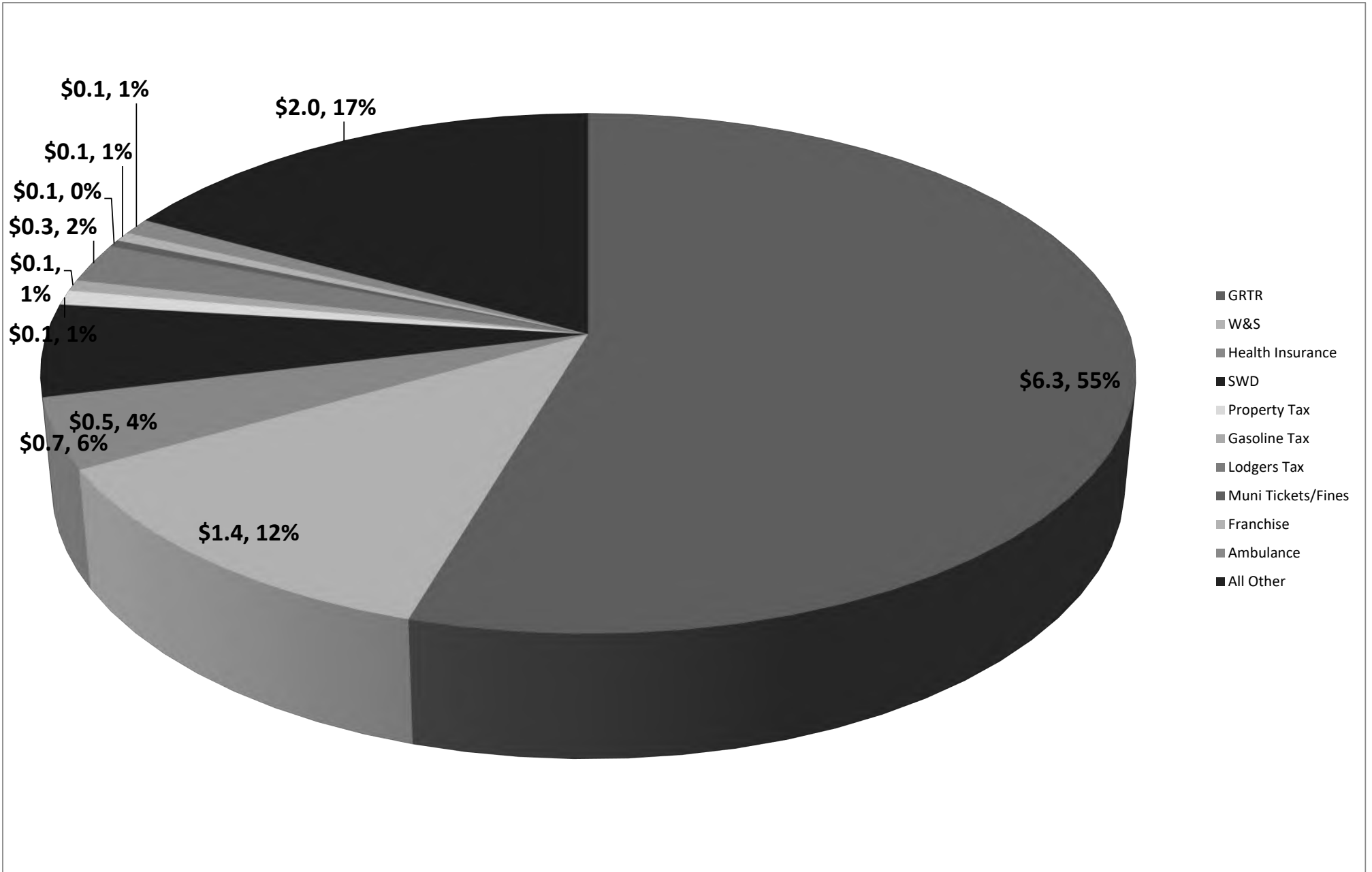
The City of Carlsbad  
Revenue by Select Funds and Categories  
FY24-01 July

No	Fund / Category	July - July			Total FY Budget	FY Target 8%
		Actual	Adj Bud	Fav(Unfav)		
<b>101</b>	<b>GENERAL FUND</b>					
	Gross Receipts Tax	5,480,925	4,633,463	847,463	55,601,550	10%
	Property Tax	105,858	325,000	(219,142)	3,900,000	3%
	Franchise Tax	66,469	83,208	(16,739)	998,500	7%
	Ambulance Service	116,518	69,083	47,434	829,000	14%
	County	-	52,083	(52,083)	625,000	0%
	Golf Green Fees & Cart Permits	40,535	-	40,535	-	0%
	Permits, Registrations and Business, Liquor, Pet License	27,105	16,025	11,080	192,300	14%
	Misc. Revenues	72,565	3,250	69,315	39,000	186%
	Grants	42,039	9,840	32,199	118,079	36%
	Fees	7,149	7,450	(301)	89,400	8%
	Cemetery	9,768	15,167	(5,398)	182,000	5%
	Water Park	52,707	9,183	43,523	110,200	48%
	Misc. Contracts & Leases	216,920	5,188	211,731	62,260	348%
	Donations	-	-	-	-	
		6,238,556	5,228,941	1,009,615	62,747,289	10%
<b>320</b>	<b>Streets Improvement</b>					
	Gasoline Tax	68,132	56,667	11,465	680,000	10%
	Auto License	10,993	8,750	2,243	105,000	10%
	State Leglative Grant	-	54,085	(54,085)	649,014	0%
	Misc.	669	-	669	-	0%
		79,793	119,501	(39,708)	1,434,014	6%
<b>350</b>	<b>LOCAL GOVERNMENT CORRECTION</b>					
	Local Correction Fees (Tickets, Fees, etc.)	50,783	60,833	(10,050)	730,000	7%
		50,783	60,833	(10,050)	730,000	7%
<b>600, 650, 680</b>	<b>LODGERS TAX</b>					
	LT - Promotional (600)	112,494	75,000	37,494	900,000	12%
	LT - Non Promotional (650)	168,741	108,333	60,407	1,300,000	13%
	LT - Discretionary (680)	106,600	100,000	6,600	1,200,000	9%
		387,834	283,333	104,501	3,400,000	11%
<b>700</b>	<b>WATER &amp; SEWER</b>					
	Water	657,314	500,000	157,314	6,000,000	11%
	Sewer Services	494,143	433,333	60,809	5,200,000	10%
	Septage Services	90,070	40,000	50,070	480,000	19%
	Effluent Contract	-	583	(583)	7,000	0%
	Double Eagle Water	91,447	83,333	8,114	1,000,000	9%
	Misc. Revenues	37,763	644,957	(607,194)	7,739,483	0%
	Late & Reconnect Fees	35,190	18,417	16,773	221,000	16%
		1,405,927	1,720,624	(314,697)	20,647,483	7%
<b>720</b>	<b>LANDFILL &amp; SOLID WASTE DISPOSAL</b>					
	Solid Waste Disposal Services	659,305	608,333	50,972	7,300,000	9%
	Gross Receipts Tax (Environmental)	120,176	101,595	18,582	1,219,136	10%
	County Share of Costs	-	-	-	-	0%
	Misc. Revenues	3,029	833	2,196	10,000	30%
		782,511	710,761	71,749	8,529,136	9%

# Total Revenues - \$Ms: \$11.5



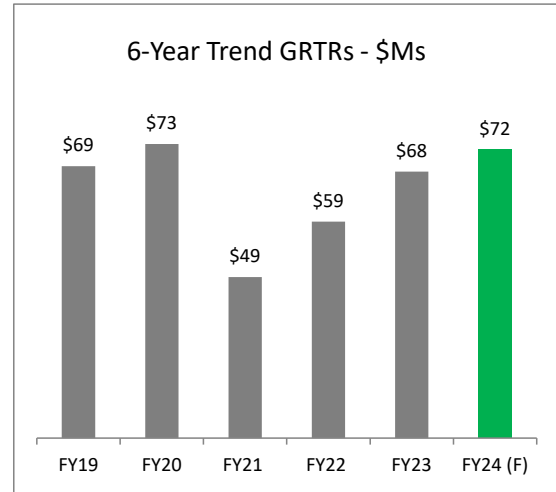
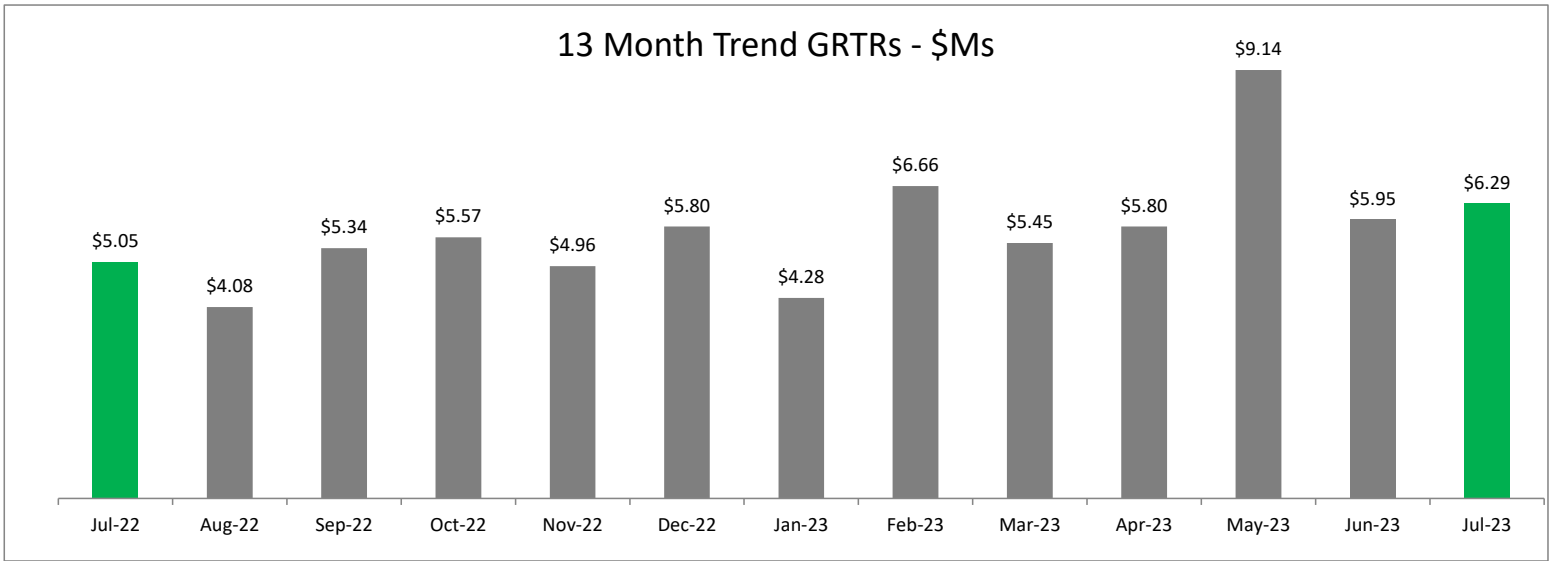
# Total Revenues - \$Ms: \$11.5



## **4. Revenues – Gross Receipts Tax**



Fund	% of Total Revenue	July - July			Total FY Budget	FY Target 8%
		Actual	Budget	Fav(Unfav)		
<b>Fund 1 - General</b>						
Municipal GRT	25%	2,850,886	2,410,081	440,805	28,920,976	10%
Muni Share - State GRT	21%	2,390,315	2,020,724	369,591	24,248,684	10%
Muni Infrastructure	2%	239,724	202,658	37,066	2,431,890	10%
	48%	5,480,925	4,633,463	847,463	55,601,550	10%
<b>Fund 2 - Muni Capital Outlay GRT</b>	4%	451,133	381,379	69,754	4,576,548	10%
<b>Fund 29 - Muni Infrastructure (Sports Complex)</b>	2%	239,724	202,658	37,066	2,431,890	10%
<b>Fund 24 - Municipal Environment (SW Disposal)</b>	1%	120,176	101,595	18,582	1,219,136	10%
	7%	811,033	685,631	125,402	8,227,574	10%
<b>Total</b>	55%	6,291,958	5,319,094	<b>972,865</b>	63,829,124	10%



#### Top 10 Daily Amounts Received

Count	Total Amt Received	Daily Amount	For the Month/Year	Received Month/Year
1	\$9,138,192.40	\$294,780.40	March 2023	May 2023
2	\$8,762,449.97	\$282,659.68	July 2019	September 2019
3	\$7,780,983.22	\$259,366.11	June 2019	August 2019
4	\$7,482,736.94	\$249,424.56	September 2019	November 2019
5	\$7,566,132.05	\$244,068.77	March 2022	May 2022
6	\$7,124,006.63	\$229,806.67	December 2019	February 2020
7	\$6,930,887.15	\$223,577.00	March 2020	May 2020
8	\$6,663,424.17	\$214,949.00	December 2022	February 2023
9	\$6,539,864.13	\$210,963.36	August 2019	October 2019
10	\$5,804,750.62	\$207,313.00	February 2023	April 2023

City of Carlsbad, NM  
Gross Receipts Tax Revenue by Industry  
Lodgers' Tax by Fund  
6-year Summary

**GROSS RECEIPTS TAX**

Industry	2019	2020	2021	2022	2023	2024
11 -Agriculture, Forestry, Fishing and Hunting	22,669	21,842	11,671	23,697	67,199	5,825
21 - Mining, Quarrying, and Oil & Gas Extraction	8,134,619	8,647,043	3,028,643	2,564,345	4,694,557	438,791
22 - Utilities	1,167,338	1,147,306	1,151,849	1,207,978	1,402,464	68,469
23 - Construction	7,899,915	8,122,488	4,730,146	4,876,493	4,520,550	481,064
31-33 - Manufacturing	3,469,026	3,297,937	2,104,535	3,371,162	3,595,940	354,420
42 - Wholesale Trade	9,015,334	6,907,910	4,880,331	8,848,323	11,168,832	1,026,792
44-45 - Retail Trade	14,608,729	14,392,762	11,871,206	14,803,290	16,279,065	1,438,385
48-49 - Transportation and Warehousing	3,298,329	3,314,559	487,889	(744,853)	489,654	94,921
51 - Information	1,322,192	1,583,850	1,023,696	1,262,870	1,316,542	110,883
52 - Finance and Insurance	304,195	326,561	297,729	332,000	310,904	34,169
53 - Real Estate and Rental and Leasing	2,977,833	3,768,265	1,878,899	1,901,279	2,168,372	168,786
54 - Professional, Scientific, and Tech Services	2,912,610	3,448,135	3,161,459	3,846,312	3,685,983	390,912
55 - Mgt of Companies and Enterprises	1	-	-	410	-	-
56 - Admin/Support & Waste Mgt & Remed Svcs	1,137,359	2,248,662	3,577,316	4,898,287	2,238,296	223,381
61 - Educational Services	17,202	106,035	108,896	180,443	155,125	11,593
62 - Health Care and Social Assistance	2,244,077	1,474,911	1,367,939	1,544,686	1,655,962	119,334
71 - Arts, Entertainment, and Recreation	38,468	29,907	29,340	21,083	40,877	12,282
72 - Accommodation and Food Services	6,234,953	5,355,035	4,184,717	5,309,188	6,460,048	569,930
81 - Other Services (except Public Admin)	3,885,183	4,255,106	3,199,029	4,221,708	5,536,834	560,542
92 - Public Administration	-	-	140	616	89	-
Unclassified Establishments	103,379	122,605	131,735	606,762	791,722	50,274
Internet Sales (prior to FY22 allocation only)	-	287,902	575,804	-	-	-
<b>Total form Industry</b>	<b>68,793,411</b>	<b>68,858,821</b>	<b>47,802,968</b>	<b>59,076,081</b>	<b>66,579,012</b>	<b>6,160,752</b>

Less: Admin Fess	(1,120,897)	(970,148)	(774,547)	(1,122,435)	(1,253,466)	(115,712)
Less: Contracts	(475,736)	(1,030,682)	(900,062)	(226,135)	-	-
Add: Food Distributions	1,791,438	5,876,274	2,034,441	1,239,304	1,427,367	126,246
Add: Medical Distributions	173,067	205,725	203,027	40,629	62,511	4,960
Add: Municipal Equivalent Distribution	220,376	242,200	126,861	-	-	-
Add: Interstate Telecom	6,990	1,016	6,733	-	-	-
<b>Total Distribution</b>	<b>69,388,649</b>	<b>73,183,206</b>	<b>48,499,421</b>	<b>59,007,444</b>	<b>66,815,424</b>	<b>6,176,247</b>

**LODGERS TAX**

Fund	2019	2020	2021	2022	2023	2024
Promotional	1,656,917	1,446,944	635,817	901,750	1,205,299	112,494
Non-Promotional	2,510,750	2,151,166	953,726	1,352,641	1,807,950	168,741
Discretionary	-	-	757,608	1,315,616	1,390,290	106,600
<b>TOTAL LODGERS TAX</b>	<b>4,167,667</b>	<b>3,598,110</b>	<b>2,347,151</b>	<b>3,570,007</b>	<b>4,403,539</b>	<b>387,835</b>

City of Carlsbad, NM  
Gross Receipts Tax Revenue by Industry  
FY24

Industry	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total	%
11 -Agriculture, Forestry, Fishing and Hunting	5,825												5,825	0%
21 - Mining, Quarrying, and Oil & Gas Extraction	438,791												438,791	7%
22 - Utilities	68,469												68,469	1%
23 - Construction	481,064												481,064	8%
31-33 - Manufacturing	354,420												354,420	6%
42 - Wholesale Trade	1,026,792												1,026,792	17%
44-45 - Retail Trade	1,438,385												1,438,385	23%
48-49 - Transportation and Warehousing	94,921												94,921	2%
51 - Information	110,883												110,883	2%
52 - Finance and Insurance	34,169												34,169	1%
53 - Real Estate and Rental and Leasing	168,786												168,786	3%
54 - Professional, Scientific, and Tech Services	390,912												390,912	6%
55 - Mgt of Companies and Enterprises	-												-	0%
56 - Admin/Support & Waste Mgt & Remed Srvs	223,381												223,381	4%
61 - Educational Services	11,593												11,593	0%
62 - Health Care and Social Assistance	119,334												119,334	2%
71 - Arts, Entertainment, and Recreation	12,282												12,282	0%
72 - Accommodation and Food Services	569,930												569,930	9%
81 - Other Services (except Public Admin)	560,542												560,542	9%
92 - Public Administration	-												-	0%
Unclassified Establishments	50,274												50,274	1%
	<b>6,160,752</b>	-	-	-	-	-	-	-	-	-	-	-	<b>6,160,752</b>	<b>100%</b>
Less: Admin Fess	(115,712)												(115,712)	
Less: Contracts	-												-	
Add: Food Distributions	126,246												126,246	
Add: Medical Distributions	4,960												4,960	
Add: Municipal Equivalent Distribution	-												-	
Add: Interstate Telecom	-												-	
	<b>6,176,247</b>	-	-	-	-	-	-	-	-	-	-	-	<b>6,176,247</b>	



## 5. Transfers

The City of Carlsbad  
Transfers by Fund  
FY24-01 July

	Fund	Fund	July - July			Total FY Budget	FY Target 8%
			Actual	Adj Bud	Fav(Unfav)		
General Fund	101	General Fund	-	(5,430,000)	5,430,000	(5,430,000)	0%
	102	Payroll	-	-	-	-	
Captial Funds	200	GRT Capital Outlay	-	(3,850,000)	3,850,000	(3,850,000)	0%
	201	Capital Projects	-	2,250,000	(2,250,000)	2,250,000	0%
	202	Airport Improvements	-	-	-	-	
	220	Landfill-Reserve	-	111,000	(111,000)	111,000	0%
	230	Landfill-Closure	-	-	-	-	
	240	Landfill-Construction	-	1,000,000	(1,000,000)	1,000,000	0%
Special Revenue Funds	300	Sports Complex	-	-	-	-	
	320	Streets Improvement	-	3,300,000	(3,300,000)	3,300,000	0%
	350	Local Government Correction	-	-	-	-	
	360	Cannabis Fund	-	(355,000)	355,000	(355,000)	0%
Insurance Funds	400	Disaster Preparedness	-	-	-	-	
	401	Insurance	-	1,200,000	(1,200,000)	1,200,000	0%
	402	Workers' Compensation	-	1,050,000	(1,050,000)	1,050,000	0%
	420	Health Insurance	-	-	-	-	
Grant Funds	500	Fire Protection	-	-	-	-	
	501	Emergency Medical Services	-	-	-	-	
	520	Law Enforcement Protection	-	-	-	-	
	521	Law Enforcement Retention	-	(300,000)	300,000	(300,000)	0%
	550	Beautification	-	75,000	(75,000)	75,000	0%
	570	Municipal Transit	-	1,200,000	(1,200,000)	1,200,000	0%
	580	CDBG Grant	-	-	-	-	
Lodgers' Tax	590	American Rescue Plan Act	-	-	-	-	
	600	LT-Promotional	-	-	-	-	
	650	LT-Non Promotional	-	-	-	-	
Enterprise Funds	680	LT-Discretionary	-	-	-	-	
	700	Water & Sewer	-	1,050,000	(1,050,000)	1,050,000	0%
	720	Solid Waste Disposal	-	(1,251,000)	1,251,000	(1,251,000)	0%
	750	Special Museum	-	-	-	-	
Debt Service Funds	790	Golf Pro Shop	-	(50,000)	50,000	(50,000)	0%
	850	NMFA-Water & Sewer	-	-	-	-	
Agency Funds	900	Permanent W&S	-	-	-	-	
	920	Municipal Court	-	-	-	-	
	950	WIPP Accel Impact	-	-	-	-	
			-	-	-	-	

## 6. Labor

Fund	Fund Name	Depart	Depart Name	% of Total Labor	July - July			Total FY Budget	FY Target %
					Actual	Adj Bud	Fav(Unfav)		
101	General Fund	10110	Mayor & Council	0.2%	6,351	7,237	886	97,702	7%
101	General Fund	10111	Executive & Legislative	3.4%	134,231	125,327	(8,904)	1,691,913	8%
101	General Fund	10112	Judicial	1.1%	45,233	45,980	747	620,729	7%
101	General Fund	10113	City Clerk	0.6%	24,972	30,653	5,680	413,812	6%
101	General Fund	10114	Human Resources	0.2%	6,169	20,801	14,632	280,810	2%
101	General Fund	10115	Finance-Admin	2.1%	83,644	79,972	(3,672)	1,079,622	8%
101	General Fund	10116	Finance-Cashiers	0.8%	32,231	32,913	681	444,319	7%
101	General Fund	10117	Information Technology	1.0%	38,579	42,099	3,520	568,336	7%
Total Administration				9.3%	371,411	384,981	13,570	5,197,243	7%
101	General Fund	10120	PD - Admin	1.5%	58,376	71,881	13,505	970,388	6%
101	General Fund	10121	PD - Patrol	12.3%	490,099	442,376	(47,723)	5,972,078	8%
101	General Fund	10122	PD - Detective/Criminal Invest	3.8%	151,957	142,927	(9,030)	1,929,517	8%
101	General Fund	10123	PD - Community Services	2.5%	99,041	94,309	(4,732)	1,273,167	8%
101	General Fund	10124	PD - Animal Control	0.5%	20,712	19,861	(851)	268,129	8%
101	General Fund	10125	PD - Communications	3.4%	136,624	136,145	(478)	1,837,963	7%
101	General Fund	10126	PD - Traffic	1.2%	46,202	41,326	(4,876)	557,901	8%
101	General Fund	10127	PD - Professional Standards	0.9%	36,113	36,358	244	490,831	7%
101	General Fund	10128	PD - Records	0.7%	29,672	33,585	3,913	453,403	7%
Total Police Department				26.8%	1,068,796	1,018,769	(50,027)	13,753,377	8%
101	General Fund	10130	Fire - Admin	1.1%	43,780	87,392	43,611	1,179,787	4%
101	General Fund	10133	Fire - Suppression	19.0%	756,545	671,118	(85,427)	9,060,095	8%
101	General Fund	10134	Fire - PFA	0.8%	32,602	30,363	(2,239)	409,904	8%
Total Fire Department				20.9%	832,928	788,873	(44,055)	10,649,786	8%
101	General Fund	10140	Community Development	0.5%	18,943	31,559	12,616	426,042	4%
101	General Fund	10141	Library	1.3%	50,542	50,874	332	686,804	7%
101	General Fund	10142	Museum	0.5%	18,553	21,177	2,624	285,895	6%
101	General Fund	10144	Airport	0.6%	24,185	26,419	2,235	356,661	7%
101	General Fund	10145	Riverwalk Recreation	1.2%	46,562	38,610	(7,952)	521,230	9%
101	General Fund	10146	Golf	2.0%	80,281	76,967	(3,314)	1,039,051	8%
101	General Fund	10147	Water Park	1.9%	73,780	30,847	(42,933)	416,437	18%
101	General Fund	10148	Sr. Rec - San Jose	0.0%	-	1,685	1,685	22,749	0%
101	General Fund	10149	Sr. Rec - N. Mesa	0.4%	16,969	15,212	(1,757)	205,360	8%
101	General Fund	10150	Sr. Rec-Alejandro Ruiz	0.4%	16,833	17,501	668	236,260	7%
101	General Fund	10151	Facility Maintenance	2.6%	105,257	94,043	(11,214)	1,269,580	8%
Total Community Development & Municipal Servcies				11.3%	451,904	404,894	(47,010)	5,466,069	8%
101	General Fund	10152	Streets	2.2%	89,364	130,156	40,792	1,757,103	5%
101	General Fund	10153	Parks	2.3%	90,923	84,747	(6,176)	1,144,084	8%
101	General Fund	10154	Community Service	0.8%	32,747	36,342	3,595	490,611	7%
101	General Fund	10155	Garage	2.6%	101,891	109,335	7,443	1,476,018	7%
101	General Fund	10156	Electrical	1.6%	63,883	68,970	5,087	931,096	7%
101	General Fund	10157	Construction	2.2%	86,236	89,879	3,642	1,213,361	7%
Total Public Works				11.7%	465,044	519,428	54,384	7,012,273	7%
101	General Fund	10158	Projects	0.9%	35,900	67,793	31,893	915,209	4%
101	General Fund	10160	Planning & Regulation	1.6%	64,882	64,217	(665)	866,931	7%
Total Projects & Planning				2.5%	100,782	132,010	31,228	1,782,140	6%
<b>TOTAL GENERAL FUND</b>				<b>82.6%</b>	<b>3,290,865</b>	<b>3,248,955</b>	<b>(41,910)</b>	<b>43,860,888</b>	<b>8%</b>
300	Sports Complex	30000	Sports Complex	1.3%	53,687	54,220	533	731,972	7%
570	Municipal Transit	57070	Municipal Transit	2.0%	80,310	84,233	3,922	1,137,140	7%



Fund	Fund Name	Depart	Depart Name	% of Total Labor	July - July			Total FY Budget	FY Target 7%
					Actual	Adj Bud	Fav(Unfav)		
<b>Total Other Government Funds</b>				<b>3.4%</b>	<b>133,997</b>	<b>138,453</b>	<b>4,455</b>	<b>1,869,112</b>	<b>7%</b>
720	Solid Waste Disposal	72030	Solid Waste Disposal	4.0%	159,704	170,376	10,673	2,300,082	7%
<b>Total Solid Waste Disposal - Enterprise Fund</b>				<b>4.0%</b>	<b>159,704</b>	<b>170,376</b>	<b>10,673</b>	<b>2,300,082</b>	<b>7%</b>
700	Water & Sewer	70000	Water	5.1%	202,056	197,901	(4,155)	2,671,659	8%
700	Water & Sewer	70001	Waste Water	1.7%	69,369	72,768	3,399	982,373	7%
700	Water & Sewer	70002	Double Eagle	1.5%	60,878	60,839	(38)	821,333	7%
700	Water & Sewer	70003	Collection System	1.0%	38,054	44,323	6,269	598,358	6%
700	Water & Sewer	70004	Lab Environmental Services	0.7%	29,224	27,933	(1,291)	377,096	8%
<b>Total Water &amp; Sewer - Enterprise Fund</b>				<b>10.0%</b>	<b>399,581</b>	<b>403,764</b>	<b>4,183</b>	<b>5,450,819</b>	<b>7%</b>
<b>Total Labor</b>				<b>100%</b>	<b>3,984,147</b>	<b>3,961,548</b>	<b>(22,599)</b>	<b>53,480,901</b>	<b>7%</b>

Fund	Fund Name	Depart	Depart Name	Direct *			Associated Payroll ^		
				Actual	Budget	Variance	Actual	Budget	Variance
101	General Fund	10110	Mayor & Council	5,900	6,722	822	451	515	64
101	General Fund	10111	Executive & Legislative	106,461	96,629	(9,832)	27,770	28,698	928
101	General Fund	10112	Judicial	33,094	34,425	1,331	12,139	11,555	(584)
101	General Fund	10113	City Clerk	17,378	21,005	3,626	7,594	9,648	2,054
101	General Fund	10114	Human Resources	5,166	16,097	10,931	1,003	4,703	3,700
101	General Fund	10115	Finance-Admin	59,730	57,649	(2,081)	23,914	22,323	(1,591)
101	General Fund	10116	Finance-Cashiers	25,490	25,095	(396)	6,741	7,818	1,077
101	General Fund	10117	Information Technology	28,367	30,228	1,861	10,212	11,871	1,659
Total Administration				281,587	287,849	6,262	89,824	97,132	7,308
101	General Fund	10120	PD - Admin	41,453	51,490	10,037	16,922	20,391	3,468
101	General Fund	10121	PD - Patrol	359,137	310,129	(49,008)	130,963	132,247	1,285
101	General Fund	10122	PD - Detective/Criminal Invest	106,799	99,835	(6,964)	45,158	43,092	(2,065)
101	General Fund	10123	PD - Community Services	66,371	63,404	(2,967)	32,670	30,904	(1,765)
101	General Fund	10124	PD - Animal Control	15,112	12,934	(2,178)	5,600	6,927	1,327
101	General Fund	10125	PD - Communications	103,051	97,955	(5,096)	33,573	38,190	4,618
101	General Fund	10126	PD - Traffic	33,146	29,190	(3,956)	13,056	12,136	(920)
101	General Fund	10127	PD - Professional Standards	26,020	25,484	(536)	10,093	10,874	780
101	General Fund	10128	PD - Records	19,023	21,306	2,283	10,649	12,280	1,630
Total Police Department				770,111	711,726	(58,385)	298,684	307,042	8,358
101	General Fund	10130	Fire - Admin	27,632	57,964	30,332	16,148	29,428	13,279
101	General Fund	10133	Fire - Suppression	542,914	462,439	(80,475)	213,632	208,679	(4,952)
101	General Fund	10134	Fire - PFA	23,397	21,828	(1,569)	9,205	8,535	(670)
Total Fire Department				593,942	542,231	(51,711)	238,985	246,642	7,656
101	General Fund	10140	Community Development	15,119	24,278	9,159	3,824	7,281	3,458
101	General Fund	10141	Library	38,699	39,540	841	11,843	11,334	(508)
101	General Fund	10142	Museum	13,874	14,785	911	4,679	6,392	1,713
101	General Fund	10144	Airport	18,980	19,651	671	5,205	6,768	1,563
101	General Fund	10145	Riverwalk Recreation	39,523	32,509	(7,014)	7,039	6,101	(938)
101	General Fund	10146	Golf	62,941	58,687	(4,254)	17,339	18,280	940
101	General Fund	10147	Water Park	67,084	27,274	(39,810)	6,696	3,573	(3,123)
101	General Fund	10148	Sr. Rec - San Jose	-	1,565	1,565	-	121	121
101	General Fund	10149	Sr. Rec - N. Mesa	13,841	12,348	(1,493)	3,129	2,864	(264)
101	General Fund	10150	Sr. Rec-Alejandro Ruiz	12,980	13,825	844	3,853	3,676	(177)
101	General Fund	10151	Facility Maintenance	76,456	67,251	(9,205)	28,801	26,792	(2,009)
Total Community Development & Municipal Servcies				359,499	311,712	(47,786)	92,406	93,182	776
101	General Fund	10152	Streets	65,012	91,655	26,643	24,352	38,500	14,149
101	General Fund	10153	Parks	66,019	61,662	(4,356)	24,904	23,085	(1,819)
101	General Fund	10154	Community Service	21,513	25,097	3,583	11,233	11,245	11
101	General Fund	10155	Garage	73,160	76,379	3,220	28,732	32,955	4,224
101	General Fund	10156	Electrical	47,785	51,035	3,250	16,098	17,935	1,837
101	General Fund	10157	Construction	57,317	60,381	3,063	28,919	29,498	579
Total Public Works				330,807	366,210	35,404	134,237	153,217	18,980
101	General Fund	10158	Projects	26,742	47,684	20,942	9,158	20,109	10,952
101	General Fund	10160	Planning & Regulation	48,040	46,667	(1,373)	16,843	17,550	707
Total Projects & Planning				74,782	94,351	19,569	26,000	37,659	11,659
<b>TOTAL GENERAL FUND</b>				2,410,728	2,314,080	(96,648)	880,137	934,874	54,737
300	Sports Complex	30000	Sports Complex	40,823	41,682	859	12,864	12,539	(326)
570	Municipal Transit	57070	Municipal Transit	57,581	62,350	4,769	22,730	21,883	(847)
<b>Total Other Government Funds</b>				98,403	104,032	5,628	35,594	34,421	(1,173)

Fund	Fund Name	Depart	Depart Name	Direct *			Associated Payroll ^		
				Actual	Budget	Variance	Actual	Budget	Variance
720	Solid Waste Disposal	72030	Solid Waste Disposal	120,099	122,444	2,344	39,604	47,933	8,329
<b>Total Solid Waste Disposal - Enterprise Fund</b>				<b>120,099</b>	<b>122,444</b>	<b>2,344</b>	<b>39,604</b>	<b>47,933</b>	<b>8,329</b>
700	Water & Sewer	70000	Water	149,913	144,893	(5,019)	52,143	53,007	864
700	Water & Sewer	70001	Waste Water	50,902	51,404	502	18,467	21,364	2,897
700	Water & Sewer	70002	Double Eagle	44,895	44,054	(841)	15,983	16,786	803
700	Water & Sewer	70003	Collection System	27,025	32,618	5,593	11,029	11,705	676
700	Water & Sewer	70004	Lab Environmental Services	20,492	19,810	(682)	8,732	8,123	(609)
<b>Total Water &amp; Sewer - Enterprise Fund</b>				<b>293,227</b>	<b>292,779</b>	<b>(448)</b>	<b>106,354</b>	<b>110,985</b>	<b>4,631</b>
<b>Total Labor</b>				<b>2,922,458</b>	<b>2,833,335</b>	<b>(89,123)</b>	<b>1,061,689</b>	<b>1,128,213</b>	<b>66,524</b>

\* Direct Laor includes: Salary, Regular, OT, DT, & Allowances

^ Associated Payroll includes: Taxes, PERA, & Health Insurance

The City of Carlsbad

Total Labor

FY24-01 July



Administration 371,411  
% of Total Labor 9.3%



Police Dept 1,068,796  
% of Total Labor 26.8%



Fire Dept 832,928  
% of Total Labor 20.9%



Community Svcs 451,904  
% of Total Labor 11.3%



Public Works 465,044  
% of Total Labor 11.7%



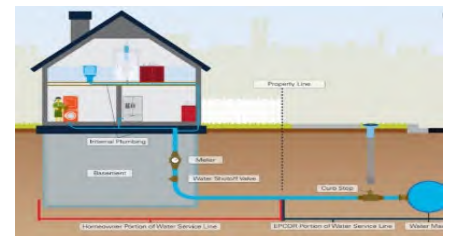
Projects/Planning 100,782  
% of Total Labor 2.5%



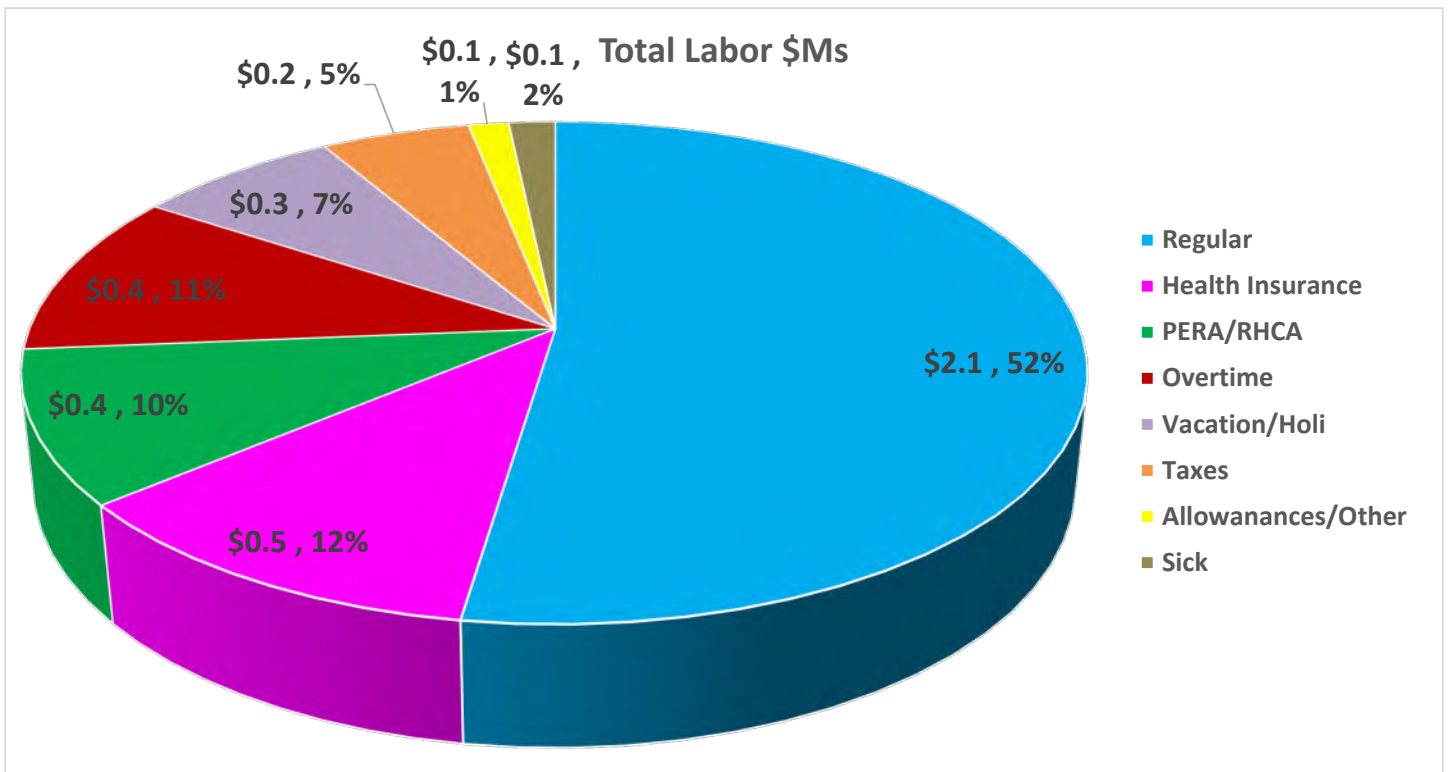
Other Government 133,997  
% of Total Labor 3.4%



Solid Waste Disposal 159,704  
% of Total Labor 4.0%



Water & Sewer 399,581  
% of Total Labor 10.0%



The City of Carlsbad

Total Labor

FY24-01 July



Administration 371,411  
% of Total Labor 9.3%



Police Dept 1,068,796  
% of Total Labor 26.8%



Fire Dept 832,928  
% of Total Labor 20.9%



Community Svcs 451,904  
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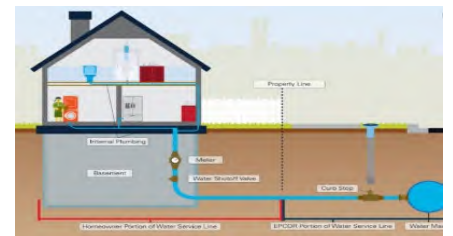
Projects/Planning 100,782  
% of Total Labor 2.5%



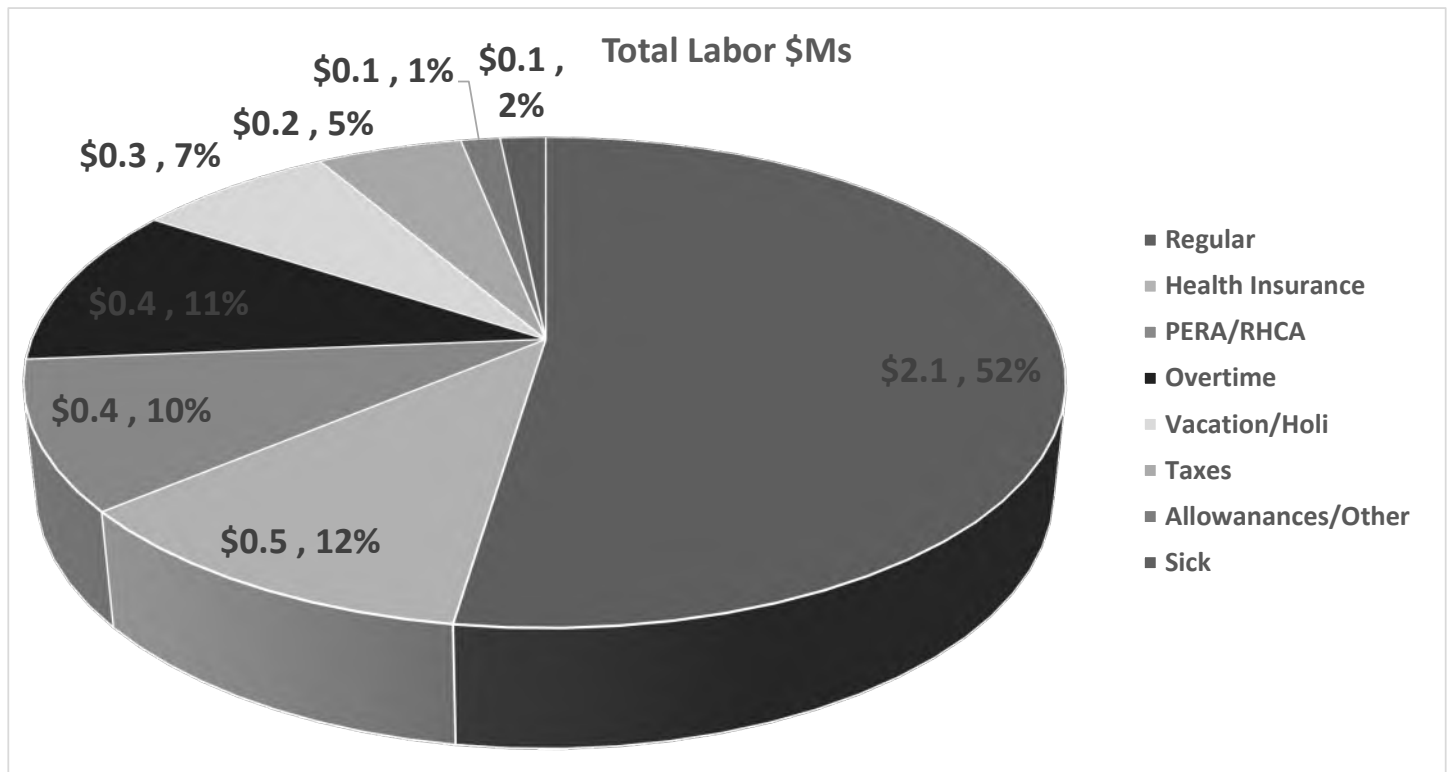
Other Government 133,997  
% of Total Labor 3.4%



Solid Waste Disposal 159,704  
% of Total Labor 4.0%



Water & Sewer 399,581  
% of Total Labor 10.0%



## 7. Operations

Fund	Fund Name	Dept	Depart Name	% of Total Costs	July - July			Total FY Budget	FY Target 8%
					Actual	Adj Bud	Fav(Unfav)		
101	General Fund	10110	Mayor & Council	0.0%	332	1,542	1,210	18,500	2%
101	General Fund	10111	Executive & Legislative	4.3%	118,301	156,837	38,536	1,882,041	6%
101	General Fund	10112	Judicial	0.5%	13,711	18,844	5,133	226,130	6%
101	General Fund	10113	City Clerk	0.8%	21,081	3,703	(17,378)	44,438	47%
101	General Fund	10114	Human Resources	0.0%	184	1,813	1,629	21,760	1%
101	General Fund	10115	Finance-Admin	0.9%	23,488	56,927	33,439	683,120	3%
101	General Fund	10116	Finance-Cashiers	0.0%	-	-	-	-	0%
101	General Fund	10117	Information Technology	1.2%	33,926	55,850	21,924	670,200	5%
101	General Fund	10119	GRTR Fees	3.1%	83,880	88,750	4,870	1,065,000	8%
Total Administration				10.8%	294,902	384,266	89,364	4,611,189	6%
101	General Fund	10120	PD - Admin	6.4%	173,862	181,607	7,745	2,179,286	8%
101	General Fund	10121	PD - Patrol	0.1%	2,528	9,208	6,680	110,500	
101	General Fund	10122	PD - Detective/Criminal Invest	0.0%	1,325	2,500	1,175	30,000	
101	General Fund	10123	PD - Community Services	0.0%	574	2,548	1,974	30,570	
101	General Fund	10124	PD - Animal Control	0.0%	739	713	(27)	8,550	
101	General Fund	10125	PD - Communications	0.0%	1,122	3,137	2,015	37,640	
101	General Fund	10126	PD - Traffic	0.0%	-	-	-	-	
101	General Fund	10127	PD - Professional Standards	0.0%	-	792	792	9,500	
101	General Fund	10128	PD - Records	0.0%	389	313	(76)	3,750	
101	General Fund	10129	PD - Swat	0.0%	-	-	-	-	
Total Police Department				6.6%	180,538	200,816	20,278	2,409,796	7%
101	General Fund	10130	Fire - Admin	2.3%	63,970	106,894	42,924	1,282,730	5%
101	General Fund	10131	Fire - Operations	0.0%	-	-	-	-	
101	General Fund	10132	Fire - EMS	0.0%	-	-	-	-	
101	General Fund	10133	Fire - Suppression	0.0%	-	-	-	-	
101	General Fund	10134	Fire - PFA	0.0%	-	-	-	-	
101	General Fund	10135	Fire - Specialty Teams	0.0%	-	-	-	-	
Total Fire Department				2.3%	63,970	106,894	42,924	1,282,730	5%
101	General Fund	10140	Community Development	0.3%	9,324	22,916	13,592	274,988	3%
101	General Fund	10141	Library	0.8%	22,935	25,214	2,279	302,569	8%
101	General Fund	10142	Museum	0.7%	20,061	11,699	(8,361)	140,393	14%
101	General Fund	10143	Performing Arts Center	0.2%	6,018	8,495	2,477	101,942	6%
101	General Fund	10144	Airport	0.2%	5,885	11,594	5,709	139,130	4%
101	General Fund	10145	Riverwalk Recreation	0.2%	6,637	16,169	9,532	194,029	3%
101	General Fund	10146	Golf	1.1%	28,739	45,648	16,909	547,777	5%
101	General Fund	10147	Water Park	0.4%	9,870	21,900	12,030	262,800	4%
101	General Fund	10148	Sr. Rec - San Jose	0.0%	1,064	1,368	304	16,420	6%
101	General Fund	10149	Sr. Rec - N. Mesa	0.2%	5,180	7,489	2,310	89,870	6%
101	General Fund	10150	Sr. Rec-Alejandro Ruiz	0.2%	5,815	11,195	5,380	134,340	4%
101	General Fund	10151	Facility Maintenance	0.4%	11,026	13,940	2,914	167,282	7%
Total Community Development & Municipal Svcies				4.9%	132,555	197,628	65,073	2,371,540	6%
101	General Fund	10152	Streets	2.5%	68,559	99,761	31,202	1,197,130	6%
101	General Fund	10153	Parks	3.5%	94,713	111,468	16,755	1,337,617	7%
101	General Fund	10154	Community Service	0.0%	679	5,188	4,510	62,260	1%
101	General Fund	10155	Garage	0.2%	5,772	11,196	5,424	134,350	4%
101	General Fund	10156	Electrical	0.1%	2,835	4,834	1,999	58,010	5%
101	General Fund	10157	Construction	0.1%	2,254	6,716	4,462	80,593	3%
101	General Fund	10161	Cemetery	2.3%	63,346	56,508	(6,838)	678,100	9%
Total Public Works				8.7%	238,158	295,672	57,513	3,548,060	7%
101	General Fund	10158	Projects	0.0%	1,227	4,192	2,965	50,300	2%
101	General Fund	10160	Planning & Regulation	4.3%	117,203	47,713	(69,490)	572,550	20%
Total Projects & Planning				4.3%	118,430	51,904	(66,525)	622,850	19%
<b>TOTAL GENERAL FUND</b>				<b>37.8%</b>	<b>1,028,554</b>	<b>1,237,180</b>	<b>208,627</b>	<b>14,846,165</b>	<b>7%</b>

Fund	Fund Name	Dept	Depart Name	% of Total Costs	July - July			Total FY Budget	FY Target 8%	
					Actual	Adj Bud	Fav(Unfav)			
102	Payroll	10202	Payroll	0.0%	-	21	21	250		
<b>Total Payroll</b>						<b>21</b>	<b>21</b>	<b>250</b>		
200	GRT Capital Outlay	20000	GRT Capital Outlay	0.7%	18,086	19,167	1,081	230,000	8%	
201	Capital Projects	20101	Capital Projects	0.0%	-	-	-	-	0%	
202	Airport Improvements	20202	Airport Improvements	0.0%	-	11,372	11,372	136,469	0%	
230	Landfill-Closure	23030	Landfill-Closure	0.0%	-	9,167	9,167	110,000	0%	
240	Landfill-Construction	24040	Landfill-Construction	0.0%	-	83,333	83,333	1,000,000	0%	
<b>Total Capital Funds</b>					<b>0.7%</b>	<b>18,086</b>	<b>123,039</b>	<b>104,953</b>	<b>1,476,469</b>	<b>1%</b>
300	Sports Complex	30000	Sports Complex	1.9%	52,608	54,627	2,019	655,525	8%	
320	Streets Improvement	32020	Streets Improvement	0.0%	-	20,833	20,833	250,000	0%	
350	Local Government Correction	35050	Local Government Correction	1.3%	35,435	43,750	8,315	525,000	7%	
360	Cannabis Revenue	36060	Cannabis Revenue	0.0%	823	833	10	10,000	0%	
<b>Total Special Revenue Funds</b>					<b>3.3%</b>	<b>88,866</b>	<b>120,044</b>	<b>31,178</b>	<b>1,440,525</b>	<b>6%</b>
400	Disaster Preparedness	40000	Disaster Preparedness	0.0%	-	-	-	-	#DIV/0!	
401	Insurance	40101	Insurance	2.1%	55,984	136,443	80,459	1,637,321	3%	
402	Workers' Compensation	40202	Workers' Compensation	2.0%	54,293	70,417	16,124	845,000	6%	
420	Health Insurance	42020	Health Insurance	37.6%	1,023,854	550,000	(473,854)	6,600,000	16%	
<b>Total Insurance Funds</b>					<b>41.7%</b>	<b>1,134,131</b>	<b>756,860</b>	<b>(377,271)</b>	<b>9,082,321</b>	<b>12%</b>
500	Fire Protection	50000	Fire Protection	0.0%	-	5,417	5,417	65,000	0%	
501	Emergency Medical Services	50101	Emergency Medical Services	0.0%	-	1,843	1,843	22,115	0%	
520	Law Enforcement Protection	52020	Law Enforcement Protection	0.3%	8,631	16,417	7,786	197,000	4%	
550	Beautification	55050	Beautification	0.0%	1,100	9,293	8,193	111,520	1%	
570	Municipal Transit	57070	Municipal Transit	0.6%	16,728	24,865	8,137	298,380	6%	
<b>Total Grant Funds</b>					<b>1.0%</b>	<b>26,458</b>	<b>57,835</b>	<b>31,376</b>	<b>694,015</b>	<b>4%</b>
600	LT-Promotional	60000	LT-Promotional	3.5%	95,000	110,948	15,948	1,331,371	7%	
650	LT-Non Promotional	65000	LT-Non Promotional	0.5%	14,394	70,759	56,365	849,106	2%	
<b>Total Lodgers' Tax</b>					<b>4.0%</b>	<b>109,394</b>	<b>181,706</b>	<b>72,313</b>	<b>2,180,477</b>	<b>5%</b>
700	Water & Sewer	70000	Water	4.6%	124,703	205,959	81,256	2,471,510	5%	
700	Water & Sewer	70001	Waste Water	1.6%	43,098	52,785	9,687	633,420	7%	
700	Water & Sewer	70002	Double Eagle	0.8%	21,019	47,289	26,270	567,470	4%	
700	Water & Sewer	70003	Collection System	0.6%	16,795	34,203	17,408	410,440	4%	
700	Water & Sewer	70004	Lab Environmental Services	0.2%	5,087	3,648	(1,439)	43,770	12%	
<b>Total Water &amp; Sewer</b>					<b>7.7%</b>	<b>210,702</b>	<b>343,884</b>	<b>133,182</b>	<b>4,126,610</b>	<b>5%</b>
720	Solid Waste Disposal	72030	Solid Waste Disposal	2.8%	76,837	178,185	101,348	2,138,220	4%	
720	Solid Waste Disposal	72031	Sandpoint Landfill	0.0%	-	83,333	83,333	1,000,000	0%	
<b>Total Solid Waste Disposal</b>					<b>2.8%</b>	<b>76,837</b>	<b>261,518</b>	<b>184,681</b>	<b>3,138,220</b>	<b>2%</b>
750	Special Museum	75060	Special Museum	0.0%	18	1,250	1,232	15,000	0%	
790	Golf Pro Shop	79090	Golf Pro Shop	1.1%	29,624	55,321	25,697	663,850	4%	
<b>Other Enterprise Funds</b>					<b>1.1%</b>	<b>29,642</b>	<b>56,571</b>	<b>26,929</b>	<b>678,850</b>	<b>4%</b>
850	NMFA-Water & Sewer	85050	NMFA-Water & Sewer	0.0%	-	170,957	170,957	2,051,480	0%	
<b>Total Debt Service</b>					<b>0.0%</b>	<b>-</b>	<b>170,957</b>	<b>170,957</b>	<b>2,051,480</b>	<b>0%</b>
900	Permanent W&S	90000	Permanent W&S	0.0%	-	-	-	-	0%	
980	ELEA	98080	ELEA	0.0%	97	10,000	9,903	120,000	0%	
<b>Total Agency Funds</b>					<b>0.0%</b>	<b>97</b>	<b>10,000</b>	<b>9,903</b>	<b>120,000</b>	<b>0%</b>



Fund	Fund Name	Dept	Depart Name	% of Total Costs	July - July			Total FY Budget	FY Target 8%
					Actual	Adj Bud	Fav(Unfav)		
<b>Total Operations</b>				<b>100.0%</b>	<b>2,722,766</b>	<b>3,319,615</b>	<b>596,849</b>	<b>39,835,382</b>	<b>7%</b>

## **8. Capital & Project Central**

Fund	Fund Name	Dept	Depart Name	% of Total Costs	July - July			Total FY Budget	FY Target 8%
					Actual	Adj Bud	Fav(Unfav)		
101	General Fund	10111	Executive & Legislative	0.0%	-	12,500	12,500	150,000	0%
101	General Fund	10112	Judicial	0.0%	-	2,917	2,917	35,000	0%
101	General Fund	10113	City Clerk	0.0%	-	-	-	-	0%
101	General Fund	10115	Finance-Admin	0.0%	-	13,333	13,333	160,000	0%
101	General Fund	10117	Information Technology	0.0%	-	17,083	17,083	205,000	0%
Total Administration				0.0%	-	45,833	45,833	550,000	0%
101	General Fund	10120	PD - Admin	5.2%	51,226	134,978	83,752	1,619,735	3%
Total Police Department				5.2%	51,226	134,978	83,752	1,619,735	3%
101	General Fund	10130	Fire - Admin	0.0%	-	7,688	7,688	92,250	0%
Total Fire Department				0.0%	-	7,688	7,688	92,250	0%
101	General Fund	10140	Community Development	1.0%	9,521	54,705	45,184	656,454	1%
101	General Fund	10141	Library	0.0%	215	8,228	8,013	98,739	0%
101	General Fund	10142	Museum	0.0%	-	8,333	8,333	100,000	0%
101	General Fund	10143	Performing Arts Center	1.4%	14,007	11,569	(2,438)	138,829	10%
101	General Fund	10144	Airport	0.0%	-	30,557	30,557	366,680	0%
101	General Fund	10145	Riverwalk Recreation	5.8%	57,160	91,241	34,080	1,094,891	5%
101	General Fund	10146	Golf	0.4%	3,854	136,208	132,354	1,634,495	0%
101	General Fund	10147	Water Park	0.0%	-	-	-	-	0%
101	General Fund	10149	Sr. Rec - N. Mesa	0.0%	-	1,167	1,167	14,000	0%
101	General Fund	10150	Sr. Rec-Alejandro Ruiz	0.0%	-	49,806	49,806	597,676	0%
101	General Fund	10151	Facility Maintenance	4.6%	45,915	30,425	(15,490)	365,100	13%
Total Community Development & Municipal Services				13.2%	130,673	422,239	291,566	5,066,864	3%
101	General Fund	10152	Streets	0.0%	-	63,759	63,759	765,112	-
101	General Fund	10153	Parks	4.0%	39,338	70,140	30,802	841,685	5%
101	General Fund	10154	Community Service	0.0%	-	2,767	2,767	33,200	0%
101	General Fund	10155	Garage	0.0%	-	-	-	-	-
101	General Fund	10156	Electrical	0.0%	-	14,333	14,333	172,000	-
101	General Fund	10157	Construction	0.0%	-	-	-	-	-
101	General Fund	10161	Cemetery	14.9%	147,923	56,932	(90,991)	683,178	22%
Total Public Works				18.9%	187,261	207,931	20,670	2,495,175	8%
101	General Fund	10158	Projects	0.0%	-	-	-	-	-
101	General Fund	10160	Planning & Regulation	0.0%	-	3,333	3,333	40,000	0%
Total Projects & Planning				0.0%	-	3,333	3,333	40,000	0%
<b>TOTAL GENERAL FUND</b>				<b>37.3%</b>	<b>369,160</b>	<b>822,002</b>	<b>452,842</b>	<b>9,864,024</b>	<b>4%</b>
200	GRT Capital Outlay	20000	GRT Capital Outlay	0.0%	-	35,280	35,280	423,364	0%
201	Capital Projects	20101	Capital Projects	0.0%	414	1,300,254	1,299,840	15,603,052	0%
202	Airport Improvements	20202	Airport Improvements	28.2%	279,239	385,295	106,056	4,623,536	6%
230	Landfill-Closure	23030	Landfill-Closure	0.0%	-	-	-	-	-
Total Capital Funds				28.2%	279,653	1,720,829	1,441,176	20,649,952	1%
300	Sports Complex	30000	Sports Complex	0.0%	-	99,067	99,067	1,188,803	0%
320	Streets Improvement	32020	Streets Improvement	0.0%	-	480,957	480,957	5,771,485	0%
Total Special Revenue Funds				0.0%	-	580,024	580,024	6,960,288	0%
500	Fire Protection	50000	Fire Protection	0.0%	-	64,166	64,166	769,997	0%
501	Emergency Medical Services	50101	Emergency Medical Services	0.0%	-	-	-	-	#DIV/0!
550	Beautification	55050	Beautification	0.0%	-	-	-	-	-

Fund	Fund Name	Dept	Depart Name	% of Total Costs	July - July			Total FY Budget	FY Target 8%
					Actual	Adj Bud	Fav(Unfav)		
570	Municipal Transit	57070	Municipal Transit	0.0%	-	45,227	45,227	542,718	0%
580	CDBG Grant	58080	CDBG Grant	0.0%	-	-	-	-	#DIV/0!
<b>Total Grant Funds</b>				<b>0.0%</b>	<b>-</b>	<b>109,393</b>	<b>109,393</b>	<b>1,312,715</b>	<b>0%</b>
600	LT-Promotional	60000	LT-Promotional	0.0%	-	94,073	94,073	1,128,874	0%
650	LT-Non Promotional	65000	LT-Non Promotional	0.0%	-	39,924	39,924	479,088	0%
680	LT-Discretionary	68000	LT-Discretionary	4.6%	45,915	87,500	41,585	1,050,000	4%
<b>Total Lodgers' Tax</b>				<b>4.6%</b>	<b>45,915</b>	<b>221,497</b>	<b>175,582</b>	<b>2,657,962</b>	<b>2%</b>
700	Water & Sewer	70000	Water	29.6%	292,744	455,584	162,840	5,467,006	5%
700	Water & Sewer	70001	Waste Water	0.0%	-	317,319	317,319	3,807,828	0%
700	Water & Sewer	70002	Double Eagle	0.0%	-	344,711	344,711	4,136,535	0%
700	Water & Sewer	70003	Collection System	0.3%	2,987	933,996	931,009	11,207,956	0%
700	Water & Sewer	70004	Lab Environmental Services	0.0%	-	4,875	4,875	58,500	0%
<b>Total Water &amp; Sewer</b>				<b>29.9%</b>	<b>295,731</b>	<b>2,056,485</b>	<b>1,760,754</b>	<b>24,677,825</b>	<b>1%</b>
790	Golf Pro Shop	79090	Golf Pro Shop	0.0%	-	42,375	42,375	508,500	0%
<b>Total Golf Pro Shop</b>				<b>0.0%</b>	<b>-</b>	<b>42,375</b>	<b>42,375</b>	<b>508,500</b>	
720	Solid Waste Disposal	72030	Solid Waste Disposal	0.0%	-	316,642	316,642	3,799,702	0%
<b>Total Solid Waste Disposal</b>				<b>0.0%</b>	<b>-</b>	<b>316,642</b>	<b>316,642</b>	<b>3,799,702</b>	<b>0%</b>
<b>Total Capital</b>				<b>100.0%</b>	<b>990,459</b>	<b>5,826,872</b>	<b>4,836,413</b>	<b>70,430,968</b>	<b>1%</b>

Project Code	Description	Project Type	Department	Dept Name	Revised Budget	Actuals	Project Balance	Encumbrances	Requisitions
100877	FY24-Annual Land Acquisition	CAP	111	Executive & Legislative	150,000.00	-	150,000.00	-	-
100986	FY24-CDOD Operations	OA	111	Executive & Legislative	294,000.00	-	294,000.00	-	-
100987	FY24-Carlsbad Mainstreet	OA	111	Executive & Legislative	90,000.00	-	90,000.00	-	-
100988	FY24-Carlsbad Community of Hope	OA	111	Executive & Legislative	30,240.00	-	30,240.00	-	-
100989	FY24-Community Coalition	OA	111	Executive & Legislative	24,000.00	-	24,000.00	-	-
100990	FY24-Transitional Housing	OA	111	Executive & Legislative	40,000.00	-	40,000.00	-	-
100991	FY24-Affirming Heart Victim Service	OA	111	Executive & Legislative	20,000.00	-	20,000.00	-	-
100992	FY24-SENMEDD	OA	111	Executive & Legislative	7,641.00	-	7,641.00	-	-
100993	FY24-SENMCCAC	OA	111	Executive & Legislative	20,000.00	-	20,000.00	-	-
100994	FY24-Carlsbad Chamber Retirement	OA	111	Executive & Legislative	46,462.00	-	46,462.00	-	-
100995	FY24-ELEA	OA	111	Executive & Legislative	25,000.00	-	25,000.00	-	-
100996	FY24-Carlsbad Municipal Schools	OA	111	Executive & Legislative	65,000.00	-	65,000.00	-	-
100863	FY23-Bullet Proof Glass	CAP	112	Judicial	35,000.00	17,203.33	17,796.67	17,796.67	-
100344	FY21-Cashier Remodel	CAP	115	Finance-Admin	160,000.00	2,567.06	157,432.94	8,988.94	-
100878	FY24-Annual Servers & Storage	CAP	117	Information Technology	100,000.00	-	100,000.00	-	-
100879	FY24-Phone Systems	CAP	117	Information Technology	105,000.00	-	105,000.00	-	-
100491	FY21-DOJ Stop School Violence-GRANT	OP	120	PD - Admin	165,499.00	26,143.42	139,355.58	1,000.00	-
100517	FY22-Tyler/Watchguard Interface	CAP	120	PD - Admin	45,000.00	2,167.62	42,832.38	7,200.00	-
100519	FY22-APCO/Intellicom/Tyler	CAP	120	PD - Admin	70,000.00	52,977.82	17,022.18	-	-
100630	FY22-Watchguard/Redaction Donation	CAP	120	PD - Admin	70,000.00	41,216.17	28,783.83	-	-
100709	FY23-LENCO Armored Vehicle	CAP	120	PD - Admin	315,000.00	-	315,000.00	313,359.00	-
100713	FY23-Tyler NG911 Interface	CAP	120	PD - Admin	8,580.00	-	8,580.00	6,260.00	-
100717	FY23-Smart911 Rave Suite	CAP	120	PD - Admin	59,380.00	30,901.22	28,478.78	-	-
100718	FY23-Ford Explorers (4)	CAP	120	PD - Admin	420,857.12	400,755.88	20,101.24	6,790.97	-
100859	FY23-DOJLicense Plate Reader GRANT	CAP	120	PD - Admin	14,809.00	-	14,809.00	-	-
100880	FY24-ICOR Robot	CAP	120	PD - Admin	80,000.00	-	80,000.00	-	-
100881	FY24-Ballistic Shields	CAP	120	PD - Admin	55,000.00	-	55,000.00	-	-
100882	FY24-Sniper Rifles	CAP	120	PD - Admin	22,000.00	-	22,000.00	-	-
100883	FY24-Rapid DNA Machine	CAP	120	PD - Admin	175,000.00	-	175,000.00	-	-
100884	FY24-Drone	CAP	120	PD - Admin	41,000.00	-	41,000.00	-	-
100885	FY24-Inversus Software & Equipment	CAP	120	PD - Admin	80,000.00	-	80,000.00	-	-
100886	FY24-Police Vehicles (4)	CAP	120	PD - Admin	475,000.00	-	475,000.00	-	395,620.00
101018	FY23-DOJ Mobile Command Center	CAP	120	PD - Admin	175,000.00	-	175,000.00	-	-
100850	FY23-Surrender Safety Device GRANT	CAP	130	Fire - Admin	20,000.00	12,750.00	7,250.00	-	-
100888	FY24-Station 7 Generator	CAP	130	Fire - Admin	40,000.00	-	40,000.00	-	-
100890	FY24-Cardiac Monitor	CAP	130	Fire - Admin	45,000.00	-	45,000.00	-	-

Project Code	Description	Project Type	Department	Dept Name	Revised Budget	Actuals	Project Balance	Encumbrances	Requisitions
100361	FY21-HAP Phase 4	CAP	140	Community Development	14,453.00	11,998.06	2,454.94	2,454.32	-
100625	FY22-HAP Phase 5	CAP	140	Community Development	120,492.00	78,234.80	42,257.20	-	-
100722	FY23-HAP Improvements	CAP	140	Community Development	200,000.00	45,235.36	154,764.64	272.50	-
100836	FY23-Hall of Fame	CAP	140	Community Development	50,000.00	20,604.27	29,395.73	22,976.65	-
100842	FY23-MainStreet CEDP GRANT	OP	140	Community Development	44,800.00	14,203.90	30,596.10	25,796.10	-
100889	FY24-Light Post	CAP	140	Community Development	55,000.00	-	55,000.00	-	-
100891	FY24-Downtown Restrooms	CAP	140	Community Development	100,000.00	-	100,000.00	-	-
100892	FY24-HAP Improvements	CAP	140	Community Development	200,000.00	-	200,000.00	-	-
100526	FY22-2020 GO Bond-GRANT	CAP	141	Library	60,591.19	6,851.84	53,739.35	-	-
100854	FY23-Serving Communities Program	OP	141	Library	1,000.00	-	1,000.00	-	-
100893	FY24-Electrical Upgrades	CAP	141	Library	15,000.00	-	15,000.00	-	-
100894	FY24-Bob Scholl Enclosure GRANT	CAP	141	Library	30,000.00	-	30,000.00	-	-
100527	FY22-Museum HVAC Controls	CAP	142	Museum	100,000.00	-	100,000.00	-	-
100861	FY23-Chevron Catalyst Grant	OP	142	Museum	2,000.00	-	2,000.00	-	-
100528	FY22-Sound & Lighting System	CAP	143	Performing Arts Center	200,307.25	180,279.26	20,027.99	20,027.99	-
100530	FY22-Annex Sound/Lighting	CAP	143	Performing Arts Center	29,692.75	2,541.08	27,151.67	892.08	-
100724	FY23-WGPAC HVAC	CAP	143	Performing Arts Center	90,000.00	-	90,000.00	-	-
100364	FY21-Concrete Hardstand	CAP	144	Airport	279,950.00	-	279,950.00	159,836.25	-
100725	FY23-ARFF Access Road	CAP	144	Airport	50,000.00	-	50,000.00	-	-
100895	FY24-Terminal Rekey	CAP	144	Airport	10,000.00	-	10,000.00	-	-
100896	FY24-JD Gator	CAP	144	Airport	17,500.00	-	17,500.00	-	-
100367	FY21-RRC Upgrades	CAP	145	Riverwalk Recreation	285,821.87	69,751.75	216,070.12	1,075.21	-
100666	FY22-Elevator Upgrades	CAP	145	Riverwalk Recreation	83,363.00	-	83,363.00	81,788.00	-
100729	FY23-Riverwalk Building Improvement	CAP	145	Riverwalk Recreation	350,000.00	-	350,000.00	-	-
100897	FY24-Flooring	CAP	145	Riverwalk Recreation	5,000.00	-	5,000.00	-	-
100898	FY24-Building Doors	CAP	145	Riverwalk Recreation	20,000.00	-	20,000.00	-	-
100899	FY24-Exterior Paint	CAP	145	Riverwalk Recreation	350,000.00	-	350,000.00	-	-
100732	FY23-Driving Range Improvements	CAP	146	Golf	825,000.00	124,414.21	700,585.79	71,425.01	-
100733	FY23-Landscape Improvements	CAP	146	Golf	125,000.00	-	125,000.00	-	-
100900	FY24-Irrigation Renovation	CAP	146	Golf	650,000.00	-	650,000.00	-	-
100901	FY24-Maintenance Vehicle	CAP	146	Golf	20,000.00	-	20,000.00	-	-
100902	FY24-Water Stations	CAP	146	Golf	16,000.00	-	16,000.00	-	-
100903	FY24-Management Software	CAP	149	Sr. Rec - N. Mesa	6,500.00	-	6,500.00	-	-
100904	FY24-Door Replacement	CAP	149	Sr. Rec - N. Mesa	7,500.00	-	7,500.00	-	-
100532	FY22-Pate Renovations	CAP	150	Sr. Rec-Alejandro Ruiz	200,000.00	2,324.01	197,675.99	-	-
100734	FY23-ARSC Improvements	CAP	150	Sr. Rec-Alejandro Ruiz	200,000.00	-	200,000.00	-	-

Project Code	Description	Project Type	Department	Dept Name	Revised Budget	Actuals	Project Balance	Encumbrances	Requisitions
100735	FY23-ARSC Roof Improvements	CAP	150	Sr. Rec-Alejandro Ruiz	200,000.00	37,201.80	162,798.20	19,024.18	-
100667	FY22-Elevator Upgrades	CAP	151	Facility Maintenance	85,000.00	57,160.42	27,839.58	24,627.58	-
100905	FY24-Drop Deck Trailer	CAP	151	Facility Maintenance	27,600.00	-	27,600.00	-	-
100906	FY24-Vacuum Trailer	CAP	151	Facility Maintenance	56,000.00	-	56,000.00	-	-
100907	FY24-F150 Truck	CAP	151	Facility Maintenance	46,500.00	-	46,500.00	-	-
100908	FY24-Annual HVAC Upgrades	CAP	151	Facility Maintenance	150,000.00	-	150,000.00	800.00	-
100739	FY23-Dump Truck	CAP	152	Streets	236,012.49	-	236,012.49	231,008.00	-
100909	FY24-Traffic Signal	CAP	152	Streets	275,000.00	-	275,000.00	-	-
100910	FY24-Flatbed Trailer	CAP	152	Streets	8,100.00	-	8,100.00	-	-
100911	FY24-Skid Steer	CAP	152	Streets	116,000.00	-	116,000.00	-	-
100912	FY24-F250 Truck	CAP	152	Streets	65,000.00	-	65,000.00	-	-
100867	FY23-Tennis Courts Resurfacing	CAP	153	Parks	40,000.00	-	40,000.00	-	-
100913	FY24-Stump Grinder	CAP	153	Parks	6,500.00	-	6,500.00	-	-
100914	FY24-Cruz Fernandez Park Restroom	CAP	153	Parks	105,000.00	-	105,000.00	-	-
100915	FY24-Smith Park Restroom	CAP	153	Parks	105,000.00	-	105,000.00	-	-
100916	FY24-Trailer	CAP	153	Parks	7,700.00	-	7,700.00	-	-
100917	FY24-Beach Lighting	CAP	153	Parks	65,000.00	-	65,000.00	-	-
100918	FY24-F150 Truck	CAP	153	Parks	48,000.00	-	48,000.00	-	-
100919	FY24-Annual Park Improvements	CAP	153	Parks	350,000.00	-	350,000.00	65,275.66	-
100920	FY24-Batting Cages	CAP	153	Parks	50,000.00	-	50,000.00	-	-
100921	FY24-Pickle Ball Bleachers	CAP	153	Parks	15,000.00	-	15,000.00	-	-
100922	FY24-Pat Trap Machines	CAP	153	Parks	18,000.00	-	18,000.00	-	-
100945	FY23-Playground Beach Area	CAP	153	Parks	108,259.79	-	108,259.79	108,259.79	-
100923	FY24-Utility Trailer	CAP	154	Community Service	5,700.00	-	5,700.00	-	-
100924	FY24-JD Gator	CAP	154	Community Service	27,500.00	-	27,500.00	-	-
100925	FY24-F250 Truck	CAP	154	Community Service	65,000.00	-	65,000.00	-	-
100926	FY24-Suburban	CAP	156	Electrical	62,000.00	-	62,000.00	-	-
100745	FY23-Security Cameras	CAP	160	Planning & Regulation	10,000.00	-	10,000.00	-	9,567.07
100746	FY23-Automatic Door System	CAP	160	Planning & Regulation	5,000.00	-	5,000.00	-	-
100927	FY24-Annual ROW Acquisition	CAP	160	Planning & Regulation	25,000.00	-	25,000.00	-	-
100092	FY20-Fence	CAP	161	Cemetery	330,000.00	140,592.92	189,407.08	142,728.16	-
100876	FY23-Cemetery Improvements	CAP	161	Cemetery	20,000.00	4,704.04	15,295.96	14,295.96	-
100928	FY24-Cemetery Columbariums	CAP	161	Cemetery	200,000.00	-	200,000.00	-	-
100929	FY24-Cemetery Improvements	CAP	161	Cemetery	250,000.00	-	250,000.00	-	-
100506	FY21-San Jose	CAP	200	GRT Capital Outlay	304,585.00	256,221.29	48,363.71	5,985.95	(1,000.00)
100846	FY23-ARSC Roof Replacement	CAP	200	GRT Capital Outlay	375,000.00	-	375,000.00	-	-

Project Code	Description	Project Type	Department	Dept Name	Revised Budget	Actuals	Project Balance	Encumbrances	Requisitions
100536	FY22-San Jose Phase 2-GRANT	CAP	201	Capital Projects	778,766.25	774,011.76	4,754.49	4,754.49	-
100749	FY23-DOJMobile Command Center GRANT	CAP	201	Capital Projects	575,000.00	-	575,000.00	-	-
100751	FY23-Museum/Library Roof	CAP	201	Capital Projects	880,000.00	36,609.27	843,390.73	12,203.09	-
100752	FY23-Riverwalk HVAC GRANT	CAP	201	Capital Projects	742,500.00	72,576.53	669,923.47	24,192.19	-
100754	FY23-ARSC Renovations Ph III GRANT	CAP	201	Capital Projects	1,338,918.00	-	1,338,918.00	-	-
100755	FY23-ARSC Vehicles GRANT	CAP	201	Capital Projects	162,024.00	-	162,024.00	-	-
100845	FY23-ARSC Parking Lot	CAP	201	Capital Projects	250,000.00	57,836.21	192,163.79	101,242.52	1,000.00
100853	FY23-Dark Canyon Bridge GRANT	CAP	201	Capital Projects	3,000,000.00	-	3,000,000.00	-	-
100866	FY23-Cavern Theatre Rehab GRANT	CAP	201	Capital Projects	3,324,166.00	48,384.36	3,275,781.64	112,896.84	-
100930	FY24-ARSC Meals Equipment GRANT	CAP	201	Capital Projects	72,258.00	-	72,258.00	-	-
100931	FY24-ARSC Renovations GRANT	CAP	201	Capital Projects	402,306.00	-	402,306.00	-	-
100932	FY24-Senior Center Equipment GRANT	CAP	201	Capital Projects	100,000.00	-	100,000.00	-	-
100933	FY24-Meter Reading System GRANT	CAP	201	Capital Projects	500,000.00	-	500,000.00	-	-
100934	FY24-Natl Pks Hwy Sewer Const GRANT	CAP	201	Capital Projects	910,000.00	-	910,000.00	-	-
100935	FY24-N Mesa SC Renovations GRANT	CAP	201	Capital Projects	431,021.00	-	431,021.00	-	-
100936	FY24-Riverwalk Renovations GRANT	CAP	201	Capital Projects	750,000.00	-	750,000.00	-	-
100937	FY24-Police Vehicles GRANT	CAP	201	Capital Projects	100,000.00	-	100,000.00	-	-
100938	FY24-Cavern Theatre GRANT	CAP	201	Capital Projects	350,000.00	-	350,000.00	-	-
100939	FY24-Wet Well Construction GRANT	CAP	201	Capital Projects	1,000,000.00	-	1,000,000.00	-	-
100756	FY23-RWY 14R-32L Recon GRANT	CAP	202	Airport Improvements	4,426,367.00	1,033,607.72	3,392,759.28	3,390,759.87	-
100858	FY23-Annual Airport Maint GRANT	OP	202	Airport Improvements	22,222.00	6,753.30	15,468.70	2,623.66	-
100865	FY23-Airport Resurfacing	CAP	202	Airport Improvements	65,000.00	-	65,000.00	-	-
100940	FY24-RWY 3-21 PER GRANT	CAP	202	Airport Improvements	132,169.00	-	132,169.00	-	-
100537	FY22-Landscaping Improvements	CAP	300	Sports Complex	300,000.00	-	300,000.00	-	-
100538	FY22-Parking Lot Improvements	CAP	300	Sports Complex	300,000.00	4,085.80	295,914.20	-	-
100757	FY23-Landscaping	CAP	300	Sports Complex	70,000.00	-	70,000.00	-	-
100758	FY23-Restrooms	CAP	300	Sports Complex	160,000.00	-	160,000.00	142,163.62	-
100759	FY23-Soccer Parking	CAP	300	Sports Complex	25,000.00	-	25,000.00	-	-
100760	FY23-RV Parking	CAP	300	Sports Complex	300,000.00	-	300,000.00	-	-
100941	FY24-Workman UTX Crew	CAP	300	Sports Complex	37,889.00	-	37,889.00	-	-
100271	FY20-Canal St Storm Drain-GRANT	CAP	320	Streets Improvement	600,000.00	161,217.67	438,782.33	-	-
100394	FY21-Radio Blvd-GRANT	CAP	320	Streets Improvement	500,000.00	415,295.92	84,704.08	-	-
100622	FY21-Cherry Ln Paving-GRANT	CAP	320	Streets Improvement	1,000,000.00	862,325.92	137,674.08	8,405.03	-
100659	FY22-Old Cavern Hwy-GRANT	CAP	320	Streets Improvement	528,000.00	357,941.23	170,058.77	44,530.09	-
100761	FY23-Annual Street Improvements	CAP	320	Streets Improvement	3,832,549.26	2,860,089.17	972,460.09	682,328.88	-
100942	FY24-Annual Street Improvements	CAP	320	Streets Improvement	2,300,000.00	-	2,300,000.00	-	-



Project Code	Description	Project Type	Department	Dept Name	Revised Budget	Actuals	Project Balance	Encumbrances	Requisitions
100943	FY24-County Contribution	CAP	320	Streets Improvement	1,000,000.00	-	1,000,000.00	-	-
100944	FY24-Annual Street Scapes	CAP	320	Streets Improvement	200,000.00	-	200,000.00	120,143.46	-
100399	FY21-Ambulance - GRANT	CAP	500	Fire Protection	290,000.00	-	290,000.00	287,806.00	-
100682	FY22-Type 3 Fire Engine-GRANT	CAP	500	Fire Protection	439,997.45	-	439,997.45	435,996.00	-
100946	FY24-Vehicle Upfit	CAP	500	Fire Protection	40,000.00	-	40,000.00	-	-
100404	FY21-Surveillance System-Vans-GRANT	CAP	570	Municipal Transit	34,892.00	-	34,892.00	-	-
100406	FY21-Bus Replacement-GRANT	CAP	570	Municipal Transit	222,390.00	-	222,390.00	-	-
100766	FY23-Bus Shelter Construction GRANT	CAP	570	Municipal Transit	72,000.00	7,200.07	64,799.93	61,930.90	-
100768	FY23-Shop Renovation GRANT	CAP	570	Municipal Transit	8,435.00	-	8,435.00	-	-
100769	FY23-Van GRANT	CAP	570	Municipal Transit	39,400.00	-	39,400.00	-	-
100947	FY24-Mobile Fare Collection	CAP	570	Municipal Transit	28,454.00	-	28,454.00	-	-
100948	FY24-Bus Station Equipment	CAP	570	Municipal Transit	144,347.00	-	144,347.00	-	-
100644	FY22-Entrance Signs (3)	CAP	600	LT-Promo	1,500,000.00	371,126.01	1,128,873.99	780,880.99	-
100675	FY22-KENW-FM	LT	600	LT-Promo	3,500.00	1,458.30	2,041.70	2,041.70	-
100773	FY23-Museum Advertising	LT	600	LT-Promo	80,000.00	27,061.29	52,938.71	31,688.55	-
100774	FY23-City Sponsored Events	LT	600	LT-Promo	162,000.00	105,204.77	56,795.23	53,658.52	1,293.00
100779	FY23-Red Rocket Social Media	LT	600	LT-Promo	60,000.00	57,500.00	2,500.00	2,500.00	60,000.00
100781	FY23-JChester Social Media	LT	600	LT-Promo	60,000.00	47,981.30	12,018.70	12,018.70	-
100822	FY23-COC Cheeseburger Cook Off	LT	600	LT-Promo	10,000.00	-	10,000.00	5,000.00	-
100835	FY23-Walter Gerrells Advertising	LT	600	LT-Promo	53,000.00	6,466.54	46,533.46	1,886.86	-
100847	FY23-2023 CCCA Concert Season	LT	600	LT-Promo	47,000.00	-	47,000.00	47,000.00	-
100855	FY23-B&G Club Fishing Derby	LT	600	LT-Promo	5,000.00	-	5,000.00	5,000.00	-
100862	FY23-Cinco de Mayo Golf Tournament	LT	600	LT-Promo	18,000.00	-	18,000.00	18,000.00	-
100870	FY23-Carlsbad Gem & Mineral Show	LT	600	LT-Promo	15,353.92	2,477.88	12,876.04	12,876.04	-
100871	FY23-Car-A-Fair	LT	600	LT-Promo	28,800.00	-	28,800.00	28,800.00	-
100874	FY23-CavernFest	LT	600	LT-Promo	100,000.00	72,832.74	27,167.26	27,167.26	-
100997	FY24-Carlsbad Area Art Association	LT	600	LT-Promo	35,000.00	-	35,000.00	-	-
100998	FY24-MLK Jr Celebration	LT	600	LT-Promo	10,000.00	-	10,000.00	-	-
100999	FY24-Septembeerfest Advertising	LT	600	LT-Promo	6,200.00	-	6,200.00	-	-
101000	FY24-Renaissance Festival	LT	600	LT-Promo	40,000.00	-	40,000.00	-	-
101001	FY24-Drylands Conference	LT	600	LT-Promo	50,000.00	-	50,000.00	-	-
101002	FY24-Library Advertising	LT	600	LT-Promo	40,000.00	-	40,000.00	-	-
101003	FY24-Museum Advertising	LT	600	LT-Promo	40,000.00	-	40,000.00	-	-
101004	FY24-City Sponsored Events	LT	600	LT-Promo	160,000.00	-	160,000.00	-	-
101005	FY24-Mainstreet Tourism Campaign	LT	600	LT-Promo	85,200.00	-	85,200.00	-	-
101006	FY24-Mainstreet Website & Social	LT	600	LT-Promo	20,000.00	-	20,000.00	-	-

Project Code	Description	Project Type	Department	Dept Name	Revised Budget	Actuals	Project Balance	Encumbrances	Requisitions
101007	FY24-Carlsbad Community Concert Asc	LT	600	LT-Promo	50,600.00	-	50,600.00	-	-
101008	FY24-Hope Center Jericho Walk	LT	600	LT-Promo	22,500.00	-	22,500.00	-	-
101009	FY24-COC Marketing Campaign	LT	600	LT-Promo	330,000.00	-	330,000.00	-	-
101010	FY24-Friends of the Living Desert	LT	600	LT-Promo	30,200.00	-	30,200.00	-	-
100789	FY23-Chamber Holiday Decorations	LT	650	LT-Non Promotional	42,000.00	-	42,000.00	42,000.00	-
100790	FY23-Cavern Theatre	CAP	650	LT-Non Promotional	750,000.00	700,012.27	49,987.73	2,882.96	-
100791	FY23-PRV Media Upgrades	CAP	650	LT-Non Promotional	110,000.00	-	110,000.00	86,596.07	-
100821	FY23-MainStreet Holiday Decorations	LT	650	LT-Non Promotional	85,000.00	42,597.01	42,402.99	42,402.99	-
100949	FY24-Walk Path Improvements	CAP	650	LT-Non Promotional	150,000.00	-	150,000.00	-	-
101011	FY24-Carlsbad Chamber Management	LT	650	LT-Non Promotional	332,500.00	-	332,500.00	-	-
101012	FY24-Fireworks	LT	650	LT-Non Promotional	65,000.00	-	65,000.00	-	-
101013	FY24-HAP Holiday Decorations	LT	650	LT-Non Promotional	100,000.00	-	100,000.00	-	-
101014	FY24-Annual PRV Maintenance	LT	650	LT-Non Promotional	20,000.00	-	20,000.00	-	-
101015	FY24-Annual Public Safety	LT	650	LT-Non Promotional	100,000.00	-	100,000.00	-	-
101016	FY24-Annual Audit	LT	650	LT-Non Promotional	2,500.00	-	2,500.00	-	-
101017	FY24-Mainstreet Holiday Decorations	LT	650	LT-Non Promotional	50,000.00	-	50,000.00	-	-
100627	FY22-Jed Howard	CAP	680	LT-Discretionary	300,000.00	-	300,000.00	-	-
100875	FY23-Splash Pad	LT	680	LT-Discretionary	500,000.00	-	500,000.00	390,169.97	-
100950	FY24-Lower Tansill Park Improvement	CAP	680	LT-Discretionary	500,000.00	-	500,000.00	-	-
100951	FY24-Par 3 Lights	CAP	680	LT-Discretionary	250,000.00	-	250,000.00	-	-
100981	FY24-Truck	CAP	680	LT-Discretionary	46,500.00	-	46,500.00	-	-
100982	FY24-Picker Cart	CAP	680	LT-Discretionary	22,000.00	-	22,000.00	-	-
100983	FY24-Golf Simulators	CAP	680	LT-Discretionary	100,000.00	-	100,000.00	-	-
100984	FY24-Furniture	CAP	680	LT-Discretionary	125,000.00	-	125,000.00	-	-
100985	FY24-Restrooms	CAP	680	LT-Discretionary	215,000.00	-	215,000.00	-	-
100115	FY20-Upgrade Waterline-Old Cavern	CAP	700	Water	2,135,165.84	940,908.24	1,194,257.60	22,659.23	-
100426	FY21-Eng-E Green St	CAP	700	Water	50,000.00	40,596.14	9,403.86	-	-
100549	FY22-Water Meter Upgrades	CAP	700	Water	1,500,000.00	484,469.19	1,015,530.81	834,541.55	-
100551	FY22-SD Reservoir	CAP	700	Water	150,000.00	89,149.66	60,850.34	4,734.38	-
100552	FY22-Water Valves	CAP	700	Water	100,000.00	40,689.43	59,310.57	-	-
100554	FY22-PRV Rehab	CAP	700	Water	120,000.00	43,187.23	76,812.77	9,295.59	-
100793	FY23-Reservoir 2 Transmission	CAP	700	Water	1,500,000.00	1,426,272.07	73,727.93	57,354.50	-
100794	FY23-Meter Upgrades	CAP	700	Water	350,000.00	-	350,000.00	-	-
100796	FY23-Tatum Well Field Improvements	CAP	700	Water	457,055.58	345,093.36	111,962.22	75,065.62	141.16
100797	FY23-Annual Well Rehab	CAP	700	Water	465,000.00	214,945.42	250,054.58	172,095.36	51,350.90
100798	FY23-Water Security System	CAP	700	Water	20,000.00	-	20,000.00	-	-

Project Code	Description	Project Type	Department	Dept Name	Revised Budget	Actuals	Project Balance	Encumbrances	Requisitions
100952	FY24-Valve Insertion	CAP	700	Water	150,000.00	-	150,000.00	-	-
100953	FY24-Lead Service Line Inventory	CAP	700	Water	150,000.00	-	150,000.00	-	-
100954	FY24-Well 8 Rehab	CAP	700	Water	200,000.00	-	200,000.00	-	-
100955	FY24-Trucks (3)	CAP	700	Water	250,000.00	-	250,000.00	-	-
100956	FY24-Annual Water Line Upgrades	CAP	700	Water	400,000.00	-	400,000.00	99,299.35	-
100957	FY24-Tatum Well Improvements	CAP	700	Water	250,000.00	-	250,000.00	-	-
100958	FY24-Annual Well Rehab	CAP	700	Water	175,000.00	-	175,000.00	-	-
100959	FY24-Annual New Services	CAP	700	Water	200,000.00	-	200,000.00	-	-
100960	FY24-Annual Engineering	CAP	700	Water	250,000.00	-	250,000.00	-	-
100560	FY22-Grit Pump Valves	CAP	701	Waste Water	50,000.00	-	50,000.00	-	-
100562	FY22-Final Clarifier	CAP	701	Waste Water	1,095,155.91	-	1,095,155.91	95,155.91	-
100565	FY22-UV Redundancy	CAP	701	Waste Water	1,400,000.00	27,298.76	1,372,701.24	16,439.92	-
100566	FY22-Gravity Belt Thickener	CAP	701	Waste Water	225,000.00	-	225,000.00	204,550.00	-
100567	FY22-Fall Protect System	CAP	701	Waste Water	75,000.00	-	75,000.00	-	-
100800	FY23-Digester	CAP	701	Waste Water	500,000.00	-	500,000.00	-	-
100801	FY23-Boiler	CAP	701	Waste Water	199,844.09	125,561.58	74,282.51	-	-
100961	FY24-Variable Frequency Drive	CAP	701	Waste Water	200,000.00	-	200,000.00	-	-
100962	FY24-Digester Macerator	CAP	701	Waste Water	75,000.00	-	75,000.00	-	-
100963	FY24-Air Compressor	CAP	701	Waste Water	15,000.00	-	15,000.00	-	-
100964	FY24-Annual Engineering	CAP	701	Waste Water	125,000.00	-	125,000.00	-	-
100802	FY23-SCADA	CAP	702	Double Eagle	150,000.00	-	150,000.00	-	-
100804	FY23-DE Waterline Replacement GRANT	CAP	702	Double Eagle	2,500,000.00	127,979.86	2,372,020.14	114,858.14	-
100805	FY23-Water System Replacement GRANT	CAP	702	Double Eagle	1,100,000.00	-	1,100,000.00	-	-
100965	FY24-Well Rehab	CAP	702	Double Eagle	200,000.00	-	200,000.00	-	-
100966	FY24-Waterline Upgrades	CAP	702	Double Eagle	300,000.00	-	300,000.00	-	-
100121	FY20-Sewer Interceptor upgrades	CAP	703	Collection System	1,849,121.03	687,708.68	1,161,412.35	112,748.66	-
100439	FY21-NPH Sewer Extension-GRANT	CAP	703	Collection System	500,000.00	129,818.44	370,181.56	64,509.14	-
100571	FY22-Bataan Lift Station-GRANT	CAP	703	Collection System	2,900,000.00	311,101.95	2,588,898.05	2,564,554.83	-
100572	FY22-Old Cavern Sewer Ext-GRANT	CAP	703	Collection System	5,830,609.00	86,053.41	5,744,555.59	96,791.19	-
100573	FY22-Primary Lift Station	CAP	703	Collection System	300,000.00	106,283.01	193,716.99	58,917.56	-
100967	FY24-Truck	CAP	703	Collection System	75,000.00	-	75,000.00	-	-
100968	FY24-Truck	CAP	703	Collection System	60,000.00	-	60,000.00	-	-
100969	FY24-Stevens Street Sewer	CAP	703	Collection System	150,000.00	-	150,000.00	-	-
100970	FY24-Belva Lift Station Upgrade	CAP	703	Collection System	550,000.00	-	550,000.00	-	-
100971	FY24-Annual Engineering	CAP	703	Collection System	125,000.00	-	125,000.00	22,057.16	-
100972	FY24-Annual Manhole Rehab	CAP	703	Collection System	50,000.00	-	50,000.00	-	-

Project Code	Description	Project Type	Department	Dept Name	Revised Budget	Actuals	Project Balance	Encumbrances	Requisitions
100973	FY24-Annual Sewer Line Upgrades	CAP	703	Collection System	100,000.00	-	100,000.00	-	-
100974	FY24-ISCO Autosampler (2)	CAP	704	Lab Environmental Services	21,000.00	-	21,000.00	-	-
100975	FY24-Truck	CAP	704	Lab Environmental Services	37,500.00	-	37,500.00	-	-
100810	FY23-ARC Trucks (3)	CAP	730	Solid Waste Disposal	1,281,972.00	-	1,281,972.00	1,281,972.00	-
100812	FY23-Container Maintenance Truck	CAP	730	Solid Waste Disposal	190,000.00	-	190,000.00	185,510.00	-
100813	FY23-Truck Safety Camera System	CAP	730	Solid Waste Disposal	250,000.00	39,970.40	210,029.60	28,812.00	-
100814	FY23-Metal Dumpsters	CAP	730	Solid Waste Disposal	137,700.00	-	137,700.00	-	-
100976	FY24-Grapppler Trucks (2)	CAP	730	Solid Waste Disposal	580,000.00	-	580,000.00	-	-
100977	FY24-ARC Trucks (2)	CAP	730	Solid Waste Disposal	1,100,000.00	-	1,100,000.00	-	-
100978	FY24-Roll-Off Containers	CAP	730	Solid Waste Disposal	100,000.00	-	100,000.00	-	-
100979	FY24-Trucks (2)	CAP	730	Solid Waste Disposal	75,000.00	-	75,000.00	-	-
100980	FY24-Security Lighting	CAP	730	Solid Waste Disposal	125,000.00	-	125,000.00	-	-
100872	FY23-Ice Machine	CAP	790	Golf Pro Shop	10,000.00	-	10,000.00	9,217.92	-
					<b>85,461,944.79</b>	<b>15,038,741.40</b>	<b>70,423,203.39</b>	<b>14,515,632.23</b>	<b>517,972.13</b>

## **9. Promotional Lodgers' Tax Aging Schedule**

City of Carlsbad, NM  
 Lodgers Tax - Promotional  
 Aging Schedule of Revenues to be Spent  
 as of: July 2023

Expenditures/Transfers

Revenues		FY15	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23	FY24	FY25	FY26	FY27	Offsetting Expense	Balance	Compliance
FY15	1,444,294	-	834,379	583,778	26,137										1,444,294	-	No - \$26k
FY16	767,494				592,385	175,109									767,494	-	No - \$175k
FY17	735,160					735,160									735,160	-	Yes
FY18	1,401,511					177,647	1,085,888	137,976							1,401,511	-	No - \$138k
FY19	1,656,917							1,029,135	627,782						1,656,917	-	No - \$628k
FY20	1,442,933								444,896	998,037					1,442,933	0	No - \$998k
FY21	635,817									635,817					635,817	-	Yes
FY22	901,760									25,667	95,000				120,667	781,093	
FY23	1,205,299														-	1,205,299	
FY24	112,494														-	112,494	
		-	834,379	583,778	618,522	1,087,916	1,085,888	1,167,111	1,072,678	1,659,521	95,000	-	-	-		2,098,886	

Per Lodgers' Tax State Statute and City Ordinance, the proceeds from the occupancy tax that are required to be used to advertise, publicize and promote tourist-related attractions, facilities and events shall be used within two years of the close of the fiscal year in which they were collected and shall not be accumulated beyond that date or used for any other purpose.

## **10. Municipal Court Summary**

City of Carlsbad, NM  
Municipal Court Analysis  
FY24

					City of Carlsbad				
<b>FY24</b>	Number of Cases	Cases on Appeal	Outstanding Warrants	State Fees	Fines	Fees	Total	Previous FY	Variance
Jul-23	566	6	4,343	\$5,048	\$40,957	\$10,205	\$51,162	\$47,379	\$3,783
Aug-23							\$0		\$0
Sep-23							\$0		\$0
Oct-23							\$0		\$0
Nov-23							\$0		\$0
Dec-23							\$0		\$0
Jan-24							\$0		\$0
Feb-24							\$0		\$0
Mar-24							\$0		\$0
Apr-24							\$0		\$0
May-24							\$0		\$0
Jun-24							\$0		\$0
<b>Total/Ave</b>	<b>566</b>	<b>6</b>	<b>4,343</b>	<b>\$5,048</b>	<b>\$40,957</b>	<b>\$10,205</b>	<b>\$51,162</b>	<b>\$47,379</b>	<b>\$3,783</b>
<b>Vs. FY23</b>									
Incr(Decr)	-93%	20%	2%	-93%	-93%	-93%	-94%		

					City of Carlsbad		
<b>Previous</b>	Number of Cases	Cases on Appeal	Outstanding Warrants	State Fees	Fines	Fees	Total
FY23	8,602	5	4,275	\$71,249	\$584,337	\$142,776	\$798,362
FY22	11,573	4	4,330	\$89,502	\$671,511	\$178,439	\$939,452
FY21	11,944	2	4,281	\$90,122	\$692,903	\$185,310	\$878,213
FY20	13,548	2	4,308	\$90,205	\$730,812	\$183,099	\$913,911
FY19	9,476		4,008	\$73,519	\$555,014	\$148,400	\$703,414



## **11. Debt Service**

City of Carlsbad, NM

**Debt Service**

as of: July 2023

		NMFA Carlsbad 11 DE Extension	NMFA CWSRF 010 Treat Plant	Total W&S
<b>Original Amt</b>				
	Principal	15,688,737	19,414,220	<b>35,102,957</b>
	Interest	3,533,097	4,331,980	<b>7,865,076</b>
	<b>Total</b>	<b>\$19,221,834</b>	<b>\$23,746,200</b>	<b>\$42,968,034</b>
<b>Years</b>	<b>FY</b>			
1	2024	1,077,443	1,090,387	2,167,831
2	2025	1,067,160	1,090,387	2,157,547
3	2026	1,062,730	1,090,387	2,153,118
4	2027	1,055,153	1,090,387	2,145,540
5	2028	1,047,423	1,090,387	2,137,810
6	2029	1,039,539	1,090,387	2,129,926
7	2030	1,031,497	1,090,387	2,121,884
8	2031	1,023,293	1,090,387	2,113,681
9	2032	1,014,927	1,090,387	2,105,314
10	2033	1,006,392	1,090,387	2,096,779
11	2034	997,687	1,090,387	2,088,075
12	2035	988,808	1,090,387	2,079,196
13	2036	979,752	1,090,387	2,070,139
14	2037	970,514	1,090,387	2,060,902
15	2038		1,090,387	1,090,387
	<b>Balance</b>	<b>14,362,318</b>	<b>16,355,811</b>	<b>30,718,129</b>

## **12. YTD Budget Report**

YEAR-TO-DATE BUDGET REPORT

FOR 2024 01

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
101 General Fund	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL

101 General Fund

101 30000 Municipal	-28,920,976	0	-28,920,976	-2,850,886.38	.00	-26,070,089.62	9.9%*
101 30010 Muni Share	-24,248,684	0	-24,248,684	-2,390,315.02	.00	-21,858,368.98	9.9%*
101 30030 Infrastruc	-2,431,890	0	-2,431,890	-239,723.62	.00	-2,192,166.38	9.9%*
101 30100 Property	-3,900,000	0	-3,900,000	-105,857.64	.00	-3,794,142.36	2.7%*
101 30300 Auto Lic G	-21,000	0	-21,000	-2,096.16	.00	-18,903.84	10.0%*
101 31000 TDS	-90,000	0	-90,000	-7,422.28	.00	-82,577.72	8.2%*
101 31010 xcel	-756,000	0	-756,000	-36,566.32	.00	-719,433.68	4.8%*
101 31020 NM Gas	-84,600	0	-84,600	-11,185.52	.00	-73,414.48	13.2%*
101 31025 PVT	-5,900	0	-5,900	-1,160.33	.00	-4,739.67	19.7%*
101 31030 Windstream	-42,000	0	-42,000	-10,134.50	.00	-31,865.50	24.1%*
101 31040 Water	-20,000	0	-20,000	.00	.00	-20,000.00	.0%*
101 32000 Business	-100	0	-100	-20.00	.00	-80.00	20.0%*
101 32005 License-Ca	-2,500	0	-2,500	.00	.00	-2,500.00	.0%*
101 32010 Dog	-700	0	-700	-76.00	.00	-624.00	10.9%*
101 32020 Liquor	-5,000	0	-5,000	-250.00	.00	-4,750.00	5.0%*
101 32100 Building	-114,000	0	-114,000	-23,649.50	.00	-90,350.50	20.7%*
101 32110 Cemetery M	0	0	0	-850.00	.00	850.00	100.0%
101 32120 Electrical	-49,000	0	-49,000	297.00	.00	-49,297.00	-.6%*
101 32130 Golf Carts	0	0	0	-9,008.00	.00	9,008.00	100.0%
101 32150 Plumbing/M	-19,000	0	-19,000	-3,116.00	.00	-15,884.00	16.4%*
101 32190 Misc	-2,000	0	-2,000	-290.00	.00	-1,710.00	14.5%*
101 33000 Business R	-39,000	0	-39,000	-2,080.00	.00	-36,920.00	5.3%*
101 33001 Cemetery L	-102,000	0	-102,000	-1,893.32	.00	-100,106.68	1.9%*
101 33002 Cemetery O	-80,000	0	-80,000	-7,025.00	.00	-72,975.00	8.8%*
101 33005 Fees-Green	0	0	0	-31,526.67	.00	31,526.67	100.0%
101 33007 Library	-3,500	0	-3,500	-487.00	.00	-3,013.00	13.9%*
101 33010 Notary	0	0	0	-35.00	.00	35.00	100.0%
101 33012 Rental	-36,000	0	-36,000	-3,750.00	.00	-32,250.00	10.4%*
101 33013 Rental Wat	-9,700	0	-9,700	-600.00	.00	-9,100.00	6.2%*
101 33015 Senior Cen	-5,000	0	-5,000	-191.64	.00	-4,808.36	3.8%*
101 33016 Sub Divisi	-2,200	0	-2,200	-300.00	.00	-1,900.00	13.6%*
101 33022 Waterpark	-88,000	0	-88,000	-47,009.52	.00	-40,990.48	53.4%*
101 33023 Zoning	-3,700	0	-3,700	-300.00	.00	-3,400.00	8.1%*
101 33090 Misc	0	0	0	-5.42	.00	5.42	100.0%
101 34000 Ambulance	-9,000	0	-9,000	-2,609.98	.00	-6,390.02	29.0%*
101 34045 LifeLine	-820,000	0	-820,000	-113,907.59	.00	-706,092.41	13.9%*
101 34300 Waterpark	-12,500	0	-12,500	-5,097.14	.00	-7,402.86	40.8%*
101 34320 Misc	-1,500	0	-1,500	-515.10	.00	-984.90	34.3%*
101 35045 Lease-CP	-260	0	-260	.00	.00	-260.00	.0%*
101 35100 Lease-Cave	-36,000	0	-36,000	-18,000.00	.00	-18,000.00	50.0%*

YEAR-TO-DATE BUDGET REPORT

FOR 2024 01								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	YTD ACTUAL	ENCUMBRANCES	AVAILABLE	PCT	
101 General Fund	APPROP	ADJSTMTS	BUDGET			BUDGET	USE/COL	
101 35200 Lease-Port	-6,000	0	-6,000	-500.00	.00	-5,500.00	8.3%*	
101 35900 Lease-Misc	-20,000	0	-20,000	-198,419.51	.00	178,419.51	992.1%	
101 36000 CD's	0	0	0	-36,273.96	.00	36,273.96	100.0%	
101 36040 Misc	0	0	0	-31,725.50	.00	31,725.50	100.0%	
101 37000 County-App	-625,000	0	-625,000	.00	.00	-625,000.00	.0%*	
101 37005 County-DWI	-30,000	0	-30,000	-8,302.03	.00	-21,697.97	27.7%*	
101 37135 Legislativ	0	0	0	-14,153.32	.00	14,153.32	100.0%	
101 37140 Library Gr	-10,255	0	-10,255	.00	.00	-10,254.72	.0%*	
101 37160 Buckle Dow	-10,624	0	-10,624	-589.63	.00	-10,034.37	5.5%*	
101 37165 DWI	-30,184	0	-30,184	.00	.00	-30,184.00	.0%*	
101 37170 STEP	-30,016	0	-30,016	-746.03	.00	-29,269.97	2.5%*	
101 37240 Federal-WI	-7,000	0	-7,000	.00	.00	-7,000.00	.0%*	
101 37290 Federal-Mi	0	0	0	-18,247.97	.00	18,247.97	100.0%	
101 38007 Long/Short	0	0	0	-5.00	.00	5.00	100.0%	
101 38009 Printing &	-16,500	0	-16,500	-1,788.90	.00	-14,711.10	10.8%*	
101 38011 Recoveries	0	0	0	-400.00	.00	400.00	100.0%	
101 38090 All other	0	0	0	240.00	.00	-240.00	100.0%*	
101 40000 Trans-IN	-705,000	0	-705,000	.00	.00	-705,000.00	.0%*	
101 45000 Transfer-T	6,135,000	0	6,135,000	.00	.00	6,135,000.00	.0%	
<b>TOTAL General Fund</b>	<b>-57,317,289</b>	<b>0</b>	<b>-57,317,289</b>	<b>-6,238,555.50</b>	<b>.00</b>	<b>-51,078,733.22</b>	<b>10.9%</b>	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 01

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
101 General Fund							
<b>10110 Mayor &amp; Council</b>							
10110 50000 Labor-Elec	14,400	0	14,400	800.00	.00	13,600.00	5.6%
10110 50500 Labor-Regu	33,600	0	33,600	2,800.00	.00	30,800.00	8.3%
10110 55000 Labor-Allo	42,750	0	42,750	2,300.00	.00	40,450.00	5.4%
10110 58100 Associated	6,952	0	6,952	451.42	.00	6,500.58	6.5%
10110 61550 ConProf-Le	8,000	0	8,000	.00	.00	8,000.00	.0%
10110 63300 Fees-Publi	2,000	0	2,000	.00	.00	2,000.00	.0%
10110 64475 Ops-Materi	2,000	0	2,000	331.80	42.99	1,625.21	18.7%
10110 64800 Ops-Unifor	500	0	500	.00	.00	500.00	.0%
10110 66000 Empl-Dues	4,000	0	4,000	.00	.00	4,000.00	.0%
10110 66200 Empl-Per D	1,000	0	1,000	.00	.00	1,000.00	.0%
10110 66300 Empl-Milea	1,000	0	1,000	.00	.00	1,000.00	.0%
TOTAL Mayor & Council	116,202	0	116,202	6,683.22	42.99	109,475.79	5.8%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 01

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
101 General Fund	APPROX	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL

10111 Executive & Legislative

10111 50500 Labor-Regu	1,263,556	0	1,263,556	95,990.91	.00	1,167,565.09	7.6%
10111 51000 Labor-OT	1,023	0	1,023	586.05	.00	436.95	57.3%
10111 52000 Labor-Vaca	0	0	0	1,240.04	.00	-1,240.04	100.0%*
10111 52100 Labor-Holi	0	0	0	4,713.70	.00	-4,713.70	100.0%*
10111 53000 Labor-Sick	0	0	0	68.22	.00	-68.22	100.0%*
10111 54000 Labor-Othe	2,750	0	2,750	.00	.00	2,750.00	.0%
10111 55000 Labor-Allo	37,165	0	37,165	3,862.50	.00	33,302.50	10.4%
10111 58000 Associated	153,493	0	153,493	8,962.84	.00	144,530.16	5.8%
10111 58100 Associated	93,599	0	93,599	7,892.60	.00	85,706.40	8.4%
10111 58200 Associated	118,296	0	118,296	9,175.33	.00	109,120.67	7.8%
10111 58300 Associated	21,911	0	21,911	1,739.11	.00	20,171.89	7.9%
10111 58900 Associated	120	0	120	.00	.00	120.00	.0%
10111 61000 ConProf-Ad	4,000	0	4,000	753.96	321.50	2,924.54	26.9%
10111 61200 ConProf-Ge	600,000	0	600,000	6,517.10	117,405.95	476,076.95	20.7%
10111 61550 ConProf-Le	170,000	0	170,000	16,730.01	84,189.54	69,080.45	59.4%
10111 61650 ConProf-OG	50,000	0	50,000	1,463.70	13,231.77	35,304.53	29.4%
10111 61700 ConProf-Ou	737,343	0	737,343	77,881.00	584,462.00	75,000.00	89.8%
10111 61900 ConProf-Mi	100,000	0	100,000	536.98	63,963.02	35,500.00	64.5%
10111 63050 Fees-Count	37,098	0	37,098	1,016.60	.00	36,081.40	2.7%
10111 63100 Fees-Filin	5,300	0	5,300	.00	.00	5,300.00	.0%
10111 63300 Fees-Publi	4,000	0	4,000	936.79	8,000.00	-4,936.79	223.4%*
10111 63900 Fees-Misc	500	0	500	.00	.00	500.00	.0%
10111 64475 Ops-Materi	55,000	0	55,000	2,140.14	12,582.05	40,277.81	26.8%
10111 64600 Ops-Postag	1,000	0	1,000	371.41	.00	628.59	37.1%
10111 64625 Ops-Proper	1,000	0	1,000	.00	.00	1,000.00	.0%
10111 64675 Ops-Safety	10,000	0	10,000	.00	9.08	9,990.92	.1%
10111 64800 Ops-Unifor	700	0	700	201.30	.00	498.70	28.8%
10111 64825 Ops-Vehicl	3,500	0	3,500	308.78	4,036.44	-845.22	124.1%*
10111 65000 Maint-Buil	100	0	100	39.95	.00	60.05	40.0%
10111 65550 Maint-Vehi	1,000	0	1,000	60.00	940.00	.00	100.0%
10111 66000 Empl-Dues	90,000	0	90,000	9,343.00	.00	80,657.00	10.4%
10111 66100 Empl-Train	4,000	0	4,000	.00	.00	4,000.00	.0%
10111 66200 Empl-Per D	2,000	0	2,000	.00	.00	2,000.00	.0%
10111 66300 Empl-Milea	2,500	0	2,500	.00	.00	2,500.00	.0%
10111 66400 Empl-Trans	500	0	500	.00	.00	500.00	.0%
10111 66500 Empl-Perso	1,000	0	1,000	.00	.00	1,000.00	.0%
10111 67400 Util-Telep	1,500	0	1,500	.00	2,994.07	-1,494.07	199.6%*
10111 80100 Cap-Land	150,000	0	150,000	.00	.00	150,000.00	.0%
<b>TOTAL Executive &amp; Legislative</b>	<b>3,723,954</b>	<b>0</b>	<b>3,723,954</b>	<b>252,532.02</b>	<b>892,135.42</b>	<b>2,579,286.56</b>	<b>30.7%</b>

YEAR-TO-DATE BUDGET REPORT

FOR 2024 01

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
101 General Fund							
<b>10112 Judicial</b>							
10112 50500 Labor-Regu	457,634	0	457,634	27,162.43	.00	430,471.57	5.9%
10112 52000 Labor-Vaca	0	0	0	2,644.95	.00	-2,644.95	100.0%*
10112 52100 Labor-Holi	0	0	0	1,484.48	.00	-1,484.48	100.0%*
10112 53000 Labor-Sick	0	0	0	1,377.18	.00	-1,377.18	100.0%*
10112 54000 Labor-Othe	2,000	0	2,000	.00	.00	2,000.00	.0%
10112 55000 Labor-Allo	5,100	0	5,100	425.00	.00	4,675.00	8.3%
10112 58000 Associated	73,198	0	73,198	6,099.62	.00	67,098.38	8.3%
10112 58100 Associated	33,296	0	33,296	2,339.60	.00	30,956.40	7.0%
10112 58200 Associated	41,687	0	41,687	3,110.08	.00	38,576.92	7.5%
10112 58300 Associated	7,724	0	7,724	589.49	.00	7,134.51	7.6%
10112 58900 Associated	90	0	90	.00	.00	90.00	.0%
10112 61200 ConProf-Ge	163,300	0	163,300	12,143.86	187,288.13	-36,131.99	122.1%*
10112 64475 Ops-Materi	15,750	0	15,750	1,073.74	937.99	13,738.27	12.8%
10112 64600 Ops-Postag	3,680	0	3,680	209.94	.00	3,470.06	5.7%
10112 64800 Ops-Unifor	2,000	0	2,000	.00	.00	2,000.00	.0%
10112 64825 Ops-Vehicl	400	0	400	.00	.00	400.00	.0%
10112 65000 Maint-Buil	2,000	0	2,000	.00	.00	2,000.00	.0%
10112 65050 Maint-Equi	2,000	0	2,000	.00	.00	2,000.00	.0%
10112 66000 Empl-Dues	6,300	0	6,300	.00	530.00	5,770.00	8.4%
10112 66100 Empl-Train	10,500	0	10,500	.00	1,079.79	9,420.21	10.3%
10112 66200 Empl-Per D	7,350	0	7,350	.00	.00	7,350.00	.0%
10112 66300 Empl-Milea	3,100	0	3,100	.00	.00	3,100.00	.0%
10112 66400 Empl-Trans	4,200	0	4,200	.00	.00	4,200.00	.0%
10112 66500 Empl-Perso	300	0	300	.00	.00	300.00	.0%
10112 67400 Util-Telep	5,250	0	5,250	283.19	6,279.00	-1,312.19	125.0%*
10112 80300 Cap-Improv	35,000	0	35,000	.00	17,796.67	17,203.33	50.8%
<b>TOTAL Judicial</b>	<b>881,859</b>	<b>0</b>	<b>881,859</b>	<b>58,943.56</b>	<b>213,911.58</b>	<b>609,003.86</b>	<b>30.9%</b>



YEAR-TO-DATE BUDGET REPORT

FOR 2024 01			ORIGINAL	TRANFRS/	REVISED	YTD	ENCUMBRANCES	AVAILABLE	PCT
ACCOUNTS FOR:	General Fund	APPROP	ADJSTMTS	BUDGET	ACTUAL	BUDGET	USE/COL		
<b>10113 City Clerk</b>									
10113	50500	Labor-Regu	281,723	0	281,723	15,312.32	.00	266,410.68	5.4%
10113	52000	Labor-Vaca	0	0	0	965.19	.00	-965.19	100.0%*
10113	52100	Labor-Holi	0	0	0	863.30	.00	-863.30	100.0%*
10113	54000	Labor-Othe	1,000	0	1,000	.00	.00	1,000.00	.0%
10113	55000	Labor-Allo	838	0	838	237.50	.00	600.50	28.3%
10113	58000	Associated	73,917	0	73,917	4,234.14	.00	69,682.86	5.7%
10113	58100	Associated	20,229	0	20,229	1,208.43	.00	19,020.57	6.0%
10113	58200	Associated	30,428	0	30,428	1,808.67	.00	28,619.33	5.9%
10113	58300	Associated	5,637	0	5,637	342.81	.00	5,294.19	6.1%
10113	58900	Associated	40	0	40	.00	.00	40.00	.0%
10113	61200	ConProf-Ge	32,438	0	32,438	21,081.09	950.00	10,406.91	67.9%
10113	64475	Ops-Materi	3,150	0	3,150	.00	776.41	2,373.59	24.6%
10113	64990	Ops-Misc	2,500	0	2,500	.00	.00	2,500.00	.0%
10113	65900	Maint-Misc	500	0	500	.00	.00	500.00	.0%
10113	66000	Empl-Dues	1,050	0	1,050	.00	100.00	950.00	9.5%
10113	66100	Empl-Train	2,100	0	2,100	.00	.00	2,100.00	.0%
10113	66200	Empl-Per D	2,100	0	2,100	.00	.00	2,100.00	.0%
10113	66300	Empl-Milea	600	0	600	.00	.00	600.00	.0%
TOTAL City Clerk			458,250	0	458,250	46,053.45	1,826.41	410,370.14	10.4%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 01

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
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10114 Human Resources

10114 50500 Labor-Regu	208,863	0	208,863	4,228.16	.00	204,634.84	2.0%
10114 51000 Labor-OT	0	0	0	464.20	.00	-464.20	100.0%*
10114 52000 Labor-Vaca	0	0	0	236.72	.00	-236.72	100.0%*
10114 52100 Labor-Holi	0	0	0	236.72	.00	-236.72	100.0%*
10114 54000 Labor-Othe	500	0	500	.00	.00	500.00	.0%
10114 55000 Labor-Allo	7,950	0	7,950	.00	.00	7,950.00	.0%
10114 58000 Associated	23,402	0	23,402	23.64	.00	23,378.36	.1%
10114 58100 Associated	16,552	0	16,552	389.36	.00	16,162.64	2.4%
10114 58200 Associated	19,839	0	19,839	496.10	.00	19,342.90	2.5%
10114 58300 Associated	3,674	0	3,674	94.03	.00	3,579.97	2.6%
10114 58900 Associated	30	0	30	.00	.00	30.00	.0%
10114 61200 ConProf-Ge	13,870	0	13,870	103.77	1,838.86	11,927.37	14.0%
10114 64475 Ops-Materi	5,250	0	5,250	47.40	.00	5,202.60	.9%
10114 64600 Ops-Postag	630	0	630	32.94	.00	597.06	5.2%
10114 64800 Ops-Unifor	110	0	110	.00	.00	110.00	.0%
10114 66000 Empl-Dues	840	0	840	.00	.00	840.00	.0%
10114 66100 Empl-Train	530	0	530	.00	.00	530.00	.0%
10114 66200 Empl-Per D	210	0	210	.00	.00	210.00	.0%
10114 66300 Empl-Milea	110	0	110	.00	.00	110.00	.0%
10114 66600 Empl-Servi	210	0	210	.00	.00	210.00	.0%
<b>TOTAL Human Resources</b>	<b>302,570</b>	<b>0</b>	<b>302,570</b>	<b>6,353.04</b>	<b>1,838.86</b>	<b>294,378.10</b>	<b>2.7%</b>

YEAR-TO-DATE BUDGET REPORT

FOR 2024 01								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	YTD ACTUAL	ENCUMBRANCES	AVAILABLE	PCT	
101 General Fund	APPROP	ADJSTMTS	BUDGET			BUDGET	USE/COL	
<b>10115 Finance-Admin</b>								
10115 50500 Labor-Regu	765,121	0	765,121	52,437.99	.00	712,683.01	6.9%	
10115 51000 Labor-OT	1,936	0	1,936	38.18	.00	1,897.82	2.0%	
10115 52000 Labor-Vaca	0	0	0	2,349.07	.00	-2,349.07	100.0%*	
10115 52100 Labor-Holi	0	0	0	2,942.77	.00	-2,942.77	100.0%*	
10115 53000 Labor-Sick	0	0	0	1,236.95	.00	-1,236.95	100.0%*	
10115 54000 Labor-Othe	2,500	0	2,500	.00	.00	2,500.00	.0%	
10115 55000 Labor-Allo	8,700	0	8,700	725.00	.00	7,975.00	8.3%	
10115 58000 Associated	148,131	0	148,131	12,344.48	.00	135,786.52	8.3%	
10115 58100 Associated	55,397	0	55,397	4,225.27	.00	51,171.73	7.6%	
10115 58200 Associated	82,420	0	82,420	6,174.26	.00	76,245.74	7.5%	
10115 58300 Associated	15,307	0	15,307	1,170.21	.00	14,136.79	7.6%	
10115 58900 Associated	110	0	110	.00	.00	110.00	.0%	
10115 61200 ConProf-Ge	490,000	0	490,000	11,705.46	462,682.88	15,611.66	96.8%	
10115 63100 Fees-Filin	2,730	0	2,730	.00	.00	2,730.00	.0%	
10115 63250 Fees-Penal	2,100	0	2,100	.00	.00	2,100.00	.0%	
10115 63300 Fees-Publi	740	0	740	112.64	.00	627.36	15.2%	
10115 64025 Ops-Bank C	530	0	530	.00	.00	530.00	.0%	
10115 64475 Ops-Materi	71,400	0	71,400	1,194.40	4,114.52	66,091.08	7.4%	
10115 64600 Ops-Postag	31,920	0	31,920	2,144.95	30,400.00	-624.95	102.0%*	
10115 64800 Ops-Unifor	210	0	210	.00	1,165.94	-955.94	555.2%*	
10115 64825 Ops-Vehicl	400	0	400	12.00	377.19	10.81	97.3%	
10115 65050 Maint-Equi	110	0	110	.00	500.00	-390.00	454.5%*	
10115 65550 Maint-Vehi	260	0	260	.00	.00	260.00	.0%	
10115 66000 Empl-Dues	1,380	0	1,380	2,755.00	705.00	-2,080.00	250.7%*	
10115 66100 Empl-Train	5,040	0	5,040	154.12	50.00	4,835.88	4.1%	
10115 66200 Empl-Per D	530	0	530	.00	.00	530.00	.0%	
10115 66500 Empl-Perso	950	0	950	.00	111.01	838.99	11.7%	
10115 67100 Util-Elect	31,980	0	31,980	2,324.90	33,941.61	-4,286.51	113.4%*	
10115 67200 Util-Gas	3,630	0	3,630	59.56	3,937.50	-367.06	110.1%*	
10115 67400 Util-Telep	31,680	0	31,680	2,452.24	30,786.94	-1,559.18	104.9%*	
10115 67500 Util-Water	7,530	0	7,530	572.62	7,249.50	-292.12	103.9%*	
10115 80200 Cap-Buildi	160,000	0	160,000	.00	8,988.94	151,011.06	5.6%	
<b>TOTAL Finance-Admin</b>	<b>1,922,742</b>	<b>0</b>	<b>1,922,742</b>	<b>107,132.07</b>	<b>585,011.03</b>	<b>1,230,598.90</b>	<b>36.0%</b>	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 01								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	YTD	ENCUMBRANCES	AVAILABLE	PCT	
101 General Fund	APPROP	ADJSTMTS	BUDGET	ACTUAL		BUDGET	USE/COL	
<b>10116 Finance-Cashiers</b>								
10116 50500 Labor-Regu	330,620	0	330,620	20,860.05	.00	309,759.95	6.3%	
10116 51000 Labor-OT	6,656	0	6,656	723.21	.00	5,932.79	10.9%	
10116 52000 Labor-Vaca	0	0	0	1,555.74	.00	-1,555.74	100.0%*	
10116 52100 Labor-Holi	0	0	0	1,280.95	.00	-1,280.95	100.0%*	
10116 53000 Labor-Sick	0	0	0	1,070.24	.00	-1,070.24	100.0%*	
10116 54000 Labor-Othe	1,500	0	1,500	.00	.00	1,500.00	.0%	
10116 58000 Associated	38,387	0	38,387	1,773.48	.00	36,613.52	4.6%	
10116 58100 Associated	24,760	0	24,760	1,896.43	.00	22,863.57	7.7%	
10116 58200 Associated	35,710	0	35,710	2,581.70	.00	33,128.30	7.2%	
10116 58300 Associated	6,616	0	6,616	489.31	.00	6,126.69	7.4%	
10116 58900 Associated	70	0	70	.00	.00	70.00	.0%	
<b>TOTAL Finance-Cashiers</b>	<b>444,319</b>	<b>0</b>	<b>444,319</b>	<b>32,231.11</b>	<b>.00</b>	<b>412,087.89</b>	<b>7.3%</b>	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 01

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
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10117 Information Technology

10117 50500 Labor-Regu	396,628	0	396,628	21,518.11	.00	375,109.89	5.4%
10117 51000 Labor-OT	0	0	0	103.89	.00	-103.89	100.0%*
10117 52000 Labor-Vaca	0	0	0	4,493.15	.00	-4,493.15	100.0%*
10117 52100 Labor-Holi	0	0	0	1,395.32	.00	-1,395.32	100.0%*
10117 53000 Labor-Sick	0	0	0	69.26	.00	-69.26	100.0%*
10117 54000 Labor-Othe	1,250	0	1,250	.00	.00	1,250.00	.0%
10117 55000 Labor-Allo	10,200	0	10,200	787.50	.00	9,412.50	7.7%
10117 58000 Associated	79,988	0	79,988	4,738.18	.00	75,249.82	5.9%
10117 58100 Associated	29,448	0	29,448	2,024.30	.00	27,423.70	6.9%
10117 58200 Associated	42,837	0	42,837	2,899.77	.00	39,937.23	6.8%
10117 58300 Associated	7,935	0	7,935	549.52	.00	7,385.48	6.9%
10117 58900 Associated	50	0	50	.00	.00	50.00	.0%
10117 61200 ConProf-Ge	443,000	0	443,000	17,842.61	97,560.76	327,596.63	26.1%
10117 64115 Ops-Comp H	150,000	0	150,000	11,808.14	9,795.90	128,395.96	14.4%
10117 64475 Ops-Materi	20,000	0	20,000	.00	760.21	19,239.79	3.8%
10117 64600 Ops-Postag	100	0	100	.00	.00	100.00	.0%
10117 64775 Ops-Tools	100	0	100	.00	.00	100.00	.0%
10117 64825 Ops-Vehicl	1,500	0	1,500	45.46	1,769.49	-314.95	121.0%*
10117 65550 Maint-Vehi	200	0	200	.00	.00	200.00	.0%
10117 66100 Empl-Train	4,000	0	4,000	.00	.00	4,000.00	.0%
10117 66200 Empl-Per D	200	0	200	.00	.00	200.00	.0%
10117 66500 Empl-Perso	100	0	100	.00	.00	100.00	.0%
10117 67400 Util-Telep	51,000	0	51,000	4,229.85	48,824.86	-2,054.71	104.0%*
10117 80500 Cap-Equipm	205,000	0	205,000	.00	.00	205,000.00	.0%
<b>TOTAL Information Technology</b>	<b>1,443,536</b>	<b>0</b>	<b>1,443,536</b>	<b>72,505.06</b>	<b>158,711.22</b>	<b>1,212,319.72</b>	<b>16.0%</b>

YEAR-TO-DATE BUDGET REPORT

FOR 2024 01

ACCOUNTS FOR: 101 General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
<b>10119 GRTR Fees</b>							
10119 63225 Fees-NMTRD	1,065,000	0	1,065,000	83,879.66	.00	981,120.34	7.9%
TOTAL GRTR Fees	1,065,000	0	1,065,000	83,879.66	.00	981,120.34	7.9%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 01

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	YTD	ENCUMBRANCES	AVAILABLE	PCT
101 General Fund	APPROP	ADJSTMTS	BUDGET	ACTUAL		BUDGET	USE/COL

10120 PD - Admin

10120 50500 Labor-Regu	653,801	0	653,801	28,413.01	.00	625,387.99	4.3%
10120 51000 Labor-OT	22,162	0	22,162	.00	.00	22,162.00	.0%
10120 52000 Labor-Vaca	0	0	0	8,961.98	.00	-8,961.98	100.0%*
10120 52100 Labor-Holi	0	0	0	2,015.42	.00	-2,015.42	100.0%*
10120 53000 Labor-Sick	0	0	0	675.21	.00	-675.21	100.0%*
10120 54000 Labor-Othe	1,750	0	1,750	.00	.00	1,750.00	.0%
10120 55000 Labor-Allo	17,400	0	17,400	1,387.50	.00	16,012.50	8.0%
10120 58000 Associated	107,620	0	107,620	7,041.92	.00	100,578.08	6.5%
10120 58100 Associated	50,694	0	50,694	2,965.87	.00	47,728.13	5.9%
10120 58200 Associated	102,361	0	102,361	6,017.65	.00	96,343.35	5.9%
10120 58300 Associated	14,510	0	14,510	897.02	.00	13,612.98	6.2%
10120 58900 Associated	90	0	90	.00	.00	90.00	.0%
10120 61200 ConProf-Ge	1,103,431	0	1,103,431	56,436.49	652,135.17	394,859.34	64.2%
10120 61900 ConProf-Mi	0	0	0	48,069.43	23,418.97	-71,488.40	100.0%*
10120 63900 Fees-Misc	0	0	0	.00	11.99	-11.99	100.0%*
10120 64000 Ops-Ammo/R	15,000	0	15,000	.00	.00	15,000.00	.0%
10120 64475 Ops-Materi	46,000	0	46,000	1,401.22	2,674.03	41,924.75	8.9%
10120 64525 Ops-Police	205,000	0	205,000	.00	7,260.10	197,739.90	3.5%
10120 64600 Ops-Postag	2,435	0	2,435	752.57	1,534.28	148.15	93.9%
10120 64650 Ops-Recrui	10,500	0	10,500	5,406.90	.00	5,093.10	51.5%
10120 64775 Ops-Tools	1,050	0	1,050	.00	.00	1,050.00	.0%
10120 64800 Ops-Unifor	6,200	0	6,200	1,216.51	2,598.04	2,385.45	61.5%
10120 64825 Ops-Vehicl	265,000	0	265,000	24,165.86	240,834.14	.00	100.0%
10120 65000 Maint-Buil	57,750	0	57,750	5,320.68	17,858.00	34,571.32	40.1%
10120 65050 Maint-Equi	63,000	0	63,000	.00	.00	63,000.00	.0%
10120 65550 Maint-Vehi	147,000	0	147,000	10,525.36	20,658.88	115,815.76	21.2%
10120 66000 Empl-Dues	7,780	0	7,780	250.00	700.00	6,830.00	12.2%
10120 66100 Empl-Train	60,250	0	60,250	1,320.00	1,340.50	57,589.50	4.4%
10120 66200 Empl-Per D	22,260	0	22,260	4,568.29	5,481.87	12,209.84	45.1%
10120 66300 Empl-Milea	0	0	0	47.55	.00	-47.55	100.0%*
10120 66400 Empl-Trans	2,100	0	2,100	651.01	.00	1,448.99	31.0%
10120 66500 Empl-Perso	13,650	0	13,650	1,474.09	2,331.63	9,844.28	27.9%
10120 66600 Empl-Servi	2,100	0	2,100	186.71	559.58	1,353.71	35.5%
10120 66900 Empl-Misc	0	0	0	.00	570.00	-570.00	100.0%*
10120 67100 Util-Elect	48,430	0	48,430	4,102.09	43,897.91	430.00	99.1%
10120 67200 Util-Gas	4,500	0	4,500	120.59	3,879.41	500.00	88.9%
10120 67400 Util-Telep	79,910	0	79,910	6,719.61	71,671.43	1,518.96	98.1%
10120 67500 Util-Water	15,940	0	15,940	1,126.97	13,873.03	940.00	94.1%
10120 80200 Cap-Buildi	0	0	0	.00	46,287.69	-46,287.69	100.0%*
10120 80400 Cap-Infras	28,784	0	28,784	.00	.00	28,784.00	.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 01									
ACCOUNTS FOR:			ORIGINAL	TRANFRS/	REVISED		AVAILABLE	PCT	
101	General Fund		APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	BUDGET	USE/COL	
10120	80500	Cap-Equipm	1,590,951	0	1,590,951	51,225.99	1,101,865.56	437,859.45	72.5%
		TOTAL PD - Admin	4,769,409	0	4,769,409	283,463.50	2,261,442.21	2,224,503.29	53.4%



YEAR-TO-DATE BUDGET REPORT

FOR 2024 01			ORIGINAL	TRANFRS/	REVISED	YTD ACTUAL	ENCUMBRANCES	AVAILABLE	PCT
ACCOUNTS FOR:	Fund		APPROP	ADJSTMTS	BUDGET			BUDGET	USE/COL
101	General								
<b>10121 PD - Patrol</b>									
10121	50500	Labor-Regu	3,402,019	0	3,402,019	226,679.54	.00	3,175,339.46	6.7%
10121	51000	Labor-OT	743,022	0	743,022	91,654.82	.00	651,367.18	12.3%
10121	51100	Labor-DT	0	0	0	1,112.50	.00	-1,112.50	100.0%*
10121	52000	Labor-Vaca	0	0	0	7,552.18	.00	-7,552.18	100.0%*
10121	52100	Labor-Holi	0	0	0	17,121.96	.00	-17,121.96	100.0%*
10121	53000	Labor-Sick	0	0	0	9,520.70	.00	-9,520.70	100.0%*
10121	54000	Labor-Othe	11,500	0	11,500	3,870.00	.00	7,630.00	33.7%
10121	55000	Labor-Allo	30,200	0	30,200	1,625.00	.00	28,575.00	5.4%
10121	58000	Associated	615,940	0	615,940	41,680.88	.00	574,259.12	6.8%
10121	58100	Associated	308,016	0	308,016	26,397.83	.00	281,618.17	8.6%
10121	58200	Associated	775,849	0	775,849	56,572.79	.00	719,276.21	7.3%
10121	58300	Associated	85,072	0	85,072	6,311.17	.00	78,760.83	7.4%
10121	58900	Associated	460	0	460	.00	.00	460.00	.0%
10121	64100	Ops-Canine	10,500	0	10,500	654.89	2,412.90	7,432.21	29.2%
10121	64475	Ops-Materi	10,000	0	10,000	133.46	4,949.89	4,916.65	50.8%
10121	64525	Ops-Police	10,000	0	10,000	1,206.10	8,344.97	448.93	95.5%
10121	64800	Ops-Unifor	45,000	0	45,000	533.72	22,787.33	21,678.95	51.8%
10121	66100	Empl-Train	10,000	0	10,000	.00	8,390.00	1,610.00	83.9%
10121	66200	Empl-Per D	25,000	0	25,000	.00	9,750.00	15,250.00	39.0%
TOTAL PD - Patrol			6,082,578	0	6,082,578	492,627.54	56,635.09	5,533,315.37	9.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 01			ORIGINAL	TRANFRS/	REVISED	YTD ACTUAL	ENCUMBRANCES	AVAILABLE	PCT
ACCOUNTS FOR:	GENERAL FUND	APPROP	ADJSTMTS	BUDGET			BUDGET	USE/COL	
<b>10122 PD - Detective/Criminal Invest</b>									
10122	50500	Labor-Regu	1,097,745	0	1,097,745	62,787.31	.00	1,034,957.69	5.7%
10122	51000	Labor-OT	238,225	0	238,225	13,778.91	.00	224,446.09	5.8%
10122	51100	Labor-DT	0	0	0	86.56	.00	-86.56	100.0%*
10122	52000	Labor-Vaca	0	0	0	13,387.38	.00	-13,387.38	100.0%*
10122	52100	Labor-Holi	0	0	0	4,888.06	.00	-4,888.06	100.0%*
10122	53000	Labor-Sick	0	0	0	1,843.76	.00	-1,843.76	100.0%*
10122	54000	Labor-Othe	3,250	0	3,250	9,614.56	.00	-6,364.56	295.8%*
10122	55000	Labor-Allo	8,550	0	8,550	412.50	.00	8,137.50	4.8%
10122	58000	Associated	211,850	0	211,850	17,177.36	.00	194,672.64	8.1%
10122	58100	Associated	97,198	0	97,198	7,715.23	.00	89,482.77	7.9%
10122	58200	Associated	245,422	0	245,422	18,211.42	.00	227,210.58	7.4%
10122	58300	Associated	27,147	0	27,147	2,053.86	.00	25,093.14	7.6%
10122	58900	Associated	130	0	130	.00	.00	130.00	.0%
10122	64475	Ops-Materi	12,500	0	12,500	509.25	1,946.64	10,044.11	19.6%
10122	64525	Ops-Police	5,000	0	5,000	.00	.00	5,000.00	.0%
10122	64600	Ops-Postag	2,500	0	2,500	83.28	1,416.72	1,000.00	60.0%
10122	64800	Ops-Unifor	2,500	0	2,500	80.06	2,919.94	-500.00	120.0%*
10122	66100	Empl-Train	2,500	0	2,500	.00	.00	2,500.00	.0%
10122	66200	Empl-Per D	5,000	0	5,000	652.02	.00	4,347.98	13.0%
TOTAL PD - Detective/Criminal Invest			1,959,517	0	1,959,517	153,281.52	6,283.30	1,799,952.18	8.1%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 01

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
101 General Fund	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL

10123 PD - Community Services

10123 50500 Labor-Regu	715,087	0	715,087	37,239.56	.00	677,847.44	5.2%
10123 51000 Labor-OT	133,820	0	133,820	11,523.91	.00	122,296.09	8.6%
10123 51100 Labor-DT	0	0	0	311.68	.00	-311.68	100.0%*
10123 52000 Labor-Vaca	0	0	0	12,118.99	.00	-12,118.99	100.0%*
10123 52100 Labor-Holi	0	0	0	2,929.37	.00	-2,929.37	100.0%*
10123 53000 Labor-Sick	0	0	0	1,947.53	.00	-1,947.53	100.0%*
10123 54000 Labor-Othe	2,500	0	2,500	.00	.00	2,500.00	.0%
10123 55000 Labor-Allo	4,550	0	4,550	300.00	.00	4,250.00	6.6%
10123 58000 Associated	188,221	0	188,221	15,684.86	.00	172,536.14	8.3%
10123 58100 Associated	60,637	0	60,637	4,673.77	.00	55,963.23	7.7%
10123 58200 Associated	150,988	0	150,988	11,021.29	.00	139,966.71	7.3%
10123 58300 Associated	17,264	0	17,264	1,289.68	.00	15,974.32	7.5%
10123 58900 Associated	100	0	100	.00	.00	100.00	.0%
10123 64000 Ops-Ammo/R	9,000	0	9,000	.00	.00	9,000.00	.0%
10123 64475 Ops-Materi	15,000	0	15,000	89.99	124.99	14,785.02	1.4%
10123 64800 Ops-Unifor	4,000	0	4,000	483.96	.00	3,516.04	12.1%
10123 66000 Empl-Dues	320	0	320	.00	.00	320.00	.0%
10123 66100 Empl-Train	2,250	0	2,250	.00	399.00	1,851.00	17.7%
<b>TOTAL PD - Community Services</b>	<b>1,303,737</b>	<b>0</b>	<b>1,303,737</b>	<b>99,614.59</b>	<b>523.99</b>	<b>1,203,598.42</b>	<b>7.7%</b>

YEAR-TO-DATE BUDGET REPORT

FOR 2024 01								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	YTD	ENCUMBRANCES	AVAILABLE	PCT	
101 General Fund	APPROP	ADJSTMTS	BUDGET	ACTUAL		BUDGET	USE/COL	
<b>10124 PD - Animal Control</b>								
10124 50500 Labor-Regu	155,709	0	155,709	9,799.40	.00	145,909.60	6.3%	
10124 51000 Labor-OT	16,202	0	16,202	2,972.56	.00	13,229.44	18.3%	
10124 51100 Labor-DT	0	0	0	193.95	.00	-193.95	100.0%*	
10124 52000 Labor-Vaca	0	0	0	520.99	.00	-520.99	100.0%*	
10124 52100 Labor-Holi	0	0	0	945.30	.00	-945.30	100.0%*	
10124 54000 Labor-Othe	750	0	750	630.00	.00	120.00	84.0%	
10124 55000 Labor-Allo	1,950	0	1,950	50.00	.00	1,900.00	2.6%	
10124 58000 Associated	56,457	0	56,457	2,800.96	.00	53,656.04	5.0%	
10124 58100 Associated	12,424	0	12,424	1,078.58	.00	11,345.42	8.7%	
10124 58200 Associated	21,491	0	21,491	1,495.32	.00	19,995.68	7.0%	
10124 58300 Associated	3,116	0	3,116	225.30	.00	2,890.70	7.2%	
10124 58900 Associated	30	0	30	.00	.00	30.00	.0%	
10124 64475 Ops-Materi	3,000	0	3,000	739.38	.00	2,260.62	24.6%	
10124 64800 Ops-Unifor	2,050	0	2,050	.00	.00	2,050.00	.0%	
10124 66100 Empl-Train	1,500	0	1,500	.00	.00	1,500.00	.0%	
10124 66200 Empl-Per D	2,000	0	2,000	.00	.00	2,000.00	.0%	
TOTAL PD - Animal Control	276,679	0	276,679	21,451.74	.00	255,227.26	7.8%	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 01

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
101 General Fund	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL

10125 PD - Communications

10125 50500 Labor-Regu	1,170,196	0	1,170,196	64,484.62	.00	1,105,711.38	5.5%
10125 51000 Labor-OT	135,096	0	135,096	25,370.88	.00	109,725.12	18.8%
10125 52000 Labor-Vaca	0	0	0	3,625.56	.00	-3,625.56	100.0%*
10125 52100 Labor-Holi	0	0	0	5,368.96	.00	-5,368.96	100.0%*
10125 53000 Labor-Sick	0	0	0	3,801.02	.00	-3,801.02	100.0%*
10125 54000 Labor-Othe	4,750	0	4,750	.00	.00	4,750.00	.0%
10125 55000 Labor-Allo	12,350	0	12,350	400.00	.00	11,950.00	3.2%
10125 58000 Associated	233,117	0	233,117	14,474.60	.00	218,642.40	6.2%
10125 58100 Associated	97,346	0	97,346	7,588.27	.00	89,757.73	7.8%
10125 58200 Associated	161,507	0	161,507	10,005.59	.00	151,501.41	6.2%
10125 58300 Associated	23,411	0	23,411	1,504.14	.00	21,906.86	6.4%
10125 58900 Associated	190	0	190	.00	.00	190.00	.0%
10125 64475 Ops-Materi	15,000	0	15,000	.00	590.50	14,409.50	3.9%
10125 64800 Ops-Unifor	2,500	0	2,500	971.52	.00	1,528.48	38.9%
10125 66000 Empl-Dues	1,400	0	1,400	150.00	134.00	1,116.00	20.3%
10125 66100 Empl-Train	15,000	0	15,000	.00	1,718.00	13,282.00	11.5%
10125 66200 Empl-Per D	3,740	0	3,740	.00	3,642.86	97.14	97.4%
<b>TOTAL PD - Communications</b>	<b>1,875,603</b>	<b>0</b>	<b>1,875,603</b>	<b>137,745.16</b>	<b>6,085.36</b>	<b>1,731,772.48</b>	<b>7.7%</b>

YEAR-TO-DATE BUDGET REPORT

FOR 2024 01								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	YTD ACTUAL	ENCUMBRANCES	AVAILABLE	PCT	
101 General Fund	APPROP	ADJSTMTS	BUDGET			BUDGET	USE/COL	
<b>10126 PD - Traffic</b>								
10126 50500 Labor-Regu	315,724	0	315,724	22,466.80	.00	293,257.20	7.1%	
10126 51000 Labor-OT	74,737	0	74,737	8,654.36	.00	66,082.64	11.6%	
10126 52100 Labor-Holi	0	0	0	1,515.28	.00	-1,515.28	100.0%*	
10126 53000 Labor-Sick	0	0	0	309.28	.00	-309.28	100.0%*	
10126 54000 Labor-Othe	1,000	0	1,000	.00	.00	1,000.00	.0%	
10126 55000 Labor-Allo	2,600	0	2,600	200.00	.00	2,400.00	7.7%	
10126 58000 Associated	53,793	0	53,793	4,481.72	.00	49,311.28	8.3%	
10126 58100 Associated	29,019	0	29,019	2,464.81	.00	26,554.19	8.5%	
10126 58200 Associated	73,093	0	73,093	5,502.45	.00	67,590.55	7.5%	
10126 58300 Associated	7,895	0	7,895	607.28	.00	7,287.72	7.7%	
10126 58900 Associated	40	0	40	.00	.00	40.00	.0%	
<b>TOTAL PD - Traffic</b>	<b>557,901</b>	<b>0</b>	<b>557,901</b>	<b>46,201.98</b>	<b>.00</b>	<b>511,699.02</b>	<b>8.3%</b>	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 01									
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED				AVAILABLE	PCT	
101 General Fund	APPROP	ADJSTMTS	BUDGET	YTD	ACTUAL	ENCUMBRANCES	BUDGET	USE/COL	
<b>10127 PD - Professional Standards</b>									
10127 50500 Labor-Regu	301,351	0	301,351	11,849.30		.00	289,501.70	3.9%	
10127 51000 Labor-OT	32,684	0	32,684	1,657.68		.00	31,026.32	5.1%	
10127 52000 Labor-Vaca	0	0	0	8,715.20		.00	-8,715.20	100.0%*	
10127 52100 Labor-Holi	0	0	0	1,151.68		.00	-1,151.68	100.0%*	
10127 53000 Labor-Sick	0	0	0	1,908.70		.00	-1,908.70	100.0%*	
10127 54000 Labor-Othe	750	0	750	.00		.00	750.00	.0%	
10127 55000 Labor-Allo	9,250	0	9,250	737.50		.00	8,512.50	8.0%	
10127 58000 Associated	50,751	0	50,751	3,802.78		.00	46,948.22	7.5%	
10127 58100 Associated	24,925	0	24,925	1,886.42		.00	23,038.58	7.6%	
10127 58200 Associated	63,555	0	63,555	3,921.65		.00	59,633.35	6.2%	
10127 58300 Associated	7,535	0	7,535	482.48		.00	7,052.52	6.4%	
10127 58900 Associated	30	0	30	.00		.00	30.00	.0%	
10127 61900 ConProf-Mi	2,500	0	2,500	.00		.00	2,500.00	.0%	
10127 64475 Ops-Materi	500	0	500	.00		.00	500.00	.0%	
10127 66100 Empl-Train	1,500	0	1,500	.00		.00	1,500.00	.0%	
10127 66200 Empl-Per D	5,000	0	5,000	.00		.00	5,000.00	.0%	
TOTAL PD - Professional Standards	500,331	0	500,331	36,113.39		.00	464,217.61	7.2%	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 01

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
101 General Fund	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL

10128 PD - Records

10128 50500 Labor-Regu	281,261	0	281,261	15,803.18	.00	265,457.82	5.6%
10128 51000 Labor-OT	4,866	0	4,866	412.94	.00	4,453.06	8.5%
10128 52000 Labor-Vaca	0	0	0	916.90	.00	-916.90	100.0%*
10128 52100 Labor-Holi	0	0	0	935.04	.00	-935.04	100.0%*
10128 53000 Labor-Sick	0	0	0	954.48	.00	-954.48	100.0%*
10128 54000 Labor-Othe	1,500	0	1,500	.00	.00	1,500.00	.0%
10128 58000 Associated	101,490	0	101,490	6,530.80	.00	94,959.20	6.4%
10128 58100 Associated	19,779	0	19,779	1,270.89	.00	18,508.11	6.4%
10128 58200 Associated	38,820	0	38,820	2,475.54	.00	36,344.46	6.4%
10128 58300 Associated	5,627	0	5,627	372.18	.00	5,254.82	6.6%
10128 58900 Associated	60	0	60	.00	.00	60.00	.0%
10128 64475 Ops-Materi	1,000	0	1,000	277.79	.00	722.21	27.8%
10128 64800 Ops-Unifor	750	0	750	110.94	.00	639.06	14.8%
10128 66000 Empl-Dues	500	0	500	.00	.00	500.00	.0%
10128 66100 Empl-Train	1,500	0	1,500	.00	.00	1,500.00	.0%
<b>TOTAL PD - Records</b>	<b>457,153</b>	<b>0</b>	<b>457,153</b>	<b>30,060.68</b>	<b>.00</b>	<b>427,092.32</b>	<b>6.6%</b>



YEAR-TO-DATE BUDGET REPORT

FOR 2024 01

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
101 General Fund							
<b>10130 Fire - Admin</b>							
10130 50500 Labor-Regu	704,124	0	704,124	18,322.39	.00	685,801.61	2.6%
10130 51000 Labor-OT	66,440	0	66,440	4,278.11	.00	62,161.89	6.4%
10130 52000 Labor-Vaca	0	0	0	2,756.02	.00	-2,756.02	100.0%*
10130 52100 Labor-Holi	0	0	0	1,488.02	.00	-1,488.02	100.0%*
10130 54000 Labor-Othe	1,750	0	1,750	.00	.00	1,750.00	.0%
10130 55000 Labor-Allo	10,200	0	10,200	787.50	.00	9,412.50	7.7%
10130 58000 Associated	172,191	0	172,191	6,643.84	.00	165,547.16	3.9%
10130 58100 Associated	57,777	0	57,777	2,499.17	.00	55,277.83	4.3%
10130 58200 Associated	150,167	0	150,167	6,289.60	.00	143,877.40	4.2%
10130 58300 Associated	17,058	0	17,058	715.64	.00	16,342.36	4.2%
10130 58900 Associated	80	0	80	.00	.00	80.00	.0%
10130 61200 ConProf-Ge	54,460	0	54,460	3,438.08	21,188.05	29,833.87	45.2%
10130 64225 Ops-Fire E	131,250	0	131,250	14,014.26	144,188.28	-26,952.54	120.5%*
10130 64275 Ops-Fire H	7,000	0	7,000	.00	.00	7,000.00	.0%
10130 64300 Ops-Fire P	7,350	0	7,350	.00	.00	7,350.00	.0%
10130 64475 Ops-Materi	241,500	0	241,500	559.96	7,270.55	233,669.49	3.2%
10130 64575 Ops-PPE	63,000	0	63,000	.00	3,448.48	59,551.52	5.5%
10130 64600 Ops-Postag	1,050	0	1,050	95.95	1,053.22	-99.17	109.4%*
10130 64675 Ops-Safety	1,050	0	1,050	.00	.00	1,050.00	.0%
10130 64775 Ops-Tools	21,000	0	21,000	896.42	7,203.18	12,900.40	38.6%
10130 64800 Ops-Unifor	73,500	0	73,500	377.90	15,323.68	57,798.42	21.4%
10130 64825 Ops-Vehicl	128,000	0	128,000	10,706.38	106,340.58	10,953.04	91.4%
10130 64990 Ops-Misc	5,250	0	5,250	.00	.00	5,250.00	.0%
10130 65000 Maint-Buil	136,500	0	136,500	2,083.35	12,572.98	121,843.67	10.7%
10130 65050 Maint-Equi	42,000	0	42,000	268.98	9,110.42	32,620.60	22.3%
10130 65550 Maint-Vehi	126,000	0	126,000	10,566.79	29,480.36	85,952.85	31.8%
10130 66000 Empl-Dues	6,300	0	6,300	.00	100.00	6,200.00	1.6%
10130 66100 Empl-Train	65,100	0	65,100	2,354.00	24,449.16	38,296.84	41.2%
10130 66200 Empl-Per D	26,250	0	26,250	11,560.00	839.44	13,850.56	47.2%
10130 66400 Empl-Trans	1,050	0	1,050	.00	.00	1,050.00	.0%
10130 66500 Empl-Perso	21,000	0	21,000	.00	71.50	20,928.50	.3%
10130 67100 Util-Elect	39,370	0	39,370	2,953.50	42,197.07	-5,780.57	114.7%*
10130 67200 Util-Gas	25,720	0	25,720	268.26	25,198.25	253.49	99.0%
10130 67400 Util-Telep	35,000	0	35,000	2,217.99	67,994.37	-35,212.36	200.6%*
10130 67500 Util-Water	24,030	0	24,030	1,608.65	23,789.15	-1,367.80	105.7%*
10130 80500 Cap-Equipm	92,250	0	92,250	.00	.00	92,250.00	.0%
<b>TOTAL Fire - Admin</b>	<b>2,554,767</b>	<b>0</b>	<b>2,554,767</b>	<b>107,750.76</b>	<b>541,818.72</b>	<b>1,905,197.52</b>	<b>25.4%</b>

YEAR-TO-DATE BUDGET REPORT

FOR 2024 01								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	YTD ACTUAL	ENCUMBRANCES	AVAILABLE	PCT	
101 General Fund	APPROP	ADJSTMTS	BUDGET			BUDGET	USE/COL	
<b>10133 Fire - Suppression</b>								
10133 50500 Labor-Regu	4,730,848	0	4,730,848	338,886.27	.00	4,391,961.73	7.2%	
10133 51000 Labor-OT	1,458,078	0	1,458,078	127,436.82	.00	1,330,641.18	8.7%	
10133 51100 Labor-DT	0	0	0	46,305.29	.00	-46,305.29	100.0%*	
10133 52000 Labor-Vaca	0	0	0	24,450.58	.00	-24,450.58	100.0%*	
10133 53000 Labor-Sick	0	0	0	258.17	.00	-258.17	100.0%*	
10133 54000 Labor-Othe	15,000	0	15,000	3,326.38	.00	11,673.62	22.2%	
10133 55000 Labor-Allo	39,000	0	39,000	2,250.00	.00	36,750.00	5.8%	
10133 58000 Associated	1,052,239	0	1,052,239	81,757.96	.00	970,481.04	7.8%	
10133 58100 Associated	458,527	0	458,527	39,955.00	.00	418,572.00	8.7%	
10133 58200 Associated	1,187,504	0	1,187,504	83,436.64	.00	1,104,067.36	7.0%	
10133 58300 Associated	118,299	0	118,299	8,482.08	.00	109,816.92	7.2%	
10133 58900 Associated	600	0	600	.00	.00	600.00	.0%	
<b>TOTAL Fire - Suppression</b>	<b>9,060,095</b>	<b>0</b>	<b>9,060,095</b>	<b>756,545.19</b>	<b>.00</b>	<b>8,303,549.81</b>	<b>8.4%</b>	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 01

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
101 General Fund							
<b>10134 Fire - PFA</b>							
10134 50500 Labor-Regu	282,341	0	282,341	18,390.43	.00	263,950.57	6.5%
10134 51000 Labor-OT	2,808	0	2,808	501.96	.00	2,306.04	17.9%
10134 51100 Labor-DT	0	0	0	182.64	.00	-182.64	100.0%*
10134 52000 Labor-Vaca	0	0	0	1,179.34	.00	-1,179.34	100.0%*
10134 52100 Labor-Holi	0	0	0	1,086.00	.00	-1,086.00	100.0%*
10134 53000 Labor-Sick	0	0	0	907.03	.00	-907.03	100.0%*
10134 54000 Labor-Othe	750	0	750	469.00	.00	281.00	62.5%
10134 55000 Labor-Allo	8,784	0	8,784	680.50	.00	8,103.50	7.7%
10134 58000 Associated	58,190	0	58,190	4,849.06	.00	53,340.94	8.3%
10134 58100 Associated	20,848	0	20,848	1,649.69	.00	19,198.31	7.9%
10134 58200 Associated	30,494	0	30,494	2,275.27	.00	28,218.73	7.5%
10134 58300 Associated	5,649	0	5,649	431.26	.00	5,217.74	7.6%
10134 58900 Associated	40	0	40	.00	.00	40.00	.0%
TOTAL Fire - PFA	409,904	0	409,904	32,602.18	.00	377,301.82	8.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 01

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	YTD	ENCUMBRANCES	AVAILABLE	PCT
101 General Fund	APPROP	ADJSTMTS	BUDGET	ACTUAL		BUDGET	USE/COL

10140 Community Development

10140 50500 Labor-Regu	311,098	0	311,098	13,648.54	.00	297,449.46	4.4%
10140 51000 Labor-OT	0	0	0	22.16	.00	-22.16	100.0%*
10140 52100 Labor-Holi	0	0	0	726.77	.00	-726.77	100.0%*
10140 53000 Labor-Sick	0	0	0	59.08	.00	-59.08	100.0%*
10140 54000 Labor-Othe	750	0	750	.00	.00	750.00	.0%
10140 55000 Labor-Allo	15,900	0	15,900	662.50	.00	15,237.50	4.2%
10140 58000 Associated	33,728	0	33,728	884.66	.00	32,843.34	2.6%
10140 58100 Associated	24,714	0	24,714	1,127.11	.00	23,586.89	4.6%
10140 58200 Associated	33,599	0	33,599	1,523.08	.00	32,075.92	4.5%
10140 58300 Associated	6,223	0	6,223	288.68	.00	5,934.32	4.6%
10140 58900 Associated	30	0	30	.00	.00	30.00	.0%
10140 61200 ConProf-Ge	117,288	0	117,288	1,270.65	30,312.28	85,705.17	26.9%
10140 61900 ConProf-Mi	0	0	0	6,038.09	21,598.01	-27,636.10	100.0%*
10140 64475 Ops-Materi	5,250	0	5,250	276.00	2,085.73	2,888.27	45.0%
10140 64600 Ops-Postag	210	0	210	136.99	400.00	-326.99	255.7%*
10140 64800 Ops-Unifor	530	0	530	.00	.00	530.00	.0%
10140 64825 Ops-Vehicl	700	0	700	2.00	362.56	335.44	52.1%
10140 65000 Maint-Buil	10,500	0	10,500	.00	226.80	10,273.20	2.2%
10140 65150 Maint-Hala	7,880	0	7,880	.00	1,461.73	6,418.27	18.5%
10140 65200 Maint-Leas	100,000	0	100,000	150.52	3,780.39	96,069.09	3.9%
10140 65550 Maint-Vehi	110	0	110	.00	.00	110.00	.0%
10140 66000 Empl-Dues	1,790	0	1,790	.00	1,603.00	187.00	89.6%
10140 66100 Empl-Train	2,100	0	2,100	.00	.00	2,100.00	.0%
10140 66200 Empl-Per D	1,580	0	1,580	.00	.00	1,580.00	.0%
10140 66300 Empl-Milea	1,580	0	1,580	.00	.00	1,580.00	.0%
10140 66400 Empl-Trans	1,050	0	1,050	.00	.00	1,050.00	.0%
10140 66500 Empl-Perso	110	0	110	.00	.00	110.00	.0%
10140 67100 Util-Elect	8,880	0	8,880	1,063.63	9,833.84	-2,017.47	122.7%*
10140 67200 Util-Gas	7,560	0	7,560	30.62	6,153.08	1,376.30	81.8%
10140 67400 Util-Telep	6,200	0	6,200	212.66	7,889.74	-1,902.40	130.7%*
10140 67500 Util-Water	1,670	0	1,670	142.85	1,872.37	-345.22	120.7%*
10140 80200 Cap-Buildi	200,000	0	200,000	.00	.00	200,000.00	.0%
10140 80300 Cap-Improv	387,737	0	387,737	9,521.00	83,362.99	294,853.01	24.0%
10140 80400 Cap-Infras	55,000	0	55,000	.00	.00	55,000.00	.0%
10140 80500 Cap-Equipm	13,717	0	13,717	.00	.00	13,717.00	.0%
<b>TOTAL Community Development</b>	<b>1,357,484</b>	<b>0</b>	<b>1,357,484</b>	<b>37,787.59</b>	<b>170,942.52</b>	<b>1,148,753.99</b>	<b>15.4%</b>

YEAR-TO-DATE BUDGET REPORT

FOR 2024 01

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
101 General Fund	APPROP	ADJSTMNTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL

10141 Library

10141 50500 Labor-Regu	529,217	0	529,217	35,901.38	.00	493,315.62	6.8%
10141 52000 Labor-Vaca	0	0	0	388.56	.00	-388.56	100.0%*
10141 52100 Labor-Holi	0	0	0	2,018.80	.00	-2,018.80	100.0%*
10141 53000 Labor-Sick	0	0	0	112.13	.00	-112.13	100.0%*
10141 54000 Labor-Othe	1,250	0	1,250	18.00	.00	1,232.00	1.4%
10141 55000 Labor-Allo	3,324	0	3,324	260.50	.00	3,063.50	7.8%
10141 58000 Associated	58,829	0	58,829	4,902.30	.00	53,926.70	8.3%
10141 58100 Associated	39,172	0	39,172	2,820.40	.00	36,351.60	7.2%
10141 58200 Associated	46,288	0	46,288	3,463.34	.00	42,824.66	7.5%
10141 58300 Associated	8,574	0	8,574	656.48	.00	7,917.52	7.7%
10141 58900 Associated	150	0	150	.00	.00	150.00	.0%
10141 61200 ConProf-Ge	40,989	0	40,989	1,144.54	31,062.58	8,781.88	78.6%
10141 64075 Ops-Books	78,940	0	78,940	6,970.83	69,674.54	2,294.63	97.1%
10141 64115 Ops-Comp H	3,680	0	3,680	.00	.00	3,680.00	.0%
10141 64430 Ops-Librar	23,210	0	23,210	.00	.00	23,210.00	.0%
10141 64475 Ops-Materi	48,250	0	48,250	2,434.14	515.45	45,300.41	6.1%
10141 64600 Ops-Postag	4,730	0	4,730	4,730.00	.00	.00	100.0%
10141 64800 Ops-Unifor	210	0	210	.00	.00	210.00	.0%
10141 65000 Maint-Buil	10,500	0	10,500	1,525.84	3,355.32	5,618.84	46.5%
10141 65050 Maint-Equi	4,730	0	4,730	.00	3,575.85	1,154.15	75.6%
10141 66000 Empl-Dues	2,630	0	2,630	50.00	1,654.00	926.00	64.8%
10141 66100 Empl-Train	530	0	530	350.00	.00	180.00	66.0%
10141 66200 Empl-Per D	530	0	530	.00	.00	530.00	.0%
10141 66500 Empl-Perso	1,050	0	1,050	.00	.00	1,050.00	.0%
10141 67100 Util-Elect	38,130	0	38,130	3,041.02	34,178.67	910.31	97.6%
10141 67200 Util-Gas	9,000	0	9,000	65.78	11,241.26	-2,307.04	125.6%*
10141 67400 Util-Telep	8,000	0	8,000	829.35	11,736.90	-4,566.25	157.1%*
10141 67500 Util-Water	27,460	0	27,460	1,793.92	29,252.39	-3,586.31	113.1%*
10141 80300 Cap-Improv	45,000	0	45,000	215.00	.00	44,785.00	.5%
10141 80500 Cap-Equipm	53,739	0	53,739	.00	.00	53,739.00	.0%
<b>TOTAL Library</b>	<b>1,088,112</b>	<b>0</b>	<b>1,088,112</b>	<b>73,692.31</b>	<b>196,246.96</b>	<b>818,172.73</b>	<b>24.8%</b>

YEAR-TO-DATE BUDGET REPORT

FOR 2024 01								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	YTD ACTUAL	ENCUMBRANCES	AVAILABLE	PCT	
101 General Fund	APPROP	ADJSTMTS	BUDGET			BUDGET	USE/COL	
<b>10142 Museum</b>								
10142 50500 Labor-Regu	198,100	0	198,100	11,587.22	.00	186,512.78	5.8%	
10142 52000 Labor-Vaca	0	0	0	1,421.27	.00	-1,421.27	100.0%*	
10142 52100 Labor-Holi	0	0	0	686.37	.00	-686.37	100.0%*	
10142 53000 Labor-Sick	0	0	0	179.49	.00	-179.49	100.0%*	
10142 54000 Labor-Othe	750	0	750	.00	.00	750.00	.0%	
10142 55000 Labor-Allo	750	0	750	.00	.00	750.00	.0%	
10142 58000 Associated	46,236	0	46,236	1,926.50	.00	44,309.50	4.2%	
10142 58100 Associated	14,659	0	14,659	1,010.35	.00	13,648.65	6.9%	
10142 58200 Associated	21,396	0	21,396	1,464.44	.00	19,931.56	6.8%	
10142 58300 Associated	3,964	0	3,964	277.48	.00	3,686.52	7.0%	
10142 58900 Associated	40	0	40	.00	.00	40.00	.0%	
10142 61200 ConProf-Ge	30,163	0	30,163	2,034.27	8,037.07	20,091.66	33.4%	
10142 64175 Ops-Exhibi	73,500	0	73,500	12,100.00	13,900.00	47,500.00	35.4%	
10142 64475 Ops-Materi	6,620	0	6,620	3,628.57	2,435.13	556.30	91.6%	
10142 64600 Ops-Postag	110	0	110	.00	.00	110.00	.0%	
10142 65000 Maint-Buil	8,400	0	8,400	1,906.30	2,901.38	3,592.32	57.2%	
10142 65050 Maint-Equi	110	0	110	.00	.00	110.00	.0%	
10142 65100 Maint-Fine	10,500	0	10,500	.00	.00	10,500.00	.0%	
10142 66000 Empl-Dues	2,500	0	2,500	295.00	2,753.01	-548.01	121.9%*	
10142 66100 Empl-Train	630	0	630	.00	.00	630.00	.0%	
10142 66200 Empl-Per D	840	0	840	.00	.00	840.00	.0%	
10142 66500 Empl-Perso	420	0	420	.00	111.01	308.99	26.4%	
10142 67200 Util-Gas	4,500	0	4,500	.00	.00	4,500.00	.0%	
10142 67400 Util-Telep	2,100	0	2,100	96.73	951.82	1,051.45	49.9%	
10142 80500 Cap-Equipm	100,000	0	100,000	.00	.00	100,000.00	.0%	
<b>TOTAL Museum</b>	<b>526,288</b>	<b>0</b>	<b>526,288</b>	<b>38,613.99</b>	<b>31,089.42</b>	<b>456,584.59</b>	<b>13.2%</b>	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 01

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
101 General Fund							
<b>10143 Performing Arts Center</b>							
10143 61200 ConProf-Ge	17,132	0	17,132	542.50	4,814.39	11,775.11	31.3%
10143 64475 Ops-Materi	4,000	0	4,000	.00	385.00	3,615.00	9.6%
10143 64775 Ops-Tools	2,000	0	2,000	.00	.00	2,000.00	.0%
10143 65000 Maint-Buil	10,500	0	10,500	239.89	927.96	9,332.15	11.1%
10143 65050 Maint-Equi	2,100	0	2,100	.00	.00	2,100.00	.0%
10143 67100 Util-Elect	40,190	0	40,190	4,009.77	52,617.57	-16,437.34	140.9%*
10143 67200 Util-Gas	13,080	0	13,080	30.58	14,881.00	-1,831.58	114.0%*
10143 67400 Util-Telep	2,150	0	2,150	149.95	1,902.70	97.35	95.5%
10143 67500 Util-Water	10,790	0	10,790	1,045.27	14,765.29	-5,020.56	146.5%*
10143 80300 Cap-Improv	90,000	0	90,000	.00	.00	90,000.00	.0%
10143 80500 Cap-Equipm	48,829	0	48,829	14,006.92	23,619.07	11,203.01	77.1%
TOTAL Performing Arts Center	240,771	0	240,771	20,024.88	113,912.98	106,833.14	55.6%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 01								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT	
101 General Fund	APPROP	ADJSTMNTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL	
<b>10144 Airport</b>								
10144 50500 Labor-Regu	237,662	0	237,662	15,259.18	.00	222,402.82	6.4%	
10144 51000 Labor-OT	22,248	0	22,248	315.65	.00	21,932.35	1.4%	
10144 52000 Labor-Vaca	0	0	0	1,027.41	.00	-1,027.41	100.0%*	
10144 52100 Labor-Holi	0	0	0	1,234.72	.00	-1,234.72	100.0%*	
10144 53000 Labor-Sick	0	0	0	762.70	.00	-762.70	100.0%*	
10144 54000 Labor-Othe	500	0	500	.00	.00	500.00	.0%	
10144 55000 Labor-Allo	4,884	0	4,884	380.50	.00	4,503.50	7.8%	
10144 58000 Associated	41,063	0	41,063	1,495.34	.00	39,567.66	3.6%	
10144 58100 Associated	19,840	0	19,840	1,413.87	.00	18,426.13	7.1%	
10144 58200 Associated	25,668	0	25,668	1,929.64	.00	23,738.36	7.5%	
10144 58300 Associated	4,756	0	4,756	365.68	.00	4,390.32	7.7%	
10144 58900 Associated	40	0	40	.00	.00	40.00	.0%	
10144 61200 ConProf-Ge	22,600	0	22,600	.00	4,000.00	18,600.00	17.7%	
10144 61900 ConProf-Mi	0	0	0	1,762.66	23,506.81	-25,269.47	100.0%*	
10144 63300 Fees-Publi	210	0	210	.00	.00	210.00	.0%	
10144 64425 Ops-Landsc	8,400	0	8,400	.00	.00	8,400.00	.0%	
10144 64475 Ops-Materi	26,250	0	26,250	265.38	770.00	25,214.62	3.9%	
10144 64600 Ops-Postag	210	0	210	.00	.00	210.00	.0%	
10144 64800 Ops-Unifor	1,050	0	1,050	.00	.00	1,050.00	.0%	
10144 64825 Ops-Vehicl	13,000	0	13,000	726.77	11,965.44	307.79	97.6%	
10144 65000 Maint-Buil	10,500	0	10,500	.00	.00	10,500.00	.0%	
10144 65050 Maint-Equi	10,500	0	10,500	.00	.00	10,500.00	.0%	
10144 65550 Maint-Vehi	1,790	0	1,790	.00	.00	1,790.00	.0%	
10144 66000 Empl-Dues	210	0	210	.00	.00	210.00	.0%	
10144 66100 Empl-Train	840	0	840	.00	225.00	615.00	26.8%	
10144 66200 Empl-Per D	530	0	530	.00	.00	530.00	.0%	
10144 66500 Empl-Perso	950	0	950	.00	.00	950.00	.0%	
10144 67100 Util-Elect	29,200	0	29,200	2,592.77	30,257.60	-3,650.37	112.5%*	
10144 67200 Util-Gas	4,070	0	4,070	62.84	6,119.41	-2,112.25	151.9%*	
10144 67400 Util-Telep	1,690	0	1,690	130.00	1,852.78	-292.78	117.3%*	
10144 67500 Util-Water	7,130	0	7,130	344.32	7,886.41	-1,100.73	115.4%*	
10144 80400 Cap-Infras	50,000	0	50,000	.00	.00	50,000.00	.0%	
10144 80500 Cap-Equipm	316,680	0	316,680	.00	159,836.25	156,843.75	50.5%	
<b>TOTAL Airport</b>	<b>862,471</b>	<b>0</b>	<b>862,471</b>	<b>30,069.43</b>	<b>246,419.70</b>	<b>585,981.87</b>	<b>32.1%</b>	



YEAR-TO-DATE BUDGET REPORT

FOR 2024 01

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
101 General Fund	APPROX	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL

10145 Riverwalk Recreation

10145 50500 Labor-Regu	436,621	0	436,621	36,750.93	.00	399,870.07	8.4%
10145 51000 Labor-OT	0	0	0	429.38	.00	-429.38	100.0%*
10145 52000 Labor-Vaca	0	0	0	290.75	.00	-290.75	100.0%*
10145 52100 Labor-Holi	0	0	0	1,231.60	.00	-1,231.60	100.0%*
10145 53000 Labor-Sick	0	0	0	758.16	.00	-758.16	100.0%*
10145 54000 Labor-Othe	1,500	0	1,500	.00	.00	1,500.00	.0%
10145 55000 Labor-Allo	750	0	750	62.50	.00	687.50	8.3%
10145 58000 Associated	11,608	0	11,608	967.18	.00	10,640.82	8.3%
10145 58100 Associated	33,192	0	33,192	2,990.92	.00	30,201.08	9.0%
10145 58200 Associated	31,538	0	31,538	2,589.69	.00	28,948.31	8.2%
10145 58300 Associated	5,841	0	5,841	490.91	.00	5,350.09	8.4%
10145 58900 Associated	180	0	180	.00	.00	180.00	.0%
10145 61200 ConProf-Ge	10,599	0	10,599	524.23	6,879.56	3,195.21	69.9%
10145 61900 ConProf-Mi	0	0	0	.00	745.66	-745.66	100.0%*
10145 64475 Ops-Materi	57,500	0	57,500	1,235.52	3,137.72	53,126.76	7.6%
10145 64775 Ops-Tools	15,000	0	15,000	.00	950.00	14,050.00	6.3%
10145 64800 Ops-Unifor	1,050	0	1,050	.00	.00	1,050.00	.0%
10145 64825 Ops-Vehicl	500	0	500	.00	.00	500.00	.0%
10145 65000 Maint-Buil	26,250	0	26,250	474.75	1,145.95	24,629.30	6.2%
10145 65050 Maint-Equi	10,500	0	10,500	.00	16,288.75	-5,788.75	155.1%*
10145 65550 Maint-Vehi	530	0	530	.00	.00	530.00	.0%
10145 66000 Empl-Dues	320	0	320	.00	.00	320.00	.0%
10145 66100 Empl-Train	1,050	0	1,050	.00	.00	1,050.00	.0%
10145 66300 Empl-Milea	530	0	530	.00	.00	530.00	.0%
10145 66500 Empl-Perso	530	0	530	.00	222.02	307.98	41.9%
10145 67100 Util-Elect	25,640	0	25,640	1,781.58	34,191.95	-10,333.53	140.3%*
10145 67200 Util-Gas	21,570	0	21,570	32.88	17,707.45	3,829.67	82.2%
10145 67400 Util-Telep	2,500	0	2,500	639.23	2,364.99	-504.22	120.2%*
10145 67500 Util-Water	19,960	0	19,960	1,948.97	26,927.44	-8,916.41	144.7%*
10145 80200 Cap-Buildi	286,528	0	286,528	.00	26,883.43	259,644.57	9.4%
10145 80300 Cap-Improv	808,363	0	808,363	57,160.42	24,627.58	726,575.00	10.1%
<b>TOTAL Riverwalk Recreation</b>	<b>1,810,150</b>	<b>0</b>	<b>1,810,150</b>	<b>110,359.60</b>	<b>162,072.50</b>	<b>1,537,717.90</b>	<b>15.1%</b>

YEAR-TO-DATE BUDGET REPORT

FOR 2024 01			ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
ACCOUNTS FOR:	General Fund	APPROX	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL	
<b>10146 Golf</b>									
10146	50500	Labor-Regu	772,141	0	772,141	56,244.95	.00	715,896.05	7.3%
10146	51000	Labor-OT	9,189	0	9,189	1,967.45	.00	7,221.55	21.4%
10146	51100	Labor-DT	0	0	0	505.36	.00	-505.36	100.0%*
10146	52000	Labor-Vaca	0	0	0	860.40	.00	-860.40	100.0%*
10146	52100	Labor-Holi	0	0	0	2,414.96	.00	-2,414.96	100.0%*
10146	53000	Labor-Sick	0	0	0	293.14	.00	-293.14	100.0%*
10146	54000	Labor-Othe	2,500	0	2,500	.00	.00	2,500.00	.0%
10146	55000	Labor-Allo	8,444	0	8,444	655.00	.00	7,789.00	7.8%
10146	58000	Associated	105,274	0	105,274	6,652.74	.00	98,621.26	6.3%
10146	58100	Associated	58,463	0	58,463	4,644.48	.00	53,818.52	7.9%
10146	58200	Associated	69,903	0	69,903	5,079.75	.00	64,823.25	7.3%
10146	58300	Associated	12,949	0	12,949	962.52	.00	11,986.48	7.4%
10146	58900	Associated	188	0	188	.00	.00	188.00	.0%
10146	61200	ConProf-Ge	224,317	0	224,317	12,316.24	196,107.52	15,893.24	92.9%
10146	61900	ConProf-Mi	0	0	0	.00	43,082.20	-43,082.20	100.0%*
10146	63250	Fees-Penal	110	0	110	.00	.00	110.00	.0%
10146	64475	Ops-Materi	68,250	0	68,250	7,543.27	7,916.43	52,790.30	22.7%
10146	64575	Ops-PPE	2,100	0	2,100	.00	.00	2,100.00	.0%
10146	64775	Ops-Tools	30,000	0	30,000	.00	.00	30,000.00	.0%
10146	64800	Ops-Unifor	740	0	740	.00	.00	740.00	.0%
10146	64825	Ops-Vehicl	18,500	0	18,500	2,158.61	8,607.37	7,734.02	58.2%
10146	65000	Maint-Buil	7,040	0	7,040	524.68	943.72	5,571.60	20.9%
10146	65050	Maint-Equi	35,000	0	35,000	1,065.46	11,187.29	22,747.25	35.0%
10146	65500	Maint-Turf	99,750	0	99,750	.00	1,599.90	98,150.10	1.6%
10146	65550	Maint-Vehi	2,310	0	2,310	.00	977.00	1,333.00	42.3%
10146	66000	Empl-Dues	740	0	740	.00	.00	740.00	.0%
10146	66100	Empl-Train	1,050	0	1,050	.00	.00	1,050.00	.0%
10146	66200	Empl-Per D	320	0	320	.00	.00	320.00	.0%
10146	66500	Empl-Perso	1,050	0	1,050	.00	261.01	788.99	24.9%
10146	67100	Util-Elect	45,640	0	45,640	4,902.30	42,023.57	-1,285.87	102.8%*
10146	67200	Util-Gas	4,860	0	4,860	46.70	5,794.41	-981.11	120.2%*
10146	67500	Util-Water	6,000	0	6,000	182.14	5,435.34	382.52	93.6%
10146	80300	Cap-Improv	948,495	0	948,495	3,854.17	67,570.84	877,069.99	7.5%
10146	80400	Cap-Infras	650,000	0	650,000	.00	.00	650,000.00	.0%
10146	80500	Cap-Equipm	36,000	0	36,000	.00	.00	36,000.00	.0%
<b>TOTAL Golf</b>			<b>3,221,323</b>	<b>0</b>	<b>3,221,323</b>	<b>112,874.32</b>	<b>391,506.60</b>	<b>2,716,942.08</b>	<b>15.7%</b>

YEAR-TO-DATE BUDGET REPORT

FOR 2024 01

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
101 General Fund							
<b>10147 Water Park</b>							
10147 50500 Labor-Regu	317,933	0	317,933	65,639.22	.00	252,293.78	20.6%
10147 51000 Labor-OT	49,271	0	49,271	1,151.11	.00	48,119.89	2.3%
10147 52100 Labor-Holi	0	0	0	294.00	.00	-294.00	100.0%*
10147 54000 Labor-Othe	250	0	250	.00	.00	250.00	.0%
10147 55000 Labor-Allo	750	0	750	.00	.00	750.00	.0%
10147 58000 Associated	10,221	0	10,221	851.74	.00	9,369.26	8.3%
10147 58100 Associated	27,927	0	27,927	5,110.32	.00	22,816.68	18.3%
10147 58200 Associated	8,256	0	8,256	616.59	.00	7,639.41	7.5%
10147 58300 Associated	1,529	0	1,529	116.87	.00	1,412.13	7.6%
10147 58900 Associated	300	0	300	.00	.00	300.00	.0%
10147 61200 ConProf-Ge	12,600	0	12,600	43.06	3,550.06	9,006.88	28.5%
10147 61900 ConProf-Mi	0	0	0	48.38	48.74	-97.12	100.0%*
10147 64125 Ops-Conces	9,000	0	9,000	1,800.99	3,574.49	3,624.52	59.7%
10147 64475 Ops-Materi	43,580	0	43,580	204.29	1,220.45	42,155.26	3.3%
10147 64800 Ops-Unifor	3,570	0	3,570	.00	1,104.00	2,466.00	30.9%
10147 65000 Maint-Buil	15,750	0	15,750	.00	1,768.32	13,981.68	11.2%
10147 65050 Maint-Equi	15,750	0	15,750	2.00	172.00	15,576.00	1.1%
10147 65300 Maint-Pool	112,250	0	112,250	4,224.00	.00	108,026.00	3.8%
10147 66100 Empl-Train	1,260	0	1,260	.00	.00	1,260.00	.0%
10147 66500 Empl-Perso	530	0	530	.00	.00	530.00	.0%
10147 67100 Util-Elect	26,380	0	26,380	2,062.75	20,283.69	4,033.56	84.7%
10147 67200 Util-Gas	1,030	0	1,030	30.02	5,195.07	-4,195.09	507.3%*
10147 67400 Util-Telep	5,410	0	5,410	407.23	4,931.06	71.71	98.7%
10147 67500 Util-Water	15,690	0	15,690	1,047.29	17,585.21	-2,942.50	118.8%*
<b>TOTAL Water Park</b>	<b>679,237</b>	<b>0</b>	<b>679,237</b>	<b>83,649.86</b>	<b>59,433.09</b>	<b>536,154.05</b>	<b>21.1%</b>

YEAR-TO-DATE BUDGET REPORT

FOR 2024 01								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED				AVAILABLE	PCT
101 General Fund	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES		BUDGET	USE/COL
<b>10148 Sr. Rec - San Jose</b>								
10148 50500 Labor-Regu	21,122	0	21,122	.00	.00		21,122.00	.0%
10148 58100 Associated	1,617	0	1,617	.00	.00		1,617.00	.0%
10148 58900 Associated	10	0	10	.00	.00		10.00	.0%
10148 65000 Maint-Buil	1,500	0	1,500	.00	.00		1,500.00	.0%
10148 67100 Util-Elect	12,600	0	12,600	296.26	13,759.70		-1,455.96	111.6%*
10148 67200 Util-Gas	2,320	0	2,320	35.66	4,197.72		-1,913.38	182.5%*
10148 67400 Util-Telep	0	0	0	.00	400.00		-400.00	100.0%*
10148 67500 Util-water	0	0	0	732.27	467.73		-1,200.00	100.0%*
<b>TOTAL Sr. Rec - San Jose</b>	<b>39,169</b>	<b>0</b>	<b>39,169</b>	<b>1,064.19</b>	<b>18,825.15</b>		<b>19,279.66</b>	<b>50.8%</b>

YEAR-TO-DATE BUDGET REPORT

FOR 2024 01

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	YTD	ENCUMBRANCES	AVAILABLE	PCT
101 General Fund	APPROP	ADJSTMNTS	BUDGET	ACTUAL		BUDGET	USE/COL

10149 Sr. Rec - N. Mesa

10149 50500 Labor-Regu	165,445	0	165,445	12,110.25	.00	153,334.75	7.3%
10149 51000 Labor-OT	0	0	0	121.39	.00	-121.39	100.0%*
10149 52000 Labor-Vaca	0	0	0	789.73	.00	-789.73	100.0%*
10149 52100 Labor-Holi	0	0	0	498.80	.00	-498.80	100.0%*
10149 53000 Labor-Sick	0	0	0	257.99	.00	-257.99	100.0%*
10149 54000 Labor-Othe	500	0	500	.00	.00	500.00	.0%
10149 55000 Labor-Allo	750	0	750	62.50	.00	687.50	8.3%
10149 58000 Associated	10,494	0	10,494	874.46	.00	9,619.54	8.3%
10149 58100 Associated	12,354	0	12,354	1,025.56	.00	11,328.44	8.3%
10149 58200 Associated	13,311	0	13,311	1,032.82	.00	12,278.18	7.8%
10149 58300 Associated	2,466	0	2,466	195.71	.00	2,270.29	7.9%
10149 58900 Associated	40	0	40	.00	.00	40.00	.0%
10149 61200 ConProf-Ge	9,700	0	9,700	857.90	8,891.89	-49.79	100.5%*
10149 64475 Ops-Materi	27,830	0	27,830	2,392.48	616.23	24,821.29	10.8%
10149 64800 Ops-Unifor	320	0	320	.00	.00	320.00	.0%
10149 64825 Ops-Vehicl	200	0	200	2.00	106.03	91.97	54.0%
10149 65000 Maint-Buil	17,190	0	17,190	.00	2,369.79	14,820.21	13.8%
10149 65050 Maint-Equi	3,680	0	3,680	.00	.00	3,680.00	.0%
10149 65550 Maint-Vehi	110	0	110	.00	.00	110.00	.0%
10149 66100 Empl-Train	1,680	0	1,680	.00	798.00	882.00	47.5%
10149 66200 Empl-Per D	110	0	110	.00	.00	110.00	.0%
10149 66500 Empl-Perso	630	0	630	.00	.00	630.00	.0%
10149 67100 Util-Elect	15,700	0	15,700	1,343.42	15,937.36	-1,580.78	110.1%*
10149 67200 Util-Gas	5,620	0	5,620	.00	6,355.90	-735.90	113.1%*
10149 67400 Util-Telep	4,720	0	4,720	373.57	4,347.43	-1.00	100.0%*
10149 67500 Util-Water	2,380	0	2,380	210.24	2,220.28	-50.52	102.1%*
10149 80300 Cap-Improv	7,500	0	7,500	.00	.00	7,500.00	.0%
10149 80500 Cap-Equipm	6,500	0	6,500	.00	.00	6,500.00	.0%
<b>TOTAL Sr. Rec - N. Mesa</b>	<b>309,230</b>	<b>0</b>	<b>309,230</b>	<b>22,148.82</b>	<b>41,642.91</b>	<b>245,438.27</b>	<b>20.6%</b>

YEAR-TO-DATE BUDGET REPORT

FOR 2024 01

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
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10150 Sr. Rec-Alejandro Ruiz

10150 50500 Labor-Regu	185,133	0	185,133	11,855.73	.00	173,277.27	6.4%
10150 52000 Labor-Vaca	0	0	0	572.64	.00	-572.64	100.0%*
10150 52100 Labor-Holi	0	0	0	489.44	.00	-489.44	100.0%*
10150 54000 Labor-Othe	750	0	750	.00	.00	750.00	.0%
10150 55000 Labor-Allo	750	0	750	62.50	.00	687.50	8.3%
10150 58000 Associated	20,442	0	20,442	1,703.48	.00	18,738.52	8.3%
10150 58100 Associated	13,694	0	13,694	944.43	.00	12,749.57	6.9%
10150 58200 Associated	13,036	0	13,036	1,012.78	.00	12,023.22	7.8%
10150 58300 Associated	2,415	0	2,415	191.89	.00	2,223.11	7.9%
10150 58900 Associated	40	0	40	.00	.00	40.00	.0%
10150 60290 Insur-Misc	1,500	0	1,500	.00	1,409.53	90.47	94.0%
10150 61200 ConProf-Ge	6,400	0	6,400	779.79	7,554.11	-1,933.90	130.2%*
10150 61900 ConProf-Mi	0	0	0	253.50	100.00	-353.50	100.0%*
10150 64475 Ops-Materi	33,140	0	33,140	1,661.32	2,165.05	29,313.63	11.5%
10150 64775 Ops-Tools	15,000	0	15,000	.00	.00	15,000.00	.0%
10150 64825 Ops-Vehicl	300	0	300	4.00	448.64	-152.64	150.9%*
10150 64875 Ops-Volunt	13,130	0	13,130	.00	.00	13,130.00	.0%
10150 65000 Maint-Buil	10,500	0	10,500	114.86	4,137.11	6,248.03	40.5%
10150 65050 Maint-Equi	630	0	630	.00	393.00	237.00	62.4%
10150 65550 Maint-Vehi	4,100	0	4,100	.00	210.04	3,889.96	5.1%
10150 66000 Empl-Dues	210	0	210	.00	.00	210.00	.0%
10150 66100 Empl-Train	1,260	0	1,260	.00	.00	1,260.00	.0%
10150 66200 Empl-Per D	210	0	210	20.00	.00	190.00	9.5%
10150 66500 Empl-Perso	210	0	210	.00	.00	210.00	.0%
10150 67100 Util-Elect	15,160	0	15,160	1,625.23	15,252.64	-1,717.87	111.3%*
10150 67200 Util-Gas	6,830	0	6,830	77.05	7,783.06	-1,030.11	115.1%*
10150 67400 Util-Telep	12,000	0	12,000	898.33	3,202.13	7,899.54	34.2%
10150 67500 Util-Water	13,760	0	13,760	381.05	14,594.26	-1,215.31	108.8%*
10150 80300 Cap-Improv	597,676	0	597,676	.00	19,024.18	578,651.82	3.2%
<b>TOTAL Sr. Rec-Alejandro Ruiz</b>	<b>968,276</b>	<b>0</b>	<b>968,276</b>	<b>22,648.02</b>	<b>76,273.75</b>	<b>869,354.23</b>	<b>10.2%</b>

YEAR-TO-DATE BUDGET REPORT

FOR 2024 01

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	YTD ACTUAL	ENCUMBRANCES	AVAILABLE	PCT
101 General Fund	APPROP	ADJSTMNTS	BUDGET			BUDGET	USE/COL

10151 Facility Maintenance

10151 50500 Labor-Regu	834,102	0	834,102	49,298.47	.00	784,803.53	5.9%
10151 51000 Labor-OT	44,194	0	44,194	5,869.75	.00	38,324.25	13.3%
10151 51100 Labor-DT	0	0	0	7,866.37	.00	-7,866.37	100.0%*
10151 52000 Labor-Vaca	0	0	0	4,274.93	.00	-4,274.93	100.0%*
10151 52100 Labor-Holi	0	0	0	2,928.82	.00	-2,928.82	100.0%*
10151 53000 Labor-Sick	0	0	0	4,190.95	.00	-4,190.95	100.0%*
10151 54000 Labor-Othe	3,250	0	3,250	.00	.00	3,250.00	.0%
10151 55000 Labor-Allo	26,336	0	26,336	2,026.50	.00	24,309.50	7.7%
10151 58000 Associated	192,218	0	192,218	16,017.50	.00	176,200.50	8.3%
10151 58100 Associated	63,998	0	63,998	5,403.76	.00	58,594.24	8.4%
10151 58200 Associated	88,870	0	88,870	6,203.75	.00	82,666.25	7.0%
10151 58300 Associated	16,462	0	16,462	1,176.36	.00	15,285.64	7.1%
10151 58900 Associated	150	0	150	.00	.00	150.00	.0%
10151 61200 ConProf-Ge	18,272	0	18,272	1,005.85	8,961.19	8,304.96	54.5%
10151 61900 ConProf-Mi	0	0	0	.00	16.47	-16.47	100.0%*
10151 64475 Ops-Materi	29,400	0	29,400	2,804.00	2,132.59	24,463.41	16.8%
10151 64600 Ops-Postag	110	0	110	.00	.00	110.00	.0%
10151 64775 Ops-Tools	13,650	0	13,650	2,686.95	655.00	10,308.05	24.5%
10151 64800 Ops-Unifor	9,450	0	9,450	508.42	5,511.66	3,429.92	63.7%
10151 64825 Ops-Vehicl	15,750	0	15,750	1,580.72	8,638.23	5,531.05	64.9%
10151 65000 Maint-Buil	57,750	0	57,750	1,057.56	54,055.03	2,637.41	95.4%
10151 65050 Maint-Equi	10,500	0	10,500	.00	8,154.30	2,345.70	77.7%
10151 65200 Maint-Leas	0	0	0	1,028.48	7,759.18	-8,787.66	100.0%*
10151 65550 Maint-Vehi	6,300	0	6,300	87.22	313.01	5,899.77	6.4%
10151 66000 Empl-Dues	530	0	530	.00	.00	530.00	.0%
10151 66100 Empl-Train	1,050	0	1,050	.00	.00	1,050.00	.0%
10151 66200 Empl-Per D	1,680	0	1,680	267.20	.00	1,412.80	15.9%
10151 66500 Empl-Perso	2,100	0	2,100	.00	.00	2,100.00	.0%
10151 67400 Util-Telep	740	0	740	.00	.00	740.00	.0%
10151 80300 Cap-Improv	85,000	0	85,000	.00	24,627.58	60,372.42	29.0%
10151 80500 Cap-Equipm	280,100	0	280,100	45,915.00	800.00	233,385.00	16.7%
<b>TOTAL Facility Maintenance</b>	<b>1,801,962</b>	<b>0</b>	<b>1,801,962</b>	<b>162,198.56</b>	<b>121,624.24</b>	<b>1,518,139.20</b>	<b>15.8%</b>

YEAR-TO-DATE BUDGET REPORT

FOR 2024 01

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	YTD	ENCUMBRANCES	AVAILABLE	PCT
101 General Fund	APPROX	ADJSTMNTS	BUDGET	ACTUAL		BUDGET	USE/COL

10152 Streets

10152 50500 Labor-Regu	1,169,954	0	1,169,954	51,721.78	.00	1,118,232.22	4.4%
10152 51000 Labor-OT	26,796	0	26,796	947.18	.00	25,848.82	3.5%
10152 52000 Labor-Vaca	0	0	0	4,721.18	.00	-4,721.18	100.0%*
10152 52100 Labor-Holi	0	0	0	2,876.42	.00	-2,876.42	100.0%*
10152 53000 Labor-Sick	0	0	0	2,728.16	.00	-2,728.16	100.0%*
10152 54000 Labor-Othe	3,250	0	3,250	232.40	.00	3,017.60	7.2%
10152 55000 Labor-Allo	37,347	0	37,347	1,785.00	.00	35,562.00	4.8%
10152 58000 Associated	279,607	0	279,607	11,912.40	.00	267,694.60	4.3%
10152 58100 Associated	90,952	0	90,952	4,664.67	.00	86,287.33	5.1%
10152 58200 Associated	125,726	0	125,726	6,535.93	.00	119,190.07	5.2%
10152 58300 Associated	23,289	0	23,289	1,238.68	.00	22,050.32	5.3%
10152 58900 Associated	182	0	182	.00	.00	182.00	.0%
10152 61200 ConProf-Ge	171,200	0	171,200	13,582.78	150,512.90	7,104.32	95.9%
10152 64475 Ops-Materi	78,750	0	78,750	2,169.61	10,208.21	66,372.18	15.7%
10152 64600 Ops-Postag	110	0	110	8.07	.00	101.93	7.3%
10152 64725 Ops-Street	54,600	0	54,600	.00	1,143.88	53,456.12	2.1%
10152 64775 Ops-Tools	5,250	0	5,250	.00	2,319.33	2,930.67	44.2%
10152 64800 Ops-Unifor	8,400	0	8,400	.00	.00	8,400.00	.0%
10152 64825 Ops-Vehicl	77,000	0	77,000	8,072.26	70,915.73	-1,987.99	102.6%*
10152 65000 Maint-Buil	2,100	0	2,100	471.00	.00	1,629.00	22.4%
10152 65050 Maint-Equi	112,350	0	112,350	517.72	7,877.46	103,954.82	7.5%
10152 65550 Maint-Vehi	84,000	0	84,000	.00	3,158.12	80,841.88	3.8%
10152 66000 Empl-Dues	530	0	530	.00	.00	530.00	.0%
10152 66100 Empl-Train	1,260	0	1,260	.00	.00	1,260.00	.0%
10152 66200 Empl-Per D	210	0	210	.00	.00	210.00	.0%
10152 66300 Empl-Milea	530	0	530	.00	.00	530.00	.0%
10152 66500 Empl-Perso	320	0	320	.00	226.50	93.50	70.8%
10152 67100 Util-Elect	6,850	0	6,850	.00	.00	6,850.00	.0%
10152 67200 Util-Gas	21,010	0	21,010	70.65	14,945.54	5,993.81	71.5%
10152 67300 Util-Stree	569,260	0	569,260	43,425.10	401,833.35	124,001.55	78.2%
10152 67400 Util-Telep	1,860	0	1,860	153.94	2,012.84	-306.78	116.5%*
10152 67500 Util-Water	1,540	0	1,540	87.87	2,014.59	-562.46	136.5%*
10152 80400 Cap-Infras	275,000	0	275,000	.00	.00	275,000.00	.0%
10152 80500 Cap-Equipm	425,112	65,000	490,112	.00	404,938.97	85,173.03	82.6%
<b>TOTAL Streets</b>	<b>3,654,345</b>	<b>65,000</b>	<b>3,719,345</b>	<b>157,922.80</b>	<b>1,072,107.42</b>	<b>2,489,314.78</b>	<b>33.1%</b>



YEAR-TO-DATE BUDGET REPORT

FOR 2024 01

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
101 General Fund	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL

10153 Parks

10153 50500 Labor-Regu	793,736	0	793,736	54,529.31	.00	739,206.69	6.9%
10153 51000 Labor-OT	19,521	0	19,521	430.23	.00	19,090.77	2.2%
10153 51100 Labor-DT	0	0	0	2,085.32	.00	-2,085.32	100.0%*
10153 52000 Labor-Vaca	0	0	0	3,647.04	.00	-3,647.04	100.0%*
10153 52100 Labor-Holi	0	0	0	2,880.72	.00	-2,880.72	100.0%*
10153 53000 Labor-Sick	0	0	0	1,186.21	.00	-1,186.21	100.0%*
10153 54000 Labor-Othe	3,250	0	3,250	.00	.00	3,250.00	.0%
10153 55000 Labor-Allo	15,935	0	15,935	1,259.75	.00	14,675.25	7.9%
10153 58000 Associated	154,781	0	154,781	12,897.96	.00	141,883.04	8.3%
10153 58100 Associated	59,370	0	59,370	4,696.00	.00	54,674.00	7.9%
10153 58200 Associated	82,128	0	82,128	6,145.30	.00	75,982.70	7.5%
10153 58300 Associated	15,213	0	15,213	1,164.79	.00	14,048.21	7.7%
10153 58900 Associated	150	0	150	.00	.00	150.00	.0%
10153 61200 ConProf-Ge	328,237	0	328,237	19,275.87	260,155.58	48,805.55	85.1%
10153 64425 Ops-Landsc	126,000	0	126,000	.00	.00	126,000.00	.0%
10153 64475 Ops-Materi	122,850	0	122,850	4,557.63	19,477.38	98,814.99	19.6%
10153 64480 Ops-Park&R	8,400	0	8,400	.00	228.75	8,171.25	2.7%
10153 64510 Ops-PecosR	25,200	0	25,200	.00	15,015.55	10,184.45	59.6%
10153 64600 Ops-Postag	110	0	110	.00	.00	110.00	.0%
10153 64800 Ops-Unifor	4,200	0	4,200	.00	3,864.86	335.14	92.0%
10153 64825 Ops-Vehicl	43,000	0	43,000	4,439.97	31,808.56	6,751.47	84.3%
10153 65000 Maint-Buil	10,500	0	10,500	509.97	73.78	9,916.25	5.6%
10153 65050 Maint-Equi	17,120	0	17,120	1,814.19	6,725.18	8,580.63	49.9%
10153 65355 Maint-SR	3,000	0	3,000	.00	.00	3,000.00	.0%
10153 65450 Maint-Tenn	1,050	0	1,050	.00	196.50	853.50	18.7%
10153 65500 Maint-Turf	21,000	0	21,000	.00	.00	21,000.00	.0%
10153 65550 Maint-Vehi	6,300	0	6,300	905.70	422.56	4,971.74	21.1%
10153 65555 Maint-WM	100,000	0	100,000	.00	.00	100,000.00	.0%
10153 66100 Empl-Train	3,150	0	3,150	.00	.00	3,150.00	.0%
10153 66200 Empl-Per D	2,420	0	2,420	.00	.00	2,420.00	.0%
10153 66500 Empl-Perso	210	0	210	.00	336.00	-126.00	160.0%*
10153 67100 Util-Elect	88,000	0	88,000	7,204.25	107,745.61	-26,949.86	130.6%*
10153 67400 Util-Telep	1,310	0	1,310	95.85	1,651.41	-437.26	133.4%*
10153 67500 Util-water	425,560	0	425,560	55,909.95	368,915.48	734.57	99.8%
10153 80100 Cap-Land	350,000	0	350,000	35,411.61	56,508.87	258,079.52	26.3%
10153 80200 Cap-Buildi	40,000	0	40,000	.00	.00	40,000.00	.0%
10153 80300 Cap-Improv	210,000	0	210,000	.00	215,036.00	-5,036.00	102.4%*
10153 80400 Cap-Infras	65,000	0	65,000	.00	.00	65,000.00	.0%
10153 80500 Cap-Equipm	176,685	0	176,685	3,926.70	167,174.49	5,583.81	96.8%
<b>TOTAL Parks</b>	<b>3,323,386</b>	<b>0</b>	<b>3,323,386</b>	<b>224,974.32</b>	<b>1,255,336.56</b>	<b>1,843,075.12</b>	<b>44.5%</b>

YEAR-TO-DATE BUDGET REPORT

FOR 2024 01

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
101 General Fund							
<b>10154 Community Service</b>							
10154 50500 Labor-Regu	322,068	0	322,068	17,255.07	.00	304,812.93	5.4%
10154 51000 Labor-OT	6,971	0	6,971	645.78	.00	6,325.22	9.3%
10154 52000 Labor-Vaca	0	0	0	664.44	.00	-664.44	100.0%*
10154 52100 Labor-Holi	0	0	0	993.92	.00	-993.92	100.0%*
10154 53000 Labor-Sick	0	0	0	1,141.73	.00	-1,141.73	100.0%*
10154 54000 Labor-Othe	1,500	0	1,500	176.50	.00	1,323.50	11.8%
10154 55000 Labor-Allo	8,268	0	8,268	636.00	.00	7,632.00	7.7%
10154 58000 Associated	87,132	0	87,132	7,260.90	.00	79,871.10	8.3%
10154 58100 Associated	23,382	0	23,382	1,455.24	.00	21,926.76	6.2%
10154 58200 Associated	34,786	0	34,786	2,116.09	.00	32,669.91	6.1%
10154 58300 Associated	6,444	0	6,444	401.11	.00	6,042.89	6.2%
10154 58900 Associated	60	0	60	.00	.00	60.00	.0%
10154 61200 ConProf-Ge	350	0	350	45.04	1,099.61	-794.65	327.0%*
10154 64325 Ops-Graffi	4,200	0	4,200	.00	.00	4,200.00	.0%
10154 64475 Ops-Materi	23,520	0	23,520	.00	2,360.62	21,159.38	10.0%
10154 64775 Ops-Tools	8,000	0	8,000	.00	.00	8,000.00	.0%
10154 64800 Ops-Unifor	3,360	0	3,360	.00	.00	3,360.00	.0%
10154 64825 Ops-Vehicl	12,000	0	12,000	633.54	8,172.39	3,194.07	73.4%
10154 65000 Maint-Buil	1,050	0	1,050	.00	.00	1,050.00	.0%
10154 65050 Maint-Equi	5,250	0	5,250	.00	97.50	5,152.50	1.9%
10154 65550 Maint-Vehi	3,680	0	3,680	.00	.00	3,680.00	.0%
10154 66100 Empl-Train	530	0	530	.00	.00	530.00	.0%
10154 66200 Empl-Per D	110	0	110	.00	.00	110.00	.0%
10154 66500 Empl-Perso	210	0	210	.00	.00	210.00	.0%
10154 80500 Cap-Equipm	98,200	-65,000	33,200	.00	.00	33,200.00	.0%
TOTAL Community Service	651,071	-65,000	586,071	33,425.36	11,730.12	540,915.52	7.7%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 01

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED				AVAILABLE	PCT
101 General Fund	APPROP	ADJSTMNTS	BUDGET	YTD ACTUAL	ENCUMBRANCES		BUDGET	USE/COL

10155 Garage

10155 50500 Labor-Regu	992,684	0	992,684	53,078.87	.00		939,605.13	5.3%
10155 51000 Labor-OT	5,520	0	5,520	406.89	.00		5,113.11	7.4%
10155 51100 Labor-DT	0	0	0	215.88	.00		-215.88	100.0%*
10155 52000 Labor-Vaca	0	0	0	8,198.79	.00		-8,198.79	100.0%*
10155 52100 Labor-Holi	0	0	0	3,232.32	.00		-3,232.32	100.0%*
10155 53000 Labor-Sick	0	0	0	5,941.17	.00		-5,941.17	100.0%*
10155 54000 Labor-Othe	3,750	0	3,750	.00	.00		3,750.00	.0%
10155 55000 Labor-Allo	29,169	0	29,169	2,085.75	.00		27,083.25	7.2%
10155 58000 Associated	245,294	0	245,294	15,161.66	.00		230,132.34	6.2%
10155 58100 Associated	72,634	0	72,634	5,168.37	.00		67,465.63	7.1%
10155 58200 Associated	106,990	0	106,990	7,062.16	.00		99,927.84	6.6%
10155 58300 Associated	19,817	0	19,817	1,339.46	.00		18,477.54	6.8%
10155 58900 Associated	160	0	160	.00	.00		160.00	.0%
10155 61200 ConProf-Ge	15,500	0	15,500	354.30	8,935.28		6,210.42	59.9%
10155 64475 Ops-Materi	38,850	0	38,850	1,702.03	4,520.68		32,627.29	16.0%
10155 64600 Ops-Postag	110	0	110	.00	.00		110.00	.0%
10155 64775 Ops-Tools	2,940	0	2,940	.00	.00		2,940.00	.0%
10155 64800 Ops-Unifor	6,300	0	6,300	.00	.00		6,300.00	.0%
10155 64825 Ops-Vehicl	8,400	0	8,400	1,000.31	7,877.74		-478.05	105.7%*
10155 65000 Maint-Buil	5,880	0	5,880	40.99	13.98		5,825.03	.9%
10155 65050 Maint-Equi	5,250	0	5,250	.00	.00		5,250.00	.0%
10155 65550 Maint-Vehi	3,150	0	3,150	6.29	18.00		3,125.71	.8%
10155 66100 Empl-Train	5,000	0	5,000	.00	.00		5,000.00	.0%
10155 66200 Empl-Per D	2,500	0	2,500	.00	.00		2,500.00	.0%
10155 66500 Empl-Perso	320	0	320	.00	.00		320.00	.0%
10155 67100 Util-Elect	22,990	0	22,990	1,651.17	22,757.17		-1,418.34	106.2%*
10155 67200 Util-Gas	4,300	0	4,300	30.02	6,812.86		-2,542.88	159.1%*
10155 67400 Util-Telep	5,880	0	5,880	402.65	6,670.51		-1,193.16	120.3%*
10155 67500 Util-Water	6,980	0	6,980	584.34	6,852.38		-456.72	106.5%*
<b>TOTAL Garage</b>	<b>1,610,368</b>	<b>0</b>	<b>1,610,368</b>	<b>107,663.42</b>	<b>64,458.60</b>		<b>1,438,245.98</b>	<b>10.7%</b>

YEAR-TO-DATE BUDGET REPORT

FOR 2024 01

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	YTD ACTUAL	ENCUMBRANCES	AVAILABLE	PCT
101 General Fund	APPROP	ADJSTMNTS	BUDGET			BUDGET	USE/COL

10156 Electrical

10156 50500 Labor-Regu	679,624	0	679,624	38,487.08	.00	641,136.92	5.7%
10156 51000 Labor-OT	7,355	0	7,355	1,062.72	.00	6,292.28	14.4%
10156 51100 Labor-DT	0	0	0	193.92	.00	-193.92	100.0%*
10156 52000 Labor-Vaca	0	0	0	1,912.40	.00	-1,912.40	100.0%*
10156 52100 Labor-Holi	0	0	0	2,337.68	.00	-2,337.68	100.0%*
10156 53000 Labor-Sick	0	0	0	3,791.52	.00	-3,791.52	100.0%*
10156 54000 Labor-Othe	2,000	0	2,000	.00	.00	2,000.00	.0%
10156 58000 Associated	104,816	0	104,816	6,807.98	.00	98,008.02	6.5%
10156 58100 Associated	50,221	0	50,221	3,449.44	.00	46,771.56	6.9%
10156 58200 Associated	73,404	0	73,404	4,909.59	.00	68,494.41	6.7%
10156 58300 Associated	13,596	0	13,596	930.57	.00	12,665.43	6.8%
10156 58900 Associated	80	0	80	.00	.00	80.00	.0%
10156 61200 ConProf-Ge	1,710	0	1,710	45.02	1,697.13	-32.15	101.9%*
10156 64475 Ops-Materi	21,000	0	21,000	889.97	939.88	19,170.15	8.7%
10156 64800 Ops-Unifor	2,100	0	2,100	.00	.00	2,100.00	.0%
10156 64825 Ops-Vehicl	15,750	0	15,750	1,784.53	14,251.59	-286.12	101.8%*
10156 65000 Maint-Buil	950	0	950	.00	.00	950.00	.0%
10156 65050 Maint-Equi	210	0	210	.00	.00	210.00	.0%
10156 65550 Maint-Vehi	10,500	0	10,500	.00	3,962.50	6,537.50	37.7%
10156 66000 Empl-Dues	840	0	840	.00	.00	840.00	.0%
10156 66100 Empl-Train	2,630	0	2,630	.00	.00	2,630.00	.0%
10156 66200 Empl-Per D	110	0	110	.00	.00	110.00	.0%
10156 66500 Empl-Perso	630	0	630	.00	.00	630.00	.0%
10156 67400 Util-Telep	1,580	0	1,580	115.77	2,403.62	-939.39	159.5%*
10156 80500 Cap-Equipm	172,000	0	172,000	.00	.00	172,000.00	.0%
<b>TOTAL Electrical</b>	<b>1,161,106</b>	<b>0</b>	<b>1,161,106</b>	<b>66,718.19</b>	<b>23,254.72</b>	<b>1,071,133.09</b>	<b>7.7%</b>

YEAR-TO-DATE BUDGET REPORT

FOR 2024 01								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	YTD	ENCUMBRANCES	AVAILABLE	PCT	
101 General Fund	APPROP	ADJSTMTS	BUDGET	ACTUAL		BUDGET	USE/COL	
<b>10157 Construction</b>								
10157 50500 Labor-Regu	794,171	0	794,171	45,428.40	.00	748,742.60	5.7%	
10157 52000 Labor-Vaca	0	0	0	6,626.18	.00	-6,626.18	100.0%*	
10157 52100 Labor-Holi	0	0	0	3,060.88	.00	-3,060.88	100.0%*	
10157 53000 Labor-Sick	0	0	0	265.95	.00	-265.95	100.0%*	
10157 54000 Labor-Othe	2,750	0	2,750	.00	.00	2,750.00	.0%	
10157 55000 Labor-Allo	18,221	0	18,221	1,936.00	.00	16,285.00	10.6%	
10157 58000 Associated	240,175	0	240,175	18,087.92	.00	222,087.08	7.5%	
10157 58100 Associated	56,260	0	56,260	3,878.91	.00	52,381.09	6.9%	
10157 58200 Associated	85,776	0	85,776	5,844.25	.00	79,931.75	6.8%	
10157 58300 Associated	15,888	0	15,888	1,107.61	.00	14,780.39	7.0%	
10157 58900 Associated	120	0	120	.00	.00	120.00	.0%	
10157 61200 ConProf-Ge	563	0	563	45.04	1,626.37	-1,108.41	296.9%*	
10157 64475 Ops-Materi	21,000	0	21,000	151.12	995.34	19,853.54	5.5%	
10157 64575 Ops-PPE	0	0	0	.00	62.97	-62.97	100.0%*	
10157 64800 Ops-Unifor	3,680	0	3,680	.00	.00	3,680.00	.0%	
10157 64825 Ops-Vehicl	17,000	0	17,000	1,982.40	17,786.74	-2,769.14	116.3%*	
10157 65000 Maint-Buil	950	0	950	.00	235.00	715.00	24.7%	
10157 65050 Maint-Equi	16,280	0	16,280	.00	.00	16,280.00	.0%	
10157 65550 Maint-Vehi	19,430	0	19,430	25.05	309.81	19,095.14	1.7%	
10157 66000 Empl-Dues	110	0	110	.00	.00	110.00	.0%	
10157 66500 Empl-Perso	110	0	110	.00	.00	110.00	.0%	
10157 67400 Util-Telep	1,470	0	1,470	50.43	2,212.02	-792.45	153.9%*	
<b>TOTAL Construction</b>	<b>1,293,954</b>	<b>0</b>	<b>1,293,954</b>	<b>88,490.14</b>	<b>23,228.25</b>	<b>1,182,235.61</b>	<b>8.6%</b>	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 01

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	YTD ACTUAL	ENCUMBRANCES	AVAILABLE	PCT
101 General Fund	APPROP	ADJSTMTS	BUDGET			BUDGET	USE/COL

10158 Projects

10158 50500 Labor-Regu	629,452	0	629,452	16,516.80	.00	612,935.20	2.6%
10158 52000 Labor-Vaca	0	0	0	8,913.31	.00	-8,913.31	100.0%*
10158 52100 Labor-Holi	0	0	0	917.44	.00	-917.44	100.0%*
10158 53000 Labor-Sick	0	0	0	269.76	.00	-269.76	100.0%*
10158 54000 Labor-Othe	1,750	0	1,750	.00	.00	1,750.00	.0%
10158 55000 Labor-Allo	12,531	0	12,531	125.00	.00	12,406.00	1.0%
10158 58000 Associated	143,495	0	143,495	4,729.32	.00	138,765.68	3.3%
10158 58100 Associated	47,325	0	47,325	1,982.59	.00	45,342.41	4.2%
10158 58200 Associated	67,983	0	67,983	2,055.66	.00	65,927.34	3.0%
10158 58300 Associated	12,593	0	12,593	390.26	.00	12,202.74	3.1%
10158 58900 Associated	80	0	80	.00	.00	80.00	.0%
10158 61200 ConProf-Ge	10,000	0	10,000	.00	.00	10,000.00	.0%
10158 63100 Fees-Filin	500	0	500	.00	.00	500.00	.0%
10158 64475 Ops-Materi	0	0	0	.00	650.00	-650.00	100.0%*
10158 64600 Ops-Postag	1,000	0	1,000	.00	.00	1,000.00	.0%
10158 64800 Ops-Unifor	750	0	750	.00	.00	750.00	.0%
10158 64825 Ops-Vehicl	17,500	0	17,500	1,072.89	11,315.62	5,111.49	70.8%
10158 65050 Maint-Equi	500	0	500	.00	.00	500.00	.0%
10158 65550 Maint-Vehi	4,500	0	4,500	153.94	2,346.06	2,000.00	55.6%
10158 66000 Empl-Dues	3,750	0	3,750	.00	.00	3,750.00	.0%
10158 66100 Empl-Train	5,000	0	5,000	.00	897.61	4,102.39	18.0%
10158 66200 Empl-Per D	5,000	0	5,000	.00	.00	5,000.00	.0%
10158 66300 Empl-Milea	1,000	0	1,000	.00	.00	1,000.00	.0%
10158 66400 Empl-Trans	500	0	500	.00	.00	500.00	.0%
10158 66500 Empl-Perso	300	0	300	.00	.00	300.00	.0%
<b>TOTAL Projects</b>	<b>965,509</b>	<b>0</b>	<b>965,509</b>	<b>37,126.97</b>	<b>15,209.29</b>	<b>913,172.74</b>	<b>5.4%</b>

YEAR-TO-DATE BUDGET REPORT

FOR 2024 01			ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
ACCOUNTS FOR:	General Fund	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL	
<b>10160 Planning &amp; Regulation</b>									
10160	50500	Labor-Regu	617,475	0	617,475	36,191.47	.00	581,283.53	5.9%
10160	52000	Labor-Vaca	0	0	0	6,381.11	.00	-6,381.11	100.0%*
10160	52100	Labor-Holi	0	0	0	2,376.57	.00	-2,376.57	100.0%*
10160	53000	Labor-Sick	0	0	0	2,240.58	.00	-2,240.58	100.0%*
10160	54000	Labor-Othe	2,250	0	2,250	.00	.00	2,250.00	.0%
10160	55000	Labor-Allo	10,281	0	10,281	850.00	.00	9,431.00	8.3%
10160	58000	Associated	112,365	0	112,365	7,461.08	.00	104,903.92	6.6%
10160	58100	Associated	45,425	0	45,425	3,458.37	.00	41,966.63	7.6%
10160	58200	Associated	66,691	0	66,691	4,979.36	.00	61,711.64	7.5%
10160	58300	Associated	12,354	0	12,354	943.79	.00	11,410.21	7.6%
10160	58900	Associated	90	0	90	.00	.00	90.00	.0%
10160	61200	ConProf-Ge	155,340	0	155,340	16,110.40	147,474.86	-8,245.26	105.3%*
10160	61300	ConProf-De	300,000	0	300,000	88,906.97	104,750.25	106,342.78	64.6%
10160	63100	Fees-Filin	1,050	0	1,050	.00	.00	1,050.00	.0%
10160	64475	Ops-Materi	31,500	0	31,500	503.90	330.00	30,666.10	2.6%
10160	64600	Ops-Postag	3,990	0	3,990	501.07	.00	3,488.93	12.6%
10160	64800	Ops-Unifor	420	0	420	.00	.00	420.00	.0%
10160	64825	Ops-Vehicl	5,000	0	5,000	321.34	7,201.30	-2,522.64	150.5%*
10160	65000	Maint-Buil	10,500	0	10,500	.00	69.81	10,430.19	.7%
10160	65050	Maint-Equi	320	0	320	.00	.00	320.00	.0%
10160	65550	Maint-Vehi	11,150	0	11,150	7,950.30	1,645.27	1,554.43	86.1%
10160	66000	Empl-Dues	1,050	0	1,050	102.00	288.00	660.00	37.1%
10160	66100	Empl-Train	4,730	0	4,730	.00	200.00	4,530.00	4.2%
10160	66200	Empl-Per D	6,830	0	6,830	.00	.00	6,830.00	.0%
10160	66300	Empl-Milea	1,050	0	1,050	.00	.00	1,050.00	.0%
10160	66400	Empl-Trans	530	0	530	.00	.00	530.00	.0%
10160	66500	Empl-Perso	210	0	210	.00	.00	210.00	.0%
10160	67100	Util-Elect	13,090	0	13,090	1,169.54	12,030.13	-109.67	100.8%*
10160	67200	Util-Gas	4,810	0	4,810	38.29	8,507.69	-3,735.98	177.7%*
10160	67400	Util-Telep	13,590	0	13,590	1,002.05	13,704.87	-1,116.92	108.2%*
10160	67500	Util-Water	7,390	0	7,390	596.95	7,306.93	-513.88	107.0%*
10160	80300	Cap-Improv	5,000	0	5,000	.00	.00	5,000.00	.0%
10160	80400	Cap-Infras	25,000	0	25,000	.00	.00	25,000.00	.0%
10160	80500	Cap-Equipm	10,000	0	10,000	.00	10,274.63	-274.63	102.7%*
TOTAL Planning & Regulation			1,479,481	0	1,479,481	182,085.14	313,783.74	983,612.12	33.5%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 01								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT	
101 General Fund	APPROP	ADJSTMNTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL	
<b>10161 Cemetery</b>								
10161 61200 ConProf-Ge	504,230	0	504,230	34,852.87	411,767.81	57,609.32	88.6%	
10161 61900 ConProf-Mi	0	0	0	5,988.00	9,441.42	-15,429.42	100.0%*	
10161 64425 Ops-Landsc	22,470	0	22,470	.00	.00	22,470.00	.0%	
10161 64475 Ops-Materi	10,500	0	10,500	1,283.76	95.98	9,120.26	13.1%	
10161 65000 Maint-Buil	320	0	320	.00	.00	320.00	.0%	
10161 65050 Maint-Equi	110	0	110	5,740.71	.00	-5,630.71	5218.8%*	
10161 66000 Empl-Dues	420	0	420	.00	700.00	-280.00	166.7%*	
10161 66500 Empl-Perso	110	0	110	.00	.00	110.00	.0%	
10161 67100 Util-Elect	5,090	0	5,090	406.85	5,077.28	-394.13	107.7%*	
10161 67400 Util-Telep	2,710	0	2,710	214.47	3,212.65	-717.12	126.5%*	
10161 67500 Util-Water	132,140	0	132,140	14,859.26	135,700.89	-18,420.15	113.9%*	
10161 80200 Cap-Buildi	250,000	0	250,000	4,698.57	9,597.39	235,704.04	5.7%	
10161 80300 Cap-Improv	433,178	0	433,178	143,224.28	92.98	289,860.74	33.1%	
TOTAL Cemetery	1,361,278	0	1,361,278	211,268.77	575,686.40	574,322.83	57.8%	
TOTAL General Fund	11,253,788	0	11,253,788	-1,549,977.40	9,711,051.10	3,092,714.68	72.5%	
TOTAL REVENUES	-63,452,289	0	-63,452,289	-6,238,555.50	.00	-57,213,733.22		
TOTAL EXPENSES	74,706,077	0	74,706,077	4,688,578.10	9,711,051.10	60,306,447.90		



YEAR-TO-DATE BUDGET REPORT

FOR 2024 01

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
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10202 Payroll

10202 64025 ops-Bank C	250	0	250	.00	.00	250.00	.0%
TOTAL Payroll	250	0	250	.00	.00	250.00	.0%
TOTAL Payroll	250	0	250	.00	.00	250.00	.0%
TOTAL EXPENSES	250	0	250	.00	.00	250.00	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 01								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT	
200 GRT Capital Outlay	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL	
<b>200 GRT Capital Outlay</b>								
200 30020 GRTR-Capit	-4,576,548	0	-4,576,548	-451,133.42	.00	-4,125,414.58	9.9%*	
200 45000 Transfer-T	3,850,000	0	3,850,000	.00	.00	3,850,000.00	.0%	
TOTAL GRT Capital Outlay	-726,548	0	-726,548	-451,133.42	.00	-275,414.58	62.1%	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 01

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
200 GRT Capital Outlay							
<b>20000 GRT Capital Outlay</b>							
20000 63225 Fees-NMTRD	230,000	0	230,000	18,085.79	.00	211,914.21	7.9%
20000 80300 Cap-Improv	423,364	0	423,364	.00	7,495.99	415,868.01	1.8%
TOTAL GRT Capital Outlay	653,364	0	653,364	18,085.79	7,495.99	627,782.22	3.9%
TOTAL GRT Capital Outlay	-73,184	0	-73,184	-433,047.63	7,495.99	352,367.64	581.5%
TOTAL REVENUES	-4,576,548	0	-4,576,548	-451,133.42	.00	-4,125,414.58	
TOTAL EXPENSES	4,503,364	0	4,503,364	18,085.79	7,495.99	4,477,782.22	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 01

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
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201 Capital Projects

201 36040 Interest-M	0	0	0	-460.13	.00	460.13	100.0%
201 37135 State-Legi	0	0	0	-19,353.74	.00	19,353.74	100.0%
201 37199 State-Misc	-14,204,775	0	-14,204,775	-775,257.75	.00	-13,429,517.25	5.5%*
201 40000 Trans-IN	-2,250,000	0	-2,250,000	.00	.00	-2,250,000.00	.0%*
TOTAL Capital Projects	-16,454,775	0	-16,454,775	-795,071.62	.00	-15,659,703.38	4.8%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 01								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT	
201 Capital Projects	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL	
<b>20101 Capital Projects</b>								
20101 80100 Cap-Land	235,522	0	235,522	414.01	101,428.51	133,679.48		43.2%
20101 80300 Cap-Improv	8,195,942	0	8,195,942	.00	161,866.72	8,034,075.28		2.0%
20101 80400 Cap-Infras	4,910,000	0	4,910,000	.00	.00	4,910,000.00		.0%
20101 80500 Cap-Equipm	2,261,588	0	2,261,588	.00	587,181.68	1,674,406.32		26.0%
TOTAL Capital Projects	15,603,052	0	15,603,052	414.01	850,476.91	14,752,161.08		5.5%
TOTAL Capital Projects	-851,723	0	-851,723	-794,657.61	850,476.91	-907,542.30		-6.6%
TOTAL REVENUES	-16,454,775	0	-16,454,775	-795,071.62	.00	-15,659,703.38		
TOTAL EXPENSES	15,603,052	0	15,603,052	414.01	850,476.91	14,752,161.08		

YEAR-TO-DATE BUDGET REPORT

FOR 2024 01

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
202 Airport Improvements							
<b>202 Airport Improvements</b>							
202 35000 AP-BMB	-12,800	0	-12,800	.00	.00	-12,800.00	.0%*
202 35010 AP-Boutiqu	-3,600	0	-3,600	.00	.00	-3,600.00	.0%*
202 35020 AP-Celtech	-2,280	0	-2,280	-228.72	.00	-2,051.28	10.0%*
202 35021 AP-CNB	-50	0	-50	.00	.00	-50.00	.0%*
202 35022 AP-Danfort	-1,200	0	-1,200	-100.00	.00	-1,100.00	8.3%*
202 35030 AP-Fed Exp	-3,900	0	-3,900	-327.24	.00	-3,572.76	8.4%*
202 35040 AP-Chandle	-4,900	0	-4,900	-413.33	.00	-4,486.67	8.4%*
202 35050 Air Method	-2,300	0	-2,300	-201.83	.00	-2,098.17	8.8%*
202 37145 State-NM A	-20,000	0	-20,000	.00	.00	-20,000.00	.0%*
202 37150 State-NMDO	-802,335	0	-802,335	.00	.00	-802,335.00	.0%*
202 37200 Federal-FA	-3,534,884	0	-3,534,884	.00	.00	-3,534,884.00	.0%*
TOTAL Airport Improvements	-4,388,249	0	-4,388,249	-1,271.12	.00	-4,386,977.88	.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 01							
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
202 Airport Improvements	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL
<b>20202 Airport Improvements</b>							
20202 61200 ConProf-Ge	50,000	0	50,000	.00	9,483.34	40,516.66	19.0%
20202 64475 Ops-Materi	1,000	0	1,000	.00	.00	1,000.00	.0%
20202 65900 Maint-Misc	85,469	0	85,469	.00	2,623.66	82,845.04	3.1%
20202 80200 Cap-Buildi	65,000	0	65,000	.00	.00	65,000.00	.0%
20202 80400 Cap-Infras	4,558,536	0	4,558,536	279,239.00	3,111,520.87	1,167,776.13	74.4%
TOTAL Airport Improvements	4,760,005	0	4,760,005	279,239.00	3,123,627.87	1,357,137.83	71.5%
TOTAL Airport Improvements	371,756	0	371,756	277,967.88	3,123,627.87	-3,029,840.05	915.0%
TOTAL REVENUES	-4,388,249	0	-4,388,249	-1,271.12	.00	-4,386,977.88	
TOTAL EXPENSES	4,760,005	0	4,760,005	279,239.00	3,123,627.87	1,357,137.83	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 01

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
220 Landfill-Reserve							
<b>220 Landfill-Reserve</b>							
220 36000 CD's	0	0	0	-11,257.04	.00	11,257.04	100.0%
220 37010 County-Lan	-111,000	0	-111,000	-111,000.00	.00	.00	100.0%
220 40000 Trans-IN	-111,000	0	-111,000	.00	.00	-111,000.00	.0%*
TOTAL Landfill-Reserve	-222,000	0	-222,000	-122,257.04	.00	-99,742.96	55.1%
TOTAL Landfill-Reserve	-222,000	0	-222,000	-122,257.04	.00	-99,742.96	55.1%
TOTAL REVENUES	-222,000	0	-222,000	-122,257.04	.00	-99,742.96	



YEAR-TO-DATE BUDGET REPORT

FOR 2024 01

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
230 Landfill-Closure							
<b>23030 Landfill-Closure</b>							
23030 61200 ConProf-Ge	15,000	0	15,000	.00	16,269.05	-1,269.05	108.5%*
23030 61350 ConProf-En	10,000	0	10,000	.00	.00	10,000.00	.0%
23030 61600 ConProf-Me	25,000	0	25,000	.00	.00	25,000.00	.0%
23030 63200 Fees-Groun	40,000	0	40,000	.00	28,518.24	11,481.76	71.3%
23030 64375 Ops-Landfi	10,000	0	10,000	.00	8,823.37	1,176.63	88.2%
23030 65050 Maint-Equi	10,000	0	10,000	.00	.00	10,000.00	.0%
TOTAL Landfill-Closure	110,000	0	110,000	.00	53,610.66	56,389.34	48.7%
TOTAL Landfill-Closure	110,000	0	110,000	.00	53,610.66	56,389.34	48.7%
TOTAL EXPENSES	110,000	0	110,000	.00	53,610.66	56,389.34	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 01

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
240 Landfill-Construction							
<b>240 Landfill-Construction</b>							
240 40000 Trans-IN	-1,000,000	0	-1,000,000	.00	.00	-1,000,000.00	.0%*
TOTAL Landfill-Construction	-1,000,000	0	-1,000,000	.00	.00	-1,000,000.00	.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 01

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
240 Landfill-Construction							
<b>24040 Landfill-Construction</b>							
24040 64400 ops-Landfi	1,000,000	0	1,000,000	.00	521,529.05	478,470.95	52.2%
TOTAL Landfill-Construction	1,000,000	0	1,000,000	.00	521,529.05	478,470.95	52.2%
TOTAL Landfill-Construction	0	0	0	.00	521,529.05	-521,529.05	100.0%
TOTAL REVENUES	-1,000,000	0	-1,000,000	.00	.00	-1,000,000.00	
TOTAL EXPENSES	1,000,000	0	1,000,000	.00	521,529.05	478,470.95	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 01								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT	
300 Sports Complex	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL	
<b>300 Sports Complex</b>								
300 30030 GRTR-Infra	-2,431,890	0	-2,431,890	-239,723.62	.00	-2,192,166.38	9.9%*	
300 34310 Concession	-8,000	0	-8,000	-1,159.39	.00	-6,840.61	14.5%*	
TOTAL Sports Complex	-2,439,890	0	-2,439,890	-240,883.01	.00	-2,199,006.99	9.9%	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 01			ORIGINAL	TRANFRS/	REVISED	YTD	ENCUMBRANCES	AVAILABLE	PCT
ACCOUNTS FOR:			APPROP	ADJSTMTS	BUDGET	ACTUAL		BUDGET	USE/COL
300	Sports Complex								
<b>30000 Sports Complex</b>									
30000	50500	Labor-Regu	543,436	0	543,436	32,910.72	.00	510,525.28	6.1%
30000	51000	Labor-OT	9,099	0	9,099	2,228.52	.00	6,870.48	24.5%
30000	52000	Labor-Vaca	0	0	0	3,000.36	.00	-3,000.36	100.0%*
30000	52100	Labor-Holi	0	0	0	1,249.76	.00	-1,249.76	100.0%*
30000	53000	Labor-Sick	0	0	0	831.37	.00	-831.37	100.0%*
30000	54000	Labor-Othe	1,750	0	1,750	.00	.00	1,750.00	.0%
30000	55000	Labor-Allo	8,417	0	8,417	602.00	.00	7,815.00	7.2%
30000	58000	Associated	84,635	0	84,635	7,052.78	.00	77,582.22	8.3%
30000	58100	Associated	40,717	0	40,717	2,932.92	.00	37,784.08	7.2%
30000	58200	Associated	36,944	0	36,944	2,419.75	.00	34,524.25	6.5%
30000	58300	Associated	6,844	0	6,844	458.76	.00	6,385.24	6.7%
30000	58900	Associated	130	0	130	.00	.00	130.00	.0%
30000	61200	ConProf-Ge	172,535	0	172,535	27,874.59	203,276.10	-58,615.69	134.0%*
30000	63225	Fees-NMTRD	120,000	0	120,000	9,164.39	.00	110,835.61	7.6%
30000	64425	Ops-Landsc	10,500	0	10,500	1,584.55	.00	8,915.45	15.1%
30000	64475	Ops-Materi	63,000	0	63,000	725.28	429.72	61,845.00	1.8%
30000	64775	Ops-Tools	4,730	0	4,730	.00	.00	4,730.00	.0%
30000	64800	Ops-Unifor	3,890	0	3,890	.00	.00	3,890.00	.0%
30000	64825	Ops-Vehicl	15,000	0	15,000	1,395.63	20,241.46	-6,637.09	144.2%*
30000	65000	Maint-Buil	5,250	0	5,250	9.00	160.44	5,080.56	3.2%
30000	65050	Maint-Equi	28,350	0	28,350	.00	1,416.07	26,933.93	5.0%
30000	65500	Maint-Turf	67,200	0	67,200	.00	4,265.56	62,934.44	6.3%
30000	65550	Maint-Vehi	1,050	0	1,050	50.10	105.04	894.86	14.8%
30000	66100	Empl-Train	1,050	0	1,050	.00	.00	1,050.00	.0%
30000	66200	Empl-Per D	740	0	740	.00	.00	740.00	.0%
30000	66500	Empl-Perso	530	0	530	.00	.00	530.00	.0%
30000	67100	Util-Elect	128,200	0	128,200	9,259.57	119,458.55	-518.12	100.4%*
30000	67400	Util-Telep	3,840	0	3,840	302.08	3,744.22	-206.30	105.4%*
30000	67500	Util-Water	29,660	0	29,660	2,242.70	25,868.45	1,548.85	94.8%
30000	80100	Cap-Land	990,914	0	990,914	.00	410,261.56	580,652.44	41.4%
30000	80500	Cap-Equipm	197,889	0	197,889	.00	142,163.62	55,725.38	71.8%
	TOTAL Sports Complex		2,576,300	0	2,576,300	106,294.83	931,390.79	1,538,614.38	40.3%
	TOTAL Sports Complex		136,410	0	136,410	-134,588.18	931,390.79	-660,392.61	584.1%
	TOTAL REVENUES		-2,439,890	0	-2,439,890	-240,883.01	.00	-2,199,006.99	
	TOTAL EXPENSES		2,576,300	0	2,576,300	106,294.83	931,390.79	1,538,614.38	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 01

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
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320 Streets Improvement

320 30200 Muni Count	-450,000	0	-450,000	-41,541.28	.00	-408,458.72	9.2%*
320 30210 Muni Rd	-230,000	0	-230,000	-26,590.51	.00	-203,409.49	11.6%*
320 30310 Tax-Auto L	-105,000	0	-105,000	-10,992.69	.00	-94,007.31	10.5%*
320 36040 Interest-M	0	0	0	-668.77	.00	668.77	100.0%
320 37135 State-Legi	-649,014	0	-649,014	.00	.00	-649,014.00	.0%*
320 40000 Trans-IN	-3,300,000	0	-3,300,000	.00	.00	-3,300,000.00	.0%*
TOTAL Streets Improvement	-4,734,014	0	-4,734,014	-79,793.25	.00	-4,654,220.75	1.7%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 01

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
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32020 Streets Improvement

32020 65900 Maint-Misc	250,000	0	250,000	.00	.00	250,000.00	.0%
32020 80400 Cap-Infras	5,771,485	0	5,771,485	.00	2,661,890.82	3,109,594.18	46.1%
TOTAL Streets Improvement	6,021,485	0	6,021,485	.00	2,661,890.82	3,359,594.18	44.2%
TOTAL Streets Improvement	1,287,471	0	1,287,471	-79,793.25	2,661,890.82	-1,294,626.57	200.6%
TOTAL REVENUES	-4,734,014	0	-4,734,014	-79,793.25	.00	-4,654,220.75	
TOTAL EXPENSES	6,021,485	0	6,021,485	.00	2,661,890.82	3,359,594.18	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 01

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
350 Local Government Correction							
<b>350 Local Government Correction</b>							
350 33004 Fees-Court	-580,000	0	-580,000	-40,631.00	.00	-539,369.00	7.0%*
350 33009 Fees-Local	-150,000	0	-150,000	-10,152.00	.00	-139,848.00	6.8%*
TOTAL Local Government Correction	-730,000	0	-730,000	-50,783.00	.00	-679,217.00	7.0%



YEAR-TO-DATE BUDGET REPORT

FOR 2024 01								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED				AVAILABLE	PCT
350 Local Government Correction	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES		BUDGET	USE/COL
<b>35050 Local Government Correction</b>								
35050 62000 Prisoners-	500,000	0	500,000	35,435.00	465,130.00		-565.00	100.1%*
35050 62100 Prisoners-	25,000	0	25,000	.00	.00		25,000.00	.0%
TOTAL Local Government Correction	525,000	0	525,000	35,435.00	465,130.00		24,435.00	95.3%
TOTAL Local Government Correction	-205,000	0	-205,000	-15,348.00	465,130.00		-654,782.00	-219.4%
TOTAL REVENUES	-730,000	0	-730,000	-50,783.00	.00		-679,217.00	
TOTAL EXPENSES	525,000	0	525,000	35,435.00	465,130.00		24,435.00	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 01

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
360 Cannabis Fund							
<b>360 Cannabis Fund</b>							
360 30350 Cannabis	-360,000	0	-360,000	-27,443.14	.00	-332,556.86	7.6%*
360 45000 Tran-TO-E	355,000	0	355,000	.00	.00	355,000.00	.0%
TOTAL Cannabis Fund	-5,000	0	-5,000	-27,443.14	.00	22,443.14	548.9%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 01								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED				AVAILABLE	PCT
360 Cannabis Fund	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES		BUDGET	USE/COL
<b>36060 Cannabis Fund</b>								
36060 63226 Fees-CAN	10,000	0	10,000	823.30	.00		9,176.70	8.2%
TOTAL Cannabis Fund	10,000	0	10,000	823.30	.00		9,176.70	8.2%
TOTAL Cannabis Fund	5,000	0	5,000	-26,619.84	.00		31,619.84	-532.4%
TOTAL REVENUES	-360,000	0	-360,000	-27,443.14	.00		-332,556.86	
TOTAL EXPENSES	365,000	0	365,000	823.30	.00		364,176.70	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 01

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
401 Insurance							
<b>401 Insurance</b>							
401 38012 Misc-Reimb	0	0	0	-46,637.70	.00	46,637.70	100.0%
401 40000 Trans-IN	-1,200,000	0	-1,200,000	.00	.00	-1,200,000.00	.0%*
TOTAL Insurance	-1,200,000	0	-1,200,000	-46,637.70	.00	-1,153,362.30	3.9%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 01									
ACCOUNTS FOR:		ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT	
401	Insurance	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL	
<b>40101 Insurance</b>									
40101	60200	Insur-Admi	25,000	0	25,000	3,682.15	24,322.23	-3,004.38	112.0%*
40101	60205	Insur-Airp	7,500	0	7,500	7,680.00	6,985.00	-7,165.00	195.5%*
40101	60210	Insur-Auto	44,561	0	44,561	.00	.00	44,561.00	.0%
40101	60215	Insur-Auto	37,250	0	37,250	.00	.00	37,250.00	.0%
40101	60220	Insur-Clai	200,000	0	200,000	4,921.14	.00	195,078.86	2.5%
40101	60225	Insur-Crim	5,000	0	5,000	.00	.00	5,000.00	.0%
40101	60250	Insur-Law	181,294	0	181,294	.00	.00	181,294.00	.0%
40101	60255	Insur-Liab	400,000	0	400,000	37,060.19	.00	362,939.81	9.3%
40101	60265	Insur-Pro	2,500	0	2,500	.00	.00	2,500.00	.0%
40101	60270	Insur-Prop	436,444	0	436,444	.00	.00	436,444.00	.0%
40101	60275	Insur-Publ	167,772	0	167,772	.00	.00	167,772.00	.0%
40101	60280	Insur-Unem	0	0	0	2,640.47	.00	-2,640.47	100.0%*
40101	60285	Insur-Unin	130,000	0	130,000	.00	.00	130,000.00	.0%
TOTAL Insurance			1,637,321	0	1,637,321	55,983.95	31,307.23	1,550,029.82	5.3%
TOTAL Insurance			437,321	0	437,321	9,346.25	31,307.23	396,667.52	9.3%
TOTAL REVENUES			-1,200,000	0	-1,200,000	-46,637.70	.00	-1,153,362.30	
TOTAL EXPENSES			1,637,321	0	1,637,321	55,983.95	31,307.23	1,550,029.82	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 01

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
402 Workers' Compensation							
<b>402 Workers' Compensation</b>							
402 40000 Trans-IN	-1,050,000	0	-1,050,000	.00	.00	-1,050,000.00	.0%*
TOTAL Workers' Compensation	-1,050,000	0	-1,050,000	.00	.00	-1,050,000.00	.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 01								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED				AVAILABLE	PCT
402 Workers' Compensation	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES		BUDGET	USE/COL
<b>40202 workers' Compensation</b>								
40202 60100 WC-Admin	20,000	0	20,000	1,884.55	.00		18,115.45	9.4%
40202 60110 WC-Excess	275,000	0	275,000	.00	.00		275,000.00	.0%
40202 60120 WC-Expense	50,000	0	50,000	4,276.42	.00		45,723.58	8.6%
40202 60130 WC-Medical	200,000	0	200,000	23,802.54	.00		176,197.46	11.9%
40202 60140 WC-Settlem	100,000	0	100,000	.00	.00		100,000.00	.0%
40202 60150 WC-weekly	200,000	0	200,000	24,329.46	.00		175,670.54	12.2%
TOTAL workers' Compensation	845,000	0	845,000	54,292.97	.00		790,707.03	6.4%
TOTAL workers' Compensation	-205,000	0	-205,000	54,292.97	.00		-259,292.97	-26.5%
TOTAL REVENUES	-1,050,000	0	-1,050,000	.00	.00		-1,050,000.00	
TOTAL EXPENSES	845,000	0	845,000	54,292.97	.00		790,707.03	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 01

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
420 Health Insurance							
<b>420 Health Insurance</b>							
420 36040 Interest-M	0	0	0	-4,607.65	.00	4,607.65	100.0%
420 38006 Misc-Healt	-1,600,000	0	-1,600,000	-124,615.73	.00	-1,475,384.27	7.8%*
420 38010 Misc-HI-Ci	-5,000,000	0	-5,000,000	-373,847.20	.00	-4,626,152.80	7.5%*
420 38012 Misc-Reimb	0	0	0	-1,135.20	.00	1,135.20	100.0%
TOTAL Health Insurance	-6,600,000	0	-6,600,000	-504,205.78	.00	-6,095,794.22	7.6%



YEAR-TO-DATE BUDGET REPORT

FOR 2024 01

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
420 Health Insurance							
<b>42020 Health Insurance</b>							
42020 60200 Insur-Admi	50,000	0	50,000	2,195.73	.00	47,804.27	4.4%
42020 60220 Insur-Clai	6,550,000	0	6,550,000	1,021,658.64	.00	5,528,341.36	15.6%
TOTAL Health Insurance	6,600,000	0	6,600,000	1,023,854.37	.00	5,576,145.63	15.5%
TOTAL Health Insurance	0	0	0	519,648.59	.00	-519,648.59	100.0%
TOTAL REVENUES	-6,600,000	0	-6,600,000	-504,205.78	.00	-6,095,794.22	
TOTAL EXPENSES	6,600,000	0	6,600,000	1,023,854.37	.00	5,576,145.63	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 01

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
500 Fire Protection							
<b>500 Fire Protection</b>							
500 37125 State-Fire	-550,000	0	-550,000	.00	.00	-550,000.00	.0%*
TOTAL Fire Protection	-550,000	0	-550,000	.00	.00	-550,000.00	.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 01

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
500 Fire Protection							
<b>50000 Fire Protection</b>							
50000 64475 Ops-Materi	5,000	0	5,000	.00	462.44	4,537.56	9.2%
50000 65550 Maint-Vehi	0	0	0	.00	1,085.43	-1,085.43	100.0%*
50000 66100 Empl-Train	30,000	0	30,000	.00	.00	30,000.00	.0%
50000 66200 Empl-Per D	30,000	0	30,000	.00	.00	30,000.00	.0%
50000 80500 Cap-Equipm	769,997	0	769,997	.00	723,802.00	46,195.00	94.0%
TOTAL Fire Protection	834,997	0	834,997	.00	725,349.87	109,647.13	86.9%
TOTAL Fire Protection	284,997	0	284,997	.00	725,349.87	-440,352.87	254.5%
TOTAL REVENUES	-550,000	0	-550,000	.00	.00	-550,000.00	
TOTAL EXPENSES	834,997	0	834,997	.00	725,349.87	109,647.13	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 01

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
501 Emergency Medical Services							
<b>501 Emergency Medical Services</b>							
501 37115 State-EMS	-20,000	0	-20,000	.00	.00	-20,000.00	.0%*
TOTAL Emergency Medical Services	-20,000	0	-20,000	.00	.00	-20,000.00	.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 01

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
501 Emergency Medical Services							
<b>50101 Emergency Medical Services</b>							
50101 64225 ops-Fire E	22,115	0	22,115	.00	.00	22,115.00	.0%
TOTAL Emergency Medical Services	22,115	0	22,115	.00	.00	22,115.00	.0%
TOTAL Emergency Medical Services	2,115	0	2,115	.00	.00	2,115.00	.0%
TOTAL REVENUES	-20,000	0	-20,000	.00	.00	-20,000.00	
TOTAL EXPENSES	22,115	0	22,115	.00	.00	22,115.00	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 01

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
520 Law Enforcement Protection							
<b>520 Law Enforcement Protection</b>							
520 37130 State-Law	-197,000	0	-197,000	.00	.00	-197,000.00	.0%*
TOTAL Law Enforcement Protection	-197,000	0	-197,000	.00	.00	-197,000.00	.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 01

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
520 Law Enforcement Protection							
<b>52020 Law Enforcement Protection</b>							
52020 64525 Ops-Police	39,400	0	39,400	8,233.59	35,016.71	-3,850.30	109.8%*
52020 66100 Empl-Train	157,600	0	157,600	.00	8,607.00	148,993.00	5.5%
52020 66200 Empl-Per D	0	0	0	397.11	.00	-397.11	100.0%*
TOTAL Law Enforcement Protection	197,000	0	197,000	8,630.70	43,623.71	144,745.59	26.5%
TOTAL Law Enforcement Protection	0	0	0	8,630.70	43,623.71	-52,254.41	100.0%
TOTAL REVENUES	-197,000	0	-197,000	.00	.00	-197,000.00	
TOTAL EXPENSES	197,000	0	197,000	8,630.70	43,623.71	144,745.59	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 01

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
521 Law Enforcement Retention Fund							
<b>521 Law Enforcement Retention Fund</b>							
521 37199 State-Misc	-300,000	0	-300,000	.00	.00	-300,000.00	.0%*
521 45000 Tran-TO-E	300,000	0	300,000	.00	.00	300,000.00	.0%
TOTAL Law Enforcement Retention Fund	0	0	0	.00	.00	.00	.0%
TOTAL Law Enforcement Retention Fund	0	0	0	.00	.00	.00	.0%
TOTAL REVENUES	-300,000	0	-300,000	.00	.00	-300,000.00	
TOTAL EXPENSES	300,000	0	300,000	.00	.00	300,000.00	



YEAR-TO-DATE BUDGET REPORT

FOR 2024 01

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
550 Beautification							
<b>550 Beautification</b>							
550 37105 State-Beau	-24,420	0	-24,420	-19,230.39	.00	-5,189.61	78.7%*
550 40000 Trans-IN	-75,000	0	-75,000	.00	.00	-75,000.00	.0%*
TOTAL Beautification	-99,420	0	-99,420	-19,230.39	.00	-80,189.61	19.3%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 01

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
550 Beautification							
<b>55050 Beautification</b>							
55050 61000 ConProf-Ad	3,000	0	3,000	.00	.00	3,000.00	.0%
55050 61200 ConProf-Ge	72,050	0	72,050	1,100.00	1,100.00	69,850.00	3.1%
55050 64425 Ops-Landsc	3,000	0	3,000	.00	.00	3,000.00	.0%
55050 64475 Ops-Materi	30,000	0	30,000	.00	.00	30,000.00	.0%
55050 66000 Empl-Dues	220	0	220	.00	.00	220.00	.0%
55050 66100 Empl-Train	2,200	0	2,200	.00	.00	2,200.00	.0%
55050 66200 Empl-Per D	1,050	0	1,050	.00	.00	1,050.00	.0%
TOTAL Beautification	111,520	0	111,520	1,100.00	1,100.00	109,320.00	2.0%
TOTAL Beautification	12,100	0	12,100	-18,130.39	1,100.00	29,130.39	-140.7%
TOTAL REVENUES	-99,420	0	-99,420	-19,230.39	.00	-80,189.61	
TOTAL EXPENSES	111,520	0	111,520	1,100.00	1,100.00	109,320.00	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 01

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
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570 Municipal Transit

570 33017 Fees-Trans	-34,000	0	-34,000	-3,239.00	.00	-30,761.00	9.5%*
570 33018 Contract F	-10,000	0	-10,000	-2,098.25	.00	-7,901.75	21.0%*
570 37220 5311 Admin	-166,450	0	-166,450	.00	.00	-166,450.00	.0%*
570 37230 5311 Op	-375,443	0	-375,443	.00	.00	-375,443.00	.0%*
570 37235 5311 Cap	-385,043	0	-385,043	-103,516.73	.00	-281,526.17	26.9%*
570 40000 Trans-IN	-1,200,000	0	-1,200,000	.00	.00	-1,200,000.00	.0%*
TOTAL Municipal Transit	-2,170,936	0	-2,170,936	-108,853.98	.00	-2,062,081.92	5.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 01								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED				AVAILABLE	PCT
570 Municipal Transit	APPROP	ADJSTMTS	BUDGET	YTD	ACTUAL	ENCUMBRANCES	BUDGET	USE/COL
<b>57070 Municipal Transit</b>								
57070 50500 Labor-Regu	819,672	0	819,672	48,277.56		.00	771,394.44	5.9%
57070 51000 Labor-OT	15,251	0	15,251	508.67		.00	14,742.33	3.3%
57070 52000 Labor-Vaca	0	0	0	4,581.98		.00	-4,581.98	100.0%*
57070 52100 Labor-Holi	0	0	0	2,582.67		.00	-2,582.67	100.0%*
57070 53000 Labor-Sick	0	0	0	1,361.20		.00	-1,361.20	100.0%*
57070 54000 Labor-Othe	3,375	0	3,375	.00		.00	3,375.00	.0%
57070 55000 Labor-Allo	3,428	0	3,428	268.50		.00	3,159.50	7.8%
57070 58000 Associated	145,688	0	145,688	12,116.86		.00	133,571.14	8.3%
57070 58100 Associated	60,627	0	60,627	4,114.93		.00	56,512.07	6.8%
57070 58200 Associated	74,953	0	74,953	5,462.31		.00	69,490.69	7.3%
57070 58300 Associated	13,886	0	13,886	1,035.66		.00	12,850.34	7.5%
57070 58900 Associated	260	0	260	.00		.00	260.00	.0%
57070 61000 ConProf-Ad	0	0	0	.00		3,296.00	-3,296.00	100.0%*
57070 61200 ConProf-Ge	75,500	0	75,500	252.32	10,575.09		64,672.59	14.3%
57070 61900 ConProf-Mi	0	0	0	.00	18,996.01		-18,996.01	100.0%*
57070 63100 Fees-Filin	210	0	210	.00		.00	210.00	.0%
57070 64475 Ops-Materi	21,000	0	21,000	1,529.06	659.48		18,811.46	10.4%
57070 64600 Ops-Postag	210	0	210	9.55		.00	200.45	4.5%
57070 64775 Ops-Tools	4,200	0	4,200	1,349.62	122.47		2,727.91	35.0%
57070 64800 Ops-Unifor	2,100	0	2,100	.00		.00	2,100.00	.0%
57070 64825 Ops-Vehicl	120,000	0	120,000	8,198.51	75,363.11		36,438.38	69.6%
57070 64990 Ops-Misc	0	0	0	.00	600.00		-600.00	100.0%*
57070 65000 Maint-Buil	4,730	0	4,730	737.34	2,482.00		1,510.66	68.1%
57070 65050 Maint-Equi	110	0	110	522.62		.00	-412.62	475.1%*
57070 65550 Maint-Vehi	34,650	0	34,650	1,504.13	10,666.43		22,479.44	35.1%
57070 66000 Empl-Dues	840	0	840	400.00		.00	440.00	47.6%
57070 66100 Empl-Train	2,100	0	2,100	.00		.00	2,100.00	.0%
57070 66200 Empl-Per D	1,680	0	1,680	.00		.00	1,680.00	.0%
57070 66500 Empl-Perso	1,050	0	1,050	.00	400.00		650.00	38.1%
57070 67100 Util-Elect	4,860	0	4,860	345.69	5,642.00		-1,127.69	123.2%*
57070 67200 Util-Gas	3,390	0	3,390	25.43	3,038.90		325.67	90.4%
57070 67400 Util-Telep	19,450	0	19,450	1,671.19	9,082.13		8,696.68	55.3%
57070 67500 Util-Water	2,300	0	2,300	182.29	2,397.19		-279.48	112.2%*
57070 80300 Cap-Improv	8,435	0	8,435	.00		.00	8,435.00	.0%
57070 80500 Cap-Equipm	534,283	0	534,283	.00	61,930.90		472,352.10	11.6%
TOTAL Municipal Transit	1,978,238	0	1,978,238	97,038.09	205,251.71		1,675,948.20	15.3%
TOTAL Municipal Transit	-192,698	0	-192,698	-11,815.89	205,251.71		-386,133.72	-100.4%
TOTAL REVENUES	-2,170,936	0	-2,170,936	-108,853.98		.00	-2,062,081.92	
TOTAL EXPENSES	1,978,238	0	1,978,238	97,038.09	205,251.71		1,675,948.20	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 01

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
580 CDBG Grant							
<b>580 CDBG Grant</b>							
580 37290 Federal-Mi	0	0	0	-49,848.11	.00	49,848.11	100.0%
TOTAL CDBG Grant	0	0	0	-49,848.11	.00	49,848.11	100.0%
TOTAL CDBG Grant	0	0	0	-49,848.11	.00	49,848.11	100.0%
TOTAL REVENUES	0	0	0	-49,848.11	.00	49,848.11	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 01								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT	
600 LT-Promotional	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL	
<b>600 LT-Promotional</b>								
600 30400 LT-Promo	-900,000	0	-900,000	-112,218.29	.00	-787,781.71	12.5%*	
600 30401 LT-Pro-Pen	0	0	0	-275.53	.00	275.53	100.0%	
TOTAL LT-Promotional	-900,000	0	-900,000	-112,493.82	.00	-787,506.18	12.5%	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 01

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
600 LT-Promotional							
<b>60000 LT-Promotional</b>							
60000 68400 LT-Promo-C	396,267	0	396,267	28,179.44	155,746.53	212,341.43	46.4%
60000 68700 LT-Promo-O	935,104	0	935,104	66,820.25	833,283.45	35,000.00	96.3%
60000 80500 Cap-Equipm	1,128,874	0	1,128,874	.00	780,880.99	347,993.01	69.2%
TOTAL LT-Promotional	2,460,245	0	2,460,245	94,999.69	1,769,910.97	595,334.44	75.8%
TOTAL LT-Promotional	1,560,245	0	1,560,245	-17,494.13	1,769,910.97	-192,171.74	112.3%
TOTAL REVENUES	-900,000	0	-900,000	-112,493.82	.00	-787,506.18	
TOTAL EXPENSES	2,460,245	0	2,460,245	94,999.69	1,769,910.97	595,334.44	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 01									
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED				AVAILABLE	PCT	
650 LT-Non Promotional	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL		
<b>650 LT-Non Promotional</b>									
650 30402 LT-NP	-1,300,000	0	-1,300,000	-168,327.49	.00	-1,131,672.51	12.9%*		
650 30403 LT-NP Pen	0	0	0	-413.30	.00	413.30	100.0%		
TOTAL LT-Non Promotional	-1,300,000	0	-1,300,000	-168,740.79	.00	-1,131,259.21	13.0%		



YEAR-TO-DATE BUDGET REPORT

FOR 2024 01

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
650 LT-Non Promotional							
<b>65000 LT-Non Promotional</b>							
65000 61200 ConProf-Ge	2,800	0	2,800	.00	2,800.00	.00	100.0%
65000 68400 LT-City	295,000	0	295,000	14,393.63	100,680.22	179,926.15	39.0%
65000 68700 LT-Outside	551,306	0	551,306	.00	466,902.99	84,402.99	84.7%
65000 80200 Cap-Buildi	150,000	0	150,000	.00	.00	150,000.00	.0%
65000 80300 Cap-Improv	219,088	0	219,088	.00	2,882.96	216,205.04	1.3%
65000 80500 Cap-Equipm	110,000	0	110,000	.00	86,596.07	23,403.93	78.7%
TOTAL LT-Non Promotional	1,328,194	0	1,328,194	14,393.63	659,862.24	653,938.11	50.8%
TOTAL LT-Non Promotional	28,194	0	28,194	-154,347.16	659,862.24	-477,321.10	1793.0%
TOTAL REVENUES	-1,300,000	0	-1,300,000	-168,740.79	.00	-1,131,259.21	
TOTAL EXPENSES	1,328,194	0	1,328,194	14,393.63	659,862.24	653,938.11	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 01									
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED				AVAILABLE	PCT	
680 LT-Discretionary	APPROP	ADJSTMTS	BUDGET	YTD	ACTUAL	ENCUMBRANCES	BUDGET	USE/COL	
<b>680 LT-Discretionary</b>									
680 30404 LT-Discret	-1,200,000	0	-1,200,000	-106,327.38		.00	-1,093,672.62	8.9%*	
680 30405 LT-DisPen	0	0	0	-272.49		.00	272.49	100.0%	
TOTAL LT-Discretionary	-1,200,000	0	-1,200,000	-106,599.87		.00	-1,093,400.13	8.9%	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 01							
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
680 LT-Discretionary	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL
<b>68000 LT-Discretionary</b>							
68000 80200 Cap-LandIm	500,000	0	500,000	.00	.00	500,000.00	.0%
68000 80300 Cap-Build	300,000	0	300,000	.00	.00	300,000.00	.0%
68000 80400 Cap-Infras	250,000	0	250,000	.00	.00	250,000.00	.0%
68000 80500 Cap-Eq&Fur	0	0	0	45,915.00	404,587.97	-450,502.97	100.0%*
TOTAL LT-Discretionary	1,050,000	0	1,050,000	45,915.00	404,587.97	599,497.03	42.9%
TOTAL LT-Discretionary	-150,000	0	-150,000	-60,684.87	404,587.97	-493,903.10	-229.3%
TOTAL REVENUES	-1,200,000	0	-1,200,000	-106,599.87	.00	-1,093,400.13	
TOTAL EXPENSES	1,050,000	0	1,050,000	45,915.00	404,587.97	599,497.03	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 01							
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
700 Water & Sewer	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL
<b>700 Water &amp; Sewer</b>							
700 33006 Fees-Late	-220,000	0	-220,000	-19,071.25	.00	-200,928.75	8.7%*
700 33008 Fees-Lien	-500	0	-500	-97.67	.00	-402.33	19.5%*
700 33011 Fees-NSF	-1,000	0	-1,000	-605.44	.00	-394.56	60.5%*
700 33019 W&S Connec	0	0	0	-1,756.89	.00	1,756.89	100.0%
700 33020 W&S Reconn	0	0	0	-15,513.38	.00	15,513.38	100.0%
700 33021 W&S Tap Fe	-115,000	0	-115,000	-13,291.98	.00	-101,708.02	11.6%*
700 34200 Septage	-480,000	0	-480,000	-90,070.10	.00	-389,929.90	18.8%*
700 34210 Effluent	-7,000	0	-7,000	.00	.00	-7,000.00	.0%*
700 34220 Services-C	-6,000,000	0	-6,000,000	-655,042.23	.00	-5,344,957.77	10.9%*
700 34230 Services-L	0	0	0	-2,272.19	.00	2,272.19	100.0%
700 34240 Services-D	-1,000,000	0	-1,000,000	-91,447.15	.00	-908,552.85	9.1%*
700 34250 Services-S	-5,200,000	0	-5,200,000	-494,142.62	.00	-4,705,857.38	9.5%*
700 34260 W&S Analys	-40,000	0	-40,000	-3,195.00	.00	-36,805.00	8.0%*
700 36000 CD Interes	0	0	0	-3,832.27	.00	3,832.27	100.0%
700 36040 Interest-M	0	0	0	-15,874.39	.00	15,874.39	100.0%
700 37135 State-Legi	-7,583,983	0	-7,583,983	.00	.00	-7,583,983.00	.0%*
700 38007 Misc-Long/	0	0	0	5.06	.00	-5.06	100.0%*
700 38090 Misc-All O	0	0	0	280.54	.00	-280.54	100.0%*
700 40000 Trans-IN	-1,300,000	0	-1,300,000	.00	.00	-1,300,000.00	.0%*
700 45000 Transfer-T	250,000	0	250,000	.00	.00	250,000.00	.0%
<b>TOTAL Water &amp; Sewer</b>	<b>-21,697,483</b>	<b>0</b>	<b>-21,697,483</b>	<b>-1,405,926.96</b>	<b>.00</b>	<b>-20,291,556.04</b>	<b>6.5%</b>

YEAR-TO-DATE BUDGET REPORT

FOR 2024 01

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
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70000 Water

70000 50500 Labor-Regu	1,777,097	0	1,777,097	101,959.62	.00	1,675,137.38	5.7%
70000 51000 Labor-OT	128,179	0	128,179	21,230.86	.00	106,948.14	16.6%
70000 51100 Labor-DT	0	0	0	1,293.31	.00	-1,293.31	100.0%*
70000 52000 Labor-Vaca	0	0	0	10,816.62	.00	-10,816.62	100.0%*
70000 52100 Labor-Holi	0	0	0	5,913.38	.00	-5,913.38	100.0%*
70000 53000 Labor-Sick	0	0	0	5,079.90	.00	-5,079.90	100.0%*
70000 54000 Labor-Othe	6,250	0	6,250	317.50	.00	5,932.50	5.1%
70000 55000 Labor-Allo	44,535	0	44,535	3,301.70	.00	41,233.30	7.4%
70000 58000 Associated	348,177	0	348,177	25,937.22	.00	322,239.78	7.4%
70000 58100 Associated	140,528	0	140,528	10,774.19	.00	129,753.81	7.7%
70000 58200 Associated	191,202	0	191,202	12,973.73	.00	178,228.27	6.8%
70000 58300 Associated	35,421	0	35,421	2,458.04	.00	32,962.96	6.9%
70000 58900 Associated	270	0	270	.00	.00	270.00	.0%
70000 61200 ConProf-Ge	385,650	0	385,650	12,701.88	140,209.11	232,739.01	39.7%
70000 61900 ConProf-Mi	0	0	0	96.71	1,421.45	-1,518.16	100.0%*
70000 63350 Fees-Water	87,990	0	87,990	10,556.91	2,500.00	74,933.09	14.8%
70000 63400 Fees-Water	21,000	0	21,000	.00	.00	21,000.00	.0%
70000 63900 Fees-Misc	0	0	0	.00	675.00	-675.00	100.0%*
70000 64425 Ops-Landsc	3,150	0	3,150	500.00	2,699.00	-49.00	101.6%*
70000 64475 Ops-Materi	210,000	0	210,000	12,632.88	71,873.60	125,493.52	40.2%
70000 64575 Ops-PPE	15,750	0	15,750	435.00	1,377.27	13,937.73	11.5%
70000 64600 Ops-Postag	20,900	0	20,900	3,038.08	27,761.08	-9,899.16	147.4%*
70000 64675 Ops-Safety	5,250	0	5,250	.00	.00	5,250.00	.0%
70000 64775 Ops-Tools	31,500	0	31,500	731.26	5,292.13	25,476.61	19.1%
70000 64800 Ops-Unifor	15,230	0	15,230	1,095.96	4,283.21	9,850.83	35.3%
70000 64825 Ops-Vehicl	91,000	0	91,000	8,220.91	99,432.70	-16,653.61	118.3%*
70000 64990 Ops-Misc	0	0	0	203.44	.00	-203.44	100.0%*
70000 65000 Maint-Buil	31,500	0	31,500	910.72	3,557.57	27,031.71	14.2%
70000 65050 Maint-Equi	136,500	0	136,500	8,106.56	68,017.72	60,375.72	55.8%
70000 65350 Maint-Serv	672,000	0	672,000	34,852.44	29,555.10	607,592.46	9.6%
70000 65550 Maint-Vehi	94,500	0	94,500	5,351.26	13,880.46	75,268.28	20.4%
70000 65900 Maint-Misc	0	0	0	.00	1,234.38	-1,234.38	100.0%*
70000 66000 Empl-Dues	3,990	0	3,990	.00	4,839.00	-849.00	121.3%*
70000 66100 Empl-Train	7,350	0	7,350	.00	1,000.00	6,350.00	13.6%
70000 66200 Empl-Per D	1,580	0	1,580	.00	.00	1,580.00	.0%
70000 66500 Empl-Perso	210	0	210	.00	146.76	63.24	69.9%
70000 67100 Util-Elect	584,450	0	584,450	21,745.22	841,658.37	-278,953.59	147.7%*
70000 67200 Util-Gas	5,220	0	5,220	45.73	4,224.50	949.77	81.8%
70000 67400 Util-Telep	41,640	0	41,640	3,204.00	62,989.10	-24,553.10	159.0%*
70000 67500 Util-Water	5,150	0	5,150	273.72	3,550.45	1,325.83	74.3%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 01								
ACCOUNTS FOR:		ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
700	Water & Sewer	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL
70000	80300	Cap-Improv	0	80,850	.00	4,734.38	76,115.62	5.9%
70000	80400	Cap-Infras	0	4,986,156	292,743.95	1,034,740.38	3,658,671.67	26.6%
70000	80500	Cap-Equipm	0	400,000	.00	195,095.00	204,905.00	48.8%
TOTAL Water		10,610,175	0	10,610,175	619,502.70	2,626,747.72	7,363,924.58	30.6%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 01								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	YTD	ENCUMBRANCES	AVAILABLE	PCT	
700 Water & Sewer	APPROP	ADJSTMTS	BUDGET	ACTUAL		BUDGET	USE/COL	
<b>70001 waste water</b>								
70001 50500 Labor-Regu	664,980	0	664,980	40,567.97	.00	624,412.03	6.1%	
70001 51000 Labor-OT	15,454	0	15,454	788.43	.00	14,665.57	5.1%	
70001 51100 Labor-DT	0	0	0	985.00	.00	-985.00	100.0%*	
70001 52000 Labor-Vaca	0	0	0	3,057.94	.00	-3,057.94	100.0%*	
70001 52100 Labor-Holi	0	0	0	3,001.86	.00	-3,001.86	100.0%*	
70001 53000 Labor-Sick	0	0	0	1,590.11	.00	-1,590.11	100.0%*	
70001 54000 Labor-Othe	1,750	0	1,750	.00	.00	1,750.00	.0%	
70001 55000 Labor-Allo	11,774	0	11,774	910.50	.00	10,863.50	7.7%	
70001 58000 Associated	152,513	0	152,513	8,856.12	.00	143,656.88	5.8%	
70001 58100 Associated	50,677	0	50,677	3,692.89	.00	46,984.11	7.3%	
70001 58200 Associated	71,821	0	71,821	4,975.23	.00	66,845.77	6.9%	
70001 58300 Associated	13,304	0	13,304	943.19	.00	12,360.81	7.1%	
70001 58900 Associated	100	0	100	.00	.00	100.00	.0%	
70001 61200 ConProf-Ge	76,000	0	76,000	1,791.38	17,180.22	57,028.40	25.0%	
70001 61900 ConProf-Mi	0	0	0	69.89	830.81	-900.70	100.0%*	
70001 63300 Fees-Publi	1,050	0	1,050	.00	.00	1,050.00	.0%	
70001 64475 Ops-Materi	94,500	0	94,500	183.20	1,672.35	92,644.45	2.0%	
70001 64575 Ops-PPE	5,250	0	5,250	273.17	329.88	4,646.95	11.5%	
70001 64600 Ops-Postag	30,000	0	30,000	2,256.98	27,743.02	.00	100.0%	
70001 64775 Ops-Tools	31,500	0	31,500	607.98	2,483.09	28,408.93	9.8%	
70001 64800 Ops-Unifor	3,470	0	3,470	.00	.00	3,470.00	.0%	
70001 64825 Ops-Vehicl	5,500	0	5,500	661.06	5,989.92	-1,150.98	120.9%*	
70001 65000 Maint-Buil	8,930	0	8,930	158.59	2,255.51	6,515.90	27.0%	
70001 65050 Maint-Equi	210,000	0	210,000	26,050.42	58,669.81	125,279.77	40.3%	
70001 65550 Maint-Vehi	5,250	0	5,250	32.77	703.77	4,513.46	14.0%	
70001 66000 Empl-Dues	1,680	0	1,680	.00	.00	1,680.00	.0%	
70001 66100 Empl-Train	5,250	0	5,250	.00	240.00	5,010.00	4.6%	
70001 66200 Empl-Per D	4,410	0	4,410	.00	.00	4,410.00	.0%	
70001 66500 Empl-Perso	320	0	320	.00	.00	320.00	.0%	
70001 67100 Util-Elect	144,000	0	144,000	10,597.80	152,495.74	-19,093.54	113.3%*	
70001 67400 Util-Telep	5,250	0	5,250	359.56	4,663.13	227.31	95.7%	
70001 67500 Util-Water	1,060	0	1,060	55.67	1,614.26	-609.93	157.5%*	
70001 80400 Cap-Infras	675,000	0	675,000	.00	.00	675,000.00	.0%	
70001 80500 Cap-Equipm	3,132,828	0	3,132,828	.00	360,945.83	2,771,882.17	11.5%	
TOTAL Waste Water	5,423,621	0	5,423,621	112,467.71	637,817.34	4,673,335.95	13.8%	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 01								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	YTD	ENCUMBRANCES	AVAILABLE	PCT	
700 Water & Sewer	APPROP	ADJSTMTS	BUDGET	ACTUAL		BUDGET	USE/COL	
<b>70002 Double Eagle</b>								
70002 50500 Labor-Regu	531,138	0	531,138	32,370.88	.00	498,767.12	6.1%	
70002 51000 Labor-OT	53,544	0	53,544	5,512.65	.00	48,031.35	10.3%	
70002 51100 Labor-DT	0	0	0	226.80	.00	-226.80	100.0%*	
70002 52000 Labor-Vaca	0	0	0	3,912.15	.00	-3,912.15	100.0%*	
70002 52100 Labor-Holi	0	0	0	1,354.64	.00	-1,354.64	100.0%*	
70002 53000 Labor-Sick	0	0	0	836.40	.00	-836.40	100.0%*	
70002 54000 Labor-Othe	1,750	0	1,750	45.50	.00	1,704.50	2.6%	
70002 55000 Labor-Allo	8,295	0	8,295	636.00	.00	7,659.00	7.7%	
70002 58000 Associated	119,127	0	119,127	8,024.24	.00	111,102.76	6.7%	
70002 58100 Associated	42,714	0	42,714	3,208.31	.00	39,505.69	7.5%	
70002 58200 Associated	54,575	0	54,575	3,993.42	.00	50,581.58	7.3%	
70002 58300 Associated	10,110	0	10,110	756.74	.00	9,353.26	7.5%	
70002 58900 Associated	80	0	80	.00	.00	80.00	.0%	
70002 61200 ConProf-Ge	105,800	0	105,800	126.51	42,601.52	63,071.97	40.4%	
70002 64475 Ops-Materi	49,040	0	49,040	3,066.52	1,528.05	44,445.43	9.4%	
70002 64575 Ops-PPE	5,250	0	5,250	39.24	29.00	5,181.76	1.3%	
70002 64600 Ops-Postag	210	0	210	.00	.00	210.00	.0%	
70002 64775 Ops-Tools	10,500	0	10,500	657.83	342.30	9,499.87	9.5%	
70002 64800 Ops-Unifor	2,940	0	2,940	335.76	461.94	2,142.30	27.1%	
70002 64825 Ops-Vehicl	43,000	0	43,000	5,295.30	67,850.73	-30,146.03	170.1%*	
70002 65050 Maint-Equi	73,500	0	73,500	1,000.49	4,288.11	68,211.40	7.2%	
70002 65350 Maint-Serv	84,000	0	84,000	425.72	860.00	82,714.28	1.5%	
70002 65550 Maint-Vehi	35,000	0	35,000	2,635.13	1,547.95	30,816.92	12.0%	
70002 66000 Empl-Dues	740	0	740	.00	682.00	58.00	92.2%	
70002 66100 Empl-Train	3,150	0	3,150	.00	1,000.00	2,150.00	31.7%	
70002 66200 Empl-Per D	1,000	0	1,000	.00	.00	1,000.00	.0%	
70002 66500 Empl-Perso	420	0	420	.00	.00	420.00	.0%	
70002 67100 Util-Elect	146,380	0	146,380	6,772.52	166,402.88	-26,795.40	118.3%*	
70002 67200 Util-Gas	1,040	0	1,040	29.89	2,278.00	-1,267.89	221.9%*	
70002 67400 Util-Telep	4,970	0	4,970	608.46	20,032.00	-15,670.46	415.3%*	
70002 67500 Util-Water	530	0	530	25.72	1,691.36	-1,187.08	324.0%*	
70002 80400 Cap-Infras	3,986,535	0	3,986,535	.00	149,858.14	3,836,676.86	3.8%	
70002 80500 Cap-Equipm	150,000	0	150,000	.00	.00	150,000.00	.0%	
<b>TOTAL Double Eagle</b>	<b>5,525,338</b>	<b>0</b>	<b>5,525,338</b>	<b>81,896.82</b>	<b>461,453.98</b>	<b>4,981,987.20</b>	<b>9.8%</b>	



YEAR-TO-DATE BUDGET REPORT

FOR 2024 01								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	YTD	ENCUMBRANCES	AVAILABLE	PCT	
700 Water & Sewer	APPROP	ADJSTMTS	BUDGET	ACTUAL		BUDGET	USE/COL	
<b>70003 Collection System</b>								
70003 50500 Labor-Regu	379,124	0	379,124	20,682.32	.00	358,441.68	5.5%	
70003 51000 Labor-OT	52,300	0	52,300	1,054.49	.00	51,245.51	2.0%	
70003 52000 Labor-Vaca	0	0	0	2,258.52	.00	-2,258.52	100.0%*	
70003 52100 Labor-Holi	0	0	0	1,268.00	.00	-1,268.00	100.0%*	
70003 53000 Labor-Sick	0	0	0	1,151.43	.00	-1,151.43	100.0%*	
70003 54000 Labor-Othe	1,250	0	1,250	124.00	.00	1,126.00	9.9%	
70003 55000 Labor-Allo	7,667	0	7,667	486.50	.00	7,180.50	6.3%	
70003 58000 Associated	77,161	0	77,161	5,929.76	.00	71,231.24	7.7%	
70003 58100 Associated	32,263	0	32,263	1,916.21	.00	30,346.79	5.9%	
70003 58200 Associated	40,948	0	40,948	2,675.86	.00	38,272.14	6.5%	
70003 58300 Associated	7,585	0	7,585	507.21	.00	7,077.79	6.7%	
70003 58900 Associated	60	0	60	.00	.00	60.00	.0%	
70003 61200 ConProf-Ge	32,350	0	32,350	126.51	25,457.88	6,765.61	79.1%	
70003 61900 ConProf-Mi	0	0	0	.00	645.00	-645.00	100.0%*	
70003 64475 Ops-Materi	34,650	0	34,650	2,160.60	59.96	32,429.44	6.4%	
70003 64575 Ops-PPE	0	0	0	.00	14.18	-14.18	100.0%*	
70003 64600 Ops-Postag	0	0	0	494.67	.00	-494.67	100.0%*	
70003 64775 Ops-Tools	15,750	0	15,750	.00	.00	15,750.00	.0%	
70003 64800 Ops-Unifor	3,360	0	3,360	287.76	683.36	2,388.88	28.9%	
70003 64825 Ops-Vehicl	53,000	0	53,000	5,358.32	56,613.72	-8,972.04	116.9%*	
70003 65000 Maint-Buil	10,500	0	10,500	.00	.00	10,500.00	.0%	
70003 65050 Maint-Equi	42,000	0	42,000	18.96	21.16	41,959.88	.1%	
70003 65350 Maint-Serv	78,750	0	78,750	4,997.91	1,652.19	72,099.90	8.4%	
70003 65550 Maint-Vehi	31,500	0	31,500	523.44	2,430.22	28,546.34	9.4%	
70003 66000 Empl-Dues	740	0	740	.00	735.00	5.00	99.3%	
70003 66100 Empl-Train	5,250	0	5,250	.00	5,000.00	250.00	95.2%	
70003 66200 Empl-Per D	1,680	0	1,680	.00	.00	1,680.00	.0%	
70003 66500 Empl-Perso	530	0	530	35.75	150.00	344.25	35.0%	
70003 66600 Empl-Servi	110	0	110	.00	.00	110.00	.0%	
70003 67100 Util-Elect	76,000	0	76,000	1,733.73	106,196.12	-31,929.85	142.0%*	
70003 67400 Util-Telep	10,500	0	10,500	.00	15,326.20	-4,826.20	146.0%*	
70003 67500 Util-Water	13,770	0	13,770	1,057.44	15,687.78	-2,975.22	121.6%*	
70003 80300 Cap-Improv	4,495,693	0	4,495,693	2,912.28	2,733,308.77	1,759,471.95	60.9%	
70003 80400 Cap-Infras	6,577,263	0	6,577,263	75.18	183,282.31	6,393,905.51	2.8%	
70003 80500 Cap-Equipm	135,000	0	135,000	.00	88,809.00	46,191.00	65.8%	
<b>TOTAL Collection System</b>	<b>12,216,754</b>	<b>0</b>	<b>12,216,754</b>	<b>57,836.85</b>	<b>3,236,072.85</b>	<b>8,922,844.30</b>	<b>27.0%</b>	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 01									
ACCOUNTS FOR:		ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT	
700	Water & Sewer	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL	
<b>70004 Lab Environmental Services</b>									
70004	50500	Labor-Regu	258,754	0	258,754	15,057.15	.00	243,696.85	5.8%
70004	51000	Labor-OT	4,396	0	4,396	.00	.00	4,396.00	.0%
70004	51100	Labor-DT	0	0	0	597.60	.00	-597.60	100.0%*
70004	52000	Labor-Vaca	0	0	0	2,199.86	.00	-2,199.86	100.0%*
70004	52100	Labor-Holi	0	0	0	985.60	.00	-985.60	100.0%*
70004	53000	Labor-Sick	0	0	0	1,377.18	.00	-1,377.18	100.0%*
70004	54000	Labor-Othe	750	0	750	.00	.00	750.00	.0%
70004	55000	Labor-Allo	3,533	0	3,533	274.50	.00	3,258.50	7.8%
70004	58000	Associated	57,906	0	57,906	4,825.42	.00	53,080.58	8.3%
70004	58100	Associated	18,923	0	18,923	1,444.04	.00	17,478.96	7.6%
70004	58200	Associated	27,677	0	27,677	2,070.17	.00	25,606.83	7.5%
70004	58300	Associated	5,127	0	5,127	392.40	.00	4,734.60	7.7%
70004	58900	Associated	30	0	30	.00	.00	30.00	.0%
70004	61200	ConProf-Ge	6,440	0	6,440	262.32	6,368.29	-190.61	103.0%*
70004	64475	Ops-Materi	26,250	0	26,250	3,179.39	2,133.66	20,936.95	20.2%
70004	64600	Ops-Postag	1,580	0	1,580	4.29	.00	1,575.71	.3%
70004	64800	Ops-Unifor	1,050	0	1,050	.00	.00	1,050.00	.0%
70004	64825	Ops-Vehicl	1,400	0	1,400	.00	191.29	1,208.71	13.7%
70004	65000	Maint-Buil	2,100	0	2,100	1,220.00	216.55	663.45	68.4%
70004	65050	Maint-Equi	1,050	0	1,050	389.60	.00	660.40	37.1%
70004	65550	Maint-Vehi	210	0	210	.00	.00	210.00	.0%
70004	66000	Empl-Dues	420	0	420	.00	100.00	320.00	23.8%
70004	66100	Empl-Train	1,580	0	1,580	.00	1,080.00	500.00	68.4%
70004	66200	Empl-Per D	1,050	0	1,050	.00	.00	1,050.00	.0%
70004	66500	Empl-Perso	110	0	110	.00	.00	110.00	.0%
70004	67400	Util-Telep	530	0	530	30.91	612.48	-113.39	121.4%*
70004	80500	Cap-Equipm	58,500	0	58,500	.00	.00	58,500.00	.0%
TOTAL Lab Environmental Services		479,366	0	479,366	34,310.43	10,702.27		434,353.30	9.4%
TOTAL Water & Sewer		12,557,771	0	12,557,771	-499,912.45	6,972,794.16		6,084,889.29	51.5%
TOTAL REVENUES		-21,947,483	0	-21,947,483	-1,405,926.96	.00		-20,541,556.04	
TOTAL EXPENSES		34,505,254	0	34,505,254	906,014.51	6,972,794.16		26,626,445.33	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 01

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
720 Solid waste Disposal							
<b>720 Solid waste Disposal</b>							
720 30040 GRTR-Envir	-1,219,136	0	-1,219,136	-120,176.41	.00	-1,098,959.59	9.9%*
720 34100 Services-S	-7,300,000	0	-7,300,000	-659,305.35	.00	-6,640,694.65	9.0%*
720 38013 Misc-Scrap	-10,000	0	-10,000	-3,029.00	.00	-6,971.00	30.3%*
720 45000 Transfer-T	1,251,000	0	1,251,000	.00	.00	1,251,000.00	.0%
TOTAL Solid waste Disposal	-7,278,136	0	-7,278,136	-782,510.76	.00	-6,495,625.24	10.8%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 01

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
720 Solid Waste Disposal							
<b>72030 Solid waste Disposal</b>							
72030 50500 Labor-Regu	1,488,674	0	1,488,674	77,377.66	.00	1,411,296.34	5.2%
72030 51000 Labor-OT	129,350	0	129,350	18,252.00	.00	111,098.00	14.1%
72030 51100 Labor-DT	0	0	0	6,235.29	.00	-6,235.29	100.0%*
72030 52000 Labor-Vaca	0	0	0	6,919.98	.00	-6,919.98	100.0%*
72030 52100 Labor-Holi	0	0	0	5,326.96	.00	-5,326.96	100.0%*
72030 53000 Labor-Sick	0	0	0	3,982.10	.00	-3,982.10	100.0%*
72030 54000 Labor-Othe	3,750	0	3,750	.00	.00	3,750.00	.0%
72030 55000 Labor-Allo	31,215	0	31,215	2,005.40	.00	29,209.60	6.4%
72030 58000 Associated	335,012	0	335,012	19,383.02	.00	315,628.98	5.8%
72030 58100 Associated	121,533	0	121,533	8,781.56	.00	112,751.44	7.2%
72030 58200 Associated	160,548	0	160,548	9,616.58	.00	150,931.42	6.0%
72030 58300 Associated	29,740	0	29,740	1,823.07	.00	27,916.93	6.1%
72030 58900 Associated	260	0	260	.00	.00	260.00	.0%
72030 61200 ConProf-Ge	140,000	0	140,000	7,847.87	4,786.23	127,365.90	9.0%
72030 61500 ConProf-Ho	70,000	0	70,000	.00	38,821.09	31,178.91	55.5%
72030 63225 Fees-NMTRD	58,000	0	58,000	4,582.20	.00	53,417.80	7.9%
72030 64425 Ops-Landsc	1,050	0	1,050	.00	.00	1,050.00	.0%
72030 64475 Ops-Materi	50,000	0	50,000	1,082.82	6,218.08	42,699.10	14.6%
72030 64600 Ops-Postag	26,250	0	26,250	2,762.48	27,743.02	-4,255.50	116.2%*
72030 64750 Ops-SWD Co	600,000	0	600,000	.00	.00	600,000.00	.0%
72030 64775 Ops-Tools	31,500	0	31,500	.00	1,166.80	30,333.20	3.7%
72030 64800 Ops-Unifor	9,870	0	9,870	.00	4,022.75	5,847.25	40.8%
72030 64825 Ops-Vehicl	485,000	0	485,000	42,041.96	444,099.86	-1,141.82	100.2%*
72030 65000 Maint-Buil	5,250	0	5,250	414.50	.00	4,835.50	7.9%
72030 65050 Maint-Equi	840	0	840	.00	466.40	373.60	55.5%
72030 65400 Maint-SWD	88,200	0	88,200	.00	.00	88,200.00	.0%
72030 65550 Maint-Vehi	555,000	0	555,000	16,633.29	82,220.51	456,146.20	17.8%
72030 66000 Empl-Dues	530	0	530	.00	.00	530.00	.0%
72030 66100 Empl-Train	10,000	0	10,000	533.36	480.00	8,986.64	10.1%
72030 66200 Empl-Per D	840	0	840	817.00	.00	23.00	97.3%
72030 66500 Empl-Perso	3,050	0	3,050	35.75	2,708.11	306.14	90.0%
72030 67100 Util-Elect	1,050	0	1,050	.00	.00	1,050.00	.0%
72030 67400 Util-Telep	740	0	740	10.51	990.54	-261.05	135.3%*
72030 67500 Util-Water	1,050	0	1,050	75.68	968.28	6.04	99.4%
72030 80400 Cap-Infras	125,000	0	125,000	.00	.00	125,000.00	.0%
72030 80500 Cap-Equipm	3,674,702	0	3,674,702	.00	1,496,294.00	2,178,408.00	40.7%
TOTAL Solid Waste Disposal	8,238,004	0	8,238,004	236,541.04	2,110,985.67	5,890,477.29	28.5%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 01

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
720 Solid waste Disposal							
<b>72031 Sandpoint Landfill</b>							
72031 64400 ops-Landfi	1,000,000	0	1,000,000	.00	1,728,622.14	-728,622.14	172.9%*
TOTAL Sandpoint Landfill	1,000,000	0	1,000,000	.00	1,728,622.14	-728,622.14	172.9%
TOTAL Solid waste Disposal	1,959,868	0	1,959,868	-545,969.72	3,839,607.81	-1,333,770.09	168.1%
TOTAL REVENUES	-8,529,136	0	-8,529,136	-782,510.76	.00	-7,746,625.24	
TOTAL EXPENSES	10,489,004	0	10,489,004	236,541.04	3,839,607.81	6,412,855.15	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 01								
ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL	
750 Special Museum								
<b>750 Special Museum</b>								
750 33003 Fees-Class	-1,000	0	-1,000	-135.00	.00	-865.00	13.5%*	
750 38090 Misc-All O	-6,000	0	-6,000	-589.11	.00	-5,410.89	9.8%*	
TOTAL Special Museum	-7,000	0	-7,000	-724.11	.00	-6,275.89	10.3%	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 01

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
750 Special Museum							
<b>75060 Special Museum</b>							
75060 61200 ConProf-Ge	1,000	0	1,000	18.21	.00	981.79	1.8%
75060 64475 Ops-Materi	14,000	0	14,000	.00	459.80	13,540.20	3.3%
TOTAL Special Museum	15,000	0	15,000	18.21	459.80	14,521.99	3.2%
TOTAL Special Museum	8,000	0	8,000	-705.90	459.80	8,246.10	-3.1%
TOTAL REVENUES	-7,000	0	-7,000	-724.11	.00	-6,275.89	
TOTAL EXPENSES	15,000	0	15,000	18.21	459.80	14,521.99	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 01							
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
790 Golf Pro Shop	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL
<b>790 Golf Pro Shop</b>							
790 32130 Permits-Go	-10,000	0	-10,000	.00	.00	-10,000.00	.0%*
790 33005 Fees-Golf	-380,000	0	-380,000	.00	.00	-380,000.00	.0%*
790 33024 Fees-RB/CT	-260,000	0	-260,000	-40,445.00	.00	-219,555.00	15.6%*
790 33028 Fees-Tourn	-95,000	0	-95,000	-9,592.00	.00	-85,408.00	10.1%*
790 33030 Fees-Mini	-12,000	0	-12,000	-5,809.52	.00	-6,190.48	48.4%*
790 34320 Concession	-25,000	0	-25,000	-5,491.43	.00	-19,508.57	22.0%*
790 38007 Misc-Long/	0	0	0	-169.00	.00	169.00	100.0%
790 38012 Misc-Reimb	0	0	0	-900.00	.00	900.00	100.0%
790 38020 Misc-Alcoh	-145,000	0	-145,000	-19,926.67	.00	-125,073.33	13.7%*
790 38025 Misc-Golf	-190,000	0	-190,000	-59,519.05	.00	-130,480.95	31.3%*
790 45000 Transfer-T	50,000	0	50,000	.00	.00	50,000.00	.0%
<b>TOTAL Golf Pro Shop</b>	<b>-1,067,000</b>	<b>0</b>	<b>-1,067,000</b>	<b>-141,852.67</b>	<b>.00</b>	<b>-925,147.33</b>	<b>13.3%</b>



YEAR-TO-DATE BUDGET REPORT

FOR 2024 01

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
790 Golf Pro Shop							
<b>79090 Golf Pro Shop</b>							
79090 61200 ConProf-Ge	103,100	0	103,100	5,152.50	61,394.15	36,553.35	64.5%
79090 64125 Ops-Conces	20,000	0	20,000	3,136.44	2,873.16	13,990.40	30.0%
79090 64310 Ops-Golf M	300,000	0	300,000	10,782.22	46,985.01	242,232.77	19.3%
79090 64315 Ops-Golf A	105,000	0	105,000	5,590.97	8,164.96	91,244.07	13.1%
79090 64475 Ops-Materi	15,500	0	15,500	3,561.22	5,052.13	6,886.65	55.6%
79090 64780 Ops-Tourna	75,000	0	75,000	.00	.00	75,000.00	.0%
79090 64800 Ops-Unifor	1,050	0	1,050	.00	.00	1,050.00	.0%
79090 64825 Ops-VeFuel	1,000	0	1,000	.00	.00	1,000.00	.0%
79090 65000 Maint-Buil	5,250	0	5,250	198.07	454.02	4,597.91	12.4%
79090 65050 Maint-Equi	1,050	0	1,050	.00	.00	1,050.00	.0%
79090 65550 Maint-Vehi	4,000	0	4,000	.00	200.00	3,800.00	5.0%
79090 66000 Empl-Dues	500	0	500	.00	.00	500.00	.0%
79090 66100 Empl-Train	1,000	0	1,000	.00	.00	1,000.00	.0%
79090 66200 Empl-Per D	1,000	0	1,000	.00	.00	1,000.00	.0%
79090 66500 Empl-Perso	1,000	0	1,000	.00	.00	1,000.00	.0%
79090 67100 Util-Elect	13,000	0	13,000	168.67	12,827.33	4.00	100.0%
79090 67200 Util-Gas	3,500	0	3,500	14.60	3,477.40	8.00	99.8%
79090 67400 Util-Telep	8,900	0	8,900	705.47	9,187.71	-993.18	111.2%*
79090 67500 Util-water	4,000	0	4,000	313.41	3,685.59	1.00	100.0%
79090 80300 Cap-Improv	215,000	0	215,000	.00	.00	215,000.00	.0%
79090 80500 Cap-Equipm	293,500	0	293,500	.00	9,217.92	284,282.08	3.1%
TOTAL Golf Pro Shop	1,172,350	0	1,172,350	29,623.57	163,519.38	979,207.05	16.5%
TOTAL Golf Pro Shop	105,350	0	105,350	-112,229.10	163,519.38	54,059.72	48.7%
TOTAL REVENUES	-1,117,000	0	-1,117,000	-141,852.67	.00	-975,147.33	
TOTAL EXPENSES	1,222,350	0	1,222,350	29,623.57	163,519.38	1,029,207.05	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 01

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
850 NMFA-Water & Sewer							
<b>850 NMFA-Water &amp; Sewer</b>							
850 36040 Interest-M	0	0	0	-1,565.10	.00	1,565.10	100.0%
TOTAL NMFA-Water & Sewer	0	0	0	-1,565.10	.00	1,565.10	100.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 01								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT	
850 NMFA-Water & Sewer	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL	
<b>85050 NMFA-Water &amp; Sewer</b>								
85050 69000 Debt-Princ	1,668,362	0	1,668,362	.00	.00	1,668,362.00	.0%	
85050 69100 Debt-Inter	383,118	0	383,118	.00	.00	383,117.89	.0%	
TOTAL NMFA-Water & Sewer	2,051,480	0	2,051,480	.00	.00	2,051,479.89	.0%	
TOTAL NMFA-Water & Sewer	2,051,480	0	2,051,480	-1,565.10	.00	2,053,044.99	-.1%	
TOTAL REVENUES	0	0	0	-1,565.10	.00	1,565.10		
TOTAL EXPENSES	2,051,480	0	2,051,480	.00	.00	2,051,479.89		

YEAR-TO-DATE BUDGET REPORT

FOR 2024 01

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
900 Permanent W&S							
<b>900 Permanent W&amp;S</b>							
900 36000 Interest-C	0	0	0	-72,195.70	.00	72,195.70	100.0%
TOTAL Permanent W&S	0	0	0	-72,195.70	.00	72,195.70	100.0%
TOTAL Permanent W&S	0	0	0	-72,195.70	.00	72,195.70	100.0%
TOTAL REVENUES	0	0	0	-72,195.70	.00	72,195.70	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 01

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
980 ELEA							
<b>980 ELEA</b>							
980 38090 Misc-All o	-112,500	0	-112,500	.00	.00	-112,500.00	.0%*
TOTAL ELEA	-112,500	0	-112,500	.00	.00	-112,500.00	.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 01

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
980 ELEA							
<b>98080 ELEA</b>							
98080 60270 Insur-Prop	6,000	0	6,000	.00	.00	6,000.00	.0%
98080 61550 ConProf-Le	22,000	0	22,000	.00	.00	22,000.00	.0%
98080 61800 ConProf-Mi	7,000	0	7,000	.00	6,500.00	500.00	92.9%
98080 61900 ConProf-Co	60,000	0	60,000	.00	.00	60,000.00	.0%
98080 63300 Fees-Publi	3,000	0	3,000	96.73	.00	2,903.27	3.2%
98080 64475 Ops-Materi	2,000	0	2,000	.00	.00	2,000.00	.0%
98080 66200 Empl-Per D	20,000	0	20,000	.00	.00	20,000.00	.0%
TOTAL ELEA	120,000	0	120,000	96.73	6,500.00	113,403.27	5.5%
TOTAL ELEA	7,500	0	7,500	96.73	6,500.00	903.27	88.0%
TOTAL REVENUES	-112,500	0	-112,500	.00	.00	-112,500.00	
TOTAL EXPENSES	120,000	0	120,000	96.73	6,500.00	113,403.27	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 01

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	30,280,011	0	30,280,011	-3,831,204.35	33,150,078.04	961,137.46	96.8%

\*\* END OF REPORT - Generated by Melissa Salcido \*\*

## **13. Check Register for Current Period ONLY**



VENDOR	NAME	NAME2	DBA	CITY	STATE	P.O.	CHECK NO	INVOICE NET	INVOICE DESCRIPTION	CHECK DATE
12830	4 ELEMENTS AUTOMOTIVE	DIESEL REPAIR		CARLSBAD	NM	22400386	1001815	1,526.96	A/C not blowing # 12104	7/21/2023
12830	4 ELEMENTS AUTOMOTIVE	DIESEL REPAIR		CARLSBAD	NM	22400529	1001816	1,979.07	#14792 Universal joint/yoke bad	7/21/2023
12830	4 ELEMENTS AUTOMOTIVE	DIESEL REPAIR		CARLSBAD	NM	22400934	1001855	646.67	Shock going out #14186	7/31/2023
12830	4 ELEMENTS AUTOMOTIVE	DIESEL REPAIR		CARLSBAD	NM	22400935	1001855	1,303.29	AC Out #12105	7/31/2023
12830	4 ELEMENTS AUTOMOTIVE	DIESEL REPAIR		CARLSBAD	NM	22307378	1001855	1,878.23	Oil leaking #14001	7/31/2023
1265	5280 PUBLISHING, INC			DENVER	CO	22300933	1001775	1,000.00	Tourism 2022-23 year Ads	7/7/2023
835	535 GROUP LLC			MCLEAN	VA	22400405	1001817	5,000.00	Annual Lobbying Services	7/21/2023
417	90 DEGREE BENEFITS			LUBBOCK	TX		406090	102,761.70	Admin Fees	7/14/2023
687	AAL FIRE & SAFETY LLC			CARLSBAD	NM	22205343	313819	253.50	Service fire extinguishers at San Jose Center.	7/31/2023
11874	ACME ENVIRONMENTAL, INC			ALBUQUERQUE	NM	22307118	313683	533.36	Asbestos Training class	7/21/2023
1566	ACTIVITY ADVISORS, INC		CACTUS BINGO SUPPLY, LLC	PHOENIX	AZ	22400755	313838	2,392.48	BINGO SUPPLIES AND PARTS	7/31/2023
1001	ACUSHNET COMPANY			BOSTON	MA	22306988	313684	328.16	Pro Shop Merchandise	7/21/2023
1001	ACUSHNET COMPANY			BOSTON	MA	22304284	313684	770.10	Titleist Pre-Book 2023 Season	7/21/2023
1001	ACUSHNET COMPANY			BOSTON	MA	22400484	313684	327.66	Pro Shop Merchandise	7/21/2023
1001	ACUSHNET COMPANY			BOSTON	MA	22304284	313820	210.50	Titleist Pre-Book 2023 Season	7/31/2023
1001	ACUSHNET COMPANY			BOSTON	MA	22400484	313820	344.50	Pro Shop Merchandise	7/31/2023
1001	ACUSHNET COMPANY			BOSTON	MA	22306988	313820	387.60	Pro Shop Merchandise	7/31/2023
1001	ACUSHNET COMPANY			BOSTON	MA	22400484	313820	521.66	Pro Shop Merchandise	7/31/2023
223	AD VENTURE MARKETING	ATTN: LAJUANA MARTINEZ		BROWNFIELD	TX	22305319	313821	1,064.39	Focus On Carlsbad Full Page Ad	7/31/2023
223	AD VENTURE MARKETING	ATTN: LAJUANA MARTINEZ		BROWNFIELD	TX	22305365	313821	504.62	Solid Waste Dept. Ads for Focus Mag.	7/31/2023
64	ADMIN OFFICE OF THE COURTS			SANTA FE	NM		313639	4,657.00	Fees Collected in June 2023	7/14/2023
1033	ADMIRAL BEVERAGE CORP			ALBUQUERQUE	NM	22400486	313685	312.00	Alcohol for Pro Shop	7/21/2023
1033	ADMIRAL BEVERAGE CORP			ALBUQUERQUE	NM	22307411	313685	1,915.20	Alcohol for Pro Shop	7/21/2023
1033	ADMIRAL BEVERAGE CORP			ALBUQUERQUE	NM	22400486	313822	1,269.21	Alcohol for Pro Shop	7/31/2023
1033	ADMIRAL BEVERAGE CORP			ALBUQUERQUE	NM	22307411	313822	615.00	Alcohol for Pro Shop	7/31/2023
14039	ADRIAN R RODRIGUEZ			CARLSBAD	NM		313686	20.00	Travel to: Alamogordo- PD	7/21/2023
14039	ADRIAN R RODRIGUEZ			CARLSBAD	NM		1001857	59.00	Travel to Alamogordo- PD	7/31/2023
11317	ADVANCE AUTO PARTS	GENERAL PARTS DISTRIBUTION LLC		RALEIGH	NC	22307403	313687	606.49	fan replacement for A/C rec center	7/21/2023
11317	ADVANCE AUTO PARTS	GENERAL PARTS DISTRIBUTION LLC		RALEIGH	NC	22400519	313687	283.45	410 - VALVE STEM EXTENSION(TH)F/D	7/21/2023
11317	ADVANCE AUTO PARTS	GENERAL PARTS DISTRIBUTION LLC		RALEIGH	NC	22400738	313687	170.32	403 - A/C FLUSH (TH)F/D 404 & 409	7/21/2023
11317	ADVANCE AUTO PARTS	GENERAL PARTS DISTRIBUTION LLC		RALEIGH	NC	22400750	313687	2,055.97	Filters for PD and FD units	7/21/2023
11317	ADVANCE AUTO PARTS	GENERAL PARTS DISTRIBUTION LLC		RALEIGH	NC	22400518	313687	141.03	D-1 COIL PACK	7/21/2023
11317	ADVANCE AUTO PARTS	GENERAL PARTS DISTRIBUTION LLC		RALEIGH	NC	22400683	313823	25.16	hard water treatment	7/31/2023
11317	ADVANCE AUTO PARTS	GENERAL PARTS DISTRIBUTION LLC		RALEIGH	NC	22400738	313823	82.78	403 - A/C FLUSH (TH)F/D 404 & 409	7/31/2023
11317	ADVANCE AUTO PARTS	GENERAL PARTS DISTRIBUTION LLC		RALEIGH	NC	22400965	313823	53.19	PFA Tire machine mount/demount head	7/31/2023
11317	ADVANCE AUTO PARTS	GENERAL PARTS DISTRIBUTION LLC		RALEIGH	NC	22401086	313823	1,009.62	RESTOCK FOR PFA(TH)1/2PD-1/2 FD	7/31/2023
11012	ADVANCED PEST AND WEED	MANAGEMENT LLC		OKLAHOMA CITY	OK	22301780	1001776	64.51	pest control services	7/7/2023
11012	ADVANCED PEST AND WEED	MANAGEMENT LLC		OKLAHOMA CITY	OK	22400063	1001776	48.38	Pest Control Services All Stations	7/7/2023
11012	ADVANCED PEST AND WEED	MANAGEMENT LLC		OKLAHOMA CITY	OK	22400249	1001819	48.38	PEST CONTROL SERVICE WATER & WAREHOUSE DEPT 23/24	7/21/2023
11012	ADVANCED PEST AND WEED	MANAGEMENT LLC		OKLAHOMA CITY	OK	22400578	1001820	48.38	FY24 Pest Control Service for Cavern Theatre	7/21/2023
11012	ADVANCED PEST AND WEED	MANAGEMENT LLC		OKLAHOMA CITY	OK	22400076	1001820	64.51	FY24 Pest Control Service for City Hall	7/21/2023
11012	ADVANCED PEST AND WEED	MANAGEMENT LLC		OKLAHOMA CITY	OK	22302366	1001820	48.38	FY23 Pest control services	7/21/2023
11012	ADVANCED PEST AND WEED	MANAGEMENT LLC		OKLAHOMA CITY	OK	22400830	1001820	48.38	Pest control for Pro Shop July 2023-June 2024	7/21/2023
11012	ADVANCED PEST AND WEED	MANAGEMENT LLC		OKLAHOMA CITY	OK	22400507	1001820	48.38	pest control services	7/21/2023
11012	ADVANCED PEST AND WEED	MANAGEMENT LLC		OKLAHOMA CITY	OK	22400355	1001820	48.38	Pest Control 2023-2024	7/21/2023
11012	ADVANCED PEST AND WEED	MANAGEMENT LLC		OKLAHOMA CITY	OK	22400641	1001820	69.89	Annual Pest Control Services at WWTP EST 2023/2024	7/21/2023
11012	ADVANCED PEST AND WEED	MANAGEMENT LLC		OKLAHOMA CITY	OK	22400032	1001820	48.38	FY 2024 - Pest Control	7/21/2023
11012	ADVANCED PEST AND WEED	MANAGEMENT LLC		OKLAHOMA CITY	OK	22400032	1001820	64.51	FY 2024 - Pest Control	7/21/2023
11012	ADVANCED PEST AND WEED	MANAGEMENT LLC		OKLAHOMA CITY	OK	22400876	1001820	215.04	FY 2023-2024 - Rodent Treatment ARSC	7/21/2023
11012	ADVANCED PEST AND WEED	MANAGEMENT LLC		OKLAHOMA CITY	OK	22400908	1001820	134.40	FY 2023-2024 - Annual Pest Control Serv	7/21/2023
11012	ADVANCED PEST AND WEED	MANAGEMENT LLC		OKLAHOMA CITY	OK	22400245	1001820	48.38	Pest Control Services for PW out buildings	7/21/2023
11012	ADVANCED PEST AND WEED	MANAGEMENT LLC		OKLAHOMA CITY	OK	22400933	1001820	48.38	ANNUAL PEST CONTROL SERVICES FY 7/23-7/24	7/21/2023
11012	ADVANCED PEST AND WEED	MANAGEMENT LLC		OKLAHOMA CITY	OK	22305153	1001820	64.51	Station 6 Rodent Issue	7/21/2023
11012	ADVANCED PEST AND WEED	MANAGEMENT LLC		OKLAHOMA CITY	OK	22400063	1001820	48.38	Pest Control Services All Stations	7/21/2023
11012	ADVANCED PEST AND WEED	MANAGEMENT LLC		OKLAHOMA CITY	OK	22400063	1001820	48.38	Pest Control Services All Stations	7/21/2023

VENDOR	NAME	NAME2	DBA	CITY	STATE	P.O.	CHECK NO	INVOICE NET	INVOICE DESCRIPTION	CHECK DATE
11012	ADVANCED PEST AND WEED	MANAGEMENT LLC		OKLAHOMA CITY	OK	22400246	1001820	48.38	Pest Control for FY: July 2023-June 2024	7/21/2023
11012	ADVANCED PEST AND WEED	MANAGEMENT LLC		OKLAHOMA CITY	OK	22400249	1001858	48.33	PEST CONTROL SERVICE WATER & WAREHOUSE DEPT 23/24	7/31/2023
11012	ADVANCED PEST AND WEED	MANAGEMENT LLC		OKLAHOMA CITY	OK	22400063	1001859	48.38	Pest Control Services All Stations	7/31/2023
11012	ADVANCED PEST AND WEED	MANAGEMENT LLC		OKLAHOMA CITY	OK	22400507	1001859	64.51	pest control services	7/31/2023
11012	ADVANCED PEST AND WEED	MANAGEMENT LLC		OKLAHOMA CITY	OK	22400333	1001859	74.19	FY24 Pest Control at Terminal Building	7/31/2023
11012	ADVANCED PEST AND WEED	MANAGEMENT LLC		OKLAHOMA CITY	OK	22400517	1001859	48.38	PEST CONTROL SERVICE FY23-2	7/31/2023
11012	ADVANCED PEST AND WEED	MANAGEMENT LLC		OKLAHOMA CITY	OK	22400063	1001859	193.31	Pest Control Services All Stations	7/31/2023
15713	ALBERT MOISA			CARLSBAD	NM		313688	817.00	Travel to: ABQ- Solid Waste	7/21/2023
78	ALBERTSON'S #907			AMARILLO	TX	22304928	313640	17.85	community public event	7/14/2023
78	ALBERTSON'S #907			AMARILLO	TX	22400619	313689	62.90	Office Supplies	7/21/2023
78	ALBERTSON'S #907			AMARILLO	TX	22400707	313689	135.96	Concession Items	7/21/2023
78	ALBERTSON'S #907			AMARILLO	TX	22307173	313689	100.68	public community event	7/21/2023
78	ALBERTSON'S #907			AMARILLO	TX	22304928	313689	44.90	community public event	7/21/2023
78	ALBERTSON'S #907			AMARILLO	TX	22400836	313824	91.15	supplies for patrons /rec eventss	7/31/2023
78	ALBERTSON'S #907			AMARILLO	TX	22307399	313824	447.39	case of waters	7/31/2023
78	ALBERTSON'S #907			AMARILLO	TX	22400707	313824	1,616.36	Concession Items	7/31/2023
78	ALBERTSON'S #907			AMARILLO	TX	22400912	313824	27.08	community public event	7/31/2023
82	ALBUQUERQUE JOURNAL			ALBUQUERQUE	NM	22307422	313597	1,293.00	advertising	7/7/2023
82	ALBUQUERQUE JOURNAL			ALBUQUERQUE	NM	22306546	313825	3,232.50	101 Things To Do This Summer Full Page Ad	7/31/2023
873	ALI M MORALES	MORALES LEGAL SERVICES LLC		ALBUQUERQUE	NM	22400463	313818	1,063.12	Annual	7/31/2023
873	ALI M MORALES	MORALES LEGAL SERVICES LLC		ALBUQUERQUE	NM	22400463	313818	1,063.12	Annual	7/31/2023
873	ALI M MORALES	MORALES LEGAL SERVICES LLC		ALBUQUERQUE	NM	22400463	313818	1,063.12	Annual	7/31/2023
873	ALI M MORALES	MORALES LEGAL SERVICES LLC		ALBUQUERQUE	NM	22400463	313818	1,063.12	Annual	7/31/2023
10	ALL CITY MANAGEMENT SERVICES INC			LOS ANGELES	CA	22300091	1001800	669.42	FY 2023 - Crossing Guard Contract	7/14/2023
12158	ALONZO NAJERA JR			CARLSBAD	NM	406153	2,148.13	July PR#2		7/28/2023
948	ALPHA-PURE SERVICES			CARLSBAD	NM	22400371	313598	3,916.66	Annual Will Merchant maintenance & management	7/7/2023
117	AMERICAN ALLIANCE OF MUSEUMS			ATLANTA	GA	22400611	313826	295.00	American Alliance of Museums membership 2023-24	7/31/2023
15789	AMPARO VASQUEZ			CARLSBAD	NM		313827	20.00	Travel to Ruidoso NM- Senior Center	7/31/2023
15965	ANDREW MATTA			CARLABAD	NM		313690	20.00	Travel to: ABQ- PD	7/21/2023
15965	ANDREW MATTA			CARLABAD	NM		313828	89.55	Travel to Farmington- PD	7/31/2023
224	ANGEL ARMOR LLC			FORT COLLINS	CO	22306154	1001860	1,206.10	Body Armor - APreciado	7/31/2023
11863	ANGELICA BARRIOS-TESTA			CARLSBAD	NM		313691	207.20	Travel to Las Cruces- Municipal	7/21/2023
9692	ANTONIO BACA			CARLSBAD	NM		313692	255.53	Travel to Indianapolis- PD	7/21/2023
9692	ANTONIO BACA			CARLSBAD	NM		313692	191.64	Travel to Indianapolis-PD	7/21/2023
544	ARAMARK UNIFORM & CAREER APPAREL GROUP			PASADENA	CA	22400066	1001777	45.84	FY 2024 - Jul-Dec 2023 PFA Rag Service	7/7/2023
544	ARAMARK UNIFORM & CAREER APPAREL GROUP			PASADENA	CA	22400609	1001801	148.76	FY24 Monthly Carpet Cleaning for Civic Center	7/14/2023
544	ARAMARK UNIFORM & CAREER APPAREL GROUP			PASADENA	CA	22400268	1001821	66.67	EST SERVICE CARPETS & TOWELS FY 7/23-7/24	7/21/2023
544	ARAMARK UNIFORM & CAREER APPAREL GROUP			PASADENA	CA	22400052	1001821	97.25	FY24 Monthly Carpet Cleaning for City Hall	7/21/2023
544	ARAMARK UNIFORM & CAREER APPAREL GROUP			PASADENA	CA	22400066	1001861	45.78	FY 2024 - Jul-Dec 2023 PFA Rag Service	7/31/2023
544	ARAMARK UNIFORM & CAREER APPAREL GROUP			PASADENA	CA	22400268	1001861	66.67	EST SERVICE CARPETS & TOWELS FY 7/23-7/24	7/31/2023
544	ARAMARK UNIFORM & CAREER APPAREL GROUP			PASADENA	CA	22400268	1001861	146.90	EST SERVICE CARPETS & TOWELS FY 7/23-7/24	7/31/2023
544	ARAMARK UNIFORM & CAREER APPAREL GROUP			PASADENA	CA	22400052	1001861	97.25	FY24 Monthly Carpet Cleaning for City Hall	7/31/2023
544	ARAMARK UNIFORM & CAREER APPAREL GROUP			PASADENA	CA	22400609	1001862	148.59	FY24 Monthly Carpet Cleaning for Civic Center	7/31/2023
320	ARISTATEK, INC.			LARAMIE	WY	22400170	313830	1,490.00	Renewal PEAC WEB access w/Tier II integration	7/31/2023
358	ARTESIA DAILY PRESS			ARTESIA	NM	22400179	313599	75.00	Annual Subscription for Artesia Daily Press	7/7/2023
693	ASKART INC.			TONGANOXIE	KS	22400322	313693	395.00	annual membership askart art database 2023-24	7/21/2023
391	AT&T CORPORATION			ATLANTA	GA	22400442	313694	818.27	account#1706581409001	7/21/2023
391	AT&T CORPORATION			ATLANTA	GA	22400442	313694	168.11	account#0191917758001	7/21/2023
391	AT&T CORPORATION			ATLANTA	GA	22400018	313831	276.64	account#0505444232001	7/31/2023
391	AT&T CORPORATION			ATLANTA	GA	22400018	313831	104.26	account#0505444232001	7/31/2023
1622	AUSTIN NAYLOR			CARLSBAD	NM		313695	74.76	Travel to Las Cruces-PD	7/21/2023
231	BADGE FRAME INC			CAMDEN	TN	22307343	313696	691.52	Quarterly Recognition	7/21/2023
231	BADGE FRAME INC			CAMDEN	TN	22400410	313696	186.71	memorial plaque	7/21/2023
438	BAKER UTILITY SUPPLY CORP			ALBUQUERQUE	NM	22307369	313697	1,483.68	Replace inventory used	7/21/2023
438	BAKER UTILITY SUPPLY CORP			ALBUQUERQUE	NM	22304143	313697	764.66	RESTOCK BOXES	7/21/2023

VENDOR	NAME	NAME2	DBA	CITY	STATE	P.O.	CHECK NO	INVOICE NET	INVOICE DESCRIPTION	CHECK DATE
438	BAKER UTILITY SUPPLY CORP			ALBUQUERQUE	NM	22400368	313697	2,609.72	Restock boxes	7/21/2023
438	BAKER UTILITY SUPPLY CORP			ALBUQUERQUE	NM	22305357	313697	2,516.28	Need traffic boxes	7/21/2023
438	BAKER UTILITY SUPPLY CORP			ALBUQUERQUE	NM	22307388	313697	2,457.22	Low inventory, long lead times	7/21/2023
438	BAKER UTILITY SUPPLY CORP			ALBUQUERQUE	NM	22305966	313697	2,680.60	Restock boxes	7/21/2023
438	BAKER UTILITY SUPPLY CORP			ALBUQUERQUE	NM	22306405	313697	301.10	inventory	7/21/2023
438	BAKER UTILITY SUPPLY CORP			ALBUQUERQUE	NM	22306405	313697	(58.06)	inventory	7/21/2023
438	BAKER UTILITY SUPPLY CORP			ALBUQUERQUE	NM	22400359	313697	293.41	6" SDR inventory	7/21/2023
438	BAKER UTILITY SUPPLY CORP			ALBUQUERQUE	NM	22400369	313832	1,226.46	Restock inventory	7/31/2023
440	BALLEAU GROUNDWATER INC.			ALBUQUERQUE	NM	22300930	1001864	1,730.07	Technical review of water issues for the City	7/31/2023
1412	BEAR PAW EMBROIDERY & SAFETY LLC			CARLSBAD	NM	22307392	313600	508.42	wide brim hats	7/7/2023
1412	BEAR PAW EMBROIDERY & SAFETY LLC			CARLSBAD	NM	22400451	313698	201.30	City shirts	7/21/2023
13188	BEDFORD GALLERY	CITY OF WALNUT CREEK		WALNUT CREEK	CA	22400508	313699	100.00	downpayment for 2024 cultural currency exhibit	7/21/2023
1503	BEN E. KEITH COMPANY			FORT WORTH	TX	22400515	313700	902.92	Snacks for Pro Shop	7/21/2023
1503	BEN E. KEITH COMPANY			FORT WORTH	TX	22400515	313700	391.20	Snacks for Pro Shop	7/21/2023
1503	BEN E. KEITH COMPANY			FORT WORTH	TX	22400515	313833	90.00	Snacks for Pro Shop	7/31/2023
458	BENMARK SUPPLY CO., INC.			MIDLAND	TX	22307214	1001778	574.14	Need for the Tatum job	7/7/2023
458	BENMARK SUPPLY CO., INC.			MIDLAND	TX	22307380	1001823	2,498.00	Low inventory, long lead times	7/21/2023
458	BENMARK SUPPLY CO., INC.			MIDLAND	TX	22400612	1001823	407.96	Restock inventory	7/21/2023
458	BENMARK SUPPLY CO., INC.			MIDLAND	TX	22400330	1001823	2,123.00	Restock inventory	7/21/2023
910	BIG 5 SPORTING GOODS			EL SEGUNDO	CA	22307415	313642	439.96	ice chest for the 4th festivities	7/14/2023
910	BIG 5 SPORTING GOODS			EL SEGUNDO	CA	22400712	313701	198.99	camp week education-safety	7/21/2023
462	BIG STATE INDUSTRIAL SUPPLY INC			RIVERSIDE	CA	22400676	1001866	1,197.00	cutoff wheels for service truck grinders	7/31/2023
462	BIG STATE INDUSTRIAL SUPPLY INC			RIVERSIDE	CA	22400620	1001866	1,582.56	paint to mark water & sewer lines	7/31/2023
701	BIO AQUATIC TESTING INC			CARROLLTON	TX	22200610	1001825	1,690.00	Quarterly Bio Monitoring for EPA Permit.	7/21/2023
531	BLACKSTONE AUDIO			PHILADELPHIA	PA	22400100	1001867	24.94	Adult Audiobooks standing order	7/31/2023
510	BLAINE INDUSTRIAL SUPPLY			LUBBOCK	TX	22400677	313834	434.50	floor dry for dept use	7/31/2023
367	BLUE PEAK LOGIC INC			MISSION VIEJO	CA	22400195	1001779	3,100.00	FY 2024 - Skills Manager Hosted Software	7/7/2023
1385	BLUE TEES ENTERPRISES LLC			WALNUT CREEK	CA	22400852	313835	2,388.93	Pro Shop Merchandise	7/31/2023
661	BNSF RAILWAY COMPANY CORP			FT WORTH	TX	22401029	313836	146.85	Annual purchase Requisition for BNSF	7/31/2023
661	BNSF RAILWAY COMPANY CORP			FT WORTH	TX	22401029	313836	612.88	Annual purchase Requisition for BNSF	7/31/2023
412	BOARDTRONICS INC			ROSEVILLE	CA	22306032	313643	2,343.50	irrigation computer boards	7/14/2023
545	BOB TURNER'S FORD COUNTRY	POWER FORD		ALBUQUERQUE	NM	22400467	313837	45,915.00	Vehicle for FM	7/31/2023
545	BOB TURNER'S FORD COUNTRY	POWER FORD		ALBUQUERQUE	NM	22400468	313837	45,915.00	Vehicle for golf pro-shop	7/31/2023
12014	BOBCAT COLLISION CENTER			CARLSBAD	NM	22307220	313702	2,270.84	Estimated cost to repair unit 16355	7/21/2023
638	BOHANNAN HUSTON INC.			ALBUQUERQUE	NM	22102203	1001868	2,912.28	Engineering Services for Bataan Lift Station	7/31/2023
580	BRANDON INDUSTRIES, INC.			MCKINNEY	TX	22400601	1001869	788.00	globes & finials for park antique lights	7/31/2023
1619	BRIAN TENCZA	BTI TACTICAL		FRANKFORT	IL	22400660	313703	238.86	Unit Pins for SWAT Medics	7/21/2023
742	BRIDGEPAY NETWORK SOLUTIONS			MAITLAND	FL	22300392	1001803	302.90	Processing Fees FY 23	7/14/2023
616	BRININSTOOL EQUIPMENT SALES INC	BES SUPPLY STORE		CARLSBAD	NM	22400470	1001802	23.99	bug spray for Golf Course buildings/Andrew	7/14/2023
616	BRININSTOOL EQUIPMENT SALES INC	BES SUPPLY STORE		CARLSBAD	NM	22400469	1001802	383.81	pesticides for ant/bug control @ DE/I Hinojos	7/14/2023
616	BRININSTOOL EQUIPMENT SALES INC	BES SUPPLY STORE		CARLSBAD	NM	22400473	1001802	95.98	gauges for PRV on Calloway/R Lopez	7/14/2023
616	BRININSTOOL EQUIPMENT SALES INC	BES SUPPLY STORE		CARLSBAD	NM	22400744	1001824	131.56	safety glasses for CONST crew/S Garcia	7/21/2023
616	BRININSTOOL EQUIPMENT SALES INC	BES SUPPLY STORE		CARLSBAD	NM	22400678	1001824	49.77	shield for service crews/I Asbury	7/21/2023
616	BRININSTOOL EQUIPMENT SALES INC	BES SUPPLY STORE		CARLSBAD	NM	22400731	1001824	38.99	ear plugs for crew/A Lara	7/21/2023
616	BRININSTOOL EQUIPMENT SALES INC	BES SUPPLY STORE		CARLSBAD	NM	22400751	1001824	35.39	rags for various jobs @Garage/Randall	7/21/2023
616	BRININSTOOL EQUIPMENT SALES INC	BES SUPPLY STORE		CARLSBAD	NM	22400686	1001824	77.98	rake for AJ's truck	7/21/2023
616	BRININSTOOL EQUIPMENT SALES INC	BES SUPPLY STORE		CARLSBAD	NM	22400752	1001824	63.97	bug spray/ant killer for FACMAINT bldgs/DConteras	7/21/2023
616	BRININSTOOL EQUIPMENT SALES INC	BES SUPPLY STORE		CARLSBAD	NM	22400743	1001824	74.38	earplugs & rags for Complex crew/A Lara	7/21/2023
616	BRININSTOOL EQUIPMENT SALES INC	BES SUPPLY STORE		CARLSBAD	NM	22400761	1001824	19.99	ant killer for various jobs/A Hernandez	7/21/2023
616	BRININSTOOL EQUIPMENT SALES INC	BES SUPPLY STORE		CARLSBAD	NM	22400760	1001824	38.99	earplugs for electrical crew/Dreadaway	7/21/2023
616	BRININSTOOL EQUIPMENT SALES INC	BES SUPPLY STORE		CARLSBAD	NM	22400759	1001824	56.34	cleaner for vehicle interiors	7/21/2023
616	BRININSTOOL EQUIPMENT SALES INC	BES SUPPLY STORE		CARLSBAD	NM	22400849	1001824	99.99	marker dye	7/21/2023
616	BRININSTOOL EQUIPMENT SALES INC	BES SUPPLY STORE		CARLSBAD	NM	22400879	1001865	19.99	caution tape to mark off working area/elevator	7/31/2023
652	BROWNING GARAGE DOORS LLC			CARLSBAD	NM	22307418	1001826	1,022.19	PD back gate repair. Removing and replacing four r	7/21/2023
10865	BRUCKNER TRUCK SALES INC			BIRMINGHAM	AL	22307345	313601	620.70	POWER STEERING PUMP SW #16706	7/7/2023

VENDOR	NAME	NAME2	DBA	CITY	STATE	P.O.	CHECK NO	INVOICE NET	INVOICE DESCRIPTION	CHECK DATE
1508	BSTK LLC		BSTK STUDIO	CARLSBAD	NM	22306391	313602	3,854.17	Driving Range Building Design	7/7/2023
11251	C & R DISTRIBUTING, LLC			EL PASO	TX	22307358	1001780	1,975.50	bearing grease for well service/R Lopez	7/7/2023
1003	CALLAWAY GOLF SALES CO.			CARLSBAD	CA	22400485	313839	49.10	Custom Order for Customer (Sold Merchandise)	7/31/2023
1003	CALLAWAY GOLF SALES CO.			CARLSBAD	CA	22400485	313839	178.86	Custom Order for Customer (Sold Merchandise)	7/31/2023
11294	CANNON COCHRAN MANAGEMENT	SERVICES INC		INDIANAPOLIS	IN	22302324	313704	1,884.55	Management of Workers Comp claims	7/21/2023
881	CAPROCK WATER COMPANY INC			ARTESIA	NM	22300036	1001804	25.72	EST YRLY WATER SRV SHOP LH 6/2022-5/2023	7/14/2023
890	CARC FARM, INC.			CARLSBAD	NM	22400495	1001827	125.00	FY 24 barrel planter for Riverwalk	7/21/2023
890	CARC FARM, INC.			CARLSBAD	NM	22400054	1001827	100.00	FY24 Planter, Barrel, & Maint. Rental for City Hal	7/21/2023
10517	CARLSBAD AREA ART ASSOC.			CARLSBAD	NM	22400703	313705	1,557.57	Carlsbad Area Art Association Advertising	7/21/2023
10517	CARLSBAD AREA ART ASSOC.			CARLSBAD	NM	22400703	313840	1,351.00	Carlsbad Area Art Association Advertising	7/31/2023
915	CARLSBAD AUTO SUPPLY			CARLSBAD	NM	22400471	1001805	12.58	Dexron 3 for dept equipment	7/14/2023
915	CARLSBAD AUTO SUPPLY			CARLSBAD	NM	22307389	1001805	606.91	A/C COMP, DRYER,BELT, HOSE, VALVE FOR PARKS #14819	7/14/2023
915	CARLSBAD AUTO SUPPLY			CARLSBAD	NM	22307063	1001805	134.95	floor mats	7/14/2023
915	CARLSBAD AUTO SUPPLY			CARLSBAD	NM	22306822	1001805	250.00	floor liners for new city truck	7/14/2023
915	CARLSBAD AUTO SUPPLY			CARLSBAD	NM	22400370	1001828	298.79	BEARING MOUNT & UJOINTS FOR PARKS #7961	7/21/2023
915	CARLSBAD AUTO SUPPLY			CARLSBAD	NM	22400602	1001828	69.51	FILTERS NEEDED FOR WATER FORKLIFT #16078	7/21/2023
915	CARLSBAD AUTO SUPPLY			CARLSBAD	NM	22400713	1001828	26.94	oil for Julie's Jeep	7/21/2023
915	CARLSBAD AUTO SUPPLY			CARLSBAD	NM	22400851	1001828	332.96	Oil & Filters for vehicles	7/21/2023
915	CARLSBAD AUTO SUPPLY			CARLSBAD	NM	22400850	1001828	75.66	6-2.5 gallon containers of def for loader and back	7/21/2023
915	CARLSBAD AUTO SUPPLY			CARLSBAD	NM	22307063	1001828	244.00	floor mats	7/21/2023
915	CARLSBAD AUTO SUPPLY			CARLSBAD	NM	22400803	1001828	480.74	BATTERIES NEEDED FOR ST #11378	7/21/2023
915	CARLSBAD AUTO SUPPLY			CARLSBAD	NM	22400804	1001828	41.61	BATTERY NEEDED FOR PARKS GATOR	7/21/2023
915	CARLSBAD AUTO SUPPLY			CARLSBAD	NM	22400987	1001870	32.77	Oil & Oil Filters	7/31/2023
915	CARLSBAD AUTO SUPPLY			CARLSBAD	NM	22400973	1001870	79.44	wiper blades for service trucks	7/31/2023
915	CARLSBAD AUTO SUPPLY			CARLSBAD	NM	22401043	1001870	1,577.74	FILTERS NEEDED FOR VARIOUS DEPT	7/31/2023
11181	CARLSBAD AUTOMOTIVE	RESTORATION SOCIETY		CARLSBAD	NM	22306799	313706	3,368.39	Car-A-Fair advertising	7/21/2023
12203	CARLSBAD COMMUNITY	OF HOPE CENTER INC		CARLSBAD	NM	22400341	313719	30,240.00	Annual Services for FY 2023-2024	7/21/2023
930	CARLSBAD CURRENT ARGUS	TEXAS-NEW MEXICO NEWSPAPERS LLC		MCLEAN	VA	22400357	313707	32.00	Annual Subscription FY 2023-2024	7/21/2023
933	CARLSBAD DEPT OF DEVELOPMENT CORP			CARLSBAD	NM		313682	2,000.00	Donation For Summer Concert Series	7/17/2023
934	CARLSBAD DOWNTOWN LIONS			CARLSBAD	NM	22400543	313841	50.00	Annual Flag Service FY 23/24	7/31/2023
945	CARLSBAD FOUNDATION INC.			CARLSBAD	NM	22400613	313842	500.00	Martin Luther King Celebration Advertising	7/31/2023
941	CARLSBAD MAINSTREET CORP			CARLSBAD	NM	22306800	1001829	27,167.26	Carlsbad MainStreet Cavernfest advertising	7/21/2023
941	CARLSBAD MAINSTREET CORP			CARLSBAD	NM	22400688	1001871	15,521.33	Carlsbad MainStreet Website & Social Media	7/31/2023
941	CARLSBAD MAINSTREET CORP			CARLSBAD	NM	22400687	1001871	150.00	Carlsbad MainStreet Tourism Campaign	7/31/2023
941	CARLSBAD MAINSTREET CORP			CARLSBAD	NM	22400687	1001871	3,941.67	Carlsbad MainStreet Tourism Campaign	7/31/2023
12061	CARLSBAD PRINTING/DESIGN	KATRINA J YBARRA		CARLSBAD	NM	22307032	313709	341.84	Dispatch Uniform Shirts	7/21/2023
12061	CARLSBAD PRINTING/DESIGN	KATRINA J YBARRA		CARLSBAD	NM	22306922	313709	740.62	Dispatch Uniform Shirts	7/21/2023
998	CARLSBAD QUALITY AUTOBODY			CARLSBAD	NM	22400361	313604	7,925.25	Accident Claim 2014 F150 Ford Truck #14695	7/7/2023
1388	CARLSBAD QUALITY JANITORIAL			HAGERMAN	NM	22306894	313672	1,307.96	cleaning supplies for city hall	7/14/2023
1388	CARLSBAD QUALITY JANITORIAL			HAGERMAN	NM	22307147	313672	174.80	stock janitorial supplies @ProShop/C Cordova	7/14/2023
1388	CARLSBAD QUALITY JANITORIAL			HAGERMAN	NM	22400562	313781	1,375.32	Cleaning supplies for the Library	7/21/2023
1388	CARLSBAD QUALITY JANITORIAL			HAGERMAN	NM	22400503	313781	1,176.00	Cleaning supplies needed for the PW Buildings	7/21/2023
1388	CARLSBAD QUALITY JANITORIAL			HAGERMAN	NM	22400736	313781	148.00	liners for dugouts & receptacles/A Lara	7/21/2023
1388	CARLSBAD QUALITY JANITORIAL			HAGERMAN	NM	22400853	313781	855.96	material needed for splashpad	7/21/2023
1388	CARLSBAD QUALITY JANITORIAL			HAGERMAN	NM	22400735	313781	180.74	stock shop janitorial supplies/Andrew	7/21/2023
1388	CARLSBAD QUALITY JANITORIAL			HAGERMAN	NM	22400372	313922	227.98	Janitorial Supplies	7/31/2023
1388	CARLSBAD QUALITY JANITORIAL			HAGERMAN	NM	22400896	313922	842.08	cleaning supplies	7/31/2023
1388	CARLSBAD QUALITY JANITORIAL			HAGERMAN	NM	22400914	313922	554.28	cleaning supplies	7/31/2023
1388	CARLSBAD QUALITY JANITORIAL			HAGERMAN	NM	22400901	313922	557.60	janitorial restock	7/31/2023
1388	CARLSBAD QUALITY JANITORIAL			HAGERMAN	NM	22400503	313922	124.00	Cleaning supplies needed for the PW Buildings	7/31/2023
1388	CARLSBAD QUALITY JANITORIAL			HAGERMAN	NM	22400902	313922	551.38	sock janitorial supplies Golf Maint Shop/Andrew	7/31/2023
1388	CARLSBAD QUALITY JANITORIAL			HAGERMAN	NM	22400903	313922	48.98	cleaner for parks bathrooms/J Asbury	7/31/2023
1388	CARLSBAD QUALITY JANITORIAL			HAGERMAN	NM	22401033	313922	1,737.27	Janitorial Supplies	7/31/2023
1388	CARLSBAD QUALITY JANITORIAL			HAGERMAN	NM	22401019	313922	95.40	Lysol Wipes	7/31/2023
902	CARLSBAD RADIO INC.	KAMQ INC		CARLSBAD	NM	22400404	1001782	537.60	advertising for summer concerts	7/7/2023

VENDOR	NAME	NAME2	DBA	CITY	STATE	P.O.	CHECK NO	INVOICE NET	INVOICE DESCRIPTION	CHECK DATE
902	CARLSBAD RADIO INC.	KAMQ INC		CARLSBAD	NM	22306914	1001782	1,075.21	advertising	7/7/2023
11122	CARLSBAD SOCCER LEAGUE			CARLSBAD	NM	22300375	313817	6,915.00	FY23 Carlsbad Soccer League Services	7/25/2023
11122	CARLSBAD SOCCER LEAGUE			CARLSBAD	NM	22300375	313817	12,085.00	FY23 Carlsbad Soccer League Services	7/25/2023
11662	CARLSBAD TRANSITIONAL HOUSING AND HOMELESS SHELTER			CARLSBAD	NM	22400185	1001830	40,000.00	Annual Funding for Transitional Housing	7/21/2023
992	CED	CONSOLIDATED ELECTRICAL DISTRIBUTORS INC		DALLAS	TX	22306858	313711	1,214.12	Electrical Supplies for HoF Extension	7/21/2023
992	CED	CONSOLIDATED ELECTRICAL DISTRIBUTORS INC		DALLAS	TX	22400652	313711	215.00	Power Pole for library project	7/21/2023
992	CED	CONSOLIDATED ELECTRICAL DISTRIBUTORS INC		DALLAS	TX	22400513	313712	84.34	repairs to vehicle lift/B Howell	7/21/2023
992	CED	CONSOLIDATED ELECTRICAL DISTRIBUTORS INC		DALLAS	TX	22400621	313712	137.53	material for cooler @PJ&B's restaurant/BHowell	7/21/2023
992	CED	CONSOLIDATED ELECTRICAL DISTRIBUTORS INC		DALLAS	TX	22306563	313713	5.70	replace fitting & controls @Parks & SportsComp	7/21/2023
992	CED	CONSOLIDATED ELECTRICAL DISTRIBUTORS INC		DALLAS	TX	22306858	313843	8,306.88	Electrical Supplies for HoF Extension	7/31/2023
992	CED	CONSOLIDATED ELECTRICAL DISTRIBUTORS INC		DALLAS	TX	22400654	313843	68.00	replace lamp @cascades parking lot	7/31/2023
992	CED	CONSOLIDATED ELECTRICAL DISTRIBUTORS INC		DALLAS	TX	22400733	313843	248.00	LAMP FOR WALKWAY,SEALANT FOR BRIDGE LIGHTS	7/31/2023
992	CED	CONSOLIDATED ELECTRICAL DISTRIBUTORS INC		DALLAS	TX	22400633	313843	29.50	replace cover & box on riverwalk	7/31/2023
992	CED	CONSOLIDATED ELECTRICAL DISTRIBUTORS INC		DALLAS	TX	22400634	313843	26.00	replace receptacle @WaterPark chlorinator	7/31/2023
992	CED	CONSOLIDATED ELECTRICAL DISTRIBUTORS INC		DALLAS	TX	22400679	313843	22.00	replace covers on beach area receipts/BHowell	7/31/2023
992	CED	CONSOLIDATED ELECTRICAL DISTRIBUTORS INC		DALLAS	TX	22400653	313843	3.70	material for gates repair @PD/B Howell	7/31/2023
992	CED	CONSOLIDATED ELECTRICAL DISTRIBUTORS INC		DALLAS	TX	22400714	313843	312.00	replace receptacles along Canyon St/Dtreadaway	7/31/2023
992	CED	CONSOLIDATED ELECTRICAL DISTRIBUTORS INC		DALLAS	TX	22400732	313843	121.00	TAPE FOR WELL #5 REPAIRS/B HOWELL	7/31/2023
992	CED	CONSOLIDATED ELECTRICAL DISTRIBUTORS INC		DALLAS	TX	22400753	313843	187.50	replace receptacles at PW office/Sports CPLX	7/31/2023
1135	CENTER POINT LARGE PRINT			THORNDIKE	ME	22400107	313714	22.17	Large Print Standing Order	7/21/2023
1120	CENTRAL VALLEY ELECTRIC COOP	MEMBER NO 328		ARTESIA	NM	22400221	1001831	122.28	account#328	7/21/2023
9382	CHARLES H. JURVA	RIO PECOS TENNIS SHOP		CARLSBAD	NM	22400450	1001796	1,615.92	Annual tennis pro services	7/10/2023
659	CI TECHNOLOGIES INC			ST AUGUSTINE	FL	22400178	1001783	2,424.03	FY 2024 - IAPro/BlueTeam Software Renewal	7/7/2023
1342	CIVICPLUS, LLC			MANHATTAN	KS	22400351	313606	450.00	Municode Administrative Support Fee	7/7/2023
12653	CLUB PROPHET SYSTEMS	PRO-SHOPKEEPER COMP SOFTWARE		CHESWICK	PA	22400491	313645	501.52	POS Monthly Service Charge	7/14/2023
1202	COATS PUMP & SUPPLY INC			DEXTER	NM	22306250	1001832	39,195.00	Sheep draw Well 5 rehab/On call maint. contract	7/21/2023
1202	COATS PUMP & SUPPLY INC			DEXTER	NM	22307199	1001832	1,038.04	cost to rewind pump at golf course	7/21/2023
1202	COATS PUMP & SUPPLY INC			DEXTER	NM	22400955	1001872	4,376.46	Pump out @ Sunset Cemetery/On call MC	7/31/2023
1202	COATS PUMP & SUPPLY INC			DEXTER	NM	22307362	1001872	2,185.89	Repair monitoring wells/in stock with vendor	7/31/2023
1202	COATS PUMP & SUPPLY INC			DEXTER	NM	22306423	1001872	111,153.15	Sheep draw Well 5 rehab/On call maint. contract	7/31/2023
13302	CODE 3 SERVICE LLC			ALBUQUERQUE	NM	22400705	1001833	2,217.83	Vehicle Radio	7/21/2023
8918	COLONIAL LIFE & ACCIDENT	PROCESSING CENTER		COLUMBIA	SC		406091	7,238.55	BCN E9832924	7/14/2023
8918	COLONIAL LIFE & ACCIDENT	PROCESSING CENTER		COLUMBIA	SC		406091	12,007.55	BCN E7260904	7/14/2023
8918	COLONIAL LIFE & ACCIDENT	PROCESSING CENTER		COLUMBIA	SC		406142	7,165.64	BCN E9832924	7/28/2023
8918	COLONIAL LIFE & ACCIDENT	PROCESSING CENTER		COLUMBIA	SC		406142	12,093.07	BCN E7260904	7/28/2023
1629	COMMERCIAL ENERGY SPECIALISTS, LLC		AQUATIC ENVIRONMENTAL SYSTEMS	TEMPE	AZ	22400642	313829	4,224.00	Pallet of Chlorine	7/31/2023
1270	CONNELLS OFFICE SUPPLY			CARLSBAD	NM	22306991	1001807	172.00	Office supplies to restock the office	7/14/2023
1270	CONNELLS OFFICE SUPPLY			CARLSBAD	NM	22306991	1001807	63.95	Office supplies to restock the office	7/14/2023
1270	CONNELLS OFFICE SUPPLY			CARLSBAD	NM	22400422	1001834	38.00	Office Supplies	7/21/2023
1270	CONNELLS OFFICE SUPPLY			CARLSBAD	NM	22400526	1001834	251.20	Receipt books and copy paper	7/21/2023
1270	CONNELLS OFFICE SUPPLY			CARLSBAD	NM	22400656	1001834	375.00	office supplies	7/21/2023
1270	CONNELLS OFFICE SUPPLY			CARLSBAD	NM	22400431	1001834	612.00	Pro Shop Supplies	7/21/2023
1270	CONNELLS OFFICE SUPPLY			CARLSBAD	NM	22400431	1001834	224.00	Pro Shop Supplies	7/21/2023
1270	CONNELLS OFFICE SUPPLY			CARLSBAD	NM	22400783	1001834	1,517.00	Supplies needed in Lab	7/21/2023
1270	CONNELLS OFFICE SUPPLY			CARLSBAD	NM	22400957	1001873	539.00	Supplies for Finance	7/31/2023
1270	CONNELLS OFFICE SUPPLY			CARLSBAD	NM	22400957	1001873	790.00	Supplies for Finance	7/31/2023
1270	CONNELLS OFFICE SUPPLY			CARLSBAD	NM	22400956	1001873	292.00	Supplies for Finance	7/31/2023
1270	CONNELLS OFFICE SUPPLY			CARLSBAD	NM	22400431	1001873	460.00	Pro Shop Supplies	7/31/2023
1270	CONNELLS OFFICE SUPPLY			CARLSBAD	NM	22400865	1001873	180.00	Office Supplies	7/31/2023
1290	CONSTRUCTOR'S INC.			CARLSBAD	NM	22307315	1001784	3,440.67	302 e rose	7/7/2023
1290	CONSTRUCTOR'S INC.			CARLSBAD	NM	22307294	1001784	6,066.54	REPAIR @ RIVERSIDE/IFB 23-02 EDDY CO CONTRACT	7/7/2023
1290	CONSTRUCTOR'S INC.			CARLSBAD	NM	22307417	1001784	9,606.98	Road Repair Commerce Dr Eddy Co Contract IFB 21-1	7/7/2023
1290	CONSTRUCTOR'S INC.			CARLSBAD	NM	22400680	1001874	1,292.16	HOT MIX FOR MAIN ST SPEED TABLE	7/31/2023
1290	CONSTRUCTOR'S INC.			CARLSBAD	NM	22307376	1001874	1,557.24	road repair 600 block of s maple	7/31/2023
1290	CONSTRUCTOR'S INC.			CARLSBAD	NM	22400657	1001874	23,740.92	Concrete Work for Zia at Ray Anaya Park	7/31/2023

VENDOR	NAME	NAME2	DBA	CITY	STATE	P.O.	CHECK NO	INVOICE NET	INVOICE DESCRIPTION	CHECK DATE
1613	CONVERSIGHT ,AI INC		THICKSTAT INC	INDIANAPOLIS	IN	22400764	313720	2,925.00	Annual subscription for library app	7/21/2023
1293	CONVERUS, INC			LEHI	UT	22400603	313846	3,200.00	FY 24 - EyeDetect License Renewal	7/31/2023
1317	COOPER ENTERPRISES LLC		GLASS DOCTOR AUTO OF CARLSBAD	CARLSBAD	NM	22400635	313864	106.32	chip repair on 2022 F150/ H Nava	7/31/2023
5775	COOPERATIVE EDUCATIONAL SERVICES			ALBUQUERQUE	NM	22306688	313715	58,910.11	Cemetery Block Wall	7/21/2023
5775	COOPERATIVE EDUCATIONAL SERVICES			ALBUQUERQUE	NM	22307165	313715	3,926.70	NEW PLAYGROUND LOCATED NEAR PICKLEBALL	7/21/2023
5775	COOPERATIVE EDUCATIONAL SERVICES			ALBUQUERQUE	NM	22307350	313716	19,804.60	Tatum Well Numbe 2 Equipment	7/21/2023
5775	COOPERATIVE EDUCATIONAL SERVICES			ALBUQUERQUE	NM	22307351	313716	19,804.60	Tatum Well Numbe 3 Equipment	7/21/2023
5775	COOPERATIVE EDUCATIONAL SERVICES			ALBUQUERQUE	NM	22307349	313716	19,804.60	Tatum Well Numbe 1 Equipment	7/21/2023
5775	COOPERATIVE EDUCATIONAL SERVICES			ALBUQUERQUE	NM	22307320	313844	79,886.85	Wrought Iron Fence for Carlsbad Cemetery	7/31/2023
12318	CORE & MAIN LP			ST LOUIS	MO	22307340	313721	154.28	INFRARED FLASHLIGHT FOR METER SERVICE/A HERNANDEZ	7/21/2023
12318	CORE & MAIN LP			ST LOUIS	MO	22303861	313847	81,569.41	Water meter upgrade, Contract 00-00000-20-00114	7/31/2023
12318	CORE & MAIN LP			ST LOUIS	MO	22303988	313847	5,962.73	Restock meters, State contract 00-00000-20-00114	7/31/2023
12240	CUMMINS SALES & SERVICE	CUMMINS INC		DENVER	CO	22306774	313848	2,750.21	L-2 INSTALL AND CALIBRATE TURBO(TH)F/D	7/31/2023
11513	CYCLE STOP VALVES, INC			LUBBOCK	TX	22401009	313849	1,364.25	Repair @ Sunset Gardens Cemetery	7/31/2023
219	D & D AUTOMATION & ELECTRIC LLC			HOBBS	NM	22401041	313850	2,744.00	FY 2024 - Software Maintenance	7/31/2023
1408	DANA KEPNER CO.			DENVER	CO	22307101	313607	1,233.00	Replace inventory used	7/7/2023
1408	DANA KEPNER CO.			DENVER	CO	22306875	313607	900.00	Restock inventory	7/7/2023
1402	DARDANELLE TIMBER CO INC	C/O SUTHERLANDS		CARLSBAD	NM	22400715	313722	201.96	pumps for evaporative coolers	7/21/2023
1402	DARDANELLE TIMBER CO INC	C/O SUTHERLANDS		CARLSBAD	NM	22400784	313722	22.99	craft for patron	7/21/2023
1308	DATA BUSINESS EQUIPMENT			DES MOINES	IA	22400007	313608	438.00	Technique Data Services - Annual Requisition.	7/7/2023
1249	DATAPILOT INC			IRVINE	CA	22400176	313609	2,795.00	FY 2024 - DataPilot Software Maint	7/7/2023
3622	DEERE CREDIT INC.			JOHNSTON	IA	22400389	313610	1,110.84	account#0200052819052	7/7/2023
3622	DEERE CREDIT INC.			JOHNSTON	IA	22400077	313646	319.49	account#020-0062341-008	7/14/2023
3622	DEERE CREDIT INC.			JOHNSTON	IA	22400607	313646	287.36	FY24 Second Bunker Rake Lease for Sports Complex	7/14/2023
3622	DEERE CREDIT INC.			JOHNSTON	IA	22400212	313851	210.06	account#0200052819051	7/31/2023
3622	DEERE CREDIT INC.			JOHNSTON	IA	22400282	313851	1,593.13	Annual mowing equipment lease	7/31/2023
3622	DEERE CREDIT INC.			JOHNSTON	IA	22400267	313851	3,823.92	account#0200062341001	7/31/2023
3622	DEERE CREDIT INC.			JOHNSTON	IA	22400345	313851	577.63	account#0200062341009	7/31/2023
3622	DEERE CREDIT INC.			JOHNSTON	IA	22400228	313851	2,152.99	account# 0200062341007	7/31/2023
3622	DEERE CREDIT INC.			JOHNSTON	IA	22400229	313851	3,226.80	account#0200062341006	7/31/2023
3622	DEERE CREDIT INC.			JOHNSTON	IA	22400662	313851	353.64	account#0200062341003	7/31/2023
3622	DEERE CREDIT INC.			JOHNSTON	IA	22400077	313851	318.73	account#0200062341008	7/31/2023
3622	DEERE CREDIT INC.			JOHNSTON	IA	22400662	313851	5,029.83	account#0200062341002	7/31/2023
3622	DEERE CREDIT INC.			JOHNSTON	IA	22400231	313851	1,720.27	account#0200062341004	7/31/2023
3622	DEERE CREDIT INC.			JOHNSTON	IA	22400230	313851	4,971.50	account#0200062341005	7/31/2023
15971	DENNIS CONTRERAS			CARLSBAD	NM	313852	313852	20.00	Travel to ABQ NM- Facility Main.	7/31/2023
1768	DESERT HILLS ELECTRIC SUPPLY INC			ARTESIA	NM	22400696	313853	167.40	fuses & motor savers for wells CR10,CR13,CR15,C2	7/31/2023
1768	DESERT HILLS ELECTRIC SUPPLY INC			ARTESIA	NM	22400696	313853	633.07	fuses & motor savers for wells CR10,CR13,CR15,C2	7/31/2023
648	DISH DBS CORP		DISH NETWORK LLC	ENGLEWOOD	CO	22400053	313647	142.16	account#825570789923804	7/14/2023
1041	DIVOTS SPORTSWEAR COMPANY INC			PEACHTREE CORNERS	GA	22400488	313854	2,295.52	Pro Shop Merchandise	7/31/2023
1226	DONA CASSINGHAM			CARLSBAD	NM	22400328	1001808	215.00	reimbursement for instructor purchased art supplie	7/14/2023
1226	DONA CASSINGHAM			CARLSBAD	NM	22400424	1001835	343.67	Art Academy Instruction	7/21/2023
1530	DPC INDUSTRIES, INC.			DALLAS	TX	22400373	313855	4,394.60	EST YR CST 1 TON CYLINDER TREAT CARLSBAD 7/23-6/2	7/31/2023
269	EAGLE ENGRAVING INC			SAINT CHARLES	IL	22306477	313724	125.95	Eagle Engraving and Awards	7/21/2023
269	EAGLE ENGRAVING INC			SAINT CHARLES	IL	22306639	313857	251.95	Eagle Engraving and Awards	7/31/2023
1809	EDDY COUNTY DETENTION CENTER			CARLSBAD	NM	22400199	313725	35,435.00	FY 2024 - Prisoner Housing	7/21/2023
189	EDEN K9 CONSULTING & TRAINING CORP			CHESTEMERE, ALBERTA		22400156	313611	696.00	FY 2024 - KATS Platinum Subscription	7/7/2023
1577	EMERGENCY TECHNOLOGY INC	DBA SOUNDOFF SIGNAL	ETI LIGHTING LLC DBA SOUNDOFF SIGNAL GSA	HUDSONVILLE	MI	22307326	313792	2,249.23	Unit 2409 Upfit Parts	7/21/2023
11475	EMSRX	ACCOUNTS RECEIVABLE		WAXAHACHIE	TX	22300377	313858	2,000.00	Annual Medical Direction for CFD/CPD	7/31/2023
6321	ENMU-ROSWELL			ROSWELL	NM	22307238	313726	120.00	CPR Training	7/21/2023
13358	EQUIPMENTSHARE.COM INC			FULTON	MO	22307398	1001875	681.49	drop trailer	7/31/2023
876	ERNESTO B MARTINEZ			ROSWELL	NM	22300556	313612	1,078.33	Annual requisition for court appointed attorney	7/7/2023
1801	E-Z RENTALS & SALES, INC.			CARLSBAD	NM	22400716	313723	131.94	trimmer heads for parks/ J Asbury	7/21/2023
1801	E-Z RENTALS & SALES, INC.			CARLSBAD	NM	22400814	313723	249.60	oil for 2 cycle equipment	7/21/2023
1801	E-Z RENTALS & SALES, INC.			CARLSBAD	NM	22400975	313856	74.76	RESTOCK FOR F/D(TH)	7/31/2023

VENDOR	NAME	NAME2	DBA	CITY	STATE	P.O.	CHECK NO	INVOICE NET	INVOICE DESCRIPTION	CHECK DATE
2284	FEDERAL EXPRESS CORP.			PITTSBURGH	PA	22301417	313613	22.91	FY 2023 - Express Mail Svc	7/7/2023
2284	FEDERAL EXPRESS CORP.			PITTSBURGH	PA	22400163	313727	30.15	FY 2024 - FedEx - Evidence	7/21/2023
2284	FEDERAL EXPRESS CORP.			PITTSBURGH	PA	22400163	313859	30.22	FY 2024 - FedEx - Evidence	7/31/2023
2359	FERGUSON WATERWORKS #3083			LOS ANGELES	CA	22306130	1001809	1,669.50	EMERGENCY PO LINE DOWN IN D.E.	7/14/2023
2359	FERGUSON WATERWORKS #3083			LOS ANGELES	CA	22400347	1001836	1,992.48	Restock inventory	7/21/2023
2359	FERGUSON WATERWORKS #3083			LOS ANGELES	CA	22307383	1001836	2,524.08	Low inventory, long lead times	7/21/2023
2359	FERGUSON WATERWORKS #3083			LOS ANGELES	CA	22307003	1001836	92.50	Restock inventory	7/21/2023
2359	FERGUSON WATERWORKS #3083			LOS ANGELES	CA	22307233	1001836	2,137.86	Out of boxes/6-8 week lead time	7/21/2023
2359	FERGUSON WATERWORKS #3083			LOS ANGELES	CA	22307410	1001836	368.83	hole saw to tap ductile iron pipe/I Hinojos	7/21/2023
3422	FIRE PROTECTION PUBLICATIONS	OKLAHOMA STATE UNIVERSITY		STILLWATER	OK	22400604	313728	1,863.00	textbooks for fire engineer and officer classes	7/21/2023
13110	FIREHOSEDIRECT	FIRERESQ INC		MOORESVILLE	NC	22400606	313860	896.42	Hydrant testing supplies	7/31/2023
2480	FORREST TIRE CO., INC.			CARLSBAD	NM	22400172	1001837	42.96	Annual Flat Repair July 23 - June 24	7/21/2023
1612	FRIENDS OF THE CARLSBAD PUBLIC LIBRARY			CARLSBAD	NM	22400416	313862	300.00	Event Supplies	7/31/2023
2486	FULL SOURCE, LLC			JACKSONVILLE	FL	22400661	313863	1,719.48	Uniforms shirts for Utility Depts	7/31/2023
12960	GALLS LLC			CHICAGO	IL	22301050	1001786	75.03	FY 2023 - Uniforms - Patrol	7/7/2023
12960	GALLS LLC			CHICAGO	IL	22301050	1001786	58.84	FY 2023 - Uniforms - Patrol	7/7/2023
12960	GALLS LLC			CHICAGO	IL	22301050	1001810	436.46	FY 2023 - Uniforms - Patrol	7/14/2023
12960	GALLS LLC			CHICAGO	IL	22301050	1001810	83.83	FY 2023 - Uniforms - Patrol	7/14/2023
12960	GALLS LLC			CHICAGO	IL	22301050	1001810	75.01	FY 2023 - Uniforms - Patrol	7/14/2023
12960	GALLS LLC			CHICAGO	IL	22301050	1001810	250.11	FY 2023 - Uniforms - Patrol	7/14/2023
12960	GALLS LLC			CHICAGO	IL	22301050	1001810	57.34	FY 2023 - Uniforms - Patrol	7/14/2023
12960	GALLS LLC			CHICAGO	IL	22301050	1001838	133.79	FY 2023 - Uniforms - Patrol	7/21/2023
12960	GALLS LLC			CHICAGO	IL	22400675	1001838	71.84	FY 2024 - Uniforms - Certified Officers	7/21/2023
12960	GALLS LLC			CHICAGO	IL	22400675	1001876	149.00	FY 2024 - Uniforms - Certified Officers	7/31/2023
12960	GALLS LLC			CHICAGO	IL	22400675	1001876	61.56	FY 2024 - Uniforms - Certified Officers	7/31/2023
12960	GALLS LLC			CHICAGO	IL	22400675	1001876	9.22	FY 2024 - Uniforms - Certified Officers	7/31/2023
12960	GALLS LLC			CHICAGO	IL	22400675	1001876	143.60	FY 2024 - Uniforms - Certified Officers	7/31/2023
12960	GALLS LLC			CHICAGO	IL	22400675	1001876	150.41	FY 2024 - Uniforms - Certified Officers	7/31/2023
12960	GALLS LLC			CHICAGO	IL	22301050	1001876	98.46	FY 2023 - Uniforms - Patrol	7/31/2023
12960	GALLS LLC			CHICAGO	IL	22400675	1001876	149.31	FY 2024 - Uniforms - Certified Officers	7/31/2023
8928	GENERAL OPERATING FUND						406092	46,882.67	State Tax	7/14/2023
8928	GENERAL OPERATING FUND						406143	42,171.89	State Tax	7/28/2023
1455	GEORGE U CASTRO			CARLSBAD	NM	22400349	313729	773.25	Meter box frame/lid @ Pecos Vista apt	7/21/2023
14690	GERARD JAQUEZ			CARLSBAD	NM		313730	2,367.00	Travel to El Rito- Fire	7/21/2023
2933	GRAINGER			KANSAS CITY	MO	22400392	313731	1,349.62	Replacement pump and additional AC unit for shop	7/21/2023
2933	GRAINGER			KANSAS CITY	MO	22400392	313731	522.62	Replacement pump and additional AC unit for shop	7/21/2023
2933	GRAINGER			KANSAS CITY	MO	22400477	313731	269.76	kneeling pads for service crews	7/21/2023
2933	GRAINGER			KANSAS CITY	MO	22400476	313731	111.48	dust mop heads for water dept/Maria	7/21/2023
2933	GRAINGER			KANSAS CITY	MO	22400528	313731	123.12	hose for various jobs/J Granger	7/21/2023
2933	GRAINGER			KANSAS CITY	MO	22400682	313731	89.28	trimmer line for golf course/Tim	7/21/2023
2933	GRAINGER			KANSAS CITY	MO	22400636	313731	185.12	Res 4 battery backup	7/21/2023
2933	GRAINGER			KANSAS CITY	MO	22400718	313731	234.18	boots for service crew/A Lara	7/21/2023
2933	GRAINGER			KANSAS CITY	MO	22400637	313731	124.20	flapper discs for various jobs @DE/B Parsons	7/21/2023
2933	GRAINGER			KANSAS CITY	MO	22400915	313865	277.05	Trolley Floor Jack	7/31/2023
2933	GRAINGER			KANSAS CITY	MO	22400978	313865	850.98	Material needed for the Electrical shop	7/31/2023
2933	GRAINGER			KANSAS CITY	MO	22400977	313865	140.80	Connectors needed for the Museum	7/31/2023
2933	GRAINGER			KANSAS CITY	MO	22400854	313865	39.24	safety glasses for crews	7/31/2023
2933	GRAINGER			KANSAS CITY	MO	22400855	313865	117.72	safety glasses for dept closet	7/31/2023
2933	GRAINGER			KANSAS CITY	MO	22401022	313865	100.80	14 x 20 x 1 merv 7	7/31/2023
2933	GRAINGER			KANSAS CITY	MO	22400638	313865	799.11	locks for Parks gates & doors/M Hernandez	7/31/2023
2933	GRAINGER			KANSAS CITY	MO	22400979	313865	39.24	safety glasses for crew/D Dillings	7/31/2023
2933	GRAINGER			KANSAS CITY	MO	22400916	313865	484.83	blades for reciprocal saws	7/31/2023
2933	GRAINGER			KANSAS CITY	MO	22400990	313865	42.78	cooler for backhoe/R Goins	7/31/2023
2933	GRAINGER			KANSAS CITY	MO	22400963	313865	235.08	Shovels for Parks Dept	7/31/2023
2933	GRAINGER			KANSAS CITY	MO	22400885	313865	143.88	hydration for patrons/staff	7/31/2023

VENDOR	NAME	NAME2	DBA	CITY	STATE	P.O.	CHECK NO	INVOICE NET	INVOICE DESCRIPTION	CHECK DATE
2933	GRAINGER			KANSAS CITY	MO	22400885	313865	60.96	hydration for patrons/staff	7/31/2023
3050	HALL MACHINE			CARLSBAD	NM	22400348	313732	522.26	Material for large meter box lid fabrication.	7/21/2023
3050	HALL MACHINE			CARLSBAD	NM	22400867	313866	529.76	Material for Iron Horse Man Camp lid	7/31/2023
548	HBSS CONNECT CORP			LOWELL	MA	22300472	1001798	95.45	IVR Minutes 4 transit software Aug 22 thru March 2	7/14/2023
4806	HEARST NEWSPAPER II, LLC		MIDLAND REPORTER TELEGRAM	PRESCOTT	AZ	22306941	313658	1,900.00	advertising	7/14/2023
15753	HENRY J CASTANEDA			CARLSBAD	NM		313733	20.00	Travel to: Alamogordo- PD	7/21/2023
15753	HENRY J CASTANEDA			CARLSBAD	NM		313867	59.00	Travel to Alamogordo- PD	7/31/2023
3159	HI LINE CO			DALLAS	TX	22400388	313868	2,124.45	RESTOCK FOR ALL PFA UNITS	7/31/2023
258	HORTON LAW FIRM LLC			CARLSBAD	NM	22300553	313614	1,075.20	Annual purchase requisition for court appointed at	7/7/2023
258	HORTON LAW FIRM LLC			CARLSBAD	NM	22300553	313614	1,075.20	Annual purchase requisition for court appointed at	7/7/2023
258	HORTON LAW FIRM LLC			CARLSBAD	NM	22300553	313614	1,075.20	Annual purchase requisition for court appointed at	7/7/2023
258	HORTON LAW FIRM LLC			CARLSBAD	NM	22300553	313614	1,075.20	Annual purchase requisition for court appointed at	7/7/2023
10726	HUB INTL INS SVCS INC			DALLAS	TX	22400016	313595	7,680.00	FY24 Airport Liability Insurance	7/3/2023
8937	IBEW, LOCAL UNION #611			ALBUQUERQUE	NM		406093	321.30	Dues PR#1	7/14/2023
8937	IBEW, LOCAL UNION #611			ALBUQUERQUE	NM		406093	1,382.56	2% Fees PR#1	7/14/2023
810	ICA RADIO LTD		KFZX FM,KCHX FM,KMRK FM,KCRS AM,KKPN FM	DALLAS	TX	22307025	313615	50.00	advertising	7/7/2023
810	ICA RADIO LTD		KFZX FM,KCHX FM,KMRK FM,KCRS AM,KKPN FM	DALLAS	TX	22307025	313615	55.00	advertising	7/7/2023
810	ICA RADIO LTD		KFZX FM,KCHX FM,KMRK FM,KCRS AM,KKPN FM	DALLAS	TX	22307025	313615	350.00	advertising	7/7/2023
810	ICA RADIO LTD		KFZX FM,KCHX FM,KMRK FM,KCRS AM,KKPN FM	DALLAS	TX	22307025	313615	545.00	advertising	7/7/2023
3408	IDEXX DISTRIBUTION INC.			ATLANTA	GA	22400757	313734	2,789.89	Supplies needed in Lab	7/21/2023
3451	INDUSTRIAL ELECTRIC MOTORS INC			CARLSBAD	NM	22401065	313869	96.00	splicing kits for well service/ corman	7/31/2023
735	INSIGHT PUBLIC SECTOR			TEMPE	AZ	22400180	1001811	577.13	Network Cables	7/14/2023
735	INSIGHT PUBLIC SECTOR			TEMPE	AZ	22400583	1001840	1,661.05	Printer for Exec	7/21/2023
735	INSIGHT PUBLIC SECTOR			TEMPE	AZ	22307416	1001877	42.41	Power supply	7/31/2023
735	INSIGHT PUBLIC SECTOR			TEMPE	AZ	22400745	1001877	3,565.75	Microsoft Surface Laptop - Exec	7/31/2023
735	INSIGHT PUBLIC SECTOR			TEMPE	AZ	22400710	1001877	358.82	Exec - Monitor	7/31/2023
735	INSIGHT PUBLIC SECTOR			TEMPE	AZ	22400776	1001877	1,761.90	Foxit Software Annual	7/31/2023
735	INSIGHT PUBLIC SECTOR			TEMPE	AZ	22400610	1001877	2,201.90	Exec AIO	7/31/2023
735	INSIGHT PUBLIC SECTOR			TEMPE	AZ	22400762	1001877	100.25	Cables - Exec	7/31/2023
735	INSIGHT PUBLIC SECTOR			TEMPE	AZ	22400745	1001877	199.13	Microsoft Surface Laptop - Exec	7/31/2023
735	INSIGHT PUBLIC SECTOR			TEMPE	AZ	22400985	1001877	285.90	Software Equipment	7/31/2023
735	INSIGHT PUBLIC SECTOR			TEMPE	AZ	22207190	1001877	3,101.70	Network Switches	7/31/2023
12685	INTAPOL INDUSTRIES INC			NEW YORK	NY	22400397	313870	483.96	Motorcycle Breeches - Atchley	7/31/2023
10145	INTERNATIONAL BRONZE			FT MYERS	FL	22307247	313871	695.00	Friendship Park Plaque (PARK IMPROVEMENT PROJECT)	7/31/2023
10145	INTERNATIONAL BRONZE			FT MYERS	FL	22306920	313871	2,850.00	Cast Bronze Plaque for Steve West Birding Area	7/31/2023
1489	INTERVIEW NOW, INC			ALAMEDA	CA	22400747	313735	4,500.00	FY 2024 - Interview Now Software Subscription	7/21/2023
15634	ISAAC FLOREZ			CARLSBAD	NM		313736	65.35	Travel to Indianapolis- PD	7/21/2023
15634	ISAAC FLOREZ			CARLSBAD	NM		313736	87.13	Travel to Indianapolis- PD	7/21/2023
15634	ISAAC FLOREZ			CARLSBAD	NM		313872	42.00	Travel to Farmington- PD	7/31/2023
3601	J & J PIPE & SUPPLY			CARLSBAD	NM	22400453	313650	422.56	Restock PVC	7/14/2023
3601	J & J PIPE & SUPPLY			CARLSBAD	NM	22400980	313873	239.89	gas regulator	7/31/2023
541	J WAYNE BEVERS		CHAPARRAL CLAIMS & INVESTIGATIONS LLC	ROSWELL	NM	22301583	313605	601.39	Chaparral Claims Annual Requisition	7/7/2023
541	J WAYNE BEVERS		CHAPARRAL CLAIMS & INVESTIGATIONS LLC	ROSWELL	NM	22301583	313605	599.67	Chaparral Claims Annual Requisition	7/7/2023
541	J WAYNE BEVERS		CHAPARRAL CLAIMS & INVESTIGATIONS LLC	ROSWELL	NM	22301583	313644	597.09	Chaparral Claims Annual Requisition	7/14/2023
541	J WAYNE BEVERS		CHAPARRAL CLAIMS & INVESTIGATIONS LLC	ROSWELL	NM	22301583	313717	597.09	Chaparral Claims Annual Requisition	7/21/2023
541	J WAYNE BEVERS		CHAPARRAL CLAIMS & INVESTIGATIONS LLC	ROSWELL	NM	22301583	313717	609.14	Chaparral Claims Annual Requisition	7/21/2023
1327	JACKSON SUPPLY LLC			DENTON	TX	22400763	313874	487.72	gloves	7/31/2023
3058	JAMES HAMILTON CONST. CO			SILVER CITY	NM	22307132	313651	439.07	med coarse for various jobs/restock yard6	7/14/2023
3058	JAMES HAMILTON CONST. CO			SILVER CITY	NM	22400549	313875	410.35	med coarse for various jobs/restock yard6	7/31/2023
3058	JAMES HAMILTON CONST. CO			SILVER CITY	NM	22307132	313875	381.51	med coarse for various jobs/restock yard6	7/31/2023
3058	JAMES HAMILTON CONST. CO			SILVER CITY	NM	22307132	313875	791.99	med coarse for various jobs/restock yard6	7/31/2023
1589	JAVIS GRIEGO		FRONTLINE UPFITTING LLC	RIO RANCHO	NM	22307242	313649	4,536.76	Unit 2306 - Upfit Labor	7/14/2023
11976	JEFFREY BISHOP			CARLSBAD	NM		313738	60.00	Travel to: Lovington- Fire	7/21/2023
1036	JENKINS MARKETING CO LLC		JC GOLF ACCESSORIES	ENGLEWOOD	CO	22400487	1001878	2,296.48	Pro Shop Merchandise	7/31/2023
1036	JENKINS MARKETING CO LLC		JC GOLF ACCESSORIES	ENGLEWOOD	CO	22400487	1001878	139.07	Pro Shop Merchandise	7/31/2023



VENDOR	NAME	NAME2	DBA	CITY	STATE	P.O.	CHECK NO	INVOICE NET	INVOICE DESCRIPTION	CHECK DATE
11585	JIM MYERS & SONS INC			CHARLOTTE	NC	22305704	313739	25,590.00	GRIT AUGER REPLACEMENT	7/21/2023
846	JOHN J PENNELL	TOTAL PRODUCTIONS		ROSWELL	NM	22400472	313676	14,006.92	Sound and lighting for annex	7/14/2023
15410	JOHN MAJERUS			CARLSBAD	NM		313876	197.00	Travel to Sagebrush Church ABQ, NM- Fire	7/31/2023
828	JONATHAN CHANDLER	CHANDLER BROADCASTING		CARLSBAD	NM	22306607	1001806	500.00	advertising	7/14/2023
828	JONATHAN CHANDLER	CHANDLER BROADCASTING		CARLSBAD	NM	22306913	1001806	762.00	advertising	7/14/2023
329	JOSEPH HOUSER			CARLSBAD	NM		313877	20.00	Travel to Roswell NM- fire	7/31/2023
329	JOSEPH HOUSER			CARLSBAD	NM		313877	679.00	Travel to Roswell- Fire	7/31/2023
1021	JOSEPH ORTIZ	J O DESIGNS		CARLSBAD	NM	22400514	313737	215.04	LAPIDARY EQUIPMENT MAINTENANCE, MONITORING, TRAIN	7/21/2023
12710	JUDY BRAKEMAN			CARLSBAD	NM		313878	155.00	Travel to Alamogordo- Police	7/31/2023
569	JULIE CHESTER	J CHESTER DESIGN LLC		LITHIA	FL	22300281	1001841	3,773.50	Promotional Expense for Julie Chester Social Media	7/21/2023
11349	JUSTIN NORTH CUTT	JN SERVICES AND SEPTIC PUMPING LLC		CARLSBAD	NM	22307346	313616	6,573.82	Porta-Pottie Rentals for the Fourth of July	7/7/2023
3818	KAM SECURITY & SOUND, INC			CARLSBAD	NM	22300131	313740	245.15	FY23 Alarm Monitoring for Civi	7/21/2023
3818	KAM SECURITY & SOUND, INC			CARLSBAD	NM	22300152	313740	245.15	FY23 Cavern Theatre Alarm Moni	7/21/2023
3818	KAM SECURITY & SOUND, INC			CARLSBAD	NM	22301443	313740	245.15	FY23 Alarm Monitoring for ARSC	7/21/2023
3818	KAM SECURITY & SOUND, INC			CARLSBAD	NM	22400184	313879	245.15	FY24 Monthly Alarm Monitoring for Avalon Ranch	7/31/2023
3818	KAM SECURITY & SOUND, INC			CARLSBAD	NM	22401082	313879	245.15	YEARLY ALARM MONITORING 1-1-23 THRU 1-1-24	7/31/2023
3818	KAM SECURITY & SOUND, INC			CARLSBAD	NM	22400927	313879	245.15	Fire Alarm Monitoring St.6	7/31/2023
3541	KARS LLC	CARLSBAD FORD LINCOLN		ROSWELL	NM	22307412	313708	1,536.13	#39 A/C vaccum tank & check valve	7/21/2023
1609	KATRINA SMITH			CARLSBAD	NM	22400327	29260	500.00	Youth Clean Up	7/7/2023
304	KEYMAKE SOLUTIONS LLC	KEYMAKE SOLUTIONS		CARLSBAD	NM	22400400	313880	39.95	Additional Grand Master Keys for City Hall	7/31/2023
315	KNOX ASSOCIATES INC	KNOX COMPANY		PHOENIX	AZ	22401091	313881	721.00	KnoxConnect Software License	7/31/2023
4011	LA TIENDA			CARLSBAD	NM	22307414	313742	555.00	water and Gatorade 4th July festivities	7/21/2023
1564	LATRICIA ASH			HOBBS	NM		313743	20.00	Travel to: Alamogordo-PD	7/21/2023
1512	LAUREL ANNE CARRIER FEILMEIER			BAY ST LOUIS	MS	22400461	313744	1,000.00	Annual requisition for court appointed attorney fo	7/21/2023
1512	LAUREL ANNE CARRIER FEILMEIER			BAY ST LOUIS	MS	22400461	313744	1,000.00	Annual requisition for court appointed attorney fo	7/21/2023
4340	LEA COUNTY ELEC COOP. INC			LOVINGTON	NM	22400264	1001880	6,650.24	account# 39251	7/31/2023
1606	LEADERSHIP NEW MEXICO			ALBUQUERQUE	NM	22400563	313745	2,500.00	Membership FY 23/24	7/21/2023
10770	LEADSONLINE LLC			PLANO	TX	22400364	313617	6,212.00	FY 2024 - PowerPlus Sys Srvc Pkg	7/7/2023
1280	LEVEL 3 FINANCING, INC	CENTURYLINK		BROOMFIELD	CO	22400277	313746	1,067.71	FY 2024 - Utility - TELEPHONE	7/21/2023
1614	LEXIPOL, LLC	PRAETORIAN DIGITAL, CORDICO, THE RODGERS GROUP, CAREERCERT		FRISCO	TX	22400440	313652	6,200.00	FY 2024 - PoliceOne Academy	7/14/2023
1454	LEXISNEXIS RISK SOLUTIONS FL INC	LEXISNEXIS RISK SOLUTIONS		ALPHARETTA	GA	22303739	313618	225.79	FY 2023 - TRAX Subscription	7/7/2023
4359	LIFE ASSIST INC			RANCHO CORDOVA	CA	22400362	1001844	537.21	Annual Purchases for EMS Supplies - FY 23-24	7/21/2023
4359	LIFE ASSIST INC			RANCHO CORDOVA	CA	22400362	1001844	2,955.96	Annual Purchases for EMS Supplies - FY 23-24	7/21/2023
4359	LIFE ASSIST INC			RANCHO CORDOVA	CA	22300098	1001881	129.22	Annual Purchases for EMS Supplies - FY 22-23	7/31/2023
4359	LIFE ASSIST INC			RANCHO CORDOVA	CA	22400362	1001881	52.78	Annual Purchases for EMS Supplies - FY 23-24	7/31/2023
4359	LIFE ASSIST INC			RANCHO CORDOVA	CA	22400362	1001881	258.75	Annual Purchases for EMS Supplies - FY 23-24	7/31/2023
4359	LIFE ASSIST INC			RANCHO CORDOVA	CA	22400362	1001881	213.60	Annual Purchases for EMS Supplies - FY 23-24	7/31/2023
10593	LORRAINE MONTOYA			CARLSBAD	NM		313882	20.00	Travel to ABQ-PD	7/31/2023
11815	LOWE'S			ATLANTA	GA	22306979	313653	286.53	Supplies for the Sports Complex	7/14/2023
11815	LOWE'S			ATLANTA	GA	22400339	313654	26.56	hose for golf course bathroom/D Dilliges	7/14/2023
11815	LOWE'S			ATLANTA	GA	22400432	313654	52.25	To dry out Scada room	7/14/2023
11815	LOWE'S			ATLANTA	GA	22400480	313654	29.42	pvc glue & primer WWTP jobs/F Orozco	7/14/2023
11815	LOWE'S			ATLANTA	GA	22400479	313654	14.71	PVC glue/primer for various jobs	7/14/2023
11815	LOWE'S			ATLANTA	GA	22400481	313654	45.54	sealant for various jobs/I Hinojos	7/14/2023
11815	LOWE'S			ATLANTA	GA	22400459	313654	6.64	JB Weld for various jobs/A Lara	7/14/2023
11815	LOWE'S			ATLANTA	GA	22307019	313747	84.18	Tools for Airport & Vehicles	7/21/2023
11815	LOWE'S			ATLANTA	GA	22400624	313747	106.75	cleaning supplies for office windows/J Granger	7/21/2023
11815	LOWE'S			ATLANTA	GA	22400725	313747	35.38	zip ties for various jobs	7/21/2023
11815	LOWE'S			ATLANTA	GA	22400724	313747	9.49	zip ties for various jobs @SportsComplex	7/21/2023
11815	LOWE'S			ATLANTA	GA	22400772	313747	115.72	brushes to paint bollards	7/21/2023
11815	LOWE'S			ATLANTA	GA	22400617	313747	519.02	pressure washer, tools, chlorine	7/21/2023
11815	LOWE'S			ATLANTA	GA	22400617	313747	824.60	pressure washer, tools, chlorine	7/21/2023
11815	LOWE'S			ATLANTA	GA	22400643	313747	332.88	concrete for sewer line jobs	7/21/2023
11815	LOWE'S			ATLANTA	GA	22400878	313883	34.19	Cleaning supplies	7/31/2023
11815	LOWE'S			ATLANTA	GA	22400951	313883	607.98	Fans for UV room	7/31/2023

VENDOR	NAME	NAME2	DBA	CITY	STATE	P.O.	CHECK NO	INVOICE NET	INVOICE DESCRIPTION	CHECK DATE
11815	LOWE'S			ATLANTA	GA	22400625	313883	303.24	concrete for water service jobs	7/31/2023
11815	LOWE'S			ATLANTA	GA	22400617	313883	251.65	pressure washer, tools, chlrorine	7/31/2023
11815	LOWE'S			ATLANTA	GA	22400983	313883	1,837.30	tools	7/31/2023
11815	LOWE'S			ATLANTA	GA	22400966	313883	323.99	Transit Break Room/ Drvr Cool down space furniture	7/31/2023
11815	LOWE'S			ATLANTA	GA	22400966	313883	953.87	Transit Break Room/ Drvr Cool down space furniture	7/31/2023
11815	LOWE'S			ATLANTA	GA	22401087	313883	18.96	repair on10084	7/31/2023
563	L-TRON CORPORATION			VICTOR	NY	22400502	313741	2,442.00	Driver License Reader	7/21/2023
14032	LUPE ORNELAS			CARLSBAD	NM		313884	20.00	Travel to ABQ- Facility Main.	7/31/2023
4731	MAIL SERVICE CENTER	MYRLENE GALLARDO		CARLSBAD	NM	22306331	313885	81.94	return doubled order	7/31/2023
4731	MAIL SERVICE CENTER	MYRLENE GALLARDO		CARLSBAD	NM	22300043	1001788	21.30	FY 2023 - Express Mail Srvc	7/7/2023
4731	MAIL SERVICE CENTER	MYRLENE GALLARDO		CARLSBAD	NM	22300043	1001788	27.40	FY 2023 - Express Mail Srvc	7/7/2023
4731	MAIL SERVICE CENTER	MYRLENE GALLARDO		CARLSBAD	NM	22300043	1001788	19.80	FY 2023 - Express Mail Srvc	7/7/2023
4731	MAIL SERVICE CENTER	MYRLENE GALLARDO		CARLSBAD	NM	22300043	1001788	29.62	FY 2023 - Express Mail Srvc	7/7/2023
4731	MAIL SERVICE CENTER	MYRLENE GALLARDO		CARLSBAD	NM	22300043	1001788	56.38	FY 2023 - Express Mail Srvc	7/7/2023
4731	MAIL SERVICE CENTER	MYRLENE GALLARDO		CARLSBAD	NM	22303353	1001788	202.69	mail packages for M Able	7/7/2023
4731	MAIL SERVICE CENTER	MYRLENE GALLARDO		CARLSBAD	NM	22300043	1001788	19.80	FY 2023 - Express Mail Srvc	7/7/2023
4731	MAIL SERVICE CENTER	MYRLENE GALLARDO		CARLSBAD	NM	22300043	1001788	18.50	FY 2023 - Express Mail Srvc	7/7/2023
4731	MAIL SERVICE CENTER	MYRLENE GALLARDO		CARLSBAD	NM	22300043	1001788	18.20	FY 2023 - Express Mail Srvc	7/7/2023
4731	MAIL SERVICE CENTER	MYRLENE GALLARDO		CARLSBAD	NM	22300043	1001788	18.50	FY 2023 - Express Mail Srvc	7/7/2023
4731	MAIL SERVICE CENTER	MYRLENE GALLARDO		CARLSBAD	NM	22300043	1001788	18.50	FY 2023 - Express Mail Srvc	7/7/2023
4731	MAIL SERVICE CENTER	MYRLENE GALLARDO		CARLSBAD	NM	22400173	1001788	71.68	Postage for Items Express/Trackable July23-June24	7/7/2023
4731	MAIL SERVICE CENTER	MYRLENE GALLARDO		CARLSBAD	NM	22400173	1001788	18.20	Postage for Items Express/Trackable July23-June24	7/7/2023
4731	MAIL SERVICE CENTER	MYRLENE GALLARDO		CARLSBAD	NM	22300043	1001812	402.56	FY 2023 - Express Mail Srvc	7/14/2023
4731	MAIL SERVICE CENTER	MYRLENE GALLARDO		CARLSBAD	NM	22300043	1001812	29.62	FY 2023 - Express Mail Srvc	7/14/2023
346	MALLORY SAFETY & SUPPLY LLC			LONGVIEW	WA	22400501	313748	601.60	Collapsible Traffic Cones	7/21/2023
346	MALLORY SAFETY & SUPPLY LLC			LONGVIEW	WA	22400501	313748	601.60	Collapsible Traffic Cones	7/21/2023
346	MALLORY SAFETY & SUPPLY LLC			LONGVIEW	WA	22400512	313748	642.56	Vehicle Stocked Safety	7/21/2023
346	MALLORY SAFETY & SUPPLY LLC			LONGVIEW	WA	22400512	313748	1,323.80	Vehicle Stocked Safety	7/21/2023
346	MALLORY SAFETY & SUPPLY LLC			LONGVIEW	WA	22400512	313886	404.20	Vehicle Stocked Safety	7/31/2023
1583	MARGARET BARRERAS			CLOUDCROFT	NM		313749	20.00	Travel to: Alamogordo- PD	7/21/2023
1583	MARGARET BARRERAS			CLOUDCROFT	NM		313887	20.00	Travel to Alamogordo- PD	7/31/2023
3521	MARIE A JOHNSON			CARLSBAD	NM	22400329	313655	8.01	Art Supplies - Reimbursement	7/14/2023
1046	MARIO GONZALEZ SANTILLAN	ONE WAY TINT & AUTO		CARLSBAD	NM	22401062	313917	100.00	Unit 2306 and Unit 2410	7/31/2023
1046	MARIO GONZALEZ SANTILLAN	ONE WAY TINT & AUTO		CARLSBAD	NM	22401062	313917	100.00	Unit 2306 and Unit 2410	7/31/2023
1493	MARRS GRIEBEL LAW, LTD.			ALBUQUERQUE	NM	22400796	313750	13,713.82	Marrs Griebel Law, Ltd	7/21/2023
4779	MASTER LUBE INC			CARLSBAD	NM	22306375	313656	92.94	OIL CHANGES FOR WATER DEPT.	7/14/2023
4779	MASTER LUBE INC			CARLSBAD	NM	22306375	313657	88.55	OIL CHANGES FOR WATER DEPT.	7/14/2023
4779	MASTER LUBE INC			CARLSBAD	NM	22306375	313657	88.55	OIL CHANGES FOR WATER DEPT.	7/14/2023
4779	MASTER LUBE INC			CARLSBAD	NM	22306375	313657	72.20	OIL CHANGES FOR WATER DEPT.	7/14/2023
4779	MASTER LUBE INC			CARLSBAD	NM	22306375	313751	122.31	OIL CHANGES FOR WATER DEPT.	7/21/2023
4779	MASTER LUBE INC			CARLSBAD	NM	22400435	313752	153.94	Projects/Eng. Vehicle Maintenance 2023-2024	7/21/2023
1616	MCWANE INC	CLOW VALVE COMPANY		OSKALOOSA	IA	22400564	313718	885.00	Yearly data/collection mgmt pressure recorder	7/21/2023
1309	MEDICAL AIR SERVICES ASSOCIATION, INC			PLANTATION	FL		406094	1,653.00	B2BCOCARL PR#1	7/14/2023
1309	MEDICAL AIR SERVICES ASSOCIATION, INC			PLANTATION	FL		406144	1,639.00	BCBJOCARL PR#2	7/28/2023
5249	MELLOY DODGE			ALBUQUERQUE	NM	22400535	313753	44,240.00	ACO Truck	7/21/2023
11928	MERCURY MEDICAL	MERCURY ENTERPRISES INC		CLEARWATER	FL	22400299	313888	487.05	Annual Purchases for Airtraq Supplies - FY 23-24	7/31/2023
893	MH5500 LLC	BATTERIES PLUS 853		CARLSBAD	NM	22306924	313619	331.98	F-7 POWER INVERTER	7/7/2023
893	MH5500 LLC	BATTERIES PLUS 853		CARLSBAD	NM	22400414	313754	2,319.48	RESTOCK FOR PFA & FD(TH)	7/21/2023
893	MH5500 LLC	BATTERIES PLUS 853		CARLSBAD	NM	22401030	313889	1,279.50	BATTERIES - 404 -405/F/D- 1304 -P/D	7/31/2023
13448	MICAH ROBERTS			ARTESIA	NM		313755	2,367.00	Travel to EI Rito- Fire	7/21/2023
11978	MICHAEL (BRAD) HENSON			CARLSBAD	NM		313756	60.00	Travel to: Lovington- Fire	7/21/2023
15755	MICHAEL SHOTT			CARLSBAD	NM		313757	20.00	Travel to: ABQ- PD	7/21/2023
1534	MIGHTY WASH			LUBBOCK	TX	22400169	313620	60.00	Maintenance on Executive Vehicle	7/7/2023
5218	MILLER ENGINEERS INC	DBA SOUDER, MILLER & ASSOCIATES		ALBUQUERQUE	NM	22306866	1001789	5,989.71	TASK ORDER FOR SMA PLANNING SUPPORT ON DOE EECBG	7/7/2023
5218	MILLER ENGINEERS INC	DBA SOUDER, MILLER & ASSOCIATES		ALBUQUERQUE	NM	22305524	1001846	557.38	ON CALL ENGINEERING	7/21/2023

VENDOR	NAME	NAME2	DBA	CITY	STATE	P.O.	CHECK NO	INVOICE NET	INVOICE DESCRIPTION	CHECK DATE
5218	MILLER ENGINEERS INC		DBA SOUDER, MILLER & ASSOCIATES	ALBUQUERQUE	NM	22304894	1001882	773.25	RFP#2020-18	7/31/2023
5218	MILLER ENGINEERS INC		DBA SOUDER, MILLER & ASSOCIATES	ALBUQUERQUE	NM	22307353	1001882	773.25	Drainage & Grading Plan	7/31/2023
11897	MINDY A RODRIGUEZ			CARLSBAD	NM	22401002	29262	500.00	Youth Clean Up	7/31/2023
388	MISSION COMMUNICATIONS LLC			NORCROSS	GA	22400342	313890	563.40	EST YRLY 7/23 TO 6/24 DE SCADA	7/31/2023
4905	MODRALL SPERLING, ROEHL	HARRIS & SISK, PA		ALBUQUERQUE	NM	22301251	313891	3,016.19	Annual Purchase Requisition for WR/SG	7/31/2023
9450	MOLZEN-CORBIN & ASSOC,INC			ALBUQUERQUE	NM	22306832	313892	75.18	Lead Service research	7/31/2023
4935	MORRISON SUPPLY			DALLAS	TX	22400748	313893	350.00	AC refrigerant used in fire dept gym AC	7/31/2023
4935	MORRISON SUPPLY			DALLAS	TX	22400856	313893	1,661.32	Drinking Fountain	7/31/2023
4935	MORRISON SUPPLY			DALLAS	TX	22400929	313893	168.16	tools	7/31/2023
4925	MSC INDUSTRIAL SUPPLY CO.			ST. LOUIS	MO	22400928	313894	1,269.00	Out of stock need asap	7/31/2023
4862	MTD INC-THE KID	101.5 / 107.1 FM		LOVINGTON	NM	22307028	313621	608.11	advertising	7/7/2023
4862	MTD INC-THE KID	101.5 / 107.1 FM		LOVINGTON	NM	22307028	313621	608.11	advertising	7/7/2023
4862	MTD INC-THE KID	101.5 / 107.1 FM		LOVINGTON	NM	22305965	313621	471.90	Radio advertisement	7/7/2023
4862	MTD INC-THE KID	101.5 / 107.1 FM		LOVINGTON	NM	22305965	313621	471.90	Radio advertisement	7/7/2023
4862	MTD INC-THE KID	101.5 / 107.1 FM		LOVINGTON	NM	22400719	313758	268.13	advertising	7/21/2023
4862	MTD INC-THE KID	101.5 / 107.1 FM		LOVINGTON	NM	22400719	313895	268.13	advertising	7/31/2023
818	MUNISSION LLC			SAN JUAN	PR	22400225	1001790	11,727.50	Website Hosting Annual Requisition.	7/7/2023
4587	MWI VETERINARY SUPPLY			DALLAS	TX	22400786	313896	739.38	Euthanasia Medications	7/31/2023
13366	NATIONAL INDUSTRIAL & SAFETY SUPPLY LLC			OLYMPIA	WA	22400566	313897	1,297.00	straps, wrench set for service crews	7/31/2023
13366	NATIONAL INDUSTRIAL & SAFETY SUPPLY LLC			OLYMPIA	WA	22400550	313897	1,000.00	flags to mark water & sewer lines	7/31/2023
5376	NEUMARK IRRIGATION	SOLSBURY HILL LLC		ALBUQUERQUE	NM	22306437	313898	2,134.14	sprinkler heads	7/31/2023
1331	NEW MEXICO ASSOCIATION OF COUNTIES 911	DIRECTORS AFFILIATE		CARLSBAD	NM	22400958	313903	150.00	FY 2024 - Annual Dues - 911 Director	7/31/2023
5810	NEW MEXICO GAS CO. INC.			ALBUQUERQUE	NM	22400058	313622	38.85	account# 000147800-0754699-5	7/7/2023
5810	NEW MEXICO GAS CO. INC.			ALBUQUERQUE	NM	22400058	313659	26.40	account#000147800-1377861-6	7/14/2023
5810	NEW MEXICO GAS CO. INC.			ALBUQUERQUE	NM	22400058	313659	6.33	account#000147800-1377861-6	7/14/2023
5810	NEW MEXICO GAS CO. INC.			ALBUQUERQUE	NM	22400540	313760	305.86	Utilities-NM Gas FY 23/24	7/21/2023
5810	NEW MEXICO GAS CO. INC.			ALBUQUERQUE	NM	22400910	313761	256.35	FY 2023-2024 Annual Utility Gas	7/21/2023
5810	NEW MEXICO GAS CO. INC.			ALBUQUERQUE	NM	22400021	313899	105.67	FY 2024 - Utility - GAS	7/31/2023
5810	NEW MEXICO GAS CO. INC.			ALBUQUERQUE	NM	22400021	313899	174.52	FY 2024 - Utility - GAS	7/31/2023
5810	NEW MEXICO GAS CO. INC.			ALBUQUERQUE	NM	22400407	313899	40.85	FY24 Natural Gas	7/31/2023
5810	NEW MEXICO GAS CO. INC.			ALBUQUERQUE	NM	22400540	313899	157.86	Utilities-NM Gas FY 23/24	7/31/2023
5483	NEW MEXICO MAGAZINE			SANTA FE	NM	22305385	313900	1,330.25	Advertising with New Mexico Magazine 2023-2024	7/31/2023
71	NEXTREQUEST LLC			DALLAS	TX	22400802	313901	20,631.09	NextRequest Records Management license renewal	7/31/2023
5551	NICHOLS PRINTING, INC.			CARLSBAD	NM	22400401	313762	375.00	Mini Golf tickets	7/21/2023
11650	NM ASSOC OF CHIEFS OF	POLICE / NMML		SANTA FE	NM	22401059	313845	250.00	FY 2024 - Dues - Chiefs of Police	7/31/2023
8953	NM CHILD SUPPORT	ENFORCEMENT DIVISION		DALLAS	TX		406095	204.46	395691	7/14/2023
8953	NM CHILD SUPPORT	ENFORCEMENT DIVISION		DALLAS	TX		406095	44.77	256156	7/14/2023
8953	NM CHILD SUPPORT	ENFORCEMENT DIVISION		DALLAS	TX		406095	276.92	268617	7/14/2023
8953	NM CHILD SUPPORT	ENFORCEMENT DIVISION		DALLAS	TX		406095	448.15	460530	7/14/2023
8953	NM CHILD SUPPORT	ENFORCEMENT DIVISION		DALLAS	TX		406095	297.23	421456	7/14/2023
8953	NM CHILD SUPPORT	ENFORCEMENT DIVISION		DALLAS	TX		406095	120.00	262914	7/14/2023
8953	NM CHILD SUPPORT	ENFORCEMENT DIVISION		DALLAS	TX		406095	115.38	374496	7/14/2023
8953	NM CHILD SUPPORT	ENFORCEMENT DIVISION		DALLAS	TX		406145	204.46	395691	7/28/2023
8953	NM CHILD SUPPORT	ENFORCEMENT DIVISION		DALLAS	TX		406145	44.77	256156	7/28/2023
8953	NM CHILD SUPPORT	ENFORCEMENT DIVISION		DALLAS	TX		406145	276.92	268617	7/28/2023
8953	NM CHILD SUPPORT	ENFORCEMENT DIVISION		DALLAS	TX		406145	297.23	421456	7/28/2023
8953	NM CHILD SUPPORT	ENFORCEMENT DIVISION		DALLAS	TX		406145	120.00	262914	7/28/2023
8953	NM CHILD SUPPORT	ENFORCEMENT DIVISION		DALLAS	TX		406145	115.38	374496	7/28/2023
5459	NM DEPT OF WORKFORCE SOL			ALBUQUERQUE	NM		313763	2,640.47	Pandemic Payment	7/21/2023
5499	NM MUNICIPAL LIBRARIANS ASSOCIATION			SANTA FE	NM	22400132	313902	50.00	Annual dues for NM Municipal Librarians Associatio	7/31/2023
5536	NM ONE CALL SYSTEMS INC		DBA NEW MEXICO 811	ALBUQUERQUE	NM	22300286	313623	2,264.00	EST YEARLY ONE CALL SYSTEM 7-2022 TO 6-2023	7/7/2023
8955	NM RETIREE HEALTH CARE			DALLAS	TX		406096	36,730.43	RHCA PR#1	7/14/2023
8955	NM RETIREE HEALTH CARE			DALLAS	TX		406146	36,710.50	RHCA PR#2	7/28/2023
5497	NMML	NM MUNICIPAL LEAGUE		SANTA FE	NM	22401053	313904	35.00	NMLZO Membership FY23-24 T. Ortiz	7/31/2023
5497	NMML	NM MUNICIPAL LEAGUE		SANTA FE	NM	22401052	313904	35.00	New Mexico Municipal League	7/31/2023

VENDOR	NAME	NAME2	DBA	CITY	STATE	P.O.	CHECK NO	INVOICE NET	INVOICE DESCRIPTION	CHECK DATE
5108	NMPTA	NM TRANSIT ASSOCIATION		RIO RANCHO	NM	22400152	1001883	400.00	Annual membership dues for NMTA 7/23- 6/24	7/31/2023
5546	NOAH'S ARK, INC.			CARLSBAD	NM	22300240	313905	23,224.11	FY 2023 - Animal Shelter Maint.	7/31/2023
5546	NOAH'S ARK, INC.			CARLSBAD	NM	22300240	313905	23,224.11	FY 2023 - Animal Shelter Maint.	7/31/2023
11266	NOALMARK BROADCASTING COR	KIXN-KZOR-KPZA-KLEA-KEJL	KBIM RADIO	HOBBS	NM	22305591	313660	753.96	Radio advertising	7/14/2023
11266	NOALMARK BROADCASTING COR	KIXN-KZOR-KPZA-KLEA-KEJL	KBIM RADIO	HOBBS	NM	22306957	313764	75.31	advertising	7/21/2023
13398	NORTHERN TOOL & EQUIPMENT	CATALOG HOLDINGS INC		BURNSVILLE	MN	22400774	313906	289.00	Replace drill @ DE	7/31/2023
5602	OCLC, INC			DENVER	CO	22400133	313624	596.62	Library Interlibrary Loan Subscription	7/7/2023
11090	ODESSA AMERICAN	AIM MEDIA TEXAS OPERATING		MCALLEN	TX	22306945	313625	2,659.00	advertising	7/7/2023
5639	OFFICE DEPOT INC.			DALLAS	TX	22400417	313765	205.93	office supplies	7/21/2023
5639	OFFICE DEPOT INC.			DALLAS	TX	22400417	313765	45.48	office supplies	7/21/2023
5639	OFFICE DEPOT INC.			DALLAS	TX	22400417	313765	13.99	office supplies	7/21/2023
5639	OFFICE DEPOT INC.			DALLAS	TX	22400417	313765	118.99	office supplies	7/21/2023
5639	OFFICE DEPOT INC.			DALLAS	TX	22400417	313765	37.98	office supplies	7/21/2023
5639	OFFICE DEPOT INC.			DALLAS	TX	22400417	313765	27.92	office supplies	7/21/2023
5639	OFFICE DEPOT INC.			DALLAS	TX	22400417	313765	18.49	office supplies	7/21/2023
5639	OFFICE DEPOT INC.			DALLAS	TX	22400417	313765	282.88	office supplies	7/21/2023
5639	OFFICE DEPOT INC.			DALLAS	TX	22400930	313907	105.55	Office supplies needed for PW office	7/31/2023
5639	OFFICE DEPOT INC.			DALLAS	TX	22400930	313907	102.67	Office supplies needed for PW office	7/31/2023
9998	ONE TIME						80343	85.10	EXP#000291	7/31/2023
9998	ONE TIME						80344	70.50	EXP#000288	7/31/2023
9998	ONE TIME						80345	889.86	EXP#000289	7/31/2023
9998	ONE TIME						80346	77.52	EXP#000309	7/31/2023
9998	ONE TIME						80347	97.31	EXP#000300	7/31/2023
9998	ONE TIME						80348	28.60	EXP#000286	7/31/2023
9998	ONE TIME						80349	0.30	EXP#000282	7/31/2023
9998	ONE TIME						80350	3.27	EXP#000290	7/31/2023
9998	ONE TIME						80351	91.11	EXP#000302	7/31/2023
9998	ONE TIME						80352	127.18	EXP#000301	7/31/2023
9998	ONE TIME						80353	35.46	EXP#000311	7/31/2023
9998	ONE TIME						80354	30.89	EXP#000312	7/31/2023
9998	ONE TIME						80355	95.53	EXP#000294	7/31/2023
9998	ONE TIME						80356	14.30	EXP#000284	7/31/2023
9998	ONE TIME						80357	45.00	EXP#000295	7/31/2023
9998	ONE TIME						80358	8.13	EXP#000304	7/31/2023
9998	ONE TIME						80359	30.95	EXP#000307	7/31/2023
9998	ONE TIME						80360	70.50	EXP#000308	7/31/2023
9998	ONE TIME						80361	62.45	EXP#000315	7/31/2023
9998	ONE TIME						80362	1.00	EXP#000287	7/31/2023
9998	ONE TIME						80363	4.20	EXP#000281	7/31/2023
9998	ONE TIME						80364	16.13	EXP#000298	7/31/2023
9998	ONE TIME						80365	6.53	EXP#000297	7/31/2023
9998	ONE TIME						80366	37.56	EXP#000293	7/31/2023
9998	ONE TIME						80367	30.95	EXP#000314	7/31/2023
9998	ONE TIME						80368	7.27	EXP#000310	7/31/2023
9998	ONE TIME						80369	77.88	EXP#000280	7/31/2023
9998	ONE TIME						80370	101.74	EXP#000296	7/31/2023
9998	ONE TIME						80371	74.51	EXP#000283	7/31/2023
9998	ONE TIME						80372	7.33	EXP#000316	7/31/2023
9998	ONE TIME						80373	19.35	EXP#000292	7/31/2023
9998	ONE TIME						80374	26.46	EXP#000279	7/31/2023
9998	ONE TIME						80375	26.38	EXP#000299	7/31/2023
9998	ONE TIME						80376	6.24	EXP#000285	7/31/2023
9998	ONE TIME						80377	0.12	EXP#000278	7/31/2023
9998	ONE TIME						80378	44.00	EXP#000313	7/31/2023
9998	ONE TIME						80379	83.08	EXP#000306	7/31/2023

VENDOR	NAME	NAME2	DBA	CITY	STATE	P.O.	CHECK NO	INVOICE NET	INVOICE DESCRIPTION	CHECK DATE
9998	ONE TIME						80380	26.42	EXP#000305	7/31/2023
9998	ONE TIME						80381	30.92	EXP#000303	7/31/2023
9998	ONE TIME						80382	26.68	EXP#000317	7/31/2023
9999	ONE TIME						313661	308.50	Building Permit Refund	7/14/2023
9999	ONE TIME						313662	72.00	Electrical Permit Refund	7/14/2023
9999	ONE TIME						313663	903.01	Lower Tansill- Damage to Vehicle	7/14/2023
9999	ONE TIME						313664	671.22	1427 S Country Club- Damage to Mailbox	7/14/2023
9999	ONE TIME						313665	50.00	Deposit Refund for RRC	7/14/2023
9999	ONE TIME						313666	50.00	Deposit Refund for RRC	7/14/2023
9999	ONE TIME						313766	198.62	Reimbursement for damage by ARC driver	7/21/2023
9999	ONE TIME						313767	22.00	Reimbursement Request	7/21/2023
9999	ONE TIME						313768	500.00	Deposit Refund	7/21/2023
9999	ONE TIME						313769	350.00	Deposit Refund	7/21/2023
9999	ONE TIME						313770	50.00	Deposit Refund	7/21/2023
9999	ONE TIME						313771	265.25	1604 Redwood Ct.- Damage to Vehicle	7/21/2023
9999	ONE TIME						313772	50.00	Deposit Refund	7/21/2023
9999	ONE TIME						313773	50.00	Deposit Refund for RRC	7/21/2023
9999	ONE TIME						313774	50.00	Deposit Refund for RRC	7/21/2023
9999	ONE TIME						313908	50.00	Deposit Refund	7/31/2023
9999	ONE TIME						313909	850.00	Rental/ Deposit Refund	7/31/2023
9999	ONE TIME						313910	2,883.04	2909 Piedras- Sewer backup damage	7/31/2023
9999	ONE TIME						313911	252.00	Electrical Permit Refund	7/31/2023
9999	ONE TIME						313912	72.00	Electrical Permit Refund	7/31/2023
9999	ONE TIME						313913	99.00	Electrical Permit Refund	7/31/2023
9999	ONE TIME						313914	50.00	Deposit Refund for RRC	7/31/2023
9999	ONE TIME						313915	16.00	Book reimbursement	7/31/2023
9999	ONE TIME						313916	100.00	Rental Refund FY23/RRC	7/31/2023
218	OPPORTUNITYSPACE INC		TOLEMI	BOSTON	MA	22401016	1001895	13,000.00	Tolemi Building Blocks programming set up	7/31/2023
5668	OREILLY AUTO/FIRST CALL			SPRINGFIELD	MO	22400920	1001884	14.29	replace brake cylinder cap on Julies Jeep	7/31/2023
3017	ORLANDO GARZA		GUADALUPE PEST CONTROL	CARLSBAD	NM	22400466	313638	34,852.87	Groundskeeping Serv/Open/Close of graves 2023/2024	7/7/2023
1486	OTHRAM INC			THE WOODLANDS	TX	22400614	313775	15.63	FY 24 - DNA Testing	7/21/2023
16080	OTIS WATER USERS CO-OP			CARLSBAD	NM	22400336	313918	40.50	Water Utility Services for Sunset Gardens Cemetery	7/31/2023
16080	OTIS WATER USERS CO-OP			CARLSBAD	NM	22400336	313918	54.16	Water Utility Services for Sunset Gardens Cemetery	7/31/2023
488	P & M SOLUTIONS LLC		DO MY OWN	NORCROSS	GA	22307413	313648	1,313.50	herbicide for DE facilities/J Granger	7/14/2023
5729	PECOS VALLEY BROADCASTING CORP			ARTESIA	NM	22306380	313626	493.59	advertising	7/7/2023
5729	PECOS VALLEY BROADCASTING CORP			ARTESIA	NM	22306380	313626	299.60	advertising	7/7/2023
5729	PECOS VALLEY BROADCASTING CORP			ARTESIA	NM	22306481	313626	538.85	advertising for water park	7/7/2023
5889	PETERSON'S WATER TREATMENT LLC			ALBUQUERQUE	NM	22300101	313667	720.39	FY23 Water Treatment for Various City Buildings	7/14/2023
68	PETSENSE			CARLSBAD	NM	22400065	313668	584.91	FY 2024 - K9 Food	7/14/2023
68	PETSENSE			CARLSBAD	NM	22400065	313668	69.98	FY 2024 - K9 Food	7/14/2023
5924	PHIL'S LANDSCAPING		PHILIP MCCULLOUGH	CARLSBAD	NM	22306851	313776	1,584.55	Tree and Landscape rocks for Sports Complex	7/21/2023
5954	PHOENIX PUMPS, INC		EL PASO-PHOENIX PUMPS INC	EL PASO	TX	22400325	313777	740.00	motor for tully fountain by the PRV	7/21/2023
10935	PIPESTONE EQUIPMENT LLC			GOLDEN	CO	22307423	313778	1,000.49	Repair DE PRV 1B	7/21/2023
5938	PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC			PITTSBURGH	PA	22400539	313669	681.12	account# 0012548347	7/14/2023
5938	PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC			PITTSBURGH	PA	22400539	313669	340.56	invoice0012548347	7/14/2023
5938	PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC			PITTSBURGH	PA	22400644	313779	5,000.00	account#48644371	7/21/2023
5950	PLAINS WELDING SUPPLY,INC			CARLSBAD	NM	22303281	1001791	17.83	Monthly Nitrogen Bottle Rental Fee	7/7/2023
5950	PLAINS WELDING SUPPLY,INC			CARLSBAD	NM	22400313	1001885	63.00	Oxygen Delivery July 23 - June 24	7/31/2023
5950	PLAINS WELDING SUPPLY,INC			CARLSBAD	NM	22400313	1001885	87.00	Oxygen Delivery July 23 - June 24	7/31/2023
5950	PLAINS WELDING SUPPLY,INC			CARLSBAD	NM	22400789	1001885	1,252.00	CLAMPS, FLAP DISC. GRINDING WHEELS FOR WELDING SHO	7/31/2023
5960	PLATEAU WIRELESS INC.			CLOVIS	NM	22400038	313919	1,359.01	account# 3246890	7/31/2023
5972	POSTAL PROS, INC			CALDWELL	ID	22300206	313670	826.41	EST YRLY WTR CONSV BILL INSERT	7/14/2023
5972	POSTAL PROS, INC			CALDWELL	ID	22400741	313670	9,027.92	Printing and Mailing Utility Bills FY 23/24	7/14/2023
11997	POWERDMS,INC			ORLANDO	FL	22400365	1001847	21,814.97	FY 2024 - PowerDMS Software Subscription	7/21/2023
62	PROFESSIONAL AMBULANCE SALES & SERVICE LLC			COMANCHE	TX	22400600	313920	899.74	403 - A/C COMPRESSOR(THF)/D	7/31/2023

VENDOR	NAME	NAME2	DBA	CITY	STATE	P.O.	CHECK NO	INVOICE NET	INVOICE DESCRIPTION	CHECK DATE
8964	PROVIDENT LIFE & ACCIDENT	INSURANCE CO. (UNUM)		ALTANTA	GA		406097	102.16	BCN E0228148	7/14/2023
8964	PROVIDENT LIFE & ACCIDENT	INSURANCE CO. (UNUM)		ALTANTA	GA		406148	102.16	BCN E0228148	7/28/2023
11077	PUBLIC SAFETY PSYCHOLOGICAL SERVICES			DEMING	NM	22307308	313780	746.82	Psych Evals - Naylor, Cisneros	7/21/2023
5032	PURE OPERATIONS, LLC			LAS CRUCES	NM	22307402	313627	989.00	4-20 Modules for Master Meters	7/7/2023
6097	PVT			ARTESIA	NM	22400211	313628	89.99	Annual Internet for Veterans Park	7/7/2023
6097	PVT			ARTESIA	NM	22400079	313628	436.41	FY24 Phone Service for Avalon Ranch	7/7/2023
6097	PVT			ARTESIA	NM	22400237	313628	45.06	PHONE SRV FOR LH SHOP EST YRLY COST 7-2023/6-2024	7/7/2023
6097	PVT			ARTESIA	NM	22400039	313628	1,247.85	PVT - Annual Requisition	7/7/2023
6097	PVT			ARTESIA	NM	22400385	313628	136.85	account#1304750	7/7/2023
6097	PVT			ARTESIA	NM	22400303	313671	402.80	account#11956200	7/14/2023
6097	PVT			ARTESIA	NM	22304198	313921	2,774.83	smoke detectors	7/31/2023
6168	QUILL OFFICE PRODUCTS	STAPLES INC		FRAMINGHAM	MA	22306718	313629	1,073.74	Materials and Supplies	7/7/2023
6168	QUILL OFFICE PRODUCTS	STAPLES INC		FRAMINGHAM	MA	22306313	313629	65.30	office supplies	7/7/2023
6168	QUILL OFFICE PRODUCTS	STAPLES INC		FRAMINGHAM	MA	22400768	313782	927.23	Office Supplies	7/21/2023
6168	QUILL OFFICE PRODUCTS	STAPLES INC		FRAMINGHAM	MA	22400768	313923	89.99	Office Supplies	7/31/2023
6168	QUILL OFFICE PRODUCTS	STAPLES INC		FRAMINGHAM	MA	22400768	313923	54.36	Office Supplies	7/31/2023
6198	R & R PRODUCTS, INC.			TUCSON	AZ	22400374	313924	841.17	irrigation/mower parts for golf course	7/31/2023
11291	RAPID MARINE FUELS LLC	TED BOOHER		DEER PARK	TX	22300021	313925	150.00	Est. cost for waste oil remova	7/31/2023
12797	RED ROCKET MEDIA LLC			LAS VEGAS	NV	22300273	313783	2,500.00	FY23 Social Media Advertising	7/21/2023
12797	RED ROCKET MEDIA LLC			LAS VEGAS	NV	22400300	313784	430.59	Social Media Marketing for Various City Depts	7/21/2023
12204	RELIANCE STANDARD	LIFE INSURANCE		CAROL STREAM	IL		406149	13,135.90	Life & Disab	7/28/2023
820	RICHARD G FLEMING		LAWN RANGERS OF CARLSBAD NM LLC	CARLSBAD	NM	22303695	1001787	500.00	landscape maintenance orchard In	7/7/2023
12053	RNY ENTERPRISES, LLC	ROBERT N YOUNG	YOUNG'S PAINT	CARLSBAD	NM	22400925	313944	134.56	Paint for the Ray Anaya Plaza	7/31/2023
9168	ROBERT CASTILLO			CARLSBAD	NM		313785	60.00	SWAT Training in Lovington NM/FD	7/21/2023
11977	ROBERT COLLINS			CARLSBAD	NM		313786	60.00	SWAT Training in Lovington NM/FD	7/21/2023
6447	ROCKY MOUNTAIN INFORMATION NETWORK INC		RMIN INC	PHOENIX	AZ	22400700	313787	250.00	FY 2024 - RMIN Membership	7/21/2023
246	ROLFSON OIL LLC			GRAPEVINE	TX	22400684	1001848	2,256.70	DEF NEEDED FOR SW UNITS	7/21/2023
15718	RORY CASTANEDA			CARLSBAD	NM		1001887	59.00	Peer Support-Hornor Watch& Funeral/Alamogordo/PD	7/31/2023
1297	ROTARY INTERNATIONAL- CARLSBAD ROTARY CLUB			CARLSBAD	NM	22400542	313788	255.00	Dues FY23/24	7/21/2023
9563	RUDY ORDUNEZ			CARLSBAD	NM		313926	20.00	Pick up city vehicle in albuquerque/Facility Maint	7/31/2023
12784	RYADD LLC			EDMOND	OK	22307408	313927	1,353.60	24 cases of assorted dippin dots	7/31/2023
1286	RYAN CAPPS			LOVINGTON	NM		313789	2,367.00	Wildland Deployment/Comanche Fire El Rito NM/FD	7/21/2023
12976	SAMUEL M SOTO III			CARLSBAD	NM		313928	197.00	Take Unit#408 to Comanche, TX to get repaired/FD	7/31/2023
277	SAUL MEDINA			EL PASO	TX		313930	397.11	Defensive Tactic Instructor School Edgewood NM/PD	7/31/2023
6742	SHARP ELECTRONICS CORP	SHARP LEASING USA COMPANY		MONTVALE	NJ	22400232	313790	3,907.71	Sharp Copiers - Annual Requisition.	7/21/2023
1407	SHAY GREGORY		CAVERN CITY EVENTS LLC	CARLSBAD	NM	22400692	313791	6,989.53	Renaissance Festival Advertising	7/21/2023
12070	SHI INTERNATIONAL CORP			DALLAS	TX	22001973	313931	(583.02)	Software Program for on line t	7/31/2023
12070	SHI INTERNATIONAL CORP			DALLAS	TX	22305531	313931	29,977.80	CAMERAS AND GPS FOR SOLID WASTE VEHICLES	7/31/2023
12070	SHI INTERNATIONAL CORP			DALLAS	TX	22305531	313931	9,992.60	CAMERAS AND GPS FOR SOLID WASTE VEHICLES	7/31/2023
6794	SHORTHORN LITTLE LEAGE			CARLSBAD	NM	22400667	1001889	11,900.00	FY24 Carlsbad Shorthorn Little League	7/31/2023
234	SHORT'S WRECKER SERVICES LLC			CARLSBAD	NM	22300339	313673	224.72	FY 2023 - Towing	7/14/2023
6873	SMITH ENGINEERING INC.			ROSWELL	NM	22307203	29261	414.01	Alejandro Ruiz Senior Ctr Parking Material Testing	7/7/2023
6873	SMITH ENGINEERING INC.			ROSWELL	NM	22306651	1001792	966.56	Drainage & Grading Plan	7/7/2023
6873	SMITH ENGINEERING INC.			ROSWELL	NM	22306431	1001813	4,698.57	Cmetyery Expansion Design	7/14/2023
6990	SOUTHEAST READY MIX, INC.			CARLSBAD	NM	22307252	313630	2,542.18	sand for Taum wells work/ A PARRAZ	7/7/2023
6990	SOUTHEAST READY MIX, INC.			CARLSBAD	NM	22400701	313932	427.50	concrete needed for various jobs	7/31/2023
6990	SOUTHEAST READY MIX, INC.			CARLSBAD	NM	22400769	313932	342.50	Concrete needed for various jobs for parks	7/31/2023
7000	SOUTHEASTERN NM ECONOMIC	DEVELOPMENT DISTRICT		ROSWELL	NM	22400200	1001890	7,641.00	SENMEDD Economic Development Membership	7/31/2023
997	SOUTHERN GLAZER'S WINE & SPIRITS		SOUTHERN GLAZER'S WINE & SPIRITS OF NM	ALBUQUERQUE	NM	22400483	313793	1,479.56	Alcohol for Pro Shop	7/21/2023
366	SOUTHERN TIRE MART LLC			COLUMBIA	MS	22400594	313794	20.00	repair flat tire on service units/R myers	7/21/2023
60	SOUTHWEST ENVIRONMENTAL LLC			CARLSBAD	NM	22307222	1001793	20,042.20	Asbestos Remediation	7/7/2023
60	SOUTHWEST ENVIRONMENTAL LLC			CARLSBAD	NM	22401014	1001892	25,626.79	Demolition - 713 Monterrey	7/31/2023
60	SOUTHWEST ENVIRONMENTAL LLC			CARLSBAD	NM	22306869	1001892	21,316.35	Demolition Task Order	7/31/2023
7093	SOUTHWEST PHARMACY	AND ADVANCED MEDICATIONS		CARLSBAD	NM	22400524	313795	105.00	Annual Purchases for EMS Medications - FY 23-24	7/21/2023
7093	SOUTHWEST PHARMACY	AND ADVANCED MEDICATIONS		CARLSBAD	NM	22400524	313795	210.00	Annual Purchases for EMS Medications - FY 23-24	7/21/2023

VENDOR	NAME	NAME2	DBA	CITY	STATE	P.O.	CHECK NO	INVOICE NET	INVOICE DESCRIPTION	CHECK DATE
7093	SOUTHWEST PHARMACY	AND ADVANCED MEDICATIONS		CARLSBAD	NM	22400524	313795	1,887.00	Annual Purchases for EMS Medications - FY 23-24	7/21/2023
7145	SPARKS OFFICE SUPPLY, INC			CARLSBAD	NM	22400454	313796	1,447.10	Office Supplies	7/21/2023
7145	SPARKS OFFICE SUPPLY, INC			CARLSBAD	NM	22400296	313933	3.37	FY 2023-2024 - Annual Copier Usage	7/31/2023
7145	SPARKS OFFICE SUPPLY, INC			CARLSBAD	NM	22400113	313933	20.92	Sparks Copier 2023-2024 Yearly Usage	7/31/2023
7145	SPARKS OFFICE SUPPLY, INC			CARLSBAD	NM	22400113	313933	4,163.51	Sparks Copier 2023-2024 Yearly Usage	7/31/2023
7145	SPARKS OFFICE SUPPLY, INC			CARLSBAD	NM	22400646	313933	832.67	Copier Usage	7/31/2023
7145	SPARKS OFFICE SUPPLY, INC			CARLSBAD	NM	22400274	313933	54.36	Copier Usage FY24	7/31/2023
7145	SPARKS OFFICE SUPPLY, INC			CARLSBAD	NM	22400113	313933	3.22	Sparks Copier 2023-2024 Yearly Usage	7/31/2023
7162	SPECIALTY COMMUNICATIONS			ALBUQUERQUE	NM	22400922	1001856	181.20	Connectors for Radio Repairs	7/31/2023
13133	SPECIALTY MAINTENANCE PRODUCTS		SMP TOOLS	HOUSTON	TX	22400824	313934	408.44	Need for the Valve-Out Tool	7/31/2023
7168	SPRINGTIME CLEANING SVCS	SEPCO, INC.		CARLSBAD	NM	22400791	1001849	158.59	Cleaning services- Springtime 7/5/23-6/30/24	7/21/2023
7168	SPRINGTIME CLEANING SVCS	SEPCO, INC.		CARLSBAD	NM	22400554	1001891	107.40	Cleaning Services	7/31/2023
13370	STATE DISBURSEMENT UNIT			CAROL STREAM	IL		406098	204.22	1711100/08FA000115	7/14/2023
13370	STATE DISBURSEMENT UNIT			CAROL STREAM	IL		406150	204.22	1711100/08FA000115	7/28/2023
10184	STELLAR INC			CARLSBAD	NM	22400366	1001850	442.49	install phone line for elevator	7/21/2023
7220	STERICYCLE, INC.			CAROL STREAM	IL	22400072	313631	174.86	Annual Medical Waste Disposal July 23 - June 24	7/7/2023
1015	SUN COUNTRY AMATEUR GOLF ASSOC			RIO RANCHO	NM	22400864	313797	180.00	Annual Handicaps for Golfers July 2023-June 2024	7/21/2023
1615	TAMARA L CARRIGAN			CARLSBAD	NM	22400659	313935	200.00	Annual for Alternate Judge Tammy Carrigan	7/31/2023
7135	TATE BRANCH	THIRTEEN TWENTY LLC		CARLSBAD	NM	22307208	313798	470.68	1704- BLOWER MOTOR (TH)P/D	7/21/2023
7135	TATE BRANCH	THIRTEEN TWENTY LLC		CARLSBAD	NM	22400588	313798	123.48	1514 - TRANSMISSION FLUID(TH)P/D	7/21/2023
7135	TATE BRANCH	THIRTEEN TWENTY LLC		CARLSBAD	NM	22307420	313798	156.80	1705- WHEEL HUB & BEARING(TH)P/D	7/21/2023
885	TAXATION & REVENUE NM	COMPLIANCE BUREAU		ALBUQUERQUE	NM		406147	242.69	Levy #29608/ID 585366838	7/28/2023
813	TAYLOR MADE GOLF COMPANY			CARLSBAD	CA	22306981	313800	8.36	Pro Shop Merchandise	7/21/2023
813	TAYLOR MADE GOLF COMPANY			CARLSBAD	CA	22400482	313936	787.16	Custom Order for Customer (Sold Merchandise)	7/31/2023
10981	TDS			PALATINE	IL	22400430	313674	388.84	account#8224200020038849	7/14/2023
10981	TDS			PALATINE	IL	22400522	313674	373.57	account#8224200010057528	7/14/2023
10981	TDS			PALATINE	IL	22400014	313674	233.93	account#8224200010050986	7/14/2023
10981	TDS			PALATINE	IL	22400496	313674	11.73	invoice#8224200010041597	7/14/2023
10981	TDS			PALATINE	IL	22400062	313674	86.48	account#8224200010200151	7/14/2023
10981	TDS			PALATINE	IL	22400048	313674	149.95	account#8224200010333713	7/14/2023
10981	TDS			PALATINE	IL	22400014	313801	1,389.06	account#8224200010121282	7/21/2023
10981	TDS			PALATINE	IL	22400618	313801	302.08	account#8224200010120557	7/21/2023
10981	TDS			PALATINE	IL	22400031	313937	387.51	account# 8224200010192747	7/31/2023
10981	TDS			PALATINE	IL	22400891	313937	149.95	account#8224200010184751	7/31/2023
13375	TELEFLEX LLC			ATLANTA	GA	22400289	313938	2,750.00	Annual Purchases for EZ-IO Supplies - FY 23-24	7/31/2023
1704	TEXAS-NEW MEXICO NEWSPAPERS LLC	EL PASO TIMES	CURRENT ARGUS	MCLEAN	VA	22306936	282	2,439.56	Local IQ invoice 0005726282	7/27/2023
1704	TEXAS-NEW MEXICO NEWSPAPERS LLC	EL PASO TIMES	CURRENT ARGUS	MCLEAN	VA	22307088	343	1,395.18	Invoice 0005726343 Local IQ	7/27/2023
1383	THE ASSOCIATION FOR RURAL & SMALL LIBRARIES			SEATTLE	WA	22400474	313641	350.00	ARSL Conference for Sarah Jones	7/14/2023
2625	THE GARDEN MART, INC.			CARLSBAD	NM	22400457	1001797	13,440.10	Annual street median maintenance	7/10/2023
803	THE GRANT PLANT INC			ALBUQUERQUE	NM	22400224	1001893	536.98	Technical Support for Grants	7/31/2023
54	THE HEIL CO		AWTI 3RD EYE CAM	ATLANTA	GA	22306690	313596	1,082.82	CAMERAS FOR ARE ARC TRUCKS	7/7/2023
515	THE NATIONAL GUITAR MUSEUM LLC			NEW YORK	NY	22400499	313759	12,000.00	remainder of fee for 2023 guitar exhibit	7/21/2023
6651	THE NEW MEXICAN INC		THE SANTA FE NEW MEXICAN	SANTA FE	NM	22306376	313929	2,585.42	Advertising in Santa Fe New Mexican publications	7/31/2023
1608	THE STRIPING COMPANY LLC			LOVINGTON	NM	22400191	313632	1,614.69	restripe and repaint the range all inclusi	7/7/2023
1608	THE STRIPING COMPANY LLC			LOVINGTON	NM	22400190	313632	2,152.92	restripe / repaint back parking lot of pd	7/7/2023
8089	THE WATER WORKS INC	CY ENDEAVORS		CARLSBAD	NM	22400060	1001794	7.50	Bottled Water Service CFD/PFA	7/7/2023
8089	THE WATER WORKS INC	CY ENDEAVORS		CARLSBAD	NM	22400074	1001814	15.00	The Waterworks Inc.	7/14/2023
8089	THE WATER WORKS INC	CY ENDEAVORS		CARLSBAD	NM	22400075	1001814	165.00	FY 2024 - Drinking Water	7/14/2023
8089	THE WATER WORKS INC	CY ENDEAVORS		CARLSBAD	NM	22400354	1001814	22.50	Drinking Water & Cooler Rental July 2023-June 2024	7/14/2023
8089	THE WATER WORKS INC	CY ENDEAVORS		CARLSBAD	NM	22400493	1001851	7.50	FY 2024 water and delivery	7/21/2023
8089	THE WATER WORKS INC	CY ENDEAVORS		CARLSBAD	NM	22300257	1001851	18.98	Annual Water Bottle Exchange Delivery	7/21/2023
8089	THE WATER WORKS INC	CY ENDEAVORS		CARLSBAD	NM	22400516	1001851	45.00	YEARLY COOLER RENTAL & BOTTLE SERVICE FY23-24	7/21/2023
8089	THE WATER WORKS INC	CY ENDEAVORS		CARLSBAD	NM	22400569	1001851	389.60	RO Services	7/21/2023
8089	THE WATER WORKS INC	CY ENDEAVORS		CARLSBAD	NM	22401003	1001894	15.00	Drinking Water FY23/24	7/31/2023
8089	THE WATER WORKS INC	CY ENDEAVORS		CARLSBAD	NM	22400060	1001894	7.50	Bottled Water Service CFD/PFA	7/31/2023

VENDOR	NAME	NAME2	DBA	CITY	STATE	P.O.	CHECK NO	INVOICE NET	INVOICE DESCRIPTION	CHECK DATE
8089	THE WATER WORKS INC	CY ENDEAVORS		CARLSBAD	NM	22400074	1001894	22.50	The Waterworks Inc.	7/31/2023
8089	THE WATER WORKS INC	CY ENDEAVORS		CARLSBAD	NM	22400012	1001894	7.50	Water Service for IT.	7/31/2023
8089	THE WATER WORKS INC	CY ENDEAVORS		CARLSBAD	NM	22400075	1001894	172.50	FY 2024 - Drinking Water	7/31/2023
8089	THE WATER WORKS INC	CY ENDEAVORS		CARLSBAD	NM	22400623	1001894	92.50	Reagents needed for Lab	7/31/2023
8089	THE WATER WORKS INC	CY ENDEAVORS		CARLSBAD	NM	22400556	1001894	37.50	Water Cooler Rental	7/31/2023
8089	THE WATER WORKS INC	CY ENDEAVORS		CARLSBAD	NM	22400584	1001894	7.50	FY 2024 Water Delivery	7/31/2023
8089	THE WATER WORKS INC	CY ENDEAVORS		CARLSBAD	NM	22400443	1001894	30.00	Water Works	7/31/2023
8089	THE WATER WORKS INC	CY ENDEAVORS		CARLSBAD	NM	22400354	1001894	22.50	Drinking Water & Cooler Rental July 2023-June 2024	7/31/2023
8089	THE WATER WORKS INC	CY ENDEAVORS		CARLSBAD	NM	22400257	1001894	15.00	EST YRLY WATER BOTTLES WATER DEPT 7/2023-6/2024	7/31/2023
8089	THE WATER WORKS INC	CY ENDEAVORS		CARLSBAD	NM	22400516	1001894	52.50	YEARLY COOLER RENTAL & BOTTLE SERVICE FY23-24	7/31/2023
8089	THE WATER WORKS INC	CY ENDEAVORS		CARLSBAD	NM	22400493	1001894	22.50	FY 2024 water and delivery	7/31/2023
7345	THIRTEEN TWENTY LLC		TATE BRANCH DODGE	ARTESIA	NM	22307328	313799	4,239.10	Unit 1907 - Diagnostics & Repairs	7/21/2023
7533	THOMSON-WEST			CAROL STREAM	IL	22400622	313802	9,268.00	Thomson Reuters	7/21/2023
1618	THROAT PUNCH PERFORMANCE LLC			MESILLA PARK	NM	22400521	313803	683.02	Repair work on wildland UTV	7/21/2023
1581	THRYV INC			DFW AIRPORT	TX	22300529	313675	382.40	Monthly Advertising for Windstream FY 22/23	7/14/2023
7500	TK ELEVATOR CORPORATION			CAROL STREAM	IL	22206511	313633	57,160.42	Elevator Upgrades for Riverwalk	7/7/2023
1032	TK, LLC		CARLSBAD CHEVROLET	CARLSBAD	NM	22307390	313603	406.05	PD unit 2006 diagnose and repair AC	7/7/2023
7311	TORO NATIONAL SUPPORT	NETWORK		ABILENE	TX	22400198	313804	219.00	Toro NSN support for irrigation at golf course	7/21/2023
10230	TRANSUNION RISK &	ALTERNATIVE DATE SOLUTION		DALLAS	TX	22300481	313634	184.94	FY 2023 - Background Checks	7/7/2023
1469	TRUELITE TRACE INC		FLEETUP	SAN JOSE	CA	22400069	313939	726.00	FY 2024 - GPS System	7/31/2023
12506	TURNER BURKE HEADRICK			ARTESIA	NM		313805	60.00	Travel to: Lovington- Fire	7/21/2023
1621	TYSON CISNEROS			CARLSBAD	NM		313806	42.00	Mandatory Employ Psyc Evaluation/Las Cruces/PD	7/21/2023
7607	ULINE INC.			PLEASANT PRAIRIE	WI	22400722	313807	594.64	gloves for service crews/ Randall	7/21/2023
7607	ULINE INC.			PLEASANT PRAIRIE	WI	22400616	313940	2,372.01	Storage Shelves and Mounting Foam	7/31/2023
8939	UNITED STEEL WORKERS			PITTSBURGH	PA		406099	4,507.25	Dues PR#1	7/14/2023
8939	UNITED STEEL WORKERS			PITTSBURGH	PA		406151	4,254.64	Dues PR#2	7/28/2023
8987	UNITED WAY	OF EDDY COUNTY		CARLSBAD	NM		406100	150.50	Emp Deductions	7/14/2023
8987	UNITED WAY	OF EDDY COUNTY		CARLSBAD	NM		406152	150.50	Emp Deductions PR#2	7/28/2023
7705	UNIVERSAL BEARING & CHAIN			CARLSBAD	NM	22400857	313808	51.80	skf bearings x 2	7/21/2023
1563	US LBM OPERATING CO. 3009, LLC		FOXWORTH-GALBRAITH LUMBER COMPANY	BUFFALO GROVE	IL	22306108	313861	4,427.32	Block for Cemetery Fence	7/31/2023
7671	USPS-NEOPOST POC	CMRS-POC		CAROL STREAM	IL	22400137	313677	4,730.00	Meter #08023344	7/14/2023
186	VAST DATA CONCEPTS LLC		WEBCEMETERIES.COM	KUTZTOWN	PA	22400334	1001853	5,988.00	Cemetery Software support - FY July 2023/June 2024	7/21/2023
300	VENDNOVATION LLC			RICHMOND	WA	22400086	1001795	1,300.00	Annual Subscription for Vendnovation - FY 23-24	7/7/2023
11901	VERIZON WIRELESS			DALLAS	TX	22400262	313635	100.04	invoice#9938183565	7/7/2023
11901	VERIZON WIRELESS			DALLAS	TX	22400278	313635	3,967.69	invoice#9938147130	7/7/2023
11901	VERIZON WIRELESS			DALLAS	TX	22400262	313635	1,170.63	EST YRLY WTR AIRCD/CELL/DATA/SCADA W/TAX 7/23-6/24	7/7/2023
11901	VERIZON WIRELESS			DALLAS	TX	22400262	313635	234.13	account#9938137170	7/7/2023
11901	VERIZON WIRELESS			DALLAS	TX	22400278	313635	793.54	invoice#9938147130	7/7/2023
11901	VERIZON WIRELESS			DALLAS	TX	22400262	313635	20.02	invoice#9938183565	7/7/2023
11901	VERIZON WIRELESS			DALLAS	TX	22400278	313635	13.34	invoice#9938147131	7/7/2023
11901	VERIZON WIRELESS			DALLAS	TX	22400262	313635	10.89	invoice#9938170554	7/7/2023
11901	VERIZON WIRELESS			DALLAS	TX	22400247	313635	20.00	invoice#9938113834	7/7/2023
11901	VERIZON WIRELESS			DALLAS	TX	22400247	313635	100.03	invoice#9938113834	7/7/2023
11901	VERIZON WIRELESS			DALLAS	TX	22400262	313635	54.44	invoice#9938170554	7/7/2023
11901	VERIZON WIRELESS			DALLAS	TX	22400278	313635	66.68	invoice#9938147131	7/7/2023
11901	VERIZON WIRELESS			DALLAS	TX	22400580	313678	300.06	invoice#9938126239	7/14/2023
11901	VERIZON WIRELESS			DALLAS	TX	22400580	313678	60.03	invoice 9938126239	7/14/2023
11901	VERIZON WIRELESS			DALLAS	TX	22300194	313678	111.67	invoice #09938147132	7/14/2023
11901	VERIZON WIRELESS			DALLAS	TX	22300194	313678	106.72	invoice#9938102622	7/14/2023
11901	VERIZON WIRELESS			DALLAS	TX	22300308	313678	233.63	invoice#9938135904	7/14/2023
11901	VERIZON WIRELESS			DALLAS	TX	22400155	313678	1,168.50	invoice#9938135904	7/14/2023
11901	VERIZON WIRELESS			DALLAS	TX	22400247	313678	533.46	invoice#9938102622	7/14/2023
11901	VERIZON WIRELESS			DALLAS	TX	22400247	313678	558.48	invoice#9938147132	7/14/2023
11901	VERIZON WIRELESS			DALLAS	TX	22400035	313678	40.01	invoice#9938561625	7/14/2023
11901	VERIZON WIRELESS			DALLAS	TX	22400426	313678	121.99	invoice#9938599106	7/14/2023



VENDOR	NAME	NAME2	DBA	CITY	STATE	P.O.	CHECK NO	INVOICE NET	INVOICE DESCRIPTION	CHECK DATE
7937	VERMEER MOUNTAIN WEST, INC			CHANDLER	AZ	22306206	1001854	2,272.75	Replacement parts for vermeer 11926	7/21/2023
8070	WATER DEPARTMENT			CARLSBAD	NM	22400538	313941	87,422.57	Annual Water Utilities FY 22/23	7/31/2023
312	WELLS FARGO FINANCIAL LEASING INC			DES MOINES	IA	22400650	313809	1,620.69	account#6030217096000	7/21/2023
8364	WEX BANK			CAROL STREAM	IL	22400648	625	104,643.95	Invoice 899992625	7/21/2023
8364	WEX BANK			CAROL STREAM	IL	22307034	7785	16,840.31	WEX CC July 2023	7/21/2023
7860	WINDSTREAM COMMUNICATIONS			LOUISVILLE	KY	22400027	313636	156.47	account# 101128269	7/7/2023
7860	WINDSTREAM COMMUNICATIONS			LOUISVILLE	KY	22400165	313679	388.26	account#101194423	7/14/2023
7860	WINDSTREAM COMMUNICATIONS			LOUISVILLE	KY	22400444	313680	6,545.90	account#101047706	7/14/2023
7860	WINDSTREAM COMMUNICATIONS			LOUISVILLE	KY	22400027	313810	140.28	account#101136604	7/21/2023
7860	WINDSTREAM COMMUNICATIONS			LOUISVILLE	KY	22400027	313942	308.64	account#s101200731 &101182159	7/31/2023
7860	WINDSTREAM COMMUNICATIONS			LOUISVILLE	KY	22400044	313942	172.65	account#101151182	7/31/2023
7860	WINDSTREAM COMMUNICATIONS			LOUISVILLE	KY	22400165	313943	311.39	account#217415045	7/31/2023
361	WINSUPPLY NE ABQ NM CO			ALBUQUERQUE	NM	22306818	1001799	505.95	sprinklers for golf course	7/14/2023
361	WINSUPPLY NE ABQ NM CO			ALBUQUERQUE	NM	22306997	1001799	1,618.62	kline 5 pod irrigation system	7/14/2023
12513	WITTEK GOLF SUPPLY			ELK GRV VILL	IL	22400859	1001896	1,840.27	Flags Numbered Flags 9qty. 1-9 Tube, White flag, R	7/31/2023
12513	WITTEK GOLF SUPPLY			ELK GRV VILL	IL	22400859	1001896	49.95	Flags Numbered Flags 9qty. 1-9 Tube, White flag, R	7/31/2023
8166	WORLD TRADE PRESS	EDWARD G HINKELMAN		TRAVERSE CITY	MI	22400138	313811	1,305.60	Travel databases for Library patrons	7/21/2023
6932	WSP USA ENVIRONMENTAL & INFRASTRUCTURE INC			KENNESAW	GA	22306470	313681	1,463.70	Oil and Gas Permit Inspections	7/14/2023
8332	WT COX INFORMATION SVCS	COX SUBSCRIPTIONS		SHALLOTTE	NC	22400139	313812	2,693.12	account#2055624	7/21/2023
1269	XAVIER MELENDEZ			ROSWELL	NM		313813	2,367.00	Wildland Deployment Comanche Fire El Rito NM/FD	7/21/2023
8375	XCEL ENERGY SERVICES, INC			DENVER	CO	22400402	313637	39,539.84	account# 54-1530269-7	7/7/2023
8375	XCEL ENERGY SERVICES, INC			DENVER	CO	22400402	313814	304.14	account#54-0014350491-1	7/21/2023
8375	XCEL ENERGY SERVICES, INC			DENVER	CO	22400402	313814	23.97	account#54-0014350491-1	7/21/2023
8375	XCEL ENERGY SERVICES, INC			DENVER	CO	22400402	313814	189.28	account#54-1874689-3	7/21/2023
8375	XCEL ENERGY SERVICES, INC			DENVER	CO	22400402	313814	216.31	account#54-1874689-3	7/21/2023
8375	XCEL ENERGY SERVICES, INC			DENVER	CO	22400571	313814	9,127.13	account#54-1335495-7	7/21/2023
8375	XCEL ENERGY SERVICES, INC			DENVER	CO	22400571	313814	46,001.83	account#54-1335495-7	7/21/2023
12652	YAMAHA MOTOR FINANCE CORP			CHICAGO	IL	22400861	313815	4,422.60	Yamaha Cart Rental for July 2023-June 2024	7/21/2023
415	ZACH PIFER			LUBBOCK	TX		313816	20.00	Paramedic clinicals/Roswell, NM/FD	7/21/2023
415	ZACH PIFER			LUBBOCK	TX		313945	679.00	Paramedic Clinicals in Roswell/FD	7/31/2023
								2,465,277.47		

## **14. Vendor Fiscal Year Summary**

Vendor Number	Vendor Name	City	State	YTD Purchases	YTD Payments
12830	4 ELEMENTS AUTOMOTIVE	CARLSBAD	NM	7,334.22	7,334.22
2358	4IMPRINT INC.	CHICAGO	IL	723.66	723.66
1265	5280 PUBLISHING, INC	DENVER	CO	1,000.00	1,000.00
835	535 GROUP LLC	MCLEAN	VA	10,000.00	10,000.00
417	90 DEGREE BENEFITS	LUBBOCK	TX	213,194.86	213,194.86
687	AAL FIRE & SAFETY LLC	CARLSBAD	NM	360.50	360.50
1255	ABAE PARTNERS LLC	CARLSBAD	NM	75.00	75.00
11874	ACME ENVIRONMENTAL, INC	ALBUQUERQUE	NM	533.36	533.36
1566	ACTIVITY ADVISORS, INC	PHOENIX	AZ	2,392.48	2,392.48
1001	ACUSHNET COMPANY	BOSTON	MA	4,833.71	4,833.71
223	AD VENTURE MARKETING	BROWNFIELD	TX	1,569.01	1,569.01
64	ADMIN OFFICE OF THE COURTS	SANTA FE	NM	9,605.00	9,605.00
1033	ADMIRAL BEVERAGE CORP	ALBUQUERQUE	NM	6,585.31	6,585.31
14039	ADRIAN R RODRIGUEZ	CARLSBAD	NM	79.00	79.00
11317	ADVANCE AUTO PARTS	RALEIGH	NC	5,728.53	5,728.53
11012	ADVANCED PEST AND WEED	OKLAHOMA CITY	OK	2,857.48	2,857.48
15713	ALBERT MOISA	CARLSBAD	NM	817.00	817.00
78	ALBERTSON'S #907	AMARILLO	TX	3,413.70	3,413.70
82	ALBUQUERQUE JOURNAL	ALBUQUERQUE	NM	4,525.50	4,525.50
873	ALI M MORALES	ALBUQUERQUE	NM	4,252.48	4,252.48
10	ALL CITY MANAGEMENT SERVICES INC	LOS ANGELES	CA	669.42	669.42
12158	ALONZO NAJERA JR	CARLSBAD	NM	2,148.13	2,148.13
948	ALPHA-PURE SERVICES	CARLSBAD	NM	7,833.32	7,833.32
99	ALTEC INDUSTRIES INC	BIRMINGHAM	AL	2,291.40	2,291.40
117	AMERICAN ALLIANCE OF MUSEUMS	ATLANTA	GA	295.00	295.00
10987	AMERICAN SIGNAL CORP	MILWAUKEE	WI	2,350.21	2,350.21
1160	AMIGO MACHINERY LLC	ROSWELL	NM	161.93	161.93
15789	AMPARO VASQUEZ	CARLSBAD	NM	20.00	20.00
15965	ANDREW MATTA	CARLABAD	NM	109.55	109.55
224	ANGEL ARMOR LLC	FORT COLLINS	CO	10,759.07	10,759.07
11863	ANGELICA BARRIOS-TESTA	CARLSBAD	NM	207.20	207.20
9692	ANTONIO BACA	CARLSBAD	NM	447.17	447.17
544	ARAMARK UNIFORM & CAREER APPAREL GROUP	PASADENA	CA	1,319.25	1,319.25
320	ARISTATEK, INC.	LARAMIE	WY	1,490.00	1,490.00
11924	ART OF THE WEST	MINNETONKA	MN	30.00	30.00
358	ARTESIA DAILY PRESS	ARTESIA	NM	75.00	75.00
360	ARTESIA FIRE EQUIPMT, INC	ARTESIA	NM	145.70	145.70
693	ASKART INC.	TONGANOXIE	KS	395.00	395.00
391	AT&T CORPORATION	ATLANTA	GA	1,367.28	1,367.28
1622	AUSTIN NAYLOR	CARLSBAD	NM	74.76	74.76

Vendor Number	Vendor Name	City	State	YTD Purchases	YTD Payments
323	AXON ENTERPRISE INC	SCOTTSDALE	AZ	80,013.72	80,013.72
231	BADGE FRAME INC	CAMDEN	TN	1,283.23	1,283.23
438	BAKER UTILITY SUPPLY CORP	ALBUQUERQUE	NM	21,694.61	21,694.61
440	BALLEAU GROUNDWATER INC.	ALBUQUERQUE	NM	2,908.56	2,908.56
1412	BEAR PAW EMBROIDERY & SAFETY LLC	CARLSBAD	NM	1,492.22	1,492.22
13188	BEDFORD GALLERY	WALNUT CREEK	CA	100.00	100.00
1503	BEN E. KEITH COMPANY	FORT WORTH	TX	2,611.16	2,611.16
458	BENMARK SUPPLY CO., INC.	MIDLAND	TX	7,831.26	7,831.26
910	BIG 5 SPORTING GOODS	EL SEGUNDO	CA	638.95	638.95
462	BIG STATE INDUSTRIAL SUPPLY INC	RIVERSIDE	CA	4,958.26	4,958.26
701	BIO AQUATIC TESTING INC	CARROLLTON	TX	1,690.00	1,690.00
531	BLACKSTONE AUDIO	PHILADELPHIA	PA	24.94	24.94
510	BLAINE INDUSTRIAL SUPPLY	LUBBOCK	TX	434.50	434.50
1509	BLICK ART MATERIALS LLC	GALESBURG	IL	807.52	807.52
367	BLUE PEAK LOGIC INC	MISSION VIEJO	CA	3,100.00	3,100.00
1385	BLUE TEES ENTERPRISES LLC	WALNUT CREEK	CA	2,388.93	2,388.93
661	BNSF RAILWAY COMPANY CORP	FT WORTH	TX	759.73	759.73
412	BOARDTRONICS INC	ROSEVILLE	CA	2,343.50	2,343.50
545	BOB TURNER'S FORD COUNTRY	ALBUQUERQUE	NM	91,830.00	91,830.00
12014	BOBCAT COLLISION CENTER	CARLSBAD	NM	2,270.84	2,270.84
638	BOHANNAN HUSTON INC.	ALBUQUERQUE	NM	6,656.65	6,656.65
954	BOND EQUIPMENT CO INC	DALLAS	TX	1,517.85	1,517.85
580	BRANDON INDUSTRIES, INC.	MCKINNEY	TX	788.00	788.00
1619	BRIAN TENCZA	FRANKFORT	IL	333.81	333.81
742	BRIDGEPAY NETWORK SOLUTIONS	MAITLAND	FL	592.20	592.20
616	BRININSTOOL EQUIPMENT SALES INC	CARLSBAD	NM	5,072.01	5,072.01
652	BROWNING GARAGE DOORS LLC	CARLSBAD	NM	1,245.13	1,245.13
10865	BRUCKNER TRUCK SALES INC	BIRMINGHAM	AL	1,480.60	1,480.60
1508	BSTK LLC	CARLSBAD	NM	4,917.39	4,917.39
13343	BTE BODY COMPANY	IRVING	TX	2,840.82	2,840.82
11251	C & R DISTRIBUTING, LLC	EL PASO	TX	1,975.50	1,975.50
1003	CALLAWAY GOLF SALES CO.	CARLSBAD	CA	157.28	404.96
1604	CAMBIAR CONSULTING LLC	ALTO	NM	5,160.96	5,160.96
507	CANDOR TIRES LLC	CARLSBAD	NM	175.26	175.26
11294	CANNON COCHRAN MANAGEMENT	INDIANAPOLIS	IN	1,884.55	1,884.55
881	CAPROCK WATER COMPANY INC	ARTESIA	NM	51.44	51.44
890	CARC FARM, INC.	CARLSBAD	NM	325.00	325.00
10517	CARLSBAD AREA ART ASSOC.	CARLSBAD	NM	2,908.57	2,908.57
915	CARLSBAD AUTO SUPPLY	CARLSBAD	NM	6,961.72	6,961.72
11181	CARLSBAD AUTOMOTIVE	CARLSBAD	NM	3,368.39	3,368.39

Vendor Number	Vendor Name	City	State	YTD Purchases	YTD Payments
12203	CARLSBAD COMMUNITY	CARLSBAD	NM	30,240.00	30,240.00
930	CARLSBAD CURRENT ARGUS	MCLEAN	VA	32.00	32.00
933	CARLSBAD DEPT OF DEVELOPMENT CORP	CARLSBAD	NM	2,000.00	2,000.00
934	CARLSBAD DOWNTOWN LIONS	CARLSBAD	NM	50.00	50.00
945	CARLSBAD FOUNDATION INC.	CARLSBAD	NM	500.00	500.00
941	CARLSBAD MAINSTREET CORP	CARLSBAD	NM	63,865.26	63,865.26
5206	CARLSBAD NATIONAL LITTLE LEAGUE	CARLSBAD	NM	8,670.00	8,670.00
12061	CARLSBAD PRINTING/DESIGN	CARLSBAD	NM	1,082.46	1,082.46
998	CARLSBAD QUALITY AUTOBODY	CARLSBAD	NM	7,925.25	7,925.25
1388	CARLSBAD QUALITY JANITORIAL	HAGERMAN	NM	12,433.77	12,433.77
902	CARLSBAD RADIO INC.	CARLSBAD	NM	1,933.92	1,933.92
11122	CARLSBAD SOCCER LEAGUE	CARLSBAD	NM	19,000.00	19,000.00
11662	CARLSBAD TRANSITIONAL HOUSING AND HOMELESS SHELTER	CARLSBAD	NM	40,000.00	40,000.00
992	CED	DALLAS	TX	13,808.15	13,808.15
2624	CENGAGE LEARNING, INC	CHICAGO	IL	1,488.23	1,488.23
1135	CENTER POINT LARGE PRINT	THORNDIKE	ME	22.17	22.17
1120	CENTRAL VALLEY ELECTRIC COOP	ARTESIA	NM	122.28	122.28
9382	CHARLES H. JURVA	CARLSBAD	NM	3,226.86	3,226.86
276	CHRISTOPHER MORALES	ARTESIA	NM	407.44	407.44
659	CI TECHNOLOGIES INC	ST AUGUSTINE	FL	2,424.03	2,424.03
1342	CIVICPLUS, LLC	MANHATTAN	KS	450.00	450.00
12653	CLUB PROPHET SYSTEMS	CHESWICK	PA	1,003.04	1,003.04
1202	COATS PUMP & SUPPLY INC	DEXTER	NM	166,040.54	166,040.54
13302	CODE 3 SERVICE LLC	ALBUQUERQUE	NM	2,217.83	2,217.83
8918	COLONIAL LIFE & ACCIDENT	COLUMBIA	SC	60,940.80	60,940.80
1629	COMMERCIAL ENERGY SPECIALISTS, LLC	TEMPE	AZ	4,224.00	4,224.00
1270	CONNELLS OFFICE SUPPLY	CARLSBAD	NM	8,072.70	8,072.70
1290	CONSTRUCTOR'S INC.	CARLSBAD	NM	348,293.40	348,293.40
1613	CONVERSIGHT .AI INC	INDIANAPOLIS	IN	2,925.00	2,925.00
1293	CONVERUS, INC	LEHI	UT	3,200.00	3,200.00
1317	COOPER ENTERPRISES LLC	CARLSBAD	NM	439.63	439.63
5775	COOPERATIVE EDUCATIONAL SERVICES	ALBUQUERQUE	NM	202,137.46	202,137.46
12318	CORE & MAIN LP	ST LOUIS	MO	87,686.42	87,686.42
1377	COUFAL- PRATER EQUIPMENT LLC	WACO	TX	809.37	809.37
12240	CUMMINS SALES & SERVICE	DENVER	CO	2,750.21	2,750.21
11513	CYCLE STOP VALVES, INC	LUBBOCK	TX	1,364.25	1,364.25
219	D & D AUTOMATION & ELECTRIC LLC	HOBBS	NM	2,744.00	2,744.00
1408	DANA KEPNER CO.	DENVER	CO	10,406.00	10,406.00
1402	DARDANELLE TIMBER CO INC	CARLSBAD	NM	368.84	368.84
1308	DATA BUSINESS EQUIPMENT	DES MOINES	IA	438.00	438.00

Vendor Number	Vendor Name	City	State	YTD Purchases	YTD Payments
1249	DATAPILOT INC	IRVINE	CA	2,795.00	2,795.00
3622	DEERE CREDIT INC.	JOHNSTON	IA	27,091.13	27,091.13
15971	DENNIS CONTRERAS	CARLSBAD	NM	20.00	20.00
1768	DESERT HILLS ELECTRIC SUPPLY INC	ARTESIA	NM	800.47	800.47
11958	DESERT SNOW	LIBBY	MT	1,947.00	1,947.00
648	DISH DBS CORP	ENGLEWOOD	CO	284.32	284.32
1041	DIVOTS SPORTSWEAR COMPANY INC	PEACHTREE CORNERS	GA	2,295.52	2,295.52
1378	DOMONIC ORNELAS	CARLSBAD	NM	180.00	180.00
1226	DONA CASSINGHAM	CARLSBAD	NM	730.50	730.50
1530	DPC INDUSTRIES, INC.	DALLAS	TX	6,221.20	6,221.20
269	EAGLE ENGRAVING INC	SAINT CHARLES	IL	377.90	377.90
1809	EDDY COUNTY DETENTION CENTER	CARLSBAD	NM	35,435.00	35,435.00
1831	EDDY LEA ENERGY ALLIANCE	CARLSBAD	NM	25,000.00	25,000.00
189	EDEN K9 CONSULTING & TRAINING CORP	CHESTEMERE, ALBERTA		696.00	696.00
13162	EH WACHS	LINCOLNSHIRE	IL	64.86	64.86
1926	EMBLEM ENTERPRISES, INC.	VAN NUYS	CA	1,166.30	1,166.30
1577	EMERGENCY TECHNOLOGY INC	HUDSONVILLE	MI	2,249.23	2,249.23
11475	EMSRX	WAXAHACHIE	TX	3,200.00	3,200.00
1933	ENCYCLOPAEDIA BRITANNICA	CHICAGO	IL	1,350.00	1,350.00
6321	ENMU-ROSWELL	ROSWELL	NM	120.00	120.00
13358	EQUIPMENTSHARE.COM INC	FULTON	MO	681.49	681.49
1318	ERIC FLORES	CARLSBAD	NM	12.98	12.98
876	ERNESTO B MARTINEZ	ROSWELL	NM	3,234.99	3,234.99
9196	ERNIE DOMINGUEZ	CARLSBAD	NM	197.00	197.00
1801	E-Z RENTALS & SALES, INC.	CARLSBAD	NM	456.30	456.30
2284	FEDERAL EXPRESS CORP.	PITTSBURGH	PA	157.60	157.60
2359	FERGUSON WATERWORKS #3083	LOS ANGELES	CA	10,602.80	10,602.80
3422	FIRE PROTECTION PUBLICATIONS	STILLWATER	OK	1,863.00	1,863.00
13110	FIREHOSEDIRECT	MOORESVILLE	NC	896.42	896.42
2384	FLEETPRIDE	DALLAS	TX	392.68	392.68
2480	FORREST TIRE CO., INC.	CARLSBAD	NM	17,278.58	17,278.58
1612	FRIENDS OF THE CARLSBAD PUBLIC LIBRARY	CARLSBAD	NM	300.00	300.00
2486	FULL SOURCE, LLC	JACKSONVILLE	FL	1,719.48	1,719.48
12960	GALLS LLC	CHICAGO	IL	5,383.88	5,383.88
10862	GAMETIME INC	FT PAYNE	AL	15,015.55	15,015.55
8928	GENERAL OPERATING FUND			129,163.35	129,163.35
1455	GEORGE U CASTRO	CARLSBAD	NM	2,964.12	2,964.12
14690	GERARD JAQUEZ	CARLSBAD	NM	2,367.00	2,367.00
2925	GOSERCO, INC.	MESA	AZ	7,495.35	7,495.35
2933	GRAINGER	KANSAS CITY	MO	10,451.07	10,451.07

Vendor Number	Vendor Name	City	State	YTD Purchases	YTD Payments
1556	HALEY M JONES	CARLSBAD	NM	343.67	343.67
10957	HALL ENVIRONMENTAL	ALBUQUERQUE	NM	140.53	140.53
3050	HALL MACHINE	CARLSBAD	NM	2,163.93	2,163.93
548	HBSS CONNECT CORP	LOWELL	MA	95.45	95.45
4806	HEARST NEWSPAPER II, LLC	PRESCOTT	AZ	1,900.00	1,900.00
3140	HELENA AGRI-ENTERPRISES	DALLAS	TX	2,258.00	2,258.00
15753	HENRY J CASTANEDA	CARLSBAD	NM	79.00	79.00
3159	HI LINE CO	DALLAS	TX	3,224.69	3,224.69
258	HORTON LAW FIRM LLC	CARLSBAD	NM	4,300.80	4,300.80
13373	HOT SHOT SUPPLY	DENVER	CO	1,900.00	1,900.00
10726	HUB INTL INS SVCS INC	DALLAS	TX	7,680.00	7,680.00
8937	IBEW, LOCAL UNION #611	ALBUQUERQUE	NM	2,980.89	2,980.89
810	ICA RADIO LTD	DALLAS	TX	1,000.00	1,000.00
3408	IDEXX DISTRIBUTION INC.	ATLANTA	GA	2,789.89	2,789.89
10059	IMAGE PERMANENCE INST	ROCHESTER	NY	300.00	300.00
3451	INDUSTRIAL ELECTRIC MOTORS INC	CARLSBAD	NM	96.00	96.00
10158	INOUTBOARD.COM LLC	CHULA VISTA	CA	360.00	360.00
532	INSIGHT DIRECT USA INC	TEMPE	AZ	133.50	133.50
735	INSIGHT PUBLIC SECTOR	TEMPE	AZ	22,775.00	22,775.00
12685	INTAPOL INDUSTRIES INC	NEW YORK	NY	483.96	483.96
10145	INTERNATIONAL BRONZE	FT MYERS	FL	3,545.00	3,545.00
1489	INTERVIEW NOW, INC	ALAMEDA	CA	4,500.00	4,500.00
15634	ISAAC FLOREZ	CARLSBAD	NM	194.48	194.48
3601	J & J PIPE & SUPPLY	CARLSBAD	NM	683.61	683.61
541	J WAYNE BEVERS	ROSWELL	NM	4,879.77	4,879.77
1327	JACKSON SUPPLY LLC	DENTON	TX	487.72	487.72
3058	JAMES HAMILTON CONST. CO	SILVER CITY	NM	3,812.40	3,812.40
10361	JAMES LOGSDON	ARTESIA	NM	42.00	42.00
1589	JAVIS GRIEGO	RIO RANCHO	NM	7,153.23	7,153.23
3626	JD CREATIONS	CARLSBAD	NM	230.00	230.00
11976	JEFFREY BISHOP	CARLSBAD	NM	60.00	60.00
1036	JENKINS MARKETING CO LLC	ENGLEWOOD	CO	4,863.01	4,863.01
1047	JESUS MIGUEL URTEAGA	EL PASO	TX	2,489.26	2,489.26
11585	JIM MYERS & SONS INC	CHARLOTTE	NC	25,590.00	25,590.00
10498	JK AUTO & DIESEL LLC	CARLSBAD	NM	121.56	121.56
846	JOHN J PENNELL	ROSWELL	NM	16,705.92	16,705.92
15410	JOHN MAJERUS	CARLSBAD	NM	197.00	197.00
828	JONATHAN CHANDLER	CARLSBAD	NM	1,762.00	1,762.00
329	JOSEPH HOUSER	CARLSBAD	NM	699.00	699.00
1021	JOSEPH ORTIZ	CARLSBAD	NM	429.83	429.83

Vendor Number	Vendor Name	City	State	YTD Purchases	YTD Payments
12710	JUDY BRAKEMAN	CARLSBAD	NM	155.00	155.00
569	JULIE CHESTER	LITHIA	FL	7,913.25	7,913.25
11349	JUSTIN NORTHCUTT	CARLSBAD	NM	6,573.82	6,573.82
3813	K W FUELS, INC.	HOBBS	NM	847.74	847.74
3818	KAM SECURITY & SOUND, INC	CARLSBAD	NM	1,470.90	1,470.90
3541	KARS LLC	ROSWELL	NM	2,393.85	2,393.85
1609	KATRINA SMITH	CARLSBAD	NM	500.00	500.00
304	KEYMAKE SOLUTIONS LLC	CARLSBAD	NM	79.90	79.90
315	KNOX ASSOCIATES INC	PHOENIX	AZ	721.00	721.00
3945	KRISTINA B HILLMER	CARLSBAD	NM	1,300.24	1,300.24
1027	L & F DISTRIBUTORS LLC	CORPUS CHRISTI	TX	2,141.40	2,141.40
4011	LA TIENDA	CARLSBAD	NM	555.00	555.00
1564	LATRICIA ASH	HOBBS	NM	20.00	20.00
1512	LAUREL ANNE CARRIER FEILMEIER	BAY ST LOUIS	MS	4,000.00	4,000.00
4310	LAWSON PRODUCTS INC	CHICAGO	IL	51.47	122.47
4340	LEA COUNTY ELEC COOP. INC	LOVINGTON	NM	6,650.24	6,650.24
1606	LEADERSHIP NEW MEXICO	ALBUQUERQUE	NM	2,500.00	2,500.00
10770	LEADSONLINE LLC	PLANO	TX	6,212.00	6,212.00
1280	LEVEL 3 FINANCING, INC	BROOMFIELD	CO	1,067.71	1,067.71
1614	LEXIPOL, LLC	FRISCO	TX	6,200.00	6,200.00
1454	LEXISNEXIS RISK SOLUTIONS FL INC	ALPHARETTA	GA	225.79	225.79
4359	LIFE ASSIST INC	RANCHO CORDOVA	CA	4,799.57	4,799.57
3875	LN CURTIS & SONS	WALNUT CREEK	CA	2,458.00	2,458.00
1617	LOIS M MANNO	ALBUQUERQUE	NM	459.80	459.80
10593	LORRAINE MONTOYA	CARLSBAD	NM	20.00	20.00
11815	LOWE'S	ATLANTA	GA	10,155.96	10,155.96
563	L-TRON CORPORATION	VICTOR	NY	2,442.00	2,442.00
14032	LUPE ORNELAS	CARLSBAD	NM	20.00	20.00
4731	MAIL SERVICE CENTER	CARLSBAD	NM	1,262.34	1,262.34
346	MALLORY SAFETY & SUPPLY LLC	LONGVIEW	WA	3,573.76	3,573.76
1583	MARGARET BARRERAS	CLOUDCROFT	NM	40.00	40.00
3521	MARIE A JOHNSON	CARLSBAD	NM	8.01	8.01
1046	MARIO GONZALEZ SANTILLAN	CARLSBAD	NM	200.00	200.00
861	MARJANOVIC LAW LLC	ALBUQUERQUE	NM	6,457.50	6,457.50
1493	MARRS GRIEBEL LAW, LTD.	ALBUQUERQUE	NM	13,713.82	13,713.82
4779	MASTER LUBE INC	CARLSBAD	NM	1,237.26	1,237.26
4759	MCCOYS LUMBER	CARLSBAD	NM	104.66	104.66
1616	MCWANE INC	OSKALOOSA	IA	885.00	885.00
1309	MEDICAL AIR SERVICES ASSOCIATION, INC	PLANTATION	FL	5,262.50	5,262.50
5249	MELLOY DODGE	ALBUQUERQUE	NM	44,240.00	44,240.00



Vendor Number	Vendor Name	City	State	YTD Purchases	YTD Payments
11928	MERCURY MEDICAL	CLEARWATER	FL	487.05	487.05
1658	MERCY VETERINARY HOSPITAL	LEANDER	TX	147.34	147.34
893	MH5500 LLC	CARLSBAD	NM	3,840.94	4,130.92
13448	MICAH ROBERTS	ARTESIA	NM	4,596.00	4,596.00
11978	MICHAEL (BRAD) HENSON	CARLSBAD	NM	60.00	60.00
15755	MICHAEL SHOTT	CARLSBAD	NM	20.00	20.00
11851	MICHAEL TRUJILLO	CARLSBAD	NM	2,229.00	2,229.00
1534	MIGHTY WASH	LUBBOCK	TX	180.00	180.00
5218	MILLER ENGINEERS INC	ALBUQUERQUE	NM	8,093.59	8,093.59
11897	MINDY A RODRIGUEZ	CARLSBAD	NM	500.00	500.00
4872	MINE SUPPLY	DALLAS	TX	4,269.28	3,658.56
388	MISSION COMMUNICATIONS LLC	NORCROSS	GA	563.40	563.40
4905	MODRALL SPERLING, ROEHL	ALBUQUERQUE	NM	3,016.19	3,016.19
9450	MOLZEN-CORBIN & ASSOC,INC	ALBUQUERQUE	NM	75.18	75.18
11555	MOON DOG PUBLISHING LLC	ALBUQUERQUE	NM	2,696.88	2,696.88
4935	MORRISON SUPPLY	DALLAS	TX	2,964.37	2,964.37
5009	MORROW, REARDON, MILLER,	ALBUQUERQUE	NM	8,125.69	8,125.69
5036	MOUNTAIN-PLAINS MUSEUMS	LINCOLN	NE	200.00	200.00
4925	MSC INDUSTRIAL SUPPLY CO.	ST. LOUIS	MO	1,269.00	1,269.00
4862	MTD INC-THE KID	LOVINGTON	NM	4,090.54	4,090.54
818	MUNISSION LLC	SAN JUAN	PR	11,727.50	11,727.50
4587	MWI VETERINARY SUPPLY	DALLAS	TX	739.38	739.38
5137	NATIONAL BUSINESS FURNITURE	MILWAUKEE	WI	406.00	406.00
13366	NATIONAL INDUSTRIAL & SAFETY SUPPLY LLC	OLYMPIA	WA	4,085.00	4,085.00
5376	NEUMARK IRRIGATION	ALBUQUERQUE	NM	2,134.14	2,134.14
1331	NEW MEXICO ASSOCIATION OF COUNTIES 911	CARLSBAD	NM	150.00	150.00
5810	NEW MEXICO GAS CO. INC.	ALBUQUERQUE	NM	1,293.88	1,293.88
5483	NEW MEXICO MAGAZINE	SANTA FE	NM	2,660.50	2,660.50
1215	NEW MEXICO TAP MASTER INC	CONCORD	CA	8,963.25	8,963.25
71	NEXTREQUEST LLC	DALLAS	TX	20,631.09	20,631.09
5551	NICHOLS PRINTING, INC.	CARLSBAD	NM	375.00	375.00
11650	NM ASSOC OF CHIEFS OF	SANTA FE	NM	250.00	250.00
8953	NM CHILD SUPPORT	DALLAS	TX	3,624.43	3,624.43
5459	NM DEPT OF WORKFORCE SOL	ALBUQUERQUE	NM	2,640.47	2,640.47
5493	NM MUNICIPAL COURT CLERKS	SANTA FE	NM	240.00	240.00
5494	NM MUNICIPAL JUDGES ASSN.	SANTA FE	NM	150.00	150.00
5488	NM MUNICIPAL LEAGUE	SANTA FE	NM	100.00	100.00
5499	NM MUNICIPAL LIBRARIANS ASSOCIATION	SANTA FE	NM	50.00	50.00
5536	NM ONE CALL SYSTEMS INC	ALBUQUERQUE	NM	2,264.00	2,264.00
5502	NM RECYCLING COALITION	SANTA FE	NM	960.00	960.00

Vendor Number	Vendor Name	City	State	YTD Purchases	YTD Payments
8955	NM RETIREE HEALTH CARE	DALLAS	TX	110,325.66	110,325.66
5584	NM SELF INSURERS FUND	SANTA FE	NM	1,070,757.19	1,070,757.19
5497	NMML	SANTA FE	NM	270.00	270.00
5108	NMPTA	RIO RANCHO	NM	400.00	400.00
5533	NMWWA - SE SECTION	ESPANOLA	NM	120.00	120.00
5546	NOAH'S ARK, INC.	CARLSBAD	NM	46,448.22	46,448.22
11266	NOALMARK BROADCASTING COR	HOBBS	NM	1,228.40	1,228.40
13398	NORTHERN TOOL & EQUIPMENT	BURNSVILLE	MN	289.00	289.00
5602	OCLC, INC	DENVER	CO	596.62	596.62
11090	ODESSA AMERICAN	MCALLEN	TX	5,098.00	5,098.00
5639	OFFICE DEPOT INC.	DALLAS	TX	2,153.97	2,153.97
9998	ONE TIME			2,518.71	2,518.71
9999	ONE TIME			10,852.89	10,852.89
218	OPPORTUNITYSPACE INC	BOSTON	MA	13,000.00	13,000.00
5668	OREILLY AUTO/FIRST CALL	SPRINGFIELD	MO	14.29	14.29
3017	ORLANDO GARZA	CARLSBAD	NM	69,665.22	69,665.22
1486	OTHRAM INC	THE WOODLANDS	TX	15.63	15.63
16080	OTIS WATER USERS CO-OP	CARLSBAD	NM	94.66	94.66
488	P & M SOLUTIONS LLC	NORCROSS	GA	1,313.50	1,313.50
5729	PECOS VALLEY BROADCASTING CORP	ARTESIA	NM	4,280.63	4,280.63
5889	PETERSON'S WATER TREATMENT LLC	ALBUQUERQUE	NM	1,440.78	1,440.78
5882	PETES EQUIPMENT REPAIR, INC	ALBUQUERQUE	NM	283.84	283.84
68	PETSENSE	CARLSBAD	NM	654.89	654.89
9005	PETTY CASH	CARLSBAD	NM	583.56	583.56
5924	PHIL'S LANDSCAPING	CARLSBAD	NM	1,584.55	1,584.55
5954	PHOENIX PUMPS, INC	EL PASO	TX	740.00	740.00
10935	PIPESTONE EQUIPMENT LLC	GOLDEN	CO	1,000.49	1,000.49
5938	PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC	PITTSBURGH	PA	6,021.68	6,021.68
5950	PLAINS WELDING SUPPLY,INC	CARLSBAD	NM	1,596.66	1,596.66
5960	PLATEAU WIRELESS INC.	CLOVIS	NM	1,359.01	1,359.01
5996	POSITIVE PROMOTIONS	HAUPPAUGE	NY	403.56	403.56
5972	POSTAL PROS, INC	CALDWELL	ID	20,280.72	20,280.72
11997	POWERDMS,INC	ORLANDO	FL	21,814.97	21,814.97
62	PROFESSIONAL AMBULANCE SALES & SERVICE LLC	COMANCHE	TX	1,799.48	1,799.48
8964	PROVIDENT LIFE & ACCIDENT	ALTANTA	GA	302.48	302.48
11077	PUBLIC SAFETY PSYCHOLOGICAL SERVICES	DEMING	NM	746.82	746.82
5032	PURE OPERATIONS, LLC	LAS CRUCES	NM	989.00	989.00
6097	PVT	ARTESIA	NM	7,419.41	7,419.41
6164	QUEST DIAGNOSTICS	ATLANTA	GA	536.25	536.25
6168	QUILL OFFICE PRODUCTS	FRAMINGHAM	MA	2,883.45	2,883.45

Vendor Number	Vendor Name	City	State	YTD Purchases	YTD Payments
6198	R & R PRODUCTS, INC.	TUCSON	AZ	1,002.62	1,002.62
914	RANDY M AUTIO	ALBUQUERQUE	NM	2,330.10	2,330.10
11291	RAPID MARINE FUELS LLC	DEER PARK	TX	-	150.00
12797	RED ROCKET MEDIA LLC	LAS VEGAS	NV	3,361.18	3,361.18
12204	RELIANCE STANDARD	CAROL STREAM	IL	13,135.90	13,135.90
2472	RICH FORD	ALBUQUERQUE	NM	923.52	923.52
820	RICHARD G FLEMING	CARLSBAD	NM	1,000.00	1,000.00
12053	RNY ENTERPRISES, LLC	CARLSBAD	NM	134.56	134.56
9168	ROBERT CASTILLO	CARLSBAD	NM	60.00	60.00
11977	ROBERT COLLINS	CARLSBAD	NM	60.00	60.00
6447	ROCKY MOUNTAIN INFORMATION NETWORK INC	PHOENIX	AZ	250.00	250.00
1002	ROGER CLEVELAND GOLF CO. INC.	HUNTINGTON BEACH	CA	1,323.60	1,323.60
246	ROLFSON OIL LLC	GRAPEVINE	TX	2,256.70	2,256.70
15718	RORY CASTANEDA	CARLSBAD	NM	59.00	59.00
1297	ROTARY INTERNATIONAL- CARLSBAD ROTARY CLUB	CARLSBAD	NM	255.00	255.00
9563	RUDY ORDUNEZ	CARLSBAD	NM	20.00	20.00
12784	RYADD LLC	EDMOND	OK	2,481.60	2,481.60
1286	RYAN CAPPS	LOVINGTON	NM	2,367.00	2,367.00
6620	SAFETY KLEEN CORP.	DALLAS	TX	758.74	758.74
946	SAMBA HOLDINGS INC	PASADENA	CA	13.66	13.66
12976	SAMUEL M SOTO III	CARLSBAD	NM	197.00	197.00
277	SAUL MEDINA	EL PASO	TX	397.11	397.11
6742	SHARP ELECTRONICS CORP	MONTVALE	NJ	3,907.71	3,907.71
1407	SHAY GREGORY	CARLSBAD	NM	19,683.13	19,683.13
12070	SHI INTERNATIONAL CORP	DALLAS	TX	39,970.40	39,387.38
6794	SHORTHORN LITTLE LEAGE	CARLSBAD	NM	11,900.00	11,900.00
234	SHORT'S WRECKER SERVICES LLC	CARLSBAD	NM	788.67	788.67
5252	SIDDONS-MARTIN EMERGENCY GROUP	DALLAS	TX	614.85	614.85
12881	SIGNALSCAPE INC	CARY	NC	2,572.96	2,572.96
13280	SMITH & PHELPS ENTERPRISES	CARLSBAD	NM	1,322.51	1,322.51
6873	SMITH ENGINEERING INC.	ROSWELL	NM	6,307.25	6,307.25
639	SNO YO KING & CREAM INC	CARLSBAD	NM	834.21	834.21
951	SONJA DURAN	CARLSBAD	NM	327.87	327.87
6990	SOUTHEAST READY MIX, INC.	CARLSBAD	NM	4,815.68	4,815.68
7000	SOUTHEASTERN NM ECONOMIC	ROSWELL	NM	7,641.00	7,641.00
997	SOUTHERN GLAZER'S WINE & SPIRITS	ALBUQUERQUE	NM	3,097.60	3,097.60
366	SOUTHERN TIRE MART LLC	COLUMBIA	MS	8,685.07	8,685.07
60	SOUTHWEST ENVIRONMENTAL LLC	CARLSBAD	NM	121,875.96	121,875.96
7088	SOUTHWEST LP GAS CO	CARLSBAD	NM	15.08	15.08
7093	SOUTHWEST PHARMACY	CARLSBAD	NM	3,152.83	3,152.83

Vendor Number	Vendor Name	City	State	YTD Purchases	YTD Payments
7082	SOUTHWESTERN EQUIPMENT CO	JUSTIN	TX	3,613.45	3,613.45
7145	SPARKS OFFICE SUPPLY, INC	CARLSBAD	NM	7,198.82	7,198.82
7162	SPECIALTY COMMUNICATIONS	ALBUQUERQUE	NM	2,241.57	2,241.57
13133	SPECIALTY MAINTENANCE PRODUCTS	HOUSTON	TX	408.44	408.44
7164	SPORT CENTER	CARLSBAD	NM	531.62	531.62
7168	SPRINGTIME CLEANING SVCS	CARLSBAD	NM	1,605.76	1,605.76
13370	STATE DISBURSEMENT UNIT	CAROL STREAM	IL	612.66	612.66
10184	STELLAR INC	CARLSBAD	NM	646.54	646.54
7220	STERICYCLE, INC.	CAROL STREAM	IL	349.72	349.72
577	STEVEN G RENNIE	LOVING	NM	485.00	485.00
7229	STONYS PAINT & BODY	CARLSBAD	NM	451.06	451.06
10651	STREET CRIMES	CHICAGO	IL	450.00	450.00
1015	SUN COUNTRY AMATEUR GOLF ASSOC	RIO RANCHO	NM	180.00	180.00
11267	TADDY HEALTHCARE SVCS LLC	CARLSBAD	NM	301.04	301.04
1615	TAMARA L CARRIGAN	CARLSBAD	NM	200.00	200.00
7135	TATE BRANCH	CARLSBAD	NM	1,405.04	1,405.04
885	TAXATION & REVENUE NM	ALBUQUERQUE	NM	494.67	494.67
813	TAYLOR MADE GOLF COMPANY	CARLSBAD	CA	1,043.08	1,043.08
10981	TDS	PALATINE	IL	3,861.74	3,861.74
11806	TECHSMITH CORPORATION	EAST LANSING	MI	250.69	250.69
13375	TELEFLEX LLC	ATLANTA	GA	2,750.00	2,750.00
1704	TEXAS-NEW MEXICO NEWSPAPERS LLC	MCLEAN	VA	3,834.74	3,834.74
1383	THE ASSOCIATION FOR RURAL & SMALL LIBRARIES	SEATTLE	WA	500.00	500.00
2625	THE GARDEN MART, INC.	CARLSBAD	NM	26,864.58	26,864.58
803	THE GRANT PLANT INC	ALBUQUERQUE	NM	536.98	536.98
54	THE HEIL CO	ATLANTA	GA	1,082.82	1,082.82
515	THE NATIONAL GUITAR MUSEUM LLC	NEW YORK	NY	12,000.00	12,000.00
6651	THE NEW MEXICAN INC	SANTA FE	NM	2,585.42	2,585.42
1017	THE PARTY PLACE NM LLC	CARLSBAD	NM	1,349.00	1,349.00
5935	THE PIN CENTER	LAS VEGAS	NV	505.00	505.00
1608	THE STRIPING COMPANY LLC	LOVINGTON	NM	3,767.61	3,767.61
8089	THE WATER WORKS INC	CARLSBAD	NM	3,152.80	3,152.80
1392	THIRD GEN LLC	EL PASO	TX	1,500.00	1,500.00
7345	THIRTEEN TWENTY LLC	ARTESIA	NM	6,847.14	6,847.14
7533	THOMSON-WEST	CAROL STREAM	IL	9,268.00	9,268.00
1618	THROAT PUNCH PERFORMANCE LLC	MESILLA PARK	NM	683.02	683.02
1581	THRYV INC	DFW AIRPORT	TX	764.36	764.36
7500	TK ELEVATOR CORPORATION	CAROL STREAM	IL	107,907.48	107,907.48
1032	TK, LLC	CARLSBAD	NM	420.58	420.58
1208	T-MOBILE USA INC	CINCINNATTI	OH	1,146.44	1,146.44

Vendor Number	Vendor Name	City	State	YTD Purchases	YTD Payments
7311	TORO NATIONAL SUPPORT	ABILENE	TX	219.00	219.00
10230	TRANSUNION RISK &	DALLAS	TX	384.70	384.70
1469	TRUELITE TRACE INC	SAN JOSE	CA	726.00	726.00
12506	TURNER BURKE HEADRICK	ARTESIA	NM	60.00	60.00
12393	TYLER TECHNOLOGIES INC	DALLAS	TX	117,208.86	117,208.86
1621	TYSON CISNEROS	CARLSBAD	NM	42.00	42.00
7607	ULINE INC.	PLEASANT PRAIRIE	WI	5,760.93	5,760.93
7610	ULTRA CLEAN CARPET &	CARLSBAD	NM	12,206.55	12,206.55
1346	UNITED STATES LIABILITY INSURANCE COMPANY	WAYNE	PA	2,280.00	2,280.00
8939	UNITED STEEL WORKERS	PITTSBURGH	PA	13,035.06	13,035.06
8987	UNITED WAY	CARLSBAD	NM	451.50	451.50
7705	UNIVERSAL BEARING & CHAIN	CARLSBAD	NM	51.80	51.80
1563	US LBM OPERATING CO. 3009, LLC	BUFFALO GROVE	IL	4,427.32	4,427.32
7624	USA BLUE BOOK	WAUKEGAN	IL	3,099.88	3,099.88
7671	USPS-NEOPOST POC	CAROL STREAM	IL	4,730.00	4,730.00
186	VAST DATA CONCEPTS LLC	KUTZTOWN	PA	5,988.00	5,988.00
300	VENDNOVATION LLC	RICHMOND	WA	1,300.00	1,300.00
11901	VERIZON WIRELESS	DALLAS	TX	18,483.05	18,483.05
7937	VERMEER MOUNTAIN WEST, INC	CHANDLER	AZ	2,272.75	2,272.75
1620	VIVIEN CHEN	LOS ALAMOS	NM	5,000.00	5,000.00
8027	WAGNER EQUIPMENT CORP.	DENVER	CO	1,708.95	1,708.95
8070	WATER DEPARTMENT	CARLSBAD	NM	87,422.57	87,422.57
8077	WATERMASTER IRRIGATION SUPPLY	LUBBOCK	TX	1,027.90	1,027.90
312	WELLS FARGO FINANCIAL LEASING INC	DES MOINES	IA	1,620.69	1,620.69
8364	WEX BANK	CAROL STREAM	IL	213,230.99	213,230.99
7860	WINDSTREAM COMMUNICATIONS	LOUISVILLE	KY	15,029.55	15,029.55
361	WINSUPPLY NE ABQ NM CO	ALBUQUERQUE	NM	2,124.57	2,124.57
12513	WITTEK GOLF SUPPLY	ELK GRV VILL	IL	1,890.22	1,890.22
8166	WORLD TRADE PRESS	TRAVERSE CITY	MI	1,305.60	1,305.60
10241	WREN STUDIO	CARLSBAD	NM	14,321.23	14,321.23
6932	WSP USA ENVIRONMENTAL & INFRASTRUCTURE INC	KENNESAW	GA	1,463.70	1,463.70
8332	WT COX INFORMATION SVCS	SHALLOTTE	NC	2,693.12	2,693.12
1269	XAVIER MELENDEZ	ROSWELL	NM	2,367.00	2,367.00
8375	XCEL ENERGY SERVICES, INC	DENVER	CO	223,877.71	223,877.71
12652	YAMAHA MOTOR FINANCE CORP	CHICAGO	IL	8,839.94	8,839.94
415	ZACH PIFER	LUBBOCK	TX	699.00	699.00
1335	ZIP'S TRUCK EQUIPMENT INC.	NEW HAMPTON	IA	1,526.40	1,526.40
				5,095,763.98	5,095,328.90

**LINKED MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE  
CITY OF CARLSBAD, NEW MEXICO, HELD IN THE JANELL WHITLOCK  
MUNICIPAL COMPLEX BUILDING ON AUGUST 08, 2023 AT 6:00 P.M.**

Present:	Dale Janway	Mayor
	Lisa A. Anaya Flores	Councilor
	Edward T. Rodriguez	Councilor
	Jason O. Chavez	Councilor
	Wesley A. Carter	Councilor
	Mark C. Walterscheid	Councilor
	Jeff Forrest	Councilor
	Karla Niemeier	Councilor
	Judith E. Waters	Councilor
Absent:		
Also Present:	John Lowe	City Administrator
	K.C. Cass	Deputy City Administrator
	Ted Cordova	Deputy City Administrator
	Wendy Austin	Deputy City Administrator
	Denise Madrid-Boyea	City Attorney
	Nadine Mireles	City Clerk
	Quay Dominguez	Compliance Clerk
	Angie Barrios-Testa	Director of Municipal Services
	Mike Abell	Director of Utilities
	Wayne Hatfield	IT Director
	Allan Henriksen	IT Technician
	Melissa Salcido	Finance Director
	Matthew Fletcher	Purchasing Director
	Ken Ahrens	Fire Chief
	Jeff Patterson	Planning Director
	Shane Skinner	Police Chief
	Patrick Cass	Public Works Director
	Charlie Garcia	Police Officer
	Mary Walterscheid	Garden Mart
	Zach Walterscheid	Garden Mart
	Orlando Garza	Guadalupe Pest Control
	Therese Rodriguez	Citizen
	Coby Gentry	Citizen
	Jim Waters	Citizen

Time Stamps and headings below correspond to recording of meeting and the recording is hereby made a part of the official record.

0:00:00      **Call Meeting to Order**

0:00:05      Invocation – Pledge of Allegiance

0:00:39      **1. APPROVAL OF AGENDA**

0:00:42      **MOTION**

The motion was made by Councilor Carter and seconded by Councilor Rodriguez to approve the Agenda.

0:00:48      **VOTE**

The vote was as follows: Yes - Carter, Rodriguez, Forrest, Niemeier, Walterscheid, Anaya-Flores, Chavez, Waters; No - None; Absent - None; the motion carried.

0:01:03      **2. ROUTINE AND REGULAR BUSINESS**

- A. Minutes of the Regular City Council Meeting held on July 25, 2023
- B. City Personnel Report
- C. Purchasing
  - 1) Consider Approval of RFP 2023-09 to Orlando Garza, dba Guadalupe Pest Control for Cemetery Grounds Maintenance and Grave Opening/Closing
- D. Monthly Reports
  - 1) Human Resources Department July 2023
  - 2) Utilities Department June 2023
- E. Board Appointments
  - 1) City of Carlsbad Police Department's Citizen Advisory Board Appoint: Coby Gentry four-year term
  - 2) Carlsbad Public Library Board of Trustees Reappoint: Deborah Beard four-year term

**Mayor Janway asked Mr. Fletcher to briefly discuss Agenda item C1, Consider Approval of RFP 2023-09 to Orlando Garza, dba Guadalupe Pest Control for Cemetery Grounds Maintenance and Grave Opening/Closing.**

**Councilor Walterscheid** said he needs to recuse himself. **Mayor Janway** said he can abstain once the voting takes place.

**Mr. Fletcher** said the City contracts with an independent contractor for the landscape, maintenance, and grave digging services, for both the Carlsbad Cemetery and Sunset Gardens Cemetery. He said in accordance with the New Mexico procurement code, the City conducted a formal request for an RFP in order to select a contractor for this service. He said it is a customary practice of the City of Carlsbad to conduct an RFP for

contracts for a service, professional or non-professional as being solicited. **Mr. Fletcher** said an evaluation committee of six individuals representing a diverse cross-section of the community was selected to independently evaluate each proposal and assign a numerical value for each scoring category. He said the evaluations for each committee member was totaled and averaged to arrive at a total score for each proposal and the total is used as a factor to determine which contractor should be recommended for award for the contract. **Mr. Fletcher** said the City of Carlsbad received two proposals for this procurement, one from Garden Mart Inc. and the other from Orlando Garza. He said Orlando Garza received the higher score of the two and therefore is being recommended for award of the contract.

**Mayor Janway asked if there were any questions for Mr. Fletcher.**

**Councilor Forrest** asked if he verifies that both companies have the necessary licenses and insurance. **Mr. Fletcher** said yes, those documents are generally requested in the proposal and provided by the proposers.

**Councilor Niemeier** asked who is on the committee and how many. **Mr. Fletcher** said there are six people on the committee and it comprises a group of individuals from the community and some City officials. **Councilor Niemeier** said Garden Mart doesn't have points on the New Mexico Residents or Veteran Owned business category. She asked if that means they didn't answer that question. **Mr. Fletcher** said he asked to clarify that question during the review process and they do not have that certification. He said you have to qualify for it. He said they have to apply to the State Tax and Revenue Department to be declared a New Mexico resident business contractor or a veteran owned business contractor. **Mr. Fletcher** said Garden Mart has neither of those certifications.

**Councilor Rodriguez** said he believes that is known as a resident bidder. **Mr. Fletcher** said yes. He said it is designed to allow for New Mexico businesses to have an advantage when they are bidding against out of state bidders. He said with a bid, we would take the resident business' bid and reduce that number by 5% and compare the reduced number to other bids. He said in this case, if they qualify they get an additional five points added to their score.

0:06:19      **MOTION**

The motion was made by Councilor Carter and seconded by Councilor Rodriguez to approve Routine and Regular Business.

**Councilor Walterscheid** asked if there can be a rebuttal before the vote.

**Mrs. Madrid-Boyea** said there has been a motion and a second, therefore the next thing is the vote. She said there can be a discussion after.



**Mayor Janway said he will allow Councilor Walterscheid to give a rebuttal, but not anyone from the audience at this time.**

**Councilor Walterscheid** said Garden Mart possesses an irrigation license and the State of New Mexico requires a business owner to have that in their possession to be able to bid. He said Mr. Garza's contract is null and void because he doesn't have a license. He said Garden Mart is going to go through a process and fight this award.

0:09:57        **VOTE**

The vote was as follows: Yes - Carter, Rodriguez, Forrest, Niemeier, Anaya-Flores, Chavez, Waters; No - None, Abstain - Walterscheid; Absent - None; the motion carried.

0:10:39        **3. CONSIDER APPROVAL OF REQUEST FOR A RESTAURANT A LIQUOR LICENSE FOR ROQUE BURRITOS, LLC LOCATED AT 1401 W MERMOD**

**Mr. Lowe** said a public hearing was held on July 26, 2023 and there were no oppositions to this proposed license. He said the Director of the Alcohol Beverage Control Division has reviewed the application and granted preliminary approval by this governing body.

0:11:15        **MOTION**

The motion was made by Councilor Niemeier and seconded by Councilor Forrest to approve of Request for a Restaurant A Liquor License for Roque Burritos, LLC located at 1401 W Mermod.

0:11:22        **VOTE**

The vote was as follows: Yes - Carter, Rodriguez, Forrest, Niemeier, Walterscheid, Anaya-Flores, Chavez, Waters; No - None; Absent - None; the motion carried.

0:11:47        **4. CONSIDER APPROVAL OF DEACCESSION AND SALE OF THE FRANK SCHOONOVER OIL ON CANVAS PAINTING UNDER A CONSIGNMENT AGREEMENT WITH THE OWINGS GALLERY**

**Mrs. Barrios-Testa** said this art piece is an illustration published in the Marmaduke of Tennessee by Edward Cummings in 1914. She said the Carlsbad Museum Director and the Carlsbad Museum Advisory Board are in support of the deaccession of this piece of art as it no longer consistent with the mission of the collections of the Carlsbad Museum. **Mrs. Barrios-Testa** said the City of Carlsbad is fortunate to have an impressive art collection and some stakeholders describe it as at a level of national significance. She said the sale of this piece will open up room for new art that aligns with the mission of the museum. She said Owings Gallery will assist with the sale because they have experience in sales such as this.

**Councilor Chavez** asked if the painting can be placed elsewhere instead of selling it. **Mrs. Barrios-Testa** said art has to be protected and things such as lighting and a HVAC system can affect an art piece. She said to display it somewhere else, there would have

to be upgrades. **Mrs. Barrios-Testa** said this is a professional services agreement. She said the City of Carlsbad can enter into with Council approval.

0:15:18        **MOTION**

The motion was made by Councilor Rodriguez and seconded by Councilor Niemeier to approve of the Deaccession and Sale of the Frank Schoonover Oil on Canvas Painting under a Consignment Agreement with the Owings Gallery.

0:15:24        **VOTE**

The vote was as follows: Yes - Carter, Rodriguez, Forrest, Niemeier, Walterscheid, Anaya-Flores, Chavez, Waters; No - None; Absent - None; the motion carried.

0:15:41        **5. CONSIDER APPROVAL OF SUBMISSION OF A BUREAU OF JUSTICE FY2023 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT AWARD TO THE U.S. DEPARTMENT OF JUSTICE**

**Chief Skinner** said this is a grant we have applied for in past fiscal years and have been granted. He said it has been very helpful and he would like to thank Mrs. Barrios-Testa and the Finance Department for reviewing, submitting, and managing these grants.

0:16:59        **MOTION**

The motion was made by Councilor Niemeier and seconded by Councilor Rodriguez to approve of the Submission of a Bureau of Justice FY2023 Edward Byrne Memorial Justice Assistance Grant Award to the U.S. Department of Justice.

0:17:04        **VOTE**

The vote was as follows: Yes - Carter, Rodriguez, Forrest, Niemeier, Walterscheid, Anaya-Flores, Chavez, Waters; No - None; Absent - None; the motion carried.

0:17:22        **6. CONSIDER APPROVAL OF RESOLUTION 2023-39, A RESOLUTION RATIFYING THE AGREEMENT BETWEEN THE CITY OF CARLSBAD AND SOUTHEASTERN NEW MEXICO ECONOMIC DEVELOPMENT DISTRICT (SENMEDD) FOR 2023-2024 MEMBERSHIP**

**Mr. Lowe** said the Southeastern New Mexico Economic Development District (SENMEDD) assists the City of Carlsbad with critical infrastructure planning, technical assistance, the ICIP, and the capital outlay program. He said the annual membership dues are \$7,641 and these funds have been approved in the FY24 budget.

0:18:02        **MOTION**

The motion was made by Councilor Anaya-Flores and seconded by Councilor Niemeier to approve of Resolution 2023-39, a Resolution ratifying the Agreement between the City of Carlsbad and Southeastern New Mexico Economic Development District (SENMEDD) for 2023-2024 Membership.

0:18:08           **VOTE**

The vote was as follows: Yes - Carter, Rodriguez, Forrest, Niemeier, Walterscheid, Anaya-Flores, Chavez, Waters; No - None; Absent - None; the motion carried.

0:18:21           **7. CONSIDER APPROVAL OF RESOLUTION 2023-40, A RESOLUTION ADOPTING THE FY2025-2029 INFRASTRUCTURE CAPITAL IMPROVEMENT PLAN (ICIP)**

**Mrs. Barrios-Testa** said the list was presented on the July 25, 2023 regular Council meeting with an opportunity to make changes. She said there were no changes to the list therefore a proposed Resolution is being presented to submit to the State by the deadlines.

0:19:20           **MOTION**

The motion was made by Councilor Rodriguez and seconded by Councilor Niemeier to approve of Resolution 2023-40, a Resolution adopting the FY2025-2029 Infrastructure Capital Improvement Plan (ICIP).

0:19:26           **VOTE**

The vote was as follows: Yes - Carter, Rodriguez, Forrest, Niemeier, Walterscheid, Anaya-Flores, Chavez, Waters; No - None; Absent - None; the motion carried.

0:19:40           **8. COUNCIL COMMITTEE REPORTS**

**Councilor Rodriguez** said he would like to compliment the Summer Concert Series.

**Mayor Janway asked Mr. Lowe to discuss water restrictions. Mr. Lowe** said with the current drought conditions and extremely hot temperatures we are experiencing; the primary wellfield has dropped below Stage 1 water restrictions. He said this activated odd and even watering schedules, along with no outdoor watering between the hours of 10:00 am and 6:00 pm and no outdoor watering on Monday. **Mr. Lowe** said the City of Carlsbad shall implement reductions in the volume of the City water use on City Parks and grounds.

**Mayor Janway asked if there were any questions or comments on water restrictions. Councilor Niemeier** asked what are the consequences if somebody is watering on the wrong day. **Mayor Janway** said everything that was in place in the past was a recommendation and now it is an enforcement. **Mrs. Madrid-Boyea** said to her understanding, if there is a violation that is found, Code Enforcement and possibly other departments like Utilities and Public Works, would have a conversation with the property owner and seek their voluntary compliance. She said if there continues to be an intentional violation, it could go through the formal Code Enforcement process.

**Councilor Walterscheid** asked Mr. Lowe if the City Parks and Golf Course are following this schedule. **Mr. Lowe** said the Golf Course and the Pavilion Park are not watered with City water but with Effluent water. He said the Sports Complex is

irrigated with well water but all other City Parks are on the City water system and the volume will be reduced.

**Mayor Janway asked if anyone in the audience would like to address the Council.**

**Mr. Garza** said he would like to thank the Council, Mayor Janway and Mr. Lowe for their support. He said he will continue to make the Cemetery a beautiful place.

**Mr. Walterscheid** said he is protesting the contemplated award of the contract to Orlando Garza, Guadalupe Pest Control. He said this award is for the Cemetery Grounds Keeping, Maintenance, and Grave Digging Services which requires to work on irrigation and grave excavation. He said these services require construction industry division licenses. He said Mr. Garza does not possess these licenses and he does not state in his RFP response that he uses subcontractors with the appropriate construction industry division licenses. **Mr. Walterscheid** said Mr. Garza cannot be awarded the contract because he cannot legally perform these services. He said if it is awarded to him, he will go through the appropriate protesting and litigation.

0:25:56      **9. ADJOURN**

0:26:00      **MOTION**

The motion was made by Councilor Anaya-Flores and seconded by Councilor Waters to adjourn.

0:26:09      **VOTE**

The vote was as follows: Yes - Carter, Rodriguez, Forrest, Niemeier, Walterscheid, Anaya-Flores, Chavez, Waters; No - None; Absent - None; the motion carried.

0:26:22      **Adjourn**

There being no further business, the meeting was adjourned at 6:26 p.m.

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Dale Janway, Mayor

ATTEST:

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Nadine Mireles, City Clerk

CITY OF CARLSBAD  
**PERSONNEL REPORT**

August 22, 2023

**APPOINTMENTS:**

<u>NAME</u>	<u>DATE</u>	<u>DEPARTMENT</u>	<u>CLASSIFICATION</u>
Antonio Alvarado	08/23/23	Police	Patrolman 1, uncertified
Arturo Baeza	08/23/23	Waste Water	Vactor Operator
Jason Moyers	08/23/23	Projects	Inspector, certified
Michael Olivares	08/23/23	Police	Patrolman 1, uncertified

**TERMINATIONS:**

<u>NAME</u>	<u>DATE</u>	<u>DEPARTMENT</u>	<u>CLASSIFICATION</u>	<u>REASON</u>
Ashley Carey	08/03/23	Water Park	Recreation Attendant	Resigned
RaeAnn Carrasco	08/06/23	Water Park	Recreation Attendant	Resigned
Sophia Corder	08/06/23	Water Park	Head Lifeguard	Resigned
Nicholas Dominguez	08/04/23	Golf	Seasonal Laborer	Resigned
Amber Easley	08/06/23	Water Park	Lifeguard	Resigned
Zander Higgins	08/04/23	Water Park	Lifeguard	Resigned
Alvino Lopez	08/06/23	Garage	Welder	Resigned
Matthew Martinez	08/04/23	Water Park	Lifeguard	Resigned
Jose Orozco	08/06/23	Water Park	Assistant Manager	Resigned
Ryan St. John	08/06/23	Water Park	Lifeguard	Resigned
Ethan Saizon	08/04/23	Water Park	Lifeguard	Resigned
Isabella Smith	08/06/23	Water Park	Lifeguard	Resigned

**INTERNAL TRANSFERS AND PROMOTIONS:**

<u>NAME</u>	<u>DATE</u>	<u>DEPARTMENT</u>	<u>CLASSIFICATION</u>
Anthony Briceno	08/03/23	Fire	Engineer/EMT-P
James Capps	08/03/23	Fire	Engineer/EMT-I
Jacob Dorado	08/03/23	Fire	Lieutenant/EMT-P
Micah Roberts	08/03/23	Fire	Engineer/EMT-I
Maria del Pilar Shipp	08/07/23	Transit	Transit Driver

CITY OF CARLSBAD

RECOMMENDATION FOR EMPLOYMENT

Dale Janway, Mayor

John Lowe, City Administrator

TO: The Honorable Mayor Dale Janway & Members of the City Council

FROM: Chief Shane Skinner

 AA137

SUBJECT: Recommendation for Employment

DATE: 8/15/2023

The following applicant has met all pre-employment requirements and is hereby recommended for employment with the City of Carlsbad subject to a pre-hire medical examination:

General Information:

Name: Alvarado, Antonio Classification/Position: Police Officer

Department: Carlsbad Police Department

- Regular, Seasonal, Temporary, Full-time, Part-time, On call, Hourly (\$27.76 per hour), Salary (\$ per annum)

Education Level:

- High School Diploma, GED or equivalent, Associates Degree (Associate of Arts, El Paso Community College, El Paso, TX), Bachelors Degree, Masters Degree, Other

Employment:

Present or last Employer: Otero County Detention Center
From March 27, 2023 to Present Classification: Detention Officer
Duties: Supervise inmates

Related Experience: No related law enforcement experience. Completed his Associates Degree in Arts from the El Paso Community College in El Paso, TX

Comments: Highly recommended by family, friends, and co-workers. Universal Investigations Services and they recommended him for hire.

# CITY OF CARLSBAD

## RECOMMENDATION FOR EMPLOYMENT

Dale Janway, Mayor

John Lowe, City Administrator

**TO:** The Honorable Mayor Dale Janway & Members of the City Council

**FROM:** Ivan M Abell, Director of Utilities 

**SUBJECT:** Recommendation for Employment

**DATE:** August 4, 2023

The following applicant has met all pre-employment requirements and is hereby recommended for employment with the City of Carlsbad subject to a pre-hire medical examination:

### General Information:

Name: Arturo Baeza Classification/Position: Vactor Operator  
Department: Waste Water Collections

- |   |   |   |
|---|---|---|
| <input checked="" type="checkbox"/> Regular | <input checked="" type="checkbox"/> Full-time | <input checked="" type="checkbox"/> Hourly \$ <u>23.12</u> per hour |
| <input type="checkbox"/> Seasonal           | <input type="checkbox"/> Part-time            | <input type="checkbox"/> Salary \$ _____ per annum                  |
| <input type="checkbox"/> Temporary          | <input type="checkbox"/> On call              |   |

### Education Level:

- |  |   |
|--|---|
| <input type="checkbox"/> High School Diploma     | <input checked="" type="checkbox"/> GED or equivalent |
| <input type="checkbox"/> Associates Degree _____ |   |
| <input type="checkbox"/> Bachelors Degree _____  |   |
| <input type="checkbox"/> Masters Degree _____    |   |
| <input type="checkbox"/> Other _____             |   |

### Employment:

Present or last Employer: Carlsbad Irrigation District (CID)  
From 7/5/2023 to present Classification: Maintenance  
Duties: Maintenance and drive dump truck.

Related Experience: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

CITY OF CARLSBAD

RECOMMENDATION FOR EMPLOYMENT

Dale Janway, Mayor

John Lowe, City Administrator

TO: The Honorable Mayor Dale Janway & Members of the City Council

FROM: K.C. Cass, Deputy City Administrator

SUBJECT: Recommendation for Employment

DATE: August 16, 2023

The following applicant has met all pre-employment requirements and is hereby recommended for employment with the City of Carlsbad subject to a pre-hire medical examination:

General Information:

Name: Jason Moyers Classification/Position: Inspector Certified

Department: Projects

- Regular, Seasonal, Temporary, Full-time, Part-time, On call, Hourly \$42.55 per hour, Salary per annum

Education Level:

- High School Diploma, GED or equivalent, Associates Degree, Bachelors Degree, Masters Degree, Other

Employment:

Present or last Employer: New Mexico CID
From February 2016 to Present Classification: Southern Chief Electrical Inspector
Duties:

Related Experience: Electrical Inspector for the State of New Mexico

Comments:



CITY OF CARLSBAD

RECOMMENDATION FOR EMPLOYMENT

Dale Janway, Mayor

John Lowe, City Administrator

TO: The Honorable Mayor Dale Janway & Members of the City Council

FROM: Chief Shane Skinner

 # 1137

SUBJECT: Recommendation for Employment

DATE: 8/15/2023

The following applicant has met all pre-employment requirements and is hereby recommended for employment with the City of Carlsbad subject to a pre-hire medical examination:

General Information:

Name: Olivares, Michael Classification/Position: Police Officer

Department: Carlsbad Police Department

- Regular  Full-time  Hourly \$ 26.76 per hour
- Seasonal  Part-time  Salary \$ \_\_\_\_\_ per annum
- Temporary  On call

Education Level:

- High School Diploma  GED or equivalent
- Associates Degree \_\_\_\_\_
- Bachelors Degree \_\_\_\_\_
- Masters Degree \_\_\_\_\_
- Other \_\_\_\_\_

Employment:

Present or last Employer: Self-Employed

From January 2023 to Present Classification: Landscaping

Duties: Landscaping, maintenance, cleaning, and home needs

Related Experience: No related law enforcement experience.

Comments: Highly recommended by family, friends, and co-workers. Background completed by Universal Investigations Services and they recommended him for hire.

CITY OF CARLSBAD

AGENDA BRIEFING MEMORANDUM  
PURCHASING RECOMMENDATION

Council Meeting Date: 8/22/2023

<b>Department:</b> Fire Department	<b>BY:</b> Matt Fletcher, CPO	<b>Date:</b> 8/16/2023
<b>SUBJECT:</b> Services <b>Description:</b> AWARD RFP for EMS Billing and Collection Services		
<b>SYNOPSIS:</b>		
Qty <u>1</u>	Total Est. Cost _____	Total Actual Cost _____
Budgeted Yes	Est. City Share _____	Actual City Share _____
Account # _____	_____	_____
Account # _____	_____	_____
Account # _____	_____	_____
Account # _____	_____	_____
TOTAL		\$ 0.00

*Usaleido  
8/16/23*

**BACKGROUND, JUSTIFICATION AND IMPACT:** (Safety and Welfare/Financial/Personnel/Infrastructure/etc.)

The City of Carlsbad contracts with a third party billing service that is responsible for billing and collecting payments for the City of Carlsbad Fire Department ambulance service.

The current contract is set to expire in November 2023. The City has reached the maximum number of years allowed under the New Mexico Procurement Code for this type of contract and must conduct an RFP in order to establish a new contract.

The City conducted an RFP for this service and received a total of six proposals. The proposals were evaluated by a four member evaluation committee comprised of City personnel. EMS/MC received the highest score, receiving 93.75 points out of a possible 100 points.

The City recommends awarding the RFP to EMS/MC and requests authorization for the City Administrator and Mayor to enter into contract negotiations on behalf of the City and upon successful negotiation of the agreement, authorize the Mayor/and/or City Administrator to execute the agreement.

<b>Requested action to be taken by Council:</b> Select one	<b>Council Action Taken:</b> Select one	<b>Date:</b>
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**Reviewed by City Administrator:**

<b>POST BID/RFP RECOMMENDATION</b>	<b>Council Meeting Date:</b>
<b>Requested action to be taken by Council:</b> Award RFP Number                      2023-07	<b>Council Action Taken:</b> Date: Select one
<b>ADDITIONAL INFORMATION:</b>	
<b>Reviewed by City Administrator:</b> /s/John Lowe                      08/17/2023	

ATTACHMENT(S):  Specifications  Bid/RFP Summary  Other: \_\_\_\_\_

**RFP Title: Emergency Medical Billing Services**

**RFP # 2023-07**

	Rank	1	6	2	5	4	3
Scoring Categories	Points Possible	EMS   MC	SPECLIN	QUICK MED CLAIMS	GeBBS HEALTHCARE SOLUTIONS	AMB	DIGITECH
<b>1. Qualifications and Experience</b>	<b>30</b>	27.75	19.50	25.50	20.25	21.50	25.75
	Points Possible						
<b>2. Understanding the Scope of Work</b>	<b>10</b>	9.50	6.25	9.00	15.25	16.75	7.50
	Points Possible						
<b>3. Use of Technology</b>	<b>20</b>	18.50	12.75	18.00	15.25	16.75	16.25
	Points Possible						
<b>4. Reference Checks and Evidence of Collection Rates</b>	<b>30</b>	28.50	12.50	24.75	17.25	15.50	20.75
	Points Possible						
<b>5. History of Compliance with accepted billing and standardized accounting practices</b>	<b>10</b>	9.50	4.50	8.75	6.50	6.50	7.75
<b>NM Resident Business Certification Preference</b>	<b>5</b>	N/A	N/A	N/A	N/A	N/A	N/A
<b>Total Points</b>	<b>100</b>	<b>93.75</b>	<b>55.50</b>	<b>86.00</b>	<b>74.50</b>	<b>77.00</b>	<b>78.00</b>

CPO Certification  
M. Fletcher



CITY OF CARLSBAD

AGENDA BRIEFING MEMORANDUM  
PURCHASING RECOMMENDATION

Council Meeting Date: 8/22/2023

Department: <b>Double Eagle</b>	BY: <b>Matt Fletcher, CPO</b>	Date: <b>8/16/23</b>
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*msalcedo  
8/16/23*

**SUBJECT:** Infrastructure  
**Description:**  
Request to Award Bid for Double Eagle Waterline Replacement Project

<b>SYNOPSIS:</b>	Qty <u>1</u>	Total Est. Cost	<u>\$ 3,357,162.00</u>	Total Actual Cost	<u>\$ 3,357,162.00</u>
	Budgeted Yes	Est. City Share	<u>\$ 3,357,162.00</u>	Actual City Share	<u>\$ 3,357,162.00</u>
	Account # <u>100804</u>		<u>\$ 2,257,162.00</u>		
	Account # <u>100805</u>		<u>\$ 1,100,000.00</u>		
	Account # _____		_____		
	Account # _____		_____		
		<b>TOTAL</b>	<u>\$ 3,357,162.00</u>		

**BACKGROUND, JUSTIFICATION AND IMPACT:** (Safety and Welfare/Financial/Personnel/Infrastructure/etc.)

The City of Carlsbad requests authorization to award Bid #2023-10, for the installation of approximately 13,200 linear feet of 24 inch C900 PVC waterline along Caprock Road with all related appurtenances, as part of the on-going work to improve the infrastructure of the Double Eagle water system, to Smithco Construction.

The City desires to award the base bid amount of \$2,238,583, plus additive alternative #1 in the amount of \$526,261 and the remaining budget will be used to fund a portion of additive alternative #3 up to \$592,318. All cost provided includes NMGRT.

<b>Requested action to be taken by Council:</b> Select one	<b>Council Action Taken:</b> Select one	<b>Date:</b>
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**Reviewed by City Administrator:**

**POST BID/RFP RECOMMENDATION** **Council Meeting Date:**

<b>Requested action to be taken by Council:</b> Award Bid Number <u>2023-10</u>	<b>Council Action Taken:</b> Select one	<b>Date:</b>
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**ADDITIONAL INFORMATION:**

**Reviewed by City Administrator:** /s/John Lowe 08/17/2023

ATTACHMENT(S):  Specifications  Bid/RFP Summary  Other: \_\_\_\_\_

**City of Carlsbad Double Eagle Waterline Replacement  
Bid Tabulation  
08/03/2023**

Base Bid				SMA OPCC		Smithco Construction Inc. Bidder No. 1		J&H Services Inc. Bidder No. 2		AUI Inc. Bidder No. 3	
ITEM NO.	ITEM DESCRIPTION	UNIT	QTY.	UNIT COST	TOTAL COST	UNIT COST	TOTAL COST	UNIT COST	TOTAL COST	UNIT COST	TOTAL COST
1	Pre-construction and post-construction Video Documentation	LS	1	\$8,000.00	\$8,000.00	\$1,500.00	\$1,500.00	\$3,500.00	\$3,500.00	\$2,799.00	\$2,799.00
2	Mobilization (75%) and Demobilization (25%), including removal of all debris from storage sites and delivery of O&M manuals, also as-builts; not to exceed 5% of total bid	LS	1	\$134,183.00	\$134,183.00	\$95,000.00	\$95,000.00	\$120,000.00	\$120,000.00	\$180,000.00	\$180,000.00
3	Material Testing Allowance	ALLOW	1	\$14,000.00	\$14,000.00	\$14,000.00	\$14,000.00	\$14,000.00	\$14,000.00	\$14,000.00	\$14,000.00
4	Preparation, Implementation and Maintenance of a Storm Water Pollution Prevention Plan (SWPPP)	LS	1	\$7,000.00	\$7,000.00	\$25,000.00	\$25,000.00	\$7,500.00	\$7,500.00	\$77,368.00	\$77,368.00
5	Furnish and Install 24-inch C900 PVC DR-18 Waterline (Including labor, material, potholing, trenching, bedding, removal of waste excavation, joint restraints, fittings, warning tape, tracer wire, above ground pipe markers, backfilling, compaction, disinfection, site restoration, hydrostatic pressure testing and all related appurtenances not separately listed on the bid form), CIP	LF	5,000	\$350.00	\$1,750,000.00	\$330.00	\$1,650,000.00	\$311.00	\$1,555,000.00	\$436.00	\$2,180,000.00
6	Tie into existing 18-inch PVC waterline (Including labor, material, fittings, waterline, hydrostatic testing, disinfection, labor, excavation, exploration and all related appurtenances not separately listed on the bid form), CIP	EA	1	\$10,000.00	\$10,000.00	\$18,000.00	\$18,000.00	\$36,000.00	\$36,000.00	\$10,700.00	\$10,700.00
7	Furnish and Install 24-inch Butterfly Valve (Including labor, material, excavation, valve, valve box, valve riser and collar, accessories, tests, backfill and compaction, and all related appurtenances not separately listed on the bid form), CIP	EA	1	\$45,000.00	\$45,000.00	\$30,000.00	\$30,000.00	\$27,000.00	\$27,000.00	\$27,069.00	\$27,069.00
8	Furnish and Install 3-inch Combination Air Release Valve (Including labor, material, valve, saddle, vault, and all related appurtenances not separately listed on the bid form), CIP	EA	1	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,500.00	\$20,500.00	\$24,001.00	\$24,001.00
9	Furnish and Install 42-inch Steel Casing (Including labor, material, backfill and compaction, seals, spacers, not including carrier pipe, and all other appurtenances required for a complete working installation), CIP	LF	130	\$1,000.00	\$130,000.00	\$2,000.00	\$260,000.00	\$2,045.00	\$265,850.00	\$1,939.00	\$252,070.00
10	Rock Excavation (Including labor, material, and all related appurtenances not separately listed on the bid form), CIP	CY	4,198	\$170.00	\$713,660.00	\$1.00	\$4,198.00	\$115.00	\$482,770.00	\$177.00	\$743,046.00
<b>Base Bid Construction Total:</b>					<b>\$2,831,843.00</b>		<b>\$2,117,698.00</b>		<b>\$2,532,120.00</b>		<b>\$3,511,053.00</b>
<b>Written Total:</b>							<b>\$2,117,698.00</b>		<b>\$2,532,120.00</b>		<b>\$3,511,053.00</b>

**City of Carlsbad Double Eagle Waterline Replacement**  
**Bid Tabulation**  
**08/03/2023**

<b>Additive Alternative A1</b>											
<b>ITEM NO.</b>	<b>ITEM DESCRIPTION</b>	<b>UNIT</b>	<b>QTY.</b>	<b>UNIT COST</b>	<b>TOTAL COST</b>	<b>UNIT COST</b>	<b>TOTAL COST</b>	<b>UNIT COST</b>	<b>TOTAL COST</b>	<b>UNIT COST</b>	<b>TOTAL COST</b>
A1-1	Pre-construction and post-construction Video Documentation	LS	1	\$3,000.00	\$3,000.00	\$1,500.00	\$1,500.00	\$2,500.00	\$2,500.00	\$1,491.00	\$1,491.00
A1-2	Mobilization (75%) and Demobilization (25%), including removal of all debris from storage sites and delivery of O&M manuals, also as-builts; not to exceed 5% of total bid	LS	1	\$41,015.50	\$41,015.50	\$24,000.00	\$24,000.00	\$35,000.00	\$35,000.00	\$40,000.00	\$40,000.00
A1-3	Preparation, Implementation and Maintenance of a Storm Water Pollution Prevention Plan (SWPPP)	LS	1	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$7,500.00	\$7,500.00	\$31,000.00	\$31,000.00
A1-4	Material Testing Allowance	ALLOW	1	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00
A1-5	Furnish and install 24-inch C900 PVC DR-18 Waterline (Including labor, material, potholing, trenching, bedding, removal of waste excavation, joint restraints, fittings, warning tape, tracer wire, above ground pipe markers, backfilling, compaction, disinfection, site restoration, hydrostatic pressure testing and all related appurtenances not separately listed on the bid form), CIP	LF	1600	\$350.00	\$560,000.00	\$275.00	\$440,000.00	\$311.00	\$497,600.00	\$391.00	\$625,600.00
A1-6	Tie into existing 24-inch PVC waterline (Including labor, material, fittings, waterline, hydrostatic testing, disinfection, labor, excavation, exploration and all related appurtenances not separately listed on the bid form), CIP	EA	1	\$12,000.00	\$12,000.00	\$11,000.00	\$11,000.00	\$28,000.00	\$28,000.00	\$6,979.00	\$6,979.00
A1-7	Contractor to Cut and Cap Existing Waterline at Well Site (Incl. locate, potholing, labor, materials, caps, fittings, site restoration and all other appurtenances needed for a complete installation), CIP	EA	1	\$2,000.00	\$2,000.00	\$5,000.00	\$5,000.00	\$13,500.00	\$13,500.00	\$2,246.00	\$2,246.00
A1-8	Rock Excavation (Including labor, material, and all related appurtenances not separately listed on the bid form), CIP	CY	1343	\$170.00	\$228,310.00	\$1.00	\$1,343.00	\$115.00	\$154,445.00	\$142.00	\$190,706.00
<b>Alternative A1 Construction Total:</b>					<b>\$861,325.50</b>		<b>\$497,843.00</b>		<b>\$748,545.00</b>		<b>\$908,022.00</b>
<b>Written Total:</b>							<b>\$497,843.00</b>		<b>\$748,545.00</b>		<b>\$908,022.00</b>

**City of Carlsbad Double Eagle Waterline Replacement  
Bid Tabulation  
08/03/2023**

Additive Alternative A2											
ITEM NO.	ITEM DESCRIPTION	UNIT	QTY.	UNIT COST	TOTAL COST	UNIT COST	TOTAL COST	UNIT COST	TOTAL COST	UNIT COST	TOTAL COST
A2-1	Pre-construction and post-construction Video Documentation	LS	1	\$10,000.00	\$10,000.00	\$1,500.00	\$1,500.00	\$3,500.00	\$3,500.00	\$2,101.00	\$2,101.00
A2-2	Mobilization (75%) and Demobilization (25%), including removal of all debris from storage sites and delivery of O&M manuals, also as-builts; not to exceed 5% of total bid	LS	1	\$185,126.50	\$185,126.50	\$110,000.00	\$110,000.00	\$165,000.00	\$165,000.00	\$183,000.00	\$183,000.00
A2-3	Preparation, Implementation and Maintenance of a Storm Water Pollution Prevention Plan (SWPPP)	LS	1	\$7,000.00	\$7,000.00	\$25,000.00	\$25,000.00	\$7,500.00	\$7,500.00	\$69,446.00	\$69,446.00
A2-4	Material Testing Allowance	ALLOW	1	\$24,000.00	\$24,000.00	\$24,000.00	\$24,000.00	\$24,000.00	\$24,000.00	\$24,000.00	\$24,000.00
A2-5	Furnish and Install 24-inch C900 PVC DR-18 Waterline (Including labor, material, potholing, trenching, bedding, removal of waste excavation, joint restraints, fittings, warning tape, tracer wire, above ground pipe markers, backfilling, compaction, disinfection, site restoration, hydrostatic pressure testing and all related appurtenances not separately listed on the bid form), CIP	LF	6723	\$350.00	\$2,353,050.00	\$255.00	\$1,714,365.00	\$311.00	\$2,090,853.00	\$391.00	\$2,628,693.00
A2-6	Tie into existing 22-inch steel waterline (Including labor, material, fittings, waterline, hydrostatic testing, disinfection, labor, excavation, exploration and all related appurtenances not separately listed on the bid form), CIP	EA	1	\$12,000.00	\$12,000.00	\$70,000.00	\$70,000.00	\$97,500.00	\$97,500.00	\$25,329.00	\$25,329.00
A2-7	Tie into existing 24-inch PVC waterline (Including labor, material, fittings, waterline, hydrostatic testing, disinfection, labor, excavation, exploration and all related appurtenances not separately listed on the bid form), CIP	EA	1	\$12,000.00	\$12,000.00	\$11,000.00	\$11,000.00	\$28,000.00	\$28,000.00	\$6,612.00	\$6,612.00
A2-8	Tie into existing Well Site (Including labor, material, fittings, reducers, gate valves, waterline, hydrostatic testing, disinfection, labor, excavation, exploration, and all related appurtenances not separately listed on the bid form), CIP	EA	4	\$12,000.00	\$48,000.00	\$15,000.00	\$60,000.00	\$47,000.00	\$188,000.00	\$9,648.00	\$38,592.00
A2-9	Relocate 4-inch Mag Flow Meter at well connections (incl. trenching, concrete vault, and all related appurtenances not included separately on Bid Form), CIP.	EA	3	\$10,000.00	\$30,000.00	\$22,000.00	\$66,000.00	\$16,250.00	\$48,750.00	\$10,372.00	\$31,116.00
A2-10	Contractor to Cut and Cap Existing Waterline at Well Site (Incl. locate, potholing, labor, materials, caps, fittings, site restoration and all other appurtenances needed for a complete installation), CIP	EA	1	\$2,000.00	\$2,000.00	\$5,000.00	\$5,000.00	\$7,000.00	\$7,000.00	\$2,125.00	\$2,125.00
A2-11	Furnish and Install 24-inch Butterfly Valve (Including labor, material, excavation, valve, valve box, valve riser and collar, accessories, tests, backfill and compaction, and all related appurtenances not separately listed on the bid form), CIP	EA	5	\$45,000.00	\$225,000.00	\$30,000.00	\$150,000.00	\$41,500.00	\$207,500.00	\$21,533.00	\$107,665.00
A2-12	Furnish and Install 3-inch Combination Air Release Valve (Including labor, material, valve, saddle, vault, and all related appurtenances not separately listed on the bid form), CIP	EA	1	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,500.00	\$20,500.00	\$18,914.00	\$18,914.00
A2-13	Rock Excavation (Including labor, material, and all related appurtenances not separately listed on the bid form), CIP	CY	5644	\$170.00	\$959,480.00	\$1.00	\$5,644.00	\$115.00	\$649,060.00	\$136.00	\$767,584.00
<b>Alternative A2 Construction Total:</b>					<b>\$3,887,656.50</b>		<b>\$2,262,509.00</b>		<b>\$3,537,163.00</b>		<b>\$3,905,177.00</b>
<b>Written Total:</b>							<b>\$2,262,509.00</b>		<b>\$3,537,163.00</b>		<b>\$3,905,177.00</b>


City of Carlsbad Double Eagle Waterline Replacement  
 Bid Tabulation  
 08/03/2023

Resident/Veteran Preference Status:		Resident Contractor		Resident Contractor		Resident Contractor
Base Bid with applied Preference:	8%	\$2,287,113.84	8%	\$2,734,689.60	8%	\$3,791,937.24

\*Cells with red text indicate that a correction has been made in accordance with Article 14.01.C of the Instructions to Bidders (C-200)

**CERTIFICATION:**

I certify that the above figures are the evaluated bid prices from those submitted in the Bid Form.

  
 \_\_\_\_\_  
 Marty Howell, P.E.  
 Souder, Miller & Associates

09-Aug-23  
 \_\_\_\_\_  
 Date



**CITY OF CARLSBAD**

**AGENDA BRIEFING MEMORANDUM**

Council Meeting Date: 8/22/2023

DEPARTMENT: Sports Complex	BY: Ted Cordova, Deputy City Administrator <span style="color: blue;">TC</span>	DATE: 8/08/2023
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**SUBJECT: Agreement with Carlsbad Soccer League for Sport Services at the Bob Forrest Youth Sports Complex**

**BACKGROUND, ANALYSIS AND IMPACT:** (Safety and Welfare/Financial/Personnel/Infrastructure/etc.)

The Bob Forrest Youth Sports Complex Advisory Board has recommended that the city enter into an agreement with the Carlsbad Soccer League to provide services at the complex. Those services include:

- Referees for their games.
- Soccer field painting.
- Keeping the fields and bleachers free of litter during practices and games.
- All materials & supplies needed for practice, games, and tournaments.

The city would pay the league \$35.00 for the U-4 through U-6 division games, \$40.00 for the U7/8 division games, \$60.00 for the U-9/10 division games, and \$70.00 for the U-11/12 division games. Under the terms of this agreement the city shall pay the league no more than \$21,000.00 for services provided for regular season & tournament games.

Agreement dates: September 1, 2023 thru August 31, 2024

**DEPARTMENT RECOMMENDATION:** If it is the will of the City Council, staff recommends this renewal agreement.

**BOARD/COMMISSION/COMMITTEE ACTION:**

- |  |  |   |                                      |
|--|--|---|--------------------------------------|
| <input type="checkbox"/> P & Z         | <input type="checkbox"/> Lodgers Tax Board | <input type="checkbox"/> Riverwalk Rec Center Board | <input type="checkbox"/> APPROVED    |
| <input type="checkbox"/> Museum Board  | <input type="checkbox"/> San Jose Board    | <input type="checkbox"/> Water Board                | <input type="checkbox"/> DISAPPROVED |
| <input type="checkbox"/> Library Board | <input type="checkbox"/> N. Mesa Board     | <input type="checkbox"/> Beautification Committee   |                                      |

Reviewed by: City Administrator: /s/John Lowe	Date: 08/17/2023
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**AGREEMENT BETWEEN THE CITY OF CARLSBAD  
AND THE CARLSBAD SOCCER LEAGUE  
FOR SPORTS SERVICES AT THE BOB FORREST SPORTS COMPLEX**

THIS AGREEMENT made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2023, by and between the **CITY OF CARLSBAD**, a municipal corporation, hereinafter referred to as the "**City**", and the **CARLSBAD SOCCER LEAGUE**, a New Mexico domestic nonprofit corporation, hereinafter referred to as the "**League**".

WHEREAS, the City owns and operates a facility known as the Bob Forrest Sports Complex, hereinafter referred to as the "Complex", at which there is a variety of youth sports venues including baseball, softball, and soccer fields; and

WHEREAS, the League organizes, manages, coordinates, and supervises a soccer league for Carlsbad area youth; and

WHEREAS, the League holds its soccer practice, games, tournaments, and related activities at the Complex; and

WHEREAS, the Bob Forrest Sports Complex Advisory Board, hereinafter referred to as the "Board", has determined that it is in the best interest of the League that the City enter into an agreement with the League regarding the provision of referees, materials and supplies, field maintenance, and trash removal during League activities at the Complex.

NOW THEREFORE, the parties, in consideration of the mutual covenants and agreements herein contained, agree as follows:

1. **Definitions.**

- A. "**Board**" shall mean the Bob Forrest Sports Complex Advisory Board as it is now composed or as it may be amended in the future.
- B. "**Complex**" shall mean the real property and all improvements, buildings, and fixtures thereon commonly known as the Bob Forrest Sports Complex, 3001 West Lea Street, Carlsbad, New Mexico.
- C. "**League Services**" shall include, but not necessarily be limited to:
  - i. Within ten (10) days of the League's execution of this

- Agreement, providing the City with the League's schedule of games and tournaments;
- ii. Providing the referees necessary for each game at the Complex in which a League team is participating;
  - iii. Providing necessary field marking and painting and maintenance before, during, and after each game at the Complex in which a League team is participating;
  - iv. Keeping the fields, bleachers, and stands in a safe, sanitary, orderly, and sightly manner, and free of litter, trash, and debris during and after all practices and all games at the Complex in which a League team is participating and properly disposing of all litter, trash, and debris;
  - v. Keeping the fields, bleachers, and stands in a safe, sanitary, orderly, and sightly manner, and free of litter, trash, and debris during and after each tournament sponsored or hosted by the League, if any, and properly disposing of all litter, trash, and debris;
  - vi. The City, at its sole discretion, may provide the League with a storage area or building. In that event, the League shall be responsible for keeping the storage area or building in a safe, sanitary, orderly, and sightly manner, and free of litter, trash, and debris and shall properly dispose of all litter, trash, and debris;
  - vii. Furnishing all materials and supplies necessary for practice, games, and tournaments, if any;
  - viii. Paying promptly all taxes, licenses, and fees of whatever nature that are applicable to the operations pursuant to this Agreement;
  - ix. Preparing and submitting reports in a format to be agreed to by the parties;
  - x. Attending meetings as may be requested by City Council, the Board, and / or City administration or staff; and
  - xi. Performing such additional duties as may from time to time be mutually agreed to by the parties.

2. **League Provided Services.** The League shall provide the City with full League

Services at the Complex. In addition to such services, the League shall provide:

- A. **Labor & Materials.** All labor, materials, supplies, equipment, and tools needed to perform the League Services. The League shall be solely responsible for all work performed and for the selection, operation, maintenance, and repair of all materials, supplies, equipment and tools used; and
- B. **Personnel.** All necessary personnel, appropriately selected, qualified, and supervised.

3. **Compensation.** Prior to receiving any monies from the City, the League shall submit a current IRS Form W9 to City’s Finance Department. In consideration for the services provided pursuant to this Agreement, the City shall pay the League for each “Game” as described below:

- A. **U-4 through U-6 Division Games.** For each U-4 through U-6 Division game in which a League team participates and for which the League provides services, the City shall pay the League Twenty-five dollars (\$25.00).
- B. **U-7 / 8 Division Games.** For each U-7 / 8 Division game in which a League team participates and for which the League provides services, the City shall pay the League Thirty dollars (\$30.00).
- C. **U-9 / 10 Division Games.** For each U-9 / 10 game in which a League team participates and for which the League provides services, the City shall pay the League Fifty dollars (\$50.00).
- D. **U-11 / 12 Division Games.** For each U-11 / 12 game in which a League team participates and for which the League provides services, the City shall pay the League Sixty dollars (\$60.00).
- E. **Tournaments.** For each game at a League sponsored tournament and for which the League provides League Services, the City shall pay the League the following amounts:

i.	U-4 through U-6 Division Games	\$35.00
ii.	U-7 / 8 Division Games	\$40.00
iii.	U-9 / 10 Division Games	\$60.00
iv.	U-11 / 12 Division Games	\$70.00

Such amounts include all taxes or fees that may be assessed. Under no circumstances, and regardless of the number of games played or services provided, during the term of this Agreement the City shall pay the League no more than a maximum of Twenty-One Thousand Dollars (\$21,000.00) for services provided

pursuant to this Agreement.

4. **Invoices.** The League shall submit invoices to the City's Purchasing Department on the following dates:

- A. **Fall Season.** At the conclusion of the fall season of soccer.
- B. **Spring Season.** At the conclusion of the spring season of soccer.
- C. **Tournament Play.** At the conclusion of each soccer tournament.

Each invoice shall state how many of each type of Games were played during the time period covered by the invoice and a breakdown of the compensation due for the services performed.

5. **Right to Inspect and Audit.** Upon reasonable notice to the League, the City shall have the right, but not the obligation, to inspect, copy, and audit or have its representative inspect, copy, and audit all records maintained by or on behalf of the League as may be necessary to make a full, proper, and complete audit of all business transacted by the League in connection with their operations hereunder.

6. **Storage or Disposal.** Storage or disposal at the Complex of any materials or waste defined as hazardous or toxic by local, state, or federal ordinances, laws, codes, rules, or regulations, including but not limited to oil, gasoline, or other petroleum products, is prohibited except with the prior written permission of the City.

7. **Prevention of Waste and Damage.** The League shall use all reasonable cautions to prevent waste, damage, or injury to property of the City in the performance of its obligations under this Agreement. The League shall be solely responsible for any damage to or destruction of City property caused by the acts, willful or otherwise, of the League, its directors, officers, employees, members, agents, or volunteers.

8. **Reporting Damage.** Upon learning of any vandalism, damage, or destruction to the Complex, the League shall immediately report it verbally to the City. It shall also report such matters in writing within five (5) business days.

9. **Structural Changes.** The League shall not make any structural changes to

any structure, building, fixture, appurtenance, or improvement at or to the Complex.

10. **Right to Enter and Inspect.** The City shall have the right to enter the Complex to inspect or to have its representative enter and inspect the Complex, including but not limited to all improvements, buildings, fixtures, appliances, and personal property at any time.

11. **Compliance with Laws.** The League shall comply with all applicable local, state, and federal laws, rules, regulations, policies, and inspections and shall obtain and maintain any and all permits, licenses, or certifications that may be necessary to carry out the operations contemplated by this Agreement. At all times during the term of this Agreement, the League shall be and remain a league sanctioned by the New Mexico Youth Soccer Association. In the event the League should cease to be properly permitted, licensed, certified, or sanctioned, it shall immediately inform the City Administrator and shall immediately cease its operations pursuant to this Agreement. Within five (5) days of ceasing to be properly permitted, licensed, certified, or sanctioned, the League shall also notify the City in writing of that event. The League shall require all its employees, officers, and agents, to comply with all applicable local, state, and federal laws, rules, regulations, policies, and inspections.

12. **Assignment of Agreement.** The League shall not sublease, assign, or transfer any interest in or right to this Agreement without the prior written approval of the City.

13. **AS IS Condition.** Prior to the commencement of this Agreement, the League fully examined and inspected the Complex and its improvements, buildings, fixtures, appliances, and personal property therein. The League accepts the Complex and such improvements, buildings, fixtures, appliances, and personal property in their existing condition and state of repair. The League accepts them in an **AS IS CONDITION**. The League agrees that no representations, statements, or warranties, express or implied, have been made by or on behalf of the City in respect thereto, including, but not limited to their suitability for any purpose, and the City shall in no event be liable for any latent defects.

14. **Term.** The term of this Agreement shall begin on the 1<sup>st</sup> day of September

2023 and terminate on the 31<sup>st</sup> day of August 2024.

15. **Records.** For the term of this Agreement and for five (5) years after the expiration or termination of this Agreement, the League shall maintain copies of all records regarding any and all activities it conducts pursuant to this Agreement. The City shall have the right to inspect and copy or have its representative inspect and copy such records upon reasonable notice to the League.

16. **Indemnification.** The League agrees to indemnify, save, and hold harmless the City, its officers, and employees against all liability, claims, damages, losses, or expenses of every kind, including reasonable attorneys' fees together with costs and expenses of litigation, arising out of, from, or associated in any manner with the acts or omissions of the League, its directors, officers, employees, members, agents, employees, or volunteers. The City will not be responsible for any special, indirect, or consequential damages.

17. **Release.** The League and its directors, officers, employees, members, agents, and volunteers release and discharge the City, its officers, agents, directors, and employees from any and all claims, damages, suits, or losses sustained by the League, its directors, officers, employees, members, agents, and volunteers or their heirs which the League, directors, officers, employees, members, agents, and volunteers or their heirs may have now or hereinafter and which are associated, in any manner, with this Agreement.

18. **Insurance.** At all times material to this Agreement and for any further time that the League may occupy any portion of the Complex:

A. **Public Liability Insurance.** The League shall obtain and maintain, at its own expense, public liability insurance in the sum of two million dollars (\$2,000,000.00). Such insurance shall name the City as an additional insured.

B. **Automobile Liability Insurance.** The League shall obtain and maintain, at its own expense, automobile liability insurance in the sum of two million dollars (\$2,000,000.00). Such insurance shall name the City as an additional insured.

C. **League Property and Casualty.** The League shall be responsible for obtaining and maintaining, at its own expense, fire, property, and casualty

insurance covering all improvements, fixtures, appliances, and appurtenances owned by the League or used or placed at the Complex by the League should it desire such insurance. The League knows and understands that the City shall **NOT PROVIDE** fire, property, or casualty insurance for any improvements, fixtures, appliances, and appurtenances not owned by the City. The League shall be solely responsible for obtaining and maintaining such coverage. The City assumes no responsibility for any property used or placed at the Complex. The City, its officers, employees, and agents are hereby expressly released and discharged from any responsibility whatsoever for any such property.

D. **Certificates of Insurance.** All insurance shall be with a company or companies licensed and authorized to do business in the State of New Mexico. No later than the effective date of this Agreement, the League shall provide the City Administrator with a Certificate of Insurance reflecting the coverages specified herein and naming the City as loss payee as its interests may exist and as an additional insured. The League shall annually furnish to the City Administrator a Certificate of Insurance for the above required insurances. The League shall provide the City Administrator with notice of any change thereof, and furnish to the City Administrator evidence of acquirement of a substitute therefore, and payment of the premium thereof. If the League should fail to maintain such insurance coverage or coverages, then the City may, at its sole discretion, obtain such insurance to insure its interests. If the City does so, it may recover the cost of that insurance from the League. The City's acquisition of such insurance shall not relieve the League of its obligation to obtain and maintain insurance as required herein.

19. **Default or Breach.** Each of the following events shall constitute a default or breach of this Agreement:

A. **Failure to Comply.** If the League fails to perform or comply with any of the conditions of this Agreement, and if the nonperformance shall continue for a period of fifteen (15) days after notice thereof by the City to the League, or, if the performance cannot be reasonably had within the fifteen (15) day period, and the League shall not in good faith have commenced performance within the fifteen (15) day period and then diligently proceeded to completion of performance.

B. **Loss of Corporate Status.** If the League ceases to be a New Mexico



nonprofit corporation in good standing with the New Mexico Public Regulation Commission or the Commission's successor agency.

C. **Transfer.** If this Agreement shall be transferred to or shall pass to or devolve to any other person or party, except in the manner specified herein.

20. **Effect of Default.** In the event of the League's default of any of the terms or conditions set forth in this Agreement, the City shall have the right to cancel and terminate this Agreement by giving the League not less than fifteen (15) days written notice of such cancellation and termination.

21. **Non-Waiver.** Waiver by the City of any default in performance by the League of any of the terms or conditions contained in this Agreement shall not be deemed a continuing waiver of that default or any subsequent default.

22. **Funding Availability.** The funding of this Agreement is subject to the availability and appropriation of funds by the City Council of Carlsbad, New Mexico. If sufficient funding is not available or not appropriated by the City Council, then this Agreement is terminated and the City shall not incur any penalty or further liability.

23. **Destruction of the Complex.** In the event the Complex or any portion of it is totally destroyed or so partially destroyed or damaged as to render it incapable of reasonable use, then the City may, at its sole discretion, choose to repair the damage or destruction or choose to terminate this Agreement without incurring any penalty or further liability.

24. **Termination.** Either party may terminate this Agreement without cause by providing the other party with written notice of its intention to terminate this Agreement at least thirty (30) days prior to the termination date. By such termination, neither party may nullify obligations already incurred prior to the date of termination of the Agreement. However, neither party shall have any obligation to perform services or make payment for such services rendered after such date of termination.

25. **Surrender of the Complex.** The League shall, on the last day of the term of this Agreement or on earlier termination and forfeiture of this Agreement,

peaceably and quietly surrender and deliver the Complex, including all buildings, additions and improvements constructed or placed thereon by the League, except movable trade fixtures, all in good condition and repair. Any trade fixtures or personal property belonging to the League, not removed within thirty (30) days after the termination of this Agreement, and if the City shall so elect, shall be deemed abandoned and become the property of the City without any payment or offset thereof.

26. **Entirety of Agreement; Modifications.** This Agreement incorporates all the agreements, covenants, and understandings between the parties hereto concerning the subject matter hereof, and all such covenants, agreements, and understandings have been merged into this written Agreement. No prior or contemporaneous agreement or understanding, verbal or otherwise, of the parties or their agents shall be valid or enforceable unless embodied in this Agreement. The parties expressly waive any other or further representations, warranties, or agreements not set forth in this document. Neither this Agreement nor any provisions hereof may be waived, modified, amended, discharged or terminated except by an instrument in writing executed with the same formality as with this Agreement and then only to the extent set forth in such instrument.

27. **Independent Contractor.** The League, its directors, officers, employees, members, agents, and volunteers are independent contractors performing services for the City and are not employees of the City. The League, its directors, officers, employees, members, agents, and volunteers shall not accrue leave, retirement, insurance, bonding, use of City vehicles, or any other benefits afforded to the employees of the City of Carlsbad as a result of this Agreement.

28. **Limit of Authority.** The League shall not purport to bind the City of Carlsbad, unless the League has express written authority to do so, and then only within the strict limits of that authority.

29. **Notices.** All notices permitted or required by the terms of this Agreement shall be in writing and be deemed to have been duly given and delivered, if mailed, certified postage prepaid:

If to the City:  
City of Carlsbad  
c/o City Administrator  
P.O. Box 1569  
Carlsbad, NM 88221-1569

If to the League:  
Carlsbad Soccer League  
c/o Trey Urquidez  
P.O. Box 551  
Carlsbad, NM 88221-0551

The parties shall notify each other in writing of any change in the above information.

30. **Workers' Compensation.** The League agrees to comply with state laws and rules applicable to workers compensation benefits for its employees. If the League fails to comply with the Workers' Compensation Act and applicable rules when required to do so, this Agreement may be terminated by the City.

31. **Procurement Code Penalties.** The Procurement Code, NMSA 1978, Sections 13-1-28 through 13-1-199, imposes civil and criminal penalties for its violation. In addition, the New Mexico criminal statutes impose felony penalties for illegal bribes, gratuities, and kickbacks.

32. **New Mexico Law.** This Agreement shall be construed in accordance with New Mexico law, and the Agreement may not be changed except by writing executed with the same formality as with this Agreement.

33. **BINDING ARBITRATION.** SHOULD ANY DISPUTE ARISE BETWEEN THE PARTIES IN CONNECTION WITH THE AGREEMENT AND IF SUCH DISPUTE CANNOT BE RESOLVED BY DISCUSSION BETWEEN THE PARTIES, THE PARTIES AGREE TO SUBMIT THE UNRESOLVED DISPUTE TO BINDING ARBITRATION PURSUANT TO THE RULES OF THE AMERICAN ARBITRATION ASSOCIATION IN LIEU OF LITIGATION.

34. **Venue.** The parties agree that legal actions arising out of this Agreement, should there be any, shall be brought in the District Court of Eddy County, New Mexico for the Fifth Judicial District. The parties expressly consent to both in personam and subject matter jurisdiction of the Eddy County District Court and agree that venue shall properly lie in the Eddy County, New Mexico District Court.

35. **WAIVER OF JURY TRIAL.** THE PARTIES HEREBY WAIVE THE RIGHT TO A JURY TRIAL ON ANY ISSUE ARISING OUT OF OR RELATING, DIRECTLY OR INDIRECTLY, TO THIS AGREEMENT OR THE TRANSACTIONS CONTEMPLATED HEREBY.

36. **Captions.** The captions of any articles, paragraphs, or sections hereof are made for convenience only and shall not control or affect the meaning or construction of any of the provisions thereof.

37. **Exhibits.** Any instrument or document made and attached to this Agreement shall constitute a part hereof as though set forth in full in the body of this Agreement, whether made a part hereof by reference or whether made a part hereof by attachment.

**CITY OF CARLSBAD:**

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DALE JANWAY, MAYOR

ATTEST:

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CITY CLERK

CARLSBAD SOCCER LEAGUE:

*Trey Urquidez*

1. TREY URQUIDEZ, PRESIDENT

STATE OF NEW MEXICO )

) ss.

COUNTY OF EDDY )

The foregoing instrument was signed before me this 8<sup>th</sup> day of August, 2023, by TREY URQUIDEZ, as President of the Carlsbad Soccer League.

My commission expires:

03/28/24

STATE OF NEW MEXICO  
NOTARY PUBLIC  
MARY ANN M. DEARING  
Commission Number 1114657  
My Commission Expires March 28, 2024

*Mary Ann M. Dearing*  
NOTARY PUBLIC

CITY OF CARLSBAD

AGENDA BRIEFING MEMORANDUM

Council Meeting Date: 8/22/2023

DEPARTMENT: Community Development	BY: Ted Cordova, Deputy City Administrator 	DATE: 8/14/2023
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**SUBJECT: First Renewal of the Master Agreement for Engineering Services for the Carlsbad Cavern City Air Terminal between the City of Carlsbad and Molzen-Corbin & Associates**

**BACKGROUND, ANALYSIS AND IMPACT:** (Safety and Welfare/Financial/Personnel/Infrastructure/etc.)

The City of Carlsbad submitted a request for proposals for engineering services at the Cavern City Air Terminal in 2022 and awarded RFP #2022-09 to Molzen-Corbin & Associates, LLC. A Master Services Agreement was signed on October 7, 2022 and allows for three, one year renewals. (MSA)

The City and Molzen-Corbin would like to renew the MSA for another year under the same terms and conditions.

**DEPARTMENT RECOMMENDATION:** City Council consideration to accept and approve the renewal agreement between the City of Carlsbad and Molzen-Corbin.

**BOARD/COMMISSION/COMMITTEE ACTION:**

- |  |  |   |                                      |
|--|--|---|--------------------------------------|
| <input type="checkbox"/> P & Z         | <input type="checkbox"/> Lodgers Tax Board | <input type="checkbox"/> Riverwalk Rec Center Board | <input type="checkbox"/> APPROVED    |
| <input type="checkbox"/> Museum Board  | <input type="checkbox"/> San Jose Board    | <input type="checkbox"/> Water Board                |                                      |
| <input type="checkbox"/> Library Board | <input type="checkbox"/> N. Mesa Board     | <input type="checkbox"/> Beautification Committee   | <input type="checkbox"/> DISAPPROVED |

Reviewed by: City Administrator: /s/John Lowe	Date: 08/17/2023
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**FIRST RENEWAL OF THE MASTER AGREEMENT FOR  
ENGINEERING SERVICES FOR THE CARLSBAD CAVERN CITY  
AIR TERMINAL BETWEEN THE CITY OF CARLSBAD  
AND MOLZEN-CORBIN & ASSOCIATES.**

THIS AGREEMENT is entered into at Carlsbad, New Mexico, this \_\_\_\_ day of \_\_\_\_\_, 2023 between the **CITY OF CARLSBAD**, New Mexico, a municipal corporation, hereinafter referred to as “**City**” and **MOLZEN-CORBIN & ASSOCIATES.**, hereinafter referred to as "**Molzen-Corbin**".

WHEREAS, the City is the owner of the Cavern City Air Terminal, 1505 Terminal Drive, Carlsbad, New Mexico, hereinafter referred to as the “Airport”, and

WHEREAS, the City maintains a professional services contract specifically for engineering projects at the Cavern City Air Terminal that is renewed every four years; and

WHEREAS, The City submitted a request for proposals and City Council approved the award of RFP #2022-09 to Molzen-Corbin; and

WHEREAS, a Master Agreement for Engineering Services was signed on October 7, 2022 and allows for three, one year renewals; and

WHEREAS, both parties wish to renew the agreement.

NOW THEREFORE, the parties, in consideration of the mutual covenants and agreements herein contained and for other good and valuable consideration, agree to renew Proposal #2022-09 and the attached agreement for an additional year, upon the same terms and conditions contained in the original agreement.

**CITY OF CARLSBAD:**

\_\_\_\_\_  
DALE JANWAY, MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK





# MASTER AGREEMENT FOR ENGINEERING SERVICES FOR THE CARLSBAD CAVERN CITY AIR TERMINAL

(Name of Project): Airport Engineering / Architectural Services for the Carlsbad Cavern City Air Terminal

THIS AGREEMENT, made and entered into on the date last entered below by the signatories hereto, is by and between the City of Carlsbad hereinafter referred to as the "Owner", and the following business entity, hereinafter referred to as the "Engineer":

Name of Firm	<u>Molzen Corbin</u>
Address	<u>2701 Miles Road, SE</u>
	<u>Albuquerque, NM 87106</u>
State of Incorporation	<u>New Mexico</u>

WITNESSETH:

WHEREAS, on August 9, 2022 the Carlsbad City Council approved the City's recommendation that the Engineer provide the Owner with professional services relating to the Project described in Article II of this Agreement; and

WHEREAS, the accomplishment of the work and services described in this Agreement is necessary and essential to the public works programs of the Owner, and

WHEREAS, the Owner desires to engage the Engineer to render professional Engineering services as described in the Agreement and the Engineer is willing to provide such services; and

WHEREAS, the Engineer represents that the person who has executed this Agreement on behalf of the Engineer has the authority to bind the Engineer to this Agreement pursuant to Section 61-23-21B, NMSA 1978; and

NOW, THEREFORE, in consideration of the premises and covenants hereinafter contained, the parties hereto hereby agree as follows:

## ARTICLE I DEFINITIONS

- A. **City or Owner** means the City of Carlsbad and may represent an employee designated as the City's representative to the Engineer by the City.
- B. **Contractor** means the construction contractor or contractors awarded the contract by the City for the construction of the Project.
- C. **Engineer** means the firm named in this Agreement, which employs a person currently registered as an Engineer of New Mexico or the individual named in this Agreement who is a currently registered resident Engineer of New Mexico. In the instance of a firm, the term "Engineer" shall include the Project Engineers listed in this Agreement.
- D. **Estimated Construction Cost** means the total estimated cost for the construction of the project described in this Agreement, excluding fees, taxes and costs for legal and engineering or other

design professional services, right-of-way and land acquisition, administrative services, City project contingency funds, and all costs which are the responsibility of the City, or any costs for which design effort or activity by the Engineer is incidental.

## **ARTICLE II DESCRIPTION OF PROJECT**

Provide preliminary studies, analysis, surveys, planning, architecture, engineering, design and possible construction phase services for various sized improvement projects at the Carlsbad Cavern City Air Terminal. Improvements may include the following:

1. Construct landside Access Road
2. RWYs 8, 21,26 and 32 R Property Acquisition
3. Construct parallel TWY connecting RWY 32L and TWY B
4. RWY 14R-32L REILS
5. TWY C MITL
6. Aircraft Apron Rehabilitation/Reconstruction
7. RWY 03-21 MIRL
8. TWY B Realignment/Relocation
9. RWY 08-26 Threshold Relocation
10. RWY 03-21 MIRL
11. RWY 03-21 RSA Improvements
12. RWY 03-21 Rehabilitation/Reconstruction
13. Airport Master Plan
14. Airport Storm Drainage Improvements
15. SWPPP Industrial Permit
16. Air Service Study
17. Construct dedicated airfield maintenance facility
18. Terminal Building Rehabilitation and Expansion
19. Environmental Studies including Wildlife Mitigation Plans
20. Obstruction Surveys

Other work which may be assigned under the contract, depending on funding availability, includes engineering and planning services for all phases and required incidental services for some or all of the above projects. These projects may be funded with single or multiple Federal Aviation Administration (FAA) and /or New Mexico Department of Transportation Aviation Division (NMDOT-Aviation Division) grants. Other work may be assigned under the contract, depending on funding availability, including engineering and planning services for projects. Engineering services for FAA funded projects are limited to those that are listed in the Agreement.

## **ARTICLE III SCOPE OF SERVICES**

The Engineer shall perform professional services relevant to the Project in accordance with the terms and conditions set forth herein, and as provided in Exhibit I, Engineer's Scope of Services, which is attached hereto and by this reference is incorporated herein and made a part of this Agreement as though set forth in full. If changes occur in the terms and conditions of this Agreement, scope of services, or the description of the Project, a supplemental agreement may be negotiated at the request of either party. The

Agreement will not be altered, changed, or amended except by a written document signed by the parties to this Agreement.

## **ARTICLE IV COMPENSATION**

- A. BASIC FEE:** The Engineer shall be compensated on a lump sum or on an hourly basis commensurate to the Schedule of Wage Rates listed below and pursuant to the services performed. Individual work authorization shall be approved by the Owner as described in Exhibit I.
- B. SCHEDULE OF WAGE RATES:**
1. For services rendered on an hourly basis, the Owner shall pay the Engineer at the standard billing rates included in Exhibit IV. This rate schedule shall be subject to review and approval each year after the execution of this agreement.
  2. For services rendered on a lump sum basis, the Owner shall pay the Engineer a fee to be negotiated by the Owner and the Engineer prior to the commencement of the services.
  3. For the services of professional consultants engaged for engineering services; civil, structural, mechanical and electrical engineering services; and other professional specialty services City shall pay at a rate of 1.1 times the amount billed to the Engineer for such services.
  4. Reimbursable services shall be paid at actual cost.
- C. PAYMENT SCHEDULE:**
1. Payments on account of the Engineer's services may be made in monthly installments upon presentation of a detailed statement of the services rendered. Payment shall be subject to approval of the statement by the Owner.
  2. Payments for reimbursable expenses, as defined in Paragraph B of Exhibit I may be made monthly upon presentation of the Engineer's statement of services rendered.
- D. GROSS RECEIPTS TAX/NON-TAXABLE TRANSACTIONS:** The Engineer may add any applicable gross receipts tax to the fees and other payments payable hereunder. The Engineer shall use and require the use of non-taxable transaction certificates by consultants and suppliers whenever allowed by law. In all events, the Engineer shall not include gross receipts taxes paid to others as a part of the base dollar amount upon which Engineer calculates its gross receipts taxes when billing the Engineer's fees and expenses to the Owner.

## **ARTICLE V OWNERSHIP AND USE OF DOCUMENTS**

- A.** All documents, including drawings and specifications prepared by the Engineer pursuant to this Agreement, are instruments of service in respect to the Project, and the Engineer and the Engineer's consultants, as appropriate, shall retain an ownership and property interest therein (including the right of reuse by and at the discretion of the Engineer and the Engineer's consultants, as appropriate) whether or not the project is completed. The Owner may make and retain copies for

information and reference in connection with the use and occupancy of the project by the Owner and others; however, such documents are not intended or represented to be suitable for reuse without written verification or adaptation by the Engineer and the Engineer's consultants, as appropriate. The documents may only be used for the purpose of the specific project and any re-use.

- B. In the event the Owner requires additional copies of the documents prepared under this Agreement prior to the Engineer's delivery of the original documents to the Owner, the Engineer agrees to promptly provide copies upon request, and the Owner agrees to reimburse the Engineer for reasonable costs of reproduction, not to exceed actual costs of reproduction, including labor costs expended in providing the requested copies.

## **ARTICLE VI ACCOUNTING PROCEDURES AND RECORDS REQUIRED**

- A. Records of expenses by the Engineer and its consultants pertaining to all services provided under this Agreement (other than lump sum fees) shall be kept on the basis of generally accepted accounting principles and shall be available at mutually convenient times to the Owner or the Owner's authorized representative. The Owner shall have the right to audit all such records and billings both before and after payment. Payment under this Agreement shall not foreclose the right of the Owner to recover excessive or illegal payments.
- B. Required records of expenses shall be kept by the Engineer and its consultants and shall be available to the Owner until all applicable Statutes of Limitations have run, and this Article VI shall survive and continue beyond the termination of any other terms of this Agreement.
- C. In the event the Owner audits the Engineer's records, pursuant to this Article, Engineer shall make available to the Owner for examination all of the Engineer's records with respect to all matters covered by this Agreement and shall permit the Owner to audit, examine, and make copies at its own expense, excerpts or transcripts from all such records, and to make audits including, but not limited to: all contracts; invoices; materials; payrolls; records of personnel, to the extent allowed by law; conditions of employment and other data relating to all matters covered by this Agreement.

## **ARTICLE VII SUSPENSION AND TERMINATION OF AGREEMENT**

- A. **PROJECT SUSPENSION:** If the Project is suspended for more than three (3) months or abandoned in whole or in part, the Engineer shall be compensated for its services performed prior to receipt of written notice from the Owner of such suspension or abandonment, together with expenses then due. If the Project is resumed after being suspended for more than three (3) months, the Engineer's compensation shall be subject to renegotiation. In the event fees cannot be agreed upon, the Owner may select another Engineer, and the Engineer shall be entitled to no further fees.
- B. **TERMINATION:** If either party should fail to fulfill in timely and proper manner its obligations under this Agreement, or if either party should violate any of the covenants, agreements, or stipulations of this Agreement, such party, in addition to remedies available under the terms of this Agreement thereupon shall have the right to terminate this Agreement by giving written notice to the other party of such termination and specifying the effective date thereof at least thirty (30) days before the effective date of such termination. The Engineer shall be responsible for all direct and consequential costs and damages which may arise out of the Engineer's failure to complete the services in accordance with the schedule of Engineer's services defined in or pursuant to this

Agreement, provided however, that the Engineer shall not be responsible for damages caused by the Owner's delay. The Engineer shall not be entitled to delay damages against the Owner for delay of the performance of this Agreement caused by the Owner or any third parties. Should the Engineer default in the Agreement, the Owner retains the right to terminate this agreement immediately.

1. **Termination Due to Abandonment:** In the event that the Project is abandoned by the Owner, the Owner may terminate this Agreement at any time by giving at least thirty (30) days written notice to the Engineer.
  2. **Termination for convenience of the Owner:** The Owner may terminate this Agreement, in whole or in part, for the Owner's convenience at any time by giving at least thirty (30) days written notice to the Engineer.
  3. **Termination Due To Non-Funding:** In the event the construction project funds out of which this Agreement is funded are depleted to the extent the funds are inadequate for the Owner to make the payments required pursuant to this Agreement, the Owner may terminate this Agreement by giving at least thirty (30) days written notice to the Engineer.
  4. **Effect of Termination:** Upon Engineer's receipt of a notice of termination, the Engineer shall promptly discontinue all services affected, unless otherwise directed in writing by the Owner. The Engineer shall be entitled to receive compensation for actual work satisfactorily completed hereunder, including reimbursable expenses authorized by the Owner which are then due, but shall not be entitled to recover any consequential damages, including, but not limited to loss of anticipated profits, for any termination allowed pursuant to this Article. In the event of termination for convenience, the Owner may take over the work of the Project and continue the Project by contract with another party or with its own staff.
- C. **GIVING NOTICE:** The time required to give notice in this Article VII shall begin to run from and including the date of the postmark of the letter of termination or date of personal delivery.

## ARTICLE VIII STANDARD OF CARE

The Engineer agrees that it and its employees shall possess the experience, knowledge, and character necessary to qualify them individually for the particular duties they perform in connection with the services to be performed under this Agreement. These services shall be performed in accordance with the standards of the profession. Engineer further agrees that it will require its consultants, subconsultants, joint venturers, and agents to agree with Engineer that they possess the experience, knowledge, and character necessary to qualify them individually for the particular duties that are performed in connection with the services to be performed for the Engineer on the projects. Such agreement by consultants, subconsultants, joint venturers, and agents shall further provide that the services required of them shall be performed in accordance with the standards of their profession and shall not be construed as a diminution of Engineer's liability and responsibilities to the Owner.

## ARTICLE IX INDEMNIFICATION

- A. The Engineer agrees to indemnify and hold harmless the Owner and its officers, and employees from and against all suits, actions, or claims of any character brought against the Owner because of any injury or damage received or sustained by any person, persons, or property arising out of or resulting from any negligent act, error, or omission of the Engineer, its agents or its employees arising out of the performance of this Agreement. Nothing in the Agreement shall be construed to require the Engineer to indemnify and hold harmless the Owner, its officers, and employees from and against liability, claims, damages, losses or expenses, including attorney's fees, arising out of bodily injury to persons or damage to property caused by or resulting from in whole or in part the negligence, act or omission of the Owner, its officers and employees or any legal entity for whose negligence, acts, or omissions any of them may be liable, as to liability, claims, damages, losses or expenses, including reasonable attorney's fees, arising out of the preparation or approval of maps, drawings, opinions, reports, surveys, change orders, designs or specifications by the Owner, or the agents or employees or officers of the Owner or the giving or failure to give directions or instructions by the Owner or agents or employees or officers of the Owner where such giving or failure to give directions or instructions is the primary cause of bodily injury to persons or damage to property. Receipt by the Owner of the Engineer's services under this Agreement and Owner's authorization for the Engineer to proceed with the various phase of services shall not be construed as approval of the Engineer's work product by the Owner or as the giving of instructions or directions by the Owner. This indemnification provision is subject to the limitations and provisions of Section 56-7-1 NMSA 1978.
- B. To the fullest extent permitted by law, the total aggregate liability of the liability of the Engineer and the Engineer's subconsultants shall not exceed the total fee for services rendered under the specific project or \$50,000.00, whichever is greater.

## ARTICLE X FINAL PAYMENT

The Engineer, by its acceptance of final payment of the amounts due under this Agreement, releases the Owner, its officers and employees, from all liabilities and obligations for fees and costs due under this Agreement including, but not limited to, all damages, losses, costs, liability, and expenses (including, but not limited to, attorneys' fees and costs of litigation) that the Engineer may have. All representations, including standard of care issues made in this Agreement will survive final payment and termination or completion of this Agreement.

## ARTICLE XI GENERAL AND SPECIAL PROVISIONS

- A. **COMPLIANCE WITH LAWS:** The Engineer agrees to perform this Agreement in compliance with all Federal, State, and local codes, regulations, ordinances and laws in effect at the time of contracting.
- B. **GOVERNING LAW:** This Agreement shall be governed exclusively by the provisions hereof and by the laws of the State of New Mexico.

- C. INDEPENDENT CONTRACTOR STATUS:** The Engineer, and its agents and employees, are independent contractors performing professional and technical services for the Owner and are not employees of the Owner. The Engineer, and its agents and employees, shall not as a result of this Agreement accrue leave or retirement, and shall not be entitled to insurance or bonding benefits or coverage, and shall not be entitled to use Owner vehicles, or any other benefits afforded to employees of the Owner as a result of this Agreement.
- D. TERM:** The Term of this Agreement shall be for a period of one (1) year. Due to the need for continuity of the contractual services, the Term may be extended from year to year for a maximum of four (4) years. All task orders initiated during the term but uncompleted at the expiration of the term shall be completed as expeditiously as possible. The Engineer shall perform the services required by this Agreement as expeditiously as is consistent with professional skill and care and the orderly progress of the Work. Failure of the Engineer to perform in such a manner shall constitute a basis for termination and/or withholding of payment until timely performance is achieved by the Engineer. For purposes of this paragraph, the failure of the Engineer to meet the performance schedule of Exhibit III of this Agreement or any extension thereof authorized by the Owner shall be a failure to perform expeditiously and consistently with professional skill and care.
- E. ENGINEER'S CHANGE OF STATUS:**
- 1. ASSIGNMENT OF CONTRACT:** Neither party shall assign or transfer any interest in this Agreement or assign any claims for money due or to become due under this Agreement without the prior written consent of the other party.
  - 2. SUBCONTRACTING:** In the event that the Engineer subcontracts out any portion of its duties or responsibilities under this Agreement or if the Engineer hires subconsultants to assist it with its duties or responsibilities under this Agreement, the Engineer shall require that all terms of this Agreement applicable to the subconsultant, subcontractor, or joint venturer shall be incorporated into any contract or agreement entered into with such subconsultant, subcontractor, or joint venture, and the Owner shall be entitled to receive a copy of all such contracts or agreements from the Engineer.
- F. CONTRACT INTERPRETATION:**
- 1. SEVERABILITY:** If any clause or provision in this Agreement is illegal, invalid, or unenforceable under present or future laws effective during the term of this Agreement, then and in that event, it is the intention of the parties hereto that the remainder of this Agreement shall not be affected thereby.
  - 2. WAIVER:** No provision of this Agreement shall be deemed to have been waived by either party unless such waiver is in writing, signed by the party making the waiver and addressed to the other party, nor shall any custom or practice which may evolve between the parties in the administration of the terms of this Agreement be construed to waive or lessen the right of either party to insist upon the performance of the other party in strict accordance with the terms of this Agreement. Further, the waiver by any party of a breach by the other party or any term, covenant, or condition hereof shall not operate as a waiver of any subsequent breach of the same or any other term, covenant, or condition thereof.
  - 3. GENDER, SINGULAR/PLURAL:** Words of any gender used in this Agreement shall be held and construed to include any other gender, and words in the singular number shall be held to include the plural, unless the context otherwise requires.

4. **CAPTIONS AND SECTION HEADINGS:** The captions and section headings contained in this Agreement are for convenience of reference only, and in no way limit, define, or enlarge the terms, scope and conditions of this Agreement.
5. **MULTIPLE ORIGINALS:** This document may be executed in counterparts, each of which shall be deemed an original.
6. **ENTIRE AGREEMENT:** This Agreement represents the entire contract between the parties and, except as otherwise provided herein, may not be amended, changed, modified, or altered without the written consent of the parties hereto. This Agreement incorporates all of the conditions, agreements, and understandings between the parties concerning the subject matter of this contract, and all such conditions, understandings, and agreements have been merged into this written Agreement. No prior condition, agreement, or understanding, verbal or otherwise, of the parties or their agents shall be valid or enforceable unless embodied in this written Agreement.
7. **INTERCHANGEABLE TERMS:** For purposes of all provisions within this Agreement and all attachments hereto, the terms "Agreement" and "Contract" shall have the same meaning and shall be interchangeable.
8. **WORDS AND PHRASES:** Words, phrases, and abbreviations, which have well-known technical or trade meanings used in the Contract Documents shall be used according to such recognized meanings. In the event of a conflict, the more stringent meaning shall govern.
9. **RELATIONSHIP OF CONTRACT DOCUMENTS:** All documents attached to this Agreement or incorporated into this Agreement are complementary, and any requirement of one contract document shall be as binding as if required by all.
10. **EXHIBITS, CERTIFICATES, DOCUMENTS INCORPORATED AND ATTACHMENTS:** Incorporation by Reference: All certificates, documents, exhibits, attachments, riders, and addenda referred to in this Agreement, including but not limited to the exhibits referred to in this Agreement, as well as those listed hereinafter and those which are within the standard of care of the industry, are hereby incorporated into this Agreement by reference and made a part hereof as though set forth in full in this Agreement to the extent they are consistent with its conditions and terms.  
The following exhibits are attached hereto and incorporated herein as though set forth in full:

- |     |                     |  |
|-----|---------------------|--|
| (a) | <b>Exhibit I:</b>   | Engineer's Scope of Services           |
| (b) | <b>Exhibit II:</b>  | Owner's Responsibilities               |
| (c) | <b>Exhibit III:</b> | Project Schedule                       |
| (d) | <b>Exhibit IV:</b>  | Basic Hourly Fee Schedule              |
| (e) | <b>Exhibit V:</b>   | FAA Mandatory Contractual Requirements |
| (f) | <b>Exhibit VI:</b>  | Sample Task Order                      |
| (g) | <b>Exhibit VII:</b> | <b>Insurance Certificate</b>           |

- G. **FORMAL NOTICES:** All notices herein provided to be given, or which may be given, by either party to the other shall be deemed to have been fully given when made in writing and deposited in the United States mail, postage prepaid or by hand-delivery. In the instance of termination of this Agreement, notice shall be sent by certified mail, addressed as follows:



City Administrator  
City of Carlsbad, New Mexico  
101 N. Halagueno  
Carlsbad, New Mexico 88221

Molzen Corbin  
2701 Miles Rd, SE  
Albuquerque, New Mexico 87106

Nothing herein contained shall preclude the giving of any such written notice by personal service. The address to which notices shall be mailed to either party may be changed by written notice given by such party to the other as hereinabove provided. In addition, nothing contained herein shall preclude the transmission of routine correspondence, messages, and information between the respective parties to this Agreement, either at the project site or at the home offices of either party, or by an official of either party or their representatives.

- H. ADMINISTRATION OF AGREEMENT:** The City Administrator or other authorized representative designated in writing by the City of Carlsbad, New Mexico shall administer this Agreement for the Owner.
- I. CONFLICT OF INTEREST:** The Engineer warrants that it currently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of services required under this Agreement. The Engineer further covenants that, in the performance of this Agreement, no person having any such interest shall be employed by the Engineer. The Engineer also agrees that neither it nor anyone employed by it shall have an interest, direct or indirect, in any company hired for the Project as Contractor, subcontractor, supplier, or manufacturer, except for those areas of construction for which the Owner provides construction phase inspection that is independent of the Engineer.
- J. LIMIT ON AUTHORITY:** The Engineer agrees not to purport to bind the Owner to any obligation not assumed herein by the Owner, unless the Engineer has express written authority to do so, and then only within the strict limits of that authority.

## **ARTICLE XII INSURANCE**

The Engineer shall procure and maintain at its expense until final payment by the Owner for services covered by this Agreement, insurance in the kinds and amounts hereinafter provided with insurance companies authorized to do business in the State of New Mexico, covering all operations under this Agreement, whether performed by it or its agents. Before commencing the work, the Engineer shall furnish to the Owner a certificate in a form satisfactory to the Owner showing that it has complied with this Article. Such certificate is required in addition to a copy of each insurance policy required in Article XII. Various types of required insurance may be written in one or more policies. Kinds and amounts of insurance required are as follows:

- A. Commercial General Liability Insurance Including Automobile:** Commercial general liability and automobile insurance policies with liability limits in amounts not less than \$1,000,000 combined single limit of liability for bodily injury, including death, and property damage in any one occurrence, for each policy. Said policies of insurance shall be in effect for the term of this Agreement and include coverage for all operations performed for the Owner by the Engineer,

coverage for the use of all owned, non-owned, hired automobiles, vehicles and other equipment both on and off work, and contractual liability coverage shall not exclude the indemnification provisions (including but not limited to Article IX) of this Agreement. The Owner shall be named an additional insured on the Commercial General Liability Insurance policy.

- B. Worker's Compensation Insurance:** Worker's Compensation Insurance in accordance with the provisions of the Workers' Compensation Act, Sections 52-1-1, et seq., NMSA 1978.
- C. Professional Liability Insurance:**
  - 1. Professional liability insurance in an amount of not less than \$1,000,000 in the aggregate, provided however, that there shall not be a per claim limit of less than \$500,000. Such policy shall be in effect for the term of this Agreement (the "Basic Professional Liability Insurance"),
  - 2. A policy for "claims made" coverage shall satisfy the requirements of this section, only when coverage is provided for the entire time of the performance of this contract and for one (1) year thereafter.
- D.** The Owner reserves the right to review copies of all required insurance policies and amendments or replacement policies at any time.

### **ARTICLE XIII DISCRIMINATION PROHIBITED**

In performing the services required hereunder, the Engineer shall not discriminate against any individual on the basis of race, color, religion, sex, sexual orientation, national origin or ancestry, age, or physical handicap.

### **ARTICLE XIV MULTI-PHASE CONSTRUCTION CONTRACTS**

Where multi-phase construction contracts, other than multi-phase construction contracts that are specifically provided in this Agreement, are deemed to be in the best interest of the Owner and are so ordered in writing by the Owner, then a supplement to this Agreement shall be negotiated between the Engineer and the Owner.

### **ARTICLE XV DISPUTE RESOLUTION**

- A. MEDIATION PROCEDURES:** In the event a dispute concerning this Agreement arises, any party seeking relief shall mail or deliver a written demand to the other party, describing the relief sought and the basis for such relief. The Owner and the Engineer shall attempt to informally negotiate a resolution of such demand. In the event the negotiations fail or no resolution is reached within fifteen (15) days after receipt of the demand, whichever first occurs, the dispute shall be submitted to non-binding mediation. Each party shall pay in equal shares all fees and costs assessed by the mediator. Unless agreed in writing otherwise, the failure of any party making a demand to request mediation within thirty (30) days of the original submission of the demand shall be deemed

a waiver of mediation requirements herein, and the parties shall proceed with legal remedies they deem necessary.

- B. INJUNCTIVE RELIEF:** The Owner and the Engineer consent and agree to the issuance of any temporary restraining order or preliminary injunction, by any Court sitting in Bernalillo County having jurisdiction, upon the application of any party to the arbitration. Such authority of a Court to order injunctive relief shall terminate upon completion of the appointment of an arbitrator(s) who will then have jurisdiction to issue orders for injunctive relief. Any party to the arbitration may apply to the arbitrator(s) for issuance of an injunction or similar relief, and such application shall be heard by the arbitrator(s) within ten (10) days after the application is filed with AAA. Any Court in Bernalillo County, New Mexico having jurisdiction to render an order confirming the award of the arbitrator(s) shall have jurisdiction to enter an order confirming the issuance of such injunction and making it an order of the Court.
- C. CONSOLIDATION AND JOINDER:** The Owner and the Engineer consent to the joinder in arbitration of any party necessary for the complete resolution of all disputes arising out of the performance of contracts pertaining to the Work of the Project, including but not limited to the Engineer and its subcontractors and subconsultants and the Contractor and its subcontractors and suppliers. The Owner and the Engineer also consent to the consolidation of any arbitration under this Agreement with any other arbitration involving the performance of contracts pertaining to the Work of the Project.
- D. DEMAND:** Notice of demand for arbitration must be filed in writing with the other parties to this Dispute Resolution Article and with the AAA. The demand must be made within a reasonable time after the claim, dispute or other matter in question has arisen. In no event may the demand for arbitration be made after the date when institution of legal or equitable proceedings based on such claim, dispute or other matter in question would be barred by the applicable statute of limitations.

## **ARTICLE XVI CONSTRUCTION CONTRACTOR INDEMNIFICATION**

The Owner will require in the general conditions of any construction contract, language which states that the construction contractor is required to defend, indemnify and save harmless the Owner and the Engineer and their officers, agents, and employees from and against all suits, actions or claims of any character brought because of any injury or damage received or sustained by any person, persons or property arising out of the performance of the work of the Contractor, or by reason of any act or omission, neglect or misconduct of the Contractor, his agent or employees or any Subcontractor, his agents or employees. The Owner and the Engineer shall also be named as additional insured on the Contractor's commercial general liability insurance policy.

## **ARTICLE XVII HAZARDOUS MATERIALS**

Unless otherwise stated in Exhibit I, in providing its services hereunder, the Engineer shall not be responsible for identification, handling, containment, abatement, or in any other respect, for any asbestos or hazardous material if such is present in connection with the project. In the event that the Owner becomes aware of the presence of asbestos or hazardous material at the job site, the Owner shall be responsible for complying with all applicable federal and state rules and regulations, and shall immediately notify the Engineer, who shall then be entitled to cease any of its services that may be affected by such presence, without any liability to the Engineer arising therefrom. If the Engineer becomes aware of the presence of

asbestos or hazardous material at the job site, the Engineer shall immediately cease any of its services that may be affected by such presence, without any liability arising therefrom, and inform the Owner of such materials presence. The Engineer will work with the Owner, where possible, to help find the appropriate personnel, whether it be the Owner's staff, the Engineer's staff, or another consultant, who can help the Owner with the determination of what to do with the asbestos or hazardous materials.

## **ARTICLE XVIII RELY ON DATA**

The Engineer shall indicate to the Owner the information needed for rendering of services hereunder. The Owner shall provide to the Engineer such information as is available to the Owner and the Owner's consultants and contractors, and the Engineer shall be entitled to rely upon the accuracy and completeness thereof. The Engineer shall review information provided by the Owner and others and shall give the Owner an opinion of the risk associated with reliance on such information. The Owner understands that it is impossible to eliminate all risk, because of the inherent limitation of the techniques available to develop the information, or because of errors, omissions or inaccuracies, which may exist in the information. This article does not modify Article VIII of this Agreement.

## **ARTICLE XIX CONSTRUCTION JOB SITE SAFETY**

The Engineer shall endeavor to guard the Owner against defects and deficiencies in the Work of the Contractor and give prompt notice to the Owner if the Engineer observes or otherwise becomes aware of any fault or defect in the Project or non-conformance with the Contract Documents on the basis of on-site observations as an Engineer. The Engineer shall not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the Work. The Engineer shall not be responsible for the construction means, methods, techniques, sequences or procedures, or for the safety precautions and programs in connection with the Work, and shall not be responsible for the Contractor's failure to carry out the Work in accordance with the Contract Documents.

## **ARTICLE XX APPROVAL REQUIRED**

This Agreement shall not become binding or effective until approved by the Carlsbad City Council or their authorized representative.

IN WITNESS WHEREOF, the Owner and the Engineer have executed this Agreement as of the day and year last entered below.

OWNER  
CITY OF CARLSBAD

By: *[Signature]*

Printed Name: John Lowe

Title: City Administrator

Date: 10-7-2022

ENGINEER  
MOLZEN CORBIN

By: *[Signature]*

Printed Name: Kevin W. Eades, P.E.

Title: Chief Executive Officer

Date: 09/27/2022

NM Professional Engineer License No. 14481

State Taxation and Revenue Department Taxpayer  
Identification Number: 01305771005

Federal Taxpayer Identification Number: 850166212



WITNESSED BY: *[Signature]*  
Date: 10-7-2022

**MASTER AGREEMENT FOR ENGINEERING SERVICES  
FOR THE CARLSBAD CAVERN CITY AIR TERMINAL**

**EXHIBIT I  
ENGINEER'S SCOPE OF SERVICES**

The Engineer shall render professional engineering services as described below:

**A. DEFINITIONS**

1. Field Reconnaissance Surveys – That field work performed to determine the scope of design surveys necessary to determine existing conditions for establishing the basis for design.
2. Preliminary Project Schedule – A preliminary estimated start and completion date for each phase of work contained in the Engineer's Scope of Services.
3. Other Field Investigations – Those field investigations performed subsequent to the review of data from the field reconnaissance survey to establish the scope of additional field work, other than what was originally contemplated, that must be done before preliminary design of the project can commence.

**B. BASIC SERVICES**

1. PRELIMINARY DESIGN (60%) PHASE
  - a. Attend a Pre-Design meeting with the Owner to review its wishes and requirements; inspect the site of the work; review the available material assembled by the Owner, and discuss design criteria and scheduling.
  - b. Plan the necessary field surveys for design including field measurements of existing structures and facilities, field verification of existing rights-of-way, easements, and property lines.
  - c. Prepare and submit preliminary drawings based upon the information developed at the pre-design meeting (see 1a above). Preliminary plans will include the following:
    - i Horizontal and vertical control for the infrastructure elements designed.
    - ii Identification of the entire scope of the project on black-on-white plan sheets. Show existing and proposed right-of-way, easements, drainage structures, pavement work, utility construction or relocation (private and public) and geometry.
    - iii Define any non-standard items on the drawings with sufficient detail for review.
    - iv Provide design plans that are overall 60% complete to include: plan and profile sheets, intersection sheets, and drainage plans. Plan sheets will contain centerline stationing and elevations, a footprint of the proposed improvements, and grading slope limits. Detailed build notes will not be provided.

- d. Identify right-of-way acquisition/dedication requirements and provide a summary of these requirements on a per lot basis (using the standard lot sizes in the area) and total for the project.
- e. Prior to submittal to the Village, submit one (1) set of preliminary plans, preliminary construction cost estimate, outline specifications, preliminary utility coordination plan, and the Design Analysis Report (DAR) will consist of design assumptions, standards and exceptions, that will be used by the Owner's Project Manager for his review. Make necessary corrections prior to submitting for Village review.
- f. The Deliverables for the 60% Preliminary Design phase will consist of the following:
  - . Plan sets to be: Three (3) sets
  - i. Preliminary Engineering Studies: Three (3) copies
  - ii. Schedule: 75 days from Notice to Proceed or as agreed to between the Owner and the Engineer.

2. FINAL DESIGN PHASE/CONSTRUCTION DOCUMENTS

- a. Meet with the design team, the Owner and appropriate users regularly to facilitate the exchange of information.
- b. Coordinate engineering and architectural systems.
- c. Prepare complete Contract Documents using standard practice and design requirements of the Owner and applicable Agency requirements in effect on the date of this Agreement.
- d. Prepare a detailed take-off construction cost estimate for the Project. New Mexico Gross Receipts Tax shall be shown as a percentage of the subtotal amount. The amount of the NMGRT is not part of the estimated construction cost; however, the Engineer shall provide the calculation of the tax amount for the estimated construction.
- e. In conjunction with the Owner's Project Manager, prepare a draft construction schedule commensurate with the scope and complexity of the project in sufficient detail to determine overall construction time.
- f. Secure approval of the final plans and specifications by and prepare the necessary funding documents for Federal Aviation Administration, New Mexico Department of Transportation Aviation Division and other public or private agency where required or affected by the proposed construction, provided that such approvals are not unreasonably withheld.
- g. Coordinate and assist Owner in preparation and submittal of agency funding documentation and certifications as required.
- h. Submit eleven (3) sets of the detailed working drawings, specifications, construction cost estimate and, as required, to the Owner for review and comment. If applicable, submit five (3) sets of the revised Preliminary Engineer's Report.

3. BIDDING PHASE

- a. Prepare and submit for approval a final construction cost estimate no later than two (2) days prior to the bid opening.
- b. Submit documents and gain approval for building permit.
- c. The Engineer shall attend and provide professional services for a pre-bid meeting when the Owner determines a pre-bid meeting is needed.
- d. Prepare advertisement for bids.
- e. Have sufficient copies of Contract Documents reproduced for sale to prospective bidders. Place copies in private plan rooms in Albuquerque for review by bidders. Provide Owner with three (3) copies.
- f. Provide clarification of the contract document's intent during the bidding process and determine the need for issuance of addenda. Addenda shall be distributed not less than two working days prior to bid opening.
- g. Prepare and distribute addenda when required. Addenda must be signed by the Engineer and submitted to the Owner's Project Manager for appropriate signature prior to distribution. Maintain Bidder's log and addenda distribution log.
- h. Attend the Bid Opening.
- i. Tabulate and assist the Owner in evaluating the bids.
- j. Assist Owner in obtaining additional information regarding the apparent low Bidder's qualifications, should the Owner request qualification information.
- k. Prepare a recommendation of award letter to the Owner.

4. CONSTRUCTION PHASE

- a. Provide up to seven (7) copies of the formal Contract Documents to the successful bidder for execution.
- b. Conduct the Pre-construction Conference.
- c. Furnish consultation and advice during construction pertaining to the Contract Document's intent. Prepare elementary and supplementary sketches needed by the Owner to resolve problems due to field conditions encountered other than those involving changes in the scope of the project.
- d. Review manufacturer's shop drawings of equipment and/or materials proposed for use by the Contractor when required by the Contract Documents. Review construction drawings and/or erection drawings submitted by the prime contractor for compliance with the Contract Documents.
- e. Make periodic observations of the project, as agreed to with the Owner, site by a member of the Engineer's design team. A written summary of the observation shall be submitted to the Owner within one (1) week of the site visit. The Engineer shall



be responsible for notifying the Owner of any observed deficiencies. In performing observations, the Engineer does not guarantee the performance of the Contractor. The Engineer shall not be responsible for the means, methods, techniques, sequence or procedures of construction selected by the Contractor or the safety precautions and programs incidental to the work of the Contractor.

- f. Review pay applications submitted by Contractor and make recommendation to Owner for payment.
- g. Review for acceptability any Change Orders requested by the Owner or the Contractor and provide comments to the Owner.
- h. Conduct substantial completion observation and publish appropriate documents including punch list.
- i. Attend the final inspection and make observations to determine if the completed work is acceptable.
- j. Review project closeout documents submitted by the Contractor.
- k. Prepare record drawings based on marked up prints, drawings and other data to reasonably reflect construction. "Record Drawings" shall be prepared by revising the original drawings, or, where original drawings cannot be satisfactorily revised for record purposes, by preparation of appropriate new drawings. Each sheet shall be clearly marked "Record Drawings" with the date.

**C. REIMBURSABLE SERVICES:**

Unless provided otherwise herein, the following Services are not included as a part of the Basic Services or Additional Services of the Architect and shall be considered Reimbursable Services. Reimbursable Services shall be undertaken only with the express prior verbal authorization of the Owner followed by written verification. Reimbursable Services shall be paid for by the Owner as provided for in Article IV Compensation of this Agreement and include actual expenditures. No administrative overhead add-on charges will be permitted.

- 1. Utilizing data processing techniques when not normally used as a part of Basic Services.
- 2. Utilizing photographic production techniques when not normally used as a part of Basic Services.
- 3. Providing reproductions of documents except that the copies specified in Basic Services shall, with prior authorization, be reproduced under existing Owner reproduction contracts and the costs billed directly to the Owner by the printer.
- 4. Providing renderings and/or models which shall then become the property of the Owner.
- 5. Utilizing telephone communication (to out-of-state locations), document delivery service, or other communications or shipping method to communicate or distribute documents to potential bidders during the Bidding Phase.
- 6. Printing and mailing costs associated with planning/neighborhood notifications and submittals as required.

**D. PERFORMANCE**

1. The Engineer hereby agrees that, upon the execution of this Agreement, it will enter upon the duties herein described, proceed with the work continuously, and make the various submittals for each phase of the work on or before the schedule developed and approved for each phase.
2. If any delay is caused to the Engineer by order of the Owner to change the design or plans; or by failure of the Owner to supply or cause to be supplied any data not otherwise available to the Engineer which is required in performing the work described or by other delays due to causes entirely beyond the control of the Engineer; then, in that event, the work authorization schedule will be adjusted equitably in writing, as mutually agreed between the Owner and the Engineer. However, the Engineer agrees it is not entitled to a claim for delay damages against the Owner for the delay of the performance of this Agreement caused by the Owner or third parties.
3. Since the work of the Engineer must be coordinated with the activities of the Owner (including firms employed by and governmental agencies and subdivisions working with the Owner), the Engineer shall advise the Owner in advance of all meetings and conferences between the Engineer and any governmental agency, political subdivision, or third party which is necessary to the performance of the work of the Engineer.
4. The Engineer shall prepare an Engineer's Project Schedule (Project Schedule) to be used and updated throughout the life of the project to communicate progress and timeliness of the work. The Project Schedule shall be prepared prior to the signing of the Agreement and shall be negotiated and agreed to by both parties as the schedule of the work to be performed. The Project Schedule shall become an attachment to the Engineering Services Agreement and the effective date of the Agreement shall be the start date for the Project Schedule. The Project Schedule shall be prepared using input from all subconsultants working on the project for the Engineer, as well as input from the Owner.

**End of Exhibit I**

**MASTER AGREEMENT FOR ENGINEERING SERVICES  
FOR THE CARLSBAD CAVERN CITY AIR TERMINAL**

**EXHIBIT II  
OWNER'S RESPONSIBILITIES**

The Owner shall do the following in a timely manner so as not to delay the services of the Engineer described in Exhibit I, Engineer's Scope of Services:

1. Designate in writing a person to act as Owner's Project Manager with respect to the services to be rendered under this Agreement. Such person shall have authority to transmit instructions, receive information with respect to Engineer's services for the Project.
2. Provide criteria and information as to Owner's requirements for the Project, including design objectives and constraints, space, capacity and performance requirements, flexibility and expendability, and any budgetary limitations on the project.
3. Place at Engineer's disposal available information pertinent to the Project including copies of reports, drawings, maps and other data relative to design or construction of the Project all at no cost to the Engineer.
4. Arrange for access to and make provisions for Engineer to enter upon public and private property as required for Engineer to perform services under this Agreement.
5. Review, provide comments on and approve studies, reports, sketches, drawings, specifications, proposals and other documents presented by Engineer, obtain advice of an attorney, insurance counselor and other consultants as Owner requires for such examination and render in writing decisions pertaining thereto within a reasonable time. The Engineer shall not be entitled to delay damages against the Owner for delay of the performance of this Agreement caused by the Owner or any third parties.
6. Furnish approvals and permits from the governmental authorities having jurisdiction over the Project and such approvals and consents from others as may be necessary for completion of the Project.
7. Provide such accounting, independent cost estimating and insurance counseling services as Owner requires for the Project, such auditing services as the Owner requires to ascertain how or for what purpose any Contractor has used the moneys paid under the construction contract, and such inspection services as Owner requires to ascertain that contractors are complying with any law, rule, regulation, ordinance, code or order applicable to their furnishing and performing the work.
8. Give prompt written notice to Engineer whenever Owner observes or otherwise becomes aware of developments that affect the scope, timing or performance of Engineer's services, or defects or nonconformance in the work of Contractor(s).

**End of Exhibit II**

**MASTER AGREEMENT FOR ENGINEERING SERVICES  
FOR THE CARLSBAD CAVERN CITY AIR TERMINAL**

**EXHIBIT III  
PROJECT SCHEDULE**

1. The Engineer hereby agrees that, immediately upon the execution of this Agreement, it will enter upon the duties herein prescribed, proceed with the work continuously, and make the various submittals on or before the schedule specified herein.
2. Written Authorization: the Owner shall not pay the Engineer for any services rendered before written authorization by the Owner is received by the Engineer, and the Owner shall not be liable to the Engineer for payment for such services.
3. The Engineer shall submit a project schedule for each project assigned and as agreed to with the Owner's Project Manager. The project schedule shall show the duration for each major milestone for the project as agreed to between the Owner and the Engineer. A typical design project shall have the following schedule milestones as applicable:
  - a. Preliminary plans, design analysis report, and preliminary construction cost estimate within the agreed to number of calendar days from the date of receipt of written order to proceed with the Preliminary Design for each project phase.
  - b. Final Design Phase plans, specifications, construction cost estimate, and contract documents for review within the agreed to number of calendar days from the date of receipt of written order to proceed with the Final Design for each project phase.
  - c. Final construction contract documents ready for bid for the construction phase within the agreed to number of calendar days date of receipt of written comments from the Owner Project Manager on the Final Design submission,.
  - d. "Record Drawings" within the agreed to number of calendar days after receipt of Marked up prints, drawings and other data supplied by the Project Manager.
4. If any delay is caused to the Engineer by order of the Owner to change the Scope of the study; or by failure of the Owner to provide the necessary reviews in a timely manner, or to supply or cause to be supplied any data not otherwise available to the Engineer which is required in performing the work described; or by other delays due to causes beyond the control of the engineer; then, in that event, the time schedules will be adjusted equitably in writing, as mutually agreed between the Owner and the Engineer at the moment a cause for delay occurs. The Engineer shall not be entitled to delay damages against the Owner for delay of the performance of this Agreement caused by the Owner or any third parties.
5. Because the work of the Engineer must be coordinated with the activities of the Owner (including firms employed by and governmental agencies and subdivisions working with the Owner), the Engineer shall advise the Owner's Project Manager in advance, of all meetings and conferences between the Engineer and any governmental agency, political subdivision, or third party which is necessary to the performance of the work of the Engineer.

**End of Exhibit III**

**MASTER AGREEMENT FOR ENGINEERING SERVICES FOR THE CARLSBAD CAVERN  
CITY AIR TERMINAL**

**EXHIBIT IV  
BASIC HOURLY FEE SCHEDULES**

The Molzen Corbin basic hourly fee schedule is attached for use on this Agreement.

**MOLZEN-CORBIN & ASSOCIATES  
STANDARD BILLING RATES  
AS OF MAY 1, 2022**

<b>DEPARTMENT</b>	<b>BILLING CATEGORIES</b>	<b>2022 Rate</b>
<i>Architectural</i>	Senior Principal Architect	\$ 260.00
	Principal Architect	\$ 240.00
	Senior Architect	\$ 195.00
	Project Architect	\$ 160.00
	Registered Architect	\$ 140.00
	Intern Architect 2	\$ 110.00
	Intern Architect 1	\$ 90.00
	Senior Architectural Designer	\$ 130.00
	Architectural Designer I	\$ 120.00
	Planner	\$ 100.00
	Landscape / Irrigation Designer	\$ 100.00
<i>Civil Engineering</i>	Senior Principal Engineer	\$ 260.00
	Principal Engineer	\$ 240.00
	Senior Engineer	\$ 220.00
	Project Engineer	\$ 170.00
	Professional Engineer	\$ 150.00
	Engineering Intern II	\$ 130.00
	Engineering Intern I	\$ 120.00
	Senior Civil Design Specialist	\$ 160.00
	Engineering Design Specialist	\$ 140.00
	Senior Engineering Design Tech	\$ 135.00
	Engineering Design Tech	\$ 110.00
	Associate Engineering Design Tech	\$ 90.00
	<i>Electrical Engineering</i>	Senior Principal Engineer
Principal Engineer		\$ 240.00
Senior Engineer		\$ 200.00
Project Engineer		\$ 170.00
Professional Engineer		\$ 150.00
Engineering Intern II		\$ 130.00
Engineering Intern I		\$ 110.00
Engineering Design Specialist		\$ 140.00

<b>DEPARTMENT</b>	<b>BILLING CATEGORIES</b>	<b>2022 Rate</b>
<i>Electrical Engineering (cont.)</i>	Engineering Design Tech	\$ 110.00
	Associate Engineering Design Tech	\$ 90.00
<i>Mechanical</i>	Senior Mechanical Engineer	\$ 180.00
<i>Water Resource Engineering</i>	Senior Principal Engineer	\$ 260.00
	Principal Engineer	\$ 240.00
	Senior Engineer	\$ 215.00
	Project Engineer	\$ 170.00
	Professional Engineer	\$ 150.00
	Engineering Intern II	\$ 130.00
	Engineering Intern I	\$ 120.00
	Sr. Engineering Design Specialist	\$ 150.00
	Engineering Design Specialist	\$ 130.00
	Engineering Design Tech	\$ 110.00
	O&M Specialist	\$ 110.00
	Associate Engineering Design Tech	\$ 90.00
<i>CADD / Survey</i>	CADD Operator II	\$ 80.00
	CADD Operator I	\$ 70.00
	Survey Technician	\$ 100.00
	Two Person Survey Crew	\$ 200.00
	Two Person GPS Survey Crew	\$ 225.00
	Licensed Surveyor	\$ 220.00
<i>Construction Observation</i>	Senior Observer/Manager	\$ 105.00
	Senior Observer	\$ 100.00
	Observer	\$ 90.00
<i>Administration</i>	Administrative Aide II	\$ 75.00
	Administrative Aide I	\$ 55.00
	Administrative Support	\$ 100.00
	Grants / Technical Administrator	\$ 110.00
	Computer Technician	\$ 120.00
	Senior Technical Writer / Editor	\$ 95.00

<b>DEPARTMENT</b>	<b>BILLING CATEGORIES</b>	<b>2022 Rate</b>
<i>Miscellaneous Expenses</i>		
Copies	Per Copy	\$ 0.11
Color Copies	Per 8 1/2 x 11 Copy	\$ 1.00
Color Copies	Per 11 x 17 Copy	\$ 2.00
Prints/Plots(24x36)	Per Sheet	\$ 3.00
Mileage	Per Mile (per IRS)	
Sub-Consultants	Cost x 1.1	

**End of Exhibit IV**

**MASTER AGREEMENT FOR ENGINEERING SERVICES  
FOR THE CARLSBAD CAVERN CITY AIR TERMINAL**

**EXHIBIT V  
FAA MANDATORY CONTRACTUAL REQUIREMENTS**

**TITLE VI ASSURANCES**

During the performance of this contract, the contractor, for itself, its assignees and successors in interest (hereinafter referred to as the "contractor") agrees as follows:

1. **Compliance with Regulations.** The contractor shall comply with the Regulations relative to nondiscrimination in federally assisted programs of the Department of Transportation (hereinafter, "DOT") Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.

2. **Nondiscrimination.** The contractor, with regard to the work performed by it during the contract, shall not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The contractor shall not participate either directly or indirectly in the discrimination prohibited by section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.

3. **Solicitations for Subcontracts, Including Procurements of Materials and Equipment.** In all solicitations either by competitive bidding or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials or leases of equipment, each potential subcontractor or supplier shall be notified by the contractor of the contractor's obligations under this contract and the Regulations relative to nondiscrimination on the grounds of race, color, or national origin.

4. **Information and Reports.** The contractor shall provide all information and reports required by the Regulations or directives issued pursuant thereto and shall permit access to its books, records, accounts, other sources of information and its facilities as may be determined by the Sponsor or the Federal Aviation Administration (FAA) to be pertinent to ascertain compliance with such Regulations, orders, and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish this information, the contractor shall so certify to the sponsor or the FAA, as appropriate, and shall set forth what efforts it has made to obtain the information.

5. **Sanctions for Noncompliance.** In the event of the contractor's noncompliance with the nondiscrimination provisions of this contract, the sponsor shall impose such contract sanctions as it or the FAA may determine to be appropriate, including, but not limited to:

- a. Withholding of payments to the contractor under the contract until the contractor complies, and/or
- b. Cancellation, termination, or suspension of the contract, in whole or in part.

6. **Incorporation of Provisions.** The contractor shall include the provisions of paragraphs 1 through 5 in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Regulations or directives issued Pursuant thereto. The contractor shall take such action with respect to any subcontract or procurement as the sponsor or the FAA may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, however, that in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the

contractor may request the Sponsor to enter into such litigation to protect the interests of the sponsor and, in addition, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

### **ACCESS TO RECORDS AND REPORTS**

The Contractor must maintain an acceptable cost accounting system. The Contractor agrees to provide the sponsor, the Federal Aviation Administration, and the Comptroller General of the United States or any of their duly authorized representatives, access to any books, documents, papers, and records of the contractor which are directly pertinent to the specific contract for the purpose of making audit, examination, excerpts and transcriptions. The Contractor agrees to maintain all books, records and reports required under this contract for a period of not less than three years after final payment is made and all pending matters are closed.

### **GENERAL CIVIL RIGHTS PROVISIONS**

The contractor agrees to comply with pertinent statutes, Executive Orders and such rules as are promulgated to ensure that no person shall, on the grounds of race, creed, color, national origin, sex, age, or disability be excluded from participating in any activity conducted with or benefiting from Federal assistance.

This provision binds the contractor and subtier contractors from the bid solicitation period through the completion of the contract. This provision is in addition to that required of Title VI of the Civil Rights Act of 1964.

### **TITLE VI LIST OF PERTINENT NONDISCRIMINATION ACTS AND AUTHORITIES**

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees to comply with the following non-discrimination statutes and authorities; including but not limited to:

- A. Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d *et seq.*, 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin);
- B. 49 CFR part 21 (Non-discrimination In Federally-Assisted Programs of The Department of Transportation—Effectuation of Title VI of The Civil Rights Act of 1964);
- C. The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- D. Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 *et seq.*), as amended, (prohibits discrimination on the basis of disability); and 49 CFR part 27;
- E. The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 *et seq.*), (prohibits discrimination on the basis of age);
- F. Airport and Airway Improvement Act of 1982, (49 USC § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);
- G. The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms



“programs or activities” to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);

- H. Titles II and III of the Americans with Disabilities Act of 1990, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131 – 12189) as implemented by Department of Transportation regulations at 49 CFR parts 37 and 38;
- I. The Federal Aviation Administration’s Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
- J. Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures non-discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;
- K. Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100);

Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 et seq).

#### **CLEAN AIR AND WATER POLLUTION CONTROL**

Contractor agrees to comply with all applicable standards, orders, and regulations issued pursuant to the Clean Air Act (42 U.S.C. § 740-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. § 1251-1387). The Contractor agrees to report any violation to the Owner immediately upon discovery. The Owner assumes responsibility for notifying the Environmental Protection Agency (EPA) and the Federal Aviation Administration.

Contractor must include this requirement in all subcontracts that exceeds \$150,000.

#### **CERTIFICATION OF OFFERER/BIDDER REGARDING DEBARMENT**

By submitting a bid/proposal under this solicitation, the bidder or offeror certifies that neither it nor its principals are presently debarred or suspended by any Federal department or agency from participation in this transaction.

#### **CERTIFICATION OF LOWER TIER CONTRACTORS REGARDING DEBARMENT**

The successful bidder, by administering each lower tier subcontract that exceeds \$25,000 as a “covered transaction”, must verify each lower tier participant of a “covered transaction” under the project is not presently debarred or otherwise disqualified from participation in this federally assisted project. The successful bidder will accomplish this by:

- 1. Checking the System for Award Management at website: <http://www.sam.gov>

2. Collecting a certification statement similar to the Certificate Regarding Debarment and Suspension (Bidder or Offeror), above.
3. Inserting a clause or condition in the covered transaction with the lower tier contract

If the FAA later determines that a lower tier participant failed to disclose to a higher tier participant that it was excluded or disqualified at the time it entered the covered transaction, the FAA may pursue any available remedies, including suspension and debarment of the non-compliant participant.

#### **DISADVANTAGED BUSINESS ENTERPRISES**

**Contract Assurance (§ 26.13)** - The contractor or subcontractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of DOT assisted contracts. Failure by the contractor to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy, as the recipient deems appropriate.

**Prompt Payment (§26.29)** - The prime contractor agrees to pay each subcontractor under this prime contract for satisfactory performance of its contract no later than {specify number} days from the receipt of each payment the prime contractor receives from {Name of recipient}. The prime contractor agrees further to return retainage payments to each subcontractor within {specify the same number as above} days after the subcontractor's work is satisfactorily completed. Any delay or postponement of payment from the above referenced time frame may occur only for good cause following written approval of the {Name of Recipient}. This clause applies to both DBE and non-DBE subcontractors.

#### **TEXTING WHEN DRIVING**

In accordance with Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving" (10/1/2009) and DOT Order 3902.10 "Text Messaging While Driving" (12/30/2009), the FAA encourages recipients of Federal grant funds to adopt and enforce safety policies that decrease crashes by distracted drivers, including policies to ban text messaging while driving when performing work related to a grant or sub-grant.

In support of this initiative, the Owner encourages the Contractor to promote policies and initiatives for its employees and other work personnel that decrease crashes by distracted drivers, including policies that ban text messaging while driving motor vehicles while performing work activities associated with the project. The Contractor must include the substance of this clause in all sub-tier contracts exceeding \$3,500 and involve driving a motor vehicle in performance of work activities associated with the project.

#### **ENERGY CONSERVATION REQUIREMENTS**

Contractor and Subcontractor agree to comply with mandatory standards and policies relating to energy efficiency as contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (42 U.S.C. 6201 *et seq.*).

#### **FEDERAL LABOR STANDARDS ACT**

All contracts and subcontracts that result from this solicitation incorporate by reference the provisions of 29 CFR part 201, the Federal Fair Labor Standards Act (FLSA), with the same force and effect as if given

in full text. The FLSA sets minimum wage, overtime pay, recordkeeping, and child labor standards for full and part time workers.

The consultant has full responsibility to monitor compliance to the referenced statute or regulation. The consultant must address any claims or disputes that arise from this requirement directly with the U.S. Department of Labor – Wage and Hour Division

### **CERTIFICATION REGARDING LOBBYING**

The bidder or offeror certifies by signing and submitting this bid or proposal, to the best of his or her knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the Bidder or Offeror, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

### **OCCUPATIONAL SAFETY AND HEALTH ACT**

All contracts and subcontracts that result from this solicitation incorporate by reference the requirements of 29 CFR Part 1910 with the same force and effect as if given in full text. Contractor must provide a work environment that is free from recognized hazards that may cause death or serious physical harm to the employee. The Contractor retains full responsibility to monitor its compliance and their subcontractor's compliance with the applicable requirements of the Occupational Safety and Health Act of 1970 (29 CFR Part 1910). Contractor must address any claims or disputes that pertain to a referenced requirement directly with the U.S. Department of Labor – Occupational Safety and Health Administration.

## **TERMINATION FOR CONVENIENCE (PROFESSIONAL SERVICES)**

The Owner may, by written notice to the Consultant, terminate this Agreement for its convenience and without cause or default on the part of Consultant. Upon receipt of the notice of termination, except as explicitly directed by the Owner, the Contractor must immediately discontinue all services affected.

Upon termination of the Agreement, the Consultant must deliver to the Owner all data, surveys, models, drawings, specifications, reports, maps, photographs, estimates, summaries, and other documents and materials prepared by the Engineer under this contract, whether complete or partially complete.

Owner agrees to make just and equitable compensation to the Consultant for satisfactory work completed up through the date the Consultant receives the termination notice. Compensation will not include anticipated profit on non-performed services.

Owner further agrees to hold Consultant harmless for errors or omissions in documents that are incomplete as a result of the termination action under this clause.

## **TRADE RESTRICTION CERTIFICATION**

By submission of an offer, the Offeror certifies that with respect to this solicitation and any resultant contract, the Offeror -

- a. is not owned or controlled by one or more citizens of a foreign country included in the list of countries that discriminate against U.S. firms as published by the Office of the United States Trade Representative (U.S.T.R.);
- b. has not knowingly entered into any contract or subcontract for this project with a person that is a citizen or national of a foreign country included on the list of countries that discriminate against U.S. firms as published by the U.S.T.R; and
- c. has not entered into any subcontract for any product to be used on the Federal on the project that is produced in a foreign country included on the list of countries that discriminate against U.S. firms published by the U.S.T.R.

This certification concerns a matter within the jurisdiction of an agency of the United States of America and the making of a false, fictitious, or fraudulent certification may render the maker subject to prosecution under Title 18, United States Code, Section 1001.

The Offeror/Contractor must provide immediate written notice to the Owner if the Offeror/Contractor learns that its certification or that of a subcontractor was erroneous when submitted or has become erroneous by reason of changed circumstances. The Contractor must require subcontractors provide immediate written notice to the Contractor if at any time it learns that its certification was erroneous by reason of changed circumstances.

Unless the restrictions of this clause are waived by the Secretary of Transportation in accordance with 49 CFR 30.17, no contract shall be awarded to an Offeror or subcontractor:

- (1) who is owned or controlled by one or more citizens or nationals of a foreign country included on the list of countries that discriminate against U.S. firms published by the U.S.T.R. or
- (2) whose subcontractors are owned or controlled by one or more citizens or nationals of a foreign country on such U.S.T.R. list or
- (3) who incorporates in the public works project any product of a foreign country on such U.S.T.R. list;

Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render, in good faith, the certification required by this provision. The knowledge and information of a contractor is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

The Offeror agrees that, if awarded a contract resulting from this solicitation, it will incorporate this provision for certification without modification in all lower tier subcontracts. The contractor may rely on the certification of a prospective subcontractor that it is not a firm from a foreign country included on the list of countries that discriminate against U.S. firms as published by U.S.T.R, unless the Offeror has knowledge that the certification is erroneous.

This certification is a material representation of fact upon which reliance was placed when making an award. If it is later determined that the Contractor or subcontractor knowingly rendered an erroneous certification, the Federal Aviation Administration may direct through the Owner cancellation of the contract or subcontract for default at no cost to the Owner or the FAA.

#### **VETERAN'S PREFERENCE**

In the employment of labor (excluding executive, administrative, and supervisory positions), the contractor and all sub-tier contractors must give preference to covered veterans as defined within Title 49 United States Code Section 47112. Covered veterans include Vietnam-era veterans, Persian Gulf veterans, Afghanistan-Iraq war veterans, disabled veterans, and small business concerns (as defined by 15 U.S.C. 632) owned and controlled by disabled veterans. This preference only applies when there are covered veterans readily available and qualified to perform the work to which the employment relates.

#### **BREACH OF CONTRACT TERMS**

Any violation or breach of terms of this contract on the part of the contractor or its subcontractors may result in the suspension or termination of this contract or such other action that may be necessary to enforce the rights of the parties of this agreement.

Owner will provide Consultant written notice that describes the nature of the breach and corrective actions the Consultant must undertake in order to avoid termination of the contract. Owner reserves the right to withhold payments to Contractor until such time the Contractor corrects the breach or the Owner elects to terminate the contract. The Owner's notice will identify a specific date by which the Consultant must correct the breach. Owner may proceed with termination of the contract if the Consultant fails to correct the breach by deadline indicated in the Owner's notice.

The duties and obligations imposed by the Contract Documents and the rights and remedies available thereunder are in addition to, and not a limitation of, any duties, obligations, rights and remedies otherwise imposed or available by law.

**End of Exhibit V**

**TASK ORDER FOR  
PROFESSIONAL SERVICES AGREEMENT BETWEEN  
MOLZEN CORBIN AND THE CITY OF CARLSBAD  
DATED \_\_\_\_\_, 2022.**

**EXHIBIT VI SAMPLE TASK ORDER  
TASK ORDER NO. \_\_\_\_\_**

**TASK TITLE:** \_\_\_\_\_

The OWNER directs the ENGINEER/ARCHITECT to provide services as described below:

\_\_\_\_\_

\_\_\_\_\_

The ENGINEER/ARCHITECT estimates the period of performance to be as follows:  
Services to be rendered within \_\_\_\_\_ days after receipt of approval from OWNER, to be ready to advertise for bids by \_\_\_\_\_ to be commensurate with FAA funding schedule.

The ENGINEER/ARCHITECT will be paid on Lump Sum basis as stated based upon the following estimate of the level of effort:

Manhours: (specify estimated manhours per position and billing rate)

Manhour & Fee Estimate:

_____	_____	Hrs. \$ _____ /hr = \$ _____
_____	_____	Hrs. \$ _____ /hr = \$ _____
_____	_____	Hrs. \$ _____ /hr = \$ _____

Subconsultants and Other Reimbursable Expenses:

Copies,	_____	\$ _____
Large plots,	_____	\$ _____
Meals,	_____	\$ _____
Lodging,	_____	\$ _____
Mileage,	_____	\$ _____
Postage,	_____	\$ _____
Supplies	_____	\$ _____
Bid Advertisement,	_____	\$ _____

<b>SUBTOTAL</b>	\$ _____
<b>NMGRT @ _____ %</b>	\$ _____
<b>ESTIMATED TASK ORDER TOTAL</b>	\$ _____

**Proposed by  
ENGINEER/ARCHITECT**

**Recommended By**

**Approved by  
CITY OF CARLSBAD**

Date \_\_\_\_\_

Date \_\_\_\_\_

Date \_\_\_\_\_

Department	Project	P.O. No.	Account Number
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*For Client Use Only*

**End of Exhibit VI**



CITY OF CARLSBAD

AGENDA BRIEFING MEMORANDUM

Council Meeting Date: 8/22/2023

DEPARTMENT: Community Development	BY: Ted Cordova, Deputy City Administrator <span style="float: right;">2</span>	DATE: 8/14/2023												
<b>SUBJECT: Renewal of Agreement with JB Flight Services for a Sign at the Entrance to the Cavern City Air Terminal</b>														
<p><b>BACKGROUND, ANALYSIS AND IMPACT:</b> (Safety and Welfare/Financial/Personnel/Infrastructure/etc.)</p> <p>JB Flight Services, LLC provides a variety of aeronautical services at the Cavern City Air Terminal including flight instruction, pipeline aerial leak detection, and many others. The City currently has an agreement with JB Flight Services to place a sign on the entrance sign at the Airport. The existing agreement is expiring, but allows for a one (1) year renewal option.</p> <p>The City and JB Flight Services would like to renew the agreement under the same terms and conditions.</p>														
<p><b>DEPARTMENT RECOMMENDATION:</b> City Council consideration to accept and approve the renewal agreement between the City of Carlsbad and JB Flight Services, LLC.</p>														
<p><b>BOARD/COMMISSION/COMMITTEE ACTION:</b></p> <table border="0"> <tr> <td><input type="checkbox"/> P &amp; Z</td> <td><input type="checkbox"/> Lodgers Tax Board</td> <td><input type="checkbox"/> Riverwalk Rec Center Board</td> <td><input type="checkbox"/> APPROVED</td> </tr> <tr> <td><input type="checkbox"/> Museum Board</td> <td><input type="checkbox"/> San Jose Board</td> <td><input type="checkbox"/> Water Board</td> <td><input type="checkbox"/> DISAPPROVED</td> </tr> <tr> <td><input type="checkbox"/> Library Board</td> <td><input type="checkbox"/> N. Mesa Board</td> <td><input type="checkbox"/> Beautification Committee</td> <td></td> </tr> </table>			<input type="checkbox"/> P & Z	<input type="checkbox"/> Lodgers Tax Board	<input type="checkbox"/> Riverwalk Rec Center Board	<input type="checkbox"/> APPROVED	<input type="checkbox"/> Museum Board	<input type="checkbox"/> San Jose Board	<input type="checkbox"/> Water Board	<input type="checkbox"/> DISAPPROVED	<input type="checkbox"/> Library Board	<input type="checkbox"/> N. Mesa Board	<input type="checkbox"/> Beautification Committee	
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<input type="checkbox"/> Museum Board	<input type="checkbox"/> San Jose Board	<input type="checkbox"/> Water Board	<input type="checkbox"/> DISAPPROVED											
<input type="checkbox"/> Library Board	<input type="checkbox"/> N. Mesa Board	<input type="checkbox"/> Beautification Committee												

<p>Reviewed by: City Administrator: /s/John Lowe</p>	<p>Date: 08/17/2023</p>
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**FIRST RENEWAL OF THE AGREEMENT BETWEEN THE CITY OF CARLSBAD  
AND JB FLIGHT SERVICES, LLC FOR A SIGN  
AT THE ENTRANCE TO THE CAVERN CITY AIR TERMINAL**

THIS AGREEMENT is entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2023 between the CITY OF CARLSBAD, New Mexico, a municipal corporation (hereinafter referred to as "City"), and JB FLIGHT SERVICES, LLC, a New Mexico limited liability company, (hereinafter referred to as "Flight Services").

WHEREAS, the City of Carlsbad is the owner of the Cavern City Air Terminal, 1505 Terminal Drive, Carlsbad, New Mexico (hereinafter referred to as the "Airport"), and

WHEREAS, JB Flight Services, LLC provides a variety of aeronautical services including flight instruction, contract pilot services, aerial photography, pipeline aerial leak detection and spill control, and aircraft rental with its flight operations based at the Airport; and

WHEREAS, The City entered into an agreement with Flight Services in 2019 to place a sign on the City-owned structure at the entrance to the Airport; and

WHEREAS, the City and Flight Services wish to renew the agreement for the placement of the sign on the City-owned structure.

NOW THEREFORE, the parties agree to the following terms and conditions:

1. Agreement. The Agreement between the City of Carlsbad and JB Flight Services, LLC for a sign at the entrance to the Cavern City Air Terminal entered into on the 1<sup>st</sup> day of September, 2019 hereinafter referred to as the "Agreement", are attached hereto and are incorporated herein and made a part of this Amendment.

2. Renewal Term. The parties agree to renew the 2019 Agreement for the year beginning September 1, 2023, and ending August 31, 2024.

3. Terms & Conditions. This renewal shall be under the same terms and conditions, and the parties shall have the same rights and responsibilities as in the attached Agreement.

4. Captions. The captions of any articles, paragraphs or sections hereof are made for convenience only and shall not control or affect the meaning or construction of any of the provisions thereof.

5. Exhibits. Any instrument or document made and attached to this Amendment shall constitute a part hereof as though set forth in full in the body of this Amendment, whether made a part hereof by reference or whether made a part hereof by attachment.



**AGREEMENT BETWEEN THE CITY OF CARLSBAD  
AND JB FLIGHT SERVICES, LLC FOR A SIGN  
AT THE ENTRANCE TO THE CAVERN CITY AIR TERMINAL**

THIS AGREEMENT is entered into this 1 day of September 2019 between the CITY OF CARLSBAD, New Mexico, a municipal corporation (hereinafter referred to as "City"), and JB FLIGHT SERVICES, LLC, a New Mexico limited liability company, (hereinafter referred to as "Flight Services").

WHEREAS, the City of Carlsbad is the owner of the Cavern City Air Terminal, 1505 Terminal Drive, Carlsbad, New Mexico (hereinafter referred to as the "Airport"), and

WHEREAS, JB Flight Services, LLC provides a variety of aeronautical services including flight instruction, contract pilot services, aerial photography, pipeline aerial leak detection and spill control, and aircraft rental with its flight operations based at the Airport; and

WHEREAS, Flight Services wishes to place a sign on the City-owned structure at the entrance to the Airport; and

WHEREAS, the City is willing to enter into an agreement with Flight Services for the placement of the sign on the City-owned structure.

NOW THEREFORE, the parties agree to the following terms and conditions:

1. **Description of Entrance Sign.** Pursuant to the terms and conditions contained in this agreement, City agrees to permit Flight Services to place its sign on the City-owned structure at the entrance to the Airport with such structure hereinafter referred to as the "Entrance Sign". The Entrance Sign is more fully described on the attached Exhibit "A".
2. **AS IS Condition of the Entrance Sign.** Prior to the commencement of this Agreement, Flight Services has been given the opportunity to fully examine the Entrance Sign. Flight Services accepts the Entrance Sign in its existing condition and state of repair. Flight Services accepts it in an **AS IS CONDITION**. Flight Services agrees that no representations, statements, or warranties, express or implied, have been made by or on behalf of the City in respect thereto, and the City shall in no event be liable for any latent defects.
3. **Purpose of Agreement.**
  - A. **Title Restrictions.** Flight Services knows and understands that the City owns the Airport pursuant to a patent from the United States federal government which patent places certain restrictions on the use of the Airport. Under no circumstances, shall Flight Services utilize the Airport, the Entrance Sign, or its sign in any manner which would violate any restrictive covenants to which they are subject.

B. **Funding Restrictions.** Flight Services knows and understands that the City has received and may receive in the future funding from the state and federal government, including but not limited to the Federal Aviation Administration, for the Airport and that such funding may include restrictions on the use or operation of the Airport. Under no circumstances shall Flight Services utilize the Airport, the Entrance Sign, or its sign in any manner which would violate any such restrictions.

C. **Permitted Uses.** Flight Services shall be allowed to place its sign on the Entrance Sign solely to advertise its operations conducted at the Airport. Flight Services' sign shall be no larger than sixty inches (60") by eighteen inches (18") and shall conform to the specifications contained in the attached Exhibit "B". The City may, at its sole discretion, determine where Flight Services's sign is placed on the Entrance Sign and how it is attached to the Entrance Sign. Flight Services shall not use or permit the use of the Entrance Sign or its sign for any purpose or use other than those expressly and specifically authorized by this Agreement. Additional uses may be hereafter authorized in writing by the City, but only upon such terms and conditions as may be set forth in such authorization.

D. **Applicable Laws.** Every use of the Airport and the Entrance Sign thereon shall be consistent with all applicable laws, ordinances, rules, regulations, and policies and as they are now and as they may be made or amended from time to time including, but not limited to those of the Federal Aviation Administration or its successor agency or body.

E. **Rules and Regulations.** The City may adopt and enforce reasonable rules and regulations designed to facilitate the safe and orderly operation of the Airport, subject to notice and opportunity to comment, which Flight Services agrees to observe and obey, with respect to the use of the Airport, the Entrance Sign, and Flight Services' sign; provided that such rules and regulations shall be consistent with the rules, regulations and orders of the Federal Aviation Administration.

F. **Hazards and Interference.** No use of the Airport, the Entrance Sign, or Flight Services' sign shall in any manner interfere with the landing and taking off of aircraft at the Airport or otherwise constitute a hazard. In the event this covenant is breached, the City reserves the right to cause the abatement of such interference or hazard at the expense of Flight Services.

4. **Non-Exclusive.** Nothing contained in this Agreement shall be construed to grant or authorize the granting of an exclusive right to provide aeronautical services to the public as prohibited by Section 308 (a) of the Federal Aviation Act of 1958, as it may be amended from time to time. The City reserves the right to grant to others the privilege and right to conduct any one or all activities of an aeronautical nature. Additionally, parking aprons and other improvements constructed in whole or in part with federal funds are intended for public use, and, therefore, permission for exclusive lease or use of such facilities may not be granted.

5. **Term.** The term of this Agreement shall be for four (4) years beginning on the 1<sup>st</sup> day of September, 2019 and terminating on the 31<sup>st</sup> day of August, 2023. This Agreement may be renewed by the parties for an additional year upon the mutual agreement of the parties.

6. **Compensation.**

A. **Compensation.** As compensation for this Agreement, Flight Services shall pay the City, without demand, the sum of One Hundred Dollars per year (\$100/year) as compensation. Such compensation shall be due on or before the 1<sup>st</sup> of October year beginning on October 1, 2019.

B. **Due in Advance and Without Notice.** All compensation payments shall be due and payable in advance and without notice. Compensation shall be paid to P.O. Box 1569, Carlsbad, NM 88221-1569, Attention City Finance Director, or such other place as the City may direct in writing.

C. **Late Fee.** For any compensation payment made ten (10) or more days after the payment due date, Flight Services shall, in addition to the compensation, pay a late charge of ten percent (10%) of the compensation.

D. **No Refunds.** Flight Services may terminate this Agreement pursuant to the requirements of **Paragraph 18**, below, however, in that event, Flight Services shall not be entitled to a refund of any rent or fees of any kind paid.

7. **Additions, Alterations, and Improvements.** No addition, alteration, improvement, construction, repair, installation, or demolition shall be performed on the Entrance Sign without the prior written consent of the City Administrator. All such activity shall be performed in a workman-like manner. Other conditions with respect to the placement of Flight Services' sign and any additions, alterations, improvements, construction, repairs, installations, or demolitions are as follows:

A. **City Approval.** The plans and specifications for any such activity shall be submitted to the City Administrator for written approval prior to commencing such activity;

B. **Filing.** Before commencement of any such activity, all plans and specifications shall be filed with, approved by, and permitted by all governmental departments and authorities having jurisdiction;

C. **Licensed Contractors.** All such activity shall be done by appropriately licensed contractors in accordance with all applicable laws, rules, and regulations;

D. **Ownership.** Flight Services' sign and all alterations, additions, improvements, construction, repairs, and installations done on or to Flight Services' sign shall belong to Flight Services and remain the property of Flight Services. Flight Services shall remove its sign and all alterations, additions, improvements, construction, repair, or installations at the termination of this Agreement leaving the Entrance sign in good condition and repair, reasonable wear and tear excepted. If Flight Services' sign or any portion of it is not removed within fourteen (14) days of the termination of this Agreement, the City may deem the sign to have been abandoned, and the City shall have the right to remove Flight Services' sign and dispose of it in any manner as the City may deem fit. In the event Flight Services' sign is abandoned or deemed abandoned, Flight Services shall have no right to payment for its sign or any offset for it.

8. **Repairs.** Flight Services agrees that it shall keep, repair, maintain, improve and operate its sign at its own expense. Flight Services agrees to keep its sign in good order and repair at all times and shall use all reasonable cautions to prevent waste, damage, or injury to the Entrance Sign or any other part of the Airport. Flight Services shall be solely responsible for complying with all applicable codes including, but not limited to the sign code and all applicable portions of the building, safety, and fire codes.

9. **Insurance.** The City shall not provide any insurance coverage for Flight Services's property, including but not limited to its sign, or for any activity or service provided by or on behalf of Flight Services. Should Flight Services so desire, it may obtain at its own expense property and casualty insurance covering its sign. The City assumes no responsibility for any property placed at the Airport or at or on the Entrance Sign. The City, its officers, employees, and agents are hereby expressly released and discharged from any responsibility whatsoever for any such property.

10. **Tort Claims Act.** The City and its "public employees" as defined in the New Mexico Tort Claims Act, do not waive any sovereign immunity, defense, or limitation of liability pursuant to law. No provision of this Agreement modifies and/or waives any provision of the New Mexico Tort Claims Act.

11. **Indemnity.** Flight Services shall save, indemnify, and hold harmless the City, its officers, directors, employees, and agents and shall provide such assistance as the City may require, with respect to any and all claims, lawsuits, damages, losses, and expenses of every kind, together with any attorneys' fees and litigation costs, made by or on behalf of any person or entity arising out of or in any manner associated with this Agreement.

12. **Release of Liability.** The City shall not be responsible for any personal injury, death, or property damage to Flight Services, its agents, employees, representatives, assigns, customers, clients, guests, or invitees nor shall the City be liable to Flight Services for any loss or damage to Flight Services's personal property, equipment, furniture, or fixtures arising from any cause or causes whatsoever during the term of this Agreement, or during any further time that Flight Services shall have its sign at the Airport.

13. **Assignment, Mortgage, or Sublease.** Neither Flight Services nor his successors or assigns shall assign, mortgage, pledge, or encumber this agreement or sublet the Entrance Sign or Flight Services' sign in whole or in part or permit the Entrance Sign or Flight Services' sign to be used or occupied by others, nor shall this lease be assigned or transferred by operation of law without the prior written consent of the City in each instance. If there is an approved assignment, Flight Services shall continue to be liable hereunder in accordance with the terms and conditions of this Agreement and shall not be released from the performance of the terms and conditions hereof. The consent by the City to an assignment, mortgage, pledge, or transfer shall not be construed to relieve Flight Services from obtaining the express written consent of the City to any future transfer of interest.

14. **Right of Access.** City shall have the right to access the Entrance Sign and Flight Services's

sign at any time.

15. **Default or Breach.** Each of the following events shall constitute a default or breach of this Agreement:

A. **Bankruptcy Filing.** If Flight Services shall file a petition in bankruptcy or insolvency or for reorganization under any bankruptcy act, or shall voluntarily take advantage of any such act by answer or otherwise, or shall make an assignment for the benefit of creditors.

B. **Involuntary Proceedings.** If involuntary proceedings under any bankruptcy law or insolvency act shall be instituted against Flight Services, or if a receiver or trustee shall be appointed for all or substantially all of the property of Flight Services and such proceedings shall not be dismissed or the receivership or trusteeship vacated within sixty (60) days after the institution or appointment.

C. **Failure to Comply.** If Flight Services fails to perform or comply with any of the conditions of this Agreement, and if the nonperformance shall continue for a period of fifteen (15) days after notice thereof by the City to Flight Services, or if the performance cannot be reasonably had within the fifteen (15) day period, and Flight Services shall not in good faith have commenced performance within the fifteen (15) day period and then diligently proceeded to completion of performance.

D. **Cease Operations at Airport.** If Flight Services should cease to have its flight operations based at the Airport.

E. **Transfer of Agreement.** If this Agreement shall be transferred to or shall pass to or devolve to any other person or party, except in the manner specified herein.

16. **Effect of Default.** In the event of default hereunder as set forth in this Agreement, the rights of the non-defaulting party shall be as follows:

A. **Cancel.** The non-defaulting party shall have the right to cancel and terminate this Agreement. On expiration of the time fixed in the notice, this Agreement and all rights, title, and interest of the defaulting party hereunder shall terminate in the same manner and with the same force and effect, except as to the defaulting party's liability, as if the date fixed in the notice of cancellation and termination were the end of the term herein originally determined.

B. **Payment.** The non-defaulting party may elect, but shall not be obligated, to make any payment required of the defaulting party herein or comply with any agreement, term, or condition required hereby to be performed by the defaulting party, and the non-defaulting party shall have the right to enter the Premises for the purpose of directing or remedying any such default and to remain until the default has been corrected or remedied; but any expenditure for correction by the non-defaulting party shall not be deemed to waive or release the default of the defaulting party or the right of the non-defaulting party to take any action as may be otherwise permissible or to seek other remedy under the law.

17. **Waiver.** The failure of the City to insist upon strict performance of any of the terms and conditions hereof shall be deemed a waiver of the rights or remedies that the City may have

regarding that specific instance only, and shall not be deemed a waiver of any subsequent breach or default in any term or condition.

**18. Termination.** Either party may terminate this Agreement without cause by providing the other party with written notice of its intention to terminate this Agreement at least thirty (30) days prior to the termination date.

**19. Damage or Destruction.** In the event the Entrance Sign it is totally destroyed or so partially destroyed or damaged as to render it incapable of reasonable use, then the City may, at its sole discretion, choose to repair the Entrance Sign or to terminate this Agreement without incurring any penalty or further liability. In the event that the City chooses to terminate this Agreement, Flight Services shall not be entitled to a refund of any rent or fees of any kind paid.

**20. Removal of Sign.** Flight Services shall, on the last day of the term of this Agreement or on earlier termination and forfeiture of this Agreement, peaceably and quietly vacate the Entrance Sign. Flight Services shall remove its sign from the Entrance Sign, leaving the Entrance sign in good condition and repair, reasonable wear and tear excepted. If Flight Services' sign or any portion of it is not removed within fourteen (14) days of the termination of this Agreement, the City may deem the sign to have been abandoned, and the City shall have the right to remove Flight Services' sign and dispose of it in any manner as the City may deem fit. In the event Flight Services' sign is abandoned or deemed abandoned, Flight Services shall have no right to payment for its sign or any offset for it.

**21. Notice.** All notices permitted or required by the terms of this Agreement shall be in writing and be deemed to have been duly given and delivered, if mailed, certified postage prepaid:

if to City:

The City of Carlsbad  
c/o City Administrator  
P.O. Box 1569  
Carlsbad, NM 88221-1569

If to Flight Services:

JB Flight Services, LLC  
c/o Jim Ballard  
2902 West Pierce Street  
Carlsbad, NM 88220

**22. Entirety of Agreement.** This Agreement incorporates all the agreements, covenants, and understandings between the parties hereto concerning the subject matter hereof, and all such covenants, agreements, and understandings have been merged into this written Agreement. No prior agreement or understanding, verbal or otherwise, of the parties or their agents shall be valid or enforceable unless embodied in this Agreement. The parties expressly waive any other or further representations, warranties, or agreements not set forth in this document. This Agreement cannot be changed except by a written instrument subsequently executed with the same formalities as with this Agreement. This Agreement and the terms and conditions hereof apply to and are binding upon the heirs, legal representatives, successors, and assigns of both parties.

**23. New Mexico Law.** The Agreement shall be construed in accordance with New Mexico Law.





The foregoing instrument was acknowledged before me this 9<sup>th</sup> day of October, 2019  
by JIM BALLARD, Owner of JB Flight Services, LLC.

My Commission Expires:

December 4, 2021

Rosario D. Methola  
NOTARY PUBLIC



OFFICIAL SEAL  
ROSARIO D. METHOLA  
NOTARY PUBLIC-STATE OF NEW MEXICO

My commission expires: 12-4-2021

# Exhibit A



# Exhibit B

The specifications for Flight Services' sign, as stated in Paragraph 3(C)

Rectangle, 18"x60", No electricity involved.



**MONTHLY REPORT: July 2023**



**Community Development**

**Ted Cordova**

**Director**

*T. Cordova*

**Total Patrons Served: 22,636**

# MONTHLY WORK REPORT

DEPARTMENT: GOLF COURSE	MONTH: JULY
NO. OF EMPLOYEES: 6 FULL TIME 3 SEA.	NO. OF DAYS IN MONTH: 31
HOLIDAYS THIS MONTH: 1	NO. OF WORK DAYS THIS MONTH: 20

ROUNDS PLAYED: JULY 2023: 3,855 ROUNDS UP 1,542 OVER JULY 2022

## WEEKLY ROUTINE TASKS

## NON-ROUTINE TASKS

<p><b>1. MOWING</b></p> <ul style="list-style-type: none"> <li>• Fairways</li> <li>• Tees</li> <li>• Fringes</li> <li>• Greens(including rolling)</li> <li>• Rough</li> <li>• Weedeating</li> </ul> <p><b>2. IRRIGATION</b></p> <ul style="list-style-type: none"> <li>• Clean Sprinklers</li> <li>• Troubleshoot Valves</li> <li>• Fix Leaks</li> <li>• Water Dry Spots with Hoses</li> </ul> <p><b>3. SETUP</b></p> <ul style="list-style-type: none"> <li>• Cup Setting</li> <li>• Blow Debris Off Greens</li> <li>• Pick Up Tree Limbs</li> <li>• Pick Up Trash</li> </ul> <p><b>4. FACILITY MAINTENANCE</b></p> <ul style="list-style-type: none"> <li>• Clean Bathrooms</li> <li>• Clean Shop</li> </ul>	<p><b>1. Spray Fairways</b></p> <p><b>2. Spray Greens</b></p> <p><b>3. Overseed Tee Boxes</b></p> <p><b>4. Clean Riverwalk</b></p> <p><b>5. Trim Trees</b></p> <p><b>6. Spray Weeds</b></p>
<p><b>TOTAL GOLF COURSE HOURS= 1,440</b></p>	

# Airport Monthly Report July 2023

## Airport Employees

Airport Manager, Airport Foreman, Two (2) Airport Operations Specialists

## Daily: Monday – Sunday

- Daylight and Nighttime Airfield documented inspections followed by corrective actions. (Monday—Sunday)
- Trash removal in parking lot, entrance, and on airfield.
- Terminal Building cleaning and maintenance.
- Construction documented inspections.

## Weekly

- F.O.D. (Foreign Object Debris) removal on runways, taxiways, and the ramp.
- Airfield mowing and weed eating.
- Check generators for fuel and oil. Operate if not on weekly cycle.
- Continue to rake around lights and signs.
- Continue to trap gophers.
- Fuel all vehicles, cans and diesel reserve tank.
- Water plants in terminal building.
- Mow, edge and prune front entrance and airside lawn.
- Deep clean entire terminal on Tuesdays.
- Weekly check of the perimeter.
- Safety Huddles

## Monthly

- Cleaning and calibration of P.A.P.I. (Precision Approach Path Indicator) lights.
- Weed removal and cleaning of the inlets and outlets of the SWPP system.
- Equipment and vehicle service check and maintenance.
- Spraying herbicide on all pavement on airfield.

## Airport Precipitation

2023	Amount per month
January	2.0" Snow
February	Trace
March	0.0"
April	Trace
May	0.6"
June	Trace
July	Trace
August	
September	
October	
November	
December	

**Total: 2.00"**

## Boutique Air Traffic Report:

TRAFFIC REPORT			To/From	Flights Scheduled	Flights Flown	Cancelled Weather	Cancelled other	Passengers
July 2023	7/2 to 7/31	Enplaned CNM	ABQ	53	53	0	0	309
		Deplaned CNM	ABQ	53	53	0	0	299
		Enplaned CNM	DFW	26	26	0	0	184
		Deplaned CNM	DFW	26	26	0	0	158
							<b>Total</b>	<b>950</b>

## Boutique Delays and Cancellations

JULY, 2023	651-CNM	654-ABQ	554-CNM	553-DFW	653-CNM	652-ABQ	NOTES
3-Jul					3hr delay	4hr delay	
4-Jul	2hr delay	2hr delay	1hr delay	33min delay			
7-Jul					1hr delay	1hr delay	
10-Jul				30min delay	3hr delay	5hr delay	
11-Jul	3hr delay	3hr delay	3hr delay				
12-Jul			2hr delay				
15-Jul			1hr delay				
17-Jul				1hr delay	35min delay		
18-Jul				39min delay		39min delay	
28-Jul				1hr delay	35min delay		

## Boutique Air Enplanements

Up

Down

Enplaned CNM to ALB	3	
Deplaned CNM to ALB	3	
Enplaned CNM to DFW	-	-
Deplaned CNM to DFW	-	-



# Carlsbad Water Park

## JULY 2023

### Facility Use Summary

JULY 1-31

<b>Patrons Served</b>	<b>11,831</b>
Paid Admission	10,148
Under 4	648
Over 61	272
Pre-Purchased Passes Used	763
<b>Number of Rentals</b>	<b>15</b>
<b>Concession Sales Gross Total</b>	<b>\$6,154.00</b>
<b>Paid Admission Total</b>	<b>\$50,740.00</b>

This July was busier than others in the past. We had quite a few exclusive parties this month which led to fewer spots being available for smaller parties. I believe the record setting temperatures we had lead to it being busier than usual.

### Upcoming

Now that the school year is here, I know we will start to see a decrease in attendance. Routine work will be performed daily. We will be hosting Mosiac's party on August 26th until 10pm.

# MONTHLY WORK REPORT

<b>DEPARTMENT:</b> Sports Complex	<b>BFYSC</b>	<b>MONTH:</b> July 2023	
<b>NO. OF EMPLOYEES:</b> 5		<b>NO. OF DAYS IN THE MONTH:</b> 31	
<b>HOLIDAYS THIS MONTH:</b> 1	Attendance Approx. 6,000	<b>NO. OF WORK DAYS THIS MONTH:</b> 20	

**Week of July 3<sup>rd</sup> through July 7<sup>th</sup>**

All employees performed litter throughout the sports complex. One employee performed litter control at the Lea St. landscaping area. One employee continued to spray fields and fence lines for weed control. One employee refilled gas tanks. One employee prepared baseball and softball for tournament(drag and water). Two employees mowed baseball, softball, and soccer fields and common areas. Two employees trimmed throughout the complex. One employee fixed water leaks/sprinklers throughout complex. One employee maintained the splash pad. Two employees painted foul lines at softball and baseball. One employee cleaned dugouts and press boxes. One employee pressure washed bleachers.

**Week of July 10<sup>th</sup> through July 14<sup>th</sup>**

All employees performed litter control throughout the sports complex. One employee performed litter control on Lea St. landscaping area. One employee continued to spray fields and fence lines for weed control. One employee prepared baseball and softball fields for games and practices(water and drag). Two employees mowed baseball, softball, and soccer fields and common areas. Two employees trimmed throughout the complex. One employee refilled gas tanks. One employee maintained the splash pad. Two employees painted foul lines at baseball.

**Week of July 17<sup>th</sup> through July 21<sup>st</sup>**

All employees performed litter control throughout the sports complex. One employee performed litter control at the Lea Street Landscaping area. One employee refilled gas tanks. One employee sprayed for weed control throughout the complex. Two employees mowed baseball, softball, and soccer fields and common areas. Two employees trimmed throughout the complex. One employee prepared baseball and softball fields for practices(water and drag). One employee fixed leaks/sprinklers throughout complex. One employee maintained the splash pad. One employee edged at soccer.

**Week of July 24<sup>th</sup> through July 31<sup>st</sup>**

All employees performed litter control throughout the sports complex. One employee performed litter control at the Lea St. Landscaping area. One employee sprayed for weed control throughout complex. One employee refilled gas tanks. Two employees mowed baseball, softball, and soccer fields and common areas. Two employees trimmed throughout the complex. One employee fixed leaks/sprinklers throughout the complex. One employee mowed the dirt areas(brush hogging). One employee prepared baseball fields for practices(water and drag).


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 Steven Garza, Sports Superintendent

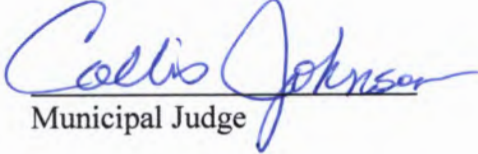
**CARLSBAD MUNICIPAL COURT  
CITY OF CARLSBAD  
July 2023**

Number of Cases	566
Warrants Outstanding	4343
Amount of Fines	\$ 40,957.00
Cases on Appeal	6

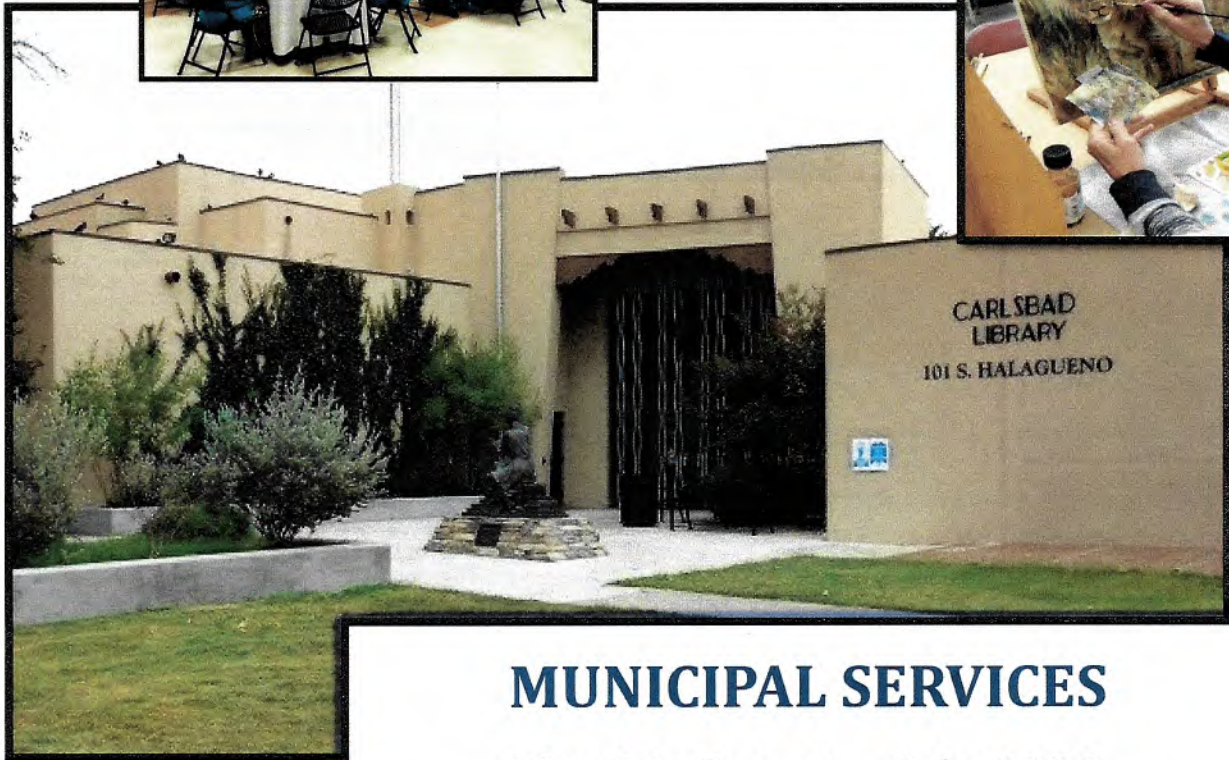
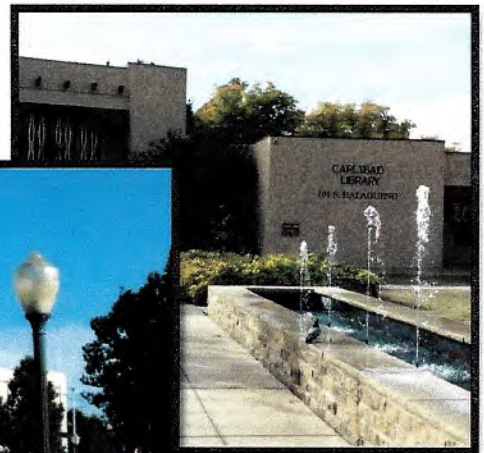
**FINES**

Summary for the Month of	July 2023
Total Fines	\$ 40,957.00
Total Prevention Fees	\$ 83.00
Total Lab Fees	\$ 291.00
Total Correction Fees	\$ 10,205.00
Total Automation Fees	\$ 3,057.00
Judicial Fees	\$ 1,517.00
Notary Fees	\$ 0.00
Victim Restitution	\$ 100.00
<b>TOTAL</b>	<b>\$ 56,210.00</b>
<b>TOTAL FINES WORKED OUT THROUGH COMMUNITY SERVICE</b>	<b>\$ 486.00</b>

cc: Chief  
City Administrator  
Finance Department

  
Municipal Judge

\*Restitution collected to reimburse court for Court Appointed Attorney, to be put back in the general fund.



## MUNICIPAL SERVICES

Monthly Report: July 2023

**Angelica Barrios Testa — Director**

Total Patrons served: 25,910

*ABT* 8/16/2023

July 2023

Library Usage		Circulation	
Number of Uses		Number of Items	
Visitors	13,585	Books	3,612
Computer sessions	567	Large print books	169
AWE computer use	461	Graphic novels	345
Wireless sessions	623	E-books	539
Catalog searches	2,867	Audio books	58
Pages printed	6,123	E-audio books	658
ILL Loan items received	36	Music	0
ILL Loan items sent	48	E-music	12
Youth Information requests	508	Videos	664
Adult Information requests	1,208	E-videos	29
<b>Total Info requests</b>	<b>1,716</b>	Magazines	5
<b>Total Computer Use</b>	<b>1,028</b>	E-magazines	48
<b>Databases- Number of Uses</b>		Paperbacks	117
A to Z Databases (travel)	31	Reference	0
AtoZdatabases	6	Databases	5,257
Brainfuse	1	Unique items	61
Britannica online	0		
Chilton's auto repair	3	<b>Total items</b>	<b>11,574</b>
EBSCO databases	4,311	<b>Total digital</b>	<b>6,543</b>
Gale Databases	14	<b>Total physical</b>	<b>5,031</b>
HeritageQuest	0	<b>Total adult</b>	<b>1,761</b>
Hoopla	383	<b>Total teen</b>	<b>275</b>
Learning express library	62	<b>Total children</b>	<b>2,489</b>
Niche Academy	420	<b>Collection</b>	
Universal class	8	<b>Number of Items</b>	
Mango Languages	18	Items added	106
		Items withdrawn	117
		Items missing	64
		Total items	58,477
		Materials requests fulfilled	27
<b>Total</b>	<b>5,257</b>	Reserves placed	176
<b>Patrons</b>		<b>Other Services</b>	
<b>Number of persons</b>		<b>Number of services</b>	
New patrons (regular & digital)	137	Archival requests	2
Total digital patrons	468	Tests proctored	14
Total all patrons	11,530	Technology help	128
NMLTG users	178	Social network posts	130
Self-Check users	435	Gabbie requests	31
Mobile printing users	158	Newspaper & radio features	6
Unresolved member problems	64	ILL postage cost	\$359.67
Incidents	2		
Damage/Lost fees outstanding	\$1,757.00		

Library News

We finished our summer reading program. 348 children, 83 teens, 62 adults participated in our summer reading program. A total of 8,593 books were read during the program.

Library Board of Trustees			
Board Meetings	Number sessions/events	People in Attendance	Type (in person/virtual/offsite)
	1	6	in person
<b>Total</b>	<b>1</b>	<b>6</b>	
The library board met on July 12, 2023. They elected officers. They approved changes to the gifts and donations policy.			
Programs			
Programs Sessions Targeted at Children 0-5			
Programs	Number sessions/events	People in Attendance	Type (in person/virtual/offsite)
Community Storytimes	7	151	in person
<b>Total</b>	<b>7</b>	<b>151</b>	
Programs Sessions Targeted at Children 6-11			
Lego Club	3	155	in person
STEAM Time	4	151	in person
Tween Book Club	1	0	in person
Crafts and Games	4	338	in person
<b>Total</b>	<b>7</b>	<b>644</b>	
Programs Sessions Targeted at Young Adults 12-18			
Teen and Tween Art	4	74	in person
<b>Total</b>	<b>6</b>	<b>74</b>	
Programs Sessions Targeted at Adults 19-older			
Brews & Books	1	9	offsite
<b>Total</b>	<b>1</b>	<b>9</b>	
Programs General Interest Library Program Sessions (countal total attendance regardless of age)			
ASL	2	29	in person
D&D	2	10	in person
Seeds and Sprouts Swap	1	6	in person
<b>Total</b>	<b>8</b>	<b>45</b>	
We had a great turn out for summer reading activities.			
Events			
Programs	Number sessions/events	People in Attendance	Type (in person/virtual/offsite)
Will Parker	1	98	in person
Science Spectrum	1	214	in person
Aspen Black Concert	1	40	in person
Aspen Black Workshop	1	6	in person
Kindergarten Readiness Party	1	103	in person
Pint Size Polkas	1	11	in person
Ice Cream Party	1	67	in person
Cooperative Puzzle Race	1	6	in person
Community Care Kit Assembly	1	12	in person
Domino Days	4	3	in person
Morning Mahjong	4	6	in person
	<b>18</b>	<b>566</b>	
We hosted many great performers and organizations for summer reading this month.			
Outreach			
Programs	Number sessions/events	People in Attendance	Type (in person/virtual/offsite)
Third Thursday - Community Quilt	1	27	offsite
<b>Total</b>	<b>1</b>	<b>27</b>	

We had a table at the Third Thursday's Farmer Market event. The theme was street art. We had the public design artwork for quilt squares for our community quilt project.

**Incidents, Complaints and Resolutions**

Total Number	EMS	CTW	POLICE
	0	1	1
<b>Total</b>	<b>0</b>	<b>1</b>	<b>1</b>

A gentleman took down our flag and attempted to burn it when that failed he stomped on it and spit on it.

**Other Services**

	Number sessions/events	People in Attendance	Type (in person/virtual/offsite)
Volunteers	7	7	in person
Passive Programs	4	133	in person
Curb Side Delivery	2	2	in persosn
Dial a Story	6	6	offsite
<b>Total</b>	<b>19</b>	<b>148</b>	

# MONTHLY REPORT JULY 2023



## **Total Patrons Served:**

- In-Person: 630
- Social Media / Online Engagements: 495

## **Programming, Events, and Outreach:**

- Art Academy – Get Batty! – Dona Cassingham, July 1
- Art Academy – Cave Sand Creations – Dona Cassingham, July 11-14
- July 12 – The Carlsbad Chamber of Commerce visited to view *One Drip at a Time* and held a meeting at Museum.
- Art Academy – Beginning Crochet – Haley Jones, July 18-21
- July 20 – The Mayor’s WIPP interns meet at the Museum and Jameson Lucas gave a tour of the Carlsbad Hall of Fame.
- Art Academy – Get Batty! – Dona Cassingham, July 25 - 28
- Art Academy – Drop it like a Snottite! – Cassie Parks, July 25-28
- Youth Development Inc. meets at museum weekly on Tuesdays.
- July 28 – The museum held an induction ceremony for Gary Tucker into the Hall of Fame. There was about 120 people in attendance.

## **Exhibits:**

- The exhibit *One Drip at a Time: A Centennial Celebration*, NPS Caverns exhibit on view.
- The Gary Tucker Hall of Fame Case was completed.
- The display honoring Bataan Death March survivor, Roy Castleberry, in conjunction with his son, Glen Castleberry, has been completed.
- The Hall of Fame extension’s construction, lights, and HVAC have been completed. The space still needs carpeting and glass doors for the exhibit cases to be complete.

## **Collections:**

- The Museum has a trial period for the cloud version of Past Perfect and will begin the process of switching over to this new version of collections software.
- The museum was donated a painting, “Black Mesa”, by artist Greg V. Allen.

## **Facility / Staff / Board**

- July 10 – Continued interviews for the Museum Attendant position
- July 19 – Monthly Board Meeting
- New Board Member, Jeff Pangburn, approved
- July 25 – Edward VanScotter went to NMMI for artifacts for Robert Wertheim, the next Hall of Fame inductee
- July 26 – The city construction crew took down a wall in the tool storage area for more work space in this



area for Museum

- July 28 – Three Board Members attended Gary Tucker induction ceremony
- The museum is in talks with Kat Davis of Carlsbad Main Street about hosting a state Main Street conference at the museum in September.

## RIVERWALK RECREATION COMPLEX

### Monthly Report July 2023

<b>Open Recreation</b>		<b>Patrons</b>
Hockey Rink		24
Skate Park		128
Racquetball		366
Pickleball		8
Basketball		2690
Gym		301
Pool Table & Arcade		562
<b>Organized Activities &amp; Events</b>	<b>No. of Events</b>	<b>Patrons</b>
Dance It Off Club	8	80
English Class	12	144
NA Meetings	4	24
Basketball Practice	32	320
Little Cavemen Cheer Practice	44	440
Outdoor Camp	5	100
Alice in Wonderland Tea Party	1	80
Yoga	9	54
Quince Practice	18	120
<b>Walk In Attendance</b>		<b>5441</b>
Patrons Signed In and Hockey & Skate Park use		
<b>Rentals:</b>	<b>No. of Events</b>	<b>Patrons</b>
Birthday Parties	6	300
Baby Shower	1	50
Graduation Party	1	50
Gender Reveal	13	150
		<b>550</b>
<b>Total for the Month</b>		<b>5991</b>
Includes Walk-In & Rental Attendance		
<b>Daily Average for the Month</b>	30	<b>199</b>

#### Incidents Reported: 0

Hours are 8 a.m.-8 p.m. Monday through Friday, 10 a.m.-8 p.m. Saturday and 10 a.m.-6 p.m. Sunday.

Staff continues to supervise the use of the Skate Park to enforce the rules and ensure patron safety. Staff also oversee daily recreation activities, checking out equipment, assisting patrons, and maintaining the facility.

On July 3, 2023, four staff continued to help with the setup at the Carousel and helped with the event. July 4, 2023, four staff also helped with the event at the Cavern Theater. July 5, 2023, four staff helped with the tear down at the Carousel. July 12, 2023, two staff assisted with a setup at the Golf Course. The week of July 17–21 we held an Outdoor Camp with different activities for the public. July 26, 2023, we held an Alice in Wonderland themed Tea party and it was a huge success. July 28, 2023, one staff went to the Museum to assist with the Hall of Fame induction of Gary Tucker.

**MONTHLY REPORT**  
**JULY, 2023**  
**ALEJANDRO RUIZ SENIOR CENTER**

**Number of Patrons Served: 3,211**

**New Members: 6**

**Number of Incidents/Complaints: None**

**Date of Next Board Meeting: August 2, 2023**

**Activities/Projects:**

CCVN Advisory Board Meeting – July 3, 2023

Fourth of July & Birthdays Celebration – July 3, 2023

Age Friendly Committee Meeting – July 5, 2023

ARSC Board Meeting – July 5, 2023

Aging & LongTerm Disability Coordinator Felicia Luna - Information on Medicare Services – July 7, 2023 – 10:00 am-1:30 pm

Age Friendly Senior Trip to Ruidoso – July 14, 2023

Evening Dance – July 21, 2023 – 6:00 pm. – 9:30 p.m.

July Birthdays Celebration – July 28, 2023

**Up-Coming Events:**

Mega Bingo - August 1, 2023

ARSC Board Meeting - August 2, 2023

Age Friendly Committee Meeting - August 2, 2023

Country Gold Line Dancers Workshop – August 11<sup>th</sup> & 10<sup>th</sup>

CCVN Annual Volunteers Recognition Dinner – August 17, 2023

Let's Go Down Memory Lane Back to the 50's Dance – August 25, 2023

August Birthdays' Celebration - August 31, 2023



## **MONTHLY REPORT**

**July 2023**

**Department: CCVN (Carlsbad Community Volunteer Network)**

<b>No. of New Registered Volunteers:</b>	<b>3</b>
<b>No. of Registered Volunteers:</b>	<b>314</b>
<b>No. of Work Stations:</b>	<b>29</b>
<b>No. of Volunteer Hours</b>	<b>3213</b>

The next regular CCVN Board meeting will be held on August 7, 2023.

- CCVN Coordinator attended a luncheon with the Enhabit Hospice Volunteers on July 19, 2023 and gave a presentation.
- CCVN Coordinator has been busy tying up loose ends for the upcoming Annual Volunteer Appreciation Dinner which will be held on August 17, 2023.
- CCVN Coordinator signed up three (3) new volunteers.
- CCVN Coordinator continues with outreach and recruit for new volunteers.

### **UPCOMING ACTIVITIES AND EVENTS:**

- Continuance of Outreach and Recruitment for new volunteers
- CCVN Board Meeting on August 7, 2023
- Annual Volunteer Appreciation Dinner, August 17, 2023.



**Monthly Report**  
**July 2023**  
**NORTH MESA SENIOR RECREATION CENTER**

**Number of Patrons Served: 2490**

**New Members: 13**

**Number of Incidents/Complaints: 0**

**Date of Next Board Meeting: September 13, 2023**

<b>Activities/Projects/Attendance</b>	
July 5 July 19	Member & volunteer Delores Hutchison held 1 out of 2 Paper crafting classes working on a Christmas in July photo holder book. <b>3</b> members participated and enjoyed
July 7	The monthly dance had <b>11</b> members enjoying the music as they danced
July 5 July 19	Member & volunteer Juanita Jojola held 1 out of 2 Crafts with Juanita classes where 29 attendees enjoyed making a cute wall hanging “Home” sign
July 28	The monthly Potluck had 19 members. They enjoyed delicious food
July 29-30	The Zia Machine Embroidery Group had a retreat where 14 members came and sewed
*** Enhabit Health Care visits the center once a week. For July we had a total of <b>20</b> members stopping in for a blood pressure/oxygen check	
*** J&J Health Care visits the center once a week. For July we had a total of <b>24</b> members stopping in for a blood pressure/oxygen/blood sugar check	

NORTH MESA SENIOR RECREATION CENTER

July 2023

<u>Activity</u>	<u>Participation</u>
Exercise	832
Pickleball	23
Library/Lapidary	27
Arts/Crafts	154
Pool	335
Games	183
Bingo	108
Line Dance	524
Music	91
Events	57
ACBL Bridge	112
Health/Wellness	44
Visitors/Guests	-0-
<b>Total</b>	<b>2490</b>

**Deposits**

<u>Date</u>	<u>Cash</u>	<u>Checks</u>	<u>Total</u>
07/07/2023	26.28	0	26.28
07/11/2022	22.56	0	22.56
07/18/2022	60.12	22.56	82.68
07/20/2022	7.50	11.28	18.78
07/25/2022	11.28	0	11.28
07/26/2022	11.28	0	11.28
07/28/2022	7.50	0	7.50
07/31/2023	11.28	0	11.28
<b>Total</b>	<b>157.80</b>	<b>33.84</b>	<b>191.64</b>



# CITY OF CARLSBAD



## TRANSPORTATION AND FACILITIES JULY 2023

### Monthly Reports from:

- **Community Service**
- **Construction**
- **Electrical**
- **Garage**
- **Parks**
- **Street**
- **Cemetery**

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Reviewed and approved by: Patrick Cass, Director of Public Works

# COMMUNITY SERVICE DEPARTMENT

## Monthly Work Report

### July 2023

<b>Number of Employees</b> <b>06</b>	<b>No. of days in the Month</b> <b>31</b>
<b>Holidays</b> <b>1</b>	<b>No. of days worked in this month</b> <b>21</b>

Every Friday during the Summertime and every other Friday during the Wintertime the crew begins and ends each week doing litter control at Eddy House, Spring Park, Ocotillo Trails, Canal, Canyon St. Six Mile Dam Area, Medians on Greene & Eight St. and around the Cascades. The crew power-wash sidewalks, benches curbs, and gutters on Canyon St. between Greene and Stevens St. clean the Cotton Patch property, and sprayed bird stop on Canyon St.

**Week of July 1<sup>st</sup> through July 7<sup>th</sup>**

The crew cut weeds and picked up trash around the Cascades before and following the 4<sup>th</sup> of July event, the crew cut weeds and picked up trash on Old Cavern and also Farris, the crew cut weeds on Mermod and Texas to truck relief route, crew cut weeds and pick up trash at Stripe's drain.

**Week of July 10<sup>th</sup> through July 14<sup>th</sup>**

The crew finished cutting weeds on Old Cavern and Farris, the crew removed tree limbs on the corner of Florida and S. 10<sup>th</sup> Street crew cut weeds and did litter control on 8<sup>th</sup> Street crew cut weeds and did litter control on 12<sup>th</sup> Street drain, and cut weeds and did litter control on W. Pierce Street.

**Week of June 17<sup>th</sup> through July 21<sup>st</sup>**

The crew mowed weeds and brush in the drain between Calloway and Amber, from Cherry Lane to Quail Hallow Run, and the crew removed weeds and did litter control around the Cascades.

**Week of July 24<sup>th</sup> through July 31<sup>st</sup>**

The crew continued removing weeds and doing litter control in the drain off Calloway, they also trimmed branches blocking stop signs on Elm and Irvin Street. The crew removed weeds and did litter control in the San Jose drain.



Digitally signed by Justin Ramos  
 DN: cn=Justin Ramos, o=City of Carlsbad,  
 ou=Public Works,  
 email=jramos@cityofcarlsbadnm.com, c=US  
 Date: 2023.08.09 10:07:56 -06'00'

Prepared by: \_\_\_\_\_  
 Justin Ramos, Streets Superintendent



# CONSTRUCTION DEPARTMENT

## Monthly Work Report

### July 2023

<b>Number of Employees</b> 10	<b>No. of days in the Month</b> 31
<b>Holidays</b> 1	<b>No. of days worked in this month</b> 20

1. Assembled office chair for Public Works.
2. Grind concrete sidewalks at the 1300 block of Irvin St.
3. Repaired the door in the women's restroom at the Sports Complex.
4. Set and poured concrete for a bench at Lower Tansill.
5. Repaired concrete at alleyway behind Kaleidoscoops.
6. Set monument and poured concrete at Friendship Park.
7. Wall demo at Museum.
8. Set forms at 1503 S. Country Club for water department repair.
9. Started monument at 6 mile dam.
10. Repaired lock at Martin Luther King Jr. Park.

Prepared by:   Digitally signed by Pat Cass  
DN: cn=Pat Cass, o=City of Carlsbad, ou=Public Works, email=pjcass@cityofcarlsbadnm.com, c=US  
Date: 2023.08.07 14:18:38 -06'00'

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Patrick Cass, Public Works Director

# ELECTRICAL DEPARTMENT

## Monthly Work Report

### July 2023

<b>Number of Employees</b> 08	<b>No. of days in the Month</b> 31
<b>Holidays</b> 1	<b>No. of days worked in this month</b> 20

### Number of Jobs Performed for Individual Departments

<b>1.</b>	Airport	15
<b>2.</b>	Golf Course	22
<b>3.</b>	Parks	38

#### **4. Waste Water**

a.	Treatment Plant	19		b.	Primary Lift	05
c.	Lift Station	20		d.	Other	0

#### **5. Water**

a.	Water Wells	25		b.	Double Eagle	14
c.	Yard	0		d.	Other	0

#### **6. Public Building and Yards**

a.	City Hall	18		b.	Library	12
c.	Museum	13		d.	Mesa Senior Rec.	06
e.	Alejandro Ruiz Sr. Center	23		f.	Riverwalk Rec.	12
g.	Rifle Range	03		h.	Community Soup Kitchen	03
i.	Antique Lights	19		j.	Pecos River Village	07
k.	Convention Center	07		l.	Civic Center	14
m.	Avalon Building	03		n.	Literacy Building	01
o.	Public Works Yard	15		p.	Bob Forrest Sports Complex	18
q.	Sign Shop	0		r.	Solid Waste	17
s.	Janel Whitlock Building	11				

<b>7.</b>	Traffic	25
<b>8.</b>	Streets	16
<b>9.</b>	School Crossing Lights	05
<b>10.</b>	Transportation	06
<b>11.</b>	Cascades	18
<b>12.</b>	Sunnyview Catch Basin	0
<b>13.</b>	Underground Line Locates	98



Digitally signed by Pat Cass  
 DN: cn=Pat Cass, o=City of Carlsbad, ou=Public Works, email=pjccass@cityofcarlsbadnm.com, c=US  
 Date: 2023.08.02 07:55:12 -06'00'

Prepared by: \_\_\_\_\_  
**Patrick Cass, Director of Public Works**

# GARAGE

## Monthly Work Report

### July 2023

<b>Number of Employees</b> 15	<b>No. of Days In the Month</b> 31
<b>Holidays</b> 1	<b>No. of Day Worked In The Month</b> 20


Mechanics performed necessary repairs and adjustments to keep the Public Works equipment and fleet vehicles operable. They performed preventive maintenance checks on various vehicles and equipment as needed to prevent costly repairs in the future. Made service calls for all departments as required.

Lubrication filled fluid levels on refuse collection trucks daily. Delivered fuel to various locations and projects. They perform preventive maintenance on units (changed oil and filters, lubricated, serviced batteries, and cleaned battery cables) according to maintenance schedule. They checked all vehicles anti-freeze levels and stem cleaned parts for mechanics.

Tire repair shop removed, repaired, and reinstalled tires for Public Works equipment and fleet vehicles to keep them in service. Submitted requisitions and go Purchase Orders for tire repairs and tire purchase for all departments. Delivered tires to different locations. Mae services calls for tire repairs or to air tires as required. Kept spare tire room supplies and tire inventory current.

Welding shop performed various repairs on vehicles, equipment and structures as needed. They fabricated, built and repaired various projects for all departments within the City as needed.

Prepared by: \_\_\_\_\_



Digitally signed by Ben Madrid  
 DN: cn=Ben Madrid, o=City of Carlsbad, ou=Public Works, email=blmadrid@cityofcarlsbadnm.com, c=US  
 Date: 2023.08.02 06:38:03 -06'00'

Ben Madrid, Garage Superintendent

# PARKS DEPARTMENT

## Monthly Work Report

July 2023

<b>Number of Employees</b> 13		<b>No. of days in the Month</b> 31
<b>Holidays</b> 1		<b>No. of days worked in this month</b> 20

### Week of July 1<sup>st</sup> through July 7<sup>th</sup>

Eight employees did litter control at Lake Carlsbad Municipal Park, River Park, Lower Tansill Area, Martin Luther King Jr., Park, Nick Salcido Fitness Park, and Ray Anaya Plaza. Two employees mowed Smith Park, 5<sup>th</sup> St. Park, 8<sup>th</sup> St. Park, Lamont St. Park, Cruz Fernandez Park, Arcadia Park, Sawyer Park, Desert Willow Park, Riverside Park, Spring Park, Ray Anaya Plaza, Nick Salcido Fitness Park, Martin Luther King Jr., Park, Lower Tansill Area, Veterans Memorial Park, Hall Addition Park, Cass Park, Davis Park, Troy Young Park, Playground on the Pecos, James St. Park, Riverview Park, and Lake Carlsbad Municipal Park. Six employees trimmed McLenathen Park, Lower Tansill Area, and Martin Luther King Jr., Park. Two employees power-washed at Heritage Park, Lake Carlsbad Bandshell, Riverview Park, and Martin Luther King Jr., Park. Two employees did maintenance at Lake Carlsbad Splash Pad. Two employees made irrigation adjustments at Troy Young Park and Lake Carlsbad Municipal Park.

### Week of July 10<sup>th</sup> through July 14<sup>th</sup>

Six employees did litter control at Lake Carlsbad Municipal Park, Riverview Park, Lower Tansill Area, Martin Luther King Jr., Park, Ray Anaya Plaza, Nick Salcido Fitness Park, Hall Addition Park, Cass Park, Davis Park, Troy Young Park, Cruz Fernandez Park, and Arcadia Park. Two employees mowed Sawyer Park, Riverside Park, Desert Willow Park, Spring Park, Smith Park, Lamont St. Park, and 5<sup>th</sup> St. Park, 8<sup>th</sup> St. Park, Arcadia Park, Cruz Fernandez Park, Ray Anaya Plaza, Nick Salcido Fitness Park, Troy Young Park, Martin Luther King Jr., Park, Lower Tansill Area, Veterans Memorial Park, and Lake Carlsbad Municipal Park. Five employees trimmed 8<sup>th</sup> St. Park, 5<sup>th</sup> St. Park, Ira Stockwell Park, Millennium Park, Sawyer Park, Riverside Park, Smith Park, Lamont St. Park, Sunset Park, Ray Anaya Plaza, Nick Salcido Fitness Park, and Veterans Memorial Park. Two employees edged Lake Carlsbad Riverside sidewalks. One employee spot-sprayed herbicide at Nick Salcido Fitness Park and Lake Carlsbad Municipal Park. Three employees made irrigation adjustments and repairs at Alejandro Ruiz Senior Center, Davis Park, Walter Gerrells Center, Sunset Garden Cemetery, Carlsbad Library, and City Hall. One employee did routing maintenance Lake Carlsbad Municipal Splash Pad.

### Week of July 17<sup>th</sup> through July 21<sup>st</sup>

Four employees did litter control at Lake Carlsbad Municipal Park, Riverview Park, Lower Tansill Area, Martin Luther King Jr., Park, Nick Salcido Fitness Park, Ray Anaya Plaza, and 8<sup>th</sup> St. Park, 5<sup>th</sup> St. Park, Ira Stockwell Park, Sunset Park, McLenathen Park, and Carlsbad Shooting Range. Two employees mowed Lake Carlsbad Municipal Park, Arcadia Park, Cruz Fernandez Park, Ray Anaya Plaza, Nick Salcido Fitness Park, Hall Addition Park, Cass Park, Davis Park, Troy Young Park, Veterans Memorial Park, Lower Tansill Area, Riverview Park, Ira Stockwell Park, and Park Drive, Lake Carlsbad Park. Three employees trimmed Arcadia Park, Cruz Fernandez Park, Hall Addition Park, Cass Park, Davis Park, Troy Young Park, Rio Pecos Tennis Courts, and Lake Carlsbad Municipal Park. Three employees made irrigation adjustments and repairs at Playground on the Pecos. Three employees made restroom repairs at the beach house, Blodgett, and Ray Anaya Plaza. One employee did maintenance on the Lake Carlsbad Municipal Splash Pad.

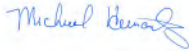
### Week of July 24<sup>th</sup> through July 28<sup>th</sup>

Five employees did litter control at Lake Carlsbad Municipal Park, Riverview Park, Lower Tansill Park, Martin Luther King Jr., Park, Nick Salcido Fitness Park, and Ray Anaya Plaza. Two employees mowed Sawyer Park, Desert Willow Park, Riverside Park, Spring Park, Lamont St. Park, Smith Park, 5<sup>th</sup> St. Park,

8<sup>th</sup> St. Park, Arcadia Park, Cruz Fernandez Park, Ray Anaya Plaza, Nick Salcido Fitness Park, Troy Young Park, Davis Park, Hall Addition Park, Lower Tansill Area, Veterans Memorial Park, Riverview Park, Playground on the Pecos, James St. Park and Lake Carlsbad Municipal Park. Five employees trimmed the playground on the Pecos, Sawyer Park, Riverside Park, Desert Willow Park, Smith Park, Veterans Memorial Park, and Riverview Park. Two employees removed debris from the fountain area near the Pecos River Conference Center. Two employees edged the riverwalk sidewalks. Three employees did maintenance at The Lake Carlsbad Municipal Splash Pad. Three employees did irrigation repairs at Davis Park, Hall Addition Park, Heritage Park, 5<sup>th</sup> St. Park, and Sunset Garden Cemetery.

**Week of July 31<sup>st</sup>**

Four employees did litter control at The Lake Carlsbad Municipal Park, Riverview Park, Lower Tansill Area, Martin Luther King Jr., Park, Nick Salcido Fitness Park, and Ray Anaya Plaza. Two employees mowed Sawyer Park, Riverside Park, Desert Willow Park, Spring Park, Lamont St. Park, Smith Park, and 5th St. Park, 8<sup>th</sup> St. Park, Arcadia Park, and Cruz Fernandez Park. One employee did maintenance at Lake Carlsbad Municipal Splash Pad and irrigation repairs at James St. Park.



Digitally signed by Michael Hernandez  
DN: cn=Michael Hernandez, o=City of Carlsbad,  
ou=Parks Department,  
email=mhernandez@cityofcarlsbadnm.com, c=US  
Date: 2023.08.01 16:38:58 -06'00'

Prepared by: \_\_\_\_\_  
Michael Hernandez, Parks Superintendent

# Street Monthly Work Report July 2023

<b>Number of Employees</b> 09	<b>No. of days in the Month</b> 31
<b>Holidays</b> 1	<b>No. of days worked in this month</b> 20

The Street Department mows, patches, sweep streets, repair/clean alleys, and other various jobs as needed in Areas.

### **Week of July 1<sup>st</sup> through 7<sup>th</sup>**

The crew mowed at The Cascades, and the stripes drain, the crew built a firework bunker, and the crew picked up all traffic control devices from the 4<sup>th</sup> of July event. Crew patched 311 potholes and hauled trash to the landfill.

### **Week of July 10<sup>th</sup> through July 14<sup>th</sup>**

The crew mowed the Hobbs highway, E. Orchard Lane, and Mission Road, the crew demo shed at the mini golf course, and hauled trash to the landfill. The crew cleaned the drains following the rain, and they also built the speed table on N. Main Street.

### **Week of July 17<sup>th</sup> through July 21<sup>st</sup>**

The crew patched on N. Canal Bridge and began to work on the Lea Street drain, starting on Lea Street and ending at Radio Blvd. The crew hauled trash and debris to the landfill.

### **Week of July 24<sup>th</sup> through July 31<sup>st</sup>**

The crew installed 2-speed tables on Cowboy Country and cleaned up the intersection of Canal and Shaw Street from a water line break. The crew set blocks at The Ray Anaya Plaza and hauled trash to the landfill.



**2023 Signs and Markings Division of the Street Department**

Type of Sign	Repaired	Stripped	Replaced	Installed	Constructed
Stop Sig	06				
Warning Signs	01			02	02
Guide Signs	01			02	02
Street Marker Signs	02			02	02
Regulatory Signs				02	02

**Other work performed by Signs and Markings Division of the Street Department**

- The Crew painted all speed tables throughout all city streets.
- The Crew painted white turn lanes and directed signs at all city intersecting.
- The Crew painted crosswalks in school zones.

Prepared by:



Digitally signed by Justin Ramos  
 DN: cn=Justin Ramos, o=City of Carlsbad,  
 ou=Public Works,  
 email=jrramos@cityofcarlsbadnm.com, c=US  
 Date: 2023.08.09 10:08:20 -06'00'

Justin Ramos, Street Superintendent

## CEMETERY MONTHLY REPORT

July, 2023

	Carlsbad Cemetery(VA)	Santa Catarina	Sunset Gardens	Total
<b>Number of Interments:</b>	<b>20(1)</b>	<b>1</b>	<b>2</b>	<b>24</b>
Cremations (Columbarium, included)	<b>8(0)</b>	<b>0</b>	<b>0(0)</b>	<b>8(0)</b>
Babyland	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Indigent	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Saturday	<b>1</b>	<b>0</b>	<b>1</b>	<b>2</b>
Double Depth	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>SUNDAY/Holiday</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Disinterment:	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>
<b>Sale of Lots: (Columbaria, included)</b>	<b>2(0)</b>	<b>0</b>	<b>0</b>	<b>2(0)</b>
On Payment Plan:	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Pre-Need: (Columbaria, included)	<b>0(0)</b>	<b>0</b>	<b>0</b>	<b>0(0)</b>
<b>Meetings:</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>1</b>
<b>Monument Permits:</b>	<b>29(0)</b>	<b>2</b>	<b>3</b>	<b>34</b>
<b>Complaint/Incident Reports:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Vandalism				
Damaged Stone				
Sunken Grave				
Sunken Marker				
Theft				
Flowers				
Maintenance				
Other				
<b>Correspondence:</b>				

**ORDINANCE NO. 2023-\_\_\_\_\_**

**AN ORDINANCE AUTHORIZING THE  
SECOND CORRECTION OF LEASE  
DESCRIPTION, AMENDMENT &  
RATIFICATION OF AN OIL AND GAS LEASE  
WITH SPC RESOURCES LLC**

**WHEREAS**, the City entered into an Oil and Gas Lease with SPC Resources LLC on October 11, 2017 which Lease contained a legal description of the subject property; and

**WHEREAS**, the description contained in the 2017 Lease was intended to cover a lease of all oil and gas rights owned by the City, in the following lands:

Township 21 South, Range 27 East, N.M.P.M.

Section 31: All

Section 32: W2

Township 22 South, Range 26 East, N.M.P.M.

Section 1: All

Section 2: E2

Section 11: E2NE4

Section 12: All

Township 22 South, Range 27 East, N.M.P.M.

Section 5: All

Section 6: All

Section 7: All; and

**WHEREAS**, since execution of the Lease it has been determined that the original description does not perfectly and adequately describe the property leased and intended by the parties to be leased and SPC Resources LLC desires to correct and amend the description; and

**WHEREAS**, SPC Resources LLC has provided the City with additional properties described in the attached “Second Correction of Lease Description Amendment & Ratification Oil and Gas Lease – Second Corrected Exhibit “A” to Oil and Gas Lease” that will correct and complete the properties to be leased as part of the **OIL AND GAS LEASE** Agreement; and

**WHEREAS**, the original Lease covered an estimated 831.86 gross acres, more or less; and

**WHEREAS**, there was a First Correction of Lease Description that covered an estimated 862.25 gross acres, more or less; and

**WHEREAS**, the Lease is now intended to cover an estimated 877.5235 gross acres, more or less; and

**WHEREAS**, the parties now seek for a second time to correct the lease description, amend and ratify the Lease to add an additional 15.27 gross acres; and

**WHEREAS**, SPC Resources LLC will pay the City adequate consideration for the additional acres added.

**NOW THEREFORE**, be it ordained by the Governing Body of the City of Carlsbad, County of Eddy, State of New Mexico, as follows:

1. The City and SPC Resources LLC agree to supersede and wholly replace the description contained in Exhibit “A” of the original 2017 Lease with the Second Correction of Lease Description Amendment & Ratification Oil and Gas Lease – Second Corrected Exhibit “A” to **OIL AND GAS LEASE** attached hereto:

INTRODUCED, PASSED, ADOPTED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
DALE JANWAY, MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

CITY OF CARLSBAD

AGENDA BRIEFING MEMORANDUM

COUNCIL MEETING DATE: 8/22/2023

<b>DEPARTMENT:</b> Executive	<b>BY:</b> John Lowe, City Administrator	<b>DATE:</b> 8/15/2023												
<b>SUBJECT:</b> Request by Dawson Geophysical to conduct 3D Geophysical Surveys on City owned properties east of the City in the Western Farms area.														
<b>SYNOPSIS, HISTORY and IMPACT (SAFETY AND WELFARE/FINANCIAL/PERSONNEL/INFRASTRUCTURE/ETC.):</b> Dawson Geophysical is requesting to conduct 3D Geophysical surveys upon City owned property located east of the City in the area of Western Farms. These studies will be conducted on behalf of Fairfield Geotechnologies. The subject properties are identified in the attached permit documents and maps.  Dawson Geophysical has made similar requests of the City for previous survey projects.  As part of the permit approval to conduct the requested surveys, Dawson has agreed to pay the City a total of \$2,812.18 to survey across the indicated 187.478 acres. Dawson will be required to provide proof of General Commercial Liability Insurance, insuring the City of Carlsbad against risks associated with this work.														
<b>DEPARTMENT RECOMMENDATION:</b> City staff recommends approval of this request by Dawson Geophysical pending satisfactory legal review and proof of satisfactory insurance coverage.														
<b>BOARD/COMMISSION/COMMITTEE ACTION:</b>  <table><tr><td><input type="checkbox"/> P&amp;Z</td><td><input type="checkbox"/> Lodgers Tax Board</td><td><input type="checkbox"/> Cemetery Board</td><td><input type="checkbox"/> APPROVED</td></tr><tr><td><input type="checkbox"/> Museum Board</td><td><input type="checkbox"/> San Jose Board</td><td><input type="checkbox"/> Water Board</td><td><input type="checkbox"/> DISSAPPROVED</td></tr><tr><td><input type="checkbox"/> Library Board</td><td><input type="checkbox"/> N. Mesa Board</td><td><input type="checkbox"/> _____ Committee</td><td></td></tr></table>			<input type="checkbox"/> P&Z	<input type="checkbox"/> Lodgers Tax Board	<input type="checkbox"/> Cemetery Board	<input type="checkbox"/> APPROVED	<input type="checkbox"/> Museum Board	<input type="checkbox"/> San Jose Board	<input type="checkbox"/> Water Board	<input type="checkbox"/> DISSAPPROVED	<input type="checkbox"/> Library Board	<input type="checkbox"/> N. Mesa Board	<input type="checkbox"/> _____ Committee	
<input type="checkbox"/> P&Z	<input type="checkbox"/> Lodgers Tax Board	<input type="checkbox"/> Cemetery Board	<input type="checkbox"/> APPROVED											
<input type="checkbox"/> Museum Board	<input type="checkbox"/> San Jose Board	<input type="checkbox"/> Water Board	<input type="checkbox"/> DISSAPPROVED											
<input type="checkbox"/> Library Board	<input type="checkbox"/> N. Mesa Board	<input type="checkbox"/> _____ Committee												
<b>Reviewed by</b> <b>City Administrator:</b> <u>/s/John Lowe</u> <b>Date:</b> <u>08/17/2023</u>														

ATTACHMENTS: application materials, maps



Dawson Geophysical Company

Permit to Conduct Geophysical Operations

Date: July 21, 2023
Job Name: Cedar Canyon 3D
Job Number: 12522
Permit #: 210

CITY OF CARLSBAD
101 N HALAQUENO
CARLSBAD, NM 88221

Permit Agent: Rick Aldridge
Phone: (432)238-9871
Email: rick.aldridge@dawson3d.com

Dear Sir / Madam,

Dawson Geophysical Company (hereafter called "Contractor") respectfully requests permission to conduct a 3D geophysical survey for and on behalf of Fairfield Geotechnologies on lands which you are the acting agent in charge of and/or own the surface, mineral leasehold, mineral interest, or have the surface leased. The property(s) located in the following County(s), State(s) are being described as follows:

See Exhibit "A"

- 1) Contractor will conduct operations in accordance with good standard practices and in a prudent and careful manner.
2) The undersigned (hereafter called "Grantor") is either an owner or tenant of the described property(s). The intention of this permit is to cover all surface and mineral interests owned by the Grantor within the described property(s) and within the 3D geophysical survey including those lands, rights and interests that may have been inadvertently omitted from the described property(s).
3) Grantor agrees to permit personnel and equipment designated by the Contractor, its successors and assigns, to enter upon the lands to conduct geophysical operations. Contractor's equipment may include unmanned aerial vehicles to monitor quality control of equipment and capture images of Contractor's work area.
4) The amount paid to the Grantor as provided herein shall constitute settlement in full for all damages, if any, that may result to Grantor's property(s) as a result of Contractor's normal operations. The Contractor shall further compensate the Grantor for all damages above and beyond normal wear and tear that may have occurred as a result of this geophysical survey.
5) Contractor agrees to indemnify and hold Grantor harmless from any personal injury or property damage claims that may result from Contractor's operations on the described property(s).
6) In the event that the Contractor does not conduct geophysical operations on the described property(s) as permitted, Contractor shall not be obligated to make any payment to Grantor.
7) Grantor agrees that if the surface or mineral rights for the described property(s) are owned by others, Grantor will advise Contractor.
8) Grantor does hereby declare that he/she has legal authority to sign this permit form and receive payment of permit and damage settlements with respect to the described property(s). By accepting payment, Grantor agrees to assume the responsibility for distributing that portion of the proceeds due to the surface owner, surface tenant and other third parties who claim interest in the property(s).
9) Unless otherwise voided by conditions stated herein, this agreement shall survive any lease, sale, trade, or conveyance of property interest described above and made after the execution date of this agreement and will be binding on successors or assigns.
10) This permit in no way conveys any ownership rights in the property and is intended solely as a grant of permission to enter the property to conduct geophysical operations.

In consideration for this permit covering geophysical operations on the lands described, Contractor shall make payment to Grantor in the amount of \$2,812.18 for the total of 187.478 gross acres. Any other surface acreage owned by Grantor within the survey to be conducted under this permit discovered after the execution of this permit shall be compensated at the same rate of payment as agreed herein.

Please sign and return one copy of this permit in the enclosed self-addressed envelope. Sincerely,

Rick Aldridge

Permit Agent for Dawson Geophysical Company

The undersigned is authorized to grant and hereby grants permission to Dawson Geophysical Company to enter and conduct seismograph field operations on lands described above.

Signature \_\_\_\_\_ Printed Name \_\_\_\_\_

Date \_\_\_\_\_ Grantor Phone # \_\_\_\_\_ Email \_\_\_\_\_

Number of Locked Gates? \_\_\_\_\_ Tenant's Name (if any) \_\_\_\_\_ Tenant's Phone No. \_\_\_\_\_

The grantor will be required to complete a W9 form which will be enclosed with the payment. You are required to provide the name of the payee and the associated Tax Identification Number provided on the W9 form that corresponds with the records of the Social Security Administration or Internal Revenue Service. The company is obligated to obtain a Federal Tax Identification Number or Social Security number OR withhold twenty-eight percent (28%) of the total payments made.

## Exhibit "A"

Job Name: Cedar Canyon 3D  
 Job #: 12522

Permit #: 210  
 Total Gross Acres: 187.48  
 Total Net Acres: 187.48  
 Total Due: \$2,812.18

Legal Description	Class	County	St.	U. Int.	Gross	Net	Consideration Per Acre
Quarter: NE S: 32 T: 22S R: 28E NENE MAP# 276-32.3 LOC E OF CARLSBAD EXEMPT	Fee	EDDY	NM	100	34.122	34.122	\$15.00
S: 17 T: 24S R: 29E BEG E4 COR SEC 17 N 0 DEG 14' 1" E 151.13' TO POB; N 0 DEG 14' 1" E 143.74' S 89 DEG 39' W 39.46', S 47 DEG 44' 43" W 378.07', N 77 DEG 9' 58" E 127.63', N 67 DEG 1' 15" E 211.01' TO POB MAP# 364-17-A.A EXEMPT	Fee	EDDY	NM	100	.752	.752	\$15.00
S: 16 T: 24S R: 29E BEG W4 COR SEC 16 N 0 DEG 14' 1" E 151.13' TO POB; N 0 DEG 14' 1" E 143.74', N 89 DEG 39' E 55.54', S 0 DEG 21' E 119.98', S 67 DEG 1' 46" W 64.75' TO POB MAP# 364-16-A.A EXEMPT	Fee	EDDY	NM	100	.173	.173	\$15.00
Quarter: NE S: 33 T: 22S R: 28E Quarter: NW S: 33 T: 22S R: 28E NWNE, N2NW, SENW MAP# 276-33.4 LOC E OF CARLSBAD EXEMPT	Fee	EDDY	NM	100	152.432	152.432	\$15.00
Total Acres					187.478	187.478	

T021S  
R027E

T021S  
R028E

T021S  
R029E

INDIAN FLATS

INDIAN  
FLATS

Old Indian Draw

INDIAN  
DRAW

T022S  
R027E

T022S  
R028E

T022S  
R029E

area 1

Salt  
Lake

T023S  
R027E

T023S  
R028E

T023S  
R029E

Eddy

T024S  
R027E

T024S  
R028E

T024S  
R029E

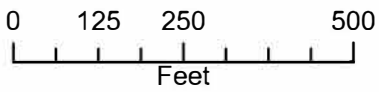
area 2

ROW



"Exhibit A"  
Dawson Geophysical

Date: 8/15/2023

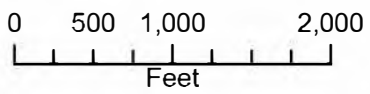


Parcel



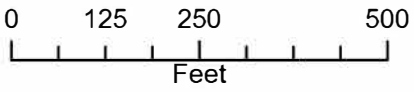
City of Carlsbad  
T22S R28E Sec. 32 NENE

Date: 8/15/2023



- Roads
- Parcel





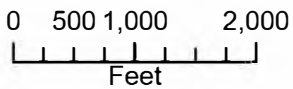
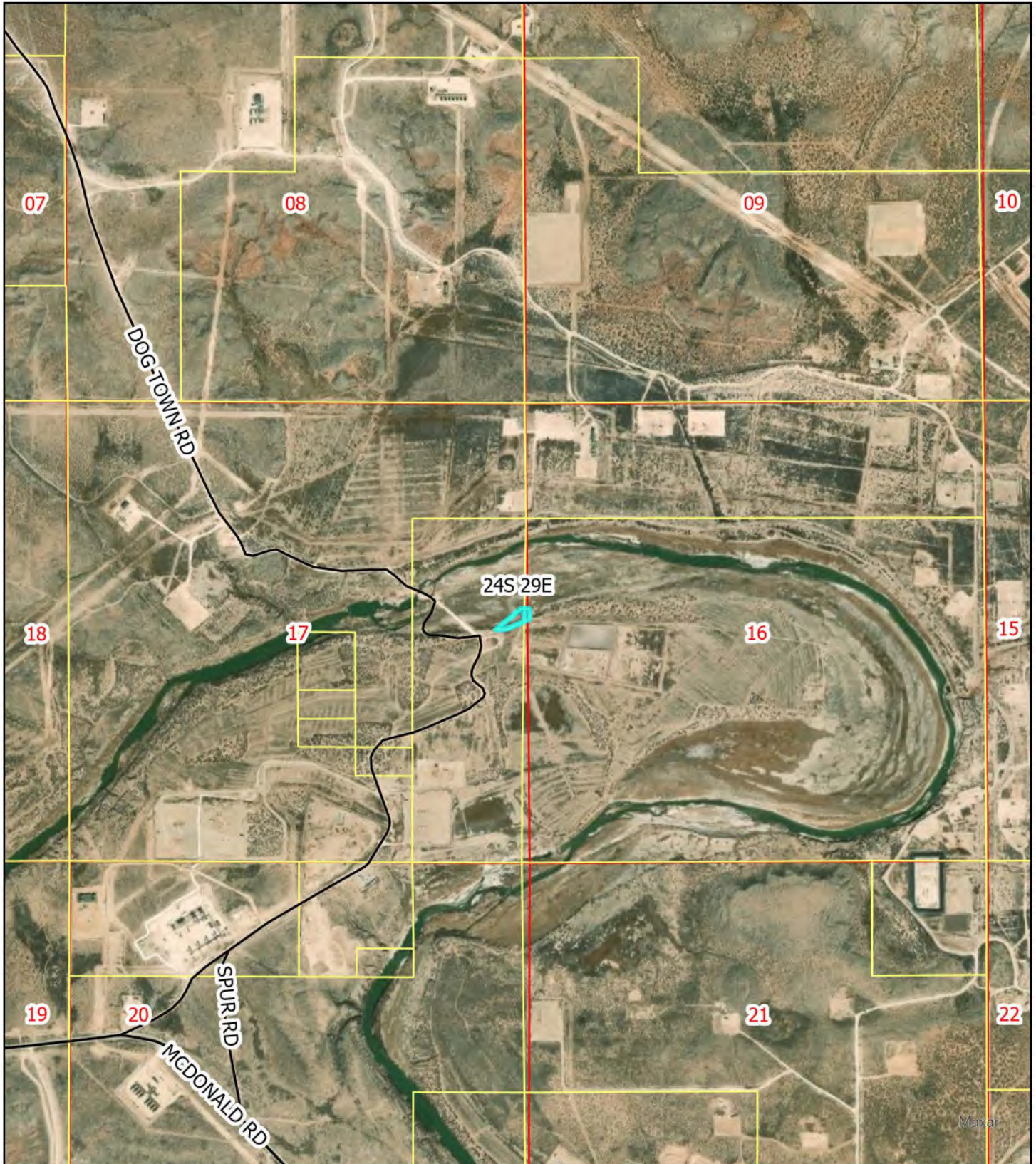
- Roads
- Parcel
- PLSSTownship
- Section Lines



Maxar, Microsoft

City of Carlsbad  
T24S R29E  
Sec. 16 & 17

Date: 8/15/2023

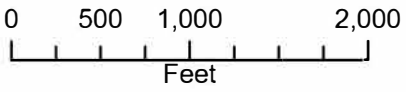
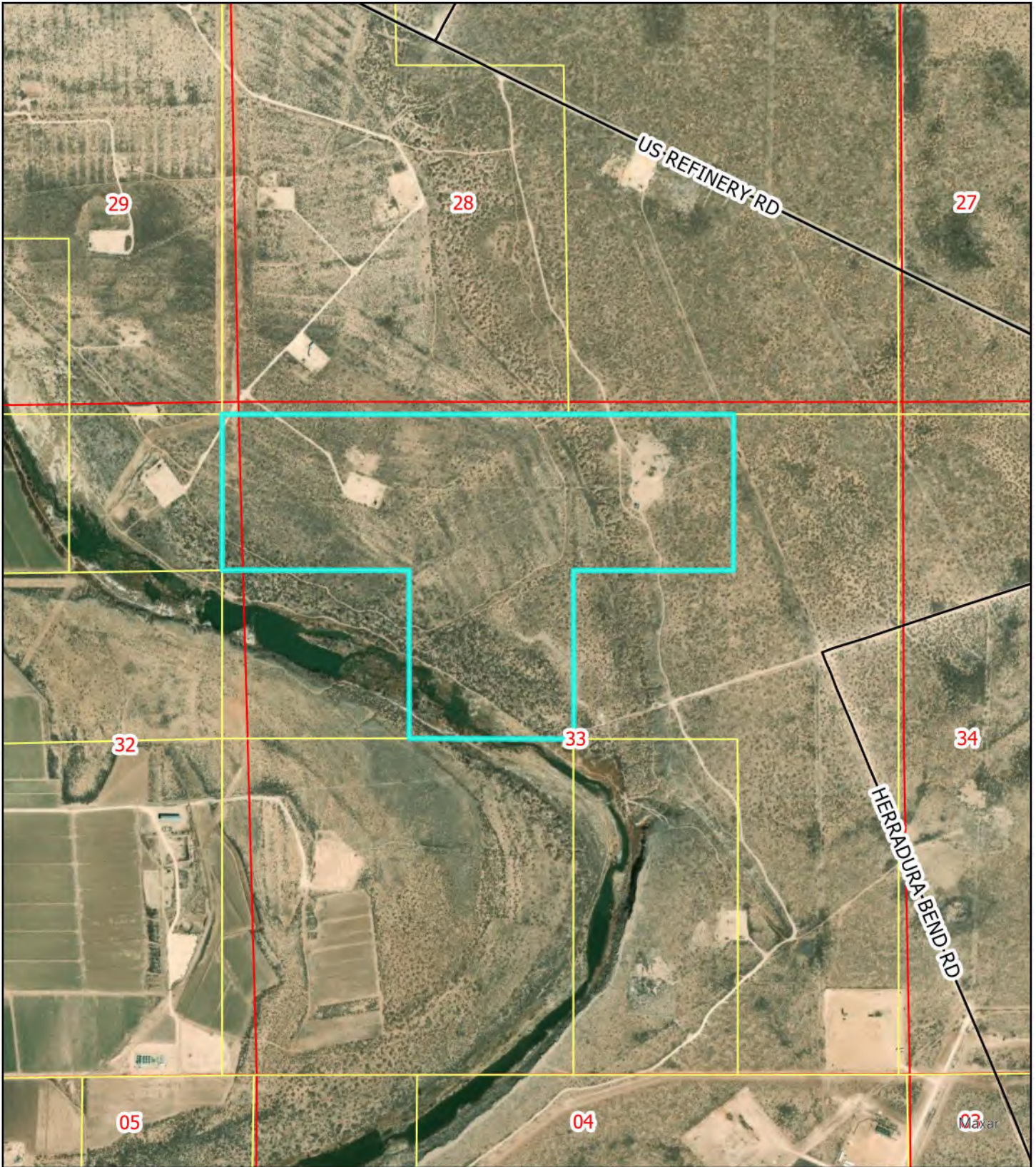


- Roads
- ▭ Parcel
- ▭ PLSSTownship
- ▭ Section Lines



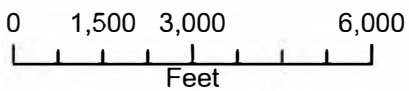
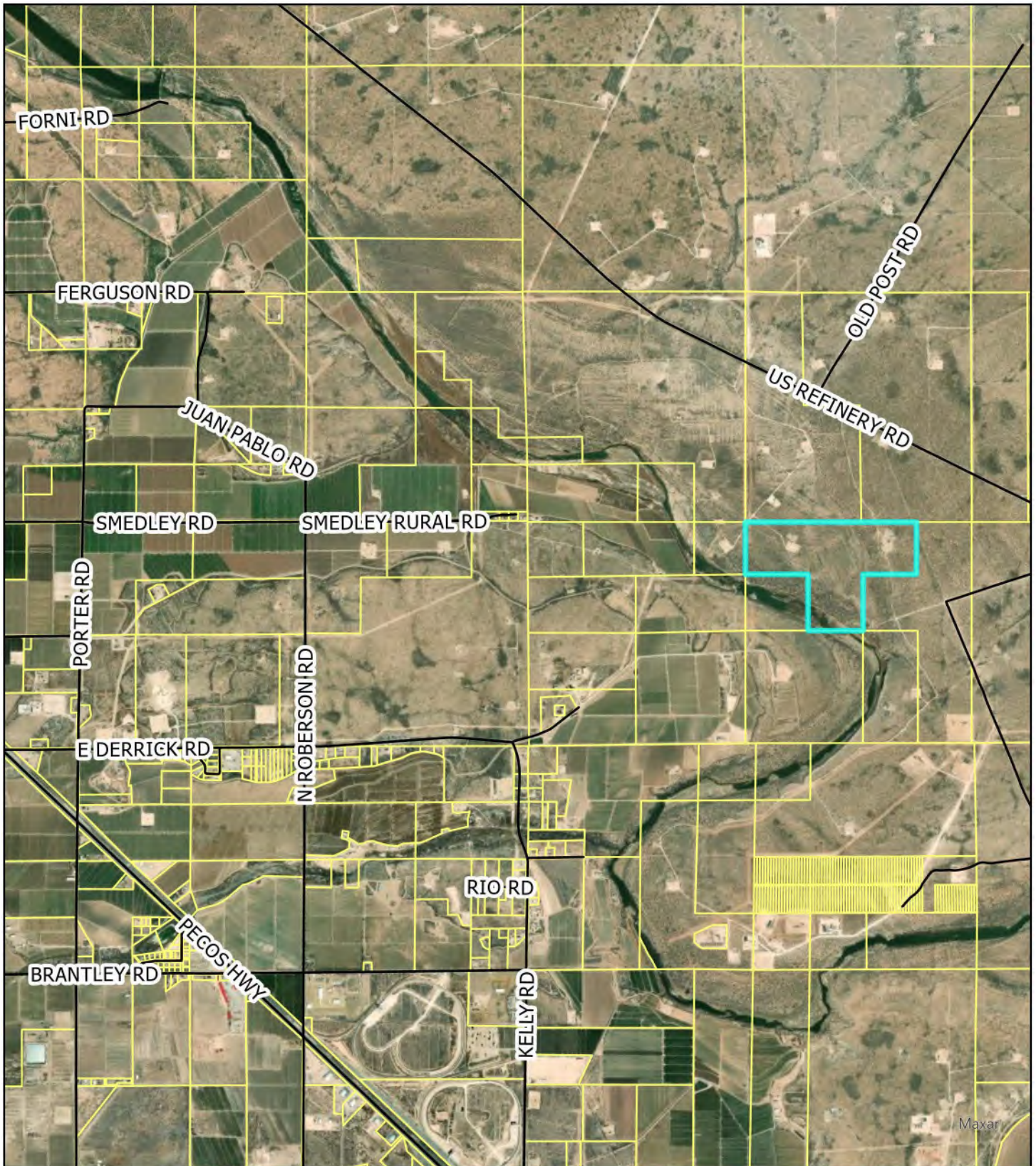
City of Carlsbad  
T22S R28E Sec. 33

Date: 8/15/2023



- Roads
- Parcel
- Section Lines





- Roads
- Parcel



**CITY OF CARLSBAD**  
**AGENDA BRIEFING MEMORANDUM**

Council Meeting Date: 8-22-2023

<b>DEPARTMENT:</b> Airport	<b>BY:</b> Ted Cordova, Deputy City Administrator	<b>DATE:</b> 8-14-2023	
<b>SUBJECT:</b> Accept CNM-24-01 Concrete Terminal Apron Grant Award			
<b>BACKGROUND, ANALYSIS AND IMPACT:</b> (Safety and Welfare/Financial/Personnel/Infrastructure/etc.)  The City of Carlsbad has been awarded funds through the New Mexico Department of Transportation, Aviation Division for the reconstruction of the terminal apron. The grant award is for \$5,000,000 and is fully funded by the State without a match requirement. The reconstruction project will be to remove the asphalt pavement and install PCCP to handle heavier business jet aircraft.  This funding is part of the \$55 million HB02 that the legislature passed in 2023.			
<b>DEPARTMENT RECOMMENDATION:</b> If it is the will of City Council, staff recommends accepting State Grant Award CNM-24-01.			
<b>BOARD/COMMISSION/COMMITTEE ACTION:</b>			
<input type="checkbox"/> P & Z	<input type="checkbox"/> Lodgers Tax Board	<input type="checkbox"/> Riverwalk Rec Center Board	<input type="checkbox"/> APPROVED
<input type="checkbox"/> Museum Board	<input type="checkbox"/> San Jose Board	<input type="checkbox"/> Water Board	<input type="checkbox"/> DISAPPROVED
<input type="checkbox"/> Library Board	<input type="checkbox"/> N. Mesa Board	<input type="checkbox"/> Beautification Committee	

<b>Reviewed by:</b> City Administrator: /s/John Lowe	<b>Date:</b> 08/17/2023
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**NEW MEXICO DEPARTMENT OF TRANSPORTATION**  
Aviation Grant Agreement Form



Date

Project Location

Sponsor

Address

City  NM Zip Code

Participation

Funding Breakdown

Contract No. \_\_\_\_\_

Project No.

Vendor No.

Expiration Date \_\_\_\_\_

Purchase Order No: \_\_\_\_\_



# AVIATION GRANT AGREEMENT

This Agreement is between the New Mexico Department of Transportation, acting through its Aviation Division (Department), and the Sponsor. This Agreement is effective pursuant to Section 7, below.

**Now Therefore**, pursuant to the New Mexico Aviation Act, NMSA 1978, Section 64-1-11 et seq., and the New Mexico Municipal Airport Law, NMSA 1978 Sections 3-39-1 et seq., the parties agree as follows:

## 1. Purpose.

The purpose of this Agreement is to provide funding, authorized in Section 64-1-13, NMSA 1978, to the Sponsor to assist in financing an aviation project.

### a. Project Description:

CONCRETE TERMINAL APRON

- b. Site of Development. The site of development is identified on the property map, attached as Exhibit A.
- c. Funding. Below is the funding for the Project. The State's contribution is the maximum amount that the Department will contribute. Attached as Exhibit B is the engineer's cost estimate.

State	Sponsor	Other	Total
\$ 5,000,000	\$	\$	\$ 5,000,000

## 2. The Sponsor Shall:

- a. Pay all costs, perform all labor, and supply all material, except as described in the Engineers Estimate attached as EXHIBIT B.
- b. Provide a representative from its organization who shall serve as the single point of contact for the Department.
- c. Establish and maintain a resolution by which the Sponsor agrees to establish an airport maintenance program and appoint an individual to be responsible for management of the program.
- d. Initiate engineering, survey, and all other design activities, inspect Project construction and, coordinate all meetings.
- e. Be responsible for all design and pre-construction activities.
- f. Initiate and cause to be prepared all necessary documents including plans, specifications, estimates (PS&E), and reports for this Project.
- g. Assure that all design and PS&E are performed under the direct supervision of a Registered New Mexico Professional Engineer.
- h. Design the Project in accordance with State and Federal guidelines and/or advisory circulars, hereby incorporated into this Agreement. Construction projects will be accomplished in accordance with the Federal Aviation Administration's Standards for Specifying Construction of Airports (Advisory Circular 150/5370-10, current edition).

- i. Notify the Department when the plans and specifications are sufficiently complete for review.
- j. Make no changes in design or scope of work without documented approval of the Department.
- k. Advertise for and contract for the construction of the Project in accordance with federal and state laws or local ordinances.
- l. Require the Engineer to prepare a final detailed estimate of the work, indicating the bid items, the quantity in each item, the unit bid price and cost of the items based on low acceptable bid prices. Progress estimates shall be submitted to the Department in acceptable form so that details of quantities allowed on various items of work shall be shown on each progress payment.
- m. The Sponsor shall submit to the Department one complete set of plans and specifications which incorporate all comments and recommendations received during pre-bid activities and which have been fully executed by all involved parties.
- n. The Sponsor shall take all steps, including litigation if necessary, to recover State funds spent in violation of state laws and rules. The Sponsor shall return any recovered state funds to the Department. It shall furnish to the Department, upon request, all documents and records pertaining to the determination of the amount of the state's share of any settlement, litigation, negotiation, or the efforts taken to recover such funds. All settlements or other final dispositions by the Sponsor, in court or otherwise, involving the recovery of such state funds shall be approved in advance by the Department.
- o. The Sponsor shall, upon reasonable notice, allow the Department the right to inspect the Project for the purposes of determining if it is being constructed in a good and workmanlike manner, and if the approved plans and specifications are being complied with satisfactorily. If an inspection discloses a failure to substantially meet such requirements and standards the Department may terminate payment or payments until a mutually satisfactory remedy is reached.

**3. The Department Shall:**

- a. Assign a contact person for this project.
- b. Provide timely reviews of all submittals of scopes, plans, specifications, investigations or other documents.
- c. The Department shall not provide an extensive check of any plans submitted by the Sponsor. The Department's concurrence of the Project plans does not relieve the Sponsor or its Consultant of their responsibility for errors and omissions.

**4. Both Parties Agree:**

- a. The allowable costs of this Project shall not include costs determined by the Department to be ineligible for consideration under the Aviation Act.
- b. The expenditure of any State money is subject to approval by the Department.
- c. Funds granted under the Local Governments Road Fund, NMSA 1978 Section 67-3-28.2, shall not be used to administer this Project or used to meet the local match.

**5. Method of Payment - Reimbursement.**

The Department shall reimburse the Sponsor in accordance with the terms of this agreement. Claims for reimbursement shall be completed on form A-1159, Request for Reimbursement. Each request for reimbursement shall contain proof of payment for valid expenditures for services rendered by a third party or items of tangible property received by the Sponsor for the implementation of the Project. The Department reserves the right to withhold reimbursement on requests that are incorrect and/or incomplete. The Final reimbursement request must be received no later than thirty (30) days after completion of the project or the expiration of this Agreement.

The Sponsor shall not be reimbursed for any costs incurred prior to the full execution of the Agreement, after the expiration of the Agreement or in excess of the maximum dollar amount of the agreement unless the maximum dollar amount is duly amended prior to incurring the service or deliverable. Any unexpended portion of funds subject to this Agreement shall revert to the State Aviation Fund.

**6. Accountability of Receipts and Disbursements.**

There shall be strict accountability for all receipts and disbursements. The Sponsor shall maintain all records and documents relative to the Project for a minimum of three (3) years after completion of said Project. The Sponsor shall furnish the Department or State Auditor, upon demand, all records which support the terms of this Agreement.

## **7. Term.**

The Agreement becomes effective upon signatures of all parties. The Agreement's effective date is the date opposite of the NMDOT Cabinet Secretary or Designee's signature on the signature page. This agreement shall expire two (2) years from the effective date, unless terminated pursuant to Sections 8 and 17, below.

## **8. Termination for Cause.**

The Department has the option to terminate this Agreement if the Sponsor fails to comply with any provision of this Agreement. A written notice of termination shall be given at least thirty (30) days prior to the intended date of termination and shall identify all of the Sponsor's breaches on which the termination is based.

The Department may provide the Sponsor a reasonable opportunity to correct the breach. If within ten (10) days after receipt of a written notice of termination, the Sponsor has not corrected the breach or, in the case of a breach which cannot be corrected in ten (10) days, the Sponsor has not begun and proceeded in good faith to correct the breach, the Department may declare the Sponsor in default and terminate the Agreement. The Department shall retain any and all other remedies available to it under the law.

By such termination neither party may nullify obligations already incurred for performance or failure to perform for the work rendered prior to the date of termination. However, neither party shall have any obligation to perform services or make payment for services rendered after such date of termination.

## **9. Disposition of Property.**

- a. Upon termination of this Agreement, the Sponsor shall account for any remaining property, materials or equipment belonging to the Department and dispose of them as directed by the Department.
- b. Any equipment, materials or supplies procured under this Agreement shall be used solely for aviation purposes maintained according to the manufacturers guidelines and stored at the airport.

## **10. Representations and Certification.**

The Sponsor, by signing this Agreement, represents and certifies the following:

- a. Legal Authority - The Sponsor has the legal power and authority to: (1) do all things necessary in order to undertake and carry out the Project in conformity with the provisions stated in the New Mexico Aviation Act and Rules and Regulations pursuant thereto; (2) accept, receive and disburse grant funds from the State of New Mexico in aid of the Project; and (3) carry out all provisions stated in this Aviation Grant Agreement.
- b. Defaults - The Sponsor is not in default on any obligation to the State of New Mexico relative to the development, operation or maintenance of any airport or aviation project.
- c. Possible Disabilities - The Sponsor states, by execution of this Agreement, there are no facts or circumstance (including the existence of effective or proposed leases, use agreements, or other legal instruments affecting use of the airport or the existence of pending litigation or other legal proceedings) which in reasonable probability might make it impossible for the Sponsor to carry out and complete the Project.
- d. Land - The Sponsor holds the property interest in the areas of land which are to be developed or used as part of or in connection with the Project and is identified in a current Airport Property Map. The Sponsor further certifies that the aforementioned is based on a title examination by a qualified attorney or title company who has determined that the Sponsor holds the stated property interests.

## **11. Assurances.**

The Sponsor, by signing this Agreement, covenants and agrees to the following Assurances:

- a. That it will operate the airport for the use and benefit of the public on fair and reasonable terms and without unjust discrimination.
- b. That it will keep the airport open to all types, kinds and classes of aeronautical use without discrimination between such types, kinds, and classes. The Sponsor shall establish fair, equal and not unjustly discriminatory conditions to be met by all users of the airport as may be necessary for the safe and efficient operation.

- c. Neither it nor any person or organization occupying space at the airport will discriminate against any person or class of persons by reason of race, color, creed, or national origin in the use of the facility and, further that any person, firm or corporation rendering service to the public on the airport will do so on a fair, equal and not unjustly discriminatory basis.
- d. Operate and maintain in a safe and serviceable condition the airport and all facilities which are necessary to serve the aeronautical users and will not permit any activity which would interfere with its use for airport purposes.
- e. By acquisition of land interest, acquisition of easements, airspace zoning, or other accepted means, protect the runway approaches and the airspace in the immediate vicinity of the airport from the construction, alteration, erection or growth of any structure which would interfere with the use or operation of the airport.
- f. Comply with the New Mexico Aviation Act and associated provisions, NMSA 1978 Sections 64-1-1 to 64-5-4 and the New Mexico Municipal Airport Law, NMSA 1978 Sections 3-39-1 et seq.
- g. That it shall not award the contract nor give bidding documents to any contractor who is subject to suspension or debarment by the U.S. Department of Transportation or the Department at the time of the bidding or award of the contract. Violation of this provision shall void this Agreement.

### **12. Third Party Beneficiaries.**

It is not intended by any of the provisions of any part of this Agreement to create in the public or any member thereof a third party beneficiary or to authorize anyone not a party to the Agreement to maintain a suit(s) for wrongful death(s), bodily and/or personal injury(ies) to person(s), damage(s) to property(ies), and/or any other claim(s) whatsoever pursuant to the provisions of this Agreement.

### **13. New Mexico Tort Claims Act.**

As between the Department and the Sponsor, neither party shall be responsible for liability incurred as a result of the other party's acts or omissions in connection with this Agreement. Any liability incurred in connection with this Agreement is subject to the immunities and limitations of the New Mexico Tort Claims Act, NMSA 1978, Section 41-4-1, *et seq.* This paragraph is intended only to define the liabilities between the parties and it is not intended to modify, in any way, the parties' liabilities as governed by common law or the New Mexico Tort Claims Act.

### **14. Scope of Agreement.**

This Agreement incorporates all the agreements, covenants, and understandings between the parties concerning the subject matter. All such covenants, agreements, and understandings have been merged into this written Agreement. No prior Agreement or understandings, verbal or otherwise, of the parties or their agents shall be valid or enforceable unless embodied in this Agreement.

### **15. Terms of this Agreement.**

The terms of this Agreement are lawful; performance of all duties and obligations shall conform with and do not contravene any state, local, or federal statutes, regulations, rules, or ordinances.

### **16. Equal Opportunity Compliance.**

The parties agree to abide by all federal and state laws and rules and regulations, and executive orders of the Governor of the State of New Mexico, pertaining to equal employment opportunity. In accordance with all such laws and rules and regulations, and executive orders of the Governor of the State of New Mexico, the parties agree to assure that no person in the United States shall, on the grounds of race, color, national origin, ancestry, sex, sexual preference, age or handicap, be excluded from employment with, or participation in, any program or activity performed under this Agreement. If the parties are found to not be in compliance with these requirements during the term of this Agreement, the parties agree to take appropriate steps to correct these deficiencies.

**17. Appropriations and Authorizations of State and Federal Funds.**

The terms of this Agreement are contingent upon sufficient appropriations and authorizations being made by the governing board of the Sponsor, the Legislature of New Mexico, or the Congress of the United States if federal funds are involved, for performance of the Agreement. If sufficient appropriations and authorizations are not made by the Sponsor, Legislature or the Congress of the United States if federal funds are involved, this Agreement shall terminate upon written notice being given by one party to the other. The Department and the Sponsor are expressly not committed to expenditure of any funds until such time as they are programmed, budgeted, encumbered, and approved for expenditure.

**18. Severability.**

In the event that any portion of this Agreement is determined to be void, unconstitutional or otherwise unenforceable, the remainder of this Agreement shall remain in full force and effect.

**19. Applicable Law.**

The Laws of the State of New Mexico shall govern this Agreement, without giving effect to its choice of law provisions. Venue shall be proper only in a New Mexico court of competent jurisdiction in accordance with NMSA 1978, Section 38-3-1(G).

**20. Principal Contacts and Notices.**

The principal contacts for this Agreement are listed below. Except as otherwise specified, all notices shall be in writing (including notice by facsimile or E-mail) and shall be given to the principal contacts listed below.

Address: New Mexico Department of Transportation - Aviation Division  
3501 Access Rd C.  
Albuquerque, NM 87106  
General Office: (505) 795-1401  
Fax: (505) 244-1790  
E-mail: Aviation.Division@dot.nm.gov

Name	CARI PICKINS		
Title	AIRPORT MANAGER		
Sponsor	CARLSBAD, CITY OF		
Address	PO BOX 1569		
City	CARLSBAD	NM	Zip Code 88221
Office Phone	+1 (575) 887-3060	Fax	
E-Mail	CAPICKINS@CITYOFCARLSBADNM.COM		

**21. Amendment.**

This Agreement shall not be altered, modified, or amended except by an instrument in writing and executed by the parties.

**In witness whereof**, each party is signing this Agreement on the date stated opposite of that party's signature.

**NEW MEXICO DEPARTMENT OF TRANSPORTATION**

By: \_\_\_\_\_  
Cabinet Secretary or Designee

Date: \_\_\_\_\_

Recommended by:

By: \_\_\_\_\_  
Aviation Division Director  
or Designee

Date: \_\_\_\_\_

Approved as to form and legal sufficiency by the New Mexico Department of Transportation's Office of General Counsel

By: \_\_\_\_\_  
Assistant General Counsel

Date: \_\_\_\_\_

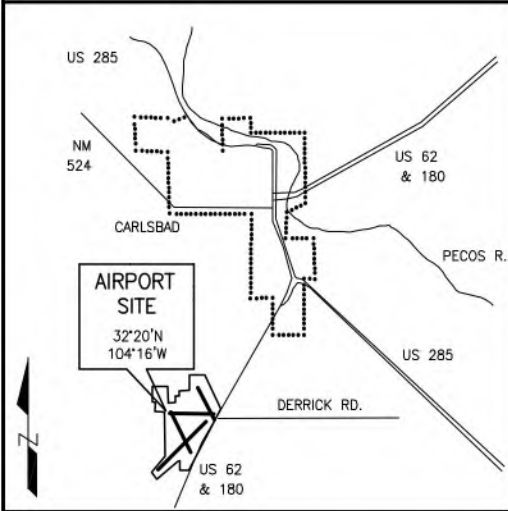
**SPONSOR**

Print Name: \_\_\_\_\_

By: \_\_\_\_\_

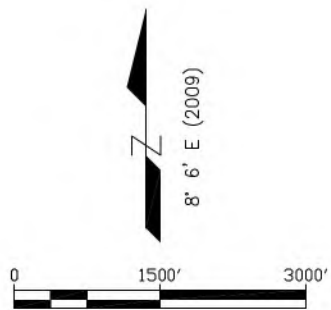
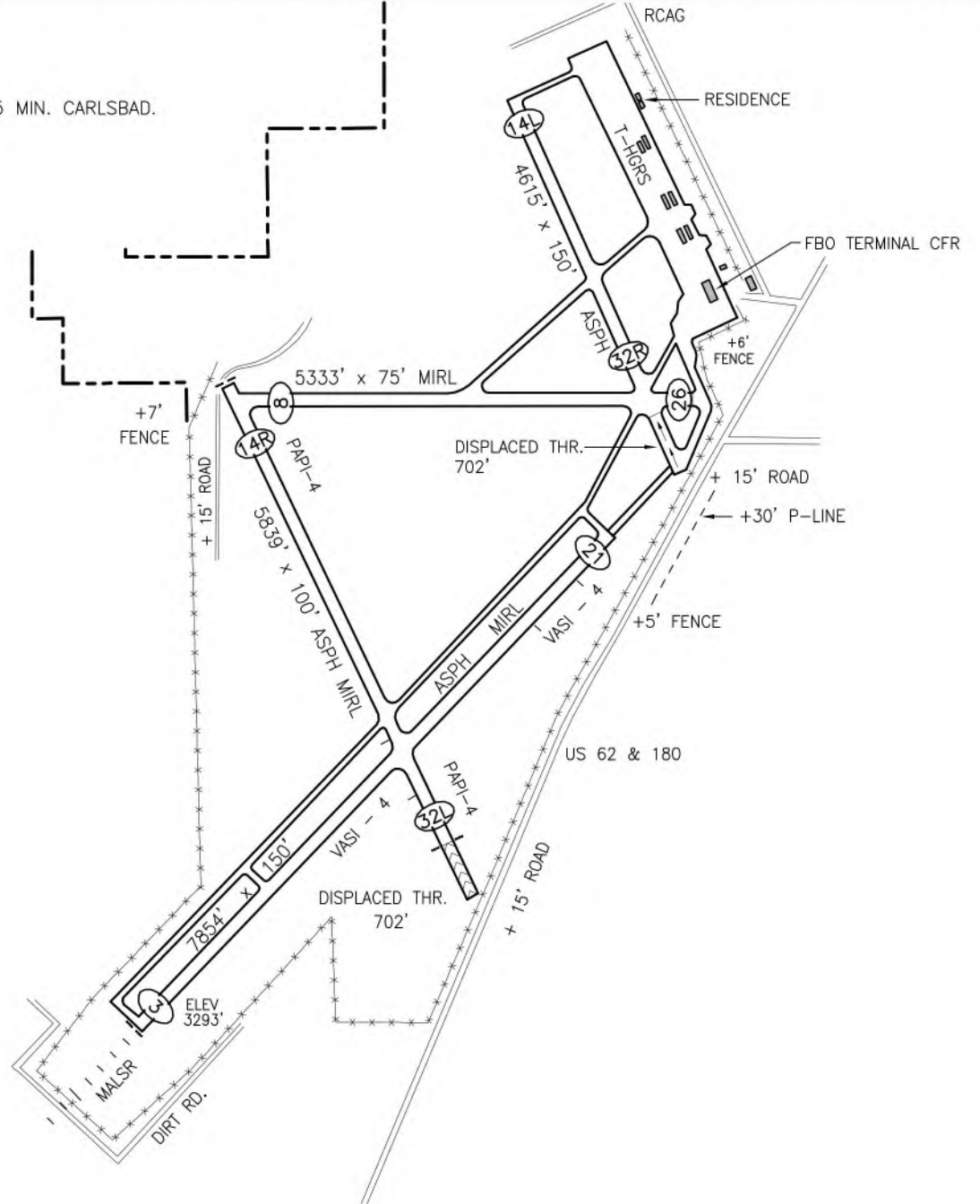
Date: \_\_\_\_\_

Title: \_\_\_\_\_



REMARKS:

1. QUAD. - 7.5 MIN. CARLSBAD.



# **EXHIBIT B**

**LOCATION:**  
**Carlsbad Cavern City Air Terminal**

**PROJECT:**  
**Concrete Terminal Apron**

<b>LAND ACQUISITION</b>	
<b>CONSTRUCTION</b>	<b>\$5,000,000</b>
<b>ENGINEERING</b>	
<b>ADMINISTRATIVE (DBE)</b>	
<b>INSPECTION</b>	
<b>TESTING</b>	
<b>EQUIPMENT</b>	
<b>OTHER (SPECIFY)</b>	
<b>TOTAL</b>	<b>\$5,000,000</b>

**REMARKS:**

**Total includes all NMGRT's**

**PROJECT COSTS: \$5,000,000**

**State Share (100%): \$5,000,000**



CITY OF CARLSBAD

AGENDA BRIEFING MEMORANDUM

Council Meeting Date: 8/22/2023

<b>Department:</b> Planning & Regulation	<b>By:</b> Jeff Patterson, Planning Director	<b>DATE:</b> 8/17/2023
--	--	------------------------

**SUBJECT:** Request by Cavern City Renaissance Festival to host a Renaissance Festival on City property and serve alcohol (beer, wine & spirits) on City property.

**BACKGROUND, ANALYSIS AND IMPACT:** *(Safety and Welfare/Financial/Personnel/Infrastructure/etc.)*

Cavern City Renaissance Festival wishes to host a Renaissance Festival on Friday, September 29 & Saturday, September 30, 2023 at the Carlsbad Beach Park.

The event will be from 4:00 pm to 8:00 pm on Friday, September 29<sup>th</sup> & from 10:00 am to 8:00 pm on Saturday, September 30<sup>th</sup>. Set up of the event will begin on Thursday, September 28, and tear down of the event will take place on Sunday, October 1. As part of this event, event organizers plan to bring in food trucks, vendors, a variety of entertainment and an Armored Combat Professional Knight's Tournament; along with alcohol vendors (beer, wine & spirits) offered by breweries, wineries, meaderies & a distillery.

The event will be a paid-ticketed entry event and the entire event area will be fenced off by the event organizers. The event organizers would like for the event to be an "open alcohol carry" throughout the event area. The Renaissance Festival will have one entrance for attendees, and security will be provided. All entrants 21 years or older can obtain a bracelet to wear and will be a requirement to purchase beer or liquor within the event. All designated drivers that enter the event will be given a separate bracelet as identification. No alcohol will be allowed to be taken out of the designated event area.

**DEPARTMENT RECOMMENDATION:** If it is the will of the Council to allow a paid-entry event as well as beer, wine and liquor sales and consumption within a designated area located on City property, City staff recommends the following requirements:

1. The alcohol server obtain all required licenses and permits;
2. All breweries, wineries, meaderies & distilleries and the alcohol servers shall comply with all laws, rules, regulations, requirements and restrictions for service at the location (included, but not limited to fencing of service area, carding of customers, and providing appropriate security);
3. Cavern City Renaissance Festival and all breweries, wineries, meaderies & distilleries shall name the City of Carlsbad as an Additional Insured on their general liability insurance and liquor server insurance in an amount to be approved by the City Administrator.
4. The designated event area shall not include the Beach Park Splash Pad. That shall remain open and unobstructed for public use.

**BOARD/COMMISSION/COMMITTEE ACTION:**

<input type="checkbox"/> P & Z	<input type="checkbox"/> Lodgers Tax Board	<input type="checkbox"/> Cemetery Board	} <input type="checkbox"/> <b>APPROVED</b>
<input type="checkbox"/> Museum Board	<input type="checkbox"/> San Jose Board	<input type="checkbox"/> Water Board	
<input type="checkbox"/> Library Board	<input type="checkbox"/> N. Mesa Board	<input type="checkbox"/> _____ Committee	

**DISAPPROVED**

<p><b>Reviewed by</b>  <b>City Administrator</b> <u>/s/John Lowe</u> <b>Date:</b> <u>08/17/2023</u></p>
---

ATTACHMENT(S): Event Request, Map



Jeff Patterson &lt;jepatterson@cityofcarlsbadnm.com&gt;

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## Info for 2023 City Council Presentation

1 message

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**Shay Gregory** <shay.gerge@gmail.com>  
To: Jeff Patterson <jepatterson@cityofcarlsbadnm.com>  
Cc: Trysha Ortiz <paortiz@cityofcarlsbadnm.com>

Sun, Jul 23, 2023 at 3:52 PM

Below is the information for the city council presentation. Please let me know if you'd like me to format anything or include more information.

**Overview:**

The 2nd Annual Cavern City Renaissance Festival is a 2-day, family-friendly festival that aims to bring diverse and exciting entertainment to the local community.

Last year's festival brought in over 4,000 attendees and has received unanimous praise, bringing a lot of excitement for this year's event.

**Dates:**

Set up Thursday, September 28th. Teardown Sunday, October 1st.

**Entertainment:**

Two stages of entertainment from 11 varying professional individual and group entertainers. Including magic, music, and comedy shows.

Armored Combat Tournament with 8 teams from around the nation.

Interactive events for kids such as foam archery, arts & crafts, book readings, and more.

**Vendors:**

77 total vendors.

6 food vendors, 3 meaderies, 3 breweries, 2 wineries, and a huge variety of handmade artisan vendors from across the country.

**Other Information:**

24-hour security throughout the weekend is provided by N7. We have had conversations with the police department to have officers and an ambulance in the area.

Wristbands will be used to denote people purchasing alcohol.

We hope to have overnight access to the park, accompanied by overnight security.

We hope to continue growing the festival every year.

--

Yours sincerely,

Shay Gregory

Event Director

[info@caverncityrenfest.com](mailto:info@caverncityrenfest.com)

[Shay.gerge@gmail.com](mailto:Shay.gerge@gmail.com)

[575-725-7356](tel:575-725-7356)

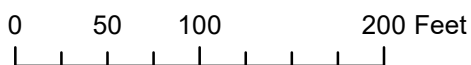
<http://caverncityrenfest.com/>

<https://www.facebook.com/CavernCityRenFest>




# Renfest 2023

4/21/2023



**CITY OF CARLSBAD  
AGENDA BRIEFING MEMORANDUM**

**Meeting Date: 8/22/23**

<b>DEPARTMENT: Beautification /Keep Carlsbad Beautiful Program</b>	<b>BY: Ivan M. Abel</b>  <b>Director of Utilities</b>	<b>DATE: August 14<sup>th</sup> 2023</b>
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**SUBJECT: LITTER CONTROL & BEAUTIFICATION GRANT AGREEMENT NMCB FY24**

**BACKGROUND, ANALYSIS AND IMPACT:** (Safety and Welfare/Financial/Personal/Infrastructure/ etc.)

The New Mexico Litter Control and Beautification Act. NMSA 1978, Section 67-16-1 to 67-16-14 as amended, provides, through the New Mexico Department of Tourism, public funds for the purpose of providing grants to local communities for litter control and beautification. Funds are allocated based on a competitive award system and past performance.

The City of Carlsbad has been awarded a grant through the New Mexico Department of Tourism, Keep New Mexico Clean & Beautiful program for FY24:

The total amount of the attached agreement is \$24,323.00

This Includes:

1. \$12,153.00 End Littering
2. \$10,000.00 Youth Groups Subcontracts
3. \$170.00 Keep America Beautiful annual affiliate dues
4. \$2,000.00 For travel expenses for the annual Keep America Beautiful conference to held in Washington DC from Feb 2024

This grant agreement requires a Resolution of Support from the governing body.

**DEPARTMENT RECOMMENDATION:** If it is the pleasure of the City Council, it is recommended that this grant be approved.

**Reviewed by:**

**City Administrator:** /s/John Lowe

**Date:** 08/17/2023

**ATTACHMENTS:**

**CITY OF CARLSBAD**

**RESOLUTION NO. 2023-41**

**A RESOLUTION SUPPORTING THE KEEP CARLSBAD BEAUTIFUL PROGRAM AND  
THE EXPENDITURE OF LITTER CONTROL AND BEAUTIFICATION GRANT FUNDS  
FOR FY24**

WHEREAS, the Governing Body recognizes the existence of a litter problem within the boundaries and approaches to the City of Carlsbad; AND

WHEREAS, the New Mexico Litter Control and Beautification Act of 1985 provides, through the State Tourism Department, New Mexico Clean & Beautiful Program for the allocation of public funds in the form of grants for the purpose of enhancing local litter control and beautification programs; AND

WHEREAS, having reviewed and considered the regulations and the application covering administration and use of said funds:

**BE IT RESOLVED BY THE GOVERNING BODY  
OF THE CITY OF CARLSBAD, NEW MEXICO**

HEREBY endorses and supports the Keep Carlsbad Beautiful program; and HEREBY authorizes the City Administration to plan, budget, and oversee expenditures with awarded NMCB FY24 grant.

INTRODUCED, PASSED, ADOPTED, AND APPROVED this 22nd day of August 2023: -

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Dale Janway, Mayor  
City of Carlsbad, NM

ATTEST:

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City Clerk

**STATE OF NEW MEXICO  
TOURISM DEPARTMENT  
Litter Control and Beautification  
"Clean & Beautiful" Grant Program Agreement**

THIS AGREEMENT, numbered **24-418-6002-00007-00**, is made and entered into by the **State of New Mexico Tourism Department**, hereinafter referred to as the "NMTD," and **CITY OF CARLSBAD**, hereinafter referred to as the "Partner" (collectively the "Parties") and is effective as set forth below.

RECITALS

WHEREAS, the purpose of the New Mexico "Litter Control and Beautification Act," NMSA 1978, § 67-16-1 et seq. (hereinafter "the Act") is to control litter by authorizing NMTD to eliminate litter from the state to the maximum practical extent through a state-coordinated plan of education, control, prevention, and elimination; and

WHEREAS, the "Litter Control and Beautification Fund," hereinafter "the Fund," is appropriated to NMTD for the purpose of carrying out the provisions of the Act; and

WHEREAS, the Act provides that NMTD may contract with other state and local government agencies to carry out the provisions of the Act;

AGREEMENT

NOW, THEREFORE, IT IS AGREED BETWEEN THE PARTIES, in consideration of the mutual covenants and obligations contained herein, as follows:

**I. Obligations of Partner.**

- A. Perform and complete the projects and programs, expending all related funds, as outlined in the Project Award Schedule, as approved by NMTD and attached hereto as *Exhibit A*.
- B. Acknowledge that the NMTD Tourism Development Division Director reserves the right to unilaterally adjust, modify or cancel any and all awards as outlined in *Exhibit A* in order to ensure the expenditure of all funds.
- C. Acknowledge and comply with all Grant Program Guidelines, as approved by NMTD and attached hereto as *Exhibit B*.
- D. Complete and submit all required documentation for Initial Disbursement and Final Reimbursement in accordance with the requirements described in *Exhibit B*.
- E. Acknowledge that any failure to adhere to the parameters set forth herein may affect Partner's eligibility for future awards.

F. Acknowledge Partner is responsible for attending one (1) Tourism Exchange USA (TXUSA) Webinar during the term of this agreement.

1. If a Partner is unable to attend a live Webinar, they may view a recording at a later date and provide an attestation that this requirement has been fulfilled.

**II. Obligations of NMTD.**

A. Provide award funds for all eligible expenses in accordance with the Act and according to *Exhibit A* and *Exhibit B*.

B. Provide access to all forms required for submission for Initial Disbursement and Final Reimbursement in accordance with the requirements described in *Exhibit B*.

C. Provide attendance information or additional resources necessary for Partner to meet the requirements of paragraph I(F).

**III. Additional Terms & Conditions:**

A. The terms of this Agreement are contingent upon sufficient appropriations and authorization being made by the Legislature of New Mexico. If sufficient appropriations and authorization are not made, this Agreement shall terminate upon written notice given by NMTD to the Partner. NMTD's decision as to whether sufficient appropriations are available shall be accepted by the Partner and shall be final.

B. This Agreement shall become effective upon its execution by both Parties and shall terminate on **June 30, 2024**. Either party may terminate or seek to further negotiate this Agreement upon ninety (90) days written notice to the other. In the event of termination, neither party may nullify obligations already incurred for performance or failure to perform, prior to the date of termination and any outstanding reimbursements shall be made pro rata.

C. This Agreement shall not be altered, changed, or amended except by instrument of writing executed by the Parties hereto.

D. A "Force Majeure Event" is defined as an event or effect that can be neither anticipated nor controlled which renders performance of the terms of this Agreement impossible, impracticable, or unsafe, including, but not limited to, acts of God, pandemic-related public health orders, acts of civil or military authority, embargoes, epidemics, war, acts of terrorism, riots, insurrections, fires, explosions, earthquakes, floods, loss of power, strikes or lockout. If a Force Majeure Event occurs, neither Party will be deemed in default of this Agreement. If any Force Majeure condition affects Partner's ability to perform its obligations, Partner shall give written notice to NMTD, and Partner will offer mutually agreeable amendments to Exhibit A. Until such time as this Agreement is amended, NMTD will withhold payment of award funds as set forth in Exhibit A.

- E. Partner shall obtain prior approval from NMTD for any and all use of the Keep New Mexico True Brand. NMTD reserves the right to inspect any usage of the Brand to ensure proper quality and consistency.
- F. In the event that this Agreement will be performed during a public health emergency, Partner shall ensure that any activities are carried out in accordance with all laws, rules, regulations, safe practices and protections.
- G. The Parties shall not be jointly liable. Neither party shall be responsible for liability incurred as a result of the other party's acts or omissions in connection with this Agreement. Any liability incurred by either party in connection with this Agreement is subject to the immunities and limitations of the New Mexico Tort Claims Act, §41-4-1, et seq., NMSA 1978, as amended.
- H. This Agreement is governed by the laws of the State of New Mexico.
- I. This Agreement is not intended to and does not create any rights in any persons or entity not a party hereto.
- J. Any notice required to be given to either party by this Agreement shall be in writing and shall be delivered in person, by courier service, by electronic mail or by U.S. mail, either first class or certified; return receipt requested, postage prepaid, as follows:  
  
To NMTD: New Mexico Tourism Department  
Chantal Sandoval, Clean & Beautiful Program Coordinator  
491 Old Santa Fe Trail | Santa Fe, NM 87501  
(505) 670-8059 | chantal.sandoval@td.nm.gov  
  
To Partner: Dale Janway  
City of Carlsbad  
PO Box 1569  
Carlsbad, NM 88221-1569  
(575) 887-1191 | mayor.office@cityofcarlsbadnm.com
- K. The individual signing below on behalf of the Partner represents and warrants that he or she has the authority to bind the Partner, and that no further action, resolution or approval from the Partner is necessary to enter into a binding agreement.

**THE REMAINDER OF THIS PAGE IS LEFT BLANK INTENTIONALLY.**



**IN WITNESS WHEREOF, the Parties have executed this Agreement as of the date of signature by the NMTD Deputy Secretary listed below.**

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Dale Janway, City of Carlsbad  
PARTNER

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Rayline Sebay, CPO, ASD NMTD

Approved for legal sufficiency:

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Novela Salazar, NMTD General Counsel

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Antoinette Vigil, NMTD Deputy Secretary

The records of the Taxation and Revenue Department reflect that the Partner is registered with the Taxation and Revenue Department of the State of New Mexico to pay gross receipts and compensating taxes.

ID Number: 01-404276-00-2

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Taxation and Revenue Department

**EXHIBIT A  
PROJECT AWARD SCHEDULE  
CITY OF CARLSBAD**

	Goal 1	Goal 2	Goal 3	Goal 4	Goal 5
<b>End Littering</b>					
1.2 Main Street Receptacles	\$8,953.00				
1.3 Clean-up Activities	\$3,200.00				
<b>Reduce Waste</b>					
<b>Beautify Communities</b>					
<b>Empower Youth</b>					
4.2 Youth Groups				\$10,000.00	
<b>Increase Program Capacity</b>					
5.2 KAB Dues					\$170.00
5.3 KAB Conference					\$2,000.00
<b>Subtotals</b>	\$12,153.00	\$0.00	\$0.00	\$10,000.00	\$2,170.00
<b>Total Award</b>	<b>\$24,323.00</b>				
<i>Lancing Adams</i>			7/31/23		
Approved by: NMTD Tourism Development Division Director			Date		

## **EXHIBIT B**

### **NEW MEXICO TOURISM DEPARTMENT CLEAN AND BEAUTIFUL GRANT PROGRAM FY24 GUIDELINES**

#### **GRANT PURPOSE**

The purpose of the New Mexico "Litter Control and Beautification Act," NMSA 1978, § 67-16-1 et seq., is to accomplish litter control by vesting in the New Mexico Tourism Department (Department) the authority to eliminate litter from the state to the maximum practical extent. The Department shall aid in establishing a statewide Keep America Beautiful Program through the New Mexico Clean and Beautiful Grant Program to end littering, improve recycling, and beautify New Mexico communities.

#### **ELIGIBILITY**

All New Mexico municipalities, counties, and Tribal Governments in good standing with New Mexico Taxation and Revenue Department are eligible for funding (correct CRS numbers are required within the application process). Entities need not be Keep America Beautiful affiliates to apply.

#### **ELIGIBLE EXPENDITURES**

Projects and initiatives that contribute to the following goals and objectives, as identified through Keep America Beautiful and the Litter Control and Beautification Act, may be eligible for funding:

##### **Goal #1 - End Littering**

- Objective 1.1 – Prevent littering.
- Objective 1.2 – Provide access to proper waste disposal.
- Objective 1.3 – Remove litter.

##### **Goal #2 - Reduce Waste**

- Objective 2.1 – Reuse.
- Objective 2.2 – Repair.
- Objective 2.3 – Repurpose.
- Objective 2.4 – Improve composting and sustainable organics management.
- Objective 2.5 – Improve recycling and sustainable materials management.

##### **Goal #3 - Beautify Communities**

- Objective 3.1 – Improve green spaces through sustainable park design.
- Objective 3.2 – Maximize sustainable landscaping throughout communities.
- Objective 3.3 – Prevent graffiti.
- Objective 3.4 – Eradicate graffiti.

##### **Goal #4 - Empower Youth**

- Objective 4.1 – Educate students.
- Objective 4.2 – Provide service opportunities for youth groups.
- Objective 4.3 – Employ youth interns.
- Objective 4.4 – Provide youth leadership opportunities.
  - Youth initiatives must directly contribute to at least one of the above-mentioned goals.
  - Applicants may either hire a youth group as a subcontractor or hire individual youths.
  - For individual youth interns:
    - a) Individuals must be between 14 to 25 years of age.
    - b) Salary range = at least local minimum wage.
    - c) Youth Employment Verification forms are required for each youth employed.

##### **Goal #5 - Increase Program Capacity**

- Objective 5.1 – Recruit and engage volunteers.
- Objective 5.2 – Build coalitions through professional affiliations.
- Objective 5.3 – Increase knowledge through professional development.
  - Activities must directly contribute to at least one of the above-mentioned goals.

## **EXHIBIT B**

### **MATCHING REQUIREMENTS**

This grant requires a 25% match. The following sections may be used to determine the costs and calculate totals for In-Kind & Monetary Donations, which must be reported in the End-of-Year Report.

#### **Donated Goods or Services:**

Entities may receive non-monetary contributions of goods or services, often referred to as “in-kind donations” from businesses, groups, and individuals. Examples include private waste hauler services, “pro-bono” accounting services, food/drinks, donated advertising space, or office space in a non-government building. The dollar value of any donated goods or services is equal to the market price of the goods or services contributed. Whenever possible, submit the dollar-value in writing.

#### **How to Calculate Government Costs:**

Government employee time and services for which they receive government salary, overtime or compensatory time are considered a cost. If a government employee is working on a project on their own time, as a volunteer or board member, calculate their time as a volunteer hour.

Government in-kind goods include hauling by sanitation vehicles, printing, and the use of consumable supplies. To calculate the value of in-kind government agency costs, estimate the market value of the goods or services provided to your affiliate and add to that the dollar-value for each hour of work given by government employees.

#### **Volunteer Hours:**

All volunteer hours should be documented on a Volunteer Sign-In Sheet. Each volunteer hour should be assigned the applicable state value provided by Independent Sector unless a professional provides a specific value for professional services. Current value for volunteer hours is available at [https://www.independentsector.org/volunteer\\_time](https://www.independentsector.org/volunteer_time).

### **GRANT AGREEMENT**

The grant award will be officially executed upon receipt by the Department of the signed grant agreement. Agreements will include two accompanying exhibits: Project Award Schedule (*Exhibit A*) and these Grant Program Guidelines (*Exhibit B*).

### **INITIAL DISBURSEMENT OF FUNDS**

For FY24 grant awards, Partners will be eligible to receive 50% of the total award amount following the execution of the grant agreement and submission of the [Initial Disbursement Invoice](#). This form is available for download at the [NM Clean & Beautiful Grant Resources webpage](#).

### **REIMBURSEMENT REQUIREMENTS**

In order to receive reimbursement for the remaining 50% of the total award amount, Partners must submit the Final Reimbursement Request Packet at project end.

[Final Reimbursement Request Packet](#) should include, submitted no later than **June 15, 2024**:

- [Final Reimbursement Invoice](#)
- [Total Project Expense Worksheet](#) with back-up documentation\*
- [Youth Employment Verification](#) forms, if applicable
- Event and trainings registration confirmations, and KAB Affiliate dues receipt, if applicable

Final Reimbursement Request Packet should include, submitted no later than July 5, 2024:

- [End-of-Year Report](#)
- [Volunteer Sign-in Sheet](#), if applicable

\*Eligible back-up documentation includes:

1. Invoices *or* receipts

**AND**

## **EXHIBIT B**

2. Cleared checks, warrants, bank statements *or* an attestation by Partner's CFO or equivalent financial authority.

### **SUBMISSION REQUIREMENTS**

- All required forms are available for download at the NM Clean & Beautiful Grant Resources webpage at: <https://nmtourism.smapply.io/res/p/nmcbresources/>
- Submission of all required forms and back-up documentation must be submitted via upload to the Survey Monkey Apply portal located at: <https://nmtourism.smapply.io/> or by email to [chantal.sandoval@td.nm.gov](mailto:chantal.sandoval@td.nm.gov)

### **PROGRAM ASSISTANCE**

Clean & Beautiful Grant Program Coordinator (Chantal Sandoval) will establish communication schedules and provide technical assistance for all awardees. She can be reached by email at [chantal.sandoval@td.nm.gov](mailto:chantal.sandoval@td.nm.gov) or by phone at 505-670-8059.

CITY OF CARLSBAD

AGENDA BRIEFING MEMORANDUM

Council Meeting Date: August 22, 2023

<b>DEPARTMENT:</b> Legal	<b>BY:</b> Denise Madrid Boyea <span style="color: blue; font-size: 1.2em;">DB</span>	<b>DATE:</b> August 14, 2023
<b>SUBJECT:</b> Proposed Resolution requiring the removal of the ruined, damaged or dilapidated buildings or structures, ruins, rubbish, wreckage, and debris at <b>410 Tampico St.</b>		
<b>BACKGROUND, ANALYSIS AND IMPACT:</b> (Safety and Welfare/Financial/Personnel/Infrastructure/etc.) The property commonly known as <b>410 Tampico St.</b> is in a residential neighborhood near the intersection of San Jose and Tampico Streets. There appears to be a dilapidated structure on the property and a large amount of rubbish, debris and weeds. The Eddy County Assessor's Office lists Maria Acosta-Duenas as owning or having an interest in the property. The Assessor's records lists Maria Acosta-Duenas' address as <b>410 Tampico St.</b> , Carlsbad, NM 88220. Upon information and belief, the owner's husband is deceased and she now lives in Mexico. The property appears to be vacant and unsecured. Code enforcement has been to the property and the structure is red-tagged. The electric and water utilities have been disconnected. The building continues to degrade. A Notice of Violation was mailed to the owner on December 17, 2022. The property has been inspected by the City Code Enforcement Office, the Building Inspector and the Fire Chief. They found that the property remains out of compliance with applicable codes. The ruined or dilapidated structure remains on the property and the property is not secured. The Fire Chief found that the property presents an extreme fire hazard for responding firefighters and emergency personnel and recommends the building be demolished, the property be cleaned and the debris be removed. A resolution has been prepared which, if adopted, would require the property owner to remove all ruins, dilapidated structures, rubbish, wreckage, debris and weeds from the property within thirty days of the service of the resolution. On August 7, 2023, a certified letter was sent to Maria Acosta-Duenas at the address on the records of the County, which invited her to attend the meeting and speak with Council about the property.		
<b>DEPARTMENT RECOMMENDATION:</b> Adopt the proposed resolution.		
<b>BOARD/COMMISSION/COMMITTEE ACTION:</b> N/A		
<input type="checkbox"/> P & Z <input type="checkbox"/> Museum Board <input type="checkbox"/> Library Board	<input type="checkbox"/> Lodgers Tax Board <input type="checkbox"/> San Jose Board <input type="checkbox"/> North Mesa Board	<input type="checkbox"/> Cemetery Board <input type="checkbox"/> Water Board <input type="checkbox"/> _____ Committee
		<input type="checkbox"/> APPROVED <input type="checkbox"/> DISAPPROVED

**Reviewed by:**

**City Administrator** /s/John Lowe

**Date:** 08/17/2023

ATTACHMENT(S):

- Proposed Resolution with Attachments
- Photographs
- Letter to Maria Acosta-Duenas dated August 7, 2023

**RESOLUTION NO. 2023-42**

**A RESOLUTION FINDING THE BUILDINGS OR STRUCTURES AT THE PROPERTY COMMONLY KNOWN AS 410 TAMPICO STREET TO BE RUINED, DAMAGED, AND DILAPIDATED AND FINDING THE PREMISES TO BE COVERED WITH RUINS, RUBBISH, WRECKAGE, WEEDS, DEBRIS; AND REQUIRING THE REMOVAL OF THE BUILDINGS, STRUCTURES, RUINS, RUBBISH, WRECKAGE, WEEDS, AND DEBRIS**

WHEREAS, the records of the Eddy County Assessor's Office show **Maria Acosta-Duenas** to be the owner of or to have an interest in the property commonly known as **410 Tampico Street, Carlsbad, Eddy County, New Mexico**, and more particularly described as:

Subd: NEW SAN JOSE Lot: 2 Block: 7 MAP# 262-NSJ7-2 CAB# 2-16-1  
LOT SIZE 50' X 120'

hereinafter referred to as "Property", and

WHEREAS, the Property has been inspected by the Carlsbad Code Enforcement Officer, the Fire Chief and the Certified Building Official; and

WHEREAS, the Carlsbad Code Enforcement Officer, the Fire Chief and the Certified Building Official found that the Property has not been adequately maintained; and

WHEREAS, the Property contains a large amount of ruins, rubbish, wreckage, and/or debris, and some weeds; and

WHEREAS, the Property is in an unsafe condition and constitutes a hazard to the surrounding properties, residents and passersby; and

WHEREAS, the Carlsbad Code Enforcement Officer found that the specific violations, under Code of Ordinances of the City of Carlsbad, at the Property include, but are not limited to those listed on the attached Exhibit "A"; and

WHEREAS, the City Fire Chief has inspected the Property and found that the specific violations at the Property under Fire Code include, but are not limited to those listed on the attached Exhibit "B"; and

WHEREAS, the specific Building Code violations include, but are not limited to those listed on the attached Exhibit "C;" and

WHEREAS, the Property and all structures, ruins, rubbish, wreckage, debris, and weeds are a menace to the public comfort, health, peace, and safety and require removal forthwith.

NOW THEREFORE, BE IT RESOLVED by the Governing Body of the City of Carlsbad, Eddy County, New Mexico that:

1. A copy of this Resolution shall be served on the record owners, as shown by the real estate records of the County Clerk, occupants, or agents in charge of the Property. Such service shall be in person if such a person can be found within the City of Carlsbad, New Mexico after a reasonable search.

2. If a record owners, occupant, or agent in charge of the Property cannot be located within the City of Carlsbad, New Mexico, notice shall be by posting at the Property and by publishing this Resolution one time in a newspaper in general circulation in the City of Carlsbad.

3. Within ten days of either the receipt of a copy of this Resolution or the posting and publishing of this Resolution, the owner, occupant, or agent in charge of the Property shall either:

- A. Commence removing all ruins, rubbish, wreckage, debris, and weeds from the premises; or
- B. File a written objection with the Carlsbad Municipal Clerk at 101 N. Halagueno, Carlsbad, New Mexico 88220 and request a hearing before the City Council.

4. If a written objection is filed as required, the City Council shall proceed as directed by Chapter 22, Article II of the Code of Ordinances, City of Carlsbad, New Mexico.

**5. The removal of the structure, ruins, rubbish, wreckage, debris, and weeds shall:**

- A. Begin immediately;**
- B. Proceed properly and with diligence; and**
- C. Be completed in a timely manner;**
- D. BUT IN NO CASE SHALL SUCH WORK TAKE LONGER THAN THIRTY (30) DAYS FROM THE DATE THE RESOLUTION WAS SERVED UNLESS THE CARLSBAD CITY COUNCIL CONSENTS IN WRITING TO AN EXTENSION.**

6. Any removal of the structures, ruins, rubbish, wreckage, debris, or weeds shall leave the property from which the materials have been removed in a clean, level, and safe condition, suitable for further occupancy or construction and with all excavations filled.



7. If the owner, occupant, or agent in charge does not commence the removal of the stated items, and if no written objection is filed as required, or if the removal of the stated items is not completed in a timely manner, the City may remove the structures, ruins, rubbish, wreckage, debris, and/or weeds at the cost and expense of the owner.

8. The reasonable cost of such a removal shall constitute a lien against the structures, ruins, rubbish, wreckage, debris, and/or weeds so removed and against the lot or parcel of land from which it was removed.

9. The City Clerk shall make out, sign, attest, file, and record in the office of the Eddy County Clerk's Office, a claim of lien upon the described premises.

10. The lien shall bear interest at the rate of twelve percent (12%) per annum from the date of filing until paid, together with reasonable attorney's fees for the foreclosure of the same. The lien shall be foreclosed in any manner proved by an applicable state lien foreclosure law.

INTRODUCED, PASSED, ADOPTED, AND APPROVED this \_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
DALE JANWAY, MAYOR

ATTEST:

\_\_\_\_\_  
NADINE MIRELES, CITY CLERK



# CITY OF CARLSBAD

Planning, Engineering,  
and Regulation Department

114 S. Halagueno, PO Box 1569

Carlsbad, New Mexico 88220

Phone (575) 885-1185, Fax (575) 628-8379

## CODE ENFORCEMENT REPORT

Case Number:

CE- 22 - 164

Date of Complaint:

11/17/22

Complaint Taken By:

EHarrell

Complainant Name:

Neighbor

Phone Number:

Complaint Location:

410 Tampico

Details of Complaint:

Junk/trash/debris including backyard  
Dilapidated Structure

Primary Structure:

- Residential
- Commercial
- Occupied
- Vacant
- Secured
- Unsecured
- No structure on property

Photographs Taken (attach):

- Yes
- No

CE District:

- North
- South

Narrative:

Inspection showed a lot of junk/trash/debris  
House is unsecured and trashed  
Husband passed away and Owner lives in Mexico.

Disposition of Case:

- No Basis for Complaint: \_\_\_\_\_
- Mailed Notice of Violation/Date: Certified on 12/17/22
- Door Hanger Notice of Violation/Date: \_\_\_\_\_
- Verbal Warning/Date: \_\_\_\_\_
- Referred to Other Agency: \_\_\_\_\_
- Other: Will ask fire marshal and building inspector for an inter office memo to start a condemnation.

EHarrell

8/3/2023

Code Enforcement Signature

Printed Name

Date

Report Information:

Entered into Database on: \_\_\_\_\_ By: \_\_\_\_\_ Page \_\_\_ of \_\_\_

**15 CITY OF CARLSBAD**

Planning, Engineering, and Regulation Department  
**Code Enforcement Division**  
101 N. Halagueno St., PO Box 1569  
Carlsbad, New Mexico 88220  
Phone (575) 885-1185, Fax (575) 628-8379



**NOTICE OF CODE VIOLATION**

Date: 11/17/2022  
Case: CE- 22 - 164  
Address: 410 Tampico  
Carlsbad, New Mexico 88220

Name and Address of Property Owner or Occupant\*  
4-157-129-243-170  
ACOSTA-DUENAS, MARIA  
410 TAMPICO ST  
CARLSBAD, NM 88220

**FINAL NOTICE**

The following violation(s) of the Carlsbad Code of Ordinances have been identified as existing on your property. It is your responsibility, if you have any control over the property, to take immediate action to correct these violation(s), even if you do not actually occupy the property or if the property is occupied by others.

**COMPLETION OF CORRECTIVE ACTION(S) IS REQUIRED NO LATER THAN: 11/27/2022**

**CORRECTIVE ACTION TO BE TAKEN (WHAT YOU SHOULD DO) BEFORE DEADLINE:**

Please clean the front and back yard of weeds. Clean the and board up until you can demo it. The house is in bad shape and is not structurally sound, plumbing and electrical issues. This will be your only notice before a condemnation will take place. Thank you for your compliance. Any questions call 575-885-1185 ext. 2239

**CODE VIOLATED:**  
**WASTE STORAGE (CCO 22-03):** Any land, within the city, used for open storage of junk, trash or debris is hereby declared to be a public nuisance, and such use of land is prohibited in the city.

**CODE VIOLATED:**  
**DILAPIDATED BUILDINGS AND STRUCTURES**  
Sec 22-32 - Determination, resolution requiring removal  
Whenever any building or structure is ruined, damaged and dilapidated, or any premises covered with ruins, rubbish, wreckage, debris or weeds, the city council may, by resolution, find that the ruined, damaged and dilapidated building or structure or weed covered premises is a menace to the public comfort, health, peace or safety and require the removal from the city of the building, structure, ruin, rubbish, wreckage, debris or weeds


**CODE VIOLATED:**

Note: Specific details regarding the applicable ordinance may be obtained from the Code Enforcement Division Office listed above. The complete Code of Ordinances may be found on the City of Carlsbad website: [www.cityofcarlsbadnm.com](http://www.cityofcarlsbadnm.com) or in the office of the City Clerk.

The required Corrective Active listed above must be initiated immediately and be completed no later than the deadline. Failure to comply with the Ordinances of the City of Carlsbad is subject to specific actions. If the owner of the property cannot be located or refuses compliance, the City may initiate condemnation procedures under Chapter 22, Article II, of the Carlsbad Code of Ordinances to remedy the violation. Under this procedure the City will file a claim of lien against the premises in the amount of the expenditure by the City to correct each violation. Optionally, the City may seek a judgment in Municipal Court for the maximum penalty allowed by ordinance for violation of municipal ordinances. Unless a lesser maximum penalty or a specific penalty is established by ordinance for a particular offense, a fine of not more than \$500 or imprisonment for not more than 90 days, or both, plus court costs, may be imposed by the court.

\*Property and owner information is received from the Eddy County Assessor's Office, Occupant, or City records.

EHarrell EHarrell 11/17/2022  
Code Enforcement Signature Printed Name Date

SENDER: COMPLETE THIS SECTION	COMPLETE THIS SECTION ON DELIVERY
<ul style="list-style-type: none"> <li>Complete Items 1, 2, and 3.</li> <li>Print your name and address on the reverse so that we can return the card to you.</li> <li>Attach this card to the back of the mailpiece, or on the front if space permits.</li> </ul>	<p>A. Signature <span style="float: right;"><input type="checkbox"/> Agent <input type="checkbox"/> Addressee</span></p> <p><b>X</b></p> <p>B. Received by (Printed Name) <span style="float: right;">C. Date of Delivery</span></p>
<p>1. Article Addressed to:</p> <p style="font-size: 1.2em; font-family: cursive;">Maria Acosta-Duenas 410 Tampico CARLSBAD NM 88220</p>  <p>9590 9402 2177 6193 9108 22</p>	<p>D. Is delivery address different from item 1? <input type="checkbox"/> Yes If YES, enter delivery address below: <input checked="" type="checkbox"/> No</p>
<p>2. Article Number (Transfer from service label)</p> <p>7017 1070 0000 6425 2792</p>	<p>3. Service Type <span style="float: right;"><input type="checkbox"/> Priority Mail Express® <input type="checkbox"/> Registered Mail™</span></p> <p><input type="checkbox"/> Adult Signature <span style="float: right;"><input type="checkbox"/> Registered Mail Restricted Delivery</span></p> <p><input type="checkbox"/> Adult Signature Restricted Delivery <span style="float: right;"><input type="checkbox"/> Return Receipt for Merchandise</span></p> <p><input checked="" type="checkbox"/> Certified Mail® <span style="float: right;"><input type="checkbox"/> Signature Confirmation™</span></p> <p><input type="checkbox"/> Certified Mail Restricted Delivery <span style="float: right;"><input type="checkbox"/> Signature Confirmation Restricted Delivery</span></p> <p><input type="checkbox"/> Collect on Delivery</p> <p><input type="checkbox"/> Collect on Delivery Restricted Delivery</p> <p><input type="checkbox"/> Insured Mail</p> <p><input type="checkbox"/> Insured Mail Restricted Delivery (over \$500)</p>
<p>PS Form 3811, July 2015 PSN 7530-02-000-9053 <span style="float: right;">Domestic Return Receipt</span></p>	

PLACE STICKER AT TOP OF ENVELOPE TO THE RIGHT OF THE RETURN ADDRESS. FOLD AT DOTTED LINE.



7017 1070 0000 6425 2792  
7017 1070 0000 6425 2792

U.S. Postal Service™  
CERTIFIED MAIL® RECEIPT

Domestic Mail Only

For delivery information, visit our website at [www.usps.com](http://www.usps.com)

OFFICIAL USE

Certified Mail Fee \$	Postmark Here
Extra Services & Fees (check box, add fee as appropriate)	
<input checked="" type="checkbox"/> Return Receipt (hardcopy) \$	
<input type="checkbox"/> Return Receipt (electronic) \$	
<input type="checkbox"/> Certified Mail Restricted Delivery \$	
<input type="checkbox"/> Adult Signature Required \$	
<input type="checkbox"/> Adult Signature Restricted Delivery \$	
Postage \$	
Total Postage and Fees \$	
Sent To <i>Maria Acosta-Duenas</i>	
Street and Apt. No., or PO Box No. <i>410 Tampico</i>	
City, State, ZIP+4® <i>CARLSBAD, NM 88220</i>	

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

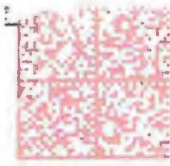
*X 156*  
*12-14*

PLACE STICKER AT TOP OF ENVELOPE TO THE RIGHT OF THE RETURN ADDRESS. FOLD AT DOTTED LINE  
**CERTIFIED MAIL**  
LUBBOCK TX 794

**15 CITY OF CARLSBAD**  
Planning, Engineering, and Regula  
**Code Enforcement Division**  
101 N. Halagueno St., PO Box 1569  
Carlsbad, New Mexico 88220  
Phone (575) 885-1185, Fax (575) 628-8379



7017 1070 0000 6425 2792



US POSTAGE  
ZIP 88220 \$ 007.82<sup>0</sup>  
02 4W  
0000385820 NOV 18 2022

4-157-129-243-170  
ACOSTA-DUENAS, MARIA  
410 TAMPICO ST  
CARLSBAD, NM 88220



*12/14*  
DEC 10  
MAIL  
758 DE 1 8812/18/22  
RETURN TO SENDER  
UNCLAIMED  
UNABLE TO FORWARD  
88220 546619

The following violation(s) of the Carlsbad Code of Ordin

88220 546619

Aug 3, 2023 at 5:57:30 PM



Aug 3, 2023 at 5:57:00 PM



Aug 3, 2023 at 5:58:56 PM





Aug 3, 2023 at 6:01:21 PM



Aug 3, 2023 at 6:01:35 PM





Feb 2, 2023 7:49:03 AM

**410** Tampico Street

Carlsbad

Eddy County

New Mexico



Feb 2, 2023 7:47:31 AM

**410** Tampico Street  
Carlsbad  
Eddy County  
New Mexico



Feb 2, 2023 7:47:45 AM  
410 Tampico Street  
Carlsbad  
Eddy County  
New Mexico

# City Of Carlsbad

## Inter-Office Memorandum

Dale Janway Mayor

John Lowe, City Manager

Date: August 1, 2023

To: Denise Madrid Boyea, City Attorney

From: Ken Ahrens, Fire Chief

Re: 410 Tampico

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On August 1, 2023, I inspected a property located at 410 Tampico. This property presents an **extreme** fire hazard for responding Firefighters and emergency personnel. I recommend that the buildings be demolished, the property be cleaned up, and the weeds and debris be removed under the following fire codes.

The International Fire Code, 2015 edition states:

### **Section 110 Unsafe Buildings**

**110.1 General.** If during the inspection of a building or structure or any building system, in whole or part, constitutes a clear and inimical threat to human life, safety or health, the fire code official shall issue such notice or orders to remove or remedy the conditions as shall be deemed necessary in accordance with this section and shall refer the building to the building department for any repairs, alterations, remodeling, removing or demolition required.

**110.1.1 Unsafe Conditions.** Structures or existing equipment that are or here after become unsafe or deficient because of inadequate means of egress or which constitute a fire hazard, or are otherwise dangerous to human life or the public welfare, or which involve illegal or improper occupancy or inadequate maintenance shall be deemed an unsafe condition. A vacant structure which is not secured against unauthorized entry as required by Section 311 shall be unsafe.

**110.1.2 Structural Hazards.** When an apparent structural hazard is caused by the faulty installation, operation or malfunction of any of the items or devices governed by this code, the fire official shall immediately notify the building official in accordance with Section 110.1

**110.4 Abatement.** The owner, operator or occupant of a building or premises deemed unsafe by the fire code official shall abate or cause to be abated or corrected such unsafe conditions by repair, rehabilitation, demolition, or other approved corrective action.

## Section 304 Combustible Waste Material

**304.1.1 Waste material.** Accumulations of wastepaper, wood, hay, straw, weeds, litter, or combustible or flammable rubbish of any type shall not be permitted to remain on a roof or in any court, yard, vacant lot, alley, parking lot, open space, or beneath a grandstand, bleacher, pier, wharf, manufactured home, recreational vehicle, or other similar structure.

**304.1.2 Vegetation.** Weeds, grass, vines or other growth that is capable of being ignited and endangering property, shall be cut down and removed by the owner or occupant of the premises.

## Section 311 Vacant Premises

**311.1 General.** Temporarily unoccupied buildings, structures, premises, or portions thereof including tenant spaces shall be safeguarded and maintained in accordance with this section.

**311.1.1 Abandoned premises.** Buildings, structures and premises for which an owner cannot be identified or located by dispatch of a certificate of mailing to the last known address, which persistently or repeatedly become unprotected or unsecured, which have been occupied by unauthorized persons or for illegal purposes, or which present a danger of structural collapse or fire spread to adjacent properties shall be considered, declared unsafe and abated by demolition or rehabilitation.

**311.2 Safeguarding vacant premises.** Temporarily unoccupied buildings, structures, premises, or portions thereof shall be secured and protected in accordance with this section.

**311.2.2 Security.** Exterior openings and interior openings accessible to other tenants or authorized persons shall be boarded, locked, blocked or otherwise protected to prevent entry by unauthorized individuals. The Fire Code Official is authorized to placard, post signs, erect barrier tape or take similar measures as necessary to secure public safety.

**311.3 Removal of combustibles.** Persons owning, or in charge of a vacant building or portion thereof, shall remove therefrom all accumulations of combustible material, flammable or combustible waste or rubbish and shall securely lock or otherwise secure doors, windows, and other openings to prevent entry by unauthorized persons. The premises shall be maintained clear of waste or hazardous materials.



Ken Ahrens, Fire Chief  
Carlsbad Fire Department

CITY OF CARLSBAD

INTER-OFFICE MEMORANDUM

---

Dale Janway, Mayor

John Lowe, City Administrator

August 1, 2023

TO: Denise Madrid Boyea, City Attorney

FROM: Nick Sullivan, Building inspector

RE: **410 Tampico St, Carlsbad NM**

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On August 1, 2023 I performed an inspection on the property located at 410 Tampico St. During our walk through of the property we found the house to be abandoned and occupied by squatters. The house was left in ruin. There are no utilities to the property. We noted major structural damage to the vertical supports to the front porch area, these have been replaced with temporary supports to keep the roof from collapsing. The entire roof structure and covering is in ruin. There was exposed wiring and open receptacles throughout the house making it unsafe. The interior plumbing throughout the house was not working correctly causing substantial health issues. All interior walls have sustained damage to the point that the interior of the house is unsuitable for human occupancy. In its current state this property is a serious risk to the general public. And should be condemned under the following sections of the International Property Maintenance Code.

**108.1.3- Structure Unfit for Human Occupancy.** A structure is unfit for human occupancy whenever the code official finds that such structure is unsafe, unlawful or, because of the degree to which the structure is in disrepair or lacks maintenance, is unsanitary, vermin or rat infested, contains filth and contamination, or lacks ventilation, illumination, sanitary or heating facilities or other essential equipment required by this code, or because the location of the structure constitutes a hazard to the occupants of the structure or to the public.

**108.1.5- Dangerous Structure or Premises-** For the purpose of this code, any structure or premises that have any or all of the conditions or defects described below shall be considered dangerous:

Any portion of a building, structure or appurtenance that has been damaged by fire, earthquake, wind, flood, deterioration, neglect, abandonment, vandalism or by any other cause to such an extent that it is likely to partially or completely collapse, or to become detached or dislodged.

Any portion of a building, or any member, appurtenance or ornamentation on the exterior thereof that is not of sufficient strength or stability, or is not so anchored, attached or fastened in place so as to be capable of resisting natural or artificial loads of one and one-half the original designed value.

The building or structure, or part of the building or structure, because of dilapidation, deterioration, decay, faulty construction, the removal or movement of some portion of the ground necessary for the support, or for any other reason, is likely to partially or completely collapse, or some portion of the foundation or underpinning of the building or structure is likely to fail or give way.

The building or structure, or any portion thereof, is clearly unsafe for its use and occupancy.

**Section 304- Exterior Structure**

**304.1- General.** The exterior of a structure shall be maintained in good repair, structurally sound and sanitary so as not to pose a threat to the public health, safety or welfare.



**304.7- Roofs and Drainage.** The roof and flashing shall be sound, tight and not have defects that admit rain. Roof drainage shall be adequate to prevent dampness or deterioration in the walls or interior portion of the structure. Roof drains, gutters and downspouts shall be maintained in good repair and free from obstructions. Roof water shall not be discharged in a manner that creates a public nuisance.

**Section 305- Interior Structure**

**305.1- General.** The interior of a structure and equipment therein shall be maintained in good repair, structurally sound and in a sanitary condition. *Occupants* shall keep that part of the structure which they occupy or control in a clean and sanitary condition. Every *owner* of a structure containing a *rooming house, housekeeping units, a hotel, a dormitory, two or more dwelling units* or two or more nonresidential occupancies, shall maintain, in a clean and sanitary condition, the shared or public areas of the structure and *exterior property*.

**Section 505 Water System**

**505.1 General.** Every sink, lavatory, bathtub or shower, drinking fountain, water closet, or other plumbing fixture shall be properly connected to either a public water system or to an approved private water system. All kitchen sinks, lavatories, laundry facilities, bathtubs and showers shall be supplied with hot or tempered and cold running water in accordance with the International Plumbing Code (and/or Uniform Plumbing Code).

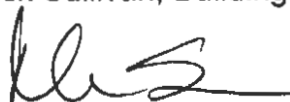
**Section 602- Heating Facilities**

**602.2 Residential Occupancies.** Dwellings shall be provided with heating facilities capable of maintaining a room temperature of 68 degrees F (20 degrees C) in all habitable rooms, bathrooms and toilet rooms based on the winter outdoor design temperature for the locality indicated in Appendix D of the International Plumbing Code. Cooking appliances shall not be used to provide space heating to meet the requirements of this section.

**Section 604- Electrical Facilities**

**604.2- Service.** The size and usage of appliances and equipment shall serve as a basis for determining the need for additional facilities in accordance with NFPA 70. Dwelling units shall be served by a three-wire, 120/240 volt, single-phase electrical service having a rating of not less than 60 amperes.

Nick Sullivan, Building inspector

 8-1-23

City of Carlsbad  
August 1, 2023

























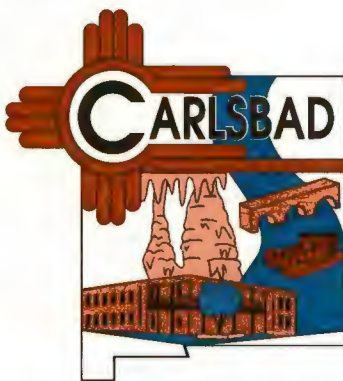












DALE JANWAY  
MAYOR

Post Office Box 1569  
Carlsbad, NM 88221-1569  
(575) 887-1191  
1-800-658-2713  
www.cityofcarlsbadnm.com

JOHN N. LOWE  
CITY ADMINISTRATOR

August 7, 2023

Maria Acosta-Duenas  
410 Tampico St.  
Carlsbad, NM 88220

RE: Dangerous Premises at the property known as 410 Tampico St., Carlsbad, NM

Dear Ms. Acosta-Duenas:

According to the records of the Eddy County Assessor's Office, you are the owner or have an interest in the property commonly known as **410 Tampico St., Carlsbad, NM**. The property has been inspected by the City Code Enforcement Office, the Building Inspector and the Fire Chief. They have found the property to be in violation of a number of health, safety, and building laws.

Because of the condition of the property, a Resolution has been prepared requiring the removal of the structure and cleaning of the property. The Carlsbad City Council will consider passing that Resolution at its meeting on **Tuesday, August 22, 2023 at 6:00 PM**. That meeting will be held in the Council Chambers in the Janell Whitlock Municipal Complex at 114 S. Halagueno St., Carlsbad, NM. You are encouraged to come to the meeting and speak with Council about the property. A draft of the Resolution is included with this letter.

If the Council adopts the Resolution, you must begin removing the structure, ruins, rubbish, wreckage, debris, and weeds from the property within ten days and complete the work within thirty days. The property must be left in a clean, level, and safe condition, suitable for further occupancy or construction and with all excavations filled. If the work is not done, the City may do the work itself or hire someone to do the work. All reasonable costs to the City for such work will become a lien against the property. The City may then foreclose the lien as allowed by law.

If you have any questions regarding this matter, please contact me at (575) 887-1191, or at the Municipal Building, 101 N. Halagueno, Carlsbad, NM 88220.

Sincerely,

Denise Madrid Boyea  
City Attorney

Enclosure

COUNCILORS

Ward 1  
EDDIE T. RODRIGUEZ  
LISA A. ANAYA FLORES

Ward 2  
JEFF FORREST  
J J CHAVEZ

Ward 3  
KARLA NIEMEIER  
JUDI WATERS

Ward 4  
MARK WALTERSCHEID  
WESLEY A. CARTER

**CITY OF CARLSBAD**  
**AGENDA BRIEFING MEMORANDUM**

Meeting Date: 8/22/2023

**DEPARTMENT:** Planning & Regulation

**BY:** Trysha Ortiz,  
Deputy Planning Director

**DATE:** 8/14/2023

**SUBJECT:** Request for Zone Change from "R-R" Rural Residential District to "R-2" Residential 2 District for a parcel totaling approximately 5.50 acres, located west of 301 W. Chapman Rd., legally described as Lot 2, Cox 5 Subdivision, pursuant to Section 3-21-1 et. Seq. NMSA 1978 and Sections 56-150(b) and 56-140(i), Carlsbad Code of Ordinances.

Applicant/Owner:  
TMA Apartments/Gary Millican  
1110 Aspen Ct  
Rockwall Tx, 75087

***\*The applicant provided the required notification to property owners within 100' and agreed to post the required sign 5-days prior to the public hearing as required by Sec. 56-140(i). The City will notify the property owners' 15-days prior to the City Council hearing and publish notification in the newspaper 30-days prior to said hearing.***

**SYNOPSIS, HISTORY AND IMPACT (SAFETY AND WELFARE/FINANCIAL/PERSONNEL/INFRASTRUCTURE/ETC.):**

The applicant has submitted a request for Zone Change from "R-R" Rural Residential District to "R-2" Residential 2 District for a parcel totaling approximately 5.50 acres, located west of 301 W. Chapman Rd., legally described as Lot 2, Cox 5 Subdivision

The property to the west is zoned "R-2" Residential 2 District; the properties to the north, south & east is zoned "R-R" Rural Residential District. This request would not create a spot-zone.

Section 56-40(c) states:

**(c) Residential 2 (R-2) District.**

The Residential 2 District is intended to accommodate higher density single-family, duplex, multiple family, and mobile home parks and subdivisions and to provide land-use protection for areas that develop in such a manner.

Comprehensive Plan: Strategy 2040 goals and policies that are applicable to this request are:

**Chapter 5: Land Use**

**Objectives:**

- To meet the commercial market demand and needs of existing and future Carlsbad residents.
- To provide for the consistent application of land use and development regulations in areas adjacent to the existing municipal boundary.
- To encourage redevelopment of vacant or underutilized properties for residential, commercial, or mixed-use development.

According to Zoning Ordinance **Sec. 56-150(b)(4). Amendments**, Findings Required, a statement of fact regarding each of the following findings is required:

(a) The proposed amendment will or will not adversely impact the public health, safety or general welfare and will or will not promote the original purposes of the Zoning Ordinance; and

(b) The proposed amendment responds or does not respond to changed conditions, such as changes in

public capital investments, road locations or functional classification, population trends, density, use or further studies that have been completed since adoption of the Zoning Ordinance; and

(c) The proposed amendment is or is not necessary in order to respond to State and/or Federal legislation; and

(d) The proposed amendment provides or does not provide additional flexibility in meeting the objectives of this Zoning Ordinance without lowering the standards of the Zoning Ordinance; and

(e) The proposed amendment is or is not in substantial compliance with the City's Comprehensive Plan or other City Master Plan; and

(f) The proposed amendment will or will not adversely affect the implementation of the goals and policies of the City's Comprehensive Plan or other City Master Plan; and

(g) The proposed amendment is justified in order to correct a mistake in the Official Zoning Map or the text of the Zoning Ordinance; and

(h) The proposed amendment is justified in order to respond to changes in the City's Comprehensive Plan or other City Master Plan including, but not limited to, changes in land use assumptions, surrounding uses, population forecasts, rates of land consumption, anticipated community needs or other factors.

**PLANNING AND ZONING COMMISSION RECOMMENDATION:** Based on review of the application and staff comments, at their meeting on July 10, 2023, the Planning and Zoning Commission considered this item and recommended approval with a vote of four (4) in favor of approval, none (0) against, one (1) absent and none (0) abstain.

**DEPARTMENT RECOMMENDATION (please check):**

	Approval	Denial	n/a		Approval	Denial	n/a
Public Works			X	Planning, Eng. & Reg. Dept	X		
Fire Department	X		X	Code Enforcement Division			X
Legal Department			X	Planning Division	X		
Police Department			X	Projects Department			X
Utilities Department	X			Building Division			X

**DEPARTMENT COMMENTS:**

Public Works: No comments.

Utilities Department: Recommend approval.

Building Department: No comments.

Fire Department: Recommend approval.

Code Enforcement: No comments.

Legal Department: No comments.

Planning Department: Recommend approval.

Police Department: No comments.

Projects Department: No comments

**BOARD/COMMISSION/COMMITTEE ACTION:**

- |   |  |  |  |
|---|--|--|--|
| <input checked="" type="checkbox"/> P&Z | <input type="checkbox"/> Lodgers Tax Board | <input type="checkbox"/> Cemetery Board  | <input checked="" type="checkbox"/> APPROVED |
| <input type="checkbox"/> Museum Board   | <input type="checkbox"/> San Jose Board    | <input type="checkbox"/> Water Board     | <input type="checkbox"/> DISSAPPROVED        |
| <input type="checkbox"/> Library Board  | <input type="checkbox"/> N. Mesa Board     | <input type="checkbox"/> _____ Committee |  |

Reviewed by  
City Administrator /s/John Lowe Date: 08/17/2023

ATTACHMENTS: Application materials, Ordinance, P & Z Minutes.

ORDINANCE NO. 2023- 14

AN ORDINANCE REZONING PART OF "R-R" RURAL RESIDENTIAL DISTRICT TO "R-2" RESIDENTIAL 2 DISTRICT FOR AN APPROXIMATELY 5.50 ACRE PROPERTY, LOCATED AT WEST OF 301 W. CHAPMAN RD., LEGALLY DESCRIBED AS LOT 2, COX 5 SUBDIVISION; PURSUANT TO SECTION 3-21-1 ET. SEQ. NMSA 1978 AND SECTIONS 56-150(B) AND 56-140(I), CARLSBAD CODE OF ORDINANCES.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CARLSBAD, EDDY COUNTY, NEW MEXICO, that:

The official zoning map of the City is hereby amended to rezone part of "R-R" Rural Residential District to "R-2" Residential 2 District, for an approximately 5.50 acre property, located at west of 301 W. Chapman., legally described as:

LOT 2, COX 5 SUBDIVISION

INTRODUCED, PASSED, ADOPTED AND APPROVED this 22<sup>ND</sup> day of August, 2023.

---

DALE JANWAY, MAYOR

ATTEST:

---

CITY CLERK

**MINUTES OF THE REGULAR MEETING OF THE**

**City of Carlsbad  
Planning & Zoning Commission**

**Monday, July 10, 2023 at 5:00 p.m.**

**Meeting Held in the Janell Whitlock Municipal Complex Council Chambers  
114 S. Halagueno St.**



CITY OF CARLSBAD  
CARLSBAD, NEW MEXICO

**PLANNING AND ZONING COMMISSION**

Monday, July 10, 2023 at 5:00 PM  
Janell Whitlock Municipal Complex Council Chambers  
114 S. Halagueno Street  
GoToMeeting ID: 610-874-749  
US Phone: (224) 501-3412 Access Code: 610-874-749  
<https://meet.goto.com/610874749>

1. Roll call of voting members and determination of quorum
2. Approval of Agenda
3. Approval of Minutes from the Meeting held June 5, 2023
4. Report from the Planning Department regarding a request for a Variance to reduce the required side property setback from 7.5' to 5' at 501 Grazer Ln., zoned "R-1" Residential 1 District.
5. Consider a request for a Variance from Sec. 56-90(b) of the Carlsbad Zoning Ordinance to reduce the required side property setback from 5' to 2'2" at 1022 Alamosa St., zoned "R-1" Residential 1 District.
6. Consider a request for a Variance from Sec. 56-90(b) of the Carlsbad Zoning Ordinance to reduce the required rear property setback from 20' to 3' at 3503 S. Sunny view Ave., zoned "R-1" Residential 1 District.
7. Consider a request for a Variance from Sec. 56-90(b) of the Carlsbad Zoning Ordinance to reduce the required rear property setback from 10' to 0' at 3810 Jasper Dr., zoned "R-1" Residential 1 District.
8. Consider a recommendation to the City Council regarding the request for a change of zoning from "R-1" Residential 1 District to "R-2" Residential 2 District for an approximately 2.17 acre property, located at 2412 Tulip St., legally described as Lot 14, Block B, Hall Subdivision.
9. Consider a recommendation to the City Council regarding the request for a change of zoning from "R-R" Rural Residential District to "R-2" Residential 2 District for approximately 5.5 acres, located west of 501 Chapman Rd., legally described as Lot 2, Cox 5 Subdivision.

10. Consider a recommendation to the City Council regarding the request for a change of zoning from "R-1" Residential 1 District to "R-2" Residential 2 District for an approximately 0.23 acre property, located at the northwest intersection of N. First St. and NE First St., legally described as Lot 16, Block 1, May Subdivision.
11. Report regarding Summary Review Subdivisions
12. Adjourn



**FOR INFORMATION ONLY**

Agendas and Planning and Zoning Commission meeting minutes are available on the City web site:

[cityofcarlsbadnm.com](http://cityofcarlsbadnm.com)

or may be viewed in the Office of the City Clerk or at the Carlsbad Public Library during normal and regular business hours

**PLANNING AND ZONING COMMISSION MEETING SCHEDULE**

- Regular meeting – Monday, August 7<sup>th</sup>, 2023 at 5:00 p.m.

<p>If you require hearing interpreter, language interpreters or auxiliary aids in order to attend and participate in the above meeting, please contact the City Administrator's office at (575) 887-1191 at least 48 hours prior to the scheduled meeting time.</p>
---



**MINUTES OF A REGULAR MEETING OF THE CITY OF CARLSBAD PLANNING &  
ZONING COMMISSION HELD IN THE JANELL WHITLOCK MUNICIPAL COMPLEX  
COUNCIL CHAMBERS,  
114 S. HALAGUENO STREET, JULY 10, 2023 AT 5:00 P.M.**

**VOTING MEMBERS PRESENT:**

**JAMES MCCORMICK  
BRAD NESSER  
TRENT CORNUM  
VALERIE BRANSON**

**CHAIRPERSON  
COMMISSIONER  
COMMISSIONER  
COMMISSIONER**

**VOTING MEMBERS ABSENT:**

**LINDA WILSON**

**COMMISSIONER**

**EX-OFFICIO MEMBERS PRESENT:**

**JEFF PATTERSON  
TRYSHA ORTIZ**

**PLANNING DIRECTOR  
DEPUTY PLANNING DIRECTOR**

**SECRETARY PRESENT:**

**VANESSA ORNELAS**

**PLANNING AND REGULATION  
DEPARTMENT SECRETARY**

**OTHERS PRESENT:**

**DENISE MADRID BOYEA  
WAYNE BALLARD  
DAVID GUERRERO  
DORIS HOLLAND  
PETE FLOREZ  
SANDRA FLOREZ  
VICKI MILLER  
ANTHONY MILLER  
TIFFANY ROBERTS  
JABALI SANDERS  
ALONDRA VALDEZ  
PHILLIP HUSTON  
ALY MYRIC  
GLORIA P  
GIOVANNAH JACKSON  
ALEXANDER MILLICAN  
ANTHONY HONAKER  
HENRY CASTANEDA  
SHARA BROWNING  
BHAKTI SALIAN  
MEENA PARMAS  
JOHN WATERS**

**CITY OF CARLSBAD  
2004 PEPPER TREE  
3501 HIDALGO  
503 GRAZER LN  
501 W CHAPMAN  
501 W CHAPMAN  
1003 COUNTRYSIDE PL  
1003 COUNTRYSIDE PL  
3593 S SUNNYVIEW  
3593 S SUNNYVIEW  
3810 JASPER  
50 BITTER CHERRY  
  
7417 SCHOONER RD  
301 CHAPMAN RD  
1022 ALAMOSA  
9228 PORTER RD  
307 VINEYARD LN  
501 GRAZER LN  
501 GRAZER LN  
CARLSBAD DEPARTMENT OF  
DEVELOPMENT  
1006 COUNTRYSIDE PL  
1624 N MESA  
301 N ALAMEDA**

**BRENDA RECTOR  
VANCE JENKINS  
BART FRINTZ**

Time Stamps and headings below correspond to recording of meeting and the recording is hereby made a part of the official record.

0:00:00 Start Recording [5:00:51 PM]

0:00:08 **1. Roll call of Voting Members and Determination of Quorum**

Roll was called, confirming the presence of a quorum of commission members. The following members were present— **Mr. McCormick, Mr. Nesser, Mr. Cornum, and Ms. Branson.** Absent—**Ms. Wilson.**

0:00:25 **2. Approval of Agenda**

**Mr. Nesser** made a motion to approve the Agenda; **Mr. Cornum** seconded the motion. The vote was as follows: **Yes-- Mr. McCormick, Mr. Nesser, Mr. Cornum, and Ms. Branson.** No—None. Absent—**Ms. Wilson.** Abstained—None. The motion carried.

0:00:55 **3. Approval of Minutes from the Meeting held June 5, 2023**

**Mr. Cornum** made a motion to approve the Minutes from the regular meeting held on June 5<sup>th</sup>, 2023; **Ms. Branson** seconded the motion. The vote was as follows: **Yes-- Mr. McCormick, Mr. Nesser, Mr. Cornum, and Ms. Branson.** No—None. Absent—**Ms. Wilson.** Abstained—None. The motion carried.

0:01:06 **4. Report from the Planning Department regarding a request for a Variance to reduce the required side property setback from 7.5' to 5' at 501 Grazer Ln., zoned "R-1" Residential 1 District.**

**Bhakti Salian and Meena Parmaz** approach the podium. **Jeff Patterson** explains that this item was last heard at the February 6, 2023 Planning & Zoning Commission meeting. At that meeting, the commission granted the applicant six months to complete the construction, remove the balcony along the eastern edge of the addition and obtain a Certificate of Occupancy. **Ms. Salian** begins to explain that she has completed the construction side of the project but is still working on having the construction debris removed from the property and has received her Certificate of Occupancy. **Mr. McCormick** inquired about the time it has taken to complete this project. **Ms. Salian** goes on to explain the reason for the extended time was that some neighbors had concerns regarding the subdivision covenants. She also explains that she was able to find the proper help to assist in bringing the project up to code. **Mr. McCormick** asked Mr. Patterson what was initially expected of Ms. Salian before this meeting. **Mr. Patterson** provided a copy of the determination letter, outlining the items specified by the commission at the February meeting. **Ms. Salian** goes on to explain that they have removed the overhang on the building. Photos were provided showing the completion. **Mr. McCormick** opened public comment. **Doris Holland** approached the podium with concerns about the cosmetic side of the project being unfinished and also provided photos. She has expressed her unhappiness with the time it has taken for this project to be completed. She believes the homeowner should be penalized for every day the project goes unfinished. **Ms. Holland** also expressed her opinion that the city is only willing to work with the applicant because the city stands in fear of a lawsuit. **Mr. McCormick** acknowledged the project has gone on much longer than it should have. **Mr. McCormick** asked that the Certificate of Occupancy be explained so that those in attendance can understand the requirements to obtain a Certificate of Occupancy. **Mr. Patterson** explains a Certificate of Occupancy is issued when the project meets completion per the building code and the department deems the structure safe to occupy. **Mr. Cornum** explains his motion at the previous hearing on this project was that the project was to be one hundred percent complete. Though the Certificate of Occupancy was obtained he asked **Ms. Holland** a time frame of when she would like to see the cosmetics completed. **Ms. Holland** asked again about penalties towards the applicant for every day the job is unfinished. **Mr. Cornum** explains the commission does not have the authority to process the penalties in question. **Ms. Holland** expressed she would like to see the whole addition removed as though it would never have happened and she would like to see that the request for the variance be denied. **Mr. Cornum** then asked if maybe this is more of an emotional standpoint rather

than a reasonable one. He also expressed that there is no gain to **Ms. Holland** if the request is denied. **Mr. Cornum** then asked **Ms. Salian** when she could expect the project to be one hundred percent complete. **Ms. Salian** also provided photos showing the progress made and explained because they were unable to have a professional complete the painting they are having to complete it themselves. **Mr. McCormick** acknowledged the items that were asked to be completed at the last hearing were finished. **Ms. Branson** also expressed her concern for the trash still being on the job site and the stucco being unfinished has become an issue. **Ms. Salian** mentioned the trash was not part of the requirements for the variance to be approved. **Mr. Cornum** goes over the motion once again from the previous hearing on this item. **Ms. Salian** asks what is expected of her before this item can be approved. **Mr. McCormick** closed public comment. **Mr. Nesser** asked how much construction is still ongoing **Ms. Salian** explained the construction is complete aside from the stucco and paint.

**Mr. Cornum** made a motion for approval; **Ms. Branson** seconded the motion. The vote was as follows: **Yes-- Mr. McCormick and Ms. Branson** No— **Mr. Nesser and Mr. Cornum**. Absent—**Ms. Wilson**. Abstained—None. The motion did not pass.

**Mr. Cornum** explains again that the project needs to be completed to one hundred percent. **Mr. Patterson** explains the P&Z commission can place stipulations on the item to be approved.

**Mr. Cornum** made a motion to rehear the item at the August 7<sup>th</sup> meeting with the following conditions: pictures be provided to P&Z showing completed work and trash removed from the property. **Ms. Branson** seconded the motion. The vote was as follows: **Yes-- Mr. McCormick, Mr. Nesser, Mr. Cornum, and Ms. Branson** No—. Absent—**Ms. Wilson**. Abstained—None.

0:42:27            **5. Consider a request for a Variance from Sec. 56-90(b) of the Carlsbad Zoning Ordinance to reduce the required side property setback from 5' to 2'2" at 1022 Alamosa St., zoned "R-1" Residential 1 District.**

**Anthony Honaker** approached the podium. **Trysha Ortiz** explained that the applicant is seeking a variance to allow the placement of a carport on the side of his home that would result in a 2'2" side setback. **Mr. Honaker** explains that the reason for wanting to place the carport on the side of the home rather than in the front of the home was the fear of blocking the view of oncoming traffic which could potentially be an issue for citizens who approach the intersection and also because there is no structure to that side of his home there for a fire hazard for a neighbor is nonexistent. **Mr. McCormick** inquires about the material to be used for the carport. **Mr. Honaker** explains it will be built out of aluminum. No public comments were made. **Mr. Cornum** explains he prefers the structure to be placed on the side of the home.

**Mr. Nesser** made a motion for approval with the condition that a fence be built no taller than 4'; **Mr. Cornum** seconded the motion. The vote was as follows: **Yes-- Mr. McCormick, Mr. Nesser, Mr. Cornum, and Ms. Branson**. No—None. Absent—**Ms. Wilson**. Abstained—None. The motion carried.

0:50:00            **6. Consider a request for a Variance from Sec. 56-90(b) of the Carlsbad Zoning Ordinance to reduce the required rear property setback from 20' to 0' at 3503 S. Sunny View Ave., zoned "R-1" Residential 1 District.**

**Tiffany Roberts and Jabali Sanders** approach the podium. **Mr. Patterson** explains that the applicants are asking for a variance to reduce the rear property setback from 20' to 0' to allow the placement of a shed. **Mr. McCormick** requests that the applicant give a better explanation as to what their plans are for the property. **Ms. Roberts** states that they would like to place a 20'x12' shed structure on the property but the 20' setback takes up half of the yard which makes it impossible to place the shed and still be able to utilize the backyard as such. **Mr. Cornum** inquires if the 5' side setback is ok. **Ms. Roberts** replies that they would like to leave some space in the side setback. **Mr. Cornum** advises that a 10' rear setback may be more reasonable. **Ms. Roberts** still prefers the 0' rear setback. **Mr. McCormick** opens for public

comment. No public comments were made. **Mr. McCormick** states it may be denied at a 0' rear setback and asks the applicant if she would like to revisit the original request of a 3' rear setback. **Mr. Cornum** requests to see an aerial view of the neighboring property and goes on to explain if a home is eventually built on that property, it would be facing to the side and they would then have a 5' side setback which would then call for a concern of a fire hazard being that the structures are so close. **Ms. Roberts** then asks if she could get approved for a 5' rear setback. **Mr. Cornum** said no due to fire hazards.

**Mr. Nesser** made a motion for approval of a 10' rear setback with the condition of a building no larger than 20'x12'; **Mr. Cornum** seconded the motion. The vote was as follows: **Yes-- Mr. McCormick, Mr. Nesser, Mr. Cornum, and Ms. Branson.** No—None. Absent—**Ms. Wilson.** Abstained—None. The motion carried.

01:05:55        **7. Consider a request for a Variance from Sec. 56-90(b) of the Carlsbad Zoning Ordinance to reduce the required rear property setback from 10' to 0' at 3810 Jasper Dr., zoned "R-1" Residential 1 District**

**Alondra Valdez** approached the podium. **Mr. Patterson** explains that the applicant is requesting a variance to allow the rear setback to be reduced from 10' to 0'. **Ms. Valdez** explains they would like to place a shop in the far left corner of the property. **Mr. Valdez** explains the direction he would like to place the structure. He explains he would use the shop to store a UTV. With the 0' rear setback that would leave the applicant with just enough room to fit the UTV between the structure and the ground level AC unit to enter the building. **Mr. Valdez** presents photos of the planned structure. **Mr. McCormick** then inquires about the water drainage issue it may cause with the neighbor. **Mr. Valdez** then states even a 3' rear setback would suffice. **Ms. Branson** asks if the variance is only for a 0' rear setback. **Mr. Valdez** explains the variance was requested for both the rear and the side. **Mr. McCormick** asks if he is also wanting to ask for a 0' side setback. **Mr. Valdez** explains 3' would be his request for the side setback. **Mr. Cornum** inquires if they would have room for drainage with a 3' rear and 3' side setback. **Mr. McCormick** opens public comment. No comments were made.

**Mr. Cornum** made a motion for approval of a 3' side and rear setback and a structure no larger than 15'x20'; **Mr. Nesser** seconded the motion. The vote was as follows: **Yes-- Mr. McCormick, Mr. Nesser, Mr. Cornum, and Ms. Branson.** No— None. Absent—**Ms. Wilson.** Abstained—None. The motion carried.

1:18:31        **8. Consider a recommendation to the City Council regarding the request for a change of zoning from "R-1" Residential 1 District to "R-2" Residential 2 District for an approximately 2.17 acre property, located at 2412 Tulip St., legally described as Lot 14, Block B, Hall Subdivision.**

**Philip Huston** approaches the podium. **Mr. Patterson** explains that the request is for a zone change from "R-1" Residential 1 District to "R-2" Residential 2 District. **Mr. Huston** explains the need for more housing to fulfill the needs of the patients who need assistance. With the growing number of people needing sober living assistance, the overflow in residence has been causing the facility to deny the members of the community who are needing the services provided by Life House Inc. He explains the program increases the likely hood of success with the clients who are currently able to utilize sober living facilities. **Mr. Cornum** inquires about staffing in these facilities. **Mr. Huston** explains they have a designated person for each facility, though they don't live on the property, the facility is monitored by security cameras. There is a process of checking in and out of the residence every time a person arrives or leaves the premises. He explains the process has worked thus far with minimal to no issues. **Mr. McCormick** opens for public comment. **Brenda Rector** approaches the podium against the proposed zone change. She presents a petition and also explains she was miss informed of the proposed action. **Mr. McCormick** explains they are not approving the use of the property but the zone changes itself. **Ms. Ortiz** mentions there is a wide range of signatures on the petition from the neighborhood; approximately 51 signatures were collected. **Mr. Huston** presents the flyer that was sent to each person in the

neighborhood back in July 2018. **Mr. Cornum** inquires if there is any fence around the property **Mr. Huston** explains there is a nicely built fence around the entire property. **Ms. Rector** expresses her concern for the residents being free to roam and the way the check-in/out process is she fears for the safety of the neighbors and the school that is also in the neighborhood. **Mr. Huston** explains that there have not been any complaints from the residents. **Ms. Branson** asks if the facility only houses women. **Mr. Huston** explains that it is currently functioning for women and children. **Ms. Branson** then asks if it is run similarly to the facility on Westridge. **Mr. Huston** explains there are different levels of care in each facility and it is run by the same organization. **Mr. Cornum** then asks to view a drawn plan to better explain what plans are in place for the property. **Shara Browning** approaches the podium in favor of the proposed request as a member of the LifeHouse board. She explains the accomplishments and accuracy of the system and expresses her concern for the need for these facilities to heal our community. She also explains that the property will be properly landscaped so that will help with the trash and weed issue. **Ms. Browning** also states that the residents have to undergo a 30-day rehabilitation to qualify for assistance from LifeHouse so the current residents have already been through a detox before arriving at the facility. **John Waters** also speaks in favor of the proposed request. He explains the positive effects this type of housing will have on our community with the current unemployment rate in Carlsbad. He believes it will help the residents become productive members of society and will also help fill the large demand for employees needed in this community. **Vicki Miller** approaches the podium against the request with her main concern being is the plan is showing several buildings rather than the two proposed buildings to be placed and the traffic that it is going to bring into the neighborhood. **Mr. Cornum** asks if this is a phased project. **Mr. Huston** explains the current plan is two houses on the NE corner of the property, which is what they have raised funds for. The plan currently shows some possibilities with the help of the community. **Ms. Miller** asks if the facilities will house men in the future. **Ms. Branson** asks how many facilities currently exist and if there have been any issues. **Mr. Huston** states he has not had any issues yet. **Jay Jenkins** approached the podium in favor of the request. He explains they turn people away every day which takes away from the percentage of recovery. He also explains similar concerns were brought to their attention when they took over the Landsun facility. However, since then, the neighbors have not expressed concern. **Mr. McCormick** closed public comment. **Mr. McCormick** explains they only make the zone change recommendation and the protocol is that all zoning changes are brought before City Council. **Mr. Cornum** explains he is sympathetic to the concerns of the neighborhood. He also believes the facility is needed and he does trust the process.

**Mr. Nesser** made a motion for approval; **Ms. Branson** seconded the motion. The vote was as follows: **Yes-- Mr. McCormick, Mr. Nesser, Mr. Cornum, and Ms. Branson.** No—None. Absent—**Ms. Wilson.** Abstained—None. The motion carried.

**Mrs. Rector** approached the podium to express her concern that the board and the City of Carlsbad do not listen to the concerns and opinions of the people of the public.

1:52:57            **9.        Consider a recommendation to the City Council regarding the request for a change of zoning from “R-R” Rural Residential District to “R-2” Residential 2 District for approximately 5.5 acres, located west of 501 Chapman Rd., legally described as Lot 2, Cox 5 Subdivision.**

**Alexander Millican** approached the podium and explains the proper address should be 301 Chapman Rd. **Mr. Patterson** gives the synopsis. **Mr. Millican** explains that the site plan calls for 108 units but states it may only be 104 units depending on the parking lot. If the City allows for the fence to be removed to accommodate parking they would then move forward with the 4 additional units. He also explains that there should not be any interruptions with the sewer lines in the neighborhood because the lift station that was built for the previous phase should also carry the current phase in question. **Mr. McCormick** opens public comment. **Mr. Waters** approached the podium expressing the desperate need for extra housing with hopes to help accommodate large families who are currently living in temporary housing such as RV parks. **Pete Florez** approached the podium against the request. Though he agrees there is a need for housing he expresses that being the neighboring property the traffic will then increase causing a more

congested area. He also explains that he is concerned for the safety of the children who do reside in these complexes since there is currently no designated play area, they are currently playing in the parking lots and on top of the transformers. He goes on to point out the lights that are shining directly into his backyard. He also expresses concern for the foundations of the current homes because the vibration from the current construction is felt throughout the neighborhood. **Mr. Florez** also fears the loss of his privacy being that the three stories of balconies are currently planned to be facing directly at his home. **Ms. Florez** also expresses there is not enough infrastructure as far as schools, parks, and additional street lights. **Mr. Jenkins** approached the podium in favor of the request. Though he is sympathetic to the residents in the neighborhood he explains the growth in the City of Carlsbad is inevitable. He points out that there are signs indicating there is a plan for a shopping center on the north side of Chapman Rd. He expresses his appreciation for the Millican's great work on past projects although they have run into some issues with previous contractors they continue to be on top of their projects to ensure the work is being done properly. **Giovanna Jackson** approached the podium in favor of the request. She currently works for the Millicans as the Office Manager and explains that they have not had any prior issues with the residence. She also explains the inevitable growth in the area. **Ms. Branson** inquires about the possibility of a "better" fence being built between the current neighbors and the property in question. **Mr. Millican** states he has already offered to add a fence between the properties. **Mr. Cornum** also explains the area is growing commercially and residentially. He then explains out of respect for the neighbors it would be appreciated to see a fence put up. **Mr. Millican** goes on to explain his plans for the needed fence and also addresses the children residing in the complex. He explains there is a plan for a playground and also a dog park. **Mr. Nesser** states the need for a possible bus shelter for the children who wait along the street for a bus. **Mr. Millican** agrees the area could use a designated area for the children to wait where they are safe from the traffic. **Mr. Cornum** circled back around to the fence issue, he asked if it was possible to motion for approval with conditions that they are required to add the fence along the neighboring properties. **Mr. Florez** requests a 7ft. in height solid brick fence. **Mr. Millican** explains they plan for a 700 ft. in length, he is in the process of getting pricing for other solid materials. **Ms. Patterson** explains that the commission nor the council is allowed to place a condition on a zoning request. **Mr. McCormick** explains they are only voting on the current request without conditions.

**Mr. Cornum** made a motion for approval; **Ms. Branson** seconded the motion. The vote was as follows: Yes-- **Mr. McCormick, Mr. Nesser, Mr. Cornum, and Ms. Branson.** No—None. Absent—**Ms. Wilson.** Abstained—None. The motion carried.

2:22:32            **10. Consider a recommendation to the City Council regarding the request for a change of zoning from “R-1” Residential 1 District to “R-2” Residential 2 District for an approximately 0.23 acre property, located at the northwest intersection of N. First St. and NE First St., legally described as Lot 16, Block 1, May Subdivision.**

**Wayne Ballard** along with **David Guerrero** approached the podium. **Mr. Patterson** explains that the request for a zone change from “R-1” Residential 1 District to “R-2” Residential 2 District. **Mr. Ballard** explains they intend to build a four-plex unit to increase housing. **Mr. McCormick** opens public comment. **Mr. Waters** approaches the podium in favor of the request. He explains the project is going to improve the area and believes a four-plex is a great plan for the property. **Mr. McCormick** closed public comment.

**Mr. Nesser** made a motion for approval; **Ms. Branson** seconded the motion. The vote was as follows: Yes-- **Mr. McCormick, Mr. Nesser, Mr. Cornum, and Ms. Branson.** No—None. Absent—**Ms. Wilson.** Abstained—None. The motion carried

2:26:33            **11. Report regarding Summary Review Subdivisions**

**Mr. Patterson** reported on the Summary Reviews. Nothing unusual was noted.

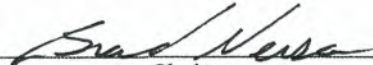
2:29:29

**12. Adjourn**

The meeting was adjourned.

2:29:32

Stop Recording [7:29:32 PM]

  
\_\_\_\_\_  
Chairman

  
\_\_\_\_\_  
Date



Receipt Date Stamp

CITY OF CARLSBAD

Planning, Engineering, and Regulation Department

PO Box 1569, Carlsbad, NM 88221

Phone (575) 885-1185

Fax (575) 628-8379

ZONING CHANGE APPLICATION

Sec. 56-150(b)

Application Date: 6/16/23
Existing Zoning: R-R

Fee Paid (\$100.00):
Proposed Zoning: R-2

APPLICANT INFORMATION:

Gary Millican 1110 Aspen Ct Rockwall Tx 75087
Rockwall Tx 75087 2146493040 millicanalexander@gmail.com

PROPERTY OWNER INFORMATION (attach separate sheet for multiple owners):

TMA Apartments 1110 Aspen Ct
Rockwall Tx 75087 2146493040 millicanalexander@gmail.com

\* A signed affidavit from the property owner(s), consenting to submittal of the application, must be included with the application.

LEGAL DESCRIPTION AND/OR STREET ADDRESS OF PROPERTY (INCLUDE A MEETS AND BOUNDS DESCRIPTION FOR UNPLATTED LAND, ATTACH SEPARATE SHEET, IF NECESSARY):

Lot 2, Cox 5 Subdivision

ADDRESS LOT BLOCK SUBDIVISION



**REASON FOR THE REQUEST**

An amendment to the Official Zoning Map or to the Text of the Zoning Ordinance must be justified by one or more of the following. Check all that apply:

- The proposed amendment will not adversely impact the public health, safety or general welfare and will or will not promote the original purposes of the Zoning Ordinance.
- The proposed amendment responds to changed conditions, such as changes in public capital investments, road locations or functional classification, population trends, density, use or further studies that have been completed since adoption of the Zoning Ordinance.
- The proposed amendment is necessary in order to respond to State and/or Federal legislation.
- The proposed amendment provides additional flexibility in meeting the objectives of this Zoning Ordinance without lowering the standards of the Zoning Ordinance.
- maybe*  ? The proposed amendment is in substantial compliance with the City's Comprehensive Plan or other City Master Plan.
- The proposed amendment will not adversely affect the implementation of the goals and policies of the City's Comprehensive Plan or other City Master Plan.
- The proposed amendment will correct a mistake in the Official Zoning Map or the text of the Zoning Ordinance.
- The proposed amendment is justified in order to respond to changes in the City's Comprehensive Plan or other City Master Plan including, but not limited to, changes in land use assumptions, surrounding uses, population forecasts, rates of land consumption, anticipated community needs or other factors.

**FOR OFFICIAL USE ONLY:**

**Required prior to P & Z:**

Complete Application Including:  Map  Fee  Letter  Notification  Sign Agreement

**Required prior to City Council:**

Council Hearing Date: \_\_\_\_\_ Publication Date: \_\_\_\_\_

Property Owner Notification Sent (within 100' minimum.): \_\_\_\_\_

ABM  Staff Comments  Application Packet  Draft Ordinance  P&Z Minutes

Council Action:  Approved  Denied  Other Ordinance No.: \_\_\_\_\_

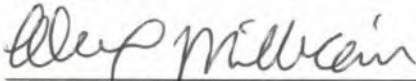


## NOTIFICATION SIGN POSTING AGREEMENT

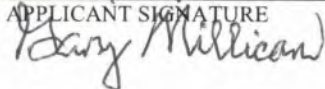
Notification of Public Hearings before the City of Carlsbad Planning and Zoning Commission is required pursuant to Sec. 56-140(i).

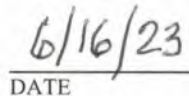
- Signs shall be posted a minimum of 5 days prior to and shall be removed a maximum of 5 days after the public hearing.
- If the sign is not posted as required, the application will be delayed and will not be considered at the public hearing as scheduled.
- The sign shall be posted at the street side property line with a secure stake provided by the applicant.

I have read and understand these requirements. I understand where the sign is to be located and my obligation to post the sign prior to the public hearing and remove it afterwards.



APPLICANT SIGNATURE





DATE

Sign issued by: \_\_\_\_\_  
Staff Member

This is a written explanation for the request to change zoning on (lot 2 cox 5 subdivision) which I believe the address will end up being 401 w chapman Carlsbad nm 88220.

Zoning change to R-2

I am the owner of cavern city apartments at 301 w chapman and I have purchased the lot next to it to build phase 2 of the cavern city apartments.

This second phase would not need to hook up to the sewer line just put in down the road from us as I built a lift station and forced main for phase one that was built big enough for phase 2.

Phase 2 will be anywhere from 100-105 units the architect is working on the site plan now and by the time the hearing comes around I should know how many units exactly.

7022 3330 0000 4896 9529

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Extra Services & Fees (check box, add fee as appropriate)	\$0.00
<input type="checkbox"/> Return Receipt (hardcopy)	\$0.00
<input type="checkbox"/> Return Receipt (electronic)	\$0.00
<input type="checkbox"/> Certified Mail Restricted Delivery	\$0.00
<input type="checkbox"/> Adult Signature Required	\$0.00
<input type="checkbox"/> Adult Signature Restricted Delivery	\$0.00
Postage	\$0.63
Total Postage and Fees	\$4.78

0240  
09

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06/16/2023

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Street and Apt. No., or P.O. Box No.  
501 W Chapman Rd

City, State, ZIP+4®  
Carlsbad NM 88220

7022 3330 0000 4896 9482

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Carlshad, NM 88220

Certified Mail Fee	\$4.15
\$	
Extra Services & Fees (check box, add fee as appropriate)	\$0.00
<input type="checkbox"/> Return Receipt (hardcopy)	\$0.00
<input type="checkbox"/> Return Receipt (electronic)	\$0.00
<input type="checkbox"/> Certified Mail Restricted Delivery	\$0.00
<input type="checkbox"/> Adult Signature Required	\$0.00
<input type="checkbox"/> Adult Signature Restricted Delivery	\$0.00
Postage	\$0.63
\$	
Total Postage and Fees	\$4.78
\$	

0240  
09

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06/16/2023

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130 Cougar Rd

City, State, ZIP+4®  
Carlshad NM 88220

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Certified Mail Fee	\$4.15
Extra Services & Fees (check box, add fee as appropriate)	\$0.00
<input type="checkbox"/> Return Receipt (hardcopy)	\$0.00
<input type="checkbox"/> Return Receipt (electronic)	\$0.00
<input type="checkbox"/> Certified Mail Restricted Delivery	\$0.00
<input type="checkbox"/> Adult Signature Required	\$0.00
<input type="checkbox"/> Adult Signature Restricted Delivery	\$0.00
Postage	\$0.63
Total Postage and Fees	\$4.78

0240  
09

Postmark  
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06/16/2023

Sent To

Street and Apt. No., or PO Box No.  
4313 Caballero Dr

City, State, ZIP+4®  
Carlsbad NM 88220

7022 3330 0000 4896 9505

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Carlsbad, NM 88221

Certified Mail Fee	\$4.15
\$	\$0.00
Extra Services & Fees (check box, add fee as appropriate)	
<input type="checkbox"/> Return Receipt (hardcopy)	\$0.00
<input type="checkbox"/> Return Receipt (electronic)	\$0.00
<input type="checkbox"/> Certified Mail Restricted Delivery	\$0.00
<input type="checkbox"/> Adult Signature Required	\$0.00
<input type="checkbox"/> Adult Signature Restricted Delivery	\$0.00

Postage	\$0.63
\$	\$0.63
Total Postage and Fees	\$4.78
\$	\$4.78

0240  
09

Postmark  
Here

06/16/2023

Sent To

Street and Apt. No., or PO Box No.

PO Box 548

City, State, ZIP+4®

Carlsbad NM 88221

PS Form 3800, April 2015 PSN 7530-02-000-9047

See Reverse for Instructions



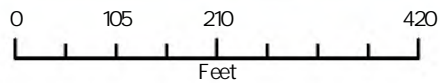
Scale: 1:2,400  
1 inch = 200 Feet

# Zone Change

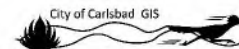
Map # 2828\_ed01  
Date: 6/19/2023



 Roads  
 Water Main



IMPORTANT: Maps, products and data are NOT surveyor quality and are only to be used as a reference.

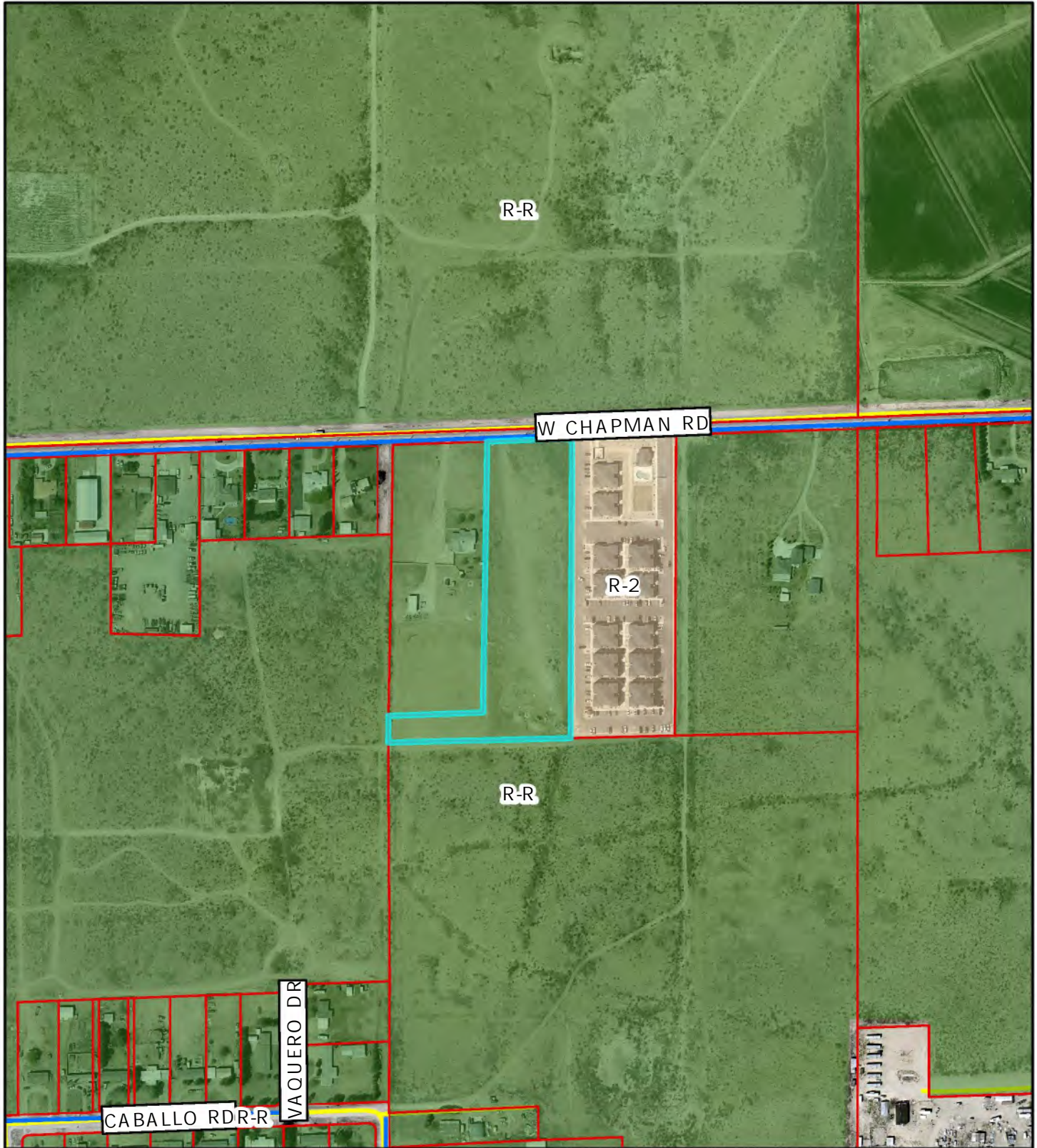


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1 inch = 400 Feet

# Zone Change

Map # 2828\_ed02

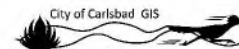
Date: 6/19/2023



- Zoning
- R-2
  - R-R
  - Roads
  - Water Main

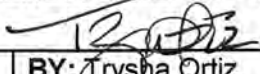


IMPORTANT: Maps, products and data are NOT surveyor quality and are only to be used as a reference.



**CITY OF CARLSBAD**  
**AGENDA BRIEFING MEMORANDUM**

Meeting Date: 8/22/2023

<b>DEPARTMENT:</b> Planning & Regulation	<b>BY:</b>  Trysha Ortiz, Deputy Planning Director	<b>DATE:</b> 8/14/2023
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**SUBJECT:** Request for Zone Change from "R-1" Residential 1 District to "R-2" Residential 2 District for a parcel totaling approximately 0.23 acres, located at the northwest intersection of N. First St & NE First St., legally described as Lot 16, Block 1, May Subdivision, pursuant to Section 3-21-1 et. Seq. NMSA 1978 and Sections 56-150(b) and 56-140(i), Carlsbad Code of Ordinances.

Applicant/Owner:  
Wayne Ballard  
2004 Pepper Tree Place  
Carlsbad, NM 88220

***\*The applicant provided the required notification to property owners within 100' and agreed to post the required sign 5-days prior to the public hearing as required by Sec. 56-140(i). The City will notify the property owners' 15-days prior to the City Council hearing and publish notification in the newspaper 30-days prior to said hearing.***

**SYNOPSIS, HISTORY AND IMPACT (SAFETY AND WELFARE/FINANCIAL/PERSONNEL/INFRASTRUCTURE/ETC.):**  
The applicant has submitted a request for Zone Change from "R-1" Residential 1 District to "R-2" Residential 2 District for a parcel totaling approximately 0.23 acres, located at the northwest intersection of N. First St & NE First St., legally described as Lot 16, Block 1, May Subdivision.

The properties to the north, south east & west are zoned "R-1" Residential 1 District. This request would create a spot-zone.

Section 56-40(c) states:

**(c) Residential 2 (R-2) District.**

The Residential 2 District is intended to accommodate higher density single-family, duplex, multiple family, and mobile home parks and subdivisions and to provide land-use protection for areas that develop in such a manner.

Comprehensive Plan: Strategy 2040 goals and policies that are applicable to this request are:

**Chapter 5: Land Use**

**Objectives:**

- To meet the commercial market demand and needs of existing and future Carlsbad residents.
- To provide for the consistent application of land use and development regulations in areas adjacent to the existing municipal boundary.
- To encourage redevelopment of vacant or underutilized properties for residential, commercial, or mixed-use development.

According to Zoning Ordinance **Sec. 56-150(b)(4). Amendments**, Findings Required, a statement of fact regarding each of the following findings is required:

- (a) The proposed amendment will or will not adversely impact the public health, safety or general welfare and will or will not promote the original purposes of the Zoning Ordinance; and
- (b) The proposed amendment responds or does not respond to changed conditions, such as changes in public capital investments, road locations or functional classification, population trends, density, use or further

studies that have been completed since adoption of the Zoning Ordinance; and

(c) The proposed amendment is or is not necessary in order to respond to State and/or Federal legislation; and

(d) The proposed amendment provides or does not provide additional flexibility in meeting the objectives of this Zoning Ordinance without lowering the standards of the Zoning Ordinance; and

(e) The proposed amendment is or is not in substantial compliance with the City's Comprehensive Plan or other City Master Plan; and

(f) The proposed amendment will or will not adversely affect the implementation of the goals and policies of the City's Comprehensive Plan or other City Master Plan; and

(g) The proposed amendment is justified in order to correct a mistake in the Official Zoning Map or the text of the Zoning Ordinance; and

(h) The proposed amendment is justified in order to respond to changes in the City's Comprehensive Plan or other City Master Plan including, but not limited to, changes in land use assumptions, surrounding uses, population forecasts, rates of land consumption, anticipated community needs or other factors.

**PLANNING AND ZONING COMMISSION RECOMMENDATION:** Based on review of the application and staff comments, at their meeting on July 10, 2023, the Planning and Zoning Commission considered this item and recommended approval with a vote of four (4) in favor of approval, none (0) against, one (1) absent and none (0) abstain.

**DEPARTMENT RECOMMENDATION (please check):**

	Approval	Denial	n/a		Approval	Denial	n/a
Public Works			X	Planning, Eng. & Reg. Dept	X		
Fire Department	X			Code Enforcement Division			X
Legal Department			X	Planning Division	X		
Police Department			X	Projects Department			X
Utilities Department	X			Building Division			X

**DEPARTMENT COMMENTS:**

Public Works: No comments

Utilities Department: Recommend approval.

Building Department: No comments.

Fire Department: Recommend approval

Code Enforcement: No comments.

Legal Department: No comments

Planning Department: Recommend approval.

Police Department: No comments

Projects Department: No comments

**BOARD/COMMISSION/COMMITTEE ACTION:**

- |   |  |  |  |
|---|--|--|--|
| <input checked="" type="checkbox"/> P&Z | <input type="checkbox"/> Lodgers Tax Board | <input type="checkbox"/> Cemetery Board  | <input checked="" type="checkbox"/> APPROVED |
| <input type="checkbox"/> Museum Board   | <input type="checkbox"/> San Jose Board    | <input type="checkbox"/> Water Board     | <input type="checkbox"/> DISSAPPROVED        |
| <input type="checkbox"/> Library Board  | <input type="checkbox"/> N. Mesa Board     | <input type="checkbox"/> _____ Committee |  |

Reviewed by  
City Administrator /s/John Lowe Date: 08/17/2023

ATTACHMENTS: Application materials, Ordinance, P & Z Minutes.

ORDINANCE NO. 2023-15

AN ORDINANCE REZONING PART OF "R-1" RESIDENTIAL 1 DISTRICT TO "R-2" RESIDENTIAL 2 DISTRICT FOR AN APPROXIMATELY 0.23 ACRE PROPERTY, LOCATED AT THE NORTHWEST INTERSECTION OF N. FIRST ST. AND NE FIRST ST., LEGALLY DESCRIBED AS LOT 16, BLOCK 1, MAY SUBDIVISION; PURSUANT TO SECTION 3-21-1 ET. SEQ. NMSA 1978 AND SECTIONS 56-150(B) AND 56-140(I), CARLSBAD CODE OF ORDINANCES.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CARLSBAD, EDDY COUNTY, NEW MEXICO, that:

The official zoning map of the City is hereby amended to rezone part of "R-1" Residential 1 District to "R-2" Residential 2 District, for an approximately 0.23 acre property, located at the northwest intersection of N. First St. & NE First St., legally described as:

LOT 16, BLOCK 1, MAY SUBDIVISION

INTRODUCED, PASSED, ADOPTED AND APPROVED this 22<sup>nd</sup> day of August, 2023.

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DALE JANWAY, MAYOR

ATTEST:

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CITY CLERK

**MINUTES OF THE REGULAR MEETING OF THE**

**City of Carlsbad  
Planning & Zoning Commission**

**Monday, July 10, 2023 at 5:00 p.m.**

**Meeting Held in the Janell Whitlock Municipal Complex Council Chambers  
114 S. Halagueno St.**



CITY OF CARLSBAD  
CARLSBAD, NEW MEXICO

**PLANNING AND ZONING COMMISSION**

Monday, July 10, 2023 at 5:00 PM  
Janell Whitlock Municipal Complex Council Chambers  
114 S. Halagueno Street  
GoToMeeting ID: 610-874-749  
US Phone: (224) 501-3412 Access Code: 610-874-749  
<https://meet.goto.com/610874749>

1. Roll call of voting members and determination of quorum
2. Approval of Agenda
3. Approval of Minutes from the Meeting held June 5, 2023
4. Report from the Planning Department regarding a request for a Variance to reduce the required side property setback from 7.5' to 5' at 501 Grazer Ln., zoned "R-1" Residential 1 District.
5. Consider a request for a Variance from Sec. 56-90(b) of the Carlsbad Zoning Ordinance to reduce the required side property setback from 5' to 2'2" at 1022 Alamosa St., zoned "R-1" Residential 1 District.
6. Consider a request for a Variance from Sec. 56-90(b) of the Carlsbad Zoning Ordinance to reduce the required rear property setback from 20' to 3' at 3503 S. Sunny view Ave., zoned "R-1" Residential 1 District.
7. Consider a request for a Variance from Sec. 56-90(b) of the Carlsbad Zoning Ordinance to reduce the required rear property setback from 10' to 0' at 3810 Jasper Dr., zoned "R-1" Residential 1 District.
8. Consider a recommendation to the City Council regarding the request for a change of zoning from "R-1" Residential 1 District to "R-2" Residential 2 District for an approximately 2.17 acre property, located at 2412 Tulip St., legally described as Lot 14, Block B, Hall Subdivision.
9. Consider a recommendation to the City Council regarding the request for a change of zoning from "R-R" Rural Residential District to "R-2" Residential 2 District for approximately 5.5 acres, located west of 501 Chapman Rd., legally described as Lot 2, Cox 5 Subdivision.



10. Consider a recommendation to the City Council regarding the request for a change of zoning from "R-1" Residential 1 District to "R-2" Residential 2 District for an approximately 0.23 acre property, located at the northwest intersection of N. First St. and NE First St., legally described as Lot 16, Block 1, May Subdivision.
11. Report regarding Summary Review Subdivisions
12. Adjourn



**FOR INFORMATION ONLY**

Agendas and Planning and Zoning Commission meeting minutes are available on the City web site:

[cityofcarlsbadnm.com](http://cityofcarlsbadnm.com)

or may be viewed in the Office of the City Clerk or at the Carlsbad Public Library during normal and regular business hours

**PLANNING AND ZONING COMMISSION MEETING SCHEDULE**

- Regular meeting – Monday, August 7<sup>th</sup>, 2023 at 5:00 p.m.

<p>If you require hearing interpreter, language interpreters or auxiliary aids in order to attend and participate in the above meeting, please contact the City Administrator's office at (575) 887-1191 at least 48 hours prior to the scheduled meeting time.</p>
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**MINUTES OF A REGULAR MEETING OF THE CITY OF CARLSBAD PLANNING &  
ZONING COMMISSION HELD IN THE JANELL WHITLOCK MUNICIPAL COMPLEX  
COUNCIL CHAMBERS,  
114 S. HALAGUENO STREET, JULY 10, 2023 AT 5:00 P.M.**

**VOTING MEMBERS PRESENT:**

**JAMES MCCORMICK  
BRAD NESSER  
TRENT CORNUM  
VALERIE BRANSON**

**CHAIRPERSON  
COMMISSIONER  
COMMISSIONER  
COMMISSIONER**

**VOTING MEMBERS ABSENT:**

**LINDA WILSON**

**COMMISSIONER**

**EX-OFFICIO MEMBERS PRESENT:**

**JEFF PATTERSON  
TRYSHA ORTIZ**

**PLANNING DIRECTOR  
DEPUTY PLANNING DIRECTOR**

**SECRETARY PRESENT:**

**VANESSA ORNELAS**

**PLANNING AND REGULATION  
DEPARTMENT SECRETARY**

**OTHERS PRESENT:**

**DENISE MADRID BOYEA  
WAYNE BALLARD  
DAVID GUERRERO  
DORIS HOLLAND  
PETE FLOREZ  
SANDRA FLOREZ  
VICKI MILLER  
ANTHONY MILLER  
TIFFANY ROBERTS  
JABALI SANDERS  
ALONDRA VALDEZ  
PHILLIP HUSTON  
ALY MYRIC  
GLORIA P  
GIOVANNAH JACKSON  
ALEXANDER MILLICAN  
ANTHONY HONAKER  
HENRY CASTANEDA  
SHARA BROWNING  
BHAKTI SALIAN  
MEENA PARMAZ  
JOHN WATERS**

**CITY OF CARLSBAD  
2004 PEPPER TREE  
3501 HIDALGO  
503 GRAZER LN  
501 W CHAPMAN  
501 W CHAPMAN  
1003 COUNTRYSIDE PL  
1003 COUNTRYSIDE PL  
3593 S SUNNYVIEW  
3593 S SUNNYVIEW  
3810 JASPER  
50 BITTER CHERRY  
  
7417 SCHOONER RD  
301 CHAPMAN RD  
1022 ALAMOSA  
9228 PORTER RD  
307 VINEYARD LN  
501 GRAZER LN  
501 GRAZER LN  
CARLSBAD DEPARTMENT OF  
DEVELOPMENT  
1006 COUNTRYSIDE PL  
1624 N MESA  
301 N ALAMEDA**

**BRENDA RECTOR  
VANCE JENKINS  
BART FRINTZ**

Time Stamps and headings below correspond to recording of meeting and the recording is hereby made a part of the official record.

0:00:00 Start Recording [5:00:51 PM]

0:00:08 **1. Roll call of Voting Members and Determination of Quorum**

Roll was called, confirming the presence of a quorum of commission members. The following members were present—**Mr. McCormick, Mr. Nesser, Mr. Cornum, and Ms. Branson.** Absent—**Ms. Wilson.**

0:00:25 **2. Approval of Agenda**

**Mr. Nesser** made a motion to approve the Agenda; **Mr. Cornum** seconded the motion. The vote was as follows: **Yes-- Mr. McCormick, Mr. Nesser, Mr. Cornum, and Ms. Branson.** No—None. Absent—**Ms. Wilson.** Abstained—None. The motion carried.

0:00:55 **3. Approval of Minutes from the Meeting held June 5, 2023**

**Mr. Cornum** made a motion to approve the Minutes from the regular meeting held on June 5<sup>th</sup>, 2023; **Ms. Branson** seconded the motion. The vote was as follows: **Yes-- Mr. McCormick, Mr. Nesser, Mr. Cornum, and Ms. Branson.** No—None. Absent—**Ms. Wilson.** Abstained—None. The motion carried.

0:01:06 **4. Report from the Planning Department regarding a request for a Variance to reduce the required side property setback from 7.5' to 5' at 501 Grazer Ln., zoned "R-1" Residential 1 District.**

**Bhakti Salian and Meena Parmaz** approach the podium. **Jeff Patterson** explains that this item was last heard at the February 6, 2023 Planning & Zoning Commission meeting. At that meeting, the commission granted the applicant six months to complete the construction, remove the balcony along the eastern edge of the addition and obtain a Certificate of Occupancy. **Ms. Salian** begins to explain that she has completed the construction side of the project but is still working on having the construction debris removed from the property and has received her Certificate of Occupancy. **Mr. McCormick** inquired about the time it has taken to complete this project. **Ms. Salian** goes on to explain the reason for the extended time was that some neighbors had concerns regarding the subdivision covenants. She also explains that she was able to find the proper help to assist in bringing the project up to code. **Mr. McCormick** asked Mr. Patterson what was initially expected of Ms. Salian before this meeting. **Mr. Patterson** provided a copy of the determination letter, outlining the items specified by the commission at the February meeting. **Ms. Salian** goes on to explain that they have removed the overhang on the building. Photos were provided showing the completion. **Mr. McCormick** opened public comment. **Doris Holland** approached the podium with concerns about the cosmetic side of the project being unfinished and also provided photos. She has expressed her unhappiness with the time it has taken for this project to be completed. She believes the homeowner should be penalized for every day the project goes unfinished. **Ms. Holland** also expressed her opinion that the city is only willing to work with the applicant because the city stands in fear of a lawsuit. **Mr. McCormick** acknowledged the project has gone on much longer than it should have. **Mr. McCormick** asked that the Certificate of Occupancy be explained so that those in attendance can understand the requirements to obtain a Certificate of Occupancy. **Mr. Patterson** explains a Certificate of Occupancy is issued when the project meets completion per the building code and the department deems the structure safe to occupy. **Mr. Cornum** explains his motion at the previous hearing on this project was that the project was to be one hundred percent complete. Though the Certificate of Occupancy was obtained he asked **Ms. Holland** a time frame of when she would like to see the cosmetics completed. **Ms. Holland** asked again about penalties towards the applicant for every day the job is unfinished. **Mr. Cornum** explains the commission does not have the authority to process the penalties in question. **Ms. Holland** expressed she would like to see the whole addition removed as though it would never have happened and she would like to see that the request for the variance be denied. **Mr. Cornum** then asked if maybe this is more of an emotional standpoint rather

than a reasonable one. He also expressed that there is no gain to **Ms. Holland** if the request is denied. **Mr. Cornum** then asked **Ms. Salian** when she could expect the project to be one hundred percent complete. **Ms. Salian** also provided photos showing the progress made and explained because they were unable to have a professional complete the painting they are having to complete it themselves. **Mr. McCormick** acknowledged the items that were asked to be completed at the last hearing were finished. **Ms. Branson** also expressed her concern for the trash still being on the job site and the stucco being unfinished has become an issue. **Ms. Salian** mentioned the trash was not part of the requirements for the variance to be approved. **Mr. Cornum** goes over the motion once again from the previous hearing on this item. **Ms. Salian** asks what is expected of her before this item can be approved. **Mr. McCormick** closed public comment. **Mr. Nesser** asked how much construction is still ongoing **Ms. Salian** explained the construction is complete aside from the stucco and paint.

**Mr. Cornum** made a motion for approval; **Ms. Branson** seconded the motion. The vote was as follows: Yes-- **Mr. McCormick and Ms. Branson** No— **Mr. Nesser and Mr. Cornum**. Absent—**Ms. Wilson**. Abstained—None. The motion did not pass.

**Mr. Cornum** explains again that the project needs to be completed to one hundred percent. **Mr. Patterson** explains the P&Z commission can place stipulations on the item to be approved.

**Mr. Cornum** made a motion to rehear the item at the August 7<sup>th</sup> meeting with the following conditions: pictures be provided to P&Z showing completed work and trash removed from the property. **Ms. Branson** seconded the motion. The vote was as follows: Yes-- **Mr. McCormick, Mr. Nesser, Mr. Cornum, and Ms. Branson** No—, Absent—**Ms. Wilson**. Abstained—None.

0:42:27            **5. Consider a request for a Variance from Sec. 56-90(b) of the Carlsbad Zoning Ordinance to reduce the required side property setback from 5' to 2'2" at 1022 Alamosa St., zoned "R-1" Residential 1 District.**

**Anthony Honaker** approached the podium. **Trysha Ortiz** explained that the applicant is seeking a variance to allow the placement of a carport on the side of his home that would result in a 2'2" side setback. **Mr. Honaker** explains that the reason for wanting to place the carport on the side of the home rather than in the front of the home was the fear of blocking the view of oncoming traffic which could potentially be an issue for citizens who approach the intersection and also because there is no structure to that side of his home there for a fire hazard for a neighbor is nonexistent. **Mr. McCormick** inquires about the material to be used for the carport. **Mr. Honaker** explains it will be built out of aluminum. No public comments were made. **Mr. Cornum** explains he prefers the structure to be placed on the side of the home.

**Mr. Nesser** made a motion for approval with the condition that a fence be built no taller than 4'; **Mr. Cornum** seconded the motion. The vote was as follows: Yes-- **Mr. McCormick, Mr. Nesser, Mr. Cornum, and Ms. Branson**. No—None. Absent—**Ms. Wilson**. Abstained—None. The motion carried.

0:50:00            **6. Consider a request for a Variance from Sec. 56-90(b) of the Carlsbad Zoning Ordinance to reduce the required rear property setback from 20' to 0' at 3503 S. Sunny View Ave., zoned "R-1" Residential 1 District.**

**Tiffany Roberts and Jabali Sanders** approach the podium. **Mr. Patterson** explains that the applicants are asking for a variance to reduce the rear property setback from 20' to 0' to allow the placement of a shed. **Mr. McCormick** requests that the applicant give a better explanation as to what their plans are for the property. **Ms. Roberts** states that they would like to place a 20'x12' shed structure on the property but the 20' setback takes up half of the yard which makes it impossible to place the shed and still be able to utilize the backyard as such. **Mr. Cornum** inquires if the 5' side setback is ok. **Ms. Roberts** replies that they would like to leave some space in the side setback. **Mr. Cornum** advises that a 10' rear setback may be more reasonable. **Ms. Roberts** still prefers the 0' rear setback. **Mr. McCormick** opens for public

comment. No public comments were made. **Mr. McCormick** states it may be denied at a 0' rear setback and asks the applicant if she would like to revisit the original request of a 3' rear setback. **Mr. Cornum** requests to see an aerial view of the neighboring property and goes on to explain if a home is eventually built on that property, it would be facing to the side and they would then have a 5' side setback which would then call for a concern of a fire hazard being that the structures are so close. **Ms. Roberts** then asks if she could get approved for a 5' rear setback. **Mr. Cornum** said no due to fire hazards.

**Mr. Nesser** made a motion for approval of a 10' rear setback with the condition of a building no larger than 20'x12'; **Mr. Cornum** seconded the motion. The vote was as follows: **Yes-- Mr. McCormick, Mr. Nesser, Mr. Cornum, and Ms. Branson.** No—None. Absent—**Ms. Wilson.** Abstained—None. The motion carried.

01:05:55      **7. Consider a request for a Variance from Sec. 56-90(b) of the Carlsbad Zoning Ordinance to reduce the required rear property setback from 10' to 0' at 3810 Jasper Dr., zoned "R-1" Residential 1 District**

**Alondra Valdez** approached the podium. **Mr. Patterson** explains that the applicant is requesting a variance to allow the rear setback to be reduced from 10' to 0'. **Ms. Valdez** explains they would like to place a shop in the far left corner of the property. **Mr. Valdez** explains the direction he would like to place the structure. He explains he would use the shop to store a UTV. With the 0' rear setback that would leave the applicant with just enough room to fit the UTV between the structure and the ground level AC unit to enter the building. **Mr. Valdez** presents photos of the planned structure. **Mr. McCormick** then inquires about the water drainage issue it may cause with the neighbor. **Mr. Valdez** then states even a 3' rear setback would suffice. **Ms. Branson** asks if the variance is only for a 0' rear setback. **Mr. Valdez** explains the variance was requested for both the rear and the side. **Mr. McCormick** asks if he is also wanting to ask for a 0' side setback. **Mr. Valdez** explains 3' would be his request for the side setback. **Mr. Cornum** inquires if they would have room for drainage with a 3' rear and 3' side setback. **Mr. McCormick** opens public comment. No comments were made.

**Mr. Cornum** made a motion for approval of a 3' side and rear setback and a structure no larger than 15'x20'; **Mr. Nesser** seconded the motion. The vote was as follows: **Yes-- Mr. McCormick, Mr. Nesser, Mr. Cornum, and Ms. Branson.** No— None. Absent—**Ms. Wilson.** Abstained—None. The motion carried.

1:18:31      **8. Consider a recommendation to the City Council regarding the request for a change of zoning from "R-1" Residential 1 District to "R-2" Residential 2 District for an approximately 2.17 acre property, located at 2412 Tulip St., legally described as Lot 14, Block B, Hall Subdivision.**

**Philip Huston** approaches the podium. **Mr. Patterson** explains that the request is for a zone change from "R-1" Residential 1 District to "R-2" Residential 2 District. **Mr. Huston** explains the need for more housing to fulfill the needs of the patients who need assistance. With the growing number of people needing sober living assistance, the overflow in residence has been causing the facility to deny the members of the community who are needing the services provided by Life House Inc. He explains the program increases the likely hood of success with the clients who are currently able to utilize sober living facilities. **Mr. Cornum** inquires about staffing in these facilities. **Mr. Huston** explains they have a designated person for each facility, though they don't live on the property, the facility is monitored by security cameras. There is a process of checking in and out of the residence every time a person arrives or leaves the premises. He explains the process has worked thus far with minimal to no issues. **Mr. McCormick** opens for public comment. **Brenda Rector** approaches the podium against the proposed zone change. She presents a petition and also explains she was miss informed of the proposed action. **Mr. McCormick** explains they are not approving the use of the property but the zone changes itself. **Ms. Ortiz** mentions there is a wide range of signatures on the petition from the neighborhood; approximately 51 signatures were collected. **Mr. Huston** presents the flyer that was sent to each person in the

neighborhood back in July 2018. **Mr. Cornum** inquires if there is any fence around the property **Mr. Huston** explains there is a nicely built fence around the entire property. **Ms. Rector** expresses her concern for the residents being free to roam and the way the check-in/out process is she fears for the safety of the neighbors and the school that is also in the neighborhood. **Mr. Huston** explains that there have not been any complaints from the residents. **Ms. Branson** asks if the facility only houses women. **Mr. Huston** explains that it is currently functioning for women and children. **Ms. Branson** then asks if it is run similarly to the facility on Westridge. **Mr. Huston** explains there are different levels of care in each facility and it is run by the same organization. **Mr. Cornum** then asks to view a drawn plan to better explain what plans are in place for the property. **Shara Browning** approaches the podium in favor of the proposed request as a member of the LifeHouse board. She explains the accomplishments and accuracy of the system and expresses her concern for the need for these facilities to heal our community. She also explains that the property will be properly landscaped so that will help with the trash and weed issue. **Ms. Browning** also states that the residents have to undergo a 30-day rehabilitation to qualify for assistance from LifeHouse so the current residents have already been through a detox before arriving at the facility. **John Waters** also speaks in favor of the proposed request. He explains the positive effects this type of housing will have on our community with the current unemployment rate in Carlsbad. He believes it will help the residents become productive members of society and will also help fill the large demand for employees needed in this community. **Vicki Miller** approaches the podium against the request with her main concern being is the plan is showing several buildings rather than the two proposed buildings to be placed and the traffic that it is going to bring into the neighborhood. **Mr. Cornum** asks if this is a phased project. **Mr. Huston** explains the current plan is two houses on the NE corner of the property, which is what they have raised funds for. The plan currently shows some possibilities with the help of the community. **Ms. Miller** asks if the facilities will house men in the future. **Ms. Branson** asks how many facilities currently exist and if there have been any issues. **Mr. Huston** states he has not had any issues yet. **Jay Jenkins** approached the podium in favor of the request. He explains they turn people away every day which takes away from the percentage of recovery. He also explains similar concerns were brought to their attention when they took over the Landsun facility. However, since then, the neighbors have not expressed concern. **Mr. McCormick** closed public comment. **Mr. McCormick** explains they only make the zone change recommendation and the protocol is that all zoning changes are brought before City Council. **Mr. Cornum** explains he is sympathetic to the concerns of the neighborhood. He also believes the facility is needed and he does trust the process.

**Mr. Nesser** made a motion for approval; **Ms. Branson** seconded the motion. The vote was as follows: Yes-- **Mr. McCormick, Mr. Nesser, Mr. Cornum, and Ms. Branson**. No—None. Absent—**Ms. Wilson**. Abstained—None. The motion carried.

**Mrs. Rector** approached the podium to express her concern that the board and the City of Carlsbad do not listen to the concerns and opinions of the people of the public.

1:52:57            **9. Consider a recommendation to the City Council regarding the request for a change of zoning from “R-R” Rural Residential District to “R-2” Residential 2 District for approximately 5.5 acres, located west of 501 Chapman Rd., legally described as Lot 2, Cox 5 Subdivision.**

**Alexander Millican** approached the podium and explains the proper address should be 301 Chapman Rd. **Mr. Patterson** gives the synopsis. **Mr. Millican** explains that the site plan calls for 108 units but states it may only be 104 units depending on the parking lot. If the City allows for the fence to be removed to accommodate parking they would then move forward with the 4 additional units. He also explains that there should not be any interruptions with the sewer lines in the neighborhood because the lift station that was built for the previous phase should also carry the current phase in question. **Mr. McCormick** opens public comment. **Mr. Waters** approached the podium expressing the desperate need for extra housing with hopes to help accommodate large families who are currently living in temporary housing such as RV parks. **Pete Florez** approached the podium against the request. Though he agrees there is a need for housing he expresses that being the neighboring property the traffic will then increase causing a more

congested area. He also explains that he is concerned for the safety of the children who do reside in these complexes since there is currently no designated play area, they are currently playing in the parking lots and on top of the transformers. He goes on to point out the lights that are shining directly into his backyard. He also expresses concern for the foundations of the current homes because the vibration from the current construction is felt throughout the neighborhood. **Mr. Florez** also fears the loss of his privacy being that the three stories of balconies are currently planned to be facing directly at his home. **Ms. Florez** also expresses there is not enough infrastructure as far as schools, parks, and additional street lights. **Mr. Jenkins** approached the podium in favor of the request. Though he is sympathetic to the residents in the neighborhood he explains the growth in the City of Carlsbad is inevitable. He points out that there are signs indicating there is a plan for a shopping center on the north side of Chapman Rd. He expresses his appreciation for the Millican's great work on past projects although they have run into some issues with previous contractors they continue to be on top of their projects to ensure the work is being done properly. **Giovanna Jackson** approached the podium in favor of the request. She currently works for the Millicans as the Office Manager and explains that they have not had any prior issues with the residence. She also explains the inevitable growth in the area. **Ms. Branson** inquires about the possibility of a "better" fence being built between the current neighbors and the property in question. **Mr. Millican** states he has already offered to add a fence between the properties. **Mr. Cornum** also explains the area is growing commercially and residentially. He then explains out of respect for the neighbors it would be appreciated to see a fence put up. **Mr. Millican** goes on to explain his plans for the needed fence and also addresses the children residing in the complex. He explains there is a plan for a playground and also a dog park. **Mr. Nesser** states the need for a possible bus shelter for the children who wait along the street for a bus. **Mr. Millican** agrees the area could use a designated area for the children to wait where they are safe from the traffic. **Mr. Cornum** circled back around to the fence issue, he asked if it was possible to motion for approval with conditions that they are required to add the fence along the neighboring properties. **Mr. Florez** requests a 7ft. in height solid brick fence. **Mr. Millican** explains they plan for a 700 ft. in length, he is in the process of getting pricing for other solid materials. **Ms. Patterson** explains that the commission nor the council is allowed to place a condition on a zoning request. **Mr. McCormick** explains they are only voting on the current request without conditions.

**Mr. Cornum** made a motion for approval; **Ms. Branson** seconded the motion. The vote was as follows: Yes-- **Mr. McCormick, Mr. Nesser, Mr. Cornum, and Ms. Branson.** No—None. Absent—**Ms. Wilson.** Abstained—None. The motion carried.

2:22:32            **10. Consider a recommendation to the City Council regarding the request for a change of zoning from "R-1" Residential 1 District to "R-2" Residential 2 District for an approximately 0.23 acre property, located at the northwest intersection of N. First St. and NE First St., legally described as Lot 16, Block 1, May Subdivision.**

**Wayne Ballard** along with **David Guerrero** approached the podium. **Mr. Patterson** explains that the request for a zone change from "R-1" Residential 1 District to "R-2" Residential 2 District. **Mr. Ballard** explains they intend to build a four-plex unit to increase housing. **Mr. McCormick** opens public comment. **Mr. Waters** approaches the podium in favor of the request. He explains the project is going to improve the area and believes a four-plex is a great plan for the property. **Mr. McCormick** closed public comment.

**Mr. Nesser** made a motion for approval; **Ms. Branson** seconded the motion. The vote was as follows: Yes-- **Mr. McCormick, Mr. Nesser, Mr. Cornum, and Ms. Branson.** No—None. Absent—**Ms. Wilson.** Abstained—None. The motion carried

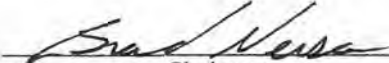
2:26:33            **11. Report regarding Summary Review Subdivisions**

**Mr. Patterson** reported on the Summary Reviews. Nothing unusual was noted.

2:29:29 **12. Adjourn**

The meeting was adjourned.

2:29:32 Stop Recording [7:29:32 PM]

  
\_\_\_\_\_  
Chairman

  
\_\_\_\_\_  
Date





**CITY OF CARLSBAD**  
*Planning, Engineering, and  
 Regulation Department*  
 PO Box 1569, Carlsbad, NM 88221  
 Phone (575) 885-1185  
 Fax (575) 628-8379

**ZONING CHANGE APPLICATION**

Sec. 56-150(b)

Application Date: 5/31/23  
 Existing Zoning: R-1

Fee Paid (\$100.00): \_\_\_\_\_  
 Proposed Zoning: R-2

**APPLICANT INFORMATION:**

<b>NMT3S, LLC</b>			<b>2004 Pepper Tree Place</b>	
NAME			ADDRESS	
Carlsbad	NM	88220	575-706-7104	wayne@builtconcrete.com
CITY	STATE	ZIP	PHONE	EMAIL

**PROPERTY OWNER INFORMATION (attach separate sheet for multiple owners):**

<b>NMT3S, LLC</b>			<b>2004 Pepper Tree Place</b>	
NAME			ADDRESS	
Carlsbad	NM	88220	575-706-7104	wayne@builtconcrete.com
CITY	STATE	ZIP	PHONE	EMAIL

\* A signed affidavit from the property owner(s), consenting to submittal of the application, must be included with the application.

**LEGAL DESCRIPTION AND/OR STREET ADDRESS OF PROPERTY (INCLUDE A MEETS AND BOUNDS DESCRIPTION FOR UNPLATTED LAND, ATTACH SEPARATE SHEET, IF NECESSARY):**

<b>610 North 1st Street</b>	<b>A</b>	<b>16</b>	<b>May</b>
ADDRESS	LOT	BLOCK	SUBDIVISION

**REASON FOR THE REQUEST**

An amendment to the Official Zoning Map or to the Text of the Zoning Ordinance must be justified by one or more of the following. Check all that apply:

- The proposed amendment will not adversely impact the public health, safety or general welfare and will or will not promote the original purposes of the Zoning Ordinance.
- The proposed amendment responds to changed conditions, such as changes in public capital investments, road locations or functional classification, population trends, density, use or further studies that have been completed since adoption of the Zoning Ordinance.
- The proposed amendment is necessary in order to respond to State and/or Federal legislation.
- The proposed amendment provides additional flexibility in meeting the objectives of this Zoning Ordinance without lowering the standards of the Zoning Ordinance.
- The proposed amendment is in substantial compliance with the City's Comprehensive Plan or other City Master Plan.
- The proposed amendment will not adversely affect the implementation of the goals and policies of the City's Comprehensive Plan or other City Master Plan.
- The proposed amendment will correct a mistake in the Official Zoning Map or the text of the Zoning Ordinance.
- The proposed amendment is justified in order to respond to changes in the City's Comprehensive Plan or other City Master Plan including, but not limited to, changes in land use assumptions, surrounding uses, population forecasts, rates of land consumption, anticipated community needs or other factors.

**FOR OFFICIAL USE ONLY:**

**Required prior to P & Z:**

Complete Application Including:  Map  Fee  Letter  Notification  Sign Agreement

**Required prior to City Council:**

Council Hearing Date: \_\_\_\_\_ Publication Date: \_\_\_\_\_

Property Owner Notification Sent (within 100' minimum.): \_\_\_\_\_

ABM  Staff Comments  Application Packet  Draft Ordinance  P&Z Minutes

Council Action:  Approved  Denied  Other Ordinance No.: \_\_\_\_\_



## NOTIFICATION SIGN POSTING AGREEMENT

Notification of Public Hearings before the City of Carlsbad Planning and Zoning Commission is required pursuant to Sec. 56-140(i).

- Signs shall be posted a minimum of 5 days prior to and shall be removed a maximum of 5 days after the public hearing.
- If the sign is not posted as required, the application will be delayed and will not be considered at the public hearing as scheduled.
- The sign shall be posted at the street side property line with a secure stake provided by the applicant.

I have read and understand these requirements. I understand where the sign is to be located and my obligation to post the sign prior to the public hearing and remove it afterwards.

  
\_\_\_\_\_  
APPLICANT SIGNATURE

5/31/23  
DATE

Sign issued by: \_\_\_\_\_  
Staff Member

Date: 06.01.2023

Dear Property Owner,

This letter serves as legal notification of a pending action before the City of Carlsbad Planning and Zoning Commission in accordance with Code of Ordinances Sec. 56-140(i). You are being notified because you are a property owner within one-hundred feet (100') of the subject site.

Applicant: <u>NMT3S, LLC</u>	<u>2004 Pepper Tree Place, Carlsbad, NM 88220</u>	<u>575-706-7104</u>
Name	Address	Phone

Subject Site Location: 610 North 1st Street

The proposed action is a:

Zoning Change from R-1 to R-2 in accordance with Sec. 56-150(b).

Variance/Appeal from Sec. \_\_\_\_\_ in accordance with Sec. 56-150(c).

The purpose of the variance/appeal is:

\_\_\_\_\_  
\_\_\_\_\_

Conditional Use Permit in accordance with Sec. 56-150(f). The purpose of the permit is for a:

Home Occupation: \_\_\_\_\_

Other Use: \_\_\_\_\_

**The Planning and Zoning Commission will consider this request at a Public Hearing on:**

Date: 7-10-2023

Time: **5:00pm**

Place: **City Annex Planning Room**

**114 S. Halagueno St.**

**Carlsbad, NM 88220**

The Code of Ordinances can be found on the City's website [www.cityofcarlsbadnm.com](http://www.cityofcarlsbadnm.com).

For details about this request contact the applicant OR contact the City Planner at 575-885-1185 or via email at [jepatterson@cityofcarlsbadnm.com](mailto:jepatterson@cityofcarlsbadnm.com).

Sincerely,

Applicant/Agent

**CITY OF CARLSBAD***Planning, Engineering, and Regulation Department*

PO Box 1569, Carlsbad, NM 88221

Phone (575) 885-1185

Fax (575) 628-8379

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**ZONING CHANGE APPLICATION****Sec. 56-150(b)**

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**PROCESS FOR ACCEPTANCE AND REVIEW  
OF PLANNING AND ZONING COMMISSION MATTERS**

1. The Planning and Zoning Commission's regularly scheduled meetings are on the **FIRST MONDAY OF THE MONTH**. Applicant should obtain an Application Packet for the particular type of request (Zone Change, Subdivision, Variance, Annexation, Conditional Use, etc.) from the City of Carlsbad, Planning, Engineering, and Regulation Office.
2. **Applicant must submit a completed Application to the Planning, Engineering, and Regulation Office on, or before, the FIRST FRIDAY OF THE MONTH prior to the desired Commission meeting.** The minimum application packet submittal is one (1) copy of the Application with original signatures and all required supporting documents. A letter of explanation or clarification may also be provided. The required non-refundable application fee is due with submittal of the application.

The desired maximum size for all documents is 11"x17". **However, if the applicant wishes to support his or her application with larger size documents, an original and eight (8) copies need to be provided.** Separate arrangements for copying these large documents may be possible, but will incur additional costs.

3. The Planning, Engineering, and Regulation Office will give the Application an initial cursory review. If deficiencies or questions are noted, the Applicant will be advised and provided an opportunity to supplement the Application. If the Applicant fails to complete and resubmit the application prior to the above deadline, the matter will not be heard until the next subsequent Commission meeting. The original application fee will be retained and will suffice for the specific original application for a period of 90-days from the date of the original application.
4. Applications appearing complete will be set for full evaluation by City Staff prior to the Commission meeting. The purpose of this evaluation is to develop and provide a full briefing report for the Commission. Applicants will be advised of deficiencies noted during this review and will be afforded opportunity to supplement their application during their presentation to the Commission, if they so desire.

## **ADDITIONAL PROCEDURAL REQUIREMENTS FOR ZONING CHANGES:**

- 1) **PRESENCE AT MEETING:** The Planning and Zoning Commission will vote to recommend to the City Council approval or denial of request. Applicant or his/her representative must be present to address any questions that Planning and Zoning Commissioners may have.
- 2) **CITY COUNCIL SETS A HEARING DATE:** After the Planning and Zoning Commission has made a recommendation on the request, the City Council (at their next regular meeting) will set a date for a public hearing. The date will be set for a regularly scheduled City Council meeting a minimum of 30 days from that date. A “notice of public hearing” is published in the Current Argus at least 30 days prior to the hearing.
- 3) **NOTIFICATION:** The applicant shall mail notice of the Planning and Zoning Commission meeting, via certified mail, to all property owners within one-hundred feet (100’) of the subject site. Evidence of such notification shall be provided with the application. In addition, the applicant shall post a sign, provided by the City, at the property at least 5 days prior to the public hearing. At least fifteen (15) days prior to the City Council hearing, the City will notify adjacent property owners within 100’ of the subject property via first-class mail for properties greater than one (1) block in size, or via certified mail for properties one (1) block or less in size. The notification will include a description of the request, applicant’s information, legal description of subject property, and the date of the hearing.
- 4) **PUBLIC HEARING:** The Public Hearing will be held during a regularly scheduled City Council meeting, and the applicant or his/her representative **MUST BE PRESENT** to address any questions that the Mayor or Council members may have.
- 5) **ZONING CHANGE IS FINAL:** If the City Council approves the zone change, the ordinance is published in the Current Argus. The change is considered final five (5) days after publication.

Scale: 1:480  
1 inch = 40 Feet

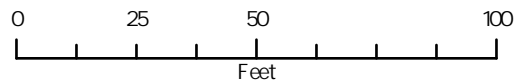
# Zone Change

Map # 2829\_ed01

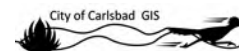
Date: 6/19/2023



-  Roads
-  Water Main
-  Sewer Main



IMPORTANT: Maps, products and data are NOT surveyor quality and are only to be used as a reference.



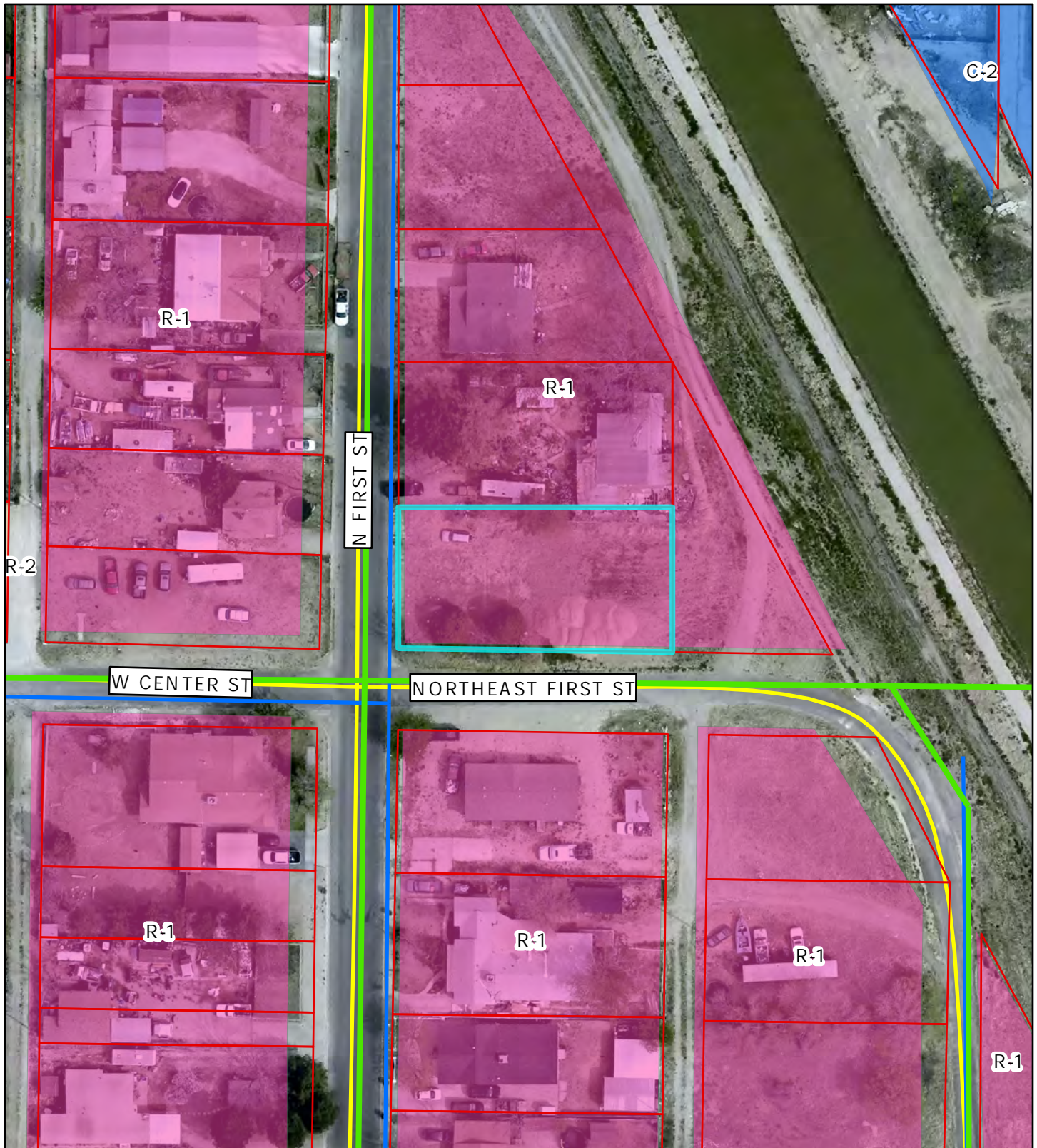


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1 inch = 70 Feet

# Z one Change

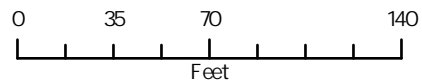
Map # 2829\_ed02

Date: 6/19/2023



Zoning  
C-2  
R-1

Roads  
Water Main  
Sewer Main



IMPORTANT: Maps, products and data are NOT surveyor quality and are only to be used as a reference.



**CITY OF CARLSBAD**  
**AGENDA BRIEFING MEMORANDUM**

Meeting Date: 8/22/2023

**DEPARTMENT:** Planning & Regulation

**BY:**  Trysha Ortiz,  
Deputy, Planning Director

**DATE:** 8/14/2023

**SUBJECT:** Request for a change of zoning from "R-1" Residential 1 District to "R-2" Residential 2 District for approximately 4.15 acres, located at 2404 Tulip St., legally described as Lot 14, Block B, Hall Subdivision, pursuant to Section 3-21-1 et. Seq. NMSA 1978 and Sections 56-150(b) and 56-140(i), Carlsbad Code of Ordinances.

Applicant/Owner:  
Carlsbad Lifehouse, Inc.  
George Dunagan, contact  
P.O. Box 3141  
Carlsbad, NM 88220

*\*The applicant provided the required notification to property owners within 100' and agreed to post the required sign 5-days prior to the public hearing as required by Sec. 56-140(i). The City will notify the property owners' 15-days prior to the City Council hearing and publish notification in the newspaper 30-days prior to said hearing.*

**SYNOPSIS, HISTORY AND IMPACT** (SAFETY AND WELFARE/FINANCIAL/PERSONNEL/INFRASTRUCTURE/ETC.):  
Request for a change of zoning from "R-1" Residential 1 District to "R-2" Residential 2 District for approximately 2.7 acres, located at 2404 Tulip St., legally described as Lot 14, Block B, Hall Subdivision.

**Sec. 56-40(c) states:**

**(c) Residential 2 (R-2) District.**

The Residential 2 District is intended to accommodate higher density single-family, duplex, multiplefamily, and mobile home parks and subdivisions and to provide land-use protection for areas that develop in such a manner.

The properties to the east are zoned "R-1" Residential or outside the city limits, the properties to the west are zoned "R-1" Residential 1 District, and the properties to the north and south are zoned "R-1" Residential 1 District. This change in zoning will create a spot zone.

Comprehensive Plan: Strategy 2040 goals and policies that are applicable to this request are:

**Chapter 4: Housing & Neighborhoods**

**Objectives:**

- To address the current unmet housing needs for all household income levels in Carlsbad.
- To provide transitional and supportive housing options for special populations, including homeless persons, veterans, people with disabilities, and seniors.
- To preserve the character, identity, and integrity of established neighborhoods.

**Chapter 5: Land Use**

**Objectives:**

- To encourage redevelopment of vacant or underutilized properties for residential, commercial, or mixed-use development.

According to Zoning Ordinance **Sec. 56-150(b)(4). Amendments**, Findings Required, a statement of fact regarding each of the following findings is required:

- (a) The proposed amendment will or will not adversely impact the public health, safety or general welfare and

will or will not promote the original purposes of the Zoning Ordinance; and

(b) The proposed amendment responds or does not respond to changed conditions, such as changes in public capital investments, road locations or functional classification, population trends, density, use or further studies that have been completed since adoption of the Zoning Ordinance; and

(c) The proposed amendment is or is not necessary in order to respond to State and/or Federal legislation; and

(d) The proposed amendment provides or does not provide additional flexibility in meeting the objectives of this Zoning Ordinance without lowering the standards of the Zoning Ordinance; and

(e) The proposed amendment is or is not in substantial compliance with the City's Comprehensive Plan or other City Master Plan; and

(f) The proposed amendment will or will not adversely affect the implementation of the goals and policies of the City's Comprehensive Plan or other City Master Plan; and

(g) The proposed amendment is justified in order to correct a mistake in the Official Zoning Map or the text of the Zoning Ordinance; and

(h) The proposed amendment is justified in order to respond to changes in the City's Comprehensive Plan or other City Master Plan including, but not limited to, changes in land use assumptions, surrounding uses, population forecasts, rates of land consumption, anticipated community needs or other factors.

**PLANNING AND ZONING COMMISSION RECOMMENDATION:** Based on review of the application and staff comments, at their meeting on July 10, 2023, the Planning and Zoning Commission considered this item and recommended approval with a vote of four (4) in favor of approval, none (0) against, one (1) absent and none (0) abstain.

**DEPARTMENT RECOMMENDATION (please check):**

	Approval	Denial	n/a		Approval	Denial	n/a
Public Works			X	Planning, Eng. & Reg. Dept	X		
Fire Department			X	Code Enforcement Division			X
Legal Department			X	Planning Division	X		
Police Department			X	Projects Department			X
Utilities Department			X	Building Division			X

**DEPARTMENT COMMENTS:**

Public Works: No comments

Utilities Department: No comments

Building Department: No comments.

Fire Department: No comments.

Code Enforcement: No comments.

Legal Department: No comments

Planning Department: Recommend approval.

Police Department: No comments

Projects Department: No comments

**BOARD/COMMISSION/COMMITTEE ACTION:**

- |   |  |  |  |
|---|--|--|--|
| <input checked="" type="checkbox"/> P&Z | <input type="checkbox"/> Lodgers Tax Board | <input type="checkbox"/> Cemetery Board  | <input checked="" type="checkbox"/> APPROVED |
| <input type="checkbox"/> Museum Board   | <input type="checkbox"/> San Jose Board    | <input type="checkbox"/> Water Board     | <input type="checkbox"/> DISSAPPROVED        |
| <input type="checkbox"/> Library Board  | <input type="checkbox"/> N. Mesa Board     | <input type="checkbox"/> _____ Committee |  |

Reviewed by  
City Administrator /s/John Lowe Date: 08/17/2023

ATTACHMENTS: Application materials, Ordinance, P & Z Minutes.

ORDINANCE NO. 2023-16

AN ORDINANCE REZONING PART OF "R-1"  
RESIDENTIAL 1 DISTRICT TO "R-2"  
RESIDENTIAL 2 DISTRICT FOR AN  
APPROXIMATELY 4.15 ACRE  
PROPERTY, LOCATED AT 2404 TULIP  
STREET, LEGALLY DESCRIBED AS LOT  
14, BLOCK B, HALL SUBDIVISION,  
PURSUANT TO SECTION 3-21-1 ET. SEQ.  
NMSA 1978 AND SECTIONS 56-150(B) AND  
56-140(I), CARLSBAD CODE OF  
ORDINANCES.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CARLSBAD,  
EDDY COUNTY, NEW MEXICO, that:

The official zoning map of the City is hereby amended to rezone part of "R-1" Residential 1  
District to "R-2" Residential 2 District, for an approximately 4.15 acre property, located at 2404  
Tulip St., legally described as:

LOT 14, BLOCK B, HALL SUBDIVISION

INTRODUCED, PASSED, ADOPTED AND APPROVED this 22nd day of August, 2023.

\_\_\_\_\_  
DALE JANWAY, MAYOR

ATTEST:

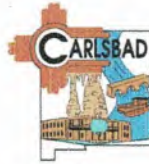
\_\_\_\_\_  
CITY CLERK

**MINUTES OF THE REGULAR MEETING OF THE**

**City of Carlsbad  
Planning & Zoning Commission**

**Monday, July 10, 2023 at 5:00 p.m.**

**Meeting Held in the Janell Whitlock Municipal Complex Council Chambers  
114 S. Halagueno St.**



CITY OF CARLSBAD  
CARLSBAD, NEW MEXICO

**PLANNING AND ZONING COMMISSION**

Monday, July 10, 2023 at 5:00 PM  
Janell Whitlock Municipal Complex Council Chambers  
114 S. Halagueno Street  
GoToMeeting ID: 610-874-749  
US Phone: (224) 501-3412 Access Code: 610-874-749  
<https://meet.goto.com/610874749>

1. Roll call of voting members and determination of quorum
2. Approval of Agenda
3. Approval of Minutes from the Meeting held June 5, 2023
4. Report from the Planning Department regarding a request for a Variance to reduce the required side property setback from 7.5' to 5' at 501 Grazer Ln., zoned "R-1" Residential 1 District.
5. Consider a request for a Variance from Sec. 56-90(b) of the Carlsbad Zoning Ordinance to reduce the required side property setback from 5' to 2'2" at 1022 Alamosa St., zoned "R-1" Residential 1 District.
6. Consider a request for a Variance from Sec. 56-90(b) of the Carlsbad Zoning Ordinance to reduce the required rear property setback from 20' to 3' at 3503 S. Sunny view Ave., zoned "R-1" Residential 1 District.
7. Consider a request for a Variance from Sec. 56-90(b) of the Carlsbad Zoning Ordinance to reduce the required rear property setback from 10' to 0' at 3810 Jasper Dr., zoned "R-1" Residential 1 District.
8. Consider a recommendation to the City Council regarding the request for a change of zoning from "R-1" Residential 1 District to "R-2" Residential 2 District for an approximately 2.17 acre property, located at 2412 Tulip St., legally described as Lot 14, Block B, Hall Subdivision.
9. Consider a recommendation to the City Council regarding the request for a change of zoning from "R-R" Rural Residential District to "R-2" Residential 2 District for approximately 5.5 acres, located west of 501 Chapman Rd., legally described as Lot 2, Cox 5 Subdivision.

10. Consider a recommendation to the City Council regarding the request for a change of zoning from "R-1" Residential 1 District to "R-2" Residential 2 District for an approximately 0.23 acre property, located at the northwest intersection of N. First St. and NE First St., legally described as Lot 16, Block 1, May Subdivision.
11. Report regarding Summary Review Subdivisions
12. Adjourn



**FOR INFORMATION ONLY**

Agendas and Planning and Zoning Commission meeting minutes are available on the City web site:

[cityofcarlsbadnm.com](http://cityofcarlsbadnm.com)

or may be viewed in the Office of the City Clerk or at the Carlsbad Public Library during normal and regular business hours

**PLANNING AND ZONING COMMISSION MEETING SCHEDULE**

- Regular meeting – Monday, August 7<sup>th</sup>, 2023 at 5:00 p.m.

<p>If you require hearing interpreter, language interpreters or auxiliary aids in order to attend and participate in the above meeting, please contact the City Administrator's office at (575) 887-1191 at least 48 hours prior to the scheduled meeting time.</p>
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**MINUTES OF A REGULAR MEETING OF THE CITY OF CARLSBAD PLANNING &  
ZONING COMMISSION HELD IN THE JANELL WHITLOCK MUNICIPAL COMPLEX  
COUNCIL CHAMBERS,  
114 S. HALAGUENO STREET, JULY 10, 2023 AT 5:00 P.M.**

**VOTING MEMBERS PRESENT:**

**JAMES MCCORMICK  
BRAD NESSER  
TRENT CORNUM  
VALERIE BRANSON**

**CHAIRPERSON  
COMMISSIONER  
COMMISSIONER  
COMMISSIONER**

**VOTING MEMBERS ABSENT:**

**LINDA WILSON**

**COMMISSIONER**

**EX-OFFICIO MEMBERS PRESENT:**

**JEFF PATTERSON  
TRYSHA ORTIZ**

**PLANNING DIRECTOR  
DEPUTY PLANNING DIRECTOR**

**SECRETARY PRESENT:**

**VANESSA ORNELAS**

**PLANNING AND REGULATION  
DEPARTMENT SECRETARY**

**OTHERS PRESENT:**

**DENISE MADRID BOYEA  
WAYNE BALLARD  
DAVID GUERRERO  
DORIS HOLLAND  
PETE FLOREZ  
SANDRA FLOREZ  
VICKI MILLER  
ANTHONY MILLER  
TIFFANY ROBERTS  
JABALI SANDERS  
ALONDRA VALDEZ  
PHILLIP HUSTON  
ALY MYRIC  
GLORIA P  
GIOVANNAH JACKSON  
ALEXANDER MILLICAN  
ANTHONY HONAKER  
HENRY CASTANEDA  
SHARA BROWNING  
BHAKTI SALIAN  
MEENA PARMAS  
JOHN WATERS  
  
BRENDA RECTOR  
VANCE JENKINS  
BART FRINTZ**

**CITY OF CARLSBAD  
2004 PEPPER TREE  
3501 HIDALGO  
503 GRAZER LN  
501 W CHAPMAN  
501 W CHAPMAN  
1003 COUNTRYSIDE PL  
1003 COUNTRYSIDE PL  
3593 S SUNNYVIEW  
3593 S SUNNYVIEW  
3810 JASPER  
50 BITTER CHERRY  
  
7417 SCHOONER RD  
301 CHAPMAN RD  
1022 ALAMOS  
9228 PORTER RD  
307 VINEYARD LN  
501 GRAZER LN  
501 GRAZER LN  
CARLSBAD DEPARTMENT OF  
DEVELOPMENT  
1006 COUNTRYSIDE PL  
1624 N MESA  
301 N ALAMEDA**

Time Stamps and headings below correspond to recording of meeting and the recording is hereby made a part of the official record.

0:00:00 Start Recording [5:00:51 PM]

0:00:08 **1. Roll call of Voting Members and Determination of Quorum**

Roll was called, confirming the presence of a quorum of commission members. The following members were present—**Mr. McCormick, Mr. Nesser, Mr. Cornum, and Ms. Branson.** Absent—**Ms. Wilson.**

0:00:25 **2. Approval of Agenda**

**Mr. Nesser** made a motion to approve the Agenda; **Mr. Cornum** seconded the motion. The vote was as follows: **Yes-- Mr. McCormick, Mr. Nesser, Mr. Cornum, and Ms. Branson.** No—None. Absent—**Ms. Wilson.** Abstained—None. The motion carried.

0:00:55 **3. Approval of Minutes from the Meeting held June 5, 2023**

**Mr. Cornum** made a motion to approve the Minutes from the regular meeting held on June 5<sup>th</sup>, 2023; **Ms. Branson** seconded the motion. The vote was as follows: **Yes-- Mr. McCormick, Mr. Nesser, Mr. Cornum, and Ms. Branson.** No—None. Absent—**Ms. Wilson.** Abstained—None. The motion carried.

0:01:06 **4. Report from the Planning Department regarding a request for a Variance to reduce the required side property setback from 7.5' to 5' at 501 Grazer Ln., zoned "R-1" Residential 1 District.**

**Bhakti Salian and Meena Parmaz** approach the podium. **Jeff Patterson** explains that this item was last heard at the February 6, 2023 Planning & Zoning Commission meeting. At that meeting, the commission granted the applicant six months to complete the construction, remove the balcony along the eastern edge of the addition and obtain a Certificate of Occupancy. **Ms. Salian** begins to explain that she has completed the construction side of the project but is still working on having the construction debris removed from the property and has received her Certificate of Occupancy. **Mr. McCormick** inquired about the time it has taken to complete this project. **Ms. Salian** goes on to explain the reason for the extended time was that some neighbors had concerns regarding the subdivision covenants. She also explains that she was able to find the proper help to assist in bringing the project up to code. **Mr. McCormick** asked Mr. Patterson what was initially expected of Ms. Salian before this meeting. **Mr. Patterson** provided a copy of the determination letter, outlining the items specified by the commission at the February meeting. **Ms. Salian** goes on to explain that they have removed the overhang on the building. Photos were provided showing the completion. **Mr. McCormick** opened public comment. **Doris Holland** approached the podium with concerns about the cosmetic side of the project being unfinished and also provided photos. She has expressed her unhappiness with the time it has taken for this project to be completed. She believes the homeowner should be penalized for every day the project goes unfinished. **Ms. Holland** also expressed her opinion that the city is only willing to work with the applicant because the city stands in fear of a lawsuit. **Mr. McCormick** acknowledged the project has gone on much longer than it should have. **Mr. McCormick** asked that the Certificate of Occupancy be explained so that those in attendance can understand the requirements to obtain a Certificate of Occupancy. **Mr. Patterson** explains a Certificate of Occupancy is issued when the project meets completion per the building code and the department deems the structure safe to occupy. **Mr. Cornum** explains his motion at the previous hearing on this project was that the project was to be one hundred percent complete. Though the Certificate of Occupancy was obtained he asked **Ms. Holland** a time frame of when she would like to see the cosmetics completed. **Ms. Holland** asked again about penalties towards the applicant for every day the job is unfinished. **Mr. Cornum** explains the commission does not have the authority to process the penalties in question. **Ms. Holland** expressed she would like to see the whole addition removed as though it would never have happened and she would like to see that the request for the variance be denied. **Mr. Cornum** then asked if maybe this is more of an emotional standpoint rather

than a reasonable one. He also expressed that there is no gain to **Ms. Holland** if the request is denied. **Mr. Cornum** then asked **Ms. Salian** when she could expect the project to be one hundred percent complete. **Ms. Salian** also provided photos showing the progress made and explained because they were unable to have a professional complete the painting they are having to complete it themselves. **Mr. McCormick** acknowledged the items that were asked to be completed at the last hearing were finished. **Ms. Branson** also expressed her concern for the trash still being on the job site and the stucco being unfinished has become an issue. **Ms. Salian** mentioned the trash was not part of the requirements for the variance to be approved. **Mr. Cornum** goes over the motion once again from the previous hearing on this item. **Ms. Salian** asks what is expected of her before this item can be approved. **Mr. McCormick** closed public comment. **Mr. Nesser** asked how much construction is still ongoing **Ms. Salian** explained the construction is complete aside from the stucco and paint.

**Mr. Cornum** made a motion for approval; **Ms. Branson** seconded the motion. The vote was as follows: Yes-- **Mr. McCormick and Ms. Branson** No— **Mr. Nesser and Mr. Cornum**. Absent—**Ms. Wilson**. Abstained—None. The motion did not pass.

**Mr. Cornum** explains again that the project needs to be completed to one hundred percent. **Mr. Patterson** explains the P&Z commission can place stipulations on the item to be approved.

**Mr. Cornum** made a motion to rehear the item at the August 7<sup>th</sup> meeting with the following conditions: pictures be provided to P&Z showing completed work and trash removed from the property. **Ms. Branson** seconded the motion. The vote was as follows: Yes-- **Mr. McCormick, Mr. Nesser, Mr. Cornum, and Ms. Branson** No—. Absent—**Ms. Wilson**. Abstained—None.

0:42:27            **5. Consider a request for a Variance from Sec. 56-90(b) of the Carlsbad Zoning Ordinance to reduce the required side property setback from 5' to 2'2" at 1022 Alamosa St., zoned "R-1" Residential 1 District.**

**Anthony Honaker** approached the podium. **Trysha Ortiz** explained that the applicant is seeking a variance to allow the placement of a carport on the side of his home that would result in a 2'2" side setback. **Mr. Honaker** explains that the reason for wanting to place the carport on the side of the home rather than in the front of the home was the fear of blocking the view of oncoming traffic which could potentially be an issue for citizens who approach the intersection and also because there is no structure to that side of his home there for a fire hazard for a neighbor is nonexistent. **Mr. McCormick** inquires about the material to be used for the carport. **Mr. Honaker** explains it will be built out of aluminum. No public comments were made. **Mr. Cornum** explains he prefers the structure to be placed on the side of the home.

**Mr. Nesser** made a motion for approval with the condition that a fence be built no taller than 4'; **Mr. Cornum** seconded the motion. The vote was as follows: Yes-- **Mr. McCormick, Mr. Nesser, Mr. Cornum, and Ms. Branson**. No—None. Absent—**Ms. Wilson**. Abstained—None. The motion carried.

0:50:00            **6. Consider a request for a Variance from Sec. 56-90(b) of the Carlsbad Zoning Ordinance to reduce the required rear property setback from 20' to 0' at 3503 S. Sunny View Ave., zoned "R-1" Residential 1 District.**

**Tiffany Roberts and Jabali Sanders** approach the podium. **Mr. Patterson** explains that the applicants are asking for a variance to reduce the rear property setback from 20' to 0' to allow the placement of a shed. **Mr. McCormick** requests that the applicant give a better explanation as to what their plans are for the property. **Ms. Roberts** states that they would like to place a 20'x12' shed structure on the property but the 20' setback takes up half of the yard which makes it impossible to place the shed and still be able to utilize the backyard as such. **Mr. Cornum** inquires if the 5' side setback is ok. **Ms. Roberts** replies that they would like to leave some space in the side setback. **Mr. Cornum** advises that a 10' rear setback may be more reasonable. **Ms. Roberts** still prefers the 0' rear setback. **Mr. McCormick** opens for public

comment. No public comments were made. **Mr. McCormick** states it may be denied at a 0' rear setback and asks the applicant if she would like to revisit the original request of a 3' rear setback. **Mr. Cornum** requests to see an aerial view of the neighboring property and goes on to explain if a home is eventually built on that property, it would be facing to the side and they would then have a 5' side setback which would then call for a concern of a fire hazard being that the structures are so close. **Ms. Roberts** then asks if she could get approved for a 5' rear setback. **Mr. Cornum** said no due to fire hazards.

**Mr. Nesser** made a motion for approval of a 10' rear setback with the condition of a building no larger than 20'x12'; **Mr. Cornum** seconded the motion. The vote was as follows: **Yes-- Mr. McCormick, Mr. Nesser, Mr. Cornum, and Ms. Branson.** No—None. Absent—**Ms. Wilson.** Abstained—None. The motion carried.

01:05:55        **7. Consider a request for a Variance from Sec. 56-90(b) of the Carlsbad Zoning Ordinance to reduce the required rear property setback from 10' to 0' at 3810 Jasper Dr., zoned "R-1" Residential 1 District**

**Alondra Valdez** approached the podium. **Mr. Patterson** explains that the applicant is requesting a variance to allow the rear setback to be reduced from 10' to 0'. **Ms. Valdez** explains they would like to place a shop in the far left corner of the property. **Mr. Valdez** explains the direction he would like to place the structure. He explains he would use the shop to store a UTV. With the 0' rear setback that would leave the applicant with just enough room to fit the UTV between the structure and the ground level AC unit to enter the building. **Mr. Valdez** presents photos of the planned structure. **Mr. McCormick** then inquires about the water drainage issue it may cause with the neighbor. **Mr. Valdez** then states even a 3' rear setback would suffice. **Ms. Branson** asks if the variance is only for a 0' rear setback. **Mr. Valdez** explains the variance was requested for both the rear and the side. **Mr. McCormick** asks if he is also wanting to ask for a 0' side setback. **Mr. Valdez** explains 3' would be his request for the side setback. **Mr. Cornum** inquires if they would have room for drainage with a 3' rear and 3' side setback. **Mr. McCormick** opens public comment. No comments were made.

**Mr. Cornum** made a motion for approval of a 3' side and rear setback and a structure no larger than 15'x20'; **Mr. Nesser** seconded the motion. The vote was as follows: **Yes-- Mr. McCormick, Mr. Nesser, Mr. Cornum, and Ms. Branson.** No— None. Absent—**Ms. Wilson.** Abstained—None. The motion carried.

1:18:31        **8. Consider a recommendation to the City Council regarding the request for a change of zoning from "R-1" Residential 1 District to "R-2" Residential 2 District for an approximately 2.17 acre property, located at 2412 Tulip St., legally described as Lot 14, Block B, Hall Subdivision.**

**Philip Huston** approaches the podium. **Mr. Patterson** explains that the request is for a zone change from "R-1" Residential 1 District to "R-2" Residential 2 District. **Mr. Huston** explains the need for more housing to fulfill the needs of the patients who need assistance. With the growing number of people needing sober living assistance, the overflow in residence has been causing the facility to deny the members of the community who are needing the services provided by Life House Inc. He explains the program increases the likely hood of success with the clients who are currently able to utilize sober living facilities. **Mr. Cornum** inquires about staffing in these facilities. **Mr. Huston** explains they have a designated person for each facility, though they don't live on the property, the facility is monitored by security cameras. There is a process of checking in and out of the residence every time a person arrives or leaves the premises. He explains the process has worked thus far with minimal to no issues. **Mr. McCormick** opens for public comment. **Brenda Rector** approaches the podium against the proposed zone change. She presents a petition and also explains she was miss informed of the proposed action. **Mr. McCormick** explains they are not approving the use of the property but the zone changes itself. **Ms. Ortiz** mentions there is a wide range of signatures on the petition from the neighborhood; approximately 51 signatures were collected. **Mr. Huston** presents the flyer that was sent to each person in the

neighborhood back in July 2018. **Mr. Cornum** inquires if there is any fence around the property **Mr. Huston** explains there is a nicely built fence around the entire property. **Ms. Rector** expresses her concern for the residents being free to roam and the way the check-in/out process is she fears for the safety of the neighbors and the school that is also in the neighborhood. **Mr. Huston** explains that there have not been any complaints from the residents. **Ms. Branson** asks if the facility only houses women. **Mr. Huston** explains that it is currently functioning for women and children. **Ms. Branson** then asks if it is run similarly to the facility on Westridge. **Mr. Huston** explains there are different levels of care in each facility and it is run by the same organization. **Mr. Cornum** then asks to view a drawn plan to better explain what plans are in place for the property. **Shara Browning** approaches the podium in favor of the proposed request as a member of the LifeHouse board. She explains the accomplishments and accuracy of the system and expresses her concern for the need for these facilities to heal our community. She also explains that the property will be properly landscaped so that will help with the trash and weed issue. **Ms. Browning** also states that the residents have to undergo a 30-day rehabilitation to qualify for assistance from LifeHouse so the current residents have already been through a detox before arriving at the facility. **John Waters** also speaks in favor of the proposed request. He explains the positive effects this type of housing will have on our community with the current unemployment rate in Carlsbad. He believes it will help the residents become productive members of society and will also help fill the large demand for employees needed in this community. **Vicki Miller** approaches the podium against the request with her main concern being is the plan is showing several buildings rather than the two proposed buildings to be placed and the traffic that it is going to bring into the neighborhood. **Mr. Cornum** asks if this is a phased project. **Mr. Huston** explains the current plan is two houses on the NE corner of the property, which is what they have raised funds for. The plan currently shows some possibilities with the help of the community. **Ms. Miller** asks if the facilities will house men in the future. **Ms. Branson** asks how many facilities currently exist and if there have been any issues. **Mr. Huston** states he has not had any issues yet. **Jay Jenkins** approached the podium in favor of the request. He explains they turn people away every day which takes away from the percentage of recovery. He also explains similar concerns were brought to their attention when they took over the Landsun facility. However, since then, the neighbors have not expressed concern. **Mr. McCormick** closed public comment. **Mr. McCormick** explains they only make the zone change recommendation and the protocol is that all zoning changes are brought before City Council. **Mr. Cornum** explains he is sympathetic to the concerns of the neighborhood. He also believes the facility is needed and he does trust the process.

**Mr. Nesser** made a motion for approval; **Ms. Branson** seconded the motion. The vote was as follows: **Yes-- Mr. McCormick, Mr. Nesser, Mr. Cornum, and Ms. Branson.** No—None. Absent—**Ms. Wilson.** Abstained—None. The motion carried.

**Mrs. Rector** approached the podium to express her concern that the board and the City of Carlsbad do not listen to the concerns and opinions of the people of the public.

1:52:57            **9.        Consider a recommendation to the City Council regarding the request for a change of zoning from “R-R” Rural Residential District to “R-2” Residential 2 District for approximately 5.5 acres, located west of 501 Chapman Rd., legally described as Lot 2, Cox 5 Subdivision.**

**Alexander Millican** approached the podium and explains the proper address should be 301 Chapman Rd. **Mr. Patterson** gives the synopsis. **Mr. Millican** explains that the site plan calls for 108 units but states it may only be 104 units depending on the parking lot. If the City allows for the fence to be removed to accommodate parking they would then move forward with the 4 additional units. He also explains that there should not be any interruptions with the sewer lines in the neighborhood because the lift station that was built for the previous phase should also carry the current phase in question. **Mr. McCormick** opens public comment. **Mr. Waters** approached the podium expressing the desperate need for extra housing with hopes to help accommodate large families who are currently living in temporary housing such as RV parks. **Pete Florez** approached the podium against the request. Though he agrees there is a need for housing he expresses that being the neighboring property the traffic will then increase causing a more

congested area. He also explains that he is concerned for the safety of the children who do reside in these complexes since there is currently no designated play area, they are currently playing in the parking lots and on top of the transformers. He goes on to point out the lights that are shining directly into his backyard. He also expresses concern for the foundations of the current homes because the vibration from the current construction is felt throughout the neighborhood. **Mr. Florez** also fears the loss of his privacy being that the three stories of balconies are currently planned to be facing directly at his home. **Ms. Florez** also expresses there is not enough infrastructure as far as schools, parks, and additional street lights. **Mr. Jenkins** approached the podium in favor of the request. Though he is sympathetic to the residents in the neighborhood he explains the growth in the City of Carlsbad is inevitable. He points out that there are signs indicating there is a plan for a shopping center on the north side of Chapman Rd. He expresses his appreciation for the Millican's great work on past projects although they have run into some issues with previous contractors they continue to be on top of their projects to ensure the work is being done properly. **Giovanna Jackson** approached the podium in favor of the request. She currently works for the Millicans as the Office Manager and explains that they have not had any prior issues with the residence. She also explains the inevitable growth in the area. **Ms. Branson** inquires about the possibility of a "better" fence being built between the current neighbors and the property in question. **Mr. Millican** states he has already offered to add a fence between the properties. **Mr. Cornum** also explains the area is growing commercially and residentially. He then explains out of respect for the neighbors it would be appreciated to see a fence put up. **Mr. Millican** goes on to explain his plans for the needed fence and also addresses the children residing in the complex. He explains there is a plan for a playground and also a dog park. **Mr. Nesser** states the need for a possible bus shelter for the children who wait along the street for a bus. **Mr. Millican** agrees the area could use a designated area for the children to wait where they are safe from the traffic. **Mr. Cornum** circled back around to the fence issue, he asked if it was possible to motion for approval with conditions that they are required to add the fence along the neighboring properties. **Mr. Florez** requests a 7ft. in height solid brick fence. **Mr. Millican** explains they plan for a 700 ft. in length, he is in the process of getting pricing for other solid materials. **Ms. Patterson** explains that the commission nor the council is allowed to place a condition on a zoning request. **Mr. McCormick** explains they are only voting on the current request without conditions.

**Mr. Cornum** made a motion for approval; **Ms. Branson** seconded the motion. The vote was as follows: **Yes-- Mr. McCormick, Mr. Nesser, Mr. Cornum, and Ms. Branson.** No—None. Absent—**Ms. Wilson.** Abstained—None. The motion carried.

2:22:32            **10. Consider a recommendation to the City Council regarding the request for a change of zoning from “R-1” Residential 1 District to “R-2” Residential 2 District for an approximately 0.23 acre property, located at the northwest intersection of N. First St. and NE First St., legally described as Lot 16, Block 1, May Subdivision.**

**Wayne Ballard** along with **David Guerrero** approached the podium. **Mr. Patterson** explains that the request for a zone change from “R-1” Residential 1 District to “R-2” Residential 2 District. **Mr. Ballard** explains they intend to build a four-plex unit to increase housing. **Mr. McCormick** opens public comment. **Mr. Waters** approaches the podium in favor of the request. He explains the project is going to improve the area and believes a four-plex is a great plan for the property. **Mr. McCormick** closed public comment.

**Mr. Nesser** made a motion for approval; **Ms. Branson** seconded the motion. The vote was as follows: **Yes-- Mr. McCormick, Mr. Nesser, Mr. Cornum, and Ms. Branson.** No—None. Absent—**Ms. Wilson.** Abstained—None. The motion carried

2:26:33            **11. Report regarding Summary Review Subdivisions**

**Mr. Patterson** reported on the Summary Reviews. Nothing unusual was noted.

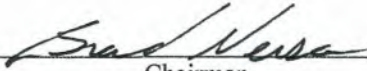
2:29:29

**12. Adjourn**

The meeting was adjourned.

2:29:32

Stop Recording [7:29:32 PM]

  
\_\_\_\_\_  
Chairman

  
\_\_\_\_\_  
Date



Receipt Date Stamp

CITY OF CARLSBAD

Planning, Engineering, and Regulation Department

PO Box 1569, Carlsbad, NM 88221

Phone (575) 885-1185

Fax (575) 628-8379

ZONING CHANGE APPLICATION

Sec. 56-150(b)

Application Date: 6/9/23
Existing Zoning: R-1

Fee Paid (\$100.00):
Proposed Zoning: R2

APPLICANT INFORMATION:

CARLSBAD LIFEHOUSE, INC, PO BOX 3141
NAME ADDRESS

CARLSBAD, NM 88221, 575 706 2951 george@
CITY STATE ZIP PHONE EMAIL
George Dunagan dunaganassociates.com

PROPERTY OWNER INFORMATION (attach separate sheet for multiple owners):

Carlsbad Lifehouse, Inc, PO Box 3141
NAME ADDRESS

CARLSBAD, NM 88221 575 725 5552 PHILIP HUSTON
CITY STATE ZIP PHONE EMAIL
Philip Huston @GMAIL.COM

\* A signed affidavit from the property owner(s), consenting to submittal of the application, must be included with the application.

LEGAL DESCRIPTION AND/OR STREET ADDRESS OF PROPERTY (INCLUDE A MEETS AND BOUNDS DESCRIPTION FOR UNPLATTED LAND, ATTACH SEPARATE SHEET, IF NECESSARY):

1214 TALIB ST, 14 B HALL
ADDRESS LOT BLOCK SUBDIVISION





# CITY OF CARLSBAD

Engineering, Planning, and Regulation Department  
Phone (575) 885-1185  
Fax (575) 628-8379

Received Date

## ADDRESS ASSIGNMENT APPLICATION

Reason for Address Request:

Building Permits SOBER LIVING 1 and 2

Location of Property and Proposed Access:

Universal Parcel Code - UPC (Assigned by the County Assessor) 4-158-129-248-230

Current Address (If Applicable) 2412 TULIP STREET

Property Location HALL 4 14  
Subdivision Block Lot or Tract

Required Documentation:

- Copy of the recorded plat of the property, if not located in a platted and recorded subdivision
- Site plan or sketch which shows the property lines, the footprint of the new building(s), and the location of the entrance dimensioned from the property lines along the street frontage

Applicant Information:

Name: GEORGE DUNAGAN Firm: CARLSBAD LIFEHOUSE, INC.

Property Owner  Developer  Tenant  Architect/Engineer  Contractor  Other: \_\_\_\_\_

Applicant's Address: PO Box 3141  
Carlsbad NM 88221

Telephone: 575 706 2951  
Email: george@dunagan Associates.com

Property Owner Approval:

Signature of Owner: [Signature] CHAIRMAN PRESIDENT Telephone: \_\_\_\_\_  
Printed Name: George Dunagan, Chairman, President  
Carlsbad Lifehouse, Inc.

NOTE TO APPLICANTS

1. Properties are assigned both a street address, for the purpose of general location, and geodetic coordinates that are used for E 9-1-1 emergency response. Consequently, specific details are required to define the location of the primary structure and access to each property.
2. Addresses will not be assigned to vacant properties, unless they are located in a subdivision and further subdivision is not possible, or unless development is imminent.
3. Addresses are only assigned to property defined as developable under the Carlsbad Code of Ordinances.
4. The address number shall conform to Ordinance No. 2008-08 regarding Chapter 46, Article V, of the Code of Ordinances, City of Carlsbad, concerning posting of address numbers.
5. The Property owner is responsible for installing and maintaining address numbers. An occupancy permit will not be issued unless the address numbers are properly installed.

**REASON FOR THE REQUEST**

An amendment to the Official Zoning Map or to the Text of the Zoning Ordinance must be justified by one or more of the following. Check all that apply:

- The proposed amendment will not adversely impact the public health, safety or general welfare and will or will not promote the original purposes of the Zoning Ordinance.
- The proposed amendment responds to changed conditions, such as changes in public capital investments, road locations or functional classification, population trends, density, use or further studies that have been completed since adoption of the Zoning Ordinance.
- The proposed amendment is necessary in order to respond to State and/or Federal legislation.
- The proposed amendment provides additional flexibility in meeting the objectives of this Zoning Ordinance without lowering the standards of the Zoning Ordinance.
- The proposed amendment is in substantial compliance with the City's Comprehensive Plan or other City Master Plan.
- The proposed amendment will not adversely affect the implementation of the goals and policies of the City's Comprehensive Plan or other City Master Plan.
- The proposed amendment will correct a mistake in the Official Zoning Map or the text of the Zoning Ordinance.
- The proposed amendment is justified in order to respond to changes in the City's Comprehensive Plan or other City Master Plan including, but not limited to, changes in land use assumptions, surrounding uses, population forecasts, rates of land consumption, anticipated community needs or other factors.

**FOR OFFICIAL USE ONLY:**

**Required prior to P & Z:**

Complete Application Including:  Map  Fee  Letter  Notification  Sign Agreement

**Required prior to City Council:**

Council Hearing Date: \_\_\_\_\_ Publication Date: \_\_\_\_\_

Property Owner Notification Sent (within 100' minimum.): \_\_\_\_\_

ABM  Staff Comments  Application Packet  Draft Ordinance  P&Z Minutes

Council Action:  Approved  Denied  Other Ordinance No.: \_\_\_\_\_



# NOTIFICATION SIGN POSTING AGREEMENT

Notification of Public Hearings before the City of Carlsbad Planning and Zoning Commission is required pursuant to Sec. 56-140(i).

- Signs shall be posted a minimum of 5 days prior to and shall be removed a maximum of 5 days after the public hearing.
- If the sign is not posted as required, the application will be delayed and will not be considered at the public hearing as scheduled.
- The sign shall be posted at the street side property line with a secure stake provided by the applicant.

I have read and understand these requirements. I understand where the sign is to be located and my obligation to post the sign prior to the public hearing and remove it afterwards.

  
 \_\_\_\_\_  
 APPLICANT SIGNATURE

6/14/23  
 \_\_\_\_\_  
 DATE

Sign issued by: \_\_\_\_\_  
 Staff Member

Date: 6/14/23

Dear Property Owner,

This letter serves as legal notification of a pending action before the City of Carlsbad Planning and Zoning Commission in accordance with Code of Ordinances Sec. 56-140(i). You are being notified because you are a property owner within one-hundred feet (100') of the subject site.

Applicant: CARLSBAD LIFEHOUSE INC  
PO BOX 3141, CARLSBAD, NM 88220  
Name Address Phone

Subject Site Location: 1214 TRUMP ST., CARLSBAD, NM

The proposed action is a:  
 Zoning Change from R1 to R2 in accordance with Sec. 56-150(b).

Variance/Appeal from Sec. \_\_\_\_\_ in accordance with Sec. 56-150(c).  
The purpose of the variance/appeal is:

\_\_\_\_\_  
\_\_\_\_\_

Conditional Use Permit in accordance with Sec. 56-150(f). The purpose of the permit is for a:  
 Home Occupation: \_\_\_\_\_  
 Other Use: \_\_\_\_\_

**The Planning and Zoning Commission will consider this request at a Public Hearing on:**

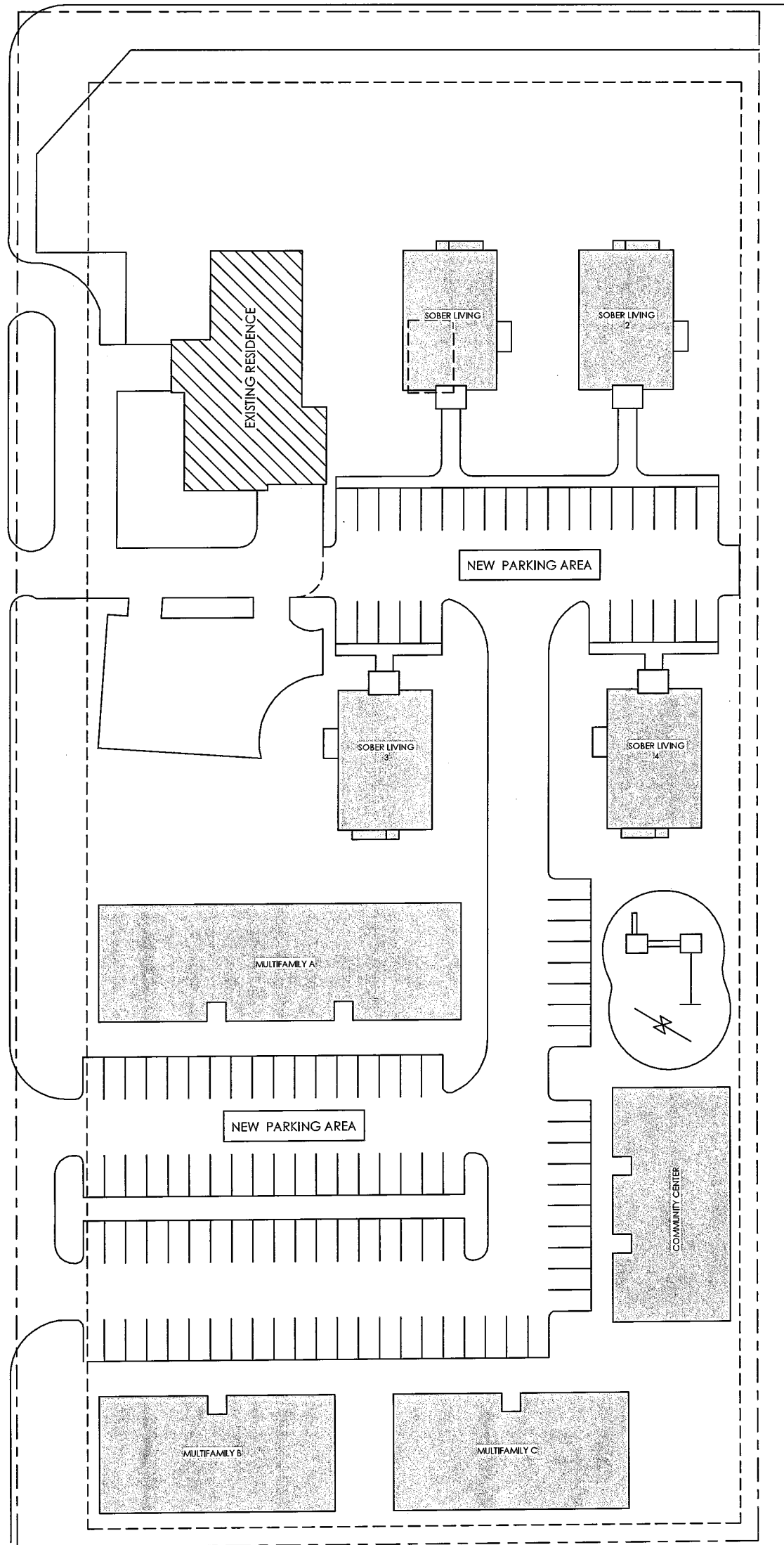
Date: JULY 10, 2023  
Time: 5:00pm  
Place: **City Annex Planning Room**  
**114 S. Halagueno St.**  
**Carlsbad, NM 88220**

The Code of Ordinances can be found on the City's website [www.cityofcarlsbadnm.com](http://www.cityofcarlsbadnm.com).  
For details about this request contact the applicant OR contact the City Planner at 575-885-1185 or via email at [jepatterson@cityofcarlsbadnm.com](mailto:jepatterson@cityofcarlsbadnm.com).

Sincerely,  
GEORGE DONAGAN 575 706 2951  
PHIL HUSTON 575 361 7503  
Applicant/Agent

CENTER STREET

TULIP STREET



7016 0680 0000 9320 2532

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<input type="checkbox"/> Adult Signature Restricted Delivery	\$0.00	
Postage	\$0.63	
Total Postage and Fees	\$8.13	06/26/2023

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<input type="checkbox"/> Adult Signature Restricted Delivery	\$0.00	
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Total Postage and Fees	\$8.13	06/26/2023

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Street and Apt. No., or PO Box No. 503 La Placita Dr.  
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<input type="checkbox"/> Return Receipt (electronic)	\$0.00	
<input type="checkbox"/> Certified Mail Restricted Delivery	\$0.00	
<input type="checkbox"/> Adult Signature Required	\$0.00	
<input type="checkbox"/> Adult Signature Restricted Delivery	\$0.00	
Postage	\$0.63	
Total Postage and Fees	\$8.13	06/26/2023

Sent To RICHARDS, MARGARET C. ETAL  
Street and Apt. No., or PO Box No. 1010 CENTER AVE. TRAIL #12  
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<input type="checkbox"/> Return Receipt (electronic)	\$0.00	
<input type="checkbox"/> Certified Mail Restricted Delivery	\$0.00	
<input type="checkbox"/> Adult Signature Required	\$0.00	
<input type="checkbox"/> Adult Signature Restricted Delivery	\$0.00	
Postage	\$0.63	
Total Postage and Fees	\$8.13	06/26/2023

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Street and Apt. No., or PO Box No. 2413 Tulip St.  
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<input type="checkbox"/> Adult Signature Restricted Delivery	\$0.00	
Postage	\$0.63	
Total Postage and Fees	\$8.13	06/26/2023

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<input type="checkbox"/> Adult Signature Restricted Delivery	\$0.00	
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Total Postage and Fees	\$8.13	06/26/2023

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**E. B. R. REVOCABLE TRUST**  
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<input type="checkbox"/> Adult Signature Required	\$0.00	
<input type="checkbox"/> Adult Signature Restricted Delivery	\$0.00	
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 Adult Signature Restricted Delivery \$ \$0.00

Postage \$0.63  
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Total Postage and Fees \$8.13

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Postmark  
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06/26/2023

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VIER, BERNICE & DAVID  
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Postage \$0.63  
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Total Postage and Fees \$8.13

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06/26/2023

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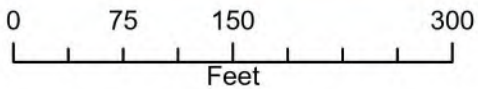
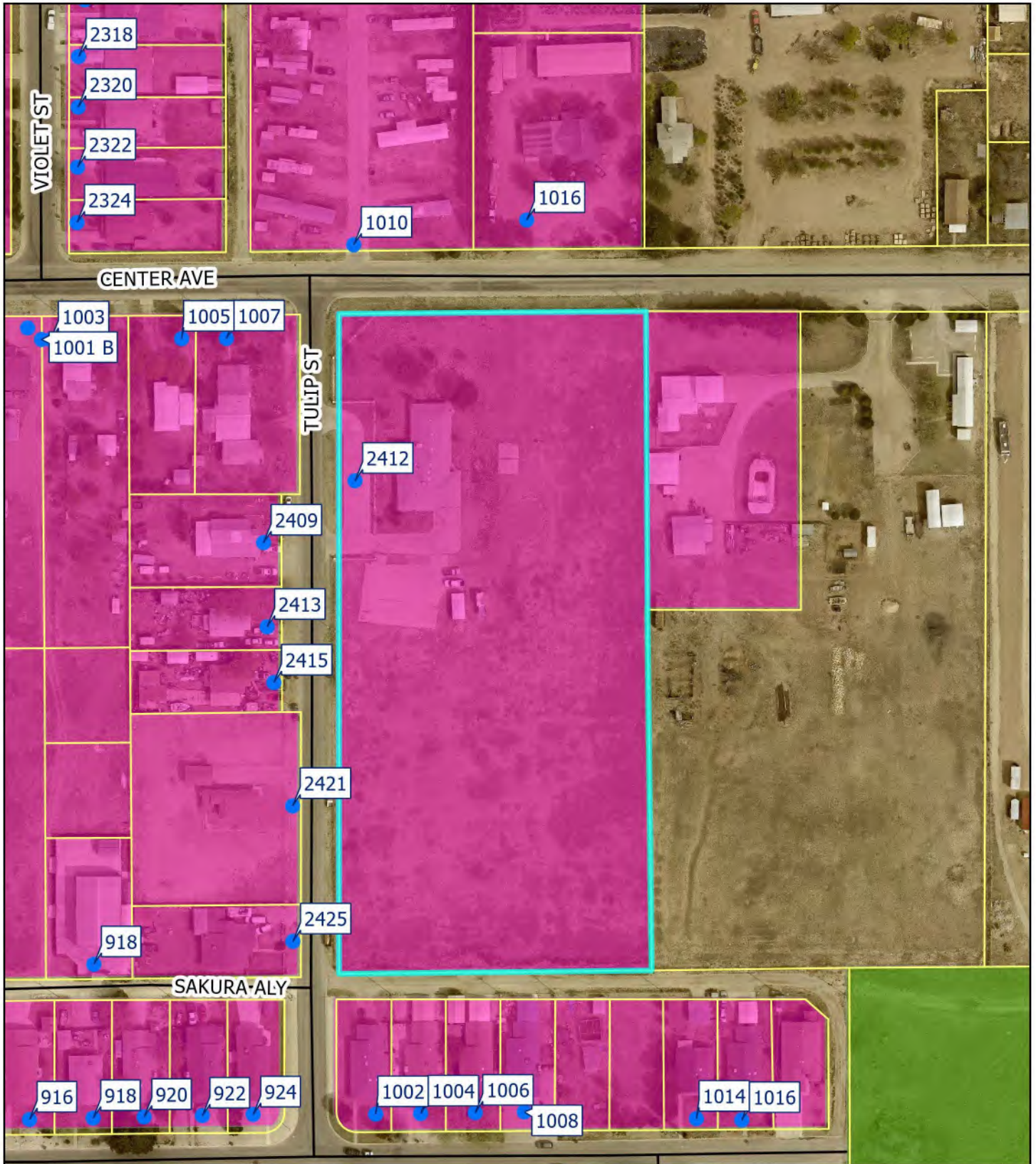
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06/26/2023

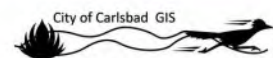
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Zone Change - R-1 to R-2  
2412 Tulip St.

Date: 7/3/2023

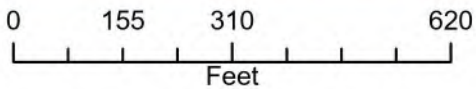
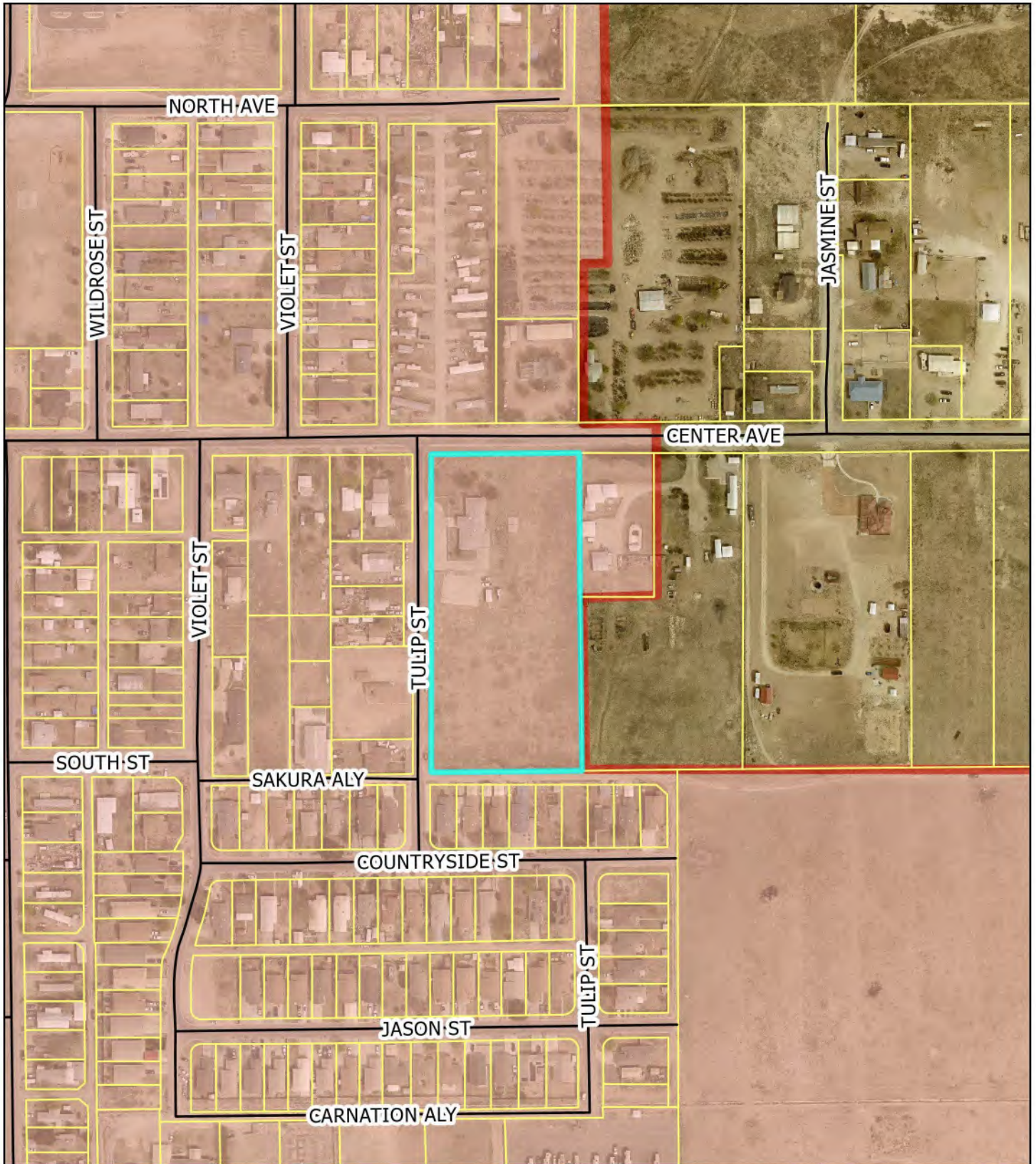


- Carlsbad Address
- Roads
- Zoning
  - R-1
  - R-R

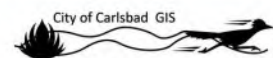


Zone Change - R-1 to R-2  
2412 Tulip St.

Date: 7/3/2023



- Roads
- City Boundary





bstk

LIFE HOUSE SOBER LIVING RESIDENCE





**Do not allow a drug rehabilitation/halfway house in our neighborhood**

CORRECT(2412)

We the undersigned are against the zoning on 1214 Tulip Street being changed from R1 to R2.

We do not want the property owner to open a drug rehabilitation/halfway house in our neighborhood and so close to an elementary school.

	Signature	Address	Phone #	Date
1	Vicki L. Miller	1003 Countryside Pl	575-334-6009	6-30-23
2	[Signature]	1003 Countryside Pl	575-200-8119	6-30-23
3	[Signature]	1006 Countryside Pl	575-885-8009	6-30-23
4	[Signature]	1007 Countryside Pl	575-706-6151	6-30-23
5	[Signature]	1002 Countryside Pl	575-420-4585	7-01-23
6	[Signature]	1002 Countryside Pl	602-579-9100	7-01-23
7	[Signature]	922 Countryside Pl	432-744-1889	7-1-23
8	[Signature]	914 Countryside Pl	575-200-8804	7-1-23
9	[Signature]	919 Countryside Pl	937-219-2701	7-1-23
10	[Signature]	2508 Violet	575-602-2539	6/30/23
11	[Signature]	2518 Tulip St	575-706-3132	6-30-23
12	[Signature]	2518 Tulip St	575-302-3880	6-30-23
13	[Signature]	1009 Jason St	405-635-7794	6-30-23
14	[Signature]	2509 Violet	575-706-9717	6-30-23
15	[Signature]	1004 Countryside Pl	575-499-2857	6-30-23
16	[Signature]	1004 Countryside Pl	575-706-5582	6-30-23
17	[Signature]	1011 Countryside Pl	575-689-7160	6-30-23
18	[Signature]	1018 Countryside Pl	719-293-1920	6/30/23
19	[Signature]	925 Countryside Pl	575-602-4111	6/30/23
20	[Signature]	2215 Algieria	575-499-6376	6/30/23
21	[Signature]	2215 Algieria	575-352-9713	6/30/23
22	[Signature]	2215 Algieria	575-706-2219	6/30/23
23	[Signature]	2422 Primrose	575-200-6253	6/30/23
24	[Signature]	1012 Jason	575-706-5775	6/30/23
25	[Signature]	1012 Jason	575-499-3046	6/30/23
26	[Signature]	2608 Tulip St	575-495-3434	6-30-23
27	[Signature]	2608 Tulips	575-323-4895	6-30-23
28	[Signature]	2516 Tulip St	575-988-3886	6-30-23
29	[Signature]	1013 Jason St	575-200-9213	6-30-23
30	[Signature]	1013 Jason St	575-200-9214	6-30-23
31	[Signature]	1010 Jason St	575-302-7295	6-30-23
32	[Signature]	1009 Jason St	806-550-1817	6-30-23
33	[Signature]	1002 Jason St	575-689-8339	6-30-23
34	[Signature]	924 Jason St	505-328-5318	6-30-23







# Committee Reports

# Adjourn