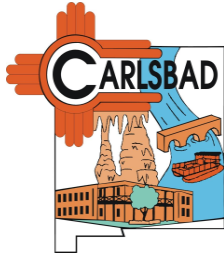


# Agenda



# **CITY OF CARLSBAD BUDGET COMMITTEE MEETING**

## **A G E N D A**

Municipal Building, City Planning Room  
101 North Halagueno  
Carlsbad, New Mexico  
**Friday, April 26, 2024 at 3:30pm**

1. Call to Order
2. Roll Call of Voting Members and Determination of Quorum
3. Approval of Agenda
4. Consider Approval of Minutes of Special Budget Committee Meeting held on April 12, 2024
5. Presentation of Outside Agency Funding Request from the Carlsbad Department of Development
6. Consider Approval of Budget Adjustment Requests
  - a. General Fund/Parks – Increase Capital
  - b. General Fund/Public Safety – Increase Revenue & Operating
  - c. Municipal Transit Fund – Increase Revenue & Capital
  - d. Capital Projects Fund – Increase Revenue & Capital
  - e. Lodgers' Tax Promotional Fund – Increase Operating
7. Budget Adjustment Increase and Decrease
8. Discussion and Approval of the FY25 Interim Budget
9. Adjourn

If you require hearing interpreters, language interpreters or auxiliary aids in order to attend and participate in the above meeting, please contact the City Administrator's office at (575) 887-1191 at least 48 hours prior to the scheduled meeting time.

# Budget Meeting Minutes

**MINUTES OF THE CITY OF CARLSBAD SPECIAL  
BUDGET COMMITTEE MEETING HELD ON  
Friday, April 12, 2024 AT 3:30 PM  
JANELL WHITLOCK MUNICIPAL COMPLEX, COUNCIL CHAMBERS  
114 S. HALAGUENO, CARLSBAD, NM**

**Voting Members Present:**

Jason Chavez	Chairman/City Councilor
Edward Rodriguez	City Councilor
Jeff Forrest	City Councilor
Mark Walterscheid	City Councilor

**Also Present:**

Wendy Austin	City Administrator (Interim)
Melissa Salcido	Director of Finance
Jessica Ponce	Budget/Grant Analyst
Cynthia Aranda	Executive Finance Secretary
Angela Parent	Affirming Heart Victim Services
Michelle Martinez	Boys & Girls Club
Erika Wright	Carlsbad Battered Families Shelter
Jill Barkley & JW Sutphin	Carlsbad Chamber of Commerce
JoAnna Wells & E. Hernandez	Carlsbad Community Coalition-Teen Court
Robert Jacquez	Carlsbad Community of Hope Center
Kat Davis	Carlsbad MainStreet
Levelta Jenkins	Carlsbad Transitional Homeless Shelter
B. Skinner, Chief of Police	Pecos Valley Drug Taskforce
Pansy Moffitt	SENMEDD
Belinda Lopez	Southeast NM Community Action Corporation
Dr. Gerry Washburn	Carlsbad Municipal Schools

**Absent:**

KC Cass	Deputy City Administrator
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**00:00:02 1. CALL TO ORDER**

Budget Committee Chairman Jason Chavez called the meeting to order.

**00:00:09 2. ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM**

Interim City Administrator Mrs. Austin called roll and it was determined by Chairman Jason Chavez that there was a Quorum of the Voting Members.  
Present: Chairman Jason Chavez, Councilor Edward Rodriguez, Councilor Jeff Forrest, and Councilor Mark Walterscheid

Absent: None

**00:00:18 3. APPROVAL OF AGENDA**

The motion was made by Councilor Jeff Forrest and seconded by Councilor Mark Walterscheid to approve the April 12, 2024 Special Budget Committee Meeting Agenda.

The Vote was as follows:

Yes: Chavez, Rodriguez, Forrest, and Walterscheid

No: None

Absent: None

**00:00:30 4. CONSIDER APPROVAL OF MINUTES OF BUDGET COMMITTEE MEETING HELD ON MARCH 22, 2024**

The motion was made by Councilor Edward Rodriguez and seconded by Councilor Jeff Forrest to approve the March 22, 2024 Budget Committee Meeting Minutes.

The Vote was as follows:

Yes: Chavez, Rodriguez, Forrest, and Walterscheid

No: None

Absent: None

**00:01:04 5. PRESENTATION & DISCUSSION REGARDING ANNUAL FUNDING REQUESTS FROM OUTSIDE AGENCIES FOR FY25**

- Angela Parent presented the request from Affirming Heart Victim Services for the funding amount of \$25,000.00.
- Michelle Martinez presented the request from Boys & Girls Club for the funding amount of \$75,000.00.
- Erika Wright presented the request from Carlsbad Battered Families Shelter for funding amount of \$30,000.00.
- Jill Barkley & JW Sutphin presented the request from the Chamber of Commerce for Operational funds and for the Age Friendly Retirement Division for funding in the amount of \$110,000.00 and \$46,462.00.
- JoAnna Wells & Esther Hernandez presented the request from Carlsbad Community Coalition-Teen Court for the funding amount of \$24,000.00.
- Robert Jacquez presented the request from Carlsbad Community of Hope Center for the funding amount of \$40,000.00.
- Kat Davis presented the request from Carlsbad MainStreet for the funding amount of \$90,000.00.
- Levelta Jenkins presented the request from Carlsbad Transitional Homeless Shelter for the funding amount of \$60,000.00.
- A representative from Eddy Lea Energy Alliance was not in attendance to present the request for funding; therefore, Melissa Salcido gave a brief overview of the request for \$25,000.00.
- Brandon Skinner, Chief of Police presented the request from Pecos Valley Drug Taskforce for funding amount of \$25,000.00.
- Pansy Moffitt presented the request from SENMEDD for funding amount of \$7,641.00.
- Belinda Lopez presented the request from Southeast NM Community Action Corporation for funding amount of \$60,000.00.
- Dr. Gerry Washburn presented the request from Carlsbad Municipal Schools for the funding amount of \$65,000.00.

No Vote Required

**01:43:46 6. ADJOURN**

The motion was made by Councilor Edward Rodriguez and seconded by Councilor Jeff Forrest to Adjourn.

The Vote was as follows:

Yes: Chavez, Rodriguez, Forrest, and Walterscheid

No: None

Absent: None

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Chairman

# Outside Agency Requests



April 9, 2024

Honorable Mayor Richard Lopez and City Councilors,  
Wendy Austin, City Administrator  
City of Carlsbad  
PO Box 1569  
Carlsbad, NM 88221-1569

RE: FY 2024-2025 Budget Request for the Carlsbad Department of Development

Dear Mayor Lopez, City Councilors and Ms. Austin:

I want to thank you for the support the City of Carlsbad has given to the Carlsbad Department of Development (CDOD) to bring economic development opportunities to the Carlsbad Area and support our efforts to keep businesses and employees here in our community and to grow our economic base. We at the CDOD continue to identify opportunities to promote our community to various industries as well as assist local businesses with economic and regulatory challenges.

As a member of the CDOD, the City of Carlsbad partners with nearly 100 local and regional businesses who support the efforts of the CDOD to help grow the economy of Carlsbad. These businesses represent a wide swath of local business, from small to large businesses from all of the major industries in our community.

As a partner with the City of Carlsbad in economic development, there is an ongoing need to keep us in front of developers and site selectors in order to diversify and grow the Carlsbad economy. As we assist in bringing in new business and industries, we also provide jobs and increase the amount of gross receipts and property tax.

As part of our recruitment and development efforts, we assist with housing development, business retention, workforce recruitment, interface with state and federal elected officials and government agencies, and assist with City LEDA agreements.

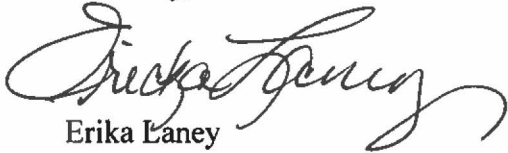
As you are aware, the past year has been a difficult year at the CDOD with challenges that we have worked diligently to understand and mitigate future occurrences. As a result, policies and procedures have been changed to address any areas of weakness and greater oversight is given to financial and reporting processes. In addition, we are currently seeking an Executive Director with the services of an exceptional outside Executive Search firm.

We thank you for the opportunity to submit this budget request for continued funding of the City contract with the CDOD in the City of Carlsbad FY 2024-2025 Annual Budget. We are asking you to please consider our request of \$264,000 for the Economic Development Contract for FY23-24.

We look forward to continuing to provide value to the City of Carlsbad through the recruitment of business and industry, assist in workforce development, and assist existing local businesses as they look to grow or maneuver through regulatory issues. Our strong partnership with the City and the business community will keep Carlsbad as the economic leader that it is in the state of New Mexico.

If you have any questions about our budget request, we are available to provide you additional information.

Sincerely,

A handwritten signature in black ink, appearing to read "Erika Laney", written in a cursive style.

Erika Laney  
President, Carlsbad Department of Development Board of Directors

Cc: CDOD Executive Board



# Budget Adjustment Requests

**Budget Adjustments**

FY 2023-24

Description		Revenues & Transfers		Costs		Approvals		
Fund / Department	Item	Increase (Decrease) to Fund		Labor, Operating, Capital Increase (Decrease) to Fund		Dates		
		Amount	R or T	Amount	L, O, C	Budget Com	Council	DFA
<b>August 2023</b>								
General Fund - Public Safety	Donation from Carlsbad Community Anti-Drug & Gang Coalition will be used to purchase police supplies	10,000.00	R	(10,000.00)	O	8/25/2023	9/12/2023	9/21/2023
General Fund - Parks	Additional cost of installation of equipment at the Splash Pad at Friendship Park			(325,000.00)	C	8/25/2023	9/12/2023	9/21/2023
Lodgers' Tax - Promotional	Red Rocket - Local event promotion and social ad buy - Advertising			(60,000.00)	O	8/25/2023	9/12/2023	9/21/2023
Lodgers' Tax - Promotional	Carlsbad Mainstreet - Hutton Broadcasting - Advertising			(15,000.00)	O	8/25/2023	9/12/2023	9/21/2023
Lodgers' Tax - Non-Promotional	Additional cost of installation and equipment at the golf course driving range			(300,000.00)	C	8/25/2023	9/12/2023	9/21/2023
Lodgers' Tax - Discretionary	Additional cost of installation and equipment at the golf course driving range			(350,000.00)	C	8/25/2023	9/12/2023	9/21/2023
<b>September 2023</b>								
GRT Capital Outlay	Transfer out funds to Water & Sewer for Old Cavern Highway project	(1,200,000.00)	T			9/22/2023	10/10/2023	10/23/2023
Water & Sewer	Transfer in funds from GRT Capital Outlay for the Old Cavern Highway project	1,200,000.00	T	(1,200,000.00)	C	9/22/2023	10/10/2023	10/23/2023
General Fund - Fire	Donation from Crestwood Operations LLC for the purchase of EMS supplies	10,000.00	R	(10,000.00)	O	9/22/2023	10/10/2023	10/23/2023
General Fund	Increase revenue to match PSA Agreement for Eddy County contribution	50,000.00	R			9/22/2023	10/10/2023	10/23/2023
Health Insurance	Transfer Out to General, Municipal Transit, Solid Waste, Sports Complex, and Water & Sewer Funds fro employee health insurance rebate	(826,848.22)	T			9/22/2023	10/10/2023	10/23/2023
General Fund	Employee health insurance rebate	658,576.15	T	(658,576.15)	L	9/22/2023	10/10/2023	10/23/2023
Sports Complex	Employee health insurance rebate	13,306.92	T	(13,306.92)	L	9/22/2023	10/10/2023	10/23/2023
Municipal Transit	Employee health insurance rebate	20,331.18	T	(20,331.18)	L	9/22/2023	10/10/2023	10/23/2023
Water & Sewer	Employee health insurance rebate	97,067.50	T	(97,067.50)	L	9/22/2023	10/10/2023	10/23/2023
Solid Waste	Employee health insurance rebate	32,290.31	T	(32,290.31)	L	9/22/2023	10/10/2023	10/23/2023
Golf Pro Shop	Employee health insurance rebate	5,276.16	T	(5,276.16)	L	9/22/2023	10/10/2023	10/23/2023
Lodgers' Tax - Promotional	Christmas on the Pecos - Advertising			(92,000.00)	O	9/22/2023	10/10/2023	10/23/2023
Lodgers' Tax - Promotional	Carlsbad Community Theatre - Advertising			(20,000.00)	O	9/22/2023	10/10/2023	10/23/2023
Lodgers' Tax - Non-Promotional	Carlsbad Chamber of Commerce - Pecos River Conference Center Holiday Lighting			(30,000.00)	O	9/22/2023	10/10/2023	10/23/2023
Capital Projects	RAISE grant awarded to the City of Carlsbad for the preliminary plan of the Dark Canyon Bridge and Bikeway Project	1,100,008.00	R	(1,375,010.00)	C	9/22/2023	10/10/2023	10/23/2023
Airport Improvements	NMDOT-Aviation grant for the replacement of the terminal apron from asphalt to PCCP	5,000,000.00	R	(5,000,000.00)	C	9/22/2023	10/10/2023	10/23/2023
Water & Sewer - Water	Replenish funds for the Well 8 Rehab project that were borrowed for another project			(195,000.00)	C	9/22/2023	10/10/2023	10/23/2023
Capital Projects	Transfer grant related projects to the Water & Sewer fund	(2,410,000.00)	R	2,410,000.00	C	-	10/10/2023	10/23/2023

**Budget Adjustments**

FY 2023-24

Description		Revenues & Transfers		Costs		Approvals		
Fund / Department	Item	Increase (Decrease) to Fund		Labor, Operating, Capital Increase (Decrease) to Fund		Dates		
		Amount	R or T	Amount	L, O, C	Budget Com	Council	DFA
Water & Sewer - Water	Transfer grant related projects from the Capital Projects fund	2,410,000.00	R	(2,410,000.00)	C	-	10/10/2023	10/23/2023
Law Enforcement Recruitment & Retention	Reallocate the second distribution of \$300,000 of fy23 LERR funds to new DFA account for state tracking purposes					-	10/10/2023	10/23/2023
Law Enforcement Retention	Grant for \$1,050,000 from NM DFA for the recruitment of commissioned law enforcement officers and civilian support personnel, first distribution	600,000.00	R			-	10/10/2023	10/23/2023
Law Enforcement Retention	Transfer Out to General Fund	(600,000.00)	T			-	10/10/2023	10/23/2023
General Fund - Public Safety	Transfer In from Law Enforcement Retention Fund	600,000.00	T			-	10/10/2023	10/23/2023
<b>October</b>								
General Fund - Finance	Replenish funds for the Cashier Remodel project that were borrowed for the C-Hill Improvement project			(185,000.00)	C	10/27/2023	11/1/2023	11/8/2023
General Fund - Public Safety	Reclassify executive secretary position to a patrol senior position			(55,380.00)	L	10/27/2023	11/1/2023	11/8/2023
General Fund - Public Safety	DOJ Edward Byrne Memorial Justice Assistance Grant to support body worn camera equipment for police officers	14,734.00	R	(14,734.00)	O	10/27/2023	11/1/2023	11/8/2023
General Fund - Community Development	Halagueno Arts Park improvements			(100,000.00)	C	10/27/2023	11/1/2023	11/8/2023
General Fund - Golf	Golf course sewer remediation project			(600,000.00)	C	10/27/2023	11/1/2023	11/8/2023
General Fund - Facility Maintenance	Roof and miscellaneous repairs due to rain damage			(250,000.00)	C	10/27/2023	11/1/2023	11/8/2023
General Fund - Cemetery	Purchase 5 - 24" aluminum military emblems for the Veteran's Cemetery			(13,014.00)	O	10/27/2023	11/1/2023	11/8/2023
Airport Improvements	NMDOT-Aviation grant for airfield marking, this grant has a City match of \$15,000	135,000.00	R	(150,000.00)	C	10/27/2023	11/1/2023	11/8/2023
Landfill-Construction	Increase funds for the City's portion of projected costs associated with the Cell 6 Construction, Sandpoint Waterline, Transfer Station and BLM expansion at the Sandpoint Landfill			(645,000.00)	C	10/27/2023	11/1/2023	11/8/2023
Sports Complex	Grant from the Department of Justice for LED lighting for the sports complex	76,000.00	R	(300,000.00)	C	10/27/2023	11/1/2023	11/8/2023
<b>November</b>								
Lodgers' Tax - Promotional	Creative Carlsbad Arts Council - Advertising			(6,000.00)	O	11/17/2023	12/12/2023	12/27/2023
Capital Projects	NM DFA grant to offset the City's match requirement with state funding for the recently accepted RAISE grant	275,000.00	R			11/17/2023	12/12/2023	12/27/2023
Capital Projects	NM DFA grant awarded to the City to be used to replace the HVAC system at the Riverwalk Recreation Center. These funds are part of the Regional Recreation Centers/Quality of Life Grant.	1,621,051.00	R	(1,621,051.00)	C	-	12/12/2023	12/27/2023
Capital Projects	NM DFA grant awarded to the City to supplement the cost to replace the HVAC system at the Riverwalk Recreation Center. These funds are part of the Local Government Outlay Project Overruns Grant.	450,000.00	R	(450,000.00)	C	-	12/12/2023	12/27/2023
General Fund - Community Development	Increase downtown restrooms project due to quote coming in higher than budget			(30,000.00)	C	-	12/12/2023	12/27/2023
<b>December</b>								
General Fund - Parks	Replenish funds for the annual park improvements project that were borrowed for the HAP art project			(45,000.00)	C	12/15/2023	1/9/2024	1/16/2024

Description		Revenues & Transfers		Costs		Approvals		
Fund / Department	Item	Increase (Decrease) to Fund		Labor, Operating, Capital Increase (Decrease) to Fund		Dates		
		Amount	R or T	Amount	L, O, C	Budget Com	Council	DFA
General Fund - Public Safety	Add 5 School Resource Officer (SRO) Positions, 1 Sergeant Position for February through June. The City will be reimbursed by the Carlsbad Municipal Schools for the labor cost of these positions.	376,501.46	R	(376,501.46)	L	12/15/2023	1/9/2024	1/16/2024
General Fund - Public Safety	Increase operating costs due to the additional training and equipment needed for 4 SRO's			(200,000.00)	O	12/15/2023	1/9/2024	1/16/2024
Fire Protection Fund	Department of Homeland Security and Emergency Management grant to be used to purchase 32 Self Contained Breathing Aparatus (SCBA) packs for the fire department	299,483.63	R	(299,483.63)	C	12/15/2023	1/9/2024	1/16/2024
Lodgers' Tax -Non-Promotional Fund	Increase the fireworks project to \$120,000 for RFP awarded, City contribution of \$80,000 and County contribution of \$40,000			(55,000.00)	O	12/15/2023	1/9/2024	1/16/2024
Lodgers' Tax - Promotional	Boys & Girls Club - Gus Macker Tournament Advertising			(80,000.00)	O	12/15/2023	1/9/2024	1/16/2024
<b>January</b>								
General Fund - Cemetery	Additional fencing at the cemetery.			(700,000.00)	C	1/26/2024	2/13/2024	2/16/2024
General Fund - Cemetery	Dirt work for the expansion of the cemetery			(100,000.00)	C	1/26/2024	2/13/2024	2/16/2024
General Fund - Community Service	Increase capital costs on the Gator project by \$36,500 to purchase a JD ProGator 2030 with a chemical sprayer.			(36,500.00)	C	1/26/2024	2/13/2024	2/16/2024
General Fund - Electrical	Increase operating costs to repair the hydraulic boom on the electrical department's 1994 bucket truck.			(12,200.00)	O	1/26/2024	2/13/2024	2/16/2024
General Fund - Executive	Potential purchase of BLM land for future economic development and the associated costs for preparation of documents necessary to convey 495.5 acres of public land to the City.			(185,000.00)	C	1/26/2024	2/13/2024	2/16/2024
General Fund - Executive	Purchase safety truck			(75,000.00)	C	1/26/2024	2/13/2024	2/16/2024
General Fund - Finance	Reestablish the Fixed Assets & Inventory Accountant position in the finance department.			(43,505.62)	L	1/26/2024	2/13/2024	2/16/2024
General Fund - Fire	Donation from Devon Energy for the purchase of equipment for the Fire department.	5,000.00	R	(5,000.00)	O	1/26/2024	2/13/2024	2/16/2024
General Fund - Fire	Replace two HVAC units at the Fire department.			(20,000.00)	C	1/26/2024	2/13/2024	2/16/2024
General Fund - Fire	Purchase 70 sets of PPE for the dual certified vehicle extractor for wildland fires.			(70,000.00)	O	1/26/2024	2/13/2024	2/16/2024
General Fund - Fire	Purchase a FOTOKITE tethered drone to provide aerial footage during emergency situations. This drone will not require an FAA permit.			(45,000.00)	C	1/26/2024	2/13/2024	2/16/2024
General Fund - Fire	Replace 8 aged cardiac monitors at the Fire department			(400,000.00)	C	1/26/2024	2/13/2024	2/16/2024
General Fund - Fire	Purchase 2-2024 Ford Mavericks for the Fire department to replace 2008 F-250's with high mileage			(70,000.00)	C	1/26/2024	2/13/2024	2/16/2024
General Fund - Garage	Purchase a New Maxx 80 tire changer with the capability to handle larger tires.			(9,000.00)	C	1/26/2024	2/13/2024	2/16/2024
General Fund - Museum	Reclassify a Museum part time attendant to full time			(16,109.51)	L	1/26/2024	2/13/2024	2/16/2024
General Fund - Parks	Outdoor Recreation Trails+ grant awarded to the City of Carlsbad by NM EDD for the renovation of the south-western shore and various enhancements at Lower Tansill Dam. This grant has a 50% City match.	499,927.45	R	(1,000,000.00)	C	1/26/2024	2/13/2024	2/16/2024
General Fund - Parks	Resurface the fall zone at Friendship Park.			(225,000.00)	C	1/26/2024	2/13/2024	2/16/2024
General Fund - Parks	Increase the C-Hill remediation project.			(10,000.00)	C	1/26/2024	2/13/2024	2/16/2024

**Budget Adjustments**

FY 2023-24

Description		Revenues & Transfers		Costs		Approvals		
Fund / Department	Item	Increase (Decrease) to Fund		Labor, Operating, Capital Increase (Decrease) to Fund		Dates		
		Amount	R or T	Amount	L, O, C	Budget Com	Council	DFA
General Fund - Public Safety	Increase the police vehicles project for the additional cost of upfits.			(65,000.00)	C	1/26/2024	2/13/2024	2/16/2024
General Fund - Public Safety	Increase operating costs in the police department for the purchase of additional ammunition.			(35,000.00)	O	1/26/2024	2/13/2024	2/16/2024
General Fund - Public Safety	Increase operating costs in the police department to replace approximately 50 obsolete tasers.			(150,000.00)	O	1/26/2024	2/13/2024	2/16/2024
General Fund - Public Safety	Add a second Evidence Clerk position in the police department to assist with evidence backlog.			(34,883.38)	L	1/26/2024	2/13/2024	2/16/2024
General Fund - San Jose Senior Center	Replace the roof at the San Jose Senior Center building.			(600,000.00)	C	1/26/2024	2/13/2024	2/16/2024
General Fund - Streets	Equip the street department dump truck with salt spreader and snow plow attachments.			(55,000.00)	C	1/26/2024	2/13/2024	2/16/2024
General Fund	Transfer Out to Street Improvements Fund.	(1,300,000.00)	T			1/26/2024	2/13/2024	2/16/2024
Street Improvements Fund	Transfer In from General Fund and create project to add sidewalks to the east side of Old Cavern Highway.	1,300,000.00	T	(1,300,000.00)	C	1/26/2024	2/13/2024	2/16/2024
Street Improvements Fund	Continue with various street improvements.			(500,000.00)	C	1/26/2024	2/13/2024	2/16/2024
NMFA-Water & Sewer	Payoff the Carlsbad 11 - Double Eagle Extension loan. The funds for this payoff have already been set aside.			(11,106,129.40)	O	1/26/2024	2/13/2024	2/16/2024
Water & Sewer - Double Eagle	NM DFA grant awarded to the City of Carlsbad for the double eagle waterline extension project.	1,000,000.00	R	(1,000,000.00)	C	1/26/2024	2/13/2024	2/16/2024
<b>February</b>								
General Fund - Executive	Add a Safety Specialist position to expand the safety department.			(58,334.55)	L	2/23/2024	3/12/2024	3/21/2024
General Fund - Parks	Shorthorn fields remediation project design.			(100,000.00)	C	2/23/2024	3/12/2024	3/21/2024
General Fund - Construction	Add 4 Construction Maintenance II positions to create a sidewalk crew.			(117,751.12)	L	2/23/2024	3/12/2024	3/21/2024
General Fund - Construction	Increase operating for materials needed for the sidewalks.			(15,000.00)	O	2/23/2024	3/12/2024	3/21/2024
General Fund - Museum	Carlsbad Community Foundation Catalyst Grant to facilitate Carlsbad Museum Tours for Carlsbad Municipal School students.	2,000.00	R	(2,000.00)	O	2/23/2024	3/12/2024	3/21/2024
General Fund - Public Safety	Police department 4th floor remodel design.			(100,000.00)	C	2/23/2024	3/12/2024	3/21/2024
General Fund - Public Safety	Add 2 Corporals in the Police department for community outreach.			(71,989.62)	L	2/23/2024	3/12/2024	3/21/2024
DPS - Law Enforcement Retention Fund	Funds received from the NM Department of Public Safety for retention disbursements for police officers who have completed 4, 9, 14 or 19 consecutive years of employment with the same agency.	49,977.17	R			2/23/2024	3/12/2024	3/21/2024
DPS - Law Enforcement Retention Fund	Transfer Out funds received from the NM Department of Public Safety.	(49,977.17)	T			2/23/2024	3/12/2024	3/21/2024
General Fund - Public Safety	Transfer In funds received from the NM Department of Public Safety to be used for retention incentive pay for eligible officers.	49,977.17	T	(49,977.17)	L	2/23/2024	3/12/2024	3/21/2024
Fire Protection Fund	Fire Protection bi-annual distribution came in higher than anticipated.	5,638.00	R			2/23/2024	3/12/2024	3/21/2024
Lodgers' Tax - Non-Promotional	Increase revenues to projected actuals.	700,000.00	R			2/23/2024	3/12/2024	3/21/2024
Lodgers' Tax - Non-Promotional	Add Cavern Theatre Phase 5 project.			(350,000.00)	C	2/23/2024	3/12/2024	3/21/2024

**Budget Adjustments**

FY 2023-24

Description		Revenues & Transfers		Costs		Approvals		
Fund / Department	Item	Increase (Decrease) to Fund		Labor, Operating, Capital Increase (Decrease) to Fund		Dates		
		Amount	R or T	Amount	L, O, C	Budget Com	Council	DFA
Lodgers' Tax - Promotional	Increase revenues to projected actuals.	450,000.00	R			2/23/2024	3/12/2024	3/21/2024
Lodgers' Tax - Promotional	Add Cavern Theatre Marquee project.			(350,000.00)	C	2/23/2024	3/12/2024	3/21/2024
CDBG Fund	NM DFA CDBG grant to be used for the third phase of the Alejandro Ruiz Senior Center. This grant has a \$75,000 city match.	750,000.00	R	(825,000.00)	C	2/23/2024	3/12/2024	3/21/2024
General Fund	Transfer Out funds to the CDBG fund for working capital.	(400,000.00)	T			2/23/2024	3/12/2024	3/21/2024
CDBG Fund	Transfer In funds from General Fund for working capital.	400,000.00	T			2/23/2024	3/12/2024	3/21/2024
Municipal Transit Fund	Reinstate the Transit Assistant Manager position.			(26,395.69)	L	2/23/2024	3/12/2024	3/21/2024
Local Government Correction Fund	Transfer Out funds to General Fund to cover the cost of operating the Municipal Court.	(500,000.00)	T			2/23/2024	3/12/2024	3/21/2024
General Fund	Transfer In funds from Local Government Correction Fund.	500,000.00	T			2/23/2024	3/12/2024	3/21/2024
Golf Pro Shop Fund	Increase revenues to projected actuals.	350,000.00	R			2/23/2024	3/12/2024	3/21/2024
Golf Pro Shop Fund	Transfer Out funds to General Fund to cover labor costs paid out of General Fund.	(700,000.00)	T			2/23/2024	3/12/2024	3/21/2024
General Fund	Transfer In funds from the Golf Pro Shop.	700,000.00	T			2/23/2024	3/12/2024	3/21/2024
<b>March</b>								
Insurance Fund	Insurance settlement for accident involving a police vehicle.	19,328.38	R			3/22/2024	4/9/2024	4/14/2024
Insurance Fund	Transfer Out to the General Fund.	(19,328.38)	T			3/22/2024	4/9/2024	4/14/2024
General Fund - Public Safety	Transfer in from the Insurance Fund, and increase the police vehicles project by the settlement amount received from the insurance for a totaled vehicle.	19,328.38	T	(19,328.38)	C	3/22/2024	4/9/2024	4/14/2024
General Fund - Public Safety	Donation from XTO Energy, this will be used to purchase an applicant tracking and recruiting software for the police department.	10,000.00	R	(10,000.00)	C	3/22/2024	4/9/2024	4/14/2024
General Fund - Public Safety	Purchase 10 police vehicles.			(930,000.00)	C	3/22/2024	4/9/2024	4/14/2024
General Fund - Public Safety	Add an information systems manager in the Police department.			(36,574.92)	L	3/22/2024	4/9/2024	4/14/2024
General Fund - Public Safety	Placeholder for digital sign for public safety announcements, searching for grants/donations.			(100,000.00)	C	3/22/2024	4/9/2024	4/14/2024
General Fund - Fire	Donation from Solaris to be used to purchase equipment for the fire department.	2,500.00	R	(2,500.00)	O	3/22/2024	4/9/2024	4/14/2024
General Fund - Fire	Donation from Marathon Petroleum Corporation to be used to purchase equipment for the fire department.	5,000.00	R	(5,000.00)	O	3/22/2024	4/9/2024	4/14/2024
General Fund - Fire	Purchase a 2023 Chevrolet Tahoe for the Fire department includes upfit.			(90,000.00)	C	3/22/2024	4/9/2024	4/14/2024
General Fund - Planning & Regulation	Additional cost for fiscal year 24 condemnations.			(100,000.00)	O	3/22/2024	4/9/2024	4/14/2024
General Fund - Municipal Court	Add an entry vestibule to enable protected circulation of judicial staff into the court room.			(25,000.00)	C	3/22/2024	4/9/2024	4/14/2024
General Fund	Transfer Out funds to the EMS fund.	(1,674.45)	T			3/22/2024	4/9/2024	4/14/2024

**Budget Adjustments**

FY 2023-24

Description		Revenues & Transfers		Costs		Approvals		
		Increase (Decrease) to Fund		Labor, Operating, Capital Increase (Decrease) to Fund		Dates		
Fund / Department	Item	Amount	R or T	Amount	L, O, C	Budget Com	Council	DFA
Emergency Medical Services Fund	Transfer In funds from the General Fund to be able to return funds from fiscal year 2023 to the NM Department of Health EMS Bureau.	1,674.45	T	(1,674.45)	O	3/22/2024	4/9/2024	4/14/2024
Beautification Fund	Donation from Chevron to "Keep Carlsbad Beautiful" to support the youth community clean up projects.	20,000.00	R	(20,000.00)	O	3/22/2024	4/9/2024	4/14/2024
CDBG Fund	NM DFA grant to offset the City's match requirement with state funding for the recently accepted Community Development Block Grant.	75,000.00	R			3/22/2024	4/9/2024	4/14/2024
Lodgers' Tax - Promotional Fund	Carlsbad Automotive Restoration Society - Car-A-Fair Advertising			(26,300.00)	O	3/22/2024	4/9/2024	4/14/2024
Lodgers' Tax - Promotional Fund	Carlsbad Community Theatre - Tourism Campaign Advertising			(3,000.00)	O	3/22/2024	4/9/2024	4/14/2024
Lodgers' Tax - Promotional Fund	Carlsbad Community of Hope - Jericho Walk Advertising			(24,000.00)	O	3/22/2024	4/9/2024	4/14/2024
Lodgers' Tax - Promotional Fund	Carlsbad Gem & Mineral Society - Gem & Mineral Show Advertising			(19,185.81)	O	3/22/2024	4/9/2024	4/14/2024
Solid Waste Fund	Donation from Chevron to support an economic impact study for a potential cardboard recycling center.	60,000.00	R	(60,000.00)	O	3/22/2024	4/9/2024	4/14/2024
<b>April</b>								
General Fund - Parks	Add batting cages at Cruz Fernandez Park, Cass Park and Cherry Lane Park.			(175,000.00)	C			
General Fund - Public Safety	Donation from Conoco Phillips to be used to purchase the HAAS Alert System software.	37,500.00	R	(37,500.00)	O			
Municipal Transit Fund	Increase the existing Municipal Transit vehicle project by the States share due to a change in procedure, the State will reimburse the City this amount.	148,030.00	R	(148,030.00)	C			
Capital Projects Fund	Grant from the Land & Water Conservaton Fund for the Alejandro Ruiz Senior Center outdoor exercise and walking path improvements.	200,000.00	R	(200,000.00)	C			
Lodgers' Tax Promotional Fund	Yucca Blossom Trade Days Advertising			(7,000.00)	O			
Lodgers' Tax Promotional Fund	Grace and Power Women's Conference Advertising			(3,300.00)	O			

Increase/Decrease



Description			Revenues & Transfers		Costs	
			Increase (Decrease)		Personnel, Operating, Capital	
Fund / Department	Increase/Decrease	Item	Amount	R or T	Amount	L, O, C
<b>August 2023</b>						
General Fund - Planning & Regulation	Increase Capital	Transfer operating funds to Cameras project due to an increase in the cost of the cameras			274.63	C
General Fund - Planning & Regulation	Decrease Operating		(274.63)			O
General Fund - Community Development	Increase Capital	Transfer funds from the closed Museum HVAC Controls project to the Hall of Fame project			25,000.00	C
General Fund - Museum	Decrease Capital		(25,000.00)			C
General Fund - Riverwalk	Increase Capital	Transfer funds from the Riverwalk elevator project to the Facility Maintenance elevator project			542.11	C
General Fund - Facility Maintenance	Decrease Capital		(542.11)			C
<b>September 2023</b>						
General Fund - Alejandro Ruiz Senior Center	Increase Capital	Transfer operating funds to project# 100532, this project will be used as City match for ARSC grant			2,324.01	C
General Fund - Alejandro Ruiz Senior Center	Decrease Operating		(2,324.01)			O
Water & Sewer - Collections	Increase Capital	Transfer funds from the Well 8 Rehab project to the Bataan Lift Station project due to an increase in costs for equipment/installation since the original budget was developed			195,000.00	C
Water & Sewer - Water	Decrease Capital		(195,000.00)			C
<b>October 2023</b>						
General Fund - Parks	Increase Capital	Transfer operating funds to cover the price increase on pat traps for the shooting range			130.00	C
General Fund - Parks	Decrease Operating		(130.00)			O
General Fund - Parks	Increase Capital	Transfer leftover funds from the Toro Equipment project to a new project to purchase a Toro GrandStand Mower			18,242.34	C
General Fund - Parks	Decrease Capital		(18,242.34)			C
General Fund - Parks	Increase Capital	Transfer funds from the Cashier Remodel and Land Acquisition projects to the C-Hill Remediation project			335,000.00	C
General Fund - Finance/Executive	Decrease Capital		(335,000.00)			C
General Fund - ARSC	Increase Capital	Transfer allocated gym equipment operating funds to a capital project for a multi-gym set that will need to be capitalized			6,797.25	C
General Fund - ARSC	Decrease Operating		(6,797.25)			O
Solid Waste Fund	Increase Capital	Transfer funds from the ARC trucks project to the Grappler truck project to cover the steel price increase			13,000.00	C
Solid Waste Fund	Decrease Capital		(13,000.00)			C
GRT Capital Outlay	Increase Capital	Transfer funds from the ARSC roof replacement project to the ARSC renovations project			375,000.00	C
GRT Capital Outlay	Decrease Capital		(375,000.00)			C
Water & Sewer - Water		Project# 100955 was for the of purchase 3 service trucks, a 4th truck will be purchased with the leftover funds				
<b>November 2023</b>						
General Fund - Airport	Increase Capital	Transfer operating funds to the Terminal rekey project due to quote coming in higher than budget			1,000.00	C
General Fund - Airport	Decrease Operating		(1,000.00)			O
General Fund - Library	Increase Operating	Transfer capital funds from the 2020 GO Bond Grant project to operating to purchase small furniture and shelving			5,000.00	O
General Fund - Library	Decrease Capital		(5,000.00)			C
General Fund - Finance	Increase Labor	Reclassify Director of Municipal Services to Director of Grant Programs, transfer the remaining salary to the finance department			103,380.00	C
General Fund - Community Development	Decrease Labor		(103,380.00)			O
Water & Sewer - Waste Water	Increase Capital	Transfer equipment maintenance operating funds to a capital project to purchase a lift station pump			12,000.00	C
Water & Sewer - Waste Water	Decrease Operating		(12,000.00)			O
<b>December 2023</b>						
Water & Sewer - Waste Water	Increase Capital	Transfer equipment maintenance operating funds to a capital project to purchase a re-use meter			8,250.00	C
Water & Sewer - Waste Water	Decrease Operating		(8,250.00)			O
General Fund - Golf Course	Increase Capital	Transfer funds from the golf course sewer remediation project to the driving range project			21,000.00	C
General Fund - Golf Course	Decrease Capital		(21,000.00)			C
Sports Complex Fund	Increase Capital	Transfer funds from the landscaping project to the LED lighting project due to project coming in higher than budget			20,000.00	C
Sports Complex Fund	Decrease Capital		(20,000.00)			C
General Fund - Parks	Increase Capital	Transfer funds from the annual park improvements project			45,000.00	C

Description			Revenues & Transfers		Costs		
			Increase (Decrease)		Personnel, Operating, Capital Increase (Decrease)		
Fund / Department	Increase/Decrease	Item	Amount	R or T	Amount	L, O, C	
General Fund - Parks	Decrease Capital	to the HAP art project to purchase art piece			(45,000.00)		C
Airport Improvements Fund	Increase Capital	Transfer operating funds to the airport resurfacing project			1,000.00		C
Airport Improvements Fund	Decrease Operating	due to quote coming in higher than budget			(1,000.00)		O
<b>January 2024</b>							
General Fund - Parks	Increase Capital	Transfer funds from the annual park improvements project			35,000.00		C
General Fund - Parks	Decrease Capital	to the C-Hill remediation project to cover additional costs			(35,000.00)		C
General Fund - Community Development	Increase Capital	Transfer operating funds to the downtown light post			1,700.00		C
General Fund - Community Development	Decrease Operating	project to cover additional shipping costs			(1,700.00)		O
General Fund - Airport	Increase Capital	Transfer operating funds to the Terminal rekey project to			1,500.00		C
General Fund - Airport	Decrease Operating	cover additional costs			(1,500.00)		O
General Fund - Streets		Purchase a rotary broom with skid steer funds, as the					
General Fund - Streets		current rotary broom is no longer working, and a skid steer					
		is no longer needed (\$116,000)					
General Fund - Parks	Increase Capital	Transfer capital funds from the Nick Salcido Park Canopy			(3,000.00)		C
General Fund - Parks	Decrease Capital	project to the Fall Zone at San Jose Plaza project			3,000.00		C
Solid Waste Fund		Utilize remaining funds from the ARC Trucks (2) project to					
Solid Waste Fund		purchase a third truck (\$329,526)					
Water & Sewer - Collections	Increase Capital	Transfer remaining funds from two truck projects (100968			48,151.00		C
Water & Sewer - Collections	Decrease Capital	& 100967) to purchase a third truck			(48,151.00)		C
<b>February 2024</b>							
General Fund - Performing Arts	Increase Capital	Transfer leftover funds from the HVAC project to the sound			90,000.00		C
General Fund - Performing Arts	Decrease Capital	and lighting project for the Civic Center.			(90,000.00)		C
General Fund - North Mesa Senior Center	Increase Capital	Transfer operating funds from the community			2,250.00		C
General Fund - Community Development	Decrease Operating	development department to the door replacement project			(2,250.00)		O
		in North Mesa to cover shortfall.					
General Fund - Garage	Increase Capital	Transfer funds from the Toro Equipment project to the			17,000.00		C
General Fund - Parks	Decrease Capital	Garage department to purchase a Polartek Dual AC			(17,000.00)		C
		Machine.					
General Fund - Airport	Increase Capital	Transfer operating funds to the Terminal rekey project to			500.00		C
General Fund - Airport	Decrease Operating	cover additional costs.			(500.00)		O
Water & Sewer - Waste Water	Increase Capital	Increase the air compressor project to cover additional			3,000.00		C
Water & Sewer - Waste Water	Decrease Capital	costs.			(3,000.00)		C
Water & Sewer - Double Eagle	Increase Capital	Transfer capital funds from other projects to cover the			700,000.00		C
Water & Sewer - Double Eagle/Water	Decrease Capital	change order to complete total footage of DE Waterline			(700,000.00)		C
		Replacement project.					
Lodgers' Tax - Discretionary	Increase Capital	Transfer funds from a closed project to the Jed Howard			122,500.00		C
Lodgers' Tax - Discretionary	Decrease Capital	project to purchase the building at 405 W. Fox.			(122,500.00)		C
<b>March 2024</b>							
General Fund - Electrical	Increase Capital	Transfer funds from the Toro Equipment project to the			2,000.00		C
General Fund - Parks	Decrease Capital	Electrical department SUV project to cover additional costs.			(2,000.00)		C
General Fund - Parks	Increase Capital	Transfer funds from the Toro Equipment project to the			10,939.64		C
General Fund - Parks	Decrease Capital	Park Restrooms project to cover additional costs.			(10,939.64)		C
General Fund - Finance	Increase Labor	Transfer the remaining salary for the projects accountant			38,510.32		L
General Fund - Projects	Decrease Labor	from the projects department to the finance department.			(38,510.32)		L
General Fund - Facility Maintenance	Increase Capital	Transfer funds from the roof repairs project to the fire			125,000.00		C
General Fund - Facility Maintenance	Decrease Capital	alarm system project.			(125,000.00)		C
<b>April 2024</b>							
General Fund - Riverwalk	Increase Capital	Transfer operating funds to the gym equipment project			10,000.00		C
General Fund - Riverwalk	Decrease Operating	due some of the items needing to be capitalized.			(10,000.00)		O

Description			Revenues & Transfers		Costs	
			Increase (Decrease)		Personnel, Operating, Capital Increase (Decrease)	
Fund / Department	Increase/Decrease	Item	Amount	R or T	Amount	L, O, C
General Fund - Facility Maintenance	Increase Capital	Transfer funds from the HVAC project to the roof repairs project to cover some unexpected costs with the roof at the museum/library.			100,000.00	C
General Fund - Facility Maintenance	Decrease Capital		(100,000.00)			C
General Fund - Planning & Regulation	Increase Capital	Transfer funds from the ROW project to the Automated door project to cover shortfall.			4,300.00	C
General Fund - Planning & Regulation	Decrease Capital		(4,300.00)			C
General Fund - Airport	Increase Labor	Transfer labor funds to the airport department to cover overtime due to some special projects coming up.			20,000.00	L
General Fund - Community Development	Decrease Labor		(20,000.00)			L
General Fund - Public Safety	Increase Capital	Transfer operating funds to a capital project to purchase a shade structure for the sub station.			10,000.00	C
General Fund - Public Safety	Decrease Operating		(10,000.00)			O
Fire Protection Fund	Increase Capital	Transfer operating funds to the ambulance project to cover the cost of the upfit.			5,534.40	C
Fire Protection Fund	Decrease Operating		(5,534.40)			O
Water & Sewer Fund - Collections	Increase Capital	Transfer funds to the Bataan Lift Station project to cover some unexpected costs.			100,000.00	C
Water & Sewer Fund - Collections	Decrease Capital		(100,000.00)			C

Discussion and  
Approval of the FY25  
Interim Budget

**The City of Carlsbad, NM**

**FY25 Interim Budget**

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Description

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**Fund Position**

Overview by Fund

**Revenues**

GRTR Analysis

Revenue by Select Funds and Categories

**Transfer "TO" Matrix**

Summary of Transfers between Funds

**Labor**

Labor Analysis

**Operations**

Operating Analysis

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Street Improvement Plan

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Outside Agency Requests

Carryover Projects

Position Control

Revenue Detail

Operating Detail

			FY25							Carryover Projects	Ending Fund
Fund	Fund Name	Beginning Fund	Revenues	Transfers Increase (Decrease)	Labor	Ops	Capital	Total	Revenue & Tran <Less> Costs		
General Fund	101 General Fund	51,377,769	68,404,398	(20,262,000)	51,470,587	19,444,829	7,274,888	78,190,304	(30,047,906)	7,048,088	14,281,775
	102 Payroll	24,242	-	-	-	250	-	250	(250)	-	23,992
Capital Funds	200 GRT Capital Outlay	3,663,040	4,904,280	(2,000,000)	-	245,000	3,700,000	3,945,000	(1,040,720)	375,000	2,247,320
	201 Capital Projects	1,830,171	14,500,340	13,000,000	-	-	2,100,000	2,100,000	25,400,340	15,072,544	12,157,967
	202 Airport Improvements	33,352	4,724,527	1,000,000	-	28,262	250,000	278,262	5,446,265	5,196,214	283,403
	220 Landfill-Reserve	5,731,130	111,000	111,000	-	-	-	-	222,000	-	5,953,130
	230 Landfill-Closure	479,794	-	-	-	128,000	-	128,000	(128,000)	-	351,794
240 Landfill-Construction	7,328,967	-	3,000,000	-	2,420,000	-	2,420,000	580,000	-	7,908,967	
Special Revenue Funds	300 Sports Complex	3,603,731	2,615,040	-	805,507	675,773	-	1,481,280	1,133,760	1,830,810	2,906,681
	320 Streets Improvement	1,894,099	1,408,736	4,000,000	-	250,000	2,000,000	2,250,000	3,158,736	4,232,731	820,104
	350 Local Government Correction	912,092	700,000	-	-	525,000	-	525,000	175,000	-	1,087,092
	360 Cannabis Revenue Fund	429,242	350,000	(700,000)	-	15,000	-	15,000	(365,000)	-	64,242
Insurance Funds	400 Disaster Preparedness	1,276,352	-	-	-	-	-	-	-	-	1,276,352
	401 Insurance	231,203	-	1,700,000	-	1,882,917	-	1,882,917	(182,917)	-	48,286
	402 Workers' Compensation	1,015,405	-	1,200,000	-	1,135,000	-	1,135,000	65,000	-	1,080,405
	420 Health Insurance	161,182	7,600,000	-	-	7,600,000	-	7,600,000	-	-	161,182
Grant Funds	500 Fire Protection	935,039	408,043	-	-	-	-	-	408,043	475,068	868,014
	501 Emergency Medical Services	-	20,000	-	-	20,000	-	20,000	-	-	-
	520 Law Enforcement Protection	-	213,500	-	-	213,500	-	213,500	-	-	-
	521 FY23 - LERRF	-	150,000	(150,000)	-	-	-	-	-	-	-
	522 DPS - Retention	-	-	-	-	-	-	-	-	-	-
	523 FY24 - LERF	-	300,000	(300,000)	-	-	-	-	-	-	-
	550 Beautification	39,110	42,000	90,000	-	128,820	-	128,820	3,180	-	42,290
	570 Municipal Transit	560,642	710,684	1,000,000	1,491,834	282,468	-	1,774,302	(63,618)	473,456	23,568
580 CDBG Grant	500,358	825,000	-	-	-	-	-	825,000	825,000	500,358	
Lodgers' Tax	600 LT-Promotional	763,099	1,116,618	-	-	1,252,100	-	1,252,100	(135,482)	-	627,617
	650 LT-Non Promotional	1,374,342	1,674,927	-	-	735,300	1,000,000	1,735,300	(60,373)	1,055,493	258,476
	680 LT-Discretionary	2,154,170	1,089,723	-	-	-	1,000,000	1,000,000	89,723	465,000	1,778,893
Enterprise Funds	700 Water & Sewer	14,695,054	26,306,626	(322,000)	5,925,520	4,178,081	12,656,000	22,759,601	3,225,025	16,053,312	1,866,767
	720 Solid Waste Disposal	7,235,260	8,336,440	(3,367,000)	2,610,107	3,190,308	1,350,000	7,150,415	(2,180,975)	3,297,002	1,757,284
	750 Special Museum	24,604	7,000	-	-	15,000	-	15,000	(8,000)	-	16,604
	790 Golf Pro Shop	124,211	1,120,000	-	570,131	671,332	-	1,241,463	(121,463)	-	2,748
Debt Service	850 NMFA-Water & Sewer	6,178,230	-	2,000,000	-	1,090,387	-	1,090,387	909,613	-	7,087,843
Agency Funds	900 Permanent W&S	9,329,730	-	-	-	-	-	-	-	-	9,329,730
	920 Municipal Court	18,489	-	-	-	-	-	-	-	-	18,489
	980 ELEA	198,412	113,200	-	-	41,000	-	41,000	72,200	-	270,612
Total		124,122,520	147,752,082	-	62,873,686	46,168,327	31,330,888	140,372,900	7,379,181	56,399,718	75,101,982

The City of Carlsbad  
 Gross Receipts Tax Revenue  
 FY25 - Interim Budget

<b>Fund</b>	<b>Budget</b>
<b>Fund 1 - General</b>	
GRTR-Municipal GRT	30,992,040
GRTR-Muni Share	25,985,160
GRTR-Infrastructure	2,606,040
	<b>59,583,240</b>
<b>Fund 200 - GRT Capital Outlay</b>	4,904,280
<b>Fund 300 - Sports Complex</b>	2,606,040
<b>Fund 720 - Solid Waste Disposal</b>	1,306,440
	<b>8,816,760</b>
<b>Total</b>	<b>68,400,000</b>
<b>Per Month</b>	<b>5,700,000</b>
<b>Budgeted Per Month for FY24</b>	<b>5,319,094</b>
<b>Average Received Per Month for FY24</b>	<b>6,629,945</b>

No	Fund / Category	FY24 Forecast	Total FY 24 Budget	Total FY 25 Budget	% inc/dec
<b>101</b>	<b>GENERAL FUND</b>				
	Gross Receipts Tax	71,260,555	55,601,550	59,583,240	7%
	Property Tax	4,500,429	3,900,000	4,100,000	5%
	Franchise Tax	917,943	998,500	885,000	-11%
	Ambulance Service	1,031,472	829,000	870,000	5%
	County	436,667	675,000	645,000	-4%
	Golf Green Fees & Cart Permits	446,393	390,000	400,000	3%
	Permits, Registrations and Business, Liquor, Pet License	316,728	192,300	238,900	24%
	Misc. Revenues	5,357,058	417,501	1,029,800	147%
	Grants	904,322	632,740	231,698	-63%
	Fees	114,959	89,400	84,500	-5%
	Cemetery	192,408	182,000	166,500	-9%
	Water Park	121,947	110,200	107,500	-2%
	Misc. Contracts & Leases	55,427	62,260	62,260	0%
	Donations	56,667	47,500	-	-100%
		<b>85,712,973</b>	<b>64,127,952</b>	<b>68,404,398</b>	<b>7%</b>
<b>320</b>	<b>Streets Improvement</b>				
	Gasoline Tax	731,655	680,000	650,000	-4%
	Auto License	114,765	105,000	105,000	0%
	State Leglitative Grant	17,877	649,014	653,736	1%
	Misc.	21,274	-	-	0%
		<b>885,571</b>	<b>1,434,014</b>	<b>1,408,736</b>	<b>0%</b>
<b>350</b>	<b>LOCAL GOVERNMENT CORRECTION</b>				
	Local Correction Fees (Tickets, Fees, etc.)	811,543	730,000	700,000	-4%
		<b>811,543</b>	<b>730,000</b>	<b>700,000</b>	<b>-4%</b>
<b>600, 650,</b>	<b>LODGERS TAX</b>				
<b>680</b>	LT - Promotional (600)	1,361,480	1,350,000	1,116,618	-17%
	LT - Non Promotional (650)	2,042,220	2,000,000	1,674,927	-16%
	LT - Discretionary (680)	1,409,721	1,200,000	1,089,723	-9%
		<b>4,813,422</b>	<b>4,550,000</b>	<b>3,881,268</b>	<b>-15%</b>
<b>700</b>	<b>WATER &amp; SEWER</b>				
	Water	6,769,394	6,000,000	6,130,000	2%
	Sewer Services	5,790,148	5,200,000	4,975,000	-4%
	Septage Services	296,759	480,000	315,000	-34%
	Effluent Contract	911,920	7,000	10,000	43%
	Double Eagle Water	1,186,249	1,000,000	1,090,000	9%
	Grants & Misc. Revenues	4,806,511	11,149,483	13,445,626	21%
	Late & Reconnect Fees	392,765	221,000	341,000	54%
		<b>20,153,747</b>	<b>24,057,483</b>	<b>26,306,626</b>	<b>9%</b>
<b>720</b>	<b>LANDFILL &amp; SOLID WASTE DISPOSAL</b>				
	Solid Waste Disposal Services	8,316,950	7,300,000	7,020,000	-4%
	Gross Receipts Tax (Environmental)	1,562,480	1,219,136	1,306,440	7%
	County Share of Costs	-	-	-	0%
	Misc. Revenues	70,095	10,000	10,000	0%
		<b>9,949,526</b>	<b>8,529,136</b>	<b>8,336,440</b>	<b>-2%</b>



The City of Carlsbad  
 Transfer "TO" Matrix  
 FY25 - Interim Budget

Fund	Fund Name	Amount	Description
<b>Fund 101 - General Fund - Transfer TO</b>			
320	Street Improvements	2,000,000	Street improvement projects
201	Capital Projects	13,000,000	Transfer for future capital projects
202	Airport Improvements	1,000,000	Working capital for Airport grants
401	Insurance	1,382,000	Liability and property insurance for Government Assets
402	Workers' Compensation	1,030,000	Increase Workers' Compensation Fund to \$1M
570	Municipal Transit	1,000,000	Supplement the cost to operate the transit system
850	NMFA-Water & Sewer	2,000,000	Potential early redemption of debt
		21,412,000	
<b>Fund 200 - GRT Capital Outlay - Transfer TO</b>			
320	Street Improvements	2,000,000	Street Improvement projects
		2,000,000	
<b>Fund 360 - Cannabis - Transfer TO</b>			
101	General	700,000	Purchase police vehicles
		700,000	
<b>Fund 521 - Law Enforcement Retention - Transfer TO</b>			
101	General	150,000	FY23 retention grant from the State of NM
		150,000	
<b>Fund 523 - Law Enforcement Retention - Transfer TO</b>			
101	General	300,000	FY24 retention grant from the State of NM
		300,000	
<b>Fund 700 - Water &amp; Sewer - Transfer TO</b>			
401	Insurance	202,000	Liability and property insurance for Enterprise Assets
402	Workers' Compensation	120,000	Increase Workers' Compensation Fund to \$1M
		322,000	
<b>Fund 720 - Solid Waste Disposal - Transfer TO</b>			
220	Landfill-Reserve	111,000	Reserve for future closure, County contributes equal amount annually
240	Landfill-Construction	3,000,000	Reserve for future cells, solid waste projects and other related landfill costs
401	Insurance	116,000	Liability and property insurance for Enterprise Assets
402	Workers' Compensation	50,000	Increase Workers' Compensation Fund to \$1M
550	Beautification	90,000	Supplement the Beautification Grant to improve the City's appearance
		3,367,000	
		<b>28,251,000</b>	

City of Carlsbad, NM  
 FY25 Budget Analysis  
 Labor

OBJ	ACCOUNT DESCRIPTION	FY24	FY25	Variance	%
50500	Labor-Regular	36,702,800	38,896,333	2,217,063	6%
51000	Labor-OT	3,599,585	3,983,576	390,948	11%
54000	Labor-Other	119,625	126,875	6,750	6%
55000	Labor-Allowances	588,364	638,091	31,577	5%
58000	Associated-Health Insr	6,686,102	8,534,528	1,665,058	25%
58100	Associated-FICA	3,029,397	3,173,395	195,997	6%
58200	Associated-PERA	6,066,229	6,709,031	748,060	12%
58300	Associated-RHCA	754,722	805,917	63,485	8%
58900	Associated-Other	5,680	5,940	290	5%
		57,552,504	62,873,686	5,319,228	9%

FY24 Labor Budget		57,552,504
Total COLA		977,154
COLA Increase: Admin - 5%	345,292	
COLA Increase: Police - 2%	201,210	
COLA Increase: Fire - 2%	147,064	
COLA Increase: IBEW - 3%	35,529	
COLA Increase: USWA - 3%	248,059	
Reinstated or Added Positions:		1,671,138
Patrol Officer	94,416	
Patrol Officer	94,416	
Police SROs (5) *	472,080	
Police SRO Sergeant *	103,787	
PD IT Systems Manager	100,860	
Telecommunicator	62,822	
Telecommunicator	62,822	
Assistant Fire Chief	112,551	
Fire Inspector	60,717	
Community Historian	66,498	
Collections Registrar	33,249	
North Mesa Rec Attendant	51,668	
Custodian	46,741	
Cemetery Secretary	57,342	
GIS Coordinator	83,346	
Lubrication	47,513	
ARC Driver ^	60,155	
ARC Driver ^	60,155	
Increase in Health Insurance #		1,665,058
Increase in PERA +		811,545
Increase in Taxes		196,287
<b>FY25 Labor Budget</b>		<b>62,873,686</b>

- Notes
- \* The labor costs of the SRO program will be reimbursed by DOJ and CMS
  - ^ ARC Driver - the labor costs of the ARC Drivers come from the SWD Fund, not the GF
  - # Health Insurance is always budgeted at the high-end actual costs will likely be less
  - + The State of NM, through legislation, increased the cost of PERA for all local governments

Check = \$0 0

<b>FY24 Operating Budget</b>		<b>52,444,971</b>
<b>NMFA-Water &amp; Sewer</b>		<b>(11,106,129)</b>
<b>General Fund</b>		<b>3,947,871</b>
Inflation (4%)	608,825	
Training & Per Diem	571,918	
Outside Agencies	209,760	
Demolition/3rd Party Services	220,000	
Infrastructure Reimbursement	1,000,000	
Hardware/Software	50,000	
Median Landscaping	100,000	
Sidewalks	75,000	
Building/Equipment Maint	137,880	
Maint-Vehicle	275,000	
Maint-Roof	450,000	
PD Swat & Recruitment	143,000	
Library Grants *	106,488	
<b>Landfill Construction Fund</b>		<b>775,000</b>
Ops-Landfill & Equipment	775,000	
<b>Insurance Fund ^</b>		<b>245,596</b>
Auto/Damages	16,021	
Claims Paid	30,000	
Law Enforcement/Public Off	53,109	
Liability	81,000	
Property	65,466	
<b>Workers Comp Fund</b>		<b>290,000</b>
Admin	30,000	
Excess Policy Premium	95,000	
Settlement	30,000	
Weekly Benefits	135,000	
<b>Lodgers' Tax Funds</b>		<b>(550,000)</b>
Promo/Non-Promo	(550,000)	
<b>Water &amp; Sewer Fund</b>		<b>70,718</b>
Maint - Vehicle	35,000	
Materials & Supplies	25,000	
Training & Per Diem	10,718	
<b>Solid Waste Fund</b>		<b>50,300</b>
Maint - Equipment	6,600	
Maint - Vehicle	24,300	
Ops-Vehicle	19,400	
<b>FY25 Operating Budget</b>		<b>46,168,327</b>

Notes

- \* The operating library grants will be reimbursed by State funds
- ^ Budgeted a 15% increase, FY25 quote not yet available

**City of Carlsbad  
Lodgers' Tax Requests  
FY25**

**PROMOTIONAL FUND**

<b>Agency</b>	<b>Advertising Event</b>	<b>FY22</b>	<b>FY23</b>	<b>FY24</b>	<b>FY25</b>
Carlsbad MainStreet	Tourism Campaign	182,200	180,000	105,200	200,000
Milton's Brewing	Septembeerfest	-	15,000	6,200	6,900
Cavern City Events	Annual Renaissance Festival	-	20,000	40,000	80,000
Friends of the Living Desert	Annual Advertising	27,000	27,200	30,200	32,200
Braden Ryan	Drylands Student Conference	-	-	50,000	25,000
Carlsbad Area Art Association	Annual Advertising	30,000	30,000	35,000	35,000
Carlsbad Community Concert Association	Continuing outreach and 2025 season	-	47,000	50,600	55,000
Chamber of Commerce	Christmas on the Pecos	50,000	75,000	92,000	88,000
Chamber of Commerce	Marketing campaign	267,000	300,000	330,000	330,000
Carlsbad Community Theatre	Theatre Tourism Campaign	-	30,000	20,000	40,000
City of Carlsbad	Red Rocket -Annual boosting of advertising	60,000	60,000	60,000	60,000
City of Carlsbad	City Sponsored Events	90,000	150,000	160,000	170,000
City of Carlsbad	Annual Library Advertising	20,000	20,000	40,000	60,000
City of Carlsbad	Annual Museum Advertising	60,000	80,000	40,000	70,000
		<b>786,200</b>	<b>1,034,200</b>	<b>1,059,200</b>	<b>1,252,100</b>

**NON-PROMOTIONAL FUND**

<b>Agency</b>	<b>Advertising Event</b>	<b>FY22</b>	<b>FY23</b>	<b>FY24</b>	<b>FY25</b>
Chamber of Commerce	PRV Maintenance, Staffing & Facility Cost	332,900	332,500	332,500	332,500
Mainstreet Holiday Decorations	Holiday Decorations	25,000	85,000	50,000	50,000
City of Carlsbad	Annual PRV Building Maint	20,000	20,000	20,000	20,000
City of Carlsbad	Annual Public Safety	100,000	100,000	100,000	100,000
City of Carlsbad	Annual Audit	2,500	2,500	2,800	2,800
City of Carlsbad	4th of July Fireworks	65,000	65,000	65,000	120,000
City of Carlsbad	Annual Holiday Décor for HAP	75,000	100,000	110,000	110,000
		<b>620,400</b>	<b>705,000</b>	<b>680,300</b>	<b>735,300</b>

City of Carlsbad Capital/Project Funding FY25									Page 9
Fund #	Fund Name	Dept	Department Name	Project Name	Description	Requested Amount	Approved Amount	Notes	
101	General	110	Mayor & Council	Office Remodel	Mayor office remodel	\$ 250,000.00	\$ 250,000.00		
101	General	111	Executive	Safety Truck	Purchase truck for safety specialist	\$ 75,000.00	\$ 75,000.00		
101	General	111	Executive	FY25-Annual Land Acquisition	Placeholder for Land Purchases	\$ 100,000.00	\$ 100,000.00		
101	General	111	Executive	FY25-Annual ROW Acquisition	Placeholder for ROW Acquisition	\$ 25,000.00	\$ 25,000.00		
101	General	111	Executive	FY25-Engineering	Placeholder for Misc. Engineering	\$ 100,000.00	\$ 100,000.00		
101	General	111	Executive	Vehicle	Purchase Ford F-150 for the Beautification Coordinator	\$ 60,000.00	\$ 60,000.00		
101	General	115	Finance	Ford Escape	Purchase new vehicle for the Finance Dept	\$ 40,000.00	\$ 40,000.00		
101	General	115	Finance	Cashier Remodel	Add funds to existing project (100344)	\$ 100,000.00	\$ 100,000.00		
101	General	117	IT	Capital Equipment	Server and storage upgrades or replacements	\$ 100,000.00	\$ 100,000.00		
101	General	117	IT	New Website	Design, build and implementation	\$ 50,000.00	\$ 50,000.00		
101	General	120	Police	AL Facial Recognition	Clearview AL Facial Recognition Software - 5 Users - 3 Year Contract	\$ 26,124.00	\$ 26,124.00		
101	General	120	Police	Crash Retrieval Tool	BOSCH CDR900 DCL Tool Kit - Subscription, License, D2M Cable Bundle (Direct Module to Module Cables and Adapters) w/Shipping	\$ 29,250.00	\$ 29,250.00		
101	General	120	Police	Cordico	Wellness Application Access for first Responders Software Implementaion - Includes 24/7 Access to Therapist and Peer Support Training.	\$ 12,447.00	\$ 12,447.00		
101	General	120	Police	K9 & K9 Unit	New K9 Officer and Transport Unit for K9 and Handler - Tahoe or Expedition	\$ 115,000.00	\$ 15,000.00	Placeholder for K9, not vehicle	
101	General	120	Police	K9 Training Field	Field Used to Facilitate K9 Training Activities	\$ 15,000.00	\$ -	Needs further assesement	
101	General	120	Police	MSAB XRY	Selective Extraction from Digital Devices - 12 Months Option C - Includes 1 Online Training Seat, Cloud and Pro Licenses and Cable Kit.	\$ 11,335.00	\$ 11,335.00		
101	General	120	Police	SmartForce Plus CAD/RMS	Integration & Maintenance - Software that integrates SmartForce and Existing CAD / RMS Data - New Software Programming (\$5,000 recurring added to original SmartForce application for a total of \$21,980 recurring in C & P).	\$ 45,660.00	\$ 45,660.00		
101	General	120	Police	Tyler Enterprise Records System	To Replace LERMS, not an Upgrade. LERMS will be considered legacy and no future upgrades to application will be conducted. System will be phased out. We are required to transition our on-site server storage to the Cloud storage prior to implementation which is part of the upfront cost.	\$ 250,000.00	\$ 250,000.00		
101	General	120	Police	Tyler Enterprise Shield Force	80 Licenses - Mobile App for Mobile/CAD for Users in the field; puts the data directly in the hands of the users via SmartPhone or Tablet with MDT Functionality on the responder to ensure the safety of responders.	\$ 40,480.00	\$ 40,480.00		
101	General	120	Police	Tyler NG911 Text Interface	NG911 Text to 911 Interface. Requires Text-to-911 Software with InDigital. Recurring Annual Fee of \$1,680.00. NG911 is a statewide initiative and we are one of the pilot programs.	\$ 9,550.00	\$ 9,550.00		
101	General	120	Police	InDigital Text-to-911	Software that provides the ability to provide Text-To-911 within our CAD System. Recurring Annual Fee of \$2,958.00. NG911 is a statewide initiative and we are one of the pilot programs.	\$ 7,708.88	\$ 7,708.88		
101	General	120	Police	Tyler NG911 Video Interface	NG911 Video to 911 Interface with Carbyne Video Services. Recurring Annual Fee of \$30,800.00.	\$ 32,000.00	\$ 32,000.00		
101	General	120	Police	Tyler Public Safety Analytics Suite	Full Public Safety Analytics Software Implementation - Performance Dashboards; Citizen Connect; Law Enforcement Explorer; LE Analytics. Recurring Annual Fee of \$15,000.00.	\$ 5,000.00	\$ 5,000.00		
101	General	120	Police	Tyler Smart911 CAD Interface	When a Smart911 profile exists for a call received in CAD from 911 (matched by phone number) narrative will be added to the active call matching the phone number for responders to see and for CFS records.	\$ 16,800.00	\$ 16,800.00		
101	General	130	Fire	EMS New Ambulance	New crew cab ambulance	\$ 500,000.00	\$ 500,000.00		
101	General	130	Fire	EMS Remount Ambulance	Remount of regular cab ambulance	\$ 250,000.00	\$ 250,000.00		
101	General	130	Fire	Roof Project	Station 2 & 6 roof repair/ replacement	\$ 60,000.00	\$ 60,000.00		
101	General	130	Fire	Bunker Gear Extractor	UniMAc UC Series 60lbs. 100 G-Force	\$ 18,000.00	\$ 18,000.00		
101	General	130	Fire	Generator for Station 7	80 kW Cummins Unit	\$ 65,000.00	\$ 65,000.00		
101	General	130	Fire	EMS AutoPulse	Zoll AutoPulse Mechanical CPR Device (X8)	\$ 170,000.00	\$ 170,000.00		
101	General	130	Fire	PPE Tactical Vests	Tactical Vests (X16) Will replace vests no longer in srvice life	\$ 25,000.00	\$ 25,000.00		

Fund #	Fund Name	Dept	Department Name	Project Name	Description	Requested Amount	Approved Amount	Notes
101	General	130	Fire	EMS Sapphire IV Pump	Remainder needed to outfit all Ambulances	\$ 16,000.00	\$ 16,000.00	
101	General	130	Fire	Riverpatrol/Dive Rescue	Watercraft for River Patrol/ Dive Rescue and Equipment	\$ 60,000.00	\$ 60,000.00	
101	General	130	Fire	Passenger Van	2024 Ford Transit T-350 Passenger Van RWD	\$ 62,000.00	\$ 62,000.00	
101	General	130	Fire	Drone	Purchase drone	\$ 14,000.00	\$ 14,000.00	
101	General	130	Fire	EMS Ventilators	Hamilton Ventilators	\$ 120,000.00	\$ 120,000.00	
101	General	130	Fire	Breathing Air Compressor	Revolveair W/Attached Storage	\$ 90,000.00	\$ 90,000.00	
101	General	134	PFA Garage	Service vehicle	2024 Ford F-250 6.7L Diesel	\$ 63,000.00	\$ 63,000.00	
101	General	134	PFA Garage	Diagnostic computer	Snap-On Zeus Plus	\$ 18,000.00	\$ 18,000.00	
101	General	140	Community Development	Walking Bridge	Install Walking Bridge Over Canal	\$ 50,000.00	\$ 50,000.00	
101	General	140	Community Development	Bike Path	Resurface Bike Path	\$ 100,000.00	\$ 100,000.00	
101	General	141	Library	RFID Security Gates	Mobil DLA, RFID gate premium Direct mount, 2 aisle	\$ 29,000.00	\$ 29,000.00	
101	General	142	Museum	Modular art storage system	Art storage system to store art more compactly and safely	\$ 27,000.00	\$ 27,000.00	
101	General	142	Museum	Flat file storage units	Flat file storage units for 2d collections storage	\$ 42,000.00	\$ 42,000.00	
101	General	142	Museum	Scissor lift	Scissor lift to reduce rentals from EZ rentals - banners and lights	\$ 24,000.00	\$ 24,000.00	
101	General	143	Performing Arts	Door replacement	Aluminum sliding glass window,doors, installation and frames	\$ 110,000.00	\$ 110,000.00	
101	General	144	Airport	Windsock Poles	Internally lit windsocks to replace two (2) externally lit poles.	\$ 27,000.00	\$ 27,000.00	
101	General	144	Airport	Snow Plow	Snow plow attachment for F150 and front mount hitch receiver	\$ 8,000.00	\$ 8,000.00	
101	General	145	Riverwalk	Ford Edge	Vehicle for business purposes	\$ 39,000.00	\$ 40,000.00	
101	General	145	Riverwalk	Artificial grass	Curb appeal skate park entrance	\$ 20,000.00	\$ 20,000.00	
101	General	145	Riverwalk	Lift for maintenance projects	22' Scissor Lift	\$ 24,000.00	\$ 24,000.00	
101	General	145	Riverwalk	Lights for Hockey Rink	Lighting at Hockey Rink	\$ 60,000.00	\$ 60,000.00	
101	General	145	Riverwalk	Gym fiberglass panels	Basketball courts window panels	\$ 14,000.00	\$ 14,000.00	
101	General	146	Golf	Mower for Tractor	Mower Attachment for Tractor	\$ 20,000.00	\$ 20,000.00	
101	General	146	Golf	Putting Greens	Putting greens for Pro Shop and Driving Range	\$ 15,000.00	\$ 15,000.00	
101	General	146	Golf	Marshal Cart	Marshal Cart	\$ 16,000.00	\$ 16,000.00	
101	General	149	North Mesa Senior Center	Truck	Ford Maverick XLT	\$ 32,000.00	\$ 32,000.00	
101	General	149	North Mesa Senior Center	Fence Repair	Repair fence between city property and neighborhood	\$ 10,000.00	\$ 10,000.00	
101	General	149	North Mesa Senior Center	Bingo Console	Purchase bingo console	\$ 18,000.00	\$ 18,000.00	
101	General	150	ARSC	Bingo Console	Purchase bingo console	\$ 18,000.00	\$ 18,000.00	
101	General	150	ARSC	Flashing Street Lights	2 Flashing Street Lights for Kircher Street	\$ 35,000.00	\$ 35,000.00	
101	General	150	ARSC	Turf/artificial Grass	Turf/artificial grass for landscaping	\$ 50,000.00	\$ 50,000.00	
101	General	150	ARSC	Double Doors	Installation of double doors for side entrance leading to dining area.	\$ 10,000.00	\$ 10,000.00	
101	General	150	ARSC	Company Vehicle	Small SUV to transports seniors to different events	\$ 35,000.00	\$ 40,000.00	
101	General	151	Facility Maintenance	Gator	Gator with select spray	\$ 65,287.62	\$ 65,287.62	
101	General	151	Facility Maintenance	Floor Scrubber	Floor Scrubber	\$ 12,000.00	\$ 12,000.00	
101	General	151	Facility Maintenance	Mower	Zero turn mower	\$ 10,000.00	\$ 10,000.00	
101	General	151	Facility Maintenance	Door replacement	Replace doors at Carousel House	\$ 50,000.00	\$ 50,000.00	
101	General	151	Facility Maintenance	Roof Replacement	Roof Replacement	\$ 250,000.00	\$ 250,000.00	
101	General	151	Facility Maintenance	FY25-Annual HVAC Replacement	Placeholder for HVAC Replacements	\$ 200,000.00	\$ 200,000.00	
101	General	152	Streets	Paint Machine	Walk behind paint machine	\$ 25,000.00	\$ 25,000.00	
101	General	152	Streets	Front End Loader	New Loader for Street Department	\$ 420,000.00	\$ 420,000.00	
101	General	152	Streets	Paint Mixer	Paint mixer for Sign Shop	\$ 13,500.00	\$ 13,500.00	
101	General	152	Streets	Ford Truck	F-250 2WD Regular Cab	\$ 49,000.00	\$ 49,000.00	
101	General	152	Streets	Auger	Skid Steer Auger Attachment	\$ 5,700.00	\$ 5,700.00	
101	General	152	Streets	Emergency Message Boards (2)	Two Trailer Mounted Emergency Signs	\$ 34,000.00	\$ 34,000.00	

Fund #	Fund Name	Dept	Department Name	Project Name	Description	Requested Amount	Approved Amount	Notes
101	General	152	Streets	Motor Grader	New Motor Grader	\$ 275,000.00	\$ 275,000.00	
101	General	152	Streets	Signs	Flashing speed limit signs	\$ 100,000.00	\$ 100,000.00	
101	General	152	Streets	School Flashing Lights	Two sets of solar powered school flashing lights	\$ 35,000.00	\$ 35,000.00	
101	General	153	Parks	Park restroom	New restroom at Arcadia Park	\$ 120,000.00	\$ 120,000.00	
101	General	153	Parks	Nifty Lift	Tree Trimming Lift	\$ 37,000.00	\$ 37,000.00	
101	General	153	Parks	Ford Truck	F-250 2WD regular cab	\$ 49,000.00	\$ 49,000.00	
101	General	153	Parks	Ford Truck	F-250 2WD regular cab	\$ 49,000.00	\$ 49,000.00	
101	General	153	Parks	Ford Truck	F-150 2WD regular cab (Superintendent Truck)	\$ 53,000.00	\$ 53,000.00	
101	General	153	Parks	Shooting Range Road	Chip Seal existing Road	\$ 177,000.00	\$ 177,000.00	
101	General	153	Parks	PIP Playground Surface	New Playground Fall Zone @ Arcadia Park	\$ 70,000.00	\$ 70,000.00	
101	General	153	Parks	Pickleball	Improvements to the Pickleball Complex @ Lake Carlsbad	\$ 15,000.00	\$ 15,000.00	
101	General	153	Parks	FY25-Annual Park Improvements	Annual costs for misc. Parks projects	\$ 500,000.00	\$ 500,000.00	
101	General	154	Community Service	Ford Truck	F-250 2WD Crew Cab	\$ 55,000.00	\$ 55,000.00	
101	General	155	Garage	Slip Roll	Electric Slip-roll for Welding Shop	\$ 6,000.00	\$ 6,000.00	
101	General	156	Electrical	Altec Bucket Truck	New bucket truck	\$ 400,000.00	\$ 400,000.00	
101	General	156	Electrical	Storage Container	Storage container for the electrical department	\$ 13,000.00	\$ 13,000.00	
101	General	157	Construction	Ford trucks (3)	F-250 2WD w/ utility bed ( 3 @ \$61,000 ea)	\$ 183,000.00	\$ 183,000.00	
101	General	160	Planning & Regulation	Vehicle Fleet	New Ford F-150 - replacing 2014 F-150 (L-14695) mileage 42,458	\$ 35,000.00	\$ 35,000.00	
101	General	160	Planning & Regulation	Vehicle Fleet	New Ford F-150 - replacing 2013 F-150 (L-14017) mileage 44,377	\$ 35,000.00	\$ 35,000.00	
101	General	160	Planning & Regulation	Building Improvements	Indoor Security Camers for Municipal Annex/Court	\$ 35,000.00	\$ 35,000.00	
101	General	160	Planning & Regulation	Scanner/Plotter	Large scale Scanner/Plotter	\$ 12,045.00	\$ 12,045.00	
101	General	160	Planning & Regulation	Infrastructure Projects	Right-of-Way Acquisition	\$ 25,000.00	\$ 25,000.00	
101	General	160	Planning & Regulation	Building Improvements	ADA Compliance - Municipal Annex Building	\$ 50,000.00	\$ 50,000.00	
101	General	160	Planning & Regulation	Building Improvements	Upgrade Municipal Annex phone system	\$ 30,000.00	\$ 30,000.00	
101	General	161	Cemetery	Asphalt Shop Apron	New asphalt apron around maintenance shop	\$ 10,000.00	\$ 10,000.00	
<b>Total General Fund</b>						<b>\$ 7,383,887.50</b>	<b>\$ 7,274,887.50</b>	
						Remodel and Construction Costs - Complete Remodel of the CSD 1st Floor and the Completion / Build-out of the 4th Floor for Admin. (\$1,700,000 for 4th Floor and \$1,300,000 for the 1st Floor Remodel)		
200	GRT Capital Outlay	200	GRT Capital Outlay	CSA & 4th Floor Remodel		\$ 3,000,000.00	\$ 1,700,000.00	1st Floor will be FY26
200	GRT Capital Outlay	200	GRT Capital Outlay	Irrigation Renovation	Complete renovation of irrigation system	\$ 4,500,000.00	\$ 2,000,000.00	Phased Project / Search for Grants
						<b>\$ 7,500,000.00</b>	<b>\$ 3,700,000.00</b>	
						Shorthorn Improvements		
201	Capital Projects	201	Capital Projects	Shorthorn Improvements	Shorthorn improvements	\$ 1,600,000.00	\$ 1,600,000.00	Search for Grants
201	Capital Projects	201	Capital Projects	Riverwalk Rec Center Imp (GRANT)	Riverwalk recreation center improvements	\$ 500,000.00	\$ 500,000.00	Grant
<b>Total Capital Projects Fund</b>						<b>\$ 2,100,000.00</b>	<b>\$ 2,100,000.00</b>	
						RWY 3/21 Rehab Design (GRANT)		
202	Airport Improvement	202	Airport Improvements	RWY 3/21 Rehab Design (GRANT)	Phase II design for rehabilitation of Runway 3/21	\$ 250,000.00	\$ 250,000.00	
<b>Total Airport Improvements Fund</b>						<b>\$ 250,000.00</b>	<b>\$ 250,000.00</b>	
						Street Improvements		
320	Street Improvements	320	Street Improvements	Annual Street Improvements	Annual Street Improvements	\$ 1,500,000.00	\$ 2,000,000.00	

Fund #	Fund Name	Dept	Department Name	Project Name	Description	Requested Amount	Approved Amount	Notes
320	Street Improvements	320	Street Improvements	FY25-Street Scapes	Median Improvements	\$ 200,000.00	\$ -	Will work with NMDOT
<b>Total Street Improvements Fund</b>						<b>\$ 1,700,000.00</b>	<b>\$ 2,000,000.00</b>	

650	LT-Non Promotional	650	LT-Non Promotional	Potash Park	Potash Park improvements	\$ 250,000.00	\$ 250,000.00	
650	LT-Non Promotional	650	LT-Non Promotional	Port Jefferson Remodel	Remodel Port Jefferson	\$ 450,000.00	\$ 450,000.00	
650	LT-Non Promotional	650	LT-Non Promotional	Electrical Pedestals	Install 20 electrical pedestals in the Main street area	\$ 300,000.00	\$ 300,000.00	
<b>Total Lodgers' Tax - Non Promotional Fund</b>						<b>\$ 1,000,000.00</b>	<b>\$ 1,000,000.00</b>	

680	LT-Discretionary	680	LT-Discretionary	Jed Howard	Jed Howard Improvements	\$ 1,000,000.00	\$ 1,000,000.00	Working Capital, also searching for grants
<b>Total LT-Discretionary</b>						<b>\$ 1,000,000.00</b>	<b>\$ 1,000,000.00</b>	

700	Water & Sewer	700	Water	Trucks	1 Service truck w/crane and 3 Service trucks	\$ 350,000.00	\$ 350,000.00	Replacement Trucks
700	Water & Sewer	700	Water	Hydro Excavation Trailer	Hydro Excavation Trailer	\$ 150,000.00	\$ 150,000.00	Replacement 2010
700	Water & Sewer	700	Water	Light Tower	Light Tower - lighting for night work	\$ 35,000.00	\$ 35,000.00	Safety equipment
700	Water & Sewer	700	Water	Valves	New Valve Installation	\$ 250,000.00	\$ 250,000.00	Annual
700	Water & Sewer	700	Water	Well Rehab	Well Rehab	\$ 200,000.00	\$ 200,000.00	Annual
700	Water & Sewer	700	Water	Reservoir 1 Roof Repair	Reservoir 1 Roof Repair	\$ 500,000.00	\$ 500,000.00	Leaks. State request to remediate
700	Water & Sewer	700	Water	Rose Street Interconnct Pipeline	Waterline engineering & construction	\$ 2,000,000.00	\$ 2,000,000.00	North Loop/South Loop-Critical
700	Water & Sewer	700	Water	Reservoir 2 Roof Repair	Reservoir 2 Roof Repair	\$ 500,000.00	\$ 500,000.00	Leaks. State request to remediate
700	Water & Sewer	700	Water	Forklift	Forklift for Warehouse	\$ 40,000.00	\$ -	Push forward
700	Water & Sewer	700	Water	East Greene Street	Waterline engineering & construction	\$ 1,800,000.00	\$ 1,800,000.00	Critical future development/current pressure
700	Water & Sewer	700	Water	Trench Box	Trenching/Shoring Equipment	\$ 250,000.00	\$ 250,000.00	Safety equipment
700	Water & Sewer	700	Water	Sheep's Draw Wellfield (GRANT)	Sheep's Draw Wellfield Generator	\$ 700,000.00	\$ 700,000.00	GRANT
700	Water & Sewer	701	WWTP	Polaris replacements	Replace two Polaris Ranger SP 570	\$ 40,000.00	\$ -	Push forward
700	Water & Sewer	701	WWTP	Second Bank UV	Construction and installation of second UV disinfection train	\$ 1,305,000.00	\$ 1,305,000.00	Red. - Purchase and install equipment
700	Water & Sewer	701	WWTP	Blower bldg coolers	Replace both coolers on blower building	\$ 30,000.00	\$ 30,000.00	2015 Units have rotted out
700	Water & Sewer	701	WWTP	Wash water pumps	Replace the three wash water pumps and motors	\$ 45,000.00	\$ -	Push forward
700	Water & Sewer	702	Double Eagle	Trucks	1 transport truck and 2-3/4 ton trucks	\$ 200,000.00	\$ 200,000.00	Replacements
700	Water & Sewer	702	Double Eagle	SCADA	SCADA DE Wellfield	\$ 450,000.00	\$ -	Push forward
700	Water & Sewer	702	Double Eagle	Well Rehab	Well Rehab	\$ 200,000.00	\$ 200,000.00	Annual
700	Water & Sewer	702	Double Eagle	Waterline Replacement	Waterline Replacement/upgrade	\$ 300,000.00	\$ 200,000.00	Annual
700	Water & Sewer	702	Double Eagle	Covered Storage	Covered Storage Structure	\$ 200,000.00	\$ -	Push forward
700	Water & Sewer	702	Double Eagle	DE Waterline Replacement (GRANT)	Double Eagle waterline replacement	\$ 1,000,000.00	\$ 1,000,000.00	GRANT
700	Water & Sewer	703	Collections	Trucks	(1) New service truck with crane (2) pick-ups	\$ 200,000.00	\$ 200,000.00	Replacements
700	Water & Sewer	703	Collections	Jet/Vac Truck	Jet/Vac Truck	\$ 600,000.00	\$ 600,000.00	Replacement 2016
700	Water & Sewer	703	Collections	Manhole Rehab	Manhole Rehab	\$ 200,000.00	\$ 100,000.00	Annual
700	Water & Sewer	703	Collections	Hagerman Lift Station	Hagerman Lift Station	\$ 1,250,000.00	\$ -	Push forward
700	Water & Sewer	703	Collections	Stevens Street Sewer Reroute	Re-routing sewer from under the Police Department.	\$ 500,000.00	\$ 500,000.00	Runs under PD -1950
700	Water & Sewer	703	Collections	Annual Engineering	Annual Enginnering upgrades to Collections System	\$ 100,000.00	\$ 100,000.00	Annual
700	Water & Sewer	703	Collections	Annual Sewer Line Upgrades	Annual Sewer Line upgrades to Collections System	\$ 100,000.00	\$ 100,000.00	Annual
700	Water & Sewer	703	Collections	Natl Pks Hwy Sewer Extend (GRANT)	National Parks Hwy sewer extension	\$ 1,380,000.00	\$ 1,380,000.00	GRANT
700	Water & Sewer	704	ENV / LAB	Analytical Balance	Replace existing 21 year old balance	\$ 6,000.00	\$ 6,000.00	Replacement
<b>Total Water &amp; Sewer Fund</b>						<b>\$ 14,881,000.00</b>	<b>\$ 12,656,000.00</b>	



Fund #	Fund Name	Dept	Department Name	Project Name	Description	Requested Amount	Approved Amount	Notes
730	Solid Waste	730	Solid Waste	ARC Trucks (2)	ARC Trucks sideload	\$ 900,000.00	\$ 900,000.00	Replacements
730	Solid Waste	730	Solid Waste	Zack Lift Towing Body	Zack Lift Towing Body	\$ 100,000.00	\$ 100,000.00	New
730	Solid Waste	730	Solid Waste	Roll Off Containers	Roll Off Containers	\$ 100,000.00	\$ 100,000.00	
730	Solid Waste	730	Solid Waste	Roll Off Truck	Roll Off Truck	\$ 250,000.00	\$ 250,000.00	Replacement
<b>Total Solid Waste Fund</b>						<b>\$ 1,350,000.00</b>	<b>\$ 1,350,000.00</b>	
						<b>\$ 37,164,887.50</b>	<b>\$ 31,330,887.50</b>	

City of Carlsbad  
 Street Improvement Plan  
 FY25 Interim Budget

Ward	Name	From	To	Length	Width	Sq. Ft.	Sq. Yds.	Per S/Y	Category	Price
Ward #1	Bronson	Canal	Mesa	2,391	30	71,730	7,970	\$ 8.00	TOM	\$ 63,760.00
Ward #1	Olive	Lea	South End	1,425	30	39,900	4,435	\$ 8.00	TOM	\$ 35,480.00
Ward #1	Alameda	Tansill	Lea	862	32	27,584	3,065	\$ 8.00	TOM	\$ 24,519.11
Ward #1	Redbud	Meadow	South End	995	24	23,880	2,653	\$ 8.00	TOM	\$ 21,226.67
Ward #1	Holland	Standpipe Rd	City Limits	2,262	20	45,240	5,027	\$ 8.00	TOM	\$ 40,213.33
Ward #1	Apple	Meadow	South End	330	30	9,900	1,100	\$ 8.00	TOM	\$ 8,800.00
Ward #1	Fox	Halagueno	R/R Tracks	850	26	22,100	2,456	\$ 8.00	TOM	\$ 19,644.44
Ward #1	Main	Lea	Greene	1,273	37	46,719	5,191	\$ 8.00	TOM	\$ 41,528.09
Ward #1	Harper	San Jose Blvd	Bindel	1,050	26	27,300	3,033	\$ 8.00	TOM	\$ 24,266.67
Ward #1	Rose	Boyd Dr.	San Jose Blvd	2,649	25	66,225	7,358	\$ 8.00	TOM	\$ 58,866.67
Ward #1	Dona Ana	Stanpipe	West End	3,500	25	87,500	9,722	\$ 8.00	TOM	\$ 77,777.78
<b>Ward 1 Total</b>										<b>\$ 416,082.76</b>
Ward #2	Skyline Dr	Fountain Dr.	Pierce	10,263	24	246,312	27,368	\$ 8.00	TOM	\$ 218,944.00
Ward #2	Fifth	Texas	Georgia	1,100	22	24,200	2,689	\$ 8.00	TOM	\$ 21,511.11
Ward #2	Fifth	Texas	South End	848	27	22,896	2,544	\$ 8.00	TOM	\$ 20,352.00
Ward #2	Twelfth	Texas	Church	2,530	28	70,840	7,871	\$ 8.00	TOM	\$ 62,968.89
Ward #2	Sixth	Church	Avenue C	1,541	27	41,607	4,623	\$ 8.00	TOM	\$ 36,984.00
Ward #2	Tierra Del Sol	Church	South End	500	40	20,000	2,222	\$ 8.00	TOM	\$ 17,777.78
Ward #2	Missouri	Eighth	Twelfth	1,589	27	42,903	4,767	\$ 8.00	TOM	\$ 38,136.00
Ward #2	Los Arboles	Church	South End	300	35	10,500	1,167	\$ 8.00	TOM	\$ 9,333.33
<b>Ward 2 Total</b>										<b>\$ 426,007.11</b>
Ward #3	Dearborn Cir.	Dearborn	South End	150	50	7,500	833	\$ 8.00	TOM	\$ 6,666.67
Ward #3	Dearborn St.	Elm	Ash	770	30	23,100	2,567	\$ 8.00	TOM	\$ 20,536.00
Ward #3	McKay	Canal	Mesa	2,394	26	62,244	6,916	\$ 8.00	TOM	\$ 55,328.00
Ward #3	Riverside Dr.	Mesa	Landsun	3,608	33	119,064	13,229	\$ 8.00	TOM	\$ 105,834.67
<b>Ward 3 Total</b>										<b>\$ 188,365.33</b>
Ward #4	North	Iris	Primrose	1,104	21	23,184	2,576	\$ 8.00	TOM	\$ 20,608.00
Ward #4	Primrose	Center Ave	South	642	27	17,334	1,926	\$ 8.00	TOM	\$ 15,408.00
Ward #4	James S.	Greene	Juanita	1,579	28	44,212	4,912	\$ 8.00	TOM	\$ 39,299.56
Ward #4	Chapman Rd.	NPH	Thomason	10,500	30	315,000	35,000	\$ 8.00	TOM	\$ 280,000.00
Ward #4	Elizondo Road	Eagle	South End	1,252	26	32,552	3,617	\$ 8.00	TOM	\$ 28,935.11
Ward #4	North	Violet	East End	508	28	13,970	1,552	\$ 8.00	TOM	\$ 12,417.78
Ward #4	North	Primrose	Violet	571	28	15,703	1,745	\$ 8.00	TOM	\$ 13,957.78
Ward #4	N. Guadalupe	Orchard	Vineyard	850	28	23,800	2,644	\$ 8.00	TOM	\$ 21,155.56
Ward #4	Vineyard Lane	Canal	Guadalupe	1,280	22	28,160	3,129	\$ 8.00	TOM	\$ 25,031.11
Ward #4	Lower Tansil	Juanita	Lea	3,808	32	123,646	13,738	\$ 8.00	TOM	\$ 109,907.34
Ward #4	Margaret	James	Anderson	670	28	18,760	2,084	\$ 8.00	TOM	\$ 16,675.56
Ward #4	James	Greene	Margaret	512	28	14,336	1,593	\$ 8.00	TOM	\$ 12,743.11
Ward #4	Center Ave.	Canal St.	City Limits	2,900	30	87,000	9,667	\$ 8.00	TOM	\$ 77,333.33
Ward #4	Farris	NPH	East End	3,500	28	98,000	10,889	\$ 8.00	TOM	\$ 87,111.11
<b>Ward 4 Total</b>										<b>\$ 760,583.34</b>
<b>TOM</b> Thin Overlay Mix is a high- performance overlay mix placed at a 1" thickness. It is primarily used for preservation of existing pavements, high and low volume roadways, and roadways where a crack- resistant mix is needed. Durable, flexible and resistant to rutting and/or cracking.										\$ 1,791,038.54
										7.3958% \$ 132,461.63
										<b>Total \$ 1,923,500.17</b>