

# Agenda



# CITY OF CARLSBAD BUDGET COMMITTEE SPECIAL MEETING

## A G E N D A

Janell Whitlock Municipal Complex, Council Chambers  
114 South Halagueno  
Carlsbad, New Mexico  
**Friday, April 12, 2024 at 3:30pm**

1. Call to Order
2. Roll Call of Voting Members and Determination of Quorum
3. Approval of Agenda
4. Consider Approval of Minutes of Budget Committee Meeting held on March 22, 2024
5. Presentation and Discussion Regarding Annual Funding Requests from Outside Agencies
  - a. Affirming Heart Victim Services
  - b. Boys & Girls Club
  - c. Carlsbad Battered Families Shelter
  - d. Carlsbad Chamber-Retirement
  - e. Carlsbad Chamber of Commerce
  - f. Carlsbad Community Coalition-Teen Court
  - g. Carlsbad Community of Hope Center
  - h. Carlsbad MainStreet
  - i. Carlsbad Transitional Housing & Homeless Shelter
  - j. Eddy Lea Energy Alliance
  - k. Pecos Valley Drug Taskforce
  - l. SENMEDD
  - m. Southeast NM Community Action Corporation
  - n. Carlsbad Municipal Schools
6. Adjourn

If you require hearing interpreters, language interpreters or auxiliary aids in order to attend and participate in the above meeting, please contact the City Administrator's office at (575) 887-1191 at least 48 hours prior to the scheduled meeting time.

# Budget Meeting Minutes

**MINUTES OF THE CITY OF CARLSBAD  
BUDGET COMMITTEE MEETING HELD ON  
Friday, March 22, 2024 AT 3:30 PM  
IN THE PLANNING ROOM AT THE MUNICIPAL BUILDING,  
101 N. HALAGUENO, CARLSBAD, NM**

**Voting Members Present:**

Jason Chavez	Chairman/City Councilor
Edward Rodriguez	City Councilor
Jeff Forrest	City Councilor (via phone)
Mark Walterscheid	City Councilor

**Also Present:**

Wendy Austin	City Administrator (Interim)
KC Cass	Deputy City Administrator
Shane Skinner	Chief of Police
Pat Cass	Director of Public Works
Trysha Ortiz	Deputy Director of Planning & Regulation
Wayne Hatfield	Director of Information Technology
Ken Ahrens	Chief of Fire
Ivan Abell	Director of Utilities
Edward Vanscoter	Director of Museum
John Majerus	Assistant Chief of Fire
Jeff Patterson	Director of Planning & Regulations
Collis Johnson	Municipal Judge
Jessica Ponce	Budget/Grant Analyst
Cynthia Aranda	Executive Finance Secretary
Sandy Gonzalez	Deputy Finance Director
Beverly Allen	Chevron

**Absent:**

Melissa Salcido	Director of Finance
Cynthia Aranda	Finance Executive Secretary

**00:00:04 1. CALL TO ORDER**

Budget Committee Chairman Jason Chavez called the meeting to order.

**00:00:30 2. ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM**

Interim City Administrator Mrs. Austin called roll and it was determined by Chairman Jason Chavez that there was a Quorum of the Voting Members.

Present: Chairman Jason Chavez, Councilor Edward Rodriguez, Councilor Jeff Forrest (via phone), and Councilor Mark Walterscheid

Absent: None

**00:00:41 3. APPROVAL OF AGENDA**

The motion was made by Councilor Mark Walterscheid and seconded by Councilor Edward Rodriguez to approve the March 22, 2024 Budget Committee Meeting Agenda.

The Vote was as follows:

Yes: Chavez, Rodriguez, Forrest, and Walterscheid

No: None

Absent: None

**00:00:55 4. CONSIDER APPROVAL OF MINUTES OF BUDGET COMMITTEE MEETING HELD ON FEBRUARY 23, 2024.**

The motion was made by Councilor Edward Rodriguez and seconded by Councilor Mark Walterscheid to approve the February 23, 2024 Budget Committee Meeting Minutes.

The Vote was as follows:

Yes: Chavez, Rodriguez, Forrest, and Walterscheid

No: None

Absent: None

**00:01:17 5. FINANCIAL REVIEW**

Mrs. Austin reviewed the GRT's and the Ending Unrestricted Cash Balance as of March 2023 with the Budget Committee.

No Vote Required

**00:00:56 6. DIRECTOR BUDGET PRESENTATIONS**

Mrs. Austin asked that each director present their requests for labor, operating and capital for the upcoming fiscal year 2025 budget. Judge Collis Johnson reviewed the requests in the Municipal Court department. Mr. Wayne Hatfield reviewed the requests in the Information Technology department. Mrs. Sandy Gonzalez reviewed the requests in the Finance department. Mr. Shane Skinner reviewed the requests in the Police department. Mr. Ken Ahrens reviewed the requests in the Fire department. Mr. Pat Cass reviewed the requests in the Streets, Parks, Community Services, Garage, Electrical and Construction departments; he also reviewed the requests in the Municipal Transit Fund. Mr. KC Cass reviewed the requests in the Community Development, Library, Performing Arts, Airport, Riverwalk Recreation, Golf Maintenance, North Mesa Senior Center, Alejandro Ruiz Senior Center and Facility Maintenance departments; he also reviewed the requests in the Pro Shop Fund. Mr. Cass requested that Mr. Edward Vanscotter present the requests for the Museum department. Mr. Jeff Patterson reviewed the requests in the Planning & Regulations department. Mr. Ivan Abell reviewed the requests in the Water & Sewer Fund and the Solid Waste Fund.

No Vote Required

**02:18:43 7. CONSIDER APPROVAL OF BUDGET ADJUSTMENT REQUESTS**

Mrs. Austin requested that Mrs. Ponce, Budget/Grant Analyst review the Insurance Fund budget adjustment request. Mr. Skinner, Chief of Police reviewed the Public Safety projects. Mr. Ahrens, Chief of Fire reviewed the Fire department budget adjustment requests. Mr. Patterson, Director of Planning & Regulations reviewed the Municipal Court budget adjustment request. Mrs. Jessica Ponce, Budget/Grant Analyst reviewed the Emergency Medical Services Fund request. Mrs. Austin asked Ms. Beverly Allen from Chevron to review the donation made for the "Keep Carlsbad Beautiful" and the Economic Impact Study for a possible recycling center. Mrs. Austin reviewed the CDBG Fund request and Mrs. Ponce reviewed the Lodgers' Tax-Promotional Fund requests.

1. Insurance Fund – Increase Revenues by \$19,328.38 for an insurance settlement check received for an accident involving a police vehicle.
2. Insurance Fund – Transfer Out \$19,328.38 to the General Fund for the insurance settlement check received for an accident involving a police vehicle.
3. General Fund/Public Safety – Transfer In \$19,328.38 from the Insurance Fund, and Increase Capital \$19,328.38 to the police vehicles project by the settlement amount received from the insurance for a totaled vehicle.
4. General Fund/Public Safety – Increase Revenues & Capital by \$10,000.00 for donations from XTO Energy, this will be used to purchase an applicant tracking and recruiting software for the Police department.
5. General Fund/Public Safety – Increase Capital by \$930,000.00 to purchase 10 police vehicles.
6. General Fund/Public Safety – Increase Labor by \$36,574.92 to add an information systems manager in the Police department.
7. General Fund/Public Safety – Increase Capital by \$100,000.00 for a digital sign for public safety announcements, we are searching for grant/donations.
8. General Fund/Fire – Increase Revenues & Operating by \$2,500.00 for donation from Solaris to be used to purchase equipment for the Fire department.
9. General Fund/Fire – Increase Revenues & Operating by \$5,000.00 for donation from Marathon Petroleum Corporation to be used to purchase equipment for the Fire department.

10. General Fund/Fire – Increase Capital by \$90,000.00 to purchase a 2023 Chevrolet Tahoe for the Fire department, this includes the upfit.
11. General Fund/Municipal Court – Increase Capital by \$25,000.00 to add an entry vestibule to enable protected circulation of judicial staff into the courtroom.
12. General Fund – Transfer Out \$1,674.45 to the EMS fund.
13. Emergency Medical Services Fund – Transfer In \$1,674.45 from the General Fund to be able to return funds from fiscal year 2023 to the NM Department of Health EMS Bureau.
14. Beautification Fund – Increase Revenues & Operating by \$20,000.00 for a donation from Chevron to “Keep Carlsbad Beautiful” to support the youth community clean-up projects.
15. CDBG Fund – Increase Revenues by \$75,000.00 for a NM DFA grant to offset the City’s match requirement with state funding for the recently accepted Community Development Block Grant.
16. Lodgers’ Tax-Promotional Fund – Increase Operating by \$26,300.00 for the Carlsbad Automotive Restoration Society-Car-A-Fair Advertising.
17. Lodgers’ Tax-Promotional Fund – Increase Operating by \$3,000.00 for the Carlsbad Community Theatre-Tourism Campaign Advertising.
18. Lodgers’ Tax-Promotional Fund – Increase Operating by \$24,000.00 for the Carlsbad Community of Hope-Jericho Walk Advertising.
19. Lodgers’ Tax-Promotional Fund – Increase Operating by \$19,185.81 for the Carlsbad Gem & Mineral Society-Gem & Mineral Show Advertising.
20. Solid Waste Fund – Increase Revenues & Operating by \$60,000.00 for a donation from Chevron to support an economic impact study for a potential cardboard recycling center.

The motion was made Councilor Edward Rodriguez and seconded by Councilor Mark Walterscheid to approve the Budget Adjustment Requests.

The Vote was as follows:

Yes: Chavez, Rodriguez, Forrest, and Walterscheid

No: None

Absent: None

**02:41:14 8. REVIEW INCREASE AND DECREASE BUDGET ADJUSTMENTS**

Mrs. Ponce reviewed the FY23/24 Increase/Decrease budget adjustments with the Budget Committee.

No Vote Required

**02:42:46 9. ADJOURN**

The motion was made by Councilor Mark Walterscheid and seconded by Councilor Edward Rodriguez to Adjourn.

The Vote was as follows:

Yes: Chavez, Rodriguez, Forrest, and Walterscheid

No: None

Absent: None

\_\_\_\_\_  
Chairman

# Outside Agency Requests

**City of Carlsbad  
Outside Agency Requests  
FY25**

**GENERAL FUND**

<b>Outside Agency Requests</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>FY24</b>	<b>FY25 Request</b>	<b>Approved</b>
Affirming Heart Victim Services	20,000	20,000	20,000	20,000	20,000	25,000	
Boys & Girls Club	51,000	58,000	65,000	70,000	75,000	75,000	
Carlsbad Battered Families Shelter	-	-	-	-	-	30,000	
Carlsbad Chamber - Retirement	45,000	44,250	44,250	44,250	46,462	46,462	
Carlsbad Chamber of Commerce	-	-	-	-	-	110,000	
Carlsbad Community Coalition- Teen Court	24,000	24,000	24,000	24,000	24,000	24,000	
Carlsbad Community of Hope Center	18,000	24,000	24,000	28,800	30,240	40,000	
Carlsbad MainStreet	72,000	68,250	60,000	90,000	90,000	90,000	
Carlsbad Transitional Housing & Homeless Shelter	32,000	32,000	32,000	36,000	40,000	60,000	
Eddy Lea Energy Alliance	40,000	25,000	25,000	25,000	25,000	25,000	
Pecos Valley Drug Taskforce	-	-	-	-	-	25,000	
SENMEDD	7,641	7,641	7,641	7,641	7,641	7,641	
Southeast NM Community Action Corporation	10,500	15,000	15,000	20,000	20,000	60,000	
	<b>664,141</b>	<b>603,341</b>	<b>571,091</b>	<b>622,051</b>	<b>672,343</b>	<b>618,103</b>	-
<b>Carlsbad Municipal Schools</b>							
Natatorium	20,000	20,000	13,000	13,000	13,000	13,000	
Summer Recreation Program	15,000	15,000	15,000	15,000	15,000	15,000	
Youth Citizenship	7,000	7,000	7,000	7,000	7,000	7,000	
Tutoring Program	25,000	25,000	25,000	30,000	30,000	30,000	
	<b>121,000</b>	<b>121,000</b>	<b>60,000</b>	<b>119,000</b>	<b>65,000</b>	<b>65,000</b>	
<b>Totals</b>	<b>785,141</b>	<b>724,341</b>	<b>631,091</b>	<b>741,051</b>	<b>737,343</b>	<b>683,103</b>	-



# Affirming Heart Victim Services

## **BOARD OF DIRECTORS**

### **BOD President**

Mike Walker

### **BOD Vice-President**

Matt Hutchinson

### **BOD Treasurer**

Tabatha Coffey

### **BOD Secretary**

Amy Dugas

### **BOD Members**

Shane Skinner

Rick Lopez

### **Executive Director**

Zelma Lopez

### **Clinical Coordinator**

Brandy Ackland

### **Medical Director**

Kim Hansen

### **Proud Member of**



March 3, 2024

Dear City Funding Committee,

Affirming Heart Victim Services would like to request continued city funding of \$20,000 to support the programs we offer and would request an increase of \$5000 to support the growth of our services in FY25 - bringing our FY25 request to \$25,000..

Over the years our agency has grown. We now employ 20 citizens including a nurse, advocates, child interviewers, counselors, shelter staff, a case manager, a data tracker, a parent coach, and a transportation driver.

In 2023 we worked with 67 child abuse victims and their family members; advocates delivered 762 services including language assistance, crime victim compensation applications, order of protection assistance, court accompaniment and follow-up and referrals to mental health and medical services; 27 adults were seen for a sexual assault or domestic violence medical exam; 27 youth were sheltered at the Foundry Home; 805 mental health sessions were provided at no cost; and 14 families participated in our visitation and parent coaching program.

We continually work to fill gaps in services in Eddy County, so over the next year, with help from a rural healthcare delivery fund grant, we will be purchasing a vehicle to offer community members transportation to/from mental health appointments in an effort to reduce barriers to this essential service. This new program will be called CareCab and has a tentative start date of late-March.

We look forward to continuing to serve our community and we greatly appreciate the support we receive from the City of Carlsbad.

Sincerely,



**Zelma Lopez**  
**Executive Director**

**Forensic Interviewer, CART Coordinator, Prevention/Outreach Specialist**

[zelma@affirmingheart.com](mailto:zelma@affirmingheart.com)

Fax: 575-800-0630

Mailing: PO Box 1441, Carlsbad, NM 88221



#### **Cavern City**

**Child Advocacy Center**  
2319 W Pierce  
Carlsbad, NM  
575-200-3929



#### **Lea Co**

**Child Advocacy Center**  
114 W Snyder  
Hobbs, NM  
575-964-2064



#### **SPEAK**

**SA/DV Program**  
2319 W Pierce  
Carlsbad, NM  
575-303-7070



#### **Foundry Home Youth Shelter**

2317 Jackson  
Carlsbad, NM  
888-808-2775



#### **Rise Up Counseling**

2319 W Pierce  
Carlsbad, NM  
575-200-3929



#### **Stepping Stones Parent Support**

Carlsbad, NM  
Hobbs, NM  
575-573-3100



# Affirming Heart Victim Services

FY24 Budget



INCOME		Amount	\$ 1,689,282		\$ 798,233	\$ 390,321	\$ 500,494
EXPENSES	Amount	Description	SPECIFIC to Eddy Co Programs (Includes Gen & ADMIN Costs)	SPECIFIC to Lea Co. Programs	SPECIFIC to Foundry Home Youth Shelter		
CAC Grant	\$ 239,735	Salary and Wages	\$ 960,401	Administration CAC: FI's, VA's SPEAK: Nurse, VA's Rise Up: Therapists, Interns, Parent Coaches Foundry Home: Shelter Manager, Floor Staff	\$ 405,018.20	\$ 262,107.20	\$ 293,275.60
VOCA FFY23	\$ 61,619	Payroll Taxes	\$ 80,242	Employer FICA, SUTA, WC	\$ 34,213.00	\$ 22,123.00	\$ 23,671.00
VOCA FFY24	\$ 166,194	Benefits	\$ 32,639	IRA - .03 of Salaries Insurance Stipends	\$ 12,544.00	\$ 10,587.00	\$ 9,508.00
DV Grant	\$ 30,000	Payroll Expenses	\$ 6,337	Intuit, Tsheets	\$ 2,535.00	\$ 2,091.00	\$ 1,711.00
AODA	\$ 13,500	Contract Personnel	\$ 15,050	Medical Director Clinical Coun/SW Supervisor(s) SANE/DV Nurse	\$ 11,050.00	\$ 4,000.00	\$ -
UW Eddy Co - Foundry Home CY23-\$9,375, CY24-\$10,000	\$ 9,375	Building, Prop Taxes	\$ 170,900	Shelter Lease, Lea Co Building Carlsbad/Hobbs Prop Tax	\$ 68,900.00	\$ 42,000.00	\$ 60,000.00
UW Lea Co - Stepping Stones	\$ 6,150	Utilities	\$ 19,372	Water, Gas, Electric	\$ 4,500.00	\$ 4,000.00	\$ 10,872.00
Eddy County	\$ 20,000	Communications	\$ 21,860	On-Call, Telephone, Internet, Mighty Call Hotlines	\$ 13,454.00	\$ 5,508.00	\$ 2,898.00
Lea County	\$ 60,000	Subscriptions, Fees, Dues	\$ 23,229	Payroll, 10to8, SimpliSafe, Doxy, Netflix, NCAttrak, NMCA, NCA, HMIS, TherapyNotes	\$ 10,854.50	\$ 10,854.50	\$ 1,520.00
City of Carlsbad	\$ 20,000	Professional Services	\$ 10,800	Audit, Bookkeeping, Notary	\$ 6,800.00	\$ 2,000.00	\$ 2,000.00
City of Hobbs	\$ 5,000	BOD/Staff/Volunteer/M DT Development	\$ 3,800	Sunshine Committee	\$ 3,075.00	\$ 325.00	\$ 400.00
Basic Center Program	\$ 161,889	Maintenance & Repair Capital Outlay	\$ 151,126		\$ 80,676.00	\$ 450.00	\$ 70,000.00
CYFD Shelter Funding	\$ 350,000	Victim Services Fund	\$ 6,885		\$ 1,385.00	\$ 2,000.00	\$ 3,500.00
CYFD Protective Services	\$ 80,000	Program Specific Supplies	\$ 42,322	Prevention, SWAG, SENMCAC Conference, Foundry Home	\$ 30,322.00	\$ 5,000.00	\$ 7,000.00
DOH COVID Funds	\$ 16,000	General Office Supplies	\$ 7,186		\$ 2,874.00	\$ 2,874.00	\$ 1,438.00
CYFD Enhanced Visitation	\$ 81,600	Marketing Info and Program Materials	\$ 16,262	Outreach, SENMCAC Conference Advertising/Hosting	\$ 11,262.33	\$ 2,500.00	\$ 2,500.00
CVRC Reimb: 6875 AP, 625 CAC	\$ 9,375	PO Box, Postage	\$ 273		\$ 273.00	\$ -	\$ -
NMSCAP: 6300 Nurse	\$ 12,330	Insurance	\$ 29,753	Cavern City CAC, Lea Co CAC, Foundry Home, Vehicle, Notary, WC	\$ 13,352.00	\$ 8,901.00	\$ 7,500.00
CJAGG Grant	\$ 23,000	Service Animal Expenses	\$ 1,957	Service Animals	\$ 757.00	\$ -	\$ 1,200.00
SAS Grant	\$ 134,000	CAC Employee Expenses	\$ 14,724	Mileage, Meals, Lodging, Registration	\$ 10,224.00	\$ 3,000.00	\$ 1,500.00
SASP Grant	\$ 24,515	Savings	\$ 74,164		\$ 74,164.00		
SVPP	\$ 18,000						
Firework Stand	\$ 12,000						
Fundraising/Donor/Citations	\$ 25,000						
BILLING REVENUE (Tentative)	\$ -						



# **BOYS & GIRLS CLUB OF CARLSBAD**

**A Proposal Requesting Funds from the City of Carlsbad**

**To support the *Boys & Girls Club of Carlsbad***

**Out-of-School Community Youth Program**

*March 2024*

## **Project/Program Description**

With the new leadership of the Boys and Girls Club of Carlsbad, we are striving to continue our partnership with the City of Carlsbad so that we can continue to impact the youth of our community positively. With all the changes that the Club has faced through the years, the Club has worked hard to collaborate with our generous donors and community partners, which will enable us to continue providing appropriate and effective programming. Our Club serves youth from all walks of life, regardless of race, religion, socio-economic background, or other mitigating circumstances.

To ensure members are on track to achieve great futures, the Boys & Girls Club of Carlsbad will continue serving local youth during out-of-school time. This includes an after-school program as well as an all-day summer program. Participation in our program will help drive academic success, good character and citizenship, and healthy lifestyles – our priority outcomes for youth. Our program offers more than 20 curriculums, resources, and training experiences to enhance learning and skill development in areas such as healthy and safe living, character and self-esteem development, music and the arts, and technology skills such as basic software and coding skills, networking, movie production, robotics, and game design. Not only will members learn critical academic, STEM, art, and character development skills, which they can apply to their future careers, but they will also learn how to effectively communicate their ideas and vision as they strive to contribute to our community.

As we continue to adapt to the rapid changes all communities are facing, providing the youth of Carlsbad with stable and consistent services is critical to their academic and social/emotional development. The improvement and maintenance of our out-of-school programming and facility will ensure that we can reach as many as 1000 of Carlsbad's youth and

provide them with the needed skills to advance their academic, professional, and social/emotional success. These outcomes will benefit and improve our community for years to come.

Since the management changes of the Boys and Girls Club of Carlsbad, enrollment has increased from an average of 70 to 200 daily, ranging from 6 years old to 15 years old. We have started a mentoring program that currently has 40 kids in small groups who need extra mentoring. All children in this program are considered high-risk. They come from single-parent homes or foster homes, and they have sustained trauma or have behavioral issues. We have seen a great improvement in the children since we started this program. We continue to offer SMART Girls, which currently has 40 graduates; SMART Girls is a small-group health, fitness, prevention/education, and self-esteem enhancement program designed to meet the developmental needs of girls in three age groups. We will be offering Passport to Manhood this summer. This program instills a strong moral compass to guide boys on their journey from adolescence to adulthood. The original program fosters positive values and responsible behavior in youth ages 11 to 14 years and also gives them practice in making healthy decisions related to their physical, cognitive, emotional, and social development. As they build and practice life skills for decision-making, conflict resolution, and healthy relationships, boys learn the essential attitudes, values, and skills they need to become responsible adult men. Through these dynamic sessions, highly participatory activities, field trips, and mentoring opportunities with adult women and men, Club girls and boys explore their own and societal attitudes and values as they build skills for eating right, staying physically fit, getting good health care, and developing positive relationships with peers and adults. All programs give the children extra attention and help them maneuver through

tough times in life, and the staff is there to guide them if they have any questions about their change bodies as well as the change in environment.

Thank you for considering this request and for your support of our community's youth. With the support of the City of Carlsbad, we can ensure that our community's youth go on to become productive, caring, responsible citizens. We firmly believe that GREAT FUTURES START HERE at the Boys & Girls Club of Carlsbad.

## Budget

The Boys & Girls Club of Carlsbad requests \$75,000.00 from the City of Carlsbad to support out-of-school programming. Funding will contribute to equipment, supplies, safety, and facility needs necessary to operate the program. Scholarships will allow children to come for a free or reduced rate when their family is low-income or a single-family home. Personal Development for staff and management will allow us to be better trained to help all children and keep us up to date on all training and changes in BGCA. The program will operate at the Boys & Girls Club of Carlsbad building at 1602 W. Fox St. The following request outlines the specific cost breakdowns.

Technology, Programming Supplies, Tutoring, Scholarships, and Facility Safety Needs	\$25,000
Scholarships for at-need youth	\$30,000
Professional Development for all staff	\$30,000
<b>Total Proposed Budget</b>	<b>\$75,000</b>

**BOYS & GIRLS CLUB OF CARLSBAD  
2024 BUDGET  
REVENUE**

	2023 Proposed Income Budget	2023 Actual Income	2024 Proposed Income Budget
<b>General Operating Revenues</b>	73,500	232,907	300,000
<b>Fundraising Revenue</b>	70,000	153,886	180,000
<b>Athletics Revenues</b>	35,000	113,384	300,000
Restricted Contributions	300,000	180,997	150,000
United Way of Eddy County	50,000	42,500	10,000
Main Club Membership Dues	150,000	219,941	130,000
Scholarships	150,000	64,550	50,000
Other Grants	100,000	21,323	20,000
<b>Club Revenues</b>	700,000	488,343	300,000
<b>Event Center Income</b>	15,000	18,000	20,000
Intrepid Endowment Fund	100,000	62,300	100,000
Desert Willow Membership Dues	30,000	14,255	50,000
Desert Willow Scholarship	15,000	2,200	2,500
<b>Desert Willow Income</b>	100,000	88,755	152,500
<b>Bingo Income</b>	10,000	-	23,300
<b>Total Revenue</b>	<b>1,003,500</b>	<b>1,116,597</b>	<b>1,135,800</b>

**EXPENSE**

	2023 Proposed Expense Budget	2023 Actual Expenses	2024 Proposed Expense Budget
<b>General Operating Expense</b>	145,500	115,348	110,000
<b>Fundraising Expense</b>	150,000	185,574	130,000
<b>Athletic Expense</b>	180,000	113,210	115,000
<b>Supplies Expense</b>	43,000	11,836	50,000
<b>Grant Expense</b>	60,000	55,590	50,000
<b>Club Expense</b>	-	70,978	50,000
Summer Food	5,000	5,044	5,000
<b>Grant Expense</b>	60,000	55,485	5,000
<b>Bingo Expense</b>	65,000	5,859	10,000
<b>Event Center Expense</b>	-	6,385	12,000
Desert Willow Payroll	-	89,440	156,000
Desert Willow Food	-	6,132	5,000
Desert Supplies	-	2,307	3,000
Desert Telephone & Wifi	-	1,302	1,800
<b>Desert Willow Expense</b>	100,000	99,182	165,800
<b>Payroll Expense</b>	450,000	428,684	450,000
<b>Total Expenses</b>	<b>1,003,500</b>	<b>1,141,746</b>	<b>1,135,800</b>
<b>EXCESS OR DEFICIT OF TOTAL REVENUE MINUS EXPENSES</b>	<b>-</b>	<b>(25,149)</b>	<b>-</b>





Carlsbad Battered Families Shelter  
P.O. Box 2396  
Carlsbad, NM 88221-2396  
24 Hour Crisis Line-575-885-4615

*-Changing HURT to HOPE-*

March 15, 2024

Dear Funding Committee:

The Carlsbad Battered Families Shelter would like to request \$30,000.00 in City Funding to help support domestic violence survivor services and programs our organization offers to the community.

The mission of the Carlsbad Battered Families Shelter is to help people recognize the destructive power and effect of domestic violence on families and society; to help victims of domestic violence and their families achieve self-sufficiency and preserve dignity by providing services in a timely, responsible, courteous, and efficient manner.

CBFS provides a 24-hour crisis line to ensure that victims of domestic violence will have someone to talk to when they need counsel, safety and/or shelter, referrals to legal-aid, assistance with protective orders, court advocacy, and referrals to other resources.

Our facility has 10 client rooms, a large multi-purpose/family room, large client kitchen, laundry room, children's playroom, courtyard with playground, computer resource room with printers, and pet kennels.

In addition to providing emergency shelter, we offer educational and support groups as well as individual counseling sessions. Our staff assists the clients with job searching, resume building, continued education, applying for assistance, goal setting and financial planning. Our newest program specializes in educating and supporting teens on life skills like setting goals and managing time and money. We also educate them about healthy and non-healthy relationships, and mental health awareness.

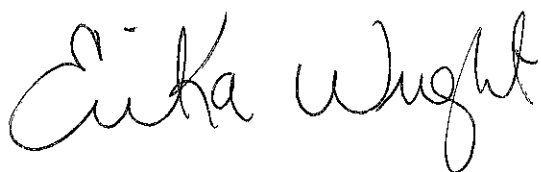
Our Batterer's Intervention Program is also a great service we provide to our community. This program is an attempt to end the vicious cycle of domestic violence. Weekly group sessions are provided to anyone that has been court ordered, self-referred, or referred by other agencies in the community. By focusing on the family dynamic, we hope we can help put an end to domestic violence.



United Way of Carlsbad  
& South Eddy County

Due to inflation, the high cost of facility maintenance, and the recent state and federal funding cuts, CBFS needs financial support to continue providing these services and retain our current staff.

Respectfully,

A handwritten signature in black ink that reads "Erika Wright". The signature is written in a cursive, flowing style.

Erika Wright  
Executive Director

2023/2024 Carlsbad Battered Family Shelter Budget July,1,2 1-Jan-00

Revenue	Projected	General	CYFD	VOCA	BIP	U WAY	total
Donations	115,254	115,254					115,254
Carlsbad Foundation	5,500	5,500					5,500
Interest Income	3,000	3,000					3,000
CYFD	231,268		207,177		24,091		231,268
Match Non cas	3,800		3,800				3,800
BIP Program Fees	5,000				5,000		5,000
VOCA	69,840			69,840			69,840
VOCA match	17,460			17,460			17,460
United Way of Carlsbad & South Eddy Co.	25,000					25,000	25,000
<b>TOTAL</b>	<b>476,122</b>	<b>123,754</b>	<b>210,977</b>	<b>87,300</b>	<b>29,091</b>	<b>25,000</b>	<b>476,122</b>
<b>PROJECTED EXPENSES</b>							
SALARIES (included payroll taxes)	329,000	38,154	187,527	69,004	21,341	12,974	329,000
RESERVES FUND	15,000	15,000					15,000
LEGAL & ACCOUNTING Moyer, Waters & Assoc.	15,000	15,000					15,000
INSURANCE workers comp, employee liability,	13,500	13,500					13,500
DUES & SUBSCRIPTIONS	3,500	100			2,400	1,000	3,500
OFFICE & POSTAGE	4,000	1,000			850	2,150	4,000
UTILITIES xcelwatergasphone	22,000	5,700	10,300			6,000	22,000
SHELTER FOOD	6,000	638	5,362				6,000
SHELTER supplies	4,000	3,500	500				4,000
MISC Expenses	2,000	2,000					2,000
CLIENT EXPENSES	4,000	2,500			500	1,000	4,000
MAINTENANCE & REPAIR	25,862	24,162	1,700				25,862
TRAVEL & TRAINING	6,000		1,788	836	1,500	1,876	6,000
GROUP SUPPORT	5,000	2,500			2,500		5,000
NON CASH MATCHES	21,260		3,800	17,460			21,260
<b>TOTAL</b>	<b>476,122</b>	<b>123,754</b>	<b>210,977</b>	<b>87,300</b>	<b>29,091</b>	<b>25,000</b>	<b>476,122</b>

APPROVED BY:



DATE

8-17-23



**Carlsbad Chamber of Commerce**

Convention Center & Visitor Bureau

302 S Canal Street

Carlsbad, NM 88220

Phone: 575-887-6516

March 12, 2024

Mayor Rick Lopez  
Wendy Austin, City Administrator  
Budget Committee Chair  
City of Carlsbad  
PO Box 1569  
Carlsbad, NM 88220

RE: Fiscal Year 2024-2025 Budget Request for the Carlsbad Chamber of Commerce Retirement Division

Mr. Mayor, Mrs. Austin and Budget Committee Chair,

Many years ago, Janell Whitlock would be the one writing this letter. Our message is still the same as it was when she wrote those letters years ago. To make and maintain Carlsbad as the first Age Friendly community in the state of NM, to attract those ready to retire and to make sure all people no matter the age has opportunities for quality of life in Carlsbad NM. JW Sutphin has taken the torch and moved us forward over the last two years. JW and Jeanie Watson as the Age Friendly Chair has implemented SR bus tours to Ruidoso and Hobbs so our retired individuals can experience shopping, golf and casino play safely with a ride back to Carlsbad. We also now transport folks to El Paso during Christmas time for those last-minute Christmas shoppers. These services allow individuals who may not have the means of transportation to enjoy their retirement in a safe a controlled manner. Last year we finally fulfilled on of Janell's last requests of the age friendly council and held a Valentines Day dance for all to enjoy. People of all ages danced the night away at the PRV listening to great music and dining on great food. JW also brought the area's first Green Chili Cheeseburger competition to a reality. This has become a popular event not only for the competitors but the community.

Our plan is to advertise in AARP magazine and the Texas Monthly retirement edition. We continue to receive thousands of requests for information on our community. Our efforts have resulted in additional families relocating to Carlsbad to live out their outdoor retirement dreams.

Last year you approved a 5% increase. This year our request remains flat at \$46,462.00. We continue to accomplish great things in the Age Friendly/Retirement world and we appreciate your continued support.

Thank you!

A handwritten signature in blue ink, appearing to read "CHAD E. INGRAM", with a long horizontal flourish extending to the right.

Chad E Ingram  
Chief Executive Officer



**Carlsbad Chamber of Commerce**

Convention Center & Visitor Bureau  
302 S Canal Street  
Carlsbad, NM 88220  
Phone: 575-887-6516

March 12, 2024

Mayor Rick Lopez  
Wendy Austin, City Administrator  
Budget Committee  
City of Carlsbad  
PO Box 1569  
Carlsbad, NM 88220

RE: Fiscal Year 2024-2025 Budget Request for the Carlsbad Chamber of Commerce

Mr. Mayor, Mrs. Austin, and members of the Committee

Over the last three years the Carlsbad Chamber of Commerce has increased what I like to call our development footprint throughout the community of Carlsbad. The Carlsbad Chamber of Commerce is unique among chambers due to the larger involvement that we have throughout many areas of our City. The Carlsbad Chamber of Commerce is focused on working with the City to develop, advocate, gather funds and execute initiatives. The Carlsbad Chamber works throughout the year meeting with legislatures, members of congress and other influential individuals to ensure Carlsbad is at the forefront of individuals' thoughts. We have advocated for WIPP, roads, job creation and more. Additionally, the Carlsbad Chamber of Commerce manages and partners with the City regarding:

- Manage the Mayors Development Fund
- Host the Eddy County Reception
- Host NWP and SIMCO events
- Mayor's Energy Summit
- 4<sup>th</sup> of July planning
- Business recruitment in partnership with CDOD
- Host Dignitaries when they come to town.
- Partner with Senior Recreation Centers to help with travel for certain groups to further those groups options for competition.
- Operate new digital signs once complete. Manage content and graphics.

We are also the home of the Chamber Ambassadors which alone offer more than 500 hours of volunteering throughout Carlsbad. These individuals are strictly volunteers, but they are active within the community and work hard on behalf of this City. With a volunteer group such as this, it requires commitment and financial backing to make sure things happen. We have plans to outfit them and the Government Council so they are more recognized and can be more effective in promoting Carlsbad.

We appreciate your assistance in helping us tell the economic story of Carlsbad.

Mayors Development fund (restricted)	\$35,000.00
Operational Funds Carlsbad Chamber of Commerce	\$65,000.00
Total Request	\$110,000.00

Thank you for your consideration.

Thank you!

A handwritten signature in blue ink, appearing to read 'C. Ingram', with a long horizontal flourish extending to the right.

Chad E Ingram  
Chief Executive Officer



PO Box 1867 Carlsbad, New Mexico 88221-1867

[www.carlsbadcoalition.com](http://www.carlsbadcoalition.com)

City of Carlsbad, NM  
Jessica Ponce  
Budget/Grants Analyst  
Via Email: [japonce@cityofcarlsbadnm.com](mailto:japonce@cityofcarlsbadnm.com)

March 21, 2024

Dear City of Carlsbad Councilors,

The City of Carlsbad has allocated our organization's program, Teen Court of Eddy County, \$24,000 in FY24. With these funds, the program has been able to provide services to 76 youth since July 1, 2023. In the program, these youth are referred by Municipal Court, Magistrate Court, Juvenile Probation Office, and Loving/Carlsbad Schools, for misdemeanor charges and school violations. Youth attend court and present their justification of behavior to their peers who are all past defendants now serving on the jury. Once the case is heard, the youth are sentenced to a certain number of nights of jury duty to serve, they must attend a Drug Prevention Awareness class that is provided by the Sheriff's Department, and all traffic offense youth must attend a Defensive Driving class provided by the Carlsbad Police Department. Youth are also sentenced to complete service-learning. These hours must be completed in the community with a non-profit organization, a neighbor, or to help others in need. Since July 2023, 2,495 hours have been completed, and 369 nights of jury duty have been served. At the end of the second quarter, 32 youth completed successfully, 21 were referred back unsuccessful, and there were currently 50 active cases, with 20 pending trials for April. There are currently 5 volunteer adult judges and 4 volunteer youth attorneys.

The amount of funding awarded during FY2023-2024 continues to serve our program well. This allows the Coalition to staff two part-time positions (one coordinator and one assistant); purchase office supplies for files and documentation; and provide incentives for volunteers.

The ultimate goal of Teen Court of Eddy County is to dedicate staff solely to this program to build and expand. Due to previous years' budget restrictions, this has not been a possibility yet. Full-time staff would be ideal to provide more training and mentoring opportunities for our youth volunteers, work on more effective recruitment efforts for youth volunteers, start a social media campaign with a reach to parents and youth regarding prevention awareness, provide opportunities to travel to Santa Fe during prevention and DWI week for youth volunteers to meet state representatives and discuss current laws that affect them, work with the schools more directly to be a better part of their tier system for discipline. There is a lot of room to grow this program. Ten years ago, our budget was significantly higher and our reach was greater, but due to economic setbacks by funders, the program has suffered its potential. The Coalition would like to have an operating budget of \$100,000.00. Currently, the Coalition receives \$24,000 from the City of Carlsbad and \$10,000 from the County, and we charge each defendant a \$35 administration fee. If the City has room in the budget to help the program be expanded that would be greatly appreciated. However, if unable, the Coalition requests to maintain at a minimum the request of \$24,000 from the City of Carlsbad for FY25.

Sincerely,

Joana Wells, Executive Director  
Carlsbad Community Anti-Drug/Gang Coalition [Coalition.wells@gmail.com](mailto:Coalition.wells@gmail.com) 575-256-0565



## PROGRAM BUDGET EXPLANATION FORM

Revenue:

		Goal Revenue		
				FY24
1. <b>LOCAL</b> financial support received in FY23: From City of Carlsbad (\$24,000) County of Eddy NM (\$10,000)	\$ 34,000.00	\$	96,500.00	City of Carlsbad (\$24,000) County of Eddy NM (\$72,500)
2. Other <b>STATEWIDE</b> financial support received:	\$ -	\$	-	
3. Other <b>NATIONAL</b> financial support received:	\$ -	\$	-	
4. Other financial support received: Defendant pays a \$35 fee to participate in the program. This money is allocated to purchasing food and drinks for volunteers weekly as well as appreciation gifts at the end of the year.	\$ 3,500.00	\$	3,500.00	
<b>Total</b>	\$ 37,500.00	\$	100,000.00	

### Expenses: All costs of the program as they are currently

		Goal Budget		
1. Personnel dedicated specifically to this program. <i>(Include information such as how many people this includes and their positions): Three paid positions- 1 Part-Time Coordinator, 1 Part-Time Assistant, 1 Part-Time Executive Director</i>	\$ 25,208.00	\$	77,800.00	1 Full-Time Coordinator, 1 Part-Time Assistant, 1 Part-Time Executive Director
2. Administration specific to this program/project. <i>(Include information such as how many people this includes and their positions): 1 Bookkeeper</i>	\$ 2,500.00	\$	3,500.00	
3. Office Supplies: paper and ink for court files; supplies for the attorneys	\$ 400.00	\$	975.00	
4. Advertising/Printing:	\$ -	\$	2,000.00	
5. Travel: New Mexico Teen Court Association Quarterly Meetings around the state; Youth Trip to Santa Fe Roundhouse-Includes Lodging/Meals/Mileage	\$ -	\$	8,000.00	
6. Dues/Subscriptions: New Mexico Teen Court Association Annual Dues	\$ -	\$	325.00	
7. Occupancy <i>(includes utilities)</i> : City of Carlsbad donates office space at City Council Room	\$ -	\$	-	
9. Equipment specific to this program/project <i>(Explain what specific equipment needed): None-Already have office equipment</i>	\$ -	\$	-	
10. Supplies specific to this program/project <i>(Explain)</i> : Purchase food and drinks weekly for volunteers-youth attorneys and judges/Training	\$ 3,892.00	\$	5,000.00	
12. Scholarships for 4 Senior youth attorneys at \$500 each.	\$ 2,000.00	\$	2,000.00	
13. Incentives for Volunteers		\$	400.00	
<b>Total</b>	\$ 34,000.00	\$	100,000.00	



PHONE 575-200-1377 FAX 575-200-3398

1314 S Canal St  
Carlsbad, New Mexico 88220

[hopecnm@hotmail.com](mailto:hopecnm@hotmail.com)

[hopenm.org](http://hopenm.org)



RE: OUTSIDE AGENCY FUNDING 24-25  
CITY OF CARLSBAD  
JESSICA PONCE  
BUDGET/GRANTS ANALYST

Robert Jacquez / Assistant Director  
"Hope Center"  
1314 S Canal St  
Carlsbad, N.M. 88220  
[www.hopenm.org](http://www.hopenm.org)

To Whom It May Concern,

The Hope Center is grateful for the ongoing partnership with the City of Carlsbad in our mission to help those in need. As we look ahead to the 2024-2025 fiscal year, we are requesting \$40,000.00 in outside agency funding to continue our vital work.

Thanks to the support of the City of Carlsbad, we have been able to assist individuals from all walks of life, providing them with a helping hand during their time of need. Through this partnership, many have been able to regain stability and get their lives back on track.

We appreciate the continuous and generous support from the City of Carlsbad and look forward to continuing our collaboration in making a positive impact on our community.

**HOPE CENTER PROGRAM OVERVIEW:**

For the past 8 years, the Hope Center has been a beacon of light in our community, dedicated to meeting the needs of individuals from every social and economic background. Not only do we serve the homeless population, but we have also established programs that cater to the needs of all members of our community. The Hope Center has become synonymous with giving back and creating success, ultimately making our community a better place for all.

Our organization offers a wide range of resources that empower individuals and provide them with the tools needed to thrive. Whether it be access to basic necessities, job training programs, or mental health services, the Hope Center is committed to helping every person reach their full potential.

Through our unwavering dedication and commitment to serving others, the Hope Center continues to make a positive impact on our community each and every day.

#### **RESOURCES & SERVICES OVERVIEW:**

- Snap / Medicaid applications.
- Birth Certificates / social Security Cards
- ID's / Driver License
- Transportation / Bus Tickets
- Job Preparedness Classes / Job application / Resumes writing.
- Financial education classes / Budgeting / improving credit score.
- Veterans Assistance

#### **MENTAL HEALTH:**

- Case management
- Alcohol / Drug Addiction / Mental illnesses
- Professional Services Provided / Peer support/ Anger Management / alcohol & Addiction counseling.

The "Hope Center" in Carlsbad has become a beacon of light for those in need, offering a wide range of services all under one roof. While it started as a homeless shelter, it has evolved into a vital resource center for the entire community. Over the past 8 years, the center has helped countless individuals find their way back to stability and success.

What sets the "Hope Center" apart is its commitment to not just providing temporary relief, but empowering individuals to lead fulfilling lives. Through their programs, over 100 people have been given the tools and support they need to reintegrate into society and thrive.

As we look towards the future, it is clear that the "Hope Center" will continue to play a crucial role in meeting the needs of Carlsbad and Southeastern New Mexico. Together, we can make a difference and build a stronger, more compassionate community for all.

### **MISSION STATEMENT OR PURPOSE:**

The Carlsbad Community of Hope is a beacon of light for individuals and families experiencing homelessness and displacement. Through a faith-based environment, they offer not only emergency shelter but also empowerment to help people attain stability and permanent housing. By providing tools and services such as job training, financial literacy, and counseling, we equip our clients with the skills needed to find and retain employment. The guidance from God serves as a source of hope for those who have lost their way, giving them strength to overcome their challenges and build a positive future. The Carlsbad Community of Hope is more than just a shelter; it is a place where individuals can find support, encouragement, and ultimately, the opportunity for a fresh start. Robert and Patricia Jacquez are true examples of selfless individuals who have dedicated their lives to helping those in need. Together, they co-founded The Hope Center with a vision to provide a better future for people who have lost all hope. Throughout their many years together, they have never turned their back on someone in need, always keeping faith that God would guide them through the hard times. Their unwavering dedication and commitment to helping families restore healthy relationships with each other, their community, and Christ is truly inspiring. They have faced numerous challenges and trials along the way, but their hope and perseverance have carried them through. Robert and Patricia's legacy of compassion and service will continue to impact countless lives for generations to come. Their selfless actions serve as a reminder that even in the darkest of times, there is always hope for a brighter tomorrow. The scripture from Matthew 25:35, "For I was hungry, and you gave me something to eat; I was thirsty, and you gave me something to drink; I was a stranger, and you invited me in," serves as a powerful reminder of the importance of compassion and kindness towards others. This verse is not only a call to action but also a reflection of the values that the Hope Center is built upon. The Hope Center, founded on the principles of love and service, strives to embody this scripture by providing assistance to those in need. Through their various programs and initiatives, they offer food, shelter, and support to individuals who are struggling. By following the example set forth in Matthew 25:35, the Hope Center is able to make a positive impact on the lives of those they serve. In conclusion, this

scripture serves as a major inspiration for the work being done at the Hope Center. It reminds us all of our duty to help those less fortunate and show them kindness and compassion.

### **PROJECT DESCRIPTION:**

The Hope Center is a beacon of hope for many individuals facing various obstacles in their lives. With a faith-based program tailored to men and women who are either homeless or on the brink of homelessness, The Hope Center offers a personalized approach to helping individuals transform from hopeless to hopeful.

At The Hope Center, we believe that each individual is unique and deserving of support and guidance. Our dedicated staff provides personalized case management to address the specific needs and challenges faced by each individual. We understand that homelessness can affect people from all walks of life, including single men and women, families with children, the elderly, teens, veterans, victims of domestic violence, those with mental illness, substance abuse problems, migrant workers, and runaways.

To accommodate the diverse needs of our clients, The Hope Center offers single occupancy rooms for men, family rooms for men and women with their children, and a separate single occupancy area for single women. Our goal is to provide a safe and welcoming environment where individuals can work towards rebuilding their lives.

One of the key components of our program is job training, which aims to empower individuals and give them a sense of confidence in taking control of their future. By providing practical skills and resources, we enable our clients to gain confidence and independence as they work towards securing stable employment. This not only benefits the individual but also their families and the community as a whole.

In addition to job training, The Hope Center offers a range of services and programs designed to meet the unique needs of each individual. Our comprehensive case management approach ensures that clients receive the support and guidance they need to overcome their obstacles and build a brighter future for themselves and their families.

We are proud to be a source of hope and support for those in need, and we are committed to helping each individual on their journey from hopelessness to hopefulness. Through our faith-based approach and dedication to empowering individuals to help themselves, we believe that lasting change is possible. The Hope Center is a place where transformation is not only possible but also encouraged, leading to a lifetime of hope and fulfillment for our clients. Here are programs we offer to encourage our clients:

### **JOB TRAINING:**

In today's fast-paced and competitive job market, finding employment can often feel like an overwhelming and out-of-control situation. However, there are organizations that exist to empower individuals and provide them with the tools they need to succeed. One such organization is a coaching service that focuses on interview skills and job support.

By offering guidance and support, this organization helps individuals gain the confidence they need to navigate the job search process effectively. Additionally, clients are provided with practical assistance such as haircuts and professional clothing, which can make a significant difference in their ability to secure employment.

Through these efforts, individuals are given a sense of agency over their own lives and futures. They are no longer at the mercy of circumstances beyond their control but instead have the resources they need to take charge of their own destinies. By empowering individuals in this way, organizations like this coaching service play a crucial role in helping people achieve economic stability and independence.

### **FINANCIAL MANAGMENT:**

In our program, we believe in empowering our clients to be self-sufficient. One way we do this is by requiring all of our clients to open a savings account and deposit a certain amount of their earnings into it each time they get paid. This simple step not only helps them save money for emergencies or future expenses but also teaches them the importance of financial responsibility.

Many of our clients have found creative solutions to their housing situations by saving money through their savings accounts. Instead of renting high-priced apartments, they have been able to purchase used 5th wheel trailers and rent RV spaces. This not only saves them money on rent but also gives them a sense of stability and independence.

Through the power of saving, our clients are able to take control of their finances and move towards a more stable life. It is truly inspiring to see how something as simple as opening a savings account can make such a significant impact on someone's life.

### **LIFE SKILLS:**

Homelessness is a pervasive issue that affects countless individuals in our society. At our organization, we are dedicated to helping clients transition from homelessness to becoming active members of the community once again. Through our program, we provide life skills training that promotes self-sufficiency and independence.

One of the key components of our program is teaching clients proper nutrition and hygiene practices. By empowering individuals to take control of their health and well-being, we are setting them up for success in their journey towards stability.

In addition to life skills training, clients are also required to participate in daily chores and cooking responsibilities. These tasks not only teach valuable skills but also instill a sense of responsibility and accountability.

Through our holistic approach, we aim to support individuals on their path towards a brighter future filled with hope and opportunity.

### **BIBLE STUDY:**

During Bible study, we have the opportunity to re-introduce or introduce our clients to God, depending on their level of familiarity with Him. This experience often leads to a greater sense of peace and fulfillment for our clients as they begin to build a closer relationship with God. Through our guidance and support, we help them strengthen their faith in God and develop deeper connections with their peers. In addition to Bible study, we also take our clients to weekly worship services, Celebrate Recovery meetings, field trips, and offer fellowship opportunities for added support. These activities provide a sense of community and encouragement as they navigate their spiritual journey. Overall, our goal is to guide our clients towards a stronger relationship with God and help them find peace and fulfillment in their faith.

Through our support, clients are equipped with essential life skills such as:

- Coping with emotions.
- Communication skills.
- Creative thinking.
- Critical thinking.
- Decision-making skills.
- Empathy.
- Interpersonal skills.
- Problem-solving skills.
- Self-awareness.
- Stress management.

In a society where access to essential life services is crucial, it is imperative that all individuals have the opportunity to receive the assistance they need. Programs such as Medicaid and SNAP benefits are vital for those who require financial support for their healthcare and nutrition needs. Additionally, resources for obtaining important documents such as driver's licenses, ID cards, social security cards, and birth certificates are essential for individuals to navigate through daily life.

Furthermore, the distribution of clothes, hygiene packs, tents, sleeping bags, water, and nonperishable food can make a significant impact on those experiencing homelessness or poverty. Veterans also deserve specialized support in obtaining their DD214 document and accessing other supportive programs designed specifically for them.

Overall, ensuring that these essential life services are available to all individuals is crucial in promoting equality and providing necessary assistance to those in need.

#### **ANNUAL JERICHO WALK AND BIKE RUN:**

The annual event held on the second weekend of September each year serves as a beacon of hope and unity for our community. By bringing together spiritual leaders, civic leaders, and social agencies, we aim to address the pressing issues facing our society and work towards proactive solutions. This gathering not only fosters a sense of unity among us but also serves as a platform to inform individuals and families about the various programs available at the Hope Center and across the state that can be beneficial to them. Through collaboration and cooperation, we strive to create a stronger, more resilient community that is equipped to tackle challenges head-on. This event is not just a one-time occurrence but a continuous effort to empower our community and make a positive impact on those in need. Together, we can make a difference.

#### **HOT MEALS ON TUESDAY:**

In a world filled with uncertainty and hardship, it is heartening to know that there are still places like the Hope Center that offer a beacon of hope and compassion to those in need. Every Tuesday between 11:00 am and 12:00 noon, the doors of the Hope Center swing open wide, welcoming anyone in the community who is hungry and in search of a hot meal.

This simple act of kindness speaks volumes about the generosity and goodwill that can be found within our society. It is a reminder that even in our darkest moments, there are still people who care and are willing to lend a helping hand.



So, if you find yourself struggling to put food on the table or simply need a warm meal to nourish your body and soul, do not hesitate to visit the Hope Center on Tuesday. You will be met with open arms and a hot meal that will fill both your stomach and your heart.

### **FRIDAY OUTREACH:**

In a world where the homeless population continues to grow, it is important for us to remember those who are less fortunate than ourselves. On Fridays, our community comes together to provide support and assistance to the chronically homeless individuals who reside on the streets. We bring them boxed hot meals, water, tents, sleeping bags, flashlights, hygiene bags, and other essentials they may need to survive. But our help doesn't stop there - we also offer spiritual guidance, a prayer for their well-being, and any other assistance they may require.

This act of kindness not only provides physical relief for those in need but also offers them hope and compassion in a world that often overlooks their struggles. By reaching out to the chronically homeless with love and support, we are making a difference in their lives and showing them that they are not forgotten. It is through these small acts of generosity that we can truly make a positive impact on our community and create a more compassionate society for all.

### **EMERGENCY SHELTER:**

During the winter months when temperatures dip below freezing, our facility opens its doors as an emergency shelter for those in need. We understand the harsh realities of living on the streets during such cold weather, and we are committed to providing a warm and safe place for individuals to seek refuge.

Not only do we offer a warm place to stay, but we also provide hot dinners and breakfasts to ensure that our guests are well-fed and nourished. We believe that no one should have to endure the bitter cold without a roof over their head or a meal in their stomach.

By opening our facility as an emergency shelter, we hope to make a positive impact on the lives of those who are struggling during the winter months. It is our mission to provide comfort, warmth, and support to those in need during these challenging times.

### **SHOWER TRAILER:**

In today's society, it is important to show compassion and provide assistance to those in need. That is why we have embarked on the journey of creating a shower trailer for those who may not have access to proper hygiene facilities. A few months ago, we purchased a trailer with the intention of transforming it into a mobile shower unit. Which we are currently working hard to accomplish. Our goal is to offer a safe and clean space for individuals to shower, rather than resorting to public bathrooms or other inadequate options.

Not only will we be providing showers, but we will also offer fresh clothes and hygiene products for those who utilize our services. By offering these basic necessities, we hope to restore dignity and self-worth to those who are struggling. It is our belief that everyone deserves access to proper hygiene facilities, regardless of their circumstances. Through this project, we aim to make a positive impact on the lives of those in need and promote kindness within our community.

(575) 706-0379

Sincerely, Robert Jacquez



Co-Founder/ Assistant Director

**HOPE CENTER  
ORGANIZATIONAL BUDGET**

**Organizational budget should reflect Carlsbad & South Eddy County only and is for the entire organization reflecting one years worth of revenue and expenses.**

**ORGANIZATION: CARLSBAD COMMUNITY OF HOPE CENTER INC. "Hope Center"**

**What are the dates that this revenue and expenses are reflected of?**

REVENUE		2023 Proposed Revenue Budget	2023 Actual Revenue	2024 Proposed Revenue Budget	% Increase/Decrease New Proposed to Last Year Actual
1	United Way of Carlsbad & South Eddy County	38,000	39,464	38,000	-3.71%
2	Mosaic Local Mines	5,000	0	5,000	#DIV/0!
3	City of Carlsbad	35,000	30,740	40,000	30.12%
4	Eddy County	5,000	0.00	40,000	#REF!
5	Ultra Clean & Digital Sign Add	35,000	7,146.87	12,000	#DIV/0!
6	Network for good	3,000	795	2000	151.57%
7	Churches(FBC, Dayspring, FUMC, Cavern City, ect..)150	35,000	22,000.00	25,000	13.64%
8	Albertsons, Masterlube, Permian basin, United salt	1,000	0	5,000	#DIV/0!
9	Grants Local	5,000	0	2,000	#DIV/0!
10	Local Business ( oil Field)	35,000	0	2,000	#DIV/0!
11	Individual donors	40,000	42,050.75	40,000	#DIV/0!
12	in-Kind	14,000	11,450.00	12,000	4.80%
13					
<b>(A) TOTAL SUPPORT AND REVENUE</b>		<b>231,000</b>	<b>153,647</b>	<b>222,000</b>	<b>44.49%</b>
<b>EXPENSES: (Please list expenses by the appropriate line items for the program for which you are seeking funding)</b>					
		2023 Proposed Expense Budget	2023 Actual Expenses	2024 Proposed Expense Budget	
13	Salaries, Benefits, Taxes, etc.	60,650	35,912	60,650	68.89%
14	admin specific/fire guard	5,000	71	2,000	9809.40%
15	Office Supplies	1,000	99	2,000	905.23%
16	Advertising/printing/postage	12,500	15251.36	12,000	#REF!
17	Travel/meetings	500	0	500	#REF!
18	Dues/Subscriptions/Fees	800	529	800	51.26%
19	Occupancy rent, utilities, insurance	35,000	38,390	42,000	9.40%
20	Pro Fees ( Psychologist) in-kind	14,000	11,450	12,000	#REF!
21	donations	3,500	1269.96	3,500	-69.43%
22	Supplies specific ( paper goods & supplies)	5,000	3,021	4,000	32.43%
23	Pet Care	800	747.29	800	#REF!
24	Food & Pantry	12,000	15487.97	16,000	2041.07%
25	Repairs Building	5,000	490.55	5,000	#REF!
26	Tent City Specific (blankets, flashlights, etc)	1,000	8,511.57	7,000	1326.97%
27	Veh Expense/fuel/repairs/maint.	12,000	1,922.89	7,000	4.01%
28	Education & Field trips	1,500	239.71	1,500	525.76%
29	Medical Clients	650	405.13	7,000	146.83%
30	Contract Services/accounting/legal fees	7,000	6284.88	12,000	11.38%
31	Transportation - Gray Hound bus tickets for clients	5,000	147.95	4,000	575.90%
32	Other Cost/ pest & weed control	1,000	1927.13	1500	-22.16%
33	Meals Fellowship/ Outreach/ EM shelter	1,300	2,358.72	1,500	-36.41%
34	program services/ software/BG/DMV/Vital/etc	4,000	1,423.19	4000	181.06%
35	Fundraising Expense/ Cost	18,000		18000	#DIV/0!
<b>(B) TOTAL EXPENSES</b>		<b>209,200</b>	<b>145,939</b>	<b>214,750</b>	



Carlsbad MainStreet Project  
102 S. Canyon St. Carlsbad, NM 88220  
575-628-3768 carlsbadmainstreet@gmail.com

## Request for City of Carlsbad Funds FY 2024/2025

March 27, 2024

Dear City of Carlsbad Budget Committee:

The Carlsbad MainStreet Board of Directors would like to thank the City of Carlsbad for its continued support of our efforts toward downtown economic development and revitalization. For over 20 years, our organization has strengthened the heart of our community.

Carlsbad MainStreet has once again met all the requirements set by New Mexico MainStreet (NMMS) and National Main Street to be recognized as an Accredited Main Street America™ Program! Carlsbad MainStreet has made great strides in beautifying and revitalizing Downtown Carlsbad over the years, and these projects would not have been accomplished without the continued support of the City of Carlsbad. The support we receive allows Carlsbad MainStreet to continue these improvements and help us assist our downtown businesses to make Downtown Carlsbad a place where families come to eat, be entertained, and create a lifetime of memories for the entire family.

Some of our most notable achievements in the 2023/2024 year:

- Our Pearl of the Pecos Arts & Cultural District was granted our state authorization by the New Mexico Arts Commission in February 2024. This designation was something our committee and project partners have been working towards since 2016.
- Received \$5,000 from United Way of Eddy County Community Giving Grant to support our Carlsbad Downtown Farmers & Makers Market.
- Received a New Mexico Resiliency Alliance Grant and donations from the Carlsbad Community Foundation and Knights of Columbus Bingo Club to refurbish the “Spirit of the West” mural on Mermod Street
- Hosted our signature event CavernFest. The summer kick off street festival spanned over 2 days and saw 20,000 people in attendance.
- Our Downtown Farmers and Makers Market had another successful season, we hosted 3 Third Thursday events and brought some Saturday morning markets back. For the 2024 season, we plan to have both Thursday evening and Saturday morning markets and extend our season through the end of October. One of our market vendors also opened a brick-and-mortar store in our downtown district following the close of the 2023 market season. Average attendance on Third Thursday event nights was 2,000 and weekly markets averaged 400-500 attendees.
- Worked closely with the City of Carlsbad to have a successful 4<sup>th</sup> of July celebration. MainStreet also hosted the Downtown Fall Festival and Electric Light Parade, the Light Parade in 2023 was our largest to date.
- Carlsbad MainStreet was also the host of our New Mexico MainStreet Summer Institute in September 2023. Our state staff were all present as well as members of MainStreet communities all over the state. The conference was a great success, and we received a lot of feedback on the success and growth of our district and City of Carlsbad. Carlsbad MainStreet also utilized over \$40,000 in services provided by New Mexico MainStreet in 2023.



Carlsbad MainStreet Project  
102 S. Canyon St. Carlsbad, NM 88220  
575-628-3768 carlsbadmainstreet@gmail.com

- Awarded five Cavernfest Façade Grants amounting to over \$8,000 following the success of CavernFest in 2023. The recipients were Desert Daze Yoga Studio, Outlaw Beauty Bar, Eddy County Beauty College, United Way of Eddy County and The Artist Gallery.
- MainStreet worked closely with the downtown businesses, hosted quarterly merchant meetings, helped with resources and opportunities for new businesses to relocate to the district. Over the past year we have seen 6 new businesses open in the district, and we currently have the lowest number of vacant buildings in the district since pre-Covid.

As our vision and our accomplishments expand, so does the need for investment. We constantly look for ways to become further involved in the expansion of business, beautification, and improved public perception of downtown Carlsbad. The needs of Carlsbad are rapidly growing, along with the needs of Carlsbad MainStreet. Carlsbad MainStreet has several projects and goals we wish to see accomplished within the next year; continued support of our program would help achieve those goals.

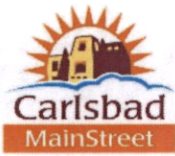
For the 2024/2025 year some projects in the works (in addition to all our annual events) are:

- Work with New Mexico MainStreet Revitalization Specialist to have a market analysis for our district conducted and identify areas of leakage for our district.
- Work with the Cavern Theatre Task force on Phase 5 of the Rehabilitation Project work on plans for theatre operations, funding and programming upon completion of this phase.
- Further beautification efforts for the district façade renovations, and murals. Seeking grant opportunities to apply for our “Alley Activation” project which has been included in our masterplan (2010) and our cultural economic development plan (2023).
- Develop a wayfinding sign project for the district
- Work with the City of Carlsbad for the installation of public restrooms in the district (funding approved and project should be completed by summer 2024)

For FY 2023/2024 our organization received \$90,000 in funds from the City of Carlsbad Executive fund through our Downtown Revitalization Services Contract, for FY 2024/2025 we would like to request the same amount. These funds will be designated for our Executive Directors Salary and operating expenses (\$65,000), CavernFest (\$15,000) and our Farmers Market Manager Salary (\$10,000). With the growth of our Farmers and Makers Market and the events that we host, we re-titled our market manager position to be a vendor coordinator, this will allow our employee to assist of events outside the market and make the position more consistent rather than a seasonal employee. These funds, in addition to any awarded funds from Eddy County, combine to create public-private partnerships that are essential to the success of our downtown revitalization efforts.

Carlsbad MainStreet thanks you for your outstanding support in 2023-2024, and we appreciate your consideration for our requests for 2024-2025. In the interest of the City of Carlsbad, Carlsbad MainStreet Arts & Culture District approaches you and respectfully requests \$90,000 for our program.

Respectfully submitted,  
Kathleen Davis



Carlsbad MainStreet Project  
 102 S. Canyon St. Carlsbad, NM 88220  
 575-628-3768 carlsbadmainstreet@gmail.com

Executive Director Carlsbad MainStreet Arts & Culture District

**CARLSBAD MAINSTREET 2024 Operating Budget**

**2024 OPERATING EXPENSES**

- SALARIES	<b>\$105,637.00</b>
(MainStreet Executive Director, Assistant Director & Farmers Market Manager)	
- PAYROLL TAXES	<b>\$7,751.20</b>
- CONFERENCES, TRAINING, DUES	<b>\$11,500</b>
(2024 projected total) (State + National)	
- OFFICE & STORAGE RENT	<b>\$7,440</b>
(\$500 Rent & \$120 Storage monthly)	
- OFFICE EXPENSES (Insurance, Accounting, Subscriptions)	<b>\$6,500</b>
- DUES & Memberships (Rotary, Chamber etc.)	<b>\$1,200</b>
<b>TOTAL</b>	<b>\$ 140,028.20</b>

**2023/2024 INCOME**

- CITY GRANT	<b>\$ 90,000</b>
\$60,000 Director Salary/Portion of operating expenses (rent, payroll taxes etc.)	
\$20,000 CavernFest	
\$10,000 Farmers Market Manager payroll	
- COUNTY GRANT	<b>\$ 25,000</b>
- Pearl of the Pecos Agreement	<b>\$ 30,000</b>
Used to fund assistant director position following merger in 2021.	
<b>TOTAL</b>	<b>\$ 145,000</b>

<b>Projected Expenses</b>	<b>\$ 140,028.20</b>
<b>Projected Income</b>	<b>\$ 145,000</b>
<b>TOTAL</b>	<b>(\$ 4,971.80)</b>



## **Carlsbad Transitional Housing and Homeless Shelter**

**502 S. Halagueno St., Carlsbad, NM 88220**

**Phone: (575)200-3095 Email: [team@cthhs.org](mailto:team@cthhs.org)**

### **2025 Request for Funding**

Carlsbad Transitional Housing and Homeless Shelter (CTHHS) is a faith-based, community-oriented organization providing safe, secure, and sanitary housing for families and individuals experiencing economic, personal and/or family hardship. We were incorporated as a 501(c) (3) non-profit in 1999 and represent a coalition of Carlsbad churches, and we are also a partner agency with United Way of Eddy County.

Safe and secure housing is a very basic need and one that is essential for individuals if they are going to thrive in our society. CTHHS serves a population that is struggling for their basic needs to be met. Housing, regardless of the quality, is extraordinarily difficult for many in our area to secure. This situation has been compounded exponentially in recent years as the oil industry has moved into the region. By offering two forms of housing to our community, we are providing a much-needed service and are empowering these individuals to move forward with their lives in a more positive and powerful way.

CTHHS owns five single-family, furnished homes. It takes countless hours of our staff and volunteers to maintain these properties for our client families. The Transitional Housing program provides people with help after a crisis that involves homelessness. The crisis may come from domestic violence, illness, financial issues, natural disaster or other personal crisis. Transitional Housing provides structure and support to assist residents in achieving educational, career, and financial goals, while living in clean and stable housing. The program provides for twelve to eighteen months for applicants that are willing to work with a mentor and the CTHHS staff on life skills and other areas appropriate for each individual resident. Regular visits are made by each resident's mentor as well as the housing supervisor of the program. Residents pay rent on a sliding scale and are all employed or going to school full time. Our referrals come from the community such as Carlsbad Battered Families Shelter; Children, Youth and Families; Faith, Hope and Love Foundation; local churches, Carlsbad Municipal Schools, and other agencies in the community.

2023 was a very active year for CTHHS. We have had seven (7) families in our five transitional homes. We provided 8,369 nights of shelter for eleven (11) adults and twenty-three children at a 100% occupancy rate. Unfortunately, our resources are not adequate to meet the needs of our community. As soon as one of the transitional houses becomes vacant and available, we always have multiple families waiting on a home to be available.

We continue to depend heavily on our volunteer mentors to assist with managing the needs of our clients in Transitional Housing. We have several single parents residing in our Transitional Housing program that have obtained and are maintaining sole custody of their children. The children are receiving additional resources with regard to health and education that they otherwise would not have.

#### **Board of Directors:**

**Lee Post, President—Andrea Kelly, Vice President—Jenny Sims, Secretary/Treasurer**  
**Rod Hurst—Chito Aguilar—Mike Owens—Brian McGonagill—Crystal Jones—Sarah Jones**  
**Maaiké Thomas—Jeannie Watson**





## **Carlsbad Transitional Housing and Homeless Shelter**

**502 S. Halagueno St., Carlsbad, NM 88220**

**Phone: (575)200-3095 Email: [team@cthhs.org](mailto:team@cthhs.org)**

In June of 2016, CTHHS constructed an eight-room emergency shelter for individuals and families; each room contains four beds allowing us to house up to thirty-two people. This facility is the only one of its kind in Carlsbad and is utilized nightly by many, including the working homeless who simply cannot afford the high cost of motel rooms or an apartment in our area.

In 2023 our Emergency Shelter assisted 96 clients with safe, sanitary shelter. This was 2,723 nights of shelter. The clients of the Emergency Shelter were offered a variety of resources for food, clothing, transportation, and a myriad of other services. The resource network that CTHHS is part of allows for clients to be assessed and assisted on multiple levels and they are afforded a robust level of care as a result. In addition to providing shelter, we also assist those in need with information on affordable housing options in our area, employment opportunities and referral services for necessities like food and clothing. We also offer the shelter clients, as well as the pedestrian traffic we service, other resources such as postal service, access to the internet and telephone usage to assist with job searches, obtaining federal and state assistance and making personal care appointments. The Shelter provided community support for 1,413 walk-in clients.

The success of our efforts to combat homelessness in our community would not be possible without the funding granted from the United Way and the City of Carlsbad. We are so very grateful to be partnered with such generous organizations and we greatly appreciate everything our partnering organizations do to assist us in our mission.

As we look toward 2024-2025, we anticipate the need to do several maintenance upgrades to our aging properties and expand our staff to include a Support Specialist to assist with the day-to-day activities of both Transitional Housing and the Emergency Shelter.

Our request for the coming year to the City of Carlsbad is \$60,000.00.

### **Board of Directors:**

**Lee Post, President—Andrea Kelly, Vice President—Jenny Sims, Secretary/Treasurer**  
**Rod Hurst—Chito Aguilar—Mike Owens—Brian McGonagill—Crystal Jones—Sarah Jones**  
**Maaiké Thomas—Jeannie Watson**





# Carlsbad Transitional Housing & Homeless Shelter,

## Budget Overview: Budget\_FY24\_P&L - FY24 P&L

January - December 2024

	TOTAL
<b>Revenue</b>	
1000 General Operating Revenue	
1401 General Donations	15,000.00
1403 Donations -Church Contributions	13,000.00
1405 Grants - Other	5,000.00
1410 Restricted Donations	1,500.00
<b>Total 1000 General Operating Revenue</b>	<b>34,500.00</b>
1408 Other Income	3,000.00
2000 Client Services Revenue	
2400.1 Rental Income-403 N Mesquite	12,000.00
2400.2 Rental Income-709 Lea	8,000.00
2400.5 Rental Income - 502 S.Halagueno	12,000.00
2400.6 Rental Income-209 S Mesquite	6,000.00
2400.7 Rental Income - 1002 Albert	2,300.00
2400.9 Rental Income - 4909 Mesilla	11,000.00
<b>Total 2000 Client Services Revenue</b>	<b>51,300.00</b>
3000 United Way Revenues	
3411 UW Contributions - Shelter	23,750.00
3412 UW Contributions - Transitional	32,500.00
<b>Total 3000 United Way Revenues</b>	<b>56,250.00</b>
4000 City of Carlsbad Revenue	
4412 Grant - City of Carlsbad	40,000.00
<b>Total 4000 City of Carlsbad Revenue</b>	<b>40,000.00</b>
<b>Total Revenue</b>	<b>\$185,050.00</b>
<b>GROSS PROFIT</b>	<b>\$185,050.00</b>
<b>Expenditures</b>	
1001 General Operating	
1200 315 W Bronson Expenses	
1646.0 Misc Expenses-315 W Bronson	100.00
1661.0 Electric-315 W Bronson	2,500.00
1662.0 Water & Refuse-315 W Bronson	900.00
1663.0 Repairs-Other-315 W Bronson	600.00
1664.0 Pest Control-315 W Bronson	950.00
1665.0 Plumbing Repairs-315 W Bronson	500.00
1666.0 HVAC Repairs-315 W Bronson	650.00
<b>Total 1200 315 W Bronson Expenses</b>	<b>6,200.00</b>
1600 Salaries & Wages-Shelter	50,000.00
1606 Payroll Taxes	4,001.00
1607 Drug Testing Supplies	200.00
1608 Background Checks	200.00
1610 Travel & Training	400.00
1620 Professional Fees	4,100.00
1624 Insurance	14,300.00

# Carlsbad Transitional Housing & Homeless Shelter,

## Budget Overview: Budget\_FY24\_P&L - FY24 P&L

January - December 2024

	TOTAL
1626 Dues & Subscriptions	1,100.00
1630 Board Meeting Expenses	500.00
1631 Office Meeting Meals	2,500.00
1632 Misc. Expenses	200.00
1635 Office Supplies	4,200.00
1639 Bank & Merchant Fees	300.00
1640 Postage & Delivery	375.00
1641 Utilities-Internet & Telephone	2,000.00
1642 Supplies	900.00
1650 Client Support	3,000.00
1651 Alarm & Security	700.00
1662 Business License & Permits	50.00
1663 Repairs & Maintenance	600.00
1667 Landscaping Expenses	200.00
1678 Fundraising Expense	500.00
1680 Advertising & Promotion	500.00
<b>Total 1001 General Operating</b>	<b>97,026.00</b>
2001 Client Services Expenses	
2101 403 N Mesquite Expenses	
2642.1 Supplies - 403 N Mesquite	500.00
2646.1 Misc Expenses-403 N Mesquite	100.00
2650.1 Client Expense	100.00
2661.1 Electric-403 N Mesquite	2,300.00
2662.1 Water & Refuse-403 N Mesquite	950.00
2663.1 Repairs-Other-403 N Mesquite	500.00
2664.1 Pest Control-403 N Mesquite	175.00
2667.1 Landscaping	200.00
<b>Total 2101 403 N Mesquite Expenses</b>	<b>4,825.00</b>
2102 709 Lea Expenses	
2642.2 Supplies - 709 Lea	500.00
2646.2 Misc Expenses-709 Lea	200.00
2650.2 Client Expenses	250.00
2660.2 Gas-709 Lea	250.00
2661.2 Electric-709 Lea	2,700.00
2662.2 Water & Refuse-709 Lea	850.00
2663.2 Repairs-Other-709 Lea	500.00
2664.2 Pest Control-709 Lea	175.00
2665.2 Plumbing Repairs-709 Lea	100.00
<b>Total 2102 709 Lea Expenses</b>	<b>5,525.00</b>
2105 502 S. Halagueno Expenses	
2600.5 Salary - Transitional Housing	50,000.00
2606.5 Payroll Taxes	4,101.00
2641.5 Telephone - 502 S. Halagueno	525.00
2642.5 Supplies - 502 S Halagueno	200.00

# Carlsbad Transitional Housing & Homeless Shelter,

## Budget Overview: Budget\_FY24\_P&L - FY24 P&L

January - December 2024

	TOTAL
2646.5 Misc Expenses - 502 S. Halaguen	100.00
2660.5 Gas - 502 S. Halagueno	850.00
2661.5 Electric - 502 S. Halagueno	1,200.00
2662.5 Water & Refuse - 502 S. Halague	900.00
2663.5 Repairs - 502 S. Halagueno	1,500.00
2664.5 Pest Control - 502 S. Halagueno	750.00
2665.5 Plumbing Repairs - 502 S. Halag	200.00
<b>Total 2105 502 S. Halagueno Expenses</b>	<b>60,326.00</b>
2107 1002 Albert	
2642.7 Supplies - 1002 Albert	500.00
2646.7 Misc Expenses- 1002 Albert	200.00
2650.7 Client Expenses	200.00
2661.7 Electric - 1002 Albert	2,100.00
2662.7 Water & Refuse- 1002 Albert	1,100.00
2663.7 Repairs-Other - 1002 Albert	500.00
2664.7 Pest Control- 1002 Albert	150.00
2665.7 Plumbing Repairs- 1002 Albert	200.00
<b>Total 2107 1002 Albert</b>	<b>4,950.00</b>
2108 709 Lea Storage Building	
2642.8 Supplies	500.00
2661.8 Electric	1,250.00
<b>Total 2108 709 Lea Storage Building</b>	<b>1,750.00</b>
2109 4909 Mesilla	
2624.9 Insurance	1,600.00
2642.9 Supplies - 4909 Mesilla	250.00
2646.9 Misc Expenses - 4909 Mesilla	100.00
2650.9 Client Expenses	200.00
2661.9 Electric - 4909 Mesilla	2,100.00
2662.9 Water - 4909 Mesilla	1,000.00
2663.9 Repairs - Other - 4909 Mesilla	500.00
2664.9 Pest Control - 4909 Mesilla	250.00
<b>Total 2109 4909 Mesilla</b>	<b>6,000.00</b>
<b>Total 2001 Client Services Expenses</b>	<b>83,376.00</b>
<b>Total Expenditures</b>	<b>\$180,402.00</b>
NET OPERATING REVENUE	<b>\$4,648.00</b>
NET REVENUE	<b>\$4,648.00</b>



# CARLSBAD POLICE DEPARTMENT

## INTER-DEPARTMENT MEMORANDUM



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**TO:** Wendy Austin

**FROM:** Chief Shane Skinner

**DATE:** 03-19-2024

**SUBJECT:** Issuance of \$25,000 to the Pecos Valley Drug Task Force

---

Mrs. Austin,

I am humbly requesting the issuance of \$25,000 by the City of Carlsbad to the Pecos Valley Drug Task Force. They currently operate their task force on an approximate annual budget of \$388,000. Those funds are federal grant initiative monies and can only be spent in specific manners to include some overtime, contingency funds and training.

As you know, the Carlsbad Police Department has a long-standing participation in the multi-jurisdiction task force as the Eddy County area along with the entire state of New Mexico being federally declared a high intensity drug trafficking area. We currently dedicate three (3) full-time officers, one Sergeant and two Corporals, to be assigned to the Pecos Valley Drug Task Force. Eddy County is the other major contributor as they currently have 4 full-time officers assigned to the drug task force.

I have prior experience in overseeing a drug task force in New Mexico and am extremely familiar with the funding processes and constraints that come along with the use of federal grant monies. The Pecos Valley Drug Task Force was nationally recognized for their outstanding efforts last year. We continue to lead our state in many statistical categories and have an unblemished reputation amongst our federal law enforcement partners such as the Drug Enforcement Administration, the Bureau of Alcohol, Tobacco and Firearms, the Federal Bureau of Investigation, Homeland Security Investigations and the United States Marshals Service. The Pecos Valley Drug Task Force has obtained an amazingly high rate of federal prosecution for our local criminals which has translated to those undesired elements being removed from our community for a long period of time.

The Eddy County Sheriff's Office and I have agreed that our agencies have been called upon to contribute to the operational demands of the Pecos Valley Drug Task Force. It is long overdue and this task force contributes directly the suppression of drug trafficking and distribution in the city of Carlsbad and Eddy County. I think our



# CARLSBAD POLICE DEPARTMENT

## INTER-DEPARTMENT MEMORANDUM



contribution of funds, which would be matched by the Eddy County Sheriff's Office, would help assist the Pecos Valley Drug Task Force in carrying out their operations in the successful manner they have been to present date. These funds would be put to the good use of helping apprehend drug traffickers and dismantling of drug trafficking organizations.

I would also humbly request that we continue to issue \$25,000 of operational funding, to be matched by the Eddy County Sheriff's Office, on an annual basis until further notice or at which time the Carlsbad Police Department might choose not to be a participant in the Pecos Valley Drug Task Force in the future.

Respectfully,

 #A137

Chief of Police



**SOUTHEASTERN NEW MEXICO  
ECONOMIC DEVELOPMENT DISTRICT**

**COUNCIL OF GOVERNMENTS**

1600 SE Main, Suite D  
Roswell, NM 88203  
Phone: (575) 624-6131  
Fax: (575) 624-6134  
[www.snmedd.com](http://www.snmedd.com)

Dora Batista  
*Executive Director*

March 15, 2024

Richard D. Lopez, Mayor  
City of Carlsbad  
P.O. Box 1569  
Carlsbad, NM 88221

RE: FORMAL BUDGET REQUEST FOR FY 2024-2025

Dear Mayor Lopez,

This letter will serve as a formal budget request for financial assistance to the SNMEDD and for your continued participation as an active member. We sincerely appreciate your support over these many years and we have enjoyed having the Councilor Lisa Anaya Flores on the SNMEDD Board representing the City of Carlsbad.

SNMEDD member dues account for one quarter of our budget. Our state funding this year will be \$99,000.00. Our federal grant for the coming year will be \$70,000. Our dues have not changed since 2016.

We enjoy 100% participation by our local governments and we continue to work hard to maintain our revenues at an amount that allows us to provide service to all of our members in a variety of ways. It is with the revenue we receive from our local governments that we are able to assist the communities in the district and to participate in state and regional activities that are beneficial to all.

We hope you will be able to support the SNMEDD at the recommended fee voted on at the April 2024 Board of Directors Meeting (see enclosed dues structure). We will be sending you an invoice for your membership dues on July 3, 2024.

Your membership and support is very important. We will be happy to attend your budget hearings to provide additional information and answer any questions you may have.

Sincerely,

  
Dora Batista  
Executive Director

Encl: Work Program  
Proposed Dues Structure



Dora Batista  
Executive Director

## SOUTHEASTERN NEW MEXICO ECONOMIC DEVELOPMENT DISTRICT

### COUNCIL OF GOVERNMENTS

1600 SE Main, Suite D  
Roswell, NM 88203  
Phone: (575) 624-6131  
Fax: (575) 624-6134  
www.snmedd.com

### SNMEDD APPROVED BUDGET 2023-2024

	Budget
<b>Income</b>	
Contracts And Fees Income	\$5,000.00
DFA-Grant Writing Reimbursement	\$88,014.44
DFA NM Govt. Approp.	\$99,000.00
DFA Grants Mgmt (new)	\$200,000.00
EDA Fed Gov't	\$70,000.00
EDA Disast EDA Disaster Recovery Grant	\$250,000.00
Grant Administration	\$130,000.00
Interest Income	\$100.00
Led-Tech Cap Grant Reimb	\$64,708.59
Legislative Cap Grant (new)	\$175,000.00
Member Dues	\$102,790.00
Reimbursement Income	\$100.00
Unbudgeted Revenue	\$0.00
<b>Total Income</b>	<b>\$1,184,713.03</b>
<b>Expense</b>	
Advertising	\$500.00
Audit	\$16,703.00
Total Communication	\$8,725.00
Contract Services	\$250,000.00
DFA Grants Mgmt (new)	\$200,000.00
Equip Lease/Repair	\$7,500.00
Equip. Purchases	\$4,000.00
Fringe Benefits	\$100,000.00
Legis Tech Cap Grant (new)	\$175,000.00
Payroll Taxes and Expense	\$22,000.00
Program Operations	\$66,514.00
Salary and Wages	\$236,493.55
Travel	\$20,000.00
Unbudgeted Balance	\$77,277.48
<b>Total Expense</b>	<b>\$1,184,713.03</b>

*"Leadership to enhance the region's quality of life, services and jobs"*

# Southeast NM Community Action Corporation

1915 San Jose Boulevard  
Carlsbad, NM 88220-5462  
Phone 575-887-3939  
Fax 575-887-6357

March 11, 2024

Honorable Mayor Rick Lopez and City Councilors, Windy Austin City Administrator  
City of Carlsbad,  
PO Box 1569  
Carlsbad, New Mexico 88221-1569

Re: FY 2024-25 Budget Request for SNMCAC Senior Citizens Program

Dear Mayor Lopez, City Councilors, Wendy Austin

On behalf of the board of directors, I want to thank you all for your continued support for the SNMCAC Senior Citizens Program as well as, for the consideration of our application for funding. In preparing this request, we are reminded, of our common interest, which is to provide services to meet the basic needs of our senior citizens in our community and avoid hunger and/or malnutrition.

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## ~ STATEMENT OF NEED ~

On behalf of Southeast NM Community Action Corporation's (SNMCAC) Senior Citizens Program, we hereby submit this request for funding \$60,000. The money requested is to help offset our budget shortage due to the high cost of food and maintenance and repairs on our vehicles that we use daily to transport seniors and for daily delivery of meals. Demand for program services has increased by 12%, along with the cost of operating the program. We are now serving over 100 congregate clients daily and client donation are way down. Year to date we have served 430 unduplicated clients in the congregate setting and 22,352 meals, 342 homebound clients were served and 48,834 meals were delivered in 2023. We have implemented an additional route for transportation services to bring clients to and from home to the Alejandro Ruiz Senior Center as some of them no longer drive due to the traffic and are afraid to drive.

To ensure that service delivery continues in Eddy County, local government and community funding is encouraged as a demonstration of support, commitment and good faith.

## ~ FUNDING CHALLENGES ~

- Budget is based on projected units of service
- Reimbursed for units served – but not at full cost.
- Not necessarily reimbursed for exceeding projected unit
- Funding regulations set forth by the Older Americans Act do not allow SNMCAC to charge for services; however, they do allow donations from those who can afford to contribute. Services are free to individuals 60 and over regardless of income.
- Extremely high food cost.



Operating SNMCAC Senior Citizens' Program in small rural communities comes with other funding challenges. A few examples:

- Outreach expense
  - Identifying and assessing at-risk seniors who live alone (many seniors live in remote areas)
  - Advertising our services, spreading word about our services
- Service delivery to remote areas
  - Expenses associated with rendering services to possibly just one individual residing fifteen (15) miles out of the community is much higher than to those living within a more populated area
- Recruiting/retaining skilled workers
  - Shortage of skilled workers in area
  - Paying a fair wage
  - Paying a competitive wage, particularly in our current employment market

**~ PROGRAM BENEFITS TO SENIORS, CAREGIVERS, AND COMMUNITY ~**

- Allow seniors to remain in their homes longer and avoid early institutionalization
- Help delay, or eliminate entry into the costly long-term care system
- Help maintain a quality of life for the senior while remaining in his/her own home
- Support caregivers who must work
- Provide respite to full-time caregivers
- Provide safe, enjoyable environments for seniors to socialize with peers and/or to receive care
- Provide nutritious, well-balanced meals
- Help meet the growing needs of the community
- Provides a marketing tool for the retirement and age-friendly community initiatives. It is essential that services and activities are place for seniors to enjoy. Successful systems that assist in avoidance of early institutionalization can be a very strong marketing tool.

SNMCAC would like to thank you for the many years of support that the City of Carlsbad has given to our Senior Citizens' Program, as well as, for your consideration of our application for funding. In preparing this request, we are reminded of our common interest which is to provide services to meet the basic needs of individuals sixty years of age and older and their caregivers who are living in the communities we serve in the Carlsbad area. These services enrich the lives of seniors and enhance their ability to live healthy, independent lives for as long as possible, with special attention to their physical and psychological well-being. The additional funding that we received from the City of Carlsbad in the past few years has allows us to serve an additional extra 30-40 clients and up to 4,000 additional meals and in helping trim down our on-going waiting list.

We would also like to extend an invitation to visit our facilities so you can observe the work that we do first hand. Please feel free to contact me 887-3939 ext. 224 if you should have any additional questions.

Sincerely,  
Belinda



Belinda Lopez  
Senior Citizens Program Director



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LaVern Shan  
CMS Deputy Superintendent  
408 N. Canyon  
Carlsbad, NM 88220  
575-234-3300

# Carlsbad Municipal Schools

## OVERVIEW

The Carlsbad Municipal School District has spent the year 2023-2024 setting a new strategic plan in cooperation with the Carlsbad community. The driving values and beliefs that have shaped the strategic plan and priorities are as follows:

- A courageous community designs a school system that equally values essential work and skills college readiness.
- Creativity, instructional risk-taking, and collaboration is a daily part of school life.
- Success is achieved through the application of learning, not through taking tests.
- Student interests are a critical component of instruction design.
- Partnerships with families, local businesses, the Carlsbad community, and regional industries are crucial for the success of our students and teachers.

As such, we have embarked on setting strategic priorities for the district based on the following mission: To challenge and inspire students to develop the skills and aptitudes necessary to make a living, succeed in post-secondary education, and positively impact their world.

## GOALS

1. Increase student engagement in school as evidenced by increased graduation rate and afterschool program attendance.
2. Decrease truancy and dropouts as evidence by attendance rate increases and increase in graduation rate.
3. Expand opportunities for children to participate in Summer Programs.

## **Budget Request Fiscal Year (2024-2025)**

To assist in meeting the goals outlined above (not all district goals are listed), the Carlsbad Municipal Schools is requesting the following budget amounts. It is understood that the City of Carlsbad provides services to residents and children of Carlsbad, NM. The requested budgeted amounts are intended to supplement existing initiatives in Carlsbad Schools and are not intended to supplement any existing City expenditures (i.e., Crossing Guards, School Resource Officers, etc.)

### **REQUESTS**

#### **City of Carlsbad Natatorium Agreement**

\$13,000

#### **Youth Citizenship Program (Character Counts)**

\$7,000

#### **After School Tutoring (Flow-Through)**

\$ 30,000

#### **Summer Recreation Program**

\$15,000

# Carlsbad Municipal Schools

## BOARD REPORT-MONTHLY BUDGET (Consent Agenda)

From Date: 1/1/2024

To Date: 1/31/2024

Fiscal Year: 2023-2024

Include pre encumbrance

Print accounts with zero balance

Filter Encumbrance Detail by Date Range

Exclude inactive accounts with zero balance

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
11000.0000.00000.0000.000000.0000.00.000000	SUMMARY	\$90,697,417.30	\$155,301.00	\$90,852,718.30	\$7,101,464.55	\$45,332,391.50	\$45,520,326.80	\$43,082,904.55	\$2,437,422.25	2.68%
12000.0000.00000.0000.000000.0000.00.000000	SUMMARY	\$188,999.00	\$17,395.00	\$206,394.00	\$18,639.99	\$52,045.96	\$154,348.04	\$68,831.10	\$85,516.94	41.43%
13000.0000.00000.0000.000000.0000.00.000000	SUMMARY	\$2,488,887.00	\$0.00	\$2,488,887.00	\$221,372.09	\$1,333,316.98	\$1,155,570.02	\$1,108,326.02	\$47,244.00	1.90%
15200.0000.00000.0000.000000.0000.00.000000	SUMMARY	\$10,882,088.00	\$0.00	\$10,882,088.00	\$448,469.11	\$2,912,065.01	\$7,970,022.99	\$1,991,109.71	\$5,978,913.28	54.94%
21000.0000.00000.0000.000000.0000.00.000000	SUMMARY	\$5,582,864.04	\$140.00	\$5,583,004.04	\$447,018.86	\$2,781,295.99	\$2,801,708.05	\$2,393,865.84	\$407,842.21	7.31%
21100.0000.00000.0000.000000.0000.00.000000	SUMMARY	\$0.00	\$1,176,891.00	\$1,176,891.00	\$0.00	\$0.00	\$1,176,891.00	\$0.00	\$1,176,891.00	100.00%
22000.0000.00000.0000.000000.0000.00.000000	SUMMARY	\$326,196.00	\$1,055.00	\$327,251.00	\$14,613.78	\$56,471.76	\$270,779.24	\$69,405.33	\$201,373.91	61.54%
23000.0000.00000.0000.000000.0000.00.000000	SUMMARY	\$955,558.59	\$21,600.00	\$977,158.59	\$44,983.44	\$257,094.88	\$720,063.71	\$103,132.59	\$616,931.12	63.14%
24101.0000.00000.0000.000000.0000.00.000000	SUMMARY	\$1,413,511.65	\$0.00	\$1,413,511.65	\$67,941.45	\$451,590.81	\$961,920.84	\$539,402.10	\$422,518.74	29.89%
24106.0000.00000.0000.000000.0000.00.000000	SUMMARY	\$2,924,375.00	\$0.00	\$2,924,375.00	\$184,590.53	\$1,138,558.54	\$1,785,816.46	\$1,331,364.76	\$454,451.70	15.54%
24109.0000.00000.0000.000000.0000.00.000000	SUMMARY	\$48,165.00	\$7,532.00	\$55,697.00	\$2,682.10	\$21,310.13	\$34,386.87	\$17,406.68	\$16,980.19	30.49%
24113.0000.00000.0000.000000.0000.00.000000	SUMMARY	\$30,000.00	\$0.00	\$30,000.00	\$1,985.36	\$12,610.08	\$17,389.92	\$10,708.77	\$6,681.15	22.27%
24115.0000.00000.0000.000000.0000.00.000000	SUMMARY	\$5,940.00	\$0.00	\$5,940.00	\$289.46	\$2,019.53	\$3,920.47	\$165.40	\$3,755.07	63.22%
24153.0000.00000.0000.000000.0000.00.000000	SUMMARY	\$81,555.81	\$0.00	\$81,555.81	\$0.00	\$73,806.40	\$7,749.41	\$6,070.91	\$1,678.50	2.06%
24154.0000.00000.0000.000000.0000.00.000000	SUMMARY	\$213,250.00	\$0.00	\$213,250.00	\$13,271.72	\$107,421.54	\$105,828.46	\$69,964.13	\$35,864.33	16.82%
24174.0000.00000.0000.000000.0000.00.000000	SUMMARY	\$61,014.00	\$0.00	\$61,014.00	\$598.00	\$61,014.00	\$0.00	\$0.00	\$0.00	0.00%
24189.0000.00000.0000.000000.0000.00.000000	SUMMARY	\$99,562.60	\$0.00	\$99,562.60	\$6,708.00	\$44,966.88	\$54,595.72	\$42,521.33	\$12,074.39	12.13%
24190.0000.00000.0000.000000.0000.00.000000	SUMMARY	\$51,000.00	\$0.00	\$51,000.00	\$0.00	\$23,740.70	\$27,259.30	\$0.00	\$27,259.30	53.45%
24308.0000.00000.0000.000000.0000.00.000000	SUMMARY	\$0.00	\$98,565.51	\$98,565.51	\$0.00	\$98,565.51	\$0.00	\$0.00	\$0.00	0.00%
24330.0000.00000.0000.000000.0000.00.000000	SUMMARY	\$4,616,576.00	\$0.00	\$4,616,576.00	\$698,093.95	\$2,545,567.78	\$2,071,008.22	\$1,300,375.95	\$770,632.27	16.69%
24346.0000.00000.0000.000000.0000.00.000000	SUMMARY	\$26,393.00	\$0.00	\$26,393.00	\$0.00	\$25,526.23	\$866.77	\$0.00	\$866.77	3.28%
24349.0000.00000.0000.000000.0000.00.000000	SUMMARY	\$24,360.00	\$0.00	\$24,360.00	\$0.00	\$24,090.69	\$269.31	\$0.00	\$269.31	1.11%
24350.0000.00000.0000.000000.0000.00.000000	SUMMARY	\$43,491.48	(\$150.00)	\$43,341.48	\$0.00	\$450.00	\$42,891.48	\$1,050.00	\$41,841.48	96.54%
24355.0000.00000.0000.000000.0000.00.000000	SUMMARY	\$0.00	\$40,534.00	\$40,534.00	\$0.00	\$0.00	\$40,534.00	\$0.00	\$40,534.00	100.00%
25153.0000.00000.0000.000000.0000.00.000000	SUMMARY	\$2,174,151.00	\$155,427.00	\$2,329,578.00	\$165,474.55	\$992,750.38	\$1,336,827.62	\$985,651.07	\$351,176.55	15.07%
26102.0000.00000.0000.000000.0000.00.000000	SUMMARY	\$274,726.00	\$50,000.00	\$324,726.00	\$0.00	\$0.00	\$324,726.00	\$0.00	\$324,726.00	100.00%
26200.0000.00000.0000.000000.0000.00.000000	SUMMARY	\$25,501.00	\$0.00	\$25,501.00	\$0.00	\$0.00	\$25,501.00	\$0.00	\$25,501.00	100.00%
26205.0000.00000.0000.000000.0000.00.000000	SUMMARY	\$253,788.00	\$0.00	\$253,788.00	\$0.00	\$840.33	\$252,947.67	\$98,032.95	\$154,914.72	61.04%
26218.0000.00000.0000.000000.0000.00.000000	SUMMARY	\$6,597.00	\$0.00	\$6,597.00	\$0.00	\$0.00	\$6,597.00	\$0.00	\$6,597.00	100.00%
27107.0000.00000.0000.000000.0000.00.000000	SUMMARY	\$14,565.00	\$106,919.00	\$121,484.00	\$0.00	\$0.00	\$121,484.00	\$0.00	\$121,484.00	100.00%
27109.0000.00000.0000.000000.0000.00.000000	SUMMARY	\$96,396.97	\$0.00	\$96,396.97	\$435.90	\$56,901.79	\$39,495.18	\$20,676.42	\$18,818.76	19.52%
27149.0000.00000.0000.000000.0000.00.000000	SUMMARY	\$2,336,000.00	\$0.00	\$2,336,000.00	\$167,995.69	\$1,015,128.19	\$1,320,871.81	\$1,074,465.45	\$246,406.36	10.55%
27183.0000.00000.0000.000000.0000.00.000000	SUMMARY	\$64,917.00	\$0.00	\$64,917.00	\$0.00	\$8,966.00	\$55,951.00	\$13,034.00	\$42,917.00	66.11%
27502.0000.00000.0000.000000.0000.00.000000	SUMMARY	\$160,965.00	\$0.00	\$160,965.00	\$112,961.03	\$114,869.04	\$46,095.96	\$23,100.16	\$22,995.80	14.29%

## Carlsbad Municipal Schools

### BOARD REPORT-MONTHLY BUDGET (Consent Agenda)

From Date: 1/1/2024

To Date: 1/31/2024

Fiscal Year: 2023-2024

Include pre encumbrance

Print accounts with zero balance

Filter Encumbrance Detail by Date Range

Exclude inactive accounts with zero balance

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
27552.0000.00000.0000.000000.0000.00.000000	SUMMARY	\$200,000.00	\$0.00	\$200,000.00	\$10,302.34	\$28,842.74	\$171,157.26	\$133,261.36	\$37,895.90	18.95%
27575.0000.00000.0000.000000.0000.00.000000	SUMMARY	\$31,250.00	\$0.00	\$31,250.00	\$0.00	\$1,803.54	\$29,446.46	\$0.00	\$29,446.46	94.23%
27588.0000.00000.0000.000000.0000.00.000000	SUMMARY	\$0.00	\$250,000.00	\$250,000.00	\$0.00	\$0.00	\$250,000.00	\$0.00	\$250,000.00	100.00%
28211.0000.00000.0000.000000.0000.00.000000	SUMMARY	\$270,460.00	\$0.00	\$270,460.00	\$0.00	\$0.00	\$270,460.00	\$0.00	\$270,460.00	100.00%
29102.0000.00000.0000.000000.0000.00.000000	SUMMARY	\$153,980.00	\$33,333.00	\$187,313.00	\$0.00	\$0.00	\$187,313.00	\$2,405.06	\$184,907.94	98.72%
29135.0000.00000.0000.000000.0000.00.000000	SUMMARY	\$7,633,670.00	\$0.00	\$7,633,670.00	\$0.00	\$39,185.00	\$7,594,485.00	\$0.00	\$7,594,485.00	99.49%
31100.0000.00000.0000.000000.0000.00.000000	SUMMARY	\$59,814,216.90	\$0.00	\$59,814,216.90	\$2,598,352.83	\$12,316,371.77	\$47,497,845.13	\$15,051,508.20	\$32,446,336.93	54.25%
31200.0000.00000.0000.000000.0000.00.000000	SUMMARY	\$543,180.00	\$519,931.00	\$1,063,111.00	\$0.00	\$0.00	\$1,063,111.00	\$0.00	\$1,063,111.00	100.00%
31300.0000.00000.0000.000000.0000.00.000000	SUMMARY	\$325,000.00	\$0.00	\$325,000.00	\$0.00	\$0.00	\$325,000.00	\$0.00	\$325,000.00	100.00%
31600.0000.00000.0000.000000.0000.00.000000	SUMMARY	\$72,272,703.74	\$0.00	\$72,272,703.74	\$54,929.25	\$9,066,334.50	\$63,206,369.24	\$29,133,923.75	\$34,072,445.49	47.14%
31701.0000.00000.0000.000000.0000.00.000000	SUMMARY	\$59,673,635.65	\$43,526.00	\$59,717,161.65	\$5,680,096.44	\$21,355,401.25	\$38,361,760.40	\$5,129,623.06	\$33,232,137.34	55.65%
31703.0000.00000.0000.000000.0000.00.000000	SUMMARY	\$200,429.00	\$0.00	\$200,429.00	\$0.00	\$164,280.00	\$36,149.00	\$0.00	\$36,149.00	18.04%
31900.0000.00000.0000.000000.0000.00.000000	SUMMARY	\$12,195,057.00	\$28,142,816.00	\$40,337,873.00	\$506,737.30	\$12,428,442.15	\$27,909,430.85	\$3,705,620.30	\$24,203,810.55	60.00%
41000.0000.00000.0000.000000.0000.00.000000	SUMMARY	\$108,006,860.00	\$10,110.00	\$108,016,970.00	\$294,961.49	\$56,805,394.12	\$51,211,575.88	\$0.00	\$51,211,575.88	47.41%
42000.0000.00000.0000.000000.0000.00.000000	SUMMARY	\$96,268.00	\$120.00	\$96,388.00	\$11,626.20	\$52,468.23	\$43,919.77	\$493.41	\$43,426.36	45.05%
43000.0000.00000.0000.000000.0000.00.000000	SUMMARY	\$40,739,906.00	\$12,906.00	\$40,752,812.00	\$24,940.92	\$28,045,137.22	\$12,707,674.78	\$0.00	\$12,707,674.78	31.18%
<b>Grand Total:</b>		<b>\$488,325,427.73</b>	<b>\$30,843,951.51</b>	<b>\$519,169,379.24</b>	<b>\$18,901,536.33</b>	<b>\$199,849,037.15</b>	<b>\$319,320,342.09</b>	<b>\$107,508,400.36</b>	<b>\$211,811,941.73</b>	<b>40.80%</b>

End of Report