

**MINUTES OF THE CITY OF CARLSBAD
BUDGET COMMITTEE MEETING HELD ON
Friday, October 28, 2022 AT 3:30 PM
IN THE PLANNING ROOM AT THE MUNICIPAL BUILDING,
101 N. HALAGUENO, CARLSBAD, NM**

Voting Members Present: Edward Rodriguez Chairman/City Councilor
Wes Carter City Councilor (via phone)
Jeff Forrest City Councilor

Also Present: John Lowe City Administrator
KC Cass Deputy City Administrator
Melissa Salcido Director of Finance
Sandy Gonzalez Assistant Treasurer
Jessica Ponce Budget/Grant Analyst
Cynthia Aranda Finance Executive Secretary

Absent: Jason Chavez City Councilor

00:00:06 1. CALL TO ORDER

Budget Committee Chairman Edward Rodriguez called the meeting to order.

00:00:12 2. ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM

Chairman/City Councilor, Edward Rodriguez called roll and it was determined by Chairman Edward Rodriguez that there was a Quorum of the Voting Members.

Present: Chairman Edward Rodriguez, Councilor Wes Carter (via phone), and Councilor Jeff Forrest

Absent: Jason Chavez

00:00:28 3. APPROVAL OF AGENDA

The motion was made by Councilor Wes Carter and seconded by Councilor Jeff Forrest to approve the October 28, 2022 Budget Committee Meeting Agenda.

The Vote was as follows:

Yes: Rodriguez, Carter, and Forrest

No: None

Absent: Chavez

**00:00:39 4. CONSIDER APPROVAL OF MINUTES OF BUDGET COMMITTEE MEETING HELD ON
September 23, 2022**

The motion was made by Councilor Wes Carter and seconded by Councilor Jeff Forrest to approve the September 23, 2022 Special Budget Committee Meeting Minutes.

The Vote was as follows:

Yes: Rodriguez, Carter, and Forrest

No: None

Absent: Chavez

00:01:07 5. CONSIDER APPROVAL OF BUDGET ADJUSTMENT REQUESTS

The motion was made by Councilor Jeff Forrest and seconded by Councilor Wes Carter to approve the Budget Adjustment Requests.

- GRT Capital Outlay – Increase Capital \$375,000.00 to replace the roof at the Alejandro Ruiz Senior Center.
- Lodgers' Tax - Promotional – Increase Operating \$47,000.00 for the Carlsbad Community Concert Association - 2023 Concert Season Advertising.
- General Fund - Museum – Increase Capital \$15,000.00 for the art acquisition of Gary Niblett painting.
- Landfill – Construction – Increase Operating \$1,000,000.00 for FY22 carryover for Sandpoint Landfill construction costs.

The Vote was as follows:

Yes: Rodriguez, Carter, and Forrest

No: None

Absent: Chavez

00:05:18 6. REVIEW INCREASE AND DECREASE BUDGET ADJUSTMENT REQUESTS

Director of Finance Melissa Salcido reviewed the FY22/23 Increase/Decrease budget adjustments with the Budget Committee.

No Vote Required

00:08:29 7. ADJOURN

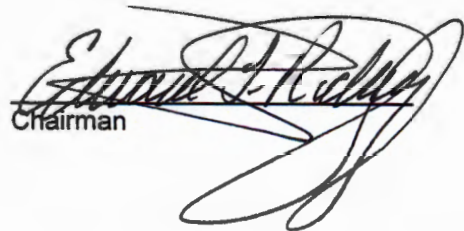
The motion was made by Councilor Jeff Forrest and seconded by Councilor Wes Carter to Adjourn.

The Vote was as follows:

Yes: Rodriguez, Carter, and Forrest

No: None

Absent: Chavez


Chairman