

**MINUTES OF THE CITY OF CARLSBAD SPECIAL  
BUDGET COMMITTEE MEETING HELD ON  
Wednesday, January 4, 2023 AT 4:30 PM  
IN THE PLANNING ROOM AT THE MUNICIPAL BUILDING,  
101 N. HALAGUENO, CARLSBAD, NM**

**Voting Members Present:** Edward Rodriguez Chairman/City Councilor  
Wes Carter City Councilor  
Jeff Forrest City Councilor  
Jason Chavez City Councilor

**Also Present:** John Lowe City Administrator  
KC Cass Deputy City Administrator  
Melissa Salcido Director of Finance  
Sandy Gonzalez Assistant Treasurer  
Jessica Ponce Budget/Grant Analyst  
Cynthia Aranda Finance Executive Secretary

**Absent:** None

**00:00:04 1. CALL TO ORDER**

Budget Committee Chairman Edward Rodriguez called the meeting to order.

**00:00:07 2. ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM**

Chairman/City Councilor, Edward Rodriguez called roll and it was determined by Chairman Edward Rodriguez that there was a Quorum of the Voting Members.

Present: Chairman Edward Rodriguez, Councilor Wes Carter, Councilor Jason Chavez, and Councilor Jeff Forrest

Absent: None

**00:00:20 3. APPROVAL OF AGENDA**

The motion was made by Councilor Wes Carter and seconded by Councilor Jeff Forrest to approve the January 4, 2023 Budget Committee Meeting Agenda.

The Vote was as follows:

Yes: Rodriguez, Carter, Chavez, and Forrest

No: None

Absent: None

**00:00:30 4. CONSIDER APPROVAL OF MINUTES OF BUDGET COMMITTEE MEETING HELD ON  
December 16, 2022**

The motion was made by Councilor Jason Chavez and seconded by Councilor Jeff Forrest to approve the December 16, 2022 Budget Committee Meeting Minutes.

The Vote was as follows:

Yes: Rodriguez, Carter, Chavez, and Forrest

No: None

Absent: None

**00:00:47 5. CONSIDER APPROVAL OF BUDGET ADJUSTMENT REQUESTS**

The motion was made by Councilor Wes Carter and seconded by Councilor Jason Chavez to approve the Budget Adjustment Requests.

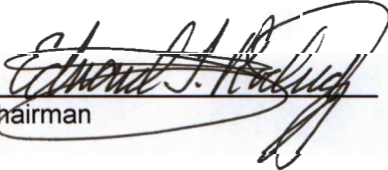
- Insurance Fund – Increase Revenue \$20,070.00 for insurance payment for collision into the PFA building.
- General Fund/Fire – Increase Operating \$20,070.00 to reimburse expenses for repair of PFA building caused by collision.
- General Fund – Cemetery – Increase Capital \$230,000.00 for fencing at Carlsbad Cemetery.
- Street Improvements – Increase Capital \$1,000,000.00 to increase annual street improvement project for additional street improvements.
- Lodgers' Tax – Discretionary – Increase Capital \$300,000.00 for new pedestrian bridge at Lake Carlsbad Beach area.

The Vote was as follows:  
Yes: Rodriguez, Carter, Chavez, and Forrest  
No: None  
Absent: None

**00:09:56 6. ADJOURN**

The motion was made by Councilor Jason Chavez and seconded by Councilor Jeff Forrest to Adjourn.

The Vote was as follows:  
Yes: Rodriguez, Carter, Chavez, and Forrest  
No: None  
Absent: None

  
Chairman