

**MINUTES OF THE  
CITY OF CARLSBAD  
CEMETERY ADVISORY COMMITTEE  
REGULAR MEETING  
MUNICIPAL ANNEX CONFERENCE ROOM  
114 S. HALAGUENO  
THURSDAY, APRIL 20, 2023**

**1. ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF A QUORUM**

Voting Members Present:	Alan Wood Suzanne Carlsen Desiree Kicker	Chairman Vice-Chairman Member
Voting Members Absent:	Sam Plumlee Jason Shirley	Member Member
Ex-Officio Members Present:		
Ex-Officio Members Absent:	John Lowe Dale Janway KC Cass	City Administrator Mayor Deputy City Administrator
Others Present:	Diana Dorado Pat Cass Orlando Garza	Cemetery Coordinator Director of Public Works Cemetery Groundskeeper

**2. APPROVAL OF AGENDA**

The motion was made to approve the Agenda by Mrs. Carlson and seconded by Kicker.  
Voting Yes - Kicker, Carlsen, Wood. Voting No – None. Absent – Shirley, Plumlee. The motion passed.

**3. APPROVAL OF MINUTES FOR REGULAR MEETING OF CEMETERY COMMITTEE JANUARY 19, 2023**

The motion was made by Mrs. Kicker and seconded by Carlsen to approve the Minutes for the January 19, 2022 meeting.  
Voting Yes - Wood, Kicker, Carlsen. Voting No – None. Absent – Shirley, Plumlee. The motion passed.

**4. MONTHLY CEMETERY REPORTS**

The Monthly Reports for January, February, and March, 2023 were discussed. Mr. Wood stated that the number of interments have been way down. He also stated that the interment numbers typically starts to go way down starting in February but this year he noticed that the numbers started declining in January.

5. CEMETERY MAINTENANCE REPORT

Mr. Garza discussed his maintenance report. He said everything has been business as usual. Mr. Garza asked if anyone had noticed the placement of the metal fallen soldier statue in the Veteran's Cemetery. Orlando added that it will eventually become a problem since it was placed right in the center of the driveway for the hearse to pull up. Orlando added that Mayor Janway had mentioned to him that a center block fence will be added around the Veteran's Cemetery and eventually to the rest of the cemetery as well. Mr. Wood stated that the cemetery was looking very nice and Mr. Garza was doing a great job on the maintenance. Mrs. Carlsen asked if the benches placed around the Veteran's Cemetery had been repainted. She added that the benches still fall under copyright infringement since the US Department of Veterans Affairs was not contacted for prior permission to have those benches built.

6. ADJOURNMENT

Meeting was adjourned at 4:25 p.m.



Chairman

1-18-24

Date