

**MINUTES OF THE CITY OF CARLSBAD
BUDGET COMMITTEE MEETING HELD ON
Friday, January 27, 2023 AT 3:30 PM
IN THE PLANNING ROOM AT THE MUNICIPAL BUILDING,
101 N. HALAGUENO, CARLSBAD, NM**

Voting Members Present: Edward Rodriguez Chairman/City Councilor
Wes Carter City Councilor (via phone)
Jeff Forrest City Councilor
Jason Chavez City Councilor (via phone)

Also Present: KC Cass Deputy City Administrator
Melissa Salcido Director of Finance
Jessica Ponce Budget/Grant Analyst
Cynthia Aranda Finance Executive Secretary

Absent: John Lowe City Administrator
Sandy Gonzalez Assistant Treasurer

00:00:02 1. CALL TO ORDER

Budget Committee Chairman Edward Rodriguez called the meeting to order.

00:00:10 2. ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM

Chairman/City Councilor, Edward Rodriguez called roll and it was determined by Chairman Edward Rodriguez that there was a Quorum of the Voting Members.

Present: Chairman Edward Rodriguez, Councilor Wes Carter (via phone), Councilor Jason Chavez (via phone), and Councilor Jeff Forrest

Absent: None

00:00:24 3. APPROVAL OF AGENDA

The motion was made by Councilor Jeff Forrest and seconded by Councilor Wes Carter to approve the January 27, 2023 Budget Committee Meeting Agenda.

The Vote was as follows:

Yes: Rodriguez, Carter, Chavez, and Forrest

No: None

Absent: None

00:00:45 4. CONSIDER APPROVAL OF MINUTES OF SPECIAL BUDGET COMMITTEE MEETING HELD ON January 4, 2023

The motion was made by Councilor Wes Carter and seconded by Councilor Jeff Forrest to approve the January 4, 2023 Special Budget Committee Meeting Minutes.

The Vote was as follows:

Yes: Rodriguez, Carter, Chavez, and Forrest

No: None

Absent: None

00:01:18 5. CONSIDER APPROVAL OF BUDGET ADJUSTMENT REQUESTS

The motion was made by Councilor Jeff Forrest and seconded by Councilor Jason Chavez to approve the Budget Adjustment Requests.

- Sports Complex Fund – Increase Operating \$50,000.00 due to an increase in utility rates.
- General Fund/Fire – Increase Operating \$80,000.00 due to an increase in utility rates.
- General Fund/Golf – Increase Operating \$20,000.00 due to an increase in utility rates.
- General Fund/Library – Increase Operating \$20,000.00 due to an increase in utility rates.
- General Fund/Performing Arts Center – Increase Operating \$30,000.00 due to an increase in utility rates.
- General Fund/Alejandro Ruiz Senior Center – Increase Operating \$30,000.00 due to an increase in utility rates.
- General Fund/Parks – Increase Operating \$70,000.00 due to an increase in utility rates.
- General Fund/Golf – Increase Labor \$43,559.28 for salaries and benefits for 2 part-time pro shop attendants to assist at the miniature golf course.
- General Fund/Police – Increase Revenue & Capital \$14,809.00 for Edward Byrne Grant for the enhancement of the license plate reader program.
- Law Enforcement Protection Fund – Increase Revenue \$25,565.15 for Law enforcement retention differential disbursement received from the NM Department of Public Safety.
- Law Enforcement Protection Fund – Transfer Out \$25,565.15 for funds received from NM Department of Public Safety to be used for officer retention incentive pay.
- General Fund – Transfer In \$25,565.15 & Increase Labor in Public Safety \$25,565.15 for funds received from NM Department of Public Safety to be used for officer retention incentive pay.
- General Fund – Transfer Out \$7,000,000.00 to NMFA-Water & Sewer for future debt service payments.
- NMFA/Water & Sewer – Transfer In \$7,000,000.00 from General Fund for future debt service payments.
- Airport Improvements Fund – Increase Revenue \$20,000.00 & Increase Operating \$22,222.00 for Annual Airport Maintenance Grant, State - \$20,000.00/City match \$2,222.00.

The Vote was as follows:

Yes: Rodriguez, Carter, Chavez, and Forrest

No: None

Absent: None

00:08:21 6. ADJOURN

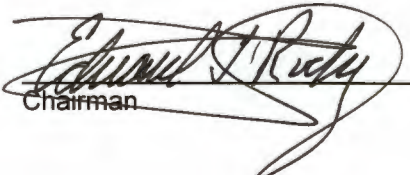
The motion was made by Councilor Jeff Forrest and seconded by Councilor Jason Chavez to Adjourn.

The Vote was as follows:

Yes: Rodriguez, Carter, Chavez, and Forrest

No: None

Absent: None


Chairman