



A G E N D A

Carlsbad City Council Regular Meeting
Janell Whitlock Municipal Complex
114 S. Halagueno Street
Carlsbad, New Mexico

May 23, 2023 at 6:00 p.m.

Invocation – Pledge of Allegiance

1. Approval of Agenda
2. Consider Approval of Resolution 2023-24, a Resolution authorizing the acceptance and approval of the Independent Auditor's Report for the year ended June 30, 2022
3. Consider Approval of Resolution 2023-25, a Resolution adopting the 2023-24 Fiscal Year Interim Budget
4. Routine and Regular Business

All matters under this heading are considered routine by the City Council and will be acted upon in one motion. There will be no separate discussion of these items. If discussion is desired on a particular item, upon request, that item may be removed from the Routine and Regular Business and be considered separately.

- A. **Minutes of the Regular City Council Meeting held on May 9, 2023**
- B. **City Personnel Report**
- C. **Contracts and Agreements**
 - 1) Consider Approval of Agreement between the City of Carlsbad and Hinkle and Landers PC for Annual Audit Services for the City of Carlsbad
 - 2) Consider Approval of Amendment to Agreement between the City of Carlsbad and Celtech Corporation for Ground Space Lease at the Cavern City Air Terminal
 - 3) Consider Approval of Renewal Agreement between the City of Carlsbad and Chandler Aviation, LLC for Ground and Terminal Space Leases at the Cavern City Air Terminal
- D. **Monthly Reports**
 - 1) Community Development Department April 2023
 - 2) Municipal Court Department April 2023
 - 3) Municipal Services Department April 2023
 - 4) Transportation and Facilities Department April 2023
- E. **Board Appointments**
 - 1) Carlsbad North Mesa Senior Center Advisory Board Appoint Bob Rostro four-year term
 - 2) Carlsbad Parks and Recreation Advisory Board Appoint George Rangel four-year term

5. Consider Approval of Resolution 2023-26, a Resolution requiring the removal of the ruined, damaged or dilapidated buildings or structures, ruins, rubbish, wreckage, weeds and debris for property located at 1021 N Eddy Owner: Mary Carrico c/o Sherry Day
6. Consider Approval of Resolution 2023-27, a Resolution requiring the removal of the ruined, rubbish, wreckage, debris, non-operable vehicles and weeds for property located at 405 S Tenth Street Owner: Wesley Holman
7. Consider Approval of Resolution 2023-28, a Resolution requiring the removal of the ruined, damaged or dilapidated buildings or structures, ruins, rubbish, wreckage and debris for property located at 713 Monterrey Street Owner: Connie Ramoz
8. Council Committee Reports
9. Adjourn



FOR INFORMATION ONLY

Agendas and City Council minutes are available on the City web site: cityofcarlsbadnm.com or may be viewed in the Office of the City Clerk during normal and regular business hours.

CARLSBAD CITY COUNCIL MEETING SCHEDULE

- Regular Meeting - Tuesday, June 13, 2023 at 6:00 p.m.
- Regular Meeting – Tuesday, June 27, 2023 at 6:00 p.m

If you require hearing interpreter, language interpreters or auxiliary aids in order to attend and participate in the above meeting, please contact the City Administrator's office at (575) 887-1191 at least 48 hours prior to the scheduled meeting time.

**CITY OF CARLSBAD
AGENDA BRIEFING MEMORANDUM**

COUNCIL MEETING DATE: May 23, 2023

DEPARTMENT: Finance Department	BY: Melissa Salcido – Finance Director	DATE: May 3, 2023												
SUBJECT: Independent Auditor’s Report for the year ended June 30, 2022														
SYNOPSIS, HISTORY, AND IMPACT (SAFETY AND WELFARE, FINANCIAL, PERSONNEL, INFRASTRUCTURE, ETC.) The City’s June 30, 2022 Financial Statements, Notes to the Financial Statements, and Independent Auditor’s Report were submitted timely to the State Auditor. The City received an Unmodified Report for the Financial Statement Audit. Summary of Financial Statement Audit – pages 101-104 of the Audit Report: <ul style="list-style-type: none"> - The auditor issued an Unmodified Report. An Unmodified Report is an opinion of the Auditor that provides a high level of assurance that the financial statements are presented, in all material respects, in accordance with applicable financial reporting standards. - There were no material weaknesses identified in financial reporting or internal controls. - There were no significant deficiencies identified. - There was one instance of noncompliance with State Audit Rule, NM State Statues, NMAC or other entity compliance (24 Hour Deposit Requirement). Summary of Federal Awards Audit (Single Audit): <ul style="list-style-type: none"> - Per Federal guidelines, related to federal grant award thresholds, the City does qualify as a “low-risk” auditee. Among multiple Federal Awards and Grants, the City had one major program with the COVID-19-American Rescue Plan (ARPA). - The auditor identified no material weakness, and no significant deficiencies in the City’s reporting of Federal Awards and Federal Grants. - The auditor issued an Unmodified Report for compliance on all major federal programs. Hardcopies of the Independent Auditor’s Report for the year ended June 30, 2022 are available in the City Clerk Office and an electronic version is posted to the City’s webpage.														
DEPARTMENT RECOMMENDATION: Approve the Independent Auditor’s Report and Financial Statements for the year ended June 30, 2022														
BOARD/COMMISSION/COMMITTEE ACTION: <table style="width: 100%; border: none;"> <tr> <td><input type="checkbox"/> P&Z</td> <td><input type="checkbox"/> Lodgers Tax Board</td> <td><input type="checkbox"/> Cemetery Board</td> <td><input type="checkbox"/> APPROVED</td> </tr> <tr> <td><input type="checkbox"/> Museum Board</td> <td><input type="checkbox"/> San Jose Board</td> <td><input type="checkbox"/> Water Board</td> <td><input type="checkbox"/> DISSAPPROVED</td> </tr> <tr> <td><input type="checkbox"/> Library Board</td> <td><input type="checkbox"/> N. Mesa Board</td> <td><input type="checkbox"/> Budget Committee</td> <td><input type="checkbox"/> REVIEWED</td> </tr> </table>			<input type="checkbox"/> P&Z	<input type="checkbox"/> Lodgers Tax Board	<input type="checkbox"/> Cemetery Board	<input type="checkbox"/> APPROVED	<input type="checkbox"/> Museum Board	<input type="checkbox"/> San Jose Board	<input type="checkbox"/> Water Board	<input type="checkbox"/> DISSAPPROVED	<input type="checkbox"/> Library Board	<input type="checkbox"/> N. Mesa Board	<input type="checkbox"/> Budget Committee	<input type="checkbox"/> REVIEWED
<input type="checkbox"/> P&Z	<input type="checkbox"/> Lodgers Tax Board	<input type="checkbox"/> Cemetery Board	<input type="checkbox"/> APPROVED											
<input type="checkbox"/> Museum Board	<input type="checkbox"/> San Jose Board	<input type="checkbox"/> Water Board	<input type="checkbox"/> DISSAPPROVED											
<input type="checkbox"/> Library Board	<input type="checkbox"/> N. Mesa Board	<input type="checkbox"/> Budget Committee	<input type="checkbox"/> REVIEWED											
Reviewed by City Administrator: <u>/s/John Lowe</u>		Date: <u>05/18/2023</u>												

ATTACHMENTS:

- Resolution
- Independent Auditor’s Report and Financial Statements for the year ended June 30, 2022

CITY OF CARLSBAD

RESOLUTION NO. 2023-24

**ACCEPTANCE AND APPROVAL OF THE INDEPENDENT AUDITOR’S REPORT
FOR THE YEAR ENDED JUNE 30, 2022**

WHEREAS, the City of Carlsbad is required by statute to contract with an independent auditor to perform the required annual audit or agreed upon procedures for Fiscal Year 2022; and,

WHEREAS, the Carlsbad City Council has directed the accomplishment of the audit for Fiscal Year 2022 be completed; and,

WHEREAS, this audit has been completed and presented to the Carlsbad City Council per the February 24, 2023 Letter from the Statute Auditor authorizing release of the Fiscal Year 2022 audit.

WHEREAS, NMAC 2.2.2.10 (M) (4) provides in pertinent part that “Once the audit report is officially released to the agency by the state auditor (by a release letter) and the required waiting period of five calendar days has passed, unless waived by the agency in writing, the audit report shall be presented by the IPA, to a quorum of the governing authority of the agency at a meeting held in accordance with the Open Meetings Act, if applicable;” and,

NOW THEREFORE, BE IT RESOLVED, that the Carlsbad City Council does hereby accept and approve the completed audit report and findings as indicated within this document.

ACCEPTED AND APPROVED this 23rd day of May 2023 in regular session by the City of Carlsbad, at Carlsbad, Eddy County, New Mexico.

ATTEST:

Mayor – Dale Janway

City Clerk - Nadine Mireles

Councilor 1 – Lisa A. Anaya-Flores

Councilor 1 – Edward T. Rodriguez

Councilor 2 – JJ Chavez

Councilor 2 – Jeff Forrest

Councilor 3 – Karla Niemeier

Councilor 3 – Judith Waters

Councilor 4 – Wesley Carter

Councilor 4 – Mark Waltersheid



STATE OF NEW MEXICO
CITY OF CARLSBAD

INDEPENDENT AUDITOR'S REPORT AND
FINANCIAL STATEMENTS

For The Year Ended June 30, 2022

2500 9th St. NW
Albuquerque, NM 87102
505.883.8788
www.HL-cpas.com

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CITY OF CARLSBAD
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CITY OF CARLSBAD
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**STATE OF NEW MEXICO
CITY OF CARLSBAD
OFFICIAL ROSTER**

ELECTED OFFICIALS

NAME	TITLE
Dale Janway	Mayor
Collis Johnson	Municipal Judge
Lisa Anaya-Flores	City Councilor
Edward Rodriguez	City Councilor/Mayor Pro Tem
Jason Chavez	City Councilor
Jeff Forrest	City Councilor
Karla Niemeier	City Councilor
Judith Waters	City Councilor
Wesley Carter	City Councilor
Mark Walterscheid	City Councilor

DEPARTMENT HEADS

NAME	TITLE
John Lowe	City Administrator
Nadine Mireles	City Clerk
Denise Madrid-Boyea	City Attorney
Ted Cordova	Deputy City Administrator
Kenneth Cass	Deputy City Administrator
Melissa Salcido	Director of Finance/City Treasurer
Shane Skinner	Chief of Police
Richard Lopez	Fire Chief
Ted Cordova	Human Resources Director
Ted Cordova	Director of Community Development
Jeff Patterson	Director of Planning, Engineering, and Regulations Department
Wayne Hatfield	Director of Information Technology
Patrick Cass	Director of Public Works
Mike Abell	Director of Utilities
Angie Testa	Director of Municipal Services
Vacant	Director of Projects
Randy Galindo	Director of Safety

INDEPENDENT AUDITOR'S REPORT

The Mayor and City Councilors
The City of Carlsbad
and
Mr. Brian S. Colón, New Mexico State Auditor

Opinions

We have audited the accompanying financial statements of the governmental activities, the business-type activities, the general fund, the aggregate remaining fund information, and the budgetary comparison for the general fund of the City of Carlsbad (the City), as of and for the year ended June 30, 2022, and the related notes to the financial statements which collectively comprise the City's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the general fund, the aggregate remaining fund information, and the budgetary comparison for the general fund of the City, as of June 30, 2022, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the City, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Emphasis of Matter**Adoption of New Accounting Guidance**

As discussed in Note 1, to the financial statements, the City has adopted the new accounting guidance Governmental Accounting Standards Board (GASB) Statement 87 (Leases). Our opinions are not modified with respect to this matter.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatements, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the City's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks.

Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the City's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Management has omitted the management, discussion, and analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

Accounting principles generally accepted in the United States of America require that schedules of the City's proportionate share of the net pension and OPEB liabilities and the City's contributions, listed as "*Required Supplementary Information*" in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we

obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary and Other Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements, that collectively comprise the City's basic financial statements. The *Supplementary Information*, as listed in the table of contents, is presented for purposes of additional analysis and are not a required part of the basic financial statements. The schedule of expenditures of federal awards, as required by Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, as listed in the table of contents under the *Federal Compliance Section*, is presented for purposes of additional analysis and is not a required part of the basic financial statements. The *Other Supplementary Information*, as required by 2.2.2 NMAC, as listed in the table of contents, is also presented for purposes of additional analysis and are not a required part of the basic financial statements.

Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information was fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated December 15, 2022 on our consideration of the City's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of

an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control over financial reporting and compliance.

Hinkle & Landers, P.C.

Hinkle + Landers, PC

Albuquerque, New Mexico

December 15, 2022

STATE OF NEW MEXICO
CITY OF CARLSBAD
STATEMENT OF NET POSITION
AS OF JUNE 30, 2022

	Primary Government		
	Governmental Activities	Business-Type Activities	Total
Assets			
Current assets			
Cash	\$ 62,486,465	22,402,691	84,889,156
Receivables, net	11,686,986	1,847,434	13,534,420
Leases receivable, current	65,649	-	65,649
Due from governmental activities	-	112,616	112,616
Inventory	-	966,925	966,925
Total current assets	<u>74,239,100</u>	<u>25,329,666</u>	<u>99,568,766</u>
Noncurrent assets			
Restricted cash	1,641,306	15,734,253	17,375,559
Restricted cash held by fiscal agent	-	240,864	240,864
Leases receivable, noncurrent	915,718	-	915,718
Capital assets:			
Land and construction in progress	3,321,082	1,320,701	4,641,783
Other capital assets, net of depreciation	135,102,498	113,053,300	248,155,798
Right-to-use leased assets, net	848,822	126,416	975,238
Total noncurrent assets	<u>141,829,426</u>	<u>130,475,534</u>	<u>272,304,960</u>
Deferred outflows of resources			
Pension related	6,207,215	714,760	6,921,975
OPEB related	4,812,643	625,371	5,438,014
Total deferred outflows of resources	<u>11,019,858</u>	<u>1,340,131</u>	<u>12,359,989</u>
Total assets and deferred outflows of resources	<u>\$ 227,088,384</u>	<u>157,145,331</u>	<u>384,233,715</u>
Liabilities			
Current liabilities			
Accounts payable	\$ 1,061,732	418,128	1,479,860
Accrued salaries	1,823,938	308,206	2,132,144
Accrued liabilities	89,072	76,729	165,801
Advance grant and lease payments	59,303	-	59,303
Accrued interest payable	-	160,954	160,954
Deposits payable	12,525	598,097	610,622
Due to business-type activities	112,616	-	112,616
Current maturities of:			
Notes payable	-	1,644,773	1,644,773
Lease liability	333,695	7,830	341,525
Compensated absences	759,674	113,755	873,429
Total current liabilities	<u>4,252,555</u>	<u>3,328,472</u>	<u>7,581,027</u>
Noncurrent liabilities			
Notes payable	-	26,676,487	26,676,487
Lease liability	516,926	120,843	637,769
Compensated absences	1,242,561	191,130	1,433,691
Landfill closure and post-closure	-	495,865	495,865
Net pension liability	47,987,707	5,988,747	53,976,454
Net OPEB liability	17,998,531	2,338,792	20,337,323
Total noncurrent liabilities	<u>67,745,725</u>	<u>35,811,864</u>	<u>103,557,589</u>
Total liabilities	<u>71,998,280</u>	<u>39,140,336</u>	<u>111,138,616</u>
Deferred inflows of resources			
Leases	974,181	-	974,181
Pension related	15,185,394	1,988,906	17,174,300
OPEB related	10,723,168	1,393,406	12,116,574
Total deferred inflows of resources	<u>26,882,743</u>	<u>3,382,312</u>	<u>30,265,055</u>
Net position			
Net investment in capital assets	138,421,781	86,050,484	224,472,265
Restricted for:			
Special revenue	2,151,452	-	2,151,452
Debt service	-	241,173	241,173
State mandated per statutes	11,876,082	-	11,876,082
Construction and improvement	348,345	-	348,345
Endowment:			
Expendable	-	8,961,194	8,961,194
Unrestricted	<u>(24,590,299)</u>	<u>19,369,832</u>	<u>(5,220,467)</u>
Total net position	<u>128,207,361</u>	<u>114,622,683</u>	<u>242,830,044</u>
Total liabilities, deferred inflows of resources, and net position	<u>\$ 227,088,384</u>	<u>157,145,331</u>	<u>384,233,715</u>

See independent auditor's report. The accompanying notes are an integral part of these financial statements.

STATE OF NEW MEXICO
CITY OF CARLSBAD
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2022

Functions/Programs	Expenses	Program Revenues			Primary Government Net (Expenses) Revenues and Changes in Net Position		
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business- Type Activities	Total
Primary government:							
Governmental activities:							
General government	\$ 8,739,133	829,932	7,191,217	-	(717,984)	-	(717,984)
Public safety	28,625,992	-	772,108	-	(27,853,884)	-	(27,853,884)
Public works	14,151,620	32,822	688,628	218,177	(13,211,993)	-	(13,211,993)
Culture and recreation	11,547,723	972,360	35,727	-	(10,539,636)	-	(10,539,636)
Health and welfare	647,102	937,581	-	-	290,479	-	290,479
Economic development	1,144,858	-	-	-	(1,144,858)	-	(1,144,858)
Interest on long-term obligations	336,223	-	-	-	(336,223)	-	(336,223)
Total governmental activities	65,192,651	2,772,695	8,687,680	218,177	(53,514,099)	-	(53,514,099)
Business-type activities							
Joint utility	13,681,905	12,545,685	-	123,677	-	(1,012,543)	(1,012,543)
Solid waste	4,814,467	7,057,819	-	111,000	-	2,354,352	2,354,352
Museum	10,267	4,507	-	-	-	(5,760)	(5,760)
Golf pro shop	2,222	-	-	-	-	(2,222)	(2,222)
Interest on long-term obligations	375,101	-	-	-	-	(375,101)	(375,101)
Total business-type activities	18,883,962	19,608,011	-	234,677	-	958,726	958,726
Total primary government	\$ 84,076,613	22,380,706	8,687,680	452,854	(53,514,099)	958,726	(52,555,373)
General Revenues:							
Gross receipts taxes					59,203,218	1,152,800	60,356,018
Property taxes, levied for general purposes					3,854,356	-	3,854,356
Lodgers' taxes					3,652,177	-	3,652,177
Cannabis excise taxes					64,302	-	64,302
Franchise taxes					901,185	-	901,185
Public service taxes					758,904	-	758,904
Licenses and permits					447,600	-	447,600
Fines					849,608	-	849,608
Interest income					94,544	57,602	152,146
Donations					185,550	-	185,550
Miscellaneous					479,025	66,015	545,040
Special item - Gain/(loss) on disposal of asset					(202,352)	(211,409)	(413,761)
Transfers					383,853	(383,853)	-
Total general revenues, special items, and transfers					70,671,970	681,155	71,353,125
Change in net position					17,157,871	1,639,881	18,797,752
Net position, beginning of year					111,049,490	112,982,802	224,032,292
Net position, end of year					\$ 128,207,361	114,622,683	242,830,044

See independent auditor's report. The accompanying notes are an integral part of these financial statements.

**STATE OF NEW MEXICO
CITY OF CARLSBAD
BALANCE SHEET
GOVERNMENTAL FUNDS
AS OF JUNE 30, 2022**

	General Fund (101)	Non-Major Governmental Funds	Total Governmental Funds
	<u> </u>	<u> </u>	<u> </u>
<u>Assets</u>			
Cash	\$ 39,077,070	18,200,635	57,277,705
Receivables, net	10,074,257	1,600,046	11,674,303
Leases receivable	981,368	-	981,368
Restricted:			
Cash	-	152,251	152,251
Total assets	<u>\$ 50,132,695</u>	<u>19,952,932</u>	<u>70,085,627</u>
<u>Liabilities</u>			
Accounts payable	\$ 445,732	613,065	1,058,797
Accrued salaries	1,750,659	73,279	1,823,938
Accrued liabilities	82,368	6,704	89,072
Advance grant and lease payments	11,540	47,763	59,303
Deposits payable	12,525	-	12,525
Due to other funds	112,616	-	112,616
Total liabilities	<u>2,415,440</u>	<u>740,811</u>	<u>3,156,251</u>
Deferred inflows of resources:			
Unavailable property tax revenue	304,721	-	304,721
Unavailable leases receivable	974,181	-	974,181
Unavailable charges for services	288,869	-	288,869
Total deferred inflows	<u>1,567,771</u>	<u>-</u>	<u>1,567,771</u>
<u>Fund balances</u>			
Nonspendable for:			
Leases	7,187	-	7,187
Restricted for:			
Public safety	-	746,732	746,732
Sports complex activities	-	1,404,720	1,404,720
State mandated per statutes	-	6,927,175	6,927,175
State mandated budget reserve	4,948,907	-	4,948,907
Construction and improvements	-	348,345	348,345
Committed for:			
City budget reserve	4,948,907	-	4,948,907
Subsequent years' expenditures	14,552,958	-	14,552,958
Assigned	-	9,785,149	9,785,149
Unassigned	21,691,525	-	21,691,525
Total fund balances	<u>46,149,484</u>	<u>19,212,121</u>	<u>65,361,605</u>
Total liabilities, deferred inflows of resources and fund balances	<u>\$ 50,132,695</u>	<u>19,952,932</u>	<u>70,085,627</u>

See independent auditor's report. The accompanying notes are an integral part of these financial statements.

**STATE OF NEW MEXICO
CITY OF CARLSBAD
RECONCILIATION OF THE TOTAL FUND BALANCE FROM THE BALANCE SHEET-
GOVERNMENTAL FUNDS TO THE TOTAL NET POSITION ON THE STATEMENT OF NET POSITION
AS OF JUNE 30, 2022**

Total fund balance, governmental funds	\$	65,361,605
Amounts reported for governmental activities in the Statement of Net Assets are different because:		
Capital assets and right-to-use assets used in governmental activities are not current financial resources and therefore are not reported in this fund financial statement, but are reported in the governmental activities of the Statement of Net Assets.		139,272,402
Long-term liabilities are not due and payable in the current period and, therefore, they are not reported in the governmental funds balance sheet:		
Lease liability		(516,926)
Compensated absences		(1,242,561)
Net pension related deferrals and liability		(56,965,886)
Net OPEB related deferrals and liability		(23,909,056)
Other current liabilities are not available to pay for current period expenditures and therefore are deferred in the funds:		
Lease liability		(333,695)
Compensated absences		(759,674)
Revenues not collected within sixty days after year end are considered "available" revenues and are considered to be "unavailable" revenues in the fund financial statements, but are considered revenue in the Statement of Activities:		
Property taxes		304,721
Charges for services		288,869
Residual balances of the internal service funds are included within the governmental activities and are not reported in the governmental funds.		6,707,565
Rounding		(3)
Total Net Position of Governmental Activities	\$	<u>128,207,361</u>

See independent auditor's report. The accompanying notes are an integral part of these financial statements.

**STATE OF NEW MEXICO
CITY OF CARLSBAD
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2022**

	General Fund (101)	Non-Major Gov't Funds	Total Gov't Funds
	<u> </u>	<u> </u>	<u> </u>
<u>Revenues</u>			
Gross receipts taxes	\$ 52,576,127	6,627,091	59,203,218
Property taxes	3,849,771	-	3,849,771
Franchise taxes	901,185	-	901,185
Lodgers' taxes	-	3,652,177	3,652,177
Cannabis excise taxes	-	64,303	64,303
Public service taxes	-	758,904	758,904
Intergovernmental:			
Federal	83,438	4,852,959	4,936,397
State	2,180,691	1,788,770	3,969,461
Charges for services	2,647,057	96,679	2,743,736
Licenses and permits	331,457	116,143	447,600
Contributions and donations	185,550	-	185,550
Fines and forfeitures	-	849,608	849,608
Interest	60,474	11,372	71,846
Miscellaneous	463,098	-	463,098
Total revenues	<u>63,278,848</u>	<u>18,818,006</u>	<u>82,096,854</u>
<u>Expenditures</u>			
Current:			
General government	7,109,553	1,095,283	8,204,836
Public safety	24,277,209	2,841,558	27,118,767
Public works	8,797,354	1,114,971	9,912,325
Culture and recreation	6,214,432	3,029,686	9,244,118
Health and welfare	607,805	-	607,805
Economic development	1,085,474	63,145	1,148,619
Capital outlay	3,239,403	7,026,069	10,265,472
Debt service:			
Principal	147,889	7,034,751	7,182,640
Interest and other charges	2,086	353,232	355,318
Total expenditures	<u>51,481,205</u>	<u>22,558,695</u>	<u>74,039,900</u>
Excess (deficiency) of revenues over expenditures	11,797,643	(3,740,689)	8,056,954
<u>Other financing sources (uses)</u>			
Transfers in	5,784,431	7,242,550	13,026,981
Transfers (out)	(5,379,629)	(5,966,388)	(11,346,017)
Lease liabilities issued	643,258	6,948	650,206
Total other financing sources and (uses)	<u>1,048,060</u>	<u>1,283,110</u>	<u>2,331,170</u>
Net change in fund balances	12,845,703	(2,457,579)	10,388,124
Fund balance, beginning of year	33,303,781	21,669,700	54,973,481
Fund balance, end of year	<u>\$ 46,149,484</u>	<u>19,212,121</u>	<u>65,361,605</u>

See independent auditor's report. The accompanying notes are an integral part of these financial statements.

**STATE OF NEW MEXICO
CITY OF CARLSBAD
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES-
GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2022**

Net change in fund balances - total governmental funds: \$ 10,388,124

Amounts reported for Governmental Activities in the Statement of Activities are different because:

Governmental funds report capital outlays as expenditures. However in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation and amortization expense:

Right-to-use asset capitalized	650,206
Capital expenditures recorded in capital outlay	9,620,723
Depreciation and amortization expense	(9,141,050)

Within the statement of activities, the basis of capital assets disposed of are netted with the gross proceeds to report a gain or loss. The disposal of capital assets are not considered use of financial resources and, therefore, are not reported as expenditures in the governmental funds.

(202,352)

Governmental funds report revenues not collected within 60 days as deferred revenues until subsequently collected. These transactions are recorded as revenues when earned in the statement of activities

Property taxes	4,585
Charges for services	28,958

The issuance of long-term obligations (notes, bonds, leases) provides current resources to governmental funds, while the repayment of the principal of long-term obligations consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on net position. Also, governmental funds report the effect of premiums, discounts, and similar items when debt is first issued, whereas amounts are deferred and amortized in the statement of activities:

Bond and note obligation principal payments	6,963,240
Principal payments on lease liabilities	219,401
Lease liabilities issued	(650,206)

Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in the governmental funds:

Change in compensated absences	257,743
Change in accrued interest payable	19,095
Pension expense	(1,880,210)
OPEB revenue (expense)	2,472,032

Internal service funds are used by management to charge the costs of certain activities, such as fleet maintenance and information technology, to individual funds. The net revenue (expense) of certain internal service funds is reported with governmental activities.

(1,592,417)

Rounding	(1)
Change in net assets of governmental activities	\$ <u><u>17,157,871</u></u>

**STATE OF NEW MEXICO
CITY OF CARLSBAD
GENERAL FUND
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
BUDGET (NON-GAAP BUDGETARY BASIS) AND ACTUAL
FOR THE YEAR ENDED JUNE 30, 2022**

	Original Approved Budget	Final Approved Budget	Actual	Variances Favorable (Unfavorable)
Revenues				
Intergovernmental sources - federal	\$ 238,000	238,000	66,715	(171,285)
Intergovernmental sources - state	892,000	975,928	1,203,366	227,438
Local and state shared taxes	43,981,479	43,981,479	52,550,502	8,569,023
Property taxes	3,590,000	3,590,000	3,843,237	253,237
Franchise taxes	831,000	831,000	855,618	24,618
Licenses and permits	307,000	307,000	330,398	23,398
Charges for services	1,450,000	1,450,000	2,637,144	1,187,144
Interest	82,000	82,000	60,474	(21,526)
Donations	-	129,500	185,550	56,050
Other revenue	85,000	85,000	315,290	230,290
Total revenues	<u>51,456,479</u>	<u>51,669,907</u>	<u>62,048,294</u>	<u>10,378,387</u>
Expenditures				
Current:				
General government	8,264,005	8,501,475	7,479,900	1,021,575
Public safety	26,670,133	27,821,173	26,048,061	1,773,112
Public works	9,960,408	10,364,975	9,297,006	1,067,969
Health and welfare	638,820	681,610	595,685	85,925
Culture and recreation	6,934,894	7,636,588	6,612,143	1,024,445
Economic development	1,820,227	1,859,571	1,142,131	717,440
Capital outlay				
Capital outlay	5,098,398	5,757,347	2,677,110	3,080,237
Total expenditures	<u>59,386,885</u>	<u>62,622,739</u>	<u>53,852,036</u>	<u>8,770,703</u>
Excess (deficiency) of revenues over (under) expenditures	(7,930,406)	(10,952,832)	8,196,258	19,149,090
Other financing sources (uses)				
Transfers in	428,805	6,213,236	5,784,431	(428,805)
Transfers out	(2,020,000)	(2,690,000)	(2,379,669)	310,331
Total other financing sources (uses)	<u>(1,591,195)</u>	<u>3,523,236</u>	<u>3,404,762</u>	<u>(118,474)</u>
Excess (deficiency) of revenues over expenditures and other financing sources (uses)	<u>(9,521,601)</u>	<u>(7,429,596)</u>	<u>11,601,020</u>	<u>19,030,616</u>
Budgeted cash carryover	<u>9,521,601</u>	<u>7,429,596</u>		
Total	<u>\$ -</u>	<u>-</u>		
RECONCILIATION FROM BUDGET/ACTUAL TO GAAP				
Change in fund balance (Budget Basis)			\$ 11,601,020	
To adjust applicable revenue accruals and deferrals			1,873,814	
To adjust applicable expenditure accruals			(629,130)	
Rounding			(1)	
Change in fund balance (GAAP basis)			<u>\$ 12,845,703</u>	

See independent auditor's report. The accompanying notes are an integral part of these financial statements.

**STATE OF NEW MEXICO
CITY OF CARLSBAD
STATEMENT OF NET POSITION- PROPRIETARY FUNDS
FOR THE YEAR ENDED JUNE 30, 2022**

	Business - Type Activities - Enterprise Funds				Governmental Activities Internal Service Funds
	Joint Water and Sewer Fund (700)	Solid Waste Fund (720)	Non-Major Enterprise Funds	Total	
Assets					
Current assets					
Cash	\$ 10,068,641	12,318,887	15,163	22,402,691	5,208,760
Receivables, net	1,329,586	517,818	30	1,847,434	12,685
Due from other funds	145,593	-	-	145,593	-
Inventory	933,948	-	32,977	966,925	-
Total current assets	<u>12,477,768</u>	<u>12,836,705</u>	<u>48,170</u>	<u>25,362,643</u>	<u>5,221,445</u>
Noncurrent assets					
Restricted cash	10,855,612	4,878,641	-	15,734,253	1,489,055
Restricted cash held by fiscal agent	240,864	-	-	240,864	-
Capital Assets:					
Land and construction in progress	1,310,701	10,000	-	1,320,701	-
Other capital assets, net of accumulated depreciation and amortization	108,700,632	4,479,084	-	113,179,716	-
Total noncurrent assets	<u>121,107,809</u>	<u>9,367,725</u>	<u>-</u>	<u>130,475,534</u>	<u>1,489,055</u>
Deferred outflows of resources					
Pension related	507,911	206,849	-	714,760	-
OPEB related	462,231	163,140	-	625,371	-
Total deferred outflows of resources	<u>970,142</u>	<u>369,989</u>	<u>-</u>	<u>1,340,131</u>	<u>-</u>
Total assets and deferred outflows of resources	<u>\$ 134,555,719</u>	<u>22,574,419</u>	<u>48,170</u>	<u>157,178,308</u>	<u>6,710,500</u>
Liabilities					
Current liabilities					
Accounts payable	\$ 172,456	243,450	2,222	418,128	2,935
Accrued salaries	223,080	85,126	-	308,206	-
Accrued liabilities	76,692	-	37	76,729	-
Accrued interest payable	160,954	-	-	160,954	-
Customer deposits	598,097	-	-	598,097	-
Due to other funds	-	-	32,977	32,977	-
Current maturities of liabilities:					
Notes payable	1,644,773	-	-	1,644,773	-
Leases payable	5,990	1,840	-	7,830	-
Compensated absences	84,465	29,290	-	113,755	-
Total current liabilities	<u>2,966,507</u>	<u>359,706</u>	<u>35,236</u>	<u>3,361,449</u>	<u>2,935</u>
Noncurrent liabilities					
Notes payable	26,676,487	-	-	26,676,487	-
Leases payable	114,642	6,201	-	120,843	-
Compensated absences	145,953	45,177	-	191,130	-
Landfill closure and post-closure	-	495,865	-	495,865	-
Net pension liability	4,486,888	1,501,859	-	5,988,747	-
Net OPEB liability	1,728,672	610,120	-	2,338,792	-
Total noncurrent liabilities	<u>33,152,642</u>	<u>2,659,222</u>	<u>-</u>	<u>35,811,864</u>	<u>-</u>
Total liabilities	<u>36,119,149</u>	<u>3,018,928</u>	<u>35,236</u>	<u>39,173,313</u>	<u>2,935</u>
Deferred inflows of resources					
Pension related	1,473,396	515,510	-	1,988,906	-
OPEB related	1,029,909	363,497	-	1,393,406	-
Total deferred inflows of resources	<u>2,503,305</u>	<u>879,007</u>	<u>-</u>	<u>3,382,312</u>	<u>-</u>
Net position					
Net investment in capital assets	81,569,441	4,481,043	-	86,050,484	-
Restricted:					
Debt service	241,173	-	-	241,173	-
Endowment:					
Expendable	8,961,194	-	-	8,961,194	-
Unrestricted	5,161,457	14,195,441	12,934	19,369,832	6,707,565
Total net position	<u>95,933,265</u>	<u>18,676,484</u>	<u>12,934</u>	<u>114,622,683</u>	<u>6,707,565</u>
Total liabilities, deferred inflows of resources and net position	<u>\$ 134,555,719</u>	<u>22,574,419</u>	<u>48,170</u>	<u>157,178,308</u>	<u>6,710,500</u>

See independent auditor's report. The accompanying notes are an integral part of these financial statements.

STATE OF NEW MEXICO
CITY OF CARLSBAD
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET POSITION
PROPRIETARY FUNDS
FOR THE YEAR ENDED JUNE 30, 2022

	Business - Type Activities - Enterprise Funds			Total	Governmental Activities Internal Service Funds
	Joint Water and Sewer Fund (700)	Solid Waste Fund (720)	Non-Major Enterprise Funds		
<u>Operating revenues</u>					
Charges for services	\$ 12,545,685	7,057,819	4,507	19,608,011	7,519,316
<u>Operating expenses</u>					
Personnel services	4,692,860	2,059,188	-	6,752,048	-
Utilities	1,117,408	467	8	1,117,883	-
Contractual services	547,000	192,120	1,138	740,258	-
Repairs and maintenance	1,168,625	407,153	-	1,575,778	-
Insurance claims and expenses	-	-	-	-	6,337,535
Other supplies and expenses	612,610	1,456,395	11,343	2,080,348	1,515,713
Depreciation and amortization	5,543,402	699,144	-	6,242,546	-
Total operating expenses	<u>13,681,905</u>	<u>4,814,467</u>	<u>12,489</u>	<u>18,508,861</u>	<u>7,853,248</u>
Operating income (loss)	(1,136,220)	2,243,352	(7,982)	1,099,150	(333,932)
<u>Non-operating revenues (expenses)</u>					
Gross receipts taxes	-	1,152,800	-	1,152,800	-
Intergovernmental	123,677	111,000	-	234,677	-
Investment income	42,627	14,975	-	57,602	7,721
Miscellaneous	35,352	21,064	9,599	66,015	30,905
Gain/(loss) on sale of assets	(136,409)	(75,000)	-	(211,409)	-
Interest expense	(354,949)	(20,152)	-	(375,101)	-
Total non-operating revenue (expenses)	<u>(289,702)</u>	<u>1,204,687</u>	<u>9,599</u>	<u>924,584</u>	<u>38,626</u>
Income (loss) before capital contributions and transfers	(1,425,922)	3,448,039	1,617	2,023,734	(295,306)
<u>Capital contributions and transfers</u>					
Transfers in	3,735,814	1,349,873	-	5,085,687	1,300,000
Transfers (out)	(4,007,137)	(1,462,403)	-	(5,469,540)	(2,597,111)
Total capital contributions and transfers	<u>(271,323)</u>	<u>(112,530)</u>	<u>-</u>	<u>(383,853)</u>	<u>(1,297,111)</u>
Change in net position	(1,697,245)	3,335,509	1,617	1,639,881	(1,592,417)
Net position, beginning of year	97,630,510	15,340,975	11,317	112,982,802	8,299,982
Net position, end of year	<u>\$ 95,933,265</u>	<u>18,676,484</u>	<u>12,934</u>	<u>114,622,683</u>	<u>6,707,565</u>

See independent auditor's report. The accompanying notes are an integral part of these financial statements.

**STATE OF NEW MEXICO
CITY OF CARLSBAD
STATEMENT OF CASH FLOWS
PROPRIETARY FUNDS
FOR THE YEAR ENDED JUNE 30, 2022**

	Business - Type Activities - Enterprise Funds				Governmental Activities Internal Service Funds
	Joint Water and Sewer Fund (700)	Solid Waste Fund (720)	Non-Major Enterprise Funds	Total	
<u>Cash flows from operating activities</u>					
Cash received from customers	\$ 12,806,118	7,337,810	4,513	20,148,441	-
Internal activity - receipts from other funds	-	-	-	-	7,521,668
Cash payments to suppliers for goods and services	(4,011,402)	(2,384,118)	(10,294)	(6,405,814)	-
Cash payments to employees for services	(4,797,073)	(2,082,387)	-	(6,879,460)	(7,857,121)
Net cash provided (used) by operating activities	3,997,643	2,871,305	(5,781)	6,863,167	(335,453)
<u>Cash flows for non-capital and financing activities</u>					
Cash received from gross receipts taxes	-	1,152,800	-	1,152,800	-
Intergovernmental revenues	123,677	111,000	-	234,677	-
Utility deposit, GRT, and miscellaneous receipts	35,352	21,064	9,599	66,015	30,905
Net transfers in (out)	(271,323)	(112,530)	-	(383,853)	(1,297,111)
Net cash provided (used) by non-capital and related financing activities	(112,294)	1,172,334	9,599	1,069,639	(1,266,206)
<u>Cash flows for capital and financing activities</u>					
Acquisition of capital assets	(2,629,117)	(1,985,309)	-	(4,614,426)	-
Principal payments on capital debt	(2,990,897)	(481,746)	-	(3,472,643)	-
Interest on capital debt	(354,949)	(20,152)	-	(375,101)	-
Net cash (used) by capital and related financing activities	(5,974,963)	(2,487,207)	-	(8,462,170)	-
<u>Cash flows from investing activities</u>					
Investment income	42,627	14,975	-	57,602	7,721
Net cash provided (used) by investing activities	42,627	14,975	-	57,602	7,721
Net increase (decrease) in cash	(2,046,987)	1,571,407	3,818	(471,762)	(1,593,938)
Cash and cash equivalents, beginning of year	23,212,104	15,626,121	11,345	38,849,570	8,291,753
Cash and cash equivalents, end of year	\$ 21,165,117	17,197,528	15,163	38,377,808	6,697,815
Displayed as					
Cash	\$ 10,068,641	12,318,887	15,163	22,402,691	5,208,760
Restricted cash	10,855,612	4,878,641	-	15,734,253	1,489,055
Restricted cash held be fiscal agent	240,864	-	-	240,864	-
Total cash	\$ 21,165,117	17,197,528	15,163	38,377,808	6,697,815
<u>Reconciliation of operating income (loss) to net cash provided by operating activities:</u>					
Operating income (loss)	\$ (1,136,220)	2,243,352	(7,982)	1,099,150	(333,932)
Adjustment to reconcile operating income to net cash provided by operating activities:					
Depreciation and amortization	5,543,402	699,144	-	6,242,546	-
Landfill closure & post closure liability	-	(90,986)	-	(90,986)	-
Pension expense	180,212	63,604	-	243,816	-
OPEB expense/revenue	(237,427)	(83,798)	-	(321,225)	-
Change in assets and liabilities:					
(Increase) decrease in accounts receivable	260,433	279,991	6	540,430	22,763
(Increase) decrease in inventories	21,275	-	-	21,275	-
Increase (decrease) in accounts payable	(587,034)	(236,997)	2,221	(821,810)	(24,284)
Increase (decrease) in accrued salaries	19,369	(2,133)	-	17,236	-
Increase (decrease) in accrued liabilities	(23,833)	(1,378)	(26)	(25,237)	-
Increase (decrease) in compensated absences	(42,534)	506	-	(42,028)	-
Total adjustments	5,133,863	627,953	2,201	5,764,017	(1,521)
Net cash provided (used) by operating activities	\$ 3,997,643	2,871,305	(5,781)	6,863,167	(335,453)

See independent auditor's report. The accompanying notes are an integral part of these financial statements.

STATE OF NEW MEXICO
CITY OF CARLSBAD
STATEMENT OF FIDUCIARY NET POSITION
FIDUCIARY FUNDS
AS OF JUNE 30, 2022

	Custodial Funds
Assets	
Cash	\$ <u>95,875</u>
Total assets	<u>95,875</u>
 Liabilities	
Accounts payable	<u>4,880</u>
Total liabilities	<u>4,880</u>
 Net position	
Restricted for:	
Individuals, other governments	<u>90,995</u>
Total net position	\$ <u><u>90,995</u></u>

See independent auditor's report. The accompanying notes are an integral part of these financial statements.

STATE OF NEW MEXICO
CITY OF CARLSBAD
STATEMENT OF CHANGES IN FIDUCIARY NET POSITION
FOR THE YEAR ENDED JUNE 30, 2022

		Custodial Funds
Additions		
Lease - misc.	\$	12,086
Other income - insurance refund		3,323
Fees		124,731
Total additions		140,140
Deductions		
Insurance		5,444
Professional contracts		68,740
Fee payments		21,916
Total deductions		96,100
Net increase (decrease) in fiduciary net position		44,040
Net position, beginning		46,955
Net position, ending	\$	90,995

See independent auditor's report. The accompanying notes are an integral part of these financial statements.

**STATE OF NEW MEXICO
CITY OF CARLSBAD
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2022**

NOTE 1. ENTITY AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the City of Carlsbad (the "City") have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is responsible for establishing GAAP for state and local governments through its pronouncements (Statements and Interpretations). The significant accounting policies of the City are described below.

GASB Statement 87, Leases

GASB 87, Leases, was adopted in fiscal year 2022 and requires recognition of lease assets and liabilities for non-cancellable agreements greater than one year in duration. The City has entered into lease agreements as both the lessor and lessee, and as such has recognized the corresponding receivables, payables, intangible assets, and deferred inflows required under this statement. The lease agreements have been recorded at the present value of the future lease payments as of the date of their inception or, for leases existing prior to the implementation year, at the remaining terms of the agreement, using the facts and circumstances available at July 1, 2021. It was not considered practicable to restate beginning balances in the capital assets (Note 9) and lease liability (Note 11) tables.

A. Reporting Entity

The City of Carlsbad, established on March 25, 1918, is a political subdivision of the state of New Mexico, and operates under the mayor-council form of government. The City provides the following authorized services: public safety (police and fire), public works, water, sanitation, health and welfare, social services, culture and recreation, public improvements, planning and zoning, and general administrative services. The City's basic financial statements include all activities and accounts of the City's financial reporting entity.

The financial reporting entity consists of the primary government, and any other organization for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

The definition of the reporting entity is based primarily on the notion of financial accountability. A primary government is financially accountable for the organizations that make up its legal entity. It is also financially accountable for legally separate organizations if its officials appoint a voting majority of an organization's governing body, and either it is able to impose its will on that organization, or there is a potential for the organization to provide specific financial benefits

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to, or impose specific financial burdens, on the primary government. A primary government may also be financially accountable for governmental organizations that are fiscally dependent on it.

A primary government has the ability to impose its will on an organization if it can significantly influence the programs, projects, activities, or level of services performed or provided by the organization. A financial benefit or burden relationship exists if the primary government (a) is entitled to the organization's resources; (b) is legally obligated or has otherwise assumed the obligation to finance the deficits of, or provide financial support to, the organization; or (c) is obligated in some manner for the debt of the organization. Based on this criterion, there are no component units of the City.

The City entered into a partnership with the Eddy-Lea Energy Alliance (ELEA) which combines City of Carlsbad, City of Hobbs, Eddy County and Lea County, to jointly develop a proposal for a technology- demonstration program to be undertaken by the United States Department of Energy in support of the Global Nuclear Energy Partnership. The City performs fiduciary and administrative services for ELEA. The financial responsibility is split equally between the four entities involved. While the City has a presence on the ELEA board, they do not have a majority vote and do not have the ability to exercise oversight responsibility. Therefore, this entity does not meet the requirements to be presented as a component unit of the City.

B. Basis of Presentation

Government-Wide and Fund Financial Statements—The basic financial statements include both government-wide (based on the City as a whole) and fund financial statements. The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the non-fiduciary activities of the government. For the most part, the effect of inter-fund activity has been removed from these statements.

Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from the business-type activities, which rely to a significant extent on fees and charges for support. The Statement of Net Position and the Statement of Activities were prepared using the economic resources measurement focus and the accrual basis of accounting. Revenues, expenses, gains, losses, assets, and liabilities resulting from exchange-like transactions are recognized in accordance with the requirements of GASB 33, *Accounting and Financial Reporting for Non-Exchange Transactions*.

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The government-wide statement of activities demonstrates the degree to which the direct expenses of a function category (general government, public safety, etc.) or activity are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or activity. Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or activity, 2) grants and contributions that are restricted to meeting the operational requirements of a particular function or activity, and 3) grants and contributions that are restricted to meeting the capital requirements of a particular function or activity. Taxes and other items not properly included among program revenues are reported instead as general revenues.

The net cost (by function of governmental-type activity) is normally covered by general revenues (property, sales, franchise, public service taxes, interest income, etc.) The City does not allocate indirect costs. Depreciation and amortization expense is specifically identified by function and is included in the direct expense of each function. Interest on general long-term obligations is considered indirect expense and is reported separately on the Statement of Activities.

Separate fund based financial statements are provided for governmental funds, proprietary funds, and fiduciary funds even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements. GASB 34 sets forth minimum criteria (percentage of assets, liabilities, revenues, or expenditures/expenses of either fund category for the governmental and enterprise combined) for the determination of major funds. The non-major funds are combined in a column in the fund financial statements. The non-major funds are detailed in the combining section of the statements.

The government-wide focus is more on the sustainability of the City as an entity and the change in aggregate financial position resulting from the activities of the fiscal period. The focus of the fund financial statements is on the major individual funds of the governmental and business-type categories. Each presentation provides valuable information that can be analyzed and compared to enhance the usefulness of the information.

C. Measurement Focus, Basis of Accounting, and Financial Statement Preparation

Government-Wide Financial Statements—The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred,

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regardless of the timing of related cash flows. Nonexchange transactions, in which the City gives (or receives) value without directly receiving (or giving) equal value in exchange, include property taxes, grants, entitlements, and donations. On an accrual basis, revenue from property taxes is recognized in the fiscal year to which the taxes are levied. Revenue from grants, entitlements, and donations is recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental Fund Financial Statements—Governmental fund level financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. The focus of the governmental funds' measurement (in the fund statements) is upon determination of financial position and changes in financial position (sources, uses, and balance of financial resources) rather than upon net income. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period. For this purpose, the City considers revenues to be available if they are collected within sixty days of the end of the current fiscal period. Generally, intergovernmental revenues and grants are recognized when all eligibility requirements are met, and the revenues are available. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as, expenditures related to compensated absences and claims and judgments, are recorded only when payment is made.

Property, franchise, sales, and public service tax revenues associated with the current fiscal period are recognized under the susceptible to accrual concept. Licenses and permits, charges for services, fine and forfeitures, contributions, and miscellaneous revenues are recorded as revenues when received in cash, as the resulting receivable is immaterial. Investment earnings are recorded as earned since they are measurable and available. In applying the susceptible to accrual concept to intergovernmental revenues, the legal and contractual requirements of the numerous individual programs are used as guidance.

There are, however, essentially two types of these revenues. In one, monies must be expended for the specific purpose or project before any amounts will be paid to the City; therefore, revenues are recognized based upon the expenditures recorded. In the other, monies are virtually unrestricted as to purpose of expenditure and are usually revocable only for failure to comply with prescribed compliance requirements. These resources are reflected as revenues at the time of receipt or earlier if the susceptible to accrual criteria are met.

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Business-type activities, and all proprietary funds, are accounted for on a flow of economic resources measurement focus. With this measurement focus, all assets and all liabilities associated with the operation of these funds are included on the balance sheet. Proprietary fund-type operating statements present increases and decreases (e.g., revenues and expenses) in net total assets.

Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the City's enterprise funds are charges to customers for sales and services. Operating expenses for the enterprise funds include the cost of sales and services, administrative expenses, and depreciation and amortization on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

The City reports the following proprietary fund type:

Enterprise funds are required to be used to account for operations for which a fee is charged to external users for goods or services and the activity is financed with debt that is solely secured by a pledge of the net revenues. The activities reported in these funds are reported as business-type activities in the government-wide financial statements.

Additionally, the City reports the following fund types:

Internal service funds are used to account for the financing of goods or services provided by an activity to other departments of the City on a cost-reimbursement basis. Because the principal users of the internal services are the City's governmental activities, the financial statement of the internal service fund is consolidated into the governmental column when presented in the government-wide financial statements.

Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the City's own programs. The statements of fiduciary activities are presented using the economic resources measurement focus and the accrual basis of accounting. The statement of fiduciary net position reports assets, deferred outflows of resources, liabilities, deferred inflows of resources, and fiduciary net position of custodial funds. The statement of changes in fiduciary

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net position is used to report additions and deductions from the City's custodial funds. The City has no pension, employee benefit trust funds, investment trust funds, or private-purpose funds.

The City reports the following Major Governmental Fund:

The *General Fund* (101,102) is the City's primary operating fund. It accounts for all the financial resources of the general government, except those required to be accounted for in another fund. Revenues are provided through property, sales and other taxes, federal sources, state sources, charges for services, licenses and fees, and other miscellaneous recoveries and revenues. Expenditures include all costs associated with the daily operation of the City, except for items included in other funds.

The City reports the following major business-type funds:

The *Joint Water and Sewer Fund* (700) accounts for the provision of water and sewer services to the residents of the City. All activities necessary to provide such services are accounted for in this fund, including, but not limited to, administration, operations, maintenance, financing and related debt service, billing, and collection.

The *Solid Waste Fund* (720) is used to account for the provisions of solid waste disposal for the residents of the City. All activities necessary to provide such services are accounted for in this fund.

The City maintains other individual governmental funds that are considered non-major funds and which are classified as special revenue funds, capital project funds, and debt service funds. A description of each non-major governmental fund is as follows:

Special Revenue Funds

The *Airport Fund* (202) accounts for the operating and maintenance of the airport. Financing is provided by federal, state, and county grants. The fund is authorized by city council and is required by federal grants for segregating interest earned and for auditing purposes.

The *Sports Complex Fund* (300) accounts for the operation of the City's sports complex. Financing is provided from infrastructure gross receipts tax revenues. The fund is authorized by city council.

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The *Local Government Corrections Fund* (350) accounts for the fees collected by the municipal judge, which are legally restricted to expenditure for jail related costs. The fund was established by local ordinance in order to comply with Section 35-14-11, NMSA 1978.

The *Cannabis Revenue Fund* (360) accounts for cannabis revenues and regulated expenditures in accordance with the New Mexico Cannabis Regulation Act.

The *Fire Protection Fund* (500) accounts for proceeds of the state fire allotment and the related expenditures for public safety. New Mexico state law requires these funds be used to help maintain the fire department. The fund was established by local ordinance and in accordance with Section 59A-53-I, of the New Mexico State Insurance Code. Section 59A-53-8 of the code restricts the use of the funds for only the maintenance of the City's fire department.

The *Emergency Medical Services Fund* (501) accounts for the state emergency medical services grant, to be used for specific medical services provided through fire department activities. This state grant comes through the New Mexico Department of Health per EMS regulation DOH 94-11. The fund was created by local ordinance. Section 24-IOA-I to 24-IOA-IO, NMSA 1978 provides funds to municipalities for use in the establishment and enhancement of local emergency medical services. Section 24-IOA-7, NMSA 1978 restricts expenditures from the fund for only emergency medical services.

The *Law Enforcement Protection Fund* (520) accounts for the state grant to be used for the repair and/or replacement of law enforcement equipment, according to state law, Section 29-13.1 through 29-13.9, NMSA 1978. The fund was established by local ordinance to comply with state statutes. Section 29-13-17A, NMSA 1978 limits distributions from the fund for law enforcement related expenditures, including, but not limited to, the purchase of equipment, expenses associated with advanced law enforcement planning, and training.

The *Municipal Transit Fund* (570) accounts for the receipts and disbursements of the City's transportation services. Financing is provided from federal and state grants, and customer receipts. The fund is authorized by city council and required by federal grantors for segregating interest earned and for auditing purposes.

The *Community Development Fund* (580) accounts for funds received for community development and improvements funded under New Mexico Community Development Block

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Grants pursuant to the U.S. Department of Housing and Urban Development Title I grant. The fund is authorized by city council.

The *American Rescue Plan Act (ARPA) Fund (590)* accounts for funds received in connection with the Coronavirus State and Local Fiscal Recovery Funds.

The *Lodgers' Tax Fund (600, 650, 680)* accounts for funds received from a special local lodgers' tax that is to be used for promotion of the City. The fund was established by local ordinance authorized by Section 3-38-13 through 3-38-24, NMSA 1978. Section 3-38-IS(E), NMSA 1978, restricts the use of the tax for advertising, publicizing and promoting, establishing and operating tourist-related attractions, facilities, and events.

Capital Project Funds

The *GRT Capital Outlay Fund (200)*, is a capital projects fund that accounts for receipts and disbursements and gross receipts taxes for capital outlay projects. The fund is authorized by city council.

The *CIEP Fund (201)* accounts for the financing and acquisition of capital improvements and equipment purchases for the City. Financing is provided from the General Fund. The fund is authorized by city council.

The *Street System Improvement Fund (320)* accounts for funds receipts and disbursements for City street improvements and maintenance. Financing is provided from motor vehicle fees and state and county grants. The authority for the fund is given by section 7-1-6.27, NMSA and the City's ordinance number 389.

The *Beautification Fund (550)* accounts for the receipts and disbursements to build and improve parks within the City. Financing is provided from state grants. The fund is authorized by city council.

Debt Service Funds

The *GRT Capital Outlay Fund (802)* accounts for the receipts and disbursements for the payment of the 2009 revenue bonds. Financing is provided by gross receipts taxes collected in the GRT capital outlay fund. The fund is authorized by city council and is in conformance with bond covenants.

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The *NM Finance Authority Loan Fund (820)* accounts for the receipts and disbursements for the repayment of loans to the New Mexico Finance Authority recorded as governmental activities. Transfers from fire protection and sports complex funds provide reserves to reduce loan obligations. The fund is authorized by city council and is in conformance with loan covenants.

The City maintains two individual fiduciary funds, which all are classified as custodial funds. A description of each fund is as follows:

The *Municipal Court Bond Trust Fund (920)* accounts for monies held in trust by the municipal judge to reduce court fines, costs, and administrative fees. Any unused funds available after the reduction of fines and fees are returned to the defendant.

The *Eddy-Lea Energy Alliance (980)* accounts for monies held in trust and administered on behalf of the Eddy-Lea Energy Alliance, which operates under a joint powers agreement entered into by the Lea County and Eddy County, with the support of the cities of Hobbs and Carlsbad.

The City maintains individual enterprise funds that are considered non-major funds. Descriptions of the non-major funds are as follows:

The *Museum Gift Shop Fund (750)* accounts for the receipts and disbursements of the operations of the museum gift shop. The fund is authorized by city council.

The *Golf Pro Shop Fund (790)* accounts for the receipts and disbursements of the operations of the golf pro shop. The fund is authorized by city council.

The City maintains three individual internal service funds. A description of each fund is as follows:

The *General Insurance Fund (401,402)* accounts for the cost of providing insurance and worker's compensation coverage and liability claims against the City. Such costs are billed to the other departments at actual cost.

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The *Group Health Insurance Fund (420)* accounts for the cost of providing group health benefits to City employees. The costs are billed to employees and various departments based on a minimum premium plan for eligible participants.

The *Disaster Preparedness Fund (400)* accounts for unforeseen disasters such as natural disasters, emergency evacuations of citizens, and other disaster situations where the City would be required to spend funds immediately without the guarantee of future reimbursement.

D. Budgets

Budgets for all funds are prepared by management and approved by the City Council and the New Mexico Department of Finance and Administration. The City administrator is responsible for preparing the budget from requests submitted by department heads.

The appropriated budget is prepared by line item within object class, program, department, and fund; revenues expected to be available are estimated to provide for balanced budgeting. The comprehensive budget package is brought before the City council for approval by resolution.

The proposed budget is then submitted by June 1 to the New Mexico Department of Finance and Administration Local Government Division (DFA) for approval. DFA certifies a pending budget by July 1st with final certification of the budget by the first Monday of September. The expenditure section of the budget, once adopted, is legally binding. Based on the final certified budget submitted, DFA certifies the allowable tax rates for property taxes in September.

These budgets are prepared on the non-GAAP cash basis, excludes encumbrances, and secure appropriation of funds for only one year. Carryover funds are re-appropriated in the budget of the subsequent fiscal year. The budget process in the state of New Mexico requires that the beginning cash balance be utilized to fund deficit budgets appropriated in the budget of the subsequent fiscal year. Such appropriated balance is presented as a committed portion of fund balance.

Actual expenditures may not exceed the budget on a fund basis. Budgets may be amended in two ways. If a budget transfer is necessary within a fund, this may be accomplished with only local council approval. If a transfer between "funds" or a budget increase is required, approval must be obtained from the Department of Finance and Administration. The budgetary

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information presented in these financial statements has been amended in accordance with the above procedures.

E. Assets, Deferred Outflows of Resources, Liabilities, Deferred Inflows of Resources, and Net Position

Deposits and Investments

Investments in the City's cash and certificates of deposit are stated at cost, which approximates fair value. All other investments are carried at fair market value using quoted market prices. Interest income, realized gains and losses on investment transactions, and amortization of premiums/discounts on investment purchases are included for financial statement purposes as investment income and are allocated to participating funds based on the specific identification of the source of funds for a given investment.

Interfund Receivables and Payables

Activity between funds, that is representative of lending/borrowing arrangements outstanding at the end of the fiscal year, is referred to as interfund balance. Long-term advances between funds, as reported in the fund financial statements, as nonspendable fund balance in applicable governmental funds to indicate that they are not available for appropriation and are not expendable available financial resources.

Lease Receivables

The City's lease receivables are measured at the present value of lease payments expected to be received during the lease term. Under the lease agreement, the City may receive variable lease payments that are dependent upon the lessee's revenue. The variable payments are recorded as an inflow of resources in the period the payment is received.

A deferred inflow of resources is recorded for the lease. The deferred inflow of resources is recorded at the initiation of the lease in an amount equal to the initial recording of the lease receivable. The deferred inflow of resources is amortized on a straight-line basis over the term of the lease.

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Inventory

Proprietary fund inventories are recorded at the lower of cost or market on a first-in, first-out basis, and consist of operating supplies held for use in operations and are recorded as an expense when consumed rather than when purchased.

Prepaid Items

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements.

Restricted Assets

Certain long-term assets are classified as restricted assets on the balance sheet because their use is limited to payments for debt service or other purposes such as deposits held in trust for others.

Expendable Endowment

The Permanent Water and Sewer Expendable Endowment Fund is a trust and agency fund associated with and presented as part of the Joint Water and Sewer enterprise fund. It is authorized by City Ordinance Chapter 52, Article I. The original principal for this fund came from the sale of water rights at the Harroun Farm. The revenue source is from interest on investments held in a trust account or certificates of deposit. This fund can transfer money to the Sewer System Improvement Fund or the Joint Water and Sewer Enterprise Fund for financing, acquisition, and upgrades of sewer system and water system facilities within the City. Expenditures from this fund are restricted to water and sewer system acquisition and improvements. In addition, only the investment earnings can be spent annually; the principal corpus cannot be spent unless approved by a vote of the citizens. Any investment earnings not spent each year, reverts to the principal corpus of the fund.

Interfund Activity

Interfund activity is reported as loans, services provided, reimbursements or transfers. Loans are reported as interfund balance as appropriate and are subject to elimination upon consolidation. Services provided, deemed to be at market or near market rates, are treated as revenues and expenditures/expenses. Reimbursements are when one fund incurs a cost, charges the appropriate benefiting fund and reduces its related costs as a reimbursement. All other interfund transactions are treated as transfers. Transfers between governmental funds are netted as part of the reconciliation to the government-wide financial statements.

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Capital Assets

Property, plant, and equipment purchased or acquired is carried at historical cost or estimated cost. Contributed capital assets are recorded at estimated fair market value at the time received. Purchased computer software is recorded at historical cost. The City defines capital assets as assets with an initial, individual cost or donated value of more than \$5,000 and an estimated useful life in excess of one year.

Infrastructure capital assets consisting of roads, curbs and gutters, streets and sidewalks, drainage systems and lighting systems have been recorded at estimated historical cost. Major outlays for capital assets and improvements are capitalized as projects are constructed.

Property, plant, equipment, and infrastructure of the primary government are depreciated using the straight-line method over the following estimated useful lives:

<u>Classification</u>	<u>Years</u>
Buildings and building improvements	10-50
Public domain infrastructure	25
Utility system and facilities	40
Machinery, equipment & vehicles	5-10

Right-to Use Lease Assets

The City has recorded right-to-use lease assets as a result of implementing GASB 87. Lease payables are capitalized as a right-to-use asset when the leased asset has a cost of \$25,000 or greater and an estimated useful life of more than one year. Right-to-use leased assets are recorded at the present value of payments expected to be made during the lease term plus any upfront payments and ancillary charges paid to place the leased asset in service. Amortization for right-to-use leased assets is computed using the straight-line method over the shorter of the lease term or the asset's estimated useful life.

Vacation Pay

Employees of the City may accrue a total of ten to thirty days of vacation per year. A maximum of seventy-five days may be accumulated for managers. A maximum of fifty days of vacation may be accumulated for administration employees compensated on an hourly basis. Union employees (USW, CPOA, & IBEW) compensated on an hourly basis may accumulate up to forty-five days of vacation, while IAFF employees may accumulate up to thirty days of vacation. Executive officers may accrue thirty-one and a half days of paid time off per year with no maximum accumulation. All vacation and time off compensation are accrued when incurred in

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the government-wide and proprietary fund financial statements. A liability is reported in the government-wide and proprietary funds classified as compensated absences.

Sick Leave

Appointed officers do not accrue sick leave. Executive officers and those employees compensated on an hourly basis may accumulate a total of twelve days of sick leave per year. If the employee has qualified to retire under the state retirement program, employees are paid for one-third portion of the accumulated sick leave on their last day of service to the City. Accordingly, the one-third portion of the sick leave earned is accrued on the government-wide and proprietary fund financials statements. If the employee has not qualified to retire under the state retirement program, employees are not paid for the accumulated sick leave upon termination.

Pensions

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Public Employees Retirement Association (PERA) and additions to/deductions from PERA's fiduciary net position have been determined on the same basis as they are reported by PERA. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

Postemployment Benefits Other Than Pensions (OPEB)

For purposes of measuring the net OPEB liability, deferred outflows of resources and deferred inflows of resources related to OPEB, and OPEB expense, information about the fiduciary net position of the New Mexico Retiree Health Care Authority (NMRHCA) and additions to and deductions from NMRHCA's fiduciary net position have been determined on the same basis as they are reported by NMRHCA. For this purpose, NMRHCA recognizes benefit payments when due and payable in accordance with the benefit terms. Investments are reported at fair value.

Deferred Outflows/Inflows of Resources

In addition to assets, the statement of net position and/or the balance sheet for the governmental, proprietary and fiduciary funds will report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position/fund balance that applies to a future period and so will not be recognized as an expense or expenditure until then.

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In addition to liabilities, the statement of net position and/or the balance sheet for the governmental, proprietary and fiduciary funds will report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period and so will not be recognized as revenue.

Unavailable Revenue

The City reports unavailable revenue on its financial statements. When resources are received in advance of charges for services being earned, or in advance of any eligibility requirement, other than a time requirement being met for government-mandated or voluntary nonexchange transactions (i.e. for intergovernmental revenues), a liability is reported for the unavailable revenue.

The taxes receivable are an aggregate of uncollected amounts assessed for the current fiscal year, as well as delinquent balances carried forward from the nine preceding fiscal years. Except for taxes received in advance or under protest, tax revenue received is distributed within thirty days to other local governmental units and county funds. While some of the delinquent outstanding balances will eventually be eliminated through corrections, litigation, and other property tax administrative procedures, the majority of the balances will ultimately be realized through delinquent payment or tax sales. The aggregate amount of this ultimate realization is generally difficult to ascertain at any point in time. Thus, taxes not collected within sixty days of the official year end are carried in the liability section of the balance sheet as deferred inflows of resources on the fund basis financial statements.

Long-Term Obligations

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental or business-type activities within the statement of net position. Bond premiums and discounts are deferred and amortized over the life of the bonds, using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount. Bond issuance costs are reported as debt service expense in the year of issuance.

In the fund financial statements, governmental fund types recognized bond premiums and discounts, as well as, bond issuance costs, during the year of issuance. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported

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as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

Net Position

The government-wide financial statements utilize a net position presentation. Net position is categorized as follows:

Net investment in capital assets—This category reflects the portion of net position that are associated with capital assets less outstanding capital asset related debt and obligations.

Restricted net position—This category reflects the portion of net position that has third party limitations on their use.

Unrestricted net position—This category reflects net position of the City, not restricted for any project or other purpose.

Governmental Fund Balance Reservation and Designations

In the fund financial statements, governmental funds report aggregate amounts for five classifications of fund balances based on the constraints imposed on the use of these resources. The nonspendable fund balance classification includes amounts that cannot be spent because they are either (a) not in spendable form such as prepaid items, leases receivable in excess of deferred inflow of resources, or inventories; or (b) legally or contractually required to be maintained intact.

The spendable portion of the fund balance comprises the remaining four classifications: restricted, committed, assigned, and unassigned.

Restricted fund balance—This classification reflects the constraints imposed on resources either (a) externally by creditors, grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions or enabling legislation.

Committed fund balance—These amounts can only be used for specific purposes pursuant to constraints imposed by formal resolutions or ordinances of the City Council - the government's highest level of decision-making authority. Those committed amounts cannot be used for any other purpose unless the City Council removes the specified use by taking

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the same type of action imposing the commitment This classification also includes contractual obligations to the extent that existing resources in the fund have specifically committed for use in satisfying those contractual requirements.

Assigned fund balance—This classification reflects the amounts constrained by the City's "intent" to be used for specific purposes, but are neither restricted nor committed. The City Council has the authority to assign amounts to be used for specific purposes. Assigned fund balances include all remaining amounts (except negative balances) that are reported in governmental funds, other than the General Fund, that are not classified as nonspendable and are neither restricted nor committed.

Unassigned fund balance—This fund balance is the residual classification for the General Fund. The classification is also used to report negative fund balances in other governmental funds.

When both restricted and unrestricted resources are available for use, it is the City's policy to use externally restricted resources first, then unrestricted resources - committed, assigned, and unassigned—in order as needed.

Minimum Fund Balance Policy

The New Mexico Department of Finance and Administration (DFA) requires that 1/12 of the 2023 budgets expenditures in the General Fund be restricted as subsequent-year expenditures to provide adequate cash reserves. The City follows this requirement in order to minimize any sudden and unplanned discontinuity to programs and operations and for unforeseen contingencies.

F. Other Matters

Cash Flows

For the purpose of the statement of cash flows, the City considers all highly liquid investments, including restricted cash with maturity of three months or less, to be cash equivalents.

Use of Estimates

The preparation of financial statements, in conformity with accounting principles generally accepted in the United States of America, requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates. Significant estimates affecting the City's financial statements

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include management's estimate of the following: estimated useful lives of capital assets, calculations of compensated absences, landfill closure and post-closure care costs, inputs and methods related to calculating lease liability and receivables, allowance for uncollectable accounts for ambulance receivables and in the joint utility and solid waste funds, and inputs and methods related to pension and OPEB balances and activity.

NOTE 2. CASH AND DEPOSITS WITH FINANCIAL INSTITUTIONS

New Mexico state statutes provide authoritative guidance regarding the deposit of cash and idle cash. Deposits of funds may be made in interest or non-interest-bearing checking accounts in one or more bank or savings and loan associations within the geographical boundaries of the City. Deposits may be made to the extent that they are insured by an agency of the United States of America or by collateral deposited as security or by bond given by the financial institution. The rate of interest in non-demand interest-bearing accounts shall be set by the state Board of Finance, but in no case shall the rate of interest be less than one hundred percent of the asked price on United States treasury bills of the same maturity on the day of deposit.

Idle cash may be invested in a wide variety of instruments, including money market accounts, certificates of deposit, the New Mexico State Treasurer's investment pool, or in securities which are issued by the state or by the United States government, or by their departments or agencies, and which are either direct obligations of the state or the United States, or are backed by the full faith and credit of those governments.

Cash Deposited with Financial Institutions

The City maintains cash in five financial institutions within Carlsbad, New Mexico as well as cash held by NMFA. The City's deposits are carried at cost, which approximates fair value.

As of June 30, 2022, the amount of cash reported on the financial statements differs from the amount on deposit with the various institutions because of transactions in transit and outstanding checks.

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The locations and amounts deposited are as follows:

	Per Institution	Reconciling Items	Per Financial Statements
Cash on hand	\$ 9,750	-	9,750
Carlsbad National Bank	18,432,353	(1,955,125)	16,477,228
First American Bank	3,006,300	-	3,006,300
Pioneer Savings Bank	10,693,944	-	10,693,944
Wells Fargo Bank	51,903,068	737,291	52,640,359
Western Commerce Bank	20,327,184	(794,175)	19,533,009
Cash held by NMFA	240,864	-	240,864
Total	<u>\$ 104,613,463</u>	<u>(2,012,009)</u>	<u>102,601,454</u>

The amounts reported as cash for the government within the financial statements is displayed as:

<u>Statement of Net Position</u>	<u>Amount</u>
Cash	\$ 84,889,156
Restricted	17,375,559
Restricted - held by NMFA	240,864
Total	<u>102,505,579</u>
Custodial funds	<u>95,875</u>
Total cash	<u>\$ 102,601,454</u>

Except for items in transit, the carrying value of deposits by the respective depositories equated to the carrying value by the City. All deposits are collateralized with eligible securities, as described by New Mexico State Statute, in amounts equal to at least 50% of the City carrying value of the deposits (demand and certificates of deposit). Such collateral, as permitted by the state statutes is held in each respective depository bank's collateral pool at a Federal Reserve Bank, or member bank other than the depository bank, in the name of the respective depository bank and pledged as a pool of collateral against all of the public deposits it holds with the exception of deposit insurance provided by the Federal Deposit Insurance Corporation.

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	Carlsbad National Bank	First American Bank	Pioneer Savings Bank	Wells Fargo Bank, N.A.	Western Commerce Bank
Total deposits in bank	\$ 18,432,353	3,006,300	10,693,944	51,903,068	20,327,184
Less FDIC coverage	<u>(250,000)</u>	<u>(250,000)</u>	<u>(250,000)</u>	<u>(250,000)</u>	<u>(500,000)</u>
Uninsured public funds	18,182,353	2,756,300	10,443,944	51,653,068	19,827,184
Pledged collateral held by pledging bank's trust, but not in the City's name	<u>10,180,256</u>	<u>1,804,345</u>	<u>5,852,414</u>	<u>27,231,368</u>	<u>11,356,028</u>
Uninsured and uncollateralized public funds	<u>8,002,097</u>	<u>951,955</u>	<u>4,591,530</u>	<u>24,421,700</u>	<u>8,471,156</u>
Total pledged collateral	10,180,256	1,804,345	5,852,414	27,231,368	11,356,028
50% pledged collateral requirement per state statute	<u>9,091,177</u>	<u>1,378,150</u>	<u>5,221,972</u>	<u>25,826,534</u>	<u>9,913,592</u>
Pledged collateral (under) over the requirements	\$ <u>1,089,080</u>	<u>426,195</u>	<u>630,442</u>	<u>1,404,834</u>	<u>1,442,436</u>

A detailed listing of the pledged collateral is contained in the supplementary financial information section of this report.

Demand deposits, time deposits, savings deposits and interest-bearing money market accounts at a public unit in an institution in the same state are insured up to \$250,000.

Custodial Credit Risk Deposits

Custodial credit risk is the risk that in the event of a bank failure, the government's deposits may not be returned to it.

As of June 30, 2022, \$102,862,849 of the City's bank balance of \$104,362,849 was exposed to custodial credit risk as follows:

	Carlsbad National Bank	First American Bank	Pioneer Savings Bank	Wells Fargo Bank, N.A.	Western Commerce Bank
Uninsured and collateralized held by pledging bank's trust dept. or agent not in the City name	\$ <u>18,182,353</u>	<u>2,756,300</u>	<u>10,443,944</u>	<u>51,653,068</u>	<u>19,827,184</u>

NOTE 3. RESTRICTED CASH HELD BY FISCAL AGENT

The City has entered into various loan agreements with the New Mexico Finance Authority. As required by the loan agreements, any unexpended loan proceeds are maintained by NMFA until

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NOTES TO FINANCIAL STATEMENTS
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needed by the City. Additionally, the City is required to set aside reserve amounts for the debt obligations. As of June 30, 2022, NMFA held \$240,864.

NOTE 4. RESTRICTED INVESTMENTS

Investments Held by Fiscal Agent

As required by note agreements with the New Mexico Finance Authority (NMFA), the City has cash held and invested with the NMFA.

NOTE 5. RECEIVABLES

Receivables, net of allowance for doubtful accounts, at June 30, 2022, consisted of the following:

<u>Types of Receivables</u>	<u>Governmental Activities</u>	<u>Business-Type Activities</u>	<u>Internal Service Activities</u>	<u>Totals</u>
Accounts receivable				
Charges for services	\$ 541,592	1,970,925	-	2,512,517
Other	208,665	30	12,685	221,380
Allowance for doubtful accounts	(92,813)	(291,061)	-	(383,874)
Total	657,444	1,679,894	12,685	2,350,023
Taxes receivable				
Gross receipts taxes	8,793,404	167,540	-	8,960,944
Franchise taxes	150,629	-	-	150,629
Property taxes	428,579	-	-	428,579
Lodgers' taxes	320,314	-	-	320,314
Other taxes	111,583	-	-	111,583
Allowance for doubtful accounts	(8,572)	-	-	(8,572)
Total	9,795,937	167,540	-	9,963,477
Intergovernmental receivables				
Federal	115,905	-	-	115,905
State	1,071,949	-	-	1,071,949
Local	33,065	-	-	33,065
Total	1,220,919	-	-	1,220,919
Receivables, net	11,674,300	1,847,434	12,685	13,534,419
Leases receivable	981,368	-	-	981,368
Total receivables	<u>\$ 12,655,668</u>	<u>1,847,434</u>	<u>12,685</u>	<u>14,515,787</u>

The City's policy is to provide for uncollectible accounts based upon expected defaults.

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Leases Receivable

The City entered into multiple building leases. The City's lessor leasing arrangements at June 30, 2022 are summarized below (excluding short-term leases):

<u>Governmental Activities</u>	<u>Lease Receivable Balance June 30, 2022</u>	<u>Current Portion</u>	<u>Number of Lease Contracts</u>	<u>Lease Terms*</u>	<u>Interest Rates</u>
Lessor					
Buildings	\$ 981,367	\$ 65,649	4	3-28 years	0.50% - 1.75%
Total leases receivable	<u>\$ 981,367</u>	<u>\$ 65,649</u>			

*The lease terms represent the range of remaining terms in each lease.

For the year ended June 30, 2022, the City recognized the following lease income and interest earned on leases:

<u>Governmental Activities</u>	<u>2022</u>
Lease income	\$ 72,261
Lease interest	\$ 14,978

NOTE 6. REGULATED LEASES

Certain leases are subject to external laws, regulations, and legal rulings and are not subject to paragraphs 44-59 of GASB 87. Leases regulated by the Federal Aviation Administration between airports and air carriers fall under this classification. The City has several leases that are considered to be regulated leases under this definition. Regulated lessors recognize inflows of resources based on the payment provisions of the lease contract.

As of June 30, 2022, the City had at least six active regulated leases which allowed use of hangars and access to the runway, or tower. Use of the hangars are exclusive under these agreements, but runway and tower access are not.

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For the year ended June 30, 2022, the City recognized the following in lease income on regulated airport leases:

<u>Government-type Activities</u>	<u>2022</u>
Regulated lease income	\$ 27,057

During the year the City did not recognize any variable payment amounts and no debt is secured by these lease payments.

The future minimum lease payments under these agreements in government-type activities as of June 30, 2022, were as follows:

	<u>Regulated Airport Leases</u>
2023	\$ 25,600
2024	16,946
2025	15,626
2026	15,699
2027	15,939
2028-2032	74,118
2033-2037	72,494
2038-2042	76,004
2043-2047	79,957
2048-2052	<u>59,639</u>
	<u>\$ 452,022</u>

NOTE 7. PROPERTY TAX

Property taxes attach as an enforceable lien on property as of January 1st. Property tax rates for the year are set no later than September 1st each year by the New Mexico Secretary of Finance and Administration. The rate of tax are then used by the Eddy County Assessor to develop the property tax schedule by October 1st. The Eddy County Treasurer sends tax notices to property owners by November 1st of each year. Taxes are payable in equal semiannual installments by November 10th and April 10th of the subsequent year. Thirty days later the bill becomes delinquent and the county treasurer assesses penalties and interest. Taxes are collected on behalf of the City by the county treasurer and are remitted to the City in the month following collection. The county treasurer is statutorily required to collect taxes as an intermediary agency for all forms of government. Distribution of taxes collected is made through the county treasurer's office.

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The City is permitted to levy taxes for general operating purposes up to an amount determined by a formula based upon each \$1,000 of taxable value for both residential and nonresidential property, taxable value being defined as one third of the fully assessed value. In addition, the City is allowed to levy taxes for payments of bonds principal and interest in amounts approved by voters of the City. The City's total tax rate to finance general government services for the year 2021, was 6.062 per \$1,000 for non-residential and 4.656 for residential property.

NOTE 8. BAD DEBT EXPENSE

Governmental Activities

During the current fiscal year, the City recorded an allowance on all receivables related to ambulance fees over 180 days, as well as an additional charge of 1%, which amounted to \$92,813 in total. Ambulance fees are reflected as public safety charges for services in the government-wide statement of activities and charges for services within the general fund.

Business-Type Activities

During the current fiscal year, the City's policy has been to record an allowance of 15% of sales. Total allowance as of June 30, 2022, is \$291,061.

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**STATE OF NEW MEXICO
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NOTE 9. CAPITAL ASSETS

Capital assets, including right-to-use leased assets, for the fiscal year ended June 30, 2022, are as follows:

<u>Governmental Activities</u>	<u>Balance 2021</u>	<u>Additions</u>	<u>Deletions</u>	<u>Transfers & Adjustments</u>	<u>Balance 2022</u>
<i>Non-Depreciable Capital Assets</i>					
Land	\$ 2,062,549	-	-	-	2,062,549
Construction in progress	3,982,923	3,235	-	(2,727,625)	1,258,533
Total non-depreciable capital assets	<u>6,045,472</u>	<u>3,235</u>	<u>-</u>	<u>(2,727,625)</u>	<u>3,321,082</u>
<i>Capital Assets Being Depreciated</i>					
Buildings	90,036,724	1,164,838	(93,753)	2,673,453	93,781,262
Improvements	4,445,314	164,013	-	23,012	4,632,339
Infrastructure	116,889,993	5,229,774	(607,369)	-	121,512,398
Machinery, equipment & vehicles	33,423,743	3,058,863	(715,927)	68,281	35,834,960
Total capital assets being depreciated	<u>244,795,774</u>	<u>9,617,488</u>	<u>(1,417,049)</u>	<u>2,764,746</u>	<u>255,760,959</u>
<i>Less Accumulated Depreciation For:</i>					
Buildings	(40,332,917)	(2,606,266)	10,663	-	(42,928,520)
Improvements	(836,756)	(493,427)	-	-	(1,330,183)
Infrastructure	(48,831,315)	(3,669,791)	598,014	-	(51,903,092)
Machinery, equipment & vehicles	(22,915,199)	(2,150,366)	606,020	(37,121)	(24,496,666)
Total accumulated depreciation	<u>(112,916,187)</u>	<u>(8,919,850)</u>	<u>1,214,697</u>	<u>(37,121)</u>	<u>(120,658,461)</u>
Total capital assets being depreciated, net	<u>131,879,587</u>	<u>697,638</u>	<u>(202,352)</u>	<u>2,727,625</u>	<u>135,102,498</u>
<i>Amortizable assets</i>					
Right-to-use leased equipment	-	1,070,022	-	-	1,070,022
Total amortizable assets	<u>-</u>	<u>1,070,022</u>	<u>-</u>	<u>-</u>	<u>1,070,022</u>
<i>Less accumulated amortization</i>					
Right-to-use leased equipment	-	(221,200)	-	-	(221,200)
Total accumulated amortization	<u>-</u>	<u>(221,200)</u>	<u>-</u>	<u>-</u>	<u>(221,200)</u>
Total amortizable assets being amortized, net	<u>-</u>	<u>848,822</u>	<u>-</u>	<u>-</u>	<u>848,822</u>
Total capital assets, net of depreciation and amortization	<u>\$ 137,925,059</u>	<u>1,549,695</u>	<u>(202,352)</u>	<u>-</u>	<u>139,272,402</u>

**STATE OF NEW MEXICO
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<u>Business-type Activities</u>	<u>Balance 2021</u>	<u>Additions</u>	<u>Deletions</u>	<u>Transfers & Adjustments</u>	<u>Balance 2022</u>
<i>Non-Depreciable Capital Assets</i>					
Land and water rights	\$ 1,317,325	261	-	-	1,317,586
Construction in progress	50,887	3,145	(2,799)	(48,118)	3,115
Total non-depreciable capital assets	<u>1,368,212</u>	<u>3,406</u>	<u>(2,799)</u>	<u>(48,118)</u>	<u>1,320,701</u>
<i>Capital Assets Being Depreciated</i>					
Buildings and improvements	44,745,768	122,968	(30,260)	-	44,838,476
Machinery, equipment & vehicles	19,451,496	2,455,193	(552,695)	(37,121)	21,316,873
Utility system & facility	<u>111,056,740</u>	<u>2,027,176</u>	<u>(3,006,540)</u>	<u>48,118</u>	<u>110,125,494</u>
Total capital assets being depreciated	175,254,004	4,605,337	(3,589,495)	10,997	176,280,843
<i>Less Accumulated Depreciation For:</i>					
Buildings and improvements	(22,795,311)	(1,768,528)	29,179	-	(24,534,660)
Utility system & facility	(24,194,144)	(2,913,475)	3,006,540	(768,007)	(24,869,086)
Machinery, equipment & vehicles	<u>(13,421,760)</u>	<u>(1,552,331)</u>	<u>345,166</u>	<u>805,128</u>	<u>(13,823,797)</u>
Total accumulated depreciation	<u>(60,411,215)</u>	<u>(6,234,334)</u>	<u>3,380,885</u>	<u>37,121</u>	<u>(63,227,543)</u>
Total capital assets being depreciated, net	114,842,789	(1,628,997)	(208,610)	48,118	113,053,300
<i>Amortizable assets</i>					
Right-to-use leased equipment	-	134,628	-	-	134,628
Total amortizable assets	<u>-</u>	<u>134,628</u>	<u>-</u>	<u>-</u>	<u>134,628</u>
<i>Less accumulated amortization</i>					
Right-to-use leased equipment	-	(8,212)	-	-	(8,212)
Total accumulated amortization	<u>-</u>	<u>(8,212)</u>	<u>-</u>	<u>-</u>	<u>(8,212)</u>
Total amortizable assets being amortized, net	<u>-</u>	<u>126,416</u>	<u>-</u>	<u>-</u>	<u>126,416</u>
Total capital assets, net of depreciation and amortization	<u>\$ 116,211,001</u>	<u>(1,499,175)</u>	<u>(211,409)</u>	<u>-</u>	<u>114,500,417</u>

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Depreciation and amortization expense was charged to functions (programs) and funds as follows:

<u>Governmental activities</u>	
General Government	\$ 867,117
Public Safety	1,532,910
Public Works	4,292,640
Culture & Recreation	2,367,728
Health & Welfare	79,219
Economic Development	1,436
Total	<u>\$ 9,141,050</u>
<u>Business-type activities</u>	
Solid Waste	\$ 699,144
Joint Water and Sewer	5,543,402
Total	<u>\$ 6,242,546</u>

NOTE 10. ACCRUED LIABILITIES

Accrued liabilities at June 30, 2022, consisted of the following:

<u>Description</u>	<u>Governmental Activities</u>	<u>Business Type Activities</u>
State tax payable	\$ 82,368	76,729
Court related fees	6,704	-
Total	<u>\$ 89,072</u>	<u>76,729</u>

NOTE 11. LONG-TERM OBLIGATIONS

Changes in governmental activities obligations during the year ended June 30, 2022, were as follows:

<u>Governmental Activities</u>	<u>Balance 2021</u>	<u>Additions</u>	<u>Retirements</u>	<u>Balance 2022</u>	<u>Amounts Due Within One Year</u>
Notes payable	\$ 6,963,240	-	(6,963,240)	-	-
Lease liability	-	1,070,022	(219,401)	850,621	333,695
Compensated absences	2,259,978	1,785,359	(2,043,102)	2,002,235	759,674
Net pension liability	74,048,792	3,882	(26,064,967)	47,987,707	-
Net OPEB liability	23,387,972	-	(5,389,441)	17,998,531	-
Total	<u>\$ 106,659,982</u>	<u>2,859,263</u>	<u>(40,680,151)</u>	<u>68,839,094</u>	<u>1,093,369</u>

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Compensated Absences

Per GASB Interpretation No. 6, liabilities for compensated absences are recognized in the fund statements to the extent the liabilities have matured (i.e., are due for payment). Compensated absences are accrued in the government-wide statements. The compensated absences liability attributable to the governmental activities will be liquidated primarily by the general fund.

Business-Type Activities

Changes in the business-type activities obligations during the year ended June 30, 2022, were as follows:

<u>Business-Type Activities</u>	Balance 2021	Additions	Retirements	Balance 2022	Amounts Due Within One-Year
Notes payable	\$ 31,793,633	-	(3,472,373)	28,321,260	1,644,773
Lease liability	-	134,628	(5,955)	128,673	7,830
Landfill closure	586,851	-	(90,986)	495,865	-
Compensated absences	346,913	292,984	(335,012)	304,885	113,755
Net pension liability	9,375,720	-	(3,386,973)	5,988,747	-
Net OPEB liability	3,039,115	-	(700,323)	2,338,792	-
Total	<u>\$ 45,142,232</u>	<u>427,612</u>	<u>(7,991,622)</u>	<u>37,578,222</u>	<u>1,766,358</u>

NMED—Note Payable—Wastewater Utility System Improvements

On April 29, 2010, the City entered into a clean water state revolving loan agreement with the New Mexico Environment Department, with a total maximum amount of \$18,000,000. The proceeds of the loan agreement will be used for improvements to the City's wastewater utility system. During FY21, the City refinanced this loan at an annual interest rate of 1.0% and a maturity date of September 29, 2037. The payments of principal and interest will be paid with net revenues from the City's water and wastewater utility system activities, which was approximately \$12.5 million for the year ended June 30, 2022.

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The annual requirements to amortize this note outstanding as of June 30, 2022, including interest payments, are as follows:

	Principal	Interest	Total
2023	\$ 930,668	159,719	1,090,387
2024	939,975	150,412	1,090,387
2025	949,374	141,013	1,090,387
2026	958,868	131,519	1,090,387
2027	968,457	121,930	1,090,387
2028-2032	4,989,504	462,434	5,451,938
2033-2037	5,244,019	207,919	5,451,938
Thereafter	991,075	9,911	1,000,986
Total	<u>\$ 15,971,940</u>	<u>1,384,857</u>	<u>17,356,797</u>

NMFA # 11—Note Payable—Drinking Water Loan

On November 22, 2013, the City entered into a drinking water state revolving loan fund agreement with the New Mexico Finance Authority, with a total amount of \$20,200,000 of which the loan portion of the agreement is a maximum of \$16,151,670. The note is for twenty years and accrues interest at 2.00% per annum. The proceeds of the loan agreement will be used for improvements to the City's Double Eagle water line system. The payments of principal and interest will be paid with net revenues from the City's water utility system activities, which was approximately \$12.5 million for the year ended June 30, 2022.

The annual requirements to amortize this note outstanding as of June 30, 2022, including interest payments, are as follows:

	Principal	Interest	Total
2023	\$ 714,105	246,986	961,091
2024	728,387	232,704	961,091
2025	742,955	218,136	961,091
2026	757,814	203,276	961,090
2027	772,971	188,120	961,091
2028-2032	4,103,022	702,430	4,805,452
2033-2037	4,530,066	275,386	4,805,452
Thereafter	-	-	-
Total	<u>\$ 12,349,320</u>	<u>2,067,038</u>	<u>14,416,358</u>

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Landfill Closure and Post-Closure Costs

The City and Eddy County jointly own and operate a landfill. State and federal laws and regulations require that upon closing, the City and the County of Eddy place a final cover on its landfill when closed and perform certain maintenance and monitoring functions at the landfill site for thirty years after closure of the landfill site. In addition to operating expenses related to current activities of the landfill, an expense provision and related liability are being recognized based on the future closure and post-closure care costs that will be incurred near or after the date the landfill no longer accepts waste.

Based on a joint powers agreement between the City and County of Eddy, the closure and post-closure care costs will be shared at 50% for each government. The recognition of these landfill closure and post-closure care costs is based on the amount of the landfill used during each year.

The estimated total current cost of the landfill closure and post-closure care of \$3,177,075 is based on the amount that would be paid if all equipment, facilities, and services required to close, monitor, and maintain the landfill were acquired as of June 30, 2022. However, the actual cost of post-closure care may be higher due to inflation, changes in technology, or changes in state and federal landfill laws and regulations. The estimated remaining site life is approximately 72 years.

The City is required by the state of New Mexico Environmental Regulation Board to demonstrate financial assurance for the post-closure costs.

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The following calculation details the current amount recognized for landfill closure and post closure care as of June 30, 2022:

Estimated landfill closure cost	\$ 2,044,582
Estimated landfill post-closure care cost	<u>1,132,493</u>
Total estimated closure and post-closure costs	<u>\$ 3,177,075</u>
FY22 tonnage received	113,169
conversion to compacted cubic yards in-place	<u>2</u>
Cubic yards	<u>\$ 226,338</u>
FY21 capacity used to date	4,126,009
FY22 tonnage received/capacity used	<u>226,338</u>
FY22 capacity used to date	<u>\$ 4,352,347</u>
Total capacity used to date (approximately 3,927,777 gate cubic yards) as a percentage of total capacity (13,943,056 gate cubic yards including expansion)	<u>31.22%</u>
Total estimated closure and post-closure costs	3,177,075
Total capacity used to date	<u>31.22%</u>
Estimated closure and post-closure care costs	<u>\$ 991,729</u>
Estimated closure and post-closure care costs	991,729
Prior year liability	<u>1,173,701</u>
Decrease in estimated liability	<u>\$ (181,972)</u>
City of Carlsbad's portion (50%)	<u>\$ (90,986)</u>
Prior year liability recognized	586,851
Increase/decrease in estimated liability	<u>(90,986)</u>
Estimated liability for the fiscal year ended June 30, 2021	<u>\$ 495,865</u>

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Lease Liabilities

The City entered into multiple equipment leases. The City's lessee leasing arrangements at June 30, 2022 are summarized below (excluding short-term leases):

	Lease Liability Balance <u>June 30, 2022</u>	Current Portion	# of Lease Contracts	Remaining Lease Terms	Interest Rate
<u>Governmental Activities</u>					
Lessee					
Equipment	\$ 850,621	333,695	12	~2-4 years	0.50%
Total governmental activities	850,621	333,695			
<u>Business-Type Activities</u>					
Lessee					
Equipment	128,673	7,830	2	~ 5-22 years	.5% - 1.75%
Total business-type activities	128,673	7,830			
Total leases payable	\$ 979,294	341,525			

*The lease terms represent the range of remaining terms in each lease.

During the year, the City did not recognize any variable payment amounts.

The future minimum lease obligations of these minimum lease payments in governmental and business-type activities as of June 30, 2022 were as follows:

<u>Governmental Activities</u>			
Year Ending June 30,	Principal Payments	Interest Payments	Total
2023	\$ 333,695	3,363	337,058
2024	306,794	1,710	308,504
2025	154,663	578	155,241
2026	41,567	166	41,733
2027	13,902	9	13,911
	\$ 850,621	5,826	856,447

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<u>Business-Type Activities</u>			
Year Ending June 30,	Principal Payments	Interest Payments	Total
2023	\$ 7,830	1,934	9,764
2024	8,039	1,863	9,902
2025	8,265	1,779	10,044
2026	8,495	1,697	10,192
2027	5,287	1,617	6,904
2028-2032	21,311	7,038	28,349
2033-2037	27,980	4,884	32,864
Thereafter	41,466	2,121	43,587
	<u>\$ 128,673</u>	<u>22,933</u>	<u>151,606</u>

NOTE 12. PENSION PLAN—PUBLIC EMPLOYEES RETIREMENT ASSOCIATION

General Information about the Pension Plan

Plan description – *Public Employees Retirement Fund* is a cost-sharing, multiple employer defined benefit pension plan. This fund has six divisions of members, including State General, State Police/Adult Correction Officers, Municipal General, Municipal Police/Detention Officers, Municipal Fire, and State Legislative Divisions, and offers 24 different types of coverage within the PERA plan. All assets accumulated may be used to pay benefits, including refunds of member contributions, to any of the plan members or beneficiaries, as defined by the terms of this plan. Certain coverage plans are only applicable to a specific division. Eligibility for membership in the Public Employees Retirement Fund is set forth in the Public Employees Retirement Act (Chapter 10, Article 11, NMSA 1978). Except as provided for in the Volunteer Firefighters Retirement Act (10-11A-1 to 10-11A-7, NMSA 1978), the Judicial Retirement Act (10-12B-1 to 10-12B-19, NMSA 1978), the Magistrate Retirement Act (10-12C-1 to 10-12C-18, NMSA 1978), and the Educational Retirement Act (Chapter 22, Article 11, NMSA 1978), each employee and elected official of every affiliated public employer is required to be a member in the Public Employees Retirement Fund, unless specifically excluded. PERA issues a publicly available annual comprehensive financial report that can be obtained at <https://www.nmpera.org/financial-overview/>.

Benefits Provided - Benefits are generally available at age 65 with five or more years of service or after 25 years of service regardless of age for TIER I members. Provisions also exist for retirement between ages 60 and 65, with varying amounts of service required. Certain police and fire members may retire at any age with 20 or more years of service for Tier I members. Generally, the amount of

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retirement pension is based on final average salary, which is defined under Tier I as the average of salary for the 36 consecutive months of credited service producing the largest average; credited service; and the pension factor of the applicable coverage plan. Monthly benefits vary depending upon the plan under which the member qualifies, ranging from 2% to 3.5% of the member's final average salary per year of service. The maximum benefit that can be paid to a retiree may not exceed a range of 60% to 90% of the final average salary, depending on the division. Benefits for duty and non-duty death and disability and for post-retirement survivors' annuities are also available.

TIER II – The retirement age and service credit requirements for normal retirement for PERA state and municipal general members hired increased effective July 1, 2013 with the passage of Senate Bill 27 in the 2013 Legislative Session. Under the new requirements (Tier II), general members are eligible to retire at any age if the member has at least eight years of service credit and the sum of the member's age and service credit equals at least 85 or at age 67 with 8 or more years of service credit. General members hired on or before June 30, 2013 (Tier I) remain eligible to retire at any age with 25 or more years of service credit. Under Tier II, police and firefighters in Plans 3, 4 and 5 are eligible to retire at any age with 25 or more years of service credit. State police and adult correctional officers, peace officers and municipal juvenile detention officers will remain in 25-year retirement plans, however, service credit will no longer be enhanced by 20%. All public safety members in Tier II may retire at age 60 with 6 or more years of service credit. Generally, under Tier II pension factors were reduced by .5%, employee Contribution increased 1.5 percent and effective July 1, 2014 employer contributions were raised .05 percent. The computation of final average salary increased as the average of salary for 60 consecutive months.

Contributions – See PERA's publicly available financial report and comprehensive annual financial report obtained at <http://saonm.org/> using the Audit Report Search function for agency 366, for the employer and employee contribution rates in effect for fiscal year 2022.

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions –

At June 30, 2022, the City reported a liability of \$53,976,453 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2021, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of June 30, 2020. The total pension liability was rolled-forward from the valuation date to the plan year ending June 30, 2021 using generally accepted actuarial principles. Therefore, the employer's portion was established as of the measurement date of June 30, 2021. There were no significant

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events or changes in benefit provision that required an adjustment to the roll-forward liabilities as of June 30, 2021. The City's proportion of the net pension liability was based on a projection of the City's long-term share of contributions to the pension plan relative to the projected contributions of all participating entities, actuarially determined. At June 30, 2021, the City's proportion was 2.398044%, which was an increase of 0.104568% from its proportion measured as of June 30, 2020.

For PERA Fund Division; Municipal General Division, at June 30, 2022, the City reported a liability of \$21,592,059 for its proportionate share of the net pension liability. At June 30, 2021, the City's proportion was 1.916454%, which was an increase of 0.038954% from its proportion measured as of June 30, 2020. For the year ended June 30, 2022, the City recognized PERA Fund Division; Municipal General Division pension expense of \$1,564,264.

At June 30, 2022, the City reported PERA Fund Division; Municipal General Division deferred outflows of resources and deferred inflows or resources related to pensions from the following sources:

<u>Municipal General Division</u>	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience	\$ 537,502	73,924
Changes of assumptions	7,100	-
Net difference between projected and actual earnings on pension plan investments	-	8,873,097
Change in proportion and differences between the City contributions and proportionate share of contributions	448,641	388,921
The City contributions subsequent to the measurement date	<u>1,564,264</u>	<u>-</u>
Total	<u>\$ 2,557,507</u>	<u>9,335,942</u>

\$1,564,264 reported as deferred outflows of resources related to pensions resulting from the City's contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended June 30, 2022. Other amounts reported as deferred outflows of

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resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year Ended	
June 30:	Amount
2023	\$ (1,346,472)
2024	(1,554,908)
2025	(1,800,599)
2026	(3,640,822)
2027	-
Thereafter	-

For PERA Fund Division; Municipal Police Division, at June 30, 2022, the City reported a liability of \$11,476,798 for its proportionate share of the net pension liability. At June 30, 2021, the City's proportion was 2.219191%, which was an decrease of 0.028509% from its proportion measured as of June 30, 2020. For the year ended June 30, 2022, the City recognized PERA Fund Division; Municipal Police Division pension expense of \$1,794,037.

At June 30, 2022, the City reported PERA Fund Division; Municipal Police Division deferred outflows of resources and deferred inflows or resources related to pensions from the following sources:

Municipal Police Division	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 867,665	-
Changes of assumptions	4,469	-
Net difference between projected and actual earnings on pension plan investments	-	4,160,187
Change in proportion and differences between the City contributions and proportionate share of contributions	457,063	135,335
The City contributions subsequent to the measurement date	1,174,475	-
Total	\$ 2,503,672	4,295,522

\$1,174,475 reported as deferred outflows of resources related to pensions resulting from the City's contributions subsequent to the measurement date will be recognized as a reduction of the net

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pension liability in the year ended June 30, 2022. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year Ended	
June 30:	Amount
2023	\$ 56,290
2024	(475,829)
2025	(850,248)
2026	(1,696,571)
2027	-
Thereafter	-

For PERA Fund Division; Municipal Fire Division, at June 30, 2022, the City reported a liability of \$20,907,596 for its proportionate share of the net pension liability. At June 30, 2021, the City's proportion was 3.444272%, which was an decrease of 0.013328% from its proportion measured as of June 30, 2020. For the year ended June 30, 2022, the City recognized PERA Fund Division; Municipal Fire Division pension expense of \$2,073,588.

At June 30, 2022, the City reported PERA Fund Division; Municipal Fire Division deferred outflows of resources and deferred inflows or resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Municipal Fire Division		
Differences between expected and actual experience	\$ 313,247	29,018
Changes of assumptions	3,091	-
Net difference between projected and actual earnings on pension plan investments	-	3,052,615
Change in proportion and differences between the City contributions and proportionate share of contributions	450,045	461,203
The City contributions subsequent to the measurement date	1,094,413	-
Total	\$ 1,860,796	3,542,836

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\$1,094,413 reported as deferred outflows of resources related to pensions resulting from the City’s contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended June 30, 2022. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year Ended	
June 30:	Amount
2023	\$ (143,020)
2024	(706,041)
2025	(680,401)
2026	(1,246,918)
2027	-
Thereafter	-

Actuarial assumptions – The total pension liability in the June 30, 2021 actuarial valuation was determined using the following significant actuarial assumptions, applied to all periods included in the measurement:

PERA Fund	
Actuarial Valuation Date	June 30, 2020
Actuarial Cost Method	Entry Age Normal
Amortization Period	Level Percentage of Pay
Asset Valuation Method	Solved for based on statutory rates
Actuarial Assumptions:	
Investment Rate of Return	7.25% annual rate, net of investment expense
Projected benefit payment	100 years
Payroll Growth	3.00%
Projected Salary increases	3.25% to 13.50% annual rate
Includes Inflation at	2.50%
	2.75% all other years
Mortality Assumption	The mortality assumptions are based on the RPH-2014 Blue Collar mortality table with female ages set forward one year. Future improvement in mortality rates is assumed using 60% of the MP-2017 projection scale generational. For nonpublic safety groups, 25% of in-service deaths are assumed to be duty related and 35% are assumed to be duty-related for public safety groups.
Experience study dates	July 1, 2008 to June 30, 2017 (demographic) and July 1, 2013 through June 30, 2017 (economic)

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The total pension liability, net pension liability, and certain sensitivity information are based on an actuarial valuation performed as of June 30, 2020. The total pension liability was rolled-forward from the valuation date to the plan year ended June 30, 2021. These assumptions were adopted by the Board use in the June 30, 2020 actuarial valuation.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation.

The target allocation and best estimates of arithmetic real rates of return for each major asset class are summarized in the following table:

<u>All Funds - Asset Class</u>	Target Allocation	Long-Term Expected Real Rate of Return
Global Equity	35.50%	5.90%
Risk Reduction & Mitigation	19.50%	1.00%
Credit Oriented Fixed Income	15.00%	4.20%
Real Assets to include Real Estate Equity	20.00%	6.00%
Multi-Risk Allocation	10.00%	6.40%
Total	<u>100.0%</u>	

Discount rate – A single discount rate of 7.25% was used to measure the total pension liability as of June 30, 2021. This single discount rate was based on a long-term expected rate of return on pension plan investments of 7.25%, compounded annually, net of expense. Based on the stated assumptions and the projection of cash flows, the plan’s fiduciary net position and future contributions were projected to be available to finance all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all period of projected benefit payments to determine the total pension liability.

The projections of cash flows used to determine this single discount rate assumed that plan member and employer contributions will be made at the current statutory levels.

Sensitivity of the City’s proportionate share of the net pension liability to changes in the discount rate – The following presents the City’s proportionate share of the net pension liability calculated

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using the discount rate of 7.25 percent, as well as what the City’s proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (6.25 percent) or 1-percentage-point higher (8.25 percent) than the current rate:

<u>PERA Fund Division -</u>	<u>1% Decrease (6.25%)</u>	<u>Current Discount Rate (7.25%)</u>	<u>1% Increase (8.25%)</u>
Municipal General Division	\$ 38,731,401	\$ 21,592,059	\$ 7,374,470
Municipal Police Division	\$ 20,092,793	\$ 11,476,798	\$ 4,426,056
Municipal Fire Division	\$ 28,862,417	\$ 20,907,596	\$ 14,369,851

Pension plan fiduciary net position – Detailed information about the pension plan’s fiduciary net position is available in the separately issued PERA financial reports, available at <http://www.nmpera.org/>.

Payable Changes in the Net Pension Liability - At June 30, 2022, the City reported a payable of \$143,374 for outstanding contributions due to NMPERA.

NOTE 13. STATE RETIREE HEALTH CARE PLAN CONTRIBUTIONS

Plan Description—The City contributes to the New Mexico Retiree Health Care Fund, a cost-sharing multiple employer defined benefit post-employment healthcare plan administered by the New Mexico Retiree Health Care Authority (RHCA). The RHCA provides health care insurance and prescription drug benefits to retired employees of participating New Mexico government agencies, their spouses, dependents, and surviving spouses and dependents. The RHCA Board was established by the Retiree Health Care Act (Chapter 10, Article 7C, NMSA 1978). The Board is responsible for establishing and amending benefit provisions of the healthcare plan and is also authorized to designate optional and/or voluntary benefits like dental, vision, supplemental life insurance, and long-term care policies.

The City's contributions to the RHCA for the following years is identified below:

	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>
City Contributions	\$ <u>612,068</u>	<u>618,977</u>	<u>605,827</u>	<u>567,564</u>	<u>539,021</u>

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NOTE 14. OTHER POST EMPLOYMENT BENEFITS (OPEB)

General Information about the OPEB/RHCA

Plan description - Employees of the City are provided with OPEB through the Retiree Health Care Fund (the Fund)—a cost-sharing multiple-employer defined benefit OPEB plan administered by the New Mexico Retiree Health Care Authority (NMRHCA). NMRHCA was formed February 13, 1990, under the New Mexico Retiree Health Care Act (the Act) of New Mexico Statutes Annotated, as amended (NMSA 1978), to administer the Fund under Section 10-7C-1-19 NMSA 1978. The Fund was created to provide comprehensive group health insurance coverage for individuals (and their spouses, dependents and surviving spouses) who have retired or will retire from public service in New Mexico.

NMRHCA is an independent agency of the State of New Mexico. The funds administered by NMRHCA are considered part of the State of New Mexico financial reporting entity and are OPEB trust funds of the State of New Mexico. NMRHCA's financial information is included with the financial presentation of the State of New Mexico.

Benefits provided - The Fund is a multiple employer cost sharing defined benefit healthcare plan that provides eligible retirees (including terminated employees who have accumulated benefits but are not yet receiving them), their spouses, dependents and surviving spouses and dependents with health insurance and prescription drug benefits consisting of a plan, or optional plans of benefits, that can be contributions to the Fund and by co-payments or out-of-pocket payments of eligible retirees.

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Employees covered by benefit terms – At June 30, 2021, the Fund’s measurement date, the following employees were covered by the benefit terms:

<u>Plan membership</u>	
Current retirees and surviving spouses	53,092
Inactive and eligible for deferred benefit	11,754
Current active members	92,484
	157,330
 <u>Active membership</u>	
State general	18,691
State police and corrections	1,919
Municipal general	20,357
Municipal police	1,573
Municipal FTRE	756
Educational Retirement Board	49,188
	92,484

Contributions – Employer and employee contributions to the Fund total 3% for non-enhanced retirement plans and 3.75% of enhanced retirement plans of each participating employee’s salary as required by Section 10-7C-15 NMSA 1978. The contributions are established by statute and are not based on an actuarial calculation. All employer and employee contributions are non-refundable under any circumstance, including termination of the employer’s participation in the Fund.

OPEB Liabilities, OPEB Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB –

At June 30, 2022, the City reported a liability of \$20,337,323 for its proportionate share of the net OPEB liability. The net OPEB liability was measured as of June 30, 2021, and the total OPEB liability used to calculate the net OPEB liability was determined by an actuarial valuation as of June 30, 2021. The City’s proportion of the net OPEB liability was based on actual contributions provided to the Fund for the year ending June 30, 2021. The City’s proportion of the net OPEB liability was based on actual contributions provided to the Fund for the year ending June 30, 2021. At June 30, 2021, the City’s proportion was 0.61809 percent.

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For the year ended June 30, 2022, the City recognized OPEB income of \$2,203,108. At June 30, 2022 the City reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 297,358	3,243,380
Changes of assumptions	4,071,720	7,352,663
Net difference between projected and actual investment earnings on OPEB plan investments	-	582,952
Change in proportion	456,869	937,579
Contributions subsequent to the measurement date	612,068	-
Total	\$ 5,438,015	12,116,574

Deferred outflows of resources totaling \$612,068 represent City contributions to the Fund made subsequent to the measurement date and will be recognized as a reduction of net OPEB liability in the year ending June 30, 2022. Other amounts reported as deferred outflows of resources and deferred inflows of resources will be recognized in OPEB expense as follows:

Year Ended June 30:	Amount
2023	\$ (2,910,401)
2024	(1,857,659)
2025	(1,169,538)
2026	(416,179)
2027	(936,850)
Thereafter	-
Total	\$ (7,290,627)

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Actuarial assumptions. The total OPEB liability was determined by an actuarial valuation as of June 30, 2019 and rolled forward to June 30, 2020, using the following actuarial assumptions:

Actuarial cost method	Entry age normal, level percent of pay, calculated on individual employee basis
Asset valuation method	Market value of assets
Actuarial assumptions:	
Inflation	2.30% for ERB members; 2.50% for PERA members
Projected payroll increases	3.25% to 13.00%, based on years of service, including inflation
Investment rate of return	7.00%, net of OPEB plan investment expense and margin for adverse deviation including inflation
Health care cost trend rate	8% graded down to 4.5% over 14 years for Non-Medicare medical plan costs and 7.5% graded down to 4.5% over 12 years for Medicare medical plan costs
Mortality	ERB members: 2020 GRS Southwest Region Teacher Mortality Table, set back one year (and scaled at 95% for males). Generational mortality improvements in accordance with the Ultimate MP scales are projected from the year 2020. PERA members: Headcount-Weighted RP-2014 Blue Collar Annuitant Mortality, set forward one year for females, projected generationally with Scale MP-2017 times 60%.

Rate of Return. The long-term expected rate of return on OPEB plan investments was determined using a building-block method in which the expected future real rates of return (net of investment fees and inflation) are developed for each major asset class. These returns are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage, adding expected inflation and subtracting expected investment expenses and a risk margin. The target allocation and projected arithmetic real rates of return for each major asset class, after deducting inflation, but before investment expenses, used in the derivation of the long-term expected investment rate of return assumptions.

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The best estimates for the long-term expected rate of return is summarized as follows:

<u>Asset Class</u>	<u>Long-Term Rate of Return</u>
U.S. core fixed income	0.40%
U.S. equity - large cap	6.60%
Non U.S. - emerging markets	9.20%
Non U.S. - developed equities	7.30%
Private equity	10.60%
Credit and structured finance	3.10%
Real estate	3.70%
Absolute return	2.50%
U.S. equity - small/mid cap	6.60%

Discount Rate. The discount rate used to measure the Fund’s total OPEB liability is 3.62% as of June 30, 2021. The projection of cash flows used to determine the discount rate assumed that employer contributions will be made at rates proportional to the actuary determined contribution rates. For this purpose, employer contributions that are intended to fund benefits of current plan members and their beneficiaries are included. Projected employer contributions that are intended to fund the service costs for future plan members and their beneficiaries are not included. Based on those assumptions, the Fund's fiduciary net position was projected to be available to make all projected future benefit payments for current plan members through the fiscal year ending June 30, 2052. Thus, the 7.00% discount rate was used to calculate the net OPEB liability through 2052. The index rate for 20-year, tax exempt general obligation municipal bonds with an average rating of AA/Aa or higher was used beyond 2052, resulting in a blended discount rate of 3.62%.

Sensitivity of the net OPEB liability to changes in the discount rate and healthcare cost trend rates. The following presents the net OPEB liability of the City, as well as what the City’s net OPEB liability would be if it were calculated using a discount rate that is 1-percentage-point lower (2.62 percent) or 1-percentage-point higher (4.62 percent) than the current discount rate:

<u>1% Decrease (2.62%)</u>	<u>Current Discount (3.62%)</u>	<u>1% Increase (4.62%)</u>
\$ 25,553,371	\$ 20,337,323	\$ 16,279,810

**STATE OF NEW MEXICO
CITY OF CARLSBAD
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FOR THE YEAR ENDED JUNE 30, 2022**

The following presents the net OPEB liability of the City, as well as what the City's net OPEB liability would be if it were calculated using healthcare cost trend rates that are 1-percentage-point lower or 1-percentage-point higher than the current healthcare cost trend rates:

	Current	
<u>1% Decrease</u>	<u>Trend Rate</u>	<u>1% Increase</u>
\$ 16,357,759	\$ 20,337,323	\$ 23,542,066

OPEB plan fiduciary net position. Detailed information about the OPEB plan's fiduciary net position is available in NMRHCA's audited financial statements for the year ended June 30, 2021.

Payable Changes in the Net OPEB Liability. At June 30, 2022, the City reported a payable of \$20,263 for outstanding contributions due to NMRHCA.

NOTE 15. COMMITMENTS

The City has the following construction projects, which are evidenced by contractual arrangements with construction contractors, as of June 30, 2022:

Commitments of Governmental-type Activities

<u>Project</u>	<u>Contract Amount</u>	<u>Spent to Date</u>	<u>Commitment Remaining</u>	<u>Percentage Complete</u>
Cascade Sign	\$ 60,000	8,328	51,672	14%
Potash Park-Mining Equipment	133,969	100,572	33,397	75%
Tyler EnerGov	600,000	321,950	278,050	54%
TCM-Document Management	160,000	20,026	139,974	13%
Fire Station 2 Remodel	60,000	51,670	8,330	86%
Exterior Paint/Construction	100,000	6,459	93,541	6%
Avalon	1,039,688	746,263	293,425	72%
Dark Canyon Bridge	3,000,000	3,265	2,996,735	0%
	<u>\$ 5,153,657</u>	<u>1,258,533</u>	<u>3,895,124</u>	

**STATE OF NEW MEXICO
CITY OF CARLSBAD
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2022**

Commitments of Business-type Activities

<u>Project</u>	<u>Contract Amount</u>	<u>Spent to Date</u>	<u>Commitment Remaining</u>	<u>Percentage Complete</u>
UV Disinfecting Bank	\$ 100,000	3,115	96,885	3%
	<u>\$ 100,000</u>	<u>3,115</u>	<u>96,885</u>	

Leases

The City entered into lease agreements subsequent to the end of fiscal year 2022. These leases will be captured and disclosed in accordance with GASB 87, if applicable, in the following fiscal year.

NOTE 16. RISK MANAGEMENT

The City is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The City has joined together with other local governments in the state and obtained insurance through the New Mexico Self-Insured Fund, a public entity risk pool currently operates as a common risk management and insurance program for local governments. The City pays an annual premium to New Mexico Self Insured Fund for its general insurance coverage, and all risk of loss is transferred.

The City maintains a self-insurance program for workers' compensation and employee health benefits. These programs are accounted for in the Internal Service Funds. Funding is provided by charging the other funds as costs are incurred for workers' compensation benefits and charging an estimated premium based on a minimum plan for employees' health benefits. Management does not have the information available to make a reasonable estimate of the amount of incurred but unreported claims and other outstanding liabilities of the plans; accordingly, no liability has been recorded.

NOTE 17. CONTINGENT LIABILITIES

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies, principally the federal government Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amounts, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time although the City expects such amounts, if any, to be immaterial.

**STATE OF NEW MEXICO
CITY OF CARLSBAD
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2022**

The City is a defendant in various lawsuits. Although the outcome of these lawsuits is not presently determinable, it is the opinion of the City's legal counsel that resolution of these matters will not have a material adverse effect on the financial condition of the City.

NOTE 18. OTHER REQUIRED INDIVIDUAL FUND DISCLOSURES

Generally accepted accounting principles require disclosure of certain information concerning individual funds including:

1. Deficit Fund Balance/Net Position of Individual Funds:

<u>Proprietary</u>		
Golf Pro Shop Fund	\$	(2,222)

2. Excess of Expenditures Over Appropriations

There were no funds that exceeded approved budgetary authority for the year ended June 30, 2022.

3. Designated Cash Appropriations

There were no funds that exceeded approved designated cash appropriations for the year ended June 30, 2022.

NOTE 19. INTERFUND TRANSFERS

Transfers are used to move revenues from the fund that statute or budget requires to collect them to the fund that statute or budget requires to expend. Transfers are used to move unrestricted revenues collected in the general fund to finance various programs accounted for in other funds in accordance with budgetary authorizations. Transfers are also used to account for proper capitalization of assets with the governmental and business type activities.

	<u>Transfers In</u>	<u>Transfers Out</u>
General Fund	\$ 5,784,431	(5,379,629)
Solid Waste Fund	1,349,873	(1,462,403)
Joint Water & Sewer Fund	3,735,814	(4,007,137)
Other Governmental Funds	7,242,550	(5,966,388)
Internal Service Funds	1,300,000	(2,597,111)
Total	\$ 19,412,668	(19,412,668)

**STATE OF NEW MEXICO
CITY OF CARLSBAD
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FOR THE YEAR ENDED JUNE 30, 2022**

NOTE 20. DUE TO/FROM

The City records temporary interfund receivables and payables to enable funds to operate until funds can be repaid. All interfund balances are to be repaid within one year.

	Due to	Due from
General Fund	\$ (112,616)	-
Golf Pro Shop	(32,977)	-
Joint Water and Sewer Fund	-	145,593
Total	\$ (145,593)	145,593

NOTE 21. TAX ABATEMENTS

The City has no tax abatement agreements as of June 30, 2022, and therefore no disclosures under GASB 77 are required.

SUPPLEMENTARY INFORMATION

**STATE OF NEW MEXICO
CITY OF CARLSBAD
COMBINING BALANCE SHEETS
NON-MAJOR GOVERNMENTAL FUNDS
AS OF JUNE 30, 2022**

	Special Revenue Funds					
	Airport Fund (202)	Sports Complex Fund (300)	Local	Cannabis Revenue Fund (360)	Fire Protection Fund (500)	Emergency Medical Services Fund (501)
			Government Corrections Fund (350)			
Assets						
Cash	\$ 87,066	1,133,371	607,284	34,054	1,138,528	13,411
Receivables, net	30,910	335,541	-	30,249	-	-
Restricted assets:						
Restricted cash	-	-	-	-	-	-
Total assets	<u>\$ 117,976</u>	<u>1,468,912</u>	<u>607,284</u>	<u>64,303</u>	<u>1,138,528</u>	<u>13,411</u>
Liabilities						
Accounts payable	\$ 28,978	35,804	39,045	-	-	-
Accrued salaries	-	28,388	-	-	-	-
Accrued liabilities	-	-	6,704	-	-	-
Advance grant and lease payments	47,763	-	-	-	-	-
Total liabilities	<u>76,741</u>	<u>64,192</u>	<u>45,749</u>	<u>-</u>	<u>-</u>	<u>-</u>
Fund Balances						
Restricted for:						
Public safety	41,235	-	561,535	-	-	-
Sports complex activities	-	1,404,720	-	-	-	-
State mandated per statutes	-	-	-	-	1,138,528	13,411
Public works	-	-	-	-	-	-
Assigned	-	-	-	64,303	-	-
Total fund balances	<u>41,235</u>	<u>1,404,720</u>	<u>561,535</u>	<u>64,303</u>	<u>1,138,528</u>	<u>13,411</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 117,976</u>	<u>1,468,912</u>	<u>607,284</u>	<u>64,303</u>	<u>1,138,528</u>	<u>13,411</u>

See independent auditor's report. The accompanying notes are an integral part of these financial statements.

**STATE OF NEW MEXICO
CITY OF CARLSBAD
COMBINING BALANCE SHEETS
NON-MAJOR GOVERNMENTAL FUNDS
AS OF JUNE 30, 2022**

	Special Revenue Funds					Total Special Revenue Funds
	Law Enforcement Protection Fund (520)	Municipal Transit Fund (570)	Community Development Fund (580)	American Rescue Plan Act (ARPA) Fund (590)	Lodgers' Tax Fund (600,650,680)	
Assets						
Cash	\$ -	289,774	-	-	5,867,269	9,170,757
Receivables, net	-	116,537	-	-	320,314	833,551
Restricted assets:						
Restricted cash	-	-	152,251	-	-	152,251
Total assets	<u>\$ -</u>	<u>406,311</u>	<u>152,251</u>	<u>-</u>	<u>6,187,583</u>	<u>10,156,559</u>
Liabilities						
Accounts payable	\$ -	13,075	8,289	-	412,347	537,538
Accrued salaries	-	44,891	-	-	-	73,279
Accrued liabilities	-	-	-	-	-	6,704
Advance grant and lease payments	-	-	-	-	-	47,763
Total liabilities	-	57,966	8,289	-	412,347	665,284
Fund Balances						
Restricted for:						
Public safety	-	-	143,962	-	-	746,732
Sports complex activities	-	-	-	-	-	1,404,720
State mandated per statutes	-	-	-	-	5,775,236	6,927,175
Public works	-	348,345	-	-	-	348,345
Assigned	-	-	-	-	-	64,303
Total fund balances	-	348,345	143,962	-	5,775,236	9,491,275
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ -</u>	<u>406,311</u>	<u>152,251</u>	<u>-</u>	<u>6,187,583</u>	<u>10,156,559</u>

See independent auditor's report. The accompanying notes are an integral part of these financial statements.

**STATE OF NEW MEXICO
CITY OF CARLSBAD
COMBINING BALANCE SHEETS
NON-MAJOR GOVERNMENTAL FUNDS
AS OF JUNE 30, 2022**

	Capital Project Funds				Total Capital Project Funds
	GRT Capital Outlay (200)	CIEP Fund (201)	Street System Improvement Fund (320)	Beautification Fund (550)	
<u>Assets</u>					
Cash	\$ 1,554,915	1,312,104	6,154,080	8,779	9,029,878
Receivables, net	627,586	45,787	77,945	15,177	766,495
Restricted assets:					
Restricted cash	-	-	-	-	-
Total assets	<u>\$ 2,182,501</u>	<u>1,357,891</u>	<u>6,232,025</u>	<u>23,956</u>	<u>9,796,373</u>
<u>Liabilities</u>					
Accounts payable	\$ 10,317	-	65,210	-	75,527
Accrued salaries	-	-	-	-	-
Accrued interest payable	-	-	-	-	-
Advance grant and lease payments	-	-	-	-	-
Total liabilities	<u>10,317</u>	<u>-</u>	<u>65,210</u>	<u>-</u>	<u>75,527</u>
<u>Fund Balances</u>					
Restricted for:					
Public safety	-	-	-	-	-
Sports complex activities	-	-	-	-	-
State mandated per statutes	-	-	-	-	-
Construction and improvements	-	-	-	-	-
Assigned	<u>2,172,184</u>	<u>1,357,891</u>	<u>6,166,815</u>	<u>23,956</u>	<u>9,720,846</u>
Total fund balances	<u>2,172,184</u>	<u>1,357,891</u>	<u>6,166,815</u>	<u>23,956</u>	<u>9,720,846</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 2,182,501</u>	<u>1,357,891</u>	<u>6,232,025</u>	<u>23,956</u>	<u>9,796,373</u>

See independent auditor's report. The accompanying notes are an integral part of these financial statements.

**STATE OF NEW MEXICO
CITY OF CARLSBAD
COMBINING BALANCE SHEETS
NON-MAJOR GOVERNMENTAL FUNDS
AS OF JUNE 30, 2022**

	Debt Service Fund			
	GRT Capital Outlay Fund (802)	NMFA Loan Fund (820)	Total Debt Service Funds	Total Other Gov't Funds
<u>Assets</u>				
Cash	\$ -	-	-	18,200,635
Receivables, net	-	-	-	1,600,046
Restricted assets:				
Restricted cash	-	-	-	152,251
Total assets	\$ -	-	-	19,952,932
<u>Liabilities</u>				
Accounts payable	\$ -	-	-	613,065
Accrued salaries	-	-	-	73,279
Accrued interest payable	-	-	-	6,704
Advance grant and lease payments	-	-	-	47,763
Total liabilities	-	-	-	740,811
<u>Fund Balances</u>				
Restricted for:				
Public safety	-	-	-	746,732
Sports complex activities	-	-	-	1,404,720
State mandated per statutes	-	-	-	6,927,175
Construction and improvements	-	-	-	348,345
Assigned	-	-	-	9,785,149
Total fund balances	-	-	-	19,212,121
Total liabilities, deferred inflows of resources, and fund balances	\$ -	-	-	19,952,932

See independent auditor's report. The accompanying notes are an integral part of these financial statements.

**STATE OF NEW MEXICO
CITY OF CARLSBAD
COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
NON-MAJOR GOVERNMENTAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2022**

	Special Revenue Funds					
	Airport Fund (202)	Sports Complex Fund (300)	Local	Cannabis Revenue Fund (360)	Fire Protection Fund (500)	Emergency
			Government Corrections Fund (350)			Medical Services Fund (501)
Revenues						
Gross receipts taxes	\$ -	2,299,564	-	-	-	-
Lodgers' taxes	-	-	-	-	-	-
Cannabis excise taxes	-	-	-	64,303	-	-
Intergovernmental:						
Federal	69,000	-	-	-	-	-
State	17,174	-	-	-	594,972	19,892
Charges for services	45,240	18,578	39	-	-	-
Fines and forfeitures	-	-	849,608	-	-	-
Total revenues	<u>131,414</u>	<u>2,318,142</u>	<u>849,647</u>	<u>64,303</u>	<u>594,972</u>	<u>19,892</u>
Expenditures						
Current:						
General government	-	-	-	-	-	-
Public safety	69,057	-	406,842	-	-	-
Public works	-	-	-	-	-	-
Culture and recreation	-	1,072,806	-	-	-	-
Economic development	-	-	-	-	-	-
Capital outlay	424,093	-	-	-	141,052	38,535
Debt service:						
Principal	-	70,594	-	-	-	-
Interest and other charges	-	818	-	-	-	-
Total expenditures	<u>493,150</u>	<u>1,144,218</u>	<u>406,842</u>	<u>-</u>	<u>141,052</u>	<u>38,535</u>
Excess (deficiency) of revenues over (under) expenditures	(361,736)	1,173,924	442,805	64,303	453,920	(18,643)
Other financing sources (uses)						
Transfers in	500,000	32,505	-	-	270,000	-
Transfers (out)	-	(977,604)	(400,000)	-	-	-
Lease liabilities issued	-	-	-	-	-	-
Total other financing sources (uses)	<u>500,000</u>	<u>(945,099)</u>	<u>(400,000)</u>	<u>-</u>	<u>270,000</u>	<u>-</u>
Net change in fund balance	<u>138,264</u>	<u>228,825</u>	<u>42,805</u>	<u>64,303</u>	<u>723,920</u>	<u>(18,643)</u>
Fund balance, beginning of year	(97,029)	1,175,895	518,730	-	414,608	32,054
Fund balance, end of year	<u>\$ 41,235</u>	<u>1,404,720</u>	<u>561,535</u>	<u>64,303</u>	<u>1,138,528</u>	<u>13,411</u>

See independent auditor's report. The accompanying notes are an integral part of these financial statements.

**STATE OF NEW MEXICO
CITY OF CARLSBAD
COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
NON-MAJOR GOVERNMENTAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2022**

	Special Revenue Funds					Total Special Revenue Funds
	Law Enforcement Protection Fund (520)	Municipal Transit Fund (570)	Community Development Fund (580)	American Rescue Plan Act (ARPA) Fund (590)	Lodgers' Tax Fund (600,650,680)	
Revenues						
Gross receipts taxes	\$ -	-	-	-	-	2,299,564
Lodgers' taxes	-	-	-	-	3,652,177	3,652,177
Cannabis excise taxes	-	-	-	-	-	64,303
Intergovernmental:						
Federal	-	805,454	296,704	3,681,801	-	4,852,959
State	70,800	-	-	-	-	702,838
Charges for services	-	32,822	-	-	-	96,679
Fines and forfeitures	-	-	-	-	-	849,608
Total revenues	<u>70,800</u>	<u>838,276</u>	<u>296,704</u>	<u>3,681,801</u>	<u>3,652,177</u>	<u>12,518,128</u>
Expenditures						
Current:						
General government	-	-	-	916,704	-	916,704
Public safety	70,800	-	-	2,294,859	-	2,841,558
Public works	-	1,102,030	-	-	-	1,102,030
Culture and recreation	-	-	-	407,093	1,480,737	2,960,636
Economic development	-	-	-	63,145	-	63,145
Capital outlay	-	192,864	473,209	-	602,033	1,871,786
Debt service:						
Principal	-	917	-	-	-	71,511
Interest and other charges	-	21	-	-	-	839
Total expenditures	<u>70,800</u>	<u>1,295,832</u>	<u>473,209</u>	<u>3,681,801</u>	<u>2,082,770</u>	<u>9,828,209</u>
Excess (deficiency) of revenues over (under) expenditures	-	(457,556)	(176,505)	-	1,569,407	2,689,919
Other financing sources (uses)						
Transfers in	-	357,889	100,000	-	-	1,260,394
Transfers (out)	-	(73,675)	-	-	(400,001)	(1,851,280)
Lease liabilities issued	-	6,948	-	-	-	6,948
Total other financing sources (uses)	<u>-</u>	<u>291,162</u>	<u>100,000</u>	<u>-</u>	<u>(400,001)</u>	<u>(583,938)</u>
Net change in fund balance	<u>-</u>	<u>(166,394)</u>	<u>(76,505)</u>	<u>-</u>	<u>1,169,406</u>	<u>2,105,981</u>
Fund balance, beginning of year	<u>-</u>	<u>514,739</u>	<u>220,467</u>	<u>-</u>	<u>4,605,830</u>	<u>7,385,294</u>
Fund balance, end of year	<u>\$ -</u>	<u>348,345</u>	<u>143,962</u>	<u>-</u>	<u>5,775,236</u>	<u>9,491,275</u>

See independent auditor's report. The accompanying notes are an integral part of these financial statements.

**STATE OF NEW MEXICO
CITY OF CARLSBAD
COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
NON-MAJOR GOVERNMENTAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2022**

	Capital Project Funds				Total Capital Project Funds
	GRT Capital Outlay (200)	CIEP Fund (201)	Street System Improvement Fund (320)	Beautification Fund (550)	
Revenues					
Gross receipts taxes	\$ 4,327,527	-	-	-	4,327,527
Lodgers' taxes	-	-	-	-	-
Cannabis excise taxes	-	-	-	-	-
Public service taxes	-	-	758,904	-	758,904
Intergovernmental:					
Federal	-	-	-	-	-
State	-	125,743	945,012	15,177	1,085,932
Charges for services	-	-	-	-	-
Licenses and permits	-	-	116,143	-	116,143
Fines and forfeitures	-	-	-	-	-
Interest	-	2,896	8,454	-	11,350
Total revenues	<u>4,327,527</u>	<u>128,639</u>	<u>1,828,513</u>	<u>15,177</u>	<u>6,299,856</u>
Expenditures					
Current:					
General government	175,437	3,142	-	-	178,579
Public safety	-	-	-	-	-
Public works	-	-	12,941	-	12,941
Culture and recreation	-	-	-	69,050	69,050
Economic development	-	-	-	-	-
Capital outlay	188,038	991,978	3,974,267	-	5,154,283
Debt service:					
Principal	-	-	-	-	-
Interest and other charges	-	-	-	-	-
Total expenditures	<u>363,475</u>	<u>995,120</u>	<u>3,987,208</u>	<u>69,050</u>	<u>5,414,853</u>
Excess (deficiency) of revenues over (under) expenditures	3,964,052	(866,481)	(2,158,695)	(53,873)	885,003
Other financing sources (uses)					
Transfers in	-	-	4,800,000	70,000	4,870,000
Transfers (out)	(4,000,000)	-	-	-	(4,000,000)
Lease liabilities issued	-	-	-	-	-
Total other financing sources (uses)	<u>(4,000,000)</u>	<u>-</u>	<u>4,800,000</u>	<u>70,000</u>	<u>870,000</u>
Net change in fund balance	(35,948)	(866,481)	2,641,305	16,127	1,755,003
Fund balance, beginning of year	2,208,132	2,224,372	3,525,510	7,829	7,965,843
Fund balance, end of year	<u>\$ 2,172,184</u>	<u>1,357,891</u>	<u>6,166,815</u>	<u>23,956</u>	<u>9,720,846</u>

See independent auditor's report. The accompanying notes are an integral part of these financial statements.

**STATE OF NEW MEXICO
CITY OF CARLSBAD
COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
NON-MAJOR GOVERNMENTAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2022**

	Debt Service Funds			Total Other Gov't Funds
	GRT Capital Outlay Fund (802)	NMFA Loan Fund (820)	Total Debt Service Funds	
	-	-	-	
Revenues				
Gross receipts taxes	\$ -	-	-	6,627,091
Lodgers' taxes	-	-	-	3,652,177
Cannabis excise taxes	-	-	-	64,303
Public service taxes	-	-	-	758,904
Intergovernmental:				
Federal	-	-	-	4,852,959
State	-	-	-	1,788,770
Charges for services	-	-	-	96,679
Licenses and permits	-	-	-	116,143
Fines and forfeitures	-	-	-	849,608
Interest	-	22	22	11,372
Total revenues	-	22	22	18,818,006
Expenditures				
Current:				
General government	-	-	-	1,095,283
Public safety	-	-	-	2,841,558
Public works	-	-	-	1,114,971
Culture and recreation	-	-	-	3,029,686
Economic development	-	-	-	63,145
Capital outlay	-	-	-	7,026,069
Debt service:				
Principal	-	6,963,240	6,963,240	7,034,751
Interest and other charges	-	352,393	352,393	353,232
Total expenditures	-	7,315,633	7,315,633	22,558,695
Excess (deficiency) of revenues over (under) expenditures	-	(7,315,611)	(7,315,611)	(3,740,689)
Other financing sources (uses)				
Transfers in	-	1,112,156	1,112,156	7,242,550
Transfers (out)	-	(115,108)	(115,108)	(5,966,388)
Lease liabilities issued	-	-	-	6,948
Total other financing sources (uses)	-	997,048	997,048	1,283,110
Net change in fund balance	-	(6,318,563)	(6,318,563)	(2,457,579)
Fund balance, beginning of year	-	6,318,563	6,318,563	21,669,700
Fund balance, end of year	\$ -	-	-	19,212,121

See independent auditor's report. The accompanying notes are an integral part of these financial statements.

**STATE OF NEW MEXICO
CITY OF CARLSBAD
COMBINING STATEMENT OF NET POSITION
NON-MAJOR ENTERPRISE FUNDS
AS OF JUNE 30, 2022**

	Museum Gift Shop Fund (750)	Golf Pro Shop Fund (790)	Total
	<u> </u>	<u> </u>	<u> </u>
<u>Assets</u>			
Current assets			
Cash	\$ 15,163	-	15,163
Receivables, net	30	-	30
Due from other funds	-	-	-
Inventory	-	32,977	32,977
Total current assets	<u>15,193</u>	<u>32,977</u>	<u>48,170</u>
Deferred Outflows of Resources			
Pensions related	-	-	-
OPEB related	-	-	-
Total deferred outflows of resources	<u>-</u>	<u>-</u>	<u>-</u>
Total assets and deferred outflow of resources	<u>\$ 15,193</u>	<u>32,977</u>	<u>48,170</u>
<u>Liabilities</u>			
Current liabilities			
Accounts payable	\$ -	2,222	2,222
Accrued liabilities	37	-	37
Due to other funds	-	32,977	32,977
Total current liabilities	<u>37</u>	<u>35,199</u>	<u>35,236</u>
Total liabilities	37	35,199	35,236
<u>Net Position</u>			
Unrestricted	<u>15,156</u>	<u>(2,222)</u>	<u>12,934</u>
Total net position	<u>15,156</u>	<u>(2,222)</u>	<u>12,934</u>
Total liabilities, deferred inflows of resources, and net position	<u>\$ 15,193</u>	<u>32,977</u>	<u>48,170</u>

See independent auditor's report. The accompanying notes are an integral part of these financial statements.

**STATE OF NEW MEXICO
CITY OF CARLSBAD
COMBINING STATEMENT OF REVENUES, EXPENSES AND
CHANGES IN FUND NET POSITION
NON-MAJOR ENTERPRISE FUNDS
FOR THE YEAR ENDED JUNE 30, 2022**

	Museum Gift Shop Fund (750)	Golf Pro Shop Fund (790)	Total
<u>Operating Revenues</u>			
Charges for services	\$ 4,507	-	4,507
<u>Operating Expenses</u>			
Utilities	-	8	8
Contractual services	288	850	1,138
Other operating expenses	9,979	1,364	11,343
Total operating expenses	10,267	2,222	12,489
Operating income (loss)	(5,760)	(2,222)	(7,982)
<u>Non-operating revenues (expenses)</u>			
Miscellaneous	9,599	-	9,599
Total non-operating revenues (expenses)	9,599	-	9,599
Income (loss) before capital contributions and transfers	3,839	(2,222)	1,617
<u>Capital contributions and transfers</u>			
Capital contributions	-	-	-
Transfers in	-	-	-
Transfers (out)	-	-	-
Total capital contributions and transfers	-	-	-
Change in net position	3,839	(2,222)	1,617
Net position, beginning of year	11,317	-	11,317
Net position, end of year	\$ 15,156	(2,222)	12,934

See independent auditor's report. The accompanying notes are an integral part of these financial statements.

**STATE OF NEW MEXICO
CITY OF CARLSBAD
COMBINING STATEMENT OF CASH FLOWS
NON-MAJOR ENTERPRISE FUNDS
FOR THE YEAR ENDED JUNE 30, 2022**

	Museum Gift Shop Fund (750)	Golf Pro Shop Fund (790)	Total
<u>Cash flows from operating activities</u>			
Cash received from customers	\$ 4,513	-	4,513
Cash payments to suppliers for goods and services	<u>(10,294)</u>	-	<u>(10,294)</u>
Net cash (used) by operating activities	(5,781)	-	(5,781)
<u>Cash flows for non-capital and financing activities</u>			
Miscellaneous revenues	<u>9,599</u>	-	<u>9,599</u>
Net cash provided by non-capital and financing activities	9,599	-	9,599
Net increase (decrease) in cash	3,818	-	3,818
Cash and cash equivalents, beginning of year	<u>11,345</u>	-	<u>11,345</u>
Cash and cash equivalents, end of year	<u>\$ 15,163</u>	<u>-</u>	<u>15,163</u>
<u>Reconciliation of operating income (loss) to net cash provided by operating activities</u>			
Operating (loss)	\$ (5,760)	(2,222)	(7,982)
Adjustment to reconcile operating income to net cash provided by operating activities:			
Change in assets and liabilities:			
(Increase) decrease in accounts receivable	6	-	6
Increase (decrease) in accounts payable	(1)	2,222	2,221
Increase (decrease) in accrued liabilities	<u>(26)</u>	-	<u>(26)</u>
Total adjustments	<u>(21)</u>	<u>2,222</u>	<u>2,201</u>
Net cash (used) by operating activities	<u>\$ (5,781)</u>	<u>-</u>	<u>(5,781)</u>

See independent auditor's report. The accompanying notes are an integral part of these financial statements.

**STATE OF NEW MEXICO
CITY OF CARLSBAD
COMBINING STATEMENT OF NET POSITION
INTERNAL SERVICE FUNDS
AS OF JUNE 30, 2022**

	General Insurance Fund (401, 402)	Group Health Insurance Fund (420)	Disaster Preparedness Fund (400)	Total
<u>Assets</u>				
Current assets				
Cash	\$ 978,809	2,482,393	1,747,558	5,208,760
Receivables, net	12,685	-	-	12,685
Total current assets	991,494	2,482,393	1,747,558	5,221,445
Noncurrent assets				
Restricted cash	485,318	-	1,003,737	1,489,055
Total assets	<u>\$ 1,476,812</u>	<u>2,482,393</u>	<u>2,751,295</u>	<u>6,710,500</u>
<u>Liabilities</u>				
Current liabilities				
Accounts payable	\$ 2,935	-	-	2,935
<u>Net position</u>				
Unrestricted	1,473,877	2,482,393	2,751,295	6,707,565
Total liabilities and net position	<u>\$ 1,476,812</u>	<u>2,482,393</u>	<u>2,751,295</u>	<u>6,710,500</u>

See independent auditor's report. The accompanying notes are an integral part of these financial statements.

**STATE OF NEW MEXICO
CITY OF CARLSBAD
COMBINING STATEMENT OF REVENUES, EXPENSES AND
CHANGES IN FUND NET POSITION
INTERNAL SERVICE FUNDS
FOR THE YEAR ENDED JUNE 30, 2022**

	General Insurance Fund (401, 402)	Group Health Insurance Fund (420)	Disaster Preparedness Fund (400)	Total
<u>Operating revenues</u>				
Charges for services	\$ -	7,519,316	-	7,519,316
<u>Operating expenses</u>				
Insurance claims and expenses	-	6,337,535	-	6,337,535
Other supplies and expenses	1,515,644	69	-	1,515,713
Total operating expenses	1,515,644	6,337,604	-	7,853,248
Operating (loss)	(1,515,644)	1,181,712	-	(333,932)
<u>Non-operating revenues (expenses)</u>				
Miscellaneous revenue	30,905	-	-	30,905
Investment income	2,086	2,630	3,005	7,721
Income (loss) before transfers	(1,482,653)	1,184,342	3,005	(295,306)
<u>Transfers</u>				
Transfers in	800,000	-	500,000	1,300,000
Transfers (out)	-	(2,597,111)	-	(2,597,111)
Total transfers	800,000	(2,597,111)	500,000	(1,297,111)
Change in net position	(682,653)	(1,412,769)	503,005	(1,592,417)
Net position, beginning of year	2,156,530	3,895,162	2,248,290	8,299,982
Net position, end of year	\$ 1,473,877	2,482,393	2,751,295	6,707,565

See independent auditor's report. The accompanying notes are an integral part of these financial statements.

**STATE OF NEW MEXICO
CITY OF CARLSBAD
COMBINING STATEMENT OF CASH FLOWS
INTERNAL SERVICE FUNDS
FOR THE YEAR ENDED JUNE 30, 2022**

	General Insurance Fund (401, 402)	Group Health Insurance Fund (420)	Disaster Preparedness Fund (400)	Total
<u>Cash flows from operating activities</u>				
Internal activity - receipts from other funds	\$ -	7,521,668	-	7,521,668
Cash payments to suppliers for goods and services	(1,519,517)	(6,337,604)	-	(7,857,121)
Net cash provided (used) by operating activities	(1,519,517)	1,184,064	-	(335,453)
<u>Cash flows from non-capital activities</u>				
Miscellaneous revenue	30,905	-	-	30,905
Net transfers in (out)	800,000	(2,597,111)	500,000	(1,297,111)
<u>Cash flows from investing activities</u>				
Investment income	2,086	2,630	3,005	7,721
Net increase (decrease) in cash	(686,526)	(1,410,417)	503,005	(1,593,938)
Cash and cash equivalents, beginning of year	2,150,653	3,892,810	2,248,290	8,291,753
Cash and cash equivalents, end of year	\$ 1,464,127	2,482,393	2,751,295	6,697,815
Displayed as				
Cash	\$ 978,809	2,482,393	1,747,558	5,208,760
Restricted cash	485,318	-	1,003,737	1,489,055
Total cash	\$ 1,464,127	2,482,393	2,751,295	6,697,815
<u>Reconciliation of operating income (loss) to net cash provided by operating activities</u>				
Operating (loss)	(1,515,644)	1,181,712	-	(333,932)
Adjustment to reconcile operating income to net cash provided by operating activities				
None				
Change in assets and liabilities				
(Increase) decrease in accounts receivable	20,411	2,352	-	22,763
Increase (decrease) in accounts payable	(24,284)	-	-	(24,284)
Total adjustments	(3,873)	2,352	-	(1,521)
Net cash (used) by operating activities	\$ (1,519,517)	1,184,064	-	(335,453)

See independent auditor's report. The accompanying notes are an integral part of these financial statements.

**STATE OF NEW MEXICO
CITY OF CARLSBAD
COMBINING STATEMENT OF FIDUCIARY NET POSITION
CUSTODIAL FUNDS
AS OF JUNE 30, 2022**

	Municipal Court Bond Trust Fund (920)	Eddy-Lea Energy Alliance Fund (980)	Total Custodial Funds
Assets			
Cash	\$ 23,065	72,810	95,875
Total assets	<u>23,065</u>	<u>72,810</u>	<u>95,875</u>
Liabilities			
Accounts payable	-	4,880	4,880
Total liabilities	<u>-</u>	<u>4,880</u>	<u>4,880</u>
Net position			
Restricted for:			
Individuals, other governments	23,065	67,930	90,995
Total net position	<u>\$ 23,065</u>	<u>67,930</u>	<u>90,995</u>

See independent auditor's report. The accompanying notes are an integral part of these financial statements.

**STATE OF NEW MEXICO
CITY OF CARLSBAD
COMBINING STATEMENT OF CHANGES IN FIDUCIARY NET POSITION
CUSTODIAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2022**

	Municipal Court Bond Trust Fund (920)	Eddy-Lea Energy Alliance Fund (980)	Total Custodial Funds
Additions			
Lease - misc.	\$ -	12,086	12,086
Other income - insurance refund	-	3,323	3,323
Fees	24,731	100,000	124,731
Total additions	<u>24,731</u>	<u>115,409</u>	<u>140,140</u>
Deductions			
Insurance	-	5,444	5,444
Professional contracts	-	68,740	68,740
Fee payments	21,531	385	21,916
Total deductions	<u>21,531</u>	<u>74,569</u>	<u>96,100</u>
Net increase (decrease) in fiduciary net position	3,200	40,840	44,040
Net position, beginning	<u>19,865</u>	<u>27,090</u>	<u>46,955</u>
Net position, ending	<u>\$ 23,065</u>	<u>67,930</u>	<u>90,995</u>

See independent auditor's report. The accompanying notes are an integral part of these financial statements.

REQUIRED SUPPLEMENTARY INFORMATION

STATE OF NEW MEXICO
CITY OF CARLSBAD
SCHEDULE OF REQUIRED SUPPLEMENTARY INFORMATION
SCHEDULE OF CITY OF CARLSBAD'S PROPORTIONATE SHARE OF THE NET PENSION LIABILITY
PUBLIC EMPLOYEES RETIREMENT ASSOCIATION (PERA) PLAN
LAST 10 FISCAL YEARS*

	2022	2021	2020	2019	2018	2017	2016	2015
	Measurement Date as of							
	June 30, 2021	June 30, 2020	June 30, 2019	June 30, 2018	June 30, 2017	June 30, 2016	June 30, 2015	June 30, 2014
The City's proportion of the net pension liability (asset) (%)								
Municipal General	1.916454%	1.8775%	1.9110%	1.9566%	1.8488%	1.8910%	1.8023%	1.6672%
Municipal Police	2.219191%	2.2477%	2.1941%	1.9877%	2.0794%	2.0286%	1.8730%	1.7809%
Municipal Fire	3.444272%	3.4576%	3.5830%	3.2708%	3.3918%	3.3058%	3.0425%	2.8478%
	2.398044%	2.2935%	2.3412%	2.6258%	2.2391%	2.2391%	2.1366%	2.0150%
The City's proportionate share of the net pension liability (asset) (\$)								
Municipal General	\$ 21,592,059	37,967,318	33,081,310	31,195,445	25,404,076	30,211,818	18,376,011	13,005,949
Municipal Police	11,476,798	19,304,813	16,207,137	13,562,162	11,552,430	14,967,615	9,006,434	5,805,215
Municipal Fire	20,907,596	26,152,380	24,623,697	20,935,172	19,405,998	22,053,047	15,702,896	11,886,699
	\$ 53,976,453	83,424,511	73,912,144	65,692,779	56,362,504	67,232,480	43,085,341	30,697,863
The City's covered payroll								
Municipal General	\$ 16,066,388	18,666,755	17,577,843	16,503,581	16,622,262	16,151,288	14,920,209	16,001,413
Municipal Police	6,220,930	4,811,431	4,473,582	4,200,180	4,285,593	4,056,254	3,670,508	4,645,008
Municipal Fire	5,079,447	4,769,041	4,426,818	4,156,273	4,110,199	3,853,487	3,465,760	4,339,740
	\$ 27,366,765	28,247,227	26,478,242	24,860,034	25,018,053	24,061,029	22,056,477	24,986,161
The City's proportionate share of the net pension liability (asset) as a percentage of its covered payroll								
Municipal General	134.39%	203.40%	188.20%	189.02%	152.83%	187.06%	123.16%	81.28%
Municipal Police	184.49%	401.23%	362.29%	322.89%	269.56%	369.00%	245.37%	124.98%
Municipal Fire	411.61%	548.38%	556.24%	503.70%	472.14%	572.29%	453.09%	273.90%
Plan fiduciary net position as a percentage of the total pension liability								
Municipal General	77.25%	66.36%	70.52%	71.13%	73.74%	69.18%	76.99%	81.29%
Municipal Police	77.25%	66.36%	70.52%	71.13%	73.74%	69.18%	76.99%	81.29%
Municipal Fire	77.25%	66.36%	70.52%	71.13%	73.74%	69.18%	76.99%	81.29%

*GASB 68 requires ten years of historical information be presented; however, until a full 10-year trend is compiled, the statement only requires presentation of information for those years that information is available. Complete information for the City is not available prior to fiscal year 2015, the year the statement's requirements became effective.

See independent auditor's report. The accompanying notes are an integral part of these financial statements.

STATE OF NEW MEXICO
CITY OF CARLSBAD
SCHEDULE OF REQUIRED SUPPLEMENTARY INFORMATION
SCHEDULE OF CITY OF CARLSBAD'S CONTRIBUTIONS
PUBLIC EMPLOYEES RETIREMENT ASSOCIATION (PERA) PLAN
LAST 10 FISCAL YEARS*

	2022	2021	2020	2019	2018	2017	2016	2015
Statutory required contribution								
Municipal General	\$ 1,564,264	1,574,506	1,829,342	1,678,684	1,576,092	1,587,426	1,542,448	1,424,880
Municipal Police	1,174,475	1,191,308	921,389	845,507	793,834	809,977	766,632	693,726
Municipal Fire	<u>1,094,413</u>	<u>1,112,399</u>	<u>1,044,420</u>	<u>958,406</u>	<u>899,833</u>	<u>889,858</u>	<u>834,280</u>	<u>750,337</u>
	\$ 3,833,152	3,878,213	3,795,151	3,482,597	3,269,759	3,287,261	3,143,360	2,868,943
Contributions in relation to the statutorily required contribution								
Municipal General	\$ 1,564,264	1,574,506	1,829,342	1,678,684	1,576,092	1,587,426	1,542,448	1,424,880
Municipal Police	1,174,475	1,191,308	921,389	845,507	793,834	809,977	766,632	693,726
Municipal Fire	<u>1,094,413</u>	<u>1,112,399</u>	<u>1,044,420</u>	<u>958,406</u>	<u>899,833</u>	<u>889,858</u>	<u>834,280</u>	<u>750,337</u>
	\$ 3,833,152	3,878,213	3,795,151	3,482,597	3,269,759	3,287,261	3,143,360	2,868,943
Contribution deficiency (excess)								
Municipal General	\$ -	-	-	-	-	-	-	-
Municipal Police	-	-	-	-	-	-	-	-
Municipal Fire	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	\$ -	-	-	-	-	-	-	-

*GASB 68 requires ten years of historical information be presented; however, until a full 10-year trend is compiled, the statement only requires presentation of information for those years that information is available. Complete information for the City is not available prior to fiscal year 2015, the year the statement's requirements became effective.

NOTES TO REQUIRED SUPPLEMENTARY INFORMATION
FOR THE YEAR ENDED JUNE 30, 2022

Changes of Benefit Terms: The PERA and COLA and retirement eligibility benefits changes in recent years are described in Note 1 of PERA's ACFR <https://www.nmpera.org/financial-overview/>.

Changes of Assumptions: The Public Employee Retirement Association of New Mexico Annual Actuarial Valuations as of June 30, 2020 report is available at <http://www.nmpera.org/>.

See independent auditor's report. The accompanying notes are an integral part of these financial statements.

STATE OF NEW MEXICO
CITY OF CARLSBAD
SCHEDULE OF REQUIRED SUPPLEMENTARY INFORMATION
SCHEDULE OF CITY OF CARLSBAD'S PROPORTIONATE SHARE OF THE NET OPEB LIABILITY
LAST 10 FISCAL YEARS*

	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>
	Measurement Date as of:				
	<u>June 30, 2021</u>	<u>June 30, 2020</u>	<u>June 30, 2019</u>	<u>June 30, 2018</u>	<u>June 30, 2017</u>
The City's proportion of the net OPEB liability (%)	0.61809%	0.62938%	0.64349%	0.63076%	0.62294%
The City's proportionate share of OPEB liability (\$)	\$ 20,337,323	26,427,087	20,864,447	27,427,683	28,229,604
The City's covered payroll	\$ 28,520,180	27,051,486	26,852,378	27,063,494	25,949,484
The City's proportionate share of the net pension liability (asset) as a percentage of its covered payroll	71.31%	97.69%	77.70%	101.35%	108.79%
Plan fiduciary net position as a percentage of the total pension liability	25.39%	16.50%	18.92%	13.14%	11.34%

*This schedule is presented to illustrate the requirement to show information for 10 years; However, until a full 10-year trend is compiled, the statement only requires presentation of information for available years.

See independent auditor's report. The accompanying notes are an integral part of these financial statements.

STATE OF NEW MEXICO
CITY OF CARLSBAD
SCHEDULE OF REQUIRED SUPPLEMENTARY INFORMATION
SCHEDULE OF CITY OF CARLSBAD'S CONTRIBUTIONS
OPEB

	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>
Contractually required contribution	\$ 612,068	618,977	569,594	985,668	1,978,127
Contributions in relation to the contractually required contribution	612,068	618,977	569,594	973,633	992,799
Contribution deficiency (excess)	<u>\$ -</u>	<u>-</u>	<u>-</u>	<u>12,035</u>	<u>985,328</u>
The City's covered payroll	\$ 28,048,021	27,513,771	26,867,642	27,063,494	25,949,484
Contributions as a percentage of covered payroll	2.18%	2.25%	2.12%	3.60%	3.83%

*This schedule is presented to illustrate the requirement to show information for 10 years; However, until a full 10-year trend is compiled, the City will present information for available years.

**NOTES TO REQUIRED SUPPLEMENTARY INFORMATION
FOR THE YEAR ENDED JUNE 30, 2022**

In the June 30, 2021 actuarial valuation and the total OPEB liability measured as of June 30, 2021, changes in assumptions include adjustments resulting from a decrease in the discount rate from 2.86% to 3.62%.

OTHER SUPPLEMENTARY INFORMATION

**STATE OF NEW MEXICO
CITY OF CARLSBAD
SCHEDULE OF CASH ACCOUNTS
FOR THE YEAR ENDED JUNE 30, 2022**

Financial Institution/ Account Description	Type of Account	Financial Institution Balance	Reconciling Items	Reconciled Balance
Carlsbad National Bank P.O. Box 1359 Carlsbad, New Mexico 88221-1359				
Health Insurance	Checking*	\$ 2,482,207	186	2,482,393
Payroll Account	Checking	1,842,794	(1,818,972)	23,822
Debt Service Account	Checking	274	35	309
Municipal Court	Checking	23,065	-	23,065
Worker's Compensation	Checking	19,423	(9,423)	10,000
CDBG Cash	Checking	279,202	(126,951)	152,251
General Operating	Certificate of Deposit	575,611	-	575,611
General Operating	Certificate of Deposit	314,165	-	314,165
General Operating	Certificate of Deposit	213,533	-	213,533
General Operating	Certificate of Deposit	4,020,566	-	4,020,566
Sandpoint Closure Reserve	Certificate of Deposit	682,426	-	682,426
Sandpoint Closure Reserve	Certificate of Deposit	1,312,684	-	1,312,684
Worker's Compensation	Certificate of Deposit	3,979,929	-	3,979,929
Worker's Compensation	Certificate of Deposit	1,008,198	-	1,008,198
Water & Sewer	Certificate of Deposit	360,570	-	360,570
Water & Sewer	Certificate of Deposit	313,969	-	313,969
Disaster Preparedness	Certificate of Deposit	1,003,737	-	1,003,737
		<u>\$ 18,432,353</u>	<u>(1,955,125)</u>	<u>16,477,228</u>
First American Bank 303 W. Main Artesia, NM 88210				
General	Certificate of Deposit	3,006,300	-	3,006,300
		<u>3,006,300</u>	<u>-</u>	<u>3,006,300</u>
Pioneer Savings Bank P.O. Box 130 Roswell, New Mexico 88202-0130				
General Operating	Certificate of Deposit	\$ 473,379	-	473,379
General Operating	Certificate of Deposit	433,732	-	433,732
General Operating	Certificate of Deposit	433,732	-	433,732
General Operating	Certificate of Deposit	4,012,682	-	4,012,682
General Operating	Certificate of Deposit	703,287	-	703,287
General Operating	Certificate of Deposit	2,004,191	-	2,004,191
Sandpoint Closure Reserve	Certificate of Deposit	216,866	-	216,866
Sandpoint Closure Reserve	Certificate of Deposit	957,049	-	957,049
Sandpoint Closure Reserve	Certificate of Deposit	756,842	-	756,842
Worker's Compensation	Certificate of Deposit	216,866	-	216,866
Worker's Compensation	Certificate of Deposit	268,452	-	268,452
Water & Sewer	Certificate of Deposit	216,866	-	216,866
		<u>\$ 10,693,944</u>	<u>-</u>	<u>10,693,944</u>

*Interest bearing account

See independent auditor's report. The accompanying notes are an integral part of these financial statements.

**STATE OF NEW MEXICO
CITY OF CARLSBAD
SCHEDULE OF CASH ACCOUNTS
FOR THE YEAR ENDED JUNE 30, 2022**

Financial Institution/ Account Description	Type of Account	Financial Institution Balance	Reconciling Items	Reconciled Balance
Wells Fargo Bank, N.A. Carlsbad Office 115 W. Fox Street Carlsbad, New Mexico 88221				
General Fund	Checking*	\$ 51,903,068	737,291	52,640,359
		<u>\$ 51,903,068</u>	<u>737,291</u>	<u>52,640,359</u>
Western Commerce Bank P.O. Drawer 1358 Carlsbad, New Mexico 88221-1358				
Construction Account	Checking*	\$ 12,421,782	(794,175)	11,627,607
General Operating	Certificate of Deposit	287,514	-	287,514
General Operating	Certificate of Deposit	1,049,344	-	1,049,344
General Operating	Certificate of Deposit	640,000	-	640,000
Sandpoint Closure Reserve	Certificate of Deposit	952,773	-	952,773
Water & Sewer	Certificate of Deposit	1,002,704	-	1,002,704
Water & Sewer	Certificate of Deposit	3,973,067	-	3,973,067
		<u>\$ 20,327,184</u>	<u>(794,175)</u>	<u>19,533,009</u>
New Mexico Finance Authority 207 Shelby Street Santa Fe, New Mexico 87501				
Carlsbad 11	Reserve	\$ 240,864	-	240,864
		<u>\$ 240,864</u>	<u>-</u>	<u>240,864</u>
Totals		<u>\$ 104,603,713</u>	<u>(2,012,009)</u>	<u>102,591,704</u>

*Interest bearing account

See independent auditor's report. The accompanying notes are an integral part of these financial statements.

**STATE OF NEW MEXICO
CITY OF CARLSBAD
SCHEDULE OF PLEDGED COLLATERAL
ALL FINANCIAL INSTITUTIONS
FOR THE YEAR ENDED JUNE 30, 2022**

Carlsbad National Bank
202 West Stevens
P.O. Box 1359
Carlsbad, New Mexico 88221-1359

Security Description	CUSIP Number	Maturity Date	Market Value
FHLMC Pool C91245	3128P7L27	01/01/36	\$ 487,045
FHLMC Pool C91366	3128P7QT3	04/01/31	285,115
FNMA Pool MA2046	31418BHY5	10/01/34	283,196
FHLMC Pool C91758	3128P755T6	04/01/34	434,808
FNR 2012-55 PD	3136A53R5	05/25/42	284,473
GNMAII Pool 4668	36202FFH4	04/20/25	180,480
FNMA Pool MA7076	3138EP2J2	08/01/32	324,049
FNR 2012-127 DH	3136A9B31	11/25/27	5,628
FHLMC Pool C91864	3128P8B91	02/01/36	583,961
FHLMC Pool G07957	3128MAE62	01/01/45	527,107
GNMAII Pool MA5976	36179UT93	06/20/49	64,717
FNMA Pool MA1119	31418GA51	07/01/42	314,315
FHLMC Pool G07786	3128M96X5	08/01/44	494,112
FHLMC Pool G15290	3128MEC33	02/01/30	269,230
FNMA Pool BC0851	3140EU5M7	04/01/31	848,615
FNMA Pool MA2937	31418CHP2	03/01/37	631,483
GNMAII Pool BO1539	3617KGV80	07/20/49	1,070,818
FNMA Pool BQ4067	3140KPQV8	12/01/50	1,438,341
FNMA Pool FM8556	3140XCQJ0	08/01/36	1,652,763
			<u>\$ 10,180,256</u>

The holder of the security pledged by Carlsbad National Bank is Federal Home Loan bank of Dallas, 8500 Freepoint Parkway South, Irving, TX 75063.

Pioneer Savings Bank
3000 N. Main Street
P.O. Box 130
Roswell, NM 88202-0130

Security Description	CUSIP Number	Maturity Date	Market Value
Federal Home LN MTG PC Gold	3128MMVV2	01/01/32	\$ 268,335
Federal Home LN MTG ASSN PARTIN CTF	31295NW53	09/01/32	11,487
Federal Home LN MTG BKS 2.00 FHLB 22	313380GJ0	09/09/22	600,234
Federal Home LN MTG CORP	3133KYWE5	02/01/42	2,185,248
Federal Home LN MTG CORP PARTN CTF	31349S4E0	07/01/34	8,042
Federal Home LN MTG CORP PARTN CTF	31349UHD3	01/01/35	34,536
Federal Nat Mtg Assn	3138ASYU0	10/01/26	78,549
Federal Nat Mtg Assn	31390KQK7	06/01/32	19,348
Federal Nat Mtg Assn	31403VWN5	01/01/34	14,035
Federal Nat Mtg Assn	31404V6W3	06/01/34	15,674
Federal Nat Mtg Assn	3140X4HB5	01/01/32	662,595
Federal Nat Mtg Assn	31416YYA0	08/01/26	138,677
Federal Nat Mtg Assn	31418DUD2	11/01/35	660,587
Govt Nat Mtg Assn II	3617M7SR0	02/20/51	1,117,087
Govt Nat Mtg Assn Pool #080418	36225CPC4	06/20/30	21,629
Govt Nat Mtg Assn Pool #080477	36225CQ74	12/20/30	2,656
Govt Nat Mtg Assn Pool #080540	36225CS64	09/20/31	7,532
Govt Nat Mtg Assn Pool #080562	36225CTU0	12/20/31	6,163
			<u>\$ 5,852,414</u>

The holder of the security pledged by Pioneer Bank is the Federal Home Loan Bank of Dallas, P.O. Box 619026, Dallas, TX 75261-9026.

See independent auditor's report. The accompanying notes are an integral part of these financial statements.

STATE OF NEW MEXICO
CITY OF CARLSBAD
SCHEDULE OF PLEDGED COLLATERAL
ALL FINANCIAL INSTITUTIONS
FOR THE YEAR ENDED JUNE 30, 2022

Wells Fargo Bank, N.A.
Carlsbad Office
115 W. Fox Street
Carlsbad, New Mexico 88221

Security Description	CUSIP Number	Maturity Date	Market Value
FR QA7254	3133A2BX7	02/01/50	\$ 6,086,994
FN FS0535	3140XFSZ5	07/01/43	<u>21,144,374</u>
			<u>\$ 27,231,368</u>

The holder of the security pledged by Wells Fargo Bank, N.A. is Public Funds Administration, 420 Montgomery St., 11th San Francisco, CA 94104.

Western Commerce Bank
P.O. Drawer 1358
Carlsbad, New Mexico 88221-1358

Security Description	CUSIP Number	Maturity Date	Market Value
FHLMC #G08534	3128MJSY7	06/01/43	\$ 458,560
FHLMC #J22899	31307BGG9	03/01/28	195,346
FNMA #AA5840	31416PP27	06/01/39	67,743
FNMA #MA2956	31418CJA3	04/01/47	655,431
FNMA #MA3697	31418DDB5	07/01/39	338,167
FNMA #MA3741	31418DEP3	08/01/39	349,637
FNMA #MA3771	31418DFM9	09/01/39	428,755
FNMA #MA3800	31418DGJ5	10/01/39	494,776
SBAP Series 2021-25H 1	83162CL68	08/01/46	843,000
SBAP Series 2013-20B Class 1	83162CVH3	02/01/33	617,953
SBAP Series 2013-20J Class 1	83162CVV2	10/01/33	480,997
SBAP Series 2015-20D Class 1	83162CWY5	04/01/35	667,000
SBAP Series 2016-20H Class 1	83162CXY4	08/01/36	428,660
SBAP Series 2017-20I Class 1	83162CYW7	09/01/37	986,253
Treasury 1 1/8 02/15/31	91282CBL4	02/15/31	2,114,845
Treasury 1 1/4 04/10/28	91282CBZ3	04/30/28	<u>2,228,905</u>
			<u>\$ 11,356,028</u>

The holder of the security pledged by Western Commerce Bank is the Federal Home Loan Bank of Dallas, P.O. Box 619026, Dallas, TX 75261-9026.

First American Bank
303 W. Main
Artesia, NM 88210

Security Description	CUSIP Number	Maturity Date	Market Value
FHLB: GADSDEN NM INDEP SCH NM 25	362550NC5	08/15/25	\$ 642,538
FHLB: ALAMOGORDO MUNI SD#1 NM 2	011464KU7	08/01/29	250,457
FHLB: GRANT CO NM 30	387766CT3	09/01/30	404,563
GNMA II 15YR	3622AAEL4	05/20/34	<u>506,787</u>
			<u>\$ 1,804,345</u>

The holder of the security pledged by First American Bank is the Federal Home Loan Bank of Dallas, P.O. Box 619026, Dallas, TX 75261-9026.

Total pledged collateral \$ 56,424,411

See independent auditor's report. The accompanying notes are an integral part of these financial statements.

**STATE OF NEW MEXICO
CITY OF CARLSBAD
SCHEDULE OF JOINT POWERS AGREEMENTS
FOR THE YEAR ENDED JUNE 30, 2022**

#	Joint Powers Agreement	Participants	Responsible Party	Description	Beginning and Ending Dates	Audit Responsibility	Reporting Entity
1	Eddy County	Eddy County City of Carlsbad	City	Naming & Assigning Addresses	9/17/1985		City of Carlsbad
2	DOE, WIPP Eddy County	DOE, WIPP, Eddy County, City of Carlsbad	City	Emergency Operations Center	6/15/1988		City of Carlsbad
3	NM Construction Industries	NM Construction Industries Division	City	Provide building inspection within Muncipal boundaries	1/14/1982	City	City of Carlsbad
4	Eddy County	City of Carlsbad Eddy County	City	800 megahertz trunked radio system	10/30/1990 thru 1/1/2100	City	City of Carlsbad
5	City of Artesia Villages of Hope & Loving, DOE	Cities of Carlsbad & Artesia Villages of Hope & Loving DOE	City	Emergency Preparedness Program	1/14/1993 thru 2100	City	City of Carlsbad
6	NM Energy Mineral & Natural Resources Department	City of Carlsbad NM Energy, Minerals & Natural Resources Department	City	Wildfire Suppression	2/17/1993 thru 1/1/2100	City	City of Carlsbad
7	Pecos Valley Water Users Organization	City of Carlsbad Includes counties: Chavez, Eddy, DeBaca, Cities of: Roswell, Artesia, Carlsbad, Carlsbad Irrigation Dist, the Southeastern NM Econ., Devel. Dist, Pecos Valley Artesian Conservancy Dist., Hagerman Irrig. Dist., Sureste RC & D&R Region VI NM Assoc. of Conservation Dist.	City	Operating	11/7/2006 thru 1/1/2100	City	City of Carlsbad
8	ELEA	City of Carlsbad Eddy-Lea Alliance, LLC	City		11/7/2006 thru 11/6/2100	City	City of Carlsbad

See independent auditor's report. The accompanying notes are an integral part of these financial statements.

FEDERAL COMPLIANCE SECTION

STATE OF NEW MEXICO
CITY OF CARLSBAD
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED JUNE 30, 2022

Federal Grantor/Pass Through Grantor/ Program Title	Assistance Listing Number	Contract/Grant Project/State Number	Federal Expenditures
U.S. Department of Transportation			
<i>Direct</i>			
COVID-19-Airport Improvement Program	20.106	3-35-0007-029-2020	\$ 69,000
<i>Total Direct Awards from U.S. Department of Transportation</i>			<u>69,000</u>
<i>Passed through New Mexico Department of Transportation</i>			
Federal Transit Cluster			
Buses and Bus Facilities Formula, Competitive, and Low or No Emissions Programs	20.526	M01465	134,000
<i>Total Federal Transit Cluster</i>			<u>134,000</u>
Formula Grants for Rural Areas	20.509	M01465	671,454
ENDWI (Minimum Penalties for Repeat Offenders for Driving While Intoxicated)	20.608	01-AL-64-013, 02-AL-64-013	23,439
<i>Total Passed through New Mexico Department of Transportation</i>			<u>828,893</u>
Total U.S. Department of Transportation			<u>897,893</u>
U.S. Department of Housing and Urban Development			
<i>Direct</i>			
Community Development Block Grants	14.228	18-C-NR-I-01-G-12	296,704
Total Department of Housing and Urban Development			<u>296,704</u>
U.S. Department of Justice			
<i>Direct</i>			
STOP School Violence	16.839	2019-YS-BX-0118	8,224
Edward Byrne Memorial Justice Assistance Grant Program	16.738	15PBJA-21-GG-01697-JAGX	23,433
COVID-19-Coronavirus Emergency Supplemental Funding Program	16.034	2020-VD-BX-0982	10,719
Total Department of Justice			<u>42,376</u>
National Endowment for the Humanities			
<i>Passed through New Mexico Humanities Council</i>			
COVID-19-CARES Act Subaward Museum	45.129	0004-1575CA-668	750
COVID-19-CARES Act Subaward Circulating Technology Collection	45.129	0059-1625CA-668	585
<i>Total Passed through New Mexico Humanities Council</i>			<u>1,335</u>
<i>Passed through New Mexico State Library</i>			
Grants to States (ARPA Library Grant)	45.310		16,288
<i>Total Passed through New Mexico State Library</i>			<u>16,288</u>
Total National Endowment for the Humanities			<u>17,623</u>
U.S. Department of the Treasury			
<i>Passed through New Mexico Department of Finance and Administration</i>			
COVID-19-American Rescue Plan (ARPA)	*	21.027	3,681,801
Total Department of the Treasury			<u>3,681,801</u>
Total Expenditures of Federal Awards			<u>\$ 4,936,397</u>
<i>* Denotes Major Program</i>			
Reconciliation to Statement of Revenues, Expenditures, and Changes in Fund Balance			
Federal expenditures per SEFA			\$ 4,936,397
Total federal grant revenue - governmental funds			<u>4,936,397</u>
Net difference			<u>\$ -</u>

See independent auditor's report. The accompanying notes are an integral part of these financial statements.

STATE OF NEW MEXICO
CITY OF CARLSBAD
NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED JUNE 30, 2022

Note 1 - Basis of Presentation

The accompanying schedule of expenditures of federal awards includes the federal grant activity of the City of Carlsbad, and is presented on the accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of Title 2 *U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*.

Note 2 - Non-Cash Federal Assistance

No non-cash federal assistance was received during the year ended June 30, 2022.

Note 3 - Subrecipients

The City of Carlsbad provided no federal awards presented above to sub-recipients during the year.

Note 4 - Cost Rate

The City of Carlsbad did not use the 10% de minimis indirect cost rate.

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND
ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS
PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

The Mayor and City Councilors
The City of Carlsbad
and
Mr. Brian S. Colón, New Mexico State Auditor

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, the general fund, the aggregate remaining fund information, and the budgetary comparison of the general fund, of the City of Carlsbad (City) as of and for the year ended June 30, 2022, and the related notes to the financial statements, which collectively comprise the City's basic financial statements and have issued our report thereon dated December 15, 2022.

Report Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies,

in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed an instance of noncompliance or other matter that is required to be reported under *Government Auditing Standards* and which is described in the accompanying schedule of findings and questioned costs as 2022-001.

City's Response to Finding

Government Auditing Standards requires the auditor to perform limited procedures on the City's response to the finding identified in our audit and described in the accompanying schedule of findings and questioned costs. The City's response was not subjected to the other auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on the response.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN
ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS, continued*

December 15, 2022

accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Hinkle & Landers, P.C.

Hinkle + Landers, P.C.

Albuquerque, New Mexico

December 15, 2022

**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL
PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY
THE UNIFORM GUIDANCE**

The Mayor and City Councilors
The City of Carlsbad
and
Mr. Brian S. Colón, New Mexico State Auditor

Opinion on Each Major Federal Program

We have audited the City of Carlsbad's (City) compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of the City's major federal programs for the year ended June 30, 2022. The City's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, the City complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2022.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the City and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on

compliance for each major federal program. Our audit does not provide a legal determination of the City's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to City's federal programs.

Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the City's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about City's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding City's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of City's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of City's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control Over Compliance

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.



Hinkle + Landers, P.C.

Albuquerque, NM

December 15, 2022

**STATE OF NEW MEXICO
CITY OF CARLSBAD
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2022**

SECTION I - SUMMARY OF AUDITOR'S RESULTS

Financial Statements:

Type of report independent auditor issued on financial statements Unmodified

Internal control over financial reporting:

Material weakness(es) identified? Yes No

Significant deficiency(ies) identified that are not considered to be a material weakness(es)? Yes No

Noncompliance material to the financial statements noted? Yes No

Federal Awards:

Type of opinion independent auditor issued on compliance for major federal awards Unmodified

Internal control over major programs:

Material weakness(es) identified? Yes No

Significant deficiency(ies) identified that not considered to be a material weakness(es)? Yes No

Any audit findings disclosed that are required to be reported in accordance with section 2 CFR section 200.516(a) Yes No

Identification of major programs:

<u>AL Number</u>	<u>Name of Federal Program or Cluster</u>	<u>Funding Source</u>
21.027	COVID-19-American Rescue Plan (ARPA)	U.S. Department of the Treasury

Dollar threshold used to distinguish between type A and type B programs: \$750,000

Auditee qualified as low-risk auditee? Yes No

**STATE OF NEW MEXICO
CITY OF CARLSBAD
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2022**

SECTION II -SUMMARY OF AUDITOR FINDINGS

<u>Reference #</u>	<u>Finding</u>	<u>Status of Current & Prior Year Findings</u>	<u>Type of Finding*</u>
<u>Prior Year Findings</u>			
NONE	N/A	N/A	N/A
<u>Current Year Findings</u>			
2022-001	24 Hour Deposit Requirement	Current	G

* Legend for Type of Findings

- A. Material Weakness in Internal Control Over Financial Reporting
- B. Significant Deficiency in Internal Control Over Financial Reporting
- C. Finding that Does Not Rise to the Level of a Significant Deficiency
(Other Matters) Involving Internal Control Over Financial Reporting
- D. Material Weakness in Internal Control Over Compliance of Federal Awards
- E. Significant Deficiency in Internal Control Over Compliance of Federal Awards
- F. Instance of Noncompliance related to Federal Awards
- G. Other non-compliance with State Audit Rule, NM State Statutes, NMAC or other entity compliance
- H. Instance of Material Non-Compliance

STATE OF NEW MEXICO
CITY OF CARLSBAD
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2022

CURRENT YEAR FINDINGS

2022-001—24 HOUR DEPOSIT REQUIREMENT

Type of Finding: (G) Other non-compliance with State Audit Rule, NM State Statutes, NMAC or other entity compliance

Statement of Condition

During our testing of cash receipts, we noted the City’s cash receipts were not deposited into a banking institution by the close of the next business day.

Out of 25 randomly selected deposits, 16 of the 25 sampled deposits, totaling \$163,520, were delivered to the bank more than 24 hours after receipt. 8 of these deposits were received by the bank more than 5 days after the date of collection.

Criteria

NMSA 1978. Section 6-10-3, the “24-hour deposit rule” requires all public money received by any state official or agency, “unless otherwise specified by statutory exception,” be deposited into the state treasury before the close of the next succeeding business day after the receipt of the money.

Internal controls have to be implemented and be adequate to mitigate the risks associated with the collection and deposit of cash.

Cause

The City experienced a staffing shortage that prevented staff from depositing money in a timely manner.

Effect

The City is not in compliance with state statute. Untimely deposits may cause the City to be at risk of misappropriations of funds.

Recommendation

We recommend that the City consider hiring and training sufficient staff to ensure that deposits can always be made within the 24-hour period required by state statute.

**STATE OF NEW MEXICO
CITY OF CARLSBAD
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2022**

View of Responsible Officials and Correct Action Plan

During FY22 the City's Finance Department experienced a lot of employee transitions/transfers resulting in a staffing shortage. Because of this staffing shortage the City was unable to make all deposits within the 24 hour window. The City's Finance Department is currently fully staffed and making deposits daily. We are also in the process of training other employees within the Finance Department on the deposit process so that if a staffing shortage does occur again we have plenty of backup to make sure the deposits are made timely.

Timeline

The City's Finance Department is now fully staffed and making deposits daily. More staff will be trained on the deposit process to ensure all deposits are made timely.

Point of Contact

The responsible employee for the action plan, will be the Director of Finance, the Utility Account Supervisor, and any other employees trained in the process.

**STATE OF NEW MEXICO
CITY OF CARLSBAD
EXIT CONFERENCE
FOR THE YEAR ENDED JUNE 30, 2022**

A. AUDITOR PREPARED FINANCIAL STATEMENTS

Presentation: The accompanying financial statements are the responsibility of the City and are based on information from the City's financial records. Assistance was provided by Hinkle + Landers, PC to the City in preparing the financial statements.

B. EXIT CONFERENCE

The contents of the report for the City of Carlsbad were discussed on December 15, 2022. The following individuals were in attendance:

City of Carlsbad Officials

Dale Janway	Mayor
Wesley Carter	City Councilor
John Lowe	City Administrator
Melissa Salcido	Director of Finance

Hinkle + Landers, P.C. Officials

Farley Vener, CPA, CFE, CGMA	President
Rosetta Lee, CPA	Audit Manager

**CITY OF CARLSBAD
AGENDA BRIEFING MEMORANDUM**

COUNCIL MEETING DATE: May 23, 2023

DEPARTMENT: Executive	BY: John Lowe, City Administrator and Melissa Salcido, Finance Director	DATE: May 23, 2023
SUBJECT: FY24 - Interim Budget		
SYNOPSIS, HISTORY, AND IMPACT (SAFETY AND WELFARE, FINANCIAL, PERSONNEL, INFRASTRUCTURE, ETC.)		
<p>Included is the Interim Budget for FY24. After a public meeting, on April 28, 2023 and May 12, 2023, this budget has been reviewed, approved, and recommended by the Budget Committee. The highlights of the interim budget are as follows:</p>		
<p>FY24 Ending Cash Balance</p> <ul style="list-style-type: none">- General Fund = \$25.8M (FY23 Forecast = \$37.0M)- Water & Sewer = \$5.1M (FY23 Forecast = \$17.7M)- Solid Waste Disposal = \$7.3M (FY23 Forecast = \$9.2M)- Total = \$81.3M (FY23 Forecast = \$111.0M)		
<p>FY24 Revenues</p> <ul style="list-style-type: none">- General Fund = \$62.8M (FY23 Forecast = \$64.0M)- Water & Sewer = \$20.7M (FY23 Forecast = \$14.1M)- Solid Waste Disposal = \$8.6M (FY23 Forecast = \$9.0M)- Total = \$133.5M (FY23 Forecast = \$113.3M)		
<p>FY24 Labor</p> <ul style="list-style-type: none">- General Fund = \$43.9M (FY23 Forecast = \$42.5M)- Sports Complex = \$732K (FY23 Forecast = \$645K)- Municipal Transit = \$1.2M (FY23 Forecast = \$1.2M)- Water & Sewer = \$5.5M (FY23 Forecast = \$5.4M)- Solid Waste Disposal = \$2.3M (FY23 Forecast = \$2.2M)- Total = \$53.5M (FY23 Forecast = \$51.8M)		
<p>FY24 Operating Costs</p> <ul style="list-style-type: none">- General Fund = \$14.9M (FY23 Forecast = \$11.8M)- Water & Sewer = \$4.1M (FY23 Forecast = \$2.9M)- Solid Waste Disposal = \$3.2M (FY23 Forecast = \$1.9M)- Debt Service = \$2.2M (FY23 Forecast = \$2.2M)- Total = \$39.3M (FY23 Forecast = \$32.0M)		

FY24 Total Projects

- Carryover Projects = \$43.1M
- New Projects = \$27.4M
- FY23 Forecast = \$19.4M

FY24 Carry-over Projects >\$1M

- Alejandro Ruiz Phase III Renovations (Grant) = \$1.3M
- Dark Canyon Bridge (Grant) = \$3.0M
- Cavern Theatre Rehab (Grant) = \$3.3M
- Airport Runway Rehabilitation (Grant) = \$4.4M
- Entrance Signs = \$1.2M
- Water Meter Upgrades = \$1.0M
- Double Eagle Waterline Replacement (Grant) = \$2.4M
- Water System Replacement (Grant) = \$1.1M
- Sewer Interceptor Upgrades - \$1.2M
- Bataan Lift Station (Grant) = \$2.6M
- Old Cavern Sewer Extension (Grant) = \$2.7M
- ARC Trucks (3) = \$1.3M

FY24 New Projects >\$1M

- Wet Well Construction (Grant) = \$1.0M
- Street Projects = \$2.3M
- West Bypass (County Contribution) = \$1.0M
- Final Clarifier Rehab = \$1.0M
- UV Redundancy Construction = \$1.3M
- Old Cavern Hwy Sewer Upgrades = \$3.2M
- ARC Trucks (2) = \$1.1M

DEPARTMENT RECOMMENDATION:

Approve the Interim Budget for FY24.

BOARD/COMMISSION/COMMITTEE ACTION:

- | | | | |
|--|--|---|---------------------------------------|
| <input type="checkbox"/> P&Z | <input type="checkbox"/> Lodgers Tax Board | <input type="checkbox"/> Cemetery Board | <input type="checkbox"/> APPROVED |
| <input type="checkbox"/> Museum Board | <input type="checkbox"/> San Jose Board | <input type="checkbox"/> Water Board | <input type="checkbox"/> DISSAPPROVED |
| <input type="checkbox"/> Library Board | <input type="checkbox"/> N. Mesa Board | <input type="checkbox"/> Budget Committee | |

Reviewed by
City Administrator /s/John Lowe

Date: 05/17/2023

ATTACHMENTS:

- Resolution
- FY24 Budget Book

**STATE OF NEW MEXICO
MUNICIPALITY OF CARLSBAD
RESOLUTION NO. 2023-25
2023-24 INTERIM BUDGET ADOPTION
(112th FISCAL YEAR)**

WHEREAS, the Governing Body in and for the Municipality of Carlsbad, State of New Mexico, acting in its statutory capacity as the Board of Finance of the municipality, has developed an interim budget for fiscal year 2023-24; and

WHEREAS, said interim budget was developed on the basis of need and through cooperation with all user departments, elected officials, and other department supervisors; and

WHEREAS, said interim budget sets forth the operating expenditures and capital improvement and equipment expenditures anticipated for the fiscal year; and

WHEREAS, said interim budget set forth the wages, salaries and benefits of the municipal employees anticipated for the fiscal year; and

WHEREAS, in compliance with the State Open Meetings Act and City of Carlsbad Open Meetings Resolution, the official meetings for the review of said documents were duly noticed and held on April 28, 2023 and May 12, 2023.

WHEREAS, it is in the majority opinion of this Governing Body that the proposed interim budget meets the requirements as currently determined for fiscal year 2023-24.

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the City of Carlsbad, State of New Mexico, hereby adopts the interim budget herein and above described and respectfully requests approval from the Local Government Division of the New Mexico Department of Finance and Administration.

RESOLVED: In session this 23rd day of May, 2023.

ATTEST:

Mayor – Dale Janway

City Clerk - Nadine Mireles

Councilor 1 – Lisa A. Anaya-Flores

Councilor 1 – Edward T. Rodriguez

Councilor 2 – Jason Chavez

Councilor 2 – Jeff Forrest

Councilor 3 – Judith Waters

Councilor 3 – Karla Niemeier

Councilor 4 – Wesley Carter

Councilor 4 – Mark Walterscheid

The City of Carlsbad, NM

FY24 Interim Budget

Description

Budget Overview

Overview by Fund

Revenues

Revenue by Fund

Gross Receipts Tax Revenue

Transfer "TO" Matrix

Summary of Transfer "TO" between Funds

Labor

Labor by Fund & Department

Operations

Operations by Fund & Department

Projects

Capital - Carryover

Capital - New

Street Improvement Projects

Street Improvement Plan

Debt Service

Schedule of City's Remaining Debt

Index

Position Control

The City of Carlsbad, NM

FY24 Interim Budget

Budget Overview

				FY24									
				Transfers		Costs				Revenue & Tran	Carryover	Ending	
Fund		Fund Name		Beginning Fund	Revenues	Increase (Decrease)	Labor	Ops	Capital	Total	<Less> Costs	Projects	Fund
General Fund	101	1-101	General Fund	36,984,127	62,747,289	(5,430,000)	43,860,886	14,815,579	5,080,100	68,540,489	(11,223,200)	4,783,924	25,760,927
	102	1-102	Payroll	24,195	-	-	-	-	-	-	-	-	24,195
	200	1-200	GRT Capital Outlay	361,690	4,576,548	(3,850,000)	-	230,000	-	653,364	73,184	423,364	434,874
	201	1-201	Capital Projects	1,279,711	14,204,775	2,250,000	-	-	4,615,585	15,603,052	851,723	10,987,467	2,131,434
Capital Funds	202	1-202	Airport Improvements	414,617	4,388,249	-	-	121,000	132,169	4,744,536	(356,287)	4,491,367	58,330
	220	1-220	Landfill-Reserve	5,377,404	111,000	111,000	-	-	-	-	222,000	-	5,599,404
	230	1-230	Landfill-Closure	520,293	-	-	-	110,000	-	110,000	(110,000)	-	410,293
	240	1-240	Landfill-Construction	3,035,585	-	1,000,000	-	1,000,000	-	1,000,000	-	-	3,035,585
Special Revenue Funds	300	1-300	Sports Complex	2,296,967	2,439,890	-	731,972	655,525	37,889	2,576,300	(136,410)	1,150,914	2,160,557
	320	1-320	Streets Improvement	1,803,807	1,434,014	3,300,000	-	250,000	3,500,000	6,021,485	(1,287,471)	2,271,485	516,336
	350	1-350	Local Government Correction	947,992	730,000	-	-	525,000	-	525,000	205,000	-	1,152,992
	360	1-360	Cannabis Revenue Fund	386,269	360,000	(355,000)	-	10,000	-	10,000	(5,000)	-	381,269
Insurance Funds	400	1-400	Disaster Preparedness	1,253,898	-	-	-	-	-	-	-	-	1,253,898
	401	1-401	Insurance	845,301	-	1,200,000	-	1,637,321	-	1,637,321	(437,321)	-	407,980
	402	1-402	Workers' Compensation	803,109	-	1,050,000	-	845,000	-	845,000	205,000	-	1,008,109
	420	1-420	Health Insurance	2,952,430	6,600,000	-	-	6,600,000	-	6,600,000	-	-	2,952,430
Grant Funds	500	1-500	Fire Protection	1,032,888	550,000	-	-	65,000	40,000	834,997	(284,997)	729,997	747,891
	501	1-501	Emergency Medical Services	2,115	20,000	-	-	22,115	-	22,115	(2,115)	-	-
	520	1-520	Law Enforcement Protection	-	197,000	-	-	197,000	-	197,000	-	-	-
	521	1-521	Law Enforcement Retention	-	300,000	(300,000)	-	-	-	-	-	-	-
	550	1-550	Beautification	15,647	24,420	75,000	-	111,520	-	111,520	(12,100)	-	3,547
	570	1-570	Municipal Transit	53,491	970,936	1,200,000	1,137,140	298,380	172,801	1,978,238	192,698	369,917	246,189
	580	1-580	CDBG Grant	95,359	-	-	-	-	-	-	-	-	95,359
Lodgers' Tax	600	1-600	LT-Promotional	1,746,793	900,000	-	-	919,700	-	2,048,574	(1,148,574)	1,128,874	598,219
	650	1-650	LT-Non Promotional	1,001,343	1,300,000	-	-	670,000	150,000	1,149,088	150,912	329,088	1,152,255
	680	1-680	LT-Discretionary	1,836,184	1,200,000	-	-	-	750,000	1,050,000	150,000	300,000	1,986,184
Enterprise Funds	700	1-700	Water & Sewer	17,621,656	20,647,483	1,050,000	5,450,819	4,104,000	10,371,911	34,232,644	(12,535,161)	14,305,914	5,086,495
	720	1-720	Solid Waste Disposal	9,200,418	8,529,136	(1,251,000)	2,300,085	3,138,220	1,980,000	9,238,007	(1,959,871)	1,819,702	7,240,547
	750	1-750	Special Museum	22,697	7,000	-	-	15,000	-	15,000	(8,000)	-	14,697
	790	1-790	Golf Pro Shop	652,264	1,117,000	(50,000)	-	663,850	508,500	1,172,350	(105,350)	-	546,914
Debt Service	850	1-850	NMFA-Water & Sewer	9,306,635	-	-	-	2,167,832	-	2,167,832	(2,167,832)	-	7,138,803
Agency Funds	900	1-900	Permanent W&S	9,004,969	-	-	-	-	-	-	-	-	9,004,969
	920	1-920	Municipal Court	23,065	-	-	-	-	-	-	-	-	23,065
	980	1-980	ELEA	79,700	112,500	-	-	120,000	-	120,000	(7,500)	-	72,200
Total				110,982,619	133,467,240	-	53,480,902	39,292,042	27,338,955	163,203,912	(29,736,672)	43,092,013	81,245,947

The City of Carlsbad, NM

FY24 Interim Budget

Revenues

City of Carlsbad
Revenue by Fund
FY24 - Interim Budget

	Fund	Fund Name	FY23		FY24 Budget	vs. FY23 Budget	
			Forecast	Budget		Amount	%
General Fund	101	General Fund	63,954,492	51,915,801	62,747,289	10,831,488	21%
	102	Payroll	-	-	-	-	0%
Capital Funds	200	GRT Capital Outlay	4,512,929	3,360,000	4,576,548	1,216,548	36%
	201	Capital Projects	680,693	4,190,975	14,204,775	10,013,800	239%
	202	Airport Improvements	1,203,229	4,074,790	4,388,249	313,459	8%
	220	Landfill-Reserve	212,092	111,000	111,000	-	0%
	230	Landfill-Closure	-	-	-	-	0%
	240	Landfill-Construction	-	-	-	-	0%
Special Revenue Funds	300	Sports Complex	2,405,776	2,181,000	2,439,890	258,890	12%
	320	Streets Improvement	1,793,006	2,301,557	1,434,014	(867,543)	-38%
	350	Local Government Correction	729,425	760,000	730,000	(30,000)	-4%
	360	Cannabis Revenue	353,101	-	360,000	360,000	0%
Insurance Funds	400	Disaster Preparedness	3,038	-	-	-	0%
	401	Insurance	82,216	-	-	-	0%
	402	Workers' Compensation	2,540	-	-	-	0%
	420	Health Insurance	6,136,051	6,615,000	6,600,000	(15,000)	0%
Grant Funds	500	Fire Protection	889,421	667,066	550,000	(117,066)	-18%
	501	Emergency Medical Services	26,667	20,000	20,000	-	0%
	520	Law Enforcement Protection	949,333	112,000	197,000	85,000	76%
	521	Law Enforcement Retention	-	-	300,000	300,000	0%
	550	Beautification	20,236	35,000	24,420	(10,580)	-30%
	570	Municipal Transit	665,484	2,704,118	970,936	(1,733,182)	-64%
	580	CDBG Grant	(0)	216,551	-	(216,551)	-100%
Lodgers' Tax	600	LT-Promotional	1,134,628	750,000	900,000	150,000	20%
	650	LT-Non Promotional	1,701,944	1,100,000	1,300,000	200,000	18%
	680	LT-Stays >30 Days	1,360,188	1,100,000	1,200,000	100,000	9%
Enterprise Funds	700	Water & Sewer	14,082,574	19,986,224	20,647,483	661,259	3%
	720	Solid Waste Disposal	8,962,981	7,766,000	8,529,136	763,136	10%
	750	Special Museum	8,095	10,000	7,000	(3,000)	0%
	790	Golf Pro Shop	1,259,296	998,000	1,117,000	119,000	0%
	850	NMFA-Water & Sewer	14,613	-	-	-	0%
Agency Funds	900	Permanent W&S	60,801	-	-	-	0%
	920	Municipal Court	-	-	-	-	0%
	980	ELEA	100,000	111,000	112,500	1,500	1%
Balance			113,304,849	111,086,082	133,467,240	22,381,158	17%

The City of Carlsbad
 Gross Receipts Tax Revenue
 FY24 - Interim Budget

Fund	Budget
Fund 1 - General	
GRTR-Municipal GRT	28,920,976
GRTR-Muni Share	24,248,684
GRTR-Infrastructure	2,431,890
	55,601,550
Fund 200 - GRT Capital Outlay	4,576,548
Fund 300 - Sports Complex	2,431,890
Fund 720 - Solid Waste Disposal	1,219,136
	8,227,574
Total	63,829,124
Per Month	5,319,094
Budgeted Per Month for FY23	4,205,957

The City of Carlsbad, NM

FY24 Interim Budget

Transfer "TO" Matrix

The City of Carlsbad
 Transfer "TO" Matrix
 FY24 - Interim Budget

Fund	Fund Name	Amount	Description
Fund 101 - General Fund - Transfer TO			
320	Street Improvements	2,000,000	Street improvement projects
320	Street Improvements	1,000,000	Transfer funds to Street Improvement for County Contribution (west by-pass)
401	Insurance	960,000	Liability and property insurance for Government Assets
402	Workers' Compensation	900,000	Increase Workers' Compensation Fund to \$1M
550	Beautification	75,000	Supplement the Beautification Grant to improve the City's appearance
570	Municipal Transit	1,200,000	Supplement the cost to operate the transit system
		6,135,000	
Fund 200 - GRT Capital Outlay - Transfer TO			
201	Capital Projects	2,250,000	Working capital for grant related projects
320	Street Improvements	300,000	Street improvement projects
700	Water & Sewer	1,300,000	UV Redundancy Project
		3,850,000	
Fund 360 - Cannabis - Transfer TO			
101	General	355,000	For the purchase of police vehicles
		355,000	
Fund 521 - Law Enforcement Retention - Transfer TO			
101	General	300,000	Retention grant from the State of NM
		300,000	
Fund 700 - Water & Sewer - Transfer TO			
401	Insurance	150,000	Liability and property insurance for Enterprise Assets
402	Workers' Compensation	100,000	Increase Workers' Compensation Fund to \$1M
		250,000	
Fund 720 - Solid Waste Disposal - Transfer TO			
220	Landfill-Reserve	111,000	Reserve for future closure, County contributes equal amount annually
240	Landfill-Construction	1,000,000	Reserve for future cells and other related landfill costs
401	Insurance	90,000	Liability and property insurance for Enterprise Assets
402	Workers' Compensation	50,000	Increase Workers' Compensation Fund to \$1M
		1,251,000	
Fund 790 - Golf Pro Shop - Transfer TO			
101	General	50,000	Transfer back start up costs
		50,000	
		11,891,000	

The City of Carlsbad, NM

FY24 Interim Budget

Labor

City of Carlsbad
 Labor by Department
 FY24 -Interim Budget

Fund	Fund Name	Org Code	Department	Forecast	Budget	FY24 Budget	Amount	%
101	General Fund	10110	Mayor & Council	86,644	93,827	97,702	3,875	4%
101	General Fund	10111	Executive & Legislative	1,513,954	1,582,409	1,691,913	109,504	6%
101	General Fund	10112	Judicial	609,345	625,506	620,729	(4,777)	-1%
101	General Fund	10113	City Clerk	387,210	421,316	413,812	(7,504)	-2%
101	General Fund	10114	Human Resources	76,569	273,484	280,810	7,326	3%
101	General Fund	10115	Finance-Admin	1,541,579	1,513,592	1,523,941	10,349	1%
101	General Fund	10117	Information Technology	515,370	564,714	568,336	3,622	1%
101	General Fund	10120	Police	13,780,248	14,065,205	13,753,375	(311,830)	-2%
101	General Fund	10130	Fire	10,649,481	11,045,844	10,649,786	(396,058)	-4%
101	General Fund	10140	Community Development	258,676	418,126	426,042	7,916	2%
101	General Fund	10141	Library	670,255	741,119	686,804	(54,315)	-8%
101	General Fund	10142	Museum	306,587	271,013	285,895	14,882	5%
101	General Fund	10144	Airport	357,648	370,844	356,661	(14,183)	-4%
101	General Fund	10145	Riverwalk Recreation	509,203	561,438	521,230	(40,208)	-8%
101	General Fund	10146	Golf	937,760	1,048,429	1,042,316	(6,113)	-1%
101	General Fund	10147	Water Park	309,934	389,885	416,437	26,552	6%
101	General Fund	10148	Sr. Rec - San Jose	219,178	237,976	-	(237,976)	0%
101	General Fund	10149	Sr. Rec - N. Mesa	223,258	218,474	205,360	(13,114)	-6%
101	General Fund	10150	Alejandro Ruiz Senior Center	-	-	259,009	259,009	0%
101	General Fund	10151	Facility Maintenance	1,285,355	1,215,777	1,269,580	53,803	4%
101	General Fund	10152	Streets	1,489,697	1,856,507	1,753,838	(102,669)	-6%
101	General Fund	10153	Parks	1,168,342	1,193,126	1,144,084	(49,042)	-4%
101	General Fund	10154	Community Service	463,207	470,993	490,611	19,618	4%
101	General Fund	10155	Garage	1,516,070	1,486,937	1,476,018	(10,919)	-1%
101	General Fund	10156	Electrical	848,319	909,872	931,096	21,224	2%
101	General Fund	10157	Construction	1,191,185	1,249,356	1,213,361	(35,995)	-3%
101	General Fund	10158	Projects	685,091	905,808	915,209	9,401	1%
101	General Fund	10160	Planning & Regulation	891,266	850,039	866,931	16,892	2%
TOTAL GENERAL FUND				42,491,432	44,581,616	43,860,886	(720,730)	-2%
300	Sports Complex	30000	Sports Complex	644,412	722,924	731,972	9,048	1%
570	Municipal Transit	57070	Municipal Transit	1,120,814	1,117,448	1,137,140	19,692	2%
Total Other Government Funds				1,765,227	1,840,372	1,869,112	28,740	2%
700	Water & Sewer	70000	Water	2,711,133	2,722,810	2,671,659	(51,151)	-2%
700	Water & Sewer	70001	Waste Water	904,078	1,004,025	982,373	(21,652)	-2%
700	Water & Sewer	70002	Double Eagle	804,552	818,394	821,333	2,939	0%
700	Water & Sewer	70003	Collections	521,679	588,975	598,358	9,383	2%
700	Water & Sewer	70004	Environmental Services	402,466	380,413	377,096	(3,317)	-1%
Total Water & Sewer Fund				5,343,909	5,514,617	5,450,819	(63,798)	-1%
720	Solid Waste Disposal	72030	Solid Waste Disposal	2,156,939	2,283,029	2,300,085	17,056	1%
Total Solid Waste Disposal Fund				2,156,939	2,283,029	2,300,085	17,056	1%
Total Labor				51,757,506	54,219,634	53,480,902	(738,732)	-1%
					FY23 Budget	54,219,634		
					FY24 Budget	53,480,902		
					Variance	(738,732)		

The City of Carlsbad, NM

FY24 Interim Budget

Operations

City of Carlsbad
Operations by Department
FY24 - Interim Budget

Fund	Fund Name	Dept	ACCOUNT DESCRIPTION	FY23		FY24 Budget	vs FY23 Budget	
				Forecast	Budget		Amount	%
101	General Fund	10110	Mayor & Council	6,092	18,500	18,500	0	0%
101	General Fund	10111	Executive & Legislative	1,173,489	1,890,601	1,806,441	(84,160)	-5%
101	General Fund	10112	Judicial	104,147	200,900	226,130	25,230	11%
101	General Fund	10113	City Clerk	48,146	48,300	44,438	(3,862)	-9%
101	General Fund	10114	Human Resources	6,304	20,550	21,760	1,210	6%
101	General Fund	10115	Finance-Admin	670,215	721,500	682,100	(39,400)	-6%
101	General Fund	10117	Information Technology	284,371	331,530	670,200	338,670	51%
101	General Fund	10119	GRTR Fees	848,641	780,000	1,065,000	285,000	27%
Total Administration				3,141,405	4,011,881	4,534,569	522,688	12%
101	General Fund	10120	PD - Admin	1,917,729	2,043,464	2,279,286	235,822	10%
101	General Fund	10121	PD - Patrol	88,772	0	110,500	110,500	100%
101	General Fund	10122	PD - Detective/Criminal	22,157	0	30,000	30,000	100%
101	General Fund	10123	PD - Community Services	15,233	0	30,570	30,570	100%
101	General Fund	10124	PD - Animal Control	5,080	0	8,550	8,550	100%
101	General Fund	10125	PD - Communications	27,127	0	37,640	37,640	100%
101	General Fund	10127	PD - Professional Stand	566,694	0	9,500	9,500	100%
101	General Fund	10128	PD - Records	2,326	0	3,750	3,750	100%
Total Police Department				2,645,118	2,043,464	2,509,796	466,332	19%
101	General Fund	10130	Fire - Admin	1,228,505	1,255,124	1,282,730	27,606	2%
Total Fire Department				1,228,505	1,255,124	1,282,730	27,606	2%
101	General Fund	10140	Community Development	88,835	271,700	244,392	(27,308)	-11%
101	General Fund	10141	Library	286,436	285,035	298,839	13,804	5%
101	General Fund	10142	Museum	95,161	132,100	138,393	6,293	5%
101	General Fund	10143	Performing Arts Center	87,338	100,000	101,942	1,942	2%
101	General Fund	10144	Airport	108,961	128,400	139,130	10,730	8%
101	General Fund	10145	Riverwalk Recreation	10,965	158,950	194,029	35,079	18%
101	General Fund	10146	Golf	430,697	518,432	547,777	29,345	5%
101	General Fund	10147	Water Park	116,030	179,400	262,800	83,400	32%
101	General Fund	10148	Sr. Rec - San Jose	19,430	29,920	16,420	(13,500)	-82%
101	General Fund	10149	Sr. Rec - N. Mesa	68,219	84,167	89,770	5,603	6%
101	General Fund	10150	Sr. Rec-Alejandro Ruiz	95,260	121,361	133,560	12,199	9%
101	General Fund	10151	Facility Maintenance	106,274	200,600	167,282	(33,318)	-20%
Total Community Development & Municipal Services				1,513,606	2,210,065	2,334,334	124,269	5%
101	General Fund	10152	Streets	979,581	1,025,800	1,197,130	171,330	14%
101	General Fund	10153	Parks	992,229	1,132,485	1,328,857	196,372	15%
101	General Fund	10154	Community Service	45,587	55,400	62,260	6,860	11%
101	General Fund	10155	Garage	106,386	117,300	134,350	17,050	13%
101	General Fund	10156	Electrical	43,231	56,200	58,010	1,810	3%
101	General Fund	10157	Construction	62,041	75,300	80,593	5,293	7%
101	General Fund	10161	Cemetery	589,394	642,851	678,100	35,249	5%
Total Public Works				2,818,449	3,105,336	3,539,300	433,964	12%
101	General Fund	10158	Projects	25,030	47,800	50,300	2,500	5%
101	General Fund	10160	Planning & Regulation	393,991	609,200	564,550	(44,650)	-8%
Total Projects & Planning				419,021	657,000	614,850	(42,150)	-7%
Total 101 General Fund				11,766,104	13,282,870	14,815,579	1,532,709	10%

City of Carlsbad
Operations by Department
FY24 - Interim Budget

Fund	Fund Name	Dept	ACCOUNT DESCRIPTION	FY23		FY24 Budget	vs FY23 Budget	
				Forecast	Budget		Amount	%
200	GRT Capital Outlay	20000	GRT Capital Outlay	182,980	103,000	230,000	127,000	55%
202	Airport Improvements	20202	Airport Improvements	0	78,222	121,000	42,778	35%
230	Landfill-Closure	23030	Landfill-Closure	81,838	110,000	110,000	0	0%
240	Landfill-Construction	24040	Landfill-Construction	1,668,953	1,550,000	1,000,000	(550,000)	-55%
			Total Capital Funds	1,933,771	1,841,222	1,461,000	(380,222)	-26%
300	Sports Complex	30000	Sports Complex	490,130	591,800	655,525	63,725	10%
320	Streets Improvement	32020	Streets Improvement	52,907	350,000	250,000	(100,000)	-40%
350	Local Government Correction	35050	Local Government Correction	392,445	525,000	525,000	0	0%
360	Cannabis	36060	Cannabis Fees	4,543	10,000	10,000	0	0%
			Total Special Revenue Funds	940,025	1,476,800	1,440,525	(36,275)	-3%
400	Disaster Preparedness	40000	Disaster Preparedness	1,500,000	1,500,000	0	(1,500,000)	0%
401	Insurance	40101	Insurance	1,501,286	1,659,758	1,637,321	(22,437)	-1%
402	Workers' Compensation	40202	Workers' Compensation	740,332	635,000	845,000	210,000	25%
420	Health Insurance	42020	Health Insurance	3,642,418	6,600,000	6,600,000	0	0%
			Total Insurance Funds	7,384,036	10,394,758	9,082,321	(1,312,437)	-14%
500	Fire Protection	50000	Fire Protection	65,000	100,000	65,000	(35,000)	-54%
501	Emergency Medical Services	50101	Emergency Medical Services	0	0	22,115	22,115	100%
520	Law Enforcement Protection	52020	Law Enforcement Protect	112,000	112,000	197,000	85,000	43%
550	Beautification	55050	Beautification	69,150	69,150	111,520	42,370	38%
570	Municipal Transit	57070	Municipal Transit	204,385	228,300	298,380	70,080	23%
			Total Grant Funds	450,535	509,450	694,015	184,565	27%
600	LT-Promotional	60000	LT-Promotional	1,254,591	1,642,433	919,700	(722,733)	-79%
650	LT-Non Promotional	65000	LT-Non Promotional	769,942	805,500	670,000	(135,500)	-20%
			Total Lodgers' Tax	2,024,533	2,447,933	1,589,700	(858,233)	-54%
700	Water & Sewer	70000	Water	1,829,855	2,279,450	2,471,510	192,060	8%
700	Water & Sewer	70001	Waste Water	418,498	526,400	614,720	88,320	14%
700	Water & Sewer	70002	Double Eagle	308,463	469,600	567,470	97,870	17%
700	Water & Sewer	70003	Collection System	266,445	346,500	406,530	60,030	15%
700	Water & Sewer	70004	Lab Environmental Services	42,796	42,800	43,770	970	2%
			Total Water & Sewer	2,866,057	3,664,750	4,104,000	439,250	11%
720	Solid Waste Disposal	72030	Solid Waste Disposal	1,342,161	1,844,400	2,138,220	293,820	14%
720	Solid Waste Disposal	72031	Sandpoint Landfill	522,738	1,500,000	1,000,000	(500,000)	-50%
			Total Solid Waste Disposal	1,864,899	3,344,400	3,138,220	(206,180)	-7%
750	Special Museum	75060	Special Museum	1,064	15,000	15,000	0	0%
790	Golf Pro Shop	79090	Golf Pro Shop	475,688	635,376	663,850	28,474	4%
			Total Other Enterprise Funds	476,752	650,376	678,850	28,474	4%
850	NMFA-Water & Sewer	85050	NMFA-Water & Sewer	2,148,401	2,148,401	2,167,832	19,431	1%
			Total Debt Service	2,148,401	2,148,401	2,167,832	19,431	1%
900	Permanent W&S	90000	Permanent W&S	0	0	0	0	-100%
980	ELEA	98080	ELEA	72,650	120,000	120,000	0	0%
			Total Agency Funds	72,650	120,000	120,000	0	0%
			Total Operations	31,927,763	39,880,960	39,292,042	(588,918)	-1%

The City of Carlsbad, NM

FY24 Interim Budget

Projects

Project Code	Description	Project Type	Department	Dept Name	Revised Budget	Actuals	Project Balance
100863	FY23-Bullet Proof Glass	CAP	112	Judicial	35,000.00	-	35,000
100344	FY21-Cashier Remodel	CAP	115	Finance-Admin	100,000.00	-	100,000
100517	FY22-Tyler/Watchguard Interface	CAP	120	PD - Admin	45,000.00	2,167.62	42,832
100519	FY22-APCO/Intellicom/Tyler	CAP	120	PD - Admin	70,000.00	52,977.82	17,022
100630	FY22-Watchguard/Redaction Donation	CAP	120	PD - Admin	70,000.00	41,216.17	28,784
100705	FY23-Lexis Nexis Reporting System	CAP	120	PD - Admin	11,520.00	-	11,520
100706	FY23-Tyler Mobile Interface	CAP	120	PD - Admin	20,320.00	17,977.47	2,343
100709	FY23-LENCO Armored Vehicle	CAP	120	PD - Admin	315,000.00	-	315,000
100713	FY23-Tyler NG911 Interface	CAP	120	PD - Admin	8,580.00	-	8,580
100716	FY23-Zetron Training Radio Equip	CAP	120	PD - Admin	117,087.20	-	117,087
100717	FY23-Smart911 Rave Suite	CAP	120	PD - Admin	59,380.00	30,901.22	28,479
100718	FY23-Ford Explorers (4)	CAP	120	PD - Admin	420,000.00	314,720.87	105,279
100859	FY23-License Plate Reader GRANT	CAP	120	PD - Admin	14,809.00	-	14,809
100850	FY23-Surrender Safety Device GRANT	CAP	130	Fire - Admin	20,000.00	12,750.00	7,250
100361	FY21-HAP Phase 4	CAP	140	Community Development	14,453.00	11,998.06	2,455
100625	FY22-HAP Phase 5	CAP	140	Community Development	120,492.00	70,343.91	50,148
100653	FY22-HAP Shade Structure-GRANT	CAP	140	Community Development	66,000.00	52,283.28	13,717
100722	FY23-HAP Improvements	CAP	140	Community Development	200,000.00	2,023.00	197,977
100836	FY23-Hall of Fame	CAP	140	Community Development	50,000.00	12,843.42	37,157
100526	FY22-2020 GO Bond-GRANT	CAP	141	Library	60,591.19	6,851.84	53,739
100527	FY22-Museum HVAC Controls	CAP	142	Museum	100,000.00	-	100,000
100528	FY22-Sound & Lighting System	CAP	143	Performing Arts Center	200,307.25	180,279.26	20,028
100530	FY22-Annex Sound/Lighting	CAP	143	Performing Arts Center	29,692.75	892.08	28,801
100724	FY23-WGPAC HVAC	CAP	143	Performing Arts Center	90,000.00	-	90,000
100364	FY21-Concrete Hardstand	CAP	144	Airport	279,950.00	-	279,950
100725	FY23-ARFF Access Road	CAP	144	Airport	50,000.00	-	50,000
100726	FY23-Charging Station	CAP	144	Airport	15,000.00	5,770.26	9,230
100366	FY21-Basketball Court Improvements	CAP	145	Riverwalk Recreation	84,637.00	18,803.56	65,833
100367	FY21-RRC Upgrades	CAP	145	Riverwalk Recreation	285,821.87	65,126.48	220,695
100666	FY22-Elevator Upgrades	CAP	145	Riverwalk Recreation	83,363.00	-	83,363

Project Code	Description	Project Type	Department	Dept Name	Revised Budget	Actuals	Project Balance
100729	FY23-Riverwalk Building Improvement	CAP	145	Riverwalk Recreation	350,000.00	-	350,000
100732	FY23-Driving Range Improvements	CAP	146	Golf	825,000.00	1,505.29	823,495
100733	FY23-Landscape Improvements	CAP	146	Golf	125,000.00	-	125,000
100532	FY22-Pate Renovations	CAP	150	Sr. Rec-Alejandro Ruiz	200,000.00	2,324.01	197,676
100734	FY23-ARSC Improvements	CAP	150	Sr. Rec-Alejandro Ruiz	200,000.00	-	200,000
100735	FY23-ARSC Roof Improvements	CAP	150	Sr. Rec-Alejandro Ruiz	200,000.00	-	200,000
100667	FY22-Elevator Upgrades	CAP	151	Facility Maintenance	85,000.00	-	85,000
100739	FY23-Dump Truck	CAP	152	Streets	236,012.49	-	236,012
100626	FY22-Cherry Lane Park	CAP	153	Parks	50,000.00	18,515.08	31,485
100867	FY23-Tennis Courts Resurfacing	CAP	153	Parks	40,000.00	-	40,000
100742	FY23-Vehicles (2)	CAP	156	Electrical	110,000.00	-	110,000
100745	FY23-Security Cameras	CAP	160	Planning & Regulation	10,000.00	-	10,000
100746	FY23-Automatic Door System	CAP	160	Planning & Regulation	5,000.00	-	5,000
100092	FY20-Fence	CAP	161	Cemetery	330,000.00	96,821.71	233,178
General Fund Total							4,783,924
100506	FY21-San Jose	CAP	200	GRT Capital Outlay	304,585.00	256,221.29	48,364
100846	FY23-ARSC Roof Replacement	CAP	200	GRT Capital Outlay	375,000.00	-	375,000
GRT Capital Outlay Fund Total							423,364
100536	FY22-San Jose Phase 2-GRANT	CAP	201	Capital Projects	778,766.25	91,154.01	687,612
100749	FY23-Mobile Command Center GRANT	CAP	201	Capital Projects	575,000.00	-	575,000
100751	FY23-Museum/Library Roof	CAP	201	Capital Projects	880,000.00	24,406.18	855,594
100752	FY23-Riverwalk HVAC GRANT	CAP	201	Capital Projects	742,500.00	33,869.05	708,631
100753	FY23-ARSC Entryway GRANT	CAP	201	Capital Projects	100,000.00	-	100,000
100754	FY23-ARSC Renovations Phase III	CAP	201	Capital Projects	1,338,918.00	-	1,338,918
100755	FY23-ARSC Vehicles	CAP	201	Capital Projects	162,024.00	-	162,024
100845	FY23-ARSC Parking Lot	CAP	201	Capital Projects	250,000.00	14,477.68	235,522
100853	FY23-Dark Canyon Bridge GRANT	CAP	201	Capital Projects	3,000,000.00	-	3,000,000
100866	FY23-Cavern Theatre Rehab GRANT	CAP	201	Capital Projects	3,324,166.00	-	3,324,166

Project Code	Description	Project Type	Department	Dept Name	Revised Budget	Actuals	Project Balance
Capital Projects Fund Total							10,987,467
100756	FY23-RWY 14R-32L Recon GRANT	CAP	202	Airport Improvements	4,426,367.00	-	4,426,367
100865	FY23-Airport Resurfacing	CAP	202	Airport Improvements	65,000.00	-	65,000
Airport Improvements Fund Total							4,491,367
100537	FY22-Landscaping Improvements	CAP	300	Sports Complex	300,000.00	-	300,000
100538	FY22-Parking Lot Improvements	CAP	300	Sports Complex	300,000.00	4,085.80	295,914
100757	FY23-Landscaping	CAP	300	Sports Complex	70,000.00	-	70,000
100758	FY23-Restrooms	CAP	300	Sports Complex	160,000.00	-	160,000
100759	FY23-Soccer Parking	CAP	300	Sports Complex	25,000.00	-	25,000
100760	FY23-RV Parking	CAP	300	Sports Complex	300,000.00	-	300,000
Sports Complex Fund Total							1,150,914
100271	FY20-Canal St Storm Drain-GRANT	CAP	320	Streets Improvement	600,000.00	161,217.67	438,782
100392	FY21-Downtown Sidewalk	CAP	320	Streets Improvement	20,000.00	-	20,000
100394	FY21-Radio Blvd-GRANT	CAP	320	Streets Improvement	500,000.00	415,295.92	84,704
100539	FY22-Annual Street Improvements	CAP	320	Streets Improvement	2,100,000.00	1,855,161.43	244,839
100622	FY21-Cherry Ln Paving-GRANT	CAP	320	Streets Improvement	1,000,000.00	862,325.92	137,674
100634	FY22-Flood Repairs	CAP	320	Streets Improvement	1,500,000.00	1,185,037.80	314,962
100659	FY22-Old Cavern Hwy-GRANT	CAP	320	Streets Improvement	528,000.00	357,941.23	170,059
100761	FY23-Annual Street Improvements	CAP	320	Streets Improvement	3,250,000.00	2,389,535.26	860,465
Street Improvements Fund Total							2,271,485
100399	FY21-Ambulance - GRANT	CAP	500	Fire Protection	290,000.00	-	290,000
100682	FY22-Type 3 Fire Engine-GRANT	CAP	500	Fire Protection	439,997.45	-	439,997
Fire Protection Fund Total							729,997
100404	FY21-Surveillance System-Vans-GRANT	CAP	570	Municipal Transit	34,892.00	-	34,892
100406	FY21-Bus Replacement-GRANT	CAP	570	Municipal Transit	222,390.00	-	222,390

Project Code	Description	Project Type	Department	Dept Name	Revised Budget	Actuals	Project Balance
100766	FY23-Bus Shelter Construction GRANT	CAP	570	Municipal Transit	72,000.00	7,200.07	64,800
100768	FY23-Shop Renovation GRANT	CAP	570	Municipal Transit	8,435.00	-	8,435
100769	FY23-Van GRANT	CAP	570	Municipal Transit	39,400.00	-	39,400
Municipal Transit Fund Total							369,917
100644	FY22-Entrance Signs (3)	CAP	600	LT-Promo	1,500,000.00	371,126.01	1,128,874
Lodgers' Tax-Promotional Fund Total							1,128,874
100099	FY20-Cavern Theater	CAP	650	LT-Non Promotional	3,041,430.00	2,991,151.05	50,279
100139	CO-Potash Park	CAP	650	LT-Non Promotional	203,097.00	163,801.87	39,295
100790	FY23-Cavern Theatre	CAP	650	LT-Non Promotional	750,000.00	637,841.33	112,159
100791	FY23-PRV Media Upgrades	CAP	650	LT-Non Promotional	110,000.00	-	110,000
100792	FY23-PRV Improvements	CAP	650	LT-Non Promotional	44,000.00	26,645.12	17,355
Lodgers' Tax Non-Promotional Fund Total							329,088
100627	FY22-Jed Howard	CAP	680	LT-Discretionary	300,000.00	-	300,000
Lodgers' Tax Discretionary Fund Total							300,000
100115	FY20-Upgrade Waterline-Old Cavern	CAP	700	Water	1,303,962.84	940,908.24	363,055
100426	FY21-Eng-E Green St	CAP	700	Water	200,000.00	40,596.14	159,404
100549	FY22-Water Meter Upgrades	CAP	700	Water	1,500,000.00	481,656.44	1,018,344
100551	FY22-SD Reservoir	CAP	700	Water	150,000.00	89,149.66	60,850
100552	FY22-Water Valves	CAP	700	Water	100,000.00	40,689.43	59,311
100554	FY22-PRV Rehab	CAP	700	Water	120,000.00	43,187.23	76,813
100793	FY23-Reservoir 2 Transmission	CAP	700	Water	1,500,000.00	1,378,565.77	121,434
100794	FY23-Meter Upgrades	CAP	700	Water	500,000.00	-	500,000
100796	FY23-Tatum Well Field Improvements	CAP	700	Water	372,028.00	213,120.90	158,907
100798	FY23-Water Security System	CAP	700	Water	20,000.00	-	20,000
100856	FY23-Rose Street	CAP	700	Water	127,972.00	55,287.20	72,685
100560	FY22-Grit Pump Valves	CAP	701	Waste Water	50,000.00	-	50,000

Project Code	Description	Project Type	Department	Dept Name	Revised Budget	Actuals	Project Balance
100562	FY22-Final Clarifier	CAP	701	Waste Water	95,155.91	-	95,156
100565	FY22-UV Redundancy	CAP	701	Waste Water	100,000.00	26,610.09	73,390
100566	FY22-Gravity Belt Thickener	CAP	701	Waste Water	225,000.00	-	225,000
100567	FY22-Fall Protect System	CAP	701	Waste Water	75,000.00	-	75,000
100800	FY23-Digester	CAP	701	Waste Water	500,000.00	-	500,000
100801	FY23-Boiler	CAP	701	Waste Water	199,844.09	125,561.58	74,283
100802	FY23-SCADA	CAP	702	Double Eagle	150,000.00	-	150,000
100804	FY23-DE Waterline Replacement GRANT	CAP	702	Double Eagle	2,500,000.00	113,464.55	2,386,535
100805	FY23-Water System Replacement GRANT	CAP	702	Double Eagle	1,100,000.00	-	1,100,000
100121	FY20-Sewer Interceptor upgrades	CAP	703	Collection System	1,849,121.03	687,708.68	1,161,412
100437	FY21-Rose St Sewer	CAP	703	Collection System	480,000.00	442,474.09	37,526
100439	FY21-NPH Sewer Extension-GRANT	CAP	703	Collection System	500,000.00	129,818.44	370,182
100571	FY22-Bataan Lift Station-GRANT	CAP	703	Collection System	2,900,000.00	309,435.86	2,590,564
100572	FY22-Old Cavern Sewer Ext-GRANT	CAP	703	Collection System	2,698,401.00	86,053.41	2,612,348
100573	FY22-Primary Lift Station	CAP	703	Collection System	300,000.00	106,283.01	193,717
Water & Sewer Fund Total							14,305,914
100810	FY23-ARC Trucks (3)	CAP	730	Solid Waste Disposal	1,281,972.00	-	1,281,972
100812	FY23-Container Maintenance Truck	CAP	730	Solid Waste Disposal	190,000.00	-	190,000
100813	FY23-Truck Safety Camera System	CAP	730	Solid Waste Disposal	250,000.00	39,970.40	210,030
100814	FY23-Metal Dumpsters	CAP	730	Solid Waste Disposal	137,700.00	-	137,700
Solid Waste Disposal Fund Total							1,819,702
						Total Carry Over	43,092,013

Fund	Fund Name	Dept	Dept Name	Project Name	Description	Dept Request	Approved Request
101	General	111	Executive	Annual Land Acquisition	Annual Land Acquisition	\$ 150,000	\$ 150,000
101	General	117	IT	Annual Servers & Storage	Server and Storage upgrades or replacements	\$ 100,000	\$ 100,000
101	General	117	IT	Phone Systems	Phone Upgrade for City Hall, FD #1, Water Dept., Water Warehouse	\$ 101,200	\$ 105,000
101	General	115	Finance	Cashier Remodel	Add to existing project	\$ 60,000	\$ 60,000
101	General	120	Police	ICOR Robot	This includes Robot, Claw kit attachments, and On-site training for personnel operating this robot.	\$ 80,000	\$ 80,000
101	General	120	Police	Ballistic Shields	(5) Rifle-rated Ballistic Shields	\$ 55,000	\$ 55,000
101	General	120	Police	Sniper Rifles	Sniper rifles to replace the 2 existing rifles	\$ 22,000	\$ 22,000
101	General	120	Police	RapidHIT DNA Machine w/Brode DNA Confirm	To analyze DNA reference samples in house	\$ 175,000	\$ 175,000
101	General	120	Police	Drone	Drone for observation, scene reconstruction, and de-escalation	\$ 41,000	\$ 41,000
101	General	120	Police	K-9 Training Field	Field used to facilitate K-9 training activities	\$ 15,000	\$ -
101	General	120	Police	Inversus Virtual Training Software & Equipment	Software and equipment for virtual use of force, de-escalation, less than lethal use of force trainings with approximately 327 scenarios	\$ 80,000	\$ 80,000
101	General	120	Police	CSA -1st Floor Remodel	Remodel costs	\$ -	\$ -
101	General	120	Police	4th Floor Remodel	Construction Costs	\$ 2,800,000	\$ -
101	General	120	Police	K-9 (Replacement)	Cost of a trained K-9	\$ 13,500	\$ -
101	General	120	Police	Vehicles	4 Patrol units w/upfits	\$ 475,000	\$ 475,000
101	General	120	Police	K-9 Tahoe Unit	Unit used to transport K-9 and handler	\$ 100,000	\$ -
101	General	130	Fire - Admin	Station 7 Generator	Generator for Station 7	\$ 40,000	\$ 40,000
101	General	130	Fire - Admin	Cardiac Monitor	LifePak 15 cardiac monitor/defibrillator	\$ 45,000	\$ 45,000
101	General	140	CD	Light Post Replacement	Replace light posts in downtown area (Pole, Globe, Hardware)	\$ 55,000	\$ 55,000
101	General	140	CD	New Downtown Restrooms	Restrooms for the downtown area	\$ 100,000	\$ 100,000
101	General	140	CD/MS	HAP FY24	Halagueno Arts Park - Improvements, Art, and misc. for Historic Area	\$ 200,000	\$ 200,000
101	General	141	Library	RFID Security Gates	Mobil DLA, RFID gate premium Direct mount, 2 aisle and shipping/administration	\$ 29,000	\$ -
101	General	141	Library	Interior/Electrical Upgrade	Information desk cable for OSHA guidelines/compliance	\$ 15,000	\$ 15,000
101	General	141	Library	HVAC Upgrades	HVAC system needs upgrading, to install new air flow units for air handling, and temperature and dust control	\$ 600,000	\$ -
101	General	141	Library	Bob Scholl Room Enclosure	Enclosed room to be used for community meetings	\$ 30,000	\$ 30,000
101	General	143	Performing Arts	Door replacement at Civic Center	Replace exterior doors at annex and auditorium	\$ 100,000	\$ -
101	General	144	Airport	Terminal Rekey	Establish a Master Key System for Terminal to improve convenience and security. Will be part of the City's grand master key system.	\$ 10,000	\$ 10,000
101	General	144	Airport	JD Gator HPX815E	Crossover utility vehicle. Used for maintenance on the airfield including weed eating and spraying.	\$ 17,500	\$ 17,500
101	General	145	Riverwalk	Artificial grass	Curb appeal skate park entrance	\$ 15,000	\$ -
101	General	145	Riverwalk	SUV vehicle	Vehicle for business purposes	\$ 20,000	\$ -
101	General	145	Riverwalk	Office flooring	Replace flooring in office	\$ 5,000	\$ 5,000
101	General	145	Riverwalk	Building doors	Replace doors on building	\$ 20,000	\$ 20,000
101	General	145	Riverwalk	Security Camera Installation	Security Camera Installation	\$ 65,000	\$ -
101	General	145	Riverwalk	Exterior Paint and Resurface	Complete Phase II	\$ 350,000	\$ 350,000
101	General	145	Riverwalk	RRC Courtyard Improvements	Courtyard Improvements including demolish small unused structures and resurface to add outdoor basketball courts and picnic area	\$ 200,000	\$ -
101	General	146	Golf	Irrigation Renovation	Construction Plans and Full Irrigation Renovation of Golf Course	\$ 4,500,000	\$ 650,000
101	General	146	Golf	Maintenance Vehicle	Gator or similar vehicle for course maintenance	\$ 20,000	\$ 20,000

Fund	Fund Name	Dept	Dept Name	Project Name	Description	Dept Request	Approved Request
101	General	146	Golf	Water Stations	Replace water stations on course (4)	\$ 16,000	\$ 16,000
101	General	149	NMSRC	Center Management Software	Management software for registrations, fees, payments, scheduling	\$ 6,500	\$ 6,500
101	General	149	NMSRC	Van Replacement	15 passenger van	\$ 75,000	\$ -
101	General	149	NMSRC	Ocotillo Room Expansion and upgrades	Expand sink area and expand room with outdoor patio	\$ 65,000	\$ -
101	General	149	NMSRC	Front Door Replacement	Replace front automatic front door frame and opener	\$ 7,500	\$ 7,500
101	General	149	NMSRC	Library Re-model	Replace existing shelves & add more to expand library capacity/improve usability	\$ 38,000	\$ -
101	General	151	Facility Maintenance	14 ft drop deck trailer	14 ft hydraulic drop deck trailer shipping included	\$ 27,600	\$ 27,600
101	General	151	Facility Maintenance	Trailer jetter/Plumbing	300 gal vactor trailer with jetter and all accessories	\$ 83,000	\$ -
101	General	151	Facility Maintenance	Vac trailer	ditch witch vaccum trailer	\$ 56,000	\$ 56,000
101	General	151	Facility Maintenance	2024 F150 xl truck	2023 2wd f150 xl	\$ 46,500	\$ 46,500
101	General	151	Facility Maintenance	2024 F150 xl truck	2023 2wd f150 xl	\$ 46,500	\$ -
101	General	151	Facility Maintenance	2024 F150 xl trucks	2023 2wd f150 xl	\$ 46,500	\$ -
101	General	151	Facility Maintenance	Annual HVAC Upgrades	Annual HVAC Upgrades	\$ 150,000	\$ 150,000
101	General	152	Street	Traffic Signal on Mesa & Mermod	Traffic Signal Assembly (LED)	\$ 275,000	\$ 275,000
101	General	152	Street	New Flatbed Trailer	ED 102" x 20' Equipment 14K Trailer	\$ 8,100	\$ 8,100
101	General	152	Street	Skid Steer for Landscaping	Skid Steer	\$ 116,000	\$ 116,000
101	General	152	Street	Pickup Truck	2023 Ford Super duty F250 XL, 4WD	\$ 65,000	\$ 65,000
101	General	152	Street	Pickup Truck	2023 Ford Super duty F250 XL, 4WD	\$ 65,000	\$ -
101	General	152	Street	Salt Spreader & Plow For Dumptruck	12CY Dump - 10yd Spreader-10ft Plow	\$ 140,000	\$ -
101	General	152	Street	Boom Mower	Tiger Bengel Series BB-18 Mid-Mount Boom Mower`	\$ 90,000	\$ -
101	General	153	Parks	Stump Grinder	Stump Grinder for Ventrac	\$ 6,500	\$ 6,500
101	General	153	Parks	Restroom Combo	Restroom - Cruz Fernandez Park	\$ 105,000	\$ 105,000
101	General	153	Parks	Restroom Combo	Restroom - Smith Park	\$ 105,000	\$ 105,000
101	General	153	Parks	Replace 24' Trailer	HT 102" x 24' Deckover 14K	\$ 7,700	\$ 7,700
101	General	153	Parks	Beach Area Lighting	200W Light FX, Pole, Cover/Cap Kit and hardware	\$ 65,000	\$ 65,000
101	General	153	Parks	Pickup Trucks (2)	2 - 2023 Ford Super Duty F250 XL, 4WD	\$ 110,000	\$ -
101	General	153	Parks	Pickup Truck 2WD	2023 Ford F150 XL 2WD	\$ 57,083	\$ 48,000
101	General	153	Parks	Annual Park Improvements	Annual Park Improvements	\$ 350,000	\$ 350,000
101	General	153	Parks	Troy Young Batting Cages	Batting Cages	\$ 50,000	\$ 50,000
101	General	153	Parks	Pickle Ball Bleachers	Bleachers	\$ 15,000	\$ 15,000
101	General	153	Parks	Pat-Traps	2 new pat trap machines at the Shooting Range	\$ 18,000	\$ 18,000
101	General	154	Community Svc	2023 Utility Trailer	GR 82" x 14' Utility Trailer 7K	\$ 5,700	\$ 5,700
101	General	154	Community Svc	2023 John Deere Gator	2023 John Deere Gator XUV825M S4	\$ 27,500	\$ 27,500
101	General	154	Community Svc	Pickup Truck	2023 Ford Super duty F250 XL, 2WD, Crew Cab	\$ 65,000	\$ 65,000
101	General	154	Community Svc	Pickup Truck	2024 Ford Super duty F250 XL, 2WD, Crew Cab	\$ 65,000	\$ -
101	General	155	Garage	Truck for Recoveries	2023 Ford Super Duty F250 XI 4WD Reg Cab 8' Bed White	\$ 60,000	\$ -
101	General	156	Electrical	Suburban for Radio Shop	2023 Chevrolet Suburban 4 Door 4WD White	\$ 62,000	\$ 62,000

Fund	Fund Name	Dept	Dept Name	Project Name	Description	Dept Request	Approved Request	
101	General	160	Planning & Regulation	Annual ROW Acquisition	Fund to purchase property to vacate into ROW for City projects.	\$ 25,000	\$ 25,000	
101	General	161	Cemetery	Veteran's Cemetery Columbariums	Carlsbad Veteran's Cemetery Columbariums	\$ 200,000	\$ 200,000	
101	General	161	Cemetery	Cemetery Improvements	Cemetery Improvements	\$ 250,000	\$ 250,000	
Fund 101						Total General Fund	\$ 13,776,883	\$ 5,080,100
201	Capital Projects	201	Capital Projects	ARSC - Meals Equipment GRANT	Alejandro Ruiz Senior Center Meals Equipment	\$ 72,258	\$ 72,258	
201	Capital Projects	201	Capital Projects	ARSC - Renovations GRANT	Alejandro Ruiz Senior Center Renovations Phase 2	\$ 402,306	\$ 402,306	
201	Capital Projects	201	Capital Projects	Senior Centers Equipment GRANT	Senior Centers equipment and services	\$ 100,000	\$ 100,000	
201	Capital Projects	201	Capital Projects	Automated Meter Reading System GRANT	Automated Meter Reading System	\$ 500,000	\$ 500,000	
201	Capital Projects	201	Capital Projects	National Parks Hwy Sewer Construction GRANT	National Parks Hwy Sewer Construction	\$ 910,000	\$ 910,000	
201	Capital Projects	201	Capital Projects	North Mesa Senior Center Renovations GRANT	North Mesa Senior Center Renovations	\$ 431,021	\$ 431,021	
201	Capital Projects	201	Capital Projects	Riverwalk Recreation Center Renovations GRANT	Riverwalk Recreation Center Renovations- Phase II HVAC	\$ 750,000	\$ 750,000	
201	Capital Projects	201	Capital Projects	Police Vehicles GRANT	Police vehicles	\$ 100,000	\$ 100,000	
201	Capital Projects	201	Capital Projects	Cavern Theatre Equipment GRANT	Equipment for Cavern Theatre	\$ 350,000	\$ 350,000	
201	Capital Projects	201	Capital Projects	Wet Well Construction GRANT	Wet Well Construction	\$ 1,000,000	\$ 1,000,000	
Fund 201						Total Capital Projects	\$ 4,615,585	\$ 4,615,585
202	Airport Improvements	202	Airport Improvements	RWY 3-21 Design GRANT	RWY 3-21 Design	\$ 132,169	\$ 132,169	
Fund 202						Total Airport Improvements	\$ 132,169	\$ 132,169
300	Sports Complex	300	Sports Complex	Workman UTX Crew-Gas 4-Passenger	Includes: Bullseye Field Sweep 660, Crew Canopy, Half Doors Rear, Half Doors Front, Towable Manual Life Kit, FS 660	\$ 37,889	\$ 37,889	
Fund 300						Total Sports Complex	\$ 37,889	\$ 37,889
320	Street Improvements	320	Street Improvements	Annual Street Improvements	Annual Street Improvements	\$ 2,300,000	\$ 2,300,000	
320	Street Improvements	320	Street Improvements	County Contribution Bypass	Bypass contribution - 3 of 3	\$ 1,000,000	\$ 1,000,000	
320	Street Improvements	320	Street Improvements	Annual Street Scapes	Annual Street Scapes	\$ 200,000	\$ 200,000	
Fund 320						Total EMS	\$ 3,500,000	\$ 3,500,000
500	Fire Protection	500	Fire Protection	Batallion Chief Vehicle Upfit	Batallion Chief Vehicle Upfit	\$ 40,000	\$ 40,000	
Fund 500						Total Fire Protection	\$ 40,000	\$ 40,000
570	Municipal Transit	570	Municipal Transit	Software Module for Mobile Fare Collection GRANT	Software Module for Mobile Fare Collection	\$ 28,454	\$ 28,454	
570	Municipal Transit	570	Municipal Transit	Bus Station Equipment GRANT	Purchase bus finder devices and solar illumination lighting packages	\$ 144,347	\$ 144,347	
Fund 570						Total Municipal Transit	\$ 172,801	\$ 172,801
650	Lodgers Tax-Non Promo	650	LT-NP	PRV Fencing	4 ft. decorative fence around the facility	\$ 100,000	\$ -	
650	Lodgers Tax-Non Promo	650	LT-NP	Walk Path Improvements	Walk path improvements to pedestrian bridge (east bank)	\$ 150,000	\$ 150,000	

Fund	Fund Name	Dept	Dept Name	Project Name	Description	Dept Request	Approved Request
650	Lodgers Tax-Non Promo	650	LT-NP	Bumper Car Pavillion Improvements	Equip and install outdoor heaters to use during holiday festivities in cold weather days.	\$ 80,000	\$ -
Fund 650						Total Lodgers' Tax Non-Promotional	\$ 330,000 \$ 150,000
680	Lodgers' Tax Discretionary	680	Lodgers' Tax Discretionary	Lower Tansill Park Improvements	Lower Tansill Park Improvements	\$ 500,000	\$ 500,000
680	Lodgers' Tax Discretionary	680	Lodgers' Tax Discretionary	Par 3 Lights	Light up Par 3 Course	\$ 250,000	\$ 250,000
Fund 680						Total Lodgers' Tax Discretionary	\$ 750,000 \$ 750,000
700	Water & Sewer	700	Water	Valve Insertion	Valve Insertion	\$ 150,000	\$ 150,000
700	Water & Sewer	700	Water	Old Cavern Waterline Replacement	Old Cavern Waterline Replacement (increase project 100115)	\$ 831,203	\$ 831,203
700	Water & Sewer	700	Water	Lead Service Line Inventory	Lead Service Line Inventory	\$ 150,000	\$ 150,000
700	Water & Sewer	700	Water	Well 8 Rehab	Well 8 Rehab	\$ 200,000	\$ 200,000
700	Water & Sewer	700	Water	Pickup Trucks (3)	Water Dept Trucks	\$ 250,000	\$ 250,000
700	Water & Sewer	700	Water	Annual Water Line Upgrade	Annual Water Line Upgrade	\$ 400,000	\$ 400,000
700	Water & Sewer	700	Water	Tatum Well Field Improvements	Tatum Well Field Improvements	\$ 250,000	\$ 250,000
700	Water & Sewer	700	Water	Annual Well Rehab	Annual Well Rehab	\$ 175,000	\$ 175,000
700	Water & Sewer	700	Water	Annual New Services	Annual New Services	\$ 200,000	\$ 200,000
700	Water & Sewer	700	Water	Annual Engineering	Annual Engineering	\$ 250,000	\$ 250,000
700	Water & Sewer	701	Waste Water	Final Clarifier Re Hab	Construction (increase project 100562)	\$ 1,000,000	\$ 1,000,000
700	Water & Sewer	701	Waste Water	Vairiable Frequency Drive	Replacement of obsolete Variable Frequency Drives.	\$ 200,000	\$ 200,000
700	Water & Sewer	701	Waste Water	Digester Macerator	Replacement for Unit Removed/Obsolete	\$ 75,000	\$ 75,000
700	Water & Sewer	701	Waste Water	Air Compressor	High CFM Air Compressor	\$ 15,000	\$ 15,000
700	Water & Sewer	701	Waste Water	Annual Engineering	Annual Engineering	\$ 125,000	\$ 125,000
700	Water & Sewer	701	Waste Water	UV Redundancy Construction	UV Redundancy Construction (increase project 100565)	\$ 1,300,000	\$ 1,300,000
700	Water & Sewer	702	Double Eagle	Well Rehab	Well Rehab	\$ 200,000	\$ 200,000
700	Water & Sewer	702	Double Eagle	Waterline upgrades	Waterline upgrades	\$ 300,000	\$ 300,000
700	Water & Sewer	703	Collections	Old Cavern Hwy. Sewer Upgrade Project	Old Cavern Hwy. Sewer Upgrade Project (increase project 100572)	\$ 3,132,208	\$ 3,132,208
700	Water & Sewer	703	Collections	Pickup Truck	Replace unit 13235 with a 3/4 ton 2wd	\$ 75,000	\$ 75,000
700	Water & Sewer	703	Collections	Pickup Truck	Replace unit 13221 with a 1/2 ton 4x4	\$ 60,000	\$ 60,000
700	Water & Sewer	703	Collections	Stevens st. sewer re-route	Re-route sewer main line to eliminate the sewer line under the Police station.	\$ 150,000	\$ 150,000
700	Water & Sewer	703	Collections	Belva Lift station upgrade	Upgrade incoming line, pumps, and controls at Belve Lift Station	\$ 550,000	\$ 550,000
700	Water & Sewer	703	Collections	Annual Engineering	Annual Engineering	\$ 125,000	\$ 125,000
700	Water & Sewer	703	Collections	Annual Manhole Rehab	Annual Manhole Rehab	\$ 50,000	\$ 50,000
700	Water & Sewer	703	Collections	Annual Sewer Line Upgrades	Annual Sewer Line Upgrades	\$ 100,000	\$ 100,000
700	Water & Sewer	704	Environmental Svcs	ISCO Autosampler	Two (2) refrigerated autosamplers	\$ 21,000	\$ 21,000
700	Water & Sewer	704	Environmental Svcs	Pickup Truck	Replacement vehicle	\$ 37,500	\$ 37,500
Fund 700						Total Water & Sewer	\$ 10,371,911 \$ 10,371,911

Fund	Fund Name	Dept	Dept Name	Project Name	Description	Dept Request	Approved Request
720	Solid Waste Disposal	730	Solid Waste	Grappler Trucks	2 Replacement Grappler trucks	\$ 580,000	\$ 580,000
720	Solid Waste Disposal	730	Solid Waste	ARC Truck	2 Commercial Side Load trucks	\$ 1,100,000	\$ 1,100,000
720	Solid Waste Disposal	730	Solid Waste	Containers	Roll-Off containers	\$ 500,000	\$ 100,000
720	Solid Waste Disposal	730	Solid Waste	Pickup Trucks (2)	2 Replacement Pickups	\$ 75,000	\$ 75,000
720	Solid Waste Disposal	730	Solid Waste	Security Lighting	Security Lighting for the Convenience Station (302 E. Plaza)	\$ 125,000	\$ 125,000
Fund 720						Total Solid Waste \$ 2,380,000	\$ 1,980,000

790	Golf Pro Shop	790	Golf Pro Shop	Pickup Truck	Truck for Pro Shop	\$ 46,500	\$ 46,500
790	Golf Pro Shop	790	Golf Pro Shop	Picker Cart/Basket	New Picker for Driving Range & Attachment	\$ 22,000	\$ 22,000
790	Golf Pro Shop	790	Golf Pro Shop	Golf Simulators	Golf Simulators	\$ 100,000	\$ 100,000
790	Golf Pro Shop	790	Golf Pro Shop	Furniture	Furniture	\$ 125,000	\$ 125,000
790	Golf Pro Shop	790	Golf Pro Shop	Restrooms	Replacing Restroom on Hole #16 & Driving range	\$ 200,000	\$ 215,000
Fund 790						Total Golf Pro-Shop \$ 493,500	\$ 508,500

	<u>Requested</u>	<u>Approved</u>
Capital \$	31,812,352	\$ 22,418,400
GRANTS \$	4,920,554	\$ 4,920,555
Total Capital \$	36,732,906	\$ 27,338,955

The City of Carlsbad, NM

FY24 Interim Budget

Street Improvement Projects

Ward #	Street Name	From	To	Length	Width	Sq. Ft.	Sq. Yds.	Per S/Y	Category	Price
Ward #1	Bindle St.	Fiesta	Wood Ave	1,291	28	36,148	4,016	\$ 3.20	Micro-24	\$ 12,852.62
Ward #1	Bronson St.	Canal	Mesa	2,391	30	71,730	7,970	\$ 3.20	Micro-24	\$ 25,504.00
Ward #1	Bronson St.	Main	R.R. Track	202	30	6,060	673	\$ 3.20	Micro-24	\$ 2,154.67
Ward #1	Buena Vista	Commerce	Airway	3,340	38	126,920	14,102	\$ 6.40	TOM-24	\$ 90,254.22
Ward #1	Commerce Dr.	Nat'l Parks Hwy	Rotary	1,606	48	77,088	8,565	\$ 6.40	TOM-24	\$ 54,818.13
Ward #1	Commerce Dr.	Rotary	West End	1,331	32	42,592	4,732	\$ 6.40	TOM-24	\$ 30,287.64
Ward #1	Corrales Rd.	Nat'l Parks Hwy	Rotary	1,531	27	41,337	4,593	\$ 6.40	TOM-24	\$ 29,395.20
Ward #1	DeBaca St.	Juarez	Lujan	744	27	20,088	2,232	\$ 3.20	Micro-24	\$ 7,142.40
Ward #1	DeBaca St.	Roosevelt	Juarez	1,517	19	28,823	3,203	\$ 3.20	Micro-24	\$ 10,248.18
Ward #1	Greene St.	Canyon	Alta Vista	5,747	28	160,916	17,880	\$ 6.40	TOM-24	\$ 114,429.16
Ward #1	Industrial Ave.	Buena Vista	Petroleum	1,900	42	79,800	8,867	\$ 6.40	TOM-24	\$ 56,746.67
Ward #1	Lomas Ave.	Industrial	Airway	1,670	42	70,140	7,793	\$ 6.40	TOM-24	\$ 49,877.33
Ward #1	Petroleum Ave.	Commerce	Airway	2,080	44	91,520	10,169	\$ 6.40	TOM-24	\$ 65,080.89
Ward #1	Rose St.	Boyd Dr.	San Jose Blvd	2,649	25	66,225	7,358	\$ 6.40	TOM-24	\$ 183,958.33
Ward #1	Rotary Ave.	Commerce	Airway	2,450	44	107,800	11,978	\$ 6.40	TOM-24	\$ 76,657.78
Ward #1	School St.	Halagueno	Guadalupe	730	27	19,710	2,190	\$ 3.20	Micro-24	\$ 7,008.00
Ward #1	Sierra Vista Dr.	Industrial	Airway	1,882	38	71,516	7,946	\$ 6.40	TOM-24	\$ 50,855.82
Ward #2	Alamosa St.	Church	Solana	27	7,437	200,799	22,311	\$ 3.20	Micro-24	\$ 71,395.20
Ward #2	Avenue A St.	6th	8th	1,200	28	33,600	3,733	\$ 3.20	Micro-24	\$ 11,946.67
Ward #2	Avenue B St.	6th	8th	1,200	28	33,600	3,733	\$ 3.20	Micro-24	\$ 11,946.67
Ward #2	Birch Ln.	Avenue C	Monte Vista	1,310	27	35,370	3,930	\$ 3.20	Micro-24	\$ 12,576.00
Ward #2	Bonita St.	6th	8th	1,200	28	33,600	3,733	\$ 3.20	Micro-24	\$ 11,946.67
Ward #2	Camp Ave	Pierce	West End	1,860	29	53,940	5,993	\$ 3.20	Micro-24	\$ 19,178.67
Ward #2	Garden St.	Eighth	Paisano	1,550	33	51,150	5,683	\$ 6.50	TOM-24	\$ 36,941.67
Ward #2	Legion St.	Osborne	West End	2,393	30	71,790	7,977	\$ 3.20	Micro-24	\$ 25,525.33
Ward #2	Manzana St.	Alamosa	Solana	1,432	27	38,664	4,296	\$ 3.20	Micro-24	\$ 13,747.20
Ward #2	Monte Vista St.	Sixth	West End	2,710	30	81,300	9,033	\$ 6.50	TOM-24	\$ 58,716.67
Ward #2	Mountain View St.	Paisaso	Solana	3,600	32	115,200	12,800	\$ 6.50	TOM-24	\$ 83,200.00
Ward #2	Palomas St.	Solana	Alamosa	1,194	27	32,238	3,582	\$ 3.20	Micro-24	\$ 11,462.40
Ward #2	Pinon Lane	Avenue C	Eighth	1,445	27	39,015	4,335	\$ 3.20	Micro-24	\$ 13,872.00
Ward #2	Sandia St.	Manzana	Church	1,860	29	53,940	5,993	\$ 3.20	Micro-24	\$ 19,178.67
Ward #2	N. Sixth St.	Osborne	MT.View	550	29	15,950	1,772	\$ 3.20	Micro-24	\$ 5,671.11
Ward #2	N. Sixth St.	Mt. View	Avenue C	1,030	29	29,870	3,319	\$ 3.20	Micro-24	\$ 10,620.44
Ward #2	Solana St.	Church	Valverde	2,947	27	79,569	8,841	\$ 3.20	Micro-24	\$ 28,291.20
Ward #2	Solana St.	Valverde	Pate	1,415	27	38,205	4,245	\$ 3.20	Micro-24	\$ 13,584.00
Ward #2	Valverde St.	Church	Manzana	1,750	27	47,250	5,250	\$ 3.20	Micro-24	\$ 16,800.00
Ward #2	Westernway St.	Osborne	West End	1,950	29	56,550	6,283	\$ 3.20	Micro	\$ 20,106.67
Ward #4	Beta Ave.	North Shore	Orchard Ln.	585	35	20,475	2,275	\$ 3.20	Micro-24	\$ 7,280.00
Ward #4	Canal, N. St.	Pierce	Bridge	1,650	44	72,600	8,067	\$ 6.40	TOM-24	\$ 51,626.67
Ward #4	Canal, N. St.	Bridge	Cherry	3,700	35	129,500	14,389	\$ 6.40	TOM-24	\$ 92,088.89
Ward #4	Delta Ave.	North Shore	Orchard Ln.	395	35	13,825	1,536	\$ 3.20	Micro-24	\$ 4,915.56
Ward #4	Doep Drive	Orchard Ln.	Stagner	1,865	27	50,355	5,595	\$ 3.20	Micro-24	\$ 17,904.00
Ward #4	Elora St.	Guadalupe	West End	450	30	13,500	1,500	\$ 3.20	Micro-24	\$ 4,800.00
Ward #4	Farrell Dr.	Orchard Ln.	Vineyard	1,100	28	30,800	3,422	\$ 3.20	Micro-24	\$ 10,951.11
Ward #4	Gamma Ave.	North Shore	Orchard Ln.	495	35	17,325	1,925	\$ 3.20	Micro-24	\$ 6,160.00
Ward #4	Glassier St.	Orchard Ln.	Stagner	875	27	23,625	2,625	\$ 3.20	Micro-24	\$ 8,400.00
Ward #4	N. Guadalupe St.	Elora	City Limits	3,125	27	84,375	9,375	\$ 6.40	TOM-24	\$ 60,000.00
Ward #4	Maui Ct.	Orchard Ln.	Cul De Sac	428	28	11,984	1,332	\$ 3.20	Micro-24	\$ 4,260.98
Ward #4	North Shore Dr.	Alpha Ave	Delta Ave	1,560	40	62,400	6,933	\$ 3.20	Micro-24	\$ 22,186.67
Ward #4	Park Drive St.	Greene	Mariposa	2,016	28	56,448	6,272	\$ 6.40	TOM-24	\$ 40,140.80
Ward #4	Park Access Rd.	Lower Tansill	Plaza	600	22	13,200	1,467	\$ 6.40	TOM-24	\$ 9,386.67
Ward #4	Pavilion Ln.	Mission	West End	1,206	31	37,386	4,154	\$ 3.20	Micro-24	\$ 13,292.80
Ward #4	Stagner Dr.	Doep Dr.	Orchard Ln.	765	27	20,655	2,295	\$ 3.20	Micro-24	\$ 7,344.00
	Annual Crack Seal Program									\$ 150,000.00
	Additional Parking on Riverside Dr. Along City Park System									\$ 250,000.00
										\$ 2,124,716.40
								NMGR	0.075208	\$ 159,795.67
								(Estimated)	Total	\$ 2,284,512.07

NOTE: Ward #3 Additional Streets were Paved in second half of FY23

TOM (Thin Overlay Mix)

Is a high-performance overlay mix placed at a 1" thickness, primarily used for preservation of existing pavements, high and low volume roadway, and roadways where a crack-resistant mix is needed. Durable, flexible and resistant to rutting and/or cracking.

Micro -Surfacing

A polymer modified cold-mix paving system that can remedy a broad range of problems on streets, highways, and airfields. Micro-Surfacing begins as a mixture of dense-graded fine aggregate, asphalt emulsion, water, and mineral fillers.

The City of Carlsbad, NM

FY24 Interim Budget

Debt Service Schedule

		NMFA Carlsbad 11 DE Extension	NMFA CWSRF 010 Treat Plant	Total W&S
Original Amt				
	Principal	15,688,737	19,414,220	35,102,957
	Interest	3,533,097	4,331,980	7,865,076
	Total	\$19,221,834	\$23,746,200	\$42,968,034
Years	FY			
1	2024	1,077,443	1,090,387	2,167,831
2	2025	1,067,160	1,090,387	2,157,547
3	2026	1,062,730	1,090,387	2,153,118
4	2027	1,055,153	1,090,387	2,145,540
5	2028	1,047,423	1,090,387	2,137,810
6	2029	1,039,539	1,090,387	2,129,926
7	2030	1,031,497	1,090,387	2,121,884
8	2031	1,023,293	1,090,387	2,113,681
9	2032	1,014,927	1,090,387	2,105,314
10	2033	1,006,392	1,090,387	2,096,779
11	2034	997,687	1,090,387	2,088,075
12	2035	988,808	1,090,387	2,079,196
13	2036	979,752	1,090,387	2,070,139
14	2037	970,514	1,090,387	2,060,902
15	2038		1,090,387	1,090,387
	Balance	14,362,318	16,355,811	30,718,129

The City of Carlsbad, NM

FY24 Interim Budget

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City of Carlsbad
 Position Control
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Count	Org	Location	Department	Position	Direct Labor				Associated Payroll				TOTAL
					Reg	OT	Allow	Total	Tax	Health Ins	PERA	Total	
1	10110	1000	Mayor & Council	ELECTED COUNCILOR	4,800	-	4,350	9,150	701	-	-	701	9,851
2	10110	1000	Mayor & Council	ELECTED COUNCILOR	4,800	-	4,350	9,150	701	-	-	701	9,851
3	10110	1000	Mayor & Council	ELECTED COUNCILOR	4,800	-	4,350	9,150	701	-	-	701	9,851
4	10110	1000	Mayor & Council	ELECTED COUNCILOR	4,800	-	4,350	9,150	701	-	-	701	9,851
5	10110	1000	Mayor & Council	ELECTED COUNCILOR	4,800	-	4,350	9,150	701	-	-	701	9,851
6	10110	1000	Mayor & Council	ELECTED COUNCILOR	4,800	-	4,350	9,150	701	-	-	701	9,851
7	10110	1000	Mayor & Council	ELECTED COUNCILOR	4,800	-	4,350	9,150	701	-	-	701	9,851
8	10110	1000	Mayor & Council	ELECTED COUNCILOR	4,800	-	4,350	9,150	701	-	-	701	9,851
9	10110	1000	Mayor & Council	ELECTED MAYOR	9,600	-	7,950	17,550	1,344	-	-	1,344	18,894
					48,000	-	42,750	90,750	6,952	-	-	6,952	97,702
1	10111	1000	Executive & Legislative	ASST TO CITY ADMINISTRATOR	78,188	-	1,000	79,188	5,511	17,388	10,009	32,908	112,096
2	10111	1000	Executive & Legislative	BPA STUDENT	9,360	-	-	9,360	727	-	-	727	10,087
3	10111	1000	Executive & Legislative	CITY ADMINISTRATOR	198,994	-	8,200	207,194	12,897	10,459	25,472	48,828	256,022
4	10111	1000	Executive & Legislative	CITY ATTORNEY	145,467	-	1,088	146,555	10,912	10,377	18,621	39,910	186,465
5	10111	1000	Executive & Legislative	DEPUTY CITY ADMINISTRATOR	155,678	-	8,200	163,878	11,841	23,279	19,928	55,048	218,926
6	10111	1000	Executive & Legislative	DEPUTY CITY ADMINISTRATOR	158,925	-	8,200	167,125	12,365	449	-	12,814	179,939
7	10111	1000	Executive & Legislative	DEPUTY CITY ATTORNEY	115,232	-	1,000	116,232	8,903	23,118	14,751	46,772	163,004
8	10111	1000	Executive & Legislative	EXECUTIVE ASSISTANT	70,908	1,023	1,000	72,931	5,526	284	9,078	14,888	87,819
9	10111	1000	Executive & Legislative	EXECUTIVE ASSISTANT	70,949	-	1,000	71,949	5,072	17,388	9,083	31,543	103,492
10	10111	1000	Executive & Legislative	PUBLIC INFORMATION OFFICER	93,309	-	8,200	101,509	7,516	10,233	11,945	29,694	131,203
11	10111	1000	Executive & Legislative	SAFETY MANAGER	94,266	-	1,027	95,293	6,832	17,400	12,067	36,299	131,592
12	10111	1000	Executive & Legislative	SPECIAL PROJECTS MANAGER	72,280	-	1,000	73,280	5,617	23,118	9,253	37,988	111,268
					1,263,556	1,023	39,915	1,304,494	93,719	153,493	140,207	387,419	1,691,913
1	10112	2000	Judicial	ASSISTANT COURT ADMINISTRATOR	58,636	-	250	58,886	4,024	17,388	7,506	28,918	87,804
2	10112	2000	Judicial	BPA STUDENT	9,360	-	-	9,360	727	-	-	727	10,087
3	10112	2000	Judicial	COURT ADMINISTRATOR	72,509	-	1,000	73,509	5,162	17,400	9,282	31,844	105,353
4	10112	2000	Judicial	COURT CLERK	50,856	-	250	51,106	3,745	284	6,511	10,540	61,646
5	10112	2000	Judicial	COURT CLERK	51,896	-	250	52,146	3,489	17,400	6,643	27,532	79,678
6	10112	2000	Judicial	COURT CLERK	50,856	-	250	51,106	3,633	10,221	6,511	20,365	71,471
7	10112	2000	Judicial	COURT CLERK	50,357	-	250	50,607	3,882	284	6,447	10,613	61,220
8	10112	2000	Judicial	COURT CLERK	50,856	-	250	51,106	3,660	10,221	6,511	20,392	71,498
9	10112	2000	Judicial	ELECTED MUNICIPAL JUDGE	62,308	-	4,600	66,908	5,064	-	-	5,064	71,972
					457,634	-	7,100	464,734	33,386	73,198	49,411	155,995	620,729
1	10113	1000	City Clerk	CITY CLERK	96,247	-	1,088	97,335	6,763	23,178	12,321	42,262	139,597
2	10113	1000	City Clerk	COMPLIANCE CLERK	57,284	-	250	57,534	4,151	10,221	7,333	21,705	79,239
3	10113	1000	City Clerk	COMPLIANCE CLERK	57,284	-	250	57,534	4,412	23,118	7,333	34,863	92,397
4	10113	1000	City Clerk	DEPUTY CITY CLERK	70,908	-	250	71,158	4,943	17,400	9,078	31,421	102,579
					281,723	-	1,838	283,561	20,269	73,917	36,065	130,251	413,812
1	10114	1500	Human Resources	DIRECTOR HUMAN RESOURCES	122,136	-	8,200	130,336	9,981	23,118	15,634	48,733	179,069
2	10114	1500	Human Resources	EXECUTIVE SECRETARY	61,548	-	250	61,798	4,663	284	7,879	12,826	74,624
3	10114	1500	Human Resources	SECRETARY PT	25,179	-	-	25,179	1,938	-	-	1,938	27,117

City of Carlsbad
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Count	Org	Location	Department	Position	Direct Labor				Associated Payroll				TOTAL
					Reg	OT	Allow	Total	Tax	Health Ins	PERA	Total	
					208,863	-	8,450	217,313	16,582	23,402	23,513	63,497	280,810
1	10115	3000	Finance-Admin	ACCOUNT CLERK 3	54,455	982	250	55,687	4,212	284	6,972	11,468	67,155
2	10115	3000	Finance-Admin	ACCOUNT CLERK 3	52,895	954	250	54,099	3,830	10,221	6,771	20,822	74,921
3	10115	3000	Finance-Admin	ASSISTANT TREASURER	107,703	-	1,000	108,703	7,737	23,118	13,787	44,642	153,345
4	10115	3000	Finance-Admin	BUDGET/GRANT ANALYST	92,103	-	250	92,353	6,487	23,118	11,791	41,396	133,749
5	10115	3000	Finance-Admin	DIRECTOR OF FINANCE	138,294	-	8,200	146,494	10,691	17,533	17,702	45,926	192,420
6	10115	3000	Finance-Admin	EXECUTIVE SECRETARY	58,428	-	250	58,678	3,827	23,118	7,480	34,425	93,103
7	10115	3000	Finance-Admin	PAYROLL MANAGER	78,146	-	250	78,396	5,370	23,118	10,003	38,491	116,887
8	10115	3000	Finance-Admin	PURCHASING ASSISTANT	58,532	-	250	58,782	4,224	10,221	7,493	21,938	80,720
9	10115	3000	Finance-Admin	PURCHASING MANAGER	80,725	-	250	80,975	5,734	17,400	10,334	33,468	114,443
10	10115	3000	Finance-Admin	RECEPTIONIST PT	21,996	-	125	22,121	1,703	-	2,706	4,409	26,530
11	10115	3000	Finance-Admin	RECEPTIONIST PT	21,844	-	125	21,969	1,692	-	2,688	4,380	26,349
12	10116	3000	Finance-Cashiers	ACCOUNT CLERK 1	45,365	2,127	250	47,742	3,633	273	5,808	9,714	57,456
13	10116	3000	Finance-Cashiers	ACCOUNT CLERK 1	45,802	2,147	250	48,199	3,354	10,221	5,863	19,438	67,637
14	10116	3000	Finance-Cashiers	ACCOUNT CLERK 1 PT	27,273	-	125	27,398	2,107	-	3,492	5,599	32,997
15	10116	3000	Finance-Cashiers	ACCOUNT CLERK 1 PT	30,303	-	125	30,428	2,339	-	3,880	6,219	36,647
16	10116	3000	Finance-Cashiers	ACCOUNT CLERK 2	50,815	2,382	250	53,447	3,656	17,388	6,506	27,550	80,997
17	10116	3000	Finance-Cashiers	ACCOUNT CLERK 3	53,415	-	250	53,665	4,052	284	6,838	11,174	64,839
18	10116	3000	Finance-Cashiers	ACCOUNT SUPERVISOR	77,647	-	250	77,897	5,689	10,221	9,939	25,849	103,746
					1,095,741	8,592	12,700	1,117,033	80,337	186,518	140,053	406,908	1,523,941
1	10117	2500	Information Technology	DIRECTOR OF INFORMATION TECH	132,404	-	8,200	140,604	10,123	23,258	16,949	50,330	190,934
2	10117	2500	Information Technology	IT SYSTEM ANALYST	84,240	-	1,000	85,240	5,843	23,107	10,783	39,733	124,973
3	10117	2500	Information Technology	IT TECH 1	46,343	-	1,000	47,343	3,633	23,118	5,932	32,683	80,026
4	10117	2500	Information Technology	IT TECH 2	59,530	-	1,000	60,530	4,514	284	7,621	12,419	72,949
5	10117	2500	Information Technology	IT TECH 3	74,111	-	250	74,361	5,385	10,221	9,487	25,093	99,454
					396,628	-	11,450	408,078	29,498	79,988	50,772	160,258	568,336
1	10120	4000	PD - Admin	ADMINISTRATIVE COORDINATOR	60,612	1,048	250	61,910	4,486	10,221	7,760	22,467	84,377
2	10120	4000	PD - Admin	ASSISTANT POLICE CHIEF	108,680	-	1,000	109,680	8,402	23,118	24,617	56,137	165,817
3	10120	4000	PD - Admin	BPA STUDENT	9,360	-	-	9,360	727	-	-	727	10,087
4	10120	4000	PD - Admin	BPA STUDENT	9,360	-	-	9,360	727	-	-	727	10,087
5	10120	4000	PD - Admin	CAPTAIN	102,856	-	8,200	111,056	7,890	23,107	23,298	54,295	165,351
6	10120	4000	PD - Admin	DIRECTOR - POLICE CHIEF	149,627	-	8,200	157,827	11,491	23,269	33,891	68,651	226,478
7	10120	4000	PD - Admin	EXECUTIVE SECRETARY	61,298	5,310	250	66,858	4,805	10,233	7,847	22,885	89,743
8	10120	4000	PD - Admin	EXECUTIVE SECRETARY	59,572	5,148	250	64,970	4,805	284	7,626	12,715	77,685
9	10120	4000	PD - Admin	SUPPORT COMMANDER	92,436	10,656	1,000	104,092	7,451	17,388	11,832	36,671	140,763
10	10121	4000	PD - Patrol	CAPTAIN	96,783	-	1,000	97,783	7,491	23,118	21,922	52,531	150,314
11	10121	4000	PD - Patrol	CORPORAL	81,578	19,287	900	101,765	7,796	10,221	20,926	38,943	140,708
12	10121	4000	PD - Patrol	CORPORAL	81,661	19,336	900	101,897	7,725	284	20,947	28,956	130,853
13	10121	4000	PD - Patrol	CORPORAL	78,458	18,549	900	97,907	7,018	17,400	20,126	44,544	142,451
14	10121	4000	PD - Patrol	CORPORAL	79,165	18,746	900	98,811	7,083	17,400	20,307	44,790	143,601
15	10121	4000	PD - Patrol	CORPORAL	75,005	17,762	900	93,667	6,890	10,221	19,241	36,352	130,019
16	10121	4000	PD - Patrol	CORPORAL	75,525	17,860	900	94,285	6,937	10,221	19,374	36,532	130,817

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Count	Org	Location	Department	Position	Direct Labor				Associated Payroll				TOTAL
					Reg	OT	Allow	Total	Tax	Health Ins	PERA	Total	
17	10121	4000	PD - Patrol	CORPORAL	82,389	19,484	900	102,773	7,258	23,107	21,134	51,499	154,272
18	10121	4000	PD - Patrol	CORPORAL	75,005	17,762	900	93,667	7,149	273	19,241	26,663	120,330
19	10121	4000	PD - Patrol	CORPORAL	74,277	17,565	900	92,742	7,099	273	19,053	26,425	119,167
20	10121	4000	PD - Patrol	CORPORAL	78,229	18,500	900	97,629	7,001	17,400	20,067	44,468	142,097
21	10121	4000	PD - Patrol	CORPORAL	78,853	18,647	900	98,400	7,241	10,233	20,227	37,701	136,101
22	10121	4000	PD - Patrol	CORPORAL	76,461	18,106	900	95,467	7,314	10,221	19,613	37,148	132,615
23	10121	4000	PD - Patrol	CORPORAL	78,437	18,549	900	97,886	7,465	273	20,120	27,858	125,744
24	10121	4000	PD - Patrol	CORPORAL	77,501	18,352	900	96,753	7,088	10,221	19,880	37,189	133,942
25	10121	4000	PD - Patrol	LIEUTENANT	96,512	10,023	900	107,435	7,969	10,221	21,861	40,051	147,486
26	10121	4000	PD - Patrol	LIEUTENANT	99,903	10,368	1,000	111,271	8,488	284	22,629	31,401	142,672
27	10121	4000	PD - Patrol	LIEUTENANT	98,655	10,239	1,000	109,894	8,385	284	22,346	31,015	140,909
28	10121	4000	PD - Patrol	PATROLMAN 1 UNCERTIFIED	56,909	13,481	900	71,290	5,184	10,221	14,599	30,004	101,294
29	10121	4000	PD - Patrol	PATROLMAN 1 UNCERTIFIED	61,069	14,465	900	76,434	5,578	10,221	15,665	31,464	107,898
30	10121	4000	PD - Patrol	PATROLMAN 1 UNCERTIFIED	55,661	13,186	900	69,747	4,704	23,118	14,278	42,100	111,847
31	10121	4000	PD - Patrol	PATROLMAN 1 UNCERTIFIED	55,661	13,186	900	69,747	5,066	10,221	14,278	29,565	99,312
32	10121	4000	PD - Patrol	PATROLMAN 1 UNCERTIFIED	55,661	13,186	900	69,747	5,347	23,118	14,278	42,743	112,490
33	10121	4000	PD - Patrol	PATROLMAN 1 UNCERTIFIED	55,661	13,186	900	69,747	5,347	23,118	14,278	42,743	112,490
34	10121	4000	PD - Patrol	PATROLMAN 1 UNCERTIFIED	55,661	13,186	900	69,747	5,347	23,118	14,278	42,743	112,490
35	10121	4000	PD - Patrol	PATROLMAN 1 UNCERTIFIED	55,661	13,186	900	69,747	5,347	23,118	14,278	42,743	112,490
36	10121	4000	PD - Patrol	PATROLMAN 1 UNCERTIFIED	55,661	13,186	900	69,747	5,347	23,118	14,278	42,743	112,490
37	10121	4000	PD - Patrol	PATROLMAN 1 UNCERTIFIED	55,661	13,186	900	69,747	5,347	23,118	14,278	42,743	112,490
38	10121	4000	PD - Patrol	PATROLMAN 2 CERTIFIED	62,629	14,810	900	78,339	5,971	273	16,065	22,309	100,648
39	10121	4000	PD - Patrol	PATROLMAN 2 CERTIFIED	63,877	15,105	900	79,882	6,090	273	16,386	22,749	102,631
40	10121	4000	PD - Patrol	PATROLMAN 2 CERTIFIED	64,709	15,302	900	80,911	5,611	23,118	16,599	45,328	126,239
41	10121	4000	PD - Patrol	PATROLMAN 2 CERTIFIED	62,629	14,810	900	78,339	5,723	10,221	16,065	32,009	110,348
42	10121	4000	PD - Patrol	PATROLMAN 2 SENIOR	75,692	17,909	900	94,501	7,241	273	19,416	26,930	121,431
43	10121	4000	PD - Patrol	PATROLMAN 2 SENIOR	73,757	17,446	900	92,103	6,430	23,118	18,920	48,468	140,571
44	10121	4000	PD - Patrol	PATROLMAN 2 SENIOR	72,093	17,073	900	90,066	6,615	10,233	18,493	35,341	125,407
45	10121	4000	PD - Patrol	PATROLMAN 2 SENIOR	70,845	16,778	900	88,523	6,477	10,233	18,174	34,884	123,407
46	10121	4000	PD - Patrol	PATROLMAN 2 SENIOR	72,239	17,087	900	90,226	6,442	17,400	18,531	42,373	132,599
47	10121	4000	PD - Patrol	PATROLMAN 2 SENIOR	70,845	16,778	900	88,523	6,783	10,221	18,174	35,178	123,701
48	10121	4000	PD - Patrol	PATROLMAN 2 SENIOR	69,597	16,482	900	86,979	5,980	23,118	17,852	46,950	133,929
49	10121	4000	PD - Patrol	PATROLMAN 2 SENIOR	73,341	17,348	900	91,589	6,573	17,400	18,814	42,787	134,376
50	10121	4000	PD - Patrol	PATROLMAN 2 SENIOR	70,845	16,758	900	88,503	6,749	284	18,174	25,207	113,710
51	10121	4000	PD - Patrol	SERGEANT	89,357	21,156	900	111,413	7,883	23,118	22,921	53,922	165,335
52	10121	4000	PD - Patrol	SERGEANT	86,944	20,566	900	108,410	8,270	273	22,303	30,846	139,256
53	10121	4000	PD - Patrol	SERGEANT	86,050	20,369	900	107,319	7,574	23,118	22,073	52,765	160,084
54	10121	4000	PD - Patrol	SERGEANT	89,004	21,058	900	110,962	7,793	23,118	22,832	53,743	164,705
55	10121	4000	PD - Patrol	SERGEANT	89,420	21,156	900	111,476	7,887	23,118	22,937	53,942	165,418
56	10121	4000	PD - Patrol	SERGEANT	86,944	20,566	900	108,410	7,687	23,107	22,303	53,097	161,507
57	10122	4000	PD - Detective/Criminal Inv	DETECTIVE	79,997	18,942	900	99,839	7,010	23,118	20,520	50,648	150,487
58	10122	4000	PD - Detective/Criminal Inv	DETECTIVE	74,672	17,663	900	93,235	6,700	17,388	19,155	43,243	136,478
59	10122	4000	PD - Detective/Criminal Inv	DETECTIVE	81,245	19,238	900	101,383	7,483	10,221	20,841	38,545	139,928
60	10122	4000	PD - Detective/Criminal Inv	DETECTIVE SENIOR	85,384	20,222	900	106,506	7,675	17,388	21,902	46,965	153,471
61	10122	4000	PD - Detective/Criminal Inv	DETECTIVE SENIOR	89,253	21,107	900	111,260	7,835	23,107	22,895	53,837	165,097

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Count	Org	Location	Department	Position	Direct Labor				Associated Payroll				TOTAL
					Reg	OT	Allow	Total	Tax	Health Ins	PERA	Total	
62	10122	4000	PD - Detective/Criminal Inv	DETECTIVE SENIOR	90,023	21,304	900	112,227	8,589	284	23,092	31,965	144,192
63	10122	4000	PD - Detective/Criminal Inv	DETECTIVE SENIOR	85,384	20,222	900	106,506	8,152	273	21,902	30,327	136,833
64	10122	4000	PD - Detective/Criminal Inv	DETECTIVE SENIOR	87,215	20,615	900	108,730	7,712	23,107	22,372	53,191	161,921
65	10122	4000	PD - Detective/Criminal Inv	EVIDENCE CLERK	60,508	6,286	900	67,694	4,650	17,400	9,562	31,612	99,306
66	10122	4000	PD - Detective/Criminal Inv	EVIDENCE TECHNICIAN	81,661	19,336	900	101,897	7,189	23,118	20,947	51,254	153,151
67	10122	4000	PD - Detective/Criminal Inv	LIEUTENANT	101,920	10,584	1,000	113,504	8,043	23,118	23,085	54,246	167,750
68	10122	4000	PD - Detective/Criminal Inv	SERGEANT	95,223	22,534	900	118,657	8,762	10,221	24,426	43,409	162,066
69	10122	4000	PD - Detective/Criminal Inv	SERGEANT	85,260	20,172	900	106,332	7,528	23,107	21,870	52,505	158,837
70	10123	4000	PD - Community Services	COMMUNITY SERVICE OFFICER	41,788	2,412	250	44,450	3,109	10,221	6,604	19,934	64,384
71	10123	4000	PD - Community Services	COMMUNITY SERVICE OFFICER	41,351	2,388	250	43,989	2,912	17,400	6,535	26,847	70,836
72	10123	4000	PD - Community Services	COMMUNITY SERVICE OFFICER	40,560	2,340	250	43,150	2,723	23,118	6,410	32,251	75,401
73	10123	4000	PD - Community Services	CORPORAL	77,709	18,401	900	97,010	6,815	23,107	19,934	49,856	146,866
74	10123	4000	PD - Community Services	CORPORAL	79,394	18,795	900	99,089	7,108	17,400	20,365	44,873	143,962
75	10123	4000	PD - Community Services	CORPORAL	84,365	19,976	900	105,241	8,061	10,221	21,641	39,923	145,164
76	10123	4000	PD - Community Services	CORPORAL	77,210	18,254	900	96,364	6,768	23,118	19,806	49,692	146,056
77	10123	4000	PD - Community Services	COURT BALIFF	80,101	18,942	900	99,943	7,137	17,400	20,547	45,084	145,027
78	10123	4000	PD - Community Services	LIEUTENANT	99,903	10,368	900	111,171	7,843	23,118	22,629	53,590	164,761
79	10123	4000	PD - Community Services	SERGEANT	92,706	21,944	900	115,550	8,261	23,118	23,781	55,160	170,710
80	10124	4000	PD - Animal Control	ANIMAL CONTROL OFFICER 1	40,893	4,256	900	46,049	3,534	23,118	6,462	33,114	79,163
81	10124	4000	PD - Animal Control	ANIMAL CONTROL OFFICER SENIOR	49,608	5,163	900	55,671	3,680	23,118	7,840	34,638	90,309
82	10124	4000	PD - Animal Control	ANIMAL CONTROL SUPERVISOR	65,208	6,783	900	72,891	5,240	10,221	10,305	25,766	98,657
83	10125	4000	PD - Communications	TELECOMMUNICATOR 1	48,402	5,592	900	54,894	4,210	10,221	7,649	22,080	76,974
84	10125	4000	PD - Communications	TELECOMMUNICATOR 1	48,402	5,592	900	54,894	4,210	23,118	7,649	34,977	89,871
85	10125	4000	PD - Communications	TELECOMMUNICATOR 1	48,402	5,592	900	54,894	4,210	23,118	7,649	34,977	89,871
86	10125	4000	PD - Communications	TELECOMMUNICATOR 2	54,434	6,288	900	61,622	4,725	10,221	8,602	23,548	85,170
87	10125	4000	PD - Communications	TELECOMMUNICATOR 2	54,434	6,288	900	61,622	4,725	10,221	8,602	23,548	85,170
88	10125	4000	PD - Communications	TELECOMMUNICATOR 2	54,434	6,288	900	61,622	4,718	284	8,602	13,604	75,226
89	10125	4000	PD - Communications	TELECOMMUNICATOR SENIOR	64,189	7,416	900	72,505	5,296	10,233	10,143	25,672	98,177
90	10125	4000	PD - Communications	TELECOMMUNICATOR SENIOR	64,647	7,464	900	73,011	5,336	10,221	10,215	25,772	98,783
91	10125	4000	PD - Communications	TELECOMMUNICATOR SENIOR	62,359	7,200	900	70,459	4,811	23,118	9,854	37,783	108,242
92	10125	4000	PD - Communications	TELECOMMUNICATOR SENIOR	67,829	7,824	900	76,553	5,482	10,221	10,718	26,421	102,974
93	10125	4000	PD - Communications	TELECOMMUNICATOR SENIOR	63,773	7,368	900	72,041	5,262	10,233	10,078	25,573	97,614
94	10125	4000	PD - Communications	TELECOMMUNICATOR SENIOR	62,317	7,200	900	70,417	5,038	10,221	9,848	25,107	95,524
95	10125	4000	PD - Communications	TELECOMMUNICATOR SENIOR	62,983	7,272	900	71,155	5,162	10,221	9,953	25,336	96,491
96	10125	4000	PD - Communications	TELECOMMUNICATOR SENIOR	63,607	7,344	900	71,851	5,186	10,221	10,052	25,459	97,310
97	10125	4000	PD - Communications	TELECOMMUNICATOR SENIOR	65,687	7,584	900	74,171	5,380	10,233	10,380	25,993	100,164
98	10125	4000	PD - Communications	TELECOMMUNICATOR SUPERVISOR	69,972	8,064	900	78,936	5,606	17,400	11,057	34,063	112,999
99	10125	4000	PD - Communications	TELECOMMUNICATOR SUPERVISOR	76,212	8,784	900	85,896	6,296	10,221	12,043	28,560	114,456
100	10125	4000	PD - Communications	TELECOMMUNICATOR SUPERVISOR	70,637	8,160	900	79,697	6,046	273	11,161	17,480	97,177
101	10125	4000	PD - Communications	TELECOMMUNICATOR SUPERVISOR	67,476	7,776	900	76,152	5,837	23,118	10,663	39,618	115,770
102	10126	4000	PD - Traffic	CORPORAL	82,597	19,533	900	103,030	7,304	23,118	21,187	51,609	154,639
103	10126	4000	PD - Traffic	CORPORAL	76,253	18,057	900	95,210	7,014	10,233	19,560	36,807	132,017
104	10126	4000	PD - Traffic	CORPORAL	80,413	19,041	900	100,354	7,427	10,221	20,628	38,276	138,630
105	10127	4000	PD - Professional Standards	CAPTAIN	107,432	-	8,200	115,632	8,206	23,118	24,334	55,658	171,290
106	10127	4000	PD - Professional Standards	LIEUTENANT	99,570	10,347	900	110,817	8,028	17,400	22,554	47,982	158,799

City of Carlsbad
 Position Control
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Count	Org	Location	Department	Position	Direct Labor				Associated Payroll				TOTAL
					Reg	OT	Allow	Total	Tax	Health Ins	PERA	Total	
107	10127	4000	PD - Professional Standards	SERGEANT	94,349	22,337	900	117,586	8,721	10,233	24,202	43,156	160,742
108	10128	4000	PD - Records	RECORDS CLERK 1	38,148	659	250	39,057	2,999	23,118	6,028	32,145	71,202
109	10128	4000	PD - Records	RECORDS CLERK 2	42,890	742	250	43,882	2,863	17,400	6,778	27,041	70,923
110	10128	4000	PD - Records	RECORDS CLERK 2	42,890	742	250	43,882	3,086	10,233	6,778	20,097	63,979
111	10128	4000	PD - Records	RECORDS CLERK 3	48,631	843	250	49,724	3,143	23,118	7,684	33,945	83,669
112	10128	4000	PD - Records	RECORDS CLERK 3	50,836	879	250	51,965	3,502	17,400	8,034	28,936	80,901
113	10128	4000	PD - Records	RECORDS CLERK SUPERVISOR	57,866	1,001	250	59,117	4,246	10,221	9,145	23,612	82,729
					8,092,893	1,400,812	114,600	9,608,305	701,168	1,619,239	1,824,663	4,145,070	13,753,375
1	10130	5000	Fire - Admin	ASSISTANT FIRE CHIEF	99,695	-	1,000	100,695	7,067	23,118	27,518	57,703	158,398
2	10130	5000	Fire - Admin	ASSISTANT FIRE CHIEF	96,783	-	1,000	97,783	7,491	23,118	24,584	55,193	152,976
3	10130	5000	Fire - Admin	DIRECTOR - FIRE CHIEF	137,509	-	7,950	145,459	10,545	23,250	34,928	68,723	214,182
4	10130	5000	Fire - Admin	EMS DIVISION CHIEF	88,192	31,800	1,000	120,992	8,677	23,118	22,402	54,197	175,189
5	10130	5000	Fire - Admin	EXECUTIVE SECRETARY	59,364	857	250	60,471	4,376	10,233	7,600	22,209	82,680
6	10130	5000	Fire - Admin	FIRE MARSHALL	86,112	2,733	250	89,095	6,826	23,118	21,873	51,817	140,912
7	10130	5000	Fire - Admin	SECRETARY	50,357	-	250	50,607	3,882	23,118	6,447	33,447	84,054
8	10130	5000	Fire - Admin	STAFF DEVELOPMENT OFFICER	86,112	31,050	250	117,412	8,993	23,118	21,873	53,984	171,396
9	10133	5000	Fire - Suppression	BATTALION CHIEF/EMT-P	110,716	34,122	900	145,738	10,876	10,221	30,558	51,655	197,393
10	10133	5000	Fire - Suppression	BATTALION CHIEF/EMT-P	108,380	33,402	900	142,682	10,291	23,118	29,914	63,323	206,005
11	10133	5000	Fire - Suppression	BATTALION CHIEF/EMT-P	107,290	33,066	900	141,256	10,106	23,118	29,614	62,838	204,094
12	10133	5000	Fire - Suppression	ENGINEER/EMT-I	78,364	24,150	900	103,414	7,357	17,400	21,631	46,388	149,802
13	10133	5000	Fire - Suppression	ENGINEER/EMT-I	71,124	21,924	900	93,948	6,726	17,400	19,632	43,758	137,706
14	10133	5000	Fire - Suppression	ENGINEER/EMT-I	77,196	23,790	900	101,886	7,116	23,118	21,307	51,541	153,427
15	10133	5000	Fire - Suppression	ENGINEER/EMT-I	72,977	22,494	900	96,371	6,794	23,118	20,143	50,055	146,426
16	10133	5000	Fire - Suppression	ENGINEER/EMT-I	76,248	23,502	900	100,650	7,190	17,400	21,046	45,636	146,286
17	10133	5000	Fire - Suppression	ENGINEER/EMT-I	72,292	22,284	900	95,476	6,700	23,118	19,954	49,772	145,248
18	10133	5000	Fire - Suppression	ENGINEER/EMT-I	74,395	22,932	900	98,227	6,874	23,118	20,534	50,526	148,753
19	10133	5000	Fire - Suppression	ENGINEER/EMT-I	71,809	22,134	900	94,843	7,222	23,118	19,821	50,161	145,004
20	10133	5000	Fire - Suppression	ENGINEER/EMT-I	74,145	22,854	900	97,899	7,500	23,107	20,466	51,073	148,972
21	10133	5000	Fire - Suppression	ENGINEER/EMT-I	71,809	22,134	900	94,843	6,677	23,118	19,821	49,616	144,459
22	10133	5000	Fire - Suppression	ENGINEER/EMT-I	77,607	23,922	900	102,429	7,189	23,118	21,421	51,728	154,157
23	10133	5000	Fire - Suppression	ENGINEER/EMT-P	77,069	23,754	900	101,723	7,162	23,107	21,272	51,541	153,264
24	10133	5000	Fire - Suppression	ENGINEER/EMT-P	80,383	24,774	900	106,057	8,098	17,400	22,187	47,685	153,742
25	10133	5000	Fire - Suppression	ENGINEER/EMT-P	80,704	24,876	900	106,480	8,156	273	22,276	30,705	137,185
26	10133	5000	Fire - Suppression	ENGINEER/EMT-P	81,318	25,062	900	107,280	8,193	23,118	22,445	53,756	161,036
27	10133	5000	Fire - Suppression	ENGINEER/EMT-P	74,966	23,106	900	98,972	7,583	23,107	20,693	51,383	150,355
28	10133	5000	Fire - Suppression	ENGINEER/EMT-P	74,222	22,878	900	98,000	7,507	23,118	20,486	51,111	149,111
29	10133	5000	Fire - Suppression	ENGINEER/EMT-P	79,858	24,612	900	105,370	8,072	17,400	22,042	47,514	152,884
30	10133	5000	Fire - Suppression	FIREFIGHTER ROOKIE/EMT-B	59,181	18,240	900	78,321	5,705	10,221	16,336	32,262	110,583
31	10133	5000	Fire - Suppression	FIREFIGHTER ROOKIE/EMT-B	59,181	18,240	900	78,321	5,413	23,118	16,336	44,867	123,188
32	10133	5000	Fire - Suppression	FIREFIGHTER ROOKIE/EMT-B	53,866	16,602	900	71,368	5,210	10,233	14,869	30,312	101,680
33	10133	5000	Fire - Suppression	FIREFIGHTER ROOKIE/EMT-B	58,013	17,880	900	76,793	5,859	273	16,013	22,145	98,938
34	10133	5000	Fire - Suppression	FIREFIGHTER ROOKIE/EMT-B	55,969	17,250	900	74,119	5,400	10,221	15,449	31,070	105,189
35	10133	5000	Fire - Suppression	FIREFIGHTER ROOKIE/EMT-B	53,866	16,602	900	71,368	5,027	17,400	14,869	37,296	108,664
36	10133	5000	Fire - Suppression	FIREFIGHTER ROOKIE/EMT-B	53,866	16,602	900	71,368	5,464	273	14,869	20,606	91,974

City of Carlsbad
 Position Control
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Count	Org	Location	Department	Position	Direct Labor				Associated Payroll				TOTAL
					Reg	OT	Allow	Total	Tax	Health Ins	PERA	Total	
37	10133	5000	Fire - Suppression	FIREFIGHTER ROOKIE/EMT-B	53,866	16,602	900	71,368	5,443	273	14,869	20,585	91,953
38	10133	5000	Fire - Suppression	FIREFIGHTER ROOKIE/EMT-B	55,034	16,962	900	72,896	5,306	10,221	15,190	30,717	103,613
39	10133	5000	Fire - Suppression	FIREFIGHTER ROOKIE/EMT-B	53,866	16,602	900	71,368	5,470	23,118	14,869	43,457	114,825
40	10133	5000	Fire - Suppression	FIREFIGHTER ROOKIE/EMT-I	62,976	19,410	900	83,286	6,382	10,221	17,383	33,986	117,272
41	10133	5000	Fire - Suppression	FIREFIGHTER ROOKIE/EMT-I	59,997	18,492	900	79,389	6,085	10,221	16,561	32,867	112,256
42	10133	5000	Fire - Suppression	FIREFIGHTER/EMT-I	68,361	21,072	900	90,333	6,635	10,221	18,868	35,724	126,057
43	10133	5000	Fire - Suppression	FIREFIGHTER/EMT-I	71,041	21,894	900	93,835	6,929	10,221	19,609	36,759	130,594
44	10133	5000	Fire - Suppression	FIREFIGHTER/EMT-I	71,340	21,990	900	94,230	6,630	23,118	19,691	49,439	143,669
45	10133	5000	Fire - Suppression	FIREFIGHTER/EMT-I	73,676	22,710	900	97,286	7,151	10,221	20,335	37,707	134,993
46	10133	5000	Fire - Suppression	FIREFIGHTER/EMT-I	68,361	21,072	900	90,333	6,278	23,118	18,868	48,264	138,597
47	10133	5000	Fire - Suppression	FIREFIGHTER/EMT-I	70,214	21,642	900	92,756	7,106	23,118	19,380	49,604	142,360
48	10133	5000	Fire - Suppression	FIREFIGHTER/EMT-I	67,193	20,712	900	88,805	6,805	23,118	18,547	48,470	137,275
49	10133	5000	Fire - Suppression	FIREFIGHTER/EMT-I	69,296	21,360	900	91,556	6,729	10,221	19,127	36,077	127,633
50	10133	5000	Fire - Suppression	FIREFIGHTER/EMT-P	70,201	21,636	900	92,737	6,805	10,221	19,377	36,403	129,140
51	10133	5000	Fire - Suppression	LIEUTENANT/EMT-I	93,184	28,722	900	122,806	8,816	23,118	25,721	57,655	180,461
52	10133	5000	Fire - Suppression	LIEUTENANT/EMT-I	90,573	27,918	900	119,391	9,112	23,118	25,000	57,230	176,621
53	10133	5000	Fire - Suppression	LIEUTENANT/EMT-I	94,941	29,262	900	125,103	8,951	23,118	26,205	58,274	183,377
54	10133	5000	Fire - Suppression	LIEUTENANT/EMT-I	95,876	29,550	900	126,326	9,085	23,118	26,463	58,666	184,992
55	10133	5000	Fire - Suppression	LIEUTENANT/EMT-I	94,666	29,178	900	124,744	8,909	23,118	26,129	58,156	182,900
56	10133	5000	Fire - Suppression	LIEUTENANT/EMT-I	94,077	28,998	900	123,975	9,461	273	25,966	35,700	159,675
57	10133	5000	Fire - Suppression	LIEUTENANT/EMT-I	100,256	30,900	900	132,056	10,003	23,118	27,672	60,793	192,849
58	10133	5000	Fire - Suppression	LIEUTENANT/EMT-I	93,498	28,818	900	123,216	8,799	23,118	25,806	57,723	180,939
59	10133	5000	Fire - Suppression	LIEUTENANT/EMT-I	93,773	28,902	900	123,575	9,424	23,118	25,883	58,425	182,000
60	10133	5000	Fire - Suppression	LIEUTENANT/EMT-I	90,573	27,918	900	119,391	9,104	23,107	25,000	57,211	176,602
61	10133	5000	Fire - Suppression	LIEUTENANT/EMT-I	92,330	28,458	900	121,688	8,690	23,118	25,485	57,293	178,981
62	10133	5000	Fire - Suppression	LIEUTENANT/EMT-P	99,974	30,816	900	131,690	9,455	23,118	27,595	60,168	191,858
63	10133	5000	Fire - Suppression	LIEUTENANT/EMT-P	101,137	31,170	900	133,207	10,155	23,118	27,916	61,189	194,396
64	10133	5000	Fire - Suppression	LIEUTENANT/EMT-P	97,883	30,168	900	128,951	9,841	10,221	27,018	47,080	176,031
65	10133	5000	Fire - Suppression	LIEUTENANT/EMT-P	97,234	29,910	900	128,044	9,153	23,118	26,838	59,109	187,153
66	10133	5000	Fire - Suppression	LIEUTENANT/EMT-P	100,505	30,978	900	132,383	10,138	10,221	27,741	48,100	180,483
67	10133	5000	Fire - Suppression	LIEUTENANT/EMT-P	96,470	29,736	900	127,106	9,089	23,118	26,627	58,834	185,940
68	10133	5000	Fire - Suppression	LIEUTENANT/EMT-P	101,662	31,332	900	133,894	9,721	17,400	28,060	55,181	189,075
69	10134	5000	Fire - PFA	FOREMAN JOURNEYMAN	73,778	-	2,928	76,706	5,364	17,388	9,444	32,196	108,902
70	10134	5000	Fire - PFA	MASTER MECHANIC	66,456	1,438	2,928	70,822	5,359	284	8,508	14,151	84,973
71	10134	5000	Fire - PFA	MASTER MECHANIC	63,316	1,370	2,678	67,364	4,530	23,118	8,105	35,753	103,117
72	10134	5000	Fire - PFA	PFA MAINTENANCE SUPERVISOR	78,791	-	1,000	79,791	5,635	17,400	10,086	33,121	112,912
					5,717,313	1,527,326	75,484	7,320,123	537,872	1,282,620	1,509,171	3,329,663	10,649,786
1	10140	1250	Community Development	DIRECTOR OF COMM DEVELOPMENT	122,136	-	8,200	130,336	9,981	23,118	15,634	48,733	179,069
2	10140	1250	Community Development	DIRECTOR OF MUNICIPAL SERVICES	127,518	-	8,200	135,718	10,293	389	16,323	27,005	162,723
3	10140	1250	Community Development	EXECUTIVE SECRETARY	61,444	-	250	61,694	4,470	10,221	7,865	22,556	84,250
					311,098	-	16,650	327,748	24,744	33,728	39,822	98,294	426,042
1	10141	8000	Library	ASSISTANT LIBRARY DIRECTOR	76,149	-	-	76,149	5,720	284	9,749	15,753	91,902
2	10141	8000	Library	BPA STUDENT	9,360	-	-	9,360	727	-	-	727	10,087

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Count	Org	Location	Department	Position	Direct Labor				Associated Payroll				TOTAL
					Reg	OT	Allow	Total	Tax	Health Ins	PERA	Total	
3	10141	8000	Library	INFORMATION LIBRARIAN PT	17,956	-	-	17,956	1,385	-	-	1,385	19,341
4	10141	8000	Library	INFORMATION LIBRARIAN PT	17,956	-	-	17,956	1,385	-	-	1,385	19,341
5	10141	8000	Library	LIBRARIAN	60,736	-	250	60,986	4,415	10,221	7,775	22,411	83,397
6	10141	8000	Library	LIBRARIAN	64,896	-	250	65,146	4,682	10,221	8,307	23,210	88,356
7	10141	8000	Library	LIBRARY CLERK	34,695	-	858	35,553	2,450	10,221	4,442	17,113	52,666
8	10141	8000	Library	LIBRARY CLERK	43,202	-	1,108	44,310	3,394	273	5,530	9,197	53,507
9	10141	8000	Library	LIBRARY CLERK	50,461	-	1,108	51,569	3,696	10,221	6,460	20,377	71,946
10	10141	8000	Library	LIBRARY DIRECTOR	98,426	-	1,000	99,426	7,174	17,388	12,599	37,161	136,587
11	10141	8000	Library	LIBRARY PAGE PART-TIME	10,920	-	-	10,920	847	-	-	847	11,767
12	10141	8000	Library	LIBRARY PAGE PART-TIME	10,920	-	-	10,920	847	-	-	847	11,767
13	10141	8000	Library	LIBRARY PAGE PART-TIME	10,920	-	-	10,920	847	-	-	847	11,767
14	10141	8000	Library	LIBRARY PAGE PART-TIME	10,920	-	-	10,920	847	-	-	847	11,767
15	10141	8000	Library	LIBRARY PAGE PART-TIME	11,700	-	-	11,700	906	-	-	906	12,606
					529,217	-	4,574	533,791	39,322	58,829	54,862	153,013	686,804
1	10142	8300	Museum	MUSEUM ATTENDANT PT	25,090	-	125	25,215	1,950	-	3,212	5,162	30,377
2	10142	8300	Museum	MUSEUM ATTENDANT PT	26,390	-	125	26,515	2,030	-	3,379	5,409	31,924
3	10142	8300	Museum	MUSEUM ASSISTANT DIRECTOR	57,554	-	250	57,804	4,432	23,118	7,368	34,918	92,722
4	10142	8300	Museum	MUSEUM DIRECTOR	89,066	-	1,000	90,066	6,287	23,118	11,401	40,806	130,872
					198,100	-	1,500	199,600	14,699	46,236	25,360	86,295	285,895
1	10144	7100	Airport	AIRPORT MANAGER	83,408	-	1,000	84,408	6,024	17,388	10,677	34,089	118,497
2	10144	7100	Airport	AIRPORT OPERATION SPECIALIST	44,221	6,378	1,378	51,977	3,980	273	5,661	9,914	61,891
3	10144	7100	Airport	AIRPORT OPERATION SPECIALIST	44,221	6,378	1,378	51,977	3,987	23,118	5,661	32,766	84,743
4	10144	7100	Airport	FOREMAN	65,812	9,492	1,628	76,932	5,889	284	8,425	14,598	91,530
					237,662	22,248	5,384	265,294	19,880	41,063	30,424	91,367	356,661
1	10145	2100	Riverwalk Recreation	REC CENTER ASSISTANT MANAGER	46,717	-	250	46,967	3,540	273	5,981	9,794	56,761
2	10145	2100	Riverwalk Recreation	REC CENTER ATTENDANT	43,472	-	250	43,722	3,348	284	5,566	9,198	52,920
3	10145	2100	Riverwalk Recreation	REC CENTER ATTENDANT	42,204	-	250	42,454	3,258	284	5,403	8,945	51,399
4	10145	2100	Riverwalk Recreation	REC CENTER ATTENDANT	42,204	-	250	42,454	2,973	10,221	5,403	18,597	61,051
5	10145	2100	Riverwalk Recreation	REC CENTER ATTENDANT	42,204	-	250	42,454	3,226	273	5,403	8,902	51,356
6	10145	2100	Riverwalk Recreation	REC CENTER ATTENDANT ON-CALL	15,366	-	-	15,366	1,186	-	-	1,186	16,552
7	10145	2100	Riverwalk Recreation	REC CENTER ATTENDANT ON-CALL	16,926	-	-	16,926	1,306	-	-	1,306	18,232
8	10145	2100	Riverwalk Recreation	REC CENTER ATTENDANT ON-CALL	15,366	-	-	15,366	1,186	-	-	1,186	16,552
9	10145	2100	Riverwalk Recreation	REC CENTER ATTENDANT ON-CALL	15,366	-	-	15,366	1,186	-	-	1,186	16,552
10	10145	2100	Riverwalk Recreation	REC CENTER ATTENDANT ON-CALL	15,366	-	-	15,366	1,186	-	-	1,186	16,552
11	10145	2100	Riverwalk Recreation	REC CENTER ATTENDANT ON-CALL	15,366	-	-	15,366	1,186	-	-	1,186	16,552
12	10145	2100	Riverwalk Recreation	REC CENTER ATTENDANT ON-CALL	15,366	-	-	15,366	1,186	-	-	1,186	16,552
13	10145	2100	Riverwalk Recreation	REC CENTER ATTENDANT ON-CALL	15,366	-	-	15,366	1,186	-	-	1,186	16,552
14	10145	2100	Riverwalk Recreation	REC CENTER ATTENDANT SEASONAL	5,040	-	-	5,040	397	-	-	397	5,437
15	10145	2100	Riverwalk Recreation	REC CENTER ATTENDANT SEASONAL	5,040	-	-	5,040	397	-	-	397	5,437
16	10145	2100	Riverwalk Recreation	REC CENTER ATTENDANT SEASONAL	5,040	-	-	5,040	397	-	-	397	5,437
17	10145	2100	Riverwalk Recreation	REC CENTER ATTENDANT SEASONAL	5,040	-	-	5,040	397	-	-	397	5,437
18	10145	2100	Riverwalk Recreation	RECREATION CENTER MANAGER	75,172	-	1,000	76,172	5,831	273	9,623	15,727	91,899

City of Carlsbad
 Position Control
 FY24- Interim Budget

Count	Org	Location	Department	Position	Direct Labor				Associated Payroll				TOTAL
					Reg	OT	Allow	Total	Tax	Health Ins	PERA	Total	
					436,621	-	2,250	438,871	33,372	11,608	37,379	82,359	521,230
1	10146	6800	Golf	CARETAKER	52,333	1,887	1,628	55,848	3,751	9,622	6,699	20,072	75,920
2	10146	6800	Golf	CARETAKER	53,394	1,926	1,628	56,948	4,361	273	6,835	11,469	68,417
3	10146	6800	Golf	CARETAKER	41,871	1,510	1,378	44,759	3,174	10,221	5,360	18,755	63,514
4	10146	6800	Golf	CARETAKER	41,871	1,510	1,378	44,759	3,434	23,118	5,360	31,912	76,671
5	10146	6800	Golf	FOREMAN	62,400	2,250	1,628	66,278	5,054	273	7,988	13,315	79,593
6	10146	6800	Golf	IRRIGATION MAINTENANCE	55,266	1,993	1,628	58,887	4,515	273	7,075	11,863	70,750
7	10146	6800	Golf	PRO SHOP ATTENDANT	19,783	-	250	20,033	1,537	273	2,533	4,343	24,376
8	10146	6800	Golf	PRO SHOP ATTENDANT	46,364	-	250	46,614	3,570	273	5,936	9,779	56,393
9	10146	6800	Golf	PRO SHOP ATTENDANT	42,204	-	250	42,454	2,998	10,221	5,403	18,622	61,076
10	10146	6800	Golf	PRO SHOP ATTENDANT P/T	20,838	-	-	20,838	1,605	-	-	1,605	22,443
11	10146	6800	Golf	PRO SHOP ATTENDANT P/T	20,838	-	-	20,838	1,605	-	-	1,605	22,443
12	10146	6800	Golf	PRO SHOP ATTENDANT P/T	20,838	-	-	20,838	1,605	-	-	1,605	22,443
13	10146	6800	Golf	SEASONAL LABORER	14,560	-	-	14,560	1,125	-	-	1,125	15,685
14	10146	6800	Golf	SEASONAL LABORER	14,560	-	-	14,560	1,125	-	-	1,125	15,685
15	10146	6800	Golf	SEASONAL LABORER	14,560	-	-	14,560	1,125	-	-	1,125	15,685
16	10146	6800	Golf	SEASONAL LABORER	14,560	-	-	14,560	1,125	-	-	1,125	15,685
17	10146	6800	Golf	SP & REC AST COORDINATOR	57,575	-	250	57,825	4,154	10,221	7,371	21,746	79,571
18	10146	6800	Golf	SUPERINTENDENT	89,420	2,150	1,027	92,597	6,651	17,388	11,447	35,486	128,083
19	10146	6800	Golf	SUPERINTENDENT	84,719	2,037	1,027	87,783	6,137	23,118	10,845	40,100	127,883
					767,954	15,263	12,322	795,539	58,651	105,274	82,852	246,777	1,042,316
1	10147	7500	Water Park	HEAD LIFEGUARD	8,629	2,102	-	10,731	832	-	-	832	11,563
2	10147	7500	Water Park	HEAD LIFEGUARD	8,629	2,102	-	10,731	832	-	-	832	11,563
3	10147	7500	Water Park	LIFEGUARD	7,752	1,889	-	9,641	748	-	-	748	10,389
4	10147	7500	Water Park	LIFEGUARD	7,752	1,889	-	9,641	748	-	-	748	10,389
5	10147	7500	Water Park	LIFEGUARD	7,752	1,889	-	9,641	748	-	-	748	10,389
6	10147	7500	Water Park	LIFEGUARD	7,752	1,889	-	9,641	748	-	-	748	10,389
7	10147	7500	Water Park	LIFEGUARD	7,752	1,889	-	9,641	748	-	-	748	10,389
8	10147	7500	Water Park	LIFEGUARD	7,752	1,889	-	9,641	748	-	-	748	10,389
9	10147	7500	Water Park	LIFEGUARD	7,752	1,889	-	9,641	748	-	-	748	10,389
10	10147	7500	Water Park	LIFEGUARD	7,752	1,889	-	9,641	748	-	-	748	10,389
11	10147	7500	Water Park	LIFEGUARD	7,752	1,889	-	9,641	748	-	-	748	10,389
12	10147	7500	Water Park	LIFEGUARD	7,752	1,889	-	9,641	748	-	-	748	10,389
13	10147	7500	Water Park	LIFEGUARD	7,752	1,889	-	9,641	748	-	-	748	10,389
14	10147	7500	Water Park	LIFEGUARD	7,752	1,889	-	9,641	748	-	-	748	10,389
15	10147	7500	Water Park	LIFEGUARD	7,752	1,889	-	9,641	748	-	-	748	10,389
16	10147	7500	Water Park	LIFEGUARD	7,752	1,889	-	9,641	748	-	-	748	10,389
17	10147	7500	Water Park	LIFEGUARD	7,752	1,889	-	9,641	748	-	-	748	10,389
18	10147	7500	Water Park	LIFEGUARD	7,752	1,889	-	9,641	748	-	-	748	10,389
19	10147	7500	Water Park	LIFEGUARD	7,752	1,889	-	9,641	748	-	-	748	10,389
20	10147	7500	Water Park	LIFEGUARD	7,752	1,889	-	9,641	748	-	-	748	10,389
21	10147	7500	Water Park	LIFEGUARD	7,752	1,889	-	9,641	748	-	-	748	10,389
22	10147	7500	Water Park	LIFEGUARD	7,752	1,889	-	9,641	748	-	-	748	10,389

City of Carlsbad
 Position Control
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Count	Org	Location	Department	Position	Direct Labor				Associated Payroll				TOTAL
					Reg	OT	Allow	Total	Tax	Health Ins	PERA	Total	
23	10147	7500	Water Park	LIFEGUARD	7,752	1,889	-	9,641	748	-	-	748	10,389
24	10147	7500	Water Park	LIFEGUARD	7,752	1,889	-	9,641	748	-	-	748	10,389
25	10147	7500	Water Park	LIFEGUARD	7,752	1,889	-	9,641	748	-	-	748	10,389
26	10147	7500	Water Park	REC ATTENDANT	7,752	540	-	8,292	646	-	-	646	8,938
27	10147	7500	Water Park	REC ATTENDANT	7,752	540	-	8,292	646	-	-	646	8,938
28	10147	7500	Water Park	REC ATTENDANT	7,752	540	-	8,292	646	-	-	646	8,938
29	10147	7500	Water Park	WATER PARK ASSISTANT MANAGER	22,683	-	-	22,683	1,746	-	-	1,746	24,429
30	10147	7500	Water Park	WATER PARK MANAGER	76,440	-	1,000	77,440	5,675	10,221	9,785	25,681	103,121
					317,933	49,271	1,000	368,204	28,227	10,221	9,785	48,233	416,437
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1	10150	1290	Sr. Rec - Alejandro Ruiz	REC CENTER ASSISTANT MANAGER	46,260	-	250	46,510	3,309	10,221	5,922	19,452	65,962
2	10150	1290	Sr. Rec - Alejandro Ruiz	REC CENTER ATTENDANT PT	21,102	-	250	21,352	1,644	-	-	1,644	22,996
3	10150	1290	Sr. Rec - Alejandro Ruiz	RECREATION CENTER MANAGER	74,444	-	1,000	75,444	5,455	10,221	9,529	25,205	100,649
4	10150	1290	Sr. Rec - Alejandro Ruiz	VOLUNTEER COORDINATOR	21,122	-	-	21,122	1,627	-	-	1,627	22,749
5	10150	1290	Sr. Rec - Alejandro Ruiz	VOLUNTEER COORDINATOR	43,327	-	-	43,327	3,326	-	-	3,326	46,653
					206,255	-	1,500	207,755	15,361	20,442	15,451	51,254	259,009
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1	10149	1300	Sr. Rec - North Mesa	REC CENTER ASSISTANT MANAGER	45,365	-	250	45,615	3,413	273	5,808	9,494	55,109
2	10149	1300	Sr. Rec - North Mesa	REC CENTER ATTENDANT PT	21,102	-	-	21,102	1,626	-	-	1,626	22,728
3	10149	1300	Sr. Rec - North Mesa	REC CENTER ATTENDANT PT	21,102	-	-	21,102	1,626	-	-	1,626	22,728
4	10149	1300	Sr. Rec - North Mesa	RECREATION CENTER MANAGER	77,876	-	1,000	78,876	5,729	10,221	9,969	25,919	104,795
					165,445	-	1,250	166,695	12,394	10,494	15,777	38,665	205,360
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1	10151	7200	Facility Maintenance	CUSTODIAN	42,640	3,075	2,148	47,863	3,411	10,233	5,459	19,103	66,966
2	10151	7200	Facility Maintenance	CUSTODIAN	38,376	2,768	1,898	43,042	3,043	10,221	4,913	18,177	61,219
3	10151	7200	Facility Maintenance	CUSTODIAN	42,640	3,075	2,148	47,863	3,394	10,233	5,459	19,086	66,949
4	10151	7200	Facility Maintenance	CUSTODIAN	38,376	2,768	1,378	42,522	2,800	17,400	4,913	25,113	67,635
5	10151	7200	Facility Maintenance	CUSTODIAN	42,640	3,075	2,148	47,863	3,375	10,233	5,459	19,067	66,930
6	10151	7200	Facility Maintenance	FACILITY MAINTENANCE	55,432	3,998	2,148	61,578	4,650	284	7,096	12,030	73,608
7	10151	7200	Facility Maintenance	FACILITY MAINTENANCE	55,432	3,998	2,148	61,578	4,208	17,388	7,096	28,692	90,270
8	10151	7200	Facility Maintenance	FACILITY MAINTENANCE	55,432	3,998	2,148	61,578	4,418	10,221	7,096	21,735	83,313
9	10151	7200	Facility Maintenance	FACILITY MAINTENANCE	55,952	4,035	2,148	62,135	4,478	10,221	7,163	21,862	83,997
10	10151	7200	Facility Maintenance	FACILITY MAINTENANCE	55,952	4,035	2,148	62,135	4,241	17,400	7,163	28,804	90,939
11	10151	7200	Facility Maintenance	FACILITY MAINTENANCE	49,380	3,561	2,148	55,089	3,964	10,233	6,321	20,518	75,607
12	10151	7200	Facility Maintenance	FACILITY MAINTENANCE	55,432	3,998	2,148	61,578	4,254	17,400	7,096	28,750	90,328
13	10151	7200	Facility Maintenance	FOREMAN	63,648	4,590	2,148	70,386	4,806	23,118	8,147	36,071	106,457
14	10151	7200	Facility Maintenance	PLUMBER	80,538	5,808	2,175	88,521	6,240	17,400	10,310	33,950	122,471
15	10151	7200	Facility Maintenance	SUPERINTENDENT	90,938	2,186	1,027	94,151	6,866	10,233	11,641	28,740	122,891
					822,808	54,968	30,106	907,882	64,148	192,218	105,332	361,698	1,269,580
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1	10152	6000	Street	CARETAKER	53,394	1,926	1,628	56,948	3,887	17,400	6,835	28,122	85,070
2	10152	6000	Street	DEPUTY DIRECTOR OF PUBLIC WORK	108,680	-	8,200	116,880	8,952	23,118	13,912	45,982	162,862
3	10152	6000	Street	DIRECTOR OF PUBLIC WORKS	134,644	-	8,200	142,844	10,380	17,527	17,235	45,142	187,986
4	10152	6000	Street	EXECUTIVE SECRETARY	60,154	-	250	60,404	4,563	284	7,701	12,548	72,952
5	10152	6000	Street	FOREMAN	63,440	2,288	1,628	67,356	5,157	273	8,121	13,551	80,907

City of Carlsbad
 Position Control
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Count	Org	Location	Department	Position	Direct Labor				Associated Payroll				TOTAL
					Reg	OT	Allow	Total	Tax	Health Ins	PERA	Total	
6	10152	6000	Street	FOREMAN	61,797	2,229	1,378	65,404	5,014	23,118	7,911	36,043	101,447
7	10152	6000	Street	FOREMAN	61,797	2,229	1,378	65,404	5,014	23,118	7,911	36,043	101,447
8	10152	6000	Street	HEAVY EQUIPMENT OPERATOR 1	58,511	2,110	1,628	62,249	4,513	10,221	7,491	22,225	84,474
9	10152	6000	Street	HEAVY EQUIPMENT OPERATOR 1	59,634	2,151	1,628	63,413	4,581	10,221	7,634	22,436	85,849
10	10152	6000	Street	HEAVY EQUIPMENT OPERATOR 1	44,221	1,595	1,378	47,194	3,622	23,118	5,661	32,401	79,595
11	10152	6000	Street	HEAVY EQUIPMENT OPERATOR 1	44,221	1,595	1,378	47,194	3,622	23,118	5,661	32,401	79,595
12	10152	6000	Street	HEAVY EQUIPMENT OPERATOR 2	61,756	2,227	1,628	65,611	4,716	10,221	7,905	22,842	88,453
13	10152	6000	Street	SUPERINTENDENT	86,404	2,077	1,027	89,508	6,207	23,118	11,060	40,385	129,893
14	10152	6000	Street	TRAFFIC SIGNER	55,828	2,013	1,628	59,469	4,553	284	7,147	11,984	71,453
15	10152	6000	Street	TRAFFIC SIGNER	56,930	2,053	1,628	60,611	4,013	23,118	7,288	34,419	95,030
16	10152	6000	Street	TRUCK DRIVER	54,434	1,963	1,628	58,025	4,007	17,400	6,968	28,375	86,400
17	10152	6000	Street	TRUCK DRIVER	42,724	1,541	1,378	45,643	3,738	23,717	5,470	32,925	78,568
18	10152	6000	Street	TRUCK DRIVER	55,495	2,802	1,628	59,925	4,595	10,233	7,104	21,932	81,857
					1,164,064	30,799	39,219	1,234,082	91,134	279,607	149,015	519,756	1,753,838
1	10153	7000	Parks	CARETAKER	53,893	1,944	1,628	57,465	3,964	17,388	6,899	28,251	85,716
2	10153	7000	Parks	CARETAKER	47,528	1,714	1,628	50,870	3,896	273	6,084	10,253	61,123
3	10153	7000	Parks	CARETAKER	53,893	1,944	1,628	57,465	3,817	23,118	6,899	33,834	91,299
4	10153	7000	Parks	CARETAKER	47,112	1,699	1,628	50,439	3,843	273	6,032	10,148	60,587
5	10153	7000	Parks	CARETAKER	52,749	1,902	1,628	56,279	4,309	273	6,753	11,335	67,614
6	10153	7000	Parks	CARETAKER	54,434	1,963	1,628	58,025	3,966	17,400	6,968	28,334	86,359
7	10153	7000	Parks	CARETAKER	47,112	1,699	1,628	50,439	3,389	17,400	6,032	26,821	77,260
8	10153	7000	Parks	CEMETERY COORDINATOR	71,968	-	1,000	72,968	4,883	23,118	9,213	37,214	110,182
9	10153	7000	Parks	FOREMAN	63,440	2,288	1,628	67,356	4,903	10,221	8,121	23,245	90,601
10	10153	7000	Parks	FOREMAN	64,876	2,340	1,628	68,844	5,016	10,233	8,305	23,554	92,398
11	10153	7000	Parks	IRRIGATION MAINTENANCE	56,244	2,028	1,628	59,900	4,013	17,400	7,200	28,613	88,513
12	10153	7000	Parks	IRRIGATION MAINTENANCE	57,346	2,068	1,628	61,042	4,212	17,400	7,341	28,953	89,995
13	10153	7000	Parks	SEASONAL LABORER	14,560	-	-	14,560	1,125	-	-	1,125	15,685
14	10153	7000	Parks	SEASONAL LABORER	14,560	-	-	14,560	1,125	-	-	1,125	15,685
15	10153	7000	Parks	SUPERINTENDENT	89,794	2,159	277	92,230	7,059	284	11,494	18,837	111,067
					789,509	23,748	19,185	832,442	59,520	154,781	97,341	311,642	1,144,084
1	10154	6700	Community Service	CARETAKER	52,333	1,133	1,628	55,094	3,939	10,221	6,699	20,859	75,953
2	10154	6700	Community Service	CARETAKER	47,112	1,020	1,628	49,760	3,537	10,233	6,032	19,802	69,562
3	10154	6700	Community Service	CARETAKER	53,789	1,164	1,628	56,581	4,051	10,221	6,886	21,158	77,739
4	10154	6700	Community Service	CARETAKER	52,333	1,133	1,628	55,094	3,941	10,221	6,699	20,861	75,955
5	10154	6700	Community Service	CARETAKER	52,853	1,144	1,628	55,625	3,586	23,118	6,767	33,471	89,096
6	10154	6700	Community Service	FOREMAN	63,648	1,377	1,628	66,653	4,388	23,118	8,147	35,653	102,306
					322,068	6,971	9,768	338,807	23,442	87,132	41,230	151,804	490,611
1	10155	6100	Garage	FOREMAN JOURNEYMAN	70,367	-	2,928	73,295	5,003	23,118	9,008	37,129	110,424
2	10155	6100	Garage	GARAGE CLERK	57,949	-	1,628	59,577	4,223	10,233	7,419	21,875	81,452
3	10155	6100	Garage	LUBRICATION	53,602	-	1,628	55,230	3,938	10,221	6,861	21,020	76,250
4	10155	6100	Garage	LUBRICATION	55,204	-	1,628	56,832	4,071	10,221	7,067	21,359	78,191
5	10155	6100	Garage	MASTER MECHANIC	65,000	938	2,928	68,866	4,993	10,221	8,320	23,534	92,400

City of Carlsbad
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Count	Org	Location	Department	Position	Direct Labor				Associated Payroll				TOTAL
					Reg	OT	Allow	Total	Tax	Health Ins	PERA	Total	
6	10155	6100	Garage	MASTER MECHANIC	62,692	905	2,928	66,525	4,470	23,107	8,025	35,602	102,127
7	10155	6100	Garage	MASTER MECHANIC	62,692	905	2,928	66,525	4,476	23,118	8,025	35,619	102,144
8	10155	6100	Garage	MASTER MECHANIC	66,040	953	2,928	69,921	5,318	273	8,454	14,045	83,966
9	10155	6100	Garage	MASTER MECHANIC	63,316	914	2,928	67,158	4,666	17,388	8,105	30,159	97,317
10	10155	6100	Garage	MASTER MECHANIC	62,692	905	2,928	66,525	4,820	10,221	8,025	23,066	89,591
11	10155	6100	Garage	SECRETARY	50,357	-	250	50,607	3,602	10,221	6,447	20,270	70,877
12	10155	6100	Garage	SUPERINTENDENT	86,404	2,077	1,027	89,508	6,366	17,388	11,060	34,814	124,322
13	10155	6100	Garage	TIREMAN	57,055	-	1,628	58,683	3,863	23,118	7,304	34,285	92,968
14	10155	6100	Garage	WELDER	63,648	-	1,628	65,276	4,358	23,107	8,147	35,612	100,888
15	10155	6100	Garage	WELDER	63,648	-	1,628	65,276	4,690	10,221	8,147	23,058	88,334
16	10155	6100	Garage	WELDER	49,941	-	1,378	51,319	3,937	23,118	6,393	33,448	84,767
					990,607	7,597	32,919	1,031,123	72,794	245,294	126,807	444,895	1,476,018
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1	10156	6200	Electrical	ELECTRICAL FOREMAN	100,818	1,091	250	102,159	7,486	10,221	12,906	30,613	132,772
2	10156	6200	Electrical	ELECTRICIAN	84,844	918	250	86,012	6,330	10,233	10,861	27,424	113,436
3	10156	6200	Electrical	ELECTRICIAN	83,284	901	250	84,435	6,391	284	10,661	17,336	101,771
4	10156	6200	Electrical	ELECTRICIAN	82,452	892	250	83,594	6,122	10,221	10,554	26,897	110,491
5	10156	6200	Electrical	ELECTRICIAN	88,754	961	250	89,965	6,363	17,400	11,362	35,125	125,090
6	10156	6200	Electrical	ELECTRICIAN	81,724	885	250	82,859	6,058	10,221	10,462	26,741	109,600
7	10156	6200	Electrical	ELECTRICIAN	84,178	911	250	85,339	5,832	23,118	10,776	39,726	125,065
8	10156	6200	Electrical	PROBATIONARY WIREMAN	73,570	796	250	74,616	5,719	23,118	9,418	38,255	112,871
					679,624	7,355	2,000	688,979	50,301	104,816	87,000	242,117	931,096
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1	10157	6300	Construction	CONSTRUCTION MAINTENANCE 1	61,298	-	1,663	62,961	4,542	10,221	7,847	22,610	85,571
2	10157	6300	Construction	CONSTRUCTION MAINTENANCE 1	61,298	-	1,663	62,961	4,211	23,118	7,847	35,176	98,137
3	10157	6300	Construction	CONSTRUCTION MAINTENANCE 2	64,564	-	1,663	66,227	4,608	17,400	8,265	30,273	96,500
4	10157	6300	Construction	CONSTRUCTION MAINTENANCE 2	66,456	-	1,663	68,119	4,561	23,118	8,508	36,187	104,306
5	10157	6300	Construction	CONSTRUCTION MAINTENANCE 2	69,972	-	1,663	71,635	5,231	10,221	8,957	24,409	96,044
6	10157	6300	Construction	CONSTRUCTION MAINTENANCE 2	65,812	-	1,663	67,475	4,583	23,118	8,425	36,126	103,601
7	10157	6300	Construction	CONSTRUCTION MAINTENANCE 2	68,328	-	1,663	69,991	4,877	17,400	8,747	31,024	101,015
8	10157	6300	Construction	CONSTRUCTION MAINTENANCE 2	62,692	-	1,663	64,355	4,223	23,118	8,025	35,366	99,721
9	10157	6300	Construction	CONSTRUCTION MAINTENANCE 2	62,692	-	1,663	64,355	4,293	23,107	8,025	35,425	99,780
10	10157	6300	Construction	FOREMAN JOURNEYMAN	71,698	-	1,663	73,361	4,940	23,118	9,178	37,236	110,597
11	10157	6300	Construction	FOREMAN JOURNEYMAN	71,698	-	1,663	73,361	4,920	23,118	9,178	37,216	110,577
12	10157	6300	Construction	FOREMAN JOURNEYMAN	67,663	-	2,678	70,341	5,391	23,118	8,662	37,171	107,512
					794,171	-	20,971	815,142	56,380	240,175	101,664	398,219	1,213,361
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1	10158	1150	Projects	BUILDING INSPECTOR 1	66,394	-	750	67,144	4,520	23,118	8,499	36,137	103,281
2	10158	1150	Projects	BUILDING INSPECTOR 2	70,138	-	1,027	71,165	5,194	10,233	8,978	24,405	95,570
3	10158	1150	Projects	BUILDING OFFICIAL	96,866	-	1,027	97,893	7,493	284	12,400	20,177	118,070
4	10158	1150	Projects	CONSTRUCTION INSPECTOR	77,376	-	1,000	78,376	6,007	23,118	9,905	39,030	117,406
5	10158	1150	Projects	ELECTRICAL INSPECTOR	69,119	-	1,027	70,146	4,934	17,388	8,848	31,170	101,316
6	10158	1150	Projects	INFRASTRUCTURE INSPECTOR	77,376	-	1,000	78,376	6,007	23,118	9,905	39,030	117,406
7	10158	1150	Projects	PROJECT ACCOUNTANT	71,552	-	250	71,802	4,914	23,118	9,160	37,192	108,994
8	10158	1150	Projects	PROJECTS ADMINSTRATOR	100,631	-	8,200	108,831	8,336	23,118	12,881	44,335	153,166

City of Carlsbad
 Position Control
 FY24- Interim Budget

Count	Org	Location	Department	Position	Direct Labor				Associated Payroll				TOTAL
					Reg	OT	Allow	Total	Tax	Health Ins	PERA	Total	
					629,452	-	14,281	643,733	47,405	143,495	80,576	271,476	915,209
1	10160	1100	Planning & Regulation	CODE ENFORCEMENT OFFICER	55,287	-	1,027	56,314	4,312	273	7,077	11,662	67,976
2	10160	1100	Planning & Regulation	CODE ENFORCEMENT OFFICER	55,828	-	1,027	56,855	4,064	10,221	7,147	21,432	78,287
3	10160	1100	Planning & Regulation	CODE ENFORCEMENT OFFICER	54,746	-	277	55,023	3,707	17,388	7,008	28,103	83,126
4	10160	1100	Planning & Regulation	CUSTOMER SERVICE OPERATOR	42,911	-	250	43,161	3,312	23,118	5,494	31,924	75,085
5	10160	1100	Planning & Regulation	DIRECTOR OF PLANNING	129,961	-	8,200	138,161	10,492	405	16,636	27,533	165,694
6	10160	1100	Planning & Regulation	EXECUTIVE SECRETARY	63,482	-	250	63,732	4,145	23,118	8,126	35,389	99,121
7	10160	1100	Planning & Regulation	GIS TECHNICIAN	72,031	-	250	72,281	5,061	17,388	9,221	31,670	103,951
8	10160	1100	Planning & Regulation	PLANNING DEPUTY DIRECTOR	92,373	-	1,000	93,373	6,814	10,221	11,825	28,860	122,233
9	10160	1100	Planning & Regulation	SECRETARY	50,856	-	250	51,106	3,608	10,233	6,511	20,352	71,458
					617,475	-	12,531	630,006	45,515	112,365	79,045	236,925	866,931
					27,542,414	3,155,973	541,697	31,240,083	2,277,072	5,390,153	4,953,577	12,620,802	43,860,885
1	30000	2900	Sports Complex	CARETAKER	56,431	2,035	1,628	60,094	4,018	23,118	7,224	34,360	94,454
2	30000	2900	Sports Complex	CARETAKER	52,853	1,906	1,628	56,387	4,317	284	6,767	11,368	67,755
3	30000	2900	Sports Complex	CARETAKER	47,112	1,699	1,628	50,439	3,863	273	6,032	10,168	60,607
4	30000	2900	Sports Complex	FOREMAN	67,143	2,421	1,628	71,192	4,929	17,400	8,595	30,924	102,116
5	30000	2900	Sports Complex	IRRIGATION MAINTENANCE	60,924	-	1,628	62,552	4,483	10,221	7,799	22,503	85,055
6	30000	2900	Sports Complex	REC ATTENDANT	19,783	-	-	19,783	1,524	-	-	1,524	21,307
7	30000	2900	Sports Complex	REC ATTENDANT	19,783	-	-	19,783	1,524	-	-	1,524	21,307
8	30000	2900	Sports Complex	REC ATTENDANT	19,783	-	-	19,783	1,524	-	-	1,524	21,307
9	30000	2900	Sports Complex	REC ATTENDANT	19,783	-	-	19,783	1,524	-	-	1,524	21,307
10	30000	2900	Sports Complex	SEASONAL LABORER	14,560	-	-	14,560	1,125	-	-	1,125	15,685
11	30000	2900	Sports Complex	SEASONAL LABORER	14,560	-	-	14,560	1,125	-	-	1,125	15,685
12	30000	2900	Sports Complex	SP & REC AST COORDINATOR	57,575	1,038	1,000	59,613	4,266	10,221	7,371	21,858	81,471
13	30000	2900	Sports Complex	SUPERINTENDENT	90,959	2,187	1,027	94,173	6,625	23,118	-	29,743	123,916
					541,249	11,286	10,167	562,702	40,847	84,635	43,788	169,270	731,972
1	57070	1520	Municipal Transit	MASTER MECHANIC	69,764	-	2,928	72,692	5,105	17,400	8,931	31,436	104,128
2	57070	1520	Municipal Transit	TRANSIT CLERK	44,325	-	250	44,575	3,104	10,221	5,675	19,000	63,575
3	57070	1520	Municipal Transit	TRANSIT CLERK	43,888	-	250	44,138	3,102	10,221	5,618	18,941	63,079
4	57070	1520	Municipal Transit	TRANSIT CLERK	42,620	-	-	42,620	2,682	23,118	5,456	31,256	73,876
5	57070	1520	Municipal Transit	TRANSIT DRIVER	40,311	727	250	41,288	3,169	284	5,161	8,614	49,902
6	57070	1520	Municipal Transit	TRANSIT DRIVER	40,706	734	250	41,690	2,912	10,221	5,212	18,345	60,035
7	57070	1520	Municipal Transit	TRANSIT DRIVER	41,517	749	250	42,516	3,003	10,221	5,315	18,539	61,055
8	57070	1520	Municipal Transit	TRANSIT DRIVER	41,997	757	250	43,004	2,996	10,221	5,376	18,593	61,597
9	57070	1520	Municipal Transit	TRANSIT DRIVER	41,912	756	250	42,918	2,955	10,221	5,366	18,542	61,460
10	57070	1520	Municipal Transit	TRANSIT DRIVER	39,916	720	250	40,886	3,138	10,221	5,110	18,469	59,355
11	57070	1520	Municipal Transit	TRANSIT DRIVER	40,311	727	250	41,288	2,909	10,221	5,161	18,291	59,579
12	57070	1520	Municipal Transit	TRANSIT DRIVER ON-CALL	13,971	720	-	14,691	1,134	-	-	1,134	15,825
13	57070	1520	Municipal Transit	TRANSIT DRIVER ON-CALL	13,971	720	-	14,691	1,134	-	-	1,134	15,825
14	57070	1520	Municipal Transit	TRANSIT DRIVER ON-CALL	13,971	720	-	14,691	1,134	-	-	1,134	15,825

City of Carlsbad
 Position Control
 FY24- Interim Budget

Count	Org	Location	Department	Position	Direct Labor				Associated Payroll				TOTAL
					Reg	OT	Allow	Total	Tax	Health Ins	PERA	Total	
15	57070	1520	Municipal Transit	TRANSIT DRIVER ON-CALL	13,971	720	-	14,691	1,134	-	-	1,134	15,825
16	57070	1520	Municipal Transit	TRANSIT DRIVER ON-CALL	13,971	720	-	14,691	1,134	-	-	1,134	15,825
17	57070	1520	Municipal Transit	TRANSIT DRIVER ON-CALL	13,971	720	-	14,691	1,134	-	-	1,134	15,825
18	57070	1520	Municipal Transit	TRANSIT DRIVER ON-CALL	13,971	720	-	14,691	1,134	-	-	1,134	15,825
19	57070	1520	Municipal Transit	TRANSIT DRIVER ON-CALL	13,971	720	-	14,691	1,134	-	-	1,134	15,825
20	57070	1520	Municipal Transit	TRANSIT DRIVER ON-CALL	13,971	720	-	14,691	1,134	-	-	1,134	15,825
21	57070	1520	Municipal Transit	TRANSIT DRIVER PART-TIME	24,947	720	125	25,792	1,983	-	3,194	5,177	30,969
22	57070	1520	Municipal Transit	TRANSIT DRIVER PART-TIME	24,947	720	125	25,792	1,983	-	3,194	5,177	30,969
23	57070	1520	Municipal Transit	TRANSIT DRIVER PART-TIME	24,947	720	125	25,792	1,983	-	3,194	5,177	30,969
24	57070	1520	Municipal Transit	TRANSIT DRIVER PART-TIME	24,947	720	125	25,792	1,983	-	3,194	5,177	30,969
25	57070	1520	Municipal Transit	TRANSIT DRIVER PART-TIME	24,947	720	125	25,792	1,983	-	3,194	5,177	30,969
26	57070	1520	Municipal Transit	TRANSIT MANAGER	81,932	-	1,000	82,932	5,691	23,118	10,488	39,297	122,229
					819,673	15,250	6,803	841,726	60,887	145,688	88,839	295,414	1,137,140
1	70000	3600	Water	CARETAKER	55,890	4,031	1,628	61,549	4,029	23,118	7,155	34,302	95,851
2	70000	3600	Water	DEPUTY DIRECTOR OF UTILITIES	118,373	-	8,200	126,573	9,432	10,233	15,153	34,818	161,391
3	70000	3600	Water	DIRECTOR OF UTILITIES	141,902	-	8,200	150,102	10,792	23,257	18,165	52,214	202,316
4	70000	3600	Water	EXECUTIVE SECRETARY	59,946	-	250	60,196	4,609	284	7,673	12,566	72,762
5	70000	3600	Water	FOREMAN	66,124	14,306	1,628	82,058	5,808	17,400	8,465	31,673	113,731
6	70000	3600	Water	HEAVY EQUIPMENT OPERATOR 1	56,306	5,076	1,628	63,010	4,571	10,221	7,208	22,000	85,010
7	70000	3600	Water	HEAVY EQUIPMENT OPERATOR 1	44,221	3,987	1,378	49,586	3,804	23,118	5,661	32,583	82,169
8	70000	3600	Water	METER READER REPRESENTATIVE	58,032	12,555	1,628	72,215	5,199	10,221	7,429	22,849	95,064
9	70000	3600	Water	METER READER REPRESENTATIVE	55,828	12,078	1,628	69,534	5,045	10,233	7,147	22,425	91,959
10	70000	3600	Water	METER READER REPRESENTATIVE	55,828	12,078	1,628	69,534	5,042	10,221	7,147	22,410	91,944
11	70000	3600	Water	METER READER REPRESENTATIVE	57,471	12,434	1,628	71,533	4,794	23,118	7,357	35,269	106,802
12	70000	3600	Water	SECRETARY	52,354	-	250	52,604	3,972	284	6,703	10,959	63,563
13	70000	3600	Water	UTILITY SURVEYOR	67,663	7,320	1,027	76,010	5,565	10,233	8,662	24,460	100,470
14	70000	3600	Water	WAREHOUSE CLERK	58,303	1,052	1,628	60,983	4,156	17,400	7,464	29,020	90,003
15	70000	3600	Water	WAREHOUSE SUPERVISOR	73,716	-	1,000	74,716	5,193	17,400	9,437	32,030	106,746
16	70000	3600	Water	WATER FOREMAN 2	63,586	5,732	1,628	70,946	4,850	23,107	8,140	36,097	107,043
17	70000	3600	Water	WATER MAINTENANCE SUPERVISOR	75,068	1,354	1,027	77,449	5,263	23,107	9,610	37,980	115,429
18	70000	3600	Water	WATER MAINTENANCE SUPERVISOR	75,796	1,367	1,027	78,190	5,906	284	9,702	15,892	94,082
19	70000	3600	Water	WATER OPERATOR 1	49,338	4,448	1,628	55,414	3,966	10,221	6,316	20,503	75,917
20	70000	3600	Water	WATER OPERATOR 1	49,962	4,504	1,628	56,094	4,017	10,221	6,396	20,634	76,728
21	70000	3600	Water	WATER OPERATOR 1	50,461	4,549	1,628	56,638	4,025	10,221	6,460	20,706	77,344
22	70000	3600	Water	WATER OPERATOR 2	60,882	5,489	1,628	67,999	5,205	284	7,794	13,283	81,282
23	70000	3600	Water	WATER OPERATOR 2	60,320	5,438	1,628	67,386	4,525	23,107	7,722	35,354	102,740
24	70000	3600	Water	WATER OPERATOR 2	60,320	5,438	1,628	67,386	4,880	10,221	7,722	22,823	90,209
25	70000	3600	Water	WATER OPERATOR 3	64,709	5,834	1,628	72,171	5,206	10,221	8,284	23,711	95,882
26	70000	3600	Water	WATER OPERATOR APPRENTICE	39,458	3,557	1,378	44,393	3,407	10,221	5,052	18,680	63,073
27	70000	3600	Water	WATER/WW SUPERINTENDENT	98,426	2,366	1,000	101,792	7,537	10,221	12,599	30,357	132,149
					1,770,283	134,993	50,785	1,956,061	140,798	348,177	226,623	715,598	2,671,659
1	70001	3700	Waste Water	CARETAKER	53,394	-	1,628	55,022	4,213	284	6,835	11,332	66,354
2	70001	3700	Waste Water	EXECUTIVE SECRETARY	59,946	-	250	60,196	4,140	17,400	7,673	29,213	89,409

City of Carlsbad
 Position Control
 FY24- Interim Budget

Count	Org	Location	Department	Position	Direct Labor				Associated Payroll				TOTAL
					Reg	OT	Allow	Total	Tax	Health Ins	PERA	Total	
3	70001	3700	Waste Water	WATER/WASTE WATER FOREMAN	75,588	2,181	1,378	79,147	6,065	17,400	9,676	33,141	112,288
4	70001	3700	Waste Water	WATER/WASTE WATER FOREMAN 3	73,840	2,130	1,628	77,598	5,664	10,221	9,452	25,337	102,935
5	70001	3700	Waste Water	WATER/WASTE WATER OPERATOR 2	62,962	1,817	1,628	66,407	4,830	10,233	8,060	23,123	89,530
6	70001	3700	Waste Water	WATER/WASTE WATER OPERATOR 2	61,818	1,784	1,628	65,230	4,351	23,118	7,914	35,383	100,613
7	70001	3700	Waste Water	WATER/WASTE WATER OPERATOR 4	68,412	1,974	1,378	71,764	5,501	23,118	8,758	37,377	109,141
8	70001	3700	Waste Water	WATER/WASTE WATER OPERATOR 4	68,412	1,974	1,378	71,764	5,501	23,118	8,758	37,377	109,141
9	70001	3700	Waste Water	WATER/WASTE WATER OPERATOR APP	44,408	1,281	1,628	47,317	3,332	10,221	5,685	19,238	66,555
10	70001	3700	Waste Water	WATER/WW SUPERINTENDENT	96,200	2,313	1,000	99,513	7,180	17,400	12,314	36,894	136,407
					664,980	15,454	13,524	693,958	50,777	152,513	85,125	288,415	982,373
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1	70002	3800	Double Eagle	HEAVY EQUIPMENT OPERATOR 2	62,380	8,997	1,628	73,005	4,887	23,118	7,985	35,990	108,995
2	70002	3800	Double Eagle	WATER MAINTENANCE SUPERVISOR	74,340	10,722	250	85,312	6,053	17,400	9,516	32,969	118,281
3	70002	3800	Double Eagle	WATER OPERATOR APPRENTICE	44,408	6,405	1,628	52,441	3,714	10,221	5,685	19,620	72,061
4	70002	3800	Double Eagle	WATER/WASTE WATER FOREMAN 3	71,095	15,381	1,628	88,104	6,462	10,221	9,101	25,784	113,888
5	70002	3800	Double Eagle	WATER/WASTE WATER OPERATOR 2	65,520	9,450	1,628	76,598	5,837	273	8,388	14,498	91,096
6	70002	3800	Double Eagle	WATER/WASTE WATER OPERATOR 2	58,511	8,439	1,378	68,328	5,238	23,118	7,491	35,847	104,175
7	70002	3800	Double Eagle	WATER/WASTE WATER OPERATOR 3	66,082	9,531	1,655	77,268	5,452	17,388	8,459	31,299	108,567
8	70002	3800	Double Eagle	WATER/WASTE WATER OPERATOR 3	62,962	9,081	1,628	73,671	5,151	17,388	8,060	30,599	104,270
					505,298	78,006	11,423	594,727	42,794	119,127	64,685	226,606	821,333
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1	70003	4500	Collections	COLLECTIONS SUPERVISOR	71,532	7,738	1,027	80,297	6,146	273	9,157	15,576	95,873
2	70003	4500	Collections	HEAVY EQUIPMENT OPERATOR 2	48,069	6,933	1,378	56,380	4,324	23,118	6,154	33,596	89,976
3	70003	4500	Collections	WATER/WASTE WATER FOREMAN	76,482	11,031	1,628	89,141	6,241	23,107	9,790	39,138	128,279
4	70003	4500	Collections	WATER/WASTE WATER OPERATOR 1	49,338	7,116	1,628	58,082	4,170	10,221	6,316	20,707	78,789
5	70003	4500	Collections	WATER/WASTE WATER OPERATOR 2	60,861	8,778	1,628	71,267	5,202	10,221	7,792	23,215	94,482
6	70003	4500	Collections	WATER/WASTE WATER OPERATOR 4	72,842	10,704	1,628	85,174	6,240	10,221	9,324	25,785	110,959
					379,124	52,300	8,917	440,341	32,323	77,161	48,533	158,017	598,358
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1	70004	3900	Environmental Services	LAB TECH	74,173	2,140	1,628	77,941	5,529	17,400	9,495	32,424	110,365
2	70004	3900	Environmental Services	SENIOR LAB TECH	78,208	2,256	1,628	82,092	5,701	23,118	10,012	38,831	120,923
3	70004	3900	Environmental Services	WATER/WW SUPERINTENDENT	103,876	2,497	1,027	107,400	7,723	17,388	13,297	38,408	145,808
					256,257	6,893	4,283	267,433	18,953	57,906	32,804	109,663	377,096
					3,575,942	287,646	88,932	3,952,520	285,645	754,884	457,770	1,498,299	5,450,819
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1	72030	2400	Solid Waste Disposal	ARC DRIVER	52,624	6,072	1,378	60,074	4,606	10,221	6,737	21,564	81,638
2	72030	2400	Solid Waste Disposal	ARC DRIVER	60,424	6,972	1,628	69,024	5,030	10,233	7,735	22,998	92,022
3	72030	2400	Solid Waste Disposal	ARC DRIVER	58,927	6,800	1,628	67,355	4,853	10,221	7,544	22,618	89,973
4	72030	2400	Solid Waste Disposal	ARC DRIVER	58,344	6,732	1,628	66,704	5,063	273	7,469	12,805	79,509
5	72030	2400	Solid Waste Disposal	ARC DRIVER	52,624	6,072	1,378	60,074	4,606	23,118	6,737	34,461	94,535
6	72030	2400	Solid Waste Disposal	ARC DRIVER	60,071	6,932	1,628	68,631	5,000	10,221	7,690	22,911	91,542
7	72030	2400	Solid Waste Disposal	ARC DRIVER	57,887	6,680	1,628	66,195	4,598	17,400	7,410	29,408	95,603
8	72030	2400	Solid Waste Disposal	ARC DRIVER	57,887	6,680	1,628	66,195	5,068	273	7,410	12,751	78,946

City of Carlsbad
 Position Control
 FY24- Interim Budget

Count	Org	Location	Department	Position	Direct Labor				Associated Payroll				TOTAL
					Reg	OT	Allow	Total	Tax	Health Ins	PERA	Total	
9	72030	2400	Solid Waste Disposal	ARC DRIVER	52,624	6,072	1,378	60,074	4,606	273	6,737	11,616	71,690
10	72030	2400	Solid Waste Disposal	ARC DRIVER	52,624	6,072	1,378	60,074	4,606	10,233	6,737	21,576	81,650
11	72030	2400	Solid Waste Disposal	ARC DRIVER	51,584	5,952	1,378	58,914	4,518	284	6,604	11,406	70,320
12	72030	2400	Solid Waste Disposal	ARC DRIVER	52,624	6,072	1,378	60,074	4,606	10,221	6,737	21,564	81,638
13	72030	2400	Solid Waste Disposal	ARC DRIVER	58,344	6,732	1,628	66,704	4,671	17,388	7,469	29,528	96,232
14	72030	2400	Solid Waste Disposal	ARC DRIVER	51,584	5,952	1,378	58,914	4,518	23,118	6,604	34,240	93,154
15	72030	2400	Solid Waste Disposal	ARC DRIVER	51,584	5,952	1,378	58,914	4,518	23,118	6,604	34,240	93,154
16	72030	2400	Solid Waste Disposal	ARC DRIVER	51,584	5,952	1,378	58,914	4,518	10,221	6,604	21,343	80,257
17	72030	2400	Solid Waste Disposal	ARC DRIVER	52,624	6,072	1,378	60,074	4,606	10,221	6,737	21,564	81,638
18	72030	2400	Solid Waste Disposal	CODE ENFORCEMENT OFFICER	54,746	-	250	54,996	4,218	23,118	7,008	34,344	89,340
19	72030	2400	Solid Waste Disposal	CONTAINER MAINTENANCE	55,952	-	1,628	57,580	3,933	17,388	7,163	28,484	86,064
20	72030	2400	Solid Waste Disposal	CONTAINER MAINTENANCE ASST	41,580	-	1,378	42,958	3,297	10,221	5,323	18,841	61,799
21	72030	2400	Solid Waste Disposal	SOLID WASTE ATTENDANT	54,933	2,774	1,628	59,335	3,961	23,107	7,032	34,100	93,435
22	72030	2400	Solid Waste Disposal	SOLID WASTE ATTENDANT	53,394	2,696	1,628	57,718	3,837	23,118	6,835	33,790	91,508
23	72030	2400	Solid Waste Disposal	SOLID WASTE COORDINATOR	58,261	-	250	58,511	4,455	284	7,459	12,198	70,709
24	72030	2400	Solid Waste Disposal	SOLID WASTE SUPERVISOR	67,434	7,781	1,000	76,215	5,581	10,221	8,632	24,434	100,649
25	72030	2400	Solid Waste Disposal	SOLID WASTE SUPERVISOR	72,197	8,331	1,000	81,528	5,554	23,118	9,243	37,915	119,443
26	72030	2400	Solid Waste Disposal	SUPERINTENDENT	93,957	2,259	1,027	97,243	6,966	17,400	12,028	36,394	133,637
					1,486,418	131,609	34,965	1,652,992	121,793	335,012	190,288	647,093	2,300,085
573					33,965,696	3,601,764	682,564	38,250,023	2,786,244	6,710,372	5,734,262	15,230,878	53,480,902

**LINKED MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE
CITY OF CARLSBAD, NEW MEXICO, HELD IN THE JANELL WHITLOCK
MUNICIPAL COMPLEX BUILDING ON MAY 09, 2023 AT 6:00 P.M.**

Present:	Dale Janway	Mayor
	Lisa A. Anaya Flores	Councilor
	Edward T. Rodriguez	Councilor
	Jason O. Chavez	Councilor
	Wesley A. Carter	Councilor
	Mark C. Walterscheid	Councilor
	Jeff Forrest	Councilor
	Karla Niemeier	Councilor
	Judith E. Waters	Councilor
Absent:		
Also Present:	John Lowe	City Administrator
	K.C. Cass	Deputy City Administrator
	Ted Cordova	Deputy City Administrator
	Denise Madrid-Boyea	City Attorney
	Nadine Mireles	City Clerk
	Angie Barrios-Testa	Director of Municipal Services
	Mike Abell	Director of Utilities
	Wayne Hatfield	IT Director
	Brent Griffith	IT Technician
	Melissa Salcido	Finance Director
	Ken Ahrens	Fire Chief
	Jeff Patterson	Planning Director
	Shane Skinner	Police Chief
	Patrick Cass	Public Works Director
	Charlie Garcia	Police Officer
	Ken Harrawood	SIMCO
	George Rangel	SIMCO
	Susan Crockett	SIMCO
	Shawn Simpson	Boutique Air
	Felicia Huerta	Boutique Air
	Sal Sanchez	Boutique Air
	Pat Dyer	Presbyterian Medical Services
	Elizabeth Lickliter	Citizen

Time Stamps and headings below correspond to recording of meeting and the recording is hereby made a part of the official record.

0:00:00 **Call Meeting to Order**

0:00:04 Invocation – Pledge of Allegiance

0:00:44 **Mayor Janway** introduced Ken Harrawood, SIMCO's President and Project Manager, and George Rangel, SIMCO's Communication and Public Affairs Manager. **Mayor Janway** said SIMCO holds the management and operations contract for the Waste Isolation Pilot Plant. **Mayor Janway** asked Susan Crockett, the chair of our fundraising effort, to join. **Mr. Harrawood** said SIMCO is proud to partner with communities like Carlsbad. He said SIMCO is dedicated to improving the quality of life to all residents of Carlsbad. He said SIMCO is proud to donate \$50,000 towards a splash pad for special needs children. **Ms. Crockett** thanked Mayor Janway and City Council members for their continued support.

0:03:54 **1. APPROVAL OF AGENDA**

0:03:56 **MOTION**

The motion was made by Councilor Carter and seconded by Councilor Waters to approve the Agenda.

0:04:01 **VOTE**

The vote was as follows: Yes - Waters, Carter, Rodriguez, Forrest, Niemeier, Walterscheid, Anaya-Flores, Chavez; No - None; Absent - None; the motion carried.

0:04:16 **2. CONSIDER APPROVAL OF RESOLUTION 2023-21, A RESOLUTION MAKING CERTAIN BUDGETARY ADJUSTMENTS TO THE 2022-23 FISCAL YEAR BUDGET**

Mrs. Salcido reviewed the revenue and expenditures making certain Budgetary Adjustments to the 2022-2023 Fiscal Year Budget highlighting the General Fund, the Workers' Compensation Fund, the Lodgers' Tax Discretionary Fund, and the Lodgers' Tax Promotional Fund.

0:06:40 **MOTION**

The motion was made by Councilor Rodriguez and seconded by Councilor Chavez to approve Resolution 2023-21, a Resolution making certain Budgetary Adjustments to the 2022-23 Fiscal Year Budget.

0:06:46 **VOTE**

The vote was as follows: Yes - Waters, Carter, Rodriguez, Forrest, Niemeier, Walterscheid, Anaya-Flores, Chavez; No - None; Absent - None; the motion carried.

0:07:02 **3. ROUTINE AND REGULAR BUSINESS**

- A. Minutes of the Regular City Council Meeting held on April 25, 2023
- B. Minutes of the Special City Council Meeting held on April 28, 2023

- C. City Personnel Report
- D. Purchasing
 - 1) Consider Approval to Advertise Invitation to Bid for the Re-Roofing of the Carlsbad Museum and Carlsbad Library
 - 2) Consider Approval to Advertise Request for Proposal for Professional Aquatic Management Services for Carlsbad Municipal Golf Course
 - 3) Consider Approval to Advertise Request for Proposal for EMS Billing and Collection Services for the Carlsbad Fire Department
- E. Contracts and Agreements
 - 1) Consider Approval of Lease Agreement between the City of Carlsbad and the Bureau of Land Management for Airport Ground Space at the Cavern City Air Terminal
- F. Monthly Reports
 - 1) Human Resources Department April 2023
 - 2) Utilities Department March 2023
- G. Board Appointments
 - 1) Carlsbad Riverwalk Recreation Center Advisory Board Appoint Cheyenne Methola four-year term
 - 2) Carlsbad Museum and Art Center Advisory Board Appoint Alana Akacki five-year term
- H. Set the Date: June 13, 2023
 - 1) Ordinance rezoning part of "C-2" Commercial 2 District to "R-1" Residential 1 District for an approximately 1.01 acre property located at 2021 West Texas Street
 - 2) Ordinance rezoning part of "R-R" Rural Residential District to "C-2" Commercial 2 District for an Approximately 4.1 acre property located at 2003 Standpipe Road
 - 3) Ordinance rezoning part of "R-2" Residential 2 District to "C-1" Commercial 1 District for an approximately 0.34 acre property located at 609 West Fox Street

0:07:21 **Mayor Janway asked Mr. Lowe to briefly discuss item D2, Consider Approval to Advertise Request for Proposal for Professional Aquatic Management Services for Carlsbad Municipal Golf Course. Mr. Lowe said these services involve assessing, designing and implementing a management plan and routine schedule to control any unforeseen City related aquatic issues.**

0:08:08 **MOTION**
 The motion was made by Councilor Walterscheid and seconded by Councilor Forrest to approve Routine and Regular Business.

0:08:14 **VOTE**
 The vote was as follows: Yes - Waters, Carter, Rodriguez, Forrest, Niemeier, Walterscheid, Anaya-Flores, Chavez; No - None; Absent - None; the motion carried.

0:08:31 **4. CONSIDER APPROVAL OF RECOMMENDATION FROM ESSENTIAL AIR SERVICE COMMITTEE FOR EAS CONTRACT TO ADVANCED AIR**

Mr. Lowe said recently the City of Carlsbad was notified that the current EAS provided for Carlsbad opted out of their agreement with the United States Department of Transportation. He said the United States Department of Transportation (USDOT) solicited requests for proposals for the local EAS service. **Mr. Lowe** said they received two proposals, one from Boutique Air and one from Advanced Air. He said both proposals were sent to the City of Carlsbad on April 25, 2023, and the USDOT requested comments no later than May 16, 2023. He said on May 3, 2023, the EAS Committee reviewed both proposals and had the opportunity to meet with representatives from Boutique Air and Advanced Air. He said the Committee voted to recommend the Advanced Air proposal.

0:09:30 **Mayor Janway asked Councilor Carter, the chairman of the EAS Committee, if he would like to make a statement.**

Councilor Carter said he would like to thank Jason Shirley, Bart Frintz, Ekta Bahkta, Chad Ingram and Don George for their efforts. He said they had the opportunity to read two proposals and also sat through two virtual presentations from each side. He said they put a lot of thought into the recommendation and Advanced Air is a very reliable company.

0:11:31 **Mayor Janway asked if there were any questions or comments from the Council.**

Councilor Forrest said he doesn't think it was an easy decision, but he believes with Carlsbad's oil and gas base, it is a big loss to lose the Dallas route. He said there is a lot of oil and gas in the DFW area and the surrounding communities. He said he thinks it will be a big loss to the oil companies that use that route. He said we get generous donations from oil companies and he thinks Carlsbad's economy with oil and gas has more ties with Texas rather than Arizona. He said he knows it is not an easy decision but he wants everyone to keep that in mind. He said essentially, if we switch to Advanced Air, we would have two flights going West. He thinks it would be nice to have an option going East.

Councilor Carter said they did discuss that at length. He said they felt our ties to Dallas were not as strong as our ties to Houston as far as oil and gas. **Councilor Carter** said the majority of company men or workers were on the Hobbs to Houston flight.

Councilor Walterscheid asked if Advanced Air is present. **Mayor Janway** answered no, but Boutique Air is and they will later open up discussion to the audience.

Councilor Walterscheid asked Councilor Carter if Advanced Air was asked if they will consider Dallas at some point in the future. **Councilor Carter** answered yes, and their response was it is not in their business model at this time.

Councilor Rodriguez asked Councilor Carter about the breakdown of the proposals for the cost for USDOT. **Councilor Carter** said Advanced Air is about a half a million dollars less expensive than Boutique Air.

Councilor Walterscheid asked if Advanced Air is going to offer the same amount of flights going to Albuquerque as Boutique Air. **Councilor Carter** said yes, the same amount of flights going to Albuquerque but 7 flights going to Phoenix instead of 6 flights going to Dallas.

Councilor Niemeier asked what their cancellation rate is. **Councilor Carter** he doesn't believe the complaints towards Boutique Air are about cancellations, but delays.

Councilor Walterscheid said he looked at the charts, and it looked like a majority of flights were cancelled.

Councilor Chavez asked if Advanced Air is a single engine or a double engine. **Councilor Carter** said it is a twin-prop. **Councilor Chavez** asked the same for Boutique Air, and **Councilor Carter** said Boutique Air is single. He said Advanced Air has 50-pound guaranteed luggage.

0:17:15 **Mayor Janway asked if anyone in the audience would like to address the Council.**

Shawn Simpson, CEO/Founder of Boutique Air, said he wants to clarify that Boutique Air has two daily round trips going to Albuquerque, and one daily round trip going to DFW. He said the DFW flights are about 95% full all of the time. He said in his opinion, he thinks the connection to the second busiest airport in the world should not be cut-off. He said another key point for Boutique Air is that they have partnerships that are difficult to establish with United Airlines and American Airlines. He said these relationships take years to develop and are key for people on budgets. He said the opposing airline does not have any of these relationships. **Mr. Simpson** said both of these airlines are capable and reliable, but he recommends to postpone and think about the decision for longer.

0:20:53 **Mayor Janway asked if there were any questions for Mr. Simpson.**

Councilor Walterscheid asked if he is going to bring in a King Air. **Mr. Simpson** said they have totally dropped the King Airs because they are less reliable, more expensive and not as safe. He said they are on a single fleet plan which works better for everyone. He said King Airs were designed in 1960 and something they do not want to be working with going forward.

Felicia Huerta, the local manager at Boutique Air said the private planes that fly into the airport on a daily basis are the owners of oilfield companies. She said the majority of their Dallas flights are the employees of these major companies. She said we have opened up our community to the oil and gas industries and it is nice to give back to their employees so they can see their families. **Ms. Huerta** said luggage is an issue, but they do try everything they can to accommodate.

Elizabeth Licklitter said she has been a customer of Boutique Air for several years. She said she has been extremely happy with them. She said by eliminating the Dallas flight, it would essentially take another option away from Carlsbad's citizens. She said if you need to get to Phoenix, you can take a trip to Roswell. She said the Dallas flight is very convenient, and the majority of the people on that plane are oilfield workers wanting to go home. **Ms. Licklitter** said another beneficial thing that comes with Boutique Air is their voucher system. She said you can use them at any time and they have been handy for people who pay for flights out of their own pockets. She recommends that Council look at the impact of this potential decision and recommends staying with Boutique Air. **Ms. Licklitter** thanked Council members for their time.

Sal Sanchez, CSA with Boutique Air, said he wanted to address the issue with the oilfield workers that come in from areas like Houston or Florida. He said they fly into Dallas and get their connecting flight to New Mexico. He said they have a lot of passengers that come in from Georgia or Kentucky that are oilfield workers. He said the majority of their passengers are coming in from the east not the west. He said they try to do everything to accommodate their passengers and hopes that the Committee will reconsider and table this issue until more facts are presented.

Councilor Carter said the Committee previously brought up the fact that Boutique Air was in 13 states, but now they are in 3 states. He said it seemed like they were going in the wrong direction. He said Advanced Air is expanding and it seems like Boutique Air is reconsidering their business model.

Mr. Simpson said airlines are not an easy business. He said one of the things about the EAS system, is that there are two types of communities; there are some more than 210 miles from a major hub, and there are communities that are closer. He said there are major restrictions on the ones that are closer. He said Carlsbad is further than 210 miles. **Mr. Simpson** said Boutique Air chased contracts that did not have good economics, and as a result they suffered. He said in the past couple years, they stopped doing that and concentrated their efforts on having higher quality and launching a successful charter business. **Mr. Simpson** said Boutique Air is focused on being financially solid and quality.

0:30:02 **Councilor Niemeier** said she understands the fear of not having a flight to the east. She said she is conflicted and not sure what the right thing is.

Councilor Rodriguez said one of the comments made was that if people wanted to go to Dallas, they could drive to Roswell and fly from there. He said the same can be said of a flight to Phoenix. He said the shrinking service is a concern to him. He said he puts great faith into the effort that was put out by the Committee. **Councilor Rodriguez** said he recommends going with the Chairman's recommendation for Advanced Air.

0:31:17 **MOTION**

The motion was made by Councilor Rodriguez and seconded by Councilor Walterscheid to approve of Recommendation from Essential Air Service Committee for EAS Contract to Advanced Air.

0:31:25 **VOTE**

The vote was as follows: Yes - Waters, Carter, Rodriguez, Walterscheid, Chavez; No - Forrest, Niemeier, Anaya-Flores; Absent - None; the motion carried.

0:32:08 **5. CONSIDER APPROVAL OF DONATION OF CITY OF CARLSBAD FIRE DEPARTMENT AMBULANCE 406 TO THE CITY OF ROSWELL FIRE DEPARTMENT**

Chief Ahrens said the City of Carlsbad's oldest ambulance and Unit 406 is eleven years old. He said it was out of service for approximately five years and after that it was replaced with newer units. He said it has been in reserve status for the last 12-18 months. He said although the Carlsbad Fire Department has maintained it, they do not need it. He said Roswell Fire Department has asked if they can have this ambulance for their use. He said the Roswell Fire Department does not provide 911 emergency medical services but they do have one or two ambulances that they use to staff events and respond as a rehab unit for their own fire fighters. He said in this capacity, he feels Unit 406 could get several years of service to the City of Roswell.

0:33:34 **Mayor Janway asked if there were any questions for Chief Ahrens.**

Councilor Walterscheid asked if Roswell has any funds to buy their own ambulance.

Chief Ahrens said he cannot speak to the funding situation of Roswell Fire Department. He said they have donated an ambulance to them in the past and is still in use.

0:34:14 **Councilor Forrest** asked Chief Ahrens how much Ambulance 406 is worth and if we would be better off selling it. **Chief Ahrens** said he is not sure of the ambulance's worth. **Councilor Forrest** asked what year it is. **Chief Ahrens** answered 2012. He said typically in the Carlsbad Fire Department, if they have emergency equipment that is not in use, they will consider donating to communities who are in need.

0:35:07 **MOTION**

The motion was made by Councilor Walterscheid and seconded by Councilor Forrest to approve of Donation of City of Carlsbad Fire Department Ambulance 406 to the City of Roswell Fire Department.

0:35:11 **VOTE**

The vote was as follows: Yes - Waters, Carter, Rodriguez, Forrest, Niemeier, Walterscheid, Anaya-Flores, Chavez; No - None; Absent - None; the motion carried.

0:35:25 **6. CONSIDER APPROVAL OF REQUEST FOR DOUBLE EAGLE LIVESTOCK WATER SERVICE FROM ZACH OZBORN WITH TURKEY TRACK RANCH**

Mr. Abell said Zach Ozborn came before the Water & Sewer Board in February 2023, to request new water service at one of their existing stock tank locations on the Cap Rock. He said the Water & Sewer Board recommended approval of this request.

0:36:17 **MOTION**

The motion was made by Councilor Walterscheid and seconded by Councilor Chavez to approve of Request for Double Eagle Livestock Water Service from Zach Ozborn with Turkey Track Ranch.

0:36:22 **VOTE**

The vote was as follows: Yes - Waters, Carter, Rodriguez, Forrest, Niemeier, Walterscheid, Anaya-Flores, Chavez; No - None; Absent - None; the motion carried.

0:36:36 **7. CONSIDER APPROVAL OF REQUEST FROM MILTON'S BREWERY TO SERVE ALCOHOL (BEER AND WINE) ON CITY STREETS DURING THE CARLSBAD MAINSTREET THIRD THURSDAY EVENTS**

Mr. Patterson said in this capacity, Milton's Brewery wishes to partner with Carlsbad MainStreet and participate in the Third Thursday on-street events. He said Milton's will set up a Beer Garden outside of their building during the event, with security posted at the Beer Garden and roaming throughout the event. **Mr. Patterson** said all entrants to the Beer Garden shall be 21 years or older and would be given a bracelet to wear, which would be a requirement to buy beer or wine within the Beer Garden. He said all designated drivers that enter the event area will be given a separate bracelet as identification. **Mr. Patterson** said no alcohol will be allowed to be taken out of the designated Beer Garden. **Mr. Patterson** said City staff recommends the following requirements; the alcohol server obtain all required licenses and permits, Milton's Brewery and the alcohol server comply with all laws, rules, regulations, requirements and restrictions for service at the location, included but not limited to, fencing of the service area, carding of customers and providing appropriate security; Milton's Brewery shall name Carlsbad as an additional insured on the general liability insurance and liquor server insurance in an amount to be approved by the City Administrator.

0:38:47 **MOTION**

The motion was made by Councilor Niemeier and seconded by Councilor Rodriguez to approve of Request from Milton's Brewery to serve alcohol (beer and wine) on City streets during the Carlsbad MainStreet Third Thursday events.

0:38:55 **VOTE**

The vote was as follows: Yes - Waters, Carter, Rodriguez, Forrest, Niemeier, Walterscheid, Anaya-Flores, Chavez; No - None; Absent - None; the motion carried.

0:39:10 **8. CONSIDER APPROVAL OF REQUEST FROM CARLSBAD MAINSTREET TO SERVE ALCOHOL (BEER, WINE AND ALCOHOL) ON CITY STREETS DURING CAVERNFEEST**

Mr. Patterson said this request is from Carlsbad MainStreet and Milton's Brewery to allow Milton's to serve alcohol (beer, wine) during CavernFest. He said MainStreet will host CavernFest on June 9 and June 10, 2023. He said Milton's will section off an Alcohol Garden outside of their building during the event, with security posted and roaming throughout the event. **Mr. Patterson** said the Alcohol Garden entrance will be open to all ages, however all entrants will have to show valid ID as proof of age to be served. He said all approved entrants will be given a bracelet to wear, which would be a requirement to buy alcohol within the Alcohol Garden. He said all designated drivers that enter the event area will be given a separate bracelet as identification. **Mr. Patterson** said no alcohol will be allowed to be taken out of the designated Alcohol Garden. **Mr. Patterson** said City staff recommends the following requirements; the alcohol server obtain all required licenses and permits, MainStreet and the alcohol servers comply with all laws, rules, regulations, requirements and restrictions for service at the location, included but not limited to, fencing of the service area, carding of customers and providing appropriate security; MainStreet and Milton's Brewery shall name Carlsbad as an additional insured on the general liability insurance and liquor server insurance in an amount to be approved by the City Administrator.

Councilor Walterscheid asked if these types of events have ever surfaced any problems. **Mr. Patterson** answered he does not know of any significant issues.

0:42:20 **MOTION**

The motion was made by Councilor Rodriguez and seconded by Councilor Niemeier to approve of Request from Carlsbad MainStreet to serve alcohol (beer, wine and alcohol) on City streets during CavernFest.

0:42:25 **VOTE**

The vote was as follows: Yes - Waters, Carter, Rodriguez, Forrest, Niemeier, Walterscheid, Anaya-Flores, Chavez; No - None; Absent - None; the motion carried.

0:42:39 **9. CONSIDER APPROVAL OF ORDINANCE 2023-08, AN ORDINANCE REZONING PART OF "R-1" RESIDENTIAL 1 DISTRICT TO "C-2" COMMERCIAL 2 DISTRICT FOR AN APPROXIMATELY 0.76 ACRE PROPERTY LOCATED AT 206 EAST ROSE STREET OWNER: IRIS RAMOS**

0:43:03 **A. Public Hearing**

Mr. Patterson said the property lies at the point where Old Cavern heads south. He said this will not create a spot-zone. He said the applicant brought this request before the Planning and Zoning Commission at the April 3, 2023 meeting. He said the Commission recommends approval with a vote of three in favor of approval, none against and two absent.

0:43:55 **Mayor Janway asked if there were any questions for Mr. Patterson. Councilor Walterscheid** asked what the owner plans to do with the property. **Mr. Patterson** said the owner stated at the Commission meeting that he planned to have a shop on the property that he was going to keep materials in.

Councilor Chavez said some of the residents had concerns of possible drills going off. **Mr. Patterson** said there were some residents that came to the Commission meeting and expressed concerns about what commercial activity might take place there. He said one of the residents expressed concern about lighting. **Mr. Patterson** said those points were brought up and considered by the Commission.

Councilor Carter said in the past, we have done "C-1" instead of "C-2" since it is a little more restrictive. He said it would eliminate some of the neighbor's concerns.

Councilor Carter said if it were a "C-1" instead, could the applicant still do what he is planning. **Mr. Patterson** said it's possible if the applicant plans to use it for storage only. He said it would be up to the applicant to say what they plan to do, but the applicant claims to have plans for storage.

0:46:24 **Mayor Janway asked if anyone would like to speak regarding the Ordinance. No one appeared and the Mayor declared the public hearing closed and reconvened the Council into regular session.**

0:46:46 **B. Approval of Ordinance**

0:46:49 **MOTION**

The motion was made by Councilor Walterscheid and seconded by Councilor Forrest to approve of Ordinance 2023-08, an Ordinance rezoning part of "R-1" Residential 1 District to "C-2" Commercial 2 District for an approximately 0.76 acre property located at 206 East Rose Street Owner: Iris Ramos.

0:46:57 **VOTE**

The vote was as follows: Yes - Waters, Carter, Rodriguez, Forrest, Niemeier, Walterscheid, Anaya-Flores, Chavez; No - None; Absent - None; the motion carried.

0:47:19 **10. CONSIDER APPROVAL OF ORDINANCE 2023-09, AN ORDINANCE REZONING PART OF "R-R" RURAL RESIDENTIAL DISTRICT TO "C-2" COMMERCIAL 2 DISTRICT FOR AN APPROXIMATELY 2.964 ACRE PROPERTY LOCATED AT 2013 SAN JOSE BLVD OWNER: PRESBYTERIAN MEDICAL SERVICES**

0:47:49 **A. Public Hearing**

Mr. Patterson said the properties to the north and west are zoned "R-R" Rural Residential District and the properties to the south and east are zoned "C-2" Commercial 2 District. He said this would not create a spot-zone. He said the applicant brought the request before the Planning & Zoning Commission at the April 3, 2023 meeting. He said the Commission recommends approval with a vote of three in favor of approval, none against and two absent.

Councilor Forrest asked what the applicant's plans are. **Mr. Patterson** said they are currently planning and starting to build an addition to the facility.

0:49:21 **Mayor Janway asked if anyone would like to speak regarding the Ordinance.**

Pat Dyer, General Services Director of Presbyterian Medical Services, said their plans are to renovate their facility and expand. He said they want to place additional exam rooms, which will serve members of the community.

Councilor Walterscheid asked Mr. Dyer if they are going to bring in more doctors. **Mr. Dyer** said they are looking to hire more support staff for the positions they are expanding the facility for.

0:50:56 **Mayor Janway asked if anyone would like to speak regarding the Ordinance. No one appeared and the Mayor declared the public hearing closed and reconvened the Council into regular session.**

0:51:09 **B. Approval of Ordinance**

0:51:10 **MOTION**

The motion was made by Councilor Forrest and seconded by Councilor Niemeier to approve of Ordinance 2023-09, an Ordinance rezoning part of "R-R" Rural Residential District to "C-2" Commercial 2 District for an approximately 2.964 acre property located at 2013 San Jose Blvd Owner: Presbyterian Medical Services.

0:51:14 **VOTE**

The vote was as follows: Yes - Waters, Carter, Rodriguez, Forrest, Niemeier, Walterscheid, Anaya-Flores, Chavez; No - None; Absent - None; the motion carried.

0:51:30 **11. CONSIDER APPROVAL OF RESOLUTION 2023-22, A RESOLUTION REQUIRING THE REMOVAL OF THE RUINED, DAMAGED OR DILAPIDATED BUILDINGS OR STRUCTURE, WRECKAGE AND DEBRIS AT 2311 AND 2313 JACKSON STREET OWNER: JUDY KAY EINKAUF**

Mrs. Madrid-Boyea said this is a proposed Resolution regarding the removal of the ruined, damaged, or dilapidated building or structure, ruins, rubbish, wreckage, weed and debris at 2311 and 2313 Jackson Street. She said the Eddy County Assessor's Office lists Judy Kay Einkauf as an owning or having interest in the property. She said Code Enforcement has been to the property, a Notice of Violation was mailed to the owner by certified mail on February 28, 2023 and the letter is unclaimed. **Mrs. Madrid-Boyea** said a fire erupted on the property on January 5, 2023. She said the Fire Department was on scene shortly after the fire started. She said the property has been inspected by Code Enforcement, the Building Inspector and the Fire Chief, and they found the property remains out of compliance with applicable codes. **Mrs. Madrid-Boyea** said the Fire Chief found that the property is an extreme fire hazard for responding fire fighters and emergency personnel and he recommends the buildings be demolished, the property be cleaned and the weeds and debris be removed. She said a Resolution has been prepared which, if adopted, would require the property owner to remove all ruins, dilapidated structure, rubbish, wreckage, debris and weeds from the property within 30 days of service of the Resolution.

0:54:44 **Mayor Janway asked if there were a representative of the property. Judy Kay Einkauf** said she never received a letter in February 2023. She asked for a delay of the proposed Resolution. She said she boarded up the property as best she could, but it was set on fire again. She said it is on the market to sell and it was sold until the second fire that had erupted at the property. She said by putting a lien on this property, it will result in a hardship for her. She said she does not have the finances to pay for the City to clean the property. **Ms. Einkauf** said her family has offered to help her with the cleanup. She said it saddens her because this piece of property has been in her family for 90 years, but she does need more time in order to get it cleaned.

Mayor Janway asked Ms. Einkauf how much time she is asking for. **Ms. Einkauf** said at least 60 days.

Councilor Walterscheid asked if she means 60 days total to clean, or 60 days before they start to clean. **Ms. Einkauf** said it will be torn down within 60 days.

Councilor Forrest asked Mrs. Madrid-Boyea how long they have in the Resolution. **Mrs. Madrid-Boyea** said the proposed Resolution is asking for 30 days.

0:57:45 **MOTION**

The motion was made by Councilor Anaya-Flores with the stipulation of 60 days instead of 30 days and seconded by Councilor Walterscheid to approve of Resolution 2023-22, a Resolution requiring the removal of the ruined, damaged or dilapidated buildings or structure, wreckage and debris at 2311 and 2313 Jackson Street Owner: Judy Kay Einkauf.

0:58:06 **VOTE**

The vote was as follows: Yes - Waters, Carter, Rodriguez, Forrest, Niemeier, Walterscheid, Anaya-Flores, Chavez; No - None; Absent - None; the motion carried.

0:58:39 **12. CONSIDER APPROVAL OF RESOLUTION 2023-23, A RESOLUTION REQUIRING THE REMOVAL OF THE RUINED, DAMAGED OR DILAPIDATED BUILDINGS OR STRUCTURES, WRECKAGE AND DEBRIS AT 806 IRVIN STREET OWNERS: LIBORIO MORALES AND BELIA MORALES**

Mrs. Madrid-Boyea said this is a proposed Resolution regarding the dilapidated structures, and a large amount of rubbish, debris and weeds at 806 Irvin Street. She said the Eddy County Assessor's Office lists Liborio Morales and Belia Morales as owning or having interest in the property. She said upon information and belief, the owners are deceased and a probate of their estate has not been filed. She said Code Enforcement has been to the property, and the structures were red-tagged numerous times by the Building Department starting in 2015. She said the red tags have been removed by unknown persons. **Mrs. Madrid-Boyea** said there was a fire at the property in 2017, and the police have been called to the property often. She said the electric and water utilities have been disconnected and the buildings continue to degrade and the property attracts transients. She said a Notice of Violation was mailed to the owners by certified mail on October 11, 2022. She said the property has been inspected by Code Enforcement, the Building Inspector and the Fire Chief, and they found the property remains out of compliance with applicable codes. **Mrs. Madrid-Boyea** said the Fire Chief found that the property is an extreme fire hazard for responding fire fighters and emergency personnel and he recommends the buildings be demolished, the property be cleaned and the debris be removed. She said a Resolution has been prepared which, if adopted, would require the property owner to remove all ruins, dilapidated structure, rubbish, wreckage, debris and weeds from the property within 30 days of service of the Resolution.

1:01:21 **Mayor Janway asked if there were any questions for Mrs. Madrid-Boyea.**

Councilor Carter asked if the RV in the back of the property is included with the dilapidated structures. **Mrs. Madrid-Boyea** said it has a title, so they would have to research before it gets hauled off to locate the owner.

Councilor Chavez asked Mrs. Madrid-Boyea if the vehicle in the front of the property has always been there. **Mrs. Madrid-Boyea** said she is unsure of the status of that. She said she has no information on the owner of the vehicle.

1:03:12 **MOTION**

The motion was made by Councilor Chavez and seconded by Councilor Niemeier to approve of Resolution 2023-23, a Resolution requiring the removal of the ruined, damaged or dilapidated buildings or structures, wreckage and debris at 806 Irvin Street
Owners: Liborio Morales and Belia Morales.

1:03:21 **VOTE**

The vote was as follows: Yes - Waters, Carter, Rodriguez, Forrest, Niemeier, Walterscheid, Anaya-Flores, Chavez; No - None; Absent - None; the motion carried.

1:03:45 **13. COUNCIL COMMITTEE REPORTS**

Councilor Chavez said he and Councilor Rodriguez recently visited Washington D.C. and met with the staff of Representative Vasquez, Senator Heinrich, and Senator Ben Ray Lujan. He said there was a lot of positive feedback on additional funding for the City of Carlsbad.

Councilor Rodriguez said they had meetings with DOT regarding the essential air service and there was great background information on the inner-workings.

1:05:27 **Mayor Janway asked if anyone in the audience would like to address the Council. No one appeared.**

1:05:38 **14. ADJOURN**

1:05:40 **MOTION**

The motion was made by Councilor Anaya-Flores and seconded by Councilor Waters to adjourn.

1:05:45 **VOTE**

The vote was as follows: Yes - Waters, Carter, Rodriguez, Forrest, Niemeier, Walterscheid, Anaya-Flores, Chavez; No - None; Absent - None; the motion carried.

1:05:57 **Adjourn**

Dale Janway, Mayor

ATTEST:

Nadine Mireles, City Clerk

DRAFT

CITY OF CARLSBAD
PERSONNEL REPORT

May 23, 2023

APPOINTMENTS:

<u>NAME</u>	<u>DATE</u>	<u>DEPARTMENT</u>	<u>CLASSIFICATION</u>
Wendy Austin	05/24/23	Executive	Deputy City Administrator
Jaycie Burton	05/24/23	Water Park	Lifeguard
Tyson Cisneros	05/24/23	Police	Patrolman, uncertified
Nicholas Dominguez	05/24/23	Golf	Seasonal Laborer
Ryan Molina	05/24/23	Water Park	Lifeguard
Austin Naylor	05/24/23	Police	Patrolman, uncertified
Isabella Smith	05/24/23	Water Park	Lifeguard
Norma Thompson	05/24/23	Airport	Airport Operations Specialist

TERMINATIONS:

<u>NAME</u>	<u>DATE</u>	<u>DEPARTMENT</u>	<u>CLASSIFICATION</u>	<u>REASON</u>
Darren McPherson	05/05/23	Police	Corporal	Resigned
Anahyd Zazueta	05/11/23	Executive	BPA Intern	Resigned

INTERNAL TRANSFERS AND PROMOTIONS:

<u>NAME</u>	<u>DATE</u>	<u>DEPARTMENT</u>	<u>CLASSIFICATION</u>
None			

CITY OF CARLSBAD

RECOMMENDATION FOR EMPLOYMENT

Dale Janway, Mayor

John Lowe, City Administrator

TO: The Honorable Mayor Dale Janway & Members of the City Council

FROM: John Lowe, City Administrator

SUBJECT: Recommendation for Employment

DATE: May 19, 2023

The following applicant has met all pre-employment requirements and is hereby recommended for employment with the City of Carlsbad subject to a pre-hire medical examination:

General Information:

Name: Wendy Austin Classification/Position: Deputy City Administrator

Department: Executive

- | | | |
|---|---|--|
| <input checked="" type="checkbox"/> Regular | <input checked="" type="checkbox"/> Full-time | <input type="checkbox"/> Hourly \$_____ per hour |
| <input type="checkbox"/> Seasonal | <input type="checkbox"/> Part-time | <input checked="" type="checkbox"/> Salary \$_____ per annum |
| <input type="checkbox"/> Temporary | <input type="checkbox"/> On call | |

Education Level:

- | | |
|--|--|
| <input type="checkbox"/> High School Diploma | <input type="checkbox"/> GED or equivalent |
| <input type="checkbox"/> Associates Degree _____ | |
| <input type="checkbox"/> Bachelors Degree _____ | |
| <input checked="" type="checkbox"/> Masters Degree _____ | |
| <input type="checkbox"/> Other _____ | |

Employment:

Present or last Employer: Intrepid Potash

From Jan 2022 to Present Classification: _____

Duties: _____

Related Experience: Previous experience as Deputy City Administrator with the City of Carlsbad

Comments: _____

CITY OF CARLSBAD

RECOMMENDATION FOR EMPLOYMENT

Dale Janway, Mayor

John Lowe, City Administrator

TO: The Honorable Mayor Dale Janway & Members of the City Council

FROM: Ted Cordova, Director of Community Development

Ted Cordova

Digitally signed by Ted Cordova
DN: cn=Ted Cordova, o=City of Carlsbad, ou=Community Development, email=tcordova@cityofcarlsbadnm.com, c=US
Date: 2023.05.16 12:38:55 -0600

SUBJECT: Recommendation for Employment

DATE: 5/16/2023

The following applicant has met all pre-employment requirements and is hereby recommended for employment with the City of Carlsbad subject to a pre-hire medical examination:

General Information:

Name: Jaycie Burton Classification/Position: Lifeguard

Department: Water Park

- Regular Full-time Hourly \$12.00 per hour
Seasonal Part-time Salary per annum
Temporary On call

Education Level:

- High School Diploma GED or equivalent
Associates Degree
Bachelors Degree
Masters Degree
Other Currently a high school student

Employment:

Present or last Employer: Carlsbad Waterpark

From May 2022 to September 2022 Classification: Lifeguard

Duties: Ensure patron safety and performed other cleaning tasks as instructed.

Related Experience: Ms. Burton was a lifeguard for us last season.

Comments: Ms. Burton was an outstanding guard. She was always willing to work and had an excellent attitude.

CITY OF CARLSBAD

RECOMMENDATION FOR EMPLOYMENT

Dale Janway, Mayor

John Lowe, City Administrator

TO: The Honorable Mayor Dale Janway & Members of the City Council

FROM: Chief Shane Skinner

[Signature] # A137 05/03/2023

SUBJECT: Recommendation for Employment

DATE: 5/3/23

The following applicant has met all pre-employment requirements and is hereby recommended for employment with the City of Carlsbad subject to a pre-hire medical examination:

General Information:

Name: Cisneros, Tyson

Classification/Position: uncertified police officer

Department: Police

- Regular, Seasonal, Temporary, Full-time, Part-time, On call, Hourly (\$26.24 per hour), Salary (\$ per annum)

Education Level:

- High School Diploma, GED or equivalent, Associates Degree, Bachelors Degree, Masters Degree, Other

Employment:

Present or last Employer: WW Construction
From 06/18 to Current Classification: construction laborer
Duties: general labor duties and RV park maintenance.

Related Experience:

Comments:

CITY OF CARLSBAD

RECOMMENDATION FOR EMPLOYMENT

Dale Janway, Mayor

John Lowe, City Administrator

TO: The Honorable Mayor Dale Janway & Members of the City Council

FROM: Ted Cordova, Deputy City Administrator

Ted Cordova

Digitally signed by Ted Cordova
DN: cn=Ted Cordova, o=City of Carlsbad,
ou=Community Development,
email=tcordova@cityofcarlsbadnm.com,
c=US
Date: 2023.05.16 13:48:07 -0600

SUBJECT: Recommendation for Employment

DATE: 05-16-23

The following applicant has met all pre-employment requirements and is hereby recommended for employment with the City of Carlsbad subject to a pre-hire medical examination:

General Information:

Name: Nicolas Dominguez Classification/Position: Seasonal

Department: Golf Course

- | | | |
|--|---|---|
| <input type="checkbox"/> Regular | <input type="checkbox"/> Full-time | <input checked="" type="checkbox"/> Hourly \$ <u>14.00</u> per hour |
| <input checked="" type="checkbox"/> Seasonal | <input checked="" type="checkbox"/> Part-time | <input type="checkbox"/> Salary \$ _____ per annum |
| <input type="checkbox"/> Temporary | <input type="checkbox"/> On call | |

Education Level:

- | | |
|--|--|
| <input type="checkbox"/> High School Diploma | <input type="checkbox"/> GED or equivalent |
| <input type="checkbox"/> Associates Degree _____ | |
| <input type="checkbox"/> Bachelors Degree _____ | |
| <input type="checkbox"/> Masters Degree _____ | |
| <input checked="" type="checkbox"/> Other <u>Currently in High School.</u> | |

Employment:

Present or last Employer: Guadalupe Mountain Brewing Co

From June 2022 to Present Classification: Busser/Dish Washer

Duties: _____

Related Experience: Mr. Dominguez is a golfer and his knowledge of golf will help him with this position.

Comments: Mr. Dominguez will be a great asset for the golf course this summer.

CITY OF CARLSBAD

RECOMMENDATION FOR EMPLOYMENT

Dale Janway, Mayor

John Lowe, City Administrator

TO: The Honorable Mayor Dale Janway & Members of the City Council

FROM: Ted Cordova, Director of Community Development **Ted Cordova**

Digitally signed by Ted Cordova
DN: cn=Ted Cordova, o=City of Carlsbad,
ou=Community Development,
email=tcordova@cityofcarlsbadnm.com,
c=US
Date: 2023.05.09 09:39:14 -0600

SUBJECT: Recommendation for Employment

DATE: 5/8/2023

The following applicant has met all pre-employment requirements and is hereby recommended for employment with the City of Carlsbad subject to a pre-hire medical examination:

General Information:

Name: Ryan Molina Classification/Position: Lifeguard

Department: 147 - Waterpark

- | | | |
|--|---|---|
| <input type="checkbox"/> Regular | <input type="checkbox"/> Full-time | <input checked="" type="checkbox"/> Hourly \$ <u>12.00</u> per hour |
| <input checked="" type="checkbox"/> Seasonal | <input checked="" type="checkbox"/> Part-time | <input type="checkbox"/> Salary \$ _____ per annum |
| <input type="checkbox"/> Temporary | <input type="checkbox"/> On call | |

Education Level:

- | | |
|--|--|
| <input type="checkbox"/> High School Diploma | <input type="checkbox"/> GED or equivalent |
| <input type="checkbox"/> Associates Degree _____ | |
| <input type="checkbox"/> Bachelors Degree _____ | |
| <input type="checkbox"/> Masters Degree _____ | |
| <input checked="" type="checkbox"/> Other <u>Currently a high school student</u> | |

Employment:

Present or last Employer: N/A

From _____ to _____ Classification: _____

Duties: _____

Related Experience: CPR, first aid and lifeguard training

Comments: Ryan will be a great addition to our team.

CITY OF CARLSBAD

RECOMMENDATION FOR EMPLOYMENT

Dale Janway, Mayor

John Lowe, City Administrator

TO: The Honorable Mayor Dale Janway & Members of the City Council

FROM: Chief Shane Skinner [Signature] #A157 05/03/2023

SUBJECT: Recommendation for Employment

DATE: 5/3/23

The following applicant has met all pre-employment requirements and is hereby recommended for employment with the City of Carlsbad subject to a pre-hire medical examination:

General Information:

Name: Naylor, Austin

Classification/Position: uncertified police officer

Department: Police

- Regular, Seasonal, Temporary, Full-time, Part-time, On call, Hourly (\$26.24 per hour), Salary

Education Level:

- High School Diploma, GED or equivalent, Associates Degree, Bachelors Degree, Masters Degree, Other (30 college credits from NMSU)

Employment:

Present or last Employer: Naylor Inc
From 08/2022 to Current Classification: Delivery Driver
Duties: sort and deliver packages.

Related Experience:

Comments:

CITY OF CARLSBAD

RECOMMENDATION FOR EMPLOYMENT

Dale Janway, Mayor

John Lowe, City Administrator

TO: The Honorable Mayor Dale Janway & Members of the City Council

FROM: Ted Cordova, Director of Community Development

Ted Cordova

Digitally signed by Ted Cordova
DN: cn=Ted Cordova, o=City of Carlsbad,
ou=Community Development,
email=tcordova@cityofcarlsbadnm.com,
c=US
Date: 2023.05.15 10:02:52 -0600

SUBJECT: Recommendation for Employment

DATE: 5/12/2023

The following applicant has met all pre-employment requirements and is hereby recommended for employment with the City of Carlsbad subject to a pre-hire medical examination:

General Information:

Name: Isabella Smith Classification/Position: Lifeguard

Department: Water Park

- | | | |
|--|---|---|
| <input type="checkbox"/> Regular | <input type="checkbox"/> Full-time | <input checked="" type="checkbox"/> Hourly \$ <u>12.00</u> per hour |
| <input checked="" type="checkbox"/> Seasonal | <input checked="" type="checkbox"/> Part-time | <input type="checkbox"/> Salary \$ _____ per annum |
| <input type="checkbox"/> Temporary | <input type="checkbox"/> On call | |

Education Level:

- | | |
|--|--|
| <input type="checkbox"/> High School Diploma | <input type="checkbox"/> GED or equivalent |
| <input type="checkbox"/> Associates Degree _____ | |
| <input type="checkbox"/> Bachelors Degree _____ | |
| <input type="checkbox"/> Masters Degree _____ | |
| <input checked="" type="checkbox"/> Other <u>Currently a high school student</u> | |

Employment:

Present or last Employer: Carlsbad Waterpark

From May 2022 to September 2022 Classification: Lifeguard

Duties: Ensure patron safety and performed other cleaning tasks as instructed.

Related Experience: Ms. Smith was a lifeguard for us during previous seasons.

Comments: Ms. Smith was exceptional for us in her previous seasons with us. Her attitude was always a positive to have within our team.

CITY OF CARLSBAD

RECOMMENDATION FOR EMPLOYMENT

Dale Janway, Mayor

John Lowe, City Administrator

TO: The Honorable Mayor Dale Janway & Members of the City Council

FROM: Ted Cordova, Deputy City Administrator

Ted Cordova

Digitally signed by Ted Cordova
DN: cn=Ted Cordova, o=City of Carlsbad,
ou=Community Development,
email=tcordova@cityofcarlsbadnm.com,
c=US
Date: 2023.05.16 06:36:16 -0600

SUBJECT: Recommendation for Employment

DATE: May 15, 2023

The following applicant has met all pre-employment requirements and is hereby recommended for employment with the City of Carlsbad subject to a pre-hire medical examination:

General Information:

Name: Norma Thompson Classification/Position: Airport Operations Specialist
Department: Airport

- | | | |
|---|---|---|
| <input checked="" type="checkbox"/> Regular | <input checked="" type="checkbox"/> Full-time | <input checked="" type="checkbox"/> Hourly \$ <u>20.64</u> per hour |
| <input type="checkbox"/> Seasonal | <input type="checkbox"/> Part-time | <input type="checkbox"/> Salary \$ _____ per annum |
| <input type="checkbox"/> Temporary | <input type="checkbox"/> On call | |

Education Level:

- | | |
|---|--|
| <input checked="" type="checkbox"/> High School Diploma | <input type="checkbox"/> GED or equivalent |
| <input type="checkbox"/> Associates Degree _____ | |
| <input type="checkbox"/> Bachelors Degree _____ | |
| <input type="checkbox"/> Masters Degree _____ | |
| <input type="checkbox"/> Other _____ | |

Employment:

Present or last Employer: Harrison Western
From July 2021 to October 2021 Classification: Heavy Equipment Operator
Duties: Operating equipment, installing rebar and wire mesh, installing concrete forms,
cleaning job sites, and other duties as assigned.

Related Experience: Ms. Thompson is familiar with maintenance work and equipment operation from
her previous work experience.

Comments: Ms. Thompson is fully capable of performing all job duties and will be an asset to the Airport.

**CITY OF CARLSBAD
AGENDA BRIEFING MEMORANDUM**

COUNCIL MEETING DATE: May 23, 2023

DEPARTMENT: Finance Department	BY: Matt Fletcher, CPO	<i>MSalvado</i> <i>5/12/23</i>	DATE: May 10, 2023
SUBJECT: Contract for Annual Audit Services			
SYNOPSIS, HISTORY, AND IMPACT (SAFETY AND WELFARE, FINANCIAL, PERSONNEL, INFRASTRUCTURE, ETC.)			
<p>The City of Carlsbad contracts annually, as required by the New Mexico State Auditor's Office, with an approved independent public accounting firm to perform an audit of the City's financial records.</p> <p>The City is allowed by the audit rule to contract with the same accounting firm for up to 8 years. For the past 7 years, the City of Carlsbad has used Hinkle + Landers PC. The City would like to continue to use Hinkle + Landers for an 8th and final year and requests authorization for the City Administrator to sign the attached contract for the 2023 Fiscal Year Audit.</p> <p>The cost of the audit will be \$64,724 including NMGRT.</p>			
DEPARTMENT RECOMMENDATION:			
Approve the Independent Auditor's contract for the FY2023 audit.			
BOARD/COMMISSION/COMMITTEE ACTION:			
<input type="checkbox"/> P&Z	<input type="checkbox"/> Lodgers Tax Board	<input type="checkbox"/> Cemetery Board	<input type="checkbox"/> APPROVED
<input type="checkbox"/> Museum Board	<input type="checkbox"/> San Jose Board	<input type="checkbox"/> Water Board	<input type="checkbox"/> DISSAPPROVED
<input type="checkbox"/> Library Board	<input type="checkbox"/> N. Mesa Board	<input type="checkbox"/> Budget Committee	<input type="checkbox"/> REVIEWED
Reviewed by City Administrator: <u>/s/John Lowe</u>			Date: <u>05/18/2023</u>

ATTACHMENTS:

- Independent Auditor's Contract for FY2023

STATE OF NEW MEXICO AUDIT CONTRACT

City of Carlsbad

hereinafter referred to as the "Agency," and

Hinkle + Landers, PC

hereinafter referred to as the "Contractor," agree:

As required by the Audit Rule, Section 2.2.2.1 NMAC *et seq.*, Contractor agrees to, and shall, inform the Agency of any restriction placed on Contractor by the Office of the State Auditor pursuant to Section 2.2.2.8 NMAC, and whether the Contractor is eligible to enter into this Contract despite the restriction.

1. **SCOPE OF WORK** (Include in Paragraph 25 any expansion of scope)

A. The Contractor shall conduct a financial and compliance audit of the Agency for Fiscal Year **2023** in accordance with auditing standards generally accepted in the United States of America, *Government Auditing Standards, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, the Audit Act, Sections 12-6-1 through 12-6-15, NMSA 1978, and the Audit Rule (Section 2.2.2.1 NMAC *et seq.*).

2. **DELIVERY AND REPRODUCTION**

A. In order to meet the delivery terms of this Contract, the Contractor shall deliver the documents required by Section 2.2.2.9 NMAC to the State Auditor on or before the deadline set forth for the Agency in Section 2.2.2.9 NMAC.

B. Reports uploaded into OSA Connect by 5:00 pm of the Agency's due date will be considered received by the due date for purposes of Section 2.2.2.9 NMAC. Unfinished or excessively deficient reports will not satisfy this requirement; such reports will be rejected and returned to the Contractor and the State Auditor may take action in accordance with Section 2.2.2.13 NMAC. If the State Auditor does not receive copies of the management representation letter and the completed Report Review Guide with the audit report or prior to delivery of the audit report, the State Auditor will not consider the report submitted to the State Auditor.

C. As soon as the Contractor becomes aware that circumstances exist that will make the Agency's audit report late, the Contractor shall immediately provide written notification of the situation to the State Auditor in accordance with Section 2.2.2.9 NMAC.

D. Pursuant to Section 2.2.2.10 NMAC, the Contractor shall prepare a written and dated engagement letter that identifies the specific responsibilities of the Contractor and the Agency.

E. After its review of the audit report pursuant to Section 2.2.2.13 NMAC, the State Auditor shall authorize the Contractor to print and submit the final audit report. Within five business days after the date of the authorization to print and submit the final audit report, the Contractor shall provide the State Auditor an electronic version of the audit report, in PDF format, and the electronic copy of the Excel version of the Summary of Findings Form, and any other required electronic schedule (if applicable). After the State Auditor officially releases the audit report by issuance of a release letter, the Contractor shall deliver **15** copies of the audit report to the Agency. The Agency or Contractor shall ensure that every member of the Agency's governing authority shall receive a copy of the report.

3. **COMPENSATION**

A. The total amount payable by the Agency to the Contractor under this Contract shall not exceed **\$64,724.00** including applicable gross receipts tax.

B. Contractor agrees not to, and shall not, perform any services in furtherance of this Contract prior to approval by the State Auditor. Contractor acknowledges and agrees that it will not be entitled to payment or compensation for any services performed by Contractor pursuant to this Contract prior to approval by the State Auditor.

C. Total Compensation will consist of the following:

SERVICES	AMOUNTS
----------	---------

(1) Financial statement audit	\$39,000.00
(2) Federal single audit	\$5,000.00
(3) Financial statement preparation	\$15,999.00
(4) Other nonaudit services, such as depreciation schedule updates	\$0.00
(5) Other (i.e., component units, specifically identified)	\$0.00

Gross Receipts Tax = **\$4,725.00**

Total Compensation = **\$64,724.00** including applicable gross receipts tax

D. The Agency shall pay the Contractor the New Mexico gross receipts tax levied on the amounts payable under this Contract and invoiced by the Contractor. Payment is subject to availability of funds pursuant to the Appropriations Paragraph set forth below.

E. The State Auditor may authorize progress payments to the Contractor by the Agency; pursuant to Section 2.2.2.8(M)(3) NMAC; provided that the authorization is based upon evidence of the percentage of audit work completed as of the date of the request for partial payment. State Auditor approval after being approved by the Agency. If requested by the State Auditor, the Agency shall provide a copy of the progress billings. Final payment for services rendered by the Contractor shall not be made until a determination and written finding is made by the State Auditor in the release letter that the audit has been made in a competent manner in accordance with the provisions of this Contract and applicable rules of the State Auditor. G. The State Auditor may authorize progress payments to the Contractor by the Agency; pursuant to Section 2.2.2.8(M)(3) NMAC; provided that the authorization is based upon evidence of the percentage of audit work completed as of the date of the request for partial payment. If requested by the State Auditor, the Agency shall provide a copy of the progress billings. Final payment for services rendered by the Contractor shall not be made until a determination and written finding is made by the State Auditor in the release letter that the audit has been made in a competent manner in accordance with the provisions of this Contract and applicable rules of the State Auditor.

4. **TERM.** Unless terminated pursuant to Paragraphs 5 or 19, this Contract shall terminate one calendar year after the latest date on which it is signed.

5. **TERMINATION, BREACH AND REMEDIES**

A. This Contract may be terminated:

1. By either party without cause, upon written notice delivered to the other party and the State Auditor at least ten (10) days prior to the intended date of termination.
2. By either party, immediately upon written notice delivered to the other party and the State Auditor, if a material breach of any of the terms of this Contract occurs. Unjustified failure to deliver the report in accordance with Paragraph 2 shall constitute a material breach of this Contract.
3. By the Agency pursuant to Paragraph 19, immediately upon written notice to the Contractor and the State Auditor.
4. By the State Auditor, immediately upon written notice to the Contractor and the Agency after determining that the audit has been unduly delayed, or for any other reason.

B. By termination, neither party may nullify obligations already incurred for performance or failure to perform prior to the date of termination. If the Agency or the State Auditor terminates this Contract, the Contractor shall be entitled to compensation for work performed prior to termination in the amount of earned, but not yet paid, progress payments, if any, that the State Auditor has authorized to the extent required by Paragraph 3(E). If the Contractor terminates this Contract for any reason other than Agency's breach of this Contract, the Contractor shall repay to the Agency the full amount of any progress payments for work performed under the terms of this Contract.

C. Pursuant to Section 2.2.2.8 NMAC, the State Auditor may disqualify the Contractor from eligibility to contract for audit services with the State of New Mexico if the Contractor knowingly makes false statements, false assurances or false disclosures under this Contract. The State Auditor on behalf of the Agency or the Agency may bring a civil action for damages or any other relief against a Contractor for a material breach of this Contract.

D. **THE REMEDIES HEREIN ARE NOT EXCLUSIVE, AND NOTHING IN THIS SECTION 5 WAIVES OTHER LEGAL RIGHTS AND REMEDIES OF THE PARTIES.**

6. **STATUS OF CONTRACTOR**

The Contractor and its agents and employees are independent contractors performing professional services for the Agency and are not employees of the Agency. The Contractor and its agents and employees shall not accrue leave, retirement, insurance, bonding, use of state vehicles or any other benefits afforded to employees of the Agency as a result of this Contract. The Contractor agrees not to purport to bind the State of New Mexico to any obligation not assumed under this Contract unless the Contractor has express written authority to do so, and then only within the strict limits of that authority.

7. ASSIGNMENT

The Contractor shall not assign or transfer any interest in this Contract or assign any claims for money due or to become due under this Contract.

8. SUBCONTRACTING

The Contractor shall not subcontract any portion of the services to be performed under this Contract without the prior written approval of the Agency and the State Auditor. An agreement between the Contractor and a subcontractor to subcontract any portion of the services under this Contract shall be completed on a form prescribed by the State Auditor. The agreement shall be an amendment to this Contract and shall specify the portion of the audit services to be performed by the subcontractor, how the responsibility for the audit will be shared between the Contractor and the subcontractor, the party responsible for signing the audit report and the method by which the subcontractor will be paid. Pursuant to Section 2.2.2.8 NMAC, the Contractor may subcontract only with independent public accounting firms that are on the State Auditor's List of Approved Firms, and that are not otherwise restricted by the State Auditor from entering into such a contract.

9. RECORDS

The Contractor shall maintain detailed time records that indicate the date, time, and nature of services rendered during the term of this Contract. The Contractor shall retain the records for a period of at least five (5) years after the date of final payment under this contract. The records shall be subject to inspection by the Agency and the State Auditor. The Agency and the State Auditor shall have the right to audit billings both before and after payment. Payment under this Contract shall not foreclose the right of the Agency or the State Auditor on behalf of the Agency to recover excessive or illegal payments.

10. RELEASE

The Contractor, upon receiving final payment of the amounts due under the Contract, releases the State Auditor, the Agency, their respective officers and employees and the State of New Mexico from all liabilities, claims and obligations whatsoever arising from or under this Contract. This paragraph does not release the Contractor from any liabilities, claims or obligations whatsoever arising from or under this Contract.

11. CONFIDENTIALITY

All information provided to or developed by the Contractor from any source whatsoever in the performance of this Contract shall be kept confidential and shall not be made available to any individual or organization by the Contractor, except in accordance with this Contract or applicable standards, without the prior written approval of the Agency and the State Auditor.

12. PRODUCT OF SERVICES; COPYRIGHT AND REPORT USE

Nothing developed or produced, in whole or in part, by the Contractor under this Contract shall be the subject of an application for copyright by or on behalf of the Contractor. The Agency and the State Auditor may post an audited financial statement on their respective websites once it is publicly released by the State Auditor. For District Courts and District Attorneys only, the contractor agrees that the Financial Control Division of the Department of Finance and Administration (DFA) is free to use the audited financial statements in the statewide Comprehensive Annual Financial Report and that the Contractor's audit report may be relied upon during the audit of the statewide Comprehensive Annual Financial Report, if applicable. However, DFA should not provide to any third party, other than the Comprehensive Annual Financial Report auditor, the District Courts' or District Attorneys' draft audit reports or their opinion letters or findings.

13. CONFLICT OF INTEREST

The Contractor represents and warrants that it presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of services required under this Contract. Each of the Contractor and the Agency certifies that it has followed the requirements of the Governmental Conduct Act, Section 10-16-1, *et seq.*, NMSA 1978, regarding contracting with a public officer, state employee or former state employee, as required by the applicable professional standards.

14. INDEPENDENCE

The Contractor represents and warrants its personal, external and organizational independence from the Agency in accordance with the *Government Auditing Standards*, issued by the Comptroller General of the United States, and Section 2.2.2.8 NMAC. The Contractor shall immediately notify the State Auditor and the Agency in writing if any impairment to the Contractor's independence occurs or may occur during the period of this Contract.

15. AMENDMENT

This Contract shall not be altered, changed or amended except by prior written agreement of the parties and with the prior written approval of the State Auditor. Any amendments to this Contract shall comply with the Procurement Code, Sections 13-1-28 through 13-1-199, NMSA 1978.

16. MERGER

This Contract supersedes all of the agreements, covenants, and understandings between the parties hereto concerning the subject matter hereof. No prior agreement or understanding, verbal or otherwise, of the parties or their agents shall be valid or enforceable unless embodied in this Contract. Contractor and Agency shall enter into and execute an engagement letter pursuant to Section 2.2.2.10 NMAC, consistent with

Generally Accepted Auditing Standards (GAAS) and Government Auditing Standards (GAGAS). **The engagement letter and any associated documentation included with or referenced in the engagement letter shall not be interpreted to amend this Contract. Conflicts between the engagement letter and this Contract are governed by this Contract, and shall be resolved accordingly.**

17. **APPLICABLE LAW**

The laws of the State of New Mexico shall govern this Contract. By execution of this Contract, Contractor irrevocably consents to the exclusive personal jurisdiction of the courts of the State of New Mexico over any and all lawsuits arising from or related to this Contract.

18. **AGENCY BOOKS AND RECORDS**

The Agency is responsible for maintaining control of all books and records at all times and the Contractor shall not remove any books and records from the Agency's possession for any reason.

19. **APPROPRIATIONS**

The terms of this Contract are contingent upon sufficient appropriations and authorization being made by the legislature or the Agency's governing body for the performance of this Contract. If sufficient appropriations and authorization are not made by the legislature or the Agency's governing body, this Contract shall terminate upon written notice being given by the Agency to the Contractor. The Agency's decision as to whether sufficient appropriations are available shall be accepted by the Contractor and shall be final. This section of the Contract does not supersede the Agency's requirement to have an annual audit pursuant to Section 12-6-3(A) NMSA 1978.

20. **PENALTIES FOR VIOLATION OF LAW**

The Procurement Code, Sections 13-1-28 through 13-1-199, NMSA 1978, imposes civil and criminal penalties for certain violations. In addition, the New Mexico criminal statutes impose felony penalties for bribes, gratuities and kickbacks.

21. **EQUAL OPPORTUNITY COMPLIANCE**

The Contractor shall abide by all federal and state laws, rules and regulations, and executive orders of the Governor of the State of New Mexico pertaining to equal employment opportunity. In accordance with all such laws, rules, regulations and orders, the Contractor assures that no person in the United States shall, on the grounds of race, age, religion, color, national origin, ancestry, sex, physical or mental handicap or serious medical condition, spousal affiliation, sexual orientation or gender identity be excluded from employment with or participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity performed under this Contract. If the Contractor is found not to be in compliance with these requirements during the life of this Contract, the Contractor shall take appropriate steps to correct these deficiencies.

22. **WORKING PAPERS**

A. The Contractor shall retain its working papers of the Agency's audit conducted pursuant to this Contract for a period of at least five (5) years after the date shown on the opinion letter of the audit report, or longer if requested by the federal cognizant agency for audit, oversight agency for audit, pass through-entity or the State Auditor. The State Auditor shall have access to the working papers at the State Auditor's discretion. When requested by the State Auditor, the Contractor shall deliver the original or clear, legible copies of all working papers to the requesting entity.

B. The Contractor should follow the guidance of AU-C 210 A.27 to A.31 and AU-C 510 .A3 to .A11 in communications with the predecessor auditor and to obtain information from the predecessor auditor's audit documentation.

23. **DESIGNATED ON-SITE STAFF**

The Contractor's on-site individual auditor responsible for supervision of work and completion of the audit is **Maclen Enriquez**. The Contractor shall notify the Agency and the State Auditor in writing of any changes in staff assigned to perform the audit.

24. **INVALID TERM OR CONDITION**

If any term or condition of this Contract shall be held invalid or unenforceable, the remainder of this Contract shall not be affected.

25. **OTHER PROVISIONS**

SIGNATURE PAGE

This Contract is made effective as of the date of the latest signature.

AGENCY

City of Carlsbad

CONTRACTOR

Hinkle + Landers, PC

PRINTED
NAME: _____
SIGNATURE: _____
TITLE: _____
DATE: _____

PRINTED
NAME: Farley Vener
SIGNATURE: *Farley Vener*
TITLE: President
DATE: 04.28.2023

State Auditor Contract No. 23 - 6022

CITY OF CARLSBAD

AGENDA BRIEFING MEMORANDUM

Council Meeting Date: 5/23/2023

DEPARTMENT: Community Development	BY: Ted Cordova, Deputy City Administrator	DATE: 5/15/2023
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SUBJECT: Amendment to the Agreement Between the City of Carlsbad and Celtech Corporation for a Ground Space Lease at the Cavern City Air Terminal

BACKGROUND, ANALYSIS AND IMPACT: (Safety and Welfare/Financial/Personnel/Infrastructure/etc.)

Celtech Corporation has leased a portion of the Cavern City Air Terminal for aircraft engine testing and other aviation uses related to Celtech's business and would like to add an additional Sixteen Thousand Five Hundred square feet (16,500 sq. ft.) to the East of their current ground space. If approved, Celtech Corporation will pay \$228.72 per month for their current lease and the additional space.

DEPARTMENT RECOMMENDATION: City Council consideration to accept and approve the Amendment to lease agreement between the City of Carlsbad and Celtech Corporation.

BOARD/COMMISSION/COMMITTEE ACTION:

- | | | | |
|--|--|---|--------------------------------------|
| <input type="checkbox"/> P & Z | <input type="checkbox"/> Lodgers Tax Board | <input type="checkbox"/> Riverwalk Rec Center Board | <input type="checkbox"/> APPROVED |
| <input type="checkbox"/> Museum Board | <input type="checkbox"/> San Jose Board | <input type="checkbox"/> Water Board | <input type="checkbox"/> DISAPPROVED |
| <input type="checkbox"/> Library Board | <input type="checkbox"/> N. Mesa Board | <input type="checkbox"/> Beautification Committee | |

Reviewed by: City Administrator: /s/John Lowe	Date: 05/18/2023
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**AMENDMENT TO AGREEMENT BETWEEN THE CITY OF CARLSBAD
AND CELTECH CORPORATION FOR A GROUND SPACE LEASE
AT THE CAVERN CITY AIR TERMINAL**

THIS AMENDMENT TO THE AGREEMENT is entered into this _____ day of May, 2023 by and between the CITY OF CARLSBAD, New Mexico, a municipal corporation (hereinafter referred to as “City”) and CELTECH CORPORATION, a Wyoming corporation (hereinafter referred to as “Celtech”).

WHEREAS, the City of Carlsbad owns the real estate commonly known as the Cavern City Air Terminal pursuant to a patent from the United States Government; and

WHEREAS, Celtech Corporation has leased a portion of the Cavern City Air Terminal for aircraft engine testing and other aviation uses related to Celtech’s business; and

WHEREAS, Celtech wishes to continue to lease the property.

WHEREAS, Celtech wishes to add an additional Sixteen Thousand Five Hundred square feet (16,500 sq. ft.) to the East of their current ground space.

NOW THEREFORE, the parties, in consideration of the mutual covenants and agreements herein contained, and for other good and valuable consideration, agree as follows:

1. **Lease Property Description.** The City hereby agrees to lease to Celtech and Celtech hereby agrees to lease from the City a portion of the Cavern City Air Terminal, 1505 Terminal Drive described as follows:

As shown on the Exhibit “A” attached hereto and incorporated herein.

Said parcel of real estate is hereinafter referred to as the “Lease Property.”

2. **Ingress and Egress.** Upon paying the rent and performing the covenants of this Agreement, Celtech and its officers, employees, agents, vendors, suppliers, patrons, and invitees shall have the right of ingress to and egress from the Lease Property over the roadway provided by the City serving the Air Terminal, such roadway commonly known as Terminal Drive. Celtech shall also have the right to use the landing field, runways, taxi-ways, public ramps, commercial and non-commercial roadways, and navigational aids and facilities at the Air Terminal and the air space immediately above it for testing, takeoffs, flights, landings, taxiing, towing, fueling by mobile truck tanks, loading and unloading passengers and cargo. Celtech shall not interfere with the rights and privileges of other persons, firms, or entities using said facilities and shall be subject to such weight and type use restrictions as the City deems necessary.

3. **AS IS Condition of Lease Property.** Prior to the commencement of this Agreement, Celtech has fully examined and inspected the Lease Property, and all fixtures, appliances, improvements, buildings, and appurtenances. Celtech accepts the Lease Property, and such fixtures, appliances, improvements, buildings, and appurtenances in their existing condition and state of repair. Celtech accepts them in an **AS IS CONDITION**. Celtech agrees that no representations, statements, or warranties, express or implied, have been made by or on behalf of the City in any respect thereto, including, but not limited to their suitability for any purpose, and the City shall in no event be liable for any latent defects.

4. **Use of Lease Property.**

A. **Title Restrictions.** Celtech knows and understands that the City owns the real estate commonly known as the Cavern City Air Terminal (the "Air Terminal") pursuant to patents from the United States government which patents place certain restrictions on the use of the Air Terminal. Under no circumstances shall Celtech utilize the Air Terminal or the Lease Property in any manner which would violate any restrictive covenants to which they are subject including, but not limited to those contained in the patents from the United States of America, acting through the Secretary of the Interior, signed on the 20th day of July 1951, recorded in Book 6, Page 245 of the Records of Patents; and signed on the 28th day of September 1962, recorded in Book 6, Page 485 of the Records of Patents for Eddy County, New Mexico.

B. **Permitted Uses.** Celtech shall have the use of the Lease Property solely for aviation-related activities.

C. **Non-Aviation Uses.** Celtech shall not engage in any activity which is not directly related to aviation without obtaining the prior written approval of the City Administrator. Such non-aviation uses authorized shall be subject to such terms and conditions as may be set forth in the written agreement.

D. **Applicable Laws.** Every use of the Air Terminal, the Lease Property, and all fixtures, appliances, improvements, buildings, and appurtenances thereon shall be consistent with all applicable laws, ordinances, rules, regulations, and policies and as they are now and as they may be made or amended from time to time including, but not limited to, those of the Federal Aviation Administration or its successor agency or body.

E. **Hazards and Interference.** No use of the Air Terminal, Lease Property, or the fixtures, appliances, improvements, buildings, or appurtenances thereon shall in any manner interfere with the landing and taking off of aircraft at the Air Terminal or otherwise constitute a hazard. This includes, but is not limited to, keeping the Lease Property free of foreign object debris. In the event this covenant is breached, the City reserves the right to enter upon the Lease Property and cause the abatement of such interference or hazard at the expense of Celtech.

5. **Non-Exclusive.** Nothing contained in this Agreement shall be construed to grant or authorize the granting of an exclusive right to provide aeronautical services to the public as prohibited by Section 308(a) of the Federal Aviation Act of 1958, as it may be amended from

time to time. The City reserves the right to grant to others the privilege and right to conduct any one or all activities of an aeronautical nature. Additionally, parking aprons and other improvements constructed in whole or in part with federal funds are intended for public use, and, therefore, permission for exclusive lease or use of such facilities may not be granted.

6. **Non-Discrimination.** Celtech for itself, its personal representatives, successors in interest, and assigns, as part of the consideration hereof, does hereby covenant and agree that:

A. **Use of Air Terminal.** No person on the grounds of race, creed, color, national origin, sex, age, or handicap shall be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of the Lease Property and all its facilities;

B. **Construction.** In the construction of any improvements on, over, or under the Lease Property and in the furnishing of services thereon, no person on the grounds or race, creed, color, national origin, sex, age or handicap shall be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination; and

C. **CFR Title 49.** Celtech shall use the Lease Property in compliance with all other requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Non-Discrimination in Federally Assisted programs of the Department of Transportation Effectuation of Title VI of the Civil Rights Act of 1964 as said regulations may be amended.

7. **Term.** The term of this Agreement shall be for ten (10) years beginning at 12:01 a.m. of the 2nd day of June, 2014 and terminating at 12:01 a.m. of the 2nd day of June, 2024. This Agreement may be renewed by the parties for an additional five (5) year term upon their mutual agreement.

8. **Compensation.**

A. **Monthly Rent.** As compensation for this Agreement and beginning on ___ day of May, 2023, Celtech shall pay the City, without demand, a fixed monthly rental payment (hereinafter referred to as "Rent"). The Rent shall be due on or before the fourth (4th) day of each month. The amount of Rent shall be Two Hundred Twenty Eight Dollars and 72/One Hundredths (\$228.72).

B. **Due in Advance and Without Notice.** All rental payments shall be due and payable in advance and without notice. Rent shall be paid to P.O. Box 1569, Carlsbad, NM 88221-1569, Attention City Finance Director, or such other place as the City may direct in writing.

C. **Late Fee.** On any rental payment made ten (10) or more days after the payment due date, Celtech shall, in addition to the Rent, pay a late charge of ten percent (10%) of the Rent for each month or part of a month that the rental payment is late.

D. **No Refunds.** Celtech may terminate this Agreement pursuant to the requirements of Paragraph 30, below, however, in that event, Celtech shall not be entitled to a refund of any rent or fees of any kind paid.

E. **Holding Over.** In the event Celtech shall continue to occupy the Lease Property,

or any portion thereof beyond the term of this Agreement or any renewal of this Agreement, such holding over shall not constitute a renewal of this Agreement but shall be a month-to-month tenancy only. The amount of Rent to be paid during this hold over period shall equal one and one-half (1.5) times the normal monthly rent chargeable at the termination of the lease. Such increase in Rent shall be in addition to the annual increase described in Paragraph 8(A), above.

9. **Utilities and Maintenance Services.** All applications and connections for utility services for the Lease Property, including, but not limited to, water, sewer, electricity or natural gas shall be in the name of Celtech. Celtech shall be solely responsible for all charges, fees, expenses, assessments, and payments as they become due. Celtech shall be solely responsible for any costs incurred for the installation, operation, maintenance, or repair of telephone, modem, and/or communication lines or services. Celtech shall provide all routine maintenance and janitorial services for the Lease Property.

10. **Taxes, Licenses, and Permits.** Celtech shall be solely responsible for:

A. **Taxes.** The timely payment of any and all personal property taxes which may be assessed against any improvements, equipment, merchandise, or other personal property belonging to Celtech located on the Lease Property, or other portions of the Air Terminal. In the event any real estate taxes are assessed against the land, improvements, or personal property on the Lease Property during the term of this Agreement, such taxes shall be paid by Celtech.

B. **Licenses and Permits.** Obtaining and paying for all licenses, permits, certifications, fees, or other authorizations or charges as required under federal, state, or local laws, ordinances, codes, rules, regulations, or policies insofar as they are necessary to comply with the requirements of this Agreement and the privileges extended hereunder.

11. **Maintenance.**

A. **Celtech to Maintain.** Celtech shall keep the Lease Property in good order and repair at all times and shall use all reasonable cautions to prevent waste, damage, or injury to the Air Terminal, the Lease Property, and all fixtures, appliances, improvements, buildings, and appurtenances thereon. At its sole expense, Celtech shall keep, repair, maintain, improve, and operate the Lease Property and any and all fixtures, appliances, improvements, buildings, and appurtenances in a safe, sanitary, orderly, sightly, and workmanlike manner in accordance with all applicable laws, ordinances, codes, rules, regulations, and policies. Such maintenance shall include, but not be limited to the removal of any trash, litter, weeds, and debris as well as the maintenance of the cleanliness of the Lease Property. Celtech shall also be responsible for pest control on the Lease Property. There shall be no outside storage of any material, property, equipment, rubbish, trash, garbage, or debris without the prior written permission of the City. Celtech shall not dispose of any waste at the Air Terminal or on the Premises unless the waste is appropriate for removal by the City's Solid Waste Department and is

properly stored while awaiting pickup.

B. **Compliance with Codes.** Celtech shall be solely responsible for complying with all applicable codes including, but not limited to, building, safety, and fire codes and for complying with the requirements of the Americans with Disabilities Act.

C. **Right to Correct Deficiencies.** The City shall have the right to require reasonable maintenance of and repairs to the Lease Property and all fixtures, appliances, improvements, buildings, and appurtenances as required by this Agreement. Should Celtech fail to make the required corrections, the City shall have the right to enter the Lease Property, or improvements, buildings, or appurtenances thereto, correct the deficiency, and recover the cost of those activities from Celtech as additional Rent due at the time of the next rental payment.

12. **Storage of Materials.** Storage or disposal at or on the Lease Property of any materials or waste defined as hazardous or toxic by local, state, or federal laws, ordinances, codes, rules, regulations, or policies shall be prohibited except with the prior written permission of the City. Any approved storage or disposal shall fully comply with all applicable laws, ordinances, codes, rules, regulations, and policies as such may be amended.

13. **Title to Improvements.** During the term of this Agreement, title to all improvements constructed by Celtech upon the Lease Property are and shall be vested in Celtech, except as described in Paragraph 17.

14. **Additions, Alterations, and Improvements.** No addition, alteration, improvement, construction, repair, installation, or demolition on the Lease Property shall be done without the prior written consent of the City Administrator. All such activity shall be performed in a workmanlike manner. Other conditions with respect to additions, alterations, improvements, construction, repairs, installations, or demolitions are as follows:

A. **City Approval.** The plans and specifications for any such activity shall be submitted to the City Administrator for written approval prior to commencing such activity;

B. **Filing.** Before commencement of any such activity, all plans and specifications shall be filed with, approved by, and permitted by all governmental departments and authorities having jurisdiction;

C. **Licensed Contractor(s).** All such activity shall be done by appropriately licensed contractor(s) and shall be done in accordance with all applicable laws, rules, regulations, and policies;

D. **Commencement and Completion.** All work, construction, altering, repairing, installing, or demolishing must be commenced no later than six (6) months following the approval of the plans and specifications by the City Administrator and must be completed within eighteen (18) months of that approval by the City Administrator.

E. **FAA Approval.** No change, improvement, alteration, or modification shall be made without first obtaining the prior written approval of the Federal Aviation Administration, if such approval is needed.

15. **Signs.** No sign shall be erected or maintained by Celtech except in compliance with all applicable laws, ordinances, codes, rules, regulations, and policies. Prior to erection, Celtech must obtain written approval from the City.

16. **Damage or Destruction.**

A. **Repair of Damage.** If the Lease Property or improvements thereto are partially destroyed or damaged by fire or other casualty, then Celtech, at its sole expense, shall repair and restore the Lease Property, or improvements thereto as soon as it is reasonably practicable. Such repair or restoration shall commence not later than six (6) months after such damage, and shall be completed within six (6) months of the commencement date. Such restoration shall be to substantially the same condition in which the Lease Property or improvements thereto was before such damage. In the event that Celtech has not commenced repairs or restoration within six (6) months or completed the repairs or restoration within six months of the commencement, this Agreement may be immediately terminated by the City. Such termination shall be made effective by serving notice upon Celtech, and shall be effective on the date of receipt of such notice by Celtech.

B. **Destruction.** In the event the Lease Property or improvements thereto is completely destroyed or so badly damaged that repairs cannot be commenced within six (6) months and completed within six (6) months thereafter, then this Agreement may be terminated. Such termination shall be effective as of the date of the occurrence of the damage or destruction, and made effective by either party hereto by serving written notice upon the other.

17. **Removal of Improvements.**

A. **At Celtech's Request.** If at any time during the term of this Agreement, when all Rent then due and owing has been fully paid and Celtech is not in default under this Agreement, Celtech may remove any or all of the improvements or buildings owned by Celtech. Celtech shall give sixty (60) days advance written notice to the City of its intent to remove the improvements or buildings. When removing the improvements or buildings, Celtech shall restore the Lease Property to its previously existing condition, including filling excavations, returning the surface to grade, and leaving the Lease Property safe and free from all debris and hazards.

B. **At Termination or Expiration.** At the termination or expiration of this Agreement, Celtech shall remove all buildings and/or improvements owned by Celtech within sixty (60) days of that termination or expiration. Such removal shall not cause unreasonable damage to the Lease Property. When removing buildings or improvements, Celtech shall restore the Lease Property to its previously existing condition, including filling excavations, returning the surface to grade, and leaving the Lease Property safe and free from all debris and hazards. All buildings and/or improvements not removed within sixty (60) days of the termination or expiration of this Agreement shall, at the City's sole discretion and without compensation by or to the City, become the City's property free and clear of all liability and expenses. Should Celtech

fail to promptly remove the buildings and/or improvements if and as required, the City may assess and bill Celtech based on receipt of an itemized statement of all costs of removal and restoration of the Lease Property.

18. **Environmental Assessment.** At any time during the term of this Agreement or upon the expiration or termination of this Agreement, the City may require Celtech to furnish to the City an Environmental Assessment Report of the Lease Property, conducted in accordance with the laws, ordinances, codes, rules, regulations, and policies in effect at that time. The costs of remediation, if any should be required by law, shall be the responsibility of Celtech.

19. **Right to Enter and Inspect.** The City shall have the right to enter the Lease Property and to inspect it and all fixtures, appliances, improvements, buildings, and appurtenances at any reasonable time.

20. **Insurance.** During the term of this Agreement and for any further time that Celtech shall hold the Lease Property:

A. **Public Liability Insurance.** Celtech shall obtain and maintain at its own expense general public liability insurance insuring against such claims and which insurance names the City as an additional insured. This insurance shall have an aggregate limit in the amount of two million dollars (\$2,000,000.00), or as required to meet the mandatory requirements of the New Mexico Tort Claims Act or its successor in law, whichever is greater.

B. **Fire and Casualty.** Celtech shall obtain and maintain at its own expense property and casualty insurance covering the improvements to the Lease Property and the contents thereof. Such insurance shall be a fire insurance policy with extended coverage endorsement, including vandalism, and malicious mischief. The insurance shall be on a replacement cost basis and shall name the City as an additional insured, as its interests may appear. City, its officers, employees, and agents are hereby expressly released and discharged from any responsibility whatsoever for any such property.

C. **Certificate of Insurance.** All insurance shall be with a company or companies licensed and authorized to do business in the State of New Mexico. At least five (5) days prior to the effective date of this Agreement, Celtech shall provide the City Administrator with a Certificate or Certificates of Insurance reflecting the coverages specified herein and naming the City as an additional insured. Celtech shall annually furnish to the City Administrator on the Rent payment due date of this Agreement, a Certificate of Insurance for the above required insurances. Celtech shall provide the City Administrator with notice of any change thereof, and furnish to the City Administrator evidence of acquirement of a substitute therefore, and payment of the premium thereof. If Celtech should fail to maintain such insurance coverage or coverages, then the City may, at its sole discretion, obtain same and add the cost of such insurance to the next due Rent payment. If the City does so, it may charge interest thereon at the rate of fifteen

percent (15%) per annum from the time of payment, which shall be added to the Rent payment becoming due, and shall be collected as an additional charge.

D. **Self-Insurance.** Celtech may self-insure by filing with the City a letter of credit in the amounts listed above and in the form approved by the City, or by filing another approved promissory or escrowed monetary instrument.

E. **Tort Claims Act.** The City and its “public employees” as defined in the New Mexico Tort Claims Act, do not waive any sovereign immunity, defense, or limitation of liability pursuant to law. No provision of this Agreement modifies and/or waives any provision of the New Mexico Tort Claims Act.

21. **Indemnification of City.** Celtech shall indemnify, save, and hold harmless the City, its officers, directors, employees, representatives, and agents, and shall provide such assistance as the City may require with respect to any and all claims, liabilities, obligations, governmental penalties, fines, causes of action, damages, losses, and expenses of every kind, together with any attorney’s fees and litigation costs, made arising out of, or from, or associated in any manner with this Agreement.

22. **Release of Liability.** The City shall not be responsible for any personal injury, death, or property damage to Celtech, its agents, employees, officers, agents, representatives, assigns, customers, patrons, or invitees nor shall the City be liable to Celtech for any loss or damage to Celtech’s personal property, equipment, furniture, or fixtures arising from any cause or causes whatsoever during the term of this Agreement, or during any further time that Celtech shall hold the Lease Property or any portion of the Air Terminal unless such personal injury, death or property damage arises out of the actions of the City’s officers, directors, employees, representatives or agents thereof.

23. **Force Majeure.** The City shall not be responsible for or liable to Celtech for any loss, claim, or damage due to force majeure, acts of God, strikes, lockouts or industrial disturbances, civil disturbances, arrests and restraints, interruptions by government or court orders, present and future valid orders of any regulatory body having proper jurisdiction, acts of the public enemy, wars, riots, blockades, insurrections, inability to secure labor or materials, including inability to secure materials as a result of allocations promulgated by authorized governmental agencies, epidemics, landslides, lightning, earthquakes, fires, storms, floods, washouts, explosions, breakage or accident to machinery or equipment, or any other cause, whether of the kind herein enumerated or otherwise, not reasonably within the control of the City.

24. **War or Emergency.** During a time of war or national emergency, the City shall have the right to lease the landing area or any other part of the Air Terminal to the United States government for military use. If any such lease is executed, any provision or provisions of this Agreement may be suspended, provided that the term of this Agreement shall be extended by the amount of the period of suspension.

25. **Compliance with Laws.** Celtech shall comply with all applicable local, state, and

federal laws, ordinances, codes, rules, regulations, and policies and shall obtain and maintain any and all permits, licenses, or certifications that may be necessary to carry out the operations contemplated by this Agreement, including, but not limited to all laws, codes, rules, and regulations of the Federal Aviation Administration. Celtech shall require all its agents, employees, officers, agents, representatives, assigns, customers, patrons, or invitees, and all others who enter onto the Lease Property to comply with all applicable local, state, and federal laws, ordinances, codes, rules, regulations, and policies. Any penalties and costs levied as a result of Celtech's breach of any of applicable local, state, and federal laws, rules, regulations, and policies shall be borne solely by Celtech.

26. **Assignment, Mortgage, or Sublease.** Neither Celtech nor its successors or assigns shall assign, mortgage, pledge, or encumber this Agreement in whole or in part or enter into a sublease, nor shall this lease be assigned or transferred by operation of law without the prior written consent of the City in each instance. The City shall not withhold its consent unreasonably. The consent by the City to an assignment, mortgage, pledge, encumbrance, sublease, or transfer shall not be construed to relieve Celtech or its successors or assigns from obtaining the express written consent of the City to any future transfer of interest.

27. **Default or Breach.** Each of the following events shall constitute a default or breach of this Agreement:

A. **Bankruptcy Filing.** If Celtech, while in possession of the Lease Property, shall file a petition in bankruptcy or insolvency or for reorganization under any bankruptcy act, or shall voluntarily take advantage of any such act by answer or otherwise, or shall make an assignment for the benefit of creditors.

B. **Involuntary Proceedings.** If involuntary proceedings under any bankruptcy law or insolvency act shall be instituted against Celtech, or if a receiver or trustee shall be appointed for all or substantially all of the property of Celtech and such proceedings shall not be dismissed or the receivership or trusteeship vacated within sixty (60) days after the institution or appointment.

C. **Failure to Comply.** If Celtech fails to perform or comply with any of the conditions of this Agreement, and if the nonperformance shall continue for a period of fifteen (15) days after notice thereof by the City to Celtech, or if the performance cannot be reasonably had within the fifteen (15) day period, and Celtech shall not in good faith have commenced performance within the fifteen (15) day period and then diligently proceeded to completion of performance.

D. **Vacation of Premises.** If Celtech shall vacate or abandon the Lease Property.

E. **Transfer of Agreement.** If this Agreement shall be transferred to or shall pass to or devolve to any other person or party, except in the manner specified herein.

28. **Effect of Default.** In the event of default hereunder as set forth in this Agreement, the rights of the City be as follows:

A. **Termination.** The City shall have the right to cancel and terminate this Agreement. On expiration of the time fixed in the notice, this Agreement and all rights,

title, and interest of the Celtech hereunder shall terminate in the same manner and with the same force and effect, except as to the Caltech's liability, as if the date fixed in the notice of cancellation and termination were the end of the term herein originally determined.

B. **City Compliance.** The City may elect, but shall not be obligated, to make any payment required of Celtech herein or comply with any agreement, term, or condition required hereby to be performed by Celtech, and the City shall have the right to enter the Lease Property for the purpose of directing or remedying any such default and to remain until the default has been corrected or remedied; but, any expenditure for correction by the City shall not be deemed to waive or release the default of Celtech or the right of the City to take any action as may be otherwise permissible or to seek other remedy under the law.

C. **Non-Exclusive Remedy.** The City may pursue any other remedy available at law or in equity. No right or remedy is exclusive of any other provided herein or permitted by law or equity. All such rights and remedies shall be cumulative and may be enforced concurrently or individually.

29. **Waiver.** Failure of the City to insist upon strict performance of any of the terms and conditions hereof shall be deemed a waiver of the rights or remedies that the City may have regarding that specific instance only, and shall not be deemed a waiver of any subsequent breach or default in any term or condition.

30. **Termination.** Either party may terminate this Agreement without cause by providing the other party with written notice of its intention to terminate this Agreement at least sixty (60) days prior to the termination date.

31. **Surrender of Possession.** On the last day of the term of this Agreement or upon the earlier termination or forfeiture of this Agreement, Celtech shall promptly, peaceably, and quietly vacate, quit, surrender, and deliver the Lease Property to the City free of subtenancies, and the City shall have the right to re-enter upon and possess the Lease Property as if this Agreement had not been undertaken by the parties. Celtech shall surrender the Lease Property in at least as good order and condition as it was at the commencement of this Agreement, reasonable wear and tear excepted.

32. **Arbitration.** Should any dispute arise between the parties in connection with this Agreement and if such dispute cannot be resolved by discussion between the parties, the parties agree to submit the unresolved dispute to binding arbitration in lieu of litigation.

33. **Notices.** All notices permitted or required by the terms of this Agreement shall be in writing and be deemed to have been duly given and delivered, if mailed, certified postage prepaid:

If to City:

City of Carlsbad

If to Celtech:

Celtech Corporation.

c/o City Administrator
P.O. Box 1569
Carlsbad, NM 88221-1569

c/o Mike Rigdon, President
1300 Terminal Dr.
Carlsbad, NM 88220

The parties shall notify each other in writing of any change in the above names or addresses.

34. **Independent Contractor.** Celtech and its employees, officers, and agents are independent contractors and are not employees of the City. Celtech and its employees, officers, and agents shall not accrue leave, retirement, insurance, bonding, use of City vehicles, or any other benefits afforded to the employees of the City of Carlsbad as a result of this Agreement.

35. **Procurement Code Penalties.** The Procurement Code, NMSA 1978, Sections 13-1-28 through 13-1-199, as it may be amended from time to time, imposes civil and criminal penalties for its violation. In addition, the New Mexico criminal statutes impose felony penalties for illegal bribes, gratuities, and kickbacks.

36. **Entirety of Agreement.** This Agreement incorporates all the agreements, covenants, and understandings between the parties hereto concerning the subject matter hereof, and all such covenants, agreements, and understandings have been merged into this written Agreement. No prior agreement or understanding, verbal or otherwise, of the parties or their agents shall be valid or enforceable unless embodied in this Agreement. The parties expressly waive any other or further representations, warranties, or agreements not set forth in this document. This Agreement cannot be changed except by a written instrument subsequently executed with the same formalities as with this Agreement.

37. **Workers' Compensation.** Celtech agrees to comply with any and all applicable state laws, rules, and regulations regarding workers' compensation benefits for its employees. Should Celtech fail to comply with the Workers' Compensation Act and applicable rules when required to do so, this Agreement may be terminated by the City.

38. **Successors and Assigns.** All of the terms, covenants, conditions, and agreements contained herein shall be binding upon and shall inure to the benefit of the successors and assigns of the parties.

39. **New Mexico Law and Venue.** The parties agree this Agreement shall be construed and controlled by the laws of New Mexico. The parties further agree that any legal action arising out of this Agreement shall be brought in the District Court of Eddy County, New Mexico for the Fifth Judicial District. The parties expressly consent to both in personam and subject matter jurisdiction of the Eddy County District Court and agree that venue shall properly lie in the Eddy County, New Mexico District Court.

40. **WAIVER OF JURY TRIAL.** THE PARTIES HEREBY WAIVE THE RIGHT TO A JURY TRIAL ON ANY ISSUE ARISING OUT OF OR RELATING, DIRECTLY OR INDIRECTLY, TO THIS AGREEMENT OR THE TRANSACTIONS CONTEMPLATED

HEREBY.

41. **Captions.** The captions of any articles, paragraphs or sections hereof are made for convenience only and shall not control or affect the meaning or construction of any of the provisions thereof.

42. **Exhibits.** Any instrument or document made and attached to this Agreement shall constitute a part hereof as though set forth in full in the body of this Agreement, whether made a part hereof by reference or whether made a part hereof by attachment.

CITY OF CARLSBAD, NEW MEXICO:

DALE JANWAY, MAYOR

ATTEST:

CITY CLERK

CELTECH CORPORATION



MIKE RIGDON, PRESIDENT

STATE OF TEXAS)
) ss.
COUNTY OF FORT BEND)

The forgoing instrument was signed and acknowledged before me this 12 day of MAY, 2023, by MIKE RIGDON, President of Celtech Corporation.

My Commission Expires:

5-23-2023

Christina Licon
NOTARY PUBLIC

Exhibit A



ADDITIONAL LEASE DESCRIPTION
55' x 300' space East of the current 275' x 300' lease space.

300'

275'

300'

55'

AIRWAY DR

ARROYO DR

AIRWAY DR

CITY OF CARLSBAD

AGENDA BRIEFING MEMORANDUM

Council Meeting Date: 5/23/2023

DEPARTMENT: Community Development	BY: Ted Cordova, Deputy City Administrator	DATE: 5/16/2023
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SUBJECT: Renewal of Agreement with Chandler Aviation, LLC for Ground Space at the Cavern City Air Terminal

BACKGROUND, ANALYSIS AND IMPACT: (Safety and Welfare/Financial/Personnel/Infrastructure/etc.)

Chandler Aviation, LLC currently leases ground space within the Cavern City Air Terminal to provide Fixed Based Operator services. The existing lease agreement expires June 1, 2023 and allows for a five (5) year renewal term. The City and Chandler Aviation, LLC would like to renew the lease under the same terms and conditions for five (5) years (2023-2028).

DEPARTMENT RECOMMENDATION: City Council consideration to accept and approve the renewal lease agreement between the City of Carlsbad and Chandler Aviation, LLC.

BOARD/COMMISSION/COMMITTEE ACTION:

- | | | | |
|--|--|---|--------------------------------------|
| <input type="checkbox"/> P & Z | <input type="checkbox"/> Lodgers Tax Board | <input type="checkbox"/> Riverwalk Rec Center Board | <input type="checkbox"/> APPROVED |
| <input type="checkbox"/> Museum Board | <input type="checkbox"/> San Jose Board | <input type="checkbox"/> Water Board | <input type="checkbox"/> DISAPPROVED |
| <input type="checkbox"/> Library Board | <input type="checkbox"/> N. Mesa Board | <input type="checkbox"/> Beautification Committee | |

Reviewed by:
City Administrator: /s/John Lowe **Date:** 05/18/2023

**FIRST RENEWAL OF
THE AGREEMENT BETWEEN THE CITY OF CARLSBAD AND
CHANDLER AVIATION, LLC FOR GROUND AND TERMINAL SPACE LEASES
AT THE CAVERN CITY AIR TERMINAL**

THIS AGREEMENT is entered into this _____ day of _____, 2023, by and between the CITY OF CARLSBAD, New Mexico, a municipal corporation (hereinafter referred to as "City") and CHANDLER AVIATION, LLC., a New Mexico corporation, (hereinafter referred to as "Chandler Aviation").

WHEREAS, the City of Carlsbad and Chandler Aviation, LLC entered into an agreement on the 14th day of May 2018, regarding the provision of Fixed Base Operator services at the Cavern City Air Terminal (hereinafter referred to as the "Agreement"); and

WHEREAS, the City and Chandler Aviation, LLC amended the agreement on the 14th day of January 2020, regarding the removal of Tract 7, North Fuel Farm; and

WHEREAS, Chandler Aviation provided Fixed Base Operator services at the Cavern City Air Terminal from 2007 to 2022; and

WHEREAS, the City and Chandler Aviation wish to have Chandler Aviation continue to provide those services.

NOW THEREFORE, FOR THE CONSIDERATION SPECIFIED HEREIN THE PARTIES AGREE AS FOLLOWS:

1. Agreement. The Agreement between the City of Carlsbad and Chandler Aviation, LLC for Ground and Terminal Space Leases at the Cavern City Air Terminal entered into on the 14th day of May 2018, hereinafter referred to as the "Agreement", and the amendment to the Agreement entered into on the 14th day of January 2020, are attached hereto and are incorporated herein and made a part of this Amendment.

2. Renewal Term. The parties agree to renew the 2018 Agreement for the year beginning 2 June 2023, and ending 1 June 2028.

3. Terms & Conditions. This renewal shall be under the same terms and conditions, and the parties shall have the same rights and responsibilities as in the attached Agreement.

4. Captions. The captions of any articles, paragraphs or sections hereof are made for convenience only and shall not control or affect the meaning or construction of any of the provisions thereof.

5. Exhibits. Any instrument or document made and attached to this Amendment shall constitute a part hereof as though set forth in full in the body of this Amendment, whether made a part hereof by reference or whether made a part hereof by attachment.

**AMENDMENT
TO THE AGREEMENT BETWEEN THE CITY OF CARLSBAD AND
CHANDLER AVIATION, LLC FOR GROUND AND TERMINAL SPACE LEASES
AT THE CAVERN CITY AIR TERMINAL**

THIS AMENDMENT is entered into this 14th day of January, 2020 by and between the CITY OF CARLSBAD, New Mexico, a municipal corporation (hereinafter referred to as "City") and CHANDLER AVIATION, LLC., a New Mexico corporation, (hereinafter referred to as "Chandler Aviation").

WHEREAS, the City of Carlsbad and Chandler Aviation, LLC entered into an agreement on the 14th day of May 2018, regarding the provision of Fixed Base Operator services at the Cavern City Air Terminal (hereinafter referred to as the "Agreement"); and

WHEREAS, as part of that Agreement, Chandler Aviation leased eleven separate locations at the Cavern City Air Terminal from the City; and

WHEREAS, the City has been approached by another party with a request to increase the size of the property it leases for a hangar; and

WHEREAS, the requested increase would include one of the locations currently leased to Chandler Aviation pursuant to the May 14, 2018, agreement;

WHEREAS, that site known as Tract 7, North Fuel Farm and consisting of 15,712 square feet is not currently being used by Chandler Aviation; and

WHEREAS, Chandler Aviation is willing to terminate its lease of Tract 7, North Fuel Farm with a concomitant decrease in its monthly Rent; and

WHEREAS, the parties wish to amend the Agreement to reflect that change.

NOW THEREFORE, the parties, in consideration of the mutual covenants and agreements herein contained, agree to the following amendment to the Agreement:

1. **Agreement.** The Agreement between the City of Carlsbad and Chandler Aviation, LLC for Ground and Terminal Space Leases at the Cavern City Air Terminal entered into on the 14th day of May 2018, hereinafter referred to as the "Agreement", is attached hereto and is incorporated herein and made a part of this Amendment.

2. **Amendment of Agreement.** The Agreement shall remain in full force and effect and the parties shall have the same rights and responsibilities as they do pursuant to the attached Agreement except that:

A. **Paragraph 1.** Paragraph 1 of the Agreement, entitled Lease Property Description, shall be amended to delete the following provision:

Tract 7, North Fuel Farm 15,712 sq. ft. (0.36 acres);

The remainder of Paragraph 1 shall remain unchanged.

AGREEMENT BETWEEN THE CITY OF CARLSBAD AND
CHANDLER AVIATION, LLC FOR GROUND AND TERMINAL SPACE LEASES
AT THE CAVERN CITY AIR TERMINAL

THIS AGREEMENT is entered into this 14 day of MAY, 2018 by and between the CITY OF CARLSBAD, New Mexico, a municipal corporation (hereinafter referred to as "City") and CHANDLER AVIATION, LLC., a New Mexico corporation, (hereinafter referred to as "Chandler Aviation").

WHEREAS, the City of Carlsbad owns the real estate and improvements commonly known as the Cavern City Air Terminal pursuant to a patent from the United States Government; and

WHEREAS, in its RFP No. 2006-55, the City sought proposals for the provision of Fixed Base Operator services at the Cavern City Air Terminal; and

WHEREAS, the City awarded RFP No. 2006-55 to Chandler Aviation, LLC; and

WHEREAS, Chandler Aviation provided Fixed Base Operator services at the Cavern City Air Terminal from 2007 to 2017; and

WHEREAS, the City and Chandler Aviation wish to have Chandler Aviation continue to provide those services.

NOW THEREFORE, the parties, in consideration of the mutual covenants and agreements herein contained, and for other good and valuable consideration, agree as follows:

1. Lease Property Description. The City hereby agrees to lease to Chandler Aviation and Chandler Aviation hereby agrees to lease from the City certain portions of the Cavern City Air Terminal, 1505 Terminal Drive, hereinafter the "Air Terminal", as such are more particularly described in attached Exhibit "A" containing descriptions of the following:

Tract 7, North Fuel Farm	15,712 sq. ft. (0.36 acre)
Tract 8, Maintenance Hangar Site	15,300 sq. ft. (0.35 acre);
Tract 9, Hangar Site (former Ground School)	20,000 sq. ft. (0.46 acre);
Tract 10, Old T-Hangar South Site	10,850 sq. ft. (0.25 acre);
Tract 11, Old T-Hangar North Site	10,850 sq. ft. (0.25 acre);
Tract 13, T-Hanger Northeast Site	4,554 sq. ft. (0.10 acre);
Tract 14, New T-Hangar East Site	6,335 sq. ft. (0.145 acre);
Tract 15, New T-Hangar West Site	6,720 sq. ft. (0.15 acre);
Tract 16, New Fuel Storage Area	43,560 sq. ft. (1.0 acre);
Tract 17, New FBO Headquarters	14,300 sq. ft. (0.33 acre); and
Tract 18, PCA Hangar	59,750 sq. ft. (1.37 acres).

Said parcels of real estate are hereinafter referred to collectively as the "Lease Property."

2. Ingress and Egress. Upon paying the rent and performing the covenants of this Agreement, Chandler Aviation and its officers, employees, agents, vendors, suppliers, patrons, and invitees shall have the right of ingress to and egress from the Lease Property over the roadway provided by the City serving the Air Terminal, such roadway commonly known as Terminal Drive. Chandler Aviation shall also have the right to use the landing field, runways, taxi-ways, public ramps, commercial and non-commercial roadways, and navigational aids and facilities at the Air Terminal and the air space immediately above it for testing, takeoffs, flights, flying lessons, landings, taxiing, towing, fueling by mobile truck tanks, loading and unloading passengers and cargo. Chandler Aviation shall not interfere with the rights and privileges of other persons, firms, or entities using said facilities and shall be subject to such weight and type use restrictions as the City deems necessary.

3. **AS IS Condition of Lease Property.** Prior to the commencement of this Agreement, Chandler Aviation has previously leased and fully examined and inspected the Lease Property, and all fixtures, appliances, improvements, buildings, and appurtenances. Chandler Aviation accepts the Lease Property, and such fixtures, appliances, improvements, buildings, and appurtenances in their existing condition and state of repair. Chandler Aviation accepts them in an AS IS CONDITION. Chandler Aviation agrees that no representations, statements, or warranties, express or implied, have been made by or on behalf of the City in any respect thereto, including, but not limited to their suitability for any purpose, and the City shall in no event be liable for any latent defects.

4. **Use of Lease Property.**

A. **Title Restrictions.** Chandler Aviation knows and understands that the City owns the real estate commonly known as the Cavern City Air Terminal pursuant to patents from the United States government which patents place certain restrictions on the use of the Air Terminal. Under no circumstances shall Chandler Aviation utilize the Air Terminal or the Lease Property in any manner which would violate any restrictive covenants to which they are subject including, but not limited to those contained in the patents from the United States of America, acting through the Secretary of the Interior, signed on the 20th day of July 1951, recorded in Book 6, Page 245 of the Records of Patents; and signed on the 28th day of September 1962, recorded in Book 6, Page 485 of the Records of Patents for Eddy County, New Mexico.

B. **Permitted Uses.** Chandler Aviation shall have the use of the Lease Property solely for aviation-related activities.

C. **Non-Aviation Uses.** Chandler Aviation shall not engage in any activity which is not directly related to aviation without obtaining the prior written approval of the City Administrator. The City's approval shall not be unreasonably withheld. Such non-aviation uses authorized shall be subject to such terms and conditions as may be set forth in the written agreement.

D. **Applicable Laws.** Every use of the Air Terminal, the Lease Property, and all fixtures, appliances, improvements, buildings, and appurtenances thereon shall be consistent with all applicable laws, ordinances, rules, regulations, and policies and as they are now and as they may be made or amended from time to time including, but not limited to, those of the City and the Federal Aviation Administration or its successor agency or body.

E. **Hazards and Interference.** No use of the Air Terminal, Lease Property, or the fixtures, appliances, improvements, buildings, or appurtenances thereon shall in any manner interfere with the landing and taking off of aircraft at the Air Terminal or otherwise constitute a hazard as reasonably determined by the City. In the event this covenant is breached, the City reserves the right to enter upon the Lease Property and cause the abatement of such interference or hazard at the expense of Chandler Aviation.

5. **Non-Exclusive.** Nothing contained in this Agreement shall be construed to grant or authorize the granting of an exclusive right to provide aeronautical services to the public as prohibited by Section 308(a) of the Federal Aviation Act of 1958, as it may be amended from time to time. The City reserves the right to grant to others the privilege and right to conduct any one or all activities of an aeronautical nature. Additionally, parking aprons and other improvements constructed in whole or in part with federal funds are intended for public use, and, therefore, permission for exclusive lease or use of such facilities may not be granted.

6. **Non-Discrimination.** Chandler Aviation for itself, its personal representatives, successors in interest, and assigns, as part of the consideration hereof, does hereby covenant and agree that:

A. **Use of Air Terminal.** No person on the grounds of race, creed, color, national origin, sex, age, or handicap shall be excluded from participation in, denied the

benefits of, or be otherwise subjected to discrimination in the use of the Lease Property and all its facilities;

B. **Construction.** In the construction of any improvements on, over, or under the Lease Property and in the furnishing of services thereon, no person on the grounds or race, creed, color, national origin, sex, age or handicap shall be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination;

C. **CFR Title 49.** Chandler Aviation shall use the Lease Property in compliance with all other requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Non-Discrimination in Federally Assisted programs of the Department of Transportation Effectuation of Title VI of the Civil Rights Act of 1964 as said regulations may be amended.

D. **Services.** Chandler Aviation agrees to furnish service on a fair, equal, and non-unjustly discriminatory basis to all users thereof and to charge fair, reasonable, and not unjustly discriminatory prices for each unit or service, provided that Chandler Aviation may be allowed to make reasonable and non-discriminatory discounts, rebates, or other similar types of price reductions to volume purchasers.

7. **Term.** The term of this agreement shall be for five (5) years beginning at 12:01 a.m. of the 1st day of June, 2018 and terminating at 12:01 a.m. of the 1st day of June, 2023. This Agreement may be renewed for an additional five (5) year term upon the mutual agreement of the parties. Such a renewal shall be upon the same terms and conditions as in this Agreement or upon such terms and conditions as may be mutually agreed to by the parties.

8. **Compensation.**

A. **Monthly Rent.** As compensation for this Agreement and beginning on the 1st day of June, 2018 Chandler Aviation shall pay the City, without demand, a fixed

monthly rental payment (hereinafter referred to as "Rent"). The Rent shall be due on or before the fourth (4th) day of each month. The amount of Rent shall be:

Tract 7, North Fuel Farm Site:	\$20.24 per month;
Tract 8, Maintenance Hangar Site:	\$19.70 per month;
Tract 9, Hangar Site (formerly Ground School) Site:	\$179.61 per month;
Tract 10, Old T-Hangar South Site:	\$14.08 per month;
Tract 11, Old T-Hangar North Site:	\$14.08 per month;
Tract 13, T-Hanger Northeast Site:	\$5.62 per month;
Tract 14, New T-Hangar East Site:	\$8.16 per month;
Tract 15, New T-Hangar West Site:	\$8.16 per month;
Tract 16, New Fuel Storage Area:	\$56.27 per month;
Tract 17, New FBO Headquarter:	\$18.42 per month; and
Tract 18, PCA Hangar:	\$77.19 per month.
TOTAL:	\$421.53 per month

On September 1st of 2019 and 2022, the Rent for each portion of the Lease Property shall be increased by three percent (3%).

B. **Due in Advance and Without Notice.** All rental payments shall be due and payable in advance and without notice. Rent shall be paid to P.O. Box 1569, Carlsbad, NM 88221-1569, Attention City Finance Director, or such other place as the City may direct in writing.

C. **Late Fee.** On any rental payment made ten (10) or more days after the payment due date, Chandler Aviation shall, in addition to the Rent, pay a late charge of ten percent (10%) of the Rent for each month or part of a month that the rental payment is late.

D. **No Refunds.** Chandler Aviation may terminate this Agreement pursuant to the requirements of Paragraph 30, below, however, in that event, Chandler Aviation shall not be entitled to a refund of any rent or fees of any kind paid.

E. **Holding Over.** In the event Chandler Aviation shall continue to occupy the Lease Property, or any portion thereof beyond the term of this Agreement, such holding over shall not constitute a renewal of this Agreement but shall be a month-to-month tenancy only. The amount of Rent to be paid during this hold over period shall be the then current applicable rent under the terms of Paragraph 8(A), above.

F. **Rent Status.** The parties agree that, as of the execution of this Agreement, Chandler Aviation has no outstanding rent due to the City pursuant to its Fixed Base Operator services at the Cavern City Air Terminal.

9. **Utilities and Janitorial Services.** All applications and connections for utility services for the Lease Property, including, but not limited to, water, sewer, electricity, and natural gas shall be in the name of Chandler Aviation. Chandler Aviation shall be solely responsible for all charges, fees, expenses, assessments, and payments as they become due. Notwithstanding the forgoing, the City shall provide water, sewer, and electrical utilities for Tract 12, Old FBO Headquarters. Chandler Aviation shall be solely responsible for any costs incurred for the installation, operation, maintenance, or repair of telephone, modem, and/or communication lines. Chandler Aviation shall provide all routine maintenance and janitorial services for the Lease Property, including, but not limited to Tract 12, Old FBO Headquarters.

10. **Taxes, Licenses, and Permits.** Chandler Aviation shall be solely responsible for:

A. **Taxes.** The timely payment of any and all personal property taxes which may be assessed against any improvements, equipment, merchandise, or other personal property belonging to Chandler Aviation located on the Lease Property, or other portions of the Air Terminal. In the event any real estate taxes are assessed against the land, improvements, or personal property on the Lease Property during the term of this Agreement, such taxes shall be paid by Chandler Aviation.

B. **Licenses and Permits.** Obtaining and paying for all licenses, permits, certifications, fees, or other authorizations or charges as required under federal, state,

or local laws, ordinances, codes, rules, regulations, or policies insofar as they are necessary to comply with the requirements of this Agreement and the privileges extended hereunder.

11. Maintenance.

A. Chandler Aviation to Maintain. Chandler Aviation shall keep the Lease Property in good order and repair at all times and shall use all reasonable cautions to prevent waste, damage, or injury to the Air Terminal, the Lease Property, and all fixtures, appliances, improvements, buildings, and appurtenances thereon. At its sole expense, Chandler Aviation shall keep, repair, maintain, improve, and operate the Lease Property and any and all fixtures, appliances, improvements, buildings, and appurtenances in a safe, sanitary, orderly, sightly, and workmanlike manner in accordance with all applicable laws, ordinances, codes, rules, regulations, and policies. Such maintenance shall include, but not be limited to the removal of any trash, litter, weeds, and debris as well as the maintenance of the cleanliness of all Tracts and all areas within five feet (5') of each Tract except Tract 12, FBO Headquarters. Chandler Aviation shall also be responsible for pest control on the Lease Property. There shall be no outside storage of any material, property, equipment, rubbish, trash, garbage, or debris without the prior written permission of the City. Chandler Aviation shall not dispose of any waste at the Air Terminal or on the Premises unless the waste is appropriate for removal by the City's Solid Waste Department and is properly stored while awaiting pickup.

B. Compliance with Codes. Chandler Aviation shall be solely responsible for complying with all applicable codes including, but not limited to, building, safety, and fire codes and for complying with the requirements of the Americans with Disabilities Act.

C. Right to Correct Deficiencies. The City shall have the right to require reasonable maintenance of and repairs to the Lease Property and all fixtures,

appliances, improvements, buildings, and appurtenances as required by this Agreement. Should Chandler Aviation fail to make the required corrections, in addition to any other remedy available to the City, the City shall have the right to enter the Lease Property, or improvements, buildings, or appurtenances thereto, correct the deficiency, and recover the cost of those activities from Chandler Aviation as additional Rent due at the time of the next rental payment.

12. **Storage of Materials.** Storage or disposal at or on the Lease Property of any materials or waste defined as hazardous or toxic by local, state, or federal laws, ordinances, codes, rules, regulations, or policies shall be prohibited except with the prior written permission of the City. Any approved storage or disposal shall fully comply with all applicable laws, ordinances, codes, rules, regulations, and policies as such may be amended.

13. **Storage of Flammable Materials.** Chandler Aviation may store oil, gasoline, or other petroleum products at Tract 7, North Fuel Storage Area, or Tract 16, New Fuel Storage Area. All such storage shall meet or exceed every applicable federal, state, and local law, ordinance, code, rule, and regulation as such may be amended. At the time of the execution of this Agreement, there exist several aboveground storage tanks on Tract 7, North Fuel Storage Area, and Tract 16, New Fuel Storage Area. So long as such aboveground storage tanks fully comply with all applicable laws, ordinances, codes, rules, regulations, and policies as such may be amended, Chandler Aviation may continue to use such tanks. Chandler Aviation shall not install, construct, use, or permit another to install, construct, or use any underground storage tanks on the Lease Property. Any approved storage, disposal, or tanks shall fully comply with all applicable laws, ordinances, codes, rules, regulations, and policies as such may be amended.

14. **Title to Improvements.** During the term of this Agreement, title to all improvements constructed by Chandler Aviation upon the Lease Property are and shall be vested in Chandler Aviation, except as described in Paragraph 18.

15. **Additions, Alterations, and Improvements.** No addition, alteration, improvement, construction, repair, installation, or demolition on the Lease Property shall be done without the prior written consent of the City Administrator. All such activity shall be performed in a workmanlike manner. Other conditions with respect to additions, alterations, improvements, construction, repairs, installations, or demolitions are as follows:

A. **City Approval.** The plans and specifications for any such activity shall be submitted to the City Administrator for written approval prior to commencing such activity;

B. **Filing.** Before commencement of any such activity, all plans and specifications shall be filed with, approved by, and permitted by all governmental departments and authorities having jurisdiction;

C. **Licensed Contractor.** All such activity shall be done by appropriately licensed contractors and shall be done in accordance with all applicable laws, rules, regulations, and policies;

D. **Commencement and Completion.** All work, construction, altering, repairing, installing, or demolishing must be commenced no later than six (6) months following the approval of the plans and specifications by the City Administrator and must be completed within eighteen (18) months of that approval by the City Administrator.

E. **FAA Approval.** No change, improvement, alteration, or modification shall be made without first obtaining the prior written approval of the Federal Aviation Administration, if such approval is needed.

16. Signs. No sign shall be erected or maintained by Chandler Aviation except in compliance with all applicable laws, ordinances, codes, rules, regulations, and policies. Prior to erection, Chandler Aviation must obtain written approval from the City.

17. Damage or Destruction.

A. Repair of Damage. If the Lease Property or improvements thereto are partially destroyed or damaged by fire or other casualty, then Chandler Aviation, at its sole expense, shall repair and restore the Lease Property, or improvements thereto as soon as it is reasonably practicable. Such repair or restoration shall commence not later than six (6) months after such damage, and shall be completed within six (6) months of the commencement date. Such restoration shall be to substantially the same condition in which the Lease Property or improvements thereto was before such damage. In the event that Chandler Aviation has not commenced repairs or restoration within six (6) months or completed the repairs or restoration within six months of the commencement, this Agreement may be immediately terminated by the City. Such termination shall be made effective by serving notice upon Chandler Aviation, and shall be effective on the date of receipt of such notice by Chandler Aviation.

B. Destruction. In the event the Lease Property or improvements thereto is completely destroyed or so badly damaged that repairs cannot be commenced within six (6) months and completed within six (6) months thereafter, then this Agreement may be terminated. Such termination shall be effective as of the date of the occurrence of the damage or destruction, and made effective by either party hereto by serving written notice upon the other.

18. Removal of Improvements.

A. At Chandler Aviation's Request. If at any time during the term of this Agreement, when all Rent then due and owing has been fully paid and Chandler

Aviation is not in default under this Agreement, Chandler Aviation may remove any or all of the improvements or buildings owned by Chandler Aviation. Chandler Aviation shall give sixty (60) days advance written notice to the City of its intent to remove the improvements or buildings. When removing the improvements or buildings, Chandler Aviation shall restore the Lease Property to its previously existing condition, including filling excavations, returning the surface to grade, and leaving the Lease Property safe and free from all debris and hazards.

B. **At Termination or Expiration.** At the termination or expiration of this Agreement, Chandler Aviation shall remove all buildings and/or improvements owned by Chandler Aviation within ninety (90) days of that termination or expiration. Such removal shall not cause unreasonable damage to the Lease Property. When removing buildings or improvements, Chandler Aviation shall restore the Lease Property to its previously existing condition, including filling excavations, returning the surface to grade, and leaving the Lease Property safe and free from all debris and hazards. All buildings and/or improvements not removed within ninety (90) days of the termination or expiration of this Agreement shall, at the City's sole discretion and without compensation by or to the City, become the City's property free and clear of all liability and expenses. Should Chandler Aviation fail to promptly remove the buildings and/or improvements if and as required, the City may assess and bill Chandler Aviation based on receipt of an itemized statement of all costs of removal and restoration of the Lease Property.

19. **Environmental Release and Regulations.** The City acknowledges and agrees that as owner of the property leased by Chandler Aviation, the City does not hold Chandler Aviation responsible for the condition of the property that may have been caused by any of the City's former tenants to include Carlsbad Aviation, Inc or any other former tenants if the City. The City agrees not to pursue any reimbursement from Chandler Aviation for any environmental claims, damage, and contamination to the property caused by a former tenant to include

without limit the handling, treatment, storage, removal, and transportation of hazardous materials by any former tenant on or around the property leased by Chandler Aviation. In operating its business on City property, Chandler agrees to abide by all applicable environmental laws, ordinances, codes, rules, regulations, and policies as such may be amended from time to time.

20. **Right to Enter and Inspect.** The City shall have the right to enter the Lease Property and to inspect it and all fixtures, appliances, improvements, buildings, and appurtenances at any reasonable time.

21. **Insurance.** During the term of this Agreement and for any further time that Chandler Aviation shall hold the Lease Property:

A. **Public Liability Insurance.** Chandler Aviation shall obtain and maintain at its own expense general public liability insurance insuring against such claims and which insurance names the City as an additional insured. This insurance shall have an aggregate limit in the amount of two million dollars (\$2,000,000.00), or as required to meet the mandatory requirements of the New Mexico Tort Claims Act or its successor in law, whichever is greater.

B. **Fire and Casualty.** Chandler Aviation shall obtain and maintain at its own expense property and casualty insurance covering the improvements to the Lease Property and the contents thereof. Such insurance shall be a fire insurance policy with extended coverage endorsement, including vandalism, and malicious mischief. The insurance shall be on a replacement cost basis and shall name the City as an additional insured, as its interests may appear. City, its officers, employees, and agents are hereby expressly released and discharged from any responsibility whatsoever for any such property.

C. **Certificate of Insurance.** All insurance shall be with a company or companies licensed and authorized to do business in the State of New Mexico. At least five (5)

days prior to the effective date of this Agreement, Chandler Aviation shall provide the City Administrator with a Certificate of Insurance reflecting the coverages specified herein and naming the City as an additional insured. Chandler Aviation shall annually furnish to the City Administrator on the Rent payment due date of this Agreement, a Certificate of Insurance for the above required insurances. Chandler Aviation shall provide the City Administrator with notice of any change thereof, and furnish to the City Administrator evidence of acquirement of a substitute therefore, and payment of the premium thereof. If Chandler Aviation should fail to maintain such insurance coverage or coverages, then the City may, at its sole discretion, obtain same and add the cost of such insurance to the next due Rent payment. If the City does so, it may charge interest thereon at the rate of fifteen percent (15%) per annum from the time of payment, which shall be added to the Rent payment becoming due, and shall be collected as an additional charge.

D. **Self-Insurance.** Chandler Aviation may self-insure by filing with the City a letter of credit in the amounts listed above and in the form approved by the City, or by filing another approved promissory or escrowed monetary instrument.

E. **Tort Claims Act.** The City and its "public employees" as defined in the New Mexico Tort Claims Act, do not waive any sovereign immunity, defense, or limitation of liability pursuant to law. No provision of this Agreement modifies and/or waives any provision of the New Mexico Tort Claims Act.

22. **Indemnification of City.** Chandler Aviation shall indemnify, save, and hold harmless the City, its officers, directors, employees, and agents, and shall provide such assistance as the City may require with respect to any and all claims, liabilities, obligations, governmental penalties, fines, causes of action, damages, losses, and expenses of every kind, together with any attorney's fees and litigation costs, made arising out of, or from, or associated in any manner with this Agreement.

23. Release of Liability. The City shall not be responsible for any personal injury, death, or property damage to Chandler Aviation, its agents, employees, officers, agents, representatives, assigns, customers, patrons, or invitees nor shall the City be liable to Chandler Aviation for any loss or damage to Chandler Aviation's personal property, equipment, furniture, or fixtures arising from any cause or causes whatsoever during the term of this Agreement, or during any further time that Chandler Aviation shall hold the Lease Property or any portion of the Air Terminal.

24. Force Majeure. The City shall not be responsible for or liable to Chandler Aviation for any loss, claim, or damage due to force majeure, acts of God, strikes, lockouts or industrial disturbances, civil disturbances, arrests and restraints, interruptions by government or court orders, present and future valid orders of any regulatory body having proper jurisdiction, acts of the public enemy, wars riots, blockades, insurrections, inability to secure labor or materials, including inability to secure materials as a result of allocations promulgated by authorized governmental agencies, epidemics, landslides, lightning, earthquakes, fires, storms, floods, washouts, explosions, breakage or accident to machinery or equipment, or any other cause, whether of the kind herein enumerated or otherwise, not reasonably within the control of the City.

25. War or Emergency. During a time of war or national emergency, the City shall have the right to lease the landing area or any other part of the Air Terminal to the United States government for military use. If any such lease is executed, any provision or provisions of this Agreement may be suspended, provided that the term of this Agreement shall be extended by the amount of the period of suspension.

26. Compliance with Laws. Chandler Aviation shall comply with all applicable local, state, and federal laws, ordinances, codes, rules, regulations, and policies and shall obtain and maintain any and all permits, licenses, or certifications that may be necessary to carry out the

operations contemplated by this Agreement, including, but not limited to all laws, codes, rules, and regulations of the Federal Aviation Administration. Chandler Aviation shall require all its agents, employees, officers, agents, representatives, assigns, customers, patrons, or invitees, and all others who enter onto the Lease Property to comply with all applicable local, state, and federal laws, ordinances, codes, rules, regulations, and policies. Any penalties and costs levied as a result of Chandler Aviation's breach of any of applicable local, state, and federal laws, rules, regulations, and policies shall be borne solely by Chandler Aviation.

27. Assignment, Mortgage, or Sublease. Chandler Aviation may assign, mortgage, pledge, or encumber this Agreement only upon receiving the City's prior written approval. Except for the lease or rent of hangars for aircraft or aviation-related storage, Chandler Aviation may not sublease Lease Property without obtaining the City's prior written approval. Neither Chandler Aviation nor its successors or assigns shall assign, mortgage, pledge, or encumber this Agreement in whole or in part or enter into a sublease, nor shall this lease be assigned or transferred by operation of law without the prior written consent of the City in each instance. The City shall not withhold its consent unreasonably. The consent by the City to an assignment, mortgage, pledge, encumbrance, sublease, or transfer shall not be construed to relieve Chandler Aviation or its successors or assigns from obtaining the express written consent of the City to any future transfer of interest.

28. Default or Breach. Each of the following events shall constitute a default or breach of this Agreement:

A. Failure to Comply. If Chandler Aviation fails to perform or comply with any of the conditions of this Agreement, and if the nonperformance shall continue for a period of thirty (30) days after notice thereof by the City to Chandler Aviation, or if the performance cannot be reasonably had within the thirty (30) day period, and Chandler Aviation shall not in good faith have commenced performance within the thirty (30) day period and then diligently proceeded to completion of performance.

B. **Vacation of Premises.** If Chandler Aviation shall vacate or abandon the Lease Property.

C. **Transfer of Agreement.** If this Agreement shall be transferred to or shall pass to or devolve to any other person or party, except in the manner specified herein.

D. **Loss of Corporate Status.** If Chandler Aviation ceases to be a New Mexico limited liability company in good standing with the New Mexico Public Regulation Commission or the Commission's successor agency.

29. **Effect of Default.** In the event of default hereunder as set forth in this Agreement, the rights of the City be as follows:

A. **Termination.** The City shall have the right to cancel and terminate this Agreement. On expiration of the time fixed in the notice, this Agreement and all rights, title, and interest of the Chandler Aviation hereunder shall terminate in the same manner and with the same force and effect, except as to the Chandler Aviation's liability, as if the date fixed in the notice of cancellation and termination were the end of the term herein originally determined.

B. **Correction.** The City may elect, but shall not be obligated, to make any payment required of Chandler Aviation herein or comply with any agreement, term, or condition required hereby to be performed by Chandler Aviation, and the City shall have the right to enter the Lease Property for the purpose of directing or remedying any such default and to remain until the default has been corrected or remedied; but, any expenditure for correction by the City shall not be deemed to waive or release the default of Chandler Aviation or the right of the City to take any action as may be otherwise permissible or to seek other remedy under the law.

C. **Other Remedies.** The City may pursue any other remedy available at law or in equity. No right or remedy is exclusive of any other provided herein or permitted by law or equity. All such rights and remedies shall be cumulative and may be enforced concurrently or individually.

If to Chandler Aviation: Chandler Aviation, LLC
c/o Douglas R. Chandler
305 West Orchard Lane
Carlsbad, NM 88220

The parties shall notify each other in writing of any change in the above names or addresses.

35. Independent Contractor. Chandler Aviation and its employees, officers, and agents are independent contractors and are not employees of the City. Chandler Aviation and its employees, officers, and agents shall not accrue leave, retirement, insurance, bonding, use of City vehicles, or any other benefits afforded to the employees of the City of Carlsbad as a result of this Agreement.

36. Procurement Code Penalties. The Procurement Code, NMSA 1978, Sections 13-1-28 through 13-1-199, as it may be amended from time to time, imposes civil and criminal penalties for its violation. In addition, the New Mexico criminal statutes impose felony penalties for illegal bribes, gratuities, and kickbacks.

37. Entirety of Agreement. This Agreement incorporates all the agreements, covenants, and understandings between the parties hereto concerning the subject matter hereof, and all such covenants, agreements, and understandings have been merged into this written Agreement. No prior agreement or understanding, verbal or otherwise, of the parties or their agents shall be valid or enforceable unless embodied in this Agreement. The parties expressly waive any other or further representations, warranties, or agreements not set forth in this document. This Agreement cannot be changed except by a written instrument subsequently executed with the same formalities as with this Agreement.

38. Workers' Compensation. Chandler Aviation agrees to comply with any and all applicable state laws, rules, and regulations regarding workers' compensation benefits for its employees. Should Chandler Aviation fail to comply with the Workers' Compensation Act and applicable rules when required to do so, this Agreement may be terminated by the City.

39. Successors and Assigns. All of the terms, covenants, conditions, and agreements contained herein shall be binding upon and shall inure to the benefit of the successors and assigns of the parties.

40. New Mexico Law and Venue. The parties agree this Agreement shall be construed and controlled by the laws of New Mexico. The parties further agree that any legal action arising out of this Agreement shall be brought in the District Court of Eddy County, New Mexico for the Fifth Judicial District. The parties expressly consent to both in personam and subject matter jurisdiction of the Eddy County District Court and agree that venue shall properly lie in the Eddy County, New Mexico District Court.

41. WAIVER OF JURY TRIAL. THE PARTIES HEREBY WAIVE THE RIGHT TO A JURY TRIAL ON ANY ISSUE ARISING OUT OF OR RELATING, DIRECTLY OR INDIRECTLY, TO THIS AGREEMENT OR THE TRANSACTIONS CONTEMPLATED HEREBY.

42. Captions. The captions of any articles, paragraphs or sections hereof are made for convenience only and shall not control or affect the meaning or construction of any of the provisions thereof.

43. Exhibits. Any instrument or document made and attached to this Agreement shall constitute a part hereof as though set forth in full in the body of this Agreement, whether made a part hereof by reference or whether made a part hereof by attachment.



MONTHLY REPORT: April 2023



Community Development

Ted Cordova

Director

T. Cordova

Total Patrons Served: 13,314

MONTHLY WORK REPORT

DEPARTMENT: GOLF COURSE	MONTH: APRIL
NO. OF EMPLOYEES: 6 FULL TIME	NO. OF DAYS IN MONTH: 30
HOLIDAYS THIS MONTH: 1	NO. OF WORK DAYS THIS MONTH: 19

ROUNDS PLAYED: APRIL 2023: 2,228 ROUNDS DOWN 362 OVER APRIL 2022

WEEKLY ROUTINE TASKS

NON-ROUTINE TASKS

<p>1. MOWING</p> <ul style="list-style-type: none"> • Fairways • Tees • Fringes • Greens(including rolling) • Rough • Weedeating <p>2. IRRIGATION</p> <ul style="list-style-type: none"> • Clean Sprinklers • Troubleshoot Valves • Fix Leaks • Water Dry Spots with Hoses <p>3. SETUP</p> <ul style="list-style-type: none"> • Cup Setting • Blow Debris Off Greens • Pick Up Tree Limbs • Pick Up Trash <p>4. FACILITY MAINTENANCE</p> <ul style="list-style-type: none"> • Clean Bathrooms • Clean Shop 	<p>1. Spray Fairways</p> <p>2. Spray Greens</p> <p>3. Overseed Tee Boxes</p> <p>4. Clean Riverwalk</p> <p>5. Trim Trees</p> <p>6. Spray Weeds</p>
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TOTAL GOLF COURSE HOURS= 912

Airport Monthly Report April 2023

Airport Employees

Airport Manager, Airport Foreman, Two (2) Airport Operations Specialists- One (1) Vacant

Daily: Monday – Sunday

- Daylight and Nighttime Airfield documented inspections followed by corrective actions. (Monday—Sunday)
- Trash removal in parking lot, entrance, and on airfield.
- Terminal Building cleaning and maintenance.

Weekly

- F.O.D. (Foreign Object Debris) removal on runways, taxiways, and the ramp.
- Airfield mowing and weed eating.
- Check generators for fuel and oil. Operate if not on weekly cycle.
- Continue to rake around lights and signs.
- Continue to trap gophers.
- Fuel all vehicles, cans and diesel reserve tank.
- Water plants in terminal building.
- Mow, edge and prune front entrance and airside lawn.
- Deep clean entire terminal on Tuesdays.
- Weekly check of the perimeter.
- Safety Huddles

Monthly

- Cleaning and calibration of P.A.P.I. (Precision Approach Path Indicator) lights.
- Weed removal and cleaning of the inlets and outlets of the SWPP system.
- Equipment and vehicle service check and maintenance.
- Spraying herbicide on all pavement on airfield.

Airport Precipitation

2023	Amount per month
January	2.0" Snow
February	Trace
March	0.00"
April	Trace
May	
June	
July	
August	
September	
October	
November	
December	

Total: 2.00"

Boutique Air Traffic Report:

TRAFFIC REPORT			To/From	Flights Scheduled	Flights Flown	Cancelled Weather	Cancelled other	Passengers
April 2023	4/1 to 4/30	Enplaned CNM	ABQ	50	49	1	0	279
		Deplaned CNM	ABQ	50	49	1	0	285
		Enplaned CNM	DFW	25	25	0	0	170
		Deplaned CNM	DFW	25	25	0	0	134
							Total	86

Boutique Delays and Cancellations

APRIL, 2023	651-CNM	654-ABQ	554-CNM	553-DFW	653-CNM	652-ABQ	NOTES
4-Apr				5hr delay	Canceled	Canceled	Weather
5-Apr					5hr delay	4hr delay	
6-Apr		1hr delay	1hr delay	32min delay			
10-Apr	1hr delay	1hr delay	1hr delay	1hr delay			
11-Apr							
12-Apr					1hr delay	42min delay	
13-Apr					40min delay	12hr delay	
20-Apr					1hr delay	1hr delay	

Boutique Air Enplanements

Up

Down

Enplaned CNM to ALB	5
Deplaned CNM to ALB	5
Enplaned CNM to DFW	2
Deplaned CNM to DFW	2

Carlsbad Water Park

April 2023

CLOSED

Facility Use Summary

Patrons Served	0
Paid Admission	0
Under 4	0
Over 61	0
Pre-Purchased Passes Used	0
Number of Rentals	0
Rentals: Up to 50 People, \$300	0
Rentals: Up to 100 People, \$600	0
Rentals: Up to 400 People, \$1,200	0
Concession Sales Gross Total	\$0.00
Paid Admission Total	\$0.00

Routine offseason work was performed. I have filled about 15 guard positions, including headguards and one attendant.

Upcoming

Routine offseason work will continue. I have a few more applications in but am waiting for this new class of guards to apply in order to have interviews.

MONTHLY WORK REPORT

DEPARTMENT: Sports Complex	BFYSC	MONTH: April 2023	
NO. OF EMPLOYEES: 5		NO. OF DAYS IN THE MONTH: 30	
HOLIDAYS THIS MONTH: 1	Attendance Approx. 11,000	NO. OF WORK DAYS THIS MONTH: 19	

Week of April 3rd through April 7th

All employees performed litter control in soccer, softball and baseball areas. One employee performed litter control at the Lea St. landscaping area. One employee continued to spray fields and fence lines for weed control. One employee refilled gas tanks. One employee prepared baseball and softball for games(drag and water). Two employees mowed baseball, softball, and soccer fields and common areas. Two employees trimmed throughout the complex. One employee fixed water leaks/sprinklers throughout complex. One employee mowed the dirt areas(brush hogging).

Week of April 10th through April 14th

All employees performed litter control in soccer, softball and baseball areas. One employee performed litter control on Lea St. landscaping area. One employee continued to spray fields and fence lines for weed control. One employee prepared baseball and softball fields for games(water and drag). Two employees mowed baseball, softball, and soccer fields and common areas. Two employees trimmed throughout the complex. One employee refilled gas tanks. One employee fixed water leaks/sprinklers throughout complex. One employee mowed the dirt area(brush hogging).

Week of April 17th through April 21st

All employees performed litter control in soccer, softball and baseball areas. One employee performed litter control at the Lea Street Landscaping area. One employee refilled gas tanks. One employee sprayed for weed control throughout the complex. Two employees mowed baseball, softball, and soccer fields and common areas. Two employees trimmed throughout the complex. Two employees painted foul lines at softball and baseball. One employee prepared baseball and softball fields for games(water and drag). One employee fixed leaks/sprinklers throughout complex. Two employees prepped the splash pad for start up. One employee mowed the dirt areas(brush hogging). Two employees moved pitching plates at softball for tournament.

Week of April 24th through April 28th

All employees performed litter control throughout the sports complex. One employee performed litter control at the Lea St. Landscaping area. One employee sprayed for weed control throughout complex. One employee refilled gas tanks. One employee mowed the dirt areas(brush hogging). Two employees mowed baseball, softball, and soccer fields and common areas. Two employees trimmed throughout the complex. One employee fixed leaks/sprinklers throughout the complex. Two employees cleaned and regulated the chemicals for the splash pad to pass inspection.

5 ^ Ben

Steven Garza, Sports Superintendent

**CARLSBAD MUNICIPAL COURT
CITY OF CARLSBAD
April 2023**

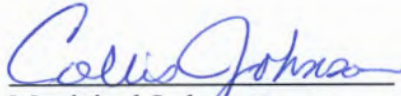
Number of Cases	543
Warrants Outstanding	4228
Amount of Fines	\$75,781.00
Cases on Appeal	3

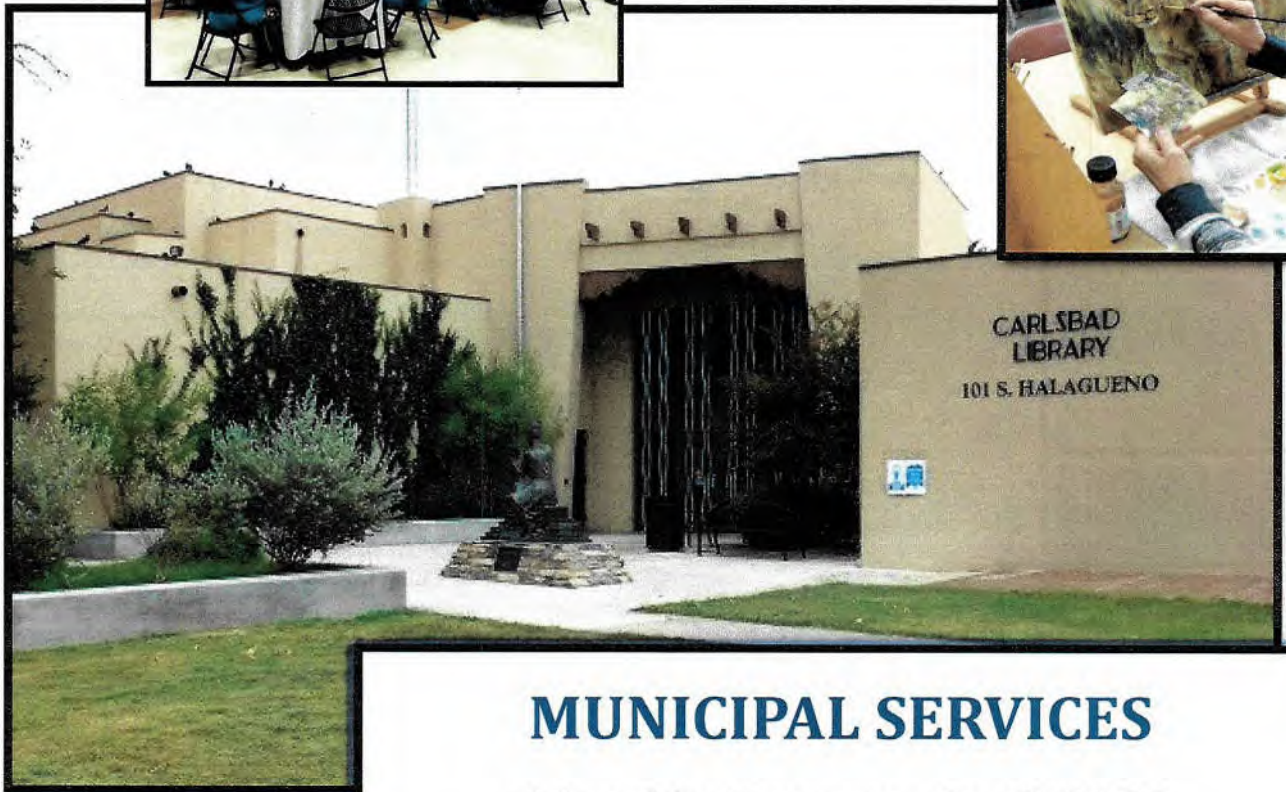
FINES

Summary for the Month of	April 2023
Total Fines	\$ 51,525.00
Total Prevention Fees	\$ 331.00
Total Lab Fees	\$ 340.00
Total Correction Fees	\$ 10,467.00
Total Automation Fees	\$ 3,160.00
Judicial Fees	\$ 1,590.00
Notary Fees	\$ 3.00
Victim Restitution	\$ 0.00
TOTAL	\$ 67,416.00

TOTAL \$67,416.00

cc: Chief
City Administrator
Finance Department


Municipal Judge



MUNICIPAL SERVICES
Monthly Report: April 2023

Angelica Barrios Testa — Director

Total Patrons served: 30,354

ABT
5/17/2023

April 2023			
Library Usage		Circulation	
Number of Uses		Number of Items	
Visitors	10,061	Books	2853
Computer sessions	741	Large print books	125
AWE computer use	307	Graphic novels	230
Wireless sessions	1964	E-books	465
Catalog searches	2558	Audio books	73
Pages printed	4355	E-audio books	798
ILL Loan items received	37	Music	0
ILL Loan items sent	43	E-music	8
Youth Information requests	84	Videos	621
Adult Information requests	983	E-videos	78
Total info requests	1067	Magazines	1
Total Computer Use	1048	E-magazines	59
Databases- Number of Uses		Paperbacks	87
A to Z Databases (travel)	27	Reference	0
AtoZdatabases	11	Databases	6,501
Brainfuse	0	Unique items	403
Britannica online	0		
Chilton's auto repair	3	Total items	12302
EBSCO databases	5581	Total digital	7909
Gale Databases	3	Total physical	4393
HeritageQuest	0	Total adult	1591
Hoopla	442	Total teen	191
Learning express library	32	Total children	2212
Niche Academy	327	Collection	
Universal class	66	Number of Items	
Mango Languages	9	Items added	197
		Items withdrawn	348
		Items missing	65
		Total items	57969
		Materials requests fulfilled	3
Total	6501	Reserves placed	105
Patrons		Other Services	
Number of persons		Number of services	
New patrons (regular & digital)	104	Archival requests	1
Total digital patrons	489	Tests proctored	2
Total all patrons	11318	Technology help	130
NMLTG users	176	Social network posts	101
Self-Check users	297	Gabbie requests	22
Mobile printing users	104	Newspaper & radio features	5
Unresolved member problems	59	ILL postage cost	\$266.76
Incidents	0		
Fines outstanding	\$0.00		

Damage/Lost fees outstanding	\$1,524.00	
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Library News

We worked on creating a new strategic plan and finishing up several grants. We are continuing working on community outreach and growing our current services.

Library Board of Trustees

Total	0	0
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Library Board of Trustees were not scheduled to meet.

Programs

Programs	Number sessions/events	People in Attendance	Type (in person/virtual/offsite)
Baby Time (0-15 mth)	4	52	in person
Toddler Time (16-35 mth)	7	112	in person
Preschool Story Time (3-5)	4	113	in person
Family Story Time	4	36	in person
Lego Club/Crafternoon (3-adult)	4	158	in person
Tween Book Club	1	2	in person
Brew & Books (21 and up)	1	11	off site
Card Class	1	7	off site
ASL	2	9	In person
D&D	1	1	in person
Seeds and Sprouts Swap	1	3	in person
STEAM After School	4	92	in person
Music and Movement	2	37	in person
Stitchers Anonymous	2	1	in person
Camera Club	1	2	in person
Total	46	636	0

Childrens programs are continuing to grow. Breanna continues to develop programming that meets the teens needs. We are also slowly working on adding programs for Adults. Books & Brews is our most successful book club.

Events

Programs	Number sessions/events	People in Attendance	Type (in person/virtual/offsite)
Touch a Truck	1	525	offsite
Total	1	525	

We held the 2nd annual Touch a Truck event. We had 21 vehciles and Smokey the Bear there. Many families enjoyed the event and learned about the trucks and jobs needed to make the City run. We have already scheduled next years event.

Outreach

Programs	Number sessions/events	People in Attendance	Type (in person/virtual/offsite)
San Jose outreach	2	75	Off site
CCM outreach	1	29	In person
WIC office	1	200	Off site
Dial a Story	1	6	Off site
Jonas House	1	150	Off site
Total	6	460	

We continued taking extra crafts to San Jose daycare. Breanna also delivered books to the WIC office and Jonas House.

Incidents, Complaints and Resolutions

Total	0	0	0
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There were no incidents, or complaints.

Other Services

	Number sessions/events	People in Attendance	Type (in person/virtual/offsite)
Volunteers	13	19	In person
Total	13	19	



Monthly Report April 2023

Total Patrons Served:

- in-person: 1,253
- social media / online engagements: 541

Programming, Events, and Outreach:

- April 3 - The Southeastern New Mexico Historical Society held a meeting in the museum.
- April 5 – The Anti-Gang / Drug Coalition held a meeting in the museum.
- April 14 – Museum staff helped with a pop-up art exhibit hosted by the Arts & Culture District.
- April 16 – The Carlsbad Area Arts Association held an opening reception for their show.
- April 21 – An art class from JMA toured the museum.
- April 25 – The Mayor hosted a Student Advisory Committee Meeting in the Hall of Fame. Jameson Lucas led a tour of the Hall of Fame for the group.
- April 26 – The museum held a reception for the CMS Secondary Art Exhibit.
- April 29 – A Hall of Fame induction ceremony was held for Gary Forrest.

Exhibits:

- Work continued on designing and installing a display honoring Bataan Death March survivor, Roy Castleberry, in conjunction with his son, Glen Castleberry.
- April 11 – The CMS Elementary Art Exhibit came down.
- April 12 – The CMS Secondary Art Exhibit went up.
- April 15 – The Carlsbad Area Arts Association show went up.
- April 20 – The JMA portion of the CMS Secondary Exhibit went up.

Collections:

- April 18 – Edward VanScotter traveled to Santa Fe to return the remainder of the Gary Niblett exhibit.

Facility / Staff

- The city construction crew continued working part time on the Hall of Fame extension.
- Planning is underway for the Summer Art Academy. Registration opens in May.
- Construction started on adding shade structures to the Halagueno Arts Park stages. The project was completed on the 27th.
- April 3 – Edward VanScotter attended an ACD board meeting.
- April 13 – Museum staff attended a procurement training.
- April 19 – The bi-monthly museum board meeting was held.
- April 27 – Museum staff met with Julia Manganaro with Bosque School to plan a field trip to the museum.
- April 27 – Museum staff met with city administration, Bob and Barbara Forrest, and others to discuss the upcoming Hall of Fame induction ceremony for Gary Forrest.
- April 28 – Edward VanScotter and Jameson Lucas attended a safety training.
- Staff submitted five purchase requisitions.

RIVERWALK RECREATION COMPLEX
Monthly Report April 2023

Open Recreation		Patrons
Hockey Rink		0
Skate Park		524
Racquetball		317
Pickleball		0
Basketball		2002
Gym		317
Pool Table & Arcade		380
Organized Activities & Events	No. of Events	Patrons
Dance It Off Club	6	72
English Class	11	132
NA Meetings	7	28
Yoga Class	2	12
Basketball Practice	4	40
Soccer	6	60
Easter Party	1	125
Relay For Life Survivor Luncheon	1	30
Loving School Field Trip	1	60
Walk In Attendance		4099
<i>Patrons Signed In and Hockey & Skate Park use</i>		
Rentals:	No. of Events	Patrons
Birthday Parties	8	400
Baby Shower	4	200
Basketball Banquet	1	50
Church Gathering	1	50
		700
Total for the Month		4799
<i>Includes Walk-In & Rental Attendance</i>		
Daily Average for the Month	28	171

Incidents Reported: 0

Hours are 8 a.m.-8 p.m. Monday through Friday, 10 a.m. – 8 p. m. Saturday and 10 a.m.-6 p.m. Sunday.

Staff continues to supervise the use of the Skate Park to enforce the rules and ensure patron safety. Staff also oversee daily recreation activities, checking out equipment, assisting patrons, and maintaining the facility.

On April 3, 2023, two staff assisted with a set up at the golf course. April 5, 2023 we had an Easter party for the community. April 17, 2023, two staff assisted with another setup at the golf course. April 29, 2023, two staff assisted with the Hall of Fame Induction for Gary Forrest at the Museum.

MONTHLY REPORT
APRIL, 2023
ALEJANDRO RUIZ SENIOR CENTER

Number of Patrons Served: 3,163
New Members: 13
Number of Incidents/Complaints:
Date of Next Board Meeting: May 3, 2023

Activities/Projects:

CCVN Advisory Board Meeting – April 3, 2023
Age Friendly Committee Field Trip to Crestwood – April 3, 2023
ARSC Board Meeting – April 5, 2023
Easter Celebration/Easter Bonnet Contest – April 5, 2023
Humana Medicare Representative – April 7, 2023
Munis Training – City Hall Planning Rm. – April 13, 2023
ARSC Special Board Meeting – City Hall Planning Rm. – April 20, 2023
Monthly Evening Dance – April 27, 2023
April Birthdays Celebration – April 28, 2023

Up-Coming Events:

CCVN Advisory Board Meeting – May 1, 2023
Age Friendly Committee Meeting – May 3, 2023
ARSC Board Meeting – May 3, 2023
Mother's Day Tea – May 10, 2023 – 9:30 am – 10:30 am
Age Friendly Field Trip to Ruidoso, NM – May 12, 2023
Mother's Day Dance – May 26, 2023
Memorial Day Holiday – Center & Kitchen will be closed – May 26, 2023
May Birthdays Celebration – May 31, 2023

New Activity at the Center:

Regular Yoga Classes – Class Instructor: Ann Brannon – Mondays & Fridays –
10:00 a.m. – 11:00 a.m.

<i>April</i> →		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
Activities/Projects	Attendance																															
Amateur Hour	31						9							6							8							8				
Arts & Crafts	23				6	7						3	4						2							1						
Bingo	183				38						47								44							54						
Buzzles	21			1	1	1	1				2	1	1	2	1			1	1	1	1	1			1	1	1	1	1			
Compass	0																															
Computer Classes	18					1	1				1		1	1	1			1	1	1		1			1	2	2	2	1			
Birthday Party (Monthly)	0																															
Donations	33						14				6							4							9							
Exercise Equipment	410			26	19	26	16				23	18	24	20	21			18	22	24	19	21			20	27	25	21	20			
Facreative Coloring Class	0																															
Fine Dancing	14			2							4			1				5											2			
Flu Shots	0																															
Lexican BINGO	10	10																														
M State Tax filing	29					12							12															5				
Pool	228			11	12	8	11				15	9	11	13	13			10	10	12	14	15			12	11	14	12	15			
Quilters	4						2															2										
Reading - Along	10	10																														
Row Impact Exercise Class	0																															
Stitching (BP/Sugar/Oxygen)	12												12																			
MLong Term Ag. (MCR)	0																															
Special Events	80						80																									
Trances	29																						29									
nutritional Program (Meals)	1,522	####																														

Services																																
Announcements	20	20																														
Books	40	40																														
Forms	20	20																														
Incoming calls	387			24	22	20	17				15	22	24	21	20			21	24	18	19	20			24	20	20	19	17			
Notaries	0																															
Referrals (Walk-ins)	10	10																														
Transportation	0																															
Out of City Limits Served =	337			24	15	14	23				14	16	22	18	14			11	17	20	18	16			12	21	22	21	19			

Meetings																															
Training Class	0																														
Safety Huddle/Safety Meeting	8	8																													
Host Grandparents	0																														
Lawyer Referral	5	5																													
Leadership Carlsbad	0																														
Public Meeting	3	3																													
CVN Advisory Board	5	5																													
ENMCA Meetings	0																														
RSC Advis. Board	8	8																													

No. of Patrons served =	3,163
Out of City Limits Served =	337
No. Of Incidents/Complaints:	
Date Of Next Board Meeting:	05/03/23

MONTHLY REPORT

April 2023

Department: CCVN (Carlsbad Community Volunteer Network)

No. of New Registered Volunteers:	3
No. of Registered Volunteers:	302
No. of Work Stations:	29
No. of Volunteer Hours	3561

The next regular CCVN Board meeting will be held on May 1, 2023.

- CCVN Coordinator went to the Carlsbad High School and Southeast New Mexico College on April 19, 2023.
- CCVN Coordinator continues with preparations for the upcoming Annual Volunteer Appreciation Dinner which will be held on August 17, 2023.
- CCVN Coordinator signed up three (3) new volunteers.
- CCVN Coordinator continues to reach out and recruit for new volunteers.

UPCOMING ACTIVITIES AND EVENTS:

- Continuation of Outreach and Recruitment for new volunteers
- CCVN Board Meeting on May 1, 2023
- Annual Volunteer Appreciation Dinner, August 17, 2023

Monthly Report
April 2023
NORTH MESA SENIOR RECREATION CENTER

Number of Patrons Served: 2681

New Members: 24

Number of Incidents/Complaints: 0

Date of Next Board Meeting: May 11, 2023 2:30 p.m.

April 13	The Country Gold Dancers took a trip to participate in a state wide dancing event. We took nine of the dancers in the center's van.
April 13	The Gem and Mineral Club had their monthly meeting and a total of 19 members came.
April 21-22	We had our Spring Craft Fair, and we sold out. It was a successful day. All our vendors were happy and signed up for the Winter Craft Fair, so we are already sold out for our next craft fair.
April 26	Member & volunteer Sherry Princen held a class on learning how to paint. Four members enjoyed the project and left learning something new
April 28	The Monthly potluck is an event that members are looking forward to each month. We had 31 members join in the potluck.

NORTH MESA SENIOR RECREATION CENTER

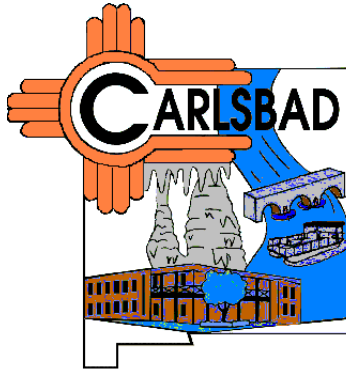
April 2023

<u>Activity</u>	<u>Participation</u>
Library/Lapidary	14
Fitness	652
Arts/Crafts	85
Pool Room	216
Games	160
Bingo	31
Line Dance	367
Music	51
Events	54
ACBL Bridge	67
Health/Wellness	31
<u>Visitors/Guests</u>	<u>-0-</u>
Total	2681

Deposits

<u>Date</u>	<u>Cash</u>	<u>Checks</u>	<u>Total</u>
04/03/2022	7.50	0	7.50
04/04/2023	7.50	0	7.50
04/05/2023	15.00	0	15.00
04/10/2023	22.50	0	22.50
04/11/2023	7.50	0	7.50
04/12/2023	7.50	0	7.50
04/14/2023	22.50	0	22.50
04/18/2023	7.50	0	7.50
04/19/2023	7.50	0	7.50
04/20/2023	22.50	0	22.50
04/25/2023	75.00	15.00	90.00
04/26/2023	15.00	0	15.00
04/27/2023	7.50	0	7.50
Total	405.00	67.50	472.50

CITY OF CARLSBAD



TRANSPORTATION AND FACILITIES APRIL 2023

Monthly Reports from:

- **Community Service**
- **Construction**
- **Electrical**
- **Garage**
- **Parks**
- **Street**
- **Cemetery**

Reviewed and approved by: Patrick Cass, Director of Public Works

COMMUNITY SERVICE DEPARTMENT

Monthly Work Report

April 2023

Number of Employees 06	No. of days in the Month 30
Holidays 0	No. of days worked in this month 20

Every Friday during the Summertime and every other Friday during the Wintertime the crew begins and ends each week doing litter control at Eddy House, Spring Park, Ocotillo Trails, Canal, Canyon St. Six Mile Dam Area, Medians on Greene & Eight St. and around the Cascades. The crew power-wash sidewalks, benches curb, and gutters on Canyon St. between Greene and Stevens St. clean the Cotton Patch property, and sprayed bird stop on Canyon St.

Week of April 3rd through April 7th

The crew cut weeds and picked up trash on San Jose, removed mesquites and all brush on slope between Pecos Acres and CID canal.

Week of April 10th through April 14th

The crew continued removing all brush from slope between Pecos Acres and CID canal, trim trees on Irvin, Mow at stripes bowl and CID canal from flumes to National Parks, weedeat and clean at Cascades.

Week of April 17th through April 21st

The crew weedeat and mow lots on Iris, Algerita, Walnut, along Mission and both sides of N. Guadalupe drains, weedeat on Boyd and Juarez intersections, weedeat and liter control between N. Pate and CID canal.

Week of April 24th through April 30th

The crew continued picking up trash and removing weeds along W. Pierce, began removing weeds and trash from drain and slope at 8th and Camp, weedeat and litter in drain behind mall, weedeat and liter at Cascades



Digitally signed by Justin Ramos
 DN: cn=Justin Ramos, o=City of Carlsbad,
 ou=Public Works,
 email=jramos@cityofcarlsbadnm.com, c=US
 Date: 2023.05.09 10:05:11 -06'00'

Prepared by: _____
 Justin Ramos, Streets Superintendent

CONSTRUCTION DEPARTMENT

Monthly Work Report

April 2023

Number of Employees 10	No. of days in the Month 30
Holidays 0	No. of days worked in this month 20

1. Mounted soldier statue at the Veterans Cemetery.
2. Assisted the Parks Department at the Veterans Park to install an entrance sign.
3. Concrete sidewalk repair at the Veterans Cemetery.
4. Removed old flag pole at the Golf Course pro shop.
5. Installed canopy at Spring Park.
6. Repaired bridge at Spring Park.
7. Plot layout at the Carlsbad Cemetery.
8. Installed parking blocks at Fire Station #3.
9. Installed plaques at the Halagueno Arts Park.
10. Finished work project at the Hall of Fame.
11. Repaired door closure at the Sports Complex.

Prepared by:



Digitally signed by Pat Cass
DN: cn=Pat Cass, o=City of Carlsbad, ou=Public Works, email=pjccass@cityofcarlsbadnm.com, c=US
Date: 2023.05.04 09:19:36 -06'00'

Patrick Cass, Public Works Director

ELECTRICAL DEPARTMENT

Monthly Work Report

April 2023

Number of Employees 08	No. of days in the Month 30
Holidays 0	No. of days worked in this month 20

Number of Jobs Performed for Individual Departments

1.	Airport	21
2.	Golf Course	22
3.	Parks	38

4. Waste Water

a.	Treatment Plant	23		b.	Primary Lift	11
c.	Lift Station	18		d.	Other	0

5. Water

a.	Water Wells	24		b.	Double Eagle	16
c.	Yard	02		d.	Other	0

6. Public Building and Yards

a.	City Hall	10		b.	Library	06
c.	Museum	08		d.	Mesa Senior Rec.	12
e.	Alejandro Ruiz Sr. Center	05		f.	Riverwalk Rec.	12
g.	Rifle Range	02		h.	Community Soup Kitchen	0
i.	Antique Lights	28		j.	Pecos River Village	10
k.	Convention Center	08		l.	Civic Center	18
m.	Avalon Building	0		n.	Literacy Building	01
o.	Public Works Yard	09		p.	Bob Forrest Sports Complex	25
q.	Sign Shop	05		r.	Solid Waste	16
s.	Janel Whitlock Building	07				

7.	Traffic	24
8.	Streets	18
9.	School Crossing Lights	02
10.	Transportation	03
11.	Cascades	15
12.	Sunnyview Catch Basin	0
13.	Underground Line Locates	96



Digitally signed by Pat Cass
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Prepared by: _____
Patrick Cass, Director of Public Works

Garage

Monthly Work Report

April 2023

Number of Employees 14	No. of Days In The Month 30
Holidays 0	No. of Day Worked In The Month 20

Mechanics performed necessary repairs and adjustments to keep the Public Work equipment and fleet vehicles operable. They performed preventive maintenance checks on various vehicles and equipment as needed to prevent costly repairs in the future. Made service calls for all departments as required.

Lubrication filled fluid levels on refuse collection trucks daily. Delivered fuel to various locations and projects. They perform preventive maintenance on units (changed oil and filters, lubricated, serviced batteries, and cleaned battery cables) according to maintenance schedule. They checked all vehicles anti-freeze levels and steam cleaned parts for mechanics.

Tire repair shop removed, repaired, and reinstalled tires for Public Works equipment and fleet vehicles to keep them in service. Submitted requisitions and got Purchase Orders for tire repairs and tire purchase for all departments. Delivered tires to different locations. Made services calls for tire repairs or to air tires as required. Kept spare tire room supplies and tire inventory current.

Welding shop performed various repairs on vehicles, equipment and structures as needed. They fabricated, built and repaired various projects for all departments within the City as needed.



Digitally signed by Steven Rodriguez
 DN: cn=Steven Rodriguez, o=City of Carlsbad, ou=Garage Superintendent, email=snrodriguez@cityofcarlsbadnm.com, c=US
 Date: 2023.04.28 10:10:42 -06'00'

Prepared by: _____

Steve Rodriguez, Garage Superintendent

PARKS DEPARTMENT

Monthly Work Report

April 2023

Number of Employees 13		No. of days in the Month 30
Holidays 0		No. of days worked in this month 20

Week of April 3rd through April 7th

Five employees did litter control and replaced trash can liners at the following Park/Areas: Sawyers Park, Desert Willow Park, Riverside Park, Smith Park, 5th St. Park, 8th St. Park, Lamont St. Park, Riverview Park, Lower Tansill Area, Martin Luther King Jr. Park, Nick Salcido Fitness Park, Ray Anaya Plaza, and Lake Carlsbad Municipal Park. Two employees mowed The Veterans Memorial Park, Playground on The Pecos, Millennium Park, James St. Park, Ray Anaya Plaza, Nick Salcido Fitness Park, Arcadia Park, Lower Tansill Area, Martin Luther King Park, and Lake Carlsbad Municipal Park. Five employees trimmed Lower Tansill Park, Carlsbad Veterans Memorial Park, Martin Luther King Jr. Park, Playground on the Pecos, and Millennium Park. Two employees installed a sign at Carlsbad Veterans Park. One employee removed graffiti from Cruz Fernandez playground equipment. Three employees did irrigation repairs at City Hall. Three employees removed irrigation south of The Water Park for the new pickleball courts.

Week of April 10th through April 14th

Six employees did litter control and replaced trash can liners at the following parks/Areas: The Lake Carlsbad Municipal Park, Riverview Park, The Lower Tansill Area, Martin Luther King Jr. Park, Ray Anaya Plaza, Nick Salcido Fitness Park, McLenathan Park, Sunset Park, Ira Stockwell Park, Arcadia Park, and Cruz Fernandez Park. Two employees mowed the Will Merchant Complex, Carlsbad Shooting Range, and Lake Carlsbad Municipal Park. Four employees trimmed the Will Merchant Complex, Carlsbad Shooting Range, Lower Tansill Park, and Heritage Park. Two employees power washed Riverview pavilions and the Carlsbad Bandshell Pavilion. One employee sprayed herbicide at Will Merchant Park, Carlsbad Shooting Range, and the Rio Pecos Tennis Courts. Three employees made irrigation repairs at Spring Park, Will Merchant Park, and the Pickleball Courts.

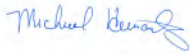
Week of April 17th through April 21st

Four employees did litter control and replaced trash can liners at the following Park/Areas: Hall Addition Park, Cass Park, Davis Park, Troy Young Park, Nick Salcido Fitness Park, Ray Anaya Plaza, Martin Luther King Jr. Park, Riverview Park, Lower Tansill Area, and Lake Carlsbad Municipal Park. Two employees mowed Lamont St. Park, 5th St. Park, 8th St. Park, Smith Park, Arcadia Park, Sawyers Park, Desert Willow Park, Riverside Park, Spring Park, Ray Anaya Park, Nick Salcido Fitness Park, Martin Luther King Jr. Park, Troy Young Park, Davis Park, Cass Park, Hall Addition Park, Lower Tansill Area, Veterans Memorial Park, James St. Park, and Lake Carlsbad Municipal Park. Five employees trimmed Hall Addition Park, Cass Park, Davis Park, Troy Young Park, Cruz Fernandez Park, Arcadia Park, Ray Anaya Plaza, Nick Salcido Fitness Park, Martin Luther King Jr. Park, Veterans Memorial Park, and Lake Carlsbad Municipal Park. Two employees trimmed trees at the Pecos River Conference Center. Three employees spread sand at the Carlsbad beach swim area. One employee spot sprayed herbicide at 8th St. Park, and Park Drive. Three employees made irrigation repairs and adjustments at Lake Carlsbad Municipal Park, Carlsbad City Hall, Park Drive, and Spring Park. Three employees cleaned and repaired the Carlsbad Municipal Park Splash Pad.

Week of April 24th through April 28th

Four employees did litter control and replaced trash can liners at the following Parks/Areas: The Lake Carlsbad Municipal Park, Riverview Park, Lower Tansill Area, Martin Luther King Jr. Park, Ray Anaya Plaza, and Nick Salcido Fitness Park. Two employees mowed Smith Park, Cruz Fernandez Park, Ira Stockwell Park, Ray Anaya Plaza, Hall Addition Park, Cass Park, Arcadia Park, Martin Luther King Jr.

Park, Veterans Memorial Park, and Lake Carlsbad Municipal Park. Five employees trimmed Sawyers Park, Desert Willow Park, Riverside Park, Spring Park, 5th St. Park, 8th St. Park, and Lamont St. Park. Two employees did irrigation repairs on Park Drive, Lamont St. Park, McLenathen Park, Spring Park, and Cascades of Carlsbad.



Digitally signed by Michael Hernandez
DN: cn=Michael Hernandez, o=City of Carlsbad,
ou=Parks Department,
email=mhernandez@cityofcarlsbadnm.com, c=US
Date: 2023.04.28 14:04:11 -06'00'

Prepared by:

Michael Hernandez, Parks Superintendent

Street Monthly Work Report April 2023

Number of Employees 09	No. of days in the Month 30
Holidays 0	No. of days worked in this month 21

The Street Department mows, patches, sweep streets, repair/clean alleys, and other various jobs as needed in Areas.

Week of April 3rd through April 07th

The crew mowed on N/E 1st St. drain, repaired roads at The Shooting Range, removed mesquites and all brush from the slope between Pecos Acres and CID Canal, and hauled trash to the landfill.

Week of April 10th through April 14th

The crew continued removing the brush from the slope between Pecos Acres and CID. They continued repairing roads at The Shooting Range. The crew painted Church Street from Meihls Drive to Riverside Drive. They backfilled ruts on Hidalgo and repaired the culvert. The crew also repaired the alley on Lavelle and hauled sand from the landfill to the Public Works Yard.

Week of April 17th through April 21st

The crew drove to Albuquerque to pick up the block, stripe the intersection and repaint the crosswalk, install raised pavement markers at 6th Street and Lea Street, they did mowing on Boyd, Hidalgo, Mescalero, Red Bud, Meadow, Rose, Kircher, Davis Park drain, and Juarez drain. The Crew patched areas 5, 4, 6, and 11 and the crew hauled trash to the landfill.

Week of April 24th through April 28th

The crew went patching in areas 12, 9, 13, and 14 and hauled trash to the landfill. The crew picked up more blocks from Albuquerque 2 times this week.

2023 Signs and Markings Division of the Street Department

Type of Sign	Repaired	Stripped	Replaced	Installed	Constructed
Stop Sig	13				
Warning Signs	05			02	02
Guide Signs	03				
Street Marker Signs	0			02	
Regulatory Signs	03			02	07

Other work performed by Signs and Markings Division of the Street Department

- Painted intersection at 6th Street and Lea Street.
- Installed yellow pavement markers and refreshed turn arrows.
- Painted Church Street from Mehils Drive to Riverside Drive.

Prepared by: _____



Digitally signed by Justin Ramos
 DN: cn=Justin Ramos, o=City of Carlsbad,
 ou=Public Works,
 email=jramos@cityofcarlsbadnm.com, c=US
 Date: 2023.05.09 08:45:52 -06'00'

Justin Ramos, Street Superintendent

CEMETERY MONTHLY REPORT

April, 2023

	Carlsbad Cemetery	Santa Catarina	Sunset Gardens	Total
Number of Interments:	13	3	1	17
Cremations (Columbarium, included)	8 (1)	0	0(0)	8(1)
Babyland	0	0	0	0
Indigent	0	0	0	0
Saturday	1	0	0	1
Double Depth	0	1	0	1
SUNDAY/Holiday	0	0	0	0
Disinterment:	0	0	0	0
Sale of Lots: (Columbaria, included)	9(0)	0	0	9(0)
On Payment Plan:	3	0	0	3
Pre-Need: (Columbaria, included)	3(0)	0	0	3(0)
Meetings:	0	0	0	0
Monument Permits:	58(0)	9	12	79
Complaint/Incident Reports:	0	0	0	0
Vandalism				
Damaged Stone				
Sunken Grave				
Sunken Marker				
Theft				
Flowers				
Maintenance				
Other				
Correspondence:				

CITY OF CARLSBAD

INTER-OFFICE MEMORANDUM

Dale Janway, Mayor

John Lowe City Administrator

May 17, 2023

TO: Council Members

FROM: Mayor Janway

RE: Board, Commission and Committee Appointments

Subject to the approval of the Governing Body, I would like to appoint the following:

Carlsbad Senior Recreation Center Advisory Board At North Mesa Center

Appoint: Bob Rostro 4 year term

Carlsbad Parks And Recreation Advisory board

Appoint George Rangel 4 year term

Thank you
DJ/wca

CITY OF CARLSBAD

AGENDA BRIEFING MEMORANDUM

Council Meeting Date: May 23, 2023

DEPARTMENT: Legal	BY: Denise Madrid Boyea DB	DATE: May 15, 2023
SUBJECT: Proposed Resolution requiring the removal of the ruined, damaged or dilapidated buildings or structures, ruins, rubbish, wreckage, and debris at 1021 N. Eddy St.		
BACKGROUND, ANALYSIS AND IMPACT: (Safety and Welfare/Financial/Personnel/Infrastructure/etc.) The property commonly known as 1021 N. Eddy St. is in a residential neighborhood near the intersection of Canal and Blodgett. There appears to be dilapidated structures on the property, overgrown dead trees, debris and weeds. The Eddy County Assessor's Office lists Mary S. Carrico as owning or having an interest in the property. The Assessor's records lists Mary S. Carrico's address as c/o Sherry Day, 1310 Beta Ave., Carlsbad, NM 88220. Upon information and belief, the owner is deceased but a probate of their estate has not been filed. The property appears to be vacant and unsecured. Code enforcement has been to the property and the primary structure was red-tagged by the Building Department starting in 2017. The water utilities have been disconnected since 2013. The buildings continue to degrade and the property attracts transients that present a danger to surrounding properties. A Notice of Violation was mailed to the owner on 07/24/2017, 03/24/2020, 12/12/2020, 04/12/2023, 04/26/2023 and 05/11/2023. The property has been inspected by the City Code Enforcement Office, the Building Inspector and the Fire Chief. They found that the property remains out of compliance with applicable codes. The ruined or dilapidated structures remain on the property and the property is not secured. The Fire Chief found that the property presents an extreme fire hazard for responding firefighters and emergency personnel and recommends the buildings be demolished, the property be cleaned and the debris be removed. A resolution has been prepared which, if adopted, would require the property owner to remove all ruins, dilapidated structures, rubbish, wreckage, debris and weeds from the property within thirty days of the service of the resolution. On May15, 2023, a certified letter was sent to Mary S. Carrico c/o Sherry Day at the address on the records of Eddy County, which invited Ms. Day to attend the meeting and speak with Council about the property.		
DEPARTMENT RECOMMENDATION: Adopt the proposed resolution.		
BOARD/COMMISSION/COMMITTEE ACTION: N/A		
<input type="checkbox"/> P & Z <input type="checkbox"/> Museum Board <input type="checkbox"/> Library Board	<input type="checkbox"/> Lodgers Tax Board <input type="checkbox"/> San Jose Board <input type="checkbox"/> North Mesa Board	<input type="checkbox"/> Cemetery Board <input type="checkbox"/> Water Board <input type="checkbox"/> _____ Committee
		} <input type="checkbox"/> APPROVED } } <input type="checkbox"/> DISAPPROVED

Reviewed by: City Administrator /s/John Lowe **Date:** 05/18/2023

ATTACHMENT(S):
 Proposed Resolution with Attachments
 Photographs
 Letter to Mary S. Carrico dated May 15, 2023

RESOLUTION NO. 2023-26

A RESOLUTION FINDING THE BUILDINGS OR STRUCTURES AT THE PROPERTY COMMONLY KNOWN AS 1021 N EDDY STREET TO BE RUINED, DAMAGED, AND DILAPIDATED AND FINDING THE PREMISES TO BE COVERED WITH RUINS, RUBBISH, WRECKAGE, WEEDS, DEBRIS; AND REQUIRING THE REMOVAL OF THE BUILDINGS, STRUCTURES, RUINS, RUBBISH, WRECKAGE, WEEDS, AND DEBRIS

WHEREAS, the records of the Eddy County Assessor's Office show **Mary S. Carrico c/o Sherry Day** to be the owners of or to have an interest in the property commonly known as **1021 N. Eddy Street, Carlsbad, Eddy County, New Mexico**, and more particularly described as:

Subd: TRACY Lot: 21 Block: 214 Quarter: NE S: 31 T: 21S R: 27E

hereinafter referred to as "Property", and

WHEREAS, the Property has been inspected by the Carlsbad Code Enforcement Officer, the Fire Chief and the Certified Building Official; and

WHEREAS, the Carlsbad Code Enforcement Officer, the Fire Chief and the Certified Building Official found that the Property has not been adequately maintained; and

WHEREAS, the Property contains a large amount of ruins, rubbish, wreckage, and/or debris, and some weeds; and

WHEREAS, the Property is in an unsafe condition and constitutes a hazard to the surrounding properties, residents and passersby; and

WHEREAS, the Carlsbad Code Enforcement Officer found that the specific violations, under Code of Ordinances of the City of Carlsbad, at the Property include, but are not limited to those listed on the attached Exhibit "A"; and

WHEREAS, the City Fire Chief has inspected the Property and found that the specific violations at the Property under Fire Code include, but are not limited to those listed on the attached Exhibit "B"; and

WHEREAS, the specific Building Code violations include, but are not limited to those listed on the attached Exhibit "C;" and

WHEREAS, the Property and all structures, ruins, rubbish, wreckage, debris, and weeds are a menace to the public comfort, health, peace, and safety and require removal forthwith.

NOW THEREFORE, BE IT RESOLVED by the Governing Body of the City of Carlsbad, Eddy County, New Mexico that:

1. A copy of this Resolution shall be served on the record owners, as shown by the real estate records of the County Clerk, occupants, or agents in charge of the Property. Such service shall be in person if such a person can be found within the City of Carlsbad, New Mexico after a reasonable search.

2. If a record owners, occupant, or agent in charge of the Property cannot be located within the City of Carlsbad, New Mexico, notice shall be by posting at the Property and by publishing this Resolution one time in a newspaper in general circulation in the City of Carlsbad.

3. Within ten days of either the receipt of a copy of this Resolution or the posting and publishing of this Resolution, the owner, occupant, or agent in charge of the Property shall either:

- A. Commence removing all ruins, rubbish, wreckage, debris, and weeds from the premises; or
- B. File a written objection with the Carlsbad Municipal Clerk at 101 N. Halagueno, Carlsbad, New Mexico 88220 and request a hearing before the City Council.

4. If a written objection is filed as required, the City Council shall proceed as directed by Chapter 22, Article II of the Code of Ordinances, City of Carlsbad, New Mexico.

5. The removal of the structure, ruins, rubbish, wreckage, debris, and weeds shall:

- A. Begin immediately;**
- B. Proceed properly and with diligence; and**
- C. Be completed in a timely manner;**
- D. BUT IN NO CASE SHALL SUCH WORK TAKE LONGER THAN THIRTY (30) DAYS FROM THE DATE THE RESOLUTION WAS SERVED UNLESS THE CARLSBAD CITY COUNCIL CONSENTS IN WRITING TO AN EXTENSION.**

6. Any removal of the structures, ruins, rubbish, wreckage, debris, or weeds shall leave the property from which the materials have been removed in a clean, level, and safe condition, suitable for further occupancy or construction and with all excavations filled.

7. If the owner, occupant, or agent in charge does not commence the removal of the stated items, and if no written objection is filed as required, or if the removal of the stated items is not completed in a timely manner, the City may remove the structures, ruins, rubbish, wreckage, debris, and/or weeds at the cost and expense of the owner.

8. The reasonable cost of such a removal shall constitute a lien against the structures, ruins, rubbish, wreckage, debris, and/or weeds so removed and against the lot or parcel of land from which it was removed.

9. The City Clerk shall make out, sign, attest, file, and record in the office of the Eddy County Clerk's Office, a claim of lien upon the described premises.

10. The lien shall bear interest at the rate of twelve percent (12%) per annum from the date of filing until paid, together with reasonable attorney's fees for the foreclosure of the same. The lien shall be foreclosed in any manner proved by an applicable state lien foreclosure law.

INTRODUCED, PASSED, ADOPTED, AND APPROVED this 23rd day of May, 2023.

DALE JANWAY, MAYOR

ATTEST:

NADINE MIRELES, CITY CLERK



CITY OF CARLSBAD

Planning, Engineering, and Regulation Department
114 S. Halagueno, PO Box 1569
Carlsbad, New Mexico 88220
Phone (575) 885-1185, Fax (575) 628-8379

CODE ENFORCEMENT REPORT

Case Number: CE- 23 - 118
Date of Complaint: 07-20-2017
Complaint Taken By: M. Devlin
Complainant Name: Anonymous
Phone Number:

Complaint Location: 1021 N. Eddy Street

Details of Complaint: Weeds, Overgrown dead trees, Homeless going in unsecured main structure, Fire hazard.

Primary Structure: Residential, Commercial, Occupied, Vacant, Secured, Unsecured, No structure on property
Photographs Taken (attach): Yes, No
CE District: North, South

Narrative: This property has been an issue since 2017. The owner is deceased and the property has been vacant for years. The structure has been red tagged several times. There has been no water on the property since 2013, and it has remained off to this day. Both structures on the property are dilapidated. There has been vagrants and homeless in the main structure throughout the years. The structures need to be demoed and the property cleaned up for the health and safety of the neighborhood.

Disposition of Case:
No Basis for Complaint:
Mailed Notice of Violation/Date: 07/24/2017,03/24/2020,12/12/2020,04/12/2023,04/26/2023,05/11/2023
Door Hanger Notice of Violation/Date:
Verbal Warning/Date:
Referred to Other Agency:
Other: I have spoken with the niece of the deceased owner throughout the years regarding the property.

Melissa Devlin (Signature)
M. Devlin (Printed Name)
05/12/2023 (Date)
Code Enforcement Signature Printed Name Date

Report Information:
Entered into Database on:
By:
Page ___ of ___

15 CITY OF CARLSBAD
Planning, Engineering, and Regulation Department
Code Enforcement Division
114 S. Halagueno, PO Box 1569
Carlsbad, New Mexico 88220
Phone 575.885.1185, Fax 575.628.8379



NOTICE OF CODE VIOLATION

Date: 05/11/2023
Case: CE- 23 - 118
Address: 1021 N. EDDY STREET
Carlsbad, New Mexico 88220

Name and Address of Property Owner or Occupant*
CARRICO, MARY S
DAY, SHERRY
1310 BETA AVE
CARLSBAD, NM 88220

Sent Certified

FINAL NOTICE

The following violation(s) of the Carlsbad Code of Ordinances have been identified as existing on your property. It is your responsibility, if you have any control over the property, to take immediate action to correct these violation(s), even if you do not actually occupy the property or if the property is occupied by others.

COMPLETION OF CORRECTIVE ACTION(S) IS REQUIRED NO LATER THAN: 05/22/2023

CORRECTIVE ACTION TO BE TAKEN (WHAT YOU SHOULD DO) BEFORE DEADLINE:
Please demo amd remove both structures on the property. Board up the structures and make them secure until demo is done. Thank You. Any Question Contact 885-1185, Ext 2238.

CODE VIOLATED:
Sec. 22-32. - Determination; resolution requiring removal.
Whenever any building or structure is ruined, damaged and dilapidated, or any premises covered with ruins, rubbish, wreckage, debris or weeds, the city council may, by resolution, find that the ruined, damaged and dilapidated building or structure or weed covered premises is a menace to the public comfort, health, peace or safety and require the removal from the city of the building, structure, ruin, rubbish, wreckage, debris or weeds.

CODE VIOLATED:

CODE VIOLATED:
Thank You!!

Note: Specific details regarding the applicable ordinance may be obtained from the Code Enforcement Division Office listed above. The complete Code of Ordinances may be found on the City of Carlsbad website: www.cityofcarlsbadnm.com or in the office of the City Clerk.

The required Corrective Active listed above must be initiated immediately and be completed no later than the deadline. Failure to comply with the Ordinances of the City of Carlsbad is subject to specific actions. If the owner of the property cannot be located or refuses compliance, the City may initiate condemnation procedures under Chapter 22, Article II, of the Carlsbad Code of Ordinances to remedy the violation. Under this procedure the City will file a claim of lien against the premises in the amount of the expenditure by the City to correct each violation. Optionally, the City may seek a judgment in Municipal Court for the maximum penalty allowed by ordinance for violation of municipal ordinances. Unless a lesser maximum penalty or a specific penalty is established by ordinance for a particular offense, a fine of not more than \$500 or imprisonment for not more than 90 days, or both, plus court costs, may be imposed by the court.

*Property and owner information is received from the Eddy County Assessor's Office, Occupant, or City records.

M. Devlin
Code Enforcement Signature

M. DEVLIN
Printed Name

05/11/2023
Date

15 CITY OF CARLSBAD

Planning, Engineering, and Regulation Department
Code Enforcement Division
114 S. Halagueno, PO Box 1569
Carlsbad, New Mexico 88220
Phone 575.885.1185, Fax 575.628.8379



NOTICE OF CODE VIOLATION

Date: 04/26/2023
Case: CE- 23 - 97
Address: 1021 N EDDY STREET
Carlsbad, New Mexico 88220

Name and Address of Property Owner or Occupant*
CARRICO, MARY S
DAY, SHERRY
1310 BETA AVE
CARLSBAD, NM 88220

FINAL NOTICE

The following violation(s) of the Carlsbad Code of Ordinances have been identified as existing on your property. It is your responsibility, if you have any control over the property, to take immediate action to correct these violation(s), even if you do not actually occupy the property or if the property is occupied by others.

COMPLETION OF CORRECTIVE ACTION(S) IS REQUIRED NO LATER THAN: 05/06/2023.
CORRECTIVE ACTION TO BE TAKEN (WHAT YOU SHOULD DO) BEFORE DEADLINE:
Please cut, mow all grass and weeds on the entire property, including halfway through the easement behind the back fence. Please remove any dead trees or branches (debris) from the property as well. Thank You. Any Question Contact 885-1185, Ext 2238.

CODE VIOLATED:
EXCESS WEEDS - LOTS (CCO 22-64): It shall be unlawful for any owner having charge or control of any lot within the city to permit or maintain on any such lot, including the area located between the property line and the middle of the alley adjacent to the property, and the area located between the property line and the curb, and the area located ten feet outside the property line where there is no curb, any growth of weeds to a greater height than 12 inches, or any accumulation of weeds.

CODE VIOLATED:
CARE OF PREMISES 506 (CCO Sec. 8-53): It shall be unlawful for the owner or occupant of a residential building, structure, or property to utilize the premises of such residential property for the open storage of any abandoned motor vehicle, motor vehicle parts, ice box, refrigerators, stoves, glass, building material, building rubbish or similar items (including, but not limited to weeds, dead trees, trash, garbage, etc.).

CODE VIOLATED:
WASTE STORAGE (CCO 22-03): Any land, within the city, used for open storage of junk, trash or debris is hereby declared to be a public nuisance, and such use of land is prohibited in the city.

Thank You!!

Note: Specific details regarding the applicable ordinance may be obtained from the Code Enforcement Division Office listed above. The complete Code of Ordinances may be found on the City of Carlsbad website: www.cityofcarlsbadnm.com or in the office of the City Clerk.

The required Corrective Active listed above must be initiated immediately and be completed no later than the deadline. Failure to comply with the Ordinances of the City of Carlsbad is subject to specific actions. If the owner of the property cannot be located or refuses compliance, the City may initiate condemnation procedures under Chapter 22, Article II, of the Carlsbad Code of Ordinances to remedy the violation. Under this procedure the City will file a claim of lien against the premises in the amount of the expenditure by the City to correct each violation. Optionally, the City may seek a judgment in Municipal Court for the maximum penalty allowed by ordinance for violation of municipal ordinances. Unless a lesser maximum penalty or a specific penalty is established by ordinance for a particular offense, a fine of not more than \$500 or imprisonment for not more than 90 days, or both, plus court costs, may be imposed by the court.

*Property and owner information is received from the Eddy County Assessor's Office, Occupant, or City records.

Code Enforcement Signature

M. DEVLIN
Printed Name

04/26/2023
Date

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

*CARRICO, Mary S.
Day, Sherry
1310 Beta Ave
Carlsbad, NM. 88220*



9590 9402 2177 6193 9060 09

2. Article Number (Transfer from service label)

7017 1070 0000 6425 3027

PS Form 3811, July 2015 PSN 7530-02-000-9053

COMPLETE THIS SECTION ON DELIVERY

A. Signature

X

- Agent
- Addressee

B. Received by (Printed Name)

C. Date of Delivery

D. Is delivery address different from item 1? Yes
If YES, enter delivery address below: No

3. Service Type

- Adult Signature
- Adult Signature Restricted Delivery
- Certified Mail®
- Certified Mail Restricted Delivery
- Collect on Delivery
- Collect on Delivery Restricted Delivery
- Priority Mail Express®
- Registered Mail™
- Registered Mail Restricted Delivery
- Return Receipt for Merchandise
- Signature Confirmation™
- Signature Confirmation Restricted Delivery

Mail Restricted Delivery (0)

Domestic Return Receipt

PLACE STICKER AT TOP OF ENVELOPE TO THE RIGHT OF THE RETURN ADDRESS. FOLD AT DOTTED LINE.

CERTIFIED MAIL



7017 1070 0000 6425 3027
7017 1070 0000 6425 3027

**U.S. Postal Service™
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Domestic Mail Only

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OFFICIAL USE

- Certified Mail Fee \$
- Extra Services & Fees (check box, add fee as appropriate)
- Return Receipt (hardcopy) \$
 - Return Receipt (electronic) \$
 - Certified Mail Restricted Delivery \$
 - Adult Signature Required \$
 - Adult Signature Restricted Delivery \$

#15 no

Postmark Here

Postage \$
Total Postage and Fees \$

Sent To *Carrico, Mary S., Day, Sherry*
Street and Apt. No., or PO Box No. *1310 Beta Ave*
City, State, ZIP+4® *Carlsbad, NM 88220*

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

fully accepting the responsibility without condition for making the corrections or repairs required by such compliance order or notice of violation.

**SECTION 108
UNSAFE STRUCTURES AND EQUIPMENT**

108.1 General. When a structure or equipment is found by the *code official* to be unsafe, or when a structure is found unfit for human *occupancy*, or is found unlawful, such structure shall be *condemned* pursuant to the provisions of this code.

108.1.1 Unsafe structures. An unsafe structure is one that is found to be dangerous to the life, health, property or safety of the public or the *occupants* of the structure by not providing minimum safeguards to protect or warn *occupants* in the event of fire, or because such structure contains unsafe equipment or is so damaged, decayed, dilapidated, structurally unsafe or of such faulty construction or unstable foundation, that partial or complete collapse is possible.

108.1.2 Unsafe equipment. Unsafe equipment includes any boiler, heating equipment, elevator, moving stairway, electrical wiring or device, flammable liquid containers or other equipment on the *premises* or within the structure which is in such disrepair or condition that such equipment is a hazard to life, health, property or safety of the public or *occupants* of the *premises* or structure.

108.1.3 Structure unfit for human occupancy. A structure is unfit for human *occupancy* whenever the *code official* finds that such structure is unsafe, unlawful or, because of the degree to which the structure is in disrepair or lacks maintenance, is insanitary, vermin or rat infested, contains filth and contamination, or lacks *ventilation*, illumination, sanitary or heating facilities or other essential equipment required by this code, or because the location of the structure constitutes a hazard to the *occupants* of the structure or to the public.

108.1.4 Unlawful structure. An unlawful structure is one found in whole or in part to be occupied by more persons than permitted under this code, or was erected, altered or occupied contrary to law.

108.1.5 Dangerous structure or premises. For the purpose of this code, any structure or *premises* that has any or all of the conditions or defects described below shall be considered dangerous:

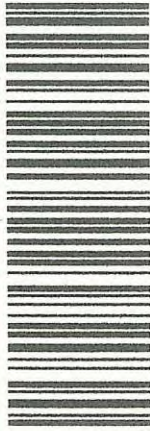
1. Any door, aisle, passageway, stairway, exit or other means of egress that does not conform to the *approved* building or fire code of the jurisdiction as related to the requirements for existing buildings.
2. The walking surface of any aisle, passageway, stairway, exit or other means of egress is so warped, worn loose, torn or otherwise unsafe as to not provide safe and adequate means of egress.
3. Any portion of a building, structure or appurtenance that has been damaged by fire, earthquake, wind, flood, *deterioration*, *neglect*, abandonment, vandalism or by any other cause to such an extent that it is

likely to partially or completely collapse, or to become *detached* or dislodged.

4. Any portion of a building, or any member, appurtenance or ornamentation on the exterior thereof that is not of sufficient strength or stability, or is not so *anchored*, attached or fastened in place so as to be capable of resisting natural or artificial loads of one and one-half the original designed value.
5. The building or structure, or part of the building or structure, because of dilapidation, *deterioration*, decay, faulty construction, the removal or movement of some portion of the ground necessary for the support, or for any other reason, is likely to partially or completely collapse, or some portion of the foundation or underpinning of the building or structure is likely to fail or give way.
6. The building or structure, or any portion thereof, is clearly unsafe for its use and *occupancy*.
7. The building or structure is *neglected*, damaged, dilapidated, unsecured or abandoned so as to become an attractive nuisance to children who might play in the building or structure to their danger, becomes a harbor for vagrants, criminals or immoral persons, or enables persons to resort to the building or structure for committing a nuisance or an unlawful act.
8. Any building or structure has been constructed, exists or is maintained in violation of any specific requirement or prohibition applicable to such building or structure provided by the *approved* building or fire code of the jurisdiction, or of any law or ordinance to such an extent as to present either a substantial risk of fire, building collapse or any other threat to life and safety.
9. A building or structure, used or intended to be used for dwelling purposes, because of inadequate maintenance, dilapidation, decay, damage, faulty construction or arrangement, inadequate light, *ventilation*, mechanical or plumbing system, or otherwise, is determined by the *code official* to be unsanitary, unfit for human habitation or in such a condition that is likely to cause sickness or disease.
10. Any building or structure, because of a lack of sufficient or proper fire-resistance-rated construction, fire protection systems, electrical system, fuel connections, mechanical system, plumbing system or other cause, is determined by the *code official* to be a threat to life or health.
11. Any portion of a building remains on a site after the demolition or destruction of the building or structure or whenever any building or structure is abandoned so as to constitute such building or portion thereof as an attractive nuisance or hazard to the public.

108.2 Closing of vacant structures. If the structure is vacant and unfit for human habitation and *occupancy*, and is not in danger of structural collapse, the *code official* is authorized to

PLACE STICKER AT TOP OF ENVELOPE TO THE RIGHT OF THE RETURN ADDRESS. FOLD AT DOTTED LINE
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7017 1070 0000 6425 3034
 7017 1070 0000 6425 3034

U.S. Postal Service™
CERTIFIED MAIL® RECEIPT
 Domestic Mail Only

23-118

For delivery information, visit our website at www.usps.com®.

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 Extra Services & Fees (check box, add fee as appropriate)
 Return Receipt (hardcopy) \$
 Return Receipt (electronic) \$
 Certified Mail Restricted Delivery \$
 Adult Signature Required \$
 Adult Signature Restricted Delivery \$
 Postage \$
 Total Postage and Fees \$

MD #15
 Postmark Here

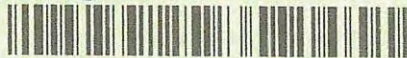
Sent To Carrico, Mary S Day, Sherry
 Street and Apt. No., or P.O. Box No. 1310 Beta Ave
 City, State, ZIP+4® Carlsbad NM 88220

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:
Carrico, Mary S Day, Sherry
1310 Beta Ave
Carlsbad, N.M. 88220



9590 9402 2177 6193 9059 96

2. Article Number (Transfer from service label)

7017 1070 0000 6425 3034

PS Form 3811, July 2015 PSN 7530-02-000-9053

COMPLETE THIS SECTION ON DELIVERY

A. Signature Agent
 Addressee
 B. Received by (Printed Name) C. Date of Delivery

D. Is delivery address different from item 1? Yes
 If YES, enter delivery address below: No

3. Service Type
 Adult Signature Priority Mail Express®
 Adult Signature Restricted Delivery Registered Mail™
 Certified Mail® Registered Mail Restricted Delivery
 Certified Mail Restricted Delivery Return Receipt for Merchandise
 Collect on Delivery Signature Confirmation™
 Collect on Delivery Restricted Delivery Signature Confirmation Restricted Delivery

Domestic Return Receipt

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

*Carriaco, Mary S.
Day, Sherry
1310 Beta Ave
Carlsbad, NM. 88220*



9590 9402 2177 6193 9060 09

2. Article Number (Transfer from service label)

7017 1070 0000 6425 3027

COMPLETE THIS SECTION ON DELIVERY

23-97

A. Signature

[Handwritten Signature]

Agent
 Addressee

B. Received By (Printed Name)

C. Date of Delivery
9-28-23

D. Is delivery address different from item 1? Yes
If YES, enter delivery address below: No

3. Service Type

- Adult Signature
- Adult Signature Restricted Delivery
- Certified Mail®
- Certified Mail Restricted Delivery
- Collect on Delivery
- Collect on Delivery Restricted Delivery
- Mail
- Mail Restricted Delivery
- Priority Mail Express®
- Registered Mail™
- Registered Mail Restricted Delivery
- Return Receipt for Merchandise
- Signature Confirmation™
- Signature Confirmation Restricted Delivery

May 15, 2023 at 12:47:02 PM



May 15, 2023 at 12:47:14 PM





07/14/2021 13:29



No water since 2-2013



City of Carlsbad Building Department 114 E. Palisades - (761) 885-1161 NOTICE OF VIOLATION

DATE 10/03/17

ADDRESS 1500 Vista

Owner Terriand Mrs. Garcia

Discipline(s) Electrical Water X National Sex Inspection

Under Section 14.5 to 18A.C.1 in accordance with Subchapter A (except D of MMAS 1979 Section 80-13-42 and Section 102.1 of the 2009 IMPC)

Description of Violation No Water Service Since 2-2013

Declared Unit for Human Occupancy Under Section 108.1.3 (2009 IMPC) X

Lack of connection required Under Section 108.1 and 108.2 of the 2009 IMPC

Unsafe Structure Under Section 108.1 of the 2009 IMPC

Unsafe Equipment Under Section 108.2 of the 2009 IMPC

Unsafe Staircase Under Section 108.1.4 of the 2009 IMPC

Dangerous Structure or Premises Under Section 108.1.5 of the 2009 IMPC

Prohibited Occupancy Under Section 108.5 of the 2009 IMPC

Violations cited under the IBC IRC NEC UPC or IMC

Description of Violation

You are hereby given 5 days to remedy the violation of

Signature of Inspector

10/03/2017 15:23

NOTICE
THIS BUILDING IS DEEMED UNSAFE FOR HUMAN OCCUPANCY.

Under authority of the International Building Code, the City of Chicago, Illinois, has determined that this building is unsafe for human occupancy. It is unlawful for any person to occupy or reside in this building.

DEPARTMENT OF BUILDING CITY OF CHICAGO

NO WATER NO POWER BUILDING NOT SAFE

10/03/2017 15:21

City Of Carlsbad

Inter-Office Memorandum

Dale Janway Mayor

John Lowe, City Manager

Date: May 12, 2023

To: Denise Madrid Boyea, City Attorney

From: Ken Ahrens, Fire Chief

Re: 1021 N. Eddy St.

On May 12, 2023, I inspected a property located at 1021 N. Eddy St. This property presents an *extreme* fire hazard for responding Firefighters and emergency personnel. I recommend that the buildings be demolished, the property be cleaned up, and the vegetation and debris be removed under the following fire codes.

The International Fire Code, 2015 edition states:

Section 110 Unsafe Buildings

110.1 General. If during the inspection of a building or structure or any building system, in whole or part, constitutes a clear and inimical threat to human life, safety or health, the fire code official shall issue such notice or orders to remove or remedy the conditions as shall be deemed necessary in accordance with this section and shall refer the building to the building department for any repairs, alterations, remodeling, removing or demolition required.

110.1.1 Unsafe Conditions. Structures or existing equipment that are or here after become unsafe or deficient because of inadequate means of egress or which constitute a fire hazard, or are otherwise dangerous to human life or the public welfare, or which involve illegal or improper occupancy or inadequate maintenance shall be deemed an unsafe condition. A vacant structure which is not secured against unauthorized entry as required by Section 311 shall be unsafe.

110.1.2 Structural Hazards. When an apparent structural hazard is caused by the faulty installation, operation or malfunction of any of the items or devices governed by this code, the fire official shall immediately notify the building official in accordance with Section 110.1

110.4 Abatement. The owner, operator or occupant of a building or premises deemed unsafe by the fire code official shall abate or cause to be abated or corrected such unsafe conditions by repair, rehabilitation, demolition, or other approved corrective action.

Section 304 Combustible Waste Material

304.1.1 Waste material. Accumulations of wastepaper, wood, hay, straw, weeds, litter, or combustible or flammable rubbish of any type shall not be permitted to remain on a roof or in any court, yard, vacant lot, alley, parking lot, open space, or beneath a grandstand, bleacher, pier, wharf, manufactured home, recreational vehicle, or other similar structure.

304.1.2 Vegetation. Weeds, grass, vines or other growth that is capable of being ignited and endangering property, shall be cut down and removed by the owner or occupant of the premises.

Section 311 Vacant Premises

311.1 General. Temporarily unoccupied buildings, structures, premises, or portions there of including tenant spaces shall be safeguarded and maintained in accordance with this section.

311.1.1 Abandoned premises. Buildings, structures and premises for which an owner cannot be identified or located by dispatch of a certificate of mailing to the last known address, which persistently or repeatedly become unprotected or unsecure, which have been occupied by unauthorized persons or for illegal purposes, or which present a danger of structural collapse or fire spread to adjacent properties shall be considered, declared unsafe and abated by demolition or rehabilitation.

311.2 Safeguarding vacant premises. Temporarily unoccupied buildings, structures, premises, or portions thereof shall be secured and protected in accordance with this section.

311.2.2 Security. Exterior openings and interior openings accessible to other tenants or authorized persons shall be boarded, locked, blocked or otherwise protect to prevent entry by unauthorized individuals. The Fire Code Official is authorized to placard, post signs, erect barrier tape or take similar measures as necessary to secure public safety.

311.3 Removal of combustibles. Persons owning, or in charge of a vacant building or portion thereof, shall remove therefrom all accumulations of combustible material, flammable or combustible waste or rubbish and shall securely lock or otherwise secure doors, windows, and other openings to prevent entry by unauthorized persons. The premises shall be maintained clear of waste or hazardous materials.



Ken Ahrens, Fire Chief
Carlsbad Fire Department

CITY OF CARLSBAD

INTER-OFFICE MEMORANDUM

Dale Janway, Mayor

John Lowe, City Administrator

May 10, 2023

TO: Denise Madrid Boyea, City Attorney

FROM: Nick Sullivan, City Building inspector

RE: **1021 N Eddy St, Carlsbad NM**

On May 10, 2023, I performed an inspection on the property located at 1021 N Eddy St. The house has been abandoned for quite some time and has begun to deteriorate beyond repair. In its current state it is a danger to the community or anyone who decides to enter the property. This property has been Red tagged by two previous inspectors and no corrective measures have been taken. I was able to take some pictures from the doorway but could not enter the property due to the deterioration of the existing flooring and structure. The Foundation for the entire house is on the verge of failing or collapse (see pictures). There are no utilities to the property. There has been reported squatters on the premises, we however did not witness anyone at the house during the inspection. The above-mentioned property should be condemned under the following sections of the International Property Maintenance Codes.

The International Property and Maintenance Code- 2009 edition states:

Section 108- Unsafe Structures and Equipment

108.1.1- Unsafe Structures. An unsafe structure is one that is found to be dangerous to the life, health, property or safety of the public or the occupants of the structure by not providing minimum safeguards to protect or warn occupants in the event of fire, or because such structure contains unsafe equipment or is so damaged, decayed, dilapidated, structurally unsafe or of such faulty construction or unstable foundation, that partial or complete collapse is possible.

108.1.3- Structure Unfit for Human Occupancy. A structure is unfit for human occupancy whenever the code official finds that such structure is unsafe, unlawful or, because of the degree to which the structure is in disrepair or lacks maintenance, is unsanitary, vermin or rat infested, contains filth and contamination, or lacks ventilation, illumination, sanitary or heating facilities or other essential equipment required by this code, or because the location of the structure constitutes a hazard to the occupants of the structure or to the public.

108.1.5- Dangerous Structure or Premises- For the purpose of this code, any structure or premises that have any or all of the conditions or defects described below shall be considered dangerous:

Any portion of a building, structure or appurtenance that has been damaged by fire, earthquake, wind, flood, deterioration, neglect, abandonment, vandalism or by any other cause to such an extent that it is likely to partially or completely collapse, or to become detached or dislodged.

Any portion of a building, or any member, appurtenance or ornamentation on the exterior thereof that is not of sufficient strength or stability, or is not so anchored, attached or fastened in place so as to be capable of resisting natural or artificial loads of one and one- half the original designed value.

The building or structure, or part of the building or structure, because of dilapidation, deterioration,

decay, faulty construction, the removal or movement of some portion of the ground necessary for the support, or for any other reason, is likely to partially or completely collapse, or some portion of the foundation or underpinning of the building or structure is likely to fail or give way. The building or structure, or any portion thereof, is clearly unsafe for its use and occupancy.

Section 304- Exterior Structure

304.1- General. The exterior of a structure shall be maintained in good repair, structurally sound and sanitary so as not to pose a threat to the public health, safety or welfare.

304.7- Roofs and Drainage. The roof and flashing shall be sound, tight and not have defects that admit rain. Roof drainage shall be adequate to prevent dampness or deterioration in the walls or interior portion of the structure. Roof drains, gutters and downspouts shall be maintained in good repair and free from obstructions. Roof water shall not be discharged in a manner that creates a public nuisance.

Section 305- Interior Structure

305.1- General. The interior of a structure and equipment therein shall be maintained in good repair, structurally sound and in a sanitary condition. *Occupants* shall keep that part of the structure which they occupy or control in a clean and sanitary condition. Every *owner* of a structure containing a *rooming house, housekeeping units, a hotel, a dormitory, two or more dwelling units or two or more nonresidential occupancies, shall maintain, in a clean and sanitary condition, the shared or public areas of the structure and exterior property.*

Section 505 Water System

505.1 General. Every sink, lavatory, bathtub or shower, drinking fountain, water closet, or other plumbing fixture shall be properly connected to either a public water system or to an approved private water system. All kitchen sinks, lavatories, laundry facilities, bathtubs and showers shall be supplied with hot or tempered and cold running water in accordance with the International Plumbing Code (and/or Uniform Plumbing Code).

Section 602- Heating Facilities

602.2 Residential Occupancies. Dwellings shall be provided with heating facilities capable of maintaining a room temperature of 68 degrees F (20 degrees C) in all habitable rooms, bathrooms and toilet rooms based on the winter outdoor design temperature for the locality indicated in Appendix D of the International Plumbing Code. Cooking appliances shall not be used to provide space heating to meet the requirements of this section.

Section 604- Electrical Facilities

604.2- Service. The size and usage of appliances and equipment shall serve as a basis for determining the need for additional facilities in accordance with NFPA 70. Dwelling units shall be served by a three wire, 120/240 volt, single-phase electrical service having a rating of not less than 60 amperes.

Nick Sullivan, City Building Inspector



City Of Carlsbad
May 10, 2023







NO SMOKING















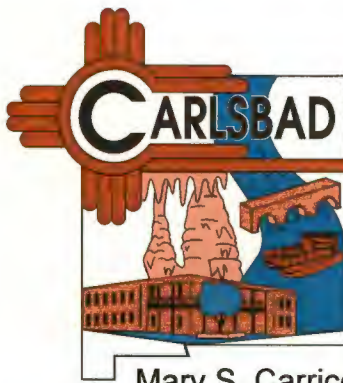












DALE JANWAY
MAYOR

Post Office Box 1569
Carlsbad, NM 88221-1569
(575) 887-1191
1-800-658-2713
www.cityofcarlsbadnm.com

JOHN N. LOWE
CITY ADMINISTRATOR

May 15, 2023

Mary S. Carrico c/o Sherry Day
1310 Beta Ave
Carlsbad, NM 88220

RE: Dangerous Premises at the property known as 1021 N. Eddy, Carlsbad, NM

Dear Ms. Day:

According to the records of the Eddy County Assessor's Office, you are the owners or have an interest in the property commonly known as **1021 N. Eddy St., Carlsbad, NM**. The property has been re-inspected by the City Code Enforcement Office, Building Inspector and the Fire Chief. They have found the property to be in violation of a number of health, safety, and building laws.

Because of the condition of the property, a Resolution has been prepared requiring the removal of the structures and cleaning of the property. The Carlsbad City Council will consider passing that Resolution at its meeting on **Tuesday, May 23, 2023 at 6:00 PM**. That meeting will be held in the Council Chambers in the Janell Whitlock Municipal Complex at 114 S. Halagueno St., Carlsbad, NM. You are encouraged to come to the meeting and speak with Council about the property. A draft of the Resolution is included with this letter.

If the Council adopts the Resolution, you must begin removing the structures, ruins, rubbish, wreckage, debris, and weeds from the property within ten days and complete the work within thirty days. The property must be left in a clean, level, and safe condition, suitable for further occupancy or construction and with all excavations filled. If the work is not done, the City may do the work itself or hire someone to do the work. All reasonable costs to the City for such work will become a lien against the property. The City may then foreclose the lien as allowed by law.

If you have any questions regarding this matter, please contact me at (575) 887-1191, or at the Municipal Building, 101 N. Halagueno, Carlsbad, NM 88220.

Sincerely,

Denise Madrid Boyea
City Attorney

Enclosure

COUNCILORS

Ward 1
EDDIE T. RODRIGUEZ
LISA A. ANAYA FLORES

Ward 2
JEFF FORREST
J J CHAVEZ

Ward 3
KARLA NIEMEIER
JUDI WATERS

Ward 4
MARK WALTERSCHEID
WESLEY A. CARTER

CITY OF CARLSBAD

AGENDA BRIEFING MEMORANDUM

Council Meeting Date: May 23, 2023

DEPARTMENT: Legal	BY: Denise Madrid Boyea <i>DB</i>	DATE: May 16, 2023
SUBJECT: Proposed Resolution requiring the removal of the ruins, rubbish, wreckage, debris, non-operable vehicles and weeds at 405 S. Tenth St.		
BACKGROUND, ANALYSIS AND IMPACT: (Safety and Welfare/Financial/Personnel/Infrastructure/etc.) The property commonly known as 405 S. Tenth St. is in a residential neighborhood near the intersection of Tenth and Lea St. There appears to be an occupied structure on the property and a large amount of appliances, tools, tires, trash, debris, weeds and grass as well as a large number of non-running vehicles on the property. The Eddy County Assessor's Office lists Wesley Holman as owning or having an interest in the property. The Assessor's records lists his address as 405 S. Tenth St., Carlsbad, NM 88220. Code enforcement has been to the property. A Notice of Violation was mailed by certified mail to the owner on April 29, 2022. The property has been inspected by the City Code Enforcement Office and the Fire Chief. They found that the property remains out of compliance with applicable code and appears similar to a junkyard. The Fire Chief found that the property presents an extreme fire hazard for responding firefighters and emergency personnel and recommends the property be cleaned and the weeds, trash and debris be removed. A resolution has been prepared which, if adopted, would require the property owner to remove all ruins, rubbish, wreckage, debris or weeds from the property within thirty days of the service of the resolution. On May 16, 2023, a certified letter was sent to Wesley Holman at the address on the records of the County, which invited him to attend the meeting and speak with Council about the property.		
DEPARTMENT RECOMMENDATION: Adopt the proposed resolution.		
BOARD/COMMISSION/COMMITTEE ACTION: N/A		
<input type="checkbox"/> P & Z	<input type="checkbox"/> Lodgers Tax Board	<input type="checkbox"/> Cemetery Board
<input type="checkbox"/> Museum Board	<input type="checkbox"/> San Jose Board	<input type="checkbox"/> Water Board
<input type="checkbox"/> Library Board	<input type="checkbox"/> North Mesa Board	<input type="checkbox"/> _____ Committee
		} <input type="checkbox"/> APPROVED } } <input type="checkbox"/> DISAPPROVED

Reviewed by:

City Administrator /s/John Lowe

Date: 05/18/2023

ATTACHMENT(S):

- Proposed Resolution with Attachments
- Photographs
- Letter to Wesley Holman dated May 16, 2023

RESOLUTION NO. 2023-27

A RESOLUTION FINDING 405 S. TENTH STREET TO BE COVERED WITH RUINS, RUBBISH, WRECKAGE, DEBRIS, AND/OR WEEDS AND REQUIRING THE REMOVAL OF THE RUINS, RUBBISH, WRECKAGE, DEBRIS, AND/OR WEEDS

WHEREAS, the records of the Eddy County Assessor's Office show **Wesley Holman** to be the owner of or to have an interest in the property commonly known as **405 S. Tenth Street**, Carlsbad, Eddy County, New Mexico, and more particularly described as:

Subd: SUNSET HEIGHTS Lot: 39 Block: B

hereinafter referred to as "Property", and

WHEREAS, the Property has been inspected by the Carlsbad Code Enforcement Officer and the City Fire Chief; and

WHEREAS, the Code Enforcement Officer and the Fire Chief found that the Property has not been adequately maintained; and

WHEREAS, the Property contains a large amount of ruins, rubbish, wreckage, and/or debris, and some weeds; and

WHEREAS, the Property is in an unsafe condition and constitutes a hazard to the surrounding properties, residents and passersby; and

WHEREAS, the Code Enforcement Officer found that the specific violations, under Code of Ordinances of the City of Carlsbad, at the Property include, but are not limited to those listed on the attached Exhibit "A"; and

WHEREAS, the City Fire Chief has inspected the Property and found that the specific violations at the Property under Fire Code include, but are not limited to those listed on the attached Exhibit "B"; and

WHEREAS, the Property and all ruins, rubbish, wreckage, debris, and weeds are a menace to the public comfort, health, peace, and safety and require removal forthwith;

NOW THEREFORE, BE IT RESOLVED by the Governing Body of the City of Carlsbad, Eddy County, New Mexico that:

1. A copy of this Resolution shall be served on the record owner, as shown by the real estate records of the County Clerk, occupants, or agents in charge of the Property. Such service shall be in person if such a person can be found within the City of Carlsbad, New Mexico after a reasonable search.

2. If a record owner, occupant, or agent in charge of the Property cannot be located within the City of Carlsbad, New Mexico, notice shall be by posting at the Property and by publishing this Resolution one time in a newspaper in general circulation in the City of Carlsbad.

3. Within ten days of either the receipt of a copy of this Resolution or the posting and publishing of this Resolution, the owner, occupant, or agent in charge of the Property shall either:

A. Commence removing all ruins, rubbish, wreckage, debris, and weeds from the premises; or

B. File a written objection with the Carlsbad Municipal Clerk at 101 N. Halagueno, Carlsbad, New Mexico 88220 and request a hearing before the City Council.

4. If a written objection is filed as required, the City Council shall proceed as directed by Chapter 22, Article II of the Code of Ordinances, City of Carlsbad, New Mexico.

5. The removal of the ruins, rubbish, wreckage, debris, and weeds shall:

A. Begin immediately;

B. Proceed properly and with diligence; and

C. Be completed in a timely manner;

D. BUT IN NO CASE SHALL SUCH WORK TAKE LONGER THAN THIRTY (30) DAYS FROM THE DATE THE RESOLUTION WAS SERVED UNLESS THE CARLSBAD CITY COUNCIL CONSENTS IN WRITING TO AN EXTENSION.

6. Any removal of the ruins, rubbish, wreckage, debris, or weeds shall leave the property from which the materials have been removed in a clean, level, and safe condition, suitable for further occupancy or construction and with all excavations filled.

7. If the owner, occupant, or agent in charge does not commence the removal of the stated items, and if no written objection is filed as required, or if the removal of the stated items is not completed in a timely manner, the City may remove the ruins, rubbish, wreckage, debris, and/or weeds at the cost and expense of the owner.

8. The reasonable cost of such a removal shall constitute a lien against the ruins, rubbish, wreckage, debris, and/or weeds so removed and against the lot or parcel of land from which it was removed.

9. The City Clerk shall make out, sign, attest, file, and record in the office of the Eddy County Clerk's Office, a claim of lien upon the described premises.

10. The lien shall bear interest at the rate of twelve percent (12%) per annum from the date of filing until paid, together with reasonable attorney's fees for the foreclosure of the same. The lien shall be foreclosed in any manner proved by an applicable state lien foreclosure law.

INTRODUCED, PASSED, ADOPTED, AND APPROVED this 23rd day of May, 2023.

DALE JANWAY, MAYOR

ATTEST:

NADINE MIRELES, CITY CLERK



CITY OF CARLSBAD

*Planning, Engineering,
and Regulation Department*
114 S. Halagueno, PO Box 1569
Carlsbad, New Mexico 88220
Phone (575) 885-1185, Fax (575) 628-8379

CODE ENFORCEMENT REPORT

Case Number: CE- ____ - _____	Date of Complaint: February 15, 2023	Complaint Taken By: Lonnie Jaquez
	Complainant Name: Wesley & Robert Holman	Phone Number:

Complaint Location:
405 South 10th, Carlsbad, New Mexico 88220

Details of Complaint:
-Appliances, tools, tires on property
-Weeds, trash & debris.
-Several non-running vehicle on property.

Primary Structure: <input checked="" type="checkbox"/> Residential <input type="checkbox"/> Commercial <input checked="" type="checkbox"/> Occupied <input type="checkbox"/> Vacant <input type="checkbox"/> Secured <input type="checkbox"/> Unsecured <input type="checkbox"/> No structure on property	Photographs Taken (attach): <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	CE District: <input type="checkbox"/> North <input checked="" type="checkbox"/> South
--	--	--

Narrative:
Owner was given an extension on May 9th, 2022 and has not complied.

Disposition of Case:

No Basis for Complaint: _____

Mailed Notice of Violation/Date: April 29, 2022

Door Hanger Notice of Violation/Date: _____

Verbal Warning/Date: _____

Referred to Other Agency: _____

Other: _____

	Lonnie Jaquez	02/15/2023
Code Enforcement Signature	Printed Name	Date

Report Information:
Entered into Database on: _____ By: _____ Page ____ of ____

U.S. Postal Service™
CERTIFIED MAIL® RECEIPT
Domestic Mail Only

For delivery information, visit our website at www.usps.com®.

OFFICIAL USE

7020 2450 0000 9227 8262

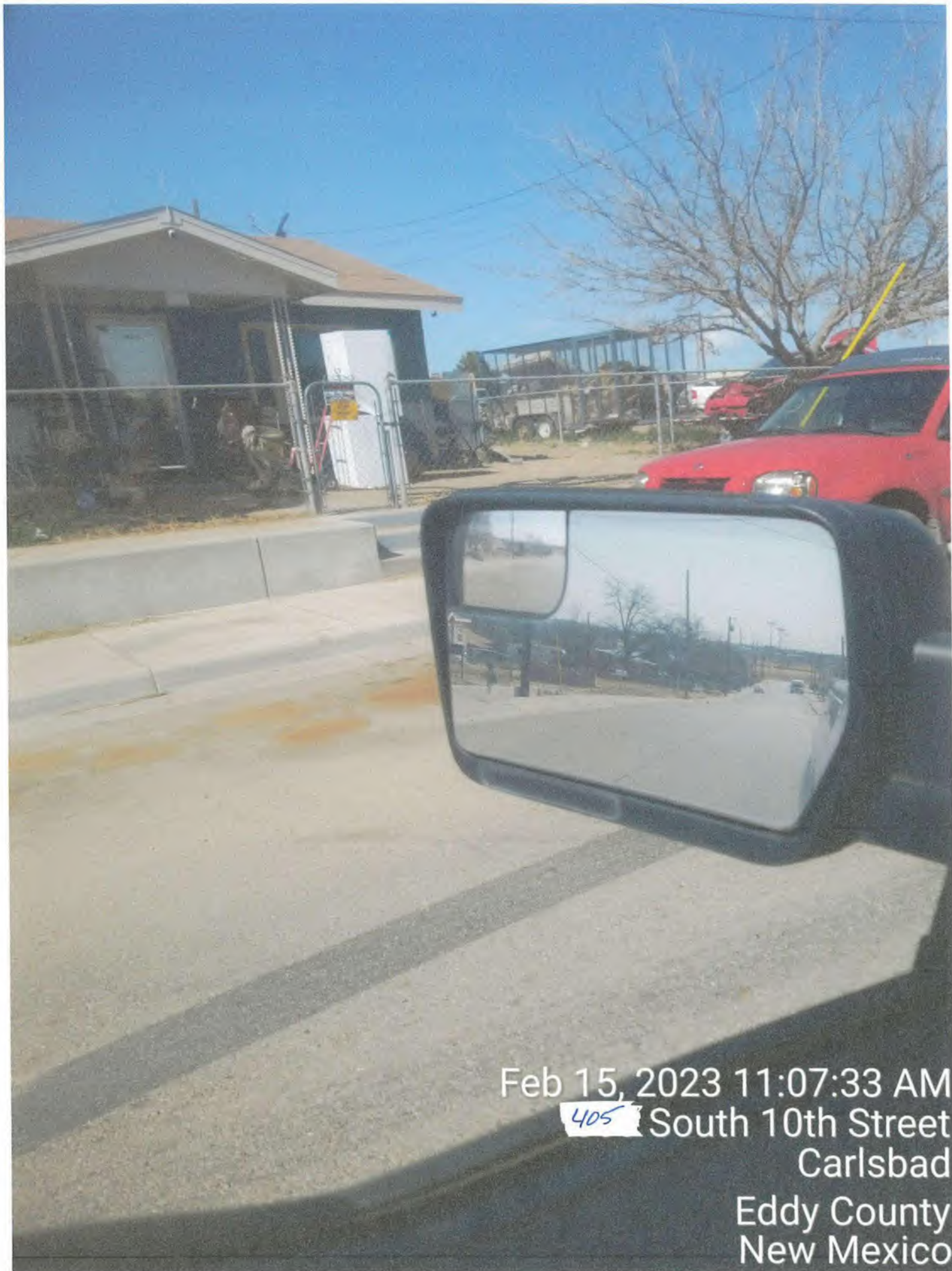
Certified Mail Fee	\$ 3.75
Extra Services & Fees (check box, add fee as appropriate)	
<input checked="" type="checkbox"/> Return Receipt (hardcopy)	\$ 2.00
<input type="checkbox"/> Return Receipt (electronic)	\$ _____
<input type="checkbox"/> Certified Mail Restricted Delivery	\$ _____
<input type="checkbox"/> Adult Signature Required	\$ _____
<input type="checkbox"/> Adult Signature Restricted Delivery	\$ _____
Postage	\$.53
Total Postage and Fees	\$ 7.33



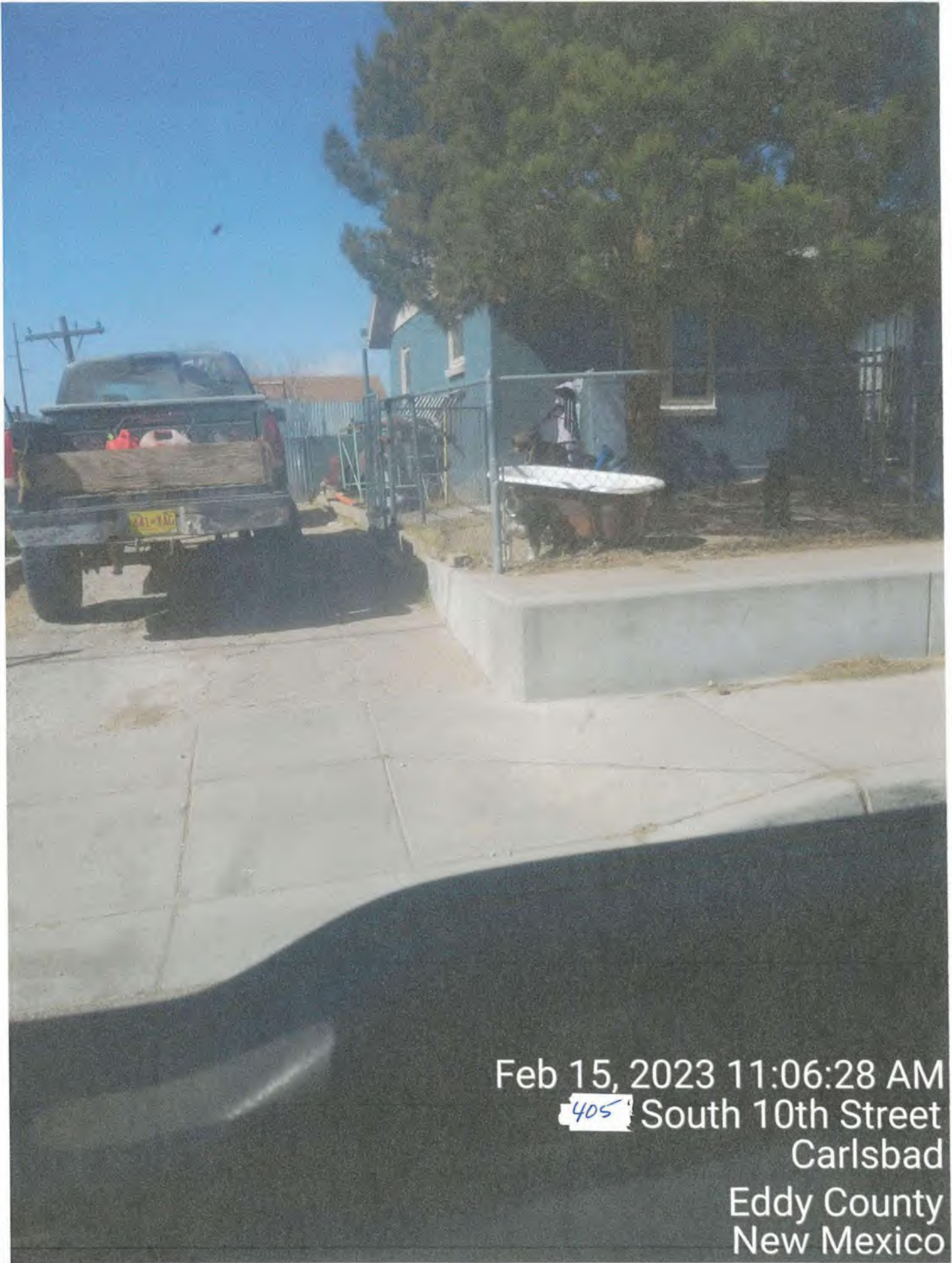
Sent To Robert & Wesley Holman
Street and Apt. No., or PO Box No. 405 South 10th
City, State, ZIP+4® Carlsbad N.M. 88220



Feb 15, 2023 11:06:24 AM
405 South 10th Street
Carlsbad
Eddy County
New Mexico



Feb 15, 2023 11:07:33 AM
405 South 10th Street
Carlsbad
Eddy County
New Mexico



Feb 15, 2023 11:06:28 AM
405 South 10th Street
Carlsbad
Eddy County
New Mexico



May 12, 2023 4:37:34 PM
401 South 10th Street
Carlsbad
Eddy County
New Mexico



May 12, 2023 4:37:36 PM
401 South 10th Street
Carlsbad
Eddy County
New Mexico



May 12, 2023 4:37:39 PM
309 South 10th Street
Carlsbad
Eddy County
New Mexico

City Of Carlsbad

Inter-Office Memorandum

Dale Janway Mayor

John Lowe, City Manager

Date: May 16, 2023

To: Denise Madrid Boyea, City Attorney

From: Ken Ahrens, Fire Chief

Re: 405 S. 10th St.

On May 16, 2023, I inspected a property located at 405 S. 10th St. This property's high fire load presents an **extreme** fire hazard for responding Firefighters and emergency personnel. I recommend that the property be cleaned up and the vehicles, trash, and debris be removed under the following fire codes.

The International Fire Code, 2015 edition states:

Section 110 Unsafe Buildings

110.1 General. If during the inspection of a building or structure or any building system, in whole or part, constitutes a clear and inimical threat to human life, safety or health, the fire code official shall issue such notice or orders to remove or remedy the conditions as shall be deemed necessary in accordance with this section and shall refer the building to the building department for any repairs, alterations, remodeling, removing or demolition required.

110.4 Abatement. The owner, the owner's authorized agent, operator or occupant of a building or premises deemed unsafe by the fire code official shall abate or cause to be abated or corrected such unsafe conditions either by repair, rehabilitation, demolition, or other approved corrective action.

Section 304 Combustible Waste Material

304.1 Waste accumulation prohibited. Combustible waste material creating a fire hazard shall not be allowed to accumulate in buildings or structures or upon premises.

304.1.1 Waste material. Accumulations of wastepaper, wood, hay, straw, weeds, litter, or combustible or flammable rubbish of any type shall not be permitted to remain on a roof or in any court, yard, vacant lot, alley, parking lot, open space, or beneath a grandstand, bleacher, pier, wharf, manufactured home, recreational vehicle, or other similar structure.

304.1.2 Vegetation. Weeds, grass, vines or other growth that is capable of being ignited and endangering property, shall be cut down and removed by the owner or occupant of the premises.

304.2 Storage. Storage of combustible rubbish shall not produce conditions that will create a nuisance or hazard to the public health, safety, or welfare.

Section 313 Fueled Equipment

313.1.1 Removal. The fire code official is authorized to require removal of fueled equipment from locations where the presence of such equipment is determined by the fire code official to be hazardous.

Section 315 Miscellaneous Combustible Materials Storage

315.3 Outside Storage. Outside storage of combustible materials shall not be located within 10 feet of a property line.

A handwritten signature in blue ink, appearing to read 'Ken Ahrens', with a long horizontal line extending to the right.

Ken Ahrens, Fire Chief
Carlsbad Fire Department



Post Office Box 1569
Carlsbad, NM 88221-1569
(575) 887-1191
1-800-658-2713
www.cityofcarlsbadnm.com

DALE JANWAY
MAYOR

JOHN N. LOWE
CITY ADMINISTRATOR

May 16, 2023

Wesley Holman
405 S. Tenth St.
Carlsbad, NM 88220

RE: Dangerous Premises at the property known as 405 S. Tenth St., Carlsbad, NM

Dear Mr. Holman:

According to the records of the Eddy County Assessor's Office, you are the owner or have an interest in the property commonly known as **405 S. Tenth St., Carlsbad, NM**. The property has been inspected by the City Code Enforcement Office and the Fire Chief. They have found the property to be in violation of a number of health, safety, and building laws.

Because of the condition of the property, a Resolution has been prepared requiring the cleaning of the property. The Carlsbad City Council will consider passing that Resolution at its meeting on **Tuesday, May 23, 2023 at 6:00 PM**. That meeting will be held in the Council Chambers in the Janell Whitlock Municipal Complex at 114 S. Halagueno St., Carlsbad, NM. You are encouraged to come to the meeting and speak with Council about the property. A draft of the Resolution is included with this letter.

If the Council adopts the Resolution, you must begin removing the ruins, rubbish, wreckage, debris, and weeds from the property within ten days and complete the work within thirty days. The property must be left in a clean, level, and safe condition, suitable for further occupancy or construction and with all excavations filled. If the work is not done, the City may do the work itself or hire someone to do the work. All reasonable costs to the City for such work will become a lien against the property. The City may then foreclose the lien as allowed by law.

If you have any questions regarding this matter, please contact me at (575) 887-1191, or at the Municipal Building, 101 N. Halagueno, Carlsbad, NM 88220.

Sincerely,

A handwritten signature in blue ink that reads "Denise Madrid Boyea".

Denise Madrid Boyea
City Attorney

Enclosure

COUNCILORS

Ward 1
EDDIE T. RODRIGUEZ
LISA A. ANAYA FLORES

Ward 2
JEFF FORREST
J J CHAVEZ

Ward 3
KARLA NIEMEIER
JUDI WATERS

Ward 4
MARK WALTERSCHEID
WESLEY A. CARTER

CITY OF CARLSBAD

AGENDA BRIEFING MEMORANDUM

Council Meeting Date: May 23, 2023

DEPARTMENT: Legal	BY: Denise Madrid Boyea DB	DATE: May 16, 2023
SUBJECT: Proposed Resolution requiring the removal of the ruined, damaged or dilapidated buildings or structures, ruins, rubbish, wreckage, and debris at 713 Monterrey St.		
BACKGROUND, ANALYSIS AND IMPACT: (Safety and Welfare/Financial/Personnel/Infrastructure/etc.) The property commonly known as 713 Monterrey St. is in a residential neighborhood near the intersection of Boyd & Del Rio St. There appears to be a dilapidated structure on the property, junk, trash, debris, debris and weeds. The Eddy County Assessor's Office lists Connie V. Ramoz as owning or having an interest in the property. The Assessor's records lists Connie V. Ramoz' address as 713 Monterrey St., Carlsbad, NM 88220. Upon information and belief, the owner is deceased but a probate of their estate has not been filed. The property appears to be unsecured and an unknown male was found living in an add-on room attached to the house. There is a colony of bees in the back of the property near the hot water heater and inside a back bedroom. Code enforcement has been to the property and the property has had complaints since 2020. The water utilities have been disconnected since 2013. The buildings continue to degrade and the property attracts transients that present a danger to surrounding properties. A Notice of Violation was mailed to the owner on 2/8/23 and it was returned unsigned. The property has been inspected by the City Code Enforcement Office, the Building Inspector and the Fire Chief. They found that the property remains out of compliance with applicable codes. The ruined or dilapidated structure remains on the property and the property is not secured. The Fire Chief found that the property presents an extreme fire hazard for responding firefighters and emergency personnel and recommends the buildings be demolished, the property be cleaned and the debris be removed. A resolution has been prepared which, if adopted, would require the property owner to remove all ruins, dilapidated structures, rubbish, wreckage, debris and weeds from the property within thirty days of the service of the resolution. On May15, 2023, a certified letter was sent to Connie V. Ramoz at the address on the records of Eddy County, which invited Ms. Ramoz to attend the meeting and speak with Council about the property.		
DEPARTMENT RECOMMENDATION: Adopt the proposed resolution.		
BOARD/COMMISSION/COMMITTEE ACTION: N/A		
<input type="checkbox"/> P & Z <input type="checkbox"/> Museum Board <input type="checkbox"/> Library Board	<input type="checkbox"/> Lodgers Tax Board <input type="checkbox"/> San Jose Board <input type="checkbox"/> North Mesa Board	<input type="checkbox"/> Cemetery Board <input type="checkbox"/> Water Board <input type="checkbox"/> _____ Committee
		<input type="checkbox"/> APPROVED <input type="checkbox"/> DISAPPROVED

Reviewed by:
City Administrator /s/John Lowe

Date: 05/18/2023

ATTACHMENT(S):
Proposed Resolution with Attachments
Photographs
Letter to Connie V. Ramoz dated May 16, 2023

RESOLUTION NO. 2023- 28

A RESOLUTION FINDING THE BUILDINGS OR STRUCTURES AT THE PROPERTY COMMONLY KNOWN AS 713 MONTERREY STREET TO BE RUINED, DAMAGED, AND DILAPIDATED AND FINDING THE PREMISES TO BE COVERED WITH RUINS, RUBBISH, WRECKAGE, WEEDS, DEBRIS; AND REQUIRING THE REMOVAL OF THE BUILDINGS, STRUCTURES, RUINS, RUBBISH, WRECKAGE, WEEDS, AND DEBRIS

WHEREAS, the records of the Eddy County Assessor's Office show **Connie V. Ramoz** to be the owners of or to have an interest in the property commonly known as **713 Monterrey Street, Carlsbad, Eddy County, New Mexico**, and more particularly described as:

Subd: NEW SAN JOSE Lot: 13 Block: 22 MAP# 262-NSJ22-13
CAB# 2-16-1 LOT SIZE 50' X 120'

hereinafter referred to as "Property", and

WHEREAS, the Property has been inspected by the Carlsbad Code Enforcement Officer, the Fire Chief and the Certified Building Official; and

WHEREAS, the Carlsbad Code Enforcement Officer, the Fire Chief and the Certified Building Official found that the Property has not been adequately maintained; and

WHEREAS, the Property contains a large amount of ruins, rubbish, wreckage, and/or debris, and some weeds; and

WHEREAS, the Property is in an unsafe condition and constitutes a hazard to the surrounding properties, residents and passersby; and

WHEREAS, the Carlsbad Code Enforcement Officer found that the specific violations, under Code of Ordinances of the City of Carlsbad, at the Property include, but are not limited to those listed on the attached Exhibit "A"; and

WHEREAS, the City Fire Chief has inspected the Property and found that the specific violations at the Property under Fire Code include, but are not limited to those listed on the attached Exhibit "B"; and

WHEREAS, the specific Building Code violations include, but are not limited to those listed on the attached Exhibit "C;" and

WHEREAS, the Property and all structures, ruins, rubbish, wreckage, debris, and weeds are a menace to the public comfort, health, peace, and safety and require removal forthwith.

NOW THEREFORE, BE IT RESOLVED by the Governing Body of the City of Carlsbad, Eddy County, New Mexico that:

1. A copy of this Resolution shall be served on the record owners, as shown by the real estate records of the County Clerk, occupants, or agents in charge of the Property. Such service shall be in person if such a person can be found within the City of Carlsbad, New Mexico after a reasonable search.

2. If a record owners, occupant, or agent in charge of the Property cannot be located within the City of Carlsbad, New Mexico, notice shall be by posting at the Property and by publishing this Resolution one time in a newspaper in general circulation in the City of Carlsbad.

3. Within ten days of either the receipt of a copy of this Resolution or the posting and publishing of this Resolution, the owner, occupant, or agent in charge of the Property shall either:

- A. Commence removing all ruins, rubbish, wreckage, debris, and weeds from the premises; or
- B. File a written objection with the Carlsbad Municipal Clerk at 101 N. Halagueno, Carlsbad, New Mexico 88220 and request a hearing before the City Council.

4. If a written objection is filed as required, the City Council shall proceed as directed by Chapter 22, Article II of the Code of Ordinances, City of Carlsbad, New Mexico.

5. The removal of the structure, ruins, rubbish, wreckage, debris, and weeds shall:

- A. Begin immediately;**
- B. Proceed properly and with diligence; and**
- C. Be completed in a timely manner;**
- D. BUT IN NO CASE SHALL SUCH WORK TAKE LONGER THAN THIRTY (30) DAYS FROM THE DATE THE RESOLUTION WAS SERVED UNLESS THE CARLSBAD CITY COUNCIL CONSENTS IN WRITING TO AN EXTENSION.**

6. Any removal of the structures, ruins, rubbish, wreckage, debris, or weeds shall leave the property from which the materials have been removed in a clean, level, and safe condition, suitable for further occupancy or construction and with all excavations filled.

7. If the owner, occupant, or agent in charge does not commence the removal of the stated items, and if no written objection is filed as required, or if the removal of the stated items is not completed in a timely manner, the City may remove the structures, ruins, rubbish, wreckage, debris, and/or weeds at the cost and expense of the owner.

8. The reasonable cost of such a removal shall constitute a lien against the structures, ruins, rubbish, wreckage, debris, and/or weeds so removed and against the lot or parcel of land from which it was removed.

9. The City Clerk shall make out, sign, attest, file, and record in the office of the Eddy County Clerk’s Office, a claim of lien upon the described premises.

10. The lien shall bear interest at the rate of twelve percent (12%) per annum from the date of filing until paid, together with reasonable attorney’s fees for the foreclosure of the same. The lien shall be foreclosed in any manner proved by an applicable state lien foreclosure law.

INTRODUCED, PASSED, ADOPTED, AND APPROVED this 23rd day of May, 2023.

DALE JANWAY, MAYOR

ATTEST:

NADINE MIRELES, CITY CLERK



CITY OF CARLSBAD

Planning, Engineering,
and Regulation Department

114 S. Halagueno, PO Box 1569

Carlsbad, New Mexico 88220

Phone (575) 885-1185, Fax (575) 628-8379

CODE ENFORCEMENT REPORT

Case Number: CE-22-021	Date of Complaint: 6/12/20 Complainant Name: Law enforcement	Complaint Taken By: EHarrell Phone Number:
Complaint Location: 713 Monterrey		
Details of Complaint: Junk/trash/debris and unlivable residence		
Primary Structure: <input checked="" type="checkbox"/> Residential <input checked="" type="checkbox"/> Occupied <input type="checkbox"/> Secured <input type="checkbox"/> No structure on property	<input type="checkbox"/> Commercial <input type="checkbox"/> Vacant <input checked="" type="checkbox"/> Unsecured	Photographs Taken (Yes/No): <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
CE District: <input checked="" type="checkbox"/> North <input type="checkbox"/> South		
Narrative: SO raided a house at 713 Monterrey, asked for Code Enforcement & building dept. Upon inspection, a man was living in an add on with the address of 713 Monterrey, it was an add on to the small house located on Oklahoma, this house does not have an address. Pictures were taken and the building inspector at the time said the house and add on needed to come down. There are bee's in the back where the hot water heater is and they are shut up inside the back bedroom. The women, who is deceased now, said she could not open the bedroom door because of them. Walk around the house was very obvious the house was in poor shape. Revisited on 2/2/23, took a few pictures and sent a final letter. Letter came back unsigned for.		
Disposition of Case: <input type="checkbox"/> No Basis for Complaint: _____ <input checked="" type="checkbox"/> Mailed Notice of Violation/Date: <u>Certified on 2/8/23</u> <input type="checkbox"/> Door Hanger Notice of Violation/Date: _____ <input checked="" type="checkbox"/> Verbal Warning/Date: <u>6/12/20</u> <input type="checkbox"/> Referred to Other Agency: _____ <input checked="" type="checkbox"/> Other: <u>Will ask fire marshal and building department for an inter office memo to start a condemnation.</u>		
	EHarrell	5/12/23
Code Enforcement Signature	Printed Name	Date
Report Information: Entered into Database on: _____ By: _____ Page ___ of ___		

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

*Connie Ramoz
713 Monterey St
Culbabad, nm 88220*



9590 9402 2177 6193 9107 09

2. Article Number (Manufacturer)

7017 1070 0000 6425 3843

PS Form 3811, July 2015 PSN 7530-02-000-9053

COMPLETE THIS SECTION ON DELIVERY

A. Signature

X

Agent

Addressee

B. Received by (Printed Name)

C. Date of Delivery

D. Is delivery address different from item 1? Yes
If YES, enter delivery address below: No

3. Service Type

- Adult Signature
- Adult Signature Restricted Delivery
- Certified Mail®
- Certified Mail Restricted Delivery
- Collect on Delivery
- Collect on Delivery Restricted Delivery
- Insured Mail
- Insured Mail Restricted Delivery (over \$500)
- Priority Mail Express®
- Registered Mail™
- Registered Mail Restricted Delivery
- Return Receipt for Merchandise
- Signature Confirmation™
- Signature Confirmation Restricted Delivery

Domestic Return Receipt

PLACE STICKER AT TOP OF ENVELOPE TO THE RIGHT OF THE RETURN ADDRESS, FOLD AT DOTTED LINE

CERTIFIED MAIL®



7017 1070 0000 6425 3843
7017 1070 0000 6425 3843

**U.S. Postal Service™
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OFFICIAL USE

Certified Mail Fee

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Extra Services & Fees (check box, add fee as appropriate)

- Return Receipt (hardcopy) \$ _____
- Return Receipt (electronic) \$ _____
- Certified Mail Restricted Delivery \$ _____
- Adult Signature Required \$ _____
- Adult Signature Restricted Delivery \$ _____

Postage

\$

Total Postage and Fees

\$

Sent To

Street and Apt. No., or PO Box No.

City, State, ZIP+4®

PS Form 3800, April 2015 PSN 7530-02-000-9047

See Reverse for Instructions

*Connie Ramoz
713 Monterey St
Culbabad nm 88220*

Postmark
Here

CERTIFIED MAIL

3-15-23



7017 1070 0000 6425 3843

15 CITY OF CARLSBAD
Planning, Engineering,
Code Enforcement Division
101 N. Halagueno St., PO Box 1569
Carlsbad, New Mexico 88220
Phone (575) 885-1195 Fax (575) 628-8370



US POSTAGE PAID BY PITNEY BOWES



ZIP 88220 **\$ 008.10⁰**
02 4W
0000385820 FEB 09 2023

Handwritten: C/P
2-21-23

4-157-129-100-226
RAMOZ, CONNIE V
713 MONTERREY ST
CARLSBAD, NM 88220

NIXIE 750 DE 1 0003/12/23
RETURN TO SENDER
UNCLAIMED
UNABLE TO FORWARD
BC: 88221156969 *1875-00137-00-45

The following violation(s) of the Carlsbad Code of Ord...

88220718-1509

DENTON
WOOD
FUNERAL HOME



1947 — *Connie* — 2021

Connie V. Ramoz

March 17, 1947 — January 23, 2021

Consuelo “Connie” V. Ramoz, 73, of Carlsbad, New Mexico passed away on January 23, 2021. Connie was born on March 17, 1947, in Carlsbad, New Mexico to Ramona Salcido and Agustin Villarreal.

Private interment will be held at Carlsbad Cemetery Carlsbad, NM. Denton-Wood Funeral Home is overseeing her arrangements.



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NOTICE

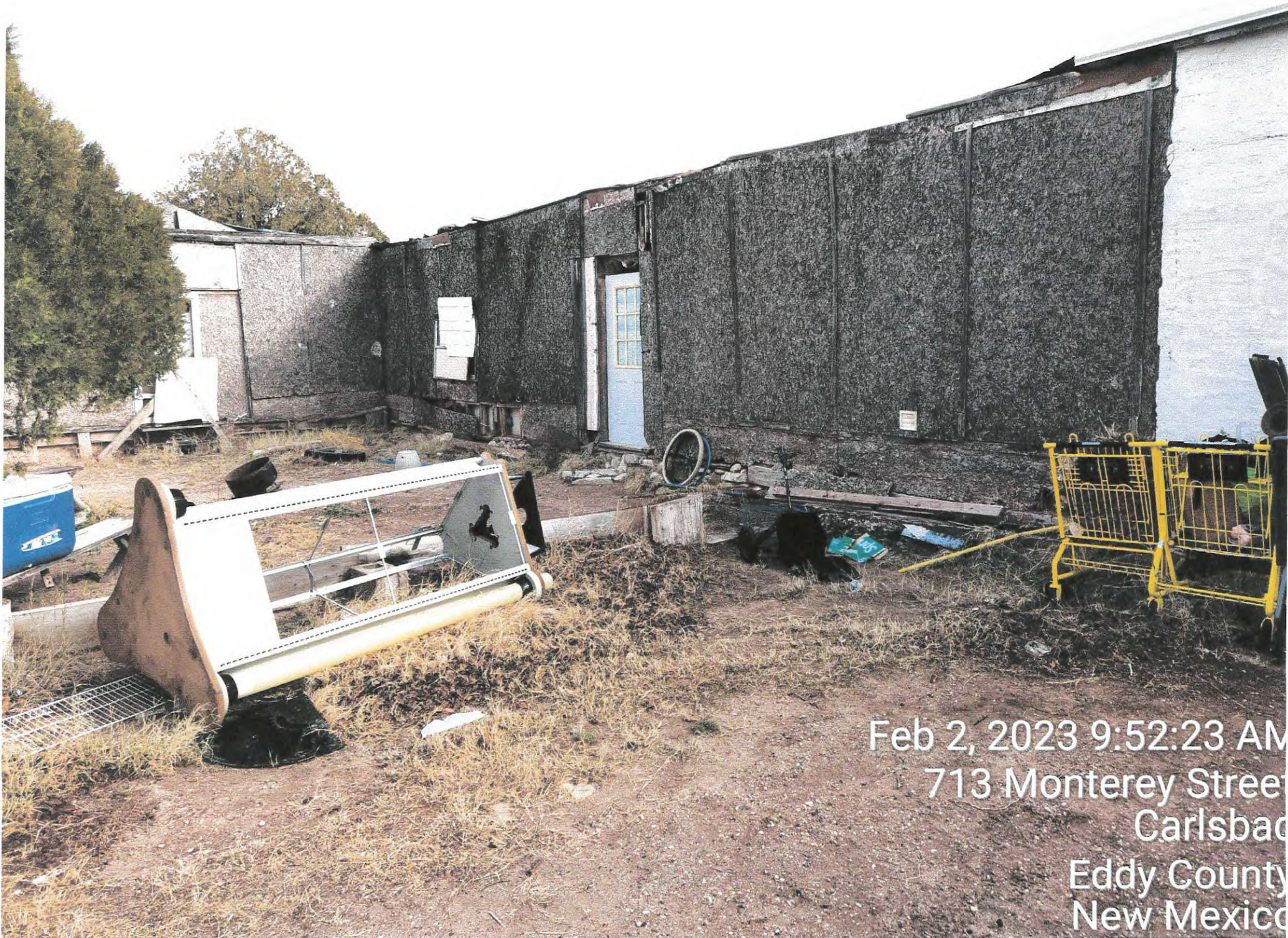
RAMOZ

May 15, 2023 9:58:30 AM
Presidio Street
Carlsbad
Eddy County
New Mexico



May 15, 2023 10:05:49 AM

Monterey Street
Carlsbad
Eddy County
New Mexico



Feb 2, 2023 9:52:23 AM
713 Monterey Street
Carlsbad
Eddy County
New Mexico



Feb 2, 2023 9:51:59 AM
713 Monterey Street
Carlsbad
Eddy County
New Mexico



Feb 2, 2023 9:51:17 AM

713 Monterey Street

Carlsbad

Eddy County

New Mexico



06/12/2020 10:22



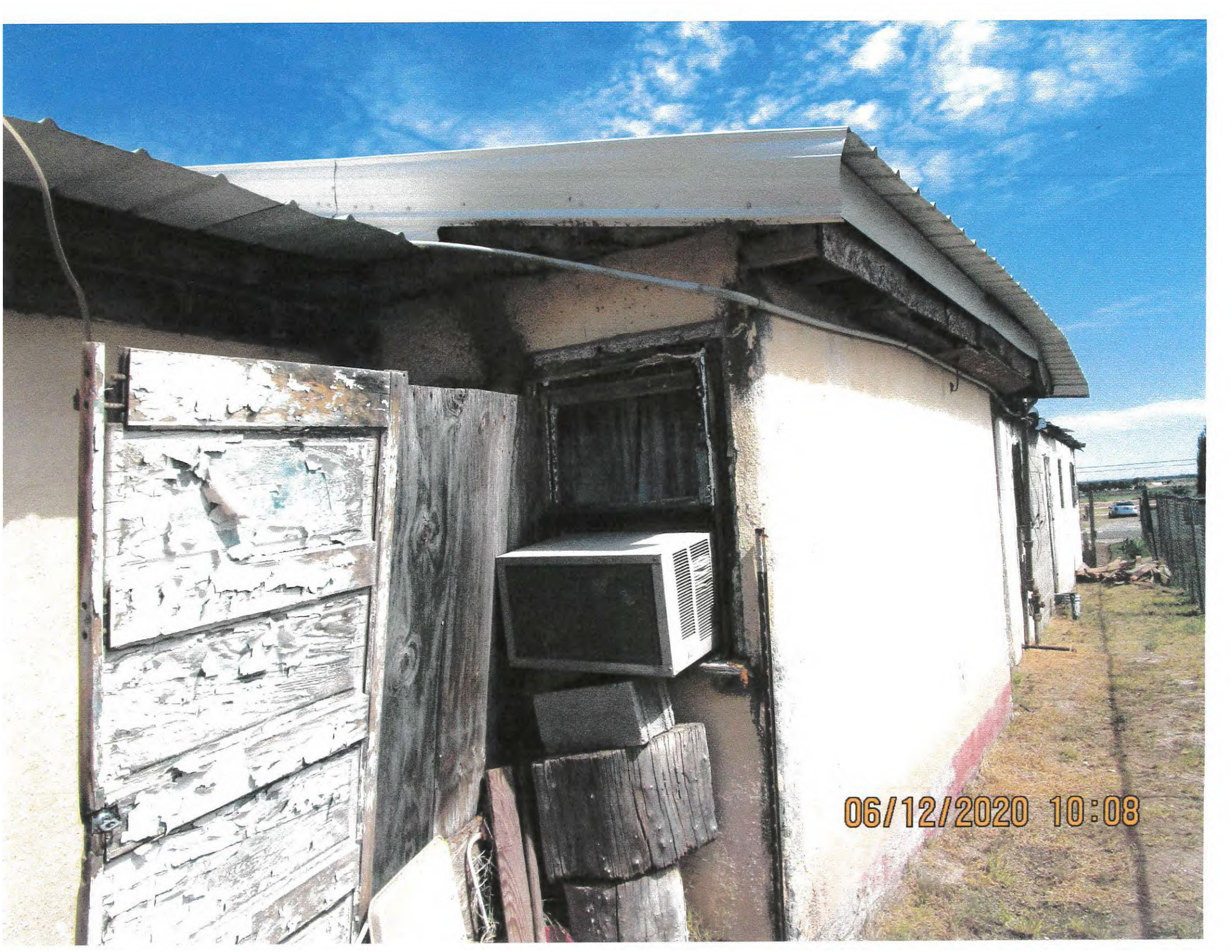
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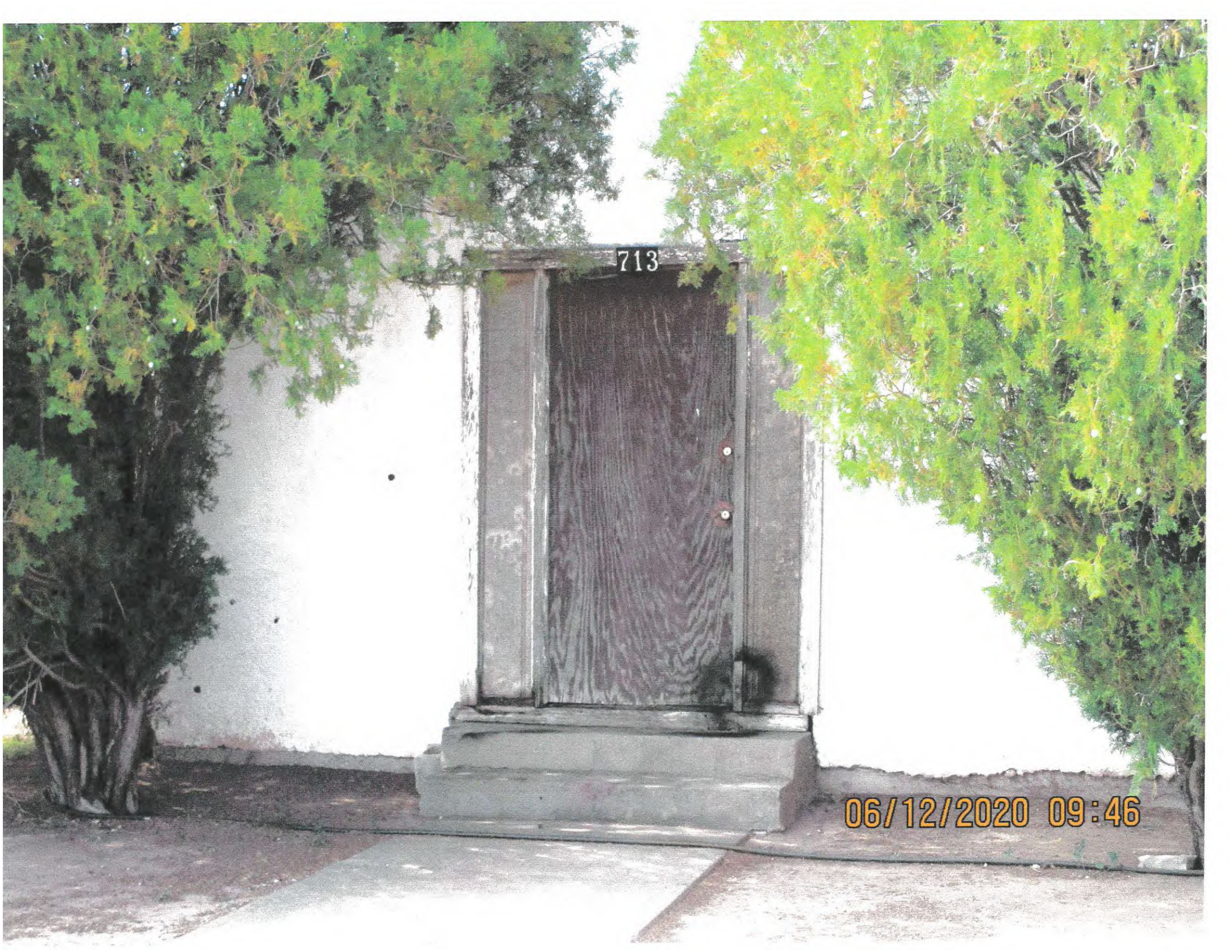
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06/12/2020 09:40

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BAH07

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06/12/2020 09:39



06/12/2020 09:38

City Of Carlsbad

Inter-Office Memorandum

Dale Janway Mayor

John Lowe, City Manager

Date: May 15, 2023

To: Denise Madrid Boyea, City Attorney

From: Ken Ahrens, Fire Chief

Re: 713 Monterrey St.

On May 15, 2023, I inspected a property located at 713 Monterrey St. This property presents an **extreme** fire and collapse hazard for responding Firefighters and emergency personnel. I recommend that the building be demolished, the property be cleaned up, and the weeds and debris be removed under the following fire codes.

The International Fire Code, 2015 edition states:

Section 110 Unsafe Buildings

110.1 General. If during the inspection of a building or structure or any building system, in whole or part, constitutes a clear and inimical threat to human life, safety or health, the fire code official shall issue such notice or orders to remove or remedy the conditions as shall be deemed necessary in accordance with this section and shall refer the building to the building department for any repairs, alterations, remodeling, removing or demolition required.

110.1.1 Unsafe Conditions. Structures or existing equipment that are or here after become unsafe or deficient because of inadequate means of egress or which constitute a fire hazard, or are otherwise dangerous to human life or the public welfare, or which involve illegal or improper occupancy or inadequate maintenance shall be deemed an unsafe condition. A vacant structure which is not secured against unauthorized entry as required by Section 311 shall be unsafe.

110.1.2 Structural Hazards. When an apparent structural hazard is caused by the faulty installation, operation or malfunction of any of the items or devices governed by this code, the fire official shall immediately notify the building official in accordance with Section 110.1

110.4 Abatement. The owner, operator or occupant of a building or premises deemed unsafe by the fire code official shall abate or cause to be abated or corrected such unsafe conditions by repair, rehabilitation, demolition, or other approved corrective action.

Section 304 Combustible Waste Material

304.1.1 Waste material. Accumulations of wastepaper, wood, hay, straw, weeds, litter, or combustible or flammable rubbish of any type shall not be permitted to remain on a roof or in any court, yard, vacant lot, alley, parking lot, open space, or beneath a grandstand, bleacher, pier, wharf, manufactured home, recreational vehicle, or other similar structure.

304.1.2 Vegetation. Weeds, grass, vines or other growth that is capable of being ignited and endangering property, shall be cut down and removed by the owner or occupant of the premises.

Section 311 Vacant Premises

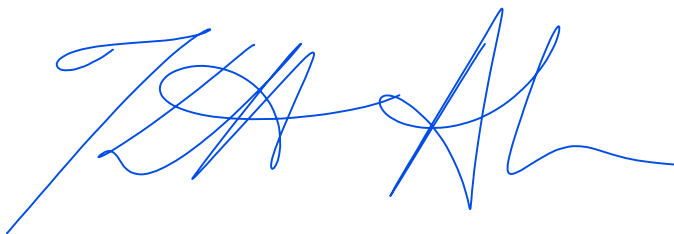
311.1 General. Temporarily unoccupied buildings, structures, premises, or portions thereof including tenant spaces shall be safeguarded and maintained in accordance with this section.

311.1.1 Abandoned premises. Buildings, structures and premises for which an owner cannot be identified or located by dispatch of a certificate of mailing to the last known address, which persistently or repeatedly become unprotected or unsecure, which have been occupied by unauthorized persons or for illegal purposes, or which present a danger of structural collapse or fire spread to adjacent properties shall be considered, declared unsafe and abated by demolition or rehabilitation.

311.2 Safeguarding vacant premises. Temporarily unoccupied buildings, structures, premises, or portions thereof shall be secured and protected in accordance with this section.

311.2.2 Security. Exterior openings and interior openings accessible to other tenants or authorized persons shall be boarded, locked, blocked or otherwise protect to prevent entry by unauthorized individuals. The Fire Code Official is authorized to placard, post signs, erect barrier tape or take similar measures as necessary to secure public safety.

311.3 Removal of combustibles. Persons owning, or in charge of a vacant building or portion thereof, shall remove therefrom all accumulations of combustible material, flammable or combustible waste or rubbish and shall securely lock or otherwise secure doors, windows, and other openings to prevent entry by unauthorized persons. The premises shall be maintained clear of waste or hazardous materials.



Ken Ahrens, Fire Chief
Carlsbad Fire Department

CITY OF CARLSBAD
INTER-OFFICE MEMORANDUM

Dale Janway, Mayor

John Lowe, City Administrator

May 15, 2023

TO: Denise Boyea

FROM: Nick Sullivan, Building Inspector

RE: 713 Monterrey St, Carlsbad NM.

On May 15, 2023, I performed an inspection on the property located at 713 Monterrey St. There were several structures on this property that over the years have been built or combined into one connecting building. The entire roof of all the structures is on the verge of collapse. The foundations, exterior walls, windows, doors have also been neglected beyond the point of correction and are causing the entire structure to collapse. With the amount of trash and debris on the property it was very difficult to move around inside the building. There was no water, or gas to the house, electricity was recently turned on by someone illegally staying in the house. There is a back room that we were advised not to enter due to an infestation of bees. None of the broken or missing doors or windows have been boarded up to prevent intrusion to the structures making the house unsafe to the community. This house, in its current state, presents a significant danger to the public and should be condemned under the following sections of the International Property Maintenance Code.

The International Property and Maintenance Code – 2009 edition states:

Section 108 – Unsafe Structures and Equipment

108.1.1 – Unsafe Structures. An unsafe structure is one that is found to be dangerous to the life, health, property or safety of the public or the occupants of the structure by not providing minimum safeguards to protect or warn occupants in the event of fire, or because such structure contains unsafe equipment or is so damaged, decayed, dilapidated, structurally unsafe or of such faulty construction or unstable foundation, that partial or complete collapse is possible.

108.1.3 – Structure Unfit for Human Occupancy. A structure is unfit for human occupancy whenever the code official finds that such structure is unsafe, unlawful or, because of the degree to which the structure is in disrepair or lacks maintenance, is unsanitary, vermin or rat infested, contains filth and contamination, or lacks ventilation, illumination, sanitary or heating facilities or other essential equipment required by this code, or because the location of the structure constitutes a hazard to the occupants of the structure or to the public.

108.1.5 – Dangerous Structure or Premises – For the purpose of this code, any structure or premises that have any or all the conditions or defects described below shall be considered dangerous:

Any Portion of a building, structure or appurtenance that has been damaged by fire, earthquake, wind, flood, deterioration, neglect, abandonment, vandalism or by any other cause to such an extent that it is likely to partially or completely collapse, or to become detached or dislodged.

Any portion of a building, or any member, appurtenance or ornamentation on the exterior thereof that is not of sufficient strength or stability, or is not so anchored, attached or fastened in a place

so as to be capable of resisting natural or artificial loads of one and one-half the original designed value.

The building or structure, or part of the building or structure, because of dilapidation, deterioration, decay, faulty construction, the removal or movement of some portion of the ground necessary for the support, or for any other reason, is likely to partially or completely collapse, or some portion of the foundation or underpinning of the building or structure is likely to fail or give way.

The building or structure, or any portion thereof is clearly unsafe for its use and occupancy.

Section 304 – Exterior Structure

304.1 – General. The exterior of a structure shall be maintained in good repair, structurally sound and sanitary so as not to pose a threat of the public health, safety or welfare.

304.7 – Roof and Drainage. The roof and flashing shall be sound, tight and not have defects that admit rain. Roof drainage shall be adequate to prevent dampness or deterioration in the walls or interior portion of the structure. Roof drains, gutters and downspouts shall be maintained in good repair and free from obstructions. Roof water shall not be discharged in a manner that creates a public nuisance.

Section 305 – Interior Structure

305.1 – General. The interior of a structure and equipment therein shall be maintained in good repair, structurally sound and in a sanitary condition. Occupants shall keep that part of the structure which they occupy or control in a clean and sanitary condition. Every owner of a structure containing a rooming house, housekeeping units, a hotel, a dormitory, two or more dwelling units or two or more nonresidential occupancies, shall maintain, in a clean and sanitary condition, the shared or public areas of the structure and exterior property.

Section 604 – Electrical Facilities

604.2 – Service. The size and usage of appliances and equipment shall serve as a basis for determining the need for additional facilities in accordance with NFPA 70. Dwelling units shall be served by a three wire, 120/240volt, single-phase electrical service having a rating of not less than 60 amperes.

Section 505 - Water System

505.1 - General. Every sink, lavatory, bathtub or shower, drinking fountain, water closet, or other plumbing fixture shall be properly connected to either a public water system or to an approved private water system. All kitchen sinks, lavatories, laundry facilities, bathtubs and showers shall be supplied with hot or tempered and cold running water in accordance with the International Plumbing Code (and/or Uniform Plumbing Code).



Nick Sullivan, Building Inspector
City Of Carlsbad
May 15, 2023



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RAMOZ

NOTICE



NOTICE

THIS BUILDING IS DEEMED UNSAFE FOR HUMAN OCCUPANCY.

UNDER SECTION R102.7 OF THE INTERNATIONAL RESIDENTIAL CODE AND UNDER SECTION 108 OF THE INTERNATIONAL PROPERTY MAINTENANCE CODE, AS ADOPTED BY ORDINANCE 8-1 OF THE CITY OF CARLSBAD, NM


IT IS UNLAWFUL FOR ANY PERSON TO OCCUPY OR RESIDE IN THIS BUILDING

NO WATER

NO POWER

BUILDING NOT SAFE

BUILDING DEPARTMENT
CITY OF CARLSBAD


Building Official

ANY UNAUTHORIZED PERSON REMOVING THIS SIGN WILL BE PROSECUTED.

DATE: 5-15-23

REFER TO SECTION 107.4 INTERNATIONAL PROPERTY MAINTENANCE CODE (CHAPTER 1-6 CO

NICHOLS PRINTING



NOTICE

THIS BUILDING IS DEEMED UNSAFE FOR HUMAN OCCUPANCY.

UNDER SECTION R102.7 OF THE INTERNATIONAL RESIDENTIAL CODE AND UNDER SECTION 100 OF THE INTERNATIONAL PROPERTY MAINTENANCE CODE, AS ADOPTED BY ORDINANCE 8-1 OF THE CITY OF CARLSBAD, NM

IT IS UNLAWFUL FOR ANY PERSON TO OCCUPY OR RESIDE IN THIS BUILDING

NO WATER NO POWER BUILDING NOT SAFE

BUILDING DEPARTMENT
CITY OF CARLSBAD

[Signature]
Building Official

ANY UNAUTHORIZED PERSON REMOVING THIS SIGN WILL BE PROSECUTED.

BASED ON SECTION 107.1 INTERNATIONAL PROPERTY MAINTENANCE CODE CHAPTER 1-8 CODE















713

















Love & Mercy
Shine a Light
Upon our way
At the end of
A dark and stormy
Night





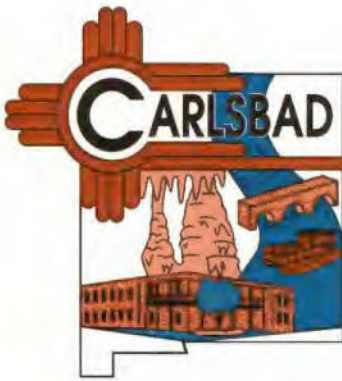
0219 13178











Post Office Box 1569
Carlsbad, NM 88221-1569
(575) 887-1191
1-800-658-2713
www.cityofcarlsbadnm.com

DALE JANWAY
MAYOR

JOHN N. LOWE
CITY ADMINISTRATOR

May 16, 2023

Connie M. Ramoz
713 Monterrey St.
Carlsbad, NM 88220

RE: Dangerous Premises at the property known as 713 Monterrey St., Carlsbad, NM

Dear Ms. Ramoz:

According to the records of the Eddy County Assessor's Office, you are the owner and have an interest in the property commonly known as **713 Monterrey St., Carlsbad, NM**. The property has been inspected by the City Code Enforcement Office, the Building Inspector and the Fire Chief. They have found the property to be in violation of a number of health, safety, and building laws.

Because of the condition of the property, a Resolution has been prepared requiring the removal of the structure and cleaning of the property. The Carlsbad City Council will consider passing that Resolution at its meeting on **Tuesday, May 23, 2023 at 6:00 PM**. That meeting will be held in the Council Chambers in the Janell Whitlock Municipal Complex at 114 W. Halagueno St., Carlsbad, NM. You are encouraged to come to the meeting and speak with Council about the property. A draft of the Resolution is included with this letter.

If the Council adopts the Resolution, you must begin removing the structure, ruins, rubbish, wreckage, debris, and weeds from the property within ten days and complete the work within thirty days. The property must be left in a clean, level, and safe condition, suitable for further occupancy or construction and with all excavations filled. If the work is not done, the City may do the work itself or hire someone to do the work. All reasonable costs to the City for such work will become a lien against the property. The City may then foreclose the lien as allowed by law.

If you have any questions regarding this matter, please contact me at (575) 887-1191, or the Municipal Building, 101 W. Halagueno, Carlsbad, NM 88220.

Sincerely,

Denise Madrid Boyea
City Attorney

Enclosure

COUNCILORS

Ward 1
EDDIE RODRIGUEZ
LISA A. ANAYA FLORES

Ward 2
JEFF FORREST
J J CHAVEZ

Ward 3
KARLA NIEMEIER
JUDI WATERS

Ward 4
MARK WALTERSCHEID
WESLEY CARTER

Committee Reports

Adjourn



May 1, 2023

Mr. John Lowe
City Administrator
City of Carlsbad

Dear Mr. Lowe:

The following report is submitted to the City of Carlsbad to update the progress and status of the Carlsbad MainStreet Project for April 2023, per the Downtown Revitalization Services Contract. With this report, MainStreet is enclosing an invoice requesting the monthly allocation from the City of Carlsbad for \$7,500.00 based on the total annual services contract of \$90,000.

NEW MEXICO MAIN STREET (NMMS) REQUIRED MEETINGS (MAINSTREET EXECUTIVE DIRECTOR):

- New Mexico MainStreet Roundtable- 4/20
- NMMS Revitalization Specialist ETS Planning sessions with Sean O' Shea- 4/4 & 4/6
- NMMS Revitalization Specialist Eduardo Martinez on board and staff succession planning- 4/19
- NMMS Revitalization Specialist Amy Barnhart Meeting on historic preservation and state conference content- 4/21
- NMMS Revitalization Specialist Will Powell site visit to view 3 façades in the district

EXECUTIVE DIRECTOR BOARDS AND COMMITTEES:

- In addition to MainStreet activities, the Carlsbad MainStreet Executive Director serves on the following boards and committees related to downtown promotion and economic development and attends weekly and monthly meetings to support their priorities and activities:

Carlsbad Area Art Association, Carlsbad Community Concerts Association, Cavern Theater Task Force, Carlsbad Downtown Lions Club, Pearl of the Pecos Committee, Chamber of Commerce Tourism Council, Chamber of Commerce Non-Profit Council, Chamber of Commerce Age Friendly Council, Eddy County DWI Mayors Fine Arts and Acquisition Committee (FAAV), Mayors Beautification Committee, Anti-Drug and Gang Coalition, Rotary, Chamber of Commerce, City Council, Eddy County Commission, Walter Gerrell's Civic Center Advisory Board, and Carlsbad Department of Development

ECONOMIC DEVELOPMENT-MAINSTREET STYLE

MainStreet Business/Merchants Economic Vitality

- Hosted our second merchant meeting of the year to discuss maintenance of our downtown, what are the building owners/tenants' responsibilities. Jeff Patteson, the Director of the Planning and Zoning Department was in attendance to help facilitate and answer any questions that arose.



- Will Powell visited to view the facades on 3 buildings within the district. We met with the building owners and had a good discussion on how to proceed with their visions on façade. Will took measurements and will come up with some drawings for us to review.
- Attended merchant event at Agave Threads
- Attended CASA Meet and Greet
- Attended Alignable Networking

Downtown MainStreet Rejuvenation Project

- We held a merchant clean up on Saturday April 15th. We had 20 people show up and help with the cleanup. Most of the merchants focused on their building/alley way. It was a successful way to engage our merchants and we had clean up kits with bags, gloves, wips and pickers to distribute to everyone
- Scheduled to have our trees in the district trimmed by the City ahead of our new banners being put up. We have partnered with the Carlsbad Caverns and City of Carlsbad to include some of their banners in the district
- Germ Busters came to clean up the corners on Canyon & Mermod Street

MainStreet

Board Meeting – 4th Thursday of each month

- April 27th- Carlsbad MainStreet Board Meeting was held at the Riverside Country Club. During this meeting we introduced Caleb Cunningham, our newest board member. We also discussed our ETS Review sessions that Susan, Eynid and Kat went through with New Mexico MainStreet. We asked the board to think about their vision for our organization and what they would like to see us focus and prioritize for the next 2-5 years
- April 6th & 20th- CavernFest Planning Committee Meetings

Pearl of the Pecos

- Steering Committee Meeting- 4/3
- POPup Art Event scheduled for 4/14
- Full report of POP work can be found in April report

City of Carlsbad

- April 5th- Meeting John Lowe on CavernFest request
- April 11th- City Council
- April 13th- 4th of July Planning meeting at Cavern Theatre
- April 14th- City Budget Request Meeting

Eddy County

- Met with Frank Moore, he is the new facilities director for the County. We discussed the upcoming events ahead of the season and he will also be serving as an alternate on our board with Commissioner Cordova

Chamber of Commerce

- April 1st- Age Friendly council meeting



Department of Development

- Attended the annual legislative lunch on April 6th
- Shared updated vacant building list with Jeff Campbell

HAPPENING AT THE MAINSTREET OFFICE

Staff at the MainStreet office

- Kat, Eyenid and board president Susan Crockett attended ETS review sessions with NMMS Revitalization Specialist Sean O Shea. During the sessions we identified areas of focus and projects we would like to achieve as an organization within the next 2-5 years
- Kat attended the WIPP Business after hours, it served as a meet and greet for the new SIMCO Staff
- Met with Amy Barnhart and Amy Bell for initial discussions on the agenda for our Summer Institute to be hosted by Carlsbad MainStreet. We have partnered with the Stevens Inn to be the host hotel of the conference
- Working with Carlsbad Chevrolet and Milton's Brewing to host a Cinco De Mayo event Downtown
- Eyenid received notice that we were awarded \$5,000 from United Way to help fund and support our Farmers Market program for the 2023 season
- Eyenid applied for the New Mexico Resiliency Alliance grant
- Attended the outside agency funding request to the City of Carlsbad for FY 2023/2024

Reporting

- All monthly and quarterly reports have been submitted to the City and County
- Capital Outlay progress report was submitted 04/03/23

Speaking Opportunity

- KCC Community Forum- Cavern Theatre

OTHER MAINSTREET ED MEETINGS AND ACTIVITIES:

- Carlsbad MainStreet is working with Lovington, Artesia, Roswell and Ruidoso to create a "SENM summer events trail". A lot of signature events are within a few weeks of one another and we are working with our state program to come up with advertising materials to showcase the great events that we host in our corner of the state. We have decided on a design and each community is printing up different materials to promote

PROMOTION FOR MAINSTREET and CARLSBAD

New Mexico Magazine

- April digital ad running
- Full page CavernFest ad submitted for June issue

Focus Magazine

- Ad & Director's write up submitted for Focus on Carlsbad Summer edition



Carlsbad MainStreet Project
102 S Canyon St
Carlsbad, NM 88220
Carlsbadmainstreet@gmail.com
Office : 575-628-3768 Cell: 575-988-0145

Texas Monthly

- Submitted ½ page ad for CavernFest

Carlsbad Local

- Advertising bi-monthly

Current-Argus

- N/A

Artesia Radio

- N/A

Carlsbad Radio

- N/A

KCC Radio

- Community Forum aired 4/4

If you have any questions, please feel free to contact me.

Respectfully,

Kat Davis

Kat Davis
Executive Director